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October 4, 2016

Budget Message from the City Manager

Mayor and Members of the City Council:

I am pleased to submit the recommended 2017 Budget in the amount of \$280,401,701, net of transfers between funds (\$31,021,202) and General Fund Administration Overhead (\$7,715,228), for your consideration and approval. This budget outlines revenues and expenses for 2017. The 2017 budget demonstrates expectations of a continued steady, upward trend experienced by the City of Loveland since the great recession of 2008-2011.

Summary of 2015 Financial Results

The Comprehensive Annual Financial Report (CAFR) for the year ending December 31, 2015 shows growing revenues and stable fund balances. The City ended 2015 with total assets of \$1,023,010,140 and total liabilities of \$73,810,197, ending the year with total net assets of \$949,199,943. Within the Governmental Fund types, revenues totaled \$122,098,165 and operating expenses totaled \$115,466,442, for a net operating revenue excess of \$6,631,723 (excluding transfers).

2016 Mid-Year Financial Performance

Per the City's Monthly Financial Report, the August 2016 SnapShot:

- Citywide Revenue, excluding transfers between funds, \$193.2 million (2.6% under budget projections)
- Sales & Use Tax Collection, \$32.1 million (2.8% above budget projections)
- Citywide Expenditures, excluding transfers between funds, \$186.4 million (28.9% below budget projections)
- Citywide Revenues exceed Expenditures by \$6.7 million; Citywide Operating Revenues exceed Operating Expenditures by \$38.3 million.
- General Fund Revenue, excluding transfers between funds, \$62.4 million (3.7% above budget projections)
- General Fund Expenditures, excluding transfers between funds, \$50.3 million, (3.3% below budget projections)
- General Fund Revenues (including transfers) exceed Expenditures (including transfers) by \$1.5 million; General Fund Year-to-Date Operating Revenues (excluding transfers) exceed Fund Year-to-Date Operating Expenditures (excluding transfers and capital) by \$12.2 million.

Colorado Trends

1. Population estimates¹:
 - 2016 – 5,554,500 (1.8% increase over prior year)
 - 2017 – 5,652,000 (1.8% increase over prior year)
2. Unemployment rate for State of Colorado is 3.8%²
3. Housing permits³:
 - 2016 – 36,900 (18.9% increase over prior year)
 - 2017 – 40,300 (9.1% increase over prior year)
4. Colorado continues to perform better than the nation⁴

- Indicators show recent improvement after slowing through 2015 and first part of 2016
- Colorado has weathered oil and gas industry contraction better than other states (best performing oil and gas state since industry's downturn)

Data Sources:

1. *Office of State Planning & Budgeting June 2016 Economic Outlook*
2. *Bureau of Labor Statistics, July 2016*
3. *Office of State Planning & Budgeting, June 2016 Economic Outlook*
4. *Office of State Planning & Budgeting, June 2016 Economic Outlook*

City of Loveland Trends

1. Population estimates¹:
 - 2016 – 74,427 (1.37% increase over prior year)
 - 2017 – 75,612 (1.59% increase over prior year)
2. Unemployment rate for Fort Collins-Loveland MSA – 3.4%²
3. Median family income for Fort Collins/Loveland MSA – \$79,300³
4. Average home sale price for Loveland/Berthoud – \$316,730 in 2015, an increase of 13% over 2014⁴
5. Housing permits – YTD 2016 fewer than YTD 2015, but anticipate increase in 2017⁵
6. Consumer Price Index (CPI) forecast for Denver-Boulder-Greeley⁵:
 - 2016 – 244.8 CPI Value/2.0% Change
 - 2017 – 250.7 CPI Value/2.4% Change
 - 2018 – 255.7 CPI Value/2.0% Change

Data Sources:

1. *Community and Strategic Planning's Annual Data and Assumptions Report, June 2016*
2. *Bureau of Labor Statistics, June 2016*
3. *Department of Housing and Urban Development FY 2015 Income Limits Documentation System*
4. *The Group, Inc., 2015 Annual Report*
5. *Office of State Planning & Budgeting, June 2016 Economic Outlook*

2017 Budget Perspective

The City is currently experiencing a healthy financial position, which is projected to continue for 2017. The Wall Street Journal's Economic Forecasting Survey of more than 75 economists places the average recession probability at 21% (WSJ Economic Survey, August 2016), thus the odds are against a recession starting in the next 12 months. It is within this context that a fiscally sound budget that promotes the status quo and provides for reasonable growth in critical service areas is recommended for consideration and approval by City Council.

2017 Budget Highlights

Organizational Changes:

- New fund created for Affordable Housing being used for 2017 DRAFT Budget; transferring \$400,000 from the Council Special Project Fund to the new Affordable Housing Fund for related projects
- The Public Education and Government (PEG) Fee Fund moved from the Library Department to the Information Technology Department
- The Municipal Court Division was moved from the City Clerk's Office to the Executive Legal Department
- The Community Partnership Office was moved from the Development Services Department to the Executive Legal Department
- Fleet Purchases for all departments and funds, with the exception of the Water & Power Department, are being centralized in the Fleet Management Fund
- Continuation of measures to promote establishment of separate Fire Authority

Financial Master Plan:

The Financial Master Plan is General Fund centric and its format has been completely revised to be more user friendly and transparent. The two most important items in the Financial Master Plan are:

1. The Unassigned Fund Balance, which represents the total estimated amount of funding not to be appropriated or otherwise reserved; this amount will increase at the end of 2016 when unspent appropriation reverts back into fund balance – some of this unspent appropriation will be dedicated to capital projects and proposed for re-appropriation as part of the carryover process in 2017. The General Fund Unassigned Fund Balance for the 2017 Budget is \$1,386,464.
2. Operating Budget Ratio, derived by comparing revenues and operating expenses to demonstrate fiscal soundness of the budget (the degree to which current revenues off-set operating expenses); a ratio of 1.00 or more is considered fiscally sound. The Operating Budget Ratio for the 2017 Budget is 1.03.

Revenue Highlights

Total Citywide revenue, net of General Fund Administrative Overhead and Transfers, is decreasing by \$120,684 or 0.0% for the 2017 Budget compared to the 2016 Adopted Budget. The top three citywide revenue sources are:

1. Taxes (sales, use, property, and other), which are projected to increase by \$2,986,134 or 4.8% for the 2017 Budget compared to the 2016 Adopted Budget.
 - Sales Tax through August 2016 is 2.7% higher than August 2015. It is anticipated that this increase will hold through the end of 2016 and that Sales Tax revenue in 2017 will be 2.5% higher than 2016.
 - Property Tax for 2017 is projected to be 1% higher than the 2016 Adopted Budget amount. This is a conservative approach since 2017 is a reassessment year for property taxes to be received in 2018.
 - Other Taxes are comprised of specific ownership, alcoholic beverages, cigarette, cable TV, fiber optic lease, gas, and telephone taxes. These tax revenues are performing well in 2016 and Other Taxes are projected to be 4.06% higher in 2017 than the 2016 Adopted Budget.
2. Utility Charges (water, wastewater, and power) are projected to increase by 7.4% overall for 2017 compared to the 2016 Adopted Budget. Rates for specific utilities are increasing by the following amounts indicated below for 2017.
 - Water – 9.0% rate increase
 - Wastewater – 11.0% rate increase
 - Power – 5.7% rate increase
3. Charges for Services (fleet and employee benefits) are projected to increase by \$12,495,460 or 23.7% for 2017 compared to the 2016 Adopted Budget.

Within the General Fund, which is the City's primary operating fund, revenues are increasing by \$6,440,156 or 7.4% for the 2017 Budget compared to the 2016 Adopted Budget. The top three General Fund revenues sources are: Sales Tax, Property Tax, and Payment in Lieu of Taxes.

Ft. Collins's Foothills Mall opened November 13, 2015, and Longmont's Village at the Peaks Mall opened June 27, 2016. Thus far, the depth of the impact these two malls have had on Loveland's sales tax market share has not been significant. However, this is something that Finance Department staff will continue to monitor.

Please see the revenue overview detail in the Budget Overview section of this budget document for more detail regarding specific revenue sources.

Expenditure Highlights

The 2016 Revised Budget data has been updated to reflect budget amendments as of July 1, 2016. The 2017 Budget reflects status quo needs included in departmental core budgets plus high priority, strategically placed supplemental funding.

- Equipment replacement costs of \$2,554,171 are included for the General Fund.
- Administrative Overhead is increasing \$3,519,542 million or 31.8%, with the largest increases for Finance, Information Technology, and Legal, due to continued refinement of allocation methodology.

- Healthcare premiums are increasing by 40% (depending on plan). After a few years of healthcare premium increases falling short of claims costs, the City is “right-sizing” the Employee Benefits Fund and healthcare premiums are increasing as a result. The 2017 Budget includes an average of 80% (employer) and 20% (employee) split for health premium costs along with a one month “health premium holiday” to be offered to employees in 2017. For 2018 and beyond, employees will be offered a one month “health premium holiday” only if the 20% Employee Benefits Fund reserve policy is met.
- A total of \$6,482,780 in Supplementals are recommended for 2017. Supplementals represent any budgetary increases above and beyond departmental core budgets. The Supplementals recommended for 2017 are summarized by fund and department below.

Please see the expenditure overview detail in the Budget Overview section of this budget document for more detail regarding specific expenditure categories.

2017 Recommended Supplementals

General Fund						
Fund	Department	One-time Cost	On-going Cost	Revenue	Total Amount	FTE
General Fund	Police	7,500	478,727	-	486,227	4.50
General Fund	Public Works	113,000	314,015	-	427,015	3.00
General Fund	Finance	-	258,235	-	258,235	2.00
General Fund	Development Services	109,500	108,838	-	218,338	1.00
General Fund	Library	115,760	57,450	-	173,210	0.00
General Fund	Information Technology	150,000	-	-	150,000	0.00
General Fund	Parks & Recreation	73,467	52,100	(48,600)	76,967	1.00
General Fund	Municipal Court	-	28,500	-	28,500	0.00
General Fund	Human Resources	-	2,000	-	2,000	0.00
General Fund	Cultural Services	9,100	4,000	-	13,100	0.00
General Fund Total		\$ 578,327	\$ 1,303,865	\$ (48,600)	\$ 1,833,592	11.50

Enterprise Funds						
Fund	Department	One-time Cost	On-going Cost	Revenue	Total Amount	FTE
Water Utility	Water & Power	926,730	484,848	-	1,411,578	1.50
Power Utility	Water & Power	581,850	310,349	-	892,199	1.00
Wastewater Utility	Water & Power	599,980	240,133	-	840,113	1.00
Solid Waste Enterprise	Public Works	34,000	42,957	-	76,957	1.00
Stormwater Utility	Public Works	33,000	34,158	-	67,158	1.00
Enterprise Funds Total		\$ 2,175,560	\$ 1,112,445	\$ -	\$ 3,288,005	5.50

Special Revenue Funds						
Fund	Department	One-time Cost	On-going Cost	Revenue	Total Amount	FTE
Open Lands	Parks & Recreation	-	32,000	(6,000)	26,000	0.00
Council Special Projects	Community Partnership Office	400,000	-	-	400,000	0.00
Lodging Tax	Economic Development	-	99,700	(15,000)	84,700	1.00
Police CEF	Police	45,000	-	-	45,000	0.00
Special Revenue Funds Total		\$ 445,000	\$ 131,700	\$ (21,000)	\$ 555,700	1.00

Internal Service Funds						
Fund	Department	One-time Cost	On-going Cost	Revenue	Total Amount	FTE
Fleet Management	Public Works	19,500	150,737	-	170,237	1.00
Internal Service Funds Total		\$ 19,500	\$ 150,737	\$ -	\$ 170,237	1.00

Other Entities						
Fund	Department	One-time Cost	On-going Cost	Revenue	Total Amount	FTE
Airport	Airport	137,746	365,000	-	502,746	0.00
Loveland Fire Rescue Authority	Fire	-	132,500	-	132,500	6.00
Other Entities Total		\$ 137,746	\$ 497,500	\$ -	\$ 635,246	6.00
Citywide Total		\$ 6,482,780				25.00

The 25.00 new full-time equivalent (FTE) positions recommended for 2017 are summarized below:

General Fund – 11.50 FTEs

- 1.0 FTE Building Inspection Supervisor (Development Services)
- 1.0 FTE Accountant (Finance)
- 1.0 FTE Purchasing Technician (Finance)
- 1.0 FTE Day Camp Director (Parks & Recreation)
- 2.0 FTE Communications Specialists (Police)
- 0.50 FTE Investigative Technician (Police)
- 1.0 FTE Records Specialist (Police)
- 1.0 FTE Police Sergeant (Police)
- 1.0 FTE Bike/PED/ADA Coordinator (Public Works – Transportation)
- 2.0 FTE Equipment Operators (Public Works – Transportation)

Non-General Fund – 13.50 FTEs

- 1.0 FTE Visitor Services Sales Coordinator (Economic Development – Lodging Tax)
- 1.0 FTE Fleet Mechanic II (Public Works – Fleet)
- 0.34 FTE Water Quality Specialist (Water & Power - Water)
- 1.0 FTE Technical Services/SCADA Programmer (Water & Power - Water)
- 0.91 FTE Water Quality Specialist (Water & Power - Wastewater)
- 0.25 FTE Accounting Technician (Water & Power - Wastewater)
- 1.0 FTE Wastewater Treatment Plant Operator (Water & Power)
- 1.0 FTE Equipment Operator (Public Works – Stormwater)
- 1.0 FTE Recycling Gate Attendant (Public Works – Solid Waste)
- 5.0 FTE Firefighters (Loveland Rescue Fire Authority)
- 1.0 FTE Human Resources Administrator (Loveland Fire Rescue Authority)

City Council Priorities

City Council discussed project and program priorities at the August 23, 2016 Special Meeting. Those projects and programs are listed below along with detail regarding how they are currently addressed within the 2017 Budget.

Projects	# Votes	How Addressed in the 2017 Budget?
Enhance City Provided Services in the Downtown Area	8	Annual General Fund contribution of \$500,000 to Loveland Downtown Partnership (LDP) - service agreement completed each November includes scope of work for the next year; funding for providing existing maintenance levels in CORE budgets of applicable departments; City Manager formed inter-departmental workgroup that is reviewing current service levels and will work with the Downtown Development Authority (DDA) and City Council on any needed recommendations
Study a Possible Public Ballot Issue	8	Not addressed in 2017 DRAFT Budget; City Manager forming work group to focus on this effort and developing an unfunded projects list
Continue Police Training Facility Alternatives Evaluation	7	Included in 2017-2026 DRAFT Capital Program under initial direction that City would pay 50% of estimated total project cost (\$810,000 for design in 2017 and \$8,315,000 for construction in 2018) - split between TABOR Excess (\$405,000 in 2017 and \$3,007,500 in 2018) and Police CEF (\$405,000 in 2017 and \$5,307,500 in 2018); staff studying alternative ways to address desired outcome
Traffic Calming Along Cleveland Avenue	6	Recommended supplemental of \$75,000 toward design costs for Downtown Traffic Calming and Sidewalks; effort to involve hiring a consultant to assist with public outreach, concept development, visualization and option exploration; plan must balance stakeholder (landowners, citizens, CDOT, etc.) needs vs. needs of traffic mobility, parking, and economic development
Continue Highway 287 Strategic Plan Implementation	5	\$250,000 included in 2017-2025 DRAFT Capital Program in 2017 for US 287/US 34 Integration of intersection area; \$702,000 included in 2017-2026 DRAFT Capital Program in 2017 for US 287 sidewalk projects
Rehabilitation of the Pulliam Building	3	The Historic Preservation Committee working on historic landmark status for this structure; goal of preserving, protecting, and pursuing grant funding for restoration; City funding may be needed for restoration costs or to provide matching grant dollars
City Council Chambers Expansion	0	Not addressed in 2017 DRAFT Budget
Increase the City Council Reserve Fund above 2.5% Per Year	0	Included at current 2.5% set aside level

Programs	# Votes	How Addressed in 2017 DRAFT Budget?
Update City of Loveland Incentive Policy	7	Annual General Fund contribution of \$450,000 to Economic Incentives Fund; staff is reviewing current policy and will bring any recommendations to City Council
Homelessness	6	\$400,000 Council Special Projects Fund contribution to newly established Affordable Housing Fund for use in 2017
Abatement Program Development	5	Not addressed in 2017 DRAFT Budget; City Manager is forming inter-departmental team to study and make recommendations to City Council
Acquire City Municipal Code Management System	5	Development Services has contracted with EnCode for title 16,17, and 18 including software and licensing; the unfunded balance of the Municipal Code is estimated to be \$25,000 plus some additional licensing of roughly \$30,000 for the total one time build
Continue Seeking Collaboration for the City's Transit System	4	Annual General Fund contribution of \$1,427,810 to the Transit Fund for annual operations; neither short-term lease costs nor land acquisition, design, and construction costs for new Transit Center due to Orchards' recent dissolution of Transit Center lease are addressed in 2017 DRAFT Budget; City Council is scheduled to learn more about this topic on December 6, 2016
City Sponsorship of Community Special Events	1	Total of \$10,000 included in Cultural Services Department for community events - Cherry Pie Festival (\$5,000), Halloween Event (\$2,000), and Lone Tree Summer School (\$3,000); Off-setting revenue of \$10,000 also included for anticipated sponsorships; Police Department budgets overtime for special events (among other needs)
Update Downtown HIPP Street Master Plan	0	Some implementation costs covered in department CORE budgets

Capital Program

The Loveland City Charter requires the City Manager to present a program of proposed capital projects for the budget year and four additional years. For planning purposes, staff expands this requirement and develops a ten-year capital program. For 2017, \$65,002,750 million is recommended for capital projects. This represents a decrease of \$11,459,056 over the 2016 adopted capital budget of \$76,461,806.

The capital program is summarized below by capital plan type.

Plan Type	2017 Only	10-Year Total
Traditionally Funded (General Fund Agencies)	28,557,592	215,983,859
Golf	649,098	6,853,273
Power	15,924,350	159,458,467
Stormwater	3,617,000	45,059,850
Water	2,413,530	77,403,490
Wastewater	12,728,020	81,302,890
Raw Water	1,113,160	39,261,260
Total - All Funds	\$65,002,750	\$625,323,089

Key 2017 projects (those over \$1 million) are listed below. Note that this is not a complete listing of all capital projects; the complete listing is found in the Capital Program section of this budget document.

Major Capital Projects for 2017 (over \$1 million)		
Capital Plan Type	Project Description	Amount
Traditionally Funded	Fire Training Center Property	\$ 1,391,220
Traditionally Funded	Open Lands Acquisition & Restoration	\$ 5,340,000
Traditionally Funded	Recreation Trail	\$ 2,505,984
Traditionally Funded	Street Rehabilitation	\$ 4,720,670
Traditionally Funded	Supplemental Bridge Repairs	\$ 1,260,000
Traditionally Funded	Transportation - Capital Projects	\$ 1,460,000
Traditionally Funded	The Foundry	\$ 3,000,000
Power	Customer Aid-to-Construction (service expansions paid by customers)	\$ 1,830,000
Power	Overhead to Underground Conversion Projects	\$ 1,430,000
Power	Downtown Area Upgrades - Overhead to Underground Conversion	\$ 1,400,000
Power	Extension of Feeder from 14th St SW to Hwy 60 along Hwy 287	\$ 1,100,000
Power	Land Purchase for New Substation	\$ 1,700,000
Power	Feeder from Horseshoe Substation for Development	\$ 1,500,000
Wastewater	Miscellaneous Sewer Line Rehabilitation Projects	\$ 1,049,000
Wastewater	WWTP Expansion to 12 Million Gallons per Day	\$ 9,808,150

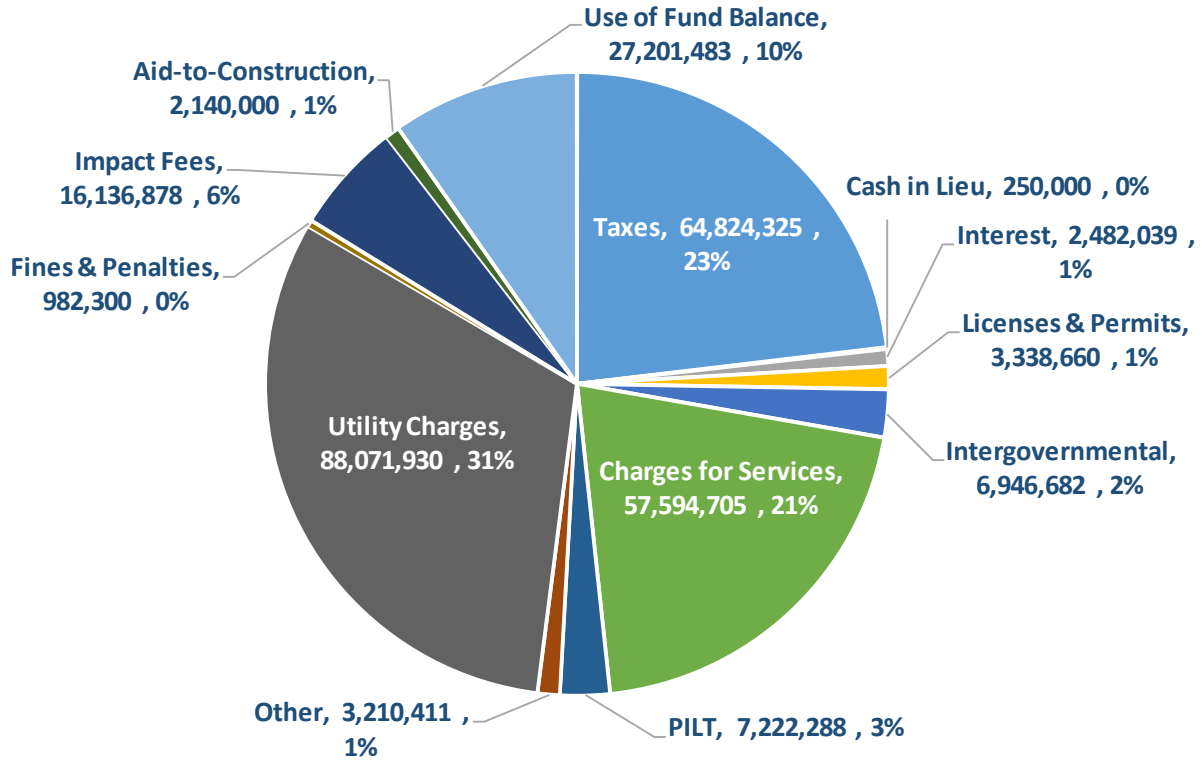
Some projects are budgeted as annual programs, with specific projects and associated locations varying year-to-year. For example, open lands acquisition is based on an expected expense level, without identification of particular properties for acquisition and Street Rehabilitation funds the resurfacing and maintenance needs of streets throughout the City.

Please see the Capital Program section of this budget document for more detail.

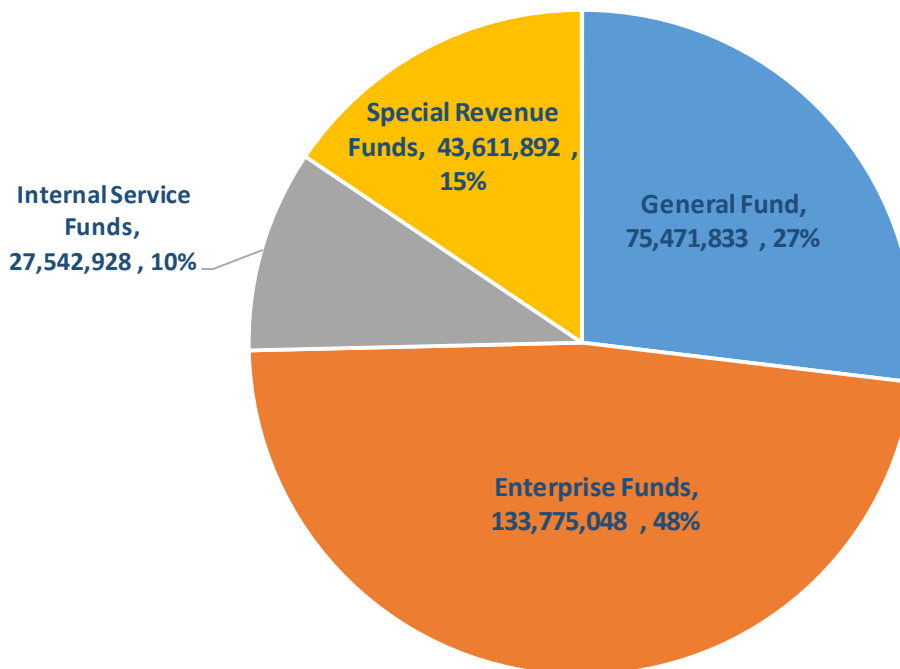
2017 Total Budget Summary

Citywide Revenues and Citywide Expenses are presented below. Both are presented net of transfers and General Fund Administrative Overhead.

2017 Citywide Revenues



2017 Citywide Expenses



Conclusion

Loveland continues to enjoy a strong financial position due to the strong leadership of City Council and the diligence of staff in assuring sound budget and financial practices.

I would like to thank those in the Finance Department who were involved in the preparation of this budget. Special thanks are due to Theresa Wilson – Budget Manager, Matthew Elliott – Senior Budget Analyst, Chloe Romero – a Business Services Coordinator, and Brent Worthington – Finance Director.

I would also like to acknowledge the Management Team, departmental staff members, and members of boards and commissions, that spent time crafting budget recommendations and otherwise contributed to the 2017 Budget development effort.

Respectfully Submitted,



Stephen C. Adams
City Manager

Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Loveland, Colorado** for its annual budget for the fiscal year beginning **January 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Budget Guide

This section is a guide and summary of the information contained in each section of the budget document. There are seven main sections: ***Introduction, Budget Overview, Financial Master Plan, Fund Summaries, Department Summaries, Appendix and Capital Program.***

As the previous ***Table of Contents*** demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

The ***Introduction*** provides background information on the City of Loveland and the environment in which the budget decisions take place. It includes demographic information, financial policies, and the budget calendar and process.

This section provides general information about the City. It includes:

- A City organizational chart;
- A list of the City officials;
- Demographic and economic information;
- A summary of the budget process;
- The underlying policies and rules that guide and shape the budget; and,
- A brief description of each fund type.

The ***Budget Overview*** is the Executive Summary of the budget, followed by supplemental information about the City of Loveland, its organization finances, and budget. The Budget Overview provides analysis of revenues of and expenditures on a total budget basis, highlighting significant trends affecting the revenues and expenditures of the City.

The City's total adopted budget and summaries of each fund type are presented in this section. It shows a summary of the City's total adopted budget in both gross and net form, discusses the major revenues and expenses, describes major factors that will impact both revenues and expenses, and provides a debt service summary.

The ***Financial Master Plan*** chapter discusses the planning processes used to drive the budget, provides a 10-year outlook for the General Fund, and forecasts revenues and expenditures for the General Fund for the next ten years, with discussion on the forecast assumptions and projected impacts.

Fund Summaries provide summaries of the four major accounting fund groups as well as complete fund summaries with ending balances for each City Fund. Formerly, this section included a list of full-time equivalent positions by department/division and the impact of Amendment 1 (TABOR) restrictions on the City's budget. These items are now noted in the Appendix with other supplementary information.

Department Summaries provide historical cost information by department and division. Revenues that are attributed to a department are also presented. Included in this section are concise explanations of changes that have occurred from the 2015 Adopted Budget. ***"Changes compared to the prior year"*** are increases or decreases to the base budget due to operational changes or other known factors. ***"Core Changes"*** represent the increase or decrease due to the pay plan, inflation factors, or transfers between categories (i.e. from supplies to purchased services). *Please note that all variances are comparisons between the 2016 Adopted Budget and the prior year's Adopted Budget.* ***"Supplementals"*** are increases from the prior year's Adopted Budget which are required to maintain existing service levels (noted as workload), provide new services (noted as improvement), or as required by state or federal law (noted as mandated).

The City of Loveland Budget provides City residents and the City Council with a funding plan for the year. The Department Summaries Section is organized by function (e.g. Development Services) which mirrors the City's departmental organization chart and is further separated by divisions, which represent discrete activities within a department.

Included with the cost information is the department's mission statement, descriptions of the program objectives for the coming year, along with measures which show the effectiveness or "outcome" of the programs.

The Other section within the Department Summaries is for General Fund costs that cannot be associated with a specific department and separate governmental entities or special districts that are not a part of City operations but are budgeted for and accounted for by the City.

References are made in the Department Summaries to the **Capital Program**, which is the last chapter in the budget document, the 2016-2025 Capital Program. Appropriations in the Capital Program, with the exception of General Fund agencies, are included within a department's budget.

The **Appendix** contains a glossary of specialized words used within this document with their definitions, and a collection of supplementary material used throughout this document.

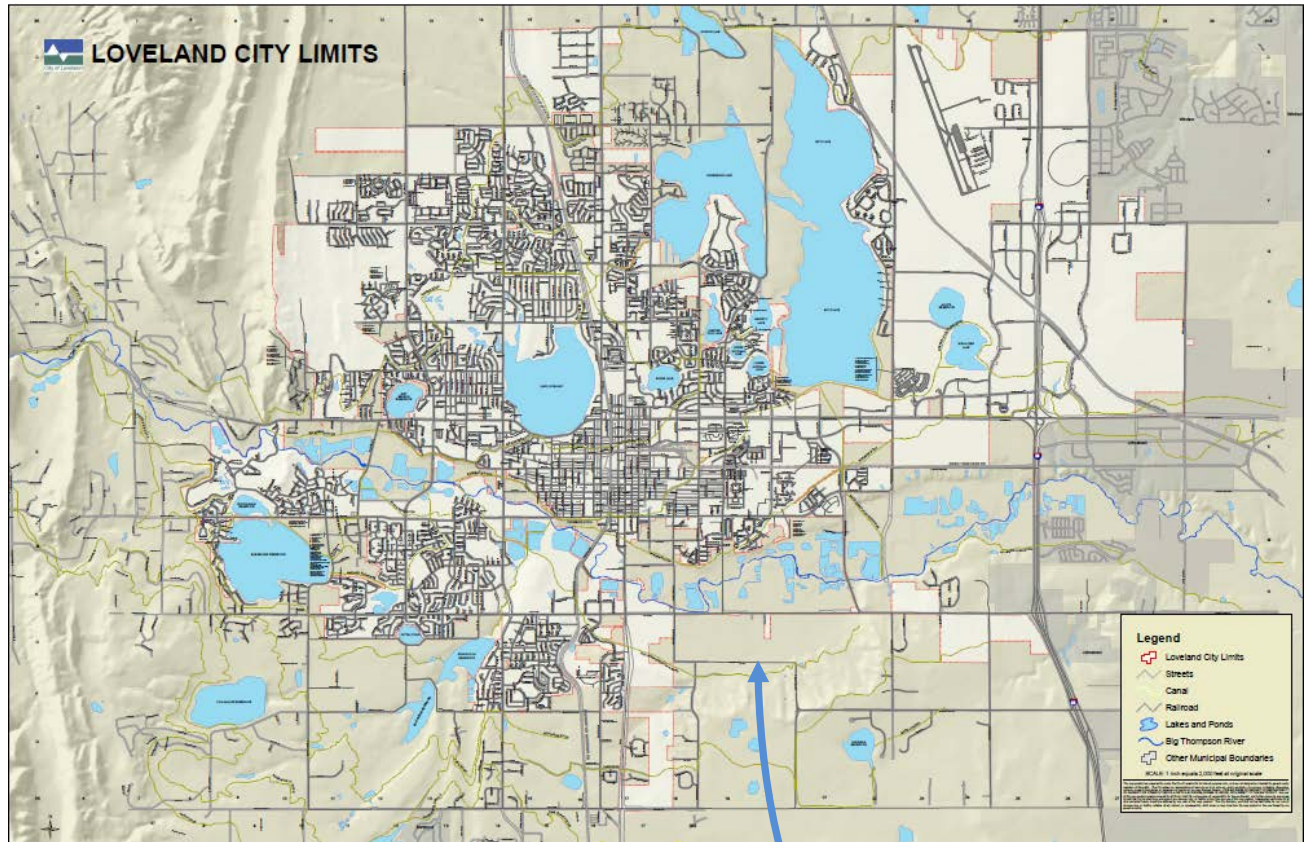
This section also includes:

- A table of planned inter-fund transfers;
- Oversizing agreements;
- Schedules for inter-fund loans;
- Explanations of full-time equivalent positions by department/division;
- The impact of Amendment 1 (TABOR) restrictions on the City's budget.
- Five-year General Fund equipment replacement schedule

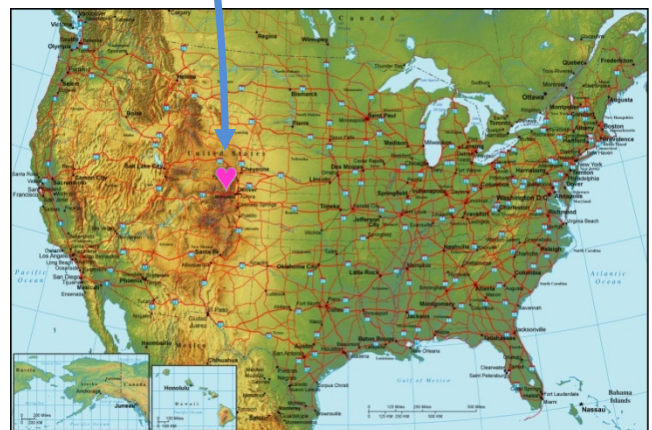
The **Capital Program Book** shows planned capital improvements with a cost of \$250,000 or more from all funding sources over the next 10-year period. All projects to be funded in 2016 are included the 2016 Adopted Budget. The future years are approved by the City Council in concept only. The Capital Program is updated annually based on Council priorities and goals.

For the answer to questions regarding the budget or for additional information, please call the Budget Office at (970) 962-2329.

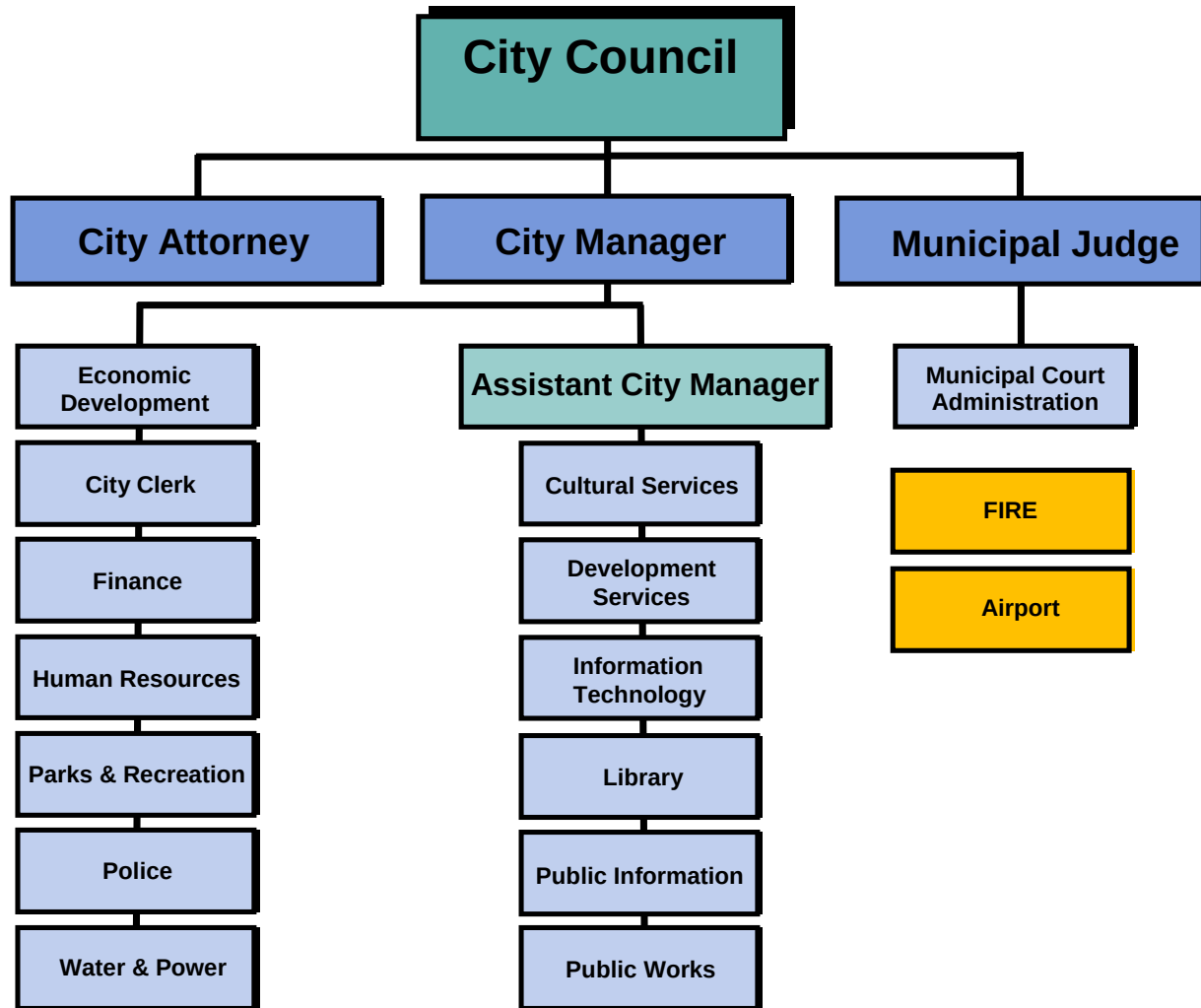
City of Loveland, Colorado



Larger map can be found at
<http://logic.ci.loveland.co.us/Maps/CityLimits2000Scale.pdf>



City Organizational Structure



Citizens' Finance Advisory Commission

Jason Napolitano, Chair
 John Case, Vice Chair
 Carolyn Grulke
 David Hallet
 Ryan Lundquist
 Bradley Pierson
 Jeremy Lynch
 Roger Weidelman
 Steve Olson

City Council Liaison
 Don Overcash

Loveland's Boards & Commissions

Affordable Housing Commission
 Citizens' Finance Advisory Commission
 Community Marketing Commission
 Construction Advisory Board
 Cultural Services Board
 Disabilities Advisory Commission
 Fire Rescue Advisory Commission
 Golf Advisory Board
 Historic Preservation Commission
 Housing Authority

Human Services Commission
 Library Board
 Loveland Utilities Commission
 Open Lands Advisory Commission
 Parks and Recreation Commission
 Planning Commission
 Police Citizen Advisory Board
 Senior Advisory Board
 Transportation Advisory Board
 Visual Arts Commission
 Youth Advisory Commission

General Information

Loveland is located in the emerging and dynamic Northern Colorado region. With a 2016 population of 74,427 within a 35 square mile area, Loveland has enjoyed a steady population growth of approximately two percent annually over many years. The community is located 46 miles north of downtown Denver on the I-25 Corridor. Nestled in a valley at the entrance to the Big Thompson Canyon with a short ride to the Rocky Mountain National Park, Loveland is known as the Gateway to the Rockies. Loveland is the 14th largest city in the state of Colorado.

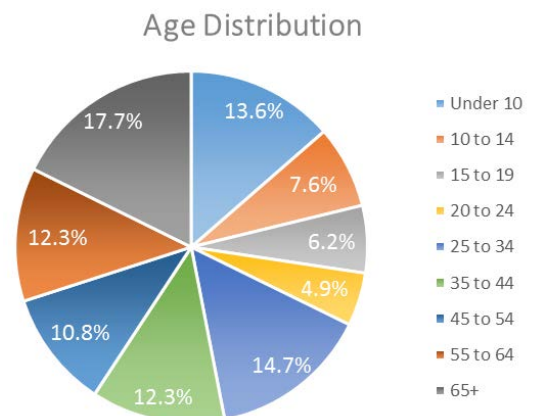
City of Loveland Snapshot

Data below is from the City's Community and Strategic Planning Office's Annual Data and Assumptions Report – June 2016.

- Incorporated: 1881
- Government Type: Home Rule Municipality
- County: Larimer
- Population: 74,427
- Land Area: 35.32 Square Miles
- Housing Units: 30,979
- Education and Schools:
 - Thompson R2J School District
 - Aims Community College
 - Colorado Christian University
 - Nearby colleges include:
 - Colorado State University (Fort Collins)
 - University of North Colorado (Greeley)
 - University of Colorado at Boulder
- Recreation:
 - 492 acres of park land
 - 28 natural areas/open spaces
 - 35 city parks and sports complex
 - 4,600 acres of preserved open lands
- 18 miles of recreational trails
- Newly renovated recreation center
- 3 golf courses and a mini course
- Lake Loveland Swim Beach
- Senior center
- Outdoor swimming pool
- Transportation:
 - Northern Colorado Regional Airport
 - Denver International Airport, DIA (70 miles)
 - City of Loveland Transit (COLT)
 - FLEX Bus Route
 - I-25, Hwy 34, Hwy 287
- Median Home Sale Price (2015): \$281,405
- Median Family Income for Fort Collins/Loveland MSA: \$79,300
- Shopping Centers:
 - Downtown Loveland via The Downtown Loveland Association
 - Marketplace at Centerra
 - Outlets at Loveland
 - Promenade Shops at Centerra

Population Growth and Age Distribution

Loveland continues to grow robustly, having added over 6,000 residents since the 2010 Census. As the City has grown, it has become older overall. As shown in the figure and table below, the number of school-aged children (under 19) fell by 16%. At the opposite end of the spectrum, the age groups over 45 experienced the sharpest growth rate. The median age, meanwhile, went from 36 to 38. This gives evidence to Loveland's popularity among baby boomers and retirees. Nevertheless, the number of those between ages 20-34 grew by 6%, which may suggest that the City is attracting more millennials as well. Loveland's minority population has grown by 72% since 2000. Loveland has also experienced significant in migration, 17% of the people living in Loveland in 2015 did not live in the City in 2014.



The City's population is projected to grow 1.59% for 2017 and is expected to experience an average population growth rate of 2.49% per year for 2018-2026.

Major Employers in Loveland by Employee Range

Thompson School District.....	2,502	Walmart Stores.....	568
Wal-Mart Distribution Center	1,090	University of Colorado Medical Facilities	382
Medical Center of the Rockies.....	1,022	Group Publishing	341
McKee Medical Center	972	King Sooper Stores.....	332
Hach	822	Crop Production.....	325
City of Loveland	813.88 (FTEs)		

Unemployment Rate for August 2016 (not seasonally adjusted) (Bureau of Labor Statistics)

Fort Collins/Loveland MSA	2.9%	US.....	4.9%
Colorado	3.8%		

Income

Median household income (2015 American Community Survey).....	\$61,377
Average annual wages (2015 Bureau Labor Statistics).....	\$51,272

Housing Costs in Loveland

Average sale price for an existing single family home (2016 2 nd Quarter – The Group, Inc.).....	\$360,208
Average apartment rental (2016 2 nd Quarter – Colorado Department of Local Affairs, Division of Housing)....	\$1,279/month

Notably, the percentage of housing units in Loveland occupied by renters has gone from 28.6% to 36.5% since 200.

Vacancy Rates (2016 2nd Quarter - Colorado Department of Local Affairs)

Industrial.....	11.7%	Office	8.2%
Retail.....	3.4%	Apartment	2.9%

Taxes

City property tax levy for 2014.....	9.564 mills	Larimer County sales tax levy	0.65%
City sales tax levy.....	3.0%	State of Colorado sales tax levy.....	2.9%

Governing Body

Loveland operates as a home rule city according to a city charter and ordinances, under a council-manager form of government. Voters select members of the City Council in elections on the first Tuesday in November of odd-numbered years. The Council has a total of nine members. Each of four city wards elects two councilors to serve staggered four-year terms. The mayor is elected at large to serve a two-year term. The mayor pro-tem is chosen by the Council from its membership.



City Council

From left to right:

First Row: Mayor Cecil Gutierrez, Dave Clark (Ward IV), Joan Shaffer (Ward II), Leah Johnson (Ward II)

Second Row: Don Overcash (Ward IV), Hugh McKean (Ward III), Troy Krenning (Ward I)

Third Row: Mayor Pro Tem John H. Fogle (Ward III) and Richard Ball (Ward I)

Scope of Services

Loveland is a full service municipality. The major services provided by the City include:

- Building
- Cemetery
- Community Planning
- Engineering
- Loveland Fire & Rescue Authority
- Northern Colorado Regional Airport
- Loveland Museum & Gallery
- Loveland Public Library
- Municipal Court
- Mosquito Control
- Parks & Recreation
- Police
- Power Utility
- Public Transportation
- Rialto Theater
- Solid Waste & Recycled Materials Collection
- Stormwater Utility
- Streets Maintenance
- Wastewater Utility
- Water Utility

Employees and Benefits

The City's 2017 Recommended Budget authorizes regular full-time and part-time positions for a total of 813.88 on a full-time equivalent basis. In addition, a varying number are employed on a temporary and seasonal basis as needed. Loveland neither recognizes nor bargains with any employee union.

The City determines employee compensation using a market based pay plan established through independent surveys. City employees are eligible to receive a merit increase based on their annual performance evaluation. For 2017, 3.5% of current salaries are included for a pool from which the increases will be funded.

Benefits include medical, dental, disability and life insurance, and a retirement plan for all full-time regular employees. Regular part-time employees who work at least 20 hours per week are eligible to participate in benefit plans under a prorated cost sharing arrangement. Employees in temporary positions are not eligible for benefits, but in accordance with Health Care Reform requirements may be eligible for medical insurance if they are in a 30 or more hours per week position or if the employee averages 30 or more hours per week in the designated time period (12 months).

In 2017, premiums for employee healthcare are increasing 40% (depending on plan) due to increased medical claims costs. This is the overall premium increase. Premiums are split on average 80% (employer) and 15% (employee).

Budget Process

Budget Administration

This budget has been structured and prepared using the guidelines of the Government Finance Officers Association (GFOA). Two publications, Governmental Accounting, Auditing and Financial Reporting (GAAFR) and the Governmental Accounting and Financial Reporting Standards as adopted by the Governmental Accounting Standards Board (GASB) guide the budget process. The City of Loveland prepares its budget on a calendar year basis as required by the City Charter. The budget must be balanced or show a revenue surplus.

Basis of Accounting

The budget parallels the City's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available. Expenditures are recorded when incurred. Records for the City's Enterprise Funds, Proprietary Funds, and non-expendable Trust and Pension funds are maintained on a full accrual basis. For budgetary purposes, depreciation, accrued liabilities for accumulated leave balances, and market value adjustments to City investments are not included in calculating fund balances. Building and equipment repair and maintenance are budgeted for annually. Payments for accrued leave are paid within the existing budget as employees leave. Investments are held to maturity so market value during the term of the investment is not an issue when allocating resources.

Citizens' Finance Advisory Commission

A Citizens' Finance Advisory Commission (CFAC) is appointed by City Council to participate in a review of the budget, evaluate all financial policies, and report its findings to the Council. The commission consists of nine members who serve staggered terms of three years each. Its members are involved in the budget process and provide input to the Council during the adoption process.

Budget Preparation Schedule

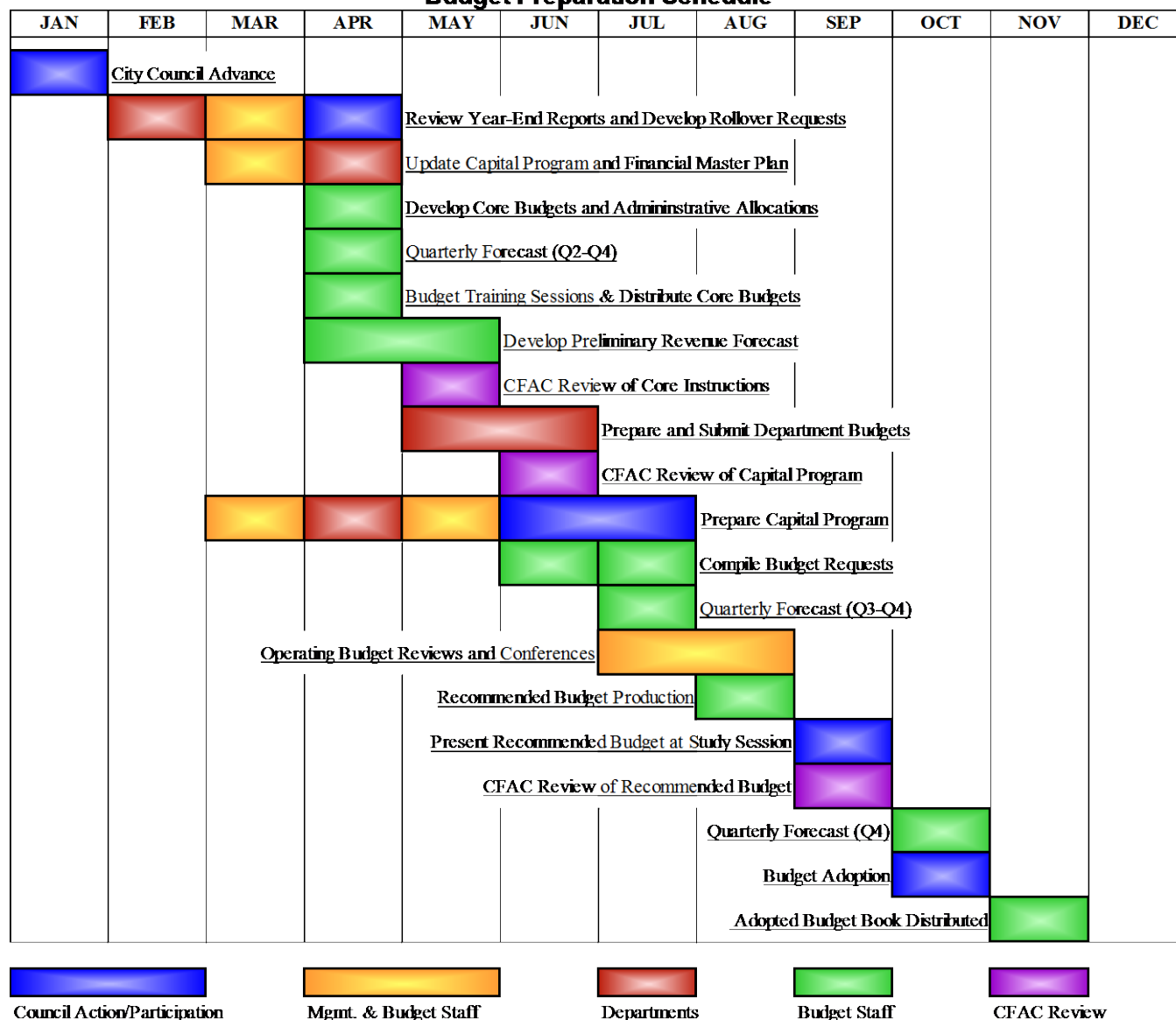
The budget process begins in January with the annual Council Planning Session. At the Planning Session, City Council establishes goals and objectives for the coming year and direction for future budgets.

In April, the capital planning process begins. Departments develop 10-year capital project lists. From these, the City Manager develops a 5 and 10 year Capital Program to present to Council in June and in July for review. The capital programs are adopted when the budget is adopted. The Capital Program provides the basis for developing the budget for the next year.

Also in April, the Budget Division prepares core data, such as salary information, health insurance rates, rates for vehicle maintenance and rental, workers' compensation, general liability and internal allocated costs. Along with this data, forecasts of current year revenue and preliminary revenue forecasts for the next year are completed. In late May, the core data is distributed to departments, along with budget instructions for the upcoming year.

Departments meet internally and with their respective advisory commissions to develop their budget requests. The requests are due back to the Budget Division the third week of June. The Budget Division compiles all the submissions in preparation for budget conferences with the City Manager and the departments. The conferences are held in early July, with final decisions on what will be included in the Recommended Budget completed by early August. Through August, the Budget Division prepares the Recommended Budget. The document is submitted to City Council in the middle of August and again in early September, with a study session on the Recommended Budget. The budget is submitted for approval on First Reading, after a public hearing, in early October, with a Second Reading and final approval occurring in late October or early November.

Budget Preparation Schedule



Budget Amendments

Because not all situations can be predicted during the budget process, an amendment process is necessary to keep current. The Adopted Budget can be amended during the year by presenting an ordinance to Council for approval after a public hearing, on both First and Second Reading. In general, budget amendments, or supplemental budgets, are used for one-time items such as grants for specific projects that are received during the year. Unless critical to service delivery in the current year, amendments that create on-going costs are discouraged, with the preference being deferral of these type of items to the annual budget process, to be prioritized among all requests, rather than presented as a single issue.

The most significant amendment occurs in the spring after the fiscal year has been closed, to re-appropriate the remaining balances in the Capital Program. Most capital projects are multi-year in nature, and due to weather conditions and other factors related to construction, forecasting spending in the current year is difficult. The City follows a practice of appropriating the total cost of a project in the first year of the project, unless there are clearly definable phases. The unspent balance is re-appropriated each year until the project has been completed.

Financial Policies

The City of Loveland financial policies, compiled below, set forth the basic framework for the overall financial management of the City. These policies assist the City Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs. These policies are reviewed annually and presented to Council for approval.

General Policies

City of Loveland will:

- Annually prepare a budget, submit it to Council for approval, and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating, funding of depreciation, and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance, funded self-insurance, and cash reserves.
- Provide for recommended maintenance and replacement of facilities and equipment. Each department will prepare and annually update a maintenance and replacement plan.
- Follow the City of Loveland Charter when preparing the City's budget.
- View the budget as a dynamic rather than static plan which requires periodic adjustment as circumstances change. Approval of City Council is required for increases in total fund budgets.
- Encourage citizen involvement in the budget process by having a Citizens' Finance Advisory Commission, public hearings, and informal meetings.

Operating Budget Policies

City of Loveland will:

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- Provide for the adequate funding of all pension plans.
- Update operating expenditure projections for the budget year plus four years. Projections will include increased operating costs associated with future capital improvements.
- Establish and monitor performance and productivity indicators associated with operating expenses.
- Maintain a positive cash balance in each operating fund at the end of each fiscal year.
- Attempt to maintain present service levels for all priority and essential services within existing Amendment 1 revenue limitations.

Capital Budget Policies

City of Loveland will:

- Update capital program projections for the budget year plus nine years.
- Ensure the capital program is for projects and equipment with a cost equal to or greater than \$250,000.
- Evaluate the relative merit of each capital project according to Council's goals and priorities.
- Give priority to capital projects that are mandated by federal or state legislation.

Revenue Management Policies

City of Loveland will:

- Impose taxes, fees and rates at appropriate levels to fund their intended purposes. Maintain a balance to provide for a diversified and stable revenue system.
- Estimate annual revenues using an objective, analytical process.
- Update revenue projections for the budget year plus nine years.
- Annually review costs of activities supported by taxes, rates, user fees, plant investment fees, and capital expansion fees.
- Set fees and user charges for each enterprise fund that maintains an enterprise status pursuant to TABOR.

- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities.
- Allocate revenues from restricted funds in accordance with municipal code provisions.

Reserve Management Policies

City of Loveland will:

- Establish reserves from restricted cash accounts for growth-related development. The reserve balance will be equal to the unexpended balance of cash less current liabilities in each restricted account.
- Establish bond reserves based on requirements of individual bond ordinances.
- Establish capital reserves which accumulate funds for the planned construction or replacement of City infrastructure or for the acquisition of capital equipment not funded through growth-related fees. These amounts will be determined by five-year or longer capital programs.
- Establish other reserves related to special items as approved by City Council. This would include accumulating reserves to retire debt at an accelerated schedule.
- Maintain the General Fund unrestricted balance at no less than 15% of General Fund expenses.

Definitions of Reserve Terms

- **Operating** - Reserves to cover unanticipated expenditures of a nonrecurring nature or to meet unexpected small increases in service delivery costs. These also cover operating carryover balances associated with cash flow needs and the provision of an orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. Reserve amounts are based on a percentage of the operating budget within each appropriate fund.
- **Emergency** - Reserves to cover costs associated with natural disasters or other unforeseen and declared emergency situations. Reserve amounts are based on a percentage of the operating budget in the general fund. This reserve satisfies the requirements of Amendment 1.
- **Liability** - Reserves to cover accrued liabilities from items such as vacation, sick leave, or compensation time. Reserve amounts are based on a percentage of fund liabilities.
- **Equipment Replacement** - Provide for the replacement of fund assets such as office equipment and furniture, computers, vehicles, and tools and equipment used in operating programs. Items not included are City infrastructure, utility infrastructure, equipment covered under capital reserves, and the replacement of City buildings.
- **Designated** - Reserves for planned capital projects or services, which will be appropriated in future years based on the capital plan for operating needs or for known debt payments in the future.
- **Restricted** - Reserves for funds restricted by ordinance or law. An example is impact fee reserves, which may only be spent on capital projects that are the result of growth.

Transfers Policies

City of Loveland will:

- Classify the following City of Loveland activities as enterprises: *Golf, Power, Solid Waste, Stormwater, Wastewater, and Water.*
- Require that all City enterprises make payments to the City in lieu of taxes that are reasonable and proportionate to taxes paid to the City by private businesses unless the City Council grants exceptions. Transfer payments are based on percentage of certain revenues received by the fund. Specific transfers to the City from the affected funds are done on a monthly basis per the rates established as follows: Water, Wastewater, Stormwater, Power, and Solid Waste at 7% and Golf at 3%.
- Require that all departments furnish to other department such services, labor, and materials as needed by the director of such department. Any labor or material shall be charged to the using department according to accounting procedures established by the City Manager. These charges are direct reimbursements for services provided and shall be calculated annually using a cost of service analysis.

Investment Management Policies

City of Loveland will:

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) and approved for full collateralization by the public deposit protection act or other state statutes.
- Pool cash from all legally permitted funds for investment purposes.
- Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and yield.
- Place custody of the City's investment securities with a third-party financial institution for the purpose of safekeeping of securities.
- Provide monthly investment reports.

Debt Management Policies

City of Loveland will:

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues.
- Repay debt within the expected useful life of the project or sooner.
- Prohibit the use of long-term debt for operating expenses.
- Issue debt which is relative to payback ability. Borrowing must not overburden future taxpayers. When applicable, state law is the controlling policy.
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be a part of all recommended bond issues.

Accounting, Auditing, and Reporting Policies

City of Loveland will:

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA), or their equivalents.
- Present monthly and annual reports to the City Council summarizing financial activity delineated by fund.
- Present a quarterly report on the status of major capital projects.
- Maintain financial systems to monitor expenditures, revenues, and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report (CAFR).
- Comply with all reporting requirements related to bond issuance terms.

Financial Information

Fund Accounting

Fund accounting is used throughout the City, both for budgeting and accounting. Under this system, money is divided into separate accounts, rather than being held in one central account. The City has 37 funds and each fund has been established for a specific purpose which is financially independent of other governmental activities.

For funds established for operations, maintenance and other ongoing activities, revenues flowing into the fund are spent during the same year. Unless there is a change in service levels, spending is similar year to year.

In capital funds, revenues accumulate for periodic capital needs, such as construction of a new park or an electric substation. The balance in those funds grows until expenditures are made. Spending can vary greatly from year to year.

Appropriation and Expenditure

The total appropriation includes internal transfers, which are counted both as revenues and expenditures twice, and occasionally three times across the various funds. For these reasons the total appropriated amount in a fund can be significantly higher than actual spending. ***The net City budget excludes internal transfers. It represents a close approximation of projected spending.***

Fund Types:

The City classifies funds into several types: General Fund, Internal Service Funds, Enterprise Funds, Special Revenue Funds and Fiduciary Funds.

The **General Fund** includes the majority of City services. City Council, City Manager, City Attorney, City Clerk, Finance, Library, Municipal Court, Economic Development, Development Services, Human Resources, Information Technology, Police, Public Works, Parks and Recreation, and Cultural Services are included. General Fund revenues include sales tax, use tax, property tax, user fees, fines, permits, licenses, internal transfers and intergovernmental revenue.

Internal Service Funds provide support services to other City departments. They are financed by internal service charges included in the user agency operating budgets. They include City Fleet, Vehicle Maintenance, Risk & Insurance and Employee Benefits.

Enterprise Funds are self-supporting through user fees. They include Water, Wastewater, Stormwater, Power, Solid Waste and Golf.

Special Revenue Funds are established by federal/state law, or by municipal ordinance/resolution. Included are Capital Projects, Capital Expansion Fees, Park Improvement, Conservation Trust, Open Space, Transit, Transportation, Economic Incentives, Community Development Block Grant, and Art in Public Places. Each has its own specific revenue source.

Fiduciary Funds are used to account for assets held by the City in a trustee capacity. Each fund is established by state law, municipal ordinance or resolution. They include Fire Pension and Cemetery Perpetual Care. ***These funds are not included in the City's Total Budget summary.***

The **Airport, Loveland Larimer Building Authority Fund (LLBA), Loveland Fire Rescue Authority, General Improvement District (GID) #1, Special Improvement District (SID) #1, and Loveland Urban Renewal Authority (LURA)** do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have

absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Airport as part of its administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority. The GID #1, the Loveland SID #1 and the LURA are separate entities created for specific expenditures and are funded by separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities. ***None of these funds are included in the City's Total Budget summary.***

Transfers

Because money is budgeted and accounted for in separate funds rather than being pooled in one account, transfers occur among funds. Transfers serve two primary purposes: payments for services among departments and fund consolidation for capital projects. Some departments provide support services for other departments within the City. When these departments use money from different funds, transfers are necessary to move money from one fund to the other to reimburse departments for services provided. Transfers are also used when multiple funds provide resources for a single capital project (for example, the recent Mehaffey Park development). Moving all the money needed by a project into a single fund makes it easier to account for all project expenses and makes project costs more transparent to the Council and Public.

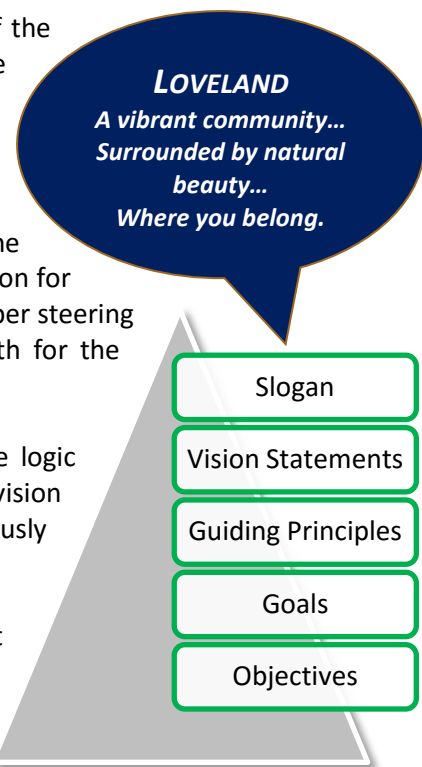
Performance Measures

City's Performance Measures

An extensive 15-month public process that incorporated all segments of the community amended vision statements and guiding principles of the Comprehensive Master Plan in 2004 and 2005. Those vision statements and guiding principles were founded in the work of a public process known as the Agenda for the 90's when the first slogan statement and vision statements for the community were developed. The 2004 public process captured the work that was applicable in the 90's and updated the statements for the change that had occurred to shape the 20-30 year vision for the community. A number of community volunteers driven by a 28 member steering committee and staff members invested 7,300 hours in setting the path for the community through 2030.

The City's performance measures were generated with the help of the logic model format and organized into six topic areas based on the six vision statements, as recommended to be amended, that were adopted previously by the City Council in 2002 along with Loveland's vision slogan.

Each topic area is further divided into functional or component areas most closely related to the adopted vision statements, as amended, and framed as guiding principles. These functional areas generally align with the elements outlined in the Plan Organizational Chart. The topic areas form the basis for the hierarchical organization (guiding principles, goals, objectives, etc.) incorporated into the general plan organizational framework.



Vision Statement 1: Loveland is a community that is characterized by welcoming neighborhoods with diverse housing opportunities that create a sense of individual belonging.

- *Guiding Principle 1:* Foster attractive development that enhances Loveland's built environment and encourage development that is sensitive to the distinctive character of Loveland.
- *Guiding Principle 2:* Encourage the development of a full range of housing types and a mix of housing densities throughout the city that are convenient to employment centers and quality public and private facilities and that meet the needs of all age and socio-economic groups.
- *Guiding Principle 3:* Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal, and/or more detailed planning analysis, such as the Downtown, districts, corridors, neighborhoods, community separators, and transit-oriented developments.

Vision Statement 2: Loveland is a community that embraces the heritage and natural beauty of the region and values its strategic location.

- *Guiding Principle 4:* Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage.
- *Guiding Principle 5:* Protect regional lands and lands within the Loveland Growth Management Area (GMA) that have important natural resource, recreational, agricultural, and viewshed values from encroachment by the human-built environment.

Vision Statement 3: Loveland is a well-planned and environmentally-sensitive community where all citizens are safe, secure and have equal access to services and amenities, including recreational and cultural activities.

- *Guiding Principle 6:* Ensure that the City's recreation facilities and programs, parks, trail system, and golf facilities and programs remain an integral part of the community through an abundance of offerings, both structured and unstructured, that satisfy the community's leisure-time needs.

- *Guiding Principle 7:* Provide for the cultural needs of Loveland’s citizens and visitors through a variety of cultural, visual and performing arts facilities, programs, and activities.
- *Guiding Principle 8A:* Provide, establish, and sustain innovative community policing programs in accordance with nationally-recognized accreditation standards and maintain the necessary facilities to enable those programs.
- *Guiding Principle 8B:* Protect life and property through adequate and strategically-located fire and rescue facilities coupled with a wide range of emergency fire and rescue-related services and programs.
- *Guiding Principle 8C:* Provide the necessary facilities and programs to protect the citizens of the Thompson Valley Health Services District through Thompson Valley Emergency Medical Services (EMS).
- *Guiding Principle 8D:* Sustain the policies, programs, and procedures related to hazards risk assessment and mitigation and engage in emergency preparedness planning through the integration of the City’s adopted emergency management notification and response procedures.
- *Guiding Principle 9:* Guide the development of the community within the Loveland Growth Management Area (GMA) in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry.

Vision Statement 4: Loveland is a community with an integrated system of technology, utility and transportation networks that support a vital economy; and that coordinates with the plans of other regional governmental entities.

- *Guiding Principle 10A:* Recognize Loveland’s importance and impact as a major urban area within the northern Colorado region and support regional multi-modal transportation options and air quality maintenance efforts.
- *Guiding Principle 10B:* Plan a safe, efficient, continuous, coordinated, and convenient multi-modal transportation system that serves the current needs of the community and establishes the foundation for a transportation system that is sustainable for future generations.
- *Guiding Principle 10C:* Formulate appropriate strategies and policies that ensure that the Fort Collins-Loveland Municipal Airport is developed and operated in a manner compatible with its surrounding land uses and community goals.
- *Guiding Principle 11A:* Ensure that the general government facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11B:* Ensure that the community water facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11C:* Ensure that the community power facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11D:* Ensure that the community wastewater facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11E:* Ensure that the community stormwater utility facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11F:* Encourage community investment in the most advanced communications technologies available in an effort to stimulate economic development and meet the current and future needs of citizens, business, and government.
- *Guiding Principle 12:* Encourage a pattern of compact and contiguous development that directs growth to where infrastructure capacity is available, or committed to be available in the future, and take into account the adopted plans of, and agreements with, adjacent local governments to the extent that they reflect extra-jurisdictional interests.

Vision Statement 5: Loveland is a community that is a continuously developing partnership of citizens, business, health, and educational communities; with a stable and diverse economic base that offers ample employment and business opportunities to all.

- *Guiding Principle 13:* Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the northern Colorado region.
- *Guiding Principle 14:* Foster a system of education that meets the needs of the entire community.

- *Guiding Principle 14A:* Foster a system of elementary and secondary education that meets the needs of the entire community by teaching basic skills and creativity/critical thinking, by creating a sense of safety and belonging, and by facilitating the school-to-life transition.
- *Guiding Principle 14B:* Foster the development of post-secondary education opportunities that meet the academic, career technical, and lifelong education needs of the entire community.
- *Guiding Principle 14C:* Provide adequate library facilities and services that serve as the information center of the community, are accessible and active in outreach to people of all ages and backgrounds, and provide a diverse collection of resources and services that informs, educates, entertains, culturally enriches, bridges the past to the future, and connects one community resource with another.
- *Guiding Principle 15:* Recognize that all levels of government, along with the nonprofit and private sectors, play an important role in creating and implementing those policies and practices that support the responsible growth and development of the community.

Vision Statement 6: Loveland is a community that encourages active public involvement and is responsive to the health and human services needs of its citizens.

- *Guiding Principle 16:* Ensure that Loveland is a healthy community whose citizens live a healthy lifestyle, are well-informed about health issues, and have access to preventive, medical, and mental health programs and services.
- *Guiding Principle 17:* Provide the needed network of human services and outreach to ensure that all citizens, including special populations, can achieve their full potential and be self-sufficient.
- *Guiding Principle 18:* Engage, empower, inform, and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process.

Logic Models

Logic models are in a separate document. However, the logic model has been incorporated in the budget document by extracting the department and division end outcomes in the detail pages that follow the department tab. The guiding principles are cross referenced by using “GP - #, letter” to demonstrate the link between the strategic and operational planning.



Total City Budget

The 2017 budget is balanced in accordance with the City Charter, which requires appropriations to be within available resources or show surplus. This budget is in compliance with the provisions of Colorado's TABOR restrictions, and existing service levels are maintained.

The total City budget as shown below is the combined budgets of all parts of the organization except for the Fiduciary Funds and the Other Entities. The table below shows the gross City budget, as well as the net City budget, which excludes transfers, and represents projected actual expenditures.

Total City Budget

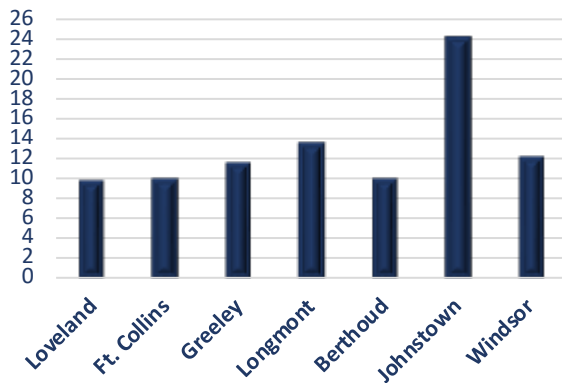
	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
REVENUE					
Beginning Balance	\$ 231,911,293	\$ 185,795,899	\$ 220,901,139	\$ 166,545,216	
TAXES	61,451,139	61,838,191	62,525,889	64,824,325	4.8%
LICENSES & PERMITS	2,957,219	3,234,928	3,234,928	3,338,660	3.2%
INTERGOVERNMENTAL	9,658,133	6,116,893	25,422,160	6,946,682	13.6%
CHARGES FOR SERVICE	51,960,279	52,814,473	52,716,632	65,309,933	23.7%
FINES & PENALTIES	1,123,670	922,800	1,090,800	982,300	6.4%
INTEREST	3,836,017	2,517,900	2,630,471	2,482,039	-1.4%
PAYMENT IN LIEU OF TAXES	6,199,002	6,669,850	6,669,850	7,222,288	8.3%
OTHER	9,494,816	4,431,561	4,464,399	3,210,411	-27.6%
UTILITY CHARGES	76,368,634	81,973,330	81,973,330	88,071,930	7.4%
IMPACT FEES	17,297,085	11,911,870	12,392,357	16,136,878	35.5%
BOND PROCEEDS	-	24,900,000	27,693,406	-	-100.0%
AID-TO-CONSTRUCTION	1,429,573	1,790,000	1,790,000	2,140,000	19.6%
CASH IN LIEU	1,336,438	250,000	250,000	250,000	0.0%
LESS GF ADMINISTRATIVE OVERHEAD	(6,324,244)	(6,050,894)	(6,050,894)	(7,715,228)	27.5%
Total Net Revenue	\$ 236,787,760	\$ 253,320,902	\$ 276,803,328	\$ 253,200,218	0.0%
TRANSFERS	31,853,764	23,606,988	46,074,017	31,021,202	31.4%
Total Revenue	\$ 268,641,524	\$ 276,927,890	\$ 322,877,345	\$ 284,221,420	2.6%
Total Resources	\$ 500,552,817	\$ 462,723,789	\$ 543,778,484	\$ 450,766,636	
EXPENSES BY CATEGORY					
GENERAL FUND (net expense)	77,520,070	85,794,195	96,327,971	98,597,129	14.9%
ENTERPRISE FUNDS	143,924,079	148,646,533	186,855,238	138,983,045	-6.5%
INTERNAL SERVICE FUNDS	22,752,690	22,925,676	23,923,071	27,692,928	20.8%
SPECIAL REVENUE FUNDS	35,454,839	37,199,782	70,126,988	46,149,801	24.1%
Total Expense	\$ 279,651,678	\$ 294,566,186	\$ 377,233,268	\$ 311,422,903	5.7%
LESS TRANSFERS	(31,853,763)	(23,606,987)	(46,125,717)	(31,021,202)	31.4%
Total Net Expense	\$ 247,797,915	\$ 270,959,199	\$ 331,107,551	\$ 280,401,701	3.5%
Ending Balance	\$ 220,901,139	\$ 168,157,603	\$ 166,545,216	\$ 139,343,733	

Revenue Overview

Property Tax

Loveland must comply with the TABOR limitation on property tax revenue (inflation plus local growth). In 1998, voters approved an allowance for the City to keep and spend all revenue over the TABOR limit for the years 1998–2002 for street construction and youth services. In 2001, voters approved an allowance for the City to keep and spend all revenue from 2003–2012 for police, fire, street construction and maintenance, and parks construction and maintenance. In the November 2012 election, voters approved an allowance for the City to continue to keep and spend all revenue from 2013–2024.

Mill Levy

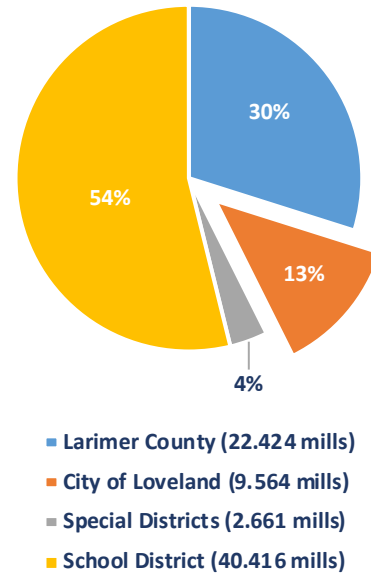


Loveland continues to have one of the lowest city government property tax levies in northern Colorado. On average, the City collects 97.5% of the total value. In 2017, the tax is projected to generate \$8.60 million.

An amendment to the Colorado State Constitution requires that a constant relationship between residential and business property tax revenues be maintained on a statewide basis. Commercial and industrial properties are assessed at 29.0% and residential properties at 7.9% of their market value. The result is for properties of equal value, a business pays over three times as much property tax as a residence.

Property Tax Levy (General Fund)			
	Mill Levy	Valuation	Net Tax Revenue
2015	9.564	814,913,506	7,637,956
2016	9.564	812,842,285	7,774,024
2017	9.564	933,245,800	8,925,563
(98% of Total - County Collection Fee is 2%)			

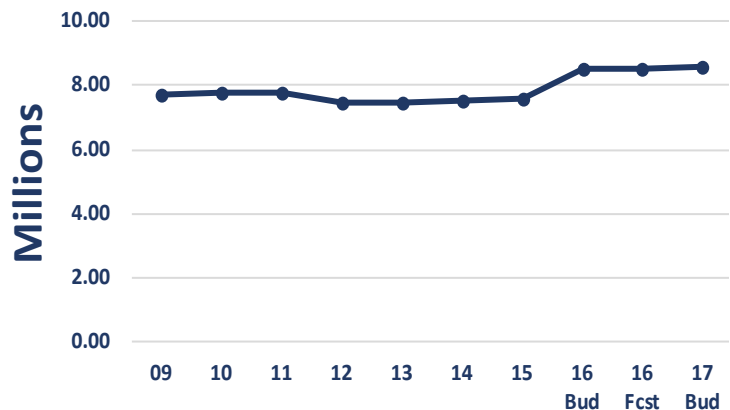
Property Tax Distribution



The 2016 mill levy rate, which funds the 2017 budget, will remain at the 2015 level, 9.564 mills. A mill is one-tenth of one cent. In other words, one mill represents \$1 for every \$1,000 of assessed property value.

The mill levy is multiplied by the assessed valuation of a property to calculate the property tax. The City's levy has been 9.564 since 1992 and

Property Tax



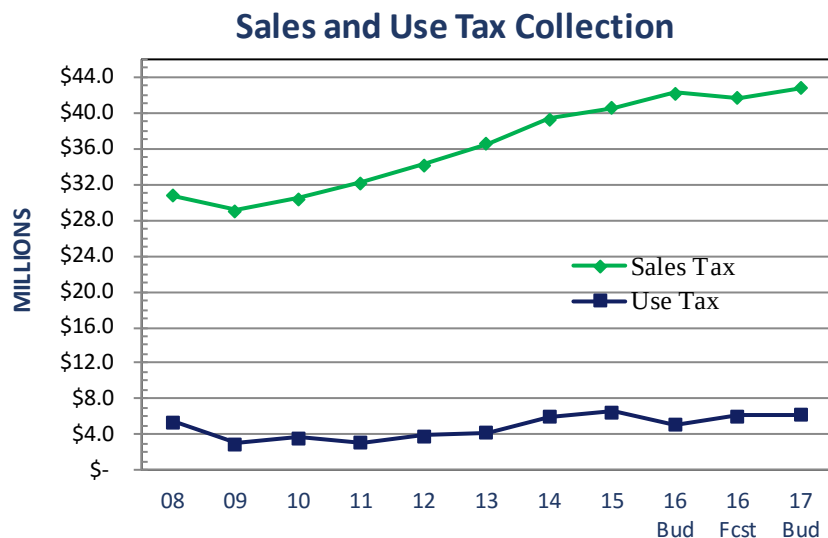
A number of special districts also overlap portions of the City's boundaries and affect some properties. Loveland's City government sets only the City mill levy and has no control over mill levies set by other entities. The City of Loveland receives 13.0% of a homeowner's property tax dollars as shown in the pie chart above.

Sales & Use Tax

Sales tax is the largest revenue source in the taxes category. Beginning on January 1, 1998, the City began collecting its sales tax in-house instead of using the services provided by the State of Colorado. Loveland's current city sales tax rate is 3.0%. Through August 2015, sales tax collections were 2.7% higher than one year ago. In 2016, sales tax is forecasted to be 1.1% lower than the 2016 Adopted Budget. The 2017 projected sales tax is 2.25% higher than the 2016 forecasted amount. The conservative projection is based on the current economy, where the housing market continues to improve and continued job growth increasing the amount of discretionary income available. The projection is tempered due to concerns about the increased competition for retail dollars from the surrounding area are growing.

Use tax is also 3.0%, but only applies to building materials and motor vehicles. Use tax collections in 2017 on building materials are projected to increase by 2.25% from the 2016 Adopted Budget.

This is a conservative projection due to use tax collections on building materials anticipated to be 8.8% higher than the 2016 Adopted Budget based on the 2016 forecast. 2017 collections on motor vehicles are projected to be 2.25% higher than the 2016 Forecasted Budget. This is also a conservative projection based on the 2016 revised motor vehicle collection being 37.1% higher than the 2016 Adopted Budget.



Other Taxes

- **Liquor Occupational Tax** – The projection is based on the number of businesses that sell liquor in the City; the revenues are very consistent from year to year.
- **Specific Ownership Tax** – A tax paid by owners of motor vehicles in lieu of personal property tax. For 2017, the revenues are projected to increase 31.5% compared to the 2016 Adopted Budget.
- **Cigarette Tax** – A tax levied on the wholesaling of cigarettes. This source of revenues varies to a small degree from year to year.
- **Gas Franchise Tax** – A tax levied on the Public Service Company in granting the company the privilege to construct, purchase and operate within the City. The current tax levy is 3.0% of gross gas revenue.
- **Cable Television Franchise Tax** – A franchise fee levied on cable service providers to operate within the City. The current fee is 5.0% of the company's annual gross revenue.
- **Telephone Occupation Tax** – A tax levied on telephone service providers that operate within the City. The levy is adjusted annually based on changes in the Consumer Price Index (CPI).

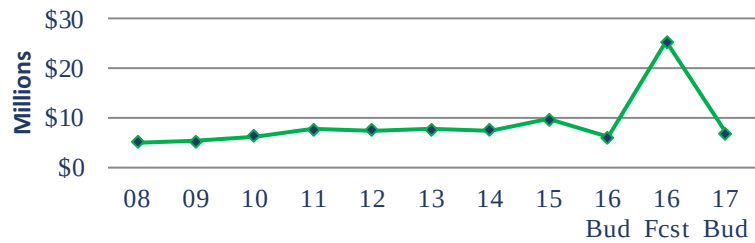
Intergovernmental

Intergovernmental revenues are revenue received from other governmental units. The City does not have control over these revenues. The two largest sources are State Highway revenue sharing and Federal Transit Authority (FTA) operating grants. These are important sources to the City since the State highway revenue sharing funds 50% of the Street Rehabilitation program and 21% of the operational costs for street maintenance, traffic signal maintenance and street engineering costs and FTA grants fund 25% of the Transit system's operating budget. In the Special revenue funds the City receives funding from a county sales tax for the purchase and maintenance of

Open Lands and funding from Colorado lottery proceeds, used to fund the construction and maintenance of the recreation trails. The County Open Space tax will sunset in 2018.

For 2017, intergovernmental revenues are projected to increase 13.6% compared to the 2016 Adopted Budget due to increases to State revenues and Federal transit revenues increasing compared to the previous year.

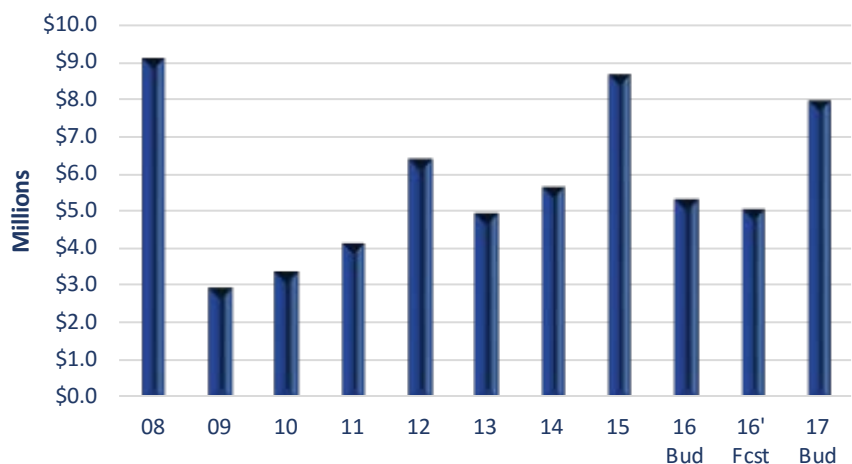
Intergovernmental Revenue



Impact Fees

Capital Expansion Fees (CEFs) are imposed on every additional residential dwelling unit, square foot of retail, office, and institutional construction, as well as every acre of industrial development. These fees are intended to cover growth-related capital costs. The City also imposes System Impact Fees (SIFs) on customers who increase utility demands that require future facilities expansion, such as new water lines, additional treatment plant capacity, or a new substation. Because impact fees are paid at the time the Certificate of Occupancy is issued, there is a delayed effect on impact fee revenue collection. In 2015, the City collected \$8.6 million in Impact Fees. Revenue growth is forecast to increase \$2.7 million or 50.4% over the 2016 Adopted Budget.

Capital Expansion Fee Collections



Charges for Service

This category includes charges to citizens to access services provided by the City and internal service charges, which are costs paid by one department to another for services rendered. Examples of these are charges for vehicle maintenance and from the Employee Benefit Fund for employee health care. One of the major sources of this revenue from citizens is fees for the use of the Hatfield Chilson Recreation Center. By charging for service, a substantial part of the cost of operating programs and facilities is borne by those who use them. There are modest fee increases for most Parks and Recreation fees. Other sources of this revenue include golf fees, solid waste fees, and the street maintenance fee. While golf fee revenues are dependent on weather for available playtime, solid waste fees and the transportation fee are more directly tied to population and commercial growth.

Utility Charges

These are revenues generated from the provision of basic utility services. The City provides four utility services: water, power, stormwater and wastewater. Utility charges are projected to increase 7.4% overall for 2017 compared to the 2016 Adopted Budget.

- **Water Utility Charges** –The utility is proposing a 9% increase in 2017 followed by two more consecutive rate increases of 9% per year, then three consecutive rate increases of 8% per year. Over the span of the past five years usage per customer has decreased by 0.5% and this trend is projected to continue over the next ten years.
- **Power Utility Charges** –In 2011, a 4.9% rate increase was approved to pass through wholesale cost increases, and an additional 0.7% approved to fund half the cost of new energy conservation programs. In 2017, the utility has proposed a 5.7% increase.
- **Stormwater Utility Charges** –A 10.1% rate increase was approved in 2016 to fund unmet capital needs. There is not an increase proposed for 2017.
- **Wastewater Utility Charges** –In 2017, an 11.0% rate increase is proposed based on the 2016 cost-of-service rate study primarily to address aging infrastructure and operational needs.

Utility Other

These are revenues generated from sources other than regular utility charges. Some of the examples are Wheeling Power Fees, wholesale water sales and sale of water meters. These revenues are projected based on historical averages.

Interest

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the projected cash requirements of the funds. In 2017, interest revenue was estimated in the following manners:

- For all funds included in the Capital Program, interest was estimated to be 0.75% of the projected beginning fund balance.
- For Water & Power Enterprise Funds, Water & Power Department staff projected interest for related funds based on their 10-yr financial master plans.
- For all other funds, interest was projected by analyzing 2015 actuals and 2016 mid-year trends as a way to predict interest revenue for 2017.

Payment in Lieu of Taxes

Payment-In-Lieu-of-Taxes (PILT) is charged to all Enterprise Funds based on a percentage of revenue received. As part of the Financial Sustainability effort in the General Fund, PILT for all enterprises other than the Golf Enterprise were increased 1% to a total of 7% of revenue. The Golf percentage remains at 3%. In 2017, PILT revenue is projected to increase 8.28% over the 2016 Adopted Budget.

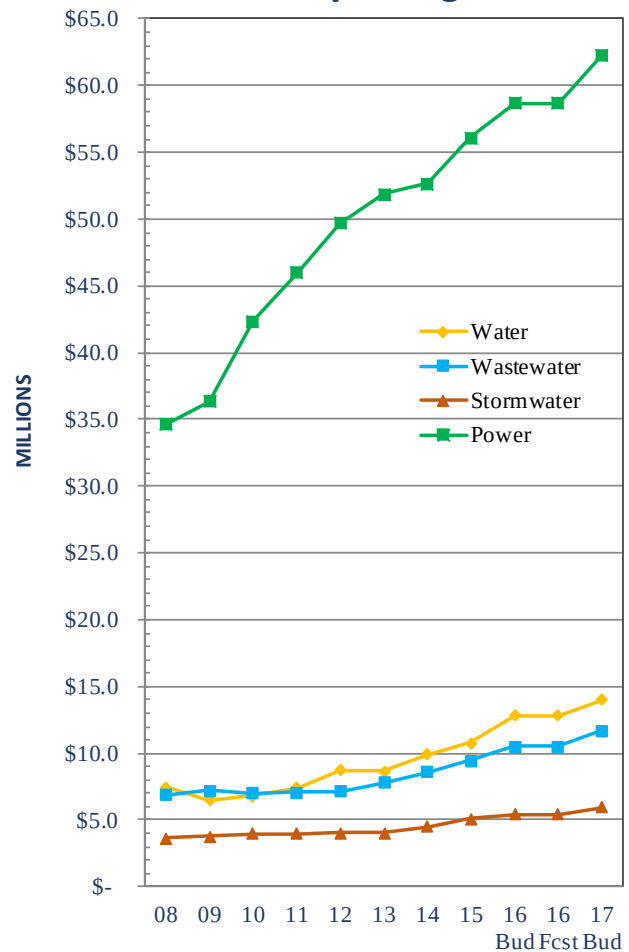
Other

These are miscellaneous revenues that do not belong to any of the above revenue categories. This includes revenues such as donations, contributions, proceeds on the sale of assets, and rents.

Transfers

Transfers occur between funds to pay for operating expenditures and to combine funds received from different revenue sources within one fund to budget for a capital project. Most transfers occur between capital funds so that the full cost of a project is shown in one fund only. The 2017 Transfers Summary can be found in the appendix.

Utility Charges



Fund Balance

The beginning fund balance, while not a true “revenue”, is a major source of funding for the 2017 Budget. Fund balance is created from monies saved in previous years for specific capital projects or operating contingencies, and revenue received above the amounts appropriated for expenditure. Fund balance will decrease in the 2017 Budget compared to the 2016 Budget due to the capital improvement cycle. Impact fee reserves and enterprise funds, primarily from loans in Water and Wastewater Enterprises will be spent in future years in the City’s Capital Program. The fund balance will decline over the next five years as major capital projects, which are included in the Capital Program, are completed. See the Capital Program chapter for details on the 10–Year Program.

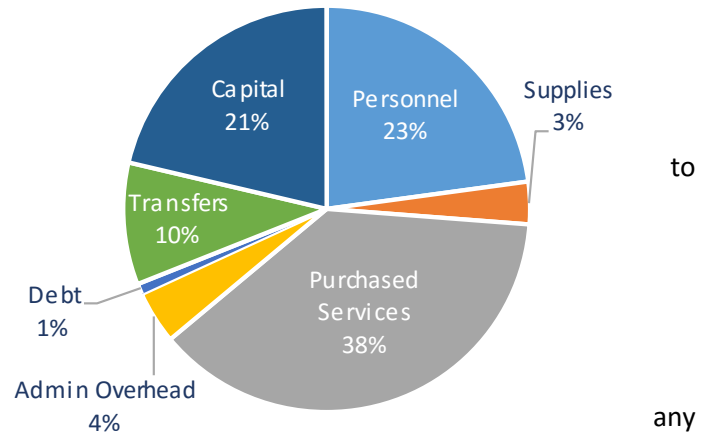
The 2016 Revised Budget includes capital projects, which were budgeted in prior years but not completed before 2015 and assumes these, as well as new 2016 projects, will be completed by year end. After the year ends, a supplemental budget will be presented to City Council to re-appropriate the ending balances of capital projects remaining incomplete.

Expenditure Overview

Total Expenses

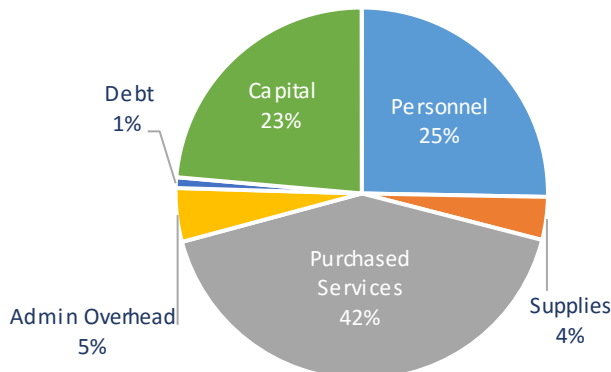
The City divides expenditures into account groups to describe how it is spending its funds. The account groups are Personnel Services, Supplies, Purchased Services, Debt Service, Transfers, and Capital. The Personnel Services group includes all salaries, the City's contribution towards FICA and retirement accounts, the City's share of insurance benefits, workers' compensation costs, and other costs related compensation and benefit packages. The Supplies group includes all office supplies, parts and materials necessary to provide the services funded in the budget. The Purchased Services group includes all services provided to the City by outside sources or internal service funds. The Debt Service group includes principal and interest costs associated with approved debt issues. The Transfers group is for any transfer between City funds. The Capital group is for the purchase of items that cost more than \$5,000 and have a useful life of more than one year and all infrastructure and vertical construction projects.

Total Expenses



Total Expenses (Excluding Transfers)

The percentage for each account group is shown above for the City's total budget of \$319.1 million.



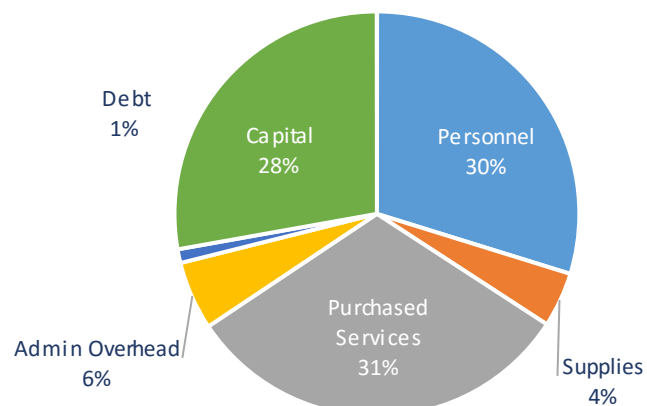
Total Expenses (Excluding Transfers)

For the Total City Budget, the net budget is a more accurate indicator of actual City spending. The net budget does not include transfers between funds. This is necessary since using transfers double counts some revenues and expenses two or three times. Of the Total Net City Budget of \$288.1 million, the percentage attributed to each account group is as shown to the left.

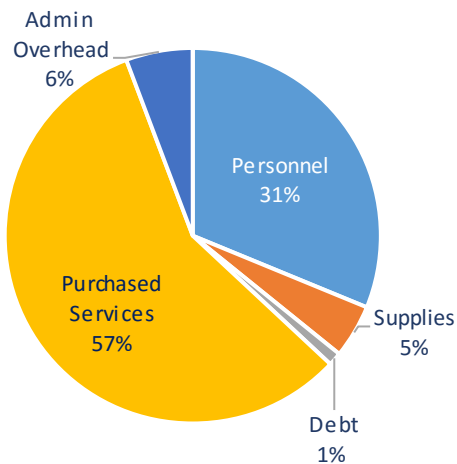
Total Expenses (Excluding Transfers & Purchased Power)

The Purchased Services percentage in the first chart, for analyzing operating costs controlled by the City, is high. The total Purchased Services cost includes the cost of purchased power of approximately \$43.5 million. This is the cost of electricity that is purchased from the Platte River Power Authority (PRPA) and then distributed and resold to the customers of the Power Utility. With purchased power excluded from the net City budget, the percentages attributed to each account group are as shown to the right.

Total Expenses (Excluding Transfers & Purchased Power)



Operating Expenses



Operating Expenses

Operating costs make up 83.3% of the City's net budget and require on-going resources to fund these costs. The total operating costs are shown in the following chart.

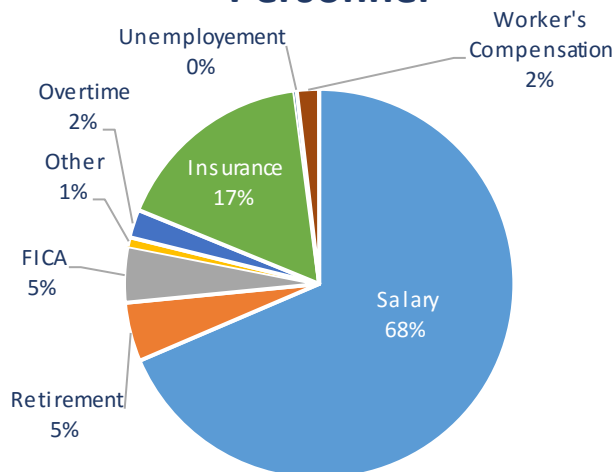
Personnel costs were a significantly higher percentage of the operating expense in prior years. With the formation of the Loveland Fire Rescue Authority in 2012, the City now pays a contribution to the Authority that is comprised of a percentage of the total Authority costs, including the salaries and benefits for personnel. This change shifts approximately \$14.1 million in costs from the personnel services category to the purchased services category.

If the Fire Authority personnel costs are taken into account the chart for operating expense is as below:

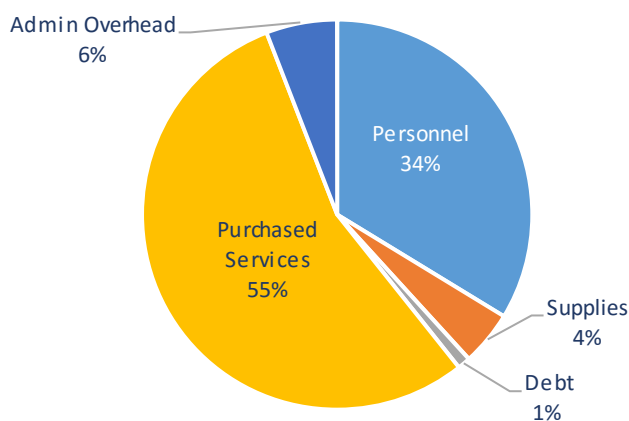
Personnel Services

As can be seen in the chart to the below, Personnel Services are the largest expenses for City operations. The City offers a comprehensive compensation package that includes salary, retirement contributions, and insurance benefits. Of these costs, salary is the largest component, at 68% of the total personnel services costs. Insurance benefit costs are 17% of the personnel service costs.

Personnel



Operating Expenses (Including Fire)



Salaries

The City's pay system can be described as a market-based pay plan with budgetary constraints. The pay plan is based upon comparing City of Loveland salaries to other public and private employer salaries in the northern Colorado area, using data from the Mountain States Employers Council Northern Colorado Survey and Colorado Municipal League General and Executive Survey. Positions are grouped into pay levels based upon comparative factors of skill, effort, and responsibility. Each pay level has a pay range. The midpoint of each pay range is the average of all

salaries paid in other organizations included in salary surveys completed each year. However, an employee's salary is not automatically raised to reflect range movement. The change in an employee's salary is determined by a merit evaluation of their work performance. As a guideline, employees who are consistently meeting job standards would be paid a salary within the market level of performance. In 2017, 3.5% of salaries for merit costs were included. This results in a budgeted total of \$54.4 million for salaries of benefited employees and \$3.7 million for non-benefited (temporary and seasonal) employees including Fire Rescue Authority.

Retirement

For general employees the City offers a pension plan based on the 401(a) provisions. The City contributes to an employee's plan on a graduated scale based on length of service. After six months of employment, the City contributes 5% of the employee's monthly base salary. This percentage is capped at 9% beginning with 21 years

of service. The employee is required to contribute 3% of their base salary. An employee, after three years of service, will be vested in the City contribution. The City has separate pension plans for certified Fire employees and Police officers. In both plans, the City contributes 11% of the base monthly salary. In the Fire plan, the employee is required to contribute 9% and Police officers are required to contribute 7%. Fire employees vest in the City contribution after six years of service, and Police officers after five years of service. Employees are also offered a 457 Deferred Compensation Plan, to which they may contribute.

Insurance Benefits

The City has self-insured medical coverage with two medical plan options, an Open Access Plan (OAP), which is a form of a Preferred Provider Organization (PPO), and a Health Reimbursement Account (HRA) Plan. All employees working 20 hours or more per week are eligible for medical benefits. Full-time and 30 hour per week employees receive full coverage and all other part-time employees receive coverage pro-rated depending on the number of hours worked. In 2017, health premiums are increasing by 40% depending on plan. After a few years of healthcare premium increases falling short of claims costs, the City is “right-sizing” the Employee Benefits Fund and healthcare premiums are increasing as a result. The 2017 Budget includes an average of 80% (employer) and 20% (employee) split for health premium costs along with a one month “health premium holiday” to be offered to employees in 2017. For 2018 and beyond, employees will be offered a one month “health premium holiday” only if the 20% Employee Benefits Fund reserve policy is met. Other benefit costs to the City include coverage for stop-loss insurance that places a cap on claims costs to the City, short-term and long-term disability, life insurance, and wellness costs.

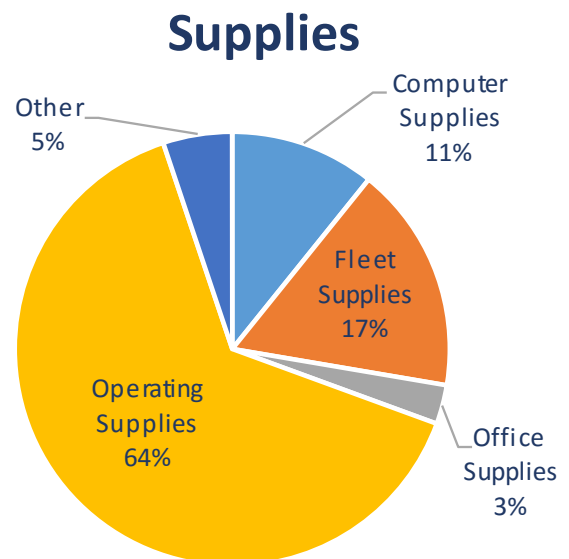
Workers’ Compensation

Workers’ compensation premium costs and claims are managed by the Risk Management Division, and budgeted in the Risk and Insurance Internal Service Fund. Workers’ compensation costs are then allocated to each department based on the department’s claims history and forecast liability costs. Based on projected claims costs, the total cost for the City is anticipated to increase 1.8% from the 2016 Adopted Budget.

Supplies

Supplies are 5% of the operating budget. Operating Supplies such as parts, tools, equipment, paint, and street materials are 64% of this cost. Fleet Supplies such as fuel and tires is 17% of the total cost, Computer Software & Equipment is 11%, Office Supplies are 3%, with the remainder in Safety & Training, and other miscellaneous supplies.

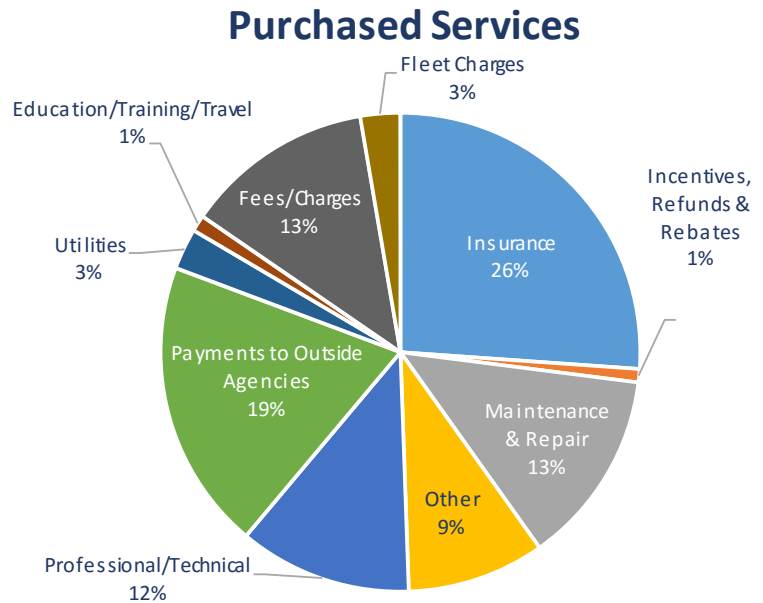
The Public Works Department has been working with the user departments to develop policies and operational efficiencies to reduce fuel usage, such as reducing idle times on the job, eliminating or reducing cold-start warm-up time, and changes to operation procedures to reduce the number of miles driven.



Purchased Services

This account group is for services provided by sources outside the City and internal services focused on operations support, such as insurance and vehicle acquisition and maintenance. Payment in Lieu of Taxes made by enterprises to the General Fund is also a part of this account group. Purchased services account for 31% of the operating budget.

The three largest categories within this account group are Insurance, Payments to Outside Agencies and Maintenance & Repair, which combine for 58% of total purchased services. Insurance covers both purchasing of insurance from outside providers and the City's own self-insurance funds. Payments to outside agencies, at 19% of purchased services, include the City's contribution to the Loveland/Larimer Building Authority, Loveland/Fort Collins Municipal Airport, and the Loveland Fire and Rescue Authority. Professional/Technical Services include payments for custodial services, engineering services, attorney services, and other contractual services. Other components of this account group are the fees and charges, Payment in Lieu of Taxes (PILT) from the enterprise funds, payments for utilities, property services, incentives, rebates, and grants. "Other" includes advertising, postage, and other purchased services.



Debt Service

This account group is for repayment on all bonded debt or any lease-purchase agreements and is 1% of the operating budget.

In the Water Enterprise, the City's payment for the revenue bond debt to pay the raw water bonds for the Windy Gap Project is budgeted. These bonds are not City debt, but a debt of the Northern Colorado Water Conservancy District. The City incurred a liability for a share of the debt payments. If the enterprise were to not make the payments, the District could impose a mill levy on City residents to retire the debt. A reserve has been established in the full amount of the liability to meet this obligation.

Not included in the operating budget discussion, but included in the debt category for the Other Entity Funds, are debt payments through the Special Improvement District #1 (SID) and the Loveland Urban Renewal Authority (LURA).

The payments in the SID are for bonded debt to fund infrastructure improvements within the District. Funding for the District is from special assessments on property in the District. The City is the sponsoring agency for the District, but does not have any legal obligation towards this debt.

The payments in the LURA are for bonded debt incurred by the Metropolitan Improvement District, created on the east side of the City, to fund public improvements and regional improvements within the District. LURA funds, from tax increment financing will partially fund these projects based on the agreement with the Metropolitan District.

Debt Service & Financial Obligations

Payments on all of the City of Loveland's long-term obligations are included in debt service. This includes revenue bonds and lease purchase agreements. Also included are the City's obligations for debt issued by other entities for the Windy Gap project.

Currently, the City's revenue bonds are rated as follows: *Moody's Investors Service, A1: Standard and Poor's, A+.*

The City also has a number of lease-purchase agreements for equipment or facilities. Payments are made as part of operating budgets. Because of our financial planning practices and because the amounts are small, they do not adversely affect other parts of the operating budgets.

Legal Debt Limit

The City of Loveland is a home rule city. The Colorado Revised Statutes provides that general obligation indebtedness for all purposes shall not at any time exceed 3% of actual value, as determined by the County Assessor, of the taxable property in the City. The exception is debt that may be incurred in supplying water. The City's debt is within the legal debt limit as demonstrated by the table.

2015 Actual Value	\$8,411,524,489
Debt Limit: 3% of Actual Value	\$252,345,735
Bonded Debt Applicable To Limit	\$-

Bond Issues

Bond Balances

	Balance	—Payments Due—		Maturity
Revenue Bonds:	12/31/15	2016	2017	Date
Raw Water ⁽¹⁾	826,625	848,979	-	2017
Bond Total	\$826,625	\$848,979	\$-	

Notes:

⁽¹⁾ The Municipal Subdistrict had sufficient reserve funds available from all of the project participants to cover the final (2017) debt service payment, so there will be no payment due in 2017.

Debt Service

Debt Service Balances

	Balance	—Payments Due—		Maturity
Debt Service:	12/31/15	2016	2017	Date
Water ⁽²⁾	10,206,594	199,160	450,000	2033
Water ⁽³⁾	-	89,400	150,000	2033
Wastewater ⁽⁴⁾	-	-	578,041	2041
Debt Service Total	\$100,000	\$270,792	\$1,178,041	

Notes:

⁽²⁾ In July 2013, the City Water Fund authorized revenue bonds in the amount of \$10,000,000 for improvements to the Water Treatment Plant.

⁽³⁾ In February 2015, the City Water Fund authorized additional revenue bonds in the amount of \$3,200,000 for improvements to the Water Treatment Plant.

⁽⁴⁾ In July 2015, the City Council approved additional revenue bonds in the amount of \$24,900,000 for improvements to the Wastewater Treatment Plant.

Financial Master Plan Summary

The Loveland City Charter requires the City Manager to present, with the budget, a program of proposed capital projects for the budget year and four additional years. For planning purposes, this requirement has been expanded to provide a ten-year capital program. The Capital Program is located at the end of the budget document. In addition to this requirement, a ten-year Financial Master Plan (FMP) is also developed.

The FMP is updated annually in conjunction with the budget process and as needed during the fiscal year. The FMP is General Fund centric and is used as a key planning tool during budget review and discussions with City Council. It serves as a long-range financial planning tool for Finance Department staff, City management and departments, and City Council to use for financial forecasting and service delivery planning and decision making. The FMP forecasts resources available for service delivery for the budget year plus 10 additional out-year for planning purposes.

What is a Financial Master Plan?

- It is a current and long-range financial planning tool that enables the City to forecast the implications of financial issues and trends and direct resources to meet service delivery needs and objectives.
- It encompasses the policy direction and priorities of City Council.
- It is a living document that enables Finance Department staff, City management and departments, and City Council to make funding decisions for service delivery and capital requests in a more predictable manner.
- It is a guide for revenues and expenditure forecasts of the City.
- It is the basis for development of future budgets.
- It informs Finance Department staff, City management and departments, and City Council when projected revenues are insufficient to cover projected expenses for priority projects.
 - Documents and projects General Fund Unassigned Fund Balance, which is the amount of funding available after all other planned expenses, reserves, and designations are met.
 - Documents and projects the Operating Budget Ratio, which compares current revenues and operating expenses to demonstrate fiscal soundness of the budget (the degree to which current revenues off-set operating expenses); a ratio of 1.00 or more is considered fiscally sound.
- In order to balance the budget, fiscal and planning decisions can be made based on a combination of the following options:
 - Cut projected operating or capital expenses by critically reviewing department budgets;
 - Move projects or services funded in the plan to later years;
 - Increase revenue by increasing or enacting new fees or by proposing new taxes to voters;
 - Reduce the amount of required reserves; and/or,
 - Adjust the assumptions used in the forecast model.

Special Revenue Funds are primarily capital in nature and have dedicated funding sources, as do Enterprise Funds, so these fund groups are not included in the FMP. Internal Service Funds are funded through internal services charges for the specific services that they provide. It is for these reasons that the FMP is specific to the General Fund.

The FMP may change significantly from year to year, due to economic changes that impact revenue assumptions and forecasts, changes in City Council priorities, or legislative changes at the state and federal government levels that impact service delivery for the City.

Financial Master Plan (General Fund)

Updated 9/23/16

Financial Master Plan		2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2017 Proposed / 2016 Adopted % Change	2017 Proposed / 2016 Revised % Change	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast
Estimate of Unspent Appropriation (forecast only)								6,421,944	6,722,249	6,978,059	7,310,391	7,600,332	7,969,042	8,297,764	8,707,824	9,080,641
1	Beginning Fund Balance	\$ 56,148,239	\$ 42,602,550	\$ 59,845,504	\$ 45,113,713	5.89%	-24.62%	\$ 38,172,901	\$ 35,187,895	\$ 31,946,155	\$ 29,722,928	\$ 27,247,897	\$ 25,746,676	\$ 23,922,157	\$ 23,003,015	\$ 21,393,412
Revenues (by category)																
2	Property Tax	7,588,536	8,514,240	8,514,240	8,599,382	1.00%	1.00%	9,029,351	9,300,232	9,765,244	10,058,201	10,561,111	10,877,944	11,421,841	11,764,496	12,352,721
3	Sales Tax	40,591,391	42,167,132	41,687,358	42,729,542	1.33%	2.50%	44,643,825	46,648,333	48,794,156	51,038,687	53,386,467	55,842,244	58,410,987	60,864,248	63,420,546
4	Use Tax	6,621,919	5,124,157	6,165,864	6,304,595	23.04%	2.25%	6,587,041	6,882,799	7,199,408	7,530,581	7,876,988	8,239,329	8,618,338	8,980,308	9,357,481
5	Other Taxes	3,196,434	2,985,662	3,134,156	3,261,526	9.24%	4.06%	3,407,642	3,646,177	3,901,409	4,174,508	4,466,724	4,779,395	5,113,953	5,471,930	5,854,965
6	Licenses & Permits	2,601,406	3,117,688	3,117,688	2,946,420	-5.49%	-5.49%	3,093,741	3,248,428	3,410,849	3,581,391	3,760,461	3,948,484	4,145,908	4,353,203	4,570,863
7	Intergovernmental	1,659,253	467,212	611,005	594,020	27.14%	-2.78%	623,721	654,907	687,652	722,035	758,137	796,044	835,846	877,638	921,520
8	Charges for Services	4,340,477	4,309,545	4,309,545	4,298,418	-0.26%	-0.26%	4,513,339	4,739,006	4,975,956	5,224,754	5,485,992	5,760,292	6,048,307	6,350,722	6,668,258
9	Administrative Overhead (General Fund)	6,324,244	5,031,043	5,031,043	7,715,228	53.35%	53.35%	8,100,989	8,506,038	8,931,340	9,377,907	9,846,802	10,339,142	10,856,099	11,398,904	11,968,849
10	Administrative Overhead (Non-General Fund)	4,973,868	6,050,894	6,050,894	6,886,251	13.81%	13.81%	7,230,564	7,592,092	7,971,697	8,370,282	8,788,796	9,228,236	9,689,648	10,174,130	10,682,837
11	Fines and Penalties	1,123,670	922,800	1,090,800	982,300	6.45%	-9.95%	1,031,415	1,082,986	1,137,135	1,193,992	1,253,692	1,316,377	1,382,196	1,451,306	1,523,871
12	Interest	553,573	328,430	441,001	445,654	35.69%	1.06%	467,937	491,334	515,901	541,696	568,781	597,220	627,081	658,435	691,357
13	Payment in Lieu of Taxes	6,199,002	6,669,850	6,669,850	7,222,288	8.28%	8.28%	7,583,402	7,962,572	8,360,701	8,778,736	9,217,673	9,678,557	10,162,485	10,670,609	11,204,139
14	Other	1,103,977	713,601	716,439	897,434	25.76%	25.26%	942,306	989,421	1,038,892	1,090,837	1,145,379	1,202,648	1,262,780	1,325,919	1,392,215
15	Proceeds on Sale of Assets	554,419	-	-	-	N/A	N/A	-	-	-	-	-	-	-	-	-
16	Transfers In	109,410	107,191	107,191	66,543	-37.92%	-37.92%	69,870	73,364	77,032	80,884	84,928	89,174	93,633	98,315	103,231
17	Total Revenues	\$ 87,541,579	\$ 86,509,445	\$ 87,647,074	\$ 92,949,601	7.44%	6.05%	\$ 97,325,143	\$ 101,817,689	\$ 106,767,372	\$ 111,764,491	\$ 117,201,931	\$ 122,695,086	\$ 128,669,102	\$ 134,440,163	\$ 140,712,853
				11,081,937	14,601,479											
18	Total Available Resources	\$ 143,689,817	\$ 129,111,995	\$ 147,492,578	\$ 138,063,314	6.93%	-6.39%	\$ 135,498,044	\$ 137,005,584	\$ 138,713,527	\$ 141,487,419	\$ 144,449,828	\$ 148,441,762	\$ 152,591,259	\$ 157,443,178	\$ 162,106,265
Expenses (by Department)								Not applicable to Financial Forecast (expenditures by category used).								
19	Legislative	157,812	144,678	144,678	149,103	3.06%	3.06%									
20	Executive Legal	2,049,717	2,538,172	2,536,672	3,888,810	53.21%	53.30%									
21	City Clerk	947,688	682,856	693,334	733,197	7.37%	5.75%									
22	Cultural Services	1,972,792	1,921,173	2,052,375	2,172,196	13.07%	5.84%									
23	Development Services	4,228,418	4,055,001	4,617,109	3,735,279	-7.88%	-19.10%									
24	Economic Development	1,288,691	1,646,521	1,041,962	1,220,794	-25.86%	17.16%									
25	Finance	4,677,190	5,146,315	5,216,315	5,935,457	15.33%	13.79%									
26	Human Resources	1,136,292	1,288,939	1,285,939	1,439,376	11.67%	11.93%									
27	Information Technology	3,851,712	4,131,016	4,660,068	4,614,554	11.71%	-0.98%									
28	Library	3,158,826	3,274,525	3,347,552	3,746,795	14.42%	11.93%									
29	Parks & Recreation	10,457,393	10,917,554	11,205,336	11,795,289	8.04%	5.26%									
30	Police	19,758,843	20,275,941	20,937,631	24,452,610	20.60%	16.79%									
31	Public Works	5,314,453	5,803,720	5,808,666	6,380,358	9.94%	9.84%									
32	Non-Departmental	223,893	242,585	238,630	242,585	0.00%	1.66%									
33	Payments to Outside Agencies	9,931,611	10,323,611	10,986,285	12,680,658	22.83%	15.42%									
34	Transfers Out - Operating	7,014,102	13,016,632	7,833,487	8,882,035	-31.76%	13.39%									
35	Transfers Out - Capital	4,853,894	5,685,850	12,555,629	13,493,261	137.31%	7.47%									
36	General Fund Direct Capital (South Catalyst)	1,460,987	-	1,734,415	-	N/A	-100.00%									
37	Employee Benefits Contribution	610,000	-	4,732,782	-	N/A	-100.00%									
38	Debt Service	750,000	750,000	750,000	750,000	0.00%	0.00%									
39	Total Expenses	\$ 83,844,314	\$ 91,845,089	\$ 102,378,865	\$ 106,312,357	15.75%	3.84%									
Expenses (by Category)																
40	Personnel Services	37,100,155	39,489,101	40,255,134	44,942,823	13.81%	11.64%	48,088,821	51,455,038	55,056,891	58,910,873	63,034,634	67,447,058	72,168,352	77,220,137	82,625,547
41	Supplies	3,703,237	3,252,582	3,329,044	3,057,898	-5.99%	-8.14%	3,119,056	3,181,437	3,245,066	3,309,967	3,376,166	3,443,689	3,512,563	3,582,814	3,654,470
42	Purchased Services	21,037,823	21,974,963	22,982,887	25,678,614	16.85%	11.73%	26,192,186	26,716,030	27,250,351	27,795,358	28,351,265	28,918,290	29,496,656	30,086,589	30,688,321
43	Administrative Overhead	6,324,244	6,050,894	6,050,894	7,715,228	27.51%	27.51%	7,869,533	8,026,924	8,187,462	8,351,211	8,518,235	8,688,600	8,862,372	9,039,619	9,220,411
44	Transfers Out - Operating	7,014,102	13,016,632	7,833,487	8,882,035	-31.76%	13.39%	9,059,676	9,240,870	9,425,687	9,614,201	9,806,485	10,002,615	10,202,667	10,406,720	10,614,854
45	Transfers Out - Capital	4,853,894	5,685,850	12,555,629	13,493,261	137.31%	7.47%	10,703,126	10,917,189	11,135,533	11,358,244	11,585,409	11,817,117	12,053,459	12,294,528	12,540,419
46	Capital	2,450,859	1,625,067	3,889,008	1,792,498	10.30%	-53.91%	2,000,000	2,500,000	2,000,000	2,500,000	2,000,000	2,500,000	2,000,000	2,500,000	2,000,000
47	Employee Benefits Contribution	610,000	-	4,732,782	-	N/A	-100.00%	-	-	-	-	-	-	-	-	-
48	Debt Service	750,000	750,000	750,000	750,000	0.00%	0.00%	-	-	-	-	-	-	-	-	-
49	Total Expenses	\$ 83,844,314	\$ 91,845,089	\$ 102,378,865	\$ 106,312,357	15.75%	3.84%	\$ 107,032,398	\$ 112,037,488	\$ 116,300,990	\$ 121,839,854	\$ 126,672,194	\$ 132,817,369	\$ 138,296,069	\$ 145,130,407	\$ 151,344,022
50	Ending Fund Balance	\$ 59,845,504	\$ 37,266,906	\$ 45,113,713	\$ 31,750,957	-14.80%	-29.62%	\$ 28,465,646	\$ 24,968,096	\$ 22,412,537	\$ 19,647,565	\$ 17,777,634	\$ 15,624,393	\$ 14,295,190	\$ 12,312,771	\$ 10,762,243

Financial Master Plan		2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2017 Proposed / 2016 Adopted % Change	2017 Proposed / 2016 Revised % Change	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast
Reserves/Designations																
51	TABOR 3% Emergency Reserve	2,474,529	2,556,401	2,906,882	3,166,871	23.88%	8.94%	3,210,972	3,361,125	3,489,030	3,655,196	3,800,166	3,984,521	4,148,882	4,353,912	4,540,321
52	15% Operating Reserve	9,276,182	12,378,017	9,985,060	11,051,900	-10.71%	10.68%	11,610,009	12,202,876	12,832,846	13,502,430	14,214,310	14,971,356	15,776,636	16,633,431	17,545,251
53	Council Contingency	100,000	100,000	100,000	100,000	0.00%	0.00%	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
54	Unfunded Liability	200,000	200,000	200,000	200,000	0.00%	0.00%	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
55	Equipment Replacement	250,000	250,000	250,000	250,000	0.00%	0.00%	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
56	Museum Programs	501,604	460,000	501,604	501,604	9.04%	0.00%	501,604	501,604	501,604	501,604	501,604	501,604	501,604	501,604	501,604
57	Police Donations	18,956	20,000	20,000	20,000	0.00%	0.00%	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
58	Library Reserve	315,285	125,031	315,285	315,285	152.17%	0.00%	315,285	315,285	315,285	315,285	315,285	315,285	315,285	315,285	315,285
59	TABOR Excess Reserve	18,507,102	12,344,639	17,291,859	13,557,812	9.83%	-21.59%	Not applicable to Financial Forecast.								
60	Council Special Projects Reserve	2,325,520	1,623,140	1,578,645	1,201,021	-26.01%	-23.92%									
61	Total Reserves/Designations	\$ 33,969,178	\$ 30,057,228	\$ 33,149,335	\$ 30,364,493	1.02%	-8.40%									
62	Unassigned Fund Balance	\$ 25,876,326	\$ 7,209,678	\$ 11,964,378	\$ 1,386,464	-80.77%	-88.41%									
Operating Budget Ratio (ratio of 1.00 or higher demonstrates current revenues off-set current expenses)																
63	Revenues	87,541,579	86,509,445	87,647,074	92,949,601			97,325,143	101,817,689	106,767,372	111,764,491	117,201,931	122,695,086	128,669,102	134,440,163	140,712,853
64	Expenditures (Excluding Capital)	75,179,561	83,784,172	80,451,446	90,276,598			94,329,272	98,620,299	103,165,457	107,981,610	113,086,785	118,500,252	124,242,610	130,335,879	136,803,603
65	Operating Budget Ratio	1.16	1.03	1.09	1.03			1.03	1.03	1.03	1.04	1.04	1.04	1.04	1.03	1.03
66	TABOR Excess Beginning Balance	14,624,175	14,946,049	18,507,102	17,291,859			Not applicable to Financial Forecast (will be moving to separate funds in 2017 for improved tracking and reconciliation purposes).								
67	Annual TABOR Excess	7,303,684	2,000,000	6,442,112	4,743,294											
68	ADA Transition Plan Update	-	-	-	(200,000)											
69	Barnes Park Field Lighting	(609,957)	-	-	-											
70	Bike, PED, & ADA Coordination	-	-	-	(664,154)											
71	Centennial Park Concessions	-	-	-	(165,000)											
72	Fire Apparatus Replacement	(836,522)	(652,300)	(652,300)	(684,920)											
73	Fire Training Center	-	-	-	(795,610)											
74	Osborn Park Pickleball Courts	-	-	-	(325,500)											
75	Police Records Management System	-	-	(71,950)	(1,398,157)											
76	Police Training Facility	-	(537,500)	-	(405,000)											
77	Refurbish Small Engine for Reserve	(1,330,657)	-	-	-											
78	Sidewalk Installation	-	-	-	(702,000)											
79	Supplemental Bridge Repair	-	-	-	(1,260,000)											
80	Transportation - Annual Programs	-	-	-	(202,000)											
81	Transportation - Bridge Maintenance Program	-	-	-	(100,000)											
82	Transportation - Capital Projects	(643,621)	(546,000)	(3,904,999)	(1,100,000)											
83	US 287/US 34 Integration	-	-	-	(250,000)											
84	Viestenz-Smith Mountain Park	-	(2,865,610)	(3,028,105)	(225,000)											
85	TABOR Excess Ending Balance	18,507,102	12,344,639	17,291,859	13,557,812											
86	Council Special Projects Beginning Balance	3,520,697	264,851	2,325,520	1,578,645											
87	Annual Council Special Projects Funding	1,370,046	1,358,289	1,487,540	1,522,376											
88	South Catalyst Project	(1,460,987)	-	(1,734,415)	-											
89	Sunrise Health Center	(93,500)	-	-	-											
90	Edison Welding Institute (EWI) Incentive	-	-	(500,000)	(500,000)											
91	Affordable Housing	-	-	-	(400,000)											
92	Arcadia Hotel	(125,000)	-	-	-											
93	Lincoln Place	(220,000)	-	-	-											
94	Intra-Fund Loan Repayment on Land Purchase	(665,736)	-	-	-											
95	The Foundry	-	-	-	(1,000,000)											
96	Council Special Projects Ending Balance	2,325,520	1,623,140	1,578,645	1,201,021											

Fund Summaries

The following tables present revenue and expenditure summaries by fund for the four main fund types: the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds. These summaries are in gross budget form. Explanations for expenditure variances and detailed information regarding each department/division can be found in the fund manager's Department Summary sections.

The Fund Summary Schedule provides a view of the City finances across all funds included in the City's Total Budget. It is followed by four tables, one for each of the four major fund groups, along with additional detail of functions and services provide within the fund group.

The **General Fund** is where most services to the public provided by the City are budgeted. This includes police and fire services, parks, recreation and leisure services, economic development activities, services to the development community, public works functions that maintain the existing street system and the information and administrative functions.

The **Internal Service Funds** provide services to City departments. These include fleet maintenance and replacement, employee insurance benefits, and City insurance costs for workers' compensation, unemployment and general liability costs.

Enterprise Funds, by law, must be self-supporting. Included in this group are the City utilities providing water, wastewater, stormwater and electric service; the solid waste and recycling operations; and three City-owned golf courses.

The **Special Revenue Fund** group is for programs that by Council policy have dedicated revenue sources to achieve specific purposes.

Fund Summary Schedule

Gross Budget	General Fund	Internal Service Funds	Enterprise Funds	Special Revenue Funds	Total City Budget	Other Entity Funds	Total All Funds
Beginning Balance	\$45,128,864	\$12,080,277	\$70,554,527	\$39,096,699	\$166,860,367	\$2,389,260	\$169,249,627
Revenues							
TAXES	60,895,045	-	-	3,929,280	64,824,325	13,524,832	78,349,157
LICENSES & PERMITS	2,946,420	-	-	392,240	3,338,660	133,640	3,472,300
INTERGOVERNMENTAL	594,020	-	-	6,352,662	6,946,682	16,288,370	23,235,052
CHARGES FOR SERVICE	18,899,897	26,719,023	16,743,491	2,947,522	65,309,933	664,530	65,974,463
FINES & PENALTIES	982,300	-	-	-	982,300	-	982,300
INTEREST	445,654	101,382	1,638,720	296,283	2,482,039	76,318	2,558,357
PAYMENT IN LIEU OF TAXES	7,222,288	-	-	-	7,222,288	-	7,222,288
OTHER	897,434	-	2,207,990	104,987	3,210,411	70,450	3,280,861
UTILITY CHARGES	-	-	88,071,930	-	88,071,930	-	88,071,930
IMPACT FEES	-	-	8,164,570	7,972,308	16,136,878	-	16,136,878
BOND PROCEEDS	-	-	-	-	-	-	-
AID-TO-CONSTRUCTION	-	-	2,140,000	-	2,140,000	-	2,140,000
CASH IN LIEU	-	-	250,000	-	250,000	-	250,000
TRANSFERS	66,543	252,937	5,606,625	25,095,097	31,021,202	2,389,752	33,410,954
Total Revenue	\$92,949,601	\$27,073,342	\$124,823,326	\$47,090,379	\$291,936,648	\$33,147,892	\$325,084,540
Total Resources	\$138,078,465	\$39,153,619	\$195,377,853	\$86,187,078	\$458,797,015	\$35,537,152	\$494,334,167
Expense By Department							
LEGISLATIVE	149,103	-	-	-	149,103	-	149,103
EXECUTIVE & LEGAL	3,888,810	-	-	736,070	4,624,880	-	4,624,880
CITY CLERK	733,197	-	-	-	733,197	-	733,197
CULTURAL SERVICES	2,172,196	-	-	488,309	2,660,505	-	2,660,505
DEVELOPMENT SERVICES	3,735,279	-	-	-	3,735,279	-	3,735,279
ECONOMIC DEVELOPMENT	1,220,794	-	-	1,582,787	2,803,581	-	2,803,581
FINANCE	5,935,457	-	-	-	5,935,457	-	5,935,457
HUMAN RESOURCES	1,439,376	19,720,836	-	-	21,160,212	-	21,160,212
INFORMATION TECHNOLOGY	4,614,554	-	-	290,000	4,904,554	-	4,904,554
LIBRARY	3,746,795	-	-	249,688	3,996,483	-	3,996,483
PARKS & RECREATION	11,795,289	-	4,271,147	9,747,480	25,813,916	-	25,813,916
POLICE	24,452,610	-	-	650,000	25,102,610	-	25,102,610
PUBLIC WORKS	6,380,358	7,972,092	14,332,160	19,712,906	48,397,516	-	48,397,516
NON-DEPARTMENTAL	36,048,539	-	-	-	36,048,539	14,290,450	50,338,989
WATER & POWER	-	-	120,379,738	-	120,379,738	-	120,379,738
CAPITAL PROJECTS	-	-	-	12,096,951	12,096,951	-	12,096,951
AIRPORT	-	-	-	-	-	2,583,286	2,583,286
FIRE RESCUE AUTHORITY	-	-	-	595,610	595,610	15,928,301	16,523,911
Total Expenses	\$106,312,357	\$27,692,928	\$138,983,045	\$46,149,801	\$319,138,131	\$32,802,037	\$351,940,168
Ending Balance	\$31,766,108	\$11,460,691	\$56,394,808	\$40,037,277	\$139,658,884	\$2,735,115	\$142,393,999

General Fund Summary

The General Fund is where most City services provided to the public are budgeted. These services include City administrative and legal services, police protection, parks, recreation, library services, cultural activities, development review and regulation, the City contributions to the Loveland Fire Rescue Authority, street maintenance and repair and mass transportation. Funding is transferred to the Capital Projects Fund to provide vertical construction, major equipment purchases, information technology improvements and large building maintenance projects. Funding is transferred to the Transportation Fund for road projects, street rehabilitation and bridge repair.

Over 71.4% of the funding for these services is through taxes, primarily sales and use taxes. The other funding sources, charges for service, various licenses and permits, fines, payments from other governments for dispatch services, transfers from the Enterprise Funds for administrative services provided by General Fund agencies, and payments from all Enterprise Funds as payment-in-lieu-of-taxes (PILT) that would have been collected if these enterprises were private operations.

General Fund revenues are anticipated to increase by about 5.9% over the 2016 Adopted Budget. The increase is due to an increase of 1.3% in base sales tax collections and stronger building use tax and building permit revenues. The 2017 projections for property taxes are projected to increase by 1.0% over the 2016 Adopted Budget based on the preliminary assessment role from the Property Appraiser.

The services provided by the General Fund are labor-intensive. When transfers and administrative overhead are excluded, personnel services account for 52.8% of General Fund expenditures. Another 30.3% is in purchased services, primarily for repair and maintenance of City buildings, equipment and grounds and the contribution to the Loveland Fire Rescue Authority. The remaining expenses are for supplies, and equipment replacement.

Transfers account for 21.0% of the General Fund expenses. 12.7% of the transfer expense is for capital projects, 8.4% is for operating subsidies to the Transit and Transportation Funds, with the remaining expenses for repayment of an intra-fund loan, transfers to the Economic Incentive Funds and fee waivers for Habitat for Humanity construction.

Within the projected ending balance are several reserves, some of which are restricted. The reserves include the Emergency Reserve required by the TABOR Amendment to the State Constitution, the balance of revenues which are over the TABOR revenue limitations, the Council Special Projects Fund, a contingency reserve, an equipment replacement reserve, an unfunded liability reserve, and a reserve for Library donations. The amount of each reserve is listed below. The remainder of the ending fund balance is unrestricted, to be used for future operating costs and/or as a hedge against a sudden, unexpected decline in the economy.

TABOR 3% Emergency Reserve	\$3,166,871
15% of Operating Expense Policy Reserve	11,051,900
Council Contingency	100,000
Unfunded Liability Reserve	200,000
Equipment Replacement	250,000
Museum, Police, & Library Reserves	836,889
TABOR Excess	13,557,812
Council Special Projects Fund	1,201,021
Unrestricted Balance	\$1,386,464

The TABOR Emergency Reserve is one of the requirements included in the TABOR Amendment to the State Constitution. Three percent (3%) of the total operating expenses must be reserved, and can only be appropriated by an ordinance declaring an emergency.

The TABOR Revenue Reserve is for revenues over the TABOR revenue limitations. The \$13,557,812 reserve is the balance of revenues over the limitation that has not yet been appropriated by Council. The reserve is limited, by the ballot language, to Police and Fire, Street Construction and Maintenance, and Parks Construction and Maintenance.

The Council Special Projects Fund, originally established by ordinance, required 10% of all tax revenue below the TABOR revenue limitations be set aside for capital projects. In 2005, Council passed an ordinance reestablishing the reserve for another five years, changing the set aside requirement to 5% of all tax revenue below the TABOR revenue limitations, and continuing the restriction requiring funds be used for capital projects. In 2009, Council passed an ordinance reestablishing the reserve for another five years, and broadening the uses to include operating programs and special programs in the first two years the ordinance is in effect. The enabling ordinance sunset at the end of 2015. In 2011, Council amended the ordinance again to set aside 2.5% through 2025, in order to balance revenues and expenditures.

The Unfunded Liability Reserve is a contingency against a significant increase in staff turnover. As policy, employees are paid for vacation time and in some cases a portion of sick leave time that is unused at the time they leave City employment. The Library Reserve is for donations and endowments to the Library that are not yet appropriated.

General Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
REVENUE					
Beginning Balance	\$ 56,148,239	\$ 42,602,550	\$ 59,845,504	\$ 45,113,713	
TAXES	57,998,280	58,791,191	59,501,618	60,895,045	3.6%
LICENSES & PERMITS	2,601,406	3,117,688	3,117,688	2,946,420	-5.5%
INTERGOVERNMENTAL	1,659,253	467,212	611,005	594,020	27.1%
CHARGES FOR SERVICE	4,340,477	4,309,545	4,309,545	4,298,418	-0.3%
ADMINISTRATIVE OVERHEAD	11,298,112	11,081,937	11,081,937	14,601,479	31.8%
FINES & PENALTIES	1,123,670	922,800	1,090,800	982,300	6.4%
INTEREST	553,573	328,430	441,001	445,654	35.7%
PAYMENT IN LIEU OF TAXES	6,199,002	6,669,850	6,669,850	7,222,288	8.3%
OTHER	1,658,396	713,601	716,439	897,434	25.8%
TRANSFERS	109,410	107,191	107,191	66,543	-37.9%
Total Revenue	\$ 87,541,579	\$ 86,509,445	\$ 87,647,074	\$ 92,949,601	7.4%
LESS ADMINISTRATIVE OVERHEAD	(6,324,244)	(6,050,894)	(6,050,894)	(7,715,228)	27.5%
Net Revenue	\$ 81,217,334	\$ 80,458,551	\$ 81,596,180	\$ 85,234,373	5.9%
Total Resources	\$ 137,365,573	\$ 123,061,101	\$ 141,441,684	\$ 130,348,086	
EXPENSES BY DEPARTMENT					
LEGISLATIVE	157,812	144,678	144,678	149,103	3.1%
EXECUTIVE & LEGAL	2,049,717	2,538,172	2,536,672	3,888,810	53.2%
CITY CLERK	947,688	682,856	693,334	733,197	7.4%
CULTURAL SERVICES	1,972,792	1,921,173	2,052,375	2,172,196	13.1%
DEVELOPMENT SERVICES	4,228,418	4,055,001	4,617,109	3,735,279	-7.9%
ECONOMIC DEVELOPMENT	1,288,691	1,646,521	1,041,962	1,220,794	-25.9%
FINANCE	4,677,190	5,146,315	5,216,315	5,935,457	15.3%
HUMAN RESOURCES	1,136,292	1,288,939	1,285,939	1,439,376	11.7%
INFORMATION TECHNOLOGY	3,851,712	4,131,016	4,660,068	4,614,554	11.7%
LIBRARY	3,158,826	3,274,525	3,347,552	3,746,795	14.4%
PARKS & RECREATION	10,457,393	10,917,554	11,205,336	11,795,289	8.0%
POLICE	19,758,843	20,275,941	20,937,631	24,452,610	20.6%
PUBLIC WORKS	5,314,453	5,803,720	5,808,666	6,380,358	9.9%
NON-DEPARTMENTAL	11,616,491	10,566,196	12,959,330	12,923,243	22.3%
TRANSFERS	13,227,996	19,452,482	25,871,898	23,125,296	18.9%
Total Expense	\$ 83,844,314	\$ 91,845,089	\$ 102,378,865	\$ 106,312,357	15.8%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	37,100,155	39,489,101	40,255,134	44,942,823	13.8%
SUPPLIES	3,703,237	3,252,582	3,329,044	3,057,898	-6.0%
PURCHASED SERVICES	21,037,823	21,974,963	22,982,887	25,678,614	16.9%
ADMINISTRATIVE OVERHEAD	6,324,244	6,050,894	6,050,894	7,715,228	27.5%
TRANSFERS	13,227,996	19,452,482	25,871,898	23,125,296	18.9%
CAPITAL	2,450,859	1,625,067	3,889,008	1,792,498	10.3%
Total Expense	\$ 83,844,314	\$ 91,845,089	\$ 102,378,865	\$ 106,312,357	15.8%
LESS ADMINISTRATIVE OVERHEAD	(6,324,244)	(6,050,894)	(6,050,894)	(7,715,228)	27.5%
Net Expense	\$ 77,520,070	\$ 85,794,195	\$ 96,327,971	\$ 98,597,129	14.9%
Ending Balance	\$ 59,845,504	\$ 37,266,906	\$ 45,113,713	\$ 31,750,957	

Internal Service Funds Summary

The Internal Service Funds provide for services needed by City departments. Services include employee benefits, risk administration, and fleet maintenance and replacement. Revenue for these funds comes from the General Fund and Enterprise Funds through internal service charges. Detailed expenses for the divisions in these funds are in the Department Summaries Chapter under the Human Resources and Public Works departments.

Internal Service Funds Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
REVENUE					
Beginning Balance	\$ 14,485,916	\$ 11,582,043	\$ 11,240,963	\$ 12,080,277	
INTERGOVERNMENTAL	(174)	-	-	-	-
CHARGES FOR SERVICE	18,518,934	19,027,929	18,930,088	26,719,023	40.4%
INTEREST	184,087	128,803	128,803	101,382	-21.3%
OTHER	194,890	-	-	-	-
TRANSFERS	610,000	5,399,434	5,703,494	252,937	-95.3%
Total Revenues	\$ 19,507,737	\$ 24,556,166	\$ 24,762,385	\$ 27,073,342	10.3%
Total Resources	\$ 33,993,653	\$ 36,138,209	\$ 36,003,348	\$ 39,153,619	8.3%
EXPENSES BY FUND					
CITY FLEET	1,261,878	975,000	1,200,745	2,993,832	207.1%
FLEET MANAGEMENT	3,767,840	4,276,636	4,276,636	4,978,260	16.4%
RISK MANAGEMENT	2,819,625	3,238,210	2,996,300	2,912,396	-10.1%
EMPLOYEE BENEFITS	14,903,349	14,435,830	15,449,390	16,808,440	16.4%
HEALTH & WELFARE TRUST	-	-	-	-	-
Total Expense	\$ 22,752,692	\$ 22,925,676	\$ 23,923,071	\$ 27,692,928	20.8%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,655,601	1,772,138	1,772,138	2,026,882	14.4%
SUPPLIES	1,969,857	2,518,130	2,398,597	2,724,710	8.2%
PURCHASED SERVICES	17,523,991	17,417,903	17,279,793	21,024,233	20.7%
DEPRECIATION	1,248,675	-	-	-	-
DEBT SERVICE	-	-	144,200	-	-
ADMINISTRATIVE OVERHEAD	278,595	233,505	233,505	299,343	28.2%
TRANSFERS	-	-	939,760	150,000	-
CAPITAL	75,971	984,000	1,155,078	1,467,760	49.2%
Total Expense	\$ 22,752,690	\$ 22,925,676	\$ 23,923,071	\$ 27,692,928	20.8%
Ending Balance	\$ 11,240,963	\$ 13,212,533	\$ 12,080,277	\$ 11,460,691	

The following pages provide fund summaries for each of the internal service funds.

City Fleet Fund

The City Fleet Fund provides for the replacement of vehicles in the City fleet. Revenues for the Fund come from internal service charges in each department's budget based on the amortization of existing vehicles. Reserves are carried within the Fund for future vehicle replacement. The reserves are established to ensure the solvency of the Fund over a 10-year period. The City uses a revolving fund philosophy rather than a fully-funded replacement plan. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

City Fleet Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 5,827,357	\$ 5,481,047	\$ 6,254,015	\$ 6,556,682	
REVENUE					
CHARGES FOR SERVICE	1,453,910	1,387,810	1,387,810	2,327,320	67.7%
INTEREST	75,846	58,950	58,950	58,950	0.0%
OTHER	158,780	-	-	-	-
TRANSFERS	-	56,652	56,652	102,937	81.7%
Total Revenue	\$ 1,688,536	\$ 1,503,412	\$ 1,503,412	\$ 2,489,207	65.6%
Total Resources	\$ 7,515,893	\$ 6,984,459	\$ 7,757,427	\$ 9,045,889	29.5%
EXPENSE BY Division/Program					
Internal Service Fund					
FLEET REPLACEMENT	\$ 1,261,878	\$ 975,000	\$ 1,200,745	\$ 2,993,832	207.1%
EXPENSE BY CATEGORY					
SUPPLIES	5,015	-	30,667	-	-
PURCHASED SERVICES	18,909	-	-	1,659,272	-
DEPRECIATION	1,237,954	-	-	-	-
TRANSFERS	-	-	24,000	-	-
CAPITAL	-	975,000	1,146,078	1,334,560	36.9%
Total Expense	\$ 1,261,878	\$ 975,000	\$ 1,200,745	\$ 2,993,832	207.1%
ENDING FUND BALANCE	\$ 6,254,015	\$ 6,009,459	\$ 6,556,682	\$ 6,052,057	

Fleet Management Fund

The Fleet Management Fund provides for the maintenance of City vehicles, including parts inventory, service, and fuel. Revenues for the Fund come from internal service charges in each department's budget based on department vehicle assignments and allocated usage charges from the City's vehicle pool. Reserves are carried within the Fund for future maintenance requirements. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

Fleet Management Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 135,014	\$ 4,276,636	\$ 14,466	\$ 95,207	
REVENUE					
INTERGOVERNMENTAL	(174)	-	-	-	-
CHARGES FOR SERVICE	3,640,400	4,345,705	4,345,705	4,888,315	12.5%
INTEREST	161	11,672	11,672	11,672	0.0%
OTHER	6,905	-	-	-	-
Total Revenue	\$ 3,647,292	\$ 4,357,377	\$ 4,357,377	\$ 4,899,987	12.5%
Total Resources	\$ 3,782,306	\$ 8,634,013	\$ 4,371,843	\$ 4,995,194	-42.1%
EXPENSE BY Division/Program					
Internal Service Fund					
FLEET MANAGEMENT	\$ 3,767,840	\$ 4,276,636	\$ 4,276,636	\$ 4,978,260	16.4%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,266,195	1,369,265	1,369,265	1,575,537	15.1%
SUPPLIES	1,829,735	2,374,910	2,224,710	2,598,260	9.4%
PURCHASED SERVICES	348,403	336,013	342,013	404,829	20.5%
DEBT SERVICE	-	-	144,200	-	-
DEPRECIATION	10,721	-	-	-	-
ADMINISTRATIVE OVERHEAD	236,815	187,448	187,448	266,434	42.1%
CAPITAL	75,971	9,000	9,000	133,200	1380.0%
Total Expense	\$ 3,767,840	\$ 4,276,636	\$ 4,276,636	\$ 4,978,260	16.4%
ENDING FUND BALANCE	\$ 14,466	\$ 107,932	\$ 95,207	\$ 16,934	

Risk Management Fund

The Risk and Insurance Fund is used by the City to self-insure for general liability, workers' compensation, and unemployment. Revenue for the Fund comes from internal service charges assessed to each City department. These charges are assessed based upon both the departments' claim history over the last five years and current potential liability. Money in the Fund is set aside to cover claims based upon a forecast of expected claim levels for the year. The Fund is managed by the Human Resources Department. Expenditure details can be found in the Human Resource chapter under Risk Management.

Risk & Insurance Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 4,898,593	\$ 4,316,667	\$ 4,570,752	\$ 3,901,296	
REVENUE					
CHARGES FOR SERVICE	2,399,990	2,495,120	2,305,279	2,836,349	13.7%
INTEREST	62,589	21,565	21,565	21,565	0.0%
OTHER	29,205	-	-	-	-
Total Revenue	\$ 2,491,784	\$ 2,516,685	\$ 2,326,844	\$ 2,857,914	13.6%
Total Resources	\$ 7,390,377	\$ 6,833,352	\$ 6,897,596	\$ 6,759,210	-1.1%
EXPENSE BY Division/Program					
Internal Service Fund					
RISK & INSURANCE	\$ 2,819,625	\$ 3,238,210	\$ 2,996,300	\$ 2,912,396	-10.1%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	385,782	402,873	402,873	434,845	7.9%
SUPPLIES	9,143	10,220	10,220	10,450	2.3%
PURCHASED SERVICES	2,382,920	2,779,060	2,537,150	2,434,192	-12.4%
ADMINISTRATIVE OVERHEAD	41,780	46,057	46,057	32,909	-28.5%
Total Expense	\$ 2,819,625	\$ 3,238,210	\$ 2,996,300	\$ 2,912,396	-10.1%
ENDING FUND BALANCE	\$ 4,570,752	\$ 3,595,142	\$ 3,901,296	\$ 3,846,814	

Employee Benefits Fund

The Human Resources Department is responsible for the administration of the Employee Benefits Fund. This Fund provides a competitive benefit package to employees. For medical and dental insurance, the City is self-insured, with external insurance protection beyond a certain limit for individual cases and total claims. The City subsidizes a portion of the medical and dental plan with cost-share responsibilities from employees.

The City's overall medical liability continues to increase near industry trend, with prescription claims continuing to increase slightly above industry trend. Due to the volatility of the medical plan, we are committed to maintaining a healthy fund balance and revenues in order to stabilize premium increases and plan design changes that impact employees and the City.

The benefits focus for 2017 will continue to be on educating employees on consumer driven health care and utilization of the Employee Health Clinic in an effort to reduce medical costs and emphasize wellness initiatives for preventive care. 2016 strategies will also continue to focus on the Healthcare Reform requirements.

In 2011, the City implemented the Employee Health Clinic for employees participating in the City's medical benefit plan. The Clinic offers a variety of basic primary care services intended for minor illnesses, wellness, and disease management. The clinic assists in controlling costs of office visits, lab work, and other primary healthcare expenses. The City will continue to research and implement changes to the medical benefits plan in an effort ensure sustainable and quality programs that are competitive in the marketplace.

In 2014, City Council authorized the City to extend the Retiree Health Plan through 2018. The plan will accept participants for five years, after which the continuation of the Plan is required to be reauthorized by Council through the 2018 budget process. To be eligible for the Plan, an employee must be 60 years of age with 20 years of service. Sworn Police and Fire personnel must reach 55 years of age and have 25 years of service. This is a high deductible Plan, with the retiree paying the full premium cost. The Plan is designed to be a bridge to Medicare eligibility at age 65. As of 2014, there are three active participants in the Plan.

Employee Benefits Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 3,624,952	\$ 1,757,138	\$ 401,730	\$ 613,032	
REVENUE					
REFUNDS/REBATES	130,629	-	92,000	72,000	-
CITY CONTRIBUTION	8,405,601	8,509,998	8,509,998	12,963,329	52.3%
EMPLOYEE CONTRIBUTION	2,272,353	2,099,282	2,099,282	3,386,710	61.3%
COBRA	58,390	35,367	35,367	98,000	177.1%
RETIREE HEALTH CONTRIBUTION	31,864	39,902	39,902	17,000	-57.4%
VOLUNTARY LIFE PREMIUMS	125,797	114,745	114,745	130,000	13.3%
INTEREST	45,491	36,616	36,616	9,195	-74.9%
GENERAL FUND CONTRIBUTION	610,000	5,342,782	4,732,782	-	-100.0%
Total Revenue	\$ 11,680,125	\$ 16,178,692	\$ 15,660,692	\$ 16,676,234	3.1%
Total Resources	\$ 15,305,077	\$ 17,935,830	\$ 16,062,422	\$ 17,289,266	-3.6%
EXPENSE BY Division/Program					
Internal Service Fund					
EMPLOYEE COMPENSATION & BENEFITS	\$ 14,903,349	\$ 14,435,830	\$ 15,449,390	\$ 16,808,440	16.4%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	3,624	-	-	16,500	-
SUPPLIES	125,964	133,000	133,000	116,000	-12.8%
PURCHASED SERVICES	14,773,759	14,302,830	14,400,630	16,525,940	15.5%
TRANSFERS	-	-	915,760	150,000	-
Total Expense	\$ 14,903,347	\$ 14,435,830	\$ 15,449,390	\$ 16,808,440	16.4%
ENDING FUND BALANCE	\$ 401,730	\$ 3,500,000	\$ 613,032	\$ 480,826	

Health & Welfare Trust Fund

Health & Welfare Trust Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 914,060	
REVENUE					
TRANSFERS	-	-	914,060	150,000	-
Total Revenue	\$ -	\$ -	\$ 914,060	\$ 150,000	-
Total Resources	\$ -	\$ -	\$ 914,060	\$ 1,064,060	-
EXPENSE BY Division/Program					
HEALTH & WELFARE TRUST	\$ -	\$ -	\$ -	\$ -	-
EXPENSE BY CATEGORY					
Total Expense	\$ -	\$ -	\$ -	\$ -	-
ENDING FUND BALANCE	\$ -	\$ -	\$ 914,060	\$ 1,064,060	

NOTE: This Fund was established mid-year 2016.

Enterprise Funds Summary

Enterprise Funds are required by law to be self-supporting. The TABOR Amendment limits the amount of tax subsidy to 10% of the total operating cost. Most City of Loveland Enterprise Funds are not subsidized, and are funded entirely by user fees. The one exception is the Water Enterprise where the General Fund will pay the principal on a loan of \$750,000 per year; well below the 10% TABOR threshold. Details of the operating costs for each fund are in the Department Chapter under the department in which the enterprise resides. The capital projects for each fund are included in the Capital Program book.

Enterprise Funds Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
REVENUE					
Beginning Balance	\$ 81,921,853	\$ 87,671,374	\$ 94,642,051	\$ 70,554,527	
INTERGOVERNMENTAL	1,678,707	500,000	11,755,379	-	-100.0%
UTILITY CHARGES	76,368,634	81,973,330	81,973,330	88,071,930	7.4%
CHARGES FOR SERVICE	15,288,728	15,795,405	15,795,405	16,743,491	6.0%
INTEREST	2,449,267	1,473,002	1,473,002	1,638,720	11.3%
OTHER	7,295,539	3,476,280	3,506,280	2,207,990	-36.5%
IMPACT FEES	8,672,372	6,610,330	6,610,330	8,164,570	23.5%
TRANSFERS	16,684,623	2,518,540	11,920,582	5,606,625	122.6%
BOND PROCEEDS	-	24,900,000	27,693,406	-	-100.0%
AID-TO-CONSTRUCTION	1,429,573	1,790,000	1,790,000	2,140,000	19.6%
CASH IN LIEU	1,336,438	250,000	250,000	250,000	0.0%
Total Revenues	\$ 131,203,881	\$ 139,286,887	\$ 162,767,714	\$ 124,823,326	-10.4%
Total Resources	\$ 213,125,734	\$ 226,958,261	\$ 257,409,765	\$ 195,377,853	-13.9%
EXPENSES BY FUND					
WATER	25,956,048	15,129,527	19,276,095	21,132,149	39.7%
WATER SIF	9,154,513	771,862	4,515,722	515,480	-33.2%
RAW WATER	6,027,501	3,476,900	12,476,900	1,120,260	-67.8%
WATER DEBT SERVICE FUND	6,995,825	-	-	-	-
WATER BOND DEBT 2015	3,236,084	-	-	-	-
WASTEWATER	11,627,296	26,769,571	28,166,918	18,307,177	-31.6%
WASTEWATER SIF	390,745	10,739,384	11,047,892	4,904,122	-54.3%
POWER	61,751,897	67,852,222	79,207,147	69,434,280	2.3%
POWER PIF	4,166,498	4,542,360	9,610,378	4,966,270	9.3%
STORMWATER	4,410,544	7,828,654	8,818,258	6,703,935	-14.4%
SOLID WASTE	6,442,450	7,385,806	8,923,627	7,628,225	3.3%
GOLF	3,764,678	4,150,247	4,812,301	4,271,147	2.9%
Total Expense	\$ 143,924,079	\$ 148,646,533	\$ 186,855,238	\$ 138,983,045	-6.5%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	15,399,641	17,046,141	17,046,141	18,976,488	11.3%
SUPPLIES	3,010,248	3,203,511	3,272,219	3,473,849	8.4%
PAYMENT IN LIEU OF TAXES	6,199,002	6,669,850	6,669,850	7,222,288	8.3%
PURCHASED SERVICES	11,932,457	17,725,789	22,380,287	15,811,436	-10.8%
ADMINISTRATIVE OVERHEAD	3,905,270	3,986,232	3,986,232	4,610,556	15.7%
DEPRECIATION	12,537,636	-	-	-	-
DEBT SERVICE	1,830,949	1,493,881	1,493,881	2,650,279	77.4%
PURCHASED POWER	40,629,266	42,673,764	42,673,764	43,470,597	1.9%
OTHER	301,731	-	-	-	-
TRANSFERS	15,860,258	2,133,005	11,387,600	5,207,997	144.2%
CAPITAL	32,317,620	53,714,360	77,945,264	37,559,555	-30.1%
Total Expense	\$ 143,924,079	\$ 148,646,533	\$ 186,855,238	\$ 138,983,045	-6.5%
Ending Balance	\$ 94,642,051	\$ 78,311,728	\$ 70,554,527	\$ 56,394,808	

The following pages show the fund summary for each of the individual enterprise funds.

Water Fund

The Water Enterprise Fund includes all costs, operating and capital, associated with providing the City with an adequate supply of water. The City of Loveland has the third lowest rate of all providers in our surrounding region. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Water Utilities.

Water Utility Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 4,762,157	\$ 11,897,447	\$ 8,061,280	\$ 9,392,138	
REVENUE					
INTERGOVERNMENTAL	1,328,372	-	1,560,135	-	-
UTILITY CHARGES	10,749,255	12,806,530	12,806,530	14,043,640	9.7%
INTEREST	45,901	88,560	88,560	155,410	75.5%
OTHER	2,245,077	1,604,490	1,604,490	524,490	-67.3%
TRANSFERS	14,886,565	752,440	1,753,832	750,000	-0.3%
BOND PROCEEDS	-	-	2,793,406	-	-
Total Revenue	\$ 29,255,171	\$ 15,252,020	\$ 20,606,953	\$ 15,473,540	1.5%
Total Resources	\$ 34,017,328	\$ 27,149,467	\$ 28,668,233	\$ 24,865,678	-8.4%
EXPENSE BY FUND					
Enterprise Fund					
WATER	\$ 25,956,048	\$ 15,129,527	\$ 19,276,095	\$ 21,132,149	39.7%
ENDING FUND BALANCE	\$ 8,061,280	\$ 12,019,940	\$ 9,392,138	\$ 3,733,529	

Water SIF Fund

The Water SIF fund is used to account for water impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Water Treatment Plant and the distribution system. The fund is administered by the Water & Power Department.

Water Systems Impact Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 8,059,836	\$ 8,250,854	\$ 2,012,830	\$ 8,566,838	
REVENUE					
INTERGOVERNMENTAL	(588,399)	-	937,440	-	-
INTEREST	80,349	52,670	52,670	33,180	-37.0%
TRANSFERS	592,649	20,610	8,166,790	-	-100.0%
IMPACT FEES	3,022,908	1,912,830	1,912,830	2,703,360	41.3%
Total Revenue	\$ 3,107,507	\$ 1,986,110	\$ 11,069,730	\$ 2,736,540	37.8%
Total Resources	\$ 11,167,343	\$ 10,236,964	\$ 13,082,560	\$ 11,303,378	10.4%
EXPENSE BY FUND					
Enterprise Fund					
WATER SIF	\$ 9,154,513	\$ 771,862	\$ 4,515,722	\$ 515,480	-33.2%
ENDING FUND BALANCE	\$ 2,012,830	\$ 9,465,102	\$ 8,566,838	\$ 10,787,898	

Raw Water Fund

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Raw Water Utilities.

Raw Water Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 22,436,302	\$ 10,587,328	\$ 21,218,307	\$ 10,153,867	
REVENUE					
INTEREST	260,258	237,270	237,270	374,120	57.7%
OTHER	2,456,573	515,580	515,580	486,840	-5.6%
IMPACT FEES	703,810	291,970	291,970	407,930	39.7%
CASH IN LIEU	1,336,438	250,000	250,000	250,000	0.0%
TRANSFERS	52,428	72,820	117,640	4,050,375	5462.2%
Total Revenue	\$ 4,809,507	\$ 1,367,640	\$ 1,412,460	\$ 5,569,265	307.2%
Total Resources	\$ 27,245,808	\$ 11,954,968	\$ 22,630,767	\$ 15,723,132	31.5%
EXPENSE BY FUND					
Enterprise Fund					
RAW WATER	\$ 6,027,501	\$ 3,476,900	\$ 12,476,900	\$ 1,120,260	-67.8%
ENDING FUND BALANCE	\$ 21,218,307	\$ 8,478,068	\$ 10,153,867	\$ 14,602,872	

Wastewater Fund

The Wastewater Enterprise Fund includes all costs, operating and capital, associated with treating the City's wastewater and returning clean usable water to downstream users. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Wastewater Utilities.

Wastewater Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 11,367,490	\$ 3,213,874	\$ 10,731,985	\$ 10,620,215	
REVENUE					
INTERGOVERNMENTAL	675,026	500,000	1,323,288	-	-100.0%
UTILITY CHARGES	9,480,735	10,500,940	10,500,940	11,685,930	11.3%
INTEREST	107,725	103,760	103,760	165,020	59.0%
OTHER	728,305	96,990	126,990	11,920	-87.7%
BOND PROCEEDS	-	16,000,000	16,000,000	-	-100.0%
TRANSFERS	-	170	170	-	-100.0%
Total Revenue	\$ 10,991,791	\$ 27,201,860	\$ 28,055,148	\$ 11,862,870	-56.4%
Total Resources	\$ 22,359,281	\$ 30,415,734	\$ 38,787,133	\$ 22,483,085	-26.1%
EXPENSE BY FUND					
Enterprise Fund					
WASTEWATER	\$ 11,627,296	\$ 26,769,571	\$ 28,166,918	\$ 18,307,177	-31.6%
ENDING FUND BALANCE	\$ 10,731,985	\$ 3,646,163	\$ 10,620,215	\$ 4,175,908	

Wastewater SIF Fund

The Wastewater SIF fund is used to account for wastewater impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Wastewater Treatment Plant and the collection system. The fund is administered by the Water & Power Department.

Wastewater Systems Impact Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 6,530,578	\$ 15,686,016	\$ 8,043,814	\$ 7,521,992	
REVENUE					
INTEREST	83,130	108,410	108,410	134,730	24.3%
TRANSFERS	116,980	12,460	131,310	-	-100.0%
IMPACT FEES	1,703,872	1,386,350	1,386,350	1,992,500	43.7%
BOND PROCEEDS	-	8,900,000	8,900,000	-	-100.0%
Total Revenue	\$ 1,903,982	\$ 10,407,220	\$ 10,526,070	\$ 2,127,230	-79.6%
Total Resources	\$ 8,434,559	\$ 26,093,236	\$ 18,569,884	\$ 9,649,222	-63.0%
EXPENSE BY FUND					
Enterprise Fund					
WASTEWATER SIF	\$ 390,745	\$ 10,739,384	\$ 11,047,892	\$ 4,904,122	-54.3%
ENDING FUND BALANCE	\$ 8,043,814	\$ 15,353,852	\$ 7,521,992	\$ 4,745,100	

Power Fund

The Power Enterprise Fund includes all costs, operating, purchased power, and capital associated with distributing electricity to City residents and businesses. Revenue for the Fund comes from ratepayers receiving power from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Power Utilities.

Power Utility Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 27,642,656	\$ 18,227,761	\$ 25,418,391	\$ 11,631,894	
REVENUE					
UTILITY CHARGES	56,138,644	58,665,860	58,665,860	62,342,360	6.3%
INTERGOVERNMENTAL	(24,973)	-	3,500,000		-
INTEREST	231,986	256,680	256,680	239,810	-6.6%
OTHER	1,747,838	1,202,220	1,202,220	1,140,350	-5.1%
TRANSFERS	4,565	5,890	5,890	-	-100.0%
AID-TO-CONSTRUCTION	1,429,573	1,790,000	1,790,000	2,140,000	19.6%
Total Revenue	\$ 59,527,633	\$ 61,920,650	\$ 65,420,650	\$ 65,862,520	6.4%
Total Resources	\$ 87,170,288	\$ 80,148,411	\$ 90,839,041	\$ 77,494,414	-3.3%
EXPENSE BY FUND					
Enterprise Fund					
POWER	\$ 61,751,897	\$ 67,852,222	\$ 79,207,147	\$ 69,434,280	2.3%
ENDING FUND BALANCE	\$ 25,418,391	\$ 12,296,189	\$ 11,631,894	\$ 8,060,134	

Power PIF Fund

The Power PIF fund is used to account for power impact fees, known in the City as Plant Improvement Fees. These are fees on residential and commercial development and are restricted to expansion of the electrical distribution system. The fund is administered by the Water & Power Department.

Power Plant Investment Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 3,757,734	\$ 8,616,130	\$ 3,375,217	\$ 1,900,085	
REVENUE					
INTERGOVERNMENTAL		-	4,434,516	-	-
INTEREST	47,580	45,850	45,850	25,030	-45.4%
TRANSFERS	900,468	824,150	913,050	806,250	-2.2%
OTHER	51,450	-	-	-	-
IMPACT FEES	2,784,483	2,741,830	2,741,830	2,741,830	0.0%
Total Revenue	\$ 3,783,981	\$ 3,611,830	\$ 8,135,246	\$ 3,573,110	-1.1%
Total Resources	\$ 7,541,715	\$ 12,227,960	\$ 11,510,463	\$ 5,473,195	-55.2%
EXPENSE BY FUND					
Enterprise Fund					
POWER PIF	\$ 4,166,498	\$ 4,542,360	\$ 9,610,378	\$ 4,966,270	9.3%
ENDING FUND BALANCE	\$ 3,375,217	\$ 7,685,600	\$ 1,900,085	\$ 506,925	

Stormwater Fund

The Stormwater Enterprise Fund includes all costs, operating, and capital, associated with treating the City's stormwater runoff and returning clean, usable water to downstream users. Revenues for this fund come from an assessment on utility ratepayers. The Fund is administered by the Public Works Department to more closely align the stormwater management with street construction and maintenance. Details of expenditures from the Fund can be found in the Public Works chapter in the Stormwater section.

Stormwater Utility Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 5,554,947	\$ 6,801,950	\$ 7,781,034	\$ 4,785,826	
REVENUE					
INTERGOVERNMENTAL	9,709	-	-	-	-
CHARGES FOR SERVICE	5,074,490	5,433,420	5,433,420	5,982,090	10.1%
IMPACT FEES	457,299	277,350	277,350	318,950	15.0%
INTEREST	1,050,064	75,380	75,380	66,650	-11.6%
TRANSFERS	5,654	5,000	6,900	-	-100.0%
OTHER	39,415	30,000	30,000	30,000	0.0%
Total Revenue	\$ 6,636,631	\$ 5,821,150	\$ 5,823,050	\$ 6,397,690	9.9%
Total Resources	\$ 12,191,578	\$ 12,623,100	\$ 13,604,084	\$ 11,183,516	-11.4%
EXPENSE BY FUND					
Enterprise Fund					
STORMWATER	\$ 4,410,544	\$ 7,828,654	\$ 8,818,258	\$ 6,703,935	-14.4%
ENDING FUND BALANCE	\$ 7,781,034	\$ 4,794,446	\$ 4,785,826	\$ 4,479,581	

Solid Waste Fund

The Solid Waste Fund includes all costs, operating and capital, associated with the collection and disposal or recycling of the City's solid wastes, and the management of a contract for mosquito control services. Revenues for the Fund come from user fees assessed for solid waste services. Rates, set annually, ensure recovery of all operating and capital costs from users. The Fund is administered by the Public Works Department. Expenditure Details can be found in the Public Works chapter under Solid Waste.

Solid Waste Utility Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 3,944,435	\$ 2,096,814	\$ 4,515,275	\$ 3,332,300	
REVENUE					
INTERGOVERNMENTAL	465	-	-	-	-
CHARGES FOR SERVICE	6,480,681	6,433,160	6,433,160	6,730,200	4.6%
INTEREST	506,078	455,492	455,492	394,480	-13.4%
OTHER	26,066	27,000	27,000	14,390	-46.7%
TRANSFERS	-	825,000	825,000	-	-100.0%
Total Revenue	\$ 7,013,290	\$ 7,740,652	\$ 7,740,652	\$ 7,139,070	-7.8%
Total Resources	\$ 10,957,725	\$ 9,837,466	\$ 12,255,927	\$ 10,471,370	6.4%
EXPENSE BY FUND					
Enterprise Fund					
SOLID WASTE	\$ 6,442,450	\$ 7,385,806	\$ 8,923,627	\$ 7,628,225	3.3%
ENDING FUND BALANCE	\$ 4,515,275	\$ 2,451,660	\$ 3,332,300	\$ 2,843,145	

Golf Fund

The City's golf courses are funded through and provide the revenues for the Golf Enterprise Fund. The Fund's primary source of revenue is user fees paid by golf course patrons. These fees, set annually, ensure that all operating and capital costs are recovered from users. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department chapter under Golf.

Golf Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 3,199,873	\$ 2,293,200	\$ 3,483,918	\$ 2,649,372	
REVENUE					
INTERGOVERNMENTAL	278,508	-	-	-	-
CHARGES FOR SERVICE	3,733,557	3,928,825	3,928,825	4,031,201	2.6%
INTEREST	35,844	48,930	48,930	50,290	2.8%
OTHER	814	-	-	-	-
Total Revenue	\$ 4,048,723	\$ 3,977,755	\$ 3,977,755	\$ 4,081,491	2.6%
Total Resources	\$ 7,248,596	\$ 6,270,955	\$ 7,461,673	\$ 6,730,863	7.3%
EXPENSE BY FUND					
Enterprise Fund					
GOLF	\$ 3,764,678	\$ 4,150,247	\$ 4,812,301	\$ 4,271,147	2.9%
ENDING FUND BALANCE	\$ 3,483,918	\$ 2,120,708	\$ 2,649,372	\$ 2,459,716	

Special Revenue Funds Summary

The Special Revenue Funds are for programs that, by Council policy, have dedicated revenue sources, and with the exception of the Affordable Housing Fund and the Community Development Block Grant (CDBG) Fund, are primarily capital in nature. For detail on the projects within these funds, see the Capital Program Chapter. The Department Summary Chapter contains detailed explanations of the expenses in the special revenue funds in the Department Section within which they reside.

Special Revenue Funds

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
REVENUE					
Beginning Balance	\$ 54,214,889	\$ 43,942,132	\$ 55,472,621	\$ 39,096,699	
TAXES	3,452,859	3,047,000	3,024,271	3,929,280	29.0%
INTERGOVERNMENTAL	6,320,346	5,149,681	13,055,776	6,352,662	23.4%
CHARGES FOR SERVICE	2,514,028	2,599,657	2,599,657	2,947,522	13.4%
LICENSES & PERMITS	355,813	117,240	117,240	392,240	234.6%
IMPACT FEES	8,624,713	5,301,540	5,782,027	7,972,308	50.4%
INTEREST	649,090	587,665	587,665	296,283	-49.6%
OTHER	345,991	241,680	241,680	104,987	-56.6%
TRANSFERS	7,242,010	8,066,892	17,444,221	16,663,062	106.6%
GENERAL FUND SUBSIDY	7,207,721	7,514,931	10,898,529	8,432,035	12.2%
Total Revenues	\$ 36,712,571	\$ 32,626,286	\$ 53,751,066	\$ 47,090,379	44.3%
Total Resources	\$ 90,927,460	\$ 76,568,418	\$ 109,223,687	\$ 86,187,078	12.6%
EXPENSES BY FUND					
CITY OF LOVELAND TRANSIT	1,464,063	1,771,840	1,943,840	2,061,908	16.4%
ECONOMIC INCENTIVES	3,048,263	-	-	500,000	-
CAPITAL PROJECTS	5,579,346	5,618,310	9,199,287	12,096,951	115.3%
PERPETUAL CARE	122,976	-	42,024	-	-
PARKS & RECREATION IMPROVEMENT	406,001	310,000	601,196	100,000	-67.7%
CONSERVATION TRUST	231,332	1,421,689	1,625,475	2,378,122	67.3%
LARIMER COUNTY OPEN SPACE	4,524,675	4,907,854	9,043,227	4,240,339	-13.6%
AFFORDABLE HOUSING	-	-	-	400,000	-
COM. DEV. BLOCK GRANT (CDBG)	288,080	320,271	324,171	336,070	4.9%
ART IN PUBLIC PLACES	167,400	327,407	327,407	328,309	0.3%
LODGING TAX	1,101,491	940,523	1,090,523	1,082,787	15.1%
POLICE SEIZURES & FORFEITURES	36,937	-	-	-	-
PEG FEE	7,138	190,000	207,000	190,000	0.0%
TRANSPORTATION	14,315,239	13,872,298	31,035,901	16,343,699	17.8%
PARKS CEF	1,855,651	1,951,760	1,951,760	648,419	-66.8%
RECREATION CEF	80,795	300,000	300,000	-	-100.0%
TRAILS CEF	673,045	706,330	1,006,330	380,600	-46.1%
OPEN LANDS CEF	343,730	-	482,270	2,000,000	-
FIRE CEF	10,688	-	321,442	595,610	-
POLICE CEF	120,603	737,500	946,176	650,000	-11.9%
LIBRARY CEF	-	-	-	249,688	-
CULTURAL SERVICES CEF	28,000	2,400,000	2,400,000	160,000	-93.3%
GEN. GOVT. CEF	-	-	107,350	-	-
STREETS CEF	1,049,385	1,424,000	7,171,609	1,307,299	-8.2%
FIBER NETWORK	-	-	-	100,000	-
Total Expense	\$ 35,454,839	\$ 37,199,782	\$ 70,126,988	\$ 46,149,801	24.1%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	5,377,438	5,781,463	6,004,463	6,939,190	20.0%
SUPPLIES	1,494,165	1,450,524	1,794,544	1,501,102	3.5%
PURCHASED SERVICES	9,074,518	4,717,700	5,614,550	7,176,804	52.1%
ADMINISTRATIVE OVERHEAD	786,862	808,295	808,295	779,827	-3.5%
DEBT SERVICE	-	-	6,805	-	-
TRANSFERS	2,765,512	2,021,500	7,926,459	2,537,909	25.5%
CAPITAL	15,956,345	22,420,300	47,971,872	27,214,969	21.4%
Total Expense	\$ 35,454,839	\$ 37,199,782	\$ 70,126,988	\$ 46,149,801	24.1%
Ending Balance	\$ 55,472,621	\$ 39,368,636	\$ 39,096,699	\$ 40,037,277	

Transit Fund

The Transit Fund is used to account for all revenues and costs to provide fixed route bus service and Paratransit services to City residents. The City is also a partner with the City of Fort Collins and City of Longmont to provide regional bus services connecting the three cities. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section. The funding sources are Federal Transit Administration (FTA) grants, farebox revenue, and a subsidy from General Fund resources.

Transit Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 7,817	\$ -	\$ -	\$ 23,999	
REVENUE					
INTERGOVERNMENTAL	394,299	405,000	405,000	501,273	23.8%
CHARGES FOR SERVICE	106,927	124,172	124,172	132,825	7.0%
OTHER	230	-	-	-	-
TRANSFERS	-	-	24,000	-	-
GENERAL FUND SUBSIDY	954,790	1,242,668	1,414,667	1,427,810	14.9%
Total Revenue	\$ 1,456,246	\$ 1,771,840	\$ 1,967,839	\$ 2,061,908	16.4%
Total Resources	\$ 1,464,063	\$ 1,771,840	\$ 1,967,839	\$ 2,085,907	17.7%
EXPENSE BY FUND					
Special Revenue Fund					
TRANSIT	\$ 1,464,063	\$ 1,771,840	\$ 1,943,840	\$ 2,061,908	16.4%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	789,134	736,382	761,382	994,515	35.1%
SUPPLIES	20,190	42,062	42,062	33,232	-21.0%
PURCHASED SERVICES	541,749	886,355	1,033,355	954,179	7.7%
ADMINISTRATIVE OVERHEAD	100,649	107,041	107,041	79,982	-25.3%
TRANSFERS	12,341	-	-	-	-
Total Expense	\$ 1,464,063	\$ 1,771,840	\$ 1,943,840	\$ 2,061,908	16.4%
ENDING FUND BALANCE	\$ -	\$ -	\$ 23,999	\$ 23,999	

Economic Incentives Fund

Fund revenue comes from an annual contribution from General Fund revenue. Funds are appropriated by Council as needed to support economic development projects.

Economic Incentives Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 3,062,211	\$ 940,226	\$ 470,108	\$ 920,108	
REVENUE					
INTEREST	6,160	-	-	-	-
TRANSFERS	450,000	450,000	450,000	950,000	111.1%
Total Revenue	\$ 456,160	\$ 450,000	\$ 450,000	\$ 950,000	111.1%
Total Resources	\$ 3,518,371	\$ 1,390,226	\$ 920,108	\$ 1,870,108	34.5%
EXPENSE BY FUND					
Special Revenue Fund					
ECONOMIC INCENTIVES	\$ 3,048,263	\$ -	\$ -	\$ 500,000	-
EXPENSE BY CATEGORY					
PURCHASED SERVICES	3,048,263	-	-	500,000	-
Total Expense	\$ 3,048,263	\$ -	\$ -	\$ 500,000	-
ENDING FUND BALANCE	\$ 470,108	\$ 1,390,226	\$ 920,108	\$ 1,370,108	

Capital Projects Fund

The Capital Projects Fund is where all non-enterprise infrastructure other than the street system, major building maintenance projects, and major equipment purchases for General Fund agencies are budgeted. The funding sources for the fund are primarily transfers from the General Fund, and the CEF Funds. This allows for the full cost of a project to be budgeted when the funding for the project is from different sources.

See the Capital Program Chapter for details on Capital Projects.

Capital Projects Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 9,799	\$ 1,910,291	\$ 195,650	\$ -	
REVENUE					
INTERGOVERNMENTAL	289,102	-	-	-	-
INTEREST	21,481	-	-	-	-
OTHER	42,153	-	-	-	-
TRANSFERS	5,412,461	5,618,310	9,003,637	12,096,951	115.3%
Total Revenues	\$ 5,765,198	\$ 5,618,310	\$ 9,003,637	\$ 12,096,951	115.3%
Total Resources	\$ 5,774,996	\$ 7,528,601	\$ 9,199,287	\$ 12,096,951	
EXPENSE BY FUND					
Special Revenue Fund					
CAPITAL PROJECTS FUND	\$ 5,579,346	\$ 5,618,310	\$ 9,199,287	\$ 12,096,951	115.3%
EXPENSES BY CATEGORY					
SUPPLIES	34,541	45,000	267,920	45,000	0.0%
PURCHASED SERVICES	208,473	-	255,715	889,154	-
TRANSFERS	21,412	-	-	-	-
CAPITAL	5,314,921	5,573,310	8,675,652	11,162,797	100.3%
Total Expense	\$ 5,579,346	\$ 5,618,310	\$ 9,199,287	\$ 12,096,951	115.3%
Ending Balance	\$ 195,650	\$ 1,910,291	\$ -	\$ -	

Perpetual Care Fund

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure constructed prior to 1989 and/or projects using County UGA funds. Details on the costs and revenues can be found in the Parks & Recreation chapter of the Department Summaries Section.

Perpetual Care Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 2,784,840	\$ 2,737,039	\$ 2,758,828	\$ 2,819,474	
REVENUE					
PERPETUAL CARE PAYMENTS	39,200	35,100	35,100	39,000	11.1%
COLUMBARIUM/CREMORIALS	25,050	26,600	26,600	27,555	3.6%
INTEREST	32,714	40,970	40,970	40,970	0.0%
Total Revenue	\$ 96,964	\$ 102,670	\$ 102,670	\$ 107,525	4.7%
Total Resources	\$ 2,881,804	\$ 2,839,709	\$ 2,861,498	\$ 2,926,999	3.1%
EXPENSE BY FUND					
Special Revenue Fund					
PERPETUAL CARE	\$ 122,976	\$ -	\$ 42,024	\$ -	-
EXPENSE BY CATEGORY					
CAPITAL	122,976	-	42,024	-	-
Total Expense	\$ 122,976	\$ -	\$ 42,024	\$ -	-
ENDING FUND BALANCE	\$ 2,758,828	\$ 2,839,709	\$ 2,819,474	\$ 2,926,999	

Park Improvement Fund

The Park Improvement Fund receives user fees for the use of park shelters, ball fields, and tennis courts, as well as a share of user fees paid for Larimer County parks within the Loveland Urban Growth Area. Current policy dedicates money in this fund to improving and renovating park facilities. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Park Improvement

Park Improvement Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 2,159,358	\$ 1,533,490	\$ 1,833,646	\$ 1,308,970	
REVENUE					
UGA COUNTY PARK FEES	2,960	360	360	360	0.0%
CHARGES FOR SERVICE	45,370	52,840	52,840	55,446	4.9%
INTEREST	25,014	23,320	23,320	9,817	-57.9%
OTHER	6,945	-	-	-	-
Total Revenue	\$ 80,289	\$ 76,520	\$ 76,520	\$ 65,623	-14.2%
Total Resources	\$ 2,239,647	\$ 1,610,010	\$ 1,910,166	\$ 1,374,593	-14.6%
EXPENSE BY FUND					
Special Revenue Fund					
PARK IMPROVEMENT	\$ 406,001	\$ 310,000	\$ 601,196	\$ 100,000	-67.7%
EXPENSE BY CATEGORY					
SUPPLIES	5,250	-	-	-	-
CAPITAL	400,751	310,000	601,196	100,000	-67.7%
Total Expense	\$ 406,001	\$ 310,000	\$ 601,196	\$ 100,000	-67.7%
ENDING FUND BALANCE	\$ 1,833,646	\$ 1,300,010	\$ 1,308,970	\$ 1,274,593	

Conservation Trust Fund

The Conservation Trust Fund receives a share of the proceeds of the Colorado Lottery. Current policy dedicates money in this fund to construction and maintenance of the City's recreation trails system. In the past, Lottery revenues have provided partial funding of the Chilson Recreation Center and the Youth Sports Complex. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Conservation Trust.

Conservation Trust Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 3,828,968	\$ 4,183,668	\$ 4,334,971	\$ 3,499,956	
REVENUE					
LOTTERY	685,301	725,000	725,000	740,000	2.1%
INTERGOVERNMENTAL	5,234	-	-	388,190	-
INTEREST	46,800	65,460	65,460	26,250	-59.9%
Total Revenue	\$ 737,335	\$ 790,460	\$ 790,460	\$ 1,154,440	46.0%
Total Resources	\$ 4,566,303	\$ 4,974,128	\$ 5,125,431	\$ 4,654,396	-6.4%
EXPENSE BY FUND					
Special Revenue Fund					
CONSERVATION TRUST	\$ 231,332	\$ 1,421,689	\$ 1,625,475	\$ 2,378,122	67.3%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	108,301	127,748	162,148	193,305	51.3%
SUPPLIES	29,374	12,900	14,500	12,900	0.0%
PURCHASED SERVICES	24,361	24,540	28,540	26,029	6.1%
ADMINISTRATIVE OVERHEAD	10,668	10,841	10,841	20,504	89.1%
CAPITAL	58,628	1,245,660	1,409,446	2,125,384	70.6%
Total Expense	\$ 231,332	\$ 1,421,689	\$ 1,625,475	\$ 2,378,122	67.3%
ENDING FUND BALANCE	\$ 4,334,971	\$ 3,552,439	\$ 3,499,956	\$ 2,276,274	

Open Space Fund

The Open Space Fund receives a share of revenues from the Larimer County Open Space tax, a countywide one-quarter cent sales and use tax. The County tax expires in 2018. Use of money in this fund is restricted to the acquisition and management of open space, and it cannot be used for other general governmental purposes. Under City of Loveland policies, fifteen percent (15%) of Open Space revenue is reserved each year to continue operation and maintenance after the tax expires. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Open Space.

Open Space Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 14,861,691	\$ 9,782,371	\$ 12,892,794	\$ 6,064,377	
REVENUE					
COUNTY OPEN SPACE TAX	2,360,615	1,836,000	1,836,000	2,844,663	54.9%
INTERGOVERNMENTAL	3,208	-	-	382,679	-
INTEREST	165,908	175,810	175,810	45,483	-74.1%
OTHER	26,047	203,000	203,000	48,415	-76.2%
Total Revenue	\$ 2,555,778	\$ 2,214,810	\$ 2,214,810	\$ 3,321,240	50.0%
Total Resources	\$ 17,417,469	\$ 11,997,181	\$ 15,107,604	\$ 9,385,617	-21.8%
EXPENSE BY FUND					
Special Revenue Fund					
OPEN LANDS	\$ 4,524,675	\$ 4,907,854	\$ 9,043,227	\$ 4,240,339	-13.6%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	308,520	531,780	536,080	615,252	15.7%
SUPPLIES	40,796	41,800	57,400	67,400	61.2%
PURCHASED SERVICES	550,267	140,804	422,844	162,048	15.1%
ADMINISTRATIVE OVERHEAD	35,299	37,470	37,470	55,639	48.5%
CAPITAL	3,589,793	4,156,000	7,989,433	3,340,000	-19.6%
Total Expense	\$ 4,524,675	\$ 4,907,854	\$ 9,043,227	\$ 4,240,339	-13.6%
ENDING FUND BALANCE	\$ 12,892,794	\$ 7,089,327	\$ 6,064,377	\$ 5,145,278	

Affordable Housing Fund

Fund revenue comes from contributions from the General Fund and Council Special Projects Fund. Funds are appropriated by Council as needed to support affordable housing and homelessness projects. The Affordable Housing Fund is managed by the Community Partnership Office in the Executive & Legal Department. Details on the expenditures are in the Executive & Legal chapter.

Affordable Housing Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-
REVENUE					
TRANSFERS	-	-	-	400,000	-
Total Revenue	\$ -	\$ -	\$ -	\$ 400,000	-
Total Resources	\$ -	\$ -	\$ -	\$ 400,000	-
EXPENSE BY FUND					
Special Revenue Fund					
COMMUNITY PARTNERSHIP	\$ -	\$ -	\$ -	\$ 400,000	-
EXPENSE BY CATEGORY					
PURCHASED SERVICES	-	-	-	400,000	-
Total Expense	\$ -	\$ -	\$ -	\$ 400,000	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-

NOTE: New fund added in 2017

Community Development Block Grant Fund

The CDBG Fund is for federal funds the City receives from the U.S. Department of Housing and Urban Development. Loveland is an entitlement city, which allows the City to receive funds each year without reapplication. Currently, the funding is directed towards affordable housing needs in the community. The Community Development Block Grant Fund is managed by the Community Partnership Office in the Executive & Legal Department. Details on the expenditures are in the Executive & Legal chapter.

Community Development Block Grant (CDBG) Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	
REVENUE					
INTERGOVERNMENTAL	208,081	322,471	324,171	336,070	4.2%
OTHER	80,000	-	-	-	-
Total Revenue	\$ 288,081	\$ 322,471	\$ 324,171	\$ 336,070	4.2%
Total Resources	\$ 288,081	\$ 322,471	\$ 324,171	\$ 336,070	4.2%
EXPENSE BY FUND					
Special Revenue Fund					
COMMUNITY PARTNERSHIP	\$ 288,080	\$ 320,271	\$ 324,171	\$ 336,070	4.9%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	56,182	60,044	61,744	78,413	30.6%
SUPPLIES	856	750	750	750	0.0%
PURCHASED SERVICES	231,042	259,477	261,677	256,907	-1.0%
Total Expense	\$ 288,080	\$ 320,271	\$ 324,171	\$ 336,070	4.9%
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	

Art in Public Places Fund

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art. A construction project is defined as the construction, rehabilitation, renovation, remodeling, equipping, or improvement of any street, park, utility line, or other public improvement by or for the City.

Art in Public Places Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 74,143	\$ 203,803	\$ 223,505	\$ 493,602	
REVENUE					
1% FOR THE ARTS	310,557	376,314	596,707	469,680	24.8%
INTEREST	1,205	797	797	797	0.0%
OTHER	5,000	-	-	-	-
Total Revenue	\$ 316,762	\$ 377,111	\$ 597,504	\$ 470,477	24.8%
Total Resources	\$ 390,905	\$ 580,914	\$ 821,009	\$ 964,079	66.0%
EXPENSE BY FUND					
SPECIAL REVENUE FUND					
ART IN PUBLIC PLACES	\$ 167,400	\$ 327,407	\$ 327,407	\$ 328,309	0.3%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	65,876	67,626	67,626	68,701	1.6%
SUPPLIES	4,346	6,250	6,250	6,250	0.0%
PURCHASED SERVICES	66,315	74,513	74,513	74,722	0.3%
ADMINISTRATIVE OVERHEAD	4,663	3,188	3,188	2,806	-12.0%
CAPITAL	26,200	175,830	175,830	175,830	0.0%
Total Expense	\$ 167,400	\$ 327,407	\$ 327,407	\$ 328,309	0.3%
ENDING FUND BALANCE	\$ 223,505	\$ 253,507	\$ 493,602	\$ 635,770	

Lodging Tax Fund

The Lodging Tax Fund revenue is from the 3% tax on the lodging price approved by the voters in November of 2009. Money in the fund is to be used to promote tourism, conventions and related activities within the City by marketing the city and promoting community events. The fund is managed by the Economic Development Department. Details on the expenditures are in the Department Summary chapter in the Economic Development Department Section.

Lodging Tax Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 993,477	\$ 665,527	\$ 838,369	\$ 608,324	
REVENUE					
LODGING TAX	852,365	840,000	817,271	833,617	-0.8%
INTEREST	10,329	5,527	5,527	5,527	0.0%
OTHER	83,689	37,680	37,680	55,572	47.5%
Total Revenue	\$ 946,383	\$ 883,207	\$ 860,478	\$ 894,716	1.3%
Total Resources	\$ 1,939,860	\$ 1,548,734	\$ 1,698,847	\$ 1,503,040	-3.0%
EXPENSE BY FUND					
Special Revenue Fund					
LODGING TAX	\$ 1,101,491	\$ 940,523	\$ 1,090,523	\$ 1,082,787	15.1%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	239,114	290,982	290,982	404,097	38.9%
SUPPLIES	94,572	63,410	163,410	59,650	-5.9%
PURCHASED SERVICES	720,206	543,241	543,241	573,408	5.6%
ADMINISTRATIVE OVERHEAD	22,599	17,890	17,890	20,632	15.3%
TRANSFERS	25,000	25,000	75,000	25,000	0.0%
Total Expense	\$ 1,101,491	\$ 940,523	\$ 1,090,523	\$ 1,082,787	15.1%
ENDING FUND BALANCE	\$ 838,369	\$ 608,211	\$ 608,324	\$ 420,253	

Seizure & Forfeiture Fund

The Seizure & Forfeiture Fund is used to account for proceeds received from assets seized or forfeited through Police felony arrests. The revenues must be used for overtime or equipment used for investigations.

Police Seizures & Forfeitures Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 45,271	\$ -	\$ 45,938	\$ 45,938	
REVENUE					
INTERGOVERNMENTAL	36,937	-	-	-	-
INTEREST	667	-	-	-	-
Total Revenues	\$ 37,604	\$ -	\$ -	\$ -	-
Total Resources	\$ 82,875	\$ -	\$ 45,938	\$ 45,938	
EXPENSE BY FUND					
Special Revenue Fund					
Police Seizures & Forfeitures	\$ 36,937	\$ -	\$ -	\$ -	-
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	36,937	-	-	-	-
Total Expense	\$ 36,937	\$ -	\$ -	\$ -	-
Ending Balance	\$ 45,938	\$ -	\$ 45,938	\$ 45,938	

PEG Fee Fund

The PEG Fee is included in the Cable Franchise agreement, to provide funding to upgrade City equipment used to broadcast Council meeting and other Government programming on the Comcast cable service. The fee is restricted to capital equipment used for the broadcasts. The PEG Fee Fund is managed by the Information Technology Department. Details on the expenditures are in the Department Summary chapter in the Information Technology Section.

PEG Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 354,696	\$ 239,996	\$ 423,758	\$ 290,241	
REVENUE					
TAXES	71,928	71,000	71,000	71,000	0.0%
INTEREST	4,272	2,483	2,483	2,483	0.0%
Total Revenue	\$ 76,200	\$ 73,483	\$ 73,483	\$ 73,483	0.0%
Total Resources	\$ 430,896	\$ 313,479	\$ 497,241	\$ 363,724	16.0%
EXPENSE BY FUND					
Special Revenue Fund					
BROADCAST EQUIPMENT	\$ 7,138	\$ 190,000	\$ 207,000	\$ 190,000	0.0%
EXPENSE BY CATEGORY					
SUPPLIES	7,138	100,000	100,000	100,000	0.0%
CAPITAL	-	90,000	107,000	90,000	0.0%
Total Expense	\$ 7,138	\$ 190,000	\$ 207,000	\$ 190,000	0.0%
ENDING FUND BALANCE	\$ 423,758	\$ 123,479	\$ 290,241	\$ 173,724	

Transportation Fund

The Transportation Fund is used to account for all revenues and costs to maintain the existing street infrastructure and the construction of new infrastructure. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section and in the Capital Program Section. The primary funding sources are Highway User Tax Funds (HUTF) and other state revenue sharing, the Larimer County Road and Bridge tax revenue sharing, the Transportation Utility Fee, Street Capital Expansion Fees and General Fund resources.

Transportation Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	
REVENUE					
LICENSES & PERMITS	355,813	117,240	117,240	392,240	234.6%
INTERGOVERNMENTAL	4,339,079	3,696,850	11,601,245	3,704,090	0.2%
CHARGES FOR SERVICE	2,297,481	2,360,945	2,360,945	2,532,845	7.3%
OTHER	7,404	1,000	1,000	1,000	0.0%
TRANSFERS	1,062,531	1,424,000	7,171,609	2,709,299	90.3%
GENERAL FUND SUBSIDY	6,252,931	6,272,263	9,483,862	7,004,225	11.7%
Total Revenue	\$ 14,315,239	\$ 13,872,298	\$ 30,735,901	\$ 16,343,699	17.8%
Total Resources	\$ 14,615,239	\$ 14,172,298	\$ 31,035,901	\$ 16,343,699	15.3%
EXPENSE BY FUND					
Special Revenue Fund					
TRANSPORTATION	\$ 14,315,239	\$ 13,872,298	\$ 31,035,901	\$ 16,343,699	17.8%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	3,721,673	3,915,141	4,072,741	4,526,488	15.6%
SUPPLIES	1,257,102	1,138,352	1,142,252	1,175,920	3.3%
PURCHASED SERVICES	3,403,047	2,788,770	2,994,665	3,040,357	9.0%
ADMINISTRATIVE OVERHEAD	612,984	631,865	631,865	600,264	-5.0%
DEBT SERVICE	-	-	6,805	-	-
TRANSFERS	53,424	35,000	35,000	-	-100.0%
CAPITAL	5,267,009	5,363,170	22,152,573	7,000,670	30.5%
Total Expense	\$ 14,315,239	\$ 13,872,298	\$ 31,035,901	\$ 16,343,699	17.8%
ENDING FUND BALANCE	\$ 300,000	\$ 300,000	\$ -	\$ -	

Capital Expansion Fee Funds

The Capital Expansion Fee Funds contain all impact fee collections and projects associated with impact fees. Capital Expansion Fees, designed to address the need for capital facilities, are one-time charges assessed on new development. Fees are collected at the time a building permit is issued and no later than issuance of a Certificate of Occupancy. All building permits that create new dwelling units, new commercial or industrial facilities or a change in use are assessed a Capital Expansion Fee. The City has a separate fee for each service area and funds received are restricted to use within the service area. The following pages show the revenues and used for each fee service area.

Capital Expansion Fee Funds Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 25,585,411	\$ 21,553,243	\$ 30,837,541	\$ 22,404,197	
REVENUE					
INTEREST	332,186	273,298	273,298	164,956	-39.6%
INTERGOVERNMENTAL	356,145	-	-	300,000	
IMPACT FEES	8,624,713	5,301,540	5,782,027	7,972,308	50.4%
TRANSFERS	6,461	198,268	198,268	196,983	-0.6%
OTHER	94,523	-	-	-	-
Total Revenues	\$ 9,414,028	\$ 5,773,106	\$ 6,253,593	\$ 8,634,247	49.6%
EXPENSE BY FUND					
PARKS CEF	1,855,651	1,951,760	1,951,760	648,419	-66.8%
RECREATION CEF	80,795	300,000	300,000	-	-100.0%
TRAILS CEF	673,045	706,330	1,006,330	380,600	-46.1%
OPEN LANDS CEF	343,730	-	482,270	2,000,000	-
FIRE CEF	10,688	-	321,442	595,610	-
POLICE CEF	120,603	737,500	946,176	650,000	-11.9%
LIBRARY CEF	-	-	-	249,688	-
CULTURAL SERVICES CEF	28,000	2,400,000	2,400,000	160,000	-93.3%
GEN. GOVT. CEF	-	-	107,350	-	-
STREETS CEF	1,049,385	1,424,000	7,171,609	1,307,299	-8.2%
Total Expense	\$ 4,161,898	\$ 7,519,590	\$ 14,686,937	\$ 5,991,616	-20.3%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	51,701	51,760	51,760	58,419	12.9%
PURCHASED SERVICES	280,795	-	-	200,000	-
TRANSFERS	2,653,336	1,961,500	7,816,459	2,512,909	28.1%
CAPITAL	1,176,067	5,506,330	6,818,718	3,220,288	-41.5%
Total Expense	\$ 4,161,898	\$ 7,519,590	\$ 14,686,937	\$ 5,991,616	-20.3%
Ending Balance	\$ 30,837,541	\$ 19,806,759	\$ 22,404,197	\$ 25,046,828	

Parks Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 3,326,955	\$ 2,755,431	\$ 3,586,283	\$ 3,028,217	9.9%
REVENUE					
INTEREST	49,411	26,340	26,340	22,712	-13.8%
IMPACT FEES	2,065,569	1,339,030	1,339,030	2,025,575	51.3%
TRANSFERS	-	28,324	28,324	28,968	2.3%
Total Revenues	\$ 2,114,980	\$ 1,393,694	\$ 1,393,694	\$ 2,077,255	49.0%
Total Resources	\$ 5,441,935	\$ 4,149,125	\$ 4,979,977	\$ 5,105,472	23.0%
EXPENSE BY FUND					
Special Revenue Fund					
PARKS CEF	\$ 1,855,651	\$ 1,951,760	\$ 1,951,760	\$ 648,419	-66.8%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	51,701	51,760	51,760	58,419	12.9%
PURCHASED SERVICES	200,000	-	-	200,000	-
TRANSFERS	1,603,951	-	-	-	-
CAPITAL	-	1,900,000	1,900,000	390,000	-79.5%
Total Expense	\$ 1,855,651	\$ 1,951,760	\$ 1,951,760	\$ 648,419	-66.8%
Ending Balance	\$ 3,586,283	\$ 2,197,365	\$ 3,028,217	\$ 4,457,053	

Recreation Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 5,828,092	\$ 6,327,519	\$ 6,754,397	\$ 7,200,751	13.8%
REVENUE					
OTHER	10,295	-	-	-	-
INTEREST	66,395	83,300	83,300	54,006	-35.2%
IMPACT FEES	923,949	634,730	634,730	802,125	26.4%
TRANSFERS	6,461	28,324	28,324	28,968	2.3%
Total Revenues	\$ 1,007,100	\$ 746,354	\$ 746,354	\$ 885,099	18.6%
Total Resources	\$ 6,835,192	\$ 7,073,873	\$ 7,500,751	\$ 8,085,850	14.3%
EXPENSE BY FUND					
Special Revenue Fund					
RECREATIONS CEF	\$ 80,795	\$ 300,000	\$ 300,000	\$ -	-100.0%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	80,795	-	-	-	-
CAPITAL	-	300,000	300,000	-	-100.0%
Total Expense	\$ 80,795	\$ 300,000	\$ 300,000	\$ -	-100.0%
Ending Balance	\$ 6,754,397	\$ 6,773,873	\$ 7,200,751	\$ 8,085,850	

Trails Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 1,446,934	\$ 826,730	\$ 1,451,687	\$ 657,467	-20.5%
REVENUE					
INTERGOVERNMENTAL	356,145	-	-	300,000	-
INTEREST	16,904	15,590	15,590	4,931	-68.4%
IMPACT FEES	304,749	196,520	196,520	268,875	36.8%
Total Revenues	\$ 677,799	\$ 212,110	\$ 212,110	\$ 573,806	170.5%
Total Resources	\$ 2,124,732	\$ 1,038,840	\$ 1,663,797	\$ 1,231,273	18.5%
EXPENSE BY FUND					
Special Revenue Fund					
TRAILS CEF	\$ 673,045	\$ 706,330	\$ 1,006,330	\$ 380,600	-46.1%
EXPENSES BY CATEGORY					
CAPITAL	673,045	706,330	1,006,330	380,600	-46.1%
Total Expense	\$ 673,045	\$ 706,330	\$ 1,006,330	\$ 380,600	-46.1%
Ending Balance	\$ 1,451,687	\$ 332,510	\$ 657,467	\$ 850,673	

Open Lands Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 1,733,561	\$ 1,599,442	\$ 1,922,443	\$ 1,812,457	13.3%
REVENUE					
INTEREST	24,150	23,930	23,930	13,593	-43.2%
IMPACT FEES	508,463	320,030	320,030	451,125	41.0%
TRANSFERS	-	28,324	28,324	28,968	2.3%
Total Revenues	\$ 532,612	\$ 372,284	\$ 372,284	\$ 493,686	32.6%
Total Resources	\$ 2,266,173	\$ 1,971,726	\$ 2,294,727	\$ 2,306,143	17.0%
EXPENSE BY FUND					
Special Revenue Fund					
OPEN LANDS CEF	\$ 343,730	\$ -	\$ 482,270	\$ 2,000,000	-
EXPENSES BY CATEGORY					
CAPITAL	343,730	-	482,270	2,000,000	-
Total Expense	\$ 343,730	\$ -	\$ 482,270	\$ 2,000,000	-
Ending Balance	\$ 1,922,443	\$ 1,971,726	\$ 1,812,457	\$ 306,143	

Fire Protection Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 333,623	\$ 636,385	\$ 929,507	\$ 926,735	45.6%
REVENUE					
OTHER	5,536	-	-	-	-
INTEREST	5,077	510	510	6,951	1262.9%
IMPACT FEES	595,959	318,160	318,160	527,604	65.8%
Total Revenues	\$ 606,572	\$ 318,670	\$ 318,670	\$ 534,555	67.7%
Total Resources	\$ 940,195	\$ 955,055	\$ 1,248,177	\$ 1,461,290	53.0%
EXPENSE BY FUND					
Special Revenue Fund					
FIRE CEF	\$ 10,688	\$ -	\$ 321,442	\$ 595,610	-
EXPENSES BY CATEGORY					
TRANSFERS	-	-	-	595,610	-
CAPITAL	10,688	-	321,442	-	-
Total Expense	\$ 10,688	\$ -	\$ 321,442	\$ 595,610	-
Ending Balance	\$ 929,507	\$ 955,055	\$ 926,735	\$ 865,680	

Law Enforcement Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 5,099,044	\$ 4,269,784	\$ 5,651,921	\$ 5,105,867	19.6%
REVENUE					
OTHER	21,802	-	-	-	-
INTEREST	62,061	56,062	56,062	38,294	-31.7%
IMPACT FEES	589,618	344,060	344,060	549,232	59.6%
Total Revenues	\$ 673,481	\$ 400,122	\$ 400,122	\$ 587,526	46.8%
Total Resources	\$ 5,772,525	\$ 4,669,906	\$ 6,052,043	\$ 5,693,393	21.9%
EXPENSE BY FUND					
Special Revenue Fund					
POLICE CEF	\$ 120,603	\$ 737,500	\$ 946,176	\$ 650,000	-11.9%
EXPENSES BY CATEGORY					
TRANSFERS	-	537,500	537,500	450,000	-16.3%
CAPITAL	120,603	200,000	408,676	200,000	0.0%
Total Expense	\$ 120,603	\$ 737,500	\$ 946,176	\$ 650,000	-11.9%
Ending Balance	\$ 5,651,921	\$ 3,932,406	\$ 5,105,867	\$ 5,043,393	

Library Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 325,176	\$ 771,179	\$ 760,994	\$ 1,044,833	35.5%
REVENUE					
OTHER	7,354	-	-	-	-
INTEREST	7,597	5,365	5,365	7,836	46.1%
IMPACT FEES	420,867	250,150	250,150	368,650	47.4%
TRANSFERS	-	28,324	28,324	28,968	2.3%
Total Revenues	\$ 435,818	\$ 283,839	\$ 283,839	\$ 405,454	42.8%
Total Resources	\$ 760,994	\$ 1,055,018	\$ 1,044,833	\$ 1,450,287	37.5%
EXPENSE BY FUND					
Special Revenue Fund					
LIBRARY CEF	\$ -	\$ -	\$ -	\$ 249,688	-
EXPENSES BY CATEGORY					
CAPITAL	-	-	-	249,688	-
Total Expense	\$ -	\$ -	\$ -	\$ 249,688	-
Ending Balance	\$ 760,994	\$ 1,055,018	\$ 1,044,833	\$ 1,200,599	

Cultural Services Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 2,722,043	\$ 2,934,285	\$ 3,082,150	\$ 942,689	-67.9%
REVENUE					
INTEREST	35,942	30,575	30,575	7,070	-76.9%
IMPACT FEES	352,165	201,640	201,640	307,400	52.4%
TRANSFERS	-	28,324	28,324	28,968	2.3%
Total Revenues	\$ 388,107	\$ 260,539	\$ 260,539	\$ 343,438	31.8%
Total Resources	\$ 3,110,150	\$ 3,194,824	\$ 3,342,689	\$ 1,286,127	-59.7%
EXPENSE BY FUND					
Special Revenue Fund					
CULTURE CEF	\$ 28,000	\$ 2,400,000	\$ 2,400,000	\$ 160,000	-93.3%
EXPENSES BY CATEGORY					
TRANSFERS	-	-	-	160,000	-
CAPITAL	28,000	2,400,000	2,400,000	-	-100.0%
Total Expense	\$ 28,000	\$ 2,400,000	\$ 2,400,000	\$ 160,000	-93.3%
Ending Balance	\$ 3,082,150	\$ 794,824	\$ 942,689	\$ 1,126,127	

General Government Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 166,982	\$ 1,192,576	\$ 920,651	\$ 1,272,532	6.7%
REVENUE					
OTHER	26,473	-	-	-	-
INTEREST	1,249	4,747	4,747	9,544	
IMPACT FEES	725,947	426,160	426,160	667,392	56.6%
TRANSFERS	-	28,324	28,324	28,968	2.3%
Total Revenues	\$ 753,669	\$ 459,231	\$ 459,231	\$ 705,904	53.7%
Total Resources	\$ 920,651	\$ 1,651,807	\$ 1,379,882	\$ 1,978,436	19.8%
EXPENSE BY FUND					
Special Revenue Fund					
GENERAL GOV CEF	\$ -	\$ -	\$ 107,350	\$ -	-
EXPENSES BY CATEGORY					
TRANSFERS	-	-	107,350	-	-
Total Expense	\$ -	\$ -	\$ 107,350	\$ -	-
Ending Balance	\$ 920,651	\$ 1,651,807	\$ 1,272,532	\$ 1,978,436	

Streets Capital Expansion Fee Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 4,603,004	\$ 239,912	\$ 5,777,508	\$ 412,649	72.0%
REVENUE					
OTHER	23,063	-	-	-	-
INTEREST	63,399	26,879	26,879	19	-99.9%
IMPACT FEES	2,137,427	1,271,060	1,751,547	2,004,330	57.7%
TRANSFERS	-	28,324	28,324	23,175	-18.2%
Total Revenues	\$ 2,223,890	\$ 1,326,263	\$ 1,806,750	\$ 2,027,524	52.9%
Total Resources	\$ 6,826,893	\$ 1,566,175	\$ 7,584,258	\$ 2,440,173	55.8%
EXPENSE BY FUND					
Special Revenue Fund					
STREETS CEF	\$ 1,049,385	\$ 1,424,000	\$ 7,171,609	\$ 1,307,299	-8.2%
EXPENSES BY CATEGORY					
TRANSFERS	1,049,385	1,424,000	7,171,609	1,307,299	-8.2%
Total Expense	\$ 1,049,385	\$ 1,424,000	\$ 7,171,609	\$ 1,307,299	-8.2%
Ending Balance	\$ 5,777,508	\$ 142,175	\$ 412,649	\$ 1,132,874	

Fiber Network

Fiber Network Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 147,208	\$ -	\$ 317,513	\$ 617,513	
REVENUE					
TAXES	167,951	300,000	300,000	180,000	-40.0%
INTEREST	2,354	-	-	-	-
Total Revenue	\$ 170,305	\$ 300,000	\$ 300,000	\$ 180,000	-40.0%
Total Resources	\$ 317,513	\$ 300,000	\$ 617,513	\$ 797,513	165.8%
EXPENSE BY FUND					
Special Revenue Fund					
FIBER NETWORK	\$ -	\$ -	\$ -	\$ 100,000	-
EXPENSE BY CATEGORY					
PURCHASED SERVICES				100,000	-
Total Expense	\$ -	\$ -	\$ -	\$ 100,000	-
ENDING FUND BALANCE	\$ 317,513	\$ 300,000	\$ 617,513	\$ 697,513	

Other Entity Funds Summary

These are funds to account for the revenues and expenses of separate governmental units the City of Loveland either has a significant interest in or has created for special purposes. The spending for these funds is approved either by a joint relationship through an intergovernmental agreement, or by a separate resolution.

The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The Loveland/Larimer Building Authority (LLBA) was established by Larimer County and the City of Loveland to construct and operate the Police and Courts facility.

The Loveland Fire and Rescue Authority is a newly-created entity. The Authority is a partnership between the City of Loveland and the Loveland Rural Fire District, with each contributing to the Fire Authority budget.

The General Improvement District (GID) #1, the Loveland Special Improvement District (SID) #1 and the Loveland Urban Renewal Authority (LURA) are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

An ordinance adopting the budget will be presented to the governing body of each entity for approval.

None of these funds are included in the City's Total Budget summary.

Other Entities Funds

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
REVENUE					
Beginning Balance	\$ 14,209,421	\$ 14,045,583	\$ 13,937,253	\$ 14,168,968	
TAXES	12,269,896	13,392,667	13,668,634	13,524,832	1.0%
INTERGOVERNMENTAL	13,633,292	13,642,653	14,435,754	16,347,117	19.8%
LICENSES & PERMITS	118,567	131,050	160,980	133,640	2.0%
CHARGES FOR SERVICE	629,213	632,978	632,978	664,530	5.0%
INTEREST	100,136	63,918	64,353	76,318	19.4%
OTHER	32,902	20,683	55,908	70,450	
DEBT SERVICE	4,750,000	-	10,990	-	
TRANSFERS	-	-	51,700	2,389,752	-
Total Revenues	\$ 31,534,006	\$ 27,883,949	\$ 29,081,297	\$ 33,206,639	19.1%
Total Resources	\$ 45,743,427	\$ 41,929,532	\$ 43,018,550	\$ 47,375,607	13.0%
EXPENSES BY FUND					
AIRPORT	2,252,003	1,098,558	1,158,558	2,583,286	135.2%
FIRE	12,010,718	12,598,737	13,456,793	14,231,901	13.0%
FIRE FLEET FUND	-	-	-	1,696,400	-
GID	14,536	24,500	24,500	22,500	-8.2%
LLBA	562,054	682,601	682,601	717,950	5.2%
LURA	10,866,092	11,155,960	13,017,130	13,060,000	17.1%
SID	6,100,771	1,060,650	510,000	490,000	-53.8%
Total Expense	\$ 31,806,174	\$ 26,621,006	\$ 28,849,582	\$ 32,802,037	23.2%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	9,279,059	9,871,101	9,828,907	11,320,633	14.7%
SUPPLIES	582,063	428,079	583,489	481,066	12.4%
PURCHASED SERVICES	2,418,644	2,633,242	3,376,889	2,964,010	12.6%
ADMINISTRATIVE OVERHEAD	1,105,854	1,181,162	1,181,162	1,196,525	1.3%
DEPRECIATION	1,498,102	-	-	-	-
DEBT SERVICE	16,840,546	12,146,610	13,368,500	13,480,000	11.0%
CAPITAL	81,905	360,812	510,635	3,359,803	831.2%
Total Expense	\$ 31,806,174	\$ 26,621,006	\$ 28,849,582	\$ 32,802,037	23.2%
Ending Balance	\$ 13,937,253	\$ 15,308,526	\$ 14,168,968	\$ 14,573,570	

Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the City Manager's Office. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
REVENUE					
BEGINNING FUND BALANCE	\$ 2,393,321	\$ 145,958	\$ 1,999,752	\$ 2,043,905	
Airport Revenue					
CONTRIBUTION - LOVELAND	177,500	177,500	177,500	260,000	46.5%
CONTRIBUTION - FORT COLLINS	177,500	177,500	177,500	260,000	46.5%
INTEREST	21,135	6,185	6,185	15,000	142.5%
OTHER	19,766	8,208	8,208	23,200	182.7%
AIRPORT REVENUE	599,326	624,978	624,978	634,530	1.5%
CONTRIBUTION - FAA	805,232	150,000	150,000	1,000,000	566.7%
CONTRIBUTION - STATE OF CO	57,975	8,340	8,340	55,556	566.1%
TRANSFERS	-	-	50,000	-	-
Total Revenue	\$ 1,858,434	\$ 1,152,711	\$ 1,202,711	\$ 2,248,286	95.0%
Total Resources	\$ 4,251,755	\$ 1,298,669	\$ 3,202,463	\$ 4,292,191	
EXPENSES BY FUND					
Other Entity					
AIRPORT	\$ 2,252,003	\$ 1,098,558	\$ 1,158,558	\$ 2,583,286	135.2%
EXPENSES BY CATEGORY					
PERSONNEL SRVICES	391,474	481,216	481,216	577,165	19.9%
SUPPLIES	38,162	53,200	53,200	54,115	1.7%
PURCHASED SERVICES	324,265	397,474	457,474	467,750	17.7%
DEPRECIATION	1,498,102	-	-	-	-
CAPITAL	-	166,668	166,668	1,484,256	790.5%
Total Expense	\$ 2,252,003	\$ 1,098,558	\$ 1,158,558	\$ 2,583,286	135.2%
ENDING FUND BALANCE	\$ 1,999,752	\$ 200,111	\$ 2,043,905	\$ 1,708,905	

Loveland–Larimer Building Authority Fund

The Loveland–Larimer Building Authority Fund was established to provide operating funds for the Police & Courts Building located at Monroe Avenue and 10th Street. Fund revenues come from contributions from the City of Loveland and Larimer County and are based upon building square footage occupied by each entity. The Fund is managed by the Public Works Department and the Parks & Recreation Department. The Public Works Department provides facility maintenance services and the Parks & Recreation Department provides grounds maintenance services. Details on Fund expenditures can be found in the Other Entities chapter.

Loveland/Larimer County Building Authority Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	
REVENUE					
INTERGOVERNMENTAL	2			-	-
LARIMER COUNTY CONTRIBUTION	101,594	101,594	101,594	107,693	6.0%
CITY OF LOVELAND CONTRIBUTION	460,458	581,007	581,007	610,257	5.0%
Total Revenue	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
Total Resources	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
EXPENSES BY DIVISION					
LLBA Fund					
LLBA	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	145,265	146,240	146,240	167,868	14.8%
SUPPLIES	1,708	1,500	1,620	1,500	0.0%
PURCHASED SERVICES	411,938	531,850	531,730	529,350	-0.5%
ADMINISTRATIVE OVERHEAD	3,144	3,011	3,011	19,232	538.7%
Total Expense	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	

Loveland General Improvement District #1 Fund

The Loveland General Improvement District #1 (GID) Fund revenues are provided by an ad valorem tax on all properties within the District's boundaries. The mill levy for the District is 2.684 mills. Fund revenues are restricted to construction of parking and pedestrian improvements within the District. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

Loveland General Improvement District No. 1 Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 75,528	\$ 81,232	\$ 99,308	\$ 74,808	
REVENUE					
TAXES	37,795	38,315	38,315	44,832	17.0%
INTEREST ON INVESTMENT	521	450	450	500	11.1%
Total Revenue	\$ 38,316	\$ 38,765	\$ 38,765	\$ 45,332	16.9%
Total Resources	\$ 113,844	\$ 24,500	\$ 24,500	\$ 22,500	-8.2%
EXPENSES BY FUND					
Other Entity					
GID #1	\$ 14,536	\$ 24,500	\$ 24,500	\$ 22,500	-8.2%
EXPENSE BY CATEGORY					
SUPPLIES	-	2,000	2,000	-	-100.0%
PURCHASED SERVICES	14,536	22,500	22,500	22,500	0.0%
Total Expense	\$ 14,536	\$ 24,500	\$ 24,500	\$ 22,500	-8.2%
ENDING FUND BALANCE	\$ 99,308	\$ 95,497	\$ 74,808	\$ 52,308	

Loveland Urban Renewal Authority Fund

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and expanded Finley's Addition Plan Area located in downtown.

Loveland Urban Renewal Authority Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 11,539,263	\$ 13,303,297	\$ 11,758,012	\$ 11,937,369	
REVENUE					
PROPERTY TAX INCREMENT	10,989,018	12,679,352	13,145,669	13,000,000	2.5%
INTEREST	68,698	50,818	50,818	50,818	0.0%
FEES	27,126	-	-	-	-
Total Revenue	\$ 11,084,841	\$ 12,730,170	\$ 13,196,487	\$ 13,050,818	2.5%
Total Resources	\$ 22,624,104	\$ 26,033,467	\$ 24,954,499	\$ 24,988,187	-4.0%
EXPENSES BY DIVISION					
Other Entity					
LURA	\$ 10,866,092	\$ 11,155,960	\$ 13,017,130	\$ 13,060,000	17.1%
EXPENSE BY CATEGORY					
PURCHASED SERVICES	115,170	60,000	148,630	60,000	0.0%
DEBT SERVICE	10,750,922	11,095,960	12,868,500	13,000,000	17.2%
Total Expense	\$ 10,866,092	\$ 11,155,960	\$ 13,017,130	\$ 13,060,000	17.1%
ENDING FUND BALANCE	\$ 11,758,012	\$ 14,877,507	\$ 11,937,369	\$ 11,928,187	

Loveland Fire Rescue Authority Fund

The Loveland Fire Rescue Authority Fund receives revenue for operating and capital expenses primarily from contributions from the City and the Loveland Rural Fire District. Additional revenues are generated from fees charged for services provided by both the Fire Operations and Community Safety Divisions. Expenditures from this fund are limited to the operations and capital needs of the Authority. The Fund is managed by the Fire Department. Details on the expenditures are in the Other Entities chapter. The Authority was created in 2012.

Loveland Fire Rescue Authority Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 21,697	\$ 17,397	\$ 21,697	\$ 23,397	
REVENUE					
CONTRIBUTION - LOVELAND	9,614,766	10,173,255	10,585,929	11,358,798	11.7%
CONTRIBUTION - RURAL DISTRICT	2,135,558	2,244,457	2,386,798	2,561,772	14.1%
LICENSES & PERMITS	118,567	131,050	160,980	133,640	2.0%
INTERGOVERNMENTAL	102,707	29,000	267,086	74,294	156.2%
CHARGES FOR SERVICE	29,887	8,000	8,000	30,000	275.0%
OTHER	9,804	9,975	45,000	45,000	351.1%
TRANSFERS	-	-	1,700	-	-
INTEREST	(570)	3,000	3,000	5,000	66.7%
Total Revenue	\$ 12,010,718	\$ 12,598,737	\$ 13,458,493	\$ 14,208,504	12.8%
Total Resources	\$ 12,032,415	\$ 12,616,134	\$ 13,480,190	\$ 14,231,901	
EXPENSES BY DIVISION					
Other Entity					
LOVELAND FIRE RESCUE AUTHORITY	\$ 12,010,718	\$ 12,598,737	\$ 13,456,793	\$ 14,231,901	13.0%
EXPENSES BY CATEGORY					
PERSONNEL SRVICES	8,742,320	9,243,645	9,201,451	10,575,600	14.4%
SUPPLIES	542,194	371,379	526,669	425,451	14.6%
PURCHASED SERVICES	1,541,589	1,611,418	2,206,555	1,874,410	16.3%
ADMINISTRATIVE OVERHEAD	1,102,710	1,178,151	1,178,151	1,177,293	-0.1%
CAPITAL	81,905	194,144	343,967	179,147	-7.7%
Total Expense	\$ 12,010,718	\$ 12,598,737	\$ 13,456,793	\$ 14,231,901	13.0%
Ending Fund Balance	\$ 21,697	\$ 17,397	\$ 23,397	\$ -	-100.0%

Loveland Fire Rescue Authority Fleet Replacement Fund

The Loveland Fire Rescue Authority (LFRA) Fleet Replacement Fund has been established in 2017 to accumulate annual contributions towards the replacement of all fire rescue service rolling stock (apparatus, support vehicles and trailers) that will be owned by LFRA effective January 1, 2017. The annual contributions are calculated for each item based on the estimated replacement value and divided by the service life approved by the LFRA Board in the LFRA Capital Fixed Asset Policy. Each year's total calculated value will come from the LFRA Operating Fund, and therefore, each governing partner (City of Loveland and the Loveland Rural Fire Protection District) is contributing their share based on the intergovernmental agreement (City 82% and Rural District 18%). The first year the City will contribute the portion of the accumulated balance remaining in the City Fleet Replacement Fund from transfers made by the Fire Department and, after 2011, LFRA. \$1.5 million will be invested to replace Rural District apparatus in 2017. The Rural District will be making annual payments, including interest, to the LFRA Fleet Replacement Fund for ten years (in addition to their 18% share of the contributions from the LFRA Operating Fund).

Loveland Fire Rescue Authority Fleet Replacement Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ -		\$ -	\$ -	
REVENUE					
TRANSFERS	-	-	-	2,389,752	-
Total Revenue	\$ -	\$ -	\$ -	\$ 2,389,752	-
Total Resources	\$ -	\$ -	\$ -	\$ 2,389,752	
EXPENSES BY DIVISION					
Other Entity					
LFRA FLEET REPLACEMENT	\$ -	\$ -	\$ -	\$ 1,696,400	-
EXPENSES BY CATEGORY					
CAPITAL	-	-	-	1,696,400	-
Total Expense	\$ -	\$ -	\$ -	\$ 1,696,400	-
Ending Fund Balance	\$ -		\$ -	\$ 693,352	-

Loveland Special Improvement District #1 Fund

The City serves as the sponsoring agency for the Loveland Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

Loveland Special Improvement District No. 1 Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
Beginning Fund Balance	\$ 179,612	\$ 497,699	\$ 58,484	\$ 50,724	
REVENUE					
ASSESSMENTS	1,215,957	675,000	484,650	480,000	-28.9%
INTEREST	10,352	3,465	3,900	5,000	44.3%
OTHER	3,333	2,500	2,700	2,250	-10.0%
DEBT SERVICE	4,750,000	-	10,990	-	-
Total Revenue	\$ 5,979,642	\$ 680,965	\$ 502,240	\$ 487,250	-28.4%
Total Resources	\$ 6,159,255	\$ 1,178,664	\$ 560,724	\$ 537,974	-54.4%
EXPENSES BY DIVISION					
Other Entity					
SID	\$ 6,100,771	\$ 1,060,650	\$ 510,000	\$ 490,000	-53.8%
EXPENSE BY CATEGORY					
PURCHASED SERVICES	11,148	10,000	10,000	10,000	0.0%
DEBT SERVICE	6,089,623	1,050,650	500,000	480,000	-54.3%
Total Expense	\$ 6,100,771	\$ 1,060,650	\$ 510,000	\$ 490,000	-53.8%
ENDING FUND BALANCE	\$ 58,484	\$ 118,014	\$ 50,724	\$ 47,974	

Note: The bond ordinance for Loveland Special Improvement District #1 requires that a portion of the assessments received be placed in reserve accounts, so at the end of the year there will be a reserve balance. The reserve amounts are not excess funds. The reserves are to fund the upcoming interest payments to bondholders should annual assessments not be received on a timely basis. The fund balance remaining in the final year of the bonds (2029) will be applied to the final payment and assessments on property owners will be lowered.

Fund Balance Summary

	'15 Actual Ending Balance	'16 Adopted Ending Balance	'16 Revised Ending Balance as of June	'17 Ending Balance
GENERAL FUND	\$ 59,845,504	\$ 37,266,906	\$ 45,113,713	\$ 31,750,957
INTERNAL SERVICE FUNDS				
CITY FLEET	6,254,015	6,009,459	6,556,682	6,052,057
FLEET MANAGEMENT	14,466	107,932	95,207	16,934
RISK MANAGEMENT	4,570,752	3,595,142	3,901,296	3,846,814
EMPLOYEE BENEFITS	401,730	3,500,000	613,032	480,826
HEALTH & WELFARE TRUST	-	-	914,060	1,064,060
Total Internal Service Funds	\$ 11,240,963	\$ 13,212,533	\$ 12,080,277	\$ 11,460,691
ENTERPRISE FUNDS				
WATER	8,061,280	12,019,940	9,392,138	3,733,529
WATER SIF	2,012,830	9,465,102	8,566,838	10,787,898
RAW WATER	21,218,307	8,478,068	10,153,867	14,602,872
WASTEWATER	10,731,985	3,646,163	10,620,215	4,175,908
WASTEWATER SIF	8,043,814	15,353,852	7,521,992	4,745,100
POWER	25,418,391	12,296,189	11,631,894	8,060,134
POWER PIF	3,375,217	7,685,600	1,900,085	506,925
STORMWATER	7,781,034	4,794,446	4,785,826	4,479,581
SOLID WASTE	4,515,275	2,451,660	3,332,300	2,843,145
GOLF	3,483,918	2,120,708	2,649,372	2,459,716
Total Enterprise Funds	\$ 94,642,051	\$ 78,311,728	\$ 70,554,527	\$ 56,394,808
SPECIAL REVENUE FUNDS				
CITY OF LOVELAND TRANSIT	-	-	23,999	23,999
ECONOMIC INCENTIVES	470,108	1,390,226	920,108	1,370,108
CAPITAL PROJECTS	195,650	1,910,291	-	-
PERPETUAL CARE	2,758,828	2,839,709	2,819,474	2,926,999
PARKS & RECREATION IMPROVEMENT	1,833,646	1,300,010	1,308,970	1,274,593
CONSERVATION TRUST	4,334,971	3,552,439	3,499,956	2,276,274
LARIMER COUNTY OPEN SPACE	12,892,794	7,089,327	6,064,377	5,145,278
AFFORDABLE HOUSING	-	-	-	-
COM. DEV. BLOCK GRANT (CDBG)	-	-	-	-
ART IN PUBLIC PLACES	223,505	253,507	493,602	635,770
LODGING TAX	838,369	608,211	608,324	420,253
POLICE SEIZURES & FORFEITURES	45,938	-	45,938	45,938
PEG FEE	423,758	123,479	290,241	173,724
TRANSPORTATION	300,000	-	-	-
PARKS CEF	3,586,283	2,197,365	3,028,217	4,457,053
RECREATION CEF	6,754,397	6,773,873	7,200,751	8,085,850
TRAILS CEF	1,451,687	332,510	657,467	850,673
OPEN LANDS CEF	1,922,443	1,971,726	1,812,457	306,143
FIRE CEF	929,507	955,055	926,735	865,680
POLICE CEF	5,651,921	3,932,406	5,105,867	5,043,393
LIBRARY CEF	760,994	1,055,018	1,044,833	1,200,599
CULTURAL SERVICES CEF	3,082,150	794,824	942,689	1,126,127
GEN. GOVT. CEF	920,651	1,651,807	1,272,532	1,978,436
STREETS CEF	5,777,508	142,175	412,649	1,132,874
FIBER NETWORK	317,513	300,000	617,513	697,513
Total Special Revenue Funds	\$ 55,472,621	\$ 39,173,958	\$ 39,096,699	\$ 40,037,277
Total All City Funds	\$ 221,201,139	\$ 167,965,125	\$ 166,845,216	\$ 139,643,733

Legislative

The City Council is the legislative and policy-making body of the City government. The Mayor and the council members, working together as a single body, are entrusted with representing and interpreting the needs of Loveland citizens by balancing diverse public interests, establishing policies, and providing leadership and vision for the community. The Council appoints a City Manager to implement policies and manage the day-to-day operations of the Loveland municipal government. In addition, the Council appoints a City Attorney and a Municipal Judge. The Council also oversees the City's citizen boards and commissions.

In elections, held the first Tuesday in November of odd-numbered years, voters select the Mayor and members of the City Council. The Council has a total of nine members. Each of four city wards elects two council members to serve staggered four-year terms. The Mayor, elected from the city at large, serves a two-year term. The Mayor Pro Tem is chosen by the affirmative vote of a majority of the entire Council. As compensation for their work on behalf of the citizens, council members are paid \$600 per month; the Mayor Pro Tem, \$800 per month; and the Mayor, \$1,000 per month.

Legislative Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
General Fund							
CITY COUNCIL	157,812	144,678	144,678	149,103	3.1%	-	-
REVENUE							
GENERAL FUND SUBSIDY	\$ 157,812	\$ 144,678	\$ 144,678	\$ 149,103	3.1%	-	-
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	80,241	78,466	78,466	78,417	-0.1%		
SUPPLIES	14,935	22,770	22,770	22,770	0.0%		
PURCHASED SERVICES	62,636	43,442	43,442	47,916	10.3%		
Total Expense	\$ 157,812	\$ 144,678	\$ 144,678	\$ 149,103	3.1%	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 4,290 Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
- 228 Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(93) Core Changes

(277) Personnel Services

184 Purchased Services

\$ 4,425 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Executive & Legal

The City Manager is appointed by City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relations with many external organizations to achieve alignment with City Council priorities for the community and resources available.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence.

Executive & Legal Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
INTERGOVERNMENTAL	(164)	-	-	-	-		
CHARGES FOR SERVICE	12,088	16,500	16,500	14,500	-12.1%		
FINES & PENALTIES	235,954	176,300	176,300	194,300	10.2%		
OTHER	21,267	-	2,838	-	-		
ADMINISTRATIVE OVERHEAD	734,000	761,110	761,110	1,165,144	53.1%		
GENERAL FUND SUBSIDY	2,289,515	2,247,108	2,254,438	2,514,866	11.9%		
Total General Fund	\$ 3,292,660	\$ 3,201,018	\$ 3,211,186	\$ 3,888,810	21.5%		
Special Revenue Funds							
INTERGOVERNMENTAL	208,081	322,471	324,171	336,070	4.2%		
OTHER	80,000	-	-	-	-		
TRANSFERS	-	-	-	400,000	-		
Total Special Revenue Funds	\$ 288,081	\$ 322,471	\$ 324,171	\$ 736,070	128.3%		
Total Revenue	\$ 3,580,741	\$ 3,523,489	\$ 3,535,357	\$ 4,624,880	31.3%		
EXPENSES BY DIVISION							
General Fund							
CITY MANAGER	579,320	545,348	543,848	892,797	63.7%	2.50	4.00
PUBLIC INFORMATION	212,803	230,719	230,719	292,663	26.8%	1.75	1.75
COMMUNITY PARTNERSHIP	880,308	671,676	674,514	721,374	7.4%	1.26	1.25
CITY ATTORNEY	1,000,620	1,133,180	1,133,180	1,306,563	15.3%	9.00	8.87
MUNICIPAL COURT	619,609	620,095	628,925	675,413	8.9%	4.60	5.00
Total General Fund	\$ 3,292,660	\$ 3,201,018	\$ 3,211,186	\$ 3,888,810	21.5%	19.11	20.87
Special Revenue Funds							
AFFORDABLE HOUSING	-	-	-	400,000	-	-	-
CDBG	288,080	320,271	324,171	336,070	4.9%	0.74	0.75
Total Special Revenue Funds	\$ 288,080	\$ 320,271	\$ 324,171	\$ 736,070	129.8%	0.74	0.75
Total Expenses	\$ 3,580,740	\$ 3,521,289	\$ 3,535,357	\$ 4,624,880	31.3%	19.85	21.62
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	1,980,256	2,087,695	2,098,225	2,549,808	22.1%		
SUPPLIES	34,332	22,700	22,700	24,900	9.7%		
PURCHASED SERVICES	1,113,649	955,599	959,137	1,382,301	44.7%		
ADMINISTRATIVE OVERHEAD	452,503	455,295	455,295	667,871	46.7%		
Total Expense	\$ 3,580,740	\$ 3,521,289	\$ 3,535,357	\$ 4,624,880	31.3%		

City Manager

The City Manager is the chief executive officer of the City of Loveland. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relationships with many external organizations to achieve alignment with City Council priorities for the community. This alignment effort is communicated in the annual budget and the 10–Year Financial Plan.

All City staff report to the City Manager, except the Municipal Court and the City Attorney’s Office. It is the City Manager’s responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager’s Office encourages management and every employee to hold each other accountable for achieving excellence. A performance measurement system has been established to create a means of communication that will align expectations for service delivery and the actual service delivery using resources available. The elements of this system serve as a tool to assess the efficiency and effectiveness of resource allocation.

Many organizations external to the organization help to shape the community and set the path for the future. The City Manager is responsible for coordinating relationships with:

- other agencies, such as federal, state, county and other municipalities;
- other non-profit organizations;
- the City of Loveland’s boards and commissions; and
- Businesses and other private agencies.

It is critical to manage those relationships in a way that the citizens receive the most benefit today and in the future. It must pave the way to an efficient, results oriented government, which partners with all segments of the community to face the challenges of the future.

DIVISION	DEPARTMENT
City Manager	Executive & Legal

	‘15 Actual	‘16 Adopted Budget	‘16 Revised Budget as of July 1 st	‘17 Budget
REVENUE				
ADMIN ALLOCATIONS	368,269	317,059	317,059	325,894
GENERAL FUND SUBSIDY	211,051	228,289	226,789	566,903
Total Revenue	\$ 579,320	\$ 545,348	\$ 543,848	\$ 892,797

EXPENSE BY Division/Program

General Fund

CITY MANAGER	\$ 579,320	\$ 545,348	\$ 543,848	\$ 892,797

EXPENSE BY CATEGORY

PERSONNEL SERVICES	482,927	443,285	443,285	677,582
SUPPLIES	2,743	3,650	2,650	3,650
PURCHASED SERVICES	12,846	17,439	16,939	18,625
ADMINISTRATIVE OVERHEAD	80,804	80,974	80,974	192,940
Total Expense	\$ 579,320	\$ 545,348	\$ 543,848	\$ 892,797

FTE	2.50	2.50	2.50	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

130,503	Increase in personnel services for the reorganization of 1.0 FTE Executive Fiscal Advisor from Development Services.
81,796	Increase in personnel services for the reorganization of 0.5 FTE Assistant City Manager from Development Services.
55,405	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
39,529	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
16,091	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
15,176	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
8,755	Increase in personnel services for Medical Leave Payout based on employee tenure.
1,113	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
(919)	<u>Core Changes</u>
(2,848)	Personnel Services
73	Purchased Services
1,856	Administrative Overhead

\$ 347,449 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

City Attorney

The Loveland Home Rule Charter sets out the duties of the City Attorney as follows: “The City Attorney shall serve as the chief legal adviser for the City, shall advise the Council and other City officials in matters relating to their official powers and duties, and shall perform such other duties as may be designated by Council.”

The Loveland Municipal Code also requires the City Attorney to appear for the City in all actions or suits in which the City is a party and s/he is authorized to make any and all affidavits or instruments in writing for the proper conduct in any suit in which, in her/his opinion, the City’s interests so require. The City Attorney must attend all meetings of the Council and draft all ordinances, contracts and other instruments when requested by the Council to do so. The City Attorney may appoint assistants as necessary and as authorized in the budget to serve under the direction and control of the City Attorney.

The City Attorney’s Office handles all prosecution in the Loveland Municipal Court. When matters are appealed from the Loveland Municipal Court to the District Court, this office handles the appeals. A vital part of handling Municipal Court matters is consultation with defendants in Municipal Court on their particular cases, which includes an education effort about law enforcement in general.

The City Attorney’s Office handles most legal matters for the City. Occasionally, certain areas that require specialized expertise are handled by outside counsel. When lawsuits are filed against the City on matters for which the City has liability insurance coverage, the insurance company retains an attorney to represent the City at the insurance company’s expense. In these matters, the City Attorney assists the attorney retained by the insurance company with the defense of the lawsuits.

The City Attorney’s Office consults regularly with the City Manager’s Office and all other City departments regarding various matters which have legal implications for the City.

DIVISION

City Attorney

DEPARTMENT

Executive & Legal

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(503)	-	-	-
OTHER	186	-	-	-
ADMIN ALLOCATIONS	365,731	444,051	444,051	839,250
GENERAL FUND SUBSIDY	635,206	689,129	689,129	467,313
Total Revenue	\$ 1,000,620	\$ 1,133,180	\$ 1,133,180	\$ 1,306,563
EXPENSE BY Division/Program				
General Fund				
CITY ATTORNEY	\$ 1,000,620	\$ 1,133,180	\$ 1,133,180	\$ 1,306,563
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	865,537	992,062	992,062	1,134,508
SUPPLIES	12,486	3,950	3,950	4,150
PURCHASED SERVICES	51,831	67,137	67,137	70,883
ADMINISTRATIVE OVERHEAD	70,766	70,031	70,031	97,022
Total Expense	\$ 1,000,620	\$ 1,133,180	\$ 1,133,180	\$ 1,306,563
FTE	9.00	9.00	8.88	8.87

CHANGES COMPARED TO PRIOR YEAR ADOPTED

86,481	Increase in personnel services for the current vacant Deputy City Attorney position budgeted at the midpoint of the salary range and reclassifications & turnover in 2016.
55,965	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
26,383	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
2,696	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
950	Increase in purchased services for membership fees and dues.
908	<u>Core Changes</u>
200	Supplies
100	Purchased Services
608	Administrative Overhead

\$ 173,383 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Municipal Court

The Municipal Court's authority and responsibility is established by the Home Rule Charter and State Law. It functions to adjudicate and process Municipal Code and Charter violations.

The Court will process approximately 12,000 cases in 2013, with the following attendant responsibilities: maintain Traffic Violations Bureau for "decriminalized" traffic infractions; formal arraignment on all other charges with advisement of legal rights and procedures; provision of a trial by judge or jury for disputed violations; sentencing of convicted violators; keep records and report convictions as required; maintain administrative record keeping; issue and account for warrants for the arrest of non-compliant offenders; collect fines and costs; and set minimum fines and costs except as otherwise established by local or State law.

DIVISION	DEPARTMENT
Municipal Court	Executive & Legal

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
CHARGES FOR SERVICE	12,088	16,500	16,500	14,500
FINES & PENALTIES	235,954	176,300	176,300	194,300
OTHER	877	-	-	-
GENERAL FUND SUBSIDY	370,690	427,295	436,125	466,613
Total Revenue	\$ 619,609	\$ 620,095	\$ 628,925	\$ 675,413

REVENUE				
General Fund				
MUNICIPAL COURT	\$ 619,609	\$ 620,095	\$ 628,925	\$ 675,413

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	339,322	356,720	365,550	382,748
SUPPLIES	11,943	8,750	8,750	10,750
PURCHASED SERVICES	62,966	47,995	47,995	71,664
ADMINISTRATIVE OVERHEAD	205,378	206,630	206,630	210,251
Total Expense	\$ 619,609	\$ 620,095	\$ 628,925	\$ 675,413

FTE	4.60	4.60	4.75	5.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

24,186 Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.

2,632 Core Changes

1,842 Personnel Services

(2,831) Purchased Services

3,621 Administrative Overhead

28,500 Funded Supplements

2,000 Books & Periodicals

25,000 Teen Court and Transport Services

1,500 Travel, Meetings, and Schooling

\$ 55,318 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Public Information

The Public Information Division provides the community and employees with accurate and timely information related to issues and activities of City government in a manner that facilitates participation.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Engage, empower, inform and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process (GP 18)				
Provide information to the Loveland community and beyond about City government programs, services, facilities and events.	# of <i>City Update</i> newsletters.	12	12	12
	# of web site updates/additions.	130+	150+	150+
	# of tabletop displays.	4	0	0
	# of video presentations/online uploads.	12	15	20
	# of news releases.	110	100+	130+
	# of media training sessions for staff .	4	12	8
Provide effective information from the audience perspective.	% of survey respondents indicating they are <i>"well informed about City services."</i>	75%	85%	85%

DIVISION	DEPARTMENT
Public Information	Executive & Legal

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	339	-	-	-
GENERAL FUND SUBSIDY	212,464	230,719	230,719	292,663
Total Revenue	\$ 212,803	\$ 230,719	\$ 230,719	\$ 292,663

EXPENSE BY Division/Program

General Fund				
PUBLIC INFORMATION	\$ 212,803	\$ 230,719	\$ 230,719	\$ 292,663

EXPENSE BY CATEGORY

PERSONNEL SERVICES	134,272	137,880	137,880	159,616
SUPPLIES	1,397	1,500	1,500	1,500
PURCHASED SERVICES	40,801	54,425	54,425	54,672
ADMINISTRATIVE OVERHEAD	36,333	36,914	36,914	76,875
Total Expense	\$ 212,803	\$ 230,719	\$ 230,719	\$ 292,663

FTE	1.75	1.75	1.75	1.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

28,811	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
17,094	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
10,942	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
247	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
4,850	<u>Core Changes</u>
4,642	Personnel Services
208	Administrative Overhead

\$ 61,944 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Community Partnership

The City of Loveland provides funds for human service needs in the community through the Human Services Grant and the Community Development Block Grant programs. The Human Services Commission prepares an annual recommendation for allocation of the grant funds for City Council. The grant funds are allocated to a variety of non-profit human service agencies in Loveland that meet the annual goals set by the Human Services Commission.

The City receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development. Congress limits these funds to be used primarily to address the needs of low and moderate income persons, to eliminate slum and blight, and meet urgent community needs. Each year, the Human Services Commission advises City Council on the allocation of funds for projects that meet goals established in the 5-Year Consolidated Plan that guides the way the City expends CDBG dollars. For the past several years, City Council has used the majority of CDBG funds to meet affordable housing and homeless needs in the community.

The Community Partnership Office administers the City's affordable housing policies by tracking affordable housing development and working on policy development with the Affordable Housing Commission.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Public Outreach (GP 17 & 18)				
Community is informed about grant programs and processes.	# agencies applying for grant programs.	38	50	45
	# of new inquiries per year.	3	6	4
Community is aware of city's support of affordable housing.	# of affordable multi-family housing units.	1048	1272	1138
	# of affordable single-family housing units	205	214	225
Utilize grant funds to address the 5-Year Consolidated Plan goals: O Provide services to homeless persons through shelter and case management; O Create and maintain housing opportunities for low income households; Public service assistance	# of persons on housing waiting list.	2500	3271	4010
	# of homeless people or families assisted annually through CDBG-funded programs.	299	0	290
	# of housing units created, purchased or rehabilitated annually through CDBG-funded projects.	144	68	201
Fiscal Responsibility (GP 2)				
Compliance with federal regulations to maximize revenue.	# of areas for improved by HUD if monitored.	3	1	0
Grant funds are spent in a timely and effective manner.	% of grant recipients performing in an untimely manner.	31.9%	20%	10%
	\$ leveraged for projects with CDBG funds.	9.1M	5.7M	20M
	\$ leveraged for programs with HSG funds.	7.3M	9.9M	9.1M
Operational Efficiency (GP 11f & 17)				
Grant process is carried out efficiently and effectively to maximize productivity and community impact.	Discretionary funding spent – HSG	\$12,717	\$8,300	\$8,300
	Discretionary funding spent - CDBG	\$2,871	\$2,820	\$2,820
Sustainable Results (GP 17)				
Loveland citizens have access to human services and housing.	# of persons accessing services (HNS count).	6,000	5,609	5,600
Full range of housing types to meet needs of all socio-economic groups.	# of new housing that is affordable.	33	233	99
Superior Customer Service (GP 16&18)				
Grant applicants and commissioners are satisfied with process and management.	% of survey respondents "very satisfied" on agency survey.	82%	82%	85%

DIVISION	DEPARTMENT
Community Partnership	Executive & Legal

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
OTHER	20,204	-	2,838	-
GENERAL FUND SUBSIDY	860,104	671,676	671,676	721,374
Total Revenue	\$ 880,308	\$ 671,676	\$ 674,514	\$ 721,374

EXPENSE BY Division/Program

General Fund

COMMUNITY PARTNERSHIP	\$ 880,308	\$ 671,676	\$ 674,514	\$ 721,374

EXPENSE BY CATEGORY

PERSONNEL SERVICES	102,016	97,704	97,704	116,941
SUPPLIES	4,907	4,100	5,100	4,100
PURCHASED SERVICES	714,163	509,126	510,964	509,550
ADMINISTRATIVE OVERHEAD	59,222	60,746	60,746	90,783
Total Expense	\$ 880,308	\$ 671,676	\$ 674,514	\$ 721,374

FTE	1.26	1.26	1.26	1.25

CHANGES COMPARED TO PRIOR YEAR ADOPTED

19,806	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
16,758	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
8,483	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
424	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
4,227	<u>Core Changes</u>
2,479	Personnel Services
1,748	Administrative Overhead
\$ 49,698	TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Community Development Block Grant Fund

The CDBG Fund is for federal funds the City receives from the U.S. Department of Housing and Urban Development. Loveland is an entitlement city, which allows the City to receive funds each year without reapplication. Currently, the funding is directed towards affordable housing needs in the community. The Community Development Block Grant Fund is managed by the Community Partnership Office in the Executive & Legal Department. Details on the expenditures are in the Executive & Legal chapter.

FUND 204	DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	Executive & Legal

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUE				
INTERGOVERNMENTAL	208,081	322,471	324,171	336,070
OTHER	80,000	-	-	-
Total Revenue	\$ 288,081	\$ 322,471	\$ 324,171	\$ 336,070
Total Resources	\$ 288,081	\$ 322,471	\$ 324,171	\$ 336,070
EXPENSE BY Division/Program				
Special Revenue Fund				
COMMUNITY PARTNERSHIP	\$ 288,080	\$ 320,271	\$ 324,171	\$ 336,070
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	56,182	60,044	61,744	78,413
SUPPLIES	856	750	750	750
PURCHASED SERVICES	231,042	259,477	261,677	256,907
Total Expense	\$ 288,080	\$ 320,271	\$ 324,171	\$ 336,070
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
FTE	0.74	0.74	0.74	0.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 15,799 Increase based upon anticipated 2017 CDBG allocation.
- Core Changes
 - There are no core changes in this division.

\$ 15,799 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Affordable Housing Fund

Fund revenue comes from contributions from the General Fund and Council Special Projects Fund. Funds are appropriated by Council as needed to support affordable housing and homelessness projects.

FUND 203	DEPARTMENT
AFFORDABLE HOUSING	Executive & Legal

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUE				
TRANSFERS	-	-	-	400,000
Total Revenue	\$ -	\$ -	\$ -	\$ 400,000
Total Resources	\$ -	\$ -	\$ -	\$ 400,000
EXPENSE BY Division/Program				
Special Revenue Fund				
COMMUNITY PARTNERSHIP	\$ -	\$ -	\$ -	\$ 400,000
EXPENSE BY CATEGORY				
PURCHASED SERVICES	-	-	-	400,000
Total Expense	\$ -	\$ -	\$ -	\$ 400,000
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

400,000	Increase in purchased services for Affordable Housing.
-	<u>Core Changes</u>
-	There are no core changes in this division.
\$ 400,000	TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

City Clerk

The City Clerk:

- Attends and records minutes of City Council meetings.
- Serves as Secretary to the Loveland Liquor License Authority.
- Is responsible for retaining e-mail documents sent to City Council deemed to be public record.
- Serves as the “Designated Election Official” in Municipal Elections, as resolved by City Council.
- Serves as official custodian of City records.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Public Outreach (GP 17 & 18)				
CC Accessible policies and procedures.	Ensure all policies and procedures are updated and available on the website.	85%	85%	85%
Fiscal Responsibility (GP 15)				
CC Efficient use of resources in the City Clerk's Office.	Meet or below budget projection.	Yes	Yes	Yes
Operational Efficiency (GP 11f & 17)				
CC Efficient operations in functions of City Clerk's Office.	Liquor license applicant's rate process 4-5 on survey.	95%	100%	95%
Sustainable Results (GP 15)				
CC Effective document retention.	# of requests met within 72 hrs.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
CC Customer Service expectation equal to above average excellent.	Accurate and timely responses to the external and internal customers	90%	90%	90%

City Clerk Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
LICENSES & PERMITS	52,501	32,548	32,548	32,420	-0.4%		
OTHER	10	-	-	-			
ADMINISTRATIVE OVERHEAD	141,015	167,384	159,450	176,272	5.3%		
GENERAL FUND SUBSIDY	391,525	482,924	501,336	524,505	8.6%		
Total Revenue	\$ 585,051	\$ 682,856	\$ 693,334	\$ 733,197	7.4%		
EXPENSES BY FUND							
General Fund							
CITY CLERK	585,051	682,856	693,334	706,482	3.5%	4.13	4.13
Total General Fund	\$ 585,051	\$ 682,856	\$ 693,334	\$ 706,482	3.5%	4.13	4.13
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	296,021	301,122	301,122	353,920	17.5%		
SUPPLIES	3,951	4,150	16,003	4,150	0.0%		
PURCHASED SERVICES	182,402	274,424	273,049	276,577	0.8%		
ADMINISTRATIVE OVERHEAD	102,677	103,160	103,160	98,550	-4.5%		
Total Expense	\$ 585,051	\$ 682,856	\$ 693,334	\$ 733,197	7.4%		

City Clerk

The City Clerk Division:

- Maintains current files on all minutes, ordinances, resolutions, contracts, agreements, easements, titles and deeds for the City Council and management, as well as scanning public records into the imaging system for citizen and employee access. Maintains and updates Document Management and Retention Policies for the City of Loveland.
- Maintains and updates the Municipal Code.
- Administers the Food Sales Tax and Utility Rebate Program.
- Coordinates City Council Meeting Agendas.
- Conducts Municipal Elections and oversees Campaign Finance.
- Issues certain licenses and permits.
- Oversees public notice of Boards and Commission meetings.
- Coordinates document recording at the County Clerk and Recorder.

DIVISION	DEPARTMENT
City Clerk	City Clerk

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
LICENSES & PERMITS	52,501	32,548	32,548	32,420
OTHER	10	-	-	-
ADMINISTRATIVE ALLOCATIONS	141,015	167,384	159,450	176,272
GENERAL FUND SUBSIDY	391,525	482,924	501,336	524,505
Total Revenue	\$ 585,051	\$ 682,856	\$ 693,334	\$ 733,197

EXPENSE BY Division/Program

General Fund

CITY CLERK

General Operations	460,607	522,856	533,334	546,482
Food Sales Tax Rebate	124,444	160,000	160,000	160,000
Total Expense	\$ 585,051	\$ 682,856	\$ 693,334	\$ 706,482

EXPENSE BY CATEGORY

PERSONNEL SERVICES	296,021	301,122	301,122	353,920
SUPPLIES	3,951	4,150	16,003	4,150
PURCHASED SERVICES	182,402	274,424	273,049	276,577
ADMINISTRATIVE OVERHEAD	102,677	103,160	103,160	98,550
Total Expense	\$ 585,051	\$ 682,856	\$ 693,334	\$ 733,197

FTE	4.13	4.13	4.13	4.13

CHANGES COMPARED TO PRIOR YEAR ADOPTED

36,306	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
35,584	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology (City Attorney costs are being allocated to the City Clerk for the first time beginning in 2017).
17,780	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
(59,617)	Decrease in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
20,288	<u>Core Changes</u>
16,492	Personnel Services
2,153	Purchased Services
1,643	Administrative Overhead

\$ 50,341 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Finance

The Finance Department is comprised of the following divisions: Administration, Accounting & Purchasing, Budget, and Revenue. The former Utility Billing & Meter Reading Division has been moved from the Water and Power Enterprise into the Finance Department Revenue Division to align the division's budget with its current reporting structure.

The Department's primary functions include financial operations and reporting, purchasing, sales tax licensing, sales, use, and retail fee collection, meter reading and customer service and billing operations, accounts payable, financial policy and procedure development, internal and performance auditing, lease and debt financing, long-range financial planning, capital improvements planning, budgeting, government and enterprise accounting, rate and fee setting.

The Department produces the Comprehensive Annual Financial Report (CAFR), the Annual Budget, long-range financial plans, monthly financial reports, and quarterly summary reports. The CAFR is the official statement of the City's financial position containing detailed accounting of revenues, expenditures, and financial condition. The Department coordinates the development of the Capital Program, 10-Year Financial Master Plan and an annual budget.

Finance Department Summary

REVENUE	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
General Fund							
TAXES	617,035	425,000	425,000	500,000	17.6%		
INTERGOVERNMENTAL	(6,443)	-	-	-	-		
CHARGES FOR SERVICE	109,766	103,794	103,794	112,624	8.5%		
OTHER	103,785	100,000	100,000	95,000	-5.0%		
ADMINISTRATIVE OVERHEAD	2,998,326	3,102,477	3,102,477	4,199,582	35.4%		
GENERAL FUND SUBSIDY	854,722	1,415,044	1,485,044	1,028,251	-27.3%		
Total Revenue	\$ 4,677,191	\$ 5,146,315	\$ 5,216,315	\$ 5,935,457	15.3%		
EXPENSES BY DIVISION							
General Fund							
ADMINISTRATION	253,085	308,578	303,578	333,528	8.1%	3.00	3.00
ACCOUNTING	1,067,468	1,069,552	1,134,552	1,271,094	18.8%	8.20	10.50
PURCHASING	161,695	204,961	204,961	320,827	56.5%	1.80	2.50
BUDGET	197,804	285,407	285,407	314,101	10.1%	2.00	2.00
REVENUE	2,997,139	3,277,817	3,287,817	3,695,907	12.8%	29.78	29.78
Total Expense	\$ 4,677,191	\$ 5,146,315	\$ 5,216,315	\$ 5,935,457	15.3%	44.78	47.78
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	3,125,228	3,461,341	3,461,341	3,934,867	13.7%		
SUPPLIES	39,788	56,410	56,410	69,775	23.7%		
PURCHASED SERVICES	915,752	1,019,048	1,089,048	1,244,747	22.1%		
ADMINISTRATIVE OVERHEAD	596,423	609,516	609,516	686,068	12.6%		
Total Expense	\$ 4,677,191	\$ 5,146,315	\$ 5,216,315	\$ 5,935,457	15.3%		

Administration

The Finance Administration Division coordinates the financial support services provided by the Finance Department, and develops financial planning tools to guide resource allocation decisions.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Public Outreach (GP 17 & 18)				
Information transparency.	% of reports posted on the website the same day they are released.	99%	99%	99%
	% policies and procedures posted within one day of approval.	100%	100%	100%
Fiscal Responsibility (GP 15)				
Ensure integrity of financial processes and systems to protect City assets, including City employees.	% of positive compliance audit results / findings.	95%	95%	95%
Operational Efficiency (GP 11f & 17)				
Reduce document production costs.	Cost to produce CAFR per book.	\$28	\$23	\$30
	Cost to produce Budget per book.	\$95	\$115	\$115
Sustainable Results (GP 15)				
Accurate, current, accessible employee policies and regulations.	% of employee respondents that indicate information easy to find.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
Compliance Audit findings deemed accurate and fair, recommendations deemed reasonable.	% of respondents rate findings and recommendations as reasonable.	100%	100%	100%

DIVISION

Administration

DEPARTMENT

Finance

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(473)	-	-	-
ADMINISTRATIVE OVERHEAD	783,847	895,465	895,465	1,823,396
GENERAL FUND SUBSIDY	(530,289)	(586,887)	(591,887)	(1,489,868)
Total Revenue	\$ 253,085	\$ 308,578	\$ 303,578	\$ 333,528

EXPENSE BY Division/Program

ADMINISTRATION	\$ 253,085	\$ 308,578	\$ 303,578	\$ 333,528

EXPENSE BY CATEGORY

PERSONNEL SERVICES	200,727	239,249	239,249	262,346
SUPPLIES	2,148	6,650	6,650	6,650
PURCHASED SERVICES	21,685	33,098	28,098	33,654
ADMINISTRATIVE OVERHEAD	28,525	29,581	29,581	30,878
Total Expense	\$ 253,085	\$ 308,578	\$ 303,578	\$ 333,528

FTE	2.00	3.00	3.00	3.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

16,698 Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.

8,252 Core Changes

6,399 Personnel Services

556 Purchased Services

1,297 Administrative Overhead

\$ 24,950 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Accounting

Accounting is responsible for the disbursement of City funds and for providing accurate, timely and informative financial information to a variety of users. This Division prepares the Comprehensive Annual Financial Report (CAFR) and has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association every year since 1980.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Public Outreach (GP 17 & 18)				
Winning GFOA award for Outstanding CAFR Report.	Received GFOA Award.	Yes	Yes	Yes
Winning GFOA award for Outstanding PAFR Report.	Received GFOA Award	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Ensure that financial transactions are accurately recorded and reported.	Average length of time reconciling item remain on the cash reconciliations.	30 days	30 days	30 days
Increase department utilization of purchasing cards to increase rebate.	% increase of rebate	25%	-6%	15%
Operational Efficiency (11f & 17)				
Increase payroll time efficiency by reducing interim checks	Number of interim checks processed	21	17	15
Reduce Accounts Payable processing cost	Number of vendors using EFT/wires	210	199	200

DIVISION	DEPARTMENT
Accounting	Finance

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(6,071)	-	-	-
CHARGES FOR SERVICE	629	1,014	1,014	1,014
GENERAL FUND SUBSIDY	1,072,910	1,068,538	1,133,538	1,270,080
Total Revenue	\$ 1,067,468	\$ 1,069,552	\$ 1,134,552	\$ 1,271,094

EXPENSE BY Division/Program

General Fund

ACCOUNTING	\$ 1,067,468	\$ 1,069,552	\$ 1,134,552	\$ 1,271,094

EXPENSE BY CATEGORY

PERSONNEL SERVICES	777,575	784,433	784,433	976,632
SUPPLIES	16,016	13,800	13,800	18,800
PURCHASED SERVICES	138,277	136,455	201,455	138,507
ADMINISTRATIVE OVERHEAD	135,600	134,864	134,864	137,155
Total Expense	\$ 1,067,468	\$ 1,069,552	\$ 1,134,552	\$ 1,271,094

FTE	9.20	8.20	9.20	10.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

82,392 Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.

31,358 Core Changes

27,015 Personnel Services

2,052 Purchased Services

2,291 Administrative Overhead

87,792 Funded Supplements

87,792 1.0 FTE Accountant

\$ 201,542 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are unfunded supplements for this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Purchasing

Purchasing uses professional, effective, efficient, and flexible practices to manage the City's procurement of goods and services and ensure compliance with City and state laws.

DIVISION	DEPARTMENT
Purchasing	Finance

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
GENERAL FUND SUBSIDY	161,695	204,961	204,961	320,827
Total Revenue	\$ 161,695	\$ 204,961	\$ 204,961	\$ 320,827

EXPENSE BY Division/Program

General Fund				
PURCHASING	\$ 161,695	\$ 204,961	\$ 204,961	\$ 320,827

EXPENSE BY CATEGORY

PERSONNEL SERVICES	97,114	121,787	121,787	182,102
SUPPLIES	1,818	2,200	2,200	7,200
PURCHASED SERVICES	1,917	7,090	7,090	7,148
ADMINISTRATIVE OVERHEAD	60,846	73,884	73,884	124,377
Total Expense	\$ 161,695	\$ 204,961	\$ 204,961	\$ 320,827

FTE	1.80	1.80	1.50	2.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

50,493	Increase in administrative overhead for costs allocated by City Attorney's Office based on the allocation methodology.
7,385	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
(12,455)	<u>Core Changes</u>
(12,513)	Personnel Services
58	Purchased Services
70,443	<u>Funded Supplements</u>
70,443	Purchasing Technician
\$ 115,866	TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are unfunded supplements for this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Budget

The Budget Division prepares and administers the City's annual operating budget and capital plan; forecasts and monitors the City's expenditures and revenues; forecasts the 5-year operating and capital plans; and provides financial data, support and analysis to other City departments. In addition, this Division participates in policy analysis and formation and ensures City compliance with federal and state legislation that affect the budget. The Division has received the "Distinguished Budget Presentation Award" from the Government Finance Officers Association every year since 1985.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Public Outreach (GP 17 & 18)				
City priorities communicated to the public.	Received the GFOA Distinguished Budget Presentation Award.	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Council and public have confidence in budget projections.	Adopted budget revenue and expense within 5% of actual revenue and expense.	109.9% / 113.1%	95.0% / 95.0%	95.0% / 95.0%
Capital budget within available resources.	Impact fee reserves remain positive in near term.	Yes	Yes	Yes
Program and service growth within available resources.	Unrestricted reserves at least 15% of fund expenditures.	26.5%	27.6%	39.5%
Sustainable Results (GP 15)				
Current year budget problems identified early and corrective action implemented proactively.	Expenditure forecasts for current year expenses on 4-month data within 5% of actual expenses.	95%	95%	95%

DIVISION	DEPARTMENT
Budget	Finance

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
GENERAL FUND SUBSIDY	197,804	285,407	285,407	314,101
Total Revenue	\$ 197,804	\$ 285,407	\$ 285,407	\$ 314,101

EXPENSE BY Division/Program

General Fund				
BUDGET	\$ 197,804	\$ 285,407	\$ 285,407	\$ 314,101

EXPENSE BY CATEGORY

PERSONNEL SERVICES	113,186	192,873	192,873	205,412
SUPPLIES	387	1,550	1,550	1,250
PURCHASED SERVICES	10,270	18,004	18,004	18,451
ADMINISTRATIVE OVERHEAD	73,961	72,980	72,980	88,988
Total Expense	\$ 197,804	\$ 285,407	\$ 285,407	\$ 314,101

FTE	2.00	2.00	2.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

7,637	Increase in administrative overhead for costs allocated by City Clerk's Office based on the allocation methodology.
8,111	Increase in administrative overhead for costs allocated by City Attorney's Office based on the allocation methodology.
4,159	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
8,787	<u>Core Changes</u>
8,380	Personnel Services
(300)	Supplies
447	Purchased Services
260	Administrative Overhead

\$ 28,694 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Revenue

The Revenue Division is comprised of five programs: 1) Revenue; handles Sales & Use Tax and Treasury, which entails banking and investments of the city's operating fund reserve balances, and coordination of borrowing money for capital projects and equipment when necessary. 2) Fee Collections; handles the Centerra Fee Collection program based on the Collection Agreement with the Public Improvement and Retail Sales Fee boards. 3) Utility Billing – Billing; assigns services and meters to new construction accounts, handles the processing of regular and final utility statements, processes payments for all utilities provided by the City, prepares deposits for all City departments and processes petty cash reimbursements. 4) Utility Billing – Customer Service; handles set-up and termination of all electric, water, wastewater, stormwater, solid waste, and street maintenance customers. Changes to active accounts, telephone payments and collections of past due accounts are performed by the Customer Service staff. 5) Meter Reading; handles the reading of all electric and water meters monthly, connecting and disconnecting services daily, maintaining the City's Free Porch Light system, as well as monitoring for the meter divisions of the City's Water and Power Department.

Revenue and Fee Collection

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Public Outreach (GP 17 & 18)				
Citizens feel informed and that they understand City's cash and investments.	# of attendees at quarterly Sales Tax and Construction Use Tax seminars.	8	20	20
Fiscal Responsibility (GP 15)				
Maximize the availability of earned revenue.	# of Sales Tax Audits completed.	58	65	80
	# of Construction Use Tax Audits completed.	55	98	125
	Average % of delinquent Sales Tax accounts per month.	5.6%	5.0%	4.9%
	Audit assessments to collection on assessments.	80%	83%	85%
	Annual amount of audit revenue assessed.	\$641,291	\$340,000	404,610
Operational Efficiency (11f & 17)				
Maximize productivity through technology.	Productivity hours saved through technology innovations.	35	25	10
	# of audit hours per auditor.	865	730	780
Encourage development of staff and customers	Training hours for employees.	205	265	250
	# of customers trained.	50	83	100

Customer Service, Billing and Meter Reading

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Public Outreach (GP 17 & 18)				
Manage the utility bill assistance program, Help-A-Neighbor-In-Distress (HAND).	Qualified applying families receive assistance.	269	300	300
Fiscal Responsibility (GP 15)				
Maintain timely and accurate revenue flow to utilities.	\$ billed annually. (electric, water & sewer)	71,854,939	73,076,473	74,318,773
	# of bills mailed annually.	443,372	456,840	464,606
	\$ collected annually. (all services billed)	84,534,345	85,971,729	87,432,943
Operational Efficiency (GP 11f & 17)				
Implement cost effective solutions to save man-hour time and money.	Projects/hours.	1/500	2/700	2/300
	% of total payments processed electronically.	75%	81%	87%
Superior Customer Service (GP 16 & 18)				
Provide quality customer service.	Positive customer survey results.	95%	95%	95%

DIVISION

Revenue

DEPARTMENT

Finance

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	101	-	-	-
TAXES	617,035	425,000	425,000	500,000
CHARGES FOR SERVICE	109,137	102,780	102,780	111,610
OTHER	103,785	100,000	100,000	95,000
ADMINISTRATIVE OVERHEAD	2,214,479	2,207,012	2,207,012	2,376,186
GENERAL FUND SUBSIDY	(47,398)	443,025	453,025	613,111
Total Revenue	\$ 2,997,038	\$ 3,277,817	\$ 3,287,817	\$ 3,695,907
EXPENSE BY Division/Program				
General Fund				
REVENUE				
GENERAL OPERATIONS	526,482	616,677	625,677	652,708
FEE COLLECTIONS	85,355	106,513	106,513	100,351
UTILITY BILLING	970,449	994,119	994,119	1,142,363
UB - CUSTOMER SERVICE	671,672	748,219	749,219	797,168
UB - METER READING	743,181	812,289	812,289	1,003,317
Total Expense	\$ 2,997,139	\$ 3,277,817	\$ 3,287,817	\$ 3,695,907
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,936,626	2,122,999	2,122,999	2,308,375
SUPPLIES	19,419	32,210	32,210	35,875
PURCHASED SERVICES	743,603	824,401	834,401	1,046,987
ADMINISTRATIVE OVERHEAD	297,491	298,207	298,207	304,670
Total Expense	\$ 2,997,139	\$ 3,277,817	\$ 3,287,817	\$ 3,695,907
FTE	29.78	29.78	29.77	29.78

CHANGES COMPARED TO PRIOR YEAR ADOPTED

180,540 Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.

111,000 Increase in purchased services for credit card fees.

26,550 Core Changes

4,836 Personnel Services

3,665 Supplies

11,586 Purchased Services

6,463 Administrative Overhead

100,000 Unfunded Supplements

100,000 Outsourcing Delinquent Utility Account
Disconnect/Reconnect

\$ 418,090 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Information Technology

The Information Technology (IT) Department is comprised of the divisions of Administration, Application Services, Infrastructure Services, and Telecommunications. The Department is responsible for organization-wide strategic and operational technical planning; providing customer service to City staff and citizens to enable efficient use of technical resources; and leading the effort of using the organization's technical resources, both equipment and personnel, in the most effective manner possible.

IT provides a technology training lab that is equipped and ready to provide training opportunities for City staff and City partners. The Lab is utilized almost 95% of the time during normal business hours.

An IT Strategic Plan was developed and implemented in July of 2014 that will provide guidance on programs and initiatives to be focused on over the next five years.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Fiscal Responsibility				
Implement proven and cost effective technical solutions to service delivery challenges.	Percentage of discretionary project requests with ROI conducted.	40%	40%	60%
Accurate departmental budget planning	Percentage of unplanned expenses.	2%	2%	2%
Sustainable Results				
Plan for technology needs for today and tomorrow	Provide updated 5-year technology capital plan.	Yes	Yes	Yes
Integrate departmental technology project planning into the budget process	Percentage of projects identified at the time of budget development.	80%	80%	90%
Superior Customer Service				
Maintain strong partnerships with customer departments.	Percentage of ticket follow up responses with satisfied or better rating.	99%	98.85%	99%
Timely and effective resolution of customer issues	High priority ticket Mean Time to Resolution (Business Hours)	24	3.42	24
	Standard priority ticket Mean Time to Resolution (Business Days)	3	2.77	3
Support Statistics				
Workload and Environment	Number Of Desktop PCs supported.	616	636	656
	Number of Laptop PCs Supported	105	115	125
	Number of Tablets Supported	60	62	64
	Number of ruggedized PCs Supported for Public Safety, Building, W&P	113	123	125
	Number of Phones Supported	800	800	830
	Number of Physical Servers Supported	57	60	60
	Number of Virtual Servers Supported	95	100	105
	Number of Copiers (multi-function) devices) as part of replacement plan.	57	60	61
	Number of Printers Supported	190	200	210

Information Technology Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
INTERGOVERNMENTAL	(1,176)	-	-	-	-		
ADMINISTRATIVE OVERHEAD	3,065,032	3,201,767	3,201,767	4,001,032	25.0%		
GENERAL FUND SUBSIDY	790,299	929,249	1,408,121	613,522	-34.0%		
Total General Fund	\$ 3,854,155	\$ 4,131,016	\$ 4,609,888	\$ 4,614,554	11.7%		
Special Revenue Funds							
TAXES	239,879	371,000	371,000	251,000	-32.3%		
INTEREST	6,626	2,483	2,483	2,483	0.0%		
Total Special Revenue	\$ 246,505	\$ 373,483	\$ 373,483	\$ 253,483	-32.1%		
Total Revenue	\$ 4,100,660	\$ 4,504,499	\$ 4,983,371	\$ 4,868,037	8.1%		
EXPENSES BY FUND							
General Fund							
ADMINISTRATION	340,037	297,885	559,885	381,228	28.0%	1.00	1.00
INFRASTRUCTURE SERVICES	2,025,757	2,221,266	2,314,138	2,504,524	12.8%	12.00	12.00
TELECOMMUNICATIONS	253,632	277,130	277,130	293,908	6.1%	1.00	1.00
APPLICATION SERVICES	1,232,286	1,334,735	1,458,735	1,434,894	7.5%	8.50	8.50
Total General Fund	\$ 3,851,712	\$ 4,131,016	\$ 4,609,888	\$ 4,614,554	11.7%	22.50	22.50
Special Revenue Funds							
FIBER NETWORK	-	-	-	100,000	-	0.00	0.00
PEG FEE	7,138	190,000	207,000	190,000	0.0%	0.00	0.00
Total Special Revenue	\$ 7,138	\$ 190,000	\$ 207,000	\$ 290,000	52.6%	0.00	0.00
Total Expense	\$ 3,858,850	\$ 4,321,016	\$ 4,816,888	\$ 4,904,554	13.5%	22.50	22.50
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	2,052,483	2,308,055	2,308,055	2,521,678	9.3%		
SUPPLIES	809,942	811,582	811,582	673,734	-17.0%		
PURCHASED SERVICES	744,682	831,065	1,202,315	1,019,705	22.7%		
ADMINISTRATIVE OVERHEAD	103,400	96,674	96,674	151,824	57.0%		
CAPITAL	148,343	273,640	398,262	537,613	96.5%		
Total Expense	\$ 3,858,850	\$ 4,321,016	\$ 4,816,888	\$ 4,904,554	13.5%		

Administration

The Administration Division, through the Department Director, provides leadership, determines budgetary needs including staffing, and establishes program guidelines for the Department. Administration guides the annual development of the IT work plan using strategic and procedural objectives and guidelines.

DIVISION	DEPARTMENT
Administration	Information Technology

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(3,619)	-	-	-
ADMINISTRATIVE OVERHEAD	173,896	185,062	185,062	205,653
GENERAL FUND SUBSIDY	169,760	112,823	374,823	175,575
Total Revenue	\$ 340,037	\$ 297,885	\$ 559,885	\$ 381,228

EXPENSE BY Division/Program

ADMINISTRATION	\$ 340,037	\$ 297,885	\$ 559,885	\$ 381,228

EXPENSE BY CATEGORY

PERSONNEL SERVICES	158,582	165,676	165,676	187,455
SUPPLIES	8,806	17,540	17,540	16,540
PURCHASED SERVICES	69,249	17,995	279,995	25,409
ADMINISTRATIVE OVERHEAD	103,400	96,674	96,674	151,824
Total Expense	\$ 340,037	\$ 297,885	\$ 559,885	\$ 381,228

FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

49,866	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
8,842	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
6,414	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
18,221	<u>Core Changes</u>
12,937	Personnel Services
(1,000)	Supplies
1,000	Purchased Services
5,284	Administrative Overhead

\$ 83,343 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Application Services

Application Services is comprised of the Geographic Information Systems (GIS) and Business Analyst workgroups. GIS is responsible for maintaining the base map of the City and certain attributes to the information contained on the base map. They also are vital to the continued advancement of the Cityworks fixed asset management system and to providing easy access to the base map by Departments for their specific needs. The GIS group also develops custom mapping applications for the desktop and for the Web. The Business Analyst group is responsible for implementing the core business applications of the City: such as finance, payroll, building permits and utility billing. The BA group also watches over core databases used throughout the City. BAs are expected to be knowledgeable of the software applications and Department's business needs to make sure that both are in alignment.

DIVISION	DEPARTMENT
Application Services	Information Technology

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	1,912	-	-	-
ADMINISTRATIVE OVERHEAD	1,020,405	1,058,824	1,058,824	1,287,132
GENERAL FUND SUBSIDY	211,881	275,911	399,911	147,762
Total Revenue	\$ 1,234,198	\$ 1,334,735	\$ 1,458,735	\$ 1,434,894

EXPENSE BY Division/Program

APPLICATION SERVICES	\$ 1,232,286	\$ 1,334,735	\$ 1,458,735	\$ 1,434,894

EXPENSE BY CATEGORY

PERSONNEL SERVICES	845,289	880,265	880,265	1,011,424
SUPPLIES	36,584	31,440	31,440	31,440
PURCHASED SERVICES	338,779	392,030	516,030	392,030
CAPITAL	11,634	31,000	31,000	-
Total Expense	\$ 1,232,286	\$ 1,334,735	\$ 1,458,735	\$ 1,434,894

FTE	8.50	8.50	8.50	8.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

58,374	Increase in personnel services for current vacancy and turnover.
49,604	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
7,496	Increase in personnel services for Medical Leave Payout based on employee tenure.
7,284	Increase in personnel services for General Pension & Retirement based on employee tenure.
(31,000)	Decrease in capital based on equipment replacement schedule.
8,401	<u>Core Changes</u>
8,401	Personnel Services

\$ 100,159 TOTAL CHANGE

OTHER INFORMATION

70,000	<u>Unfunded Supplements</u>
10,000	Hummingbird
60,000	Innoprise ERP System
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Infrastructure Services

The Infrastructure Services division is responsible for all technical hardware in the City. This includes all connected computer systems, servers, printer connectivity, and networking equipment. The hardware services have expanded into more mobile solutions, and support of many software applications. The workgroup continually enhances the PRPA provided fiber network infrastructure and the Traffic Division's ITS infrastructure to better support data communication between all City facilities and to provide avenues for better backup and recovery alternatives. The Networking and Systems Administration group keeps all servers active and available across three datacenters, including systems essential business critical functions such as: finance, sales tax, public safety, and email; provides network security; does daily data backups; supports the complete data communications network; performs upgrade distribution to all City desktops and connected laptops; and programs and maintains the intranet. The Computer Support Technician workgroup is responsible for installation and maintenance of all desktop, Publics Safety and business unit laptops; replacing one-fourth of our computer fleet each year; and correcting problems with desktop or laptop hardware and installation and support of many software applications. The IT Help Desk is the focal point for all internal service requests to IT creating over 5000 IT support assignments per year for Application Services, Infrastructure, and Telecommunications; while also maintaining asset management, technical documentation, and vendor relationships. All infrastructure groups handle approximately 8,000 internal service calls annually, performing functions with highest regard for customer service and a perspective conducive to the goals and objectives of IT and the City.

DIVISION	DEPARTMENT
Infrastructure Services	Information Technology

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	531	-	-	-
ADMINISTRATIVE OVERHEAD	1,663,139	1,765,455	1,765,455	2,240,978
GENERAL FUND SUBSIDY	362,618	455,811	548,683	263,546
Total Revenue	\$ 2,025,757	\$ 2,221,266	\$ 2,314,138	\$ 2,504,524

EXPENSE BY Division/Program

INFRASTRUCTURE SERVICES	\$ 2,025,757	\$ 2,221,266	\$ 2,314,138	\$ 2,504,524

EXPENSE BY CATEGORY

PERSONNEL SERVICES	961,070	1,173,264	1,173,264	1,222,571
SUPPLIES	753,838	660,362	660,362	523,514
PURCHASED SERVICES	174,140	235,000	220,250	310,826
CAPITAL	136,709	152,640	260,262	447,613
Total Expense	\$ 2,025,757	\$ 2,221,266	\$ 2,314,138	\$ 2,504,524

FTE	12.00	12.00	12.00	12.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

144,973	Increase in capital based on equipment replacement schedule.
72,956	Increase in purchased services for computer software maintenance and subscriptions.
44,149	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
(132,048)	Decrease in computer supplies and equipment for software and maintenance.

3,228	<u>Core Changes</u>

5,158	Personnel Services
(4,800)	Supplies
2,870	Purchased Services

150,000	<u>Funded Supplements</u>

150,000	Business Continuity/Disaster Recovery Strategy (Phase I)

\$ 283,258 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>

- There are no unfunded supplements in this division.

784,053	<u>Equipment Replacement</u>

35,000	Server Replacement
43,543	Storage Infrastructure Upgrade
95,000	Virtual Cluster
26,750	Network Infrastructure Upgrade
179,850	PC Replacement Fund
163,590	Ruggedized PC Replacement
143,000	Microsoft Software Licensing
97,320	Copier/MFP Replacement Fund

-	<u>Capital Projects</u>

- There are no capital projects anticipated for this division.

Telecommunications

Telecommunication supports all the City's network based and hard-wired voice and voice mail communications. The single person Division is responsible for all moves and changes, both physically and in the software, for connected switches at five separate sites, supporting over nine hundred and eighty-five (985) extensions and more than one thousand (1000) voice mail boxes. 2016 will be the first year that the complete phone system will be implemented as a voice over Internet protocol (VOIP) solution where VOIP capable.

DIVISION	DEPARTMENT
Telecommunications	Information Technology

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
General Fund				
ADMINISTRATIVE OVERHEAD	207,592	192,426	192,426	267,269
GENERAL FUND SUBSIDY	46,040	84,704	84,704	26,639
Total General Fund	\$ 253,632	\$ 277,130	\$ 277,130	\$ 293,908
EXPENSE BY Division/Program				
TELECOMMUNICATIONS	\$ 253,632	\$ 277,130	\$ 277,130	\$ 293,908
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	87,542	88,850	88,850	100,228
SUPPLIES	3,576	2,240	2,240	2,240
PURCHASED SERVICES	162,514	186,040	186,040	191,440
Total Expense	\$ 253,632	\$ 277,130	\$ 277,130	\$ 293,908
FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

8,638	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
5,400	Increase in purchased services for Voice Over Internet Protocol (VOIP) telephone maintenance repair.
2,740	<u>Core Changes</u>
2,740	Personnel Services

\$ 16,778 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Fiber Network Fund

FUND 280	DEPARTMENT
Fiber Network	Information Technology

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 147,208	\$ -	\$ 317,513	\$ 617,513
REVENUE				
TAXES	167,951	300,000	300,000	180,000
INTEREST	2,354	-	-	-
Total Revenue	\$ 170,305	\$ 300,000	\$ 300,000	\$ 180,000
Total Resources	\$ 317,513	\$ 300,000	\$ 617,513	\$ 797,513
EXPENSE BY Division/Program				
Special Revenue Fund				
FIBER NETWORK	\$ -	\$ -	\$ -	\$ 100,000
EXPENSE BY CATEGORY				
SUPPLIES				-
PURCHASED SERVICES				100,000
Total Expense	\$ -	\$ -	\$ -	\$ 100,000
ENDING FUND BALANCE	\$ 317,513	\$ 300,000	\$ 617,513	\$ 697,513
FTE	\$ -	\$ -	\$ -	\$ -

PEG Fee Fund

The PEG Fee is included in the Cable Franchise agreement, to provide funding to upgrade City equipment used to broadcast Council meeting and other Government programming on the Comcast cable service. The fee is restricted to capital equipment used for the broadcasts.

FUND 210	DEPARTMENT
PEG Fee	Information Technology

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 354,696	\$ 239,996	\$ 423,758	\$ 290,241
REVENUE				
TAXES	71,928	71,000	71,000	71,000
INTEREST	4,272	2,483	2,483	2,483
Total Revenue	\$ 76,200	\$ 73,483	\$ 73,483	\$ 73,483
Total Resources	\$ 430,896	\$ 313,479	\$ 497,241	\$ 363,724
EXPENSE BY Division/Program				
Special Revenue Fund				
BROADCAST EQUIPMENT	\$ 7,138	\$ 190,000	\$ 207,000	\$ 190,000
EXPENSE BY CATEGORY				
SUPPLIES	7,138	100,000	100,000	100,000
CAPITAL	-	90,000	107,000	90,000
Total Expense	\$ 7,138	\$ 190,000	\$ 207,000	\$ 190,000
ENDING FUND BALANCE	\$ 423,758	\$ 123,479	\$ 290,241	\$ 173,724
FTE	\$ -	\$ -	\$ -	\$ -

Human Resources

The Human Resources Department is comprised of the Risk Management Division and Human Resources Division. On behalf of the City, employees, and volunteers, the Department is primarily responsible for the development and compliance of City-wide functions including, but not limited to, recruiting and selection, compensation, benefits/wellness programs, legal compliance, employee engagement, performance management, safety and environmental program development and administration, workers' compensation, claims management and loss control programs. The Department is responsible for providing guidance to City departments and is responsible for the development of internal programs and policies to assist in the achievement of the City's short and long term strategic goals.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Provide quality service and effective guidance				
Departments view Risk as a resource to comply with laws / regulations and reduce losses due to accidents, fines, lawsuits, etc.	% of employees scoring safety as top priority.	44%	N/A	55%
	% of compliance with environmental audits.	N/A	74%	74%
Remain competitive in attracting and retaining a high quality, motivated, and committed workforce.	% offers rejected versus offers tendered.	4.5%	5%	4%
	# of involuntary separations during probationary period.	3	6	3
	% of turnover from 6 months to 3 years of service.	1.5%	2.7%	1%
	% of turnover from 3 to 5 years of service.	.5%	1%	1%
	% of turnover from 5 years or more.	3%	6%	4%
	% of overall turnover (annual total).	6%	11%	6%
Fiscal Responsibility				
To provide cost effective insurance coverage.	Cost of workers' compensation premium as a % of payroll.	.83%	.83%	.83%
	Cost of liability premium as a % of payroll.	.86%	.88%	.89%
	Property rate per \$100 of insured value.	.0784	.0879	.0879
Cost effective pursuit financial recoveries of available to the City.	% of property damage recoveries amount available compared to amount received.	47%	50%	50%
Limit employment liability in the work environment.	# of contested unemployment claims lost by the City.	1	1	1
	% participation in City-wide compliance trainings.	93.68%	95%	97%
Operational Efficiency				
Claims are managed efficiently.	% closed within 3 months of reporting to carrier.	73%	85%	85%
	% reported to carrier within 1 business day.	97%	98%	98%
Information is provided in a timely basis.	95% of contract insurance certificates reviewed within 1 business day.	99%	98%	98%
	95% of environmental audits completed in timely manner.	N/A	75%	75%
Maintain and improve the accountability of the City's workforce.	% compliance with HR designated supervisor trainings.	N/A	98%	98%
	# of total separations.	45	79	40
	% of involuntary separations from total separations (excluding layoffs).	8%	12.7%	7%

	% compliance with performance evaluation process and timelines.	93.5%	95%	95%
Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Sustainable Results				
Provide a safe work environment for employees reduce damage to City property and citizens' property.	Workers' compensation experience rating.	.78	.78	.78
	# of claims per FTE.	.12	.12	.11
	Average cost of claims.	\$5,750	\$4,800	\$4,500
Compliance with Environmental Regulations.	% of issues resolved at follow-up.	N/A	75%	75%

Human Resources Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
ADMINISTRATIVE OVERHEAD	895,981	896,171	896,171	945,980	5.6%		
GENERAL FUND SUBSIDY	240,311	392,768	386,768	493,396	25.6%		
Total General Fund Revenue	\$ 1,136,292	\$ 1,288,939	\$ 1,282,939	\$ 1,439,376	11.7%		
Internal Service Funds							
CHARGES FOR SERVICE	13,293,995	13,294,414	13,104,573	19,431,388	46.2%		
INTEREST	108,080	58,181	58,181	30,760	-47.1%		
OTHER	159,834	-	92,000	72,000	-		
GENERAL FUND CONTRIBUTION	610,000	5,342,782	4,732,782	-	-100.0%		
Total Internal Service Funds	\$ 14,171,909	\$ 18,695,377	\$ 17,987,536	\$ 19,534,148	4.5%		
Total Revenue	\$ 15,308,201	\$ 19,984,316	\$ 19,270,475	\$ 20,973,524	4.9%		
EXPENSES BY FUND							
General Fund							
HR ADMINISTRATION	920,443	1,023,624	1,022,324	1,159,899	13.3%	8.00	8.00
COMPENSATION & BENEFITS	111,670	121,565	121,565	132,356	8.9%	1.00	1.00
PERFORMANCE MANAGEMENT	104,179	143,750	139,050	147,121	2.3%	0.00	0.00
Total General Fund	\$ 1,136,292	\$ 1,288,939	\$ 1,282,939	\$ 1,439,376	11.7%	9.00	9.00
Internal Service Funds							
EMPLOYEE BENEFITS	14,903,349	14,435,830	15,449,390	16,808,440	16.4%	0.00	0.00
RISK & INSURANCE	2,819,625	3,238,210	2,996,300	2,912,396	-10.1%	4.00	4.00
Total Internal Service Funds	\$ 17,722,974	\$ 17,674,040	\$ 18,445,690	\$ 19,720,836	11.6%	4.00	4.00
Total Expense	\$ 18,859,266	\$ 18,962,979	\$ 19,728,629	\$ 21,160,212	11.6%	13.00	13.00
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	1,158,400	1,217,177	1,217,177	1,326,158	9.0%		
SUPPLIES	162,612	184,930	184,930	177,396	-4.1%		
PURCHASED SERVICES	17,303,318	17,314,642	17,164,532	19,187,853	10.8%		
ADMINISTRATIVE OVERHEAD	234,934	246,230	246,230	318,805	29.5%		
TRANSFERS	-	-	915,760	150,000	-		
Total Expense	\$ 18,859,264	\$ 18,962,979	\$ 19,728,629	\$ 21,160,212	11.6%		

Human Resources Administration

Human Resources Administration is responsible for the development and compliance of City-wide programs and policies to assist in the achievement of the City of Loveland's strategic goals.

DIVISION	DEPARTMENT
Administration	Human Resources

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
ADMINISTRATIVE OVERHEAD	895,981	896,171	896,171	945,980
GENERAL FUND SUBSIDY	24,462	127,453	126,153	213,919
Total Revenue	\$ 920,443	\$ 1,023,624	\$ 1,022,324	\$ 1,159,899
EXPENSE BY Division/Program				
General Fund				
HR ADMINISTRATION	\$ 920,443	\$ 1,023,624	\$ 1,022,324	\$ 1,159,899
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	662,429	712,739	712,739	762,457
SUPPLIES	11,215	19,410	19,410	19,410
PURCHASED SERVICES	53,645	91,302	90,002	92,136
ADMINISTRATIVE OVERHEAD	193,154	200,173	200,173	285,896
Total Expense	\$ 920,443	\$ 1,023,624	\$ 1,022,324	\$ 1,159,899
FTE	8.00	8.00	8.00	8.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

50,494	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
25,102	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
32,381	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
2,063	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
(1,000)	Decrease in purchased services for employment screening.
27,235	<u>Core Changes</u>
24,616	Personnel Services
(229)	Purchased Services
2,848	Administrative Overhead

\$ 136,275 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Employee Compensation & Benefits

Employee compensation and benefits is responsible for maintaining a balanced total compensation plan, offering competitive pay and benefits that are fair and reasonable to both employees and citizens, while supporting organizational goals and business objectives. The compensation system and benefit programs for City of Loveland employees are market based and strictly adhere to operational and budgetary constraints. These programs are designed to attract, retain and motivate qualified candidates and employees.

DIVISION	DEPARTMENT
Employee Compensation & Benefits	Human Resources

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
GENERAL FUND SUBSIDY	111,670	121,565	121,565	132,356
Total Revenue	\$ 111,670	\$ 121,565	\$ 121,565	\$ 132,356

EXPENSE BY Division/Program

General Fund

EMPLOYEE COMPENSATION & BENEFITS	\$ 111,670	\$ 121,565	\$ 121,565	\$ 132,356

EXPENSE BY CATEGORY

PERSONNEL SERVICES	96,355	101,565	101,565	112,356
PURCHASED SERVICES	15,315	20,000	20,000	20,000
Total Expense	\$ 111,670	\$ 121,565	\$ 121,565	\$ 132,356

FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

4,292 Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.

6,499 Core Changes

6,499 Personnel Services

\$ 10,791 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Performance Management

Performance management is responsible for creating and sustaining a high performing workforce by aligning individual performance with organizational objectives. The City of Loveland is committed to hiring and retaining the most qualified people. Selection and hiring decisions are made based on individual qualifications, without regard to age, sex, race, color, religion, national origin, creed, ancestry, sexual orientation (including transgender status), mental or physical disability, genetic information, or marital status. The City is also committed to providing continued learning and development opportunities to drive innovation and provide our employees with the knowledge and skills necessary for success.

DIVISION	DEPARTMENT
Performance Management	Human Resources

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
General Fund				
GENERAL FUND SUBSIDY	104,179	143,750	139,050	147,121
Total Revenue	\$ 104,179	\$ 143,750	\$ 139,050	\$ 147,121
EXPENSE BY Division/Program				
General Fund				
PERFORMANCE MANAGEMENT	\$ 104,179	\$ 143,750	\$ 139,050	\$ 147,121
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	10,210	-	-	-
SUPPLIES	16,290	22,300	22,300	31,536
PURCHASED SERVICES	77,679	121,450	116,750	115,585
Total Expense	\$ 104,179	\$ 143,750	\$ 139,050	\$ 147,121
FTE	0.00	0.00	0.00	0.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

9,236 Increase in supplies for computer supplies and equipment based on
equipment replacement schedule.

(9,165) Decrease in purchased services for advertising.

1,300 Core Changes

1,300 Purchased Services

2,000 Funded Supplements

2,000 Training & Liability

\$ 3,371 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Employee Benefits Fund

The Human Resources Department is responsible for the administration of the Employee Benefits Fund. This Fund provides a competitive benefit package to employees. For medical and dental insurance, the City is self-insured, with external insurance protection beyond a certain limit for individual cases and total claims. The City subsidizes a portion of the medical and dental plan with cost-share responsibilities from employees.

The City's overall medical liability continues to increase near industry trend, with prescription claims continuing to increase slightly above industry trend. Due to the volatility of the medical plan, we are committed to maintaining a healthy fund balance and revenues in order to stabilize premium increases and plan design changes that impact employees and the City.

The benefits focus for 2017 will continue to be on educating employees on consumer driven health care and utilization of the Employee Health Clinic in an effort to reduce medical costs and emphasize wellness initiatives for preventive care. 2016 strategies will also continue to focus on the Healthcare Reform requirements.

In 2011, the City implemented the Employee Health Clinic for employees participating in the City's medical benefit plan. The Clinic offers a variety of basic primary care services intended for minor illnesses, wellness, and disease management. The clinic assists in controlling costs of office visits, lab work, and other primary healthcare expenses. The City will continue to research and implement changes to the medical benefits plan in an effort ensure sustainable and quality programs that are competitive in the marketplace.

In 2014, City Council authorized the City to extend the Retiree Health Plan through 2018. The plan will accept participants for five years, after which the continuation of the Plan is required to be reauthorized by Council through the 2018 budget process. To be eligible for the Plan, an employee must be 60 years of age with 20 years of service. Sworn Police and Fire personnel must reach 55 years of age and have 25 years of service. This is a high deductible Plan, with the retiree paying the full premium cost. The Plan is designed to be a bridge to Medicare eligibility at age 65. As of 2014, there are three active participants in the Plan.

FUND 503

Employee Benefits

DEPARTMENT

Human Resources

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 3,624,952	\$ 1,757,138	\$ 401,730	\$ 613,032
REVENUE				
REFUNDS/REBATES	130,629	-	92,000	72,000
CITY CONTRIBUTION				
LIFE INSURANCE	130,004	-	-	150,000
HEALTH - HRA	1,765,957	1,844,675	1,844,675	2,696,624
HEALTH - OAP	6,121,486	6,261,073	6,261,073	9,485,098
DENTAL	379,008	404,250	404,250	432,293
WELLNESS	12,196	-	-	231,858
DISABILITY	12,664	-	-	268,800
MEDICAL PREMIUM INCENTIVE	(15,714)	-	-	(301,344)
EMPLOYEE CONTRIBUTION				
HEALTH - HRA	455,538	452,281	452,281	601,382
HEALTH - OAP	1,459,522	1,306,706	1,306,706	2,086,410
DENTAL	259,303	250,295	250,295	279,574
VISION	97,990	90,000	90,000	118,000
MEDICAL PREMIUM INCENTIVE	-	-	-	301,344
COBRA				
HEALTH - HRA	26,378	18,456	18,456	30,000
HEALTH - OAP	24,643	10,973	10,973	60,000
DENTAL	7,369	5,938	5,938	8,000
RETIREE HEALTH CONTRIBUTION	31,864	39,902	39,902	17,000
VOLUNTARY LIFE PREMIUMS	125,797	114,745	114,745	130,000
INTEREST	45,491	36,616	36,616	9,195
GENERAL FUND CONTRIBUTION	610,000	5,342,782	4,732,782	-
Total Revenue	\$ 11,680,125	\$ 16,178,692	\$ 15,660,692	\$ 16,676,234
Total Resources	\$ 15,305,077	\$ 17,935,830	\$ 16,062,422	\$ 17,289,266
EXPENSE BY Division/Program				
Internal Service Fund				
EMPLOYEE COMPENSATION & BENEFITS				
GENERAL OPERATIONS	815,182	687,000	1,601,060	779,358
HEALTH - OAP	9,322,105	8,800,000	8,800,000	9,619,814
HEALTH - HRA	2,839,207	2,247,000	2,247,000	3,315,185
HEALTH - RETIREE	169,356	103,000	103,000	35,498
DENTAL	626,021	657,000	657,000	719,867
DISABILITY	223,958	232,000	232,000	282,800
WELLNESS CLINIC	532,486	590,830	590,830	611,896
STOPP LOSS	283,003	1,108,000	1,108,000	1,365,822
COBRA PROGRAM	4,874	11,000	11,000	6,200
EMPLOYEE RETIREMENT ADMIN	36,942	-	62,000	52,000
POLICE RETIREMENT ADMIN	4,600	-	30,000	20,000
FIRE RETIREMENT ADMIN	45,615	-	7,500	-
Total Internal Service Fund	\$ 14,903,349	\$ 14,435,830	\$ 15,449,390	\$ 16,808,440
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	3,624	-	-	16,500
SUPPLIES	125,964	133,000	133,000	116,000
PURCHASED SERVICES	14,773,759	14,302,830	14,400,630	16,525,940
TRANSFERS	-	-	915,760	150,000
Total Expense	\$ 14,903,347	\$ 14,435,830	\$ 15,449,390	\$ 16,808,440
ENDING FUND BALANCE	\$ 401,730	\$ 3,500,000	\$ 613,032	\$ 480,826

CHANGES COMPARED TO PRIOR YEAR ADOPTED

150,000	Increase in transfers for the creation of the Health and Welfare Trust Fund due to the conversion of Loveland Fire Rescue Authority to its own entity.
14,000	Increase in personnel services for F.I.C.A. taxes.
2,208,610	<u>Core Changes</u>
2,500	Personnel Services
(17,000)	Supplies
2,223,110	Purchased Services
\$ 2,372,610	TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Risk Management

The Risk Management Division is responsible for protecting the operating effectiveness of the City by minimizing the costs associated with the City's property, liability, workers' compensation and environmental exposures. This is accomplished through identification and evaluation of the City's risks, implementation of appropriate safety, environmental and loss control programs, risk financing measures and claims management.

FUND 502	DEPARTMENT
Risk Management	Human Resources

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 4,898,593	\$ 4,316,667	\$ 4,570,752	\$ 3,901,296
REVENUE				
CHARGES FOR SERVICE	2,399,990	2,495,120	2,305,279	2,836,349
INTEREST	62,589	21,565	21,565	21,565
OTHER	29,205	-	-	-
Total Revenue	\$ 2,491,784	\$ 2,516,685	\$ 2,326,844	\$ 2,857,914
Total Resources	\$ 7,390,377	\$ 6,833,352	\$ 6,897,596	\$ 6,759,210
EXPENSE BY Division/Program				
Internal Service Fund				
RISK & INSURANCE				
ADMINISTRATION	-	91,370	91,370	91,370
RISK MANAGEMENT	2,517,677	2,776,660	2,534,750	2,428,261
ENVIRONMENTAL	201,650	261,720	261,720	277,571
SAFETY	100,298	108,460	108,460	115,194
Total Internal Service Fund	\$ 2,819,625	\$ 3,238,210	\$ 2,996,300	\$ 2,912,396
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	385,782	402,873	402,873	434,845
SUPPLIES	9,143	10,220	10,220	10,450
PURCHASED SERVICES	2,382,920	2,779,060	2,537,150	2,434,192
ADMINISTRATIVE OVERHEAD	41,780	46,057	46,057	32,909
Total Expense	\$ 2,819,625	\$ 3,238,210	\$ 2,996,300	\$ 2,912,396
ENDING FUND BALANCE	\$ 4,570,752	\$ 3,595,142	\$ 3,901,296	\$ 3,846,814
FTE	4.00	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

28,354	Increase in supplies for computer supplies and equipment based on equipment replacement schedule.
(14,588)	Decrease in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
(15,000)	Decrease in purchased services for Insurance, Property, and Liability insurance.
(328,560)	Decrease in purchased services for Workers Compensation premiums & deductibles due to the conversion of Loveland Fire Rescue Authority to its own entity.

3,980	<u>Core Changes</u>

3,618	Personnel Services
230	Supplies
(1,308)	Purchased Services
1,440	Administrative Overhead

\$ (325,814) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Economic Development

The Economic Development Department leads and focuses the long term economic vitality efforts of our community. Responsibilities include engaging in business attraction, expansion and retention, downtown redevelopment, retail retention and recruitment, entrepreneurship and business creation, as well as visitor attraction and destination marketing.

The two primary functions of the Economic Development Office are:

1. Promote adequate employment opportunities in an effort to sustain a healthy economy; and
2. Implement a comprehensive tourism strategy

These functions are accomplished by:

- Supporting a variety of small business development, entrepreneurship and incubation programs
- Supporting redevelopment and development efforts throughout the City
- Implementing a comprehensive business outreach effort for retail and primary businesses; and by implementing a comprehensive business retention program
- Promoting the City and other regional attractions to increase visitor spending
- Hosting familiarization tours and press trips
- Producing and distributing the Loveland Visitors Guide
- Maintaining and updating the Visit Loveland website and utilizing social media
- Operating the Loveland Visitors Center

One citizen advisory board, the Community Marketing Commission, assists the Department.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the Northern Colorado region. (GP 13)				
Development & Redevelopment Projects	Projects led or worked on by Economic Development Staff (i.e. Catalyst, Pulliam, RMCIT)	6	7	6
Small Business Support	Number of Agencies supported that assist small businesses	8	8	8
Business Retention	Percent of businesses directly affected by EDO staff	NA	20%	50%
Business Outreach	Number of Business Assistance Agreements Approved	4	4	6
Formulate and implement a comprehensive tourism strategy (GP 13.7)				
Promotion of Loveland as a Visitor Destination	Distribution of Annual Visitors Guide	85,000	85,000	85,000
	Familiarization Tours and Press Trips	12	14	16
Visitors Center	Number of Visitors	19,258	19,350	19,400
	Visitor Center Sales	\$80,244	\$85,000	\$90,000

Economic Development Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
CONTRIBUTIONS	21,178	14,400	14,400	14,400	0.0%		
INTERGOVERNMENTAL	(39)	-	-	-	-		
OTHER	(3,483)	400	400	-	-100.0%		
GENERAL FUND SUBSIDY	2,732,024	1,631,721	1,257,162	1,206,394	-26.1%		
Total General Fund Revenue	\$ 2,749,680	\$ 1,646,521	\$ 1,271,962	\$ 1,220,794	-25.9%		
Special Revenue Fund							
Lodging Tax Fund							
LODGING TAX	852,365	840,000	817,271	833,617	-0.8%		
INTEREST	10,329	5,527	5,527	5,527	0.0%		
OTHER	83,689	37,680	37,680	55,572	47.5%		
Total Lodging Tax	\$ 946,383	\$ 883,207	\$ 860,478	\$ 894,716	1.3%		
Economic Incentives Fund							
INTEREST	6,160	-	-	-	-		
TRANSFERS	450,000	450,000	450,000	950,000	111.1%		
Total Economic Incentives	\$ 456,160	\$ 450,000	\$ 450,000	\$ 950,000	111.1%		
Total Special Revenue	\$ 1,402,543	\$ 1,333,207	\$ 1,310,478	\$ 1,844,716	38.4%		
Total Revenue	\$ 4,152,223	\$ 2,979,728	\$ 2,582,440	\$ 3,065,510	2.9%		
EXPENSES BY FUND							
General Fund							
BUSINESS DEVELOPMENT	\$ 2,749,680	\$ 1,646,521	\$ 1,271,962	\$ 1,220,794	-25.9%	4.00	4.00
Special Revenue Fund							
LODGING TAX	1,101,491	940,523	1,090,523	1,082,787	15.1%	3.00	4.00
ECONOMIC INCENTIVES	3,048,263	-	-	500,000	-	-	-
Total Special Revenue	\$ 4,149,754	\$ 940,523	\$ 1,090,523	\$ 1,582,787	68.3%	3.00	3.00
Total Expense	\$ 6,899,434	\$ 2,587,044	\$ 2,362,485	\$ 2,803,581	8%	7.00	8.00
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	628,545	678,641	675,641	887,711	30.8%		
SUPPLIES	126,546	102,810	201,969	96,550	-6.1%		
PURCHASED SERVICES	4,420,242	1,539,625	1,168,907	1,542,713	0.2%		
ADMINISTRATIVE OVERHEAD	238,113	240,968	240,968	251,607	4.4%		
TRANSFERS	25,000	25,000	75,000	25,000	0.0%		
CAPITAL	1,460,988	-	-	-	-		
Total Expense	\$ 6,899,434	\$ 2,587,044	\$ 2,362,485	\$ 2,803,581	8.4%		

Economic Development

Economic Development's mission is to grow employment and business opportunities to sustain the economic health of Loveland and the Northern Colorado Region.

DIVISION		DEPARTMENT		
Economic Development		Economic Development		
	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
CONTRIBUTIONS	21,178	14,400	14,400	14,400
INTERGOVERNMENTAL	(39)	-	-	-
OTHER	(3,483)	400	400	-
GENERAL FUND SUBSIDY	2,732,024	1,631,721	1,257,162	1,206,394
Total Revenue	\$ 2,749,680	\$ 1,646,521	\$ 1,271,962	\$ 1,220,794
EXPENSE BY Division/Program				
General Fund				
ECONOMIC DEVELOPMENT				
GENERAL OPERATIONS	215,514	223,078	223,078	230,975
BUSINESS INCENTIVE	2,236,056	573,443	758,884	639,819
PARTNER AGENCY CONTRIBUTIONS	187,250	730,000	230,000	230,000
TECHNOLOGY TRANSFER INITIATIVE	110,860	120,000	60,000	120,000
Total Expense	\$ 2,749,680	\$ 1,646,521	\$ 1,271,962	\$ 1,220,794
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	389,431	387,659	384,659	483,614
SUPPLIES	31,974	39,400	38,559	36,900
PURCHASED SERVICES	651,773	996,384	625,666	469,305
ADMINISTRATIVE OVERHEAD	215,514	223,078	223,078	230,975
CAPITAL	1,460,988	-	-	-
Total Expense	\$ 2,749,680	\$ 1,646,521	\$ 1,271,962	\$ 1,220,794
FTE	4.50	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

21,148	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
20,000	Increase in personnel services for current vacant Business Development Coordinator position budgeted at the mid-point of the salary range.
3,631	Increase in administrative overhead for costs allocated by Human Resources based on the allocation methodology.
2,712	Increase in personnel services for Medical Leave Payout based on employee tenure.
(2,500)	Decrease in administrative overhead for costs allocated by Finance based on the allocation methodology.
(28,000)	Decrease in purchased services for a one-time supplement approved in 2016 for Business Attraction Strategy.
(500,000)	Decrease in purchased services for contribution to the Loveland Downtown Partnership moved to non-departmental.

57,282 Core Changes

52,095	Personnel Services
921	Purchased Services
4,266	Administrative Overhead

- Funded Supplements

There are no funded supplements in this division.

\$ (425,727) TOTAL CHANGE

OTHER INFORMATION

166,049 Unfunded Supplements

99,684	1 FTE Business Outreach Manager
66,365	1 FTE Administrative Specialist

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Lodging Tax Fund

Visitor Services receives its funding from the City's Lodging Tax and is responsible for marketing Loveland as a destination for tourism, conventions, and business development. The Division also manages the Loveland Visitors Center.

FUND 206		DEPARTMENT			
Lodging Tax		Economic Development			
	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	
BEGINNING FUND BALANCE	\$ 993,477	\$ 665,527	\$ 838,369	\$ 608,324	
REVENUE					
LODGING TAX	852,365	840,000	817,271	833,617	
INTEREST	10,329	5,527	5,527	5,527	
OTHER	83,689	37,680	37,680	55,572	
Total Revenue	\$ 946,383	\$ 883,207	\$ 860,478	\$ 894,716	
Total Resources	\$ 1,939,860	\$ 1,548,734	\$ 1,698,847	\$ 1,503,040	
EXPENSE BY Division/Program					
Special Revenue Fund					
VISITOR SERVICES					
GENERAL OPERATIONS	220,279	185,633	185,633	213,365	
COMMUNITY MARKETING	633,129	495,000	545,000	520,034	
VISITOR/RECEPTION CENTER	222,736	209,890	209,890	295,788	
PRODUCT IMPROVEMENT	25,347	50,000	150,000	53,600	
Total Expense	\$ 1,101,491	\$ 940,523	\$ 1,090,523	\$ 1,082,787	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	239,114	290,982	290,982	404,097	
SUPPLIES	94,572	63,410	163,410	59,650	
PURCHASED SERVICES	720,206	543,241	543,241	573,408	
ADMINISTRATIVE OVERHEAD	22,599	17,890	17,890	20,632	
TRANSFERS	25,000	25,000	75,000	25,000	
Total Expense	\$ 1,101,491	\$ 940,523	\$ 1,090,523	\$ 1,082,787	
ENDING FUND BALANCE	\$ 838,369	\$ 608,211	\$ 608,324	\$ 420,253	
FTE	3.00	3.00	3.00	4.00	

CHANGES COMPARED TO PRIOR YEAR ADOPTED

26,198	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
4,325	Increase in purchased services for Colorado-Life visitor guides, website enhancements, and photography/videography.
3,206	Increase in personnel services for Insurance Benefits due to historical
(2,500)	Decrease in supplies for office supplies.
(3,000)	Decrease in supplies for promotional/branded items.
14,335	<u>Core Changes</u>
9,901	Personnel Services
(1,410)	Supplies
3,102	Purchased Services
2,742	Administrative Overhead
99,700	<u>Funded Supplements</u>
20,000	Fire & Ice Event Marketing & Programing Enhancements
79,700	1 FTE Sales Coordinator

\$ 142,264 TOTAL CHANGE

OTHER INFORMATION

533,614	<u>Unfunded Supplements</u>
73,357	1 FTE Website Coordinator
31,800	Convention & Travel
348,757	Product Improvement
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Economic Incentives Fund

The Economic Incentives Fund is used to support business development projects. Fund revenue comes from an annual contribution from the General Fund. Current policy states any economic incentive must be set forth in a written agreement and any needed funds are appropriated by City Council. This Fund was created in 2014 (funding previously was shown in the Economic Development Department budget).

FUND 106	DEPARTMENT
Economic Incentives	Economic Development

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 3,062,211	\$ 940,226	\$ 470,108	\$ 920,108
REVENUE				
INTEREST	6,160	-	-	-
TRANSFERS	450,000	450,000	450,000	950,000
Total Revenue	\$ 456,160	\$ 450,000	\$ 450,000	\$ 950,000
Total Resources	\$ 3,518,371	\$ 1,390,226	\$ 920,108	\$ 1,870,108
EXPENSE BY Division/Program				
Special Revenue Fund				
ECONOMIC INCENTIVES	\$ 3,048,263	\$ -	\$ -	\$ 500,000
EXPENSE BY CATEGORY				
PURCHASED SERVICES	3,048,263	-	-	500,000
Total Expense	\$ 3,048,263	\$ -	\$ -	\$ 500,000
ENDING FUND BALANCE	\$ 470,108	\$ 1,390,226	\$ 920,108	\$ 1,370,108
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

500,000 Increase in purchased services for final Edison Welding Institute (EWI)

\$ 500,000 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Development Services

The Development Services Department enhances community livability by: providing a well-planned, sustainable, vital, and safe built community environment; protecting the heritage and natural beauty of the region; facilitating development, urban renewal and historic preservation; promoting attractive and diverse neighborhoods that provide a full range of housing opportunities; facilitating the development of properly located commercial, industrial, and institutional uses; while encouraging organizational transparency and public involvement in the planning and development process.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Foster attractive development. (GP 1)				
Include standards and guidelines in development codes to implement the Community Design Element of the Comprehensive Plan.	# of amendments to development codes incorporating community design standards developed and presented to City Council.	2	2	4
Ensure that development applications and building permits comply with the community design related standards and guidelines.	% of development applications and building permits that comply with design related standards and guidelines.	100%	100%	100%
Encourage the development of a full range of housing types and a mix of housing densities throughout the City. (GP 2)				
Inform developers of the incentives available for the development of affordable housing units.	# of senior and affordable housing units included in approved development projects.	235	80	229
Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal and/or more detailed planning analysis. (GP 3)				
Identify geographic areas in which there is a need for the development of special strategies and policies (special area plans) to promote redevelopment and urban renewal.	# of special area plans developed and presented to Council for adoption.	2	2	2
Remove regulatory barriers that make infill and building reuse difficult.	# of amendments to development codes eliminating unnecessary regulations that make infill and building reuse difficult.	3	2	3
Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage. (GP 4)				
Program implemented to communicate to property owners the value and benefits of designating historic properties on state, local or national registers.	# of properties designated to the national, state or local historic registers as landmarks or part of a historic district.	3	2	2
Financial incentives are communicated and utilized by property owners for preservation / rehabilitation of historic properties.	# of historic buildings rehabilitated using tax credits, State Historic Fund grants, or City of Loveland funding sources.	4	3	2

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Protect regional lands within the Loveland GMA (GP 5)				
Standards consistent with Comprehensive Plan policies are in place to protect environmentally sensitive areas.	% of development projects that comply with such standards.	100%	100%	100%
Standards, consistent with Comprehensive Plan policies, are in place to identify and protect important views and watersheds.	% of development projects complying with such standards.	100%	100%	100%
Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry. (GP 9)				
Development review process ensures the protection of public health, safety and order.	% of development plans that meet standards relative to public health, safety and order.	100%	100%	100%
Building permit review process ensures the protection of public health, safety and order.	% of buildings and structures that comply with International Building Code Series.	100%	100%	100%
	# of building inspections per FTE building inspector.	29	31	33
	% of citizen's complaints responded to within 24 hours.	100%	100%	100%
	% of citizen's complaints resolved without issuance of citation.	100%	100%	100%
Development application and building permit review processes promote resource conservation and establishment of a convenient land use pattern.	% of development projects that comply with standards for the protection of environmentally sensitive areas.	100%	100%	100%
	% of building permit plans that comply with Energy Conservation Code.	100%	100%	100%
	# of development projects that utilize new water efficient landscape/irrigation standards.	8	4	5
Encourage a pattern of compact and contiguous development. (GP 12)				
The development review process ensures compliance with Adequate Community Facilities standards.	% of development projects that comply with Adequate Community Facilities standards.	100%	100%	100%
Development projects are presented to decision makers that establish a pattern of compact development.	% of development projects that achieve greater than 75% of the maximum densities permit under the Comprehensive Plan.	50%	75%	75%
Promote the adequate provision of employment opportunities. (GP 13)				
Development projects strategic for sustaining Loveland's economic health are identified and given priority in the development review and building permit.	# of projects identified as strategic for sustaining Loveland's economic health and processed through the City's expedited review process.	5	3	5

Development Services Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
CHARGES FOR SERVICE	80,644	90,700	90,700	90,700	0.0%		
LICENSES & PERMITS	2,564,610	2,985,140	2,985,140	2,814,000	-5.7%		
OTHER	(108)	-	-	-	-		
GENERAL FUND SUBSIDY	702,964	307,485	607,072	830,579	170.1%		
Total General Fund Revenue	\$ 3,348,110	\$ 3,383,325	\$ 3,682,912	\$ 3,735,279	10.4%		
EXPENSES BY DIVISION							
General Fund							
DEVELOPMENT SERVICES	550,320	562,663	568,963	571,977	1.7%	3.13	2.63
CURRENT PLANNING	939,823	1,029,422	1,214,422	1,128,457	9.6%	10.25	9.25
BUILDING SERVICES	1,294,319	1,382,674	1,405,904	1,655,018	19.7%	13.00	14.00
COMMUNITY & STRAT PLANNING	563,648	408,566	493,623	379,827	-7.0%	2.80	2.00
Total General Fund	\$ 3,348,110	\$ 3,383,325	\$ 3,682,912	\$ 3,735,279	10.4%	29.18	27.88
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	2,177,553	2,628,522	2,667,988	2,758,742	5.0%		
SUPPLIES	36,234	33,960	44,960	38,480	13.3%		
PURCHASED SERVICES	574,889	150,677	346,738	260,871	73.1%		
ADMINISTRATIVE OVERHEAD	559,434	570,166	570,166	647,186	13.5%		
CAPITAL	-	-	53,060	30,000	-		
Total Expense	\$ 3,348,110	\$ 3,383,325	\$ 3,682,912	\$ 3,735,279	10.4%		

Development Services

The Development Services Program, through the Department Director, provides leadership and management, determines staffing and budgetary needs, and establishes program guidelines for the Department.

DIVISION	DEPARTMENT
Development Services	Development Services

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
GENERAL FUND SUBSIDY	550,320	562,663	568,963	571,977
Total Revenue	\$ 550,320	\$ 562,663	\$ 568,963	\$ 571,977
EXPENSE BY Division/Program				
General Fund				
DEVELOPMENT SERVICES	\$ 550,320	\$ 562,663	\$ 568,963	\$ 571,977
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	397,446	393,625	387,781	336,467
SUPPLIES	2,832	5,050	16,050	5,050
PURCHASED SERVICES	5,872	9,959	11,103	11,471
ADMINISTRATIVE OVERHEAD	144,170	154,029	154,029	218,989
Total Expense	\$ 550,320	\$ 562,663	\$ 568,963	\$ 571,977
FTE	3.00	3.13	3.13	2.63

CHANGES COMPARED TO PRIOR YEAR ADOPTED

47,150	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
14,601	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
6,938	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
5,560	Increase in personnel services for Medical Leave Payout based on employee tenure.
931	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
581	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
(81,796)	Decrease in personnel services for 0.50 FTE Assistant City Manager reallocated to Executive & Legal.
15,349	<u>Core Changes</u>
12,140	Personnel Services
3,209	Administrative Overhead

\$ 9,314 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Building Services & Code Enforcement

Building Services & Code Enforcement establishes and administers the International Building Codes to safeguard public health, safety and general welfare by ensuring adequacy of structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergent responders during emergency operations. Working in a multifaceted permitting process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, and provides staff support to the Construction Advisory Board (CAB) and City Council.

DIVISION	DEPARTMENT
Building Services & Code Enforcement	Development Services

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
General Fund				
INTERGOVERNMENTAL	7,188	-	-	-
LICENSES & PERMITS	2,564,610	2,985,140	2,985,140	2,814,000
CHARGES FOR SERVICE	7,298	14,500	14,500	14,500
OTHER	(108)			-
GENERAL FUND SUBSIDY	(1,284,669)	(1,616,966)	(1,593,736)	(1,173,482)
Total Revenue	\$ 1,294,319	\$ 1,382,674	\$ 1,405,904	\$ 1,655,018
EXPENSE BY Division/Program				
BLDG SVC & CODE ENF.	\$ 1,294,319	\$ 1,382,674	\$ 1,405,904	\$ 1,655,018
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	762,711	1,113,754	1,087,224	1,294,256
SUPPLIES	19,716	17,300	17,300	21,800
PURCHASED SERVICES	343,975	78,492	75,192	114,013
ADMINISTRATIVE OVERHEAD	167,917	173,128	173,128	194,949
CAPITAL	-	-	53,060	30,000
Total Expense	\$ 1,294,319	\$ 1,382,674	\$ 1,405,904	\$ 1,655,018
FTE	10.00	13.00	13.00	14.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

53,757	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
28,200	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
12,605	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
8,846	Increase in purchased services for fuel based on projected fuel and costs.
5,564	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
5,043	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.

14,991	<u>Core Changes</u>
17,907	Personnel Services
(1,525)	Purchased Services
(1,391)	Administrative Overhead

143,338	<u>Funded Supplements</u>
143,338	1 FTE Building Inspection Supervisor

\$ 272,344 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements for this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Community & Strategic Planning

The Community & Strategic Planning Program manages a proactive community-wide planning program, which defines long-term strategies for maintaining and enhancing the quality of life in Loveland. The Community Vision is accomplished through the development of key planning documents and various City programs in collaboration with citizens, elected officials, and other City departments. Staff participates in regional planning projects involving multi-jurisdictions in northern Colorado to identify opportunities to jointly address land use and growth issues on a regional scale. The Program's goal is to provide the Community with services that balance existing resources with the public interest, encouraging quality planning for Loveland's future.

DIVISION	DEPARTMENT
Community & Strategic Planning	Development Services

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
General Fund				
GENERAL FUND SUBSIDY	563,648	408,566	493,623	379,827
Total Revenue	\$ 563,648	\$ 408,566	\$ 493,623	\$ 379,827
EXPENSE BY Division/Program				
COMMUNITY & STRAT PLANNING	\$ 563,648	\$ 408,566	\$ 493,623	\$ 379,827
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	299,396	306,512	378,352	218,888
SUPPLIES	1,936	3,710	3,710	3,730
PURCHASED SERVICES	192,744	27,720	40,937	95,031
ADMINISTRATIVE OVERHEAD	69,572	70,624	70,624	62,178
Total Expense	\$ 563,648	\$ 408,566	\$ 493,623	\$ 379,827
FTE	2.80	2.80	2.80	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

18,747	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
3,819	Increase in personnel services for Medical Leave Payout based on employee tenure.
(10,686)	Decrease in administrative overhead for costs allocated by Finance based on the allocation methodology.
(130,503)	Decrease in personnel services for 1.0 FTE Executive Fiscal Advisor reallocated to Executive & Legal.

14,884 Core Changes

20,313	Personnel Services
20	Supplies
(7,689)	Purchased Services
2,240	Administrative Overhead

75,000 Funded Supplements

75,000	US 287 Downtown Traffic Calming & Sidewalk Expansion

\$ (28,739) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements for this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Current Planning

The Current Planning Program coordinates the City's development review process. In facilitating this multifaceted process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, ensures outreach to interested citizens, and provides staff support to the Planning Commission and City Council. In sum, the Current Planning Program is responsible for managing procedures that implement City Council ordinances, policies and visions relating to land development.

DIVISION	DEPARTMENT
Current Planning	Development Services

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
General Fund				
CHARGES FOR SERVICES	73,346	76,200	76,200	76,200
GENERAL FUND SUBSIDY	866,477	953,222	1,138,222	1,052,257
Total Revenue	\$ 939,823	\$ 1,029,422	\$ 1,214,422	\$ 1,128,457
EXPENSE BY Division/Program				
General Fund				
CURRENT PLANNING	\$ 939,823	\$ 1,029,422	\$ 1,214,422	\$ 1,128,457
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	718,000	814,631	814,631	909,131
SUPPLIES	11,750	7,900	7,900	7,900
PURCHASED SERVICES	32,298	34,506	219,506	40,356
ADMINISTRATIVE OVERHEAD	177,775	172,385	172,385	171,070
Total Expense	\$ 939,823	\$ 1,029,422	\$ 1,214,422	\$ 1,128,457
FTE	10.63	10.25	10.25	9.25

CHANGES COMPARED TO PRIOR YEAR ADOPTED

93,176	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
5,111	Increase in personnel services for Medical Leave Payout based on employee tenure.
2,675	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
2,160	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
(53,000)	Decrease in personnel services for 1.0 FTE City Planning Technician reallocated to Public Works.

48,913	<u>Core Changes</u>

49,213	Personnel Services

1,015	Purchased Services

(1,315)	Administrative Overhead

\$ 99,035	TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>

-	There are no unfunded supplements in this division.

-	<u>Equipment Replacement</u>

-	No equipment is scheduled for replacement in this division.

-	<u>Capital Projects</u>

-	There are no capital projects anticipated for this division.

Police

The Police Department provides services for the citizens of Loveland by upholding the laws and protections of the United States Constitution; and by the just enforcement of state and local laws. Calls for police service are expected to continue increasing as Northern Colorado grows and local jurisdictions grow closer to one another. The Department strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations. In 1992, the Loveland Police Department achieved National Accreditation through the Commission of Accreditation for Law Enforcement Agencies. Since 1992 the agency has been successfully re-accredited seven times, most recently in November of 2012.

Outcome	Performance Measure	2015 Actual	2016 Projected	2017 Projected
Protect those in harm's way. (GP 8a)				
Work as a team within our department, with the City organization and with other agencies.	% of cases assigned to the Criminal Investigations Unit for follow up that were successfully investigated and cleared.	59%	70%	70%
	% of total criminal cases which had latent print evidence submitted and analyzed.	3.2%	4%	4%
	% of total criminal cases which had DNA evidence submitted and analyzed.	2.9%	3%	3%
Overall citywide NIMS compliance and coordination for effective emergency response.	Communications – 90%	100%	100%	100%
	Administration – 100%	100%	100%	100%
	All of our sworn personnel are NIMS compliant.	100%	100%	100%
Assist in the safe and free movement of people and traffic within the community. (GP 8a)				
Our participation is dependent on grant funding.	Participate in Click-It or Ticket campaign.	2	2	2
	Operate/participate in DUI checkpoints and saturation patrols.	12	12	12
Identify community problems and intervene as problem solvers using available resources. (GP 8a)				
Train staff on SARA project procedures. Training for new sworn officers is part of their in-service training before they work on the streets.	All sworn officers are trained in SARA/POP projects.	100%	100%	100%
Factors across all IPO Categories. (GP 8a)				
Educate the community in their responsibilities as citizens and our role as police officers and build rapport with community.	Records – CCRN	70%	80%	90%
Ensure sworn and non-sworn staff is trained in a manner that enables professional, timely and safe delivery of police services.	Communications – EMD Certification	100%	100%	100%

Police Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
LICENSES & PERMITS	129,583	100,000	100,000	100,000	0.0%		
INTERGOVERNMENTAL	337,503	243,610	243,610	250,227	2.7%		
CHARGES FOR SERVICE	164,840	174,700	174,700	423,657	142.5%		
FINES	827,421	686,000	686,000	737,600	7.5%		
OTHER	55,215	3,000	3,000	3,000	0.0%		
GENERAL FUND SUBSIDY	18,244,276	19,068,631	19,462,321	22,938,126	20.3%		
Total Revenue	\$ 19,758,838	\$ 20,275,941	\$ 20,669,631	\$ 24,452,610	20.6%		
EXPENSES BY DIVISION							
General Fund							
ADMINISTRATION	3,057,776	3,016,981	2,947,510	3,696,656	22.5%	7.00	7.00
OPERATIONS	10,051,178	10,178,087	10,299,182	12,248,075	20.3%	79.00	80.00
INFORMATION SERVICES	3,356,442	3,508,146	3,535,661	4,183,907	19.3%	35.00	38.00
SUPPORT SERVICES	3,293,442	3,572,727	3,887,278	4,323,972	21.0%	33.00	33.50
Total Expense	\$ 19,758,838	\$ 20,275,941	\$ 20,669,631	\$ 24,452,610	20.6%	154.00	158.50
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	14,592,201	15,029,958	15,510,648	17,879,005	19.0%		
SUPPLIES	712,288	885,608	873,608	844,198	-4.7%		
PURCHASED SERVICES	2,735,879	2,950,794	2,875,794	3,753,258	27.2%		
ADMINISTRATIVE OVERHEAD	1,472,174	1,409,581	1,409,581	1,976,149	40.2%		
CAPITAL	246,296	-	-	-	-		
Total Expense	\$ 19,758,838	\$ 20,275,941	\$ 20,669,631	\$ 24,452,610	20.6%		

Administration

This executive level unit includes the Office of the Chief of Police and the Office of Professional Standards. The Professional Standards section handles internal and citizen complaints against police employees, oversees the Department Training and Personnel Sergeant, and Accreditation. The unit is staffed by a police lieutenant and is responsible for investigation of serious complaints, as well as the tracking, assigning, and reporting on all complaints, investigations, and commendations received by the department. The Lieutenant also conducts annual staff inspections of department divisions and their units for policy and performance compliance. The unit administers the department pay plan and manages the training, accreditation, and personnel units. It also oversees the animal control services by contract. The Training Unit is responsible for managing, assigning, and reporting on all police employee training assignments and mandatory training classes and attendance. The section is staffed by a police sergeant who also serves as the supervisor of the Personnel Unit and shares the Department's press information officer responsibilities. The Personnel unit is responsible for handling all police employee recruitment, selection, and hiring, including background investigations on prospective employees. The section also assists with department policy reviews, personnel performance system audits, and recommends policy and procedure changes where required. Our Accreditation section is responsible for the administration and management of the Department's International Accreditation Program. The section is staffed by a police sergeant who maintains ongoing audits of department policy and procedures, modifies required directives to ensure compliance with Accreditation Standards, and shares in the Department's Press Information Officer Responsibilities. The section is also the liaison to the Commission on Accreditation of Law Enforcement Agencies and manages tri-annual onsite audits by Commission assessors.

DIVISION	DEPARTMENT
Administration	Police

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(142)	-	-	-
OTHER	6,217	3,000	3,000	3,000
GENERAL FUND SUBSIDY	3,051,701	3,013,981	2,944,510	3,693,656
Total Revenue	\$ 3,057,776	\$ 3,016,981	\$ 2,947,510	\$ 3,696,656

EXPENSE BY Division/Program

General Fund				
ADMINISTRATION	\$ 3,057,776	\$ 3,016,981	\$ 2,947,510	\$ 3,696,656

EXPENSE BY CATEGORY

PERSONNEL SERVICES	712,962	820,232	750,761	900,720
SUPPLIES	38,666	44,430	44,430	34,830
PURCHASED SERVICES	833,974	742,738	742,738	784,957
ADMINISTRATIVE OVERHEAD	1,472,174	1,409,581	1,409,581	1,976,149
Total Expense	\$ 3,057,776	\$ 3,016,981	\$ 2,947,510	\$ 3,696,656

FTE	7.00	7.00	7.00	7.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

221,324	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
212,532	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
58,734	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
50,630	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
26,103	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
23,721	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
18,026	Increase in personnel services for Police Step Plan Increases.
14,296	Increase in administrative overhead for costs allocated by Human Resources based on the allocation methodology.
10,600	Increase in purchased services for Larimer Humane Society contract.
8,929	Increase in administrative overhead for costs allocated by City Manager based on the allocation methodology.
123	Increase in administrative overhead for costs allocated by City Clerk based on the allocation methodology.
34,657	<u>Core Changes</u>
36,359	Personnel Services
(9,600)	Supplies
7,898	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.

\$ 679,675 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
11,830	<u>Equipment Replacement</u>
5,300	Gym Equipment
6,530	Building Security Cameras
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Information Services

This division consists of the; Loveland Emergency Communications Center, Police Records, the Crime Analyst and the Administrative Analyst. The Loveland Police Department Emergency Communications Center is the Public Safety Answering Point (PSAP) for 911 calls in all of southern Larimer County, covering 256 square miles and serving approximately 270,000 residents. Emergency dispatching services are provided for the Loveland Police Department and Loveland Fire Rescue Authority. Emergency dispatching is also provided through service contract agreements for Berthoud Fire Protection District and Thompson Valley EMS. In 2014, the center answered 34,713 9-1-1 calls, processed 80,125 police calls for service, 11,442 fire responses, and 10,924 medical emergency calls. The Records Section is the official custodian and central repository for all Loveland Police Department reports and related records. In 2015, the Records Section processed 13,123 offense reports, 12,066 citations and 3,241 other reports. It is responsible for the management of document-based information and records release in compliance with Colorado Statutes. The Crime Analyst provides pertinent information relative to crime patterns and trend correlation along with conducting mandatory staffing studies and citizen surveys. The Administrative Analyst composes and manages the Police Department budget. She also maintains the agency web page, assists with grant projects, contracts and writes a department newsletter.

DIVISION	DEPARTMENT
Information Services	Police

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	238,169	243,610	243,610	250,227
CHARGES FOR SERVICE	5,548	3,000	3,000	180,961
GENERAL FUND SUBSIDY	3,112,725	3,261,536	3,289,051	3,752,719
Total Revenue	\$ 3,356,442	\$ 3,508,146	\$ 3,535,661	\$ 4,183,907

EXPENSE BY Division/Program

General Fund				
INFORMATION SERVICES				
RECORDS	893,818	904,070	917,570	1,109,209
COMMUNICATIONS	2,055,820	2,158,066	2,199,679	2,568,548
ADMINISTRATION	406,804	446,010	418,412	506,150
Total Expense	\$ 3,356,442	\$ 3,508,146	\$ 3,535,661	\$ 4,183,907

EXPENSE BY CATEGORY

PERSONNEL SERVICES	2,693,515	2,761,242	2,813,757	3,400,511
SUPPLIES	218,521	251,110	226,110	269,780
PURCHASED SERVICES	444,406	495,794	495,794	513,616
Total Expense	\$ 3,356,442	\$ 3,508,146	\$ 3,535,661	\$ 4,183,907

FTE	34.00	35.00	35.00	38.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

258,626	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
24,500	Increase in purchased services for annual Tritech software subscription fees.
14,093	Increase in personnel services for overtime.
12,055	Increase in personnel services for Medical Leave Payout based on employee tenure.
9,970	Increase in supplies for equipment replacement based on the General Fund Equipment Replacement schedule.
9,185	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(15,760)	Decrease in purchased services for aircards and alarm lines.
161,156	<u>Core Changes</u>
153,374	Personnel Services
1,200	Supplies
6,582	Purchased Services
201,936	<u>Funded Supplements</u>
135,765	2 FTE Communications Specialists
66,171	1 FTE Records Specialist
\$ 675,761	TOTAL CHANGE

OTHER INFORMATION

268,107	<u>Unfunded Supplements</u>
66,171	1 FTE Records Specialist
208,640	<u>Equipment Replacement</u>
63,880	Data Storage Hard/Software
49,930	Motorola handheld radios
49,930	Motorola mobile radios
24,030	Computer Hard/Software
16,820	License card readers
2,200	Comvan/Truck Hardware
1,850	Packset batteries
1,398,157	<u>Capital Projects</u>
1,398,157	Police Records Management System

Operations

The Operations Division includes the Patrol Section, Traffic Unit and Street Crimes Unit. The police officers and community service officers (CSO) provide crime and traffic enforcement and educational measures in order to keep our city safe. Problem-oriented policing strategies are used to focus on the root cause of reoccurring situations that affect the quality of life for our citizens. These methods often involve non-traditional policing.

Several specialized and collateral work groups are also a part of the division. K-9 teams, Special Weapons and Tactics (SWAT), Mounted Patrol, Liquor Enforcement, Crime Scene Technicians and membership on the Larimer County Bomb Team all support the department's mission.

Officers and CSOs of the division work 4-10 hour days per week. The Patrol and Traffic personnel are assigned over the week during three work shifts that provide 24 hour per day police services. There is an overlap of afternoon and evening shifts in order to provide more staffing during peak call periods in the city. These management decisions are based upon call for service data that is analyzed internally. Customer service and officer safety objectives also drive these staffing decisions.

All officers and CSOs are issued take home fully equipped police vehicles. This provides an increase in visibility and readiness of marked police units and enables them to take immediate enforcement actions and respond immediately to emergency calls after hours. The fleet plan is also designed to extend the life of the vehicles to as many as ten years.

DIVISION	DEPARTMENT
Operations	Police

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
LICENSES & PERMITS	129,583	100,000	100,000	100,000
INTERGOVERNMENTAL	99,476	-	-	-
CHARGES FOR SERVICE	159,292	171,700	171,700	242,696
FINES	827,421	686,000	686,000	737,600
OTHER	48,998	-	-	-
GENERAL FUND SUBSIDY	8,786,408	9,220,387	9,341,482	11,167,779
Total Revenue	\$ 10,051,178	\$ 10,178,087	\$ 10,299,182	\$ 12,248,075

EXPENSE BY Division/Program

General Fund

OPERATIONS

PATROL	9,311,073	9,479,697	9,588,953	11,420,107
TRAFFIC	740,105	698,390	710,229	827,968
Total Expense	\$ 10,051,178	\$ 10,178,087	\$ 10,299,182	\$ 12,248,075

EXPENSE BY CATEGORY

PERSONNEL SERVICES	8,072,283	8,133,277	8,302,372	9,583,985
SUPPLIES	400,066	485,611	512,611	492,718
PURCHASED SERVICES	1,332,533	1,559,199	1,484,199	2,171,372
CAPITAL	246,296	-	-	-
Total Expense	\$ 10,051,178	\$ 10,178,087	\$ 10,299,182	\$ 12,248,075

FTE	75.00	79.00	79.00	80.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

673,689	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
335,560	Increase in purchased services for vehicle replacement based on the five-year replacement schedule due to the City Manager directed one-time reductions in 2016.
260,155	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
253,350	Increase in personnel services for 2 FTE Police Officers added mid-year funded through mid-2016 reductions.
171,108	Increase in personnel services for Police Step Plan Increases.
41,948	Increase in personnel services for Medical Leave Payout based on employee tenure.
36,021	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
32,950	Increase in purchased services for amortization of the Bearcat based on the amortization schedule.
7,190	Increase in supplies for equipment replacement based on the General Fund Equipment Replacement schedule.
(35,000)	Decrease in supplies for reduced replacement cycle for the addition of 2 FTE Police Officers added mid year funded through reductions in other Departments and service areas.
149,966	<u>Core Changes</u>
175,883	Personnel Services
7,800	Supplies
(33,717)	Purchased Services
143,051	<u>Funded Supplements</u>
143,051	1 FTE Police Sergeant

\$ 2,069,988 TOTAL CHANGE

OTHER INFORMATION

324,471	<u>Unfunded Supplements</u>
143,051	1 FTE Police Sergeant
181,420	1 FTE Police Detective
112,260	<u>Equipment Replacement</u>
18,590	SWAT equipment
10,300	Bomb Unit equipment
13,140	Radar/Laser Units
17,640	Bulletproof vests/Ballistics - Patrol
15,010	Bulletproof vests/Ballistics - SWAT
13,120	Taser/LLM equipment
24,460	Hand/Long Guns

- Capital Projects

- There are no capital projects anticipated for this division.

Support Services

This Division provides the Department support services through the following work groups: Criminal Investigations Unit, Special Investigations Unit, Community Resources Unit, and the Technical Support Unit. Our Criminal Investigations Unit handles major crimes and follow-up investigations in the areas of crimes against persons and property, juvenile investigations, sexual offenses, computer crimes, and check fraud. The Special Investigations Unit is part of the Northern Colorado Drug Task Force. The unit is consolidated with other law enforcement agencies in the region to better coordinate drug enforcement throughout each of our jurisdictions. The Community Resource Unit is comprised of School Resource Officers and a Crime Prevention Officer. The School Resource Officers provide mentoring to students, as well as crime suppression, within the schools. The Crime Prevention Officer is an important interface with the public by providing crime prevention education on a variety of subjects. The Technical Support Unit is responsible for collecting, transporting, storing, and processing property and evidence.

DIVISION	DEPARTMENT
Support Services	Police

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
GENERAL FUND SUBSIDY	3,293,442	3,572,727	3,887,278	4,323,972
Total Revenue	\$ 3,293,442	\$ 3,572,727	\$ 3,887,278	\$ 4,323,972

EXPENSE BY Division/Program

General Fund

SUPPORT SERVICES

GENERAL INVESTIGATIONS	1,451,699	1,610,216	1,698,224	1,885,043
TECHNICAL SUPPORT	294,843	303,600	294,503	441,238
ADMINISTRATION	248,871	216,840	338,260	421,256
SPECIAL INVESTIGATIONS	608,210	609,747	656,442	663,754
COMMUNITY RESOURCES	689,819	832,324	899,849	912,681
Total Expense	\$ 3,293,442	\$ 3,572,727	\$ 3,887,278	\$ 4,323,972

EXPENSE BY CATEGORY

PERSONNEL SERVICES	3,113,441	3,315,207	3,643,758	3,993,789
SUPPLIES	55,035	104,457	90,457	46,870
PURCHASED SERVICES	124,966	153,063	153,063	283,313
Total Expense	\$ 3,293,442	\$ 3,572,727	\$ 3,887,278	\$ 4,323,972

FTE	30.00	33.00	33.00	33.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

259,909	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
70,127	Increase in personnel services for Police Step Plan Increases.
19,265	Increase in personnel services for Medical Leave Payout based on employee tenure.
15,000	Increase in purchased services for fuel based on projected fuel and costs.
12,780	Increase in personnel services for overtime.
9,985	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
8,500	Increase in purchased services for FOB tracking.
(14,000)	Decrease in supplies for video enhancement equipment for the addition of 2 FTE Police Officers added mid year funded through reductions in other Departments and service areas.
(30,117)	Decrease in supplies for non-capital tools and equipment based on the General Fund Equipment Replacement Schedule.
258,556	<u>Core Changes</u>
272,476	Personnel Services
(13,470)	Supplies
(450)	Purchased Services
141,240	<u>Funded Supplements</u>
106,700	Regional Lab Maintenance & Salary Share
34,540	0.50 FTE Investigative Technician
\$ 751,245	TOTAL CHANGE

OTHER INFORMATION

90,744	<u>Unfunded Supplements</u>
34,540	0.50 Evidence Technician
25,000	M-Vac DNA System
15,771	Latent Fingerprint Examiner Salary Increase
5,613	Evidence Technician Salary Increase
9,820	Victim Witness Coordinator (Grant Match)
2,400	<u>Equipment Replacement</u>
2,400	Cameras - TSU/CST
200,000	<u>Capital Projects</u>
200,000	High Capacity Storage for Property/Evidence

Public Works

The Department of Public Works provides planning, design, construction, and maintenance services for the general public and the City's internal operations. The use of City facilities for meetings and special events is coordinated and supported by Public Works. Management, maintenance, and administration and purchasing of all City vehicles and equipment are included in the department responsibilities.

The public services provided include: transportation system design; street construction management and inspection; pavement management; traffic engineering and installation, operations, and maintenance for all traffic signals, signs, and pavement markings; stormwater collection systems design and maintenance; street maintenance and repair; snow and ice removal; fixed route and paratransit bus service; solid waste management and recycling; and mosquito control.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Provide reliable and quality products and services.				
Solid Waste – Residential recycling and trash services meet customers' needs.	90% or higher satisfaction rating on citizen surveys.	95%	90%	90%
Fleet Management – Maintain high level of fleet availability.	Fleet availability - 85% for solid waste/street sweepers, transit buses and 90% for all other vehicles.	SW/Street Sweepers – 87.4% Other - 98.1%	SW/Street Sweeper -- 88.9% Other - 96.8%	SW/Street Sweeper – 85% Other – 95%
Fleet Management Cost comparison to Private Sector providers of repairs and maintenance	2015 Market survey shows light duty vehicle labor average \$119/hour. Heavy duty equipment labor average \$135/hour	LD - \$80/HR HD - \$93/HR	LD - \$80/HR HD - \$101/HR	LD - \$95/HR HD - \$108/HR
Project Engineering – Keep the city's street inventory at a good or excellent level of quality.	75% of the city's street inventory is in the good to excellent category. <i>(Measured every 3 yrs.)</i>	87%	80%	80%
Streets – Repair potholes in a timely manner.	Repair 90% pothole complaints within 3 business days.	95%	90%	90%
Facilities Management – Complete customer requests in a timely manner.	Complete 90% of customer requests on time.	90%	90%	90%
Transit – On time fixed routes.	95% of fixed bus route trips are between zero minutes early and 5 minutes late.	90%	90%	90%
Transit – On time paratransit appointments.	Maintain a 30 minute window on all paratransit appointments.	95.64%	95.22%	95.00%
Provide a quality customer service experience.				
Increase level of customer service.	85% or higher satisfaction rating on customer/citizen surveys.	TBD	80%	80%
Provide for the safety of our community and employees.				
Reduce amount paid out to claims.	Reduction in \$ paid for claims.	TBD	5,000	5,000
Reduce number of injuries.	Reduction in lost time due to accidents.	TBD	5	5
Be environmentally responsible.				
Reduce landfill disposal.	% of collected materials recycled.	62%	62%	63%
Improve storm-water quality.	Sweep street gutters 12 times annually.	12	12	12

Public Works Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
LICENSES & PERMITS	12,740	-	-	-	-		
INTERGOVERNMENTAL	343	-	-	-	-		
CHARGES FOR SERVICE	106,536	71,643	71,643	71,643	0.0%		
DONATIONS	8,300	9,833	9,833	9,833	0.0%		
OTHER	313,468	251,598	251,598	231,500	-8.0%		
ADMINISTRATIVE OVERHEAD	3,295,302	2,787,631	2,787,631	3,734,920	34.0%		
GENERAL FUND SUBSIDY	1,577,764	2,683,015	2,687,961	2,332,462	-13.1%		
Total General Fund	\$ 5,314,453	\$ 5,803,720	\$ 5,808,666	\$ 6,380,358	9.9%		
Enterprise Fund							
INTERGOVERNMENTAL	10,174	-	-	-	-		
CHARGES FOR SERVICE	11,555,171	11,866,580	11,866,580	12,712,290	7.1%		
IMPACT FEES	457,299	277,350	277,350	318,950	15.0%		
INTEREST	1,556,142	530,872	530,872	461,130	-13.1%		
TRANSFERS	5,654	830,000	831,900	-	-100.0%		
OTHER	65,481	57,000	57,000	44,390	-22.1%		
Total Enterprise Funds	\$ 13,649,921	\$ 13,561,802	\$ 13,563,702	\$ 13,536,760	-0.2%		
Internal Service funds							
INTERGOVERNMENTAL	(174)	-	-	-	-		
CHARGES FOR SERVICE	5,094,310	5,733,515	5,733,515	7,215,635	25.9%		
INTEREST	76,007	70,622	70,622	70,622	0.0%		
OTHER	165,685	-	-	-	-		
TRANSFERS	-	56,652	56,652	102,937	81.7%		
Total Internal Service Funds	\$ 5,335,828	\$ 5,860,789	\$ 5,860,789	\$ 7,389,194	26.1%		
Special Revenue Funds							
LICENSES & PERMITS	355,813	117,240	117,240	392,240	234.6%		
INTERGOVERNMENTAL	4,733,378	4,101,850	12,006,245	4,205,363	2.5%		
CHARGES FOR SERVICE	2,404,408	2,485,117	2,485,117	2,665,670	7.3%		
OTHER	7,634	1,000	1,000	1,000	0.0%		
TRANSFERS	1,062,531	1,424,000	7,195,609	2,709,299	90.3%		
GENERAL FUND SUBSIDY	7,207,721	7,514,931	10,898,529	8,432,035	12.2%		
Total Special Revenue Funds	\$ 15,771,485	\$ 15,644,138	\$ 32,703,740	\$ 18,405,607	17.7%		
Total Revenue	\$ 40,071,687	\$ 40,870,449	\$ 57,936,897	\$ 45,711,919	11.8%		

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
EXPENSES							
EXPENSES BY FUND							
General Fund							
ADMINISTRATION	345,561	409,383	410,329	400,864	-2.1%	2.20	2.20
TRANS. DEVELOPMENT REVIEW	419,106	481,477	485,477	578,502	20.2%	4.00	4.00
FACILITIES MANAGEMENT	4,549,786	4,912,860	4,912,860	5,400,992	9.9%	23.25	23.25
Total General Fund	\$ 5,314,453	\$ 5,803,720	\$ 5,808,666	\$ 6,380,358	9.9%	29.45	29.45
Enterprise Fund							
SOLID WASTE	6,442,450	7,385,806	8,923,627	7,628,225	3.3%	27.87	28.87
STORMWATER	4,410,544	7,828,654	8,818,258	6,703,935	-14.4%	14.40	15.40
Total Enterprise Fund	\$ 10,852,994	\$ 15,214,460	\$ 17,741,885	\$ 14,332,160	-5.8%	42.27	44.27
Internal Service Funds							
CITY FLEET	1,261,878	975,000	1,200,745	2,993,832	207.1%	0.00	0.00
FLEET MANAGEMENT	3,767,840	4,276,636	4,276,636	4,978,260	16.4%	15.15	16.15
Total Internal Service	\$ 5,029,718	\$ 5,251,636	\$ 5,477,381	\$ 7,972,092	51.8%	15.15	16.15
Special Revenue Funds							
TRANSIT	1,464,063	1,771,840	1,943,840	2,061,908	16.4%	11.42	11.42
TRANSPORTATION	14,315,239	13,872,298	31,035,901	16,343,699	17.8%	39.63	45.63
Total Special Revenue	\$ 15,779,302	\$ 15,644,138	\$ 32,979,741	\$ 18,405,607	17.7%	51.05	57.05
Total Expenses	\$ 36,976,467	\$ 41,913,954	\$ 62,007,673	\$ 47,090,217	12.3%	137.92	146.92
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	11,830,447	12,170,844	12,353,944	14,141,999	16.2%		
SUPPLIES	3,636,567	4,214,935	4,107,398	4,382,023	4.0%		
PAYMENT IN LIEU OF TAXES	787,214	810,330	810,330	947,573	16.9%		
PURCHASED SERVICES	9,865,124	11,201,321	11,826,116	12,485,853	11.5%		
ADMINISTRATIVE OVERHEAD	1,597,971	1,714,354	1,714,354	1,906,339	11.2%		
DEPRECIATION	3,833,594	-	-	-	-		
DEBT SERVICE	11,760	-	151,005	-	-		
TRANSFERS	58,469	860,000	886,255	-	-100.0%		
CAPITAL	5,355,321	10,942,170	30,158,271	13,226,430	20.9%		
Total Expenses	\$ 36,976,467	\$ 41,913,954	\$ 62,007,673	\$ 47,090,217	12.3%		

Administration

The Administration Division, through the Department Director, provides leadership and management, determines staffing and budgetary needs, coordinates a departmental public relations program, and directs project development and completion. The public relations program includes staff liaisons with the City Council, planning commission, citizen and various citizen advisory boards including the Transportation Advisory Board.

DIVISION	DEPARTMENT
Administration	Public Works

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
LICENSES & PERMITS	12,740	-	-	-
INTERGOVERNMENTAL	32	-	-	-
DONATIONS	8,300	9,833	9,833	9,833
GENERAL FUND SUBSIDY	324,489	399,550	400,496	391,031
Total Revenue	\$ 345,561	\$ 409,383	\$ 410,329	\$ 400,864

EXPENSE BY Division/Program

General Fund

ADMINISTRATION	\$ 345,561	\$ 409,383	\$ 410,329	\$ 400,864

EXPENSE BY CATEGORY

PERSONNEL SERVICES	259,910	215,116	215,116	179,907
SUPPLIES	7,914	62,260	68,206	62,260
PURCHASED SERVICES	29,380	82,536	77,536	77,753
ADMINISTRATIVE OVERHEAD	48,357	49,471	49,471	80,944
Total Expense	\$ 345,561	\$ 409,383	\$ 410,329	\$ 400,864

FTE	2.20	2.20	2.20	2.20

CHANGES COMPARED TO PRIOR YEAR ADOPTED

32,969	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
15,255	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
1,947	Increase in personnel services for Medical Leave Payout based on employee tenure.
(5,000)	Decrease in purchased services for consulting services due to mid-year 2016 reductions for additional Police Officers.
(42,614)	Decrease in personnel services for departmental reorganization.
(11,076)	<u>Core Changes</u>
(9,797)	Personnel Services
217	Purchased Services
(1,496)	Administrative Overhead

\$ (8,519) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Facilities Management

The Facilities Management Division (FM) plans for and manages the operations and construction of all the City's physical facilities. It schedules, coordinates, and supports meetings within City facilities, and provides a wide variety of services to all City employees, including security and mail services. Facilities Management also provides technical and specialized trade and construction support to City facilities.

DIVISION	DEPARTMENT
Facilities	Public Works

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	276	-	-	-
CHARGES FOR SERVICE	106,536	71,643	71,643	71,643
OTHER	313,468	251,598	251,598	231,500
ADMINISTRATIVE OVERHEAD	3,295,302	2,787,631	2,787,631	3,734,920
GENERAL FUND SUBSIDY	834,204	1,801,988	1,801,988	1,362,929
Total Revenue	\$ 4,549,786	\$ 4,912,860	\$ 4,912,860	\$ 5,400,992

EXPENSE BY Division/Program

General Fund				
GENERAL OPERATIONS	837,032	866,060	867,360	1,268,462
DOWNTOWN MAINTENANCE	-	7,800	7,800	7,800
GENERAL BUILDING MAINTENANCE	2,820,145	3,191,260	3,189,960	3,221,924
SERVICE CENTER BUILDING MAINT.	148,731	179,140	179,140	191,726
GOLF COURSE BUILDING MAINT.	121,033	106,070	105,320	106,070
FACILITY RENTALS	102,294	91,520	91,520	91,520
CHILSON/REC CENTER	520,551	471,010	471,760	513,490
Total General Fund	\$ 4,549,786	\$ 4,912,860	\$ 4,912,860	\$ 5,400,992

EXPENSE BY CATEGORY

PERSONNEL SERVICES	1,864,189	1,922,220	1,922,720	2,298,877
SUPPLIES	342,580	282,740	285,640	282,740
PURCHASED SERVICES	2,186,917	2,543,750	2,540,350	2,618,620
ADMINISTRATIVE OVERHEAD	156,100	164,150	164,150	200,755
Total Expense	\$ 4,549,786	\$ 4,912,860	\$ 4,912,860	\$ 5,400,992

FTE	23.25	23.25	23.25	23.25

CHANGES COMPARED TO PRIOR YEAR ADOPTED

202,100	Increase in personnel services for departmental reorganization.
124,736	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
80,580	Increase in purchased services for janitorial services.
48,951	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
12,087	Increase in personnel services for Medical Leave Payout based on employee tenure.
(25,473)	Decrease in administrative overhead for costs allocated by Human Resources based on the allocation methodology.
45,151	<u>Core Changes</u>
37,734	Personnel Services
(5,710)	Purchased Services
13,127	Administrative Overhead

\$ 488,132 TOTAL CHANGE

OTHER INFORMATION

68,500	<u>Unfunded Supplements</u>
38,500	Custodial Addback
20,000	Facilities Master Plan
10,000	Roof Inspections
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Transportation Development Review

Transportation Development Review (TDR) represents the community interests in the evaluation of anticipated traffic impacts from new land development projects. This Division updates and maintains the City's street design and construction standards, as well as the policies regarding acceptable levels of traffic congestion to ensure that adequate transportation infrastructure is provided by new development projects. TDR staff also advises the Planning Commission and City Council on transportation-related issues at public hearings, and provides technical information and process assistance to citizens, developers, realtors, attorneys, and consulting engineers.

DIVISION	DEPARTMENT
Transportation Development Review	Public Works

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	35	-	-	-
GENERAL FUND SUBSIDY	419,071	481,477	485,477	578,502
Total Revenue	\$ 419,106	\$ 481,477	\$ 485,477	\$ 578,502
EXPENSE BY Division/Program				
General Fund				
TRANS. DEVELOPMENT REVIEW	\$ 419,106	\$ 481,477	\$ 485,477	\$ 578,502
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	349,345	403,867	403,867	401,203
SUPPLIES	6,924	6,580	5,830	6,580
PURCHASED SERVICES	16,495	24,977	29,727	88,247
ADMINISTRATIVE OVERHEAD	46,342	46,053	46,053	82,472
Total Expense	\$ 419,106	\$ 481,477	\$ 485,477	\$ 578,502
FTE	4.00	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

27,077	Increase in administrative overhead for costs allocated by Human Resources based on the allocation methodology.
24,793	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
8,495	Increase in administrative overhead for costs allocated by Finances based on the allocation methodology.
2,611	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
(15,529)	Decrease in personnel services for departmental reorganization.
(10,422)	<u>Core Changes</u>
(11,928)	Personnel Services
659	Purchased Services
847	Administrative Overhead
60,000	<u>Funded Supplements</u>
60,000	Consulting Services for Larimer County Urban Area Street Standards
\$ 97,025	TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements for this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Solid Waste

The City of Loveland provides solid waste collection and curbside recycling service to nearly all single-family and to half of all multi-family dwellings within City limits. The Solid Waste Management Program is operated as an Enterprise Fund using full cost accounting principles with all direct and indirect costs covered by user fees. A 7% Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually.

By City ordinance, refuse collection operates under a volume-based rate system. For City-provided service, residents can choose among four different sizes of subscription-based refuse carts, thereby giving customers more choice and more control over their disposal costs. City rates compare quite favorably with private waste haulers' rates within Loveland and surrounding communities.

Mandatory monthly recycling fees fund the City's recycling, green waste composting, household hazardous waste collection, community large item disposal program, and solid waste planning programs. Since 1993, over 50% of the community's residential wastes have been recycled annually, thereby extending the life of the Larimer County Landfill.

Yard wastes – i.e. grass clippings, leaves, garden trimmings and tree branches – comprise nearly one-third of our community's annual residential waste stream. If properly separated for composting, these materials are easily converted into valuable soil amendments and landscape mulches. Compost derived from green wastes contains valuable nutrients and increases the water holding capacity and tilth of our area's heavy clay soils. The City of Loveland is partnered with A-1 Organics, a Northern Colorado company that manufactures and markets a variety of landscaping products.

2015 was the 29th year that Colorado Mosquito Control, Inc. (CMC), a private contractor, operated the seasonal mosquito management program for the City of Loveland. By contracting with one of the country's premier mosquito control consultants, municipal personnel have been freed up to perform other duties at a net cost savings to the City. Additionally, Loveland residents receive the finest in mosquito control strategies, expertise, mapping, equipment and materials.

The program is funded via a \$0.80 per month fee assessed to all Loveland dwelling units. The Streets and Solid Waste Manager administers this seasonal program.

FUND 360

Solid Waste

DEPARTMENT

Public Works

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 3,944,435	\$ 2,096,814	\$ 4,515,275	\$ 3,332,300
REVENUE				
INTERGOVERNMENTAL	465	-	-	-
CHARGES FOR SERVICE	6,480,681	6,433,160	6,433,160	6,730,200
INTEREST	506,078	455,492	455,492	394,480
OTHER	26,066	27,000	27,000	14,390
TRANSFERS	-	825,000	825,000	-
Total Revenue	\$ 7,013,290	\$ 7,740,652	\$ 7,740,652	\$ 7,139,070
Total Resources	\$ 10,957,725	\$ 9,837,466	\$ 12,255,927	\$ 10,471,370
EXPENSE BY Division/Program				
Enterprise Fund				
SOLID WASTE				
REFUSE	3,666,139	3,417,634	4,146,715	3,493,770
RECYCLING	1,365,343	2,049,680	2,571,420	2,192,517
YARD WASTE	1,199,109	1,648,121	1,935,121	1,671,938
MOSQUITO CONTROL	211,859	270,371	270,371	270,000
Total Enterprise	\$ 6,442,450	\$ 7,385,806	\$ 8,923,627	\$ 7,628,225
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,135,075	2,205,248	2,205,248	2,588,339
SUPPLIES	97,222	229,770	229,770	139,770
PAYMENT IN LIEU OF TAXES	434,044	429,990	429,990	499,735
PURCHASED SERVICES	2,254,590	2,435,046	2,471,046	2,583,040
ADMINISTRATIVE OVERHEAD	232,579	312,752	312,752	376,341
DEPRECIATION	1,288,940	-	-	-
TRANSFERS	-	-	821	-
CAPITAL	-	1,773,000	3,274,000	1,441,000
Total Expense	\$ 6,442,450	\$ 7,385,806	\$ 8,923,627	\$ 7,628,225
ENDING FUND BALANCE	\$ 4,515,275	\$ 2,451,660	\$ 3,332,300	\$ 2,843,145
FTE	27.62	27.87	27.87	28.87

CHANGES COMPARED TO PRIOR YEAR ADOPTED

241,333	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
102,000	Increase in purchased services for waste disposal fees.
69,745	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General Fund based on the revenue estimates.
37,203	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
20,728	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
13,372	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
9,770	Increase in administrative overhead for costs allocated by Utility Billing based on the allocation methodology.
6,690	Increase in personnel services for Medical Leave Payout based on employee tenure.
(90,000)	Decrease in supplies for a one-time supplemental approved in 2016 for 800 mHz radios.
(332,000)	Decrease in capital based on the equipment replacement schedule.

86,621	<u>Core Changes</u>

88,883	Personnel Services
(5,506)	Purchased Services
3,244	Administrative Overhead

76,957	<u>Funded Supplements</u>

34,000	Automatic Vehicle Locator (AVL)
25,457	1 FTE Recycling Center Gate Attendant
17,500	GIS Contract Support

\$ 242,419 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>

-	There are no unfunded supplements in this division.

1,836,000	<u>Equipment Replacement</u>

256,000	Rearloader (9322)
395,000	Auto Sideloaders (9391)
395,000	Auto Sideloaders (9392)
395,000	Auto Sideloaders (9393)
395,000	ASL Addition

-	<u>Capital Projects</u>

-	There are no capital projects anticipated for this division.

Stormwater

The Stormwater Utility is responsible for the design, construction, maintenance and repair of the Stormwater Collection Systems within the City. The Division is operated as an Enterprise Fund using full cost accounting principles, with all direct and indirect costs covered by monthly utility fees and a system impact fee. A Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually. In 2016, the percentage of revenue for this payment is 7%.

FUND 345				DEPARTMENT	
Stormwater				Public Works	
	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	
BEGINNING FUND BALANCE	\$ 5,554,947	\$ 6,801,950	\$ 7,781,034	\$ 4,785,826	
REVENUE					
INTERGOVERNMENTAL	9,709	-	-	-	
CHARGES FOR SERVICE	5,074,490	5,433,420	5,433,420	5,982,090	
IMPACT FEES	457,299	277,350	277,350	318,950	
INTEREST	1,050,064	75,380	75,380	66,650	
TRANSFERS	5,654	5,000	6,900	-	
OTHER	39,415	30,000	30,000	30,000	
Total Revenue	\$ 6,636,631	\$ 5,821,150	\$ 5,823,050	\$ 6,397,690	
Total Resources	\$ 12,191,578	\$ 12,623,100	\$ 13,604,084	\$ 11,183,516	
EXPENSE BY Division/Program					
Enterprise Fund					
STORMWATER					
ADMINISTRATION	1,277,770	2,234,668	2,236,102	1,563,259	
COLLECTIONS	1,786,872	520,525	521,035	619,004	
STREET SWEEPING	715,579	776,461	775,951	799,672	
CAPITAL PROGRAM	630,323	4,297,000	5,285,170	3,722,000	
Total Enterprise	\$ 4,410,544	\$ 7,828,654	\$ 8,818,258	\$ 6,703,935	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,444,926	1,403,605	1,403,605	1,577,133	
SUPPLIES	69,885	78,261	78,261	83,261	
PAYMENT IN LIEU OF TAXES	353,170	380,340	380,340	447,838	
PURCHASED SERVICES	1,065,634	2,103,874	2,337,424	1,059,556	
ADMINISTRATIVE OVERHEAD	164,145	215,574	215,574	219,147	
DEPRECIATION	1,295,979	-	-	-	
DEBT SERVICE	11,760	-	-	-	
TRANSFERS	5,045	825,000	826,434	-	
CAPITAL	-	2,822,000	3,576,620	3,317,000	
Total Expense	\$ 4,410,544	\$ 7,828,654	\$ 8,818,258	\$ 6,703,935	
ENDING FUND BALANCE	\$ 7,781,034	\$ 4,794,446	\$ 4,785,826	\$ 4,479,581	
FTE	13.90	14.40	14.40	15.40	

CHANGES COMPARED TO PRIOR YEAR ADOPTED

495,000	Increase in capital based on the equipment replacement schedule.
137,972	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
67,498	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General Fund based on the revenue estimates.
58,264	Increase in purchased services for fuel based on projected fuel and costs.
8,111	Increase in personnel services for Medical Leave Payout based on employee tenure.
5,000	Increase in supplies for computer hardware upgrades.
2,257	Increase in administrative overhead for costs allocated by Utility Billing based on the allocation methodology.
(2,094)	Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
(82,258)	Decrease in purchased services for vehicle maintenance based on projected maintenance costs.
(825,000)	Decrease in transfers for the repayment of the interfund loan from Solid Waste that was paid off in 2016.
(1,075,700)	Decrease in purchased services for maintenance, asset management, and contractor services.

19,073 Core Changes

10,787	Personnel Services
6,970	Purchased Services
1,316	Administrative Overhead

67,158 Funded Supplements

33,000	Automatic Vehicle Locator (AVL)
17,500	GIS Contract Support
16,658	1 FTE Snow Removal Employee Status Conversion

\$(1,124,719) TOTAL CHANGE

OTHER INFORMATION

16,658 Unfunded Supplements

16,658	Snow Removal Employee Status Conversion

302,000 Equipment Replacement

302,000	Street Sweeper

- Capital Projects

- There are no capital projects anticipated for this division.

Fleet Replacement

The Fleet Replacement Fund accrues funds for future replacement of General Fund vehicles and equipment. Annually, funds are set aside for future replacement of (currently) 34.5% of all City vehicles.

FUND 500				DEPARTMENT				
Fleet Replacement				Public Works				
			'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget		
BEGINNING FUND BALANCE	\$	5,827,357	\$	5,481,047	\$	6,254,015	\$	6,556,682
REVENUE								
CHARGES FOR SERVICE		1,453,910		1,387,810		1,387,810		2,327,320
INTEREST		75,846		58,950		58,950		58,950
OTHER		158,780		-		-		-
TRANSFERS		-		56,652		56,652		102,937
Total Revenue	\$	1,688,536	\$	1,503,412	\$	1,503,412	\$	2,489,207
Total Resources	\$	7,515,893	\$	6,984,459	\$	7,757,427	\$	9,045,889
EXPENSE BY Division/Program								
Internal Service Fund								
FLEET REPLACEMENT	\$	1,261,878	\$	975,000	\$	1,200,745	\$	2,993,832
EXPENSE BY CATEGORY								
SUPPLIES		5,015		-		30,667		-
PURCHASED SERVICES		18,909		-		-		1,659,272
DEPRECIATION		1,237,954		-		-		-
TRANSFERS		-		-		24,000		-
CAPITAL		-		975,000		1,146,078		1,334,560
Total Expense	\$	1,261,878	\$	975,000	\$	1,200,745	\$	2,993,832
ENDING FUND BALANCE	\$	6,254,015	\$	6,009,459	\$	6,556,682	\$	6,052,057
FTE		0.00		0.00		0.00		0.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,659,272 Increase in purchased services for payment to the Loveland Fire Rescue Authority to establish the LFRA Fleet Fund.

359,560 Increase in capital based on replacement program.

\$ 2,018,832 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Fleet Management

The Fleet Management Division performs preventive, scheduled and unscheduled maintenance on all City vehicles. The Division is responsible for all vehicle specifications and equipment recommendations. A standard parts inventory is maintained to provide all preventive maintenance parts and some specialized parts to reduce unscheduled downtime on essential equipment.

Complete fleet management services include: vehicle specifications, formal bidding and purchasing, outfitting, planning life cycles and preventive maintenance schedules, standardized equipment selection and amortizing replacement funding, and disposing of depreciated and obsolete vehicles and equipment. These services are provided to the following departments or divisions: Meter Readers, Police, Facility Maintenance, Parks and Recreation, Streets, Engineering, Traffic, Transit, Building Inspection and Planning.

Maintenance and repair services are provided only to the following departments or divisions: Airport, Water and Power, Warehouse, Technical Services, Golf, Storm Drainage, Street Sweeping, Solid Waste and Fire.

Fleet Management staff consists of two work shifts to provide repair and maintenance service to all vehicles from 6AM – 5:30PM five days a week. Emergency response is available 24 hours a day, seven days a week.

FUND 501
Fleet Management

DEPARTMENT
Public Works

		'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$	135,014	\$ 4,276,636	\$ 14,466	\$ 95,207
REVENUE					
INTERGOVERNMENTAL		(174)	-	-	-
CHARGES FOR SERVICE		3,640,400	4,345,705	4,345,705	4,888,315
INTEREST		161	11,672	11,672	11,672
OTHER		6,905	-	-	-
Total Revenue	\$	3,647,292	\$ 4,357,377	\$ 4,357,377	\$ 4,899,987
Total Resources	\$	3,782,306	\$ 8,634,013	\$ 4,371,843	\$ 4,995,194
EXPENSE BY Division/Program					
Internal Service Fund					
FLEET MANAGEMENT					
GENERAL OPERATIONS		1,622,148	1,630,986	1,630,976	1,861,409
OUTSOURCING		-	-	-	386,669
FLEET PARTS		2,016,948	2,535,910	2,385,720	1,114,495
POOLED FLEET		128,744	109,740	259,940	164,520
FUEL		-	-	-	1,451,167
Total Internal Service	\$	3,767,840	\$ 4,276,636	\$ 4,276,636	\$ 4,978,260
EXPENSE BY CATEGORY					
PERSONNEL SERVICES		1,266,195	1,369,265	1,369,265	1,575,537
SUPPLIES		1,829,735	2,374,910	2,224,710	2,598,260
PURCHASED SERVICES		348,403	336,013	342,013	404,829
DEBT SERVICE		-	-	144,200	-
DEPRECIATION		10,721	-	-	-
ADMINISTRATIVE OVERHEAD		236,815	187,448	187,448	266,434
CAPITAL		75,971	9,000	9,000	133,200
Total Expense	\$	3,767,840	\$ 4,276,636	\$ 4,276,636	\$ 4,978,260
ENDING FUND BALANCE	\$	14,466	\$ 107,932	\$ 95,207	\$ 16,934
FTE		15.15	15.15	15.15	16.15

CHANGES COMPARED TO PRIOR YEAR ADOPTED

126,200	Increase in capital based on replacement program.
113,929	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
85,000	Increase in supplies for an approved CORE increase for parts and supplies inventory.
59,367	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
46,000	Increase in purchased services for an approved CORE increase for contracted labor.
38,000	Increase in supplies for an approved CORE increase for tires.
35,000	Increase in supplies for an approved CORE increase for sublet parts.
16,399	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
11,537	Increase in purchased services for fuel based on projected fuel and costs.
(9,000)	Decrease in capital for a one-time supplemental approved in 2016 for a Fleet hoist.
19,955	<u>Core Changes</u>
7,306	Personnel Services
(50)	Supplies
9,479	Purchased Services
3,220	Administrative Overhead
159,237	<u>Funded Supplements</u>
136,237	1 FTE Fleet Mechanic II
23,000	Public Works Administration Building Shop Equipment

\$ 701,624 TOTAL CHANGE

OTHER INFORMATION

107,380	<u>Unfunded Supplements</u>
36,360	Service Technician
71,020	1 FTE Fleet Parts Technician
126,200	<u>Equipment Replacement</u>
15,000	Aqueous Parts Washer
5,000	State Emission Machine
18,000	New Tire Machines
15,000	Outside Tuff-Shed
40,000	Misc. Equipment (PWA Shop)
33,200	Misc. Equipment (Main Shop)
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Transit Fund

The City of Loveland Transit (COLT) operates 3 fixed routes, and 2 paratransit routes within the city limits and some portions of rural Larimer County. They strive to provide safe, reliable, and cost-effective service to as much of the population as possible with current resources and funding available. COLT is a partner with Fort Collins for the FLEX, a regional bus service, connecting Loveland and Fort Collins and Longmont.

FUND 105	DEPARTMENT
Transit	Public Works

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 7,817			
REVENUE				
INTERGOVERNMENTAL	394,299	405,000	405,000	501,273
CHARGES FOR SERVICE	106,927	124,172	124,172	132,825
OTHER	230	-	-	-
TRANSFERS	-	-	24,000	-
GENERAL FUND SUBSIDY	954,790	1,242,668	1,414,667	1,427,810
Total Revenue	\$ 1,456,246	\$ 1,771,840	\$ 1,967,839	\$ 2,061,908
EXPENSE BY Division/Program				
Special Revenue Fund				
TRANSIT	\$ 1,464,063	\$ 1,771,840	\$ 1,943,840	\$ 2,061,908
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	789,134	736,382	761,382	994,515
SUPPLIES	20,190	42,062	42,062	33,232
PURCHASED SERVICES	541,749	886,355	1,033,355	954,179
ADMINISTRATIVE OVERHEAD	100,649	107,041	107,041	79,982
CAPITAL	12,341	-	-	-
Total Expense	\$ 1,464,063	\$ 1,771,840	\$ 1,943,840	\$ 2,061,908
ENDING FUND BALANCE	\$ -			
FTE	11.42	11.42	11.42	11.42

CHANGES COMPARED TO PRIOR YEAR ADOPTED

97,782	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
54,095	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
6,335	Increase in purchased services for annual FLEX contribution.
6,006	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
4,328	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
4,025	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(7,400)	Decrease in supplies for replacement of desks, chairs, file cabinets, etc.
(30,388)	Decrease in administrative overhead for costs allocated by Finance based on the allocation methodology.
155,285	<u>Core Changes</u>
156,326	Personnel Services
(1,430)	Supplies
1,388	Purchased Services
(999)	Administrative Overhead

\$ 290,068 TOTAL CHANGE

OTHER INFORMATION

117,453	<u>Unfunded Supplements</u>
55,000	ADA Assessment
34,660	Service Technician
10,665	10-hr Increase
3,000	SAINT Increase
14,128	SAINT 52 Program
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Transportation Fund

The Transportation Fund includes all costs for maintaining the existing street infrastructure and the construction of new infrastructure.

FUND 211	DEPARTMENT
Transportation	Public Works

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUE				
LICENSES & PERMITS	355,813	117,240	117,240	392,240
INTERGOVERNMENTAL	4,339,079	3,696,850	11,601,245	3,704,090
CHARGES FOR SERVICE	2,297,481	2,360,945	2,360,945	2,532,845
OTHER	7,404	1,000	1,000	1,000
TRANSFERS	1,062,531	1,424,000	7,171,609	2,709,299
GENERAL FUND SUBSIDY	6,252,931	6,272,263	9,483,862	7,004,225
Total Revenue	\$ 14,315,239	\$ 13,872,298	\$ 30,735,901	\$ 16,343,699
Total Resources	\$ 14,315,239	\$ 13,872,298	\$ 30,735,901	\$ 16,343,699
EXPENSE BY Division/Program				
Special Revenue Fund				
PROJECT ENGINEERING	8,839,773	8,015,810	24,791,856	9,558,805
STREET MAINTENANCE	3,277,164	3,446,988	3,518,545	4,228,000
TRAFFIC ENGINEERING	2,198,302	2,409,500	2,725,500	2,556,894
Total Special Revenue	\$ 14,315,239	\$ 13,872,298	\$ 31,035,901	\$ 16,343,699
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	3,721,673	3,915,141	4,072,741	4,526,488
SUPPLIES	1,257,102	1,138,352	1,142,252	1,175,920
PURCHASED SERVICES	3,403,047	2,788,770	2,994,665	3,040,357
ADMINISTRATIVE OVERHEAD	612,984	631,865	631,865	600,264
DEBT SERVICE	-	-	6,805	-
TRANSFERS	53,424	35,000	35,000	-
CAPITAL	5,267,009	5,363,170	22,152,573	7,000,670
Total Expense	\$ 14,315,239	\$ 13,872,298	\$ 31,035,901	\$ 16,343,699
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
FTE	39.38	39.63	39.63	45.63

Project Engineering

The Project Engineering Division is involved with most aspects of street design, construction, safety and maintenance. This Division manages the design and construction of capital street and bridge projects. Updating and implementing the Long-Range Transportation Master Plan is one of the major responsibilities of this Division.

DIVISION	FUND
Engineering	Transportation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
LICENSES & PERMITS	351,213	112,640	112,640	387,640
INTERGOVERNMENTAL	4,319,633	3,162,256	11,066,651	3,168,746
CHARGES FOR SERVICE	2,291,977	2,326,585	2,326,585	2,515,845
OTHER	(5,963)	-	-	-
TRANSFERS	1,062,531	1,424,000	7,171,609	2,709,299
GENERAL FUND SUBSIDY	820,382	990,329	4,114,371	777,275
Total Revenue	\$ 8,839,773	\$ 8,015,810	\$ 24,791,856	\$ 9,558,805

EXPENSE BY Division/Program

Special Revenue Fund

ENGINEERING				
PROJECT ENGINEERING	1,235,044	1,327,977	1,426,477	2,215,988
STREET REHABILITATION	4,404,516	4,483,170	4,483,170	4,720,670
TRANSPORATION PROGRAM	3,104,044	2,104,663	18,572,773	2,522,147
SAFE ROUTES	5,605	-	-	-
BRIDGE REPAIR	90,564	100,000	309,436	100,000
Total Special Revenue	\$ 8,839,773	\$ 8,015,810	\$ 24,791,856	\$ 9,558,805

EXPENSE BY CATEGORY

PERSONNEL SERVICES	1,057,294	1,142,484	1,300,084	1,566,799
SUPPLIES	74,916	14,422	16,822	16,400
PURCHASED SERVICES	2,241,020	1,436,501	1,634,701	832,664
ADMINISTRATIVE OVERHEAD	146,110	157,233	157,233	142,272
TRANSFERS	53,424	35,000	35,000	-
CAPITAL	5,267,009	5,230,170	21,648,016	7,000,670
Total Expense	\$ 8,839,773	\$ 8,015,810	\$ 24,791,856	\$ 9,558,805

FTE	11.05	11.30	11.30	15.30

CHANGES COMPARED TO PRIOR YEAR ADOPTED

258,447	Increase in purchased services for consultants, materials testing, and construction administration.
250,000	Increase in capital for Right of Way acquisitions at Jake's Farm, Taft Ave Bridge, and SH 34 Widening.
182,830	Increase in capital based on planned street construction projects.
95,000	Increase in purchased services for Street Rehabilitation repair and maintenance.
53,000	Increase in personnel services for the reallocation of 1.0 FTE Engineering Technician from Development Services.
48,621	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
9,377	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
9,000	Increase in purchased services for an approved CORE increase for increased Northern Front Range Metropolitan Planning Organization (MPO) dues.
7,740	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
3,000	Increase in supplies for MS project, AutoCAD software, and plotter repairs.
(25,303)	Decrease in administrative overhead for costs allocated by Finance based on the allocation methodology.
(35,000)	Decrease in transfers to Art in Public Places for the 1% for the Arts contribution based on the capital program.
607,084	<u>Core Changes</u>
243,495	Personnel Services
(1,022)	Supplies
(983,401)	Purchased Services
10,342	Administrative Overhead
1,337,670	Capital
79,199	<u>Funded Supplements</u>
79,199	1 FTE Bike, PED, & ADA Ramp Coordination

\$ 1,542,995 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Street Maintenance

The Street Maintenance Division's activities include street patching and repair, minor asphalt overlays, asphalt milling, alley and road shoulder maintenance, roadside mowing and weed spraying. The Division provides major support for the annual Street Resurfacing Program - a citywide street reconstruction and resurfacing program planned and managed by the Projects Engineering Division. The Division is also responsible for winter roadway maintenance. Crews plow snow, apply de-icing and anti-icing chemicals, load and haul snow/ice from the downtown district and other confined areas, and clear designated sidewalks. Contractors are used for some routine sidewalk snow removal. For major storms, contractors are used to supplement City plowing efforts and assist with post-storm cleanup.

DIVISION	FUND
Street Repair & Maintenance	Transportation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
LICENSES & PERMITS	4,600	4,600	4,600	4,600
INTERGOVERNMENTAL	34,294	41,750	41,750	41,750
OTHER	1,828	-	-	-
GENERAL FUND SUBSIDY	3,236,442	3,400,638	3,472,195	4,181,650
Total Revenue	\$ 3,277,164	\$ 3,446,988	\$ 3,518,545	\$ 4,228,000

EXPENSE BY Division/Program

Special Revenue Fund

STREET REPAIR & MAINTENANCE

GENERAL OPERATIONS	2,799,882	3,066,988	3,138,545	3,684,000
SNOW REMOVAL	477,282	380,000	380,000	544,000
Total Expense	\$ 3,277,164	\$ 3,446,988	\$ 3,518,545	\$ 4,228,000

EXPENSE BY CATEGORY

PERSONNEL SERVICES	1,437,912	1,545,578	1,545,578	1,591,159
SUPPLIES	753,949	527,970	521,970	540,470
PURCHASED SERVICES	881,764	1,021,207	1,020,402	1,867,079
ADMINISTRATIVE OVERHEAD	203,539	219,233	219,233	229,292
DEBT SERVICE	-	-	6,805	-
CAPITAL	-	133,000	204,557	-
Total Expense	\$ 3,277,164	\$ 3,446,988	\$ 3,518,545	\$ 4,228,000

FTE	15.33	15.33	15.33	17.33

CHANGES COMPARED TO PRIOR YEAR ADOPTED

227,964	Increase in purchased services for vehicle maintenance based on projected maintenance costs.
176,640	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
111,746	Increase in purchased services for fuel based on projected fuel and costs.
64,624	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
63,203	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
22,898	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
9,000	Increase in supplies for snow and ice chemicals.
8,161	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
6,000	Increase in supplies for sand gravel and asphalt.
(133,000)	Decrease in capital based on the equipment replacement schedule.
(64,040)	<u>Core Changes</u>
(50,938)	Personnel Services
(2,500)	Supplies
(12,500)	Purchased Services
1,898	Administrative Overhead
287,816	<u>Funded Supplements</u>
155,000	Downtown & Sidewalk Snow Removal
65,000	Streets Tree Inventory & Replanting
34,816	2 FTE Snow Removal Employee Status Conversion
33,000	Automatic Vehicle Locator (AVL)

\$ 781,012 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
293,000	<u>Equipment Replacement</u>
54,000	End Dump Trailer
110,000	Heavy Equipment Trailer
39,000	Asphalt Distributor
90,000	Anti-Icer Storage Tanks
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Traffic Engineering

The Traffic Engineering Division is responsible for the construction, operation and maintenance of all traffic control devices in the public right-of-way within City Limits, including nearly all of US Highways 287 and 34 and all of Colorado Highway 402. Citywide programs of responsibility include neighborhood traffic calming, traffic studies, traffic data collection and the Intelligent Transportation System (ITS). Major components of ITS include: traffic signals, system computers, video traffic surveillance system, Roadway Weather Information System, variable message signs, and the traffic operations center (TOC). The Division informs the media and the public of construction projects and roadway conditions via the Loveland Cone Zone construction report, 1610 AM radio, three variable message signs, and www.cotrip.org.

The Division is also involved in the planning, engineering, and project construction engineering management of various Transportation Capital projects. These projects are included in the Capital Chapter under the transportation program.

The safety of people using Loveland's surface transportation system is the primary mission of the Division. Federal and state grant application programs are used to improve the system and are managed by the Division. Various funds are acquired via these grant applications for the design and construction of projects. These funds have been used consistently for the past 17 years to enhance the performance on Loveland's roadways.

DIVISION

Traffic Engineering

FUND

Transportation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(14,848)	492,844	492,844	493,594
CHARGES FOR SERVICE	5,504	34,360	34,360	17,000
OTHER	11,539	1,000	1,000	1,000
GENERAL FUND SUBSIDY	2,196,107	1,881,296	2,197,296	2,045,300
Total Revenue	\$ 2,198,302	\$ 2,409,500	\$ 2,725,500	\$ 2,556,894
EXPENSE BY Division/Program				
Special Revenue Fund				
TRAFFIC ENGINEERING				
GENERAL OPERATIONS	1,988,006	1,954,300	2,370,300	2,101,694
STATE HIGHWAY MAINTENANCE	204,846	454,200	354,200	454,200
NEIGHBORHOOD TRAFFIC CALMING	5,450	1,000	1,000	1,000
Total Expense	\$ 2,198,302	\$ 2,409,500	\$ 2,725,500	\$ 2,556,894
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,226,467	1,227,079	1,227,079	1,368,530
SUPPLIES	428,237	595,960	603,460	619,050
PURCHASED SERVICES	280,263	331,062	339,562	340,614
ADMINISTRATIVE OVERHEAD	263,335	255,399	255,399	228,700
CAPITAL	-	-	300,000	-
Total Expense	\$ 2,198,302	\$ 2,409,500	\$ 2,725,500	\$ 2,556,894
FTE	13.00	13.00	13.00	13.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

119,550	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
26,215	Increase in purchased services for fuel based on projected fuel and costs.
22,790	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
20,000	Increase in supplies for traffic counters and supplies.
8,438	Increase in personnel services for Medical Leave Payout based on employee tenure.
5,187	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
(29,131)	Decrease in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
(45,710)	Increase in purchased services for vehicle maintenance based on projected maintenance costs.
20,055	<u>Core Changes</u>
13,463	Personnel Services
3,090	Supplies
1,070	Purchased Services
2,432	Administrative Overhead

\$ 147,394 TOTAL CHANGE

OTHER INFORMATION

253,687	<u>Unfunded Supplements</u>
180,000	Traffic Safety
30,000	Signal Maintenance Supplies
43,687	Street Banner Program (Eisenhower)
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Parks & Recreation

The Parks and Recreation Department is responsible for public park and recreation areas including planning, development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, one 9–hole and two 18–hole public golf courses and 492 acres of park land. The citywide natural/open space areas, as well as 17.75 miles of recreational trail, are managed by the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, in-line hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2016, the Department has a goal of generating \$7.8 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 70% Recreation Division cost recovery. The cost recovery goal for the Cemetery and Burial Park is currently set at 70%. The Department operates on a modified “user pay” philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Quality Parks, Recreation Facilities, Trails and Programs (GP 5 & 6)				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	55	50	50
	Equipment replacement schedule adherence.	Yes	Yes	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	230	250	250
	Physical inspection of facilities.	Daily	Daily	Daily
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	90%	90%	90%
	Employee Safety Culture Self Appraisal.	95%	95%	95%
	Certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc.)	90%	90%	90%
Sound and Efficient Financial Operations (GP6 and 11)				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf \$ Recovery.	122%	120%	120%
	Recreation Division \$ recovery.	70%	70%	70%
	Chilson Center \$ recovery.	68%	69%	69%
	Cemetery \$ recovery.	70%	70%	70%
	\$ of volunteer hours donated.	\$290,000	\$295,000	\$295,000
Utilize benchmarking to establish financial standards.	Average \$ per round of golf.	\$32.00	\$31.50	\$31.50
	Maintenance \$/developed park acre.	\$7,000	\$7,000	\$7,000
	Maintenance \$/recreation trail mile.	\$8,049	\$8,049	\$8,049
Capital needs are identified and budgeted.	10-Year plans identify capital needs.	Yes	Yes	Yes
	Operational \$ for new/additional facilities.	Yes	Yes	Yes

Outcome	Performance Measure	2015 Actual	2015 Revised	2016 Projected
Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 & 6)				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held.	2,650/2,200	2,540/2,300	2,540/2,300
	# of field and court reservations.	7,750	7,800	7,800
	# of rounds of golf played	112,000	120,000	120,000
	# of miles of trails offered.	17.75	17.75	17.75
	# of parks offered.	31	31	32
	# of park acres provided.	438.7	438.7	438.7
	# of open land acres.	4,520	4,700	4,700
Reliable Customer Service and Effective Communication (GP 18)				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	90+%	90+%	90+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	45%	45%	45%
	# of users who utilize technology for golf information or tee times.	120,000	130,000	130,000

Parks & Recreation Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
INTERGOVERNMENTAL	761,884	-	-	-	-		
CHARGES FOR SERVICE	3,526,467	3,471,140	3,471,140	3,625,095	4.4%		
OTHER	5,071	-	-	-	-		
ADMINISTRATIVE OVERHEAD	168,457	173,331	173,331	110,684	-36.1%		
GENERAL FUND SUBSIDY	5,995,514	7,273,083	7,332,152	8,059,510	10.8%		
Total General Fund	\$ 10,457,393	\$ 10,917,554	\$ 10,976,623	\$ 11,795,289	8.0%		
Enterprise Fund							
INTERGOVERNMENTAL	278,508	-	-	-	-		
CHARGES FOR SERVICE	3,733,557	3,928,825	3,928,825	4,031,201	2.6%		
INTEREST	35,844	48,930	48,930	50,290	2.8%		
OTHER	814	-	-	-	-		
Total Enterprise Fund	\$ 4,048,723	\$ 3,977,755	\$ 3,977,755	\$ 4,081,491	2.6%		
Special Revenue Funds							
LOTTERY	685,301	725,000	725,000	740,000	2.1%		
COUNTY OPEN SPACE TAX	2,360,615	1,836,000	1,836,000	2,844,663	54.9%		
UGA COUNTY PARK FEES	2,960	360	360	360	0.0%		
INTERGOVERNMENTAL	8,442	-	-	770,869	-		
CHARGES FOR SERVICE	109,620	114,540	114,540	122,001	6.5%		
INTEREST	270,436	305,560	305,560	122,520	-59.9%		
OTHER	32,992	203,000	203,000	48,415	-76.2%		
Total Special Revenue	\$ 3,470,366	\$ 3,184,460	\$ 3,184,460	\$ 4,648,828	46.0%		
Total Revenue	\$ 17,976,482	\$ 18,079,769	\$ 18,138,838	\$ 20,525,608	13.5%		
EXPENSES BY FUND							
General Fund							
ADMINISTRATION	1,620,629	2,007,907	2,066,976	1,966,533	-2.1%	3.30	3.30
PARKS	4,341,678	4,367,448	4,367,448	4,768,890	9.2%	27.41	28.06
RECREATION	4,495,086	4,542,199	4,542,199	5,059,866	11.4%	30.04	30.54
Total General Fund	\$ 10,457,393	\$ 10,917,554	\$ 10,976,623	\$ 11,795,289	8.0%	60.75	61.90
Enterprise Fund							
GOLF	3,764,678	4,150,247	4,812,301	4,271,147	2.9%	14.00	14.00
Total Enterprise Fund	\$ 3,764,678	\$ 4,150,247	\$ 4,812,301	\$ 4,271,147	2.9%	14.00	14.00
Special Revenue Funds							
CONSERVATION TRUST	231,332	1,421,689	1,625,475	2,378,122	67.3%	0.92	1.25
OPEN SPACE	4,524,675	4,907,854	9,043,227	4,240,339	-13.6%	5.00	5.26
PARK IMPROVEMENT	406,001	310,000	601,196	100,000	-67.7%	-	-
Total Special Revenue	\$ 5,162,008	\$ 6,639,543	\$ 11,269,898	\$ 6,718,461	1.2%	5.92	6.51
Total Expense	\$ 19,384,079	\$ 21,707,344	\$ 27,058,822	\$ 22,784,897	5.0%	80.67	82.41
EXPENSES BY CATEGORY							
PERSONNEL SRVICES	8,430,547	9,481,558	9,500,258	10,245,592	8.1%		
SUPPLIES	1,731,209	1,398,640	1,409,970	1,429,783	2.2%		
PURCHASED SERVICES	2,186,962	1,550,189	1,878,099	1,848,460	19.2%		
PAYMENT IN LIEU OF TAXES	111,526	107,000	107,000	109,675	2.5%		
DEBT SERVICE	724,572	-	-	-	-		
ADMINISTRATIVE OVERHEAD	1,575,292	1,386,897	1,386,897	1,646,276	18.7%		
TRANSFERS	6,640	-	1,603	-	-		
CAPITAL	4,740,307	7,783,060	12,817,019	7,505,111	-3.6%		
Total Expense	\$ 19,507,055	\$ 21,707,344	\$ 27,100,846	\$ 22,784,897	5.0%		

Administration

This Division is responsible for administrative work related to the overall management, operation and maintenance of the City's parks, natural areas and open lands, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

DIVISION	DEPARTMENT
Administration & Capital Replacement	Parks & Recreation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(192)	-	-	-
OTHER	35	-	-	-
GENERAL FUND SUBSIDY	1,620,786	2,007,907	2,066,976	1,966,533
Total Revenue	\$ 1,620,629	\$ 2,007,907	\$ 2,066,976	\$ 1,966,533

EXPENSE BY Division/Program

General Fund

ADMINISTRATION	592,343	644,437	644,437	687,115
CAPITAL REPLACEMENT	1,028,286	1,363,470	1,422,539	1,279,418
Total General Fund	\$ 1,620,629	\$ 2,007,907	\$ 2,066,976	\$ 1,966,533

EXPENSE BY CATEGORY

PERSONNEL SERVICES	417,025	477,871	457,871	453,435
SUPPLIES	611,695	101,390	97,520	88,833
PURCHASED SERVICES	70,711	60,956	84,826	56,888
ADMINISTRATIVE OVERHEAD	83,999	89,680	89,680	159,792
CAPITAL	437,199	1,278,010	1,337,079	1,207,585
Total Expense	\$ 1,620,629	\$ 2,007,907	\$ 2,066,976	\$ 1,966,533

FTE	3.30	3.30	3.30	3.30

CHANGES COMPARED TO PRIOR YEAR ADOPTED

48,161	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
23,892	Increase in administrative overhead for costs allocated by City Attorney based on the allocation methodology.
10,105	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
3,255	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
(3,500)	Decrease in purchased services for travel, meetings, and schooling.
(12,557)	Decrease in supplies for non-capital tools & supplies in the Capital Replacement division.
(70,425)	Decrease in capital for replacement of equipment due to the General Fund equipment replacement schedule.
(40,305)	<u>Core Changes</u>
(37,796)	Personnel Services
(568)	Purchased Services
(1,941)	Administrative Overhead

\$ (41,374) TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
1,279,418	<u>Equipment Replacement</u>
387,124	Parks Equipment Replacement
260,000	Irrigation Systems Replacement
165,734	Asphalt Repair/ & Hard Court Surfacing
168,406	Playground Equipment Replacement
216,946	Chilson Center Equipment Replacement
81,208	Recreation/Athletics Equipment Replacement
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Parks

Cemetery – Maintain and operate the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.

Mountain Park – Park site is closed to public use due to Fall 2013 flood damage. Perform resource management and maintenance functions at Round Mountain Trail, as well as repairs at Viestenz-Smith Mountain Park until it is opened for public use.

Parks Maintenance – Loveland maintains 31 developed parks. Site amenities include 22 ballfields, 42 multi-purpose fields, 25 playgrounds, 16 reservable picnic shelters, and 28 tennis courts. Maintenance of these parks is divided between the Operations, Grounds and Sports Turf sections in the Parks Division.

Parks Planning – Performs planning, design and construction management services for parks, recreation areas, and trails projects.

Fleet Maintenance – Performs in-house repairs, maintenance and service on 600+ pieces of parks turf and construction equipment.

Parks Projects- Performs repairs and maintenance throughout the park system.

Public Grounds – Performs grounds maintenance around public buildings, fire stations and special use areas including McWhinney-Hahn Sculpture Park, the Civic Center Complex, Service Center, and downtown.

DIVISION

Parks

DEPARTMENT

Parks & Recreation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	762,023	-	-	-
CHARGES FOR SERVICE	197,949	235,730	235,730	223,325
ADMINISTRATIVE OVERHEAD	168,457	173,331	173,331	110,684
GENERAL FUND SUBSIDY	3,213,249	3,958,387	3,958,387	4,434,881
Total Revenue	\$ 4,341,678	\$ 4,367,448	\$ 4,367,448	\$ 4,768,890
EXPENSE BY Division/Program				
General Fund				
PLANNING	231,524	244,713	244,713	242,653
SPORTS TURF	560,116	578,683	583,533	603,941
OPERATIONS	1,066,685	965,763	929,913	1,018,939
PARKS GROUND MAINTENANCE	926,806	1,124,239	1,124,239	1,103,970
PUBLIC GROUNDS MAINTENANCE	390,812	442,736	442,736	451,981
MOUNTAIN PARK	6,951	-	-	-
FLEET	475,363	424,183	424,183	540,341
CEMETERY	264,894	253,225	253,225	333,079
PROJECTS	418,527	333,906	364,906	473,986
Total General Fund	\$ 4,341,678	\$ 4,367,448	\$ 4,367,448	\$ 4,768,890
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,733,613	2,977,758	2,977,758	3,093,213
SUPPLIES	345,152	377,210	377,210	385,210
PURCHASED SERVICES	810,696	725,782	725,782	953,669
ADMINISTRATIVE OVERHEAD	321,257	286,698	286,698	336,798
CAPITAL	130,960	-	-	-
Total Expense	\$ 4,341,678	\$ 4,367,448	\$ 4,367,448	\$ 4,768,890
FTE	28.41	27.41	28.06	28.06

CHANGES COMPARED TO PRIOR YEAR ADOPTED

113,120	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
90,392	Increase in purchased services for fuel based on projected fuel and costs.
72,675	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
40,902	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
15,590	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
13,910	Increase in purchased services for increased costs related to waste disposal.
13,680	Increase in purchased services for increased costs related to aging parks infrastructure.
9,309	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
8,409	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
5,000	Increase in supplies for building paint and supplies.
5,000	Increase in supplies for chemicals, drugs & lab supplies.
3,000	Increase in supplies for sand, gravel, and asphalt.
(106,681)	Decrease in purchased services for vehicle maintenance based on projected maintenance costs.
40,169	<u>Core Changes</u>
33,471	Personnel Services
(5,000)	Supplies
2,500	Purchased Services
9,198	Administrative Overhead
76,967	<u>Funded Supplement</u>
76,967	Landscaping & Site Improvements

\$ 401,442 TOTAL CHANGE

OTHER INFORMATION

15,000	<u>Unfunded Supplements</u>
15,000	Cemetery Ossuary
-	<u>Equipment Replacement</u>
-	Equipment replacement for this division are listed under the Administration & Capital Division.
940,500	<u>Capital Projects</u>
390,000	Loveland Sports Park Phase II
325,500	Osborn Park Pickleball Courts
225,000	Viestenz-Smith Mountain Park

Recreation

Adult Athletics – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in-line hockey, soccer, lacrosse, and softball.

Batting Cages/Concessions – The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open daily during the summer months and during league and tournament play. Management of privately funded and operated food concession contract at Winona Pool, Kroh Park, Centennial Park, Loveland Sports Park and Barnes fields at Fairgrounds Park.

Hatfield Chilson Recreation/Senior Center – This multi-purpose facility is designed for all ages of guests for programmed instruction or drop-in use. The Recreation Center includes classrooms, party rooms, two gymnasiums, an indoor running track, an aerobics room, two weight training areas, a large cardio area, a spinning room, a 25-meter indoor pool, and a zero depth-entry leisure pool with a lazy river and two warm water spas.

Outdoor Aquatics – Outdoor Aquatics includes a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

Recreation Programs – A diverse selection of activities in crafts and cultural arts, dance, music, computers, day camp, tiny tots, preschool, cooking, martial arts and financial planning are offered as instructional programming. Outdoor recreation programs include horseback riding, canoeing, skiing, fishing, camping, and rock climbing for all ages.

Special Recreation Services – Provides social, educational, recreational, and health-related programs and services for residents with special needs and Loveland's senior population.

Youth Athletics – Offers year-round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in-line hockey, lacrosse and soccer.

DIVISION	DEPARTMENT
Recreation	Parks & Recreation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	53	-	-	-
CHARGES FOR SERVICE	3,328,518	3,235,410	3,235,410	3,401,770
OTHER	5,036	-	-	-
GENERAL FUND SUBSIDY	1,161,479	1,306,789	1,306,789	1,658,096
Total Revenue	\$ 4,495,086	\$ 4,542,199	\$ 4,542,199	\$ 5,059,866

EXPENSE BY Division/Program

General Fund

OUTDOOR AQUATICS				
WINONA POOL	113,327	143,068	143,068	163,458
NORTH LAKE SWIM BEACH	43,061	49,630	49,630	52,828
YOUTH ATHLETICS	368,046	399,104	399,104	419,430
ADULT ATHLETICS	253,996	282,427	282,427	281,639
CONCESSIONS/BATTING CAGES				
BATTING CAGES	25,976	32,324	32,324	33,971
CONCESSIONS	14,743	14,929	14,929	15,946
RECREATION PROGRAMS	572,031	570,143	570,143	698,495
SPECIAL RECREATION	337,552	319,318	319,318	375,597
RECREATION CENTERS	2,766,354	2,731,256	2,731,256	3,018,502
Total General Fund	\$ 4,495,086	\$ 4,542,199	\$ 4,542,199	\$ 5,059,866

EXPENSE BY CATEGORY

PERSONNEL SERVICES	3,150,867	3,343,644	3,343,644	3,724,921
SUPPLIES	202,601	199,350	199,350	209,450
PURCHASED SERVICES	235,815	225,411	225,411	264,241
ADMINISTRATIVE OVERHEAD	905,803	773,794	773,794	861,254
Total Expense	\$ 4,495,086	\$ 4,542,199	\$ 4,542,199	\$ 5,059,866

FTE	30.04	30.04	30.04	30.54

CHANGES COMPARED TO PRIOR YEAR ADOPTED

215,688	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
77,273	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
39,019	Increase in personnel services for non-benefitted salaries at the Recreation Center.
24,477	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
9,500	Increase in purchased services for credit card and bank fees.
8,070	Increase in purchased services for Senior Travel Program.
7,861	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
5,000	Increase in supplies for chemicals, drugs, and lab supplies.
3,924	Increase in supplies for janitorial supplies.
3,916	Increase in purchased services for pooled fleet utilization based on projected pool fleet usage.
3,840	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
70,499	<u>Core Changes</u>
53,493	Personnel Services
1,176	Supplies
5,643	Purchased Services
10,187	Administrative Overhead
48,600	<u>Funded Supplement</u>
48,600	0.50 FTE Day Camp Director - PT to FT (Recreation Specialist)

\$ 517,667 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	Equipment replacement for this division are listed under the Administration & Capital Division.
155,000	<u>Capital Projects</u>
155,000	Centennial Park Concessions

Golf

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. Golf operations also include the 9-hole mini-course at Cattail Creek for golfers and non-golfers to enjoy a golfing experience, and “games on the range” at Mariana Butte to attract new golfers and encourage additional rounds of golf. The Golf Fund accounts for the operation, maintenance and capital construction projects of all golf courses, and supervision of golf activities through golf professionals, and self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

FUND 375

Golf

DEPARTMENT

Parks & Recreation

		'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$	3,199,873	\$ 2,293,200	\$ 3,483,918	\$ 2,649,372
REVENUE					
INTERGOVERNMENTAL		278,508	-	-	-
CHARGES FOR SERVICE		3,733,557	3,928,825	3,928,825	4,031,201
INTEREST		35,844	48,930	48,930	50,290
OTHER		814	-	-	-
Total Revenue	\$	4,048,723	\$ 3,977,755	\$ 3,977,755	\$ 4,081,491
Total Resources	\$	7,248,596	\$ 6,270,955	\$ 7,461,673	\$ 6,730,863
EXPENSE BY Division/Program					
Enterprise Fund					
ADMINISTRATION		1,374,012	653,585	655,188	970,608
OLDE COURSE					
CLUBHOUSE		183,201	253,941	294,941	309,611
MAINTENANCE		713,412	1,200,588	1,237,588	999,487
CATTAIL CREEK					
CLUBHOUSE		188,954	198,483	198,483	152,358
MAINTENANCE		-	-	-	-
GOLF CART/RANGE		47,250	79,770	79,770	82,856
MARIANA BUTTE					
CLUBHOUSE		409,031	436,640	454,000	440,930
MAINTENANCE		687,638	1,154,860	1,719,951	1,137,989
PLAY/TEE MANAGEMENT		55,919	54,010	54,010	55,689
GOLF CART/RANGE		51,106	55,550	55,550	57,287
PLAY/ TEE MANAGEMENT		54,155	62,820	62,820	64,332
Total Enterprise Fund	\$	3,764,678	\$ 4,150,247	\$ 4,812,301	\$ 4,271,147
EXPENSE BY CATEGORY					
PERSONNEL SERVICES		1,712,221	2,022,757	2,022,757	2,165,466
SUPPLIES		496,341	665,990	663,990	665,990
PURCHASED SERVICES		495,112	372,696	390,696	385,585
ADMINISTRATIVE OVERHEAD		218,266	188,414	188,414	212,289
PAYMENT IN LIEU OF TAXES		111,526	107,000	107,000	109,675
DEBT SERVICE		724,572	-	-	-
TRANSFERS		6,640	-	1,603	-
CAPITAL		-	793,390	1,437,841	732,142
Total Expense	\$	3,764,678	\$ 4,150,247	\$ 4,812,301	\$ 4,271,147
ENDING FUND BALANCE	\$	3,483,918	\$ 2,120,708	\$ 2,649,372	\$ 2,459,716
FTE		12.75	14.00	14.00	14.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

85,222	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
23,611	Increase in personnel services for part-time salaries.
16,557	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
11,516	Increase in personnel services for Medical Leave Payout based on employee tenure.
10,245	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
7,972	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
4,364	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
2,675	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General Fund based on the revenue estimates.
(313,298)	Decrease in capital based on golf equipment replacement.
272,036	<u>Core Changes</u>
22,360	Personnel Services
553	Purchased Services
(2,927)	Administrative Overhead
252,050	Capital

\$ 120,900 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
649,098	<u>Equipment Replacement</u>
649,098	Clubhouse equipment & cart replacement.
-	<u>Capital Projects</u>
	There are no capital projects anticipated for this division.

Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. Revenues are used to fund land purchases and construction costs for the hike/bike trail that will circle the City upon completion, as well as connections to the Fort Collins and Berthoud trail systems. Recreation Trail System maintenance costs are also funded from the Conservation Trust Fund.

FUND 201	DEPARTMENT
Conservation Trust	Parks & Recreation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 3,828,968	\$ 4,183,668	\$ 4,334,971	\$ 3,499,956
REVENUE				
LOTTERY	685,301	725,000	725,000	740,000
INTERGOVERNMENTAL	5,234	-	-	388,190
INTEREST	46,800	65,460	65,460	26,250
Total Revenue	\$ 737,335	\$ 790,460	\$ 790,460	\$ 1,154,440
Total Resources	\$ 4,566,303	\$ 4,974,128	\$ 5,125,431	\$ 4,654,396
EXPENSE BY Division/Program				
Special Revenue Fund				
CONSERVATION TRUST	\$ 231,332	\$ 1,421,689	\$ 1,625,475	\$ 2,378,122
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	108,301	127,748	162,148	193,305
SUPPLIES	29,374	12,900	14,500	12,900
PURCHASED SERVICES	24,361	24,540	28,540	26,029
ADMINISTRATIVE OVERHEAD	10,668	10,841	10,841	20,504
CAPITAL	58,628	1,245,660	1,409,446	2,125,384
Total Expense	\$ 231,332	\$ 1,421,689	\$ 1,625,475	\$ 2,378,122
ENDING FUND BALANCE	\$ 4,334,971	\$ 3,552,439	\$ 3,499,956	\$ 2,276,274
FTE	0.92	0.92	1.25	1.25

CHANGES COMPARED TO PRIOR YEAR ADOPTED

879,724	Increase in capital based on the ten-year capital program.
41,310	Increase in personnel services for reallocation of 0.33 FTE in the middle of 2016.
9,539	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
11,816	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
14,044	<u>Core Changes</u>
12,431	Personnel Services
1,489	Purchased Services
124	Administrative Overhead

\$ 956,433 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
2,018,904	<u>Capital Projects</u>
2,018,904	Recreation Trail

Open Land

The Parks & Recreation Department administers and manages the Open Land Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of .25 cents, which was approved through 2043 and through capital expansion fees. There are currently 8,139 acres of open lands preserved through conservation easements, fee simple land ownership, and other partnerships held by Loveland's Open Lands Program.

FUND 202	DEPARTMENT
Open Space	Parks & Recreation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 14,861,691	\$ 9,782,371	\$ 12,892,794	\$ 6,064,377
REVENUE				
COUNTY OPEN SPACE TAX	2,360,615	1,836,000	1,836,000	2,844,663
INTERGOVERNMENTAL	3,208	-	-	382,679
INTEREST	165,908	175,810	175,810	45,483
OTHER	26,047	203,000	203,000	48,415
Total Revenue	\$ 2,555,778	\$ 2,214,810	\$ 2,214,810	\$ 3,321,240
Total Resources	\$ 17,417,469	\$ 11,997,181	\$ 15,107,604	\$ 9,385,617
EXPENSE BY Division/Program				
Special Revenue Fund				
OPEN LAND	\$ 4,524,675	\$ 4,907,854	\$ 9,043,227	\$ 4,240,339
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	308,520	531,780	536,080	615,252
SUPPLIES	40,796	41,800	57,400	67,400
PURCHASED SERVICES	550,267	140,804	422,844	162,048
ADMINISTRATIVE OVERHEAD	35,299	37,470	37,470	55,639
CAPITAL	3,589,793	4,156,000	7,989,433	3,340,000
Total Expense	\$ 4,524,675	\$ 4,907,854	\$ 9,043,227	\$ 4,240,339
ENDING FUND BALANCE	\$ 12,892,794	\$ 7,089,327	\$ 6,064,377	\$ 5,145,278
FTE	3.50	5.00	5.26	5.26

CHANGES COMPARED TO PRIOR YEAR ADOPTED

47,614	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
18,075	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
17,674	Increase in personnel services for reallocation of 0.26 FTE.
7,240	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
5,000	Increase in supplies for growth of Environmental Education and Open Lands & Trails programming.
(816,000)	Decrease in capital based on Open Lands acquisitions & development.
20,882	<u>Core Changes</u>
18,184	Personnel Services
600	Supplies
2,004	Purchased Services
94	Administrative Overhead
32,000	<u>Funded Supplement</u>
32,000	Open Lands Maintenance

\$ (667,515) TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
3,340,000	<u>Capital Projects</u>
3,340,000	Open Lands Acquisition & Restoration

Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure and/or projects using County Urban Growth Area (UGA) funds.

FUND 200	DEPARTMENT
Park Improvement	Parks & Recreation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 2,159,358	\$ 1,533,490	\$ 1,833,646	\$ 1,308,970
REVENUE				
UGA COUNTY PARK FEES	2,960	360	360	360
CHARGES FOR SERVICE	45,370	52,840	52,840	55,446
INTEREST	25,014	23,320	23,320	9,817
OTHER	6,945	-	-	-
Total Revenue	\$ 80,289	\$ 76,520	\$ 76,520	\$ 65,623
Total Resources	\$ 2,239,647	\$ 1,610,010	\$ 1,910,166	\$ 1,374,593
EXPENSE BY Division/Program				
Special Revenue Fund				
PARK IMPROVEMENT	\$ 406,001	\$ 310,000	\$ 601,196	\$ 100,000
EXPENSE BY CATEGORY				
SUPPLIES	5,250	-	-	-
CAPITAL	400,751	310,000	601,196	100,000
Total Expense	\$ 406,001	\$ 310,000	\$ 601,196	\$ 100,000
ENDING FUND BALANCE	\$ 1,833,646	\$ 1,300,010	\$ 1,308,970	\$ 1,274,593
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(210,000) Decrease in capital based on the ten-year capital program.

\$ (210,000) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

100,000 Capital Projects

100,000 Park Renovation Projects

Perpetual Care

This Fund's revenues come from interest earnings on the fund balance, perpetual care fees paid at the time of interment, and a portion of fees paid for columbarium niches/crematoriums. Funds are specifically earmarked for use in the general preservation of the interment sites and grounds, walks, roadways, boundaries and structures so that the grounds shall remain and be reasonably cared for as cemetery grounds in perpetuity.

Fund 140	DEPARTMENT
Perpetual Care	Parks & Recreation

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 2,784,840	\$ 2,737,039	\$ 2,758,828	\$ 2,819,474
REVENUE				
PERPETUAL CARE PAYMENTS	39,200	35,100	35,100	39,000
COLUMBARIUM/CREMATORIALS	25,050	26,600	26,600	27,555
INTEREST	32,714	40,970	40,970	40,970
Total Revenue	\$ 96,964	\$ 102,670	\$ 102,670	\$ 107,525
Total Resources	\$ 2,881,804	\$ 2,839,709	\$ 2,861,498	\$ 2,926,999
EXPENSE BY Division/Program				
Special Revenue Fund				
PERPETUAL CARE	\$ 122,976	\$ -	\$ 42,024	\$ -
EXPENSE BY CATEGORY				
CAPITAL	122,976	-	42,024	-
Total Expense	\$ 122,976	\$ -	\$ 42,024	\$ -
ENDING FUND BALANCE	\$ 2,758,828	\$ 2,839,709	\$ 2,819,474	\$ 2,926,999
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- There are no changes over prior year adopted.

\$ - **TOTAL CHANGE**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects in this division.

Cultural Services

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events. The Department includes the Loveland Museum/Gallery, the Rialto Theater Center and the Art in Public Places program. The Museum/Gallery serves as a regional cultural center by collecting Loveland's history and by presenting art and history exhibits and events. The Rialto Theater Center presents a variety of performing arts and films in the historic theater and is a premiere rental facility for special events in the Devereaux and Hach rooms. The Art in Public Places program commissions work for public spaces and buildings and cares for the 447 interior and exterior pieces in the City's collection. More than half of the collection has been donated to the City by individual donors and arts organizations.

Two citizen advisory boards, the Cultural Services Board and the Visual Arts Commission, assist the Department.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Provide High Quality Cultural Opportunities (GP 7 & 18)				
Provide community-wide cultural events.	Attendance at summer outdoor concert events.	7800	7800	7800
	Attendance at community-wide events.	11000	11,000	6400
Institute a docent program at the Museum/Gallery.	# of volunteers trained as docents.	20	20	20
Preserve Loveland's History (GP 4)				
Present artifacts representing Loveland's history.	# of users for outreach trunks.	1600	1500	1700
Offer Lone Tree School summer programs and events and school rentals.	# of participants.	900	1100	1200
Integrate Art Into Everyday Lives of Lovelanders (GP 14b)				
Partner with the Thompson R2J School District.	Participation in residency programs.	unknown	620	800
Provide high-quality cultural opportunities at Museum/Gallery.	Attendance at Museum.	50,000	50,000	50,000
Provide high-quality cultural opportunities at Rialto Theater.	Attendance at Rialto Theater.	40,000	45,000	45,000
Enhance the City with public art.	# of pieces of art in public spaces.	425	435	445
Further Develop Loveland's Identity As An Art Community (GP 18)				
Offer tours of the Museum/Gallery and Rialto Theater to visitors and residents.	# of participants in tours.	1100	1517	1800
Promote Art in Public Places	# of promotional materials distributed.	3500	3500	3500
Providing Funding Stream to Meet City Council Sustainability Goals				
Financial sustainability of Cultural Facilities: Loveland Museum/Gallery, Lone Tree Schoolhouse and Rialto Theater.	Memberships	10%	10%	10%
	Sponsorships	5%	40%	5%
	Donations	5%	11%	5%
Number of Museum/Gallery and Lone Tree Schoolhouse Rentals.	# of Non-profit Rentals.	10	10	9
	# of For-Profit Rentals.	10	10	10
	# of Private Rentals.	4	5	5
	# of Complimentary Rentals.	40	40	37
Number of Rialto Theater Rentals.	# of Events.	172	170	180
Monetary donations received for the Rialto Theater Center		\$24,000	\$88,500	\$20,000

Cultural Services Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
INTERGOVERNMENTAL	9,680	-	-	-	-		
PROGRAM REVENUE	295,387	199,100	199,100	272,501	36.9%		
DONATIONS	59,240	42,000	102,000	60,000	42.9%		
OTHER	85,009	72,670	72,670	104,100	43.3%		
TRANSFERS	25,000	25,000	25,000	25,000	0.0%		
GENERAL FUND SUBSIDY	1,506,246	1,582,403	1,653,605	1,710,595	8.1%		
Total General Fund Revenue	\$ 1,980,562	\$ 1,921,173	\$ 2,052,375	\$ 2,172,196	13.1%		
Special Revenue Fund							
1% FOR THE ARTS	310,557	376,314	596,707	469,680	24.8%		
INTEREST	1,205	797	797	797	0.0%		
OTHER	5,000	-	-	-	-		
Total Special Revenue	\$ 316,762	\$ 377,111	\$ 597,504	\$ 470,477	24.8%		
Total Revenue	\$ 2,297,324	\$ 2,298,284	\$ 2,649,879	\$ 2,642,673	15.0%		
EXPENSES BY FUND							
General Fund							
MUSEUM/GALLERY	1,160,659	1,165,927	1,218,027	1,328,038	13.9%	7.33	7.22
RIALTO THEATER	819,903	755,246	834,348	844,158	11.8%	4.54	4.66
Total General Fund	\$ 1,980,562	\$ 1,921,173	\$ 2,052,375	\$ 2,172,196	13.1%	11.87	11.88
Special Revenue Fund							
ART IN PUBLIC PLACES	\$ 167,400	\$ 327,407	\$ 327,407	\$ 328,309	0.3%	0.63	0.62
Total Expense	\$ 2,147,962	\$ 2,248,580	\$ 2,379,782	\$ 2,500,505	11.2%	12.50	12.50
EXPENSES BY CATEGORY							
PERSONAL SERVICES	985,690	1,017,081	1,018,898	1,162,113	14.3%		
SUPPLIES	176,337	159,847	164,130	119,677	-25.1%		
PURCHASED SERVICES	474,285	401,134	504,636	418,072	4.2%		
ADMINISTRATIVE OVERHEAD	458,374	444,688	444,688	614,813	38.3%		
CAPITAL	53,276	225,830	247,430	185,830	-17.7%		
Total Expense	\$ 2,147,962	\$ 2,248,580	\$ 2,379,782	\$ 2,500,505	11.2%		

Museum Administration

The mission of the Museum/Gallery is to promote and enrich quality of life by providing diverse cultural experiences through history, artistic expression and community celebration.

DIVISION	DEPARTMENT
Museum Administration	Cultural Services

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	10,000	-	-	-
DONATIONS	39,240	12,000	12,000	10,000
ADMISSION SALES	21,736	15,000	15,000	22,000
RENTAL	3,283	1,500	1,500	2,000
MEMBERSHIPS	16,910	13,000	13,000	20,000
PROGRAMS	34,078	10,000	10,000	25,000
OTHER	12,206	11,000	11,000	11,000
GENERAL FUND SUBSIDY	1,023,206	1,103,427	1,155,527	1,238,038
Total Revenue	\$ 1,160,659	\$ 1,165,927	\$ 1,218,027	\$ 1,328,038

EXPENSE BY Division/Program

General Fund

MUSEUM ADMINISTRATION				
GENERAL OPERATIONS	1,064,289	1,069,808	1,108,308	1,253,348
YOUTH CLASSES	6,635	5,000	5,000	5,000
HISTORY EXHIBITS	19,563	49,191	42,974	21,290
ART EXHIBITS	54,119	38,400	48,400	38,400
COLLECTIONS	-	3,528	5,345	-
EVENTS, CLASSES, & PROGRAMS	16,053	-	8,000	10,000
Total Expense	\$ 1,160,659	\$ 1,165,927	\$ 1,218,027	\$ 1,328,038

EXPENSE BY CATEGORY

PERSONNEL SERVICES	600,827	626,985	628,802	705,295
SUPPLIES	121,854	128,907	132,690	96,310
PURCHASED SERVICES	135,841	152,152	177,052	132,241
ADMINISTRATIVE OVERHEAD	302,137	257,883	257,883	394,192
CAPITAL	-	-	21,600	-
Total Expense	\$ 1,160,659	\$ 1,165,927	\$ 1,218,027	\$ 1,328,038

FTE	7.13	7.33	7.43	7.22

CHANGES COMPARED TO PRIOR YEAR ADOPTED

122,956	Increase in administrative overhead for costs allocated by Facilities Management due to the addition of the Museum Collections Storage
66,026	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
17,101	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
12,495	Increase in personnel services for Insurance Benefits due to historical
10,000	Increase in purchased services for the Cherry Pie Festival, Halloween Event, and Lone Tree Summer School program.
(2,826)	Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
(76,310)	Decrease in personal services, supplies, and purchased services for a one-time approved supplement in 2016 for Museum Collections Storage Building Moving Expenses.
(431)	<u>Core Changes</u>
76,099	Personnel Services
(41,597)	Supplies
(31,185)	Purchased Services
(3,748)	Administrative Overhead
13,100	<u>Funded Supplement</u>
9,000	Patron Management Software
4,100	Publishing of Alabaster Industry Book
\$ 162,111	TOTAL CHANGE

OTHER INFORMATION

20,660	<u>Unfunded Supplements</u>
20,660	Museum Collections Storage Supplies
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Rialto Theater Center

Since the renovation and reopening in February 1996, the historic theater has become a popular venue for theater, dance, concerts, movies, lectures, and children's programming. Rental use of the theater continues to grow as well, and several community performing arts groups have adopted the Rialto as their home theater.

DIVISION		DEPARTMENT		
Rialto Theater		Cultural Services		
	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	(320)	-	-	-
DONATIONS	20,000	30,000	90,000	50,000
TICKET SALES	157,207	84,000	84,000	164,150
RESTORATION FEE	44,777	54,600	54,600	19,600
RENTAL	61,048	56,320	56,320	61,600
CONCESSIONS	20,679	22,500	22,500	21,251
ADVERTISING	-	-	-	500
OTHER	8,472	3,850	3,850	29,500
TRANSFERS	25,000	25,000	25,000	25,000
GENERAL FUND SUBSIDY	483,040	478,976	498,078	472,557
Total Revenue	\$ 819,903	\$ 755,246	\$ 834,348	\$ 844,158
EXPENSE BY Division/Program				
General Fund				
RIALTO THEATER CENTER				
THEATER OPERATIONS	744,473	671,996	751,098	486,734
EVENTS CENTER	75,430	83,250	83,250	63,371
SHOWS & EVENTS	-	-	-	140,492
OUTSIDE THEATER	-	-	-	10,154
PARTNER SHOWS & EVENTS	-	-	-	143,407
Total Expense	\$ 819,903	\$ 755,246	\$ 834,348	\$ 844,158
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	318,987	322,470	322,470	388,117
SUPPLIES	50,137	24,690	25,190	17,117
PURCHASED SERVICES	272,129	174,469	253,071	211,109
ADMINISTRATIVE OVERHEAD	151,574	183,617	183,617	217,815
CAPITAL	27,076	50,000	50,000	10,000
Total Expense	\$ 819,903	\$ 755,246	\$ 834,348	\$ 844,158
FTE	4.54	4.54	4.54	4.66

CHANGES COMPARED TO PRIOR YEAR ADOPTED

80,194	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
20,000	Increase in purchased services for the Foote Lagoon Concert Series.
18,446	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
16,849	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
4,630	Increase in purchased services for production costs.
9,100	Increase in purchased services for artist fees.
(5,170)	Decrease in supplies for equipment replacement moved to capital.
(40,000)	Decrease in capital based on the ten-year capital program.
(15,137)	<u>Core Changes</u>
(14,547)	Personnel Services
(2,403)	Supplies
2,910	Purchased Services
(1,097)	Administrative Overhead

\$ 88,912 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
10,000	<u>Equipment Replacement</u>
10,000	Begin conversion theatrical lights to LED
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Art in Public Places Fund

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art.

FUND 205	DEPARTMENT
Art in Public Places	Cultural Services

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
BEGINNING FUND BALANCE	\$ 74,143	\$ 203,803	\$ 223,505	\$ 493,602
REVENUE				
1% FOR THE ARTS	310,557	376,314	596,707	469,680
INTEREST	1,205	797	797	797
OTHER	5,000	-	-	-
Total Revenue	\$ 316,762	\$ 377,111	\$ 597,504	\$ 470,477
Total Resources	\$ 390,905	\$ 580,914	\$ 821,009	\$ 964,079
EXPENSE BY Division/Program				
SPECIAL REVENUE FUND				
ART IN PUBLIC PLACES	\$ 167,400	\$ 327,407	\$ 327,407	\$ 328,309
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	65,876	67,626	67,626	68,701
SUPPLIES	4,346	6,250	6,250	6,250
PURCHASED SERVICES	66,315	74,513	74,513	74,722
ADMINISTRATIVE OVERHEAD	4,663	3,188	3,188	2,806
CAPITAL	26,200	175,830	175,830	175,830
Total Expense	\$ 167,400	\$ 327,407	\$ 327,407	\$ 328,309
ENDING FUND BALANCE	\$ 223,505	\$ 253,507	\$ 493,602	\$ 635,770
FTE	0.84	0.63	0.63	0.62

CHANGES COMPARED TO PRIOR YEAR ADOPTED

902	<u>Core Changes</u>
1,075	Personnel Services
209	Purchased Services
(382)	Administrative Overhead

\$ 902 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Loveland Public Library

The mission of the Library is to inform, to enrich, and to inspire, thereby engaging and strengthening the community. Providing quality customer service in a changing environment has continued to be the focus. This department is creating a welcoming community center for lifelong learning, entertainment, information and enrichment for all ages in the renovated and expanded library as well as providing services that reach out in the community. In January 2016 the library's rebranding project culminated with a logo, tagline and website. The brand message is the library provides its community members access to space, information, and resources; and non-judgmental assistance and the tagline is "Where you can!" Specific programs are described in the following division summaries.

Outcome	Performance Measure	2015 Actual	2016 Revised	2017 Projected
Provide free access to the world of information through up-to-date technology and training. (GP 15)				
Quality technology services available.	# of people/hours using public access computers .	53,899/ 55,002	65,000/ 55,000	65,000/ 60,000
Remote access to library catalog	# of user sessions	490,702	490,000	500,000
Variety of introductory technology trainings	# of classes and attendance	171/1160	168/1100	175/1150
Provide children with opportunities to be exposed to quality literacy activities. (GP 15 & 18)				
Maintain number of outreach story times provided outside the Library.	# of story times outside Library/attendance.	158/3743	165/4000	170/4100
Increase attendance at in-house story times by varying themes and crafts.	# of sessions/participants.	652/25,490	652/25,500	655/25,600
Continue to work with City and community to offer quality programming for children.	# of programs/attendees.	1034/41,067	1190/41,200	1200/41,400
Provide a separate, safe, and inviting place for tweens and teens to read, listen to music, and to gather for fun and homework assistance. (GP 15 & 18)				
Offer attractive and functional space for tweens/teens to congregate.	# of teens/tweens afterschool attendance.	7452	8100	8200
Develop collection of materials attractive to tweens and teens.	# of circulation of teen materials.	35,211	37,000	37,100
Continue to offer quality programming for tweens and teens.	# of teen/tween outreach and in-house programs & attendance.	147/3441	150/3500	150/3600
Provide resources to support life-long learning. (GP 14)				
Provide print, media, and electronic resources that enrich people's lives	Circulation per capita of adult fiction and non-fiction books, DVDs, CDs, and downloadable items including Overdrive, Hoopla, and OneClick Digital.	5.2	5.5	5.5
Present variety of free adult programs on topics of interest (gardening, finance, crafts, nature, travel, health, etc.)	# of adult programs/attendance.	368/9092	360/9200	360/9200
Promote the usage of the online databases to assist patrons in finding information.	# of searches and page hits in electronic databases	660,227	600,000	600,000
Provide patrons with additional materials through resource sharing with inter-library loans and Prospector services	Number of items borrowed	11,275	14,000	15,000
	Number of items lent	20,046	20,110	20,250

Library Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
CHARGES FOR SERVICE	24,727	24,000	24,000	25,000	4.2%		
FINES & PENALTIES	60,295	60,500	60,500	50,400	-16.7%		
INTERGOVERNMENTAL	19,793	18,602	18,602	18,793	1.0%		
DONATIONS	40,506	20,000	38,793	35,000	75.0%		
OTHER	851	600	600	-	-100.0%		
GENERAL FUND SUBSIDY	3,012,655	3,150,823	3,205,057	3,617,602	14.8%		
Total Revenue	\$ 3,158,827	\$ 3,274,525	\$ 3,347,552	\$ 3,746,795	14.4%		
EXPENSES BY DIVISION							
ADMINISTRATION & TECH SRVS.	1,286,947	1,218,415	1,438,580	1,723,961	41.5%	7.77	7.90
ADULT SERVICES	613,586	635,044	531,424	586,515	-7.6%	6.38	6.38
CHILDREN SERVICES	397,059	439,794	396,754	408,000	-7.2%	5.39	5.46
CUSTOMER SERVICES	362,043	358,112	358,112	410,000	14.5%	5.14	5.26
TECHNOLOGY	287,296	418,030	422,230	389,434	-6.8%	4.13	4.13
TEEN SERVICES	211,896	205,130	200,452	228,885	11.6%	3.25	3.25
Total Expense	\$ 3,158,827	\$ 3,274,525	\$ 3,347,552	\$ 3,746,795	14.4%	32.06	32.38
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	1,999,164	2,153,262	2,152,662	2,341,404	8.7%		
SUPPLIES	293,860	231,415	276,292	223,795	-3.3%		
PURCHASED SERVICES	252,410	244,526	273,276	447,609	83.1%		
ADMINISTRATIVE OVERHEAD	613,393	531,905	531,905	636,687	19.7%		
CAPITAL	-	113,417	113,417	97,300	-14.2%		
Total Expense	\$ 3,158,827	\$ 3,274,525	\$ 3,347,552	\$ 3,746,795	14.4%		

Administration & Technical Services

This division includes the library director and administrative staff that provide overall management for the library including volunteer coordination and some adult programming. The Library Substitutes who work in all public service divisions are also included in this division. Technical Services including the acquisition, cataloging and processing of new items is also in this division.

Our goals focus on improving customer service to all segments of our population and increasing visibility and collaboration outside the library.

Library volunteers contributed over 6,000 hours of service in a variety of capacities in 2015. Volunteers deliver to homebound residents, greet visitors at the entrance, process new books, teach classes, assist with genealogy research and more.

In addition to volunteer coordination, a half-time Librarian I schedules, promotes and hosts a number of craft classes and free programs on topics including history, gardening, nature, genealogy, classical music and philosophy.

The library staff is implementing the strategic plan approved by the Library Board on November 20, 2014 and will be updating it for the next three years. Key elements of the plan include:

- Conducting community analysis
- Targeting outreach services to the bilingual community and other underserved segments of the community
- Promoting our traditional and new services with increased visibility outside the library featuring the LIMO, a pedal-powered mobile outreach vehicle.
- Rebranding the library with the tagline “where you can” to create a fresh, modern and consistent image
- Increasing staff training to stay current with 21st century library trends.

Technical Services (TS) was reorganized in 2015 and has improved productivity, eliminated the cataloging backlog and cooperated with public service staff to reclassify and relabel all music CDs by genre.

DIVISION		DEPARTMENT		
Administration & Technical Services		Library		
	‘15 Actual	‘16 Adopted Budget	‘16 Revised Budget as of July 1st	‘17 Budget
REVENUE				
STATE AID TO LIBRARIES GRANT	18,793	18,602	18,602	18,793
DONATIONS	40,506	20,000	38,793	35,000
OTHER	689	600	600	-
GENERAL FUND SUBSIDY	1,226,959	1,179,213	1,380,585	1,670,168
Total Revenue	\$ 1,286,947	\$ 1,218,415	\$ 1,438,580	\$ 1,723,961
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	527,353	527,293	527,293	584,159
SUPPLIES	28,354	24,960	242,125	196,640
PURCHASED SERVICES	117,847	134,257	137,257	306,475
ADMINISTRATIVE OVERHEAD	613,393	531,905	531,905	636,687
Total Expense	\$ 1,286,947	\$ 1,218,415	\$ 1,438,580	\$ 1,723,961
FTE	7.65	7.77	7.77	7.90

CHANGES COMPARED TO PRIOR YEAR ADOPTED

177,420	Increase in supplies due to reallocation of Library books from other divisions.
50,122	Increase in cost allocations from Facilities Management.
28,998	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
24,245	Increase in cost allocations from Finance.
17,344	Increase in cost allocations from City Attorney.
(2,000)	Decrease in supplies for a one-time supplemental for community outreach approved in 2016.
37,207	<u>Core Changes</u>
27,868	Personnel Services
(3,740)	Supplies
8	Purchased Services
13,071	Administrative Overhead
172,210	<u>Funded Supplements</u>
172,210	Flatirons Library Consortium (FLC)
\$ 505,546	TOTAL CHANGE

OTHER INFORMATION

219,688	<u>Unfunded Supplements</u>
214,688	Offsite Library Kiosk
5,000	Adult Programing
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Adult Services

The Adult Services Division is responsible for helping individuals looking for assistance with personal questions, lifelong learning, and entertainment needs. To accomplish this, the department offers reference services, print resources, audio visual media, electronic collections, and community outreach and engagement.

One of the main tasks of Adult Services is providing reference assistance. Reference assistance is offered face to face, over the phone, by email, and chat. The Business Librarian partners with several community partners to schedule business consultations. In addition, the librarian offers in depth business research for patrons on request. On average the librarian meets with 12 clients per month and spends over 30 hours a month doing research.

The Adult Services team also provides historical and genealogical research. The department has been able to partner with the Larimer County Genealogical Society to provide weekly genealogy research assistance. The department offers the Download Coach service which enables patrons to receive one-on-one training sessions to learn to use the library's downloadable resources on their mobile technology.

The Adult Service team continues to do overall collection development for all adult resources. This includes print fiction and non-fiction, downloadable eBooks and audio books with Overdrive, books on CD, DVDs, and Music CDs. This centralized adult collection development allows the department to leverage the expertise of the staff and collection analytics to build robust print and digital collections. Currently, the library has a 5.2 item circulation per capita rate. The department is also responsible for purchasing the adult electronic resources. The department continues to offer strong downloadable resources for the Loveland community. These resources include Hoopla, OneClick Digital, Zinio Magazines, and Universal Class. Over 56,000 items were downloaded in 2015; this was up from 39,000 in 2014. The Adult Services department also continues to manage the majority of online database resources. Resources include Morningstar, Valueline, Mango Languages, Demographics Now, AtoZ Database, and Ancestry.com. In 2015, people did over 600,000 searches in the Adult Services databases; this is double from 2014.

The Adult Services provides outreach services through interlibrary loan, homebound delivery, and yellow shelves service. The homebound delivery service is provided by a librarian and several volunteers. They deliver materials to homebound individuals and to group living facilities. In 2015, the outreach team placed 6,767 items in the hands of individuals who would otherwise not have been able to access the library collection. They delivered to 100 people per month. The outreach service librarian and volunteers also placed more than 5300 items with the yellow shelf service. The interlibrary loan and outreach services provide value added services to the residents of Loveland. The Adult Services staff also engages with the Loveland community through a variety of adult programs. This includes Tales on Tap, a partnership with Grimm Brothers Brewhouse, a Local Author Showcase, Dios De los Muertos, and an adult summer reading program. These programs were attended by over 700 people during the year.

DIVISION	DEPARTMENT
Adult Services	Library

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
INTERGOVERNMENTAL	1,000	-	-	-
GENERAL FUND SUBSIDY	612,586	635,044	531,424	586,515
Total Revenue	\$ 612,586	\$ 635,044	\$ 531,424	\$ 586,515
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	413,631	451,170	451,170	497,341
SUPPLIES	118,674	103,620	-	-
PURCHASED SERVICES	81,281	80,254	80,254	89,174
Total Expense	\$ 613,586	\$ 635,044	\$ 531,424	\$ 586,515
FTE	6.38	6.38	6.38	6.38

CHANGES COMPARED TO PRIOR YEAR ADOPTED

28,813	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
(103,620)	Decrease in supplies for reallocation of Library books budget to the Administration Division
26,278	<u>Core Changes</u>
17,358	Personnel Services
8,920	Purchased Services

\$ (48,529) TOTAL CHANGE

OTHER INFORMATION

39,171	<u>Unfunded Supplements</u>
29,171	Library Aide (Part-Time)
10,000	Shelving & Fixtures
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Children Services

This Division provides programs for children ranging from birth to 10 years of age. Six weekly lapsit programs for babies-toddlers and 7 weekly story time programs for toddlers-preschoolers are provided, along with 2 weekly playgroup sessions for caregivers and young children. Enrichment programs for school age children are provided after school and on weekends. School Out Science programs are a huge hit with families who look forward to learning through hands-on experiments with their children. Waggin' Tales, a program comprised of licensed therapy dogs who read with beginning readers and reluctant readers, reached over 600 children and adults during the 2015-2016 school year. We introduced a Music & Movement program at the Outlets at Loveland this Spring and have been pleased with the overwhelmingly positive community response we've received. In 2015, the total attendance at programs in the Children's Division was more than 42,000.

The Division works with schools to provide programs, tours and family nights here at the library as well as similar programs at various school locations. Staff members participate in the Thompson School District Read Aloud Day, Conrad Ball's Preschool Literacy Fair, and a variety of community events such as Children's Day, Family Fun Fest, and Loveland Lights. During the 2015-2016 school year, the department hosted 11 library tours with 711 children attending these tours. Staff also provide opportunities to Spanish speaking parents both in the public schools and also in the library.

The outreach librarian works with staff at Lago Vista, Maple Terrace, and Corner To Corner to provide literacy services to elementary students outside of the regular school day. Staff from Children's services also collaborate with outside agencies such as the Kids Read project. The Kids Read project, which launched in 2015, provides positive reading practice for developing readers outside the classroom. The University of Northern Colorado, Thompson School District, and the Loveland Library developed the program. During the school year, over 1,000 children participated in Kids Read.

Every year the library provides a Summer Reading Program in an effort to keep children reading over the summer months. Hundreds of free books and "Super Reader" yard signs are given away to encourage reading. In addition to an array of in-house programs, the Travelling Storyteller presents an engaging storytime with activities at various parks throughout Loveland. This year we're hosting an evening Story Teller in the Park hoping to reach families with working parents. 2015 saw the continuation of a Winter Reading Program in collaboration with the Colorado Eagles Hockey Team. Children and teens who completed reading goals had a chance to win free game tickets as well as a ride in the Fanboni.

The use of books, CDs, DVDs and computers are important reasons people visit the library. The special AWE computers loaded with educational activities for the little ones logged over 15,000 sessions lasting more than 6,531 total hours in 2015. Tumblebooks, an online eBook service for children, registered over 8,184 views last year. We continue to offer on-line databases for our families to use including WorldBook and PebbleGo.

DIVISION

Children Services

DEPARTMENT

Library

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
GENERAL FUND SUBSIDY	397,059	439,794	396,754	408,000
Total Revenue	\$ 397,059	\$ 439,794	\$ 396,754	\$ 408,000
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	325,292	371,379	371,379	398,542
SUPPLIES	64,241	61,000	7,010	4,000
PURCHASED SERVICES	7,526	7,415	18,365	5,458
Total Expense	\$ 397,059	\$ 439,794	\$ 396,754	\$ 408,000
FTE	5.39	5.39	5.46	5.46

CHANGES COMPARED TO PRIOR YEAR ADOPTED

19,385	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
(57,500)	Decrease in supplies for reallocation of Library books budget to the Administration Division
6,321	<u>Core Changes</u>
7,778	Personnel Services
500	Supplies
(1,957)	Purchased Services
\$ (31,794)	TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements for division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Customer Services

The Customer Service (CS) Division is the first point of contact for all library customers. Customer Service staff process all library cards and requests for library materials; they collect all fines and fees on overdue, lost or damaged materials, check materials in and out, and return them to the shelves. Customer service staff also handle any patron disputes regarding library materials that are returned late/damaged and materials that are lost, as well as all accounts that are sent to collection.

In 2015, more than 400,000 people came to the Loveland Public Library. CS staff issued 6,020 new customers with library cards (an increase of 21% compared to 2014).

The Customer Service Division is also in charge of processing Prospector requests (materials loaned to and borrowed from other libraries.) Membership in the Prospector consortium began in May 2014 and has been steadily increasing in popularity as awareness of this new service has grown. In 2015, the Loveland Public Library borrowed an average of 1,000 items per month from other libraries in Colorado and Wyoming. In 2016, so far, our customers have borrowed an average of 1,200 items from Prospector libraries, which is an increase of 20%.

DIVISION	DEPARTMENT
Customer Services	Library

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
FINES & PENALTIES	60,295	60,500	60,500	50,400
OTHER	162	-	-	-
GENERAL FUND SUBSIDY	301,586	297,612	297,612	359,600
Total Revenue	\$ 362,043	\$ 358,112	\$ 358,112	\$ 410,000
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	335,237	341,952	341,352	390,256
SUPPLIES	11,301	2,000	2,000	2,000
PURCHASED SERVICES	15,505	14,160	14,760	17,744
Total Expense	\$ 362,043	\$ 358,112	\$ 358,112	\$ 410,000
FTE	5.08	5.14	5.14	5.26

CHANGES COMPARED TO PRIOR YEAR ADOPTED

35,229 Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.

15,659 Core Changes

13,075 Personnel Services

2,584 Purchased Services

1,000 Funded Supplements

1,000 Flatirons Library Consortium (FLC)

\$ 51,888 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements for division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Technology and Innovation

The main area of responsibility of this division is to maintain the Library's patron and staff technology. The types of technology provided continues to grow with programs on coding, robotics, 3D printing and photography offered.

Currently the Library has over 120 public access computers divided among Adult Services, Teen, Children's and the three computer labs: iLearn, iExplore, and iCreate. iLearn is a 15 person dedicated classroom. The Library offers a variety of free classes including, but not limited to, Internet basics, email, e-readers, resume building, Word, Excel and PowerPoint. Through additional partnerships with the Larimer County Workforce Center and Mathews House in Fort Collins we are able to provide more than 12 courses a month. iExplore has 47 computer stations open to the general public. Users look for jobs, write resumes, read email and generally surf the web. iCreate is a two station multimedia lab where patrons can create and edit documents, graphics, video or audio. Library staff are available for technical assistance in iCreate, and do offer scheduled appointments for more in-depth training and help. Currently two 3D-Printers and a Very Large Printer are available

The library continues to be a point of contact for Library patrons' questions and inquiries on e-readers, tablets, and smartphones. Citizens are able to bring in their electronic devices and get instruction on their technology.

Early in 2016 management of the equipment in the cable room and Council Chambers moved from the Library to City IT. Library staff continue to broadcast live, record and store City Council and Planning Commission meetings for Channel 16, the City government access station through Comcast and for streaming on the internet. Library experts also help other departments in the city with their audio and visual needs.

DIVISION	DEPARTMENT
Technology	Library

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
CHARGES FOR SERVICE	24,727	24,000	24,000	25,000
GENERAL FUND SUBSIDY	262,569	394,030	398,230	364,434
Total Revenue	\$ 287,296	\$ 418,030	\$ 422,230	\$ 389,434

EXPENSE BY CATEGORY

PERSONNEL SERVICES	226,223	273,728	273,728	259,218
SUPPLIES	50,033	23,385	23,385	21,005
PURCHASED SERVICES	11,040	7,500	11,700	11,911
CAPITAL	-	113,417	113,417	97,300
Total Expense	\$ 287,296	\$ 418,030	\$ 422,230	\$ 389,434

FTE	4.13	4.13	4.13	4.13

CHANGES COMPARED TO PRIOR YEAR ADOPTED

4,411	Increase in purchased services for copier, printer, and projector maintenance.
(1,277)	Decrease in personnel services for Insurance Benefits due to historical enrollment.
(16,117)	Decrease in capital based on equipment replacement plan.
(15,613)	<u>Core Changes</u>
(13,233)	Personnel Services
(2,380)	Supplies

\$ (28,596) TOTAL CHANGE

OTHER INFORMATION

15,420	<u>Unfunded Supplements</u>
15,420	Microsoft Windows & Office (for public computers)
97,300	<u>Equipment Replacement</u>
8,600	Printers
4,500	Audio/Visual
40,000	ILS System
3,500	Staff Hardware
40,700	Patron Hardware
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Teen Services

The Teen Services Division provides tweens and teens in 6th-12th grade a safe, engaging place to access print and digital information, spend time with friends and participate in a wide variety of programming. The library's teen collection includes books, movies, music, Spanish titles, video games, manga, magazines, audiobooks and eResources. Computers, iPads, gaming systems and study rooms are available for reservation and snacks are provided through a partnership with the Larimer County Food Bank and The Friends of the Loveland Public Library. Since the start of 2016, over 3,700 teens have come into the library afterschool between the hours of 3-4pm, marking a 42% increase in traffic in the last year alone.

An average of 12 programs were offered each month in 2015, with a yearly attendance of 3,441 teens. These programs included robotics, coding, circuitry, crafting, creative writing, chess, anime, and cooking. Teens who participate in library programming discover new interests, build new skills and make new friends in a non-competitive, no-cost environment. The Teen Division also facilitated an author visit, in partnership with the local school district, with award-winning children's author Margaret Peterson Haddix. This visit gave teens and their families a chance to meet a famous author and learn about the writing process first-hand.

Outreach continues to be a strong focus as staff reach outside of the library walls to meet the needs of community teens. Teen librarians increased outreach with the local school district by over 600% since 2014, regularly collaborating with school librarians and teachers to promote library services in the classrooms of over 1700 middle and high school students. The Common Read program, offered jointly with Loveland Public Library and Thompson Valley High School, encouraged awareness around the topic of bullying through book discussions, guest speakers, trivia and give-aways. Finally, a new partnership with Platte Valley Youth Services Center, a detention center serving Larimer County teens, has enabled staff to serve at-risk teens with a focus on literacy and relationship-building.

In 2015, the library debuted a new digital platform to enable patrons to complete the annual summer reading program online with avatars, games, badges and media for all ages. This popular program provides incentives, such as technology prizes and coupons to local businesses, to keep teens reading over the summer so that they're ready to jump back into learning in the fall. Teens were able to virtually log 7,314 hours of reading, 244 hours of volunteering and 238 hours of experiencing things in their community. In addition to participating online, teens also came to the library to engage with activities, presenters and events.

The Teen Division released a new webpage in January 2015. This webpage offers teens access to digital resources including library databases, eBooks, homework tools and information on a wide range of teen-specific topics including college, driving, bullying, finances and more. Also featured on the webpage is a Digital Makerspace with tools, maker activities and instructions designed to help teens develop 21st century skills in the areas of technology literacy, collaboration and innovation. Finally, staff have made huge strides in reaching teens using social media. Over the past year, the Teen Division has increased participation on Twitter, Facebook, Pinterest and Instagram by over 200% to reach a total of 464 followers. Most recently, teen librarians have begun blogging on Tumblr, in an effort to reach teens where they are online, and look forward to monitoring this approach in the coming year.

DIVISION

Teen Services

DEPARTMENT

Library

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
GENERAL FUND SUBSIDY	211,896	205,130	200,452	228,885
Total Revenue	\$ 211,896	\$ 205,130	\$ 200,452	\$ 228,885
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	171,428	187,740	187,740	211,888
SUPPLIES	21,257	16,450	1,772	150
PURCHASED SERVICES	19,211	940	10,940	16,847
Total Expense	\$ 211,896	\$ 205,130	\$ 200,452	\$ 228,885
FTE	3.25	3.25	3.25	3.25

CHANGES COMPARED TO PRIOR YEAR ADOPTED

21,922	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
15,000	Increase in purchased services for the annual Youth Advisory Commission (YAC) trip to Washington D.C.
(16,300)	Decrease in supplies for reallocation of Library books budget to the Administration Division
3,133	<u>Core Changes</u>
2,226	Personnel Services
907	Purchased Services

\$ 23,755 TOTAL CHANGE**OTHER INFORMATION**

15,168	<u>Unfunded Supplements</u>
15,168	Teen Library Aide - Hours Increase
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Water & Power

Loveland Water & Power's mission is to add value while serving the community's utility needs for today and tomorrow by:

- Providing quality customer service.
- Providing reliable service.
- Planning for the future.
- Being environmentally sensitive.
- Offering safe and secure utilities at competitive rates.
- Being fiscally responsible.

Outcome	Performance Measure	2015 Actual	2016 Projected	2017 Projected
Provide quality customer service. (GP 18)				
Provide quality customer service. (Residential City Survey)	Rankings relative to other 13 City Services:			
	▪ Reliable Electric Service	1	1	1
	▪ Drinking Water Quality	6	5	5
	▪ Sewer Service	7	7	7
	Average Rating "Loveland delivers reliable electricity."	97%	97%	97%
	Average Rating "Loveland provides quality drinking water."	92%	93%	93%
	Average Rating "Sewer system in Loveland works reliably."	91%	91%	91%
<i>Please Note: No Surveys (NS) Conducted in 2008. Survey is conducted every other year.</i>				
Provide reliable and quality utility products and services. (GP 11b, 11c, 11d)				
Provide reliable and quality utility products and services.	Average power outage duration [minutes]. (CAIDI = Customer Average Interruption Duration Index)	92.52	95.00	90.00
	Average # of power interruptions per customer. (SAIFI = System Average Interruption Frequency Index)	0.41	0.40	0.40
	Average # of momentary outages per customer per year. (MAIFI = Momentary Average Interruption Frequency Index)	0.38	0.30	0.30
	Average service availability. (ASAI = Average Service Availability Index)	99.99%	99.99%	99.99%
	# of hours spent responding to power quality complaints	198	198	198
	# of annual water quality inquiries.	90	117	90
	# of annual water violations.	2	0	0
	# of annual sewer backups.	4	4	4
	# of annual sewer violations.	3	3	0
	# of water leaks	64	50	50

Outcome	Performance Measure	2015 Actual	2016 Projected	2017 Projected
Plan for the future. (GP 3, 11b, 11c, 11d)				
Plan for the future.	% of system capacity used to meet peak demand:			
	▪ Power	47.2%	47.5%	47.5%
	▪ Water	93.0%	100.0%	79.0%
	▪ Wastewater	67.3%	69.0%	70.0%
	▪ Organic Hydraulic	79.5%	81.0%	83.0%
Be environmentally responsible. (GP 5, 9)				
Be environmentally responsible.	# of annual residential power per capita usage. (kWh/person/year)	3,420	3,336	3,364
	# of annual residential peak day water demand. (gallons/day/person)	240	241	242
	# of annual residential per capita water usage. (gallons/person/year)	32,781	34,091	33,859
	# of Wastewater Treatment Plant Discharge Monitoring Report violations.	3	0	0
	# of Annual Department Fleet Miles	358,537	363,449	369,228
	# of annual internal environmental self- audits performed.	8	3	0
Offer safe and secure utilities. (GP 8d)				
Offer safe and secure utilities.	# of community incidents/accidents involving utility infrastructure.	30	30	30
	# of employee personal injury & motor vehicular accidents.	11	5	5
	# of reported illegal contacts with key facilities.	3	3	0
Be fiscally responsible while offering competitive rates. (GP 11b, 11c, 11d)				
Be fiscally responsible while offering competitive rates.	% of unaccounted/unmetered for distribution losses:			
	▪ Power	2.59%	2.59%	2.59%
	▪ Water	13.5%	13.4%	13.3%
	O&M cost per 100 miles.	584,428	729,872	757,737
	% variance of actual O&M expenditures to budgeted expenditures. () = Under Budget	-19.7%	0.0%	0.0%
	% variance of actual capital expenditures to budgeted expenditures. () = Under Budget	-48.7%	0.0%	0.0%
	Rate comparisons conducted with other utilities.	Yes	Yes	Yes
	# of customer rate classes.	14	14	14
Partner with the community. (GP 13, 18)				
Partner with the community.	# of key partnerships:	36	36	36
	# of Community Events:	38	36	36
The Power Operations Division maintains the City of Loveland's electric distribution system. In 2014, the average service availability for the system was 99.99%. The City is a retail distributor of electricity to 34,487 customers in and around Loveland, as well as a wholesale distributor of electricity to Xcel Energy. Loveland residents pay the third lowest rates in the state for their electricity. Loveland owns and maintains the distribution system.				
Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). The municipalities of Estes Park, Fort Collins, Longmont and Loveland formed PRPA in 1973 to manage and operate the transmission and generation system. In 2014, the electricity consumed by the four cities was generated by the following sources; 74.2% coal, 19.1% hydroelectric, 4.8% Wind Power and Renewable Energy Certificates, 1.7% unspecified purchase, and .2% natural gas.				
The Power Operations Division operates and maintains the electric utility system. The division plans, designs, and builds the system improvements needed to meet our customer's electrical needs at the lowest possible cost while providing a high level of reliability. In 2014, the Division designed and constructed approximately \$4,100,000 in projects. By the end of 2015, the Division anticipates designing and constructing over \$10,100,000 in distribution system improvement and expansion projects.				

Water & Power Department Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
Enterprise Fund							
INTERGOVERNMENTAL	1,390,025	500,000	11,755,379	-	-100.0%		
UTILITY CHARGES	76,368,634	81,973,330	81,973,330	88,071,930	7.4%		
INTEREST	857,281	893,200	893,200	1,127,300	26.2%		
IMPACT FEES	8,215,073	6,332,980	6,332,980	7,845,620	23.9%		
BOND PROCEEDS	-	24,900,000	27,693,406	-	-100.0%		
AID-TO-CONSTRUCTION	1,429,573	1,790,000	1,790,000	2,140,000	19.6%		
CASH IN LIEU	1,336,438	250,000	250,000	250,000	0.0%		
OTHER	7,229,244	3,419,280	3,449,280	2,163,600	-36.7%		
TRANSFERS	16,678,969	1,688,540	11,088,682	5,606,625	232.0%		
Total Revenue	\$ 113,505,237	\$ 121,747,330	\$ 145,226,257	\$ 107,205,075	-11.9%		
EXPENSES BY FUND							
Enterprise Fund							
WATER	35,110,561	15,901,389	23,791,817	21,647,629	36.1%	47.43	48.77
POWER	65,918,395	72,394,582	88,817,525	74,400,550	2.8%	49.46	49.46
WASTEWATER	12,018,041	37,508,955	39,214,810	23,211,299	-38.1%	35.36	37.52
WATER DEBT SERVICE FUND	6,995,825	-	-	-	-	-	-
WATER BOND DEBT 2015	3,236,084	-	-	-	-	-	-
RAW WATER	6,027,501	3,476,900	12,476,900	1,120,260	-67.8%	-	-
Total Expense	\$ 129,306,407	\$ 129,281,826	\$ 164,301,052	\$ 120,379,738	-6.9%	132.25	135.75
EXPENSES BY CATEGORY							
PERSONNEL SERVICES	10,107,419	11,414,531	11,414,531	12,645,550	10.8%		
SUPPLIES	2,346,800	2,229,490	2,300,198	2,584,828	15.9%		
PAYMENT IN LIEU OF TAXES	5,300,262	5,752,520	5,752,520	6,165,040	7.2%		
PURCHASED SERVICES	8,117,121	12,814,173	17,164,321	11,783,255	-8.0%		
PURCHASED POWER	40,629,266	42,673,764	42,673,764	43,470,597	1.9%		
ADMINISTRATIVE OVERHEAD	3,290,280	3,269,492	3,269,492	3,802,779	16.3%		
OTHER	-	-	-	-	-		
DEPRECIATION	10,254,447	-	-	-	-		
DEBT SERVICE	1,094,617	1,493,881	1,493,881	2,650,279	77.4%		
TRANSFERS	15,848,573	1,308,005	10,558,742	5,207,997	298.2%		
CAPITAL	32,317,620	48,325,970	69,673,603	32,069,413	-33.6%		
Total Expense	\$ 129,306,407	\$ 129,281,826	\$ 164,301,052	\$ 120,379,738	-6.9%		

Water Utility

The Water Utilities Division consists of groups and programs responsible for the day-to-day operations, engineering, and management for the Department's two water-related utilities: Water and Wastewater. The Division also provides some support services to the Power Operations Division such as utility locates, inspection, and Geographical Information Systems (GIS).

The following sections comprise the Water Utilities Division:

- **Location and Inspection** is responsible for locating water, wastewater, storm water, traffic control fiber optic cables and electric utilities and construction inspections for all water, wastewater and electric construction. This section also coordinates small construction projects.
- **Engineering** reviews all new development proposals with respect to water and wastewater design and construction. This section manages the capital projects for both the water and wastewater utilities.
- **Information Technology** operates the Department's Geographic Information System (GIS), Work Orders and Asset Management Systems. The water, wastewater and electric system's infrastructure and equipment are all maintained and updated by this section. They also are responsible for the Department's information technology needs such as the efforts for "Smart Utilities", specialized software applications, databases development and maintenance, survey fieldwork and computer networks.
- **Maintenance and Operations** is comprised of equipment operators who maintain the water transmission and distribution systems and the wastewater collection system. They repair water line leaks, clean treated water tanks, flush fire hydrants and inspect, wash and repair sewer lines and manholes.
- **Technical Services** provides technicians who maintain and repair all water and wastewater treatment plant equipment and controls such as pumps, motors, valves, electrical systems, SCADA systems (Supervisory Control and Data Acquisition), and electronic components. They are also responsible for all the wastewater lift stations and water pumping stations throughout the City.
- **Treatment Operations** provides water treatment and production, wastewater treatment and reclamation, and water quality laboratories, and industrial pretreatment program. Certified plant operators at both plants monitor treatment processes, perform process testing, and notify technicians when equipment needs to be repaired or replaced. Laboratory personnel perform various analyses of the water to insure proper treatment is accomplished.
- **Water Resources** is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.
- **Water Metering** is responsible for repairing and maintaining water meters, assisting contractors with new water taps, inspecting new lawn irrigation systems, testing meters and providing customer service. They manage the backflow prevention/cross-connection control program.
- **Customer Relations** provides a single point of contact and responsible utility solutions to the key partners and commercial customers so they can grow and prosper in our dynamic community.
- **Utility Accounting** is responsible for the long-range financial planning, annual updating of rates, charges and fees, annual budget, monthly financial reports, year-end financial processing, processing of accounts payable and accounts receivable, payroll processing and tracking projects costs for the Water and Power Utilities.
- **Warehouse** responsibilities include storing and delivering inventory items used by all City departments, disposal of obsolete items, oversee non-inventory yard materials (i.e.; transformers), procurement of all Power overhead and underground utility materials, maintain recycle metal program, purchase and store Power specialty tools and conduct a rubber goods testing program to comply with safety requirements for Power line workers. This section will also coordinate fleet replacement and annual safety inspections for the Water and Power utility vehicles.

FUND	DEPARTMENT
Water Utilities	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
Water Fund				
INTERGOVERNMENTAL	1,328,372	-	1,560,135	
UTILITY CHARGES	10,749,255	12,806,530	12,806,530	14,043,640
INTEREST	45,901	88,560	88,560	155,410
OTHER	2,245,077	1,604,490	1,604,490	524,490
TRANSFERS	14,886,565	752,440	1,753,832	750,000
BOND PROCEEDS	-	-	2,793,406	-
Total Water Fund	\$ 29,255,171	\$ 15,252,020	\$ 20,606,953	\$ 15,473,540
Water SIF Fund				
INTERGOVERNMENTAL	(588,399)	-	937,440	-
INTEREST	80,349	52,670	52,670	33,180
TRANSFERS	592,649	20,610	8,166,790	-
IMPACT FEES	3,022,908	1,912,830	1,912,830	2,703,360
Total Water SIF	\$ 3,107,507	\$ 1,986,110	\$ 11,069,730	\$ 2,736,540
Total Revenue	\$ 32,362,678	\$ 17,238,130	\$ 31,676,683	\$ 18,210,080

EXPENSE BY Division/Program

Water Fund				
ADMINISTRATION & GENERAL	6,479,783	2,502,440	2,577,441	3,023,288
SOURCE OF SUPPLY	2,461,415	2,860,960	3,296,290	2,943,055
TREATMENT	8,403,776	3,257,972	5,772,562	3,583,862
DISTRIBUTION	6,727,856	4,633,628	5,745,575	5,313,092
GENERAL PLANT - CAPITAL	632,060	358,600	368,300	26,000
CUSTOMER RELATIONS	243,543	339,276	339,276	372,239
INTERFUND LOAN	1,007,615	1,176,651	1,176,651	5,870,613
Total Water	\$ 25,956,048	\$ 15,129,527	\$ 19,276,095	\$ 21,132,149
Water SIF Fund				
ADMINISTRATION & GENERAL	88,263	70,472	127,229	1,049
INTERFUND LOAN	86,200	-	-	-
TREATMENT	8,963,197	321,250	4,188,353	-
DISTRIBUTION	16,853	380,140	200,140	514,431
Total Water SIF	\$ 9,154,513	\$ 771,862	\$ 4,515,722	\$ 515,480
Total Expense	\$ 35,110,561	\$ 15,901,389	\$ 23,791,817	\$ 21,647,629

EXPENSE BY CATEGORY

PERSONNEL SERVICES	3,840,471	4,273,154	4,273,154	4,794,173
SUPPLIES	1,092,789	1,138,300	1,187,048	1,475,787
PAYMENT IN LIEU OF TAXES	751,824	896,460	896,460	983,050
PURCHASED SERVICES	3,824,600	4,757,930	5,271,116	4,885,419
ADMINISTRATIVE OVERHEAD	939,584	956,802	956,802	1,173,528
DEPRECIATION	3,618,423	-	-	-
DEBT SERVICE	81,600	292,151	292,151	1,013,988
TRANSFERS	1,613,999	989,984	1,054,583	4,908,154
CAPITAL	19,347,271	2,596,608	9,860,503	2,413,530
Total Expense	\$ 35,110,561	\$ 15,901,389	\$ 23,791,817	\$ 21,647,629

FTE	45.64	47.43	47.43	48.77

Water Utility – Administration & General

Administration and General is where the Cost Allocations, Payment-in-Lieu-of-Taxes (PILT) and Debt Service is budgeted. It is also where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is part of this Cost Center, and is responsible for the long-range financial planning, annual updating of rates charges and fees, annual budget, monthly financial reports, year-end financial processing, processing of accounts payable and accounts receivable, payroll processing and tracking of project costs for the Department.

DIVISION	DEPARTMENT
Water Utility - Administration & General	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Water Fund				
ADMINISTRATION & GENERAL	6,479,783	2,502,440	2,577,441	3,023,288
GENERAL PLANT - CAPITAL	632,060	358,600	368,300	26,000
INTERFUND LOAN	1,007,615	1,176,651	1,176,651	5,870,613
Total Water	\$ 8,119,458	\$ 4,037,691	\$ 4,122,392	\$ 8,919,901
Water SIF Fund				
ADMINISTRATION & GENERAL	88,263	70,472	127,229	1,049
INTERFUND LOAN	86,200	-	-	-
Total Water SIF	\$ 174,463	\$ 70,472	\$ 127,229	\$ 1,049
Total Expense	\$ 8,293,921	\$ 4,108,163	\$ 4,249,621	\$ 8,920,950
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	388,895	339,587	339,587	402,434
SUPPLIES	40,292	109,730	153,897	154,422
PAYMENT IN LIEU OF TAXES	751,824	896,460	896,460	983,050
PURCHASED SERVICES	234,155	164,849	187,841	259,374
ADMINISTRATIVE OVERHEAD	939,584	956,802	956,802	1,173,528
DEPRECIATION	3,618,423	-	-	-
DEBT SERVICE	81,600	292,151	292,151	1,013,988
TRANSFERS	1,607,089	989,984	1,054,583	4,908,154
CAPITAL	632,060	358,600	368,300	26,000
Total Expense	\$ 8,293,921	\$ 4,108,163	\$ 4,249,621	\$ 8,920,950
FTE	3.30	3.16	3.16	3.43

CHANGES COMPARED TO PRIOR YEAR ADOPTED

3,983,375	Increase in transfers for internal loan to Raw Water.
721,837	Increase in debt service for external loan from Wells Fargo.
87,750	Increase in purchased services for replacement of skylights & wall coverings.
86,590	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General Fund based on the revenue estimates.
76,381	Increase in administrative overhead for costs allocated by Legal based on the allocation methodology.
61,862	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
41,685	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
29,200	Increase in supplies for computer equipment & supplies.
24,245	Increase in administrative overhead for costs allocated by Meter Reading based on the allocation methodology.
18,974	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted
18,566	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
14,230	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
14,113	Decrease in administrative overhead for costs allocated by Utility Billing based on the allocation methodology.
8,047	Increase in personnel services for part-time Accounting Technician hourly increase from 20 hrs to 30 hrs.
2,500	Increase in purchased services for one-time Cost-of-Service Rate Study.
4,206	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
(22,553)	Decrease in administrative overhead for costs allocated by Public Grounds based on the allocation methodology.
(358,221)	<u>Core Changes</u>
21,596	Personnel Services
15,492	Supplies
69	Purchased Services
2,427	Administrative Overhead
(65,205)	Transfers
(332,600)	Capital

\$ 4,812,787 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Water Utility – Source of Supply

Source of Supply (also known as Water Resources) is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

DIVISION	DEPARTMENT
Water Utility - Source of Supply	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Water Fund				
SOURCE OF SUPPLY	2,461,415	2,860,960	3,296,290	2,943,055
Total Water	\$ 2,461,415	\$ 2,860,960	\$ 3,296,290	\$ 2,943,055
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	278,987	253,718	253,718	270,070
SUPPLIES	2,350	5,400	5,400	5,400
PURCHASED SERVICES	2,180,078	2,601,842	3,037,172	2,667,585
Total Expense	\$ 2,461,415	\$ 2,860,960	\$ 3,296,290	\$ 2,943,055
FTE	2.00	2.31	2.31	2.29

CHANGES COMPARED TO PRIOR YEAR ADOPTED

235,000	Increase in purchased services for Colorado-Big Thompson (CBT) Facilities
50,000	Increase in purchased services for professional, legal & engineering services for domestic water rights.
50,000	Increase in purchased services for repair and maintenance of large Water Utility related structures.
40,000	Increase in purchased services for Colorado-Big Thompson (CBT) assessments contract increase.
10,500	Increase in purchased services for Ditch Water assessments.
10,341	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
5,000	Increase in purchased services for South Platte Water Related Activities Program (SPWRAP).
(25,000)	Decrease in purchased services for Windy Gap Assessment.
(40,000)	Decrease in purchased services for professional, legal & engineering services for River's Edge.
(200,000)	Decrease in purchased services for professional, legal & engineering services for Lawn Irrigation Return Flows (LIRF'S).
(53,746)	<u>Core Changes</u>
6,011	Personnel Services
(59,757)	Purchased Services

\$ 82,095 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Water Utility – Transmission Distribution

Transmission and Distribution is comprised of equipment operators who maintain the water transmission and distribution systems. They repair water line leaks, clean treated water tanks, and flush fire hydrants. The Warehouse responsibilities include storing and delivering inventory items used by all City departments. Water Metering is responsible for repairing and maintaining water meters, assisting contractors with new taps, and testing meters. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS and to take care of the Department's technology needs such as specialized software applications and maintenance. Technical Services is also part of this division, as well as the locating done for water.

DIVISION	DEPARTMENT
Water Utility - Transmission & Distribution	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Water Fund				
TRANSMISSION & DISTRIBUTION	6,727,856	4,633,628	5,745,575	5,313,092
Total Water	\$ 6,727,856	\$ 4,633,628	\$ 5,745,575	\$ 5,313,092
Water SIF Fund				
TRANSMISSION & DISTRIBUTION	16,853	380,140	200,140	514,431
Total Water SIF	\$ 16,853	\$ 380,140	\$ 200,140	\$ 514,431
Total Expense	\$ 6,744,709	\$ 5,013,768	\$ 5,945,715	\$ 5,827,523
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,749,961	1,968,348	1,968,348	2,128,474
SUPPLIES	347,599	381,850	381,850	462,705
PURCHASED SERVICES	763,954	960,979	1,176,068	974,694
TRANSFERS	6,910	-	-	-
CAPITAL	3,876,285	1,702,591	2,419,449	2,261,650
Total Expense	\$ 6,744,709	\$ 5,013,768	\$ 5,945,715	\$ 5,827,523
FTE	22.55	22.43	22.43	22.61

CHANGES COMPARED TO PRIOR YEAR ADOPTED

107,867	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
100,000	Increase in purchased services for Master Plan updates.
62,660	Increase in supplies for radios.
42,000	Increase in purchased services for utilities.
28,500	Increase in purchased services for street repair services.
20,000	Increase in purchased services for water tank inspections.
17,500	Decrease in supplies for a 2016 one-time supplement for design software
9,000	Increase in supplies for sand, gravel & asphalt.
(8,289)	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
(10,000)	Decrease in purchased services for a 2016 one-time supplemental for Cathodic Protection.
(30,000)	Decrease in purchased services for a 2016 one-time supplemental for Namaqua Hills Pump Station.
(60,000)	Decrease in purchased services for a 2016 one-time supplemental for Mod Valve rehabilitation.
(100,000)	Decrease in purchased services for a 2016 one-time supplemental for 36" Steel Water transmission line.
634,517	<u>Core Changes</u>
52,259	Personnel Services
9,195	Supplies
14,004	Purchased Services
559,059	Capital

\$ 813,755 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
2,062,340	<u>Capital Projects</u>
78,680	2017 Water Line Replacement - Design/SDC
524,500	2017 Water Line Replacement - Construct
52,450	2017 ROW Relocates
41,960	10th St 12": RR Spur to Madison Design/SDC
419,600	10th St 12": RR Spur to Madison Construct
31,470	16" Mtn View Discharge in Boyd Lake Ave Design/SDC
226,580	Morning Drive 30" Waterline Phase 2 Design/SDC
104,900	P2 Water Pump Station and Discharge Piping Design/SDC
83,920	Namaqua Hills Water Booster Station & Generator Design/SDC
419,600	Namaqua Hills Water Booster Station & Generator Construct
78,680	Misc. Oversizing and Extensions (Eagle Brook Meadows 2017)

Water Utility – Treatment

Treatment Operations provides water treatment and production and water quality laboratories. Certified plant operators monitor treatment processes and testing. Laboratory personnel perform analyses of the water to insure proper treatment is accomplished. Engineering reviews all new development proposals with respect to water design and construction. Technical Services provides technicians who maintain and repair all water treatment plant controls and water pumping stations throughout the city.

DIVISION	DEPARTMENT
Water Utility - Treatment	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Water Fund				
TREATMENT	8,403,776	3,257,972	5,772,562	3,583,862
Total Water	\$ 8,403,776	\$ 3,257,972	\$ 5,772,562	\$ 3,583,862
Water SIF Fund				
TREATMENT	8,963,197	321,250	4,188,353	-
Total Water SIF	\$ 8,963,197	\$ 321,250	\$ 4,188,353	\$ -
Total Expense	\$ 17,366,973	\$ 3,579,222	\$ 9,960,915	\$ 3,583,862
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,320,572	1,551,091	1,551,091	1,810,568
SUPPLIES	690,083	624,190	628,771	835,750
PURCHASED SERVICES	517,392	868,524	708,299	811,664
CAPITAL	14,838,926	535,417	7,072,754	125,880
Total Expense	\$ 17,366,973	\$ 3,579,222	\$ 9,960,915	\$ 3,583,862
FTE	15.71	17.82	17.82	18.71

CHANGES COMPARED TO PRIOR YEAR ADOPTED

150,000	Increase in supplies for chemicals.
84,217	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
72,604	Increase in personnel services for Tech Services allocation change from 2016 to 2017.
28,454	Increase in personnel services for SCADA Programmer.
26,000	Increase in supplies for a one-time request for Ethernet Switches.
20,800	Increase in supplies for Water Treatment Plant parts and supplies.
13,700	Increase in supplies for radios.
2,000	Increase in purchased services for new environmental regulations.
(42,000)	Decrease in purchased services for the reallocation of utility costs to Distribution.

(351,135)	<u>Core Changes</u>
74,202	Personnel Services
1,060	Supplies
(16,860)	Purchased Services
(409,537)	Capital

\$ 4,640 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
26,000	<u>Equipment Replacement</u>
26,000	New SUV for WTP
125,880	<u>Capital Projects</u>
20,980	Filter Plant 2 Roof Replacement Design/SDC
104,900	Filter Plant 2 Roof Replacement Construct

Water Utility – Customer Relations

Customer Relations supports the Water Utility by providing value-added services through sustainable programs and creative solutions in a responsive manner. Customer Relations provides individualized service, honest communications and respectful relationships with water customers. Customer Relations manages all Key Accounts projects for the water division. Customer Relations provides useful solutions that promote water conservation. Customer Relations manages all of the commercial and residential water conservation programs. Customer Relations also provides media relations including press releases and marketing events for Water Utility projects and programs. Customer Relations also coordinates business relationships and joint programs with several northern Colorado utility influences as well as marketing and branding the utility.

DIVISION	DEPARTMENT
Water Utility - Customer Relations	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
EXPENSE BY Division/Program				
Water Fund				
CUSTOMER RELATIONS	243,543	339,276	339,276	372,239
Total Water	\$ 243,543	\$ 339,276	\$ 339,276	\$ 372,239
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	102,056	160,410	160,410	182,627
SUPPLIES	12,464	17,130	17,130	17,510
PURCHASED SERVICES	129,022	161,736	161,736	172,102
Total Expense	\$ 243,543	\$ 339,276	\$ 339,276	\$ 372,239
FTE	2.08	1.71	1.71	1.73

CHANGES COMPARED TO PRIOR YEAR ADOPTED

10,000	Increase in professional services for increase in commercial participation in the Efficiency Works Program.
9,592	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
13,371	<u>Core Changes</u>
12,625	Personnel Services
380	Supplies
366	Purchased Services

\$ 32,963 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Raw Water Utility

The Raw Water Utility is to account for costs associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs.

FUND		DEPARTMENT		
Raw Water		Water & Power		
	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
REVENUE				
Raw Water Fund				
INTEREST	260,258	237,270	237,270	374,120
OTHER	2,456,573	515,580	515,580	486,840
IMPACT FEES	703,810	291,970	291,970	407,930
CASH IN LIEU	1,336,438	250,000	250,000	250,000
TRANSFERS	52,428	72,820	117,640	4,050,375
Total Revenue	\$ 4,809,507	\$ 1,367,640	\$ 1,412,460	\$ 5,569,265
EXPENSE BY Division/Program				
Raw Water Fund				
BUSINESS/FINANCE	827,502	848,980	848,980	-
LOAN TO WATER	4,000,000	-	9,000,000	-
WATER RESOURCES	1,199,999	2,627,920	2,627,920	1,120,260
Total Expense	\$ 6,027,501	\$ 3,476,900	\$ 12,476,900	\$ 1,120,260
EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,044	7,100	7,100	7,100
DEBT SERVICE				
PRINCIPAL	711,250	770,000	770,000	-
INTEREST	116,252	78,980	78,980	-
TRANSFERS	4,000,000	-	9,000,000	-
CAPITAL	1,192,955	2,620,820	2,620,820	1,113,160
Total Expense	\$ 6,027,501	\$ 3,476,900	\$ 12,476,900	\$ 1,120,260
FTE	-	-	-	-

Raw Water Utility – Business/Finance

Business/Finance is where the annual Debt Service for the Raw Water Utility is budgeted.

DIVISION	DEPARTMENT
Raw Water Utility - Business/Finance	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Raw Water Fund				
BUSINESS/FINANCE	827,502	848,980	848,980	-
LOAN TO WATER	4,000,000	-	9,000,000	-
Total Expense	\$ 4,827,502	\$ 848,980	\$ 9,848,980	\$ -
EXPENSE BY CATEGORY				
DEBT SERVICE				
PRINCIPAL	711,250	770,000	770,000	-
INTEREST	116,252	78,980	78,980	-
TRANSFERS	4,000,000		9,000,000	-
Total Expense	\$ 4,827,502	\$ 848,980	\$ 9,848,980	\$ -
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(848,980) Decrease in debt service for the Windy Gap Firing Project.

\$ (848,980) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Raw Water Utility – Water Resources

Water Resources is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

DIVISION	DEPARTMENT
Raw Water Utility - Water Resources	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Raw Water Fund				
WATER RESOURCES	\$ 1,199,999	\$ 2,627,920	\$ 2,627,920	\$ 1,120,260
EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,044	7,100	7,100	7,100
CAPITAL	1,192,955	2,620,820	2,620,820	1,113,160
Total Expense	\$ 1,199,999	\$ 2,627,920	\$ 2,627,920	\$ 1,120,260
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,507,660) Decrease in capital based on the ten-year capital program.

\$(1,507,660) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Wastewater Utility

The Wastewater Utility Division consists of all groups and programs responsible for the day-to-day operations, engineering, and management for the Department's Wastewater Utility. Groups within the Utility also provide some support services to the Power Operations Division such as utility locates, inspection, and GIS.

The following sections comprise the Wastewater Utility Division:

- Construction and Inspection
- Technical Services
- Engineering
- Treatment Operations
- Information Technology
- Water Resources
- Maintenance and Operations
- Water Metering

FUND	DEPARTMENT
Wastewater Utilities	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
Wastewater Fund				
INTERGOVERNMENTAL	675,026	500,000	1,323,288	-
UTILITY CHARGES	9,480,735	10,500,940	10,500,940	11,685,930
INTEREST	107,725	103,760	103,760	165,020
OTHER	728,305	96,990	126,990	11,920
BOND PROCEEDS	-	16,000,000	16,000,000	-
TRANSFERS	-	170	170	-
Total Wastewater	\$ 10,991,791	\$ 27,201,860	\$ 28,055,148	\$ 11,862,870
Wastewater SIF Fund				
INTEREST	83,130	108,410	108,410	134,730
TRANSFERS	116,980	12,460	131,310	-
IMPACT FEES	1,703,872	1,386,350	1,386,350	1,992,500
BOND PROCEEDS	-	8,900,000	8,900,000	-
Total Wastewater SIF	\$ 1,903,982	\$ 10,407,220	\$ 10,526,070	\$ 2,127,230
Total Revenue	\$ 12,895,773	\$ 37,609,080	\$ 38,581,218	\$ 13,990,100
EXPENSE BY Division/Program				
Wastewater Fund				
ADMINISTRATION & GENERAL	4,108,443	1,906,568	2,044,178	2,910,211
TREATMENT	3,363,110	20,476,953	20,768,244	10,239,564
COLLECTION SYSTEM	3,726,405	4,215,228	5,183,674	4,991,813
GENERAL PLANT - CAPITAL	372,516	130,000	130,000	120,080
CUSTOMER RELATIONS	56,821	40,822	40,822	45,509
Total Wastewater	\$ 11,627,296	\$ 26,769,571	\$ 28,166,918	\$ 18,307,177
Wastewater SIF Fund				
ADMINISTRATION & GENERAL	-	172,443	224,187	618,739
TREATMENT	272,119	10,486,631	10,451,727	3,884,447
COLLECTION SYSTEM	33,551	80,310	357,054	400,936
GENERAL PLANT - CAPITAL	85,076	-	14,924	-
Total Wastewater SIF	\$ 390,745	\$ 10,739,384	\$ 11,047,892	\$ 4,904,122
Total Expense	\$ 12,018,041	\$ 37,508,955	\$ 39,214,810	\$ 23,211,299
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,865,669	3,265,280	3,265,280	3,703,184
SUPPLIES	673,807	565,290	573,570	637,688
PAYMENT IN LIEU OF TAXES	662,004	735,070	735,070	818,020
PURCHASED SERVICES	2,001,792	2,825,987	2,936,891	3,105,435
ADMINISTRATIVE OVERHEAD	387,140	425,656	425,656	528,831
OTHER	-	-	-	-
DEPRECIATION	2,449,632	-	-	-
DEBT SERVICE	-	352,750	352,750	1,636,291
TRANSFERS	26,006	107,410	282,017	110,830
CAPITAL	2,951,992	29,231,512	30,643,576	12,671,020
Total Expense	\$ 12,018,041	\$ 37,508,955	\$ 39,214,810	\$ 23,211,299
FTE	35.86	35.36	35.36	37.52

Wastewater Utility – Administration & General

Administration and General is where the Cost Allocations, Payment-in-Lieu-of-Taxes (PILT) and Debt Service is budgeted. It is also where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is part of this Cost Center, and is responsible for the long-range financial planning, annual updating of rates charges and fees, annual budget, monthly financial reports, year-end financial processing, processing of accounts payable and accounts receivable, payroll processing and tracking of project costs for the Department.

DIVISION	DEPARTMENT
Wastewater Utility - Administration & General	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Wastewater Fund				
ADMINISTRATION & GENERAL	4,108,443	1,906,568	2,044,178	2,910,211
Total Wastewater	\$ 4,108,443	\$ 1,906,568	\$ 2,044,178	\$ 2,910,211
Wastewater SIF Fund				
ADMINISTRATION & GENERAL	-	172,443	224,187	618,739
Total Wastewater SIF	\$ -	\$ 172,443	\$ 224,187	\$ 618,739
Total Expense	\$ 4,108,443	\$ 2,079,011	\$ 2,268,365	\$ 3,528,950
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	239,662	237,266	237,266	266,155
SUPPLIES	169,786	108,266	116,546	58,116
PAYMENT IN LIEU OF TAXES	662,004	735,070	735,070	818,020
PURCHASED SERVICES	178,289	112,593	119,060	167,707
ADMINISTRATIVE OVERHEAD	387,140	425,656	425,656	528,831
OTHER	-	-	-	-
DEPRECIATION	2,449,632	-	-	-
DEBT SERVICE	-	352,750	352,750	1,636,291
CAPITAL	-	-	-	(57,000)
TRANSFERS	21,930	107,410	282,017	110,830
Total Expense	\$ 4,108,443	\$ 2,079,011	\$ 2,268,365	\$ 3,528,950
FTE	2.90	1.93	1.93	1.97

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,283,541	Increase in debt service for the Wastewater Treatment Plant Digester.
82,950	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General Fund based on the revenue estimates.
82,285	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
51,750	Increase in purchased services for replacement of skylights & wall
30,837	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
20,180	Increase in supplies for computer software & equipment.
14,888	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
13,328	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
10,537	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
(140,357)	<u>Core Changes</u>
5,024	Personnel Services
(70,330)	Supplies
3,364	Purchased Services
(24,835)	Administrative Overhead
(57,000)	Capital
3,420	Transfers

\$ 1,449,939 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
6,080	<u>Equipment Replacement</u>
6,080	Stand-alone Server - DBWWTP
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Wastewater Utility – Collection

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

DIVISION	DEPARTMENT
Wastewater Utility - Collection System	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Wastewater Fund				
COLLECTION SYSTEM	3,726,405	4,215,228	5,183,674	4,991,813
Total Wastewater	\$ 3,726,405	\$ 4,215,228	\$ 5,183,674	\$ 4,991,813
Wastewater SIF Fund				
COLLECTION SYSTEM	33,551	80,310	357,054	400,936
Total Wastewater SIF	\$ 33,551	\$ 80,310	\$ 357,054	\$ 400,936
Total Expense	\$ 3,759,956	\$ 4,295,538	\$ 5,540,728	\$ 5,392,749
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,199,572	1,424,898	1,424,898	1,564,196
SUPPLIES	175,553	192,784	192,784	202,612
PURCHASED SERVICES	603,782	1,055,576	1,043,459	1,140,851
TRANSFERS	4,076	-	-	-
CAPITAL	1,776,974	1,622,280	2,879,587	2,485,090
Total Expense	\$ 3,759,956	\$ 4,295,538	\$ 5,540,728	\$ 5,392,749
FTE	13.88	17.58	17.58	19.45

CHANGES COMPARED TO PRIOR YEAR ADOPTED

76,773	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
42,000	Increase in purchased services for utilities.
30,000	Increase in purchased services for Wastewater Flow Monitoring.
40,000	Increase in purchased services for consulting services.
23,712	Increase in personnel services for SCADA Programmer.
884,726	<u>Core Changes</u>
38,813	Personnel Services
9,828	Supplies
(26,725)	Purchased Services
862,810	Capital

\$ 1,097,211 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
2,485,090	<u>Capital Projects</u>
402,820	Parallel Boyd Intcp Design/SDC
73,430	South Catalyst Sewer Improvements Design/SDC
398,620	South Catalyst Sewer Improvements Construct
1,049,000	2017 CIPP Sewer Rehab Construct
62,940	Bus Barn Lift Station Renovation Design/SDC
419,600	Bus Barn Lift Station Renovation Construct
78,680	Oversizing & Extensions Agreement

Wastewater Utility – Treatment

Wastewater Treatment Operations provides wastewater treatment and reclamation and water quality laboratories. Certified plant operators monitor treatment processes and perform operational testing. Water Quality personnel perform regulatory analyses of the water to insure regulatory compliance with the State issued discharge permit. Technical Services provides technicians who maintain and repair all wastewater treatment plant controls equipment.

DIVISION		DEPARTMENT		
Wastewater Utility - Treatment		Water & Power		
EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
Wastewater Fund				
TREATMENT	3,363,110	20,476,953	20,768,244	10,239,564
Total Wastewater	\$ 3,363,110	\$ 20,476,953	\$ 20,768,244	\$ 10,239,564
Wastewater SIF Fund				
TREATMENT	272,119	10,486,631	10,451,727	3,884,447
Total Wastewater SIF	\$ 272,119	\$ 10,486,631	\$ 10,451,727	\$ 3,884,447
Total Expense	\$ 3,635,229	\$ 30,963,584	\$ 31,219,971	\$ 14,124,011
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,375,662	1,572,726	1,572,726	1,838,083
SUPPLIES	326,333	261,990	261,990	374,700
PURCHASED SERVICES	1,215,808	1,649,636	1,766,190	1,788,378
CAPITAL	717,426	27,479,232	27,619,065	10,122,850
Total Expense	\$ 3,635,229	\$ 30,963,584	\$ 31,219,971	\$ 14,124,011
FTE	18.08	15.55	15.55	15.79

CHANGES COMPARED TO PRIOR YEAR ADOPTED

150,000	Increase in purchased services for a one-time Investigative Study on Selenium
80,002	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
66,061	Increase in personnel services for 1.0 FTE Plant Operator.
38,000	Increase in purchased services for a one-time replacement of T12 Fluorescent bulbs and fixtures.
34,000	Increase in supplies for the replacement of Ultra Violet light bulbs.
28,455	Increase in personnel services for SCADA Programmer.
24,403	Increase in personnel services for the conversion of part-time positions to full-
6,300	Increase in supplies for replacement of 3 Probes for Odor Scrubber.
6,000	Increase in supplies for radios.
5,600	Increase in supplies for Moisture Balance for the Solids Analysis.
(17,632)	Decrease in purchased services for utilities.
(17,260,762)	<u>Core Changes</u>
66,436	Personnel Services
60,810	Supplies
(31,626)	Purchased Services
(17,356,382)	Capital
\$ (16,839,573)	TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
10,122,850	<u>Capital Projects</u>
314,700	WWTP Laboratory Building & Admin Remodel Design/SDC
891,650	WWTP Expansion to 12 MGD - Design/SDC
8,916,500	WWTP Expansion to 12 MGD - Construct

Wastewater Utility – Customer Relations

Customer Relations supports the Wastewater Utility by providing value added services through sustainable programs and creative solutions in a responsive manner. Customer Relations provides individualized service, honest communications and respectful relationships with wastewater customers. Customer Relations manages all Key Accounts projects for the Wastewater Utility. Customer Relations provides useful solutions that promote water conservation. Customer Relations manages all of the commercial and residential water conservation programs. Customer Relations also provides media relations including press releases and marketing events for water division projects and programs. Customer Relations also coordinates business relationships and joint programs with several northern Colorado utility influences as well as marketing and branding the utility.

DIVISION	DEPARTMENT
Wastewater Utility - Customer Relations	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Wastewater Fund				
CUSTOMER RELATIONS	\$ 56,821	\$ 40,822	\$ 40,822	\$ 45,509
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	50,773	30,390	30,390	34,750
SUPPLIES	2,135	2,250	2,250	2,260
PURCHASED SERVICES	3,913	8,182	8,182	8,499
Total Expense	\$ 56,821	\$ 40,822	\$ 40,822	\$ 45,509
FTE	1.00	0.30	0.30	0.31

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,727	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
2,960	<u>Core Changes</u>
2,633	Personnel Services
10	Supplies
317	Purchased Services
\$ 4,687	TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Wastewater Utility – General Plant Capital

DIVISION	DEPARTMENT
Wastewater Utility - General Plant Capital	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Wastewater Fund				
GENERAL PLANT CAPITAL	\$ 372,516	\$ 130,000	\$ 130,000	\$ 120,080
Wastewater SIF Fund				
GENERAL PLANT CAPITAL	85,076	-	14,924	-
Total Wastewater SIF	\$ 85,076	\$ -	\$ 14,924	\$ -
Total Expense	\$ 457,592	\$ 130,000	\$ 144,924	\$ 120,080
EXPENSE BY CATEGORY				
CAPITAL	457,592	130,000	144,924	120,080
Total Expense	\$ 457,592	\$ 130,000	\$ 144,924	\$ 120,080
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(9,920) Decrease in capital based on the ten-year capital program.

\$ (9,920) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- 114,000 Equipment Replacement
 - 24,000 Replace Vehicle #5100
 - 90,000 Replace Vehicle #6208
- Capital Projects
 - There are no capital projects anticipated for this division.

Power Utility

The Power Operations Division maintains the City of Loveland's electric distribution system. In 2015, the average service availability for the system was 99.99%. The City is a retail distributor of electricity to 35,708 customers in and around Loveland, as well as a wholesale distributor of electricity to Xcel Energy. Loveland residents pay the second lowest rates in the state for their electricity. Loveland owns and maintains the distribution system.

Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). The municipalities of Estes Park, Fort Collins, Longmont and Loveland formed PRPA in 1973 to manage and operate the transmission and generation system. In 2014, the electricity consumed by the four cities was generated by the following sources; 74.2% coal, 19.1% hydroelectric, 4.8% Wind Power and Renewable Energy Certificates, 1.7% unspecified purchase, and .2% natural gas. The 2015 data is not available yet.

The Power Operations Division operates and maintains the electric utility system. The division plans, designs, and builds the system improvements needed to meet our customer's electrical needs at the lowest possible cost while providing a high level of reliability. In 2015, the Division designed and constructed approximately \$8,800,000 in projects. In 2017, the Division anticipates designing and constructing over \$15,900,000 in distribution system improvement and expansion projects.

FUND	DEPARTMENT			
Power Utilities	Water & Power			

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
REVENUE				
Power Fund				
UTILITY CHARGES	56,138,644	58,665,860	58,665,860	62,342,360
INTERGOVERNMENTAL	(24,973)	-	3,500,000	
INTEREST	231,986	256,680	256,680	239,810
OTHER	1,747,838	1,202,220	1,202,220	1,140,350
TRANSFERS	4,565	5,890	5,890	-
AID-TO-CONSTRUCTION	1,429,573	1,790,000	1,790,000	2,140,000
Total Power Fund	\$ 59,527,633	\$ 61,920,650	\$ 65,420,650	\$ 65,862,520
Power PIF Fund				
INTERGOVERNMENTAL		-	4,434,516	-
INTEREST	47,580	45,850	45,850	25,030
TRANSFERS	900,468	824,150	913,050	806,250
OTHER	51,450	-	-	-
IMPACT FEES	2,784,483	2,741,830	2,741,830	2,741,830
Total Power PIF	\$ 3,783,981	\$ 3,611,830	\$ 8,135,246	\$ 3,573,110
Total Revenue	\$ 63,311,614	\$ 65,532,480	\$ 73,555,896	\$ 69,435,630

EXPENSE BY Division/Program

Power Fund				
ADMINISTRATION & GENERAL	11,601,123	7,331,676	7,367,571	7,373,821
DISTRIBUTION	7,261,202	13,485,759	19,655,115	14,110,815
HYDRO-GENERATION	32,803	1,157,875	5,842,549	1,058,423
PURCHASED POWER	40,629,266	42,673,764	42,673,764	43,470,597
AID-TO-CONSTRUCTION	738,202	1,102,772	1,102,772	1,382,733
GENERAL PLANT - CAPITAL	250,181	773,451	1,088,451	589,350
SERVICE INSTALLATIONS	179,548	169,579	169,579	177,770
CUSTOMER RELATIONS	1,059,573	1,157,346	1,307,346	1,270,771
Total Power	\$ 61,751,897	\$ 67,852,222	\$ 79,207,147	\$ 69,434,280
Power PIF Fund				
ADMINISTRATION & GENERAL	1,191,669	298,750	298,750	460,840
DISTRIBUTION	2,974,829	4,243,610	9,311,628	4,505,430
Total Power PIF	\$ 4,166,498	\$ 4,542,360	\$ 9,610,378	\$ 4,966,270
Total Expense	\$ 65,918,395	\$ 72,394,582	\$ 88,817,525	\$ 74,400,550

EXPENSE BY CATEGORY

PERSONNEL SERVICES	3,401,279	3,876,097	3,876,097	4,148,193
SUPPLIES	580,205	525,900	539,580	471,353
PAYMENT IN LIEU OF TAXES	3,886,434	4,120,990	4,120,990	4,363,970
PURCHASED SERVICES	2,283,686	5,223,156	8,949,214	3,785,301
ADMINISTRATIVE OVERHEAD	1,963,556	1,887,034	1,887,034	2,100,420
PURCHASED POWER	40,629,266	42,673,764	42,673,764	43,470,597
DEPRECIATION	4,186,393	-	-	-
TRANSFERS	162,174	210,611	222,142	189,013
CAPITAL	8,825,402	13,877,030	26,548,704	15,871,703
Total Expense	\$ 65,918,395	\$ 72,394,582	\$ 88,817,525	\$ 74,400,550

FTE	47.75	49.46	49.46	49.46

Power Utility – Administration and General

Administration and General is where the Cost Allocations, Payment-in-Lieu-of-Taxes (PILT) and Debt Service is budgeted. It is also where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is part of this Cost Center, and is responsible for the long-range financial planning, annual updating of rates charges and fees, annual budget, monthly financial reports, year-end financial processing, processing of accounts payable and accounts receivable, payroll processing and tracking of project costs for the Department.

DIVISION	DEPARTMENT
Power Utility - Administration & General	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Power Fund				
ADMINISTRATION & GENERAL	11,601,123	7,331,676	7,367,571	7,373,821
Total Power	\$ 11,601,123	\$ 7,331,676	\$ 7,367,571	\$ 7,373,821
Power PIF Fund				
ADMINISTRATION & GENERAL	1,191,669	298,750	298,750	460,840
Total Power PIF	\$ 1,191,669	\$ 298,750	\$ 298,750	\$ 460,840
Total Expense	\$ 12,792,792	\$ 7,630,426	\$ 7,666,321	\$ 7,834,661
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	676,136	(919,091)	(919,091)	(1,227,326)
SUPPLIES	169,854	111,700	125,380	73,440
PAYMENT IN LIEU OF TAXES	3,886,434	4,120,990	4,120,990	4,363,970
PURCHASED SERVICES	300,221	454,482	465,166	413,685
ADMINISTRATIVE OVERHEAD	1,963,556	1,887,034	1,887,034	2,100,420
DEPRECIATION	4,186,393			
TRANSFERS	155,441	210,611	222,142	189,013
CAPITAL	1,454,756	1,764,700	1,764,700	1,921,459
Total Expense	\$ 12,792,792	\$ 7,630,426	\$ 7,666,321	\$ 7,834,661
FTE	6.44	4.96	4.96	4.77

CHANGES COMPARED TO PRIOR YEAR ADOPTED

242,980	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General Fund based on the revenue estimates.
106,933	Increase in administrative overhead for costs allocated by Utility Billing & Meter Reading based on the allocation methodology.
98,398	Increase in administrative overhead for costs allocated by Finance based on the allocation methodology.
85,500	Increase in purchased services for replacement of skylights & wall
61,726	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
45,380	Increase in supplies for computer supplies and equipment.
19,677	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
19,659	Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
19,050	Increase in transfers for 1% for the Arts contribution.
10,815	Increase in personnel services for increasing a part-time Accounting Technician from 20 hours to 30 hours.
9,974	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(22,553)	Decrease in administrative overhead for costs allocated by Public Grounds based on the allocation methodology.
(35,000)	Decrease in purchased services for a 2016 one-time supplement for Power Rate Study.
(40,648)	Decrease in transfers for Power's contribution to the General Fund for the department's share of the Economic Development Directors Salary.
(54,685)	Decrease in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
(72,959)	Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
(290,012)	<u>Core Changes</u>
(338,727)	Personnel Services
(83,640)	Supplies
26,373	Purchased Services
(50,777)	Administrative Overhead
156,759	Capital

\$ 204,235 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

Power Utility – Distribution Operations & Maintenance

The Power Operations Division maintains the City of Loveland's electric distribution system. The City is a retail distributor of electricity in and around Loveland, as well as a wholesale distributor to Xcel Energy. Our electricity is purchased from Platte River Power Authority (PRPA). This division operates and maintains the electric utility system by planning, designing and building system improvements.

DIVISION	DEPARTMENT
Power Utility - Distribution	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Power Fund				
DISTRIBUTION	7,261,202	13,485,759	19,655,115	14,110,815
Total Power	\$ 7,261,202	\$ 13,485,759	\$ 19,655,115	\$ 14,110,815
Power PIF Fund				
DISTRIBUTION	2,974,829	4,243,610	9,311,628	4,505,430
Total Power PIF	\$ 2,974,829	\$ 4,243,610	\$ 9,311,628	\$ 4,505,430
Total Expense	\$ 10,236,031	\$ 17,729,369	\$ 28,966,743	\$ 18,616,245
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,077,176	4,461,803	4,461,803	5,037,451
SUPPLIES	370,300	385,230	385,230	369,133
PURCHASED SERVICES	1,234,752	2,783,876	1,664,576	1,409,270
TRANSFERS	6,733			
CAPITAL	6,547,070	10,098,460	22,455,134	11,800,391
Total Expense	\$ 10,236,031	\$ 17,729,369	\$ 28,966,743	\$ 18,616,245
FTE	39.49	41.32	41.32	41.52

CHANGES COMPARED TO PRIOR YEAR ADOPTED

112,211	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
85,000	Increase in purchased services for the new Foothills Solar Facility.
31,762	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
18,000	Increase in purchased services for Multispeak/SCADA Data Historian.
17,500	Increase in purchased services for Key Accounts Web Portal.
5,000	Increase in supplies for the new Foothills Solar Facility.
(25,000)	Decrease in supplies for a 2016 one-time supplement for design software for Enterprise License Agreement.
(1,500,000)	Decrease in purchased services for a 2016 one-time supplement for installation of the roadway for the 29th Street Property Development.
2,142,403	<u>Core Changes</u>
463,437	Personnel Services
3,903	Supplies
(26,868)	Purchased Services
1,701,931	Capital

\$ 886,876 TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
8,996,017	<u>Capital Projects</u>
75,000	Installation of annunciators at substations
225,000	Relay Replacements at Substations
120,885	Extend new feeders for PRPA community solar garden from new Boedecker substation into system
300,000	Flood Related Hwy 34 Road Rebuild (CDOT Reimbursable)
125,538	Underground blanket-development driven construction of lateral feeder extensions as required to meet new load requirements
150,000	Demand Response
367,650	Smaller Aging Infrastructure Replacement Projects
110,000	Distribution Automation
300,000	Energy Diversification Projects
64,613	Triple Stack on ckt 614 - Sub to Sub Tie with Crossroads 2
500,000	Install 600 amp tie from Cascade west along Hwy 34, turning south on Rossum to Saint Andrews
700,000	Phase 3 of Canyon Voltage Conversion from the Water Treatment Plant to Idlewilde Park
25,673	Phase 4 of Canyon Voltage Conversion from Idlewilde Park to Waltonia Rd
20,000	Extend new feeders from Foothills Substation from W. 22nd & Rio Blanco down Cascade to Eisenhower
30,000	Overhead to underground conversion (circuit 421) from 3rd along Railroad to 10th
1,338,195	Overhead to underground conversion along RR track N of 10th between RR Ave & Madison Ave - 200 amp & 600 amp
1,357,118	Overhead to underground conversion - Downtown Catalyst
1,100,000	Extension of 600 amp from 14th St SW to Hwy 60 along Hwy
1,500,000	Feeder from Horseshoe to Woodward/Lee Farms Subdivision
566,345	Install 750 AL from MCR to Kendall Pkwy & I25 - sub to sub tie between Crossroads and Airport
20,000	Foothills Substation Conduit - Install new conduit along W. 22nd east from Rio Blanco to Van Buren

Power Utility – Hydroelectric Generation

Hydroelectric Generation is currently under the Technical Services Section. The Hydro budget is used to fund the environmental mitigation of the Idylewilde Dam area which was lost in the Flood of 2013. There was a small hydroelectric generating plant in the Big Thompson Canyon that is being removed and the land is being restored to National Forest Service specifications.

DIVISION	DEPARTMENT
Power Utility - Hydro-Generation	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Power Fund				
HYDRO-GENERATION	\$ 32,803	\$ 1,157,875	\$ 5,842,549	\$ 1,058,423
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	15,447	7,875	7,875	8,423
SUPPLIES	51	-	-	-
PURCHASED SERVICES	17,305	1,150,000	5,834,674	1,050,000
Total Expense	\$ 32,803	\$ 1,157,875	\$ 5,842,549	\$ 1,058,423
FTE	0.32	0.07	0.07	0.07

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,000,000	Increase in purchased services for environmental mitigation.
50,000	Increase in purchased services for Hydro Decommissioning.
(1,150,000)	Decrease in purchased services for the demolition and removal of the Hydro Dam, Penstock & Powerhouse due to flood damage.

548 Core Changes

548 Personnel Services

\$ (99,452) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

2,950,000 Capital Projects

750,000 East Substation - Order new switchgear lineup for E3

1,700,000 Land purchase for new substation

500,000 Security gates and fences at Substations

Power Utility – Purchased Power

The City of Loveland's electricity is purchased from Platte River Power Authority (PRPA). PRPA is the manufacturer of power and, in addition to Loveland, serves the power to Fort Collins, Estes Park, and Longmont.

DIVISION	DEPARTMENT
Power Utility - Purchased Power	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Power Fund				
PURCHASED POWER	\$ 40,629,266	\$ 42,673,764	\$ 42,673,764	\$ 43,470,597
EXPENSE BY CATEGORY				
PURCHASED POWER	40,629,266	42,673,764	42,673,764	43,470,597
Total Expense	\$ 40,629,266	\$ 42,673,764	\$ 42,673,764	\$ 43,470,597
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

796,833 Increase in purchased power from Platt River Power Authority.

\$ 796,833 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Power Utility – Aid-to-Construction

Aid-to-Construction reflects the costs that the customers contributed to the Power system. An example of this would be a developer's cost to install the power system in a new subdivision.

DIVISION	DEPARTMENT
Power Utility - Aid-to-Construction	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
EXPENSE BY Division/Program				
Power Fund				
AID-TO-CONSTRUCTION	\$ 738,202	\$ 1,102,772	\$ 1,102,772	\$ 1,382,733
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	203,820	20,042	20,042	-
CAPITAL	534,382	1,082,730	1,082,730	1,382,733
Total Expense	\$ 738,202	\$ 1,102,772	\$ 1,102,772	\$ 1,382,733
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

300,003	Increase in aid-to-construction based on the ten-year capital program.
(20,042)	Decrease in personnel services for Insurance Benefits due to historical enrollment and premium increases.

\$ 279,961 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Power Utility – General Plant Capital

General Plant Capital is the expense to acquire assets that are used throughout the power facility, and not identifiable to one specific purpose or project.

DIVISION	DEPARTMENT
Power Utility - General Plant Capital	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Power Fund				
GENERAL PLANT CAPITAL	\$ 250,181	\$ 773,451	\$ 1,088,451	\$ 589,350
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	434	81	81	-
CAPITAL	249,746	773,370	1,088,370	589,350
Total Expense	\$ 250,181	\$ 773,451	\$ 1,088,451	\$ 589,350
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (184,020) Decrease in capital based on the ten-year capital program.
- (81) Decrease in personnel services for Insurance Benefits due to historical enrollment and premium increases.

\$ (184,101) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- 589,350 Equipment Replacement
 - 25,000 Main Copier Replacement
 - 44,350 Stand Alone Server
 - 7,500 Miscellaneous Hardware Replacements
 - 25,000 New Vehicle to replace #5117
 - 360,000 New Vehicle to replace #5307
 - 44,000 New Vehicle to replace #5120
 - 83,500 New Vehicle to replace #5128
- Capital Projects
 - There are no capital projects anticipated for this division.

Power Utility – Service Installations

The service installations includes the costs to install the cable connection from the Power Line to the customers' power meter.

DIVISION	DEPARTMENT
Power Utility - Service Installations	Water & Power

EXPENSE BY Division/Program	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget
Power Fund				
SERVICE INSTALLATIONS	\$ 179,548	\$ 169,579	\$ 169,579	\$ 177,770
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	140,101	11,809	11,809	-
CAPITAL	39,447	157,770	157,770	177,770
Total Expense	\$ 179,548	\$ 169,579	\$ 169,579	\$ 177,770
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

20,000	Increase in service installations based on the ten-year capital program.
(11,809)	Decrease in personnel services for Insurance Benefits due to historical enrollment and premium increases.

\$ 8,191 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Power Utility – Customer Relations

Customer Relations supports the Power Utility by providing value-added services through sustainable programs and creative solutions in a responsive manner. Customer Relations provides individualized service, honest communication and respectful relationships with power customers. Customer Relations manages all Key Accounts projects for the Power Utility. Customer Relations provides useful solutions that promote energy efficiency. Customer Relations manages all of the commercial and residential energy efficiency and DSM programs. Customer Relations also provides media relations including press releases and marketing events for Power Utility projects and programs. Customer Relations also coordinates business relationships and joint programs with several Northern Colorado utility influences as well as marketing and branding the utility.

DIVISION	DEPARTMENT
Power Utility - Customer Relations	Water & Power

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1st	'17 Budget
EXPENSE BY Division/Program				
Power Fund				
CUSTOMER RELATIONS	\$ 1,059,573	\$ 1,157,346	\$ 1,307,346	\$ 1,270,771
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	288,165	293,578	293,578	329,645
SUPPLIES	39,999	28,970	28,970	28,780
PURCHASED SERVICES	731,408	834,798	984,798	912,346
Total Expense	\$ 1,059,573	\$ 1,157,346	\$ 1,307,346	\$ 1,270,771
FTE	1.50	3.11	3.11	3.10

CHANGES COMPARED TO PRIOR YEAR ADOPTED

95,000	Increase in purchased services for the Efficiency Works Program.
16,698	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
5,000	Increase in purchased services for new Consumer Products Program.
(24,000)	Decrease in purchased services for Home Energy Reports.

20,727	<u>Core Changes</u>

19,369	Personnel Services
(190)	Supplies
1,548	Purchased Services

\$ 113,425 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Other

This chapter includes those services that are spread throughout the City or are not a specific department's responsibility and is broken into two groups, Non-Departmental and Other Entities.

Non-Departmental includes General Fund costs that cannot be attributed to a specific department such as transfers between departments.

Other Entities include services that are not solely the City of Loveland's, such as the Fort Collins-Loveland Municipal Airport. Each is reported in a separate fund.

Non-Departmental

Non-Departmental costs in the General Fund are those which cannot be attributed to a specific department. Transfers to other funds are the largest contributor to this budget. The transfers are for the costs of capital improvements that are generally funded, and impact fee waivers. Also included in the Non-Departmental Section is the payment to the Loveland-Larimer Building Authority for the City's share of the facility maintenance costs for the Loveland-Larimer Police & Courts Building, payments to the School District for the School Crossing Guard Program, and the City's contributions to the Fort Collins-Loveland Municipal Airport and the Loveland Fire and Rescue Authority.

Non-Departmental Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
General Fund							
TAXES	57,381,245	58,366,191	59,091,769	60,482,334	3.6%		
LICENSES & PERMITS	(158,027)	-	-	-	-		
INTERGOVERNMENTAL	530,710	205,000	348,793	325,000	58.5%		
CHARGES FOR SERVICE	315,410	357,068	357,068	112,160	-68.6%		
INTEREST	553,573	328,430	328,430	445,654	35.7%		
PAYMENT IN LIEU OF TAXES	6,199,002	6,669,850	6,669,850	7,222,288	8.3%		
OTHER	666,215	-	-	-	-		
TRANSFERS	84,410	82,191	82,191	41,543	-49.5%		
Total Revenue	\$ 65,572,537	\$ 66,008,730	\$ 66,878,101	\$ 68,628,979	4.0%		
EXPENSES BY FUND							
FUND ADMINISTRATION	\$ 24,844,487	\$ 30,018,678	\$ 38,831,228	\$ 36,048,539	20.1%	-	-
EXPENSES BY CATEGORY							
SUPPLIES	17,274	20,500	20,500	20,500	0.0%		
PURCHASED SERVICES	11,599,217	10,545,696	11,204,415	12,902,743	22.4%		
TRANSFERS	13,227,996	19,452,482	27,606,313	23,125,296	18.9%		
Total Expense	\$ 24,844,487	\$ 30,018,678	\$ 38,831,228	\$ 36,048,539	20.1%		

CHANGES COMPARED TO PRIOR YEAR ADOPTED

5,855,531	Increase in transfers to the Capital Fund based on the 2016 Capital Program.
2,363,694	Increase in purchased services for the City's portion of expenses for the Loveland Fire Rescue Authority.
1,377,962	Increase in transfers for the General Fund contribution to the Transportation Fund for operations.
756,000	Increase in transfers for the General Fund Tabor Reserve contribution to the Transportation Capital Program.
500,000	Increase in transfers for City Council Special Projects final Edison Welding Institute (EWI) incentive.
400,000	Increase in transfers for City Council Special Projects contribution for Affordable Housing.
185,143	Increase in transfers for the General Fund contribution to the City of Loveland Transit service.
97,353	Increase in purchased services for the City's portion of expenses at the Loveland/Larimer Building Authority building.
(56,600)	Decrease in transfers for Habitat for Humanity fee backfills.
(5,342,782)	Decrease in transfers for the one-time 2016 General Fund contribution to the Employee Benefits Fund .
(106,440)	<u>Core Changes</u>
	(6,647) Purchased Services
	(99,793) Transfers

\$ 6,029,861 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Other Entities

The **Airport**, the **Loveland Larimer Building Authority Fund (LLBA)**, the **Loveland Fire Rescue Authority**, do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority.

The **General Improvement District #1**, the **Loveland Special Improvement District #1** and the **Loveland Urban Renewal Authority** are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

None of these funds are included in the City's Total Budget summary.

Airport

The Fort Collins–Loveland Municipal Airport’s mission is to provide a safe and efficient air transportation facility for use by the aviation community and general public; to meet Federal Aviation Administration (FAA) safety standards; and to implement a plan for airport development that will continue to meet the needs of our communities.

The Fort Collins–Loveland Municipal Airport was developed by the two cities in the mid-1960s. The cities jointly oversee management of the airport. An Airport Director, who reports to both City Airport Liaisons, provides on-site management of the day-to-day operations. The Airport Steering Committee is responsible for guiding major decisions with the two City Councils, similar to other operations of the City. An intergovernmental agreement specifies that the City of Loveland will provide administrative support. Each city receives compensation for its services to ensure that costs are being shared.

Airport revenues cover operating costs and capital projects. Each city contributes equal funding of \$85,000 for airport operating and capital costs. These contributions are included in airport revenues. Airport development and improvement funds are also received, for eligible projects, from the FAA and the Colorado Department of Transportation, Division of Aeronautics.

The Airport negotiates land leases for the construction of hangars. The leases provide land rent revenues and, because they attract more aircraft to the airport, increase fuel sales which financially benefit the airport. Ownership of the hangars reverts to the Airport at the end of the lease, providing the Airport with revenue-producing infrastructure.

Because Loveland provides support services for the Airport, the City adopts the Airport budget and includes it in this document. The Airport publishes no separate budget document.

Airport Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
BEGINNING FUND BALANCE	\$ 2,393,321	\$ 145,958	\$ 1,999,752	\$ 2,043,905			
Airport Revenue							
CONTRIBUTION - LOVELAND	177,500	177,500	177,500	260,000	46.5%		
CONTRIBUTION - FORT COLLINS	177,500	177,500	177,500	260,000	46.5%		
INTEREST	21,135	6,185	6,185	15,000	142.5%		
OTHER	19,766	8,208	8,208	23,200	182.7%		
AIRPORT REVENUE	599,326	624,978	624,978	634,530	1.5%		
CONTRIBUTION - FAA	805,232	150,000	150,000	1,000,000	566.7%		
CONTRIBUTION - STATE OF CO	57,975	8,340	8,340	55,556	566.1%		
TRANSFERS	-	-	50,000	-	-		
Total Revenue	\$ 1,858,434	\$ 1,152,711	\$ 1,202,711	\$ 2,248,286	95.0%		
Total Resources	\$ 4,251,755	\$ 1,298,669	\$ 3,202,463	\$ 4,292,191			
EXPENSES BY FUND							
AIRPORT	\$ 2,252,003	\$ 1,098,558	\$ 1,158,558	\$ 2,592,332	136.0%	5.00	6.00
EXPENSES BY CATEGORY							
PERSONNEL SRVICES	391,474	481,216	481,216	577,165	19.9%		
SUPPLIES	38,162	53,200	53,200	54,115	1.7%		
PURCHASED SERVICES	324,265	397,474	457,474	467,750	17.7%		
DEPRECIATION	1,498,102	-	-	-	-		
CAPITAL	-	166,668	166,668	1,493,302	796.0%		
Total Expense	\$ 2,252,003	\$ 1,098,558	\$ 1,158,558	\$ 2,592,332	136.0%		
ENDING FUND BALANCE	\$ 1,999,752	\$ 200,111	\$ 2,043,905	\$ 1,699,859			

FTE	5.00	5.00	6.00	6.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

28,926 Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.

962,102 Core Changes

67,023 Personnel Services

915 Supplies

5,276 Purchased Services

888,888 Capital

502,746 Unfunded Supplements

335,000 Northern Colorado Regional Airport Commission Projects

102,746 Pavement Preservation

35,000 Updated Business Plan & Through the Fence (TFF) Agreement

30,000 Airport Rebranding and Marketing

\$ 1,493,774 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements for the Airport

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects anticipated for this division.

Loveland Fire & Rescue Authority

The Loveland Fire & Rescue Authority (LFRA) began operation January 1, 2012. This is a partnership effort combining the Loveland Rural Fire Protection District and the City of Loveland Fire & Rescue Department. Previously the Rural District paid the City for services on a contractual basis as a percentage of their revenue. Now both entities will contribute funding to the Authority and the budget is approved by Loveland Fire Rescue Authority Board (LFRA), the Rural District and the City of Loveland. The implementation of the 2012 Strategic Plan, adopted by the LFRA Board August 9, 2012, guides the budgetary requests and establishes a ten year financial plan. The initiatives are intended to deliver upon three primary goals:

Deploy an effective emergency response to minimize damage and losses;
Minimize and mitigate the risks of an emergency occurrence in the community; and
Deliver cost effective services.

The Loveland Fire & Rescue Authority is a paid/volunteer combination department. The City of Loveland and the Loveland Rural Fire Protection District cooperatively provide service to 190 square miles. The Authority responds to over 7,000 emergency calls per year and operates out of five full-time staffed fire stations within the City. The Loveland Rural Fire District operates an additional two volunteer fire stations located in the Loveland Rural Fire Protection District.

The Authority is presented in this document at the operational division level: Administration, Community Safety, Fire Operations, Technical Response and Systems, and Equipment Maintenance and Replacement. Administration provides coordination of all Authority business needs including strategic planning, station management, budget, payroll, purchasing, and incident billing as well as planning, directing and managing all resources within the Authority. The Community Safety Division includes prevention, public education, code enforcement and emergency management. This Division administers the City's emergency plan, coordinates emergency preparedness, conducts disaster drills, and works within the community on education and preparedness initiative. Fire Operations represents all staffing for traditional emergency fire rescue response (motor vehicle accidents and structure fires) and training. The Technical Response and Systems divisions are the additional costs associated with providing specialized response and rescue services like: EMS, aircraft, hazmat, rope rescues, confined space, wild land fires, dive rescue, partner responses with Police SWAT, and all other related incidents. The Equipment Maintenance and Replacement Division provides for managing the equipment necessary to respond (communications, hoses, ladders, engines, self-contained breathing apparatus, thermal imaging, computer equipment and all rolling stock in the fleet.

The members of the Authority are committed professionals who enable the Authority to effectively meet the expectation of the community for fire and rescue related services. LFRA personnel are the most important resource. To assist with monitoring the Authority's success, the performance management model will continue to guide the initiatives within the Authority. This document identifies the primary goals and outcomes, and provides a method to measure our results against those identified goals. A more in depth review of goals and performance measures can be found in the adopted 2012 Strategic Plan and the Annual Report for each year.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Deploy an effective emergency response to minimize damage and losses				
Deploy appropriate incident specific resources	First arriving engine, fully staffed at 3 within 5 minutes 59 seconds	Avg 5:69	5:59	5:59
	Balance of 14 firefighters arriving on scene for structure fires within 9 minutes	N/A	9:00	9:00
Demonstrate effective deployment (info provided city and rural)	Fire loss per capita	\$13.61	*	*
	Total Property Value Saved	\$5,628,004	*	*
	% of time Fire contained to the room of origin	79%	90%	90%

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
Minimize and mitigate the risks of an emergency occurrence in the community				
Adopt and reinforce fire codes that enhance safety in the built environment and assist with effective response in the case of an emergency.	Inspections by CSD	830	878	920
	Business safety visits by an Engine Company	458	50	350
	% of times business voluntary comply with safety corrections	Not Started	90%	90%
Deliver Cost Effective Services				
Ensure that the citizens receive consistent services for the tax dollar.	Cost per Capita (City and Rural)	\$116.69	\$124.84	\$129.60
	Citizen Satisfaction Ration in Community Survey	94%	95%	95%

*These measures are based on actual values that cannot be provided until the incidents occur and the value the measure is the trend over time.

Loveland Fire Rescue Authority Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change	'16 FTE	'17 FTE
REVENUE							
Beginning Balance	\$ 21,697	\$ 17,397	\$ 21,697	\$ 23,397			
CONTRIBUTION - LOVELAND	9,614,766	10,173,255	10,585,929	11,358,798	11.7%		
CONTRIBUTION - RURAL DISTRICT	2,135,558	2,244,457	2,386,798	2,561,772	14.1%		
LICENSES & PERMITS	118,567	131,050	160,980	133,640	2.0%		
INTERGOVERNMENTAL	102,707	29,000	267,086	74,294	156.2%		
CHARGES FOR SERVICE	29,887	8,000	8,000	30,000	275.0%		
OTHER	9,804	9,975	45,000	45,000	351.1%		
TRANSFERS	-	-	1,700	-	-		
INTEREST	(570)	3,000	3,000	5,000	66.7%		
Total Revenue	\$ 12,010,718	\$ 12,598,737	\$ 13,458,493	\$ 14,208,504	12.8%		
Total Resources	\$ 12,032,415	\$ 12,616,134	\$ 13,480,190	\$ 14,231,901			
EXPENSES BY DIVISION							
Loveland Fire Rescue Authority Fund							
ADMINISTRATION	1,880,013	1,874,306	2,540,847	2,317,785	23.7%	5.00	6.00
COMMUNITY SAFETY	697,979	734,171	786,864	833,253	13.5%	6.00	7.00
STATION OPERATIONS	8,051,713	8,406,387	8,457,633	9,444,459	12.3%	73.00	79.00
TECHNICAL RESPONSE & SYSTEMS	154,145	130,061	135,826	202,888	56.0%	-	-
EQUIPMENT MAINT. & REPLACEMENT	1,226,867	1,453,812	1,535,623	1,433,516	-1.4%	-	-
Total Expense	\$ 12,010,718	\$ 12,598,737	\$ 13,456,793	\$ 14,231,901	13.0%	84.00	92.00
EXPENSES BY CATEGORY							
PERSONNEL SRVICES	8,742,320	9,243,645	9,201,451	10,575,600	14.4%		
SUPPLIES	542,194	371,379	526,669	425,451	14.6%		
PURCHASED SERVICES	1,541,589	1,611,418	2,206,555	1,874,410	16.3%		
ADMINISTRATIVE OVERHEAD	1,102,710	1,178,151	1,178,151	1,177,293	-0.1%		
CAPITAL	81,905	194,144	343,967	179,147	-7.7%		
Total Expense	\$ 12,010,718	\$ 12,598,737	\$ 13,456,793	\$ 14,231,901	13.0%		
Ending Fund Balance	\$ 21,697	\$ 17,397	\$ 23,397	\$ -	-100.0%		

CHANGES COMPARED TO PRIOR YEAR ADOPTED

841,943	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
194,245	Increase in purchased services for worker's compensation due to forecasted liability costs and LFRA electing to use non-City provided services .
121,356	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
(14,997)	Decrease in capital based on the capital program and equipment replacement.
(37,567)	Decrease in administrative overhead for costs allocated by Legal due to LFRA electing to use non-City services.
(103,513)	Decrease in administrative overhead for costs allocated by Human Resources due to LFRA electing to use non-City services.
(191,836)	Decrease in personnel services for worker's compensation due to LFRA electing to use non-City provided services .

691,033	<u>Core Changes</u>

567,031	Personnel Services
37,952	Supplies
67,184	Purchased Services
18,866	Administrative Overhead

132,500	<u>Funded Supplements</u>

132,500	Conversion of 12 part-time firefighters to 5.0 FTE full-time fire fighters

\$ 1,633,164 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - Emergency Management Equipment
- Capital Projects
 - There are no capital projects anticipated for this division.

General Improvement District #1

This fund is managed by the Public Works Department. Revenues are provided by an ad valorem tax on all properties within the District's boundaries. The tax provides funding for the construction of parking and pedestrian improvements within the District. The mill levy for the District will remain unchanged at 2.684 mills.

Loveland General Improvement District No. 1 Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 75,528	\$ 81,232	\$ 99,308	\$ 74,808	
REVENUE					
TAXES	37,795	38,315	38,315	44,832	17.0%
INTEREST ON INVESTMENT	521	450	450	500	11.1%
Total Revenue	\$ 38,316	\$ 38,765	\$ 38,765	\$ 45,332	16.9%
Total Resources	\$ 113,844	\$ 24,500	\$ 24,500	\$ 22,500	-8.2%
EXPENSES BY FUND					
Other Entity					
GID #1	\$ 14,536	\$ 24,500	\$ 24,500	\$ 22,500	-8.2%
EXPENSE BY CATEGORY					
SUPPLIES	-	2,000	2,000	-	-100.0%
PURCHASED SERVICES	14,536	22,500	22,500	22,500	0.0%
Total Expense	\$ 14,536	\$ 24,500	\$ 24,500	\$ 22,500	-8.2%
ENDING FUND BALANCE	\$ 99,308	\$ 95,497	\$ 74,808	\$ 52,308	

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(2,000) Core Changes
 (2,000) Supplies

\$ (2,000) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Loveland Larimer Building Authority

The Loveland Larimer Building Authority was created to construct and operate the new Police & Courts Building located at Monroe Avenue and 10th Street. This will be the eighth year the facility is in operation. The contribution from the City and the County is determined based on the square footage each entity occupies in the facility. The two FTEs include a Building Attendant and a Facilities Maintenance Technician, which are supervised through the Public Works Department, Facility Management Division. Operating costs include janitorial supplies, parts and supplies (other than janitorial), custodial costs, utilities, and repair and maintenance. The Parks and Recreation Department manages the grounds maintenance at the site.

Loveland/Larimer County Building Authority Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	
REVENUE					
INTERGOVERNMENTAL	2			-	-
LARIMER COUNTY CONTRIBUTION	101,594	101,594	101,594	107,693	6.0%
CITY OF LOVELAND CONTRIBUTION	460,458	581,007	581,007	610,257	5.0%
Total Revenue	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
Total Resources	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
EXPENSES BY DIVISION					
LLBA Fund					
LLBA					
Building Operations	546,829	665,101	665,101	700,450	5.3%
Grounds Maintenance	15,225	17,500	17,500	17,500	0.0%
Total Expense	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	145,265	146,240	146,240	167,868	14.8%
SUPPLIES	1,708	1,500	1,620	1,500	0.0%
PURCHASED SERVICES	411,938	531,850	531,730	529,350	-0.5%
ADMINISTRATIVE OVERHEAD	3,144	3,011	3,011	19,232	538.7%
Total Expense	\$ 562,054	\$ 682,601	\$ 682,601	\$ 717,950	5.2%
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	

FTE	2.00	2.00	2.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

22,500	Increase in purchased services for general repair and maintenance.
16,905	Increase in personnel services for Insurance Benefits due to historical enrollment and premium increases.
16,191	Decrease in administrative overhead for costs allocated by Finance based on the allocation methodology.
(25,000)	Decrease in purchased services for custodial services.

4,753	<u>Core Changes</u>

4,723	Personnel Services

30	Administrative Overhead

\$ 35,349	TOTAL CHANGE

OTHER INFORMATION

-	<u>Unfunded Supplements</u>

-	There are no unfunded supplements in this division.

-	<u>Equipment Replacement</u>

-	No equipment is scheduled for replacement in this division.

-	<u>Capital Projects</u>

-	There are no capital projects anticipated for this division.

Special Improvement District #1

The City serves as the sponsoring agency for the Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

Loveland Special Improvement District No. 1 Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
Beginning Fund Balance	\$ 179,612	\$ 497,699	\$ 58,484	\$ 50,724	
REVENUE					
ASSESSMENTS	1,215,957	675,000	484,650	480,000	-28.9%
INTEREST	10,352	3,465	3,900	5,000	44.3%
OTHER	3,333	2,500	2,700	2,250	-10.0%
DEBT SERVICE	4,750,000	-	10,990	-	-
Total Revenue	\$ 5,979,642	\$ 680,965	\$ 502,240	\$ 487,250	-28.4%
Total Resources	\$ 6,159,255	\$ 1,178,664	\$ 560,724	\$ 537,974	-54.4%
EXPENSES BY DIVISION					
Other Entity					
SID	\$ 6,100,771	\$ 1,060,650	\$ 510,000	\$ 490,000	-53.8%
EXPENSE BY CATEGORY					
PURCHASED SERVICES	11,148	10,000	10,000	10,000	0.0%
DEBT SERVICE	6,089,623	1,050,650	500,000	480,000	-54.3%
Total Expense	\$ 6,100,771	\$ 1,060,650	\$ 510,000	\$ 490,000	-53.8%
ENDING FUND BALANCE	\$ 58,484	\$ 118,014	\$ 50,724	\$ 47,974	

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(570,650) Core Changes
 (570,650) Debt Service

\$ (570,650) TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Loveland Urban Renewal Authority

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and expanded Finley's Addition Plan Area located in downtown. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1. The following pages display the budgets for each project area.

Loveland Urban Renewal Authority Summary

	'15 Actual	'16 Adopted Budget	'16 Revised Budget as of July 1 st	'17 Budget	'17 Budget / '16 Adopted % Change
BEGINNING FUND BALANCE	\$ 11,539,263	\$ 13,303,297	\$ 11,758,012	\$ 11,937,369	
REVENUE					
PROPERTY TAX INCREMENT	10,989,018	12,679,352	13,145,669	13,000,000	2.5%
INTEREST	68,698	50,818	50,818	50,818	0.0%
FEES	27,126	-	-	-	-
Total Revenue	\$ 11,084,841	\$ 12,730,170	\$ 13,196,487	\$ 13,050,818	2.5%
Total Resources	\$ 22,624,104	\$ 26,033,467	\$ 24,954,499	\$ 24,988,187	-4.0%
EXPENSES BY DIVISION					
Other Entity					
LURA					
Downtown	47,490	10,000	50,000	10,000	0.0%
Finely Block/Lincoln Place	63,584	45,960	50,000	50,000	8.8%
Centerra	10,755,018	11,100,000	12,828,500	13,000,000	17.1%
Façade Grant	-	-	88,630	-	-
Total Expense	\$ 10,866,092	\$ 11,155,960	\$ 13,017,130	\$ 13,060,000	17.1%
EXPENSE BY CATEGORY					
PURCHASED SERVICES	115,170	60,000	148,630	60,000	0.0%
DEBT SERVICE	10,750,922	11,095,960	12,868,500	13,000,000	17.2%
Total Expense	\$ 10,866,092	\$ 11,155,960	\$ 13,017,130	\$ 13,060,000	17.1%
ENDING FUND BALANCE	\$ 11,758,012	\$ 14,877,507	\$ 11,937,369	\$ 11,928,187	

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,904,040 Core Changes
1,904,040 Debt Service

\$ 1,904,040 TOTAL CHANGE

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects anticipated for this division.

Appendix

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Glossary of Terms

A

Accrual Basis of Accounting – The method of accounting under which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, revenue which was earned in December, but not collected until January, is recorded as revenue in December.

ADA – Americans with Disabilities Act.

Adjudication – The act or process of reaching settlement judicially.

Administrative Allocation – Internal charges assessed by City agencies that provide services directly to other City agencies. These charges are intended to provide a fuller picture of the cost of providing City services. Allocations include charges for financial services, administration, facilities services, grounds-keeping, etc.

Amendment 1 (TABOR) – An amendment to the Colorado State Constitution that limits revenues and expenditures to the inflation rate, measured by the Denver–Boulder Consumer Price Index, Urban Area (CPI–U), and growth (defined as new construction) of the jurisdiction in the prior year. All new or increased taxes must be voted on by the public. Also, it establishes mandatory emergency reserves.

Appropriation – A legal authorization made by the City Council to make expenditures and incur obligations for specific purposes.

Appropriation Ordinance – An ordinance that gives appropriations legal effect. It is the method by which the expenditure side of the annual budget is enacted into law by the City Council.

Assessed Valuation – A valuation set upon real estate or other property by the county assessor to establish a basis for levying taxes. It is equal to 7.96% of market value for residential property and 29% for commercial and industrial property.

B

Bond – A form of borrowing money for major capital projects, such as buildings and streets. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

Budget – A financial plan of estimated expenditures and the means of financing them for a stated period of time. Upon approval by the City Council, the budget appropriation ordinance is the legal basis for expenditures in the budget year.

C

CAD – Computer Aided Dispatch.

Capital Outlay – An item that costs \$5,000 or more and is expected to last one year or longer. Examples include vehicles, carpet and equipment.

Capital Expansion Fee (CEF) – An assessment on new development to contribute to providing new infrastructure necessitated by population growth.

Capital Program – An annually updated plan of capital expenditures for public facilities, infrastructure and major fixed assets with estimated costs, sources of funding and timing of projects over a five-year period.

Capital Improvements – Expenditures related to the acquisition, expansion or rehabilitation of an element of the city’s physical structure, sometimes referred to as infrastructure. Examples include buildings, streets, bridges, parks and utility systems.

Capital Project – Expenditure for equipment, machinery, facilities, or infrastructure that will provide long-term service or other public benefits.

Carryover – Amount of money remaining at the end of the preceding year and available in the current budget year through an ordinance commonly called the rollover ordinance.

CAFR – Comprehensive Annual Financial Report.

CDBG – Community Development Block Grant.

CDOT – Colorado Department of Transportation.

CFAC – Citizens’ Finance Advisory Commission.

CIRSA – Colorado Intergovernmental Risk Sharing Agency.

CEF – Capital Expansion Fee (see definition above).

CMC – Community Marketing Commission, a seven-member volunteer citizens' committee, advises the City Council on the promotion of tourism, conventions, and related activities as well as the City’s use of funds received through the Lodging Tax.

CMP – Comprehensive Master Plan. The Master Plan is the official document that serves as the long range, comprehensive policy guide to the day-to-day decisions about the future development of the City of Loveland.

COLT – City of Loveland Transit.

Community Survey – Written or telephone survey performed annually to determine citizens’ overall satisfaction with community services.

Contractual Services – Expenses that are usually incurred by entering into a formal agreement or contract with another party. Expenses included in this category can include insurance, repairs or professional services.

CPI – Consumer Price Index.

D

Debt Service – Principal and interest due on long-term debt such as loans, notes and bonds incurred by the City.

Defeasement – A provision that voids a bond or loan when the borrower sets aside cash or bonds sufficient enough to service the borrower’s debt.

Department – Major unit of organization in the City.

Depreciation – Expiration in the service life of fixed assets because of wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Division – Sub-unit of a department.

DRT – Development Review Team.

E

EOC – Emergency Operations Center.

EMS – Emergency Medical Services.

Encumbrance – Obligations in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

Enterprise Funds – Funds that are self-supporting through user fees. Examples include water, golf, solid waste and power. By the TABOR amendment these funds cannot have more than 10% of their budget subsidized by taxes.

EPA – Environmental Protection Agency.

Expenditure – Payment for goods or services, including operating expenses that require the current or future use of net current assets, debt and capital outlays. Note that an encumbrance is not an expenditure, but reserves funds to be expended later.

Exempt – A classification indicating that an employee is not eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Non-exempt employees, conversely, are eligible for overtime pay.

F

FAA – Federal Aviation Administration.

FAB – Fire and Administration Building, located at 410 E. 5th Street.

FDIC – Federal Deposit Insurance Corporation.

FICA – An abbreviation for Federal Insurance Contributions Act, this is a compulsory payroll tax which funds Social Security and Medicare.

Fiduciary Fund – A fund used to account for activity of the City as a trustee over funds allotted to meet a current or future financial obligation, usually on an actuarially sound basis. Example: Pension funds.

Fiscal Year – The 12-month period to which the operating budget applies. This is January 1 to December 31 for the City of Loveland.

Fixed Assets – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery and other equipment.

FLSA – Fair Labor Standards Act.

FTE – Full-time equivalent. The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 40 per week.

Fund – Accounting entity with a self-balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives.

Fund Balance – On-hand available cash balances which are realized in prior fiscal years less current liabilities and are available for designation as a funding source for a future budget year.

G

GAAFR – Governmental Accounting, Auditing and Financial Reporting.

GASB – Governmental Accounting Standards Board.

General Fund – A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic municipal services, public safety and administrative activities of the City; financed mainly by sales tax and property tax.

GFOA – Government Finance Officers Association.

GID – General Improvement District.

GIS – Geographic Information System. GIS is a specialized information system for capturing, storing, querying, analyzing, and displaying geographic data. Geographic data describes both the location and the characteristics of features or objects on the earth's surface. That ability makes GIS more than just maps; they are smart maps that can do everything from environmental analysis to site location for a new video store.

GPS – Global Positioning System. A GPS is a navigational system which allows the individual to find where they are in the world.

Grant – A contribution made from either the private sector to the City or by one governmental unit to another. The contribution is usually made to support a specified program, function or project.

H

Home Rule – A limited grant of discretion from the State of Colorado to Loveland, concerning either the organization of functions or the raising of revenue. Loveland became a home rule city in May of 1996.

HRA – Health Reimbursement Arrangement, a City healthcare plan.

I

Intergovernmental Revenue – Amounts of money received from federal, state and other governmental bodies.

Internal Services Fund – Activities which provide support services to other City departments. Examples include insurance and vehicle maintenance.

Intra-City Charges – Items counted both as revenue and expense in two separate funds but with revenue received only once from an outside source. It usually occurs because one fund provides a service to another fund.

IT – Information Technology. IT provides innovative information technology and services that are reliable, accessible, and cost effective for the City of Loveland staff and citizens.

J - L

LETA – Larimer Emergency Telephone Authority.

Level of Service – Transportation Level of Service (LOS) is based on a ratio of current or anticipated volumes of traffic at peak hours and trip generation along the street divided by the capacity of the street. The City of Loveland has adopted Level A for local roads, Level B for Collectors and Level C for other areas with a few exceptions. When service level falls below LOS C, movements become more restricted and delays may occur during peak periods.

Lease-Purchase Agreement – Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

LFRA – Loveland Fire Rescue Authority.

LHPAC – Loveland High Plains Art Council.

LRFPD – Loveland Rural Fire Protection District.

LURA – Loveland Urban Renewal Authority.

M

Median Family Income – An annual income figure for which there are as many families with incomes below that level as there are above.

Mill Levy – Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent or \$1.00 of tax for each \$1,000 of assessed valuation.

Modified Accrual – Under Modified Accrual Accounting, revenues are recorded when they are measurable and available. Expenses are recorded when they are incurred. This differs from the full accrual method where revenues are recorded as soon as they are owed, and the cash method where revenue is recorded when received and expenses recorded when the expense is paid.

N

NCEDC – Northern Colorado Economic Development Corporation.

Net City Budget – Total City operating and capital budget net of transfers among funds, and internal service charges. This amount represents a close approximation of projected spending.

Non-exempt – A classification indicating that an employee is eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Exempt employees, conversely, are not eligible for overtime pay.

NPDES – National Pollutant Discharge Elimination System.

O

OAP – Open Access Plus, a City healthcare plan.

Open Door – A program administered by the Human Resources Department whereby employees can voice concerns and resolve issues regarding their employment or workplace. Managers at progressively higher levels within the City review decisions and the highest level of management makes a final determination.

Operating Budget – The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personnel services, supplies and materials.

P

Paratransit Service – Door to door transportation services for people who, due to health or disability, cannot use fixed route transportation services.

PBB – Priority Based Budgeting.

Per capita – An average per person.

Personnel Services – Salaries, wages, benefits and other related costs of employees.

PIF – Public Improvement Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

PIF – Plant Investment Fee. (See definition below.)

PILT – Payment In Lieu of Tax. An estimate of the amount of taxes that would be chargeable to a utility if owned privately.

Plant Investment Fee (PIF) – Charges made on new development to contribute to financing utility facilities to meet the needs of increased population. Applies to Loveland Water and Power. This fee is similar in nature to a Capital Expansion Fee.

Projection – Estimation of future revenues and expenditures based on past trends, current economic conditions and financial forecasts.

PRPA – Platte River Power Authority.

Property Tax – Annual charge to owners of real property, based on assessed valuation and the mill levy.

Q - R

Reserve – Funds set aside in the current and past years for the purpose of paying for capital needs, providing for obligations and liabilities, and meeting emergency needs.

Reserve Fund Balance – The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resources – Total amounts available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

Retire – In the financial sense, to pay off a debt.

Revenues – Funds that the government receives as income such as tax payments, user fees, charges, special assessments, fines, grants and interest income to support the services provided.

RMS – Records Management System.

ROW – Right of Way.

RSF – Retail Sales Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

S

SCADA – Supervisory Controlled and Data Acquisition System.

Self-Insurance – Establishment of a sum of money sufficient to pay anticipated claims. Used as a planning process to control costs and coverage in lieu of paying premiums to insurance companies.

SID – Special Improvement District. (See definition below).

SIF – System Impact Fee. (See definition below).

Service Center – A complex of buildings located at First Street and Wilson Avenue that house the City’s electric and water utilities and provides warehousing, vehicle maintenance and other service facilities.

Services Rendered – Charges made to a fund for support services provided by another fund.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Improvement District (SID) – A district composed of property owners who have agreed to join together to complete and pay for the cost of public improvements.

Special Revenue Funds – A fund used to account for the proceeds of specific revenues that are legally restricted to be spent for specific purposes. Example: Capital Expansion Fees.

Stop-Loss Coverage – As a self-insurer, the City pays all costs associated with insurance claims. In order to prevent unexpectedly large claims from depleting available resources, the City takes out insurance that covers the costs of individual claims beyond a certain amount. Currently, the City’s stop-loss insurance covers individual claims over \$150,000.

System Impact Fee (SIF) – Impact fees on new development that contribute to financing utility facilities to meet the needs of increased population. Applies to the Water, Wastewater and Stormwater utilities.

T

TABOR (Taxpayers’ Bill Of Rights) – Also known as Amendment 1. See definition above.

Transfers – Amounts distributed from one fund to finance activities in another fund. Transfers are shown as an expenditure in the originating fund and a revenue in the receiving fund.

U

Unreserved Fund Balance – The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

URA – Urban Renewal Authority.

User Fees – Charge to the benefiting party for the direct receipt of a public service.

V

VAC – Visual Arts Commission. The Visual Arts Commission, a seven-member volunteer citizens' committee, oversees the city's art acquisitions/donations and site selection.

W - Z

WAPA – Western Area Power Authority.

Staffing

Staffing by Department

Department	FTE
Executive & Legal	21.62
Full-time	20.00
Part-time	1.62
Non-benefitted	-
Airport	6.00
Full-time	6.00
Part-time	-
Non-benefitted	-
City Clerk	4.13
Full-time	3.00
Part-time	1.13
Non-benefitted	-
Cultural Services	13.60
Full-time	11.00
Part-time	1.50
Non-benefitted	1.10
Development Services	30.38
Full-time	26.00
Part-time	1.88
Non-benefitted	2.50
Economic Development	10.00
Full-time	8.00
Part-time	
Non-benefitted	2.00
Finance	47.78
Full-time	44.00
Part-time	3.78
Non-benefitted	-
Fire & Rescue	92.10
Full-time	92.00
Part-time	
Non-benefitted	0.10
Human Resources	13.96
Full-time	13.00
Part-time	-
Non-benefitted	0.96

Department	FTE
Information Technology	22.50
Full-time	22.50
Part-time	-
Non-benefitted	-
Library	36.50
Full-time	19.00
Part-time	13.38
Non-benefitted	4.13
Loveland/Larimer Building Authority	2.00
Full-time	2.00
Part-time	-
Non-benefitted	-
Parks & Recreation	176.13
Full-time	78.00
Part-time	4.92
Non-benefitted	93.21
Police	158.50
Full-time	158.00
Part-time	0.50
Non-benefitted	-
Public Works	176.92
Full-time	135.27
Part-time	11.65
Non-benefitted	30.00
Water & Power	143.82
Full-time	135.00
Part-time	0.75
Non-benefitted	8.07
Total All Departments	955.94
Full-time	772.77
Part-time	41.11
Non-benefitted	142.07

Staffing By Fund

The following table outlines the budgeted staffing levels by fund and department. Only full-time and part-time benefitted positions with City agencies are included.

Staffing by Fund				
Position	2016 Adopted Budget	2017 Budget	'17/'16 Adopted Change	Explanation
Executive & Legal	18.00	20.87	2.87	0.25 FTE Administrative Specialist (Municipal Court) hourly increase; Reallocation of 0.5 FTE Assistant City Manager, 1.0 FTE Executive Fiscal Advisor, 1.0 FTE Administrative Technician & 0.25 FTE Community Partnership Administrator from Development Services; (0.13) FTE Legal Assistant hourly reduction
City Clerk	4.13	4.13	-	
Cultural Services	11.87	11.87	-	
Development Services	31.18	27.88	(3.30)	(1.0) FTE Executive Fiscal Advisor, (0.5) FTE Assistant City Manager, (1.0) FTE Community Partnership Administrator & (1.0) FTE Administrative Technician reallocated to Executive & Legal; (1.0) FTE GIS Specialist reallocated to Public Works; 0.2 FTE hourly increase approved mid-year 2016; 1.0 FTE Building Inspector Supervisor
Economic Development	4.00	4.00	-	
Finance	44.78	47.78	3.00	1.0 FTE Accounting Technician approved mid-year 2016; 1.0 FTE Accountant & 1.0 FTE Purchasing Technician
Human Resources	9.00	9.00	-	
Information Technology	22.50	22.50	-	
Library	32.06	32.38	0.31	0.31 FTE hourly increases approved mid-year 2016
Parks & Recreation	60.75	61.92	1.17	0.17 FTE hourly adjustments approved mid-year 2016; 1.0 FTE Day Camp Director
Police	154.00	158.50	4.50	2.0 FTE Communications Specialists, 0.5 FTE Investigative Technician, 1.0 FTE Records Specialist & 1.0 FTE Police Sergeant
Public Works	28.71	28.71	-	
Total General Fund	420.98	429.54	8.56	

NOTE: Bolded explanation indicates new request in 2017.

Position	2016 Adopted Budget	2017 Budget	'17/'16 Adopted Change	Explanation
Transit	11.42	12.16	0.74	0.74 FTE hourly increase for Bus Drivers approved mid-year 2016
Conservation Trust	0.92	1.25	0.33	0.33 FTE hourly adjustments approved mid-year 2016 due to the reorganization of Open Lands and Trails
Open Space	5.00	5.25	0.25	0.25 FTE hourly adjustments approved mid-year 2016 due to the reorganization of Open Lands and Trails
Parks CEF	0.50	0.50	-	
Community Development Block Grant	0.74	0.75	0.01	0.1 FTE Community Partnership Administrator reallocated from Development Services
Art in Public Places	0.63	0.63	-	
Lodging Tax	3.00	4.00	1.00	1.0 FTE Visitor Services Sales Coordinator
Transportation	39.63	45.63	6.00	1.0 FTE Public Works Inspector & 1.0 FTE Civil Engineer approved by Council as part of the additional Transportation Program funding; 1.0 FTE Engineering Technician reallocated from Development Services mid-year 2016; 1.0 FTE Bike, PED & ADA Coordinator & 2.0 FTE Equipment Operators converted from part-time/temporary for snow removal
Total Special Revenue Funds	61.84	70.17	8.33	
Fleet Management	15.15	16.15	1.00	1.0 FTE Fleet Mechanic II
Risk & Insurance	4.00	4.00	-	
Total Internal Service Funds	19.15	20.15	1.00	
Power Utility	49.46	49.46	-	
Water Utility	47.43	48.77	1.34	0.34 FTE Water Quality Specialist & 1.0 FTE Technical Services SCADA Programmer
Wastewater Utility	35.36	37.52	2.16	0.91 FTE Water Quality Specialist, 0.25 FTE Accounting Technician & 1.0 FTE Wastewater Treatment Plant Operator
Stormwater Utility	14.40	15.40	1.00	1.0 FTE Equipment Operator converted from part-time/temporary for snow removal
Solid Waste	27.87	28.87	1.00	1.0 FTE Recycling Gate Attendant converted from part-time/temporary
Golf	14.00	14.00	-	
Total Enterprise Funds	188.52	194.02	5.50	
Airport	5.00	6.00	1.00	1.0 FTE Business Services Coordinator approved mid-year 2016
Fire & Rescue Authority	84.00	92.00	8.00	1.0 FTE Firefighter & 1.0 FTE Fire Inspector approved mid-year 2016; 5.0 FTE Firefighters (converted from 12 part-time firefighters) & 1.0 FTE Human Resources Administrator
Loveland/Larimer Building Authority	2.00	2.00	-	
Total Other Entities	91.00	100.00	9.00	
Total FTE City Employees	781.49	813.88	32.39	

NOTE: Bolded explanation indicates new request in 2017.

Staffing By Position

The following table outlines the budgeted staffing levels by department and employee classification. Only full-time and part-time benefitted positions are included.

Full-Time Equivalent (FTE) Summary					
Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Executive & Legal	16.25	18.00	17.87	21.62	3.62
Administrative Specialist	0.75	1.50	1.50	1.75	0.25
Administrative Technician	-	-	-	1.00	1.00
Assistant City Attorney	5.00	5.00	6.00	6.00	1.00
Assistant City Manager	0.50	0.50	0.50	1.00	0.50
City Attorney	1.00	1.00	1.00	1.00	-
City Manager	1.00	1.00	1.00	1.00	-
Court Administrator	1.00	1.00	1.00	1.00	-
Community Partnership Administrator	-	-	-	1.00	1.00
Deputy City Attorney	1.00	1.00	-	-	(1.00)
Executive Assistant	1.00	1.00	1.00	1.00	-
Executive Fiscal Advisor	-	-	-	1.00	1.00
Legal Assistant	1.00	2.00	0.87	0.87	(1.13)
Municipal Court Clerk	2.00	2.00	2.00	2.00	-
Municipal Judge	1.00	1.00	1.00	1.00	-
Paralegal	-	-	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00	1.00	-
City Clerk	4.13	4.13	4.13	4.13	-
Administrative Specialist	1.13	1.13	1.13	1.13	-
Administrative Technician	1.00	1.00	1.00	1.00	-
Deputy City Clerk	1.00	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	1.00	-
Cultural Services	12.50	12.50	12.50	12.50	-
Business Services Coordinator	1.00	1.00	1.00	1.00	-
Cultural Services Director	1.00	1.00	1.00	1.00	-
Graphics Designer	0.75	0.75	0.75	0.75	-
Marketing Coordinator	1.00	1.00	1.00	1.00	-
Museum Curator	3.00	3.00	3.00	3.00	-
Museum Preparator	1.00	1.00	1.00	1.00	-
Office Support Specialist	1.00	1.00	1.00	1.00	-
Technical Assistant	0.75	0.75	0.75	0.75	-
Technical Coordinator	1.00	1.00	1.00	1.00	-
Theater Coordinator	1.00	1.00	1.00	1.00	-
Theater Manager	1.00	1.00	1.00	1.00	-

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Development Services	28.56	31.18	32.18	27.88	(3.30)
Administrative Technician	4.00	4.00	4.00	1.00	(3.00)
Assistant City Manager	0.50	0.50	0.50	-	(0.50)
Building Inspector	2.00	3.00	4.00	4.00	1.00
Building Inspector Supervisor	-	-	-	1.00	1.00
Building Permit Technician	-	-	-	3.00	3.00
Business Services Coordinator	1.00	1.00	1.00	1.00	-
Chief Building Official	1.00	1.00	1.00	1.00	-
City Planner	1.38	1.00	1.00	-	(1.00)
City Planning Technician	1.00	1.00	1.00	1.00	-
Code Enforcement Officer	2.00	2.00	2.00	2.00	-
Community Partnership Administrator	1.00	1.00	1.00	-	(1.00)
Current Planning Manager	1.00	1.00	1.00	1.00	-
Development Center Specialist	0.50	0.50	0.50	-	(0.50)
Director of Development Services	1.00	1.00	1.00	1.00	-
Executive Fiscal Advisor	1.00	1.00	1.00	-	(1.00)
GIS Specialist	0.63	0.63	0.63	0.63	-
GIS Technician	1.00	1.00	1.00	-	(1.00)
Office Support Specialist	1.75	2.75	2.75	1.00	(1.75)
Plans Reviewer	1.00	2.00	2.00	2.00	-
Planner I	1.00	1.00	1.00	-	(1.00)
Planner II	-	-	-	2.50	2.50
Planning Technician	1.00	1.00	1.00	1.00	-
Principal City Planner	0.80	0.80	0.80	0.75	(0.05)
Senior Building Inspector	1.00	1.00	1.00	-	(1.00)
Senior City Planner	3.00	3.00	3.00	3.00	-
Senior Permit Technician	-	-	-	1.00	1.00
Economic Development	7.50	7.00	7.00	8.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	-
Business Development Specialist	1.00	1.00	1.00	1.00	-
Business Services Coordinator	1.50	1.00	1.00	1.00	-
Director of Economic Development	1.00	1.00	1.00	1.00	-
Economic Development Manager	1.00	1.00	1.00	1.00	-
Visitor Center Manager	1.00	1.00	1.00	1.00	-
Visitor Services Coordinator	1.00	1.00	1.00	1.00	-
Visitor Services Sales Coordinator	-	-	-	1.00	1.00

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Finance	43.90	44.78	45.78	47.78	3.00
Accountant	3.00	3.00	3.00	4.00	1.00
Accounting Clerk	2.00	2.00	2.00	2.00	-
Accounting Manager	-	1.00	1.00	1.00	-
Accounting Technician	2.00	2.00	3.00	3.00	1.00
Budget Analyst	1.00	-	-	-	-
Budget Manager	1.00	1.00	1.00	1.00	-
Business Services Coordinator	1.00	1.00	1.00	1.00	-
Cashier I & II	2.00	2.00	2.00	2.00	-
Crew Supervisor Meter Readers	1.00	1.00	1.00	1.00	-
Customer Services Supervisor	1.00	1.00	1.00	1.00	-
Field Services Representative	1.00	1.00	1.00	1.00	-
Finance Director	1.00	1.00	1.00	1.00	-
Meter Reader	5.50	5.88	5.88	5.88	-
Payroll Administrator	1.00	1.00	1.00	1.00	-
Purchasing Manager	1.00	1.00	1.00	1.00	-
Purchasing Technician	-	-	-	1.00	1.00
Revenue & Licensing Coordinator	1.00	1.00	1.00	1.00	-
Revenue Manager	1.00	1.00	1.00	1.00	-
Sales Tax Auditor	3.00	3.00	3.00	3.00	-
Sales Tax/Fee Collections Technician	-	0.50	0.50	0.50	-
Senior Accountant	2.00	1.00	1.00	1.00	-
Senior Budget Analyst	-	1.00	1.00	1.00	-
Senior Customer Services Representative	1.00	1.00	1.00	1.00	-
Senior Meter Reader	1.00	1.00	1.00	1.00	-
Senior Utility Billing Clerk	1.00	1.00	1.00	1.00	-
Utility Billing Clerk	9.40	9.40	9.40	9.40	-
Utility Billing Supervisor	1.00	1.00	1.00	1.00	-
Fire & Rescue Authority	83.00	84.00	86.00	92.00	8.00
Administrative Analyst	1.00	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	1.00	-
Battalion Chief	4.00	4.00	4.00	4.00	-
Business Services Coordinator	1.00	1.00	1.00	1.00	-
Deputy Fire Marshal	2.00	1.00	1.00	1.00	-
Emergency Manager	1.00	1.00	1.00	1.00	-
Fire Captain	6.00	6.00	6.00	6.00	-
Fire Chief	1.00	1.00	1.00	1.00	-
Fire Division Chief	2.00	2.00	2.00	2.00	-
Fire Engineer	29.00	30.00	28.00	28.00	(2.00)
Fire Inspection Technician	2.00	2.00	4.00	4.00	2.00
Fire Lieutenant	16.00	16.00	16.00	16.00	-
Firefighter	15.00	15.00	16.00	21.00	6.00
Human Resources Administrator	-	-	-	1.00	1.00
Fire Inspector	-	-	1.00	1.00	1.00
Plans Reviewer	1.00	1.00	1.00	1.00	-
Public Affairs Officer	-	1.00	1.00	1.00	-
Public Safety Administrative Director	1.00	1.00	1.00	1.00	-

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Human Resources	13.00	13.00	13.00	13.00	-
Administrative Specialist	1.00	1.00	1.00	1.00	-
Benefits Administrator	1.00	1.00	1.00	1.00	-
Environmental Compliance Administrator	1.00	1.00	1.00	1.00	-
Human Resources Analyst	2.00	2.00	2.00	2.00	-
Human Resources Director	1.00	1.00	1.00	1.00	-
Human Resources Generalist	1.00	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	1.00	-
Human Resources Technician	2.00	2.00	2.00	2.00	-
Risk Manager	1.00	1.00	1.00	1.00	-
Safety Coordinator	1.00	1.00	1.00	1.00	-
Senior Human Resources Generalist	1.00	1.00	1.00	1.00	-
Information Technology	22.50	22.50	22.50	22.50	-
Application Services Manager	1.00	1.00	1.00	1.00	-
Business Analyst	4.00	4.00	4.00	4.00	-
Business Analyst Group Leader	1.00	1.00	1.00	1.00	-
Computer Support Technician Group Leader	1.00	1.00	1.00	1.00	-
Computer Support Technician	3.00	3.00	3.00	3.00	-
GIS Specialist	0.50	0.50	-	-	(0.50)
Help Desk Technician	1.00	1.00	1.00	1.00	-
Information Technology Director	1.00	1.00	1.00	1.00	-
Infrastructure Services Manager	1.00	1.00	1.00	1.00	-
Network & Systems Administrator	6.00	6.00	6.00	6.00	-
Senior GIS Specialist	2.00	2.00	2.50	2.50	0.50
Telecom Specialist	1.00	1.00	1.00	1.00	-
Library	31.88	32.06	32.38	32.38	0.31
Administrative Technician	1.00	1.00	1.00	1.00	-
Librarian I	22.75	20.93	13.50	13.50	(7.43)
Librarian II	-	-	4.25	4.25	4.25
Library Aide	6.13	6.13	5.63	5.63	(0.51)
Manager Adult Service	-	-	1.00	1.00	1.00
Manager Children's Service	-	-	1.00	1.00	1.00
Manager Customer Service	-	-	1.00	1.00	1.00
Manager Teen Service	-	-	1.00	1.00	1.00
Library Director	1.00	1.00	1.00	1.00	-
Library Technology Manager	1.00	1.00	1.00	1.00	-
Library Technology Specialist	-	1.00	1.00	1.00	-
Computer Support Technician	-	1.00	1.00	1.00	-

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Parks & Recreation	78.92	81.17	81.92	82.92	1.75
Administrative Business Manager	1.00	1.00	1.00	1.00	-
Administrative Specialist	3.75	3.75	3.75	3.75	-
Administrative Technician	1.00	1.00	1.00	1.00	-
Aquatics Supervisor	1.00	1.00	1.00	1.00	-
Assistant Golf Professional	1.00	2.00	2.00	2.00	-
Athletics Coordinator	3.00	3.00	3.00	3.00	-
Building Attendant	3.00	3.00	3.00	3.00	-
Building Supervisor	2.00	2.00	2.00	2.00	-
Business Services Coordinator	0.75	1.00	1.00	1.00	-
Childcare Supervisor	0.50	0.50	0.50	0.50	-
Construction Coordinator	1.00	1.00	1.00	1.00	-
Crew Leader	1.00	2.00	1.00	1.00	(1.00)
Crew Supervisor	3.00	2.00	3.00	3.00	1.00
Day Camp Director	-	-	-	1.00	1.00
Desktop Publishing Specialist	1.00	1.00	1.00	1.00	-
Director of Parks & Recreation	1.00	1.00	1.00	1.00	-
Environmental Education Coordinator			0.63	0.63	0.63
Equipment Services Technician	1.00	1.00	1.00	1.00	-
Facility Coordinator	3.00	3.00	3.00	3.00	-
Golf Course Professional	2.00	2.00	2.00	2.00	-
Golf Mechanic	2.00	2.00	2.00	2.00	-
Golf Operations Manager	1.00	1.00	1.00	1.00	-
Golf Services Superintendent	2.00	2.00	2.00	2.00	-
Grounds Technician	3.00	3.00	3.00	3.00	-
Irrigation Technician	3.00	3.00	3.00	3.00	-
Mechanic	1.00	1.00	1.00	1.00	-
Mechanical/Maintenance Technician	1.00	1.00	1.00	1.00	-
Natural Areas Coordinator	1.00	1.00	1.00	1.00	-
Natural Areas Manager	1.00	1.00	1.00	1.00	-
Natural Areas Technician	0.75	0.75	0.88	0.88	0.13
Office Support Specialist	4.17	4.17	4.17	4.17	-
Parks Crew Leader	1.00	1.00	1.00	1.00	-
Parks Manager	1.00	1.00	1.00	1.00	-
Parks Planner	1.00	2.00	2.00	2.00	-
Parks Specialist	4.00	4.00	4.00	4.00	-
Parks Worker	11.00	11.00	11.00	11.00	-
Program Supervisor	2.00	2.00	2.00	2.00	-
Recreation Coordinator	6.00	6.00	6.00	6.00	-
Recreation Facility Manager	1.00	1.00	1.00	1.00	-
Recreation Manager	1.00	1.00	1.00	1.00	-
Senior Parks Planner	1.00	1.00	1.00	1.00	-

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Police	144.00	154.00	154.00	158.50	4.50
Accreditation Manager	-	1.00	1.00	1.00	-
Administrative Analyst	1.00	1.00	1.00	1.00	-
Administrative Specialist	2.00	2.00	2.00	2.00	-
Business Services Coordinator	1.00	1.00	1.00	1.00	-
Chief of Police	1.00	1.00	1.00	1.00	-
Communications Specialist Leadworker	1.00	1.00	1.00	1.00	-
Communications Specialist Supervisor	3.00	3.00	3.00	3.00	-
Communications Specialist	16.00	16.00	16.00	18.00	2.00
Community Service Officer	5.00	5.00	5.00	5.00	-
Criminalist	1.00	1.00	1.00	1.00	-
Evidence Technician	1.00	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	1.00	-
Investigative Technician	2.00	2.00	2.00	2.50	0.50
Latent Fingerprint Examiner	1.00	1.00	1.00	1.00	-
Lead Police Records Specialist	1.00	1.00	1.00	1.00	-
Personnel Tech	-	1.00	1.00	1.00	-
Police Captain	3.00	3.00	3.00	3.00	-
Police Communications Manager	1.00	1.00	1.00	1.00	-
Police Lieutenant	4.00	4.00	4.00	4.00	-
Police Officer	73.00	81.00	81.00	81.00	-
Police Records Specialist	8.00	8.00	8.00	9.00	1.00
Police Records Supervisor/Manager	1.00	1.00	1.00	1.00	-
Police Sergeant	16.00	16.00	16.00	17.00	1.00
Police Report Technician	1.00	1.00	1.00	1.00	-
Public Works	136.92	137.92	140.92	146.92	9.00
Administrative Specialist	3.26	2.51	2.51	2.51	-
Administrative Technician	4.00	6.00	6.00	6.00	-
Associate Engineer	1.00	1.00	1.00	1.00	-
Bike, PED, & ADA Coordinator	-	-		1.00	1.00
Building Attendant	6.50	7.00	6.00	6.00	(1.00)
Bus Driver	8.41	7.91	7.04	7.04	(0.88)
Business Services Coordinator	2.00	2.00	1.00	1.00	(1.00)
City Engineer	1.00	1.00	1.00	1.00	-
City Traffic Engineer	1.00	1.00	1.00	1.00	-
Civil Engineer	6.00	6.00	8.00	8.00	2.00
Crew Supervisor	7.00	7.00	7.00	7.00	-

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Public Works (cont'd)					
Director of Public Works	1.00	1.00	1.00	1.00	-
Engineering Technician	1.00	1.00	2.00	2.00	1.00
Equipment Operator	27.00	26.00	25.00	28.00	2.00
Facilities Maintenance Technician Leadworker	1.00	1.00	1.00	1.00	-
Facilities Maintenance Technician	7.00	7.00	7.00	7.00	-
Facilities Management Planner	1.00	1.00	1.00	1.00	-
Facilities Operations Manager	1.00	1.00	1.00	1.00	-
Facilities Planning Specialist	1.00	1.00	1.00	1.00	-
Facility Coordinator	1.00	1.00	1.00	1.00	-
Facility Maintenance Superintendent	1.00	1.00	1.00	1.00	-
Field Engineering Coordinator	2.00	2.00	2.00	2.00	-
Field Engineering Supervisor	1.00	1.00	1.00	1.00	-
Financial/Rate Analyst	1.00	1.00	1.00	1.00	-
Fleet Parts Buyer	1.00	1.00	1.00	1.00	-
Fleet Services Manager	1.00	1.00	1.00	1.00	-
GIS Specialist	0.50	0.50	0.50	-	(0.50)
Heavy Equipment Operator	7.00	7.00	8.00	8.00	1.00
Lead Equipment Operator	5.00	5.00	5.00	5.00	-
Lead Building Attendant	-	-	1.00	1.00	1.00
Lead Bus Driver	-	-	0.88	0.88	0.88
Mail Distribution Clerk	1.00	1.00	1.00	1.00	-
Mechanic	10.00	10.00	9.00	10.00	-
Public Works Inspector	3.00	3.00	4.00	4.00	1.00
Recycling Attendant				1.00	1.00
Senior Civil Engineer	3.00	3.00	3.00	3.00	-
Senior Fleet Technician	1.00	1.00	2.00	2.00	1.00
Senior GIS Specialist	-	-	-	0.50	0.50
Solid Waste Management Superintendent	1.00	1.00	1.00	1.00	-
Staff Engineer	2.00	2.00	1.00	1.00	(1.00)
Stormwater Quality Specialist	1.00	1.00	1.00	1.00	-
Street Maintenance Superintendent	1.00	1.00	1.00	1.00	-
Streets & Solid Waste Manager	1.00	1.00	1.00	1.00	-
Support Services Superintendent	1.00	1.00	1.00	1.00	-
Technical Specialist	-	-	1.00	1.00	1.00
Traffic Marking Crew Leader	1.00	1.00	1.00	1.00	-
Traffic Operations Superintendent	1.00	1.00	1.00	1.00	-
Traffic Sign Crew Leader	1.00	1.00	1.00	1.00	-
Traffic Signal Technician	3.00	3.00	3.00	3.00	-
Traffic Technician	3.25	3.00	3.00	3.00	-
Transit Manager	-	1.00	1.00	1.00	-
Transit Operations Supervisor	1.00	1.00	1.00	1.00	-
Vehicle Service Writer	1.00	1.00	1.00	1.00	-

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Water & Power	129.25	132.25	132.25	135.75	3.50
Accountant	-	-	1.00	1.00	1.00
Accounting Technician	2.50	2.50	1.50	1.75	(0.75)
Administrative Specialist	1.00	2.00	2.00	2.00	-
Administrative Technician	2.00	2.00	2.00	2.00	-
Apprentice Lineworker	3.00	2.00	2.00	2.00	-
Apprentice Meter Tech	-	1.00	-	-	(1.00)
Business Services Coordinator	1.00	1.00	1.00	1.00	-
Buyer	1.00	1.00	1.00	1.00	-
Civil Engineer	4.00	4.00	4.00	4.00	-
Construction Coordinator	1.00	1.00	-	-	(1.00)
Construction Project Manager			1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	-
Cross Connection Control Technician	1.00	1.00	1.00	1.00	-
Customer Relations Business Specialist	1.00	1.00	1.00	1.00	-
Customer Relations Manager	1.00	1.00	1.00	1.00	-
Customer Relations Specialist	1.00	1.00	1.00	1.00	-
Development Review Coordinator			1.00	1.00	1.00
Director of Water & Power	1.00	1.00	1.00	1.00	-
Electrical Distribution Designer			5.00	5.00	5.00
Electrical Distribution Designer Supervisor			1.00	1.00	1.00
Electric Metering Supervisor	1.00	1.00	1.00	1.00	-
Electrical Engineer	2.00	1.00	2.00	2.00	1.00
Equipment Operator	-	-	-	-	-
Field Engineer	5.00	5.00	-	-	(5.00)
Field Engineering Supervisor	1.00	1.00	-	-	(1.00)
GIS Specialist	1.00	1.00	1.00	1.00	-
Industrial Pretreatment Coordinator	1.00	1.00	1.00	1.00	-
Industrial Pretreatment Specialist	1.00	-			-
Journey Lineworker	7.00	8.00	8.00	8.00	-
Journey Meter Technician	2.00	2.00	2.00	2.00	-
Journey Water System Operator	9.00	9.00	9.00	9.00	-
Lead Equipment Operator	-	-			-
Lead Plant Operator	2.00	2.00	2.00	2.00	-
Lead Water Systems Operator	2.00	2.00	2.00	2.00	-
Line Crew supervisor	5.00	5.00	5.00	5.00	-
Locator Construction Inspector	2.00	-			-
Maintenance Worker	2.00	2.00	2.00	2.00	-
Maintenance Worker WTP	1.00	1.00	1.00	1.00	-
Office Support Specialist	2.00	1.00	1.00	1.00	-
Plant Operator	13.00	13.00	13.00	14.00	1.00
Power Operations Manager	1.00	1.00	1.00	1.00	-
Power Operations Supervisor	1.00	1.00	1.00	1.00	-
Pre Apprentice Lineworker	3.00	3.00	2.00	2.00	(1.00)
Public Works Construction Inspector	1.00	1.00	1.00	1.00	-
Public Works Inspector	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	2.00	2.00	2.00	2.00	-

Position	2015 FTE	2016 Adopted FTE	2016 Revised FTE	2017 FTE	2017/2016 Change
Water & Power (cont'd)					
Senior Electrical Engineer	1.00	2.00	2.00	2.00	-
Senior GIS Specialist	2.00	2.00	2.00	2.00	-
Special Projects Manager	1.00	1.00	1.00	1.00	-
Staff Engineer	1.00	1.00	1.00	1.00	-
Technical Services Maintenance Tech	3.00	1.00	3.00	3.00	2.00
Technical Services Master Electrician	1.00	1.00	1.00	1.00	-
Technical Services Controls Specialist	1.00	1.00			(1.00)
Technical Services Maintenance Specialist	1.00	4.00	3.00	3.00	(1.00)
Technical Services SCADA Programmer	2.00	2.00	2.00	3.00	1.00
Technical Services Superintendent	1.00	1.00	1.00	1.00	-
Technical Specialist	2.00	2.00	2.00	2.00	-
Treat Plant Controls Technician	-	-	-		-
Treat Plant Maint Specialist	1.00	-	-		-
Utility Accounting Manager	1.00	1.00	1.00	1.00	-
Utility Financial Rate Analyst	1.00	1.00	1.00	1.00	-
Utility Information Manager	1.00	1.00	1.00	1.00	-
Utility Locator	1.00	3.00	3.00	3.00	-
Utility Asset Manager	-	1.00	1.00	1.00	-
Utility Systems Technician	2.00	2.00	2.00	2.00	-
Warehouse Operations Manager	1.00	1.00	1.00	1.00	-
Warehouse Worker	2.00	2.00	2.00	2.00	-
Wastewater Treatment Manager	1.00	1.00	1.00	1.00	-
Water Meter Technician I	5.00	4.00	4.00	4.00	-
Water Metering Technician II	-	2.00	2.00	2.00	-
Water Operations Supervisor	1.00	1.00	1.00	1.00	-
Water Quality Analyst	2.00	4.00	4.00	4.00	-
Water Quality Lab Coordinator	-	-	-		-
Water Quality Lab Supervisor	1.00	1.00	1.00	1.00	-
Water Quality Specialist	1.75	0.75	0.75	2.00	1.25
Water Treatment Manager	1.00	1.00	1.00	1.00	-
Water Utilities Manager	1.00	1.00	1.00	1.00	-
Total, All City Departments	752.31	774.49	782.43	805.88	31.39
Other Agencies					
Airport	4.00	5.00	6.00	6.00	1.00
Airport Director	1.00	1.00	1.00	1.00	-
Airport Maintenance Worker	2.00	2.00	2.00	2.00	-
Airport Operations Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Business Services Coordinator	-	1.00	1.00	1.00	-
Business Development Specialist	-	-	1.00	1.00	1.00
LLBA	2.00	2.00	2.00	2.00	-
Building Attendant	1.00	1.00	1.00	1.00	-
Facilities Maintenance Technician	1.00	1.00	1.00	1.00	-
Total, Other Agencies	6.00	7.00	8.00	8.00	1.00
Grand Total, All Benefitted Employees	758.31	781.49	790.43	813.88	32.39

Transfer Summary

2017 Transfers Summary				
Transfer to Fund	Amount	Transfer from Fund	Amount	Description
General Fund	41,543	Power Utility	41,543	Power's Contribution to GF for 25% of Economic Development Director's Salary
General Fund	25,000	Lodging Tax	25,000	Grant from Lodging Tax Fund
General Fund	1,427,810	General Fund	1,427,810	Transit Operating Subsidy
Economic Incentives	450,000	General Fund	450,000	Economic Incentives Contribution
Economic Incentives	500,000	Council Special Projects	500,000	City Council Special Projects Final Payment to EWI
Capital Fund	200,000	TABOR Excess	200,000	2017 Capital Program - TABOR - ADA Transition Plan Update
Capital Fund	664,154	TABOR Excess	664,154	2017 Capital Program - TABOR - Bike, PED, & ADA Ramp Program
Capital Fund	165,000	TABOR Excess	165,000	2017 Capital Program - TABOR - Centennial Park Concessions
Capital Fund	684,920	TABOR Excess	684,920	2017 Capital Program - TABOR - Fire Apparatus Replacement
Capital Fund	795,610	TABOR Excess	795,610	2017 Capital Program - TABOR - Fire Training Center Property
Capital Fund	325,500	TABOR Excess	325,500	2017 Capital Program - TABOR - Osborn Park Pickleball Courts
Capital Fund	1,398,157	TABOR Excess	1,398,157	2017 Capital Program - TABOR - Police Records Management System
Capital Fund	405,000	TABOR Excess	405,000	2017 Capital Program - TABOR - Police Training Facility
Capital Fund	702,000	TABOR Excess	702,000	2017 Capital Program - TABOR - Sidewalk Installation (US 287)
Capital Fund	1,260,000	TABOR Excess	1,260,000	2017 Capital Program - TABOR - Supplemental Bridge Repairs
Capital Fund	250,000	TABOR Excess	250,000	2017 Capital Program - TABOR - US 287/US 34 Integration
Capital Fund	225,000	TABOR Excess	225,000	2017 Capital Program - TABOR - Viestenz-Smith Mountain Park
Capital Fund	600,800	General Fund	600,800	2017 Capital Program - GF - Facilities Building Maintenance
Capital Fund	210,200	General Fund	210,200	2017 Capital Program - GF - Fleet Building Remodel
Capital Fund	1,000,000	Council Special Projects	3,000,000	2017 Capital Program - Council Special Projects - The Foundry
Capital Fund	2,000,000	General Fund		2017 Capital Program - GF - The Foundry
Capital Fund	50,000	General Fund	50,000	2017 Capital Program - GF - Municipal Building Renovation
Capital Fund	405,000	Police CEF	405,000	2017 Capital Program - PD CEF - Police Training Facility
Capital Fund	160,000	Culture CEF	160,000	2017 Capital Program - Culture CEF - Museum Expansion
Capital Fund	595,610	Fire CEF	595,610	2017 Capital Program - Fire CEF - Fire Training Center
Affordable Housing	400,000	Council Special Projects	400,000	City Council Special Projects Contribution for Affordable Housing
Art in Public Places	36,843	Water Utility	36,843	1 % for the Arts
Art in Public Places	3,147	Water Utility	3,147	1 % for the Arts
Art in Public Places	5,245	Water Utility	5,245	1 % for the Arts
Art in Public Places	4,196	Water Utility	4,196	1 % for the Arts
Art in Public Places	1,049	Water Utility	1,049	1 % for the Arts
Art in Public Places	1,049	Water SIF	1,049	1 % for the Arts
Art in Public Places	2,990	Wastewater Utility	2,990	1 % for the Arts
Art in Public Places	55,280	Wastewater Utility	55,280	1 % for the Arts
Art in Public Places	10,490	Wastewater Utility	10,490	1 % for the Arts
Art in Public Places	3,990	Wastewater Utility	3,990	1 % for the Arts
Art in Public Places	4,200	Wastewater Utility	4,200	1 % for the Arts
Art in Public Places	33,880	Wastewater SIF	33,880	1 % for the Arts
Art in Public Places	101,200	Power Utility	101,200	1 % for the Arts
Art in Public Places	46,270	Power PIF	46,270	1 % for the Arts

2017 Transfers Summary (cont'd)

Transfer to Fund	Amount	Transfer from Fund	Amount	Description
Transportation	202,000	TABOR Excess	202,000	2017 Capital Program - TABOR - Transportation Annual Programs
Transportation	1,100,000	TABOR Excess	1,100,000	2017 Capital Program - TABOR - Transportation Capital Projects
Transportation	100,000	TABOR Excess	100,000	2017 Capital Program - TABOR - Bridge Maintenance Program
Transportation	777,275	General Fund	7,004,225	General Fund Operating Subsidy (Project Engineering)
Transportation	4,181,650	General Fund		General Fund Operating Subsidy (Street Maintenance)
Transportation	2,045,300	General Fund		General Fund Operating Subsidy (Traffic Engineering)
Transportation	409,299	Streets CEF	409,299	2017 Capital Program - Streets CEF - Transportation Developer Reimbursements
Transportation	538,000	Streets CEF	538,000	2017 Capital Program - Streets CEF - Transportation Annual Programs
Transportation	360,000	Streets CEF	360,000	2017 Capital Program - Streets CEF - Transportation Capital Projects
Parks CEF	28,968	General Fund	28,968	Evergreen Incentive Loan Repayment (Sprout's Deal)
Rec CEF	28,968	General Fund	28,968	Evergreen Incentive Loan Repayment (Sprout's Deal)
Open Lands CEF	28,968	General Fund	28,968	Evergreen Incentive Loan Repayment (Sprout's Deal)
Library CEF	28,968	General Fund	28,968	Evergreen Incentive Loan Repayment (Sprout's Deal)
Culture CEF	28,968	General Fund	28,968	Evergreen Incentive Loan Repayment (Sprout's Deal)
General Govt CEF	28,968	General Fund	28,968	Evergreen Incentive Loan Repayment (Sprout's Deal)
Streets CEF	23,175	General Fund	23,175	Evergreen Incentive Loan Repayment (Sprout's Deal)
Fleet Replacement	57,937	General Fund	57,937	Evergreen Incentive Loan Repayment (Sprout's Deal)
Water Utility	750,000	General Fund	750,000	General Fund Contribution for Debt Payment
Raw Water Utility	4,050,375	Water Utility	4,050,375	Interfund Loan Repayment
Power PIF	806,250	Water Utility	806,250	Interfund Loan Repayment
Fleet Replacement	45,000	Police CEF	45,000	Transfer for the Purchase of 1 Police Sergeant Vehicle
Health & Welfare Trust	150,000	Employee Benefits	150,000	Final Payment to Establish the Health Trust Fund
	\$ 31,021,202		\$ 31,021,202	

Oversizing Agreement Summary

The City enters into contractual agreements with development companies to construct infrastructure in excess of the requirements for their particular project that are viewed as necessary for expected growth in the area. These agreements are known as “oversizing” agreements. The developers install needed infrastructure early to minimize the public inconvenience and construction costs. The developer agrees to construct the infrastructure at a larger capacity (i.e., a wider street or larger water pipe) and the City agrees to repay the cost of the oversizing required under the provisions of the agreement. There is no provision that defines a term of the agreement for transportation improvements. The value of the project is increased annually by an index established in code. In practice the City makes payments on the outstanding agreement and plans for the obligation to be paid in full by the time the infrastructure would have been constructed in the Capital Program. Some projects are eligible for interest, particularly water and sewer projects that are not repaid within the same year that the agreement was executed.

Project	Developer	Date Contract Executed	2015 Ending Balance	2016 Anticipated	2017 Budget
Transportation (Streets CEF)					
43rd St (Wilson to Cascade)	Buck 2 nd , LLP	8/22/2008	717,896	-	239,299
Crossroads Blvd (I-25 to Centerra Pkwy)	Eagle Crossing Development Inc.	11/6/2007	238,000	238,000	-
US34/Sculptor Intersections	VDW Properties, LLC	4/13/2007	1,005,000	100,000	120,000
Sculptor Dr (US 34 to Mtn. Lion)	VDW Properties, LLC	4/13/2007	432,000	-	-
Taft/14th St Sw Intersection	WLG, LLC	2/6/2007	359,000	-	50,000
US34/Mtn. View Intersection			314,000	-	-
Total Developer Reimbursements			\$ 3,065,896	\$ 338,000	\$ 409,299
Water Utility					
43rd St (Wilson to Cascade)	Buck 2nd, LLP	8/22/2008	53,654	-	17,885

Capital Reimbursement Oversizing Agreement – Current Agreements

The transportation agreements do not constitute debt as defined by Article X, Section 20 of the State Constitution, or by generally accepted accounting principles as defined by the Government Accounting Standards Board. The following pages report the projects under agreement with repayment schedules and future projects that may be eligible for these agreements, depending on the timing of future development.

Note: Annual payments will be established when a contract with a developer has been negotiated. Currently there is no development along these project segments.

2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	Ending Balance
239,299	239,299	-	-	-	-	-	-
-	-	-	-	-	-	-	-
120,000	120,000	120,000	110,000	110,000	105,000	100,000	-
60,000	60,000	60,000	100,000	100,000	52,000	-	-
50,000	130,000	80,000	49,000	-	-	-	-
100,000	100,000	114,000	-	-	-	-	-
\$ 569,299	\$ 649,299	\$ 374,000	\$ 259,000	\$ 210,000	\$ 157,000	\$ 100,000	\$ -
17,885	17,885	-	-	-	-	-	-

Inter -Fund Loan Schedules

The City Charter in Section 13-3(b) allows for loans from a utility account to another City account. The City currently has four inter-fund loans outstanding.

Power Loan to Water for Infrastructure with Principal Repaid from the General Fund

In 2013, City Council approved an inter-fund loan of \$6,000,000 from Power to Water to help fund the replacement of aging infrastructure (Ordinance #5791). The loan will be paid back in annual installments from 2014 to 2021. The interest rate will be the same as the City's annual return on its investment portfolio. \$750,000 per year will come from the General Fund to the Water Fund to pay the principal portion of the loan.

Water Fund Payment Schedule				
	Beginning Balance	Principal (General Fund)	Interest (Water Fund)	Total Payment
2013	\$6,000,000	\$-	\$-	\$-
2014	6,000,000	750,000	41,400	791,400
2015	5,250,000	750,000	51,450	801,405
2016	4,500,000	750,000	67,500	817,500
2017	3,750,000	750,000	56,250	806,250
2018	3,000,000	750,000	45,000	795,000
2019	2,250,000	750,000	33,750	783,750
2020	1,500,000	750,000	22,500	772,500
2021	750,000	750,000	11,250	761,250
Total	\$-	\$6,000,000	\$329,100	\$6,329,100

LURA Downtown Development Loan from Capital Expansion Fee Funds

In 2013, City Council approved an interfund loan of \$2,465,000 from the CEF Fund to the Loveland Urban Renewal Authority to help fund a mixed-use building in the downtown area. The entire \$2,465,000 was moved over to LURA in 2013, but interest will only be charged on the portion of funds given to the developer - \$500,000 in 2013, \$1,000,000 in 2014 and \$900,000 in 2017. The interest is set, it will not be based on the City's annual return on its investment portfolio. In this same Council action, LURA agreed to reimburse the General Fund for Waived Material Use Tax, phase II environmental study, and a blight study and plan amendment at 3% for 14 years totaling \$63,100.

Loan from CEF funds to LURA				
	Beginning Balance	Principal	Interest	Total Payment
2013	-	-	-	-
2014	563,100	32,956.18	16,893	49,849
2015	1,530,144	97,974.40	45,904	143,879
2016	1,432,169	100,913.65	42,965	143,879
2017	2,231,256	174,210.76	66,938	241,148
2018	2,057,045	179,437.09	61,711	241,148
2019	1,877,608	184,820.18	56,328	241,148
2020	1,692,788	190,364.79	50,784	241,148
2021	1,502,423	196,075.74	45,073	241,148
2022	1,306,347	201,958.02	39,190	241,148
2023	1,104,389	208,016.75	33,132	241,148
2024	896,372	214,257.25	26,891	241,148
2025	682,115	220,684.97	20,463	241,148
2026	461,430	228,594.52	13,843	242,437
2027	232,836	232,835.87	7,024	239,860
Total	(0)	2,463,100	527,139	2,990,240

Economic Incentive Fund Loan from Capital Expansion Fee Funds & Fleet Fund

In January of 2015, City Council approved a \$2,200,000 loan from Fleet and CEF funds to the Economic Incentive fund for an incentive agreement with Evergreen Development Company (Sprouts). The loan will be paid back over a period of ten years, with an annual interest rate of 3%, through the normal collection of sales tax. The annual payment guaranty is \$254,920. In the event the annual sales tax collections do not meet this amount, the project owner shall pay to the City, within 180 days after the expiration of each 12-month period, the amount by which \$254,920 exceeds the sales taxes collected.

Loan from CEF & Fleet funds to Economic Incentives Fund				
	Beginning Balance	Principal	Interest	Total Payment
2015	2,200,000	-	-	-
2016	2,200,000	188,920.00	66,000	254,920
2017	2,011,080	194,587.60	60,332	254,920
2018	1,816,492	200,425.23	54,495	254,920
2019	1,616,067	206,437.98	48,482	254,920
2020	1,409,629	212,631.12	42,289	254,920
2021	1,196,998	219,010.06	35,910	254,920
2022	977,988	225,580.36	29,340	254,920
2023	752,408	232,347.77	22,572	254,920
2024	520,060	239,318.20	15,602	254,920
2025	280,742	246,497.75	8,422	254,920
2026	34,244	34,243.89	1,027	35,271
Total		2,200,000	384,471	2,584,471

Interest Rate Projections

The interest rate will be adjusted annually based on the performance of the City's portfolio for the previous 12 months (the same criteria as established in the City Charter Section 13.3(b) for inter-fund loans that involve utility funds).

Interest Rate Projections*

Interest Rate Projections								
2013	2014	2015	2016	2017	2018	2019	2020	2021
1.27%	0.69%	0.98%	1.04%	1.50%	1.50%	1.50%	1.50%	1.50%

TABOR Revenue

In 1992, Colorado passed a State Constitutional Amendment, known as TABOR, which imposed tax and spending limitations on governmental entities. Since the passage of TABOR, Loveland citizens have approved three ballot issues allowing the City to keep and spend for certain purposes, thus waiving the limits of TABOR. The first in 1994 authorized the City to receive and expend all revenues generated from 1993 through 1997. In the 1999 election, the voters again authorized the City to receive and expend all revenues generated from 1998 through 2002. The 1999 ballot issue stipulated that these monies be spent on street construction and youth services.

In 2002, voters once again authorized the City to receive and expend all revenues generated from 2003 through 2012. This ballot issue stipulated that these monies be spent on Police and Fire, street maintenance and construction, and park maintenance and construction. On the following page are the revenues that qualify under the ballot issue and the projects that have been funded with these revenues. These revenues have provided the General Fund contribution to the 2030 Transportation Plan, allowed for increased maintenance of existing streets, provided a portion of the funding to construct the new Fairgrounds Park, and provided funds for the replacement of fire apparatus and other large equipment purchases. Strong revenue between 2004 and 2007 was the result of the strong growth experienced during this timeframe, with building permit revenues and building use tax revenues higher than average. With the slowdown in residential construction, a significant portion of the new retail in the Centerra development completed, and the decline in sales tax collections in general, there are no projected new revenues in the coming years, reducing the amount that will be available for projects from this source.

Year	Description	Amount
2017	Fund Balance beginning of Year	\$ 20,575,303
2017	Estimated TABOR Excess Revenue	4,743,294
2018	Estimated TABOR Excess Revenue	2,956,153
2019	Estimated TABOR Excess Revenue	1,077,166
2020	Estimated TABOR Excess Revenue	-
2021	Estimated TABOR Excess Revenue	-
2022	Estimated TABOR Excess Revenue	-
2023	Estimated TABOR Excess Revenue	-
2024	Estimated TABOR Excess Revenue	-
2025	Estimated TABOR Excess Revenue	-
2026	Estimated TABOR Excess Revenue	-
Total TABOR Excess Available		\$ 29,351,916

Projects Funded From Revenues Above TABOR Limit

Year	Project Description	Amount
2017	ADA Transition Plan Update	\$ 200,000
2017	Bike, PED, & ADA Ramp Program	664,154
2017	Centennial Park Concessions	165,000
2017	Fire Apparatus Replacement	684,920
2017	Fire Training Center Property	795,610
2017	Osborn Park Pickleball Courts	325,500
2017	Police Records Management System	1,398,157
2017	Police Training Facility	405,000
2017	Sidewalk Installation (US 287)	702,000
2017	Supplemental Bridge Repairs	1,260,000
2017	Transportation - Annual Programs	202,000
2017	Transportation - Bridge Maintenance Program	100,000
2017	Transportation - Capital Projects	1,100,000
2017	US 287/US 34 Integration	250,000
2017	Viestenz-Smith Mountain Park	225,000
2018	Fire Station 7 (W Loveland)	115,000
2018	Fire Training Center Property	1,391,220
2018	Police Training Facility	3,007,500
2018	Transportation - Annual Programs	313,000
2018	Transportation - Capital Projects	3,760,000
2018	Viestenz-Smith Mountain Park	1,625,600
2019	North Lake Park Improvements	500,000
2019	Transportation - Annual Programs	307,000
2019	Transportation - Capital Projects	2,440,000
2020	Transportation - Annual Programs	313,000
2020	Transportation - Capital Projects	200,000
2021	Cold Planner (Mill)	761,000
2021	Transportation - Annual Programs	307,000
2021	Transportation - Capital Projects	100,000
2022	Transportation - Annual Programs	340,500
2023	Transportation - Annual Programs	154,500
2024	Transportation - Annual Programs	160,500
2024	Transportation - Capital Projects	80,000
2025	Transportation - Annual Programs	334,500
2025	Transportation - Capital Projects	375,000
2026	Transportation - Annual Programs	320,500
2026	Transportation - Capital Projects	1,185,000
Total Expense		\$ 26,568,161
2026	Remaining TABOR Balance	\$ 2,783,755

General Fund Equipment Replacement

As a general policy, the City budgets to fund depreciation schedules to keep equipment current and reduce maintenance costs. These schedules include planned small equipment (unit costs below \$250,000) replacement for General Fund agencies. Equipment that exceeds the \$250,000 threshold is budgeted in the Capital Program.

FINANCE DEPARTMENT	2017	2018	2019	2020	2021
Revenue					
LETTER OPENER	50,000	-	-	-	-
INSERTER/FOLDER	4,800	-	-	-	-
Total Finance	\$ 54,800	\$ -	\$ -	\$ -	\$ -

INFORMATION TECHNOLOGY DEPARTMENT	2017	2018	2019	2020	2021
Infrastructure Services					
SERVER REPLACEMENT	35,000	52,000	84,010	86,950	89,990
DEVELOPMENT SERVICES/BUILDING	-	12,500	-	-	-
SELECTRON IVR UPGRADE	-	-	-	-	-
STORAGE INFRASTRUCTURE UPGRADE	43,543	77,000	36,090	37,360	38,670
VIRTUAL CLUSTER	95,000	15,000	15,000	125,000	165,000
NETWORK INFRASTRUCTURE UPGRADE	26,750	27,686	129,100	29,660	30,700
BACKUP DEVICE REPLACEMENT	-	-	35,640	-	35,640
PC REPLACEMENT FUND	179,850	215,850	251,850	287,850	323,850
RUGGEDIZED PC REPLACEMENT	163,590	169,320	175,250	181,390	187,740
MICROSOFT SOFTWARE LICENSING	143,000	143,000	157,300	157,300	157,300
EDR LARGE MONITOR REPLACEMENT	-	-	-	23,000	-
COPIER/MFP REPLACEMENT FUND	97,320	120,950	81,760	85,675	75,300
WIRELESS ACCESS POINTS	-	-	-	28,115	30,926
Total Information Services	\$ 784,053	\$ 833,306	\$ 966,000	\$ 1,042,300	\$ 1,135,116
Telecommunications					
AVST SERVERS	-	24,020	18,010	-	13,310
AVAYA SERVERS	-	-	24,600	-	-
Total Telecommunications	\$ -	\$ 24,020	\$ 42,610	\$ -	\$ 13,310
Application Services					
GIS PLOTTER	-	-	-	-	25,000
GIS GLOBAL POSISTIONING UNIT	-	-	-	-	6,000
Total Application Services	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Total Information Technology	\$ 784,053	\$ 857,326	\$ 1,008,610	\$ 1,042,300	\$ 1,179,426

POLICE DEPARTMENT	2017	2018	2019	2020	2021
Administration					
PRINTERS	-	6,590	-	-	6,790
GYM EQUIPMENT	5,300	5,460	5,620	5,790	5,960
BUILDING SECURITY CAMERAS	6,530	6,730	6,930	7,140	7,350
Total Administration	\$ 5,300	\$ 12,050	\$ 5,620	\$ 5,790	\$ 12,750
Patrol					
SWAT EQUIPMENT	18,590	18,960	19,340	19,730	20,120
E-CITATION DEVICES	-	5,000	5,100	5,200	5,300
HOSTAGE PHONE	-	-	-	-	15,000
BOMB UNIT EQUIPMENT	10,300	10,609	10,927	11,255	11,593
RADAR/LASER UNITS	13,140	13,400	13,670	13,940	14,220
BULLETPROOF VESTS/BALISTICS: PATROL	17,640	17,990	18,350	18,720	19,090
BULLETPROOF VESTS/BALISTICS: SWAT	15,010	15,310	15,620	15,930	16,250
TASER/LLM EQUIPMENT	13,120	13,380	13,650	13,920	14,200
HAND/LONG GUNS	24,460	24,950	25,450	25,960	26,480
BODYWORN/IN-CAR VIDEO CAMERAS	-	20,000	20,400	-	-
CANINE	-	10,000	-	-	10,200
Total Patrol	\$ 112,260	\$ 149,599	\$ 142,507	\$ 124,655	\$ 152,453
Communications					
MOTOROLA HANDHELD RADIOS	49,930	50,930	51,950	52,990	54,050
MOTOROLA MOBILE RADIOS	49,930	50,930	51,950	52,990	54,050
PACKSET BATTERIES	1,850	1,890	1,930	1,970	2,010
LICENSE CARD READERS	16,820	17,160	-	-	-
COMMUNICATIONS CHAIRS	-	4,880	-	-	5,173
PORTABLE ALARM	-	-	-	-	7,500
Total Communications	\$ 118,530	\$ 125,790	\$ 105,830	\$ 107,950	\$ 122,783
Technical Support					
CAMERAS - TSU/CST	2,400	2,450	2,500	2,540	2,600
Total Technical Support	\$ 2,400	\$ 2,450	\$ 2,500	\$ 2,540	\$ 2,600
Information Services					
DATA STORAGE HARD/SOFTWARE	63,880	65,160	66,460	67,790	69,150
COMPUTER HARD/SOFTWARE	24,030	24,510	25,000	25,500	26,010
COMVAN/TRUCK HARDWARE	2,200	2,240	2,280	2,330	2,380
Total Information Services	\$ 90,110	\$ 91,910	\$ 93,740	\$ 95,620	\$ 97,540
Total Police	\$ 328,600	\$ 381,799	\$ 350,197	\$ 336,555	\$ 388,126

PARKS & RECREATION DEPARTMENT	2017	2018	2019	2020	2021
Parks					
PARKS/ADMINISTRATION EQUIPMENT	387,124	828,697	794,090	264,817	259,337
PARKS IRRIGATION	260,000	195,000	245,000	250,000	280,430
PARKS ASPHALT/HARDCOURT SURFACING	165,734	155,000	170,000	160,000	172,000
PLAYGROUNDS	168,406	211,632	98,486	22,217	170,344
Total Parks	\$ 981,264	\$ 1,390,329	\$ 1,307,576	\$ 697,034	\$ 882,111
Recreation					
CHILSON CENTER EQUIPMENT	216,946	227,116	306,000	385,212	223,634
RECREATION EQUIPMENT	81,208	195,543	27,839	171,644	96,631
Total Recreation	\$ 298,154	\$ 422,659	\$ 333,839	\$ 556,856	\$ 320,265
Total Parks & Recreation	\$ 1,279,418	\$ 1,812,988	\$ 1,641,415	\$ 1,253,890	\$ 1,202,376

CULTURAL SERVICES DEPARTMENT	2017	2018	2019	2020	2021
Museum/Gallery					
COPIER	-	-	10,000	-	-
PLOTTER	-	-	18,000	-	-
SCANNER	-	2,500	-	-	-
Total Museum/Gallery	\$ -	\$ 2,500	\$ 28,000	\$ -	\$ -
Rialto Theater					
COPIER	-	8,000	-	-	-
SOUND CONSOLE	-	-	20,000	-	-
THEATRICAL LIGHTS: LED CONVERSION	10,000	10,000	-	-	-
Total Rialto	\$ 10,000	\$ 18,000	\$ 20,000	\$ -	\$ -
Total Cultural Services	\$ 10,000	\$ 20,500	\$ 48,000	\$ -	\$ -

LIBRARY DEPARTMENT	2017	2018	2019	2020	2021
Technology					
PRINTERS	8,600	1,500	8,000	2,500	800
AUDIO/VISUAL	4,500	-	-	-	4,500
ILS SYSTEM	40,000	425,000	-	-	-
STAFF HARDWARE	3,500	21,500	-	14,000	1,750
PATRON HARDWARE	40,700	18,000	40,000	46,000	75,200
Total Library	\$ 97,300	\$ 466,000	\$ 48,000	\$ 62,500	\$ 82,250

Total General Fund	\$2,554,171	\$3,538,613	\$3,096,222	\$2,695,245	\$2,852,178

Capital Program

Introduction

The Loveland City Charter requires the City Manager to present a program of proposed capital projects for the budget year and four additional years. For planning purposes, staff expands this requirement and develops a ten-year capital program. The 2017-2026 Capital Program represents the funding plan for all infrastructure and new/replacement equipment for both General and Enterprise Fund agencies.

Projects included in the first year of the Capital Program are included in the recommended 2017 Budget. Projects included in the “out-years” (2018–2026) are approved by City Council in concept only. The Program is updated annually to address new needs, revise revenue projections, and incorporate City Council direction.

Capital projects for the purpose of the capital planning process are largely defined as projects or equipment with a cost of \$250,000 or more. In some cases, such as the Facility Major Maintenance Program and the Transportation Program, individual projects may be less than this threshold, but the program as a whole meets the definition, and the program has a significant total cost to be included in the capital planning process. A significant portion of the funding for the Program is from dedicated resources. The City follows a “Pay-As-You-Go” philosophy. This requires funds to be accumulated in reserves until the total cost of a project has been received.

The Capital Program has three subgroups of capital expenses. The “Infrastructure” subgroup includes all vertical construction, land purchases, park development, and street construction and maintenance. The “Software and Technology Projects” subgroup includes all technology related software and hardware projects. The “New & Replacement Equipment” subgroup includes the purchase of new fire apparatus or heavy construction equipment, and the replacement of major equipment. For the purpose of Capital Program planning, equipment included has a cost of \$250,000 or greater. Equipment used within the General Fund agencies with a cost below \$250,000 will be prioritized and budgeted within the operating budget process.

All project costs are in current dollars throughout the plan. Changes in scope may need to occur to keep projects within the cost estimates shown. Economic conditions and Council priorities will change over time and are difficult to forecast over a 10-year period. All costs are based on projections or estimates.

Capital Program Plan Types:

- Traditionally Funded (General Fund Agencies)
- Golf Enterprise
- Power Enterprise
- Stormwater Enterprise
- Water Enterprise
- Wastewater Enterprise
- Raw Water Enterprise

Traditionally Funded Capital Program

Focuses on the following:

- Transportation (both new construction and rehabilitation of existing streets, sidewalks, and bikeways)
- Facilities maintenance
- Parks and recreation
- Police equipment, facility, and technology needs
- Fire apparatus and facility needs
- New amenities
- Replacement of major equipment

Revenue sources include:

- TABOR Excess Revenue
- Council Special Projects Fund

- General Fund Transfers from Unassigned Fund Balance
- Transportation Fund (Highway Users Tax and Transportation Maintenance Fee)
- Capital Expansion Fees (CEFs)
- Conservation Trust Fund (Lottery)
- Park Improvement Fund (Charges for Services)
- Larimer County Open Space Fund (Sales Tax)
- Outside Revenue (Grants, Donations, etc.)
- Interfund Loans

The largest sources are CEFs, Transportation Fund, TABOR Excess, and Larimer County Open Space Fund.

Capital Expansion Fees

Capital Expansion Fees (CEFs) are a major funding component of the Capital Program. These are fees on development paid to the City to fund the infrastructure required to maintain service levels in the City as it grows. The City has ten different CEF fees, with one for each major service area. These are:

1. Cultural Services Fee	6. Parks Fee
2. Fire Fee	7. Open Space Fee
3. General Government Fee	8. Recreation Fee
4. Library Fee	9. Trails Fee
5. Police Fee	10. Streets Fee

The Cultural Services, Library, Parks, Recreation, Open Space, and Trails fees are charged to residential construction only. All other fees are charged to both residential and commercial development. Revenues from each fee are restricted to be used for new capital construction within the specific service category. As a result, most of the fee categories will carry significant ending balances that are accumulated for future capital projects.

The revenue assumptions for the CEF fees are based on projected building activity. An analysis of CEF collections compared to building permit inspections shows that most CEF fees from residential building are collected within the same year as the building permit revenue is received. However, for CEFs from non-residential projects there is a two-year lag between building permit collection and the CEF collections. In the City ordinance establishing the CEF fees, the fees are to be increased annually for inflation based on the construction index reported by the Engineering News and Report, for most fees, and a blended index created and reported by the Colorado Department of Transportation for the transportation fee.

Within the Transportation Fund the most significant revenue sources are:

Transportation Fee charged to all households and businesses. This fee is collected to partially fund the Street Rehabilitation Program, which includes pavement overlays, street reconstruction, and curb and gutter repair.

The State distribution of Highway User Tax Funds (HUTF) completes the funding for the program. For the Transportation Program that consists of new street construction or street widening projects, Tabor Reserves from the General Fund are combined with impact fees to fund the program.

The other major source of funding for the Capital Program, at 21%, is from General Fund resources, which include General Fund tax revenue or fund balance, the TABOR reserve and the Council Capital Reserve. The availability of General Fund resources is linked to the Financial Master Plan, which programs both capital and operating funding related to capital projects.

Enterprise Funded Capital Program

Plan Types:

- The Water Enterprise Fund provides for the treatment and distribution of water to City residents and businesses.

- The Raw Water Enterprise Fund provides for the acquisition of water and storage facilities to insure the City has an adequate water supply.
- The Wastewater Enterprise Fund collects and treats all water used by City residents and businesses, except for irrigation, and treats the water so it can be returned to the river for downstream users.
- The Power Enterprise Fund provides electricity to all City residents and businesses. The focus of the program is to maintain the high reliability ratings the City has achieved over many years.
- The Storm Water Enterprise Fund collects the runoff from City streets for return to the river, to minimize flooding and improve traffic safety.
- The Golf Enterprise Capital Program is for improvements to the three City owned courses and their amenities, and the equipment needed to maintain the courses.

Focuses on the following:

- Maintenance and expansion of delivery systems
- Treatment plants
- Replacement of major equipment

Revenue sources include:

- System Impact Fees (SIFs)
- Plan Investment Fees (PIFs)
- Enterprise Fund Balances
- Outside Revenue (Grants) & Reimbursements (Federal Emergency Management Agency (FEMA))
- External Borrowing

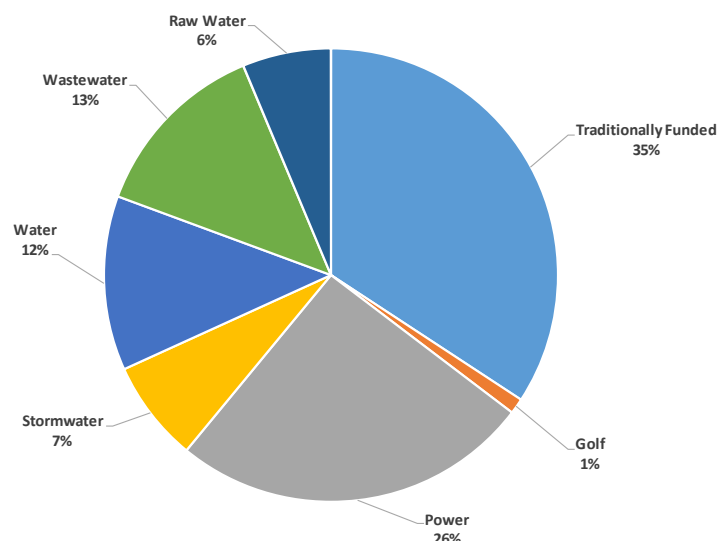
The Enterprise Funded Capital Program is funded through revenues derived from rates on usage and impact fees called System Impact Fees (SIFs) or Plant Investment Fees (PIFs). Like the Capital Expansion Fees (CEFs) used for Traditionally Funded Capital Program service areas, these are fees paid by development to offset the impact of new infrastructure from the new development on the system.

The program has been developed based on approved rate structures to fund capital improvements for both the treatment plant and the distribution system over the next ten years. The distribution system is aging and failures have increased. The Wastewater Treatment Plant will have extensive projects to expand capacity since the City has been reaching its maximum output during the summer in the past two years.

Capital Program Summary

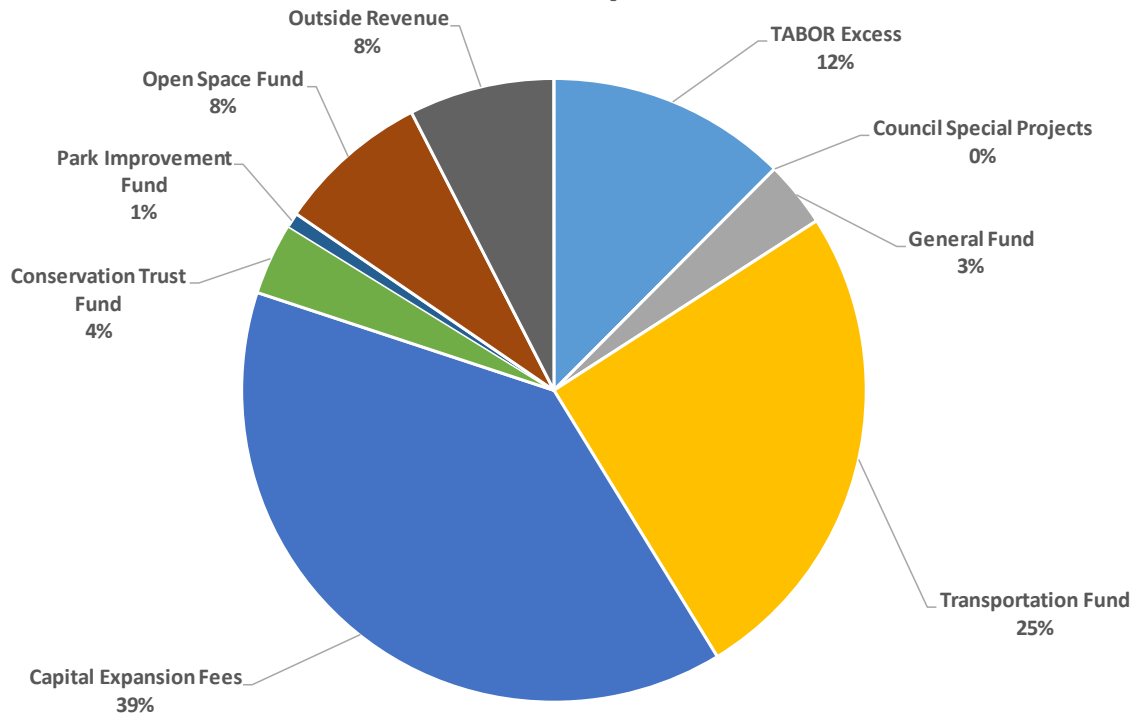
The total 2017-2026 Capital Program amount of \$625,323,089 is presented by Plan Type below.

2017-2026 Capital Program by Plan Type

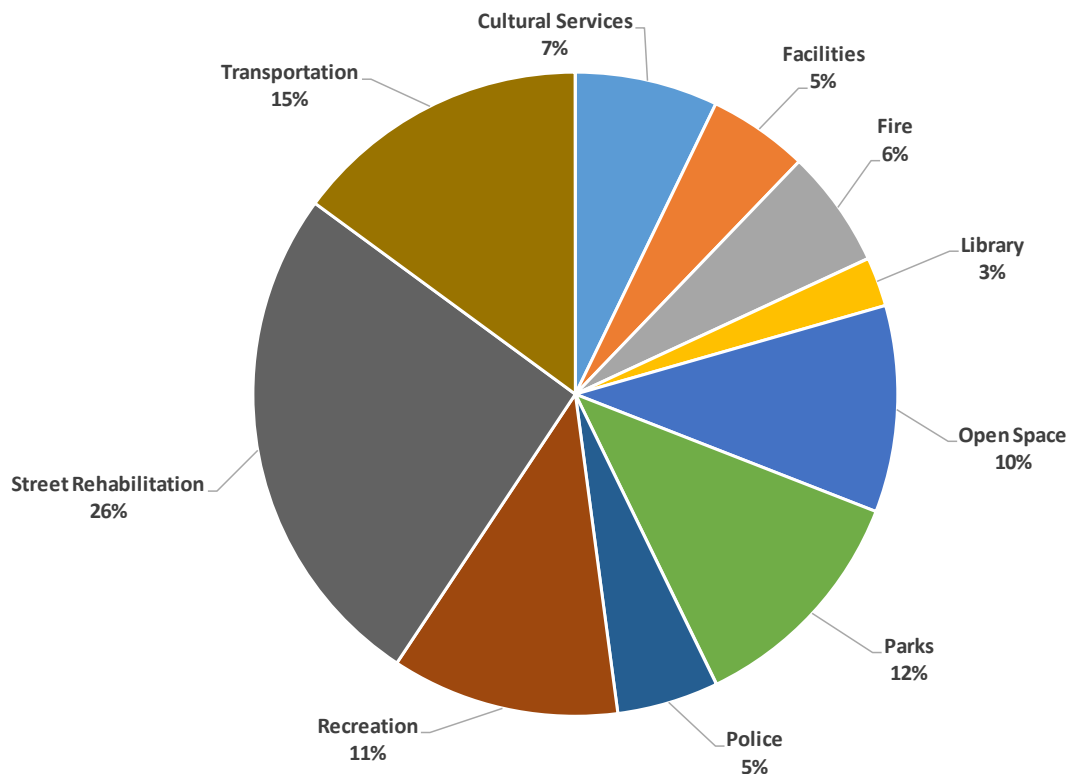


The total 2017-2026 Traditionally Funded Capital Program amount of \$215,983,859 for both revenues and expenses are presented below.

2017-2026 Use of Capital Resources



2017-2026 Capital Expenses



2017-2026 Capital Project Lists

Projects included in the 2018-2026 Capital Program are listed below by 10-Year Plan Type.

Traditionally Funded (General Fund Agencies) Projects:

Proposed Project	2017 Only	10-Year Total
ADA Transition Plan Update	200,000	200,000
Bike, PED, & ADA Ramp Program	664,154	664,154
Centennial Park Concessions	165,000	165,000
Cold Planer (Mill)	-	761,000
Community Park	-	10,500,000
Facilities Building Maintenance	600,800	5,617,000
Facilities Roof Replacement	-	1,140,770
Fairgrounds Park (Phase II)	-	832,500
Fire Apparatus Replacement	684,920	684,920
Fire Station 10 (SE Loveland)	-	4,394,600
Fire Station 10 (SE Loveland) New Equipment	-	1,280,100
Fire Station 7 (W Loveland)	-	3,479,500
Fire Training Center Property	1,391,220	2,782,440
Fleet Building Remodel	210,200	210,200
Fleet Garage Expansion	-	3,500,000
Junior Achievement Park Redevelopment	-	669,200
Kroh Park (Phase II)	-	2,100,000
Lakes at Centerra Park Reimbursement	200,000	300,000
Library Expansion	35,000	5,035,000
Library Kiosk	214,688	214,688
Loveland Sports Park (Phase II)	390,000	3,135,379
Municipal Building Renovation	50,000	50,000
Museum Expansion	160,000	15,270,000
Neighborhood Parks	-	3,300,000
North Lake Miniature Train Replacement	-	270,000
North Lake Park Improvements	-	1,100,000
Open Lands Acquisition & Restoration	5,340,000	22,138,250
Osborn Park Pickleball Courts	325,500	325,500
Park Renovation Projects	100,000	900,000
Police High Capacity Storage	200,000	200,000
Police Records Management System	1,398,157	1,398,157
Police Training Facility	810,000	9,125,000
Police Vehicles & Equipment	45,000	45,000
Recreation Facility	-	13,360,000
Recreation Trail	2,505,984	10,862,854
Sidewalk Installation (US 287)	702,000	702,000
Street Rehabilitation	4,720,670	54,117,150
Supplemental Bridge Repairs	1,260,000	1,260,000
The Foundry	3,000,000	3,000,000
Transportation - Annual Programs	740,000	7,625,000
Transportation - Bridge Maintenance Program	100,000	100,000
Transportation - Capital Projects	1,460,000	18,340,000
Transportation - Developer Reimbursements	409,299	2,727,897
US 287/US 34 Integration	250,000	250,000
Viestenz-Smith Mountain Park (Phase II)	225,000	1,850,600
Total	\$28,557,592	\$215,983,859

Golf Enterprise Projects:

Proposed Project	2017 Only	10-Year Total
Cattail Creek Asset Replacement	50,000	135,500
Mariana Butte Course Renovations	-	92,000
Mariana Butte Asset Replacement	41,400	221,400
Olde Course Renovation	35,000	176,700
Olde Course Maintenance Building Replacement	-	660,500
Olde Course Clubhouse Replacement	-	2,359,500
Equipment Replacements (mowers, sprayers, spreaders, blowers, and clubhouse equipment)	522,698	3,207,673
Total	\$649,098	\$6,853,273

Power Enterprise Projects:

Proposed Project	2017 Only	10-Year Total
Security Gates and Fences at Substations	500,000	3,912,144
Substation Projects	550,000	1,102,770
East Substation - Order & Install New transformer to replace Existing Transformer	-	1,113,080
Foothills Substation - Order & Install 2 Additional Transformers	-	6,039,150
Extension of Underground Transmission Line (new substation in SE corner of service territory)	-	19,378,542
Customer Aid-to Construction	1,830,000	20,396,870
Miscellaneous Feeder Extensions - General	150,000	2,705,640
Miscellaneous Feeder Extensions - PIF	150,000	1,777,840
Cable Replacement Projects	375,000	24,147,200
Install System Tie from Cascade West along Hwy 34, Turning South on Rossum to Saint Andrews	500,000	500,000
Canyon Conversion	750,000	1,476,380
Feeder Extension for Foothills Substation from W. 22nd & Rio Blanco Down Cascade to Eisenhower	20,000	1,130,330
Overhead to Underground Conversion Projects	1,430,000	10,129,040
Overhead to Underground Conversion - Downtown Area Upgrades	1,400,000	2,406,560
Miscellaneous Small Projects	100,000	2,496,450
Reconductor Line on N Taft Ave from Railroad Right of Way to Eisenhower	-	504,660
Extension of Feeder from 14th St SW to Hwy 60 along Hwy 287	1,100,000	1,100,000
Valley Substation New Switchgear & Transformer Order and Installation	-	2,525,640
East Substation New Switchgear Lineup Order and Installation	750,000	1,268,850
New Substation in SE Corner of Service Territory (near I-25 and Hwy 402)	-	7,983,000
New Substation in SW corner of Service Territory (near Boedecker Lake)	-	5,007,240
Land Purchase for New Substation	1,700,000	1,700,000
Foothills Substation - New Transformer Order and Installation	-	1,395,120
Feeder from Horseshoe Substation for Development (Woodward/Lee Farms Subdivision)	1,500,000	3,056,540
Install New Conduits from Byrd Dr to I-25 Frontage Rd (Connecting at Kendall Pkwy)	-	1,001,770
Install New Feeder from MCR to Kendall Pkwy & I-25 (sub to sub tie between Crossroads and Airport)	800,000	800,000
Install New Cable and Conduit from Garfield to CR 11	-	996,230
Install new Cable and Conduit from 57th and Taft to Vault	-	931,680
Install New Conduit from Foothills Substation along W. 22nd from Rio Blanco to Van Buren	20,000	1,576,540
Extend New Feeders from Valley Substation into System	-	1,737,160
Extend Feeders from New Substation in SE Corner of Service Territory into System	-	2,414,180
Extend Feeders from New Boedecker Substation into System	-	2,116,630
Install New Duct Bank and Cable from Madison, east on 37th to CR11C then N to CR30	-	1,031,830
Extend New Feeders along CR 11 from 57th St to CR 30	-	923,560
Extend New Feeders along CR 11 from Boyd Lake Ave to CR 30	-	1,609,750
Install Overhead Distribution Lines	25,000	296,310
Underground Distribution Lines	70,000	829,660

Power Enterprise Projects, continued:

Proposed Project	2017 Only	10-Year Total
Meter Purchases/Installs/Upgrades	150,000	1,777,840
Substation Improvement Projects	75,000	888,930
Street Lights & Yard Lights	70,000	829,660
Overhead Service Installations/Upgrades	10,000	118,530
Underground Service Installations/Upgrades	250,000	2,963,070
Temporary Service Installations	50,000	592,610
Distribution Automation	110,000	1,303,750
Energy Diversification Projects	300,000	4,850,241
Streetlight Projects - Arterials/Major Collectors	150,000	1,777,840
Streetlight Projects - Customer Requests/Miscellaneous Projects/LED Installation Program	200,000	2,370,460
Demand Response	150,000	1,777,840
Triple Stack on Circuit 614 - Sub to Sub Tie with Crossroads 2	100,000	100,000
Copier Replacement	25,000	25,000
Stand Alone Server	44,350	44,350
Miscellaneous Hardware Failures	7,500	7,500
Crane Truck to Replace Vehicle #5307	360,000	360,000
4WD UB to Replace Vehicle #5120	44,000	44,000
4WD UB to Replace Vehicle #5128	83,500	83,500
2 WD PU to Replace Vehicle #5117	25,000	25,000
Total	\$15,924,350	\$159,458,467

Stormwater Enterprise Projects:

Proposed Project	2017 Only	10-Year Total
16th Street Storm Sewer System	150,000	1,100,000
22nd Street from Van Buren to Taft	-	117,000
29th & Monroe Outfall (Phase 2)	1,150,000	1,150,000
29th & Sheridan Improvements	-	380,000
Big Thompson River Floodplain Mapping	20,000	20,000
Boyd Lake Outlet Ditch Improvements	100,000	1,732,750
Dry Creek at 37th Street Improvements	170,000	1,930,000
Dry Creek Stream Stability Study & Design	200,000	550,000
Engineering, Surveying & Geotechnical Services	150,000	1,650,000
Fire Training Grounds-S. Loveland Outfall Extension	225,000	225,000
Garfield and Harrison Outfall	-	12,705,900
Hogback Basin Outfall	-	2,057,000
Houts/Equalizer Basin Master Plan Update	25,000	25,000
Madison Avenue Outfall (Outlet Redirection)	650,000	650,000
Maintenance/Asset Management Projects	475,000	4,750,000
Millennium SW 9th Subdivision Outfall	-	375,000
Silver Lake Improvements (South Phase)	-	550,000
South Loveland Outfall (Phase 3)	-	8,369,500
Stormwater Quality Master Plan	-	90,000
Wilson & Eisenhower Improvements	-	457,000
New Equipment & Replacement (Streetsweeper)	302,000	6,175,700
Total	\$3,617,000	\$45,059,850

Water Enterprise Projects:

Proposed Project	2017 Only	10-Year Total
Water Line Replacements	603,180	20,041,280
36" Transmission Line Relining	-	2,994,350
Miscellaneous Water Distribution Items	251,760	3,153,450
34" Water Line Valve Insertions	-	247,430
New Water Lines 12" 10th St. (RR Spur to Madison)	461,560	461,560
East Gravity Zone 24" Water Line Loop	-	14,921,580
16" Mountain View Discharge in Boyd Lake Avenue	31,470	1,162,260
16" Water Line in Granite Street (57th to 50th)	-	830,820
Morning Dr. 30" Water Line Phase 2	226,580	3,432,290
29th Street 5 Million Gallon Water Storage Tank #2	-	11,463,370
Morning Drive Pump Station Upgrade	-	2,342,300
3.5 Million Gallon 43rd St. Water Storage Tank #2	-	640,310
SW Water Booster Station	-	326,690
2 Million Gallon Dakota Ridge Water Storage Tank	-	10,271,340
Pressure Zone 2 Water Pump Station & Discharge Piping	104,900	1,314,190
Mod Valve Vault Rehabilitation	-	822,000
Namaqua Hills Water Booster Station & Generator	503,520	503,520
Extension and Oversizing Projects	78,680	985,450
WTP - Filter Plant 2 Roof Replacement	125,880	125,880
WTP - Admin/Office Renovation	-	1,337,420
General Plant Projects (New SUV for Water Treatment Plant)	26,000	26,000
Total	\$2,413,530	\$77,403,490

Wastewater Enterprise Projects:

Proposed Project	2017 Only	10-Year Total
24" Parallel Boyd Interceptor (Sewer)	402,820	6,101,860
Highway 402 Sewer Main Extension	-	7,407,540
Sewer Line Replacement (Capacity Upgrades)	-	1,702,930
South Catalyst Sewer Improvements	472,050	472,050
Miscellaneous Sewer Line Rehabilitation Projects	1,049,000	14,199,570
North Horseshoe Lift Station Upgrades	-	904,620
East Side Lift Station 3rd Pump Install	-	452,320
Southside Lift Station Generator	-	603,090
Bus Barn Lift Station Renovation	482,540	482,540
Extension and Oversizing Projects	78,680	985,450
WWTP Final Clarifier #4	-	7,938,140
WWTP Primary Clarifier #3 & Trickling Filter	-	5,855,770
WWTP Digested Sludge Dewatering	-	18,152,860
WWTP New Laboratory Building	314,700	3,942,570
WWTP Upgrade Programmable Logic Controllers	-	315,020
WWTP Replace Aeration Lift Station Motor Control Center (MCC)	-	483,710
WWTP Interceptor Junction Box	-	1,374,620
WWTP Expansion to 12 Million Gallons per Day	9,808,150	9,808,150
General Plant Capital Projects	120,080	120,080
Total	\$12,728,020	\$81,302,890

Raw Water Enterprise Projects:

Proposed Project	2017 Only	10-Year Total
Windy Gap Firming Project (Chimney Hollow - 7,000 acre feet)	483,760	32,586,710
Colorado Big Thompson (CBT) Water Purchases	524,500	6,569,650
Future Water Court Transfer Actions	104,900	104,900
Total	\$1,113,160	\$39,261,260

Capital Project Impacts to Operating Budget

The table below summarizes anticipated capital project impacts to the operating budget. The estimates below represent anticipated additional project costs related to operations and maintenance in the project out-years detailed.

Project	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Traditionally Funded Plan										
Community Park										408,000
Fairgrounds Park (Phase II)				32,500						
Fire Station 10 (SE Loveland)								1,195,240		
Fire Station 7 (W Loveland)			1,439,411							
Fleet Building Remodel	10,000									
Fleet Garage Expansion						192,000				
Junior Achievement Park Redevelopment				8,250						
Kroh Park (Phase II)						72,000				
Library Kiosk	6,000									
Loveland Sports Park (Phase II)			136,000							
Museum Expansion										673,250
Neighborhood Parks					55,000			55,000		
North Lake Parks Improvements				39,000						
Osborn Park Pickleball Courts	3,575									
Police Training Facility		350,000								
Recreation Facility									1,846,125	
Stormwater Enterprise Plan										
Garfield & Harrison Outfall					146,000					
New Equipment and Replacement	101,000				113,000					
Total	\$ 120,575	\$ 350,000	\$ 1,575,411	\$ 79,750	\$ 314,000	\$ 264,000	\$ -	\$ 1,250,240	\$ 1,846,125	\$ 1,081,250

Please see the 10-year capital plans and capital project “pretty pages” that follow for more detail regarding capital projects included in the 2017-2016 Capital Program.

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2017 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	20,575,303	1,579,024	-	-	3,028,217	7,200,751	657,467	1,812,457	926,735	5,105,867	1,044,833	942,689	1,272,532	2,562	3,499,956	1,308,970	3,064,377			52,021,740
B	Current Year	4,743,294	1,522,756	2,861,000		2,025,575	802,125	268,875	451,125	527,604	549,232	368,650	307,400	667,392	2,004,330	1,128,190	55,806	2,887,078	388,190		21,558,622
C	Interest on Beginning Balance					22,712	54,006	4,931	13,593	6,951	38,294	7,836	7,070	9,544	19	26,250	9,817	22,983			224,006
D	HUTF Revenue Allocated to Street Maintenance				2,629,746																2,629,746
E	Transportation Maintenance Fee				2,470,845																2,470,845
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 25,318,597	\$ 3,101,780	\$ 2,861,000	\$ 5,100,591	\$ 5,105,472	\$ 8,085,850	\$ 931,273	\$ 2,306,143	\$ 1,461,290	\$ 5,693,393	\$ 1,450,287	\$ 1,286,127	\$ 1,978,436	\$ 2,030,086	\$ 4,654,396	\$ 1,374,593	\$ 5,974,438	\$ 388,190		\$ 79,101,942
Project Requests 2017																					
1	ADA Transition Plan Update	200,000																			200,000
2	Bike, PED, & ADA Ramp Program	664,154																			664,154
3	Centennial Park Concessions	165,000																			165,000
4	Facilities Building Maintenance			600,800																	600,800
5	Fire Apparatus Replacement	684,920																			684,920
6	Fire Training Center Property	795,610								595,610											1,391,220
7	Fleet Building Remodel			210,200																	210,200
8	Lakes at Centerra Park Reimbursement					200,000															200,000
9	Library Expansion											35,000									35,000
10	Library Kiosk											214,688									214,688
11	Loveland Sports Park (Phase II)					390,000															390,000
12	Municipal Building Renovation			50,000																	50,000
13	Museum Expansion												160,000								160,000
14	Open Lands Acquisition & Restoration								2,000,000									3,340,000			5,340,000
15	Osborn Park Pickleball Courts	325,500																			325,500
16	Park Renovation Projects																100,000				100,000
17	Police High Capacity Storage										200,000										200,000
18	Police Records Management System	1,398,157																			1,398,157
19	Police Training Facility	405,000									405,000										810,000
20	Police Vehicles & Equipment										45,000										45,000
21	Recreation Trail							380,600								1,737,194			388,190		2,505,984
22	Sidewalk Installation (US 287)	702,000																			702,000
23	Street Rehabilitation				4,720,670																4,720,670
24	Supplemental Bridge Repairs	1,260,000																			1,260,000
25	Transportation - Annual Programs	202,000														538,000					740,000
26	Transportation - Bridge Maintenance Program	100,000																			100,000
27	Transportation - Capital Projects	1,100,000														360,000					1,460,000
28	Transportation - Developer Reimbursements																			409,299	409,299
29	US 287/US 34 Integration	250,000																			250,000
30	Viestenz-Smith Mountain Park	225,000																			225,000
31	The Foundry		1,000,000	2,000,000																	3,000,000
Total 2017 Project Costs		\$ 8,477,341	\$ 1,000,000	\$ 2,861,000	\$ 4,720,670	\$ 590,000	\$ -	\$ 380,600	\$ 2,000,000	\$ 595,610	\$ 650,000	\$ 249,688	\$ 160,000	\$ -	\$ 1,307,299	\$ 1,737,194	\$ 100,000	\$ 3,340,000	\$ 388,190	\$ -	\$ 28,557,592
2017 Ending Balance		\$ 16,841,256	\$ 2,101,780	\$ -	\$ 379,921	\$ 4,515,472	\$ 8,085,850	\$ 550,673	\$ 306,143	\$ 865,680	\$ 5,043,393	\$ 1,200,599	\$ 1,126,127	\$ 1,978,436	\$ 722,787	\$ 2,917,202	\$ 1,274,593	\$ 2,634,438	\$ -	\$ -	\$ 47,843,127

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2018 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total	
		TABOR Excess	Council Special Projects Fund	GF																		
A	Fund Balance	16,841,256	2,101,780	-	379,921	4,515,472	8,085,850	550,673	306,143	865,680	5,043,393	1,200,599	1,126,127	1,978,436	722,787	2,917,202	1,274,593	2,634,438	-	-	50,544,350	A
B	Current Year	2,956,153	1,549,413	593,800		2,074,189	821,376	275,328	461,952	543,432	565,709	377,498	314,778	687,414	2,064,460	743,700	54,262	2,553,519	1,739,750		18,376,732	B
C	Interest on Beginning Balance					45,155	80,859	8,382	3,061	8,657	50,434	12,006	11,261	19,784	7,228	29,172	12,746	26,344			315,089	C
D	HUTF Revenue Allocated to Street Maintenance				2,694,964																2,694,964	D
E	Transportation Maintenance Fee				2,532,122																2,532,122	E
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983	F
Total Resources		\$ 19,797,409	\$ 3,651,193	\$ 593,800	\$ 5,607,007	\$ 6,663,784	\$ 9,017,053	\$ 834,383	\$ 800,124	\$ 1,417,769	\$ 5,659,536	\$ 1,619,071	\$ 1,481,134	\$ 2,714,602	\$ 2,817,650	\$ 3,690,074	\$ 1,341,601	\$ 5,214,301	\$ 1,739,750	\$ -	\$ 74,660,240	
Project Requests 2018																						
1	Facilities Building Maintenance			318,800																	318,800	1
2	Facilities Roof Replacement			275,000																	275,000	2
3	Fairgrounds Park (Phase II)					82,500															82,500	3
4	Fire Station 7 (W Loveland)	115,000								1,224,750									1,739,750		3,079,500	4
5	Fire Training Center Property	1,391,220																			1,391,220	5
6	Lakes at Centerra Park Reimbursement					100,000															100,000	6
7	Loveland Sports Park (Phase II)					2,745,379															2,745,379	7
8	North Lake Park Improvements															100,000					100,000	8
9	Open Lands Acquisition & Restoration								100,000									2,735,000			2,835,000	9
10	Park Renovation Projects																300,000				300,000	10
11	Police Training Facility	3,007,500									5,307,500										8,315,000	11
12	Police Vehicles & Equipment										-										-	12
13	Recreation Trail															1,193,510					1,193,510	13
14	Street Rehabilitation				4,862,290																4,862,290	14
15	Transportation - Annual Programs	313,000														447,000					760,000	15
16	Transportation - Capital Projects	3,760,000														430,000					4,190,000	16
17	Transportation - Developer Reimbursements															569,299					569,299	17
18	Viestenz-Smith Mountain Park	1,625,600																			1,625,600	18
Total 2018 Project Costs		\$ 10,212,320	\$ -	\$ 593,800	\$ 4,862,290	\$ 2,927,879	\$ -	\$ -	\$ 100,000	\$ 1,224,750	\$ 5,307,500	\$ -	\$ -	\$ -	\$ 1,446,299	\$ 1,293,510	\$ 300,000	\$ 2,735,000	\$ 1,739,750		\$ 32,743,098	
2018 Ending Balance		\$ 9,585,089	\$ 3,651,193	\$ -	\$ 744,717	\$ 3,735,905	\$ 9,017,053	\$ 834,383	\$ 700,124	\$ 193,019	\$ 352,036	\$ 1,619,071	\$ 1,481,134	\$ 2,714,602	\$ 1,371,351	\$ 2,396,564	\$ 1,041,601	\$ 2,479,301	\$ -		\$ 37,831,189	

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2019 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	9,585,089	3,651,193	-	744,717	3,735,905	9,017,053	834,383	700,124	193,019	352,036	1,619,071	1,481,134	2,714,602	1,371,351	2,396,564	1,041,601	2,479,301	-		41,917,142
B	Current Year	1,077,166	1,584,827	614,600		2,123,969	841,089	281,936	473,039	559,735	582,680	386,558	322,332	708,036	2,126,394	740,000	54,801	2,333,321	600,000		15,410,483
C	Interest on Beginning Balance					37,359	90,171	11,091	7,001	1,930	3,520	16,191	14,811	27,146	13,714	23,966	10,416	24,793			282,109
D	HUTF Revenue Allocated to Street Maintenance				2,762,068																2,762,068
E	Transportation Maintenance Fee				2,595,172																2,595,172
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 10,662,255	\$ 5,236,020	\$ 614,600	\$ 6,101,957	\$ 5,926,201	\$ 9,977,281	\$ 1,127,410	\$ 1,209,132	\$ 754,684	\$ 938,236	\$ 2,050,787	\$ 1,847,245	\$ 3,478,752	\$ 3,534,634	\$ 3,160,530	\$ 1,106,818	\$ 4,837,415	\$ 600,000	\$ -	\$ 63,163,957
Project Requests 2019																					
1	Facilities Building Maintenance			440,800																	440,800
2	Facilities Roof Replacement			173,800																	173,800
3	Fairgrounds Park (Phase II)					750,000															750,000
4	Fire Station 7 (W Loveland)								400,000												400,000
5	Junior Achievement Park Redevelopment					250,000											419,200				669,200
6	Neighborhood Parks					300,000															300,000
7	North Lake Park Improvements	500,000														500,000					1,000,000
8	Open Lands Acquisition & Restoration																	350,000			350,000
9	Recreation Trail															755,000			600,000		1,355,000
10	Street Rehabilitation				5,008,160																5,008,160
11	Transportation - Annual Programs	307,000														423,000					730,000
12	Transportation - Capital Projects	2,440,000														1,710,000					4,150,000
13	Transportation - Developer Reimbursements															649,299					649,299
Total 2019 Project Costs		\$ 3,247,000	\$ -	\$ 614,600	\$ 5,008,160	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,782,299	\$ 1,255,000	\$ 419,200	\$ 350,000	\$ 600,000	\$ 15,976,259
2019 Ending Balance		\$ 7,415,255	\$ 5,236,020	\$ -	\$ 1,093,797	\$ 4,626,201	\$ 9,977,281	\$ 1,127,410	\$ 1,209,132	\$ 354,684	\$ 938,236	\$ 2,050,787	\$ 1,847,245	\$ 3,478,752	\$ 752,335	\$ 1,905,530	\$ 687,618	\$ 4,487,415	\$ -		\$ 42,956,611

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2020 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	7,415,255	5,236,020	-	1,093,797	4,626,201	9,977,281	1,127,410	1,209,132	354,684	938,236	2,050,787	1,847,245	3,478,752	752,335	1,905,530	687,618	4,487,415	-	-	47,187,698
B	Current Year	-	1,625,566	636,100		2,174,945	861,275	288,702	484,392	576,527	600,161	395,835	330,068	729,277	2,190,186	743,700	55,346	2,379,019			14,071,099
C	Interest on Beginning Balance					69,393	149,659	20,836	18,137	5,320	14,074	30,762	27,709	52,181	11,285	28,583	10,314	67,311			505,564
D	HUTF Revenue Allocated to Street Maintenance				2,833,882																2,833,882
E	Transportation Maintenance Fee				2,662,647																2,662,647
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 7,415,255	\$ 6,861,586	\$ 636,100	\$ 6,590,326	\$ 6,899,507	\$ 11,017,183	\$ 1,436,948	\$ 1,740,629	\$ 936,531	\$ 1,552,471	\$ 2,506,352	\$ 2,233,990	\$ 4,289,178	\$ 2,976,980	\$ 2,677,813	\$ 753,278	\$ 6,933,745	\$ -	\$ -	\$ 67,457,872
Project Requests 2020																					
1	Facilities Building Maintenance			636,100																	636,100
2	Fleet Garage Expansion													300,000							300,000
3	Kroh Park (Phase II)					300,000															300,000
4	Neighborhood Parks					1,500,000															1,500,000
5	Open Lands Acquisition & Restoration								843,250									225,000			1,068,250
6	Park Renovation Projects																100,000				100,000
7	Recreation Trail							300,000								300,000					600,000
8	Street Rehabilitation				5,158,400																5,158,400
9	Transportation - Annual Programs	313,000														397,000					710,000
10	Transportation - Capital Projects	200,000														800,000					1,000,000
11	Transportation - Developer Reimbursements																				374,000
Total 2020 Project Costs		\$ 513,000	\$ -	\$ 636,100	\$ 5,158,400	\$ 1,800,000	\$ -	\$ 300,000	\$ 843,250	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 1,571,000	\$ 300,000	\$ 100,000	\$ 225,000	\$ -		\$ 11,746,750
2020 Ending Balance		\$ 6,902,255	\$ 6,861,586	\$ -	\$ 1,431,926	\$ 5,099,507	\$ 11,017,183	\$ 1,136,948	\$ 897,379	\$ 936,531	\$ 1,552,471	\$ 2,506,352	\$ 2,233,990	\$ 3,989,178	\$ 1,405,980	\$ 2,377,813	\$ 653,278	\$ 6,708,745	\$ -		\$ 50,315,964

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2021 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfold Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	6,902,255	6,861,586	-	1,431,926	5,099,507	11,017,183	1,136,948	897,379	936,531	1,552,471	2,506,352	2,233,990	3,989,178	1,405,980	2,377,813	653,278	6,708,745	-	-	55,711,122
B	Current Year	-	1,662,750	658,400		2,227,143	881,946	295,631	496,017	593,823	618,165	405,335	337,990	751,156	2,255,891	747,419	55,895	2,425,631			14,413,192
C	Interest on Beginning Balance					101,990	220,344	27,704	17,948	18,731	31,049	50,127	44,680	79,784	28,120	47,556	13,066	134,175			815,274
D	HUTF Revenue Allocated to Street Maintenance				2,907,563																2,907,563
E	Transportation Maintenance Fee				2,731,875																2,731,875
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 6,902,255	\$ 8,524,336	\$ 658,400	\$ 7,071,364	\$ 7,457,608	\$ 12,148,441	\$ 1,460,283	\$ 1,440,312	\$ 1,549,085	\$ 2,201,685	\$ 2,990,782	\$ 2,645,628	\$ 4,849,086	\$ 3,713,166	\$ 3,172,788	\$ 722,239	\$ 9,268,551	\$ -	\$ -	\$ 76,776,010
Project Requests 2021																					
1	Cold Planner (Mill)	761,000																			761,000
2	Facilities Building Maintenance			658,400																	658,400
3	Fleet Garage Expansion													3,200,000							3,200,000
4	Kroh Park (Phase II)					1,800,000															1,800,000
5	Open Lands Acquisition & Restoration								225,000									3,825,000			4,050,000
6	Park Renovation Projects																100,000				100,000
7	Recreation Trail							300,000								1,308,360					1,608,360
8	Street Rehabilitation				5,313,150																5,313,150
9	Transportation - Annual Programs	307,000														363,000					670,000
10	Transportation - Capital Projects	100,000														650,000					750,000
11	Transportation - Developer Reimbursements															259,000					259,000
Total 2021 Project Costs		\$ 1,168,000	\$ -	\$ 658,400	\$ 5,313,150	\$ 1,800,000	\$ -	\$ 300,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 3,200,000	\$ 1,272,000	\$ 1,308,360	\$ 100,000	\$ 3,825,000	\$ -		\$ 19,169,910
2021 Ending Balance		\$ 5,734,255	\$ 8,524,336	\$ -	\$ 1,758,214	\$ 5,657,608	\$ 12,148,441	\$ 1,160,283	\$ 1,215,312	\$ 1,549,085	\$ 2,201,685	\$ 2,990,782	\$ 2,645,628	\$ 1,649,086	\$ 2,441,166	\$ 1,864,428	\$ 622,239	\$ 5,443,551	\$ -		\$ 53,515,848

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2022 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	5,734,255	8,524,336	-	1,758,214	5,657,608	12,148,441	1,160,283	1,215,312	1,549,085	2,201,685	2,990,782	2,645,628	1,649,086	2,441,166	1,864,428	622,239	5,443,551	-	-	57,606,100
B	Current Year	-	1,705,482	681,400		2,280,595	903,112	302,726	507,922	611,638	636,710	415,063	346,102	773,690	2,323,568	754,911	56,451	2,473,175			14,772,545
C	Interest on Beginning Balance					141,440	303,711	34,871	30,383	38,727	55,042	74,770	66,141	41,227	61,029	46,611	15,556	136,089			1,045,597
D	HUTF Revenue Allocated to Street Maintenance				2,983,160																2,983,160
E	Transportation Maintenance Fee				2,802,904																2,802,904
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 5,734,255	\$ 10,229,818	\$ 681,400	\$ 7,544,278	\$ 8,108,611	\$ 13,384,232	\$ 1,497,881	\$ 1,782,584	\$ 2,199,450	\$ 2,893,438	\$ 3,509,583	\$ 3,086,839	\$ 2,492,971	\$ 4,848,938	\$ 2,665,950	\$ 694,246	\$ 8,052,815	\$ -	\$ -	\$ 79,407,288
Project Requests 2022																					
1	Facilities Building Maintenance			601,400																	601,400
2	Facilities Roof Replacement			80,000																	80,000
3	North Lake Miniature Train Replacement																270,000				270,000
4	Open Lands Acquisition & Restoration								500,000									1,405,000			1,905,000
5	Recreation Trail							300,000													300,000
6	Street Rehabilitation				5,472,540																5,472,540
7	Transportation - Annual Programs	340,500													534,500						875,000
8	Transportation - Capital Projects														250,000						250,000
9	Transportation - Developer Reimbursements														210,000						210,000
Total 2022 Project Costs		\$ 340,500	\$ -	\$ 681,400	\$ 5,472,540	\$ -	\$ -	\$ 300,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 994,500	\$ -	\$ 270,000	\$ 1,405,000	\$ -	\$ -	\$ 9,963,940
2022 Ending Balance		\$ 5,393,755	\$ 10,229,818	\$ -	\$ 2,071,738	\$ 8,108,611	\$ 13,384,232	\$ 1,197,881	\$ 1,282,584	\$ 2,199,450	\$ 2,893,438	\$ 3,509,583	\$ 3,086,839	\$ 2,492,971	\$ 3,854,438	\$ 2,665,950	\$ 424,246	\$ 6,647,815	\$ -		\$ 63,095,940

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2023 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	5,393,755	10,229,818	-	2,071,738	8,108,611	13,384,232	1,197,881	1,282,584	2,199,450	2,893,438	3,509,583	3,086,839	2,492,971	3,854,438	2,665,950	424,246	6,647,815	-		69,443,348
B	Current Year	-	1,744,524	705,300		2,335,329	924,787	309,992	520,112	629,987	655,812	425,025	354,408	796,901	2,393,275	758,686	57,012	2,521,670	2,837,350		17,970,168
C	Interest on Beginning Balance					202,715	334,606	35,459	32,065	54,986	72,336	87,740	77,171	62,324	96,361	66,649	10,606	166,195			1,299,213
D	HUTF Revenue Allocated to Street Maintenance				3,060,722																3,060,722
E	Transportation Maintenance Fee				2,875,780																2,875,780
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 5,393,755	\$ 11,974,342	\$ 705,300	\$ 8,008,240	\$ 10,675,623	\$ 14,672,594	\$ 1,543,332	\$ 1,863,729	\$ 2,884,423	\$ 3,621,585	\$ 4,051,316	\$ 3,547,386	\$ 3,381,164	\$ 6,367,249	\$ 3,491,285	\$ 491,864	\$ 9,335,680	\$ 2,837,350	\$ -	\$ 94,846,215
Project Requests 2023																					
1	Facilities Building Maintenance			480,300																	480,300
2	Facilities Roof Replacement			225,000																	225,000
3	Fire Station 10 (SE Loveland)									2,837,350									2,837,350		5,674,700
4	Neighborhood Parks					1,500,000															1,500,000
5	Open Lands Acquisition & Restoration								400,000									1,500,000			1,900,000
6	Park Renovation Projects																100,000				100,000
7	Recreation Facility						2,401,000														2,401,000
8	Recreation Trail							500,000													500,000
9	Street Rehabilitation				5,636,720																5,636,720
10	Transportation - Annual Programs	154,500													590,500						745,000
11	Transportation - Capital Projects														1,640,000						1,640,000
12	Transportation - Developer Reimbursements														157,000						157,000
Total 2023 Project Costs		\$ 154,500	\$ -	\$ 705,300	\$ 5,636,720	\$ 1,500,000	\$ 2,401,000	\$ 500,000	\$ 400,000	\$ 2,837,350	\$ -	\$ -	\$ -	\$ -	\$ 2,387,500	\$ -	\$ 100,000	\$ 1,500,000	\$ 2,837,350	\$ -	\$ 20,959,720
2023 Ending Balance		\$ 5,239,255	\$ 11,974,342	\$ -	\$ 2,371,520	\$ 9,175,623	\$ 12,271,594	\$ 1,043,332	\$ 1,463,729	\$ 47,073	\$ 3,621,585	\$ 4,051,316	\$ 3,547,386	\$ 3,381,164	\$ 3,979,749	\$ 3,491,285	\$ 391,864	\$ 7,835,680	\$ -		\$ 66,525,582

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2024 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	5,239,255	11,974,342	-	2,371,520	9,175,623	12,271,594	1,043,332	1,463,729	47,073	3,621,585	4,051,316	3,547,386	3,381,164	3,979,749	3,491,285	391,864	7,835,680	-	-	73,886,495
B	Current Year	-	1,789,348	729,970		2,391,377	946,982	317,432	532,594	648,886	675,486	435,225	362,914	820,808	2,465,073	762,479	57,578	2,571,135			15,507,287
C	Interest on Beginning Balance					229,391	306,790	31,236	36,593	1,177	90,540	101,283	88,685	84,529	99,494	87,282	9,797	195,892			1,362,689
D	HUTF Revenue Allocated to Street Maintenance				3,140,301																3,140,301
E	Transportation Maintenance Fee				2,950,550																2,950,550
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 5,239,255	\$ 13,763,690	\$ 729,970	\$ 8,462,371	\$ 11,825,359	\$ 13,554,334	\$ 1,391,999	\$ 2,061,885	\$ 697,136	\$ 4,387,612	\$ 4,616,792	\$ 4,027,953	\$ 4,315,469	\$ 6,567,491	\$ 4,341,046	\$ 459,239	\$ 10,602,707	\$ -	\$ -	\$ 97,044,305
Project Requests 2024																					
1	Community Park					800,000															800,000
2	Facilities Building Maintenance			343,000																	343,000
3	Facilities Roof Replacement			386,970																	386,970
4	Open Lands Acquisition & Restoration								450,000												450,000
5	Park Renovation Projects																100,000				100,000
6	Recreation Facility						10,959,000														10,959,000
7	Recreation Trail							300,000													300,000
8	Street Rehabilitation				5,805,820																5,805,820
9	Transportation - Annual Programs	160,500													614,500						775,000
10	Transportation - Capital Projects	80,000													320,000						400,000
11	Transportation - Developer Reimbursements														100,000						100,000
Total 2024 Project Costs		\$ 240,500	\$ -	\$ 729,970	\$ 5,805,820	\$ 800,000	\$ 10,959,000	\$ 300,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,034,500	\$ -	\$ 100,000	\$ 1,190,000	\$ -	\$ -	\$ 21,609,790
2024 Ending Balance		\$ 4,998,755	\$ 13,763,690	\$ -	\$ 2,656,551	\$ 11,025,359	\$ 2,595,334	\$ 1,091,999	\$ 1,611,885	\$ 697,136	\$ 4,387,612	\$ 4,616,792	\$ 4,027,953	\$ 4,315,469	\$ 5,532,991	\$ 4,341,046	\$ 359,239	\$ 9,412,707	\$ -		\$ 65,586,056

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2025 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	4,998,755	13,763,690	-	2,656,551	11,025,359	2,595,334	1,091,999	1,611,885	697,136	4,387,612	4,616,792	4,027,953	4,315,469	5,532,991	4,341,046	359,239	9,412,707	-	-	75,434,515
B	Current Year	-	1,830,342	755,500		2,448,770	969,710	325,050	545,377	668,353	695,751	445,671	371,624	845,432	2,539,025	766,292	58,150	2,621,590			15,886,636
C	Interest on Beginning Balance					275,634	64,883	32,084	40,297	17,428	109,690	115,420	100,699	107,887	138,325	108,526	8,981	235,318			1,355,172
D	HUTF Revenue Allocated to Street Maintenance				3,209,387																3,209,387
E	Transportation Maintenance Fee				3,015,462																3,015,462
F	Internal Loan Repayment					28,968	28,968		28,968			28,968	28,968	28,968	23,175						196,983
Total Resources		\$ 4,998,755	\$ 15,594,032	\$ 755,500	\$ 8,881,400	\$ 13,778,730	\$ 3,658,894	\$ 1,449,133	\$ 2,226,526	\$ 1,382,917	\$ 5,193,052	\$ 5,206,850	\$ 4,529,243	\$ 5,297,756	\$ 8,233,516	\$ 5,215,864	\$ 426,370	\$ 12,269,615	\$ -	\$ -	\$ 99,098,155
Project Requests 2025																					
1	Community Park					9,700,000															9,700,000
2	Facilities Building Maintenance			755,500																	755,500
3	Library Expansion											1,000,000									1,000,000
4	Museum Expansion												2,290,500								2,290,500
5	Open Lands Acquisition & Restoration								400,000									1,250,000			1,650,000
6	Park Renovation Projects																100,000				100,000
7	Recreation Trail							400,000								1,100,000					1,500,000
8	Street Rehabilitation				5,980,000																5,980,000
9	Transportation - Annual Programs	334,500														510,500					845,000
10	Transportation - Capital Projects	375,000														675,000					1,050,000
Total 2025 Project Costs		\$ 709,500	\$ -	\$ 755,500	\$ 5,980,000	\$ 9,700,000	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 1,000,000	\$ 2,290,500	\$ -	\$ 1,185,500	\$ 1,100,000	\$ 100,000	\$ 1,250,000	\$ -	\$ -	\$ 24,871,000
2025 Ending Balance		\$ 4,289,255	\$ 15,594,032	\$ -	\$ 2,901,400	\$ 4,078,730	\$ 3,658,894	\$ 1,049,133	\$ 1,826,526	\$ 1,382,917	\$ 5,193,052	\$ 4,206,850	\$ 2,238,743	\$ 5,297,756	\$ 7,048,016	\$ 4,115,864	\$ 326,370	\$ 11,019,615	\$ -		\$ 61,881,383

2017-2026 Traditionally Funded (General Fund Agencies) Capital Program
By Year

2026 Revenue Sources		General Fund			Transportation Fund (211)	Parks CEF (260)	Recreation CEF (261)	Trails CEF (262)	Open Space CEF (263)	Fire CEF (264)	Police CEF (265)	Library CEF (266)	Cultural Services CEF (267)	Gen. Govt. CEF (268)	Streets CEF (269)	Conservation Trust Fund (201)	Park Improvement Fund (200)	Larimer County Open Space Fund (202)	Outside Revenue	Interfund Loans	Total
		TABOR Excess	Council Special Projects Fund	GF																	
A	Fund Balance	4,289,255	15,594,032	-	2,901,400	4,078,730	3,658,894	1,049,133	1,826,526	1,382,917	5,193,052	4,206,850	2,238,743	5,297,756	7,048,016	4,115,864	326,370	11,019,615	-		74,227,155
B	Current Year	-	1,877,359	781,900		2,507,540	992,983	332,851	558,466	688,404	716,623	456,367	380,543	870,795	2,615,196	770,123	58,728	2,673,053	10,500,000		26,780,930
C	Interest on Beginning Balance					101,968	91,472	30,636	45,663	34,573	129,826	105,171	55,969	132,444	176,200	35,454	8,159	275,490			1,223,025
D	HUTF Revenue Allocated to Street Maintenance				3,279,994																3,279,994
E	Transportation Maintenance Fee				3,081,802																3,081,802
F	Internal Loan Repayment					4,008	4,008		4,008			4,008	4,008	4,008	3,207						27,255
Total Resources		\$ 4,289,255	\$ 17,471,391	\$ 781,900	\$ 9,263,196	\$ 6,692,247	\$ 4,747,357	\$ 1,412,620	\$ 2,434,663	\$ 2,105,894	\$ 6,039,501	\$ 4,772,396	\$ 2,679,263	\$ 6,305,003	\$ 9,842,619	\$ 4,921,441	\$ 393,257	\$ 13,968,158	\$ 10,500,000	\$ -	\$ 108,620,161
Project Requests 2026																					
1	Facilities Building Maintenance			781,900																	781,900
2	Library Expansion											4,000,000									4,000,000
3	Museum Expansion												2,319,500						10,500,000		12,819,500
4	Open Lands Acquisition & Restoration								400,000									1,000,000			1,400,000
5	Recreation Trail															1,000,000					1,000,000
6	Street Rehabilitation				6,159,400																6,159,400
7	Transportation - Annual Programs	320,500													454,500						775,000
8	Transportation - Capital Projects	1,185,000													2,265,000						3,450,000
Total 2026 Project Costs		\$ 1,505,500	\$ -	\$ 781,900	\$ 6,159,400	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 4,000,000	\$ 2,319,500	\$ -	\$ 2,719,500	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 10,500,000	\$ -	\$ 30,385,800
2026 Ending Balance		\$ 2,783,755	\$ 17,471,391	\$ -	\$ 3,103,796	\$ 6,692,247	\$ 4,747,357	\$ 1,412,620	\$ 2,034,663	\$ 2,105,894	\$ 6,039,501	\$ 772,396	\$ 359,763	\$ 6,305,003	\$ 7,123,119	\$ 3,921,441	\$ 393,257	\$ 12,968,158	\$ -		\$ 64,806,239
10-Year Total		\$ 26,568,161	\$ 1,000,000	\$ 9,017,970	\$ 54,117,150	\$ 20,417,879	\$ 13,360,000	\$ 2,480,600	\$ 5,318,250	\$ 5,057,710	\$ 5,957,500	\$ 5,249,688	\$ 4,770,000	\$ 3,500,000	\$ 16,700,397	\$ 7,994,064	\$ 1,589,200	\$ 16,820,000	\$ 16,065,290	\$ -	\$ 215,983,859

2017-2026 Capital Program - General Fund Agencies

By Project

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2017-2026 Capital Program - General Fund Agencies																										
By Project		2017		2018		2019		2020		2021		Five Year Total		2022		2023		2024		2025		2026		Ten Year Total		
Subtotal Infrastructure		\$	23,419,515	\$	32,743,098	\$	15,976,259	\$	11,746,750	\$	18,408,910	\$	102,294,532	\$	9,693,940	\$	19,679,620	\$	21,609,790	\$	24,871,000		30,385,800	\$	211,534,682	
Software & Technology Projects																										
1	Police Records Management System		1,398,157		-		-		-		-		1,398,157		-		-		-		-		-		1,398,157	
Sub-Total Software & Technology			1,398,157		-		-		-		-		1,398,157		-		-		-		-		-		1,398,157	
New & Replacement Equipment																										
1	Centennial Park Concessions		10,000		-		-		-		-		10,000		-		-		-		-		-		10,000	1
2	Cold Planer (Mill)		-		-		-		-		761,000		761,000		-		-		-		-		-		761,000	2
3	Fire Apparatus Replacement		684,920		-		-		-		-		684,920		-		-		-		-		-		684,920	3
4	Fire Station 10 (SE Loveland) New Equipment		-		-		-		-		-		-		-		1,280,100		-		-		-		1,280,100	4
5	North Lake Miniature Train Replacement		-		-		-		-		-		-		270,000		-		-		-		-		270,000	5
6	Police Vehicles & Equipment		45,000		-		-		-		-		45,000		-		-		-		-		-		45,000	6
Subtotal Equipment		\$	739,920	\$	-	\$	-	\$	-	\$	761,000	\$	1,500,920	\$	270,000	\$	1,280,100	\$	-	\$	-	\$	-	\$	3,051,020	
Total		\$	25,557,592	\$	32,743,098	\$	15,976,259	\$	11,746,750	\$	19,169,910	\$	105,193,609	\$	9,963,940	\$	20,959,720	\$	21,609,790	\$	24,871,000		30,385,800	\$	215,983,859	
Reserve for Future Capital Projects		\$	53,544,350	\$	41,917,142	\$	47,187,698	\$	55,711,122	\$	57,606,100	\$	59,621,185	\$	69,443,348	\$	73,886,495	\$	75,434,515	\$	74,227,155		78,234,361	\$	78,234,361	

Note: CEF funds are restricted to use, and while shown in the total bottom line, may not be able to appropriated for certain projects. The same is true for Special Revenue funds. The impact is there will be a larger reliance on General funding than there is funds available, while there will be significant ending balances in the restricted funds.

2017-2026 Capital Program - All Funds

	Five Year					Ten Year						
	2017	2018	2019	2020	2021	Total	2022	2023	2024	2025	2026	Total
Enterprise Funds												
Golf Enterprise	649,098	748,066	361,078	487,472	2,405,927	4,651,641	516,107	167,996	260,734	312,144	944,651	6,853,273
Power Enterprise	16,144,350	12,779,180	11,450,970	13,518,319	10,468,945	64,361,764	9,686,417	26,438,774	18,977,867	17,951,147	12,211,326	149,627,295
Water Enterprise	2,706,200	6,530,180	3,682,850	14,594,320	6,084,040	33,597,590	7,337,840	8,227,590	13,354,190	4,905,830	14,574,970	81,998,010
Wastewater Enterprise	12,743,030	10,255,850	2,921,070	245,640	5,684,060	31,849,650	7,406,920	4,413,880	1,701,500	7,252,030	30,423,050	83,047,030
Raw Water Enterprise	1,113,160	32,652,630	572,760	599,110	630,860	35,568,520	664,300	699,510	736,580	775,620	816,730	39,261,260
Storm Water Enterprise	3,617,000	3,967,000	3,332,500	6,695,500	3,857,800	21,469,800	4,849,000	5,724,850	3,310,200	5,263,000	4,443,000	45,059,850
Total Enterprise Funds	36,972,838	66,932,906	22,321,228	36,140,361	29,131,632	191,498,965	30,460,584	45,672,600	38,341,071	36,459,771	63,413,727	405,846,718
Capital Expansion Fee Funds												
Street CEF	1,307,299	1,446,299	2,782,299	1,571,000	1,272,000	8,378,897	994,500	2,387,500	1,034,500	1,185,500	2,719,500	16,700,397
Parks CEF	590,000	2,927,879	1,300,000	1,800,000	1,800,000	8,417,879	-	1,500,000	800,000	9,700,000	-	20,417,879
Recreation CEF	-	-	-	-	-	-	-	2,401,000	10,959,000	-	-	13,360,000
Open Space CEF	2,000,000	100,000	-	843,250	225,000	3,168,250	500,000	400,000	450,000	400,000	400,000	5,318,250
Trails CEF	380,600	-	-	300,000	300,000	980,600	300,000	500,000	300,000	400,000	-	2,480,600
General Government CEF	-	-	-	300,000	3,200,000	3,500,000	-	-	-	-	-	3,500,000
Fire CEF	595,610	1,224,750	400,000	-	-	2,220,360	-	2,837,350	-	-	-	5,057,710
Police CEF	650,000	5,307,500	-	-	-	5,957,500	-	-	-	-	-	5,957,500
Library CEF	249,688	-	-	-	-	249,688	-	-	-	1,000,000	4,000,000	5,249,688
Cultural Services CEF	160,000	-	-	-	-	160,000	-	-	-	2,290,500	2,319,500	4,770,000
Total Capital Expansion Fee Funds	5,933,197	11,006,428	4,482,299	4,814,250	6,797,000	33,033,174	1,794,500	10,025,850	13,543,500	14,976,000	9,439,000	82,812,024
Special Revenue Funds												
Transportation (street maintenance)	4,720,670	4,862,290	5,008,160	5,158,400	5,313,150	25,062,670	5,472,540	5,636,720	5,805,820	5,980,000	6,159,400	54,117,150
Conservation Trust	1,737,194	1,293,510	1,255,000	300,000	1,308,360	5,894,064	-	-	-	1,100,000	1,000,000	7,994,064
Park Improvement	100,000	300,000	419,200	100,000	100,000	1,019,200	270,000	100,000	100,000	100,000	-	1,589,200
Larimer County Open Space	3,340,000	2,735,000	350,000	225,000	3,825,000	10,475,000	1,405,000	1,500,000	1,190,000	1,250,000	1,000,000	16,820,000
Total Special Revenue Funds	9,897,864	9,190,800	7,032,360	5,783,400	10,546,510	42,450,934	7,147,540	7,236,720	7,095,820	8,430,000	8,159,400	80,520,414
General Funds												
General Fund	2,861,000	593,800	614,600	636,100	658,400	5,363,900	681,400	705,300	729,970	755,500	781,900	9,017,970
General Fund - TABOR Excess	8,477,341	10,212,320	3,247,000	513,000	1,168,000	23,617,661	340,500	154,500	240,500	709,500	1,505,500	26,568,161
Council Special Projects	1,000,000	-	-	-	-	1,000,000	-	-	-	-	-	1,000,000
Total General Funds	12,338,341	10,806,120	3,861,600	1,149,100	1,826,400	29,981,561	1,021,900	859,800	970,470	1,465,000	2,287,400	36,586,131
Other												
Outside Revenue	388,190	1,739,750	600,000	-	-	2,727,940	-	2,837,350	-	-	10,500,000	16,065,290
Interfund Loans	-	-	-	-	-	-	-	-	-	-	-	-
Total Other	388,190	1,739,750	600,000	-	-	2,727,940	-	2,837,350	-	-	10,500,000	16,065,290
Total Expenses	\$ 55,632,566	\$ 90,485,204	\$ 31,265,127	\$ 42,103,711	\$ 37,755,032	\$ 257,241,640	\$ 33,276,984	\$ 59,395,600	\$ 52,855,041	\$ 52,900,771	\$ 85,640,127	\$ 541,310,163

ADA Transition Plan Update

Department:

Parks & Recreation

Division:

Parks / Recreation

Project Manager:

Keven Aggers

Phone Number:

970.962.2449

Email:

Keven.Aggers@
cityofloveland.org

Project Category:

Planning

Project Code:

TBD

Duration:

2017

**Total Project
Cost:
\$200,000**

About the Project

This scope of this project includes the update of the 1998 Americans with Disabilities Act (ADA) Transitional Plan for Parks and Recreation facilities and sites to evaluate conformance to Federal mandates set forth in the ADA. Deficits were identified in the park system as part of the Parks and Recreation 2014 Master Plan that need to be addressed. All new sites are developed utilizing the most recent standards, however, many older facilities (i.e. restrooms, neighborhood parks, etc.) do not meet the mandated design standards. 2017 projects include Seven Lakes Park restroom renovation to meet ADA standards/ compliance.



Funding Sources		
Revenue	TABOR Excess	Total
2017	200,000	200,000
Total	\$200,000	\$200,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	200,000	200,000
Total	\$200,000	\$200,000

Bike, PED, and ADA Ramp Program

Department:

Public Works

Division:

Project Engineering

Project Manager:

Mike Jacobson

Phone Number:

970.962.2642

Email:

Mike.Jacobson@
cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2017

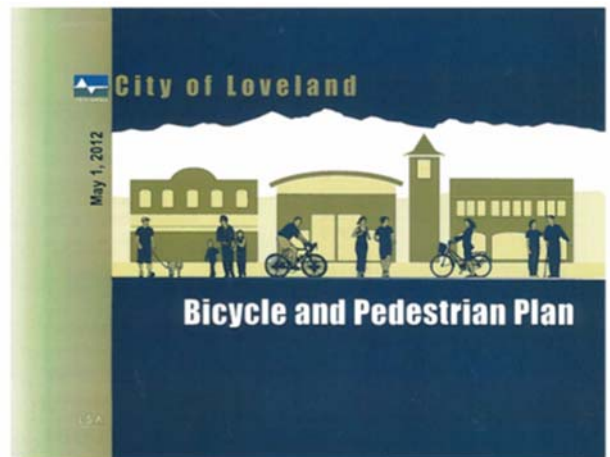
**Total Project
Cost:
\$664,154**

About the Project

The City's Bicycle and Pedestrian Plan addresses known gaps in bicycle and sidewalk connectivity.

The Plan specifies, from highest evaluated need, the construction order of the top 300 gaps of the total 2,500 identified. The estimated construction cost in 2012 when the Plan was adopted ranged from a low of \$7 million

to a high of \$14 million. Also included in this program are projects to address the 3,000 ADA ramps at various City intersections that fail to meet minimum ADA requirements. Each year the next phase of bicycle, pedestrian and ADA ramp projects is determined considering priorities as included in the applicable plan documents and funding provided by this allocation.



Funding Sources		
Elements	TABOR Excess	Total
2017	664,154	664,154
Total	\$664,154	\$664,154

Project Cost Estimates by Year				
	Design/ Planning	Construction	Equipment	Total
2017	20,000	584,154	60,000	664,154
Total	\$20,000	\$584,154	\$60,000	\$664,154

Estimated Initial Operations Impact			
	Personnel	Total	FTE
2017	75,846	75,846	1.0
Total	\$75,846	\$75,846	1.0

Centennial Park Concessions

Department:

Parks & Recreation

Division:

Recreation

Project Manager:

Keven Aggers

Phone Number:

970.962.2449

Email:

Keven.Aggers@
cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2017

**Total Project
Cost:
\$165,000**

About the Project

When the renovation of Centennial Park was completed in 2005, a shortage of funds caused the permanent concession stand to be removed from the original project scope. While the portable trailer has provided a reasonable service solution, there is a need for a permanent solution for this service.



This project would renovate the existing office/umpire's space into a concession stand and add 500 square feet of office/storage space to the north end of the building. This renovation will eliminate the use of one concessions trailer that currently does not meet the demand for service during busy evening and weekend events. Additionally, this will approximately \$1,000 in maintenance on the 12 year old trailer and associated equipment as well as eliminate the need to replace the trailer in the future.

- Assumes \$15,000 for design; \$300/square foot, demolition, renovation, construction, and miscellaneous equipment.
- Most operating equipment can be moved from the closed Kroh Park stand. Operation will continue as a private contract resulting in net revenue (\$3,000—\$5,000 per year) with no additional impact to the operating budget.
- \$37,000 exists in the depreciation schedule for 2017 for existing trailers and could be redirected for equipment replacement related to this project in lieu of purchasing a new trailer.

Funding Sources		
Revenue	TABOR Excess	Total
2017	165,000	165,000
Total	\$165,000	\$165,000

Project Cost Estimates by Year				
Elements	Planning	Construction	Equipment	Total
2017	15,000	140,000	10,000	165,000
Total	\$15,000	\$140,000	\$10,000	\$165,000

Cold Planer (Mill) Replacement

Department:

Public Works

Division:

Street Maintenance

Project Manager:

Mick Mercer

Phone Number:

970.962.2530

Email:

Mick.Mercer@
cityofloveland.org

Project Category:

Equipment Replacement

Project Code:

NA

Duration:

2017-2026

**Total Project
Cost:
\$761,000**

About the Project

Funding to replace specialized road maintenance equipment exceeding \$250,000 capital cost. A cold planer removes part or all of the surface of a paved area (road, bridge, parking lot) and enables recycling of the road surface—reclaimed asphalt can be recycled into the



new pavement mix and is used in Loveland as road base on non-paved alley ways and road shoulders. Milling is also used to profile uneven or rough roadway surfaces to provide a smoother ride (railroad crossings). The existing Cold Planer was purchased in 2011 and has a 10 year life expectancy, making it due for replacement in 2021. The cold planer would be used on City streets (vs. state highways) for maintenance activities 99% of the time and is therefore eligible to be replaced with TABOR Excess revenue.

Funding Sources		
Elements	TABOR Excess	Total
2021	761,000	761,000
Total	\$761,000	\$761,000

Project Cost Estimate by Year		
Elements	Equipment	Total
2021	761,000	761,000
Total	\$761,000	\$761,000

Community Park

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry.Callihan@
cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2024 - 2025

**Total Project
Cost:
\$10,500,000**

About the Project

The Parks and Recreation 2014 Master Plan identifies the need for land acquisition and development of a community park to maintain service levels. There is a developed park standard of 5.75 acres per 1,000 population, which includes neighborhood parks, community parks, and civic



spaces. The need for a new community park has been identified in the northwest quadrant of the community. Funds have been allocated within the cash flow analysis of Park Capital Expansion Fee (CEF) Fund to purchase and develop a community park in an underserved area of the city. This request includes land and water acquisition, as well as design and development of Phase I of a 60-75 acre community park. Phase I is assumed to be 60 acres of development.

Funding Sources		
	Parks CEF	Total
2024	800,000	800,000
2025	9,700,000	9,700,000
Total	\$10,500,000	\$10,500,000

Project Cost Estimates by Year			
Elements	Planning/ Design	Construction	Total
2024	800,000	-	800,000
2025	-	9,700,000	9,700,000
Total	\$800,000	\$9,700,000	\$10,500,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Other Services	Equip/ Capital	Total	FTE
2026	285,600	48,960	44,880	28,560	408,000	4.6
Total	\$285,600	\$48,960	\$44,880	\$28,560	\$408,000	4.6

Facilities Major Maintenance

Department:

Public Works

Division:

Facilities Management

Project Manager:

Buck Conroy

Phone Number:

970.962.2365

Email:

Buck.Conroy@
cityofloveland.org

Project Category:

Capital Projects

Project Number:

Multiple

Duration:

2017-2026

**Total Project
Cost:
\$6,757,770**

About the Project

Facilities Major Maintenance provides for capital renewal and maintenance projects across city facilities to ensure their continued safe and reliable operations.

Projects include mechanical systems, electrical systems, plumbing needs, parking lot maintenance, painting and finishes, carpet replacement, etc.



Funding Sources		
Revenue	General Fund	Total
2017	600,800	600,800
2018	593,800	593,800
2019	614,600	614,600
2020	636,100	636,100
2021	658,400	658,400
2022	681,400	681,400
2023	705,300	705,300
2024	729,970	729,970
2025	755,500	755,500
2026	781,900	781,900
Total	\$6,757,770	\$6,757,770

Project Cost Estimates by Year			
Elements	Building Maintenance	Roof Replacement	Total
2017	600,800	-	600,800
2018	318,800	275,000	593,800
2019	440,800	173,800	614,600
2020	636,100	-	636,100
2021	658,400	-	658,400
2022	601,400	80,000	681,400
2023	480,300	225,000	705,300
2024	343,000	386,970	729,970
2025	755,500	-	755,500
2026	781,900	-	781,900
Total	\$5,617,000	\$1,140,770	\$6,757,770

Fairgrounds Park (Phase II)

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry.Callihan@
cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2018-2019

**Total Project
Cost:
\$832,500**

About the Project

Fairgrounds Park (Phase II) provides for development of areas at Fairgrounds Park that were not completed under the initial park construction in 2008. The Phase II scope of work includes site amenities and infrastructure such as turf, play, and picnic areas. Proposed improvements may also include site lighting, irrigated turf and landscape improvements in the area east of the old grand stands and west of ballfield complex 7-10 (5 Acres).



Funding Sources		
Revenue	Parks CEF	Total
2018	82,500	82,500
2019	750,000	750,000
Total	\$832,500	\$832,500

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	82,500	-	82,500
2019	-	750,000	750,000
Total	\$82,500	\$750,000	\$832,500

Estimated Initial Operations Impact						
	Personnel	Supplies	Other Services	Equip/ Capital	Total	FTE
2020	22,750	3,900	3,575	2,275	32,500	0.38
Total	\$22,750	\$3,900	\$3,575	\$2,275	\$32,500	0.38

Fire Apparatus Replacement

Department:

Loveland Fire Rescue
Authority

Division:

Operations

Project Manager:

Greg Ward

Phone Number:

970.962.2497

Email:

Greg.Ward@LFRA.org

Project Category:

Equipment

Project Number:

N/A

Duration:

2017

**Total Project
Cost:
\$684,920**

About the Project

Replacement of existing fire apparatus. This replacement program has two primary goals:

1. Apparatus standardization to improve response efficiency, and
2. A defined life cycle in front line service (10-12 years) and reserve service (5-8 years) to extend the overall life cycle while ensuring response reliability.



Planned replacements are as follows:

2017: 2005 Spartan Engine – Engine 2, unit 0110 (allowing for complete retirement of Engine 3 that was reassigned, a 2003 Spartan Engine).

When replacements are completed in 2017, 4 out of 5 engines will be fit the standardized design.

Funding Sources		
Revenue	TABOR Excess	Total
2017	684,920	684,920
Total	\$684,920	\$684,920

Project Cost Estimates by Year		
Elements	Equipment	Total
2017	684,920	684,920
Total	\$684,920	\$684,920

Fire Station 10 (SE Loveland)

Department:

Loveland Fire Rescue Authority

Division:

Operations

Project Manager:

Mark Miller

Phone Number:

962-2827

Email:

Mark.Miller@LFRA.org

Project Category:

Construction / Equipment

Project Code:

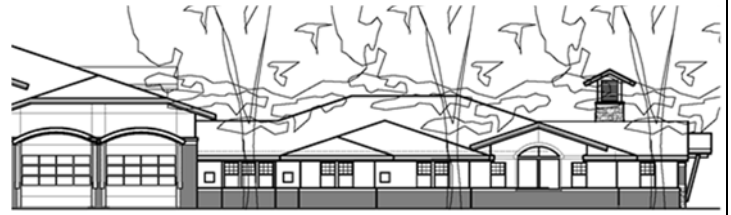
Duration:

2023

**Total Project
Cost:
\$5,674,700**

About the Project

Based on coverage models for a 5 minute 59 second response time for the urban response area and expected population growth



over the next ten years, a new station in the southeast part of the community is deemed necessary. As growth occurs, the exact station location will need to be determined, but the vicinity of Highway 402 and Boise appears to be a good location fit to meet projected service needs. It is expected to be a single company (12,000 square feet) with additional bays for specialized rescue apparatus. Based on the Station 7 estimate during the Capital Expansion Fee (CEF) Study and a higher cost per acre for three acres of land, the total cost inflated to 2023 would be \$4,394,600. Required apparatus include an engine (\$710,700), tender (\$408,800) and brush unit (\$160,600). The operations costs include hiring nine firefighters, promoting six engineers, and promoting three lieutenants. Supplies represent the cost of the gear and equipment for the firefighters (uniforms, communications equipment, bunker gear, wild land gear, and self-contained breathing apparatus). Purchased services represents amortization for three new apparatus (\$64,100 using 20 year life expectancy rounded up) and facilities costs (\$9.27 per square foot or \$83,490).

Funding Sources			
	Fire CEF	Rural Contribution	Total
2023	2,837,350	2,837,350	5,674,700
Total	\$2,837,350	\$2,837,350	\$5,674,700

Project Cost Estimate by Year				
	Design/ Planning	Construction	Equipment	Total
2023	439,460	3,955,140	1,280,100	5,674,700
Total	\$439,460	\$3,955,140	\$1,280,100	\$5,674,700

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024	851,720	195,930	147,590	1,195,240	9.0
Total	\$851,720	\$195,930	\$147,590	\$1,195,240	9.0

Fire Station 7 (West Loveland)

Department:

Loveland Fire Rescue
Authority

Division:

Administration / Operations

Project Manager:

Mark Miller

Phone Number:

970.962.2827

Email:

Mark.Miller@LFRA.org

Project Category:

Construction & Equipment

Project Number:

TBD

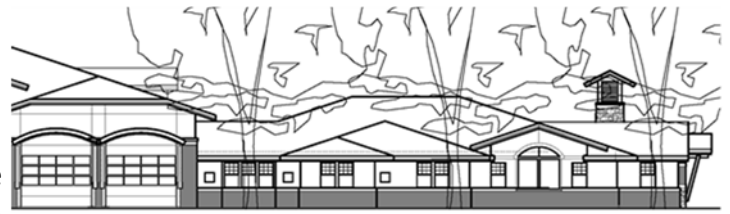
Duration:

2018-2019

**Total Project
Cost:
\$3,479,500**

About the Project

There is need for a station on the west side of the service area to improve response times to meet the



5 minute 59 second standard. It is anticipated that this station would be as far west as Glade Road. The calls dispatched would lessen the impact on Station 3 and Station 2 allowing them to be more responsive to the urban response area.

The station is expected to be 9,000 square feet with \$258 per square foot in construction costs inflated to 2018 at 3.5% annually and \$815,000 in land purchase and site development costs.

The staffing for this station would include six firefighters (three for the station assignment and three rovers system-wide), three Engineers, and three Lieutenants. Since the Engineers and Lieutenants would be promotional positions, twelve Firefighters would be hired, six Engineers would be promoted (three for the station and three to backfill promotions to Lieutenants), and three Lieutenants would be promoted. Operational costs noted below include equipping firefighters and maintaining the new facility.

Funding Sources				
Revenue	Fire CEF	Rural Contribution	TABOR Excess	Total
2018	1,224,750	1,739,750	115,000	3,079,500
2019	400,000	-	-	400,000
Total	\$1,624,750	\$1,739,750	\$115,000	\$3,479,500

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	347,950	2,731,550	3,079,500
2019	-	400,000	400,000
Total	\$347,950	\$3,131,550	\$3,479,500

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2019	1,271,862	94,259	70,290	1,439,411	11.0
Total	\$1,271,862	\$94,259	\$70,290	\$1,439,411	11.0

* Rural contribution shown is an estimate subject to future negotiation between the Loveland Fire Rescue Authority partners. It is quoted here at 50%.

Fire Training Center Property

Department:

Loveland Fire Rescue
Authority

Division:

Operations / Training

Project Manager:

Tim Smith

Phone Number:

970.962.2497

Email:

Tim.Smith@LFRA.org

Project Category:

Construction

Project Number:

N/A

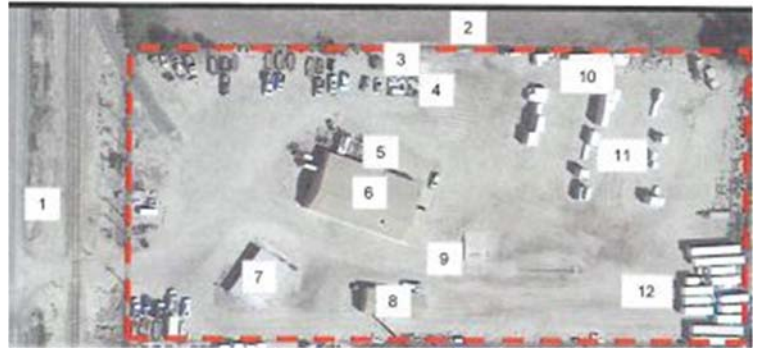
Duration:

2017-2018

**Total Project
Cost:
\$2,782,440**

About the Project

Design and improvement funding for the training center property purchased in 2014 for \$748,790 at 1040 South Railroad Avenue.



The property is outlined with a red dotted line to the right, with the railroad and Railroad Avenue to the left (1). It is a 4 acre parcel with 3 buildings that total 9,108 square feet (6,7,8) and a railroad spur (9). Many of the remaining numbered structures are temporary and will be removed when the current tenants vacate the property. The funding in this project request is associated with design and minor improvements to be used as a means for developing a multiple year improvement plan to meet training needs. This may include the relocation of facilities on the older property to move them out of the floodway. The Training Center property development estimate is based on \$180 per square foot for the entire 9,108 square feet, which equals \$1,639,440, plus an additional \$320,000 for enhancements to the other structures on the property, \$428,000 in paving, \$50,000 for environmental impact work, \$245,000 (or 15%) for engineering and design, and \$100,000 for the museum and ancillary uses of the property. Estimated initial operating costs are not considered to be substantially more and will be absorbed within existing appropriation levels.

Funding Sources			
	TABOR Excess	Fire CEF	Total
2017	795,610	595,610	1,391,220
2018	1,391,220	-	1,391,220
Total	\$2,186,330	\$595,610	\$2,782,440

Project Cost Estimates by Year		
Elements	Construction	Total
2017	1,391,220	1,391,220
2018	1,391,220	1,391,220
Total	\$2,782,440	\$2,782,440

Fleet Building Remodel

Department:

Public Works

Division:

Fleet Management

Project Manager:

Mick Mercer

Phone Number:

970.962.2530

Email:

Mick.Mercer@cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2017

Total Project Cost:
\$210,200

About the Project

This project remodels a currently available vacant building to relocate Fleet service intake, administrative and training room. This would allow for the current fleet maintenance garage to expand to create additional repair bays needed to keep pace with the City's ever-growing fleet. The current Fleet Maintenance Garage was built in 1985 with 15 work bays – the same number of bays are being used by staff today. An expansion of the current facility would provide an additional 4 work bays. The Fleet Division maintained 304 vehicles in 1985 and now maintains 744 vehicles in 2016 – a 145% increase in total fleet units maintained over this 30-year period.



Funding Sources		
Elements	General Fund	Total
2017	210,200	210,200
Total	\$210,200	\$210,200

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2017	20,000	190,200	210,200
Total	\$20,000	\$190,200	\$210,200

Estimated Initial Operations Impact		
	Purchased Services	Total
2017	10,000	10,000
Total	\$10,000	\$10,000

Fleet Garage Expansion

Department:

Public Works

Division:

Fleet Management

Project Manager:

Mick Mercer

Phone Number:

970.962.2530

Email:

Mick.Mercer@cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2020-2021

**Total Project
Cost:
\$3,500,000**

About the Project

This project describes a proposed expansion/ addition to the Fleet Maintenance Garage to create the additional repair bays needed to keep pace with the City's ever-growing fleet. The current Fleet Maintenance Garage was built in 1985 with 15 work bays – the same number of



bays are being used by staff today. An expansion of the current facility would provide an additional 4 work bays. The Fleet Division maintained 304 vehicles in 1985 and now maintains 744 vehicles in 2016 – a 145% increase in total fleet units maintained over this 30-year period.

Funding Sources		
Elements	General Government CEF	Total
2020	300,000	300,000
2021	3,200,000	3,200,000
Total	\$3,500,000	\$3,500,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2020	300,000	-	300,000
2021	-	3,200,000	3,200,000
Total	\$300,000	\$3,200,000	\$3,500,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022	180,000	6,000	6,000	192,000	2.0
Total	180,000	6,000	6,000	192,000	2.0

Junior Achievement Park Redevelopment

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry.Callihan@
cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2019

**Total Project
Cost:
\$669,200**

About the Project

The scope of this project includes the renovation of an existing 1.5 acre site to bring it in compliance with 2014 Parks and Recreation Master Plan standards. Junior Achievement Park is currently 6.5 acres below the minimum acreage standard of 8 acres for a neighborhood park. Proposed improvements include demolition of existing structures on the property, the addition of a shelter/ restroom (revenue generation), a new playground and basketball court, limited off-street parking, and renovation of existing practice field. The scope for this project covers Phase I only. Timing for Phase II is yet to be determined.



Funding Sources			
Revenue	Park Improvement	Parks CEF	Total
2019	419,200	250,000	669,200
Total	\$419,200	\$250,000	\$669,200

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2019	60,000	609,200	669,200
Total	\$60,000	\$609,200	\$669,200

Estimated Initial Operations Impact						
	Personnel	Supplies	Other Services	Equip/ Capital	Total	FTE
2020	5,775	990	908	577	8,250	0.12
Total	\$5,775	\$990	\$908	\$577	\$8,250	0.12

Kroh Park (Phase II)

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry.Callihan@
cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2020-2021

**Total Project
Cost:
\$2,100,000**

About the Project

This project scope includes the expansion of Kroh Park. Currently, Kroh Park and Mehaffey Park are the only community parks in the northern area of the City. Area development continues in the north and west, which is triggering the need for development of additional amenities to meet 2014 Parks and Recreation Master Plan criteria and to enhance service levels.



This project will include the development of the lower portion (12 acres) of Kroh Park off of Monroe Avenue. Site development may include: multi-use fields, a volleyball area, a disc golf course, picnic shelter, restrooms, and off-street parking.

Funding Sources		
Revenue	Parks CEF	Total
2020	300,000	300,000
2021	1,800,000	1,800,000
Total	\$2,100,000	\$2,100,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2020	300,000	-	300,000
2021	-	1,800,000	1,800,000
Total	\$300,000	\$1,800,000	\$2,100,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Other Services	Equip/	Total	FTE
2022	50,400	8,640	7,920	5,040	72,000	0.92
Total	\$50,400	\$8,640	\$7,920	\$5,040	\$72,000	0.92

Lakes at Centerra Park Reimbursement

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Janet Meisel-Burns

Phone Number:

970.962.2451

Email:

Janet.Meisel-Burns@
cityofloveland.org

Project Category:

Land

Project Code:

PKLCP

Duration:

2017-2018

**Total Project
Cost:
\$300,000**

About the Project

The City has an agreement with the developer and school district for two park areas just off Boyd Lake Avenue and Highway 34. The developer and school district are constructing the park areas and the City is reimbursing up to \$1 million in collected Parks Capital Expansion Fee (CEF) funds from the development. The timing of reimbursement payments is contingent upon the collection of CEF funds. Per the detailed agreement between the City, School District, and Developer, it is assumed that the parks will be maintained by the Developer and/or the School District, so no additional operating expenditures are anticipated on the part of the City at this time.



Funding Sources		
Revenue	Parks CEF	Total
2017	200,000	200,000
2018	100,000	100,000
Total	\$300,000	\$300,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	200,000	200,000
2018	100,000	100,000
Total	\$300,000	\$300,000

Library Expansion

Department:

Library

Division:

Administration

Project Manager:

Marcia Lewis

Phone Number:

(970) 962-2404

Email:

Marcia.Lewis@cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2017-2026

**Total Project
Cost:
\$5,035,000**

About the Project

The Facilities Master Plan projected the need for the first of two branch locations around 2023. A more targeted study by a library consultant will be conducted to investigate options, needs, and locations in 2017. Design and construction could begin in 2025 or later, depending upon the availability of sufficient Library Capital Expansion Fee (CEF) funding.



Funding Sources		
Elements	Library CEF	Total
2017	35,000	35,000
2025	1,000,000	1,000,000
2026	4,000,000	4,000,000
Total	\$5,035,000	\$5,035,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2017	35,000	-	35,000
2025	1,000,000	-	1,000,000
2026	-	4,000,000	4,000,000
Total	\$1,035,000	\$4,000,000	\$5,035,000

Library Kiosk

Department:

Library

Division:

Administration

Project Manager:

Marcia Lewis

Phone Number:

(970) 962-2404

Email:

Marcia.Lewis@cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2017

**Total Project
Cost:
\$214,688**

About the Project

The Facilities Master Plan projected the need for the first of two branch locations around 2023. To better serve the community with library resources before that time, the library proposes purchasing a stand alone kiosk from which customers can borrow and return items.



Currently library services are limited to one location, i.e. at the Civic Center and only during limited hours. In accordance with the Library's Strategic Plan; 4A, "to increase access to library materials", a lending kiosk (much like the DVD red box machines) would expand access both for borrowing and returning materials (DVDs, books, CDs) in another area of Loveland and be available 24/7. A lending kiosk, would be a way of providing not only a more convenient option for returning items (as patrons have requested), it would also provide 24/7 access for borrowing materials including picking up items that patrons have requested. This service is a growing trend in Public Libraries across the USA including Colorado and would be a great way for the Loveland Public Library to showcase its relevance and make us more flexible in the modern public sphere.

Funding Sources		
Elements	Library CEF	Total
2017	214,688	214,688
Total	\$214,688	\$214,688

Project Cost by Year		
Elements	Construction	Total
2017	214,688	214,688
Total	\$214,688	\$214,688

Estimated Initial Operations Impact		
	Maintenance	Total
2017	6,000	6,000
Total	\$6,000	\$6,000

Loveland Sports Park (Phase II)

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry.Callihan@cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2017-2018

**Total Project Cost:
\$3,135,379**

About the Project

Phase II development for 20-acres on the east-side of Loveland Sports Park includes: design and construction of six multi-purpose sports fields, a new restroom/storage/shelter building, new parking areas, and related infrastructure and site amenities. In addition, the scope of this project



includes east parking lot and office building expansion at the Park Maintenance Building. It is estimated that \$22,000 in new revenues will be generated from site reservations, additional tournaments, and league play.

Funding Sources		
Revenue	Parks CEF	Total
2017	390,000	390,000
2018	2,745,379	2,745,379
Total	\$3,135,379	\$3,135,379

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	390,000	-	390,000
2018	-	2,745,379	2,745,379
Total	\$390,000	\$2,745,379	\$3,135,379

Estimated Initial Operations Impact						
	Personnel	Supplies	Other Services	Equip/	Total	FTE
2019	95,200	16,320	14,960	9,520	136,000	1.53
Total	\$95,200	\$16,320	\$14,960	\$9,520	\$136,000	1.53

Municipal Building Renovation

Department:

Public Works

Division:

Facilities Management

Project Manager:

Lorna Holmes

Phone Number:

970.962.2569

Email:

Lorna.Holmes@
cityofloveland.org

Project Category:

Renovation

Project Code:

TBD

Duration:

2017

**Total Project
Cost:
\$50,000**

About the Project

With the creation of the Development Center at the Fire & Administration Building, space re-allocation to accommodate the remaining departmental staff in the Municipal Building will require renovations to portions of the facility.



Funding Sources		
Elements	General Fund	Total
2017	50,000	50,000
Total	\$50,000	\$50,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	50,000	50,000
Total	\$50,000	\$50,000

Museum Expansion

Department:

Cultural Services

Division:

Museum

Project Manager:

Ken Cooper

Phone Number:

970-420-8523

Email:

Ken.Cooper@cityofloveland.org

Project Category:

Planning / Construction

Project Number:

TBD

Duration:

2017-2026

**Total Project Cost:
\$15,270,000**

About the Project

A 26,000 square foot expansion and remodel of the current facility will allow the Museum to have more exhibits on display at a single time and accommodate larger, more diverse audiences with its exhibits and educational programs.



The project scope includes:

- increased exhibition space for temporary art and history exhibits,
- a permanent exhibit showcasing the work of local artists,
- permanent exhibit contextualizing Loveland's role and prominence within the history of art,
- a 200-seat auditorium that accommodates current capacity challenges,
- dedicated classrooms to meet the demand for adult and children's art classes,
- a children's area with hands-on learning opportunities,
- a rooftop terrace and dedicated event space for community use,
- and, climate control/security needs that will allow the Museum to broaden and diversify its exhibit offerings.

The Museum is an important part of Loveland's historic identity and downtown vitality and will become a larger, more prominent, and distinctly modern destination for local and visiting populations, further establishing the City's reputation as a vibrant arts community.

Funding Sources			
Elements	Cultural Services CEF	Outside Revenue	Total
2017	160,000	-	160,000
2025	2,290,500	-	2,290,500
2026	2,319,500	10,500,000	12,819,500
Total	\$4,770,000	\$10,500,000	\$15,270,000

Project Cost Estimate by Year			
Elements	Planning/Design	Construction	Total
2017	160,000	-	160,000
2025	2,290,500	-	2,290,500
2026	-	12,819,500	12,819,500
Total	\$2,450,500	\$12,819,500	\$15,270,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Purchased Services	Facilities	Total	FTE
2026	431,000	70,000	39,000	133,250	673,250	6.5
Total	\$431,000	\$70,000	\$39,000	\$133,250	\$673,250	6.5

Neighborhood Parks

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry.Callihan@cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2019-2023

**Total Project Cost:
\$3,300,000**

About the Project

The 2014 Parks and Recreation Master Plan identifies the need for several new neighborhood parks. The Parks & Recreation Department plans to purchase land and develop two neighborhood parks over the next 10 years. Specific park sites have not yet been



identified, but funds have been allocated within the available cash flow projections of Parks Capital Expansion Fee (CEF) funding to purchase future parkland for development in under served areas of the city. This project request includes land and water acquisition as well as design and development of two neighborhood parks.

Funding Sources		
Revenue	Parks CEF	Total
2019	300,000	300,000
2020	1,500,000	1,500,000
2023	1,500,000	1,500,000
Total	\$3,300,000	\$3,300,000

Project Cost Estimates by Year			
Elements	Land/Planning	Construction	Total
2019	300,000	-	300,000
2020	-	1,500,000	1,500,000
2023	-	1,500,000	1,500,000
Total	\$300,000	\$3,000,000	\$3,300,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Other Services	Equip/Capital	Total	FTE
2021	38,500	6,600	6,050	3,850	55,000	0.767
2024	38,500	6,600	6,050	3,850	55,000	0.767
Total	\$77,000	\$13,200	\$12,100	\$7,700	\$110,000	1.53

North Lake Park Improvements

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry.Callihan@cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2018-2019

Total Project Cost:
\$1,100,000

About the Project

Conceptual plans were developed in 2012 to expand services and to address maintenance, parking and egress/ingress issues on site at the North Lake Park.



Proposed project scope includes additional picnic shelters, a water spray park, and 60 parking spaces to enhance service levels and to accommodate increased site visitation. In addition, realignment/improvements for road access to the train depot and relocation of the existing maintenance shop are also project considerations. It is estimated that \$2,500 in new revenue will be generated from shelter reservation fees.

Funding Sources			
	TABOR Excess	Conservation Trust	Total
2018	-	100,000	100,000
2019	500,000	500,000	1,000,000
Total	\$500,000	\$600,000	\$1,100,000

Project Cost Estimates by Year			
	Planning	Construction	Total
2018	100,000	-	100,000
2019	-	1,000,000	1,000,000
Total	\$100,000	\$1,000,000	\$1,100,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Purchased Services	Equip/Capital	Total	FTE
2020	27,300	4,680	4,290	2,730	39,000	0.50
Total	\$27,300	\$4,680	\$4,290	\$2,730	\$39,000	0.50

North Lake Miniature Train Replacement

Department:

Parks & Recreation

Division:

Recreation

Project Manager:

Keven Aggers

Phone Number:

970.962.2449

Email:

Keven.Aggers@cityofloveland.org

Project Category:

Equipment

Project Code:

TBD

Duration:

2022

**Total Project Cost:
\$270,000**

About the Project

The Loveland Lions Club has operated the North Lake Park miniature train with volunteers for 24 years. It is a community treasure owned by the City, maintained by the Parks Division, and enjoyed by some 26,000 riders each summer.



This project scope includes renovation of the train engine and under-carriage (brakes, transmission, wheels, diesel engine with modern drive train), track and tie replacements as needed, and replacement of the cars, including the addition of a car which meets Americans with Disabilities Act (ADA) requirements. These repairs, partially funded from fees collected by the Lions Club and transferred to the City for the train, will improve customer service, enhance equipment reliability, and ensure user safety.

- Annual engine and car/track maintenance and repair will be provided for within existing operating budget appropriation levels.
- The Parks & Recreation Department has saved a share of revenues for partial funding of future train replacement (\$112,000 collected as of the beginning of 2016).
- The train will receive annual state inspections and certification.
- Car replacement (4) is estimated to be \$160,000 (\$40,000 each from Uhrich Locomotive in Strasburg, CO).
- The drive train and engine replacement is estimated at \$60,000.
- The track and tie replacement is estimated at \$50,000.

Funding Sources		
Revenue	Park Improvement	Total
2022	270,000	270,000
Total	\$270,000	\$270,000

Project Cost Estimates by Year		
Elements	Equipment	Total
2022	270,000	270,000
Total	\$270,000	\$270,000

Open Lands Acquisition & Restoration

Department:

Parks & Recreation

Division:

Open Lands

Project Manager:

Marilyn Hilgenberg

Phone Number:

970.962.2443

Email:

Marilyn.Hilgenberg@
cityofloveland.org

Project Category:

Land

Project Code:

Annual Program

Duration:

2017-2026

**Total Project
Cost:
\$22,138,250**

About the Project

This funding provides for open land acquisition and development of properties to conserve natural sites, wildlife habitats, and open land in and around Loveland. Priorities are indicated in the 2014 Parks and Recreation Master Plan. Any additional operating funding needs will be requested annually as a supplemental budget request as they become known.



Funding Sources			
Revenue	Open Space Sales Tax	Open Space CEF	Total
2017	3,340,000	2,000,000	5,340,000
2018	2,735,000	100,000	2,835,000
2019	350,000	-	350,000
2020	225,000	843,250	1,068,250
2021	3,825,000	225,000	4,050,000
2022	1,405,000	500,000	1,905,000
2023	1,500,000	400,000	1,900,000
2024	1,190,000	450,000	1,640,000
2025	1,250,000	400,000	1,650,000
2026	1,000,000	400,000	1,400,000
Total	\$ 16,820,000	\$5,318,250	\$22,138,250

Project Cost Estimates by Year		
Elements	Land / Planning	Total
2017	5,340,000	5,340,000
2018	2,835,000	2,835,000
2019	350,000	350,000
2020	1,068,250	1,068,250
2021	4,050,000	4,050,000
2022	1,905,000	1,905,000
2023	1,900,000	1,900,000
2024	1,640,000	1,640,000
2025	1,650,000	1,650,000
2026	1,400,000	1,400,000
Total	\$ 22,138,250	\$ 22,138,250

Osborn Park Pickleball Courts

Department:

Parks & Recreation

Division:

Recreation

Project Manager:

Keven Aggers

Phone Number:

970.962.2449

Email:

Keven.Aggers@
cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2017

**Total Project
Cost:
\$325,500**

About the Project

Pickleball has been the fastest growing sport in Loveland for several years. With the addition of courts at Mehaffey Park and the adjustment of lines on some existing tennis courts, pickleball players have become adamant that new expanded facilities are needed. Adding an 8-court



complex in the southwest part of the community will be an effective compliment to the Mehaffey courts that are located on the northwest side of the park, while also responding to the increased demand for multiple courts at one location. This project scope also includes design and construction of a much needed small public restroom facility.

- Planned construction of a lighted 8-court pickleball facility to include courts, nets/equipment, fencing, lights, and a 430 square foot restroom building. Assumes some cleaning, net and facility maintenance with minimal rental revenue.
- Courts and rest room will be constructed on undeveloped City owned land (0.65 acres) to the west of the existing tennis courts. Maintenance cost estimated at \$5,500 per developed acre.
- Additional Full-time Equivalent (FTE) position request based on standard of 0.0767 FTEs per developed park acre.

Funding Sources		
Elements	TABOR Excess	Total
2017	325,500	325,500
Total	\$325,500	\$325,500

Project Cost Estimates by Year				
Elements	Design/Planning	Construction	Other Costs	Total
2017	17,500	270,000	38,000	325,500
Total	\$17,500	\$270,000	\$38,000	\$325,500

Estimated Initial Operations Impact						
	Personnel	Supplies	Other Services	Equip/ Capital	Total	FTE
2017	2,503	429	393	250	3,575	0.05
Total	\$2,503	\$429	\$393	\$250	\$3,575	0.05

Park Renovation Projects

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Larry Callihan

Phone Number:

970.962.2547

Email:

Larry Callihan@
cityofloveland.org

Project Category:

Construction

Project Code:

Annual Program

Duration:

2017-2025

**Total Project
Cost:
\$900,000**

About the Project

This funding provides for renovation of neighborhood park infrastructure to improve safety, reduce liability, maintain service levels, and minimize ongoing maintenance costs.

Projects may include

shelter, restroom, maintenance building, and pump station renovations to maintain service levels.

Estimated cost impact to the operating budget is negligible—any additional cost will be absorbed within existing appropriation levels.



Funding Sources		
Elements	Park Improvement Fund	Total
2017	100,000	100,000
2018	300,000	300,000
2020	100,000	100,000
2021	100,000	100,000
2023	100,000	100,000
2024	100,000	100,000
2025	100,000	100,000
Total	\$ 900,000	\$900,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	100,000	100,000
2018	300,000	300,000
2020	100,000	100,000
2021	100,000	100,000
2023	100,000	100,000
2024	100,000	100,000
2025	100,000	100,000
Total	\$900,000	\$900,000

Police High Capacity Storage

Department:

Police

Division:

Services

Project Manager:

Bob Klinger

Phone Number:

970.962.2223

Email:

Bob.Klinger@cityofloveland.org

Project Category:

Construction

Project Number:

Duration:

2017

**Total Project Cost:
\$200,000**

About the Project

Existing property and evidence storage areas are using secured hallways to store larger items of evidence.

Property and evidence storage is a high liability area of for police departments. As

growth continues, the need for space becomes more critical. High capacity storage will result in eliminating the storage of evidence in the tool storage area and in the long hallway corridor, allowing large evidence (doors, mattresses, etc.) to be stored in the main vault. An increase in capacity for overall storage will also result in significant reductions in space needed to store other types of evidence (drug storage, gun storage, etc.).



Funding Sources		
Revenue	Police CEF	Total
2017	200,000	200,000
Total	\$200,000	\$200,000

Project Cost Estimate by Year		
Elements	Construction	Total
2017	200,000	200,000
Total	\$200,000	\$200,000

Police Records Management System

Department:

Police

Division:

Information Services

Project Manager:

Rob McDaniel

Phone Number:

970.962.2278

Email:

Rob.McDaniel@cityofloveland.org

Project Category:

Equipment

Project Code:

PDRMS

Duration:

2017

Total Project Cost:
\$1,398,157

About the Project

The scope of this project is to replace the current Records Management System and Automated Field Reporting System (RMS/AFR). This project will include design, implementation, data transfer, and training.

The RMS is where all critical information is processed, disseminated, and stored. The current RMS is 16 years old. While it has been a reliable system, the vendor has not grown the product to meet the needs of the police department. The City uses a newer Windows software version than the current RMS and an upgrade is not planned for the system. As the City moves forward with new Windows software, the disparity issues will become even greater. Interfaces with stand-alone databases have been built to work with the current RMS, resulting in multiple redundancies for data entry. Reports, summonses, evidence, custody sheets, and mug photos are examples of data that need to be entered separately every time. The objective of the new RMS is to maximize staff efficiency and effectiveness by significantly reducing data entry.



Funding Sources		
Revenue	TABOR Excess	Total
2017	1,398,157	1,398,157
Total	\$1,398,157	\$1,398,157

Project Cost Estimates by Year		
Elements	Equipment	Total
2017	1,398,157	1,398,157
Total	\$1,398,157	\$1,398,157

Police Training Facility

Department:

Police

Division:

Administration

Project Manager:

Mick Mercer

Phone Number:

970.962.2530

Email:

Mick.Mercer@cityofloveland.org

Project Category:

Construction

Project Number:

PDTRNCMP

Duration:

2017-2018

**Total Project Cost:
\$9,125,000**

About the Project

This project relates to the construction of a police regional training campus to include a police firing range, driving track, and a classroom facility. At final build-out, the facility will incorporate approximately 60,000 square feet.



The project is expected to be designed in the first year, followed by construction in two single-year phases. The first construction phase will include site development and driving track, followed by indoor shooting ranges and a classroom facility in the second phase. It is expected that this will be a joint project with the City of Ft. Collins and the \$9,125,000 project cost detailed below represents Loveland's half of the total project cost estimate.

Funding Sources			
Revenue	TABOR Excess	Police CEF	Total
2017	405,000	405,000	810,000
2018	3,007,500	5,307,500	8,315,000
Total	\$3,412,500	\$5,712,500	\$9,125,000

Project Cost Estimate by Year			
Elements	Design	Construction	Total
2017	810,000	-	810,000
2018	-	8,315,000	8,315,000
Total	\$810,000	\$8,315,000	\$9,125,000

Estimated Initial Operating Impact			
	Personnel	Total	FTE
2018	350,000	350,000	2.0
Total	\$350,000	\$350,000	2.0

Recreation Facility

Department:

Parks & Recreation

Division:

Recreation

Project Manager:

Keven Aggers

Phone Number:

970.962.2449

Email:

Keven.Aggers@cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2023-2024

Total Project Cost:
\$13,360,000

About the Project

The Chilson Recreation Center opened in December 1987. In 2010, a 20,000 square foot addition and renovation was completed, which increased the facility's square footage to 87,000. However, this is 60,000 square feet short of the standard recognized in the Parks and Recreation Master Plan of 2,000 square feet per 1,000 population. As a part of the Parks and Recreation Commission Recreation Center expansion feasibility study, a recommendation was made to expand recreation center based facilities by constructing a new recreation center in the northwest section of the City. To meet the recognized standard, a second recreation center will be needed within the next 10 years.



Project History and Assumptions:

- 2015—just under \$100,000 spent for feasibility study.
- 2016—land purchase budgeted for \$300,000.
- Land acquisition assumes existing City land plus acquisition of adjacent areas.
- Assumes operating expenditures of \$1.846 million (\$1.816 million in facility maintenance and \$30,000 in grounds maintenance) with new revenues projected at \$1.45 million or a first year cost recovery of almost 80%.
- Estimate based on 2015 dollars of \$380 per foot cost with 6-8% per year inflation adjustments through 2018 and 4% per year thereafter.
- Cost estimates are based on \$32 million estimate from 2015 Feasibility Study adjusted for inflation.
- Option to add an outdoor aquatics feature; and/or to phase construction to include an indoor aquatics feature with the addition of more outdoor aquatics space at a later date.
- Assumes personnel economy of scale due to management overlap.
- Revenue of \$500,000 anticipated to be generated when the facility opens through user charges and fees.

Funding Sources		
Elements	Recreation CEF	Total
2023	2,401,000	2,401,000
2024	10,959,000	10,959,000
Total	\$13,360,000	\$13,360,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2023	2,401,000	-	2,401,000
2024	-	10,539,000	10,959,000
Total	\$2,701,000	\$10,959,000	\$13,360,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Other Services	Total	FTE
2025	1,331,000	121,600	393,525	1,846,125	15.38
Total	\$1,331,000	\$121,600	\$393,525	\$1,846,125	15.38

Recreation Trail

Department:

Parks & Recreation

Division:

Trails

Project Manager:

Janet Meisel-Burns

Phone Number:

970.962.2451

Email:

Janet.Meisel-Burns@cityofloveland.org

Project Category:

Construction

Project Code:

Annual Program

Duration:

2017-2026

**Total Project Cost:
\$10,862,854**

About the Project

This funding is for the completion of the remaining four miles of the City's recreation trail loop and establishment of other key trail connection linkages throughout the City.



Funding Sources				
Revenue	Conservation Trust	Trails CEF	Outside Revenue (Grants)	Total
2017	1,737,194	380,600	388,190	2,505,984
2018	1,193,510	-	-	1,193,510
2019	755,000	-	600,000	1,355,000
2020	300,000	300,000	-	600,000
2021	1,308,360	300,000	-	1,608,360
2022	-	300,000	-	300,000
2023	-	500,000	-	500,000
2024	-	300,000	-	300,000
2025	1,100,000	400,000	-	1,500,000
2026	1,000,000	-	-	1,000,000
Total	\$7,394,064	\$2,480,600	\$988,190	\$10,862,854

Project Cost Estimates by Year		
Elements	Construction	Total
2017	2,505,984	2,505,984
2018	1,193,510	1,193,510
2019	1,355,000	1,355,000
2020	600,000	600,000
2021	1,608,360	1,608,360
2022	300,000	300,000
2023	500,000	500,000
2024	300,000	300,000
2025	1,500,000	1,500,000
2026	1,000,000	1,000,000
Total	\$10,862,854	\$10,862,854

Sidewalk Installation (US 287)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Mike Jacobson

Phone Number:

970.962.2642

Email:

Mike.Jacobson@cityofloveland.org

Project Category:

Planning / Construction

Project Code:

TBD

Duration:

2017

**Total Project Cost:
\$702,000**

About the Project

This project is part of the implementation of the US 287 Strategic Plan adopted by City Council in December 2015. A first phase of asphalt sidewalk construction will focus on the area between 37th Avenue and 57th Avenue and/or connecting pathways into adjacent neighborhoods. Per City policy, walkway construction will occur on the most constructible side of the street.



Funding Sources		
Elements	TABOR Excess	Total
2017	702,000	702,000
Total	\$702,000	\$702,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2017	100,000	602,000	702,000
Total	\$100,000	\$602,000	\$702,000

Street Rehabilitation Program

Department:

Public Works

Division:

Project Engineering

Project Manager:

Dave DeBaere

Phone Number:

970.962.2510

Email:

Dave.DeBaere@cityofloveland.org

Project Category:

Street Resurfacing

Project Number:

ENSR17

Duration:

2017-2026

Total Project Cost:
\$54,117,150

About the Project

The City budgets for annual street maintenance costs. Projects consist of street resurfacing, major street reconstruction, concrete rehabilitation, and cul-de-sac repairs. This sheet summarizes these four program areas, which are broken out separately on the following pages. Funding for the Program is from the Transportation Fee charged to residential and commercial buildings and Highway Users Tax Fund (HUTF) resources. This Program significantly extends the life of City streets; improving the ride-ability and reducing the reconstruction costs of existing streets.



Funding Sources			
Revenue	Hwy Users Tax Fund (HUTF)	Transportation Fee	Total
2017	2,360,335	2,360,335	4,720,670
2018	2,431,145	2,431,145	4,862,290
2019	2,504,080	2,504,080	5,008,160
2020	2,579,200	2,579,200	5,158,400
2021	2,656,575	2,656,575	5,313,150
2022	2,736,270	2,736,270	5,472,540
2023	2,818,360	2,818,360	5,636,720
2024	2,902,910	2,902,910	5,805,820
2025	2,990,000	2,990,000	5,980,000
2026	3,079,700	3,079,700	6,159,400
Total	\$27,058,575	\$27,058,575	\$54,117,150

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2017	20,000	4,700,670	4,720,670
2018	76,000	4,786,290	4,862,290
2019	20,000	4,988,160	5,008,160
2020	72,000	5,086,400	5,158,400
2021	20,000	5,293,150	5,313,150
2022	84,000	5,388,540	5,472,540
2023	20,000	5,616,720	5,636,720
2024	76,000	5,729,820	5,805,820
2025	20,000	5,960,000	5,980,000
2026	84,000	6,075,400	6,159,400
Total	\$492,000	\$53,625,150	\$54,117,150

Street Rehabilitation (Street Resurfacing)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Dave DeBaere

Phone Number:

970.962.2510

Email:

Dave.DeBaere@
cityofloveland.org

Project Category:

Street Resurfacing

Project Number:

NA

Duration:

2017-2026

**Total Project
Cost:
\$37,734,050**

About the Project

The first of four street rehabilitation sub-programs—this funding provides for the planning and implementation of street surface repairs. This includes asphalt overlays, hot-in-place recycling of pavements, chip and seal projects, occasional spot repairs or safety improvements, support for Traffic Engineering for street maintenance projects, and asphaltic concrete and crack sealing materials for use by Street Maintenance.



Funding Sources			
Revenue	Hwy Users Tax Fund (HUTF)	Transportation Fee	Total
2017	1,395,475	1,395,475	2,790,950
2018	1,840,540	1,840,540	3,681,080
2019	1,573,345	1,573,345	3,146,690
2020	1,948,945	1,948,945	3,897,890
2021	1,723,390	1,723,390	3,446,780
2022	2,076,740	2,076,740	4,153,480
2023	1,771,055	1,771,055	3,542,110
2024	2,217,385	2,217,385	4,434,770
2025	1,966,800	1,966,800	3,933,600
2026	2,353,350	2,353,350	4,706,700
Total	\$18,867,025	\$18,867,025	\$37,734,050

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2017	20,000	2,770,950	2,790,950
2018	20,000	3,661,080	3,681,080
2019	20,000	3,126,690	3,146,690
2020	20,000	3,877,890	3,897,890
2021	20,000	3,426,780	3,446,780
2022	20,000	4,133,480	4,153,480
2023	20,000	3,522,110	3,542,110
2024	20,000	4,414,770	4,434,770
2025	20,000	3,913,600	3,933,600
2026	20,000	4,686,700	4,706,700
Total	\$200,000	\$37,534,050	\$37,734,050

Street Rehabilitation (Street Reconstruction)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Dave DeBaere

Phone Number:

970.962.2510

Email:

Dave.DeBaere@
cityofloveland.org

Project Category:

Heavy Street Maintenance

Project Number:

NA

Duration:

2017-2026

**Total Project
Cost:
\$3,942,000**

About the Project

The second of four street rehabilitation sub-programs—this funding provides for reconstruction of streets that have deteriorated to the point that routine street maintenance is not an economical alternative.



Funding Sources			
Revenue	Hwy Users Tax Fund (HUTF)	Transportation Fee	Total
2017	400,000	400,000	800,000
2018	28,000	28,000	56,000
2019	350,000	350,000	700,000
2020	26,000	26,000	52,000
2021	325,000	325,000	650,000
2022	32,000	32,000	64,000
2023	400,000	400,000	800,000
2024	28,000	28,000	56,000
2025	350,000	350,000	700,000
2026	32,000	32,000	64,000
Total	\$1,971,000	\$1,971,000	\$3,942,000

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2017	-	800,000	800,000
2018	56,000	-	56,000
2019	-	700,000	700,000
2020	52,000	-	52,000
2021	-	650,000	650,000
2022	64,000	-	64,000
2023	-	800,000	800,000
2024	56,000	-	56,000
2025	-	700,000	700,000
2026	64,000	-	64,000
Total	\$292,000	\$3,650,000	\$3,942,000

Street Rehabilitation (Concrete Rehabilitation)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Dave DeBaere

Phone Number:

970.962.2510

Email:

Dave.DeBaere@cityofloveland.org

Project Category:

Concrete Rehab / Repairs

Project Number:

NA

Duration:

2017-2026

**Total Project Cost:
\$9,741,100**

About the Project

The third of four street rehabilitation sub-programs—this funding provides for concrete curb and gutter projects, attached sidewalk repairs in areas targeted for street pavement maintenance, repair of intersection cross-pan drains, sidewalk repair cost sharing projects with property owners, miscellaneous repair of curbs, gutters, and sidewalks across the city, and the replacement of intersection ramps not currently meeting Americans with Disabilities Act (ADA) requirements.



Funding Sources			
Revenue	Hwy Users Tax Fund (HUTF)	Transportation Fee	Total
2017	424,860	424,860	849,720
2018	437,605	437,605	875,210
2019	450,735	450,735	901,470
2020	464,255	464,255	928,510
2021	478,185	478,185	956,370
2022	492,530	492,530	985,060
2023	507,305	507,305	1,014,610
2024	522,525	522,525	1,045,050
2025	538,200	538,200	1,076,400
2026	554,350	554,350	1,108,700
Total	\$4,870,550	\$4,870,550	\$9,741,100

Project Cost Estimates by Year		
Elements	Capital	Total
2017	849,720	849,720
2018	875,210	875,210
2019	901,470	901,470
2020	928,510	928,510
2021	956,370	956,370
2022	985,060	985,060
2023	1,014,610	1,014,610
2024	1,045,050	1,045,050
2025	1,076,400	1,076,400
2026	1,108,700	1,108,700
Total	\$9,741,100	\$9,741,100

Street Rehabilitation (Cul-de-Sac Repair)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Dave DeBaere

Phone Number:

970.962.2510

Email:

Dave.DeBaere@
cityofloveland.org

Project Category:

Cul-de-Sac Pavement Maint.

Project Number:

NA

Duration:

2017-2026

**Total Project
Cost:
\$2,700,000**

About the Project

The final of four street rehabilitation sub-programs—this funding provides for repair of cul-de-sacs at the terminus of streets scheduled for other pavement maintenance activities. Normal chip and seal or other surface maintenance operations are not durable in cul-de-sacs. A separate contract is used to upgrade these features. This funding provides for the repair of 14-16 cul-de-sacs, annually.



Funding Sources			
Revenue	Hwy Users Tax Fund (HUTF)	Transportation Fee	Total
2017	140,000	140,000	280,000
2018	125,000	125,000	250,000
2019	130,000	130,000	260,000
2020	140,000	140,000	280,000
2021	130,000	130,000	260,000
2022	135,000	135,000	270,000
2023	140,000	140,000	280,000
2024	135,000	135,000	270,000
2025	135,000	135,000	270,000
2026	140,000	140,000	280,000
Total	\$1,350,000	\$1,350,000	\$2,700,000

Project Cost Estimates by Year		
Elements	Capital	Total
2017	280,000	280,000
2018	250,000	250,000
2019	260,000	260,000
2020	280,000	280,000
2021	260,000	260,000
2022	270,000	270,000
2023	280,000	280,000
2024	270,000	270,000
2025	270,000	270,000
2026	280,000	280,000
Total	\$2,700,000	\$2,700,000

Supplemental Bridge Repairs

Department:

Public Works

Division:

Project Engineering

Project Manager:

Shawn Fetzer

Phone Number:

970.962.2636

Email:

Shawn.Fetzer@
cityofloveland.org

Project Category:

Capital Construction

Project Code:

TBD

Duration:

2017

**Total Project
Cost:
\$1,260,000**

About the Project

The City of Loveland's bridge inventory includes almost 90 structures, with 39 having a span of 20' or more and subject to federal inspection requirements. Due to significant deterioration, the 1st Street and Garfield bridge received a deficiency rating necessitating a deck replacement in



2017 funded through this project. Additionally, the ongoing annual repair, rehab and maintenance program is funded through this project. This funding supports a systematic preventative maintenance program helping to avoid more costly unplanned emergency replacement and rehabilitation projects.

Funding Sources		
Elements	TABOR Excess	Total
2017	1,260,000	1,260,000
Total	\$1,260,000	\$1,260,000

Project Cost Estimates by Year			
Elements	Engineering/Design	Construction	Total
2017	140,000	1,120,000	1,260,000
Total	\$140,000	\$1,120,000	\$1,260,000

2017- 2026 Transportation Program

The City of Loveland 2035 Transportation Plan (2035 Plan), adopted by City Council in December 2012, states that “a well-balanced, well-maintained transportation system is critical for sustaining Loveland’s high quality of life.” The purpose of the 2035 Plan is to “provide a document that guides transportation decision making toward a future desirable to the community of Loveland.” The 2035 Plan looks at all modes of transportation – bike, pedestrian, transit, and vehicular – and includes recommendations, policies, and strategies related to that purpose.

The funding for the projects included in the City of Loveland 2035 Plan comes from five primary sources:

1. Capital Expansion Fees for Streets (Streets CEF): The portion of the additional street infrastructure that can be attributed to growth within Loveland (new trips that have origins or destinations or both within Loveland).
2. Collector Street Equivalents: Development is required to fund up to the cost of a collector street equivalent for the portion of streets within and adjacent to their property.
3. Other: Primarily Federal and State Grants administered through the North Front Range Metropolitan Planning Organization (MPO).
4. Centerra Metro District Funds: As part of the Master Financing Agreement (MFA), a portion of the street infrastructure included in the 2035 Plan will be constructed by the Centerra Metro Districts.
5. General Fund: The General Fund pays for portions of projects that will accommodate existing traffic, collector street equivalents for properties adjacent to City owned properties, and traffic that passes through Loveland (referred to as E to E or External to External Traffic). Basically, the General Fund covers costs that cannot be attributed to growth within Loveland (that could otherwise be funded by CEF funding), the collector street equivalent, or funding from others, including Centerra.

Each project included in the 2035 Plan is evaluated to determine the appropriate proportion from each of the above funding sources. In order for a project to move forward, whether a singly defined or a phase, the project must be fully funded.

Project prioritization is based on criteria included in the 2035 Plan. The basis for the prioritization is objective analysis of seven categories, weighted for importance. Those categories are: System Continuity, Congestion Mitigation, Safety Enhancements, Multi-Modal Enhancement, Implement-ability (ability to construct), Environmental Impact, Cost/Benefit, and Regional Significance (does it help regionally). The prioritization is centered on current needs and is looked at bi-annually.

In some cases, portions of a large project have a higher prioritization rating than other portions or the overall project. Thus, project phasing addresses this issue. In the past, larger portions of projects were completed at one time by both the City and Developers. The current Transportation Capital Program (TCP) includes a revised approach of addressing projects in smaller, “bite-size” pieces. Historically, this approach was not required of Development Projects, resulting in large projects being constructed that do not rate highly when compared to other projects. The result has been the build-up of significant reimbursement obligations. Consideration should be given to providing this information during the development process in order to steer phasing.

The City of Loveland's TCP facilitates the programming of projects in order to implement the 2035 Plan. The development of the TCP includes consideration of three primary project areas:

1. Projects designed and constructed by the City.
2. Projects designed and constructed by Developers that are eligible for full or partial reimbursement as they were included in the 2035 Plan and necessary to meet the traffic needs of the specific development.
3. Planning projects for the future as well as opportunities to secure right-of-way or roadway corridors that avoid creating situations where properties have to be demolished for planned improvements, such as the Taft Avenue Project. (e.g. transportation plan updates and planning for future roadway corridors, including right-of-way acquisitions.

Within the primary project areas are specific subareas or project groupings included in the overall TCP, which are evaluated each year. These include:

1. Transportation—Annual Programs: These include bike lane signing and striping, sidewalks and pedestrian facilities, unanticipated right-of-way opportunities (not associated with a project currently programmed), traffic signal system interconnects, traffic signal control system upgrades, transportation plan updates, school zone flasher additions, and miscellaneous bridge repairs (as identified in the 2035 Plan).
2. Transportation—Bridge Maintenance Program.
3. Transportation—Capital Projects: Specific transportation projects designed and needed to improve the flow of traffic within the transportation system that are programmed with the next 10 years.
4. Transportation—Development Reimbursements: Reimbursement to developers of their eligible costs for construction on certain projects (e.g. oversizing agreements).

Another part of the 2035 Plan and the City's overall transportation efforts is related to maintenance – taking care of existing infrastructure. From an investment perspective, protecting existing infrastructure is a high priority, even higher than building new infrastructure. As reported to City Council in 2008, the long-term funding needs for this program have an identified a gap in the City's ability to keep up with the existing needs, even without adding anything new. A portion of that gap was addressed in the 2013 budget process. The detailed transportation maintenance plan (10 Year Street Rehabilitation Plan) is included in other parts of the Capital Program.

It is more important to address maintenance than congestion, but without ignoring the latter. It is anticipated that congestion levels will continue to grow as traffic growth outpaces revenue, but that specific congestion points (i.e. intersections) will be addressed with individual development projects. Until funding levels increase, specifically in the Street CEF area, this pattern will continue. As a result, an increase in the amount of reimbursements owed developers will be seen until commercial building permits increase enough to an offsetting level. This is similar to cycles seen in the past. However, focusing on phasing should help keep this from spiraling out of control, but only to a certain extent as developers' proposals significantly influence the true dynamic of this.

Transportation Program Summary

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2026

**Total Project
Cost:
\$28,792,897**

About the Project

2017-2026 Transportation Programs includes:

1. Transportation—Annual Programs: \$7,625,000
2. Transportation—Bridge Maintenance Program: \$100,000 (sunsets in 2017)
3. Transportation—Capital Projects:
 - US 34 WB Widening Denver to Boyd Lake - \$3,000,000
 - Boise Ave. Improvements—Mt. Columbia to 37th - \$2,300,000
 - 37th St. Improvements—US 287 to Lincoln - \$2,500,000
 - Madison Ave. Improvements—29th to 37th - \$2,200,000
 - Madison Ave. Improvements—Silverleaf to 29th - \$2,140,000
 - Miscellaneous Transportation Projects - \$2,000,000
 - Taft Ave./Eisenhower Blvd. Intersection Improvements - \$1,800,000
 - US 34 Improvements Denver Ave. to I-25) - \$1,500,000
 - 29th St. and Beech Dr. Improvements - \$500,000
 - Preliminary Work for Taft Ave. Phase II - \$400,000
4. Transportation—Developer Reimbursements: \$2,727,897



Funding Sources				
	TABOR Excess	General Fund	Streets CEF	Total
2017	1,402,000	-	1,307,299	2,709,299
2018	4,073,000	-	1,446,299	5,519,299
2019	2,747,000	-	2,782,299	5,529,299
2020	513,000	-	1,571,000	2,084,000
2021	407,000	-	1,272,000	1,679,000
2022	340,500	-	994,500	1,335,000
2023	154,500	-	2,387,500	2,542,000
2024	240,500	-	1,034,500	1,275,000
2025	709,500	-	1,185,500	1,895,000
2026	1,505,500	-	2,719,500	4,225,000
Total	\$12,092,500		\$16,700,397	\$28,792,897

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	1,070,000	1,639,299	2,709,299
2018	870,000	4,649,299	5,519,299
2019	160,000	5,369,299	5,529,299
2020	1,060,000	1,024,000	2,084,000
2021	810,000	869,000	1,679,000
2022	330,000	1,005,000	1,335,000
2023	80,000	2,462,000	2,542,000
2024	490,000	785,000	1,275,000
2025	1,210,000	685,000	1,895,000
2026	70,000	4,155,000	4,225,000
Total	\$6,150,000	\$22,642,897	\$28,792,897

Transportation Annual Programs

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2026

**Total Project
Cost:
\$7,625,000**

About the Project

Annual programs needed to complete portions of existing transportation infrastructure.

- Bike Route Signing and Striping - \$275,000
- Bike Lane/Sidewalk Construction - \$550,000
- Misc. Right-of-Way Acquisition - \$1,900,000
- Small Capital Projects - \$1,000,000
- Miscellaneous Repairs - \$2,450,000
- Transportation Master Plan Update - \$200,000
- Loveland ITS Upgrade (Traffic) - \$500,000
- Signal System Interconnect (Traffic) - \$600,000
- School Flasher Units (Traffic) - \$150,000



Funding Sources			
Revenue	TABOR Excess	Streets CEF	Total
2017	202,000	538,000	740,000
2018	313,000	447,000	760,000
2019	307,000	423,000	730,000
2020	313,000	397,000	710,000
2021	307,000	363,000	670,000
2022	340,500	534,500	875,000
2023	154,500	590,500	745,000
2024	160,500	614,500	775,000
2025	334,500	510,500	845,000
2026	320,500	454,500	775,000
Total	\$2,752,500	\$4,872,500	\$7,625,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	90,000	650,000	740,000
2018	80,000	680,000	760,000
2019	60,000	670,000	730,000
2020	60,000	650,000	710,000
2021	60,000	610,000	670,000
2022	80,000	795,000	875,000
2023	80,000	665,000	745,000
2024	90,000	685,000	775,000
2025	160,000	685,000	845,000
2026	70,000	705,000	775,000
Total	\$830,000	\$6,795,000	\$7,625,000

Transportation Bridge Maintenance Program

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2026

**Total Project
Cost:
\$100,000**

About the Project

This funding is for bridge repairs and maintenance based upon needs identified through the bi-annual bridge inspection program and additional annual inspections conducted by city staff. The bridge maintenance program is developed to address structural elements and deck repairs.



Funding Sources		
Revenue	TABOR Excess	Total
2017	100,000	100,000
Total	\$100,000	\$100,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	10,000	90,000	100,000
Total	\$10,000	\$90,000	\$100,000

Transportation Capital Projects (US 34 WB Widening Denver to Boyd Lake)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2018

**Total Project
Cost:
\$3,000,000**

About the Project

This project is for the widening of westbound US34 to include a third through lane from Denver Avenue to Boyd Lake Avenue. As part of this project, curb, gutter, and sidewalk gaps will be filled along the north side of the highway.



Design will be finalized in 2016, with right-of-way acquisition taking place in 2017, and Construction commencing in 2018.

Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources		
Revenue	TABOR Excess	Total
2017	500,000	500,000
2018	2,500,000	2,500,000
Total	\$ 3,000,000	\$ 3,000,000

Project Cost Estimates by Year			
Elements	Planning/ROW	Construction	Total
2017	500,000	-	500,000
2018	-	2,500,000	2,500,000
Total	\$ 500,000	\$ 2,500,000	\$3,000,000

Transportation Capital Projects (Boise Ave. Improvements- Mt. Columbia to 37th)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2025-2026

**Total Project
Cost:
\$2,300,000**

About the Project

The Boise Avenue – Mt. Columbia to 37th Street project includes the widening of the extension of Boise Avenue north from Mt. Columbia to connect to LCR 11C in the SE corner of Horseshoe Lake, including the construction of a roundabout at the Boise Avenue / 37th Street



Intersection. This project will be constructed when traffic volumes warrant final improvements. Construction is currently planned for 2026. Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources			
Revenue	TABOR Excess	Streets CEF	Total
2025	100,000	400,000	500,000
2026	360,000	1,440,000	1,800,000
Total	\$460,000	\$1,840,000	\$2,300,000

Project Cost Estimates by Year			
Elements	Planning/ROW	Construction	Total
2025	500,000	-	500,000
2026	-	1,800,000	1,800,000
Total	\$500,000	\$1,800,000	\$2,300,000

Transportation Capital Projects (37th St. Improvements - US 287 to Lincoln)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2019

**Total Project
Cost:
\$2,500,000**

About the Project

The 37th Street – US 287 to Lincoln - Improvement Project consists of the completion of 37th Street from just east of US 287 to Lincoln Avenue, including the crossing of Dry Creek. The roadway will consist of a 3 lane minor arterial cross section with bike lanes and sidewalks. The elements of the project are design, right-of-way acquisition, and construction. Portions of this area have been designed to a preliminary level. This project will also be coordinated with a Stormwater Capital Improvement Project for stabilization of the Dry Creek banks adjacent to the proposed roadway. The construction is planned for 2019. Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.



Funding Sources		
Revenue	Streets CEF	Total
2017	360,000	360,000
2018	430,000	430,000
2019	1,710,000	1,710,000
Total	\$2,500,000	\$2,500,000

Project Cost Estimates by Year			
Elements	Design/ROW	Construction	Total
2017	360,000	-	360,000
2018	430,000	-	430,000
2019	-	1,710,000	1,710,000
Total	\$790,000	\$1,710,000	\$2,500,000

Transportation Capital Projects (Madison Ave. Improvements - 29th to 37th)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@

cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2025-2026

**Total Project
Cost:
\$2,200,000**

About the Project

The Madison Avenue - 29th Street to 37th Street - Improvements Project consists of the widening of the existing two lane rural roadway section to a three lane minor arterial cross section with bike lanes and sidewalks. The elements of



the project are design, right-of-way acquisition, and construction. It also includes the construction of the roundabout at the intersection of Madison and 37th Street. Portions of this area have been designed to a preliminary level. Construction is planned for 2026. Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources			
Revenue	TABOR Excess	Streets CEF	Total
2025	275,000	275,000	550,000
2026	825,000	825,000	1,650,000
Total	\$1,100,000	\$1,100,000	\$2,200,000

Project Cost Estimates by Year			
Elements	Design/ROW	Construction	Total
2025	550,000	-	550,000
2026	-	1,650,000	1,650,000
Total	\$550,000	\$1,650,000	\$2,200,000

Transportation Capital Projects (Madison Ave. Improvements - Silver Leaf to 29th)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@

cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2021-2023

**Total Project
Cost:
\$2,140,000**

About the Project

The Madison Avenue – Silver Leaf to 29th Street - Improvements Project includes the widening of Madison Avenue from Silver Leaf to 29th Street and improvements to the Madison Avenue / 29th Street Intersection. The phases



of the project are design, right-of-way (ROW) acquisition, and construction. This route is a major feed from northwest Loveland to US 34, east to I-25 and other locations. The initial phase will be the completion of the design. The second phase will be ROW acquisition. Upon completion of the ROW acquisition, the project will be constructed in phases as funding becomes available. Construction is planned for 2023. Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources		
Revenue	Streets CEF	Total
2021	250,000	250,000
2022	250,000	250,000
2023	1,640,000	1,640,000
Total	\$ 2,140,000	\$ 2,140,000

Project Cost Estimates by Year			
Elements	Planning/ROW	Construction	Total
2021	250,000	-	250,000
2022	250,000	-	250,000
2023	-	1,640,000	1,640,000
Total	\$500,000	\$1,640,000	\$2,140,000

Transportation Capital Projects

Miscellaneous
Transportation Projects

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@

cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2018-2020

Total Project

Cost:

\$2,000,000

About the Project

These projects are those intended to be funded by the 2016 Council supplemental appropriation for additional transportation projects intended to provide congestion relief on US34:

- 57th and Taft Intersection Improvements - \$500,000
- 37th and Monroe Intersection Improvements - \$500,000
- 29th and Madison Intersection Improvements - \$500,000
- Madison Ave Roadway Spot Improvements - \$500,000



Design and construction of two projects will occur in 2018. Design of the remaining projects will occur in 2019 with construction beginning by 2020. The delay in constructing in 2019 is that other major projects are planned for that year and it would be unwise to tie-up multiple traffic routes at one time. These projects will be further defined with the 2018 budget.

Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources		
Revenue	TABOR Excess	Total
2018	1,000,000	1,000,000
2019	1,000,000	1,000,000
Total	\$ 2,000,000	\$ 2,000,000

Project Cost Estimates by Year			
Elements	Planning/ROW	Construction	Total
2018	100,000	900,000	1,000,000
2019	100,000	900,000	1,000,000
Total	\$ 200,000	\$ 1,800,000	\$2,000,000

Transportation Capital Projects

(Taft Ave./Eisenhower Blvd. Intersection Improvements)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2019

**Total Project
Cost:
\$1,800,000**

About the Project

This project is a phase of the larger Taft Avenue Phase II project and consists of the installation of a new traffic signal at the Taft/Eisenhower intersection.

Improvements also include dual northbound and southbound left turn lanes and concrete medians.



Design will be finalized in 2017, with right-of-way acquisition in 2018, and construction commencing in 2019.

Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources		
Revenue	TABOR Excess	Total
2017	100,000	100,000
2018	260,000	260,000
2019	1,440,000	1,440,000
Total	\$1,800,000	\$1,800,000

Project Cost Estimates by Year			
Elements	Planning/ROW	Construction	Total
2017	100,000	-	100,000
2018	260,000	-	260,000
2019	-	1,440,000	1,440,000
Total	\$360,000	\$1,440,000	\$1,800,000

Transportation Capital Projects (US 34 Improvements Denver Ave. to I-25)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2020-2021

**Total Project
Cost:
\$1,500,000**

About the Project

This project is the completion of the design phase for the Eisenhower Boulevard (US 34) Improvements – Denver to Boyd Lake Avenue, which consists of the needed widening of Eisenhower to three lanes in each direction through this area.



The additional phases for future projects are right-of-way acquisition and construction. Estimated costs for completion of US-34 widening are \$15-\$18 million. Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources			
Revenue	TABOR Excess	Streets CEF	Total
2020	200,000	800,000	1,000,000
2021	100,000	400,000	500,000
Total	\$ 300,000	\$1,200,000	\$1,500,000

Project Cost Estimates by Year		
Elements	Planning	Total
2020	1,000,000	1,000,000
2021	500,000	500,000
Total	\$ 1,500,000	\$ 1,500,000

Transportation Capital Projects (29th St. and Beech Dr. Improvements)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@

cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017

**Total Project
Cost:
\$500,000**

About the Project

The 29th Street and Beech Drive Intersection and Median Improvements Project includes improvements to the intersection of 29th Street and Beech Drive to add a traffic signal, vertical grade adjustments, and to construct a median west of the intersection towards Taft Avenue to channelize pedestrians and bicyclists from making mid-block crossings. The project will improve safety for access to Loveland High School and the Benson Sculptor Park. Construction is planned for 2017. Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.



Funding Sources		
Revenue	TABOR Excess	Total
2017	500,000	500,000
Total	\$500,000	\$500,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	10,000	490,000	500,000
Total	\$10,000	\$490,000	\$500,000

Transportation Capital Projects (Preliminary Work for Taft Ave. Phase 2)

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@

cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2026

**Total Project
Cost:
\$400,000**

About the Project

This project is the preliminary work needed for later improvements on Taft Avenue. This includes updating existing plans, soils testing, etc.



When funding becomes available, the remaining Phase II improvements consist of removal of existing city-owned dwellings, widening Taft Avenue to include left and right turn lanes as needed, bicycle lanes, curbs, gutters, medians, and sidewalks. Additionally, storm sewer improvements will be made along the project limits. Estimated remaining project costs are in the \$8-12 million range. Detailed project information is available through the Public Works Department. Costs shown are engineering estimates until projects are bid.

Funding Sources			
Revenue	TABOR Excess	Streets CEF	Total
2024	80,000	320,000	400,000
Total	\$ 80,000	\$ 320,000	\$ 400,000

Project Cost Estimates by Year		
Elements	Planning	Total
2024	400,000	400,000
Total	\$400,000	\$ 400,000

Transportation Developer Reimbursements

Department:

Public Works

Division:

Project Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Annual Program

Project Number:

NA

Duration:

2017-2024

**Total Project
Cost:
\$2,727,897**

About the Project

The 2017-2026 Capital Program includes the following Developer Reimbursements:

- 43rd St. (Wilson to Cascade) - \$717,897
- US 34/Sculptor Intersection - \$905,000
- Sculptor Dr. South of US 34 - \$432,000
- Taft and 14th St. SW Intersection - \$359,000
- US 34 and Mountain. View Intersection - \$314,000



Funding Sources		
Revenue	Streets CEF	Total
2017	409,299	409,299
2018	569,299	569,299
2019	649,299	649,299
2020	374,000	374,000
2021	259,000	259,000
2022	210,000	210,000
2023	157,000	157,000
2024	100,000	100,000
Total	\$2,727,897	\$2,727,897

Project Cost Estimates by Year		
Elements	Construction	Total
2017	409,299	409,299
2018	569,299	569,299
2019	649,299	649,299
2020	374,000	374,000
2021	259,000	259,000
2022	210,000	210,000
2023	157,000	157,000
2024	100,000	100,000
Total	\$2,727,897	\$2,727,897

US 287/US 34 Integration

Department:

Public Works

Division:

Engineering

Project Manager:

Jeff Bailey

Phone Number:

970.962.2551

Email:

Jeff.Bailey@
cityofloveland.org

Project Category:

Planning

Project Code:

TBD

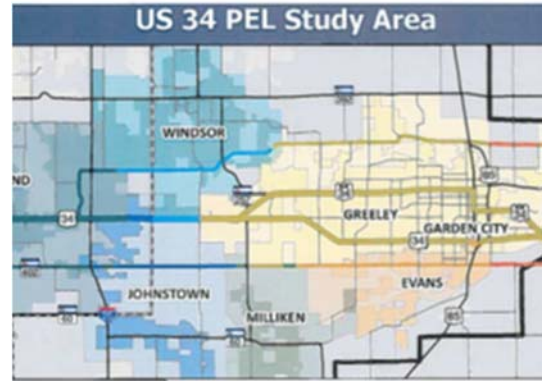
Duration:

2017-2018

**Total Project
Cost:
\$250,000**

About the Project

This project is part of the implementation of the US287 Strategic Plan adopted by City Council in December 2015. The Colorado Department of Transportation is coordinating a regional planning and environmental linkage study for US34. This work will include the development of an access control



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plan for the highway segment that runs through Loveland. This work is funded through the North Front Range Metropolitan Planning Organization with an opportunity for member agencies to include additional projects. This City of Loveland funding will allow for an additional study component to evaluate and analyze better integration of the US34 and US287 for design in accordance with the 287 Strategic Plan.

Funding Sources		
Elements	TABOR Excess	Total
2017	250,000	250,000
Total	\$250,000	\$250,000

Project Cost Estimates by Year		
Elements	Planning	Total
2017	250,000	250,000
Total	\$250,000	\$250,000

Viestenz-Smith Mountain Park (Phase II)

Department:

Parks & Recreation

Division:

Parks

Project Manager:

Janet Meisel-Burns

Phone Number:

970.962.2451

Email:

Janet Meisel-Burns
@cityofloveland.org

Project Category:

Design/Architecture

Project Code:

FLPKVS

Duration:

2017-2018

Total Project Cost:
\$1,850,600

About the Project

There are 19.1 acres of land adjacent to the Big Thompson River at Viestenz-Smith Mountain Park. Approximately 15 acres of the site were destroyed by the 2013 Flood.

Viestenz-Smith Mountain Park was one of the most popular area parks due to its unique setting and topography in Big Thompson Canyon. Citizens would love to see the park restored to provide services comparable to those available before the flood. Phase II proposed improvements include an expanded upper parking lot, new maintenance building, new pedestrian bridge, and connected loop trail.



Operational costs are based on Larimer County Department of Natural Resources estimates. Assumes that Larimer County will be under contract to maintain site.

Funding Sources (Phase II)		
Revenue	TABOR Excess	Total
2017	225,000	225,000
2018	1,625,600	1,625,600
Total	\$1,850,600	\$1,850,600

Project Cost Estimates by Year			
Elements	Design	Construction	Total
2017	225,000	-	225,000
2018	-	1,625,600	1,625,600
Total	\$225,000	\$1,625,600	\$1,850,600

Estimated Initial Operations Impact (Phase I)						
	Personnel	Supplies	Other Services	Equip/	Total	FTE
2018	67,500	16,371	20,165	1,418	105,454	contracted
Total	\$67,500	\$16,371	\$20,165	\$1,418	\$105,454	contracted

The Foundry

Department:

Economic Development

Division:

Business Development

Project Manager:

Mike Scholl

Phone Number:

970.962.2607

Email:

Mike.Scholl@
cityofloveland.org

Project Category:

Construction

Project Code:

EDSouthCat

Duration:

2017—2018

**Total Project
Cost:
\$3,000,000**

About the Project

The City is in partnership with the Brinkman Partners to complete *The Foundry* a large scale redevelopment project in downtown Loveland that will accelerate downtown revitalization. The redevelopment projects spans three city blocks in southern downtown and is located between Lincoln and Cleveland and the area between 1st Street and the alley just south of The Rialto (Back Stage Alley). The project is anticipated to be completed late in 2018.



Funding Sources			
	Council Special Projects	General Fund	Total
2017	1,000,000	2,000,000	3,000,000
Total	\$1,000,000	\$2,000,000	\$3,000,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	3,000,000	3,000,000
Total	\$3,000,000	\$3,000,000

2017-2026 Golf Enterprise Capital Program

	2017	2018	2019	2020	2021	Five Year Total	2022	2023	2024	2025	2026	Ten Year Total
Revenue												
Beginning Balance	\$ 2,514,355	\$ 2,548,238	\$ 2,412,939	\$ 2,605,518	\$ 2,727,540	\$ 2,514,355	\$ 877,501	\$ 18,963,362	\$ 773,946	\$ 19,235,702	\$ 888,829	\$ 2,514,355
Operating Revenue	4,123,759	4,139,566	4,168,625	4,314,835	4,353,863	21,100,648	4,305,477	4,430,584	4,465,621	4,493,218	4,514,866	43,310,415
Total Revenue	\$ 6,638,114	\$ 6,687,803	\$ 6,581,564	\$ 6,920,354	\$ 7,081,403	\$ 23,615,003	\$ 5,182,978	\$ 23,393,946	\$ 5,239,567	\$ 23,728,921	\$ 5,403,695	\$ 45,824,770
Expense												
Bricks & Mortar												
Cattail Creek Asset Replacement	50,000	85,500	-	-	-	135,500	-	-	-	-	-	135,500
Mariana Butte Course Renovations	-	60,000	-	-	-	60,000	32,000	-	-	-	-	92,000
Mariana Butte Asset Replacement	41,400	-	50,000	130,000	-	221,400	-	-	-	-	-	221,400
Olde Course Renovation	35,000	-	-	-	-	35,000	21,700	-	120,000	-	-	176,700
Olde Course Maintenance Building Replacement	-	-	-	-	-	-	-	-	-	48,900	611600	660,500
Olde Course Clubhouse Replacement	-	-	-	150,000	2,209,500	2,359,500	-	-	-	-	-	2,359,500
Subtotal Bricks & Mortar	\$ 126,400	\$ 145,500	\$ 50,000	\$ 280,000	\$ 2,209,500	\$ 2,811,400	\$ 53,700	\$ -	\$ 120,000	\$ 48,900	\$ 611,600	\$ 3,645,600
New & Replacement Equipment												
Equipment Replacements	522,698	602,566	311,078	207,472	196,427	1,840,241	462,407	167,996	140,734	263,244	333051	3,207,673
Subtotal Equipment	\$ 522,698	\$ 602,566	\$ 311,078	\$ 207,472	\$ 196,427	\$ 1,840,241	\$ 462,407	\$ 167,996	\$ 140,734	\$ 263,244	\$ 333,051	\$ 3,207,673
Total	\$ 649,098	\$ 748,066	\$ 361,078	\$ 487,472	\$ 2,405,927	\$ 4,651,641	\$ 516,107	\$ 167,996	\$ 260,734	\$ 312,144	\$ 944,651	\$ 6,853,273
Operating Expense	\$ 3,440,778	\$ 3,526,798	\$ 3,614,968	\$ 3,705,342	\$ 3,797,976	18,085,862	\$ 3,892,925	\$ 3,990,248	\$ 4,090,004	\$ 4,192,254	\$ 4,297,061	20,462,493
Reserve for Future Capital Projects	\$ 2,548,238	\$ 2,412,939	\$ 2,605,518	\$ 2,727,540	\$ 877,501	\$ 18,963,362	\$ 773,946	\$ 19,235,702	\$ 888,829	\$ 19,224,522	\$ 161,983	\$ 38,971,497

Golf Course Projects

Department:

Parks & Recreation

Division:

Golf

Project Manager:

Steve Southard

Phone Number:

970.962.2454

Email:

Steve.Southard@cityofloveland.org

Project Category:

Improvements / Construction

Project Code:

TBD

Duration:

2017-2026

Total Project Cost:
\$495,600

About the Project

Planned projects at Loveland's golf courses subject to cash flows in the Golf Fund. Identified projects include golf course improvements, parking lots, bunkers, tees, putting green improvements, and the repair of 13 bridges.



Funding Sources		
	Golf Fund	Total
2017	126,400	126,400
2018	145,500	145,500
2019	50,000	50,000
2022	53,700	53,700
2024	120,000	120,000
Total	\$495,600	\$ 495,600

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	10,000	116,400	126,400
2018	-	145,500	145,500
2019	5,000	45,000	50,000
2022	5,500	48,200	53,700
2024	20,000	100,000	120,000
Total	\$40,500	\$455,100	\$ 495,600

Mariana Butte Pump Station

Department:

Parks and Recreation

Division:

Golf

Project Manager:

Steve Southard

Phone Number:

970.962.2454

Email:

Steve.Southard@
cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2020

**Total Project
Cost:
\$130,000**

About the Project

This pump station was installed in 1991. Average pump station life expectancy is 15-20 years.

This pump station will be stretched to 30 years. Severe corrosion is expected after 30 years of commercial operation and the new technology of variable frequency drives will reduce energy use. This pump station is critical because it is the source of fire protection for the Mariana Butte clubhouse. The city water supply is inadequate because of the elevation of the clubhouse (which adversely affects water pressure). The replacement of this pump station will have no additional operating budget impacts.



Funding Sources		
Elements	Golf Fund	Total
2020	130,000	130,000
Total	\$130,000	\$130,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2020	15,000	115,000	130,000
Total	\$15,000	\$115,000	\$130,000

Olde Course Building Projects

Department:

Parks and Recreation

Division:

Golf

Project Manager:

Steve Southard

Phone Number:

970.962.2454

Email:

Steve.Southard@
cityofloveland.org

Project Category:

Construction

Project Code:

TBD

Duration:

2020-2026

**Total Project
Cost:
\$3,020,000**

About the Project

The clubhouse and maintenance building at the Olde Course are both in need of replacement. The current clubhouse is over 60 years old and should be replaced with a new facility that offers greater capacity for guests and an indoor instruction area.



The Olde Course maintenance building is currently over 55 years old. It is too small for our current needs, is in poor condition, and does not meet modern building codes. Many safety issues exist including electrical problems and construction that is out of code.

The replacement of these facilities will have no additional operating budget impacts.

Funding Sources		
Elements	Golf Fund	Total
2020	150,000	150,000
2021	2,209,500	2,209,500
2025	48,900	48,900
2026	611,600	611,600
Total	\$3,020,000	\$3,020,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2020	150,000	-	150,000
2021	-	2,209,500	2,209,500
2025	48,900	-	48,900
2026	-	611,600	611,600
Total	\$198,900	\$2,821,000	\$3,020,000

2017-2026 Power Utility Capital Program

	2017	2018	2019	2020	2021	Five Year Total	2022	2023	2024	2025	2026	Ten Year Total
Revenue												
Beginning Balance	\$ 14,562,219	\$ 9,609,280	\$ 10,058,546	\$ 11,241,366	\$ 12,365,427	\$ 14,562,219	\$ 19,362,042	\$ 27,730,285	\$ 21,002,671	\$ 22,844,044	\$ 21,612,137	\$ 14,562,219
Operating Revenues	5,021,841	6,477,216	6,889,650	7,693,490	10,239,970	36,322,167	11,179,730	12,112,170	13,138,660	14,204,710	15,432,100	102,389,537
Aid to Construction	1,830,000	1,587,670	1,856,580	1,925,620	1,999,030	9,198,900	2,075,230	2,154,340	2,236,460	2,321,720	2,410,220	20,396,870
Customer deposits - Service Installations	310,000	321,680	332,680	345,050	358,220	1,667,630	371,870	386,030	400,760	416,030	431,890	3,674,210
Payback from Water	806,250	795,000	783,750	772,500	761,250	3,918,750	-	-	-	-	-	3,918,750
PIF Collections	2,748,480	2,902,150	3,068,570	3,248,610	3,443,210	15,411,020	3,653,350	3,880,080	4,124,490	4,387,760	4,664,280	36,120,980
Interest on Investments/Income	254,840	204,190	264,040	323,190	432,790	1,479,050	774,480	1,178,540	918,870	1,159,780	1,108,890	6,619,610
Total Revenue	\$ 25,533,630	\$ 21,897,186	\$ 23,253,816	\$ 25,549,826	\$ 29,599,897	\$ 125,834,355	\$ 37,416,702	\$ 47,441,445	\$ 41,821,911	\$ 45,334,044	\$ 45,659,517	\$ 187,682,176
Expense												
Bricks & Mortar												
Security Gates and Fences at Substations	500,000	518,850	536,580	556,539	577,755	2,689,724	599,779	622,642	-	-	-	3,912,144
Substation Projects	550,000	311,310	241,460	-	-	1,102,770	-	-	-	-	-	1,102,770
East Substation - Order & Install New Transformer to Replace Existing Transformer	-	-	-	1,113,080	-	1,113,080	-	-	-	-	-	1,113,080
Foothills Substation - Order & Install 2 Additional Transformers	-	-	-	-	-	-	-	-	-	6,039,150	-	6,039,150
Extension of Underground Transmission Line	-	-	-	-	-	-	-	14,154,070	-	-	5,224,472	19,378,542
Customer Aid-to-Construction	1,830,000	1,587,670	1,856,580	1,925,620	1,999,030	9,198,900	2,075,230	2,154,340	2,236,460	2,321,720	2,410,220	20,396,870
Miscellaneous Feeder Extensions - General	150,000	155,650	214,630	278,270	288,880	1,087,430	299,890	311,320	323,190	335,510	348,300	2,705,640
Miscellaneous Feeder Extensions - PIF	150,000	155,650	160,980	166,960	173,330	806,920	179,930	186,790	193,910	201,310	208,980	1,777,840
Cable Replacement Projects	375,000	389,130	402,440	2,253,980	2,166,580	5,587,130	2,261,160	3,331,130	4,556,960	4,126,750	4,284,070	24,147,200
Install System Tie from Cascade West along Highway 34	500,000	-	-	-	-	500,000	-	-	-	-	-	500,000
Canyon Conversion	750,000	726,380	-	-	-	1,476,380	-	-	-	-	-	1,476,380
Feeder Extension for Foothills Substation	20,000	1,110,330	-	-	-	1,130,330	-	-	-	-	-	1,130,330
Overhead to Underground Conversion Projects	1,430,000	570,730	3,155,120	1,847,700	1,346,170	8,349,720	59,980	1,183,020	12,930	523,390	-	10,129,040
Downtown Area Upgrades - Overhead to Underground Conversion	1,400,000	1,006,560	-	-	-	2,406,560	-	-	-	-	-	2,406,560
Miscellaneous Small Projects	100,000	103,770	107,320	278,270	288,880	878,240	299,890	311,320	323,190	335,510	348,300	2,496,450
Reconductor Line on N. Taft Ave.	-	-	504,660	-	-	504,660	-	-	-	-	-	504,660
Extension of Feeder from 14th St SW to Hwy 60 along Hwy 287	1,100,000	-	-	-	-	1,100,000	-	-	-	-	-	1,100,000
Valley Substation New Switchgear & Transformer	-	-	-	1,947,890	577,750	2,525,640	-	-	-	-	-	2,525,640
East Substation New Switchgear Lineup Order and Installation	750,000	518,850	-	-	-	1,268,850	-	-	-	-	-	1,268,850
New Substation in SE Service Territory (near I-25 & Hwy 402)	-	-	-	-	-	-	-	-	7,983,000	-	-	7,983,000
New Substation in SW Service Territory (near Boedecker Lake)	-	-	-	-	-	-	-	-	-	5,007,240	-	5,007,240
Land Purchase for New Substation	1,700,000	-	-	-	-	1,700,000	-	-	-	-	-	1,700,000
Foothills Substation - New Transformer Order and Installation	-	-	1,395,120	-	-	1,395,120	-	-	-	-	-	1,395,120
Feeder from Horseshoe Substation for Development	1,500,000	1,556,540	-	-	-	3,056,540	-	-	-	-	-	3,056,540
Install New Conduits from Byrd Dr to I-25 Frontage Rd	-	-	-	1,001,770	-	1,001,770	-	-	-	-	-	1,001,770
Install New Feeder from MCR to Kendall Pkwy & I-25	800,000	-	-	-	-	800,000	-	-	-	-	-	800,000
Install New Cable and Conduit from Garfield to CR 11	-	-	-	-	-	-	-	996,230	-	-	-	996,230
Install new Cable and Conduit from 57th and Taft to Vault	-	-	-	-	-	-	59,980	871,700	-	-	-	931,680
Install New Conduit from Foothills Substation along W. 22nd	20,000	1,556,540	-	-	-	1,576,540	-	-	-	-	-	1,576,540
Extend New Feeders from Valley Substation into System	-	-	-	-	57,780	57,780	1,679,380	-	-	-	-	1,737,160
Extend Feeders from New SE Substation into System	-	-	-	-	-	-	-	-	38,780	2,375,400	-	2,414,180
Extend Feeders from New Boedecker Substation into System	-	-	-	-	-	-	-	-	-	26,840	2,089,790	2,116,630
Duct Bank & Cable from Madison E. on 37th to CR11C and N. to CR30	-	-	-	-	-	-	-	62,260	969,570	-	-	1,031,830
Extend New Feeders along CR 11 from 57th St to CR 30	-	-	-	22,260	901,300	923,560	-	-	-	-	-	923,560
Extend New Feeders along CR 11 from Boyd Lake Ave to CR 30	-	-	1,609,750	-	-	1,609,750	-	-	-	-	-	1,609,750
Install Overhead Distribution Lines	25,000	25,940	26,830	27,830	28,890	134,490	29,990	31,130	32,320	33,550	34,830	296,310
Underground Distribution Lines	70,000	72,640	75,120	77,920	80,890	376,570	83,970	87,170	90,490	93,940	97,520	829,660

2017-2026 Power Utility Capital Program

	2017	2018	2019	2020	2021	Five Year Total	2022	2023	2024	2025	2026	Ten Year Total
Meter Purchases/Installs/Upgrades	150,000	155,650	160,980	166,960	173,330	806,920	179,930	186,790	193,910	201,310	208,980	1,777,840
Substation Improvement Projects	75,000	77,830	80,490	83,480	86,660	403,460	89,970	93,400	96,960	100,650	104,490	888,930
Street Lights & Yard Lights	70,000	72,640	75,120	77,920	80,890	376,570	83,970	87,170	90,490	93,940	97,520	829,660
Overhead Service Installations/Upgrades	10,000	10,380	10,730	11,130	11,560	53,800	12,000	12,450	12,930	13,420	13,930	118,530
Underground Service Installations/Upgrades	250,000	259,420	268,290	278,270	288,880	1,344,860	299,890	311,320	323,190	335,510	348,300	2,963,070
Temporary Service Installations	50,000	51,880	53,660	55,650	57,780	268,970	59,980	62,260	64,640	67,100	69,660	592,610
Distribution Automation	110,000	114,150	118,050	122,440	127,110	591,750	131,950	136,980	142,200	147,620	153,250	1,303,750
Energy Diversification Projects	300,000	311,310	321,950	333,920	346,650	1,613,830	599,779	622,642	646,377	671,017	696,596	4,850,241
Streetlight Projects - Arterials/Major Collectors	150,000	155,650	160,980	166,960	173,330	806,920	179,930	186,790	193,910	201,310	208,980	1,777,840
Streetlight Projects - Customer Requests/Miscellaneous Projects/LED Installation Program	200,000	207,540	214,630	222,620	231,100	1,075,890	239,910	249,060	258,550	268,410	278,640	2,370,460
Demand Response	150,000	55,650	260,980	166,960	173,330	806,920	179,930	186,790	193,910	201,310	208,980	1,777,840
Triple Stack on ckt 614 - Sub to Sub Tie with Crossroads 2	100,000	-	-	-	-	100,000	-	-	-	-	-	100,000
Subtotal Bricks & Mortar	\$ 15,335,000	\$ 11,838,640	\$ 12,012,450	\$ 13,184,399	\$ 10,237,855	\$ 62,608,344	\$ 9,686,417	\$ 26,438,774	\$ 18,977,867	\$ 23,721,907	\$ 17,435,808	\$ 158,869,117
Software & Technology Projects												
Copier Replacement	25,000					25,000						25,000
Stand Alone Server	44,350											44,350
Miscellaneous Hardware Failures	7,500											7,500
Sub-Total Software & Technology	76,850	-	-	-	-	76,850	-	-	-			76,850
New & Replacement Equipment												
Crane Truck to Replace Vehicle #5307	360,000	-	-	-	-	360,000	-	-	-	-	-	360,000
4WD UB to Replace Vehicle #5120	44,000											44,000
4WD UB to Replace Vehicle #5128	83,500											83,500
2WD PU to Replace Vehicle #5117	25,000	-	-	-	-	25,000	-	-	-	-	-	25,000
Subtotal Equipment	\$ 512,500	\$ -	\$ -	\$ -	\$ -	\$ 512,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 512,500
Total	\$ 15,924,350	\$ 11,838,640	\$ 12,012,450	\$ 13,184,399	\$ 10,237,855	\$ 63,197,694	\$ 9,686,417	\$ 26,438,774	\$ 18,977,867	\$ 23,721,907	\$ 17,435,808	\$ 159,458,467
Reserve for Future Capital Projects	\$ 9,609,280	\$ 10,058,546	\$ 11,241,366	\$ 12,365,427	\$ 19,362,042	\$ 62,636,661	\$ 27,730,285	\$ 21,002,671	\$ 22,844,044	\$ 21,612,137	\$ 28,223,709	\$ 28,223,709

Security Gates and Fences at Substations

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW911

Duration:

2017-2023

**Total Project
Cost:
\$3,912,144**

About the Project

This project is for the replacement of the fencing around the City owned substations. The intent is to increase the security of the substations along with enhancing the look.



Funding Sources		
Revenue	Power Fund	Total
2017	500,000	500,000
2018	518,850	518,850
2019	536,580	536,580
2020	556,539	556,539
2021	577,755	577,755
2022	599,779	599,779
2023	622,642	622,642
Total	\$3,912,144	\$3,912,144

Project Cost Estimates by Year		
Elements	Construction	Total
2017	500,000	500,000
2018	518,850	518,850
2019	536,580	536,580
2020	556,539	556,539
2021	577,755	577,755
2022	599,779	599,779
2023	622,642	622,642
Total	\$3,912,144	\$3,912,144

Substation Projects

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Construction

Project Number:

PW911

Duration:

2017-2019

Total Project

Cost:

\$1,102,770

About the Project

This project includes the installation of annunciators at the substations, the replacement of relays at the substations and small extension projects to connect substations to the distribution system.



Funding Sources		
Revenue	Power Fund	Total
2017	550,000	550,000
2018	311,310	311,310
2019	241,460	241,460
Total	\$2,898,767	\$1,102,770

Project Cost Estimates by Year		
Elements	Construction	Total
2017	550,000	550,000
2018	311,310	311,310
2019	241,460	241,460
Total	\$1,102,770	\$1,102,770

East Substation Order & Install Transformer to Replace Existing Transformer

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW911

Duration:

2020

**Total Project
Cost:
\$1,113,080**

About the Project

This project is for the purchase and installation of a new transformer to replace E1 at East Substation.



Funding Sources		
Revenue	Power Fund	Total
2020	1,113,080	1,113,080
Total	\$1,113,080	\$1,113,080

Project Cost Estimates by Year		
Elements	Construction	Total
2020	1,113,080	1,113,080
Total	\$1,098,850	\$1,113,080

Foothills Substation Order & Install 2 Additional Trans-

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW911

Duration:

2025

**Total Project
Cost:
\$6,039,150**

About the Project

This project is for the purchase and installation of a two new transformers to be located at the new Foothills Substation. Once these are installed the electric load from West Substation will be transferred to the Foothills Substation in preparation to retire West Substation.



Funding Sources		
Revenue	Power Fund	Total
2025	6,039,150	6,039,150
Total	6,039,150	6,039,150

Project Cost Estimates by Year		
Elements	Construction	Total
2025	6,039,150	6,039,150
Total	6,039,150	6,039,150

Extension of Underground Transmission Line

Department:

Water & Power

Division:

Power

Project Manager:

Briana.Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW911

Duration:

2023-2026

Total Project

Cost:

\$19,378,542

About the Project

This project will extend the transmission line to a future substation to be located in the south east portion of the Growth Management Area (GMA) to accommodate the future growth in this portion of the City of Loveland.



Funding Sources		
Revenue	Power Fund	Total
2023	14,154,070	14,154,070
2026	5,224,472	5,224,472
Total	\$19,378,542	\$19,378,542

Project Cost Estimates by Year		
Elements	Construction	Total
2023	14,154,070	14,154,070
2026	5,224,472	5,224,472
Total	\$19,378,542	\$19,378,542

Customer Aid-to-Construction

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Construction

Project Number:

PW912

Duration:

2017-2026

Total Project

Cost:

\$20,396,870

About the Project

These projects are initiated by developer(s) for new construction, upgrades, relocating, removing, or undergrounding of existing electrical facilities.



Funding Sources		
Revenue	Power Fund	Total
2017	1,830,000	1,830,000
2018	1,587,670	1,587,670
2019	1,856,580	1,856,580
2020	1,925,620	1,925,620
2021	1,999,030	1,999,030
2022	2,075,230	2,075,230
2023	2,154,340	2,154,340
2024	2,236,460	2,236,460
2025	2,321,720	2,321,720
2026	2,410,220	2,410,220
Total	\$20,396,870	\$20,396,870

Project Cost Estimates by Year		
Elements	Construction	Total
2017	1,830,000	1,830,000
2018	1,587,670	1,587,670
2019	1,856,580	1,856,580
2020	1,925,620	1,925,620
2021	1,999,030	1,999,030
2022	2,075,230	2,075,230
2023	2,154,340	2,154,340
2024	2,236,460	2,236,460
2025	2,321,720	2,321,720
2026	2,410,220	2,410,220
Total	\$20,396,870	\$20,396,870

Miscellaneous Feeder Extensions (General and PIF)

Department:

Water & Power

Division:

Power

Project Manager:

Brieana Reed-Harmel

Phone Number:

970.962.3592

Email:

Brieana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW 913A & PW921A

Duration:

2017-2026

**Total Project
Cost:
\$4,483,480**

About the Project

These projects are 200 and 600 amp extensions of existing electrical facilities across property currently being developed.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2017	150,000	150,000	300,000
2018	155,650	155,650	311,300
2019	214,630	160,980	375,610
2020	278,270	166,960	445,230
2021	288,880	173,330	462,210
2022	299,890	179,930	479,820
2023	311,320	186,790	498,110
2024	323,190	193,910	517,100
2025	335,510	201,310	536,820
2026	348,300	208,980	557,280
Total	\$2,705,640	\$1,777,840	\$4,483,480

Project Cost Estimates by Year		
Elements	Construction	Total
2017	300,000	300,000
2018	311,300	311,300
2019	375,610	375,610
2020	445,230	445,230
2021	462,210	462,210
2022	479,820	479,820
2023	498,110	498,110
2024	517,100	517,100
2025	536,820	536,820
2026	557,280	557,280
Total	\$4,483,480	\$4,483,480

Cable Replacement Projects

Department:
Water & Power

Division:
Power

Project Manager:
Garth Silvernale

Phone Number:
970.962.3580

Email:
Garth.Silvernale@
cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2017-2026

**Total Project
Cost:
\$24,147,200**

About the Project

These projects are to replace aging cable at various locations in the City. This cable is older and often times direct buried cable rather than in a conduit system. The Power Department has experienced reliability issues at these locations in the past due to the aging cable.



Funding Sources		
Revenue	Power Fund	Total
2017	375,000	375,000
2018	389,130	389,130
2019	402,440	402,440
2020	2,253,980	2,253,980
2021	2,166,580	2,166,580
2022	2,261,160	2,261,160
2023	3,331,130	3,331,130
2024	4,556,960	4,556,960
2025	4,126,750	4,126,750
2026	4,284,070	4,284,070
Total	\$24,147,200	\$24,147,200

Project Cost Estimates by Year		
Elements	Construction	Total
2017	375,000	375,000
2018	389,130	389,130
2019	402,440	402,440
2020	2,253,980	2,253,980
2021	2,166,580	2,166,580
2022	2,261,160	2,261,160
2023	3,331,130	3,331,130
2024	4,556,960	4,556,960
2025	4,126,750	4,126,750
2026	4,284,070	4,284,070
Total	\$24,147,200	\$24,147,200

Install System Tie from Cascade West along Highway 34

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3661

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW913

Duration:

2017

**Total Project
Cost:
\$500,000**

About the Project

This project will complete a loop for the 600 amp electric system between Cascade and Rossum along Highway 34. This project will improve resiliency and redundancy to the electric distribution system.



Funding Sources		
Revenue	Power Fund	Total
2017	\$500,000	\$500,000
Total	\$500,000	\$500,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	\$500,000	\$500,000
Total	\$500,000	\$500,000

Canyon Conversion

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Planning / Construction

Project Number:

PW913

Duration:

2017-2018

Total Project

Cost:

\$1,476,380

About the Project

This project is to convert the electrical lines in the Big Thompson Canyon to 12.47 KV voltage. This conversion will add reliability to the electric system in the canyon and help the Power Department reduce warehousing costs.



Funding Sources		
Revenue	Power Fund	Total
2017	750,000	750,000
2018	726,380	726,380
Total	\$1,476,380	\$1,476,380

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	50,000	700,000	750,000
2018	-	726,380	726,380
Total	\$50,000	\$1,426,380	\$1,476,380

Feeder Extension for Foothills Substation

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Engineering / Construction

Project Number:

PW913

Duration:

2017-2018

**Total Project
Cost:
\$1,130,330**

About the Project

This project is to extend a feeder from 14th Street SW to Highway 60 along Highway 287 to serve load in the southeast part of the Growth Management Area (GMA).



Funding Sources		
Revenue	Power Fund	Total
2017	20,000	20,000
2018	1,110,330	1,110,330
Total	\$1,130,330	\$1,130,330

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2017	20,000	-	20,000
2018	-	1,110,330	1,110,330
Total	\$20,000	\$1,110,330	\$1,130,330

Overhead to Underground Conversion Projects

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Engineering / Construction

Project Number:

PW914

Duration:

2017-2025

Total Project

Cost:

\$10,129,040

About the Project

These projects are for various locations around the City where there is existing overhead infrastructure which will be converted to underground infrastructure.



Funding Sources		
Revenue	Power Fund	Total
2017	1,430,000	1,430,000
2018	570,730	570,730
2019	3,155,120	3,155,120
2020	1,847,700	1,847,700
2021	1,346,170	1,346,170
2022	59,980	59,980
2023	1,183,020	1,183,020
2024	12,930	12,930
2025	523,390	523,390
Total	\$10,129,040	\$10,129,040

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2017	30,000	1,400,000	1,430,000
2018	83,020	487,710	570,730
2019	10,730	3,144,390	3,155,120
2020	77,910	1,769,790	1,847,700
2021	-	1,346,170	1,346,170
2022	59,980	-	59,980
2023	-	1,183,020	1,183,020
2024	12,930	-	12,930
2025	-	523,390	523,390
Total	\$274,570	\$9,854,470	\$10,129,040

Downtown Area Upgrades - Overhead to Underground

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW914

Duration:

2017-2018

**Total Project
Cost:
\$2,406,560**

About the Project

The scope of this project is related to the Downtown Catalyst project for the City. This will convert the overhead infrastructure to underground in this area.



Funding Sources		
Revenue	Power Fund	Total
2017	1,400,000	1,400,000
2018	1,006,560	1,006,560
Total	\$2,406,560	\$2,406,560

Project Cost Estimates by Year		
Elements	Construction	Total
2017	1,400,000	1,400,000
2018	1,006,560	1,006,560
Total	\$2,406,560	\$2,406,560

Miscellaneous Small Projects

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW913

Duration:

2017-2026

**Total Project
Cost:
\$2,496,450**

About the Project

These projects will be driven by the Streets Division. The budget will allow us to relocate or underground our electric facilities to accommodate those changes made by the Streets Division.



Funding Sources		
Revenue	Power Fund	Total
2017	100,000	100,000
2018	103,770	103,770
2019	107,320	107,320
2020	278,270	278,270
2021	288,880	288,880
2022	299,890	299,890
2023	311,320	311,320
2024	323,190	323,190
2025	335,510	335,510
2026	348,300	348,300
Total	\$2,496,450	\$2,496,450

Project Cost Estimates by Year		
Elements	Construction	Total
2017	100,000	100,000
2018	103,770	103,770
2019	107,320	107,320
2020	278,270	278,270
2021	288,880	288,880
2022	299,890	299,890
2023	311,320	311,320
2024	323,190	323,190
2025	335,510	335,510
2026	348,300	348,300
Total	\$2,496,450	\$2,496,450

Reconductor Line on N. Taft Ave.

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3661

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW913

Duration:

2019

**Total Project
Cost:
\$504,660**

About the Project

This project will replace re-conductor cable that is undersized and beyond its useful life, to accommodate increased usage between Eisenhower and the Arkins Railroad along Taft Avenue from Railroad Right-of-Way to Eisenhower).



Funding Sources		
Revenue	Power Fund	Total
2019	504,660	504,660
Total	504,660	504,660

Project Cost Estimates by Year		
Elements	Construction	Total
2019	504,660	504,660
Total	504,660	504,660

Extension of Feeder from 14th St SW to Hwy 60 along Hwy 287

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Construction

Project Number:

PW913

Duration:

2017

Total Project

Cost:

\$1,000,000

About the Project

This project is to extend a feeder from 14th Street SW to Highway 60 along Highway 287 to serve load in the southeast part of the Growth Management Area (GMA).



Funding Sources		
Revenue	Power Fund	Total
2017	1,100,000	1,100,000
Total	1,100,000	1,100,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	1,100,000	1,100,000
Total	1,100,000	1,100,000

Valley Substation New Switchgear & Transformer

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@
cityofloveland.org

Project Category:
Construction

Project Number:
PW920

Duration:
2020-2021

**Total Project
Cost:
\$2,525,640**

About the Project

The scope of this project is for the purchase and installation of a new transformer and switchgear lineup at Valley Substation. Once those are installed we will then extend the feeder from the substation into the electric distribution system.



Funding Sources		
Revenue	Plant Investment Fee	Total
2020	1,947,890	1,947,890
2021	577,750	577,750
Total	\$2,525,640	\$2,525,640

Project Cost Estimates by Year		
Elements	Construction	Total
2020	1,947,890	1,947,890
2021	577,750	577,750
Total	\$2,525,640	\$2,525,640

East Substation New Switchgear Lineup Order and Installation

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Construction

Project Number:

PW920

Duration:

2017-2018

**Total Project
Cost:
\$1,268,850**

About the Project

This project is for the purchase and installation of a new switchgear lineup for East Substation. The current switchgear lineup has old equipment that is no longer supported by the manufacturer.



Funding Sources		
Revenue	Plant Investment Fee	Total
2017	750,000	750,000
2018	518,850	518,850
Total	\$1,268,850	\$1,268,850

Project Cost Estimates by Year		
Elements	Construction	Total
2017	750,000	750,000
2018	518,850	518,850
Total	\$1,268,850	\$1,268,850

New Substation in SE Service Territory

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW920

Duration:

2024

**Total Project
Cost:
\$7,983,000**

About the Project

This project is for the installation of a new substation in the southeast corner of the service territory to accommodate load growth expected near I-25 and Highway 402.



Funding Sources		
Revenue	Plant Investment Fee	Total
2024	7,983,000	7,983,000
Total	\$7,983,000	\$7,983,000

Project Cost Estimates by Year		
Elements	Construction	Total
2024	7,983,000	7,983,000
Total	\$7,983,000	\$7,983,000

New Substation in SW Service Territory

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW920

Duration:

2025

**Total Project
Cost:
\$5,007,240**

About the Project

This project is for the installation of one of two new substations to replace the West Substation to better accommodate load growth in the southwest portion of the service territory.



Funding Sources		
Revenue	Plant Investment Fee	Total
2025	5,007,240	5,007,240
Total	\$5,007,240	\$5,007,240

Project Cost Estimates by Year		
Elements	Construction	Total
2025	5,007,240	5,007,240
Total	\$5,007,240	\$5,007,240

Land Purchase for New Substation

Department:

Water & Power

Division:

Power

Project Manager:

Bob Miller

Phone Number:

970.962.3580

Email:

Bob.Miller@
cityofloveland.org

Project Category:

Construction

Project Number:

PW920

Duration:

2017

Total Project

Cost:

\$1,700,000

About the Project

This project is for the purchase of land for new substations.



Funding Sources		
Revenue	Plant Investment Fee	Total
2017	1,700,000	1,700,000
Total	\$1,700,000	\$1,700,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	1,700,000	1,700,000
Total	\$1,700,000	\$1,700,000

Foothills Substation - New Transformer Order and Installation

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW920

Duration:

2019

**Total Project
Cost:
\$1,395,120**

About the Project

This project is for the purchase and installation of a new transformer at the Foothills Substation.



Funding Sources		
Revenue	Plant Investment Fee	Total
2019	1,395,120	1,395,120
Total	1,395,120	1,395,120

Project Cost Estimates by Year		
Elements	Construction	Total
2019	1,395,120	1,395,120
Total	1,395,120	1,395,120

Feeder from Horseshoe Substation for Development

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW921

Duration:

2017-2018

**Total Project
Cost:
\$3,056,540**

About the Project

This project is for the installation of a 600 amp feeder from Horseshoe Substation west to serve existing and future development in the northwest area of Loveland (Woodward/ Lee Farms Subdivision).



Funding Sources		
Revenue	Plant Investment Fee	Total
2017	1,500,000	1,500,000
2018	1,556,540	1,556,540
Total	\$3,056,540	\$3,056,540

Project Cost Estimates by Year		
Elements	Construction	Total
2017	1,500,000	1,500,000
2018	1,556,540	1,556,540
Total	\$3,056,540	\$3,056,540

Install New Conduits from Byrd Drive to I-25 Frontage Road

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW921

Duration:

2020

**Total Project
Cost:
\$1,001,770**

About the Project

This project is for the installation of new conduits from Byrd Drive to the I-25 Frontage Road to connect Kendall Parkway (sub to sub tie between Crossroads and Airport).



Funding Sources		
Revenue	Plant Investment Fee	Total
2020	1,001,770	1,001,770
Total	\$1,001,770	\$1,001,770

Project Cost Estimates by Year		
Elements	Construction	Total
2020	1,001,770	1,001,770
Total	\$1,001,770	\$1,001,770

Install New Feeder from MCR to Kendall Parkway & I-25

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW921

Duration:

2017

**Total Project
Cost:
\$800,000**

About the Project

This project is for the installation of new 750 aluminum from Medical Center of the Rockies to Kendall Parkway & I-25. This will create a sub-to-sub tie between Crossroads and Airport Substations.



Funding Sources		
Revenue	Plant Investment Fee	Total
2017	800,000	800,000
Total	\$800,000	\$800,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	800,000	800,000
Total	\$800,000	\$800,000

Install New Cable and Conduit from Garfield to CR 11

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Construction

Project Number:

PW921

Duration:

2023

**Total Project
Cost:
\$996,230**

About the Project

This project is part of the sub-to-sub tie between Crossroads and Horseshoe Substation. This is for the installation of a new conduit bank and 750 aluminum from Garfield to CR 11. This will improve system reliability and accommodate growth along CR30.



Funding Sources		
Revenue	Plant Investment Fee	Total
2023	996,230	996,230
Total	\$996,230	\$996,230

Project Cost Estimates by Year		
Elements	Construction	Total
2023	996,230	996,230
Total	\$996,230	\$996,230

Install New Cable and Conduit from 57th & Taft to Vault

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@cityofloveland.org

Project Category:

Planning / Construction

Project Number:

PW921

Duration:

2022-2023

**Total Project
Cost:
\$931,680**

About the Project

This project is part of the sub-to-sub tie between Crossroads and Horseshoe Substation. This is for the installation of new conduit bank and 750 aluminum from 57th and Taft connecting to vault 1780. This will improve system reliability and accommodate growth along CR30.



Funding Sources		
Revenue	Plant Investment Fee	Total
2022	59,980	59,980
2023	871,700	871,700
Total	\$931,680	\$931,680

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2022	59,980	-	59,980
2023	-	871,700	871,700
Total	\$59,980	\$871,700	\$931,680

Install New Conduit from Foothills Substation along W. 22nd

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@
cityofloveland.org

Project Category:
Planning / Construction

Project Number:
PW921

Duration:
2017-2018

**Total Project
Cost:
\$1,576,540**

About the Project

Installation of new conduit along West 22nd Street going east from Rio Blanco to Van Buren to connect the new Foothills Substation to the electric distribution system.



Funding Sources		
Revenue	Plant Investment Fee	Total
2017	20,000	20,000
2018	1,556,540	1,556,540
Total	\$1,576,540	\$1,576,540

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	20,000	-	20,000
2018	-	1,556,540	1,556,540
Total	\$20,000	\$1,556,540	\$1,576,540

Extend New Feeders from Valley Substation into System

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Planning / Construction

Project Number:

PW921

Duration:

2021-2022

**Total Project
Cost:
\$1,737,160**

About the Project

This project is to extend new feeders, which will begin at Valley Substation and will extend into the system to accommodate growth in the southeast portion of Loveland and south of downtown.



Funding Sources		
Revenue	Plant Investment Fee	Total
2021	57,780	57,780
2022	1,679,380	1,679,380
Total	\$1,737,160	\$1,737,160

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2021	57,780	-	57,780
2022	-	1,679,380	1,679,380
Total	\$57,780	\$1,679,380	\$1,737,160

Extend Feeders from New SE Substation into System

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Planning / Construction

Project Number:

PW921

Duration:

2024-2025

**Total Project
Cost:
\$2,414,180**

About the Project

This project is for new feeders to begin at the New Southeast Substation and will extend into the system to accommodate growth in the far southeast portion of Loveland near CR60.



Funding Sources		
Revenue	Plant Investment Fee	Total
2024	38,780	38,780
2025	2,375,400	2,375,400
Total	\$2,414,180	\$2,414,180

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2024	38,780	-	38,780
2025	-	2,375,400	2,375,400
Total	\$38,780	\$2,375,400	\$2,414,180

Extend Feeders from New Boedecker Substation into System

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW921

Duration:

2025-2026

**Total Project
Cost:
\$2,116,630**

About the Project

This project is for new feeders to begin at the New Southwest Substation near Boedecker Lake and will extend into the system to accommodate growth in the far southwest portion of the City.



Funding Sources		
Revenue	Plant Investment Fee	Total
2025	26,840	26,840
2026	2,089,790	2,089,790
Total	\$2,116,630	\$2,116,630

Project Cost Estimates by Year		
Elements	Construction	Total
2025	26,840	26,840
2026	2,089,790	2,089,790
Total	\$2,116,630	\$2,116,630

Duct Bank & Cable from Madison E. on 37th to CR 11C and N. to CR 30

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning / Construction

Project Number:
PW921

Duration:
2023-2024

**Total Project
Cost:
\$1,031,830**

About the Project

This project is part of the sub-to-sub tie between Crossroads and Horseshoe Substation. This is for the installation of new duct bank and 750 aluminum on Madison going east on 37th to CR11C then north to CR 30. This will improve system reliability and accommodate growth along CR30.



Funding Sources		
Revenue	Plant Investment Fee	Total
2023	62,260	62,260
2024	969,570	969,570
Total	\$1,031,830	\$1,031,830

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2023	62,260	-	62,260
2024	-	969,570	969,570
Total	\$62,260	\$969,570	\$1,031,830

Extend New Feeders along CR 11 from 57th St. to CR 30

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Planning / Construction

Project Number:

PW921

Duration:

2020-2021

**Total Project
Cost:
\$923,560**

About the Project

This project is part of the sub-to-sub tie between Crossroads and Horseshoe Substation. This is for the extension of new feeders along CR 11 from 57th St to CR 30. This will improve system reliability and accommodate growth along CR30.



Funding Sources		
Revenue	Plant Investment Fee	Total
2020	22,260	22,260
2021	901,300	901,300
Total	\$923,560	\$923,560

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2020	22,260	-	22,260
2021	-	901,300	901,300
Total	\$22,260	\$901,300	\$923,560

Extend New Feeders along CR 11 from Boyd Lake Ave to CR 30

Department:

Water & Power

Division:

Power

Project Manager:

Briana Reed-Harmel

Phone Number:

970.962.3592

Email:

Briana.Reed-Harmel@
cityofloveland.org

Project Category:

Construction

Project Number:

PW921

Duration:

2019

**Total Project
Cost:
\$1,609,750**

About the Project

This project is part of the sub-to-sub tie between Crossroads and Horseshoe Substation. This is for the extension of new feeders along CR 11 from Boyd Lake Ave to CR 30. This will improve system reliability and accommodate growth along CR30.



Funding Sources		
Revenue	Plant Investment Fee	Total
2019	1,609,750	1,609,750
Total	\$1,609,750	\$1,609,750

Project Cost Estimates by Year		
Elements	Construction	Total
2019	1,609,750	1,609,750
Total	\$1,609,750	\$1,609,750

New & Replacement Equipment

Department:

Water & Power

Division:

Power

Project Manager:

Garth Silvernale

Phone Number:

970.962.3580

Email:

Garth.Silvernale@cityofloveland.org

Project Category:

Equipment

Project Number:

PW930

Duration:

2017

**Total Project
Cost:
\$512,500**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to build, operate, and maintain the electric distribution system. Such expenses include vehicles.



Funding Sources		
Revenue	Power Fund	Total
2017	512,500	512,500
Total	\$512,500	\$512,500

Project Cost Estimates by Year		
Elements	Equipment	Total
2017	512,500	512,500
Total	\$512,500	\$512,500

2017-2026 Stormwater Utility Capital Program

	2017	2018	2019	2020	2021	Five Year Total	2022	2023	2024	2025	2026	Ten Year Total
Revenue												
Beginning Balance	\$ 8,769,176	\$ 8,752,126	\$ 8,836,006	\$ 10,055,106	\$ 8,155,266	\$ 8,769,176	\$ 8,972,566	\$ 8,953,136	\$ 8,208,226	\$ 10,028,296	\$ 10,040,416	\$ 8,769,176
Operating Revenues	3,105,610	3,511,050	3,957,070	4,115,480	3,962,160	18,651,370	4,018,600	4,075,130	4,131,690	4,114,890	4,095,320	39,087,000
SIF Revenue	318,950	366,790	421,810	485,080	557,840	2,150,470	641,520	737,750	848,410	975,670	1,122,020	6,475,840
Interest on Investments/Income	175,390	173,040	172,720	195,100	155,100	871,350	169,450	167,060	150,170	184,560	182,810	1,725,400
Total Revenue	\$ 12,369,126	\$ 12,803,006	\$ 13,387,606	\$ 14,850,766	\$ 12,830,366	\$ 30,442,366	\$ 13,802,136	\$ 13,933,076	\$ 13,338,496	\$ 15,303,416	\$ 15,440,566	\$ 56,057,416
Expense												
Bricks & Mortar												
16th Street Storm Sewer System	150,000	950,000	-	-	-	1,100,000	-	-	-	-	-	1,100,000
22nd Street from Van Buren to Taft	-	-	-	-	-	-	-	-	-	117,000	-	117,000
29th & Monroe Outfall (Phase 2)	1,150,000	-	-	-	-	1,150,000	-	-	-	-	-	1,150,000
29th & Sheridan Improvements	-	-	-	50,000	330,000	380,000	-	-	-	-	-	380,000
Big Thompson River Floodplain Mapping	20,000	-	-	-	-	20,000	-	-	-	-	-	20,000
Boyd Lake Outlet Ditch Improvements	100,000	-	-	-	-	100,000	-	864,750	-	768,000	-	1,732,750
Dry Creek at 37th Street Improvements	170,000	-	1,760,000	-	-	1,930,000	-	-	-	-	-	1,930,000
Dry Creek Stream Stability Study & Design	200,000	350,000	-	-	-	550,000	-	-	-	-	-	550,000
Engineering, Surveying & Geotechnical Services	150,000	150,000	150,000	150,000	175,000	775,000	175,000	175,000	175,000	175,000	175,000	1,650,000
Fire Training Grounds-S. Loveland Outfall Extension	225,000	-	-	-	-	225,000	-	-	-	-	-	225,000
Garfield and Harrison Outfall	-	-	300,000	-	209,800	509,800	3,090,000	3,541,100	-	2,750,000	2,815,000	12,705,900
Hogback Basin Outfall	-	-	-	-	-	-	187,000	-	1,870,000	-	-	2,057,000
Houts/Equalizer Basin Master Plan Update	25,000	-	-	-	-	25,000	-	-	-	-	-	25,000
Madison Avenue Outfall (Outlet Redirection)	650,000	-	-	-	-	650,000	-	-	-	-	-	650,000
Maintenance/Asset Management Projects	475,000	475,000	475,000	475,000	475,000	2,375,000	475,000	475,000	475,000	475,000	475,000	4,750,000
Millennium SW 9th Subdivision Outfall	-	-	75,000	-	300,000	375,000	-	-	-	-	-	375,000
Silver Lake Improvements (South Phase)	-	-	80,000	-	470,000	550,000	-	-	-	-	-	550,000
South Loveland Outfall (Phase 3)	-	1,410,000	115,000	5,314,500	1,530,000	8,369,500	-	-	-	-	-	8,369,500
Stormwater Quality Master Plan	-	90,000	-	-	-	90,000	-	-	-	-	-	90,000
Wilson & Eisenhower Improvements	-	-	-	-	-	-	-	-	-	-	457,000	457,000
Subtotal Bricks & Mortar	\$ 3,315,000	\$ 3,425,000	\$ 2,955,000	\$ 5,989,500	\$ 3,489,800	\$ 19,174,300	\$ 3,927,000	\$ 5,055,850	\$ 2,520,000	\$ 4,285,000	\$ 3,922,000	\$ 38,884,150
New & Replacement Equipment												
New Equipment & Replacement	302,000	542,000	377,500	706,000	368,000	2,295,500	922,000	669,000	790,200	978,000	521,000	\$ 6,175,700
Subtotal Equipment	\$ 302,000	\$ 542,000	\$ 377,500	\$ 706,000	\$ 368,000	\$ 2,295,500	\$ 922,000	\$ 669,000	\$ 790,200	\$ 978,000	\$ 521,000	\$ 6,175,700
Total	\$ 3,617,000	\$ 3,967,000	\$ 3,332,500	\$ 6,695,500	\$ 3,857,800	\$ 21,469,800	\$ 4,849,000	\$ 5,724,850	\$ 3,310,200	\$ 5,263,000	\$ 4,443,000	\$ 45,059,850
Reserve for Future Capital Projects	\$ 8,752,126	\$ 8,836,006	\$ 10,055,106	\$ 8,155,266	\$ 8,972,566	\$ 8,972,566	\$ 8,953,136	\$ 8,208,226	\$ 10,028,296	\$ 10,040,416	\$ 10,997,566	\$ 10,997,566

16th Street Storm Sewer (Madison to Cheyenne)

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning / Construction

Project Number:

TBD

Duration:

2017-2018

Total Project Cost:
\$1,100,000

About the Project

A project to reduce flooding problems within the residential neighborhood located between Eisenhower Boulevard, 16th Street, Boise Avenue, and Cheyenne Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Greeley & Loveland irrigation canal and address drainage problems at the intersections of Boise Avenue with 16th and 17th Streets.



Funding Sources		
Revenue	Enterprise	Total
2017	150,000	150,000
2018	950,000	950,000
Total	\$1,100,000	\$1,100,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2017	150,000	-	150,000
2018	-	950,000	950,000
Total	\$150,000	\$950,000	\$1,100,000

** Operations impact negligible*

22nd Street from Van Buren to Taft

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning

Project Number:

TBD

Duration:

2025

**Total Project
Cost:
\$117,000**

About the Project

A project to provide a master planned storm sewer system from Lake Loveland across Taft Avenue and west up 22nd Street to Van Buren Avenue. The primary problem area is the 22nd Street and Taft Avenue intersection. Therefore, the project may be phased to address the most immediate problem area while providing for the allowance to extend the storm sewer west in 22nd Street.



Funding Sources		
Revenue	Enterprise	Total
2025	117,000	117,000
Total	\$117,000	\$117,000

Project Cost Estimates by Year		
Elements	Design/Planning	Total
2025	117,000	117,000
Total	\$117,000	\$117,000

** Operations impact negligible*

29th & Monroe Outfall (Phase 2— Dry Creek)

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Chris Carlson

Phone Number:

970.962.2774

Email:

Chris.Carlson@
cityofloveland.org

Project Category:

Construction

Project Number:

SW0602

Duration:

2017

**Total Project
Cost:
\$1,150,000**

About the Project

Phase 2 of a 2 phase project to reduce flooding problems on Monroe Avenue immediately north of 29th Street. Phase 2 work includes the installation of a culvert under 37th Street near Lincoln Avenue between an existing detention pond at Eagleview Park along with the installation of a



retaining wall along the southeast bend of Dry Creek adjacent to 37th Street at Lincoln Avenue in order to mitigate significant erosion problems within the creek.

Funding Sources		
Revenue	Enterprise	Total
2017	1,150,000	1,150,000
Total	\$1,150,000	\$1,150,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	1,150,000	1,150,000
Total	1,150,000	\$1,150,000

** Operations impact negligible*

29th & Sheridan Improvements

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning / Construction

Project Number:

TBD

Duration:

2020-2021

**Total Project
Cost:
\$380,000**

About the Project

A project to reduce flooding problems at 29th Street and Sheridan Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Lake Loveland Outlet Channel on the north side of 29th Street.



Funding Sources		
Revenue	Enterprise	Total
2020	50,000	50,000
2021	330,000	330,000
Total	\$380,000	\$380,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2020	50,000	-	50,000
2021	-	330,000	330,000
Total	\$50,000	\$330,000	\$380,000

** Operations impact negligible*

Big Thompson River Floodplain Mapping

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Kevin Gingery

Phone Number:

970.962.2771

Email:

Kevin.Gingery@
cityofloveland.org

Project Category:

Planning

Project Number:

TBD

Duration:

2017

**Total Project
Cost:
\$20,000**

About the Project

The Colorado Water Conservation Board (CWCB) is revising the Federal Emergency Management Agency (FEMA) floodplain maps for the Big Thompson River due to changes caused by the 2013 Flood. This project is to conduct a technical review of the state's floodplain mapping and hydraulic models in order to provide effective comments before the updated maps are sent to FEMA for approval.



Funding Sources		
Revenue	Enterprise	Total
2017	20,000	20,000
Total	\$20,000	\$20,000

Project Cost Estimates by Year		
Elements	Design/Planning	Total
2017	20,000	20,000
Total	\$20,000	\$20,000

** Operations impact negligible*

Boyd Lake Outlet Ditch Improvements

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Kevin Gingery

Phone Number:

970.962.2771

Email:

Kevin.Gingery@
Cityofloveland.org

Project Category:

Planning / Construction

Project Number:

SW0711

Duration:

2017-2027

**Total Project
Cost:
\$1,732,750**

About the Project

A project to mitigate existing erosion problems within the Boyd Lake Outlet Ditch between Eisenhower Blvd. and 5th Street, directly east of Kohl's. We jointly utilize this irrigation return flow ditch to convey storm water runoff to the Big Thompson River. In accordance with the 1984 agreement



between the City and the Greeley & Loveland Irrigation Company, we are required to make necessary improvements to the ditch in order to convey storm water to the river.

Funding Sources		
Revenue	SIF	Total
2017	100,000	100,000
2023	864,750	864,750
2025	768,000	768,000
Total	\$1,732,750	\$1,732,750

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2017	100,000	-	100,000
2023	-	864,750	864,750
2025	-	768,000	768,000
Total	\$100,000	\$1,632,750	\$1,732,750

* Operations impact negligible

Dry Creek at 37th Street Improvements

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning / Construction

Project Number:

TBD

Duration:

2017-2019

Total Project Cost:
\$1,930,000

About the Project

A stream stabilization project from the Dry Creek Master Plan to improve, repair, stabilize, and protect the Dry Creek channel between Lincoln Avenue and Highway 287 along the proposed 37th Street extension. This project must be designed and constructed in conjunction with the proposed 37th Street extension and bridge over Dry Creek.



Funding Sources		
Revenue	Enterprise	Total
2017	170,000	170,000
2019	1,760,000	1,760,000
Total	\$1,930,000	\$1,930,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2017	170,000	-	170,000
2019	-	1,760,000	1,760,000
Total	\$170,000	\$1,760,000	\$1,930,000

** Operations impact negligible*

Dry Creek Stream Stability Study & Design

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Kevin Gingery

Phone Number:

970.962.2771

Email:

Kevin.Gingery@cityofloveland.org

Project Category:

Construction

Project Number:

TBD

Duration:

2017-2018

**Total Project
Cost:
\$550,000**

About the Project

The scope of this project is to provide to evaluate the stream stability of Dry Creek from its confluence with the Big Thompson River upstream to the Deer Meadows Drive bridge through Marianna Butte Golf Course. Dry Creek experienced significant erosion during the 2013 Flood and



routinely has stability problems in much smaller storm events. Design of channel improvements will also be included to address the stability problems.

Funding Sources		
Revenue	Enterprise	Total
2017	200,000	200,000
2018	350,000	350,000
Total	\$550,000	\$550,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2017	200,000	-	200,000
2018	-	350,000	350,000
Total	\$200,000	\$350,000	\$550,000

** Operations impact negligible*

Engineering, Surveying, & Geotechnical Services

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Chris Carlson

Phone Number:

970.962.2774

Email:

Chris.Carlson@
cityofloveland.org

Project Category:

Planning

Project Number:

N/A

Duration:

2017-2026

**Total Project
Cost:
\$1,650,000**

About the Project

An annual program to address the engineering, surveying, and geotechnical services for miscellaneous small maintenance projects and unknown needs that arise each year. These projects are often unexpected, require fast turnaround, and are needed to address immediate needs.



Funding Sources		
Revenue	Enterprise	Total
2017	150,000	150,000
2018	150,000	150,000
2019	150,000	150,000
2020	150,000	150,000
2021	175,000	175,000
2022	175,000	175,000
2023	175,000	175,000
2024	175,000	175,000
2025	175,000	175,000
2026	175,000	175,000
Total	\$1,650,000	\$1,650,000

Project Cost Estimates by Year		
Elements	Design/Planning	Total
2017	150,000	150,000
2018	150,000	150,000
2019	150,000	150,000
2020	150,000	150,000
2021	175,000	175,000
2022	175,000	175,000
2023	175,000	175,000
2024	175,000	175,000
2025	175,000	175,000
2026	175,000	175,000
Total	\$1,650,000	\$1,650,000

** Operations impact negligible*

Fire Training Grounds— S. Loveland Outfall Extension

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Chris Carlson

Phone Number:

970.962.2774

Email:

Chris.Carlson@
cityofloveland.org

Project Category:

Construction

Project Number:

TBD

Duration:

2017

**Total Project
Cost:
\$225,000**

About the Project

A project as part of the Railroad Avenue flood recovery project. The reconstruction and flood repairs to Railroad Avenue require modifying the entrance locations to the Fire Training Grounds. This requires extending the existing S. Loveland Outfall storm sewer pipe several hundred feet further north than its current location.



Funding Sources		
Revenue	Enterprise	Total
2017	225,000	225,000
Total	\$225,000	\$225,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	225,000	225,000
Total	\$225,000	\$225,000

** Operations impact negligible*

Garfield & Harrison Outfall

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning / Construction

Project Number:

TBD

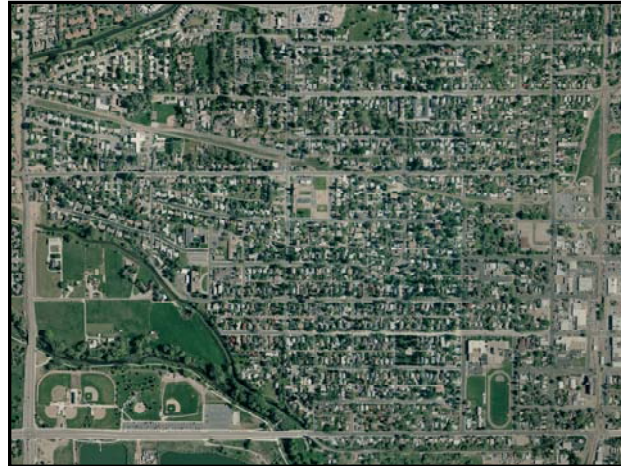
Duration:

2019-2026

**Total Project
Cost:
\$12,705,900**

About the Project

A project to reduce historic flooding problems within the residential neighborhood located between Garfield Avenue, Taft Avenue, 1st Street, and Eisenhower Boulevard. This project includes the installation of an underground storm drainage system which will outlet into the Big Thompson River south of 1st Street.



Funding Sources		
Revenue	Enterprise	Total
2019	300,000	300,000
2021	209,800	209,800
2022	3,090,000	3,090,000
2023	3,541,100	3,541,100
2025	2,750,000	2,750,000
2026	2,815,000	2,815,000
Total	\$12,705,900	\$12,705,900

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2019	300,000	-	300,000
2021	209,800	-	209,800
2022	-	3,090,000	3,090,000
2023	394,100	3,147,000	3,541,100
2025	-	2,750,000	2,750,000
2026	-	2,815,000	2,815,000
Total	\$903,900	\$11,802,000	\$12,705,900

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021	125,000	1,000	20,000	146,000	1.0
Total	\$125,000	\$1,000	\$20,000	\$146,000	1.0

Hogback Basin Outfall

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning / Construction

Project Number:

TBD

Duration:

2022-2024

**Total Project
Cost:
\$2,057,000**

About the Project

A Project to provide a master planned storm sewer outfall from the Big Thompson River to the Hogback Basin crossing of Eisenhower Boulevard just east of Cascade Avenue, including local drainage connections at the highway. This project has moved up in priority due to overtopping of Eisenhower Boulevard twice in 2014 and 2015.



Funding Sources		
Revenue	Enterprise	Total
2022	187,000	187,000
2024	1,870,000	1,870,000
Total	\$2,057,000	\$2,057,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2022	187,000	-	187,000
2024	-	1,870,000	1,870,000
Total	\$187,000	\$1,870,000	\$2,057,000

** Operations impact negligible*

Houts/Equalizer Basin Master Plan Update

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning

Project Number:

TBD

Duration:

2017

**Total Project
Cost:
\$25,000**

About the Project

A small project to update the existing Houts/Equalizer Basin Master Plan to include changes in the upper part of the basin at the Northern Colorado Regional Airport and Crossroads Boulevard.



Funding Sources		
Revenue	Enterprise	Total
2017	25,000	25,000
Total	\$25,000	\$25,000

Project Cost Estimates by Year		
Elements	Design/Planning	Total
2017	25,000	25,000
Total	\$25,000	\$25,000

** Operations impact negligible*

Madison Ave. Outfall (Outlet Redirection)

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Chris Carlson

Phone Number:

970.962.2774

Email:

Chris.Carlson@
Cityofloveland.org

Project Category:

Construction

Project Number:

SW1605

Duration:

2017

**Total Project
Cost:
\$650,000**

About the Project

A project to replace a failing storm drainage outfall into the Big Thompson River. This project will include the installation of a new non-erosive outfall route into the Big Thompson River along with Stormwater quality treatment for the tributary basin.



Funding Sources		
Revenue	Enterprise	Total
2017	650,000	650,000
Total	\$650,000	\$650,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	650,000	650,000
Total	\$650,000	\$650,000

** Operations impact negligible*

Maintenance/Asset Management Projects

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Eric Lessard

Phone Number:

970.962.2773

Email:

Eric.Lessard@cityofloveland.org

Project Category:

Construction

Project Number:

N/A

Duration:

2017-2026

Total Project Cost:
\$4,750,000

About the Project

An annual program to address deteriorating storm drainage infrastructure within the City. This program includes the replacement of inlets, manholes, storm sewers, channel re-grading, detention pond retrofits, and installing stormwater quality improvements. The annual funding is currently set at \$475,000 per year.

Maintenance projects are prioritized to remain within the allocation.



Funding Sources		
Revenue	Enterprise	Total
2017	475,000	475,000
2018	475,000	475,000
2019	475,000	475,000
2020	475,000	475,000
2021	475,000	475,000
2022	475,000	475,000
2023	475,000	475,000
2024	475,000	475,000
2025	475,000	475,000
2026	475,000	475,000
Total	\$4,750,000	\$4,750,000

Project Cost Estimates by Year		
Elements	Construction	Total
2017	475,000	475,000
2018	475,000	475,000
2019	475,000	475,000
2020	475,000	475,000
2021	475,000	475,000
2022	475,000	475,000
2023	475,000	475,000
2024	475,000	475,000
2025	475,000	475,000
2026	475,000	475,000
Total	\$4,750,000	\$4,750,000

* Operations impact negligible

Millennium SW 9th Subdivision Outfall

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning / Construction

Project Number:

TBD

Duration:

2019-2021

**Total Project
Cost:
\$375,000**

About the Project

A project to provide a new storm drainage outfall along the west side of CR -9E to the Big Thompson River, preventing stormwater from entering existing irrigation ditches and private property.



Funding Sources		
Revenue	Enterprise	Total
2019	75,000	75,000
2021	300,000	300,000
Total	\$375,000	\$375,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2019	75,000	-	75,000
2021	-	300,000	300,000
Total	\$75,000	\$300,000	\$375,000

* Operations impact negligible

Silver Lake Improvements (South Phase)

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning / Construction

Project Number:

TBD

Duration:

2019-2021

**Total Project
Cost:
\$550,000**

About the Project

A Project to replace an existing undersized storm sewer system between Silver Lake and Highway 287 at 16th Street, including Maple and Crescent Drives. Local flooding problems impact Highway 287, businesses, and residents. The project will include larger pipe and inlets.



Funding Sources		
Revenue	Enterprise	Total
2019	80,000	80,000
2021	470,000	470,000
Total	\$550,000	\$550,000

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2019	80,000	-	80,000
2021	-	470,000	470,000
Total	\$80,000	\$470,000	\$550,000

* Operations impact negligible

South Loveland Outfall Phase 3

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Kevin Gingery and Eric Lessard

Phone Number:

970.962.2771 & 2773

Email:

Kevin.Gingery@
cityofloveland.org
Eric.Lessard@
cityofloveland.org

Project Category:

Planning / Construction

Project Number:

SW0902

Duration:

2018-2021

**Total Project
Cost:
\$8,369,500**

About the Project

Phase 3 of a 3 phase project to reduce flooding problems within the residential neighborhood located between 14th Street SW and 23rd Street SW, and from Colorado Avenue to Taft Avenue. This project includes the installation of an underground storm drainage system and regional detention pond.



Funding Sources			
Revenue	Enterprise	SIF	Total
2018	950,000	460,000	1,410,000
2019	-	115,000	115,000
2020	5,314,500	-	5,314,500
2021	-	1,530,000	1,530,000
Total	\$6,264,500	\$2,105,000	\$8,369,500

Project Cost Estimates by Year			
Elements	Design/Planning	Construction	Total
2018	350,000	1,060,000	1,410,000
2019	115,000	-	115,000
2020	-	5,314,500	5,314,500
2021	-	1,530,000	1,530,000
Total	\$465,000	\$7,904,500	\$8,369,500

* Operations impact negligible

Stormwater Quality Master Plan

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning

Project Number:

TBD

Duration:

2018

**Total Project
Cost:
\$90,000**

About the Project

A project to prepare a stormwater quality master plan for the City of Loveland. The purpose of the project will be to plan for current and future stormwater quality needs, evaluate an approach for permanent stormwater quality treatment measures within each basin, allow the Stormwater Utility to plan financially for these needs, and to aid in addressing the City's MS4 stormwater quality permit.



Funding Sources		
Revenue	Enterprise	Total
2018	90,000	90,000
Total	\$90,000	\$90,000

Project Cost Estimates by Year		
Elements	Design/Planning	Total
2018	90,000	90,000
Total	\$90,000	\$90,000

** Operations impact negligible*

Wilson & Eisenhower Improvements

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

TBD

Phone Number:

TBD

Email:

TBD

Project Category:

Planning

Project Number:

TBD

Duration:

2026

**Total Project
Cost:
\$457,000**

About the Project

A Project to provide a master planned storm sewer outfall from the Big Thompson River to the Wilson & Eisenhower intersection then continued north in Wilson Avenue to approximately 22nd Street. Design is anticipated to begin in 2026 with construction planned for 2028 or 2029.



Funding Sources		
Revenue	Enterprise	Total
2026	457,000	457,000
Total	\$457,000	\$457,000

Project Cost Estimates by Year		
Elements	Design/Planning	Total
2026	457,000	457,000
Total	\$457,000	\$457,000

** Operations impact negligible*

New Equipment and Replacement

Department:

Public Works

Division:

Stormwater Engineering

Project Manager:

Mick Mercer

Phone Number:

970.962.2530

Email:

Mick.Mercer@cityofloveland.org

Project Category:

Equipment

Project Number:

N/A

Duration:

2017-2026

Total Project Cost:
\$6,175,700

About the Project

Project provides funding to replace and acquire street sweepers, trucks, and other equipment necessary for maintenance operations.



Funding Sources		
Revenue	Enterprise	Total
2017	302,000	302,000
2018	542,000	542,000
2019	377,500	377,500
2020	706,000	706,000
2021	368,000	368,000
2022	922,000	922,000
2023	669,000	669,000
2024	790,200	790,200
2025	978,000	978,000
2026	521,000	521,000
Total	\$6,175,700	\$6,175,700

Project Cost Estimates by Year		
Elements	Equipment	Total
2017	302,000	302,000
2018	542,000	542,000
2019	377,500	377,500
2020	706,000	706,000
2021	368,000	368,000
2022	922,000	922,000
2023	669,000	669,000
2024	790,200	790,200
2025	978,000	978,000
2026	521,000	521,000
Total	\$6,175,700	\$6,175,700

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2017	80,000	1,000	20,000	101,000	1.0
2021	92,000	1,000	20,000	113,000	1.0
Total	\$172,000	\$2,000	\$40,000	\$214,000	2.0

2017-2026 Water Utility Capital Program

	2017	2018	2019	2020	2021	Five Year Total	2022	2023	2024	2025	2026	Ten Year Total
Revenue												
Beginning Balance	\$ 10,604,728	\$ 7,169,392	\$ 5,895,911	\$ 8,528,466	\$ 3,859,393	\$ 10,604,728	\$ 7,813,418	\$ 10,276,041	\$ 13,777,249	\$ 13,273,529	\$ 22,298,440	\$ 10,604,728
Operating Revenues	1,176,676	1,340,590	3,234,130	4,049,780	5,250,370	15,051,546	6,220,950	6,651,600	6,902,159	7,536,960	7,587,900	49,951,115
SIF Revenues	2,736,540	3,175,960	3,540,640	4,049,050	4,379,170	17,881,360	5,011,230	5,652,010	6,359,480	6,900,650	7,486,050	49,290,780
Interest on Investments	185,590	152,350	154,770	245,190	135,080	872,980	312,540	436,730	602,760	580,720	975,560	3,781,290
General Fund Contribution	750,000	750,000	750,000	750,000	750,000	3,750,000	-	-	-	-	-	3,750,000
Internal Loan Repayment	(4,856,625)	(795,000)	(783,750)	(772,500)	(761,250)	(7,969,125)	-	-	-	-	-	(7,969,125)
External Loan Repayment	(1,013,988)	(1,015,150)	(1,015,685)	(1,015,593)	(1,014,885)	(5,075,301)	(1,013,527)	(1,011,542)	(1,013,929)	(1,010,529)	(1,011,502)	(10,136,330)
Total Revenue	\$ 9,582,922	\$ 10,778,141	\$ 11,776,016	\$ 15,834,393	\$ 12,597,878	\$ 35,116,188	\$ 18,344,611	\$ 22,004,839	\$ 26,627,719	\$ 27,281,330	\$ 37,336,448	\$ 99,272,458
Expense												
Bricks & Mortar												
Water Line Replacements	603,180	54,970	1,024,100	807,600	1,514,070	4,003,920	2,351,610	3,217,720	3,388,260	3,567,850	3,511,920	20,041,280
36" Transmission Line Relining	-	-	-	95,860	1,463,600	1,559,460	1,434,890	-	-	-	-	2,994,350
Miscellaneous Water Distribution Items	251,760	263,850	274,930	287,570	302,820	1,380,930	318,870	335,760	353,560	372,300	392,030	3,153,450
34" Water Line Valve Insertions	-	-	247,430	-	-	247,430	-	-	-	-	-	247,430
New Water Lines 12" 10th St. (RR Spur to Madison)	461,560	-	-	-	-	461,560	-	-	-	-	-	461,560
East Gravity Zone 24" Water Line Loop	-	-	-	-	368,420	368,420	3,757,270	2,568,590	-	685,650	7,541,650	14,921,580
16" Mountain View Discharge in Boyd Lake Avenue	31,470	-	-	89,870	1,040,920	1,162,260	-	-	-	-	-	1,162,260
16" Water Line in Granite Street (57th to 50th)	-	-	-	-	-	-	-	-	-	54,600	776,220	830,820
Morning Dr. 30" Water Line Phase 2	226,580	3,205,710	-	-	-	3,432,290	-	-	-	-	-	3,432,290
29th Street 5 Million Gallon Water Storage Tank #2	-	-	859,140	10,604,230	-	11,463,370	-	-	-	-	-	11,463,370
Morning Drive Pump Station Upgrade	-	-	-	-	-	-	-	-	-	186,150	2,156,150	2,342,300
3.5 Million Gallon 43rd St. Water Storage Tank #2	-	-	-	-	-	-	-	-	-	-	640,310	640,310
SW Booster Station	-	-	-	-	-	-	-	-	-	-	326,690	326,690
2 Million Gallon Dakota Ridge Water Storage Tank	-	-	-	-	-	-	-	769,460	9,501,880	-	-	10,271,340
Pressure Zone 2 Water Pump Station & Discharge	104,900	1,209,290	-	-	-	1,314,190	-	-	-	-	-	1,314,190
Mod Valve Vault Rehabilitation	-	65,960	756,040	-	-	822,000	-	-	-	-	-	822,000
Namaqua Hills Water Booster Station & Generator	503,520	-	-	-	-	503,520	-	-	-	-	-	503,520
Extension and Oversizing Projects	78,680	82,450	85,910	89,870	94,630	431,540	99,640	104,930	110,490	116,340	122,510	985,450
WTP - Filter Plant 2 Roof Replacement	125,880	-	-	-	-	125,880	-	-	-	-	-	125,880
WTP - Admin/Office Renovation	-	-	-	-	-	-	106,290	1,231,130	-	-	-	1,337,420
Subtotal Bricks & Mortar	\$ 2,387,530	\$ 4,882,230	\$ 3,247,550	\$ 11,975,000	\$ 4,784,460	\$ 27,276,770	\$ 8,068,570	\$ 8,227,590	\$ 13,354,190	\$ 4,982,890	\$ 15,467,480	\$ 77,377,490
New & Replacement Equipment												
Large Equipment Purchases	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Plant												
General Plant Projects (New SUV for WTP)	26,000	-	-	-	-	26,000	-	-	-	-	-	26,000
Subtotal General Plant	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	26,000
Total	\$ 2,413,530	\$ 4,882,230	\$ 3,247,550	\$ 11,975,000	\$ 4,784,460	\$ 27,302,770	\$ 8,068,570	\$ 8,227,590	\$ 13,354,190	\$ 4,982,890	\$ 15,467,480	\$ 77,403,490
Reserve for Future Capital Projects	\$ 7,169,392	\$ 5,895,911	\$ 8,528,466	\$ 3,859,393	\$ 7,813,418	\$ 7,813,418	\$ 10,276,041	\$ 13,777,249	\$ 13,273,529	\$ 22,298,440	\$ 21,868,968	\$ 21,868,968

Water Line Replacements

Department:

Water & Power

Division:

Water

Project Manager:

Roger Berg

Phone Number:

970.962.3711

Email:

Roger.Berg@
cityofloveland.org

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2017-2026

**Total Project
Cost:
\$20,041,280**

About the Project

Replace aging water infrastructure. Typically, most communities face increasing replacement costs as the age of installed infrastructure advances.

After decades, water pipes, valves, and fire hydrants reach the end of their service life and require increasing maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by replacing this infrastructure.



Funding Sources		
Year	Water Fund	Total
2017	603,180	603,180
2018	54,970	54,970
2019	1,024,100	1,024,100
2020	807,600	807,600
2021	1,514,070	1,514,070
2022	2,351,610	2,351,610
2023	3,217,720	3,217,720
2024	3,388,260	3,388,260
2025	3,567,850	3,567,850
2026	3,511,920	3,511,920
Total	\$20,041,280	\$20,041,280

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2017	78,680	524,500	603,180
2018	54,970	-	54,970
2019	107,680	916,420	1,024,100
2020	148,580	659,020	807,600
2021	252,350	1,261,720	1,514,070
2022	358,720	1,992,890	2,351,610
2023	419,700	2,798,020	3,217,720
2024	441,940	2,946,320	3,388,260
2025	465,380	3,102,470	3,567,850
2026	245,020	3,266,900	3,511,920
Total	\$2,573,020	\$17,468,260	\$20,041,280

36" Transmission Line Relining

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2020-2022

**Total Project
Cost:
\$2,994,350**

About the Project

The City of Loveland's existing 36-inch steel water transmission main was constructed in 1962 and is showing signs of significant deterioration from external corrosion. Operations staff made numerous repairs and pipe river crossing



replacements in 2015. During these repairs, significant external corrosion where the pipe was laid on bedrock and backfilled with native cobbles was discovered. Additionally, it is believed that there is significant leakage out of the pipe due to corrosion holes in the pipe.

Lining of the deteriorating existing 36-inch steel waterline will reduce risk of catastrophic failure, decrease repairs, reduce water loss, and extend the asset's useful life for decades to come. It is recommended that a study of the pipe condition and rehabilitation techniques be completed to better plan and estimate a final design and cost estimate.

Funding Sources		
Year	Water Fund	Total
2020	95,860	95,860
2021	1,463,600	1,463,600
2022	1,434,890	1,434,890
Total	\$2,994,350	\$2,994,350

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2020	95,860	-	95,860
2021	201,880	1,261,720	1,463,600
2022	106,290	1,328,600	1,434,890
Total	\$404,030	\$2,590,320	\$2,994,350

Miscellaneous Water Distribution Items

Department:

Water & Power

Division:

Water

Project Manager:

Craig Weinland

Phone Number:

970.962.3750

Email:

*Craig.Weinland@
cityofloveland.org*

Project Category:

Construction

Project Number:

N/A

Duration:

2017-2026

**Total Project
Cost:
\$3,153,450**

About the Project

These funds are budgeted for new Water Meters and Right of Way relocates.



Projects included are typically waterline relocates or system improvements that arise from development or become known through other capital projects (such as street widening). The budget for meters includes meters for new construction and for replacement of old meters.

Funding Sources		
Year	Water Fund	Total
2017	251,760	251,760
2018	263,850	263,850
2019	274,930	274,930
2020	287,570	287,570
2021	302,820	302,820
2022	318,870	318,870
2023	335,760	335,760
2024	353,560	353,560
2025	372,300	372,300
2026	392,030	392,030
Total	\$3,153,450	\$3,153,450

Project Cost Estimates by Year		
Year	Construction	Total
2017	251,760	251,760
2018	263,850	263,850
2019	274,930	274,930
2020	287,570	287,570
2021	302,820	302,820
2022	318,870	318,870
2023	335,760	335,760
2024	353,560	353,560
2025	372,300	372,300
2026	392,030	392,030
Total	\$3,153,450	\$3,153,450

34" Water Line Valve Insertions

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

Tanner.Randall@cityofloveland.org

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2019

**Total Project
Cost:
\$247,430**

About the Project

Study and implement improvements, primarily the insertion of butterfly valves, for isolation of the 34-inch steel waterline that runs along the Arkins Branch railroad. Additional assessment of the pipe's condition and possible cathodic protection improvements is also recommended.



The existing 34-inch steel waterline, installed in 1962, has no isolation valves from Namaqua Avenue to N. Colorado Avenue (approximately 10,000 feet). From the Riverview Drive junction vault (east of Rossum Drive) there is one isolation valve prior to Namaqua Avenue. The aging transmission line feeds numerous distribution lines and presently is very difficult if not impossible to isolate for repairs.

Funding Sources		
Year	Water Fund	Total
2019	247,430	247,430
Total	\$247,430	\$247,430

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2019	18,330	229,100	247,430
Total	\$18,330	\$229,100	\$247,430

New Water Lines 12" 10th St. (RR Spur to Madison)

Department:

Water & Power

Division:

Water

Project Manager:

Craig Weinland

Phone Number:

970.962.3750

Email:

*Craig.Weinland@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2017

**Total Project
Cost:
\$461,560**

About the Project

The proposed 12-inch waterline connects an existing 12-inch waterline in 10th Street to another 12-inch line in Madison Avenue.

The water model indicates that this is an important pipe to convey water from the west to the east side of town. The connections will improve hydraulic capacity and will provide additional reliability for each respective area.



Funding Sources			
Year	Water Fund	System Impact Fee	Total
2017	346,170	115,390	461,560
Total	\$346,170	\$115,390	\$461,560

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2017	41,960	419,600	461,560
Total	\$41,960	\$419,600	\$461,560

East Gravity Zone 24" Water Line Loop

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2021-2026

**Total Project
Cost:
\$14,921,580**

About the Project

Installation of a 24-inch water main loop around the southeast portion of the City to meet increasing demands as a result of development.

The proposed water main loop will be necessary to provide transmission and distribution to the eastern portion of the gravity zone.

This water main loop will be built in multiple phases as development occurs.



Funding Sources			
Year	Water Fund	System Impact Fee	Total
2021	110,526	257,894	368,420
2022	1,127,181	2,630,089	3,757,270
2023	770,577	1,798,013	2,568,590
2025	205,695	479,955	685,650
2026	2,262,495	5,279,155	7,541,650
Total	\$4,476,474	\$10,445,106	\$14,921,580

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2021	368,420	-	368,420
2022	568,640	3,188,630	3,757,270
2023	190,270	2,378,320	2,568,590
2024	-	-	-
2025	685,650	-	685,650
2026	558,640	6,983,010	7,541,650
Total	\$2,371,620	\$12,549,960	\$14,921,580

16" Mountain View Discharge in Boyd Lake Avenue

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

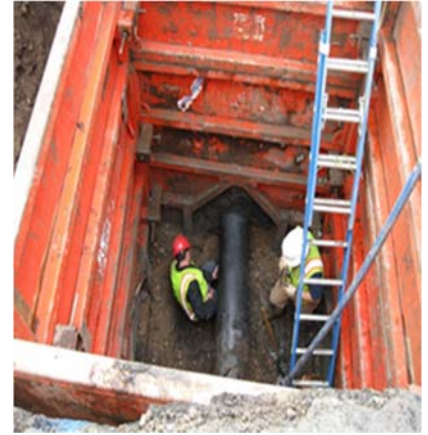
Duration:

2017-2021

**Total Project
Cost:
\$1,162,260**

About the Project

Install a parallel discharge pipe from the Mountain View Pump Station to the existing 24-inch ductile iron pipe (DIP) in Boyd Lake Avenue, north of Highway 34. Initial assumptions are the waterline will be a 16-inch PVC waterline that will be directionally drilled beneath Highway 34 for a distance of 500 feet. Portions of the remaining open cut (3,000 feet) may be funded by development.



The Mountain View pump station was designed to have a 24-inch discharge pipe feeding the P8 zone. A 16-inch waterline was installed instead. Presently the pump station operates at a flow rate of 3,500 Gallons per minute (GPM). The master plan flow rate is 12,600 GPM which would yield velocities over 20 feet per second (FPS) and result in prohibitive head loss. The parallel line will meet master planned demand in the P8 zone.

Funding Sources			
Year	Water Fund	System Impact Fee	Total
2017	9,441	22,029	31,470
2020	26,961	62,909	89,870
2021	312,276	728,644	1,040,920
Total	\$348,678	\$813,582	\$1,162,260

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2017	31,470	-	31,470
2020	89,870	-	89,870
2021	94,630	946,290	1,040,920
Total	\$215,970	\$946,290	\$1,162,260

16" Water Line in Granite Street (57th to 50th)

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2025-2026

**Total Project
Cost:
\$830,820**

About the Project

The scope of this project is to install a 16-inch water line in Granite Street between 57th Street and 50th Street.



The 16-inch waterline will provide a valuable loop and has been recommend by hydraulic modeling studies. This waterline will ensure adequate levels of service in both pressure and flow to customers in North Loveland, and will provide needed redundancy in the event of a water line break.

Funding Sources			
Year	Water Fund	System Impact Fee	Total
2025	27,300	27,300	54,600
2026	388,110	388,110	776,220
Total	\$415,410	\$415,410	\$830,820

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2025	54,600	-	54,600
2026	57,500	718,720	776,220
Total	\$112,100	\$718,720	\$830,820

Morning Dr. 30" Water Line Phase 2

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2017-2018

**Total Project
Cost:
\$3,432,290**

About the Project

The scope of this project is to install a new parallel water line to the existing 24-inch waterline that supplies water to the northwest region of the City's water service area.



The northwest region of the City's water service area is currently supplied by a single 24-inch waterline installed in the 1960's. Increasing repair frequency and water demands as well as an increase in the number of water customers relying on this line necessitates a new, alternate waterline. This new waterline will ensure that City customers relying on this critical water delivery system have the supply and redundancy necessary to provide adequate service in the coming decades.

Funding Sources			
Year	Water Fund	System Impact Fee	Total
2017	22,658	203,922	226,580
2018	320,571	2,885,139	3,205,710
Total	\$343,229	\$3,089,061	\$3,432,290

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2017	226,580	-	226,580
2018	237,460	2,968,250	3,205,710
Total	\$464,040	\$2,968,250	\$3,432,290

29th Street 5 Mil- lion Gallon Water Storage Tank #2

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2019-2020

**Total Project
Cost:
\$11,463,370**

About the Project

The 29th Street steel tank is one of the most utilized storage facilities supporting over a quarter of the City's water customers. The project will provide a second 5.0 million gallon storage tank at this critical location.



The additional storage will offer redundancy and reliability for water customers in Northwest Loveland. As of 2015 the City is 3.5 million gallons (MG) short of required storage in the gravity zone (not including P8). This is based on American Water Works Association (AWWA) recommendations of having storage of 75% of max daily demand (MDD). This value does not include any dead storage in existing tanks.

Funding Sources			
Year	Water Fund	System Impact Fee	Total
2019	171,828	687,312	859,140
2020	2,120,846	8,483,384	10,604,230
Total	\$2,292,674	\$9,170,696	\$11,463,370

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2019	859,140	-	859,140
2020	898,660	9,705,570	10,604,230
Total	\$1,757,800	\$9,705,570	\$11,463,370

Morning Drive Pump Station Upgrade

Department:

Water & Power

Division:

Water

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2025-2026

**Total Project
Cost:
\$2,342,300**

About the Project

The Morning Drive Pump Station was constructed in 1976. The station delivers water to the 29th Street storage tank, which serves over a quarter of the City's customers.



The scope of this project is to upgrade the Morning Drive Pump Station (pumps, piping, valves, controls, etc.).

The equipment is aging and the pump station will require an upgrade to re-size the facilities to meet the needs of the City's growing system in the future.

Funding Sources			
Year	Water Fund	System Impact Fee	Total
2025	93,075	93,075	186,150
2026	1,078,075	1,078,075	2,156,150
Total	\$1,171,150	\$1,171,150	\$2,342,300

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2025	186,150	-	186,150
2026	196,010	1,960,140	2,156,150
Total	\$382,160	\$1,960,140	\$2,342,300

3.5 Million Gallon 43rd St. Water Storage Tank #2

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning

Project Number:

N/A

Duration:

2026

**Total Project
Cost:
\$640,310**

About the Project

The scope of this project is to build a second tank (3.5 MG) at the 43rd Street site.

This is needed to meet the increasing water demands in the P1 pressure zone that are a result of increased population in the northwest portion of the City.



Funding Sources			
Year	Water Fund	System Impact Fee	Total
2026	128,062	512,248	640,310
Total	\$128,062	\$512,248	\$640,310

Project Cost Estimates by Year		
Year	Planning	Total
2026	640,310	640,310
Total	\$640,310	\$640,310

SW Booster Station

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning

Project Number:

N/A

Duration:

2026

**Total Project
Cost:
\$326,690**

About the Project

The scope of this project is to build a water pump station at a to-be-determined location within the southwest portion of the City.

This is needed to meet the increasing water demands and meet minimum pressure requirements within the City a water pump station will be necessary. Additionally the water pump station will help move water to the eastside of the City.



Funding Sources			
Year	Water Fund	System Impact Fee	Total
2026	163,345	163,345	326,690
Total	\$163,345	\$163,345	\$326,690

Project Cost Estimates by Year		
Year	Planning	Total
2026	326,690	326,690
Total	\$326,690	\$326,690

2.0 Million Gallon Dakota Ridge Water Storage Tank

Department:

Water & Power

Division:

Water

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2023-2024

**Total Project
Cost:
\$10,271,340**

About the Project

The scope of this project is to build a 2.0 MG Tank at Dakota Ridge for the P2 Zone.



A 2.0 million gallon (MG) storage tank is needed to meet future demands in the P2 Zone. The timing of the tank is estimated based on the proposed development in the area. The additional water storage will allow the proposed 29th Street pump station P2 expansion to operate more efficiently rather than having existing pumps running continuously.

Funding Sources

Year	Water Fund	System Impact Fee	Total
2023	115,419	654,041	769,460
2024	1,425,282	8,076,598	9,501,880
Total	\$1,540,701	\$8,730,639	\$10,271,340

Project Cost Estimates by Year

Year	Planning	Construction	Total
2023	769,460	-	769,460
2024	810,240	8,691,640	9,501,880
Total	\$1,579,700	\$8,691,640	\$10,271,340

Pressure Zone 2 Water Pump Station & Discharge Piping

Department:

Water & Power

Division:

Water

Project Manager:

Brian Gandy

Phone Number:

970.962.3760

Email:

*Brian.Gandy@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2017-2018

**Total Project
Cost:
\$1,314,190**

About the Project

The scope of this project is to pay for a portion of pumping improvements at the 29th Street pump station to feed approved development within the P2 zone.



Future development within the P2 zone will require the 29th Street pump station to be expanded to not only meet P1 demands, but also the P2. The City is responsible for a portion of the work through a development agreement. To facilitate this there may be additional piping that needs to be completed by the City.

Funding Sources			
Year	Water Fund	System Impact Fee	Total
2017	10,490	94,410	104,900
2018	120,929	1,088,361	1,209,290
Total	\$131,419	\$1,182,771	\$1,314,190

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2017	104,900	-	104,900
2018	109,940	1,099,350	1,209,290
Total	\$214,840	\$1,099,350	\$1,314,190

Mod Valve Vault Rehabilitation

Department:

Water & Power

Division:

Water

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2018-2019

**Total Project
Cost:
\$822,000**

About the Project

The existing City of Loveland water transmission modulating valve vault will be rehabilitated to ensure it is safe, efficient, and robust for current and future water delivery. Upon further study, it is anticipated that a formal valve vault will be constructed, pipes properly abandoned, a second modulating valve installed, pipe coating, and additional safety improvements will be completed.



The existing valve vault has abandoned live pipes kicked against walls, dangerous access, and works as a hydraulic bottleneck with all of the water used within the City passing through one 30-inch modulating valve.

Funding Sources		
Year	Water Fund	Total
2018	65,960	65,960
2019	756,040	756,040
Total	\$822,000	\$822,000

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2018	65,960	-	65,960
2019	68,730	687,310	756,040
Total	\$134,690	\$687,310	\$822,000

Namaqua Hills Water Booster Station & Generator

Department:

Water & Power

Division:

Water

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2017

**Total Project
Cost:
\$503,520**

About the Project

The Namaqua Hills booster station was built in the 1960s when the area developed and subsequently turned over to the City of Loveland for operation and maintenance. The proposed improvements will generally include replacing aging pumps, valves, and controls, and adding a backup generator.



The scope of this project is to replace equipment that is beyond its useful life, and improve the level of service by providing a backup power source.

Funding Sources		
Year	Water Fund	Total
2017	503,520	503,520
Total	\$503,520	\$503,520

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2017	83,920	419,600	503,520
Total	\$83,920	\$419,600	\$503,520

Extension and Oversizing Projects

Department:

Water & Power

Division:

Water

Project Manager:

Melissa Morin

Phone Number:

970.962.3709

Email:

Melissa.Morin@cityofloveland.org

Project Category:

Construction

Project Number:

N/A

Duration:

2017-2026

**Total Project
Cost:
\$985,450**

About the Project

As development on the fringes of the City occur, private developers design and install water infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve water needs above and beyond that which is related to the proposed development, the Utility may require a larger water pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program. Future anticipated wastewater main alignment and sizes have been planned for in the Water/Wastewater Master Plan.



This helps reduce costs and community impact to meet anticipated future capacity needs.

Funding Sources		
Year	System Impact Fee	Total
2017	78,680	78,680
2018	82,450	82,450
2019	85,910	85,910
2020	89,870	89,870
2021	94,630	94,630
2022	99,640	99,640
2023	104,930	104,930
2024	110,490	110,490
2025	116,340	116,340
2026	122,510	122,510
Total	\$985,450	\$985,450

Project Cost Estimates by Year		
Year	Construction	Total
2017	78,680	78,680
2018	82,450	82,450
2019	85,910	85,910
2020	89,870	89,870
2021	94,630	94,630
2022	99,640	99,640
2023	104,930	104,930
2024	110,490	110,490
2025	116,340	116,340
2026	122,510	122,510
Total	\$985,450	\$985,450

WTP - Filter Plant 2 Roof Replacement

Department:

Water & Power

Division:

Water

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2017

**Total Project
Cost:
\$125,880**

About the Project

The scope of this project is to replace the roof on filter plant #2 at the Water Treatment Plant (WTP).

The existing roof is falling into disrepair at filter plant #2. To prevent further damage and contamination to treated water the roof will be replaced.



Funding Sources		
Year	Water Fund	Total
2017	125,880	125,880
Total	\$125,880	\$125,880

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2017	20,980	104,900	125,880
Total	\$20,980	\$104,900	\$125,880

WTP - Admin / Office Renovation

Department:

Water & Power

Division:

Water

Project Manager:

Roger Berg

Phone Number:

970.962.3711

Email:

*Roger.Berg@
cityofloveland.org*

Project Category:

Planning / Construction

Project Number:

N/A

Duration:

2022-2023

**Total Project
Cost:
\$1,337,420**

About the Project

The administration/ office portion of the water treatment plant was built in the early 1980s and has not had a major upgrade since the original



construction. The proposed improvements would include remodeling the existing offices, break room, bathrooms, and repurposing a portion of the east chemical building into conference space.

The facility is outdated and does not provide adequate office space for existing or future employees. Additionally, the lunch room is very small and is often times used as a conference room forcing employees to eat lunch and take breaks elsewhere.

Funding Sources			
Year	Water Fund	System Impact Fee	Total
2022	79,718	26,573	106,290
2023	923,348	307,783	1,231,130
Total	\$1,003,066	\$334,356	\$1,337,420

Project Cost Estimates by Year			
Year	Planning	Construction	Total
2022	106,290	-	106,290
2023	111,920	1,119,210	1,231,130
Total	\$218,210	\$1,119,210	\$1,337,420

2017-2026 Wastewater Utility Capital Program

	2017	2018	2019	2020	2021	Five Year Total	2022	2023	2024	2025	2026	Ten Year Total
Revenue												
Beginning Balance	\$ 17,153,057	\$ 8,035,827	\$ 3,088,157	\$ 6,545,558	\$ 14,038,029	\$ 17,153,057	\$ 18,443,740	\$ 21,541,860	\$ 28,528,611	\$ 39,476,482	\$ 46,307,153	\$ 17,153,057
Operating Revenues	2,807,209	4,016,910	5,375,130	6,280,770	7,905,020	26,385,039	7,621,530	8,052,040	8,395,810	8,647,210	8,737,040	67,838,669
SIF Revenues	2,139,690	2,394,020	2,558,570	2,905,440	3,329,700	13,327,420	3,782,050	4,069,350	4,641,720	5,236,090	5,866,800	36,923,430
General Loan Payment	(1,051,430)	(1,051,430)	(1,051,430)	(1,051,430)	(1,051,430)	(5,257,150)	(1,051,430)	(1,051,430)	(1,051,430)	(1,051,430)	(1,051,430)	(10,514,300)
SIF Loan Payment	(584,859)	(584,859)	(584,859)	(584,859)	(584,859)	(2,924,296)	(584,859)	(584,859)	(584,859)	(584,859)	(584,859)	(5,848,593)
Interest	300,180	170,760	81,060	188,190	491,340	1,231,530	737,750	915,530	1,248,130	1,727,100	2,025,930	7,885,970
Total Revenue	\$ 20,763,847	\$ 12,981,227	\$ 9,466,628	\$ 14,283,669	\$ 24,127,800	\$ 49,915,600	\$ 28,948,780	\$ 32,942,491	\$ 41,177,982	\$ 53,450,593	\$ 61,300,633	\$ 113,438,233
Expense												
Bricks & Mortar												
24" Parallel Boyd Interceptor (Sewer)	402,820	5,699,040	-	-	-	6,101,860	-	-	-	-	-	6,101,860
Highway 402 Wastewater Main Extension	-	-	-	-	-	-	-	-	-	465,370	6,942,170	7,407,540
Sewer Line Replacement (Capacity Upgrades)	-	-	-	-	-	-	-	111,920	1,591,010	-	-	1,702,930
South Catalyst Sewer Improvements	472,050					472,050						472,050
Miscellaneous Sewer Line Rehabilitation Projects	1,049,000	-	1,145,520	-	3,154,310	5,348,830	-	4,197,030	-	4,653,710	-	14,199,570
North Horseshoe Lift Station Upgrades	-	-	-	71,890	832,730	904,620	-	-	-	-	-	904,620
East Side Lift Station 3rd Pump Install	-	-	-	35,950	416,370	452,320	-	-	-	-	-	452,320
Southside Lift Station Generator	-	-	-	47,930	555,160	603,090	-	-	-	-	-	603,090
Bus Barn Lift Station Renovation	482,540	-	-	-	-	482,540	-	-	-	-	-	482,540
Extension and Oversizing Projects	78,680	82,450	85,910	89,870	94,630	431,540	99,640	104,930	110,490	116,340	122,510	985,450
WWTP Final Clarifier #4	-	-	-	-	630,860	630,860	7,307,280	-	-	-	-	7,938,140
WWTP Primary Clarifier #3 & Trickling Filter	-	-	-	-	-	-	-	-	-	465,370	5,390,400	5,855,770
WWTP Digested Sludge Dewatering	-	-	-	-	-	-	-	-	-	1,442,650	16,710,210	18,152,860
WWTP New Laboratory Building	314,700	3,627,870	-	-	-	3,942,570	-	-	-	-	-	3,942,570
WWTP Upgrade Programmable Logic Controllers	-	-	315,020	-	-	315,020	-	-	-	-	-	315,020
WWTP Replace Aeration Lift Station MCC	-	483,710	-	-	-	483,710	-	-	-	-	-	483,710
WWTP Interceptor Junction Box	-	-	1,374,620	-	-	1,374,620	-	-	-	-	-	1,374,620
WWTP Expansion to 12 Million Gallons per Day	9,808,150	-	-	-	-	9,808,150	-	-	-	-	-	9,808,150
Subtotal Bricks & Mortar	\$ 12,607,940	\$ 9,893,070	\$ 2,921,070	\$ 245,640	\$ 5,684,060	\$ 31,351,780	\$ 7,406,920	\$ 4,413,880	\$ 1,701,500	\$ 7,143,440	\$ 29,165,290	81,182,810
General Plant												
General Plant Capital Projects	120,080	-	-	-	-	120,080	-	-	-	-	-	120,080
Subtotal General Plant	\$ 120,080	\$ -	\$ -	\$ -	\$ -	\$ 120,080	\$ -	\$ -	\$ -	\$ -	\$ -	120,080
New & Replacement Equipment												
Large Vehicle Replacements	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 12,728,020	\$ 9,893,070	\$ 2,921,070	\$ 245,640	\$ 5,684,060	\$ 31,351,780	\$ 7,406,920	\$ 4,413,880	\$ 1,701,500	\$ 7,143,440	\$ 29,165,290	\$ 81,302,890
Reserve for Future Capital Projects	\$ 8,035,827	\$ 3,088,157	\$ 6,545,558	\$ 14,038,029	\$ 18,443,740	\$ 18,563,820	\$ 21,541,860	\$ 28,528,611	\$ 39,476,482	\$ 46,307,153	\$ 32,135,343	\$ 32,135,343

24" Parallel Boyd Interceptor (Sewer)

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2017-2018

**Total Project
Cost:
\$6,101,860**

About the Project

The Boyd Lake Interceptor project includes the installation of new parallel line segments in the north central part of the City, generally from the intersection of Monroe Avenue and 29th Street to the area near Denver Avenue and Highway 34.

The parallel lines will add wastewater capacity for the north and northwestern parts of the City. Timing and need for these projects will be dictated by development in northwest Loveland.



Funding Sources			
Year	Wastewater Fund	System Impact Fee	Total
2017	80,564	322,256	402,820
2018	1,139,808	4,559,232	5,699,040
Total	\$1,220,372	\$4,881,488	\$6,101,860

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2017	402,820	-	402,820
2018	422,150	5,276,890	5,699,040
Total	\$824,970	\$5,276,890	\$6,101,860

Highway 402 Wastewater Main Extension

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2025-2026

**Total Project
Cost:
\$7,407,540**

About the Project

This project includes the design and construction of a new wastewater main. The main will be designed to maximize gravity flow, but will need a regional lift station to collect wastewater. A condition of annexation was agreed upon for the Olson Annexation that the City would provide wastewater service to the Annexation upon development.



This project will provide for future development along the Highway 402 corridor as well as the southeast corner of the City's wastewater service area.

Funding Sources		
Year	System Impact Fee	Total
2025	465,370	465,370
2026	6,942,170	6,942,170
Total	\$7,407,540	\$7,407,540

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2025	465,370	-	465,370
2026	408,360	6,533,810	6,942,170
Total	\$873,730	\$6,533,810	\$7,407,540

Sewer Line Replacement (Capacity Upgrades)

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2023-2024

**Total Project
Cost:
\$1,702,930**

About the Project

This project will include replacing existing sanitary sewer collection or interceptor lines that are undersized due to growth. The timing and location for such improvements are not known at this time but will become more clear as development occurs.

As development occurs, additional flows are added to the sanitary sewer system and need to be conveyed to the wastewater treatment plant. Depending on the location and density of development, some of the existing sewer collection and interceptor lines may not be capable of handling these added flows. This project will either include installation of parallel sewer lines or replacement of existing sewer lines with larger lines in order to safely convey the sanitary sewer flows to the treatment plant.



Funding Sources			
Year	Wastewater Fund	System Impact Fee	Total
2023	55,960	55,960	111,920
2024	795,505	795,505	1,591,010
Total	\$851,465	\$851,465	\$1,702,930

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2023	111,920	-	111,920
2024	117,850	1,473,160	1,591,010
Total	\$229,770	\$1,473,160	\$1,702,930

South Catalyst Sewer Improvements

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

*Tanner.Randall@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2017

**Total Project
Cost:
\$472,050**

About the Project

This project involves the re-route of the existing sanitary sewer in the alley between 2nd and 3rd Street. The new sewer line will be rerouted from a new manhole at the alley and Cleveland Avenue. A new sanitary sewer will then be laid to the south terminating at 1st Street and Cleveland Avenue. This will involve the replacement of the existing sanitary sewer beneath the ditch in order to eliminate a significant belly that currently impedes flow.

With the proposed Catalyst project to rehabilitate and develop between Cleveland Avenue and Lincoln Avenue and 1st Street and the alley north of 3rd Street, comes the need to insure that the downstream sewer can handle the increased flows associated with the new development.

Additionally, there are Catalyst proposals that would build over the existing sanitary sewer in the alley between 2nd and 3rd Streets. Therefore, the existing sanitary sewer must be re-routed so that it is not beneath buildings. Logically the new sewer will run down Cleveland Avenue and tie into an existing sanitary sewer that passes beneath an irrigation ditch. During investigation a significant belly was found that must be repaired so that sewer can flow downstream.



Funding Sources		
Year	Wastewater Fund	Total
2017	472,050	472,050
Total	\$472,050	\$472,050

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2017	73,430	398,620	472,050
Total	\$73,430	\$398,620	\$472,050

Miscellaneous Sewer Line Rehab Projects

Department:

Water & Power

Division:

Wastewater

Project Manager:

Craig Weinland

Phone Number:

970.962.3750

Email:

*Craig.Weinland@
cityofloveland.org*

Project Category:

Construction

Project Number:

W1301G

Duration:

2017-2025

**Total Project
Cost:
\$14,199,570**

About the Project

Replacing aging infrastructure is a growing need within the utility. Typically, most communities face increasing rehabilitation costs as the age of installed infrastructure advances.



After decades pass, wastewater mains and manholes reach the end of their service life and require increased maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by rehabilitating the facilities.

Funding Sources		
Year	Wastewater Fund	Total
2017	1,049,000	1,049,000
2019	1,145,520	1,145,520
2021	3,154,310	3,154,310
2023	4,197,030	4,197,030
2025	4,653,710	4,653,710
Total	\$14,199,570	\$14,199,570

Project Cost Estimates by Year		
Year	Construction	Total
2017	1,049,000	1,049,000
2019	1,145,520	1,145,520
2021	3,154,310	3,154,310
2023	4,197,030	4,197,030
2025	4,653,710	4,653,710
Total	\$14,199,570	\$14,199,570

North Horseshoe Lift Station Upgrades

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2020-2021

**Total Project
Cost:
\$904,620**

About the Project

This is an aging lift station located near Horseshoe Lake. Proposed improvements are not exactly known at this time, but will likely include; emergency overflow storage, lining of existing wetwell, replacement of piping, valves, and controls.



This project will increase pumping capacity to provide adequate sewer service to potential development and population growth in areas north of Horseshoe Reservoir, and bring the station up to current design standards.

Funding Sources		
Year	Wastewater Fund	Total
2020	71,890	71,890
2021	832,730	832,730
Total	\$904,620	\$904,620

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2020	71,890	-	71,890
2021	75,700	757,030	832,730
Total	\$147,590	\$757,030	\$904,620

East Side Lift Station 3rd Pump Install

Department:

Water & Power

Division:

Wastewater

Project Manager:

Roger Berg

Phone Number:

970.962.3711

Email:

*Roger.Berg@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2020-2021

**Total Project
Cost:
\$452,320**

About the Project

The proposed capital project is to install a third submersible pump and all required equipment necessary for the pump to be operational at the East Side Lift Station.



The East Side Lift Station was designed to accept Loveland's eastern wastewater collection system (including Centerra) and transfer the raw sewage via dual force mains into the gravity sewer system and treated at the City's wastewater treatment plant. The East Side Lift Station wetwell capacity was designed to handle the collection basin's incoming flow. No additional wetwell capacity is needed. However, the East Side Lift Station was initially built with two submersible pumps, located in the wetwell, and design for a third pump to be installed to handle growth's increased flow. Continued growth in the area and future growth will eventually reached a level where the East Side Lift Station's third pump is required. The proposed capital project is to install a third submersible pump and all required equipment necessary for the pump to be operational.

Funding Sources		
Year	System Impact Fee	Total
2020	35,950	35,950
2021	416,370	416,370
Total	\$452,320	\$452,320

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2020	35,950	-	35,950
2021	37,850	378,520	416,370
Total	\$73,800	\$378,520	\$452,320

Southside Lift Station Generator

Department:

Water & Power

Division:

Wastewater

Project Manager:

Brian Gandy/Tom Greene

Phone Number:

970.962.3760/3706

Email:

Brian.Gandy@cityofloveland.org

Tom.Greene@cityofloveland.org

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2020-2021

**Total Project
Cost:
\$603,090**

About the Project

This project is to install an emergency generator at the Southside Lift Station.

The Southside Lift Station is the only sanitary sewer lift station that the City has that does not have an

emergency generator. It is fed by two different power sources that originate from different sub-stations. However, during storm events both sources of power have been lost causing the sewer wetwell to fill. The emergency generator will also aid in future Colorado Department of Health and Environment reviews that require contingency plans.



Funding Sources		
Year	Wastewater Fund	Total
2020	47,930	47,930
2021	555,160	555,160
Total	\$603,090	\$603,090

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2020	47,930	-	47,930
2021	50,470	504,690	555,160
Total	\$98,400	\$504,690	\$603,090

Bus Barn Lift Station Renovation

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2017

**Total Project
Cost:
\$482,540**

About the Project

This lift station is located just east of Loveland High School. The electric service includes single phase power that is converted to 3-phase via an add-a-phase converter (which is needed to run the 5 horsepower pumps). The back-up generator is also single phase, therefore the phase converter is required to



operate this station from the grid or from the generator. The proposed project will include running 3-phase power to the facility and modifying the generator to 3-phase (or full generator replacement if necessary).

The proposed improvements will allow removal of the phase converter, thereby increasing the reliability of the station and upgrading the facility to current standards, and thus reducing risk of station failure.

Funding Sources		
Year	Wastewater Fund	Total
2017	482,540	482,540
Total	\$482,540	\$482,540

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2017	62,940	419,600	482,540
Total	\$62,940	\$419,600	\$482,540

Extension and Oversizing Projects

Department:

Water & Power

Division:

Wastewater

Project Manager:

Melissa Morin

Phone Number:

970.962.3709

Email:

Melissa.Morin@cityofloveland.org

Project Category:

Construction

Project Number:

N/A

Duration:

2017-2026

**Total Project
Cost:
\$985,450**

About the Project

As development on the fringes of the City occurs, private developers design and install wastewater infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve wastewater needs above and beyond that which is related to the proposed development, the Utility may require a larger pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program. Future anticipated wastewater main alignment and sizes have been planned for in the Water/Wastewater Master Plan.



This helps to reduce the costs and community impact to meet anticipated future capacity needs.

Funding Sources		
Year	System Impact Fee	Total
2017	78,680	78,680
2018	82,450	82,450
2019	85,910	85,910
2020	89,870	89,870
2021	94,630	94,630
2022	99,640	99,640
2023	104,930	104,930
2024	110,490	110,490
2025	116,340	116,340
2026	122,510	122,510
Total	\$985,450	\$985,450

Project Cost Estimates by Year		
Year	Construction	Total
2017	78,680	78,680
2018	82,450	82,450
2019	85,910	85,910
2020	89,870	89,870
2021	94,630	94,630
2022	99,640	99,640
2023	104,930	104,930
2024	110,490	110,490
2025	116,340	116,340
2026	122,510	122,510
Total	\$985,450	\$985,450

WWTP Final Clarifier #4

Department:

Water & Power

Division:

Wastewater

Project Manager:

Brian Gandy

Phone Number:

970.962.3760

Email:

Brian.Gandy@cityofloveland.org

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2021-2022

**Total Project Cost:
\$7,938,140**

About the Project

This project will include construction of a fourth Final Clarifier (90' dia., 16' sidewater depth).

This additional final clarifier capacity will be required to meet population growth (i.e. increased hydraulic and solids loading), and to provide needed redundancy to meet State of Colorado Design

Criteria. This expansion will be required when plant flows regularly exceed 9 millions gallons per day (MGD), which is dependent on population growth and customer usage (current flowrate is approximately 6.5 MGD). This project would effectively increase the plant hydraulic rating from 10 MGD to 12 MGD.



Funding Sources			
Year	Wastewater Fund	System Impact Fee	Total
2021	126,172	504,688	630,860
2022	1,461,456	5,845,824	7,307,280
Total	\$1,587,628	\$6,350,512	\$7,938,140

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2021	630,860	-	630,860
2022	664,300	6,642,980	7,307,280
Total	\$1,295,160	\$6,642,980	\$7,938,140

WWTP Primary Clarifier #3 Tricking Filter

Department:

Water & Power

Division:

Wastewater

Project Manager:

Brian Gandy

Phone Number:

970.962.3760

Email:

Brian.Gandy@cityofloveland.org

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2025-2026

**Total Project Cost:
\$5,855,770**

About the Project

This project is for the demolition of the existing trickling filter basins and construction of a third primary clarifier to increase the capacity of the primary treatment system to 12 million gallons per day (MGD). The primary clarifier will be constructed in the area now occupied by the decommissioned trickling filters.



The demolition of the existing trickling filter makes room for the new Primary Clarifier. The primary treatment capacity increase will be required to accommodate future growth and to re-rate the plant to 12 MGD.

Funding Sources			
Year	Wastewater Fund	System Impact Fee	Total
2025	116,343	349,028	465,370
2026	1,347,600	4,042,800	5,390,400
Total	\$1,463,943	\$4,391,828	\$5,855,770

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2025	465,370	-	465,370
2026	490,040	4,900,360	5,390,400
Total	\$955,410	\$4,900,360	\$5,855,770

WWTP Digested Sludge Dewatering

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2025-2026

**Total Project
Cost:
\$18,152,860**

About the Project

This project will be built in the area of the Wasting Activated Sludge thickening building and will incorporate centrifuges or related technology for dewatering and solids cake loading into biosolids hauling trucks.

This project is recommended based on the 2007 Solids Management Study and will

provide on-site dewatering capability to reduce the volume of digested biosolids hauled off-site and reduce dependence on liquid waste hauling. This project is dependent on the future cost of sludge hauling and may or may not become an economically feasible project.



Funding Sources			
Year	Wastewater Fund	System Impact Fee	Total
2025	865,590	577,060	1,442,650
2026	10,026,126	6,684,084	16,710,210
Total	\$10,891,716	\$7,261,144	\$18,152,860

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2025	1,442,650	-	1,442,650
2026	1,519,110	15,191,100	16,710,210
Total	\$2,961,760	\$15,191,100	\$18,152,860

WWTP New Laboratory Building

Department:

Water & Power

Division:

Wastewater

Project Manager:

Brian Gandy

Phone Number:

970.962.3760

Email:

*Brian.Gandy@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2017-2018

**Total Project
Cost:
\$3,942,570**

About the Project

This project consists of a new water quality lab building for water and wastewater regulatory and non-regulatory laboratory analysis. The Atomic Absorption (AA) is 8 or more years old and would need to be replaced and updated, as part of a new water quality Lab.



Primary reasons for the need for a new lab include safety issues with lack of egress in areas with explosive gases, lack of adequate space to perform analysis, inability to separate areas that need to be utilized for sterile analyses, incubators and ovens with lack of adequate ventilation causing health issues, and corrosive environment with lack of adequate ventilation which creates safety issues. Corrosion issues also lessen the lifespan of instrumentation including AA instrument used for metals analysis, Hach spectrophotometers, balances, incubators, and ovens. This would allow the water quality lab to meet stricter mandatory standards and perform additional metals analysis, in-house with less staff time.

Funding Sources			
Year	Wastewater Fund	System Impact Fee	Total
2017	157,350	157,350	314,700
2018	1,813,935	1,813,935	3,627,870
Total	\$1,971,285	\$1,971,285	\$3,942,570

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2017	314,700	-	314,700
2018	329,810	3,298,060	3,627,870
Total	\$644,510	\$3,298,060	\$3,942,570

WWTP Upgrade Programmable Logic Controllers

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

Tom.Greene@cityofloveland.org

Project Category:

Engineering / Construction

Project Number:

N/A

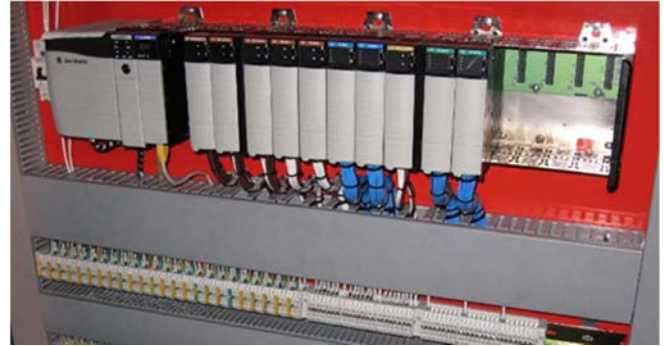
Duration:

2019

**Total Project
Cost:
\$315,020**

About the Project

Replacement of all existing Allen Bradley SLC 500 PLCs at the Wastewater Treatment Plant (WWTP) to the new platform Allen Bradley ControlLogix PLC controllers. There are 7 processors that need to be upgraded at the



WWTP. This project will also include programming and integration for the transition from RSLogix 500 to RSLogix 5000 and the replacement of existing SLC level I/O.

These processors control all automation, alarms, data acquisition, and control for the WWTP SCADA systems. The SLC 500 platform has been around for over 20 years and Allen Bradley is going to silver series the entire line in the next few years which means that parts and components are going to be hard to get and at double to triple the price. This upgrade would not only give more functionality and dependability but would secure us in the future from higher prices or complete obsolete equipment. If we have PLC failures, we run the risk of violating the permits at both plants.

Funding Sources		
Year	Wastewater Fund	Total
2019	315,020	315,020
Total	\$315,020	\$315,020

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2019	28,640	286,380	315,020
Total	\$28,640	\$286,380	\$315,020

WWTP Replace Aeration List Station MCC

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tom Greene

Phone Number:

970.962.3706

Email:

*Tom.Greene@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2018

**Total Project
Cost:
\$483,710**

About the Project

This project will replace and upgrade MCC-6 (Motor Control Center) at the Wastewater Treatment Plant (WWTP) which feeds power to the Aeration Lift Pump VFDs. The replacement will include staging, a temporary generator, and possibly bypass pumping during construction as the pump station must remain in operation at all times to keep from violating the WWTP



discharge permit. The new MCC will contain new VFDs which will need to be programmed and implemented into PLC-4. This will require an integrator to modify the logic for the PLC and new MCC to communicate.

MCC-6 is over 25 years old and parts have become obsolete. If there is a failure, parts will be hard to find and cost a premium. This MCC is critical in preventing violations with the discharge permit as it maintains the aeration lift pumps operations. If these pumps were to go down the plant would not be able to operate and a violation would occur.

Funding Sources		
Year	Wastewater Fund	Total
2018	483,710	483,710
Total	\$483,710	\$483,710

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2018	43,970	439,740	483,710
Total	\$43,970	\$439,740	\$483,710

WWTP Interceptor Junction Box

Department:

Water & Power

Division:

Wastewater

Project Manager:

Tanner Randall

Phone Number:

970.962.3715

Email:

Tanner.Randall@cityofloveland.org

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

2019

**Total Project
Cost:
\$1,374,620**

About the Project

The Wastewater Treatment Plant (WWTP) Interceptor Junction Box (also referred to as Manhole A) is located just north of the Headworks building at the WWTP. This is a concrete box where flows from three large diameter sewers and one forcemain come together just before



entering the headworks screening process. The box is approximately 30 years old and is subject to hydrogen sulfide gas on a continuous basis. This project will include constructing bypass structure or channel and rehabilitating the walls and gates of the existing structure.

This project is necessary to extend the life of existing infrastructure, and to add operation flexibility.

Funding Sources		
Year	Wastewater Fund	Total
2019	1,374,620	1,374,620
Total	\$1,374,620	\$1,374,620

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2019	229,100	1,145,520	1,374,620
Total	\$229,100	\$1,145,520	\$1,374,620

WWTP Expansion to 12 Million Gal- lons per Day

Department:

Water & Power

Division:

Wastewater

Project Manager:

Brian Gandy

Phone Number:

970.962.3760

Email:

*Brian.Gandy@
cityofloveland.org*

Project Category:

Engineering / Construction

Project Number:

N/A

Duration:

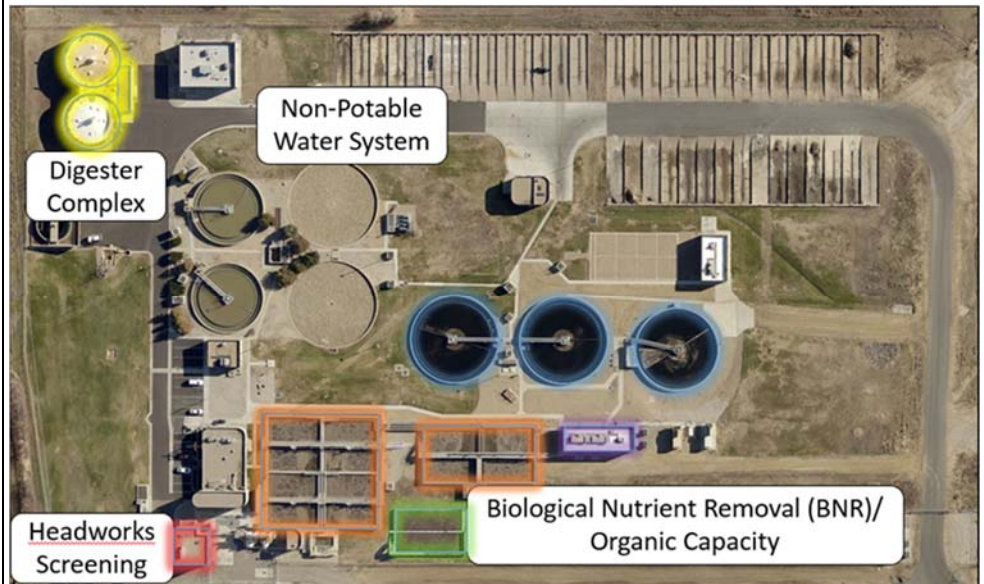
2017

**Total Project
Cost:
\$9,808,150**

About the Project

Design and construct Wastewater Treatment Plant (WWTP) improvements to bring the plant's rated hydraulic capacity, with the Colorado Department of Public Health and the Environment (CDPHE) up to 12 million gallons per day (MGD).

As growth continues flow loading to the WWTP continues to increase. Hydraulic and biological capacity must be added to the plant to meet loading demands and satisfy CDPHE requirements.



Funding Sources			
Year	Wastewater Fund	System Impact Fee	Total
2017	6,081,053	3,727,097	9,808,150
Total	\$6,081,053	\$3,727,097	\$9,808,150

Project Cost Estimates by Year			
Year	Engineering	Construction	Total
2017	891,650	8,916,500	9,808,150
Total	\$891,650	\$8,916,500	\$9,808,150

2017-2026 Raw Water Utility Capital Program

	2017	2018	2019	2020	2021	Five Year Total	2022	2023	2024	2025	2026	Ten Year Total
Revenue												
Beginning Balance	\$ 20,514,333	\$ 24,969,158	\$ 3,285,158	\$ 3,934,328	\$ 4,696,498	\$ 20,514,333	\$ 5,674,698	\$ 6,853,568	\$ 8,170,078	\$ 9,607,788	\$ 11,145,998	20,514,333
1% Transfer from Water Rates	433,060	471,670	521,080	570,780	625,680	2,622,270	686,300	722,010	760,070	800,580	843,710	6,434,940
Raw Water Devlpmt Fees/Cap Rec Srchg	402,930	434,860	449,350	473,510	521,830	2,282,480	560,480	599,140	637,790	676,450	715,100	5,471,440
Cash-in-Lieu	250,000	254,330	258,960	263,910	269,190	1,296,390	274,790	280,700	286,930	293,470	300,340	2,732,620
Hi-Use Surcharge	52,500	53,410	54,380	55,420	56,530	272,240	57,710	58,950	60,260	61,630	63,070	573,860
Native Raw Water Storage Fee Received	5,000	5,090	5,180	5,280	5,390	25,940	5,500	5,620	5,740	5,870	6,010	54,680
Interest	374,120	549,270	482,980	542,380	680,440	2,629,190	808,390	899,600	973,500	1,025,830	1,082,240	7,418,750
Water Loan Payments Received	4,050,375	-	-	-	-	4,050,375	-	-	-	-	-	4,050,375
External Loan	-	9,200,000				9,200,000						9,200,000
External Loan Payment			(550,000)	(550,000)	(550,000)	(1,650,000)	(550,000)	(550,000)	(550,000)	(550,000)	(550,000)	(4,400,000)
Total Revenue	\$ 26,082,318	\$ 35,937,788	\$ 4,507,088	\$ 5,295,608	\$ 6,305,558	\$ 41,243,218	\$ 7,517,868	\$ 8,869,588	\$ 10,344,368	\$ 11,921,618	\$ 13,606,468	\$ 52,050,998
Expense												
Bricks & Mortar												
Windy Gap Firming Project (Chimney Hollow - 7,000 acre feet)	483,760	32,102,950	-	-	-	32,586,710	-	-	-	-	-	32,586,710
Colorado Big Thompson (CBT) Water Purchases	524,500	549,680	572,760	599,110	630,860	2,876,910	664,300	699,510	736,580	775,620	816,730	6,569,650
Future Water Court Transfer Actions	104,900	-	-	-	-	104,900	-	-	-	-	-	104,900
Subtotal Bricks & Mortar	\$ 1,113,160	\$ 32,652,630	\$ 572,760	\$ 599,110	\$ 630,860	\$ 35,568,520	\$ 664,300	\$ 699,510	\$ 736,580	\$ 775,620	\$ 816,730	\$ 39,261,260
Total	\$ 1,113,160	\$ 32,652,630	\$ 572,760	\$ 599,110	\$ 630,860	\$ 35,568,520	\$ 664,300	\$ 699,510	\$ 736,580	\$ 775,620	\$ 816,730	\$ 39,261,260
Reserve for Future Capital Projects	\$ 24,969,158	\$ 3,285,158	\$ 3,934,328	\$ 4,696,498	\$ 5,674,698	\$ 5,674,698	\$ 6,853,568	\$ 8,170,078	\$ 9,607,788	\$ 11,145,998	\$ 12,789,738	\$ 12,789,738

**Windy Gap Firing Project
(Chimney Hollow—7,000 acre
feet)**

Department:

Water & Power

Division:

Raw Water

Project Manager:

Larry Howard

Phone Number:

970.962.3703

Email:

*Larry.Howard@
cityofloveland.org*

Project Category:

Planning

Project Code:

W038AA

Duration:

2017- 2018

**Total Project
Cost:
\$32,586,710**

About the Project

Loveland has been involved with the Windy Gap Project as an original participant since the project's inception in the 1960's. The city's 40 units in the original Windy Gap Project, when paired with storage as planned in the Windy Gap Firing Project will provide Loveland with over 4,000 acre feet of firm yield, or approximately 14% of the city's projected need for 30,000 acre feet of firm yield. The Windy Gap Firing Project as currently envisioned will provide a total of 90,000 acre feet of storage to hold water developed in the original Windy Gap Project. Loveland's current subscription in the project is for 7,000 acre feet of storage space. The state's 401 certification was issued recently, and on April 13, 2016, Governor John Hickenlooper formally endorsed the project and directed his staff to work with the U.S. Army Corps of Engineers in the agency's issuance of a Section 404 Permit, the final federal regulatory step for the project. Following issuance of the 404 permit, the city can look forward moving ahead to engineering design, construction, and bringing online this vital project. Current projections are that first fill may occur by 2021.



Funding Sources		
Year	Raw Water Fund	Total
2017	483,760	483,760
2018	32,102,950	32,102,950
Total	\$32,586,710	\$32,586,710

Project Cost Estimates by Year		
Year	Planning	Total
2017	483,760	483,760
2018	32,102,950	32,102,950
Total	\$32,586,710	\$32,586,710

Colorado Big Thompson (CBT) Water Purchases

Department:

Water & Power

Division:

Raw Water

Project Manager:

Larry Howard

Phone Number:

970.962.3703

Email:

Larry.Howard@cityofloveland.org

Project Category:

Planning

Project Code:

W1014A

Duration:

2017-2026

**Total Project
Cost:
\$6,569,650**

About the Project

Colorado Big Thompson (CBT) Water purchases are one of the identified ways in the City's Raw Water Master Plan to acquire additional water for the city. The city was successful in late 2011 and early 2012 in purchasing a relatively large amount of CBT water at a reasonable price. This project is to plan for funds to allow flexibility and responsiveness to consider and execute purchases of CBT water should desirable opportunities occur. Staff actively monitors the markets and negotiates with potential sellers.



Funding Sources		
Year	Raw Water Fund	Total
2017	524,500	524,500
2018	549,680	549,680
2019	572,760	572,760
2020	599,110	599,110
2021	630,860	630,860
2022	664,300	664,300
2023	699,510	699,510
2024	736,580	736,580
2025	775,620	775,620
2026	816,730	816,730
Total	\$6,569,650	\$6,569,650

Project Cost Estimates by Year		
Year	Planning	Total
2017	524,500	524,500
2018	549,680	549,680
2019	572,760	572,760
2020	599,110	599,110
2021	630,860	630,860
2022	664,300	664,300
2023	699,510	699,510
2024	736,580	736,580
2025	775,620	775,620
2026	816,730	816,730
Total	\$6,569,650	\$6,569,650