

**LOVELAND HISTORIC PRESERVATION COMMISSION
MEETING AGENDA
MONDAY, April 18, 2016 6:00 PM
CITY COUNCIL CHAMBERS
500 E. THIRD STREET**

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6:00 PM

I.	CALL TO ORDER	
II.	PLEDGE OF ALLEGIANCE	
III.	ROLL CALL	
IV.	APPROVAL OF THE AGENDA	
V.	APPROVAL OF PREVIOUS MEETING MINUTES	
VI.	REPORTS	6:05-6:15
a.	Citizen Reports	
	<i>This agenda item provides an opportunity for citizens to address the Commission on matters not on the consent or regular agendas.</i>	
b.	Council Update (John Fogle)	
c.	Staff Update (Nikki Garshelis)	
VII.	REGULAR AGENDA	
1.	Mark Rodman, Preservation Services Manager, History Colorado	6:15-6:30
2.	New Staff	6:30-6:45
	• Brett Limbaugh, Director of Development Services	
	• Phil Kleisler, Planner II, Community & Strategic Planning	
3.	Pulliam Building (Commission Chair Patterson)	6:45-6:55
4.	Outreach	6:55-7:15
	• Student Project (Commissioner Kersley)	
	• Tour de Pants/Historic Preservation Month (Nikki Garshelis)	
	• Walking Tour brochure (Commissioner Askeland)	
	• Historic District Plaque Location (Nikki Garshelis)	
5.	Set Next Meeting's Agenda/Identify Action Items	7:15-7:20
VIII.	COMMISSIONER COMMENTS	7:20-7:30
	<i>This agenda item provides an opportunity for Commissioners to speak on matters not on the regular agenda.</i>	
VIII.	ADJOURN	

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **March 21, 2016**

5 A meeting of the Loveland Historic Preservation Commission was held Monday, March 21, 2016 at 6:00 P.M.
6 in the City Council Chambers in the Civic Center at 500 East Third Street, Loveland, CO. Historic Preservation
7 Commissioners in attendance were: Zachary Askeland, Stacee Kersley, David Berglund, Jim Cox, Jon-Mark
8 Patterson, Amanda Nash, Paula Sutton and Chris Wertheim. Councilor John Fogle, Assistant City Manager
9 Rod Wensing, Mike Scholl of the Economic Development Department and Nikki Garshelis of Development
10 Services were also present.

11 **CALL TO ORDER**

12 *Commission Chair Kersley called the meeting to order at 6:03 p.m.*

13 **APPROVAL OF THE AGENDA**

14 *Commissioner Berglund made a motion to approve the agenda. The motion was seconded by Commissioner
15 Nash and it passed unanimously.*

16 **APPROVAL OF THE MINUTES**

17 *Commission Co-chair Patterson made a motion to approve the minutes from the February meeting, the
18 motion was seconded by Commissioner Nash and it passed unanimously.*

19 **CITIZEN REPORTS**

20 None

21 **CITY COUNCIL UPDATE**

22 Councilor Fogle answered questions about the 3rd Street Catalyst project.

23 **STAFF UPDATE**

24 *Nikki Garshelis gave an update of the First National Bank project, the new Development Services Director
25 and the new Development Center.*

26 **CONSIDERATION OF NEW BUSINESS**

27 **3RD STREET CATALYST PROJECT**

28 *Mike Scholl, Economic Development Department Manager, reported on the progress of the project planned for
29 the property from 3rd Street south to 1st Street between Lincoln and Cleveland Avenues. A luxury movie theater,
30 parking garage, condos, apartments and retail spaces are planned for the development. The developer, Brinkman,
31 will be submitting a more detailed proposal soon, he said. Council will consider the development's terms of
32 agreement at their August 19th meeting, he reported. Site planning will advance in the Fall and Winter of 2016
33 and construction should begin the first quarter of 2017. He explained that abatement and demolition is scheduled
34 between April and July and the HPC reviewers will be asked to approve the demolitions in the next few weeks.
35 Demolition companies will be advised to salvage as much as possible, he added. Commissioners asked for pictures
36 to be taken for historical purposes. Mike presented a video from a drone flying over the area recently. The trees
37 have been removed and placed in the Big Thompson River to mitigate flood damage. There will be several public
38 outreach events so citizens can participate in the development process.*

50 **CHAIR AND VICE CHAIR POSITIONS**

51 *Commission Chair Kersley* introduced the process of voting for the Chair and Co-Chair of the HPC. The
52 Commissioners discussed the election process for the chair and vice chair positions. There was a discussion
53 of time commitment, length of terms and commissioner's interest in serving.

54
55 *Commissioner Nash made the motion to nominate Jon-Mark Patterson as the new Chair of the HPC,*
56 *Commission Chair Kersley seconded the motion and it passed unanimously.*

57
58 *Commissioner Nash nominated Commissioner Wertheim as the new Co-Chair of the HPC, it was*
59 *seconded by Commission Chair Kersley and it passed unanimously.*

60
61 **OUTREACH**

62
63
64 • **Student Art Project:** *Commission Chair Kersley* reported that she and Commissioner Askeland,
65 Commissioners Wertheim and Nash participated in the student field trip. Commissioner Askeland
66 was very valuable in providing historical and architectural information, she said. The group began
67 at the McCreery House, walked down 4th Street to the Feed & Grain. Felicia Harmon gave a tour
68 of the building and then the students toured ArtSpace and had lunch, she reported. The bus took
69 the group to the Milner House for an additional tour. Approximate 8 to 10 students will be
70 submitting work for the Past Forward project. There was a discussion to ask NOVO Restoration
71 to sponsor the breakfast on May 7th. Commissioner Wertheim will ask them.

72
73 • **Tour de Pants:** *Nikki Garshelis* reported that the coordination of the event is on schedule. She
74 will be assigning duties for the day of the event at the next meeting, she said. She presented the
75 budget of \$3,000 with \$1,000 coming from the Economic Development Department.

76
77 • **Walking Tour brochure, Online walking Tour:** *Commissioner Sutton* reported about an online
78 app that is free. She will look into how it is acquired and set up to determine if it is something
79 that the HPC can utilize. The Scavenger hunt postcard is another item that the HPC could produce,
80 she added. There was a discussion about other ways to connect with the public.

81
82 • **Historic District Plaque Location:** *Nikki Garshelis* presented some areas downtown where the
83 National Historic District plaques could be located. There was a discussion and the HPC discussed
84 that while the outer boundaries would be a good idea, a central location would allow for more
85 people to see it. Councilor Fogle suggested asking the LDP/DDA to partner in purchasing an
86 additional plaque. Nikki will contact Jacque Wedding Scott to see if this is a possibility.

87
88 **NEXT MEETING AGENDA ITEMS**

89
90 1. Mark Rodman, Preservation Services Manager, History Colorado
91 2. Tour de Pants event planning/Historic Preservation Month
92 3. Student Project Update
93 4. Walking Tour brochure/app

94
95 **Meeting adjourned at 8:18p.m.**



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STAFF UPDATE

Meeting Date: April 18, 2016
To: Loveland Historic Preservation Commission
From: Nikki Garshelis, Development Services

Format: If a more in-depth discussion or extensive questions on a specific item is desired, staff requests that the HPC Chair establish if it is the Commission's consensus to have a longer discussion. Staff will be happy to answer questions on any item with individual commissioners after the meeting. *If the staff update indicates that staff will be pursuing a particular course of action, no comment from the Commission indicates that the Historic Preservation Commission is supportive of that course of action.*

Staff Update Items:



Desk Chair (First National Bank Building): Commissioners Cox and Kersley, City Staff Nikki Garshelis and National and State Register Historian, Heather Peterson from History Colorado, met on April 4th with First National Bank (Desk Chair) property owner, Doug Erion, his staff and architect Walt Gantt, of Kenney Lee Architecture Group, to discuss the addition to the west side of the building. The owner is concerned about the City's Traffic Division staff suggestion of a revocable permit for the addition.

The Erion team has decided to keep the addition as a separate project so they can continue their renovation on schedule without being delayed by the addition's permitting matter. Tours are being offered of the facility through May for the public. Sign up via email at info@deskchairworkspace.com or call 970.462.9464.

Dark Heart Coffee Bar: The business is no longer moving ahead with their 5th Street location due to electrical issues. They have identified another location downtown at 419 Jefferson and have met with City Staff for a Concept Review of their plans.



Certified Local Government (CLG) Program: Woodland Park was approved on April 7, 2016 by the National Park Service as Colorado's newest CLG. In 1891, after becoming established as a resort town and business center for the surrounding area, Woodland Park was incorporated. Woodland Park's primary business was saw milling. Logs were cut and sold for railroad ties and braces used for the gold mines of Cripple Creek and Victor. Woodland Park is approximately 17 miles northwest of Colorado Springs with a population of approximately 8,000 residents. Tourism continues to fuel the economy.



Elks Lodge Update: Elks have asked for an extension to their façade grant agreement (expired April 1, 2016). Staff is working with Debbie Davis and the LDP/DDA to extend it into June 2016.

Commissioner Terms Expiring-Need to reapply:

1. Commissioner Berglund 6/30/16
2. Commissioner Cox 6/30/16

High School Student Term: Commissioner Askeland may choose to continue during summer months.

ORDINANCE AMENDING SECTION 2.60.130 OF THE LOVELAND MUNICIPAL CODE PERTAINING TO THE HISTORIC PRESERVATION COMMISSION

One member shall be a high school student residing within the city who shall be under the age of twenty-one at the time of appointment and whose term of office shall be for one year coinciding with the school year and the summer months immediately subsequent (after) to such school year; provided that such member shall be excused from meeting attendance during school breaks.

Monthly Historic Reviewer Schedule:

Monthly Reviewers for Demolitions/Alterations			
Date	Reviewer 1	Reviewer 2	Alternate
Jan-16	Stacee	Chris	David
Feb-16	David	Paula	Jim
Mar-16	Jim	Zach	Jon
Apr-16	Jon	Chris	Amanda
May-16	Amanda	Stacee	Paula
Jun-16	Paula	Jim	Zach
Jul-16	Zach	David	Jon
Aug-16	Jon	Amanda	Paula
Sep-16	Paula	Jim	Chris
Oct-16	Chris	Amanda	Stacee
Nov-16	Stacee	Zach	David
Dec-16	David	Paula	Jim