

**CITY OF LOVELAND, COLORADO  
MEETING NOTICE**

**WHO: LOVELAND POLICE CITIZEN ADVISORY BOARD**

**WHERE: LOVELAND POLICE DEPARTMENT POLICE TRAINING ROOM @ 5:30  
810 E. 10<sup>TH</sup> STREET**

**WHEN: MONDAY, APRIL 4, 2016**

**WHY: AGENDA AS FOLLOWS**

- 1. City Manager – Bill Cahill**
- 2. City Council Report – Councilor Hugh McKean**
- 3. Chief Tim Brown**
- 4. Other reports and discussion**

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POLICE CITIZEN ADVISORY BOARD  
MARCH 7, 2016  
LPD TRAINING ROOM

Present: Chairperson Pat Kistler; Bev Cardarelli, Erin Frisch, Ed Gassman, Dennis Soucek and John Tindall. Interim Chief Tim Brown; Officer Lisa Rakow; Dana Rieck – Loveland Daily Reporter Herald and Elizabeth Markham. Absent board members: Tony Adams, Dick Hunsaker and Mark Kirkpatrick as well as Councilor Hugh McKean.

Chairperson Pat Kistler called the meeting to order at 5:45 PM. A motion was made and seconded by Dennis Soucek and Bev Cardarelli respectively to approve the minutes as is.

Chairperson Kistler introduced Officer Lisa Rakow who presented the program.

Officer Lisa Rakow presented the program on the “normal” 40 hour work week of a police officer. Officer Rakow introduced herself stating that she started about 23 years ago with the Loveland Police Department... the same time as Chief Brown. She is a Field Training Officer, Mounted Patrol Officer, on the Peer Support Team and a liaison with the Loveland Senior Police Volunteers. Officer Rakow started her presentation stating that a 40 hour work week for a police officer usually extends to about 50 hours a week, depending on their assignment and if they have specialized units outside of their normal duties; i.e. K-9, Street Crimes Unit, Mounted Patrol, Crime Prevention Officer, School Resource Officers etc.; meetings and trainings are also included in the “after” 40 hours work week. There are times when swing shift and night shift will extend their work hours due to the need to finish reports, finish up an arrest, etc. The core of the police agency is the Patrol Unit. Officer Rakow stated that prior to each shift – day, swings and nights – there is a briefing for the officers. Sometimes the officers forego the briefings because of the calls for service. There are times when the K-9 officer has to cover a district as well as the Street Crimes Unit Officers due to the extensive call load. Officer Rakow indicated she recently went through a three week supervisory training and has utmost respect for the sergeants within the department. **One of the board members asked Officer Rakow if there is burnout within the patrol section.** Officer Rakow stated that there is some but officers take care of each other. Officer Rakow stated that sworn staff has had to have training when working with individuals who have mental health issues; something that has been needed for quite some time. Officer Rakow stated that she hopes that Loveland will become a pro-active agency once again. **Chief Brown stated that we are just finishing up the shift bid for the next six months and all shifts are pretty much equal for staffing, although the Street Crimes Unit, which consists of one sergeant and two officers, is not counted in the shift bid. The K-9 Unit is also not included in the shift bid. Chief Brown stated that there is approximately a 2 – 4 hour block where calls are elevated during the day as well as the night shift, which could require officers to stay over their actual shift to cover the calls. One PCAB member stated he would like to see what the population to police officers is starting from 1985 to present. He stated once he had that information he would do a graph to prepare and show to City Council. He also stated that with added population comes added documentation and policing becomes more complicated.**

Chairperson Pat Kistler would like to invite City Council to attend a PCAB meeting (possibly May 2016) so they could present the actual statics as to where LPD is now and where we should be.

Chairperson Pat Kistler thanked Officer Rakow for coming to the meeting and appreciated what she had to offer on the “normal” work day of an officer.

### CHIEF’S NEWS

- ❖ Chief Brown stated that the application process for the chief’s position has closed. Approximately 75 applications were received. The consultant will narrow the applicants down to approximately 12 – 15, who will then have written questions to answer and then those will be narrowed down to 6 – 8. March 31<sup>st</sup> from 1 – 5 will be open for staff and community to listen to the candidates. April 1 will be final interview process for the candidates.
- ❖ Chief Brown stated that the police department has to continue working on funding for the three new officers that we were approved to hire. He reassured members that the positions were not in jeopardy nor were anybody else’s positions; merely that we were directed by Council to find the money to support the officers within the existing Departmental Budget as much as possible.
- ❖ Chief Brown spoke of the [Blue Light Program](#) that Home Depot and Ace Hardware are promoting in honor of support for police officers. This year in Colorado alone 3 officers have died in the line of duty. Too many officers across the nation have died and this is unacceptable.

### PCAB MEMBER NOTES

John Tindall brought to the Board his proposed Outstanding Officer of the Quarter “Above and Beyond” award. This will be discussed more at the next meeting as time was running out.

With there being no further business a motion was made and seconded respectively by John Tindall and Erin Frisch to adjourn the meeting. All approved. Meeting adjourned at 7:00 pm.

**MINUTES SUBMITTED BY:**

**ELIZABETH MARKHAM**