

**Communication Technology Commission
Regular Meeting
October 25, 2010 Meeting
City of Loveland, City Manager's Conference Room**

COMMITTEE MEMBERS PRESENT:

Glen Phelps, Carrie STroder, Al Kogler, Rich Bilancia, Deb Elliott, Carson Hamlin, Jason Bellingham.

STAFF & LIAISONS PRESENT:

Ed Roth, Kent Solt.

CALL TO ORDER:

Glen Phelps called the meeting called to order at 5:30 PM.

APPROVAL OF MINUTES:

Glen asked if there were any changes to the April 2010 minutes. Al Kogler stated he did attend the meeting in April but was not included on the Committee Members Present. **A motion was made and seconded to approve the minutes as amended. Motion passed 7-0.**

REGULAR AGENDA:

Web Project

Ed Roth mentioned that the City sent out a Request for Proposal (RFP) for web designers. He stated that it closes next week and explained the process after closing. Discussion ensued on potential vendors. And a further discussion ensued regarding the language used in the RFP and how it was written. Ed highlighted specific details within the RFP and stated that he will keep the commission informed as to the status of this project.

Interest was made by the members to be included in the process. After further discussion Deb, Jason, Glen and Rich requested to be a part of the demos of the finalists. Ed will make sure that they are invited to the demonstrations after he has them scheduled.

A brief discussion regarding where the website should be hosted continued.

COUNCIL REPORT:

Kent Solt gave a brief update on the search for a new City Manager. He stated that Council is scheduled for video conferencing hosted by Fort Collins. He doesn't know the exact dates yet but it's down to June, July and August. A brief discussion ensued on interviewing process.

Kent continued on the construction and capital projects that are underway. He gave brief updates on the Chilson and Library projects and a short discussion continued on all the other projects in the process including the continuous flow interchange at Madison.

Kent then mentioned the program that waived fees on home remodeling permits that ran from October to December was very successful and it was decided to rerun the program through the summer months.

Question was asked about the status of the street signs and train noise. Kent stated that the sign resolution did pass limiting the designs and size of the signs. The only exception recently

was the new sign out at the Outlet Mall. Since there were so many larger signs out there and the ability to see from the interstate, the larger size was needed for visibility.

Kent continued regarding the status of the train noise. He stated there have not been any changes with that issue since no funding has been found to put toward the project.

STAFF REPORT:

Ed reminded Don, Rich and Glen that their commission terms expire in June 30th. He stated if they are still interested in continuing on the commission, members are required to reapply. Ed stated that he has received one application so far but will keep everyone informed.

Ed gave an update on the video surveillance project. The project is funded mostly by the Parks & Recreation Department. Ed continued with additional details of the project.

INFORMATION SHARING:

Rich mentioned that Qwest is in the middle of an acquisition. Commission discussed the impacts to Loveland citizens with a potential of another cable provider. Further discussion ensued regarding the Comcast contract with the City.

Glen gave an update of the Boards & Commission Summit. He stated that he suggested at the summit cross-sharing information between boards and if any other commissions would be interested in that. Discussion ensued regarding the possibility of meeting with the Library Board to lend this board's expertise to them with the expansion.

ADJOURN:

Motioned was made to adjourn. Seconded, approved, and adjourned at 6:05 PM.

Minutes respectfully submitted,

Dawn Wirth

Secretary to the Board