



PARKS AND RECREATION DEPARTMENT

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LOVELAND GOLF ADVISORY BOARD

Wednesday, February 24, 2016 – 5:15 p.m.

Parks and Recreation Conference Room

NOTICE OF MEETING POSTED

Call to Order at 5:15 p.m.

Citizen Comments (By Citizens present at meeting)

Approval of 01/27/2016 Minutes

Council Liaison Report

Non Action Items – Information

Action Items - Information	
1. 2015 Year-End Financial Review	Steve Southard
2. Road Map to Growth *Self-Directed	Steve Southard
3. Project Update * Verbal at Meeting	Steve Southard
4. Denver Public Golf Expo Report *Verbal at Meeting	Steve Southard

Reports/Correspondence

5. Golf Manager Report

Board Member Comments

Next Regular Meeting Date 03/23/2016

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LOVELAND GOLF ADVISORY BOARD

MINUTES

01/27/16

Parks and Recreation Conference Room

PRESENT: Joe Lopo, Julie Nelson, Jan Wall, Robert Walkowicz, Tom O'Gorman, Jerry Weitzel, Chuck Weirauch, Jim Whitenight, Charlie Dyer, Hope Chrisman

ABSENT:

STAFF: Steve Southard, Andrea Sheldon, Elizabeth Anderson

COUNCIL: Don Overcash

CITIZENS: None

Notice of meeting posted.

Chair Robert Walkowicz called the regular meeting of the Loveland Golf Advisory Board to order Wednesday, January 27, 2016 at 5:15 pm.

Welcome

Steve Southard welcomed Councilor Don Overcash as the new liaison to the Golf Advisory Board.

Council Liaison Report

Councilor Overcash introduced himself to the Board and expressed his intent to be present at as many meetings as possible.

Citizen Comments

No citizens present

Minutes

The minutes for the 12/09/15 meeting were approved as submitted.

ACTION ITEMS

Election of Officers

Robert Walkowicz opened the floor for nominations for chair and vice chair. Nominations were solicited and closed for voting.

Action: Robert Walkowicz was elected as Chair, Julie Nelson was elected as Vice Chair.

Councilor Overcash leaves at 5:50

Review Of 2015 Accomplishments and 2016 Priorities

Steve Southard reviewed the 2015 Annual Report information included in the packet.

Robert opened the discussion for updating the 2015 accomplishments and establishing 2016 priorities.

Action: The 2015 accomplishments were approved as submitted. The 2016 priorities were unanimously approved as:

- 1. Work with Staff on 2017 Golf Fund balance projections, 2017 operation budgets, revenue projections and fee setting policies along with updating 2017 – 2022 capital improvement projects schedule.*

2. *Work with Staff in continuing a Family Golf Initiative and New Golfer Initiative for the Loveland Golf courses; continue to utilize ownership of all Cattail Creek golf course operations and mini-course and SNAG equipment to build new golfer base and transition golfers to other options; continue transition of Cattail Creek into a more diverse “learning center;” continue investigate possibilities to expand family friendly initiative to other two golf courses.*
3. *Work with staff to continue to develop and provide innovative and appealing driving range facilities that serve as a fun entry way into the sport. Work with staff to develop “self-directed learning” opportunities utilizing the driving range and practice areas.*
4. *Work with staff to align new City operated pro shop business practices at The Olde Course at Loveland with existing operations at Mariana Butte and Cattail Creek and with Golf Division goals.*

Annual Boards and Commissions Summit

Robert reviewed the Boards and Commission Summit information included in the packet.

Jim Whitenight and Julie Nelson volunteered to attend; Chuck Weirauch volunteered to be the alternate.

NON-ACTION/INFORMATION ITEMS

GAB Calendar

Andrea Sheldon reviewed the packet information. The 2017 City budget schedule has not been set yet, however the Board will most likely begin 2017 budget planning sessions in March. Board members need to be prepared to propose any new fees, programs, budget line items, etc. at a very early stage of the season. The 2017 budget will be offered for final G.A.B. recommendation during the May or June 2016 meeting.

Denver Public Golf Expo

Andrea reviewed the information in the packet regarding the upcoming Denver Public Golf Expo. Winston Howe will be looking for volunteers willing to help man the booth over the weekend. Board members can contact Winston via email or phone

REPORTS/CORRESPONDENCE

Golf Operations Report

The transfer of The Olde Course at Loveland's liquor license permit has been applied for by the new food and beverage vendor. Work has started to obtain a license for Cattail Creek. The replacement of #16 bridge at Mariana Butte is proceeding and scheduled to be completed by 02/23/2016. Renovation of the pro shop at The Olde Course is progressing.

Board Member Comments

Jim Whitenight: New golf carts for the courses? Steve yes should be delivered in February

Jerry Weitzel: Feels changes at The Olde Course are proceeding smoothly.

Jan Wall: Publicize changes coming at The Olde Course in food and beverage and pro shop operations

Julie Nelson: Will incoming subdivision on holes 5 & 10 at Mariana Butte impact the golf course? Steve: it will be different, but will try to mitigate effects.

Charlie Dyer: OCAL clubhouse on west side between the building and the putting green is in disrepair and needs maintenance. Will not be in attendance at February meeting.

Hope Chrisman: Use utility bill insert to publicize changes at The Olde Course at Loveland. The food and service at The Wapiti has been subpar as of late; has heard comments from many unhappy patrons. Steve encouraged Hope to have patron contact the owners.

There being no further business, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,
Andrea Sheldon

2015 Golf Fund - COURSE BREAKDOWN

Expenses and Revenues

AREA OF EXPENSE	The Olde Course			Cattail			Mariana			2013 TOTAL	2014 TOTAL	2015 TOTAL
	2013	2014	2015	2013	2014	2015	2013	2014	2015			
CLUBHOUSE *10 *12 OCAL	\$89,369	\$79,942	\$ 181,924.88	\$52,575	\$179,676	\$188,257	\$419,636	\$392,292	\$412,193	\$561,580	\$651,910	\$782,375
MAINTENANCE *1	\$646,534	\$621,880	\$630,883	\$114,094	\$109,743	\$111,324	\$845,383	\$797,555	\$735,730	\$1,606,011	\$1,529,178	\$1,477,937
ADMINISTRATION *2	\$235,232	\$249,900	\$256,870	\$117,616	\$124,950	\$128,435	\$235,232	\$249,900	\$256,870	\$588,080	\$624,751	\$642,175
SUPPORT FUNCTIONS *4	0	\$0	\$ -	0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0
PLAY AND TEE MANAGERS *8	\$40,199	\$40,199	\$54,155	0	\$0	\$0	\$49,132	\$49,132	\$55,919	\$89,331	\$89,330	\$110,074
DEBT	0	\$0	\$ -	0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATIONAL EXPENDITURES	\$1,011,334	\$991,921	\$1,123,833	\$284,285	\$414,370	\$428,016	\$1,549,383	\$1,488,879	\$1,460,712	\$2,845,002	\$2,895,169	\$3,012,561
TOTAL ALL REVENUES *3 *11	\$1,197,969	\$1,262,285	\$1,245,019	\$304,639	\$418,333	\$444,238	\$1,713,724	\$1,811,765	\$1,969,451	\$3,216,332	\$3,492,383	\$3,658,708
SUB TOTAL - INCOME	\$186,635	\$270,364	\$121,186	\$20,354	\$3,963	\$16,222	\$164,341	\$322,887	\$508,739	\$371,330	\$597,215	\$646,147
CAPITAL EQUIPMENT & IMPROVEMENTS *5 *9	\$194,132	\$134,148	\$170,476	\$0	\$0	\$0	\$160,498	\$69,745	\$119,746	\$354,630	\$203,893	\$290,222
TOTAL NET INCOME	(\$7,497)	\$136,216	(\$49,290)	\$20,354	\$3,963	\$16,222	\$3,843	\$253,141	\$388,992	\$16,700	\$393,321	\$355,925
Number of Rounds (starts)	48,239	50,152	49,341	20,893	22,472	24,392	35,465	37,798	42,140	108,833	115,311	121,807
ASSET REPLACEMENT *6	\$245,000	\$245,000	\$245,000	\$60,000	\$60,000	\$60,000	\$285,000	\$288,000	\$288,000	\$593,000	\$593,000	\$593,000

NOTES:

1- Maintenance costs for OCAL/CC have been appropriated at an 85/15 split

2- Administration costs are appropriated based on a 40/20/40 split and include 3% transfer for PILT

3- 2015 OCAL revenues reflect all 2C annual pass base revenue and 50%

of the 3 course pass revenue. MBGC reflect the other 50%. All "user fee" revenue is reflected on course where it was earned.

4- Support Function costs for 2011 were absorbed by the MBGC and OCAL mtnce budgets

5-Capital computer costs are appropriated based on a 40/15/45 split (OC, CC, MB); all other capital items are per course

6- Asset Replacement expense includes items on depreciation schedule including maint. equip., irrigation systems, buildings, and other infrastructure

Depreciation is not cash funded; it is not included as yearly expense; est \$ is based on Acctg. Yearly figures

7-Revenues do not reflect any interest earned on investments

8-Play and Tee manager expense split 45/55 by OC/MB

9- 2012 Mini-Course construction does not include parking lot

10-Cattail Creek pro shop operations taken over by City

11-Mariana Butte and Cattail Creek revenues include pro shop revenues

12-Includes 2015 negotiated independent contractor buyout; Loveland Golf Center