

AGENDA
LOVELAND CITY COUNCIL MEETING
LOVELAND URBAN RENEWAL AUTHORITY BOARD OF COMMISSIONERS
LOVELAND GID BOARD OF DIRECTORS
LOVELAND SID BOARD OF DIRECTORS
TUESDAY, OCTOBER 6, 2015
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

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"La Ciudad de Loveland está comprometida a proporcionar igualdad de oportunidades para los servicios, programas y actividades y no discriminar en base a discapacidad, raza, edad, color, origen nacional, religión, orientación sexual o género. Para más información sobre la no discriminación o para asistencia en traducción, favor contacte al Coordinador Título VI de la Ciudad al TitleSix@cityofloveland.org o al 970-962-2372. La Ciudad realizará las acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Discapacidades para americanos (ADA). Para más información sobre ADA o acomodaciones, favor contacte al Coordinador de ADA de la Ciudad en bettie.greenberg@cityofloveland.org o al 970-962-3319".

5:30 P.M. DINNER
6:30 P.M. REGULAR MEETING - City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF THE DISTINGUISHED BUDGET AWARD FOR THE 2015 BUDGET (Brent Worthington)

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit comments to no more than three minutes.

CONSENT AGENDA

1. **CITY CLERK** (presenter: Terry Andrews)
APPROVAL OF MEETING MINUTES
A Motion to Approve the City Council Meeting Minutes for the September 8 and the September 22 Study Session and the September 15 Regular Meeting.
 1. This is an administrative action to approve the City Council meeting minutes for the September 8, 2015 Study Session.
 2. This is an administrative action to approve the City Council meeting minutes for the September 15, 2015 Regular Meeting.

2. **CITY MANAGER** (presenter: Bill Cahill)
APPOINTMENT TO THE AFFORDABLE HOUSING COMMISSION
A Motion To Appoint Ranae Alaniz To The Affordable Housing Commission For A Partial Term Effective Until June 30, 2017
This is an administrative action recommending the appointment of a member to the Affordable Housing Commission.

3. **PUBLIC WORKS** (presenter: Dave Klockeman)
SUPPLEMENTAL BUDGET AND APPROPRIATION FOR SIGNAL CABINETS
A Motion To Approve And Order Published On Second Reading Ordinance #5961 Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For Traffic Signal Cabinets And Related Equipment Within The City Of Loveland
This is an administrative action. The City of Loveland (City) has received a federal grant through the Colorado Department of Transportation (CDOT) in the amount up to \$497,000 to fund traffic signal cabinets and related equipment at up to 40 locations across the City. This item consists of the second reading of an ordinance to appropriate the federal funds for the project. The project is funded from federal funds in the amount of \$497,000 and City of Loveland local match funds in the amount of \$103,315, for a total project cost of \$600,315. The City funds are included within the approved 2015 budget for the Public Works Department for Transportation Capital Projects. On September 15, 2015, City Council unanimously approved this ordinance on first reading, and approved the Intergovernmental Agreement between the City and CDOT regarding the grant.

4. **DEVELOPMENT SERVICES** (presenter: Nikki Garshelis)
SUBSTATION HISTORIC LANDMARK
A Motion To Approve And Order Published On Second Reading Ordinance #5960 Of City Council Designating As A Historic Landmark The Public Service Company Of Colorado Loveland Substation, Located At 105 E 1st Street In Loveland, Colorado
This is a legislative action requiring a public hearing to consider adopting an ordinance on second reading designating as a Historic Landmark the "Public Service Company of Colorado Loveland Substation," at 105 E 1st Street, per Section 15.56 of the Municipal Code dealing with Historic Preservation. The application is owner-initiated and staff has reviewed the benefits and obligations of historic designation with the property owner. The Historic Preservation Commission (HPC) recommends approval. On September 15, 2015, City Council unanimously approved this ordinance on first reading.

5. **DEVELOPMENT SERVICES** (presenter: Nikki Garshelis)
PUBLIC COMMENT
YOUTH REPRESENTATIVE FOR HISTORIC PRESERVATION COMMISSION
A Motion To Approve And Order Published On First Reading An Ordinance

Amending Section 2.60.130 Of The Loveland Municipal Code Pertaining To The Historic Preservation Commission

This item is a legislative action to consider approval on first reading an ordinance amending Section 2.60.130 of the Loveland Municipal Code. The Historic Preservation Commission unanimously recommends that the City Council amend the code to provide for a designated slot for a high school student representative.

**6. DEVELOPMENT SERVICES (presenter: Brian Burson)
PUBLIC COMMENT**

GREAT WESTERN 3RD SUBDIVISION REZONING

A Motion To Approve And Order Published On First Reading An Ordinance Amending Section 18.04.040 Of The Loveland Municipal Code, The Same Relating To Zoning Regulations For A Portion Of Lot 1, Block 1 Of Great Western Third Subdivision, City Of Loveland, Larimer County, Colorado

This is a quasi-judicial action. This application is to rezone a portion of Lot 1, Block 1, Great Western 3rd Subdivision. The site consists of 5.8 acres and is located along the north side of East 11th Street, between Gorom Avenue and Redwood Drive. This is directly behind JAX/Gold's Gym and west of Home Depot. The lot currently has both Industrial and Business zoning, apparently caused by previous replats that were not accompanied by the appropriate rezoning actions. The rezoning will rectify this situation, assigning I-Developing Industrial zoning to all of Lot 1. The unified zoning designation is the first step in preparing the site for pending development of a mixed-use development of uses allowed in the I zone. The existing zoning and land uses in the area are both industrial and business. The requested zoning action will result in a compatible zoning pattern and allow for appropriate development of the site. The Planning Commission recommended approval of the requested zoning action as part of their Consent Agenda on August 24, 2015.

**7. LOVELAND FIRE RESCUE AUTHORITY (presenter: Mark Miller)
PUBLIC COMMENT**

CODE AMENDMENT TO FIRE RESCUE SERVICES

A Motion To Approve And Order Published On First Reading An Ordinance Amending The City Code To Reflect That The Fire Rescue Department Services Are Provided By An Independent Governmental Entity Created By Intergovernmental Agreement Between The City And The Loveland Rural Fire Protection District And Adding The Loveland Fire Rescue Authority As An Entity Permitted To Enter Into Cooperative Agreements With The City

This is a legislative action for the revision of section 2.44.040 and 2.44.050 of the municipal code clarifying that fire rescue services are allowed to be provided by a third party entity and that the Fire Chief duties are no longer directed by the City, instead they are directed by the Loveland Fire Rescue Authority Board (a five member board comprised of two City of Loveland City Council members, the City Manager, and two Loveland Rural Fire Protection District Board members).

**8. LOVELAND FIRE RESCUE AUTHORITY (presenter: Mark Miller)
LFRA EMPLOYEE CONVERSION**

A Motion To Adopt Resolution #R-62-2015 Transferring All The City Fire And Rescue Department Personnel To The Loveland Fire Rescue Authority, Approving A Third Amendment To The Loveland Fire Rescue Authority Formation Agreement, And Approving The Execution Of Agreements And Documents Necessary To Implement The Transfer

This is an administrative item. There are several documents that need to be approved to

complete the conversion of the Loveland Fire Rescue Authority employees that represent a culmination of about nine months of work. The strategy for the conversion process has been reviewed with city council at a study session on May 26, 2015 and the documents themselves were reviewed with city council at a joint meeting held July 18, 2015. The approval of all documents is targeted for completion by October 31, 2015. The LFRA Board had set an effective date as November 1, 2015 but due to the limitations of the payroll software, the effective date has been established as January 1, 2016.

9. **LOVELAND FIRE RESCUE AUTHORITY** (presenter: Alan Krcmarik)
VOLUNTEER PENSION BENEFITS

A Motion To Adopt Resolution #R-63-2015 Authorizing An Increase In The Loveland And Rural Consolidated Volunteer Fire Department Pension Plan Effective For Monthly Payment Beginning January 1, 2016

This is an administrative action. The proposed resolution authorizes an increase in the benefits paid to vested Plan participants (or their beneficiaries) through the Loveland and Rural Consolidated Volunteer Fire Department Pension Plan (Plan), who have served the Loveland community in the capacity of volunteer firefighters. Currently, participants with at least 20 years of service as a volunteer firefighter receive \$700 per month. If the Resolution is adopted, this amount would be increased to \$750 per month. Other payments that are made to partially-vested retired volunteer firefighters and surviving beneficiaries of said firefighters, are adjusted proportionately according to the schedule attached to the resolution. Based on an independent actuarial study conducted by Gabriel Roeder Smith and Company, the Plan is sufficiently funded to cover the costs of the increased payments.

10. **PUBLIC WORKS** (presenter: Chris Carlson)
CDBG-DR FLOOD MITIGATION

A Motion To Adopt Resolution #R-64-2015 Authorizing The Mayor To Execute The Community Development Block Grant Disaster Recovery Resiliency Planning Grant Agreement (Project No. CDBG-DR P15-059) Between The City Of Loveland And The Colorado Department Of Local Affairs

This is an administrative action. The Community Development Block Grant – Disaster Recovery (CDBG-DR) Grant is intended to reimburse the City of Loveland for the cost of two planning projects related to the September 2013 flood: (1) the Highway 287 Flood Mitigation Feasibility Study, and (2) the Loveland All-Hazard Mitigation Master Plan. Acceptance of the Grant will reimburse the City for amounts up to \$125,000 for the Highway 287 Flood Mitigation Feasibility Study and up to \$167,500 for the All-Hazard Mitigation Master Plan. The total grant is for \$292,500 for the two projects.

11. **PARKS AND RECREATION** (presenter: Scott Sinn)
IGA FOR FRONT RANGE TRAIL

A Motion To Adopt Resolution #R-65-2015 Authorizing An Intergovernmental Agreement Between The City Of Loveland, The City Of Fort Collins, And Larimer County Regarding The Construction Of A Recreation Trail Connecting The Fort Collins And Loveland Trail Systems

This is an administrative action seeking approval of a motion to approve an intergovernmental agreement with Larimer County and the City of Fort Collins for the construction of the Front Range Trail, and authorize the City Manager authority to sign the contract. Grant money from Colorado Department of Transportation and Colorado Parks and Wildlife along with contributions from each of the three entities are funding the project. The City of Loveland's share of the cost is \$72,721.

12. **FINANCE** (presenter: Brent Worthington)
AUGUST 2015 FINANCIAL REPORT
 This is an information only item. The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue and health claims year to date, ending August 31, 2015.

13. **CITY MANAGER** (presenter: Alan Krcmarik)
INVESTMENT REPORT FOR AUGUST 2015
 This is an information only item. The budget projection for investment earnings for 2015 is \$1,759,080. On the portfolio's 2015 beginning balance this equates to an annual interest rate of 0.84%. Based on the monthly statement, the estimated annualized yield on the securities held by USBank was steady at 1.11%. For August, earnings of \$94,638 were posted to City funds and the year to date total is \$1,156,677. U.S. short-term Treasury interest rates rose in August; the portfolio had an unrealized loss of \$148,348 in August compared to an unrealized gain of \$13,751 in July. The end of August portfolio market value is estimated to be \$215.8 million. The total amount of the portfolio is higher compared to the beginning of the year, but is still not back to the peak amount reached before the 2013 flood, when the portfolio carried an estimated market value of \$226.3 million.

END OF CONSENT AGENDA

CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

PUBLIC COMMENT

Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.

PROCEDURAL INFORMATION

Anyone in the audience will be given time to speak to any item on the Regular Agenda before the Council acts upon it. The Mayor will call for public comment following the staff report. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

14. **FINANCE** (presenter: Brent Worthington)
PUBLIC HEARING
2016 CITY OF LOVELAND BUDGET
1. **A Motion To Approve Resolution #R-66-2015 Adopting The 2016 Schedule Of Rates, Charges, And Fees For Services Provided By The City Of Loveland, Other Than Services Provided By The Water And Power Department And The Storm Water Enterprise, And Superseding All Prior Resolutions Establishing Such Rates, Charges And Fees**
 2. **A Motion To Approve Resolution #R-67-2015 On First Reading Adopting The 2016 Schedule Of Rates, Charges, And Fees For Services Provided By The Storm Water**

Enterprise Of The City Of Loveland, Colorado And Superseding All Prior Resolutions Establishing Such Rates, Charges And Fees

3. A Motion To Approve Resolution #R-68-2015 On First Reading Adopting The 2016 Schedule Of Rates, Charges, And Fees For Services Provided By The Water And Power Department Of The City Of Loveland And Superseding All Prior Resolutions Establishing Such Rates Charges, And Fees

4. A Motion To Approve And Order Published On First Reading An Ordinance Adopting The 2015 Mill Levy For The General Fund Of The City Of Loveland, Colorado

5. A Motion To Approve And Order Published On First Reading An Ordinance Adopting The 2016 Budget For The City Of Loveland, Colorado

6. A Motion To Set The Public Hearing Of The Budget And Capital Improvement Plan To October 20, 2015 At 6:30 Or As Soon As Possible Thereafter And Direct The City Clerk To Publish Notice Of Said Hearing

7. A Motion To Approve And Order Published On First Reading An Ordinance Making An Appropriation For The Fiscal Year Beginning January 1, 2016 And Ending December 31, 2016 For The City Of Loveland, Colorado

8. A Motion To Approve And Order Published On First Reading An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 Budget For Capital And Operational Funding For Transportation Projects

These are administrative actions to adopt the fee resolutions and ordinances, except for the mill levy ordinance, to approve the 2016 Budget on First Reading. The adoption of the 2015 mill levy is a legislative action. Included are all the Fee Resolutions and Ordinances necessary to adopt and implement the 2016 Budget.

**15. FINANCE (presenter: Brent Worthington)
PUBLIC HEARING**

2016 SCHEDULE OF RATES, CHARGES & FEES AND 2016 AIRPORT BUDGET

1. A Motion To Adopt Resolution #R-69-2015 Adopting The 2016 Schedule Of Rates, Charges And Fees For The Fort Collins-Loveland Municipal Airport And Superseding All Prior Resolutions Establishing Such Rates, Charges And Fees, Effective January 1, 2016

2. A Motion To Approve And Order Published On First Reading An Ordinance Adopting The 2016 Budget For The Fort Collins-Loveland Municipal Airport

These are administrative actions. The City of Loveland provides staff support to the Airport through the Intergovernmental agreement with the City of Ft. Collins. As a part of this function the City Council approves the Airport budget, which includes the City's share of the Airport Budget.

**16. FINANCE (presenter: Brent Worthington)
LOVELAND FIRE RESCUE AUTHORITY 2016 SCHEDULE OF RATES, CHARGES & FEES; AND 2016 BUDGET**

A Motion To Approve Resolution #R-70-2015 Approving The Loveland Fire Rescue Authority 2016 Schedule Of Rates, Charges, And Fees For Services And 2016 Budget

This is an administrative action. The resolution provides for Council approval of the Loveland Fire Rescue Authority Budget and fees schedule for 2016. Council approval of the budget is required for the Authority's budget to be in effect.

ADJOURN AS CITY COUNCIL AND CONVENE AS THE BOARD OF DIRECTORS OF THE LOVELAND SPECIAL IMPROVEMENT DISTRICT #1 (SID)

17. **FINANCE** (presenter: Brent Worthington)
PUBLIC HEARING
2016 BUDGET FOR THE LOVELAND SPECIAL IMPROVEMENT DISTRICT #1 (SID)
A Motion To Approve And Order Published On First Reading An Ordinance Adopting The 2016 Budget For The Loveland Special Improvement District #1.
 This is an administrative action. The City serves as the sponsoring agency for the Special Improvement District (SID) and the ex officio Board of Directors. The SID #1 was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the district. The City does not have any legal obligation towards this debt. By State law, all special districts with a connection to the City must adopt a budget. The City of Loveland serves as staff for the District. The 2016 requested budget is \$1,060,650.

ADJOURN THE BOARD OF DIRECTORS OF THE LOVELAND SPECIAL IMPROVEMENT DISTRICT #1 (SID) AND CONVENE AS THE BOARD OF COMMISSIONERS FOR THE LOVELAND URBAN RENEWAL AUTHORITY (LURA)

18. **FINANCE** (presenter: Brent Worthington)
PUBLIC HEARING
2016 BUDGET FOR THE LOVELAND URBAN RENEWAL AUTHORITY (LURA)
A Motion To Approve And Order Published On First Reading An Ordinance Adopting The 2016 Budget For The Loveland Urban Renewal Authority.
 This is an administrative action. City Council serves as the Board of Commissioners for the Loveland Urban Renewal Authority. By State budget law, the Board must approve an annual budget for the Authority. The City of Loveland serves as staff for the District. The Authority is funded by tax increment revenues from property and sales taxes. The adoption of this budget is necessary for the downtown area due to the timing of the Downtown Development Authority (DDA) election. If the DDA mill levy increase is approved in the November election, LURA will be abolished and the budget will be amended to reverse this appropriation.

ADJOURN AS THE BOARD OF COMMISSIONERS FOR THE LOVELAND URBAN RENEWAL AUTHORITY (LURA) AND CONVENE AS THE BOARD OF DIRECTORS FOR THE LOVELAND GENERAL IMPROVEMENT DISTRICT #1 (GID)

19. **FINANCE** (presenter: Brent Worthington)
PUBLIC HEARING
2016 BUDGET FOR THE LOVELAND GENERAL IMPROVEMENT DISTRICT #1 (GID)
1. A Motion To Approve And Order Published On First Reading An Ordinance Adopting The 2015 Mill Levy For The Loveland General Improvement District #1
2. A Motion To Approve And Order Published On First Reading An Ordinance Adopting The 2016 Budget For The Loveland General Improvement District #1
 The ordinance adopting the budget is an administrative action. The ordinance adopting the mill levy is a legislative action. City Council serves as the ex-officio Board of Directors for the District. The Board must approve a budget and set the mill levy for the District. The City of Loveland serves as staff for the District.

ADJOURN AS THE BOARD OF DIRECTORS FOR THE LOVELAND GENERAL IMPROVEMENT DISTRICT #1 (GID) AND RECONVENE AS CITY COUNCIL

20. **CITY MANAGER** (presenter: Bill Cahill)
SUPPORT FOR BROADBAND BALLOT MEASURE
A Motion To Adopt Resolution #R-71-2015 In Support Of The Broadband Election Question 2c Referred For The November 3, 2015 Election That Would Restore Local

Authority And Allow Loveland To Provide, Directly Or Indirectly, Advanced Service (High Speed Internet), Cable Television Or Telecommunications Service

This is an administrative item to approve a resolution supporting the passage of ballot question 2c the broadband initiative that would allow the City to restore local autonomy and explore the issue of broadband in the Loveland community.

**21. CITY MANAGER (presenter: Bill Cahill)
SUPPORT FOR DDA ELECTION MATTERS**

A Motion To Adopt Resolution #R-72-2015 In Support Of The Loveland Downtown Development Authority Ballot Issues 5B And 5C Referred For The November 3, 2015 Election

This is an administrative item to approve a resolution supporting the passage of ballot issues 5B and 5C which increase taxes and the debt ceiling limit in the Downtown Development Authority (DDA) to support future economic development efforts and projects in the DDA.

**22. CITY MANAGER (presenter: Mike Scholl)
SOUTH CATALYST PROJECT**

- 1. Discussion of the Preliminary Project Budget**
- 2. A Motion To Issue Developer Request For Proposals (RFP) For The South Catalyst Project Consistent With The Direction Provided By Council**
- 3. Discussion of County Administrative Building Project Status**

This is an administrative item. This is a discussion on the overall budget for the South Catalyst project and secondly a motion to authorize the City Manager to issue a Request for Proposals (RFP) for a development partner for the South Catalyst project in Downtown Loveland.

BUSINESS FROM CITY COUNCIL

This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

ADJOURN

MINUTES
LOVELAND CITY COUNCIL STUDY SESSION
TUESDAY, SEPTEMBER 8, 2015
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

STUDY SESSION 6:30 P.M.

Councilors present: Mayor Gutierrez, Clark, McKean, Trenary, Fogle, Shaffer, and Taylor. City Manager, Bill Cahill was also present. Councilors Farley and Krenning were absent.

1. FINANCE

Presentation of the City Manager’s Recommended Budget for 2016

Bill Cahill, City Manager; Brent Worthington, Finance Director; and Matthew Elliott, Budget Analyst, presented to Council the 2016 Recommended Budget, including the 2016 Recommended Capital Program revenue projections and major changes to the budget. Council directed staff to make further revisions to the Recommended Budget and prepare Supplemental Appropriations for Street Improvement Projects that staff will bring to the September 15, 2015 City Council meeting for further discussion.

ADJOURNMENT

Mayor Gutierrez adjourned the September 8, 2015 Study Session at 11:33 p.m.

Respectfully Submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor

MINUTES
LOVELAND CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 15, 2015
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

CALL TO ORDER Mayor Gutierrez called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilors Gutierrez, Clark, Farley, Shaffer, Trenary, Fogle, Krenning responded. Councilor Taylor was absent. Councilor McKean arrived at 6:35 p.m.

Councilor Trenary read aloud the proclamation declaring September 2015 as suicide awareness month. Alliance for Suicide Prevention representatives, Sabrina Steel and Kayeleanne Murdock received the proclamation.

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit comments to no more than three minutes.

There were not items removed from the consent agenda. Councilor Shaffer moved to approve the Consent Agenda. The motion, seconded by Councilor Farley, carried with all councilors present voting in favor thereof.

CONSENT AGENDA

1. **CITY CLERK** (presenter: Terry Andrews)

APPROVAL OF MEETING MINUTES

A Motion to Approve the City Council Meeting Minutes for the September 1, 2015 Regular Meeting and the September 4, 2015 Special Meeting was approved.

1. This is an administrative action to approve the City Council meeting minutes for the September 1, 2015 Regular Meeting.
2. This is an administrative action to approve the City Council meeting minutes for the September 4, 2015 Special Meeting.

2. **PUBLIC WORKS** (presenter: Chris Carlson)
SUPPLEMENTAL BUDGET AND APPROPRIATION FOR FLOOD RECOVERY
A Motion To Approve And Order Published On Second Reading Ordinance #5958 Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For A Temporary Flood Administrative Technician Position And For Final Flood Reconstruction Work At The Fire Training Grounds was approved.
 This is an administrative action. The ordinance on second reading appropriates funding to continue a temporary flood recovery Administrative Technician position. This position and funding was initially approved upon second reading of an ordinance on March 4, 2014. It provided \$46,780 for a temporary position providing administrative support to the engineering teams working on flood recovery projects. This supplemental appropriation request of \$54,449 includes \$33,941 to allow the Administrative Technician position to continue through the 2015 budget cycle while still remaining within the original \$46,780 appropriation. Since flood recovery work is still ongoing, it is our intention to continue the position until April 6, 2016, which is approximately when the originally appropriated funds will have been spent. The total requested funding of \$54,449 also provides \$20,508 for the Facilities Management Division to cover final Flood reconstruction costs at the Fire Training Grounds. These funds were also included in the original Flood funding approved on March 4, 2014. On September 1, 2015, City Council unanimously approved this ordinance on first reading.
3. **WATER & POWER** (presenter: Jim Lees)
WATER AND WASTEWATER ENTERPRISE FUNDING
 1. **A Motion to Approve on Second Reading Resolution #R-55-2015 Concerning Funding for the Water Enterprise to Complete Improvements at the Water Treatment Plant and Construct More Water Storage was approved.**
 2. **A Motion to Approve on Second Reading Resolution #R-56-2015 Concerning Funding for the Wastewater Enterprise to Complete Improvements at the Wastewater Treatment Plant was approved.**
 This is an administrative action to adopt a resolution that provides funding mechanisms for the Water Enterprise through a series of rate increases and an external loan. This funding will be used to complete improvements at the Water Treatment Plant and for construction of more water storage. A second resolution provides funding mechanisms for the Wastewater Enterprise through a series of rate increases and an external loan. This funding will be used for improvements at the Wastewater Treatment Plant. These resolutions carry out the Council's direction from the July 28, 2015 Study Session, which was also the recommendation of both the LUC and Staff. Both resolutions maintain the rate tracks that Council gave their approval to that were developed from the previous cost-of-service rate study that was conducted in 2012. These rate tracks still provide sufficient funding to meet the projected needs of both the Water and Wastewater Utilities over the next ten years. On July 15, 2015, the Loveland Utilities Commission recommended approval. On September 1, 2015, City Council unanimously approved these resolutions on first reading.
4. **DEVELOPMENT SERVICES** (presenter: Nikki Garshelis)
PUBLIC COMMENT
SUBSTATION HISTORIC LANDMARK
A Motion To Approve And Order Published On First Reading An Ordinance Of City Council Designating As A Historic Landmark The Public Service Company Of Colorado Loveland Substation, Located At 105 E 1st Street In Loveland, Colorado was approved.
 This is a legislative action requiring a public hearing to consider adopting an ordinance on first reading designating as a Historic Landmark the "Public Service Company of Colorado

Loveland Substation,” at 105 E 1st Street, per Section 15.56 of the Municipal Code dealing with Historic Preservation. The application is owner-initiated and staff has reviewed the benefits and obligations of historic designation with the property owner. The Historic Preservation Commission (HPC) recommends approval.

5. **PUBLIC WORKS** (presenter: Justin Stone)
PUBLIC COMMENT

SUPPLEMENTAL BUDGET AND APPROPRIATION FOR SIGNAL CABINETS

1. **A Motion To Approve And Order Published On First Reading An Ordinance Enacting a Supplemental Budget and Appropriation to the 2015 City of Loveland Budget for Traffic Signal Cabinets and Related Equipment within the City of Loveland was approved.**

2. **A Motion to Adopt Resolution #R-59-2015 Approving an Intergovernmental Agreement between the City of Loveland, Colorado And The State Of Colorado, Acting By And Through The Colorado Department Of Transportation, To Update Traffic Equipment In The City Of Loveland was approved.**

This is an administrative action. The City of Loveland (City) has received a federal grant through the Colorado Department of Transportation (CDOT) in the amount up to \$497,000 to fund traffic signal cabinets and related equipment at up to 40 locations across the City. This item consists of consideration of a resolution approving an Intergovernmental Agreement between the City and CDOT, including authorization for the City Manager, in consultation with the City Attorney, to sign the IGA, and the first reading of an ordinance to appropriate the federal funds for the project. The project is funded from federal funds in the amount of \$497,000 and City of Loveland local match funds in the amount of \$103,315, for a total project cost of \$600,315. The City funds are included within the approved 2015 budget for the Public Works Department for Transportation Capital Projects.

6. **FINANCE** (presenter: Brent Worthington)
ANNUAL AUDIT CONTRACT

A Motion to Adopt Resolution #R-60-2015 Appointing a Certified Public Accountant to Audit the Financial Statements of the City of Loveland, Colorado was approved.

This is an administrative action. Pursuant to section 11-7 of the City of Loveland Charter, Council shall provide for a financial audit, which shall be performed by a certified public accountant selected by Council. The audit shall be performed in accordance with the State statutes establishing the local government audit laws. Rubin Brown LLP was selected by staff for the annual financial audit for fiscal years 2015, 2016, and 2017 with the option of renewing the contract for two additional one year terms (2018, 2019). On September 9, 2015 the Citizen’s Finance Advisory Commission (CFAC) recommended approval.

7. **HUMAN RESOURCES** (presenter: Julia Holland)
WORKERS’ COMPENSATION INSURANCE COVERAGE

A Motion to Amend the City’s Workers’ Compensation Coverage with Pinnacol Assurance and Authorize the City Manager to enter into a contract with Pinnacol, and establish a purchase order in the Amount of \$1,240,000 with a Renewal Date of July 1 was approved.

This is an administrative action to authorize the City Manager to enter into a contract with Pinnacol Assurance to amend the workers’ compensation coverage renewal date to July 1 and includes continued premium costs and claims payable from prior years. The terms of the revised contract remain unchanged. Pinnacol will adjust workers’ compensation claims and bill the City for the amounts paid under the \$75,000 per occurrence deductible. The 2015/16 premium \$9,579 is slightly higher than the prior quote based on increased estimated payroll through June 30, 2016; however, the City will receive a credit of the

prorated amount, estimated to be \$75,000 (pro-rated), if the LFRA separates from the City effective January 2016.

**8. CITY ATTORNEY (presenter: Tami Yellico)
PULLIAM AGREEMENT UPDATE**

A Motion Approving The Settlement Of The Pulliam Quiet Title Litigation As Set Forth In The Stipulation And Joint Motion For Entry Of Decree And Authorizing The City Attorney To Sign The Stipulation And Joint Motion For Entry Of Decree was approved.

This is an administrative action. It is recommended, if City Council desires to approve the settlement of the Pulliam quiet title litigation, that City Council approve the motion set forth above approving the Stipulation and Joint Motion for Entry of Decree ("Stipulation").

END OF CONSENT AGENDA

CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

PUBLIC COMMENT

Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.

Jackie Marsh, Owner of Rabbask Designs, downtown submitted signature of other business and residents expressing concern with probation moving into the proposed County building downtown. Traudl Renner, 418 W. 12 St, expressed concern regarding train horns downtown. Train noise will be one of the topics of discussion at an October 13, 2015 meeting regarding Safety.

Kim Rack, Owner of Skinny Rack Sweet Shop, expressed concern with placing the County building on the prime real estate property within the South Catalyst project property.

PROCEDURAL INFORMATION

Anyone in the audience will be given time to speak to any item on the Regular Agenda before the Council acts upon it. The Mayor will call for public comment following the staff report. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

**9. PUBLIC WORKS (presenter: Leah Browder)
HIGHWAY 34 COALITION**

This is an administrative action. Public Works Director, Leah Browder introduced this item to Council. The City of Loveland (City) has been asked to participate in the formation of a U.S. Highway 34 Coalition and to continue to participate as an ongoing member in the Coalition. Evans, Greeley, Johnstown and Windsor have all approved Resolutions, along with Weld and Larimer Counties, supporting the creation of the Coalition. This item consists of a Resolution supporting and encouraging the creation of the Coalition; pledging to have a City Council Member and a staff member in attendance at Coalition meetings; pledging that the City Council will consider matching funds for grants as part of the City's budget process should such opportunities arise; and stating that the City Council will seek to integrate its efforts with other regional transportation coalitions. There were no public comments. **Councilor Shaffer moved to Adopt Resolution #R-61-2015 Of The**

Loveland City Council Concerning Support For The Creation Of A U.S. Highway 34 Coalition. The motion, seconded by Councilor, carried with all Councilors present voting in favor thereof.

**10. ECONOMIC DEVELOPMENT (presenter: Betsey Hale)
SOUTH CATALYST PROJECT RFP AND UPDATE**

This is an administrative item. Economic Manager, Mike Scholl introduced this item to Council. This is a discussion on the South Catalyst project and seeking a motion to authorize the City Manager to issue a Request for Proposals (RFP) for a development partner for the South Catalyst project in Downtown Loveland. Mayor Gutierrez asked for public comment. Roger Weideman, 4814 recommended Council wait the extra three weeks to send out the RFP. **Consensus of Council was for staff to make the proposed changes to the RFP and bring it to the October 6, 2015 Regular meeting for consideration. Council directed Staff to bring something to them for consideration to enable them to hire a consultant to assist in reviewing and assessing the RFPs submitted for this project.**

**11. FINANCE (presenter: Brent Worthington)
COUNCIL DIRECTED REVISIONS TO THE CITY MANAGER'S RECOMMENDED BUDGET FOR 2016**

Finance Director, Brent Worthington introduced this item to Council. At the September 8, 2015 Study Session, City Council directed staff to make several revisions to the City Manager's 2016 Recommended Budget. Council discussion at the Study Session was incomplete and will be continued at this September 15 meeting. Staff will bring the Budget ordinances and resolutions to Council on October 6, 2015 for consideration on first reading.

BUSINESS FROM CITY COUNCIL

This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.

- Farley** Community Foundation event Tuesday, September 21. The topic will be the Downtown Development Authority (DDA)
- McKean** Reminding Council to be aware of how many emails they are generating around issues.
- Fogle** The Loveland Glass building will be used as a Haunted House during the month of October.
- Shaffer** MPO and Windsor will be cosponsoring an event that will address the economic advantages of walking and biking. The October 1, 2015 MPO meeting has been cancelled.
- Trenary** September 17 at noon Artworks is having an event.
- Gutierrez** CML Region 2 meeting will be held on October 5 in Severance, CO.

CITY MANAGER REPORT

- Cahill** Council will now be receiving an email message that someone has left them voice mail on their City provided phone service. They can call in to check them upon receipt of the email; Study Sessions scheduled for November 25 and December

22 will be canceled, since they occur so close to the holidays; CML is requested Legislative Bill subjects by October 16, 2015.

CITY ATTORNEY REPORT

None

ADJOURN

Mayor Gutierrez asked if there was anything else to go before Council this evening, Hearing none, Mayor Gutierrez adjourned the September 15, 2015 Regular Meeting of the Loveland City Council at 10:32 p.m.

Respectfully submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor



CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 2
MEETING DATE: 10/6/2015
TO: City Council
FROM: City Manager
PRESENTER: Bill Cahill

TITLE:

A Motion To Appoint Ranae Alaniz To The Affordable Housing Commission For A Partial Term Effective Until June 30, 2017

RECOMMENDED CITY COUNCIL ACTION:

Approve the appointment.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action

SUMMARY:

This is an administrative item recommending the appointment of a member to the Affordable Housing Commission.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

Vendia Berg resigned from the Affordable Housing Commission due to relocation. Ranae Alaniz submitted an application and was interviewed September 23. The committee recommends appointing Ranae Alaniz to the Affordable Housing Commission for a partial term effective until June 30, 2017.

REVIEWED BY CITY MANAGER:

William D. Cahill

LIST OF ATTACHMENTS:

None



CITY OF LOVELAND
PUBLIC WORKS DEPARTMENT

Administration Offices • 410 East Fifth Street • Loveland, Colorado 80537
(970) 962-2555 • FAX (970) 962-2908 • TDD (970) 962-2620

AGENDA ITEM: 3
MEETING DATE: 10/6/2015
TO: City Council
FROM: Leah Browder, Public Works Director
PRESENTER: Dave Klockeman, City Engineer

TITLE:

An Ordinance Enacting a Supplemental Budget and Appropriation to the 2015 City of Loveland Budget for Traffic Signal Cabinets and Related Equipment within the City of Loveland

RECOMMENDED CITY COUNCIL ACTION:

Approve the Ordinance on second reading.

OPTIONS:

1. Adopt the action as recommended, which will keep the project moving.
2. Deny the action, which would stop the project and leave outdated equipment at a number of traffic signals across the City, and turn down \$497,000 in grant money.
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This is an administrative action. The City of Loveland (City) has received a federal grant through the Colorado Department of Transportation (CDOT) in the amount up to \$497,000 to fund traffic signal cabinets and related equipment at up to 40 locations across the City. This item consists of the second reading of an ordinance to appropriate the federal funds for the project. On September 15, 2015, City Council unanimously approved this ordinance on first reading, and approved the Intergovernmental Agreement between the City and CDOT regarding the grant.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The project is funded from federal funds in the amount of \$497,000 and City of Loveland local match funds in the amount of \$103,315, for a total project cost of \$600,315. The City funds are included within the approved 2015 budget for the Public Works Department for Transportation Capital Projects.

BACKGROUND:

A number of traffic signal locations across the City have outdated signal cabinets and lack other equipment that allow them to continue working in case of a power outage. The City, in coordination and cooperation with CDOT, believe it will be beneficial to purchase and install updated equipment, including backup battery systems and power service disconnects, to keep traffic signals and the related Intelligent Traffic System (ITS) equipment operational during a

power outage. It is anticipated that the City will be able to purchase and install approximately 40 pieces of equipment, working within the available budget, to make improvements on US 34 west of US 287, SH 402, 14th Street SW, Wilson Avenue and various other locations (depending on the budget).

The equipment purchase is expected to be completed in the Fall and Winter of 2015, with installation to be completed by the end of 2017.

Funding Summary:

Federal Funds		\$497,000
Local Agency Match Funds - City*	\$103,315	
Local Over-Matching Funds**	<u>\$ 0</u>	
Subtotal Local Funds	\$103,315	<u>\$103,315</u>
TOTAL PROJECT FUNDS:		\$600,315

* Local Agency Match Funds – City: Defined as funding required to be provided by a local entity as part of the Federal process.

** Local Over-Matching Funds: Defined as funding provided by a local entity above the required amount, if necessary, of Local Agency Match Funds in order to complete a project. FHWA requires that this amount be shown in the documents to identify all of the funding anticipated for a project, and Overmatch Funds are encouraged.

An ordinance is required to appropriate the Federal Funds as the award of this project occurred after the 2015 Budget was adopted.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

Ordinance

FIRST READING September 15, 2015

SECOND READING October 6, 2015

ORDINANCE NO. 5961

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2015 CITY OF LOVELAND BUDGET FOR TRAFFIC SIGNAL CABINETS & RELATED EQUIPMENT WITHIN THE CITY OF LOVELAND

WHEREAS, the City has received funds not anticipated or appropriated at the time of the adoption of the 2015 City budget for traffic signal cabinets & related equipment; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2015 City budget for traffic signal cabinets & related equipment, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That revenues in the amount of \$497,000 from a federal grant in the Transportation Fund are available for appropriation. Revenues in the total amount of \$497,000 are hereby appropriated for the 2015 City budget for traffic signal cabinets and related equipment. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Transportation Fund 211**

Revenues

211-23-232-1701-32000 TS1501 Federal Grants 497,000

Total Revenue 497,000

Appropriations

211-23-232-1701-49360 TS1501 497,000

Total Appropriations 497,000

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

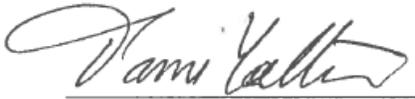
ADOPTED this 6th day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney



CITY OF LOVELAND
 DEVELOPMENT SERVICES DEPARTMENT
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 (970) 962-2346 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 4
MEETING DATE: 10/6/2015
TO: City Council
FROM: Greg George, Development Services
PRESENTER: Nikki Garshelis, Development Services

TITLE:

An Ordinance of the City Council Designating as a Historic Landmark the Public Service Company of Colorado Loveland Substation, Located at 105 E 1st Street in Loveland, Colorado

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on second reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action: The property owners would be denied their goal of having their property on the Loveland Historic Register.
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration: The application has been reviewed and processed in accordance with City standards.

SUMMARY:

This is a legislative action requiring a public hearing to consider adopting an ordinance on second reading designating as a Historic Landmark the "Public Service Company of Colorado Loveland Substation," at 105 E 1st Street, per Section 15.56 of the Municipal Code dealing with Historic Preservation. The application is owner-initiated and staff has reviewed the benefits and obligations of historic designation with the property owner. The Historic Preservation Commission (HPC) recommends approval. On September 15, 2015, City Council unanimously approved this ordinance on first reading.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

On August 17, the Historic Preservation Commission found the Public Service Company of Colorado Loveland Substation to be eligible for designation as detailed in the attached staff report, and is forwarding this recommendation to City Council. Draft minutes from the August 17th HPC meeting, attached, include the Commission's motion to recommend approval of the designation. It is anticipated that the minutes will be adopted at the September 21st meeting.

To be considered eligible for designation as a historic landmark on the Loveland Historic Register, a property must be at least fifty (50) years old and must meet one (1) or more of the criteria for architectural, social/cultural, or geographic/environmental significance as identified in Loveland Municipal Code 15.56.100. The Loveland Substation meets the age requirement and additional criteria required for designation. Specific criteria for nomination are contained in the staff report.

The Public Service Company of Colorado Loveland Substation is architecturally significant for its Modern Movements style. It is socially and culturally significant as it exemplifies the cultural, political, economic and social heritage of the community. The substation is geographically and environmentally significant because it enhances the sense of identity of the community and is an established and familiar natural setting and visual feature of the community.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Ordinance
2. Staff Report
3. August 17, 2015 HPC draft minutes
4. Property Owner Application

FIRST READING: September 15, 2015

SECOND READING: October 6, 2015

ORDINANCE NO. 5960

AN ORDINANCE DESIGNATING AS A HISTORIC LANDMARK THE PUBLIC SERVICE COMPANY OF COLORADO LOVELAND SUBSTATION LOCATED AT 105 EAST 1ST STREET IN LOVELAND, COLORADO

WHEREAS, Chapter 15.56 of the Loveland Municipal Code (“Code”) provides that the City Council may designate as a historic landmark an individual structure, site, or other feature or an integrated group of structures and features on a single lot or site having a special historical or architectural value; and

WHEREAS, Code Section 15.56.100 further provides that landmarks must be at least fifty (50) years old and meet one (1) or more of the criteria for architectural, social/cultural, or geographic/environmental significance; and

WHEREAS, the owner of that real property legally described as **Lots 10-14, Block 23, Ly S of Row Loveland & Greeley Irrigation & Land Co Canal, City of Loveland, County of Larimer, State of Colorado** (the “Property”), located at 105 East 1st Street, Loveland, Colorado, filed an application for and consents to the designation of the Public Service Company of Colorado Loveland substation structure located on the Property (the “Loveland Substation”) as a historic landmark under Code Chapter 15.56; and

WHEREAS, upon designation of the Loveland Substation as an historic landmark, the Property shall be subject to the provisions of Chapter 15.56 of the Code, as it may be amended from time-to-time by action of the City Council, which currently include, among other provisions, requirements for maintenance, requirements for prior approval of alteration, relocation, or demolition, and remedies for violation, which are binding upon the owner and subsequent purchasers of the Property; and

WHEREAS, on August 17, 2015, the Historic Preservation Commission (“Commission”) held a duly-noticed public hearing (“Commission Hearing”) at which it evaluated the application for designation of the Loveland Substation as an historic landmark, considered the criteria for designation required in Code Section 15.56.100, and received and duly considered any public comments and testimony; and

WHEREAS, at the conclusion of the Commission Hearing, the Commission recommended to the City Council approval of the designation of the Loveland Substation as an historic landmark; and

WHEREAS, as required by Code Section 15.56.030.D, the Commission has forwarded its written recommendation to City Council that the Loveland Substation be designated as an historic landmark; and

WHEREAS, on September 15, 2015, City Council held a duly-noticed public hearing on the designation application at which it reviewed the application for conformance with the criteria for designation in Code Chapter 15.56 and considered the written views of owners of affected property, if any.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the preceding recitals contained in this Ordinance are hereby adopted and incorporated by reference as findings of fact of the City Council.

Section 2. That the City Council finds that the Loveland Substation, located at 105 East 1st Street in Loveland, Colorado, satisfies the age requirement and meets the following significant criteria for designation as a landmark to the Loveland Historic Register:

- a. Architectural:
 1. Exemplifies specific elements of an architectural style or period.
- b. Social/Cultural:

Exemplifies the cultural, political, economic, or social heritage of the community.
- c. Geographic/Environmental:
 1. Enhances sense of identity of the community.
- d. Physical Integrity:
 1. Shows character, interest, or value as part of the development, heritage, or cultural characteristics of the community, region, state, or nation.
 2. Retains original design features, materials, and/or character.
 3. Retains its original location.

Section 3. That the Loveland Substation is hereby designated as a historic landmark to the Loveland Historic Register.

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

Section 5. That the City Clerk is hereby directed to record the Ordinance with the Larimer County Clerk and Recorder after its effective date in accordance with state statutes.

ADOPTED this 6th day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

AN ORDINANCE DESIGNATING AS A HISTORIC LANDMARK THE PUBLIC SERVICE COMPANY OF COLORADO LOVELAND SUBSTATION LOCATED AT 105 EAST 1ST STREET IN LOVELAND, COLORADO



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Loveland City Council Staff Report

From: Nikki Garshelis, Development Services
 Meeting Date: City Council: October 6, 2015
 Re: Application for Historic Landmark Property Designation, 105 E 1st Street

SITE DATA

Address: 105 E 1st Street
 Loveland, CO 80537

Request: Application for Historic Landmark Property Designation

Historic Name: Loveland Substation for the Public Service Company of Colorado

Architectural Style: Modern Movements

Current Building Sq. Ft.: **2502** square feet
 (Source: Larimer Co. Assessor Property Information)

Construction Date: Circa 1924

Legal Description:

Owner(s): *Janet Wells*
Applicant(s): *Janet Wells (Prepared by Alan Christensen)*
Attachments: A. Location Map
 B. Nomination Application submitted by Applicant

I. APPLICATION

Janet Wells, property owner, submitted an application for the Loveland Substation located at 105 East 1st Street, prepared by Alain Christensen, to City staff citing the criteria that the property is significant for its:

- A. Architectural style (Modern Movement) and;
- B. Social/Cultural, exemplifying the cultural, political, economic or social heritage of the community, and;
- C. Geographical/Environmental significance, enhancing the sense of identity in the community

Staff mailed a notification letter announcing the date of a public hearing to the property owner of 105 E. 1st Street as required by ordinance. The Community and Strategic Planning Division also published notice of the public hearing for consideration of designation as a landmark property in the *Loveland Reporter-Herald*. Signage was placed on the property 15 days prior to the Public Hearing.

Larimer County Assessor records identify the property by the following address: 105 E. 1st Street, Loveland, Colorado.

II. SUMMARY

Excerpts from: McWilliams, Carl. *Colorado Cultural Resources Survey, 1999*. DeHaes, John. *Partners in Power: A History of the Fort Collins Light and Power Utility Company, 1935-1985*. Fort Collins: 1985, and Fisher, Ellen Kingman. *One Hundred Years of Energy: Public Service Company of Colorado and Its Predecessors, 1869-1969*. New York: Garland Publishing Inc, 1989

History:

The property at 105 East 1st Street was constructed circa 1924 as an electric power substation, part of a regional power network operated by the Public Service Company of Colorado. Beginning in the 1920s, the Public Service Company provided electrical power to much of the north Front Range, through a main power plant located near Lafayette, and substations in Berthoud, Loveland, and Fort Collins. Electrical power systems provided vital support for the development of agriculture, industry and transportation in Loveland and its surrounding rural communities, which in turn laid the foundation for the city's continued growth.

Between 1891 and 1900, there were several attempts to provide Loveland with electrical power. All faced two stiff obstacles: the struggle between private and municipal entities for control over ownership, distribution and rates; and the high costs of infrastructure. Finally, Loveland businessman and entrepreneur Lee Kelim, owner of the Big Thompson Mill and Elevator Company (Feed & Grain), won the town's trust. Important dates associated with electrical power history:

- ✓ 1901 Loveland Light Heat & Power Company, owned by Kelim, was incorporated.
- ✓ 1904 Kelim was granted a ten-year franchise by the Loveland Town Board to provide the town with electricity.
- ✓ 1904 Kelim sold his stake in the mill and constructed a building on West 2nd Street to serve as the town's power plant.
- ✓ 1906 He sold his operations to the Northern Colorado Power Company (NCPC).
- ✓ 1907 The Denver-based Northern Colorado Power Company built an electric power generation plant by Lafayette, to serve much of northern Colorado.
- ✓ 1914 NCPC reorganized into Western Light and Power.
- ✓ 1923 Western Light and Power was consolidated, along with several other gas and electric utilities, into the Public Service Company of Colorado. The company provided all

of the electrical needs of the towns of Lafayette, Boulder, Longmont, Loveland, Berthoud, Fort Collins, Greeley, Fort Lupton, Brighton, and Cheyenne, Wyoming.

- ✎ 1924 Work was completed on Valmont Station, a 20,000-kilowatt, five-story steam-electric generating plant located near the coal fields of Northern Colorado. Valmont Station was one of the largest, most modern powdered-fuel generating stations located between the Missouri River and the Pacific Coast.
- ✎ 1924 The Public Service Company of Colorado built a series of substations to augment the electrical power from its main plant in Lafayette **including the Loveland structure** and one in Fort Collins using similar materials and with the same style, size and orientation. Substations were often located near industries with a high energy demand, and in more industrial areas of town. Loveland's substation is located next to the historic C&S rail tracks.
- ✎ 1940s The Public Service Company constructed the Cherokee Steam Electric Generating Station, a 780,500 kilowatt plant, located just north of Denver. The station was fully operational in 1968. The Cherokee Station became Colorado's largest capacity power plant.
- ✎ 1960s With construction of the Cherokee Power Station, **the electric power substations were rendered obsolete**. Loveland's electric power substation, at 105 East 1st Street, operated as a substation into the 1960s, and was then sold by the Public Service Company to the City of Loveland.
- ✎ 1983 The building was acquired by Marlene and Steven Funk in September 1983. Mrs. Funk was the manager of the Garment District, a clothing store; Mr. Funk worked as a self-employed electrician. In 1998, it was remodeled into a residence, with a two story stucco addition built on the north façade.
- ✎ 2002 to present
The building is currently owned by Janet Wells, who purchased the property from the Funks in January, 2002. Today, this brick building stands as a link between Loveland's past and its future. The Fort Collins substation sat vacant for several years, and was demolished in 2010 to accommodate new development.

Architectural Description:

The original building is considered a Modern Movement style¹

The two story building has walls made of red bricks, laid in common bond. A belt course which is a continuous row of brick set in line with window sills, helps to make the horizontal line of the sills visually more prominent. It is composed of four brick stretcher courses and one brick header course which visually separates the first and second stories, while a single projecting stretcher course forms the top of the wall. A recessed brick panel is located on the second story on the south elevation. The building is covered by a flat roof. A stained natural brown solid wood door with three vertically oriented upper sash lights enters the east elevation. This door is flanked on either side by a single light side light and is topped by a large single-light transom light. This entry is spanned by a heavy concrete lintel (a load bearing support). A painted blue wood-paneled door, with two small upper sash lights, enters the west elevation from a concrete porch. Windows are entirely single and paired 1/1 double hung sash with painted white wood frames. Windows on the first story also have heavy concrete lug sills (sills that project into the brickwork) and lintels

A two story addition is located on the north elevation. The addition's exterior walls are clad with painted grey stucco and has a flat roof. A set of paired white paneled doors, covered by a set of paired storm doors, enter the northwest corner of the addition. The addition's windows are 1/1 double hung sash.

¹The Modern Movement style of architecture represents a dramatic shift in the design of buildings, away from the traditional forms and construction techniques of the past and toward a new era of design. The style of the Modern Movement began in Europe and spread to the United States in the 1920s. European architects emphasized radically new designs in the early in 20th century, abandoning past building precedent and exploring new materials and technology in their work. Inspired by the Cubism of modern art in Europe, the boxy shapes of International style buildings embodied a new social theory of architecture as well. The new kind of architecture was designed solely to meet the needs of the common people in the Machine Age. In the period between the two world wars, European architects embraced this concept and designed not just commercial buildings, but houses in this bold, new form. In that same timeframe stateside, American architects continued to design more traditional style houses, yet experiment with new forms for skyscrapers and commercial buildings. Just before WWII, many prominent architects emigrated to the US, bringing their new architectural concepts with them. The architecture of the Modern Movement was boldly different in concept and design, continually testing the limits of form, materials, and function. Curtis, William. (1996) *Modern Architecture Since 1900*, London, Phaidon.

III. PHOTOGRAPHS



Figure 1 East Elevation



Figure 2 NW Elevation



Figure 3 South Elevation



Figure 4 SW Elevation



Figure 5 NE Elevation



Figure 6 North Elevation

Item 4b DS Hist Designation Staff Report 105 East 1st Street

Findings and Analysis:

Determination of Significance and Integrity

It is the Historic Preservation Commission's charge to review nomination applications for conformance with the established criteria for designation and with the purposes of the historic preservation ordinance. The Commission must determine if a nominated property has both the significance and the integrity to be designated as a Loveland Historic Landmark.

Significance

Significance should be used as the starting point in determining eligibility for placement on a historic register. Significance has two distinct attributes – the “area of significance” which answers the question of context, or what is significant about a resource, and its “period of significance” which answers the question of when a resource was significant.

The Loveland Substation is historically significant for its association with the development of regional power systems designed and operated by the Public Service Company in northern Colorado beginning in the early 1900s. The building is eligible for local landmark designation by the City of Loveland.

Integrity

Integrity refers to the ability of a structure to convey its original design or some later period of significance through the intactness of its historic form, original or historic use of materials, setting and site. Integrity has seven (7) particular aspects: location, setting, feeling, design, materials, workmanship, and association with some attribute of historic significance.

A historic building, for example, that retains its original or historically significant setting with little or no visible modifications that diminish the ability to relate its historic association demonstrates greater integrity than a building that has lost many of physical historical elements. A building with high physical integrity retains the following original or historically significant elements: massing; architectural detail; surface treatment; and windows and doors.

Physical Integrity shows character, interest, or value as part of the development, heritage or cultural characteristics of the community, region, state or nation. Retains original design features, materials, and/or character and retains its original location.

This property displays a reasonably high level of physical integrity, relative to the seven aspects of integrity as defined by the National Park Service and the Colorado Historical Society - setting, location, design, materials, workmanship, feeling and association. The building's integrity was somewhat diminished when it was converted into a residence, with an addition to the north elevation, in 1998. The addition is quite well executed, however, and is to the rear of the historic building. A sense of time and place relative to this building's historic use as a substation by the Public Service Company of Colorado remains clearly in evidence.

Staff Determination

Staff determined the property at 105 East 1st Street, the Loveland Substation, exhibits both adequate integrity and significance to support its eligibility for designation as a Loveland historic landmark. This determination is based on the Colorado Historical Society's recommended framework for determining landmark eligibility.

Eligibility

To be considered eligible for designation as a historic landmark on the Loveland Historic Register, a property must be at least fifty (50) years old and must meet one (1) or more of the criteria for architectural, social cultural, or geographic/environmental significance as identified in Loveland Municipal Code 15.56.090.

The Loveland Substation satisfies the age requirement and meets the following criteria for designation as a Loveland Historic Register Landmark:

Architectural

- Exemplifies specific elements of an architectural style or period.

Social/Cultural

- Exemplifies the cultural, political, economic or social heritage of the community.

Geographic/Environmental

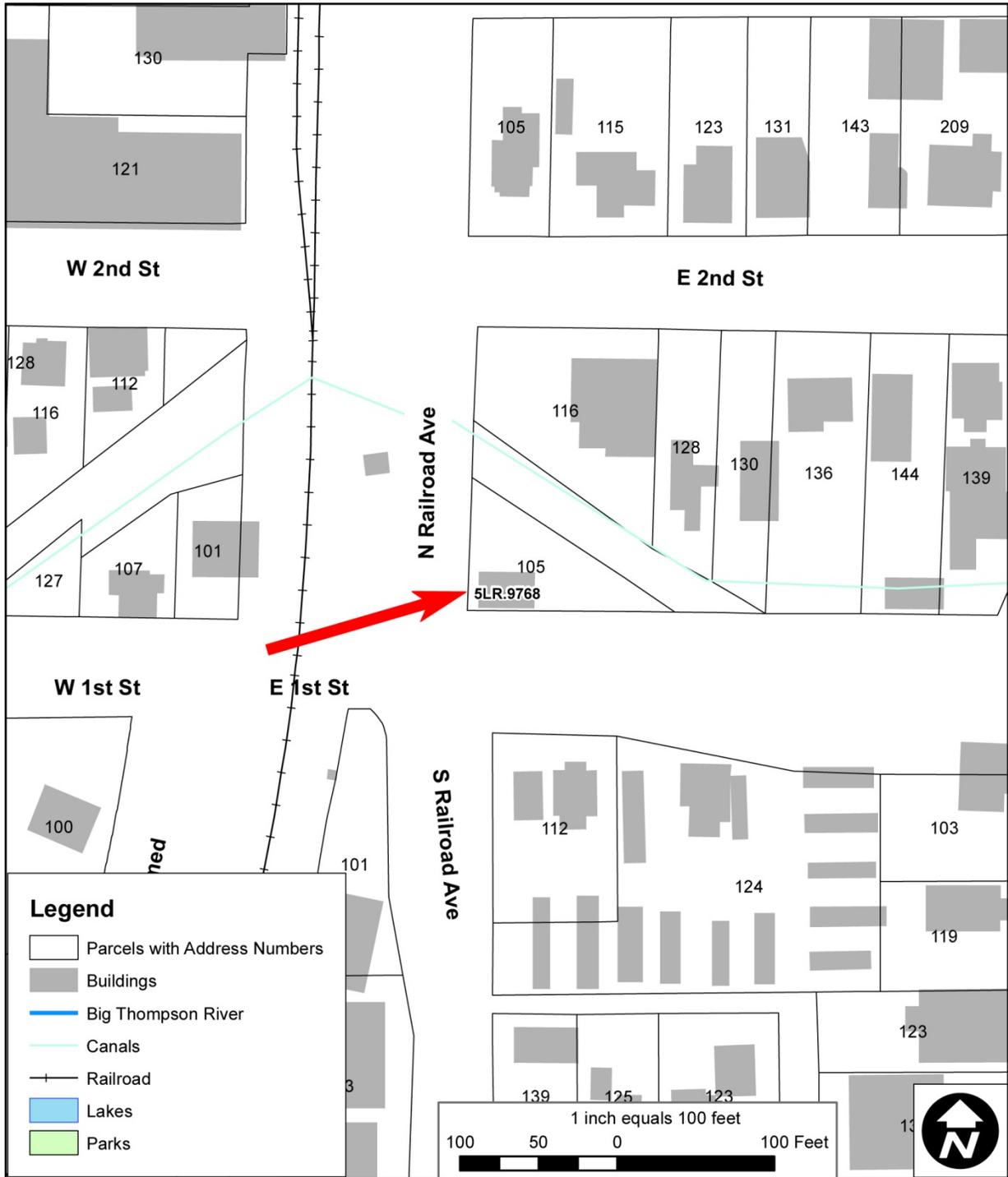
- Enhances sense of identity of the community.
- Is an established and familiar natural setting or visual feature of the community.

HPC Recommendation

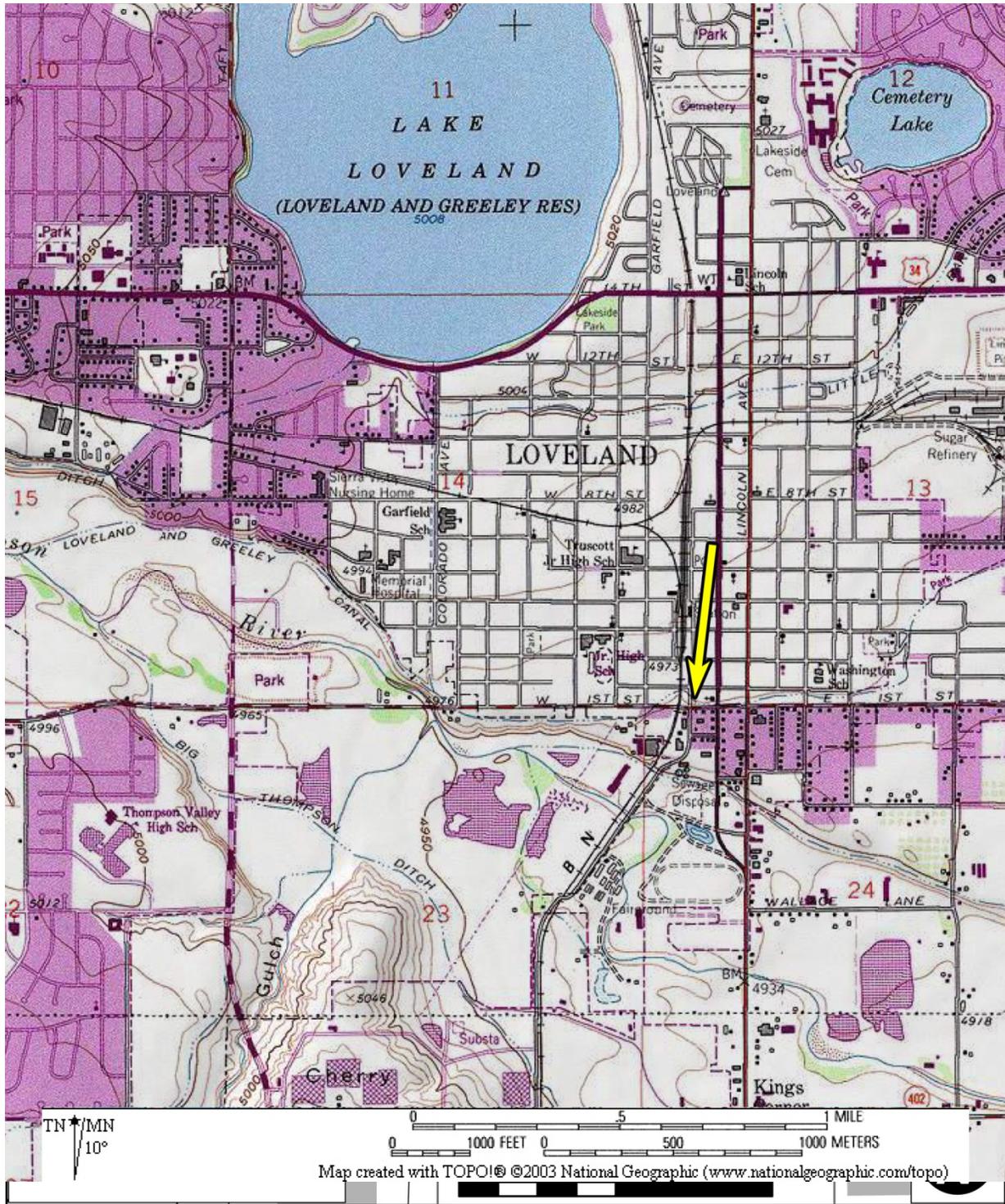
At the August 17, 2015 HPC Meeting, Commissioner Patterson moved to make the findings listed in Section IV of the Historic Preservation Commission staff report dated August 17, 2015 stating that the Loveland Substation for the Public Service Company of Colorado meets the criteria for designation and recommends approval to the City Council. Commission Chair Kersley seconded the motion and it passed unanimously.

City Council approved the request for designation of the Loveland Substation, located at 105 East 1st Street, as a Loveland Historic Register landmark property on first reading at the September 15, 2015 meeting.

Attachment A



Attachment A



Item 4b DS Hist Designation Staff Report 105 East 1st Street

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **August 17, 2015**

5 A meeting of the Loveland Historic Preservation Commission was held Monday, August 17, 2015 at 6:00 P.M.
6 in the City Council Chambers in the Civic Center at 500 East Third Street, Loveland, CO. Historic Preservation
7 Commissioners in attendance were: David Berglund, Stacey Kersley, Jon-Mark Patterson and Amanda Nash,
8 City Council Liaison, John Fogle and Nikki Garshelis, of Development Services were also present.

9
10 **Guests:** Jacque Wedding-Scott, Janet Wells and Dana Miller

11
12 **CALL TO ORDER**

13 *Commission Chair Kersley called the meeting to order at 6:00 p.m.*

14
15 **APPROVAL OF THE AGENDA**

16 *Commissioner Patterson made a motion to approve the agenda; the motion was seconded by Commissioner*
17 *Berglund and it passed unanimously.*

18
19 **APPROVAL OF THE MINUTES**

20 *Commissioner Patterson made a motion to approve the minutes from the July meeting, the motion was*
21 *seconded by Commissioner Berglund and it passed unanimously.*

22
23 **CITIZEN REPORTS**

24 None

25
26 **CITY COUNCIL UPDATE**

27 *Councilor Fogle said there was nothing pressing to report on City Council issues.*

28
29 **STAFF UPDATE**

30 *Nikki Garshelis reported that there will be a Downtown Walking Audit on September 29th, hosted by Cando,*
31 *with a grant from AARP. Garshelis will participate in the audit to provide information on historic buildings*
32 *and asked if any of the Commissioners can participate. Members agreed to check their schedules.*
33 *There was a discussion about the Viestenz-Smith Mountain Park research opportunity. Commission Chair*
34 *Kersley reported that she was in touch with Park staff to schedule the research. Commissioner Nash said she*
35 *would like to participate in the research process.*

36
37 **CONSIDERATION OF NEW BUSINESS**

38
39 **LDP/ DDA Update**

40 *Jacque Wedding-Scott, the Interim Executive Director, reported that she started in May of this year and just*
41 *recently moved to the downtown location at 350 N. Cleveland. The space is 2240 square feet and they will*
42 *share it with the Chamber of Commerce. She is currently working on setting the office up and getting*
43 *organized. She thanked Councilor Fogle on all his help with the office telephone system. The upcoming*
44 *election is the first priority and she is working on it with the City of Loveland, she said. Another priority is the*
45 *transfer of the Façade Program from the City to the DDA. The Arcadia Hotel is the first project and will be a*
46 *showcase for the program. A "Wall of Success" will be created in the office and the Arcadia will be featured,*
47 *added. She will also soon know who the Arcadia's tenants will be. There was a discussion about details of*
48 *the building and Wedding-Scott answered questions from the HPC.*

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Public Hearing for Landmark Nomination 105 East 1st Street

Nikki Garshelis provided a staff report on the Loveland Substation property owned by Janet Wells, the applicant. Significant information she presented included:

- The Loveland Substation is historically significant for its association with the development of regional power systems designed and operated by the Public Service Company in northern Colorado beginning in the early 1900s.
- The property displays a reasonably high level of physical integrity, relative to the seven aspects of integrity as defined by the National Park Service and the Colorado Historical Society - setting, location, design, materials, workmanship, feeling and association. The building's integrity was somewhat diminished when it was converted into a residence, with an addition to the north elevation, in 1998. The addition is quite well executed, however, and is to the rear of the historic building. A sense of time and place relative to this building's historic use as a substation by the Public Service Company of Colorado remains clearly in evidence.
- The Loveland Substation satisfies the age requirement and meets the following criteria for designation as a Loveland Historic Register Landmark:

Architectural

- Exemplifies specific elements of an architectural style or period. (Modern Movement)

Social/Cultural

- Exemplifies the cultural, political, economic or social heritage of the community.

Geographic/Environmental

- Enhances sense of identity of the community.
- Is an established and familiar natural setting or visual feature of the community.

The Public Hearing was opened at 6:20p.m. and it was closed at 6:30p.m. The HPC members asked Janet Wells, the property owner, questions regarding the history of the building and what future plans she has for it. Ms. Wells said she thinks it is an honor to have the property designated and she plans to maintain it as a residence and art educational studio.

Commissioner Patterson moved to make the findings listed in Section IV of the Historic Preservation Commission staff report dated August 17, 2015 stating that the Loveland Substation for the Public Service Company of Colorado meets the criteria for designation and recommends approval to the City Council. Commission Chair Kersley seconded the motion and it passed unanimously.

Outreach Subcommittee Update

Commission Chair Kersley reported that Commissioner Wertheim contacted NOVO (art organization) to partner on the art project. Her contact at NOVO is taking the information to their board meeting this week. Commission Chair Kersley said she contacted the art teacher at Lucile Erwin Middle School and is setting up a meeting to discuss a partnership project.

Commission Chair Kersley reported that the Mehaffey Park Grand Opening HPC booth was very successful and they had a large turnout. They ran out of prizes and people were very interested in the handouts and conversation about historic preservation, she said.

There was a discussion about a youth member being on the HPC and members directed staff to bring a draft of an amendment to the Ordinance allowing for one or two youth members to the next HPC meeting.

96 *Nikki Garshelis* asked the HPC if they would like to continue with the Tour de Pants event or cancel it and add
97 booths at other events. This idea was inspired by the large turnout at Mehaffey Park, she explained. After
98 some discussion, the Commissioners agreed they want the Tour de Pants event to continue and possibly
99 participate in two other events where they would have a booth. There was a discussion about participating
100 in the museum's Halloween Festival. Nikki will send an email out regarding the event so Commissioners can
101 check their schedules.
102

103 Commissioners also directed staff to:

- 104 • Post the Viestenz-Smith Park flyer on the Facebook page.
- 105 • Obtain pricing information on coloring books and coasters

106
107 **NEXT MEETING'S AGENDA/ACTION ITEMS**

- 108 • Subcommittee Update
- 109 • Review of Draft Ordinance Amendment for addition of youth member(s)
- 110 • Discussion of end of year outreach event
- 111 • Prices of coloring book, coasters, menus

112
113 **Commissioner Comments**

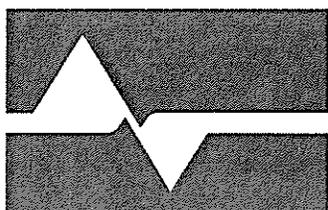
114 *Commission Chair Kersley* circulated a thank you note, a pin and a commemorative coin from Chief of
115 Police, Luke Hecker thanking the HPC for their role and support in the recent Marshal Frank Peak event.
116

117

118 **Meeting adjourned at 7:40p.m.**

Loveland Historic Register

Nomination Packet



City of Loveland

City of Loveland

Community & Strategic Planning

500 E. Third Street

Loveland, CO 80537

Tel. 970-962-2579

This packet includes the instructions and forms necessary to nominate a building, site, or district to the Loveland Historic Register.

City of Loveland Historic Preservation Commission

**Process and Procedures for Nomination and
Designation
of
Historic Landmarks &
Historic Districts**

The Historic Preservation Commission thanks you for becoming involved in the important process of protecting the Loveland community's historical built environment. The following steps will guide you through the nomination process and designation procedures. *If you have any questions, please call the historic preservation staff. Our staff is here to help!*

Please refer to the Loveland Municipal Code, Chapter 15.56 Historic Preservation for the formal procedures and requirements regarding the nomination and designation of historic structures, sites, or districts. If you do not have a copy of this information, staff will provide you with one.

STEP 1. Pre-Application Conference

- Schedule a time to meet with the City Staff to determine the property's significance, review the designation process, and learn how to research your historic structure, site or district. City Staff will also outline the privileges, obligations, and restrictions that apply to designated landmarks and districts.

STEP 2. Formal Application

- Complete the form *Application for Designation of a Historic Landmark* (FORM A, attached) or *Application for Designation of a Historic District* (Form B, attached)
- Forms must be completed in their entirety.
- Obtain a copy of an officially recorded document containing the legal description of the property. This could be an abstract of title, warranty deed, quit claim deed, etc. If you do not possess one of these documents, contact the Larimer County Clerk for assistance. For nominations of a District, officially recorded documents containing a legal description of all properties must be provided.
- Send or deliver all items to the Loveland Historic Preservation Commission via Loveland Development Center at the Loveland Municipal Building 500 E. Third St. Loveland, CO 80537.

STEP 3 Notification, Scheduling, and Posting

- The Commission shall hold a public hearing on the designation application not more than sixty (60) days after the filing of a complete application.
- The Community Services Department shall provide notice of the time, date and place of such public hearing, and a brief summary or explanation of the subject matter of the hearing, by at least one (1) publication in a newspaper of general circulation within the City not less than fifteen (15) days prior to the date of the hearing.
- In addition, at least fifteen (15) days prior to the hearing date, the Department shall post the property in the application so as to indicate that a landmark or historic district designation has been applied for and mail written notice of the hearing to the record owners, as reflected by the records of the county assessor, of all property included in the proposed designation. Such written notice shall be sent by both first class regular mail and certified mail return receipt requested. Failure of the property owner to sign and return the certified mail receipt shall not invalidate any proceedings in connection with the proposed designation. Failure to send notice by mail to any such property owner where the address of such owner is unknown and not a matter of public record shall not invalidate any proceedings in connection with the proposed designation.

STEP 4 Public Hearing***Historic Preservation Commission***

- The Historic Preservation Commission will provide a formal hearing to consider the *Application for Designation of a Historic Landmark Form A, or Application for Designation of a Historic District Form B* and that public hearing will follow a format that has been adopted by the Commission.
- The Historic Preservation Commission will consider the criteria at 15.56.091 when reviewing proposed landmarks for designation.
- Within thirty (30) days after the conclusion of the public hearing, but in no event more than (60) days after the hearing date first set, unless otherwise mutually agreed by the Historic Preservation Commission and applicant, the Commission shall either recommend approval, modification and approval, or disapproval of the proposal. The Commission may recommend approval conditions upon the voluntary execution of certain easements, covenants, or licenses.
- The Historic Preservation Commission will forward its recommendation, in writing, to the City Council concerning a designation and further state any recommendations as to easement, covenants, or licenses that must be met by the property owner to receive and/or maintain the designation. The Historic Preservation Commission will also notify the City Council, in writing, of any decision disapproving a designation initiated by the City Council.
- For applications for designation as a landmark that have gone to a public hearing before the Commission without the owner's consent, such consent shall be required, in writing, prior to review of the application by the City Council*. If the owner(s) do not consent to the proposed designation, the application will not move forward.

City Council

- Within thirty (30) days after the date of any referral from the Historic Preservation Commission, the City Council shall hold a public hearing on the designation application.
- The City Council will review the application for conformance with the established criteria for designation. Due consideration will also be given to the written view of owners of affected property. The Council shall approve, modify and approve, or disapprove of the proposed designation.
- When a historic landmark or district has been designated by the City Council, the City Clerk shall promptly notify the owner(s) of the property include therein and shall cause a copy of the designating ordinance to be recorded with the County Clerk and Recorder.
- Whenever the City Council disapproves a proposed designation, no person shall submit an application that is the same or substantially the same for at least one (1) year from the effective date of the final action on the denied application.

***Note:** Landmarks and Districts can be nominated without the consent of the property owner by the Historic Preservation Commission or City Council. Nominations by either of these two groups requires a majority vote of a quorum or more, of the members. Commission or Council designees will be required to file an *Application for Designation of a Historic Landmark Form A, or Application for Designation of a Historic District Form B* with the Community Services Department.

Landmark Designations

Steps 1 through 4 above shall apply to the nomination of a Landmark.

A landmark is an individual property of historical, architectural, archaeological, or cultural interest. Landmarks must be at least fifty (50) years old and meet one (1) or more of the criteria for architectural, social/cultural, or geographic/environmental significance. A landmark could be exempt from the age standard if it is found to be exceptionally important in other significant criteria.

1. Historic sites shall meet one (1) or more of the following:
 - a) Architectural.
 - (1) Exemplifies specific elements of an architectural style or period;
 - (2) Is an example of the work of an architect or builder who is recognized for expertise nationally, statewide, regionally, or locally;
 - (3) Demonstrates superior craftsmanship or high artistic value;
 - (4) Represents an innovation in construction, materials, or design;
 - (5) Represents a built environment of a group of people in an era of history;
 - (6) Exhibits a pattern or grouping of elements

representing at least one of the above criteria; or
 (7) Is a significant historic remodel.

b) Social/cultural.

- (1) Is a site of an historic event that had an effect upon society;
- (2) Exemplifies the cultural, political, economic, or social heritage of the community; or
- (3) Is associated with a notable person(s) or the work of a notable person(s).

c) Geographic/environmental.

- (1) Enhances sense of identity of the community; or
- (2) Is an established and familiar natural setting or visual feature of the community.

2. Prehistoric and historic archaeological sites shall meet one (1) or more of the following:

a) Architectural.

- (1) Exhibits distinctive characteristics of a type, period, or manner of construction; or
- (2) Is a unique example of structure.

b) Social/cultural.

- (1) Has the potential to make an important contribution to the knowledge of the area's history or prehistory;
- (2) Is associated with an important event in the area's development;
- (3) Is associated with a notable person(s) or the work of a notable person(s);
- (4) Is a typical example/association with a particular ethnic or other community group; or
- (5) Is a unique example of an event in local history.\

c) Geographic/Environmental.

- (1) Is geographically or regionally important.

3. Each property will also be evaluated based on physical integrity using the following criteria (a property need not meet all the following criteria):

- a) Shows character, interest, or value as part of the development, heritage or cultural characteristics of the community, region, state, or nation;
- b) Retains original design features, materials, and/or character;
- c) Is the original location or same historic context if it has been moved; or
- d) Has been accurately reconstructed or restored based on documentation.

See the Loveland Municipal Code 15.56.020 for exact language dealing with the designation of historic structures, sites, or districts.

District Designations

Steps 1 through 4 above shall apply to the nomination of a District.

Definition of a Historic District

A Historic District is a geographically definable area including a concentration, linkage, or continuity of subsurface or surface sites, buildings, structures, and/or objects. The historic district is related by a pattern of either physical elements or social activities.

Determining the significance of a Historic District

The historic significance of a district is determined by applying criteria to the pattern(s) and unifying elements(s). Properties that do not contribute to the significance of the historic district may be included within the boundaries as long as the noncontributing elements do not noticeably detract from the district's sense of time, place and historical development. Noncontributing elements will be evaluated for their magnitude of impact by considering their size, scale, design, location, and/or information potential.

Historic District Boundaries

District boundaries will be defined by visual changes, historical documentation of different associations or patterns of development, or evidence of changes in site type or site density as established through testing or survey. When districts are designated, applicable design guidelines and other appropriate restrictions may be included as part of the designation.

Age Criteria

Within a district, the designated contributing sites and structures must be at least fifty (50) years old. The district could be exempt from the age standard if the resources are found to be exceptionally important in other significant criteria.

Non-Contributing Structures

Properties that do not contribute to the significance of the historic district may be included within the boundaries as long as the noncontributing elements do not noticeably detract from the district's sense of time, place and historical development. Noncontributing elements will be evaluated for their magnitude of impact by considering their size, scale, design, location and/or information potential.

Historic Districts shall meet one (1) or more of the following:

a) Architectural.

- (1) Exemplifies specific elements of an architectural style or period;
- (2) Is an example of the work of an architect or builder who is recognized for expertise nationally, statewide, regionally or locally;
- (3) Demonstrates superior craftsmanship or high artistic value;
- (4) Represents an innovation in construction, materials, or design;
- (5) Represents a built environment of a group of people in an era of history;
- (6) Is a pattern or a group of elements representing at least one of the above criteria; or
- (7) Is a significant historic remodel.

- b) Social/cultural.
 - (1) Is the site of an historical event that had an effect upon society;
 - (2) Exemplifies cultural, political, economic or social heritage of the community; or
 - (3) Is associated with a notable person(s) or the work of a notable person(s).

- c) Geographic/environmental.
 - (1) Enhances sense of identity of the community; or
 - (2) Is an established and familiar natural setting or visual feature of the community.

- d) Archaeology/subsurface.
 - (1) Has the potential to make an important contribution to the area's history or prehistory;
 - (2) Is associated with an important event in the area's development;
 - (3) Is associated with a notable person(s) or the work of a notable person(s);
 - (4) Has distinctive characteristics of a type, period or manner of construction;
 - (5) Is of geographic importance;
 - (6) Is a typical example/association with a particular ethnic group;
 - (7) Is a typical example/association with a local cultural or economic activity; or
 - (8) Is a unique example of an event or structure

See the Loveland Municipal Code 15.56.020 for exact language dealing with the designation of historic structures, sites, or districts.

 City of Loveland Page 1- Applicant and General Property Information
FORM A
Application for Designation of a Historic Landmark

Please Type or Print Legibly *One property only per Application Form.*
If more than one Applicant, please attach additional sheet.

APPLICANT(S) INFORMATION	
Owner of Proposed Landmark Property:	Janet Wells
Applicant:	<input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> City Council (attach meeting minutes initiating action) <input type="checkbox"/> Commission Designees (pursuant to 15.56.169) <input type="checkbox"/> Historic Preservation Commission (attach meeting minutes initiating action) <i>Please check one.</i>
Address:	105 E. 1st St., Loveland, CO 80537
Telephone:	970.988.8788

PROPOSED LANDMARK INFORMATION	
Property Name:	Loveland Substation
Address:	105 E. 1st St., Loveland, CO 80537
Historic Use:	electric power substation
Current and Proposed Use	residential
Legal Description	Lot L10-14 BLK B23 LOV
Brief Description of Historical Qualities relating to Property	<i>Please attach additional sheets if necessary.</i> Brick + Cement Building erected in 1924 as the Loveland Substation for the Public Service Co of Colorado. See attached Architectural Inventory Form



FORM A

Application for Designation of a Historic Landmark

DETAILED PROPERTY INFORMATION	
Historic Property Name:	Loveland Substation for the Public Service Company of Colorado
Current Property Name:	Loveland Substation
Address:	105 E. 1st St., Loveland, CO 80537
Legal Description	<i>Please attach copy of officially recorded document containing a legal description.</i> Lot L10-14 BLK B23 LOV
Owner Name & Address:	Janet Wells 8237 Surrey St., Greeley, CO 80634
Style:	Modern Movements
Building Materials:	Brick, Cement, Asphalt Roof
Additions to main structure(s), and year(s) built.	2 story stucco addition built on the north facade in 1998
Is the structure(s) on its original site?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, Date Moved _____
What is the historic use of the property?	electric power substation
What is the present use of the property?	residence
What is the date of construction?	Estimated: _____ Actual: <u>1924</u> Original: _____ Source: Sanborn Insurance maps; Stitzel, Robin



FORM A

Application for Designation of a Historic Landmark

<p>DETAILED PROPERTY INFORMATION continued</p>	
<p>Describe the condition of the property.</p>	<p>Good to Excellent</p>
<p>Who was the original architect?</p>	<p>Unknown Source:</p>
<p>Who was the original Builder/Contractor?</p>	<p>Unknown Source:</p>
<p>Who was the original Owner(s)?</p>	<p>Public Service Company of Colorado Source: Stitzel, Robin. "The Fort Collins Public Service Company Power Station."</p>
<p>Are there structures associated with the subject property not under the ownership of this applicant? Please describe.</p>	<p>No</p>
<p>Detailed description of the architectural characteristics of the property.</p>	<p>Please attach additional sheets if necessary. 2502 sq. ft. rectangular plan 2 story brick, laid in common bond supported by low concrete foundation flat roof 2 story stucco addition on the north facade</p>


 City of Loveland Page 4 – Historical Significance
FORM A
Application for Designation of a Historic Landmark

The Historic Preservation Commission and City Council will consider the following criteria when reviewing nominations of properties for designation.

Landmarks must be at least fifty (50) years old and meet one (1) or more of the following criteria for architectural, social/cultural, or geographic/environmental significance. A landmark may be less than fifty (50) years old if it is found to be exceptionally important in other criteria.

Age of Site is: 91 yrs

1. Proposed Historic Landmarks. Please check all that apply:
For prehistoric or historic archaeological sites, please go to Form A Section 2, pg. 5.

A) Architectural:

- 1) Exemplifies specific elements of an architectural style or period.
- 2) Is an example of the work of an architect or builder who is recognized for expertise nationally, state-wide, or locally.
- 3) Demonstrates superior craftsmanship, or high artistic value.
- 4) Represents innovation in construction, materials, or design.
- 5) Represents a built environment of a group of people in an era of history.
- 6) Exhibits a pattern or grouping of elements representing at least one of the above criteria.
- 7) Is a significant historic remodel.

B) Social/Cultural

- 1) Is a site of an historic event that had an effect upon society.
- 2) Exemplifies the cultural, political, economic, or social heritage of the community.
- 3) Is associated with a notable person(s) or the work of notable person(s).

C) Geographical/Environmental

- 1) Enhances sense of identity of the community.
- 2) Is an established and familiar natural setting or visual feature of the community.

**FORM A****Application for Designation of a Historic Landmark**

2. Prehistoric and historic archaeological sites shall meet one (1) or more of the following. Complete this section only if the subject property is a prehistoric or historic archaeological site. Please check all that apply.

A) Architectural

- 1) Exhibits distinctive characteristics of a type, period, or manner of construction.
- 2) Is a unique example of a structure.

B) Social/Cultural

- 1) Has the potential to make an important contribution to the knowledge of the area's history or prehistory.
- 2) Is associated with an important event in the area's development.
- 3) Is associated with a notable person(s) or the work of notable person(s).
- 4) Is a typical example/association with a particular ethnic or other community group.
- 5) Is a unique example of an event in local history.

C) Geographical/Environmental

- 1) Is geographically or regionally important.

3. Each property or site will also be evaluated based on physical integrity using the following criteria (*a property need not meet all the following criteria*):

- a) Shows character, interest, or value as part of the development, heritage or cultural characteristics of the community, region, state, or nation;**
- b) Retains original location or same historic context if it has been removed; or**
- c) Has been accurately reconstructed or restored based on documentation.**



FORM A

Application for Designation of a Historic Landmark

<p>Statement of Significance</p> <p>Please provide a brief statement summarizing the applicable criteria checked on previous pages.</p>	<p><i>Please attach additional sheets if necessary.</i> See attached Architectural Inventory Form prepared by historian Carl McWilliams - Item 42:</p> <p>The building is historically significant for its association with the development of regional power systems designed and operated by the Public Service Company in Northern Colorado beginning in the early 1900s. The building was determined officially ineligible for inclusion in the National Register of Historic Places in April of 2000. The building is eligible for local landmark designation by the City of Loveland.</p>
<p>Photographs of property as it appears today</p>	<p><i>Include photos from all angles: front, rear, and side elevations.</i></p> <p>See attached</p>
<p>Please identify all references used during the research of the property. Include titles, author, publisher, publication date, ISBN# (when applicable), and location of source such as public library, etc.</p>	<p><i>Please attach additional sheets if necessary.</i></p> <p>Architectural Inventory Form, Carl McWilliams, Historic Loveland Residences Cultural Resource Survey, Jan 10, 2010. Sources - Item 36.</p> <p>Sanborn Insurance Maps; Stitzel, Robin. "The Fort Collins Public Service Company Power Station." December 2000. Unpublished paper. Ft Collins Historic Preservation Office files.</p>



City of Loveland

Page 7 – Signature Sheet

FORM A

Application for Designation of a Historic Landmark

Please type or print legibly.

FORM A completed by:

Alair Christensen

Signature of Preparer:

Alair Christensen

Date:

June 26, 2015

Phone No.

970.308.8884

Address:

306 Sundance Cir N, Fort Collins, CO 80524

Signature of Property/Site Owner(s) if different than Preparer:

Janet R. Wells

Date:

6-26-15

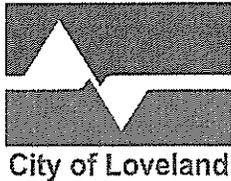
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Document Type:	(QC) QUIT CLAIM DEED
Record Date :	4/10/2014 1:38:03 PM
Grantor:	BUTTON RICHARD L
Grantee:	WELLS JANET R
Book Type:	RE
# of Pages:	1
Consideration:	60,000.00
Legal:	LOT L10-14 BLK B23 LOV

Note: Empty fields are not shown
[Direct External Link to this Document](#)

205 E 6th



COMMUNITY & STRATEGIC PLANNING
 Civic Center • 500 East Third Street • Loveland, Colorado 80537
 (970) 962-2579 FAX (970) 962-2945 • TDD (970) 962-2620
www.cityofloveland.org

July 12, 2010

Greetings-

I am pleased to inform you that the fifth historic survey of Loveland's historic resources is complete!

As you'll recall in 2009, as part of an ongoing effort to preserve our community's historic character and educate the community about our history, the City of Loveland's historic preservation program identified 60 homes and buildings with high historic value to the community. Each of the sixty buildings chosen for the survey, including many of Loveland's most historic homes, has been intensively surveyed as a Colorado Cultural Resource. Included in this packet is the historic survey (architectural inventory form) of your home or property.

Historian Carl McWilliams has completed all 60 surveys which means it is time to gather to answer any questions you may have about the historic survey and what the survey has revealed about your home or property. This survey is for your information as the property owner. Homeowners have found these surveys to be educational and entertaining; they are of particular interest to those who are interested in the history of their homes or are considering designation of their property as a historic landmark.

Your home or building was chosen based on its historical and architectural significance to the community. We hope that you will find your survey of interest and that it will help make clear the connection that your home has with Loveland's roots. If you have questions about this survey or would like to discuss the possibility of designating your home or building as a landmark on the Loveland Historic Register, please attend the final meeting:

Loveland Historic Resources Survey
Final Meeting
 Monday, July 26th, 6:00 PM
 Loveland Museum Gallery (basement)

Historian Carl McWilliams, city staff, and a representative of the Historic Preservation Commission will be on hand to answer your questions.

If you are unable to attend the meeting, feel free to phone me at 962-2745 or email me at barnet@ci.loveland.co.us

Sincerely,

Tangier Barnes
 Community and Strategic Planning
 (970) 962-2745

OAHP1403
Rev. 9/98

COLORADO CULTURAL RESOURCE SURVEY

Architectural Inventory Form

Official eligibility determination
(OAHP use only)

Date _____ Initials _____

- _____ Determined Eligible- NR
- _____ Determined Not Eligible- NR
- _____ Determined Eligible- SR
- _____ Determined Not Eligible- SR
- _____ Need Data
- _____ Contributes to eligible NR District
- _____ Noncontributing to eligible NR District

I. IDENTIFICATION

- | | | | |
|----------------------------|--|-------------------|-------------------|
| 1. Resource number: | 5LR.9768 | Parcel number(s): | |
| 2. Temporary resource no.: | N/A | | 9513350006 |
| 3. County: | Larimer | | |
| 4. City: | Loveland | | |
| 5. Historic building name: | Public Service Company of Colorado Loveland Substation | | |
| 6. Current building name: | Wells House | | |
| 7. Building address: | 105 E. 1st Street | | |
| 8. Owner name and address: | Janet R. Wells and Richard L. Button
105 E. 1st Street
Loveland, CO 80537 | | |



National Register field eligibility assessment:	Not Eligible
Loveland Landmark eligibility assessment:	Eligible

II. GEOGRAPHIC INFORMATION

9. P.M. 6th Township 5N Range 69W
SE ¼ of SW ¼ of SW ¼ of SW ¼ of section 13
10. UTM reference (NAD83)
Zone 13; 493559 mE 4471367 mN
11. USGS quad name: Loveland, Colorado
Year: 1962; Photorevised 1984 Map scale: 7.5
12. Lot(s): Lots 10-14 Block: 23
Addition: Loveland Year of Addition: 1877
13. Boundary Description and Justification: This legally defined parcel encompasses, but does not exceed, the land historically associated with this property.

III. ARCHITECTURAL DESCRIPTION

14. Building plan (footprint, shape): **Rectangular Plan**
15. Dimensions in feet: square feet **2502 square feet**
16. Number of stories: **2**
17. Primary external wall material(s): **Brick**
18. Roof configuration: **Flat Roof**
19. Primary external roof material: **Asphalt Roof/Composition Roof**
20. Special features: **Porch**

21. General architectural description:

This two story building is supported by a low concrete foundation which does not extend above grade. Its walls are made of red bricks, laid in common bond. A belt course, composed of four brick stretcher courses and one brick header course visually separates the first and second stories, while a single projecting stretcher course forms the top of the wall. A recessed brick panel is located on the second story on the south elevation. The building is covered by a flat roof. A stained natural brown solid wood door with three vertically oriented upper sash lights enters the east elevation. This door is flanked on either side by a single light side light and is topped by a large single-light transom light. This entry is spanned by a heavy concrete lintel. A painted blue wood-paneled door, with two small upper sash lights, enters the west elevation from a concrete porch. Windows are entirely single and paired 1/1 double hung sash with painted white wood frames. Windows on the first story also have heavy concrete lugsills and lintels

A two story addition is located on the north elevation. The addition's exterior walls are clad with painted grey stucco and it has a flat roof. A set of paired white paneled doors, covered by a set of paired storm doors, enter the northwest corner of the addition. The addition's windows are 1/1 double hung sash.

22. Architectural style/building type: **Modern Movements**

23. Landscaping or special setting features:

This property is located at the northeast corner of 1st Street and Railroad Avenue at the southern periphery of downtown Loveland. The Loveland-Greeley irrigation canal flows behind the property to the north.

24. Associated buildings, features, or objects: **N/A**

IV. ARCHITECTURAL HISTORY

25. Date of Construction: Estimate: **1924** Actual:

Source of information: **Sanborn Insurance maps; Stitzel, Robin. "The Fort Collins Public Service Company Power Station." December 2000. Unpublished paper, Fort Collins Historic Preservation Office files.**

26. Architect: **Unknown**

Source of information: **N/A**

27. Builder/Contractor: **Unknown**

Source of information: **N/A**

28. Original owner: **Public Service Company of Colorado**

Source of information: **Stitzel, Robin. "The Fort Collins Public Service Company Power Station."**

29. Construction history (include description and dates of major additions, alterations, or demolitions):

This building was erected circa 1924 as the Loveland Substation for the Public Service Company of Colorado. In 1998, it was remodeled into a residence with a two-story stuccoed addition to the original north elevation.

30. Original Location: **Yes** Date of move(s): **N/A**

V. HISTORICAL ASSOCIATIONS

31. Original use(s): **Industry/Processing/Extraction / Energy Facility**

32. Intermediate use(s): **Industry/Processing/Extraction / Energy Facility**

33. Current use(s): **Domestic/Single Dwelling**

34. Site type(s): **Single Family Residence / Former Public Service Company Substation**

35. Historical background:

The property at 105 East 1st Street was constructed in the 1920s as an electric power substation, part of a regional power network operated by the Public Service Company. Beginning in the 1920s, the Public Service Company provided electrical power to much of the north Front Range, through a main power plant located near Lafayette, and substations in Berthoud, Loveland, and Fort Collins. Electrical power systems provided vital support for the development of agriculture, industry and transportation in Loveland and its surrounding rural communities, which in turn laid the foundation for the city's continued growth.

Between 1891 and 1900, there were several attempts to provide Loveland with electrical power. All faced two stiff obstacles: the struggle between private and municipal entities for control over ownership, distribution and rates; and the high costs of infrastructure. In 1900, Loveland businessman and entrepreneur Lee Kelim finally took matters into his own hands. Kelim owned the Big Thompson Mill and Elevator Company. In late 1900, Kelim hooked a dynamo to the mill's 85-horsepower steam engine, and strung electrical wire throughout the mill. On the evening of December 22, 1900, he demonstrated his success to the townspeople. Within days, Kelim had extended electric lines to his 4th Street home and several nearby businesses, and, on January 1, 1901, the Loveland Town Board granted Kelim a ten-year franchise to provide the town with electricity. Two weeks later, on January 17, 1901, Kelim's Loveland Light Heat & Power Company was incorporated.

In the beginning, the power plant operated only at night, furnishing a few homes and several businesses with after-dark lighting. It was not long, however, before the true potential of electric generated power was grasped, and demand quickly rose. In 1904, Kelim sold his stake in his mill company, and constructed a building on West 2nd Street to serve as the town's power plant. Unfortunately, Kelim neglected to warn the community about a one-week power outage that would occur as the steam engine and dynamo were moved to the new building. By this time, Loveland's citizens had grown dependent on electricity, and citizens were aghast when the unexpected outage caused much of the town's commerce and manufacturing to cease, and darkened the night skies. Kelim's troubles continued when, despite installing a second steam engine and dynamo, he could not keep up with demand. According to an article in *Exploring Loveland's Hidden Past*, "The town simply consumed more electricity than Kelim could provide." On November 1, 1906, Kelim sold his operations to the Northern Colorado Power Company. In 1907, the Denver-based Northern Colorado Power Company built an electric power generation plant by Lafayette, to serve much of northern Colorado. Kelim's steam power plant was abandoned, and Loveland's electricity was instead provided from the power company's Lafayette station. In 1914, the Northern Colorado Power Company reorganized into Western Light and Power, and in 1923, Western Light and Power was consolidated, along with several other gas and electric utilities, into the Public Service Company of Colorado.

In 1923, the company provided all of the electrical needs of the towns of Lafayette, Boulder, Longmont, Loveland, Berthoud, Fort Collins, Greeley, Fort Lupton, Brighton, and Cheyenne, Wyoming. In

November 1924, work was completed on Valmont Station, a 20,000-kilowatt, five-story steam-electric generating plant located near the coal fields of northern Colorado. When it went on line in 1924, Valmont Station was one of the largest, most modern powdered-fuel generating stations located between the Missouri River and the Pacific Coast.

About this time, the Public Service Company built a series of substations to augment the electrical power from its main plant in Lafayette. Two of these substations still exist: Loveland's example, and its sister substation in Fort Collins. Substations were often located near industries with a high energy demand, and in more industrial areas of town. Fort Collins' substation, located at 128 West Prospect Road, was built near the Colorado Agricultural College (now Colorado State University) campus, and adjacent to the Colorado and Southern (C&S) Railroad line. Loveland's substation is similarly located next to the historic C&S rail tracks. Each substation was constructed using a standard building plan chosen by the Public Service Company, with each building constructed of similar materials, and with the same size, style, and orientation.

In the 1940s, challenged by a booming Colorado economy and the demand for even more electricity, Public Service Company constructed the Arapahoe Station in Denver, and added units to Valmont Station and to the former Lacombe Electric's Zuni Station. The company's biggest project, however, was the Cherokee Steam Electric Generating Station, a 780,500 kilowatt plant located just north of Denver. The first of the plants' four generators went into service in 1957, and the station was fully operational in 1968. With the last unit, the Cherokee Station became Colorado's largest capacity power plant.

Unfortunately, with construction of the Cherokee Power Station, the electric power substations were rendered obsolete. The Fort Collins substation sat vacant for several years, and is slated for demolition in 2010 to accommodate new development. Loveland's electric power substation, at 105 East 1st Street, has met a better fate. It operated as a substation into the 1960s, and was then sold by the Public Service Company to the City of Loveland. In September 1983, it was acquired by Marlene and Steven Funk. In 1998, it was remodeled into a residence, with a two story stucco addition built on the north façade. Some of the building's brick recesses were replaced with windows, and the brick was sandblasted to remove paint. The building is currently owned by Janet Wells and Richard Button, who purchased the property from the Funks in January, 2002. Today, this brick building stands as a link between Loveland's past and its future.

36. Sources of information:

Building permit files, on file with the City of Loveland Building Division.

DeHaes, John. *Partners in Power: A History of the Fort Collins Light and Power Utility Company, 1935-1985*. Fort Collins: 1985

Fisher, Ellen Kingman. *One Hundred Years of Energy: Public Service Company of Colorado and Its Predecessors, 1869-1969*. New York: Garland Publishing Inc, 1989

<http://www.fundinguniverse.com/company-histories/PUBLIC-SERVICE-COMPANY-OF-COLORADO-Company-History.html>

Larimer County Assessor's Records. <http://www.larimer.org/assessor/>

Larimer County Assessor records.

Larimer County Assessor: Residential Property Appraisal Card.

Loveland city directories.

Public Service Company of Colorado: Providing Energy for More Than a Century.

<http://www.fundinguniverse.com/company-histories/PUBLIC-SERVICE-COMPANY-OF-COLORADO-Company-History.html>

Stitzel, Robin. "The Fort Collins Public Service Company Power Station." December 2000.

Unpublished paper, Fort Collins Historic Preservation Office files.

Sanborn Insurance maps.

VI. SIGNIFICANCE

37. Local landmark designation: **No** Date of designation: **N/A**

Designating authority: **N/A**

38. Applicable National Register Criteria:

A. Associated with events that have made a significant contribution to the broad pattern of our history;

B. Associated with the lives of persons significant in our past;

C. Embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or that possess high artistic values, or represents a significant and distinguishable entity whose components may lack individual distinction; or

D. Has yielded, or may be likely to yield, information important in history or prehistory.

Qualifies under Criteria Considerations A through G (see Manual)

xx Does not meet any of the above National Register criteria

Loveland Standards for Designation:

- xx** Architectural Exemplifies specific elements of an architectural style or period
- Architectural Is an example of the work of an architect or builder who is recognized for expertise nationally, statewide, regionally, or locally
- Architectural Demonstrates superior craftsmanship or high artistic value
- Architectural Represents an innovation in construction, materials, or design
- Architectural Represents a built environment of a group of people in an era of history
- Architectural Exhibits a pattern or grouping of elements representing at least one of the above criteria
- Architectural Is a significant historic remodel
- Social/cultural Is a site of an historic event that had an effect upon society
- xx** Social/cultural Exemplifies the cultural, political, economic, or social heritage of the community
- Social/cultural Is associated with a notable person(s) or the work of a notable person(s)
- xx** Geographic/environmental Enhances sense of identity of the community
- xx** Geographic/environmental Is an established and familiar natural setting or visual feature of the community

39. Area(s) of significance: **N/A**

40. Period of significance: **N/A**

41. Level of significance: **Local**

42. Statement of significance:

This building is historically significant for its association with the development of regional power systems designed and operated by the Public Service Company in northern Colorado beginning in the early 1900s. The building was determined officially ineligible for inclusion in the National Register of Historic Places in April of 2000. The building is eligible for local landmark designation by the City of Loveland.

43. Assessment of historic physical integrity related to significance:

This property displays a reasonably high level of physical integrity, relative to the seven aspects of integrity as defined by the National Park Service and the Colorado Historical Society - setting, location, design, materials, workmanship, feeling and association. The building's integrity was somewhat diminished when it was converted into a residence, with an addition to the north elevation, in 1998. The addition is quite well executed, however, and is to the rear of the historic building. A sense of time and place relative to this building's historic use as a substation by the Public Service Company of Colorado remains clearly in evidence.

VII. NATIONAL REGISTER ELIGIBILITY ASSESSMENT

44. National Register eligibility field assessment: **Not Eligible**

Local Landmark eligibility field assessment: **Eligible**

45. Is there National Register district potential? **No**

Discuss: This building is located at the southern edge of downtown Loveland in a mixed residential and commercial neighborhood, with more industrial-use properties across 1st Street to the south. Historic buildings in this specific area do not appear collectively to possess sufficient significance and integrity to comprise a National Register district.

If there is N.R. district potential, is this building contributing or noncontributing? **N/A**

46. If the building is in an existing N.R. district, is it contributing or noncontributing? **N/A**

VIII. RECORDING INFORMATION

47. Photograph numbers: **CD #2; Images 1-4**

CD filed at: **City of Loveland, Community and Strategic Planning Department, 500 E. 3rd Street, Loveland, CO 80537**

48. Report title: **Historic Loveland Residences Cultural Resource Survey**

49. Date(s): **January 20, 2010**

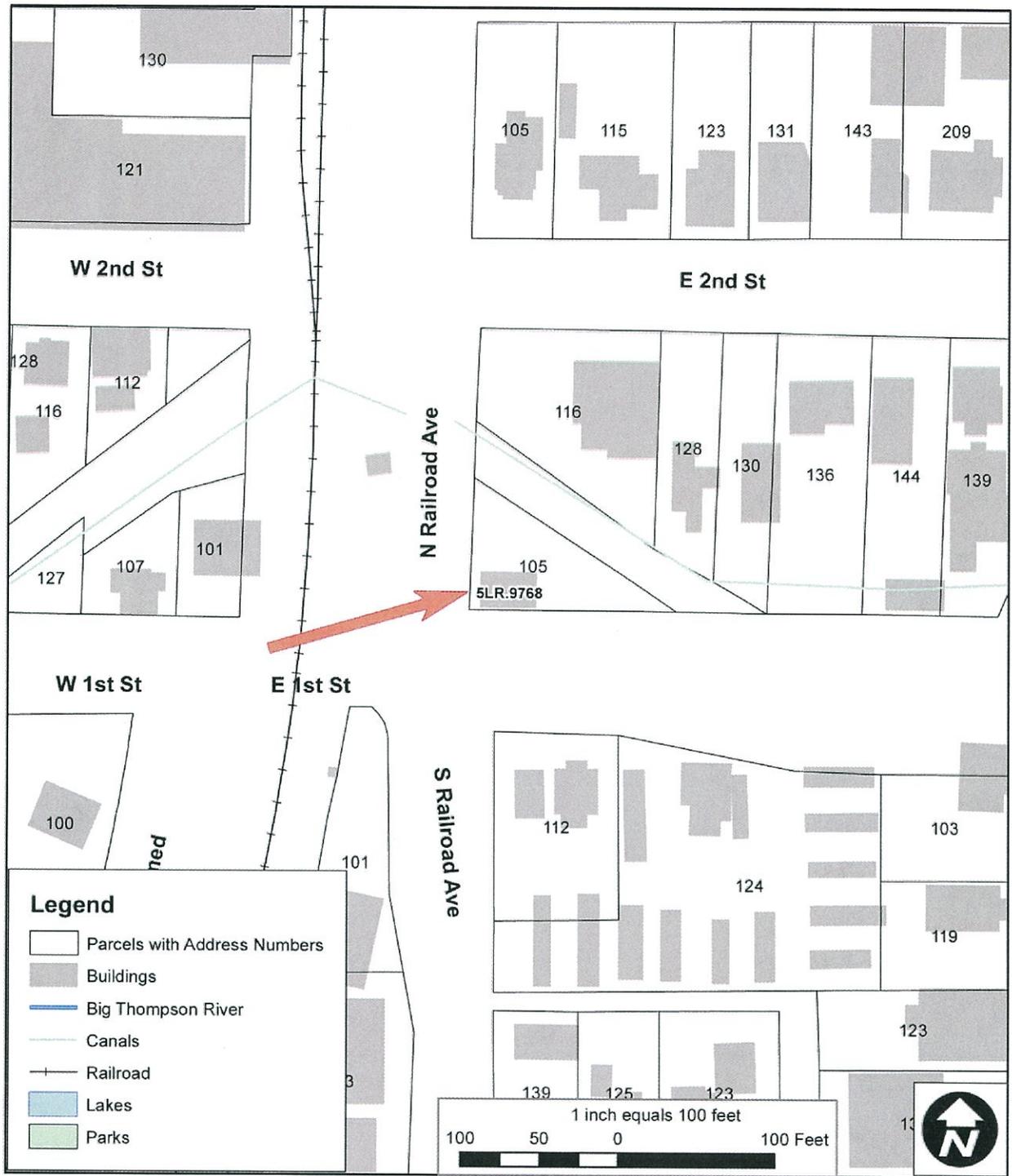
50. Recorder(s): **Carl McWilliams, Karen McWilliams, Timothy Wilder**

51. Organization: **Cultural Resource Historians**

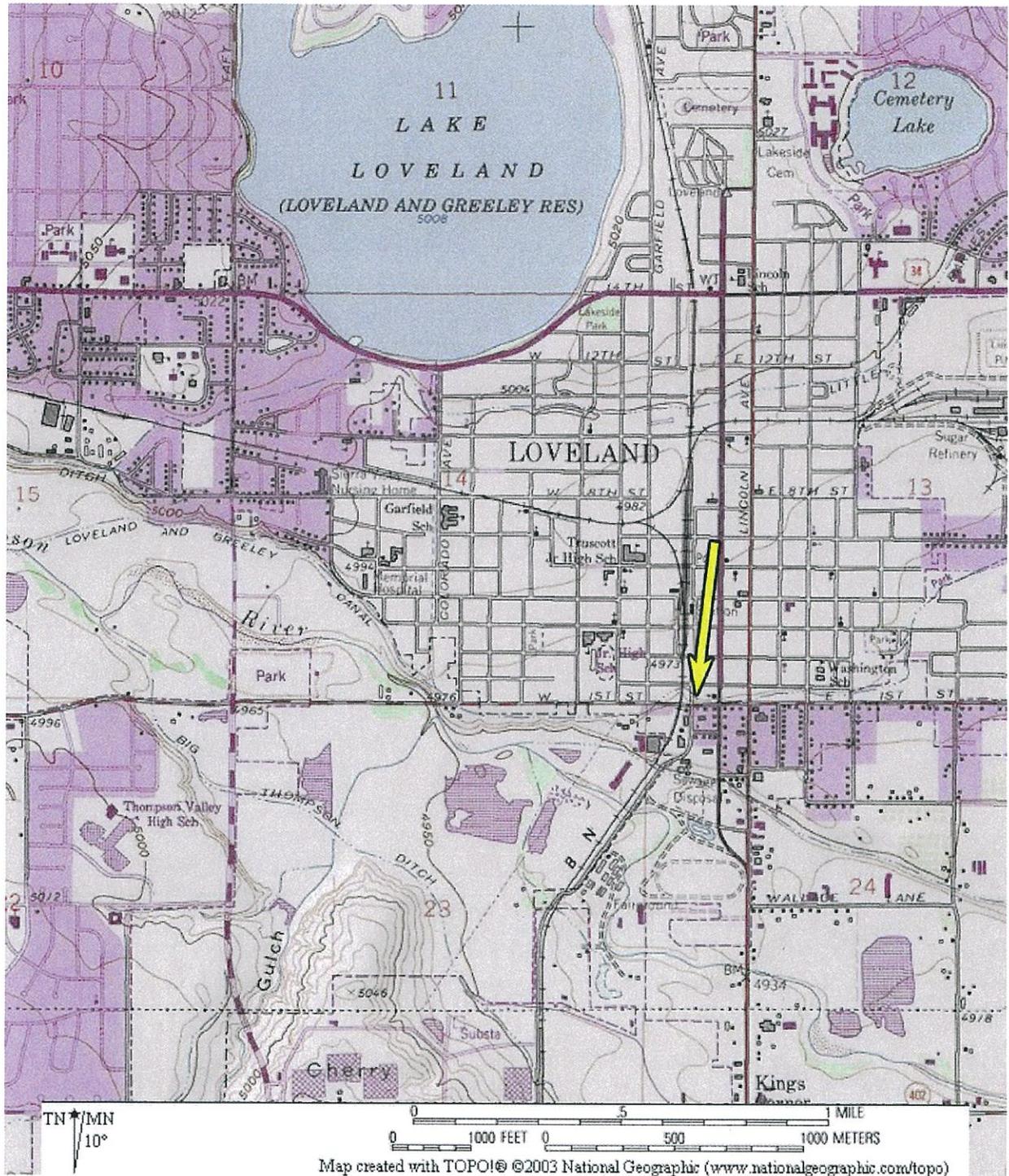
52. Address: **1607 Dogwood Court, Fort Collins, CO 80525**

53. Phone number(s): **(970) 493-5270**

Sketch Map



Location Map





CITY OF LOVELAND
 DEVELOPMENT SERVICES DEPARTMENT
 Civic Center • 500 East 3rd Street • Loveland, Colorado 80537
 (970) 962-2346 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 5
MEETING DATE: 10/6/2015
TO: City Council
FROM: Greg George, Development Services
PRESENTER: Nikki Garshelis, Development Services

TITLE:

An Ordinance Amending Section 2.60.130 of the Loveland Municipal Code Pertaining to the Historic Preservation Commission

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This item is a legislative action to consider approval on first reading an ordinance amending Section 2.60.130 of the Loveland Municipal Code. The Historic Preservation Commission unanimously recommends that the City Council amend the code to provide for a designated slot for a high school student representative.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

On September 21 2015, the Historic Preservation Commission unanimously approved recommendation to the City Council that amended Section 2.60.130 be adopted to provide a designated position for a high school student representative.

The Historic Preservation Commission (HPC) recognizes that having a student representative on the HPC will support and assist in achieving shared projects and goals. Benefits of adding a student member to the commission include:

- Cultivating future community leaders
- Providing unique educational opportunities
- Eliciting fresh ideas and a different perspective for the commission
- Developing the next generation of preservationists

- Building ongoing youth-adult partnerships

A precedent for this amendment is set in the member qualifications of the Human Services Commission (Code: 2.60.150) (to) include two of the eleven members shall be high school students enrolled in secondary schools located within the city who shall be under the age of twenty-one at time of appointment.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Ordinance
2. September 21, 2015 HPC draft minutes

FIRST READING October 6, 2015
SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2.60.130 OF THE LOVELAND MUNICIPAL CODE PERTAINING TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, Section 2.60.130 of the Loveland Municipal Code currently sets forth the membership of the City’s Historic Preservation Commission; and

WHEREAS, the Historic Preservation Commission unanimously recommends that the City Council amend Loveland Municipal Code Section 2.60.130 to provide for a designated slot for a youth representative; and

WHEREAS, City Council finds that the addition of a youth representative to the Historic Preservation Commission in in the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Paragraph A. of Section 2.60.130 of the Loveland Municipal Code is hereby amended to read in full as follows:

- A. There is established a historic preservation commission consisting of ~~seven~~eight members appointed by the city council. Members shall have demonstrated interest, competence, or knowledge in historic preservation. The commission shall be comprised of both professionals and lay members and shall be selected, as much as possible, from the fields of history, architecture, landscape architecture, architectural history, prehistoric or historic archaeology, planning, or related disciplines such as the building trades, cultural geography, cultural anthropology, real estate, or law. One member of the commission shall be from the Loveland Historical Society. One member shall be a high school student residing within the city who shall be under the age of twenty-one at the time of appointment and whose term of office shall be for one year coinciding with the school year and the summer months immediately subsequent to such school year; provided that such member shall be excused from meeting attendance during school breaks. Three members of the commission shall be professionals or shall have extensive expertise in a preservation-related discipline including, but not limited to, history, architecture, planning, or archaeology. Recognizing that professionals may not be available, this requirement may be waived by the city council following a good faith effort to recruit such professionals. Other than as provided above, ~~The~~ term of office of each member shall be three years.

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this _____ day of _____, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **September 21, 2015**

5 A meeting of the Loveland Historic Preservation Commission was held Monday, September 21, 2015 at 6:00
6 P.M. in the City Council Chambers in the Civic Center at 500 East Third Street, Loveland, CO. Historic
7 Preservation Commissioners in attendance were: Jim Cox, David Berglund, Stacey Kersley, Jon-Mark
8 Patterson, Paula Sutton and Chris Wertheim. City Council Liaison, John Fogle, and Nikki Garshelis of
9 Development Services were also present.

10
11 **Guests:** Barry Floyd, Ben Price, Rich Ball, Olivia Lowe and Michelle Van Hare

12
13 **CALL TO ORDER**

14 *Commission Co-Chair Patterson called the meeting to order at 6:03 p.m.*

15
16 **APPROVAL OF THE AGENDA**

17 *Commissioner Cox made a motion to approve the agenda; the motion was seconded by Commissioner Sutton*
18 *and it passed unanimously.*

19
20 **APPROVAL OF THE MINUTES**

21 *Commissioner Berglund made a motion to approve the minutes from the August meeting, the motion was*
22 *seconded by Co-Chair Patterson and it passed unanimously.*

23
24 **CITIZEN REPORTS**

25 None

26
27 **CITY COUNCIL UPDATE**

28 *Councilor Fogle reported on the discussions with the county on the building planned for the 3rd Street*
29 *development project. There was a conversation about where the probation department would be located.*

30
31 **STAFF UPDATE**

32 *Nikki Garshelis directed Commissioners to review the staff report and asked if there were questions. There*
33 *were no questions.*

34
35 **CONSIDERATION OF NEW BUSINESS**

36 **Oral History Project**

37 *Barry Floyd reported that he has completed the second oral history video project interviewing Pollyann Baird a*
38 *long time Loveland resident. He introduced Ben Price, the videographer, who presented a seven minute sample*
39 *of the interview. Joining the interview was Rich Ball, Barry Floyd and Lawrence Weedin, also longtime Loveland*
40 *residents. Historian, Olivia Lowe participated in the project. Barry gave a background and history of the project*
41 *and said the first video featured Forest Knox. The Commissioners asked questions and agreed that the project*
42 *was an important one and asked how they can assist. Commissioner Cox asked Barry to return with a proposal*
43 *for them to consider.*

44
45 **Viestenz-Smith Mountain Park Project**

46 *Michele Van Hare, Environmental Education Coordinator at the City of Loveland, brought documents and*
47 *photographs of the history of Viestenz-Smith Mountain Park and asked the Commission to consider reviewing*
48 *and researching the items to create informational signage for the park. The project would tell the story of the*
49 *park, she explained. There was information on Louis Papa, the Girl's Athletic Association cabin, the power plant,*

50 the Big Thompson Canyon and Road, the Park Site and the Civilian Conservation Corps. She suggested
 51 volunteers choose one of the subjects to research and create a report to adapt into park signage. Nikki collected
 52 the materials and will distribute it as requested.

53
 54 **Youth Member Ordinance Amendment**

55 Commissioners reviewed the draft ordinance amending the Historic Preservation Commission’s section
 56 (2.60.130) of the Loveland Municipal Code. Once the language was agreed upon, *Commission Chair Kersley*
 57 *made the motion to approve the amendment for recommendation to City Council to read as follows:*

- 58 A. *There is established a historic preservation commission consisting of ~~seven~~eight members appointed*
 59 *by the city council. Members shall have demonstrated interest, competence, or knowledge in historic*
 60 *preservation. The commission shall be comprised of both professionals and lay members and shall*
 61 *be selected, as much as possible, from the fields of history, architecture, landscape architecture,*
 62 *architectural history, prehistoric or historic archaeology, planning, or related disciplines such as the*
 63 *building trades, cultural geography, cultural anthropology, real estate, or law. One member of the*
 64 *commission shall be from the Loveland Historical Society. One member shall be a high school student*
 65 *residing within the city who shall be under the age of twenty-one at the time of appointment and*
 66 *whose term of office shall be for one year coinciding with the school year and the summer months*
 67 *immediately subsequent to such school year; provided that such member shall be excused from*
 68 *meeting attendance during school breaks. Three members of the commission shall be professionals*
 69 *or shall have extensive expertise in a preservation-related discipline including, but not limited to,*
 70 *history, architecture, planning, or archaeology. Recognizing that professionals may not be available,*
 71 *this requirement may be waived by the city council following a good faith effort to recruit such*
 72 *professionals. Other than as provided above, ~~T~~he term of office of each member shall be three years.*

73
 74 *Commissioner Patterson seconded the motion and it passed unanimously.*

75
 76 The Ordinance amendment will be on the October 6th City Council agenda for first reading and the October 20th
 77 City Council agenda for second reading.

78
 79 **Outreach Subcommittee Update**

- 80 1. *Commission Chair Kersley* reported on a meeting she attended with Chris Wertheim and two
 81 teachers from Lucile Erwin Middle School regarding the HPC art project idea. She said the teachers
 82 were very enthusiastic about partnering with the HPC on the project. The teachers have invited
 83 them back in December to give a presentation about the project. Commissioner Wertheim
 84 reported that they also met with Marty Janssen from NOVO Restoration about being involved with
 85 the student project. She said they are very interested in participating. It was suggested that the
 86 completed art be displayed at the 2016 May Tour de Pants event, in the gallery space at ArtSpace, if
 87 it is permitted.
 88
 89 2. The December outreach event was discussed and is scheduled at the Rialto Theater Center for
 90 Monday December 14th from 5:00pm to 7:00pm.
 91
 92 3. There was a discussion about the cost and possibility of creating coloring books, placemats and/or
 93 coasters to educate the public on historic preservation and architecture.
 94
 95 4. Downtown plaque(s) and banners signifying the national historic register designation were
 96 discussed by the HPC. Nikki will organize a meeting with appropriate stakeholders to consider how
 97 to proceed with this effort.
 98

99

100 **NEXT MEETING'S AGENDA/ACTION ITEMS**

- 101 • Subcommittee Update – Stacey Kersley
- 102 • December Outreach Event

103

104 **Meeting adjourned at 8:07p.m.**

DRAFT



CITY OF LOVELAND
 DEVELOPMENT SERVICES DEPARTMENT
 Civic Center • 500 East 3rd Street • Loveland, Colorado 80537
 (970) 962-2346 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 6
MEETING DATE: 10/6/2015
TO: City Council
FROM: Greg George, Development Services Department
PRESENTER: Brian Burson, Current Planning Division

TITLE:

An Ordinance Amending Section 18.04.040 Of The Loveland Municipal Code, The Same Relating To Zoning Regulations For A Portion Of Lot 1, Block 1 Of Great Western Third Subdivision, City Of Loveland, Larimer County, Colorado

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action. If the ordinance is not adopted, the property would remain with two separate zoning designations, which would not allow the development currently being proposed for the property.
3. Adopt a modified action. A modified action would require all necessary specifics in the motion.
4. Refer back to staff for further development and consideration. All review by staff is complete, and the proposed rezoning to allow development in the I-Industrial District is fully supported. If the application is referred back to staff, specific direction to staff is necessary. This would result in delays and additional expense for the proposed development.

SUMMARY:

This is a quasi-judicial action. This application is to rezone a portion of Lot 1, Block 1, Great Western 3rd Subdivision. The site consists of 5.8 acres and is located along the north side of East 11th Street, between Gorom Avenue and Redwood Drive. This is directly behind JAX/Gold's Gym and west of Home Depot. The lot currently has both Industrial and Business zoning, apparently caused by previous replats that were not accompanied by the appropriate rezoning actions. The rezoning will rectify this situation, assigning I-Developing Industrial zoning to all of Lot 1. The unified zoning designation is the first step in preparing the site for pending development of a mixed-use development of uses allowed in the I zone. The existing zoning and land uses in the area are both industrial and business. The requested zoning action will result in a compatible zoning pattern and allow for appropriate development of the site. The Planning Commission recommended approval of the requested zoning action as part of their Consent Agenda on August 24, 2015.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

Walsh Construction has applied for a mixed-use development on Lot 1, Block 1 in the Great Western 3rd Subdivision, consisting of approximately 5.8 acres. The western and southeastern portions of the lot, consisting of approximately 2.2 acres, are currently zoned I-Developing Industrial. The central portion of the lot, consisting of approximately 3.5 acres, is currently zoned B-Developing Business. Based on staff research, it appears that the current zoning boundaries originally matched a past subdivision lot configuration, but when the lots were later replatted, the zoning boundaries were not adjusted to match the new lot lines.

The site has been vacant since annexation. The City is currently reviewing a Site Development Plan and subdivision plat for the property. The permanent mixed-use development currently proposed by Walsh Construction will occupy the center of the overall property, which will become Lot 2 of the proposed subdivision. This development proposal prompts the need to rezone portions of the lot to assure that the entire lot is zoned I-Developing Industrial for the proposed development.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Ordinance
2. Staff Memo

FIRST READING: October 6, 2015
SECOND READING: _____

ORDINANCE NO._____

AN ORDINANCE AMENDING SECTION 18.04.040 OF THE LOVELAND MUNICIPAL CODE, THE SAME RELATING TO ZONING REGULATIONS FOR A PORTION OF LOT 1, BLOCK 1 OF GREAT WESTERN THIRD SUBDIVISION, CITY OF LOVELAND, LARIMER COUNTY, COLORADO

WHEREAS, the property, described below in Section 1, is located in the easterly portion of the Great Western Third Subdivision in the City of Loveland, Larimer County, Colorado and is currently zoned “B - Developing Business District”; and

WHEREAS, the property owner has filed an application to rezone the property from “B – Developing Business District” to “I - Developing Industrial District” as set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Section 18.04.040 of the Loveland Municipal Code and the map referred to therein, said map being part of said Municipal Code and showing the boundaries of the district specified, shall be and the same is hereby amended in the following particulars, to wit:

That a portion of Lot 1 Block 1 of Great Western Third Subdivision, as recorded September 7, 2001 at reception number 20010080064 of Larimer County, Colorado records, and situated in the Northeast Quarter of Section 13, Township 5 North, Range 69 West of the Sixth Principal Meridian, City of Loveland, County of Larimer, State of Colorado More particularly described as follows:

Assuming the North line of Lot 1, Block 1, of said Great Western Third Subdivision as Bearing North 88°36'50" East according to the Final Recorded Plat thereof, with all bearings contained herein relative thereto:

Beginning at the Northeast corner of Lot 1, Block 1, of Great Western Third Subdivision; thence South 01°23'10" East, along the Western right-of-way of Redwood Drive, a distance of 205.94 feet; thence departing said Westerly right-of-way line, South 66°10'00" West a distance of 89.29 feet; thence along the arc of a tangent curve to the right having a radius of 630.00 feet, and a central angle of 20°17'04", an arc length of 223.04 feet, the chord of said curve bears South 76°18'32" West a distance of 221.88 feet, to a point on the Northern right-of-way line of East 11th Street; thence North 70°50'37" West, along said Northerly right-

of-way line, a distance of 97.32 feet; thence continuing along said Northerly right-of-way, along the arc of a tangent curve to the left having a radius of 445.00 feet, and a central angle of 31°07'48", an arc length of 241.78 feet, the chord of said curve bears North 86°24'31" West a distance of 238.81 feet; thence departing said right-of-way line, North 00°12'31" West a distance of 232.50 feet to a point in the North line of Lot 1 Block 1 of said Great Western Third, Subdivision; thence North 88°36'50" East, along said North line, a distance of 623.57 feet to the Point of Beginning, containing an area of 156,251 square feet, 3.587 acres

which is now included within the boundaries designated “**B - DEVELOPING BUSINESS DISTRICT**” shall be removed therefrom and included within the boundaries of the district designated as follows:

"I – DEVELOPING INDUSTRIAL DISTRICT"

The Property contains 3.587 acres, more or less, and is subject to all easements and rights-of-way now on record or existing.

Section 2. That the Property shall be subject to all applicable zoning regulations for the City of Loveland.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 4. That this Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b)

Section 6. That the City Clerk is hereby directed to record this Ordinance with the Larimer County Clerk and Recorder after its effective date in accordance with State Statutes.

Signed this 20th day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

AN ORDINANCE AMENDING SECTION 18.04.040 OF THE LOVELAND MUNICIPAL CODE, THE SAME RELATING TO ZONING REGULATIONS FOR A PORTION OF LOT 1, BLOCK 1 OF GREAT WESTERN THIRD SUBDIVISION, CITY OF LOVELAND, LARIMER COUNTY, COLORADO



DEVELOPMENT SERVICES
Current Planning

500 East Third Street, Suite 310 • Loveland, CO 80537
 (970) 962-2523 • Fax (970) 962-2945 • TDD (970) 962-2620
www.cityofloveland.org

M E M O R A N D U M

TO: City Council

FROM: Brian Burson, City Planner II, Current Planning Division

DATE: October 6, 2015

SUBJECT: Rezoning of a portion of Lot 1, Block 1, Great Western 3rd Subdivision

I. EXHIBITS

- A. Planning Commission staff report, dated August 24, 2015, including Attachments 1-6:
1. Vicinity map
 2. Rezoning legal description
 3. Applicant's Rezoning Assessment Report
 4. Rezoning map
 5. Draft Site Plan for Phase 1 development of the property (for information purposes only)
 6. Portion of Great Western 3rd Subdivision (for information purposes only)

II. KEY ISSUES

Staff believes that all key issues regarding the rezoning have been resolved through the staff review process. Staff supports the application since it is consistent with the Comprehensive Plan, the zoning and land uses in the neighborhood, and the City's Master Plans for infrastructure. The Planning Commission recommended approval as part of their August 24, 2015 consent agenda.

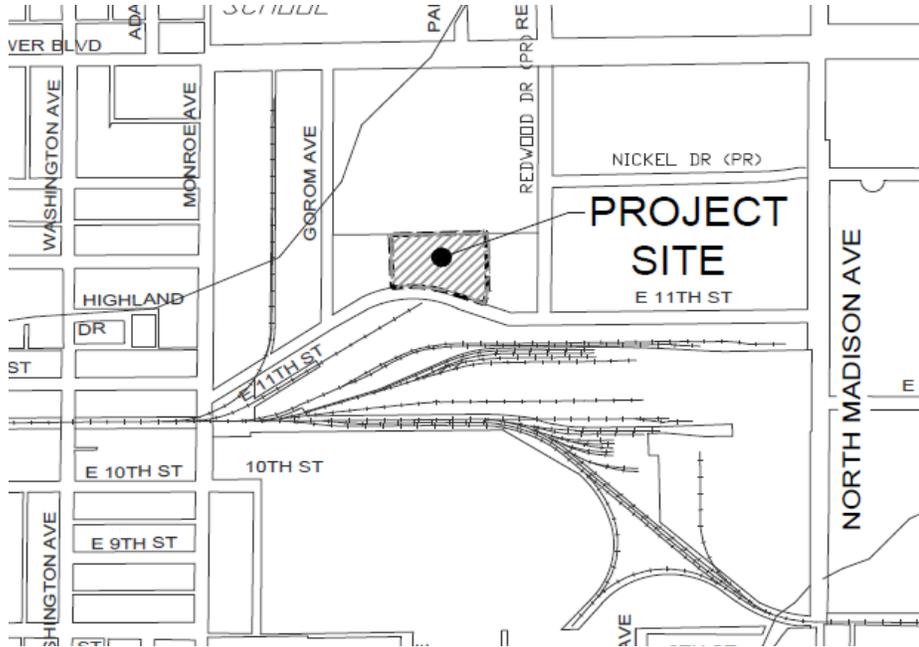
III. EXECUTIVE SUMMARY

A. Project Description:

Walsh Construction has applied for a mixed-use development on Lot 1, Block 1 of the Great Western 3rd Subdivision. The site consists of approximately 5.8 acres, and is located along the north side of East

11th Street, between Gorom Avenue and Redwood Drive. This is directly behind JAX and Gold's Gym and west of Home Depot.

Vicinity Map:

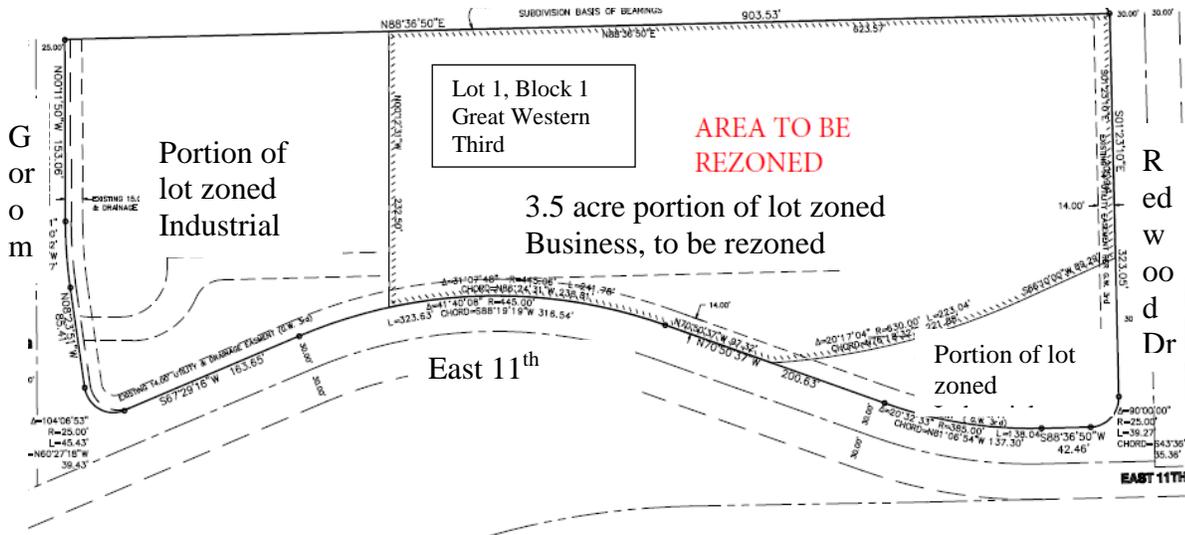


Neighborhood Context Map:



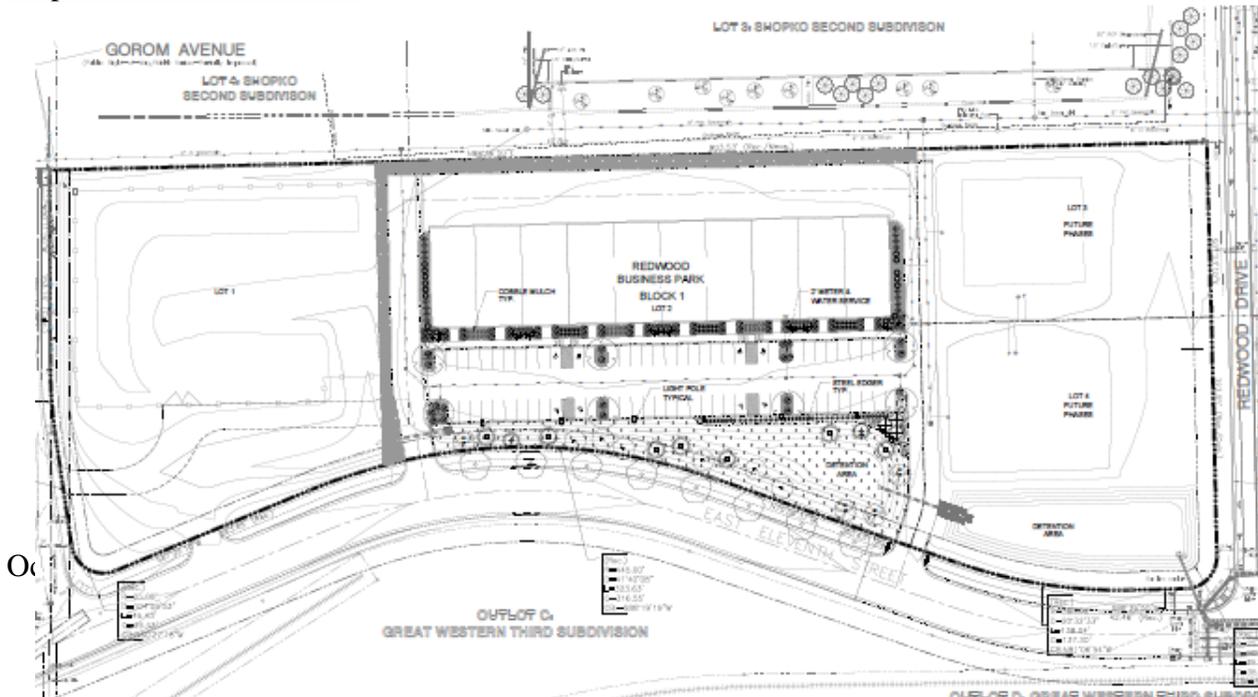
The site has remained undeveloped since annexation. The western and southeastern portions of the lot, consisting of approximately 2.2 acres, are currently zoned I-Developing Industrial. The remainder of the lot, consisting of approximately 3.5 acres, is currently zoned B-Developing Business. Based on staff research, it appears that the current zoning boundaries originally matched a previous subdivision lot configuration, but when the lots were later replatted, the zoning boundaries were not adjusted to match the new lot lines. This development proposal prompts the need to rezone portions of the lot to assure that the entire lot is zoned I-Developing Industrial for the proposed development.

Rezoning Depiction:



The City is currently reviewing a Site Development Plan and subdivision plat for the property. The permanent mixed-use development currently proposed by Walsh Constriction will occupy the center of the overall property, which will become Lot 2 of the proposed subdivision. Site improvements and required infrastructure will also be phased commensurately.

Proposed Phase 1 Site Plan:



B. Neighborhood Response:

A noticed neighborhood meeting was held at 6:30 pm on August 6, 2015 in the Gertrude Scott Meeting Room of the Loveland Public Library. One person attended the meeting, along with City staff and the Applicants' representatives. The only questions expressed by the attendee were as follows:

1. Will adjacent streets be improved with the mixed-use project?

Staff response: Phase 1 will prompt construction of the east segment of East 11th Street from Redwood Drive to the east access drive of the site. All other improvements will occur with future phases.

2. Will other nearby land uses be allowed to continue?

Staff response: This rezoning will have no effect on zoning and uses on other properties.

No concern or objection was expressed by the attendee.

C. Planning Commission action:

The application was considered at a public hearing by the Planning Commission on August 24, 2015. Planning Commission recommended approval of the rezoning as part of their August 24, 2015 Consent Agenda, therefore the approved minutes from the hearing have not been included with this memorandum.

D. Subsequent to Planning Commission hearing:

Following the Planning Commission hearing, a property owner in the neighborhood contacted staff with some questions. She had attended the Planning Commission hearing, but did not understand the proceedings for Consent Agenda items and missed the opportunity to ask these questions at the hearing. After hearing the information from staff she indicated she had no objection or concerns about the rezoning. Staff has received no other inquiry or input from the neighborhood or general public since the neighborhood meeting.

VII. CONDITIONS

There are no recommended conditions from staff or the Planning Commission.



Development Services Current Planning

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Planning Commission Staff Report

August 24, 2015

Agenda #: Consent Agenda - #1

Title: Great Western 3rd Subdivision

Applicant: Walsh Construction

Request: Rezoning

Location: Along the north side of East 11th Street, between Gorom Avenue and Redwood Drive

Existing Zoning: B - Developing Business District and I-Developing Industrial District

Proposed Zoning: I - Developing Industrial District

Staff Planner: Brian Burson

Staff Recommendation:

Subject to additional evidence presented at the public hearing, City staff recommends the following motion:

Recommended Motion:

"Move to make the findings listed in Section VI. of this report dated August 24, 2015; and, based on those findings, recommend approval of the rezoning of a portion of Lot 1, Block 1, Great Western 3rd Subdivision, as described in Attachment # 2 of this report, from B-Developing Business District to I-Developing Industrial District."

Summary of Analysis:

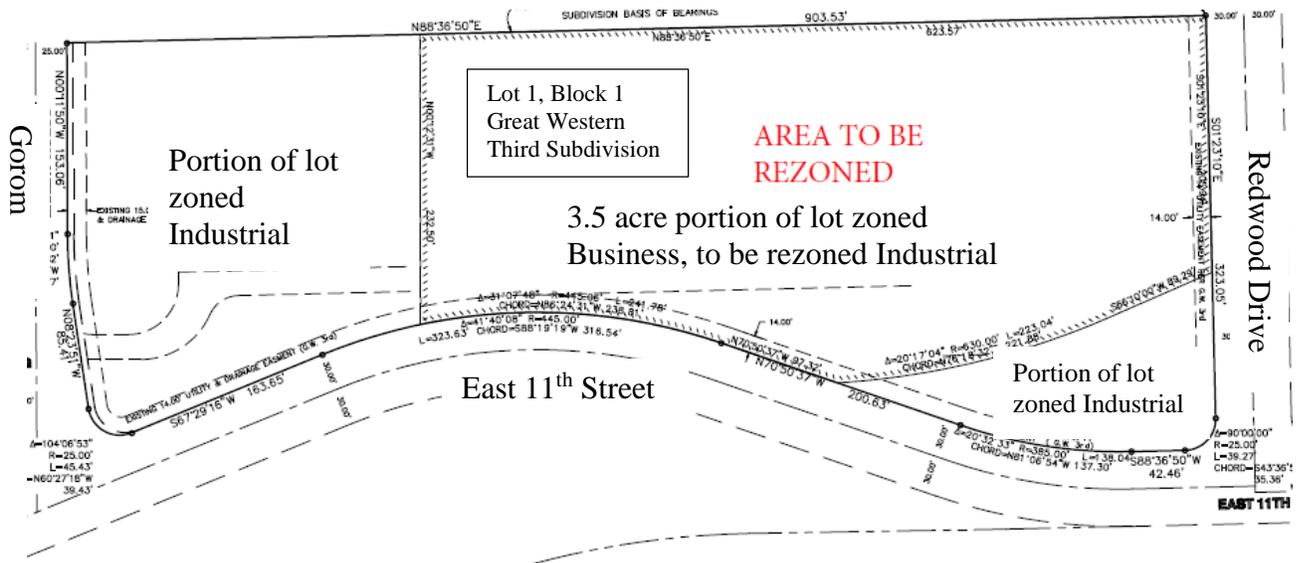
This is a public hearing to consider a rezoning for a portion of Lot 1, Block 1, Great Western 3rd Subdivision from B-Developing Business District to I-Developing Industrial District. The lot currently has two zoning designations within its boundaries; Industrial and Business zoning. The rezoning is to rectify this situation and zone the entire lot to I-Developing Industrial. Currently 3.5 acres of this lot are zoned B-Developing Business District and 2.3 acres are zoned I-Developing Industrial District. It appears that the current zoning line followed a past lot configuration, but when those lots were later replatted, the zoning boundaries were not adjusted to match the new lot lines. The rezoning would give the entire lot the same zoning of I-Developing Industrial for pending development of a mixed-use development of uses allowed in the I zone. Other properties adjacent and in the area are also zoned I-Developing Industrial District.

Rezoning requests are considered quasi-judicial actions. Planning Commission's consideration is to be made on the basis of adopted policies, codes and standards as they apply to this property; the specific information submitted by the staff and Applicant and/or presented at the hearing; and public testimony offered at the public hearing. The appropriate criteria/findings, along with staff analysis, are provided in Section VI. of this staff report. Planning Commission must evaluate whether the application meets the appropriate criteria/findings and formulate a recommendation to the City Council. The City Council is scheduled to hold a public hearing for a final determination on October 6, 2015.

I. SUMMARY:

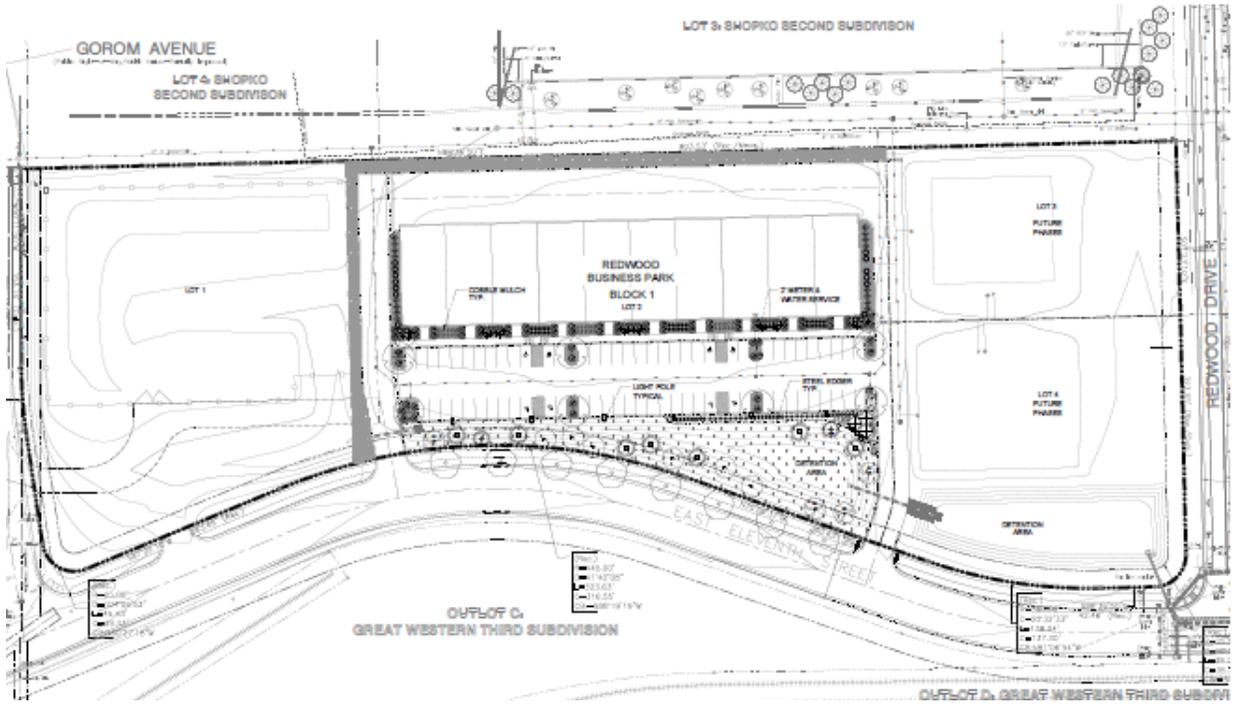
Walsh Construction is proposing to rezone a 3.5 acre portion of Lot 1, Block 1 in the Great Western 3rd Subdivision from B-Developing Business to I-Developing Industrial. The lot is located along the north side of East 11th Street (which is not currently constructed), lying between Gorom Avenue and Redwood Drive; directly south of JAX and Gold’s Gym and southwest of Home Depot (see vicinity map in **Attachment 1**). The lot, which is approximately 5.8 acres, has portions of both Industrial and Business zoning within its boundaries. The western and southeastern portions of the lot, totaling 2.2 acres, are zoned I-Developing Industrial, while the central 3.5 acre portion of the lot is zoned B-Developing Business. Based on staff research, it appears that the current zoning boundaries originally matched a past subdivision lot configuration. When the lots were later replatted, the zoning boundaries were not adjusted to match the new lot lines.

Figure 1. Existing Zoning Boundaries



The site has been vacant since annexation. The City has recently approved a Site Development Plan for a one-year temporary outdoor storage use on the west end of the property, on the portion of the lot zoned Industrial. The City is currently reviewing a site development plan and subdivision plat for permanent mixed use development on the lot. Phase 1 of that development is located in the center of the overall property. This development proposal prompted the need to rezone that portion of the lot to Industrial so that the entire lot had consistent zoning.

Figure 2: Proposed Site Development Plan and Subdivision Configuration for Phase 1 of the Development



II. ATTACHMENTS:

1. Vicinity map
2. Rezoning legal description
3. Applicant's Rezoning Assessment Report
4. Rezoning map
5. Draft Site Plan for Phase 1 development of the property (for information purposes only)
6. Portion of Great Western 3rd Subdivision (for information purposes only)

III. SITE DATA:

ACREAGE OF SITE (NET ACRES).....	5.8429 ACRES
ACREAGE TO BE REZONED (NET ACRES).....	3.587 ACRES
EXISTING COMP PLAN DESIGNATION	EMPLOYMENT (E)
EXISTING ZONING	B- DEVELOPING BUSINESS & I- DEVELOPING INDUSTRIAL
PROPOSED ZONING.....	I-DEVELOPING INDUSTRIAL
EXISTING USE	VACANT
PROPOSED USE.....	MIXED-USE INDUSTRIAL & COMMERCIAL
NUMBER OF DWELLING UNITS PROPOSED	NA
GROSS DENSITY (DU/A)	NA
NET DENSITY (DU/A)	NA
EXISTING ADJACENT ZONING AND USE - NORTH.....	B- DEVELOPING BUSINESS; COMMERCIAL
EXISTING ADJACENT ZONING AND USE - EAST	B- DEVELOPING BUSINESS; COMMERCIAL
EXISTING ADJACENT ZONING AND USE - SOUTH	I-DEVELOPING INDUSTRIAL; RAILROAD AND INDUSTRIAL
EXISTING ADJACENT ZONING AND USE - WEST	I-DEVELOPING INDUSTRIAL; VACANT, OUTDOOR STORAGE
UTILITY SERVICE PROVIDER - SEWER	CITY OF LOVELAND
UTILITY SERVICE PROVIDER - ELECTRIC.....	CITY OF LOVELAND
UTILITY SERVICE PROVIDER - WATER.....	CITY OF LOVELAND

IV. KEY ISSUES:

No key issues have been identified by City staff for the application. Staff supports the application since it is consistent with the Comprehensive Plan, the zoning and land uses in the neighborhood, and the City’s Master Plans for infrastructure.

V. STAFF, APPLICANT, AND NEIGHBORHOOD INTERACTION:

- A. Notification:** An affidavit was received from Jim Doyle of TB Group certifying that notice of the hearing was mailed on August 6, 2015 to all owners of property within 600 feet of the site, and that notices were posted in prominent locations on the perimeter of the project site at least 15 days prior to the date of the Planning Commission hearing. A notice was also published in the Reporter Herald on August 8, 2015. All notices stated that a public hearing would be held by the Planning Commission on August 24, 2015 at 6:30 pm.
- B. Neighborhood Response:** A noticed neighborhood meeting was held at 6:30 pm on August 6, 2015 in the Gertrude Scott Meeting Room of the Loveland Public Library. One person attended the meeting, along with City staff and the applicants' representatives. The only questions expressed by the attendee were as follows:

1. Will adjacent streets be improved with the mixed-use project?

Staff response: Phase 1 will prompt construction of the east segment of East 11th Street from Redwood Drive to the east access drive of the site. All other improvements will occur with future phases.

2. Will other nearby land uses be allowed to continue?

Staff response: This rezoning will have no effect on zoning and uses on other properties.

VI. FINDINGS AND ANALYSIS

The chapters and sections cited below are from the Loveland Municipal Code as it relates to rezoning. The Planning Commission must evaluate the application on the basis of these findings.

***Finding 1.** Development of the subject property pursuant to any of the uses permitted by right under the zoning district being requested would result in development that is consistent with relevant policies contained in Section 4.0 of the 2005 Loveland Comprehensive Plan, as amended.*

Current Planning: Based on the uses allowed in the I zone, the following Comprehensive Plan policies are pertinent to this rezoning.

a. Commercial and Office Land Use, Section 4.2

Commercial CLU2.A and B: *Whether the intensity of commercial development allowed by the zoning is in scale with the neighborhood context and architectural and site planning standards have been incorporated into the plan to blend with the surrounding context and to require: the dispersal of parking into small, heavily landscaped lots, located to not dominate the public image of the site along main roads leading to it; and safe and convenient pedestrian connections between residential and commercial centers that integrate the connections into an attractive public environment, as opposed to merely designing pathways past service areas or parking lots.*

Commercial and Industrial Land Use CLU1 and ILU2: *Whether the commercial or industrial development is located where proper sizing of facilities such as water, sewer, electric, communications and transportation has occurred or can be properly planned and implemented.*

Commercial CLU4 and 7: *Whether the zoning discourages strip commercial development, prevents traffic congestion and encroachment into residential neighborhoods and incorporates transitional land uses, such as linear greenbelts or other urban design elements, between residential and commercial areas.*

Current Planning: Staff believes that this finding can be met based on the following information:

All development on the property will be governed by applicable City codes and standards. These standards will assure appropriate design and scale for the neighborhood. Parking lots will have appropriate landscape and screening. Pedestrian connections will be made from the public sidewalks to the buildings. Building heights will be compatible with the scale of the neighborhood. Architecture will be appropriate for the uses, zoning and character of the neighborhood. The site is located away from major streets. It is bounded on three sides by public streets, however vehicular access will be limited to locations that prevent multiple conflicting movements. No traffic from the site is likely to create impacts to any residential neighborhood. All providers of infrastructure have reviewed the application and have indicated no concern for providing necessary services in a manner that is consistent with applicable master plans.

- b. Land Use Plan:** *Whether the rezoning is consistent with the Loveland Comprehensive Plan Land Use Plan, or a "major plan amendment" request is being processed concurrently with the application.*

Current Planning: Staff believes that this finding can be met based on the following information:

Section 4.7 of the adopted 2005 Comprehensive Plan, and the Land Use Map included therein, recommends that the area along the E. Eisenhower corridor between N. Monroe Ave to N. Madison Ave. be developed for Corridor Commercial (CC) uses, including the retail abutting Eisenhower and including Sam's Warehouse and Home Depot. The remainder of this area southward to the Great Western railroad tracks, including the Great Western 3rd Subdivision, is recommended for development of E-Employment uses. Table LU-1 of the Comprehensive Plan indicates that the appropriate zoning choices for development of Employment areas are E-Employment, I-Developing Industrial, B-Developing Business, and PUD.

Most of this area is already zoned B-Developing Business and I- Developing Industrial, and developed for a combination of uses allowed in all of these zone districts. The site proposed for this rezoning is already partially zoned I- Developing Industrial, and there is no opportunity for rezoning the larger area as E-Employment with a Concept Master Plan for the entire area. Staff believes that the mix of uses allowed in the I zone district, and application of normal codes and standards, will result in development that is reasonably consistent with the intent of the Comp Plan recommendation for this site.

Finding 2. *The purposes set forth in Section 18.04.010 of the Loveland Municipal Code would be met if any use permitted by right in the zone district being requested was developed on the subject property.*

Current Planning: Staff believes this finding can be made, based on the following information:

The purposes of the zoning code include:

- Lessen congestion on the streets

- secure from fire and panic
- promote the health and general welfare
- provide adequate light and air
- prevent the overcrowding of land
- avoid undue concentration of population
- facilitate adequate provision of transportation, water, sewage, schools parks and other public requirements
- conserve the value of buildings
- encourage the most appropriate use of land

Development will be governed by all applicable City codes and standards. Application by the City of these codes and standards to proposed development on this property will assure that all of these purposes will be met. Development of uses by right on this property also further the policy of providing a transitions of impacts from more intense uses to less intense uses.

***Finding 3.** Development of the subject property pursuant to any of the uses permitted by right under the zoning district would result in development that is compatible with existing land uses adjacent to and in close enough proximity to the subject property to be effected by development of it.*

Current Planning: Staff believes that this finding can be met based on the following information:

The zoning code for the I-Developing Industrial District allows a variety of light industrial and commercial uses. The development proposed for this site could allow many of those same uses to occur on this property. Other properties in this neighborhood also have a variety of uses, including wholesale, lumber yard, vehicle rental and leasing, indoor recreation, manufacturing, outdoor storage, auto sales and retail. The potential uses allowed by right on this property would be compatible with these existing uses.

***Finding 4.** Development of the subject property pursuant to any of the uses permitted by right under the zoning district would result in impacts on City infrastructure and services that are consistent with current infrastructure and services master plans.*

PW-Transportation: Staff believes that this finding can be met based on the following information:

Rezoning a parcel or property does not warrant compliance with the City's Adequate Community Facilities (ACF) ordinance. All future development or land application within this property shall be in compliance with the City of Loveland Transportation Plan, the Larimer County Urban Area Street Standards and any updates to either in effect at the time of development application. Moreover, as identified in the City Municipal Code Title 16, a Traffic Impact Study shall be required with all future development or other land use applications. The property will also be required to dedicate, free and clear, all applicable right-of-way to the City, at no cost to the City, at the time of development.

Fire: Staff believes that this finding can be met based on the following information:

- The rezoning of a portion of Redwood Business Park from B-Developing Business to I-Developing Industrial will not affect the response distance requirements from the first due Engine Company.
- The rezoning of a portion of Redwood Business Park from B-Developing Business to I-Developing Industrial will not negatively impact fire protection for the subject development or surrounding properties.

Water/Wastewater: Staff believes that this finding can be met based on the following information:

This development is situated within the City's current service area for both water and wastewater. The site does not currently have water or wastewater service. Development of the subject property pursuant to any of the uses permitted by right under the proposed zoning district will not negatively impact City water and wastewater infrastructure and services that are consistent with current infrastructure and services master plans.

PW-Stormwater: Staff believes that this finding can be met based on the following information:

Development of the subject property pursuant to any of the uses permitted by right under the zoning district would result in impacts on City infrastructure and services that are consistent with current infrastructure and service master plans.

Power: Staff believes that this finding can be met based on the following information:

Three phase overhead power is located along the east side of Gorom Avenue. Underground three phase power will be installed along the north side of East 11th Street when this area develops. The uses allowed are consistent with the Power Division's existing infrastructure and system master plan.

Finding 5. Development of the subject property pursuant to any of the uses permitted by right under the zoning district being requested would result in development that would not be detrimental to the health, safety, or welfare of the neighborhood or general public.

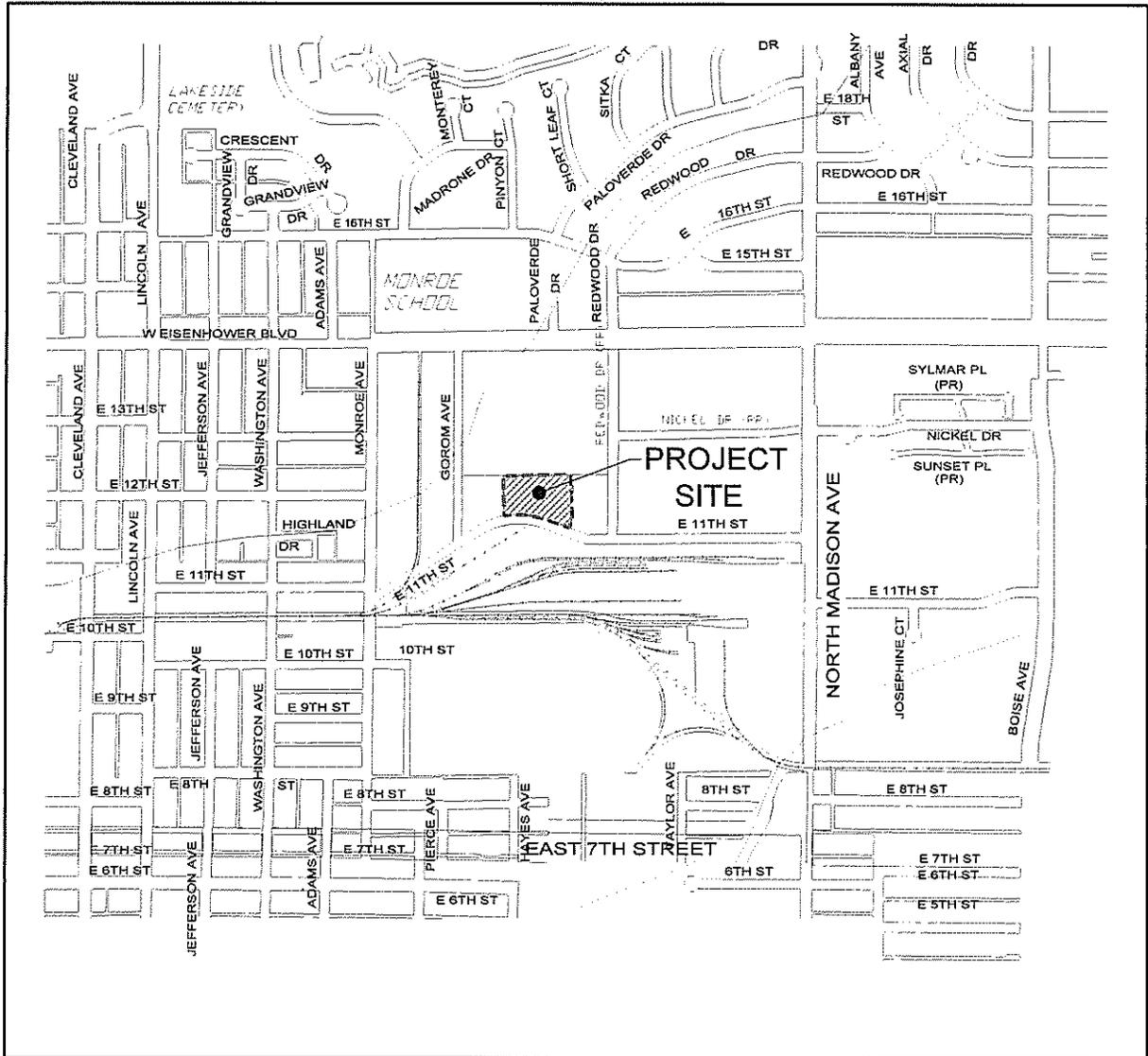
Current Planning: Staff believes that this finding can be met based on the following information:

All development on the property will be governed by all applicable City codes and standards. Application by the City of these codes and standards to any proposed development on this property will assure that approved uses will not be detrimental to the health, safety, or welfare of the neighborhood or general public.

VIII. RECOMMENDED CONDITIONS:

There are no staff recommended conditions for this rezoning application.

Vicinity Map:



Great Western 3rd Subdivision Rezoning



NOT TO SCALE



444 Mountain Ave. | TEL 970.532.5891
 Berthoud, CO 80513 | WEB TBGroup.us

REZONING LEGAL DESCRIPTION
FOR A PORTION OF LOT 1 BLOCK 1 OF GREAT WESTERN THIRD SUBDIVISION

Being a portion of Lot 1 Block 1 of Great Western Third Subdivision as recorded September 7, 2001 at reception number 20010080064 of Larimer County, Colorado records, and situated in the Northeast Quarter of Section 13, Township 5 North, Range 69 West of the Sixth Principal Meridian, City of Loveland, County of Larimer, State of Colorado More particularly described as follows:

Assuming the North line of Lot 1 Block 1 of said Great Western Third Subdivision as Bearing North 88°36'50" East according to the Final Recorded Plat thereof, with all bearings contained herein relative thereto:

Beginning at the Northeast corner of Lot 1 Block 1 of Great Western Third Subdivision; thence South 01°23'10" East, along the Western right-of-way of Redwood Drive, a distance of 205.94 feet;

thence departing said Westerly right-of-way line, South 66°10'00" West a distance of 89.29 feet;

thence along the arc of a tangent curve to the right having a radius of 630.00 feet, and a central angle of 20°17'04", an arc length of 223.04 feet, the chord of said curve bears South 76°18'32"

West a distance of 221.88 feet, to a point on the Northern right-of-way line of East 11th Street;

thence North 70°50'37" West, along said Northerly right-of-way line, a distance of 97.32 feet;

thence continuing along said Northerly right-of-way, along the arc of a tangent curve to the left having a radius of 445.00 feet, and a central angle of 31°07'48", an arc length of 241.78 feet, the chord of said curve bears North 86°24'48" West a distance of 232.50 feet;

thence departing said right-of-way line, North 00°12'31" West a distance of 232.50 feet to a point in the North line of Lot 1 Block 1 of said Great Western Third, Subdivision;

thence North 88°36'50" East, along said North line, a distance of 623.57 feet to the Point of Beginning,

containing an area of 156,251 square feet, 3.587 acres

As revised May 18, 2015
Michael J. DeDecker PLS

REZONING ASSESSMENT
REDWOOD BUSINESS PARK
 6/24/15

- (i) The purposes set forth in Section 18.04.010 of the Loveland Municipal Code would be met if any use permitted by in the zone district being requested was developed on the subject property.

The Redwood Business Park a.k.a. the Walsh Property is currently zoned I-Developing Industrial on the west side of the property, B-Developing Business on the central and east side. The southeast corner is zoned I-Developing Industrial. The rezone application seeks to rezone the B-Developing Business portion of approximately 3.587 acres to I-Developing Industrial.

The proposed uses envisioned for the property are similar to the existing Anasazi Park development in Loveland. Possible uses permitted by right may include, general contracting, light industrial and manufacturing uses, retail and wholesale sales, manufacturing, experimental and testing laboratories, administrative, insurance and research facilities. This Redwood Business Park will be reviewed through the City's Site Development Plan review process to ensure that health, safety and welfare concerns are met. More intensive uses such as a crematorium or outdoor firing range are not envisioned as possible uses for the Redwood Business Park. However, if more intense uses such as these are proposed then the City's Development Code would require that a more discretionary review process be required.

The following criteria outlined in the development code section 18.04.010. will be followed with the Redwood Business Park. Following are

- **"Lessen congestion in the streets, facilitate the adequate provision of transportation"**
 A traffic report will be conducted to ensure that appropriate planning and engineering standards are followed to provide safe circulation and access to proposed businesses in the Redwood business park. Roadway improvements are also proposed for 11th Street which will provide site access and actually improve the flow of traffic in the area.
- **Promote safety, fire prevention, health and general welfare of the public.**
 Through Site Development Plan review process, the City of Loveland Engineering and Fire Department will evaluate and review the development proposal to ensure that safe vehicular circulation, access points and adequate fire prevention measures are put in place. Pedestrian walks will also be constructed to provide safe and efficient connections throughout the Redwood Business Park and to nearby businesses.

- **Compatibility with the neighborhood**

The Architecture proposed for this property is envisioned to add character and value to the area by providing attractive and functional buildings that are utilize materials and colors that are compatible with existing businesses in the area.

In summary the Redwood Business Park rezone will be compatible with the character of the existing zoning in the neighborhood and will be consistent with the purposes set forth in Section 18.04.010 of the Loveland Development Code to promote, health, safety, and welfare.

- (ii) **Development of the subject property pursuant to any of the uses permitted by right under the zoning district being requested would result in development that is compatible with existing land uses adjacent to and in close proximity to the subject property to be effected by development of it.**

The Redwood Business Park is adjacent I-Industrial zoned properties on its western and southern boundaries. To the North is the Jax department store which utilizes their south boundary for the storage of materials and equipment. To the East is the Home Depot Store that caters to the general public as well as the industrial and building trades. Many of the same types of businesses that are expected to be tenants of the Redwood Business Park.

Permitted uses by right may include, general contracting, light industrial and manufacturing uses, retail and wholesale sales, manufacturing, experimental and testing laboratories, administrative, insurance and research facilities. The proposed architecture and landscaping of the Loveland Business Park will consist of high quality materials and will meet or exceed City of Loveland Development Code standards.

- (iii) **Development of the subject property pursuant to any of the uses permitted by right under the zoning district being requested would result in impacts on City infrastructure and services that are consistent with current infrastructure and services master plans.**

Possible uses for the Redwood Business Park as permitted by right may include, industrial and manufacturing uses, retail and wholesale sales, manufacturing, experimental and testing laboratories, administrative, insurance and research facilities. More intensive uses "worst case" uses such as a crematorium or outdoor firing range are allowed under permitted uses, however these are not the types of businesses that are planned for the Redwood Business Park. More intensive uses of this type would be subject to a stricter development review and specific conditions could be put in place to ameliorate the impacts to surrounding businesses and neighbors in the area.

As part of the development process a traffic report will be required to assess the future traffic impacts for the property and surrounding roadway infrastructure. The aforementioned typical uses and intensive uses will be taken into account during the traffic study to arrive at a plan that is the most effective in identifying and addressing traffic impacts.

Vehicular access to the Redwood Business Park is via Gorom Avenue to the west, Redwood Drive to the East and 11th Street to the south of the property. Ultimate build out for the project will require the full construction of 11th Street from Redwood to Gorom Avenue. This connection will serve the proposed businesses in the Redwood business park and provide vehicular circulation routes to the west and east, therefore helping to alleviate vehicular impacts to the roadway system and improving overall traffic flows in the area.

Water and sewer is located adjacent to the northern property line and is available via an existing 8" City of Loveland waterline and an 8" City of Loveland sanitary sewer line. Electricity is available from an existing City of Loveland overhead power line located at the northwest corner of the property.

- (iv) **Development of the subject property pursuant to any of the uses permitted by right under the zoning district being requested would result in development that is consistent with the policies contained in section 4 of the Loveland Comprehensive Master Plan.**

The policies for the Industrial land use areas in Section 4 of the Loveland Comprehensive Master Plan are addressed below.

ILU1: Industrial land uses are encouraged to locate near transportation facilities that offer the required access to the industry and will not create demands which exceed the desired capacity of the existing and future transportation network of the City

The project site is easily accessible from the existing network of streets surrounding the property. At full build out improvements will be made to extend 11th Street from Redwood Drive to Gorom Avenue providing an important road connection to improve traffic flows in the area. Additionally, a traffic analysis has been completed for the proposed build out of the Redwood Business Park site. The report took into account the various uses that are permitted by and the results indicated that key intersections in the area will operate at acceptable levels of service during both the morning and afternoon peak hours in the short range (2019) and future.

ILU2: Industrial development should locate within the City where the proper sizing of facilities such as water, sewer, electric, communication and transportation has occurred or can be properly planned and implemented.

Existing water, sewer, electric, communication and transportation are located in the vicinity of the proposed Redwood Business Park site. Future typical permitted uses would be able to access an existing 8" City of Loveland waterline and an 8" City of Loveland sanitary sewer line located adjacent to the northern property line. Electricity is available from an existing City of Loveland overhead power line located at the northwest corner of the property.

ILU3: Applicable elements of the U.S. 34 Corridor Plan should be considered when evaluating industrial development proposals that lie within the area of the U.S. 34 Corridor Plan.

The City of Loveland Comprehensive plan refers to the land uses in the vicinity of the proposed Redwood Business Park as being a variety of mixed land use categories that "provide flexibility consistent with the need to encourage development and redevelopment." The development of the Redwood Business Park creates an attractive quality development on an infill parcel of land within the City and also serving as a catalyst for future development in the area.

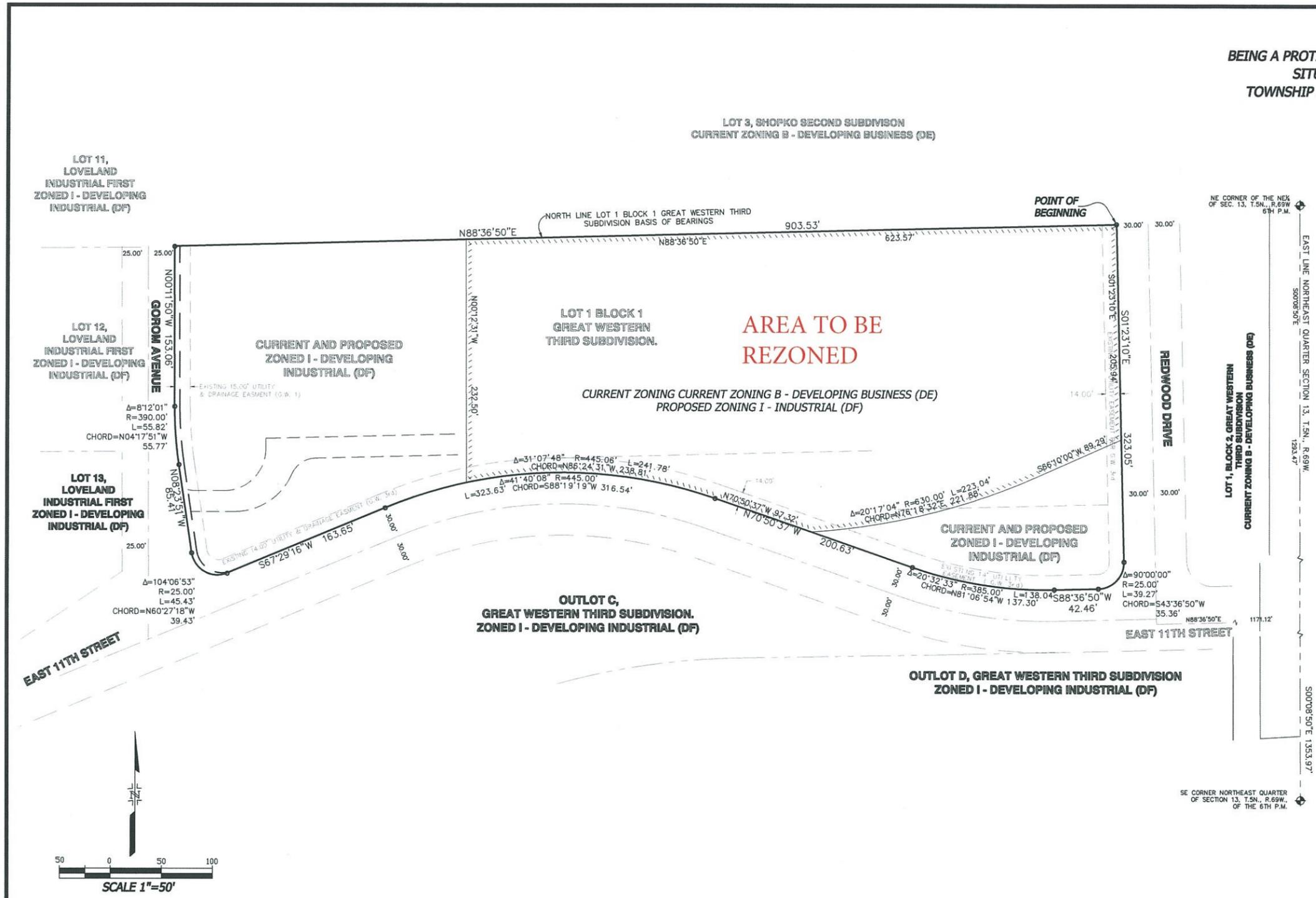
The City's Comprehensive Land Use Plan designates the Redwood Business Park Site as E-Employment. The E-Employment land use encourages an overall "campus-type of development compatible with the existing and developing character of the neighborhood". Given the proximity to neighboring industrial zoned properties and the location of the Great Western Railway near the southern boundary the I-Industrial zone is more compatible with the developing character of the neighborhood. Additionally, Campus-type developments are typically part of a much larger parcel of land, that allow for a larger variety of uses and amenities. The Redwood Business Park is only 5.8 acres in size. Given its smaller size a more efficient site plan is required to make the project financially viable.

Additionally a variety of permitted uses in the E-Employment zone are also permitted uses in the I-Industrial zone. The Redwood Business Park will also provide jobs and businesses that will contribute to the City's tax base.

- (v) **Development of the subject property pursuant to any of the uses permitted by right under the zoning district being requested would result in development that is not detrimental to the health, safety, or welfare of the neighborhood or general public.**

Possible uses as permitted by right may include, general contracting, light industrial and manufacturing uses, retail and wholesale sales, manufacturing, experimental and testing laboratories, administrative, insurance and research facilities and are not detrimental to the health, safety, or welfare of the general public. More intensive uses such as a crematorium or outdoor firing range are allowed under permitted uses, but are not envisioned for the Redwood Business Park. These types of uses would also be required to undergo a more stringent development review process to ensure that land uses do not pose a health safety welfare issue to the public.

REZONING MAP
 BEING A PORTION OF LOT 1, BLOCK 1, GREAT WESTERN THIRD SUBDIVISION
 SITUATED IN THE NORTHEAST QUARTER OF SECTION 13,
 TOWNSHIP 5 NORTH, RANGE 69 WEST OF THE 6th PRINCIPAL MERIDIAN,
 CITY OF LOVELAND, LARIMER COUNTY, COLORADO



REZONING LEGAL DESCRIPTION
 FOR A PORTION OF LOT 1 BLOCK 1 OF GREAT WESTERN THIRD SUBDIVISION

Being a portion of Lot 1 Block 1 of Great Western Third Subdivision as recorded September 7, 2001 at reception number 20010080064 of Larimer County, Colorado records, and situated in the Northeast Quarter of Section 13, Township 5 North, Range 69 West of the Sixth Principal Meridian, City of Loveland, County of Larimer, State of Colorado more particularly described as follows:

Assuming the North line of Lot 1 Block 1 of said Great Western Third Subdivision as bearing North 88°36'50" East according to the Final Recorded Plat thereof, with all bearings contained herein relative thereto:

Beginning at the Northeast corner of Lot 1 Block 1 of Great Western Third Subdivision; thence South 01°23'10" East, along the Western right-of-way of Redwood Drive, a distance of 205.94 feet;

thence departing said Western right-of-way line, South 66°10'00" West a distance of 89.29 feet;

thence along the arc of a tangent curve to the right having a radius of 630.00 feet, and a central angle of 20°17'04", an arc length of 223.04 feet, the chord of said curve bears South 76°18'32" West a distance of 221.88 feet, to a point on the Northern right-of-way line of East 11th Street;

thence North 70°50'37" West, along said Northerly right-of-way line, a distance of 97.32 feet;

thence continuing along said Northerly right-of-way, along the arc of a tangent curve to the left having a radius of 445.00 feet, and a central angle of 31°07'48", an arc length of 241.78 feet, the chord of said curve bears North 86°24'31" West a distance of 232.50 feet;

thence departing said right-of-way line, North 00°12'31" West a distance of 232.50 feet to a point in the North line of Lot 1 Block 1 of said Great Western Third Subdivision;

thence North 88°36'50" East, along said North line, a distance of 623.57 feet to the Point of Beginning,

containing an area of 156,251 square feet, 3.587 acres

Base of bearings assuming the North line of Lot 1, Block 1 of the Great Western Third Subdivision as bearing North 88°36'50" East, according to the recorded plat of Great Western Third Subdivision, with all bearings contained herein relative thereto.

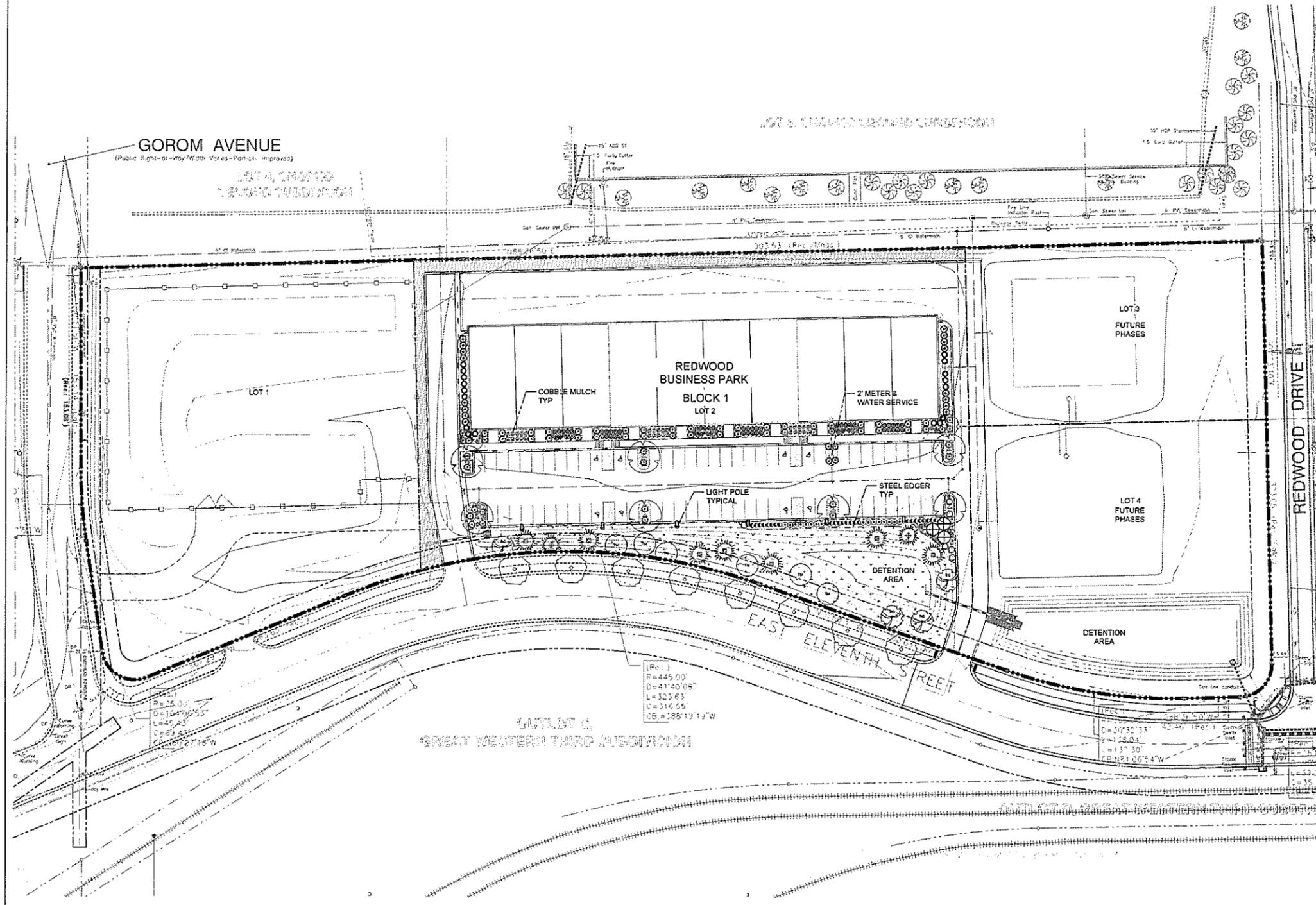
PREPARED APRIL 22, 2015 BY CDS
 ENGINEERING CORP.
 BASED UPON EXISTING RECORDED PLATS

DATE	RECORD OF ISSUE	BY	DESIGNED:	<p>CDS Engineering Corporation 165 2nd St. S.W., Loveland, Colorado 80537 Tele: (970) 667-8010 "Consulting Engineers and Professional Construction Managers" CIVIL / STRUCTURAL ENGINEERING, GEOTECHNICAL AND FOUNDATION ENGINEERS, DAMS AND RESERVOIRS, LAND AND MUNICIPAL PLANNING, LAND AND CONSTRUCTION SURVEYS, SOILS / CONCRETE / ASPHALT TESTING AND FIELD INSPECTION</p>	CLIENT:	PROJECT TITLE:	PROJECT NO.
04-24-15	INITIAL ISSUE	MJD	DRAWN: MJD		WALSH CONSTRUCTION INC.	LOT 1 BLK 1 GREAT WESTERN THIRD SUBDIVISION	14-7116
05-18-15	ADDRESSED COMMENTS	MJD	CHECKED:				DRAWING NO.
			APPROVED:				REVISION NO.
			DATE: APRIL 21, 2015				SHEET
			MODEL:			1 OF 1	
			SCALE: 1"=50'				

REDWOOD BUSINESS PARK

LOT 1, BLOCK 1, GREAT WESTERN THIRD SUBDIVISION, SITUATE IN THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 5 NORTH, RANGE 69 WEST OF THE 6TH P.M., TO THE CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO

TB GROUP
 landscape architecture | planning | illustration
 444 Mountain Ave. | m. 970.532.9391
 Berthoud, CO 80513 | w. TBGroup.us

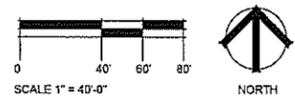


PLANT LIST

KEY	QTY	RATIO	COMMON NAME	BOTANICAL NAME
SHADE / CANOPY TREES - 15				
⊙	8	35.0%	HONEY LOCUST	Gleditsia triacanthos inermis, 'Shademaster'
⊙	7	19.4%	LINDEN 'GREENSPIRE'	Tilia cordata, 'Greenspire'
EVERGREEN TREES - 9				
⊙	2	9.6%	BAKERI SPRUCE	Bakeri Spruce
⊙	7	19.4%	COLORADO SPRUCE	Picea purgens (Green)
ORNAMENTAL TREES - 12				
⊙	4	11.1%	CRABAPPLE, RADIANT	Malus, 'Radiant'
⊙	6	16.7%	MAPLE, HOT WINGS	Acer tataricum, 'Hot Wings'
⊙	2	9.4%	SPRING SNOW CRABAPPLE	Malus 'Spring Snow Crabapple'
EVERGREEN SHRUBS - 71				
⊙	65	-	JUNIPER, BLUE CHIP	Juniperus horizontalis 'Blue Chip'
⊙	6	-	JUNIPER, SCANDIA	Juniperus sabina 'Scandia'
DECIDUOUS SHRUBS - 86				
⊙	3	-	AUTUMN BRILLIANCE, SERVICEBERRY	Amelanchier grandifolia 'Autumn Brilliance'
⊙	16	-	DOGWOOD, ISANTI	Cornus stolonifera 'Isanti'
⊙	17	-	DWARF BURNING BUSH	Euonymus alatus 'Compactus'
⊙	16	-	JUDO VIBURNUM	Viburnum x juddi
⊙	24	-	MISS KIM DWARF LILAC	Syringa patula, 'Miss Kim'
⊙	20	-	RUSSIAN SAGE	Perovskia atropurpurea
PERENNIALS / GRASSES - 111				
⊙	27	-	DWARF FOUNTAIN GRASS	Pennisetum ssp. 'des Preaux'
⊙	45	-	FEATHER REED GRASS	Calamagrostis 'Karl Foerster'
⊙	30	-	MISCANTHUS GRASS, TURPURASCENS	Flame Grass
⊙	9	-	SUNSET HYSSOP	Agastache rugosus

LANDSCAPE LEGEND

- IRRIGATED TURF
- DURA-TURF FESCUE BLEND - BODSEED
- 2'-6" RIVER COBBLE
- NATIVE SEED NON-IRRIGATED
- STEEL EDGER, ROUNDED TOP



REDWOOD BUSINESS PARK

855 E. 11TH STREET
 Loveland, Colorado

WALSH
 CONSTRUCTION
 INC.

PH: 970.622.8227

Date: 5/27/15

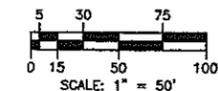
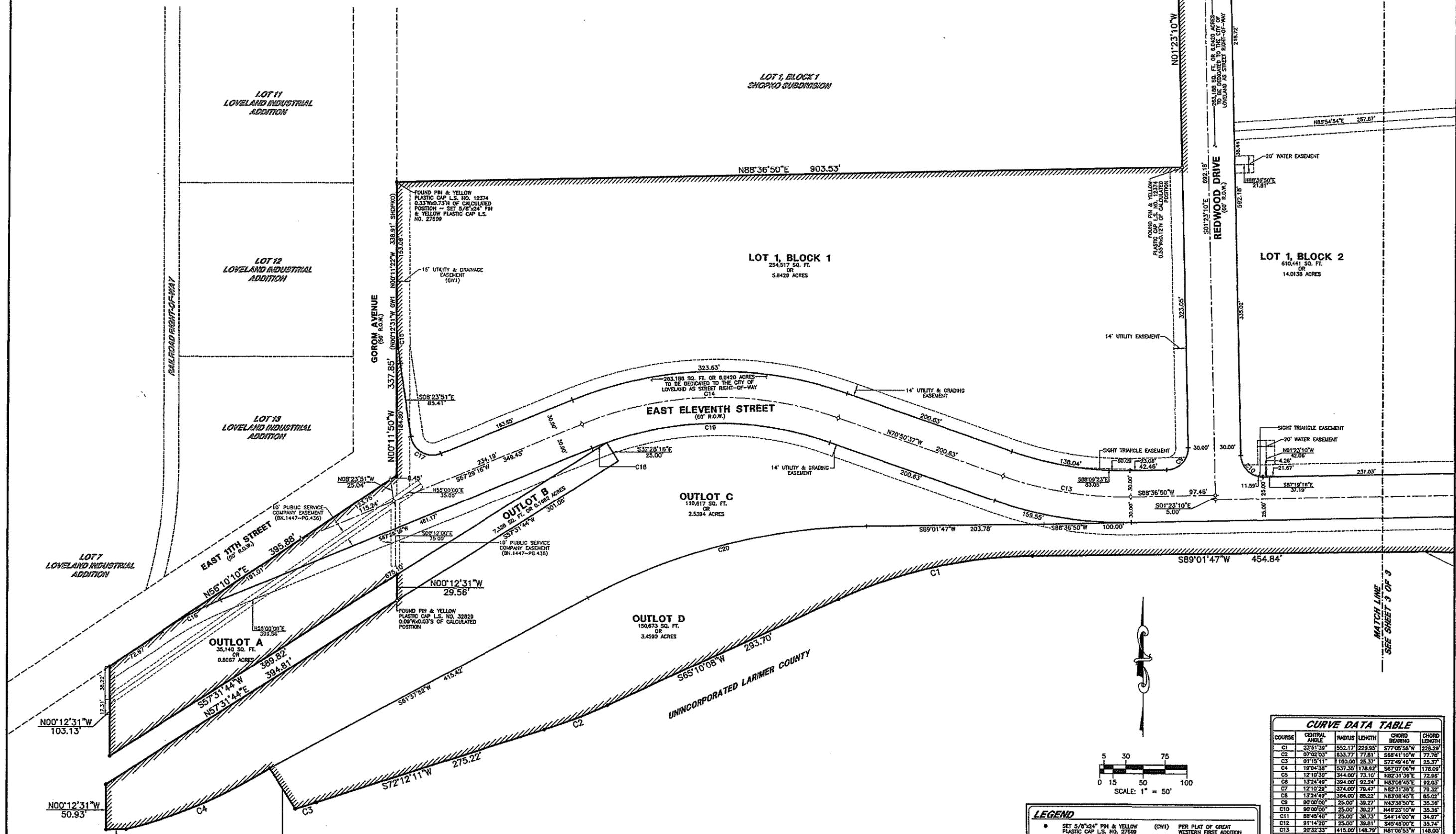
Landscape Plan

Sheet Number: 1

of: 2

GREAT WESTERN THIRD SUBDIVISION

A RESUBDIVISION OF A PORTION OF TRACTS A AND B, GREAT WESTERN FIRST ADDITION TO THE CITY OF LOVELAND, LARIMER COUNTY, COLORADO
SITUATED IN THE NE 1/4 OF SECTION 13, T.5N., R.69W., OF THE 6TH P.M.
CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO



LEGEND

- SET 5/8" x 24" PIN & YELLOW PLASTIC CAP L.S. NO. 27609 UNLESS NOTED OTHERWISE (CWI) PER PLAT OF GREAT WESTERN FIRST ADDITION
- ◊ SET 5/8" x 24" PIN & YELLOW PLASTIC CAP L.S. NO. 27609 IN RANGE BOX UNLESS NOTE OTHERWISE (SANS) PER PLAT OF SAN'S WHOLESALE CLUB SUBDIVISION
- (A.M.) AS-MEASURED (SHOPKO) PER PLAT OF SHOPKO SUBDIVISION

CURVE DATA TABLE

COURSE	CENTRAL ANGLE	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	23°51'38"	552.17	229.93	S77°05'58"W	229.93
C2	07°02'03"	633.77	77.81	S68°41'10"W	77.76
C3	01°15'11"	180.00	25.37	S72°49'46"W	25.37
C4	19°04'38"	537.53	178.92	S67°07'03"W	178.92
C5	12°10'30"	344.00	73.10	N82°31'36"E	72.86
C6	13°24'49"	394.00	92.24	N83°08'45"E	92.03
C7	12°10'30"	374.00	79.47	N82°31'36"E	79.32
C8	13°24'49"	364.00	85.22	N83°08'45"E	85.02
C9	00°00'00"	25.00	39.27	N43°36'50"E	35.36
C10	00°00'00"	25.00	39.27	N46°23'10"W	35.36
C11	08°45'40"	25.00	36.73	S44°14'00"W	34.97
C12	01°14'20"	25.00	39.81	S49°48'00"E	35.74
C13	20°32'33"	415.00	148.79	N81°06'53"W	148.00
C14	41°40'08"	415.00	301.81	S68°19'19"W	295.20
C15	08°12'01"	390.00	55.82	S04°17'51"E	55.77
C16	11°18'06"	385.00	76.05	S61°49'43"W	75.93
C17	104°06'53"	25.00	45.43	S60°27'18"E	39.43
C18	02°59'04"	385.00	17.81	N84°48'47"E	17.81
C19	30°01'04"	383.00	282.18	N89°38'51"E	257.14
C20	27°23'55"	700.00	334.74	S76°19'45"W	331.59

PREPARED BY:
Engineering Service Company
1300 South Palmetto Street, Suite 126
Aurora, Colorado 80012
Phone: (303) 337-1393 Fax: (303) 337-7481
engineers-surveyors
DRAWER NO.: E-516 - DATE OF LAST REVISION: 08-03-2001

MATCH LINE
SEE SHEET 3 OF 3

PC ATTACHMENT 6



CITY OF LOVELAND

LOVELAND FIRE RESCUE AUTHORITY

Administration Offices • 410 East Fifth Street • Loveland, Colorado 80537

(970) 962-2471 • FAX (970) 962-2922 • TDD (970) 962-2620

AGENDA ITEM: 7
MEETING DATE: 10/6/2015
TO: City Council
FROM: Mark Miller, Loveland Fire Rescue Authority
PRESENTER: Mark Miller, Fire Chief

TITLE:

An Ordinance Amending The City Code To Reflect That The Fire Rescue Department Services Are Provided By An Independent Governmental Entity Created By Intergovernmental Agreement Between The City And The Loveland Rural Fire Protection District And Adding The Loveland Fire Rescue Authority As An Entity Permitted To Enter Into Cooperative Agreements With The City

RECOMMENDED CITY COUNCIL ACTION:

Conduct a Public Hearing on First Reading and Adopt the Action as Recommended.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. The ordinance is required to revise the municipal code allowing the fire rescue service to be provided by LFRA.
3. Adopt a modified action. (specify in the motion)
4. Refer back to staff for further development and consideration. If it were referred back to staff it would prevent the service being provided by an outside organization as agreed to by all governing parties to the intergovernmental agreement that established the Loveland Fire Rescue Authority as a separate governmental entity.

SUMMARY:

This is an administrative action for the revision of section 2.44.040 and 2.44.050 of the municipal code clarifying that fire rescue services are allowed to be provided by a third party entity and that the Fire Chief duties are no longer directed by the City, instead they are directed by the Loveland Fire Rescue Authority Board (a five member board comprised of two City of Loveland City Council members, the City Manager, and two Loveland Rural Fire Protection District Board members).

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The revision of the municipal code is an administrative step required as a part of the overall strategy to clarify that the Loveland Fire Rescue Authority (LFRA) as a third party entity can provide for fire rescue services in the City of Loveland. It assigns all of the existing roles and responsibilities for those services currently provided for by a City department under the

supervision of the City Manager to be provided for by LFRA under the supervision of the Fire Chief as directly by the LFRA Board. It is consistent with the agreement between the City and the Loveland Rural Fire Protection District in the intergovernmental agreement to establish the Fire Authority, as permitted by municipal code section 2.44.050. This action ensures that both municipal provisions (2.44.040 and 2.44.50) are stated consistently.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

Ordinance

First Reading: October 6, 2015

Second Reading: _____

ORDINANCE NO: _____

AN ORDINANCE AMENDING THE CITY CODE TO REFLECT THAT THE FIRE RESCUE DEPARTMENT SERVICES ARE PROVIDED BY AN INDEPENDENT GOVERNMENTAL ENTITY CREATED BY INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY AND THE LOVELAND RURAL FIRE PROTECTION DISTRICT AND ADDING THE LOVELAND FIRE RESCUE AUTHORITY AS AN ENTITY PERMITTED TO ENTER INTO COOPERATIVE AGREEMENTS WITH THE CITY

WHEREAS, on August 19, 2011, pursuant to that Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity (The “Formation Agreement”) the City of Loveland (“City”) and the Loveland Rural Fire Protection District (“District”) created the Loveland Fire Rescue Authority (“Fire Authority”); and

WHEREAS, the governing body of the Fire Authority is a board of directors that includes three (3) members appointed by the Loveland City Council, to include two members of the City Council and the City Manager, and two (2) members appointed by the District’s board; and

WHEREAS, the Fire Authority is currently staffed by the personnel employed by the City in the Loveland Fire and Rescue Department, including the City’s Fire Chief, who are assigned to the Fire Authority pursuant to Section 6.3 of the IGA; and

WHEREAS, effective January 1, 2016, the City will transfer, and the Fire Authority will assume all responsibility for, all fire and rescue personnel currently employed by the City; and

WHEREAS, the City may desire to enter into cooperative agreements with the Authority or other entity in the future regarding the provision of services, personnel, and equipment; and

WHEREAS, the City Council desires that the Municipal Code more clearly indicate that City fire and rescue department services are provided by the Authority and that the Fire Authority and the City may enter into cooperative agreements with others and each other.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Section 2.44.040 of the Loveland Municipal Code is hereby amended as follows:

2.44.040 Fire and rescue department.

The services of the fire and rescue department re- isare provided by the Loveland Fire Rescue Authority, an independent governmental entity created August 19, 2011 by intergovernmental

agreement between the City and the Loveland Rural Fire Protection District. The established a fire and rescue department ~~which~~ shall be under the supervision of the fire Chief of the Loveland Fire Rescue Authority. The fire chief shall be responsible for the extinguishment and the prevention of fires, the protection of life and property against fires, the response to emergency medical incidents and other rescues, the control and containment of hazardous material releases, the removal of fire hazards, the maintenance and care of all property owned by the department, the training of all firefighters, and the performance of other duties agreed to by the City and assigned by the Loveland Fire Rescue Authority-city manager. The fire chief shall also furnish information to the public relative to fire hazards, illegal practices and dangerous fire hazards and situations. (Ord. 4079 § 2, 1995; Ord. 1337 § 1 (part), 1974; Ord. 877 Art. 3 (part), 1964; prior code § 4.14-2)

Section 2. That Section 2.44.050 of the Loveland Municipal Code is hereby amended as follows:

2.44.050 Cooperative agreements.

The city council may enter into cooperative agreements with the Loveland rural fire protection district, the Loveland Fire Rescue Authority, or any other governmental entity as permitted by law for the ~~joint provision of fire and rescue services,~~ use of equipment, officers, personnel and facilities, and it may pay all or a proportionate share of the necessary expenses which are occasioned by or incidental to fire protection. (Prior code § 10.2)

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this ___ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

Approved as to form:



Teresa Ablao
Assistant City Attorney



CITY OF LOVELAND
LOVELAND FIRE RESCUE AUTHORITY
 Administration Offices • 410 East Fifth Street • Loveland, Colorado 80537
 (970) 962-2471 • FAX (970) 962-2922 • TDD (970) 962-2620

AGENDA ITEM: 8
MEETING DATE: 10/6/2015
TO: City Council
FROM: Mark Miller, Loveland Fire Rescue Authority
PRESENTER: Mark Miller, Fire Chief

TITLE:

A Resolution Transferring All The City Fire And Rescue Department Personnel To The Loveland Fire Rescue Authority, Approving A Third Amendment To The Loveland Fire Rescue Authority Formation Agreement, And Approving The Execution Of Agreements And Documents Necessary To Implement The Transfer

RECOMMENDED CITY COUNCIL ACTION:

Adopt the Resolution as recommended.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. Denial would prevent the employee conversion, which is an integral step in the full maturation of the Loveland Fire Rescue Authority. Staff and legal representatives have spent countless hours to ensure this process is accurate, comprehensive, and seamless.
3. Adopt a modified action. (specify in the motion)
4. Refer back to staff for further development and consideration. All parties (Loveland Fire Rescue Authority, Loveland Rural Fire Protection District, and the City of Loveland) agreed to have this process complete by October 31, 2015.

SUMMARY:

This is an administrative item. There are several documents that need to be approved to complete the conversion of the Loveland Fire Rescue Authority employees that represent a culmination of approximately nine months of work. The strategy for the conversion process has been reviewed with city council at a study session on May 26, 2015 and the documents themselves were reviewed with city council at a joint meeting held July 18, 2015. The approval of all documents is targeted for completion by October 31, 2015. The LFRA Board had set an effective date as November 1, 2015, with the objective that all documents will be approved, but due to the limitations of the payroll software, the "go live" date has been established as January 1, 2016.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

In 2016 there is an estimated cost for financial systems configuration and programming to set up the Loveland Fire Rescue Authority (LFRA) over the year of \$14,500. If the City IT department cannot perform the conversion of data, then there will be additional costs that have

not yet been identified. These are one time expenditures that we will be looking to be paid for out of budget savings. All of the costs are in the LFRA budget and therefore the City according to the intergovernmental agreement is responsible for 82%.

BACKGROUND:

The City Council approved an intergovernmental agreement between the City of Loveland and the Loveland Rural Fire Protection District that created the Loveland Fire Rescue Authority as a separate legal entity, effective January 1, 2012. The five member board that governs the Authority has representation from both the City (two City Council members and the City Manager) and the Rural District (two board members). Several advantages were identified at the time this governance structure was established and have proven been proven over the first four years of its existence.

Advantages of a Fire Authority

The advantages of the Fire Authority include:

- the establishment of a fair and equitable revenue allocation formula,
- long-term stability for fire rescue service delivery in the greater Loveland community,
- proper and equitable governing representation for both the City and Rural District,
- the creation of an effective partnership between the City and Rural District,
- the ability to develop a shared vision for future,
- the ability to develop, implement and manage a departmental plan for improvement in the form of a strategic plan, and
- the efficient and effective implementation based on “cost-avoidance” and good financial stewardship through operating two agencies collaboratively as single organization.

Achievements

Both governing partners agreed upon the vision and goals for the Authority and approved those in a strategic plan (including its financial plan). This plan advances the organization vision for the protection of life and property around three strategic goals:

- Deploy an effective emergency response to minimize damage and loss.
- Minimize and mitigate the risks of an emergency occurrence in the community.
- Deliver cost effective services.

The implementation of the strategic plan was organized in a four phased approach to align with the expected affordability of the initiatives. 50% of the 28 initiatives identified in that plan have been achieved within three years of an eight to ten year plan. The most important overall achievement was improving the service and the firefighter safety by consistently responding with three person companies (up from two person companies, but shy of the four person companies recommended in the National Fire Protection Agency Standards).

At the time the strategic plan was developed Loveland Fire Rescue was benchmarked against six other regional organizations with similar in service delivery and response area. The key dimensions that were deemed to be most comparable were cost per capita and firefighters per thousand population. At that time, LFRA was 29% below the weighted average (eliminating the high and low and calculating the average of the remaining organizations) on those dimensions. At the close of 2014, LFRA was 15% below the weighted average for cost per capita and 22% below weighted average for firefighters per 1,000 population.

The agreement included a more equitable contribution from the Rural District at 18% of the net expenditures, up from the 12% they were contributing through the contract and pension contributions.

Page 5 of the strategic plan has a table of the funded initiatives. The table to the right highlights the achievement of everything in Phase 1 and Phase 2 of the plan.

The strategic and financial plan has allowed for exploring funding opportunities for the items identified as needs that were not yet funded in the financial plan (page 93-94).

The Type 6 engine, Training firefighter, Plans Reviewer, Training Facility Expansion, and some of the technology improvements have been addressed. Grants were submitted for the Reserve Coordinator and the Type 3 engine that were not awarded. This leaves only the aircraft rescue and firefighting program manager and the land for the southeast station that have not been addressed. When a strong vision and implementation plan are combined with extraordinary people, extraordinary things happen in a cost effective manner. The LFRA Board based on the success of the model established the conversion of the LFRA employees the highest priority for 2015.

The LFRA Board made it clear that while the Fire Authority should achieve greater independence, it should do so in a way that the employee's benefits remain virtually the same. Julia Holland has been extremely successful at working with the City's benefit broker to identify an option where a multiple employer provider could be created to deliver the existing benefit package to the City of Loveland and the LFRA employees. This agreement could also address future benefit needs when the City has a majority interest in an organization. There are a wide variety of other issues to be addressed where the City of Loveland is the current sponsor organization, like pensions, worker's compensation and heart and circulatory trust benefits with the State.

The communications strategy is an important element of the work plan. It is critical that all governing partners and employees have a full understanding of the process and the impact of the process. A City Council study session on May 26, 2015 is intended to ensure that the City Council is fully informed and had the opportunity to provide feedback. A review of all documents prepared by Ireland Stapleton occurred at a joint meeting of the LFRA Board, the Loveland Rural Fire Protection District Board, the City Council and the Fire Rescue Advisory Commission on August 18, 2015. Ireland Stapleton also reviewed the documents related to the Consolidated Volunteer Pension Fund with the pension board at their meeting on August 19,

Strategic Plan Achievements

<i>Page 5 in the Strategic Plan</i>	2012/13	2014	2015
Phase I 2012-2013			
Add 6 FT firefighters for Engine 6 & Truck 6	✓		
Add funding for part-time paid F/F program	✓		
Add Public Safety Admin Director position	✓		
Add 1 Lieutenant position to CSD	April 2013 Suppl.		
Expand Station 6	✓		
Purchase new fire engine	✓		
Phase II 2014 - 2015			
Add 6 FT positions for new Heavy Rescue Squad 2 (3 Lieutenants and 3 Engineers)		✓	
Construct new Station 2	land purchased Dec 2012; architect selected	✓	
Purchase new Heavy Rescue Squad	Specs and contract Jan 2012	✓	
Replace Aerial Tower		✓	
Refurbish 2000 Smeal Aerial Ladder (Reserve)			✓

2015. There has been a very deliberate and thorough effort to ensure that all parties to the agreements and all LFRA members (employees, reserves and retirees) are informed.

In general, the employees will not experience any changes. They will receive the exact same benefits; all accruals will be transferred; and pension plans will be transferred, with the exception of the Old Hire Pension Plan. A 457 ICMA plan for the administration employees will be added. The Old Hire Pension Plan is for employees of the City that worked in the Fire Department prior to that plan closure. There is only one employee that currently receives benefits from the Old Hire Pension. The contribution to that plan is budgeted in the LFRA budget; however, the City will retain this plan and will make the annual contributions directly. The only action employees will need to take is to update their FPPA Death & Disability benefits eligibility form.

The City Council is currently being asked to approve several documents:

- City Resolution Transferring Personnel and Approving the Third Amendment to the Intergovernmental Agreement that Established the Loveland Fire Rescue Authority
- Health Trust Agreement
- Intergovernmental Agreement Regarding the Old Hire Pension Plan
- Assignment of Loveland and Rural Consolidated Volunteer Pension Plan to the Loveland Fire Rescue Authority
- First Amendment to the Fire Chief Employment Agreement

Approval of the agreements is necessary to continue the maturation process and continue to reinforce a governance model for excellent Fire Rescue services to the greater Loveland area.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Resolution
2. Third Amendment to the IGA that Established the Fire Authority
3. LFRA Board Resolution R-054
4. Health Trust Agreement
5. Intergovernmental Agreement Regarding the Old Hire Pension Plan
6. Assignment of Loveland and Rural Consolidated Volunteer Pension Plan to the Loveland Fire Rescue Authority
7. First Amendment to the Fire Chief Employment Agreement

RESOLUTION #R-62-2015

A RESOLUTION TRANSFERRING ALL THE CITY FIRE AND RESCUE DEPARTMENT PERSONNEL TO THE LOVELAND FIRE RESCUE AUTHORITY, APPROVING A THIRD AMENDMENT TO THE LOVELAND FIRE RESCUE AUTHORITY FORMATION AGREEMENT, AND APPROVING THE EXECUTION OF AGREEMENTS AND DOCUMENTS NECESSARY TO IMPLEMENT THE TRANSFER

WHEREAS, the City and the Loveland Rural Fire Protection District ("*District*"), a political subdivision of the State formed pursuant to the Special District Act, C.R.S. § 32-1-101, *et seq.*, established the Loveland Fire Rescue Authority ("*Authority*") in August 2011 pursuant to an Intergovernmental Agreement ("*Formation Agreement*") between the City and the District.

WHEREAS, pursuant to the Formation Agreement, the Authority provides fire suppression, fire prevention and public education, rescue, extrication, hazardous materials, and emergency medical services (collectively, "*Emergency Services*") for the health, safety, and welfare of the City's and the District's citizens, the citizens of Larimer County, and the State;

WHEREAS, pursuant to Section 6.3 of the Formation Agreement, the City initially appointed its paid and volunteer Fire and Rescue Department personnel ("Fire Personnel") to the Authority for the provision of Emergency Services within the Authority's jurisdiction; and

WHEREAS, Article XIV of the Formation Agreement acknowledges that the Parties intended an initial transition term of five years, during which time the Parties were to evaluate the benefits, effectiveness, governance and operational efficiency of the Authority; and

WHEREAS, the Authority Board of Directors ("Authority Board") has prepared a strategic plan in which it contemplated that the Authority would exercise its powers pursuant to Sections 1.9(b) and 3.3 of the Formation Agreement to employ agents and employees, and such personnel necessary to carry out its powers, duties and responsibilities; and

WHEREAS, on August 26, 2015, the Authority Board adopted Resolution No. R-054 ("*Authority Transfer Resolution*"), pursuant to which the Authority Board took the following actions, effective as of January 1, 2016 ("*Effective Date*"):

- i. Assumed, pursuant to a lateral transfer from the City, all of the paid Fire Personnel as the Authority's employees in the position held and at the compensation earned as City employees as of the Effective Date;
- ii. Established a Volunteer Firefighter Program and accepted, pursuant to a lateral transfer from the City, all of the volunteer Fire Personnel as members of the Volunteer Firefighter Program;
- iii. Assumed liability for all vacation, holiday, and sick leave balances accrued but unused by the Fire Personnel as of the Effective Date, including any accrued but unused

leave balances under the former Sick Leave Bank that was closed by the City to new participants in 1995 ("*Old Sick Leave Bank*");

iv. Assumed all of the City's rights, duties, and obligations under the Colorado Firefighter Heart and Circulatory Benefits Trust;

v. Assumed all of the City's and/or District's rights, duties, and obligations under all pension and retirement plans sponsored by the City and/or District for the benefit of the Fire Personnel, except that the Authority did not assume the rights, duties, and obligations under the City's Old Hire Pension Plan;

WHEREAS, on August 26, 2015, the Authority Board also took all actions necessary and appropriate to adopt or establish such other employee and volunteer benefit plans as are comparable to those enjoyed by the Fire Personnel as City employees or volunteers as of the Effective Date; and

WHEREAS, the City Council has determined that it is necessary and appropriate to amend the Formation Agreement to transfer its Fire Personnel to the Authority as successor employer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That as of the Effective Date, all full-time, part-time, seasonal, contract, and other paid Fire Personnel shall cease to be employees of the City, and shall be laterally transferred to, and become employees of, the Authority, subject to the terms and conditions provided in the Authority Transfer Resolution. None of the City's paid Fire Personnel is required to accept employment with the Authority; however, the employment of each paid Fire Personnel will terminate on the Effective Date, regardless whether he or she chooses to become an Authority employee.

Section 2. That as of the Effective Date, all volunteer Fire Personnel actively providing volunteer services to the City shall cease to be City volunteers, and shall be laterally transferred to, and become volunteers of, the Authority, subject to the terms and conditions provided in the Authority Transfer Resolution. None of the City's volunteer Fire Personnel is required to provide volunteer services to the Authority; however, the volunteer service of each volunteer Fire Personnel will terminate on the Effective Date, regardless whether he or she chooses to provide volunteer services to the Authority.

Section 3. That to the extent available and permitted by applicable law, the City shall transfer to the Authority ownership of the personnel and confidential files of the Fire Personnel who are laterally transferred to the Authority pursuant to Sections 1 and 2 above. Notwithstanding the transfer of ownership, the City and the Authority may, for so long as they deem appropriate, mutually designate the City to serve as custodian of the personnel and confidential files.

Section 4. That the Third Amendment to the Formation IGA attached hereto as *Exhibit A* is hereby approved.

Section 5. That the City Manager is hereby authorized and directed to execute the Third Amendment to the Formation Agreement and any other documents and agreements reasonably necessary and appropriate to implement the provisions of this Resolution, subject to such modifications in form or substance as the City Manager, in consultation with the City Attorney, may deem necessary to effectuate the purposes of this Resolution.

Section 6. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this 6th day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

Approved as to form:



Teresa Ablao
Assistant City Attorney

THIRD AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT FOR THE ESTABLISHMENT AND OPERATION OF THE LOVELAND FIRE RESCUE AUTHORITY AS A SEPARATE GOVERNMENTAL ENTITY BETWEEN THE CITY OF LOVELAND AND THE LOVELAND RURAL FIRE PROTECTION DISTRICT CONCERNING THE LATERAL TRANSFER OF THE FIRE PERSONNEL TO THE AUTHORITY

WHEREAS, on August 19, 2011, pursuant to that certain Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity (“Formation Agreement”), the City of Loveland (“City”) and the Loveland Rural Fire Protection District (“District”) created the Loveland Fire Rescue Authority (“Authority”), a public entity of the State of Colorado, for the purpose of providing fire suppression, fire prevention and public education, rescue, extrication, hazardous materials and emergency medical services (collectively, “Emergency Services”) within their joint jurisdiction and service area. The Formation Agreement subsequently was amended pursuant to that certain First Amendment and that certain Second Amendment to the Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity. The Formation Agreement and the First and Second Amendments thereto are referred to collectively herein as the “Formation Agreement”, and the City and District are referred to collectively as the “Parties” or individually as a “Party”; and

WHEREAS, pursuant to Section 6.3 of the Formation Agreement, the City initially appointed its paid and volunteer Fire and Rescue Department personnel (“Fire Personnel”) to the Authority for the provision of Emergency Services within the Authority's jurisdiction; and

WHEREAS, Article XIV of the Formation Agreement acknowledges that the Parties intended an initial transition term of five years, during which time the Parties were to evaluate the benefits, effectiveness, governance and operational efficiency of the Authority; and

WHEREAS, the Authority Board of Directors (“Authority Board”) has prepared a strategic plan in which it contemplated that the Authority would exercise its powers pursuant to Sections 1.9(b) and 3.3 of the Formation Agreement to employ agents and employees, and such personnel necessary to carry out its powers, duties and responsibilities; and

WHEREAS, the Authority Board has determined that it is in the best interest of the Authority and the citizens it serves to assume, pursuant to a lateral transfer from the City, all of Fire Personnel as Authority employees and volunteers, and to assume all rights, duties, and obligations accompanying the employment and acceptance of such employees and volunteers (“Personnel Transfer”); and

WHEREAS, the Parties also wish for the City to laterally transfer all of the Fire Personnel to the Authority as Authority employees and volunteers; and

WHEREAS, the Parties have further determined that it will facilitate the smooth transfer and subsequent management of the Fire Personnel for certain human resources, administrative,

and operational support services to be provided by the City to the Authority on and after the effective date of the Personnel Transfer; and

WHEREAS, the Parties desire to enter into this Third Amendment to the Formation Agreement (“Third Amendment”) to accomplish the Personnel Transfer and set forth the human resources, administrative, and operational support services to be provided by the City to the Authority; and

WHEREAS, the Parties agree that all other terms and conditions of the Formation Agreement shall remain in full force and effect.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, THE PARTIES AGREE AS FOLLOWS:

1. That the first sentence of Section 4.1 of the Formation Agreement is amended to read as follows:

Section 4.1 Annual Budget

The Board shall adopt an annual budget for maintenance and operation costs, capital costs, costs of services, and personnel costs.

2. That Section 5.1 of the Formation Agreement is amended to read as follows:

Section 5.1 Payment of Costs

(a) Beginning on January 1, 2016, each Party shall pay to the Authority its respective allocated share of the Authority's total annual contribution to the Consolidated Volunteer Pension Plan (defined in Article X below) (“Pension Plan Share”). Each Party shall pay its Pension Plan Share on or before November 30 of each year. The Parties' Pension Plan Share percentages are equal to their Allocated Share percentages, defined below.

(b) Beginning on January 1, 2012, each Party shall pay to the Authority its respective allocated share of all of the total estimated costs and expenses of the Authority as set forth in the Authority's annual budget (“Allocated Share”); provided that pursuant to subparagraph (a) above, beginning on January 1, 2016, each Party will pay its Pension Plan Share separately, and it will not be part of each Party's Allocated Share. The Parties' Allocated Share percentages are set forth on **Exhibit A** attached hereto and incorporated by reference.

i. In order to provide the Authority with sufficient operating revenue at the start of each year, on January 1 of each year, each Party shall

advance one-sixth of its Allocated Share to the Authority (“Annual Advance”).

- ii. Following payment of the Parties’ Annual Advances, the Authority shall thereafter invoice the Parties monthly on the fifth working day of each month beginning in February for its actual expenses incurred during the preceding calendar month. Such invoices shall be due on or before the last day of the month.
- iii. By the last day of February following each calendar year, the Authority shall reconcile the payments received from the Parties during the preceding calendar year, including the Annual Advances, with the Authority’s actual expenditures for such year. The Authority shall issue each Party a final invoice showing any amount of refund due to, or additional amount owed by, such Party for the preceding calendar year as determined by such reconciliation. If a Party is due a refund, the Authority shall reimburse the refund amount to such Party.

3. That Section 5.4 of the Formation Agreement is amended to read as follows:

Section 5.4 Authority Fund

The Parties agree that the Authority shall pool all of its funds, of whatever kind or nature and received from whatever source, with the City’s funds for purposes of administration and operations, and shall maintain the same as an “Authority Fund” in one or more of the City’s financial account(s) held at such financial or banking institutions as may be selected by the City; provided that the accounting of such pooled funds and the selection of financial or banking institutions shall at all times comply with Generally Accepted Accounting Principles; the Public Deposit Protection Act, C.R.S. § 11-10.5-101; and all other applicable laws and regulations. The City shall not utilize the pooled funds for purposes of investment, as described in and governed by Parts 6 and 7 of Title 24, Article 75, Colorado Revised Statutes. Nothing in this Section 5.4 shall relieve the Authority of its independent accounting and auditing obligations pursuant to Section 4.2 above.

4. That Section 6.3 of the Formation Agreement is amended to read as follows:

Section 6.3 Fire Personnel

- (a) The Parties agree that effective January 1, 2016 (“Effective Date”), the Authority shall:
 - i. Assume, pursuant to a lateral transfer from the City, all of the paid Fire Personnel as the Authority's employees in the position held and at the compensation earned as a City employee as of the Effective Date;

- ii. Accept, pursuant to a lateral transfer from the City, all of the volunteer Fire Personnel as members of the Authority's Volunteer Firefighter Program;
- iii. Assume liability for all vacation, holiday, and sick leave balances accrued but unused by the Fire Personnel as of the Effective Date, including any accrued but unused leave balances under the former Sick Leave Bank that was closed by the City to new participants in 1995;
- iv. Assume all of the City's rights, duties, and obligations under the Colorado Firefighter Heart and Circulatory Benefits Trust;
- v. Adopt or establish such other benefit plans as are comparable to those enjoyed by the paid and volunteer Fire Personnel as City employees and volunteers as of the Effective Date; and
- vi. Assume all of the rights, duties, and obligations under all pension and retirement plans sponsored by a Party for the benefit of the Fire Personnel, except that the Authority shall not assume the rights, duties, and obligations under the City's Old Hire Pension Plan.

(b) The Parties further agree that:

- i. Notwithstanding any state law providing otherwise including, without limitation, C.R.S. § 29-5-108, any liability accruing to the Authority's employees and volunteers ("Authority Personnel") for their negligent or other tortious conduct occurring after the Effective Date shall be the Authority's responsibility and obligation for providing a defense and indemnification in accordance with the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq.; and
- ii. Notwithstanding any state law to the contrary, and consistent with the provisions of C.R.S. §§ 29-5-109 and 29-5-110, if, after the Effective Date, any employee or volunteer of the Authority is injured, disabled, suffers or is diagnosed with an occupational disease, or dies while providing services to the Authority, even if the onset of such injury, disease, or disability occurred prior to the Effective Date, the Authority is responsible for providing such employee or volunteer coverage for the workers' compensation benefits, firefighters' pension benefits, and any other benefits that the employee or volunteer would have been entitled to receive from the City if the injury, disability, diagnosis, occupational disease or death occurred prior to the Effective Date, subject to the requirements of applicable law, and subject to the Authority Board's right to establish the compensation, benefits, and terms and conditions of employment of its employees and the expense

reimbursements, benefits, and/or nominal fees provided to its volunteers.

5. That Section 6.3.5 of the Formation Agreement is hereby amended to read as follows:

Section 6.3.5 Fire Chief Reporting Responsibility

The Fire Chief shall receive direction from the Board on the provision of fire and emergency service within the Service Area of the Authority.

6. That Section 6.4 of the Formation Agreement is hereby amended to read as follows:

Section 6.4 City Provision of Services

- (a) The City shall provide the human resources, administrative, and operational support services (“City Services”) as set forth on **Exhibit B** attached hereto and incorporated by reference, and any other service(s) the Parties may determine and agree upon pursuant to subsection 6.4(b) below.
- (b) The specific City Services to be provided and their cost allocation formulas are described in detail on **Exhibit B**. The Parties may, at any time, modify the City Services or cost allocation formulas by executing and attaching to the Formation Agreement a new **Exhibit B** (“New Exhibit(s)”) signed and dated by the Parties. Each New Exhibit(s) shall be effective as of the date the last Party signs the New Exhibit(s), and shall supersede and render null and void, any and all prior Exhibits entered into the Parties.
- (c) The City will perform the City Services in a professional manner and with the same degree of care that it uses in the performance of similar services in the conduct of its own business and that of its City departments.
- (d) One or more members of the Authority’s administrative staff (as appointed by the Fire Chief) shall meet or otherwise exchange information with one or more members of the City’s administrative staff (as appointed by the City Manager) each year in May for the purpose of discussing the provision of the City Services to the Authority, including without limitation, successes; opportunities for improvement; the types of services and their cost allocation formulas; and the budgeted amount for City Services for the following calendar year (“City Services Budget”). The Authority administrative staff and City administrative staff shall thereafter prepare the proposed City Services Budget, and such other recommendations for the City Services as they may mutually agree, for presentation to the Authority Board. The form of the proposed City Services Budget approved by the Authority Board and other recommendations, if any, shall be presented to the City Council and District Board for consideration no later than October 1.

- (e) On January 1, and monthly thereafter on the first day of each month, the Authority shall pay one-twelfth of the City Services Budget to the City. By the last day of February following each calendar year, the City shall reconcile the payments received from the Authority during the preceding calendar year with the City's actual expenses incurred in performing the City Services for such year. The City shall issue the Authority a final invoice showing any amount of refund due to, or additional amount owed by, the Authority for the preceding calendar year as determined by such reconciliation. If the Authority is due a refund, the City shall reimburse the refund amount to the Authority.
- (f) Either Party may terminate the City's provision of City Services to the Authority for any or no reason upon written notice delivered to the governing body of the other Party and the Authority Board on or before May 1 of any calendar year. The termination shall be effective on December 31 of the calendar year in which the notice of termination was given. In the event of termination, the Parties agree in good faith to cooperate with each other and with the Authority to transition the City Services to the Authority and/or to another services provider(s).
- (g) Any City employee or agent who provides City Services to the Authority shall at all times remain an employee or agent, as applicable, of the City, and shall not be considered an employee or agent of the Authority. The City shall retain the same authority and responsibility over such employees and agents as it has with respect to its other employees and agents. The City shall be responsible for the compensation (including employment-related benefits) of such employees and agents, and shall be responsible for, and pay, all local, state, and federal taxes which are incidental to the employment of such employees and agents.

7. That the Exhibit B: *2011 Indirect Costs for Fire Authority Model* attached to the Formation Agreement is hereby deleted and replaced by the new Exhibit B: *Human Resources, Administrative, and Operational Support Services Provided by the City* attached to this Third Amendment as Attachment 1.

8. That the first two sentences of Article VIII of the Formation Agreement are hereby amended to read as follows:

The District shall continue to maintain and fund the Canyon Department. Set forth on **Exhibit C** attached hereto and incorporated by reference is the organizational chart for the Authority which shows the Canyon Department Chief under the operational control of the Authority's Fire Chief.

9. That the Exhibit C: *Loveland Fire Rescue Authority Organizational Chart* attached to the Formation Agreement is hereby deleted and replaced by the new Exhibit C: *Organizational Chart* attached to this Third Amendment as Attachment 2.

10. That Article X of the Formation Agreement is hereby amended to read as follows:

ARTICLE X: CONSOLIDATED PENSION

By that certain Agreement regarding the Consolidated Firemen's Pension Fund of May 17, 1966 between the Parties, as amended by the First Amendment to Agreement dated November 20, 1984, the Second Amendment to Agreement dated October 13, 2011, and the Third Amendment to Agreement dated January 7, 2015 (collectively, "Pension Plan IGA"), the Parties previously established and currently sponsor the Consolidated Firemen's Pension Fund of Loveland and Rural District, also known as the Loveland & Rural Consolidated Volunteer Firefighter Pension Plan, and which is referred to herein as the "Consolidated Volunteer Pension Plan", for the benefit of their current and former eligible volunteer Fire Personnel, pursuant to the Colorado Volunteer Firefighter Pension Act, C.R.S. § 31-30-1101, et seq. Pursuant to the Third Amendment to Agreement dated January 7, 2015, the Parties closed the Consolidated Volunteer Pension Plan to new members effective February 28, 2015. The Consolidated Volunteer Pension Plan is held and administered by the Fire and Police Pension Association.

The Parties agree that as of the Effective Date, the Authority shall be substituted as the sponsoring entity on the Consolidated Volunteer Pension Plan and shall assume all of the Parties' rights, duties, and obligations under the Consolidated Volunteer Pension Plan; except that the City and District shall separately make all applications for state contributions to the Consolidated Volunteer Pension Plan pursuant to C.R.S. § 31-30-1112, or any successor statute, based upon each Party's Pension Plan Share. The Authority is not authorized to increase beneficiary payments under the Consolidated Volunteer Pension Plan, to re-open the Consolidated Volunteer Pension Plan to new members, or to accept new volunteer firefighters into the Authority's Volunteer Firefighter Program without the written consent of the Parties. The Parties further agree that the Pension Plan IGA shall be amended as follows:

- (a) Part 5 of the Pension Plan IGA is hereby superseded and amended to read in full as follows:

It is understood and agreed by the parties hereto that the Loveland Fire Rescue Authority will, on and after January 1, 2016, become the plan sponsor of, and will assume all of the rights, duties, and obligations under, the Consolidated Firemen's Pension Fund of Loveland and Rural District, including without limitation, making all contributions to such fund in the amount(s) necessary to maintain the fund and administer the same.

- (b) Part 6 of the Pension Plan IGA is hereby superseded and amended to read in full as follows:

It is understood and agreed that in the event the parties hereto terminate that certain Intergovernmental Agreement establishing the Loveland Fire Rescue Authority dated August 19, 2011, as amended, and dissolve the Loveland Fire

Rescue Authority, the parties shall take all actions necessary and appropriate to resume the sponsorship of, and rights, duties, and obligations under, the Consolidated Firemen’s Pension Fund of Loveland and Rural District. If, at any time after resuming the sponsorship of, and rights duties, and obligations under, the Consolidated Firemen’s Pension Fund of Loveland and Rural District, either party desires to withdraw from the maintenance and administration of such fund, then this agreement shall be terminated, and the funds remaining in the Consolidated Firemen’s Pension Fund of Loveland and Rural District shall be allocated and transferred to each party's separate qualified volunteer pension fund in the following manner: The amount of the original contribution remaining in proportion to the amount contributed by each party, and the amount of any subsequent contributions remaining in the proportion in which such contributions were contributed.

- (c) The last sentence of Part 7 of the Pension Plan IGA is hereby deleted and replaced with the following sentence: “At least once a year, the Consolidated Board shall furnish to the Loveland Fire Rescue Authority, the City of Loveland and the Loveland Rural Fire Protection District a report of all sums received; all sums expended and all sums on hand and how invested.”
- (d) The phrases “both the City of Loveland and the Rural Fire Protection District” and “both the City and the Rural District” in Part 8 of the Pension Plan IGA are hereby deleted, and each is replaced with the phrase “the Loveland Fire Rescue Authority Board, City of Loveland, and the Rural Fire Protection District”.

11. All other provisions of the Formation Agreement remain in force as written and are unaffected by this Third Amendment.

This Third Amendment to the Formation Agreement is entered into as of this _____ day of _____, 2015.

CITY OF LOVELAND

By: _____
William D. Cahill, City Manager

ATTEST:

City Clerk

LOVELAND RURAL FIRE PROTECTION
DISTRICT

By: _____

ATTEST:

Attachment 1

EXHIBIT B

Human Resources, Administrative, and Operational Support Services Provided by the City

City Service	Cost Allocation Formula
<p><u>City Clerk</u> Including without limitation:</p> <ul style="list-style-type: none"> • Processing City Council agenda items related to the Authority. • Records assistance, including scanning software and guidance on records retention. • Coordination of records destruction. 	<p>The City shall determine the total portion of the “City Clerk & Court Administration; City Clerk” budget line item that will be charged to all customer departments (“City Clerk Department Share”). The City shall allocate to the Authority that portion of the City Clerk Department Share as is equal to the proportion of City Council agenda items related to the Authority during the immediately preceding calendar year to the total number of City Council agenda items.</p>
<p><u>Budget and Finance</u> Including without limitation:</p> <ul style="list-style-type: none"> • Planning and budgeting City contributions to fire capital improvements. • Processing Authority annual and supplemental budget approval through City Council. • Recording journal entries. • Month-end closing of accounting records. • Year-end closing transactions. • Including the Authority’s financial information in the City’s comprehensive annual financial report. • Payroll processing. • Processing purchasing requisitions and purchasing orders. • Processing formal bids. • Preparing vendor checks. • Preparing and filing applicable tax reporting. • Assisting with verification of deposits. 	<p>The City shall determine the total portion of the “Finance” budget that will be charged to all customer departments (“Finance Department Share”). The City shall allocate to the Authority that portion of the Finance Department Share as has been determined by the most recent time study to be attributable to the amount of time the Finance Department spends working on Authority matters.</p>
<p><u>Dispatch</u> Including without limitation:</p> <ul style="list-style-type: none"> • CAD administration and all dispatching functions. 	<p>The City shall determine the total portion of its costs and expenses incurred in operating its dispatching service that will be charged to customer departments (“Dispatch Department Share”). The City shall allocate to the Authority that portion of the Dispatch Department Share as is equal to the proportion of the number of Authority calls dispatched to the total number of calls dispatched.</p>
<p><u>IT Programming & Networks</u> Including without limitation:</p> <ul style="list-style-type: none"> • Installing and maintaining all hardware and software for PCs, laptops, mobile display units, status screens, Surface Pros/iPads, cell phones, printers/copiers, desktop phones, and email system. 	<p>The City shall determine the total portion of its costs and expenses incurred in hiring and/or contracting with a computer programmer(s) and a network administrator(s) that will be charged to all customer departments (“IT Network Department Share”). The City shall allocate to the Authority such portion of the IT Network Department Share as is attributable to supporting the software and IT networks utilized by the Authority.</p>

City Service	Cost Allocation Formula
<p><u>IT Support Services</u> Including without limitation:</p> <ul style="list-style-type: none"> • Programming assistance for all software programs for incident reports (such as ETI, OMEGA, Visinet), scheduling and timesheets (such as Telestaff), and financial systems (including payroll). 	<p>The City shall determine the total portion of its costs and expenses incurred in supporting IT units, including laptops, printers, PCs, phones, mobile data terminals, etc., that will be charged to all customer departments (“IT Unit Department Share”). The City shall allocate to the Authority that portion of the IT Unit Department Share as is equal to the proportion of the number of Authority IT units to the total number of IT units supported by the City.</p>
<p><u>Human Resources</u> Including without limitation:</p> <ul style="list-style-type: none"> • Recruiting and job descriptions. • Administration of random drug testing program. • Administration of retirement and pension plans. • Employee performance management. • Benefits and pay plan administration. • Tuition reimbursement processing. • Employee training (as requested by the Authority). • Workers’ compensation administration. • Property and liability insurance administration. • Safety program assistance and environmental compliance. • Title VII and ADA compliance. • May act as custodian of personnel files. 	<p>The City shall determine that portion of the City's “Human Resources; HR Administration + Compensation & Benefits + Performance Mgmt.” budget line items that will be charged to all customer departments (“HR Department Share”). The City shall allocate to the Authority that portion of the HR Department Share as is equal to the proportion of the average number of benefited full- and part-time Authority employees during the immediately preceding calendar year to the total average number of benefited full- and part-time City and Authority employees.</p>
<p><u>Facilities</u> Including without limitation:</p> <ul style="list-style-type: none"> • Managing all facilities construction projects. • Perform or contract all building maintenance functions at all fire stations, including painting, HVAC system, roof repairs, cabinet building, cubical reconfigurations, etc. 	<p>The City shall determine a cost per square foot by dividing the City's total budgeted amount for the operation and maintenance of all City facilities by the total square footage of all City facilities, including the fire stations (“Square Foot Amount”). The City shall allocate to the Authority an amount equal to the Square Foot Amount multiplied by the total square footage of all fire stations, less a discount mutually agreed upon annually by the City and Authority, reflecting the limited public use of the fire stations and the janitorial functions provided by the Authority Personnel. If the City and Authority are unable to agree upon the discount amount by August 1, then a 10% discount shall be applied.</p>

Attachment 2

EXHIBIT C

**Organizational Chart
(see following page)**

Resolution No. R-054

**RESOLUTION
BOARD OF DIRECTORS
LOVELAND FIRE RESCUE AUTHORITY**

RESOLUTION REGARDING (A) ESTABLISHING A VOLUNTEER FIREFIGHTER PROGRAM; (B) ASSUMING ALL OF THE CITY OF LOVELAND FIRE AND RESCUE DEPARTMENT PERSONNEL; (C) ASSUMING ALL ACCRUED BUT UNUSED PAID LEAVES; (D) ASSUMING ALL RIGHTS, DUTIES, AND OBLIGATIONS UNDER THE CFH TRUST AND ALL PENSION AND RETIREMENT PLANS; AND (E) ADOPTING THE CITY OF LOVELAND'S ADMINISTRATIVE REGULATIONS, AS REVISED

WHEREAS, the City of Loveland ("**City**") is a home rule municipality of the State of Colorado ("**State**"). The Loveland Rural Fire Protection District ("**District**") is a political subdivision of the State, formed pursuant to the Special District Act, C.R.S. § 32-1-101, *et seq.* Both the City and the District are authorized to provide fire suppression, fire prevention and public education, rescue, extrication, hazardous materials, and emergency medical services (collectively, "**Emergency Services**") for the health, safety, and welfare of their citizens, the citizens of Larimer County, and the State;

WHEREAS, the Loveland Fire Rescue Authority ("**Authority**") is a public entity of the State, established in August 2011 pursuant to an Intergovernmental Agreement ("**IGA**") between the City and the District, for the purpose of providing Emergency Services within their joint jurisdictions and service area;

WHEREAS, pursuant to the IGA, the City initially appointed its paid and volunteer Fire and Rescue Department personnel ("**Fire Personnel**") to the Authority for the provision of Emergency Services within the Authority's jurisdiction;

WHEREAS, the City and District intend to enter into a Third Amendment to the IGA on or before October 31, 2015, agreeing that effective January 1, 2016 ("**Effective Date**"), the Authority shall:

- i. Assume, pursuant to a lateral transfer from the City, all of the paid Fire Personnel as the Authority's employees in the position held and at the compensation earned as a City employee as of the Effective Date;
- ii. Accept, pursuant to a lateral transfer from the City, all of the volunteer Fire Personnel as members of the Authority's Volunteer Firefighter Program;
- iii. Assume liability for all vacation, holiday, and sick leave balances accrued but unused by the Fire Personnel as of the Effective Date, including any accrued but unused leave balances under the former Sick Leave Bank that was closed by the City to new participants in 1995 ("**Old Sick Leave Bank**");
- iv. Assume all of the City's rights, duties, and obligations under the Colorado Firefighter Heart and Circulatory Benefits Trust;

v. Adopt or establish such other benefit plans as are comparable to those enjoyed by the paid and volunteer Fire Personnel as City employees and volunteers as of the Effective Date; and

vi. Assume all of the rights, duties, and obligations under all pension and retirement plans sponsored by the City or the District for the benefit of the Fire Personnel, except that the Authority shall not assume the rights, duties, and obligations under the City's Old Hire Pension Plan;

WHEREAS, the Authority Board has determined that it will facilitate the smooth transfer of the Fire Personnel, and the subsequent management of the Authority's administration, operations, and financial affairs, for the Authority to assume all of the Fire Personnel and to adopt the City's Administrative Regulations, on the terms provided herein.

NOW THEREFORE, be it resolved by the Board of Directors of the Loveland Fire Rescue Authority, Larimer County, Colorado:

1. Establishment of Volunteer Firefighter Program.

a. In order to meet its Emergency Services obligations, the Authority hereby establishes a Volunteer Firefighter Program. Individuals participating in the Volunteer Firefighter Program shall provide volunteer Emergency Services to the Authority for civic, charitable, and/or humanitarian reasons, without promise, expectation or receipt of compensation within the meaning of the Fair Labor Standards Act of 1938, 29 U.S.C.A. § 201, *et seq.* ("**FLSA**"), and the regulations of the U.S. Department of Labor Wage and Hour Division, 29 C.F.R. § 553.100, *et seq.*, interpreting and implementing the FLSA (collectively, "**FLSA Rules**"). Consistent with the FLSA Rules, the Authority Board may, in its sole discretion, elect to provide benefits, nominal fees (stipends), and/or expense reimbursements to individuals participating in the Volunteer Firefighter Program; provided, that under no circumstances shall an individual participating in the Volunteer Firefighter Program receive compensation, as that term is defined in the FLSA Rules. For purposes of this Resolution, any reference to "volunteer firefighters" includes individuals participating in the Volunteer Firefighter Program who are referred to as reserve firefighters.

b. Applicants for the Volunteer Firefighter Program will only be received, reviewed, and if appropriate, appointed at such times as the Authority calls for applications for volunteer firefighters. The Authority may not call for applications for volunteer firefighter without obtaining the prior written approval of the City and District. The Authority may establish any qualifications or other criteria it determines appropriate prior to seeking applications for new volunteer firefighters. Nothing in this Resolution is a guarantee that the Authority will seek new applicants for volunteer firefighter, as such appointments are conditioned up on the needs and best interests of the Authority.

c. The Authority Board may modify or eliminate the Volunteer Firefighter Program at any time in its sole discretion.

2. Assumption of Fire Personnel.

a. As of the Effective Date, all full-time, part-time, seasonal, contract, and other paid Fire Personnel are hired, pursuant to a lateral transfer from the City, as employees of the Authority in the position held and at the compensation earned as a City employee as of the Effective Date, without such employees being required to take any separate action to be hired by the Authority. Any City employee who is hired as an employee of the Authority pursuant to this paragraph 2(a), but who does not wish to be hired as an employee of the Authority may resign as an employee by submitting a written notice of resignation to the Fire Chief.

i. Unless otherwise specified in an employment agreement entered into by and between the Authority and a specific employee, all employees hired by the Authority pursuant to the lateral transfer set forth in paragraph 2(a) shall be at-will employees of the Authority until they have been employed by the City and/or Authority for a total combined period of six months, and thereafter, such employees may be terminated from the Authority only for cause pursuant to the rules, policies, and procedures established by the Authority Board as described in paragraph 2(d) below. Unless the Authority Board establishes a different policy, all employees hired by the Authority after the Effective Date shall be at-will employees of the Authority until they have been employed by the Authority for a period of twelve months, and thereafter, such employees may be terminated from the Authority only for cause pursuant to the rules, policies, and procedures established by the Authority Board as described in paragraph 2(d) below. "At-will" means that an employee may terminate his or her employment with the Authority without notice at any time and for any or no reason, and the Authority may terminate the employee's employment at any time for any or no reason, subject only to the requirements of applicable law.

ii. The employment history and status of any City employee who is hired as an employee of the Authority pursuant to this paragraph 2(a) shall be carried over to the Authority and is hereby adopted by, and recognized as the employee's employment history and status with, the Authority. By way of illustration and not of limitation, such employment history and status includes seniority, commendations, performance evaluations, and corrective actions, and disciplinary actions.

iii. As of the Effective Date, all accrued but unused paid leave balance(s) maintained by any City employee, including but not limited to, vacation, holiday, and sick leave, and Old Sick Leave Bank balances, shall be carried over to the Authority, and all liability therefor is hereby assumed by the Authority.

iv. After the Effective Date, and notwithstanding anything to the contrary in this Resolution, the Authority Board has the absolute right, in its sole discretion, to modify at any time the compensation, benefits, and terms and conditions of employment of its employees, including those employees hired by the Authority pursuant to this paragraph 2(a), subject only to the requirements of applicable law; provided, that any City employee who is hired as an employee of the Authority pursuant to the lateral transfer set forth in paragraph 2(a) shall be entitled to the for cause termination

procedures set forth in paragraph 2(a)(i) above throughout the term of his/her employment by the Authority.

v. To the extent available and permitted by applicable law, ownership of the personnel and confidential files of the Fire Personnel who have been hired by the Authority pursuant to this paragraph 2(a) shall be transferred to the Authority and maintained in accordance with its records retention and destruction policy. Notwithstanding the transfer of ownership, the City and the Authority may, for so long as they deem appropriate, mutually designate the City to serve as custodian of the personnel and confidential files.

b. As of the Effective Date, all City volunteer firefighters actively providing volunteer services to the City are accepted, pursuant to a lateral transfer from the City, as members of the Authority's Volunteer Firefighter Program, without such volunteer firefighters being required to take any separate action to join the Volunteer Firefighter Program. Any City volunteer firefighter who is accepted into the Authority's Volunteer Firefighter Program pursuant to this paragraph 2(b), but who does not wish to participate in the Authority's Volunteer Firefighter Program, may withdraw from the Volunteer Firefighter Program by submitting written notice of withdrawal to the Fire Chief.

i. Notwithstanding anything to the contrary in this Resolution, all City volunteer firefighters accepted into the Authority's Volunteer Firefighter Program pursuant to the lateral transfer set forth in paragraph 2(b) are accepted as at-will volunteer firefighters of the Authority, meaning that a volunteer firefighter may terminate his or her service to the Authority without notice at any time for any or no reason. The Authority also may terminate a volunteer firefighter's service at any time for any or no reason, subject only to the requirements of applicable law.

ii. The volunteerism history and status of any City volunteer firefighter who is accepted into the Authority's Volunteer Firefighter Program pursuant to this paragraph 2(b) shall be carried over to the Authority and is hereby adopted by, and recognized as the volunteer firefighter's volunteerism history and status with, the Authority. By way of illustration and not of limitation, such volunteerism history and status includes seniority, years of creditable volunteer service towards pension benefits, commendations, performance evaluations, corrective actions, and disciplinary actions.

iii. After the Effective Date, and notwithstanding anything to the contrary in this Resolution, the Authority Board has the absolute right, in its sole discretion, to modify or eliminate the Authority's Volunteer Firefighter Program, subject only to the requirements of applicable law, and to modify or, to the extent permitted by applicable law, to restrict or eliminate any benefits established by the Authority Board to be provided to members of the Authority's Volunteer Firefighter Program; except that the Authority Board shall not (a) re-open the Loveland and Rural Consolidated Volunteer Pension Plan, which was closed to new members effective February 28, 2015; or (b) increase beneficiary payments under the Consolidated Volunteer Pension Plan, or accept new volunteer firefighters into the Authority's Volunteer Firefighter Program, without the written consent of the City and the District.

- iv. The Authority Board intends that all benefits and payments provided to individuals participating in the Authority's Volunteer Firefighter Program shall at all times comply with the FLSA, the Internal Revenue Code of 1986, as amended, and all related regulations, and the Volunteer Pension Act, if applicable.
- v. To the extent available and permitted by applicable law, ownership of the personnel and confidential files of the City volunteer firefighters who have been accepted into the Authority's Volunteer Firefighter Program pursuant to this paragraph 2(b) shall be transferred to the Authority and maintained in accordance with its records retention and destruction policy. Notwithstanding the transfer of ownership, the City and the Authority may, for so long as they deem appropriate, mutually designate the City to serve as custodian of the personnel and confidential files.
- c. As of the Effective Date, all Emergency Services provided by the Authority shall be provided only by Authority employees and volunteers (collectively, "**Authority Personnel**"). The Authority supports an individual's decision to belong to or hold rank in any trade or fraternal organization; however, only the rank and designations of office and positions established by the Authority Board through its policies and procedures or its Fire Chief will be recognized by the Authority and Authority Personnel while performing Emergency Services on behalf of the Authority.
- d. All Authority Personnel shall be subject to the rules, policies, and procedures established by the Authority Board and the Fire Chief, including but not limited to, (i) the Administrative Regulations and HR Policies adopted by the Authority Board pursuant to paragraph 6 below; (ii) any rules, policies, and procedures adopted by the Authority Board before or after the Effective Date, including any rules, policies, and procedures contained in a personnel manual, as such rules, policies, and procedures, and/or personnel manual, may be amended from time to time in the Authority Board's sole discretion; (iii) all Incident Guidelines and General Guidelines adopted by the Fire Chief; and (iv) any training and service requirements, if any, established by the Board and/or Fire Chief necessary to participate in the Volunteer Firefighter Program.
- e. Notwithstanding any state law providing otherwise, including without limitation, C.R.S. § 29-5-108, any liability accruing to the Authority Personnel for their negligent or other tortious conduct occurring after the Effective Date shall be the Authority's responsibility and obligation for providing a defense and indemnification in accordance with the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*;
- f. Notwithstanding any state law to the contrary, and consistent with the provisions of C.R.S. §§ 29-5-109 and 29-5-110, if, after the Effective Date, any employee or volunteer of the Authority is injured, disabled, suffers or is diagnosed with an occupational disease, or dies while providing services to the Authority under this Agreement, even if the onset of such injury, disease, or disability occurred prior to the Effective Date, the Authority is responsible for providing such employee or volunteer coverage for the workers' compensation benefits, firefighters' pension benefits, and any other benefits that the employee or volunteer would have been entitled to receive from the City if the injury, disability, occupational disease, or death occurred prior to the Effective Date, subject to the requirements of applicable law, and subject to paragraphs 2(a)(iv) and 2(b)(iii) above.

3. Colorado Firefighter Heart and Circulatory Benefits Trust. As of the Effective Date, the Authority hereby assumes all of the City's rights, duties, and obligations under the Colorado Firefighter Heart and Circulatory Benefits Trust, which was entered into by the City on behalf of the Authority pursuant to that certain Resolution #R-4-2015 Approving the Execution of the Trust Agreement for the Colorado Firefighter Heart and Circulatory Benefits Trust, and was approved by the Authority by an affirmative majority vote of the Authority Board at a public meeting held December 18, 2014.

4. Other Fire Personnel Benefits. The Authority Board and Chief Staff shall take all actions necessary and appropriate to adopt or establish such other Fire Personnel benefit plans as are comparable to those enjoyed by the Fire Personnel as City employees or volunteer firefighters as of the Effective Date, upon approval of such employee or volunteer firefighter benefit plans by the Authority Board.

5. Assumption of Pension and Retirement Plans.

a. As of the Effective Date, and except as provided in paragraph 5(b) below, the Authority hereby assumes all of the City's and/or District's rights, duties, and obligations under all pension and retirement plans sponsored by the City and/or District for the benefit of the Fire Personnel, except that the Authority does not assume any of the City's rights, duties, or obligations under the City's Old Hire Pension Plan (collectively, "***Pension and Retirement Plan(s)***"). Such Pension and Retirement Plans include, but are not limited to: (i) the Death & Disability Plan, 457(b) Plan, and Loveland & Rural Consolidated Volunteer Pension Plan administered by the Fire and Police Pension Association; (ii) certain retirement plans maintained by Great-West Retirement Services; and (iii) certain retirement plans maintained by ICMA Retirement Corporation. The Authority Board and Chief Staff shall take all actions necessary and appropriate to substitute the Authority as the sponsoring entity on the Pension and Retirement Plans.

b. To the extent that it is impractical or impossible for the Authority to directly assume the rights, duties, and obligations under, and to be substituted as the sponsoring entity of, any Pension and Retirement Plan(s) (for example, if the Pension and Retirement Plan(s) was established and is being maintained by the City for all City employees), then the Authority shall establish and maintain a comparable new Pension and Retirement Plan for those Fire Personnel who had been participating in the affected Pension and Retirement Plan, and shall work diligently to transfer such Fire Personnel to the comparable new Pension and Retirement Plan.

6. Adoption of Administrative Regulations and Other Policies and Procedures.

a. The Authority hereby adopts the current City Administrative Regulations listed on Attachment A to this Resolution, as the Authority's Administrative Regulations for the purposes of administering, managing, and/or operating the Authority (collectively, "***Authority ARs***"), except that the following terms shall be replaced in each place they appear:

"City of Loveland" shall be replaced with "Loveland Fire Rescue Authority";

"City" shall be replaced with "Authority";

"City Council" shall be replaced with "Board of Directors"; and

"City Manager" shall be replaced with "Fire Chief".

After the Effective Date, the Authority Board has the absolute right, in its sole discretion, to modify or eliminate any or all of the Authority ARs, and to establish or adopt new rules, policies, and procedures for the purposes of administering, managing, and/or operating the Authority, subject only to the requirements of applicable law.

b. Other Administrative Policies. As of the Effective Date, the Authority Board hereby adopts all other City human resources policies, procedures, rules, and regulations established for the purpose of administering the personnel system and/or managing the Authority Personnel that are not otherwise specified in this Resolution (collectively, "*HR Policies*") as the HR Policies of the Authority. By way of illustration and not of limitation, such HR Policies include organizational structure; job and position descriptions; payroll procedures; benefits administration; and, meet and confer procedures. Notwithstanding the foregoing, the following terms shall be replaced in each place they appear in the HR Policies:

"City of Loveland" shall be replaced with "Loveland Fire Rescue Authority";
 "City" shall be replaced with "Authority";
 "City Council" shall be replaced with "Board of Directors"; and
 "City Manager" shall be replaced with "Fire Chief".

After the Effective Date, the Authority Board has the absolute right, in its sole discretion, to modify or eliminate any or all of the HR Policies, and to establish or adopt new policies, procedures, rules, and regulations for the purpose of administering the personnel system and/or managing the Authority Personnel, subject only to the requirements of applicable law.

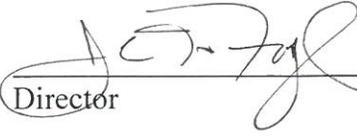
7. Compliance with Applicable Law. If any portion of this Resolution shall at any time be determined by a Court of competent jurisdiction to be invalid, all other portions shall remain valid and in force to the fullest extent possible, and the Court shall modify any invalid portion to the minimum extent necessary to comply with applicable law.

8. Implementation. The Authority's Chief Staff, legal counsel, and consultants are authorized and directed to take all actions reasonably necessary and appropriate to implement the provisions of this Resolution.

[SIGNATURE PAGE IMMEDIATELY FOLLOWS]

ADOPTED this 26th day of August, 2015.

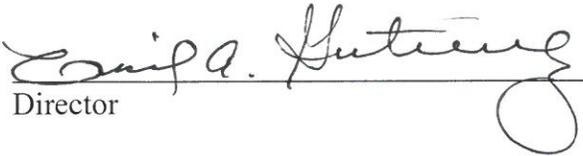
BY THE BOARD OF DIRECTORS
LOVELAND FIRE RESCUE AUTHORITY


Director


Director


Director


Director


Director

Attachment A

Not numbered	Accidents
AR-00038	ADA Employment
Not numbered	Authorization for Service Clubs Involvement
Not numbered	Background Investigation
AR-00032	Bereavement Leave
Not numbered	Budget Administration
AR-00052	Capital Assets
AR-00006	Cash Handling
Not numbered	Cellular Phone Issuance, Usage, and Retirement
Not numbered	Conflicts of Interest
AR-00030	Direct Deposit
AR-00043	Discipline: Notice and Process for Serious Discipline
AR-00012	Discipline: Verbal and Written
AR-00044	Document Management
AR-00017	Domestic Violence Leave
AR-00040	Drug and Alcohol – Commercial Driver's Licenses/DOT
AR-00041	Drug and Alcohol – FTA
AR-00039	Drug-Free Workplace
Not numbered	Emergency Closure
Not numbered	Employee Identification Cards
AR-00047	Employee Incentives, Rewards, and Recognition
Not numbered	Employee Participation in Campaigns Involving Ballot Measures
Not numbered	Employee Participation in the Volunteer Fire Department
Not numbered	Environmental Compliance Commitment
AR-00048	Family and Medical Leave Act (FMLA) Leave of Absence
Not numbered	General Safety
Not numbered	Gift Policy
AR-00024	Grant Management
AR-00037	Harassment
AR-00029	Hiring Process
AR-00036	Holiday Leave
Not numbered	[Loveland Fire Rescue Authority] Logo: Graphics and Use
AR-00031	Meals, Food, and Entertainment Policy
AR-00009	Medical Leave
Not numbered	Military Leave
Not numbered	Monitoring and Use of Electronic Media
Not numbered	Nepotism
AR-00034	Nursing Mothers
Not numbered	On-call Pay Policy
AR-00027	Open Doors Program
AR-00045	Open Records
AR-00014	Parental Leave
AR-00054	Pay & Employment Decisions
Not numbered	Personal Recording Devices
AR-00007	Petty Cash Handling

Not numbered	Posting of Information in City Buildings
AR-00001	Procurement Regulation
Not numbered	Prohibited Gifts to [Authority] Officials
AR-00003	Reduction in Force
Not numbered	Re-employment
Not numbered	Resignations of Employees
AR-00051	Social Media
Not numbered	Software Piracy
AR-00049	Smoking
Not numbered	Surplus Property
Not numbered	Telecommuting
Not numbered	Transitional Duty
Not numbered	Travel Policy
AR-00055	Tuition Reimbursement
AR-00026	Use of [Authority] Resources
AR-00005	Violence in the Workplace
AR-00010	Vacation Leave
AR-00056	Volunteerism
AR-00042	Workers' Compensation
AR-00053	Write-Off of Uncollectable Accounts Receivable

DRAFT FOR REVIEW – 09/21/2015**CITY OF LOVELAND HEALTH BENEFITS TRUST**

This declaration of trust (hereinafter the “Declaration”), is made and entered into as of the 1st day of January, 2016, by and among the City of Loveland, a political subdivision of the State of Colorado (hereinafter referred to as the “Employer”), and the Employer’s *City of Loveland City Manager, City of Loveland Finance Director and Loveland Fire Rescue Authority Fire Chief* (hereinafter referred to individually and collectively as the “Trustee”).

RECITALS:

WHEREAS, the Employer is a political subdivision of the State of Colorado, exempt from federal income tax under the Internal Revenue Code of 1986, as amended (hereinafter referred to as the “Code”);

WHEREAS, the Employer from time to time sponsors one or more health and accident benefit plans in which its employees may participate that may include, but are not limited to, medical, prescription drug, employee health clinic, and dental benefits, as well as a health reimbursement arrangement and health flexible spending account component of the Employer’s cafeteria plan (hereinafter such sponsored plans being referred to as the “Health Benefits”);

WHEREAS, to the extent some or all of the Health Benefits may be partially or wholly uninsured, the Employer desires to segregate sufficient funding for such uninsured Health Benefits in a trust to meet the Employer’s funding obligations under applicable law;

WHEREAS, it is an essential function and integral part of the exempt activities of the Employer to assist eligible employees, their spouses, and dependents by accumulating assets in a trust, a segregated fund, as a reserve to ensure claim payments for such Health Benefits;

WHEREAS, the authority to conduct the general operation and administration of the Health Benefits is vested in the Employer or its designee, who has the authority and shall be subject to the duties specified in this Declaration with respect to the trust;

WHEREAS, the Employer wishes to establish the trust under this Declaration to hold assets and income for the exclusive purpose of preserving the ability to pay the claims of eligible employees, their spouses, their dependents and beneficiaries under the Employer sponsored Health Benefits plans; and

WHEREAS, the Loveland Fire Rescue Authority (hereinafter referred to as the “Authority”), as a political subdivision of the Employer, is authorized to participate in one or more of the Health Benefits plans and trust established by the Employer, and the Employer and Authority desire to implement such participation;

WHEREAS, pursuant to the separate documents establishing the design and governance of the Health Benefits (including, as of the effective date of this Trust), the authority to conduct the general operation and administration of the Health Benefits is vested in the Employer or its designee, who has authority and shall be subject to the duties specified in this Declaration with

respect to the trust;

NOW, THEREFORE, the parties hereto do hereby establish this trust, effective January 1, 2016, to be known as the City of Loveland Health Benefits Trust (hereinafter the "Trust"), and agree that the following constitutes the Declaration of trust:

ARTICLE I DEFINITIONS

1.1 Definitions. For purposes of this Declaration, the following terms, when capitalized, shall have the respective meanings set forth below unless otherwise expressly provided.

- (a) "Account" means the separate account or accounts established for each separate Benefit Plan. Unless the context specifies otherwise, the term "account" shall not refer to the subaccounts that may be maintained for each individual by the Administrator or a provider for recordkeeping purposes to record the interest of each Member if the Benefit Plan includes a health flexible spending account or a health reimbursement arrangement.
- (b) "Administrator" means the entity responsible for the overall implementation and administration of the Benefit Plans. The Employer shall be the Administrator except to the extent the Employer designates by contract or otherwise some other entity to carry out the Administrator's responsibilities.
- (c) "Benefit Plan" for purposes of the Trust means each separate program of uninsured Health Benefits coverage funded by the Trust. The initial Benefit Plans of the Trust shall be as follows: *[Recommend more specific identification of the plans being funded]*
 - (i) Medical and Prescription Benefit Plan
 - (ii) Dental Benefit Plan
 - (iii) Health Clinic
 - (iv) Retiree Medical Plan
 - (v) Health Care Flexible Spending Accounts

The Trustee shall include additional Benefit Plans under the Trust to the extent the Employer establishes additional uninsured employee Health Benefits or converts insured employee Health Benefits to uninsured employee Health Benefits. Stop loss insurance coverage shall not cause an otherwise uninsured benefit to be considered insured for purposes of this Declaration.

- (d) "COBRA" means the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended, and continuation coverage shall be provided pursuant to the Public Health Service Act's COBRA provisions.

- (e) "Code" means the Internal Revenue Code of 1986, as amended from time to time.
- (f) "Employer" means City of Loveland, a political subdivision of the State of Colorado.
- (g) "Member" means an eligible employee or former employee who participates in a Benefit Plan (or a surviving spouse, COBRA beneficiary or other individual similarly situated as a member).
- (h) "Participating Employer" means the Employer and each other governmental entity, including without limitation the Authority, whose participation in any Benefit Plan is approved by the Employer.
- (i) "Trust" means the trust established by this Declaration.
- (j) "Trust Year" means the twelve month period ending December 31.
- (k) "Trustee" means each individual appointed to serve as Trustee under Article XIII of this Trust, provided that the initial Trustees shall be the individuals holding the following positions within the Employer's organization, each of whom is by this Declaration appointed to serve in the capacity of a Trustee:
 - (i) City of Loveland City Manager
 - (ii) City of Loveland Finance Director
 - (iii) Loveland Fire Rescue Authority Fire Chief

ARTICLE II ESTABLISHMENT OF TRUST

- 2.1 The Trust is hereby established as of the date set forth above for the exclusive purpose of paying for, or preserving funds for the payment of, the claims of Members, their spouses, and dependents under the Benefit Plans. The Administrator and each Trustee is acting in a fiduciary capacity. The Trust funds may not be transferred to any other account or fund of a state government entity or political subdivision. The Trust funds may only be used to pay employee Health Benefits claims. It is an essential governmental function within the meaning of Code Section 115, and an integral part of the exempt activities of the Participating Employers, to assist Members, their spouses and dependents by accumulating assets in the Trust, a segregated fund, for such Benefit Plan payments. The income of the Trust is derived from an essential governmental function and shall accrue to the Participating Employers for purposes of Code Section 115.

ARTICLE III CONSTRUCTION

- 3.1 This Trust and its validity, construction and effect shall be governed by the laws of the State of Colorado.
- 3.2 Pronouns and other similar words used herein in the masculine gender shall be read as the feminine gender where appropriate, and the singular form of words shall be read as the plural where appropriate.
- 3.3 If any provision of this Trust shall be held illegal or invalid for any reason, such determination shall not affect the remaining provisions, and such provisions shall be construed to effectuate the purpose of this Trust.

ARTICLE IV BENEFITS

- 4.1 The Participating Employers intend that the benefits provided by the Benefit Plans be paid from on a self-funding basis from the general assets of the Participating Employers, or at the direction of the Employer from the Trust with assets that would, but for the Trust, be paid from the general assets of the Participating Employers. Nevertheless, the Trustee may enter into stop-loss insurance arrangements with any qualified insurance company authorized to do business in the State of Colorado. The Trustee is expressly authorized to pay to any such insurance company thus selected the required insurance premium in connection with such stop-loss coverage issued to the Trust.
- 4.2 Nothing in this Article IV shall require the Employer to use the Trust funds for Benefit Plan payments in an ongoing manner rather than maintaining the Trust funds as reserves for the security of making future Benefit Plan payments, provided that the Participating Employers otherwise makes payment of all Benefit Plan claims and expenses in a timely manner from their other funds pursuant to the terms of the Benefit Plans and such other arrangements as they may agree to from time to time.

ARTICLE V GENERAL DUTIES

- 5.1 It shall be the duty of the Trustee to establish a custodial account in the name of the Trust at a financial institution identified by the Employer for the purpose of holding Trust funds, and the Trustee shall ensure that title to all assets to be held in respect of the Benefit Plans as directed by the Employer or its designees in writing will be maintained in the name of the Trust. The Trustee shall not be under any duty to compute the amount of contributions to be paid by the Participating Employers to the Trust or to take any steps to collect such amounts as may be due to be held in trust under this Declaration for the Benefit Plans.

- 5.2 It shall be the duty of the Participating Employers, subject to the provisions of the Benefit Plans, to deposit to the Trust account established under 5.1 such amounts as are required from time to time in order to maintain the funding of the Benefit Plans as described in Article VII. It shall be the duty of the Employer to direct any distribution or expenditure of Trust fund assets in accordance with Article VI or Article VIII, as applicable. The Participating Employers shall inform the Trustee in writing of the amount and timing of all contributions to the Trust and the Trustee shall ensure that corresponding records are maintained pursuant to Article IX.
- 5.3 The Participating Employers and Trustee shall each avoid taking any actions with respect to the Trust operations that would be in violation of Colorado Revised Statute Section 10-3-1104.

ARTICLE VI INVESTMENTS

- 6.1 The Employer may appoint one or more investment managers to manage and control all or part of the assets of the Trust and the Employer shall notify the Trustee in writing of any such appointment.
- 6.2 The Trustee shall not have any discretion or authority with regard to the investment of the Trust and shall act solely as a directed Trustee of the assets of which it holds title. To the extent directed by the Employer, the Trustee is authorized and empowered with the following powers, rights and duties, each of which the Trustee shall exercise in a nondiscretionary manner:
- (a) To cause stocks, bonds, securities, or other investments to be registered in its name as Trustee or in the name of a nominee, or to take and keep the same unregistered;
 - (b) To employ such agents and legal counsel as it deems advisable or proper in connection with its duties and to pay such agents and legal counsel a reasonable fee. The Trustee shall not be liable for the acts of such agents and counselor for the acts done in good faith and in reliance upon the advice of such agents and legal counsel, provided it has used reasonable care in selecting such agents and legal counsel;
 - (c) To exercise where applicable and appropriate any rights of ownership in any contracts of insurance in which any part of the Trust may be invested and to pay the premiums thereon;
 - (d) At the direction of the Employer to sell, write options on, convey or transfer, invest and reinvest any part thereof in each and every kind of property, whether real, personal or mixed, tangible or intangible, whether income or non-income producing and wherever situated, including but not limited to, time deposits, shares of common and preferred stock, mortgages, bonds, leases, notes, debentures, equipment or collateral trust certificates, rights, warrants,

convertible or exchangeable securities and other corporate, individual or government securities or obligations, annuity, retirement or other insurance contracts, mutual funds, or in units of any other common, collective or commingled trust fund; and

- (e) To commingle the Trust funds for purposes of investment notwithstanding the requirement for maintaining separate Accounts for the Benefit Plans under Article IX.

- 6.3 Notwithstanding anything to the contrary herein, the Employer or, if so designated by the Employer, the Administrator and the investment manager or another agent of the Employer, will be responsible for valuing all assets so acquired for all purposes of the Trust and of holding, investing, trading and disposing of the same.

ARTICLE VII CONTRIBUTIONS AND FUNDING

- 7.1 The Participating Employers shall contribute to the Trust account funds sufficient to maintain a balance in the Trust account that is at least adequate to pay for all incurred but unpaid claims under the Benefit Plans (including any claim expenses), all incurred but unreported claims, and reserves for fixed expenses associated with the administration of the Benefit Plans determined in a manner consistent with the requirements of the state of Colorado with regard to funding of public sector self-funded employee health benefits. In its capacity as Administrator, the Employer shall furnish to the Trustee records establishing the adequacy of the Trust funds, and no Trustee shall have any additional obligation to determine the required minimum funding level unless the Trustee has reason to believe that any information provided is materially inaccurate (in which instance the Trustee's sole obligation shall be to advise the Employer regarding such information).
- 7.2 The Trustee shall receive all contributions paid or delivered to it hereunder under the respective Benefit Plan and shall hold, invest, reinvest and administer such contributions pursuant to this Declaration, without distinction between principal and income. The Trustee shall not be responsible for the calculation or collection of any contribution under the Benefit Plans, but shall hold title to property received in respect of the Benefit Plans in the Trustee's name as directed by the Employer or its designee pursuant to this Declaration.
- 7.3 No amount in any Account maintained under this Trust shall be subject to transfer, assignment, or alienation, whether voluntary or involuntary, in favor of any creditor, transferee, or assignee of any Participating Employer, the Trustee, any Member, his spouse, dependent, or beneficiaries.

ARTICLE VIII DISBURSEMENTS AND EXPENSES

- 8.1 The Administrator shall direct the Trustee to make such payments from the Trust at such time to such persons and in such amounts as shall be authorized by the provisions of the

Benefit Plans provided, however, that no payment shall be made, either during the existence of or upon the discontinuance of the Plan (subject to Section 12.2), which would cause any part of the Trust to be used for or diverted to purposes other than the exclusive purpose of paying for the claims of the Members and their covered dependents and defraying the reasonable administrative expenses of the Benefit Plans pursuant to the provisions of the Benefit Plans and the Trust.

- 8.2 The Participating Employers' contributions to the Trust may be retained in the Trust at the discretion of the Employer as a reserve in security for future payments under the Benefit Plans as an alternative to directing that ongoing claims under the Benefit Plans be paid directly or regularly from the Trust. When Trust funds are retained as a reserve, the Employer shall continue to arrange for payments of claims under the Benefit Plans using other accounts established by the Employer into which Member contributions and Employer contributions are deposited separate and apart from the Trust funds.
- 8.3 With respect to each subaccount under a health flexible spending account and/or health reimbursement arrangement, if any, all payments of benefits under such Benefit Plan provisions shall be limited to the amount credited to the respective Member's subaccount as maintained by the Administrator and no person shall be entitled to look to any other source, fund or account for such payments.
- 8.4 The Employer, Trustee and Administrator may be reimbursed for expenses reasonably incurred by them in the administration of the Benefit Plans and the Trust. All such expenses, including, without limitation, bonding expenses, stop loss insurance expenses, reasonable fees of the Trustee, accountants, actuaries, auditors and legal counsel, to the extent not otherwise reimbursed by the Employer, shall, at the written direction of the Employer, constitute a charge against and shall be paid from the Trust.

ARTICLE IX ACCOUNTING

- 9.1 The Trustee shall be required to keep accounts and records of the investments, receipts, disbursements, and other transactions of the Trust, as necessary to perform its function hereunder. The Administrator shall have access to such records at all reasonable times and shall advise the Trustee of the portion of the Trust funds allocable to each designated Benefit Plan. A separate Account shall be established for each designated Benefit Plan, and the books and records of the Trustee shall at all times show the portion of the Trust funds allocable to each Benefit Plan pursuant to the Administrator's direction.
- 9.2 In the event a Benefit Plan is terminated, after satisfaction of all of the liabilities due to Members and their covered dependents under such Benefit Plan, the assets in such Account may be transferred to another Account under this Trust.
- 9.3 If a Benefit Plan includes a health flexible spending account or a health reimbursement arrangement, the Administrator or its designee shall separately maintain individual recordkeeping subaccounts to reflect the interest of each Member, and the Trustee

records for such Benefit Plan Account shall only be required to reflect the aggregate allocation of Trust funds for the respective Benefit Plan.

- 9.4 As promptly as possible following the close of each Trust Year, and at such other times as the Employer may request, the Trustee shall file with the Employer a written account setting forth assets titled to the Trust and such other information from the Trustee records as the Employer may request.

ARTICLE X OTHER HEALTH PLANS

- 10.1 The Employer shall notify the Trustee in writing of any new health plan that it establishes for the benefit of the employees or former employees of any Participating Employer if all or a portion of the benefits under such plan will not be provided through insurance. To the extent of any such uninsured employee health plan benefits, the Employer shall designate an additional Benefit Plan under this Trust with respect to which all funding, recordkeeping and other responsibilities of the Employer, Participating Employer, Administrator and Trustee shall apply on the same basis as for any other Benefit Plan.

ARTICLE XI MISCELLANEOUS PROVISIONS

- 11.1 Each Trustee shall be bonded in an amount not less than ten percent (10%) of the amount of the funds the Trustee handles; provided, however, the minimum bond shall be \$1000 and the maximum bond shall be \$500,000. The amount of funds handled shall be determined at the beginning of each Trust Year by the amount of funds handled by such person, group, or class to be covered and their predecessors, if any, during the preceding Trust Year, or, for the initial Trust Year, by the amount of the funds reasonably expected by the Employer to be handled during the then current year. The bond shall provide protection to the Benefit Plans and Trust against any loss by reason of acts of fraud or dishonesty by the Trustee alone or in connivance with others. The surety shall be a corporate surety company. The cost of such bonds shall be an expense of and may, at the election of the Administrator, be paid from the Trust fund or by the Employer.
- 11.2 No person transferring title or receiving a transfer of title from the Trustee shall be obligated to look to the propriety of the acts of the Trustee in connection therewith.
- 11.3 The Employer may engage the Trustee as its agent in the performance of any duties required of the Employer under the Benefit Plans, but such agency shall not be deemed to increase the responsibility or liability of the Trustee under this Declaration.
- 11.4 The Employer and any Participating Employer shall have the right at all reasonable times during the term of this Declaration and for three (3) years after the termination of this Declaration to examine, audit, inspect, review, extract information from, and copy all books, records, accounts, and other documents of the Trustee relating to this Declaration and the Trustees' performance hereunder.

- 11.5 The Employer and each Participating Employer hereby indemnifies and holds each Trustee harmless from any and all actions, claims, demands, liabilities, losses, damages or reasonable expenses of whatsoever kind and nature in connection with or arising out of: (i) any action taken or omitted in good faith by the Trustee in accordance with the directions of the Employer or its agents and subagents hereunder, or (ii) any disbursements of any part of the Trust made by the Trustee in accordance with the directions of the Employer or Administrator, or (iii) any action taken by or omitted in good faith by the Trustee with respect to an investment managed by an investment manager in accordance with any direction of the investment manager or any inaction with respect to any such investment in the absence of directions from the investment manager. Notwithstanding anything to the contrary herein, neither the Employer nor any Participating Employer shall have any responsibility to the Trustee under the foregoing indemnification if the Trustee fails intentionally or recklessly to perform any of the duties undertaken by it under the provisions of this Trust or is grossly negligent in its performance of such duties.
- 11.6 Neither the establishment of any Benefit Plan or the Trust nor any modification thereof, nor the creation of any fund or account, nor the payment of any welfare benefits, shall be construed as giving to any person covered under the Benefit Plans or other person any legal or equitable right against the Trustee, the Employer, or any officer or employee thereof, except as may otherwise be provided in the Plan or in the Trust.

**ARTICLE XII
AMENDMENT AND TERMINATION**

- 12.1 The Employer reserves the right to alter, amend, or (subject to Section 9.2) terminate this Declaration at any time for any reason without the consent of the Trustee or any other person, provided that no amendment affecting the rights, duties, or responsibilities of the Trustee shall be adopted without the execution by the Trustee of the amendment. Any such amendment shall become effective as of the date provided in the amendment, if requiring the Trustee's execution, or on delivery of the amendment to the Trustee, if the Trustee's execution is not required.
- 12.2 Upon the satisfaction of all liabilities under all Benefit Plans and the Trust and the termination of all Benefit Plans and dissolution of the Trust, any amount remaining in the Trust shall be returned to the Employer, for a public purpose.

**ARTICLE XIII
TRUSTEE APPOINTMENT, ACTION AND SUCCESSOR TRUSTEES**

- 13.1 Each Trustee is appointed by the Employer to serve for an indefinite term subject to the provisions for discharge and resignation in this Article. Trustees in positions of employment with the Employer shall serve without additional compensation for services under this Declaration.

- 13.2 Trustees shall be jointly and severally responsible for carrying out the duties of the Trustee under this Declaration. However, each individual serving as Trustee shall have the authority to act on behalf of the Trust independently of each other Trustee. Any action taken by a Trustee shall be with concurrent notification to the other Trustees and the Employer. Any notifications, directions or other communication by the Employer or Administrator to the Trustee shall be given to all individuals serving as a Trustee.
- 13.3 The Employer reserves the right to discharge the Trustee for any or no reason, at any time by giving sixty (60) days' advance written notice.
- 13.4 The Trustee reserves the right to resign at any time by giving ninety (90) days' advance written notice to the Employer.
- 13.5 In the event of discharge or resignation of a Trustee, the Employer may appoint a successor Trustee who shall succeed to all rights, duties, and responsibilities of the former Trustee under this Declaration, and the terminated Trustee shall be deemed discharged of all duties under this Declaration and responsibilities for the Trust.
- 13.6 The Employer shall ensure that at all times during the existence of the Trust there are a minimum of two individuals serving as Trustee under the Trust.

[Execution page follows]

IN WITNESS WHEREOF, the Employer and each Trustee have executed this Declaration by their respective duly authorized officers, as of the date first hereinabove mentioned.

**City of Loveland,
EMPLOYER:**

By: _____

Title: _____

Date: _____

TRUSTEE:

William Cahill:

Title: City of Loveland City Manager

Date: _____

TRUSTEE:

Brent Worthington

Title: City of Loveland Finance Director

Date: _____

TRUSTEE:

Mark Miller

Title: Loveland Fire Rescue Authority Fire Chief

Date: _____

DRAFT

INTERGOVERNMENTAL AGREEMENT REGARDING OLD HIRE PENSION PLAN

This INTERGOVERNMENTAL AGREEMENT REGARDING OLD HIRE PENSION PLAN ("**Agreement**") is entered into effective January 1, 2016 ("**Effective Date**"), by and between the City of Loveland ("**City**"), and the Loveland Fire Rescue Authority ("**Authority**"). The City and Authority are referred to collectively as the "**Parties**" or individually as a "**Party**".

RECITALS

WHEREAS, the City is a home rule municipality of the State of Colorado ("**State**"). The Authority is a public entity of the State, established in August 2011 pursuant to an Intergovernmental Agreement ("**IGA**") between the City and the Loveland Fire Protection District ("**District**"), for the purpose of providing fire suppression, fire prevention and public education, rescue, extrication, hazardous materials, and emergency medical services (collectively, "**Emergency Services**") for the health, safety, and welfare of their citizens, the citizens of Larimer County, and the State;

WHEREAS, pursuant to the IGA, the City initially appointed its paid and volunteer Fire and Rescue Department personnel ("**Fire Personnel**") to the Authority for the provision of Emergency Services within the Authority's jurisdiction;

WHEREAS, the City and the District intend to enter into a Third Amendment to the IGA on or before October 31, 2015 ("**Third Amendment**"), agreeing that the City shall transfer all of its Fire Personnel to the Authority as successor employer as of the Effective Date, and that the Authority shall assume all of the rights, duties, and obligations under all pension and retirement plans sponsored by the City and the District for the benefit of the Fire Personnel, except that the Authority shall not assume the rights, duties, and obligations under the City's Old Hire Pension Plan (defined below);

WHEREAS, on August 26, 2015, the Authority Board adopted Resolution No. R-054, pursuant to which the Authority Board assumed all of the rights, duties, and obligations under all pension and retirement plans sponsored by the City and the District for the benefit of the Fire Personnel, except for the City's rights, duties, and obligations under the City's Old Hire Pension Plan;

WHEREAS, the City's Old Hire Pension Plan was established by the City for the purpose of providing pension benefits to qualified members of the City's Fire and Rescue Department who were hired on or before April 7, 1976 ("**Old Hires**") in accordance with C.R.S. § 31-30.5-101, *et seq.* ("**Old Hire Pension Plan**"). The Old Hire Pension Plan is administered by the Fire and Police Pension Association ("**FPPA**"). Pursuant to the Third Amendment, the City shall continue to sponsor the Old Hire Pension Plan on and after the Effective Date;

WHEREAS, the Parties desire to enter into this Agreement in order to provide for the City's continued sponsorship of the Old Hire Pension Plan, and the disposition of any idle funds remaining in the Old Hire Pension Plan at such time as there are no persons eligible, or who may become eligible, for payment of benefits from the Old Hire Pension Plan.

NOW, THEREFORE, in consideration of the recitals and mutual covenants contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. Sponsorship of Old Hire Pension Plan. The City shall continue to sponsor the Old Hire Pension Plan for the benefit of the City's Old Hires on and after the Effective Date in accordance with all Federal and State law, including C.R.S. § 31-30.5-101, *et seq.*, and all rules, regulations, and requirements imposed by FPPA (collectively, "**Applicable Law**"). The City shall be solely responsible for all contributions to the Old Hire Pension Plan and for all other terms and conditions of the Old Hire Pension Plan including, without limitation, its administration and benefits, during the term of this Agreement.

2. Disposition of Idle Funds.

a. Within 90 days of the City's determination that no person is, and no person can become, eligible for the payment of a benefit from the Old Hire Pension Plan, the City shall consider and, if appropriate, approve a Resolution setting forth such finding pursuant to C.R.S. § 31-30.5-209(2). The Resolution shall further direct that to the maximum extent possible pursuant to Applicable Law, FPPA shall remit any money remaining in the Old Hire Pension Plan fund that is attributable to contributions by the City and interest on such contributions ("**Idle Funds**") to the City to be used for any fire-related purpose, or, if no such fire-related need exists, for any purpose as decided by the City Council.

b. The City shall work diligently and in good faith to accomplish the transfer of the Idle Funds from FPPA to the City, including executing such documents as may reasonably be required by FPPA to transfer the Idle Funds.

c. Within 30 days of receiving the Idle Funds, the City and the Authority may meet to discuss whether the City would contribute such Idle Funds to the Loveland & Rural Consolidated Volunteer Pension Plan pursuant to C.R.S. § 31-30-1111.

3. Term and Termination. This Agreement shall commence the Effective Date, and shall continue until the Parties have fulfilled all of their respective obligations pursuant to Section 2 above, except that this Agreement may be earlier terminated by mutual written agreement of the Parties.

4. No Third Party Beneficiaries. This Agreement is made solely and specifically between and for the benefit of the Parties and their respective successors, and no other person or entity shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third party beneficiary or otherwise.

5. Non-Appropriation. All direct and indirect financial obligations of a Party under this Agreement are subject to appropriation, budgeting, and availability of funds to discharge such obligations, under applicable statutes. No provision of this Agreement shall be construed or interpreted: (a) to directly or indirectly obligate a Party to make any payment in any fiscal year in excess of amounts appropriated by that Party for any such fiscal year; or (b) as creating a debt or

multiple fiscal year direct or indirect debt or other financial obligation whatsoever, of a Party within the meaning of Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision.

6. Governmental Immunity. Nothing in this Agreement shall be construed as a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the Parties under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

7. Entire Agreement. Except for the IGA, which shall remain in full force and effect, this Agreement is the entire Agreement between the Parties with respect to the matters covered by it and supersedes any prior understanding or agreements, oral or written, with respect thereto. In the event of a conflict, however, between this Agreement and the IGA, the IGA shall control.

8. Notices. Any notice permitted or required by this Agreement shall be in writing and shall be sent by certified or registered mail, postage prepaid, return receipt requested, to:

City of Loveland
500 E. Third Street
Loveland, CO 80537

Loveland Fire Rescue Authority
410 E. 5th Street
Loveland, CO 80537

The notice shall be deemed to have been given when deposited in the United States mail and shall be deemed effective 72 hours after having been given.

9. Miscellaneous. Colorado law governs this Agreement. Exclusive jurisdiction and venue of any proceeding concerning this Agreement shall be in the Larimer County District Court. This Agreement may be amended only by a document signed by the Parties. Course of performance, no matter how long, shall not effect an amendment or modification to this Agreement. If any provision of this Agreement is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. This Agreement may not be assigned by either Party. This Agreement shall inure to the benefit of and be binding upon the Parties and their legal representatives and successors. In any dispute arising from or relating to this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in collecting upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

[SIGNATURE PAGE IMMEDIATELY FOLLOWS]

THE CITY OF LOVELAND, COLORADO

By: _____
William D. Cahill, City Manager

ATTEST:

City Clerk

APPROVED AS TO FORM:

Assistant City Attorney

LOVELAND FIRE RESCUE AUTHORITY

By: _____
Jeff Swanty, President

ATTEST:

Roylene Sterkel, Secretary

**ASSIGNMENT OF THE LOVELAND & RURAL CONSOLIDATED VOLUNTEER
FIREFIGHTER PENSION PLAN**

This Assignment of the Loveland & Rural Consolidated Volunteer Firefighter Pension Plan ("**Assignment**") is entered into by and between the City of Loveland ("**City**"), Loveland Rural Fire Protection District ("**District**"), and the Loveland Fire Rescue Authority ("**Authority**"). The City, District, and Authority are referred to collectively as the "**Parties**" and individually as a "**Party**".

RECITALS

WHEREAS, the Authority is a public entity of the State of Colorado, established in August 2011 pursuant to an Intergovernmental Agreement ("**IGA**") between the City and the District (collectively, the "**Contracting Parties**"), to provide fire suppression, fire prevention, rescue, hazardous materials, and emergency medical services on behalf of the Contracting Parties;

WHEREAS, pursuant to the IGA, the City initially appointed its Fire and Rescue Department personnel, including all of its volunteers ("**Fire Personnel**"), to the Authority for the provision of fire and emergency services within the Authority's boundaries and jurisdiction;

WHEREAS, the Contracting Parties intend to enter into a Third Amendment to the IGA on or before October 31, 2015, agreeing to transfer all of the Fire Personnel to the Authority as successor employer, effective January 1, 2016. As successor employer to the Fire Personnel, the Authority will be obligated to assume all of the rights, duties, and obligations under the pension and retirement plans sponsored by the Contracting Parties for the benefit of the Fire Personnel (except that the Authority shall not assume any rights, duties, and obligations under the City's Old Hire Pension Plan);

WHEREAS, for the benefit of their current and former eligible volunteer Fire Personnel, the Contracting Parties jointly sponsor the Loveland & Rural Consolidated Volunteer Firefighter Pension Plan ("**Consolidated Volunteer Pension Plan**") pursuant to the Colorado Volunteer Firefighter Pension Act, C.R.S. § 31-30-1101, *et seq.* The Consolidated Volunteer Pension Plan is held and administered by the Fire and Police Pension Association ("**FPPA**");

WHEREAS, the City Council and District Board of Directors have determined it is in the best interests of the Contracting Parties and their respective constituents and community, and is consistent with their obligations to be established under the Third Amendment to the IGA, for the Authority to assume all of the Contracting Parties' rights, duties, and obligations as the sponsor of the Consolidated Volunteer Pension Plan; and,

WHEREAS, the Contracting Parties wish to assign to the Authority, and the Authority wishes to assume from the Contracting Parties, all of the rights, duties, and obligations as the sponsor of the Consolidated Volunteer Pension Plan.

NOW THEREFORE, in consideration of the recitals and mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. **Assignment.** Effective January 1, 2016 ("*Effective Date*"), all of the Contracting Parties' rights, duties, and obligations as the sponsors of the Consolidated Volunteer Pension Plan are assigned to the Authority.

2. **Assumption.** As of the Effective Date, the Authority assumes all of the Contracting Parties' rights, duties, and obligations as the sponsor of the Consolidated Volunteer Pension Plan and agrees to fully perform and to be bound by all agreements, terms, provisions, and obligations of the Contracting Parties under the same, and to comply with all State statutes, regulations, and rules applicable to the same, including regulations and rules established by the Fire and Police Pension Association, as they may be amended from time to time.

3. **Pension Plan Unmodified.** This Assignment is not intended, and shall not be construed, to change, modify, or amend any of the terms and conditions of the Consolidated Volunteer Pension Plan, including, without limitation, the amount of contributions or benefits provided. All of the terms and conditions of the Consolidated Volunteer Pension Plan, including the amount of contributions and benefits provided, shall remain in full force and effect on and after the Effective Date.

4. **Additional Terms.** Colorado law governs this Assignment. Jurisdiction and venue shall lie exclusively in the Larimer County District Court. This Assignment shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and permitted assigns. This Assignment is not intended to, and shall not, confer rights on any person or entity not named as a party to this Assignment. In any dispute arising from or relating to this Assignment, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in collecting on any judgment, order, or award. This Assignment may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

[SIGNATURE PAGE IMMEDIATELY FOLLOWS]

IN WITNESS WHEREOF, the Parties have executed this Assignment as of the date(s) set forth below.

<p>City of Loveland, a home rule municipality of the State of Colorado</p> <p>_____</p> <p>By: _____</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____</p> <p>By: _____</p> <p>APPROVED AS TO FORM:</p> <p>_____</p> <p>By: _____</p>	<p>Loveland Rural Fire Protection District, a political subdivision of the State of Colorado</p> <p>_____</p> <p>By: _____</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____</p> <p>By: _____</p>
<p>Loveland Fire Rescue Authority, a public entity of the State of Colorado</p> <p>_____</p> <p>By: _____</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____</p> <p>By: _____</p>	

FIRST AMENDMENT TO FIRE CHIEF EMPLOYMENT AGREEMENT

That certain Fire Chief Employment Agreement entered into by and between the City of Loveland, Colorado ("**City**") and Mark Miller ("**Miller**") dated October 22, 2014 ("**Employment Agreement**") is amended as follows:

1. The following new subsection F is added to Section V:

F. Notwithstanding anything herein to the contrary, this Agreement shall terminate automatically upon the effective date of any Fire Chief Employment Agreement entered into by and between Miller and the Fire Authority.

2. All other provisions of the Employment Agreement remain in force as written and are unaffected by this amendment.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Fire Chief Employment Agreement as of the ___ day of _____, 2015.

THE CITY OF LOVELAND, COLORADO

By: _____
William D. Cahill, City Manager

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

MARK MILLER



CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 9
MEETING DATE: 10/6/2015
TO: City Council
FROM: Alan Krcmarik, Executive Fiscal Advisor
PRESENTER: Alan Krcmarik

TITLE:

A Resolution Authorizing an Increase in the Loveland and Rural Consolidated Volunteer Fire Department Pension Plan Effective for Monthly Payment Beginning January 1, 2016

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This is an administrative action. The proposed resolution authorizes an increase in the benefits paid to vested Plan participants (or their beneficiaries) through the Loveland and Rural Consolidated Volunteer Fire Department Pension Plan (Plan), who have served the Loveland community in the capacity of volunteer firefighters. Currently, participants with at least 20 years of service as a volunteer firefighter receive \$700 per month. If the Resolution is adopted, this amount would be increased to \$750 per month. Other payments that are made to partially-vested retired volunteer firefighters and surviving beneficiaries of said firefighters, are adjusted proportionately according to the schedule attached to the resolution. Based on an independent actuarial study conducted by Gabriel Roeder Smith and Company, the Plan is sufficiently funded to cover the costs of the increased payments.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

According to the most recent actuarial study and discussion with the Fire & Police Pension Association, the assets of the Plan and anticipated contributions to the Plan from the State, City, and the Loveland Rural Fire Protection District will be sufficient to cover the future projected Plan cost. The increase in the normal cost is \$515 annually. The actuarial study shows no increase in the assumed current annual contribution from the City, the Rural District, or the Authority.

BACKGROUND:

The Loveland and Rural Consolidated Volunteer Fire Department Pension Plan is a defined benefit pension plan. It is administered by the Colorado Fire & Police Pension Association (the

“FPPA”). Benefits under the plan are earned by years of service, with 20 years considered to be the required number of years to qualify for full benefit. The Plan membership consists of eight active members, 50 retired members, 10 beneficiaries, and four terminated vested members. The Plan does not contain a provision for an automatic cost of living adjustment. The Board of Trustee’s for the Plan reviews the funding status of the Plan and periodically requests benefit increases to help the full and partially-vested Plan participants and their surviving beneficiaries meet the rising costs of living. Every two years, the Fire & Police Pension Association completes an actuarial study of the Plan to determine funding levels. Upon request of the Trustees, the actuarial study also investigates alternative benefit levels.

In the 2015 Actuarial Study, the Pension Board requested evaluation of three options for the monthly benefit for a volunteer that retired with 20 years of service: \$700 (current), and options for \$735 (Plan A), \$750 (Plan B) and \$775 (Plan C). The study indicated that the current level of contributions are adequate to support the prospective benefits levels on an actuarially sound basis. It impacts the number of years required to recover the unfunded liability, increasing the number of years from 6 years to 9 years. The Board of Trustees recommends the increase of \$50 for the monthly benefit for qualifying participants from the current \$700 per month to \$750 per month, a 7.1% increase. Other benefits under the plan for partially-vested retirees and for surviving beneficiaries are to be proportionately adjusted.

City staff supports the Board of Trustees’ recommendation to increase the pension benefit of vested participants and beneficiaries from \$700 per month to \$750 per month and the proportional adjustment for other beneficiaries covered under the plan.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

1. Resolution with Exhibit A and Exhibit B
2. Pension Board Minutes from August 19, 2015

RESOLUTION #R-63-2015**A RESOLUTION AUTHORIZING AN INCREASE IN THE LOVELAND AND RURAL CONSOLIDATED VOLUNTEER FIRE DEPARTMENT PENSION PLAN EFFECTIVE JANUARY 1, 2016**

WHEREAS, the Loveland and Rural Consolidated Volunteer Fire Department Pension Plan (Fire and Police Pension Association Plan # 5153-5) is a pension plan created and existing pursuant to C.R.S. 31-30-1101, et seq., for the purposes of providing retirement benefits to qualifying volunteer firefighters and their survivors (the “Pension Fund”); and

WHEREAS, the Pension Fund is funded through contributions from the City of Loveland (the “City”), the State of Colorado, and the Loveland Rural Fire Protection District (the “LRFPD”); and

WHEREAS, the current Pension Fund benefit is \$700.00 per month pursuant to Resolution #R-18-2008, which increased payment from \$500 per month to \$600 per month effective January 1, 2008, Resolution #R-6-2012, which increased payment from \$600 per month to \$650 per month effective January 1, 2012, and Resolution #R-102-2013 which increased payments from \$650 per month to \$700 per month effective January 1, 2014; and

WHEREAS, proposed changes to the Pension Fund benefits were considered within the biannual actuarial report identified as the Fire and Police Pension Association Actuarial Valuation as of January 1, 2015 – Loveland and Rural Consolidated Volunteer Fire Department Pension fund prepared by Gabriel Roeder Smith and Company (the “Report”); and

WHEREAS, on August 19, 2015, the Pension Fund Board of Trustees unanimously approved a motion to make a recommendation of a benefit increase commencing on January 1, 2016 from \$700 per month to \$750 per month for volunteer firefighters with at least 20 years of service that will also result in (1) a prorated increase for those with at least ten years, but less than 20 years of service, and (2) an increase in survivor benefits as identified in the Report’s Proposed Plan B of the Actuarial Valuation Information Checklist which is attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, on September 30, 2015 the Loveland Fire Rescue Authority charged by the City and the LRFPD with the funding of the Pension Fund reviewed and approved such recommendation by the Pension Fund Board of Trustees; and

WHEREAS, the increase in the benefit amount is not effective until and unless the City and the LRFPD agree to the proposed change in benefits as provided by C.R.S. 31-30-1122(1), and the LRFPD is scheduled to hear the matter on October 7, 2015; and

WHEREAS, having reviewed the pertinent sections of the Report, specifically the Comparison of Actuarial Results Based on Alternate Benefit Levels attached hereto as **Exhibit “B”** and incorporated by reference herein, and confirmed that the proposed benefit increase is

actuarially sound as required by C.R.S. 31-30-1122(1), the City Council desires to increase the Pension Fund benefit effective January 1, 2016 with benefits effective to such date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO AS FOLLOWS:

Section 1. That the City Council hereby authorizes an increase in the Pension Fund benefit amount as set forth in the Proposed Plan B of the Actuarial Valuation Information Checklist of **Exhibit "A"** with an effective date of January 1, 2016, and with benefits effective to such date, on the condition that the LRFPD also authorize such increase.

Section 2. That the City Manager is authorized to take all appropriate steps to implement such benefit increase.

Section 3. That this Resolution shall be effective upon the date and time of its adoption.

ADOPTED this 6th day of October, 2015.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

EXHIBIT A

**Loveland and Rural Consolidated Volunteer Fire Department
Pension Fund
Actuarial Valuation as of January 1, 2015**

Table 14**Actuarial Valuation Information Checklist**

	Current Plan	Proposed Plan A	Proposed Plan B	Proposed Plan C	Maximum Per State Statute
1. Normal Retirement Benefit (monthly):					
a. Regular	\$700.00	\$735.00	\$750.00	\$775.00	None
b. Extended Service Amount Per Year of Service	\$0.00	\$0.00	\$0.00	\$0.00	5% of Regular, for 10 Additional years
2. Vested Retirement Benefit (monthly):					
a. With 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years	\$35.00	\$36.75	\$37.50	\$38.75	Pro rata Share of Regular 20 Years
b. Minimum Vesting Years	10	10	10	10	
3. Disability Retirement Benefit (monthly):					
a. Short Term Disability for line of duty injury Amount payable for not more than 1 year	\$0.00	\$0.00	\$0.00	\$0.00	½ of Regular or \$225, whichever is greater
b. Long Term Disability for line of duty injury Lifetime Benefit	\$0.00	\$0.00	\$0.00	\$0.00	Regular or \$450 whichever is greater
4. Survivor Benefits (monthly):					
a. Following Death before Retirement Eligible; Due to death in line of duty as a volunteer firefighter	\$350.00	\$367.50	\$375.00	\$387.50	½ of Regular or \$225, whichever is greater
b. Following Death after Normal Retirement	\$350.00	\$367.50	\$375.00	\$387.50	50% of Regular
c. Following Death after Normal Retirement with Extended Service Amount Per Year of Service	\$0.00	\$0.00	\$0.00	\$0.00	50% of Extended
d. Following Death after Vested Retirement with 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years	\$17.50	\$18.38	\$18.75	\$19.38	50% of Vested
e. Following Death after Disability Retirement	\$0.00	\$0.00	\$0.00	\$0.00	50% of Disability
f. Optional Survivor Benefit Following Death before or after Retirement Eligible; Due to death on or off duty as a volunteer firefighter (Purchase of Life Insurance Required)	\$0.00	\$0.00	\$0.00	\$0.00	100% of Regular
5. Funeral Benefits (Required Benefit):					
a. Funeral Benefit Lump Sum, one time only	\$500.00	\$500.00	\$500.00	\$500.00	2 x Regular

EXHIBIT B

Table 15
Loveland and Rural Consolidated Volunteer Fire Department Pension Fund
Actuarial Valuation as of January 1, 2015

	Comparison of Actuarial Results Based on Alternate Benefit Levels			
	Current Plan (1)	Plan A (2)	Plan B (3)	Plan C (4)
1. Normal Retirement Benefit	\$ 700.00	\$ 735.00	\$ 750.00	\$ 775.00
2. Normal Cost	7,212	7,576	7,727	7,987
3. Present Value of Future Benefits	3,685,692	3,869,540	3,948,336	4,079,652
4. Actuarial Accrued Liability	3,646,726	3,828,602	3,906,582	4,036,497
5. Unfunded Accrued Liability / (Surplus)	810,879	992,755	1,070,735	1,200,650
6. Total Annual Calculated Contribution	74,032	93,380	101,670	115,490
7. Assumed Contribution	182,799	182,799	182,799	182,799
8. Funding Period Based on Assumed Contribution	6 years	8 years	9 years	10 years
9. Is current assumed contribution adequate to support the prospective benefit levels on an actuarially sound basis?	Yes	Yes	Yes	Yes

Note: Any changes to the Current Plan benefits will impact the employer's annual financial statements reports per Governmental Accounting Standards Board Statement No. 68 (GASB 68). Employers will report the change in benefits (improvements or reductions in benefits) within the total pension liability as pension expense in the year they occur (in other words, immediately). For example, if Loveland and Rural Consolidated were to adopt Plan A above, the Net Pension Liability and Pension Expense would increase by at least \$181,876 (the difference in row 4 between Plan A and the Current Plan). This amount could be larger depending on whether the Single Discount Rate used under GASB 68 for your Plan is different than the valuation's investment return assumption of 7.5%. If you have questions regarding GASB 68, you will find information at www.FPPAco.org/GASB.htm or contact your auditor.

Consolidated Loveland and Rural District Firefighter's Pension Board
Regular Meeting Minutes
City of Loveland Civic Center City Manager's Conference Room
August 19, 2015; 1:30 – 3:30 pm
DRAFT

In Attendance: Mike Alexander, Secretary, City Council Appointed through 06/30/17
 Dr. Mike McKenna, LRFDP Board Appointed
 Everette Roberts, CLRDFP Appointed through 06/30/2016
 John Stuart, City Council Appointed through 06/30/2016
 Mark Miller, Fire Chief
 Renee Wheeler, Public Safety Admin Director
 Moses Garcia, City Attorney's Office Liaison
 Rita Chandler, HR Staff Support
 Emily Powell, Attorney, Ireland Stapleton, Special Guest
 Dino Ross, Attorney, Ireland Stapleton, Special Guest

Absent: Arthur Erickson, City Council Appointed through 06/30/17
 Barry Gustafson, LRFDP Board Appointed
 Chris Sandoli, Chair LRPD Board Appointed
 Alan Krcmarik, City Staff Liaison
 Greg White LFRPD Liaison

Call To Order

The meeting was called to order.

Approval of Previous Meeting Minutes

The Board reviewed the meeting minutes from Wednesday, May 20, 2015. John made a motion to approve the minutes as written, Ev seconded the motion, a vote was taken and the motion passed.

Guest Attorney Emily Powell/Employee Transition to Loveland Fire Rescue Authority

Attorneys Emily Powell and Dino Ross provided information regarding the employee and volunteer Fire transition from the City to the Loveland Fire Rescue Authority, including the benefits and pension plans. Paperwork and documentation must be completed in a manner to satisfy the DOLA and FPPA, simply put, changing the name of the plan sponsor. The ultimate goal is to avoid any disruption in benefits to the participants and future participants. No one will lose anything they are currently receiving or in line to receive from these changes.

The Fire Rescue Authority's first directive was that of do no harm to these plans.

Assignment of Loveland & Rural Consolidated Volunteer Pension Plan to Loveland Fire Rescue Authority and the draft Third Amendment to the Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity Between the City of Loveland and the Loveland Rural Fire Protection District Concerning the Lateral Transfer of the Fire Personnel to the Authority were distributed to the Board. It was noted the primary item that pertains to the Volunteer Board is the third amendment, change to the 1966 IGA change to the plan sponsor name.

Mike McKenna relayed his concerns that he believes the Board is independent of the City and the Rural District in the management of the Pension. Dino refuted that and state that the Board was subject to the control of the City and the Rural District. The Board responsibilities are set forth in the state statutes.

Consolidated Loveland and Rural District Firefighter's Pension Board
Regular Meeting Minutes
City of Loveland Civic Center City Manager's Conference Room
August 19, 2015; 1:30 – 3:30 pm
DRAFT

This Board will continue to oversee the pension plan as it has in the past. Recommended changes in benefits will be, after the transition, to the Loveland Fire Rescue Authority, City Council, and the District. The change is adding the Loveland Fire Rescue Authority to this process.

These changes are housekeeping in nature and do not require a vote. The Board does, however, have a say in this action, which is why the information is being presented to the Board. The intent is to have full transparency of actions. If this Board objects to these actions, they may petition the City Council.

A new draft of the third amendment will be completed and forwarded to the Board for further review. It is requested that the Board review these documents and submit any questions or issues to Rita, who will forward to the party that can answer the questions and if necessary disseminate to the Board for further review.

Plan information from FPPA

The Board reviewed the plan information from FPPA and had no questions.

FPPA Actuarial Report/Monthly Benefit

A review of the actuarial statement showed that the plan is sufficient and will sustain an increase. The fund ratio is recommended to remain at 75% or higher, it is currently at 78%. It has been 2 years since an increase recommendation has been made. The Board's recommendation is to increase the benefit to \$750.

Ev made a motion to increase the current monthly benefit to \$750, effective January 1, 2016, John seconded the motion, vote was taken and motion passed. The Board recommended to route this information to the Loveland Fire Rescue Authority as a courtesy since the transition has not yet taken place, and have it presented by Moses to the City Council as soon as possible, (September 22). It would also need to be taken to the Rural District meeting scheduled the first week in October.

Benefit Applications

There were no benefit applications.

Other Business

It was noted that Art Erickson has resigned his position from the Board. The Board recognizes the importance of the service provided by Art and now his family situation and he will be missed.

FPPA has requested new signatures from the Board. Rita will secure the necessary signatures and submit to FPPA.

It was noted that FPPA has a fiduciary training available for Board members on October 19, 2015. Board members are encouraged to attend this free training.

Adjourn

The meeting was adjourned.

Meeting minutes were submitted by Rita Chandler/e



CITY OF LOVELAND
PUBLIC WORKS DEPARTMENT

Administration Offices • 2525 W 1st Street • Loveland, Colorado 80537
(970) 962-2555 • FAX (970) 962-2908 • TDD (970) 962-2620

AGENDA ITEM: 10
MEETING DATE: 10/6/2015
TO: City Council
FROM: Leah Browder, Public Works Department
PRESENTER: Chris Carlson, Civil Engineer II

TITLE:

A Resolution Authorizing The Mayor To Execute The Community Development Block Grant Disaster Recovery Resiliency Planning Grant Agreement (Project No. CDBG-Dr P15-059) Between The City Of Loveland And The Colorado Department Of Local Affairs

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. (The CDBG-DR grant awarded to the City will be forfeited)
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative action. The Community Development Block Grant – Disaster Recovery (CDBG-DR) Grant is intended to reimburse the City of Loveland for the cost of two planning projects related to the September 2013 flood: (1) the Highway 287 Flood Mitigation Feasibility Study, and (2) the Loveland All-Hazard Mitigation Master Plan.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

Acceptance of the Grant will reimburse the City for amounts up to \$125,000 for the Highway 287 Flood Mitigation Feasibility Study and up to \$167,500 for the All-Hazard Mitigation Master Plan. The total grant is for \$292,500 for the two projects.

BACKGROUND:

After the flood of September 2013, the State of Colorado received disaster recovery funds from the Federal Government through the U.S. Department of Housing and Urban Development (HUD). The Colorado Department of Local Affairs (DOLA) administers these funds through its Community Development Block Grant – Disaster Recovery (CDBG-DR) program. The funding was divided into both planning and implementation project categories. In January 2015, the City submitted grant applications for two planning projects: the Highway 287 Flood Mitigation

Feasibility Study and the All-Hazard Mitigation Master Plan. The City was awarded a CDBG-DR grant for both projects.

Consequently, the City has now received the Resiliency Planning Grant Agreements from DOLA. A single agreement contains both of the City's resiliency planning projects. City Council approved on second reading supplemental budget appropriations for the two projects on July 21 and August 18, 2015. Adoption of this proposed resolution will allow the Mayor to sign the grant agreements and City staff to proceed with the projects.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

Resolution

RESOLUTION # R-64-2015

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY RESILIENCY PLANNING GRANT AGREEMENT (PROJECT NO. CDBG-DR P15-059) BETWEEN THE CITY OF LOVELAND AND THE COLORADO DEPARTMENT OF LOCAL AFFAIRS

WHEREAS, the City of Loveland suffered damage to infrastructure in the flooding that occurred September 9 through September 15, 2013; and

WHEREAS, President Obama signed FEMA-DR-4145-CO, which after amendments, designates eighteen counties as a Presidential disaster area, and the U.S. Department of Housing and Urban Development (“HUD”) has designated Larimer County as one of three “most impacted and stressed” counties in Colorado; and

WHEREAS, the Colorado Department of Local Affairs (“DOLA”) is leading Colorado’s housing and economic recovery effort, has received federal Community Development Block Grant – Disaster Recovery funds (“CDBG-DR”) and has published an action plan identifying short and long term housing, infrastructure, and economic needs as a result of the severe flooding; and

WHEREAS, the City of Loveland has applied for funding to develop and complete two planning projects related to the September 2013 flood: (1) Highway 287 Flood Mitigation Feasibility Study; and (2) Loveland All-Hazards Mitigation Master Plan (“Projects”);

WHEREAS, DOLA has approved the City of Loveland’s application and has offered a grant award of \$292,500.00 in CDBG-DR grant funds for the Projects; and

WHEREAS, the Loveland City Council previously approved on second reading supplemental budget appropriations for the Projects on July 21, 2015 and August 18, 2015;

WHEREAS, governmental entities are authorized, pursuant to C.R.S. §29-1-203, to cooperate or contract with one another to provide any function, service, or facility lawfully authorized to each; and

WHEREAS, the Loveland City Council desires to approve the grant agreement on behalf of the City.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO AS FOLLOWS:

Section 1. That the CDBG-DR Resiliency Planning Grant Agreement for project CDBG-DR P15-059 (“CDBG-DR Grant Agreement”) between the Colorado Department of Local Affairs and the City of Loveland is hereby approved.

Section 2. That the Mayor is authorized, following consultation with the City Attorney, to modify the CDBG-DR Grant Agreement in form or substance as deemed necessary to effectuate the purposes of this resolution or to protect the interests of the City.

Section 3. That the Mayor is authorized and directed to execute the CDBG-DR Grant Agreement on behalf of the City of Loveland.

Section 4. That this Resolution shall take effect as of the date and time of its adoption.

ADOPTED this 6th day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



CITY OF LOVELAND
PARKS & RECREATION DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2303 • FAX (970) 962-2903 • TDD (970) 962-2620

AGENDA ITEM: 11
MEETING DATE: 10/6/2015
TO: City Council
FROM: Elizabeth Anderson, Parks & Recreation
PRESENTER: Scott Sinn

TITLE:

A Resolution Authorizing An Intergovernmental Agreement Between The City Of Loveland, The City Of Fort Collins, And Larimer County Regarding The Construction Of A Recreation Trail Connecting The Fort Collins And Loveland Trail Systems

RECOMMENDED CITY COUNCIL ACTION:

Adopt the Resolution as recommended.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This is an administrative action seeking approval of a motion to approve an intergovernmental agreement with Larimer County and the City of Fort Collins for the construction of the Front Range Trail, and authorize the City Manager authority to sign the contract. Grant money from Colorado Department of Transportation and Colorado Parks and Wildlife along with contributions from each of the three entities are funding the project. The City of Loveland's share of the cost is \$72,721.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The 2.2 mile trail project is budgeted at \$1,020,366 and is partially being funded through a CDOT TAP Grant for \$450,000 and a Colorado Parks and Wildlife Grant for \$350,000. The City of Loveland is responsible for \$72,721 to cover the additional costs for our 3/4-mile portion. The money has been allocated through 2015 and 2016 Trail CEF funding.

BACKGROUND:

The 2.2 mile concrete trail linking Fort Collins with Loveland has been in the planning stages for almost 13 years. The \$1,020,366 project is partially being funded through a CDOT TAP Grant for \$450,000 and a Colorado Parks and Wildlife Grant for \$350,000. The remaining balance is being paid for by the three entities on an agreed upon proportional basis. The City of Loveland share equates to \$72,721 for our 3/4-mile section of trail. The project is anticipated to be open in the fall of 2016.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

1. Resolution
2. IGA
3. Map

RESOLUTION # R-65-2015**A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF LOVELAND, THE CITY OF FORT COLLINS, AND LARIMER COUNTY REGARDING THE CONSTRUCTION OF A RECREATION TRAIL CONNECTING THE FORT COLLINS AND LOVELAND TRAIL SYSTEMS**

WHEREAS, part 2 of Article 1 of Title 29, C.R.S. authorizes governments to cooperate and contract with one another to provide any function, service or facility lawfully authorized to each; and

WHEREAS, over the past thirteen years, the City of Loveland (the “City”), City of Fort Collins (“Fort Collins”) and Larimer County (the “County”) have discussed and planned to design and construct a 2.2 mile recreation trail linking the Loveland Recreational Trail to the Fossil Creek Trail (the “Project”); and

WHEREAS, since the trail is contiguous, the County, Loveland and Fort Collins have agreed that constructing the trail as one project would promote efficiency and economy. The County, Loveland and Fort Collins have agreed that the County will combine into one plan set the plans designed by the County, Loveland and Fort Collins respectively and provide the project and construction management for the bidding and construction of the entire trail section from the Loveland Recreation Trail to the Fossil Creek Trail; and

WHEREAS, the Project is budgeted at \$1,020,366 and is partially funded through a Colorado Department of Transportation TAP Grant for \$450,000 and a Colorado Parks and Wildlife Grant for \$350,000. The City would be responsible for \$72,721 to cover the additional costs for the City’s 3/4-mile portion of the trail. The funds have been allocated through 2015 and 2016 Trail CEF funding; and

WHEREAS, the City, Fort Collins and the County wish to formally describe the responsibilities, approval authorities and process under which the County, Loveland and Fort Collins are cooperating to provide for construction activities related to the Project, and, therefore, propose an intergovernmental agreement attached hereto as Exhibit A and incorporated by reference herein (the “Agreement”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO AS FOLLOWS:

Section 1. That the Agreement between the City, Fort Collins and the County attached hereto and incorporated herein as Exhibit A, is hereby approved.

Section 2. That the City Manager is hereby authorized and directed to enter into the Agreement, subject to such modifications in form or substance as the City Manager, in consultation with the City Attorney, may deem necessary to effectuate the purposes of this resolution or to protect the interests of the City.

Section 3. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this 6th day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

Approved as to form:



Teresa Ablao
Assistant City Attorney

**INTERGOVERNMENTAL AGREEMENT
FOR THE COLORADO FRONT RANGE TRAIL FROM THE LOVELAND
RECREATION TRAIL TO THE FOSSIL CREEK TRAIL**

THIS INTERGOVERNMENTAL AGREEMENT (this “Agreement”) is entered into this ____ day of _____, 2015, by and among Larimer County, Colorado (the “County”), the City of Loveland, Colorado (“Loveland”) and the City of Fort Collins, Colorado (“Fort Collins”) (each a “party” and collectively, the “parties”).

BACKGROUND AND PURPOSE

A. This Agreement describes the responsibilities, approval authorities and process under which the County, Loveland and Fort Collins are cooperating to provide for construction activities related to the Colorado Front Range Trail from the Loveland Recreation Trail to the Fossil Creek Trail. The Colorado Front Range Trail is identified as a Regional Trail and winds through portions of unincorporated Larimer County, the City of Fort Collins’s and the City of Loveland’s city limits. Money has been secured to fund construction of the trail from the Loveland Recreation Trail to the Fossil Creek Trail, north of Carpenter Road. Since the trail is contiguous, the County, Loveland and Fort Collins have agreed that constructing the trail as one project would promote efficiency and economy. The County, Loveland and Fort Collins have agreed that the County will combine into one plan set the plans designed by the County, Loveland and Fort Collins respectively and provide the project and construction management for the bidding and construction of the entire trail section from the Loveland Recreation Trail to the Fossil Creek Trail.

B. The County will develop and involve Loveland and Fort Collins in the review of a scope-of-work and schedule for the project.

C. A project budget for trail construction was approved as part of an intergovernmental agreement with the Colorado Department of Transportation (“CDOT”) and a grant agreement with the Colorado State Parks. Generally, construction is expected to include a 10-foot wide, 6-inch thick concrete path with 2-foot wide crusher fine shoulders. The estimated project budget is included as Exhibit A, attached hereto and incorporated herein by this reference, and totals \$1,020,366.

D. Loveland’s portion of the project includes all trail construction from the Loveland Recreation Trail to the southern boundary of the County Road 30 right-of-way, approximately 0.74 miles total. The County’s portion of the trail includes all trail construction between the southern boundary of the County Road 30 right-of-way and the northern boundary of the Carpenter Road right-of-way, approximately 1.44 miles. Fort Collins’s portion of the trail includes all trail construction between the northern boundary of the Carpenter Road right-of-way and the end of the Fossil Creek Trail, approximately 0.03 miles.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises of the parties and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. Upon agreement of the scope-of-work and schedule, Loveland shall transfer to the County its estimated share of the project construction costs (\$72,721). This estimate was determined by subtracting the grant awards, including \$450,000 from CDOT and \$350,000 from Colorado State Parks, from the total project estimate of \$1,020,366, leaving \$220,366 and multiplying this remainder by the percentage of the project that falls within the City of Loveland's city limits (33%). This transfer shall be made such that the funds are available as soon as practical and after the signing of this Agreement. The County shall have the authority to administer and expend these funds on construction and construction related expenses for this project.
2. Upon agreement of the scope-of-work and schedule, Fort Collins shall transfer to the County its estimated share of the project construction costs (\$2,203). This estimate was determined by subtracting the grant awards, including \$450,000 from the CDOT and \$350,000 from Colorado State Parks, from the total project estimate of \$1,020,366, leaving \$220,366 and multiplying this remainder by the percentage of the project that falls within the City of Fort Collins's city limits (1%). This transfer shall be made such that the funds are available as soon as practical and after the signing of this Agreement. The County shall have the authority to administer and expend these funds on construction and construction related expenses for this project.
3. The County's estimated share of the project construction costs is \$145,442. This estimate was determined by subtracting the grant awards, including \$450,000 from CDOT and \$350,000 from Colorado State Parks, from the total project estimate of \$1,020,366, leaving \$220,366 and multiplying this remainder by the percentage of the project that falls within unincorporated Larimer County limits (66%).
4. This Agreement relates only to costs associated with construction of the Colorado Front Range Trail; design costs will not be shared between the County, Loveland and Fort Collins. For purposes of this Agreement, construction shall include the cost for clearance of rights-of-way, utilities, testing, construction management, environmental review by CDOT, and the cost of obtaining all required permits and plan reviews.
5. Any additional costs associated with preparing the environmental surveys and reports required for CDOT review will be initially paid for by the County. Each entity will directly reimburse the County for the costs associated with conducting the surveys and reports for that entity's portion of the project.
6. The County shall be responsible for coding and paying all project invoices and will maintain accurate accounts of all project expenditures including the costs related to Loveland's and Fort Collins's share of the project. The County will complete all due diligence requirements related to CDOT and Colorado State Parks grants and coordinate all

grant reimbursements. The County will provide Loveland and Fort Collins with information detailing incremental and total project expenditures and remaining balance of funds at least quarterly.

7. The County shall notify and obtain Loveland's and Fort Collins's consent prior to authorizing any changes in scope-of-services or efforts that would cause costs to exceed \$1,020,366.

8. Should the total construction cost of the project exceed \$1,020,366, the additional cost will be paid as follows:

a. If the additional cost is located wholly within the portion of the trail for which Loveland is responsible, Loveland will pay the additional cost. If the cost is located wholly within the portion of the trail for which Fort Collins is responsible, Fort Collins will pay the additional cost. If the cost is located wholly within the portion of the trail for which the County is responsible, Larimer County will pay the additional cost.

b. If the additional cost is attributable to a portion of the trail that is the responsibility of more than one entity, the affected entities will share the additional cost in proportion to the percentage of affected trail that is their responsibility.

c. If the cause of the additional costs is not discrete, the additional costs will be split between the County (66%), Loveland (33%) and Fort Collins (1%), reflecting the percentage of trail within each party's jurisdiction. Loveland and Fort Collins will reimburse the County for the balance due on any of their additional costs.

9. Should the total construction cost of the project fall below \$1,020,366, CDOT and Colorado State Parks will be consulted, and any funds will be returned per the project cost disbursements agreed to in CDOT intergovernmental agreement and the Colorado State Parks grant agreement. If these agencies object to the proposed distribution, the parties will meet to agree upon an equitable disbursement.

10. The County shall require its general contractor and all subcontractors engaged for the project to name Loveland and Fort Collins as additional insureds on all required insurance policies for the project.

11. Loveland and Fort Collins shall be afforded an opportunity to attend any pre-bid meeting for the project, review all bids received for the project, and provide to the County a non-binding recommendation for the contract award. During the project, Loveland and Fort Collins shall be permitted, but shall not be required, to visit the project site and inspect any portion of the trail constructed within their respective city limits; provided, however, that any such inspection shall not relieve the County or its general contractor and subcontractors from compliance with applicable laws and standards and shall not constitute a binding inspection for the purposes of compliance with said laws and standards.

12. Loveland's participation in this Agreement is expressly contingent upon Loveland securing all necessary rights-of-way for that portion of the Loveland Recreation Trail that

is included in the project on or before December 30, 2015. The County and Fort Collins have each appropriated its estimated share of the project construction costs set forth herein. In addition, to the extent this Agreement constitutes a multiple fiscal year debt or financial obligation of the Parties, it shall be subject to annual appropriation. No party shall have an obligation to continue this Agreement in any fiscal year in which no such appropriation is made.

13. The intergovernmental agreement with CDOT and the grant agreement with the Colorado State Parks related to funding for the project impose specific requirements on how the project is administered, and the Parties agree to abide by all such requirements.

14. Written notices shall be directed as follows and shall be deemed received when hand-delivered or emailed, or three (3) business days after being sent by certified mail, return receipt requested:

If to the County:

Natural Resources Director
1800 South County Road 31
Loveland, CO 80537

With a copy to:

County Attorney
PO Box 1606
Fort Collins, CO 80522

If to Loveland:

Parks & Recreation Director
500 E. Third Street, Suite 200
Loveland, CO 80537

With a copy to:

City Attorney
500 E. Third Street, Suite 320
Loveland, CO 80537

If to Fort Collins:

Park Planning & Development Director
215 North Mason Street
P.O. Box 580
Fort Collins, CO 80522

With a copy to:

City Attorney
P.O. Box 580
Fort Collins, CO 80522

15. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the notices, requirements, immunities, rights, benefits, protections, limitations of liability, and other provisions of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 et seq. and under any other applicable law.

16. The parties recognize the legal constraints imposed upon them by the constitutions, statutes, and regulations of the State of Colorado and of the United States, and imposed upon Loveland and Fort Collins by their respective charters and municipal codes, and, subject to such constraints, the parties intend to carry out the terms and conditions of this Agreement. Notwithstanding any other provision in this Agreement to the contrary, in no event shall any party exercise any power or take any action which shall be prohibited by applicable law.

17. This Agreement contains the entire agreement of the parties relating to the subject matter hereof and, except as provided herein, may not be modified or amended except by written agreement of the parties. This Agreement is for the benefit of the parties, and there is no third party or other intended beneficiaries to this Agreement. In the event a court of competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement. No party shall assign this Agreement without the other parties' prior written consent. This Agreement shall be governed by the laws of the State of Colorado, and venue shall be in the County of Larimer, State of Colorado.

18. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall constitute one and the same agreement. This Agreement may be executed by electronic signature in accordance with C.R.S 24-71.3-101 *et seq.*

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

CITY OF LOVELAND, COLORADO

By: _____
William D. Cahill, City Manager

ATTEST:

Loveland City Clerk

APPROVED AS TO FORM:

City of Loveland Attorney

CITY OF FORT COLLINS, COLORADO

By: _____
Darin Atteberry, City Manager

ATTEST:

City of Fort Collins Clerk

APPROVED AS TO FORM:

City of Fort Collins Attorney

COUNTY OF LARIMER, COLORADO

By: _____
Lew Gaiter III - Chair

ATTEST:

APPROVED AS TO FORM:

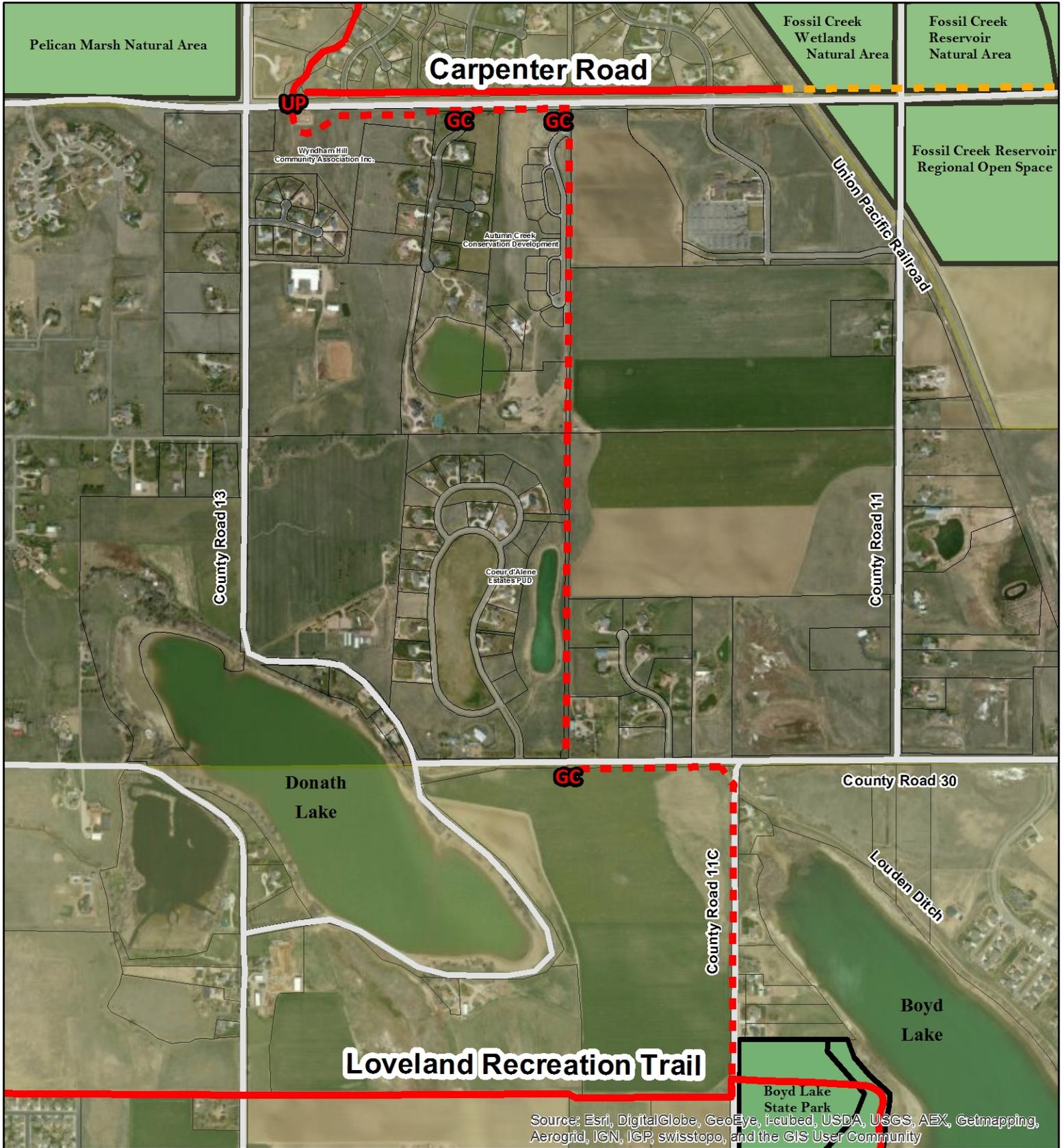
County Attorney

EXHIBIT A

**Colorado Front Range Trail – Loveland to Fort Collins Connection
Conceptual Level Project Estimate**

Item Description	Cost
Colorado Department of Transportation Share	\$450,000
Colorado Parks and Wildlife Share	\$350,000
Larimer County Share	\$145,442
City of Loveland Share	\$72,721
City of Fort Collins Share	\$2,203
<i>ESTIMATE TOTAL:</i>	<i>\$1,020,366.00</i>

Colorado Front Range Trail Carpenter Road to Loveland Recreation Trail Project Site Map



Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

- Existing Shared Use Path
- - - - Proposed Shared Use Path
- - - - Future Shared Use Path

- UP Existing Underpass
- GC Proposed Grade Crossing





CITY OF LOVELAND
FINANCE DEPARTMENT

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2695 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 12
MEETING DATE: 10/6/2015
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Brent Worthington

TITLE:

August 2015 Financial Report

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No action is required.

DESCRIPTION:

The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue and health claims year to date, ending August 31, 2015.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

SUMMARY:

The Snapshot Report is submitted for Council review and includes the reporting of the City's revenue and expenditures, including detailed reports on tax revenue and health claims as of August 31, 2015. Citywide Revenue (excluding internal transfers) of \$181,036,962 is 92.0% of year to date (YTD) budget or \$15,805,974 below the budget.

Sales Tax collections are \$601,670 under budget. There is still weakness in three retail sectors (Department Stores and General Merchandise; Broadcasting and Telecommunications; and Office Supplies). A fourth segment that had been struggling, Utilities, appears to be recovering. The total Sales Tax variance has improved from 97.5% at July 31 to 97.8% at August 31.

Building Material Use Tax is 132.8% of YTD budget, or \$536,149 over budget. Sales and Use Tax collections combined were 101.5% of YTD budget or \$461,463 over budget. When the combined sales and use tax for the current year are compared to 2014 for the same period last year, they are higher by 5.8% or \$1,729,937.

Citywide total expenditures of \$172,441,862 (excluding internal transfers) are 67.6% of the YTD budget or \$82,484,345 under the budget.

REVIEWED BY CITY MANAGER:

William A. Cavill

LIST OF ATTACHMENTS:

1. August Snapshot Presentation
2. Snapshot report for August 2015

Snapshot



August 2015

Brent Worthington
Finance Director

Presented
October 6 2015

August 2015 Snapshot

- Citywide Revenue
 - \$181.0 million, excluding transfers
 - 8.0% below budget projections

- Citywide Expenditures
 - \$172.4 million, excluding transfers
 - 32.4% below budget projections

- Citywide revenues exceed expenditures by \$8.6 million.

August 2015 Snapshot

- General Fund Revenue
 - \$60.2 million YTD, excluding transfers
 - 1.9% above YTD Budget
 - 0.7% above same period last year

- Sales and Use Tax Revenue
 - \$31.5 million YTD
 - 1.5% above budget projections
 - 5.8% above same period as last year

- Sales Tax only
 - \$27.2 million YTD
 - 2.2% below budget projections
 - 3.6% above same period last year

August 2015 Snapshot

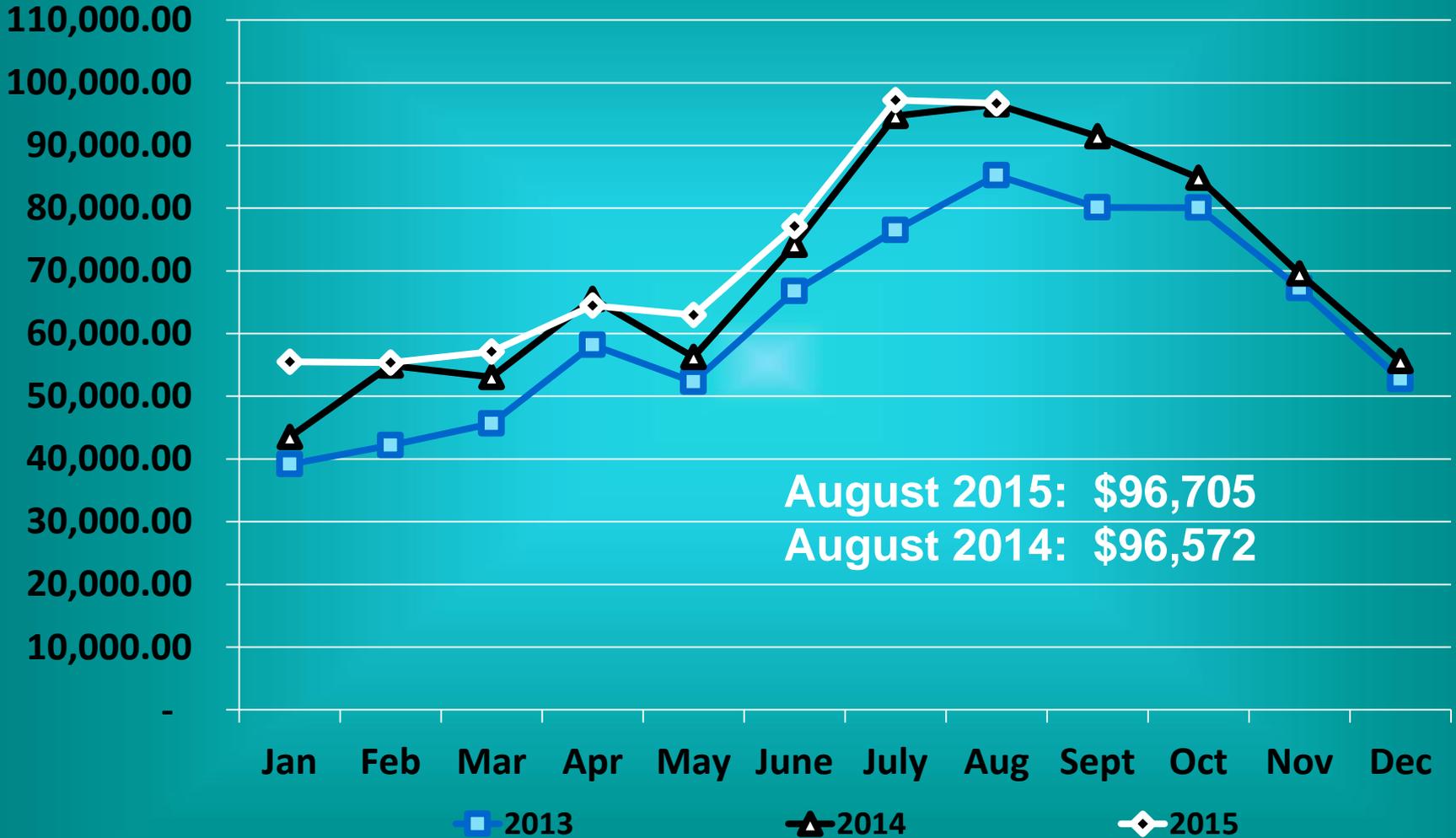
- General Fund Expenditures
 - \$46.5 million YTD, excluding transfers
 - 13.7% below budget projections

- General Fund Revenues Exceed Expenditures by \$7.4 million

- Health Claims
 - August Claims \$913 thousand
 - 2015 YTD increased from \$7.2 mil to \$7.3 mil from same time as last year (2.2%)

August 2015 Snapshot

Lodging Tax



August 2015: \$96,705
August 2014: \$96,572

➤ Lodging tax YTD is \$566,507 (5.1% higher than 2014 YTD).



Flood Report

Cost Estimates			
Emergency Response		\$ 2,000,000	
Business Assistance		600,000	
Capital		27,906,129	
Total		\$30,506,129	
Actual Expenditures			
		<u>August</u>	<u>To Date</u>
Total	\$	461,578	\$ 20,745,412
Reimbursements Applied For			
		<u>August</u>	<u>To Date</u>
FEMA	\$	83,793	\$11,789,775
CIRSA		32,461	7,050,329
Other		108,964	577,466
Total	\$	225,218	\$ 19,417,570
Reimbursements Received			
		<u>August</u>	<u>To Date</u>
FEMA	\$	-	\$ 5,797,700
CIRSA		-	7,017,868
Other		108,964	577,466
Total	\$	108,964	\$ 13,393,033



August 2015 Snapshot



Questions?

Brent Worthington
Finance Director

Presented
October 6, 2015

SnapShot

August 2015



A Snapshot In Time



Citywide Revenues & Expenditures	2-3
General Fund Revenues & Expenditures	4-5
Capital Projects	5
Tax Totals & Comparison	6-7
Flood Update	8-9
Geo Codes & Sales Tax SIC	10-12
Health Care Claims	13
Activity Measures	14

- ◆ Citywide Revenue, excluding transfers between funds, \$181.0 million (8.0% below budget projections)
- ◆ Sales & Use Tax Collection, \$31.5 million (1.5% above budget projections)
- ◆ Citywide Expenditures, excluding transfers between funds, \$172.4 million (32.4% below budget projections)
- ◆ Citywide Year-To-Date Revenues exceed Year-To-Date Expenditures by \$8.6 million
- ◆ General Fund Revenue, excluding transfers between funds, \$60.2 million (1.9% above budget projections)
- ◆ General Fund Expenditures, excluding transfers between funds, \$46.5 million, (13.7% below budget projections)
- ◆ General Fund Revenues exceed Expenditures by \$7.4 million



Sales / Use Tax Basics



August 2015	Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined
Budget 2015	\$ 27,791,360	\$ 1,628,930	\$ 1,632,990	\$ 31,053,280
Actual 2015	27,189,690	2,155,914	2,169,139	31,514,743
% of Budget	97.8%	132.4%	132.8%	101.5%
Actual 2014	\$ 26,245,616	\$ 1,869,198	\$ 1,669,992	\$ 29,784,806
Change from prior yr	3.6%	15.3%	29.9%	5.8%

“Loveland: a vibrant community...surrounded by natural beauty... where you belong.”

Citywide Revenues & Expenditures

Combined Statement of Revenues and Expenditures August 2015				
REVENUE	Current Month	YTD Actual	YTD Revised Budget	% of Budget
General Governmental				
1 General Fund	\$ 6,445,438	\$ 60,212,613	\$ 59,063,915	101.9%
2 Special Revenue	854,119	6,074,692	9,679,138	62.8% ¹
3 Other Entities	1,126,917	20,938,292	22,319,273	93.8% ²
4 Internal Service	1,562,561	12,038,133	11,869,840	101.4%
5 <i>Subtotal General Govt Operations</i>	9,989,035	99,263,730	102,932,166	96.4%
6 Capital Projects	687,965	8,250,127	5,515,474	149.6%
Enterprise Fund				
7 Water & Power	9,801,702	62,113,854	77,358,906	80.3% ³
8 Stormwater	445,566	3,781,468	3,614,360	104.6%
9 Golf	547,332	2,885,844	3,026,270	95.4%
10 Solid Waste	575,970	4,741,938	4,395,760	107.9%
11 <i>Subtotal Enterprise</i>	11,370,570	73,523,104	88,395,296	83.2%
12 Total Revenue	\$ 22,047,570	\$ 181,036,961	\$ 196,842,936	92.0%
<i>Prior Year External Revenue</i>		170,850,035		
<i>Increase From Prior Year</i>		6.0%		
13 Internal Transfers	1,137,511	13,078,995	27,379,558	47.8%
14 Grand Total Revenues	\$ 23,185,081	\$ 194,115,956	\$ 224,222,494	86.6%
EXPENDITURES				
General Governmental				
15 General Fund	5,140,016	44,096,084	47,897,872	92.1%
16 Special Revenue	1,042,665	7,309,157	10,052,252	72.7%
17 Other Entities	1,122,513	19,905,220	20,542,938	96.9%
18 Internal Services	1,547,077	12,282,993	12,855,177	95.5%
19 <i>Subtotal General Gov't Operations</i>	8,852,271	83,593,454	91,348,239	91.5%
20 Capital	6,752,805	35,115,037	100,685,036	34.9%
Enterprise Fund				
21 Water & Power	6,854,926	46,711,917	55,056,079	84.8%
22 Stormwater	223,722	1,735,085	2,095,373	82.8%
23 Golf	298,154	1,965,247	2,151,980	91.3%
24 Solid Waste	541,115	3,321,122	3,589,500	92.5%
25 <i>Subtotal Enterprise</i>	7,917,917	53,733,371	62,892,932	85.4%
26 Total Expenditures	\$ 23,522,993	\$ 172,441,862	\$ 254,926,207	67.6%
<i>Prior Year External Expenditures</i>		166,339,816		
<i>Increase (-Decrease) From Prior Year</i>		3.7%		
27 Internal Transfers	1,137,511	13,078,995	28,432,327	46.0%
28 Grand Total Expenditures	\$ 24,660,504	\$ 185,520,857	\$ 283,358,534	65.5%

¹ Lower than anticipated revenue due to timing of when capital projects are done, and federal grants are drawn on those projects.

² Lower than anticipated revenue due to timing of LURA Property Tax Payments.

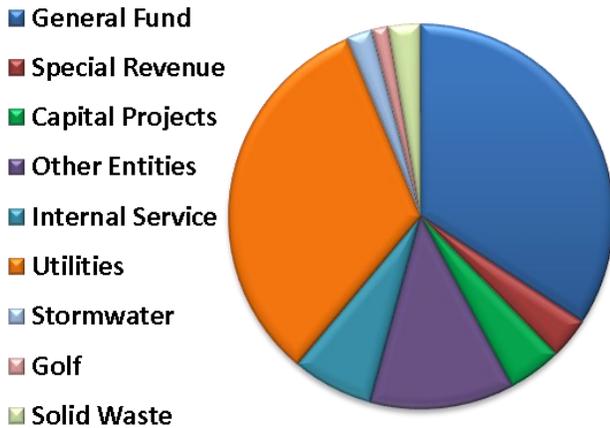
³ Lower than anticipated revenue due to timing of when capital projects are done, and federal grants and bond proceeds are drawn on those projects.

Special Revenue Funds: Community Development Block Grant, Cemetery, Local Improvement District, Lodging Tax, Affordable Housing, Seizure & Forfeitures, Transit, Transportation.

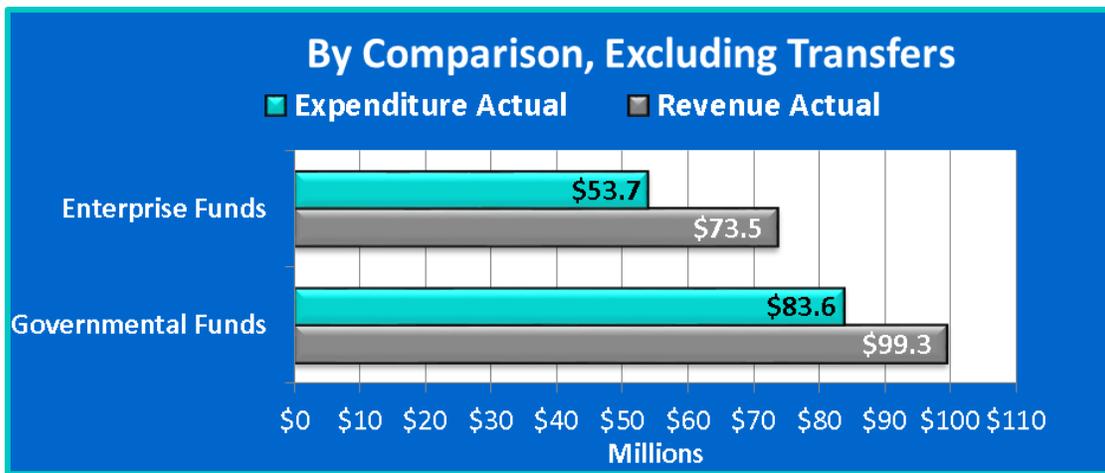
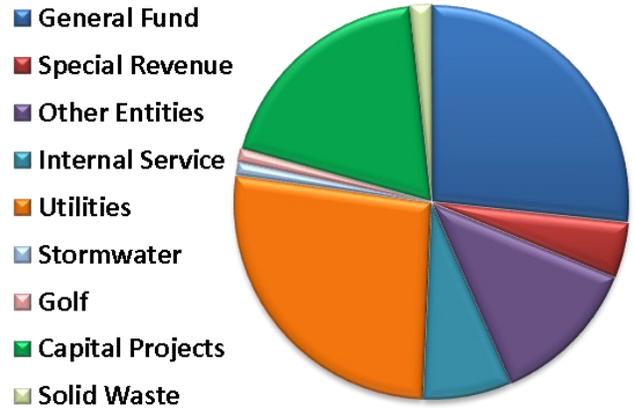
Other Entities Fund: Special Improvement District #1, Airport, General Improvement District #1, Loveland Urban Renewal Authority, Loveland/Larimer Building Authority, Loveland Fire and Rescue Authority.

Internal Service Funds: Risk/Insurance, Fleet, Employee Benefits.

YTD Operating Revenues of \$181 Million



YTD Operating Expenditures of \$172.4 Million



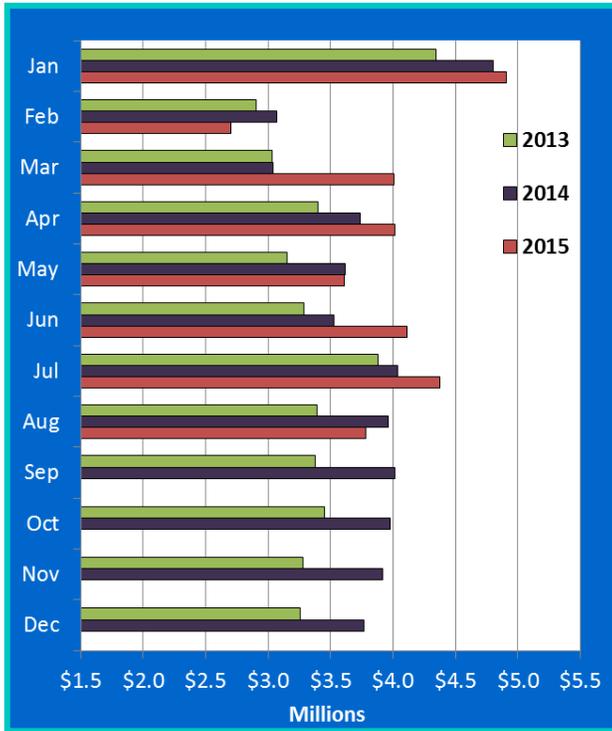
- ◆ General Fund Revenue, excluding capital and transfers between funds, \$60.2 million (1.9% above budget projections)
 - * 0.7% above 2014 YTD
- ◆ General Fund Expenditures, excluding capital and transfers between funds, \$44.1 million (7.9% below budget projections)
 - * 10.5% above 2014 YTD
- ◆ Water & Power Revenue, excluding transfers between funds, \$62.1 million (19.7% below budget projections)
 - * 7.5% above 2014 YTD
- ◆ Water & Power Expenditures, excluding transfers between funds, \$46.7 million (15.2% below budget projections)
 - * 6.1% above 2014 YTD
- ◆ Other Entities Fund Revenue, excluding transfers between funds, \$20.9 million (6.2% below budget projections)
 - * 3.5% above 2014 YTD
- ◆ Other Entities Expenditures, excluding capital and transfers between funds, \$19.9 million (3.1% below budget projections)
 - * 8.3% above 2014 YTD

General Fund Revenues & Expenditures

General Fund Revenue & Expenditures August 2015				
REVENUES	Current Month	YTD Actual	YTD Revised Budget	% of Budget
1 Taxes				
2 Property tax	\$ 96,874	\$ 7,500,784	\$ 7,228,570	103.8%
3 Sales tax	3,389,010	27,189,690	27,791,360	97.8%
4 Building use tax	111,575	2,169,139	1,632,990	132.8%
5 Auto use tax	283,109	2,155,914	1,628,930	132.4%
6 Other taxes	268,031	1,862,350	1,953,280	95.3%
7 Intergovernmental	1,420	403,176	740,189	54.5%
8 License & Permits				
9 Building Permits	151,573	1,674,535	1,447,760	115.7%
10 Other Permits	(61,513)	153,034	107,590	142.2%
11 Charges for Services	1,332,832	10,814,632	10,711,160	101.0%
12 Fines & Forfeitures	88,475	727,813	638,240	114.0%
13 Interest Income	22,346	262,709	231,550	113.5%
14 Miscellaneous	761,704	5,298,838	4,952,296	107.0%
15 <i>Subtotal</i>	6,445,436	60,212,614	59,063,915	101.9%
16 Interfund Transfers	7,010	81,080	81,250	99.8%
17 Total Revenue	\$ 6,452,446	\$ 60,293,694	\$ 59,145,165	101.9%
EXPENDITURES				
Operating Expenditures				
18 Legislative	9,914	110,518	106,830	103.5%
19 Executive & Legal	137,551	1,339,331	1,336,320	100.2%
20 City Clerk & Court Admin	65,674	660,523	730,031	90.5%
21 Economic Development	86,011	2,193,398	4,293,289	51.1%
22 Cultural Services	132,830	1,187,372	1,391,130	85.4%
23 Development Services	323,005	2,753,622	3,443,959	80.0%
24 Finance	353,223	3,070,667	3,149,825	97.5%
25 Fire & Rescue	-	-	486,867	0.0%
26 Human Resources	123,894	782,644	805,070	97.2%
27 Information Technology	233,105	2,503,179	2,900,381	86.3%
28 Library	239,285	2,062,656	2,146,701	96.1%
29 Parks & Recreation	941,707	6,777,929	8,442,580	80.3%
30 Police	1,469,782	13,120,463	13,136,070	99.9%
31 Public Works	418,324	3,436,474	3,766,155	91.2%
32 Water/ Waste Operations	-	-	-	-
33 Non-Departmental	719,920	6,479,262	7,721,853	83.9%
34 <i>Subtotal Operating</i>	5,254,225	46,478,038	53,857,061	86.3%
35 Internal Transfers	107,337	6,440,703	8,545,007	75.4%
36 Total Expenditures	\$ 5,361,562	\$ 52,918,741	\$ 62,402,068	84.8%

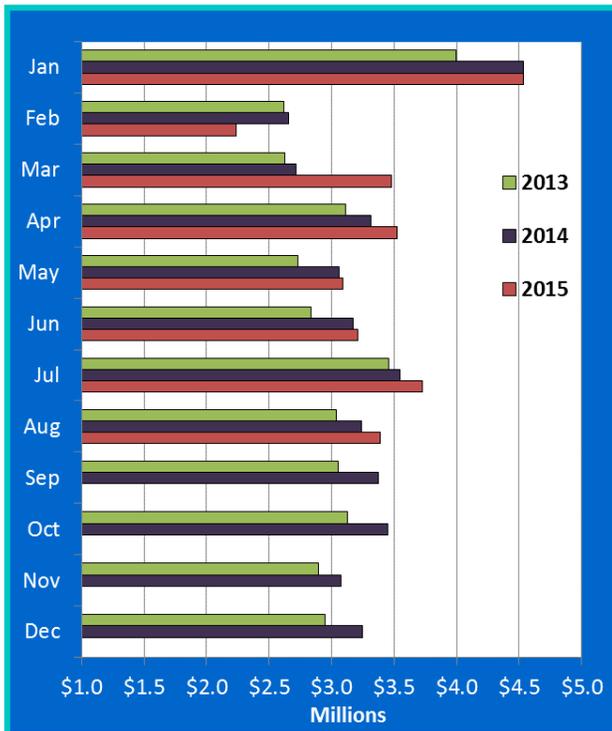
Capital Projects \$500,000+

Project Title	2015 Budget	2015 Expenditures	Remaining 2015	% of 2015 Budget
Water Capital				
WTP Phase II Expansion (38 MGD)	\$ 21,077,150	\$ 8,633,561	\$ 12,443,589	40.96%
36" & 20" Wtr Transmission Line River X'ings (capl)	1,507,843	1,457,749	50,094	96.68%
2015 Water Line Replacement	1,900,000	86,001	1,813,999	4.53%
Raw Water Capital				
Purchase CBT Water	1,105,000	-	1,105,000	0.00%
Wastewater Utility Capital				
WWTP Digester System Improvements	5,492,915	-	5,492,915	0.00%
Bio Nutrient Removal Facilities	800,000	50,282	749,718	6.29%
Southside Lift Station	655,550	145,176	510,374	22.15%
2015 CIPP Sewer Rehabilitation	1,350,000	1,152,971	197,029	85.41%
East Side Lift Station Upgrades	575,000	28,186	546,814	4.90%
2015 WWTP Imprvmnts (Bar Screens, Genr Fuel Tank, etc)	1,100,000	-	1,100,000	0.00%
Power Capital				
Security Gates and Fences at Substations	500,000	-	500,000	0.00%
Colorado Renewable Energy Standard Compliance	500,000	-	500,000	0.00%
600 amp OH to UG Conversion	1,300,000	-	1,300,000	0.00%
200 amp OH to UG Conversion	500,000	-	500,000	0.00%
RMCIT - Valley Substation to Campus	650,000	30,629	619,371	4.71%
Valley Substation - Order new transformer	1,203,780	164,136	1,039,644	13.64%
Install new 750 AL Crossroads 622 on Boyd Lake to Lakes @	500,000	-	500,000	0.00%
OH to UG conversion (circuit 314) from 42nd along Garfield	863,580	358,800	504,780	41.55%
Flood Alternative Project	682,103	48,083	634,020	7.05%
600 amp from SW219 on old RR N. on Van Buren	765,740	493,306	272,434	64.42%
Stormwater Capital				
2013 Flooding Response	533,983	-	533,983	0.00%
Streets Transportation Program				
2015 Street Rehabilitation	3,235,680	1,328,479	1,907,201	41.06%
Madison Av @ GRLY-LVLND C	682,040	636,848	45,192	93.37%
Taft Av (Gard-West Shore)	635,138	-	635,138	0.00%
R-O-W Acquisition - Citywide	530,000	-	530,000	0.00%
Boise & 37th Intersection IMP	1,256,142	2,449	1,253,693	0.19%
Miscellaneous CEF	1,203,005	2,416	1,200,589	0.20%
Railroad Avenue Repairs	4,760,108	123,705	4,636,406	2.60%
All Other				
Open Lands Acquisition	4,670,000	-	4,670,000	0.00%
Refurbish Smeal Engine for Reserve	1,531,335	823,851	707,484	53.80%
Maintenance Operations Center Remodel	795,730	84,004	711,726	10.56%
Police Records Management System (RMS)	2,978,000	17,875	2,960,125	0.60%
Mehaffey Community Park	3,871,304	1,335,143	2,536,161	34.49%
Parks & Trails Flood Projects	514,345	15,390	498,955	2.99%
Madison Trail Underpass	705,212	-	705,212	0.00%
Barnes Field Light Replacement Project	607,200	610,000	(2,800)	100.46%
Fire - Aerial Platform Truck	925,094	833,129	91,965	90.06%



Sales & Use Tax

	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 4,345,835	\$ 4,801,433	\$ 4,908,517	\$ 4,858,230	1.0%
Feb	2,906,780	3,066,965	2,700,204	3,289,660	-17.9%
Mar	3,033,347	3,037,688	4,007,386	3,391,970	18.1%
Apr	3,397,074	3,737,255	4,011,633	3,989,650	0.6%
May	3,150,201	3,614,459	3,611,468	3,610,170	0.0%
Jun	3,284,808	3,525,536	4,116,214	3,759,780	9.5%
Jul	3,882,561	4,038,555	4,375,627	4,240,990	3.2%
Aug	3,392,757	3,962,915	3,783,694	3,912,830	-3.3%
Sep	3,379,303	4,014,321		3,924,480	
Oct	3,452,052	3,974,590		4,118,050	
Nov	3,280,666	3,919,205		3,772,070	
Dec	3,259,189	3,763,933		4,095,710	
	\$40,764,573	\$ 45,456,855	\$31,514,743	\$46,963,590	
YTD	\$27,393,363	\$ 29,784,806	\$31,514,743	\$31,053,280	1.5%

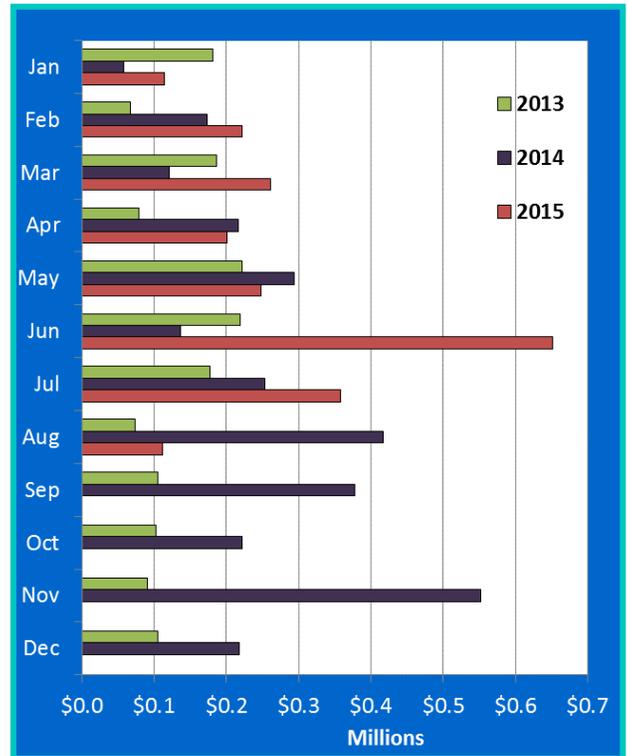


Retail Sales Tax

	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 3,995,194	4,531,650	\$ 4,535,553	\$ 4,518,690	0.4%
Feb	2,619,453	2,658,798	2,235,775	2,936,040	-23.9%
Mar	2,622,808	2,719,254	3,480,165	2,950,350	18.0%
Apr	3,109,701	3,317,905	3,521,350	3,573,610	-1.5%
May	2,733,983	3,059,076	3,092,253	3,188,560	-3.0%
Jun	2,835,171	3,170,467	3,208,195	3,347,900	-4.2%
Jul	3,453,149	3,546,945	3,727,389	3,800,880	-1.9%
Aug	3,039,219	3,241,521	3,389,010	3,475,330	-2.5%
Sep	3,051,797	3,374,248		3,491,370	
Oct	3,125,566	3,448,473		3,663,760	
Nov	2,892,986	3,077,404		3,360,620	
Dec	2,946,709	3,246,097		3,681,570	
	\$36,425,736	\$ 39,391,838	\$27,189,690	\$41,988,680	
YTD	\$24,408,678	\$ 26,245,616	\$27,189,690	\$27,791,360	-2.2%

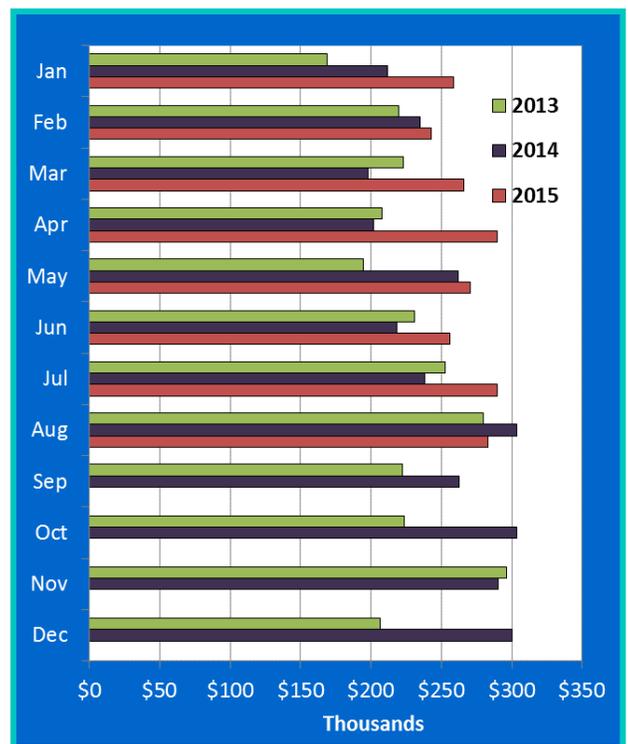
Building Materials Use Tax

	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 181,907	\$ 57,942	\$ 114,445	\$ 161,460	-29.1%
Feb	67,440	173,295	221,518	152,920	44.9%
Mar	187,222	120,768	261,500	258,330	1.2%
Apr	79,229	217,134	200,708	211,790	-5.2%
May	221,834	293,543	248,738	209,570	18.7%
Jun	218,722	136,432	651,849	216,970	200.4%
Jul	176,829	253,077	358,806	216,210	66.0%
Aug	73,524	417,801	111,575	205,740	-45.8%
Sep	105,174	377,319		208,430	
Oct	102,584	222,297		228,800	
Nov	91,453	551,682		188,130	
Dec	105,740	217,712		216,560	
	\$1,611,658	\$3,039,002	\$2,169,139	\$2,474,910	
YTD	\$1,206,707	\$1,669,992	\$2,169,139	\$1,632,990	32.8%

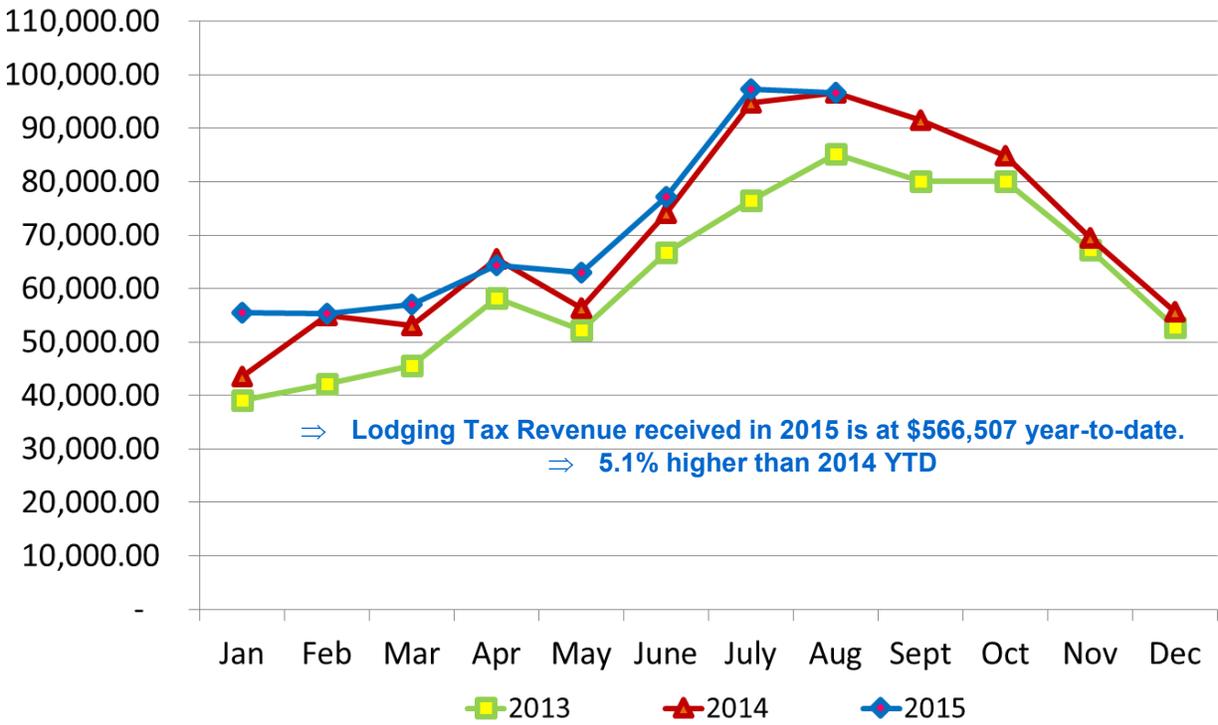


Motor Vehicle Use Tax

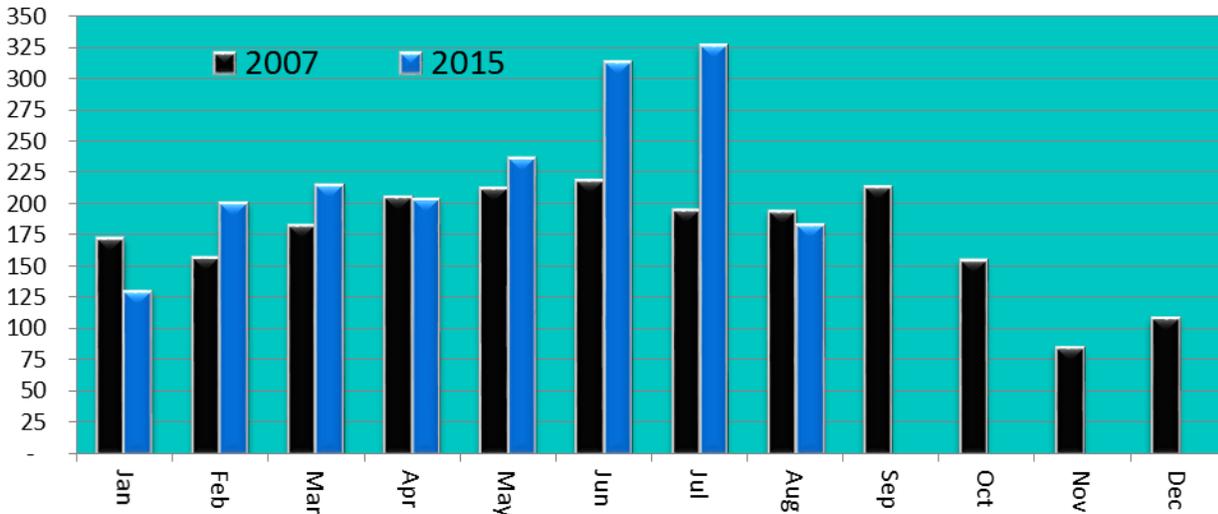
	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 168,734	\$ 211,841	\$ 258,519	\$ 178,080	45.2%
Feb	219,886	234,872	242,911	200,700	21.0%
Mar	223,317	197,666	265,721	183,290	45.0%
Apr	208,144	202,216	289,575	204,250	41.8%
May	194,384	261,840	270,477	212,040	27.6%
Jun	230,915	218,637	256,170	194,910	31.4%
Jul	252,583	238,533	289,432	223,900	29.3%
Aug	280,014	303,593	283,109	231,760	22.2%
Sep	222,332	262,754		224,680	
Oct	223,902	303,820		225,490	
Nov	296,227	290,119		223,320	
Dec	206,740	300,124		197,580	
	\$2,727,178	\$3,026,015	\$2,155,914	\$2,500,000	
YTD	\$1,777,977	\$1,869,198	\$2,155,914	\$1,628,930	32.4%



Lodging Tax



Building Permit Comparison History



Cost Estimates

Emergency Response	\$ 2,000,000
Business Assistance	600,000
Capital	27,906,129
Total	\$ 30,506,129

Actual Expenditures

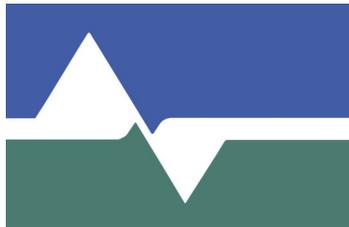
	August	To Date
Total	\$ 461,578	\$ 20,745,412

Reimbursements Applied For

	August	To Date
FEMA	\$ 83,793	\$ 11,789,775
CIRSA	32,461	7,050,329
Other	108,964	577,466
Total	\$ 225,218	\$ 19,417,570

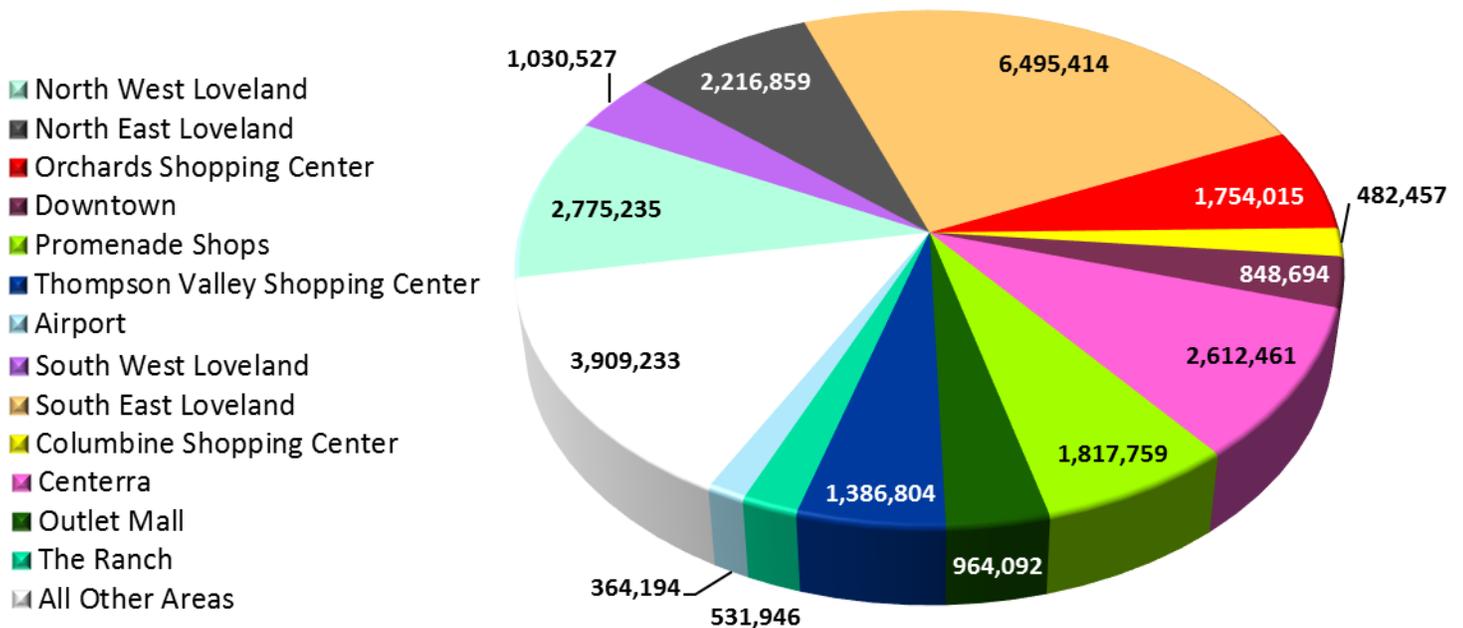
Reimbursements Received

	August	To Date
FEMA	\$ -	\$ 5,797,700
CIRSA	-	7,017,868
Other	108,964	577,466
Total	\$ 108,964	\$ 13,393,034



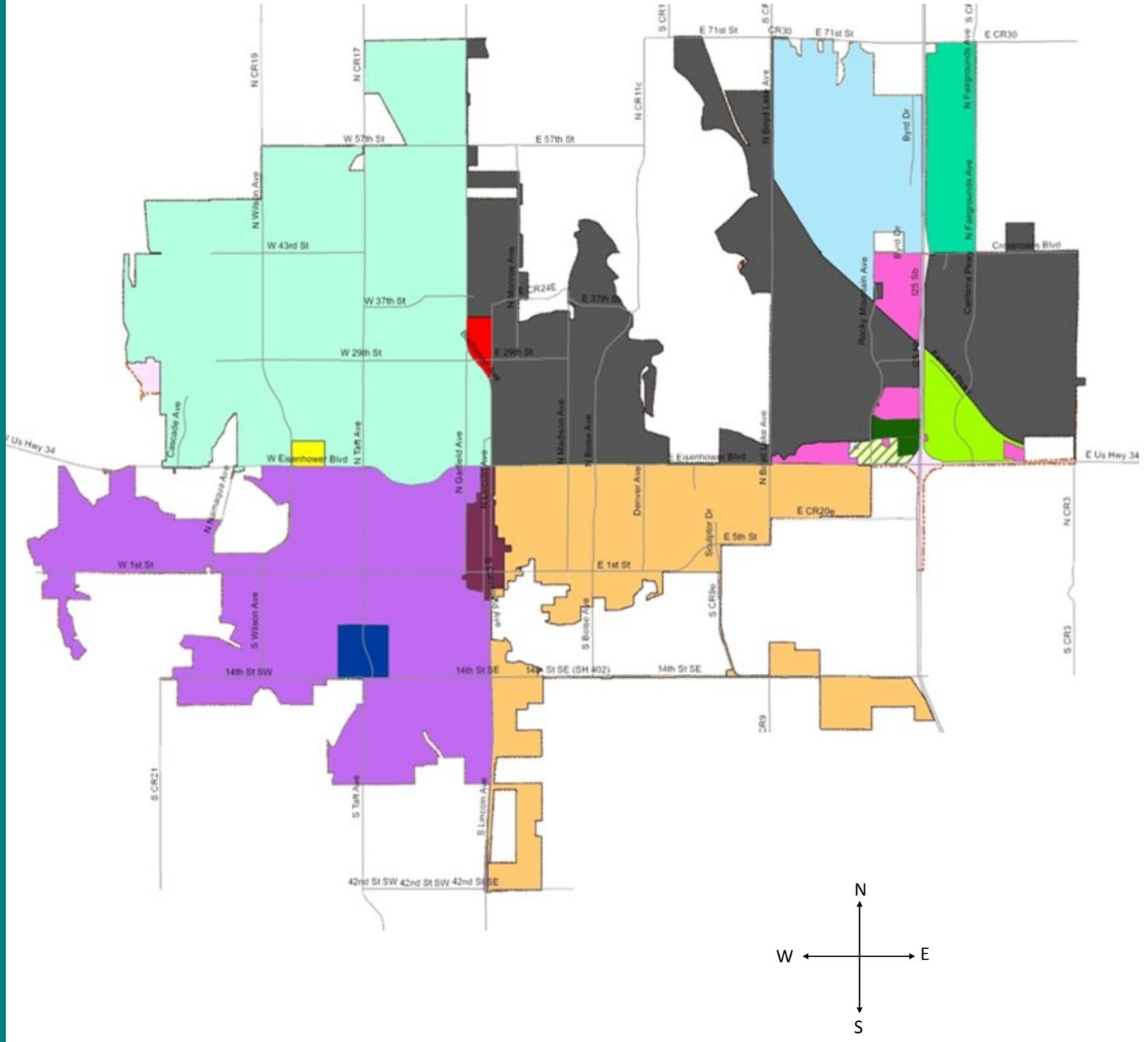
Geographical Area	YTD 2015	YTD 2014	Change
South East Loveland	\$ 6,495,414	\$ 6,414,214	1.3%
North West Loveland	2,775,235	2,733,921	1.5%
Centerra	2,612,461	2,488,609	5.0%
North East Loveland	2,216,859	2,124,858	4.3%
Promenade Shops	1,817,759	1,705,601	6.6%
Orchards Shopping Center	1,754,015	1,543,908	13.6%
Thompson Valley Shopping Center	1,386,804	1,293,423	7.2%
South West Loveland	1,030,527	926,191	11.3%
Outlet Mall	964,092	997,108	-3.3%
Downtown	848,694	788,903	7.6%
The Ranch	531,946	541,434	-1.8%
Columbine Shopping Center	482,457	477,517	1.0%
Airport	364,194	323,016	12.7%
All Other Areas (1)	3,909,233	3,886,913	0.6%
Total	\$27,189,690	\$26,245,616	3.6%

(1) Refers to sales tax remitted by vendors who are located outside of the City but make sales to customers within Loveland.



Map →

Geographical Codes



Sales Tax Collections

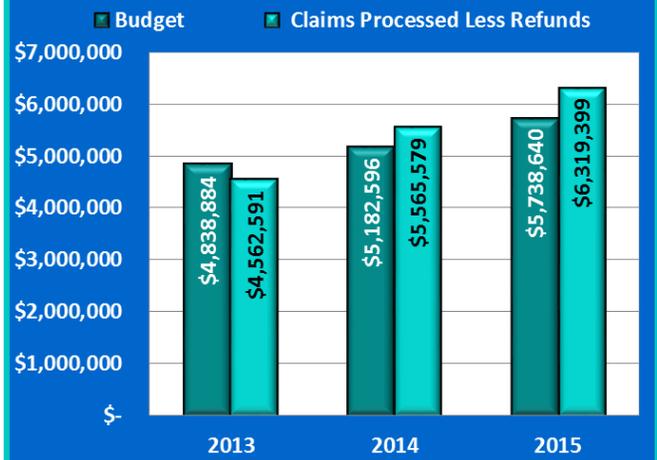
Description	YTD 2015	YTD 2014	\$ Change	% Change	% of To- tal	Total %
Department Stores & General Merchandise	\$ 5,228,328	\$ 5,325,347	\$ (97,019)	-1.8%	19.3%	19.2%
Restaurants & Bars	3,623,147	3,374,394	248,753	7.4%	13.4%	32.5%
Grocery Stores & Specialty Foods	2,864,080	2,594,048	270,032	10.4%	10.6%	43.0%
Building Material & Lawn & Garden Supplies	2,162,509	1,979,107	183,402	9.3%	8.0%	51.0%
Motor Vehicle Dealers, Auto Parts & Leasing	2,018,016	1,930,211	87,805	4.5%	7.5%	58.4%
Clothing & Clothing Accessories Stores	1,921,698	1,881,262	40,436	2.1%	7.1%	65.5%
Utilities	1,359,423	1,359,811	(388)	0.0%	5.0%	70.5%
Sporting Goods, Hobby, Book & Music Stores	1,169,979	1,160,784	9,195	0.8%	4.3%	74.8%
Used Merchandise Stores	976,605	947,564	29,041	3.1%	3.6%	78.4%
Broadcasting & Telecommunications	892,368	948,031	(55,663)	-5.9%	3.3%	81.7%
Beer, Wine & Liquor Stores	684,330	634,682	49,648	7.8%	2.5%	84.2%
Hotels, Motels & Other Accommodations	652,023	633,438	18,585	2.9%	2.4%	86.6%
Consumer Goods & Commercial Equipment Rental	589,804	507,546	82,258	16.2%	2.2%	88.8%
Health & Personal Care Stores	468,582	436,000	32,582	7.5%	1.7%	90.5%
Electronics & Appliance Stores	424,382	365,855	58,527	16.0%	1.6%	92.1%
Electronic Shopping & Mail-Order Houses	391,552	439,816	(48,264)	-11.0%	1.4%	93.5%
Furniture & Home Furnishing Stores	362,970	341,018	21,952	6.4%	1.3%	94.8%
Gasoline Stations with Convenience Stores	290,499	246,983	43,516	17.6%	1.1%	95.9%
Office Supplies, Stationery & Gift Stores	218,129	237,591	(19,462)	-8.2%	0.8%	96.7%
All Other Categories	891,266	902,128	(10,862)	-1.2%	3.3%	100.0%
Total	\$27,189,690	\$26,245,616	\$ 944,074	3.6%	100.0%	

Claims Incurred

		OAP	HRA	Total
2015	Aug	673,999	239,341	913,340
	YTD	5,508,059	1,806,726	7,314,785
2014	Aug	525,407	210,013	735,420
	YTD	5,549,301	1,608,081	7,157,382
Change	Aug	148,592	29,328	177,920
	% Aug	28.3%	14.0%	24.2%
	YTD	(41,242)	198,645	157,403
	% YTD	-0.7%	12.4%	2.2%

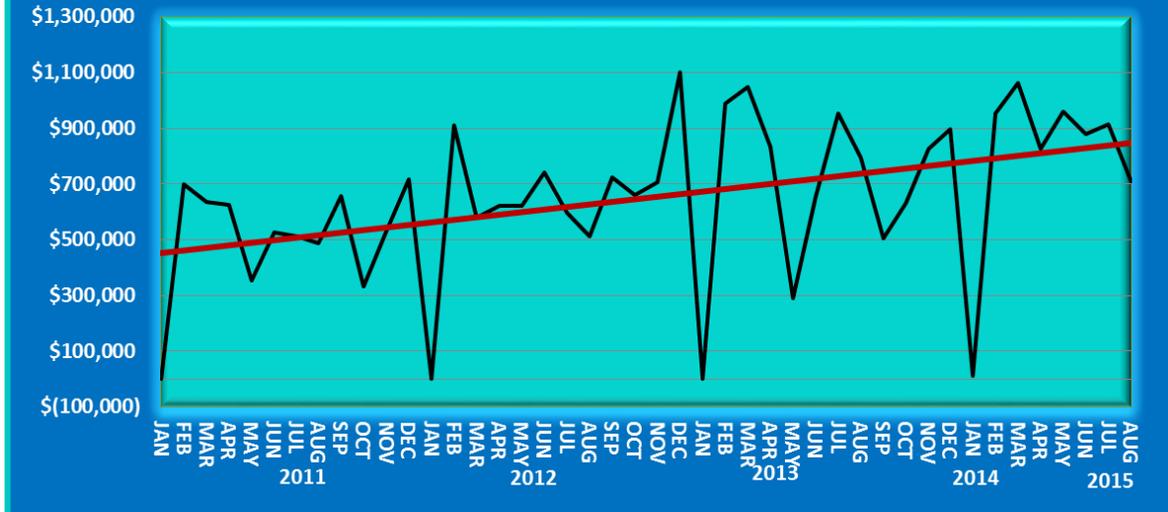
- ⇒ HRA—Health Reimbursement Arrangement
- ⇒ OAP—Open Access Plan

YTD Claims Processed Less Refunds vs Budget



Incurred claims are total expenses the City is obligated to pay for claims, including claims paid and unpaid. Paid claims are those claims that have been paid and reconciled through the bank to-date, which may not reflect Stop Loss reimbursements or other refunds.

Monthly Health Claims Paid (4 Year Rolling)



Comparison of YTD Claims Over \$25k

August	2012	2013	2014	2015
# of claims	33	42	50	50
YTD Cost of high claims	\$1,852,068	\$2,373,184	\$4,294,158	\$4,270,030

- ⇒ 2015 # of StopLoss claims: 4
- ⇒ Projected YTD Reimbursements: \$571,460
(claims over \$175k paid by StopLoss Carrier)

Activity Measures

Measures	Aug 2013	Aug 2014	Aug 2015	2013 YTD	2014 YTD	2015 YTD
# of Building Permits	174	224	183	1,441	1,493	1,806
Building Permit Valuations	\$5,988,393	\$30,949,332	\$11,030,581	\$112,659,689	\$150,750,614	\$149,024,801
# of Certified Occupancies	24	22	102	241	151	393
Net # of Sales Tax Licenses	31	9	33	(314)	(102)	(46)
New Residential Electric Meter Sets	20	33	67	198	226	553
# of Utility Bills Sent	36,643	37,009	37,760	292,281	294,726	300,029
Rounds of Golf	18,595	18,579	18,203	84,303	82,554	86,813
\$ Average Health Claim Costs/Emp.	\$1,112	\$1,114	\$1,281	\$ 1,044	\$ 1,360	\$ 1,313
KWH Demand (kH)	140,376	133,036	144,820	902,023	883,372	882,539
KWH Purchased (kwh)	75,755,983	71,297,258	73,993,716	507,089,434	447,110,838	509,423,437
Gallons of Water Sold	567,378,165	529,874,398	639,472,724	2,336,206,177	2,368,406,181	2,148,868,169
# of Workers' Comp Claims 2015	11	6	8	73	58	66
\$ of Workers' Comp Claims Paid 2015	\$147,787	\$39,349	\$20,518	\$315,658	\$448,360	\$326,012
# of Total Open Claims	22	17	14	<i>Not Cumulative</i>		
\$ of Total Open Claims	288,332	268,695	390,860	<i>Not Cumulative</i>		
\$ of Lodging Tax Collected	\$85,231	\$96,572	\$96,705	\$465,973	\$538,724	\$567,066



**Financial Sustainability
Strategies Can Be
Found At:
CityofLoveland.org**

- ⇒ **Departments**
- ⇒ **Finance**
- ⇒ **Administration**
- ⇒ **Financial Reports**
- ⇒ **Financial
Sustainability
Strategies**

The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City's ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319

SnapShot

August 2015



For more information regarding this report contact:

Brent Worthington

Finance Director

970.962.2300 or

brent.worthington@cityofloveland.org





CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 13
MEETING DATE: 10/6/2015
TO: City Council
FROM: Alan Krcmarik, Executive Fiscal Advisor
PRESENTER: Alan Krcmarik

TITLE:

Investment Report for August 2015

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No Council action is required.

DESCRIPTION:

The budget projection for investment earnings for 2015 is \$1,759,080. On the portfolio's 2015 beginning balance this equates to an annual interest rate of 0.84%. Based on the monthly statement, the estimated annualized yield on the securities held by USBank was steady at 1.11%. For August, earnings of \$94,638 were posted to City funds and the year to date total is \$1,156,677. U.S. short-term Treasury interest rates rose in August; the portfolio had an unrealized loss of \$148,348 in August compared to an unrealized gain of \$13,751 in July. The end of August portfolio market value is estimated to be \$215.8 million. The total amount of the portfolio is higher compared to the beginning of the year, but is still not back to the peak amount reached before the 2013 flood, when the portfolio carried an estimated market value of \$226.3 million.

SUMMARY:

At the end of August, the City's portfolio had an estimated market value of \$215.8 million, about \$1.5 million less than a month ago. Of this amount, USBank held \$191.1 million (including accrued interest) in trust accounts; other funds are held in local government investment pools, in operating accounts at First National Bank, and a few other miscellaneous accounts. Interest rates trended to all-time record lows in 2012-2013 before rising in the second half of 2014. After a sharp drop in January, interest rates have cycled down and back up through August. Short-term rates are projected to rise later in 2015 and are dependent upon the actions of the Federal Open Market Committee. City investments are in U.S. Treasury Notes, high-rated U.S. Agency Bonds, highly-rated corporate bonds, money market accounts, insured certificates of deposit and local government investment pools. The City's investment strategy emphasizes safety of principal, then sufficient liquidity to meet cash needs, and finally, return on investment. Each percent of earnings on the portfolio equates to about \$2.16 million annually.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

Investment Focus August 2015



Investment Focus

Monthly Investment Report

August 2015

What's in here?

Focal Points	1
Gain / Soft Global Growth	
Rate Trends	2
Cash Statement	3
Portfolio Size / Investment Types	4
Transactions / Maturity	5
Labor Data	6-7
Future Scan	8

Focal Points

- * **2015 targets for the City's portfolio:**
1) interest rate = **0.84%**; 2) earnings = **\$1,759,080**.
- * **City investments are in high-quality, low-risk securities to comply with Colorado law and the City's adopted investment policy.**
- * **Interest earnings posted for the month totaled \$94,638; for the year-to-date, \$1,156,677.**
- * **Each 1% of market value amounts to nearly \$2.1 million.**
- * **The month-end market value shows the unrealized loss is estimated to be **\$148,348** at the end of August.**

Soft Global Growth Shows Policy Limits

"The Federal Reserve cited market turmoil and a weak economic picture overseas in deciding Thursday not to back off from one of the most aggressive global monetary policies in decades. Whenever the Fed moves to raise interest rates, one lesson remains: Cheap money alone can't solve the world's economic ills.

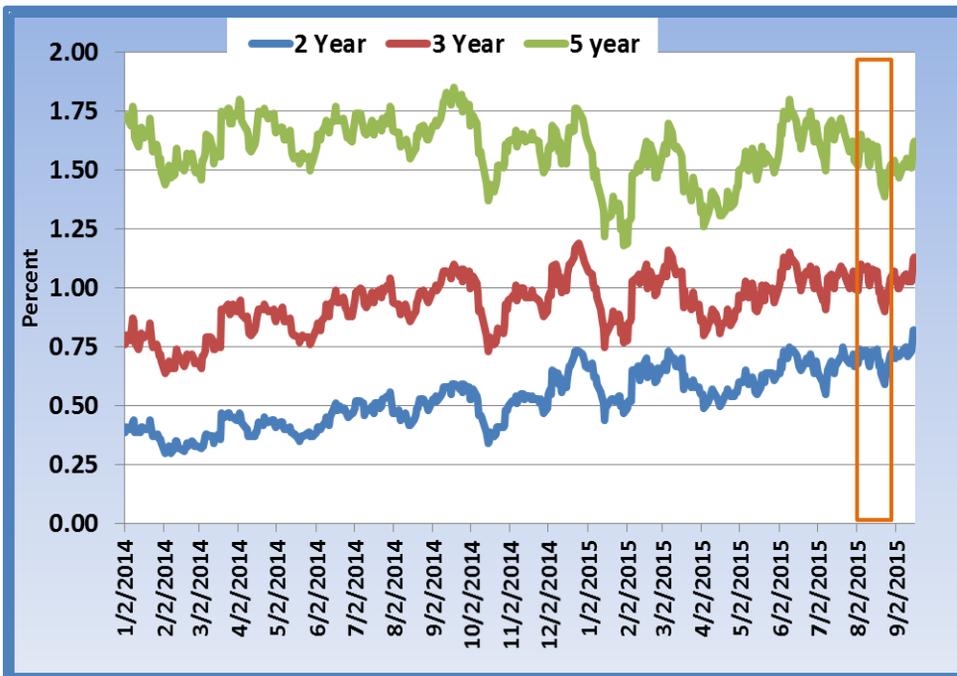
The Fed noted positive developments at home, including increased household spending and business investment, but worried conditions overseas could restrain U.S. growth and put further downward pressure on near-term inflation."

continued on page 2

Type of Investment	Purchase Price	Market Price	Unrealized Gain / Loss
Checking Accounts	\$ 22,658,846	\$ 22,658,846	-
Investment Pools	\$ 2,026,274	\$ 2,026,274	-
Money Markets	\$ 7,404,647	\$ 7,404,647	-
Subtotal	\$ 32,089,766	\$ 32,089,766	-
Notes, Bonds, and CDs	\$ 183,829,419	\$ 183,681,071	\$ (148,348)
Total Portfolio	\$ 215,919,186	\$ 215,770,838	\$ (148,348)
Data sources	(Morgan Stanley)	(US Bank)	8/31/2015

Due to rounding, column and row totals may not add exactly.

Treasury Rate Trends / Soft Global Growth



Interest rates on U.S. Treasuries rose in August. The 2-year and 3-year Treasury notes were up seven basis points, and the 5-year Treasury note was the same as July.

When rates rose, the price of securities held in the portfolio decreased, resulting in a small unrealized loss at month end.

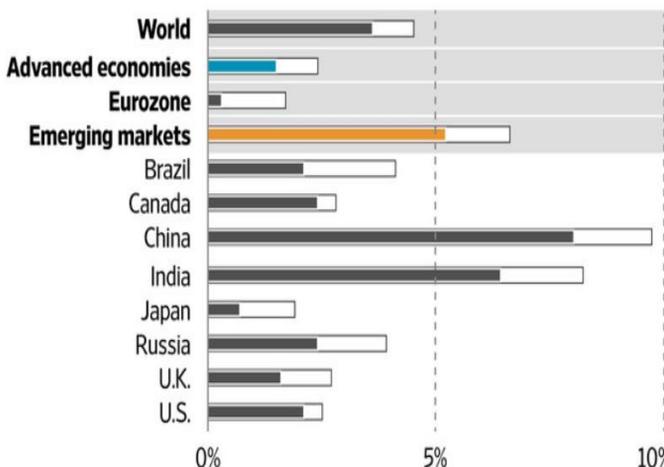
Continued from page 1

Disappointing Returns

World growth has persistently fallen short of expectations as governments failed to enact needed economic overhauls...

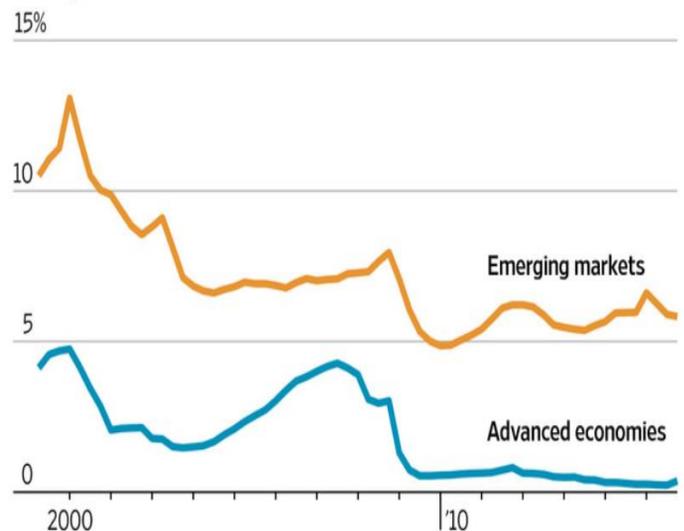
Average economic growth, 2011-2014

IMF projections from April, 2010 (□), actual values (■)



...even though central banks have tried to jumpstart growth by aggressively cutting borrowing costs for years.

Average central bank interest rates



Sources: WSJ calculations and IMF data (growth); J.P. Morgan Chase (central banks)

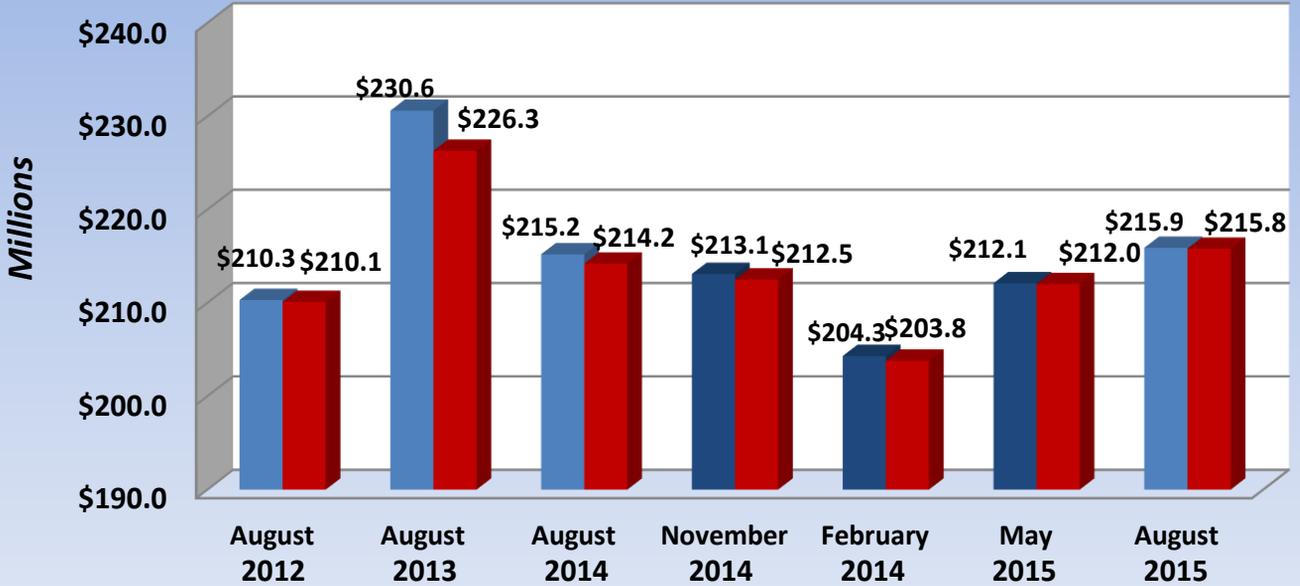
Bottom Line: Plus 3.8% to Beginning Balance

		2015 Beginning	YTD Activity	Month End Total
Restricted Reserves				
1	Capital Expansion Fees	\$ 26,441,888	\$ 4,090,447	\$ 30,532,336
2	Water System Improvement Fees	8,739,018	(3,658,016)	5,081,001
3	Raw Water Revenue - Windy Gap	23,717,172	(2,328,153)	21,389,018
4	Wastewater System Imp. Fees	6,567,194	1,102,043	7,669,237
5	Storm Drainage System Imp. Fees	1,560,948	281,657	1,842,605
6	Power Plant Investment Fees	3,062,677	1,468,594	4,531,271
7	Cemetery Perpetual Care	2,796,863	22,196	2,819,059
8	Other Restricted	33,911,437	(4,886,373)	29,025,064
9	Total Restricted	\$ 106,797,197	\$ (3,907,605)	\$ 102,889,591
Committed / Assigned				
10	General Fund	\$ 11,224,908	\$ 1,753	\$ 11,226,661
11	Enterprise Funds	5,277,806	625,385	5,903,191
12	Internal Service Funds	16,298,335	(1,493,444)	14,804,891
13	Total Committed / Assigned	\$ 32,801,049	\$ (866,307)	\$ 31,934,742
14	Total Restricted/Committed/Assigned	\$ 139,598,246	\$ (4,773,912)	\$ 134,824,333
Unassigned Balance				
15	General Fund	\$ 30,998,781	\$ 7,402,614	\$ 38,401,395
16	Airport	1,937,715	64,717	2,002,432
17	Internal Service - Vehicle Maint.	37,349	133,359	170,709
18	Enterprise Funds	36,009,298	5,064,085	41,073,383
19	Total Unassigned	\$ 68,983,143	\$ 12,664,775	\$ 81,647,918
20	TOTAL FUND BALANCE	\$ 208,581,389	\$ 7,890,863	\$ 216,472,251

Source: City of Loveland Budget Office
 Due to rounding, column and row totals may not add exactly.

Portfolio Growth Trend / Types of Investments

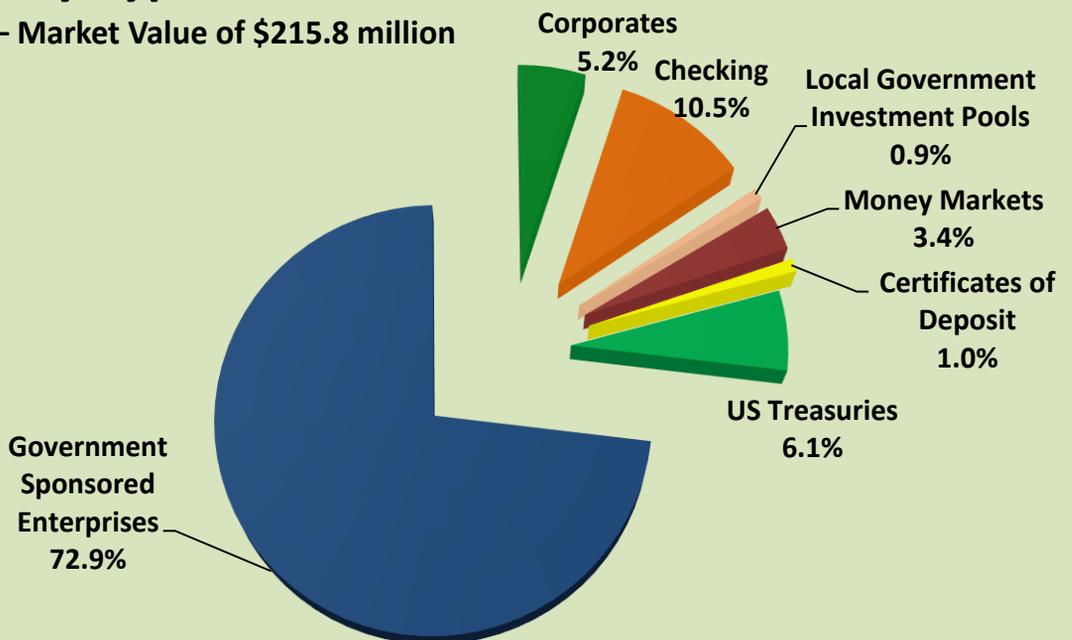
Portfolio Size Since August 2012



Blue bars show Purchase value; red or green bars show Market value (red = loss and green = gain).

Portfolio by Type of Investment

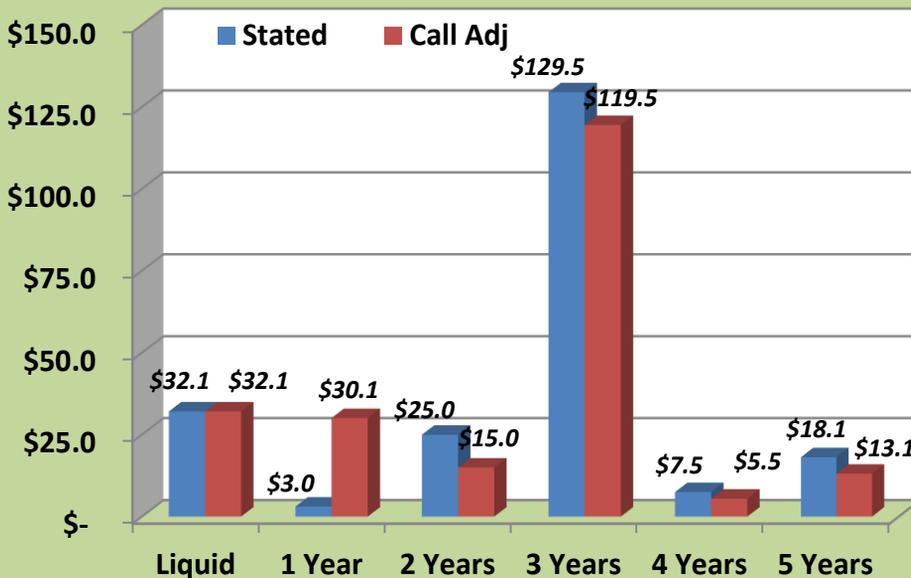
August 2015 – Market Value of \$215.8 million



Transactions / Portfolio by Maturity

	Maturity Date	Face Value \$	Purchase \$	Stated Rate
Purchases				
None this month				
Matured				
None this month				
Called			<u>Call Value \$</u>	
None this month				
Sales			<u>Gain/(Loss) \$</u>	
None this month				

Portfolio by Estimated Maturity Term
(in millions - Total = \$215.8 at the end of August)



The target interest earnings rate for 2015 is 0.84%. Rates have been volatile over recent months and reached all-time lows for the 10-year treasury.

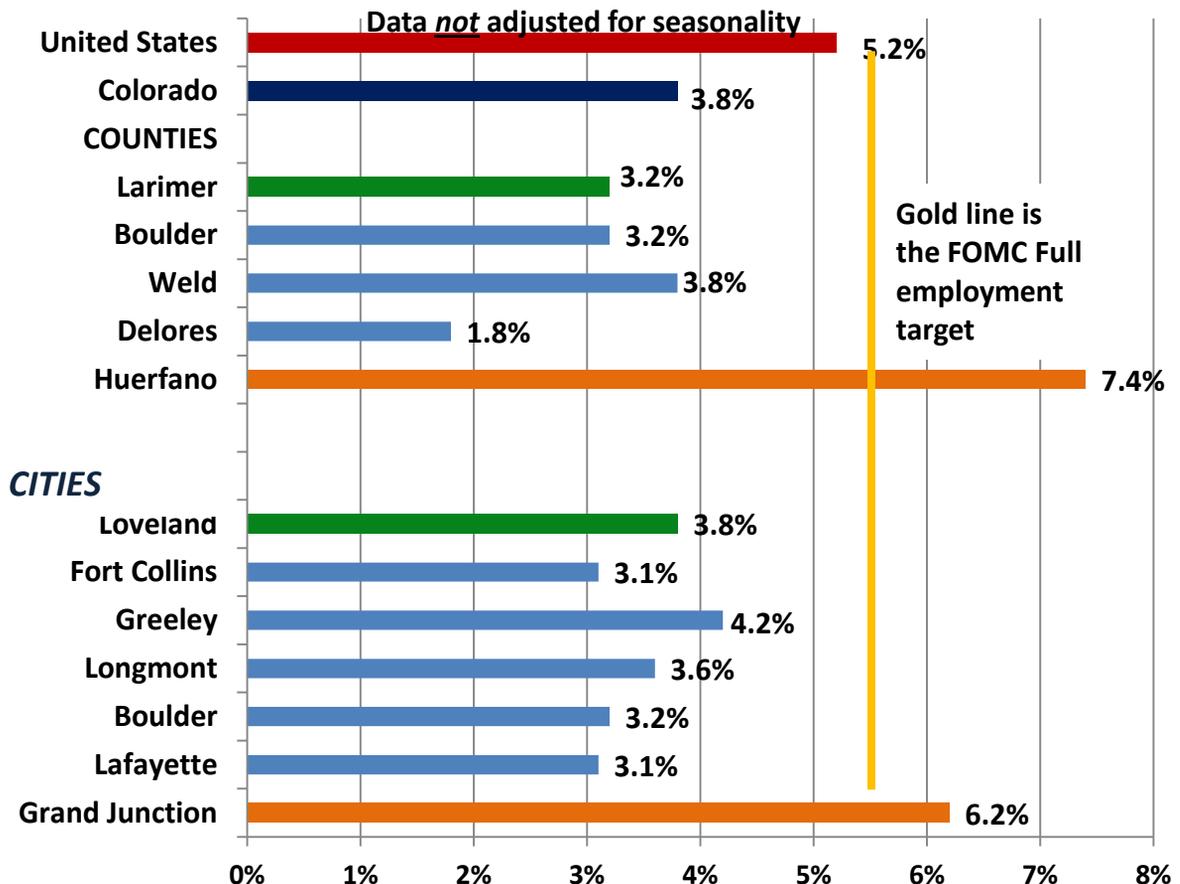
To support earnings, or to reposition the portfolio, bonds may be sold. Sales have netted \$2,429.28 this year.

Blue bars show the stated term; red bars show possible calls.

- ❑ Loveland’s employed workforce contracted in August, **down 62** jobs from July.
- ❑ Compared to August of 2014, there are now **351 more** jobs reported by Loveland residents

Important note: It is a routine practice at the beginning of each year for the Bureau of Labor Statistics to revise estimates for prior years based on new information available and updated methodologies. Revisions to the unemployment rate and all related household survey based series as a result of the benchmark process this year were particularly significant due to a change to American Community Survey based inputs. All series were revised back to 1976.

Unemployment Rates



Current “missing worker” estimates at a glance

Updated September 4, 2015, based on most current data available.

Total missing workers,
August 2015:
3,470,000

Unemployment rate if
missing workers were
looking for work:
7.2%

Official
unemployment rate:
5.1%

In today’s labor market, the unemployment rate drastically understates the weakness of job opportunities. This is due to the existence of a large pool of “missing workers”—potential workers who, because of weak job opportunities, are neither employed nor actively seeking a job. In other words, these are people who would be either working or looking for work if job opportunities were significantly stronger. Because jobless workers are only counted as unemployed if they are actively seeking work, these “missing workers” are not reflected in the unemployment rate. When persons marginally attached to the labor force plus those employed part time for economic reasons are added to the official unemployment rate (the 5.1% number above right), the rate rises to **10.3%** (the seasonally adjusted U-6 number; the unadjusted number is **10.3%**).

Website: <http://www.epi.org/publication/missing-workers/>





Future Scan: Fed Outlook, Oil Price Trend, Employment, Recession Outlook

❖ **Failure to Launch**

- “The FOMC chose to look beyond US growth and job creation, and capitulate to weak global growth and the IMF plea for more time.” (Source: *Bond Market Review*, Doug Ingram September 17, 2015)
- “The Federal Reserve held their target rate steady stating “global and financial developments may restrain economic activity somewhat and are likely to put further downward pressure on inflation in the near term”.
- “Following the Fed’s announcement on Thursday bond markets rallied and equity markets fell, as investors focused on the Fed’s global economic concerns.”
- “Fed Futures trading now indicates at 22% probability of a rate hike at the Oct. 28th meeting, a 49% chance by Dec. 16th and a 56% likelihood by the Jan. 27th meeting.”
(Source: *Tax-Exempt Bond Market Commentary*, George K Baum & Company, September 18, 2015)

❖ **Oil Price: will \$1.5tn of project cuts end slump?**

- “Oil prices rose slightly after latest report, but remain at levels that are unprofitable for many producers.”
- “A new report from consultancy Wood Mackenzie suggests that as much as \$1.5 trillion of new projects are now unlikely to go ahead with the oil price at its current low level. **The Financial Times** says this would amount to cuts of up to 30 per cent, implying that the effects of the past year’s price slide “could resemble the savage downturn of the mid-1980s’.”
- “Cuts will be bad news for many in an industry that has already shed thousands of jobs, but for those remaining, they could signal a shift in the supply dynamic that could turn prices around. Reuters reports that following the publication of the latest figures both the US West Texas Intermediate and international Brent crude benchmarks rose in Asia’s overnight trading session.”
- “The cost of a barrel will need to rise by \$10 to \$20 for fortunes to really change. That will require a much bigger shift in supply, which will not come until the end of 2016, based on recent projections of record output from non-US countries, including an increase from Iran if sanctions are soon lifted.”
(Source: *Oil Price: will \$1.5tn of project cuts end slump?* In **THE WEEK** online, September 21, 2015.)

❖ **The August 2015 Colorado Employment Situation** was released September 18th. Total nonfarm payroll jobs rose by 2,400 from July to August. Year over year, the jobs number is up by 47,000. The latest household survey data show Loveland’s unemployment rate to be 3.8, 0.3% lower than July. Other cities and counties show similar decreases in the unemployment rate. The chart with other cities and counties is on page 6. (Next Update October 18.) (Source: Colorado Department of Labor and Employment **August 2015 Colorado Employment Situation**, September 18, 2015.)

❖ **Recession Indicators:** Four indicators (Industrial Production, Nonfarm Employment, Real Personal Income, and Real Retail Sales) are the basis for determining a recession. Based on August data, Industrial Production **fell by 0.38%**; Real Retail Sales rose by 0.26% and, Employment continued on a modest growth trend of 0.12%. Real Income was up 0.34% in July. “The US economy has been slow in recovering from the Great Recession, and the overall picture for 2015 has been a mixed bag. Employment and Income have been relatively strong. Real Retail Sales and Industrial Production have been distressingly weak. We saw a welcome improvement from these two laggards in July, but today’s Industrial Production number is back in the red.” (Source: *Advisor Perspectives*, Doug Short, September 15, 2015.)

[For more information regarding this report, please contact:](#)

Alan Krmarik, Executive Fiscal Advisor 970.962.2625 or Alan.Krmarik@cityofloveland.org



CITY OF LOVELAND

BUDGET OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 14
MEETING DATE: 10/6/2015
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: Brent Worthington, Finance Department

TITLE:

A Public Hearing and adoption of the ordinances and implementing items to approve and implement the 2016 Budget.

RECOMMENDED CITY COUNCIL ACTION:

1. Conduct a Public Hearing.
2. Approval of the Resolution setting the 2016 Schedule of Rates, Charges and Fees for the City of Loveland, other than those provided by the Water & Power Department and the Stormwater Enterprise.
3. Approval of the Resolution on First Reading setting the 2016 rates, Charges and Fees for the Water & Power Department.
4. Approval of the Resolution on First Reading setting the 2016 rates, Charges and Fees for the Stormwater Enterprise.
5. Approval of the Resolution amending the 2016-2025 Capital Program.
6. Approval on First Reading of all of the Ordinances.
7. Approval of a motion setting the public hearing for the budget

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This is an administrative action to adopt the fee resolutions and ordinances, except for the mill levy ordinance, to approve the 2016 Budget on First Reading. The adoption of the 2015 mill levy is a legislative action. Included are all the Fee Resolutions and Ordinances necessary to adopt and implement the 2016 Budget.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

These items establish the budget for the City of Loveland, Colorado in 2016 and implement fees and rates to meet the revenue projections in the budget.

BACKGROUND:

The total Net City Budget for January 1 to December 31, 2016 of \$270,961,399 is designed to strengthen critical services. Compared to the 2015 Net Adopted Budget of \$218,736,040, the

budget will increase twenty-four percent (23.9%). The Budget reflects an effort to direct resources to the Council's high priority areas. The General Fund budget for 2016 at \$85,794,195 is an increase from the 2015 Adopted Budget of \$73,882,560 by 16.1%. The increase in both the General Fund and the Total City budget is due to an increased capital program, as several major capital projects are beginning the construction phase in 2016.

The 2015 Revised Budget numbers in the material represent supplemental budget appropriations through June, 2015, and the percentage change is a comparison to the 2015 Adopted Budget. Staff believes this is the most accurate assessment of the change in the budget, since it is not affected by one-time grants that have occurred during the year or incomplete capital projects balances rolled forward.

Current Environment

The local economy has shown improvement, although growth continues to be slow. The number of jobs has increased over the same time as last year and the unemployment rate has come down but is still above pre-recession numbers. Sales tax collections through September have been weaker than expected. There are signs of the beginning of a recovery in residential building, but commercial construction remains constrained. The following statistics are indicators of the improvement:

- Sales tax collections through August are 3.6% higher than collections in 2014 through the same time period;
- Building permit revenue is up 18.4% and Building Use Tax is up 29.9% from the same period last year, although as noted above the growth is due only to residential construction.
- Property values are projected to increase 12.0% from 2015 values.
- General Fund Revenues are above expenditures through August by \$7.4 million.

The current projections indicate the ten year financial plan is balanced, with operating revenue exceeding operating expense in all years in the plan. If all the proposals included in the 2016 Budget are accepted by Council for the General Fund, revenue available for operations and capital exceeds expenses through all years in the Financial Master Plan. The Unassigned Fund balance is projected to be \$7,109,678.

Priorities for Developing the 2016 Budget

The 2016 budget was developed based on strengthening critical services using the revenue growth we are currently experiencing. However the increases are done with caution and staff was not willing to appropriate all of the revenue increase to provide a cushion if the economy falters. The following paragraphs outline the changes that are included in the proposed budget.

Revenues

Revenue projections set the parameters for the budget and are based on the following assumptions:

- Property tax revenue is projected to increase 12.0%.
- The base sales tax is projected to increase 3.0% over the projected 2015 collections.
- We are projecting continued growth in residential construction, with some increases to commercial and multifamily projects;
- Water rate increase of 9.0%, based on this year's cost-of-service-study approved in July of 2015;
- Storm Water rate increases of 10.1% for funding of unmet capital needs;

- Power rate increase of 5.6%, with 4.5% to cover the increase in the wholesale rate from Platte River Power Authority and 1% for on-going maintenance and operations.
- An increase of 9% in the Wastewater Enterprise resulting from this year's Cost-of-service rate study;
- Interest is calculated at 1% of the beginning fund balance.

Expenses

Details on the significant General Fund personnel expenses are below.

- The employee merit pool is set at 3.5%;
- \$409,891 – Salary and equipment costs for the addition of 2 new Police Officer and 2 new civilian positions in the Police Department.
- \$239,559 – Salary and equipment costs for the addition of 1 new Plans Reviewer, 1 new Building Inspector, and 1 new Office Support Specialist positions in the Development Services Department.
- (\$101,518) – Decrease in salary and equipment costs for multiple positions based on the City Manager's directed reductions.

Major Capital Projects for General Fund Agencies in 2016 include:

- \$4,483,170 - in the Street Rehabilitation Program;
- \$4,156,000 - for Open Space acquisitions funded by Open Space sales tax revenue;
- \$2,865,610 - for Phase I redevelopment of the Viestenz-Smith Mountain Park funded by TABOR Excess;
- \$2,400,000 - for the purchase of the Museum Collections Storage Building funded by Cultural Services CEF's;
- \$1,970,000 - for the City's Transportation Program funded by TABOR Excess and Street CEF's;
- \$1,691,330 - for the Recreation Trail expansion funded by Trail CEF's and Lottery funds;
- \$1,500,000 - for the land acquisition for the Community Park funded by Parks CEF's;
- \$1,075,000 - for the design of the Police Training Facility funded equally by Police CEF's and TABOR Excess;

From the discussion with Council at the study session in September the following changes have been made to the Recommended Budget:

- \$372,000 – Salary and equipment costs for the addition of a new Detective position and a new Police Officer in the Police Department.
- \$1,700 – Add back in to the Human Resource Departments budget for the Volunteer Recognition Program.
- \$800 – Add back in to the Development Services Department budget for the Loveland Honors Event.
- (\$206,995) – Remove salary and equipment costs for a new Urban Forester position in the Parks & Recreation Department.
- (\$1,075,000) – Reduce the amount appropriated for the Police Training Facility. Council directed Staff to appropriate the City's share of 2016 design costs for this project, without regard to potential Fort Collins participation.
- (\$2,905,125) – Remove the Police Records Management System project from the 2016 Capital Program.

Based on City Council direction developed over the course of the August and September budget study sessions, tonight's actions also include a Supplemental Budget and Appropriation to both the 2016 Capital and Operating Budgets for additional transportation projects totaling approximately \$8.8 million over the next four to five years. The additional initial \$2 million appropriation in 2016 includes \$1,790,000 in capital funding for US 34, which will initially be used at the intersection of US34/Boyd Lake Avenue, and \$210,000 in operational funding for staffing required to support an expanded project list.

The \$1,790,000 for US 34 in 2016 will be used to leverage \$450,000 in existing Federal funds at the US34/Boyd Lake Intersection as well as to provide funding to complete final design on the westbound section of US34 from Denver to Boyd Lake Avenue. The intersection improvements include double left turn lanes from US34 onto Boyd Lake Avenue and widening of Boyd Lake Avenue to a logical point north and south of US 34 to accommodate the double turn lanes. As stated in previous memos, preliminary design has been completed for this section of US 34 and further design work is currently underway for the US34/Boyd Lake Avenue Intersection. Final design plans will need to be completed for the specific phases(s) to be constructed. Some ROW and permanent and/or construction easements need to be identified and purchased. It is anticipated that design will be completed and ROW acquisition in 2016 with construction starting as early as 2016.

The increased engineering project workload requires an additional 1.0 project manager and 1.0 construction inspector at an estimated cost of \$210,000 (including both personnel and non-personnel costs). Given the significant time period involved to undertake an expanded capital project acceleration of this magnitude (projected to be five years), the higher cost of securing long-term contract engineers, recruitment considerations and the likelihood of staff turnover during the five year window, this initial staffing increase is recommended as an operational budget addition to be re-evaluated for elimination through attrition as completion of projects is achieved toward the five year mark.

Public Hearing

Council is requested to pass a motion setting the Public Hearing for the budget at the Second Reading on October 20, 2015.

Mill Levy

The 2015 General Fund mill levy will remain at the same amount as 2014 at 9.564 mills. The 2015 Mill Levy combined with the assessed property value determines the amount of property tax revenue. 2015 Property Taxes are due and payable in 2016 and are used to fund a portion of the 2016 General Fund budget.

Staff believes it is presenting a conservative budget that enhances priority areas and maintains the services in all other areas currently provided, while also maintaining our financial stability. Reserves in the operating funds meet or exceed the adopted fund balance policy that would require 15% of operating fund expenditures for the purposes of meeting unforeseen contingencies that may occur and to provide the City with a bridge if economic conditions result in lower than projected revenues.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Powerpoint
2. Total Budget, and Fund Summary Chapter pages.
3. General Fund Financial Master Plan.
4. Attachment 1- City of Loveland, Colorado; Proposed Fee Changes for 2016, by Department.
5. A Resolution adopting the 2016 Schedule of Rates, Charges and Fees for City Services, other than fees imposed for services of the Water and Power Department and Storm Water Enterprise, and superseding all prior Resolutions establishing such rates, charges and fees, effective January 1, 2016.
6. Exhibit A – 2016 Schedule of Rates, Charges and Fees for City Services, other than fees imposed for services of the Water and Power Department and Storm Water Enterprise, and superseding all prior Resolutions establishing such rates, charges and fees, effective January 1, 2016.
7. A Resolution on First Reading adopting the 2016 Schedule of Rates, Charges and Fees for services provided by the Storm Water Enterprise of the City of Loveland, Colorado and superseding all prior resolutions establishing such rates, charges, and fees.
8. Exhibit A - 2016 Schedule of Rates, Charges and Fees for services provided by the Storm Water Enterprise of the City of Loveland, Colorado and superseding all prior resolutions establishing such rates, charges, and fees.
9. A Resolution on First Reading adopting the 2016 Schedule of Rates, Charges and Fees for services provided by the Water & Power Department of the City of Loveland.
10. Exhibit A – 2016 Water & Power Schedule of Rates, Charges and Fees for services provided by the Water & Power Department of the City of Loveland.
11. Staff Report on 2016 Rates, Charges and Fees for the Water and Power Utilities.
12. An Ordinance on First Reading adopting the mill levy for the General Fund of the City of Loveland, Colorado.
13. An Ordinance on First Reading adopting the 2016 budget for the City of Loveland, Colorado.
14. An Ordinance on First Reading making an appropriation for the fiscal year beginning January 1, 2016 and ending December 31, 2016 for the City of Loveland, Colorado.
15. An Ordinance on First Reading enacting a supplemental budget and appropriation to the 2016 City of Loveland budget for capital and operational funding for transportation projects.



First Reading

2016 Recommended Budget

Brent Worthington – Finance Director
Matt Elliott – Budget Analyst

Presented
October 6, 2015

Agenda

- Total City Budget Overview
- General Fund Overview
- Capital Overview
- Council Changes

Budget Discussions with Council Leading to the 2016 Budget

- Council Goal Setting Session: January 24
- Friday Afternoon Budget Study Session: March 27
- Study Session on 2016 Budget Guidance: April 28
- Study Session on Capital Program: June 9
- Transportation Study Session: July 14
- Budget Development Workshop: August 25
- Budget Presentation: September 8
- Budget Q&A: September 15
- Public Hearing & First Reading: October 6

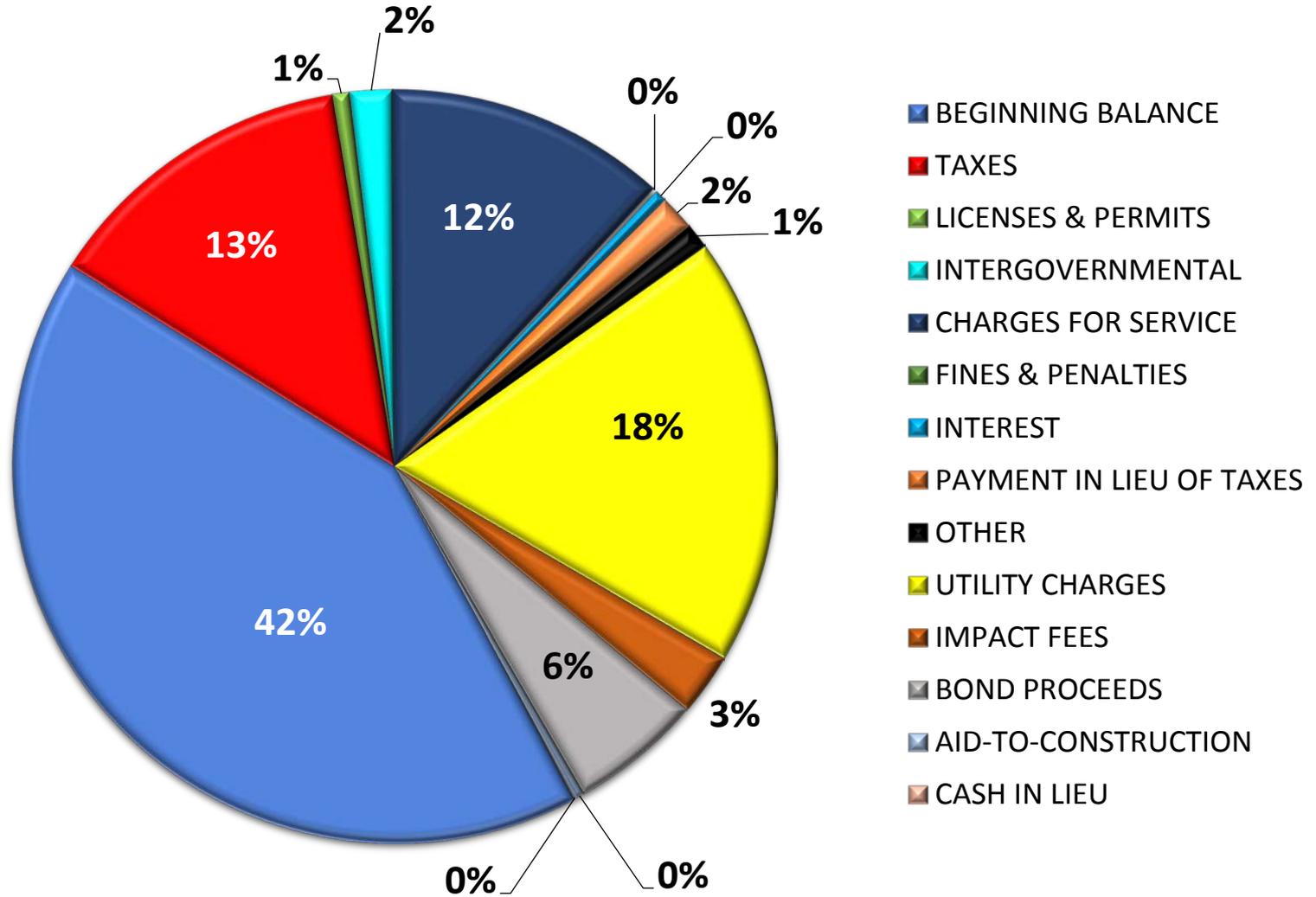
Fund Group Summaries

	General Fund	Internal Services	Special Revenue	Enterprise	Citywide Total
Revenue	\$ 80,351,360	\$ 24,556,166	\$ 32,626,285	\$ 139,286,887	\$ 276,820,698
Operating Exp	66,341,713	21,941,676	12,760,182	92,799,168	\$ 193,842,739
Operating Surplus	14,009,647	2,614,490	19,866,103	46,487,719	\$ 82,977,959
Transfers	19,452,482	-	2,021,500	2,133,005	\$ 23,606,987
Capital Projects	-	984,000	22,420,300	53,714,360	\$ 77,118,660
Total Exp	85,794,195	22,925,676	37,201,982	148,646,533	\$ 294,568,386
Net Change to Fund Balance	\$ (5,442,835)	\$ 1,630,490	\$ (4,575,697)	\$ (9,359,646)	\$ (17,747,688)

Total City Budget Revenues

REVENUE	'14 Actual	'15 Adopted Budget	'16 Budget	'16 Budget / '15 Adopted % Change
Beginning Balance	\$ 246,553,891	\$ 136,930,877	\$ 185,798,100	
TAXES	57,244,830	58,221,280	59,931,191	2.9%
LICENSES & PERMITS	2,951,258	2,450,410	3,234,928	32.0%
INTERGOVERNMENTAL	13,449,441	21,813,620	7,952,533	-63.5%
CHARGES FOR SERVICE	48,313,215	50,717,890	52,885,833	4.3%
FINES & PENALTIES	938,710	970,000	922,800	-4.9%
INTEREST	3,663,006	1,874,170	2,195,900	17.2%
PAYMENT IN LIEU OF TAXES	5,847,209	6,297,920	6,669,850	5.9%
OTHER	12,075,535	4,535,300	4,753,561	4.8%
UTILITY CHARGES	71,171,359	77,837,940	81,973,330	5.3%
IMPACT FEES	14,035,595	11,392,500	11,911,870	4.6%
BOND PROCEEDS	-	10,000,000	24,900,000	149.0%
AID-TO-CONSTRUCTION	685,794	1,220,000	1,790,000	46.7%
CASH IN LIEU	46,200	250,000	250,000	0.0%
LESS GF ADMINISTRATIVE OVERHEAD	(6,383,415)	(6,486,990)	(6,050,894)	-6.7%
Total Net Revenue	\$ 224,038,737	\$ 241,094,040	\$ 253,320,902	5.1%
TRANSFERS	26,593,355	15,245,280	23,606,987	54.8%
Total Revenue	\$ 250,632,091	\$ 256,339,320	\$ 276,927,889	8.0%
Total Resources	\$ 497,185,983	\$ 393,270,197	\$ 462,725,989	

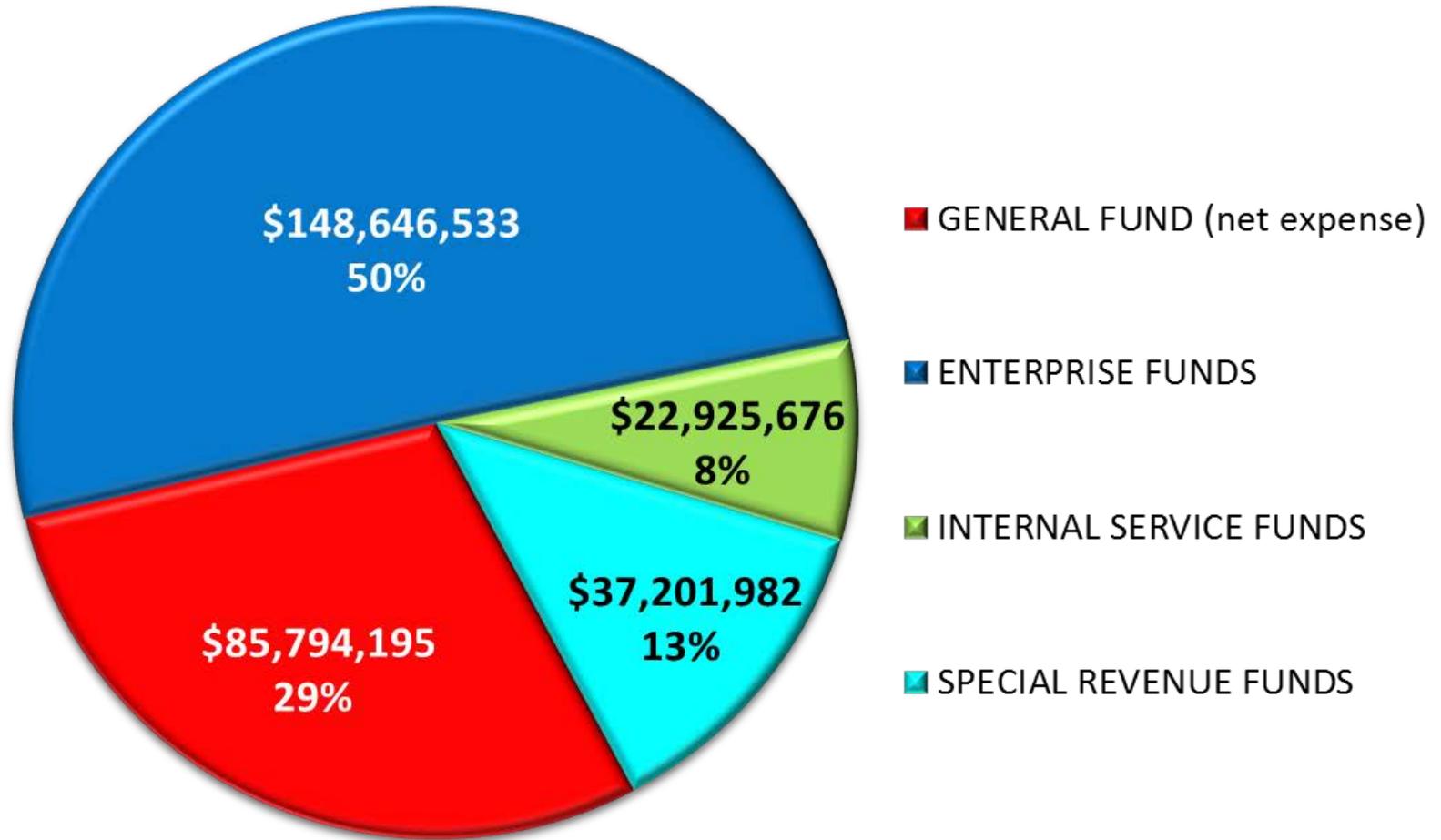
Total Budget Source of Funds



Total City Budget Expenses

	'14 Actual	'15 Adopted Budget	'16 Budget	'16 Budget / '15 Adopted % Change
APPROPRIATIONS				
GENERAL FUND (net expense)	74,827,977	73,882,560	85,794,195	16.1%
ENTERPRISE FUNDS	125,788,199	109,398,840	148,646,533	35.9%
INTERNAL SERVICE FUNDS	21,537,660	20,996,200	22,925,676	9.2%
SPECIAL REVENUE FUNDS	54,199,759	29,703,720	37,201,982	25.2%
Total Expense	\$ 276,353,595	\$ 233,981,320	\$ 294,568,386	25.9%
LESS TRANSFERS	26,593,355	15,245,280	23,606,987	54.8%
Total Net Expense	\$ 249,760,240	\$ 218,736,040	\$ 270,961,399	23.9%
Ending Balance	\$ 220,832,388	\$ 159,288,877	\$ 168,157,603	

Total Fund Appropriations



Total Budget Expense Growth

<u>Budget Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Operations	156,006,730	161,588,590	178,629,420	193,842,739
Percentage Change	10.06%	3.58%	10.55%	8.52%
Capital	46,320,320	57,003,720	40,106,620	77,118,660
Percentage Change	-14.60%	23.06%	-29.64%	92.28%
Total Net Budget	202,327,050	218,592,310	218,736,040	270,961,399
Percentage Change	12.69%	8.04%	0.07%	23.88%

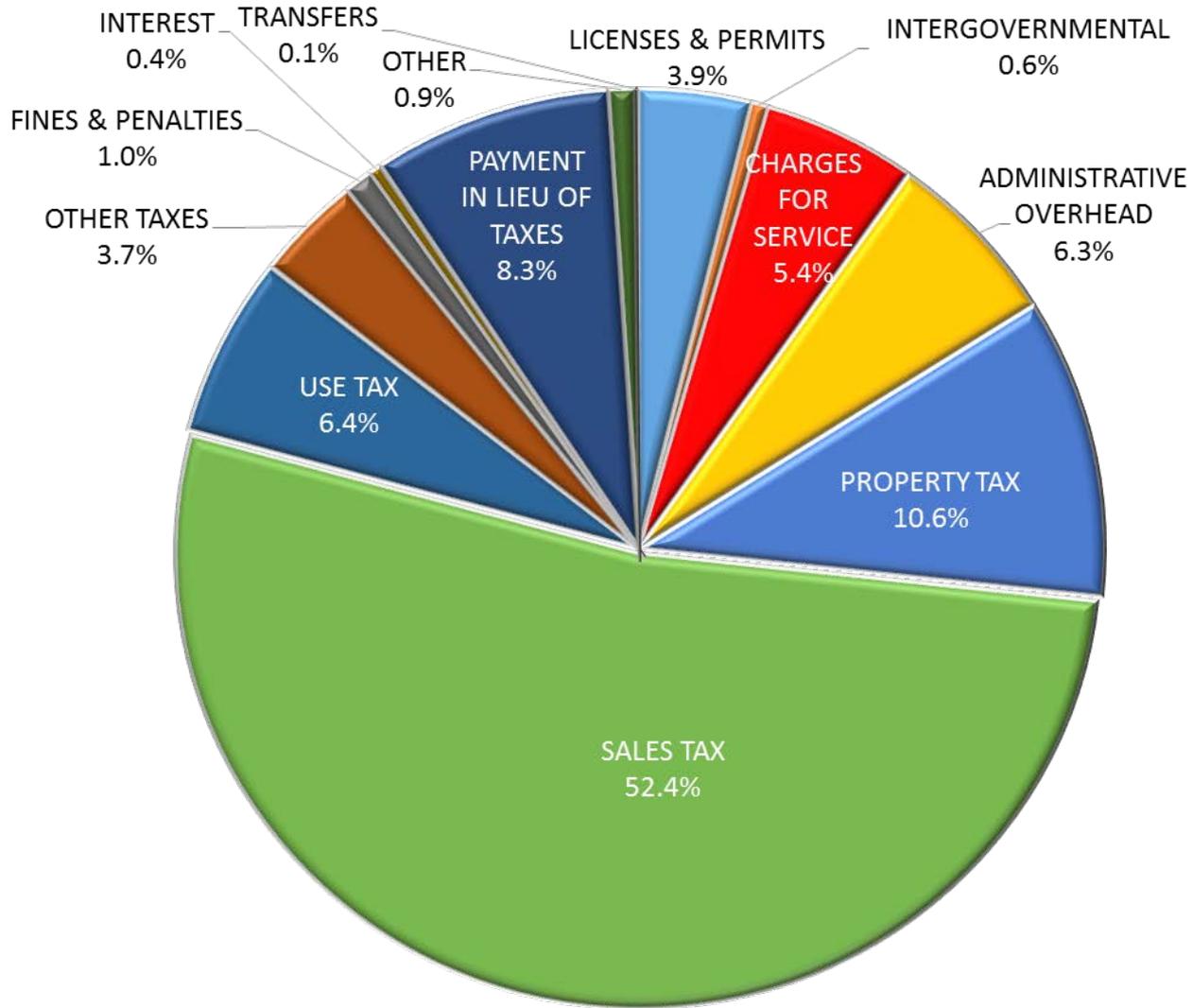
General Fund Summary

GENERAL FUND	'14 Actual	'15 Adopted Budget	'16 Budget	'16 Budget / '15 Adopted % Change
Beginning Balance	\$ 52,274,401	\$ 25,994,050	\$ 42,602,551	63.89%
Net Revenue	77,342,411	78,129,260	80,458,551	2.98%
Net Expense	74,827,977	73,882,560	85,794,195	16.12%
Ending Balance	\$ 54,788,835	\$ 30,240,750	\$ 37,266,907	23.23%

General Fund Revenue

REVENUE	'14 Actual	'15 Adopted Budget	'16 Budget	'16 Budget / '15 Adopted % Change
Beginning Balance	\$ 52,274,401	\$ 25,994,050	\$ 42,602,551	
TAXES	56,244,802	57,381,280	58,791,191	2.5%
LICENSES & PERMITS	2,663,715	2,333,070	3,117,688	33.6%
INTERGOVERNMENTAL	968,123	453,950	467,212	2.9%
CHARGES FOR SERVICE	4,196,782	4,151,000	4,309,545	3.8%
ADMINISTRATIVE OVERHEAD	10,804,126	11,423,280	11,081,937	-3.0%
FINES & PENALTIES	938,710	970,000	922,800	-4.9%
INTEREST	740,990	347,350	328,430	-5.4%
PAYMENT IN LIEU OF TAXES	5,847,209	6,297,920	6,669,850	5.9%
OTHER	1,214,809	1,148,990	713,601	-37.9%
TRANSFERS	106,560	109,410	107,191	-2.0%
Total Revenue	\$ 83,725,826	\$ 84,616,250	\$ 86,509,445	2.2%
LESS ADMIN OVERHEAD	(6,383,415)	(6,486,990)	(6,050,894)	-6.7%
Net Revenue Revenue	\$ 77,342,411	\$ 78,129,260	\$ 80,458,551	3.0%
Total Resources	\$ 129,616,812	\$ 104,123,310	\$ 123,061,102	

General Fund Revenue Sources



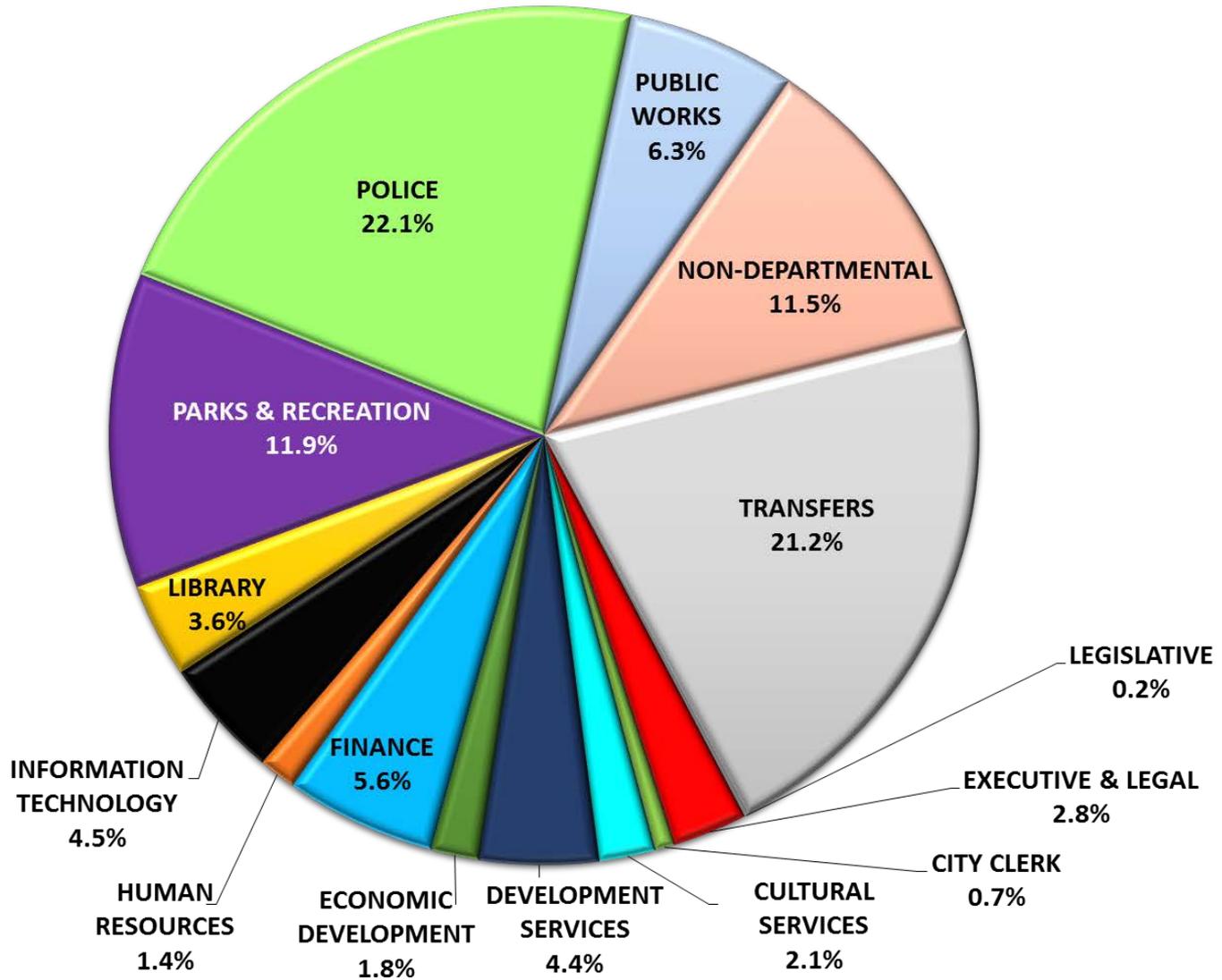
General Fund Expenses

DEPARTMENT	'14 Actual	'15 Adopted Budget	'16 Budget	'16 Budget / '15 Adopted % Change
LEGISLATIVE	162,625	153,590	144,678	-5.8%
EXECUTIVE & LEGAL	2,246,175	2,458,290	2,538,172	3.2%
CITY CLERK	599,214	688,780	682,856	-0.9%
CULTURAL SERVICES	1,922,206	2,025,270	1,921,173	-5.1%
DEVELOPMENT SERVICES	3,739,677	4,064,170	4,055,001	-0.2%
ECONOMIC DEVELOPMENT	5,071,156	1,191,400	1,646,521	38.2% ¹
FINANCE	4,730,495	4,888,570	5,146,315	5.3%
HUMAN RESOURCES	1,108,001	1,269,810	1,288,939	1.5%
INFORMATION TECHNOLOGY	3,464,762	4,053,040	4,131,016	1.9%
LIBRARY	3,065,549	3,201,750	3,274,525	2.3%
PARKS & RECREATION	11,449,771	10,562,430	10,917,554	3.4%
POLICE	18,444,764	19,591,890	20,275,941	3.5%
PUBLIC WORKS	5,507,029	5,228,480	5,803,720	11.0%
NON-DEPARTMENTAL	8,589,227	10,165,270	10,566,196	3.9%
TRANSFERS	11,110,741	10,826,810	19,452,482	79.7%
Total Expense	\$ 81,211,392	\$ 80,369,550	\$ 91,845,089	14.3%
LESS ADMIN OVERHEAD	(6,383,415)	(6,486,990)	(6,050,894)	-6.7%
Total Net Expense	\$ 74,827,977	\$ 73,882,560	\$ 85,794,195	16.1%

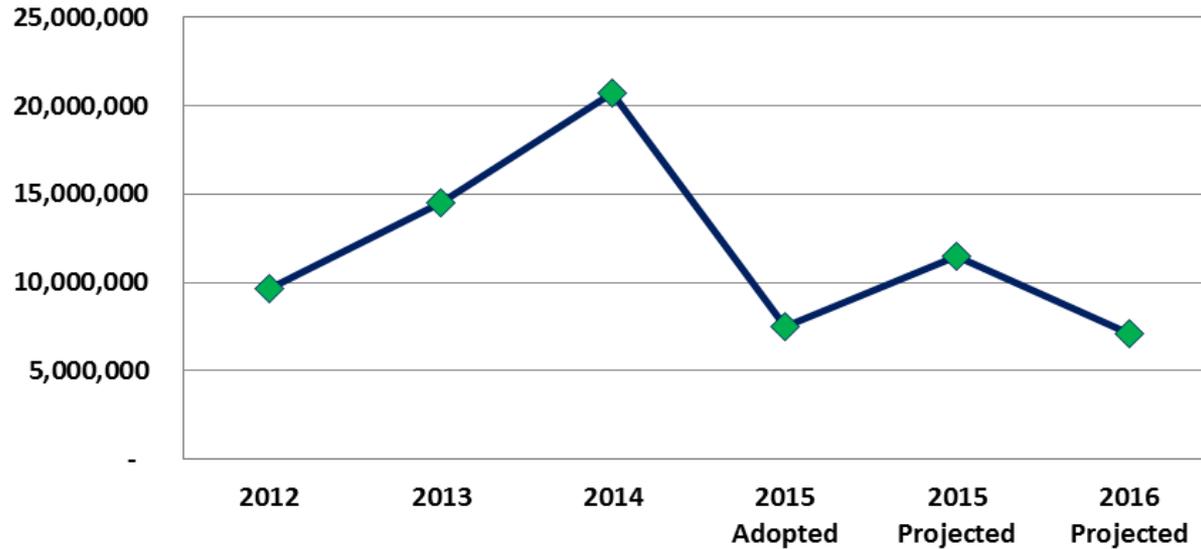
(1) Includes new downtown contribution.



General Fund Expense By Dept.



Unassigned Fund Balance – Amount over the 15% Fund Balance Policy Target



2016 Capital Projects

	Total	General Fund	Special Revenue
Fire Apparatus	\$ 652,300	\$ 652,300	\$ -
Lakes at Centerra Park	400,000	-	400,000
North Lake Park	166,660	-	166,660
Recreation Trail	1,691,330	-	1,691,330
Recreation Facility	300,000	-	300,000
Viestenz-Smith Mtn Park Redevelopment	2,865,610	2,865,610	-
Community Park	1,500,000	-	1,500,000
Open Lands Acquisition	4,156,000	-	4,156,000
Parks Improvement Projects	310,000	-	310,000
Cemetery Buildings	471,000	471,000	-
Museum Storage Building	2,400,000	-	2,400,000
Police Training Facility Design	1,075,000	537,500	537,500
Facility Maintenance Capital	554,400	554,400	-
Transportation Program	1,970,000	546,000	1,424,000
Bridge Replacement Program	100,000	100,000	-
Street Maintenance	4,483,170	-	4,483,170
Total	\$ 23,095,470	\$ 5,726,810	\$ 17,368,660

2016 Capital Projects

Enterprise Funds

Golf Enterprise	\$	793,370
Power Enterprise		13,877,030
Water Enterprise		2,596,606
Wastewater Enterprise		29,231,510
Raw Water Enterprise		2,620,820
Storm Water Enterprise		4,247,000
		<hr/>
Total	\$	53,366,336

Citywide: \$76,461,806

Capital Program Ten-Year Comparison



NOTE: Graph represents all funds.



Council Directed Major Budget Amendments

- Hire 2 additional Police Department positions
 - 1 Patrol
 - 1 Detective

- Remove funding for Police Records Management System

- Reduce funding for the Police Training Facility

- Remove Urban Forester Program

Budget Impacts

General Fund:

Police Staffing	\$196,000
Police Equipment	76,000
Other Additions	2,500
Remove Urban Forester	<u>(206,995)</u>
Total	\$ 65,505

TABOR Excess:

Remove Police RMS	(\$2,905,125)
Reduce Police Training	<u>(537,500)</u>
Total	(\$3,442,625)

Police CEF:

Add patrol vehicles	\$100,000
Reduce Police Training	<u>(537,500)</u>
Total	(\$437,500)

Council Directed Supplementals

US 34 Widening:	\$5,000,000	Street CEF
US 34/Taft:	1,800,000	TABOR Excess
Spot Improvements:	<u>2,000,000</u>	TABOR Excess
Total	\$8,800,000	

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Phases:			
US 34 Widening	1,000,000	2,000,000	2,000,000
US 34/Taft		800,000	1,000,000
Spot Improvements		1,000,000	1,000,000
Total	1,000,000	3,800,000	4,000,000

Capital Plan Comparisons

	<u>2015</u>	<u>10 Year</u>
Transportation	2,398,100	20,580,600
Street Rehab	<u>4,449,680</u>	<u>51,010,600</u>
Total	6,847,780	71,591,200

	<u>2016</u>	<u>10 Year</u>
Transportation	1,970,000	22,821,000
Street Rehab	4,483,170	75,161,910
Supplemental	<u>1,000,000</u>	<u>8,800,000</u>
Total	7,453,170	83,961,910

- Due to Phase In, 2016 Capital Budget increases \$1,000,000
- 10 Year Capital Plan increase

	\$12,370,710
Supplementals	8,800,000
Other new projects	3,570,710

2016 Recommended Budget



Questions



Total City Budget

The 2016 budget is balanced in accordance with the City Charter, which requires appropriations to be within available resources or show surplus. This budget is in compliance with the provisions of Colorado's TABOR restrictions, and existing service levels are maintained.

The total City budget as shown below is the combined budgets of all parts of the organization except for the Fiduciary Funds and the Other Entities. The table below shows the gross City budget, as well as the net City budget, which excludes transfers, and represents projected actual expenditures.

Total City Budget

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
REVENUE					
Beginning Balance	\$ 246,553,891	\$ 136,930,877	\$ 220,832,388	\$ 185,798,100	
TAXES	57,244,830	58,221,280	57,171,563	59,931,191	2.9%
LICENSES & PERMITS	2,951,258	2,450,410	2,450,410	3,234,928	32.0%
INTERGOVERNMENTAL	13,449,441	21,813,620	27,132,945	7,952,533	-63.5%
CHARGES FOR SERVICE	48,313,215	50,717,890	50,717,890	52,885,833	4.3%
FINES & PENALTIES	938,710	970,000	970,000	922,800	-4.9%
INTEREST	3,663,006	1,874,170	1,874,170	2,195,900	17.2%
PAYMENT IN LIEU OF TAXES	5,847,209	6,297,920	6,299,756	6,669,850	5.9%
OTHER	12,075,535	4,535,300	4,818,066	4,753,561	4.8%
UTILITY CHARGES	71,171,359	77,837,940	77,837,940	81,973,330	5.3%
IMPACT FEES	14,035,595	11,392,500	11,392,500	11,911,870	4.6%
BOND PROCEEDS	-	10,000,000	22,900,000	24,900,000	149.0%
AID-TO-CONSTRUCTION	685,794	1,220,000	1,220,000	1,790,000	46.7%
CASH IN LIEU	46,200	250,000	250,000	250,000	0.0%
LESS GF ADMINISTRATIVE OVERHEAD	(6,383,415)	(6,486,990)	(6,486,990)	(6,050,894)	-6.7%
Total Net Revenue	\$ 224,038,737	\$ 241,094,040	\$ 258,548,250	\$ 253,320,902	5.1%
TRANSFERS	26,593,355	15,245,280	45,860,676	23,606,987	54.8%
Total Revenue	\$ 250,632,091	\$ 256,339,320	\$ 304,408,926	\$ 276,927,889	8.0%
Total Resources	\$ 497,185,983	\$ 393,270,197	\$ 525,241,314	\$ 462,725,989	
EXPENSES BY CATEGORY					
GENERAL FUND (net expense)	74,827,977	73,882,560	89,290,863	85,794,195	16.1%
ENTERPRISE FUNDS	125,788,199	109,398,840	164,916,182	148,646,533	35.9%
INTERNAL SERVICE FUNDS	21,537,660	20,996,200	21,858,534	22,925,676	9.2%
SPECIAL REVENUE FUNDS	54,199,759	29,703,720	63,377,635	37,201,982	25.2%
Total Expense	\$ 276,353,595	\$ 233,981,320	\$ 339,443,214	\$ 294,568,386	25.9%
LESS TRANSFERS	26,593,355	15,245,280	45,860,676	23,606,987	54.8%
Total Net Expense	\$ 249,760,240	\$ 218,736,040	\$ 293,582,538	\$ 270,961,399	23.9%
Ending Balance	\$ 220,832,388	\$ 159,288,877	\$ 185,798,100	\$ 168,157,603	

Fund Summaries

The following tables present revenue and expenditure summaries by fund for the four main fund types: the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds. These summaries are in gross budget form. Explanations for expenditure variances and detailed information regarding each department/division can be found in the fund manager's Department Summary sections.

The Fund Summary Schedule provides a view of the City finances across all funds included in the City's Total Budget. It is followed by four tables, one for each of the four major fund groups, along with additional detail of functions and services provide within the fund group.

The **General Fund** is where most services to the public provided by the City are budgeted. This includes police and fire services, parks, recreation and leisure services, economic development activities, services to the development community, public works functions that maintain the existing street system and the information and administrative functions.

The **Internal Service Funds** provide services to City departments. These include fleet maintenance and replacement, employee insurance benefits, and City insurance costs for workers' compensation, unemployment and general liability costs.

Enterprise Funds, by law, must be self-supporting. Included in this group are the City utilities providing water, wastewater, stormwater and electric service; the solid waste and recycling operations; and three City-owned golf courses.

The **Special Revenue Fund** group is for programs that by Council policy have dedicated revenue sources to achieve specific purposes.

Fund Summary Schedule

Gross Budget	Internal			Special	Total City	Other Entity	Total All Funds
	General Fund	Service Funds	Enterprise Funds	Revenue Funds	Budget	Funds	
Beginning Balance	\$42,602,551	\$11,582,043	\$87,671,374	\$43,942,132	\$185,798,100	\$14,045,583	\$199,843,683
Revenues							
TAXES	58,791,191	-	-	1,140,000	59,931,191	13,392,667	73,323,858
LICENSES & PERMITS	3,117,688	-	-	117,240	3,234,928	131,050	3,365,978
INTERGOVERNMENTAL	467,212	-	500,000	6,985,321	7,952,533	13,642,653	21,595,186
CHARGES FOR SERVICE	9,340,588	19,027,929	15,795,405	2,671,017	46,834,939	632,978	47,467,917
FINES & PENALTIES	922,800	-	-	-	922,800	-	922,800
INTEREST	328,430	128,803	1,151,002	587,665	2,195,900	63,918	2,259,818
PAYMENT IN LIEU OF TAXES	6,669,850	-	-	-	6,669,850	-	6,669,850
OTHER	713,601	-	3,798,280	241,680	4,753,561	20,683	4,774,244
UTILITY CHARGES	-	-	81,973,330	-	81,973,330	-	81,973,330
IMPACT FEES	-	-	6,610,330	5,301,540	11,911,870	-	11,911,870
BOND PROCEEDS	-	-	24,900,000	-	24,900,000	-	24,900,000
AID-TO-CONSTRUCTION	-	-	1,790,000	-	1,790,000	-	1,790,000
CASH IN LIEU	-	-	250,000	-	250,000	-	250,000
TRANSFERS	107,191	5,399,434	2,518,540	15,581,822	23,606,987	-	23,606,987
Total Revenue	\$80,458,551	\$24,556,166	\$139,286,887	\$32,626,285	\$276,927,889	\$27,883,949	\$304,811,838
Total Resources	\$123,061,102	\$36,138,209	\$226,958,261	\$76,568,417	\$462,725,989	\$41,929,532	\$504,655,521
Expense By Department							
LEGISLATIVE	144,678	-	-	-	144,678	-	144,678
EXECUTIVE & LEGAL	2,538,172	-	-	-	2,538,172	1,098,558	3,636,730
CITY CLERK	682,856	-	-	-	682,856	-	682,856
CULTURAL SERVICES	1,921,173	-	-	2,727,407	4,648,580	-	4,648,580
DEVELOPMENT SERVICES	4,055,001	-	-	322,471	4,377,472	-	4,377,472
ECONOMIC DEVELOPMENT	1,646,521	-	-	940,523	2,587,044	-	2,587,044
FINANCE	5,146,315	-	-	-	5,146,315	-	5,146,315
HUMAN RESOURCES	1,288,939	17,674,040	-	-	18,962,979	-	18,962,979
INFORMATION TECHNOLOGY	4,131,016	-	-	-	4,131,016	-	4,131,016
LIBRARY	3,274,525	-	-	190,000	3,464,525	-	3,464,525
PARKS & RECREATION	10,917,554	-	4,150,247	9,597,633	24,665,434	137,500	24,802,934
POLICE	20,275,941	-	-	737,500	21,013,441	-	21,013,441
PUBLIC WORKS	5,803,720	5,251,636	15,214,460	17,068,138	43,337,954	545,101	43,883,055
NON-DEPARTMENTAL	30,018,678	-	-	-	30,018,678	12,241,110	42,259,788
WATER & POWER	-	-	129,281,826	-	129,281,826	-	129,281,826
CAPITAL PROJECTS	-	-	-	5,618,310	5,618,310	-	5,618,310
FIRE RESCUE AUTHORITY	-	-	-	-	-	12,598,737	12,598,737
ADMINISTRATIVE OVERHEAD	(6,050,894)	-	-	-	(6,050,894)	-	(6,050,894)
Total Expenses	\$85,794,195	\$22,925,676	\$148,646,533	37,201,982	\$294,568,386	\$26,621,006	\$321,189,392
Ending Balance	\$37,266,907	\$13,212,533	\$78,311,728	\$39,366,435	\$168,157,603	\$15,308,526	\$183,466,129

General Fund Summary

The General Fund is where most City services provided to the public are budgeted. These services include City administrative and legal services, police protection, parks, recreation, library services, cultural activities, development review and regulation, the City contributions to the Loveland Fire Rescue Authority, street maintenance and repair and mass transportation. Funding is transferred to the Capital Projects Fund to provide vertical construction, major equipment purchases, information technology improvements and large building maintenance projects. Funding is transferred to the Transportation Fund for road projects, street rehabilitation and bridge repair.

Over 73.1% of the funding for these services is through taxes, primarily sales and use taxes. The other funding sources, charges for service, various licenses and permits, fines, payments from other governments for dispatch services, transfers from the Enterprise Funds for administrative services provided by General Fund agencies, and payments from all Enterprise Funds as payment-in-lieu-of-taxes (PILT) that would have been collected if these enterprises were private operations.

General Fund revenues are anticipated to increase by about 3.0% over the 2015 Adopted Budget. The increase is due to an increase of 3.0% in base sales tax collections and stronger building use tax and building permit revenues. The 2016 projections for property taxes are projected to increase by 12.0% over the 2015 Adopted Budget based on the preliminary assessment role from the Property Appraiser.

The services provided by the General Fund are labor-intensive. When transfers and administrative overhead are excluded, personnel services account for 59.5% of General Fund expenditures. Another 33.3% is in purchased services, primarily for repair and maintenance of City buildings, equipment and grounds and the contribution to the Loveland Fire Rescue Authority. The remaining expenses are for supplies, and equipment replacement.

Transfers account for 21.2% of the General Fund expenses. Twenty-two percent (22.4%) of the transfer expense is for capital projects, 8.3 is for operating subsidies to the Transit and Transportation Funds, 23.6% is for the one-time General Fund contribution to the Employee Benefits Fund, with the remaining expenses for repayment of an intra-fund loan, transfers to the Economic Incentive Funds and fee waivers for Habitat for Humanity construction.

Within the projected ending balance are several reserves, some of which are restricted. The reserves include the Emergency Reserve required by the TABOR Amendment to the State Constitution, the balance of revenues which are over the TABOR revenue limitations, the Council Special Projects Fund, a contingency reserve, an equipment replacement reserve, an unfunded liability reserve, and a reserve for Library donations. The amount of each reserve is listed below. The remainder of the ending fund balance is unrestricted, to be used for future operating costs and/or as a hedge against a sudden, unexpected decline in the economy and exceeds the fund balance policy of having the unrestricted balance equal 15% of operating expense, by over \$12.3 million.

TABOR Emergency Reserve	\$2,556,401
TABOR Revenue Over Revenue Cap	12,344,639
Council Special Projects Fund	1,358,289
Unfunded Liability Reserve	200,000
Library Reserve	315,285
15% of Operating Expense Policy Reserve	12,378,017
Unrestricted Balance	\$7,109,678

The TABOR Emergency Reserve is one of the requirements included in the TABOR Amendment to the State Constitution. Three percent (3%) of the total operating expenses must be reserved, and can only be appropriated by an ordinance declaring an emergency.

The TABOR Revenue Reserve is for revenues over the TABOR revenue limitations. The \$12,344,639 reserve is the balance of revenues over the limitation that has not yet been appropriated by Council. The reserve is limited, by the ballot language, to Police and Fire, Street Construction and Maintenance, and Parks Construction and Maintenance.

The Council Special Projects Fund, originally established by ordinance, required 10% of all tax revenue below the TABOR revenue limitations be set aside for capital projects. In 2005, Council passed an ordinance reestablishing the reserve for another five years, changing the set aside requirement to 5% of all tax revenue below the TABOR revenue limitations, and continuing the restriction requiring funds be used for capital projects. In 2009, Council passed an ordinance reestablishing the reserve for another five years, and broadening the uses to include operating programs and special programs in the first two years the ordinance is in effect. The enabling ordinance sunsets at the end of 2015. In 2011, Council amended the ordinance again to set aside 2.5% through 2025, in order to balance revenues and expenditures.

The Unfunded Liability Reserve is a contingency against a significant increase in staff turnover. As policy, employees are paid for vacation time and in some cases a portion of sick leave time that is unused at the time they leave City employment. The Library Reserve is for donations and endowments to the Library that are not yet appropriated.

General Fund

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
REVENUE					
Beginning Balance	\$ 52,274,401	\$ 25,994,050	\$ 54,788,835	\$ 42,602,551	
TAXES	56,244,802	57,381,280	56,331,563	58,791,191	2.5%
LICENSES & PERMITS	2,663,715	2,333,070	2,333,070	3,117,688	33.6%
INTERGOVERNMENTAL	968,123	453,950	453,950	467,212	2.9%
CHARGES FOR SERVICE	4,196,782	4,151,000	4,151,000	4,309,545	3.8%
ADMINISTRATIVE OVERHEAD	10,804,126	11,423,280	11,423,280	11,081,937	-3.0%
FINES & PENALTIES	938,710	970,000	970,000	922,800	-4.9%
INTEREST	740,990	347,350	347,350	328,430	-5.4%
PAYMENT IN LIEU OF TAXES	5,847,209	6,297,920	6,299,756	6,669,850	5.9%
OTHER	1,214,809	1,148,990	1,172,190	713,601	-37.9%
TRANSFERS	106,560	109,410	109,410	107,191	-2.0%
Total Revenue	\$ 83,725,826	\$ 84,616,250	\$ 83,591,569	\$ 86,509,445	2.2%
LESS ADMIN OVERHEAD	(6,383,415)	(6,486,990)	(6,486,990)	(6,050,894)	-6.7%
Net Revenue Revenue	\$ 77,342,411	\$ 78,129,260	\$ 77,104,579	\$ 80,458,551	3.0%
Total Resources	\$ 129,616,812	\$ 104,123,310	\$ 131,893,414	\$ 123,061,102	
EXPENSES BY DEPARTMENT					
LEGISLATIVE	162,625	153,590	153,590	144,678	-5.8%
EXECUTIVE & LEGAL	2,246,175	2,458,290	2,488,290	2,538,172	3.2%
CITY CLERK	599,214	688,780	700,021	682,856	-0.9%
CULTURAL SERVICES	1,922,206	2,025,270	2,060,170	1,921,173	-5.1%
DEVELOPMENT SERVICES	3,739,677	4,064,170	4,756,109	4,055,001	-0.2%
ECONOMIC DEVELOPMENT	5,071,156	1,191,400	4,689,409	1,646,521	38.2%
FINANCE	4,730,495	4,888,570	4,915,725	5,146,315	5.3%
HUMAN RESOURCES	1,108,001	1,269,810	1,269,810	1,288,939	1.5%
INFORMATION TECHNOLOGY	3,464,762	4,053,040	4,232,761	4,131,016	1.9%
LIBRARY	3,065,549	3,201,750	3,256,171	3,274,525	2.3%
PARKS & RECREATION	11,449,771	10,562,430	12,094,640	10,917,554	3.4%
POLICE	18,444,764	19,591,890	19,941,640	20,275,941	3.5%
PUBLIC WORKS	5,507,029	5,228,480	5,618,955	5,803,720	11.0%
NON-DEPARTMENTAL	8,589,227	10,165,270	10,574,163	10,566,196	3.9%
TRANSFERS	11,110,741	10,826,810	19,026,399	19,452,482	79.7%
Total Expense	\$ 81,211,392	\$ 80,369,550	\$ 95,777,853	\$ 91,845,089	14.3%
EXPENSES BY CATEGORY					
PERSONNEL SRVICES	35,321,940	37,620,290	37,664,555	39,489,101	5.0%
SUPPLIES	4,607,110	3,100,740	3,271,619	3,253,582	4.9%
PURCHASED SERVICES	19,272,206	20,959,750	23,233,613	21,973,963	4.8%
ADMINISTRATIVE OVERHEAD	6,383,415	6,486,990	6,486,990	6,050,894	-6.7%
TRANSFERS	11,110,741	10,826,810	19,026,399	19,452,482	79.7%
CAPITAL	4,515,980	1,374,970	6,094,677	1,625,067	18.2%
Total Expense	\$ 81,211,392	\$ 80,369,550	\$ 95,777,853	\$ 91,845,089	14.3%
LESS ADMIN OVERHEAD	(6,383,415)	(6,486,990)	(6,486,990)	(6,050,894)	-6.7%
Net Expense	\$ 74,827,977	\$ 73,882,560	\$ 89,290,863	\$ 85,794,195	16.1%
Ending Balance	\$ 54,788,835	\$ 30,240,750	\$ 42,602,551	\$ 37,266,907	

Internal Service Funds Summary

The Internal Service Funds provide for services needed by City departments. Services include employee benefits, risk administration, and fleet maintenance and replacement. Revenue for these funds comes from the General Fund and Enterprise Funds through internal service charges. Detailed expenses for the divisions in these funds are in the Department Summaries Chapter under the Finance, Human Resources and Public Works departments.

Internal Service Funds

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
REVENUE					
Beginning Balance	\$ 19,800,297	\$ 15,345,030	\$ 15,635,517	\$ 11,582,043	
INTERGOVERNMENTAL	2,275	-	-	-	-
CHARGES FOR SERVICE	16,689,712	17,582,040	17,582,040	19,027,929	8.2%
INTEREST	354,295	223,020	223,020	128,803	-42.2%
OTHER	193,599	-	-	-	-
TRANSFERS	133,000	-	-	5,399,434	-
Total Revenues	\$ 17,372,880	\$ 17,805,060	\$ 17,805,060	\$ 24,556,166	37.9%
Total Resources	\$ 37,173,177	\$ 33,150,090	\$ 33,440,577	\$ 36,138,209	9.0%
EXPENSES BY FUND					
CITY FLEET	3,500,650	1,808,500	2,563,315	975,000	-46.1%
FLEET MANAGEMENT	3,956,047	4,203,370	4,266,649	4,276,636	1.7%
RISK MANAGEMENT	2,043,563	3,069,950	3,114,190	3,238,210	5.5%
EMPLOYEE BENEFITS	12,037,400	11,914,380	11,914,380	14,435,830	21.2%
Total Expense	\$ 21,537,660	\$ 20,996,200	\$ 21,858,534	\$ 22,925,676	9.2%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,573,622	1,615,160	1,615,260	1,772,138	9.7%
SUPPLIES	2,311,645	2,534,580	2,566,327	2,518,130	-0.6%
PURCHASED SERVICES	13,842,130	14,674,690	14,756,280	17,417,903	18.7%
DEPRECIATION	1,106,831	-	-	-	-
ADMINISTRATIVE OVERHEAD	265,715	281,970	281,970	233,505	-17.2%
TRANSFERS	146,390	-	524,000	-	-
CAPITAL	2,291,327	1,889,800	2,114,697	984,000	-47.9%
Total Expense	\$ 21,537,660	\$ 20,996,200	\$ 21,858,534	\$ 22,925,676	9.2%
Ending Balance	\$ 15,635,517	\$ 12,153,890	\$ 11,582,043	\$ 13,212,533	

The following pages provide fund summaries for each of the internal service funds.

City Fleet Fund

The City Fleet Fund provides for the replacement of vehicles in the City fleet. Revenues for the Fund come from internal service charges in each department's budget based on the amortization of existing vehicles. Reserves are carried within the Fund for future vehicle replacement. The reserves are established to ensure the solvency of the Fund over a 10-year period. The City uses a revolving fund philosophy rather than a fully-funded replacement plan. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

Fleet Replacement Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Fleet Replacement	\$ 3,500,650	\$ 1,808,500	\$ 2,563,315	\$ 975,000	-46.1%
REVENUE					
Beginning Balance	\$ 8,512,817	\$ 8,460,600	\$ 6,377,712	\$ 5,481,047	
CHARGES FOR SERVICE	1,163,251	1,564,580	1,564,580	1,387,810	-11.3%
INTEREST	140,288	102,070	102,070	58,950	-42.2%
OTHER	62,006	-	-	-	-
TRANSFERS	-	-	-	56,652	-
Total Revenues	\$ 1,365,545	\$ 1,666,650	\$ 1,666,650	\$ 1,503,412	-9.8%
Total Resources	\$ 9,878,362	\$ 10,127,250	\$ 8,044,362	\$ 6,984,459	-31.0%
EXPENSES BY CATEGORY					
SUPPLIES	36,122	-	32,247	-	-
PURCHASED SERVICES	(29,426)	-	-	-	-
DEPRECIATION	1,099,908	-	-	-	-
TRANSFERS	146,390	-	524,000	-	-
CAPITAL	2,247,656	1,808,500	2,007,068	975,000	-46.1%
Total Expense	\$ 3,500,650	\$ 1,808,500	\$ 2,563,315	\$ 975,000	-46.1%
Ending Balance	\$ 6,377,712	\$ 8,318,750	\$ 5,481,047	\$ 6,009,459	

Fleet Management Fund

The Fleet Management Fund provides for the maintenance of City vehicles, including parts inventory, service, and fuel. Revenues for the Fund come from internal service charges in each department's budget based on department vehicle assignments and allocated usage charges from the City's vehicle pool. Reserves are carried within the Fund for future maintenance requirements. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

Fleet Management Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Fleet Management	\$ 3,956,047	\$ 4,203,370	\$ 4,266,649	\$ 4,276,636	1.7%
REVENUE					
Beginning Balance	\$ 78,795	\$ 7,910	\$ 74,340	\$ 27,191	
INTERGOVERNMENTAL	2,275	-	-	-	-
CHARGES FOR SERVICE	3,810,556	4,199,290	4,199,290	4,345,705	3.5%
INTEREST	3,062	20,210	20,210	11,672	-42.2%
OTHER	2,699	-	-	-	-
TRANSFERS	133,000	-	-	-	-
Total Revenues	\$ 3,951,592	\$ 4,219,500	\$ 4,219,500	\$ 4,357,377	3.3%
Total Resources	\$ 4,030,387	\$ 4,227,410	\$ 4,293,840	\$ 4,384,568	3.7%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,209,699	1,212,860	1,212,960	1,369,265	12.9%
SUPPLIES	2,158,739	2,400,380	2,399,880	2,374,910	-1.1%
PURCHASED SERVICES	312,845	272,650	310,000	336,013	23.2%
DEPRECIATION	6,923	-	-	-	-
ADMINISTRATIVE OVERHEAD	224,170	236,180	236,180	187,448	-20.6%
CAPITAL	43,671	81,300	107,629	9,000	-88.9%
Total Expense	\$ 3,956,047	\$ 4,203,370	\$ 4,266,649	\$ 4,276,636	1.7%
Ending Balance	\$ 74,340	\$ 24,040	\$ 27,191	\$ 107,932	

Risk Management Fund

The Risk and Insurance Fund is used by the City to self-insure for general liability, workers' compensation, and unemployment. Revenue for the Fund comes from internal service charges assessed to each City department. These charges are assessed based upon both the departments' claim history over the last five years and current potential liability. Money in the Fund is set aside to cover claims based upon a forecast of expected claim levels for the year. The Fund is managed by the Human Resources Department. Expenditure details can be found in the Human Resource chapter under Risk Management.

Risk & Insurance Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Risk & Insurance	\$ 2,043,563	\$ 3,069,950	\$ 3,114,190	\$ 3,238,210	5.5%
REVENUE					
Beginning Balance	\$ 4,609,453	\$ 3,111,790	\$ 4,898,397	\$ 4,316,667	
CHARGES FOR SERVICE	2,222,730	2,495,120	2,495,120	2,495,120	0.0%
INTEREST	91,820	37,340	37,340	21,565	-42.2%
OTHER	17,957	-	-	-	-
Total Revenues	\$ 2,332,507	\$ 2,532,460	\$ 2,532,460	\$ 2,516,685	-0.6%
Total Resources	\$ 6,941,960	\$ 5,644,250	\$ 7,430,857	\$ 6,833,352	21.1%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	359,931	402,300	402,300	402,873	0.1%
SUPPLIES	4,171	8,500	8,500	10,220	20.2%
PURCHASED SERVICES	1,637,916	2,613,360	2,657,600	2,779,060	6.3%
ADMINISTRATIVE OVERHEAD	41,545	45,790	45,790	46,057	0.6%
Total Expense	\$ 2,043,563	\$ 3,069,950	\$ 3,114,190	\$ 3,238,210	5.5%
Ending Balance	\$ 4,898,397	\$ 2,574,300	\$ 4,316,667	\$ 3,595,142	

Employee Benefits Fund

The Employee Benefits Fund is for management of the City's self-insured benefit program. Revenues for the Fund come from internal service charges in each department's budget. These service charges cover 80% of the health benefit cost, 60% of the dental benefit cost, life insurance. Employees pay 20% of the health benefit costs and 40% of the dental benefit costs. Expenses are for medical and dental claims, purchased insurance for protection beyond a certain limit for individual cases and total claims, disability insurance costs, the City Health Clinic for employee use, wellness program costs and benefits administration costs. The Employee Benefits Fund is managed by the Human Resources Department. Details on expenditures are in the Department Summary chapter in the Human Resources Section.

Employee Benefits Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Employee Benefits	\$ 12,037,400	\$ 11,914,380	\$ 11,914,380	\$ 14,435,830	21.2%
REVENUE					
Beginning Balance	\$ 6,599,232	\$ 3,764,730	\$ 4,285,068	\$ 1,757,138	
CITY CONTRIBUTION	7,393,377	7,135,500	7,135,500	8,509,998	19.3%
EMPLOYEE CONTRIBUTION	2,067,891	2,152,850	2,152,850	2,253,929	4.7%
COBRA	31,906	34,700	34,700	35,367	1.9%
REFUNDS/REBATES	110,937	-	-	-	-
INTEREST	119,125	63,400	63,400	36,616	-42.2%
GENERAL FUND CONTRIBUTION	-	-	-	5,342,782	-
Total Revenues	\$ 9,723,236	\$ 9,386,450	\$ 9,386,450	\$ 16,178,692	72.4%
Total Resources	\$ 16,322,468	\$ 13,151,180	\$ 13,671,518	\$ 17,935,830	36.4%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	3,992	-	-	-	-
SUPPLIES	112,613	125,700	125,700	133,000	5.8%
PURCHASED SERVICES	11,920,795	11,788,680	11,788,680	14,302,830	21.3%
Total Expense	\$ 12,037,400	\$ 11,914,380	\$ 11,914,380	\$ 14,435,830	21.2%
Ending Balance	\$ 4,285,068	\$ 1,236,800	\$ 1,757,138	\$ 3,500,000	

Enterprise Funds Summary

Enterprise Funds are required by law to be self-supporting. The TABOR Amendment limits the amount of tax subsidy to 10% of the total operating cost. Most City of Loveland Enterprise Funds are not subsidized, and are funded entirely by user fees. The one exception is the Water Enterprise where the General Fund will pay the principal on a loan of \$750,000 per year; well below the 10% TABOR threshold. Details of the operating costs for each fund are in the Department Chapter under the department in which the enterprise resides. The capital projects for each fund are included in the Capital Program book.

Enterprise Funds

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
REVENUE					
Beginning Balance	\$ 80,459,906	\$ 60,440,690	\$ 94,536,063	\$ 87,671,374	
INTERGOVERNMENTAL	3,972,344	14,467,680	14,467,680	500,000	-96.5%
UTILITY CHARGES	71,171,359	77,837,940	77,837,940	81,973,330	5.3%
CHARGES FOR SERVICE	14,234,749	14,917,810	14,917,810	15,795,405	5.9%
INTEREST	1,499,660	622,500	622,500	1,151,002	84.9%
OTHER	9,632,736	3,319,270	3,510,078	3,798,280	14.4%
IMPACT FEES	8,427,151	6,552,090	6,552,090	6,610,330	0.9%
TRANSFERS	2,042,049	2,181,550	15,773,395	2,518,540	15.4%
BOND PROCEEDS	-	10,000,000	22,900,000	24,900,000	149.0%
AID-TO-CONSTRUCTION	685,794	1,220,000	1,220,000	1,790,000	46.7%
CASH IN LIEU	46,200	250,000	250,000	250,000	0.0%
Total Revenues	\$ 111,712,042	\$ 131,368,840	\$ 158,051,493	\$ 139,286,887	6.0%
Total Resources	\$ 192,171,948	\$ 191,809,530	\$ 252,587,556	\$ 226,958,261	18.3%
EXPENSES BY FUND					
WATER	23,339,473	13,971,850	26,461,719	15,129,527	8.3%
WATER SIF	5,140,118	164,460	13,067,550	771,862	369.3%
RAW WATER	1,024,120	2,034,600	15,034,600	3,476,900	70.9%
WASTEWATER	10,247,813	11,420,020	17,387,222	26,769,571	134.4%
WASTEWATER SIF	591,756	1,309,530	2,050,104	10,739,384	720.1%
POWER	62,444,536	63,151,470	70,518,723	67,852,222	7.4%
POWER PIF	3,514,182	2,064,420	3,444,770	4,542,360	120.0%
STORMWATER	6,347,055	4,000,950	4,951,351	7,828,654	95.7%
SOLID WASTE	9,290,146	7,449,720	7,790,435	7,385,806	-0.9%
GOLF	3,849,000	3,831,820	4,209,708	4,150,247	8.3%
Total Expense	\$ 125,788,199	\$ 109,398,840	\$ 164,916,182	\$ 148,646,533	35.9%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	13,978,982	15,913,900	15,913,900	17,046,141	7.1%
SUPPLIES	2,606,648	2,881,290	3,087,477	3,203,511	11.2%
PAYMENT IN LIEU OF TAXES	5,749,703	6,297,920	6,297,920	6,669,850	5.9%
PURCHASED SERVICES	13,539,116	14,085,430	18,512,098	17,725,789	25.8%
ADMINISTRATIVE OVERHEAD	3,674,644	3,885,160	3,885,160	3,986,232	2.6%
DEPRECIATION	12,752,646	-	-	-	-
DEBT SERVICE	1,568,863	834,340	834,340	1,493,881	79.0%
PURCHASED POWER	39,499,067	42,259,770	42,259,770	42,673,764	1.0%
OTHER	669,943	-	-	-	-
TRANSFERS	3,316,076	1,736,470	15,776,233	2,133,005	22.8%
CAPITAL	28,432,511	21,504,560	58,349,284	53,714,360	149.8%
Total Expense	\$ 125,788,199	\$ 109,398,840	\$ 164,916,182	\$ 148,646,533	35.9%
Ending Balance	\$ 94,536,063	\$ 82,410,690	\$ 87,671,374	\$ 78,311,728	

The following pages show the fund summary for each of the individual enterprise funds.

Water Fund

The Water Enterprise Fund includes all costs, operating and capital, associated with providing the City with an adequate supply of water. The City of Loveland has the third lowest rate of all providers in our surrounding region. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Water Utilities.

Water Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Water Utility	\$ 23,339,473	\$ 13,971,850	\$ 26,461,719	\$ 15,129,527	8.3%
REVENUE					
Beginning Balance	\$ 9,961,179	\$ 10,300,900	\$ 1,933,669	\$ 11,897,447	
INTERGOVERNMENTAL	2,294,529	5,560,580	5,560,580	-	-100.0%
UTILITY CHARGES	9,952,035	11,290,820	11,290,820	12,806,530	13.4%
INTEREST	126,508	37,040	37,040	88,560	139.1%
OTHER	2,185,575	576,060	712,090	1,604,490	178.5%
TRANSFERS	753,316	750,000	5,924,967	752,440	0.3%
BOND PROCEEDS	-	-	12,900,000	-	-
Total Revenues	\$ 15,311,963	\$ 18,214,500	\$ 36,425,497	\$ 15,252,020	-16.3%
Total Resources	\$ 25,273,142	\$ 28,515,400	\$ 38,359,166	\$ 27,149,467	-4.8%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	3,378,275	3,965,820	3,965,820	4,273,154	7.7%
SUPPLIES	1,081,338	1,021,760	960,791	1,138,300	11.4%
PAYMENT IN LIEU OF TAXES	692,861	790,360	790,360	896,460	13.4%
PURCHASED SERVICES	4,044,572	3,762,960	4,176,935	4,757,930	26.4%
ADMINISTRATIVE OVERHEAD	873,064	942,740	942,740	956,802	1.5%
DEPRECIATION	3,825,802	-	-	-	-
DEBT SERVICE	42,150	6,840	6,840	292,151	4171.2%
TRANSFERS	846,077	1,043,190	1,533,610	919,512	-11.9%
CAPITAL	8,555,335	2,438,180	14,084,623	1,895,218	-22.3%
Total Expense	\$ 23,339,473	\$ 13,971,850	\$ 26,461,719	\$ 15,129,527	8.3%
Ending Balance	\$ 1,933,669	\$ 14,543,550	\$ 11,897,447	\$ 12,019,940	

Water SIF Fund

The Water SIF fund is used to account for water impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Water Treatment Plant and the distribution system. The fund is administered by the Water & Power Department.

Water SIF Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Water SIF	\$ 5,140,118	\$ 164,460	\$ 13,067,550	\$ 771,862	369.3%
REVENUE					
Beginning Balance	\$ 8,558,545	\$ 10,300,900	\$ 8,059,836	\$ 8,250,854	
INTERGOVERNMENTAL	1,217,357	2,662,510	2,662,510	-	-100.0%
INTEREST	151,092	46,830	46,830	52,670	12.5%
TRANSFERS	35,564	20,000	8,446,348	20,610	3.1%
IMPACT FEES	3,237,396	2,102,880	2,102,880	1,912,830	-9.0%
Total Revenues	\$ 4,641,409	\$ 4,832,220	\$ 13,258,568	\$ 1,986,110	-58.9%
Total Resources	\$ 13,199,954	\$ 15,133,120	\$ 21,318,404	\$ 10,236,964	-32.4%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	14,241	-	-	-	-
PURCHASED SERVICES	-	-	50,400	-	-
TRANSFERS	-	89,460	201,220	70,472	-21.2%
CAPITAL	5,125,876	75,000	12,815,930	701,390	835.2%
Total Expense	\$ 5,140,118	\$ 164,460	\$ 13,067,550	\$ 771,862	369.3%
Ending Balance	\$ 8,059,836	\$ 14,968,660	\$ 8,250,854	\$ 9,465,102	

Raw Water Fund

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Raw Water Utilities.

Raw Water Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Raw Water Utility	\$ 1,024,120	\$ 2,034,600	\$ 15,034,600	\$ 3,476,900	70.9%
REVENUE					
Beginning Balance	\$ 22,666,478	\$ 20,380,630	\$ 23,616,600	\$ 10,587,328	
INTEREST	397,978	219,400	219,400	237,270	8.1%
OTHER	893,665	1,193,340	1,200,928	515,580	-56.8%
IMPACT FEES	627,810	335,000	335,000	291,970	-12.8%
CASH IN LIEU	46,200	250,000	250,000	250,000	0.0%
TRANSFERS	8,589	-	-	72,820	-
Total Revenues	\$ 1,974,242	\$ 1,997,740	\$ 2,005,328	\$ 1,367,640	-31.5%
Total Resources	\$ 24,640,720	\$ 22,378,370	\$ 25,621,928	\$ 11,954,968	-46.6%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	7,044	7,100	7,100	7,100	0.0%
DEBT SERVICE	826,625	827,500	827,500	848,980	2.6%
TRANSFERS	-	-	13,000,000	-	-
CAPITAL	190,451	1,200,000	1,200,000	2,620,820	118.4%
Total Expense	\$ 1,024,120	\$ 2,034,600	\$ 15,034,600	\$ 3,476,900	70.9%
Ending Balance	\$ 23,616,600	\$ 20,343,770	\$ 10,587,328	\$ 8,478,068	

Wastewater Fund

The Wastewater Enterprise Fund includes all costs, operating and capital, associated with treating the City's wastewater and returning clean usable water to downstream users. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Wastewater Utilities.

Wastewater Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Wastewater Utility	\$ 10,247,813	\$ 11,420,020	\$ 17,387,222	\$ 26,769,571	134.4%
REVENUE					
Beginning Balance	\$ 9,438,420	\$ 1,571,240	\$ 9,722,126	\$ 3,213,874	
INTERGOVERNMENTAL	352,238	1,432,090	1,432,090	500,000	-65.1%
UTILITY CHARGES	8,581,073	9,366,440	9,366,440	10,500,940	12.1%
INTEREST	136,506	26,520	26,520	103,760	291.3%
OTHER	1,461,702	53,920	53,920	96,990	79.9%
BOND PROCEEDS	-	-	-	16,000,000	-
TRANSFERS	-	-	-	170	-
Total Revenues	\$ 10,531,519	\$ 10,878,970	\$ 10,878,970	\$ 27,201,860	150.0%
Total Resources	\$ 19,969,939	\$ 12,450,210	\$ 20,601,096	\$ 30,415,734	144.3%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	2,568,369	3,050,460	3,050,460	3,265,280	7.0%
SUPPLIES	481,622	561,280	656,965	565,290	0.7%
PAYMENT IN LIEU OF TAXES	596,151	655,650	655,650	735,070	12.1%
PURCHASED SERVICES	1,991,898	2,919,390	3,047,258	2,825,987	-3.2%
ADMINISTRATIVE OVERHEAD	366,711	386,940	386,940	425,656	10.0%
OTHER	314,264	-	-	-	-
DEPRECIATION	2,147,621	-	-	-	-
DEBT SERVICE	-	-	-	226,667	-
TRANSFERS	4,895	24,460	69,980	61,050	149.6%
CAPITAL	1,776,282	3,821,840	9,519,969	18,664,571	388.4%
Total Expense	\$ 10,247,813	\$ 11,420,020	\$ 17,387,222	\$ 26,769,571	134.4%
Ending Balance	\$ 9,722,126	\$ 1,030,190	\$ 3,213,874	\$ 3,646,163	

Wastewater SIF Fund

The Wastewater SIF fund is used to account for wastewater impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Wastewater Treatment Plant and the collection system. The fund is administered by the Water & Power Department.

Wastewater SIF Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Wastewater SIF	\$ 591,756	\$ 1,309,530	\$ 2,050,104	\$ 10,739,384	720.1%
REVENUE					
Beginning Balance	\$ 5,449,706	\$ 5,305,670	\$ 6,530,578	\$ 15,686,016	
INTEREST	96,778	58,440	58,440	108,410	85.5%
TRANSFERS	23,301	10,000	15,892	12,460	24.6%
IMPACT FEES	1,552,549	1,131,210	1,131,210	1,386,350	22.6%
BOND PROCEEDS	-	10,000,000	10,000,000	8,900,000	-11.0%
Total Revenues	\$ 1,672,628	\$ 11,199,650	\$ 11,205,542	\$ 10,407,220	-7.1%
Total Resources	\$ 7,122,334	\$ 16,505,320	\$ 17,736,120	\$ 26,093,236	58.1%
EXPENSES BY CATEGORY					
DEBT SERVICE	-	-	-	126,083	-
TRANSFERS	4,239	8,770	14,600	46,360	428.6%
CAPITAL	587,517	1,300,760	2,035,504	10,566,941	712.4%
Total Expense	\$ 591,756	\$ 1,309,530	\$ 2,050,104	\$ 10,739,384	720.1%
Ending Balance	\$ 6,530,578	\$ 15,195,790	\$ 15,686,016	\$ 15,353,852	

Power Fund

The Power Enterprise Fund includes all costs, operating, purchased power, and capital associated with distributing electricity to City residents and businesses. Revenue for the Fund comes from ratepayers receiving power from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Power Utilities.

Power Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Power Utility	\$ 62,444,536	\$ 63,151,470	\$ 70,518,723	\$ 67,852,222	7.4%
REVENUE					
Beginning Balance	\$ 29,013,509	\$ 5,712,930	\$ 24,223,703	\$ 18,227,761	
INTERGOVERNMENTAL	18,357	4,812,500	4,812,500	-	-100.0%
UTILITY CHARGES	52,638,251	57,180,680	57,180,680	58,665,860	2.6%
INTEREST	290,117	128,910	128,910	256,680	99.1%
OTHER	4,018,181	1,128,950	1,176,140	1,202,220	6.5%
TRANSFERS	4,030	-	4,551	5,890	-
AID-TO-CONSTRUCTION	685,794	1,220,000	1,220,000	1,790,000	46.7%
Total Revenues	\$ 57,654,730	\$ 64,471,040	\$ 64,522,781	\$ 61,920,650	-4.0%
Total Resources	\$ 86,668,239	\$ 70,183,970	\$ 88,746,484	\$ 80,148,411	14.2%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	2,840,403	3,532,530	3,532,530	3,876,097	9.7%
SUPPLIES	361,791	505,280	676,751	525,900	4.1%
PAYMENT IN LIEU OF TAXES	3,629,067	4,002,650	4,002,650	4,120,990	3.0%
PURCHASED SERVICES	3,892,696	3,537,390	7,352,872	5,223,156	47.7%
ADMINISTRATIVE OVERHEAD	1,841,962	1,935,410	1,935,410	1,887,034	-2.5%
PURCHASED POWER	39,499,067	42,259,770	42,259,770	42,673,764	1.0%
OTHER	355,679	-	-	-	-
DEPRECIATION	4,572,441	-	-	-	-
TRANSFERS	110,808	151,170	198,940	168,251	11.3%
CAPITAL	5,340,622	7,227,270	10,559,800	9,377,030	29.7%
Total Expense	\$ 62,444,536	\$ 63,151,470	\$ 70,518,723	\$ 67,852,222	7.4%
Ending Balance	\$ 24,223,703	\$ 7,032,500	\$ 18,227,761	\$ 12,296,189	

Power PIF Fund

The Power PIF fund is used to account for power impact fees, known in the City as Plant Improvement Fees. These are fees on residential and commercial development and are restricted to expansion of the electrical distribution system. The fund is administered by the Water & Power Department.

Power PIF Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Power PIF	\$ 3,514,182	\$ 2,064,420	\$ 3,444,770	\$ 4,542,360	120.0%
REVENUE					
Beginning Balance	\$ 8,398,302	\$ 2,677,410	\$ 8,309,183	\$ 8,616,130	
INTEREST	67,973	33,250	33,250	45,850	37.9%
OTHER	40,708	-	-	-	-
TRANSFERS	801,038	996,550	976,637	824,150	-17.3%
IMPACT FEES	2,515,344	2,741,830	2,741,830	2,741,830	0.0%
Total Revenues	\$ 3,425,063	\$ 3,771,630	\$ 3,751,717	\$ 3,611,830	-4.2%
Total Resources	\$ 11,823,365	\$ 6,449,040	\$ 12,060,900	\$ 12,227,960	89.6%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	108,148	-	-	-	-
TRANSFERS	-	19,420	19,420	42,360	118.1%
CAPITAL	3,406,034	2,045,000	3,425,350	4,500,000	120.0%
Total Expense	\$ 3,514,182	\$ 2,064,420	\$ 3,444,770	\$ 4,542,360	120.0%
Ending Balance	\$ 8,309,183	\$ 4,384,620	\$ 8,616,130	\$ 7,685,600	

Stormwater Fund

The Stormwater Enterprise Fund includes all costs, operating, and capital, associated with treating the City's stormwater runoff and returning clean, usable water to downstream users. Revenues for this fund come from an assessment on utility ratepayers. The Fund is administered by the Public Works Department to more closely align the stormwater management with street construction and maintenance. Details of expenditures from the Fund can be found in the Public Works chapter in the Stormwater section.

Stormwater Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Stormwater	\$ 6,347,055	\$ 4,000,950	\$ 4,951,351	\$ 7,828,654	95.7%
REVENUE					
Beginning Balance	\$ 6,759,386	\$ 1,497,060	\$ 6,514,391	\$ 6,801,950	
INTERGOVERNMENTAL	16,412	-	-	-	-
CHARGES FOR SERVICE	4,506,975	4,935,080	4,935,080	5,433,420	10.1%
IMPACT FEES	494,052	241,170	241,170	277,350	15.0%
INTEREST	87,879	27,660	27,660	105,380	281.0%
TRANSFERS	5,171	5,000	5,000	5,000	0.0%
OTHER	991,571	30,000	30,000	-	-100.0%
Total Revenues	\$ 6,102,060	\$ 5,238,910	\$ 5,238,910	\$ 5,821,150	11.1%
Total Resources	\$ 12,861,446	\$ 6,735,970	\$ 11,753,301	\$ 12,623,100	87.4%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,372,196	1,357,390	1,357,390	1,403,605	3.4%
SUPPLIES	66,888	74,670	74,670	78,261	4.8%
PAYMENT IN LIEU OF TAXES	313,191	345,460	345,460	380,340	10.1%
PURCHASED SERVICES	1,053,584	933,270	952,213	2,103,874	125.4%
ADMINISTRATIVE OVERHEAD	160,326	169,160	169,160	215,574	27.4%
DEPRECIATION	1,297,473	-	-	-	-
TRANSFERS	1,464,120	400,000	405,940	825,000	106.3%
CAPITAL	619,277	721,000	1,646,518	2,822,000	291.4%
Total Expense	\$ 6,347,055	\$ 4,000,950	\$ 4,951,351	\$ 7,828,654	95.7%
Ending Balance	\$ 6,514,391	\$ 2,735,020	\$ 6,801,950	\$ 4,794,446	

Solid Waste Fund

The Solid Waste Fund includes all costs, operating and capital, associated with the collection and disposal or recycling of the City's solid wastes, and the management of a contract for mosquito control services. Revenues for the Fund come from user fees assessed for solid waste services. Rates, set annually, ensure recovery of all operating and capital costs from users. The Fund is administered by the Public Works Department. Expenditure Details can be found in the Public Works chapter under Solid Waste.

Solid Waste Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Solid Waste	\$ 9,290,146	\$ 7,449,720	\$ 7,790,435	\$ 7,385,806	-0.9%
REVENUE					
Beginning Balance	\$ 5,420,844	\$ 782,470	\$ 2,893,429	\$ 2,096,814	
INTERGOVERNMENTAL	4,099	-	-	-	-
CHARGES FOR SERVICE	6,232,832	6,226,500	6,226,500	6,433,160	3.3%
INTEREST	104,593	30,320	30,320	103,492	241.3%
OTHER	10,167	337,000	337,000	379,000	12.5%
TRANSFERS	411,040	400,000	400,000	825,000	106.3%
Total Revenues	\$ 6,762,731	\$ 6,993,820	\$ 6,993,820	\$ 7,740,652	10.7%
Total Resources	\$ 12,183,575	\$ 7,776,290	\$ 9,887,249	\$ 9,837,466	26.5%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	2,030,539	2,195,840	2,195,840	2,205,248	0.4%
SUPPLIES	130,173	149,310	149,310	229,770	53.9%
PAYMENT IN LIEU OF TAXES	414,044	396,800	396,800	429,990	8.4%
PURCHASED SERVICES	2,066,055	2,506,640	2,506,640	2,435,046	-2.9%
ADMINISTRATIVE OVERHEAD	222,328	231,130	231,130	312,752	35.3%
DEPRECIATION	909,309	-	-	-	-
TRANSFERS	885,937	-	290,715	-	-
CAPITAL	2,631,761	1,970,000	2,020,000	1,773,000	-10.0%
Total Expense	\$ 9,290,146	\$ 7,449,720	\$ 7,790,435	\$ 7,385,806	-0.9%
Ending Balance	\$ 2,893,429	\$ 326,570	\$ 2,096,814	\$ 2,451,660	

Golf Fund

The City's golf courses are funded through and provide the revenues for the Golf Enterprise Fund. The Fund's primary source of revenue is user fees paid by golf course patrons. These fees, set annually, ensure that all operating and capital costs are recovered from users. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department chapter under Golf.

Golf Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
ADMINISTRATION	1,327,091	645,900	687,708	653,585	1.2%
OLDE COURSE	950,472	1,019,540	1,049,540	1,454,529	42.7%
CATTAIL CREEK	183,589	263,100	263,100	278,253	5.8%
MARIANNA BUTTE	1,285,057	1,840,080	2,146,160	1,701,060	-7.6%
PLAY/TEE MANAGEMENT	102,791	63,200	63,200	62,820	-0.6%
Total Expense	\$ 3,849,000	\$ 3,831,820	\$ 4,209,708	\$ 4,150,247	8.3%
REVENUE					
Beginning Balance	\$ 2,945,851	\$ 1,911,480	\$ 2,732,548	\$ 2,293,200	
INTERGOVERNMENTAL	69,352	-	-	-	-
CHARGES FOR SERVICE	3,494,942	3,756,230	3,756,230	3,928,825	4.6%
INTEREST	40,236	14,130	14,130	48,930	246.3%
OTHER	31,167	-	-	-	-
Total Revenues	\$ 3,635,697	\$ 3,770,360	\$ 3,770,360	\$ 3,977,755	5.5%
Total Resources	\$ 6,581,548	\$ 5,681,840	\$ 6,502,908	\$ 6,270,955	10.4%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,666,811	1,811,860	1,811,860	2,022,757	11.6%
SUPPLIES	484,836	568,990	568,990	665,990	17.0%
PURCHASED SERVICES	483,267	418,680	418,680	372,696	-11.0%
ADMINISTRATIVE OVERHEAD	210,253	219,780	219,780	188,414	-14.3%
PAYMENT IN LIEU OF TAXES	104,389	107,000	107,000	107,000	0.0%
DEBT SERVICE	700,088	-	-	-	-
TRANSFERS	-	-	41,808	-	-
CAPITAL	199,356	705,510	1,041,590	793,390	12.5%
Total Expense	\$ 3,849,000	\$ 3,831,820	\$ 4,209,708	\$ 4,150,247	8.3%
Ending Balance	\$ 2,732,548	\$ 1,850,020	\$ 2,293,200	\$ 2,120,708	

Special Revenue Funds Summary

The Special Revenue Funds are for programs that, by Council policy, have dedicated revenue sources, and with the exception of the Community Development Block Grant (CDBG) Fund, are primarily capital in nature. For detail on the projects within these funds, see the Capital Program Chapter. The Department Summary Chapter contains detailed explanations of the expenses in the special revenue funds in the Department Section within which they reside.

Special Revenue Funds

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
REVENUE					
Beginning Balance	\$ 65,866,973	\$ 35,151,107	\$ 55,871,973	\$ 43,942,132	
TAXES	1,000,028	840,000	840,000	1,140,000	35.7%
INTERGOVERNMENTAL	8,506,700	6,891,990	12,211,315	6,985,321	1.4%
CHARGES FOR SERVICE	2,387,846	2,643,760	2,643,760	2,671,017	1.0%
LICENSES & PERMITS	287,543	117,340	117,340	117,240	-0.1%
IMPACT FEES	5,608,444	4,840,410	4,840,410	5,301,540	9.5%
INTEREST	1,068,061	681,300	681,300	587,665	-13.7%
OTHER	1,034,391	67,040	135,798	241,680	260.5%
TRANSFERS	18,154,601	6,129,040	23,176,591	8,712,892	42.2%
GENERAL FUND SUBSIDY	6,157,144	6,825,280	6,801,280	6,868,931	0.6%
Total Revenues	\$ 44,204,759	\$ 29,036,160	\$ 51,447,794	\$ 32,626,286	12.4%
Total Resources	\$ 110,071,732	\$ 64,187,267	\$ 107,319,767	\$ 76,568,418	19.3%
EXPENSES BY FUND					
CITY OF LOVELAND TRANSIT	1,379,303	1,681,880	1,681,880	1,771,840	5.3%
ECONOMIC INCENTIVES	903,302	-	2,571,985	-	-
CAPITAL PROJECTS	14,838,850	2,777,580	11,423,761	5,618,310	102.3%
PERPETUAL CARE	-	165,000	165,000	-	-100.0%
PARKS & RECREATION IMPROVEMEN	94,523	300,000	697,197	310,000	3.3%
CONSERVATION TRUST	2,647,720	279,630	388,274	1,421,689	408.4%
LARIMER COUNTY OPEN SPACE	2,268,117	5,169,910	6,560,769	4,907,854	-5.1%
COM. DEV. BLOCK GRANT (CDBG)	458,233	301,780	500,997	322,471	6.9%
ART IN PUBLIC PLACES	558,053	351,040	351,040	327,407	-6.7%
LODGING TAX	921,045	900,200	1,215,200	940,523	4.5%
POLICE SEIZURES & FORFEITURES	36,937	-	-	-	-
PEG FEE	2,873	190,000	190,000	190,000	0.0%
TRANSPORTATION	13,630,470	13,343,110	24,211,198	13,872,298	4.0%
PARKS CEF	4,163,185	349,760	1,831,167	1,951,760	458.0%
RECREATION CEF	6,147	300,000	1,350,000	300,000	0.0%
TRAILS CEF	37,862	830,330	1,200,000	706,330	-14.9%
OPEN LANDS CEF	4,438	-	676,000	-	-
FIRE CEF	4,378,093	-	306,000	-	-
POLICE CEF	133,892	1,136,500	1,270,793	737,500	-35.1%
LIBRARY CEF	3,276	-	263,368	-	-
CULTURAL SERVICES CEF	3,276	-	263,369	2,400,000	-
GEN. GOVT. CEF	6,346,306	-	453,350	-	-
STREETS CEF	1,383,859	1,627,000	5,806,287	1,424,000	-12.5%
FIBER NETWORK	-	-	-	-	-
Total Expense	\$ 54,199,759	\$ 29,703,720	\$ 63,377,635	\$ 37,201,982	25.2%
EXPENSES BY CATEGORY					
PERSONNEL SRVICES	5,127,237	4,908,080	4,911,148	5,783,163	17.8%
SUPPLIES	1,635,521	1,315,290	1,331,054	1,450,524	10.3%
PURCHASED SERVICES	6,883,835	4,641,840	8,560,236	4,718,200	1.6%
ADMINISTRATIVE OVERHEAD	778,687	819,220	819,220	808,295	-1.3%
TRANSFERS	12,020,148	2,682,000	10,534,044	2,021,500	-24.6%
CAPITAL	27,754,332	15,337,290	37,221,933	22,420,300	46.2%
Total Expense	\$ 54,199,759	\$ 29,703,720	\$ 63,377,635	\$ 37,201,982	25.2%
Ending Balance	\$ 55,871,973	\$ 34,483,547	\$ 43,942,132	\$ 39,366,436	

Transit Fund

The Transit Fund is used to account for all revenues and costs to provide fixed route bus service and Paratransit services to City residents. The City is also a partner with the City of Fort Collins and City of Longmont to provide regional bus services connecting the three cities. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section. The funding sources are Federal Transit Administration (FTA) grants, farebox revenue, and a subsidy from General Fund resources.

City of Loveland Transit Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Transit	\$ 1,379,303	\$ 1,681,880	\$ 1,681,880	\$ 1,771,840	5.3%
REVENUE					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	
INTERGOVERNMENTAL	447,588	413,500	413,500	405,000	-2.1%
CHARGES FOR SERVICE	117,349	116,000	116,000	124,172	7.0%
OTHER	73	-	-	-	-
TRANSFERS	-	-	24,000	-	-
GENERAL FUND SUBSIDY	814,293	1,152,380	1,128,380	1,242,668	7.8%
Total Revenues	\$ 1,379,303	\$ 1,681,880	\$ 1,681,880	\$ 1,771,840	5.3%
Total Resources	\$ 1,379,303	\$ 1,681,880	\$ 1,681,880	\$ 1,771,840	5.3%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	687,175	718,350	718,350	736,382	2.5%
SUPPLIES	11,594	29,900	29,900	42,062	40.7%
PURCHASED SERVICES	568,817	826,060	826,060	886,355	7.3%
ADMINISTRATIVE OVERHEAD	103,551	107,570	107,570	107,041	-0.5%
CAPITAL	8,166	-	-	-	-
Total Expense	\$ 1,379,303	\$ 1,681,880	\$ 1,681,880	\$ 1,771,840	5.3%
Ending Balance	\$ -	\$ -	\$ -	\$ -	

Economic Incentives Fund

Fund revenue comes from an annual contribution from General Fund revenue. Funds are appropriated by Council as needed to support economic development projects. This fund is new for 2014. Previously funding was shown in the Economic Development Department budget.

Economic Incentives Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Economic Incentives	\$ 903,302	\$ -	\$ 2,571,985	\$ -	-
REVENUE					
Beginning Balance	\$ -	\$ 1,216,690	\$ 862,211	\$ 940,226	
INTEREST	1,073	-	-	-	-
TRANSFERS	1,764,440	450,000	2,650,000	450,000	0.0%
Total Revenues	\$ 1,765,513	\$ 450,000	\$ 2,650,000	\$ 450,000	0.0%
Total Resources	\$ 1,765,513	\$ 1,666,690	\$ 3,512,211	\$ 1,390,226	-16.6%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	873,094	-	2,571,985	-	-
TRANSFERS	30,208	-	-	-	-
Total Expense	\$ 903,302	\$ -	\$ 2,571,985	\$ -	-
Ending Balance	\$ 862,211	\$ 1,666,690	\$ 940,226	\$ 1,390,226	

Capital Projects Fund

The Capital Projects Fund is where all non-enterprise infrastructure other than the street system, major building maintenance projects, and major equipment purchases for General Fund agencies are budgeted. The funding sources for the fund are primarily transfers from the General Fund, and the CEF Funds. This allows for the full cost of a project to be budgeted when the funding for the project is from different sources.

See the Capital Program Chapter for details on Capital Projects.

Capital Projects Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Capital Projects	\$ 14,838,850	\$ 2,777,580	\$ 11,423,761	\$ 5,618,310	102.3%
REVENUE					
Beginning Balance	\$ 1,900,291	\$ 692,470	\$ 1,910,291	\$ 1,910,291	
INTERGOVERNMENTAL	181,313	-	-	-	-
INTEREST	12,838	-	-	-	-
OTHER	10,000	-	-	-	-
TRANSFERS	14,644,699	2,777,580	11,423,761	5,618,310	102.3%
Total Revenues	\$ 14,848,850	\$ 2,777,580	\$ 11,423,761	\$ 5,618,310	102.3%
Total Resources	\$ 16,749,141	\$ 3,470,050	\$ 13,334,052	\$ 7,528,601	117.0%
EXPENSES BY CATEGORY					
SUPPLIES	47,347	45,000	67,079	45,000	0.0%
PURCHASED SERVICES	441,850	-	586,430	-	-
TRANSFERS	116,801	-	-	-	-
CAPITAL	14,232,853	2,732,580	10,770,252	5,573,310	104.0%
Total Expense	\$ 14,838,850	\$ 2,777,580	\$ 11,423,761	\$ 5,618,310	102.3%
Ending Balance	\$ 1,910,291	\$ 692,470	\$ 1,910,291	\$ 1,910,291	

Perpetual Care Fund

Perpetual Care Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Perpetual Care	\$ -	\$ 165,000	\$ 165,000	\$ -	-100.0%
REVENUE					
Beginning Balance	\$ 2,683,317	\$ 2,775,017	\$ 2,784,839	\$ 2,737,039	
CHARGES FOR SERVICE	54,075	61,700	61,700	61,700	0.0%
INTEREST	47,447	55,500	55,500	40,970	-26.2%
Total Revenues	\$ 101,522	\$ 117,200	\$ 117,200	\$ 102,670	-12.4%
Total Resources	\$ 2,784,839	\$ 2,892,217	\$ 2,902,039	\$ 2,839,709	-1.8%
EXPENSES BY CATEGORY					
CAPITAL	-	165,000	165,000	-	-100.0%
Total Expense	\$ -	\$ 165,000	\$ 165,000	\$ -	-100.0%
Ending Balance	\$ 2,784,839	\$ 2,727,217	\$ 2,737,039	\$ 2,839,709	

Park Improvement Fund

The Park Improvement Fund receives user fees for the use of park shelters, ball fields, and tennis courts, as well as a share of user fees paid for Larimer County parks within the Loveland Urban Growth Area. Current policy dedicates money in this fund to improving and renovating park facilities. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Park Improvement

Parks & Recreation Improvement Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Parks & Rec Imprvement	\$ 94,523	\$ 300,000	\$ 697,197	\$ 310,000	3.3%
REVENUE					
Beginning Balance	\$ 2,167,272	\$ 1,540,740	\$ 2,159,357	\$ 1,533,490	
CHARGES FOR SERVICE	41,188	52,840	52,840	53,200	0.7%
INTEREST	38,474	18,490	18,490	23,320	26.1%
OTHER	6,946	-	-	-	-
Total Revenues	\$ 86,608	\$ 71,330	\$ 71,330	\$ 76,520	7.3%
Total Resources	\$ 2,253,880	\$ 1,612,070	\$ 2,230,687	\$ 1,610,010	-0.1%
EXPENSES BY CATEGORY					
CAPITAL	94,523	300,000	697,197	310,000	3.3%
Total Expense	\$ 94,523	\$ 300,000	\$ 697,197	\$ 310,000	3.3%
Ending Balance	\$ 2,159,357	\$ 1,312,070	\$ 1,533,490	\$ 1,300,010	

Conservation Trust Fund

The Conservation Trust Fund receives a share of the proceeds of the Colorado Lottery. Current policy dedicates money in this fund to construction and maintenance of the City's recreation trails system. In the past, Lottery revenues have provided partial funding of the Chilson Recreation Center and the Youth Sports Complex. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Conservation Trust.

Conservation Trust Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Conservation Trust	\$ 2,647,720	\$ 279,630	\$ 388,274	\$ 1,421,689	408.4%
REVENUE					
Beginning Balance	\$ 5,670,898	\$ 3,597,120	\$ 3,803,782	\$ 4,183,668	
INTERGOVERNMENTAL	681,380	725,000	725,000	725,000	0.0%
INTEREST	99,224	43,160	43,160	65,460	51.7%
Total Revenues	\$ 780,604	\$ 768,160	\$ 768,160	\$ 790,460	2.9%
Total Resources	\$ 6,451,502	\$ 4,365,280	\$ 4,571,942	\$ 4,974,128	13.9%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	82,985	115,820	115,820	127,748	10.3%
SUPPLIES	12,774	12,900	12,900	12,900	0.0%
PURCHASED SERVICES	27,166	25,580	25,580	24,540	-4.1%
ADMINISTRATIVE OVERHEAD	11,713	11,560	11,560	10,841	-6.2%
CAPITAL	2,513,082	113,770	222,414	1,245,660	994.9%
Total Expense	\$ 2,647,720	\$ 279,630	\$ 388,274	\$ 1,421,689	408.4%
Ending Balance	\$ 3,803,782	\$ 4,085,650	\$ 4,183,668	\$ 3,552,439	

Open Space Fund

The Open Space Fund receives a share of revenues from the Larimer County Open Space tax, a countywide one-quarter cent sales and use tax. The County tax expires in 2018. Use of money in this fund is restricted to the acquisition and management of open space, and it cannot be used for other general governmental purposes. Under City of Loveland policies, fifteen percent (15%) of Open Space revenue is reserved each year to continue operation and maintenance after the tax expires. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Open Space.

Larimer County Open Space Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Open Space	\$ 2,268,117	\$ 5,169,910	\$ 6,560,769	\$ 4,907,854	-5.1%
REVENUE					
Beginning Balance	\$ 13,809,006	\$ 5,169,910	\$ 14,395,320	\$ 9,782,371	
INTERGOVERNMENTAL	2,228,338	1,800,000	1,800,000	1,836,000	2.0%
INTEREST	244,047	144,820	144,820	175,810	21.4%
OTHER	382,046	3,000	3,000	203,000	6666.7%
Total Revenues	\$ 2,854,431	\$ 1,947,820	\$ 1,947,820	\$ 2,214,810	13.7%
Total Resources	\$ 16,663,437	\$ 7,117,730	\$ 16,343,140	\$ 11,997,181	68.6%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	311,005	368,570	368,570	531,780	44.3%
SUPPLIES	134,097	34,050	34,050	41,800	22.8%
PURCHASED SERVICES	113,326	61,270	325,050	140,804	129.8%
ADMINISTRATIVE OVERHEAD	33,099	36,020	36,020	37,470	4.0%
CAPITAL	1,676,590	4,670,000	5,797,079	4,156,000	-11.0%
Total Expense	\$ 2,268,117	\$ 5,169,910	\$ 6,560,769	\$ 4,907,854	-5.1%
Ending Balance	\$ 14,395,320	\$ 1,947,820	\$ 9,782,371	\$ 7,089,327	

Larimer County Open Space Fund Balance Allocation

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Open Space					
TOTAL FUND BALANCE	14,395,320	1,947,820	9,782,371	7,089,327	264.0%
UNRESTRICTED FUND BALANCE	12,236,022	1,655,647	8,315,015	6,025,928	264.0%
MAINTENANCE RESERVE*	\$ 2,159,298	\$ 292,173	\$ 1,467,356	\$ 1,063,399	264.0%

*City policy requires that 15% of annual expenditures be set aside to provide for operations and maintenance of Open Space after the countywide tax expires in 2018.

Community Development Block Grant Fund

The CDBG Fund is for federal funds the City receives from the U.S. Department of Housing and Urban Development. Loveland is an entitlement city, which allows the City to receive funds each year without reapplication. Currently, the funding is directed towards affordable housing needs in the community. The Community Development Block Grant Fund is managed by the Community Partnership Office in the Development Services Department. Details on the expenditures are in the Development Services chapter.

Community Development Block Grant Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
CDBG	\$ 458,233	\$ 301,780	\$ 500,997	\$ 322,471	6.9%
REVENUE					
INTERGOVERNMENTAL	458,233	301,780	500,997	322,471	6.9%
Total Revenues	\$ 458,233	\$ 301,780	\$ 500,997	\$ 322,471	6.9%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	54,972	55,710	55,710	61,744	10.8%
SUPPLIES	1,957	750	750	750	0.0%
PURCHASED SERVICES	401,304	245,320	444,537	259,977	6.0%
Total Expense	\$ 458,233	\$ 301,780	\$ 500,997	\$ 322,471	6.9%

Art in Public Places Fund

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art. A construction project is defined as the construction, rehabilitation, renovation, remodeling, equipping, or improvement of any street, park, utility line, or other public improvement by or for the City

Art in Public Places Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Art in Public Places	\$ 558,053	\$ 351,040	\$ 351,040	\$ 327,407	-6.7%
REVENUE					
Beginning Balance	\$ 143,531	\$ 4,980	\$ 74,143	\$ 203,803	
INTEREST	(621)	1,380	1,380	797	-42.2%
CHARGES FOR SERVICE	-	94,420	94,420	-	-100.0%
TRANSFERS	326,186	315,510	384,900	376,314	19.3%
OTHER	163,100	-	-	-	-
Total Revenues	\$ 488,665	\$ 411,310	\$ 480,700	\$ 377,111	-8.3%
Total Resources	\$ 632,196	\$ 416,290	\$ 554,843	\$ 580,914	39.5%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	88,579	89,860	89,860	67,626	-24.7%
SUPPLIES	6,773	6,250	6,250	6,250	0.0%
PURCHASED SERVICES	85,574	74,670	74,670	74,513	-0.2%
ADMINISTRATIVE OVERHEAD	4,206	4,430	4,430	3,188	-28.0%
CAPITAL	372,921	175,830	175,830	175,830	0.0%
Total Expense	\$ 558,053	\$ 351,040	\$ 351,040	\$ 327,407	-6.7%
Ending Balance	\$ 74,143	\$ 65,250	\$ 203,803	\$ 253,507	

Lodging Tax Fund

The Lodging Tax Fund revenue is from the 3% tax on the lodging price approved by the voters in November of 2009. Money in the fund is to be used to promote tourism, conventions and related activities within the City by marketing the city and promoting community events. The fund is managed by the Economic Development Department. Details on the expenditures are in the Department Summary chapter in the Economic Development Department Section.

Lodging Tax Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Lodging Tax	\$ 921,045	\$ 900,200	\$ 1,215,200	\$ 940,523	4.5%
REVENUE					
Beginning Balance	\$ 982,486	\$ 936,150	\$ 993,477	\$ 665,527	
TAXES	852,304	840,000	840,000	840,000	0.0%
INTEREST	16,363	9,570	9,570	5,527	-42.2%
OTHER	63,369	37,680	37,680	37,680	0.0%
Total Revenues	\$ 932,036	\$ 887,250	\$ 887,250	\$ 883,207	-0.5%
Total Resources	\$ 1,914,522	\$ 1,823,400	\$ 1,880,727	\$ 1,548,734	-15.1%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	224,824	247,110	247,110	290,982	17.8%
SUPPLIES	143,138	48,360	48,360	63,410	31.1%
PURCHASED SERVICES	506,529	557,650	872,650	543,241	-2.6%
ADMINISTRATIVE OVERHEAD	21,554	22,080	22,080	17,890	-19.0%
TRANSFERS	25,000	25,000	25,000	25,000	0.0%
Total Expense	\$ 921,045	\$ 900,200	\$ 1,215,200	\$ 940,523	4.5%
Ending Balance	\$ 993,477	\$ 923,200	\$ 665,527	\$ 608,211	

Seizure & Forfeiture Fund

The Seizure & Forfeiture Fund is used to account for proceeds received from assets seized or forfeited through Police felony arrests. The revenues must be used for overtime or equipment used for investigations.

Police Seizures & Forfeitures Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Seizures & Forfeitures	\$ 36,937	\$ -	\$ -	\$ -	-
REVENUE					
Beginning Balance	\$ 44,454	\$ 44,120	\$ 45,270	\$ 45,270	
INTERGOVERNMENTAL	36,937	-	-	-	-
INTEREST	816	-	-	-	-
Total Revenues	\$ 37,753	\$ -	\$ -	\$ -	-
Total Resources	\$ 82,207	\$ 44,120	\$ 45,270	\$ 45,270	2.6%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	36,937	-	-	-	-
Total Expense	\$ 36,937	\$ -	\$ -	\$ -	-
Ending Balance	\$ 45,270	\$ 44,120	\$ 45,270	\$ 45,270	

PEG Fee Fund

The PEG Fee is included in the Cable Franchise agreement, to provide funding to upgrade City equipment used to broadcast Council meeting and other Government programming on the Comcast cable service. The fee is restricted to capital equipment used for the broadcasts. The PEG Fee Fund is managed by the Library. Details on the expenditures are in the Department Summary chapter in the Library Section.

PEG Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
PEG Fee	\$ 2,873	\$ 190,000	\$ 190,000	\$ 190,000	0.0%
REVENUE					
Beginning Balance	\$ 281,796	\$ 198,220	\$ 354,696	\$ 239,996	
CHARGES FOR SERVICE	71,053	71,000	71,000	71,000	0.0%
INTEREST	4,720	4,300	4,300	2,483	-42.3%
Total Revenues	\$ 75,773	\$ 75,300	\$ 75,300	\$ 73,483	-2.4%
Total Resources	\$ 357,569	\$ 273,520	\$ 429,996	\$ 313,479	14.6%
EXPENSES BY CATEGORY					
SUPPLIES	1,829	100,000	100,000	100,000	0.0%
PURCHASED SERVICES	1,044	-	-	-	-
CAPITAL	-	90,000	90,000	90,000	0.0%
Total Expense	\$ 2,873	\$ 190,000	\$ 190,000	\$ 190,000	0.0%
Ending Balance	\$ 354,696	\$ 83,520	\$ 239,996	\$ 123,479	

Transportation Fund

The Transportation Fund is used to account for all revenues and costs to maintain the existing street infrastructure and the construction of new infrastructure. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section and in the Capital Program Section. The primary funding sources are Highway User Tax Funds (HUTF) and other state revenue sharing, the Larimer County Road and Bridge tax revenue sharing, the Transportation Utility Fee, Street Capital Expansion Fees and General Fund resources.

Transportation Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Transportation	\$ 13,630,470	\$ 13,343,110	\$ 24,211,198	\$ 13,872,298	4.0%
REVENUE					
Beginning Balance	\$ -		\$ -	\$ -	
LICENSES & PERMITS	287,543	117,340	117,340	117,240	-0.1%
INTERGOVERNMENTAL	4,472,715	3,651,710	8,411,818	3,696,850	1.2%
CHARGES FOR SERVICE	2,104,181	2,247,800	2,247,800	2,360,945	5.0%
OTHER	39,321	26,360	26,360	1,000	-96.2%
TRANSFERS	1,383,859	1,627,000	7,734,980	2,070,000	27.2%
GENERAL FUND SUBSIDY	5,342,851	5,672,900	5,672,900	5,626,263	-0.8%
Total Revenues	\$ 13,630,470	\$ 13,343,110	\$ 24,211,198	\$ 13,872,298	4.0%
Total Resources	\$ 13,630,470	\$ 13,343,110	\$ 24,211,198	\$ 13,872,298	4.0%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	3,591,477	3,262,900	3,265,968	3,915,141	20.0%
SUPPLIES	1,173,881	1,038,080	1,031,765	1,138,352	9.7%
PURCHASED SERVICES	3,816,295	2,801,290	2,453,537	2,788,770	-0.4%
ADMINISTRATIVE OVERHEAD	604,564	637,560	637,560	631,865	-0.9%
TRANSFERS	43,558	30,000	30,000	35,000	16.7%
CAPITAL	4,400,695	5,573,280	16,792,368	5,363,170	-3.8%
Total Expense	\$ 13,630,470	\$ 13,343,110	\$ 24,211,198	\$ 13,872,298	4.0%
Ending Balance	\$ -	\$ -	\$ -	\$ -	

Capital Expansion Fee Funds

The Capital Expansion Fee Funds contain all impact fee collections and projects associated with impact fees. Capital Expansion Fees, designed to address the need for capital facilities, are one-time charges assessed on new development. Fees are collected at the time a building permit is issued and no later than issuance of a Certificate of Occupancy. All building permits that create new dwelling units, new commercial or industrial facilities or a change in use are assessed a Capital Expansion Fee. The City has a separate fee for each service area and funds received are restricted to use within the service area. The following pages show the revenues and used for each fee service area.

Parks Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Parks CEF	\$ 4,163,185	\$ 349,760	\$ 1,831,167	\$ 1,951,760	458.0%
REVENUE					
Beginning Balance	\$ 6,323,165	\$ 2,100,320	\$ 3,544,838	\$ 2,755,431	
INTERGOVERNMENTAL	196	-	-	-	-
INTEREST	118,029	38,510	38,510	26,340	-31.6%
IMPACT FEES	1,266,634	1,003,250	1,003,250	1,339,030	33.5%
TRANSFERS	-	-	-	28,324	-
Total Revenues	\$ 1,384,859	\$ 1,041,760	\$ 1,041,760	\$ 1,393,694	33.8%
Total Resources	\$ 7,708,023	\$ 3,142,080	\$ 4,586,598	\$ 4,149,125	32.1%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	49,283	49,760	49,760	51,760	4.0%
PURCHASED SERVICES	6,147	-	200,000	-	-
TRANSFERS	4,043,652	-	1,481,407	-	-
CAPITAL	64,103	300,000	100,000	1,900,000	533.3%
Total Expense	\$ 4,163,185	\$ 349,760	\$ 1,831,167	\$ 1,951,760	458.0%
Ending Balance	\$ 3,544,838	\$ 2,792,320	\$ 2,755,431	\$ 2,197,365	

Recreation Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Recreation CEF	\$ 6,147	\$ 300,000	\$ 1,350,000	\$ 300,000	0.0%
REVENUE					
Beginning Balance	\$ 5,697,749	\$ 4,659,890	\$ 6,348,349	\$ 6,327,519	
OTHER	3,500	-	-	-	-
INTEREST	70,380	90,050	90,050	83,300	-7.5%
IMPACT FEES	572,291	569,960	569,960	634,730	11.4%
TRANSFERS	10,576	669,160	669,160	28,324	-95.8%
Total Revenues	\$ 656,747	\$ 1,329,170	\$ 1,329,170	\$ 746,354	-43.8%
Total Resources	\$ 6,354,496	\$ 5,989,060	\$ 7,677,519	\$ 7,073,873	18.1%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	6,147	50,000	130,000	-	-100.0%
TRANSFERS	-	-	1,000,000	-	-
CAPITAL	-	250,000	220,000	300,000	20.0%
Total Expense	\$ 6,147	\$ 300,000	\$ 1,350,000	\$ 300,000	0.0%
Ending Balance	\$ 6,348,349	\$ 5,689,060	\$ 6,327,519	\$ 6,773,873	

Trails Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Trails CEF	\$ 37,862	\$ 830,330	\$ 1,200,000	\$ 706,330	-14.9%
REVENUE					
Beginning Balance	\$ 1,301,622	\$ 851,790	\$ 1,470,660	\$ 826,730	
INTERGOVERNMENTAL	-	-	360,000	-	-
INTEREST	22,613	23,280	23,280	15,590	-33.0%
IMPACT FEES	184,287	172,790	172,790	196,520	13.7%
Total Revenues	\$ 206,900	\$ 196,070	\$ 556,070	\$ 212,110	8.2%
Total Resources	\$ 1,508,522	\$ 1,047,860	\$ 2,026,730	\$ 1,038,840	-0.9%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	8,203	-	-	-	-
CAPITAL	29,659	830,330	1,200,000	706,330	-14.9%
Total Expense	\$ 37,862	\$ 830,330	\$ 1,200,000	\$ 706,330	-14.9%
Ending Balance	\$ 1,470,660	\$ 217,530	\$ 826,730	\$ 332,510	

Open Lands Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Open Lands CEF	\$ 4,438	\$ -	\$ 676,000	\$ -	-
REVENUE					
Beginning Balance	\$ 1,623,826	\$ 1,255,430	\$ 1,954,592	\$ 1,599,442	
INTEREST	28,725	37,670	37,670	23,930	-36.5%
IMPACT FEES	306,479	283,180	283,180	320,030	13.0%
TRANSFERS	-	-	-	28,324	-
Total Revenues	\$ 335,204	\$ 320,850	\$ 320,850	\$ 372,284	16.0%
Total Resources	\$ 1,959,030	\$ 1,576,280	\$ 2,275,442	\$ 1,971,726	25.1%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	4,438	-	-	-	-
TRANSFERS	-	-	250,000	-	-
CAPITAL	-	-	426,000	-	-
Total Expense	\$ 4,438	\$ -	\$ 676,000	\$ -	-
Ending Balance	\$ 1,954,592	\$ 1,576,280	\$ 1,599,442	\$ 1,971,726	

Fire Protection Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Fire CEF	\$ 4,378,093	\$ -	\$ 306,000	\$ -	-
REVENUE					
Beginning Balance	\$ 4,256,682	\$ 49,810	\$ 333,925	\$ 636,385	
OTHER	41,924	-	-	-	-
INTEREST	50,877	510	510	510	0.0%
IMPACT FEES	352,064	318,160	318,160	318,160	0.0%
TRANSFERS	10,470	289,790	289,790	-	-100.0%
Total Revenues	\$ 455,335	\$ 608,460	\$ 608,460	\$ 318,670	-47.6%
Total Resources	\$ 4,712,018	\$ 658,270	\$ 942,385	\$ 955,055	45.1%
EXPENSES BY CATEGORY					
SUPPLIES	102,131	-	-	-	-
PURCHASED SERVICES	10,799	-	11,000	-	-
TRANSFERS	34,039	-	-	-	-
CAPITAL	4,231,123	-	295,000	-	-
Total Expense	\$ 4,378,093	\$ -	\$ 306,000	\$ -	-
Ending Balance	\$ 333,925	\$ 658,270	\$ 636,385	\$ 955,055	

Law Enforcement Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Police CEF	\$ 133,892	\$ 1,136,500	\$ 1,270,793	\$ 737,500	-35.1%
REVENUE					
Beginning Balance	\$ 4,737,298	\$ 4,815,190	\$ 5,099,447	\$ 4,269,784	
OTHER	60,212	-	-	-	-
INTEREST	83,282	97,070	97,070	56,062	-42.2%
IMPACT FEES	351,799	344,060	344,060	344,060	0.0%
TRANSFERS	749	-	-	-	-
Total Revenues	\$ 496,041	\$ 441,130	\$ 441,130	\$ 400,122	-9.3%
Total Resources	\$ 5,233,339	\$ 5,256,320	\$ 5,540,577	\$ 4,669,906	-11.2%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	3,276	-	-	-	-
TRANSFERS	-	1,000,000	1,000,000	537,500	-46.3%
CAPITAL	130,617	136,500	270,793	200,000	46.5%
Total Expense	\$ 133,892	\$ 1,136,500	\$ 1,270,793	\$ 737,500	-35.1%
Ending Balance	\$ 5,099,447	\$ 4,119,820	\$ 4,269,784	\$ 3,932,406	

Library Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Library CEF	\$ 3,276	\$ -	\$ 263,368	\$ -	-
REVENUE					
Beginning Balance	\$ 497,505	\$ 630,720	\$ 759,940	\$ 771,179	
OTHER	2,500	-	15,167	-	-
INTEREST	4,425	9,290	9,290	5,365	-42.2%
IMPACT FEES	258,785	250,150	250,150	250,150	0.0%
TRANSFERS	-	-	-	28,324	-
Total Revenues	\$ 265,710	\$ 259,440	\$ 274,607	\$ 283,839	9.4%
Total Resources	\$ 763,216	\$ 890,160	\$ 1,034,547	\$ 1,055,018	18.5%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	3,276	-	13,368	-	-
TRANSFERS	-	-	250,000	-	-
Total Expense	\$ 3,276	\$ -	\$ 263,368	\$ -	-
Ending Balance	\$ 759,940	\$ 890,160	\$ 771,179	\$ 1,055,018	

Cultural Services Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Culture CEF	\$ 3,276	\$ -	\$ 263,369	\$ 2,400,000	-
REVENUE					
Beginning Balance	\$ 2,682,670	\$ 2,122,240	\$ 2,943,074	\$ 2,934,285	
INTEREST	47,466	52,940	52,940	30,575	-42.2%
IMPACT FEES	216,214	201,640	201,640	201,640	0.0%
TRANSFERS	-	-	-	28,324	-
Total Revenues	\$ 263,679	\$ 254,580	\$ 254,580	\$ 260,539	2.3%
Total Resources	\$ 2,946,350	\$ 2,376,820	\$ 3,197,654	\$ 3,194,824	34.4%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	3,276	-	13,369	-	-
TRANSFERS	-	-	250,000	-	-
CAPITAL	-	-	-	2,400,000	-
Total Expense	\$ 3,276	\$ -	\$ 263,369	\$ 2,400,000	-
Ending Balance	\$ 2,943,074	\$ 2,376,820	\$ 2,934,285	\$ 794,824	

General Government Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
General Government CEF	\$ 6,346,306	\$ -	\$ 453,350	\$ -	-
REVENUE					
Beginning Balance	\$ 6,947,649	\$ 336,760	\$ 1,157,955	\$ 1,192,576	
OTHER	9,000	-	53,591	-	-
INTEREST	106,380	8,220	8,220	4,747	
IMPACT FEES	440,334	426,160	426,160	426,160	0.0%
TRANSFERS	898	-	-	28,324	-
Total Revenues	\$ 556,611	\$ 434,380	\$ 487,971	\$ 459,231	5.7%
Total Resources	\$ 7,504,261	\$ 771,140	\$ 1,645,926	\$ 1,651,807	114.2%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	3,276	-	12,000	-	-
TRANSFERS	6,343,030	-	441,350	-	-
Total Expense	\$ 6,346,306	\$ -	\$ 453,350	\$ -	-
Ending Balance	\$ 1,157,955	\$ 771,140	\$ 1,192,576	\$ 1,651,807	

Streets Capital Expansion Fee Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Streets CEF	\$ 1,383,859	\$ 1,627,000	\$ 5,806,287	\$ 1,424,000	-12.5%
REVENUE					
Beginning Balance	\$ 4,115,755	\$ 2,153,540	\$ 4,728,599	\$ 239,912	
OTHER	252,400	-	-	-	-
INTEREST	72,021	46,540	46,540	26,879	-42.2%
IMPACT FEES	1,659,557	1,271,060	1,271,060	1,271,060	0.0%
TRANSFERS	12,725	-	-	28,324	-
Total Revenues	\$ 1,996,703	\$ 1,317,600	\$ 1,317,600	\$ 1,326,263	0.7%
Total Resources	\$ 6,112,458	\$ 3,471,140	\$ 6,046,199	\$ 1,566,175	-54.9%
EXPENSES BY CATEGORY					
TRANSFERS	1,383,859	1,627,000	5,806,287	1,424,000	-12.5%
Total Expense	\$ 1,383,859	\$ 1,627,000	\$ 5,806,287	\$ 1,424,000	-12.5%
Ending Balance	\$ 4,728,599	\$ 1,844,140	\$ 239,912	\$ 142,175	

Fiber Network

Fiber Network Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Fiber Network	\$ -	\$ -	\$ -	\$ -	-
REVENUE					
Beginning Balance	\$ -	\$ -	\$ 147,208	\$ 147,208	-
Taxes	147,724	-	-	300,000	-
INTEREST	(516)	-	-	-	-
Total Revenues	\$ 147,208	\$ -	\$ -	\$ 300,000	-
Total Resources	\$ 147,208	\$ -	\$ 147,208	\$ 447,208	-
EXPENSES BY CATEGORY					
Total Expense	\$ -	\$ -	\$ -	\$ -	-
Ending Balance	\$ 147,208	\$ -	\$ 147,208	\$ 447,208	-

Other Entity Funds Summary

These are funds to account for the revenues and expenses of separate governmental units the City of Loveland either has a significant interest in or has created for special purposes. The spending for these funds is approved either by a joint relationship through an intergovernmental agreement, or by a separate resolution.

The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The Loveland/Larimer Building Authority (LLBA) was established by Larimer County and the City of Loveland to construct and operate the Police and Courts facility.

The Loveland Fire and Rescue Authority is a newly-created entity. The Authority is a partnership between the City of Loveland and the Loveland Rural Fire District, with each contributing to the Fire Authority budget.

The General Improvement District (GID) #1, the Loveland Special Improvement District (SID) #1 and the Loveland Urban Renewal Authority (LURA) are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

An ordinance adopting the budget will be presented to the governing body of each entity for approval.

None of these funds are included in the City's Total Budget summary.

Other Entities Funds

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
REVENUE					
Beginning Balance	\$ 16,702,677	\$ 2,259,110	\$ 15,792,175	\$ 14,045,583	
TAXES	11,890,140	12,030,060	12,030,060	13,392,667	11.3%
INTERGOVERNMENTAL	11,703,995	13,283,860	13,795,843	13,642,653	2.7%
LICENSES & PERMITS	134,618	132,250	132,250	131,050	-0.9%
CHARGES FOR SERVICE	689,614	653,380	653,380	632,978	-3.1%
INTEREST	149,710	22,710	22,710	63,918	181.5%
OTHER	33,304	18,200	18,200	20,683	13.6%
Total Revenues	\$ 24,601,381	\$ 26,140,460	\$ 26,652,443	\$ 27,883,949	6.7%
Total Resources	\$ 41,304,058	\$ 28,399,570	\$ 42,444,618	\$ 41,929,532	47.6%
EXPENSES BY FUND					
AIRPORT	2,352,581	1,729,940	3,427,542	1,098,558	-36.5%
FIRE	10,773,683	11,896,420	12,408,403	12,598,737	5.9%
GID	100,976	24,500	24,500	24,500	0.0%
LLBA	586,218	631,790	631,790	682,601	8.0%
LURA	11,028,274	11,110,000	11,216,150	11,155,960	0.4%
SID	670,150	690,650	690,650	1,060,650	53.6%
Total Expense	\$ 25,511,883	\$ 26,083,300	\$ 28,399,035	\$ 26,621,006	2.1%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	8,537,115	9,212,660	9,293,786	9,871,101	7.1%
SUPPLIES	512,136	508,220	610,581	428,079	-15.8%
PURCHASED SERVICES	2,083,310	2,523,260	2,914,061	2,633,242	4.4%
ADMINISTRATIVE OVERHEAD	1,054,588	1,106,070	1,106,070	1,181,162	6.8%
DEPRECIATION	1,407,642	-	-	-	-
DEBT SERVICE	10,913,208	11,050,000	11,095,960	11,095,960	0.4%
CAPITAL	1,003,884	1,683,090	3,378,577	1,411,462	-16.1%
Total Expense	\$ 25,511,883	\$ 26,083,300	\$ 28,399,035	\$ 26,621,006	2.1%
Ending Balance	\$ 15,792,175	\$ 2,316,270	\$ 14,045,583	\$ 15,308,526	

Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the City Managers Office. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Airport	\$ 2,352,581	\$ 1,729,940	\$ 3,427,542	\$ 1,098,558	-36.5%
REVENUE					
Beginning Balance	\$ 3,132,110	\$ 863,640	\$ 2,004,810	\$ 145,958	
INTERGOVERNMENTAL	545,022	905,000	905,000	513,340	-43.3%
AIRPORT REVENUE	648,438	637,280	637,280	624,978	-1.9%
INTEREST	22,291	10,710	10,710	6,185	-42.3%
OTHER	9,530	15,700	15,700	8,208	-47.7%
Total Revenues	\$ 1,225,281	\$ 1,568,690	\$ 1,568,690	\$ 1,152,711	-26.5%
Total Resources	\$ 4,357,391	\$ 2,432,330	\$ 3,573,500	\$ 1,298,669	-46.6%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	367,987	389,380	434,556	481,216	23.6%
SUPPLIES	32,270	49,700	49,700	53,200	7.0%
PURCHASED SERVICES	524,382	405,860	567,209	397,474	-2.1%
DEPRECIATION	1,407,642	-	-	-	-
CAPITAL	20,300	885,000	2,376,077	166,668	-81.2%
Total Expense	\$ 2,352,581	\$ 1,729,940	\$ 3,427,542	\$ 1,098,558	-36.5%
Ending Balance	\$ 2,004,810	\$ 702,390	\$ 145,958	\$ 200,111	

Loveland Fire Authority Fund

The Loveland Fire Authority Fund receives revenue for operating and capital expenses primarily from contributions from the City and the Loveland Rural Fire District. Additional revenues are generated from fees charged for services provided by both the Fire Operations and Community Safety Divisions. Expenditures from this fund are limited to the operations and capital needs of the Authority. The Fund is managed by the Fire Department. Details on the expenditures are in the Other Entities chapter. The Authority was created in 2012.

Fire Rescue Authority Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Fire Rescue Authority	\$ 10,773,683	\$ 11,896,420	\$ 12,408,403	\$ 12,598,737	5.9%
REVENUE					
Beginning Balance	\$ 17,398	\$ 17,400	\$ 17,397	\$ 17,397	
INTERGOVERNMENTAL	10,572,755	11,747,070	12,259,053	12,446,712	6.0%
LICENSES & PERMITS	134,618	132,250	132,250	131,050	-0.9%
CHARGES FOR SERVICE	41,176	16,100	16,100	8,000	-50.3%
INTEREST	4,985	1,000	1,000	3,000	200.0%
OTHER	20,148	-	-	9,975	-
Total Revenues	\$ 10,773,682	\$ 11,896,420	\$ 12,408,403	\$ 12,598,737	5.9%
Total Resources	\$ 10,791,080	\$ 11,913,820	\$ 12,425,800	\$ 12,616,134	5.9%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	8,038,469	8,686,540	8,722,490	9,243,645	6.4%
SUPPLIES	476,269	455,020	556,818	371,379	-18.4%
PURCHASED SERVICES	1,051,619	1,534,710	1,704,535	1,611,418	5.0%
ADMINISTRATIVE OVERHEAD	1,051,610	1,102,710	1,102,710	1,178,151	6.8%
CAPITAL	155,716	117,440	321,850	194,144	65.3%
Total Expense	\$ 10,773,683	\$ 11,896,420	\$ 12,408,403	\$ 12,598,737	5.9%
Ending Balance	\$ 17,397	\$ 17,400	\$ 17,397	\$ 17,397	

Loveland General Improvement District #1 Fund

The Loveland General Improvement District #1 (GID) Fund revenues are provided by an ad valorem tax on all properties within the District's boundaries. The mill levy for the District is 2.684 mills. Fund revenues are restricted to construction of parking and pedestrian improvements within the District. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

General Improvement District #1 Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
General Improvement District	\$ 100,976	\$ 24,500	\$ 24,500	\$ 24,500	0.0%
REVENUE					
Beginning Balance	\$ 132,097	\$ 29,900	\$ 71,162	\$ 81,232	
TAXES	38,129	34,210	34,210	38,315	12.0%
INTEREST	1,912	360	360	450	25.0%
Total Revenues	\$ 40,041	\$ 34,570	\$ 34,570	\$ 38,765	12.1%
Total Resources	\$ 172,138	\$ 64,470	\$ 105,732	\$ 119,997	86.1%
EXPENSES BY CATEGORY					
SUPPLIES	-	2,000	2,000	2,000	0.0%
PURCHASED SERVICES	14,852	22,500	22,500	22,500	0.0%
CAPITAL	86,125	-	-	-	-
Total Expense	\$ 100,976	\$ 24,500	\$ 24,500	\$ 24,500	0.0%
Ending Balance	\$ 71,162	\$ 39,970	\$ 81,232	\$ 95,497	

Loveland–Larimer Building Authority Fund

The Loveland–Larimer Building Authority Fund was established to provide operating funds for the Police & Courts Building located at Monroe Avenue and 10th Street. Fund revenues come from contributions from the City of Loveland and Larimer County and are based upon building square footage occupied by each entity. The Fund is managed by the Public Works Department and the Parks & Recreation Department. The Public Works Department provides facility maintenance services and the Parks & Recreation Department provides grounds maintenance services. Details on Fund expenditures can be found in the Other Entities chapter.

Loveland Larimer Building Authority Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
LLBA	\$ 586,218	\$ 631,790	\$ 631,790	\$ 682,601	8.0%
REVENUE					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	
INTERGOVERNMENTAL	586,218	631,790	631,790	682,601	8.0%
Total Revenues	\$ 586,218	\$ 631,790	\$ 631,790	\$ 682,601	8.0%
Total Resources	\$ 586,218	\$ 631,790	\$ 631,790	\$ 682,601	8.0%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	130,659	136,740	136,740	146,240	6.9%
SUPPLIES	3,597	1,500	2,063	1,500	0.0%
PURCHASED SERVICES	385,051	490,190	489,627	531,850	8.5%
ADMINISTRATIVE OVERHEAD	2,978	3,360	3,360	3,011	-10.4%
CAPITAL	63,934	-	-	-	-
Total Expense	\$ 586,218	\$ 631,790	\$ 631,790	\$ 682,601	8.0%
Ending Balance	\$ -	\$ -	\$ -	\$ -	

Loveland Special Improvement District #1 Fund

The City serves as the sponsoring agency for the Loveland Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

Special Improvement District #1 Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
SID #1	\$ 670,150	\$ 690,650	\$ 690,650	\$ 1,060,650	53.6%
REVENUE					
Beginning Balance	\$ 478,665	\$ 475,750	\$ 504,849	\$ 497,699	
TAXES	682,927	675,000	675,000	675,000	0.0%
INTEREST	9,781	6,000	6,000	3,465	-42.3%
OTHER	3,626	2,500	2,500	2,500	0.0%
Total Revenues	\$ 696,334	\$ 683,500	\$ 683,500	\$ 680,965	-0.4%
Total Resources	\$ 1,174,999	\$ 1,159,250	\$ 1,188,349	\$ 1,178,664	1.7%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	5,390	10,000	10,000	10,000	0.0%
CAPITAL	664,760	680,650	680,650	1,050,650	54.4%
Total Expense	\$ 670,150	\$ 690,650	\$ 690,650	\$ 1,060,650	53.6%
Ending Balance	\$ 504,849	\$ 468,600	\$ 497,699	\$ 118,014	

Note: The bond ordinance for Loveland Special Improvement District #1 requires that a portion of the assessments received be placed in reserve accounts, so at the end of the year there will be a reserve balance. The reserve amounts are not excess funds. The reserves are to fund the upcoming interest payments to bondholders should annual assessments not be received on a timely basis. The fund balance remaining in the final year of the bonds (2029) will be applied to the final payment and assessments on property owners will be lowered.

Loveland Urban Renewal Authority Fund

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and expanded Finley's Addition Plan Area located in downtown.

Loveland Urban Renewal Authority Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
LURA	\$ 11,028,274	\$ 11,110,000	\$ 11,216,150	\$ 11,155,960	0.4%
REVENUE					
Beginning Balance	\$ 12,942,407	\$ 872,420	\$ 13,193,957	\$ 13,303,297	
TAXES	11,169,084	11,320,850	11,320,850	12,679,352	12.0%
INTEREST	110,740	4,640	4,640	50,818	995.2%
Total Revenues	\$ 11,279,824	\$ 11,325,490	\$ 11,325,490	\$ 12,730,170	12.4%
Total Resources	\$ 24,222,231	\$ 12,197,910	\$ 24,519,447	\$ 26,033,467	113.4%
EXPENSES BY CATEGORY					
PURCHASED SERVICES	102,016	60,000	120,190	60,000	0.0%
DEBT SERVICE	10,913,208	11,050,000	11,095,960	11,095,960	0.4%
CAPITAL	13,050	-	-	-	-
Total Expense	\$ 11,028,274	\$ 11,110,000	\$ 11,216,150	\$ 11,155,960	0.4%
Ending Balance	\$ 13,193,957	\$ 1,087,910	\$ 13,303,297	\$ 14,877,507	

Fund Balance Summary

	'14 Actual Ending Balance	'15 Adopted Ending Balance	'15 Revised Ending Balance as of June	'16 Ending Balance
GENERAL FUND	\$ 54,788,835	\$ 30,240,750	\$ 42,602,551	\$ 37,266,907
INTERNAL SERVICE FUNDS				
CITY FLEET	6,377,712	8,318,750	5,481,047	6,009,459
FLEET MANAGEMENT	74,340	24,040	27,191	107,932
RISK MANAGEMENT	4,898,397	2,574,300	4,316,667	3,595,142
EMPLOYEE BENEFITS	4,285,068	1,236,800	1,757,138	3,500,000
Total Internal Service Funds	\$ 15,635,517	\$ 12,153,890	\$ 11,582,043	\$ 13,212,533
ENTERPRISE FUNDS				
WATER	1,933,669	14,543,550	11,897,447	12,019,940
WATER SIF	8,059,836	14,968,660	8,250,854	9,465,102
RAW WATER	23,616,600	20,343,770	10,587,328	8,478,068
WASTEWATER	9,722,126	1,030,190	3,213,874	3,646,163
WASTEWATER SIF	6,530,578	15,195,790	15,686,016	15,353,852
POWER	24,223,703	7,032,500	18,227,761	12,296,189
POWER PIF	8,309,183	4,384,620	8,616,130	7,685,600
STORMWATER	6,514,391	2,735,020	6,801,950	4,794,446
SOLID WASTE	2,893,429	326,570	2,096,814	2,451,660
GOLF	2,732,548	1,850,020	2,293,200	2,120,708
Total Enterprise Funds	\$ 94,536,063	\$ 82,410,690	\$ 87,671,374	\$ 78,311,728
SPECIAL REVENUE FUNDS				
CITY OF LOVELAND TRANSIT	-	-	-	-
ECONOMIC INCENTIVES	862,211	1,666,690	940,226	1,390,226
CAPITAL PROJECTS	1,910,291	692,470	1,910,291	1,910,291
PERPETUAL CARE	2,784,839	2,727,217	2,737,039	2,839,709
PARKS & RECREATION IMPROVEMENT	2,159,357	1,312,070	1,533,490	1,300,010
CONSERVATION TRUST	3,803,782	4,085,650	4,183,668	3,552,439
LARIMER COUNTY OPEN SPACE	14,395,320	1,947,820	9,782,371	7,089,327
COM. DEV. BLOCK GRANT (CDBG)	-	-	-	-
ART IN PUBLIC PLACES	74,143	65,250	203,803	253,507
LODGING TAX	993,477	923,200	665,527	608,211
POLICE SEIZURES & FORFEITURES	45,270	44,120	45,270	45,270
PEG FEE	354,696	83,520	239,996	123,479
TRANSPORTATION	-	-	-	-
PARKS CEF	3,544,838	2,792,320	2,755,431	2,197,365
RECREATION CEF	6,348,349	5,689,060	6,327,519	6,773,873
TRAILS CEF	1,470,660	217,530	826,730	332,510
OPEN LANDS CEF	1,954,592	1,576,280	1,599,442	1,971,726
FIRE CEF	333,925	658,270	636,385	955,055
POLICE CEF	5,099,447	4,119,820	4,269,784	3,932,406
LIBRARY CEF	759,940	890,160	771,179	1,055,018
CULTURAL SERVICES CEF	2,943,074	2,376,820	2,934,285	794,824
GEN. GOVT. CEF	1,157,955	771,140	1,192,576	1,651,807
STREETS CEF	4,728,599	1,844,140	239,912	142,175
FIBER NETWORK	147,208	-	147,208	447,208
Total Special Revenue Funds	\$ 55,871,973	\$ 34,483,547	\$ 43,942,132	\$ 39,366,436
Total All City Funds	\$ 220,832,388	\$ 159,288,877	\$ 185,798,100	\$ 168,157,604

Finance Master Plan	2014	2015	2015	2016
	Year end	Adopted	Revised	Projected
Beginning Fund Balance	52,274,401	25,994,050	54,788,834	42,602,550
REVENUES				
Property Tax	7,534,147	7,602,000	7,602,000	8,514,240
Current Sales Tax Base	39,360,657	41,988,680	40,938,963	42,167,132
Use Tax	6,065,017	4,974,910	4,974,910	5,124,157
Other Taxes	3,284,980	2,815,690	2,815,690	2,985,662
Licenses & Permits	2,663,715	2,333,070	2,333,070	3,117,688
Fines & Forfeits	938,710	970,000	970,000	922,800
Intergovernmental	968,123	453,950	453,950	467,212
User Fees	4,196,782	4,151,000	4,151,000	4,309,545
Interest	740,989	347,350	347,350	328,430
Others	1,214,809	1,148,990	1,172,190	713,601
Internal Service Transfers General Fund	6,383,415	6,486,990	6,486,990	6,050,894
Internal Service Transfers Non- General Fund	4,420,711	4,936,290	4,936,290	5,031,043
PILT	5,847,209	6,297,920	6,299,756	6,669,850
Transfer from Power for Econ Development	81,560	84,410	84,410	82,191
Transfer from Lodging Tax	25,000	25,000	25,000	25,000
TOTAL REVENUES	\$ 83,725,825	\$ 84,616,250	\$ 83,591,569	\$ 86,509,445
TOTAL REVENUES & SOURCES	\$ 136,000,226	\$ 110,610,300	\$ 138,380,403	\$ 129,111,995
EXPENDITURES				
Legislative	162,625	153,590	153,590	144,678
Executive & Legal	2,246,175	2,458,290	2,488,290	2,538,172
City Clerk	599,214	688,780	700,021	682,856
Cultural Services	1,894,787	1,955,840	1,990,740	1,871,173
Development Services	3,739,677	4,064,170	4,756,109	4,055,001
Economic Development	5,071,156	1,191,400	1,470,532	1,146,521
Finance	4,686,909	4,888,570	4,915,725	5,146,315
Fire & Rescue	6,523	-	-	-
Human Resources	1,108,002	1,269,810	1,269,810	1,288,939
Information Technology	3,255,595	3,294,930	3,474,651	3,292,004
Library	3,043,028	3,167,350	3,221,771	3,161,114
Parks & Recreation	11,029,057	9,468,930	10,045,310	9,554,084
Police	18,410,618	19,341,890	19,722,370	20,048,591
Public Works	5,507,029	5,228,480	5,618,955	5,803,720
Water & Power River	-	-	-	-
Non-Departmental	968,125	596,520	585,587	845,381
Transfers	71,240	65,000	65,000	56,600
Business Incentive Program	1,764,440	450,000	450,000	-
City Contribution to Fire Authority	7,614,578	9,568,750	9,988,576	10,173,255
Contribution to Downtown Organization	-	-	-	500,000
Transit Operating Subsidy	822,110	1,152,380	1,152,380	1,242,667
Transportation Operating Subsidy	4,752,046	5,672,900	8,404,883	5,626,263
Contribution to Employee Benefits	-	-	-	5,342,782
Sunrise Health Center (not yet appropriated)	-	-	-	-
Stone Soup (not yet appropriated)	-	-	-	-
Art Space Loan (not yet appropriated)	-	-	-	-
TOTAL OPERATING EXPENDITURES	\$ 76,752,933	\$ 74,677,580	\$ 80,474,300	\$ 82,520,116
NET OPERATING REVENUES (LOSS)	\$ 6,972,892	\$ 9,938,670	\$ 3,117,269	\$ 3,989,329
CAPITAL				
Net Capital Expense	2,320,591	1,777,580	6,574,186	5,080,810
Street Construction Projects	382,619	571,000	571,000	546,000
Bridge program	224,115	100,000	100,000	100,000
Olsen Annexation	-	-	-	-
Internal Loan Repayment (Recreation an Fire CEF)	-	269,160	-	-
Early Repay of Fire CEF Internal loan	10,021	289,790	289,790	-
Evergreen loan repayment (2016 - 2025)	-	-	-	254,920
Early Repay of Recreation CEF Internal loan	10,576	400,000	669,160	-
Water Enterprise Principal Payment	752,983	750,000	750,000	750,000
Equipment Replacement	757,554	1,534,440	6,349,417	2,693,243
South Catalyst Project Land Purchase	-	-	3,218,877	-
TOTAL CAPITAL EXPENDITURES	\$ 4,458,459	\$ 5,691,970	\$ 15,303,553	\$ 9,424,973
NET CHANGE IN FUND BALANCE	\$ 2,514,433	\$ 4,246,700	\$ (12,186,284)	\$ (5,435,644)
Ending Fund Balance	54,788,834	30,240,750	42,602,550	37,166,906
Required Balance	21,928,512	11,548,073	19,064,330	17,679,211
NET SURPLUS (DEFICIT)	\$ 32,860,322	\$ 18,692,677	\$ 23,538,221	\$ 19,487,696
Reserve Policy Requirement (15% of Oper. Expense)	\$ 11,512,940	\$ 11,201,637	\$ 12,071,145	\$ 12,378,017
Amount Above (Under) Policy	\$ 21,347,382	\$ 7,491,040	\$ 11,467,076	\$ 7,109,678

2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
37,166,906	36,560,827	42,256,468	48,554,821	56,334,094	65,029,827	76,433,836	89,017,338	102,369,796
8,982,520	9,476,560	9,997,770	10,547,650	11,127,770	11,739,800	12,385,490	13,066,690	13,785,360
43,642,980	45,388,700	47,204,250	49,092,420	51,056,120	53,098,360	55,222,290	57,431,180	59,728,430
5,303,500	5,515,640	5,736,270	5,965,720	6,204,350	6,452,520	6,710,620	6,979,040	7,258,200
3,075,230	3,167,490	3,262,510	3,360,390	3,461,200	3,565,040	3,671,990	3,782,150	3,895,610
3,211,220	3,307,560	3,406,790	3,508,990	3,614,260	3,722,690	3,834,370	3,949,400	4,067,880
927,410	932,050	936,710	941,390	946,100	950,830	955,580	960,360	965,160
478,890	490,860	503,130	515,710	528,600	541,820	555,370	569,250	583,480
4,460,380	4,616,490	4,848,360	5,018,050	5,193,680	5,375,460	5,563,600	5,758,330	5,959,870
278,750	365,610	422,560	728,320	1,126,680	1,625,750	1,910,850	2,225,430	2,559,240
738,580	764,430	791,190	818,880	847,540	877,200	907,900	939,680	972,570
6,262,680	6,481,870	6,708,740	6,943,550	7,186,570	7,438,100	7,698,430	7,967,880	8,246,760
5,207,130	5,389,380	5,578,010	5,773,240	5,975,300	6,184,440	6,400,900	6,624,930	6,856,800
7,210,920	7,805,260	8,373,310	8,985,090	9,603,120	10,127,220	10,723,030	11,305,270	11,905,270
85,070	88,050	91,130	94,320	97,620	101,040	104,580	108,240	112,030
25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
\$ 89,890,260	\$ 93,814,950	\$ 97,885,730	\$ 102,318,720	\$ 106,993,910	\$ 111,825,270	\$ 116,670,000	\$ 121,692,830	\$ 126,321,660
\$ 127,057,166	\$ 130,375,777	\$ 140,142,198	\$ 150,873,541	\$ 163,328,004	\$ 176,855,097	\$ 193,103,836	\$ 210,710,168	\$ 228,691,456

144,678	144,678	144,678	144,678	144,678	144,678	144,678	144,678	144,678
2,627,010	2,718,960	2,814,120	2,912,610	3,014,550	3,120,060	3,229,260	3,342,280	3,459,260
706,760	731,500	757,100	783,600	811,030	839,420	868,800	899,210	930,680
1,936,660	2,004,440	2,074,600	2,147,210	2,222,360	2,300,140	2,380,640	3,003,960	3,109,100
4,196,930	4,343,820	4,495,850	4,653,200	4,816,060	4,984,620	5,159,080	5,339,650	5,526,540
1,186,650	1,228,180	1,271,170	1,315,660	1,361,710	1,409,370	1,458,700	1,509,750	1,562,590
5,326,440	5,512,870	5,705,820	5,905,520	6,112,210	6,326,140	6,547,550	6,776,710	7,013,890
-	-	-	-	-	-	-	-	-
1,334,050	1,380,740	1,429,070	1,479,090	1,530,860	1,584,440	1,639,900	1,697,300	1,756,710
3,407,220	3,526,470	3,649,900	3,777,650	3,909,870	4,046,720	4,188,360	4,334,950	4,486,670
3,271,750	3,386,260	3,504,780	3,627,450	3,754,410	3,885,810	4,021,810	4,162,570	4,308,260
9,888,480	10,234,580	10,728,790	11,134,820	11,564,540	11,994,300	12,414,100	12,888,590	14,039,690
20,750,290	21,826,550	22,590,480	23,381,150	24,199,490	25,046,470	25,923,100	26,830,410	27,769,470
6,006,850	6,217,090	6,504,980	6,732,650	6,968,290	7,212,180	7,464,610	7,859,120	8,134,190
-	-	-	-	-	-	-	-	-
874,970	905,590	937,290	970,100	1,004,050	1,039,190	1,075,560	1,113,200	1,152,160
56,600	56,600	56,600	56,600	56,600	56,600	56,600	56,600	56,600
-	-	-	-	-	-	-	-	-
10,130,490	10,370,070	11,908,520	12,420,670	12,908,170	13,329,190	14,005,430	14,561,070	15,070,710
500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
1,286,160	1,331,180	1,377,770	1,425,990	1,475,900	1,527,560	1,581,020	1,636,360	1,693,630
5,823,180	6,026,990	6,237,930	6,456,260	6,682,230	6,916,110	7,158,170	7,408,710	7,668,010
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
\$ 79,455,168	\$ 82,446,568	\$ 86,689,448	\$ 89,824,908	\$ 93,037,008	\$ 96,262,998	\$ 99,817,368	\$ 104,065,118	\$ 108,382,838
\$ 10,435,092	\$ 11,368,382	\$ 11,196,282	\$ 12,493,812	\$ 13,956,902	\$ 15,562,272	\$ 16,852,632	\$ 17,627,712	\$ 17,938,822

6,539,330	1,404,410	1,114,600	786,100	1,419,400	681,400	705,300	729,970	6,222,500
929,600	421,000	413,000	387,000	390,800	558,500	586,500	620,500	990,500
100,000	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
254,920	254,920	254,920	254,920	254,920	254,920	254,920	254,920	254,920
-	-	-	-	-	-	-	-	-
750,000	750,000	750,000	750,000	750,000	-	-	-	-
2,467,321	2,842,411	2,365,410	2,536,519	2,446,049	2,663,443	2,722,410	2,669,864	2,666,854
-	-	-	-	-	-	-	-	-
\$ 11,041,171	\$ 5,672,741	\$ 4,897,930	\$ 4,714,539	\$ 5,261,169	\$ 4,158,263	\$ 4,269,130	\$ 4,275,254	\$ 10,134,774
\$ (606,079)	\$ 5,695,641	\$ 6,298,352	\$ 7,779,273	\$ 8,695,733	\$ 11,404,009	\$ 12,583,502	\$ 13,352,458	\$ 7,804,048
36,560,827	42,256,468	48,554,821	56,334,094	65,029,827	76,433,836	89,017,338	102,369,796	110,173,845
14,470,135	15,839,625	17,225,812	18,690,529	20,215,033	21,653,570	23,144,363	24,696,979	25,964,898
\$ 22,090,693	\$ 26,416,843	\$ 31,329,009	\$ 37,643,565	\$ 44,814,794	\$ 54,780,267	\$ 65,872,976	\$ 77,672,818	\$ 84,208,947
\$ 11,918,275	\$ 12,366,985	\$ 13,003,417	\$ 13,473,736	\$ 13,955,551	\$ 14,439,450	\$ 14,972,605	\$ 15,609,768	\$ 16,257,426
\$ 10,172,417	\$ 14,049,858	\$ 18,325,592	\$ 24,169,829	\$ 30,859,243	\$ 40,340,817	\$ 50,900,370	\$ 62,063,050	\$ 67,951,522

	2014	2015	2015	2016
CALCULATION OF REQUIRED BALANCE	Year end	Adopted	Revised	Projected
TABOR Excess Reserves Beginning Bal (CAFR) 2003-2012	7,202,531	3,568,561	6,819,912	4,180,302
Projected Tabor Annual Excess	-	-	-	-
Fire Apparatus Replacement	-	-	(1,458,610)	(652,300)
Barnes Park Field Lighting	-	-	(610,000)	-
Fire General Spartan Engine	-	-	-	-
Police Records Management System	-	-	-	-
Viestenz-Smith Mountain Park	-	-	-	(76,877)
Street Construction	(382,619)	(571,000)	(571,000)	(546,000)
TABOR Excess Reserve Ending Balance 2003-2012	\$ 6,819,912	\$ 2,997,561	\$ 4,180,302	\$ 2,905,125
TABOR Excess Reserves Beginning Balance 2013	44,027	4,621,399	7,804,263	10,765,747
Projected Tabor Annual Excess	7,760,236	938,892	2,961,484	2,000,000
Viestenz-Smith Mountain Park	-	-	-	(2,788,733)
Fire Apparatus Replacement	-	-	-	-
Training Center Property	-	-	-	-
Fire Station 10	-	-	-	-
Police Training Facility	-	-	-	(537,500)
Street Construction	-	-	-	-
TABOR Excess Reserve 2013	\$ 7,804,263	\$ 5,560,291	\$ 10,765,747	\$ 9,439,514
TABOR Excess Reserve	\$ 14,624,175	\$ 8,557,852	\$ 14,946,049	\$ 12,344,639
TABOR 3% Emergency (3% of Expenses)	2,439,462	2,291,550	2,508,145	2,556,401
Council Contingency	100,000	-	100,000	100,000
Unfunded Liability	200,000	200,000	200,000	200,000
Equipment Replacement	250,000	-	250,000	250,000
Museum Programs	460,120	-	460,000	460,000
Police Donations	18,774	-	20,000	20,000
Library Reserve	315,285	125,031	315,285	125,031
Required Reserves	\$ 3,783,641	\$ 2,616,581	\$ 3,853,430	\$ 3,711,432
Council Special Projects Fund Beginning Balance	4,637,902	(8,080)	3,520,697	264,851
Annual Council Set-Aside (2.5% Tax Revenue)	1,129,990	1,340,670	1,317,267	1,358,289
South Catylist Project	(804,599)	-	(3,218,877)	-
Land Purchases	-	-	(665,736)	-
Downtown Improvements	-	-	(250,000)	-
Sunrise Health Center	-	-	-	-
Business Flood Relief Program	-	-	(93,500)	-
House of Neighborly Services	(500,000)	-	-	-
Arcadia Hotel	-	-	(125,000)	-
Lincoln Place	-	-	(220,000)	-
Intra-Fund Loan Repayment on Land Purchase	(942,597)	(958,950)	-	-
Council Special Projects Fund Ending Balance	\$ 3,520,697	\$ 373,640	\$ 264,851	\$ 1,623,140
REQUIRED BALANCE	\$ 21,928,512	\$ 11,548,073	\$ 19,064,330	\$ 17,679,211

2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
2,905,125	2,905,125	2,905,125	2,905,125	2,905,125	2,905,125	2,905,125	2,905,125	2,905,125
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
\$ 2,905,125								
9,439,514	4,909,384	4,677,774	4,364,774	4,077,774	3,786,974	3,328,474	2,841,974	2,321,474
2,000,000	1,000,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
-	-	-	-	-	-	-	-	-
(684,920)	-	-	-	-	-	-	-	-
(695,610)	(695,610)	-	-	-	-	-	-	-
-	(115,000)	-	-	-	-	-	-	-
(4,220,000)	-	-	-	-	-	-	-	-
(929,600)	(421,000)	(413,000)	(387,000)	(390,800)	(558,500)	(586,500)	(620,500)	(990,500)
\$ 4,909,384	\$ 4,677,774	\$ 4,364,774	\$ 4,077,774	\$ 3,786,974	\$ 3,328,474	\$ 2,841,974	\$ 2,321,474	\$ 1,430,974
\$ 7,814,509	\$ 7,582,899	\$ 7,269,899	\$ 6,982,899	\$ 6,692,099	\$ 6,233,599	\$ 5,747,099	\$ 5,226,599	\$ 4,336,099
2,457,675	2,558,669	2,671,646	2,770,843	2,864,492	2,967,793	3,076,193	3,202,049	3,331,491
100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
460,000	460,000	460,000	460,000	460,000	460,000	460,000	460,000	460,000
20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031
\$ 3,612,706	\$ 3,713,700	\$ 3,826,677	\$ 3,925,874	\$ 4,019,523	\$ 4,122,824	\$ 4,231,224	\$ 4,357,080	\$ 4,486,522
1,623,140	3,042,920	4,543,026	6,129,236	7,781,756	9,503,411	11,297,147	13,166,040	15,113,300
1,419,780	1,500,106	1,586,210	1,652,520	1,721,655	1,793,736	1,868,893	1,947,260	2,028,977
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
\$ 3,042,920	\$ 4,543,026	\$ 6,129,236	\$ 7,781,756	\$ 9,503,411	\$ 11,297,147	\$ 13,166,040	\$ 15,113,300	\$ 17,142,277
\$ 14,470,135	\$ 15,839,625	\$ 17,225,812	\$ 18,690,529	\$ 20,215,033	\$ 21,653,570	\$ 23,144,363	\$ 24,696,979	\$ 25,964,898

Attachment 1

City of Loveland, Colorado

Proposed Fee Changes for 2016
By Department

CITY OF LOVELAND

CHANGES TO RATES, CHARGES AND FEES FOR 2016

DESCRIPTION	2015 Fee	2016 Fee	CHANGE
CULTURAL SERVICES			
Museum			
<u>Museum Membership</u>			
Supporter	\$ -	\$ 100.00	NEW
Arts Advocate (Rialto Family Lights & Museum Supporter)	\$ -	\$ 150.00	NEW
Rialto Theater			
Box Office Phone Transaction Fee, per transaction-Tickets priced \$0.00-\$19.99	\$ 4.00	\$ 2.00	\$ (2.00)
Masonite Dance Floor Rental, per installation	\$ 60.00	\$ -	ELIMINATED
Side of Stage Monitor Package Rental, per day	\$ 200.00	\$ -	ELIMINATED
Intelligent Lighting Rental, includes 1 hour programming, per performance	\$ 60.00	\$ -	ELIMINATED
Additional Intelligent Lighting programming, per hour	\$ 30.00	\$ -	ELIMINATED
Meeting/Non-Ticketed Event Rental Rates:			
Daily Rental Rate, up to 5 hours of use	\$ -	\$ 500.00	NEW
Seat Fee (per ticket - applies to all tickets including complimentary tickets)	\$ 1.50	\$ 2.00	\$ 0.50
Box Office Ticketing Fees (paid by ticket purchaser)			
Window, phone and online ticket sales by credit card, per ticket			
Tickets priced from \$0.00 to \$19.99, per ticket	\$ -	\$ 2.00	NEW
Tickets priced from \$20.00 to \$39.99, per ticket	\$ -	\$ 3.00	NEW
Tickets priced \$40.00 and above, per ticket	\$ -	\$ 4.00	NEW
Window ticket sales by cash or check, per ticket	\$ -	\$ 1.00	NEW
Rialto Theater - Event Side			
<u>Phyllis Walbye Conference Room:</u>			
Additional Fees for Room Rental:			
Rental Equipment:			
Video Projector	\$ 50.00	\$ -	ELIMINATED
Portable Sound System	\$ 100.00	\$ -	ELIMINATED
Staging Platform (per 4' x 8' section)	\$ 25.00	\$ -	ELIMINATED
Pipe & Drape (per 8' x 6' section)	\$ 25.00	\$ -	ELIMINATED
Risers, per section	\$ 25.00	\$ -	ELIMINATED
Large Podium	\$ 25.00	\$ -	ELIMINATED
Portable Light Trees (pair)	\$ 100.00	\$ -	ELIMINATED
Food Service Cleaning Fees:			
Pre-packaged Snacks Brought in by Renter	\$ 25.00	\$ -	ELIMINATED
Hors d' Oeuvre or Meal Service (151+ guests, includes prep room use)	\$ 100.00	\$ -	ELIMINATED
Security Deposit:			
Room Deposit (refundable)	\$ 400.00	\$ -	ELIMINATED
LIBRARY			
<u>Replacement of Lost Items:</u>			
Quick Reads Book Rental Fee, per title	\$ -	\$ 1.00	NEW
PUBLIC WORKS			
Solid Waste			
<u>Single Family Residential:</u>			
96-Gallon Yard Debris Carts, per month	\$ 7.50	\$ 8.00	\$ 0.50

CITY OF LOVELAND

CHANGES TO RATES, CHARGES AND FEES FOR 2016

DESCRIPTION	2015 Fee	2016 Fee	CHANGE
DEVELOPMENT SERVICES			
Planning			
Site Development Plan (if not combined with another application)	\$ 100.00	\$ 383.00	\$ 283.00
POLICE			
Record Special Search Fee:			
First Hour, copy cost plus	\$ 20.00	\$ -	ELIMINATED
Each Additional half hour, copy cost plus	\$ 10.00	\$ -	ELIMINATED
AIRPORT			
Land Lease, to be increased annually by CPI:			
Improved, per square foot	\$ 0.11	\$ 0.39	\$ 0.28
Unimproved, per square foot	\$ 0.07	\$ 0.27	\$ 0.20
PARKS & RECREATION			
Recreation			
Outdoor Aquatics			
<u>Punch Passes (30 admissions) – Winona Pool:</u>			
Toddler (3-5)	\$ 50.00	\$ -	ELIMINATED
Youth (6-17)	\$ 75.00	\$ -	ELIMINATED
Adult (18+)	\$ 100.00	\$ -	ELIMINATED
Senior (62+)	\$ 85.00	\$ -	ELIMINATED
<u>Punch Passes (20 admissions) – Winona Pool:</u>			
Toddler (3-5)	\$ -	\$ 33.00	NEW
Youth (6-17)	\$ -	\$ 50.00	NEW
Adult (18+)	\$ -	\$ 67.00	NEW
Senior (62+)	\$ -	\$ 57.00	NEW
<u>Punch Passes (10 admissions) – Winona Pool:</u>			
Toddler (3-5)	\$ -	\$ 18.00	NEW
Youth (6-17)	\$ -	\$ 27.00	NEW
Adult (18+)	\$ -	\$ 36.00	NEW
Senior (62+)	\$ -	\$ 30.00	NEW
<u>Additional Guard(s)</u>	\$ -	\$50-65	NEW
<u>Pool Damage Deposit</u>	\$ -	\$ 100.00	NEW
Chilson Recreation Center	\$ -	\$20-150	NEW
Personal Training			
Parks			
<u>Field Use & Prep:</u>			
Portable Fence Fee	\$ -	\$ 40.00	NEW
Merchandise Table	\$ -	\$ 150.00	NEW
Cemetery Perpetual Care Fund			
Columbarium-Double -Loveland	\$1,950.00	\$ 2,300.00	\$ 350.00
Park Improvement Fund			
City Park Shelter Fee**	\$50-500	\$60-500	\$ 10.00

**The calculation varies by group size and any special accommodations.

CITY OF LOVELAND

CHANGES TO RATES, CHARGES AND FEES FOR 2016

DESCRIPTION	2015 Fee	2016 Fee	CHANGE
PARKS & RECREATION CONT'D			
Golf			
OLDE COURSE AT LOVELAND			
<u>Green Fees</u>			
Fall/Winter Rate 9-Hole (November 1-March 31)	\$12-14	\$12-13	\$ (1.00)
Supertwilight	\$ 13	\$13-20	\$ 7.00
Executive Women's Golf Association (EWGA) 18Hole Golf	\$ 26	\$ -	ELIMINATED
<u>Pro Shop:</u>			
Lessons/Clubfitting	\$ -	\$30-500	NEW
Pull Cart/Club Rental	\$ -	\$3-40	NEW
Handicap Service	\$ -	\$3-7	NEW
<u>Tournaments:</u>			
Handling Fees	\$ -	\$2-10	NEW
Pro Shop Merchandise Fee	\$ -	\$5-10	NEW
Open Range	\$ -	\$ 3	NEW
Tournament Package	\$ -	\$42-100	NEW
Pro Shop Merchandise Sales, Cost + %	0%	10%-30%	NEW
CATTAIL CREEK			
<u>Greens Fees:</u>			
Youth Play Day Punch Pass (10 Rounds)	\$ 56	\$ -	ELIMINATED
Mini Golf Course Replay Round	\$ -	\$ 2	NEW
<u>Pro Shop:</u>			
Junior Golf Lesson Program	\$40-60	\$40-150	\$ 80.00
MARIANA BUTTE			
<u>Greens Fees:</u>			
Fall/Winter Rate 9-Hole (November 1 – March 31)	\$16-18	\$16-17	\$ (1.00)
<u>Tournaments:</u>			
City Championship	\$ 50	\$ 50.15	\$ 0.15
<u>Games on the Range</u>			
Single Bay Rentals	\$ -	\$12.50-25	NEW
Double Bay Rentals	\$ -	\$20-40	NEW
<u>Pro Shop:</u>			
Lessons/Clubfitting	\$30-180	\$30-500	\$ 320.00
MULTIPLE COURSES			
<u>3-Course Fees:</u>			
Olde Course/Cattail Creek/Mariana Butte, Full Week - Individual	\$ 835	\$ 860	\$ 25

FIRST READING October 6, 2015

SECOND READING _____

RESOLUTION #R-66-2015

A RESOLUTION ADOPTING THE 2016 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES PROVIDED BY THE CITY OF LOVELAND, OTHER THAN SERVICES PROVIDED BY THE WATER AND POWER DEPARTMENT AND THE STORMWATER ENTERPRISE, AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES, AND FEES

WHEREAS, Section 3.04.025 of the Loveland Municipal Code provides that the City Council shall, by resolution, fix the rates, charges, and fees to be collected by the City for goods and services provided by the City; and

WHEREAS, the City Council last set the rates, charges, and fees for services provided by the City, other than services provided by the Water and Power Department and the Stormwater Enterprise, in Resolution #R-7-2015; and

WHEREAS, the City Council periodically adjusts the rates, charges, and fees said services to more accurately reflect the cost of providing said services to the customers; and

WHEREAS, City staff has presented to the City Council a revised “Schedule of Rates, Charges and Fees,” a copy of which is attached hereto as **Exhibit “A”** and incorporated herein by reference (“Schedule of Rates, Charges, and Fees”).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Schedule of Rates, Charges and Fees, attached hereto as **Exhibit “A”**, is hereby adopted for services provided by the City of Loveland, other than services provided by the Water and Power Department and the Stormwater Enterprise, and shall apply to all billings mailed on or after January 1, 2016.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council which set the rates, charges, and fees now being set, including those set in Resolution #R-7-2015, for all billings mailed on or after January 1, 2016.

Section 3. That notwithstanding the foregoing, the rates, charges, and fees set in Resolution #R-7-2015 shall continue in full force and effect from the date of this Resolution until they are superseded on January 1, 2016 as provided herein.

Section 4. That this Resolution shall take effect as of the date of its adoption.

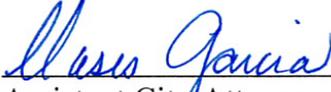
ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

Exhibit A

City of Loveland, Colorado

**Schedule of Rates, Charges and Fees
By Department**

Effective January 1, 2016

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>CITY CLERK DEPARTMENT</u>	
CITY CLERK	
<u>Liquor Occupational Tax:</u>	
"A" - Hotel/Restaurant/Brewpub	\$ 550.00
"B" - Tavern	\$ 670.00
"C" - Beer & Wine	\$ 300.00
"D" - Retail Store	\$ 670.00
"E" - Drug Store	\$ 670.00
"F" - Club	\$ 550.00
"G-1" - 3.2% On-Premises	\$ 300.00
"G-2" - 3.2% Off-Premises	\$ 550.00
"G-3" - 3.2% On/Off-Premises	\$ 550.00
"H" - Optional Premises	\$ 550.00
<u>Administrative Fees</u>	
Motion Picture Shows, per screen, per year	\$ 50.00
Skating Rink, per year	\$ 50.00
Miniature Golf, per year	\$ 25.00
Bowling Alley, per alley	\$ 10.00
Shooting Gallery, per alley	\$ 10.00
Billiard Tables, per table	\$ 50.00
Electronic Games, per game	\$ 20.00
Short Check Fee, per check	\$ 20.00
Copies, per copy	\$ 0.15
Vendor Permit Application, nonrefundable	\$ 25.00
Tree Trimmer License (new)	\$ 50.00
Tree Trimmer License (renewal)	\$ 25.00
Research Fee, per hour (after first hour)	\$ 30.00
CD, each	\$ 15.00
Reproduction of Published Materials	Acutal Cost
Shipping	Acutal Cost
Maps and Oversized Documents	Acutal Cost
<u>Sexually-Oriented Business:</u>	
New Business Application	\$ 500.00
New Business License, per year	\$ 50.00
License Renewal, per year	\$ 50.00
Manager's License, per year	\$ 25.00
Employee Registration Fee, per employee	\$ 5.00
<u>Liquor Licenses:</u>	
<u>Application Fees:</u>	
Application, any new license	\$ 1,000.00
Application, transfer of ownership	\$ 750.00
Renewal fee (not including fee for particular license, listed below)	\$ 100.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>CITY CLERK DEPARTMENT CONT'D</u>	
<u>Liquor Licenses:</u>	
<u>License Type:</u>	
Arts License	\$ 41.25
Beer & Wine	\$ 48.75
Brew Pub	\$ 75.00
Club	\$ 41.25
Hotel & Restaurant (w/ or w/out optional premises)	\$ 75.00
Liquor Licensed Drugstore	\$ 22.50
Optional Premises	\$ 75.00
Race Track	\$ 75.00
Resort Complex	\$ 75.00
Retail Gaming Tavern	\$ 75.00
Retail Liquor Store	\$ 22.50
Tavern	\$ 75.00
Vintner's Restaurant	\$ 75.00
<u>Related Fees & Permits:</u>	
Art Gallery, Application Fee	\$ 100.00
Art Gallery, Permit Fee	\$ 3.75
Change of Location	\$ 750.00
Change of Trade Name / Corporate Name / LLC Change (per person)	\$ 100.00
<i>May also include fees for background investigation.</i>	
Hotel / Tavern, Manager Registration	\$ 75.00
Late Renewal Fee	\$ 500.00
Bed & Breakfast Permit	\$ 25.00
Mini Bar Permit (With Hotel license, No OAP Contribution)	\$ 325.00
Special Event Permit per event (Liquor or 3.2%)	\$ 100.00
Temporary Transfer Permit	\$ 100.00
Tasting Permit (new)	\$ 150.00
Tasting Permit (renewal)	\$ 25.00
Modification of Premises	\$ 150.00
<u>Pawnbroker Licenses:</u>	
<u>Application Fees (non-refundable)</u>	
New License	\$ 400.00
Renewal	\$ 100.00
Criminal Investigation Process, separate payment	Actual Cost
Manager's Certificate, renewable every 3 years	\$ 100.00
Transfer License	\$ 400.00
Section 5.28.220 Business Relocation Application Fee	\$ 225.00
<u>License Fees:</u>	
Pawnshop License	\$ 100.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>CULTURAL SERVICES</u>	
RIALTO THEATER	
<u>Standard Ticketed Event Rental Rates</u> (12 noon to 12 midnight):	
Daily Rental Rate, up to 8 hours of use	\$ 550.00
Overtime Rate, per hour or any part of an hour beyond contract rental period	\$ 125.00
<u>Non-Profit Ticketed Event Rental Rates</u> (12 noon to 12 midnight):	
Daily Rental Rate, up to 8 hours of use	\$ 450.00
Overtime Rate, per hour or any part of an hour beyond contract rental period	\$ 125.00
<u>Meeting/Non-Ticketed Event Rental Rates:</u>	
Daily Rental Rate, up to 10 hours of use	\$ 500.00
Daily Rental Rate, up to 10 hours of use	\$ 900.00
Overtime Rate, per hour or any part of an hour beyond contract rental period	\$ 125.00
<u>Community Group Fee Rate:</u>	
(Applies to non-profit organizations presenting more than two performances of one show on consecutive dates)	
22% of first \$5,000 gross house receipts and 10% of remaining gross house receipts, or a minimum fee rate of \$330.00 per performance day, whichever is greater. Includes rehearsal dates (limit of 4 consecutive days for a one-weekend show and up to two additional days during the second week for a two-weekend show, with additional dates available at regular rates). Seat fee and insurance fees (when required) apply.	
<u>Community Group Fee Rate:</u>	
Required to reserve date(s), equal to the applicable base rental fee for one day (dollar amount varies). To be applied toward rental cost, or used to offset Rialto administrative costs in the event of cancellation by tenant. Portion of deposit may be used as damage/cleaning fee, if needed, as per contract.	
<u>Additional Rental Fees</u>	
Seat Fee (per ticket - applies to all tickets including complimentary tickets)	\$ 2.00
CIRSA Insurance Coverage (when requested, per attendee)	\$ 0.30
Projection Equipment Rental (per use)	\$ 60.00
Marley Dance Floor Rental (per installation)	\$ 60.00
Yamaha C7 Grand Piano (per day)	\$ 85.00
Piano Tuning (each, if requested, by Rialto tuner)	\$ 150.00
Box Office Ticketing Fees (paid by ticket purchaser)	
Window, phone and online ticket sales by credit card, per ticket	
Tickets priced from \$0.00 to \$19.99, per ticket	\$ 2.00
Tickets priced from \$20.00 to \$39.99, per ticket	\$ 3.00
Tickets priced \$40.00 and above, per ticket	\$ 4.00
Window ticket sales by cash or check, per ticket	\$ 1.00

****Non-refundable Deposit required to reserve date(s) equal to Base Rental Fee for one day****

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>CULTURAL SERVICES CONT'D</u>	
RIALTO THEATER - EVENT SIDE	
<u>Devereaux/Hach Room:</u>	
Standard Rate:	
Rental up to 8 hours	\$ 250.00
Additional hourly rate	\$ 50.00
Non-Profit Rate:	
Rental up to 8 hours	\$ 100.00
Additional hourly rate	\$ 50.00
Building Tenant Rate:	
Rental up to 6 Hours:	\$ 175.00
City Department Use	
Rental up to 6 Hours	\$ 75.00
Deposit	\$ 400.00
<u>Phyllis Walbye Conference Room:</u>	
Standard Rate (up to 4 hours)	\$ 50.00
Additional Hourly Rate	\$ 50.00
Non-Profit Rate (use up to 4 hours)	\$ 30.00
Additional Hourly Rate	\$ 30.00
City Department Use (up to 4 hours)	\$ 30.00
Additional hourly rate	\$ 25.00
Deposit for Standard & Non-Profit Use	\$ 150.00
<u>Additional Fees for Room Rental:</u>	
<u>Linens:</u>	
Additional White Tablecloths (each)	\$ 6.00
<u>Coffee Service:</u>	
Coffee (service of 20 or 60 cups, per cup)	\$ 1.00
Hot Tea (service of 20 or 60 cups, per cup)	\$ 0.50
<u>Food Service Cleaning Fees:</u>	
Prep Kitchen Access (up to 50 guests, includes prep room use)	\$ 50.00
Prep Kitchen Access (51 to 150 guests, includes prep room use)	\$ 75.00
<u>Videoconference Service:</u>	
During Normal Operating Hours (per hour)	\$ 200.00
Outside of Normal Operating Hours (per hour)	\$ 300.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>CULTURAL SERVICES CONT'D</u>	
LOVELAND MUSEUM/GALLERY	
<u>Facility Use Fees:</u>	
For-Profit, per hour	\$ 50.00
Non-Profit, per hour	\$ 30.00
Facility Attendant, per hour	\$ 25.00
Damage Deposit	\$ 100.00
Cancellation, less than 7 business days in advance	\$ 35.00
All-Facility Rental, first two hours (For-Profit rate)	\$ 500.00
All-Facility Rental, first two hours (Non-Profit rate)	\$ 350.00
Each hour thereafter, per hour (all renters)	\$ 75.00
Lone Tree School, per day	\$ 65.00
<u>Museum Membership:</u>	
Individual	\$ 30.00
Senior/Student	\$ 20.00
Dual	\$ 45.00
Family	\$ 65.00
Supporter	\$ 100.00
Contributor	\$ 250.00
Patron	\$ 500.00
Benefactor	\$ 1,000.00
Arts Advocate (Rialto Family Lights & Museum Supporter)	\$ 150.00
<u>Main Gallery Exhibit Admission:</u>	
Individual	\$ 5.00
Group, per person	\$ 3.00
* Admission fees may be waived during community events or based on group membership.	
<u>Workshops, Classes, & Lectures:</u>	
Workshop/Class/Lecture Fees/Special Programs, per event (vary by type, length, instructor cost)	\$20.00-\$250.00
Drop-in Workshop/Class Fees, per hour	\$6.00-\$10.00
<u>Reproduction of Photographs:</u>	
Digital Copy on CD	\$ 16.00
Digital Copy on CD, without scan	\$ 27.00
5x7, With Scan	\$ 19.00
5x7, Without Scan	\$ 30.00
8x10, With Scan	\$ 22.00
8x10, Without Scan	\$ 32.00
11x14, With Scan	\$ 30.00
11x14, Without Scan	\$ 41.00
16x20 With Scan	\$ 39.00
16x20, Without Scan	\$ 50.00
20x24, With Scan	\$ 51.00
20x24, Without Scan	\$ 63.00
30x40, With Scan	\$ 63.00
30x40, Without Scan	\$ 73.00
Larger sizes, additional per foot	\$ 17.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>DEVELOPMENT SERVICES</u>	
PLANNING	
<u>Planning Filing Fees:</u>	
Conceptual Master Plan	
Major Amendment Fee	\$ 500.00
Minor Amendment Fee	\$ 300.00
Preliminary Design Review Application	\$ 500.00
Major Home Occupation Fee	\$ 50.00
Traffic Impact Study (TIS) Memorandum	\$ 150.00
Intermediate/Full TIS	\$ 360.00
Site Development Plan (if not combined with another application)	\$ 383.00
Environmentally Sensitive Areas Report	\$ 200.00
Administrative Variations	\$ 60.00
Zoning Verification Letter	\$ 60.00
Major Amendment to GPD/PDP	\$ 750.00
PUD Minor Amendment	\$ 300.00
Appeal to Planning Commission	\$ 300.00
Appeal to City Council	\$ 180.00
Development and Annexation Agreements	\$ 300.00
Revisions development and annexation agreements	\$ 150.00
Planned Sign Program	\$ 300.00
Civil Improvement Construction Plans, per sheet	\$ 20.00
Revisions to approved Civil Improvement Construction Plans, per sheet	\$ 20.00
Annexation & PUD Zoning	\$ 1,217.00
Plus, for up to 400 acres, per acre	\$ 53.50
Plus, above of 400 acres, per acre	\$ 4.55
Annexation & Zoning, other than PUD - result ion to amend fee to \$1,217.00	\$ 1,217.00
Plus, for up to 400 acres, per acre	\$ 38.00
Plus, above 400 acres, per acre	\$ 3.05
Annexation Publication and Recording Fee	\$ 2,282.00
PUD General Development plan	\$ 1,217.00
Plus, up to 1,200 acres, per acre	\$ 15.25
Plus, above 1,200 acres, per acre	\$ 4.55
PUD Preliminary Development plan	\$ 1,217.00
Plus, per dwelling unit (residential) or per acre (commercial)	\$ 3.05
PUD Final Development Plan	\$ 1,217.00
Plus, per dwelling unit (residential) or per acre (commercial)	\$ 3.05
Major Subdivision - Preliminary plat	\$ 913.00
Plus, per dwelling unit (residential) or per acre (commercial)	\$ 7.59
Major Subdivision - Final plat	\$ 1,065.00
Plus, per lot (residential) or per acre (commercial)	\$ 7.59
Minor Subdivision	\$ 457.00
Boundary Line Adjustment and Lot Mergers	\$ 264.00
Special Review	\$ 760.00
Special Review, minor modification	\$ 229.00
Rezoning	\$ 760.00
Vacation Request	\$ 305.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>DEVELOPMENT SERVICES CONT'D</u>	
PLANNING (CONT'D)	
Variance Request	\$ 229.00
Vested Rights Request	\$ 153.00
Oil and Gas Facility, Planning Commission review process	\$ 4,370.00
Oil and Gas Facility, administrative review process	\$ 1,738.00
<u>Planning Filing Fees (cont'd)</u>	
Plan Submittal In Excess of 3 Rounds, percentage of original fee	50%
(These fees cover a project's initial submittal and two additional rounds of review. If a project needs more than a total of three rounds of review, the next submittal (or fourth round) and all subsequent resubmittals will require an application fee of 50% of the original fee with each resubmittal.)	
BUILDING	
<u>Building Permit Fees:</u>	
Valuation:**	
\$1 to \$500	\$ 23.50
\$501 to \$2,000, for first \$500	\$ 23.50
Plus, for each additional \$100 or fraction thereof	\$ 3.05
\$2,001 to \$25,000, for first \$2,000	\$ 69.25
Plus, for each additional \$1,000 or fraction thereof	\$ 14.00
\$25,001 to \$50,000, for first \$25,000	\$ 391.75
Plus, for each additional \$1,000 or fraction thereof	\$ 10.10
\$50,001 to \$100,000, for first \$50,000	\$ 643.75
Plus, for each additional \$1,000 or fraction thereof	\$ 7.00
\$100,001 to \$500,000, for first \$100,000	\$ 993.75
Plus, for each additional \$1,000 or fraction thereof	\$ 5.60
\$500,001 to \$1,000,000, for first \$500,000	\$ 3,233.75
Plus, for each additional \$1,000 or fraction thereof	\$ 4.75
\$1,000,001 and up, for first \$1,000,000	\$ 5,608.75
Plus, for each additional \$1,000 or fraction thereof	\$ 3.65
Residential Plan Review Fee, percentage of Building Permit Fee	65%
Commercial Plan Review Fee, percentage of Building Permit Fee	65%
Re-Inspection Fee, per hour*	\$ 47.00
Inspections, outside of normal business hours, per hour*	\$ 47.00
(minimum charge, 2 hours)	\$ 47.00
Inspection, for which no fee is specifically indicated*	
(minimum charge, ½ hour)	\$ 47.00
Additional Plan Review required by changes, additions or revisions to approved plans*	\$ 30.00
per hour, (minimum charge, 1 hour)	\$ 47.00
Site Plan Review (or Revision) for Residential Standard Plan Submittals, each	\$ 30.00
Review of Deferred Submittals (submitted after initial plan review), per hour, per submittal	\$ 47.00
Occupancy Permit (except single-family R-3 and their accessory uses),	
per building or "shell"	\$ 50.00
Additional for each non-residential improvement	\$ 50.00
Temporary, Partial or Conditional Certificate of Occupancy	\$ 100.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>DEVELOPMENT SERVICES CONT'D</u>	
BUILDING (CONT'D)	
<u>Mechanical Permit Fees:</u>	
Valuation:**	Same as Building Permit Fees
<u>Plumbing Permit Fees:</u>	
Valuation:**	Same as Building Permit Fees
<u>Electrical Permit Fees:</u>	
Valuation:**	Same as Building Permit Fees
<u>Contractor Licensing:</u>	
Class A, B and C	\$ 125.00
Mechanical and Other Licenses	\$ 125.00
Plumbing & Electrical	No Charge
<u>Water and Engineering Inspection Fees (Streets & Storm Drainage):</u>	
For fees related to Street Inspections, see the Public Works Department section	
For fees related to Storm Drainage Inspections, see the Schedule of Rates, Charges and Fees for 2009 for the Storm Water Utility, (a separate document).	
<u>Plat Conversion Service:</u>	
Preliminary Major Subdivision Plat Base Fee	\$ 40.00
Plus, per parcel	\$ 2.00
Final Major Subdivision Plat Base Fee	\$ 40.00
Plus, per parcel	\$ 2.00
Final Minor Subdivision Plat	\$ 20.00
Final Annexation Map	\$ 20.00
Boundary Line Adjustment Plat	\$ 20.00
Lot Merger Plat	\$ 20.00
<u>Grading Plan Review Fees:</u>	
50 Cubic Yards or Less	No Fee
51 to 100 Cubic Yards	\$ 23.50
101 to 1,000 Cubic Yards	\$ 37.00
1,001 to 10,000 Cubic Yards	\$ 49.25
10,001 to 100,000 Cubic Yards, for first 10,000	\$ 49.25
Plus, for each additional 10,000 or fraction thereof	\$ 24.50
100,001 to 200,000 Cubic Yards, for first 100,000	\$ 269.75
Plus, for each additional 10,000 or fraction thereof	\$ 13.25
200,001 Cubic Yards or More, for first 200,000	\$ 402.25
Plus, for each additional 10,000 or fraction thereof	\$ 7.25
Additional Plan Review, required to approve plans, per hour* (Minimum charge, one-half hour)	\$ 50.50

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>DEVELOPMENT SERVICES CONT'D</u>	
BUILDING (CONT'D)	
<u>Grading Permit Fees:</u>	
50 Cubic Yards or Less	\$ 23.50
51 to 100 Cubic Yards	\$ 37.00
101 to 1,000 Cubic Yards, for the first 100	\$ 37.00
Plus, for each additional 1,000 or fraction thereof	\$ 17.50
1,001 to 10,000 Cubic Yards, for first 1,000	\$ 194.50
Plus, for each additional 1,000 or fraction thereof	\$ 14.50
10,001 to 100,000 Cubic Yards, for first 10,000	\$ 325.00
Plus, for each additional 10,000 or fraction thereof	\$ 66.00
100,001 Cubic Yards or More, for first 100,000	\$ 919.00
Plus, for each additional 10,000 or fraction thereof	\$ 36.50
Inspections, outside of normal business hours, per hour*	\$ 50.50
Re-Inspection Fees, assessed under provisions Section 108.8 of the International Building Code, per hour*	\$ 50.50
Inspections, for which no fee is specifically indicated, per hour*	\$ 50.50
<u>Sale of Maps:</u>	
<u>Plotted Maps:</u>	
City Limits, Subdivision, Zoning - 2000' scale	\$ 7.50
City Limits, Subdivision, Zoning - 1000' scale	\$ 30.00
City Features Map	\$ 30.00
<u>Other Maps:</u>	
2020 Transportation Street Plan Map	\$ 2.00
Current Development Activities Map	\$ 2.00
Mylar Copies	\$ 6.00
Aerials - Entire City	\$ 4.00
Aerials - 1/4 Section	\$ 5.00
Aerials - Full Section/Quad w/Topographic Lines	\$ 3.00
Benchmark Map	\$ 2.50
City Limits, Subdivision, Zoning – 2000' scale	\$ 2.50
City Limits, Subdivision, Zoning – 1000' scale	\$ 8.00
Flood Plain maps	\$ 2.50
<u>Reference Materials:</u>	
Alpha/Numeric Index for Subdivision Maps	\$ 8.00
Development Standards/Specifications for Public Improvements	\$ 20.00
Street Location Guide	\$ 5.00
<u>Digital Maps:</u>	
Base Street & Feature Layers	\$ 15.00
City Limit, Subdivision, Zoning, per feature layer	\$ 15.00
<u>Source Files for Mapping Products:</u>	
Parcel Files - 295 tiles	\$ 1,475.00
Planimetric Files - 204 tiles	\$ 1,020.00
Utility File	\$ 1,000.00

* Or total hourly cost to the City, whichever is greatest.

** Minimum square footage costs will be based upon the most recent version of Building Valuation Data as published in the Building Safety Journal by the International Code Council (ICC). Future adjustments to valuation will now occur in conjunction with this publication. A copy of the most current Building Valuation Data is available for viewing at the Building Division.

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>EXECUTIVE & LEGAL DEPARTMENT</u>	
MUNICIPAL COURT	
Jury Trial, per case	\$ 100.00
Trial to the Court, per case	\$ 25.00
Plea, per case	\$ 25.00
Court Summons Surcharge	\$ 10.00
Community Service/Useful Public Service, per case	\$ 25.00
Warrant Processing Fee, which fee the Municipal Court may waive, reduce or allow payment over time, all within the Court's discretion, per warrant	\$ 50.00
Stays of Execution (SOE), which fee the Municipal Court may waive, reduce or allow payment over time, all within the Court's discretion, on first SOE	\$ 10.00
Wedding Fee	\$ 75.00
Court Administration Fee	\$ 75.00
Transcript of proceedings, per page (more if expedited)	\$ 2.85
Research in excess of 1 hour, per hour	\$ 30.00
Copies-Paper over 10 pages, per page	\$ 0.15
Municipal Code	Actual Cost
Certified Copy of Conviction	\$ 5.00
Production of a CD, per disc	\$ 15.00
NSF (non-sufficient funds) check return	\$ 20.00
LEGAL DEPARTMENT	
Metropolitan District Service Plan Review, per plan reviewed	\$ 5,000.00
<u>FINANCE DEPARTMENT</u>	
REVENUE	
Sales Tax License Application Fee	\$ 20.00
Sales Tax License Renewal, per year	\$ 20.00
<u>LOVELAND PUBLIC LIBRARY</u>	
LIBRARY	
<u>General Fees:</u>	
Copy on Microfilm Machines	\$ 0.10
Photocopies, black and white, per page	\$ 0.10
Photocopies, color, per page	\$ 0.50
Color Copying on Very Large Printer, per linear foot	\$ 5.00
Processing Fee, per item	\$ 10.00
Deposit for Temporary Users, per item	\$ 20.00
Maximum Fine Accrual Before Suspension	\$ 5.00
Inside Spine Damaged & Mendable	\$ 2.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>LOVELAND PUBLIC LIBRARY CONT'D</u>	
<u>General Fees (cont'd):</u>	
Repairs to Cover Needing Bindery Tape	\$ 5.00
Torn or Marked Pages, per page	\$ 0.50
Pages Completely Out But Mendable, per page	\$ 1.00
Stitching Torn & Mendable	\$ 1.00
Replacement of Damaged Book Jacket, per book	\$ 2.00
Late Materials, per day	\$ 0.20
Replacement of Library Card, per card	\$ 2.00
Water-Damaged Books	
up to 4 pages	\$ 2.00
More than 4 pages	Book Replacement Cost
Barcode Replacement	\$ 0.15
Missing Liner Notes & Lyric Sheets	\$ 1.00
<u>Replacement of DVD Cases:</u>	
Holds 7 or fewer DVDs	\$ 5.00
Holds 8-10 DVDs	\$ 7.00
<u>Replacement of Compact Disk Case:</u>	
Holds 5 or fewer CDs	\$ 3.00
Holds 6 or more CDs	\$ 10.00
Pouches, each	\$ 1.00
<u>Book on CD cases:</u>	
Holds up to 12 CDs	\$ 7.00
Holds between 12 and 20 CDs	\$ 7.50
Holds more than 20 CDs	\$ 10.00
<u>Replacement of Lost Items:</u>	
Actual cost in database, or	
Periodicals	\$ 6.00
Paperbacks	\$ 8.00
City Council DVDs	\$ 10.00
All Other Items	\$ 30.00
Collection Agency Fee, per account submitted	\$ 20.00
Quick Reads Book Rental Fee, per title	\$ 1.00
Quick Watch DVD Rental Fee, per title	\$ 1.00
Book Club Kit Tags	\$ 1.00
Flash Drives	\$ 5.00
Headphones	\$ 2.00
RFID Tag	\$ 0.50
<u>Videoconferencing:</u>	
Normal operating hours, per hour	\$ 200.00
Outside normal operating hours, per hour	\$ 300.00
<u>iLearn Classroom Rental:</u>	
Commercial organizations, per hour	\$ 50.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
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LOVELAND PUBLIC LIBRARY CONT'D

eReaders

Replacement of eReader	\$ 160.00
Replacement of eReader Cord	\$ 10.00
Replacement of eReader Instruction Booklet	\$ 5.00
Replacement of eReader Case	\$ 30.00

PARKS & RECREATION

OUTDOOR AQUATICS

<u>Swimming Programs*:</u>	\$10.00-\$110.00
Lessons	\$ 40.00
CARA Swim Team	\$ 110.00
<u>Daily Admission – Winona Pool:</u>	
Toddler (3-5)	\$ 2.00
Youth (6-17)	\$ 3.00
Adult (18+)	\$ 4.00
Senior (62+)	\$ 3.25
<u>Low Income Daily Admission - Winona Pool:</u>	
Toddler (3-5)	\$ 1.50
Youth (6-17)	\$ 2.00
Adult (18+)	\$ 3.00
Senior (62+)	\$ 2.50
<u>Punch Passes (20 admissions) – Winona Pool:</u>	
Toddler (3-5)	\$ 33.00
Youth (6-17)	\$ 50.00
Adult (18+)	\$ 67.00
Senior (62+)	\$ 57.00
<u>Punch Passes (10 admissions) – Winona Pool:</u>	
Toddler (3-5)	\$ 18.00
Youth (6-17)	\$ 27.00
Adult (18+)	\$ 36.00
Senior (62+)	\$ 30.00
<u>Winona Pool Rental:**</u>	\$90.00-\$275.00
<u>Additional Guard(s)</u>	\$50.00-\$65.00
<u>Pool Damage Deposit</u>	\$100.00

*Fee calculation varies for each class based on type, length and instructor cost.

** The actual fee charged is based on group size and any special accommodations.

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PARKS & RECREATION CONT'D</u>	
HATFIELD CHILSON RECREATION CENTER (CONT'D)	
Chilson Classes##	\$10.00-\$400.00
Facility Rentals (2 hours)**	\$20.00-\$375.00
Additional Time##	\$20.00-\$150.00
Daycare, per visit	\$ 1.75
Personal Training	\$20-150
ADULT ATHLETICS	
<u>Adult Athletic Fees</u>	\$10.00-\$780.00
YOUTH ATHLETICS	
Youth Athletics/Tennis/Field/Court Rental	\$12.00-\$175.00
BATTING CAGES	
Batting Cages (for 15-25 balls)	\$1.00-\$2.00
1 Hour Cage Rental	\$26.00-\$30.00
1 Hour Cage Rental Plus 1 Hour Field Rental	\$34.00
RECREATION PROGRAMS	
Recreation Program Fees	\$0.00-\$650.00
Brochure Ads, based on advertisement size	\$0.00-\$600.00
Program Cancellation Fee	\$ 5.00
SPECIAL RECREATION PROGRAMS	
Senior Program Fees##	\$0.00-\$250.00
Adaptive Recreation Program Fees	\$0.00-\$250.00
## Fee calculation varies for each class based on type, length and instructor cost.	
PARKS	
<u>Field Use & Prep:</u>	
Practice/Ball Field, per field, per hour	\$ 15.00
Game Field Prep & Use, per field	\$25.00-\$175.00
Field Rental, per day	\$100.00-\$175.00
Championship Field, per hour	\$ 45.00
Championship Field, per day	\$ 450.00
Lights, per hour	\$ 15.00
Portable Fence Fee	\$40.00
Field Supervisor, per hour	\$14.00-20.00
Facility Clean-Up Deposit	\$ 300.00
Merchandise Table	\$150.00
LSP Special Events/Rentals	\$50.00-\$1000.00
Tennis Court Rentals, per hour, per court	\$ 4.00
Commercial Tennis Court Fee, per hour	\$ 12.00
Court Rentals (basketball & volleyball), per hour	\$10.00-\$15.00
In-Line Rink Rental, per hour	\$30.00-\$110.00
Site Impact/Set-Up Fee	\$25.00-\$500.00
Alcohol Beverage Permit	\$ 35.00
Cancellation/Transfer Fee	\$10.00-\$50.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PARKS & RECREATION CONT'D</u>	
CEMETERY	
<u>Opening/Closing:</u>	
Regular	\$ 1,015.00
<u>Cremaains:</u>	
with Vault	\$ 600.00
without Vault	\$ 475.00
Non-Resident Infant	\$ 400.00
<u>After Normal Hours:</u>	
Regular	\$ 500.00
Cremaains	\$ 500.00
<u>Lot Sales:</u>	
Adult	\$1,050.00
Cremaains	\$300.00-\$350.00
Foundations	\$ 125.00
Disinterment	595-2000
Flat Markers, based on size of marker	\$150.00-\$175.00
Vase Setting	\$ 50.00
CEMETERY PERPETUAL CARE FUND	
Perpetual Care Regular	\$ 650.00
Perpetual Care Cremaains	\$ 350.00
Columbarium-Double -Loveland	\$ 2,300.00
Columbarium-Single-Lakeside	\$ 1,250.00
Columbarium-Double-Lakeside	\$ 1,950.00
PARK IMPROVEMENT	
City Park Shelter Fee**	\$60.00-\$500.00
Site Impact/Set-Up Fee**	\$25.00-\$500.00
Alcohol Beverage Permit	\$ 35.00
Cancellation/Transfer Fee	\$ 20.00
**The calculation varies by group size and any special accommodations.	
<u>GOLF</u>	
OLDE COURSE AT LOVELAND	
<u>Green Fees</u>	
9-Hole Green Fee	\$ 18.00
18-Hole Green Fee	\$ 33.00
Twi-Lite 9 Hole Greens Fee	\$ 13.50
Twi-Lite 18 hole Greens Fee	\$ 27.00
Punch Pass (20/9 or 10/18) – resident/non-resident	\$ 280.50
Fall/Winter Rate 9-Hole (November 1-March 31)	\$12.00-\$13.00
Fall/Winter Rate 18-Hole (November 1-March 31)	\$22.00-\$26.00
Visiting High School Fee, per 9 holes	\$ 10.00
Annual Pass User Fee, per 9 holes	\$ 3.50
R2J School User Fee, per 9 holes	\$ 3.50

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PARKS & RECREATION CONT'D</u>	
<u>GOLF (CONT'D)</u>	
<u>OLDE COURSE AT LOVELAND (CONT'D)</u>	
<u>Youth Play</u>	
9-Hole Youth Play	\$ 9.00
18-Hole Youth Play	\$ 16.50
<u>Carts</u>	
Private Cart Permit	\$ 300.00
9-Hole Private Cart Rental (w/o permit)	\$ 10.00
18-Hole Private Cart Rental (w/o permit)	\$ 15.00
9-Hole Cart Rental, single rider (Jr - Adult)	\$5.50-\$11.00
18-Hole Cart Rental, single rider (Jr - Adult)	\$8.00-\$16.00
Cart Punch Pass - Monday - Friday Noon, single rider	\$ 120.00
Cart Punch Pass - Full Week, single rider	\$ 136.00
<u>Driving Range:</u>	
<u>Range Balls:</u>	
Small, per container	\$ 4.00
Large, per container	\$ 8.00
Range Punch Pass	\$ 68.00
Range Lesson	\$ 10.00
M-F Afternoon Promotion	\$ 39.00
Expo Special	\$ 85.00
Double-Double	\$ 95.00
Supertwilight	\$13.00-\$20.00
9 Hole Twilight Special	\$ 20.00
18 Hole Twilight Special	\$ 33.00
<u>Tournaments:</u>	
Saturday-Sunday	\$ 10.00
Monday-Friday	\$ 5.00
Pre-Reserved Start	\$ 5.00
<u>Employee & Visiting Affiliation Golf (M-F Only)</u>	
9 Hole Employee Golf	\$ 7.00
18 Hole Employee Golf	\$ 13.00
9 Hole Employee Cart	\$ 5.00
18 Hole Employee Cart	\$ 8.00
Range Balls	\$ 2.00
<u>Pro Shop:</u>	
Lessons/Clubfitting	\$30.00-\$500.00
Pull Cart/Club Rental	\$3.00-\$40.00
Handicap Service	\$3.00-\$7.00
<u>Tournaments:</u>	
Handling Fees	\$2.00-\$10.00
Pro Shop Merchandise Fee	\$5.00-\$10.00
Open Range	\$ 3.00
Tournament Package	\$42.00-\$100.00
Pro Shop Merchandise Sales, Cost + %	10%-300%

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PARKS & RECREATION CONT'D</u>	
<u>GOLF (CONT'D)</u>	
<u>CATTAIL CREEK</u>	
<u>Greens Fees:</u>	
Youth/Seniors Monday - Friday Green Fee	\$ 8.00
Youth/Senior Add-On	\$ 6.00
9-Hole Green Fee	\$ 11.00
Add-On Green Fee	\$ 8.00
Twi-Lite (after 6 p.m.)	\$ 7.00
10 Punch Pass (Cattail Creek only)	\$ 93.50
3-Hole Short Round	\$ 4.00
Senior/Youth Punch Pass	\$ 68.00
Fall/Winter Rate 9-Hole (November 1 – March 31)	\$7.00-\$8.00
SNAG/Mini Golf Course	\$ 5.00
Youth Mini Course Round (ages 4-12)	\$ 4.00
Mini Golf Course Replay Round	\$ 2.00
SNAG/Mini Golf Punch Pass	\$ 42.50
SNAG/Group/School Fee	\$ 3.00
<u>Carts:</u>	
9-Hole Cart Rental, Single Rider (Jr - Adult)	\$3.00-\$6.00
Cart Add-On, 1 Riders	\$ 4.00
Per Rider Cart Punch Pass (10 round)	\$ 51.00
Annual Pass User Fee, per 9 holes	\$ 3.50
R2J User Fee, per 9 holes	\$ 3.50
Visiting High School Fee, per 9 holes	\$ 10.00
<u>Driving Range:</u>	
<u>Range Balls:</u>	
Small, per container	\$ 4.00
Large, per container	\$ 8.00
Range Punch Pass	\$ 68.00
Range Lesson/Open	\$ 10.00
Youth Group Range/R2J School District	\$ 4.00
Tournament/Pre-reserved	\$ 2.00
9 Hole Employee Golf	\$ 4.00
9 Hole Employee Mini Golf	\$ 3.50
9 Hole Employee Cart	\$ 5.00
Employee Range Balls	\$ 2.00
<u>Pro Shop:</u>	
Lessons/Clubfitting	\$10.00-\$125.00
Pull Cart/Club Rental	\$2.00-\$20.00
SNAG Club Rental	\$ 2.00
Junior Golf Lesson Program	\$40.00-\$150.00
Pro Shop Merchandise Sales, Cost + %	10%-300%

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PARKS & RECREATION CONT'D</u>	
<u>GOLF (CONT'D)</u>	
<u>MARIANA BUTTE</u>	
<u>Greens Fees:</u>	
9-Hole Green Fee	\$ 22.00
18-Hole Green Fee	\$ 43.00
Punch Pass (20/9 or 10/18) – resident, non-resident	\$ 365.50
Twilight 9 Hole Greens Fee	\$ 17.00
Twilight 18 hole Greens Fee	\$ 35.00
Fall/Winter Rate 9-Hole (November 1 – March 31)	\$16.00-\$17.00
Fall/Winter Rate 18-Hole (November 1 – March 31)	\$28.00-\$34.00
R2J School User Fee, per 9 holes	\$ 3.50
Annual Pass User Fee, per 9 holes	\$ 3.50
Visiting High School User Fee, per 9 holes	\$ 10.00
Youth Play (M-F, Jr. Golf Program)	
9 Hole, Youth Play	\$ 11.00
18 Hole, Youth Play	\$ 21.50
<u>Carts:</u>	
Private per Use 9-Hole (w/o permit)	\$ 10.00
Private per Use 18-Hole (w/o permit)	\$ 15.00
9-Hole Cart Rental, single rider (Jr - Adult)	\$5.50-\$11.00
18-Hole Cart Rental, single rider (Jr - Adult)	\$8.00-\$16.00
Cart Punch Pass Full Week	\$ 136.00
Private Cart Permit	\$ 750.00
<u>Driving Range:</u>	
<u>Range Balls:</u>	
Small, per container	\$ 4.00
Large, per container	\$ 8.00
Range Pass	\$ 68.00
Open Range	\$ 3.00
<u>Tournaments:</u>	
Saturday-Sunday	\$ 10.00
Monday-Friday	\$ 5.00
Monday – Friday Special Promotions	\$ 47.00
Double-Double	\$ 95.00
City Championship	\$ 50.15
Expo Special	\$ 95.00
Dept. Youth Charity	\$ 24.50
9-Hole Twilight Special	\$ 25.00
18-Hole Twilight Special	\$ 41.00
Pre-Reserved Start	\$ 5.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PARKS & RECREATION CONT'D</u>	
<u>GOLF (CONT'D)</u>	
<u>MARIANA BUTTE (CONT'D)</u>	
<u>Employee & Visiting Affiliation Golf (M-Thur Only)</u>	
9 Hole Employee Golf	\$ 8.00
18 Hole Employee Golf	\$ 16.00
9 Hole Cart	\$ 5.00
18 Hole Cart	\$ 8.00
Range Balls	\$ 2.00
<u>Games on the Range</u>	
Single Bay Rentals	\$12.50-25.00
Double Bay Rentals	\$20.00-\$40.00
<u>Pro Shop:</u>	
Lessons/Clubfitting	\$30.00-\$500.00
Pull Cart/Club Rental	\$3.00-\$40.00
Handicap Service	\$3.00-\$7.00
<u>Tournaments:</u>	
Handling Fees	\$2.00-\$10.00
Pro Shop Merchandise Fee	\$5.00-\$10.00
Open Range	\$2.00-\$5.00
Tournament Package	\$55.00-\$100.00
Pro Shop Merchandise Sales, Cost + %	10%-300%
<u>MULTIPLE COURSES</u>	
<u>2-Course Fees:</u>	
Olde Course/Cattail Creek, Full Week - Individual	\$ 575.00
Olde Course/Cattail Creek, Full Week - Youth	\$ 225.00
Olde Course/Cattail Creek, Monday - Friday Noon - Individual	\$ 410.00
Olde Course/Cattail Creek, Monday – Thursday (after 1pm) - Individual	\$ 150.00
Olde Course/Cattail Creek, Monday -- Thursday - Individual	\$ 275.00
<u>3-Course Fees:</u>	
Olde Course/Cattail Creek/Mariana Butte, Full Week - Individual	\$ 860.00
Olde Course/Cattail Creek/Mariana Butte, Full Week - Youth	\$ 300.00
Olde Course/Cattail Creek/Mariana Butte, Monday - Friday Noon - Individual	\$ 660.00
<u>FACILITIES</u>	
<u>Hammond Amphitheater (North Lake):</u>	
Deposit	\$ 50.00
Use Fee	\$ 75.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
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POLICE

POLICE

Police Records:

Copies of Reports & Calls for Service:

Twenty-first Page & Over, base charge	\$ 5.00
Plus Twenty-first Page & Over, per page	\$ 0.25
Certified Copy of Record, copy cost plus	\$ 2.00
Criminal History, per name checked	\$ 3.00
CD/DVD (photos, dispatch recordings, video)	\$ 15.00
Finger Printing Fee	\$ 25.00
Postage/Shipping	Actual Cost

Record Special Search Fee:

Research, retrieval, redaction, creation per hour, after one quarter hour. Plus copy, postage/shipping, media or other applicable fee.	\$ 35.00
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Special Events Fee:

Officers, per hour	\$ 51.00
Supervisor, per hour	\$ 56.00
Warrant Surcharge, each	\$ 60.00
Court ordered fingerprinting, each	\$ 25.00

Beer Keg ID Tags:

Removing a Beer Keg ID Tag	\$ 100.00
Damaging a Beer Keg ID Tag	\$ 50.00

PUBLIC WORKS

ENGINEERING

Street Cut:

Minor Right-of-Way Permit Fee (minimal traffic control, ex: residential driveway cuts, shoulder work). Work with minimal impact to traffic on public right of ways.	\$ 50.00
Excavation Permit for Right-of-way Property/Easements (General Permit)	\$ 145.00
Major Right-of-Way Permit Fee (major traffic control, ex: arterial lane closures and/or detours). This work or event may cause the need for street closures and/or detours.	\$ 300.00
Open Cut, non-paved areas of the right-of-way	\$ 0.30
Open Cut, streets older than 5 years, per sq ft	\$ 2.50
Open Cut, streets newer than 5 years, per sq ft	\$ 7.50
Potholing or Vacuum Excavation, unpaved areas of the Right-of-Way (each)	\$ 5.00
Potholing or Vacuum Excavation, streets older than 5-years (each)	\$ 15.00
Potholing or Vacuum Excavation, streets older than 5-years (each)	\$ 45.00
Horizontal Boring and Tunneling (lineal ft)	\$ 0.25

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PUBLIC WORKS CONT'D</u>	
ENGINEERING (CONT'D)	
<u>Fines & Fees for Permit Violations</u>	
Right-of-Way Permit for Concrete Work - Fine for Exceeding Permit Completion Date (per day)	\$ 100.00
Excavation Permit for Right -of-Way / Public Property / Easements - Fine for Exceeding Permit Completion Date (per day)	\$ 250.00
Right of Way Permit with Arterial or State/Us Highway Street Closure - Fine for Exceeding Permit Completion Date (per day)	\$ 1,000.00
Right -of-Way Permit with Collector Street Closure - Fine for Exceeding Permit Completion Date (per day)	\$ 500.00
Right -of-Way Permit with Local Street Closure - Fine for Exceeding Permit Completion Date (per day)	\$ 250.00
Right -of -Way Permit with Arterial or State/US Highway Street Lane Closure - Fine for Exceeding Permit Completion Date (per day)	\$ 500.00
ROW Permit with Collector Street Lane Closure - Fine for Exceeding Permit Completion Date (per day)	\$ 250.00
Arterial or State/US Highway Time Restriction Violation of Work Hours (Half Hour or Portion Thereof)	\$ 50.00
Arterial or State/US Highway Time Restriction Violation of Work Hours (Half Hour or Portion Thereof)	\$ 500.00
Inspection Fee for Outside Normal Working Hours Monday thru Friday (7:30 to 16:30) or for Reinspections (One-Hour Minimum or Portion Thereof)	\$ 60.00
Failure to Obtain a ROW Permit - Double Fees or \$250 whichever is more	\$ 250.00
FACILITIES MANAGEMENT	
<u>Pulliam Community Building:</u>	
<u>Community Room:</u>	
Deposit	\$ 300.00
Use fee, nonprofit rate	\$ 80.00
Use fee, all others	\$ 150.00
<u>Meeting Rooms #1 or #2:</u>	
Deposit	\$ 50.00
Use fee, nonprofit rate	\$ 40.00
Use fee, all others	\$ 60.00
<u>Auditorium:</u>	
Deposit	\$ 100.00
<u>Use Fee:</u>	
2 hours, nonprofit	\$ 80.00
2 hours, all others	\$ 130.00
Over 2 hours, nonprofit	\$ 190.00
Over 2 hours, all others	\$ 240.00
<u>Gertrude B. Scott (Library Multipurpose) Room:</u>	
Deposit	\$ 150.00
Use fee, nonprofit rate	\$ 40.00
Use fee, all others	\$ 60.00
<u>Erion Foundation Community Room:</u>	
Deposit	\$ 150.00
Use fee, nonprofit rate	\$ 40.00
Use fee, all others	\$ 60.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PUBLIC WORKS CONT'D</u>	
FACILITIES MANAGEMENT (CONT'D)	
<u>Foote Lagoon Amphitheater (Civic Center Plaza):</u>	
Deposit	\$ 150.00
Use fee, nonprofit rate	\$ 90.00
Use fee, all others	\$ 175.00
Concession-vending machines, % of net sales	15%
Cancellations must be made in writing 7 days or more prior to the reservation date and will be subject to a \$10 cancellation fee with the remainder of the use fee returned, plus the deposit returned. If the cancellation is less than 7 days before the event, the City will keep 100% of the use fee, but, will return	
TRANSIT FARES	
<u>Fixed Route:</u>	
<u>Adult (19-59):</u>	
Single Ride	\$ 1.25
10 day Pass	\$ 12.50
20 day Pass	\$ 22.50
Monthly Pass	\$ 30.00
Annual Pass	\$ 180.00
<u>Youth (6-18):</u>	
Single Ride	\$ 0.50
Annual Pass	\$ 25.00
<u>Seniors and ADA:</u>	
Single Ride	\$ 0.60
Annual Pass	\$ 25.00
<u>Paratransit:</u>	
Single Ride	\$ 2.00
<u>Low Income Fixed Route Fares:</u>	
Single Ride	\$ 0.60
<u>Low Income Paratransit Fares:</u>	
Single Ride	\$ 1.00
<u>Tokens: (An in-kind donation to United Way participating agencies)</u>	
25 Tokens, for any agency (full fare)	\$ 31.25
25 Tokens, for internal City groups	\$ 15.00
<u>Business Investment Pass:</u>	
Purchased in groups of 50, per pass	\$ 50.00
For businesses with less than 50 employees, per employee	\$ 50.00

NOTE: All annual passes shall be valid for one year from the date of purchase. Medicare card holders are eligible for half fare on the fixed route system by showing their card at the time of boarding; this does not

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PUBLIC WORKS CONT'D</u>	
SOLID WASTE	
<u>Waste Hauler License Fee:</u>	
Annual Fee, per truck	\$ 100.00
<u>Single Family Residential:</u>	
Mandatory Monthly Recycling Fee – single-family, duplex, triplex units, with yards	\$ 4.50
Mandatory Monthly Recycling Fee – town-home and mobile-home units, without yards	\$ 4.50
Single Family Monthly Yardwaste Fee	\$ 2.75
32-Gallon Trash Tags, each	\$ 1.75
17-Gallon Trash Carts, per month	\$ 3.00
32-Gallon Trash Carts, per month	\$ 6.00
64-Gallon Trash Carts, per month	\$ 12.00
96-Gallon Trash Carts, per month	\$ 18.00
96-Gallon Yard Debris Carts, per month	\$ 8.00
<u>Multi-Family Residential:</u>	
Monthly Fee, if paid by tenant, per month	\$ 12.00
<u>Monthly Fee, if paid by landlord:</u>	
<u>@ 2-Yard:</u>	
One dumpster once/week	\$ 60.00
Each additional dumpster	\$ 30.00
One dumpster twice/week	\$ 90.00
Each additional dumpster	\$ 45.00
One dumpster three times/week	\$ 120.00
Each additional dumpster	\$ 60.00
One dumpster four times/week	\$ 150.00
Each additional dumpster	\$ 75.00
One dumpster five times/week	\$ 180.00
Each additional dumpster	\$ 90.00
<u>@ 3-Yard:</u>	
One dumpster once/week	\$ 80.00
Each additional dumpster	\$ 40.00
One dumpster twice/week	\$ 120.00
Each additional dumpster	\$ 60.00
One dumpster three times/week	\$ 160.00
Each additional dumpster	\$ 80.00
One dumpster four times/week	\$ 190.00
Each additional dumpster	\$ 95.00
One dumpster five times/week	\$ 220.00
Each additional dumpster	\$ 110.00
Dumpster Overages/Excess, per cubic yard	\$ 20.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
<u>PUBLIC WORKS CONT'D</u>	
SOLID WASTE (CONT'D)	
<u>Other Services:</u>	
2-Yard Dumpster Rental, per empty	\$ 60.00
3-Yard Dumpster Rental, per empty	\$ 90.00
10-Yard Roll-Off Box Rental, per empty	\$ 240.00
20-Yard Roll-Off Box Rental, per empty	\$ 350.00
30-Yard Roll-Off Box Rental, per empty	\$ 460.00
Loose Refuse/Rubbish Curbside Collection Service, per cubic yard	\$ 30.00
Refuse Exemption Administrative Fee, per event	\$ 6.00
Mosquito Control Services, per month	\$ 0.80
Cart Replacement Fee - 17 gallon	\$ 50.00
Cart Replacement Fee - 35 gallon	\$ 50.00
Cart Replacement Fee - 65 gallon	\$ 60.00
Cart Replacement Fee - 95 gallon	\$ 70.00
Cart Pick-Up/Washing [1-3 carts]	\$ 15.00
STREET MAINTENANCE	
<u>Fees for Inspection of Streets:</u>	
Single Family Unit	\$ 75.00
Duplex Unit	\$ 50.00
Multi-Family Unit	\$ 25.00
All Other Buildings	\$ 150.00
Plus Charge per acre for lots over 2 acres	\$ 50.00
<u>Street Maintenance Utility Fees:</u>	
Residential, per dwelling unit	\$ 2.10
Industrial, per acre	\$ 30.20
High Traffic Retail, per acre	\$ 23.27
Retail, per acre	\$ 232.69
Miscellaneous Retail	\$ 91.44
Commercial, per acre	\$ 59.44
Institutional, per acre	\$ 30.20

FIRST READING October 6, 2015

SECOND READING _____

RESOLUTION #R-67-2015

A RESOLUTION ADOPTING THE 2016 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES PROVIDED BY THE STORM WATER ENTERPRISE OF THE CITY OF LOVELAND, COLORADO AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES, AND FEES

WHEREAS, the Loveland Municipal Charter and Code provide that all utility rates, charges, and fees of the City shall be set by resolution upon two readings of the City Council; and

WHEREAS, the City Council last set the rates, charges, and fees for the services provided by the Storm Water Enterprise in Resolution #R-69-2014; and

WHEREAS, the City Council periodically adjusts the rates, charges, and fees for services provided by the Storm Water Enterprise to more accurately reflect the cost of providing such services to its customers; and

WHEREAS, City staff has presented to the City Council a revised “Schedule of Rates, Charges, and Fees,” a copy of which is attached hereto as **Exhibit “A”** and incorporated herein by reference (“Schedule of Rates, Charges, and Fees”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Schedule of Rates, Charges, and Fees, attached hereto as **Exhibit “A”**, is hereby adopted for services provided by the Storm Water Enterprise of the City of Loveland, Colorado and beginning with billings mailed on or after January 1, 2016.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council which set the rates, charges, and fees now being set, including those set in Resolution #R-69-2014, for all affected billings mailed on or after January 1, 2016.

Section 3. That notwithstanding the foregoing, the rates, charges, and fees as set in Resolution #R-69-2014 shall continue in full force and effect from the date of this Resolution until they are superseded on and after January 1, 2016 as provided herein.

Section 4. That this Resolution shall be effective as of the date of its adoption on second reading as provided in the Loveland Municipal Code.

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

Exhibit A

City of Loveland, Colorado

Schedule of Rates, Charges and Fees for the Storm Water Utility

Effective January 1, 2016

STORM WATER UTILITY – Fund 345

“Monthly fee” means the fee imposed upon a customer for a utility billing cycle, whether or not such cycle is a calendar month.

“Unit” means a lot, tract, or parcel of land containing an impervious surface.

“Unit size” means the area of a unit as shown on the subdivision or annexation map creating the unit. In the case of two-family and multiple-family dwellings on a single unit, unit size shall be the lot, tract or parcel size divided by the number of dwellings. In the case of multiple industrial, institutional, and commercial uses on a single lot, tract or parcel, unit size shall be the lot, tract or parcel; unit size shall be the lot, tract or parcel size pro-rated among the multiple uses in the same proportions as their building floor areas and related outdoor impervious surfaces bear to each other. Outdoor impervious surfaces used in common by such multiple users shall be prorated in the same proportions as the building floor areas and related outdoor impervious surfaces bear to each other.

There shall be excluded from the unit size for all residential units over one acre that portion of any residential unit in excess of two times the total impervious surface.

“Commercial unit” means any unit devoted to any commercial purpose or any other purpose not included within the definitions of industrial unit, institutional unit or residential unit.

“Industrial unit” means any unit devoted primarily to manufacturing, processing, assembly or storage of tangible personal property, research facilities, experimental or testing laboratories, warehouses, distribution and wholesale uses, utility service facilities, aircraft hangars and repair facilities for aircraft, and caretaker's quarters and other accessory buildings reasonably required for maintenance or security of the uses set out in this section.

“Institutional unit” means any unit devoted primarily to schools, hospitals, churches, libraries, and similar public and quasi-public uses.

“Residential unit” means any unit devoted primarily to one-family, two-family or multiple-family dwellings, as such terms are defined in Chapter 18.04 of the Loveland Municipal Code.

STORM WATER UTILITY

Inspection of Storm Drainage Improvements:

Single Family Unit	\$75.00
Duplex Unit	\$50.00
Multi-Family Unit	\$25.00
All other Buildings	\$150.00
Plus \$50 per acre for lots over two (2) acres, per acre	\$50.00

Storm Water Fee:

<u>Residential Lot Size (square feet)</u>	
Less than 4,000	\$6.07
4,000-5,999	\$7.57
6,000-7,999	\$10.93
8,000-9,999	\$13.68
Greater than 10,000	\$15.18
<u>Non-Residential, per acre</u>	
Commercial	\$82.90
Industrial	\$69.33
Institutional	\$32.65

Adjustments to monthly fee: A non-residential customer may request an adjustment to the regular fee by one of the following methods in order to allow for less impervious surface than the average for the class of use (Method A) or for on-site detention facilities (Method B). The two methods are not cumulative, and only the method resulting in the lower fee shall be used.

Method A: The fee shall be one-half of the regular fee, plus one-half of the regular fee multiplied by the percent of the impervious area multiplied by the class factor. The Commercial class factor is 1.11, the Industrial class factor is 1.174, and the Institutional class factor is 2.49.

Method B: The fee shall be one-half of the regular fee, plus one-half of the regular fee multiplied by the ratio of the stormwater runoff rate calculated to result after construction of the detention facilities to the stormwater runoff rate which would occur in the absence of detention facilities.

Administration: The City Manager or his designee shall implement the provisions of this resolution, and shall have full authority to consider and decide all adjustments to fees.

The fees imposed herein shall be billed in arrears.

Storm Water System Impact Fee:

High Density – more than 11 units per acre	\$4,400.00
Medium Density – more than 6 and up to 11 dwellings per acre	\$3,300.00
Low Density – more than 1 and up to 6 dwelling units per acre	\$2,750.00
Estate – up to 1 dwelling unit per acre	\$1,650.00
Commercial, per acre	\$4,400.00
Industrial, per acre	\$4,950.00
Institution, per acre	\$2,750.00

FIRST READING October 6, 2015

SECOND READING _____

RESOLUTION #R-68-2015

A RESOLUTION ADOPTING THE 2016 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES PROVIDED BY THE WATER AND POWER DEPARTMENT OF THE CITY OF LOVELAND AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES, AND FEES

WHEREAS, the Loveland Municipal Charter and Code provide that all utility rates, charges, and fees of the City shall be set by resolution upon two readings of the City Council; and

WHEREAS, the City Council last set such rates, charges, and fees for the City’s Water and Power Department in Resolution #R-70-2014; and

WHEREAS, the City Council periodically adjusts the fees for such utility services to more accurately reflect the cost of providing the services to its customers; and

WHEREAS, City staff has presented to the City Council a revised “Schedule of Rates, Charges, and Fees,” a copy of which is attached hereto as **Exhibit “A”** and incorporated herein by reference (“Schedule of Rates, Charges, and Fees”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Schedule of Rates, Charges, and Fees, attached hereto as **Exhibit “A”**, is hereby adopted for services provided by the Water and Power Department of the City of Loveland and beginning with billings mailed on or after January 1, 2016.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council which set the rates, charges, and fees now being set, including those set in Resolution #R-70-2014, for all affected billings mailed on or after January 1, 2016.

Section 3. That notwithstanding the foregoing, the rates, charges, and fees as set in Resolution #R-70-2014, shall continue in full force and effect from the date of this Resolution until they are superseded on and after January 1, 2016 as provided herein.

Section 4. That this Resolution shall be effective as of the date of its adoption on second reading as provided in the Loveland Municipal Code.

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

CITY OF LOVELAND, COLORADO



Water and Power Department Schedule of Rates, Charges and Fees

Effective 1/1/16

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DRAFT

SUMMARY

Electric Rates

Annexation Surcharge	5%	
Renewable Energy Premium per 100 kilowatt-hour (kWh)	\$2.70	
	<u>Jan.-June,</u>	<u>July-Sept.</u>
	<u>Oct.-Dec.</u>	
Residential (Schedule R)		
Base Charge per Month	\$13.36	\$13.36
Energy Charge per kWh	\$0.06674	\$0.07962
PILT per kWh	\$0.00652	\$0.00715
Residential Demand (Schedule RD) No new Schedule RD Customers accepted after Dec. 31, 2014		
Base Charge per Month	\$21.23	\$21.23
Energy Charge per kWh	\$0.03802	\$0.03696
PILT per kWh	\$0.00505	\$0.00562
Demand Charge per kW	\$7.29	\$9.50
Small General Service (Schedule SG)		
Base Charge per Month	\$21.38	\$21.38
Energy Charge per kWh	\$0.07603	\$0.08332
PILT per kWh	\$0.00656	\$0.00695
Plant Investment Fee per kWh	\$0.00587	\$0.00587
Large General Service (Schedule LG)		
Base Charge per Month	\$96.10	\$96.10
Energy Charge per kWh	\$0.04069	\$0.03907
PILT per kWh	\$0.00525	\$0.00596
Plant Investment Fee per kWh	\$0.00587	\$0.00587
Demand Charge per kW	\$9.93	\$14.26
Primary Service with Customer Owned Transformer (Schedule PT)		
Base Charge per Month	\$105.07	\$105.07
Energy Charge per kWh	\$0.03965	\$0.03854
PILT per kWh	\$0.00452	\$0.00501
Plant Investment Fee per kWh	\$0.00570	\$0.00570
Demand Charge per kW	\$9.50	\$13.73

Electric Rates Cont'd

Coincident Peak Demand Service (see page 24)
Transmission Voltage by Contract (Schedule TS)

	<u>Jan.-Dec.</u>
Area Lighting (Schedule AL)	
Rate per watt of bulb	\$0.05618
PILT per watt of bulb	\$0.00427

	<u>Jan.-Dec.</u>
Flat Rates (Schedule FR)	
Signal Amplifiers	\$33.11
PILT	\$2.52
Automatic Sprinkler Controls	\$4.92
PILT	\$0.36
Bus Shelters	\$20.35
PILT	\$1.54

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Wastewater Rates

<u>Monthly Flat Rate</u>	<u>Inside City</u>	<u>Outside City</u>
Single-family residential	\$23.22	\$34.84
Multi-family residential per unit	\$13.68	\$20.55
Non-residential property (Commercial or Industrial)	\$129.41	\$194.11
 <u>Metered Water Service</u>		
Monthly base charge – single-family residential	\$10.42	\$15.63
Monthly base charge – multi-family residential per dwelling unit	\$2.85	\$4.28
Monthly base charge – commercial	\$10.42	\$15.63
Volume charge per 1,000 gallons – single-family residential	\$3.44	\$5.16
Volume charge per 1,000 gallons – multi-family residential	\$3.55	\$5.33
Volume charge per 1,000 gallons – commercial	\$3.60	\$5.40
 <u>High Strength Surcharge</u>		
BOD charge per pound when discharge is greater than 276 mg/l	\$0.54	\$0.81
TSS charge per pound when discharge is greater than 207 mg/l	\$0.35	\$0.53

Water Rates

Metered Rates

The monthly service charge shall be the sum of the base charge and the use fee per 1,000 gallons as set forth below:

Single-Family Residential Base Charge

<u>Tap Size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$12.40	\$18.60
1.00	\$15.98	\$23.97
1.50	\$19.53	\$29.30
2.00	\$29.36	\$44.04
3.00	\$101.65	\$152.48
4.00	\$128.43	\$192.65
6.00	\$190.91	\$286.37

Multi-Family Residential Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$18.27	\$27.41
1.00	\$21.83	\$32.75
1.25	\$23.62	N/A
1.50	\$25.40	\$38.10
2.00	\$35.22	\$52.83
3.00	\$107.45	\$161.18
4.00	\$134.20	\$201.30
6.00	\$196.63	\$294.95

Commercial Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$12.40	\$18.60
1.00	\$15.98	\$23.97
1.50	\$19.53	\$29.30
2.00	\$29.36	\$44.04
3.00	\$101.65	\$152.48
4.00	\$128.43	\$192.65
6.00	\$190.91	\$286.37

Water Rates Cont'd

Irrigation Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$12.40	\$18.60
1.00	\$15.98	\$23.97
1.50	\$19.53	\$29.30
2.00	\$29.36	\$44.04
3.00	\$101.65	\$152.48
4.00	\$128.43	\$192.65
6.00	\$190.91	\$286.37

Charges for larger taps will be set by City Council.

Use Fee per 1,000 gallons

	<u>Inside City</u>	<u>Outside City</u>
Single-Family Residential	\$2.53	\$3.80
Multi-Family Residential	\$2.32	\$3.48
Commercial	\$2.42	\$3.63
Irrigation	\$3.02	\$4.53

Hidden Valley Monthly Base Charge for 0.75 inch tap 149.94

Excess Water Use – Surcharge per 1,000 gallons \$1.01

Fire Hydrant Charge per month

Residential	\$2.70
Commercial	\$6.60
Fire Protection Tap Service Fee per month	\$1.90
Tank and Hydrant Rate per 300 gallons	\$1.31

Plant Investment Fees - Electric

Residential Service	
Residential over 150 amp service	\$1,860.00
Residential 150 amp service or less	\$1,450.00
Non-Residential per kWh	
Small General Service	\$0.00587
Large General Service	\$0.00587
Primary Service w/customer equipment	\$0.00570

Coincident Peak Customers see page 25

System Impact Fees – Wastewater

	<u>Inside City</u>	<u>Outside City</u>
Detached one-family dwelling	\$2,550.00	\$3,830.00
Attached one-family dwelling, per unit	\$2,260.00	\$3,390.00
Two-family dwelling, per unit	\$2,260.00	\$3,390.00
Multifamily dwelling containing 3-8 dwelling units, per unit	\$2,260.00	\$3,390.00
Multifamily dwelling containing 9 or more dwelling units, per unit	\$1,760.00	\$2,640.00

Nonresidential

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$6,700.00	\$10,050.00
1.00	\$21,740.00	\$32,610.00
1.50	\$38,210.00	\$57,320.00

Nonresidential taps above 1.5-inch pays the capital recovery surcharge

Capital Recovery Surcharge – Wastewater

Inside City per 1,000 gallons of sewer billed	\$0.757
Outside City per 1,000 gallons of sewer billed	\$1.136

System Impact Fees – Water

	<u>Inside City</u>	<u>Outside City</u>
Detached one-family dwelling	\$4,860.00	\$7,290.00
Attached one-family dwelling, per unit	\$2,920.00	\$4,380.00
Two-family dwelling, per unit	\$2,920.00	\$4,380.00
Multifamily dwelling containing 3-8 dwelling units, per unit	\$2,920.00	\$4,380.00
Multifamily dwelling containing 9 or more dwelling units, per unit	\$2,400.00	\$3,600.00

Nonresidential

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$7,000.00	\$10,500.00
1.00	\$21,870.00	\$32,810.00
1.50	\$40,420.00	\$60,630.00

Irrigation

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$14,810	\$22,220.00
1.00	\$41,600.00	\$62,400.00
1.50	\$107,490.00	\$161,240.00
2.00	\$116,960.00	\$175,440.00
3.00	\$332,020.00	\$498,030.00

Tap sizes larger than 3-inch shall be established by City Council. The impact fee for taps larger than 1.5 inch applies only to irrigation meters. Nonresidential taps above 1.5 inch pay the capital recovery surcharge.

Hidden Valley Water Tap Activation Fee:

This fee applies to all water taps applied for on or after January 1, 2010 to serve lots authorized pursuant to Resolutions #R-35-2004 and #R-83-2005. Payment of this fee shall be due upon application for the water tap. The fee shall be calculated as follows: $A \times B \times C = \text{fee}$.

A = Number of months from July 1, 2005 to the activation fee due date

B = \$67.00 per month

C = *Engineering News Record* 20 Cities Construction Cost Index (used to inflate the construction costs to current dollars)

Capital Recovery Surcharge - Water

Inside City per 1,000 gallons of water	\$0.750
Outside City per 1,000 gallons of water	\$1.125

Fire Tap Plant Investment Fee

Fire Tap Plant Investment Fee (outside City only)	\$553.00
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Raw Water Development Fee

Detached One-Family Dwelling	\$1,026.00
Attached One-Family Dwelling, per unit	\$1,026.00
Multifamily dwelling containing 2-24 dwelling units, per unit	\$642.00
Multifamily dwelling containing 25 or more dwelling units, per unit	\$126.00

Nonresidential

<u>Tap size (in inches)</u>	
0.75	\$1,026.00
1.00	\$1,744.00

1.50	\$3,386.00
2.00	\$5,438.00
3.00	\$10,260.00

Tap sizes larger than 3-inch shall be established by City Council. The impact fee for taps larger than 1.5 inch applies only to irrigation meters. Commercial taps above 1.5 inch pay the capital recovery surcharge.

Raw Water Capital Recovery Surcharge Per 1,000 Gallons

Raw Water Capital Recovery Surcharge Per 1,000 Gallons	\$0.154
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Electric Fees

Service Turn-On at the meter	\$35.00
Service Turn-On at the meter – After Hours	\$100.00
Service Turn-Off at the meter resulting from an unauthorized Service Turn-On	\$30.00
Disconnect/Reconnect Services	\$200.00
Disconnect/Reconnect Services with Engineering	\$320.00
Permanent Service Connect (No Disconnect Needed)	\$200.00
Permanent Disconnect of Service	\$200.00
Charges When Access Denied	
Appointment or Special Trip to Read the Meter	\$20.00
Appointment or Special Trip to Read the Meter After Hours	\$40.00
Appointment or Special Trip to Change the Meter	\$75.00
Appointment or Special Trip to Change Meter After Hours or Weekends	\$100.00
Service is disconnected at the junction box or the overhead pole	\$200.00
When access to the pole is denied, actual costs will be billed	
Residential Service Installations	
Typical Underground with 1/0 CIC	\$600.00
Typical Underground with 4/0 CIC	\$810.00
Typical Overhead	\$295.00
Multiplex 3-6 Units	\$735.00
Multiplex 7 or More Units (deposit, to be billed on actuals)	\$810.00

Electric Fees Cont'd

Field Engineering Deposits	
Residential and duplex single phase installations, 1-2 lots	\$830.00
Single commercial buildings, transformer upgrades, raising, lowering, or removing existing power	\$1,350.00
Residential subdivision of 3-25 lots, commercial subdivision of 2-10 lots, raising, lowering, or removing existing power	\$1,755.00
Residential subdivision of more than 25 lots, commercial subdivision of more than 10 lots, malls, shopping centers, hospitals	\$3,310.00
Other Deposits – See Section Fees – Electric “Other Deposits”	
Temporary Residential Connections	\$200.00
Termination and energizing electric services to small devices	\$270.00
Installation of Area Light	\$320.00
Electric Vehicle Charging Station	\$1.00/hour
Pole Attachment Fee per attachment	\$11.93

Wastewater Fees

Pretreatment Inspection Fee	\$75.00
Pretreatment Significant Industrial User (SIU) Laboratory Analysis	Actual Cost Plus \$70.00
Pretreatment SIU Public Notification of Violation	\$88.00
Tapping Fees 4 inch or 6 inch Tap	\$265.00
4 inch Saddle and Stainless Strap	\$65.00
6 inch Saddle and Stainless Strap	\$85.00

Water Fees

Construction Water Fee

Tap size (in inches)

0.75	\$39.00
1.00	\$64.00
1.50	\$129.00
2.00	\$205.00
3.00	\$383.00
4.00	\$638.00

Above 4.00 inch tap will be negotiated with the Water and Power Department

Water Turn-on Fee – Regular Hours	\$35.00
Water Turn-on Fee – After Regular Hours	\$100.00
Water Turn-off Fee for Unauthorized Service Turn-on	\$30.00
Water Meter Appointment Fee – Regular Hours	\$20.00
Water Meter Appointment Fee – After Regular Hours	\$30.00
Raw Water Cash-in-lieu Fee per Acre-Foot (City Code Sec.19.04.040)	Set by Loveland Utilities Commission
Native Raw Water Storage Fee per Acre-Foot	
Barnes Ditch	\$5,900.00
Big Thompson Ditch & Manufacturing Co.	\$3,620.00
Buckingham Irrigation Co. (Geo. Rist Ditch)	\$7,590.00
Chubbuck Ditch	\$7,590.00
Louden Irrigating Canal and Reservoir Co.	\$7,030.00
South Side Ditch Company	\$6,950.00

Water Fees Cont'd

Construction Hydrant Meter Deposit	\$1,000.00
Hydrant Meter Rental	
Daily Rental	\$5.00
Install Fee	\$45.00
Remove Fee	\$45.00
Moving Meter Fee	\$45.00
Water Use	\$1.31/300 gallons
Meter Fees	
0.75 inch Meter and Readout	\$185.00
1.00 inch Meter and Readout	\$255.00
Install Meter and Inspection	
Meter inspect	\$45.00
Meter install	\$70.00
Water Tapping Fee	
0.75 inch	\$295.00
1.00 inch	\$310.00
1.50 inch	\$315.00
2.00 inch	\$325.00
Above 2.00 inch	\$400.00

Miscellaneous Fees

Late Payment Penalty	\$15.00
Field Collection Fee	\$18.00
New Account Fee	\$11.00
Reactivation Fee	\$10.00
New Account Meter Reading Fee	\$10.00
Interfering or Tampering with a Meter – electric or water	\$100.00
Return Check (Insufficient Funds) Charge	\$25.00
Filing Fee for Unpaid Bills	\$80.00

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

I. Rates - Electric

Resale of Electric Current Prohibited

It is unlawful for any consumer who purchases electric service from the City to sell such service to others.

Surcharge

There is imposed a surcharge in the amount of five percent of base charges plus charges for energy, demand, payment-in-lieu-of-taxes (PILT) for the sale of electric power to services that come into existence in all areas annexed to the City after January 31, 1987, which areas were formerly a part of an exclusive service territory granted to a cooperative electric association by the Public Utilities Commission. Such surcharge shall expire ten years after the effective date of annexation of each such area.

Renewable Energy Premium

Availability

The renewable energy premium is available as an option to all residential, commercial, and industrial customers served under Schedules R, RD, SG, LG, PS, PT, and Coincident Peak Demand Service. The renewable energy premium is not available to Transmission Voltage Service, Area Light or Flat Rate customers served under Schedules TS, AL or FE.

Monthly Rate

Premium per each 100 kWh increment of energy\$2.70

This charge is in addition to all other regular charges the customer incurs for electric service.

Monthly Minimum

The minimum bill shall be \$2.70 for each 100 kWh increment requested by the customer in the service agreement, plus the minimum bill as identified in the principal rate schedule for the customer.

Conditions

Service Restrictions – The supply of renewable energy is limited to the resources made available to the department by its power supplier, Platte River Power Authority (PRPA), and is therefore subject to all terms and conditions identified in PRPA’s tariff for Renewable Energy Service.

Service Agreement

The renewable energy premium is an optional charge and requires the customer to sign a service agreement with Loveland Water and Power.

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Service Agreement Period

The renewable energy premium for all eligible rate schedules shall be available for a minimum initial period of 12 consecutive months and then continuing month to month thereafter until terminated. After the minimum period, the obligation to purchase or provide renewable energy may be terminated upon 30 day notice by either party. Termination of the principal service shall also terminate the agreement unless the customer chooses to advance the agreement to the new service address.

Service Agreement Amount

Customer may request renewable energy in 100 kWh increments. The billable monthly renewable energy premium will be the number of 100 kWh increments requested by the customer in the service agreement. The actual kilowatt-hours used by the customer in any given month may be more or less than the average.

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City of Loveland, Colorado
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Self-Generation Rate

Availability

The Self-Generation Rate is available as an option to all electric service customers who own, operate and maintain their own generation equipment.

Monthly Rate – System Size 1-50 kW

	Jan. – June, Oct. – Dec.	July – Sept.
Residential		
Base charge	\$13.36	\$13.36
Energy charge per kWh	\$0.06674	\$0.07962
Buyback charge per kWh	\$0.03980	\$0.04666
Monthly minimum bill	\$13.36	\$13.36
System size range limitation	1-50 kW	1-50 kW
PILT per kWh	\$0.00652	\$0.00715
Small General		
Base charge	\$21.38	\$21.38
Energy charge per kWh	\$0.07603	\$0.08332
Buyback charge per kWh	\$0.03980	\$0.04666
Monthly minimum bill	\$21.38	\$21.38
System size range limitation	1-50 kW	1-50 kW
PILT per kWh	\$0.00656	\$0.00695
Plant Investment Fee per kWh	\$0.00587	\$0.00587
Large General		
Base charge	\$96.10	\$96.10
Energy charge per kWh	\$0.04069	\$0.03907
Demand per kW	\$9.93	\$14.26
Buyback charge per kWh	\$0.03980	\$0.04666
Monthly minimum bill	\$96.10	\$96.10
System size range limitation	1-50 kW	1-50 kW
PILT per kWh	\$0.00525	\$0.00596
Plant Investment Fee per kWh	\$0.00587	\$0.00587

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Self-Generation Rate Cont'd
Conditions

The city will net meter all energy consumed by the customer and produced by the customer's generation system. Net metering shall be, for billing purposes, the net consumption as measured at the service meter on a monthly basis. Consumption will be measured monthly and in the event net metering is negative in a given month, such that the customer's generation system production is greater than the customer's consumption, there will not be a monthly cash credit for such production. All such excess energy, expressed in kilowatt-hours, shall be carried forward from month to month and credited against the customer's energy consumption, expressed in kilowatt-hours, in subsequent months. In the event that a negative net consumption balance remains after twelve consecutive months following the effective date of customer's commencing on the Self Generation Rate, or any annual anniversary thereafter, the City will pay the customer for such negative balances at the Self Generation Buyback Charge Rate.

Monthly Rate – System Size 51 – 400 kW

Large General Service	Jan. – Jun. Oct. – Dec.	July – Sept.
Base Energy	\$96.10	\$96.10
Energy Charge per kWh	\$0.04069	\$0.03907
PILT per kWh	\$0.00525	\$0.00596
Plant Investment Fee per kWh	\$0.00587	\$0.00587
Demand per kW	\$9.93	\$14.26
Buyback charge per kWh	\$0.05062	\$0.06658
Monthly Minimum Bill	\$96.10	\$96.10
System Size Range Limitation	51-400 kW	51-400 kW

The Self-Generating customer must be in compliance with the technical specifications and requirements contained in the Standard for Interconnecting Distributed Resources with the City of Loveland Electric Power System as found in the City's Municipal Code, Section 13.12.240 and must enter into a contract with the City.

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**Residential Service
 Schedule R**

Availability

Residential Service is available for single-family dwelling units and individually metered multi-family dwelling units at any location within the area served by Loveland Water and Power. Single-family dwelling units and individually metered multi-family dwelling units shall mean those buildings or units used solely as residences and not used in part for any other purpose. This rate is applicable to existing and new residential customers. Service will be delivered through a single meter per dwelling unit, at one point of delivery.

Monthly Rate

The rate for Residential Service shall consist of the sum of the base charge, energy charge, and PILT in accordance with the following table:

Monthly Rate

The rate for Residential Service shall consist of the sum of the base charge, energy charge, and PILT in accordance with the following table:

	<u>Jan. – June, Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$13.36	\$13.36
Energy charge per kWh	\$0.06674	\$0.07962
PILT charge per kWh	\$0.00652	\$0.00715
Monthly minimum bill	\$13.36	\$13.36

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**Residential Demand Service
 Schedule RD**

No new customers will be added to Schedule RD after December 31, 2014

Availability

Residential Demand Service is available for single-family dwelling units and individually metered multi-family dwelling units at any location within the area served by Loveland Water and Power. Single-family dwelling units and individually metered multi-family units shall mean those buildings or dwelling units used solely as residences and not used in part for any other purpose. Existing accounts may elect service under this schedule by making application to Loveland Water and Power. Service will be delivered through a single meter per dwelling unit, at one point of delivery.

Monthly Rate

The rate for Residential Demand Service shall consist of the sum of the base charge, energy charge, demand charge and PILT in accordance with the following table:

	<u>Jan. – June, Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$21.23	\$21.23
Energy charge per kWh	\$0.03802	\$0.03696
PILT charge per kWh	\$0.00505	\$0.00562
Demand charge per kW	\$7.29	\$9.50
Monthly minimum bill	\$21.23	\$21.23

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15 minute interval of the billing period.

Power Factor Charge

Power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

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**Small General Service
 Schedule SG**

Availability

Small General Service is required for all non-residential customers with a monthly average demand over a consecutive 12-month period of less than or equal to 50 kW. This also includes temporary power for non-permanent non-residential customers (for example: firework stands and holiday lights).

Monthly Rate

The rate for Small General Service shall consist of the sum of the base charge, energy charge and PILT in accordance with the following table:

	Jan. – June, Oct. – Dec.	July – Sept.
Base charge	\$21.38	\$21.38
Energy charge per kWh	\$0.07603	\$0.08332
PILT charge per kWh	\$0.00656	\$0.00695
Plant Investment Fee per kWh	\$0.00587	\$0.00587
Monthly minimum bill	\$21.38	\$21.38

Conditions

- A. Whenever metered demand exceeds a monthly average 50 kW in a consecutive 12-month period, Loveland Water and Power will notify the customer and further service provided to such customer shall be furnished at the Large General Service Rate. The department may install such meters as it deems necessary in order to determine the metered demand.
- B. For single-phase, three-wire service, the customer’s equipment shall be connected so that the current carried by the neutral conductor shall be not greater than 15 percent of the maximum current in either of the two conductors. For three-phase wye or delta service, the customer’s equipment shall be connected so that the current carried by any one-phase conductor shall be no greater than 115 percent of the current in either of the two-phase conductors.

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Large General Service Schedule LG

Availability

Large General Service is required for all non-residential customers with a monthly average demand over a consecutive 12-month period exceeding 50 kW.

Continuation for Certain Customers

Customers on the Large General Service rate on January 31, 1999, with a monthly average demand over a consecutive 12-month period of 50 kW will be grandfathered into the LG rate.

Monthly Rate

The rate for Large General Service shall consist of the sum of the base charge, energy charge, demand charge and PILT in according with the following table:

	Jan. – June, Oct. – Dec.	July – Sept.
Base charge	\$96.10	\$96.10
Energy charge per kWh	\$0.04069	\$0.03907
PILT charge per kWh	\$0.00525	\$0.00596
Plant Investment Fee per kWh	\$0.00587	\$0.00587
Demand charge per kW	\$9.93	\$14.26
Monthly minimum bill	\$96.10	\$96.10

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15-minute interval of the billing period.

Power Factor Charge

Power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

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Primary Service with Transformer Schedule PT

Availability

Primary Service is available to all non-residential customers with a monthly average demand over a consecutive 12-month period exceeding 50 kW where service is delivered and metered at the available primary voltage and all serving facilities on the customer's side of the metering point are owned, operated and maintained by the customer.

Monthly Rate

The rate for Primary Service where the customer owns the transformers shall consist of the sum of the base charge, energy charge, demand charge and PILT in accordance with the following table:

	<u>Jan. – June, Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$105.07	\$105.07
Energy charge per kWh	\$0.03965	\$0.03854
PILT charge per kWh	\$0.00452	\$0.00501
Plant Investment Fee per kWh	\$0.00570	\$0.00570
Demand charge per kW	\$9.50	\$13.73
Monthly minimum bill	\$105.07	\$105.07

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15-minute interval of the billing period.

Power Factor Charge

A power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

Conditions

Transformer ownership and maintenance is the responsibility of the customer receiving service under this rate schedule. The customer requesting this rate schedule is solely responsible for all costs associated with the installation and maintenance of the primary metering equipment and facilities. See the Water and Power Department's *Contractor Construction Standards* for equipment specifications.

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Transmission Voltage Service Schedule TS

Eligibility Requirements

Transmission Voltage Service is available to any customer: (i) whose load is of sufficient magnitude or of an unusual nature such that it cannot be served from the distribution system; and (ii) whose premises are adjacent to transmission lines that are, or by contract can become, lines that supply wholesale power to the city's system; and (iii) who meets the criteria for large user service as set forth in Platte River Power Authority's Tariff 9, or applicable successor tariff.

Character of Service

The power furnished under Schedule TS shall be three phase alternating current and approximately 60 hertz, and delivered at approximately 115kV, or at other voltages subject to conditions as agreed upon, metered at each delivery point.

Charges for Service

The charges for service under Schedule TS shall be determined based on the unique load characteristics and service requirements of the customer. The rate for service delivered under Schedule TS shall at a minimum be sufficient to recover the city's cost of service, including, without limitation, wholesale rates and the city's projected operating and maintenance costs. In addition, the customer shall be responsible for all wholesale charges and fees incurred by the city in providing service under Schedule TS to the customer, including, without limitation, power factor charges.

Conditions of Service

In order to receive service under Schedule TS, the customer must meet the eligibility requirements set forth above and enter into an electric service agreement with the city. All such agreements must meet the requirements of this Schedule TS, protect the integrity of the City's electric system, protect against interference with other city electric customers, and shall address, at a minimum, the following material terms:

- term of the agreement, including initial date of service;
- charges for service, including rate adjustments;
- metering, including configuration, ownership, and maintenance;
- infrastructure, including ownership and maintenance;
- load factor, including any penalties for failure to comply;
- nature and frequency of interruptions (if service is provided on an interruptible basis), including any penalties for failure to comply;
- any other terms and conditions required to be addressed pursuant to Platte River Power Authority's Tariff 9, or applicable successor tariff.

In addition, the agreement must include a waiver of all liability for the city and Platte River Power Authority for actual and consequential damages resulting from interruptions in accordance with the agreement.

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Transmission Voltage Service Cont'd

The city manager shall be authorized to negotiate all such agreements, in consultation with Platte River Power Authority, and to execute such agreements on behalf of the city.

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Coincident Peak Demand Service

Availability

- 1) Coincident Peak Demand Service is required for non-residential customers where the monthly average distribution facilities demand exceeds 1,400 kW over 12 consecutive months. For a customer with two or more meters located on a campus, the average monthly distribution facilities demand will be determined by adding the distribution facilities demand for each meter on the campus.
- 2) The Coincident Peak Demand rate classification will be applicable to all new customers without an annual billing history based on the following:
 - a. The new customer must present sufficient information to the City indicating that the operating schedule and electrical equipment are such that the monthly distribution facilities demand would qualify it for the rate.
 - b. The City reserves the right to analyze and verify all information provided. If the City is satisfied that the monthly distribution facilities demand of the new customer will exceed 1,400 kW, such customer will be placed on the Coincident Peak Demand rate.
 - c. If the monthly distribution facilities demand during the first two months indicate that the customer does not qualify for the Coincident Peak Demand rate, the City will immediately transfer such new customer to the appropriate rate classification.
- 3) Once qualified, each such customer shall remain on the Coincident Peak Demand rate for a minimum of twelve consecutive months. After twelve months, the City will use the twelve-month running average distribution facilities demand to determine applicability of the Coincident Peak Demand rate.

Monthly Rate

Rates shall be developed for each individual customer subject to the Coincident Peak Demand rate classification. The rates shall be based on the cost of service to each individual customer and will apply only to such customer. Rates will be updated annually to reflect the cost of service to the individual customer, and shall include the following:

1. Base Charge: Based on customer cost of service and energy usage profile.
2. Energy Charge: All kWh consumed, per kWh, based on customer cost of service and energy usage profile.
3. Coincident Demand Charge: All coincident demand, per kW, based on customer cost of service and energy usage profile.
4. Distribution Facilities Demand Charge: All distribution facilities demand, per kW, based on customer cost of service and energy usage profile
5. Plant Invest Fee: \$0.00570 per kWh for customers whose service is delivered at the available primary voltage and all serving facilities on the customer's side of the metering point are owned, operated and maintained by the customer. \$0.00587 per kWh for all other customers.

City of Loveland, Colorado
Water and Power Department
2016 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Coincident Peak Demand Service Cont'd

The Water and Power Department Director shall be authorized to develop the rate for each individual customer subject to the Coincident Peak Demand rate classification in accordance with this rate definition.

Power Factor Charge

Power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

For the purposes of the Coincident Peak Demand Rate, the following definitions shall apply:

1. Campus:
One parcel, or two or more contiguous parcels, where each parcel is owned or leased by a single customer.
2. Coincident Demand:
The 60 minute integrated demand recorded during the Platte River Power Authority's system peak hour and day in the billing period.
3. Distribution Facilities Demand:
The highest rate of use in kilowatts during any 15-minute interval of the billing period.

City of Loveland, Colorado
Water and Power Department
 2016 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Area Lighting
Schedule AL

Availability

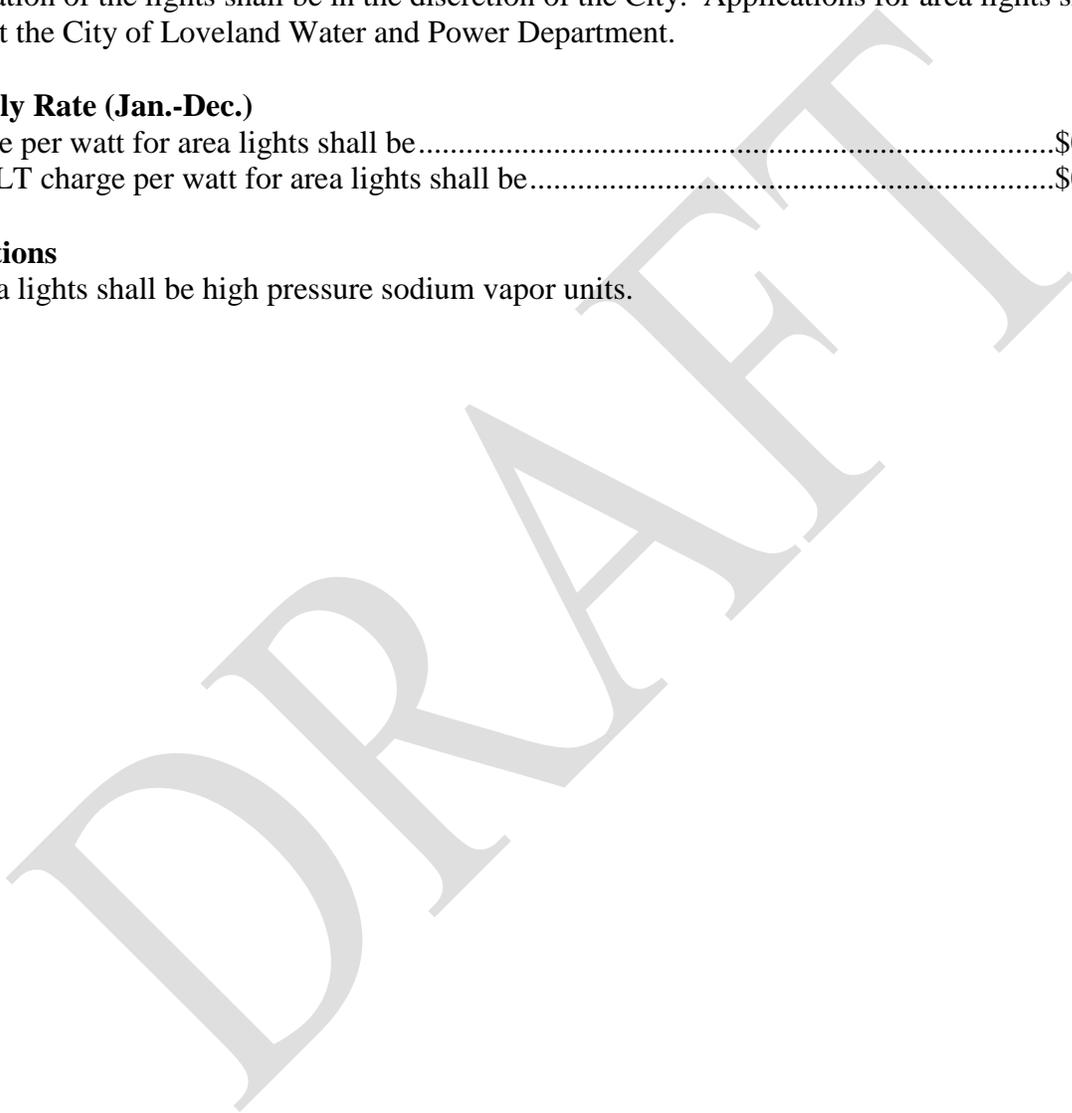
Area lights will be furnished to customers who request this service for the purpose of lighting private property or alleys or other areas where City street lighting would normally not be installed. Decisions for location of the lights shall be in the discretion of the City. Applications for area lights should be made at the City of Loveland Water and Power Department.

Monthly Rate (Jan.-Dec.)

The rate per watt for area lights shall be.....	\$0.05618
The PILT charge per watt for area lights shall be.....	\$0.00427

Conditions

All area lights shall be high pressure sodium vapor units.



City of Loveland, Colorado
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RATES - ELECTRIC

Flat Rate Service
Schedule FE

Availability

Small devices attached to the City’s electric distribution system for the purpose of amplifying cable TV and telephone signals or operating automatic sprinkler controls in remote locations after June 1, 1992, will not require metering and will be billed on a flat monthly rate. Accounts existing prior to June 1, 1992, shall continue to be metered and billed at their present rate unless the customer requests conversion to the flat rate set forth in this schedule.

Monthly Rates (Jan.-Dec.)

Signal amplifiers	\$33.11
Signal amplifiers PILT charge	\$2.52
Automatic sprinkler controls.....	\$4.92
Automatic sprinkler controls PILT charge	\$0.36
Bus shelters	\$20.35
Bus shelters PILT charge	\$1.54

Conditions

- A. Signal amplifiers can be no greater than 5 amps per device.
- B. Automatic sprinkler controls can be no greater than 1.0 amp per device.
- C. The department may randomly install meters as it deems necessary in order to monitor the actual consumption.
- D. A customer with multiple device locations existing prior to June 1, 1992, requesting a conversion of said devices to the Flat Rate Schedule, must convert all devices existing prior to June 1, 1992, to the Flat Rate Schedule.

City of Loveland, Colorado
Water and Power Department
2016 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Public Electric Vehicle Charging Station Service User Fees

Availability

Designated electric vehicle charging stations will be made available by the City for public use within the corporate limits of the City at the user fees set forth below. The fees set forth below shall apply to all public electric vehicle charging stations owned and operated by the City.

User Fees

Public electric vehicle charging station service user fees (including payment in lieu of taxes and franchise) will be provided and billed on a session basis as follows:

Level 2 – 240 Volt Charging: \$1.00 per hour of charging. The minimum charge is \$1.00.

Payment of Fees

Payment for electric vehicle charging station services will be collected directly from the customer at the point of service (the charging station) through credit card or other electronic payment processing service.

City of Loveland, Colorado
Water and Power Department
2016 Schedule of Rates, Charges and Fees
FEES - MISCELLANEOUS

II. Fees - Electric

Applications for Electric Service

Every person desiring a supply of electric current from the City, or an upgrade or other change in existing service, shall make application therefore to the City upon forms furnished for that purpose.

Plant Investment Fee

Plant Investment Fees provide for the additional electric transmission, substation and distribution facilities made necessary by the extension of electric service to new connections. The Plant Investment Fee provided herein shall be, in addition to, all of the rates and charges made in connection with the furnishing by the City of electric service, and shall be payable as provided for in this section.

- A. Schedule R – Residential Service and Schedule RD – Residential Demand Service.** At the time application is made for any dwelling unit to be built within the corporate boundaries of the City, or at the time of application for electric service for any dwelling unit to be built outside the corporate boundaries of the City, there shall be paid to the City a Plant Investment Fee in the amount of \$1,860.00 for each electric meter to be installed in connection with the dwelling unit with a service size of greater than 150 amps and \$1,450.00 for each electric meter to be installed in connection with the dwelling unit with a service size of 150 amps or less. (Each dwelling unit within a structure containing more than one dwelling unit shall be separately metered). No energization of a permanent connection to any dwelling unit served by the City shall occur unless and until the Plant Investment Fee is paid.

For the purpose of this section, “dwelling unit” means one or more rooms and a kitchen area designed for or occupied as a unit for living and cooking purposes, which is located within a single family, multiple family or mobile home, but excluding congregate care facilities, as those terms are defined in Municipal Code Chapter 18.04. A congregate care facility may receive service under Schedules R, RD, SG, LG, PT, or Coincident Peak Demand Service

Upon application, the Water and Power Department may allow a single meter to serve a multiple family dwelling if such multiple family dwelling is a federally assisted and federally supervised project and the project sponsor is required by the federal agency having jurisdiction thereof to include the provision of electric service within the rent structure for the project. Such project may receive service under Schedules R, RD, SG, LG, PT, or Coincident Peak Demand Service. If any such projects should cease to be federally supervised, then the project shall revert to the requirement of individual metering, the Plant Investment Fee for residential service shall be paid and a credit shall be applied against such Plant Investment Fee in the amount of the Plant Investment Fees paid while receiving service under another class.

City of Loveland, Colorado
Water and Power Department
 2016 Schedule of Rates, Charges and Fees
 FEES - MISCELLANEOUS

Plant Investment Fee Cont'd

B. Schedule SG – Small General Service. The Plant Investment Fee for accounts receiving small general service shall be collected in each billing period. The amount of the Plant Investment Fee to be billed in each period shall be equal to \$0.00587 per kWh used by the account during the billing period.

In establishing the Plant Investment Fees in 1979, customers served prior to May 1, 1979, are exempt from the Plant Investment Fee at the existing location only. Customers who have paid the five-year Plant Investment Fee for a particular location are exempt from the fee at the location covered.

- C. Schedule LG** – Large General Service. The amount of Plant Investment Fee to be billed in each billing period shall be equal to \$0.00587 per kWh used by the account during the billing period.
- D. Schedule PT**– Primary Service with Transformer. The amount of Plant Investment Fee to be billed in each billing period shall be equal to \$0.00570 per kWh used by the account during the billing period.
- E. Coincident Peak Demand Service.** The amount of Plant Investment Fee to be billed in each billing period shall be equal to \$0.00570 per kWh used by the account during the billing period for customers whose primary voltage and all serving facilities on the customer's side of the metering point are owned operated and maintained by the customer. A Plant Investment Fee of \$0.00587 per kWh to be billed in each billing period for all other customers.
- F. Discontinuance of Service.** In addition to all of the remedies available to the City, electric service may be discontinued for failure to pay the Plant Investment Fee provided for in this section, and such discontinuance shall be in accordance with the notice procedures set forth in Municipal Code Section 13.02.070.

Service Turn-On Fee at the Meter

During regularly scheduled work hours, there is imposed a fee in the amount of \$35.00 for each service turn-on where power is energized at the meter.

After regularly scheduled work hours, there is imposed a fee in the amount of \$100.00 for each service turn on where the power is energized at the meter.

After hours fees apply to all requests received during non-business hours Monday through Friday, anytime Saturday or Sunday, and all holidays observed by the City of Loveland. Regular business hours are Monday through Friday 7 a.m. to 4 p.m.

City of Loveland, Colorado
Water and Power Department
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Disconnect and Reconnect Services

Water and Power will perform a typical service disconnect/reconnect where power is energized or de-energized on the line side of the meter, on a flat fee basis.

There is imposed a fee in the amount of \$200.00 for each typical service disconnect/reconnect and \$320.00 for each typical service disconnect/reconnect with engineering.

A typical service disconnect/reconnect is defined as one where there is no increase in wire size or length and the disconnect/reconnect service is performed during regular business hours between 7 a.m. and 4 p.m. Monday through Friday.

All other service disconnect/reconnects will be billed at Water and Power's actual cost.

Permanent Disconnect and Removal of Service

Where a request for permanent disconnection and removal of single-phase service has been requested, there is imposed a flat fee of \$200.00.

Where a request for permanent termination of three-phase service has been requested, charges will be billed at Water and Power's actual cost.

Charges When Access Denied

There is imposed a charge as set forth in this section, that shall be due and payable when billed, to cover the additional costs and expenses incurred by the City whenever clear access to the meter location is denied. Clear access shall be deemed to be denied whenever, because of locked gates, animals confined in the same space as the meter location, or for any other reason, and after making a reasonable attempt to locate a person upon the premises to gain access, an authorized representative of the City is unable to read the meter, change the meter, or perform such other function as such representative is lawfully authorized to perform. The amount of such charge shall be as follows (regular business hours defined as 7 a.m. to 4 p.m. Monday through Friday, off-duty hours defined as hours outside of this regular business hours and all holidays observed by The City of Loveland):

- A. When clear access is denied for two successive meter readings, and an appointment is made with the consumer or a special trip is made for reading the meter, a charge of \$20.00 is imposed for such appointment or special trip occurring during regular business hours, and \$40.00 for such appointment occurring during off-duty hours and weekends.
- B. When clear access is denied and a special trip is made to change a meter during regular business hours, on the department's regular maintenance program, a \$75.00 charge is imposed, and \$100.00 for such appointment occurring during off-duty hours.
- C. When service is disconnected at the junction box or overhead pole, a charge of \$200.00 is imposed. When clear access is denied for the purpose of disconnecting service, actuals will be charged.
- D. When clear access is denied for the purpose of disconnecting service at the junction box or overhead pole, the actual costs will be billed.

City of Loveland, Colorado
Water and Power Department
2016 Schedule of Rates, Charges and Fees
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Residential Service Installations and Upgrades for Single Family and Duplex Dwellings

A. A typical new residential service installation will be performed by the Water and Power Department on a flat fee basis. A typical new underground service is defined as having a trench length of 100 feet or less; trenching to be performed in normal soil conditions.

1. For a service using 1/0 triplex CIC with a panel size of 150 amps or less, the fee is \$600.00 and the Plant Investment Fee, as described in the Resolution Schedule of Rates, Charges and Fees as adopted by City Council, shall also be collected.

2. For a service using 4/0 triplex CIC with a panel size of 200 amps, the fee is \$810.00 and the Plant Investment Fee, as described in the Resolution Schedule of Rates, Charges and Fees as adopted by City Council, shall also be collected.

A typical new overhead service is defined as a service length of 80 feet or less, does not require setting a pole or transformer, is #2 triplex with a panel size of 150 amps or less, or 1/0 triplex with panel size of 200 amps. The fee for such service is \$295.00.

A service not meeting the above criteria shall be billed at the Water and Power Department's actual cost of installation.

Within the city limits of the City of Loveland, the fees shall be collected by the department issuing the building permit for the residence. If outside the city limits, the fee will be collected by the Water and Power Department before work can proceed.

B. Residential service upgrades resulting in services larger than 150 amps and no larger than 200 amps shall require a deposit of \$300.00 for overhead, and \$800.00 for underground. This deposit will be applied to the actual costs billed by the Water and Power Department upon completion of work performed.

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Water and Power Department
2016 Schedule of Rates, Charges and Fees
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Residential Service Installations and Upgrades for Multiplex Service Installations

- A. For purposes of this Resolution, a “multiplex” is defined as a structure containing not less than three and not more than six dwellings.
- B. A “typical” multiplex electric service installation will be provided by and installed by the contractor per National Electric Code. It will be energized by the Water and Power Department on a flat fee basis.

A 3-6 unit multiplex service installation will be provided by the contractor in which an electrical secondary source is already in existence. The fee for installation of an electric service in a 3-6 unit multiplex project is \$735.00 for the project and the Plant Investment Fee, as described in the current Schedule of Rates, Charges and Fees as adopted by the City Council, shall also be collected for each unit.

A 7 unit or more multiplex service termination and meter set service installation requires a deposit of \$810.00 to be made at the Water and Power Department. The contractor is to provide and install all materials. This deposit will be applied to the actual costs billed by the Water and Power Department upon completion of work performed.

Multiplexes requiring an underground service in an overhead service area will have an underground service provided by and installed by the contractor per National Electric Code. They will be billed the actual costs incurred by the Water and Power Department.

If there is no existing source for electric service and an extension of secondary power is necessary, the customer shall pay the actual costs incurred by the Water and Power Department to extend the secondary power source.

Requests for overhead multiplex service installations will be evaluated for feasibility by the Water and Power Department. If overhead service is deemed appropriate, it will be installed and billed at the actual cost incurred by the Water and Power Department.

All services to multiplexes will be installed as described in the National Electric Code pertaining to commercial services. NOTE: Duplexes will be billed as outlined in the “Residential Service Installations and Upgrades for Single and Duplex Dwellings” section in the current Schedule of Rates and Charges – Electric.

Field Engineering Deposits

A customer requesting a new or modified electric service, relocation of facilities, or other work requiring engineering and construction, must make a deposit with the department. If the project is cancelled, the deposit will be applied to the actual charges incurred, any resulting credit or debit will be

City of Loveland, Colorado
Water and Power Department
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refunded or billed to the customer. Upon completion of engineering, the customer will deposit with the department the total deposit required.

ENGINEERING DEPOSITS

- A. Residential and duplex single phase installations, 1-2 lots\$830.00
- B. Single commercial buildings, transformer upgrades, raising, lowering, or removing existing power.....\$1,350.00
- C. Residential subdivision of 3-25 lots, commercial subdivision of 2-10 lots, raising, lowering, or removing existing power.....\$1,755.00
- D. Residential subdivision of more than 25 lots, commercial subdivision of more than 10 lots, malls, shopping centers, hospitals\$3,310.00

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City of Loveland, Colorado
Water and Power Department
 2016 Schedule of Rates, Charges and Fees
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Other Deposits

The following jobs are standard in nature, and specific deposits have been established for them. In all cases actual costs will be tracked and any resulting credit or debit will be refunded or billed to the customer.

A. Install and terminate secondary riser up to 100 feet (no transformer required)	
Residential to 200 amps	\$1,060.00
Commercial (cable supplied and installed by customer)	\$680.00
B. Open transformer to pull in secondary and terminate cable up to 130'	\$535.00
C. Single phase padmount transformer upgrade (no other customers)	
Upgrade one transformer size	\$1,925.00
Upgrade two transformer sizes	\$2,470.00
Upgrade three transformer sizes	\$3,015.00
D. Single phase padmount transformer upgrade (other customers)	
Upgrade one transformer size	\$2,455.00
Upgrade two transformer sizes	\$3,000.00
Upgrade three transformer sizes	\$3,280.00
E. Single phase overhead transformer upgrade (no other customers)	
Upgrade one transformer size	\$1,625.00
Upgrade two transformer sizes	\$2,135.00
F. Single phase overhead transformer upgrade (other customers)	
Upgrade one transformer size	\$2,155.00
Upgrade two transformer sizes	\$2,665.00

Note: Work tickets (not work orders) will be opened for these jobs and the actual costs will be billed. The cutoff for work tickets is \$1,000.00 except for transformer upgrades.

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Water and Power Department
 2016 Schedule of Rates, Charges and Fees
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Temporary Extensions

The following requirements apply to all temporary extensions/connections necessary to serve customers such as transient shows, carnivals, fairs, circuses, concessions, residential construction work, or others of a temporary nature, excluding commercial development construction as defined in the *Contractor Construction Standards*.

- A. The customer shall pay a flat rate of \$200.00 for the cost of installation and removal of the temporary extension as defined in the *Contractor Construction Standards*, under “Temporary Construction Service”. Customers with extensions not meeting these standards will be billed for the actual costs.
- B. The customer shall pay for electric consumption monthly under the applicable rate.
- C. No temporary service shall continue beyond the time of building occupancy, or eighteen months from connection of such temporary service, whichever occurs sooner, without the consent of the City.
- D. The City may refuse to connect additional customers to temporary extensions until the temporary extensions have become permanent.

Area Lighting

A 100-watt high pressure sodium vapor fixture will be furnished and installed by the City at a fixed one time charge. Any fixture other than a 100-watt fixture, poles, secondary conductor and other apparatus, if required, will be provided at an additional charge based on actual costs incurred by the Water and Power Department. Decisions for location of the lights shall be at the discretion of the City. Applications for area lights should be made at the City of Loveland Water and Power Department. The fee for the installation of a 100-watt high pressure sodium vapor fixture is \$320.00.

Energizing of Electric Service to Small Devices Qualifying for Flat Rate Service

There will be a flat fee for the energizing of electric service to small devices attached to the City’s electric distribution system for the purpose of amplifying cable TV and telephone signals or operating automatic sprinkler controls in remote locations. A fee of \$270.00 shall be charged to the customer for the actual installation of the service. No outlets will be permitted, nor shall there be lighting of any kind connected to this type of service. If there is no existing source and an extension of secondary power is necessary, the customer will pay for actual costs to energize the device

Pole Attachment Fee

Each attachment by a non-City utility to a City of Loveland power pole will be charged \$11.93 per year.

Public Electric Vehicle Charging Station Service User Fees

Level 2 – 240 Volt Charging: \$1.00 per hour of charging.

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Water and Power Department
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III. Fees - Miscellaneous

After Hours

After hours fees apply to all requests received after 4:00 p.m. Monday through Friday, anytime Saturday or Sunday, and all holidays observed by the City of Loveland.

Fire Hydrant and Fire Protection Tap

A charge of \$2.70 per residence and \$6.60 per business per month shall be paid by water users outside the city who are located within one thousand feet of a fire hydrant, measured along roads or streets, and \$6.60 per month per tap for each fire protection tap serving premises outside the city. If fire protection tap service is the only city utility service received by the premises, an administrative fee of \$1.90 per month shall also be paid.

Hydrant Meter Guidelines

General: Fire hydrants are installed for the main purpose of fire protection. Whenever a hydrant meter is placed on a hydrant, that hydrant is, for all practical purposes, out of service and the chances of causing damage to that hydrant are increased. For these reasons and the potential for problems involved with providing hydrant meters on a rental basis, it has become necessary to establish more clearly defined guidelines for the use of hydrant meters.

Intent: The use of fire hydrant meters is intended for only those situations when a large volume of water is needed in a short period of time. These meters shall not be used as a temporary substitute for a permanent water service connection or a permanent irrigation tap. Examples of acceptable and unacceptable uses are as follows:

Acceptable:

- Providing water for increasing moisture during earthmoving.
- Filling swimming pools.
- Filling tanks on water truck (No chemicals allowed in tank).

Unacceptable

- Masonry work
- Car washes
- Irrigation
- Water for concrete saws
- Washing streets or parking lots

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Water and Power Department
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Hydrant Meter Guidelines Cont'd

Guidelines & Procedures: The following guidelines shall be used for regulating the use of fire hydrant meters:

1. Requests for hydrant meters must be received a minimum of 48 hours prior to the time needed. All requests should be made by contacting the Water and Power Department at 970-962-3701. The applicant must sign the Hydrant Meter Request Form at the Water and Power Department, 200 N. Wilson Avenue, and post a deposit of \$1,000.00 (money order or cashier's check) before the meter will be set. The deposit shall be held until all costs associated with the hydrant rental are paid in full and may be used to offset any such costs not paid within 30 days of issuance of the final invoice.
2. Each request will be reviewed to determine if the proposed use meets the intent of these guidelines. The use of the water from a hydrant meter for other than the stated purposes or misrepresentation of that use will result in the loss of the convenience of obtaining water in this manner.
3. The City will determine on a case-by-case basis whether or not a particular hydrant is acceptable for the installation of a meter. Not all hydrants are available for use with a meter. If the requested hydrant is not available, alternate hydrants will be suggested.
4. Water Utility personnel will install the meter, secure it to the hydrant, and operate the hydrant. Customer shall control flow of water with valve provided on meter assembly. Customer is responsible for securing this valve to prevent the unauthorized use of water by others. Removal of the handle or hand wheel from the control valve is not an acceptable method of securing the valve. ONLY trained City employees will be authorized to operate fire hydrants.
5. During the winter months, hydrant meters will be issued only on a day-to-day basis when outside temperatures are above freezing and are expected to remain above freezing for most of the day. Meters will be installed as soon after 8:00 a.m. as practical, and will be picked up at approximately 3:00 p.m. or earlier if outside temperatures drop below freezing, or if requested.
6. Meters will be issued with a male 2½" National Standard thread connection. No hoses or adapters will be provided.
7. Customer is responsible for all rental fees and other charges. A copy of the current fees is attached. These fees will include charges for all water use.
8. Customer is responsible for any and all damage to the meter and/or fire hydrant while meter is installed. If damage occurs, an invoice will be issued to cover all repair or replacement costs, and customer shall promptly pay the invoiced amount.
9. Number of hydrant meters is limited; therefore the meters are available on a first-come/first-served basis. A separate request form must be submitted for each location and/or time period requested.
10. In accordance with the City Code, it is unlawful to waste water. Every effort should be made to conserve this valuable resource. Wasteful uses will not be allowed.
11. Failure to comply with these guidelines, or illegally obtaining water from, or in any way tampering with a fire hydrant, is in violation of the City Code, and upon conviction is punishable by a fine or imprisonment.

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Hydrant Meter Guidelines Cont'd

Alternate Source of Water: For building construction projects, water is also available through permanent water taps at a construction billing rate. This source of water is handled by the Building Division, 500 E. 3rd Street, 962-2504, and typically issued along with a building permit.

Summary of Hydrant Meter Fees and Charges

Installation of meter	\$45.00*
Moving meter	\$45.00*
Removal of meter	\$45.00*
Meter rental	\$5.00/day
Water used	\$1.31/300 gallons

*After hour services (normal hours are Monday through Friday, 7:30 a.m. to 4:00 p.m.) will be charged for overtime labor rates in addition to the \$45.00 charge.

New Account or Reactivation Fee and New Account Meter Reading Fee

Connection fees in the following amounts are hereby imposed, to be collected with the first utility bill rendered after utility service has been established or a customer account or utility service is reactivated following voluntary or involuntary termination:

Activation or establishment of a customer account for a service address	\$11.00
Meter reading charge for service address if read by Utility Billing Division.....	\$10.00
Reactivation of a customer account for a service address	\$10.00
Interfering or Tampering with a Meter	\$100.00

Please see Section 13.02.130 of the Loveland Municipal Code for more information on additional fines regarding interfering or tampering with utility meters.



CITY OF LOVELAND
 LOVELAND WATER AND POWER
 SERVICE CENTER
 200 N. Wilson Avenue, Loveland, CO 80537
 (970) 962-3000 γ (970) 962-3400 Fax γ (970) 962-2620 TDD

STAFF REPORT

MEETING DATE: 10/6/2015

SUBMITTED BY: Jim Lees, Utility Accounting Manager
 Steve Adams, Director, Water and Power

SUBJECT: 2016 Proposed Schedule of Rates, Charges and Fees for the Water and Power Utilities

OVERVIEW:

An overall rate increase of 8.0% is proposed for the Water Utility for 2016. This increase comes from this year's cost-of-service rate study and is for the completion of the Water Treatment Plant Expansion and for the distribution system to address aging infrastructure and improve reliability and redundancy. An overall rate increase of 8.8% is proposed for the Wastewater Utility for 2016. This increase also comes from this year's cost-of-service rate study and is for capital projects both at the Wastewater Treatment Plant and the collection system to address aging infrastructure and improve reliability and redundancy. An overall rate increase of 5.6% is proposed for the Power Utility for 2016. This increase is made up of two components: 1) a wholesale power rate increase of 4.5% from Platte River Power Authority (PRPA) is planned for 2016, which, when passed through to customers, generates a 3.65% retail rate increase; and 2) a 1.95% rate increase that is proposed to address additional rehabilitative capital needs. The System Impact Fees (SIF) for Water and Wastewater, and the Plant Investment Fee (PIF) for Power are recalculated annually, so the new SIFs and PIF are included with this update.

WATER RATE INCREASE

At the July 28, 2015 City Council Study Session, there were four rate track and borrowing scenarios presented for Water from this year's cost-of-service rate study, and the Council unanimously supported Scenario 1, which was called the Baseline Scenario. Scenario 1 maintains the rate track that the Council gave their approval to on March 5, 2013 via Resolution #R-16-2013. The Baseline Scenario includes using the cost-of-service results to develop the rates for 2016. The cost-of-service results showed that for 2016, the revenue requirement, or the amount that needs to be collected from our customers, is \$13.2 million. When compared with the expected revenue at the existing rates, the \$13.2 million represents an overall average rate increase of 8.0%. The cost of service showed some cost shifting between the customer classes. The following table highlights some of the key proposed changes:

WATER SUMMARY OF KEY CHANGES		
(all based on 3/4" meter size)		
	2015	Proposed 2016
Single Family Residential		
Base Charge (per month)	\$12.40	\$12.40
Consumption Charge (per 1,000 gallons)	\$2.16	\$2.53
Multi-Family Residential		
Base Charge (per month)	\$18.27	\$18.27
Consumption Charge (per 1,000 gallons)	\$1.98	\$2.32
Commercial:		
Base Charge (per month)	\$12.40	\$12.40
Consumption Charge (per 1,000 gallons)	\$2.17	\$2.42
Irrigation:		
Base Charge (per month)	\$12.40	\$12.40
Consumption Charge (per 1,000 gallons)	\$2.65	\$3.02

These changes in the base and consumption charges for Water would generate the following average increases by rate class:

RATE CLASS	% Increase
Residential	7.50%
Multi-Family	7.20%
Commercial	8.30%
Irrigation	12.40%

If approved, these rate increases would result in the following average monthly changes by rate class:

AVERAGE CHANGE IN MONTHLY WATER BILL	Overall Average Change
Single-Family Residential	\$2.85
Multi-Family Residential	\$1.76
Commercial (3/4" tap)	\$3.37
Irrigation (3/4" tap, avg. monthly change during irrigation season)	\$17.76

At the September 15, 2015 City Council meeting, the Council voted unanimously on Second Reading in favor of Resolution #R-55-2015, which establishes the rate track from the Baseline Scenario as well as support for a 20-year loan for a projected \$9.2 million in 2018 to help finance the City’s portion of the construction of the Chimney Hollow Reservoir. The water rate track from the Baseline Scenario is:

2016: 8.0%

2017-2019: 9.0% per year

2020-2022: 8.0% per year

2023-2025: 3.5% per year

WASTEWATER RATE INCREASE

At the July 28, 2015 City Council Study Session, there were five rate track and borrowing scenarios presented for Wastewater and an additional scenario (referred to at the meeting as Scenario 4a) that was discussed and considered. Scenario 4a was a hybrid of Scenario 4, which moved the construction of Digester #3 forward from 2020 to 2016, and Scenario 1 (called the Baseline Scenario), which maintained the rate track that was supported by the Council from the 2012 cost-of-service rate study. Scenario 4a also entailed a change in the borrowing schedule that was part of Scenario 1. The change in the borrowing schedule went from Scenario 1 (\$6 million in 2016 and \$20 million in 2020) to borrowing more sooner, but borrowing a lower total amount (\$24.9 million in 2016) for the Baseline, Digester in 2016 Scenario 4a. City Council unanimously showed support for the Baseline, Digester in 2016 Scenario 4a at the July 28, 2015 Study Session. The Baseline, Digester in 2016 Scenario 4a includes using the cost-of-service results to develop the rates for 2016. The cost-of-service results showed that for 2016, the revenue requirement, or the amount that needs to be collected from our customers, is \$10.5 million. When compared with the expected revenue at the existing rates, the \$10.5 million represents an overall average rate increase of 8.8%. The cost of service showed some cost shifting between the customer classes. The following table highlights some of the key proposed changes:

WASTEWATER SUMMARY OF KEY CHANGES		
(all based on 3/4" meter size)		
	2015	Proposed 2016
Single Family Residential		
Base Charge (per month)	\$10.12	\$10.42
Consumption Charge (per 1,000 gallons)	\$3.19	\$3.44
Multi-Family Residential		
Base Charge (per month)	\$4.23	\$2.85
Consumption Charge (per 1,000 gallons)	\$3.19	\$3.55
Commercial		
Base Charge (per month)	\$8.00	\$10.42
Consumption Charge (per 1,000 gallons)	\$3.21	\$3.60
Extra Strength Surcharge		
Biochemical Oxygen Demand (BOD)	\$0.54	\$0.54
Charge per pound (in Excess of Domestic Load)		
Total Suspended Solids (TSS)	\$0.32	\$0.35
Charge per pound (in Excess of Domestic Load)		

These changes in the base and consumption charges for Wastewater would generate the following average increases by rate class:

RATE CLASS	% Increase
Residential	5.40%
Multi-Family	27.40%
Commercial	10.80%
Extra Strength Surcharge	3.80%

If approved, these rate increases would result in the following average monthly changes by rate class:

AVERAGE CHANGE IN MONTHLY WASTEWATER BILL	Overall Average Change
Single-Family Residential	\$1.30
Multi-Family Residential (per dwelling unit)	(\$0.08)
Commercial (3/4" tap)	\$7.22

Wastewater Multi-Family Accounts

Through some analysis and discussion that took place through this study, an error was discovered with regard to how Wastewater Multi-Family accounts have been billed in the past. The way the monthly base charge has been calculated is based on the assumption that billing for the Multi-Family class would be done on a **per-dwelling-unit basis**. The actual practice has been that the billing for the Multi-Family class has been done on a **per-meter basis**. What this

means is that the owners of multi-family complexes have been paying too little for the base charge component of their wastewater bill. At the July 15, 2015 LUC meeting, the Commission unanimously supported correcting this error with the rates proposed for 2016, as opposed to doing a phased-in correction of the error. At the July 28, 2015 Study Session, City Council also unanimously supported correcting the error completely with the proposed 2016 rates.

At the September 15, 2015 City Council meeting, the Council voted unanimously on Second Reading in favor of Resolution #R-56-2015, which establishes the rate track from the Baseline, Digester in 2016 Scenario 4a as well as support for a 25-year loan for a projected \$24.9 million in 2016 to help finance improvements at the Wastewater Treatment Plant. The wastewater rate track from the Baseline, Digester in 2016 Scenario 4a is:

2016: 8.8%
2017-2019: 11.0% per year
2020-2022: 7.0% per year
2023-2025: 3.5% per year

POWER RATE INCREASE

A 5.6% rate increase is proposed for 2016 for the Power Utility due to: 1) a 3.65% pass-through rate increase to cover PRPA's 4.5% wholesale power rate increase; and 2) a 1.95% rate increase to fund additional rehabilitation capital projects. The rate increase will be the same across all customer classes. This is the ninth consecutive year of proposed wholesale power rate increases, totaling 39.3% over the nine-year period. PRPA cites the following factors as the primary driving forces behind the need for the 2016 rate increase:

- Declining surplus sales revenues
- Increased fuel costs
- Energy Efficiency program expansions
- Staffing additions

Here is a summary of the changes in the base, consumption and demand charges for the key rate classes for 2016:

POWER: SUMMER MONTHS SUMMARY OF KEY CHANGES	July-Sept 2015	July-Sept Proposed 2016
Residential		
Base Charge (per month)	\$12.65	\$13.36
Consumption Charge (per kWh including PILT)	\$0.08217	\$0.08677
Small General Service		
Base Charge (per month)	\$20.25	\$21.38
Consumption Charge (per kWh including PILT)	\$0.08554	\$0.09027
Large General Service		
Base Charge (per month)	\$91.00	\$96.10
Consumption Charge (per kWh including PILT)	\$0.04255	\$0.04503
Demand Charge (per kW)	\$13.50	\$14.26
Primary Service (with Customer-owned Transformer)		
Base Charge (per month)	\$99.50	\$105.07
Consumption Charge (per kWh including PILT)	\$0.04117	\$0.04355
Demand Charge (per kW)	\$13.00	\$13.73

POWER: NON-SUMMER MONTHS SUMMARY OF KEY CHANGES	Jan-June Oct-Dec 2014	Jan-June Oct-Dec 2015
Residential		
Base Charge (per month)	\$12.65	\$13.36
Consumption Charge (per kWh including PILT)	\$0.06944	\$0.07326
Small General Service		
Base Charge (per month)	\$20.25	\$21.38
Consumption Charge (per kWh including PILT)	\$0.07827	\$0.08259
Large General Service		
Base Charge (per month)	\$91.00	\$96.10
Consumption Charge (per kWh including PILT)	\$0.04345	\$0.04594
Demand Charge (per kW)	\$9.40	\$9.93
Primary Service (with Customer-owned Transformer)		
Base Charge (per month)	\$99.50	\$105.07
Consumption Charge (per kWh including PILT)	\$0.04177	\$0.04417
Demand Charge (per kW)	\$9.00	\$9.50

If approved, the 5.6% rate increase would result in the following average monthly changes by rate class:

AVERAGE CHANGE IN MONTHLY POWER BILL	Overall Average Change	Summer Average Change	Non- Summer Average Change
Residential	\$3.45	\$4.25	\$3.18
Small General Service	\$9.68	\$11.04	\$9.22
Large General Service	\$196.43	\$224.17	\$187.18

There are only three Primary Service customers with very diverse energy usage profiles, so an average change for that class is not very meaningful.

UTILITY IMPACT FEES

Each year, for the Water, Wastewater and Power Utilities, the utility impact fees are recalculated based on changes in plant size, plant value and customer growth. The following paragraphs cover the proposed impact fees for all three utilities for 2016.

Power

The electric Plant Investment Fee (PIF) is proposed to increase on average by 9.0%. The PIF is collected in two ways: for residential, it is an up-front fee when a house is constructed, and for non-residential, it is collected monthly on a charge per kWh basis. The PIF for residential 150-amp service installations would increase from \$1,330 to \$1,450, and the PIF for residential service installations above 150-amps would increase from \$1,710 to \$1,860. A Small General Service (small commercial) customer with average consumption would see a monthly increase of \$0.96, while a Large General Service (large commercial) customer with average consumption would see a monthly increase of \$21.60 in the PIF component of their monthly utility bills.

The calculation for the PIF is based largely on current replacement costs for 600 amp feeders and substation assets. The methodology for updating the PIF involves using a utility cost index called the Handy-Whitman Index to bring original installed asset costs up to current replacement value. The most recent update of the Handy-Whitman Index was released in May of this year. It reflects costs as of the end of 2014, and shows increases ranging from 2.3% to 5.9% in 2014 in the key cost component areas impacting the PIF calculation. In addition, in 2014, there were increases in the asset value for substations due to a new control building at East Substation, the replacement of a transformer and switchgear at East Substation and a new transformer and switchgear at Horseshoe Substation. There also was a small increase in the customer count. The combination of these factors yielded the proposed PIF increase of 9.0% for 2015.

Wastewater

The residential wastewater system impact fee (SIF) is proposed to increase 2.4%, from \$2,490 to \$2,550 for a single-family detached residential unit. The Engineering News Record (ENR) Construction Cost Index was utilized to bring original installed asset costs up to current replacement value. The Index for the end of 2014 showed a 2.8% increase in the cost component areas impacting the SIF calculation. There was a modest increase in the customer count. The combination of the increase in the replacement value of the assets and the addition of some 8" and 18" diameter wastewater lines offset by the modest increase in the customer count yielded the proposed residential SIF increase of 2.4% for 2015. The Wastewater commercial SIFs are proposed to increase between 7.4% and 7.9%, depending on the tap size. A key component of the commercial SIF calculation is called the usage ratio. The usage ratio establishes the usage of a ¾" residential tap as the standard usage (a usage ratio of 1.0), then compares the usage of all other tap sizes relative to the residential ¾" usage. For example, on average, a 1" commercial tap will have a lot more usage than a ¾" residential tap, so the usage ratio for a 1" commercial tap will be some multiple (e.g. 8.6) of the average residential usage. We are seeing an upward trend in these usage ratios that we need to recognize in our calculation.

Water

The residential water system impact fee (SIF) is proposed to increase 6.1%, from \$4,580 to \$4,860 for a single-family detached residential unit. The primary contributor to the increase in the fee is the significant increase in the Work In Progress (WIP) balance for work completed through the end of 2014 on the Water Treatment Plant Expansion Project. This is an example of why we include the WIP balance in the calculation – it allows for more gradual increases in the SIF instead of having a big spike when the project is completed and the asset is added to the calculation. In addition, there were increases in the indices for water construction costs ranging from 2.7% to 3.9% in 2014 in the key cost component areas impacting the SIF calculation. These increases were offset slightly by a 1.8% increase in the Single Family Equivalent (SFE) customer count. The Water commercial and irrigation SIFs are proposed to increase between a range of a 7.1% to 9.9%, depending on the tap size. The upward trend in usage ratios discussed in the Wastewater paragraph applies to Water, as well.

After deliberation at their August 26, 2015 meeting, the Construction Advisory Board unanimously recommended to City Council approval of all of the proposed changes to the impact fees.

Staff assembled some comparisons between Loveland's rates and fees and those of surrounding communities. For rates, Power is overall third lowest between the four neighboring cities (with Fort Collins, Longmont and Greeley being the other three), Water is in the middle-to-lower tier in a comparison of 18 Northern Colorado water providers, and Wastewater is also middle-to-lower tier of the 17 Northern Colorado wastewater providers. For impact fees, in looking at the three utilities combined for residential, Loveland is the lowest of the four cities. For commercial impact fees, in looking at combined fees for Water and Wastewater for the most common tap sizes, Loveland is second lowest of the four cities for the ¾" commercial tap (which makes up 56% of all of our commercial taps) and is in the middle for the larger tap sizes. It is also important to note that these comparisons are looking at Loveland's 2016 proposed rates and fees compared to the 2015 rates and fees for the neighboring communities, so the comparisons will likely become more favorable once the 2016 figures for the neighboring communities are known.

After deliberation at their September 16, 2015 meeting, the Loveland Utilities Commission unanimously recommended to City Council approval of all of the proposed changes to the Schedule of Rates, Charges and Fees.

Attached for Council consideration is a strike-out version of the Water and Power Department Schedule of Rates, Charges and Fees, showing proposed changes for 2016. If approved, these changes would go into effect January 1, 2016.

FIRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2015 MILL LEVY FOR THE GENERAL FUND OF THE CITY OF LOVELAND, COLORADO

WHEREAS, the City Council desires, for 2015, to maintain the gross mill levy rate at the same level set for 2014, without any increase in the mill levy rate; and

WHEREAS, the 2015 mill levy rate impacts 2015 taxes, due and payable in 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the mill levy rate of 9.564 mills is hereby adopted as the tax rate to be levied upon every dollar of the assessed valuation of all taxable property within the City of Loveland, Colorado, for the year 2015.

Section 2. That the City Clerk of the City of Loveland be and is hereby authorized and directed to send a certified copy of this Ordinance to the Board of County Commissioners of Larimer County, Colorado.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

FIRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2016 BUDGET FOR THE CITY OF LOVELAND, COLORADO

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2016 Budget, which has been filed with the City Clerk’s Office and is incorporated herein by reference, for all funds for the fiscal year beginning January 1, 2016 and ending December 31, 2016, with revenues and an estimated fund balance in the amount of \$462,725,989 and expenditures of \$294,568,386 for capital and departmental operations, is hereby adopted as the budget for all funds of the City of Loveland, Colorado for the year 2016.

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

IRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE MAKING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 FOR THE CITY OF LOVELAND, COLORADO

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That out of estimated revenues to be derived from all sources, as set forth in the 2016 Budget, to be received from the funds listed below, which together with an estimated fund balance on January 1, 2016, make a total of estimated resources listed below of \$468,776,884, there is hereby appropriated to each such fund for the fiscal year beginning January 1, 2016 the amount listed:

Fund Name	Estimated Revenue	Estimated Fund Balance	Total Resources	Appropriation	Fund Balance
GENERAL FUND	86,509,445	42,602,551	129,111,996	91,845,089	37,266,907
CITY OF LOVELAND TRANSIT	1,771,840	-	1,771,840	1,771,840	-
ECONOMIC INCENTIVES	450,000	940,226	1,390,226	-	1,390,226
CAPITAL PROJECTS	5,618,310	1,910,291	7,528,601	5,618,310	1,910,291
PERPETUAL CARE	102,670	2,737,039	2,839,709	-	2,839,709
PARKS & RECREATION IMPROVEMENT	76,520	1,533,490	1,610,010	310,000	1,300,010
CONSERVATION TRUST	790,460	4,183,668	4,974,128	1,421,689	3,552,439
LARIMER COUNTY OPEN SPACE	2,214,810	9,782,371	11,997,181	4,907,854	7,089,327
COM. DEV. BLOCK GRANT (CDBG)	322,471	-	322,471	322,471	-
ART IN PUBLIC PLACES	377,111	203,803	580,914	327,407	253,507
LODGING TAX	883,207	665,527	1,548,734	940,523	608,211
POLICE SEIZURES & FORFEITURES	-	45,270	45,270	-	45,270
PEG FEE	73,483	239,996	313,479	190,000	123,479
TRANSPORTATION	13,872,298	-	13,872,298	13,872,298	-
PARKS CEF	1,393,694	2,755,431	4,149,125	1,951,760	2,197,365
RECREATION CEF	746,354	6,327,519	7,073,873	300,000	6,773,873
TRAILS CEF	212,110	826,730	1,038,840	706,330	332,510
OPEN LANDS CEF	372,284	1,599,442	1,971,726	-	1,971,726
FIRE CEF	318,670	636,385	955,055	-	955,055
POLICE CEF	400,122	4,269,784	4,669,906	737,500	3,932,406
LIBRARY CEF	283,839	771,179	1,055,018	-	1,055,018
CULTURAL SERVICES CEF	260,539	2,934,285	3,194,824	2,400,000	794,824
GEN. GOVT. CEF	459,231	1,192,576	1,651,807	-	1,651,807
STREETS CEF	1,326,263	239,912	1,566,175	1,424,000	142,175
FIBER NETWORK	300,000	147,208	447,208	-	447,208
WATER	15,252,020	11,897,447	27,149,467	15,129,527	12,019,940
WATER SIF	1,986,110	8,250,854	10,236,964	771,862	9,465,102
RAW WATER	1,367,640	10,587,328	11,954,968	3,476,900	8,478,068
WASTEWATER	27,201,860	3,213,874	30,415,734	26,769,571	3,646,163
WASTEWATER SIF	10,407,220	15,686,016	26,093,236	10,739,384	15,353,852
POWER	61,920,650	18,227,761	80,148,411	67,852,222	12,296,189
POWER PIF	3,611,830	8,616,130	12,227,960	4,542,360	7,685,600
STORMWATER	5,821,150	6,801,950	12,623,100	7,828,654	4,794,446
SOLID WASTE	7,740,652	2,096,814	9,837,466	7,385,806	2,451,660
GOLF	3,977,755	2,293,200	6,270,955	4,150,247	2,120,708
CITY FLEET	1,503,412	5,481,047	6,984,459	975,000	6,009,459
FLEET MANAGEMENT	4,357,377	27,191	4,384,568	4,276,636	107,932
RISK MANAGEMENT	2,516,685	4,316,667	6,833,352	3,238,210	3,595,142
EMPLOYEE BENEFITS	16,178,692	1,757,138	17,935,830	14,435,830	3,500,000
TOTAL	282,978,784	185,798,100	468,776,884	300,619,280	168,157,604

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 Budget For Capital And Operational Funding For Transportation Projects

This item is forthcoming.


CITY OF LOVELAND

BUDGET OFFICE

 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 15
MEETING DATE: 10/6/2015
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: Brent Worthington, Finance Department

TITLE:

1. A Resolution adopting the 2016 Schedule of Rates, Charges and Fees for the Fort Collins-Loveland Municipal Airport and superseding all prior resolutions establishing such rates, charges and fees, effective January 1, 2016; and
2. An Ordinance Adopting the 2016 Budget for the Fort Collins-Loveland Municipal Airport on First Reading.

RECOMMENDED CITY COUNCIL ACTION:

Approve the resolution and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

These are administrative actions. The City of Loveland provides staff support to the Airport through the Intergovernmental agreement with the City of Ft. Collins. As a part of this function the City Council approves the Airport budget, which includes the City's share of the Airport Budget.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

These items set a schedule of fees, establish a budget and appropriate funds for Airport expenses in 2016.

BACKGROUND:

The 2016 appropriation for the Ft. Collins-Loveland Municipal Airport is \$1,098,558. The funding is for the operations and capital improvement program at the Airport. Operations expenses of \$931,890 include funding for the Airport staff and day to day operating costs, funded through Airport Revenues. The capital program with appropriations of \$166,668 to continue airport improvements is funded by a Federal Aviation Administration grant, a grant from the State of Colorado, and contributions from the two cities.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

1. A Resolution adopting the 2016 Schedule of Rates, Charges and Fees for the Fort Collins-Loveland Municipal Airport and superseding all prior resolutions establishing such rates, charges and fees, effective January 1, 2016; and
2. An Ordinance Adopting the 2016 Budget for the Fort Collins-Loveland Municipal Airport on First Reading.

RESOLUTION #R-69-2015

A RESOLUTION ADOPTING THE 2016 SCHEDULE OF RATES, CHARGES AND FEES FOR THE FORT COLLINS-LOVELAND MUNICIPAL AIRPORT AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES AND FEES, EFFECTIVE JANUARY 1, 2016.

WHEREAS, the Intergovernmental Agreement (IGA) between the Cities of Loveland and Fort Collins related to ownership and operation of the Fort Collins-Loveland Municipal Airport (the "Airport") provides that the City of Loveland serves as the staff support for administrative services and the City has historically set the Airport rates, charges and fees; and

WHEREAS, the City Council last set rates, charges and fees for the Airport pursuant to Resolution #R-71-2014, for calendar year 2015.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO, that:

Section 1. The 2016 Schedule of Rates, Charges and Fees for the Fort Collins-Loveland Municipal Airport attached hereto as **Exhibit "A"** and incorporated by reference is hereby adopted for services provided by the Airport on or after January 1, 2016.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council setting the rates, charges and fees now being set, including those set in Resolution #R-71-2014, except with respect to any fee there under remaining due and owing on or after January 1, 2016.

Section 3. That notwithstanding the foregoing, the rates, charges and fees as set forth in Resolution #R-71-2014 shall continue in full force and effect from the date of this Resolution until they are superseded on January 1, 2016 as provided herein.

Section 4. This Resolution shall take effect as of the date of its adoption.

ADOPTED this 6th day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

Exhibit A

Fort Collins – Loveland Municipal Airport

Schedule of Rates, Charges and Fees

Effective January 1, 2016

FORT COLLINS – LOVELAND MUNICIPAL AIRPORT
SCHEDULE OF RATES, CHARGES AND FEES FOR 2016

Description	2016 Fee
Airport Fees	
Passenger Facility Charges, per passenger	\$ 4.50
Fuel Flowage Fee, Off-Airport, whichever is greater:	
Percentage of actual cost, before taxes	10%
or	
Per gallon	\$ 0.08
Fuel Flowage Fee, On-Airport, whichever is greater:	
Percentage of actual cost, before taxes	6%
or	\$ 0.05
Per gallon	
Land Lease, to be increased annually by CPI:	
Improved, per square foot	\$ 0.39
Unimproved, per square foot	\$ 0.27
T-Hangar Lease:	
"A" per month	\$ 205.00
"B" per month	\$ 239.00
"C" per month	\$ 253.00
Hangar Waiting List Application Fee, per application	\$ 25.00
Terminal Lease, per square foot	\$ 15.00
Modular Building Use, per use	\$ 50.00
Terminal Building Overnight Auto Parking, per night	\$ 5.00
Airline Charges:	
Landing Fees, per 1,000 pounds of certified gross landing weight	\$ 0.85
<i>Applies to scheduled and unscheduled Air Carriers; and to Charter aircrafts in excess of 90,000 pounds.</i>	
Terminal Building Use, per flight	\$ 50.00
<i>Applies to scheduled and unscheduled Air Carriers or Charter aircrafts.</i>	
ARFF (Aircraft Rescue and Fire Fighting) Standby Fees:	
<i>Applies to scheduled and unscheduled Air Carriers.</i>	
Index B, per flight	\$ 50.00
Index C, per flight	\$ 150.00

FIRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2016 BUDGET FOR THE FORT COLLINS-LOVELAND MUNICIPAL AIRPORT.

WHEREAS, the Intergovernmental Agreement (IGA) between the Cities of Loveland and Fort Collins related to ownership and operation of the Fort Collins-Loveland Municipal Airport (the “Airport”) provides that the City of Loveland serves as the staff support for administrative services. Under the IGA, both cities budget for their share of the Airport Annual Operating Budget and Capital Budget (collectively, the “Airport Budget”), and the City of Loveland includes the Airport Budget in its City Budget Document for reference purposes; and

WHEREAS, the City of Loveland 2016 Budget appropriated Loveland’s contribution to the 2016 Airport Budget of \$177,500 and included the 2016 Airport Budget in the City’s 2016 Budget Book (pages 4-45 and pages 20-5 through 20-6) for reference purposes; and

WHEREAS, for transparency to the Council and the public and for governance, management, and audit of the Airport Budget, and to provide a mechanism to track and approve changes to the Airport Budget, it is appropriate for the City of Loveland, as a part of its administrative duties under the IGA, to approve the 2016 Airport Budget as whole and any subsequent changes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2016 Airport Budget as set forth on **Exhibit “A”** attached hereto and incorporated herein by this reference is hereby adopted and the City’s share of the 2016 Airport Budget is hereby appropriated;

Section 2. That out of monies and revenues to be derived from all sources, as set forth in the 2016 Airport Budget, to be received into the Fort Collins-Loveland Municipal Airport during the year 2016, with revenues and an estimated fund balance as of January 1, 2016, make a total of estimated revenue and cash in the sum of \$1,298,669, there is hereby appropriated \$1,098,558 to the Fort Collins-Loveland Municipal Airport Fund 600.

Section 3. That the 2016 Airport Budget, which has been filed with the City Clerk’s Office, setting forth expenditures of \$1,098,558 which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance

has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this ____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

Exhibit A

Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	'13 Actual	'14 Adopted Budget	'14 Revised Budget as of June	'15 Budget	'15 Budget / '14 Adopted Change
Airport	\$3,760,259	\$2,298,710	\$2,704,460	\$1,729,530	(24.8%)
REVENUE					
Beginning Balance	\$901,961	\$1,045,630	\$1,121,979	\$863,640	
AIRPORT REVENUE	692,794	580,380	580,380	652,980	12.5%
INTERGOVERNMENTAL	3,296,287	1,769,960	1,855,030	905,000	(48.9%)
INTEREST	(8,804)	10,710	10,710	10,710	-
Total Revenue	\$3,980,277	\$2,361,050	\$2,446,120	\$1,568,690	(33.6%)
Total Resources	\$4,882,238	\$3,406,680	\$3,568,100	\$2,432,330	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	350,939	373,800	407,080	389,380	4.2%
SUPPLIES	23,645	37,700	37,700	49,700	31.8%
PURCHASED SERVICES	330,304	372,250	663,640	405,860	9.0%
CAPITAL	3,055,371	1,514,960	1,596,040	885,000	(41.6%)
Total Expense	\$3,760,259	\$2,298,710	\$2,704,460	\$1,729,940	(24.7%)
Ending Balance	\$1,121,979	\$1,107,970	\$863,640	\$702,390	

Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the City Managers Office. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
Airport	\$ 2,352,581	\$ 1,729,940	\$ 3,427,542	\$ 1,098,558	-36.5%
REVENUE					
Beginning Balance	\$ 3,132,110	\$ 863,640	\$ 2,004,810	\$ 145,958	
INTERGOVERNMENTAL	545,022	905,000	905,000	513,340	-43.3%
AIRPORT REVENUE	648,438	637,280	637,280	624,978	-1.9%
INTEREST	22,291	10,710	10,710	6,185	-42.3%
OTHER	9,530	15,700	15,700	8,208	-47.7%
Total Revenues	\$ 1,225,281	\$ 1,568,690	\$ 1,568,690	\$ 1,152,711	-26.5%
Total Resources	\$ 4,357,391	\$ 2,432,330	\$ 3,573,500	\$ 1,298,669	-46.6%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	367,987	389,380	434,556	481,216	23.6%
SUPPLIES	32,270	49,700	49,700	53,200	7.0%
PURCHASED SERVICES	524,382	405,860	567,209	397,474	-2.1%
DEPRECIATION	1,407,642	-	-	-	-
CAPITAL	20,300	885,000	2,376,077	166,668	-81.2%
Total Expense	\$ 2,352,581	\$ 1,729,940	\$ 3,427,542	\$ 1,098,558	-36.5%
Ending Balance	\$ 2,004,810	\$ 702,390	\$ 145,958	\$ 200,111	


CITY OF LOVELAND

BUDGET OFFICE

 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 16
MEETING DATE: 10/6/2015
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: Brent Worthington, Finance Department

TITLE:

A Resolution approving the Loveland Fire Rescue Authority 2016 Schedule of Rates, Charges, and Fees for services and 2016 budget.

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This is an administrative action. The resolution provides for Council approval of the Loveland Fire Rescue Authority Budget and fees schedule for 2016. Council approval of the budget is required for the Authority's budget to be in effect.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The resolution provides approval of the budget and fees and charges included within the budget for 2016. The City's contribution is included in the City of Loveland 2016 Budget.

BACKGROUND:

The Loveland Fire Rescue Authority was created through the Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity (IGA). The IGA authorizes the Authority to adopt a budget and to fix, maintain, and revise fees, rates and charges for functions, services, or facilities.

Both the budget and the schedule of rates, charges and fees become effective upon the approval of both the City of Loveland and the Loveland Rural Fire District.

The City's contribution to the Authority has been included in the City of Loveland 2016 Budget.

REVIEWED BY CITY MANAGER:

William A. Cavill

LIST OF ATTACHMENTS:

1. A Resolution approving the Loveland Fire Rescue Authority 2016 Schedule of Rates, Charges, and Fees for Service and 2016 Budget, with Exhibits A and B.
2. Fire Authority Budget Executive Summary.
3. Fire Authority Ten-Year Master Plan
4. Fire Authority Resolution #R-051 approving the Schedule of Rates, Charges and fee for Service.
5. Fire Authority Resolution #R-052 Adopting the 2016 Budget.

RESOLUTION #R-70-2015**A RESOLUTION APPROVING
THE LOVELAND FIRE RESCUE AUTHORITY
2016 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES AND
2016 BUDGET**

WHEREAS, the Loveland Fire Rescue Authority (“Fire Authority”) is established pursuant to that certain Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 18, 2011, as amended (the “Authority IGA”) between the City of Loveland, a Colorado home rule municipality (“City”) and the Loveland Rural Fire Protection District, a Colorado Special District (“District”); and

WHEREAS, the Fire Authority is authorized under Section 4.1 of the Authority IGA to adopt an annual budget for maintenance and operation costs, capital costs, costs of services, and personnel costs, which shall include costs related to the City’s employees assigned to the Fire Authority, which annual budget becomes effective upon the approval of the governing bodies of the City and the District; and

WHEREAS, the Fire Authority is authorized under Section 1.9(f) of the Authority IGA to fix, maintain, and revise fees, rates and charges for functions, services, or facilities provided by it, which fees, rates, and charges become effective upon the approval of the governing bodies of the City and the District; and

WHEREAS, the Fire Authority, by adoption of Resolution #R-051, approved its 2016 Schedule of Rates, Charges and Fees for Services; and

WHEREAS, the Fire Authority, by adoption of Resolution #R-052, approved its 2016 Budget; and

WHEREAS, the Fire Authority Board of Directors has submitted the Fire Authority’s 2016 Schedule of Rates, Charges, and Fees for Services, which is attached hereto and **Exhibit “A”** and incorporated herein by reference, to the City and the District for approval as required by Section 1.9(f) of the Authority IGA; and

WHEREAS, the Fire Authority Board of Directors has also submitted the Fire Authority’s 2016 Budget, which is attached hereto as **Exhibit “B”** and incorporated herein by reference, to the City and the District for approval as required by Section 4.1 of the Authority IGA; and

WHEREAS, the City Council desires to approve the Fire Authority’s 2016 Schedule of Rates, Charges, and Fees for Services and 2016 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2016 Schedule of Rates, Fees, and Charges for Services provided by the Loveland Fire Rescue Authority, attached hereto as **Exhibit “A”** and incorporated herein by reference, is hereby approved.

Section 2. That the 2016 Loveland Fire Rescue Authority Budget, attached hereto as **Exhibit “B”** and which has been filed with the Fire Authority Administrative Office in its entirety, for the fiscal year beginning January 1, 2016 and ending December 31, 2016, with revenues and estimated fund balance in the amount of \$12,616,134, and expenditures of \$12,598,737 for operations, is hereby approved.

Section 3. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 6th day of October, 2015.

Cecil a. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

Loveland Fire Rescue Authority Revised Fee Schedule

Effective January 1,
2016

Description	2016 Fee
-------------	----------

Fire Protection Systems Permit and Plan Review Fees: (same as the City of Loveland Building Permit Fees based on valuation)

\$1 to \$500	\$23.50
\$500 to \$2,000 for first \$500	\$23.50
Plus, for each additional \$100 or fraction thereof	\$3.05
\$2,001 to \$25,000, for the first \$2,000	\$69.25
Plus, for each additional \$1,000 or fraction thereof	\$14.00
\$25,001 to \$50,000, for the first \$25,000	\$391.75
Plus, for each additional \$1,000 or fraction thereof	\$10.10
\$50,001 to \$100,000, for the first \$50,000	\$643.75
Plus for each additional \$1,000 or fraction thereof	\$7.00
\$100,001 to \$500,000, for the first \$100,000	\$993.75
Plus for each additional \$1,000 or fraction thereof	\$5.60
\$500,001 to \$1,000,000, for the first \$500,000	\$3,233.75
Plus for each additional \$1,000 or fraction thereof	\$4.75
\$1,000,001 and up, for the first \$1,000,000	\$5,608.75
Plus for each additional \$1,000 or fraction thereof	\$3.65
Plan Review Fees are in addition to the Permits Fee and is 65% of the Permit Fee	65% of Permit Fee
Inside the City: City of Loveland Use Tax and Larimer County Tax, percentage on 1/2 of valuation	3.65%

Fire Operational Permit Fees - Hazardous Processes, Conditions or Locations:

Liquefied Propane Gas (LPG) Portable Tank Exchange System per 36 cylinders	\$100.00
Liquefied Propane Gas (LPG) Bulk Storage Dispensing	\$100.00
Spraying or Dipping Operations	\$100.00
Compressed Gas Facilities, small - single tank dispensing	\$100.00
Compressed Gas Facilities, large - bulk facilities	\$100.00
Explosive or Blasting Permit	\$100.00
Fireworks Retail & Wholesale Sales Permit	\$1,500.00
Fireworks Display Permit	\$200.00
Flammable or Combustible Liquid Tank Removal, per tank	\$100.00
Hazardous Materials Storage/Dispensing/Production	\$100.00
High-Piled Combustible Storage Permit	\$100.00
Hot-Work Operations and Cutting Permit	\$50.00
Cryogenic Fluid Facility	\$100.00

Loveland Fire Rescue Authority Revised Fee Schedule

Effective January 1,
2016

Description	2016 Fee
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Fire Special Permit Fees:

Open Burning Permit	\$0.00
Special Event Fee - small	\$100.00
Special Event Fee - large	\$200.00
Standby Event Coverage, per hour, per person required	\$42.00
Report Fee	\$5-15.00
Record Retrieval (<i>one hour minimum</i>), per hour	\$35.00
School Inspection Fee	\$125.00
School Building Plan Review (changed to be consistent with the State)	Valuation times .000640, minimum \$350
Tent & Canopy Permit	\$50.00
Bonfire Standby, per event	\$350.00 minimum
Haunted House/Maze Permit	\$100.00

Fire Inspection Fees: (*As of May 2015 the inspection fees are considered to be included in the permit fee*)

<u>Sprinkler Installation Inspections:</u>	
<u>1-9 Heads:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>10-99 Heads:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>100 to 1000 Heads:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Additional Inspections for All Sprinkler Systems:</u>	
(i.e. 200 lb. test, 2" drain test and inspectors tests), per inspection	\$0.00
<u>Alarm & Detection Systems:</u>	
Per Inspection (up to 5 devices)	\$0.00
Per Re-Inspection	\$0.00
Per Inspections (6 - 30 devices)	\$0.00
Per Re-Inspection	\$0.00
Per Inspection (over 30 devices)	\$0.00
Per Re-Inspection	\$0.00
<u>Hood & Duct Extinguishing Systems:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Paint Booth Extinguishing Systems:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Paint Booth Using Combustible or Flammable Liquids:</u>	
Per Inspection	\$0.00

Loveland Fire Rescue Authority Revised Fee Schedule

**Effective January 1,
2016**

Description	2016 Fee
Per Re-Inspection	\$0.00
<u>Dip Tank Operations Using Combustible/Flammable Liquids Installation:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00

Loveland Fire Rescue Authority Revised Fee Schedule

**Effective January 1,
2016**

Description	2016 Fee
<u>LPG or Natural Gas Facilities Inspection:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Combustible Dust-Producing Operations Inspection:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Spray and Dipping Operations Inspection:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Other Special Extinguishing Systems:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Standpipe Systems:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Halon Extinguishing Systems:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Fuel Dispensing Facilities & Transfer Equipment:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00
<u>Flammable or Combustible Tank:</u>	
Per Inspection	\$0.00
Per Re-Inspection	\$0.00

<u>After Hours Inspection (minimum 2 hours):</u>	
Per Inspection per hour (Applicable to any inspection before or after normal business hours of 8 AM - 5 PM, Monday - Friday or any time on weekends. The fee will be doubled on a holiday or holiday weekend.)	\$75/hr with a \$150 minimum

<u>Reinspection Fee</u> (for the third inspection for the same purpose and every inspection thereafter)	\$75.00
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<u>Special Events Fee:</u>	
Per Firefighter, per hour	\$42.00

<u>Records Fees:</u>	
Research, Retrieval, Redaction, Creation	\$35.00 per hour, minimum of one quarter hour and charged in 15 minute increments. Plus copy, postage/shipping, media or other applicable fee
CD/Media	\$15.00 per disc or media device

Loveland Fire Rescue Authority Revised Fee Schedule

**Effective January 1,
2016**

Description	2016 Fee
Copies-8.5x 11 Paper, faxed or scanned	.15 per page
Copies-Mylar	\$6.00
Postage/shipping	Actual cost
Oversized maps and documents	Actual cost
Certified copies	\$2.00 plus per page copy cost

2016 Loveland Fire Rescue Authority Budget

Fire Authority Fund							% Change		
2014 Actual	2015 Adopted	2015 Revised Budget (June)	2016 Proposed Base	2016 Proposed Supplementals	2016 Total Proposed Budget	2016 % of Total	2016 Prop to 2015 Adopted	2016 Prop to 2015 Revised	
Revenues:									
Taxes (General Fund Revenue)									
Charges for Services (Permits)	202,421	158,210	158,210	166,050		1.3%	5%	5%	
Intergovernmental:									
City	8,476,899	9,568,750	9,988,576	9,989,220	184,200	80.7%	6%	2%	
Rural District	1,860,783	2,100,460	2,192,617	2,203,855	40,436	17.8%	7%	2%	
Other (Grants, Other Agency Deployments, Interest)	233,577	69,000	69,000	14,975		0.1%	-78%	-78%	
Total Revenues	\$10,773,680	\$11,896,420	\$12,408,403	\$12,374,100	\$224,636	\$12,598,736	100.0%	6%	2%
Expenditures by Account Class:									
Personnel (Salaries and Benefits)	8,038,469	8,686,540	8,727,490	9,158,881	84,764	9,243,645	73%	6%	6%
Supplies	476,268	455,020	556,818	355,549	15,830	371,379	3%	-18%	-33%
Services (Includes City Indirect Service)	2,103,228	2,637,420	2,802,245	2,772,772	16,797	2,789,569	22%	6%	0%
Capital	155,715	117,440	321,850	86,898	107,245	194,143	2%	65%	-40%
Total Expenditures	\$10,773,680	\$11,896,420	\$12,408,403	\$12,374,100	\$224,636	\$12,598,736	100%	6%	2%
% change									
Excess or Deficiency of Revenues Over or Under Expenditures (1)	0	0	\$0	\$0	\$0	\$0			
Fund Balance (Beginning January 1)	17,397	17,397	17,397	17,397		17,397			
Fund Balance (Ending December 31)	17,397	17,397	17,397	17,397		17,397			
Expenditures Restated by Service Division:									
Fire Operations	8,359,298	9,333,250	9,641,578	9,765,623	224,636	9,990,259	79%	7%	4%
Community Safety	619,254	678,210	692,760	734,171		734,171	6%	8%	6%
Admin Division w/o City Admin	743,518	782,250	971,355	696,155		696,155	6%	-11%	-28%
Administrative Services Provided by the City	1,051,610	1,102,710	1,102,710	1,178,151		1,178,151	9%	7%	7%
Total Expenditures	\$10,773,680	\$11,896,420	\$12,408,403	\$12,374,100	\$224,636	\$12,598,736	100%	6%	2%
Full Time Equivalent Employees:									
Full Time Employees- Benefited	81.0	83.0	83.0	83.0	1.0	84.0	92.7%		
Part Time Employees - Benefited	0.0	0.0	0.0	0.0		0.0	0.0%		
Part time Employees - Non-Benefited	6.1	6.1	6.6	6.6		6.6	7.3%		
Total	87.1	89.1	89.6	89.6	1.0	90.6	100.0%	2%	1%

(1) City's contribution during the year was net of the advance to cover cash flow related to grant receipts in the previous year (draw down fund balance) and the balance has been retained since.

Agenda Item Cover

Item No.: 5

Meeting Date: July 29, 2015

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Consider a Resolution Adopting the Loveland Fire Rescue Authority 2016 Budget

EXECUTIVE SUMMARY

A \$12.6 million operating budget is hereby submitted to the Loveland Fire Rescue Authority Board. The Budget subcommittee reviewed it on July 8, 2015 and recommended it move forward to the LFRA Board as presented.

This is the fifth annual Loveland Fire Rescue Authority budget submittal. The \$12,598,736 budget includes \$12,374,100 to continue to provide the same level of service as is being provided in 2015 and includes supplemental requests of \$224,636 for the addition of an Aircraft Rescue and Firefighting (ARFF) Engineer for a full year and voice over internet protocol (VOIP) phones for Stations 3, 5, & 6.

Delivery of cost effective services is one of the three strategic goals for LFRA. Several cost savings initiatives, most of which were highlighted at the May Board meeting (agenda item number 6), have resulted in savings of nearly \$60,000 annually or \$600,000 within the ten year planning horizon. There has been additional and deliberate scrutiny of the resources applied to all of the LFRA programs. \$246,000 potential budget reductions were identified to assist with the City of Loveland budget reduction strategy in the event of an elimination of the sales tax on food for home consumption. The 2016 proposed budget incorporates 50% of the total dollars in that sales tax reduction plan and other reductions were made as well to incorporate a rank compression adjustment critical to continuing our commitment to addressing our 4th pillar of success: the human resources within our organization.

The 2016 proposed base budget is:

- \$972 below the City's established target for the core/base budget.
- \$39,229 below the estimate for 2016 that was included in the ten year financial plan when the 2015 budget was adopted.
- \$270,097 average base budget annual savings within the planning horizon 2016 -2024 compared to the financial plan submitted when the 2015 budget was adopted (total of \$2,070,879).
- 37% of the line items in the department wide line item summary show a reduction compared to the 2015 Adopted budget.

There has been a considerable effort invested in proposing a conservative budget, while maintaining our commitment to delivery of excellent fire rescue services to the greater Loveland community and investing in the employees that make the level of service delivery possible. So much so that there will be little to no flexibility to address the unexpected things that tend to happen in the fire rescue industry due to the

Agenda Item Cover

Item No.: 5

Meeting Date: July 29, 2015

Prepared By: Renee Wheeler, Public Safety Administrative Director



unpredictable, high intensity environment of expected performance to minimize damage and loss in the community. There is certainly little to no flexibility to partner with the city for projects as we have in the past. (i.e., design of the permit center at the Fire Administration Building, station exhaust system repairs, development review team training, and communications center hardware/software improvements). There is little to no flexibility to address the unexpected, additional expenditures associated with greater autonomy (i.e., benefits broker fees, financial system programming changes, and additional legal fees). That being said, we are confident we can maintain the status quo and continue to use creativity and innovation to meet the needs of the community. There is considerable work that remains in the budget process between July and October.

The budget review by a LFRA Board Subcommittee; with representation from the City, the Rural District and the Fire Rescue Advisory Board; was the first step in the governing official's consideration of the budget. The 2016 budget will be presented to the Fire Rescue Authority Advisory Commission August 12, 2015; the LFRA Board in a public hearing at their regularly scheduled meeting on July 29, 2015; the City of Loveland at the September 15, 2015 study session, October 6, 2015 first reading of the budget ordinance and public hearing, and October 20, 2015 second reading; and Rural District Board October 7, 2015. If both the City and the Rural District approve their budgets with the LFRA contributions included, then it will be brought back to the LFRA Board for appropriation at the October 28, 2015 meeting.

BACKGROUND

The \$12.6 million budget submitted is intended to continue the same level of service, as well as add a firefighter at the Engineer level to support the new carrier services at the airport and VOIP phones at three stations. The proposed budget includes 84 full time employees (including 1 additional employee proposed), 12 part-time firefighters that equates in hours to 6 full time employees, a part time fire permit reviewer that equates in hours to a .1 full time employee, and a part time inspector that equates to .5 for a total of 90.6 full time equivalent employees.

This cover memorandum shall be considered the Budget Message for the Loveland Fire Rescue Authority. As such there are some items required by Colorado Revised Statute 29-1 "Local Government Budget Law of Colorado" that are included in this document.

While LFRA is required to adopt an annual budget, the budget is presented in its entirety in the Fire Authority Fund presentation of the "City of Loveland, Colorado Budget" and therefore a separate budget document is not required. Accounting and budgeting for this fund are on the modified accrual basis. Modified accrual basis means that "revenue and other financing sources are due and available and when obligations or liabilities are incurred for expenditures and other financing uses, except for certain stated items such as, but not limited to, prepaid expenditures, inventories of consumable goods, and interest payable in future fiscal years".

Agenda Item Cover

Item No.: 5

Meeting Date: July 29, 2015

Prepared By: Renee Wheeler, Public Safety Administrative Director



All proposed LFRA revenues and expenditures are included in the budget; and LFRA is not a party to any lease purchase agreements. The Fire Authority Fund carries a zero fund balance because the partner contributions are based on the percentage contribution of the net expenditures. By the nature of the agreement, revenues are always equal to expenditures. However, during the year one month of partner contributions are held in the fund for cash flow management. This cash flow advance is netted out of the December contribution. Each partner organization is responsible for holding in their fund balance 15% of their contribution for the year in reserve.

A wide variety of services are provided by the Loveland Fire Rescue Authority. Fire Operations in the budget summaries attached relate to three program categories including Station Operations and Training, Technical Response and Systems, and Equipment Maintenance and Replacement. This division performs all fire emergency response, life threatening medical emergency response, aircraft, hazmat, motor vehicle accidents, rope rescue, dive rescue, confined space rescue, and other related incidents that require technical expertise. Community Safety includes program categories for public education and outreach, business safety visits, fire investigation, and fire code enforcement through plan review and facility inspections. The Administration Division includes two programs: Emergency Management and LFRA Administration. Emergency Management involves disaster preparedness, operations of the emergency operations center, disaster recovery, community risk assessment and mitigation, organizational and community training, and coordinates emergency plan development for the entire service area. Administration coordinates all the business needs of the Authority including strategic planning, budget administration, financial planning, boards and commissions support, and managing the resources of the Authority.

Revenues

The Fire Authority is projected to generate \$181,025 through permitting/inspections, fireworks stand reviews, contractor licenses, and reimbursement for incident responses outside of our response area. This revenue is subtracted from the total expenditure budget. The City contributes 82% and the Rural District contributes 18% of the remaining expenditure budget.

Expenditures

Compensation (Salaries and Benefits, 73% of the total budget) \$9,243,645

This category of accounts includes base salaries, merit increases equivalent to 3.5% of the salaries budget to distribute to employees based on performance and overtime. It also includes:

- \$84,764 for 1 supplemental position salary and benefits;
- the cost of payroll taxes;

Agenda Item Cover

Item No.: 5

Meeting Date: July 29, 2015

Prepared By: Renee Wheeler, Public Safety Administrative Director



- worker's compensation (allocated to Fire by using a percentage of salaries to total salaries in the City plus an average of five years of workers compensation claims specific to the Fire personnel);
- premiums for medical, dental, and life insurance (allocated based on five years of claims experience and the number of employees);
- pension contributions (11% of salaries for firefighters and 5% for administrative staff),
- Heart and Circulatory Trust Premium (\$9,975)
- Volunteer and Part Time Firefighter Accident and Sickness Policy (\$6,700)
- Old Hire and Volunteer Pension Contributions (\$101,480)

Supplies (3% of the total budget) \$371,379

These accounts are used to account for supplies, equipment and furniture under \$5,000 per unit. It includes everything from uniforms and office supplies to building repair supplies. \$15,830 is budgeted in this category for the proposed new employee (uniforms, computers, office supplies, etc.).

Services (22% of the total budget) \$2,789,569

These accounts include all utilities, property and liability insurance, training, peer support psychologist, EMS physician advisor, tuition reimbursement, vehicle maintenance, and other minor repair and maintenance services. \$16,797 is included for the new ARFF Engineer for training, vehicle maintenance and vehicle replacement fund contribution. (\$1,611,418, 12.8% of the total budget)

It also includes the cost of Administrative Services provided by the City: Dispatch, Facilities, Information Technology, Human Resources, Finance, City Attorney and the City Manager's Office. Each allocation is based on a reasonable assumption for the dedication of resources to the Fire Service compared to the City as a whole. (\$1,178,151, 9% of the total budget)

Capital (2% of the total budget) \$194,143

Equipment that costs \$5,000 or more per unit is included in this category of accounts. The dollars allocated for 2016 are dedicated to the replacement of basic operational equipment including: \$55,300 to purchase a new vehicle and the related communications equipment for the proposed ARFF Engineer, \$51,946 for the supplemental request for voice over internet protocol (VOIP) phones for three stations, radio replacement, and imaging equipment replacement. All equipment is based on an inventory with planned replacements that are directly linked to the ten year financial plan at the program level.

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Item No.: 5

Meeting Date: July 29, 2015

Prepared By: Renee Wheeler, Public Safety Administrative Director



The base budget for 2016, \$12,374,100, increases \$477,680 or 4% above the 2015 originally adopted budget. Proposed changes are primarily related to personnel expenditures. Changes include \$215,833 to award merit based raises to existing employees that is equivalent to 3.5% of the total salaries budget. This increase impacts the overtime and retirement amounts budgeted. The sum of that impact represents just over half of the total increase to the base budget. The budget also includes \$110,356 for a rank compression adjustment to salaries (plus the related impact to overtime and retirement). This amount has been absorbed within the existing base budget by cutting other projected expenditures. For the past two years lump sum raises based on performance have been awarded to some employees at lower ranks to prevent their base pay from exceeding the salaries paid at a higher rank. This has occurred due to the longevity within the lower rank and upward adjustment to the pay ranges without sufficient funding for corresponding salary increases for employees within the range to keep employees at their same relative position within the new range.

Other increases to the proposed base budget include: medical leave buy out, City support services, annual contributions to the fleet replacement fund, and outside legal services. The City has a policy that allows a medical leave payout of 50% of the sick leave hours accrued in the year that exceed the maximum total sick leave accrual (240 hours for full time employees on an administrative schedule and 336 hours for employees on a shift schedule). The City’s Budget Manager is projecting that payout to total \$45,847 in 2016. The cost of City support services has increased \$75,441. Because there are new vehicles in the LFRA fleet, the net impact of the changes to the maintenance and the replacement contributions increase the budget by \$42,529. Outside legal services have been budgeted at \$30,000, down from the \$50,000 supplemental appropriation approved for this purpose in the first quarter of 2015. Other base budget revisions are documented in the presentation attachment. The 2015 supplemental budget requests, \$224,642, increase the budget an additional 1.9% for a total 5.9% increase over the 2015 originally adopted budget.

Supplemental Requests

Service enhancements are submitted in the budget process as “supplemental requests” and all the figures above include the proposed supplemental requests for your consideration. The following supplemental requests were included for consideration.

Supplemental Request Priority Order Listing

1	Aircraft Rescue and Firefighting (ARFF) Engineer, including a vehicle	\$172,956
2	Voice Over Internet Protocol Phones for Stations 3, 5, & 6	51,680
	Total	\$224,636

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Prepared By: Renee Wheeler, Public Safety Administrative Director



ARFF Engineer

Loveland Fire Rescue Authority provides Aircraft Rescue and Firefighting (ARFF) services to the Fort Collins – Loveland Airport (FNL), this service includes both emergency response and FAA mandated stand by services for aircraft arrivals and departures that have 31 or more passengers on board. LFRA provides the emergency response from Fire Station 6, along with automatic aid from the Poudre Fire Authority and Windsor-Severance Fire Rescue. The ARFF standby services are currently being accomplished by taking an on-duty LFRA company out of service, moving the personnel to Fire Station 4 at FNL and staffing the ARFF apparatus. LFRA currently maintains nine ARFF certified Firefighters that must meet the FAA training requirements which includes a live burn evolution at a FAA approved training center annually.



With the reintroduction of passenger air service to and from FNL, the need for ARFF stand by protection will drastically increase from approximately two standbys per month to approximately twenty standbys per month. Each stand by is generally two to four hours in length. With this added air service and the current model for stand by service, LFRA will have one company committed to FNL for approximately 40 to 80 hours per month. This commitment level will have a huge impact in emergency response within the entire LFRA area with a call volume of over 7,000 incidents per year. A first alarm assignment (structure fire) requires the response of five companies, when these incidents occur during an ARFF standby, only one LFRA company would be available for response to subsequent incidents. It is also not uncommon for LFRA to be responding to three to four incidents at one time.

When you combine the emergency response impacts with the extensive training schedule needed to maintain an “all hazards response”, business safety surveys, wildland-interface red zone evaluations and community public education, the ARFF standbys will greatly alter the ability to maintain the current levels of each of these programs and training commitment. As LFRA companies train, the Battalion Chiefs moves companies around the City to maintain the best possible response coverage, by dropping a company from this rotation for approximately 40 to 80 hours per month, the Battalion Chiefs will be limited in the ability to maintain adequate system coverage.

FAA regulations require an ARFF Certified operator for the 1,500 gallon ARFF truck to have a response time of less than three minutes to the center point of the runway from the time that an incident is reported. The role of the responding ARFF apparatus is to provide an on scene size up, establish a rescue plan for other responding resources, extinguish the fire that may have resulted from the crash and protect the egress path for passengers to self-evacuate. LFRA can meet the FAA requirement with the addition of an Engineer assigned to ARFF Operations without having a drastic impact to the current service level.

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Prepared By: Renee Wheeler, Public Safety Administrative Director



This Engineer position would be assigned to a 40 hour work-week to provide the majority of the ARFF standby coverage as well as first response to the airport area for all incidents. When available, the ARFF Engineer will respond to significant incidents throughout LFRA's response area. In emergency situations the ARFF Engineer can provide coverage on any LFRA company when not committed to an ARFF standby.

The Engineer would be charged with maintaining the readiness of the three ARFF response apparatus and related equipment, which is currently only being accomplished weekly. The ARFF Engineer would be responsible for maintaining the FNL FAA certification ARFF training records for LFRA, planning and conducting ARFF training for emergency responders and assisting the FNL Staff with updating the Airport's Emergency Plan on an annual basis. The ARFF Engineer will provide LFRA with a subject matter expert in ARFF Operations to work with the FAA Inspector during the annual inspection. The ARFF Engineer will maintain LFRA's compliance with the FAA certification requirements.

A major portion of the FAA requirements is the completion of annual table-top exercises and the tri-annual full scale exercise that tests the emergency plan. Planning and conducting these exercises will be included in the responsibilities of the ARFF Engineer. The experience and training gained through planning and conducting the ARFF exercises will be used to support the need of the Office of Emergency Management in conducting city-wide full scale exercises. The lack of city-wide disaster exercises has been identified as an area of concern by the Emergency Manager and Fire Chief.

Assisting the Community Safety Division will also be a portion of the job duties for this position. These duties will include business safety inspections, special event inspections, Knox box key updates and public education. The geographic area of focus for these activities will be the airport industrial complex, the Crossroads Boulevard area and the Ranch. LFRA and FNL receive several requests per year for an ARFF Firefighter to attend public education events, provide a tour of the ARFF apparatus or a career presentation, the ARFF Engineer will be assigned to these duties and events.

To recap, ARFF Engineer position is essential in allowing LFRA to maintain its current level of service to the citizens as well as enhance response services in the airport area. The increase in air service to and from FNL is great for our community and the region, but does have a negative impact on the service that LFRA provides to our citizens. The need for this position was identified in the 2012 LFRA Strategic Plan on page 93, under the additional priorities / needs sections.

VOIP Phones

Fire purchased the phones when they were installed at Stations 3, 5, and 6. Therefore, LFRA is responsible for replacing the obsolete phones that are no longer supported by the vendor. When Station 2 was built VOIP phones were installed, and Station 1 phones have already been replaced as a part of the larger City-wide phone system replacement program.

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Prepared By: Renee Wheeler, Public Safety Administrative Director



One CenturyLink OPX circuit would be removed (provides the city extension with their current system) at each station. The city extension would then run through the Avaya phone switch. Cost per line per station:

- Station 3 \$64.64/month
- Station 5 \$64.64/month
- Station 6 \$62.60/month

Each station also has a custom ring number for their fax line at a cost of \$7.45/month that would also be replaced with a city phone number. So LFRA would save about \$214 total monthly on the three phone lines and fax lines or \$2,568. Two additional benefits would be:

- LFRA would have equipment that is under maintenance contract, and so if a phone switch had issues Sturgeon would not have to come out for Stations 3 and 6. Also, the contractor that installed the switch at FS 5 is now retired, so it is not known who would maintain that system. If moved to VOIP, all the equipment is under maintenance with Sof-Tech.
- The move to VOIP would position LFRA to use video conferencing in the not too distant future. See quote documents obtained by the IT Director attached.



The VOIP phones would be important to the communications improvement strategies identified in the 2012 Strategic plan on pages 74 and 75.

Phase II of the Basic Services Model in the Strategic Plan adopted by the Board to deliver on a governance partnership between the City of Loveland and the Loveland Rural Fire Protection District has been completed in 2015. The proposed budget resources are consistent with this plan and enable the organization to plan for the implementation of Phase III (Station 10 construction and staffing, as well as water tender replacements).

Capital Improvements

The City's budget process also includes the appropriation of capital improvements money in the City's General Fund and the Fire Capital Expansion Fee Fund. The City's Capital Improvement Plan has been completed and presented to City Council in a study session. The LFRA capital improvements requests and their funding status are listed in the table that follows.

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Request Description-Funding Status	2016	2017	2018
Engine Replacements (Reserve Engine 4 in '16 and Engine 3 in '17)	\$652,300	\$684,920	
Station 10 (west station in Rural District along W HWY 34 in the general vicinity of Glade Road) 9,000 sq ft, 3 bay, single company house--with a 50% contribution from the Rural District, which has not been officially negotiated			\$3,479,500
Training Center Improvements (new tower --actual improvements to be designed this year) Requested construction in 2016, but there was no funding available so we had to move it out to '17 & '18		\$1,391,220	\$1,391,220
Station 11 was requested for 2023 \$5.7 million, 12,000 sq ft station in the SE portion of our response area, including new apparatus: engine, tender and brush unit; single company house (Not Funded at this time)			

There are two **sources of revenue** for these projects: Fire Capital Expansion Fees and Tabor Excess Revenue

- Fire Capital Expansion Fees are fees the City collects from builders and developers on each construction permit (charged on certificate of occupancy permit—last permit issued for a project) for the impact of growth on the City’s infrastructure (buildings, streets, water lines, sewer lines, power lines, parks, trails, open space etc.). The City’s Budget Manager programmed that revenue for 50% of Station 10 project and 50% of the Training Center Improvements project.
- The Tabor excess revenue is the revenue collected in excess of the revenue growth limit established by the Tabor Amendment to the State Constitution passed in the 1990’s by the voters. The City of Loveland citizens have on two or three occasions voted to allow the City to retain that revenue; however, the use is currently limited to use for Fire, Police, Parks and Streets. That money is tracked separately and over the last two years has grown in total to around \$14 million. This is considered “one-time” money because the calculation of excess revenue is done annually and fluctuates every year. Some years there are no excess revenues, which was certainly the case during the recession. As one time revenue, it is best matched with one time expenditures, (like apparatus purchases or construction). The Tabor Excess Revenue has been programmed for 100% of the Engine replacements and 50% of the training center improvements.

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Process

The 2016 proposed budget is hereby presented to LFRA Board for consideration. The Budget Sub-Committee review the budget in detail on July 8, 2015 and agreed to recommend it move forward to the LFRA Board as presented. Staff will present it to the Loveland Fire Rescue Authority Advisory Commission at their August 12, 2015 meeting. July 29, 2015 is the LFRA Board public hearing to consider approving fees (with no increases) and consider the adoption of the 2016 budget. The Citizen's Finance Advisory Commission reviews the City of Loveland budget for reasonableness from the citizen's perspective September 8, 2015. A study session to acquaint the City Council and the public with the City's proposed budget will be held September 15, 2015. In October, the public has the opportunity to ask questions about the City's budget at the public hearing scheduled to be conducted on October 6, 2015. The Rural District Board will consider the LFRA budget on October 7, 2015. Then the City's budget is scheduled for second reading and adoption on October 21, 2015. The Rural District Board will appropriate the Loveland Rural Fire Protection Budget at their November 4, 2015 meeting. Finally with the governing partner contributions appropriated, the LFRA Board will appropriate the 2016 budget at the October 28, 2015 meeting.

The process for securing funding in 2016 and over the next ten years is a complicated but an achievable venture. The Loveland Rural Fire Protection District ten year plan has been updated based on this proposed budget. Consistent with the information shared with voters during the 2012 mill levy increase campaign, the Rural District will need an increase in the mill level, but instead of it being mandatory in 2016, it would be mandatory in 2018 with supplemental requests. A mill levy increase may be required if growth in the 2534 development doesn't generate at least \$560,000 in additional revenue. The successful implementation of this partnership has been a vision of the LFRA Board and the dedicated, hard work continues for an enduring organization.

STAFF RECOMMENDATION

Adopt the 2016 Recommended Budget as presented.

FINANCIAL/ECONOMIC IMPACTS

This action sets the budgetary authorization to make requests for contributions from partner organizations enabling the Fire Chief to administer all programs and services provided by the Loveland Fire Rescue Authority.

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ASSOCIATED STRATEGIC GOALS

This budget is critical to delivering on the three primary goals outlined in the Strategic Plan:

- Deploy an effective emergency response to minimize damage and losses;
- Minimize and mitigate the risks of an emergency occurrence in the community; and
- Deliver cost effective services.

LFRA would like to be recognized by the community of Loveland and those in the fire service community as a model of excellence in providing fire protection and emergency services in the most cost-effective manner, an organization moving from good to great and built to last.

ATTACHMENTS

Presentation Slides

Budget Summary

Supplemental Forms

Ten Year Financial Plan (Revised to include the Supplemental Requests)

Rural District Ten Year Financial Plan

Loveland Fire Rescue Authority Basic Services Plan-Operations Segment Only

Assumption for Annual Cost Escalator: 3.5% generally

9/14/2015



Revised for the 7/29/15 LFRA Board Meeting to Include Supplementals that the Budget Subcommittee Recommended on 7/8/15

Current Level of Service Budget:

	2016	2017	2018	2019	2020	2021	2022	2023	2024
City Fire Service Operations Only (starting 2017 all apparatus amortization included in supplemental section)	\$11,195,949	\$12,339,723	\$12,834,470	\$13,277,622	\$13,766,649	\$14,313,349	\$14,773,207	\$15,343,754	\$16,050,086
Indirect/Full Costing Expenditures	1,178,151	1,262,065	1,306,237	1,351,955	1,399,274	1,448,248	1,498,937	1,551,400	1,605,699
Full Cost of Fire Services (linked to program budgets that have planned equipment inventory replacements identified)	\$12,374,100	\$13,601,788	\$14,140,707	\$14,629,578	\$15,165,923	\$15,761,598	\$16,272,144	\$16,895,154	\$17,655,785
Less Revenue the Fire Service Generates	181,025	187,361	193,919	200,706	207,730	215,001	222,526	230,314	238,375
Expenditures less Revenue for Net Expenditure and Contribution Calculation	\$12,193,075	\$13,414,427	\$13,946,789	\$14,428,872	\$14,958,193	\$15,546,597	\$16,049,618	\$16,664,840	\$17,417,410

Future Expansion Estimates:

Additional costs for the FA (workers comp, prop./casualty) after first five transitional years where employees and property would be retained by the City and the District		62,324	64,505	66,763	69,100	71,518	74,021	76,612	79,294
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Phase I

Six Firefighters (full year Station 6 Expansion) in 2013									
Part Time Firefighter Prog (hourly rate change & gear)									
Public Safety Administrative Director Position (added in 2012)									
Plans Reviewer (future years include part timer portion that was netted out in the first year because that part timer has been excluded from future years in the base budget) in 2013									
LT for Community Safety Division half a year in 2013									
Command Vehicle Replacement (2013)						102,207			
Small Equipment Replacements and Annual Contribution to Apparatus Replacement (\$575k+Aerial Refurb amortization is included in the base)									
Phase I Supplemental Total	\$0	\$0	\$0	\$0	\$0	\$102,207	\$0	\$0	\$0

Phase II

Six Firefighters (half of a year in 2014)									
Three LT's and Six Engineer Promotions (half of a year in 2014)									
Training Firefighter									
Phase II Supplemental Total	\$0								

Phase III

Administrative Assistant (1 in 2016)									
ARFF Engineer	172,956	102,872	106,232	109,710	113,310	117,035	120,891	124,882	129,013
VOIP Phones	51,680								
Phase III Supplemental Total	\$224,636	\$102,872	\$106,232	\$109,710	\$113,310	\$117,035	\$120,891	\$124,882	\$129,013

Phase IV (Revised for Building Station 10 in 2018 rather than 2016)

Nine (full year station 10) + three rovers (full year, system wide)= 12 full year--Station 10 staffing shifted from Phase III				1,158,273	1,198,813	1,240,771	1,284,198	1,329,145	1,375,665
Three LT's and Six Engineer Promotions in 2019 (full year) Station 10 staffing shifted from Phase III				106,637	110,369	114,232	118,230	122,368	126,651
Facilities Costs for the new station (\$6.14 2012 facilities costs per square foot inflated out to 2019 would be \$7.81 X 9,000 square feet)				70,290	72,750	75,296	77,932	80,659	83,482
Phase IV Total	\$0	\$0	\$0	\$1,335,200	\$1,381,932	\$1,430,300	\$1,480,360	\$1,532,173	\$1,585,799
Total Future Expansion Estimates	\$224,636	\$165,196	\$170,737	\$1,511,673	\$1,564,341	\$1,721,060	\$1,675,273	\$1,733,667	\$1,794,105

Total Expected Annual Expenditures	\$12,598,736	\$13,766,983	\$14,311,444	\$16,141,251	\$16,730,264	\$17,482,658	\$17,947,417	\$18,628,821	\$19,449,890
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1.0 12.0

Partner Contributions Calculation: (revenue lines in the LFRA)

Future Fire Authority Net Budget Estimate (Full Cost less Revenue Generated)	\$12,417,711	\$13,641,946	\$14,182,031	\$16,007,308	\$16,591,634	\$17,441,382	\$17,798,912	\$18,475,119	\$19,290,809
City (Contribution of Net Budget at 82%; 2016 net expenditures are less \$11,100 BTCVFD expenses that are 100% Rural District)	10,173,421	11,186,396	11,629,266	13,125,993	13,605,140	14,301,933	14,595,108	15,149,598	15,818,463
Rural (Contribution of Net Budget at 18%-Amount that should show up in the Rural Districts City Contract line; 2016 number includes \$11,100 for BTCVFD at 100% Rural)	2,244,290	2,455,550	2,552,766	2,881,315	2,986,494	3,139,449	3,203,804	3,325,521	3,472,346

City Contribution Less 82% of Indirect Services Provided by the City: (expenditure lines in the City Budget)

City (Contribution of Net Budget at 82%, adjusted for command vehicle that is 100% Rural in 2013)	\$10,173,421	\$11,186,396	\$11,629,266	\$13,125,993	\$13,605,140	\$14,301,933	\$14,595,108	\$15,149,598	\$15,818,463
Indirect Services times 82%	\$966,084	\$1,034,893	\$1,071,114	\$1,108,603	\$1,147,405	\$1,187,564	\$1,229,128	\$1,272,148	\$1,316,673
City Contribution Less 82% of Indirect Services Provided by the City: (Amount that Should show up in the City's General Fund Finance Master Plan)	\$9,207,337	\$10,151,503	\$10,558,151	\$12,017,389	\$12,457,735	\$13,114,370	\$13,365,980	\$13,877,450	\$14,501,790

RESOLUTION #R- 051

**A RESOLUTION APPROVING THE 2016 SCHEDULE OF RATES,
CHARGES AND FEES FOR SERVICES PROVIDED BY
THE LOVELAND FIRE RESCUE AUTHORITY**

WHEREAS, the Loveland Fire Rescue Authority (“Fire Authority”) is authorized to fix fees, rates and charges for functions, services and facilities provided by the Fire Authority by Section 1.9(f) the terms of the Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 19, 2011 (“Formation Agreement”); and

WHEREAS, the Fire Authority seeks to adopt a revised schedule of rates, fees and charges for providing services and functions performed by the Fire Authority in 2016; and

WHEREAS, Fire Authority staff has presented the Fire Authority Board with a schedule of proposed rates, charges and fees, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference (“2016 Schedule of Rates, Charges and Fees”) ; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND
FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:**

Section 1. That the 2016 Schedule of Rates, Charges and Fees, attached hereto as Exhibit A, is hereby approved and adopted for services provided by the Loveland Fire Authority and shall apply to all services and functions provided by the Fire Authority on or after January 1, 2016.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the Fire Authority which set the rates, charges and fees now being set, for all services and functions provided by the Fire Authority on or after January 1, 2016.

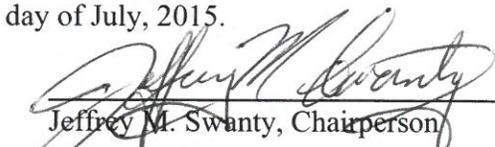
Section 3. That notwithstanding the foregoing, the rates, charges and fees set in 2015 shall continue in full force and effect from the date of this Resolution until they are superseded on January 1, 2016 as provided for herein.

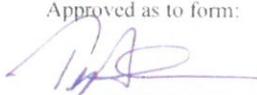
Section 4. That this Resolution shall take effect as of the date of its approval and adoption.

APPROVED AND ADOPTED this 29th day of July, 2015.

ATTEST:

Secretary


Jeffrey M. Swanty, Chairperson

Approved as to form:

Teresa Ablao
Assistant City Attorney

RESOLUTION #R-052

**A RESOLUTION ADOPTING
THE LOVELAND FIRE RESCUE AUTHORITY
2016 BUDGET**

WHEREAS, the Loveland Fire Rescue Authority (“Fire Authority”) is authorized to adopt a budget to exercise its powers and carrying out its purposes consistent with the terms of that certain Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 19, 2011 (“Formation Agreement”) and the Fire Authority's bylaws; and

WHEREAS, the Fire Authority seeks to adopt a budget to implement the Authority’s 2012 strategic plan to properly address the future fire protection and emergency services needs of the community served by the Fire Authority; and

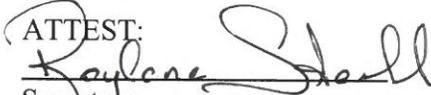
WHEREAS, the Fire Authority is required by Colorado Revised Statute 29-1-103(1) to adopt an annual budget; and

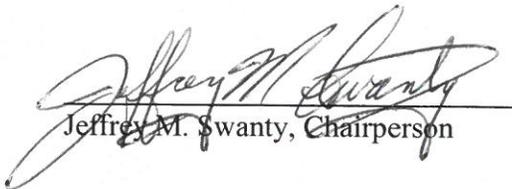
WHEREAS, the Fire Authority Board of Directors finds that it is in the best interests of the Fire Authority and necessary for the health, safety and welfare of the community it serves to adopt the 2016 Budget.

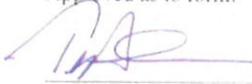
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

Section 1. That the 2016 Loveland Fire Authority Budget, attached hereto as Exhibit A and which has been filed with the Fire Authority Administrative Office in its entirety for the fiscal year beginning January 1, 2016 and ending December 31, 2016, with revenues and estimated fund balance in the amount of \$12,598,736, and expenditures of \$12,598,736 for operations, is hereby adopted.

ADOPTED this 29th day of July, 2015.

ATTEST:

Secretary


Jeffrey M. Swanty, Chairperson

Approved as to form:

Teresa Ablao
Assistant City Attorney



CITY OF LOVELAND

BUDGET OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 17
MEETING DATE: 10/6/2015
TO: City Council
FROM: Brent Worthington, Department
PRESENTER: Brent Worthington, Department

TITLE:

An Ordinance adopting the 2016 Budget for the Loveland Special Improvement District #1.

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This is an administrative action. The City serves as the sponsoring agency for the Special Improvement District (SID) and the ex officio Board of Directors. The SID #1 was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the district. The City does not have any legal obligation towards this debt. By State law, all special districts with a connection to the City must adopt a budget. The City of Loveland serves as staff for the District. The 2016 requested budget is \$1,060,650.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

This action adopts the budget and appropriates funds for the 2016 expenditures of the District.

BACKGROUND:

The appropriation is for debt service on bonds issued by the district; supported by the special assessments to the property owners within the district.

The Special Improvement District #1 (SID) was established to allow for the collection of assessments from property owners in the district to back bonded debt used to construct infrastructure improvements located within the district. The District is in east Loveland north of Eisenhower Boulevard along Rocky Mountain Avenue, extending north above Houts Reservoir.

The City does not have any legal obligation for payment of this debt.

REVIEWED BY CITY MANAGER:

William D. Casill

LIST OF ATTACHMENTS:

Ordinance

FIRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2016 BUDGET FOR THE LOVELAND SPECIAL IMPROVEMENT DISTRICT #1.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO, ACTING AS THE EX-OFFICIO BOARD OF DIRECTORS OF THE LOVELAND SPECIAL IMPROVEMENT DISTRICT #1:

Section 1. That out of monies and revenues to be derived from all sources, as set forth in the 2016 budget, to be received into the Loveland Special Improvement District #1 during the year 2016, with revenues and cash on hand as of January 1, 2016, make a total of estimated revenue and cash in the sum of \$1,178,664 there is hereby appropriated \$1,060,650 to the Loveland Special Improvement District #1.

Section 2. That the budget for the Loveland Special Improvement District #1 for the year 2016, which has been filed with the City Clerk’s Office and is incorporated herein by reference, setting forth expenditures of \$1,060,650 and providing revenues from assessments, which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney



CITY OF LOVELAND

BUDGET OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 18
MEETING DATE: 10/6/2015
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: Brent Worthington, Finance Department

TITLE:

An Ordinance of the Board of Commissioners of the Loveland Urban Renewal Authority Adopting the 2016 Budget for the Loveland Urban Renewal Authority

RECOMMENDED CITY COUNCIL ACTION:

Adopt the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

This is an administrative action. City Council serves as the Board of Commissioners for the Loveland Urban Renewal Authority. By State budget law, the Board must approve an annual budget for the Authority. The City of Loveland serves as staff for the District. The Authority is funded by tax increment revenues from property and sales taxes.

The adoption of this budget is necessary for the downtown area due to the timing of the Downtown Development Authority (DDA) election. If the DDA mill levy increase is approved in the November election, LURA will be abolished and the budget will be amended to reverse this appropriation.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

This action adopts the budget and appropriates funds for the 2016 expenditures of the Authority.

BACKGROUND:

Currently there are three project areas within the Authority; the Downtown Project Area, the Finley Block Project Area, and the U.S. 34 Crossroads Project Area. The recommended LURA Budget is \$11,155,960, broken down as follows: Within the Downtown Project Area, \$10,000 is appropriated for developer reimbursements based on existing agreements and \$45,960 is appropriated for payment of interest expenses for internal loans between LURA, CEFs and the General Fund. Within the U.S. 34/Crossroads Project area, \$50,000 is appropriated for City administrative costs, \$997,190 is appropriated to be paid to the school fund, and \$10,052,810 is

appropriated for the transfer of revenue collected within the U.S. 34 Crossroads Project Area to the Centerra Metropolitan District #1 to meet contractual obligations between the Authority and the District under the Master Financing Agreement.

REVIEWED BY CITY MANAGER:

William D. Cabill

LIST OF ATTACHMENTS:

An Ordinance of the Board of Commissioners of the Loveland Urban Renewal Authority Adopting the 2016 Budget for the Authority.

FIRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2016 BUDGET FOR THE LOVELAND URBAN RENEWAL AUTHORITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO, ACTING AS THE COMMISSIONERS OF THE BOARD OF THE LOVELAND URBAN RENEWAL AUTHORITY:

Section 1. That out of monies and revenues to be derived from all sources, as set forth in the 2016 budget, to be received into the Loveland Urban Renewal Authority Fund 603 during the year 2016, with anticipated revenues and an estimated fund balance as of January 1, 2016, make a total of estimated revenue and cash in the sum of \$26,033,467, there is hereby appropriated \$11,155,960 to the Loveland Urban Renewal Authority Fund 603.

Section 2. That the budget for the Loveland Urban Renewal Authority for the year 2016, which has been filed with the City Clerk’s Office and is incorporated herein by reference, setting forth expenditures of \$11,155,960 and providing revenues from taxes, which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:


Assistant City Attorney



CITY OF LOVELAND

BUDGET OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 19
MEETING DATE: 10/6/2015
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: Brent Worthington, Finance Department

TITLE:

1. An Ordinance Adopting the 2016 Budget for the Loveland General Improvement District #1; and
2. An Ordinance Adopting the 2015 Mill Levy for the Loveland General Improvement District #1.

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinances on first reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

SUMMARY:

The ordinance adopting the budget is an administrative action. The ordinance adopting the mill levy is a legislative action. City Council serves as the ex-officio Board of Directors for the District. The Board must approve a budget and set the mill levy for the District. The City of Loveland serves as staff for the District.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

These items establish a budget and appropriate funds for District expenses in 2016, and set the mill levy rate for the property tax collections.

BACKGROUND:

The 2015 appropriation for the District is \$24,500. The funding is for parking lot repair and maintenance and landscaping maintenance within the District. The mill levy will be the same as in 2013.

The District encompasses the downtown area with boundaries of 3rd Street on the south, 7th Street on the north, Railroad Avenue on the west and Jefferson Avenue to the east, except along 4th Street where Washington Avenue is the eastern boundary.

The 2015 mill levy applied to the 2015 Assessed Valuation determines the 2015 Property taxes. These taxes are due and payable in 2016, and the revenue funds the 2016 budget.

REVIEWED BY CITY MANAGER:

William A. Cavill

LIST OF ATTACHMENTS:

1. Ordinance Adopting the 2016 Budget for the Loveland General Improvement District #1.
2. Ordinance Adopting the 2015 Mill Levy for the Loveland General Improvement District #1.

FIRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE 2016 BUDGET FOR THE LOVELAND
GENERAL IMPROVEMENT DISTRICT #1**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
LOVELAND, COLORADO, acting as the ex officio Board of Directors of the Loveland
General Improvement District #1:**

Section 1. That out of monies and revenues to be derived from all sources, as set forth in the 2016 budget, to be received into the Loveland General Improvement District #1 Fund 602 during the year 2016, with revenues and cash on hand as of January 1, 2016, make a total of estimated revenue and cash in the sum of \$119,997, there is hereby appropriated \$24,500 to the Loveland General Improvement District #1 Fund 602.

Section 2. That the budget for the Loveland General Improvement District #1 for the year 2016, which has been filed with the City Clerk’s Office and is incorporated herein by reference, setting forth expenditures of \$24,500 and providing revenues from taxes, which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

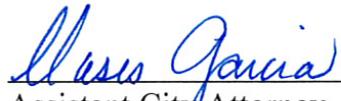
ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

FIRST READING October 6, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2015 MILL LEVY FOR THE LOVELAND GENERAL IMPROVEMENT DISTRICT #1

WHEREAS, the City Council, acting as the ex-officio Board of Directors of the Loveland General Improvement District #1, desires to maintain the 2015 mill levy rate at the same level as 2013; and

WHEREAS, the 2015 mill levy rate impacts 2015 taxes, due and payable in 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO, ACTING AS THE EX OFFICIO BOARD OF DIRECTORS OF THE LOVELAND GENERAL IMPROVEMENT DISTRICT #1:

Section 1. That the mill levy rate of 2.684 mills is hereby adopted as the rate of levy upon every dollar of the valuation for assessment of taxable property within the Loveland General Improvement District #1, for the year 2015.

Section 2. That the City Clerk of the City of Loveland be and is hereby authorized and directed to send a certified copy of this ordinance to the Board of County Commissioners of Larimer County, Colorado.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

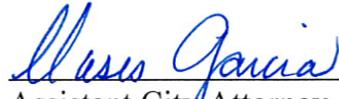
ADOPTED this _____ day of October, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney



CITY OF LOVELAND
WATER & POWER DEPARTMENT
 200 North Wilson • Loveland, Colorado 80537
 (970) 962-3000 • FAX (970) 962-3400 • TDD (970) 962-2620

AGENDA ITEM: 20
MEETING DATE: 10/6/2015
TO: City Council
FROM: Bill Cahill, City Manager
PRESENTER: Bill Cahill, City Manager

TITLE:

A Resolution In Support Of The Broadband Election Question 2c Referred For The November 3, 2015 Election That Would Restore Local Authority And Allow Loveland To Provide, Directly Or Indirectly, Advanced Service (High Speed Internet), Cable Television Or Telecommunications Service

RECOMMENDED CITY COUNCIL ACTION:

Approve the Resolution.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If denied, a resolution supporting Broadband Question 2c will not be adopted

SUMMARY:

This is an administrative item to approve a resolution supporting the passage of ballot question 2c the broadband initiative that would allow the City to restore local autonomy and explore the issue of broadband in the Loveland community.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

At the August 4, 2015 regular meeting, City Council unanimously referred a ballot question to the voters on whether the City shall have local authority restored to engage either directly or indirectly in providing high speed internet, cable television and telecommunication services within the boundaries of the City of Loveland and the service territory of the City of Loveland's power enterprise that was previously taken away in 2005 by Senate Bill 05-152. City Council may take a position of advocacy on any issue by passing a resolution on any referred measure under the State's Fair Campaign Practices Act.

REVIEWED BY CITY MANAGER:

William D. Cahill

LIST OF ATTACHMENTS:
Resolution

RESOLUTION #R-71-2015

A RESOLUTION IN SUPPORT OF THE BROADBAND ELECTION QUESTION 2C REFERRED FOR THE NOVEMBER 3, 2015 ELECTION THAT WOULD RESTORE LOCAL AUTHORITY AND ALLOW LOVELAND TO PROVIDE, DIRECTLY OR INDIRECTLY, ADVANCED SERVICE (HIGH SPEED INTERNET), CABLE TELEVISION OR TELECOMMUNICATIONS SERVICE

WHEREAS, the City Council of Loveland unanimously referred a ballot question to the voters on whether to restore local authority to provide advanced services (internet), cable television services or telecommunications service on August 4, 2015; and

WHEREAS, broadband is commonly viewed as an essential service for research and development, preserving jobs and promoting innovation and creativity. The availability of fast, reliable broadband enhances the quality of life and desirability of communities for business, distance learning opportunities, telemedicine, and many other opportunities; and

WHEREAS, Senate Bill 05-152 removed the City's local autonomy and authority and prohibited local government from providing, leasing, or operating any cable television, telecommunications, and advanced services; and

WHEREAS, passage of Broadband Question 2c would restore the City's autonomy and allow the City to evaluate all possibilities for next-generation broadband services in Loveland, including free internet service in city libraries, parks, and community centers, leveraging government fiber infrastructure to partner with private business to provide affordable and high-speed internet service throughout the entire community, and directly provide internet and other broadband services to residents, businesses, and schools; and

WHEREAS, community members have formed a committee to support this initiative and information can be found at www.connectlovelandfaster.com; and

WHEREAS, the availability of broadband telecommunications services is vital to economic development and quality of life in Loveland.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That City Council declares the availability of broadband telecommunications services to be a matter of public interest in Loveland.

Section 2. That City Council endorses and supports ballot question 2C, the Broadband initiative that would allow the City to restore local autonomy and explore the issue of broadband services in the Loveland community.

Section 3. That City Council supports and endorses the November 3, 2015 Election Ballot Question 2C to re-establish the City's right to directly or indirectly provide telecommunication

services, including broadband, restricted since 2005 by Title 29, Article 27 of the Colorado Revised Statutes.

Section 4. The Loveland City Council urges every registered voter to submit their ballots on or before the November 3, 2015 election and to vote “YES” on Question 2C.

Section 5. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this _____ day of September, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



CITY OF LOVELAND
 ECONOMIC DEVELOPMENT OFFICE
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2304 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 21
MEETING DATE: 10/6/2015
TO: City Council
FROM: Bill Cahill, City Manager
PRESENTER: Bill Cahill, City Manager

TITLE:

A Resolution In Support Of The Loveland Downtown Development Authority Ballot Issues 5B And 5C Referred For The November 3, 2015 Election

RECOMMENDED CITY COUNCIL ACTION:

Approve the Resolution.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If the action is denied the resolution in support of ballot issues 5B and 5C will not be approved.

SUMMARY:

This is an administrative item to approve a resolution supporting the passage of ballot issues 5B and 5C which increase taxes and the debt ceiling limit in the Downtown Development Authority (DDA) to support future economic development efforts and projects in the DDA.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

Eligible voters approved the formation of a Downtown Development Authority at a special election held February 10, 2015. City Council approved Ordinance #5927 on April 7, 2015 formally establishing the Loveland Downtown Development Authority and setting the legal description of the DDA boundaries. Ballot submissions were approved by City on August 4 and September 4, 2015.

On November 3, 2015 voters will consider ballot measures 5B and 5C. The first measure would increase the property tax mill levy by an amount not to exceed 5 mills and will only apply to properties within the DDA boundaries. The second measure would increase the debt ceiling by \$75,000,000 to finance DDA projects and will allow the City to keep tax revenue above certain state law limits for the financing of future projects within the DDA.

REVIEWED BY CITY MANAGER:

William D. Cahill

LIST OF ATTACHMENTS:

Resolution

RESOLUTION #R-72-2015

**A RESOLUTION IN SUPPORT OF THE LOVELAND DOWNTOWN
DEVELOPMENT AUTHORITY BALLOT ISSUES 5B AND 5C REFERRED FOR
THE NOVEMBER 3, 2015 ELECTION**

WHEREAS, the City of Loveland, Colorado (“City”) adopted the Downtown Vision Book which highlights catalyst projects, and describes the context, character, opportunities and strategies for the revitalization of downtown Loveland; and

WHEREAS, pursuant to the Municipal Charter for the City of Loveland, Colorado (“Charter”), the home rule powers of the City, and Part 8, Article 25, Title 31, C.R.S. (“DDA Act”), the City is authorized to establish a downtown development authority to provide for the development and redevelopment of the City’s downtown; and

WHEREAS, on October 27, 2014, the Loveland Downtown Partnership, a nonprofit Colorado corporation organized to facilitate, coordinate, promote and encourage planning, development and redevelopment of downtown Loveland, approved *A Strategic Plan for Revitalizing Downtown Loveland* (the “Strategic Plan”) which provides a comprehensive outline for short and long term success in downtown Loveland, and recommends the creation of a downtown development authority and use of tax increment financing to capture and re-invest in the downtown area; and

WHEREAS, voters approved the development of the Downtown Development Authority (“DDA”) on February 10, 2015 and a DDA Plan of Development was approved by Council in July 2015; and

WHEREAS, the City Council of Loveland referred two ballot measures to the voters within the Downtown Development Authority boundaries: an increase in property taxes within such boundaries and an increase in the City’s debt limit to finance development project within such boundaries; and

WHEREAS, the property tax mill levy will not exceed 5 mills and will only apply to properties within the DDA boundaries and the second question will increase the debt ceiling by \$75,000,000 to finance DDA projects and will allow the City to keep tax revenue above certain state law limits for the financing of future projects within the DDA; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That City Council declares the ballot issues 5B and 5C to be a matter of public interest in Loveland.

Section 2. The Loveland City Council (“City Council”) finds and determines that the ballot issues 5B and 5C will provide monies to fund the operations of the DDA and will allow financing

of Downtown Development Authority development projects that will improve the economic well-being of the citizens of Loveland and is necessary to develop and redevelop the City's central business district and will serve a public purpose; will promote the public health, safety, prosperity, security, and general welfare of the inhabitants thereof; will halt or prevent deterioration of property values or structures within the City's central business district, will halt or prevent the growth of blighted areas within the central business district, and will assist the City in the development and redevelopment of the central business district and in the overall planning to restore or provide for the continuance of the health thereof; and will be of special benefit to the property within the downtown development authority boundaries; and

Section 3. That City Council supports and endorses ballot issues 5B and 5C to support economic development and projects in the Downtown Development Authority, consistent with the Strategic Plan for Revitalizing Downtown Loveland and the Downtown Vision Book.

Section 4. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this _____ day of October, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



CITY OF LOVELAND

ECONOMIC DEVELOPMENT OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2304 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 22
MEETING DATE: 10/6/2015
TO: City Council
FROM: Betsy Hale, Economic Development
PRESENTER: Mike Scholl, Economic Development Manager
Bill Cahill, City Manager

TITLE:

1. Discussion of the Preliminary Project Budget
2. A Motion To Issue Developer Request For Proposals (RFP) For The South Catalyst Project Consistent With The Direction Provided By Council
3. Discussion of County Administrative Building Project Status

RECOMMENDED CITY COUNCIL ACTION:

Approve the motion.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. (the RFP would not be issued)
3. Adopt a modified action. (Council may seek changes to the RFP, which could be reflected in a modified RFP)
4. Refer back to staff for further development and consideration. (If the changes are substantial, Council may choose to send it back to staff for additional revisions with direction to bring it back at a future Council meeting.)

SUMMARY:

This is an administrative item. This is a discussion on the overall budget for the South Catalyst project and secondly a motion to authorize the City Manager to issue a Request for Proposals (RFP) for a development partner for the South Catalyst project in Downtown Loveland.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

At the September 15, 2015 regular meeting, City Council directed staff to bring back a revised draft Request for Proposals for consideration by Council and to wait until there was resolution to the proposed Larimer County building. Staff also was directed to provide a preliminary project budget to the Council, and to negotiate an Intergovernmental Agreement with the County for its Administrative Building and return that IGA to the Council.

Request for Proposals

The RFP provides an open and transparent process for interested developers to offer a vision for the project and to demonstrate the experience and financial capability to complete the project. Based on previous Council discussion, staff will include representatives from the Loveland Downtown Partnership and the Downtown Development Authority in the interview and selection process.

The RFP is the first step in the process of selecting the developer. Staff is recommending the following process for the developer selection:

1. **Issue the RFP.** The preliminary RFP is intended to allow interested developers to share their vision for the project and to demonstrate the experience and financial capabilities to complete a successful project. All responses that meet the basic threshold, (1) consistency with project goals, (2) past experience and (3) financial capability, will be interviewed by the stakeholder group. *(October/December)*
2. **Shortlist/Investigation.** Based on the interviews and preliminary investigation, up to three developers will be shortlisted for further investigation. Staff would, at this point, verify financials, complete background checks, visit completed projects, and check references. Staff would also ask for additional information on the project vision that would include a preliminary project pro forma and concept plan. *(November/December)*
3. **Developer Selection.** Based on the investigation process, the stakeholder group will make a recommendation to City Council for an Exclusive Right to Negotiate with a developer. *(December/January)*

The draft of the RFP is included for review.

Preliminary Budget

A preliminary Budget memo has been previously transmitted to the Council on September 28. The memo is also included here for review. The memo contains several cautions on its preliminary nature, which are all important because much of the budget will actually be driven by the nature and scale of the private developer proposal being solicited through the RFP.

County Administrative Building

Both the City and County have worked long and hard on the possibility of locating the County's new Administrative Building in downtown Loveland. In the past month, a proposed draft Intergovernmental Agreement (IGA) has been nearly finished with some remaining issues not yet fully agreed.

Concerns over the location downtown for the County Building have been raised by the Downtown Development Authority and the Loveland Downtown Partnership, which have both indicated their opposition through adoption of resolutions. Concerns focus around the financial impacts of a large tax-exempt project for long-term downtown development, as well as the organizations desiring more information on the project.

Given the expressed lack of fit with the downtown, and the County's need to put a new facility into place in Loveland to serve its citizens within a \$15 million budget, the County and City negotiation have not progressed further on the downtown location. The County Board of Commissioners will

be discussing its position and possible decision at the Commission meeting during the day of October 6. City staff will be able to report that outcome to the Council at the meeting.

REVIEWED BY CITY MANAGER:

William D. Cahill

LIST OF ATTACHMENTS:

1. Request for Proposals - DRAFT
2. Project Budget

DOWNTOWN REQUEST FOR PROPOSALS



The City of Loveland (City) is seeking a development partner for the “**South Catalyst Project**” in downtown Loveland. The property, which covers just under two city blocks (see attached map), is owned by the City and offers a unique opportunity to create an innovative commercial development within a vibrant downtown district.

The developer selected through this Request for Proposals (RFP) process will receive an **Exclusive Right to Negotiate (ERN)** for 180 days. A minimum deposit of \$10,000, which may be refundable consistent with the terms of the ERN, will be due upon the developer signing the ERN.

Schedule:

Friday, November 13, 2015 – 5:00 p.m.	Proposals Due
Week of November 30, 2015	Developer Interviews (2 hours)
Tuesday, January 5, 2016 (tentative)	Consideration of the ERN by City Council at a regular meeting

Background: As part of the Downtown Strategic Plan and Downtown Vision Book, the City seeks a development partner for a significant development project in downtown Loveland, Colorado. The City acquired approximately 2.76 acres of contiguous property, plus the potential for including street rights of way over two city blocks, in the core of the Downtown (Site). It is anticipated that an adjacent parcel to the south portion of the Site will be developed and occupied by Larimer County (County) with a 50,000 square foot government office building. The County will self-develop and the selected developer will need to coordinate any construction and predevelopment with the County.

Desired Project: The City is seeking to redevelop the Site in a manner that will have a long-term positive impact on the ongoing revitalization of Downtown Loveland. The City is interested in developments that will achieve some mix of the following:

DOWNTOWN REQUEST FOR PROPOSALS

- bring new employees downtown;
- increase retail opportunities;
- increase the number of residential units; and
- provide unique entertainment attractions, such as a movie theater, that will bring people downtown.

The Site should encompass vibrant mixed-use development that activates the Downtown. The City seeks a project that will not only be economically viable in its own right but will also generate benefits to and activities for the surrounding downtown area. The project design should complement the existing Downtown environment. The project should generate significant property and sales tax revenue. A significant commercial anchor tenant is also highly desirable. It is expected that a development group, or groups, will construct the buildings, exterior design features, and potentially the parking.

Project Area: The project area includes approximately 2.76 acres, or roughly 120,500 square feet, on two blocks bordered by Lincoln and Cleveland Avenues and by 2nd Street and Back Stage Alley (alley between 3rd and 4th Streets) in the heart of the City's core downtown. Depending on the design, alleys can be vacated and portions of 2nd and 3rd Street can be incorporated into the project design. The project site is identified on the attached map.

Potential City Contribution: The City will consider possible incentives for commercial and retail development consistent with the City of Loveland Incentive Policy. In considering financial participation in any of the proposals, the City will review the criteria included in this RFP and the proposal to determine the level and type of financial participation on a case-by-case basis, consistent with applicable law. All City contributions are subject to full revenue analysis and terms, including the possibility of future revenue sharing, all of which are subject to approval by the Loveland City Council. The City is open to negotiating a partnered solution for parking.

Incentives may include:

- Façade Improvement Grants;
- Urban Renewal Area Programs;
- Historic Preservation Tax Credit Programs;
- Market Research Assistance;
- Fee Waivers: Exemption from Approximately 20 City Fees, including building permit fees and Capital Expansion Fees;
- General Improvement Districts; and/or
- Such other contributions as approved by the Loveland City Council.

Developer Interviews: Interviews will be held the week of November 30, 2015, in the City Manager's Conference Room at Loveland City Hall. Interviewers may include City representatives and consultants, representatives of the Downtown Development Authority and the Loveland Downtown Partnership, and each interview will last approximately two hours.

Larimer County: The City and the County are in negotiations for the construction of a 50,000 square foot County office building on the parcel adjacent to the southern portion of the Site (see

DOWNTOWN REQUEST FOR PROPOSALS

attached map). As part of the project, the County will require up to 120 employee parking spaces provided in the proposed parking structure and 60 to 80 customer spaces, which can be accommodated on-street. A site for the structured parking that is accessible by County employees will need to be identified. In addition, the developer will work with the County to create a project design that accommodates public access to the proposed County building from 2nd Street.

Requirements: By responding to the RFP, the developer is seeking to make a proposal to the City to be the development partner for this project. The proposal must include, at a minimum, the following:

1. *Cover Letter* addressed to: Bill Cahill, City Manager
City of Loveland
500 E. 3rd Street
Loveland, Colorado 80537
2. *Completed Proposal Form: (see below)*
3. *Concept Plan Description* – Provide a basic description of the proposed project that includes the parcels to be developed, estimated total square footage, proposed uses, preliminary building footprints and elevations, proposed site improvements, and any tenant commitments, with as much detail as possible to aid in understanding the project proposal and concept plan. While detailed renderings or conceptual plans are preferred, the City is not requiring those and firms will not be disqualified for not including them.
4. *Preliminary Pro Forma* – Include a project pro forma that includes lease rates, construction costs, a preliminary estimate of public contributions and a projected cash flow analysis for a term of no less than ten years.
5. *Management and Financial Information* – Include the names and contact information of the principals of the firm responding to the RFP, plus references and current financial statements of the firm that demonstrate capability to complete the proposed project
6. Examples of similar projects and development history.
7. Schedule including proposed due diligence process and any schedule contingencies.
8. Proposed pricing and/or formula to determine pricing.
9. Financial and legal capabilities and plans (i.e. equity versus debt, etc.), including the financial lending institutions and/or underwriters to be used and their expertise relative to this type of project.
10. Developer's expectations of the City on the assistance required to complete the project.

DOWNTOWN REQUEST FOR PROPOSALS

Proposals should be concise. A proposal generally should not exceed five total pages, excluding project experience, development history and the attached application form. Any requested restrictions for the use or inspection of material contained within the submittal shall be clearly stated. Confidential commercial financial and/or proprietary information must be clearly identified and separately packaged from the rest of the submittal, and if so identified, the City will protect those items from disclosure to the extent permitted by law.

Review Process: The RFP review process is intended to be simple and efficient. City staff will review the proposal for completeness and consistency with the overall strategic plan goals. If the proposal meets the basic criteria, City staff will schedule interviews with the development teams to discuss the developer's overall vision for the project. The City may choose to shortlist no more than three developers and request additional information on the project vision and financial impact.

Proposals will be evaluated for their overall impact to the downtown area and the potential for generating property and sales tax increment revenue to the Loveland Urban Renewal Authority/Downtown Development Authority.

Exclusive Right to Negotiate: Upon selection of a developer, City staff will prepare a request to the City Council to authorize an ERN and request from the developer a minimum \$10,000 refundable deposit. The ERN will provide for exclusive negotiations with the developer for the purposes of achieving a development project. The ERN will have a duration of 180 days with the opportunity to extend based on commitment to the project and progress. The City will begin negotiations with the selected developer on a Disposition and Development Agreement for the project. The outcome of the negotiation would be a development agreement for consideration by the City Council.

Consideration/Selection: The City reserves the right to reject any or all proposals in whole or in part or to accept proposals and to waive any and all irregularities in proposals. The City may accept the proposal(s), which in its evaluation best respond to a balance of the following criteria:

1. Quality of the proposed plan;
2. Consistency with City's Downtown Strategic Plan and Downtown Vision Book;
3. Financial and legal ability of the developer to complete the project;
4. Mix of land uses, design quality and amenities, including pedestrian, landscaping, and other amenities;
5. Long-term viability of the proposed project;
6. Development experience, including experience with similar downtown development projects;
7. Ability to attract to the project an anchor tenant and/or substantial retail uses, including any pre-leasing or letters of commitment; and
8. Proposed timeline to contract and construct project.

DOWNTOWN REQUEST FOR PROPOSALS

Negotiation of Financial Assistance: Once the ERN is approved, the City will engage in negotiations with the developer on a Disposition and Development Agreement that may include participation from the recently formed Loveland Downtown Development Authority.

Location: See the attached map. The area is bounded by Lincoln Avenue to the east and Cleveland Avenue on the west and includes the area north of 1st Street to Back Stage Alley (alley between 3rd and 4th Streets), with an exclusion of three parcels at the corner of 3rd and Cleveland and the parcel reserved for the County.

Deposit: If selected, the developer will be required to post a minimum \$10,000 refundable deposit prior to consideration of the ERN by the City Council.

Other Materials:

Downtown Strategic Plan: <http://www.cityofloveland.org/index.aspx?page=1697>

Downtown Vision Book: <http://www.cityofloveland.org/index.aspx?page=1698>

Incentive Policy: <http://www.cityofloveland.org/modules/showdocument.aspx?documentid=10321>

Deadlines: Proposals are due: **November 13, 2015 at 5:00 p.m.** Proposals that are submitted after the due date will not be accepted.

Respondents shall submit five (5) paper copies plus one (1) electronic copy to:

Mike Scholl
Economic Development Department
City of Loveland
500 East Third Street, Suite 300
Loveland, CO 80537
mike.scholl@cityofloveland.org
[Ph: 970-962-2607](tel:970-962-2607)

Electronic copies may be submitted via email to mike.scholl@cityofloveland.org.

Questions: Please direct all questions in writing to Mike Scholl at the mailing address or email address listed above.

Disclaimer: Any development agreement, including the Exclusive Right to Negotiate agreement, is subject to the review and approval of the Loveland City Council.



DOWNTOWN REQUEST FOR PROPOSALS

PROPOSAL FORM

CONTACT INFORMATION

Entity Name: _____

Type of Organization: _____

State of Organization _____

Main Contact: _____

Address: _____

Phone: _____ Email: _____

MANAGEMENT AND FINANCIAL INFORMATION

Key investors (any investor with more than 15 percent share of ownership, whether individual or other entity). Identify principals who have management control.

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



DOWNTOWN REQUEST FOR PROPOSALS

REFERENCES

List three references who may give information about the ability of the proposer to complete the development proposal.

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

CONSENT TO CREDIT REPORTS

I hereby consent to allow for a credit check/report to be obtained on the principals and firm proposing on the Downtown South Catalyst project.

 Signature _____ Date

CERTIFICATIONS (please initial to the left and sign at bottom)

_____ I have read and understand the proposal.

 Signature _____ Date



DOWNTOWN REQUEST FOR PROPOSALS

Map



-  Larimer County Site
-  Project Site
-  Project Area
-  Possible Additional Area

Downtown Project Area



NOTE: All calculations were made using best available data and should be considered approximate.



DOWNTOWN REQUEST FOR PROPOSALS



The City of Loveland (City) is seeking a development partner for the “**South Catalyst Project**” in downtown Loveland. The property, which covers just under two city blocks (see attached map), is owned by the City and offers a unique opportunity to create an innovative commercial development within a vibrant downtown district.

The developer selected through this Request for Proposals (RFP) process will receive an **Exclusive Right to Negotiate (ERN)** for 180 days. A minimum deposit of \$10,000, which may be refundable consistent with the terms of the ERN, will be due upon the developer signing the ERN.

Schedule:

Friday, November 13, 2015 – 5:00 p.m.	Proposals Due
Week of November 30, 2015	Developer Interviews (2 hours)
Tuesday, January 5, 2016 (tentative)	Consideration of the ERN by City Council at a regular meeting

Background: As part of the Downtown Strategic Plan and Downtown Vision Book, the City seeks a development partner for a significant development project in downtown Loveland, Colorado. The City acquired approximately 2.76 acres of contiguous property, plus the potential for including street rights of way over two city blocks, in the core of the Downtown (Site). **Desired Project:** The City is seeking to redevelop the Site in a manner that will have a long-term positive impact on the ongoing revitalization of Downtown Loveland. The City is interested in developments that will achieve some mix of the following:

- bring new employees downtown;
- increase retail opportunities;
- increase the number of residential units; and
- provide unique entertainment attractions, such as a movie theater, that will bring people downtown.

DOWNTOWN REQUEST FOR PROPOSALS

The Site should encompass vibrant mixed-use development that activates the Downtown. The City seeks a project that will not only be economically viable in its own right but will also generate benefits to and activities for the surrounding downtown area. The project design should complement the existing Downtown environment. The project should generate significant property and sales tax revenue. A significant commercial anchor tenant is also highly desirable. It is expected that a development group, or groups, will construct the buildings, exterior design features, and potentially the parking.

Project Area: The project area includes approximately 2.76 acres, or roughly 120,500 square feet, on two blocks bordered by Lincoln and Cleveland Avenues and by 2nd Street and Back Stage Alley (alley between 3rd and 4th Streets) in the heart of the City's core downtown. Depending on the design, alleys can be vacated and portions of 2nd and 3rd Street can be incorporated into the project design. The project site is identified on the attached map.

Potential City Contribution: The City will consider possible incentives for commercial and retail development consistent with the City of Loveland Incentive Policy. In considering financial participation in any of the proposals, the City will review the criteria included in this RFP and the proposal to determine the level and type of financial participation on a case-by-case basis, consistent with applicable law. All City contributions are subject to full revenue analysis and terms, including the possibility of future revenue sharing, all of which are subject to approval by the Loveland City Council. The City is open to negotiating a partnered solution for parking.

Incentives may include:

- Façade Improvement Grants;
- Urban Renewal Area Programs;
- Historic Preservation Tax Credit Programs;
- Market Research Assistance;
- Fee Waivers: Exemption from Approximately 20 City Fees, including building permit fees and Capital Expansion Fees;
- General Improvement Districts; and/or
- Such other contributions as approved by the Loveland City Council.

Developer Interviews: Interviews will be held the week of November 30, 2015, in the City Manager's Conference Room at Loveland City Hall. Interviewers may include City representatives and consultants, representatives of the Downtown Development Authority and the Loveland Downtown Partnership, and each interview will last approximately two hours.

Requirements: By responding to the RFP, the developer is seeking to make a proposal to the City to be the development partner for this project. The proposal must include, at a minimum, the following:

1. *Cover Letter* addressed to:

Bill Cahill, City Manager
City of Loveland
500 E. 3 rd Street
Loveland, Colorado 80537



DOWNTOWN REQUEST FOR PROPOSALS

2. *Completed Proposal Form: (see below)*
3. *Concept Plan Description* – Provide a basic description of the proposed project that includes the parcels to be developed, estimated total square footage, proposed uses, preliminary building footprints and elevations, proposed site improvements, and any tenant commitments, with as much detail as possible to aid in understanding the project proposal and concept plan. While detailed renderings or conceptual plans are preferred, the City is not requiring those and firms will not be disqualified for not including them.
4. *Preliminary Pro Forma* – Include a project pro forma that includes lease rates, construction costs, a preliminary estimate of public contributions and a projected cash flow analysis for a term of no less than ten years.
5. *Management and Financial Information* – Include the names and contact information of the principals of the firm responding to the RFP, plus references and current financial statements of the firm that demonstrate capability to complete the proposed project
6. Examples of similar projects and development history.
7. Schedule including proposed due diligence process and any schedule contingencies.
8. Proposed pricing and/or formula to determine pricing.
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DOWNTOWN REQUEST FOR PROPOSALS

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DOWNTOWN REQUEST FOR PROPOSALS

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DOWNTOWN REQUEST FOR PROPOSALS

PROPOSAL FORM

CONTACT INFORMATION

Entity Name: _____

Type of Organization: _____

State of Organization _____

Main Contact: _____

Address: _____

Phone: _____ Email: _____

MANAGEMENT AND FINANCIAL INFORMATION

Key investors (any investor with more than 15 percent share of ownership, whether individual or other entity). Identify principals who have management control.

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



DOWNTOWN REQUEST FOR PROPOSALS

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 Signature _____ Date

CERTIFICATIONS (please initial to the left and sign at bottom)

_____ I have read and understand the proposal.

 Signature _____ Date



DOWNTOWN REQUEST FOR PROPOSALS

Map



Downtown Project Area

-  Project Area
-  Possible Additional Area

NOTE: All calculations were made using the most current data available. Accuracy not guaranteed.





CITY OF LOVELAND
ECONOMIC DEVELOPMENT OFFICE
Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2304 • FAX (970) 962-2900 • TDD (970) 962-2620

Memorandum

To: Loveland City Council

Through: Bill Cahill, City Manager

From: Alan Krcmarik, Executive Fiscal Advisor
Brent Worthington, Finance Director
Betsey Hale, Economic Development Director
Mike Scholl, Economic Development Manager

cc: *Jacque Wedding-Scott, Interim Executive Director, LDP/DDA*

Date: September 28, 2105

RE: South Catalyst Project Budget

Introduction:

The City Council has requested a preliminary budget for the South Catalyst Project, including total costs that will be incurred for the project and be included in a developer request for assistance. Council has also requested an update about how much City money has already been invested in the South Catalyst project.

The Council has previously been provided a budget estimate of \$15 million in in the Plan of Development for the Downtown Development Authority. This was based on a previous listing of downtown capital projects, with the \$15 million in City and/or DDA investment for South Catalyst based on private investment of \$45 million and additional public investment of \$15 million (for Larimer County's administrative building). The analysis provided here updates that preliminary figure and increases it to about \$19.8 million of City and/or DDA investment.

This is a conceptual budget; one risk is that prospective developers will view the budget and see it as a pledge or "offer" of what the City will do in a project. It should not be interpreted that way. These figures are presented as conservative estimates of public costs. They are especially not to be viewed as commitments to a developer for particular amounts. One of the dangers that Council has discussed in similar situations is that disclosure of a budget can lead a developer to request the maximum amount shown. These are not firm commitments on the part of the City; they are statements of possible costs for the Council's information.

It’s important to recognize that the budget numbers presented here are highly dependent upon the scope of private development agreed upon. The scale and design of the private development project will drive some cost items. In parking especially, the size of commercial development and the number of residential units proposed (if any) will determine the amount of parking to be provided. In this analysis, we have used a conservative parking garage number of 400 spaces (publicly built and owned), but that number will be adjusted depending on the scale of the private development agreed upon. Most past analysis by staff while working with the County and the previous developer, the Michaels Group, showed the most likely size of the garage to be 350-375 spaces.

In addition, some costs listed might be borne by or split with the selected private developer. In response to the Request for Proposals for the South Catalyst project, developers will request financial support from the City (and perhaps the DDA and the Loveland Downtown Partnership.) This will initiate a negotiation of the project; some items might be removed from the “public” list and instead be provided by the developer. To take the most important example, the negotiation with a private developer could result in the parking garage being built by the developer, with a public portion of it sold to the City or DDA. If so, then the cost structure will shift considerably.

Finally, the costs need to be understood as “gross” costs for the possible public investment in the project (not “net” costs). Therefore the costs shown may be reduced by developer payments or other revenues which are not known, shown, or listed. For example, no developer payment for land purchase is assumed or netted out; nor are rental revenues already received from temporary rentals of the buildings on the site.

Disclaimer:

Nothing in this memo is intended to obligate the City or the DDA to any funding or source of funding for any project, and the information is provided as an option only. All sources and amounts of funds for this project are subject to negotiation, approval of agreements, appropriation, and all applicable law. The dollar amounts provided herein are estimates only.

Table 1: Sources and Uses Chart

Sources of Permanent funding		Uses of Funding	
1 General Fund	6,500,000	1 Property Acquisition	4,530,286
2 Developer	3,300,000	2 Pre-development Site Preparation	1,838,620
3 Tax Increment or City Funded	5,000,000	3 Other Public Improvements	3,000,000
4 Power Undergrounding/Abandonment	100,000	4 Parking Structure	10,000,000
5 Additional City Contributions	4,952,768	5 Contingency (10% of total uses)	483,862
Total	<u>19,852,768</u>		<u>19,852,768</u>

Notes to Uses of Funding:

Line 1 – Property Acquisition \$4,530,286

To date, the City has spent \$4,530,286 on property acquisition. The City closed on the final parcel on June 30, 2015. This number is known and established.

Line 2 – Pre-development Site Preparation \$1,838,620

Pre-development is inclusive all required and anticipated activities prior to the development of the parcels. To date, the City has spent or has currently obligated \$218,620.

Summary	Spent/Obligated
Pre-development Environmental	
Phase I Environmental Study	42,550
Environmental Consultant	38,870
Phase II Site Readiness Plan Consultant	42,000
Asbestos Testing	19,000
Partial Cleanup - 130 N. Cleveland	4,500
Property Management	30,000
Pre-development Other	
ALTA Surveys	32,400
Architectural Renderings/Downtown Tenant	9,300
Total	218,620

- The Phase I Environmental Study and the ALTA Surveys were required as part of the property acquisition.
- As part of the tenant recruitment with the previous developer, the City participated in a cost share on the architectural renderings so that the City would maintain ownership of the work product. The City has copies that can be used for future recruitment and planning.
- The City has engaged Stephen DiNardo, a private consultant to assist with the preliminary planning and cost estimating for the environmental remediation and demolition.
 - Stephen has extensive experience in the field including the Mile High Greyhound Park redevelopment in Commerce City, Children’s Hospital demolition in downtown Denver, Mercy Hospital demolition in Denver, and the Tamarac Square redevelopment project.
 - Stephen has completed the first round of investigation and cost estimation (see chart below) based on the known environmental factors.

In conclusion, a cost of \$25,000 per stall has been used.

Line 5 – Contingency \$483,862

The contingency is based on ten percent of *Line 2 Site Prep* and *Line 3 Public Improvements*.

Notes on Sources of Funding:

Line 1 – City General Fund (previously appropriated) \$6,500,000

This amount has already been appropriated by the City Council and used for property acquisition and some limited pre-development site preparation cost. Of the \$6,500,000, \$4,748,906 has been spent.

Line 2 – Developer \$3,300,000

It is anticipated that the developer will pay the City for some provisions of parking. The estimate assumes one-third of the cost of the Parking Structure to be covered by the developer through a combination of capital contributions and/or fees to tenants.

Line 3 – Tax Increment Funded \$5,000,000

The \$5,000,000 estimate uses a mixed use development ratio of 62.5% residential use and 37.5% commercial use. If the commercial share is higher, the tax increment generated by property tax would be higher and would support a larger amount of financing. The estimate is intended to be conservative. Any TIF financing (whether URA or DDA, if legal authority is gained with the November election) is subject to the review and approval by their respective boards. If TIF is used, then it will be received over time and an upfront sum of cash must be provided (see Appropriations and Cash Flow, below).

Line 4 - Power Undergrounding/Abandonment \$100,000

Based on discussions with Water and Power Department, the \$100,000 is budgeted from System Impact Fees to offset the cost of undergrounding electric utilities.

Line 5 – Additional City Contributions \$4,952,768

Additional City cash contribution may be made from either of two sources: General Fund reserve, or City Council Special Projects. Balances of these sources will be sufficient for contributions in 2017, when the first significant funding is needed.

Appropriations and Cash Flow for Project

Some of the financial sources shown in Table 1 will be received over time, rather than upfront as cash. However, project appropriations needed by the City must be in cash. Taking the most conservative approach, if the entire amount is required to be appropriated, staff would recommend a mix of Interfund Loans and fund balance appropriations, as follows:

Interfund Loan(s)	\$ 8,300,000	(to be paid from Developer Contribution and TIF)
Contribution from Fund Balances	<u>4,965,973</u>	
Total	\$13,265,973	

The repayment of the Interfund Loan at a 10 year term would range from \$450,000 to \$495,000 per year, subject to interest rates. The recommended sources for Contribution from Fund Balances are the Council Special Projects Fund and the Unassigned General Fund Balance. Estimated ending balances in these funds:

<u>Available Fund Balances</u>	<u>2017</u>	<u>2018</u>
Council Special Projects	3,042,920	4,543,026
Unassigned General Fund	10,172,417	14,049,858