



REQUEST FOR ELECTRIC SERVICE

To be submitted by Electrical Designer or Electrical Contractor. A completed form must be submitted with any permit application that includes electrical work.

Please complete the following items in this checklist:

- ___ Completed all sections of this form.
- ___ Attached copies of the electrical one line drawing and power plan.
- ___ Emailed PowerDevelopment@cityofloveland.org or called (970) 962-3561 to schedule an appointment with the Field Engineering group to review this form.

Contact Information							
Name of Person Submitting Request: _____		Date _____					
Company Name: _____							
Phone Number _____		Fax _____	Email _____				
Customer Information		Billing Information					
Customer Name: _____		Bill To: _____					
Mailing Address: _____		Mailing Address: _____					
Phone # _____ Email _____		Phone # _____ Email _____					
Electrical Contractor Information							
Company Name: _____		Contact Person: _____					
Phone Number _____		Fax _____	Email _____				
Location Information							
Service Address: _____		Unit# _____					
If this is part of a multi-occupancy building, give the building's entire address range: _____							
☐ New Construction		☐ Existing Structure	☐ Addition to Existing Structure				
☐ Demolition		Within City Limits? ☐ Yes ☐ No					
Type of Building: ☐ Single Occupancy ☐ Multi-Occupancy Commercial ☐ Multi-Occupancy Core & Shell Only ☐ Multi-Occupancy Residential							
Request Type							
☐ New Service ☐ Upgrade Existing Service ☐ Increase Existing Service Entrance size (with no service upgrade)							
☐ Add new Meter(s) to Existing Service (with no service upgrade) ☐ Remove Existing Meter(s), service to remain ☐ Remove Existing Meter(s) and Service							
☐ Modification of Existing Tenant Space(s) ☐ Other _____							
Electrical Load Information							
New Equipment		Load		New Equipment		Load	
HVAC Equipment	(Tons) _____	_____	Tot. KW	X-Ray Equipment	_____	_____	KW
Refrigeration Equipment	(Tons) _____	_____	Tot. KW	Washer/Dryer(s)	_____	_____	KW
Elec. Heat	_____	_____	KW	Machinery	Number: _____	_____	Tot. HP
Water Heating	_____	_____	KW	Exhaust Fans	Number: _____	_____	Tot. HP
Lighting	_____	_____	KW	Pumps	Number: _____	_____	Tot. HP
Outlets	_____	_____	KW	Small Motors	Number: _____	_____	Tot. HP
Office Equipment	_____	_____	KW	Compressors	Number: _____	_____	Tot. HP
Kitchen Equipment	_____	_____	KW	Misc.	_____	_____	KW
Computers	_____	_____	KW	_____	_____	_____	KW
Snow Melting Equipment	_____	_____	KW	_____	_____	_____	KW
Thermoplastic Injection Equipment	_____	_____	KW	Future Equipment	_____	_____	KW
Boiler	_____	_____	KW	(Itemize on separate sheet)			
Elevators	_____	_____	KW				
Signs	_____	_____	Y'				
				TOTAL		_____	KW

Service Address: _____

Service Information

Existing Service InformationNew Service Information☐ N/A – No Existing Service at this location☐ N/A – Existing Service and Service Entrance will remain unchanged

Service Type: _____

Service Type: _____

Transformer Number: _____

Service: _____

Transformer Size: _____ kVA

Voltage: _____

Voltage: _____

Service Terminates in: _____

Service Terminates in: _____

Service Entrance Size: _____ Amps

Service Entrance Size: _____ Amps

Conductors/phase: _____ Conductor Size: _____

Conductors/phase: _____ Conductor Size: _____

Conduits: Number _____ Size _____

Conduits: Number _____ Size _____

Meter Information

Existing Meter InformationNew Meter Information☐ N/A – No Existing Meters at this location☐ N/A – Existing Meters and Service will remain unchanged

For multi-occupancy buildings, list all meters connected to this service.

For multi-occupancy buildings, tenant meters will only be installed for spaces being finished under this permit. Core & Shell only projects will only receive a house meter on the C&S permit.

Max. Potential # of Meters at Build Out: _____

Meter NumberSizeMeter will:Size and Number of New Meters Being RequestedCommercial MetersResidential Meters

____ Ph ____ W ____ / ____ V

____ Ph ____ W ____ / ____ V

Number of Meters Needed:Number of Meters Needed:

____ @ 200 Amps (or less)

____ @ 200 Amps (or less)

____ @ 400 Amps

____ @ 400 Amps (Incl.

CL320)

____ @ ____ Amps

____ @ ____ Amps

Comments:

For Field Engineer Review Only

Field Engineering Review _____ Date _____

☐ One Line Received ☐ Power Plan Received If No, Why? _____