

# Parks & Recreation

The Parks and Recreation Department is responsible for public park and recreation areas including planning, development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, one 9-hole and two 18-hole public golf courses and 492 acres of park land. The citywide natural/open space areas, as well as 17.75 miles of recreational trail, are managed by the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, in-line hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2016, the Department has a goal of generating \$7.4 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 70% Recreation Division cost recovery. The Cemetery recovers 70% of its costs through fees. The Department operates on a modified "user pay" philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
<b>Quality Parks, Recreation Facilities, Trails and Programs (GP 5 &amp; 6)</b>				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	55	55	50
	Equipment replacement schedule adherence.	Yes	Yes	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	230	230	250
	Physical inspection of facilities.	Daily	Daily	Daily
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	90%	90%	90%
	Employee Safety Culture Self Appraisal.	96%	95%	95%
	Certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc.)	90%	90%	90%
<b>Sound and Efficient Financial Operations (GP6 and 11)</b>				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf \$ Recovery.	122%	122%	120%
	Recreation Division \$ recovery.	70%	70%	70%
	Chilson Center \$ recovery.	68%	68%	69%
	Cemetery \$ recovery.	72%	70%	70%
	\$ of volunteer hours donated.	\$290,000	\$290,000	\$295,000
Utilize benchmarking to establish financial standards.	Average \$ per round of golf.	\$32.00	\$32.00	\$31.50
	Maintenance \$/developed park acre.	\$6,800	\$7,000	\$7,000
	Maintenance \$/recreation trail mile.	\$7,777	\$8,049	\$8,049
Capital needs are identified and budgeted.	10-Year plans identify capital needs.	Yes	Yes	Yes
	Operational \$ for new/additional facilities.	Yes	Yes	Yes

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
<b>Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 &amp; 6)</b>				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held.	2900/2175	2650/2200	2540/2300
	# of field and court reservations.	7500	7750	7800
	# of rounds of golf played	110,000	112,000	120,000
	# of miles of trails offered.	17.5	17.75	17.75
	# of parks offered.	29	30	30
	# of park acres provided.	374.7	438.7	438.7
	# of open land acres.	4420	4520	4700
<b>Reliable Customer Service and Effective Communication (GP 18)</b>				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	90+%	90+%	90+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	45%	45%	45%
	# of users who utilize technology for golf information or tee times.	120,000	120,000	130,000

## Parks & Recreation Department Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / % Change	'15 Adopted	'15 FTE	'16 FTE
<b>General Fund</b>								
ADMINISTRATION	1,694,302	1,803,760	2,222,900	2,007,907	11.3%	3.30	3.30	
PARKS	5,473,364	4,214,560	5,327,630	4,367,448	3.6%	28.41	27.91	
RECREATION	4,282,105	4,544,110	4,544,110	4,542,199	0.0%	30.04	30.04	
<b>Total General Fund</b>	<b>\$ 11,449,771</b>	<b>\$ 10,562,430</b>	<b>\$ 12,094,640</b>	<b>\$ 10,917,554</b>	<b>3.4%</b>	<b>61.75</b>	<b>61.25</b>	
<b>Enterprise Fund</b>								
GOLF	3,849,000	3,831,820	4,209,708	4,150,247	8.3%	12.75	14.00	
<b>Total Enterprise Fund</b>	<b>\$ 3,849,000</b>	<b>\$ 3,831,820</b>	<b>\$ 4,209,708</b>	<b>\$ 4,150,247</b>	<b>8.3%</b>	<b>12.75</b>	<b>14.00</b>	
<b>Special Revenue Funds</b>								
CONSERVATION TRUST	2,647,720	279,630	388,274	1,421,689	408.4%	0.92	0.92	
OPEN SPACE	2,268,117	5,169,910	6,560,769	4,907,854	-5.1%	3.50	5.00	
PARK IMPROVEMENT	94,523	300,000	697,197	310,000	3.3%	-	-	
<b>Total Special Revenue</b>	<b>\$ 5,010,360</b>	<b>\$ 5,749,540</b>	<b>\$ 7,646,240</b>	<b>\$ 6,639,543</b>	<b>15.5%</b>	<b>4.42</b>	<b>5.92</b>	
<b>Total Expense</b>	<b>\$ 20,309,131</b>	<b>\$ 20,143,790</b>	<b>\$ 23,950,588</b>	<b>\$ 21,707,344</b>	<b>7.8%</b>	<b>78.92</b>	<b>81.17</b>	
<b>REVENUE</b>								
<b>General Fund</b>								
INTERGOVERNMENTAL	100,407	-	-	-	-	-	-	
CHARGES FOR SERVICE	3,403,589	3,390,110	3,390,110	3,471,140	2.4%			
OTHER	670,081	-	-	-	-	-	-	
ADMINISTRATIVE OVERHEAD	146,940	173,210	173,210	173,331	0.1%			
GENERAL FUND SUBSIDY	7,128,754	6,999,110	8,531,320	7,273,083	3.9%			
<b>Total General Fund</b>	<b>\$ 11,449,771</b>	<b>\$ 10,562,430</b>	<b>\$ 12,094,640</b>	<b>\$ 10,917,554</b>	<b>3.4%</b>			
<b>Enterprise Fund</b>								
INTERGOVERNMENTAL	69,352	-	-	-	-	-	-	
CHARGES FOR SERVICE	3,494,942	3,756,230	3,756,230	3,928,825	4.6%			
INTEREST	40,236	14,130	14,130	48,930	246.3%			
OTHER	31,167	-	-	-	-	-	-	
<b>Total Enterprise Fund</b>	<b>\$ 3,635,697</b>	<b>\$ 3,770,360</b>	<b>\$ 3,770,360</b>	<b>\$ 3,977,755</b>	<b>5.5%</b>			
<b>Special Revenue Funds</b>								
LOTTERY	681,169	725,000	725,000	725,000	0.0%			
COUNTY OPEN SPACE TAX	2,177,741	1,800,000	1,800,000	1,836,000	2.0%			
UGA COUNTY PARK FEES	592	500	500	360	-28.0%			
INTERGOVERNMENTAL	50,808	-	-	-	-	-	-	
CHARGES FOR SERVICE	40,596	52,340	52,340	52,840	1.0%			
INTEREST	381,745	206,470	206,470	264,590	28.1%			
OTHER	388,992	3,000	3,000	203,000	6666.7%			
<b>Total Special Revenue</b>	<b>\$ 3,721,643</b>	<b>\$ 2,787,310</b>	<b>\$ 2,787,310</b>	<b>\$ 3,081,790</b>	<b>10.6%</b>			
<b>Total Revenue</b>	<b>\$ 18,807,111</b>	<b>\$ 17,120,100</b>	<b>\$ 18,652,310</b>	<b>\$ 17,977,099</b>	<b>5.0%</b>			
<b>EXPENSES BY CATEGORY</b>								
PERSONNEL SRVCS	8,086,477	8,708,190	8,705,585	9,481,558	8.9%			
SUPPLIES	3,055,200	1,296,920	1,308,110	1,398,640	7.8%			
PURCHASED SERVICES	1,634,945	1,567,680	2,104,255	1,550,189	-1.1%			
PAYMENT IN LIEU OF TAXES	104,389	107,000	107,000	107,000	0.0%			
DEBT SERVICE	700,088	-	-	-	-	-	-	
ADMINISTRATIVE OVERHEAD	1,512,754	1,581,220	1,581,220	1,386,897	-12.3%			
TRANSFERS	-	-	41,808	-	-	-	-	
CAPITAL	5,215,278	6,882,780	10,102,610	7,783,060	13.1%			
<b>Total Expense</b>	<b>\$ 20,309,131</b>	<b>\$ 20,143,790</b>	<b>\$ 23,950,588</b>	<b>\$ 21,707,344</b>	<b>7.8%</b>			

# Administration

This Division is responsible for the overall management, operation and maintenance of the City's parks, natural areas and open lands, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>			
Administration & Capital Replacement	Parks & Recreation			
<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>General Fund</b>				
ADMINISTRATION	688,891	603,120	941,260	644,437
CAPITAL REPLACEMENT	1,005,411	1,200,640	1,281,640	1,363,470
<b>Total General Fund</b>	<b>\$ 1,694,302</b>	<b>\$ 1,803,760</b>	<b>\$ 2,222,900</b>	<b>\$ 2,007,907</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	847	-	-	-
OTHER	24	-	-	-
GENERAL FUND SUBSIDY	1,693,431	1,803,760	2,222,900	2,007,907
<b>Total Revenue</b>	<b>\$ 1,694,302</b>	<b>\$ 1,803,760</b>	<b>\$ 2,222,900</b>	<b>\$ 2,007,907</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	482,708	440,950	429,450	477,871
SUPPLIES	394,023	126,370	126,370	101,390
PURCHASED SERVICES	106,914	56,220	70,720	60,956
ADMINISTRATIVE OVERHEAD	82,510	86,720	86,720	89,680
CAPITAL	628,147	1,093,500	1,509,640	1,278,010
<b>Total Expense</b>	<b>\$ 1,694,302</b>	<b>\$ 1,803,760</b>	<b>\$ 2,222,900</b>	<b>\$ 2,007,907</b>
<b>FTE</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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289,910	Increase in capital for replacement of Parks equipment.
29,221	Increase in personnel services for unemployment due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(3,300)	Decrease in supplies to eliminate food for commission meetings and annual department luncheon.
(19,560)	Decrease in supplies for non-capital tools & supplies in the Capital Replacement division.
(103,440)	Decrease in capital for replacement of equipment at the Chilson Recreation Center.
11,316	<u>Core Changes</u>
	7,700   Personnel Services
	(2,120)   Supplies
	4,736   Purchased Services
	2,960   Administrative Overhead
	(1,960)   Capital

**\$ 204,147   TOTAL CHANGE**

## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
  
- 1,363,470   Equipment Replacement
  - 495,440   Parks Equipment Replacement
  - 199,470   Chilson Center Equipment Replacement
  - 31,010   Recreation/Athletics Equipment Replacement
  - 250,000   Irrigation Systems Replacement
  - 237,070   Playground Equipment Replacement
  - 150,480   Asphalt Repair/ & Hard Court Surfacing
  
- Capital Projects
  - There are no capital projects anticipated for this division.

# Parks

**Cemetery** – Maintain and operate the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.

**Mountain Park** – Park site is closed to public use due to Fall 2013 flood damage. Perform resource management and maintenance functions at Round Mountain Trail, as well as repairs at Viestenz-Smith Mountain Park until it is opened for public use.

**Parks Maintenance** – Loveland maintains 31 developed parks. Site amenities include 22 ballfields, 42 multi-purpose fields, 25 playgrounds, 16 reservable picnic shelters, and 28 tennis courts. Maintenance of these parks is divided between the Operations, Grounds and Sports Turf sections in the Parks Division.

**Parks Planning** – Performs planning, design and construction management services for parks, recreation areas, and trails projects.

**Fleet Maintenance** – Performs in-house repairs, maintenance and service on 600+ pieces of parks turf and construction equipment.

**Parks Projects** – Performs repairs and maintenance throughout the park system.

**Public Grounds** – Performs grounds maintenance around public buildings, fire stations and special use areas including McWhinney-Hahn Sculpture Park, the Civic Center Complex, Service Center, and downtown.

ACTIVITY	DEPARTMENT			
Parks	Parks & Recreation			
EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>General Fund</b>				
PLANNING	235,229	191,810	506,190	244,713
SPORTS TURF	506,779	559,360	544,360	578,683
OPERATIONS	2,422,443	949,470	1,783,290	965,763
PARKS GROUND MAINTENANCE	791,834	882,940	968,310	1,124,239
PUBLIC GROUNDS MAINTENANCE	355,786	401,230	401,230	442,736
MOUNTAIN PARK	137,840	27,250	660	-
FLEET	472,049	500,150	500,150	424,183
CEMETERY	225,189	236,430	236,430	253,225
PROJECTS	326,215	465,920	387,010	333,906
<b>Total General Fund</b>	<b>\$ 5,473,364</b>	<b>\$ 4,214,560</b>	<b>\$ 5,327,630</b>	<b>\$ 4,367,448</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	99,028	-	-	-
CHARGES FOR SERVICE	202,109	214,290	214,290	235,730
OTHER	669,572	-	-	-
ADMINISTRATIVE OVERHEAD	146,940	173,210	173,210	173,331
GENERAL FUND SUBSIDY	4,355,715	3,827,060	4,940,130	3,958,387
<b>Total Revenue</b>	<b>\$ 5,473,364</b>	<b>\$ 4,214,560</b>	<b>\$ 5,327,630</b>	<b>\$ 4,367,448</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	2,546,561	2,762,240	2,776,010	2,977,758
SUPPLIES	1,841,716	341,860	353,050	377,210
PURCHASED SERVICES	673,489	785,230	1,038,650	725,782
ADMINISTRATIVE OVERHEAD	308,018	325,230	325,230	286,698
CAPITAL	103,580	-	834,690	-
<b>Total Expense</b>	<b>\$ 5,473,364</b>	<b>\$ 4,214,560</b>	<b>\$ 5,327,630</b>	<b>\$ 4,367,448</b>
<b>FTE</b>	<b>28.25</b>	<b>28.41</b>	<b>28.41</b>	<b>27.91</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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151,620	Increase in personnel services for Insurance Benefits due to the new requirements under Health Care Reform.
108,560	Increase in personnel services for non-benefitted salaries in the Parks Ground Maintenance Division for Mehaffey Park operations.
22,000	\$12,000 Increase in purchased services and \$10,000 in supplies for tree maintenance.
7,130	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
7,000	Increase in supplies for landscaping and agricultural supplies
6,000	Increase in supplies for chemicals, drugs & lab supplies.
4,000	Increase in supplies for water & sewer parts.
(33,340)	Decrease in personnel services to reduce overall park maintenance/repairs and to eliminate winter-season portable toilet placement in parks.
(34,026)	Decrease in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
(86,080)	One-time decrease in purchased services for vehicle replacement per the City Manager's directed reductions.

### 24 Core Changes

(11,322)	Personnel Services
8,350	Supplies
7,502	Purchased Services
(4,506)	Administrative Overhead

### 198,795 Funded Supplement

198,795 1 FTE Urban Forester

**\$ 351,683 TOTAL CHANGE**

## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

### 471,000 Capital Projects

471,000 Cemetery Shop/Office Replacement - Year 2 of 2.

## Recreation

**Adult Athletics** – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in-line hockey, soccer, lacrosse, and softball.

**Batting Cages/Concessions** – The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open daily during the summer months and during league and tournament play. Management of privately funded and operated food concession contract at Winona Pool, Kroh Park, Centennial Park, Loveland Sports Park and Barnes fields at Fairgrounds Park.

**Hatfield Chilson Recreation/Senior Center** – This multi-purpose facility is designed for all ages of guests for programmed instruction or drop-in use. The Recreation Center includes classrooms, party rooms, two gymnasiums, an indoor running track, an aerobics room, two weight training areas, a large cardio area, a spinning room, a 25-meter indoor pool, and a zero depth-entry leisure pool with a lazy river and two warm water spas.

**Outdoor Aquatics** – Outdoor Aquatics includes a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

**Recreation Programs** – A diverse selection of activities in crafts and cultural arts, dance, music, computers, day camp, tiny tots, preschool, cooking, martial arts and financial planning are offered as instructional programming. Outdoor recreation programs include horseback riding, canoeing, skiing, fishing, camping, and rock climbing for all ages.

**Special Recreation Services** – Provides social, educational, recreational, and health-related programs and services for residents with special needs and Loveland's senior population.

**Youth Athletics** – Offers year-round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in-line hockey, lacrosse and soccer.

ACTIVITY	DEPARTMENT
Recreation	Parks & Recreation

EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>General Fund</b>				
OUTDOOR AQUATICS				
WINONA POOL	122,945	132,440	132,440	143,068
NORTH LAKE SWIM BEACH	38,799	48,670	47,670	49,630
YOUTH ATHLETICS	351,456	388,760	386,385	399,104
ADULT ATHLETICS	259,899	284,090	283,090	282,427
CONCESSIONS/BATTING CAGES				
BATTING CAGES	26,998	31,730	30,730	32,324
CONCESSIONS	12,618	14,390	14,390	14,929
RECREATION PROGRAMS	528,327	540,370	543,370	570,143
SPECIAL RECREATION	312,450	309,020	309,020	319,318
RECREATION CENTERS	2,628,613	2,794,640	2,797,015	2,731,256
<b>Total General Fund</b>	<b>\$ 4,282,105</b>	<b>\$ 4,544,110</b>	<b>\$ 4,544,110</b>	<b>\$ 4,542,199</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	532	-	-	
CHARGES FOR SERVICE	3,201,480	3,175,820	3,175,820	3,235,410
OTHER	485	-	-	
GENERAL FUND SUBSIDY	1,079,608	1,368,290	1,368,290	1,306,789
<b>Total Revenue</b>	<b>\$ 4,282,105</b>	<b>\$ 4,544,110</b>	<b>\$ 4,544,110</b>	<b>\$ 4,542,199</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	2,996,407	3,208,750	3,203,875	3,343,644
SUPPLIES	187,754	212,750	212,750	199,350
PURCHASED SERVICES	230,783	220,700	225,575	225,411
ADMINISTRATIVE OVERHEAD	867,161	901,910	901,910	773,794
<b>Total Expense</b>	<b>\$ 4,282,105</b>	<b>\$ 4,544,110</b>	<b>\$ 4,544,110</b>	<b>\$ 4,542,199</b>
<b>FTE</b>	<b>29.54</b>	<b>30.04</b>	<b>30.04</b>	<b>30.04</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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30,110	Increase in personnel services for Insurance Benefits due to the new requirements under Health Care Reform.
18,190	Increase in personnel services for non-benefitted salaries at the Recreation Center.
13,557	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
8,000	Increase in purchased services due to realignment of Budget to provide additional training opportunities for staff.
(1,000)	Decrease in supplies for food at the Recreation Center.
(1,200)	Decrease in supplies to eliminate free exercise towels at the Chilson
(3,000)	Decrease in supplies for parts and supplies at the Recreation Center.
(3,360)	One-time decrease in purchased services for vehicle replacement per the City Manager's directed reductions.
(4,700)	Decrease in supplies to eliminate free T-shirts for adult league winners.
(123,264)	Decrease in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
64,756	<u>Core Changes</u>
	73,037   Personnel Services
	(3,500)   Supplies
	71   Purchased Services
	(4,852)   Administrative Overhead
\$	<b>(1,911)   TOTAL CHANGE</b>

## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

## **Golf**

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. Golf operations also include the 9-hole mini-course at Cattail Creek for golfers and non-golfers to enjoy a golfing experience, and “games on the range” at Mariana Butte to attract new golfers and encourage additional rounds of golf. The Golf Fund accounts for the operation, maintenance and capital construction projects of all golf courses, and supervision of golf activities through golf professionals, and self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

ACTIVITY	DEPARTMENT
Golf	Parks & Recreation

EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>Enterprise Fund</b>				
ADMINISTRATION	1,327,091	645,900	687,708	653,585
OLDE COURSE				
CLUBHOUSE	79,942	89,480	89,480	253,941
MAINTENANCE	870,530	930,060	960,060	1,200,588
CATTAIL CREEK				
CLUBHOUSE	183,141	184,640	184,640	198,483
MAINTENANCE	448	78,460	-	-
GOLF CART/RANGE		-	78,460	79,770
MARIANA BUTTE				
CLUBHOUSE	393,651	498,440	444,780	436,640
MAINTENANCE	891,406	1,290,120	1,596,200	1,154,860
PLAY/TEE MANAGEMENT		51,520	51,520	54,010
GOLF CART/RANGE		-	53,660	55,550
PLAY/ TEE MANAGEMENT	102,791	63,200	63,200	62,820
<b>Total Enterprise Fund</b>	<b>\$ 3,849,000</b>	<b>\$ 3,831,820</b>	<b>\$ 4,209,708</b>	<b>\$ 4,150,247</b>

REVENUE				
INTERGOVERNMENTAL	69,352	-	-	
CHARGES FOR SERVICE	3,494,942	3,756,230	3,756,230	3,928,825
INTEREST	40,236	14,130	14,130	48,930
OTHER	31,167	-	-	
<b>Total Revenue</b>	<b>\$ 3,635,697</b>	<b>\$ 3,770,360</b>	<b>\$ 3,770,360</b>	<b>\$ 3,977,755</b>

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,666,811	1,811,860	1,811,860	2,022,757
SUPPLIES	484,836	568,990	568,990	665,990
PURCHASED SERVICES	483,267	418,680	418,680	372,696
ADMINISTRATIVE OVERHEAD	210,253	219,780	219,780	188,414
PAYMENT IN LIEU OF TAXES	104,389	107,000	107,000	107,000
DEBT SERVICE	700,088	-	-	-
TRANSFERS	-	-	41,808	-
CAPITAL	199,356	705,510	1,041,590	793,390
<b>Total Expense</b>	<b>\$ 3,849,000</b>	<b>\$ 3,831,820</b>	<b>\$ 4,209,708</b>	<b>\$ 4,150,247</b>

FTE	12.75	12.75	12.75	14.00
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## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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87,880	Increase in capital based on golf equipment replacement.
26,030	Increase in personnel services for Insurance Benefits due to the new requirements under Health Care Reform.
21,463	Increase in personnel services for salaries of non-benefitted employees.
10,000	Increase in supplies for computer supplies and equipment.
5,771	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(2,143)	Decrease in administrative overhead for costs allocated by Human Resources based on the allocation methodology.
(3,650)	Decrease in purchased services for vehicle maintenance based on projected fuel and maintenance costs. Increase in supplies for water & sewer parts.
(28,013)	Decrease in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.
27,909	<u>Core Changes</u>
	30,353 Personnel Services
	(500) Supplies
	(734) Purchased Services
	(1,210) Administrative Overhead
173,180	<u>Funded Supplemental</u>
	20,019 .25 FTE Increase to Golf Services Coordinator Position
	153,161 1 FTE & Transition Clubhouse Operation from a contracted service to a City managed facility
<b>\$ 318,427</b>	<b>TOTAL CHANGE</b>

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

## Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. Revenues are used to fund land purchases and construction costs for the hike/bike trail that will circle the City upon completion, as well as connections to the Fort Collins and Berthoud trail systems. Recreation Trail System maintenance costs are also funded from the Conservation Trust Fund.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>			
Conservation Trust	Parks & Recreation			
	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>EXPENSE BY Division/Program</b>				
<b>Special Revenue Fund</b>				
CONSERVATION TRUST	\$ 2,647,720	\$ 279,630	\$ 388,274	\$ 1,421,689
<b>REVENUE</b>				
LOTTERY	681,169	725,000	725,000	725,000
INTERGOVERNMENTAL	211	-	-	-
INTEREST	99,224	43,160	43,160	65,460
<b>Total Revenue</b>	<b>\$ 780,604</b>	<b>\$ 768,160</b>	<b>\$ 768,160</b>	<b>\$ 790,460</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	82,985	115,820	115,820	127,748
SUPPLIES	12,774	12,900	12,900	12,900
PURCHASED SERVICES	27,166	25,580	25,580	24,540
ADMINISTRATIVE OVERHEAD	11,713	11,560	11,560	10,841
CAPITAL	2,513,082	113,770	222,414	1,245,660
<b>Total Expense</b>	<b>\$ 2,647,720</b>	<b>\$ 279,630</b>	<b>\$ 388,274</b>	<b>\$ 1,421,689</b>
<b>FTE</b>	<b>0.92</b>	<b>0.92</b>	<b>0.92</b>	<b>0.92</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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1,099,890	Increase in capital based on the ten-year capital program.
10,540	Increase in personnel services for Insurance Benefits due to the new requirements under Health Care Reform.
(1,510)	Decrease in purchased services for vehicle maintenance based on projected fuel and maintenance costs.

1,139    Core Changes

1,388	Personnel Services
470	Purchased Services
(719)	Administrative Overhead

32,000    Funded Supplement

32,000	New Vehicle
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**\$ 1,142,059    TOTAL CHANGE**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

## Open Land

The Parks & Recreation Department administers and manages the Open Land Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of .25 cents, which was approved through 2043 and through capital expansion fees. There are currently 4,600 acres of open lands preserved through Loveland's Open Lands Program.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>			
Open Space	Parks & Recreation			
	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>EXPENSE BY Division/Program</b>				
<b>Special Revenue Fund</b>				
OPEN LAND	\$ 2,268,117	\$ 5,169,910	\$ 6,560,769	\$ 4,907,854
<b>REVENUE</b>				
COUNTY OPEN SPACE TAX	2,177,741	1,800,000	1,800,000	1,836,000
INTERGOVERNMENTAL	50,597	-	-	-
INTEREST	244,047	144,820	144,820	175,810
OTHER	382,046	3,000	3,000	203,000
<b>Total Revenue</b>	<b>\$ 2,854,431</b>	<b>\$ 1,947,820</b>	<b>\$ 1,947,820</b>	<b>\$ 2,214,810</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	311,005	368,570	368,570	531,780
SUPPLIES	134,097	34,050	34,050	41,800
PURCHASED SERVICES	113,326	61,270	325,050	140,804
ADMINISTRATIVE OVERHEAD	33,099	36,020	36,020	37,470
CAPITAL	1,676,590	4,670,000	5,797,079	4,156,000
<b>Total Expense</b>	<b>\$ 2,268,117</b>	<b>\$ 5,169,910</b>	<b>\$ 6,560,769</b>	<b>\$ 4,907,854</b>
<b>FTE</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>5.00</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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65,000 Increase in purchased services for contracted services.  
10,430 Increase in personnel services for Insurance Benefits due to the new requirements under Health Care Reform.  
5,000 Increase in purchased services for travel, meetings, and schooling.  
1,400 Increase in administrative overhead for costs allocated by Facilities Management based on the allocation methodology.  
(514,000) Decrease in capital based on Open Lands acquisitions & development.

38,937 Core Changes

39,353 Personnel Services  
(466) Purchased Services  
50 Administrative Overhead

131,177 Funded Supplemental

131,177 1 FTE OL Maintenance Manager

**\$ (262,056) TOTAL CHANGE**

## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

## Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure constructed prior to 1989 and/or projects using County UGA funds.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>
Park Improvement	Parks & Recreation

<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>Special Revenue Fund</b>				
PARK IMPROVEMENT	\$ 94,523	\$ 300,000	\$ 697,197	\$ 310,000
<b>REVENUE</b>				
UGA COUNTY PARK FEES	592	500	500	360
CHARGES FOR SERVICE	40,596	52,340	52,340	52,840
INTEREST	38,474	18,490	18,490	23,320
OTHER	6,946	-	-	-
<b>Total Revenue</b>	\$ 86,608	\$ 71,330	\$ 71,330	\$ 76,520
<b>EXPENSE BY CATEGORY</b>				
CAPITAL	94,523	300,000	697,197	310,000
<b>Total Expense</b>	\$ 94,523	\$ 300,000	\$ 697,197	\$ 310,000

### FTE

### CHANGES COMPARED TO PRIOR YEAR ADOPTED

10,000 Increase in capital based on the ten-year capital program.

**\$ 10,000 TOTAL CHANGE**

TRUE

### OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.