

# Other

This chapter includes those services that are spread throughout the City or are not a specific department's responsibility and is broken into two groups, Non-Departmental and Other Entities.

Non-Departmental includes General Fund costs that cannot be attributed to a specific department such as transfers between departments.

Other Entities include services that are not solely the City of Loveland's, such as the Fort Collins-Loveland Municipal Airport. Each is reported in a separate fund.

# Non-Departmental

Non-Departmental costs in the General Fund are those which cannot be attributed to a specific department. Transfers to other funds are the largest contributor to this budget. The transfers are for the costs of capital improvements that are generally funded, and impact fee waivers. Also included in the Non-Departmental Section is the payment to the Loveland-Larimer Building Authority for the City's share of the facility maintenance costs for the Loveland-Larimer Police & Courts Building, payments to the School District for the School Crossing Guard Program, and the City's contributions to the Fort Collins-Loveland Municipal Airport and the Loveland Fire and Rescue Authority.

## Non-Departmental Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change	'15 FTE	'16 FTE
<b>General Fund</b>							
FUND ADMINISTRATION	\$ 19,699,968	\$ 20,992,080	\$ 29,600,562	\$ 30,018,678	43.0%	-	-
<b>REVENUE</b>							
<b>General Fund</b>							
TAXES	55,603,511	57,051,670	56,001,953	58,366,191	2.3%		
LICENSES & PERMITS	162,749	-	-		-		
INTERGOVERNMENTAL	414,639	200,000	200,000	205,000	2.5%		
CHARGES FOR SERVICE	300,163	300,000	300,000	357,068	19.0%		
INTEREST	740,990	347,350	347,350	328,430	-5.4%		
PAYMENT IN LIEU OF TAXES	5,847,209	6,297,920	6,299,756	6,669,850	5.9%		
OTHER					-		
TRANSFERS	81,560	84,410	84,410	82,191	-2.6%		
<b>Total Revenue</b>	<b>\$ 63,150,821</b>	<b>\$ 64,281,350</b>	<b>\$ 63,233,469</b>	<b>\$ 66,008,730</b>	<b>2.7%</b>		
<b>EXPENSES BY CATEGORY</b>							
SUPPLIES	19,777	20,500	20,500	20,500	0.0%		
PURCHASED SERVICES	8,569,450	10,144,770	10,553,663	10,545,696	4.0%		
TRANSFERS	11,110,741	10,826,810	19,026,399	19,452,482	79.7%		
<b>Total Expense</b>	<b>\$ 19,699,968</b>	<b>\$ 20,992,080</b>	<b>\$ 29,600,562</b>	<b>\$ 30,018,678</b>	<b>43.0%</b>		

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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5,342,782	Increase in transfers for the General Fund contribution to the Employee Benefits Fund for increased premiums & required minimum reserve.
3,303,230	Increase in transfers to the Capital Fund based on the 2016 Capital Program.
624,363	Increase in transfers for the General Fund contribution to the Transportation Fund for operations.
324,264	Increase in transfers for the City's portion of expenses for the Loveland Fire Rescue Authority.
254,920	Increase in transfers for the Evergreen Incentive Loan repayment.
90,287	Increase in transfers for the General Fund contribution to the City of Loveland Transit service.
75,577	Increase in purchased services for the City's portion of expenses at the Loveland/Larimer Building Authority building.
1,085	Increase in purchased services for annual Colorado Municipal League dues.
(5,960)	Decrease in transfers for Habitat for Humanity fee backfills.
(25,000)	Decrease in transfers for the General Fund Tabor Reserve contribution to the Transportation Capital Program.
(958,950)	Decrease in transfers for internal loan repayments for the 402 & I-25 land

- Core Changes

**\$ 9,026,598 TOTAL CHANGE**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

# Other Entities

The **Airport**, the **Loveland Larimer Building Authority Fund (LLBA)**, the **Loveland Fire Rescue Authority**, do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority.

The **General Improvement District #1**, the **Loveland Special Improvement District #1** and the **Loveland Urban Renewal Authority** are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

***None of these funds are included in the City's Total Budget summary.***

# Airport

The Fort Collins–Loveland Municipal Airport’s mission is to provide a safe and efficient air transportation facility for use by the aviation community and general public; to meet Federal Aviation Administration (FAA) safety standards; and to implement a plan for airport development that will continue to meet the needs of our communities.

The Fort Collins–Loveland Municipal Airport was developed by the two cities in the mid-1960s. The cities jointly oversee management of the airport. An Airport Director, who reports to both City Airport Liaisons, provides on-site management of the day-to-day operations. The Airport Steering Committee is responsible for guiding major decisions with the two City Councils, similar to other operations of the City. An intergovernmental agreement specifies that the City of Loveland will provide administrative support. Each city receives compensation for its services to ensure that costs are being shared.

Airport revenues cover operating costs and capital projects. Each city contributes equal funding of \$85,000 for airport operating and capital costs. These contributions are included in airport revenues. Airport development and improvement funds are also received, for eligible projects, from the FAA and the Colorado Department of Transportation, Division of Aeronautics.

The Airport negotiates land leases for the construction of hangars. The leases provide land rent revenues and, because they attract more aircraft to the airport, increase fuel sales which financially benefit the airport. Ownership of the hangars reverts to the Airport at the end of the lease, providing the Airport with revenue-producing infrastructure.

Because Loveland provides support services for the Airport, the City adopts the Airport budget and includes it in this document. The Airport publishes no separate budget document.

## Airport Summary

	‘14 Actual	‘15 Adopted Budget	‘15 Revised Budget as of June	‘16 Budget	‘16 Budget / ‘15 Adopted % Change	‘15 FTE	‘16 FTE
<b>Other Entities</b>							
AIRPORT	\$ 2,352,581	\$ 1,729,940	\$ 3,427,542	\$ 1,098,558	-36.5%	4.00	5.00
<b>REVENUE</b>							
<b>Airport Revenue</b>							
CONTRIBUTION - LOVELAND	177,500	177,500	177,500	177,500	0.0%		
CONTRIBUTION - FORT COLLINS	177,500	177,500	177,500	177,500	0.0%		
INTEREST	22,291	10,710	10,710	6,185	-42.3%		
OTHER	9,530	15,700	15,700	8,208	-47.7%		
AIRPORT REVENUE	648,438	637,280	637,280	624,978	-1.9%		
CONTRIBUTION - FAA	56,221	150,000	150,000	150,000	0.0%		
CONTRIBUTION - STATE OF CO	133,801	400,000	400,000	8,340	-97.9%		
<b>Total Revenue</b>	<b>\$ 1,225,281</b>	<b>\$ 1,568,690</b>	<b>\$ 1,568,690</b>	<b>\$ 1,152,711</b>	<b>-26.5%</b>		
<b>EXPENSES BY CATEGORY</b>							
PERSONNEL SVCS	367,987	389,380	434,556	481,216	23.6%		
SUPPLIES	32,270	49,700	49,700	53,200	7.0%		
PURCHASED SERVICES	524,382	405,860	567,209	397,474	-2.1%		
DEPRECIATION	1,407,642	-	-	-	-		
CAPITAL	20,300	885,000	2,376,077	166,668	-81.2%		
<b>Total Expense</b>	<b>\$ 2,352,581</b>	<b>\$ 1,729,940</b>	<b>\$ 3,427,542</b>	<b>\$ 1,098,558</b>	<b>-36.5%</b>		
<b>FTE</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>			

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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55,500	Increase in personnel services for a 2015 approved increase for 1 FTE Business Services Coordinator.
13,580	Increase in personnel services for Insurance Benefits due to historical enrollment.
3,000	Increase in supplies for building and paint supplies.
(3,500)	Decrease in purchased services for equipment leases.
(4,120)	Decrease in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
(718,332)	Decrease in capital based on the equipment replacement schedule.
22,490	<u>Core Changes</u>
22,756	Personnel Services
500	Supplies
(766)	Purchased Services

**\$ (631,382) TOTAL CHANGE**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

# Loveland Fire & Rescue Authority

The Loveland Fire & Rescue Authority (LFRA) began operation January 1, 2012. This is a partnership effort combining the Loveland Rural Fire Protection District and the City of Loveland Fire & Rescue Department. Previously the Rural District paid the City for services on a contractual basis as a percentage of their revenue. Now both entities will contribute funding to the Authority and the budget is approved by Loveland Fire Rescue Authority Board (LFRA), the Rural District and the City of Loveland. The implementation of the 2012 Strategic Plan, adopted by the LFRA Board August 9, 2012, guides the budgetary requests and establishes a ten year financial plan. The initiatives are intended to deliver upon three primary goals:

Deploy an effective emergency response to minimize damage and losses;  
Minimize and mitigate the risks of an emergency occurrence in the community; and  
Deliver cost effective services.

The Loveland Fire & Rescue Authority is a paid/volunteer combination department. The City of Loveland and the Loveland Rural Fire Protection District cooperatively provide service to 190 square miles. The Authority responds to over 7,000 emergency calls per year and operates out of five full-time staffed fire stations within the City. The Loveland Rural Fire District operates an additional two volunteer fire stations located in the Loveland Rural Fire Protection District.

The Authority is presented in this document at the operational division level: Administration, Community Safety, Fire Operations, Technical Response and Systems, and Equipment Maintenance and Replacement. Administration provides coordination of all Authority business needs including strategic planning, station management, budget, payroll, purchasing, and incident billing as well as planning, directing and managing all resources within the Authority. The Community Safety Division includes prevention, public education, code enforcement and emergency management. This Division administers the City's emergency plan, coordinates emergency preparedness, conducts disaster drills, and works within the community on education and preparedness initiative. Fire Operations represents all staffing for traditional emergency fire rescue response (motor vehicle accidents and structure fires) and training. The Technical Response and Systems divisions are the additional costs associated with providing specialized response and rescue services like: EMS, aircraft, hazmat, rope rescues, confined space, wild land fires, dive rescue, partner responses with Police SWAT, and all other related incidents. The Equipment Maintenance and Replacement Division provides for managing the equipment necessary to respond (communications, hoses, ladders, engines, self-contained breathing apparatus, thermal imaging, computer equipment and all rolling stock in the fleet.

The members of the Authority are committed professionals who enable the Authority to effectively meet the expectation of the community for fire and rescue related services. LFRA personnel are the most important resource. To assist with monitoring the Authority's success, the performance management model will continue to guide the initiatives within the Authority. This document identifies the primary goals and outcomes, and provides a method to measure our results against those identified goals. A more in depth review of goals and performance measures can be found in the adopted 2012 Strategic Plan and the Annual Report for each year.

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
<b>Deploy an effective emergency response to minimize damage and losses</b>				
Deploy appropriate incident specific resources	First arriving engine, fully staffed at 3 within 5 minutes 59 seconds	Avg 5:69	5:59	5:59
	Balance of 14 firefighters arriving on scene for structure fires within 9 minutes	N/A	9:00	9:00
Demonstrate effective deployment (info provided city and rural)	Fire loss per capita	\$13.61	*	*
	Total Property Value Saved	\$5,628,004	*	*
	% of time Fire contained to the room of origin	79%	90%	90%

Outcome	Performance Measure	2014 Actual	2015 Revised	2016 Projected
<b>Minimize and mitigate the risks of an emergency occurrence in the community</b>				
Adopt and reinforce fire codes that enhance safety in the built environment and assist with effective response in the case of an emergency.	Inspections by CSD	830	878	920
	Business safety visits by an Engine Company	458	50	350
	% of times business voluntary comply with safety corrections	Not Started	90%	90%
<b>Deliver Cost Effective Services</b>				
Ensure that the citizens receive consistent services for the tax dollar.	Cost per Capita (City and Rural)	\$116.69	\$124.84	\$129.60
	Citizen Satisfaction Ration in Community Survey	94%	95%	95%

\*These measures are based on actual values that cannot be provided until the incidents occur and the value the measure is the trend over time.

### Fire Department Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change	'15 FTE	'16 FTE
<b>Loveland Fire &amp; Rescue Authority Fund</b>							
ADMINISTRATION	1,795,129	1,884,960	2,074,065	1,874,306	-0.6%	5.00	5.00
COMMUNITY SAFETY	619,254	678,210	692,760	734,171	8.3%	6.00	6.00
STATION OPERATIONS	7,274,432	7,878,190	8,162,040	8,406,387	6.7%	72.00	73.00
TECHNICAL RESPONSE & SYSTEMS	201,237	162,180	191,754	130,061	-19.8%	-	-
EQUIPMENT MAINT. & REPLACEMENT	883,631	1,292,880	1,287,784	1,453,812	12.4%	-	-
<b>Total Expense</b>	<b>\$ 10,773,683</b>	<b>\$ 11,896,420</b>	<b>\$ 12,408,403</b>	<b>\$ 12,598,737</b>	<b>5.9%</b>	<b>83.00</b>	<b>84.00</b>
<b>REVENUE</b>							
<b>General Fund</b>							
CONTRIBUTION - LOVELAND	8,476,899	9,568,750	9,988,576	10,173,255	6.3%		
CONTRIBUTION - RURAL DISTRICT	1,860,783	2,100,460	2,192,617	2,244,457	6.9%		
LICENSES & PERMITS	134,618	132,250	132,250	131,050	-0.9%		
INTERGOVERNMENTAL	235,073	77,860	77,860	29,000	-62.8%		
CHARGES FOR SERVICE	41,176	16,100	16,100	8,000	-50.3%		
OTHER	20,148	-	-	9,975	-		
INTEREST	4,985	1,000	1,000	3,000	200.0%		
<b>Total Revenue</b>	<b>\$ 10,773,682</b>	<b>\$ 11,896,420</b>	<b>\$ 12,408,403</b>	<b>\$ 12,598,737</b>	<b>5.9%</b>		
<b>EXPENSES BY CATEGORY</b>							
PERSONNEL SVICES	8,038,469	8,686,540	8,722,490	9,243,645	6.4%		
SUPPLIES	476,269	455,020	556,818	371,379	-18.4%		
PURCHASED SERVICES	1,051,619	1,534,710	1,704,535	1,611,418	5.0%		
ADMINISTRATIVE OVERHEAD	1,051,610	1,102,710	1,102,710	1,178,151	6.8%		
CAPITAL	155,716	117,440	321,850	194,144	65.3%		
<b>Total Expense</b>	<b>\$ 10,773,683</b>	<b>\$ 11,896,420</b>	<b>\$ 12,408,403</b>	<b>\$ 12,598,737</b>	<b>5.9%</b>		



# Fire Administration

The Fire Administration Division includes the cost of the Fire Chief, Public Safety Administrative Director a Business Services Coordinator, Emergency Management, and outside legal counsel, as well as the administrative services provided by the City, including Information Technology, Facilities, Finance, City Attorney, Human Resources/Risk, and Dispatch.

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ACTIVITY	DEPARTMENT
Administration	Fire & Rescue

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>EXPENSE BY Division/Program</b>				
<b>LFRA Fund</b>				
ADMINISTRATION	1,650,570	170,490	289,740	1,729,651
EMERAGENCY MANAGEMENT	144,559	1,714,470	1,784,325	144,655
<b>Total Expense</b>	<b>\$ 1,795,129</b>	<b>\$ 1,884,960</b>	<b>\$ 2,074,065</b>	<b>\$ 1,874,306</b>
<b>REVENUE</b>				
CONTRIBUTION - LOVELAND	8,476,899	9,568,750	9,988,576	10,173,255
CONTRIBUTION - RURAL DISTRICT	1,860,783	2,100,460	2,192,617	2,244,457
INTERGOVERNMENTAL	37,041	68,000	68,000	2,000
OTHER	10,723	-	-	-
INTEREST	4,985	1,000	1,000	3,000
<b>Total Revenue</b>	<b>\$ 10,390,431</b>	<b>\$ 11,738,210</b>	<b>\$ 12,250,193</b>	<b>\$ 12,422,712</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	574,888	617,140	624,140	607,572
SUPPLIES	31,262	22,680	70,220	9,830
PURCHASED SERVICES	137,369	142,430	232,885	72,753
ADMINISTRATIVE OVERHEAD	1,051,610	1,102,710	1,102,710	1,178,151
CAPITAL	-	-	44,110	6,000
<b>Total Expense</b>	<b>\$ 1,795,129</b>	<b>\$ 1,884,960</b>	<b>\$ 2,074,065</b>	<b>\$ 1,874,306</b>
<b>FTE</b>	<b>2.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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41,787	Increase in administrative overhead for costs allocated by Information Technology based on the allocation methodology.
30,000	Increase in purchased services for outsourced legal services.
14,068	Increase in administrative overhead for costs allocated by Human Resources based on the allocation methodology.
9,557	Increase in administrative overhead for costs allocated by Facilities based on the allocation methodology.
(4,200)	Decrease in personnel services for the elimination of car allowance that was not part of the Chief's employment contract.
(5,190)	Decrease in supplies for one-time expenditures related to setting up the new administrative analyst position in 2015.
(11,607)	Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
(30,000)	Decrease in purchased services for Emergency Management Performance Grant offset by decrease in revenue.
(60,000)	Decrease in purchased services for reorganization of computer service agreements to the Equipment Maintenance & Technology division.
4,931	<u>Core Changes</u>
(5,368)	Personnel Services
(7,660)	Supplies
1,930	Purchased Services
10,029	Administrative Overhead
6,000	Capital

**\$ (10,654) TOTAL CHANGE**

## **OTHER INFORMATION**

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-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
6,000	<u>Equipment Replacement</u>
6,000	Emergency Management Equipment
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

# Fire Community Safety

The focus is primarily to safeguard citizens' lives and property through inspection of buildings as part of code enforcement effort, and implementation of business occupancy risk reduction efforts. This is accomplished through the plan review processes, code compliance inspections, follow-up of citizen complaints, and the regulation of storage and handling of hazardous materials. The Division also initiates fire origin and cause investigations, and where arson is suspected, provides evidence to the District Attorney in prosecutions. Another primary responsibility is managing the Loveland Emergency Response Plan, training department directors and senior managers, developing and equipping the Emergency Operations Center (EOC), and providing training exercises that assess the emergency management capabilities of the City. This function includes developing plans for public notification capabilities and coordinating emergency management activities with county, state and federal agencies. A critical component of this effort is public education on disaster preparedness and resiliency.

Community Safety strives to provide high quality customer service and fire safety public education to the community through presentations and demonstrations of fire safety. The public education programs target all age groups in the community.

<b>ACTIVITY</b>		<b>DEPARTMENT</b>		
Community Safety		Fire & Rescue		
<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>LFRA Fund</b>				
PREVENTION	174,319	196,800	202,520	173,414
BUSINESS INSPECTIONS	140,999	158,180	158,180	136,380
PERMITTING & DEV. REVIEW	303,936	323,230	332,060	424,377
<b>Total Expense</b>	<b>\$ 619,254</b>	<b>\$ 678,210</b>	<b>\$ 692,760</b>	<b>\$ 734,171</b>
<b>REVENUE</b>				
LICENSES & PERMITS	134,618	132,250	132,250	131,050
INTERGOVERNMENTAL	27,035	9,860	9,860	27,000
OTHER	5,845	-	-	-
<b>Total Revenue</b>	<b>\$ 167,498</b>	<b>\$ 142,110</b>	<b>\$ 142,110</b>	<b>\$ 158,050</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	592,442	631,950	631,950	695,366
SUPPLIES	11,470	20,430	25,430	19,296
PURCHASED SERVICES	15,342	25,830	35,380	19,509
<b>Total Expense</b>	<b>\$ 619,254</b>	<b>\$ 678,210</b>	<b>\$ 692,760</b>	<b>\$ 734,171</b>
<b>FTE</b>	<b>8.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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33,585 Increase in personnel services for insurance benefits based on historical enrollment.

29,270 Increase in personnel services for a new part-time inspector position net of change in hours for Fire Permit Reviewer position based actual hours worked in 2015.

(6,894) Core Changes

561 Personnel Services

(1,134) Supplies

(6,321) Purchased Services

**\$ 55,961 TOTAL CHANGE**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

# Fire Operations

Fire Operations provides emergency response. The cost of the response personnel, station operations, and training are included in Operations. The response time and on-scene capability are important measurements of service delivery. Loveland Fire & Rescue continually assesses the components of emergency response, as measured and compared to quantifiable national standards, in order to meet the community's overall expectations. Getting to the incident quickly is only half of the response time equation. Being able to execute the critical tasks to control and reduce the impact of an emergency is the other half of the response; this half focuses on performance. Confining fires to the room of origin, or extinguishing before flashover are both recognized measurements of performance. Together time and capability are monitored to measure total response capability of emergency responders. Operational decisions made in the department are intended to ensure the maintenance or improvement of response time, ensure the high level of on-scene performance, and protect the safety of the community as well as the responders.

<b>ACTIVITY</b>			<b>DEPARTMENT</b>	
Station Operations			Fire & Rescue	
<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>LFRA Fund</b>				
GENERAL OPERATIONS	7,042,451	7,635,410	7,899,060	8,083,485
TRAINING	96,803	74,830	94,430	98,365
QUARTERMASTER	-	-	-	109,185
STATION 1	51,482	47,730	47,730	9,210
STATION 2	9,853	9,550	9,550	8,270
STATION 3	9,622	7,630	7,630	6,690
STATION 5	11,174	7,600	7,600	6,680
STATION 6	9,538	9,550	9,550	8,740
HEALTH & SAFETY	43,509	85,890	86,490	75,762
<b>Total Expense</b>	<b>\$ 7,274,432</b>	<b>\$ 7,878,190</b>	<b>\$ 8,162,040</b>	<b>\$ 8,406,387</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	170,997	-	-	-
CHARGES FOR SERVICE	40,176	15,000	15,000	8,000
OTHER	3,580	-	-	9,975
<b>Total Revenue</b>	<b>\$ 214,753</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 17,975</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	6,871,139	7,437,450	7,466,400	7,940,707
SUPPLIES	213,306	219,380	227,480	193,077
PURCHASED SERVICES	189,987	216,160	304,060	267,603
CAPITAL	-	5,200	164,100	5,000
<b>Total Expense</b>	<b>\$ 7,274,432</b>	<b>\$ 7,878,190</b>	<b>\$ 8,162,040</b>	<b>\$ 8,406,387</b>
<b>FTE</b>	<b>65.00</b>	<b>72.00</b>	<b>72.00</b>	<b>73.00</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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166,380	Increase in personnel services for 2015 merit increase
110,356	Increase in personnel services for rank compression adjustment.
42,000	Increase in personnel services for Medical Leave Payout.
41,615	Increase in personnel services for Fire pension & retirement.
20,939	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
20,820	Increase in personnel services for Insurance Benefits due to historical
18,000	Increase In purchased services for Lieutenant training program.
13,035	Increase in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
10,000	Increase In purchased services for Opticom maintenance.
7,000	Increase In purchased services for increased health evaluations costs for 8 Big Thompson Reserve Firefighters.
5,300	Increase in personnel services for the contribution to Old Hire Pension Fund.
(7,266)	Decrease in supplies for 2015 replacement items at the Training Center.
(24,645)	Decrease in supplies for uniforms and bunker gear.
13,289	<u>Core Changes</u>
11,083	Personnel Services
(1,002)	Supplies
3,408	Purchased Services
(200)	Capital
91,374	<u>Funded Supplement</u>
91,374	1 FTE ARFF Program Engineer

**\$ 528,197 TOTAL CHANGE**

## OTHER INFORMATION

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-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
8,500	<u>Equipment Replacement</u>
5,000	General Operations Equipment
3,500	Fitness Equipment
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

## Fire Technical Response & Systems

This division accounts for the additional costs to provide emergency response that requires an enhanced technical expertise including: emergency medical incidents, aircraft rescue/ firefighting, hazardous materials, rope rescues, confined space, wild land fires, swift water rescue, dive rescue, and assisting the Police Department with SWAT response.

<b>ACTIVITY</b>		<b>DEPARTMENT</b>		
Technical Response & Systems		Fire & Rescue		
<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>LFRA Fund</b>				
SPECIAL OPERATIONS	91,855	77,080	94,254	67,295
WILD LAND	53,201	45,500	45,500	10,380
EMS	22,901	23,050	23,050	30,243
TAC FIRE	33,280	14,270	26,670	10,163
ARFF	-	2,280	2,280	11,980
<b>Total Expense</b>	<b>\$ 201,237</b>	<b>\$ 162,180</b>	<b>\$ 191,754</b>	<b>\$ 130,061</b>
<b>REVENUE</b>				
CHARGES FOR SERVICE	1,000	1,100	1,100	-
<b>Total Revenue</b>	<b>\$ 1,000</b>	<b>\$ 1,100</b>	<b>\$ 1,100</b>	<b>\$ -</b>
<b>EXPENSE BY CATEGORY</b>				
SUPPLIES	139,912	95,780	120,614	58,298
PURCHASED SERVICES	33,227	66,400	71,140	60,685
CAPITAL	28,098	-	-	11,078
<b>Total Expense</b>	<b>\$ 201,237</b>	<b>\$ 162,180</b>	<b>\$ 191,754</b>	<b>\$ 130,061</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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11,078	Increase in capital based on the capital program for Engine 6 Power Unit & "Jaws of Life".
(9,800)	Decrease in purchased services for travel and training for the Special Operations Team.
(14,385)	Decrease in supplies for planned equipment replacements based on the equipment replacement schedule.
(24,676)	Decrease in supplies for Wild Land uniforms and bunker gear.
(4,036)	<u>Core Changes</u>
(2,921)	Supplies
(1,115)	Purchased Services
9,700	<u>Funded Supplement</u>
9,700	ARFF Program Engineer Equipment

**\$ (32,119) TOTAL CHANGE**

## **OTHER INFORMATION**

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-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
26,811	<u>Equipment Replacement</u>
17,943	DIVE Equipment
6,868	Hazmat Equipment
2,000	Wildland Equipment
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.



## Fire Equipment Maintenance & Replacement

The Equipment Maintenance and Replacement Division provides for managing the equipment necessary to respond effectively (communications, hoses, ladders, engines, self-contained breathing apparatus, thermal imaging, computer equipment and all rolling stock in the fleet. Annual contributions are made to ensure that there are adequate funds to replace vehicles and apparatus based on service life and performance.

<b>ACTIVITY</b>		<b>DEPARTMENT</b>		
Equipment Maintenance & Replacement		Fire & Rescue		
<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>LFRA Fund</b>				
COMMUNICATION/TELEPHONE	172,775	181,910	180,710	236,011
HOSES	12,735	30,890	30,890	7,783
LADDERS/SMALL ENGINE	8,105	11,550	11,550	6,812
SCBA	40,323	53,520	53,520	49,165
THERMAL IMAGING	24,630	13,820	13,820	21,320
COMPUTER EQUIPMENT	38,486	14,600	21,724	95,240
VEHICLES & APPARATUS	586,577	986,590	975,570	1,033,481
SMALL ENGINES	-	-	-	4,000
<b>Total Expense</b>	<b>\$ 883,631</b>	<b>\$ 1,292,880</b>	<b>\$ 1,287,784</b>	<b>\$ 1,453,812</b>
<b>EXPENSE BY CATEGORY</b>				
SUPPLIES	80,319	96,750	113,074	90,878
PURCHASED SERVICES	675,694	1,083,890	1,061,070	1,190,868
CAPITAL	127,618	112,240	113,640	172,066
<b>Total Expense</b>	<b>\$ 883,631</b>	<b>\$ 1,292,880</b>	<b>\$ 1,287,784</b>	<b>\$ 1,453,812</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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71,239	Increase in purchased services for vehicle replacement based on the five-year replacement schedule.
60,000	Increase in purchased services for reorganization of computer service agreements from the Administration division.
(15,504)	Decrease in supplies for a due to equipment replacement fluctuation in the Dive and SCBA divisions.
(28,710)	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
(47,420)	Decrease in capital based on the ten-year capital program.
(2,236)	<u>Core Changes</u>
4,912	Supplies
(7,148)	Purchased Services
123,563	<u>Funded Supplement</u>
71,882	ARFF Program Engineer Equipment
51,681	VOIP Phone System

**\$ 160,932 TOTAL CHANGE**

## **OTHER INFORMATION**

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-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
146,731	<u>Equipment Replacement</u>
45,500	Radios Equipment
32,500	SCBA Equipment
30,550	Computer Equipment
19,320	TIC Equipment
11,078	USAR Equipment
7,783	Hose Equipment
-	<u>Capital Projects</u>
-	There are no capital projects anticipated for this division.

# General Improvement District #1

This fund is managed by the Public Works Department. Revenues are provided by an ad valorem tax on all properties within the District's boundaries. The tax provides funding for the construction of parking and pedestrian improvements within the District. The mill levy for the District will remain unchanged at 2.684 mills.

ACTIVITY	DEPARTMENT
General Improvement District #1	Other Entities

EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>GID #1</b>	\$ 100,976	\$ 24,500	\$ 24,500	\$ 24,500

<b>REVENUE</b>				
TAXES	38,129	34,210	34,210	38,315
INTEREST ON INVESTMENT	1,912	360	360	450
<b>Total Revenue</b>	\$ 40,041	\$ 34,570	\$ 34,570	\$ 38,765

<b>EXPENSE BY CATEGORY</b>				
SUPPLIES	-	2,000	2,000	2,000
PURCHASED SERVICES	14,852	22,500	22,500	22,500
CAPITAL	86,125	-	-	-
<b>Total Expense</b>	\$ 100,976	\$ 24,500	\$ 24,500	\$ 24,500

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

-	<u>Core Changes</u>
\$ -	<b>TOTAL CHANGE</b>

## OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

# Loveland Larimer Building Authority

The Loveland Larimer Building Authority was created to construct and operate the new Police & Courts Building located at Monroe Avenue and 10<sup>th</sup> Street. This will be the eighth year the facility is in operation. The contribution from the City and the County is determined based on the square footage each entity occupies in the facility. The two FTEs include a Building Attendant and a Facilities Maintenance Technician, which are supervised through the Public Works Department, Facility Management Division. Operating costs include janitorial supplies, parts and supplies (other than janitorial), custodial costs, utilities, and repair and maintenance. The Parks and Recreation Department manages the grounds maintenance at the site.

ACTIVITY			DEPARTMENT	
Loveland/Larimer County Building Authority			Other Entities	
EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>LLBA Fund</b>				
LLBA				
Building Operations	497,166	494,290	494,290	545,101
Grounds Maintenance	89,052	137,500	137,500	137,500
<b>Total Expense</b>	<b>\$ 586,218</b>	<b>\$ 631,790</b>	<b>\$ 631,790</b>	<b>\$ 682,601</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	1,207	-	-	-
LARIMER COUNTY CONTRIBUTION	120,936	126,358	126,358	101,594
CITY OF LOVELAND CONTRIBUTION	464,075	505,432	505,432	581,007
<b>Total Revenue</b>	<b>\$ 586,218</b>	<b>\$ 631,790</b>	<b>\$ 631,790</b>	<b>\$ 682,601</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	130,659	136,740	136,740	146,240
SUPPLIES	3,597	1,500	2,063	1,500
PURCHASED SERVICES	385,051	490,190	489,627	531,850
ADMINISTRATIVE OVERHEAD	2,978	3,360	3,360	3,011
CAPITAL	63,934	-	-	-
<b>Total Expense</b>	<b>\$ 586,218</b>	<b>\$ 631,790</b>	<b>\$ 631,790</b>	<b>\$ 682,601</b>
<b>FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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41,660	Increase in purchased services for utilities.
5,000	Increase in personnel services for overtime.
(349)	Decrease in administrative overhead for costs allocated by Finance based on the allocation methodology.
4,500	<u>Core Changes</u>
4,500	Personnel Services

**\$ 50,811 TOTAL CHANGE**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

# Special Improvement District #1

The City serves as the sponsoring agency for the Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

ACTIVITY	DEPARTMENT
Special Improvement District #1	Other Entities

EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>SID #1</b>	\$ 670,150	\$ 690,650	\$ 690,650	\$ 1,060,650

<b>REVENUE</b>				
ASSESSMENTS	682,927	675,000	675,000	675,000
INTEREST	9,781	6,000	6,000	3,465
OTHER	3,626	2,500	2,500	2,500
<b>Total Revenue</b>	\$ 696,334	\$ 683,500	\$ 683,500	\$ 680,965

<b>EXPENSE BY CATEGORY</b>				
PURCHASED SERVICES	5,390	10,000	10,000	10,000
DEBT SERVICE	664,760	680,650	680,650	1,050,650
<b>Total Expense</b>	\$ 670,150	\$ 690,650	\$ 690,650	\$ 1,060,650

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

370,000	<u>Core Changes</u>
370,000	Debt Service
<b>\$ 370,000</b>	<b>TOTAL CHANGE</b>

## OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

# Loveland Urban Renewal Authority

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and expanded Finley's Addition Plan Area located in downtown. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1. The following pages display the budgets for each project area.

## Loveland Urban Renewal Authority Fund Summary

	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget	'16 Budget / '15 Adopted % Change
<b>LURA</b>	\$ 11,028,274	\$ 11,110,000	\$ 11,216,150	\$ 11,155,960	0.4%
<b>REVENUE</b>					
<b>Beginning Balance</b>	\$ 12,942,407	\$ 872,420	\$ 13,193,957	\$ 13,303,297	
TAXES	11,169,084	11,320,850	11,320,850	12,679,352	12.0%
INTEREST	110,740	4,640	4,640	50,818	995.2%
<b>Total Revenues</b>	\$ 11,279,824	\$ 11,325,490	\$ 11,325,490	\$ 12,730,170	12.4%
<b>Total Resources</b>	\$ 24,222,231	\$ 12,197,910	\$ 24,519,447	\$ 26,033,467	113.4%
<b>EXPENSES BY CATEGORY</b>					
PURCHASED SERVICES	102,016	60,000	120,190	60,000	0.0%
DEBT SERVICE	10,913,208	11,050,000	11,095,960	11,095,960	0.4%
CAPITAL	13,050	-	-	-	-
<b>Total Expense</b>	\$ 11,028,274	\$ 11,110,000	\$ 11,216,150	\$ 11,155,960	0.4%
<b>Ending Balance</b>	\$ 13,193,957	\$ 1,087,910	\$ 13,303,297	\$ 14,877,507	

### **Downtown Project Area**

In 2002, Downtown was the first project area approved in Loveland. Revenue from the tax increment of both property taxes and sales taxes will be retained by Loveland Urban Renewal Area (LURA) to fund revitalization improvements within this project area.

LURA has developed a Downtown Façade Improvement Program to assist in improving the condition and appearance of downtown buildings. The program provides tax increment financing, in the form of annual grant installments, for façade improvements that increase the assessed value of an existing property.

The grant is intended to:

- Promote improvements to structures in the LURA and eliminate and prevent conditions that cause blight;
- Preserve the unique character of Downtown's historic buildings by providing leverage to private investment and historic preservation monies; and,
- Encourage aesthetic improvements to façade of non-historic buildings by providing leverage to private investment monies.

The grant program was capitalized in 2007 by a contribution from the Council Incentive Program budgeted within the General Fund. The first project using these resources was approved midyear in 2008.

<b>ACTIVITY</b>		<b>DEPARTMENT</b>			
Downtown		Loveland Urban Renewal Authority			
<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>	
<b>LURA FUND</b>					
DOWNTOWN	\$ 31,667	\$ 10,000	\$ 57,690	\$	10,000
<b>REVENUE</b>					
PROPERTY TAX INCREMENT	30,408	30,850	30,850		34,552
INTEREST	6,034	1,000	1,000		578
<b>Total Revenue</b>	\$ 36,443	\$ 31,850	\$ 31,850	\$	35,130
<b>EXPENSE BY CATEGORY</b>					
PURCHASED SERVICES	18,617	10,000	57,690		10,000
CAPITAL	13,050	-	-		-
<b>Total Expense</b>	\$ 31,667	\$ 10,000	\$ 57,690	\$	10,000



## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- Core Changes

\$ - **TOTAL CHANGE**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

### Finley Block Project Area

The most recent project area established is also in downtown Loveland. Both sales tax and property increment financing will be used to fund the public improvements within the expanded Finley's Addition Plan Area located in downtown.

ACTIVITY	DEPARTMENT
Finley/Lincoln Place	Loveland Urban Renewal Authority

EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>LURA FUND</b>				
FINLEY/LINCOLN PLACE	\$ 50,092	\$ -	\$ 45,960	\$ 45,960
<b>REVENUE</b>				
PROPERTY TAX INCREMENT	192,361	190,000	190,000	212,800
INTEREST	325	-	-	-
<b>Total Revenue</b>	<b>\$ 192,686</b>	<b>\$ 190,000</b>	<b>\$ 190,000</b>	<b>\$ 212,800</b>
<b>EXPENSE BY CATEGORY</b>				
PURCHASED SERVICES	33,199			-
DEBT SERVICE	16,893		45,960	45,960
<b>Total Expense</b>	<b>\$ 50,092</b>	<b>\$ -</b>	<b>\$ 45,960</b>	<b>\$ 45,960</b>

### CHANGES COMPARED TO PRIOR YEAR ADOPTED

45,960	<u>Core Changes</u>
45,960	Debt Service
<b>\$ 45,960</b>	<b>TOTAL CHANGE</b>

### OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

### US 34 Crossroads Project Area

In January, 2004 the LURA approved the second project area. The US 34/Crossroads Corridor Renewal Plan approves property tax increment financing for partial funding of specific public improvements within the Centerra development area and regional improvements adjacent to Centerra. The tax increment financing will remain in effect for 25 years or until the financing obligations are paid in full, whichever occurs first.

Public improvements within the renewal area include:

- Roadway and utility infrastructure.
- Railroad crossings.
- Irrigation ditch relocations.
- Natural area, open space and public recreational improvements.

Regional improvements include:

- County Road 5 and US 34 structure.
- County Road 3E and US 34 structure.
- Final I-25 and US 34 interchange improvements.
- I-25 and Crossroads Boulevard interchange improvements.
- Interim I-25 and US 34 interchange improvements.

ACTIVITY		DEPARTMENT		
Centerra		Loveland Urban Renewal Authority		
EXPENSE BY Division/Program	'14 Actual	'15 Adopted Budget	'15 Revised Budget as of June	'16 Budget
<b>LURA FUND</b>				
CENTERRA	\$ 10,946,315	\$ 11,100,000	\$ 11,100,000	\$ 11,100,000
<b>REVENUE</b>				
PROPERTY TAX INCREMENT	10,946,315	11,100,000	11,100,000	12,432,000
INTEREST	104,381	3,640	3,640	50,240
<b>Total Revenue</b>	\$ 11,050,695	\$ 11,103,640	\$ 11,103,640	\$ 12,482,240
<b>EXPENSE BY CATEGORY</b>				
PURCHASED SERVICES	50,000	50,000	50,000	50,000
DEBT SERVICE	10,896,315	11,050,000	11,050,000	11,050,000
<b>Total Expense</b>	\$ 10,946,315	\$ 11,100,000	\$ 11,100,000	\$ 11,100,000

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- Core Changes

\$ - **TOTAL CHANGE**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.

### Façade Grant Program

In 2007, Council approved a facade improvement program for the downtown area. A transfer from the General fund was used to seed the program and it is anticipated that tax increment revenues will supplement the program in the future. The program is intended to promote improvements to structures in the Loveland Urban Renewal Area; preserve the unique character of downtown's historic buildings; and encourage aesthetic compatibility for improvements to facades of non-historic structures.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>			
Façade Grant	Loveland Urban Renewal Authority			

<b>EXPENSE BY Division/Program</b>	<b>'14 Actual</b>	<b>'15 Adopted Budget</b>	<b>'15 Revised Budget as of June</b>	<b>'16 Budget</b>
<b>LURA FUND</b>				
FAÇADE GRANT	\$ 200	\$ -	\$ 12,500	\$ -
<b>EXPENSE BY CATEGORY</b>				
PURCHASED SERVICES	200		12,500	-
<b>Total Expense</b>	\$ 200	\$ -	\$ 12,500	\$ -

### CHANGES COMPARED TO PRIOR YEAR ADOPTED

-	<u>Core Changes</u>
\$ -	<b>TOTAL CHANGE</b>

### OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects anticipated for this division.