

**CITY OF LOVELAND, COLORADO  
MEETING NOTICE**

**WHO: LOVELAND POLICE CITIZEN ADVISORY BOARD**

**WHERE: LOVELAND POLICE DEPARTMENT POLICE TRAINING ROOM @ 5:30  
810 E. 10<sup>TH</sup> STREET**

**WHEN: MONDAY, FEBRUARY 2, 2015**

**WHY: AGENDA AS FOLLOWS**

- 1. Approval of the minutes 1-5-15**
- 2. Use of Force – Capt. Klinger**
- 3. Chief's Report**
- 4. City Council Report – Councilor Hugh McKean**
- 5. Other reports and discussion**

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**POLICE CITIZEN ADVISORY BOARD  
JANUARY 5, 2015  
LOVELAND POLICE INSTITUTE**

**Present:** Chairperson Pat Kistler; Tony Adams, Bev Cardarelli, Erin Frisch, Ed Gassman, Mark Kirkpatrick and Swaine Skeen and Chief Luke Hecker. Absent board members: Dick Hunsaker, Dennis Soucek and John Tindall. Absent was Councilor Hugh McKean. Guests included Alan Krcmarik, Executive Economic Advisor for the City of Loveland and Adam Orens with BBC Research and Consulting out of Denver.

Meeting was called to order by Chairperson Pat Kistler at 5:35 pm. A motion was made and seconded by Erin Frisch and Mark Kirkpatrick respectively to approve minutes. Motion carried and approved.

**ALAN KRCMARIK WITH CITY OF LOVELAND AND ADAM ORENS WITH BBC RESEARCH AND CONSULTING**

Chief introduced Alan Krcmarik with the City of Loveland and Adam Orens with BBC Research and Consulting who gave an update on CEF's (Capitol Expansion Fees) for the city that will affect the Loveland Police Department. A handout was given regarding how fees are collected currently and what the proposed fees would be by 2038. CEFs are not used for repairs and replacements, only for expansion. Board member Ed Gassman asked what was the basis for quoting fees. Additional comments from Ed were: "Calculating CEF based on future capital plans will underestimate actual costs. Three factors add to create actual future costs:

1. Knowns-- this system can only estimate on current plans -- which often change
2. Known Unknown-- it cannot estimate things which we know will change until they actually change.
3. Unknown unknowns --it cannot estimate things we do not know will change hence this system consistently underestimates the actual need. The present system based on current expenditures is more conservative and more accurately reflects actual need. The system being considered will always provide lower CEF-- fees and then require higher taxes to maintain the same level of services". Ed also asked if these fees were set in stone. Alan stated that the City Council still has to review this proposal and may decide not to do the change altogether. Ed commented that what this is doing is requiring people to come to Loveland and Loveland is already getting too big. If these fees were higher it would insure accelerated growth. Board member Tony Adams agreed. Alan stated that the fees are set by City Council, not by ballot. Direction by Council was voted 5 – 4 to look at this new methodology for calculating CEFs for all departments within the city. Board member Cardarelli agreed that cutting fees by 50% is a little extreme. BBC representative Adam wants to make sure everyone understands and asked the board for their input for how they feel about the reduction in CEFs. Alan suggested the Board make a recommendation to present to Council. A motion was made stating the Board is concerned about reduction from present levels and needs additional time to remain the same. Seconded by Mark Kirkpatrick. All approved.

**CHIEF'S UPDATE**

- **THANKED** John Tindal and the board for the letter of support for the development of the training center. Fort Collins and Loveland City Councils will share a joint session on the topic on February 12<sup>th</sup>. The objective after the joint meeting is to have the City of Fort Collins City Council allocate their \$1,000,000 share for the construction design costs in March. It is hoped that an Intergovernmental Agreement can be formalized and signed in March as well.

**Mark Kirkpatrick asked if there have been any new procedures in the department regarding officer training.** Chief stated that the Use of Force Policy is being revamped and information on that will be presented at the February PCAB meeting.

There being no further business a motion was made and seconded by Mark Kirkpatrick and Tony Adams respectfully to adjourn the meeting. All approved. Meeting adjourned at 6:59 pm

**Minutes submitted by:**

**Elizabeth Markham**