

2014



Budget Biz

Quarter 1 (January - March), Issue 7

Welcome to the seventh issue of the quarterly budget report for the Loveland Fire Rescue Authority (LFRA). This report is designed to provide information related to fiscal accountability. It is available on the website and accessible to anyone that is interested. It is designed to assist the LFRA Board with monitoring the budget status for all resources that assist with delivering service to the citizens of the City of Loveland and the Loveland Rural Fire Protection District.

There are three sections of the report: LFRA Budget Status, Other Resources, and In the Works. The Budget Status section will highlight the budget status for revenues and expenditures for the Fire Authority Fund from year to date, January through March, 2014. The expenditures will be presented by program and account category at the department level. Each of these financial presentations include variance explanations when the current percentage of the total budget is significantly different from the percentage of the year (i.e., first quarter is 25% of the year). There are resources outside of the Fire Authority Fund that are critical to our service delivery mission. The Other Resources section is devoted to highlighting the status of budgets that are outside of the Fire Authority Fund. The next section of the report provides status information on the various processes used to develop long term and short term operational and capital planning. It is also intended to highlight significant financial transactions or strategies that the department is working on to advance the strategic plan and deliver cost effective services.

Quarter 1 at 25% of 2014

- Revenues are in the Fire Authority Fund are at 24.2% of the annual budget, compared to 16.1% last year.
- Expenditures in the Fire Authority Fund are at 18.4% of the annual budget, compared to 19.9% last year.
- Station 2 construction contract was signed with GTC Construction, the ground breaking was held January 15, 2014 and the construction progress is on target for a October opening.
- Old Station 2 transition is in progress.
- The Apparatus Committee ordered the 100' Platform Truck and work on specifications for the aircraft fire rescue truck replacement.
- A 4 acre parcel with three buildings was put under purchase contract to expand the Training Center.
- The Residential Sprinkler Steering Committee began their work to evaluate residential sprinklers and a multi-year plan including education, incentives, and code adoption.
- Companies began business safety visits.
- A \$477,840 supplemental budget appropriation was approved using 2013 budget savings.

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Through commitment, compassion and
courage, the mission of the Loveland Fire
Rescue Authority (LFRA) is to protect
life and property.

2014

LFRA Budget Status - Revenue

Loveland Fire Rescue Authority

Budget Revenue Report

Quarter Ending 3/31/2014, 25% of the Year

Segments/Accounts	Total Budget	*YTD Rev	Total	Total %	Total % Collected
Investment Activity as a % of the Total City					
Investment Pool					
Interest On Investments	\$0.00	\$478.38	-\$478.38	0.00	100.00
Gain/Loss On Investments	0.00	-25.42	25.42	0.00	100.00
SubTotal: Investment Activity	\$0.00	\$452.96	-\$452.96	0.00	100.00
Community Safety					
Special Events	30,000.00	8,620.00	21,380.00	71.27	28.73
Miscellaneous	0.00	56.00	-56.00	0.00	100.00
Gifts/Donations	5,290.00	0.00	5,290.00	100.00	0.00
Building (1)	44,880.00	14,140.63	30,739.37	68.49	31.51
Contractor (1)	4,000.00	1,625.00	2,375.00	59.38	40.63
Fire Permit & Inspection	20,000.00	4,700.00	15,300.00	76.50	23.50
Firework Stand Review	12,000.00	0.00	12,000.00	100.00	0.00
Rural Fire Inspection Fee (1)	5,000.00	2,226.33	2,773.67	55.47	44.53
SubTotal Community Safety	\$121,170.00	\$31,367.96	\$89,802.04	74.11	25.89
Station Operations					
Standby Reimbursements (Misc) (2)	0.00	408.30	-408.30	0.00	100.00
Academy Training (3)	0.00	2,000.16	-2,000.16	0.00	100.00
SubTotal Station Operations	\$0.00	\$2,408.46	-\$2,408.46	0.00	100.00
Technical Response and Systems					
Academy Training	27,750.00	0.00	27,750.00	100.00	0.00
Hazmat Mitigation	2,500.00	0.00	2,500.00	100.00	0.00
SubTotal Technical Response and Systems	\$30,250.00	\$0.00	\$30,250.00	100.00	0.00
Administration					
Other	2,000.00	0.00	2,000.00	100.00	0.00
Other Agency Deployment	20,000.00	0.00	20,000.00	100.00	0.00
Contributions - Rural Fire District (4)	1,986,640.00	371,215.00	1,615,425.00	81.31	18.69
Contributions - Loveland (4)	9,050,230.00	2,303,415.00	6,746,815.00	74.55	25.45
SubTotal Administration	\$11,058,870.00	\$2,674,630.00	\$8,384,240.00	75.82	24.19
Grand Total (5)	\$11,210,290.00	\$2,708,859.38	\$8,501,430.62	75.84	24.16

*YTD = Year to Date, Rev = Revenue

LFRA Budget Status - Revenue

Variance Explanations - Revenue

(1) Building, Contractor and Rural Fire Inspection Fee

This is a function of building activity to date.

(2) Standby Reimbursements

Thompson School District Board Meeting Standby.

(3) Academy Training

Use of the Training Center Burn Building.

(4) Contributions - Rural Fire District - Loveland

Includes the cash flow advance in January equal to one month of the originally adopted annual budget.

(5) Grand Total

The budget includes the carryover and smoke & CO detector donations appropriation.



Tac Fire Team assisting with a SWAT operation



Left: Squad 2
meets with
15 year old
Tommy Lucero
- TVHS



Right: Horse
Rescue near
Pinewood
Reservoir



LFRA Budget Status - Expenditures

Loveland Fire Rescue Authority Authorized Spending Report by Division and Program Quarter Ending 3/31/2014, 25% of the Year

Segments	Total Budget	*YTD Exp	*YTD Enc	Total Available	Total % Available	Total % Spent
Community Safety						
Prevention	\$191,560.00	\$40,927.51	\$439.29	\$150,193.20	78.41	21.60
Business Inspections	154,380.00	26,174.17	0.00	128,205.83	83.05	16.95
Permitting and Development Review	317,120.00	55,427.81	0.00	261,692.19	82.52	17.48
Community Safety	\$663,060.00	\$122,529.49	\$439.29	\$540,091.22	81.45	18.55
Station Operations						
General Station Operations (1)	7,199,670.00	1,220,077.55	63,106.25	5,916,486.20	82.18	17.82
Training	113,990.00	14,966.15	243.49	98,780.36	86.66	13.34
Station 1	46,440.00	6,561.08	1,551.90	38,327.02	82.53	17.47
Station 2	9,550.00	1,718.14	0.00	7,831.86	82.01	17.99
Station 3	7,630.00	2,095.74	13.26	5,521.00	72.36	27.64
Station 5	7,600.00	458.30	15.97	7,125.73	93.76	6.24
Station 6	9,530.00	1,541.79	83.79	7,904.42	82.94	17.06
Health and Safety	81,520.00	2,070.25	0.00	79,449.75	97.46	2.54
Station Operations	\$7,475,930.00	\$1,249,489.00	\$65,014.66	\$6,161,426.34	82.42	17.58
Technical Response and Systems						
Special Operations	108,780.00	1,283.50	223.17	107,273.33	98.62	1.39
Wild Land	48,210.00	398.50	-190.00	48,001.50	99.57	0.43
EMS (2)	23,050.00	1,349.73	12,000.00	9,700.27	42.08	57.92
Tac Fire	35,220.00	222.83	0.00	34,997.17	99.37	0.63
ARFF	2,280.00	0.00	0.00	2,280.00	100.00	0.00
Technical Response and Systems	\$217,540.00	\$3,254.56	\$12,033.17	\$202,252.27	92.97	7.03
Equipment Maint & Replacement						
Communications	215,870.00	17,773.14	188.95	197,907.91	91.68	8.32
Hoses	23,620.00	0.00	0.00	23,620.00	100.00	0.00
Ladders/Small Engine	7,800.00	1,093.89	52.34	6,653.77	85.31	14.70
SCBA (3)	46,890.00	1,032.00	18,125.00	27,733.00	59.15	40.86
Thermal Imaging (4)	25,340.00	19,779.99	0.00	5,560.01	21.94	78.06
Computer Equipment	66,450.00	157.98	0.00	66,292.02	99.76	0.24
Vehicles and Apparatus	617,290.00	140,078.01	0.00	477,211.99	77.31	22.69
Equipment Maint & Replacement	\$1,003,260.00	\$179,915.01	\$18,366.29	\$804,978.70	80.24	19.76
Administration						
Emergency Management	225,590.00	20,632.44	6,460.15	198,497.41	87.99	12.01
Administration	1,624,910.00	387,205.65	1,660.00	1,236,044.35	76.07	23.93
Administration	\$1,850,500.00	\$407,838.09	\$8,120.15	\$1,434,541.76	77.52	22.48
Grand Total (5)	\$11,210,290.00	\$1,963,026.15	\$103,973.56	\$9,143,290.29	81.56	18.44

*Exp = Expenditures; Enc = Encumbrance (ordered, not yet paid); YTD = Year to Date

Expenditure Variance Explanations

LFRA Budget Status - Expenditures

Variance Explanations - Expenditures

(1) General Station Operations

30 sets of bunker gear (coats and pants) are encumbered for the year's replacement and new position needs.



(2) EMS- Emergency Medical Services

The physician advisor, (required by statute) contract for the year is encumbered and billed quarterly.

(3) SCBA - Self Contained Breathing Apparatus

25 cylinders are encumbered according to the replacement schedule.

(4) Thermal Imaging

Replacement of two cameras according to the replacement schedule.

Colorado Division of Fire
Prevention & Control Fire Officer I
Pilot Class

(5) Grand Total

The budget includes carryover and smoke & CO detector donations appropriation.

Loveland Fire Rescue Authority Authorized Spending Report by Account Class Quarter Ending 3/31/14, 25% of the Year

Segments	Total Budget	*YTD Exp	*YTD Enc	Total Available	Total % Available	Total % Spent
Personal Services	\$8,159,170.00	\$1,413,099.24	\$0.00	\$6,746,070.76	82.68	17.32
Supplies	560,080.00	34,877.02	89,488.92	435,714.06	77.80	22.21
Purchased Services	2,284,470.00	495,611.89	14,484.64	1,774,373.47	77.67	22.33
Capital Outlay	206,570.00	19,438.00	0.00	187,132.00	90.59	9.41
Grand Total (1)	\$11,210,290.00	\$1,963,026.15 (2)	\$103,973.56	\$9,143,290.29	81.56	18.44

*Exp = Expenditures; Enc = Encumbrance; YTD = Year to Date

(1) Grand Total

Encumbrances for bunker gear, physician advisor, and air cylinders.

(2) Grand Total Enc

The budget includes the carryover and smoke & CO detector donations appropriation.



Firefighting Survival
Training at McKee
Medical Center



Other Resources

City's General Fund:

Budget	\$7,500.00
Actual Expenditures	232.22
Encumbrances (Purchase Orders)	1,316.29
Remaining Budget	<u>\$5,951.49</u>

Appropriated to replace tools and equipment in the Training Center damaged in the flood.

City's Capital Replacement Fund:

Budget	\$1,458,610.00
Actual Expenditures	362,115.00
Encumbrances (Purchase Orders)	752,824.00
Remaining Budget	<u>\$343,671.00</u>

100' Aerial Platform Truck and equipment necessary to make it service ready.

City's Fire Capital Expansion Fee Fund:

Budget	\$745,000.00
Actual Expenditures	15,000.00
Encumbrances (Purchase Orders)	0.00
Remaining Budget	<u>\$730,000.00</u>

Training Center Land Purchase

City's Fire Capital Expansion Fee Fund:

Budget (1)	\$3,841,740.00
Actual Expenditures	371,054.31
Encumbrances (Purchase Orders)	2,913,468.78
Remaining Budget	<u>\$557,216.91</u>

(1) Includes the \$48,250 carryover appropriation for the Belford Watkins purchase order balance at the end of 2013.

In the Works



New Station Two

Station 2 supplemental for the 4th bay was approved; the GTC construction contract was approved and signed; the groundbreaking was held January 15, 2014; and the construction progress is on target for a mid-October opening.



Old Station Two

There has been a considerable work put into the transition for Old Station 2. Land use and property lines have been challenges but the objective is to sell the property to Thompson Valley EMS.



Aerial Truck

The 100' aerial platform truck purchase contract was signed and placed on order.

Station Two new construction



Aircraft Fire Rescue Truck

The Apparatus Committee is assisting the Airport Manager with the specifications for a new Federal Aviation Administration funded aircraft fire rescue truck.



Training Center Land Purchase in Progress

A 4 acre parcel to the west of the current Training Center is under contract for the purchase to expand the training center and moving current building uses out of the floodway. Environmental studies are underway. The closing is expected during the second quarter of the year.

(Continued on page 7)

In the Works Continued...



Peer Support Program

The Peer Support Program planning and implementation steps were begun to allow for a second quarter program start in collaboration with the Police Department.



Residential Fire Sprinkler Steering Committee

A fifteen member Residential Fire Sprinkler Steering Committee to establish a multiple year plan for the incorporation of residential fire sprinklers in one and two family residences began their work. The committee is representative of many stakeholder groups including contractors, developers, architects, real estate, sprinkler industry, plumbers, and government. The plan is intended to include education, incentives, and code adoption.



Training Center Flood Recovery

The Training Center flood recovery process continued and the classroom is expected to be available for use in April.



Business Safety Visit Program

The Business Safety Visit program has begun and has been well received by business owners once they understand the intent.



Lincoln Hotel

The Lincoln Hotel appeal was heard by the Fire Rescue Advisory Commission, who supported the Fire Chief's determination. The hotel owners now have the option of appealing to City Council.



Chief Mirowski Retirement

Chief Mirowski announced his retirement at year end 2014 and feedback on the recruitment process began. The LFRA Board, the Loveland Rural Fire Protection District Board, the Fire Rescue Advisory Commission, and all of the members of LFRA were given the opportunity to provide information about the attributes necessary for success in the LFRA Fire Chief position. The current schedule sets the expectation that by mid-October the new Fire Chief would be hired.



Contract for New Reserves Pension Program

A contract has been sent to Innovest to explore options for developing a new retirement program for new reserves expected this fall.



Promotion

Pat Mialy was promoted to Captain and assigned the title Emergency Manager. She now reports directly to the Fire Chief.



Vision Tour

The Vision Tour, that reviews the prior year achievements and highlights goals for 2014, was presented to the LFRA Board, the Loveland Rural Fire Protection District Board, the Fire Rescue Advisory Commission, and all LFRA members.



Supplemental Budget Appropriation

A \$477,840 supplemental budget appropriation for the investment of 2013 budget savings and donations for smoke and carbon monoxide detectors was approved by the LFRA Board (March 13, 2014). The Loveland Rural Fire Protection District and the Loveland City Council are expected to approve the appropriation in April.



Priority Based Budgeting

LFRA is participating in the City's Priority Based Budgeting process to ensure that resources are aligned with community priorities. City Council with significant public involvement established seven defined community priorities. Several other steps in the process have been completed including, program inventory, department scoring of the programs, cost allocation of the programs, and peer review of the program scoring.



Apartment Deck Fire on Wilson



I-25 Vehicle in the water



Co Rd 29 Structure Fire

In the Works Continued...

2014 LFRA Budget Process

Financial Plan Update/Policy Direction Budget Development/Priority
Based Budgeting April/May

LFRA Staff Recommendation June

LFRA Board Subcommittee Consideration of Staff Recommendation
July/August

Subcommittee: LFRA Chair, the City Manager, and the Chair of FRAC

Fire Authority Board Adoption of Budget and Fees
September

Rural District Board
Approves Budget and
Fees
October

City of Loveland
Approval of Budget
and Fees
October

Fire Authority Board Appropriation of Budget
November

For more information regarding this report contact:
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Traffic Accident with multiple injuries and vehicle stabilization / extrication operation