



## PARKS AND RECREATION DEPARTMENT

Civic Center • 500 East Third Street • Loveland, Colorado 80537  
(970) 962-2727 • FAX (970) 962-2903 • TDD (970) 962-2620  
[www.cityofloveland.org](http://www.cityofloveland.org)

### LOVELAND PARKS AND RECREATION COMMISSION

**Thursday, July 10, 2014 - 4:30 p.m.**

Meet at 29<sup>th</sup> Street Entrance to Mehaffey Park  
(West of Wilson on West 29<sup>th</sup> Street)

Notice of Meeting Posted

Approval of May 8, 2014 minutes

Council Liaison Report

#### **Discussion/Action:**

1. A) HPAC Amended Master Plan – Benson Sculpture Park Garden  
B) Draft Agreement & Map – North Lake Park Sculpture Garden Expansion Area
2. Viestenz-Smith Conceptual Plan – Re-development of Park
3. Budget 2015 – PBB Reporting – Capital Plans

#### **Commission Members Discussion Topics**

##### **Reports/Correspondence:**

4. Operations/Projects

**Next Meeting Date:** August 14, 2014

Wi-Fi Access Code: accesswifi

*The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City's ADA Coordinator at [bettie.greenberg@cityofloveland.org](mailto:bettie.greenberg@cityofloveland.org) or 970-962-3319.*



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## **LOVELAND PARKS AND RECREATION COMMISSION**

### **AGENDA ITEM: 1**

**MEETING DATE:** July 10, 2014

**DESCRIPTION:** A) HPAC Amended Master Plan – Benson Sculpture Park Garden  
B) Draft Agreement & Map – North Lake Park Sculpture Garden Expansion Area

### **SUMMARY:**

The Loveland Park and Recreation Commission approved a LHPAC developed Master Plan to guide sculpture placement in Benson Sculpture Garden in 2006. To date, the plan has served its intended purpose and the LHPAC is amending it to include two (2) new sidewalks to accommodate additional sculpture placement in the future (See Map). Sidewalk installation will not significantly impact site maintenance and is anticipated to occur this fall. LHPAC will assume all costs associated with new sidewalk installation.

See attachments

**Commission Action**  
**Recommended:** Informational

**AGREEMENT BETWEEN THE CITY OF LOVELAND AND THE LOVELAND-HIGH  
PLAINS ARTS COUNCIL REGARDING A SCULPTURE GARDEN IN THE  
NORTHEASTERN PORTION OF NORTH LAKE PARK**

THIS AGREEMENT ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the CITY OF LOVELAND, a Colorado home rule municipality ("City") and the LOVELAND HIGH PLAINS ARTS COUNCIL, INC., a Colorado nonprofit corporation ("LHPAC").

WHEREAS, the City and LHPAC (individually, the "Party" and jointly, the "Parties") have a history of cooperating to encourage artistic development, expression and appreciation within the City, including the creation of the Benson Sculpture Garden to display sculpture works; and

WHEREAS, each of the Parties has installed sculpture works and permanent improvements to enhance the beauty of the Benson Sculpture Garden and have worked cooperatively to maintain said permanent improvements; and

WHEREAS, the Parties desire to extend their efforts and cooperation to develop a second sculpture garden in the northeastern portion of North Lake Park, Loveland, Colorado as depicted in **Exhibit A** attached hereto and incorporated by reference ("North Lake Sculpture Garden"), and to define the responsibilities of the Parties in relation to such development.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. Scope of Services. The Parties shall continue to work cooperatively to best serve the interests of the Loveland community and, in that regard, to create a North Lake Sculpture Garden Master Plan ("Master Plan") that shall serve as the conceptual guide for future sculpture locations and improvements to the North Lake Sculpture Garden and, upon completion of the Master Plan, to develop and maintain the North Lake Sculpture Garden.

2. LHPAC Responsibility.

- a. Master Plan. LHPAC, at its own cost and expense, shall design the Master Plan and construct the North Lake Sculpture Garden, subject to review and approval by the City's Parks & Recreation Department, of the Master Plan and construction work. Said design and construction work shall include, without limitation, design team and contractor engagement, engineering, a landscape development plan, landscaping, utility mapping, installation of utilities and irrigation lines, signage, and placement of sculpture works. Artistic content of sculpture works is not subject to review and approval by Parks & Recreation.
- b. Conveyance of interests. LHPAC shall convey to the City any and all existing and future improvements within the location of the North Lake Sculpture

Garden as identified in **Exhibit A** in which it has or may acquire any interest including, without limitation, sidewalks, pavilions, and other construction, landscaping, and utility and irrigation lines (collectively, the “Improvements”). Installation of any future Improvements by LHPAC shall be subject to the prior written approval of the City.

- c. Landscaping. LHPAC, at its sole cost and expense, may landscape the immediate areas around the sculpture works in the North Lake Sculpture Garden including, without limitation, installation and maintenance of plants and shrubs through an “Adopt-a-Garden” program (“Program”). LHPAC shall be responsible for recruiting volunteer groups and individuals for the Program. LHPAC shall maintain such landscaping at its sole cost and expense.
- d. LHPAC Purpose. LHPAC’s sole reason for existence is to organize, manage and conduct the annual Sculpture in the Park show and sale (“Show), with profit proceeds used to purchase sculpture works for installation in the Benson Sculpture Garden and the North Lake Sculpture Garden, and to finance other improvements associated with said sculpture gardens. It is the intent of LHPAC to allocate as many of its resources as possible toward the purchase of sculpture works. LHPAC, from time-to-time, may seek other funding sources for said improvements, including requests for community donations and City funding.

3. City Responsibility.

- a. Review and Approval. The City’s Parks & Recreation Department shall review and, if acceptable, approve the North Lake Sculpture Garden Master Plan and construction work.
- b. Acceptance. The City’s Parks & Recreation Department shall accept from LHPAC the conveyance of any existing Improvements and of any future Improvements the City has previously approved in writing, and, at its sole cost and expense, shall thereafter be responsible for the operation and maintenance of said Improvements, subject to Section 2.c. herein.
- c. Pedestrian Crossing. The City’s Public Works Department shall, within a reasonable time of completion of the North Lake Sculpture Garden, create a pedestrian crossing at the intersection of Beech Street and 29<sup>th</sup> Street, Loveland, Colorado which crossing shall include a crossing signal.

4. Sculpture Maintenance. LHPAC shall, at its own expense, maintain each piece of sculpture work during the 3-year period following the date that such sculpture work is placed in the North Lake Sculpture Park; provided, however, that during such time period LHPAC shall be responsible for a maximum of \$1,000 per occurrence to repair such sculpture work that is damaged due to vandalism to the extent such loss is not covered by the City insurance or is

subject to an insurance deductible. After such period, the City's Cultural Services Department shall, at its own cost and expense, maintain the sculpture works placed in the North Lake Sculpture Park.

5. Term. The term of this Agreement shall begin on the date first set forth above and shall automatically renew from year to year, unless either the City or LHPAC provides thirty (30) days' notice to the other of cancellation.

6. Files and Reports. The City shall have reasonable access to files, reports or other documents drafted, created or generated by LHPAC, its employees, agents, servants and subcontractors in relation to the Master Plan, Improvements or construction of North Lake Sculpture Garden.

7. Independent Contractor. The Parties agree that the each Party shall be an independent contractor as to the other Party. Neither this Agreement nor the actions of the Parties hereto shall make or be construed to make a Party, its employees, agents, or servants the employees, agents, or servants of the of the other Party. Each Party shall be solely and entirely responsible for its acts and the acts of its employees, agents, servants, and subcontractors. Each Party shall be solely responsible for providing necessary and adequate workers' compensation insurance for its employees and withholding and paying all federal and state taxes.

8. Indemnification. LHPAC shall indemnify and hold harmless the City and its officers, agents, and employees from and against any and all claims, liabilities, costs, expenses, penalties, attorney's fees, and defense costs arising from the performance or nonperformance of this Agreement by LHPAC, its employees, agents, servants, or subcontractors including, without limitation, any law, regulation, or ordinance.

9. Entire Agreement. This Agreement contains the entire agreement of the Parties relating to the subject matter hereof and, except as provided herein, may not be modified or amended except by written agreement of the Parties. No statement, promise, condition, understanding, inducement, or representation, oral or written, express or implied, that is not contained herein shall be binding or valid.

10. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the Parties hereto and their respective successors and assigns.

11. Governing Law and Venue. This Agreement shall be governed by and enforced in accordance with the laws of the State of Colorado. In addition, the Parties hereto acknowledge that there are legal constraints imposed upon the City by the constitutions, statutes, and rules and regulations of the State of Colorado and of the United States, and imposed upon the City by its Charter and Code, and that, subject to such constraints, the parties intend to carry out the terms and conditions of this Agreement. Notwithstanding any other provisions of this Agreement to the contrary, in no event shall either of the Parties hereto exercise any power or take any action which shall be prohibited by applicable law. Whenever possible, each provision of this Agreement shall be interpreted in such a manner so as to be effective and valid under applicable law. Venue for any judicial proceeding concerning this Agreement shall only be in the

District Court for Larimer County, Colorado.

12. Assignment. Neither Party shall assign or transfer any or all of its interests, rights or obligations under this Agreement without the prior written consent of the other Party.

13. Severability. If any provision of this Agreement, or the application of such provision to any person, entity, or circumstance, shall be held invalid by a court of competent jurisdiction, the remainder of this Agreement, or the application of such provision to persons, entities, or circumstances other than those in which it was held invalid, shall not be affected.

14. Headings. Paragraph headings used in this Agreement are for convenience of reference and shall in no way control or affect the meaning or interpretation of any provision of this Agreement.

15. Notices. Written notices required under this Agreement and all other correspondence between the Parties, including without limitation, correspondence regarding coordination efforts and Improvement conveyances shall be directed to the following and shall be deemed received when hand-delivered or three (3) days after being sent by regular first class mail:

If to the City:                      Director  
   Parks & Recreation Department  
   City of Loveland  
   500 East Third Street  
   Loveland, Colorado 80537

If to the LHPAC:                      President  
   Loveland High Plains Arts Council  
   125 East Seventh Street  
   Loveland, Colorado 80537

16. Multi-year Fiscal Obligation. To the extent the City's obligations under this Agreement are considered multi-year fiscal obligations under Article X, Section 20 of the Colorado Constitution and the City's Charter Section 11-6, this Agreement is subject to annual appropriations by the Loveland City Council. The City shall have no obligation to make any payment sought or to be paid after December 31 of this and of any subsequent year, unless the necessary appropriation has been made by the City Council to authorize such provision or payment.

17. Time is of the Essence. Time shall be of the essence for the performance of each and every obligation under this Agreement.

IN WITNESS WHEREOF, the LHPAC and the City have executed this Agreement as of the date first above written.

CITY OF LOVELAND

By: \_\_\_\_\_  
William D. Cahill, City Manager

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant City Attorney

LOVELAND HIGH PLAINS ART COUNCIL, INC

By: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF COLORADO            )  
  ) ss.  
COUNTY OF LARIMER         )

The foregoing Agreement was signed and acknowledged before me this \_\_\_\_ day of \_\_\_\_  
\_\_\_\_ 2014, by \_\_\_\_\_.  
(Print Name of ABOVE Signer)

Witness my hand and official seal.

My commission expires \_\_\_\_\_.

\_\_\_\_\_  
Notary Public



**BENSON SCULPTURE PARK**

**29TH STREET**

**POTENTIAL  
EXPANSION  
OF THE  
BENSON  
COLLECTION  
INTO  
NORTHLAKE  
PARK**

## **EXHIBIT A**

**PORTION OF NORTHLAKE PARK UTILIZED  
FOR POTENTIAL EXPANSION OF THE  
BENSON COLLECTION**



**Benson Expansion**

**Parcels**



**\* EXPANSION AREA IS CONTINGENT UPON BOUNDARY  
SURVEY CURRENTLY BEING COMPLETED (6/18/2014)**

**140 70 0 140 FT**



**LOVELAND  
HIGH SCHOOL**

**NORTHLAKE PARK  
AMPHITHEATER**





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### LOVELAND PARKS AND RECREATION COMMISSION

**AGENDA ITEM:** **2**

**MEETING DATE:** July 10, 2014

**DESCRIPTION:** Viestenz-Smith Conceptual Plan – Re-development of Park

#### **SUMMARY:**

Since the March update, staff prepared a concept plan to illustrate the possible redevelopment opportunities for the park. Staff refined the power point presentation, including providing updated cost estimates for the full site repairs based on the damages to the original park site (not the cost of the illustrated plan). Additions to the previous presentation include photos of the site before and after Kiewit/CDOT recovered boulders and riprap for US 34. The last image represents the preferred concept that staff and LPRC supports. This presentation was sent to the City Manager to be forwarded to Council and will be the basis for the restoration planning and engineering as staff moves forward with the redesign and redevelopment of the park.

The City is waiting on final determination from FEMA to see if the project is eligible for the Alternative Pilot Program (APP) which provides more flexibility in the restoration efforts of the park. The estimated cost that the City hopes to secure through the APP is \$2.6M. Staff expects to have the determination by the end of July. Staff is also requesting \$250,000 in supplemental funding in July (General Fund) to start the engineering and river modeling that is required to move this project forward.

#### **Commission Action**

**Recommended:** Informational



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## **LOVELAND PARKS AND RECREATION COMMISSION**

**AGENDA ITEM: 3**

**MEETING DATE:** July 10, 2014

**DESCRIPTION:** Budget 2015 – PBB Reporting – Capital Plans

### **SUMMARY:**

#### **2015 Budget Schedule:**

July 17, 2014 - Budget Conferences with Departments and City Manager  
September 9, 2014 - Study session on 2015 Recommended City Budget  
October 7, 2014 - Public hearing and first reading on 2015 Adopted Budget  
October 21, 2013 - Second Reading on 2015 Adopted Budget

We are proceeding through the 2015 budget process and will have further clarification after our meetings with the City Manager and Budget staff.



## 1A. 2015 Capital Requests

### 2015 Parks & Recreation Department Supplemental/Capital Requests

**Fund 100: General Fund**

Operations:

1. Mehaffey Park Maintenance and Operations	\$	125,500
(Op Exp \$125,500, Rev \$5K)	\$	(5,000)
2. Chilson Fitness .5 FTE	\$	30,140
(Op Exp \$30,140, Rev \$30,140)	\$	(30,140)
3. 10 Additional Hours/Week for Cemetery Customer Service	\$	11,500
4. Parks Division Vehicle	\$	35,000
5. Emerald Ash Borer Tree Removal & Replacement	\$	51,000

Capital:

Design/Planning of Cemetery Shop/Office Replacement- Year 1 of 2	\$	118,000
<b>Net General Fund</b>	\$	<b>336,000</b>

**Fund 100-502: On-Going Equipment Replacement Program  
Equipment Replacement**

<i>Parks Equipment Replacement</i>	\$	205,800
<i>Chilson Center Equipment Replacement</i>	\$	300,300
<i>Recreation/Athletics Equipment Replacement</i>	\$	73,060
<i>Administrative Equipment Replacement</i>	\$	12,000
<i>Irrigation Systems Replacement</i>	\$	230,000
<i>Playground Equipment Replacement</i>	\$	235,000
<i>Asphalt Repair/ &amp; Hard Court Surfacing</i>	\$	144,480
<b>Total Replacement -Fund 100-51-502</b>	\$	<b>1,200,640</b>

**Fund 140 Perpetual Care- Cemetery**

Columbarium	\$	165,000
<b>Total PC Fund 140</b>	\$	<b>165,000</b>

**Fund 200 Parks Improvement Fund**

Restroom & Shelter Renovations (Barnes & Kroh, NL #4)	\$	300,000
<b>Total PI Fund 200</b>	\$	<b>300,000</b>

**Fund 201 Conservation Trust Fund**

Recreation Trail	\$	113,770
<b>Total CT Fund 201</b>	\$	<b>113,770</b>

**Fund 202: Open Lands Tax**

Open Lands Acquisitions & Development	\$	4,670,000
<b>Total OL Fund 202</b>	\$	<b>4,670,000</b>

**Fund 260: Parks Capital Expansion Fund**

Park Land Acquisition	\$	1,800,000
<b>Total Parks CEF Fund 260</b>	\$	<b>1,800,000</b>

**Fund 261: Recreation Capital Expansion Fund**

Rec Facility Feasibility Study	\$	50,000
Outdoor Aquatics - Planning and Design of facility	\$	250,000
<b>Total Recreation CEF Fund 261</b>	\$	<b>300,000</b>

**Fund 262: Recreation Trails Capital Expansion Fund**

Recreation Trails	\$	830,330
<b>Total Trails CEF Fund 262</b>	\$	<b>830,330</b>

**Fund 375: Golf Fund**

Water for Mariana Butte	\$	350,000
Golf Equipment	\$	331,510
Mariana Butte Putting Green Improvements	\$	24,000
	\$	<b>705,510</b>

**Total Parks and Recreation Department** \$ 10,421,250





## 1B. 5 Year Capital Requests in the City's Strategic Financial Plan

### 2013-2017 PR Capital Requests in City's Capital Plan

**Loveland Parks and Recreation - GENERAL FUND #100**  
**Financial Forecast 2015-2019**  
 Updated 6/30/14

#### **GENERAL FUND- PARKS AND RECREATION**

PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
<b>Expenditures</b>						
Cemetery Maintenance/Office	118,000	471,000				589,000
ADA Compliance/Work Plan			200,000			200,000
North Lake Renovation				500,000		500,000
<b>Total Expenditures</b>	118,000	471,000	200,000	500,000	0	1,289,000

**Loveland Parks and Recreation - CEMETERY PERPETUAL CARE FUND #140**  
**Financial Forecast 2015-2019**  
 Updated 6/30/14

#### **PERPETUAL CARE**

PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
Beginning Working Cash Balance	2,775,017	2,727,117	2,851,464	2,990,107	3,141,487	
<b>Revenues</b>						
Perpetual Care Fees	35,000	35,000	35,000	35,000	35,000	175,000
Columbarium Fees	26,600	26,627	26,653	26,680	26,707	133,266
Interest/Other	55,500	62,720	76,990	89,700	109,950	394,860
<b>Total Revenue</b>	117,100	124,347	138,643	151,380	171,657	703,126
<b>Total Revenue &amp; Resources</b>	2,892,117	2,851,464	2,990,107	3,141,487	3,313,143	
<b>Expenditures</b>						
Columbarium	165,000					165,000
<b>Total Expenditures</b>	165,000	0	0	0	0	165,000
<b>Net Change in Working Cash Bal</b>	(47,900)	124,347	138,643	151,380	171,657	
<b>Ending Working Cash Balance</b>	2,727,117	2,851,464	2,990,107	3,141,487	3,313,143	

- Interest Rates for Funds Based on 1.9% in 2014, 2% in 2015, 2.3% in 2016, 2.7% in 2017, 3% in 2018, 3.5% in 2019

Assumes 2015 replacement of Cemetery Office/Maintenance Building from the General Fund (\$497K)



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**Loveland Parks and Recreation - PARKS IMPROVEMENT FUND #200**

**Financial Forecast 2015-2019**

**Updated 6/30/14**

**PARKS IMPROVEMENT**

PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
Beginning Working Cash Balance	1,446,413	1,232,013	1,008,646	996,179	288,066	
UGA Designated Cash	208,380	208,880	209,240	209,600	209,960	
Designated Cash-Train	108,227	113,227	118,227	123,227	128,227	
Total Cash in Fund 200	1,763,020	1,554,120	1,336,113	1,329,006	626,253	0
<b>Revenues</b>						
Park Fees	52,340	55,893	56,452	57,017	57,587	279,290
Mehaffey Park Shelters	3,000					3,000
UGA- County Fees	500	360	360	360	360	1,940
Interest	35,260	35,740	36,080	39,870	21,920	168,870
<b>Total Revenue</b>	91,100	91,993	92,892	97,247	79,867	453,100
<b>Total Revenue &amp; Resources</b>	1,854,120	1,646,113	1,429,006	1,426,253	706,120	
<b>Expenditures</b>						
ADA Compliance for Pks Structures/Facilities	300,000	310,000	100,000	300,000		1,010,000
Junior Achievement Park				500,000		500,000
<b>Total Expenditures</b>	300,000	310,000	100,000	800,000	0	1,510,000
<b>Net Change in Working Cash Bal</b>	(208,900)	(218,007)	(7,108)	(702,753)	79,867	
<b>Ending Working Cash Balance</b>	1,554,120	1,336,113	1,329,006	626,253	706,120	

\* Interest Rates for Funds Based on 1.9% in 2014, 2% in 2015, 2.3% in 2016, 2.7% in 2017, 3% in 2018, 3.5% in 2019

-ADA Compliance for Pks Structures/Facilities: 2014=Kroh, Centennial & D Webster Restrooms, 2015= Barnes restroom, Kroh shelter and NL #4 roof, 2016= Seven Lakes and NL East Restrooms and Batting Cage Roof





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**Loveland Parks and Recreation - CONSERVATION TRUST FUND #201**

**Financial Forecast 2015-2019**

Updated 6/30/14

**CONSERVATION TRUST**

PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
<b>TOTAL CASH</b>	3,870,668	4,389,475	5,039,658	4,971,888	5,126,702	
Designated Cash for Future Operation/Mnct	1,446,120	1,554,870	1,663,620	1,772,370	1,881,120	
Beginning Working Cash Balance	2,424,548	2,834,605	3,376,038	3,199,518	3,245,582	
<b>Revenues</b>						
Lottery Funds	725,000	725,000	725,000	725,000	725,000	3,625,000
Interest	77,410	100,960	136,070	149,160	179,430	643,030
<b>Total Revenue</b>	802,410	825,960	861,070	874,160	904,430	4,268,030
<b>Total Revenue &amp; Resources</b>	4,673,078	5,215,435	5,900,728	5,846,048	6,031,132	
<b>Expenditures</b>						
Recreation Trail Operations & Maintenance	169,833	175,777	211,929	219,347	223,464	1,000,350
<b>Capital Outlay</b>						
<b>Recreation Trail</b>						
Capital Outlay						
Segment 12- Denver to Boyd Lake (D)	50,000					50,000
Segment 8- 29th St Imprv	63,770					63,770
Segment 7- N. Hwy 287 to 57th Loudon Ditch (D)			616,910			616,910
North Lake Park Renovation			100,000	500,000		600,000
Parks and Recreation Projects/Improvements					1,500,000	1,500,000
<b>Total Expenditures</b>	283,603	175,777	928,839	719,347	1,723,464	3,831,030
<b>Net Change in Working Cash Bal</b>	518,807	650,183	(67,769)	154,813	(819,034)	
<b>Ending Cash Balance</b>	4,389,475	5,039,658	4,971,888	5,126,702	4,307,668	

Designated Maintenance of 15% of Lottery Proceeds annually

Long Term operation and maintenance of recreation trail projected to be funded in Conservation Trust Fund

T= Temporary Trail Connection, D= Developer Dependent and L= Not part of the Trail Loop

\* Interest Rates for Funds Based on 1.9% in 2014, 2% in 2015, 2.3% in 2016, 2.7% in 2017, 3% in 2018, 3.5% in 2019



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**Loveland Parks and Recreation - PARKS CAPITAL EXPANSION FEES FUND #260**

**Financial Forecast 2015-2019**

**Updated 6/30/14**

**PARKS CEF**

PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
Beginning Working Cash Balance	1,925,748	1,167,508	2,226,488	3,048,308	1,181,738	
<b>Revenues</b>						
Parks CEF's	1,203,250	1,232,130	1,261,700	1,291,980	1,322,990	6,312,050
Lakes Park @ Centerra Park	(200,000)	(200,000)	(200,000)	(200,000)		(800,000)
Interest	38,510	26,850	60,120	91,450	41,360	258,290
<b>Total Revenue</b>	1,041,760	1,058,980	1,121,820	1,183,430	1,364,350	5,770,340
<b>Total Revenue &amp; Resources</b>	2,967,508	2,226,488	3,348,308	4,231,738	2,546,088	
<b>Capital Outlay</b>						
Future Neighborhood Parks	300,000				300,000	600,000
LSP - Phases II			300,000	2,700,000		3,000,000
Fairground Park-Phase II				100,000	400,000	500,000
Junior Achievement				250,000		250,000
Future Community Park*	1,500,000					1,500,000
<b>Total Expenditures</b>	1,800,000	0	300,000	3,050,000	700,000	5,850,000
<b>Net Change in Working Cash Bal</b>	(758,240)	1,058,980	821,820	(1,866,570)	664,350	
<b>Ending Working Cash Balance</b>	1,167,508	2,226,488	3,048,308	1,181,738	1,846,088	

'- 2014-2024 CEF Revenue Figures provided by Finance Dept

- Future year construction/inflation costs based on 3.5% annually

'- Interest Rates for Funds Based on 1.9% in 2014, 2% in 2015, 2.3% in 2016, 2.7% in 2017, 3% in 2018, 3.5% in 2019

\*Funding for community park in 2015. Full funding for park development in next 10 years is not available in Park CEF and will require additional funding source.





**PARKS AND RECREATION DEPARTMENT**  
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**Loveland Parks and Recreation - RECREATION CAPITAL EXPANSION FEES FUND #261**

**Financial Forecast 2015-2019**

**Updated 6/30/14**

**RECREATION CEF**

PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
Beginning Working Cash Balance	4,502,314	5,531,489	3,242,349	3,927,539	4,657,359	
<b>Revenues</b>						
Recreation CEF's	569,960	583,640	597,650	611,990	626,680	2,989,920
Interest	90,050	127,220	87,540	117,830	163,010	585,650
Loan Repayment/General Fund Contribution^	669,165					669,165
<b>Total Revenue</b>	1,329,175	710,860	685,190	729,820	789,690	4,244,735
<b>Total Revenue &amp; Resources</b>	5,831,489	6,242,349	3,927,539	4,657,359	5,447,049	
<b>Expenditures</b>						
Recreation Center/Aquatics Facility Feasibility	50,000					50,000
Outdoor Aquatic Facility	250,000	3,000,000				3,250,000
<b>Total Expenditures</b>	300,000	3,000,000	0	0	0	3,300,000
<b>Net Change in Working Cash Bal</b>	1,029,175	(2,289,140)	685,190	729,820	789,690	
<b>Ending Working Cash Balance</b>	5,531,489	3,242,349	3,927,539	4,657,359	5,447,049	

^Original Loan from Rec CEFs for Property Purchase by City on I-25/Hwy 14 Exchange Area (3/7/08) = \$1,865,380

"- 2014-2024 CEF Revenue Figures provided by Finance Dept

'- Interest Rates for Funds Based on 1.9% in 2014, 2% in 2015, 2.3% in 2016, 2.7% in 2017, 3% in 2018, 3.5% in 2019



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## Loveland Parks and Recreation - TRAILS CAPITAL EXPANSION FEES FUND #262

Financial Forecast 2015-2019

Updated 6/30/14

### TRAILS CEF

PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
Beginning Working Cash Balance	1,164,179	529,919	392,859	109,429	184,969	
<b>Revenues</b>						
Trails CEF	172,790	176,940	181,190	185,540	189,990	906,450
Interest	23,280	12,190	10,610	3,280	6,470	55,830
Grants and Other Revenues						0
<b>Total Revenue</b>	196,070	189,130	191,800	188,820	196,460	962,280
<b>Total Revenue &amp; Resources</b>	1,360,249	719,049	584,659	298,249	381,429	
<b>Expenditures</b>						
<u>Rec Trail Development/Acquisition</u>						
Segment 8- West Side of Wilson by Woodward (D)				113,280		113,280
Segment 10- Wilson to W Hwy 34 (2012)	330,330	211,730				542,060
Segment 12- Denver to Boyd Lake (D)		114,460	475,230			589,690
Front Range Trail System	500,000					500,000
Trail Linkages to Other Trail Systems					200,000	200,000
<b>Total Expenditures</b>	830,330	326,190	475,230	113,280	200,000	1,945,030
<b>Net Change in Working Cash Bal</b>	(634,260)	(137,060)	(283,430)	75,540	(3,540)	
<b>Ending Working Cash Balance</b>	529,919	392,859	109,429	184,969	181,429	

'- Interest Rates for Funds Based on 1.9% in 2014, 2% in 2015, 2.3% in 2016, 2.7% in 2017, 3% in 2018, 3.5% in 2019

"- 2014-2024 CEF Revenue Figures provided by Finance Dept

-Segment 12- Denver to Boyd Lake is extension spur from Loop Trail to Centerra Trail

**Unfunded:** Future Trail Pedestrian Arterial Street Underpasses/Crossings (Estimated 4 @ \$1,200,000 = \$4.8 Million). Additional underpasses maybe needed to make trail interconnectivity





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**Loveland Parks and Recreation - OPEN LANDS CAPITAL EXPANSION FEES FUND #262**

**Financial Forecast 2014-2019**

**Updated 6/30/14**

**OPEN LANDS CEF**

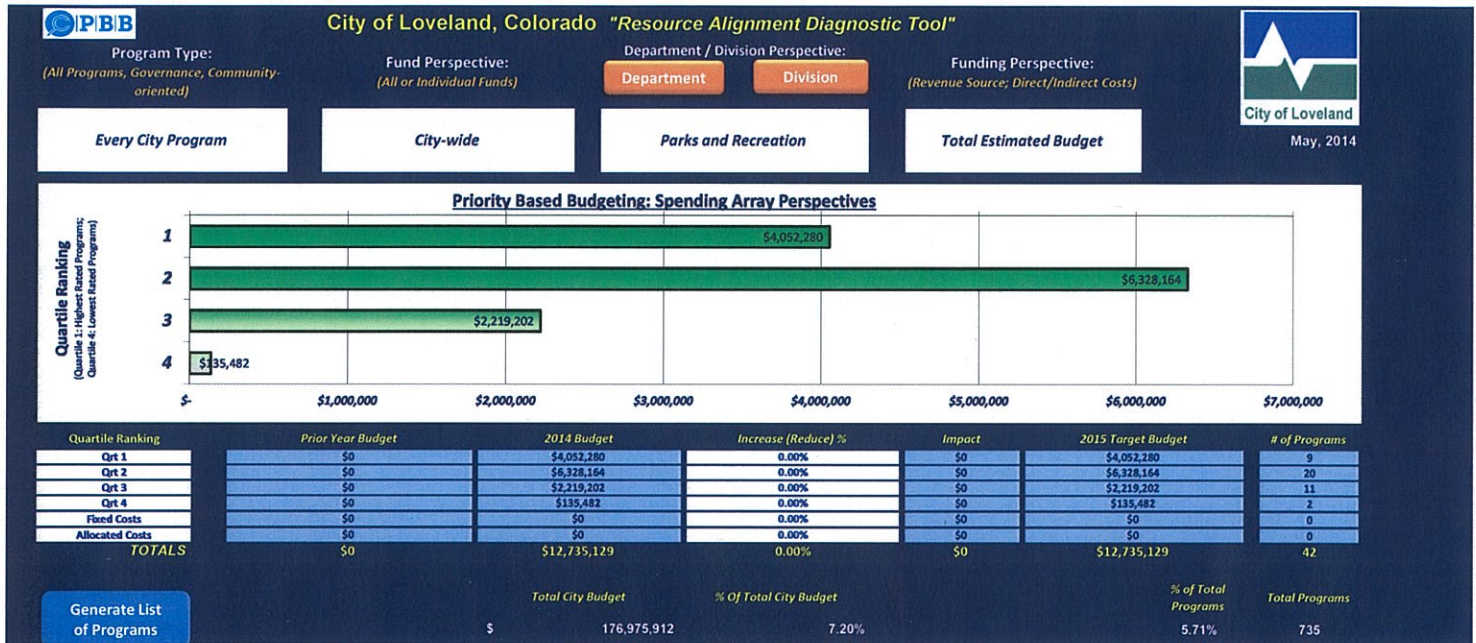
PROJECTED FUNDS	2015	2016	2017	2018	2019	TOTAL
Beginning Working Cash Balance	1,883,746	2,204,596	2,545,286	2,910,946	327,346	
<b>Revenues</b>						
Open Lands CEF	283,180	289,980	296,940	304,070	311,370	1,485,540
Interest	37,670	50,710	68,720	87,330	11,460	255,890
<b>Total Revenue</b>	320,850	340,690	365,660	391,400	322,830	1,741,430
<b>Total Revenue &amp; Resources</b>	2,204,596	2,545,286	2,910,946	3,302,346	650,176	
<b>Expenditures</b>						
Loveland Ready Mix- West of Namq				2,975,000		2,975,000
<b>Total Expenditures</b>	0	0	0	2,975,000	0	2,975,000
<b>Net Change in Working Cash Bal</b>	320,850	340,690	365,660	(2,583,600)	322,830	
<b>Ending Working Cash Balance</b>	2,204,596	2,545,286	2,910,946	327,346	650,176	

"- 2013-2022 CEF Revenue Figures provided by Finance Dept

'- Interest Rates for Funds Based on 1.9% in 2014, 2% in 2015, 2.3% in 2016, 2.7% in 2017, 3% in 2018, 3.5% in 2019



## 1C: Priority Based Budgeting (PBB) – Parks and Recreation



### Quartile 1:

Parks & Public Grounds Turf and Grounds Maintenance  
 Parks Division Administration  
 Parks Construction  
 Sports Field Maintenance  
 Park Operations  
 Recreation Trail Acquisition, Development, and Infrastructure Maintenance  
 Winona Swimming Pool Maintenance  
 Open Lands Maintenance  
 Open Lands Property Management

### Quartile 2:

Activity Registrations and Facility Reservations  
 Winona Swimming Pool Operations  
 Winona Swimming Pool Programs  
 Youth Athletics Programs  
 General Recreation Programs  
 Wellness/Fitness Recreation Programs  
 Youth Recreation Programs





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Senior Center Wellness/Fitness  
Chilson Recreation Center Equipment Maintenance  
Chilson Recreation Center Facility Maintenance  
Chilson Recreation Center Pool Operations  
Chilson Recreation Center Pool Maintenance  
Golf Division Administration  
Olde Course Operations  
Olde Course Grounds Maintenance  
Mariana Butte Operations  
Mariana Butte Grounds Maintenance  
Cattail Creek Operations  
Cattail / Mini-Course Grounds Maintenance  
Open Lands Division Administration

### Quartile 3:

Public Information/Marketing/Promotions - Boards Committees & Public Input  
Cemetery Grounds and Infrastructure Maintenance; Burials and Internments  
Park Equipment Maintenance  
Lake Loveland Swim Beach  
Adult Athletics Programs  
Barnes Batting Cages  
Adapted Recreation Programs  
Senior Citizen Recreation Programs  
Chilson Recreation Center Front Line Operations  
Recreation Division Administration  
Environmental Education, Volunteers and Public Outreach

### Quartile 4:

Cemetery Administration, Record Keeping and Sales  
Food And Beverage Concessions

### Commission Action

**Recommended:** Informational



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### LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: **4**

MEETING DATE: July 10, 2014

DESCRIPTION: Operations/Projects

#### SUMMARY:

### RECREATION

#### Ongoing Equipment and System Follow-up

- The leisure pool at Chilson experienced several equipment failures at the same time that ultimately caused the pool to close for several days in early June. A UV generator went out causing a chemical imbalance that was magnified by heavy swimmer loads coupled with several maintenance issues on the HVAC systems. All equipment has been repaired and is currently fully operational.
- The new plaster at Winona Pool is performing as expected. New plaster generally creates water chemistry problems for the first 4-6 weeks of operation, but the new system used at Winona appears to be bypassing this ongoing issue with excellent water quality to date.

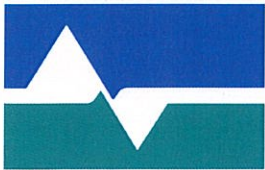
#### Programs and Operations

- Player numbers of youth T-ball and Coach Pitch Baseball are down approximately 10% in comparison with past years. This trend seems to be impacting the Loveland Baseball Association where player numbers are lower than expected there as well. However, enrollments in several summer youth sports camps and in the new "soft lacrosse" program are better than expected.
- The Lake Loveland Swim Beach opened for the season on Saturday May 24. All tests for water quality have been within state requirements. Heavy swimmer attendance in the beach area is causing some concerns on warm weather days. The beach will be closed on July 3 and 4 to accommodate set-up of the annual fireworks show on the 4<sup>th</sup>.

#### Field and Facility Scheduling/Use

- The batting cages at Centennial Park are complete and being used by the Loveland Baseball Association and private field and facility renters. The City funded two of the cages with flood reimbursements from CIRSA the City's insurance carrier and the third cage was funded by the Loveland Baseball Association.
- The annual Sparkler softball tournament was held July 1-6 with over 180 (of the 800+ teams playing in Colorado) playing at the ten Barnes fields at Fairgrounds Park and four fields at Centennial Park. Park crews responded well by keeping facilities cleaned and stocked while also completing numerous field preps each day.





City of Loveland

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- The Loveland Blue Jays, a team of collegiate baseball players that play games in the Centennial State League made up of teams from other Northern Colorado cities has been playing games at Swift Field this summer. Some local baseball enthusiasts have asked if the agreement with the Colorado Rockies that helped develop the field allowed for older players and also teams that charge an admission fee. When the Rockies Field of Dreams (FOD) program first started, they did have restrictions on player ages, but as the program has grown to over 58 fields with use and play becoming the priority. The FOD program now boasts teams from T-ball through semi-pro play with Swift Field receiving excellent inspections from the Rockies/FOD team.

### Upcoming events:

- Farmer's Market at Fairgrounds Park June 29- September 28
- British Soccer Camps August 4-8 at LSP
- July 4<sup>th</sup> Festival at North Lake Park July 4
- Kickball game August 2 Barnes Fields #4 & 5
- Valley 5000 August 15 at the Olde Course
- SkateStart skateboarding camp at LSP August 18-20

## PARKS

### Projects:

- Mehaffey Park – The contractor has made great progress this past month with the construction of the north Restroom; including foundation walls and roof framing and construction of the Skate Park. Team Pain has poured several sections of the street course and also the deep end of the “snake”. Work will continue on all of these items through July. Territory Unlimited continues to make great progress on the picnic lawn walls. This work will be completed in August. Tennis court fencing was partially installed in June but the contractor has left the project. They will complete the remaining fencing, along with court surfacing, this fall. Irrigation installation is in progress in the south quadrant of the park and the pump station was operational on 6/23. Testing and cleaning of the system is in progress and tree and shrub planting along with bluegrass seed should be completed by the end of July for this area of the park. The Overland Trail Marker, first of 3 art pieces has been installed. “The bridge abutments are in progress.

Final details for the playground railing are in progress. All play equipment has been ordered and should be arriving over the summer for installation this fall. Staff continues to provide construction management and inspections daily for the project and work is progressing well.

- Park Restroom Renovation Project – Staff met with the architect on July 2<sup>nd</sup> to discuss the bid process for Kroh and Dwayne Webster Park's restrooms. Staff plans to get these 2 projects out to bid in July for late fall construction. Staff also reviewed the Centennial Park restroom plans and will provide final comments to the architect on the draft plans by the end of month. If possible, staff will bid and start construction on the Centennial restroom over the weather.
- Madison Ave. Underpass – Public Work staff has completed their review and plans have been sent to CDOT for final review and approval. Public Work (PW) staff will advertise and bid this work in July for a late summer/early fall construction start, once CDOT gives approval. Parks staff will provide some





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support for the project but PW staff will take the lead on the construction of the underpass and the new bridge crossing.

- Flood Update – Phase II recovery (reconstruction and/or re-opening) completed and/or in progress on the following sites:
  - FEMA PW's – Staff completed their final review of PW's on 6/20 and is now waiting on responses from FEMA staff on corrections and additions for RENA and on the final decision to use the Alternative Pilot Project program for the restoration of VSMP. Staff worked closely to review all "soft costs" and design and engineering costs for these 2 projects before the PW's were finalized. HMP/406 work will be considered as a component of the projects prior to completing the PW's for both of these sites. Staff also completed the review and approval of the Parks PW and submitted it to FEMA on 6/23.
  - River Team – Park staff met with other City staff to discuss an accelerated schedule to get the RENA hydraulic modeling and scour analysis started as it drives the final design for the restoration of this property. Finance agreed to move approved funding from the Centennial Park modeling project to RENA. The RFP was issued in early June and 3 proposals were submitted on 6/26. Staff will be evaluating the proposals and should select a consultant by the end of July to assist staff in the revisions needed for the parking lot and flood modeling requirements.

Wilson Bridge continues to remain a high priority for the same reasons – we need to keep this project moving forward so we can complete all construction before the spring run-off in 2015. Staff will also discuss VSMP project at bi-weekly meetings. This is our 3<sup>rd</sup> priority project for Parks and Recreation. Supplemental funding requests for More Wildlife Reserve, RENA and VSMP will be made on the July 15<sup>th</sup> agenda. Finance will be leading this effort.

- Fairgrounds Park – Playground equipment/soft surface installation and core area clean-up completed – area opened for public use after Memorial Day weekend.

### Commission Action

**Recommended:** Informational





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### LOVELAND PARKS AND RECREATION COMMISSION

Minutes ♦ May 8, 2014

**Present:** Jack Doyel, Twyla Dennis, Sean Cronin, Gene Alvine, Deborah Manderscheid, Katie Davis, Leighton Millar, Brian Steckelberg,

**Staff:** Gary Havener, Larry Callihan, Keven Aggers, Marilyn Hilgenberg, Carol Wallace

**Absent:** Deb Huffsmith, Hugh McKean (City Council Liaison)

**Call to Order:** The meeting was called to order at 4:33 pm.

**Minutes:** Minutes of the April 10, 2014 were approved as written.

**Council Liaison Report:** None

#### **2015 Budget & Fee Proposals**

Staff discussed cost recovery settings and purposed fee increases. Cost recovery percentages are set by City Council and the Department. The Facility maintenance fees have had a big impact on Chilson cost recovery. The Adult Athletic Card Fee has been eliminated and offset by slight program fee increases. Staff will present the proposed 2015 Parks & Recreation Budget proposal at the June meeting. Commission members unanimously approved the proposed fee increases.

#### **Commission Members Discussion Topics**

A Commission member suggested having Mehaffey Park construction updates posted at the site.

River's Edge will have a mid-July opening for most of the site.

On Tuesday, May 13<sup>th</sup>, the Parks & Recreation Master Plan proposal will be presented to City council. The final draft could be approved by City Council in July.

Meeting adjourned at 5:15 pm  
/s Jack Doyle, Chair