



PARKS AND RECREATION DEPARTMENT
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LOVELAND GOLF ADVISORY BOARD
Wednesday, May 28, 2014 – 5:15 p.m.

The Olde Course at Loveland Maintenance Facility

2115 W. 29th Street, Loveland
(Please note change of location and time of meeting)

TOUR OF LEARNING CENTER COMPONENTS OF CATTAIL CREEK, including new Mini-Course Video Room and driving range productive practice areas at 4:30 p.m.
Please meet at the Cattail Creek Parking Lot for Tour.

Notice of Meeting Posted

Call to Order at 5:15 p.m.

Citizen Comments

Approval of 04/23/2014 Minutes

Non-Action Items – Information

- | | |
|------------------------------------------------------------------|-------------------|
| 1. Introduction of OCAL Clubhouse Staff/2014 Goals | Gale & Kim Stiner |
| 2. Introduction of OCAL Maintenance Staff/2014 Goals | Dennis Kling |
| 3. Growing Golf Participation In Loveland
* Verbal at meeting | Steve Southard |

Discussion/Action Items

- | | |
|-------------------------------------------|----------------|
| 4. Budget 2015
*Budget Package Summary | Steve Southard |
|-------------------------------------------|----------------|

Reports/Correspondence

- | | |
|---------------------------|----------------|
| 5. Council Liaison Report | Troy Krenning |
| 6. Golf Operations Report | Steve Southard |

Board Member Comments

Next Regular Meeting Date **06/25/14 – Parks and Recreation Conference Room**

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**LOVELAND GOLF ADVISORY BOARD
MINUTES**

04/23/2014

Mariana Butte Maintenance Building

PRESENT: Joe Lopo, Robert Walkowicz, Jerry Weitzel, Jim Whitenight, Charlie Dyer, Julie Nelson, Tom O’Gorman, Jan Wall
ABSENT: Jim Corlett, Hope Chrisman
STAFF: Steve Southard, Andrea Sheldon, Jordan McCormick
COUNCIL: None
CITIZENS: None

Notice of meeting posted.

Prior to official meeting start, a tour of holes 15, 16 and 17, to review flood recovery efforts, was conducted.

Robert Walkowicz called the regular meeting of the Loveland Golf Advisory Board to order Wednesday, April 23, 2014 at 5:15 pm.

Minutes The minutes for the 02/26/14 meeting were approved as submitted. The 03/26/14 meeting was cancelled.

Citizen Comments None

NON-ACTION/INFORMATIONAL ITEMS

2014 Mariana Butte Maintenance Staff Jordan McCormick reviewed the information in the packet and spoke about the following projects and goals:

- Main focus for projects has been, and continues to be flood recovery work since 9/2013
- Reworking 11 & 14 tees to smooth out, resurface and new sod
- Reclaim bunker on 11 from flood damage, seed recovery areas
- Bridge work on 3, 4 & 7 as part of flood recovery
- Dredge and reshape Dry Creek on #4 as part of flood recovery
- Drainage work on #7 Fairway
- Will aerate tees beginning in the evening of 04/27 and finishing 04/28 – cores are not being pulled so tees will quickly heal.

2014 Mariana Butte Pro Shop Staff Golf Professional, Winston Howe was not in attendance due to illness. Andrea Sheldon reviewed the information in the packet. Andrea also stated that all lessons offered at Mariana Butte and Cattail Creek could were now open for registration online using WebTrac and at the Chilson

Recreation Center in addition to the pro shops at the golf courses. The hope is to increase participation using the same registration methods families use to register for soccer, swim lessons, etc.

DISCUSSION/ACTION ITEMS

Parks and Recreation Master Plan Draft Review Steve Southard reviewed the information provided in the packet and the Master Plan process. Board members were mailed copies of the draft of the Master Plan.

No action taken; no comments on the plan.

Budget 2015: Preliminary Discussions Steve Southard reviewed the 10 year Capital Improvement Plan. User Fees for golfers will remain the same for 2015. Revenues need to not only cover M&O operations, but also, overall inflation, capital projects and equipment purchase expenditures, plus fund long term asset replacement. The plan does include an estimated reimbursement amount from FEMA for expenditures associated with the flood. Steve discussed with the Board the amount set aside in 2015 for the purchase of water rights for Mariana Butte and options available if water was not purchased.

After discussion, the general consensus was to move forward with the initial budget proposal, including the purchase of water for Mariana Butte, for a final review at the May meeting.

Growing Golf Participation in Loveland The Board discussed the question of how new golfers learn to golf and what could be some factors of intimidation that keep people from trying the sport.

No action taken

REPORTS/CORRESPONDENCE

Financial Report Steve Southard reported that as predicted, expenses for the first quarter were up, due to flood recovery efforts, while revenues were down due the colder weather and, at the Butte, 3 holes still closed..

Council Liaison Report None

Golf Manager Report Asked tee managers at The Olde Course to observe what portion of the players are trying the new green course option. Reports are around 50% of players during the week are teeing off on the green course.

Board Member Comments

Charlie Dyer OCAL staff used new blower on greens – fantastic!

Julie Nelson Attended Children’s Day and the Mini-Course/SNAG golf booth – very busy and successful. Also, Jim Dargis brought the SNAG equipment to St. Johns school for the 5 year old class. Again, very fun and successful. A great way to introduce the sport. Julie offered that she quit taking her family to the range, last year, at the Butte due to the dirty looks she received. .

- Tom O’Gorman** Questioned whether there was a financial tool to be able to provide “playing” scholarships to High School students who could not afford to participate.
- Jim Whitenight** Extended his thanks to the maintenance crew at Mariana Butte for the dedicated flood recovery effort on the river holes.
- Joe Lopo** Questioned when the out of bounds on 5 & 9 would be eliminated. Steve said when more trees could be planted/grown and when the new tee on 9 was complete.

There being no further business, the meeting was adjourned at 7:30 p.m.



AGENDA ITEM: 1

MEETING DATE: 05/28/14

DESCRIPTION: **Introduction of The Olde Course Clubhouse Staff
& Goals for 2014**

SUMMARY:

Gale Stiner – Clubhouse Manager. Gale’s responsibilities include managing the day-to-day operations of the clubhouse such as ordering merchandise, coordinating group outings and overseeing the food & beverage operation.

Kim Stiner – Kim’s position at The Olde Course is as LPGA Professional – she attained her Class A status in October of 2005. Kim coordinates and is an active instructor for lessons at The Olde Course and runs the successful Girls LPGA program for The Olde Course.

Brad Ehrlich – Brad is starting his 5th year as part of the clubhouse staff. Brad plans to take his player ability test in 2012 and entering the PGA program.

Jeff Wagner – Jeff is a PGA pro and has also joined the teaching staff.

Discussion: Information Only



AGENDA ITEM: 2

MEETING DATE: 05/28/14

DESCRIPTION: **Introduction of The Olde Course at Loveland Maintenance Staff & Goals for 2014**



SUMMARY:

Dennis V. Kling – Golf Course Superintendent – Dennis has over 22 years of full-time employment with the Golf Division and is a CSU graduate of turfgrass/forestry studies.



Charlie Hicks – Grounds Technician II. Charlie grew up in Loveland and started with the city in 1997. During his tenure, Charlie has been part of the maintenance operations at both Mariana Butte and The Olde Course and was a large part of constructing the Mini-Course at Cattail Creek.



Dale Bassett – Mechanic II. Dale has been a full-time employee of the Golf Division for more than 35 years.



Katherine E. Miller – Irrigation Technician. Kathe has been a full-time employee of the Golf Division for 22 years. Recently, Kathe's duties have expanded to include maintenance of the cart rental fleet at The Olde Course.

Discussion: Information Only



AGENDA ITEM: 3
MEETING DATE: 05/28/2014
DESCRIPTION: Budget Process 2015; Summary of Process

SUMMARY:

The following is a summary of the budget components that are being proposed as part of the 2015 budget. The figures presented below are based on a line item "status quo" 2015 budget. They are subject to change based on any administrative budgetary requirement implemented for 2015 and may also change based on re-projections of revenue and expense based on current year-to-date information. Please review the information for questions to be addressed at the May meeting.

2015 Projected Revenues

Operating Revenues:	3,756,202
Includes; Green Fees, Contract Revenue, Pro Shop Operations	
Interest on Fund Balance	\$ 44,010
Total Projected Revenues	\$3,800,212

Revenue Budget Highlights

- 2015 Fees will remain the same as in 2014. Fee increase recommendations are not part of this budget package.

2015 Projected Expenses

Operations and Maintenance	3,165,621
Includes: M&O at all 3 golf courses, MBGC & CCGC pro shop and clubhouse, PILT, and play and tee managers	
Total Projected Expenditures	(\$3,165,621)

Expenditure Budget Highlights

- Operational budget remain status quo
- Final budget direction has not been made regarding changes to salary base, insurance deductibles, etc.

Net Change in Working Cash Balance Before Capital \$ 634,591 *

2015 Capital Outlay	(\$727,830)
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Capital Outlay Highlights*

- \$353,830 in equipment replacement (Mariana, The Olde Course and Cattail Creek)
- \$24,000 Mariana Butte Course improvements; move of putting green
- \$350,000 for purchase of water rights for Mariana Butte Golf Course
- Capital Items will be purchased only if, and to the extent that, the fund balance allows.

Discussion: Discussion of 2015 budget package. A recommendation for approval as proposed including fees and capital plan is requested; recommendation will be part of overall staff budget process prior to consideration by City Council for adoption.

2015 PRELIMINARY Golf Fees

Category	Fee Description	Cattail Creek	The Olde Course	Mariana Butte
Green Fees * Twilight rates Exclude Holidays	9 hole green fee; any day & time	\$11.00	\$18.00	\$22.00
	18 hole green fee; any day & time	Add on 8.00	33.00	43.00
	Senior (62+) and Junior (18 -) (Mon – Fri Only)	8.00		
	Senior and Junior add on (2 nd nine)	6.00		
	*Twilight, after 3:00 p.m. any day or prior to 6:20 am Mon-Fri (Cattail Creek after 6 p.m. any day or prior to 6:20 a.m. Mon-Fri) *	7.00	13.00(9 holes) 27.00(18 holes)	17.00(9 holes) 35.00 (18 holes)
	Mini Course Round SNAG/Putt Adult	5.00		
	Mini Course Round SNAG 4yrs – 12 yrs	4.00		
	Fall/Spring (11/1–11/30 & 3/1–3/31) 9 Holes any day/time	8.00	13.00	17.00
	Fall/Spring (11/1–11/30 & 3/1–3/31) 18 Holes any day/time		26.00	34.00
	Winter Rate (12/1—2/28) 9 hole green fee; any day/time	7.00	12.00	16.00
	Winter Rate (12/1—2/28)18 hole green fee; any day/time		22.00	28.00
	Youth Special (Designated Youth Days and Times Only)	7.00		
Punch Passes (PP)	20/9 or 10/18 Golf Punch Pass 15% discount		280.50	365.50
	CC Punch Pass/10 rounds 15% discount	93.50		
	CC MINI Course Punch Pass/10 rounds 15% discount	42.50		
	Youth Play Day PP/10 rds (Designated Youth Days Only)	56.00		
	Senior/Junior Punch Pass/10 rounds (Mon-Fri Only) 15%	68.00		
Carts	Private Cart Permits (80 only @ OC; 50 only @ MB)		300.00	750.00
	Private Cart per use - 9 hole, without permit		10.00	
	Private Cart per use - 18 hole, without permit		15.00	
	Rental Cart: 9 hole **PER RIDER FEE**		11.00	
	Rental Cart: 18 hole **PER RIDER FEE**		16.00	
	Rental Cart: 9 hole 2 riders CC only	10.00		
	Rental Cart: 9 hole single rider CC only	8.00		
	Rental Cart: 9 hole cart 2 riders add on CC only	8.00		
	OC ONLY Cart Punch Pass M-Fri noon SINGLE RIDER!!! 25%Discount		S. Rider 120.00	
	Cart Punch Pass Full Week – SINGLE RIDER 15% Discount	80 (CC Only)	S. Rider 136.00	S. Rider 136.00
Driving Range Any course	Small		4.00	
	Large		8.00	
	Jumbo		12.00	
	Large basket punch pass*		64.00	
Tournaments	Prime time Sat – Sun shot gun	2.00	10.00	
	Other time Mon – Friday shot gun		5.00	
Pre-Reserve	Pre-reserve an individual tee time more than 8 days out	2.00	5.00	
Annual Passes AP's available to Loveland/Berthoud residents only *Tee Times may be made no more than five days out for MB play **9-hole play limited, see below Annual Passes not valid for tournament play at MB Total limit of 700 pass holders; 3 course = 150 adult, 50 youth	3 course Full Week Individual*		835.00	
	3 course Full Week Youth*		300.00	
	3 course Mon-Fri noon Individual* (not valid on city holidays)		660.00	
	OC/CC Full Week Individual**	575.00		
	OC/CC Full Week Youth**	225.00		
	OC/CC Mon-Fri Noon Individual** (not valid on city holidays)	410.00		
	OC/CC Only Mon-Thurs Individual** (not valid on city holidays)	275.00		
	OC/CC Only M-Th (after 1 p.m.) (not valid on city holidays)	150.00		
Annual Pass User Fees	Annual Pass User Fee for each 9 holes		3.50	

** Depending on the season, 9-hole tee times are limited to specific hours. Call for details.