

Loveland Fire Rescue Authority Board Meeting



**Police Institute
810 E. 10th Street
Loveland, Colorado 80537
Thursday, April 10, 2014**

1:00 PM



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
Police and Courts Building, 810 E. 10th Street, Police Institute
Loveland, Colorado 80537
Thursday, April 10, 2014
1:00 PM

The Loveland Fire Rescue Authority is committed to providing equal opportunity for citizens and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. The Authority will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319. Wireless access: COLGuest, accesswif

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AWARDS AND PRESENTATIONS

CITIZEN LIFE SAVING AWARDS

- **THOMPSON VALLEY BASEBALL COACHES: JAY DENNING AND CHAD RAABE**
- **FACILITIES STAFF: MELISSA ASHLAND, MARK LEVIK, MARC KAPASKA, SHAWN TERREL, ASHLEY IVERSON**

PUBLIC COMMENT

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Board acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than five minutes.

1. Consider the Minutes from the March 13, 2014 Joint Loveland Fire Rescue Authority Board and Consolidated Fire Volunteer Pension Board Meeting

End of Consent Agenda



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
Police and Courts Building, 810 E. 10th Street, Police Institute
Loveland, Colorado 80537
Thursday, April 10, 2014
1:00 PM

REGULAR AGENDA

Anyone who wishes to address the Board on any item on this part of the agenda may do so when the Chair calls for public comment. All public hearings are conducted in accordance with Board By-Laws. When Board is considering approval, the Authority's By-laws only requires that a majority of the Board quorum be present to vote in favor of the item.

2. Presentation of the 2013 Annual Report
3. Presentation of the "Tac Fire" Program
4. Review Briefing Papers and Correspondence
 - a. Chief's Report
 - b. Letters
 - c. February Statistics
5. Board Member New Business/Feedback
6. Any Other Business for Board Consideration

ADJOURN

Agenda Item Cover

Item No.: 1

Meeting Date: April 10, 2014

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Consider the Minutes from the March 13, 2014 Loveland Fire Rescue Authority (LFRA) Board Meeting

EXECUTIVE SUMMARY

The attached document, prepared by Roylene Sterkel, is a record of the March 13, 2014 LFRA meeting. It details the discussions at the meeting including the approval of the consent agenda (minutes from the previous meeting and the minutes from the February joint meeting with the Consolidated Volunteer Fire Pension Board), the Fire Chief recruitment discussion, a 2014 supplemental appropriation for 2013 budget savings, the 2014 Vision Tour, and the Chief's report.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

Minutes



Loveland Rural
Fire Protection
District

Fire & Rescue Authority Board Meeting Minutes

Thursday, March 13, 2014

Members Present:

Board Chair Jeff Swanty
 Mayor Cecil Gutierrez
 Fire Chief Randy Mirowski
 Division Chief Greg Ward
 Assistant City Attorney Tree Ablao
 Public Safety Admin. Dir. Renee Wheeler

Rural Board Secretary Greg White
 Councilor John Fogle
 City Manager Bill Cahill
 BSC Roylene Sterkel
 Division Chief Ned Sparks

Members Absent:

Rural Board President Dave Legits

Visitors:

Everette Roberts
 Engineer Chris Sandoli
 Senior Human Resources Generalist Randy Haskett

Call to Order:

Chairman Swanty called the Fire & Rescue Authority Board meeting to order on the above date at 1:05 p.m.

Awards and Presentations: None

Public Comment:

Everette Roberts introduced Engineer Chris Sandoli as the newly appointed President of the Consolidated Fire Volunteer Pension Board.

Consent Agenda:

1. Consider the minutes from the February 13, 2014 Joint Loveland Fire Rescue Authority Board and Consolidated Fire Volunteer Pension Board Meeting.

2. Consider the meeting notes from the February 13, 2014 Loveland Fire Rescue Authority Board Meeting.

City Manager Cahill moved to approve the Consent Agenda. Mayor Gutierrez seconded the motion and it carried.

Regular Agenda:

3. Consider Fire Chief Recruitment:

Senior Generalist Randy Haskett facilitated an open discussion for feedback from the Board and staff relative to qualities/characteristics they would like to pursue in the search for a new Fire Chief. The items discussed and feedback were:

Personal Attributes: What type of Fire Chief are you looking to recruit?

Resident of service area or within a certain timeframe for response

Interpersonal relationship skills, diplomacy, political savvy

Training: desire to maintain a high priority for quality training

Proven management skills (personnel, budget, etc.)

Proven leadership ability, morale builder, respect of peers, subordinates, governing officials (360 positive feedback)

Visionary, but an understanding of what is working well, don't change for change sake, keeping up with what is current in the industry

Orientation for continuous improvement, ability to effectively manage change

Others centric

Servant leader

Highest level of personal integrity

Seasoned leader

Experience with similar geography and the typical fuels; multiple theaters of operation

Ability to work with many different organizations and combination dept that includes volunteers/reserves

Ability to develop others (technical and leadership to encourage promotion from within); Succession planning; career development; prevent stagnation

Accomplished able to manage ego when filling "big shoes"; stability and longevity

Key Initiatives for the new Fire Chief/LFRA:

Complete Strategic Plan (apparatus replacement, Station 10, Rover Positions)

Station 10 (location/property)

Partner funding basis, Rural District mill levy election

Training Center Expansion

Next Strategic Plan

Planning for Station to the SE portion of the response area

Refining the evolution of the authority structure; employees, equipment, real estate, policies

Regional approach to wildland fire operations and mitigation management

Effectiveness of three tier workforce

Work Experience:

Specific ranks and time in grade for those ranks

Experience with the major areas of fire service (Suppression/Operations, Prevention/Community Safety, Administration, Emergency Management)

EMS Service Delivery (Basic Life Support based on unique relationship with TVEMS)

Types of organizations

Experience within the governance structure (Authority/District—experience with reporting to an appointed/elected Board versus a supervisor within an organization)

Education/Certifications/Training:

Knowledge, Skills & Abilities, mandating a specific level of academic achievement and list several advanced areas of “preferred” achievements

Bachelor’s degree

Masters preferred

NFA Executive Officer Designation (EFO) or Accredited Chief Fire Officer Designation (CFOD)

Would you include a statement like: (yes)

“An equivalent combination of education and/or experience may substitute for the education requirement.”

Other: Reporting arrangement for the new Chief (employee of the Authority or the City) supervision, evaluation,

4. Consider a Supplemental Appropriation for 2013 Budget Savings and Conduct a Public Hearing:

Admin. Director Wheeler reviewed projects that were planned for 2013 budget that were unable to be completed due to efforts being diverted to respond to the flood or due to partners outside of the organization that had limitations. Resolution R-032, if approved, would increase the 2014 operations budget by \$477,840 based on the 2013 budget savings.

Chairman Swanty supports the Peer Support Program which is one of the requests listed, but said that the program is outside of the Strategic Plan and the Board needs to be mindful in the future about adding expenses that need to be funded on a yearly basis that aren't planned for. He said we need to stay within the yearly budget as much as possible. Admin. Director Wheeler said that she feels we can reprioritize other budget items in the future to absorb such costs. City Manager Cahill said he supports the Peer Support Program and feels that it is valuable to staff and important to have a designated person available when needed. He feels like this is a good opportunity to reconfigure both the police and fire support programs to make them better in the future. Chief Mirowski said that the fire service has not had a good track record when it comes to stress management for their staff.

Mayor Gutierrez asked how much of the cost associated with the extension of the part time assistance with permitting in CSD covers Rural permits. Chief Mirowski said he's not exactly sure, but can find out. Admin. Director Wheeler said there are associated fees collected to offset some of those costs.

Mayor Gutierrez moved to approve Resolution R-032 approving a supplemental budget to the 2014 Loveland Fire Rescue Authority budget for additional funding from the City of Loveland and from Loveland Rural Fire Protection District from remaining funds for projects approved but not completed in 2013 and new projects. Councilor Fogle seconded the motion and it carried.

5. Presentation of the 2014 Vision Tour:

Chief Mirowski, Admin. Director Wheeler, Division Chief Sparks and Ward presented the *Vision Tour* to the Board. The presentation highlights 2013 major achievements and the goals for 2014 for LFRA. Chairman Swanty asked how many times we've used the PPA on a fire. Chief Ward indicated that we have used it once.

6. Review Briefing Papers and Correspondence:

- Chief Mirowski said that the Volunteer Pension/New Reserves contract has been sent to Innovest for signatures. On March 26th Council and other interested parties

will review the 1966 document. Chris Sandoli thanked Admin. Director Wheeler for reviewing the numbers and asked that she attend the Volunteer Pension Board meeting in May. Everette Roberts assured the LFRA Board that the Volunteer Pension Board wants to work with them and has a vision for the future. City Councilor Fogle reiterated that City Council has proven over and over again their support for all safety personnel. Everette Roberts said that the majority of the Pension Board knows that.

7. Board Member New Business/Feedback: None

8. Any Other Business for Board Consideration: None

With no other business, LFRA Board adjourned at 3:20 p.m.

Minutes submitted by Secretary Sterkel

Agenda Item Cover

Item No.: 2

Meeting Date: April 10, 2014

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Review the 2013 Loveland Fire Rescue Authority (LFRA) Annual Report

EXECUTIVE SUMMARY

The annual report highlights LFRA financial and operational activities for 2013 and will be submitted for the Board's review at the meeting.

BACKGROUND

Article XVII of the *Intergovernmental Agreement of the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity* requires that the Fire Authority provide an annual report to the District and the City on or before May 1 of each year reporting financial and operational activities. The attached report is submitted to meet this requirement. After the Board meeting, the report will be distributed to the City and the Rural District.

The report is intended to serve information needs for a broad audience: governing board, partner boards, advisory commissions, citizens, LFRA staff, and other fire rescue departments. It begins with a brief message from the Chief, followed by an executive summary and the body of the report. A community and organizational overview from the Strategic Plan has been included because some of the readers are not familiar with our department. The rest of the report is dedicated to performance from an organizational perspective. Staff reviewed a sampling of other fire department annual reports and made the decision to abandon the traditional presentation organized by division (i.e., Suppression, Community Safety, and Administration), in favor of a department-wide presentation organized by the four R's (Response, Readiness, Relationships, and Resources) and strategic plan goals to support our organizational values associated with a unified effort to advance our mission. The last section of the report is the information that is reported quarterly in the Budget Biz. It highlights 2013 budgetary performance for the entire year.

STAFF RECOMMENDATION

Information Only

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

The report is intended to demonstrate accountability for progress on all three goals in the Strategic Plan.

ATTACHMENTS

Annual Report



Agenda Item Cover

Item No.: 3

Meeting Date: April 10, 2014

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Presentation on Tac Fire Program

EXECUTIVE SUMMARY

Battalion Chief Michael Cerovski will present information on the Tac Fire Program. The attached program report highlights: program history, current status, the future of the program, a summary table of objectives and a more detailed description of the future objectives.

BACKGROUND

There will be program presentations each month for the rest of the year. The objectives of these presentations are to inform the Board about LFRA programs outside of the budget preparation discussion, help the Board to get to know command staff members, and offer command staff members the opportunity to participate at the political/governance level for professional development.

The 10-15 minutes presentations will generally include:

- a description of the program,
- highlight resources dedicated to the Program (personnel, equipment, training),
- provide visuals (pictures/demo/stats) for the type of incidents or equipment, and
- share goals and objectives for 2014 and in the future.

10-15 minutes will be allotted for questions and answers following the presentations on an as needed basis.

STAFF RECOMMENDATION

Information only

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

Program Paper

Loveland Fire & Rescue Authority

Tactical Fire Team Program

Battalion Chief Michael Cerovski – Program Manager
Lieutenant Eric Klaas – Team Leader

March 2014



Executive Summary

History of LFRA Tactical Fire Team

The LFRA Tactical Fire Team (TACFIRE) has been in place since 2007 and originated as a result for needed equipment, training and support for the Loveland Police Department Special Weapons and Tactics Team (SWAT). In 2007, SWAT identified needs in equipment, training and support for forcible access, above grade (high angle) access, hazardous materials response and mitigation, use of Self Contained Breathing Apparatus (SCBA) fire control, and rescue of injured civilians or officers in SWAT related operations.

In addition to SWAT tactical response to the above task and tactical actions, LFRA personnel identified a need to control fires from a protected position caused or related to barricaded or armed subjects. In 2006, through shared financial assets, LPD and LFRA purchased equipment to address needs identified by SWAT and LFRA.

Current Status of Tactical Fire Team

In subsequent years of training and refinement, TACFIRE evolved to its current status as an element of highly cross trained personnel that support SWAT operations in the areas of forcible access to barricaded suspects, the rescue of subjects critically injured by armed suspects, and the provision of rescue of injured LAW ENFORCEMENT officers in a hostile hazard zone. Currently, LFRA TACFIRE consists of seven (7) personnel equipped with light and heavy protective body armor, with specialized trained in the following categories:

- Victim rescue from hostile hazard zone environments
- Officer rescue from hostile hazard zone environments
- Forcible access with blunt force, explosive, cutting, and hot work tools
- Defensive fire control tactics within hostile hazard zone environments
- Hazardous Materials decontamination, categorization, and mitigation.
- Defensive control tactics
- Weapons systems management

TACFIRE personnel participate in roughly 60 hours of training annually. Training is accomplished through 4 – 10 hour training days and 20 hours of a 40 hour specialized annual training held at the Fort Carson Military Installation located in Colorado Springs, Colorado. TACFIRE provides the following services to the Loveland Police Department SWAT Team:

- Warrant service
- Barricaded subjects
- Hostage rescues
- Hazardous materials response, identification and mitigation
- Active shooter response
- Administrative support (mask fit testing, air monitoring, Range Safety Officer)

TACFIRE has maintained a nominal equipment budget of \$6420.00 annually. Telestaff data for 2010-2013 demonstrate that approximately 2,167 hours have been used for TACFIRE team training, incident response and personnel backfill for both. This roughly equates to 121 hours per TACFIRE member.

The Future of Tactical Fire

The TACFIRE Team has become an integral element of the LPD SWAT team in many capacities. SWAT Operations efficiency and capabilities have grown as a result of the presence of TACFIRE personnel from LFRA. In addition, the increasing need for unified response to active shooter incidents in the United States further illustrates the need for coordination from LPD and LFRA in tactical response to hostile events.

LFRA needs to grow the size of the TACFIRE Team to 10 personnel (3 personnel per shift and 1 Program Manager). This increase in team size will increase the capabilities of daily shift strength and improve TACFIRE response to support SWAT operations. It is estimated that increase in the team size to 10 will adjust the needed team budget to \$9,175.00 in 2015.

In addition to TACFIRE team growth, there is a need to better equip LFRA shift personnel to respond to and address active shooter incidents. Research indicates that the rapid collection and removal of traumatically injured victims from a hostile threat requires personal protective equipment and a large number of personnel who can enter warm zone areas and remove victims of active shooter incidents. By providing light ballistic armor (vest and helmet), rapid trauma care kits, and rapid transport devices for injured civilians (mega-movers), LFRA shift strength can respond to and participate in the mitigation of hostile events. This added capability will increase the safety of firefighters responding to active shooter incidents, as well as maintain strength of TACFIRE personnel to support work in high hazard work zones where traditional and modernized SWAT operations take place.

Costs associated with the addition of TACFIRE members and equipment for shift strength firefighters are approximately \$28,800.00 initially. Depreciation replacement costs should be factored at a 5 year life cycle.

Objectives and Timelines

Timeline	Objective	Assignment
Annual	1. Fund overtime for TACFIRE annual training at Fort Carson (1/2 of assigned Ft. Carson days - 20 hours)	Cerovski, Wheeler
Annual	2. Fund equipment needs for TACFIRE personnel equipment	Cerovski, Wheeler
Annual	3. Completion of 40 hours of TACFIRE Training Annually (4-10 hour training days annually)	TACFIRE Team
Annual	4. Completion of Defensive Tactics Training and Weapons Mgmt Training annually (part of objective #3)	Department
Annual	5. Facilitation / instruction of Department wide defensive tactics training, weapon management, victim rescue training	TACFIRE Team
Annual	6. Member participation in planned and unplanned partial and full team incident response	TACFIRE Team
	7. Complete review and refresher lecture and practical training on active shooter incident response	TACFIRE Team, Department
2014	8. Add three personnel in 3 rd quarter 2014 to TACFIRE Team. Three people to attend 40 hours of training at Ft. Carson	Cerovski, Klaas
2014	9. Fund equipment needs for added personnel to TACFIRE Team	Klaas, LPD
2014	10. Fund equipment enhancements to 7 companies (three seat assignments per company. This includes Ballistic helmet, Tactical EMS kit, Type III	Klaas
2014	11. Provide personnel defensive tactics training for LFRA shifts in 2014	TACFIRE, LPD
	12. Complete initial design and roll-out of Active Shooter Response protocols (unified with LPD and TVEMS)	Cerovski, Klaas, Metzler
	13. Improve personnel hours tracking in Telestaff for TACFIRE Team	Cerovski, Skillman
2015	14. Increase TACFIRE budget to \$9,174.00	Wheeler
2015	15. Attend Active Shooter Training Seminar (2 personnel)	Klaas, Cerovski
	16. Capital expense depreciation replacement of ballistic protective equipment. 3 Sets of light armor, 3 sets of heavy armor (TACFIRE Team equipment).	Klaas
2016	17. Attend Active Shooter Training Seminar (2 personnel)	Friedrichsen, Andersen
	18. Capital expense depreciation replacement of ballistic protective equipment. 3 Sets of light armor, 3 sets of heavy armor (TACFIRE Team equipment).	Klaas
2017	19. Capital expense depreciation replacement of ballistic protective equipment. 3 sets of light armor, 3 sets of heavy armor (TACFIRE Team equipment).	Klaas

Objective Details

Annual Objectives

1. The LFRA budget for TACFIRE funds uniforms and equipment needs for the TACFIRE Team.
2. Team members attend a 40 hour training course annually at the Fort Carson Military Installation in Colorado Springs, Colorado. Existing Team members will participate in ½ of this course on a rotation to ensure adequate system readiness for response during this course.
3. Team members will complete a minimum of 40 hours of training annually. This training is provided on a quasi-quarterly basis. TACFIRE members will train with Loveland Police Department SWAT team members during these trainings.
4. Team members will complete TACFIRE specific task functions including forcible access, high angle rope management systems, defensive fire control actions, victim rescue, weapons system management and safety systems as well as defensive tactics.
5. Team members will complete annual review and refresher of active shooter protocols including lecture and practical skills training.
6. Team members will participate in planned as well as unplanned (on and off duty) team response for incidents requiring the actions of the LPD SWAT Team.

2014 Objectives

1. Team member enhancement of three personnel; with emphasis to staff each shift with three TACFIRE team personnel. Three new members to TACFIRE will attend 40 hour training at Fort Carson Military Installation in 2014 (September 9-13).
2. Acquire equipment needs for 3 additional TACFIRE team personnel with assistance from the LPD SWAT Team.
3. Fund equipment enhancements for ballistic equipment for the purposes of victim rescue in a high hazard environment. 7 companies will be equipped with 3 sets of ballistic helmet, type 3a tactical vest and tactical EMS kit. These are adjustable fitting vests designed to fit differently sized personnel. Costs for this project are anticipated to come from roll over funds from the 2013 budget. This budget will also equip two battalion chiefs and 1 set for the FIT.
4. Provide defensive tactics training and weapons management and safety training to all personnel with the LFRA. This training is provided in part by the TACFIRE team and LPD Defensive Tactics Instructors.

5. Complete initial design and roll-out of Active Shooter response protocols for LFRA, LPD and TVEMS. Currently, MCI protocols are slated for completion in 2014, to support Active Shooter protocols. .
6. Improve personnel hours tracking in the web based staffing program, Telestaff; specific to TACFIRE team activity.

2015 Objectives

1. Increase TACFIRE budget to \$9,174.00, to reflect increase in team size by 3 in late 2014.
2. Attend active shooter training seminar with two personnel in 2015.
3. Capital expense depreciation replacement of ballistic protective equipment. This includes three sets of light armor and 3 sets of heavy armor.

2016 Objectives

1. Attend active shooter training seminar with two personnel in 2016.
2. Capital expense depreciation replacement of ballistic protective equipment. This includes three sets of light armor and 3 sets of heavy armor.

2017 Objectives

1. Add 3 sets of ballistic protection for Engine 10.
2. Capital expense depreciation replacement of ballistic protective equipment. This includes three sets of light armor and 3 sets of heavy armor.



Agenda Item Cover

Item No.: 4

Meeting Date: April 10, 2014

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Review Briefing Papers and Correspondence

EXECUTIVE SUMMARY

The Chief's reports include a variety of general updates including:

- Station Two Updates
- Old Fire Station Two
- Year End Report
- Priority Based Budgeting
- Consolidated Volunteer Pension Update
- 2014 LFRA Vision Tours
- Emergency Management and the Flood After Action Review (AAR)
- Significant Incidents
- Other Activities

BACKGROUND

This section of the agenda is intended to provide general information to keep board members apprised of project status.

STAFF RECOMMENDATION

N/A

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

- Fire Chief's Monthly Report
- February Statistics



Fire-Rescue Administrative Division

Chief Randy Mirowski and Public Safety Administrative Director Renee Wheeler

Month of March 2014 Overview-

The month of March was a very busy month. Highlighting the activity was our wrap up of the 2014 Vision Tour presentations to firefighters and our elected officials. March also saw a significant amount of time and energy devoted to the new Priority Based Budgeting (PBB) program as part of the 2015 City of Loveland budget process. Other important events this month include the development of the LFRA Year-end Report, the construct of the 2013 Flood AAR, and extensive work on the new fire station and old fire station two. In addition, significant work and progress is being made in the process for the selection of the next fire chief for LFRA. This has been a joint effort with the City of Loveland HR staff and the LFRA staff.

Fire Station Two Updates-

March was a very productive month for new fire station two. All of the foundation walls are now in place with CMU block walls going up in the apparatus bay. Much of the grading work and curb and gutter work has been completed on Hudson drive, with paving expected on or before April 1st. Much of the underground utility and vault work has been completed including water, electrical and fiber. Our weekly meetings with our architects and the staff from GTC have been very productive and helping in the planning and efficiency of the project. The project is still on time with a move in date of October 10, 2014.

Old Fire Station Two-

We continue to work with Thompson Valley EMS (TVEMS) to get a short term lease (5-10 years) for acquiring the old fire station property. This agreement is very important to us and will allow for improved emergency medical services and response in the north and west portions of our district. In March we were able to work with the appraiser in the hopes of having a provisional appraisal completed before the end of the month. With this new appraisal, we can meet with TVEMS and the City Manager to work out the details of a lease agreement.

Year End Report-

Renee has been working very hard on the 2013 LFRA Year End Report, and plans are underway to make the presentation during the April meetings with our various governing boards. This report is a comprehensive look at the Authority's progress made in 2013 and where we stand related to our accomplishing the various organization goals and objectives.

Priority Based Budgeting (PBB)-

March was a very busy month for PBB and LFRA. Numerous planning meetings took place during the month, emphasizing the program rating and assigning values. The peer review process will be underway starting at the end of March and going well into April. LFRA is well represented with the peer review teams with four of our executive staff participating and two of our members actually leading groups in the role of facilitator.

Consolidated Volunteer Pension Update and New Reserves-

At the directive of the LFRA Board, the assigned attorneys for all three entities (City, Rural District and LFRA), and the Vol. Consolidated Board President, met in March to review the 1966 Agreement and to begin the

process of restating the document with the current legal style for documents, and to update the document for the current era for how LFRA operates today. It is expected that the first draft will be completed before the first part of May. In other pension related news: A contract has been developed, signed and sent to Innovest for the development of a new retirement program for future LFRA Reserve Firefighters.

2014 LFRA Vision Tours-

We wrapped up the 2014 Vision Tours with seven presentations in the month; four of these were for our fire companies and the other three were for our elected officials and community leaders. This is our fifth year of doing the Vision Tours and they have proven to be very effective and important in communicating the organization's progress and future direction.

Emergency Management and the 2013 Loveland Flood AAR-

Captain pat Mialy has completed the first draft of the 2013 Flood After Action review (AAR). This document has been sent out to city staffers for their review and edits. The document is designed to give a brief overview of the flood as a major community incident, and then provide information on "what went well" in Response and Recovery, and "opportunities" for improvement in these same areas. The document will be utilized as a historic account of the 2013 Flood from an emergency management perspective, and as a planning document for lessons learned and changes and improvements for the future. Appropriately, the document is dedicated to Patty Goodwine, City of Loveland Library employee, who tragically lost her life in the 2013 Flood.

Significant Incidents During March-

We had several structure fires and auto extrications where both lives and property were saved. See Chief Ward's report in Operations for more details on these and other incidents.

Other Fire Department Activities in March:

Numerous, important meetings and events took place in the month of March; they include:

- Completing the needed and ongoing training efforts for our firefighters
- Various board and commission meetings
- Discussions for Emergency Management
- Lincoln Hotel meetings and follow up meetings for the appeal process to City Council
- Meetings with a variety of people and groups for the future of old fire station two
- Various meetings with other chief officers in the area, focusing on improving regional response
- Combined Chief Officers and Captains meeting with Thompson Valley EMS
- Participated in Master Planning Meetings for FAB and its Future
- Rural Board Meeting
- Fire Rescue Advisory Commission Meeting
- EOC Reconfiguration and Planning Meeting
- Priority Based Budgeting Meetings
- Contacts and planning process for a haz-mat table top exercise with Great Western Railroad
- Meetings for the completion of due diligence and phase 1 environmental meetings for training area
- Numerous meetings with citizens and builders for development review and permitting
- Numerous public education and safety meetings
- Business safety visits

We maintain our diligence and our commitment to the mission of enhanced citizen service to our community and improved firefighter safety. The incidents during the month of March have challenged our personnel, but never changed or impacted our resolve. We remain dedicated to our core values; *Commitment, Courage and Compassion*, and our vision of *Taking LFRA from Good to Great and Building it to Last!*

Fire-Rescue Operations Division

Division Chief Greg Ward

March 2014

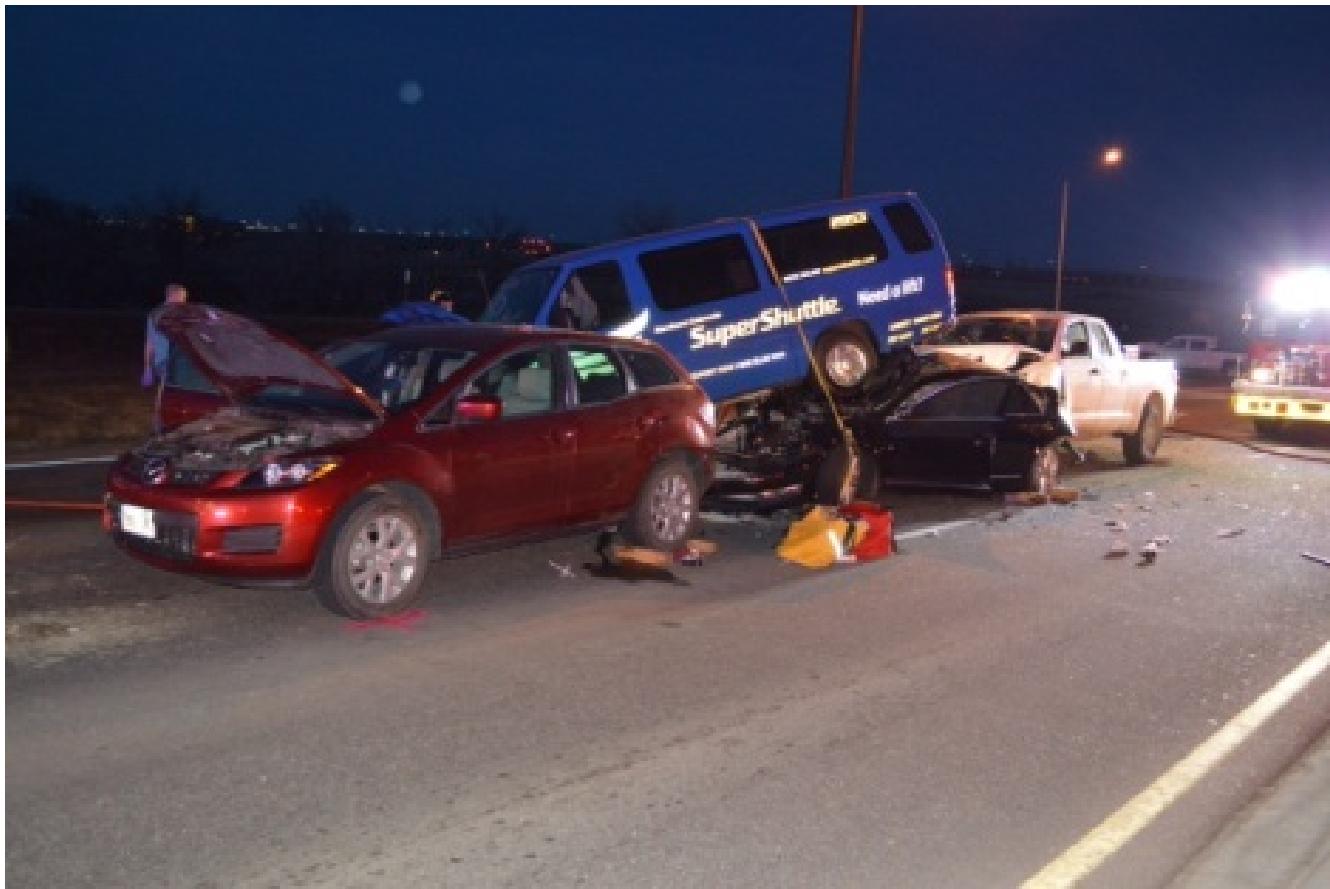
Operations & Training Update

- Crews completed live fire training; the scenario consisted of a basement fire with limited access and victims trapped.
- The good ventilation / bad ventilation portion of the Intelligent Firefighter Training Program was conducted for each crew. This included classroom and live fire training.
- The executive staff completed the 2014 Vision Tour for the shifts.
- The FRFC Academy, Aims Community College, Johnstown Fire District conducted training evolutions at the LFRA Training Center in March.
- Companies completed numerous business safety assessments in the community.
- The burn building underwent preventative maintenance which took it out of service for five days.
- The training center classroom building is in the final stages of clean up to re-open following the flood damage.
- Crews completed the final portions of the 2014 Wildland Firefighting Safety refresher course.

Significant Incidents

- Residential structure fire on Fountain Drive, an outside fire extended to the garage and attic of the structure resulting in the collapse of the roof over the garage.
- Large animal rescue in the Pinewood area, outside of the LFRA response district. Crews rescued a horse that was stuck in a pond due to ice and mud.
- Traffic accident, vehicle into a building at Taft Avenue and 29th Street. Crews extricated the patient from the car and shored the exterior wall of the nursing home. The vehicle penetrated approximately 10" into the building.
- LFRA crews and Tac Fire personnel supported Loveland Police with numerous operations following the officer involved shooting on North Wilson Avenue. LFRA assisted with command support, SWAT operations, provided lighting for the investigation and coordinated logistical support during a three day period following the shooting.
- Detached garage fire on North Monroe, crews extinguished a small attic fire, the fire required extensive overhaul due to the thick insulation in the ceiling.
- LFRA Special Operations - Haz Mat Technicians assisted Johnstown Fire with a high pressure oil leak near Johnsons Corner.
- Squad 2 responded to a 15 year old baseball player at Thompson Valley High School that had collapsed the coaching staff initiated CPR until Squad 2 and TVEMS arrived on scene. The patient was revived and expected to make a full recovery.
- Traffic accident with multiple injuries and extrication on Highway 34 above Interstate 25. Extensive vehicle stabilization / extrication operation to secure a van that was on top of another vehicle.

MVA car vs. Building with extrication needs**Assisting JFPD with a Haz Mat Incident****Fountain Drive Structure Fire****Tac Fire Team assisting with a SWAT operation****Horse Rescue near Pinewood Reservoir****Squad 2 meets with 15 year old Tommy Lucero – TVHS**



Traffic Accident with multiple injuries and vehicle stabilization / extrication operations

Community Safety Division

Division Chief Ned Sparks

March, 2014

Update/overview of division, significant programs and projects:

- ❖ Lincoln Hotel appeal process continuation working with Building Dept. to clarify records and prepare for appeal to City Council.
- ❖ Steering committee for Residential Sprinklers presentation from Paul Pfeiffer regarding the various types of fire sprinkler systems.
- ❖ “Chillers” building fire code problems unresolved – working with Municipal Court and Building Dept. to determine direction of building compliance.
- ❖ Contacted County Health regarding the Arcadia mold problem.
- ❖ Work with the Chief Building Official to develop an inventory of problematic structures on 4th St, in order to ascertain the funding needs for a grant or loan program for serious life safety or structural problems.

Training for CSD

- Training for four CSD personnel at the ICC Code Conference.
- Wildland firefighting safety refresher class
- Wildland firefighting pack test
- Vision Tour

Significant Plan Review and Inspections:

- ✖ Bass Pro Shop, Innovage, “Distillery”, preliminary work with Ingrid and Carie
- ✖ Clare Bridge, VCA, Bargain Storage presenting code enforcement challenges and creative solutions.
- ✖ Clare Bridge, Gallery Flats, Mirasol; rough in inspections.

Code enforcement & Public Education:

- 16 business and re-inspections at schools and businesses for code compliance
- 11 haz-mat permits
- 21 engine company fire safety visits
- 1 pyrotechnics
- 3 BEC event standbys
- Safety fair at The Ranch
- FLSEC meeting in Aurora and JFS peer review/training at Children’s Hospital
- “The Price is Life” training for residents and staff at The Wexford
- Safe Routes to School Task Force meeting
- 2 JFS sessions
- 3 Strap & Snap bike safety and brain injury prevention presentations
- 4 Safety Village presentations

Letters For March 2014

cdps

Division of Fire Prevention and Control
 Paul L. Cooke, Director
 690 Kipling Street, Suite 2000
 Denver, CO 80215
 (303) 239-4600
 FAX (303) 239-5887

March 17, 2014

Dear Chief Mirowski,

Recently we held our first pilot course for Fire Officer I. As you know, this program has been problematic yielding a very low participation rate due to the complexity of the JPRs. We wanted to try something new and present the program as a class rather than have students self-study and attempt the JPR portfolio without guidance.

Chief Greg Ward was one of our primary planners, instructors and proctors for this pilot course. He has been supportive of the concept from the beginning and worked very hard with all involved to bring this effort forward. We greatly appreciate all Chief Ward does for the certification programs at the Division, but in this effort, he really went far above and beyond what we had asked of him. Chief Ward received very high evaluations from the students. I will also tell you that he is a true collaborator and very easy to work with. He is an outstanding instructor and very humble person.

Lieutenant Jason Goodale served as the lead instructor for the class and presented every day of the 5-day class. He also worked as a proctor for the class and was the primary on-site coordinator. He brought forward some great ideas that were immediately implemented in the JPR Evaluations. He represented himself and the Loveland FD with professionalism and enthusiasm.

At the conclusion of the week-long course, all 18 students had successfully passed the practical examination.

Lastly, the highest course evaluations came when Chief Ward and Lieutenant Goodale co-presented material. It was fascinating to listen to a Deputy Chief give one point of view and a line officer given their interpretation. Both were able to garner phenomenal student participation and engagement.

But again Chief, this success was due largely to the efforts of your staff and we are very grateful for their hard work.

Sincerely,



Mark C. Quick
State Fire Training Director

John W. Hickenlooper
GOVERNOR

James H. Davis
EXECUTIVE DIRECTOR

Colorado State Patrol

Colorado Bureau
of Investigation

Division of
Criminal Justice

Division of Fire
Prevention and Control

Division of Homeland Security
and Emergency Management



March 28, 2014
26 of 28

Dear Chief Davis,

I did my clinical with Loveland Fire on Wednesday, March 12th with A shift at Station 1. I wanted to personally thank you for that opportunity!! Lt. Hessler was absolutely amazing and I couldn't have asked for a better experience!! The other guys on the crew were so kind, and they answered all of my questions without hesitation. You have a great group of guys there and I'm truly blessed to have been a part of that for one day.

Thank you!!

Julie Wilson

Julie Wilson
EMT-B Student Aims
Community College



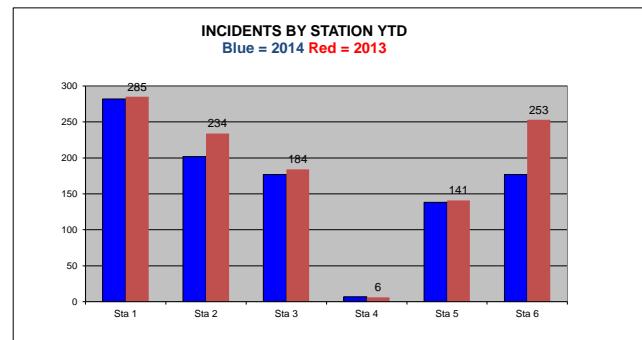
LOVELAND FIRE RESCUE AUTHORITY

February, 2014

27 of 28

CALL INFORMATION					
INCIDENT TYPE	CITY	RURAL	MO. TOTAL	YTD	% Prev. Yr.
Structure Fire (Residential)	3	2	5	8	
Structure Fire (Commercial)	1	0	1	1	
Vehicle Fire	3	1	4	6	
Grass/Wildland Fire	3	0	3	4	
Smoke/Odor Investigation	10	3	13	21	
Fire Alarm	45	12	57	103	
Other Fire	12	4	16	25	
Total Fire Related	77	22	99	168	% 170
Total Medical (EMS)	229	28	257	577	55% 513
Motor Vehicle Accident	23	12	35	98	
Hazmat	8	6	14	25	
Water/Ice Rescue	0	0	0	1	
Carbon Monoxide	14	5	19	35	
Public Asst. (Service)	21	12	33	65	
Cancelled Enroute	32	22	54	116	
No Incident Found	2	1	3	12	
Airport Standby	3	2	5	6	
Airport Emergency	0	0	0	0	
Total Miscellaneous	103	60	163	358	33% 300
Month-End Total	409	110	519		
Year Cumulative	871	232		1,103	
Percentage YTD	79%	21%			

	Average Response Times YTD in Minutes	Prev. Year	Fire Confined to Room of Origin	Previous Year
Call to Tone Out	3.37	2.16	65%	0%
Dispatch to Enroute	1.07	1.05		
Enroute to 1st Arrival	3.19	3.53		
Average on Scene	35.48	12.78		



Training & Reserve	Hrs/Month	Hrs/Prev Month	Hrs/Prev Yr.	Hrs/Year to Date
Shift	985.00	862.00	1,593.00	1,847.00
Reservist	12.00	44.00	28.00	56.00
Admin	109.00	75.00	34.00	184.00
Total	1,106.00	981.00	1,655.00	2,087.00
Reservist Shift Hours	347.00	374.50	1,032.00	721.50

MUTUAL/AUTO AID STATISTICS YTD				
	Received	Hours	Given	Hours
Fort Collins	6	3.5	23	9
Previous Year	6	3.5	10	5.5
Berthoud	1	0.5	2	1
Previous Year	2	3.5	15	10
Big Thompson Canyon	0	0	8	7
Previous Year	1	0.5	6	5.5
Windsor	14	9.5	8	3
Previous Year	9	5.5	4	2
Previous Year Totals	18	13	35	23
YTD TOTALS	21	14	41	20

	Specialized Disciplines Training			
	YTD Courses	Prev. Yr. Courses	YTD Hrs.	Previous Yr. Hrs.
Collapse	4	5	15	3
Rope	2	10	10.25	9
Confined Space	0	6	0	25
Search/Rescue	0	0	0	0
Water	2	22	10	25
TAC	0	6	0	1.5
Hazmat	0	14	1	38
Wildland	21	29	46.25	83
YTD TOTALS	51	87	130.25	184.50

LOSS/SAVE INFORMATION				
Type of Fire	City		Rural	
	Loss	Save	Loss	Save
Residential Structure	\$ 52,151	\$ 165,536	\$ 11,074	\$ 224,246
Commercial Structure*	\$ 3,960	\$ 818,078	\$ -	\$ -
Other Fires		\$ -	\$ -	\$ -
Month Total	\$ 56,111	\$ 983,614	\$ 11,074	\$ 224,246
Year Cumulative	\$ 89,748	\$ 1,194,001	\$ 28,484	\$ 251,477

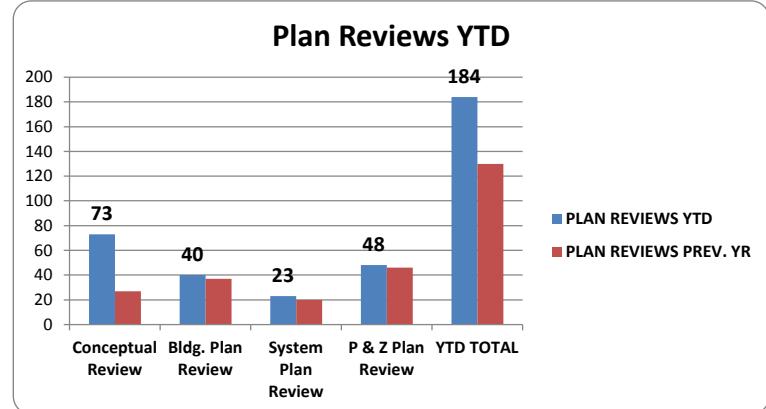


LOVELAND FIRE RESCUE AUTHORITY

February, 2014

PLAN REVIEW STATISTICS

	City	Rural	Totals	Hours
Conceptual Design	32	6	38	83
Previous Month	33	2	35	71.5
Previous Year	22	5	27	30
YTD Total	65	8	73	154.5
Building Plan Reviews	22	0	22	52.5
Previous Month	14	4	18	64
Previous Year	30	7	37	25
YTD Total	36	4	40	116.5
System Plan Reviews	14	0	14	12
Previous Month	9	0	9	13.5
Previous Year	20	0	20	22
YTD Total	23	0	23	25.5
P & Z Plan Reviews	27	0	27	50
Previous Month	19	3	21	30.5
Previous Year	43	3	46	30
YTD Total	46	3	48	80.5
TOTAL REVIEWS YTD	170	15	184	
Previous Year	115	15	130	

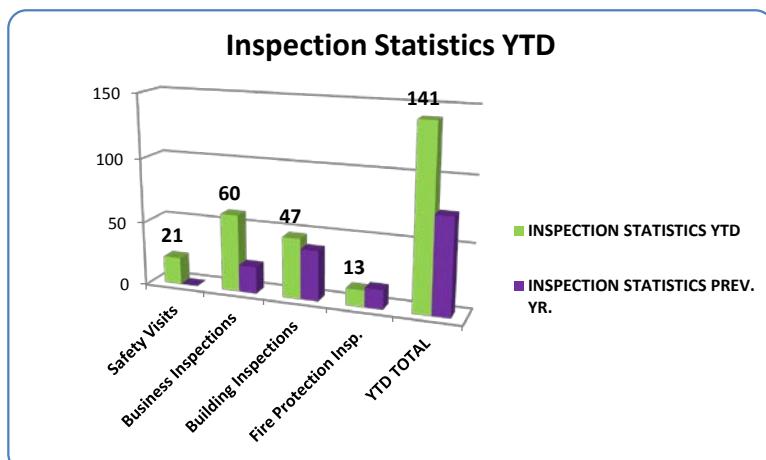


Conceptual Design Check-Ins YTD 95 24 Hours

Average days in review - 10 days
Percent within goal time - 92%

INSPECTION STATISTICS

	City	Rural	Total	Hours
Safety Assessment Visit	8	0	8	4
Safety Re-Visit	2	0	2	1
Business Inspections	30	3	33	28.5
Previous Month	26	1	27	48.5
Previous Year	13	8	21	16.5
YTD Total	66	4	70	82
Building Construction	17	1	18	24
Previous Month	25	4	29	33.5
Previous Year	35	4	39	57
YTD Total	42	5	47	57.5
Fire Protection System	8	1	9	9.5
Previous Month	2	2	4	3
Previous Year	15	0	15	13
YTD Total	10	3	13	12.5
TOTAL INSPECTIONS YTD	118	12	130	
Previous Year	63	12	75	



CSD OTHER ACTIVITIES

	City	Rural	Hours	Mo. Total	Prev. Mo.	Prev. Yr.	YTD Total	Highlights/Projects
Building/Systems Permits	18	5	4	23	9	16	32	* Bureau 5 did presentation at Weld County Food Bank.
Hazmat Permits	9	0	2	9	4	17	13	
Tents/Special Events	0	0	0	0	1	0	1	* Bureau 7 attended the Round Up Your Knowledge Conference in Cheyenne.
Burn Permits Issued	0	6	1	6	16	34	22	* Arikaree Fire Investigation
Investigations	2	1	8.5	3	3	10	6	* Attended Wildland Refresher Training
Service Call/Complaints	7	0	9	7	3	5	10	* Blue Card training and simulations.
Car Seats Installed	8	0	4	8	14	40	22	* Planning for Colorado Children's Day
JFS Program	0	0	0	0	1	1	1	
Public Education Events	5	0	4.5	5	3	10	8	
Total Pub. Ed. Contacts	85			85	80	227	165	