



**PARKS AND RECREATION DEPARTMENT**  
Civic Center • 500 East Third Street • Loveland, Colorado 80537  
(970) 962-2727 • FAX (970) 962-2903 • TDD (970) 962-2620  
[www.cityofloveland.org](http://www.cityofloveland.org)

**LOVELAND PARKS AND RECREATION COMMISSION**

**Thursday, October 10, 2013 4:30 p.m.**

Parks & Recreation Large Conference Room  
500 E 3rd St, Suite 200, Loveland, Colorado

Notice of Meeting Posted

Approval of August 8, 2013 minutes (no meeting in September)

Council Liaison Report

**Discussion/Action:**

1. Master Plan Status Update/Discussion
2. Flood Update – Damage Assessments, Recovery & Rebuilding Schedule/Cost Estimates/Priority (Details provided at meeting)

**Commission Members Discussion Topics**

**Reports/Correspondence:**

3. Operations & Projects Update

**Next Meeting Date:** November 14, 2013

Wi-Fi Access Code: accesswifi

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**LOVELAND PARKS AND RECREATION COMMISSION**

**AGENDA ITEM:** **1**

**MEETING DATE:** October 10, 2013

**DESCRIPTION:** **Master Plan Status Update/Discussion**

**STAFF PRESENTER:** **Keven Aggers**

**SUMMARY:**

Department staff will provide a Power Point presentation of the information Cindy Mendoza from MIG was scheduled to present at last month's meeting. Slides will include preliminary results and key findings from the community outreach process, and a brief discussion of the Needs Analysis phase of the project.

**Commission Action**

**Recommended:** Review results of the Community Outreach process and discuss the next steps involved in the Needs Analysis phase of the project.



## LOVELAND PARKS AND RECREATION COMMISSION

**AGENDA ITEM:** **3**

**MEETING DATE:** October 10, 2013

**DESCRIPTION:** Operations & Projects

**SUMMARY:**

### Recreation

#### Programs and Operations

- Park staff with the help of a large group of local volunteers cleaned five of the fields at Barnes/Fairgrounds Park resulting in fall adult softball leagues resuming play the week of September 30-October 6. Some teams will play multiple games on their nights to make-up the games cancelled by the flood damage, but only one team pulled out and asked for a refund.
- Senior program coordinators met with concerned participants from the senior dance community at a recent Chilson Senior Advisory Board meeting. Items discussed were the trend of dropping participation across the Front Range, improved promotions and communication, upgrading the band/entertainment, and general topics surrounding the twice monthly Chilson senior dances. For now no changes in the dance schedule are anticipated for 2014. However, dance participants agreed to take a more active role in recruiting participants with the goal of events recovering their costs through ticket sales and donations.
- The annual Chilson Points Program is in full swing. Participation in the 2013 edition is slightly less than last year, but participants appear to be excited about the promotion that tracks guest visits and awards points for facility and program attendance. Prize lists donated from local businesses exceed those from previous years and Chilson attendance is right in line for the month of September.
- In response to requests from several concerned citizens, the Chilson Center set-up a temporary program for personal trainers and their clients from the Loveland Athletic Club that was closed due to flood damage. This program allows trainers to bring in their LAC clients on an hourly basis for a nominal fee that is consistent with fees paid by Chilson trainers and their clients. Two of the three LAC trainers have taken advantage of this program to date.

#### Facility Use

- Attendance at the Chilson Center was slightly greater for September 2013 in comparison with 2012.
- Numerous games and practices for the R2J girl's high school softball programs were cancelled due to lost use of both Barnes/Fairgrounds and Centennial fields. TVHS moved their practices to a small field adjacent to the school and played home games at Berthoud High School. Loveland High School continued to use the North Lake field for practice and played their home games at Mountain View High School. The last home game for LHS was played on Barnes Field #3 as it worked with the fall adult schedule. Barnes could also host one or two playoff games depending upon team selection and field availability.



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**City of Loveland**

- Due to the weather, the Loveland Swim Club extended their use of Winona Pool to the first week of October. Facility Maintenance staff will begin winterizing the facility shortly thereafter.
- Flood water is causing a mosquito problem at many of the City's parks where youth sports teams practice and play. The mosquito control people completed some spot spraying on the exterior of several parks, but expect cold weather to take care of the problem naturally.

**Parks**

**Projects:**

- Projects (Capital and non-Capital) – Little to no progress has been made on any project due to recent flooding and site conditions. Staff focus has been on FEMA assessments/inspections, debris removal and site recovery efforts.
- Mehaffey Park Design/Bid Process – Grade work was halted due to site conditions – contractor is pumping water from detention pond in to Louden ditch. Staff is reviewing GMP #2, which aligns site development with available funding. An update will be provided at the meeting.

**Operations:**

- Flood Response – Park Division resources have been devoted to debris removal/site cleanup at park/open land sites along the river corridor for the past 3-4 weeks. As such, seasonal O&M activities have taken a “back seat” to recovery activities. Update to be provided at meeting.
- Irrigation System Winterization – Pump station and irrigation system winterization (raw water systems) commenced earlier than normal this year due to compromising of ditches during recent flooding. Ditch repairs are anticipated to be completed over the winter months in preparation for raw water delivery in spring '14.
- Cemetery Caretaker's House – The Crew Supervisor (Fleet – Mountain Parks - Recreation Trail Section) is currently living (short-term) in the Cemetery caretaker's house after his air evacuation from Viestenz-Smith Mountain Park. Abatement and demolition will be rescheduled later in the year.
- Barnes Complex (Fields #2 - #5) – Despite the odds and site conditions the Sports Turf Section “rehabbed” fields #2-#5 for programmed Recreation events commencing on September 30. Field #6 was also playable by October 4<sup>th</sup>.

**Commission Action**

**Recommended:** Informational



## LOVELAND PARKS AND RECREATION COMMISSION

Minutes ♦ August 8, 2013

**Present:** Jack Doyel, Deborah Manderscheid, Twyla Dennis, Gene Alvine, Sean Cronin, Leighton Millar, Katie Davis, Brian Steckelberg, Deb Huffsmith, Hugh McKean (City Council Liaison)

**Staff:** Gary Havener, Keven Aggers, Larry Callihan, Janet Meisel-Burns, Carol Wallace

**Call to Order:** The meeting was called to order at 4:30 pm.

**Minutes:** Minutes of the July 11, 2013 were approved as written.

**Council Liaison Report:** City Council will be reviewing CEFs

### **Youth Athletic Grant 2013**

Staff received \$20,000 in Youth Athletic Grant Application requests. Katie Davis, Brian Steckelberg & Sean Cronin reviewed the applications. Several different criteria were reviewed by the group. The sub-committee recommended the following distribution of grant funds: Loveland Baseball Association, \$2,000; Big Thompson Tennis Academy, \$1,000; Loveland Youth Athletic Association, \$2,000; Loveland Swim Club, \$2,000; Thompson Soccer Association, \$2,145; Boys & Girls Club of Larimer County, \$855. Commission members unanimously approved their recommendations.

### **Parks & Recreation Master Plan – Intercept & On-Line Survey Updates**

Six intercept events have been held in several locations for public input. A written survey was mailed out to Loveland residents and over 400 have been returned with input. The City website has an on-line questionnaire that will be available until August 23<sup>rd</sup>. There has been a big increase in response on the website in the past two weeks and staff is expecting more before the last day. Two focus groups meeting will be held between September 11-13<sup>th</sup>. MIG representative will be at the Commission meeting in September.

### **2<sup>nd</sup> Quarter Financials – Parks & Recreation Department**

Staff discussed the second quarter financials for Parks & Recreation Department. A high demand for athletic field reservations and Chilson Center attendance resulted in increased revenues.

### **Mehaffey Park – Update Bids/Contractors**

Bids came in \$400,000 - \$600,000 higher than anticipated. City Council has approved \$2.9 million dollars of budget for beginning the construction phase. Earthwork will begin the week of August 19<sup>th</sup> by Connell Construction. Commission members will receive a reminder to attend the supplemental funding hearing request at City Council for an additional \$2.8 million in September. Staff will be reviewing options to cut costs, if needed, keeping in mind Commission's support for a full build at Mehaffey Park. Commission member will be notified when a ground breaking date is determined.

### **Commission Discussion**

Parks staff is still working with the installation and training for the security system cameras installed in various park areas. Cameras are currently operational.

Grand opening of River's Edge will be on Saturday, September 28<sup>th</sup>.

Meeting adjourned at 5:30 pm  
/s Jack Doyle, Chair