

**CITY OF LOVELAND, COLORADO  
MEETING NOTICE**

**WHO: LOVELAND POLICE CITIZEN ADVISORY BOARD**

**WHERE: LOVELAND POLICE DEPARTMENT POLICE INSTITUTE  
810 E. 10<sup>TH</sup> STREET**

**WHEN: MONDAY, September 9, 2013**

**WHY: AGENDA AS FOLLOWS**

1. **Approval of the minutes from 8-5-13**
2. **Update on Partnership with Loveland & Fort Collins on Training Facility**
3. **Chief's Report**
4. **City Council Report – Councilor Hugh McKean**
5. **Other reports and discussion**

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**POLICE CITIZEN ADVISORY BOARD**  
**8-5-13**  
**LOVELAND POLICE DEPARTMENT TRAINING ROOM**

**PRESENT:** Chairman Pat Kistler; Board members Bev Cardarelli, Erin Frisch, John Tindall, Tony Adams, Dennis Soucek, Swain Skeen and Dick Hunsaker. Chief Luke Hecker; Captains Bob Klinger, Rob McDaniel and Ray Miller; City Councilor Hugh McKean. Absent Board members were Ed Gassman and Mark Kirkpatrick.

The meeting was called to order by Chairman Pat Kistler at 5:45 pm. Chairman Kistler asked for a motion to approve the minutes of the previous meeting. A motion was made and seconded by John Tindal and Tony Adams respectively to approve the minutes as is. All approved.

**CHIEF'S REPORT**

● **STAFFING & RESOURCE STUDY**

- Chief Hecker began a discussion of the Staffing and Resource Study. Chief explained that during the process Options I and II were found to be too difficult to fund without outside revenue. Options I and II were taken back to the police staff where a revised plan was created to fund the Staffing and Resource process through existing revenues that would be available over the next ten (10) years. Through this the group came up with Tiers I, II and III. Tier I would be based upon steady revenues collected through the General Fund. Tier II would be revenues that were more than expected and Tier III is where the city collects optimal amounts of revenue which would allow full funding up to 40 positions.
- Chief Hecker asked the Board members to review the PowerPoint presentation that was presented to them for feedback and any changes. A discussion occurred where the Board asked how the plan would be reviewed by Council for implementation. Chief Hecker stated that this would be reviewed annually, based upon a Resolution which will be proposed when the Phase IV plan is provided to City Council.
- Councilor Hugh McKean recommended that a provision be added to the resolution to say that excess revenues, other than what are estimated, could be applied to fund the higher tier levels. This was accepted by the Board.

## ● TRAINING CENTER

- Chief explained the training center time line from development of plant through the building of the facilities would begin soon with the primarily development to occur from 2016 – 2018. This shall include input in the near future from other law enforcement agencies in the design phase so that it would meet many expectations.

Board member Bev Cardarelli asked where the Records Management System replacement would be prioritized when considering the staffing and resource plan. Chief indicated that money for the RMS replacement has been budgeted for the 2014 plan and a process of selection for vendors will start. A project manager will be retained and used throughout the process to implement the new system.

A question was raised as to whether the Board needed a motion to adopt the resolution as it had been amended. A motion was made and first was presented by Dennis Soucek and seconded by John Tindall. All board members approved. This motion was to include that revenues collected in excess of the standard by the General Fund would be allowed to be considered for use in funding this Staffing and Resource Plan.

One of the Board members suggested that a letter of thanks be written to the police department staff that was involved in the staff and resource study. Chief Hecker indicated this would be well received by members of the organization. Board members will work to craft this information and get it to Chief Hecker.

## OTHER BUSINESS

- City Councilor McKean reported that a second letter had been written to Governor John Hickenlooper addressing the gun control laws recently passed. Councilor McKean indicated that more would follow regarding this discussion. Council McKean also stated that during a recent council discussion the City Council is considering opting out of recreational marijuana sales. Another topic Council McKean spoke of is the ongoing discussion about oil and gas fracking.
- Board member Bev Cardarelli sent a letter to Sgt. John Spreitzer on the Pension Board explaining that she would like to be replaced as the PCAB representative. Board member John Tindall volunteered to take Bev's place effective immediately. Chairman Kistler asked for a motion from the Board. Board member Dick Hunsaker made a motion to approve John as Bev's replacement. Board member Erin Frisch seconded. Motion carried. Capt. Ray Miller THANKED Bev for her years of service to the Board knowing that she was a positive contributor to furthering the pension status for the police department members.

**There being no further business it was moved and seconded by Dennis Soucek and Dick Hunsaker respectively to adjourn the meeting. Meeting adjourned at 6:40 pm.**

**Minutes submitted by:**

**Capt. Rob McDaniel**