2014 Annual Budget



City of Loveland
COLORADO

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CITY OF LOVELAND
CITY MANAGER'S OFFICE
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Budget Message from the City Manager

To the Honorable Mayor and Members of the City Council:

The budget for 2014 is respectfully submitted for your consideration, in accordance with the City's home rule charter. This budget outlines revenues and expenses for 2014. The budget continues the City's upward trend since the recession of 2008-2011. We are now moving into a period of strengthening programs and services, albeit at a prudent rate.

Budget Overview

The total City Budget for January 1 to December 31, 2014 is an increase from 2013. Revenues have continued to grow since the low of 2009. Over the past 18 months, revenues have grown more than expected or budgeted, indicating a healthier financial picture.

This budget strengthens services in key priority areas. We will continue to exercise caution about increasing service levels and expenses, particularly increases in continuing operational expenses. We are adding regular staff in high-priority areas, but the number of General Fund staff additions is less than last year in 2013. We are also using accumulated reserves in some funds to pay for high priority one-time projects.

Total City Budget (Net of Internal Transfers, in 1000's)

	2011 Budget	2012 Budget	2013 Budget	2014 Budget
Operations	137,577	142,175	160,552	166,369
Percent Change	7.3 %	3.3 %	12.9 %	3.6%
Capital	40,699	36,758	46,320	57,004
Percent Change	-1.2 %	-9.7 %	26.0 %	23.1%
Total Net Budget	178,276	178,933	206,872	223,373
Percent Change	5.2 %	0.4 %	15.6 %	8.0%

The General fund balance has grown over the last several years. Due to the use of fund balance to fund several large one-time projects in the Council's high priority areas, the net result is draw down the General Fund ending balance by about $1.2 million at the end of 2014.

General Fund Budget (Net of Administrative Overhead)

	2011 Budget	2012 Budget	2013 Net Budget*	2014 Net Budget*
General Fund Budget	59,711,650	62,391,870	65,192,070	77,171,380
		4.5 %	4.5 %	18.4%
Ending Balance	21,570,950	25,107,410	27,943,680	26,719,340

The General Fund net budget factors out the Administrative charges that occur between General Fund Departments, and represents actual spending.

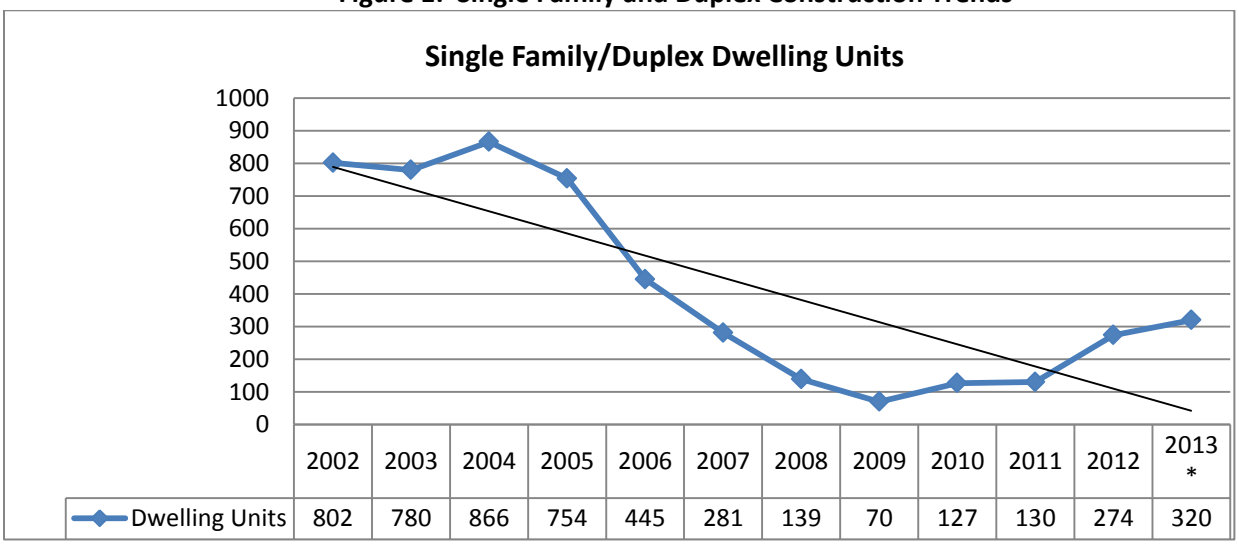
Economic Climate and the Revenue Picture

The northern Colorado regional economic picture continues to improve.

Loveland's unemployment rate at 6.3% remains below both the national and Colorado average, and dropped 1.4% from the rate in July of 2012. Job creation in Loveland is recovering with 800 more people employed than in July of 2012 (Larimer County Workforce Center July Employment Report), and continued growth in jobs is expected. Retail sales and use tax revenues for 2013 are exceeding 2012, and we are above 2007 collections, our previous peak, in both nominal and real dollar terms. However, building use taxes (driven by construction activity) remain very low compared to pre-recession annual collections.

The growth forecast for Loveland is a foundational element of building the budget. Our expectations are for continued growth of construction in the single family home market (Figure 1), complemented by very slight growth in commercial and industrial construction, and flatness in multi-family construction. This not only drives use tax revenues, but provides a general backdrop for projection of other economic activity.

Figure 1: Single Family and Duplex Construction Trends

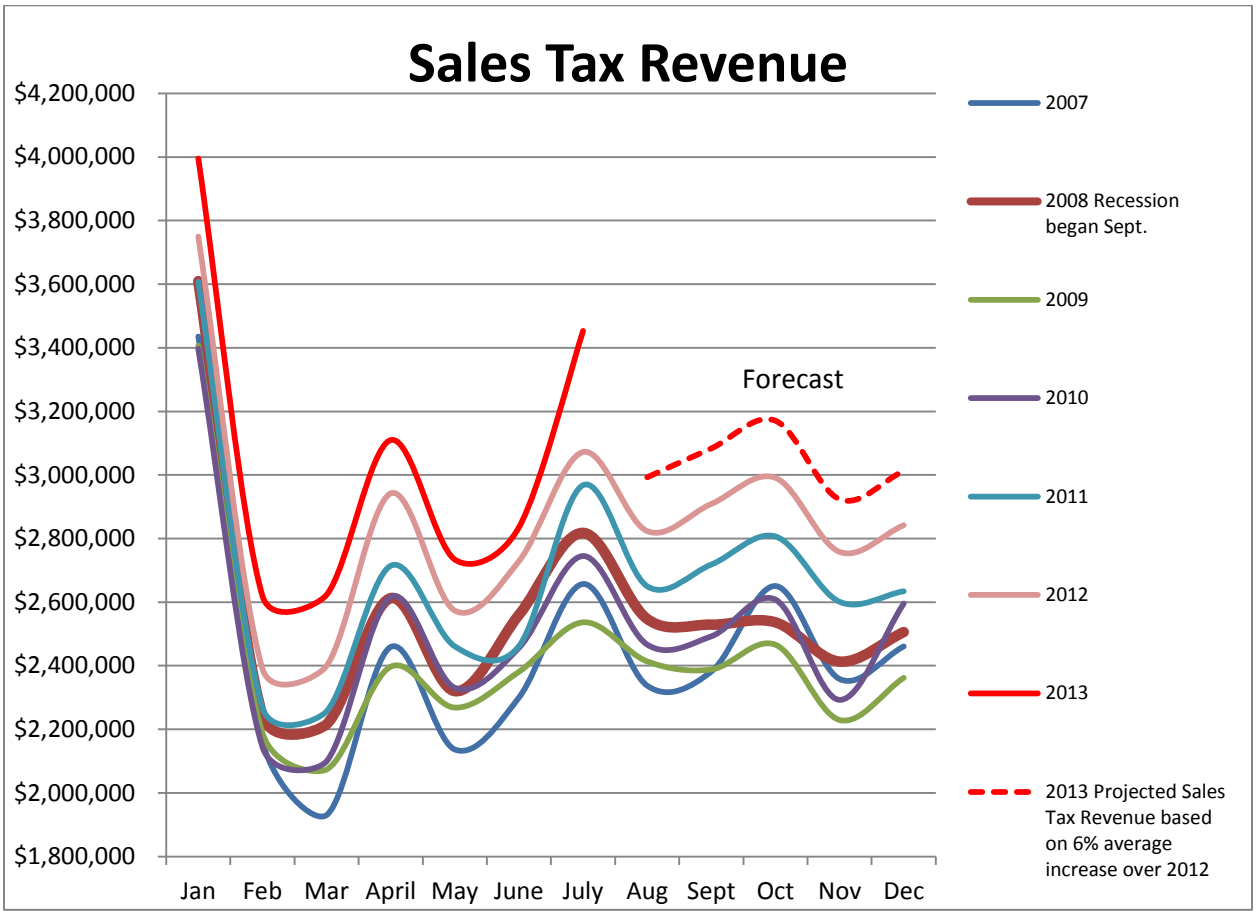


* Number of dwelling units for 2013 is a projection based on the issuance of permits for 195 units as of July 31, 2013.

The forecasts are prepared by Development Services and are based on projection of trends, as well as projects "in the pipeline".

The other significant trend to watch is sales tax revenues, since these revenues account for 73% of General Fund taxes. Figure 2 shows net taxable sales since 2005. Loveland's net taxable sales in 2012 showed a very encouraging increase above the prior year, and the trend has continued in 2013.

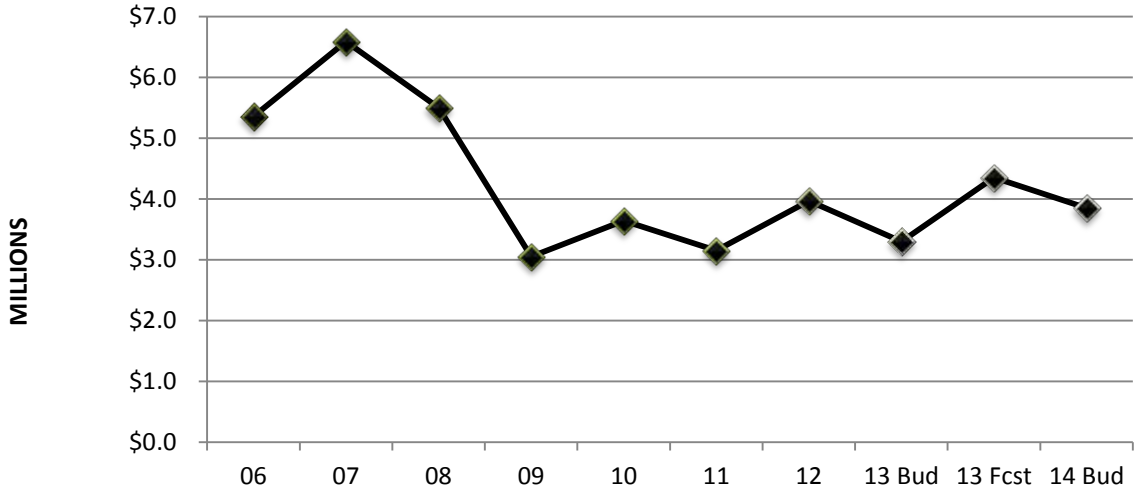
Figure 2: Trends in Loveland Net Taxable Sales



Property taxes, which account for 15% of General Fund taxes, are projected to increase by 4% due to new property on the tax roll and a small increase in base property valuations.

Use taxes (4% of General Fund taxes), which are traditionally volatile, are projected to decline from the 2013 forecast. Auto use tax collections have been at historic highs as pent-up demand from the recession has resulted in a significant increase in the number of vehicle purchases. We anticipate this source to return to "normal" level in 2014. The volatility of this revenue source has led to an approach for budgeting these revenues which is described in "Changes" below.

Figure 3: Loveland Use Taxes



Achieving City Goals and Priorities

This budget reflects the continuing City Council's priorities of Public Safety, Economic Vitality, and Infrastructure. Deliberate efforts have been made in this budget to target increased revenues to these key priority areas. This includes decisions in both operations and capital projects.

Public Safety: Public safety has been a key focus area for Council policymaking in 2012 and 2013, with the results being embodied in this 2014 Budget. Among the most notable investments and changes:

- 6 new firefighter positions due to the expected completion of Fire Station 2
- 4 new Police positions are added
- Fire Station 2 will be completed
- A new ladder truck will be purchased and added for Fire
- A new Police Records Management System (RMS) is funded
- The Police Training Facility has been placed into the Capital Plan, and initial planning has begun
- The Police Staffing Study is complete, and is already guiding personnel additions in the 2014 Budget

By their nature, public safety departments are labor-intensive, with most expenses for staffing and a lesser emphasis on capital. The additional public safety positions added in both Fire and Police are guided by long term strategies on how to appropriately staff these departments.

The additional Fire positions carry out the "Model 1" long-range staffing plan being followed by the Loveland Fire Rescue Authority. Because Fire had been underfunded in prior years – and because there is now a deliberate staffing Strategy – Fire has been the fastest-growing City service, with significant additions in both 2013 and 2014. During 2013, 6 firefighters were added, and a fire lieutenant in the prevention division was added by mid-year action following the successful passage of the Rural Fire District mill levy election. 2013 marked the first year of full staffing of 3-person companies for the Fire service, bringing Loveland into line with commonly-accepted standards throughout the nation.

Now that this level has been reached, and with additions being made in 2014, Fire Department staffing is expected to plateau for the next few years.

The Police positions being added are likewise guided by strategic thinking about the future of the Police service. The Police Department has now completed its strategic plan for the next 10 years. In general, that plan shows some growth in police staff, with increased reliance on "civilian" positions to take work load off of sworn officers and allow sworn officers to focus on higher-priority activities. The Plan also envisions better use of technology in law enforcement.

The additions for 2014 carry out this vision, with one of the civilian positions added in order to relieve patrol officers of certain calls. In addition, funding is added for transcription services to relieve report-writing burdens in Patrol. The replacement of the Police's aging Records Management System (RMS) is a major technology project being funded ($3,000,000) for a critical department need.

Economic Vitality: The City's Economic Development Department, first formed in 2012, continues to develop ways to enhance Loveland's economic vitality. The Department's Technology Acceleration Program, begun in early 2012 and continued in a new phase in 2013, will be extended.

The key program change in economic development is the ending of the Office of Creative Sector Development (OCSD) as a distinct program, together with the dissolution of the Creative Sector Advisory Commission. The OCSD had significant program accomplishments, but did not become financially self-supporting as originally planned. The end of 2013 marks the end of the initial 3-year commitment, and the program will end.

However, most of Loveland's economic base – and its economic future – continues to be in the creative and technology sectors. Therefore, the staff position associated with OCSD will be moved into the Business Development unit of the Economic Development Department. This does not result in any net employee increase.

There is likewise no net financial impact compared to 2011-13. The OCSD was originally funded at $100,000 annually by reducing the General Fund transfer to the Economic Incentive Fund from $350,000 annually to $250,000. The proposed 2014 Budget continues the Incentive Fund level at $250,000 annually from the General Fund, with the $100,000 General Fund contribution made into the Economic Development Department.

The Incentive Fund currently has a significant balance, which is judged adequate to the anticipated needs. This Fund's balance was increased considerably by the $500,000 settlement received and restored to the Fund from the Colorado vNet settlement in 2013.

The Department's only staffing addition is the increase of .5 FTE for administrative support for the Community Marketing Commission in visitor services. This requested increase came directly from the Commission members. It will be funded by Lodging Tax revenues.

Infrastructure: Highlights for 2014 include:

- 6 new positions in water, wastewater and power utilities (all enterprise-funded)
- The commencement of a significant capital program in the water enterprise, based on funding provided by two debt issuances authorized by the Council in 2013
- Increased capital investment in the wastewater enterprise
- The construction of the Service Center Phase 3 project
- A special one-time commitment of $1 million in General Fund balance to address street conditions in Loveland, and an additional one-time commitment of about $200,000 to address pedestrian-bicycle connectivity

The six new positions are all in enterprises, not the General Fund. Two of the "new" positions are really conversions of previous temporary positions which have been used to make sure that the workload needs are long-term before committing to regular city employment.

The City Council made critical decisions in 2013 in the water and wastewater programs, increasing rates to provide the foundation for more intensive capital programs in both of these utilities. The Council followed with authorization of $10 million in external financing and $6 million in an internal loan for the water enterprise capital program. This capital program, which includes other funds in addition, will increase the capacity of the City's water treatment plant and replace aging water distribution lines.

Street maintenance has also been a key Council priority. A one-time commitment of $1 million in General Fund balance to address street conditions in Loveland is being included in the 2014 budget. Such a commitment is possible because of the City's healthy General Fund balance, and this funding will address the preventive maintenance needs of street miles added in the 2001-2007 building boom. These streets are now aging to the point that initial maintenance is needed. This one-time funding will reduce maintenance expenses later.

We are also making a one-time commitment of about $200,000 to address pedestrian-bicycle connectivity. The Council adopted the new Bicycle-Pedestrian Plan in 2013, and that Plan identified priority needs for connectivity. However, there is no dedicated funding source to address them. This represents an initial effort to address the needs identified in that Plan, although it is not a long-term commitment.

The Final Budget in Detail

The City's budget falls into two major categories: operations and capital. In operations, most services and departments are maintained at current levels, with minor increases in some areas. Deliberately planned increases are slated for safety departments and infrastructure-related activities.

Operations

Total operational expenses for the City will be approximately $166,369,190, compared to $160,532,120 for 2013. General Fund expenses net of the allocated costs for 2014 are $77,071,380, compared to $65,192,070 for 2013.

Departments submit "core" budgets (based on previous year's baseline expenditures with adjustments for the recommended compensation policy and less one-time expenditures), and also may request "supplemental" budgets for new items. Departments were restrained in supplemental requests this year with the largest increases coming from planned operational expenses related to capital projects and the Police staffing plan.

The recovery of revenues has allowed some expansion compared to 2013, adding some resources in key areas. Of particular note:

- The expansion of Human Service grants funding by $50,000, following City Council discussion of the needs for this funding. This will strengthen the City's funding for human services provided by nonprofit organizations in the community.

- Funding of $50,000 has been added to the Facilities Management Division for security improvements through City buildings.

- Funding for FLEX bus service has increased by $150,000 due to reduction in federal funding. We anticipate that the City of Fort Collins will be making the same level of commitment.

- In Cultural Services, a $70,000 allowance has been provided for contracted fund-raising. This is not a City employee, and is a one-year contract to allow for evaluation of effectiveness. The reasoning: this department essentially has three sources of revenue: user charges and fees (tickets, etc.); contributions and donations; and General Fund support. This is added in order to strengthen the contributions and donations portion of revenues to provide increased cost recovery.

- Funding has been included in Development Services in the amount of $250,000 for the required Comprehensive Plan update to be completed in 2014. This will be contracted out, not provided by City employees.

Staffing Levels

Staffing levels are increased to mirror key priority areas. In the General Fund, new positions include:

- 6.0 FTE for the Fire Authority for firefighters for Station 2
- 4.0 FTE in Police for one patrol officer, one detective, one dispatcher, and one report taker
- 1.0 FTE in Public Works for facilities staffing of the new Service Center Phase 3 project

The total additions to the General Fund are 11 FTEs. Of these, 7 were already expected in the 10-Year Financial Master Plan. The four Police positions represent an addition over the baseline Master Plan projection.

In other funds, the new positions are:

- .5 FTE in Economic Development for Community Marketing Commission support, from lodging tax revenues. This is requested directly by the Commission (not staff-initiated). This Commission has substantial authority in the area of lodging tax, granted by the voter-approved ballot measure, and so this addition is recommended.

- Six positions in Water and Power funds:
  - Water Engineering Special projects manager
  - Electrical Engineer
  - Technical Services Treatment Control Technician
  - Locator Construction Inspector (replaces a previous temporary)
  - Water Treatment Plant Maintenance Worker (replaces a previous temporary)
  - Administrative Technician

  The two positions converted from temporary status represent fairly minor expense. Others are driven by substantial new capital investment and by increasing workload.

Capital Program

Capital projects 2014 are budgeted at $50.3 million. This represents a significant increase from the 2013 level of $46.3, due to an increased effort in the Water and Power Enterprise Funds to address the replacement of aging infrastructure, increases to the Street Rehabilitation Program and funding for Police records systems.

Key projects in 2014:

- A new Smeal ladder truck will be added in Fire. This is an investment of nearly $1.5 million.
- The Police Records Management System will be replaced. This is a technology investment of $3 million.
- The City will switch over to a new telephone system infrastructure, Voice over Internet Protocol (VOIP). The new switching is budgeted at $750,000.
- New Barnes softball field lighting is budgeted at $610,000.
- The one-time addition of $1 million for street rehabilitation to address maintenance needs on major arterials and new streets that came into the City system during the strong 2005-2007 growth period and are now needing maintenance.
- The one-time allocation of $1million for flood assistance programs.

The newly-adopted Water capital project program will begin with design work on the expansion of the water treatment plant, and initial work on major water line replacements.

The following are key projects carried forward from 2013, with completion expected in 2014:

- Mehaffey Park
- Fire Station 2 relocation
- Service Center Phase 3

Other large capital project expenses in the 2014 Budget are "allowance" amounts for projects which are customarily budgeted annually, with locations varying year-to-year. For example, open lands acquisition is based on an expected expense level, without identification particular properties for acquisition, the Transportation Program has several projects included based on the 2030 Transportation Plan, and the Street Rehabilitation Program funds the resurfacing of streets throughout the City.

Changes in Budget Presentation and Development

This Budget has some differences in budget presentation from previous years. Key changes:

- There are accounting and organizational changes between the Municipal Court and the City Clerk's Office. Court Administrative staff has been moved into the City Clerk's Department as a division of the City Clerk, removing them from the budget of the Court. There is no net change in personnel or the cost for court administration.

- Two new funds have been created. The first is the Economic Development Fund. The City has committed $250,000 annually for economic development incentives and partnerships, appropriating the funding within the Economic Development Department in the General Fund. Moving forward the commitment will be transferred to the Economic Development Fund. There are no recommended expenses within the fund included in the Recommended Budget. Staff will bring opportunities on a case by case basis for Council to approve and funding will be appropriated with a supplemental budget ordinance. The second is the Downtown Development Fund. Council has annually appropriated $1 million from the Council Capital Reserve for potential projects. The commitment will transferred to the Downtown Fund to be held, and projects brought to Council as the opportunity for a project arises for appropriation in the fund through a supplemental budget ordinance.

- Improved Cost Accounting: In 2014, we have completed the cost allocation process which was begun in the 2013 Budget. Costs of central administrative services and "internal services" have been allocated to client departments. The two additional departments added into this system in 2014 and Information Technology and the City Attorney's office, which had not previously been included. This better reflects the full costs of providing the different City services budgeted within the General Fund. There are difficulties in comparing some budgetary lines for earlier years to the same items for 2014 due to the reorganization of Court Administration costs. A special section has been added in the Appendix to better allow these comparisons.

- Due to the volatility of Building Use Tax collections staff only uses this revenue source to cover one-time expenses. In the General Fund equipment replacement costs total $1.965 million. Equipment replacement occurs annually but is for one-time purchases. The Building Use revenue projection is $1.495 million, which covers 76% of this expense.

Next year, there will be important changes in budgeting process for the 2015 Budget. Although the form of the Budget document will look similar to this year's, the process for developing the Budget will incorporate "Priority-Based Budgeting" (PBB). The City Council has received information about this at the April Study Session on budget and directed that staff move forward with PBB. This will involve starting the process earlier to set forth a few key elements in the late fall and winter, and the Council's annual goal-setting meeting in January 2014 will likely incorporate significant elements related to the 2015 Budget.

Conclusion

I would like to specially thank those in the Finance Department who were involved in the preparation of this budget. Special thanks are due to John Hartman, Budget Officer; Adam Dorritie, Budget Analyst, Chloe Romero, Business Services Coordinator, and Brent Worthington, Finance Director.

The City is in a strong financial position. Steps taken toward financial sustainability in 2011 re-established a new course for the City's projected financial future, so that the City has been placed on a path of self-sufficiency.

The conservative fiscal management which has been Loveland's hallmark continues to pay dividends in the form of service stability. This allows us to respond to opportunities, and continue to pursue the enhancing the quality of life in Loveland.

Distinguished Budget Presentation Award

The Government Finance Officers Association (GFOA) of the United States and Canada presented an award of Distinguished Presentation to the City of Loveland, Colorado for its annual budget for the fiscal year beginning January 1, 2013.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Budget Guide

This section is a guide and summary of the information contained in each section of the budget document. There are seven main sections: ***Introduction, Budget Overview, Financial Master Plan, Fund Summaries, Department Summaries, Appendix and Capital Program*.**

As the previous ***Table of Contents*** demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

The ***Introduction*** provides background information on the City of Loveland and the environment in which the budget decisions take place. It includes demographic information, financial policies, and the budget calendar and process.

This section provides general information about the City. It includes:

- a City organizational chart;
- a list of the City officials;
- demographic and economic information;
- a summary of the budget process;
- the underlying policies and rules that guide and shape the budget; and,
- a brief description of each fund type.

The ***Budget Overview*** is the Executive Summary of the budget, followed by supplemental information about the City of Loveland, its organization finances, and budget. The Budget Overview provides analysis of revenues of and expenditures on a total budget basis, highlighting significant trends affecting the revenues and expenditures of the City.

The City's total proposed budget and summaries of each fund type are presented in this section. It shows a summary of the City's total proposed budget in both gross and net form, discusses the major revenues and expenses, describes major factors that will impact both revenues and expenses, and provides a debt service summary.

The ***Financial Master Plan*** chapter discusses the planning processes used to drive the budget, provides a 10-year outlook for the General Fund, and forecasts revenues and expenditures for the General Fund for the next five years, with discussion on the forecast assumptions and projected impacts.

Fund Summaries provide summaries of the four major accounting fund groups as well as complete fund summaries with ending balances for each City Fund. Formerly, this section included a list of full-time equivalent positions by department/division and the impact of Amendment 1 (TABOR) restrictions on the City's budget. These items are now noted in the Appendix with other supplementary information.

Department Summaries provide historical cost information by department and division. Revenues that are attributed to a department are also presented. Included in this section are concise explanations of changes that have occurred from the 2011 Adopted Budget. "**Changes compared to the prior year**" are increases or decreases to the base budget due to operational changes or other known factors. "**Core Changes**" represent the increase or decrease due to the pay plan, inflation factors, or transfers between categories (i.e. from supplies to purchased services). *Please note that all variances are comparisons between the Recommended Budget and the prior year's Adopted Budget.* "**Supplements**" are increases from the prior year's Adopted Budget which are required to maintain existing service levels (noted as workload), provide new services (noted as improvement), or as required by state or federal law (noted as mandated). "**Financial Sustainability Reductions**" are reductions

made during the Financial Sustainability process to ensure revenue is available and exceeds operating costs. The strategies for these reductions were approved by the City Council at the beginning of the budget process.
The City of Loveland Budget provides City residents and the City Council with a funding plan for the year. The Department Summaries Section is organized by function (e.g. Development Services) which mirrors the City's departmental organization chart and is further separated by divisions, which represent discrete activities within a department.

Included with the cost information is the department's mission statement, descriptions of the program objectives for the coming year, along with measures which show the effectiveness or "outcome" of the programs.

The Other section within the Department Summaries is for General Fund costs that cannot be associated with a specific department and separate governmental entities or special districts that are not a part of City operations but are budgeted for and accounted for by the City.

References are made in the Department Summaries to the ***Capital Program***, which is included in the last section of this document. Appropriations in the Capital Program, with the exception of General Fund agencies, are included within a department's budget.

The ***Appendix*** contains a glossary of specialized words used within this document with their definitions, and a collection of supplementary material used throughout this document.

This section also includes:

- a table of planned inter-fund transfers;
- a schedule of supplemental budgets adopted by Council during 2013;
- oversizing agreements;
- schedules for inter-fund loans;
- explanations of full-time equivalent positions by department/division;
- the impact of Amendment 1 (TABOR) restrictions on the City's budget.

The ***Capital Program*** shows planned capital improvements with a cost of $250,000 or more from all funding sources over the next 10-year period. All projects to be funded in 2014 are included the 2014 Adopted Budget. The future years are approved by the City Council in concept only. The Capital Program is updated annually based on Council priorities and goals.

For the answer to questions regarding the budget or for additional information, please call the Budget Division at (970) 962–2329.

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City of Loveland

INTRODUCTION

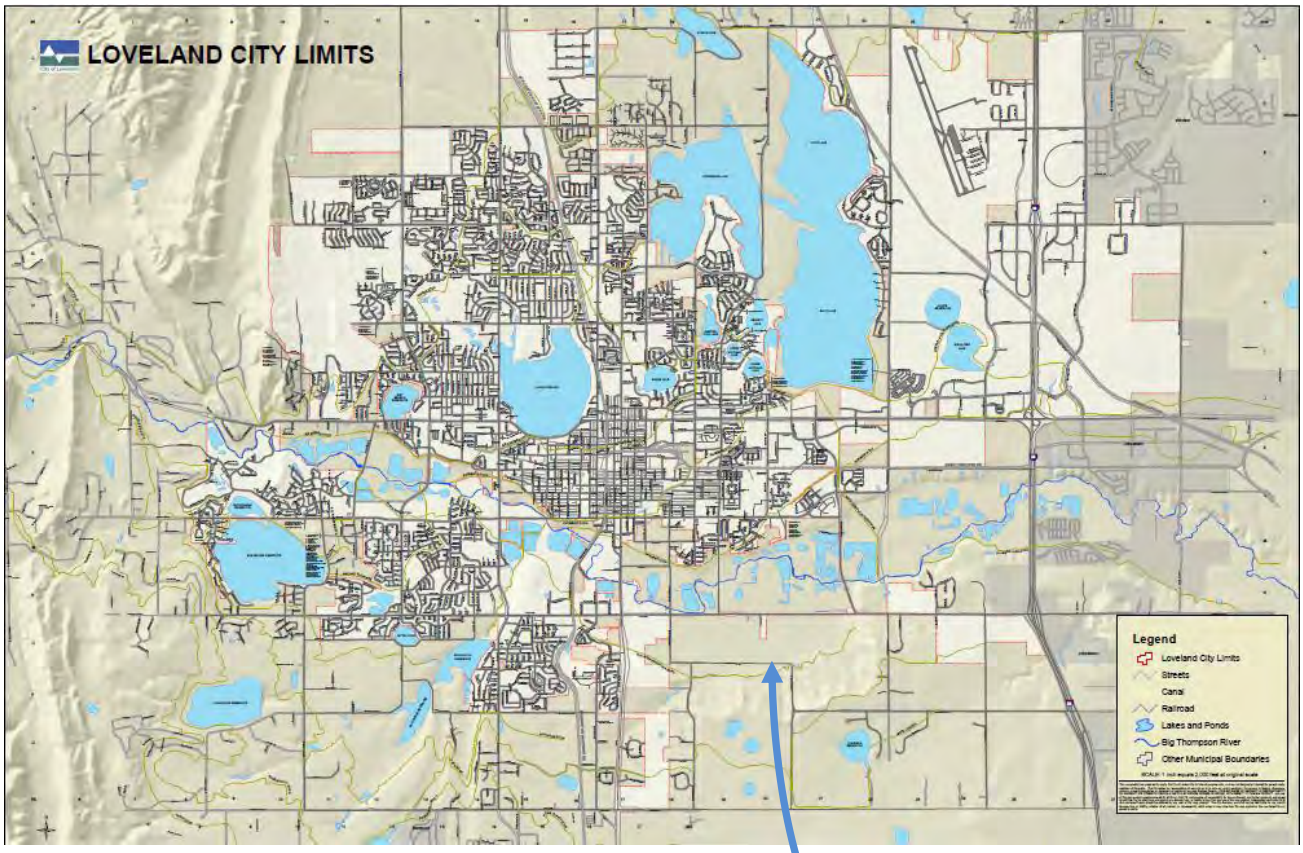


This section provides general information about the City including:

- a list of City officials;
- a City organization chart;
- a summary of the budget process;
- a brief description of each fund type;
- demographics and economic information; and
- the policies that guide budget development

City of Loveland, Colorado

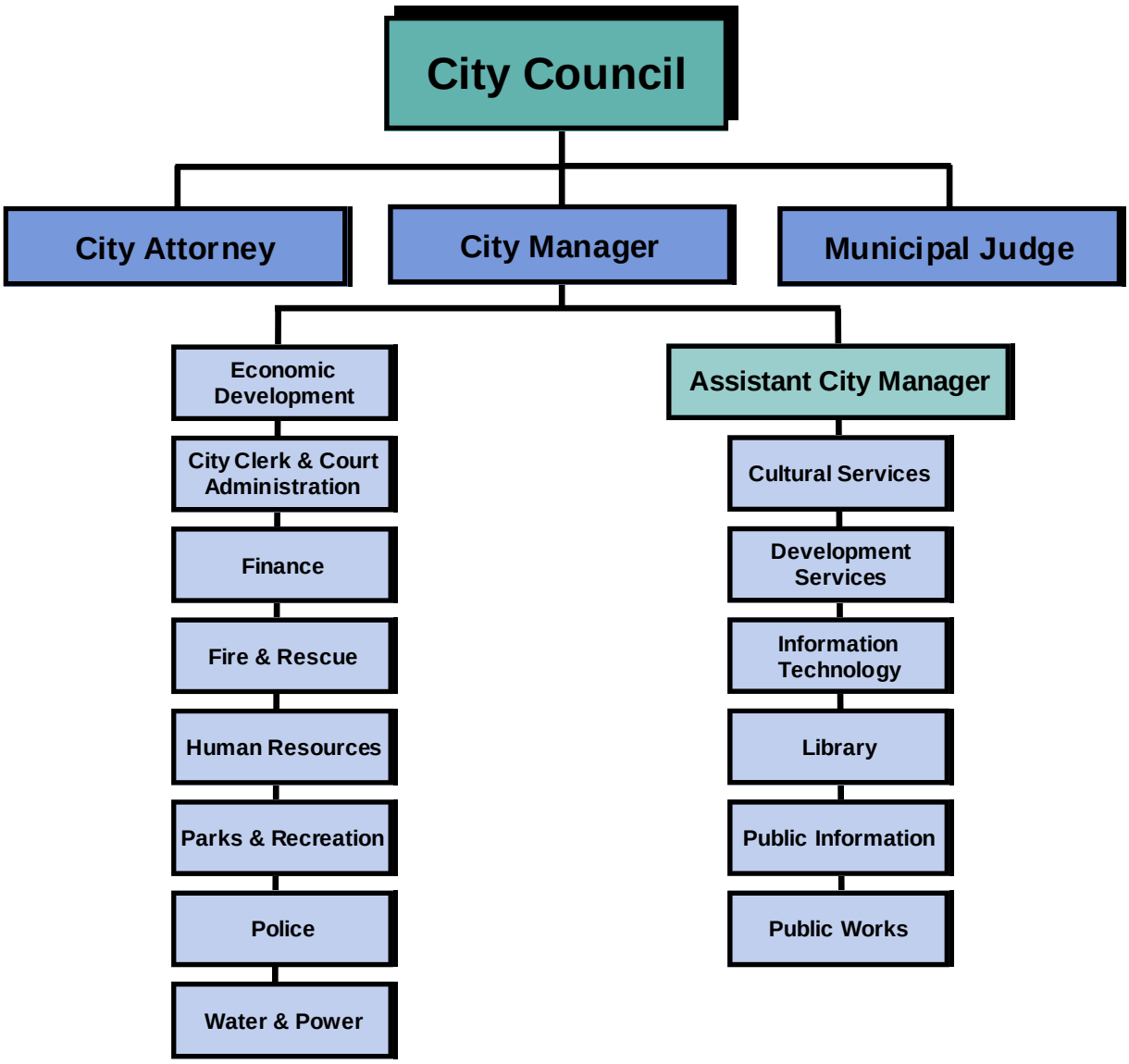
City Limits



Larger map can be found at
http://logic.ci.loveland.co.us/Maps/CityLimits2000Scale.pdf



City Organizational Structure



Citizens' Finance Advisory Commission
John Case, Chair
Jennifer Travis, Vice Chair
Richard Ball
Meg Corwin
Gerry Fleischer
Julie Harden
Jason Napolitano
Bradley Pierson
Jodi Radke

Youth Advisory Commission Representative
Wes Walton

City Council Liaison
Ralph Trenary

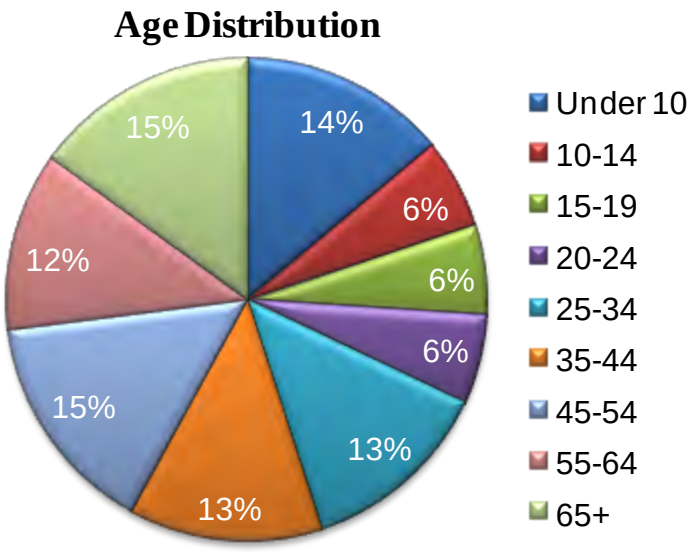
Loveland's Boards & Commissions

Affordable Housing Commission
Citizens' Finance Advisory Commission
Community Marketing Commission
Construction Advisory Board
Cultural Services Board
Disabilities Advisory Commission
Fire and Rescue Advisory Commission
Golf Advisory Board
Historic Preservation Commission
Housing Authority
Human Services Commission
Library Board
Loveland Utilities Commission
Open Lands Advisory Commission
Parks and Recreation Commission
Planning Commission
Police Citizen Advisory Board
Senior Advisory Board
Transportation Advisory Board
Visual Arts Commission
Youth Advisory Commission

General Information

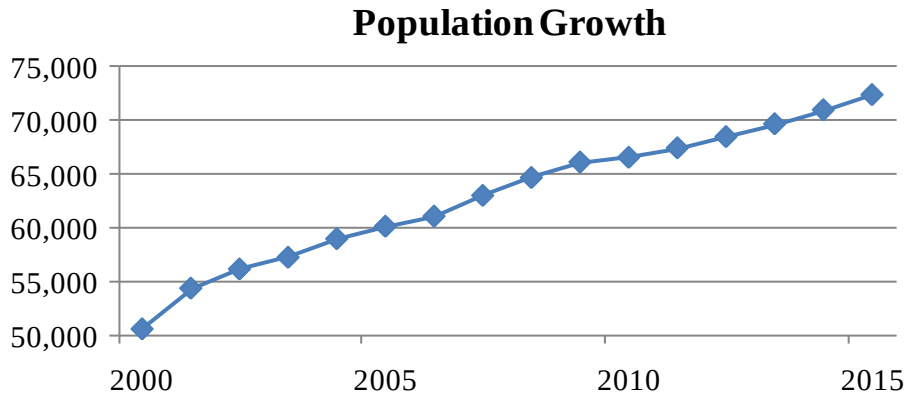
History and Location

The City of Loveland, Colorado, is located approximately 50 miles north of Denver, directly east of the Big Thompson River's emergence from the Front Range of the Rocky Mountains. Situated in southeastern Larimer County, the City limits encompass 35.31 square miles and an estimated population of 72,846 in 2013. Loveland is the 14th largest city in the state of Colorado.



Demographics

Loveland's population is older, with a median age of 38.7 in 2010, than Larimer County, the State, and the national averages at 35.5, 36.1, and 37.2 respectively. People 65 years of age or older represented 14.9% of Loveland's total population in 2010. By comparison, the percentage of persons 65 years or older in Larimer County, the State, and the nation were 11.9%, 10.9%, and 13.0% respectively. However, there is an indication that this trend may change. Persons under 18 years of age represented 23.9% of Loveland's total population in 2010. By comparison, the percentage of persons under 18 years of age in Larimer County, the State, and the nation were 21.4%, 24.4%, and 24.0% respectively.



The City is expected to see an annual population growth rate of between 1.9% and 2.1% through 2015. However, the number of persons per household has declined since 1990. In 2010, the average number of persons per household was 2.44, compared to 2.55 in 2000.

Major Employers in Loveland by Employee Range

Wal-Mart Stores	1,000+	Crop Production Services	250-499
Thompson School District	1,000+	Agilent Technologies	250-499
Hach Chemical Company	500-999	Kroll Factual Data	250-499
City of Loveland	736.07 (FTE)	Columbine Health Systems	250-499
		Banner Health-Big Thompson Medical	250-499

Unemployment Rate for April 2013 (Not seasonally adjusted) (Bureau of Labor Statistics)

Loveland	6.9%	Colorado	7.3%
Larimer County	6.0%	US	7.6%

Family Income (2013 Estimate from U.S. Dept. of Housing and Urban Development)

Median family income (includes all earners in household) $75,800

Larimer County Income (2010 Bureau of Labor Statistics)

Average annual wages (all occupations) $40,093

Housing Costs in Loveland

Average sale price for a detached single family home (2012 - *The Group, Inc*) $262,435

Average apartment rental rates (2012 - *Colorado Dept. of Local Affairs, Division of Housing)* $952.30/month

Vacancy Rates (2013 - Sperry Van Ness Group, Colorado Department of Local Affairs)

Industrial	14.0%	Office	9.0%
Retail	4.0%	Apartment	1.9%

Taxes

City property tax levy for 2014	9.564 mills	Larimer County sales tax levy	0.6%
City sales tax levy	3.0%	State of Colorado sales tax levy	2.9%

Governing Body

Loveland operates as a home rule city according to a city charter and ordinances, under a council-manager form of government.

Voters select members of the City Council in elections on the first Tuesday in November of odd-numbered years. The Council has a total of nine members. Each of four city wards elects two councilors to serve staggered four-year terms. The mayor is elected at large to serve a two-year term. The mayor pro-tem is chosen by the Council from its membership.



City Council

From left to right:

Back row: Chauncey Taylor, Ralph Trenary, Phil Farley, and John H. Fogle,

Front Row: Hugh McKean, Mayor Pro Tem Daryle Klassen, Joan Shaffer, and Dave Clark.

Foreground: Mayor Cecil Gutierrez.

Scope of Services

Loveland is a full service municipality. The major services provided by the City include:

- Building
- Cemetery
- Community Planning
- Engineering
- Fire & Rescue
- Fort Collins–Loveland Municipal Airport
- Loveland Museum & Gallery
- Loveland Public Library
- Municipal Court
- Mosquito Control
- Parks & Recreation
- Police
- Power Utility
- Public Transportation
- Rialto Theater
- Solid Waste & Recycled Materials Collection
- Stormwater Utility
- Streets Maintenance
- Wastewater Utility
- Water Utility

Employees and Benefits

The City's 2014 Recommended Budget authorizes regular full-time and part-time positions for a total of 736.07 on a full-time equivalent basis. In addition, a varying number are employed on a temporary and seasonal basis as needed. Loveland neither recognizes nor bargains with any employee union.

The City determines employee compensation by performance within a market based pay plan. Using market pay established through an independent survey as the midpoint, the salary range for each level is set at 12.5%-20.0% above and below the midpoint.

Benefits include medical, dental, disability and life insurance, and a retirement plan for all full-time regular employees. Part–time employees who work at least 20 hours per week are eligible to participate in benefit plans under a prorated cost sharing arrangement.

Budget Process

Budget Administration

This budget has been structured and prepared using the guidelines of the Government Finance Officers Association (GFOA). Two publications, Governmental Accounting, Auditing and Financial Reporting (GAAFR) and the Governmental Accounting and Financial Reporting Standards as adopted by the Governmental Accounting Standards Board (GASB) guide the budget process. The City of Loveland prepares its budget on a calendar year basis as required by the City Charter. The budget must be balanced or show a revenue surplus.

Basis of Accounting

The budget parallels the City's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available. Expenditures are recorded when incurred. Records for the City's Enterprise Funds, Proprietary Funds, and non-expendable Trust and Pension funds are maintained on a full accrual basis. For budgetary purposes, depreciation, accrued liabilities for accumulated leave balances, and market value adjustments to City investments are not included in calculating fund balances. Building and equipment repair and maintenance are budgeted for annually. Payments for accrued leave are paid within the existing budget as employees leave. Investments are held to maturity so market value during the term of the investment is not an issue when allocating resources.

Citizens' Finance Advisory Commission

A Citizens' Finance Advisory Commission (CFAC) is appointed by City Council to participate in a review of the budget, evaluate all financial policies, and report its findings to the Council. The commission consists of nine members who serve staggered terms of three years each. Its members are involved in the budget process and provide input to the Council during the adoption process.

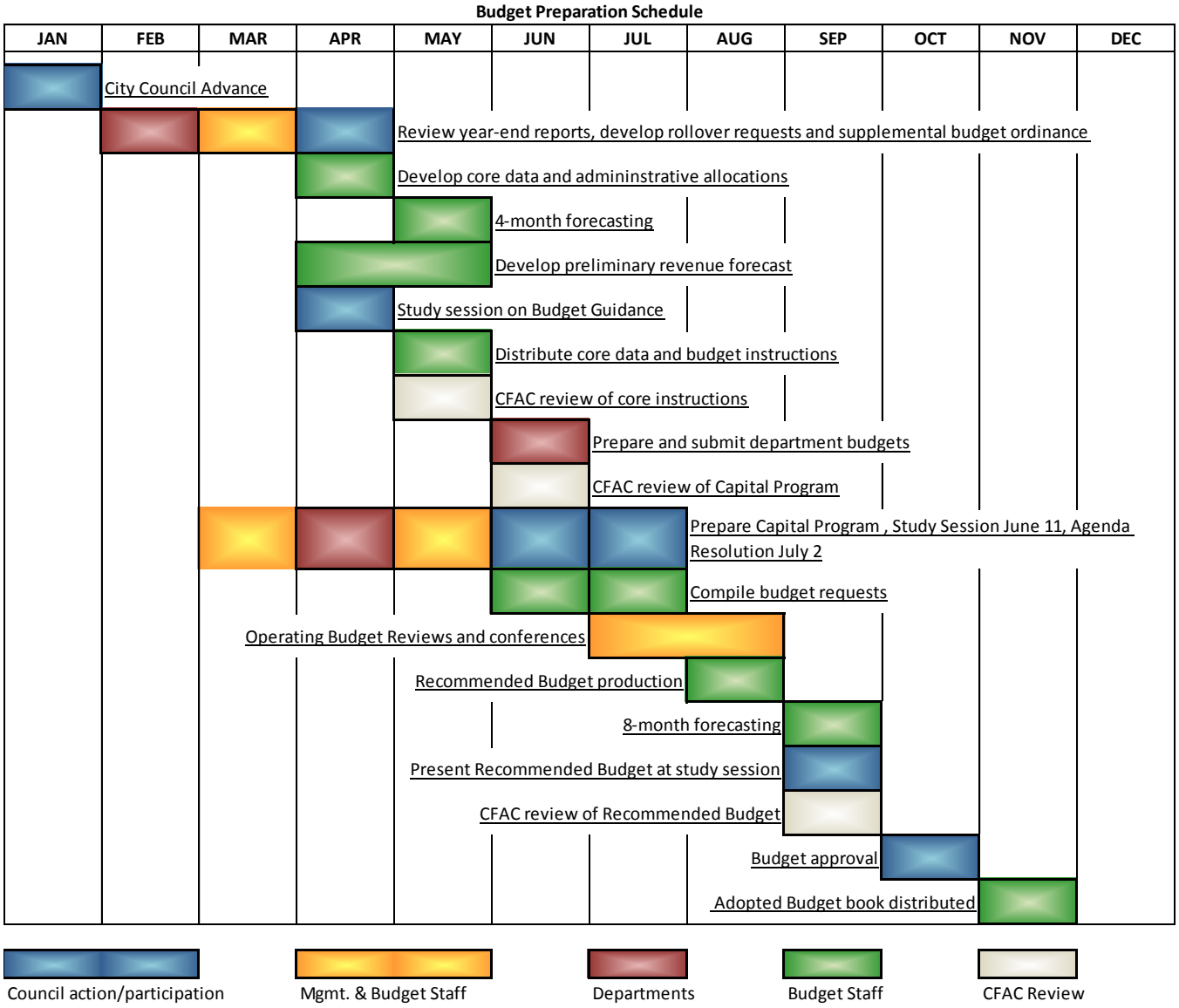
Budget Preparation Schedule

The budget process begins in January with the annual Council advance. At the advance, City Council establishes goals and objectives for the coming year and direction for future budgets.

In April, the capital planning process begins. Departments develop 10-year capital project lists. From these, the City Manager develops a 5 and 10 year Capital Program to present to Council in August for review. The Capital Program provides the basis for developing the budget for the next year.

Also in April, the Budget Division prepares core data, such as salary information, health insurance rates, rates for vehicle maintenance and rental, workers' compensation, and general liability. Along with this data, forecasts of current year revenue and preliminary revenue forecasts for the next year are completed. In late May, the core data is distributed to departments, along with budget instructions for the upcoming year.

Departments meet internally and with their respective advisory commissions to develop their budget requests. The requests are due back to the Budget Division the first week of July. The Budget Division compiles all the submissions in preparation for budget conferences with the City Manager and the departments. The conferences are held in late July, with final decisions on what will be included in the Recommended Budget completed by early August. Through August, the Budget Division prepares the Recommended Budget. The document is submitted to City Council in early September, with a study session on the Recommended Budget. The budget is submitted for approval on First Reading, after a public hearing, in early October, with a Second Reading and final approval occurring in late October or early November.



Budget Amendments

Because not all situations can be predicted during the budget process, an amendment process is necessary to keep current. The Adopted Budget can be amended during the year by presenting an ordinance to Council for approval after a public hearing, on both First and Second Reading. In general, budget amendments, or supplemental budgets, are used for one-time items such as grants for specific projects that are received during the year. Unless critical to service delivery in the current year, amendments that create on-going costs are discouraged, with the preference being deferral of these type of items to the annual budget process, to be prioritized among all requests, rather than presented as a single issue.

The most significant amendment occurs in the spring after the fiscal year has been closed, to reappropriate the remaining balances in the Capital Program. Most capital projects are multi-year in nature, and due to weather conditions and other factors related to construction, forecasting spending in the current year is difficult. The City follows a practice of appropriating the total cost of a project in the first year of the project, unless there are clearly definable phases. The unspent balance is re-appropriated each year until the project has been completed.

Financial Policies

The City of Loveland financial policies, compiled below, set forth the basic framework for the overall financial management of the City. These policies assist the City Council's decision–making process and provide guidelines for evaluating both current activities and proposals for future programs. These policies are reviewed annually and presented to Council for approval.

General Policies

City of Loveland will:

- Annually prepare a budget, submit it to Council for approval, and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating, funding of depreciation, and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance, funded self-insurance, and cash reserves.
- Provide for recommended maintenance and replacement of facilities and equipment. Each department will prepare and annually update a maintenance and replacement plan.
- Follow the City of Loveland Charter when preparing the City's budget.
- View the budget as a dynamic rather than static plan which requires periodic adjustment as circumstances change. Approval of City Council is required for increases in total fund budgets and shifts in appropriations among departments in excess of $25,000.
- Encourage citizen involvement in the budget process by having a Citizens' Finance Advisory Commission, public hearings, and informal meetings.

Operating Budget Policies

City of Loveland will:

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- Provide for the adequate funding of all pension plans.
- Update operating expenditure projections for the budget year plus four years. Projections will include increased operating costs associated with future capital improvements.
- Establish and monitor performance and productivity indicators associated with operating expenses.
- Maintain a positive cash balance in each operating fund at the end of each fiscal year.
- Attempt to maintain present service levels for all priority and essential services within existing Amendment 1 revenue limitations.

Capital Budget Policies

City of Loveland will:

- Update capital program projections for the budget year plus four years.
- Ensure the capital program is for projects and equipment with a cost equal to or greater than $250,000.
- Evaluate the relative merit of each capital project according to Council's goals and priorities.
- Give priority to capital projects that are mandated by federal or state legislation.

Revenue Management Policies

City of Loveland will:

- Impose taxes, fees and rates at appropriate levels to fund their intended purposes. Maintain a balance to provide for a diversified and stable revenue system.
- Estimate annual revenues using an objective, analytical process.
- Update revenue projections for the budget year plus four years.
- Annually review costs of activities supported by taxes, rates, user fees, plant investment fees, and capital expansion fees.

- Set fees and user charges for each enterprise fund that maintains an enterprise status pursuant to TABOR.
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities.
- Allocate revenues from restricted funds in accordance with municipal code provisions.

Reserve Management Policies

City of Loveland will:

- Establish reserves from restricted cash accounts for growth–related development. The reserve balance will be equal to the unexpended balance of cash less current liabilities in each restricted account.
- Establish bond reserves based on requirements of individual bond ordinances.
- Establish capital reserves which accumulate funds for the planned construction or replacement of City infrastructure or for the acquisition of capital equipment not funded through growth–related fees. These amounts will be determined by five–year or longer capital programs.
- Establish other reserves related to special items as approved by City Council. This would include accumulating reserves to retire debt at an accelerated schedule.
- Maintain the General Fund unrestricted balance at no less than 6% of General Fund revenue.

Definitions of Reserve Terms

- **Operating** - Reserves to cover unanticipated expenditures of a nonrecurring nature or to meet unexpected small increases in service delivery costs. These also cover operating carryover balances associated with cash flow needs and the provision of an orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. Reserve amounts are based on a percentage of the operating budget within each appropriate fund.
- **Emergency** - Reserves to cover costs associated with natural disasters or other unforeseen and declared emergency situations. Reserve amounts are based on a percentage of the operating budget in the general fund. This reserve satisfies the requirements of Amendment 1.
- **Liability** - Reserves to cover accrued liabilities from items such as vacation, sick leave, or compensation time. Reserve amounts are based on a percentage of fund liabilities.
- **Equipment Replacement** - Provide for the replacement of fund assets such as office equipment and furniture, computers, vehicles, and tools and equipment used in operating programs. Items not included are City infrastructure, utility infrastructure, equipment covered under capital reserves, and the replacement of City buildings.
- **Designated** - Reserves for planned capital projects or services, which will be appropriated in future years based on the capital plan for operating needs or for known debt payments in the future.
- **Restricted** - Reserves for funds restricted by ordinance or law. An example is impact fee reserves, which may only be spent on capital projects that are the result of growth.

Transfers Policies

City of Loveland will:

- Classify the following City of Loveland activities as enterprises: *Golf, Power, Solid Waste, Stormwater, Wastewater, and Water.*
- Require that all City enterprises make payments to the City in lieu of taxes that are reasonable and proportionate to taxes paid to the City by private businesses unless the City Council grants exceptions. Transfer payments are based on percentage of certain revenues received by the fund. Specific transfers to the City from the affected funds are done on a monthly basis per the rates established as follows: Water, Wastewater, Stormwater, Power, and Solid Waste at 7% and Golf at 3%.
- Require that all departments furnish to other department such services, labor, and materials as needed by the director of such department. Any labor or material shall be charged to the using department according to accounting procedures established by the City Manager. These charges are direct reimbursements for services provided and shall be calculated annually using a cost of service analysis.

Investment Management Policies

City of Loveland will:

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) and approved for full collateralization by the public deposit protection act or other state statutes.
- Pool cash from all legally permitted funds for investment purposes.
- Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and yield.
- Place custody of the City's investment securities with a third–party financial institution for the purpose of safekeeping of securities.
- Provide monthly investment reports.

Debt Management Policies

City of Loveland will:

- Confine long–term borrowing to major capital improvements that cannot be financed from current revenues.
- Repay debt within the expected useful life of the project or sooner.
- Prohibit the use of long–term debt for operating expenses.
- Issue debt which is relative to payback ability. Borrowing must not overburden future taxpayers. When applicable, state law is the controlling policy.
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be a part of all recommended bond issues.

Accounting, Auditing, and Reporting Policies

City of Loveland will:

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA), or their equivalents.
- Present monthly and annual reports to the City Council summarizing financial activity delineated by fund.
- Present a quarterly report on the status of major capital projects.
- Maintain financial systems to monitor expenditures, revenues, and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report (CAFR).
- Comply with all reporting requirements related to bond issuance terms.

Financial Information

Fund Accounting

Fund accounting is used throughout the City, both for budgeting and accounting. Under this system, money is divided into separate accounts, rather than being held in one central account. The City has 42 funds and each fund has been established for a specific purpose which is financially independent of other governmental activities.

For funds established for operations, maintenance and other ongoing activities, revenues flowing into the fund are spent during the same year. Unless there is a change in service levels, spending is similar year to year.

In capital funds, revenues accumulate for periodic capital needs, such as construction of a new park or an electric substation. The balance in those funds grows until expenditures are made. Spending can vary greatly from year to year.

Appropriation and Expenditure

The total appropriation includes internal transfers, which are counted both as revenues and expenditures twice, and occasionally three times across the various funds. For these reasons the total appropriated amount in a fund can be significantly higher than actual spending. ***The net City budget excludes internal transfers. It represents a close approximation of projected spending.***

Fund Types:

The City classifies funds into several types: General Fund, Internal Service Funds, Enterprise Funds, Special Revenue Funds and Fiduciary Funds.

The ***General Fund*** includes the majority of City services. City Council, City Manager, City Attorney, City Clerk, Finance, Library, Municipal Court, Economic Development, Development Services, Human Resources, Information Technology, Police, Public Works, Parks and Recreation, and Cultural Services are included. General Fund revenues include sales tax, use tax, property tax, user fees, fines, permits, licenses, internal transfers and intergovernmental revenue.

Internal Service Funds provide support services to other City departments. They are financed by internal service charges included in the user agency operating budgets. They include City Fleet, Vehicle Maintenance, Risk & Insurance and Employee Benefits.

Enterprise Funds are self–supporting through user fees. They include Water, Wastewater, Stormwater, Power, Solid Waste and Golf.

Special Revenue Funds are established by federal/state law, or by municipal ordinance/resolution. Included are Capital Projects, Local Improvements, Capital Expansion Fees, Park Improvement, Conservation Trust, Open Space, Transit, Transportation, Economic Incentives, Downtown Development, Community Development Block Grant, and Art in Public Places. Each has its own specific revenue source.

Fiduciary Funds are used to account for assets held by the City in a trustee capacity. Each fund is established by state law, municipal ordinance or resolution. They include Fire Pension and Cemetery Perpetual Care. ***These funds are not included in the City's Total Budget summary.***

The ***Airport, Loveland Larimer Building Authority Fund (LLBA), Loveland Fire Rescue Authority, General Improvement District (GID) #1, Special Improvement District (SID) #1,*** and ***Loveland Urban Renewal Authority***

(LURA) do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Airport as part of its administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority. The GID #1, the Loveland SID #1 and the LURA are separate entities created for specific expenditures and are funded by separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities. ***None of these funds are included in the City's Total Budget summary.***

Transfers

Because money is budgeted and accounted for in separate funds rather than being pooled in one account, transfers occur among funds. Transfers serve two primary purposes: payments for services among departments and fund consolidation for capital projects. Some departments provide support services for other departments within the City. When these departments use money from different funds, transfers are necessary to move money from one fund to the other to reimburse departments for services provided. Transfers are also used when multiple funds provide resources for a single capital project (for example, the recent Library expansion). Moving all the money needed by a project into a single fund makes it easier to account for all project expenses and makes project costs more transparent to the Council and Public.

BUDGET OVERVIEW



This section shows:

- the City's total proposed budget summary, in both gross and net forms;
- a discussion of the major revenues and expenses;
- major factors that will impact both revenues and expenses; and,
- a debt service summary.

Total City Budget

The 2014 budget is balanced in accordance with the City Charter, which requires appropriations to be within available resources or show surplus. This budget is in compliance with the provisions of Colorado's TABOR restrictions, and existing service levels are maintained.

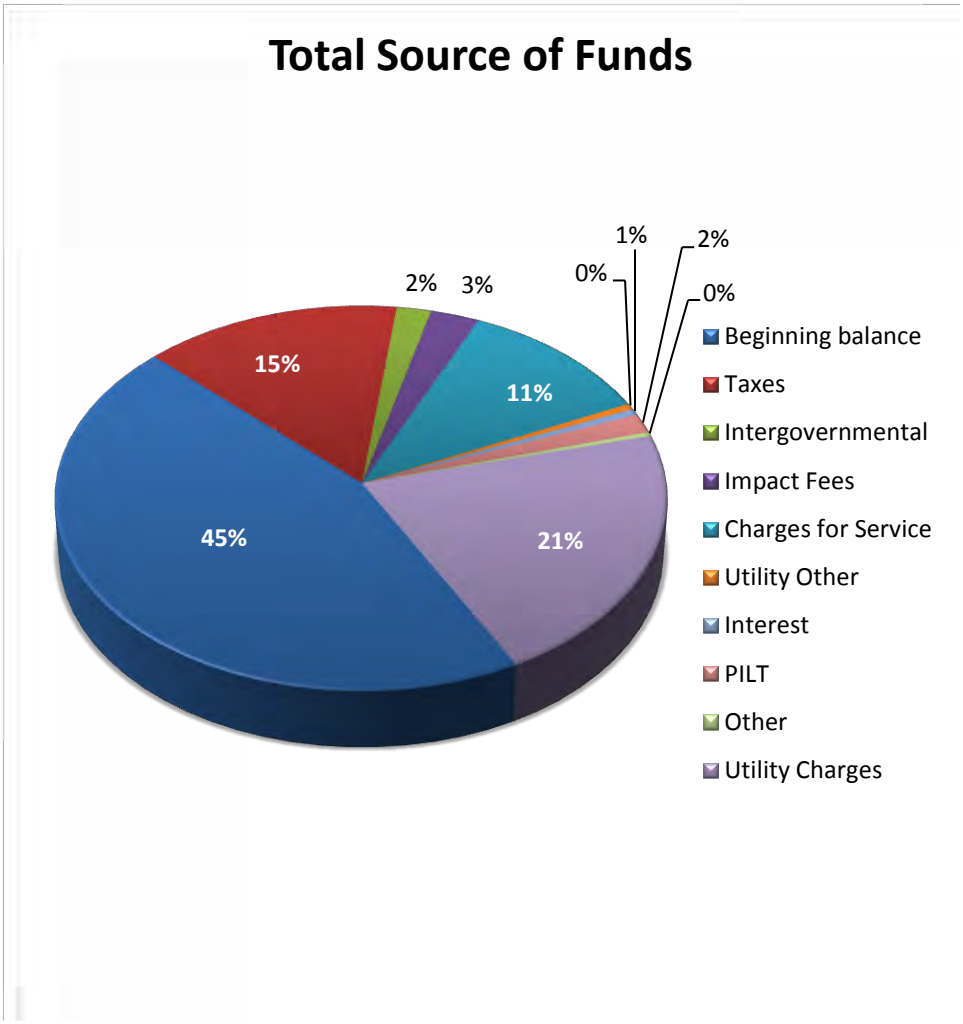
The total City budget as shown below is the combined budgets of all parts of the organization except for the Fiduciary Funds and the Other Entities. The table below shows the gross City budget, as well as the net City budget, which excludes transfers, and represents projected actual expenditures.

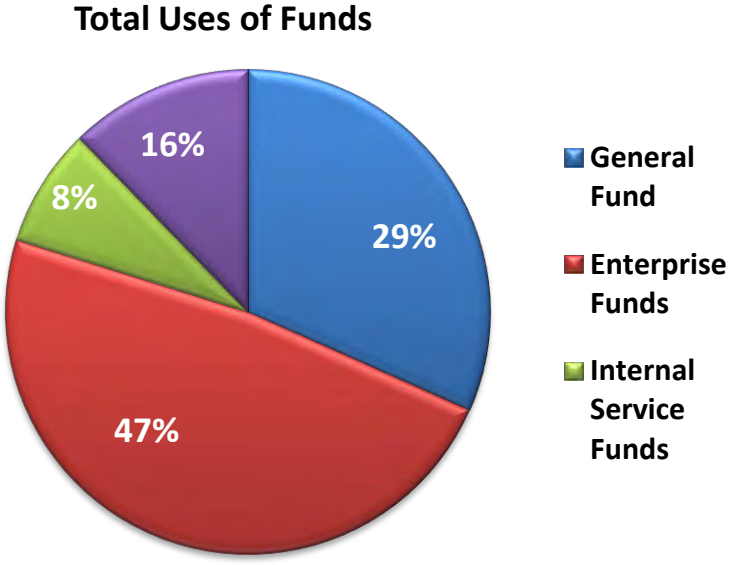
Total Budget

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
REVENUE					
Beginning Balance	**$178,922,210**	**$140,288,600**	**$197,349,150**	**$166,383,920**	
Taxes	49,824,292	49,358,600	49,358,600	54,148,690	9.7%
Intergovernmental	8,896,746	7,237,520	10,271,530	7,234,130	(0.0%)
Impact Fees	9,846,474	7,419,140	7,419,140	10,276,790	38.5%
Charges for Service	39,171,065	43,408,210	43,608,390	47,847,800	10.2%
Interest	2,225,381	2,659,140	2,659,140	1,964,740	(26.1%)
Other	2,406,163	972,610	1,026,250	1,256,380	29.2%
Utility Charges	70,204,848	74,070,770	74,070,770	78,560,340	6.1%
Utility Other	1,677,803	1,926,650	1,926,650	1,833,970	(4.8%)
Payment in Lieu of Taxes	5,329,510	5,639,810	5,639,810	5,943,620	5.4%
Bond Proceeds	-	16,000,000	16,000,000	-	(100.0%)
Less Administrative Charges	-	(3,284,550)	(3,284,550)	(6,289,180)	91.5%
Total Net Revenue	**$189,582,282**	**$205,407,900**	**$208,695,730**	**$202,777,280**	**(1.3%)**
Transfers	13,489,682	16,914,840	30,097,220	21,352,210	**26.2%**
Total Revenue	**$203,071,964**	**$222,322,740**	**$238,792,950**	**$224,129,490**	**0.8%**
Total Resources	**$381,994,174**	**$362,611,340**	**$436,142,100**	**$390,513,410**	
EXPENSE					
General Fund (net Expense)	59,343,409	65,192,070	68,983,100	77,171,380	18.4%
Enterprise Funds	87,006,375	104,567,740	113,844,480	117,405,240	12.3%
Internal Service Funds	14,646,691	18,725,610	19,875,260	19,278,660	3.0%
Special Revenue Funds	23,648,549	35,281,860	67,055,340	30,869,840	(12.5%)
Total Expense	**$184,645,024**	**$223,767,280**	**$269,758,180**	**$244,725,120**	**9.4%**
Less Transfers	13,489,682	16,914,840	30,097,220	21,352,210	26.2%
Total Net Expense	**$171,155,342**	**$206,852,440**	**$239,660,960**	**$223,372,910**	**8.0%**
Ending Balance	**$197,349,150**	**$138,844,060**	**$166,383,920**	**$145,788,290**	

2014 Fund Information

The funding sources for the Total City Budget are shown in the graph to the right. Fund balance, while not a "true" revenue, is a source of funding for appropriation. The majority of the fund balance resides in Capital Funds and Enterprise Funds. The City uses a "pay as you go" philosophy for capital expenses, so impact fees and other revenues are saved until there is sufficient funding for the capital projects. Utility charges for Water, Wastewater, Stormwater and Power fees are the next major source of revenue. The Enterprise Funds are not subsidized by tax revenue and operate entirely on fees based on usage. Taxes are 14% of the Total Budget revenue stream and used primarily for General Fund agency services.



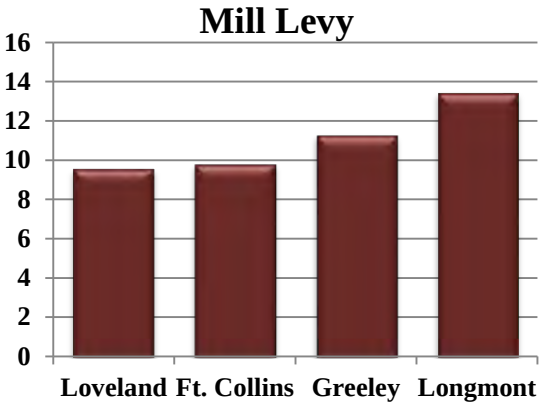


The distribution of expenses by fund type is shown at the left. Enterprise Funds make up 47% of the Total Budget and are not funded by tax revenues. General Fund expenses are the next largest use of funds. The General Fund is where most services funded by tax dollars reside. The Special Revenue Funds are primarily capital in nature and are the third biggest use of funding.

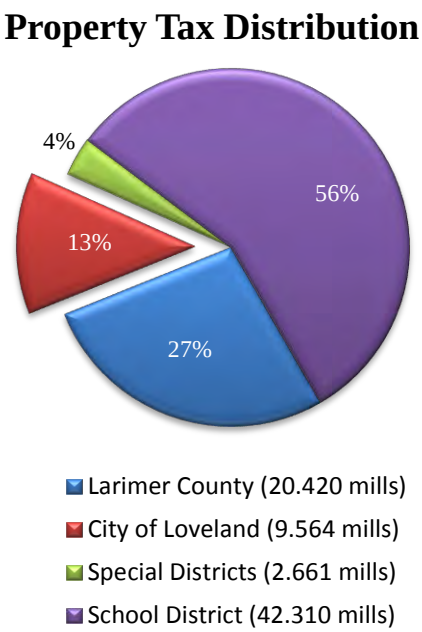
Revenue Overview

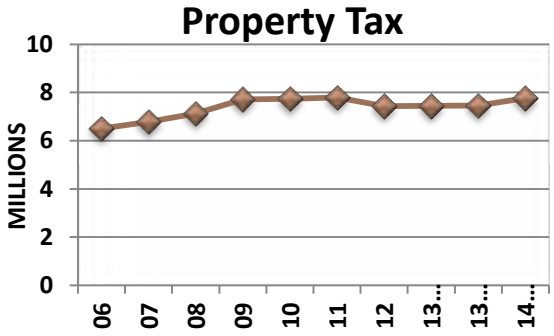
Property Tax

Loveland must comply with the TABOR limitation on property tax revenue (inflation plus local growth). In 1998, voters approved an allowance for the City to keep and spend all revenue over the TABOR limit for the years 1998–2002 for street construction and youth services. In 2001, voters approved an allowance for the City to keep and spend all revenue from 2003–2012 for police, fire, street construction and maintenance, and parks construction and maintenance. In the November 2012 election, voters approved an allowance for the City to continue to keep and spend all revenue from 2013-2024.



The 2013 mill levy rate, which funds the 2014 budget, will remain at the 2012 level, 9.564 mills. A mill is one–tenth of one cent. In other words, one mill represents $1 for every $1,000 of assessed property value. The mill levy is multiplied by the assessed valuation of a property to calculate the property tax. The City's levy has been 9.564 since 1992 and Loveland continues to have one of the lowest city government property tax levies in northern Colorado. On average, the City collects 97.5% of the total value. In 2014, the tax is projected to generate $7.7 million.





An amendment to the Colorado State Constitution requires that a constant relationship between residential and business property tax revenues be maintained on a statewide basis. Commercial and industrial properties are assessed at 29.0% and residential properties at 7.9% of their market value. The result is for properties of equal value, a business pays over three times as much property tax as a residence.

Property Tax Levy (General Fund)			
	Mill Levy	Valuation	Net Tax Revenue
2011	9.564	796,673,174	7,816,320
2012	9.564	799,772,846	7,496,050
2013	9.564	807,522,996	7,568,690
(98% of Total - County Collection fee is 2%)			

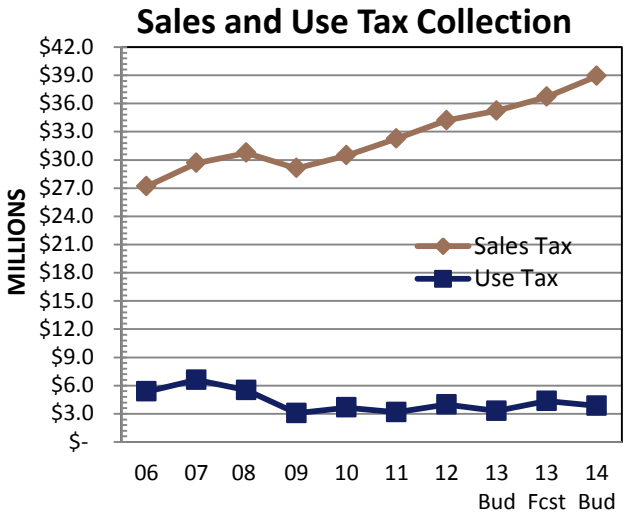
A number of special districts also overlap portions of the City's boundaries and affect some properties. Loveland's City government sets only the City mill levy and has no control over mill levies set by other entities. The City of Loveland receives less than 12.0% of a homeowner's property tax dollars as shown in the pie chart.

Beginning in 2007, the City's property tax revenue has begun to grow at slower rate, due to the creation of three Urban Renewal Authority (URA) project areas. The URA is funded with Tax Increment revenues (TIF). Increased property values and the associated tax revenue from new growth stays within the URA. For the 2012 assessment, 10.9% of the City's total assessed value is included in the TIF

revenues for the URA. Beginning in 2009, property tax revenue flattened due to the recession and lower property values. However, the housing sector has had some growth so modest increases are projected in 2014 revenue.

Sales & Use Tax

Sales tax is the largest revenue source in the taxes category. Beginning on January 1, 1998, the City began collecting its sales tax in–house instead of using the services provided by the State of Colorado. Loveland's current city sales tax rate is 3.0%. Through July 2013, sales tax collections were 7.6% higher than one year ago. The 2014 sales tax collections are projected to increase by 10.5% from the 2013 adopted budgeted revenue, but only 6.0% from the 2013 forecast amount. The conservative projection is based on the current economy, where the housing market continues to improve and continued job growth increasing the amount of discretionary income available. The projection is tempered due to concerns about the increased competition for retail dollars from the surrounding area are growing.



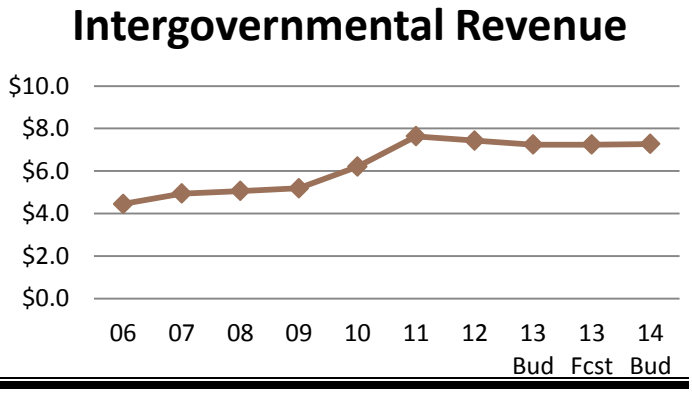
Use tax is also 3.0%, but only applies to building materials and motor vehicles. Use tax collections on building materials are projected to increase by $500,000 from the 2013 Budget, as the construction industry begins to rebound. Collections on motor vehicles are projected to be flat compared to the 2013 Budget, as sales are anticipated to be heading back toward historic average levels after a significantly higher than average year in 2013.

Other Taxes

- **Liquor Occupational Tax** – The projection is based on the number of businesses that sell liquor in the City; the revenues are very consistent from year to year.
- **Specific Ownership Tax** – A tax paid by owners of motor vehicles in lieu of personal property tax. For 2013, the revenues are projected to be flat compared to the 2012 Budget.
- **Cigarette Tax** – A tax levied on the wholesaling of cigarettes. This source of revenues varies to a small degree from year to year.
- **Gas Franchise Tax** – A tax levied on the Public Service Company in granting the company the privilege to construct, purchase and operate within the City. The current tax levy is 3.0% of gross gas revenue.
- **Cable Television Franchise Tax** – A franchise fee levied on cable service providers to operate within the City. The current fee is 5.0% of the company's annual gross revenue.
- **Telephone Occupation Tax** – A tax levied on telephone service providers that operate within the City. The levy is adjusted annually based on changes in the Consumer Price Index (CPI).

Intergovernmental

Intergovernmental revenues are revenue received from other governmental units. The City does not have control over these revenues. The two largest sources are State Highway revenue sharing and Federal Transit Authority (FTA) operating grants. These are important sources to the City since the State highway revenue sharing funds 50% of the Street Rehabilitation program and 21% of the operational costs for street maintenance, traffic signal maintenance and street engineering costs

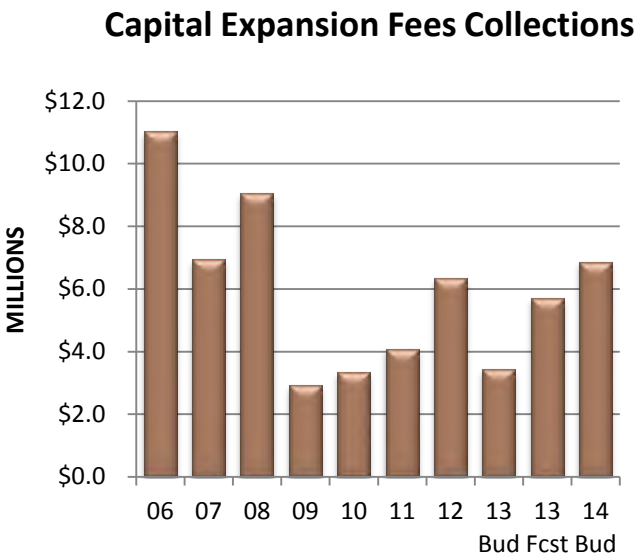


and FTA grants fund 32% of the Transit system's operating budget. In the Special revenue funds the City receives funding from a county sales tax for the purchase and maintenance of Open Lands and funding from Colorado lottery proceeds, used to fund the construction and maintenance of the recreation trails. The County Open Space tax will sunset in 2018.

For 2014, intergovernmental revenues are projected to be flat due to State revenues and Federal transit revenues staying flat to the previous year.

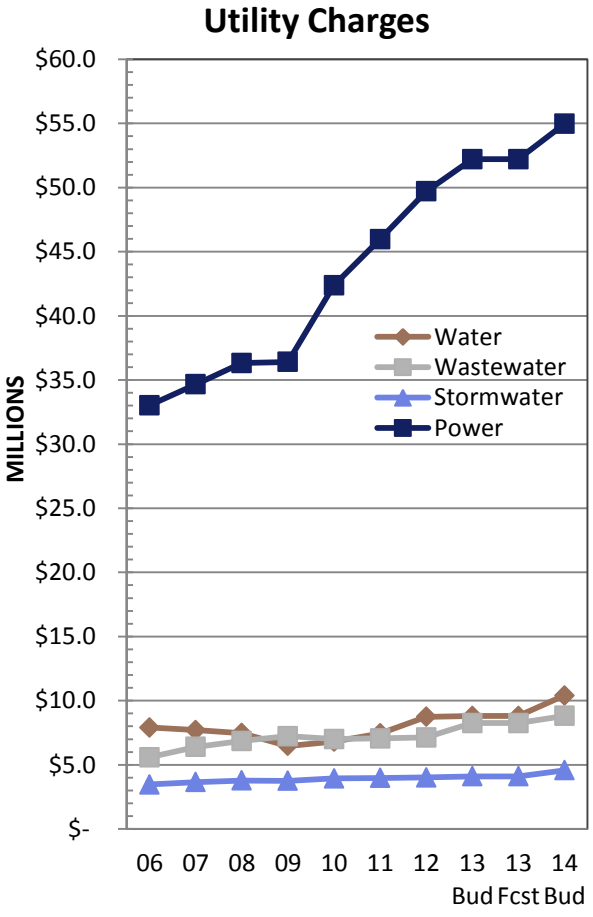
Impact Fees

Capital Expansion Fees (CEFs) are imposed on every additional residential dwelling unit, square foot of retail, office, and institutional construction, as well as every acre of industrial development. These fees are intended to cover growth–related capital costs. The City also imposes System Impact Fees (SIFs) on customers who increase utility demands that require future facilities expansion, such as new water lines, additional treatment plant capacity, or a new substation. Because impact fees are paid at the time the Certificate of Occupancy is issued, there is a delayed effect on impact fee revenue collection. Revenue growth is forecast to increase in the 2014 budget, due to the recovery in the construction sector of the economy driven primarily by residential construction.



Charges for Service

This category includes charges to citizens to access services provided by the City and internal service charges, which are costs paid by one department to another for services rendered. Examples of these are charges for vehicle maintenance and from the Employee Benefit Fund for employee health care. One of the major sources of this revenue from citizens is fees for the use of the Hatfield Chilson Recreation Center. By charging for service, a substantial part of the cost of operating programs and facilities is borne by those who use them. There are modest fee increases for most Parks and Recreation fees. Other sources of this revenue include golf fees, solid waste fees, and the street maintenance fee. While golf fee revenues are dependent on weather for available playtime, solid waste fees and the transportation fee are more directly tied to population and commercial growth.



Utility Charges

These are revenues generated from the provision of basic utility services. The City provides four utility services: water, power, stormwater and wastewater.

- **Water Utility Charges** – In 2006 revenues increased due to a 1% annual fee increase that was approved in 2006 as part of a 30-year annual program to fund the construction of a new reservoir. The utility is proposing a 13% increase in 2014, with 1% as part of the program for the new reservoir and 12% for

treatment plant and distribution improvements.

- **Power Utility Charges** –A 5.3% increase was approved for the 2010 Budget to pass though wholesale cost increases from the Platte River Power Authority. In 2011, a 4.9% rate increased was approved to pass through wholesale cost increases, and an additional 0.7% approved fund half the cost of new energy conservation programs. In 2014 the utility is proposing a 1.62% rate increase to pass through wholesale costs.
- **Stormwater Utility Charges** – The stormwater revenues have been stable and no rate increases are proposed, with increased revenue due to growth.
- **Wastewater Utility Charges** –An 8.0% increase was included in the 2006 Budget to meet future operational needs and Capital Program requirements, as the first of a three-year program, completed in 2008. For 2014, an 8.9% rate increase is included primarily for infrastructure improvements.

Utility Other

These are revenues generated from sources other than regular utility charges. Some of the examples are Wheeling Power Fees, wholesale water sales and sale of water meters. These revenues are projected based on historical averages.

Interest

The cash balances in all funds are invested in interest–bearing investments of maturities appropriate to the projected cash requirements of the funds. In 2014, the projected interest rate is 1.02%.

Payment in Lieu of Taxes

The largest revenue source is the Payment-In-Lieu-of-Taxes (PILT), which is charged to all Enterprise Funds based on a percentage of revenue received. As part of the Financial Sustainability effort in the General Fund, PILT for all enterprises other than the Golf Enterprise were increased 1% to a total of 7% of revenue. The Golf percentage remains at 3%.

Other

These are miscellaneous revenues that do not belong to any of the above revenue categories. This includes revenues such as donations, proceeds on the sale of assets, and rents are included here.

Transfers

Transfers occur between funds to pay for administrative services provided by other departments and to combine funds received from different revenue sources within one fund to budget for a capital project. Most transfers occur between capital funds so that the full cost of a project is shown in one fund only.

Fund Balance

The beginning fund balance, while not a true “revenue”, is a major source of funding for the 2013 Budget. Fund balance is created from monies saved in previous years for specific capital projects or operating contingencies, and revenue received above the amounts appropriated for expenditure. Fund balance will increase in the 2014 Budget compared to the 2013 Budget due to the capital improvement cycle. Impact fee reserves and enterprise funds, primarily form loans in Water Enterprise will be spent in future years in the City’s Capital Program. The fund balance will decline over the next five years as major capital projects, which are included in the Capital Program, are completed. See the Capital Program Section for details on the 5–Year Program.

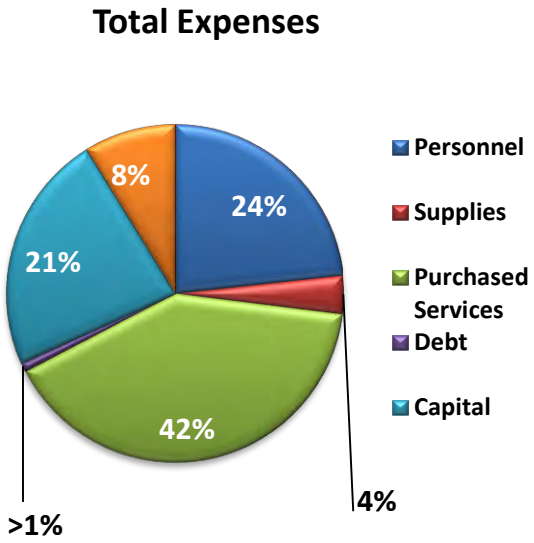
The 2013 Revised Budget includes capital projects, which were budgeted in prior years but not completed before 2012 and assumes these, as well as new 2013 projects, will be completed by year end. After the year ends, a supplemental budget will be presented to City Council to re-appropriate the ending balances of capital projects remaining incomplete.

Expenditure Overview

Total Expenses

The City divides expenditures into account groups to describe how it is spending its funds. The account groups are Personnel Services, Supplies, Purchased Services, Debt Service, Transfers, and Capital. The Personnel Services group includes all salaries, the City's contribution towards FICA and retirement accounts, the City's share of insurance benefits, workers' compensation costs, and other costs related to compensation and benefit packages. The Supplies group includes all office supplies, parts and materials necessary to provide the services funded in the budget. The Purchased Services group includes all services provided to the City by outside sources or internal service funds. The Debt Service group includes principal and interest costs associated with any approved debt issues. The Transfers group is for any transfer between City funds. The Capital group is for the purchase of items that cost more than $5,000 and have a useful life of more than one year and all infrastructure and vertical construction projects.

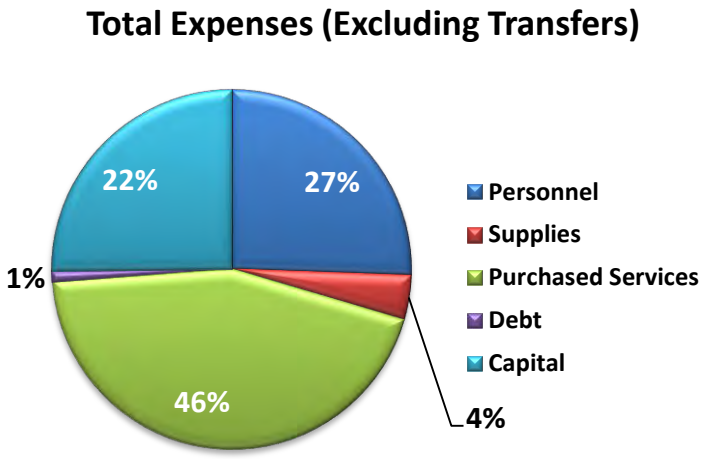
The percentage for each account group is shown above for the City's total budget of $243.6 million.



Total Expenses (Excluding Transfers)

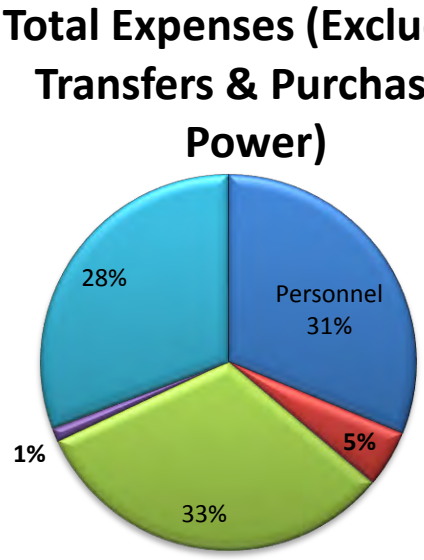
For the Total City Budget, the net budget is a more accurate indicator of actual City spending. The net budget does not include transfers between funds. This is necessary since using transfers double counts some revenues and expenses two or three times.

Of the Total Net City Budget of $222.4 million, the percentage attributed to each account group is as shown.



Total Expenses (Excluding Transfers & Purchased Power)

The Purchased Services percentage in the first chart, for analyzing operating costs controlled by the City, is high. The total Purchased Services cost includes the cost of purchased power of approximately $40.2 million. This is the cost of electricity that is purchased from the Platte River Power Authority (PRPA) and then distributed and resold to the customers of the Power Utility. With purchased power excluded from the net City budget, the percentages attributed to each account group are as shown.

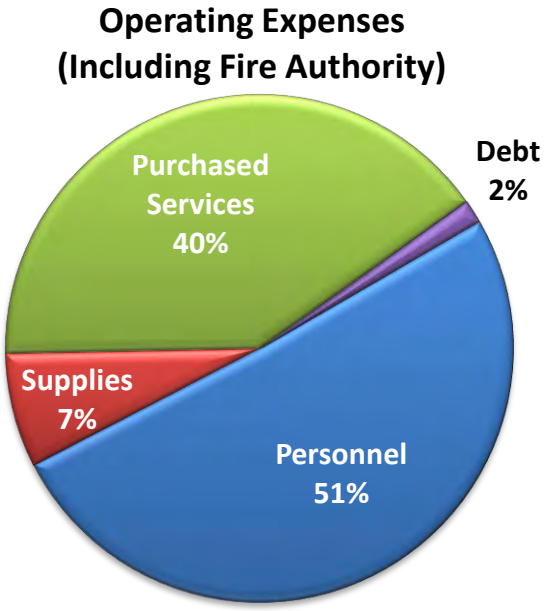


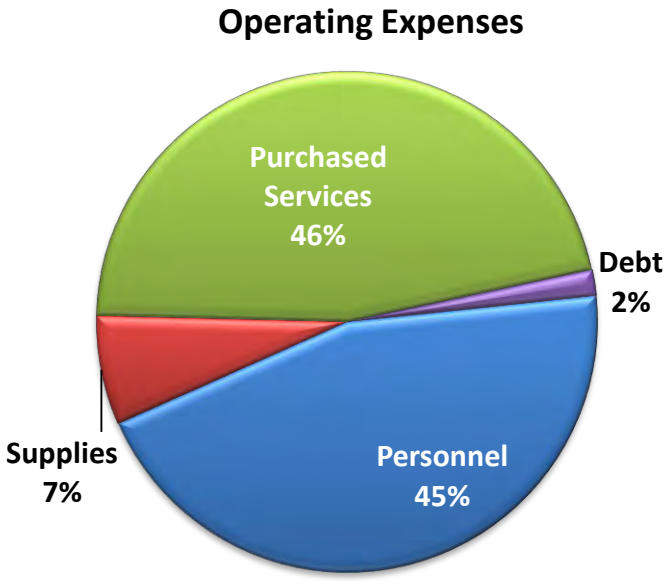
Operating Expenses

Operating costs make up 57% of the City's net budget and require on–going resources to fund these costs. The total operating costs are shown in the following chart. A discussion of each of the operating expense groups follows.

Personnel costs were a significantly higher percentage of the operating expense in prior years. With the formation of the Loveland Fire Rescue Authority in 2012, the City now pays a contribution to the Authority that is comprised of a percentage of the total Authority costs, including the salaries and benefits for personnel. This change shifts approximately $7.8 million in costs from the personnel services category to the purchased services category.

If the Fire Authority personnel costs are taken into account the chart for operating expense is as below:



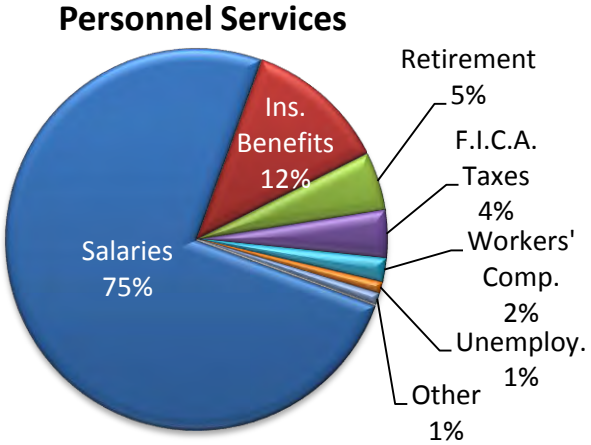


Personnel Services

As can be seen in the chart to left, Personnel Services are the largest expense for City operations. The City offers a comprehensive compensation package that includes salary, retirement contributions, and insurance benefits. Of these costs, salary is the largest component, at 76% of the total personnel services costs. Insurance benefit costs are 11% of the personnel service costs.

Salaries

The City's pay system can be described as a market-based pay plan with budgetary constraints. The pay plan is based upon comparing City of Loveland salaries to other public and private employer salaries in the northern Colorado area, using data from the Mountain States Employers Council Northern Colorado Survey and Colorado Municipal League General and Executive Survey. Positions are grouped into pay levels based upon comparative factors of skill, effort, and responsibility. Each pay level has a pay range. The midpoint of each pay range is the average of all salaries paid in other organizations included in salary surveys completed each year. However, an employee's salary is not automatically raised to reflect range movement. The change in an employee's salary is determined by a merit evaluation of their work performance. As a



guideline, employees who are consistently meeting job standards would be paid a salary within the market level of performance. In 2014, 3.5% of salaries for merit costs were included, and 1% of salary cost is included for potential adjustments due to a compensation study that will be completed by the end of 2013. This results in a budgeted total of $46.3 million for salaries of benefited employees and $3.4 million for non-benefited (temporary and seasonal) employees.

Retirement

For general employees the City offers a pension plan based on the 401(a) provisions. The City contributes to an employee's plan on a graduated scale based on length of service. After six months of employment, the City contributes 5% of the employee's monthly base salary. This percentage is capped at 9% beginning with 21 years of service. The employee is required to contribute 3% of their base salary. An employee, after three years of service, will be vested in the City contribution. The City has separate pension plans for certified Fire employees and Police officers. In both plans, the City contributes 11% of the base monthly salary. In the Fire plan, the employee is required to contribute 9% and Police officers are required to contribute 7%. Fire employees vest in the City contribution after six years of service, and Police officers after five years of service. Employees are also offered a 457 Deferred Compensation Plan, to which they may contribute.

Insurance Benefits

The City has self–insured medical coverage with two medical plan options, an Open Access Plan (OAP), which is a form of a Preferred Provider Organization (PPO), and a Health Reimbursement Account (HRA) Plan. All employees working 20 hours or more per week are eligible for medical benefits. Full–time employees receive full coverage and part–time employees receive coverage pro–rated depending on the number of hours worked. The City will continue to contribute 80% of the cost for health care coverage and 60% of the cost of dental benefits to employees. Other benefit costs to the City include coverage for stop-loss insurance that places a cap on claims costs to the City, short–term and long–term disability, life insurance, and wellness costs.

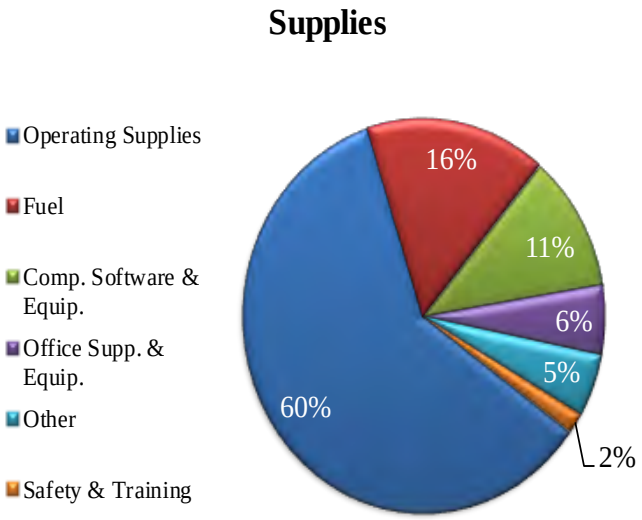
Workers' Compensation

Workers' compensation premium costs and claims are managed by the Risk Management Division, and budgeted in the Risk and Insurance Internal Service Fund. Workers' compensation costs are then allocated to each department based on the department's claims history and forecast liability costs. Based on projected claims costs, the total cost for the City is anticipated to decrease slightly by 1.2% from 2013 due to primarily to decreased premium costs.

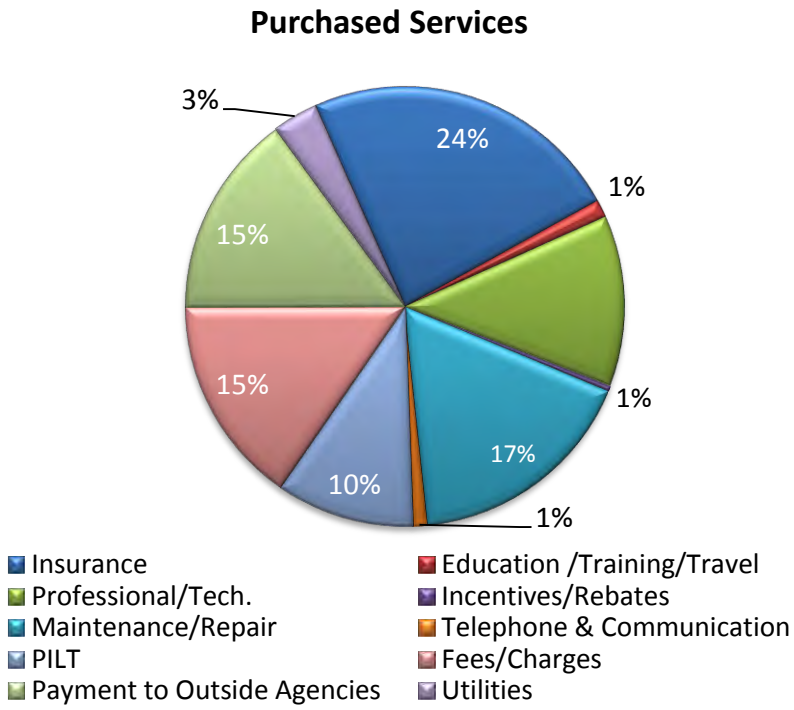
Supplies

Supplies are 7% of the operating budget. Operating Supplies such as parts, tools, equipment, paint, and street materials are 60% of this cost. Fuel is 16% of the total cost, Computer Software & Equipment is 11%, Office Supplies & Equipment are 6%, with the remainder in Safety & Training, and other miscellaneous supplies.

The Public Works Department has been working with the user departments to develop policies and operational efficiencies to reduce fuel usage, such as reducing idle times on the job, eliminating or reducing cold-start warm-up time, and changes to operation procedures to reduce the number of miles driven.



Purchased Services



This account group is for services provided by sources outside the City and internal services focused on operations support, such as insurance and vehicle acquisition and maintenance. Payment in Lieu of Taxes made by enterprises to the General Fund is also a part of this account group. Purchased services account for 46% of the operating budget.

The two largest categories within this account group are Insurance and Maintenance/Repair, which combine for 41% of total purchased services. Insurance covers both purchasing of insurance from outside providers and the City's own self-insurance funds. Professional/Technical Services include payments for custodial services, engineering services, attorney services, and other contractual services. Payments to outside agencies, at 15% of purchased services, include the City's contribution to the Loveland/Larimer Building Authority and the newly-formed Loveland Fire and Rescue Authority. Other components of this account group are the fees and charges, property services Payment in Lieu of Taxes (PILT) from the enterprise funds, payments for utilities, telephone and communication services.

Debt Service

This account group is for repayment on all bonded debt or any lease–purchase agreements and is 2% of the operating budget.

In the Water Enterprise, the City's payment for the revenue bond debt to pay the raw water bonds for the Windy Gap Project is budgeted. These bonds are not City debt, but a debt of the Northern Colorado Water Conservancy District. The City incurred a liability for a share of the debt payments. If the enterprise were to not make the payments, the District could impose a mill levy on City residents to retire the debt. A reserve has been established in the full amount of the liability to defease this obligation.

Not included in the operating budget discussion, but included in the debt category for the Other Entity Funds, are debt payments through the Special Improvement District #1 (SID), and the Loveland Urban Renewal Authority (LURA).

The payments in the SID are for bonded debt to fund infrastructure improvements within the District. Funding for the District is from special assessments on property in the District. The City is the sponsoring agency for the District, but does not have any legal obligation towards this debt.

The payments in the LURA are for bonded debt incurred by the Metropolitan Improvement District, created on the east side of the City, to fund public improvements and regional improvements within the District. LURA funds, from tax increment financing will partially fund these projects based on the agreement with the Metropolitan District.

Debt Service & Financial Obligations

Payments on all of the City of Loveland's long–term obligations are included in debt service. This includes revenue bonds and lease purchase agreements. Also included are the City's obligations for debt issued by other entities for the Windy Gap project.

Currently, the City's revenue bonds are rated as follows: *Moody's Investors Service, A1: Standard and Poor's, A+.*

The City also has a number of lease-purchase agreements for equipment or facilities. Payments are made as part of operating budgets. Because of our financial planning practices and because the amounts are small, they do not adversely affect other parts of the operating budgets.

Legal Debt Limit

The City of Loveland is a home rule city. The Colorado Revised Statutes provides that general obligation indebtedness for all purposes shall not at any time exceed 3% of actual value, as determined by the County Assessor, of the taxable property in the City. The exception is debt that may be incurred in supplying water. The City's debt is within the legal debt limit as demonstrated by the table.

2012 Actual Value	$7,083,178,787
Debt Limit: 3% of Actual Value	$212,495,360
Bonded Debt Applicable To Limit	$0

Bond Issues

Bond Balances

Revenue Bonds:	Balance 12/31/12	——Payments Due—— 2013	2014	Maturity Date
Raw Water [1]	826,236	826,930	826,630	2017
Bond Total	**$826,236**	**$826,930**	**$826,630**	

Notes:
[1]The Municipal Subdistrict of the Northern Colorado Water Conservancy Dist. holds the debt for the Windy Gap project. Loveland's responsible for 1/12 of the payments & has established a reserve to fund them.

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City of Loveland

FINANCIAL MASTER PLAN



<u>This section includes:</u>

- ◊ **the Comprehensive Master Plan;**
- ◊ **the Vision Statement;**
- ◊ **the Guiding Principles; and,**
- ◊ **the Capital Program Overview for all funds.**

Financial Master Plan Summary

The City of Loveland Charter requires, as a part of the budget submission, the 5-Year Capital Program. The Capital Program is in a separate section of this document, which satisfies this requirement. As policy, staff has expanded this requirement to include operations expense and has developed the City of Loveland Financial Master Plan.

This Financial Master Plan is updated annually in conjunction with the budget process, or as needed during the year. The Plan is used for discussions with Council on policy priorities at the beginning of the budget process and provides a long–term planning tool for City departments for service development. It also forecasts the resources that will be available for service increases or improvements. The Plan is designed to insure that operating revenues for new services or new capital expansions will be available in future years to maintain new buildings or equipment or operate the expanded services after they have come online.

What is a Financial Master Plan?

- It is a multi-year planning instrument that enables the City to forecast the financial implications of emerging issues and trends and direct our resources to meet specific and achievable goals.
- It encompasses the policy direction and priorities of Council.
- It projects resources for the next five years and forecasts compliance with Amendment 1, also known as Taxpayers' Bill of Rights (TABOR), restrictions.
- It is a living document that enables management and Council to make funding decisions for service delivery and capital requests in a more predictable manner.
- It is a flexible guide to the future revenues and expenditures of the City.
- It is the basis for the development of future budgets.
- It notifies Council when projected revenues are insufficient to cover projected expenses for priority projects. In order to balance the budget, Council can make decisions based on a combination of the following options:
  - Cut projected operating or capital expenses by a critical review of departmental budgets;
  - Move projects or services funded in the plan to later years;
  - Increase revenue by increasing or enacting new fees or by proposing new taxes to voters;
  - Reduce the amount of required reserves; and/or,
  - Adjust the assumptions used in the forecast model.

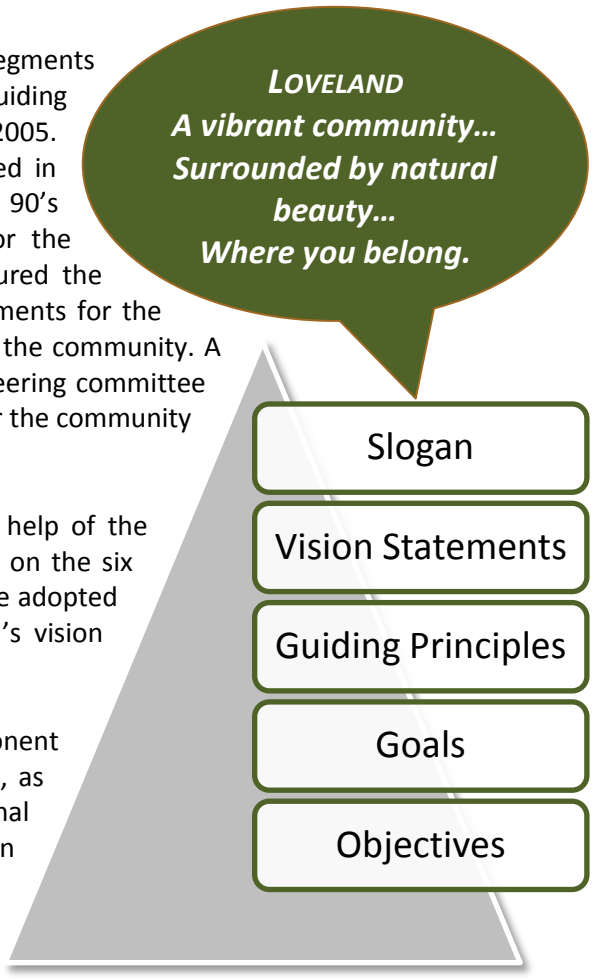
The Special Revenue Funds are primarily capital in nature and have dedicated funding sources, as do the Enterprise Funds, so these fund groups are not included in the plan. The Internal Service Funds are funded through internal services charges. The General Fund portion is included within the operating budgets of the General Fund Departments. For these reasons, only the General Fund portion is discussed in this chapter.

The Plan may change significantly from year to year, due to changes in the local economy that impact the revenue stream, changes in Council policies or goals, or legislative changes at the state and federal level that impact service provision or available revenues.

The City uses the Comprehensive Master Plan as its guiding document for both financial planning, and development of the City's Logic Model. The Logic Model is a strategic operations planning guide that incorporates outcome based performance measurement to provide the City a method of tracking progress towards the completion of the master plan goals. The vision statements and guiding principles of the Comprehensive Master Plan are shown below, followed by the Financial Master Plan for the General Fund.

City's Performance Measures and Logic Model

An extensive 15-month public process that incorporated all segments of the community amended vision statements and guiding principles of the Comprehensive Master Plan in 2004 and 2005. Those vision statements and guiding principles were founded in the work of a public process known as the Agenda for the 90's when the first slogan statement and vision statements for the community were developed. The 2004 public process captured the work that was applicable in the 90's and updated the statements for the change that had occurred to shape the 20-30 year vision for the community. A number of community volunteers driven by a 28 member steering committee and staff members invested 7,300 hours in setting the path for the community through 2030.



The City's performance measures were generated with the help of the logic model format and organized into six topic areas based on the six vision statements, as recommended to be amended, that were adopted previously by the City Council in 2002 along with Loveland's vision slogan.

Each topic area is further divided into functional or component areas most closely related to the adopted vision statements, as amended, and framed as guiding principles. These functional areas generally align with the elements outlined in the Plan Organizational Chart. The topic areas form the basis for the hierarchical organization (guiding principles, goals, objectives, etc.) incorporated into the general plan organizational framework.

Vision Statement 1: Loveland is a community that is characterized by welcoming neighborhoods with diverse housing opportunities that create a sense of individual belonging.

- *Guiding Principle 1*: Foster attractive development that enhances Loveland's built environment and encourage development that is sensitive to the distinctive character of Loveland.
- *Guiding Principle 2*: Encourage the development of a full range of housing types and a mix of housing densities throughout the city that are convenient to employment centers and quality public and private facilities and that meet the needs of all age and socio-economic groups.
- *Guiding Principle 3*: Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal, and/or more detailed planning analysis, such as the Downtown, districts, corridors, neighborhoods, community separators, and transit-oriented developments.

Vision Statement 2: Loveland is a community that embraces the heritage and natural beauty of the region and values its strategic location.

- *Guiding Principle 4*: Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage.
- *Guiding Principle 5*: Protect regional lands and lands within the Loveland GMA that have important natural resource, recreational, agricultural, and viewshed values from encroachment by the human-built environment.

Vision Statement 3: Loveland is a well-planned and environmentally-sensitive community where all citizens are safe, secure and have equal access to services and amenities, including recreational and cultural activities.

- *Guiding Principle 6*: Ensure that the City's recreation facilities and programs, parks, trail system, and golf facilities and programs remain an integral part of the community through an abundance of offerings, both structured and unstructured, that satisfy the community's leisure-time needs.

- *Guiding Principle 7*: Provide for the cultural needs of Loveland's citizens and visitors through a variety of cultural, visual and performing arts facilities, programs, and activities.
- *Guiding Principle 8A*: Provide, establish, and sustain innovative community policing programs in accordance with nationally-recognized accreditation standards and maintain the necessary facilities to enable those programs.
- *Guiding Principal 8B*: Protect life and property through adequate and strategically-located fire and rescue facilities coupled with a wide range of emergency fire and rescue-related services and programs.
- *Guiding Principle 8C*: Provide the necessary facilities and programs to protect the citizens of the Thompson Valley Health Services District through Thompson Valley Emergency Medical Services (EMS).
- *Guiding Principle 8D*: Sustain the policies, programs, and procedures related to hazards risk assessment and mitigation and engage in emergency preparedness planning through the integration of the City's adopted emergency management notification and response procedures.
- *Guiding Principle 9*: Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry.

Vision Statement 4: Loveland is a community with an integrated system of technology, utility and transportation networks that support a vital economy; and that coordinates with the plans of other regional governmental entities.

- *Guiding Principle 10A*: Recognize Loveland's importance and impact as a major urban area within the northern Colorado region and support regional multi-modal transportation options and air quality maintenance efforts.
- *Guiding Principle 10B*: Plan a safe, efficient, continuous, coordinated, and convenient multi-modal transportation system that serves the current needs of the community and establishes the foundation for a transportation system that is sustainable for future generations.
- *Guiding Principle 10C*: Formulate appropriate strategies and policies that ensure that the Fort Collins-Loveland Municipal Airport is developed and operated in a manner compatible with its surrounding land uses and community goals.
- *Guiding Principle 11A*: Ensure that the general government facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11B*: Ensure that the community water facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11C*: Ensure that the community power facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11D*: Ensure that the community wastewater facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11E*: Ensure that the community stormwater utility facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11F*: Encourage community investment in the most advanced communications technologies available in an effort to stimulate economic development and meet the current and future needs of citizens, business, and government.
- *Guiding Principle 12*: Encourage a pattern of compact and contiguous development that directs growth to where infrastructure capacity is available, or committed to be available in the future, and take into account the adopted plans of, and agreements with, adjacent local governments to the extent that they reflect extra-jurisdictional interests.

Vision Statement 5: Loveland is a community that is a continuously developing partnership of citizens, business, health, and educational communities; with a stable and diverse economic base that offers ample employment and business opportunities to all.

- *Guiding Principle 13*: Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the northern Colorado region.
- *Guiding Principle 14*: Foster a system of education that meets the needs of the entire community.

- *Guiding Principle 14A*: Foster a system of elementary and secondary education that meets the needs of the entire community by teaching basic skills and creativity/critical thinking, by creating a sense of safety and belonging, and by facilitating the school-to-life transition.
- *Guiding Principle 14B*: Foster the development of post-secondary education opportunities that meet the academic, career technical, and lifelong education needs of the entire community.
- *Guiding Principle 14C*: Provide adequate library facilities and services that serve as the information center of the community, are accessible and active in outreach to people of all ages and backgrounds, and provide a diverse collection of resources and services that informs, educates, entertains, culturally enriches, bridges the past to the future, and connects one community resource with another.
- *Guiding Principle 15*: Recognize that all levels of government, along with the nonprofit and private sectors, play an important role in creating and implementing those policies and practices that support the responsible growth and development of the community.

Vision Statement 6: Loveland is a community that encourages active public involvement and is responsive to the health and human services needs of its citizens.

- *Guiding Principle 16*: Ensure that Loveland is a healthy community whose citizens live a healthy lifestyle, are well-informed about health issues, and have access to preventive, medical, and mental health programs and services.
- *Guiding Principle 17*: Provide the needed network of human services and outreach to ensure that all citizens, including special populations, can achieve their full potential and be self-sufficient.
- *Guiding Principle 18*: Engage, empower, inform, and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process.

Logic Models

Logic models are in a separate document. However, the logic model has been incorporated in the budget document by extracting the department and division end outcomes in the detail pages that follow the department tab. The guiding principles are cross referenced by using "GP - #, letter" to demonstrate the link between the strategic and operational planning.



General Fund Overview

The Finance Master Plan is General Fund specific and is very helpful with regard to planning for the financial position of this fund given a set of assumptions. The paragraphs below highlight the assumptions and are intended to assist the reader with understanding the basis for projecting the financial position of the General Fund over the next 10 years.

Forecast Assumptions

The forecast of the Consumer Price Index (CPI) and Local Growth Factor used for the TABOR limit are based on the historical average the City has experienced. Actual amounts are not known until the month of March following the end of an individual fiscal year. The forecasted growth rate for the CPI is 3.0% for all years in the plan. The Local Growth Factor is forecasted to be 2.0% in 2013, 3.2% in 2014, and 4.1% in the remaining years, representing the City's historical average.

Revenue Assumptions

- By State law, the Property Assessor is required to reassess all property values every two years to meet the requirements of the Gallagher Amendment to the State Constitution. Historically, the City has experienced growth in assessments of 5.8% in non-reassessment years and 13.6% in reassessment (Gallagher) years. The recession has resulted in lower than average changes in property values. For 2014, values are expected to increase 4.5% over 2013 amounts. The property tax revenues assume the millage rate (property tax rate) will remain the same throughout the Plan and revenues will increase by the same amount as the property assessments. These are currently forecasted at 4.5% in 2014, 5.0% in 2015, and 5.8% for the remaining years in the plan.
- The City's sales tax base for 2014 is projected to increase by 6.0% and annually at 6.0% in the remaining years of the Plan. This represents the historical average sales tax revenue growth the City has experienced since 1997, if the peak growth years and the recession years are excluded.
- Use taxes increase 3.0% in 2015 and 4.0% through the remaining years in the plan.
- Revenue from all other taxes increases 3.0% throughout the plan.
- Intergovernmental revenue increases at a rate of 2.5% annually.
- Charges for service increase by 3.5% each year of the Plan.
- PILT revenues increase in 2014, in part due to projected rate and service charge increases in the enterprise funds. Based on the forecasts in the ten-year plans for the enterprises, this revenue increases, on average, 3.7% in the remaining plan years.
- Interest is calculated at 1.2% of the expected beginning balance in 2014 and grows to 3.5% by 2017.
- The TABOR excess projections are preliminary and will vary depending on the CPI and local growth percentage for each year and actual revenues.

Expense Assumptions

- The 2014 Budget is the Adopted Budget for the departments and serves as the basis for projecting all the future years' expenditures.
- Department base budgets in each of the following years are increased 3.5% from the previous year's amount, with any one-time allocations removed.
- The street construction General Fund portion is funded at the amount necessary to match the Capital Expansion Fee contribution. The source of the General Fund contribution is excess TABOR revenues the voters have allowed the City to retain.
- The operations impact of capital projects included in the Capital Program are introduced in the year when the impact is expected to begin and then escalated annually at the same percentage as the other departmental expenditures.

Required Reserve Assumptions

- The required balance includes the TABOR 3.0% Emergency Operating Reserve; a Council Contingency Reserve of $100,000; an unfunded liability reserve of $200,000; a Library Reserve of $125,030; projected revenues which are above the TABOR cap and not currently designated toward specific projects; and the amount of Council Capital Reserve not currently designated for specific projects. The ability to keep and spend TABOR excess revenue and use this revenue for police, fire, street construction and maintenance, and parks construction and maintenance was approved by the voters in the November 2011 election. This approval expires at the end of the 2024 budget year.
- The TABOR 3.0% Emergency Operating Reserve is a requirement of Article X, Section 20 of the State Constitution, which mandates government reserve 3.0% of the current year operating costs, excluding bonded debt, to be used for declared emergencies only.
- The Contingency Reserve is established to provide a funding source for small one-time projects, which could not have been anticipated during the development of the annual budget.
- The Unfunded Liability reserve provides resources in the event payouts for accrued leave or other unfunded liabilities exceed budgeted resources in any one year.
- The Library Reserve is for donations or endowments given to the Library that have not yet been appropriated.
- The Council Capital Reserve was established by ordinance in 2001. The ordinance requires setting aside 2.50% of all tax revenue under the TABOR revenue cap for capital projects.
- The City went under the TABOR limit beginning in 2010 and is expected to remain so in all but three years of the Plan (2014-2017). However, the projections are only under the limitation by a maximum of 2.6%, in any one year, with most years under by about 1.3%. Changes in the economy or a small return to the building growth experienced in prior years will result in the City being over the limitation.

Analysis

The Plan, as presented, shows revenues exceed expenses in all years of the Plan. However there is a slim margin to the surplus in the near term. Some growth in expenses may be possible, but the scale of needs is significantly larger than the surpluses. The Fire Service operations impact of capital improvements are included with Station 2 in 2014 and Station 10 in 2019. The Police Department is near completion of a Staffing Plan. 2014 allocations are based on the preliminary results of this Plan, but future year impacts have not been included at this time. It is anticipated that the amounts available for expansion in other departments will be significantly reduced after this staffing plan is folded into the Financial Master Plan. There will be difficult decisions staff and City Council will have to make in the near term. Policy issues outside of the Capital Program that are being discussed by staff are:

- Increasing Police Department staffing due to growth in the City based on the study;
- Adequately continuing funding street rehabilitation due to the increase in new streets from past development;
- Increasing transportation funding to meet projected growth;
- Increasing staffing in all departments to maintain current service levels due to growth in the community;
- Funding a building construction program to provide adequate space for City employees; and,
- The Fire Strategic Plan identifies other service and staffing enhancements for firefighter safety and adequate response that are not in the current Financial Master Plan. While the Financial Master Plan has sufficient revenues to include the entire Fire Strategic Plan, doing so would limit the expansion of other services provided by the General Fund. These are future year policy decisions that should be made deliberately within the organizational context.

There is not enough revenue in the Financial Master Plan to fully fund all of these policy objectives. The decisions to balance this diverse set of requests will need to be made within the available dollars shown in the Financial Master Plan to ensure the financial stability of the organization. As mentioned earlier, City Council and staff can change the scenario presented in this Plan by:

- Increasing revenue as compared to the current assumptions;
- Referring a ballot issue for new or increased taxes to the voters to cover the policy initiatives;
- Increasing the spacing between new capital projects to reduce new operating costs over the short term;
- A reduction in current programs; and/or,
- Reducing the scope of the Capital Program.

Finance Master Plan	2012 Actual (1)	2013 Adopted (2)	2013 Revised June (3)	2014 Projected (4)
Beginning Fund Balance	**$22,099,961**	**$26,744,200**	**$33,786,140**	**$31,220,890**
REVENUES				
Property Tax	7,430,940	7,439,950	7,439,950	7,762,450
Current Sales Tax Base	34,539,752	35,219,650	35,219,650	38,906,640
Use Tax	3,930,358	3,300,000	3,300,000	3,848,770
Other Taxes	3,153,998	2,628,000	2,628,000	2,762,050
Intergovernmental	573,216	324,080	352,190	343,750
Licenses & Permits	1,807,356	1,551,900	1,551,600	1,977,600
User Fees	4,239,397	3,968,070	3,968,370	4,016,660
Fines & Forfeits	956,357	1,068,280	1,068,280	1,010,100
Interest	378,918	340,160	340,160	332,980
Others	631,645	227,900	232,740	817,510
Internal Service Transfers General Fund	-	3,284,550	3,284,550	6,289,180
Internal Service Transfers Non- General Fund	3,950,542	4,548,300	4,548,300	4,841,140
PILT	5,329,510	5,639,810	5,639,810	5,943,620
Transfer from Power for Econ Development	4,107,603	78,800	78,800	81,560
Transfer from Lodging Tax	-	50,000	50,000	25,000
TOTAL REVENUES	**$ 71,029,592**	**$ 69,669,450**	**$ 69,702,400**	**$ 78,959,010**
TOTAL REVENUES & SOURCES	**$ 93,129,553**	**$ 96,413,650**	**$ 103,488,540**	**$ 110,179,900**
EXPENDITURES				
Legislative	97,102	137,710	139,210	135,260
Executive & Legal	1,810,112	2,557,490	2,015,830	1,962,960
City Clerk	441,233	-	569,910	1,030,660
Cultural Services	1,324,688	1,670,190	1,701,090	1,871,460
Development Services	2,517,478	2,994,520	3,246,060	3,781,300
Economic Development	1,073,145	810,110	1,176,250	1,141,480
Finance	3,728,933	4,303,450	4,303,450	4,860,890
Fire & Rescue	566,333	-	12,820	-
Human Resources	859,665	1,048,160	1,044,570	1,230,190
Information Technology	2,945,326	2,788,480	2,967,930	3,004,290
Library	2,408,997	2,832,310	2,880,320	3,083,040
Parks & Recreation	7,654,958	8,452,510	8,475,070	9,129,680
Police	16,105,938	16,782,040	16,960,090	18,407,350
Public Works	4,524,747	4,825,790	4,818,490	5,214,040
Non-Departmental	692,191	756,400	927,060	881,370
Transfers	307,484	65,000	65,000	65,000
Business Incentive Program	202,807	250,000	943,430	350,000
City Contribution to Fire Authority	6,717,035	7,244,940	7,584,300	7,800,420
Transit Operating Subsidy	-	913,800	930,770	1,153,480
Transportation Operating Subsidy	-	4,083,860	4,163,860	4,692,900
TOTAL EXPENDITURES	**$ 53,978,172**	**$ 62,516,760**	**$ 64,925,510**	**$ 69,795,770**
NET OPERATING REVENUES (LOSS)	**$ 17,051,420**	**$ 7,152,690**	**$ 4,776,890**	**$ 9,163,240**
CAPITAL				
Net Capital Expense	3,351,582	1,500,000	1,760,020	7,194,420
Street Construction Projects	888,868	430,360	1,458,260	569,100
Bridge program	-	100,000	100,000	100,000
One time Addition to Street rehabilitiation	-	-	-	1,000,000
One-time add to Transportation Plan for Bike Ped	-	-	-	199,880
Olsen Annexation	-	-	-	-
Internal Loan Repayment (Recreation an Fire CEF)	97,000	957,150	957,150	886,450
Early Repay of Fire CEF Internal loan	-	1,000,000	1,000,000	600,000
Early Repay of Recreation CEF Internal loan	-	-	-	400,000
Water Enterprise Principal Payment	-	-	-	750,000
Equipment Replacement	1,027,787	1,972,450	2,066,710	1,964,940
TOTAL CAPITAL EXPENDITURES	**$ 5,365,237**	**$ 5,959,960**	**$ 7,342,140**	**$ 13,664,790**
NET CHANGE IN FUND BALANCE	**$ 11,686,183**	**$ 1,192,730**	**$ (2,565,250)**	**$ (4,501,550)**
Ending Fund Balance	33,786,144	27,936,930	31,220,890	26,719,340
Required Balance	15,208,055	13,581,402	13,871,885	13,537,269
NET SURPLUS (DEFICIT)	**$ 18,578,089**	**$ 14,355,528**	**$ 17,349,005**	**$ 13,182,071**
Reserve Policy Requirement (15% of Oper. Expense)	**$ 8,901,510**	**$ 10,271,510**	**$ 10,048,830**	**$ 10,764,110**
Amount Above (Under) Policy	**$ 9,676,579**	**$ 4,084,018**	**$ 7,300,175**	**$ 2,417,961**

2015 Projected (5)	2016 Projected (6)	2017 Projected (7)	2018 Projected (8)	2019 Projected (9)	2020 Projected (10)	2021 Projected (11)	2022 Projected (12)	2023 Projected (13)
$26,719,340	$30,192,850	$34,098,520	$36,944,590	$44,627,370	$54,496,810	$69,968,460	$87,790,490	$110,116,800
8,150,570	8,623,300	9,123,450	9,652,610	10,212,460	10,804,780	11,431,460	12,094,480	12,795,960
41,241,040	43,715,500	46,338,430	49,118,740	52,065,860	55,189,810	58,501,200	62,011,270	65,731,950
3,964,230	4,122,800	4,287,710	4,459,220	4,637,590	4,823,090	5,016,010	5,216,650	5,425,320
2,844,910	2,930,260	3,018,170	3,108,720	3,201,980	3,298,040	3,396,980	3,498,890	3,603,860
352,340	361,150	370,180	379,430	388,920	398,640	408,610	418,830	429,300
2,036,930	2,098,040	2,160,980	2,225,810	2,292,580	2,361,360	2,432,200	2,505,170	2,580,330
4,157,240	4,302,740	4,453,340	4,609,210	4,770,530	4,937,500	5,110,310	5,289,170	5,474,290
1,015,150	1,020,230	1,025,330	1,030,460	1,035,610	1,040,790	1,045,990	1,051,220	1,056,480
534,390	754,820	1,022,960	1,293,060	1,785,090	2,452,360	3,358,490	4,213,940	5,285,610
546,120	565,230	585,010	605,490	626,680	648,610	671,310	694,810	719,130
6,509,300	6,737,130	6,972,930	7,216,980	7,469,570	7,731,000	8,001,590	8,281,650	8,571,510
5,010,580	5,185,950	5,367,460	5,555,320	5,749,760	5,951,000	6,159,290	6,374,870	6,597,990
6,161,520	6,425,260	6,650,760	7,017,170	7,295,060	7,545,850	7,799,420	8,075,980	8,257,820
84,410	87,360	90,420	93,580	96,860	100,250	103,760	107,390	111,150
-	-	-	-	-	-	-	-	-
$ 82,608,730	$ 86,842,410	$ 91,376,710	$ 96,272,220	$ 101,531,690	$ 107,182,830	$ 113,332,860	$119,726,930	$126,529,550
$ 109,328,070	$ 117,035,260	$ 125,475,230	$ 133,216,810	$ 146,159,060	$ 161,679,640	$ 183,301,320	$207,517,420	$236,646,350
135,260	135,260	135,260	135,260	135,260	135,260	135,260	135,260	135,260
2,031,660	2,102,770	2,176,370	2,252,540	2,331,380	2,412,980	2,497,430	2,584,840	2,675,310
1,066,730	1,104,070	1,142,710	1,182,700	1,224,090	1,266,930	1,311,270	1,357,160	1,404,660
1,856,230	1,921,200	2,419,440	2,504,120	2,591,760	2,682,470	2,776,360	2,873,530	2,974,100
3,654,900	3,782,820	3,915,220	4,052,250	4,194,080	4,340,870	4,492,800	4,650,050	4,812,800
1,181,430	1,222,780	1,265,580	1,309,880	1,355,730	1,403,180	1,452,290	1,503,120	1,555,730
4,922,350	5,094,630	5,272,940	5,457,490	5,648,500	5,846,200	6,050,820	6,262,600	6,481,790
-	-	-	-	-	-	-	-	-
1,273,250	1,317,810	1,363,930	1,411,670	1,461,080	1,512,220	1,565,150	1,619,930	1,676,630
3,066,860	3,174,200	3,285,300	3,400,290	3,519,300	3,642,480	3,769,970	3,901,920	4,038,490
3,072,960	3,180,510	3,291,830	3,407,040	3,526,290	3,649,710	3,777,450	3,909,660	4,046,500
9,423,340	9,765,660	10,144,660	10,499,720	10,922,210	11,304,490	11,700,150	12,109,660	12,533,500
18,957,340	19,620,850	20,307,580	21,018,350	21,753,990	22,515,380	23,303,420	24,149,040	24,994,260
5,624,490	5,821,350	6,025,100	6,366,980	6,589,820	6,820,460	7,059,180	7,306,250	7,561,970
912,220	944,150	977,200	1,011,400	1,046,800	1,083,440	1,121,360	1,160,610	1,201,230
65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
8,366,470	8,703,950	9,531,190	9,864,780	11,344,970	11,742,040	12,153,010	12,578,370	13,018,610
1,193,850	1,235,630	1,278,880	1,323,640	1,369,970	1,417,920	1,467,550	1,518,910	1,572,070
4,832,150	5,001,280	5,176,320	5,357,490	5,545,000	5,739,080	5,939,950	6,147,850	6,363,020
$ 71,886,490	$ 74,443,920	$ 78,024,510	$ 80,870,600	$ 84,875,230	$ 87,830,110	$ 90,888,420	$ 94,083,760	$ 97,360,930
$ 10,722,240	$ 12,398,490	$ 13,352,200	$ 15,401,620	$ 16,656,460	$ 19,352,720	$ 22,444,440	$ 25,643,170	$ 29,168,620
2,877,580	2,306,660	7,170,760	3,713,840	3,359,620	636,130	1,333,390	681,430	1,035,120
524,000	389,000	363,600	351,000	389,000	373,000	412,800	488,500	353,060
100,000	100,000	100,000	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	442,000	-	-	-	-	-	-	-
1,000,945	1,032,395	78,155	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
750,000	750,000	750,000	750,000	750,000	750,000	750,000	-	-
1,996,210	3,472,770	2,043,620	2,904,000	2,288,400	2,121,940	2,126,220	2,146,930	2,152,080
$ 7,248,735	$ 8,492,825	$ 10,506,135	$ 7,718,840	$ 6,787,020	$ 3,881,070	$ 4,622,410	$ 3,316,860	$ 3,540,260
$ 3,473,505	$ 3,905,665	$ 2,846,065	$ 7,682,780	$ 9,869,440	$ 15,471,650	$ 17,822,030	$ 22,326,310	$ 25,628,360
30,192,845	34,098,515	36,944,585	44,627,370	54,496,810	69,968,460	87,790,490	110,116,800	135,745,160
14,532,455	14,217,937	9,334,462	10,347,890	11,733,460	13,214,550	14,767,350	16,358,390	18,202,630
$ 15,660,390	$ 19,880,578	$ 27,610,123	$ 34,279,480	$ 42,763,350	$ 56,753,910	$ 73,023,140	$ 93,758,410	$117,542,530
$ 11,082,410	$ 11,687,500	$ 12,010,220	$ 12,566,190	$ 13,074,540	$ 13,492,810	$ 13,952,200	$ 14,434,600	$ 14,926,950
$ 4,577,980	$ 8,193,078	$ 15,599,903	$ 21,713,290	$ 29,688,810	$ 43,261,100	$ 59,070,940	$ 79,323,810	$102,615,580

CALCULATION OF REQUIRED BALANCE

TABOR Excess Reserves Beginning Balance 2003-2012	4,674,060	2,710,644	7,739,934	6,281,674
Projected Tabor Annual Excess	3,954,742	-	-	-
Fire Apparatus	-	-	-	(1,458,610)
Barnes Park Field Lighting	-	-	-	(610,000)
Street Construction	(888,868)	(430,360)	(1,458,260)	(569,100)
TABOR Excess Reserve Ending Balance 2003-2012	**$ 7,739,934**	**$ 2,280,284**	**$ 6,281,674**	**$ 3,643,964**
TABOR Excess Reserves Beginning Balance 2013	-	-	-	-
Projected Tabor Annual Excess	-	4,625,737	-	2,961,484
Police Training Facility	-	-	-	-
Street Construction	-	-	-	-
TABOR Excess Reserve 2013	**$ -**	**$ 4,625,737**	**$ -**	**$ 2,961,484**
TABOR 3% Emergency	1,650,180	1,934,680	2,009,770	2,152,820
Council Contingency	100,000	100,000	100,000	100,000
Unfunded Liability	200,000	200,000	200,000	200,000
Equipment Replacement	70,000	250,000	250,000	250,000
Fire Reserve for Third Year of SAFER Grant	138,300		-	-
Fire Grant Match Reserve	113,800	103,900	103,900	-
Library Reserve	125,031	125,031	125,031	125,031
Required Reserves	**$ 2,397,311**	**$ 2,713,611**	**$ 2,788,701**	**$ 2,827,851**
Council Reserve Beginning Balance	4,674,060	3,885,570	5,070,810	4,801,510
Annual Council Set-Aside (2.5% Tax Revenue)	1,048,660	1,033,350	1,148,990	1,188,910
Downtown Infrastructure Improvements	-	-	-	-
Flood Assistance Program	-	-	-	(1,000,000)
3rd Street Project (Leslie Demolition & Remediation)	(187,000)	-	(68,640)	-
Sunrise Health Center	-	-	(273,500)	-
Art Space Pre-Construction	(356,000)	-	(119,000)	-
IHN Fee Waiver	(11,910)	-	-	-
Intra-Fund Loan Repayment on Land Purchase	(97,000)	(957,150)	(957,150)	(886,450)
Council Reserve Ending Balance	**$ 5,070,810**	**$ 3,961,770**	**$ 4,801,510**	**$ 4,103,970**
REQUIRED BALANCE	**$ 15,208,055**	**$ 13,581,402**	**$ 13,871,885**	**$ 13,537,269**

3,643,964	3,119,964	2,730,964	2,367,364	2,016,364	1,627,364	1,254,364	841,564	353,064
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
(524,000)	(389,000)	(363,600)	(351,000)	(389,000)	(373,000)	(412,800)	(488,500)	(353,060)
$ 3,119,964	**$ 2,730,964**	**$ 2,367,364**	**$ 2,016,364**	**$ 1,627,364**	**$ 1,254,364**	**$ 841,564**	**$ 353,064**	**$ 4**
2,961,484	5,138,485	5,727,532	327,532	-	-	-	-	-
2,177,002	589,047	-	-	-	-	-	-	-
-	-	(5,400,000)	(327,532)	-	-	-	-	-
-	-	-	-	-	-	-	-	-
$ 5,138,485	**$ 5,727,532**	**$ 327,532**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
2,216,480	2,337,500	2,402,040	2,513,240	2,614,910	2,698,560	2,790,440	2,886,920	2,985,390
100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031
$ 2,891,511	**$ 3,012,531**	**$ 3,077,071**	**$ 3,188,271**	**$ 3,289,941**	**$ 3,373,591**	**$ 3,465,471**	**$ 3,561,951**	**$ 3,660,421**
4,103,970	3,382,495	2,746,910	3,562,495	5,143,255	6,816,155	8,586,595	10,460,315	12,443,375
1,279,470	1,396,810	1,493,740	1,580,760	1,672,900	1,770,440	1,873,720	1,983,060	2,098,830
(1,000,000)	(1,000,000)	(600,000)	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
(1,000,945)	(1,032,395)	(78,155)	-	-	-	-	-	-
$ 3,382,495	**$ 2,746,910**	**$ 3,562,495**	**$ 5,143,255**	**$ 6,816,155**	**$ 8,586,595**	**$ 10,460,315**	**$ 12,443,375**	**$ 14,542,205**
$ 14,532,455	**$ 14,217,937**	**$ 9,334,462**	**$ 10,347,890**	**$ 11,733,460**	**$ 13,214,550**	**$ 14,767,350**	**$ 16,358,390**	**$ 18,202,630**

As a result of the Great Recession, the City developed from the Financial Plan a Sustainability Calculation. From this work it became evident that the City budget had a structural imbalance. That is on-going expenses were exceeding revenues available for the appropriation of the on-going expenses. With input from the public, staff and Council a Sustainability strategy was developed in 2012 to ensure there was adequate revenue to meet on-going expenses without the use of reserves. The calculation of the General Fund budget structure, which is still used as a sustainability guide, is shown below.

Calculation of Annual Genral Fund Budget Structure

	2012 Actual	2013 Adopted Budget	2013 Revised	2014 Projected	2015 Projected
Revenue					
Total General Fund Revenue	$71,029,592	$66,384,900	$66,417,850	$72,669,830	$77,598,150
Council Capital Reserve Contribution	($1,048,660)	($1,033,350)	($1,148,990)	($1,188,910)	($1,279,470)
Tabor Reserve Contribution	($3,954,742)	($4,625,737)	$0	($2,961,484)	($2,177,002)
Tabor 3% Contribution	($75,580)	($284,500)	($75,090)	($143,050)	($63,660)
Net General Fund Revenue	**$65,950,610**	**$60,441,313**	**$65,193,770**	**$68,376,386**	**$74,078,018**
Expenses					
Operating Expense	$53,978,172	$59,232,210	$61,640,960	$63,506,590	$65,377,190
Total Capital	$5,365,237	$5,365,237	$7,342,140	$13,664,790	$7,248,735
Less Capital Funded by TABOR Reserves	($888,868)	($430,360)	($1,458,260)	($2,637,710)	($524,000)
Less Capital Funded by Council Capital Reserves	($651,910)	($957,150)	($1,418,290)	($1,886,450)	($2,000,945)
Less Capital Funded by Other reserves	($716,920)	($1,000,000)	($1,750,000)	($4,558,190)	($750,000)
Less Fund balance used to fund previously approved expenses in the Rollover Ordinance	$0	$0	($2,775,380)	$0	$0
Net General Fund Expense	**$57,085,711**	**$62,209,937**	**$61,581,170**	**$68,089,030**	**$69,350,980**
Net Revenue less Net Expense	**$8,864,899**	**($1,768,624)**	**$3,612,600**	**$287,356**	**$4,727,038**

2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected	2023 Projected
$81,656,460	$86,009,250	$90,716,900	$95,781,930	$101,231,830	$107,173,570	$113,352,060	$119,931,560
($1,396,810)	($1,493,740)	($1,580,760)	($1,672,900)	($1,770,440)	($1,873,720)	($1,983,060)	($2,098,830)
($589,047)	$0	$0	$0	$0	$0	$0	$0
($121,020)	($64,540)	($111,200)	($101,670)	($83,650)	($91,880)	($96,480)	($98,470)
$79,549,583	**$84,450,970**	**$89,024,940**	**$94,007,360**	**$99,377,740**	**$105,207,970**	**$111,272,520**	**$117,734,260**
$67,706,790	$71,051,580	$73,653,620	$77,405,660	$80,099,110	$82,886,830	$85,802,110	$88,789,420
$8,492,825	$10,506,135	$7,718,840	$6,787,020	$3,881,070	$4,622,410	$3,316,860	$3,540,260
($389,000)	($5,763,600)	($678,532)	($389,000)	($373,000)	($412,800)	($488,500)	($353,060)
($2,032,395)	($678,155)	$0	$0	$0	$0	$0	$0
($750,000)	($750,000)	($750,000)	($750,000)	($750,000)	$0	$0	$0
$0	$0	$0	$0	$0	$0	$0	$0
$73,028,220	**$74,365,960**	**$79,943,928**	**$83,053,680**	**$82,857,180**	**$87,096,440**	**$88,630,470**	**$91,976,620**
$6,521,363	**$10,085,010**	**$9,081,012**	**$10,953,680**	**$16,520,560**	**$18,111,530**	**$22,642,050**	**$25,757,640**

Initial Capital Operating Impacts

The initial operating impacts of capital projects included in the Capital Program are shown below. The impacts are introduced in the year when they are expected to begin and then escalated annually in the Financial Master Plan at the same percentage as the other departmental expenditures.

Operating Impacts from the Capital Plan

Project	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Mehaffey Park Operating	97,500	-	-	-	-	-	-	-	-	-
Service Center Expansion	102,520	172,560	-	-	-	-	-	-	-	-
Fire Station 2 additional engine	27,700	55,400	-	-	-	-	-	-	-	-
Fire Station 10	-	-	-	-	-	1,134,920	-	-	-	-
Museum Expansion -Culture cost	-	-	-	-	431,000	-	-	-	-	-
Museum Expansion -Utility cost	-	-	-	-	131,000	-	-	-	-	-
Loveland Sports Park	-	-	-	21,000	-	-	-	-	-	-
Kroh Park	-	-	-	-	-	-	-	-	30,000	-
Fairgrounds Park	-	-	-	-	-	30,000	-	-	-	-
New Neighborhood Parks	-	-	12,500	-	-	25,000	-	-	-	-
Spray Park	-	-	-	16,200	-	-	-	-	-	-
Total	**227,720**	**227,960**	**12,500**	**37,200**	**562,000**	**1,189,920**	**-**	**-**	**30,000**	**-**



FUND SUMMARIES

This section provides:

- summaries of the City's fund types, showing the primary services provided and the major sources of revenue;
- the impact of Amendment 1 (TABOR) restrictions on the City's budget

Fund Summaries

The following tables present revenue and expenditure summaries by fund for the four main fund types: the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds. These summaries are in gross budget form. Explanations for expenditure variances and detailed information regarding each department/division can be found in the fund manager's Department Summary sections.

The Fund Summary Schedule provides a view of the City finances across all funds included in the City's Total Budget. It is followed by four tables, one for each of the four major fund groups, along with additional detail of functions and services provide within the fund group.

The **General Fund** is where most services to the public provided by the City are budgeted. This includes police and fire services, parks, recreation and leisure services, economic development activities, services to the development community, public works functions that maintain the existing street system, and the information and administrative functions.

The **Internal Service Funds** provide services to City departments. These include fleet maintenance and replacement, employee insurance benefits, and City insurance costs for workers' compensation, unemployment and general liability costs.

Enterprise Funds, by law, must be self-supporting. Included in this group are the City utilities providing water, wastewater, stormwater and electric service; the solid waste and recycling operations; and three City-owned golf courses.

The **Special Revenue Fund** group is for programs that by Council policy have dedicated revenue sources to achieve specific purposes.

Fund Summary Schedule

Gross Budget	General Fund	Internal Service Funds	Enterprise Funds	Special Revenue Funds	Total City Budget	Other Entity Funds	Total All Funds
Beginning Balance	**$31,220,890**	**$15,910,250**	**$80,711,100**	**$38,541,680**	**$166,383,920**	**$2,753,130**	**$169,137,050**
Revenues							
Taxes	53,279,910	-	-	868,780	54,148,690	12,069,330	66,218,020
Intergovernmental	343,750	21,550	-	6,868,830	7,234,130	12,947,780	20,181,910
Impact Fees	-	-	5,537,730	4,739,060	10,276,790	-	10,276,790
Charges for Service/ Permits/Fines	7,525,970	16,292,070	10,380,340	2,519,100	36,717,480	721,510	37,438,990
Interest	332,980	191,160	960,250	480,350	1,964,740	26,850	1,991,590
Payment in Lieu of Taxes	5,943,620	-	-	-	5,943,620	-	5,943,620
Bond Proceeds	-	-	-	-	-	-	-
Other	295,900	-	748,800	211,680	1,256,380	5,730	1,262,110
Utility Charges	-	-	78,560,340	-	78,560,340	-	78,560,340
Utility Other	-	-	1,833,970	-	1,833,970	-	1,833,970
Admin. Overhead (net)	4,841,140	-	-	-	4,841,140	-	4,841,140
Transfers	106,560	133,000	2,025,000	19,087,650	21,352,210	-	21,352,210
Total Revenue	**$72,669,830**	**$16,637,780**	**$100,046,430**	**$34,775,450**	**$224,129,490**	**$25,771,200**	**$249,900,690**
Total Resources	**$103,890,720**	**$32,548,030**	**$180,757,530**	**$73,317,130**	**$390,513,410**	**$28,524,330**	**$419,037,740**
Expense By Department							
Legislative	135,260	-	-	-	135,260	-	135,260
Executive/Legal	1,967,960	-	-	-	1,967,960	-	1,967,960
Clerk & Court Admin.	1,030,660	-	-	-	1,030,660	-	1,030,660
Cultural Services	1,899,460	-	-	350,860	2,250,320	-	2,250,320
Development Services	3,781,300	-	-	309,640	4,090,940	-	4,090,940
Economic Development	1,141,480	-	-	668,570	1,810,050	-	1,810,050
Finance	4,860,890	-	-	-	4,860,890	12,001,370	16,862,260
Fire & Rescue	-	-	-	2,364,380	2,364,380	10,732,450	13,096,830
Human Resources	1,230,190	13,895,470	-	-	15,125,660	-	15,125,660
Info. Technology	3,603,100	-	-	750,000	4,353,100	-	4,353,100
Library	3,083,040	-	-	143,380	3,226,420	-	3,226,420
Parks & Recreation	10,173,800	-	4,070,960	4,576,280	18,821,040	17,500	18,838,540
Police	18,696,360	-	-	3,004,400	21,700,760	-	21,700,760
Public Works	5,214,040	5,226,190	12,527,290	17,143,430	40,110,950	2,892,210	43,003,160
Water & Power	-	-	99,131,910	-	99,131,910	-	99,131,910
Non-Departmental	8,681,790	-	-	-	8,681,790	-	8,681,790
Admin. Overhead	(6,289,180)	-	-	-	(6,289,180)	-	(6,289,180)
Transfers	17,961,230	157,000	1,675,080	1,558,900	21,352,210	-	21,352,210
Total Expenses	**$77,171,380**	**$19,278,660**	**$117,405,240**	**$30,869,840**	**$244,725,120**	**$25,643,530**	**$270,368,650**
Ending Balance	**$26,719,340**	**$13,269,370**	**$63,352,290**	**$42,447,290**	**$145,788,290**	**$2,880,800**	**$148,669,090**

General Fund Summary

The General Fund is where most City services provided to the public are budgeted. These services include City administrative and legal services, police protection, parks, recreation, library services, cultural activities, development review and regulation, and the City contributions to the Loveland Fire Rescue Authority, street maintenance and repair, mass transportation. Funding is transferred to the Capital Projects Fund to provide vertical construction, major equipment purchases, information technology improvements and large building maintenance projects. Funding is transferred to the Transportation Fund for road projects, street rehabilitation and bridge repair.

Over 67% of the funding for these services is through taxes, primarily sales and use taxes. The other funding sources, charges for service, various licenses and permits, fines, payments from other governments for dispatch services, transfers from the Enterprise Funds for administrative services provided by General Fund agencies, and payments from all Enterprise Funds as payment-in-lieu-of-taxes (PILT) that would have been collected if these enterprises were private operations.

General Fund revenues are anticipated to increase by about 9.5% over the 2013 Adopted Budget. The increase is due to an increase of 6.0% in base sales tax collections and stronger building use tax and building permit revenues. The 2014 projections for property taxes are projected to increase 4% due to growth in values and new property on the tax rolls.

The services provided by the General Fund are labor-intensive. When transfers and administrative overhead are excluded, personnel services account for 61% of General Fund expenditures. Another 32% is in purchased services, primarily for repair and maintenance of City buildings, equipment and grounds and the contribution to the Loveland Fire Rescue Authority. The remaining expenses are for supplies, and equipment replacement.

Transfers account for 21% of the General Fund expenses. Fifty one percent (51%) of the transfer expense is for capital projects, 33% is for operating subsidies to the Transit and Transportation Funds, with the remaining expenses for repayment of an intra-fund loan, transfers to the Downtown Projects and Economic Incentive Funds and fee waivers for Habitat for Humanity construction.

Within the projected ending balance are several reserves, some of which are restricted. The reserves include the Emergency Reserve required by the TABOR Amendment to the State Constitution, the balance of revenues which are over the TABOR revenue limitations, the Council Capital Reserve, a contingency reserve, an equipment replacement reserve, an unfunded liability reserve, and a reserve for Library donations. The amount of each reserve is listed below. The remainder of the ending fund balance is unrestricted, to be used for future operating costs and/or as a hedge against a sudden, unexpected decline in the economy and exceeds the fund balance policy of having the unrestricted balance equal 15% of operating expense, by over $8.9 million.

TABOR Emergency Reserve	$2,149,820
TABOR Revenue Over Revenue Cap	6,605,450
Council Capital Reserve	3,103,970
Council Contingency Reserve	100,000
Unfunded Liability Reserve	200,000
Equipment Replacement Reserve	250,000
Library Reserve	125,030
15% of Operating Expense Policy Reserve	10,749,110
Unrestricted Balance	$3,535,960

The TABOR Emergency Reserve is one of the requirements included in the TABOR Amendment to the State Constitution. Three percent (3%) of the total operating expenses must be reserved, and can only be appropriated by an ordinance declaring an emergency.

The TABOR Revenue Reserve is for revenues over the TABOR revenue limitations. The $6,605,450 reserve is the balance of revenues over the limitation that has not yet been appropriated by Council. The reserve is limited, by the ballot language, to Police and Fire, Street Construction and Maintenance, and Parks Construction and Maintenance.

The Council Capital Reserve, originally established by ordinance, required 10% of all tax revenue below the TABOR revenue limitations be set aside for capital projects. In 2005, Council passed an ordinance reestablishing the reserve for another five years, changing the set aside requirement to 5% of all tax revenue below the TABOR revenue limitations, and continuing the restriction requiring funds be used for capital projects. In 2009, Council passed an ordinance reestablishing the reserve for another five years, and broadening the uses to include operating programs and special programs in the first two years the ordinance is in effect. The enabling ordinance sunsets at the end of 2015. In 2011, Council amended the ordinance again to set aside 2.5% through 2015, in order to balance revenues and expenditures.

The Council Contingency Reserve is included each year for small projects that could not be foreseen in the budget development process. The Unfunded Liability Reserve is a contingency against a significant increase in staff turnover. As policy, employees are paid for vacation time and in some cases a portion of sick leave time that is unused at the time they leave City employment. The Library Reserve is for donations and endowments to the Library that are not yet appropriated. Funding initially set aside for grant match for a Fire equipment grant was not entirely used. The amount has been kept in reserve for future grant matches the Fire Authority may require.

General Fund

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
REVENUE					
Beginning Balance	**$22,099,961**	**$26,744,200**	**$33,786,140**	**$31,220,890**	
TAXES	49,055,048	48,587,600	48,587,600	53,279,910	9.7%
LICENSES & PERMITS	1,807,356	1,551,900	1,551,600	1,977,600	27.4%
INTERGOVERNMENTAL	573,216	324,080	352,190	343,750	6.1%
CHARGES FOR SERVICE	4,239,397	3,968,070	3,968,370	4,538,270	14.4%
ADMINISTRATIVE OVERHEAD	3,950,542	7,832,850	7,832,850	11,130,320	42.1%
FINES & PENALTIES	956,357	1,068,280	1,068,280	1,010,100	(5.4%)
INTEREST	378,918	340,160	340,160	332,980	(2.1%)
PAYMENT IN LIEU OF TAXES	5,329,510	5,639,810	5,639,810	5,943,620	5.4%
OTHER	631,645	227,900	232,740	295,900	29.8%
TRANSFERS	4,107,603	128,800	128,800	106,560	(17.3%)
Total Revenue	**$71,029,592**	**$69,669,450**	**$69,702,400**	**$78,959,010**	**13.3%**
Less Administrative Overhead	-	(3,284,550)	(3,284,550)	(6,289,180)	91.5%
Net Revenue	**$71,029,592**	**$66,384,900**	**$66,417,850**	**$72,669,830**	**9.5%**
Total Resources	**$93,129,553**	**$93,129,100**	**$100,203,990**	**$103,890,720**	
EXPENSES BY DEPARTMENT					
LEGISLATIVE	97,102	137,710	139,210	135,260	(1.8%)
EXECUTIVE & LEGAL	1,810,112	2,015,830	2,015,830	1,967,960	(2.4%)
CITY CLERK & COURT ADMINISTRATION	441,233	544,910	569,910	1,030,660	89.1%
CULTURAL SERVICES	1,360,178	1,696,190	1,747,410	1,899,460	12.0%
DEVELOPMENT SERVICES	2,517,478	2,994,520	3,246,060	3,781,300	26.3%
ECONOMIC DEVELOPMENT	1,275,952	1,060,110	2,119,680	1,141,480	7.7%
FINANCE	3,728,933	4,303,450	4,303,450	4,860,890	13.0%
FIRE & RESCUE	652,049	-	12,820	-	-
HUMAN RESOURCES	859,665	1,048,160	1,044,570	1,230,190	17.4%
INFORMATION TECHNOLOGY	3,125,625	3,536,030	3,775,000	3,603,100	1.9%
LIBRARY	2,408,997	2,845,310	2,880,320	3,083,040	8.4%
PARKS & RECREATION	8,209,400	9,384,010	9,437,240	10,173,800	8.4%
POLICE	16,174,985	17,033,190	17,211,240	18,696,360	9.8%
PUBLIC WORKS	4,619,343	4,825,790	4,818,490	5,214,040	8.0%
NON-DEPARTMENTAL	7,417,423	8,001,240	8,511,360	8,681,790	8.5%
TRANSFERS	4,644,934	9,050,170	10,435,060	17,961,230	98.5%
Total Expense	**$59,343,409**	**$68,476,620**	**$72,267,650**	**$83,460,560**	**21.9%**
					.
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	33,463,818	34,952,830	35,077,240	35,982,270	2.9%
SUPPLIES	3,361,469	2,565,390	2,658,080	2,720,400	6.0%
PURCHASED SERVICES	16,939,995	17,477,280	19,579,170	19,021,770	8.8%
ADMINISTRATIVE OVERHEAD	-	3,284,550	3,284,550	6,289,180	91.5%
TRANSFERS	4,644,934	9,050,170	10,435,060	17,961,230	98.5%
CAPITAL	933,193	1,146,400	1,233,550	1,485,710	29.6%
Total Expense	**$59,343,409**	**$68,476,620**	**$72,267,650**	**$83,460,560**	**21.9%**
Less Administrative Overhead	-	(3,284,550)	(3,284,550)	(6,289,180)	91.5%
Net Expense	**$59,343,409**	**$65,192,070**	**$68,983,100**	**$77,171,380**	**18.4%**
Ending Balance	**$33,786,144**	**$27,937,030**	**$31,220,890**	**$26,719,340**	

Internal Service Funds Summary

The Internal Service Funds provide for services needed by City departments. Services include employee benefits, risk administration, and fleet maintenance and replacement. Revenue for these funds come from the General Fund and Enterprise Funds through internal service charges. Detailed expenses for the divisions in these funds are in the Department Summaries Chapter under the Finance, Human Resources and Public Works departments.

Internal Service Funds

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
REVENUE					
Beginning Balance	**$17,472,257**	**$16,030,350**	**$19,185,080**	**$15,910,250**	
Charges for Service	15,639,350	16,336,510	16,336,510	16,292,070	(0.3%)
Intergovernmental	190,069	35,000	35,000	21,550	(38.4%)
Interest	219,376	193,920	193,920	191,160	(1.4%)
Other	310,712	-	-	-	-
Transfers	-	-	35,000	133,000	-
Total Revenue	**$16,359,507**	**$16,565,430**	**$16,600,430**	**$16,637,780**	**0.4%**
Total Resources	**$33,831,764**	**$32,595,780**	**$35,785,510**	**$32,548,030**	
EXPENSES BY DEPARTMENT					
Employee Benefits	8,584,365	10,229,300	10,229,300	10,970,600	7.2%
City Fleet	792,314	1,672,000	2,707,000	1,303,000	(22.1%)
Fleet Management	3,314,124	3,785,950	3,845,950	4,080,190	7.8%
Risk Management	1,955,888	3,038,360	3,093,010	2,924,870	(3.7%)
Total Expense	**$14,646,691**	**$18,725,610**	**$19,875,260**	**$19,278,660**	**3.0%**
EXPENSE BY CATEGORY					
Personnel Services	1,378,600	1,558,350	1,558,350	1,525,790	(2.1%)
Supplies	2,152,069	2,256,360	2,275,360	2,332,970	3.4%
Purchased Services	10,368,267	13,086,610	13,122,260	13,743,390	5.0%
Administrative Overhead	-	152,290	152,290	268,510	76.3%
Transfers	-	600,000	1,635,000	157,000	(73.8%)
Capital	747,755	1,072,000	1,132,000	1,251,000	16.7%
Total Expense	**$14,646,691**	**$18,725,610**	**$19,875,260**	**$19,278,660**	**3.0%**
Ending Balance	**$19,185,073**	**$13,870,170**	**$15,910,250**	**$13,269,370**	

The following pages provide fund summaries for each of the internal service funds.

Employee Benefits Fund

The Employee Benefits Fund is for management of the City's self–insured benefit program. Revenues for the Fund come from internal service charges in each department's budget. These service charges cover 80% of the health benefit cost, 60% of the dental benefit cost, life insurance, disability costs, and wellness program costs. Employees pay 20% of the health benefit costs and 40% of the dental benefit costs. Expenses are for medical and dental claims, purchased insurance for protection beyond a certain limit for individual cases and total claims, disability insurance costs, and benefits administration costs. The Employee Benefits Fund is managed by the Human Resources Department. Details on expenditures are in the Department Summary chapter in the Human Resources Section.

Employee Benefits Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Employee Benefits	8,201,329	9,808,000	9,808,000	10,498,000	7.0%
Employee Clinic	383,036	421,300	421,300	472,600	12.2%
Total Expense	**$8,584,365**	**$10,229,300**	**$10,229,300**	**$10,970,600**	**7.2%**
REVENUE					
Beginning Balance	**$5,392,798**	**$3,624,910**	**$6,310,870**	**$5,283,350**	
Interest	78,831	43,500	43,500	63,400	45.7%
City Contribution – Health Ins.	6,613,095	6,491,760	6,491,760	6,700,000	3.2%
City Contribution – Life Ins.	108,502	138,000	138,000	-	(100.0%)
City Contribution – Dental Ins.	328,299	320,900	320,900	335,000	4.4%
City Contribution – Disability Ins.	194,108	188,900	188,900	-	(100.0%)
City Contribution – Wellness	204,577	212,820	212,820	-	(100.0%)
Emp. Contribution – Health Ins.	1,552,863	1,529,350	1,529,350	1,675,000	9.5%
Emp. Contribution – Dental Ins.	227,754	221,850	221,850	232,720	4.9%
COBRA Health Insurance	66,286	33,500	33,500	33,500	-
COBRA Dental Insurance	4,248	1,200	1,200	1,200	-
Retiree Contribution – Health Ins.	19,507	20,000	20,000	20,000	-
Miscellaneous	104,365	-	-	-	-
Total Revenue	**$9,502,435**	**$9,201,780**	**$9,201,780**	**$9,060,820**	**(1.5%)**
Total Resources	**$14,895,233**	**$12,826,690**	**$15,512,650**	**$14,344,170**	
EXPENSE BY CATEGORY					
Personnel Services	9,131	-	-	-	-
Supplies	75,612	99,600	99,600	108,100	8.5%
Purchased Services	8,499,622	10,129,700	10,129,700	10,862,500	7.2%
Total Expense	**$8,584,365**	**$10,229,300**	**$10,229,300**	**$10,970,600**	**7.2%**
Ending Balance	**$6,310,868**	**$2,597,390**	**$5,283,350**	**$3,373,570**	

City Fleet Fund

The City Fleet Fund provides for the replacement of vehicles in the City fleet. Revenues for the Fund come from internal service charges in each department's budget based on the amortization of existing vehicles. Reserves are carried within the Fund for future vehicle replacement. The reserves are established to ensure the solvency of the Fund over a 10-year period. The City uses a revolving fund philosophy rather than a fully-funded replacement plan. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

City Fleet Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Fleet Replacement	**$792,314**	**$1,672,000**	**$2,707,000**	**$1,303,000**	**(22.1%)**
REVENUE					
Beginning Balance	**$7,913,942**	**$8,240,590**	**$8,506,020**	**$6,920,200**	
INTEREST	83,885	103,010	103,010	83,040	(19.4%)
INTERGOVERNMENTAL	171,932	-	-	-	-
INTERNAL SERVICE CHARGES	1,008,676	1,018,170	1,018,170	1,237,480	21.5%
OTHER	119,897	-	-	-	-
Total Revenue	**$1,384,390**	**$1,121,180**	**$1,121,180**	**$1,320,520**	**17.8%**
Total Resources	**$9,298,332**	**$9,361,770**	**$9,627,200**	**$8,240,720**	
EXPENSES BY CATEGORY					
SUPPLIES	30,387	-	-	-	-
PURCHASED SERVICES	14,172	-	-	-	-
TRANSFERS	-	600,000	1,635,000	157,000	(73.8%)
CAPITAL	747,755	1,072,000	1,072,000	1,146,000	6.9%
Total Expense	**$792,314**	**$1,672,000**	**$2,707,000**	**$1,303,000**	**(22.1%)**
Ending Balance	**$8,506,018**	**$7,689,770**	**$6,920,200**	**$6,937,720**	

Fleet Management Fund

The Fleet Management Fund provides for the maintenance of City vehicles, including parts inventory, service, and fuel. Revenues for the Fund come from internal service charges in each department's budget based on department vehicle assignments and allocated usage charges from the City's vehicle pool. Reserves are carried within the Fund for future maintenance requirements. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

Fleet Management Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Fleet Management	**$3,314,123**	**$3,785,950**	**$3,845,950**	**$4,080,190**	**7.8%**
REVENUE					
Beginning Balance	**$436,049**	**$558,540**	**$447,350**	**$325,070**	
INTERGOVERNMENTAL	18,137	35,000	35,000	21,550	(38.4%)
INTERNAL SERVICE CHARGES	3,303,803	3,653,670	3,653,670	3,703,510	1.4%
OTHER	3,480	-	-	-	-
TRANSFERS	-	-	35,000	133,000	100.0%
Total Revenue	**$3,325,420**	**$3,688,670**	**$3,723,670**	**$3,858,060**	**4.6%**
Total Resources	**$3,761,469**	**$4,247,210**	**$4,171,020**	**$4,183,130**	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,028,524	1,214,020	1,214,020	1,176,560	(3.1%)
SUPPLIES	2,035,936	2,150,900	2,169,900	2,218,320	3.1%
PURCHASED SERVICES	249,664	268,740	249,740	356,940	32.8%
ADMINISTRATIVE OVERHEAD	-	152,290	152,290	223,370	46.7%
CAPITAL	-	-	60,000	105,000	100.0%
Total Expense	**$3,314,124**	**$3,785,950**	**$3,845,950**	**$4,080,190**	**7.8%**
Ending Balance	**$447,345**	**$461,260**	**$325,070**	**$102,940**	

Risk Management Fund

The Risk and Insurance Fund is used by the City to self-insure for general liability, workers' compensation, and unemployment. Revenue for the Fund comes from internal service charges assessed to each City department. These charges are assessed based upon both the departments' claim history over the last five years and current potential liability. Money in the Fund is set aside to cover claims based upon a forecast of expected claim levels for the year. The Fund is managed by the Finance Department. Expenditure details can be found in the Finance chapter under Risk Management.

Risk Management Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Risk Management	**$1,955,888**	**$3,038,360**	**$3,093,010**	**$2,924,870**	**(3.7%)**
REVENUE					
Beginning Balance	**$3,729,468**	**$3,606,310**	**$3,920,840**	**$3,381,630**	
Internal Service Charges	2,007,632	2,506,390	2,506,390	2,353,660	(6.1%)
Interest	56,660	47,410	47,410	44,720	(5.7%)
Other	82,970	-	-	-	-
Total Revenue	**$2,147,262**	**$2,553,800**	**$2,533,800**	**$2,398,380**	**(6.1%)**
Total Resources	**$5,876,730**	**$6,160,110**	**$6,474,640**	**$5,780,010**	
EXPENSES BY CATEGORY					
Personnel Services	340,945	344,330	344,330	349,230	1.4%
Supplies	10,134	5,860	5,860	6,550	11.8%
Purchased Services	1,604,809	2,688,170	2,742,820	2,523,950	(6.1%)
Administrative Overhead	-	-	-	45,140	100.0%
Total Expense	**$1,955,888**	**$3,038,360**	**$3,093,010**	**$2,924,870**	**(3.7%)**
Ending Balance	**$3,920,842**	**$3,121,750**	**$3,381,630**	**$2,855,140**	

Enterprise Funds Summary

Enterprise Funds are required by law to be self–supporting. The TABOR Amendment limits the amount of tax subsidy to 10% of the total operating cost. The City of Loveland Enterprise Funds are not subsidized, and are funded entirely by user fees. Details of the operating costs for each fund are in the Department Chapter under the department in which the enterprise resides. The capital projects for each fund are included in the Capital Program book.

Enterprise Funds

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
REVENUE					
Beginning Balance	**$82,986,211**	**$53,700,580**	**$85,945,880**	**$80,711,100**	
Charges for Service	10,418,901	10,072,020	10,072,020	10,380,340	3.1%
Utility Charges	70,204,848	74,070,770	74,070,770	78,560,340	6.1%
Utility Other	1,677,803	1,926,650	1,926,650	1,833,970	(4.8%)
Impact Fees	5,453,205	3,984,650	3,984,650	5,537,730	39.0%
Interest	959,099	1,390,750	1,390,750	960,250	(31.0%)
Bond Proceeds	-	16,000,000	16,000,000	-	100.0%
Other	547,650	566,060	614,860	748,800	32.3%
Transfers	704,536	550,000	550,000	2,025,000	268.2%
Total Revenue	**$89,966,042**	**$108,560,900**	**$108,609,700**	**$100,046,430**	**(7.8%)**
Total Resources	**$172,952,253**	**$162,261,480**	**$194,555,580**	**$180,757,530**	
EXPENSES BY DEPARTMENT					
Golf	3,287,046	3,508,420	3,508,420	4,077,600	16.2%
Power	52,469,552	54,939,760	56,604,660	60,871,030	10.8%
Power PIF	879,687	1,444,180	1,984,180	2,850,230	97.4%
Raw Water	3,219,023	1,952,030	1,952,030	1,883,730	(3.5%)
Solid Waste	5,243,867	9,139,550	9,739,550	7,589,800	(17.0%)
Stormwater	3,579,566	4,360,710	7,418,180	5,346,830	22.6%
Wastewater	7,776,388	10,948,180	11,899,560	10,099,250	(7.8%)
Wastewater SIF	327,942	635,000	1,545,130	495,710	(21.9%)
Water	9,512,984	16,699,460	17,515,660	18,363,560	10.0%
Water SIF	710,320	940,450	1,677,110	5,827,500	519.7%
Total Expense	**$87,006,375**	**$104,567,740**	**$113,844,480**	**$117,405,240**	**12.3%**
EXPENSE BY CATEGORY					
Personnel Services	12,464,073	13,646,070	13,646,070	14,586,190	6.9%
Supplies	2,141,036	2,972,950	3,052,430	2,606,920	(12.3%)
Purchased Services	50,425,816	56,963,900	57,198,120	57,859,900	1.6%
Administrative Overhead	-	3,809,120	3,809,120	3,701,540	(2.8%)
Debt Service	873,459	1,826,930	1,826,930	2,287,830	25.2%
Transfers	4,775,204	4,074,770	5,775,910	1,675,080	(58.9%)
Capital	16,326,787	21,274,000	28,535,900	34,687,780	63.1%
Total Expense	**$87,006,375**	**$104,567,740**	**$113,844,480**	**$117,405,240**	**12.3%**
Ending Balance	**$85,945,878**	**$57,693,740**	**$80,711,100**	**$63,352,290**	

The following pages show the fund summary for each of the individual enterprise funds.

Golf Fund

The City's golf courses are funded through and provide the revenues for the Golf Enterprise Fund. The Fund's primary source of revenue is user fees paid by golf course patrons. These fees, set annually, ensure that all operating and capital costs are recovered from users. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department chapter under Golf.

Golf Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
ADMINISTRATION/SUPPORT	620,576	758,170	763,170	657,490	(13.3%)
OLDE COURSE					
Clubhouse	97,929	102,330	102,330	89,480	(12.6%)
Maintenance	1,167,050	1,100,520	1,100,520	1,601,920	45.6%
CATTAIL CREEK					
Clubhouse	53,978	56,500	56,500	187,450	231.8%
MARIANA BUTTE					
Clubhouse	437,416	467,180	467,180	480,330	2.8%
Maintenance	806,795	916,610	911,610	949,360	3.6%
TEE/PLAY MANAGEMENT	103,302	107,110	107,110	111,570	4.2%
Total Expense	**$3,287,046**	**$3,508,420**	**$3,508,420**	**$4,077,600**	**16.2%**
REVENUE					
Beginning Balance	**$1,521,427**	**$1,397,240**	**$2,001,090**	**$2,084,770**	**49.2%**
CHARGES FOR SERVICE	3,723,291	3,574,550	3,574,550	3,775,890	5.6%
INTEREST	22,675	17,550	17,550	25,020	42.6%
OTHER	20,746	-	-	-	-
Total Revenue	**$3,766,712**	**$3,592,100**	**$3,592,100**	**$3,800,910**	**5.8%**
Total Resources	**$5,288,139**	**$4,989,340**	**$5,593,190**	**$5,885,680**	**18.0%**
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,590,628	1,711,630	1,711,630	1,790,240	4.6%
SUPPLIES	483,175	491,460	527,140	558,260	13.6%
PURCHASED SERVICES	574,067	542,960	547,960	524,140	(3.5%)
ADMINISTRATIVE OVERHEAD	-	183,520	183,520	209,940	14.4%
DEBT SERVICE	30,551	-	-	-	-
TRANSFERS	182,206	-	-	6,640	100.0%
CAPITAL	426,419	578,850	538,170	988,380	70.7%
Total Expense	**$3,287,046**	**$3,508,420**	**$3,508,420**	**$4,077,600**	**16.2%**
Ending Balance	**$2,001,093**	**$1,480,920**	**$2,084,770**	**$1,808,080**	

Power Fund

The Power Enterprise Fund includes all costs, operating, purchased power, and capital associated with distributing electricity to City residents and businesses. Revenue for the Fund comes from ratepayers receiving power from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Power Utilities.

Power Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
POWER UTILITY	**$52,469,552**	**$54,939,760**	**$56,604,660**	**$60,871,030**	**10.8%**
REVENUE					
Beginning Balance	**$20,523,482**	**$12,165,680**	**$19,840,930**	**$17,345,630**	
UTILITY CHARGES	49,701,450	52,207,940	52,207,940	53,906,970	3.3%
UTILITY OTHER	802,689	985,890	985,890	1,154,000	17.1%
CHARGES FOR SERVICE	705,721	582,120	582,120	645,950	11.0%
INTEREST	239,515	286,360	286,360	159,120	(44.4%)
OTHER	135,821	17,050	17,050	230,000	1,249.0%
TRANSFERS	201,806	30,000	30,000	-	(100.0%)
Total Revenue	**$51,787,002**	**$54,109,360**	**$54,109,360**	**$56,096,040**	**3.7%**
Total Resources	**$72,310,484**	**$66,275,040**	**$73,950,290**	**$73,441,670**	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	2,574,929	2,690,650	2,690,650	2,988,550	11.1%
SUPPLIES	256,152	593,850	621,750	425,030	(28.4%)
PURCHASED SERVICES	41,429,694	44,727,690	44,730,190	46,250,870	3.4%
ADMINISTRATIVE OVERHEAD	-	1,846,330	1,846,330	1,839,640	(0.4%)
TRANSFERS	2,048,925	117,970	117,970	208,270	76.5%
Total Operating Expense	**$46,309,700**	**$49,976,490**	**$50,006,890**	**$51,712,360**	**3.5%**
CAPITAL	6,159,852	4,963,270	6,597,770	9,158,670	**84.5%**
Total Expense	**$52,469,552**	**$54,939,760**	**$56,604,660**	**$60,871,030**	**10.8%**
Ending Balance	**$19,840,932**	**$11,335,280**	**$17,345,630**	**$12,570,640**	

Power PIF Fund

The Power PIF fund is used to account for power impact fees, known in the City as Plant Improvement Fees. These are fees on residential and commercial development and are restricted to expansion of the electrical distribution system. The fund is administered by the Water & Power Department.

Power PIF Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
POWER UTILITY	**$879,687**	**$1,444,180**	**$1,984,180**	**$2,850,230**	**97.4%**
REVENUE					
Beginning Balance	**$6,755,687**	**$6,475,310**	**$8,092,990**	**$7,908,310**	
IMPACT FEES	2,132,238	1,661,920	1,661,920	2,434,870	46.5%
INTEREST	88,349	137,580	137,580	22,920	(83.3%)
OTHER	(3,595)	-	-	-	-
TRANSFERS	-	-	-	840,000	100.0%
Total Revenue	**$2,216,992**	**$1,799,500**	**$1,799,500**	**$3,297,790**	**83.3%**
Total Resources	**$8,972,679**	**$8,274,810**	**$9,892,490**	**$11,206,100**	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	-	(3,720)	(3,720)	-	(100.0%)
TRANSFERS	-	-	-	25,230	100.0%
CAPITAL	879,687	1,447,900	1,987,900	2,825,000	95.1%
Total Expense	**$879,687**	**$1,444,180**	**$1,984,180**	**$2,850,230**	**97.4%**
Ending Balance	**$8,092,992**	**$6,830,630**	**$7,908,310**	**$8,355,870**	

Solid Waste Fund

The Solid Waste Fund includes all costs, operating and capital, associated with the collection and disposal or recycling of the City's solid wastes, and the management of a contract for mosquito control services. Revenues for the Fund come from user fees assessed for solid waste services. Rates, set annually, ensure recovery of all operating and capital costs from users. The Fund is administered by the Public Works Department. Expenditure Details can be found in the Public Works chapter under Solid Waste.

Solid Waste Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Mosquito Control	241,704	270,000	270,000	270,360	0.1%
Recycling	1,130,987	2,450,710	2,630,710	2,041,010	(16.7%)
Refuse	2,720,418	4,487,530	4,787,530	3,644,530	(18.8%)
Yard Waste	1,150,758	1,931,310	2,051,310	1,633,900	(15.4%)
Total Expense	**$5,243,867**	**$9,139,550**	**$9,739,550**	**$7,589,800**	**(17.0%)**
REVENUE					
Beginning Balance	**$4,573,479**	**$3,844,360**	**$5,571,030**	**$2,111,280**	
Charges for Service	5,989,889	5,915,350	5,915,350	5,958,500	0.7%
Interest	57,156	80,450	80,450	129,900	61.5%
Other	194,369	284,000	284,000	432,000	52.1%
Transfers	-	-	-	400,000	100.0%
Total Revenue	**$6,241,414**	**$6,279,800**	**$6,279,800**	**$6,920,400**	**10.2%**
Total Resources	**$10,814,893**	**$10,124,160**	**$11,850,830**	**$9,031,680**	
EXPENSE BY CATEGORY					
Personnel Services	1,943,952	2,058,240	2,058,240	2,115,010	2.8%
Supplies	109,645	135,180	135,180	144,060	6.6%
Purchased Services	2,361,356	2,515,730	2,515,730	2,651,580	5.4%
Administrative Overhead	-	214,400	214,400	225,750	5.3%
Transfers	217,842	3,000,000	3,600,000	3,400	(99.9%)
Total Operating Expense	**$4,632,795**	**$7,923,550**	**$8,523,550**	**$5,139,800**	(35.1%)
Capital	611,072	1,216,000	1,216,000	2,450,000	101.5%
Total Capital	**$611,072**	**$1,216,000**	**$1,216,000**	**$2,450,000**	**101.5%**
Total Expense	**$5,243,867**	**$9,139,550**	**$9,739,550**	**$7,589,800**	**(17.0%)**
Ending Balance	**$5,571,026**	**$984,610**	**$2,111,280**	**$1,441,880**	

Stormwater Fund

The Stormwater Enterprise Fund includes all costs, operating, and capital, associated with treating the City's stormwater runoff and returning clean, usable water to downstream users. Revenues for this fund come from an assessment on utility ratepayers? The Fund is administered by the Public Works Department to more closely align the stormwater management with street construction and maintenance. Details of expenditures from the Fund can be found in the Public Works chapter in the Stormwater section.

Stormwater Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
ADMINISTRATION/ENGINEERING	2,569,365	3,289,310	6,346,780	4,226,330	28.5%
COLLECTIONS	460,379	504,950	504,950	507,170	0.4%
STREET SWEEPING	549,822	566,450	566,450	613,330	8.3%
Total Expense	**$3,579,566**	**$4,360,710**	**$7,418,180**	**$5,346,830**	**22.6%**
REVENUE					
Beginning Balance	**$3,058,389**	**$2,199,550**	**$3,751,870**	**$674,570**	
UTILITY CHARGES	4,007,901	4,100,470	4,100,470	4,571,940	11.5%
UTILITY OTHER	22,465	30,000	30,000	30,000	-
IMPACT FEES	182,294	182,360	182,360	209,710	15.0%
INTEREST	44,537	23,050	23,050	33,310	44.5%
TRANSFERS	3,749	5,000	5,000	5,000	-
OTHER	12,099	-	-	-	-
Total Revenue	**$4,273,045**	**$4,340,880**	**$4,340,880**	**$4,849,960**	**11.7%**
Total Resources	**$7,331,434**	**$6,540,430**	**$8,092,750**	**$5,524,530**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,128,284	1,249,720	1,249,720	1,273,710	1.9%
SUPPLIES	71,239	77,040	77,040	75,020	(2.6%)
PURCHASED SERVICES	757,186	802,950	802,950	860,860	7.2%
ADMINISTRATIVE OVERHEAD	-	131,000	131,000	168,060	28.3%
TRANSFERS	373,730	400,000	1,500,000	405,940	1.5%
Total Operating Expense	**$2,330,439**	**$2,660,710**	**$3,760,710**	**$2,783,590**	**4.6%**
CAPITAL	1,249,127	1,700,000	3,657,470	2,563,240	50.8%
Total Capital	**$1,249,127**	**$1,700,000**	**$3,657,470**	**$2,563,240**	**50.8%**
Total Expense	**$3,579,566**	**$4,360,710**	**$7,418,180**	**$5,346,830**	**22.6%**
Ending Balance	**$3,751,868**	**$2,179,720**	**$674,570**	**$177,700**	

Wastewater Fund

The Wastewater Enterprise Fund includes all costs, operating and capital, associated with treating the City's wastewater and returning clean usable water to downstream users. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Wastewater Utilities.

Wastewater Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
WASTEWATER UTILITY	**$7,776,388**	**$10,948,180**	**$11,899,560**	**$10,099,250**	**(7.8%)**
REVENUE					
Beginning Balance	**$8,011,370**	**$5,138,750**	**$7,490,140**	**$4,184,550**	
UTILITY CHARGES	7,134,741	8,245,870	8,245,870	8,816,730	6.9%
UTILITY OTHER	20,088	218,730	218,730	38,680	(82.3%)
INTEREST	84,677	121,770	121,770	35,340	(71.0%)
OTHER	(2,568)	(2,400)	(2,400)	-	(100.0%)
TRANSFERS	18,221	10,000	10,000	-	(100.0%)
Total Revenue	**$7,255,159**	**$8,593,970**	**$8,593,970**	**$8,890,750**	**3.5%**
Total Resources	**$15,266,529**	**$13,732,720**	**$16,084,110**	**$13,075,300**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	2,252,439	2,520,160	2,520,160	2,790,590	10.7%
SUPPLIES	399,522	603,430	621,830	405,930	(32.7%)
PURCHASED SERVICES	2,596,445	3,780,360	3,939,580	3,333,700	(11.8%)
ADMINISTRATIVE OVERHEAD	-	497,660	497,660	372,090	(25.2%)
DEBT SERVICE	15,953	-	-	-	-
TRANSFERS	1,011,072	511,970	511,970	50,520	(90.1%)
Total Operating Expense	**$6,275,431**	**$7,913,580**	**$8,091,200**	**$6,952,830**	**(12.1%)**
CAPITAL	1,500,957	3,034,600	3,808,360	3,146,420	3.7%
Total Capital	**$1,500,957**	**$3,034,600**	**$3,808,360**	**$3,146,420**	**3.7%**
Total Expense	**$7,776,388**	**$10,948,180**	**$11,899,560**	**$10,099,250**	**(7.8%)**
Ending Balance	**$7,490,141**	**$2,784,540**	**$4,184,550**	**$2,976,050**	

Wastewater SIF Fund

The Wastewater SIF fund is used to account for wastewater impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Wastewater Treatment Plant and the collection system. The fund is administered by the Water & Power Department.

Wastewater SIF Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
ADMINISTRATION & GENERAL	2,799	-	-	8,130	100.0%
TREATMENT	173,288	270,000	363,730	352,580	30.6%
COLLECTIONS	151,855	365,000	1,181,400	135,000	(63.0%)
Total Expense	**$327,942**	**$635,000**	**$1,545,130**	**$495,710**	**(21.9%)**
REVENUE					
Beginning Balance	**$4,315,540**	**$3,802,160**	**$5,127,870**	**$4,466,430**	
UTILITY OTHER	104,112	100,000	100,000	85,000	(15.0%)
IMPACT FEES	981,320	710,000	710,000	1,000,000	40.8%
INTEREST	54,838	73,690	73,690	39,760	(46.0%)
TRANSFERS	-	-	-	10,000	100.0%
Total Revenue	**$1,140,270**	**$883,690**	**$883,690**	**$1,134,760**	**28.4%**
Total Resources	**$5,455,810**	**$4,685,850**	**$6,011,560**	**$5,601,190**	
EXPENSE BY CATEGORY					
TRANSFERS	2,799	-	1,140	8,130	100.0%
CAPITAL	325,143	635,000	1,543,990	487,580	(23.2%)
Total Expense	**$327,942**	**$635,000**	**$1,545,130**	**$495,710**	**(21.9%)**
Ending Balance	**$5,127,868**	**$4,050,850**	**$4,466,430**	**$5,105,480**	

Water Fund

The Water Enterprise Fund includes all costs, operating and capital, associated with providing the City with an adequate supply of water. The City of Loveland has the third lowest rate of all providers in our surrounding region. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Water Utilities.

Water Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
WATER UTILITY	9,512,984	16,699,460	17,515,660	18,363,560	10.0%
Total Expense	**$9,512,984**	**$16,699,460**	**$17,515,660**	**$18,363,560**	**10.0%**
REVENUE					
Beginning Balance	**$4,214,531**	**$232,090**	**$4,209,370**	**$12,323,570**	
UTILITY CHARGES	8,740,046	8,807,430	8,807,430	10,424,710	18.4%
UTILITY OTHER	519,248	430,230	430,230	363,290	(15.6%)
INTEREST	40,564	55,990	55,990	114,730	104.9%
BOND PROCEEDS	-	16,000,000	16,000,000	-	(100.0%)
OTHER	174,825	267,410	316,210	86,800	(67.5%)
TRANSFERS	33,137	20,000	20,000	750,000	3,650.0%
Total Revenue	**$9,507,820**	**$25,581,060**	**$25,629,860**	**$11,739,530**	**(54.1%)**
Total Resources	**$13,722,351**	**$25,813,150**	**$29,839,230**	**$24,063,100**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	2,973,841	3,419,390	3,419,390	3,628,090	6.1%
SUPPLIES	821,303	1,071,990	1,069,490	998,620	(6.8%)
PURCHASED SERVICES	2,700,024	4,587,110	4,654,610	4,231,650	(7.7%)
ADMINISTRATIVE OVERHEAD	-	936,210	936,210	886,060	(5.4%)
DEBT SERVICE	-	1,000,000	1,000,000	1,461,200	46.1%
TRANSFERS	932,313	44,830	44,830	914,450	1,939.8%
Total Operating Expense	**$7,427,481**	**$11,059,530**	**$11,124,530**	**$12,120,070**	**9.6%**
CAPITAL	2,085,503	5,639,930	6,391,130	6,243,490	10.7%
Total Capital	**$2,085,503**	**$5,639,930**	**$6,391,130**	**$6,243,490**	**10.7%**
Total Expense	**$9,512,984**	**$16,699,460**	**$17,515,660**	**$18,363,560**	**10.0%**
Ending Balance	**$4,209,367**	**$9,113,690**	**$12,323,570**	**$5,699,540**	

Water SIF Fund

The Water SIF fund is used to account for water impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Water Treatment Plant and the distribution system. The fund is administered by the Water & Power Department.

Water SIF Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
TREATMENT	4,031	749,200	756,170	5,752,500	667.8%
TRANSMISSION & DISTRIBUTION	706,289	191,250	920,940	75,000	(60.8%)
Total Expense	**$710,320**	**$940,450**	**$1,677,110**	**$5,827,500**	**519.7%**
REVENUE					
Beginning Balance	**$7,725,745**	**$6,741,920**	**$8,939,830**	**$8,651,330**	
UTILITY OTHER	113,296	96,000	96,000	96,000	-
IMPACT FEES	1,717,662	1,155,500	1,155,500	1,518,150	31.4%
INTEREST	93,450	137,110	137,110	77,300	(43.6%)
TRANSFERS	-	-	-	20,000	100.0%
Total Revenue	**$1,924,408**	**$1,388,610**	**$1,388,610**	**$1,711,450**	**23.2%**
Total Resources	**$9,650,153**	**$8,130,530**	**$10,328,440**	**$10,362,780**	
EXPENSE BY CATEGORY					
TRANSFERS	6,317	-	-	52,500	100.0%
CAPITAL	704,003	940,450	1,677,110	5,775,000	514.1%
Total Expense	**$710,320**	**$940,450**	**$1,677,110**	**$5,827,500**	**519.7%**
Ending Balance	**$8,939,833**	**$7,190,080**	**$8,651,330**	**$4,535,280**	

Raw Water Fund

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Raw Water Utilities.

Raw Water Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Enterprise Fund					
WATER UTILITY	**$3,219,023**	**$1,952,030**	**$1,952,030**	**$1,883,730**	**(3.5%)**
REVENUE					
Beginning Balance	**$22,286,561**	**$11,703,520**	**20,920,760**	**$20,960,660**	
UTILITY CHARGES	620,710	709,060	709,060	839,990	18.5%
UTILITY OTHER	95,905	65,800	65,800	67,000	1.8%
INTEREST	233,338	457,200	457,200	322,850	(29.4%)
IMPACT FEES	439,691	274,870	274,870	375,000	36.4%
TRANSFERS	447,623	485,000	485,000	-	(100.0%)
OTHER	15,953	-	-	-	-
Total Revenue	**$1,853,220**	**$1,991,930**	**$1,991,930**	**$1,604,840**	**(19.4%)**
Total Resources	**$24,139,781**	**$13,695,450**	**$22,912,690**	**$22,565,500**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	7,044	7,100	7,100	7,100	-
DEBT SERVICE	826,955	826,930	826,930	826,630	-
Total Expense	**$833,999**	**$834,030**	**$834,030**	**$833,730**	**-**
CAPITAL	2,385,024	1,118,000	1,118,000	1,050,000	(6.1%)
Total Capital	**$2,385,024**	**$1,118,000**	**$1,118,000**	**$1,050,000**	**(6.1%)**
Total Expense	**$3,219,023**	**$1,952,030**	**$1,952,030**	**$1,883,730**	**(3.5%)**
Ending Balance	**$20,920,758**	**$11,743,420**	**$20,960,660**	**$20,681,770**	

Special Revenue Funds Summary

The Special Revenue Funds are for programs that, by Council policy, have dedicated revenue sources, and with the exception of the Community Development Block Grant (CDBG) Fund, are primarily capital in nature. For detail on the projects within these funds, see the Capital Program Chapter. The Department Summary Chapter contains detailed explanations of the expenses in the special revenue funds in the Department Section within which they reside.

Special Revenue Funds

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
REVENUE					
Beginning Balance	**$56,363,781**	**$43,813,470**	**$58,432,050**	**$38,541,680**	
Taxes	769,244	771,000	771,000	868,780	12.7%
Licenses and Permits	19,905	46,340	46,340	66,940	44.5%
Intergovernmental	8,133,461	6,878,440	9,884,340	6,868,830	(0.1%)
Impact Fees	4,393,269	3,434,490	3,434,490	4,739,060	38.0%
Charges for Service	2,139,257	2,532,240	2,732,420	2,452,160	(3.2%)
Interest	667,988	734,310	734,310	480,350	(34.6%)
Other	916,156	178,650	178,650	211,680	18.5%
Transfers	8,677,543	16,236,040	29,383,420	19,087,650	17.6%
Total Revenue	**$25,716,823**	**$30,811,510**	**$47,164,970**	**$34,775,450**	**12.9%**
Total Resources	**$82,080,604**	**$74,624,980**	**$105,597,020**	**$73,317,130**	
EXPENSE BY DEPARTMENT					
Art in Public Places	430,949	414,010	777,190	348,560	(15.8%)
Park CEFs	578,018	393,350	6,253,910	361,830	(8.0%)
Recreation CEFs	-	470,000	1,070,000	57,100	(87.9%)
Open Space CEFs	-	1,290,000	1,290,000	279,400	(78.3%)
Trails CEFs	71,380	610,000	610,000	202,200	(66.9%)
General Govt. CEFs	526,822	2,217,540	5,346,890	4,900	(99.8%)
Police CEFs	36,762	-	110,960	4,400	100.0%
Fire CEFs	916,296	3,534,480	3,618,300	905,770	(74.4%)
Library CEFs	250,000	-	282,000	2,900	100.0%
Cultural Services CEFs	-	-	42,000	2,300	100.0%
Street CEFs	1,300,656	902,360	2,141,010	1,498,900	66.1%
Capital Projects	4,598,556	7,717,540	18,428,270	7,336,110	(4.9%)
Community Dev. Block Grant	240,077	288,240	531,930	309,640	7.4%
Conservation Trust	122,341	436,570	2,493,570	274,420	(37.1%)
Economic Incentives	-	-	-	-	-
Lodging Tax	494,701	610,000	904,530	693,570	13.7%
Open Space	496,842	2,520,800	4,239,640	2,586,330	2.6%
Park Improvement	582,195	305,000	305,000	205,000	(32.8%)
PEG Fee	55,913	86,000	86,000	140,480	63.3%
Seizures & Forfeitures Fund	50,153	-	2,310	-	-
Transit	1,914,511	1,879,510	1,954,350	1,913,480	1.8%
Transportation	10,982,377	11,606,460	16,567,480	13,742,550	18.4%
Total Expense	**$23,648,549**	**$35,281,860**	**$67,055,340**	**$30,869,840**	**(12.5%)**

Special Revenue Funds

EXPENSE BY CATEGORY	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
PERSONNEL SERVICES	4,252,733	4,482,740	4,535,050	4,653,610	3.8%
SUPPLIES	1,131,050	1,093,690	1,280,690	1,196,210	9.4%
PURCHASED SERVICES	2,993,587	3,123,630	5,064,150	3,071,340	(1.7%)
ADMINISTRATIVE OVERHEAD	-	583,980	583,980	810,550	38.8%
TRANSFERS	2,678,331	3,169,900	12,163,430	1,558,900	(50.8%)
CAPITAL	12,592,848	22,827,920	43,428,040	19,579,230	(14.2%)
Total Expense	**$23,648,549**	**$35,281,860**	**$67,055,340**	**$30,869,840**	**(12.5%)**
Ending Balance	**$58,432,055**	**$39,343,120**	**$38,541,680**	**$42,447,290**	

Art in Public Places Fund

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art. A construction project is defined as the construction, rehabilitation, renovation, remodeling, equipping, or improvement of any street, park, utility line, or other public improvement by or for the City

Art in Public Places Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget/'12 Adopted Change
Art in Public Places	**$430,949**	**$414,010**	**$777,190**	**$348,560**	**(15.8%)**
REVENUE					
Beginning Balance	**$537,936**	**$254,550**	**$244,200**	**$54,670**	
1% FOR THE ARTS	-	90,460	290,640	120,700	33.4%
INTEREST	3,958	3,050	3,050	1,040	(65.9%)
INTERGOVERNMENTAL	-	-	163,000	-	100.0%
OTHER	18,423	-	-	-	100.0%
TRANSFERS	114,833	130,970	130,970	276,830	111.4%
Total Revenue	**$137,214**	**$224,480**	**$587,660**	**$398,570**	**77.6%**
Total Resources	**$675,150**	**$479,030**	**$831,860**	**$453,240**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	108,547	113,510	113,510	87,490	(22.9%)
SUPPLIES	3,984	6,700	6,700	6,700	-
PURCHASED SERVICES	74,679	125,350	125,350	121,100	(3.4%)
ADMINISTRATIVE OVERHEAD	-	2,930	2,930	4,330	47.8%
CAPITAL	243,739	165,520	528,700	128,940	(22.1%)
Total Expense	**$430,949**	**$414,010**	**$777,190**	**$348,560**	**(15.8%)**
Ending Balance	**$244,201**	**$65,020**	**$54,670**	**$104,680**	

Capital Expansion Fee Funds

The Capital Expansion Fee Funds contain all impact fee collections and projects associated with impact fees. Capital Expansion Fees, designed to address the need for capital facilities, are one-time charges assessed on new development. Fees are collected at the time a building permit is issued and no later than issuance of a Certificate of Occupancy. All building permits that create new dwelling units, new commercial or industrial facilities or a change in use are assessed a Capital Expansion Fee. The City has a separate fee for each service area and funds received are restricted to use within the service area. The following pages show the revenues and used for each fee service area.

Parks Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**$578,018**	**$393,350**	**$6,253,910**	**$361,830**	**(8.0%)**
REVENUE					
Beginning Balance	**$7,725,680**	**$1,331,670**	**$8,262,430**	**$3,187,900**	
Impact Fees	1,019,970	968,780	968,780	1,059,100	9.3%
Interest	94,801	35,600	35,600	20,980	(41.1%)
Other	-	175,000	175,000	-	(100.0%)
Total Revenue	**$1,114,771**	**$1,179,380**	**$1,179,380**	**$1,080,080**	**(8.4%)**
Total Resources	**$8,840,451**	**$2,511,050**	**$9,441,810**	**$4,267,980**	
EXPENSE BY CATEGORY					
Personnel Services	2,058	23,350	23,350	47,830	104.8%
Purchased Services	-	20,000	20,000	14,000	(30.0%)
Transfers	274,722	-	5,277,530	-	-
Capital	301,238	350,000	933,030	300,000	(14.3%)
Total Expense	**$578,018**	**$393,350**	**$6,253,910**	**$361,830**	**(8.0%)**
Ending Balance	**$8,262,433**	**$2,117,700**	**$3,187,900**	**$3,906,150**	

Recreation Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**-**	**$470,000**	**$1,070,000**	**$57,100**	(87.9%)
REVENUE					
Beginning Balance	**$3,153,935**	**$3,287,610**	**$3,740,200**	**$3,604,720**	
IMPACT FEES	511,282	485,740	485,740	535,780	10.3%
INTEREST	39,729	65,920	65,920	62,060	(5.9%)
TRANSFERS	35,256	382,860	382,860	810,240	111.6%
Total Revenue	**$586,267**	**$934,520**	**$934,520**	**$1,408,080**	50.7%
Total Resources	**$3,740,202**	**$4,222,130**	**$4,674,720**	**$5,012,800**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	-	-	-	-	-
PURCHASED SERVICES	-	20,000	370,000	57,100	185.5%
TRANSFERS	-	-	250,000	-	-
CAPITAL	-	450,000	450,000	-	(100.0%)
Total Expense	**-**	**$470,000**	**$1,070,000**	**$57,100**	(87.9%)
Ending Balance	**$3,740,202**	**$3,752,130**	**$3,604,720**	**$4,955,700**	

Open Space Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**-**	**$1,290,000**	**$1,290,000**	**$279,400**	**(78.3%)**
REVENUE					
Beginning Balance	**$1,109,883**	**$1,246,600**	**$1,263,700**	**$238,650**	
IMPACT FEES	145,355	239,080	239,080	255,510	6.9%
INTEREST	8,457	25,870	25,870	8,030	(69.0%)
Total Revenue	**$153,812**	**$264,950**	**$264,950**	**$263,540**	**(0.5%)**
Total Resources	**$1,263,695**	**$1,511,550**	**$1,528,650**	**$502,190**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	-	-	-	3,400	100.0%
CAPITAL	-	1,290,000	1,290,000	276,000	**(78.6%)**
Total Expense	**-**	**$1,290,000**	**$1,290,000**	**$279,400**	
Ending Balance	**$1,263,695**	**$221,550**	**$238,650**	**$222,790**	

Trails Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**$71,380**	**$610,000**	**$610,000**	**$202,200**	**(66.9%)**
REVENUE					
Beginning Balance	**$1,097,403**	**$1,020,150**	**$1,127,390**	**$688,300**	
IMPACT FEES	93,796	151,390	151,390	164,500	8.7%
INTEREST	7,573	19,520	19,520	13,260	(32.1%)
Total Revenue	**$101,369**	**$170,910**	**$170,910**	**$177,760**	**4.0%**
Total Resources	**$1,198,772**	**$1,191,060**	**$1,298,300**	**$866,060**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	2,951	10,000	10,000	2,200	(78.0%)
CAPITAL	68,429	600,000	600,000	200,000	(66.7%)
Total Expense	**$71,380**	**$610,000**	**$610,000**	**$202,200**	**(66.9%)**
Ending Balance	**$1,127,392**	**$581,060**	**$688,300**	**$663,860**	

General Government Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**$526,822**	**$2,217,540**	**$5,346,890**	**$4,900**	(99.8%)
REVENUE					
Beginning Balance	**$8,261,263**	**$7,431,600**	**$8,192,030**	**$3,179,720**	
IMPACT FEES	358,940	177,860	177,860	367,910	106.9%
INTEREST	98,653	156,720	156,720	38,160	(75.7%)
Total Revenue	**$457,593**	**$334,580**	**$334,580**	**$406,070**	**21.4%**
Total Resources	**$8,718,856**	**$7,766,180**	**$8,526,610**	**$3,585,790**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	-	-	922,000	4,900	100.0%
TRANSFERS	294,239	2,217,540	4,424,890	-	(100.0%)
CAPITAL	232,583	-	-	-	-
Total Expense	**$526,822**	**$2,217,540**	**$5,346,890**	**$4,900**	**(99.8%)**
Ending Balance	**$8,192,034**	**$5,548,640**	**$3,179,720**	**$3,580,890**	

Fire Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**$916,296**	**$3,534,480**	**$3,618,300**	**$905,770**	**(74.4%)**
REVENUE					
Beginning Balance	**$2,452,562**	**$1,826,440**	**$1,873,440**	**$12,660**	
IMPACT FEES	252,182	147,820	147,820	289,240	95.7%
INTEREST	28,582	35,410	35,410	3,460	(90.2%)
TRANSFERS	56,409	1,574,290	1,574,290	1,076,210	(31.6%)
Total Revenue	**$337,173**	**$1,757,520**	**$1,757,520**	**$1,368,910**	**(22.1%)**
Total Resources	**$2,789,735**	**$3,583,960**	**$3,630,960**	**$1,381,570**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	-	-	22,000	3,800	100.0%
CAPITAL	916,296	3,534,480	3,596,300	901,970	(74.5%)
Total Expense	**$916,296**	**$3,534,480**	**$3,618,300**	**$905,770**	**(74.4%)**
Ending Balance	**$1,873,439**	**$49,480**	**$12,660**	**$475,800**	

Police Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**$36,762**	**-**	**$110,960**	**$4,400**	100.0%
REVENUE					
Beginning Balance	**$4,211,899**	**$4,078,390**	**$4,545,270**	**$4,616,600**	
IMPACT FEES	320,207	100,760	100,760	328,210	225.7%
INTEREST	49,920	81,530	81,530	55,400	(32.0%)
Total Revenue	**$370,127**	**$182,290**	**$182,290**	**$383,610**	**110.4%**
Total Resources	**$4,582,026**	**$4,260,680**	**$4,727,560**	**$5,000,210**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	-	-	22,000	4,400	100.0%
CAPITAL	36,762	-	88,960	-	-
Total Expense	**$36,762**	**-**	**$110,960**	**$4,400**	**100.0%**
Ending Balance	**$4,545,264**	**$4,260,680**	**$4,616,600**	**$4,995,810**	

Library Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**$250,000**	**-**	**$282,000**	**$2,900**	100.0%
REVENUE					
Beginning Balance	**$306,840**	**$153,040**	**$266,400**	**$185,720**	
IMPACT FEES	206,823	196,510	196,510	214,750	9.3%
INTEREST	2,735	4,810	4,810	2,230	(53.6%)
Total Revenue	**$209,558**	**$201,320**	**$201,320**	**$216,980**	**7.8%**
Total Resources	**$516,398**	**$354,360**	**$467,720**	**$402,700**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	-	-	282,000	2,900	100.0%
TRANSFERS	250,000	-	-	-	-
Total Expense	**$250,000**	**-**	**$282,000**	**$2,900**	100.0%
Ending Balance	**$266,398**	**$354,360**	**$185,720**	**$399,800**	

Cultural Services Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**-**	**-**	**$42,000**	**$2,300**	**100.0%**
REVENUE					
Beginning Balance	**$1,888,944**	**$1,997,990**	**$2,081,140**	**$2,241,510**	
IMPACT FEES	166,965	158,370	158,370	173,370	9.5%
INTEREST	25,234	44,000	44,000	27,400	(37.7%)
Total Revenue	**$192,199**	**$202,370**	**$202,370**	**$200,770**	**(0.8%)**
Total Resources	**$2,081,143**	**$2,200,360**	**$2,283,510**	**$2,442,280**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	-	-	42,000	2,300	100.0%
Total Expense	**-**	**-**	**$42,000**	**$2,300**	**100.0%**
Ending Balance	**$2,081,143**	**$2,200,360**	**$2,241,510**	**$2,439,980**	

Streets Capital Expansion Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Expansion Fees	**$1,300,656**	**$902,360**	**$2,141,010**	**$1,498,900**	**66.1%**
REVENUE					
Beginning Balance	**$3,063,080**	**$1,408,610**	**$3,136,430**	**$1,845,730**	
IMPACT FEES	1,317,749	808,180	808,180	1,350,690	67.1%
INTEREST	36,756	42,130	42,130	22,150	(47.4%)
OTHER	19,500	-	-	-	-
Total Revenue	**$1,374,005**	**$850,310**	**$850,310**	**$1,372,840**	**61.5%**
Total Resources	**$4,437,085**	**$2,258,920**	**$3,986,740**	**$3,218,570**	
EXPENSE BY CATEGORY					
TRANSFERS	1,300,656	902,360	2,141,010	1,498,900	66.1%
Total Expense	**$1,300,656**	**$902,360**	**$2,141,010**	**$1,498,900**	**66.1%**
Ending Balance	**$3,136,429**	**$1,356,560**	**$1,845,730**	**$1,719,670**	

Capital Projects Fund

The Capital Projects Fund is where all non–enterprise infrastructure other than the street system, major building maintenance projects, and major equipment purchases for General Fund agencies are budgeted. The funding sources for the fund are primarily transfers from the General Fund, and the CEF Funds. This allows for the full cost of a project to be budgeted when the funding for the project is from different sources.

See the Capital Program Chapter for details on Capital Projects.

Capital Projects Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Capital Projects	**$4,598,556**	**$7,717,540**	**$18,428,270**	**$7,336,110**	**(4.9%)**
REVENUE					
Beginning Balance	**$833,073**	**$1,150,710**	**$202,260**	**$202,260**	
INTERGOVERNMENTAL	40,000	-	90,000	-	-
INTEREST	15,886	-	-	-	-
OTHER	810,567	-	-	-	-
TRANSFERS	3,101,287	7,717,540	18,338,270	7,336,110	(4.9%)
Total Revenue	**$3,967,740**	**$7,717,540**	**$18,428,270**	**$7,336,110**	**(4.9%)**
Total Resources	**$4,800,813**	**$8,868,250**	**$18,630,530**	**$7,538,370**	
EXPENSE BY CATEGORY					
TRANSFERS	49,860	-	-	-	-
CAPITAL	4,548,696	7,717,540	18,428,270	7,336,110	(4.9%)
Total Expense	**$4,598,556**	**$7,717,540**	**$18,428,270**	**$7,336,110**	**(4.9%)**
Ending Balance	**$202,257**	**$1,150,710**	**$202,260**	**$202,260**	

Community Development Block Grant Fund

The CDBG Fund is for federal funds the City receives from the U.S. Department of Housing and Urban Development. Loveland is an entitlement city, which allows the City to receive funds each year without reapplication. Currently, the funding is directed towards affordable housing needs in the community. The Community Development Block Grant Fund is managed by the Community Partnership Office in the Development Services Department. Details on the expenditures are in the Development Services chapter.

Community Development Block Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Community Dev. Block Grant	**$240,077**	**$288,240**	**$531,930**	**$309,640**	**7.4%**
REVENUE					
INTERGOVERNMENTAL	**$240,077**	**$288,240**	**$531,930**	**$309,640**	**7.4%**
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	51,713	54,890	54,890	55,530	1.2%
SUPPLIES	-	500	500	500	-
PURCHASED SERVICES	188,364	232,850	476,540	253,610	8.9%
Total Expense	**$240,077**	**$288,240**	**$531,930**	**$309,640**	**7.4%**

Conservation Trust Fund

The Conservation Trust Fund receives a share of the proceeds of the Colorado Lottery. Current policy dedicates money in this fund to construction and maintenance of the City's recreation trails system. In the past, Lottery revenues have provided partial funding of the Chilson Recreation Center and the Youth Sports Complex. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Conservation Trust.

Conservation Trust Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Conservation Trust	**$122,341**	**$436,570**	**$2,493,570**	**$274,420**	**(37.1%)**
REVENUE					
Beginning Balance	**$5,026,440**	**$4,545,510**	**$5,635,750**	**$3,682,550**	
INTERGOVERNMENTAL	671,467	500,000	500,000	650,000	30.0%
INTEREST	60,185	40,370	40,370	44,190	9.5%
Total Revenue	**$731,652**	**$540,370**	**$540,370**	**$694,190**	**28.5%**
Total Resources	**$5,758,092**	**$5,085,880**	**$6,176,120**	**$4,376,740**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	85,491	111,990	111,990	113,240	1.1%
SUPPLIES	11,402	12,900	12,900	12,900	-
PURCHASED SERVICES	25,448	26,050	26,050	25,600	(1.7%)
ADMINISTRATIVE OVERHEAD	-	1,860	1,860	12,350	564.0%
CAPITAL	-	283,770	2,340,770	110,330	(61.1%)
Total Expense	**$122,341**	**$436,570**	**$2,493,570**	**$274,420**	**(37.1%)**
Ending Balance	**$5,635,751**	**$4,649,310**	**$3,682,550**	**$4,102,320**	

Economic Incentives Fund

Fund revenue comes from a annual contribution from General Fund revenue. Funds are appropriated by Council as needed to support economic development projects. This fund is new for 2014. Previously funding was shown in the Economic Development Department budget.

Economic Incentive Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget/'13 Adopted Change
Economic Incentives	-	-	-	-	-
REVENUE					
Beginning Balance	-	-	-	-	
TRANSFERS	-	-	-	350,000	100.0%
Total Revenue	-	-	-	**$350,000**	**100.0%**
Total Resources	-	-	-	**$350,000**	
EXPENSE BY CATEGORY					
Total Expense	-	-	-	-	-
Ending Balance	-	-	-	**$350,000**	

Lodging Tax Fund

The Lodging Tax Fund revenue is from the 3% tax on the lodging price approved by the voters in November of 2009. Money in the fund is to be used to promote tourism, conventions and related activities within the City by marketing the city and promoting community events. The fund is managed by the Economic Development Department. Details on the expenditures are in the Department Summary chapter in the Economic Development Department Section.

Lodging Tax Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget/'13 Adopted Change
Lodging Tax	**$494,701**	**$610,000**	**$904,530**	**$693,570**	**13.7%**
REVENUE					
Beginning Balance	**$718,466**	**$775,770**	**$942,400**	**$756,730**	
Lodging Tax	673,646	700,000	700,000	797,780	14.0%
Charges for Service	28,398	10,000	10,000	30,000	200.0%
Interest	9,119	8,710	8,710	9,570	9.9%
Other	7,474	150	150	7,680	5,020.0%
Total Revenue	**$718,637**	**$718,860**	**$718,860**	**$845,030**	**17.6%**
Total Resources	**$1,437,103**	**$1,494,630**	**$1,661,260**	**$1,601,760**	
EXPENSE BY CATEGORY					
Personnel Services	101,007	102,150	152,150	234,410	129.5%
Supplies	50,628	44,670	232,370	48,660	8.9%
Purchased Services	343,066	394,550	451,380	365,050	(7.5%)
Administrative Overhead	-	18,630	18,630	20,450	9.8%
Transfers	-	50,000	50,000	25,000	(50.0%)
Total Expense	**$494,701**	**$610,000**	**$904,530**	**$693,570**	**13.7%**
Ending Balance	**$942,402**	**$884,630**	**$756,730**	**$908,190**	

Open Space Fund

The Open Space Fund receives a share of revenues from the Larimer County Open Space tax, a countywide one-quarter cent sales and use tax. The County tax expires in 2018. Use of money in this fund is restricted to the acquisition and management of open space, and it cannot be used for other general governmental purposes. Under City of Loveland policies, fifteen percent (15%) of Open Space revenue is reserved each year to continue operation and maintenance after the tax expires. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Open Space.

Open Space Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Open Space	**$247,679**	**$3,036,170**	**$3,036,170**	**$2,520,800**	**(17.0%)**
REVENUE					
Beginning Balance	**$13,111,628**	**$10,535,820**	**$14,500,770**	**$11,863,050**	
INTERGOVERNMENTAL	1,724,003	1,456,650	1,456,650	1,800,000	23.6%
INTEREST	157,907	142,770	142,770	144,590	1.3%
OTHER	4,070	2,500	2,500	203,000	8,020.0%
Total Revenue	**$1,885,980**	**$1,601,920**	**$1,601,920**	**$2,147,590**	**34.1%**
Total Resources	**$14,997,608**	**$12,137,740**	**$16,102,690**	**$14,010,640**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	198,024	394,770	394,770	360,900	(8.6%)
SUPPLIES	3,681	36,750	36,050	36,050	(1.9%)
PURCHASED SERVICES	92,348	68,640	68,640	58,910	(14.2%)
ADMINISTRATIVE OVERHEAD	-	8,180	8,180	35,470	333.6%
CAPITAL	202,789	2,012,460	3,732,000	2,095,000	4.1%
Total Expense	**$496,842**	**$2,520,800**	**$4,239,640**	**$2,586,330**	**2.6%**
Ending Balance	**$14,500,766**	**$9,616,940**	**$11,863,050**	**$11,424,310**	

Open Space Fund Balance Allocation

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Total Fund Balance	$14,500,766	$9,616,940	$11,863,050	$11,424,310	
Unrestricted Fund Balance	10,749,026	5,257,064	7,245,348	6,676,484	27.0%
Maintenance Reserves*	**3,751,740**	**4,359,876**	**4,617,702**	**4,747,826**	**8.9%**

*City policy requires that 15% of annual expenditures be set aside to provide for operations and maintenance of Open Space after the countywide tax expires in 2018.

Park Improvement Fund

The Park Improvement Fund receives user fees for the use of park shelters, ball fields, and tennis courts, as well as a share of user fees paid for Larimer County parks within the Loveland Urban Growth Area. Current policy dedicates money in this fund to improving and renovating park facilities. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Park Improvement

Park Improvement Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Park Improvement	**$582,195**	**$305,000**	**$305,000**	**$205,000**	**(32.8%)**
REVENUE					
Beginning Balance	**$2,664,910**	**$2,555,560**	**$2,177,310**	**$1,954,750**	
CHARGES FOR SERVICE	60,524	56,730	56,730	60,460	6.6%
INTERGOVERNMENTAL	-	350	350	360	2.9%
INTEREST	26,928	25,360	25,360	23,530	(7.2%)
OTHER	7,146	-	-	-	-
Total Revenue	**$94,598**	**$82,440**	**$82,440**	**$84,350**	**2.3%**
Total Resources	**$2,759,508**	**$2,638,000**	**$2,259,750**	**$2,039,100**	
EXPENSE BY CATEGORY					
SUPPLIES	726	-	-	-	-
PURCHASED SERVICES	5,093	-	-	-	-
TRANSFERS	500,000				
CAPITAL	76,376	305,000	305,000	205,000	(32.8%)
Total Expense	**$582,195**	**$305,000**	**$305,000**	**$205,000**	**(32.8%)**
Ending Balance	**$2,177,313**	**$2,333,000**	**$1,954,750**	**$1,834,100**	

PEG Fee Fund

The PEG Fee is included in the Cable Franchise agreement, to provide funding to upgrade City equipment used to broadcast Council meeting and other Government programming on the Comcast cable service. The fee is restricted to capital equipment used for the broadcasts. The PEG Fee Fund is managed by the Library. Details on the expenditures are in the Department Summary chapter in the Library Section.

PEG Fee Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
PEG Fee	**$55,913**	**$86,000**	**$86,000**	**$140,480**	**63.3%**
REVENUE					
Beginning Balance	**$197,783**	**$211,400**	**$238,620**	**$226,160**	
PEG Fee	95,598	71,000	71,000	71,000	-
Interest	1,154	2,540	2,540	4,300	69.3%
Total Revenue	**$96,752**	**$73,540**	**$73,540**	**$75,300**	**2.4%**
Total Resources	**$294,535**	**$284,940**	**$312,160**	**$301,460**	
EXPENSE BY CATEGORY					
Supplies	55,104	26,000	26,000	50,480	94.2%
Purchased Services	809	-	-	-	-
Capital	-	60,000	60,000	90,000	50.0%
Total Expense	**$55,913**	**$86,000**	**$86,000**	**$140,480**	**63.3%**
Ending Balance	**$238,622**	**$198,940**	**$226,160**	**$160,980**	

Seizure & Forfeiture Fund

The Seizure & Forfeiture Fund is used to account for proceeds received from assets seized or forfeited through Police felony arrests. The revenues must be used for overtime or equipment used for investigations.

Seizure & Forfeiture Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Seizure & Forfeiture	**$50,153**	**-**	**$2,310**	**-**	**-**
REVENUE					
Beginning Balance	**$2,056**	**$2,050**	**$2,310**	**-**	
INTERGOVERNMENTAL	50,000	-	-	-	-
INTEREST	411	-	-	-	-
Total Revenue	**$50,411**	**-**	**-**	**-**	**-**
Total Resources	**$52,467**	**$2,050**	**$2,310**	**-**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	50,000	-	2,310	-	-
PURCHASED SERVICES	153	-	-	-	-
Total Expense	**$50,153**	**-**	**$2,310**	**-**	**-**
Ending Balance	**$2,314**	**$2,050**	**-**	**-**	

Transit Fund

The Transit Fund is used to account for all revenues and costs to provide fixed route bus service and Paratransit services to City residents. The City is also a partner with the City of Fort Collins and City of Longmont to provide regional bus services connecting the three cities. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section. The funding sources are Federal Transit Administration (FTA) grants, farebox revenue, and a subsidy from General Fund resources.

Transit Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Transit Operations	1,914,511	1,879,510	1,954,350	1,769,480	(5.9%)
Transit Capital	-	-	-	144,000	100.0%
Total Transit	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**	**1.8%**
REVENUE					
Beginning Balance	**-**	**-**	**-**	**-**	
INTERGOVERNMENTAL	1,735,193	859,710	917,580	620,000	(27.9%)
CHARGES FOR SERVICE	105,353	106,000	106,000	116,000	9.4%
OTHER	3,015	-	-	-	-
TRANSFERS	-	-	-	24,000	100.0%
GENERAL FUND SUBSIDY	70,950	913,800	930,770	1,153,480	26.2%
Total Revenue	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**	**1.8%**
Total Resources	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	666,105	660,980	660,980	667,780	1.0%
SUPPLIES	12,169	18,400	18,400	18,400	-
PURCHASED SERVICES	1,236,237	1,136,390	1,136,390	973,170	(14.4%)
ADMINISTRATIVE OVERHEAD	-	63,740	63,740	110,130	72.8%
CAPITAL	-	-	74,840	144,000	100.0%
Total Expense	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**	**(6.3%)**
Ending Balance	**-**	**-**	**-**	**-**	

Transportation Fund

The Transportation Fund is used to account for all revenues and costs to maintain the existing street infrastructure and the construction of new infrastructure. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section and in the Capital Program Section. The primary funding sources are Highway User Tax Funds (HUTF) and other state revenue sharing, the Larimer County Road and Bridge tax revenue sharing, the Transportation Utility Fee, Street Capital Expansion Fees and General Fund resources.

Transportation Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Transportation Maint. & Const.	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**	**18.4%**
REVENUE					
Beginning Balance	-	-	-	-	
LICENSES AND PERMITS	19,905	46,340	46,340	66,940	44.5%
INTERGOVERNMENTAL	3,672,721	3,773,490	6,224,830	3,488,910	(7.5%)
CHARGES FOR SERVICE	1,944,982	2,269,050	2,269,050	2,125,000	(6.3%)
OTHER	45,961	1,000	1,000	1,000	0.0%
TRANSFERS	2,186,208	1,432,720	3,862,400	3,367,880	135.1%
GENERAL FUND SUBSIDY	3,112,600	4,083,860	4,163,860	4,692,900	14.9%
Total Revenue	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**	**18.4%**
Total Resources	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	2,989,788	3,021,100	3,021,100	3,086,430	2.2%
SUPPLIES	993,356	947,770	947,770	1,022,520	7.9%
PURCHASED SERVICES	1,024,439	1,089,800	1,089,800	1,178,900	8.2%
ADMINISTRATIVE OVERHEAD	-	488,640	488,640	627,820	28.5%
TRANSFERS	8,854	-	20,000	35,000	100.0%
CAPITAL	5,965,940	6,059,150	11,000,170	7,791,880	28.6%
Total Expense	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**	**18.4%**
Ending Balance	-	-	-	-	

Other Entity Funds Summary

These are funds to account for the revenues and expenses of separate governmental units the City of Loveland either has a significant interest in or has created for special purposes. The spending for these funds is approved either by a joint relationship through an intergovernmental agreement, or by a separate resolution.

The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The Loveland/Larimer Building Authority (LLBA) was established by Larimer County and the City of Loveland to construct and operate the Police and Courts facility.

The Loveland Fire and Rescue Authority is a newly-created entity. The Authority is a partnership between the City of Loveland and the Loveland Rural Fire District, with each contributing to the Fire Authority budget.

The General Improvement District (GID) #1, the Loveland Special Improvement District (SID) #1 and the Loveland Urban Renewal Authority (LURA) are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

An ordinance adopting the budget will be presented to the governing body of each entity for approval.

None of these funds are included in the City's Total Budget summary.

Other Entity Funds

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
REVENUE					
Beginning Balance	**$2,545,694**	**$2,742,130**	**$3,254,820**	**$2,753,130**	
PROPERTY TAXES	11,296,630	11,384,240	11,384,240	11,394,330	0.1%
OTHER TAXES	709,566	700,000	700,000	675,000	(3.6%)
INTERGOVERNMENTAL	11,434,701	11,786,060	14,881,470	12,947,780	9.9%
CHARGES FOR SERVICE	1,305,821	1,067,180	591,510	721,510	(32.4%)
INTEREST	59,429	37,880	37,880	26,850	(29.1%)
OTHER	10,047	15,000	28,000	5,730	(61.8%)
Total Revenue	**$24,816,194**	**$24,990,360**	**$27,623,100**	**$25,771,200**	**3.1%**
Total Resources	**$27,361,888**	**$27,732,490**	**$30,877,920**	**$28,524,330**	
EXPENSE BY DEPARTMENT					
AIRPORT	1,724,772	2,208,600	3,546,610	2,298,710	4.1%
LOVELAND FIRE RESCUE AUTHORITY	9,691,395	9,878,290	10,341,120	10,732,450	8.6%
LOVELAND GID #1	16,495	24,500	85,500	24,500	-
LOVELAND-LARIMER BLDG. AUTHORITY	461,959	469,150	469,150	586,500	25.0%
LOVELAND SID #1	949,273	762,120	762,120	690,650	(9.4%)
LOVELAND URBAN RENEWAL AUTHORITY	11,263,175	11,351,280	12,920,290	11,310,720	(0.4%)
Total Expense	**$24,107,069**	**$24,693,940**	**$28,124,790**	**$25,643,530**	**3.8%**
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	7,436,230	8,103,330	8,156,860	8,607,720	6.2%
SUPPLIES	1,205,934	405,060	467,600	497,390	22.8%
PURCHASED SERVICES	1,881,956	1,933,080	3,853,260	2,170,400	12.3%
ADMINISTRATIVE OVERHEAD	788,630	884,530	884,530	1,054,870	19.3%
DEBT SERVICE	11,893,691	11,794,040	11,794,040	11,701,370	(0.8%)
CAPITAL	900,628	1,573,900	2,968,500	1,611,780	2.4%
Total Expense	**$24,107,069**	**$24,693,940**	**$28,124,790**	**$25,643,530**	**3.8%**
Ending Balance	**$3,254,819**	**$3,038,550**	**$2,753,130**	**$2,880,800**	

Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Airport	**$1,724,772**	**$2,208,600**	**$3,546,610**	**$2,298,710**	**4.1%**
REVENUE					
Beginning Balance	**$530,312**	**$892,560**	**$1,115,480**	**$1,045,630**	
AIRPORT REVENUE	1,151,972	930,800	455,130	580,380	(37.6%)
INTERGOVERNMENTAL	1,146,036	1,575,000	3,010,920	1,769,960	12.4%
INTEREST	11,930	10,710	10,710	10,710	-
Total Revenue	**$2,309,938**	**$2,516,510**	**$3,476,760**	**$2,361,050**	**(6.2%)**
Total Resources	**$2,840,250**	**$3,409,070**	**$4,592,240**	**$3,406,680**	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	389,741	435,890	360,100	373,800	(14.2%)
SUPPLIES	26,256	36,700	27,350	37,700	2.7%
PURCHASED SERVICES	440,806	331,010	650,530	372,250	12.5%
CAPITAL	867,969	1,405,000	2,508,630	1,514,960	7.8%
Total Expense	**$1,724,772**	**$2,208,600**	**$3,546,610**	**$2,298,710**	**4.1%**
Ending Balance	**$1,115,478**	**$1,200,470**	**$1,045,630**	**$1,107,970**	

Loveland Fire Authority Fund

The Loveland Fire Authority Fund receives revenue for operating and capital expenses primarily from contributions from the City and the Loveland Rural Fire District. Additional revenues are generated from fees charged for services provided by both the Suppression and Prevention Divisions. Expenditures from this fund are limited to the operations and capital needs of the Authority. The Fund is managed by the Fire Department. Details on the expenditures are in the Other Entities chapter. The Authority was created in 2012.

Loveland Fire Authority Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Loveland Fire Authority	**$9,691,395**	**$9,878,290**	**$10,341,120**	**$10,732,450**	**8.6%**
REVENUE					
Beginning Balance	**-**	**-**	**$290,340**	**-**	
Charges for Service	59,158	22,500	22,500	30,250	34.4%
Intergovernmental	9,826,706	9,741,910	9,901,400	10,591,320	8.7%
Licenses & Permits	94,691	113,880	113,880	110,880	(2.6%)
Interest	595	-	-	-	-
Other	585	-	13,000	-	-
Total Revenue	**$9,981,735**	**$9,878,290**	**$10,050,780**	**$10,732,450**	**8.6%**
Total Resources	**$9,981,735**	**$9,878,290**	**$10,341,120**	**$10,732,450**	
EXPENSE BY CATEGORY					
Personnel Services	6,923,738	7,542,890	7,672,210	8,104,970	7.5%
Supplies	1,171,681	363,860	435,750	456,190	25.4%
Purchased Services	774,687	921,020	952,670	1,022,860	11.1%
Administrative Overhead	788,630	881,620	881,620	1,051,610	19.3%
Capital	32,659	168,900	398,870	96,820	(42.7%)
Total Expense	**$9,691,395**	**$9,878,290**	**$10,341,120**	**$10,732,450**	**8.6%**
Ending Balance	**$290,340**	**-**	**-**	**-**	

Loveland General Improvement District #1 Fund

The Loveland General Improvement District #1 (GID) Fund revenues are provided by an ad valorem tax on all properties within the District's boundaries. The mill levy for the District is 2.684 mills. Fund revenues are restricted to construction of parking and pedestrian improvements within the District. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

General Improvement District #1 Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
GID #1	**$16,495**	**$24,500**	**$85,500**	**$24,500**	**-**
REVENUE					
Beginning Balance	**$66,268**	**$64,520**	**$86,410**	**$34,640**	
INTEREST	927	770	770	420	(45.5%)
TAXES	35,706	32,960	32,960	35,000	6.2%
Total Revenue	**$36,633**	**$33,730**	**$33,730**	**$35,420**	**5.0%**
Total Resources	**$102,901**	**$98,250**	**$120,140**	**$70,060**	
EXPENSE BY CATEGORY					
SUPPLIES	-	2,000	2,000	2,000	-
PURCHASED SERVICES	16,495	22,500	22,500	22,500	-
CAPITAL	-	-	61,000	-	-
Total Expense	**$16,495**	**$24,500**	**$85,500**	**$24,500**	**-**
Ending Balance	**$86,406**	**$73,750**	**$34,640**	**$45,560**	

Loveland–Larimer Building Authority Fund

The Loveland–Larimer Building Authority Fund was established to provide operating funds for the Police & Courts Building located at Monroe Avenue and 10th Street. Fund revenues come from contributions from the City of Loveland and Larimer County and are based upon building square footage occupied by each entity. The Fund is managed by the Public Works Department and the Parks & Recreation Department. The Public Works Department provides facility maintenance services and the Parks & Recreation Department provides grounds maintenance services. Details on Fund expenditures can be found in the Other Entities chapter.

Loveland Larimer Building Authority Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
BUILDING OPERATIONS	459,839	447,710	447,710	454,900	1.6%
GROUNDS MAINTENANCE	13,601	14,250	14,250	14,250	-
Total Expense	**$473,440**	**$461,960**	**$461,960**	**$469,150**	**1.6%**
REVENUE					
LARIMER COUNTY CONTRIBUTIONS	101,594	92,390	92,390	93,830	1.6%
CITY OF LOVELAND CONTRIBUTIONS	371,846	369,570	369,570	375,320	1.6%
Total Revenue	**$473,440**	**$461,960**	**$461,960**	**$469,150**	**1.6%**
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	132,878	120,270	120,270	124,550	3.6%
SUPPLIES	2,340	2,500	2,500	2,500	-
PURCHASED SERVICES	338,222	339,190	339,190	342,100	0.9%
Total Expense	**$473,440**	**$461,960**	**$461,960**	**$469,150**	**1.6%**

Loveland Special Improvement District #1 Fund

The City serves as the sponsoring agency for the Loveland Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

Loveland Special Improvement District #1 Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Loveland SID #1	**$949,273**	**$776,190**	**$776,190**	**$762,120**	**(1.8%)**
REVENUE					
Beginning Balance	**$750,723**	**$667,130**	**$522,890**	**$477,170**	
TAXES	709,566	700,000	700,000	675,000	(3.6%)
INTEREST	9,462	15,000	15,000	5,730	(61.8%)
OTHER	2,413	1,400	1,400	1,400	-
Total Revenue	**$721,441**	**$716,400**	**$716,400**	**$682,130**	**(4.3%)**
Total Resources	**$1,472,164**	**$1,383,530**	**$1,239,290**	**$1,159,300**	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	8,373	10,000	10,000	10,000	-
DEBT SERVICE	940,900	752,120	752,120	680,650	(9.5%)
Total Expense	**$949,273**	**$762,120**	**$762,120**	**$690,650**	**(9.4%)**
Ending Balance	**$522,891**	**$621,410**	**$477,170**	**$468,650**	

***Note**: The bond ordinance for Loveland Special Improvement District #1 requires that a portion of the assessments received be placed in reserve accounts, so at the end of the year there will be a reserve balance. The reserve amounts are not excess funds. The reserves are to fund the upcoming interest payments to bondholders should annual assessments not be received on a timely basis. The fund balance remaining in the final year of the bonds (2029) will be applied to the final payment and assessments on property owners will be lowered.*

Loveland Urban Renewal Authority Fund

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and the Lincoln Place project area located on the old Walgreens block in the downtown area. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1.

Loveland Urban Renewal Authority Fund Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted Change
Downtown	43,741	53,830	110,140	45,000	(16.4%)
Finley Block	205,513	205,530	1,705,530	195,000	(5.1%)
US 34 Crossroads	11,002,791	11,091,920	11,091,920	11,070,720	(0.2%)
Façade Grant	11,130	-	12,700	-	-
Total Expense	**$11,263,175**	**$11,351,280**	**$12,920,290**	**$11,310,720**	**(0.4%)**
REVENUE					
Beginning Balance	**$1,198,646**	**$1,117,920**	**$1,239,960**	**$1,195,950**	
Taxes	11,260,924	11,351,280	11,351,280	11,359,330	0.1%
Interest	43,564	25,000	25,000	14,320	(42.7%)
City Loan	-	-	1,500,000	-	100.0%
Total Revenue	**$11,304,488**	**$11,376,280**	**$12,876,280**	**$11,373,650**	-
Total Resources	**$12,503,134**	**$12,494,200**	**$14,116,240**	**$12,569,600**	
EXPENSE BY CATEGORY					
Purchased Services	310,384	309,360	1,878,370	290,000	(6.3%)
Debt Service	10,952,791	11,041,920	11,041,920	11,020,720	(0.2%)
Total Expense	**$11,263,175**	**$11,351,280**	**$12,920,290**	**$11,310,720**	**(0.4%)**
Ending Balance	**$1,239,959**	**$1,142,920**	**$1,195,950**	**$1,258,880**	

Fund Balance Summary

	2012 Actual Ending Balance	2013 Adopted Ending Balance	2013 Revised Ending Balance as of June	2014 Ending Balance
General Fund	**$33,786,144**	**$27,937,030**	**$31,220,890**	**$26,819,340**
INTERNAL SERVICES FUNDS				
Employee Benefits	6,310,868	2,597,390	5,283,350	3,373,570
City Fleet	8,506,018	7,689,770	6,920,200	6,937,720
Fleet Management	447,345	461,260	325,070	102,940
Risk & Insurance	3,920,842	3,121,750	3,381,630	2,855,140
Total Internal Services Funds	**$19,185,073**	**$13,870,170**	**$15,910,250**	**$13,269,370**
ENTERPRISE FUNDS				
Golf	2,001,093	1,480,920	2,084,770	1,808,080
Power	19,840,932	11,335,280	17,345,630	12,570,640
Power PIF	8,092,992	6,830,630	7,908,310	8,355,870
Raw Water	20,920,758	11,743,420	20,960,660	20,681,770
Solid Waste	5,571,026	984,610	2,111,280	1,441,880
Stormwater	3,751,868	2,179,720	674,570	177,700
Wastewater	7,490,141	2,784,540	4,184,550	2,976,050
Wastewater SIF	5,127,868	4,050,850	4,466,430	5,105,480
Water	4,209,367	9,113,690	12,323,570	5,699,540
Water SIF	8,939,833	7,190,080	8,651,330	4,535,280
Total Enterprise Funds	**$85,945,878**	**$57,693,740**	**$80,711,100**	**$63,352,290**
SPECIAL REVENUE FUNDS				
Art in Public Places	244,201	65,020	54,670	104,680
Park Capital Expansion Fees	8,262,433	2,117,700	3,187,900	3,906,150
Recreation Capital Expansion Fees	3,740,202	3,752,130	3,604,720	4,955,700
Open Space Capital Expansion Fees	1,263,695	221,550	238,650	222,790
Trails Capital Expansion Fees	1,127,392	581,060	688,300	663,860
Gen. Govt. Capital Expansion Fees	8,192,034	5,548,640	3,179,720	3,580,890
Police Capital Expansion Fees	4,545,264	4,260,680	4,616,600	4,995,810
Fire Capital Expansion Fees	1,873,439	49,480	12,660	475,800
Library Capital Expansion Fees	266,398	354,360	185,720	399,800
Cult. Svc. Capital Expansion Fees	2,081,143	2,200,360	2,241,510	2,439,980
Streets Capital Expansion Fees	3,136,429	1,356,560	1,845,730	1,719,670
Capital Projects	202,257	1,150,710	202,260	202,260
Conservation Trust	5,635,751	4,649,310	3,682,550	4,102,320
Economic Incentives	-	-	-	350,000
Lodging Tax	942,402	884,630	756,730	908,190
Open Space	14,500,766	9,616,940	11,863,050	11,424,310
Parks Improvement	2,177,313	2,333,000	1,954,750	1,834,100
PEG Fee	238,622	198,940	226,160	160,980
Seizure and Forfeiture	2,314	2,050	-	-
Total Special Revenue Funds	**$58,432,055**	**$39,343,120**	**$38,541,680**	**$42,447,290**
Total All City Funds	**$197,349,150**	**$138,844,060**	**$166,383,920**	**$145,788,290**

* Ending balances may differ slightly from fund summaries and the Total City Budget page due to rounding differences.

DEPARTMENT SUMMARIES



<u>This section provides:</u>

- ◊ revenues and operating expenditures for all departments
- ◊ descriptions of each department with mission statements and goals
- ◊ performance measurements
- ◊ a summary of authorized positions
- ◊ revenue attributable to the departments
- ◊ any significant changes in departmental budgets
- ◊ The department and division summaries provide historical cost information along with the current and recommended budget.

Department Summaries

Legislative (LEG) 6-1
The City of Loveland is a home rule, council-manager form of government. The City Council is a nine member policy-making board for the City of Loveland. The Council is led by the Mayor, who is elected for a two-year term by the community at large.

Executive & Legal (E&L) 7-1
All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence. The Public Information Office is also within this Department.

City Clerk and Court Administration (C&C) 8-1
The City Clerk is responsible for recording Council meetings, processing liquor license requests and serving as secretary to the Loveland Liquor License Authority, document management and records requests, managing municipal elections, and oversight of Municipal Court staff.

Cultural Services (CS) 9-1
The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events.

Development Services (DS) 10-1
The Development Services Department includes Planning, Building Inspections, Code Enforcement, Community Partnership Office, and Community and Strategic Planning (including Historic Preservation, Downtown Working Committee Support). The Department strives to enhance community livability by providing well-planned, sustainable, vital and safely built community environment through public involvement in the planning and development processes. The Community Partnership Office partners with several non-profit organizations in the community to deliver services to those in need through a grant administration process for awards of city money and Community Development Block Grant funding.

Economic Development (ED) 11-1
The Economic Development Department unifies all the primary economic development functions of the City of Loveland. These include primary employment attraction, retention and expansion; retail development and recruitment; small business development; creative sector development; tourism and visitor services; and downtown development. Departmental activities incorporate analysis and strategic planning; marketing; business assistance and liaison; and financial assistance and partnerships with business.

Finance (FIN) 12-1
The function of the Finance Department is to facilitate interaction between the City Council, City Manager, other City departments and the divisions within the Finance Department. This Department is responsible for all financial functions of the City, as well as many other support services, including Accounting and Purchasing, Budget, Revenue, and Utility Billing. Finance assists the public regarding utility bills, accounts payable, sales and use taxes and municipal bonds.

Human Resources (HR) 13-1
The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; Employee Recognition Program; Risk Management; and the Community Volunteer Program.

Information Technology (IT) 14-1
The Information Technology Department is made up of four divisions: Administration, Application Services, Infrastructure Services, and Telecommunications. IT is responsible for the information systems, applications and technologies that provide communication with and for the City of Loveland government.

Loveland Public Library (LIB) 15-1
The Library offers a variety of services to the community through its printed and electronic media. A wide variety of programming for ages 1 to 101 is offered to build knowledge and enjoyment, including an outreach minivan for those that cannot come to the library facility. The media services personnel in the Library also manage Channel 16 broadcasting.

Parks & Recreation (P&R) 16-1
The Parks and Recreation Department manages city parks, golf courses, recreational trails, natural areas, the Loveland Chilson Recreation/Senior Center, Barnes Park Batting Cages, Winona Swimming Pool, Lake Loveland Swim Beach, and cemeteries.

Police (POL) 17-1
The Police Department provides an enhanced level of safety in Loveland, protects the rights guaranteed to all people by the constitution, and improves the quality of life of each citizen. The Police Department is a nationally accredited organization that strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations.

Public Works (PW) 18-1
The Public Works Department provides planning, design, construction and maintenance services for the general public and the City of Loveland's internal operations.

Water & Power (W&P) 19-1
The Water & Power Department delivers water, wastewater and electric power to the Loveland community 24 hours a day, seven days a week. The City purchases, stores, and treats water to ensure that each tap in the community can access clean water. The Wastewater Division ensures that the waste is collected and treated. The Power Division ensures access to reliable electric power. All of these services are delivered at the most competitive rates in the State.

Other (OTH) 20-1
The Other Section includes detail sheets on non-departmental expenditures that apply generally to the operations of the General Fund, including contributions to outside agencies that support the community. It also includes budgets for entities that are governed by separate boards. The City Council serves as either the entire board (Loveland Urban Renewal Authority, Special Improvement District, and General Improvement District) or is represented on the board (Airport, Loveland/Larimer Building Authority, Loveland Fire Rescue Authority).



LEGISLATIVE

Loveland's Vision:

A vibrant community…

Surrounded by natural beauty…

Where you belong.

Legislative

The City Council is the legislative and policy–making body of the City government. The Mayor and the council members, working together as a single body, are entrusted with representing and interpreting the needs of Loveland citizens by balancing diverse public interests, establishing policies, and providing leadership and vision for the community. The Council appoints a City Manager to implement policies and manage the day–to–day operations of the Loveland municipal government. In addition, the Council appoints a City Attorney and a Municipal Judge. The Council also oversees the City's citizen boards and commissions.

In elections, held the first Tuesday in November of odd–numbered years, voters select the Mayor and members of the City Council. The Council has a total of nine members. Each of four city wards elects two council members to serve staggered four–year terms. The Mayor, elected from the city at large, serves a two–year term. The Mayor Pro Tem is chosen by the affirmative vote of a majority of the entire Council. As compensation for their work on behalf of the citizens, council members are paid $600 per month; the Mayor Pro Tem, $800 per month; and the Mayor, $1,000 per month.

Legislative Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
CITY COUNCIL	**$97,102**	**$137,710**	**$139,210**	**$135,260**	**(1.8%)**	-	-
REVENUE							
GENERAL FUND SUBSIDY	**$97,102**	**$137,710**	**$139,210**	**$135,260**	**(1.8%)**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	76,353	78,250	78,250	78,200	0.1%		
SUPPLIES	7,919	22,770	22,770	22,770	-		
PURCHASED SERVICES	12,830	36,690	38,190	34,290	(6.5%)		
Total Expense	**$97,102**	**$137,710**	**$139,210**	**$135,260**	**(1.8%)**		

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(50) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(2,550) Decrease in purchased services for general liability insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

150 Core Changes

150 Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

(2,450) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

EXECUTIVE & LEGAL



Executive & Legal

Bill Cahill has been the City Manager, the chief executive officer, at the City of Loveland since the end of 2010. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relations with many external organizations to achieve alignment with City Council priorities for the community and resources available.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence.

Executive & Legal Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
City Manager	417,665	476,540	476,540	531,160	11.5%	2.50	2.50
City Attorney	894,046	950,260	950,260	1,014,530	6.8%	6.75	6.80
Municipal Court	355,556	428,540	428,540	225,520	(46.7%)	4.00	1.00
Public Information	142,845	160,490	160,490	196,750	22.6%	1.30	1.50
Total Expense	**$1,810,112**	**$2,015,830**	**$2,015,830**	**$1,967,960**	**(2.4%)**	**14.55**	**11.80**
REVENUE							
Charges for Service	30,829	30,000	30,000	30,000	-		
Fines	245,990	225,780	225,780	202,300	(10.4%)		
Other	80	-	-	-	-		
Administrative Overhead	-	255,140	255,140	768,260	201.1%		
General Fund Subsidy	1,533,213	1,504,910	1,504,910	967,400	(35.7%)		
Total Revenue	**$1,810,112**	**$2,015,830**	**$2,015,830**	**$1,967,960**	**(2.4%)**		
EXPENSE BY CATEGORY							
Personnel Services	1,656,513	1,734,070	1,734,070	1,588,440	(8.4%)		
Supplies	18,686	23,300	23,300	15,650	(32.8%)		
Purchased Services	134,913	161,950	161,950	152,180	(6.0%)		
Administrative Overhead	-	96,510	96,510	211,690	119.3%		
Total Expense	**$1,810,112**	**$2,015,830**	**$2,015,830**	**$1,967,960**	**(2.4%)**		

City Manager

The City Manager is the chief executive officer of the City of Loveland. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relationships with many external organizations to achieve alignment with City Council priorities for the community. This alignment effort is communicated in the annual budget and the 10–Year Financial Plan.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence. A performance measurement system has been established to create a means of communication that will align expectations for service delivery and the actual service delivery using resources available. The elements of this system serve as a tool to assess the efficiency and effectiveness of resource allocation.

Many organizations external to the organization help to shape the community and set the path for the future. The City Manager is responsible for coordinating relationships with:

- other agencies, such as federal, state, county and other municipalities;
- other non-profit organizations;
- the City of Loveland's boards and commissions; and
- Businesses and other private agencies.

It is critical to manage those relationships in a way that the citizens receive the most benefit today and in the future. It must pave the way to an efficient, results oriented government, which partners with all segments of the community to face the challenges of the future.

ACTIVITY	**DEPARTMENT**
City Manager	Executive & Legal

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
CITY MANAGER	**$417,665**	**$476,540**	**$476,540**	**$531,160**
REVENUE				
ADMIN. ALLOCATIONS	-	255,140	255,140	326,390
GENERAL FUND SUBSIDY	417,665	221,400	221,400	204,770
Total Revenue	**$417,665**	**$476,540**	**$476,540**	**$531,160**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	393,982	418,440	418,440	425,700
SUPPLIES	5,808	3,650	3,650	3,650
PURCHASED SERVICES	17,875	19,710	19,710	17,310
ADMINISTRATIVE OVERHEAD	-	34,740	34,740	84,500
Total Expense	**$417,665**	**$476,540**	**$476,540**	**$531,160**
FTE	**2.50**	**2.75**	**2.50**	**2.50**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(2,810) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(2,570) Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(2,490) Decrease in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

43,580 Increase in in administrative overhead due to the addition of Information Technology costs.

18,910 Core Changes

- 12,640 Personnel Services
- 90 Purchased Services
- 6,180 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

54,620 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

City Attorney

The Loveland Home Rule Charter sets out the duties of the City Attorney as follows: "The City Attorney shall serve as the chief legal adviser for the City, shall advise the Council and other City officials in matters relating to their official powers and duties, and shall perform such other duties as may be designated by Council."

The Loveland Municipal Code also requires the City Attorney to appear for the City in all actions or suits in which the City is a party and s/he is authorized to make any and all affidavits or instruments in writing for the proper conduct in any suit in which, in her/his opinion, the City's interests so require. The City Attorney must attend all meetings of the Council and draft all ordinances, contracts and other instruments when requested by the Council to do so. The City Attorney may appoint assistants as necessary and as authorized in the budget to serve under the direction and control of the City Attorney.

The City Attorney's Office handles all prosecution in the Loveland Municipal Court. When matters are appealed from the Loveland Municipal Court to the District Court, this office handles the appeals. A vital part of handling Municipal Court matters is consultation with defendants in Municipal Court on their particular cases, which includes an education effort about law enforcement in general.

The City Attorney's Office handles most legal matters for the City. Occasionally, certain areas that require specialized expertise are handled by outside counsel. When lawsuits are filed against the City on matters for which the City has liability insurance coverage, the insurance company retains an attorney to represent the City at the insurance company's expense. In these matters, the City Attorney assists the attorney retained by the insurance company with the defense of the lawsuits.

The City Attorney's Office consults regularly with the City Manager's Office and all other City departments regarding various matters which have legal implications for the City.

ACTIVITY	**DEPARTMENT**
City Attorney	Executive & Legal

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
CITY ATTORNEY	**$894,046**	**$950,260**	**$950,260**	**$1,014,530**
REVENUE				
ADMIN. ALLOCATIONS	-	**-**	-	441,870
GENERAL FUND SUBSIDY	894,046	$950,260	950,260	572,660
TOTAL REVENUE	**$894,046**	**$950,260**	**$950,260**	**$1,014,530**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	839,093	872,100	872,100	884,660
SUPPLIES	4,141	3,550	3,550	3,550
PURCHASED SERVICES	50,812	54,890	54,890	55,920
ADMINISTRATIVE OVERHEAD	-	19,720	19,720	70,400
Total Expense	**$894,046**	**$950,260**	**$950,260**	**$1,014,530**
FTE	**6.75**	**6.75**	**6.75**	**6.80**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(320) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(2,570) Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(17,960) Decrease in personnel services for insurance due to employee plan selection.

1,030 Increase in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

48,690 Increase in administrative overhead due to the addition of Information Technology costs.

35,400 Core Changes

- 33,410 Personnel Costs
- 1,990 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

64,270 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Municipal Court

The Municipal Court's authority and responsibility is established by the Home Rule Charter and State Law. It functions to adjudicate and process Municipal Code and Charter violations.

The Court will process approximately 12,000 cases in 2013, with the following attendant responsibilities: maintain Traffic Violations Bureau for "decriminalized" traffic infractions; formal arraignment on all other charges with advisement of legal rights and procedures; provision of a trial by judge or jury for disputed violations; sentencing of convicted violators; keep records and report convictions as required; maintain administrative record keeping; issue and account for warrants for the arrest of non-compliant offenders; collect fines and costs; and set minimum fines and costs except as otherwise established by local or State law.

ACTIVITY	**DEPARTMENT**
Municipal Court	Executive & Legal

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
MUNICIPAL COURT	**$355,556**	**$428,540**	**$428,540**	**$225,520**
REVENUE				
CHARGES FOR SERVICE	30,829	30,000	30,000	30,000
FINES	245,990	225,780	225,780	202,300
OTHER	80	-	-	-
GENERAL FUND SUBSIDY	78,657	172,760	172,760	(6,780)
Total Revenue	**$355,556**	**$428,540**	**$428,540**	**$225,520**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	319,158	338,360	338,360	166,040
SUPPLIES	7,951	14,600	14,600	6,950
PURCHASED SERVICES	28,447	41,710	41,710	32,380
ADMINISTRATIVE OVERHEAD	-	33,870	33,870	20,150
Total Expense	**$355,556**	**$428,540**	**$428,540**	**$225,520**
FTE	**4.00**	**4.00**	**4.00**	**1.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(2,760)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(175,010)	Decrease in personnel services transferred to the City Clerk Department as part of a reorganization to place all clerk staff in the same department.
(4,100)	Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(4,400)	Decrease in supplies transferred to the City Clerk Department as part of a reorganization to place all clerk staff in the same department.
(3,750)	Decrease in supplies for one-time computer software costs.
(10,600)	Decrease in purchased services transferred to the City Clerk Department as part of a reorganization to place all clerk staff in the same department.
(1,730)	Decrease in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
2,500	Increase in administrative overhead for the addition of Information Technology costs.
(16,220)	Decrease in administrative overhead for costs transferred to the City Clerk Department as part of a reorganization to place all clerk staff in the same department.
10,050	Core Changes
9,550	Personnel Services
500	Supplies
3,000	Funded Supplements
$3,000	Increase in purchased services for additional travel and training costs.
($203,020)	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Public Information

The Public Information Division provides the community and employees with accurate and timely information related to issues and activities of City government in a manner that facilitates participation.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Engage, empower, inform and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process (GP 18)				
Provide information to the Loveland community and beyond about City government programs, services, facilities and events.	# of *City Update* newsletters.	12	12	12
	# of "Loveland's Talking" TV shows.	9	6	0
	# of web site updates/additions.	75+	100+	150+
	# of RH Dateline: Loveland pages.	6	4	0
	# of tabletop displays.	6	4	2
	# of video presentations/online uploads.	6	12	60+
	# of news releases.	30+	50+	100+
	# of media training sessions for staff .	0	4	12
Provide effective information from the audience perspective.	% of survey respondents indicating they are *"well informed about City services."*	75%	75%	90%

ACTIVITY	**DEPARTMENT**
Public Information	Executive & Legal

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
PUBLIC INFORMATION	**$142,845**	**$160,490**	**$160,490**	**$196,750**
REVENUE				
GENERAL FUND SUBSIDY	**$142,845**	**$160,490**	**$160,490**	**$196,750**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	104,280	105,170	105,170	112,040
SUPPLIES	786	1,500	1,500	1,500
PURCHASED SERVICES	37,779	45,640	45,640	46,570
ADMINISTRATIVE OVERHEAD	-	8,180	8,180	36,640
Total Expense	**$142,845**	**$160,490**	**$160,490**	**$196,750**
FTE	**0.75**	**1.30**	**1.30**	**1.50**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

770 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(2,570) Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

690 Increase in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

7,810 Increase in personnel services to increase the hours of one position form 35 hours to 40 hours per week.

22,660 Increase in administrative overhead for the addition of Information Technology costs.

14,710 Core Changes

- 8,670 Personnel Services
- 240 Purchased Services
- 5,800 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

36,260 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

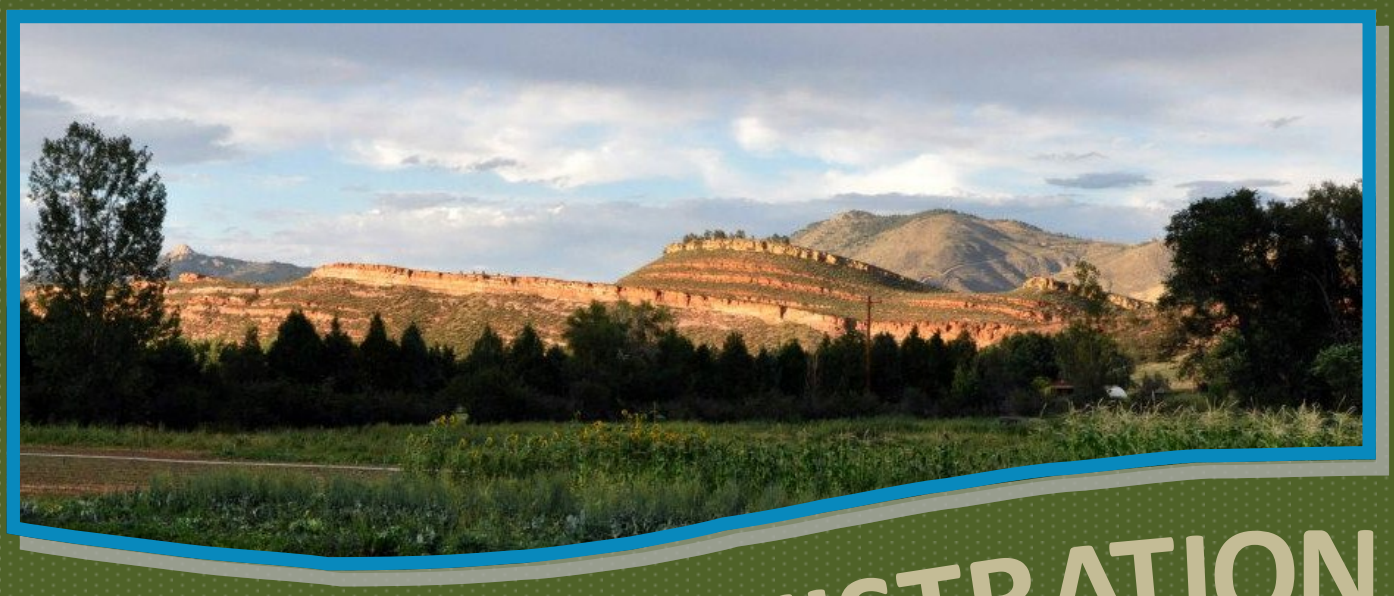
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

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City of Loveland

CITY CLERK &



COURT ADMINISTRATION

C&C

City Clerk & Court Administration

The City Clerk:

- Attends and records minutes of City Council meetings.
- Serves as Secretary to the Loveland Liquor License Authority.
- Is responsible for retaining e-mail documents sent to City Council deemed to be public record.
- Serves as the "Designated Election Official" in Municipal Elections, as resolved by City Council.
- Serves as official custodian of City records.
- Oversees Court Administration Staff.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Public Outreach (GP 17 & 18)				
CC Accessible policies and procedures.	Ensure all policies and procedures are updated and available on the website.	80%	85%	85%
CA Provide exceptional support to the Municipal Judge	Efficient and accurate docket and case processing.	NA	95%	95%
Fiscal Responsibility (GP 15)				
CC & CA Efficient use of resources in the City Clerk's Office.	Meet or below budget projection.	Yes	Yes	Yes
	CA (only) Daily cash handling efficiency	NA	95%	98%
Operational Efficiency (GP 11f & 17)				
CC Efficient operations in functions of City Clerk's Office.	Liquor license applicant's rate process 4-5 on survey.	90%	95%	95%
CA Efficient operations in function of Court Administration.	Process Cases timely	NA	95%	95%
Sustainable Results (GP 15)				
CC & CA Effective document retention.	# of requests met within 72 hrs.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
CC & CA Customer Service expectation equal to above average excellent.	Accurate and timely responses to the external and internal customers	90%	90%	90%

City Clerk & Court Administration Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
CITY CLERK	441,233	544,910	569,910	654,760	20.2%	3.75	4.13
COURT ADMINISTRATION[1]	-	-	-	375,900	100.0%	-	3.00
Total Expense	**$441,233**	**$544,910**	**$569,910**	**$1,030,660**	**89.1%**	**3.75**	**7.13**
REVENUE							
General Fund							
LICENSES & PERMITS	45,784	31,400	31,400	31,600	0.6%		
ADMINISTRATIVE OVERHEAD	-	145,510	145,510	156,500	7.6%		
GENERAL FUND SUBSIDY	395,449	368,000	393,000	842,560	129.0%		
Total Revenue	**$441,233**	**$544,910**	**$569,910**	**$1,030,660**	**89.1%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	248,018	256,110	256,110	457,400	78.6%		
SUPPLIES	2,121	4,150	4,150	8,550	106.0%		
PURCHASED SERVICES	191,094	255,510	255,510	275,540	7.8%		
ADMINISTRATIVE OVERHEAD	-	29,140	29,140	289,170	892.3%		
CAPITAL	-	-	25,000	-	-		
Total Expense	**$441,233**	**$544,910**	**$569,910**	**$1,030,660**	**89.1%**		

[1] **The Court Administration Division and the City Clerk & Court Administration Department are new in 2014. Court Administration prior-year amounts are included in the budget for the Municipal Court, from which the Court Administration Division was separated. A comparison between the 2013 and 2014 budgets for the City Clerk and Municipal Court can be found in the Appendix.**

City Clerk

The City Clerk Division: (CC)

- Maintains current files on all minutes, ordinances, resolutions, contracts, agreements, easements, titles and deeds for the City Council and management, as well as scanning public records into the imaging system for citizen and employee access. Maintains and updates Document Management and Retention Policies for the City of Loveland.
- Maintains and updates the Municipal Code.
- Administers the Food Sales Tax and Utility Rebate Program.
- Coordinates City Council Meeting Agendas.
- Conducts Municipal Elections and oversees Campaign Finance.
- Issues certain licenses and permits.
- Oversees public notice of Boards and Commission meetings.
- Coordinates document recording at the County Clerk and Recorder.

ACTIVITY	**DEPARTMENT**
City Clerk	City Clerk & Court Administration

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
CITY CLERK				
General Operations	298,456	404,910	429,910	504,760
Food Sales Tax Rebate	142,777	140,000	140,000	150,000
Total Expense	**$441,233**	**$544,910**	**$569,910**	**$654,760**
REVENUE				
LICENSES & PERMITS	45,784	31,400	31,400	31,600
ADMINISTRATIVE OVERHEAD	-	145,510	145,510	156,500
GENERAL FUND SUBSIDY	395,449	368,000	393,000	466,660
Total Revenue	**$441,233**	**$544,910**	**$569,910**	**$654,760**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	248,018	256,110	256,110	282,390
SUPPLIES	2,121	4,150	4,150	4,150
PURCHASED SERVICES	191,094	255,510	255,510	265,430
ADMINISTRATIVE OVERHEAD	-	29,140	29,140	102,790
CAPITAL	-	-	25,000	-
Total Expense	**$441,233**	**$544,910**	**$569,910**	**$654,760**
FTE	**3.75**	**3.75**	**4.13**	**4.13**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

24,080	Increase in personnel services for .63 FTE added as an Administrative Specialist mid-year in 2013.
(6,520)	Decrease in personnel services for .25 FTE reduction in an Administrative Specialist mid-year in 2013.
(70)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(80)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
65,370	Increase in administrative overhead due to the addition of Information Technology costs.
17,070	Core Changes
	8,790 Personnel Services
	8,280 Administrative Overhead
10,000	Funded Supplements
	10,000 Increase in purchased services for Food Sales Tax rebates.
109,850	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Court Administration

The Court Administration Division: (CA)

- Assist the Municipal Judge in the courtroom.
- Process summonses and complaint cases through disposition.
- Communicate with defendants, attorneys and other judicial branches.

ACTIVITY	**DEPARTMENT**
Court Administration	City Clerk & Court Administration

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
COURT ADMINISTRATION	**-**	**-**	**-**	**$373,900**
REVENUE				
GENERAL FUND SUBSIDY	**-**	**-**	**-**	**$373,900**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	175,010
SUPPLIES	-	-	-	4,400
PURCHASED SERVICES	-	-	-	8,110
ADMINISTRATIVE OVERHEAD	-	-	-	186,380
Total Expense	**-**	**-**	**-**	**$373,900**
FTE	**-**	**-**	**-**	**3.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

175,010 Increase in personnel services for costs related to the creation of the Court Administration from the Municipal Court budget.

4,400 Increase in supplies for costs related to the creation of the Court Administration Division from the Municipal Court budget.

8,110 Increase in purchased services for costs related to the creation of the Court Administration Division from the Municipal Court budget.

186,380 Increase in administrative overhead for costs related to the creation of the Court Administration Division from the Municipal Court budget.

- Core Changes
  - There are no core changes in this new division.

2,000 Funded Supplements

2,000 Increase in purchased services for training.

375,900 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.



CULTURAL SERVICES

Cultural Services

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events. The Department includes the Loveland Museum/Gallery, the Rialto Theater Center and the Art in Public Places program. The Museum/Gallery serves as a regional cultural center by collecting Loveland's history and by presenting art and history exhibits and events. The Rialto Theater Center presents a variety of performing arts and films in the historic theater and is a premiere rental facility for special events in the Devereaux and Hach rooms. The Art in Public Places program commissions work for public spaces and buildings and cares for the 419 interior and exterior pieces in the City's collection. Seventy-two percent of the value of this public art collection has been donated to the City by individual donors and arts organizations.

Three citizen advisory boards – the Youth Advisory Commission, the Cultural Services Board and the Visual Arts Commission – assist the Department.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Provide High Quality Cultural Opportunities (GP 7 & 18)				
Provide community-wide cultural events.	Attendance at summer outdoor concert events.	7,350	7,300	7,800
	Attendance at community–wide events.	11,143	10,745	11,000
Institute a docent program at the Museum/Gallery.	# of volunteers trained as docents.	25	20	20
Preserve Loveland's History (GP 4)				
Collect artifacts representing Loveland's history.	# of users for outreach trunks.	1,572	1,400	1,600
Offer Lone Tree School summer programs.	# of participants.	901	900	900
Integrate Art Into Everyday Lives of Lovelanders (GP 14b)				
Partner with the Thompson R2J School District.	Participation in residency programs.	1,360	snow cancellation	unknown
Provide high-quality cultural opportunities at Museum/Gallery.	Attendance at Museum.	50,792	50,000	50,000
Provide high-quality cultural opportunities at Rialto Theater.	Attendance at Rialto Theater.	47,927	48,000	48,500
Enhance the City with public art.	# of pieces of art in public spaces.	379	419	425
Further Develop Loveland's Identity As An Art Community (GP 18)				
Offer tours of the Museum/Gallery and Rialto Theater to visitors and residents.	# of participants in tours.	1,172 +	1,100	1,100
Promote Art in Public Places.	# of promotional materials distributed.	3,600	3,500	3,500
Providing Funding Stream to Meet City Council Sustainability Goals				
Increase financial sustainability of Cultural Facilities: Loveland Museum/Gallery, Lone Tree Schoolhouse and Rialto Theater.	Increase in memberships	300%	10%	10%
	Increase in sponsorships	1.5%	5%	5%
	Increase in donations	995%	5%	5%
Increase number of Museum/Gallery and Lone Tree Schoolhouse Rentals.	# of Non-profit Rentals.	9	10	10
	# of For-Profit Rentals.	1	10	10
	# of Private Rentals.	1	3	4
	# of Complimentary Rentals.	46	40	40
Increase number of Rialto Theater Rentals.	# of Events.	96	135	170
	# of Rentals.	315	325	350
Increase outside funding for Rialto Theater	Monetary donations received for the Rialto Theater Center	$105,000	$20,000	$50,000

Cultural Services Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
MUSEUM/GALLERY	720,124	1,033,910	1,056,810	1,175,580	13.7%	6.82	6.97
RIALTO THEATER CENTER	640,054	662,280	690,600	723,880	9.3%	5.14	5.19
Total General Fund	**$1,360,178**	**$1,696,190**	**$1,747,410**	**$1,899,460**	**12.0%**	**11.96**	**12.16**
Special Revenue Fund							
ART IN PUBLIC PLACES	**$430,949**	**$414,010**	**$777,190**	**$348,560**	**(15.8%)**	**1.04**	**0.84**
Total Expense	**$1,791,127**	**$2,110,200**	**$2,524,600**	**$2,248,020**	**6.5%**	**13.00**	**13.00**
REVENUE							
CHARGES FOR SERVICE	252,421	247,300	247,300	263,410	6.5%		
OTHER	195,820	36,900	36,900	107,500	191.3%		
TRANSFERS	-	50,000	50,000	25,000	(50.0%)		
GENERAL FUND SUBSIDY	911,937	1,361,990	1,413,210	1,503,550	10.4%		
Total General Fund	**$1,360,178**	**$1,696,190**	**$1,747,410**	**$1,899,460**	**12.0%**		
Special Revenue Fund							
CHARGES FOR SERVICE	-	90,460	290,640	120,700	33.4%		
INTERGOVERNMENTAL	-	-	163,000	-	-		
INTEREST	3,958	3,050	3,050	1,040	(65.9%)		
OTHER	18,423	-	-	-	-		
TRANSFERS	114,833	130,970	130,970	276,830	111.4%		
Total Special Revenue	**$137,214**	**$224,480**	**$587,660**	**$398,570**	**77.6%**		
Total Revenue	**$1,497,392**	**$1,920,670**	**$2,335,070**	**$2,298,030**	**19.6%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	940,532	1,032,080	1,036,580	1,022,280	(0.9%)		
SUPPLIES	231,881	142,270	128,170	127,700	(10.2%)		
PURCHASED SERVICES	339,485	333,770	366,270	501,260	50.2%		
ADMINISTRATIVE OVERHEAD	-	418,560	418,560	434,840	3.9%		
CAPITAL	279,229	183,520	575,020	161,940	(11.8%)		
Total Expense	**$1,791,127**	**$2,110,200**	**$2,524,600**	**$2,248,020**	**6.5%**		

Museum Administration

The mission of the Museum/Gallery is to promote and enrich quality of life by providing diverse cultural experiences through history, artistic expression and community celebration.

ACTIVITY	**DEPARTMENT**
Museum Administration	Cultural Services

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
MUSEUM ADMINISTRATION				
General Operations	644,663	944,220	970,720	1,110,290
Art Exhibits	41,016	63,400	38,400	39,000
Collections	-	-	20,000	-
History Exhibits	22,224	21,290	22,690	21,290
Youth Classes	12,221	5,000	5,000	5,000
Total Expense	**$720,124**	**$1,033,910**	**$1,056,810**	**$1,175,580**
REVENUE				
DONATIONS	33,316	9,400	9,400	83,000
MUSEUM/GALLERY SALES	22,340	17,300	17,300	11,090
ADMISSION SALES	17,168	12,000	12,000	13,000
MEMBERSHIPS	12,034	-	-	13,000
PROGRAMS	26,017	20,000	20,000	13,500
TRANSFERS	-	25,000	25,000	-
GENERAL FUND SUBSIDY	609,249	950,210	973,110	1,041,990
Total Revenue	**$720,124**	**$1,033,910**	**$1,056,810**	**$1,175,580**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	516,191	570,090	574,590	582,380
SUPPLIES	98,941	111,380	97,280	95,610
PURCHASED SERVICES	104,992	86,140	118,640	201,220
ADMINISTRATIVE OVERHEAD	-	266,300	266,300	284,370
CAPITAL	-	-	-	12,000
Total Expense	**$720,124**	**$1,033,910**	**$1,056,810**	**$1,175,580**
FTE	**6.64**	**6.82**	**6.82**	**6.97**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

21,960	Increase in personnel services for an increase of .15 FTE as a result of a realignment of administrative personnel.
(350)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(3,520)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(4,000)	Decrease in supplies for computer software/hardware.
(25,000)	Decrease in supplies for art exhibits.
10,860	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
600	Increase in purchased services for vehicle maintenance based on projected fuel, pool usage, and maintenance costs.
25,000	Increase in purchased services for marketing.
(38,920)	Decrease in administrative overhead for Facilities Management costs based on the allocation methodology.
48,900	Increase in administrative overhead due to the addition of Information Technology costs.
1,230	Increase in administrative overhead due to the addition of City Attorney costs.
12,000	Increase in capital for equipment replacement based on the five year replacement plan.
3,060	Core Changes
(5,800)	Personnel Services
180	Supplies
1,820	Purchased Services
6,860	Administrative Overhead
89,850	Funded Supplements
73,000	Increase in professional services for a contracted development officer.
7,500	Increase in supplies for laptops and projectors for the auditorium and conference room.
3,800	Increase in purchased services for travel and training.
3,250	Increase in supplies for graphic software, stock image purchase, and plotter maintenance.
2,300	Increase in supplies for an online ticketing and class registration system.
141,670	**Total Change**

OTHER INFORMATION

64,520	Unfunded Supplements
30,680	.75 FTE benefitted Museum Registrar.
20,000	Foote Lagoon Concerts.
10,040	Increase of .25 FTE for an existing Office Support Specialist.
3,800	Staff training and development.
12,000	Equipment Replacement
12,000	Plotter

- Capital Projects
  - There are no capital projects associated with this division.

Rialto Theater Center

Since the renovation and reopening in February 1996, the historic theater has become a popular venue for theater, dance, concerts, movies, lectures, and children's programming. Rental use of the theater continues to grow as well, and several community performing arts groups have adopted the Rialto as their home theater.

ACTIVITY	**DEPARTMENT**
Rialto Theater Center	Cultural Services

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
RIALTO THEATER CENTER				
Theater Operations	640,054	662,280	576,390	553,180
Events Center	-	-	114,210	170,700
Total Expense	**$640,054**	**$662,280**	**$690,600**	**$723,880**
REVENUE				
TICKET SALES	56,278	50,500	50,500	51,000
RESTORATION FEE	26,344	28,000	28,000	34,000
RENTAL	64,421	78,000	78,000	81,320
CONCESSIONS	28,187	29,000	29,000	31,800
DONATIONS	123,599	18,000	18,000	15,000
TRANSFERS	-	25,000	25,000	25,000
OTHER	20,114	22,000	22,000	24,200
GENERAL FUND SUBSIDY	321,111	411,780	440,100	461,560
Total Revenue	**$640,054**	**$662,280**	**$690,600**	**$723,880**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	315,794	348,480	348,480	352,410
SUPPLIES	128,956	24,190	24,190	25,390
PURCHASED SERVICES	159,814	122,280	122,280	178,940
ADMINISTRATIVE OVERHEAD	-	149,330	149,330	146,140
CAPITAL	35,490	18,000	46,320	21,000
Total Expense	**$640,054**	**$662,280**	**$690,600**	**$723,880**
FTE	**4.64**	**5.14**	**5.14**	**5.19**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

7,320	Increase in personnel services for an increase of .05 FTE as a result of a realignment of administrative personnel.
730	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(2,570)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
610	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
55,750	Increase in purchased services for payment to the Rialto Bridge Condominium Association for maintenance, facilities, and accounting costs.
(45,040)	Decrease in administrative overhead for Facilities Management costs based on the allocation methodology (facility costs paid through the condominium association).
33,020	Increase in administrative overhead due to the addition of Information Technology costs.
1,230	Increase in administrative overhead due to the addition of City Attorney costs.
3,000	Increase in capital for equipment replacement based on the five year replacement plan.

6,050 Core Changes

(1,550)	Personnel Services
(300)	Supplies
300	Purchased Services
7,600	Administrative Overhead

1,500 Funded Supplements

1,500	Increase in supplies for mobile ticketing software.

61,600 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

21,000 Equipment Replacement

9,000	Popcorn machine
12,000	Light board

- Capital Projects
  - There are no capital projects associated with this division.

Art in Public Places

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art.

ACTIVITY	**DEPARTMENT**
Art in Public Places	Cultural Services

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
SPECIAL REVENUE FUND				
ART IN PUBLIC PLACES	**$430,949**	**$414,010**	**$777,190**	**$348,560**
REVENUE				
1% FOR THE ARTS	-	90,460	290,640	120,700
INTEREST	3,958	3,050	3,050	1,040
INTERGOVERNMENTAL	-	-	163,000	-
OTHER	18,423	-	-	-
TRANSFERS	114,833	130,970	130,970	276,830
Total Revenue	**$137,214**	**$224,480**	**$587,660**	**$398,570**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	108,547	113,510	113,510	87,490
SUPPLIES	3,984	6,700	6,700	6,700
PURCHASED SERVICES	74,679	125,350	125,350	121,100
ADMINISTRATIVE OVERHEAD	-	2,930	2,930	4,330
CAPITAL	243,739	165,520	528,700	128,940
Total Expense	**$430,949**	**$414,010**	**$777,190**	**$348,560**
FTE	**1.12**	**1.04**	**1.04**	**0.84**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(29,280) Decrease in personnel services for a decrease of .20 FTE as a result of a realignment of administrative personnel.

790 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

710 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(36,580) Decrease in capital based on planned art acquisitions.

(1,090) Core Changes

- 2,470 Personnel Services
- (4,960) Purchased Services
- 1,400 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

(65,450) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

DEVELOPMENT SERVICES

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Development Services

The Development Services Department enhances community livability by: providing a well-planned, sustainable, vital, and safe built community environment; protecting the heritage and natural beauty of the region; facilitating development, urban renewal and historic preservation; promoting attractive and diverse neighborhoods that provide a full range of housing opportunities; facilitating the development of properly located commercial, industrial, and institutional uses; while encouraging organizational transparency and public involvement in the planning and development process.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Foster attractive development. (GP 1)				
Include standards and guidelines in development codes to implement the Community Design Element of the Comprehensive Plan.	# of amendments to development codes incorporating community design standards developed and presented to City Council.	2	2	2
Ensure that development applications and building permits comply with the community design related standards and guidelines.	% of development applications and building permits that comply with design related standards and guidelines.	100%	100%	100%
Encourage the development of a full range of housing types and a mix of housing densities throughout the City. (GP 2)				
Inform developers of the incentives available for the development of affordable housing units.	# of senior and affordable housing units included in approved development projects.	0	60	70
	Annual # of housing units for which building permits are issued as senior and affordable housing.	25	25	16
Ensure that developers understand the housing needs within the Loveland community and include in development applications an appropriate mix of housing types and densities.	Annual # of housing units, other than single family detached for which building permits are issued.	128	90	360
Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal and/or more detailed planning analysis. (GP 3)				
Identify geographic areas in which there is a need for the development of special strategies and policies (special area plans) to promote redevelopment and urban renewal.	# of special area plans developed and presented to Council for adoption.	0	2	2
Remove regulatory barriers that make infill and building reuse difficult.	# of amendments to development codes eliminating unnecessary regulations that make infill and building reuse difficult.	4	4	2
Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage. (GP 4)				
Program implemented to communicate to property owners the value and benefits of designating historic properties on state, local or national registers.	# of properties designated to the national, state or local historic registers as landmarks or part of a historic district.	3	2	3
Financial incentives are communicated and utilized by property owners for preservation / rehabilitation of historic properties.	# of historic buildings rehabilitated using tax credits, State Historic Fund grants, or City of Loveland funding sources.	5	5	4

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Protect regional lands within the Loveland GMA (GP 5)				
Standards consistent with Comprehensive Plan policies are in place to protect environmentally sensitive areas.	% of development projects that comply with such standards.	100%	100%	100%
Standards, consistent with Comprehensive Plan policies, are in place to identify and protect important views and watersheds.	% of development projects complying with such standards.	100%	100%	100%
Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry. (GP 9)				
Development review process ensures the protection of public health, safety and order.	% of development plans that meet standards relative to public health, safety and order.	100%	100%	100%
Building permit review process ensures the protection of public health, safety and order.	% of buildings and structures that comply with International Building Code Series.	100%	100%	100%
	# of building inspections per FTE building inspector.	31	31	29
	% of citizen's complaints responded to within 24 hours.	100%	100%	100%
	% of citizen's complaints resolved without issuance of citation.	99.9%	99%	100%
Development application and building permit review processes promote resource conservation and establishment of a convenient land use pattern.	% of development projects that comply with standards for the protection of environmentally sensitive areas.	100%	100%	100%
	% of building permit plans that comply with Energy Conservation Code.	100%	100%	100%
	# of development projects that utilize new water efficient landscape/irrigation standards.	2	2	3
Encourage a pattern of compact and contiguous development. (GP 12)				
The development review process ensures compliance with Adequate Community Facilities standards.	% of development projects that comply with Adequate Community Facilities standards.	100%	98%	100%
Development projects are presented to decision makers that establish a pattern of compact development.	% of development projects that achieve greater that 75% of the maximum densities permit under the Comprehensive Plan.	75%	62%	75%
Promote the adequate provision of employment opportunities. (GP 13)				
Development projects strategic for sustaining Loveland's economic health are identified and given priority in the development review and building permit.	# of projects identified as strategic for sustaining Loveland's economic health and processed through the City's expedited review process.	4	5	4

Development Services Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
DEVELOPMENT SERVICES	334,756	396,310	396,310	528,890	33.5%	3.00	3.00
BLDG SVC & CODE ENF.	743,712	908,580	919,580	1,075,580	18.4%	9.00	9.75
COMM & STRAT PLANNING	277,620	322,280	358,840	617,580	91.6%	3.00	2.80
COMMUNITY PARTNERSHIP	491,479	577,800	781,780	658,320	13.9%	1.20	1.20
CURRENT PLANNING	669,911	789,550	789,550	900,930	14.1%	7.38	8.43
Total General Fund	**$2,517,478**	**$2,994,520**	**$3,246,060**	**$3,781,300**	**26.3%**	**23.58**	**25.18**
Special Revenue Fund							
COMM DEV BLOCK GRANT	**$240,077**	**$288,240**	**$531,930**	**$309,640**	**7.4%**	**0.80**	**0.80**
Total Expense	**$2,757,555**	**$3,282,760**	**$3,777,990**	**$4,090,940**	**24.6%**	**24.38**	**25.98**
REVENUE							
General Fund							
CHARGES FOR SERVICE	45,959	68,500	68,500	79,300	15.8%		
LICENSES & PERMITS	1,605,963	1,360,500	1,360,500	1,846,000	35.7%		
INTERGOVERNMENTAL	72,350	-	14,720	-	-		
OTHER	2	-	1,840	-	-		
GENERAL FUND SUBSIDY	793,204	1,565,520	1,800,500	1,856,000	18.6%		
Total General Fund	**$2,517,478**	**$2,994,520**	**$3,246,060**	**$3,781,300**	**26.3%**		
Special Revenue Fund							
INTERGOVERNMENTAL	**$240,077**	**$288,240**	**$531,930**	**$309,640**	**7.4%**		
Total Revenue	**$2,757,555**	**$3,282,760**	**$3,777,990**	**$4,090,940**	**24.6%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,986,676	2,071,290	2,138,130	2,235,690	7.9%		
SUPPLIES	27,048	31,590	35,590	31,590	-		
PURCHASED SERVICES	743,831	922,650	1,347,040	1,170,850	26.9%		
ADMINISTRATIVE OVERHEAD	-	257,230	257,230	652,810	153.8%		
Total Expense	**$2,757,555**	**$3,282,760**	**$3,777,990**	**$4,090,940**	**24.6%**		

Development Services

The Development Services Program, through the Department Director, provides leadership and management, determines staffing and budgetary needs, and establishes program guidelines for the Department.

ACTIVITY	**DEPARTMENT**
Development Services	Development Services

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
DEVELOPMENT SERVICES	**$334,756**	**$396,310**	**$396,310**	**$528,890**
REVENUE				
GENERAL FUND SUBSIDY	**$334,756**	**$396,310**	**$396,310**	**$528,890**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	323,039	356,790	356,790	360,280
SUPPLIES	7,001	4,050	4,050	4,050
PURCHASED SERVICES	4,716	10,000	10,000	11,640
ADMINISTRATIVE OVERHEAD	-	25,470	25,470	152,920
Total Expense	**$334,756**	**$396,310**	**$396,310**	**$528,890**
FTE	**3.00**	**3.00**	**3.00**	**3.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

830	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(11,790)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
760	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
880	Decrease in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.
92,660	Increase in administrative overhead due to the addition of Information Technology costs.
30,080	Increase in administrative overhead due to the addition of City Attorney costs.
19,160	Core Changes
14,450	Personnel Services
4,710	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

132,580 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Building Services & Code Enforcement

Building Services & Code Enforcement establishes and administers the International Building Codes to safeguard public health, safety and general welfare by ensuring adequacy of structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergent responders during emergency operations. Working in a multifaceted permitting process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, and provides staff support to the Construction Advisory Board (CAB) and City Council.

ACTIVITY	**DEPARTMENT**
Building Services & Code Enforcement	Development Services

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
BUILDING SVC & CODE ENFORCE	**$743,712**	**$908,580**	**$919,580**	**$1,075,580**
REVENUE				
LICENSES & PERMITS	1,605,963	1,360,500	1,360,500	2,593,000
CHARGES FOR SERVICE	9,243	14,500	14,500	14,500
OTHER	2	-	-	-
GENERAL FUND SUBSIDY	(871,496)	(466,420)	(455,420)	(1,531,920)
Total Revenue	**$743,712**	**$908,580**	**$919,580**	**$1,075,580**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	660,823	735,760	735,760	801,240
SUPPLIES	7,818	11,580	15,580	11,580
PURCHASED SERVICES	75,071	82,280	89,280	85,280
ADMINISTRATIVE OVERHEAD	-	78,960	78,960	177,480
Total Expense	**$743,712**	**$908,580**	**$919,580**	**$1,075,580**
FTE	**9.00**	**9.00**	**9.00**	**9.75**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

20,770 Increase in personnel services for the addition of .75 of an FTE as an Administrative Specialist mid-year in 2013.

19,400 Increase in personnel services for the reclassification of 1 FTE from an Administrative Technician to a Plans Reviewer.

410 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

100 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

2,880 Increase in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.

20 Increase in purchased services for amortization of vehicles based on the amortization schedule.

79,990 Increase in administrative overhead due to the addition of Information Technology costs.

11,500 Increase in administrative overhead due to the addition of City Attorney costs.

31,930 Core Changes

- 24,900 Personnel Services
- 7,030 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

167,000 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Community & Strategic Planning

The Community & Strategic Planning Program manages a proactive community-wide planning program, which defines long-term strategies for maintaining and enhancing the quality of life in Loveland. The Community Vision is accomplished through the development of key planning documents and various City programs in collaboration with citizens, elected officials, and other City departments. Staff participates in regional planning projects involving multi-jurisdictions in northern Colorado to identify opportunities to jointly address land use and growth issues on a regional scale. The Program's goal is to provide the Community with services that balance existing resources with the public interest, encouraging quality planning for Loveland's future.

ACTIVITY	**DEPARTMENT**
Community & Strategic Planning	Development Services

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
COMM & STRAT PLANNING	**$277,620**	**$322,280**	**$358,840**	**$617,580**
REVENUE				
INTERGOVERNMENTAL	72,350	-	14,720	-
OTHER		-	1,840	-
GENERAL FUND SUBSIDY	205,270	322,280	342,280	617,580
Total Revenue	**$277,620**	**$322,280**	**$358,840**	**$617,580**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	246,571	254,780	256,620	260,180
SUPPLIES	2,304	3,210	3,210	3,210
PURCHASED SERVICES	28,745	28,020	62,740	280,230
ADMINISTRATIVE OVERHEAD	-	36,270	36,270	73,960
Total Expense	**$277,620**	**$322,280**	**$358,840**	**$617,580**
FTE	**3.00**	**3.00**	**3.00**	**2.80**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,120	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
1,010	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
1,200	Increase in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.
23,580	Increase in administrative overhead due to the addition of Information Technology costs.
18,390	Core Changes
4,280	Personnel Services
14,110	Administrative Overhead
250,000	Funded Supplements
250,000	Increase in purchased services for preparation of the decennial Comprehensive Plan.
295,300	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Community Partnership Office

The City of Loveland provides funds for human service needs in the community through the Human Services Grant and the Community Development Block Grant programs. The Human Services Commission prepares an annual recommendation for allocation of the grant funds for City Council. The grant funds are allocated to a variety of non-profit human service agencies in Loveland that meet the annual goals set by the Human Services Commission.

The City receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development. Congress limits these funds to be used primarily to address the needs of low and moderate income persons, to eliminate slum and blight, and meet urgent community needs. Each year, the Human Services Commission advises City Council on the allocation of funds for projects that meet goals established in the 5-Year Consolidated Plan that guides the way the City expends CDBG dollars. For the past several years, City Council has used the majority of CDBG funds to meet affordable housing and homeless needs in the community.

The Community Partnership Office administers the City's affordable housing policies by tracking affordable housing development and working on policy development with the Affordable Housing Commission.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Public Outreach (GP 17 & 18)				
Community is informed about grant programs and processes.	# agencies applying for grant programs.	41	36	38
	# of new inquiries per year.	5	6	4
Community is aware of city's support of affordable housing.	# of affordable community housing units.	1300	1370	1410
	# of persons on housing waiting list.	3900	4049	4100
Utilize grant funds to address the 5-Year Consolidated Plan goals: ○ Provide services to homeless persons through shelter, case management and permanent housing; ○ Create and maintain housing opportunities for low income households; ○ Provide services that provide tools for self-sufficiency.	# of homeless families assisted annually through CDBG-funded programs.	210	281	250
	# of housing units created, purchased or rehabilitated annually through CDBG-funded projects.	153	137	145
	# of households with low income assisted with tools for self-sufficiency through CDBG-funded programs.	445	732	812
Fiscal Responsibility (GP 2)				
Compliance with federal regulations to maximize revenue.	# of areas for improved by HUD.	4	1	1
Grant funds are spent in a timely and effective manner.	% of grant recipients performing in an untimely manner.	19%	35%	20%
	$ leveraged with grant funds with CDBG.	9.8M	6.2M	7.5M
	$ leveraged with grant funds with CPO.	31M	15.4M	20M
Operational Efficiency (GP 11f & 17)				
Grant process is carried out efficiently and effectively to maximize productivity and community impact.	Cost per application.	$128	$95	$75
Sustainable Results (GP 17)				
Loveland citizens have access to human services and housing.	# of homeless in community.	685	700	710
	# of persons accessing services.	18,700	19,875	20,250
Full range of housing types to meet needs of all socio-economic groups.	# of new housing that is affordable.	15	74	97
Superior Customer Service (GP 16 & 18)				
Grant applicants and commissioners are satisfied with process and management.	% of survey respondents "very satisfied" on agency survey.	82%	91%	90%

ACTIVITY	**DEPARTMENT**
Community Partnership/CDBG	Development Services

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
COMMUNITY PARTNERSHIP	**$491,479**	**$577,800**	**$781,780**	**$658,320**
Special Revenue Fund				
COMM DEV BLOCK GRANT	**$240,077**	**$288,240**	**$531,930**	**$309,640**
Total Expense	**$731,556**	**$866,040**	**$1,313,710**	**$967,960**
REVENUE				
General Fund				
GENERAL FUND SUBSIDY	491,479	577,800	781,780	658,320
Total General Fund	**$491,479**	**$577,800**	**$781,780**	**$658,320**
Special Revenue Fund				
INTERGOVERNMENTAL	**$240,077**	**$288,240**	**$531,930**	**$309,640**
Total Revenue	**$731,556**	**$866,040**	**$1,313,710**	**$967,960**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	133,322	136,140	136,140	140,940
SUPPLIES	5,309	5,350	5,350	5,350
PURCHASED SERVICES	592,925	686,300	1,133,970	757,910
ADMINISTRATIVE OVERHEAD	-	38,250	38,250	63,760
Total Expense	**$731,556**	**$866,040**	**$1,313,710**	**$967,960**
FTE	**2.00**	**2.00**	**2.00**	**2.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

850	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
22,160	Increase in purchased services for grants from Community Development Block Grant (CDBG) funding.
16,840	Increase in administrative overhead due to the addition of Information Technology costs.
12,070	Core Changes
4,800	Personnel Services
(1,400)	Purchased Services
8,670	Administrative Overhead
50,000	Funded Supplements
50,000	Increase in purchased services for human services grants.
101,920	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Current Planning

The Current Planning Program coordinates the City's development review process. In facilitating this multifaceted process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, ensures outreach to interested citizens, and provides staff support to the Planning Commission and City Council. In sum, the Current Planning Program is responsible for managing procedures that implement City Council ordinances, policies and visions relating to land development.

ACTIVITY	**DEPARTMENT**
Current Planning	Development Services

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
CURRENT PLANNING	**$669,911**	**$789,550**	**$789,550**	**$900,930**
REVENUE				
CHARGES FOR SERVICE	36,716	54,000	54,000	64,800
GENERAL FUND SUBSIDY	633,195	735,550	735,550	836,130
Total Revenue	**$669,911**	**$789,550**	**$789,550**	**$900,930**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	622,921	587,820	652,820	673,050
SUPPLIES	4,616	7,400	7,400	7,400
PURCHASED SERVICES	42,374	116,050	51,050	35,790
ADMINISTRATIVE OVERHEAD	-	78,280	78,280	184,690
Total Expense	**$669,911**	**$789,550**	**$789,550**	**$900,930**
FTE	**8.75**	**7.38**	**8.43**	**8.43**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

71,000	Increase in personnel services for hiring of 1 FTE as a Planner. This position brings in-house services planned for contracting mid-year in 2013.
(660)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(9,440)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(2,010)	Decrease in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.
2,190	Increase in purchased services for amortization of vehicles based on the amortization schedule.
(71,000)	Decrease in purchased services for contracted planning services with the hiring of 1 FTE Planner mid-year in 2013.
70,980	Increase in administrative overhead due to the addition of Information Technology costs.
30,080	Increase in administrative overhead due to the addition of City Attorney costs.
20,240	Core Changes
14,890	Personnel Services
5,350	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

111,380 Total Change

OTHER INFORMATION

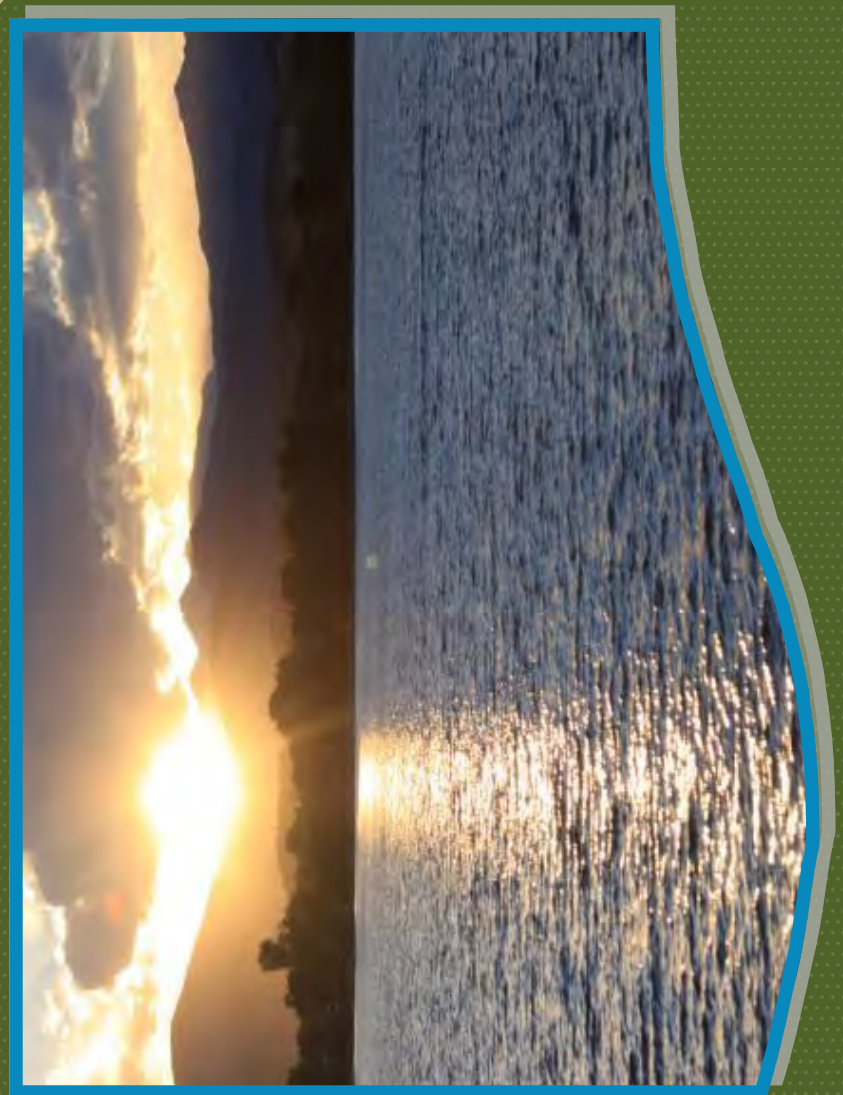
- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

ED

ECONOMIC DEVELOPMENT



Economic Development

The City of Loveland Vision for economic development is: Loveland is a community with a growing and diverse economic base that offers ample employment and business opportunities to all.

The City's Economic Development Mission is to: Grow employment and business opportunities to sustain the economic health of Loveland and the Northern Colorado Region. We do this by taking actions to accomplish the community's economic development goals.

Goal #1: Make Loveland the heart of innovation and creativity in Colorado.
Goal #2: Make Loveland a destination which attracts businesses, visitors, and consumers.
Goal #3: Make the Right Investment Easy to Come, Stay and Grow.
Goal #4: Make the Right Connections.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the Northern Colorado region. (GP 13)				
Loveland has a reputation of being the heart of innovation in Colorado	Creative Sector and Technology Events	4	6	6
	Adoption of the Economic Development Strategy and Incentive Policy Updates.	1	0	1
	City Council Outreach Activities and Business Appreciation	6	6	4
	Business Assistance/Incentive Agreements proposed/approved	4	6	5
	Presentations to Community Groups.	30	30	30
	Rapid Response Conceptual Review Team/Site Tours.	15	15	15
Market Loveland.	Business Development Website.	1	1	1
	Living Loveland Tag (s) and OCSD Website	1	1	1
	Retail Recruitment/ICSC events and Downtown RFEI	2	2	2
	Destination Loveland and Everything You Loveland Brand and Trade Shows	4	6	6
Relationship management.	Loveland Business Assistance Network Meetings.	4	4	4
	City Council Economic Development Subcommittee Events.	6	6	6
	Letters of Understanding with Partners.	3	3	3
	Ombudsman Calls Addressed.	20	25	20
	Business Assistance Matrix.	1	1	1

Economic Development Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
BUSINESS DEVELOPMENT	**$1,275,952**	**$1,060,110**	**$2,119,680**	**$1,141,480**	**7.7%**	**4.13**	**4.50**
Special Revenue Fund							
LODGING TAX	**$494,701**	**$610,000**	**$904,530**	**$693,570**	**13.7%**	**1.50**	**3.00**
Total Expense	**$1,770,653**	**$1,670,110**	**$3,024,210**	**$1,835,050**	**9.9%**	**5.63**	**7.50**
REVENUE							
General Fund							
OTHER	39,952	26,000	26,000	26,400	1.5%		
TRANSFERS	-	78,800	78,800	81,560	3.5%		
GENERAL FUND SUBSIDY	1,236,000	955,310	2,014,880	1,033,520	8.2%		
Total General Fund	**$1,275,952**	**$1,060,110**	**$2,119,680**	**$1,141,480**	**7.7%**		
Special Revenue Fund							
LODGING TAX	673,646	700,000	700,000	797,780	14.0%		
INTEREST	9,119	8,710	8,710	9,570	9.9%		
OTHER	35,872	10,150	10,150	37,680	271.2%		
Total Special Revenue	**$718,637**	**$718,860**	**$718,860**	**$845,030**	**17.6%**		
Total Revenue	**$1,994,589**	**$1,778,970**	**$2,838,540**	**$1,986,510**	**11.7%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	518,914	513,200	563,200	676,060	31.7%		
SUPPLIES	109,703	88,640	273,840	85,260	(3.8%)		
PURCHASED SERVICES	1,142,036	891,140	2,010,040	795,900	(10.7%)		
ADMINISTRATIVE OVERHEAD	-	127,130	127,130	252,830	98.9%		
TRANSFERS	-	50,000	50,000	25,000	(50.0%)		
Total Expense	**$1,770,653**	**$1,670,110**	**$3,024,210**	**$1,835,050**	**9.9%**		

Economic Development

Economic Development's mission is to grow employment and business opportunities to sustain the economic health of Loveland and the Northern Colorado Region.

ACTIVITY	DEPARTMENT
Economic Development	Economic Development

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
ECONOMIC DEVELOPMENT				
General Operations	-	108,500	108,500	232,380
Business Development	789,847	580,190	1,583,240	564,100
Creative Sector Development[1]	104,657	102,940	102,940	-
Economic Gardening	61,254	73,480	-	-
Partner Agency Contributions	156,550	75,000	205,000	225,000
Technology Transfer Initiative	163,644	120,000	120,000	120,000
Total Expense	**$1,275,952**	**$1,060,110**	**$2,119,680**	**$1,141,480**
REVENUE				
CONTRIBUTIONS	39,647	26,000	26,000	26,000
OTHER	-	76,130	76,130	81,560
TRANSFERS	305	-	-	400
GENERAL FUND SUBSIDY	1,236,000	957,980	2,017,550	1,033,520
Total Revenue	**$1,275,952**	**$1,060,110**	**$2,119,680**	**$1,141,480**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	417,907	411,050	411,050	441,650
SUPPLIES	59,075	43,970	41,470	36,600
PURCHASED SERVICES	798,970	496,590	1,558,660	430,850
ADMINISTRATIVE OVERHEAD	-	108,500	108,500	232,380
Total Expense	**$1,275,952**	**$1,060,110**	**$2,119,680**	**$1,141,480**
FTE	**3.63**	**4.13**	**4.50**	**4.50**

[1] The Office of Creative Sector Development functions move into the general operations of the Department in 2014.

CHANGES COMPARED TO PRIOR YEAR ADOPTED

102,940	Increase in personnel services ($88,300), supplies ($200), and purchased services ($14,440) moved into the Business Development program from the Office of Creative Sector Development program.
(102,940)	Reduction in personnel services, supplies, and purchased services formerly reported separately as the Office of Creative Sector Development.
21,680	Increase in personnel services for a net of .37 FTE added mid-year in 2013 as an Administrative Technician.
50	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(2,570)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(6,780)	Reduction in supplies for computer hardware and software.
(100)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(250,000)	Decrease in purchased services for economic incentives, which have been moved into a separate fund.
130,000	Increase in purchased services for payments to the Loveland Center for Business Development (LCBD) approved mid-year in 2013.
490	Increase in purchased services for vehicle maintenance based on projected rental costs.
38,810	Increase in administrative overhead due to the addition of Information Technology costs.
60,160	Increase in administrative overhead due to the addition of City Attorney costs.
39,630	Core Changes
11,440	Personnel Services
(590)	Supplies
3,870	Purchased Services
24,910	Administrative Overhead
50,000	Funded Supplements
30,000	Increase in purchased services for travel and other services for primary employer attraction.
20,000	Increase in purchased services for contributions to partner agencies.
81,370	**Total Change**

OTHER INFORMATION

55,000	Unfunded Supplements
55,000	Increase in funding for the Technology Transfer Program.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Visitor Services

Visitor Services receives its funding from the City's Lodging Tax and is responsible for marketing Loveland as a destination for tourism, conventions, and business development. The Division also manages the Loveland Visitors Center.

ACTIVITY	**DEPARTMENT**
Visitor Services	Economic Development

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
VISITOR SERVICES				
General Operations	105,442	115,000	115,000	202,890
Community Marketing	93,675	147,000	149,500	298,000
Conventions	-	30,000	30,000	-
Events	102,539	108,000	208,000	-
Product Improvement	50,230	50,000	236,500	50,000
Visitor/Reception Center	129,210	130,000	130,000	142,680
Website	13,605	30,000	35,530	-
Total Expense	**$494,701**	**$610,000**	**$904,530**	**$693,570**
REVENUE				
LODGING TAX	673,646	700,000	700,000	797,780
CHARGES FOR SERVICE	28,398	10,000	10,000	30,000
INTEREST	9,119	8,710	8,710	9,570
OTHER	7,474	150	150	7,680
Total Revenue	**$718,637**	**$718,860**	**$718,860**	**$845,030**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	101,007	102,150	152,150	234,410
SUPPLIES	50,628	44,670	232,370	48,660
PURCHASED SERVICES	343,066	394,550	451,380	365,050
ADMINISTRATIVE OVERHEAD	-	18,630	18,630	20,450
TRANSFERS	-	50,000	50,000	25,000
Total Expense	**$494,701**	**$610,000**	**$904,530**	**$693,570**
FTE	**1.00**	**1.50**	**2.50**	**3.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

51,090	Increase in personnel services for 1 FTE Visitor Center Manager hired after budget adoption in late 2012.
40,000	Increase in personnel services for non-benefitted salaries for 2 part-time and seasonal employees.
1,000	Increase in supplies for computer hardware for non-benefitted personnel.
2,700	Increase in supplies for food.
(50,000)	Decrease in purchased services for temporary agency costs for a Visitor Center Manager.
(12,200)	Decrease in purchased services for utilities for costs covered through administrative overhead allocations.
970	Increase in purchased services for vehicle maintenance based on projected rental costs.
4,000	Increase in purchased services for postage for increased advertising.
17,500	Increase in purchased services for advertising.
6,500	Increase in purchased services for travel and meetings.
5,000	Increase in other services for miscellaneous service such as event services and armored car services.
(25,000)	Decrease in transfers to the Museum Division for event advertising.
1,820	Increase in administrative overhead for Facilities Management costs based on the allocation methodology.
12,830	Core Changes
13,810	Personnel Services
290	Supplies
(1,270)	Purchased Services
27,360	Funded Supplements
27,360	Increase in personnel services for .5 FTE Business Services Coordinator.
83,570	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.



FINANCE

Finance

The Finance Department is comprised of the following divisions: Administration, Accounting & Purchasing, Budget, and Revenue. The former Utility Billing & Meter Reading Division has been moved from the Water and Power Enterprise into the Finance Department Revenue Division to align the division's budget with its current reporting structure.

The Department's primary functions include financial operations and reporting, purchasing, sales tax licensing, sales, use, and retail fee collection, meter reading and customer service and billing operations, accounts payable, financial policy and procedure development, internal and performance auditing, lease and debt financing, long-range financial planning, capital improvements planning, budgeting, government and enterprise accounting, rate and fee setting.

The Department produces the Comprehensive Annual Financial Report (CAFR), the Annual Budget, long-range financial plans, monthly financial reports, and quarterly summary reports. The CAFR is the official statement of the City's financial position containing detailed accounting of revenues, expenditures, and financial condition. The Department coordinates the development of the Capital Program, 10-Year Financial Master Plan and an annual budget.

Finance Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
ADMINISTRATION	164,541	290,810	290,810	285,860	(1.7%)	2.15	2.00
ACCOUNTING	794,332	917,500	917,500	1,004,680	9.5%	9.85	9.65
PURCHASING	79,559	79,120	79,120	176,480	123.1%	1.00	1.35
BUDGET	185,227	246,200	246,200	320,040	30.0%	2.00	2.00
REVENUE	2,505,274	2,769,820	2,769,820	3,073,830	11.0%	29.88	29.90
Total Expense	**$3,728,933**	**$4,303,450**	**$4,303,450**	**$4,860,890**	**13.0%**	**44.88**	**44.90**
REVENUE							
General Fund							
CHARGES FOR SERVICE	91,376	96,000	96,000	100,830	5.0%		
TAXES	705,502	310,000	310,000	329,610	6.3%		
OTHER	71,172	100,000	100,000	100,000	-		
ADMINISTRATIVE OVERHEAD	2,451,302	2,860,860	2,860,860	2,982,920	4.3%		
GENERAL FUND SUBSIDY	409,581	936,590	936,590	1,347,530	43.9%		
Total Revenue	**$3,728,933**	**$4,303,450**	**$4,303,450**	**$4,860,890**	**13.0%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	2,959,807	3,273,850	3,273,850	3,243,160	(0.9%)		
SUPPLIES	35,761	44,460	44,830	56,670	27.5%		
PURCHASED SERVICES	725,168	805,390	805,020	888,800	10.4%		
ADMINISTRATIVE OVERHEAD	-	165,250	165,250	607,260	267.5%		
CAPITAL	8,197	14,500	14,500	65,000	348.3%		
Total Expense	**$3,728,933**	**$4,303,450**	**$4,303,450**	**$4,860,890**	**13.0%**		

Administration

The Finance Administration Division coordinates the financial support services provided by the Finance Department, and develops financial planning tools to guide resource allocation decisions.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Public Outreach (GP 17 & 18)				
Information transparency.	% of reports posted on the website the same day they are released.	99%	99%	99%
	% policies and procedures posted within one day of approval.	100%	100%	100%
Fiscal Responsibility (GP 15)				
Ensure integrity of financial processes and systems to protect City assets, including City employees.	% of positive compliance audit results / findings.	95%	95%	95%
Operational Efficiency (GP 11f & 17)				
Reduce document production costs.	Cost to produce CAFR per book.	$30	$28	$30
	Cost to produce Budget per book.	$65	$67	$70
Sustainable Results (GP 15)				
Accurate, current, accessible employee policies and regulations.	% of employee respondents that indicate information easy to find.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
Compliance Audit findings deemed accurate and fair, recommendations deemed reasonable.	% of respondents rate findings and recommendations as reasonable.	100%	100%	100%

ACTIVITY	**DEPARTMENT**
Administration	Finance

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
ADMINISTRATION	**$164,541**	**$290,810**	**$290,810**	**$285,860**
REVENUE				
ADMINISTRATIVE OVERHEAD	486,650	866,970	866,970	952,140
GENERAL FUND SUBSIDY	(322,109)	(576,160)	(576,160)	(666,280)
Total Revenue	**$164,541**	**$290,810**	**$290,810**	**$285,860**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	131,454	240,480	240,480	214,930
SUPPLIES	1,549	8,150	8,150	8,150
PURCHASED SERVICES	31,538	31,550	31,550	33,190
ADMINISTRATIVE OVERHEAD	-	10,630	10,630	29,590
Total Expense	**$164,541**	**$290,810**	**$290,810**	**$285,860**
FTE	**2.15**	**2.15**	**2.00**	**2.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(13,690)	Decrease in personnel services for the reduction of .15 FTE, moved to the Accounting Division, with department realignment.
1,820	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(2,910)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
1,640	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
13,920	Increase in administrative overhead due to the addition of Information Technology costs.
4,300	Increase in administrative overhead due to the addition of City Attorney costs.

(10,030) Core Changes

(10,770)	Personnel Services
740	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

(4,950) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Accounting

Accounting is responsible for the disbursement of City funds and for providing accurate, timely and informative financial information to a variety of users. This Division prepares the Comprehensive Annual Financial Report (CAFR) and has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association every year since 1980.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Public Outreach (GP 17 & 18)				
Winning GFOA award for Outstanding CAFR Report.	Received GFOA Award.	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Ensure that financial transactions are accurately recorded and reported.	Average length of time reconciling item remain on the cash reconciliations.	30 days	30 days	30 days
Increase department utilization of purchasing cards to increase rebate.	% increase of rebate	23%	28%	33%
Operational Efficiency (11f & 17)				
Reduce internal manual journal entries by automating sub-systems to interface with new accounting software.	Productivity hours saved by Finance entering manual entries	n/a	40 hours annually	20 hours
Increase payroll time efficiency by reducing interim checks	Number of interim checks processed	56	25	20
Reduce Accounts Payable processing cost	Number of vendors using EFT/wires	145	165	175

ACTIVITY	**DEPARTMENT**
Accounting	Finance

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
ACCOUNTING	**$794,332**	**$917,500**	**$917,500**	**$1,004,680**
REVENUE				
CHARGES FOR SERVICE	345	-	-	980
GENERAL FUND SUBSIDY	793,987	917,500	917,500	1,003,700
Total Revenue	**$794,332**	**$917,500**	**$917,500**	**$1,004,680**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	666,580	751,680	751,680	742,840
SUPPLIES	17,355	6,200	6,570	18,800
PURCHASED SERVICES	110,397	108,030	107,660	108,130
ADMINISTRATIVE OVERHEAD	-	37,090	37,090	134,910
CAPITAL	-	14,500	14,500	-
Total Expense	**$794,332**	**$917,500**	**$917,500**	**$1,004,680**
FTE	**9.85**	**9.85**	**9.65**	**9.65**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

13,690	Increase in personnel services for reduction of .15 FTE, moved from Administration, with department realignment.
(13,830)	Decrease in personnel services for reduction of .35 FTE, moved to Purchasing, with department realignment.
(480)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
10,000	Increase in supplies for computer software maintenance for CAFR preparation software.
90,470	Increase in administrative overhead due to the addition of Information Technology costs.
(14,500)	Decrease in capital for a one-time software purchase.

1,830 Core Changes

(8,220)	Personnel Services
2,600	Supplies
100	Purchased Services
7,350	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

87,180 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Purchasing

Purchasing uses professional, effective, efficient, and flexible practices to manage the City's procurement of goods and services and ensure compliance with City and state laws.

ACTIVITY				**DEPARTMENT**
Purchasing				Finance
EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
PURCHASING	**$79,559**	**$79,120**	**$79,120**	**$176,480**
REVENUE				
GENERAL FUND SUBSIDY	79,559	79,120	79,120	176,480
Total Revenue	**$79,559**	**$79,120**	**$79,120**	**$176,480**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	75,530	69,150	69,150	95,670
SUPPLIES	1,267	2,700	2,700	2,200
PURCHASED SERVICES	2,762	7,270	7,270	5,090
ADMINISTRATIVE OVERHEAD	-	-	-	73,520
Total Expense	**$79,559**	**$79,120**	**$79,120**	**$176,480**
FTE	**1.00**	**1.00**	**1.35**	**1.35**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

13,830 Increase in personnel services for increase of .35 FTE, moved from Accounting, with department realignment.

73,520 Increase in administrative overhead due to the addition of City Attorney costs.

10,010 Core Changes

- 12,690 Personnel Services
- (500) Supplies
- (2,180) Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

97,360 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Budget

The Budget Division prepares and administers the City's annual operating budget and capital plan; forecasts and monitors the City's expenditures and revenues; forecasts the 5–year operating and capital plans; and provides financial data, support and analysis to other City departments. In addition, this Division participates in policy analysis and formation and ensures City compliance with federal and state legislation that affect the budget. The Division has received the "Distinguished Budget Presentation Award" from the Government Finance Officers Association every year since 1985.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Public Outreach (GP 17 & 18)				
City priorities communicated to the public.	Received the GFOA Distinguished Budget Presentation Award.	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Council and public have confidence in budget projections.	Adopted budget revenue and expense within 5% of actual revenue and expense.	92.7% / 92.7%	95.0% / 95.0%	95.0% / 95.0%
Capital budget within available resources.	Impact fee reserves remain positive in near term.	Yes	Yes	Yes
Program and service growth within available resources.	Unrestricted reserves at least 15% of fund expenditures.	27.7%	24.8%	16.4%
Sustainable Results (GP 15)				
Current year budget problems identified early and corrective action implemented proactively.	Expenditure forecasts for current year expenses on 4-month data within 5% of actual expenses.	100.2%	95%	95%

ACTIVITY	**DEPARTMENT**
Budget	Finance

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
BUDGET	**$185,227**	**$246,200**	**$246,200**	**$320,040**
REVENUE				
GENERAL FUND SUBSIDY	185,227	246,200	246,200	320,040
Total Revenue	**$185,227**	**$246,200**	**$246,200**	**$320,040**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	174,995	197,070	197,070	188,340
SUPPLIES	1,241	650	650	1,550
PURCHASED SERVICES	8,991	12,680	12,680	58,040
ADMINISTRATIVE OVERHEAD	-	35,800	35,800	72,110
Total Expense	**$185,227**	**$246,200**	**$246,200**	**$320,040**
FTE	**1.00**	**2.00**	**2.00**	**2.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(15,000)	Decrease in personnel services for non-benefitted employees.
390	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
7,200	Increase in purchased services for training and meetings.
360	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
13,920	Increase in administrative overhead due to the addition of Information Technology costs.
12,890	Increase in administrative overhead due to the addition of City Attorney costs.

14,080 Core Changes

5,880	Personnel Services
900	Supplies
(2,200)	Purchased Services
9,500	Administrative Overhead

40,000 Funded Supplements

40,000	Professional Services for consulting with the Center for Priority Based Budgeting.

73,840 Total Change

OTHER INFORMATION

71,720 Unfunded Supplements

71,720	1 FTE as a Capital Analyst.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Revenue

The Revenue Division is comprised of five programs: 1) Revenue; handles Sales & Use Tax, Petty Cash and Deposits, and Treasury, which entails banking and investments of the city's operating fund reserve balances, and coordination of borrowing money for capital projects and equipment when necessary. 2) Fee Collections; handles the Centerra Fee Collection program based on the Collection Agreement with the Public Improvement and Retail Sales Fee boards. 3) Utility Billing – Billing; handles the processing of statements and payments of all utilities provided by the City. 4) Utility Billing – Customer Service; handles set-up and termination of all electric, water, wastewater, stormwater, solid waste, and street maintenance customers. Changes to active accounts, telephone payments and collections of past due accounts are performed by the Customer Service staff. 5) Meter Reading; handles the reading of all electric and water meters monthly, connecting and disconnecting services daily, maintaining the City's Free Porch Light system, as well as monitoring for the meter divisions of the City's Water and Power Department.

The Revenue Division's primary functions include sales tax licensing, collection and enforcing the City's sales tax ordinance for each retail business located inside the city of Loveland, as well as numerous businesses located outside of the city and the state that do business in the City. In the use tax area, the Division is responsible for enforcing building and auto use tax collections. Beginning January 1, 2010, the collection of the lodging tax was added. As of December 31, 2012, we had 3,172 active sales tax accounts. In 2012, 23,479 sales tax and fee returns were processed.

The primary source of funding for daily governmental operations is sales and use tax, amounting to approximately $34 million in 2012.

The Division accounts for the investment of cash reserves held in operating funds, approximately $221.5 million as of the end of May 2013. An external manager provides investment advice. Two banks, one for day-to-day operations and the other for safekeeping and trustee services for the investment portfolio provide banking services.

The Division provides meter reading services, customer service and billing services for the Water and Power Department. Over 36,000 utility billings are processed each month, and in 2012, $65,714,101 was billed for electric, water and sewer utility services.

Revenue and Fee Collection

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Public Outreach (GP 17 & 18)				
Citizens feel informed and that they understand City's cash and investments.	# of attendees at quarterly Sales Tax and Construction Use Tax seminars.	13	10	16
Fiscal Responsibility (GP 15)				
Maximize the availability of earned revenue.	# of Sales Tax Audits completed.	60	40	60
	# of Construction Use Tax Audits completed.	101	65	75
	Average % of delinquent Sales Tax accounts per month.	6.03%	5.0%	4.5%
	Audit assessments to collection on assessments.	83%	80%	85%
	Annual amount of audit revenue assessed.	$411,189	$300,000	$350,000
Operational Efficiency (11f & 17)				
Maximize productivity through technology.	Productivity hours saved through technology innovations.	100	60	60
	# of audit hours per auditor.	926	800	1000
Encourage development of staff and customers	Training hours for employees.	128	150	200
	# of customers trained.	18	15	50

Customer Service, Billing and Meter Reading

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Public Outreach (GP 17 & 18)				
Manage the utility bill assistance program, Help-A-Neighbor-In-Distress (HAND).	Qualified applying families receive assistance.	352	375	400
Fiscal Responsibility (GP 15)				
Maintain timely and accurate revenue flow to utilities.	$ billed annually. (electric, water & sewer)	65,714,101	66,634,098	67,566,975
	# of bills mailed annually.	433,623	439,693	445,849
	$ collected annually. (all services billed)	78,281,761	79,377,705	80,488,992
Operational Efficiency (GP 11f & 17)				
Implement cost effective solutions to save man-hour time and money.	Projects/hours.	1/50	1/100	2/700
	% of total payments processed electronically.	37%	42%	47%
Superior Customer Service (GP 16 & 18)				
Provide quality customer service.	Positive customer survey results.	94%	92%	92%

ACTIVITY	**DEPARTMENT**
Revenue	Finance

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
REVENUE				
General Operations	457,293	510,970	510,970	621,360
Fee Collection	83,331	199,150	199,150	98,720
UB - Billing	751,132	784,750	784,750	882,530
UB - Customer Service	635,323	661,690	661,690	720,860
UB - Meter Reading	578,195	613,260	613,260	750,360
Total Expense	**$2,505,274**	**$2,769,820**	**$2,769,820**	**$3,073,830**
REVENUE				
CHARGES FOR SERVICE	91,031	96,000	96,000	99,850
TAXES	705,502	310,000	310,000	329,610
OTHER	71,172	100,000	100,000	100,000
ADMINISTRATIVE OVERHEAD	1,964,652	1,993,890	1,993,890	2,030,780
GENERAL FUND SUBSIDY	(327,083)	269,930	269,930	513,590
Total Revenue	**$2,505,274**	**$2,769,820**	**$2,769,820**	**$3,073,830**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,911,248	2,015,470	2,015,470	2,001,380
SUPPLIES	14,349	26,760	26,760	25,970
PURCHASED SERVICES	571,480	645,860	645,860	684,350
ADMINISTRATIVE OVERHEAD	-	81,730	81,730	297,130
CAPITAL	8,197	-	-	65,000
Total Expense	**$2,505,274**	**$2,769,820**	**$2,769,820**	**$3,073,830**
FTE	**29.90**	**29.90**	**29.88**	**29.88**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

8,200	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
8,280	Increase in purchased services for amortization of vehicles based on the amortization schedule.
(5,570)	Decrease in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
7,260	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
208,080	Increase in administrative overhead due to the addition of Information Technology costs.
65,000	Increase in capital for equipment replacement based on the five-year equipment replacement plan.
26,060	Increased credit card fees with more customers paying electronically.
1,690	Increased postage due to customer base growth.
5,400	Increased overtime for implementation of billing computer systems.

(20,390) Core Changes

(22,290)	Personnel Services
(790)	Supplies
(4,630)	Purchased Services
7,320	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

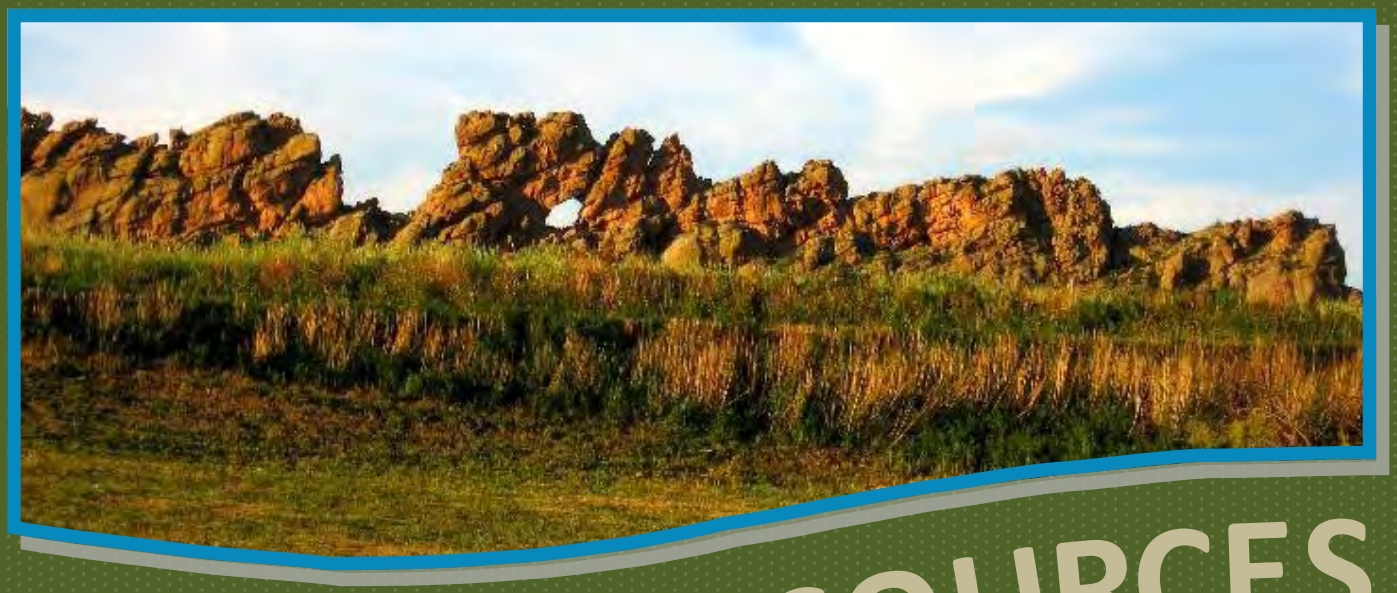
304,010 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.



HUMAN RESOURCES

HR

Human Resources

The Human Resources Department is comprised of the Risk Management Division and Human Resources Division. On behalf of the City, employees, and volunteers, the Department is primarily responsible for the development and compliance of City-wide functions including, but not limited to, recruiting and selection, compensation, benefits/wellness programs, legal compliance, employee engagement, performance management, safety and environmental program development and administration, workers' compensation, claims management and loss control programs. The Department is responsible for providing guidance to City departments and is responsible for the development of internal programs and policies to assist in the achievement of the City's short and long term strategic goals.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Provide quality service and effective guidance				
Departments view Risk as a resource to comply with laws / regulations and reduce losses due to accidents, fines, lawsuits, etc.	% of employees scoring safety as top priority.	50%	50%	65%
	% of compliance with environmental audits.	73%	74%	74%
Remain competitive in attracting and retaining a high quality, motivated, and committed workforce.	% offers rejected versus offers tendered.	3.79%	3%	2%
	# of involuntary separations during probationary period.	1	2	2
	% of turnover from 6 months to 3 years of service.	.70%	.42%	.75%
	% of turnover from 3 to 5 years of service.	.70%	.14%	.7%
	% of turnover from 5 years or more.	4.76%	1.25%	3%
	% of overall turnover (annual total).	6.58%	5%	5%
Fiscal Responsibility				
To provide cost effective insurance coverage.	Cost of workers' compensation premium as a % of payroll.	.726	.719	.719
	Cost of liability premium as a % of payroll.	.77	.73	.73
	Property rate per $100 of insured value.	.0729	.0729	.0729
Cost effective pursuit financial recoveries of available to the City.	% of property damage recoveries amount available compared to amount received.	24%	40%	40%
Limit employment liability in the work environment.	# of contested unemployment claims lost by the City.	1	1	1
	% participation in City-wide compliance trainings.	N/A	98%	98%
Operational Efficiency				
Claims are managed efficiently.	% closed within 3 months of reporting to carrier.	81%	85%	90%
	% reported to carrier within 1 business day.	100%	98%	98%
Information is provided in a timely basis.	95% of contract insurance certificates reviewed within 1 business day.	98%	98%	98%
	95% of environmental audits completed in timely manner.	69%	72%	75%
Maintain and improve the accountability of the City's workforce.	% compliance with HR designated supervisor trainings.	100%	99%	99%
	# of total separations.	47	35	35
	% of involuntary separations from total separations (excluding layoffs).	13%	7%	7%
	% compliance with performance evaluation process and timelines.	90%	95%	95%

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Sustainable Results				
Provide a safe work environment for employees reduce damage to City property and citizens' property.	Workers' compensation experience rating.	.72	.75	.75
	# of claims per FTE.	.14	.14	.14
	Average cost of claims.	$3,265	3,715	3,430
Compliance with Environmental Regulations.	% of issues resolved at follow-up.	75%	75%	75%

Human Resources Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
H.R. Administration	742,117	810,270	810,270	979,080	20.8%	8.00	8.00
Compensation & Benefits	88,072	92,920	92,920	114,060	22.8%	1.00	1.00
Performance Mgmt.	29,476	144,970	141,380	137,050	(5.5%)	-	-
Total General Fund	**$859,665**	**$1,048,160**	**$1,044,570**	**$1,230,190**	**17.4%**	**9.00**	**9.00**
Internal Service Fund							
Employee Benefits	8,584,365	10,229,300	10,229,300	10,970,600	7.2%	-	-
Risk and Insurance	1,955,888	3,038,360	3,093,010	2,924,870	(3.7%)	4.00	4.00
Total Int Svc Fund	**$10,540,253**	**$13,267,660**	**$13,322,310**	**$13,895,470**	**4.7%**	**4.00**	**4.00**
Total Expense	**$11,399,918**	**$14,315,820**	**$14,366,880**	**$15,125,660**	**5.7%**	**13.00**	**13.00**
REVENUE							
General Fund							
Administrative Overhead	283,800	802,200	802,200	912,960	13.8%		
General Fund Subsidy	575,865	245,960	242,370	317,230	29.0%		
Total General Fund	**$859,665**	**$1,048,160**	**$1,044,570**	**$1,230,190**	**17.4%**		
Internal Service Fund							
Charges for Service	11,326,871	11,664,670	11,664,670	11,351,080	(2.7%)		
Interest	135,491	90,910	90,910	108,120	18.9%		
Miscellaneous	104,365	-	-	-	-		
Total Internal Service	**$11,566,727**	**$11,755,580**	**$11,755,580**	**$11,459,200**	**(2.5%)**		
Total Revenue	**$12,426,392**	**$12,803,740**	**$12,800,150**	**$12,689,390**	**(0.9%)**		
EXPENSE BY CATEGORY							
Personnel Services	1,046,315	1,082,940	1,082,940	1,106,760	(2.2%)		
Supplies	98,009	153,470	153,470	165,360	7.7%		
Purchased Services	10,255,594	13,006,220	13,057,280	13,599,520	4.6%		
Administrative Overhead	-	73,190	73,190	254,020	247.1%		
Total Expense	**$11,399,918**	**$14,315,820**	**$14,366,880**	**$15,125,660**	**5.7%**		

Human Resources Administration

Human Resources Administration is responsible for the development and compliance of City-wide functions as well as the development of internal City-wide policies and programs to assist in the achievement of the City of Loveland's strategic goals.

ACTIVITY	**DEPARTMENT**
Human Resources Administration	Human Resources

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
H.R. ADMINISTRATION	**$742,117**	**$810,270**	**$810,270**	**$979,080**
REVENUE				
ADMIN. ALLOCATION	283,800	802,200	802,200	912,960
GENERAL FUND SUBSIDY	458,317	8,070	8,070	66,120
Total Revenue	**$742,117**	**$810,270**	**$810,270**	**$979,080**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	608,167	652,190	652,190	663,470
SUPPLIES	12,254	22,710	22,710	24,410
PURCHASED SERVICES	121,696	62,180	62,180	82,320
ADMINISTRATIVE OVERHEAD	-	73,190	73,190	208,880
Total Expense	**$742,117**	**$810,270**	**$810,270**	**$979,080**
FTE	**8.00**	**8.00**	**8.00**	**8.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(2,570) Decrease in personnel services for unemployment insurance based on the allocation methodology.

2,820 Increase in purchased services for memberships and fees for professional organizations.

430 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

62,890 Increase in administrative overhead for the addition of an allocation for Information Technology costs.

36,760 Increase in administrative overhead for the addition of an allocation for City Attorney costs.

53,730 Core Changes

- 13,850 Personal Services
- 1,700 Supplies
- 2,140 Purchased Services
- 36,040 Administrative Overhead

14,750 Funded Supplements

- 14,750 Increase in purchased services for an employee awards program.

168,810 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Employee Compensation & Benefits

Employee compensation and benefits is responsible for maintaining a balanced total compensation plan, offering competitive pay and benefits that are fair and reasonable to both employees and citizens, while supporting organizational goals and business objectives. The compensation system and benefit programs for City of Loveland employees are market based and strictly adhere to operational and budgetary constraints. These programs are designed to attract, retain and motivate qualified candidates and employees.

ACTIVITY	**DEPARTMENT**
Employee Compensation & Benefits	Human Resources

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
COMPENSATION AND BENEFITS	**$88,072**	**$92,920**	**$92,920**	**$114,060**
REVENUE				
GENERAL FUND SUBSIDY	**$88,072**	**$92,920**	**$92.920**	**$114,060**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	88,072	86,420	$86,420	94,060
PURCHASED SERVICES	-	6,500	6,500	20,000
Total Expense	**$88,072**	**$92,920**	**$92,920**	**$114,060**
FTE	**1.00**	**1.00**	**1.00**	**1.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(6,500) Decrease in purchased services for professional services due to one-time consulting costs.

7,640 Core Changes

7,640 Personal Services

20,000 Funded Supplements

20,000 Increase in purchased services to reinstate a tuition reimbursement program for employees.

21,140 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Performance Management

Performance management is responsible for creating and sustaining a high performing workforce by aligning individual performance with organizational objectives. The City of Loveland is committed to hiring and retaining the most qualified people. Selection and hiring decisions are made based on individual qualifications, without regard to age, sex, race, color, religion, national origin, creed, ancestry, sexual orientation (including transgender status), mental or physical disability, genetic information, or marital status. The City is also committed to providing continued learning and development opportunities to drive innovation and provide our employees with the knowledge and skills necessary for success.

ACTIVITY	**DEPARTMENT**
Human Resources	Human Resources

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
PERFORMANCE MANAGEMENT	**29,476**	**$144,970**	**$141,380**	**$137,050**
REVENUE				
GENERAL FUND SUBSIDY	**$29,476**	**$144,970**	**$141,380**	**$137,050**
EXPENSE BY CATEGORY				
SUPPLIES	9	25,300	25,300	26,300
PURCHASED SERVICES	29,467	119,670	116,080	110,750
Total Expense	**$29,476**	**$144,970**	**$141,380**	**$137,050**
FTE	**-**	**-**	**-**	**-**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(18,820) Decrease in purchased services for advertising costs due to the use of electronic media.

8,400 Increase in purchased services for liability training costs.

2,500 Core Changes

- 1,000 Supplies
- 1,500 Purchased Services

\- Funded Supplements

There are no funded supplements in this division.

(7,920) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Employee Benefit Fund

The Human Resources Department is responsible for the administration of the Employee Benefit Fund. This Fund provides a competitive benefit package to employees. For medical and dental insurance, the City is self–insured, with external insurance protection beyond a certain limit for individual cases and total claims. The City subsidizes a portion of the medical and dental plan with cost-share responsibilities from employees.

The City's overall medical liability continues to increase slightly below industry trend, with prescription claims continuing to increase slightly above industry trend. Due to the volatility of the medical plan, we are committed to maintaining a healthy fund balance and revenues in order to stabilize premium increases and plan design changes that impact employees and the City.

The benefits focus for 2014 will continue to be on educating employees on consumer driven health care and utilization of the Employee Health Clinic in an effort to reduce medical costs and emphasize wellness initiatives for preventive care. 2014 and 2015 strategies will also focus on the implementation of Healthcare Reform requirements.

In 2011, the City implemented the Employee Health Clinic for employees participating in the City's medical benefit plan. The Clinic offers a variety of basic primary care services intended for minor illnesses, wellness, and disease management. The clinic will control the costs of office visits, lab work, and other primary healthcare expenses. Statistical data indicates the clinic will cover its costs within three to five years by reducing the amount of medical inflation the City will face, keeping claims cost lower than they would otherwise be, saving both the City and employees on health care expenses. The City will continue to research and implement changes to the medical benefits plan in an effort ensure sustainable and quality programs that are competitive in the marketplace.

In 2009, the City added a Retiree Health Plan to the benefit program. City Council authorized the City to accept participants for five years, after which the continuation of the Plan is required to be reauthorized by Council through the 2014 budget process. To be eligible for the Plan, an employee must meet the "Rule of 80", a combination of age and years of service that equal 80, with the minimum qualifying age of 60 years. This is a high deductible Plan, with the retiree paying the full premium cost. The Plan is designed to be a bridge to Medicare eligibility at age 65. As of 2013, there are three active participants in the Plan. For the continuation of the plan, it is proposed the City continue the Rule of 80 for eligibility, with a modification to the minimum qualifying age of 55 for certain Public Safety positions.

ACTIVITY	DEPARTMENT
Employee Benefits	Human Resources

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Internal Service Fund				
COMPENSATION & BENEFITS				
General Operations	251,316	246,000	443,500	408,500
Health - OAP	5,016,368	6,740,000	6,542,500	7,177,000
Health - HRA	1,493,090	1,065,000	1,065,000	1,165,000
Health - Retiree	28,631	62,000	62,000	63,500
Health - Dental	575,663	655,000	655,000	655,000
Disability	215,825	194,800	194,800	200,800
Employee Clinic	383,036	421,300	421,300	472,600
Stop Loss	562,872	838,000	838,000	821,000
COBRA Administration	4,865	7,200	7,200	7,200
Employee Retirement Admin	47,604	-	-	-
Fire Retirement Administration	5,095	-	-	-
Total Int Svc Fund	**$8,584,365**	**$10,229,300**	**$10,229,300**	**$10,970,600**
REVENUE				
INTEREST	78,831	43,500	43,500	63,400
CHARGES FOR SERVICE	9,319,239	9,158,280	9,158,280	8,997,420
MISCELLANEOUS	104,365	-	-	-
Total Revenue	**$9,502,435**	**$9,201,780**	**$9,201,780**	**$9,060,820**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	9,131	-	-	-
SUPPLIES	75,612	99,600	99,600	108,100
PURCHASED SERVICES	8,499,622	10,129,700	10,129,700	10,862,500
Total Expense	**$8,584,365**	**$10,229,300**	**$10,229,300**	**$10,970,600**
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

5,000 Increase in supplies for laboratory and medical supplies at the city clinic due to increased employee use of the clinic.

6,000 Increase in supplies for prescription medications at the City clinic due to increased employee use of the clinic.

43,000 Increase in purchased services for the Health Clinic Administration Fee.

529,000 Increase in medical claims cost based on projected costs.

(17,000) Decrease in stop loss premiums based on the current contract.

104,500 Increase in purchased services for the Health Industry Fee incorporated into the Health Care Reform legislation.

3,500 Increase in purchased services for the Comparative Effectiveness Research Fee incorporated into the Health Care Reform legislation.

55,000 Increase in purchased services for consulting costs based on historical experience.

6,000 Increase in purchased services for long term disability premium increases.

9,500 Increase in purchased services for health care benefit administration fees.

(3,700) Core Changes

- (2,500) Supplies
- (1,200) Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

741,300 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Risk Management

The Risk Management Division is responsible for protecting the operating effectiveness of the City by minimizing the costs associated with the City's property, liability, workers' compensation and environmental exposures. This is accomplished through identification and evaluation of the City's risks, implementation of appropriate safety, environmental and loss control programs, risk financing measures and claims management.

ACTIVITY	**DEPARTMENT**
Risk Management	Human Resources

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Risk & Insurance Fund				
RISK MANAGEMENT	1,767,731	2,536,750	2,479,930	2,484,280
ENVIRONMENTAL	104,088	106,270	217,740	210,030
SAFETY	81,184	85,340	85,340	93,490
UNEMPLOYMENT	2,885	310,000	310,000	137,070
Total Expense	**$1,955,888**	**$3,038,360**	**3,093,010**	**$2,924,870**
REVENUE				
CHARGES FOR SERVICE	2,007,632	2,506,390	2,506,390	2,353,660
INTEREST	56,660	47,410	47,410	44,720
OTHER	82,970	-	-	-
Total Revenue	**$2,147,262**	**$2,553,800**	**$2,553,800**	**$2,398,380**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	340,945	344,330	344,330	349,230
SUPPLIES	10,134	5,860	5,860	6,550
PURCHASED SERVICES	1,604,809	2,688,170	2,742,820	2,523,950
ADMINISTRATIVE OVERHEAD	-	-	-	45,140
Total Expense	**$1,955,888**	**$3,038,360**	**$3,093,010**	**$2,924,870**
FTE	**4.00**	**4.00**	**4.00**	**4.00**

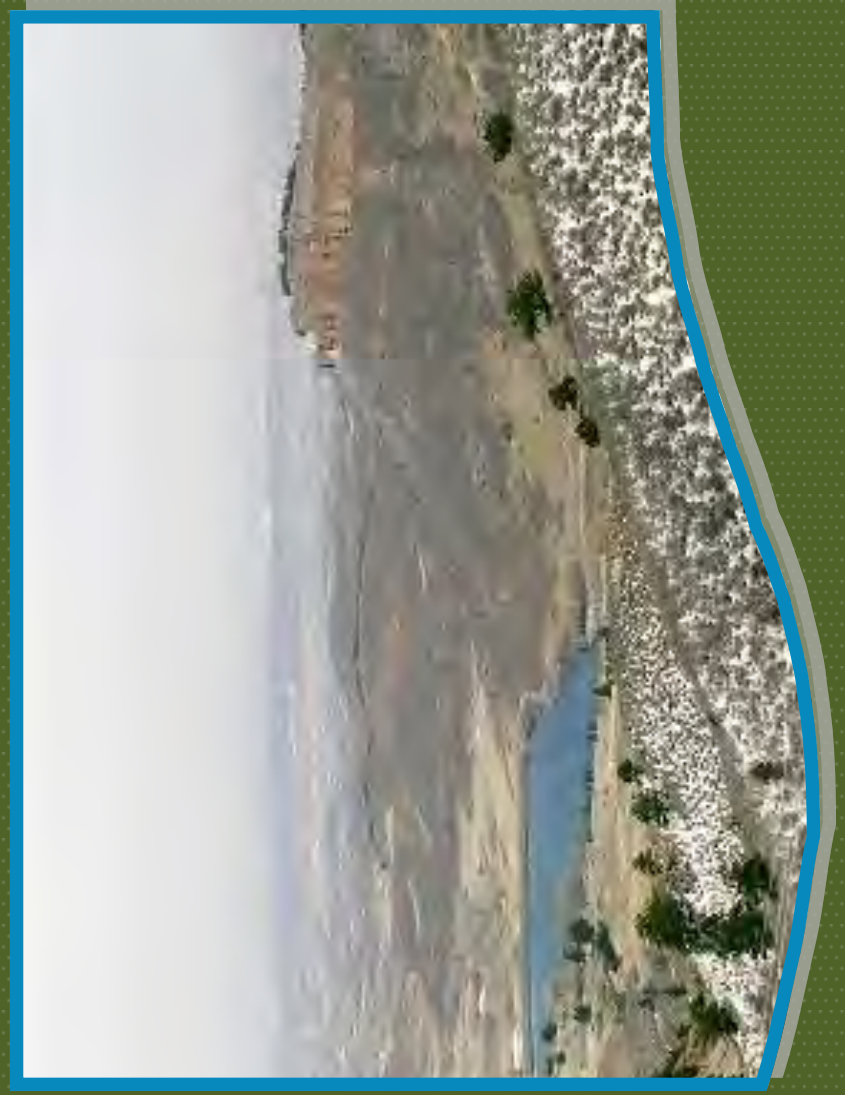
CHANGES COMPARED TO PRIOR YEAR ADOPTED

(5,000)	Decrease in personnel services for the safety awards program. The costs are transferred to the purchased services category.
5,000	Increase in purchased services for the safety awards program costs transferred from the personnel services category.
7,000	Increase in purchased services to complete the transition moving the safety and awards program to the Risk fund from the General Fund.
(135,000)	Decrease in purchased services for projected litigation and property claims not covered by insurance.
60,000	Increase in purchased services for property and liability premiums due to higher property values from building additions.
70,000	Increase in purchased services for forecasted property and liability deductible payments.
(33,840)	Decrease in purchased services for worker's compensation insurance premiums.
20,000	Increase in purchased services for projected worker's compensation deductible payments.
(172,930)	Decrease in unemployment costs due to fewer projected claims.
27,950	Increase in administrative overhead for the addition of Information Technology costs.
17,190	Increase in administrative overhead for the addition of City Attorney costs.
11,140	Core Changes
9,900	Personnel Services
690	Supplies
550	Purchased Services
15,000	Funded Supplements
15,000	Increase in purchased services for consulting and a transition plan for compliance with the Americans with Disabilities Act.
(113,490)	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

INFORMATION TECHNOLOGY



Information Technology

The Information Technology (IT) Department is comprised of the divisions of Administration, Application Services, Infrastructure Services, and Telecommunications. The Department is responsible for organization-wide strategic and operational technical planning; providing customer service to City staff and citizens to enable efficient use of technical resources; and leading the effort of using the organization's technical resources, both equipment and personnel, in the most effective manner possible.

IT provides a technology training lab that is equipped and ready to provide training opportunities for City staff and City partners. The Lab is utilized almost 90% of the time during normal business hours.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Fiscal Responsibility				
Implement proven and cost effective technical solutions to service delivery challenges.	Percentage of discretionary project requests with ROI conducted.	75%	90%	90%
Accurate departmental budget planning	Percentage of unplanned expenses.	0%	0%	0%
Sustainable Results				
Plan for technology needs for today and tomorrow	Provide updated 5-year technology capital plan.	Yes	Yes	Yes
Integrate departmental technology project planning into the budget process	Percentage of projects identified at the time of budget development.	50%	75%	95%
Ensure sustainable, supportable technology infrastructure with IT Service Catalog and Centralized Documentation Repository	Percentage of documented services to total services.	95%	95%	95%
Superior Customer Service				
Maintain strong partnerships with customer departments.	Percentage of ticket follow up responses with satisfied or better rating.	99.45%	95%	95%
Timely and effective resolution of customer issues	High priority ticket Mean Time to Resolution (Hours)	.77	24	24
	Standard priority ticket Mean Time to Resolution (Business Days)	4.87	3	3
Support Statistics				
Workload and Environment	Number Of Desktop PCs supported.	559	539	530
	Number of Laptop PCs Supported	88	103	113
	Number of Tablets Supported	11	13	25
	Number of ruggedized PCs Supported for Public Safety, Building, W&P	106	115	115
	Number of Phones Supported	985	985	985
	Number of Physical Servers Supported	49	46	46
	Number of Virtual Servers Supported	55	85	85
	Number of Copiers (multi-function devices) as part of replacement plan.	55	56	56
	Number of Printers Supported	198	195	190

Information Technology Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
ADMINISTRATION	149,208	277,070	382,070	296,410	7.0%	1.00	1.00
APPLICATION SERVICES	1,105,892	1,130,090	1,218,210	1,245,620	10.2%	8.50	8.50
INFRASTRUCTURE	1,671,977	1,898,960	1,944,810	1,825,910	(3.8%)	10.00	10.00
TELECOMMUNICATIONS	198,548	229,910	229,910	235,160	2.3%	1.00	1.00
Total General Fund	**$3,125,625**	**$3,536,030**	**$3,775,000**	**$3,603,100**	**1.9%**	**20.50**	**20.50**
REVENUE							
ADMINISTRATIVE OVERHEAD[1]	619,010	631,430	631,430	3,109,170	392.4%		
GENERAL FUND SUBSIDY	2,506,615	2,904,600	3,143,570	493,930	(83.0%)		
Total Revenue	**$3,125,625**	**$3,536,030**	**$3,775,000**	**$3,603,100**	**1.9%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,897,138	1,954,480	1,954,480	2,020,740	3.4%		
SUPPLIES	446,087	577,950	634,150	602,760	4.3%		
PURCHASED SERVICES	602,101	690,120	872,890	727,020	5.3%		
ADMINISTRATIVE OVERHEAD	-	84,480	84,480	103,230	22.2%		
CAPITAL	180,299	229,000	229,000	149,350	(34.8%)		
Total Expense	**$3,125,625**	**$3,536,030**	**$3,775,000**	**$3,603,100**	**1.9%**		

[1] Administrative Overhead charges to General Fund agencies begin with the 2014 budget.

Administration

The Administration Division, through the Department Director, provides leadership, determines budgetary needs including staffing, and establishes program guidelines for the Department. Administration guides the annual development of the IT work plan using strategic and procedural objectives and guidelines.

ACTIVITY	**DEPARTMENT**
Administration	Information Technology

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
ADMINISTRATION	**$149,208**	**$277,070**	**$382,070**	**$296,410**
REVENUE				
ADMINISTRATIVE OVERHEAD	-	31,720	31,720	176,400
GENERAL FUND SUBSIDY	149,208	245,350	350,350	120,010
Total Revenue	**$149,208**	**$277,070**	**$382,070**	**$296,410**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	134,656	156,900	156,900	158,150
SUPPLIES	10,144	17,540	17,540	17,540
PURCHASED SERVICES	4,408	18,150	123,150	17,490
ADMINISTRATIVE OVERHEAD	-	84,480	84,480	103,230
Total Expense	**$149,208**	**$277,070**	**$382,070**	**$296,410**
FTE	**1.00**	**1.00**	**1.00**	**1.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(620) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(2,570) Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(660) Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

6,700 Increase in administrative overhead due to the addition of City Attorney costs.

16,490 Core Changes

- 4,440 Personnel Services
- 12,050 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

19,340 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Application Services

Application Services is comprised of the Geographic Information Systems (GIS) and Business Analyst workgroups. GIS is responsible for maintaining the base map of the City and certain attributes to the information contained on the base map. They also are vital to the continued advancement of the Cityworks fixed asset management system and to providing easy access to the base map by Departments for their specific needs. The GIS group also develops custom mapping applications for the desktop and for the Web. The Business Analyst group is responsible for implementing the core business applications of the City: such as finance, payroll, building permits and utility billing. The BA group also watches over core databases used throughout the City. BAs are expected to be knowledgeable of the software applications and Department's business needs to make sure that both are in alignment.

ACTIVITY	**DEPARTMENT**
Application Services	Information Technology

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
APPLICATION SERVICES	**$1,111,215**	**$1,130,090**	**$1,325,560**	**$1,245,620**
REVENUE				
ADMINISTRATIVE OVERHEAD	-	222,900	222,900	1,035,100
GENERAL FUND SUBSIDY	1,111,215	907,190	1,102,660	210,520
Total Revenue	**$1,111,215**	**$1,130,090**	**$1,325,560**	**$1,245,620**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	793,257	806,070	806,070	835,970
SUPPLIES	16,607	15,490	50,430	15,490
PURCHASED SERVICES	301,351	308,530	469,060	394,160
Total Expense	**$1,111,215**	**$1,130,090**	**$1,325,560**	**$1,245,620**
FTE	**8.50**	**8.50**	**8.50**	**8.50**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

50,580 Increase in purchased services for net of software and hardware responsibilities moved between the Infrastructure Services and Application Services Divisions.

35,050 Increase in purchased services for annual software maintenance.

29,900 Core Changes

29,900 Personnel Services

- Funded Supplements
  - There are no funded supplements in this division.

115,530 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Infrastructure Services

The Infrastructure Services division is responsible for all technical hardware in the City. This includes all connected computer systems, servers, printer connectivity, and networking equipment. The hardware services have expanded into more mobile solutions, and support of many software applications. The workgroup continually enhances the PRPA provided fiber network infrastructure and the Traffic Division's ITS infrastructure to better support data communication between all City facilities and to provide avenues for better backup and recovery alternatives.

The Networking and Systems Administration group keeps all servers active and available across three datacenters, including systems essential business critical functions such as: finance, sales tax, public safety, and email; provides network security; does daily data backups; supports the complete data communications network; performs upgrade distribution to all City desktops and connected laptops; and programs and maintains the intranet.

The Computer Support Technician workgroup is responsible for installation and maintenance of all desktop, Publics Safety and business unit laptops; replacing one-fourth of our computer fleet each year; and correcting problems with desktop or laptop hardware and installation and support of many software applications.

The IT Help Desk is the focal point for all internal service requests to IT creating over 4900 IT support assignments per year for Application Services, Infrastructure, and Telecommunications; while also maintaining asset management, technical documentation, and vendor relationships.

All infrastructure groups handle approximately 6,800 internal service calls annually, performing functions with highest regard for customer service and a perspective conducive to the goals and objectives of IT and the City.

ACTIVITY	**DEPARTMENT**
Infrastructure Services	Information Technology

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
INFRASTRUCTURE SERVICES	**$1,671,977**	**$1,898,960**	**$1,944,810**	**$1,825,910**
REVENUE				
ADMINISTRATIVE OVERHEAD	-	332,000	332,000	1,687,090
GENERAL FUND SUBSIDY	1,671,977	1,566,960	1,612,810	138,820
Total Revenue	**$1,671,977**	**$1,898,960**	**$1,944,810**	**$1,825,910**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	894,280	911,880	911,880	944,740
SUPPLIES	418,310	542,680	578,070	567,490
PURCHASED SERVICES	179,088	215,400	225,860	164,330
CAPITAL	180,299	229,000	229,000	149,350
Total Expense	**$1,671,977**	**$1,898,960**	**$1,944,810**	**$1,825,910**
FTE	**10.00**	**10.00**	**10.00**	**10.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

14,040	Increase in personnel services for overtime based on department experience.
3,500	Increase in supplies for computer software maintenance.
16,320	Increase in supplies for equipment replacement based on the five year replacement plan.
(12,520)	Decrease in purchased services for one-time costs for Police and Court camera recabling.
5,250	Increase in purchased services for annual software maintenance.
1,500	Increase in purchased services for annual maintenance of backup systems.
(50,580)	Decrease in purchased services for net of software and hardware responsibilities moved between the Infrastructure Services and Application Services Divisions.
(122,230)	Increase in capital for equipment replacement based on the five year replacement plan.

18,820 Core Changes

18,820	Personnel Services

52,850 Funded Supplements

5,280	Increase in purchased services for mobile devices for remote support.
4,990	Increase in supplies to enable mobile access to the City's support tracking system.
42,580	Increase in capital for replacement of cameras and related systems at the Police and Courts Building.

($73,050) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

658,170 Equipment Replacement

61,070	Server replacement (including GIS and Innoprise)
20,700	Storage infrastructure upgrade
25,000	Network infrastructure upgrade
189,000	PC replacement
147,530	Ruggedized PC replacement
130,000	Software licensing
84,870	Copier/multifunction printer replacement

- Capital Projects
  - There are no capital projects associated with this division.

Telecommunications

Telecommunication supports all the City's hard-wired voice and voice mail communications. The single person Division is responsible for all moves and changes, both physically and in the software, for connected switches at five separate sites, supporting over nine hundred and eighty-five (985) extensions and more than one thousand (1000) voice mail boxes.

ACTIVITY	**DEPARTMENT**
Telecommunications	Information Technology

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
TELECOMMUNICATIONS	**$202,661**	**$229,910**	**$229,910**	**$235,160**
REVENUE				
ADMINISTRATIVE OVERHEAD	-	44,810	44,810	210,580
GENERAL FUND SUBSIDY	202,661	185,100	185,100	24,580
Total Revenue	**$202,661**	**$229,910**	**$229,910**	**$235,160**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	74,945	79,630	79,630	81,880
SUPPLIES	1,026	2,240	2,240	2,240
PURCHASED SERVICES	126,690	148,040	148,040	151,040
Total Expense	**$202,661**	**$229,910**	**$229,910**	**$235,160**
FTE	**1.00**	**1.00**	**1.00**	**1.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

3,000 Increase in purchased services for telecommunications system maintenance.

2,250 Core Changes

2,250 Personnel Services

- Funded Supplements
  - There are no funded supplements in this division.

5,250 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

750,000 Capital Projects

750,000 Replacement of current time division multiplexing (TDM) telephone switches at their end of life with Voice over Internet Protocol (VOIP) equipment.

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City of Loveland



LIBRARY

Loveland Public Library

Providing quality customer service in a changing environment has continued to be the focus. This department is creating a welcoming community center for lifelong learning, entertainment, information, and enrichment for all ages in the renovated and expanded library as well as providing services that reach out in the community. Specific programs are described in the following division summaries.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Provide free access to the world of information through up-to-date technology and training. (GP 15)				
Quality technology services available.	# of people/hours using public access computers .	57,055/ 51,115	57,916/ 54,904	58,000/ 55,000
Remote access to library catalog	# of user sessions	353,305	373,414	380,000
Variety of introductory technology trainings	# of classes and attendance	171/1,574	170/2,020	170/2,000
Provide children with opportunities to be exposed to quality literacy activities. (GP 15 & 18)				
Maintain number of outreach story times provided outside the Library.	# of story times outside Library/attendance.	114/4,819	179/5,230	190/5,500
Increase attendance at in-house story times by varying themes and crafts.	# of sessions/participants.	664/28,540	664/27,900	664/28,000
Continue to work with City and community to offer other quality programming for children.	# of programs/attendees.	910/41,682	1,130/ 44,110	1,140/ 44,500
Provide a separate, safe, and inviting place for tweens and teens to read, listen to music, and to gather for fun and homework assistance. (GP 15 & 18)				
Design attractive and functional space for tweens/teens to congregate.	# of teens/tweens using age specific computers.	4,902	3,858	4,000
Develop collection of materials attractive to tweens and teens.	# of circulation of teen materials.	34,149	35,000	35,100
Develop Library as a gathering spot for tweens and teens.	# of teen/tween programs & attendance.	142/1,897	132/2,068	140/2,200
Provide resources to support life-long learning. (GP 14)				
Provide non-fiction collections on wide variety of topics.	Turnover of inventory – Adult Non-Fiction.	1.7	1.75	1.75
Present variety of free adult programs on topics of interest (gardening, finance, nature, travel, health, etc.)	# of adult programs/attendance.	107/2,980	204/3,600	210/3,600
Maintain or increase the number of databases covering important topics available in the Library and online.	# of databases.	39	38	38
Continue and expand outreach to homebound.	Average # of people served monthly.	100	100	100
	# of items delivered.	5,900	5,900	5,900

Library Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
ADMIN & TECH SERVICES	2,408,997	1,071,970	1,077,420	1,248,840	16.5%	7.75	7.89
ADULT SERVICES	-	586,450	595,580	582,080	(0.7%)	6.37	6.38
CHILDREN SERVICES	-	396,350	403,680	400,610	1.1%	5.38	5.39
CUSTOMER SERVICES	-	394,610	403,450	393,300	(0.3%)	5.00	5.02
TECHNOLOGY	-	255,540	255,540	313,880	22.8%	4.00	4.00
TEEN SERVICES	-	140,390	144,650	144,330	2.8%	2.25	2.25
Total General Fund	**$2,408,997**	**$2,845,310**	**$2,880,320**	**$3,083,040**	**8.4%**	**30.75**	**30.93**
Special Revenue Fund							
PEG FEE FUND	**$55,370**	**$86,000**	**$86,000**	**$140,480**	**63.3%**	-	-
Total Expense	**$2,464,367**	**$2,931,310**	**$2,969,320**	**$3,223,520**	**10.0%**	**30.75**	**30.93**
REVENUE							
General Fund							
CHARGES FOR SERVICE	13,836	7,000	7,000	11,000	57.1%		
FINES & PENALTIES	84,525	70,500	70,500	75,300	6.8%		
INTERGOVERNMENTAL	-	-	-	14,490	100.0%		
OTHER	121,098	60,000	63,000	50,000	(16.7%)		
GENERAL FUND SUBSIDY	2,189,538	2,707,810	2,742,820	2,932,250	8.3%		
Total General Fund	**$2,408,997**	**$2,845,310**	**$2,883,320**	**$3,083,040**	**8.4%**		
Special Revenue Fund							
PEG FEE FUND	**$78,013**	**$73,540**	**$73,540**	**$75,300**	**2.4%**		
Total Revenue	**$2,487,010**	**$2,918,850**	**$2,956,860**	**$3,158,340**	**8.2%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	2,001,968	2,020,560	2,020,560	2,048,730	1.4%		
SUPPLIES	278,229	238,910	272,920	304,930	27.6%		
PURCHASED SERVICES	184,170	176,450	177,450	173,480	(1.7%)		
ADMINISTRATIVE OVERHEAD	-	422,390	422,390	582,380	37.9%		
CAPITAL	-	73,000	73,000	114,000	56.2%		
Total Expense	**$2,464,367**	**$2,931,310**	**$2,966,320**	**$3,223,520**	**10.0%**		

Administration & Technical Services

This division includes the library director and administrative staff and assists with volunteer coordination and adult programming as well as technical services. Technical Services employees order, receive, catalog and process all new materials and repair or discard damaged or no longer needed items with assistance of several volunteers. They also maintain the library's automated catalog of holdings.

ACTIVITY	**DEPARTMENT**
Administration & Technical Services	Library

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
ADMIN & TECHNICAL SERVICES	**$2,408,997**	**$1,071,970**	**$1,077,420**	**$1,248,840**
REVENUE				
CHARGES FOR SERVICE	13,836	-	-	-
FINES	84,525	-	-	-
STATE AID TO LIBRARIES GRANT	-	-	-	14,490
DONATIONS	117,143	60,000	60,000	50,000
OTHER	3,955	-	-	-
GENERAL FUND SUBSIDY	2,189,538	1,011,970	1,017,420	1,184,350
Total Revenue	**$2,408,997**	**$1,071,970**	**$1,077,420**	**$1,248,840**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,001,968	540,280	540,280	544,730
SUPPLIES	223,068	16,660	20,910	23,400
PURCHASED SERVICES	183,961	92,640	93,840	98,330
ADMINISTRATIVE OVERHEAD	-	422,390	422,390	582,380
Total Expense	**$2,408,997**	**$1,071,970**	**$1,077,420**	**$1,248,840**
FTE	**30.26**	**7.75**	**7.89**	**7.89**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

90	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(2,570)	Decrease in personnel services for unemployment insurance based on the allocation methodology.
(800)	Decrease in purchased services for general liability costs based on the Department's experience rating and forecasted liability costs.
111,460	Increase in administrative overhead due the addition of Information Technology costs.
2,450	Increase in administrative overhead due the addition of City Attorney costs.
33,280	Increase in administrative overhead for Facilities Management cost based on allocation methodology.

32,960 Core Changes

6,930	Personnel Services
6,740	Supplies
6,490	Purchased Services
12,800	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

176,870 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Adult Services

The Adult Services division of the library is responsible for fulfilling the needs of the individuals who visit the library. This ranges from reference to non-fiction collection development to outreach services. One of the main tasks of Adult Services is providing reference assistance in person, by telephone, and by email. These questions focus on readers' advisory, research using the Loveland Public Library's databases, and ready reference questions.

Business research is conducted in the business center located in the Adult Services area. Research is focused on the library's business and investment resources. This is supplemented by a business librarian who engages with the business community through the Loveland Business Area Network and the Loveland Center for Business Development.

The Adult Services area has the Lula Pulliam Colwell Local History and Genealogy Center which offers patrons access to local historical books and directories, genealogical databases, and microfilm reader-printers for the local newspaper on microfilm. The department partners with the Larimer Genealogical Society to provide weekly genealogy and local historical research assistance.

The division is responsible for development of the adult nonfiction print collection, ebooks, research databases, books on cd and adult dvds. The library, in conjunction with the Front Range Downloadable Library, also supplies ebooks and digital audio books to patrons through Overdrive.

The library's also offers outreach through interlibrary loan and homebound delivery services. The outreach department also stocks the 23 yellow shelves which are located around the city. Anyone may borrow a book from a yellow shelf and return it to any of the yellow shelf locations.

ACTIVITY	**DEPARTMENT**
Adult Services	Library

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
LIBRARY	-	**$586,450**	**$595,580**	**$582,080**
REVENUE				
GENERAL FUND SUBSIDY	-	586,450	595,580	582,080
Total Revenue	**-**	**$586,450**	**$595,580**	**$582,080**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	442,010	442,010	442,200
SUPPLIES	-	79,240	88,370	82,520
PURCHASED SERVICES	-	65,200	65,200	57,360
Total Expense	**-**	**$586,450**	**$595,580**	**$582,080**
FTE	**-**	**6.37**	**6.38**	**6.38**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,370) Core Changes

190 Personnel Services

3,280 Supplies

(7,840) Purchased Services

- Funded Supplements

There are no funded supplements in this division.

(4,370) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Children Services

This Division provides programs for children ranging from birth to 10 years of age. Six weekly lapsit programs for babies-toddlers and 7 weekly story time programs for toddlers-preschoolers are provided. In 2013 we added an informal playgroup on Monday and Thursday mornings to provide unstructured social time for parents and young children. Enrichment programs for school age children are provided after school and on weekends. The Division also works with schools to provide programs, tours and Library family nights.

The division provides outreach services to home daycares in an effort to expose children and caregivers to quality story times and literature experiences. The outreach librarian also works with staff at Lago Vista and Maple Terrace to provide literacy services to elementary students outside of the regular school day. The program at Maple Terrace won the 2011 Community Partnership Award from the Colorado Association of Libraries for its success in bringing together various entities to benefit children in the community.

Every summer the library provides a Summer Reading Program in an effort to keep children reading over the summer months. Hundreds of free books and coupons from area businesses are given away to encourage reading. In addition to an array of in-house programs, a traveling storyteller presents an engaging story time with activities at various parks throughout Loveland.

The Division also supports a Winter Reading Program in collaboration with the Colorado Eagles Hockey Team. Children and teens who completed reading goals had a chance to win free game tickets as well as a ride in the Fanboni.

ACTIVITY	**DEPARTMENT**
Children Services	Library

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
CHILDREN SERVICES	**-**	**$396,350**	**$403,680**	**$400,610**
REVENUE				
GENERAL FUND SUBSIDY	-	396,350	403,680	400,610
Total Revenue	**-**	**$396,350**	**$406,680**	**$400,610**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	336,040	336,040	342,300
SUPPLIES	-	54,840	61,170	51,670
PURCHASED SERVICES	-	5,470	6,470	6,640
Total Expense	**-**	**$396,350**	**$403,680**	**$400,610**
FTE	**-**	**5.38**	**5.39**	**5.39**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

4,260 Core Changes

- 6,260 Personnel Services
- (3,170) Supplies
- 1,170 Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

4,260 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Customer Services

This division staff is responsible for processing library cards (in 2011 we processed 4, 911 new cards), collecting fees and fines on overdue/damaged materials, checking out and checking in library materials and returning them to the shelves. The library purchased 5 express check outs, 4 located at customer service desk and 1 in the children's division in the renovation /expansion of the library. Customers are always welcome to still go to a staff person to be checked out if they so desire. This year we introduced the staff and public to an automated book sorter for the check in process and also added a drive-up book return. This sorter automatically checks items in, puts security back on and pre-sorts by location into 9 bins. A customer service goal is to get items back on shelves within 24 hours.

Customer Service is also responsible for the development of the adult fiction collection. Staff plan and create monthly book displays to increase circulation. Fiction circulation averages approximately 60,000 items per month. Close to 1500 customers walk through the doors each day as counted by the new security gate tracker.

ACTIVITY	**DEPARTMENT**
Customer Services	Library

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
CUSTOMER SERVICES	-	**$394,610**	**$403,450**	**$393,300**
REVENUE				
FINES	-	70,500	70,500	75,300
GENERAL FUND SUBSIDY	-	324,110	332,950	318,000
Total Revenue	**-**	**$394,610**	**$403,450**	**$393,300**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	344,500	344,500	345,800
SUPPLIES	-	41,240	51,280	40,700
PURCHASED SERVICES	-	8,870	7,670	6,800
Total Expense	**-**	**$394,610**	**$403,450**	**$393,300**
FTE	**-**	**5.00**	**5.01**	**5.02**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,310) Core Changes

1,300 Personnel Services

(540) Supplies

(2,070) Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

(1,310) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Technology and Innovation

The two main areas of responsibility of this division are maintaining the Library's patron and staff technology and the operation of City of Loveland's government station Channel 16.

Currently the Library has over 120 public access computers divided among Adult Services, Teen, Children's and the three computer labs: iLearn, iExplore, and iCreate. iLearn is a 15 person dedicated classroom. The Library offers a variety of free classes including but not limited to; Internet basics, email, e-readers, resume building, Word, Excel and PowerPoint. Through additional partnerships with the Larimer County Workforce Center and ELTEC in Fort Collins we are able to provide more than 12 courses a month. iExplore has 48 computer stations open to the general public. Users look for jobs, write resumes, read email and generally surf the web. iCreate is a two station multimedia lab where patrons can create or edit documents, graphics, video or audio. Library staff is available for technical assistance in iCreate, but do offer scheduled appointments for more in-depth training and help. We intend to add a 3D-Printer to supply the only public 3D printing in the City of Loveland.

We continue to be a point of contact for Library Patrons questions and inquiries on e-readers, tablets, and smartphones. During the winter we provide a monthly Tech Zoo. Citizens are able to bring in their electronic devices and we will answer any questions they might have on that technology.

Channel 16 is the City's government channel on Comcast's channel line-up. Library staff broadcast live, record and store City Council and Planning Commission meetings. In addition the staff schedule and replay a number of programs throughout the year including Loveland's Talking, Crosscurrents, That Larimer County Show, Safety Hour, Programs of Interest, NASA programming, Candidate Forums and other topics. Library experts also help other departments in the city with the audio and visual needs

ACTIVITY	**DEPARTMENT**
Technology	Library

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
TECHNOLOGY	-	**$255,540**	**$255,540**	**$313,880**
REVENUE				
CHARGES FOR SERVICE	-	7,000	7,000	11,000
GENERAL FUND SUBSIDY	-	248,540	248,540	302,880
Total Revenue	**-**	**$255,540**	**$255,540**	**$313,880**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	232,380	232,380	243,940
SUPPLIES	-	6,420	6,420	42,090
PURCHASED SERVICES	-	3,740	3,740	3,850
CAPITAL	-	13,000	13,000	24,000
Total Expense	**-**	**$255,540**	**$255,540**	**$313,880**
FTE	**-**	**4.00**	**4.00**	**4.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

33,340 Increase in supplies for software licenses for the public computers. This is a one-time payment for a three year license.

11,000 Increase in capital based on the equipment replacement plan.

14,000 Core Changes

- 11,560 Personnel Services
- 2,330 Supplies
- 110 Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

58,340 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

24,000 Equipment Replacement

- 24,000 Microfilm/microfiche and printers

- Capital Projects
  - There are no capital projects associated with this division.

Teen Services

This Division provides teens (middle school and high school aged youth) with a safe and inviting place to gather for fun, hang-out with friends, and read. In addition to housing all the young adult fiction, patrons may find current movies, magazines, and music to check out. Teens may reserve study rooms as well as computers to assist them with school assignments. With parent permission, teens may also use library iPads and gaming systems while in this department.

In addition to providing materials for the community, this division also plans and implements on average 12 teen programs a month with over 130 teens in attendance. Programming includes a teen writer's workshop, an Anime club, and fun do-it-yourself craft activities.

Every year, this division organizes a summer reading program for teens. In addition to receiving great prizes for reading, teens also can participate in a variety of fun programs designed for their age group.

ACTIVITY	**DEPARTMENT**
Teen Services	Library

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
TEEN SERVICES	-	**$140,390**	**$144,650**	**$144,330**
REVENUE				
GENERAL FUND SUBSIDY	-	140,390	144,650	144,330
Total Revenue	**-**	**$140,390**	**$144,650**	**$144,330**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	125,350	125,350	129,760
SUPPLIES	-	14,510	18,770	14,070
PURCHASED SERVICES	-	530	530	500
Total Expense	**-**	**$140,390**	**$144,650**	**$144,330**
FTE	**-**	**2.25**	**2.25**	**2.25**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

3,940 Core Changes

- 4,410 Personnel Services
- (440) Supplies
- (30) Purchased Services

Funded Supplements

There are no funded supplements in this division.

3,940 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

PEG Fee Fund

The City Council approved a new franchise agreement with Comcast in 2007. The franchise agreement indicates that Comcast will pass on to its customers a fifty cent per account monthly fee to contribute to capital equipment necessary to broadcast public, education and governmental programming, referred to as a PEG fee. The fee is expected to generate $71,000 annually, based on the current number of subscribers.

ACTIVITY	**DEPARTMENT**
PEG Fee Fund	Library

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Special Revenue Fund				
PEG FEE	**$55,913**	**$86,000**	**$86,000**	**$140,480**
REVENUE				
PEG FEE	95,598	71,000	71,000	71,000
INTEREST	1,154	2,540	2,540	4,300
TOTAL REVENUE	**$96,752**	**$73,540**	**$73,540**	**$75,300**
EXPENSE BY CATEGORY				
SUPPLIES	55,104	26,000	26,000	50,480
PURCHASED SERVICES	809	-	-	-
CAPITAL	-	60,000	60,000	90,000
Total Expense	**$55,913**	**$86,000**	**$86,000**	**$140,480**
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

24,480	Increase in supplies to maintain the equipment for televising City meetings.
(60,000)	Decrease in capital for equipment replacement related to televising City meetings.
90,000	Increase in capital for equipment replacement funding to aid broadcasting and networking for the Thompson R2-J School District and Aims community College.

- Core Changes
  - There are no core changes in this division.

Funded Supplements

There are no funded supplements in this division..

(35,520) Total Change

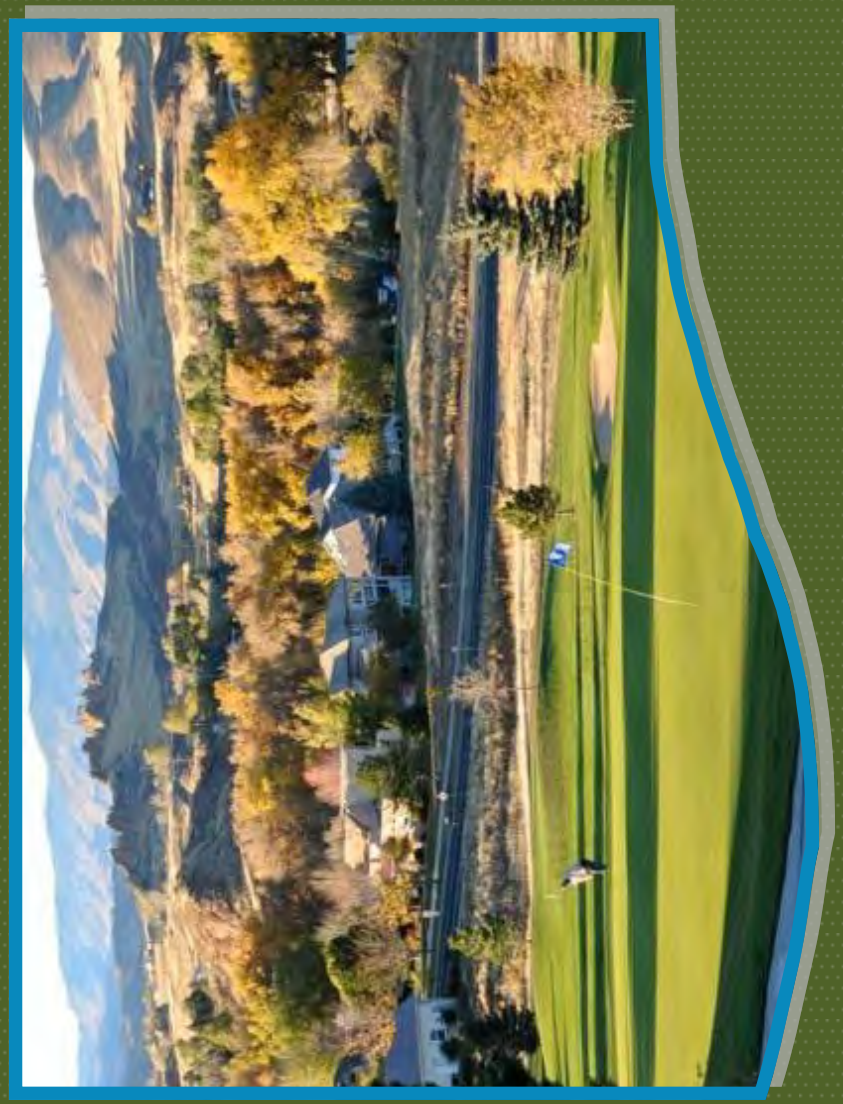
OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - There is no equipment replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

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City of Loveland

PARKS & RECREATION



Parks & Recreation

The Parks and Recreation Department is responsible for public park and recreation areas including planning, development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, a mountain park, one 9–hole and two 18–hole public golf courses and 363 acres of park land. The citywide natural/open space areas, as well as 17.5 miles of recreational trail, are managed by the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, in-line hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2014, the Department has a goal of generating $7.2 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 70% Recreation Division cost recovery with $3 million in revenues. An additional $3.8 million is projected from user fees from Golf activities. The Department operates on a modified "user pay" philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Quality Parks, Recreation Facilities, Trails and Programs (GP 5 & 6)				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	62	50	55
	Equipment replacement schedule adherence.	Yes	Yes	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	231	220	230
	Physical inspection of facilities.	Daily	Daily	**Daily**
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	92%	90%	90%
	Employee Safety Culture Self Appraisal.	90%	92%	92%
	Certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc.)	95%	90%	90%
Sound and Efficient Financial Operations (GP6 and 11)				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf $ Recovery.	120%	130%	122%
	Recreation Division $ recovery.	90%	69%	70%
	Chilson Center $ recovery.	107%	66%	68%
	Cemetery $ recovery.	58%	70%	70%
	$ of volunteer hours donated.	$280,000	$280,000	$290,000
Utilize benchmarking to establish financial standards.	Average $ per round of golf.	$24.90	$26.50	$26.50
	Maintenance $/developed park acre.	$5,200	$5,520	$5,600
	Maintenance $/recreation trail mile.	$8,200	$8,600	$8,650
	Net $ per capita of recreation services.	$9.25	$9.50	$9.75
Capital needs are identified and budgeted.	10-Year plans identify capital needs.	Yes	Yes	Yes
	Operational $ for new/additional facilities.	Yes	Yes	Yes

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 & 6)				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held.	2,570/1,680	2,700/1,620	2,700/1,650
	# of field and court reservations.	7,650	7,850	7,850
	# of rounds of golf played	123,500	120,000	122,000
	# of miles of trails offered.	17.5	17.5	17.75
	# of parks offered.	29	29	30
	# of park acres provided.	363	363	410
	# of open land acres.	6,892	6,892	7,000
Reliable Customer Service and Effective Communication (GP 18)				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	90+%	90+%	90+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	62%	65%	65%
	# of users who utilize technology for golf information or tee times.	115,000	120,000	120,000

Parks & Recreation Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '12 Adopted % Change	'13 FTE	'14 FTE
General Fund							
ADMINISTRATION	455,295	612,960	612,960	602,520	(1.7%)	3.30	3.30
PARKS	4,140,230	4,432,890	4,486,120	4,848,610	9.4%	28.00	28.25
RECREATION	3,613,875	4,338,160	4,338,160	4,722,670	8.9%	29.53	29.54
Total General Fund	**$8,209,400**	**$9,384,010**	**$9,437,240**	**$10,173,800**	**8.4%**	**60.83**	**61.09**
Enterprise Fund							
GOLF	**$3,287,046**	**$3,508,420**	**$3,508,420**	**$4,070,960**	**16.0%**	**12.75**	**12.75**
Special Revenue Fund							
CONSERVATION TRUST	128,452	436,570	2,493,570	274,420	(37.1%)	0.92	0.92
OPEN SPACE	496,842	2,520,800	4,239,640	2,586,330	2.6%	3.75	3.50
PARK IMPROVEMENT	582,195	305,000	305,000	205,000	(32.8%)	-	-
Total Special Rev Fund	**$1,207,489**	**$3,262,370**	**$7,038,210**	**$3,065,750**	**(6.0%)**	**4.67**	**4.42**
Total Expense	**$12,703,935**	**$16,154,800**	**$19,983,870**	**$17,310,510**	**7.2%**	**78.25**	**78.26**
REVENUE							
General Fund							
CHARGES FOR SERVICE	3,227,992	3,048,490	3,048,490	3,261,630	7.0%		
OTHER	428	-	-	-	-		
ADMINISTRATIVE OVERHEAD	156,950	159,490	159,490	161,330	1.2%		
GENERAL FUND SUBSIDY	4,824,030	6,176,030	6,229,260	6,747,460	9.3%		
Total General Fund	**$8,209,400**	**$9,384,010**	**$9,437,240**	**$10,170,420**	**8.4%**		
Enterprise Fund							
CHARGES FOR SERVICE	3,723,291	3,574,550	3,574,550	3,775,890	5.6%		
INTEREST	22,675	17,550	17,550	25,020	42.6%		
OTHER	20,746	-	-	-	-		
Total Revenue	**$3,766,712**	**$3,592,100**	**$3,592,100**	**$3,800,910**	**5.8%**		
Special Revenue Fund							
CHARGES FOR SERVICE	60,524	56,730	56,730	60,460	6.6%		
INTERGOVERNMENTAL	2,395,470	1,957,000	1,957,000	2,450,360	25.2%		
INTEREST	245,020	208,500	208,500	212,310	1.8%		
OTHER	11,216	2,500	2,500	203,000	8,020.0%		
Total Special Revenue	**$2,712,230**	**$2,224,730**	**$2,224,730**	**$2,926,130**	**31.5%**		
Total Revenue	**$14,688,342**	**$15,200,840**	**$15,254,070**	**$16,897,460**	**11.2%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	7,438,883	8,233,550	8,225,040	8,452,660	2.7%		
SUPPLIES	1,405,629	1,131,270	1,181,150	1,223,300	8.1%		
PURCHASED SERVICES	1,880,528	1,652,550	1,673,720	1,647,690	(0.3%)		
ADMINISTRATIVE OVERHEAD	-	1,085,450	1,085,450	1,509,870	39.1%		
DEBT SERVICE	30,551	-	-	-	-		
TRANSFERS	682,206	-	-	-	-		
CAPITAL	1,266,138	4,051,980	7,818,510	4,476,990	10.5%		
Total Expense	**$12,703,935**	**$16,154,800**	**$19,983,870**	**$17,310,510**	**7.2%**		

Administration

This Division is responsible for the overall management, operation and maintenance of the City's parks, natural areas and open spaces, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

ACTIVITY	**DEPARTMENT**
Administration	Parks & Recreation

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
ADMINISTRATION	**$455,295**	**$612,960**	**$612,960**	**$602,520**
REVENUE				
GENERAL FUND SUBSIDY	**$455,295**	**$612,960**	**$612,960**	**$602,520**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	395,713	459,220	459,220	441,020
SUPPLIES	26,002	19,190	19,190	19,190
PURCHASED SERVICES	33,580	85,490	85,490	56,180
ADMINISTRATIVE OVERHEAD	-	49,060	49,060	86,130
Total Expense	**$455,295**	**$612,960**	**$612,960**	**$602,520**
FTE	**3.30**	**3.30**	**3.30**	**3.30**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,620)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(23,120)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(4,110)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(25,000)	Decrease in purchased services for one-time costs for consulting on a master plan update.
24,140	Increase in administrative overhead due to the addition of Information Technology costs.
2,450	Increase in administrative overhead due to the addition of City Attorney costs.

19,820 Core Changes

9,540	Personnel Services
(200)	Purchased Services
10,480	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

(10,440) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Parks

Cemetery – Manages and maintains the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.
Mountain Park – Performs resource management and maintenance functions at the 420-acre Viestenz-Smith Mountain Park, as well as Round Mountain Trail and the Idylwilde Dam site.
Parks Maintenance – Loveland maintains 29 developed parks, covering 363 acres. Site amenities include 22 ballfields, 39 multi-purpose fields, 24 playgrounds, 14 reservable picnic shelters, and 21 tennis courts. Maintenance of these parks is divided into the Operations, Grounds and Sports Turf sections for management.
Parks Planning – Planning and construction management for parks, recreation areas, and trails projects.
Fleet Maintenance – Performs in–house park repairs, maintenance and service on 600+ pieces of turf and construction equipment used in the parks system.
Parks Projects- Construction services for repair and infrastructure projects throughout the Park System.
Public Grounds – Grounds maintenance for public buildings, fire stations, special use areas including McWhinney-Hahn Sculpture Park, Civic Center Complex, Service Center, detention ponds and public areas.

ACTIVITY	**DEPARTMENT**
Parks	Parks & Recreation

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
CEMETERY	255,184	214,190	214,190	224,270
FLEET	393,293	428,390	433,390	476,350
GROUNDS	727,202	780,000	803,460	836,170
MOUNTAIN PARKS	144,791	149,020	149,020	152,530
OPERATIONS	1,288,427	1,693,530	1,719,800	1,668,510
PLANNING	243,373	222,500	222,500	189,090
PROJECTS[1]	-	-	-	312,040
PUBLIC GROUNDS MAINTENANCE	620,892	373,440	373,440	400,930
SPORTS FIELD MAINTENANCE	467,068	571,820	570,320	588,720
Total Expense	**$4,140,230**	**$4,432,890**	**$4,486,120**	**$4,848,610**
REVENUE				
CHARGES FOR SERVICE	180,284	189,150	189,150	190,220
OTHER	547	-	-	-
ADMINISTRATIVE OVERHEAD	156,950	159,490	159,490	161,330
GENERAL FUND SUBSIDY	3,802,449	4,084,250	4,137,480	4,497,060
Total Revenue	**$4,140,230**	**$4,432,890**	**$4,486,120**	**$4,848,610**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,328,187	2,536,980	2,536,980	2,692,040
SUPPLIES	383,624	310,840	325,240	324,330
PURCHASED SERVICES	930,796	682,710	690,870	734,010
ADMINISTRATIVE OVERHEAD	-	203,070	203,070	312,500
CAPITAL	497,623	699,290	729,960	785,730
Total Expense	**$4,140,230**	**$4,432,890**	**$4,486,120**	**$4,848,610**
FTE	**28.00**	**28.00**	**28.00**	**28.25**

[1]Parks' Projects Division is new in 2014 and is the result of separating out longer-duration project work from daily operations activities. This change did not impact the Division budget.

CHANGES COMPARED TO PRIOR YEAR ADOPTED

29,390	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
33,030	Increase in personnel services for salaries of non-benefitted employees.
19,460	Increase in personnel services for insurance based on employee elections.
1,000	Increase in supplies for recreation and fitness supplies.
(3,000)	Decrease in supplies for sand, gravel, and asphalt.
(3,000)	Decrease in supplies for building and paint supplies.
13,470	Increase in supplies for equipment replacement based on the five-year equipment replacement plan.
670	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(15,420)	Decrease in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.
20,130	Increase in purchased services for amortization of vehicles based on the amortization schedule.
25,990	Increase in purchased services for waste disposal.
24,900	Increase in purchased services for utilities and irrigation water.
(5,970)	Decrease in purchased services for other outside services.
13,830	Increase in administrative overhead for Facilities Management costs based on the allocation methodology.
84,250	Increase in administrative overhead due to the addition of Information Technology costs.
56,440	Increase in capital for equipment replacement based on the five-year equipment replacement plan.
72,800	Core Changes
61,450	Personnel Services
11,350	Administrative Overhead
47,750	Funded Supplements
16,750	Increase in personnel services and supplies for maintenance of new public grounds.
31,000	Increase in purchased services and capital for a maintenance vehicle for Mehaffey Park.
415,720	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

769,200	Equipment Replacement
191,230	Parks Equipment
165,000	Playground Equipment
230,000	Parks Irrigation Equipment
182,970	Parks Asphalt/Hardcourt Surfacing

- Capital Projects
  - There are no capital projects associated with this division.

Recreation

Adult Athletics – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in–line hockey, soccer, and softball.

Batting Cages/Concessions – The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open daily during the summer months and during league and tournament play. Management of privately funded and operated food concession contract at Winona Pool, Kroh Park, Centennial Park, Loveland Sports Park and Barnes Park.

Hatfield Chilson Recreation/Senior Center – This multi–purpose facility is designed for all ages of guests for programmed instruction or drop–in use. The Recreation Center includes classrooms, party rooms, two gymnasiums, an indoor running track, an aerobics room, two weight training areas, a large cardio area, a spinning room, a 25–meter indoor pool, and a zero depth-entry leisure pool with a lazy river and two warm water spas.

Outdoor Aquatics – Outdoor Aquatics includes a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

Recreation Programs – A diverse selection of activities in crafts and cultural arts, dance, music, computers, day camp, tiny tots, preschool, cooking, martial arts and financial planning are offered as instructional programming. Outdoor recreation programs include horseback riding, canoeing, skiing, fishing, camping, and rock climbing for all ages.

Special Recreation Services – Provides social, educational, recreational, and health–related programs and services for residents with special needs and Loveland's senior population.

Youth Athletics – Offers year–round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in–line hockey, lacrosse and soccer.

ACTIVITY	DEPARTMENT
Recreation	Parks & Recreation

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
General Fund				
ADULT ATHLETICS	291,797	339,060	339,060	284,230
CHILSON RECREATION CENTER	1,965,704	2,594,690	2,594,190	2,949,850
CONCESSIONS/BATTING CAGES				
Batting Cages	27,986	30,590	30,590	31,000
Concessions	14,298	13,690	14,690	14,060
OUTDOOR AQUATICS				
North Lake Swim Beach	11,984	22,900	22,900	50,640
Winona Pool	116,799	139,980	139,480	124,870
RECREATION PROGRAMS	594,061	577,900	577,900	594,890
SPECIAL RECREATION SERVICES	280,800	285,770	285,770	296,730
YOUTH ATHLETICS	310,446	333,580	333,580	376,400
Total Expense	**$3,613,875**	**$4,338,160**	**$4,338,160**	**$4,722,670**
REVENUE				
CHARGES FOR SERVICE	3,047,708	2,859,340	2,859,340	3,071,410
OTHER	(119)	-	-	-
GENERAL FUND SUBSIDY	566,286	1,478,820	1,478,820	1,651,260
Total Revenue	**$3,613,875**	**$4,338,160**	**$4,338,160**	**$4,722,670**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,840,840	3,018,960	3,010,450	3,055,220
SUPPLIES	497,019	260,130	260,630	272,570
PURCHASED SERVICES	219,196	246,700	254,710	248,850
ADMINISTRATIVE OVERHEAD	-	639,760	639,760	853,480
CAPITAL	56,820	172,610	172,610	292,550
Total Expense	**$3,613,875**	**$4,338,160**	**$4,338,160**	**$4,722,670**
FTE	**29.53**	**29.53**	**29.53**	**29.54**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(7,700)	Decrease in personnel services for salaries of non-benefitted employees.
5,680	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
3,500	Increase in supplies for janitorial supplies.
9,570	Increase in supplies for equipment replacement based on the five-year equipment replacement plan.
(2,140)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(3,840)	Decrease in purchased services for advertising.
8,510	Increase in purchased services for payments to instructors.
54,650	Increase in administrative overhead for Facilities Management costs based on the allocation methodology.
143,390	Increase in administrative overhead due to the addition of Information Technology costs.
119,940	Increase in capital for equipment replacement based on the five-year equipment replacement plan.

52,950 Core Changes

38,280	Personnel Services
(630)	Supplies
(380)	Purchased Services
15,680	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

384,510 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

361,720 Equipment Replacement

296,530	Chilson Center Equipment
65,190	Recreation Equipment

- Capital Projects
  - There are no capital projects associated with this division.

Golf

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. In 2012, the City added a 9-hole mini-course at Cattail Creek for golfers and non-golfers to enjoy a golfing experience. The Golf Fund accounts for the operation, maintenance and capital construction projects of all golf courses, and supervision of golf activities through contractual golf professionals or self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

ACTIVITY	**DEPARTMENT**
Golf	Parks & Recreation

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Enterprise Fund				
ADMINISTRATION/SUPPORT	620,576	758,170	763,170	657,490
OLDE COURSE				
Clubhouse	97,929	102,330	102,330	89,480
Maintenance	1,167,050	1,100,520	1,100,520	1,601,920
CATTAIL CREEK				
Clubhouse	53,978	56,500	56,500	187,450
MARIANA BUTTE				
Clubhouse	437,416	467,180	467,180	480,330
Maintenance	806,795	916,610	911,610	949,360
PLAY/TEE MANAGEMENT	103,302	107,110	107,110	111,570
Total Expense	**$3,287,046**	**$3,508,420**	**$3,508,420**	**$4,077,600**
REVENUE				
CHARGES FOR SERVICE	3,723,291	3,574,550	3,574,550	3,775,890
INTEREST	22,675	17,550	17,550	25,020
OTHER	20,746	-	-	-
Total Revenue	**$3,766,712**	**$3,592,100**	**$3,592,100**	**$3,800,910**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,590,628	1,711,630	1,711,630	1,790,240
SUPPLIES	483,175	491,460	527,140	558,260
PURCHASED SERVICES	574,067	542,960	547,960	524,140
ADMINISTRATIVE OVERHEAD	-	183,520	183,520	209,940
DEBT SERVICE	30,551	-	-	-
TRANSFERS	182,206	-	-	6,640
CAPITAL	426,419	578,850	538,170	988,380
Total Expense	**$3,287,046**	**$3,508,420**	**$3,508,420**	**$4,077,600**
FTE	**13.75**	**12.75**	**12.75**	**12.75**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

70,660	Net increase from changes in personnel services ($84,860), supplies ($25,000), and purchased services (-$39,200) to take over operation of the Cattail Creek Golf Course, which is currently operated under contract.
22,870	Increase in personnel services for non-benefitted salaries.
(10,000)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(24,340)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
40,680	Increase in supplies for equipment replacement based on the five-year equipment replacement plan.
(20)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(1,700)	Decrease in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.
(500)	Decrease in purchased services for telephone service.
25,600	Increase in purchased services for utilities and water augmentation costs.
(3,000)	Decrease in purchased services for postage.
11,220	Increase in administrative overhead for Facilities Management costs based on the allocation methodology.
8,760	Increase in administrative overhead due to the addition of Information Technology costs.
6,640	Increase in transfers for the Enterprise's portion of the Citywide telephone switch replacement project.
409,530	Increase in capital based on the ten-year capital program.
12,780	Core Changes
	5,220 Personnel Services
	1,120 Supplies
	6,440 Administrative Overhead
-	Funded Supplements
	- There are no funded supplements in this division.
569,180	**Total Change**

OTHER INFORMATION

-	Unfunded Supplements
	- There are no unfunded supplements in this division.
302,790	Equipment Replacement
	302,790 Replacement of maintenance and concessions equipment.
595,600	Capital Projects
	595,600 Construction of a maintenance building at the Olde Course.

Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. Revenues are used to fund land purchases and construction costs for the hike/bike trail that will circle the City upon completion, as well as connections to the Fort Collins and Berthoud trail systems. Recreation Trail System maintenance costs are also funded from the Conservation Trust Fund.

ACTIVITY	**DEPARTMENT**
Conservation Trust	Parks & Recreation

EXPENSE BY DIVISION/PROGRAM	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
CONSERVATION TRUST	**$128,452**	**$436,570**	**$2,493,570**	**$274,420**
REVENUE				
INTERGOVERNMENTAL	671,467	500,000	500,000	650,000
INTEREST	60,185	40,370	40,370	44,190
Total Revenue	**$731,652**	**$540,370**	**$540,370**	**$694,190**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	85,491	111,990	111,990	113,240
SUPPLIES	11,402	12,900	12,900	12,900
PURCHASED SERVICES	25,448	26,050	26,050	25,600
ADMINISTRATIVE OVERHEAD	-	1,860	1,860	12,350
CAPITAL	6,111	283,770	2,340,770	110,330
Total Expense	**$128,452**	**$436,570**	**$2,493,570**	**$274,420**
FTE	**0.92**	**0.92**	**0.92**	**0.92**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(50) Decrease in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.

(50) Decrease in purchased services for amortization of vehicles based on the amortization schedule.

(173,440) Decrease in capital based on the ten-year capital program.

11,390 Core Changes

- 1,250 Personnel Services
- (350) Purchased Services
- 10,490 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

(162,150) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

100,330 Capital Projects

- 100,330 Trail and connector construction.

Open Land

The Parks & Recreation Department administers and manages the Open Land Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of .25 cents, which was approved through 2018 and through capital expansion fees. There are currently 6,892 acres of open lands preserved through Loveland's Open Lands Program.

ACTIVITY	**DEPARTMENT**
Open Land	Parks & Recreation

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
OPEN LAND	**$496,842**	**$2,520,800**	**$4,239,640**	**$2,586,330**
REVENUE				
INTERGOVERNMENTAL	1,724,003	1,456,650	1,456,650	1,800,000
INTEREST	157,907	142,770	142,770	144,590
OTHER	4,070	2,500	2,500	203,000
Total Revenue	**$1,885,980**	**$1,601,920**	**$1,601,920**	**$2,147,590**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	198,024	394,770	394,770	360,900
SUPPLIES	3,681	36,750	36,050	36,050
PURCHASED SERVICES	92,348	68,640	68,640	58,910
ADMINISTRATIVE OVERHEAD	-	8,180	8,180	35,470
CAPITAL	202,789	2,012,460	3,732,000	2,095,000
Total Expense	**$496,842**	**$2,520,800**	**$4,239,640**	**$2,586,330**
FTE	**3.15**	**3.25**	**3.25**	**3.50**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

680	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(2,570)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(700)	Decrease in supplies for sand, gravel, and asphalt.
750	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(2,330)	Decrease in purchased services for vehicle maintenance based on projected fuel, rental, and maintenance costs.
3,550	Increase in purchased services for utilities and water augmentation costs.
(11,700)	Decrease in purchased services for professional consulting services.
21,120	Increase in administrative overhead due to the addition of Information Technology costs.
82,540	Increase in capital based on the ten-year capital program.
(25,810)	Core Changes
(31,980)	Personnel Services
6,170	Administrative Overhead
-	Funded Supplements
-	There are no funded supplements in this division.
65,530	**Total Change**

OTHER INFORMATION

-	Unfunded Supplements
-	There are no unfunded supplements in this division.
-	Equipment Replacement
-	No equipment is scheduled for replacement in this division.
2,137,000	Capital Projects
2,137,000	Open lands acquisition.

Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure constructed prior to 1989 and/or projects using County UGA funds.

ACTIVITY	**DEPARTMENT**
Park Improvement	Parks & Recreation

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
PARK IMPROVEMENT	**$582,195**	**$305,000**	**$305,000**	**$205,000**
REVENUE				
CHARGES FOR SERVICE	60,524	56,730	56,730	60,460
INTERGOVERNMENTAL	-	350	350	360
INTEREST	26,928	25,360	25,360	23,530
OTHER	7,146	-	-	-
Total Revenue	**$94,598**	**$82,440**	**$82,440**	**$84,350**
EXPENSE BY CATEGORY				
SUPPLIES	726	-	-	-
PURCHASED SERVICES	5,093	-	-	-
TRANSFERS	500,000	-	-	-
CAPITAL	76,376	305,000	305,000	205,000
Total Expense	**$582,195**	**$305,000**	**$305,000**	**$205,000**
FTE	**-**	**-**	**-**	**-**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(100,000) Decrease in capital based on the ten-year capital program.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(100,000) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

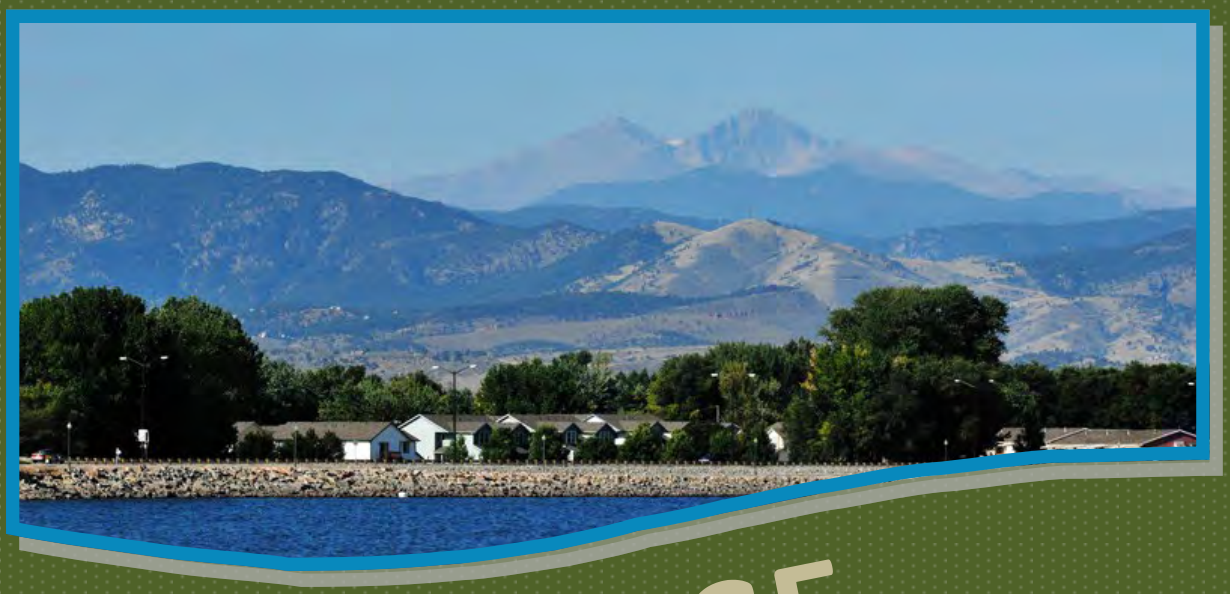
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

205,000 Capital Projects

205,000 Renovation of park restrooms and shelters.

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City of Loveland



POLICE

Police

The Police Department provides services for the citizens of Loveland by upholding the laws and protections of the United States Constitution; and by the just enforcement of state and local laws. Calls for police service are expected to continue increasing as Northern Colorado grows and local jurisdictions grow closer to one another. The Department strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations. In 1992, the Loveland Police Department achieved National Accreditation through the Commission of Accreditation for Law Enforcement Agencies. Since 1992 the agency has been successfully Re-Accredited seven times, most recently in November of 2012.

Outcome	Performance Measure	2012 Actual	2013 Projected	2014 Projected
Protect those in harm's way. (GP 8a)				
Work as a team within our department, with the City organization and with other agencies.	% of cases assigned to the Criminal Investigations Unit for follow up that were successfully investigated and cleared.	53%	70%	70%
	% of total criminal cases which had latent print evidence submitted and analyzed.	2.7%	4%	4%
	% of total criminal cases which had DNA evidence submitted and analyzed.	2.1%	2.5%	3%
Overall citywide NIMS compliance and coordination for effective emergency response.	Communications – 90%	100%	100%	100%
	Administration – 100%	100%	100%	100%
	All of our sworn personnel are NIMS compliant.	100%	100%	100%
Assist in the safe and free movement of people and traffic within the community. (GP 8a)				
Our participation is dependent on grant funding.	Participate in Click-It or Ticket campaign.	2	2	2
	Operate/participate in DUI checkpoints and saturation patrols.	11	11	12
Identify community problems and intervene as problem solvers using available resources. (GP 8a)				
Train staff on SARA project procedures. Training for new sworn officers is part of their in-service training before they work on the streets.	All sworn officers are trained in SARA/POP projects.	100%	100%	100%
Factors across all IPO Categories. (GP 8a)				
Train staff on SARA project procedures. Training for new sworn officers is part of their in-service training before they work on the streets.	All sworn officers are trained in SARA/POP projects.	100%	100%	100%
Train staff on SARA project procedures. Training for new sworn officers is part of their in-service training before they work on the streets.	All sworn officers are trained in SARA/POP projects.	100%	100%	100%

Police Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
ADMINISTRATION	1,351,573	1,952,010	2,005,310	2,818,570	44.4%	5.00	5.00
INFORMATION SERVICES	2,953,315	3,041,990	3,056,000	3,227,000	6.1%	32.00	33.00
OPERATIONS	8,935,214	9,059,110	9,168,360	9,499,520	4.9%	71.00	73.00
SUPPORT SERVICES	2,934,883	2,980,080	2,981,570	3,151,270	5.7%	27.75	29.00
Total Expense	**$16,174,985**	**$17,033,190**	**$17,211,240**	**$18,696,360**	**9.8%**	**135.75**	**140.00**
REVENUE							
General Fund							
LICENSES & PERMITS	155,609	160,000	160,000	100,000	(37.5%)		
CHARGES FOR SERVICE	88,755	154,280	154,280	161,780	4.9%		
INTERGOVERNMENTAL	279,333	224,080	237,470	229,260	2.3%		
FINES	625,842	772,000	772,000	732,500	(5.1%)		
OTHER	59,227	5,000	5,000	2,500	(50.0%)		
GENERAL FUND SUBSIDY	14,966,219	15,717,830	15,882,490	17,470,320	11.1%		
Total Revenue	**$16,174,985**	**$17,033,190**	**$17,211,240**	**$18,622,600**	**9.3%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	13,103,648	13,258,260	13,319,840	13,747,840	3.7%		
SUPPLIES	469,590	514,270	506,570	584,020	13.6%		
PURCHASED SERVICES	2,532,700	2,638,550	2,759,560	2,822,310	7.0%		
ADMINISTRATIVE OVERHEAD	-	622,110	622,110	1,451,110	133.3%		
CAPITAL	69,047	-	3,160	91,080	100.0%		
Total Expense	**$16,174,985**	**$17,033,190**	**$17,211,240**	**$18,696,360**	**9.8%**		

Administration

This executive level unit includes the Office of the Chief of Police and the Office of Professional Standards. The Professional Standards section handles internal and citizen complaints against police employees, oversees the Department Training and Personnel Sergeant, and Accreditation. The unit is staffed by a police lieutenant and is responsible for investigation of serious complaints, as well as the tracking, assigning, and reporting on all complaints, investigations, and commendations received by the department. The Lieutenant also conducts annual staff inspections of department divisions and their units for policy and performance compliance. The unit administers the department pay plan and manages the training, accreditation, and personnel units. It also oversees the animal control services by contract.

The Training Unit is responsible for managing, assigning, and reporting on all police employee training assignments and mandatory training classes and attendance. The section is staffed by a police sergeant who also serves as the supervisor of the Personnel Unit and shares the Department's Press information Officer responsibilities.

The Personnel unit is responsible for handling all police employee recruitment, selection, and hiring, including background investigations on prospective employees. The section also assists with department policy reviews, personnel performance system audits, and recommends policy and procedure changes where required. Our Accreditation section is responsible for the administration and management of the Department's International Accreditation Program. The section is staffed by a police sergeant who maintains ongoing audits of department policy and procedures, modifies required directives to ensure compliance with Accreditation Standards, and shares in the Department's Press Information Officer Responsibilities. The section is also the liaison to the Commission on Accreditation of Law Enforcement Agencies and manages tri-annual onsite audits by Commission assessors.

ACTIVITY	**DEPARTMENT**
Administration	Police

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
ADMINISTRATION	**$1,351,573**	**$1,952,010**	**$2,005,310**	**$2,818,570**
REVENUE				
MISCELLANEOUS	2,544	5,000	5,000	2,500
GENERAL FUND SUBSIDY	1,349,019	1,947,010	2,000,310	2,816,070
Total Revenue	**$1,351,572**	**$1,952,010**	**$2,005,310**	**$2,818,570**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	650,468	656,610	656,610	654,890
SUPPLIES	29,562	32,040	32,040	33,690
PURCHASED SERVICES	671,543	641,250	694,550	678,880
ADMINISTRATIVE OVERHEAD	-	622,110	622,110	1,451,110
Total Expense	**$1,351,573**	**$1,952,010**	**$2,005,310**	**$2,818,570**
FTE	**5.00**	**5.00**	**5.00**	**5.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(5,950) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

1,320 Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

34,730 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

714,150 Increase in administrative overhead due to the addition of Information Technology costs.

37,390 Increase in administrative overhead due to the addition of City Attorney costs.

39,000 Increase in administrative overhead for Facilities Management costs based on the allocation methodology.

21,530 Increase in administrative overhead for Human Resources costs based on the allocation methodology.

24,390 Core Changes

- 2,910 Personnel Services
- 1,650 Supplies
- 2,900 Purchased Services
- 16,930 Administrative Overhead

- Funded Supplements
  - There are no funded supplements for this division.

866,560 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements for this division.

11,840 Equipment Replacement

- 5,920 Printers
- 5,920 Building Security Cameras

- Capital Projects
  - There are no capital projects associated with this division.

Information Services

This division consists of the; Loveland Emergency Communications Center, Police Records, and the Administrative Analyst. Loveland is the answering point for 911 calls in all of southern Larimer County, covering in excess of two hundred square miles and handling Loveland Police, Loveland Fire Protection District, Berthoud Fire Protection District and EMS calls. Our Records Section is responsible for typing police reports, recording summonses, and maintaining case reports; managing criminal history's; compiling statistical information; and acting as the receptionist and front desk report taker for the Police Department. Our Records Manager provides pertinent information relative to crime patterns and trend correlation along with conducting mandatory staffing studies and citizen survey's. The Administrative Analyst composes and manages the Police Department budget.

ACTIVITY	**DEPARTMENT**
Information Services	Police

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
INFORMATION SERVICES				
Administration	406,336	400,770	424,770	441,230
Communications	1,763,978	1,901,220	1,896,920	2,035,920
Records	783,001	740,000	734,310	749,850
Total Expense	**$2,953,315**	**$3,041,990**	**$3,056,000**	**$3,227,000**
REVENUE				
CHARGES FOR SERVICE	2,208	1,800	1,800	1,800
INTERGOVERNMENTAL	235,926	224,080	224,080	229,260
OTHER	12,713	-	-	-
GENERAL FUND SUBSIDY	2,702,468	2,816,110	2,830,120	2,995,940
Total Revenue	**$2,953,315**	**$3,041,990**	**$3,056,000**	**$3,227,000**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,281,682	2,379,720	2,379,720	2,559,290
SUPPLIES	151,206	192,370	218,870	224,610
PURCHASED SERVICES	480,991	469,000	457,410	443,100
CAPITAL	39,436	-	-	-
Total Expense	**$2,953,315**	**$3,041,990**	**$3,056,000**	**$3,227,000**
FTE	**31.00**	**32.00**	**31.00**	**33.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

4,790	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
29,670	Increase in supplies for equipment replacement based on the five-year equipment replacement plan.
(3,870)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(7,300)	Decrease in purchased services for one-time professional services to acquire live routing, integrating GPS data into the dispatching of units to the scene.
(30,350)	Decrease in purchased services for the annual Records Management System maintenance contract due to a change in vendors.
20,800	Increase in purchased services for the annual maintenance contract for the Communications System.
(6,000)	Decrease in purchased services for the cost of computer telephone lines and air cards.

112,640 Core Changes

112,830	Personnel Services
2,300	Supplies
(2,490)	Purchased Services

64,360 Funded Supplements

62,270	Increase in personnel services ($61,950), supplies ($270) and purchased services ($50) for the addition of a Communications Specialist position.
2,360	Increase in purchased services for telephone costs related to a new patrol officer position and a new detective position.

185,010 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements for this division.

172,930 Equipment Replacement

51,850	Motorola Handheld radios
51,850	Motorola Mobile radios
1,740	Packset Batteries
37,000	Data Storage Computer software/hardware
28,410	Computer software/hardware
2,080	Communication truck/van hardware

3,000,000 Capital Projects

3,000,000	Records Management System Replacement.

Operations

The Operations Division includes the Patrol Section, Traffic Unit and Street Crimes Unit. The police officers and community service officers (CSO) provide crime and traffic enforcement and educational measures in order to keep our city safe. Problem-oriented policing strategies are used to focus on the root cause of reoccurring situations that affect the quality of life for our citizens. These methods often involve non-traditional policing.

Several specialized and collateral work groups are also a part of the division. K-9 teams, Special Weapons and Tactics (SWAT), Mounted Patrol, Liquor Enforcement, Crime Scene Technicians and membership on the Larimer County Bomb Team all support the department's mission.

Officers and CSOs of the division work 4-10 hour days per week. The Patrol and Traffic personnel are assigned over the week during three work shifts that provide 24 hour per day police services. There is an overlap of afternoon and evening shifts in order to provide more staffing during peak call periods in the city. These management decisions are based upon call for service data that is analyzed internally. Customer service and officer safety objectives also drive these staffing decisions.

All officers and CSOs are issued take home fully equipped police vehicles. This provides an increase in visibility and readiness of marked police units and enables them to take immediate enforcement actions and respond immediately to emergency calls after hours. The fleet plan is also designed to extend the life of the vehicles to as many as ten years.

ACTIVITY	**DEPARTMENT**
Operations	Police

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
OPERATIONS				
Patrol	8,414,104	8,397,710	8,505,960	8,863,230
Traffic	521,110	661,400	662,400	636,290
Total Expense	**$8,935,214**	**$9,059,110**	**$9,168,360**	**$9,499,520**
REVENUE				
LICENSES & PERMITS	155,609	160,000	160,000	173,760
CHARGES FOR SERVICE	86,547	152,480	152,480	159,980
INTERGOVERNMENTAL	43,407	-	13,390	-
FINES	625,842	772,000	772,000	732,500
OTHER	43,960	-	-	-
GENERAL FUND SUBSIDY	7,979,849	7,974,630	8,070,490	8,433,280
Total Revenue	**$8,935,214**	**$9,059,110**	**$9,168,360**	**$9,499,520**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	7,421,980	7,413,520	7,474,910	7,639,850
SUPPLIES	235,472	260,140	224,640	250,890
PURCHASED SERVICES	1,248,151	1,385,450	1,465,650	1,563,240
CAPITAL	29,611	-	3,160	45,540
Total Expense	**$8,935,214**	**$9,059,110**	**$9,168,360**	**$9,499,520**
FTE	**69.00**	**71.00**	**71.00**	**73.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,550) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

33,820 Increase in personnel services for overtime based on historical use.

33,000 Increase in personal services for uniform allowance due to tax code requirements.

(39,650) Decrease in supplies for clothing. A portion is reallocated to personal services to meet tax code requirements.

20,040 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(86,070) Decrease in purchased services for vehicle maintenance based on projected fuel and maintenance costs.

39,370 Increase in purchased services for amortization of vehicles based on the amortization schedule.

28,800 Increase in purchased services to pay for warrant handling services provided under an intergovernmental agreement by the Larimer County Sheriff's Office. In prior years, this service was provided by the Sheriff without charge.

47,180 Increase in purchased services to annualize the increase approved mid-year 2013 in the contract with the Larimer County Humane Society and fund the annual contract increase.

47,870 Increase in purchased services for the gun range rental contract approved mid-year in 2013.

25,030 Core Changes

- 20,450 Personnel Services
- 3,190 Supplies
- 1,390 Purchased Services

295,570 Funded Supplements

- 162,750 Increase in personnel services ($81,470), supplies ($26,940), purchased services ($8,800) and capital for the purchase of a vehicle ($45,540) for the addition of a Police Officer position.
- 70,360 Increase in purchased services for a contractual transcription service to transcribe officer reports from digital recordings.
- 62,460 Increase in personnel services ($62,140), supplies ($270) and purchased services ($50) for the addition of a Police Report Technician position.

440,410 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

98,990 Equipment Replacement

- 17,520 SWAT Equipment
- 12,380 Radar/Laser Units
- 21,330 Bulletproof Vests – Patrol
- 14,150 Bulletproof vests – SWAT
- 2,080 Cameras – Patrol
- 10,400 Taser/LMM equipment
- 13,630 Hand/Long Guns
- 7,500 Canine

- Capital Projects
  - There are no capital projects associated with this division.

Support Services

This Division provides the Department support services through the following work groups: Criminal Investigations Unit, Special Investigations Unit, Community Resources Unit, and the Technical Support Unit. Our Criminal Investigations Unit handles major crimes and follow-up investigations in the areas of crimes against persons and property, juvenile investigations, sexual offenses, computer crimes, and check fraud. The Special Investigations Unit is part of the Northern Colorado Drug Task Force. The unit is consolidated with other law enforcement agencies in the region to better coordinate drug enforcement throughout each of our jurisdictions. The Community Resource Unit is comprised of School Resource Officers and a Crime Prevention Officer. The School Resource Officers provide mentoring to students, as well as crime suppression, within the schools. The Crime Prevention Officer is an important interface with the public by providing crime prevention education on a variety of subjects. The Technical Support Unit is responsible for collecting, transporting, storing, and processing property and evidence

ACTIVITY	**DEPARTMENT**
Support Services	Police

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
SUPPORT SERVICES				
Administration	210,060	213,840	213,840	220,320
Community Resources	728,551	738,220	741,920	712,310
Investigations	1,108,117	1,075,100	1,081,200	1,238,900
Special Investigations	566,715	584,370	576,060	578,520
Technical Support	321,440	368,550	368,550	401,220
Total Expense	**$2,934,883**	**$2,980,080**	**$2,981,570**	**$3,151,270**
REVENUE				
GENERAL FUND SUBSIDY	2,934,883	2,980,080	2,981,570	3,151,270
	$2,934,883	**$2,980,080**	**$2,981,570**	**$3,151,270**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,749,518	2,808,410	2,808,600	2,893,810
SUPPLIES	53,350	29,720	31,020	74,830
PURCHASED SERVICES	132,015	141,950	141,950	137,090
CAPITAL	-	-	-	$45,540
Total Expense	**$2,934,883**	**$2,980,080**	**$2,981,570**	**$3,151,270**
FTE	**28.75**	**27.75**	**27.75**	**29.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(12,680) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

5,250 Increase in supplies for equipment replacement based on the five year replacement plan.

(2,080) Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(19,230) Core Changes

- (18,730) Personnel Services
- 2,800 Supplies
- (3,300) Purchased Services

199,930 Funded Supplements

- 164,590 Increase in personnel services ($81,470), supplies ($37,060), purchased services ($520) and capital ($45,540) for the purchase of a vehicle for the addition of a Detective position.
- 21,330 Increase in personnel services to increase a Latent Print Examiner position from half time to full time for work at the Regional Crime Laboratory.
- 5,610 Increase in personnel services for the reclassification of a Criminalist position to a supervisory position.
- 8,400 Increase personnel services to increase hours for an Investigative Technician position from 30 hours to fulltime.

171,190 Total Change

OTHER INFORMATION

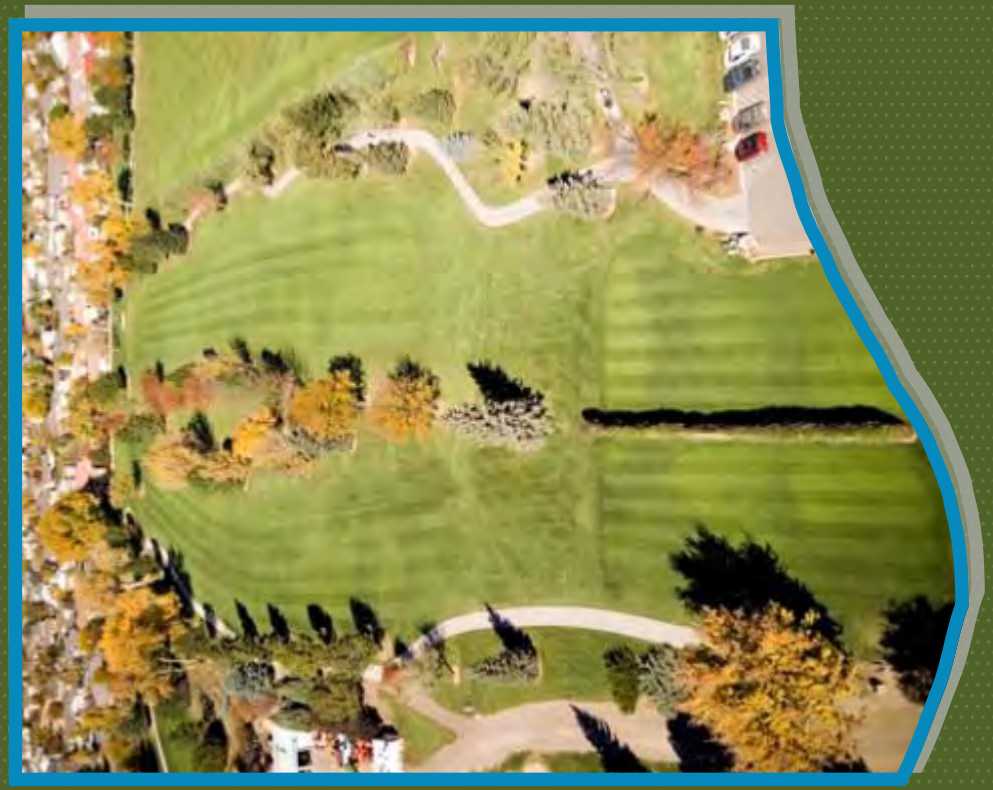
- Unfunded Supplements
  - There are no unfunded supplements in this division.

5,250 Equipment Replacement

- 5,250 Cameras

- Capital Projects
  - There are no capital projects associated with this division.

PUBLIC WORKS



Public Works

The Department of Public Works provides planning, design, construction, and maintenance services for the general public and the City's internal operations. The use of City facilities for meetings and special events is coordinated and supported by Public Works. Management, maintenance, and administration and purchasing of all City vehicles and equipment are included in the department responsibilities.

The public services provided include: transportation system design; street construction management and inspection; pavement management; traffic engineering and installation, operations, and maintenance for all traffic signals, signs, and pavement markings; stormwater collection systems design and maintenance; street maintenance and repair; snow and ice removal; fixed route and paratransit bus service; solid waste management and recycling; and mosquito control.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Provide reliable and quality products and services.				
Solid Waste – Reduce the number of service complaints.	Complaint ratio of 3.5 per 10,000 collections.	12	3.5	3.5
Fleet Management – Maintain high level of fleet availability.	Fleet availability - 85% for solid waste/street sweepers and 90% for all other vehicles.	97.5%	95%	90%
Project Engineering – Keep the city's street inventory at a good or excellent level of quality.	75% of the city's street inventory is in the good to excellent category. *(Measured every 3 yrs)*	72%	70%	70%
Facilities Management – Complete customer requests in a timely manner.	Complete 90% of customer requests on time.	79%	90%	90%
Transit – On time fixed routes.	95% of fixed bus route trips are between zero minutes early and 5 minutes late.	95%	95%	95%
Transit – On time paratransit appointments.	Maintain a 30 minute window on all paratransit appointments.	96%	95%	95%
Provide a quality customer service experience.				
Increase level of customer service.	85% or higher satisfaction rating on customer/citizen surveys.	85%	85%	85%
Provide for the safety of our community and employees.				
Reduce amount paid out to claims.	Reduction in $ paid for claims.	57k	5,000	7,000
Reduce number of injuries.	Reduction in lost time due to accidents.	1	3	5
Be fiscally accountable.				
Construct major capital projects fiscally responsibly.	All major projects (over $100K) are within +/- 5% of budget.	+0.5%	- 3.0%	+ 2.0%
Be environmentally responsible.				
Reduce landfill disposal.	% of collected materials recycled.	61%	60%	60%

Public Works Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
ADMINISTRATION	128,157	298,290	298,290	284,720	(4.5%)	2.20	2.20
FACILITIES SERVICES	4,099,605	4,084,980	4,077,680	4,447,520	8.9%	21.75	22.75
TRANS. DEV. REVIEW	391,581	442,520	442,520	481,800	8.9%	4.00	4.00
Total General Fund	**$4,619,343**	**$4,825,790**	**$4,818,490**	**$5,214,040**	**8.0%**	**27.95**	**28.95**
Enterprise Fund							
SOLID WASTE	5,243,867	9,139,550	9,739,550	7,589,800	(17.0%)	27.62	27.62
STORMWATER	3,579,566	4,360,710	7,418,180	5,346,830	22.6%	14.60	14.60
Total Enterprise Fund	**$8,823,433**	**$13,500,260**	**$17,157,730**	**$12,936,630**	**(4.2%)**	**42.22**	**42.22**
Internal Service Fund							
CITY FLEET	792,314	1,672,000	2,707,000	1,303,000	(22.1%)	-	-
FLEET MANAGEMENT	3,314,123	3,785,950	3,845,950	4,080,190	7.8%	15.15	15.15
Total Int Service Fund	**$4,106,437**	**$5,457,950**	**$6,552,950**	**$5,383,190**	**(1.4%)**	**15.15**	**15.15**
Special Revenue Fund							
TRANSIT	1,914,511	1,879,510	1,954,350	1,913,480	1.8%	11.00	11.57
TRANSPORTATION	10,982,377	11,606,460	16,567,480	13,742,550	18.4%	37.68	37.68
Total Special Revenue	**$12,896,888**	**$13,485,970**	**$18,521,830**	**$15,656,030**	**16.1%**	**48.68**	**49.25**
Total Expense	**$30,446,101**	**$37,269,970**	**$47,051,000**	**$39,189,890**	**5.2%**	**134.00**	**135.57**
REVENUE							
General Fund							
CHARGES FOR SERVICE	234,880	50,000	50,000	330,220	560.4%		
INTERGOVERNMENTAL	20,210	-	-	-	-		
OTHER	9,225	-	-	9,500	100.0%		
ADMINISTRATIVE OVERHEAD	439,480	2,978,220	2,978,220	3,039,180	2.0%		
GENERAL FUND SUBSIDY	3,915,548	1,797,570	1,790,270	1,835,140	2.1%		
Total General Fund	**$4,619,343**	**$4,825,790**	**$4,818,490**	**$5,214,040**	**8.0%**		
Enterprise Fund							
CHARGES FOR SERVICE	10,020,255	10,045,820	10,045,820	10,560,440	5.1%		
IMPACT FEES	182,294	182,360	182,360	209,710	15.0%		
INTEREST	101,693	103,500	103,500	163,210	57.7%		
OTHER	206,468	284,000	284,000	432,000	52.1%		
TRANSFERS	3,749	5,000	5,000	405,000	8,000.0%		
Total Enterprise Fund	**$10,514,459**	**$10,620,680**	**$10,620,680**	**$11,770,360**	**10.8%**		
Internal Service Fund							
CHARGES FOR SERVICE	4,312,479	4,671,840	4,671,840	4,940,990	5.8%		
INTERGOVERNMENTAL	190,069	35,000	35,000	21,550	(38.4%)		
INTEREST	83,885	103,010	103,010	83,040	(19.4%)		
OTHER	123,377	-	-	-	-		
TRANSFERS	-	-	35,000	133,000	100.0%		
Total Int Service Fund	**$4,709,810**	**$4,809,850**	**$4,844,850**	**$5,178,580**	**7.7%**		

Revenues Continued	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change
Special Revenue Funds					
TRANSIT FUND					
CHARGES FOR SERVICE	105,353	106,000	106,000	116,000	9.4%
INTERGOVERNMENTAL	1,735,193	859,710	917,580	620,000	(27.9%)
OTHER	3,015	-	-	-	-
TRANSFERS	-	-	-	24,000	100.0%
GENERAL FUND SUBSIDY	70,950	913,800	930,770	1,153,480	26.2%
TOTAL TRANSIT FUND	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**	**1.8%**
TRANSPORTATION FUND					
CHARGES FOR SERVICE	1,944,982	2,269,050	2,269,050	2,125,000	(6.3%)
LICENSES & PERMITS	19,905	46,340	46,340	66,940	44.5%
INTERGOVERNMENTAL	3,672,721	3,773,490	6,224,830	3,488,830	(7.5%)
OTHER	70,047	1,000	1,000	1,000	-
TRANSFERS	2,186,208	1,432,720	3,862,400	3,367,880	135.1%
GENERAL FUND SUBSIDY	3,112,600	4,083,860	4,162,860	4,692,900	14.9%
TOTAL TRANSPORTATION	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**	**18.4%**
Total Special Revenue	**$12,896,888**	**$13,485,970**	**$18,521,830**	**$15,656,030**	**16.1%**
Total Revenue	**$32,740,500**	**$33,742,290**	**$38,805,850**	**$37,819,010**	**12.1%**
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	9,831,192	10,481,520	10,481,520	10,614,840	1.3%
SUPPLIES	3,592,309	3,630,770	3,649,770	3,783,360	4.2%
PURCHASED SERVICES	7,848,280	7,942,230	7,915,930	8,322,450	4.8%
ADMINISTRATIVE OVERHEAD	-	1,168,300	1,168,300	1,622,780	38.9%
TRANSFERS	600,426	4,000,000	6,755,000	601,340	(85.0%)
CAPITAL	8,573,894	10,047,150	17,080,480	14,245,120	41.8%
Total Expense	**$30,446,101**	**$37,269,970**	**$47,051,000**	**$39,189,890**	**5.2%**

Administration

The Administration Division, through the Department Director, provides leadership and management, determines staffing and budgetary needs, coordinates a departmental public relations program, and directs project development and completion. The public relations program includes staff liaisons with the City Council, planning commission, citizen and various citizen advisory boards including the Transportation Advisory Board.

ACTIVITY	**DEPARTMENT**
Administration	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
ADMINISTRATION	**$128,157**	**$298,290**	**$298,290**	**$284,720**
REVENUE				
DONATIONS	9,150	-	-	9,500
GENERAL FUND SUBSIDY	119,007	298,290	298,290	275,220
Total Revenue	**$128,157**	**$298,290**	**$298,290**	**$284,720**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	102,451	238,850	238,850	207,660
SUPPLIES	4,748	17,760	17,760	11,760
PURCHASED SERVICES	20,958	16,290	16,290	16,380
ADMINISTRATIVE OVERHEAD	-	25,390	25,390	48,920
Total Expense	**$128,157**	**$298,290**	**$298,290**	**$284,720**
FTE	**1.20**	**2.20**	**2.20**	**2.20**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(510)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(11,600)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(11,000)	Decrease in supplies for the one-time office set-up for the new position added in 2013.
(440)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
13,150	Increase in administrative costs due to the addition of Information Technology costs.
(8,170)	Core Changes
(19,080)	Personnel Services
530	Purchased Services
10,380	Administrative Overhead
5,000	Funded Supplements
5,000	Increase in supplies for the Public Works Day event funded by donation revenue.
(13,570)	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Facilities Management

The Facilities Management Division (FM) plans for and manages the operations and construction of all the City's physical facilities. It schedules, coordinates, and supports meetings within City facilities, and provides a wide variety of services to all City employees, including security and mail services. Facilities Management also provides technical and specialized trade and construction support to City facilities.

ACTIVITY	**DEPARTMENT**
Facilities Management	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
FACILITIES MANAGEMENT				
General Operations	743,896	878,830	878,830	899,440
Chilson Rec/Sr Center	437,667	349,810	349,810	469,620
Downtown Maintenance	-	7,800	7,800	7,800
Gen'l Bldg Maintenance	2,581,415	2,513,710	2,506,410	2,725,640
Golf Course Bldg. Maint.	97,417	98,100	98,100	103,500
Rentals	101,651	65,500	65,500	69,520
Service Center Bldg. Maint.	137,559	171,230	171,230	172,000
Total Expense	**$4,099,605**	**$4,084,980**	**$4,077,680**	**$4,447,520**
REVENUE				
INTERGOVERNMENTAL	20,210	-	-	-
CHARGES FOR SERVICE	234,880	50,000	50,000	330,220
MISCELLANEOUS	75	-	-	-
ADMINISTRATIVE ALLOCATIONS	439,480	2,978,220	2,978,220	3,039,180
GENERAL FUND SUBSIDY	3,404,960	1,056,760	1,049,460	1,078,120
Total Revenue	**$4,099,605**	**$4,084,980**	**$4,077,680**	**$4,447,520**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,594,918	1,649,520	1,649,520	1,685,610
SUPPLIES	333,683	277,520	277,520	287,080
PURCHASED SERVICES	2,171,004	2,087,070	2,079,770	2,259,450
ADMINISTRATIVE OVERHEAD	-	70,870	70,870	170,380
CAPITAL	-	-	-	45,000
Total Expense	**$4,099,605**	**$4,084,980**	**$4,077,680**	**$4,447,520**
FTE	**21.25**	**21.75**	**21.75**	**22.75**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(39,420)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(14,320)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
2,410	Increase in purchased services for vehicle maintenance based on the fuel and maintenance cost projections.
65,000	Increase in purchased services for utilities based on the projected costs.
65,750	Increase in administrative overhead to the addition of Information Technology costs.
18,990	Increase in administrative overhead to the addition of City Attorney costs.
76,010	Core Changes
59,740	Personnel Services
1,500	Purchased Services
14,770	Administrative Overhead
188,120	Funded Supplements
102,520	Increase in personnel services ($15,770), supplies ($6,310), purchased services ($35,440) and capital ($45,000) for the addition of one FTE and operating costs for the new Service Center expansion projected to open in the last quarter of 2014.
27,700	Increase in supplies ($3,250) and purchased services ($24,450) for operating costs for the new Fire Station 2 projected to open mid-year 2014.
50,000	Increase in purchased services for building security projects.
7,900	Increase in purchased services for a wall mounted television in the Washington School lobby to show Council meetings when the attendance in Council Chamber overflows capacity.
362,540	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Transportation Development Review

Transportation Development Review (TDR) represents the community interests in the evaluation of anticipated traffic impacts from new land development projects. This Division updates and maintains the City's street design and construction standards, as well as the policies regarding acceptable levels of traffic congestion to ensure that adequate transportation infrastructure is provided by new development projects. TDR staff also advises the Planning Commission and City Council on transportation-related issues at public hearings, and provides technical information and process assistance to citizens, developers, realtors, attorneys, and consulting engineers.

ACTIVITY	**DEPARTMENT**
Transportation Development Review	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
General Fund				
TRANSPORTATION DEV REVIEW	**$391,581**	**$442,520**	**$442,520**	**$481,800**
REVENUE				
GENERAL FUND SUBSIDY	**$391,581**	**$442,520**	**$442,520**	**$481,800**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	377,170	389,090	389,090	402,080
SUPPLIES	1,146	6,200	6,200	6,200
PURCHASED SERVICES	13,265	25,260	25,260	25,170
ADMINISTRATIVE OVERHEAD	-	21,970	21,970	48,350
Total Expense	**$391,581**	**$442,520**	**$442,520**	**$481,800**
FTE	**4.00**	**4.00**	**4.00**	**4.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(120) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(90) Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

21,920 Increase in administrative overhead for the addition of Information Technology costs.

17,570 Core Changes

- 13,110 Personnel Services
- 4,460 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

34,650 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Solid Waste

The City of Loveland provides solid waste collection and curbside recycling service to nearly all single–family and to half of all multi–family dwellings within City limits. The Solid Waste Management Program is operated as an Enterprise Fund using full cost accounting principles with all direct and indirect costs covered by user fees. A 7% Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually.

By City ordinance, refuse collection operates under a volume–based rate system. For City-provided service, residents can choose among four different sizes of subscription-based refuse carts, thereby giving customers more choice and more control over their disposal costs. City rates compare quite favorably with private waste haulers' rates within Loveland and surrounding communities.

Mandatory monthly recycling fees fund the City's recycling, green waste composting, household hazardous waste collection, community large item disposal program, and solid waste planning programs. Over 50% of the community's residential wastes are recycled annually, which extends the life of the Larimer County Landfill.

Yard wastes – i.e. grass clippings, leaves, garden trimmings and tree branches – comprise nearly one-third of our community's annual residential waste stream. If properly separated for composting, these materials are easily converted into valuable soil amendments and landscape mulches. Compost derived from green wastes contains valuable nutrients and increases the water holding capacity and tilth of our area's heavy clay soils. The City of Loveland is partnered with A-1 Organics, a Northern Colorado company that manufactures and markets a variety of landscaping products.

2013 was the 27th year that Colorado Mosquito Control, Inc. (CMC), a private contractor, operated the seasonal mosquito management program for the City of Loveland. By contracting with one of the country's premier mosquito control consultants, municipal personnel have been freed up to perform other duties at a net cost savings to the City. Additionally, Loveland residents receive the finest in mosquito control strategies, expertise, mapping, equipment and materials.

The program is funded via a $0.80 per month fee assessed to all Loveland dwelling units. The Streets and Solid Waste Manager administers this seasonal program.

ACTIVITY	DEPARTMENT
Solid Waste	Public Works

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Enterprise Fund				
MOSQUITO CONTROL	241,704	270,000	270,000	270,360
RECYCLING	1,130,987	2,450,710	2,630,710	2,041,010
REFUSE	2,720,418	4,487,530	4,787,530	3,644,530
YARD WASTE	1,150,758	1,931,310	2,051,310	1,633,900
Total Expense	**$5,243,867**	**$9,139,550**	**$9,739,550**	**$7,589,800**
REVENUE				
CHARGES FOR SERVICE	5,989,889	5,915,350	5,915,350	5,958,500
INTEREST	57,156	80,450	80,450	129,900
OTHER	194,369	284,000	284,000	432,000
TRANSFERS	-	-	-	400,000
Total Revenue	**$6,241,414**	**$6,279,800**	**$6,279,800**	**$6,920,400**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,943,952	2,058,240	2,058,240	2,115,010
SUPPLIES	109,645	135,180	135,180	144,060
PURCHASED SERVICES	2,361,356	2,515,730	2,515,730	2,651,580
ADMINISTRATIVE OVERHEAD	-	214,400	214,400	225,750
TRANSFERS	217,842	3,000,000	3,600,000	3,400
CAPITAL	611,072	1,216,000	1,216,000	2,450,000
Total Expense	**$5,243,867**	**$9,139,550**	**$9,739,550**	**$7,589,800**
FTE	**27.62**	**27.62**	**27.62**	**27.62**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

18,840	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(5,670)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(29,050)	Decrease in personal services for insurance benefits due to employee plan selection.
15,150	Increase in supplies for the forecast amount of tools and equipment to be replaced.
(4,400)	Decrease in purchased services for general liability costs based on the Department's historical experience and forecasted liability costs.
48,600	Increase in purchased services for projected fuel and maintenance costs.
3,590	Increase in in administrative overhead for the addition of Information Technology costs.
3,400	Increase in transfers to the Capital Projects Fund for the Enterprise's share of the telephone switch project.
(3,000,000)	Decrease in transfers for the Enterprise's one-time contribution to the Service Center Expansion Project.
1,184,000	Increase in capital for replacement of equipment.

59,790	Core Changes	
	72,650	Personnel Services
	(6,270)	Supplies
	(14,350)	Purchased Services
	7,760	Administrative Overhead

156,000	Funded Supplements	
	106,000	Increase in purchased services for the Recycle Bank Program contract.
	50,000	Increase in capital to improve the storm water outlet at the Recycling Center to meet water quality requirements to maintain the permit with the Colorado Department of Health and Environment.

(1,549,750) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Stormwater

The Stormwater Utility is responsible for the design, construction, maintenance and repair of the Stormwater Collection Systems within the City. The Division is operated as an Enterprise Fund using full cost accounting principles, with all direct and indirect costs covered by monthly utility fees and a system impact fee. A Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually. In 2014, the percentage of revenue for this payment is 7%.

ACTIVITY	**DEPARTMENT**
Stormwater	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
ADMINISTRATION/ENGINEERING	1,312,857	1,589,310	2,689,310	1,663,090
CAPITAL PROGRAM	1,256,508	1,700,000	3,657,470	2,563,240
COLLECTIONS	460,379	504,950	504,950	507,170
STREET SWEEPING	549,822	566,450	566,450	613,330
Total Expense	**$3,579,566**	**$4,360,710**	**$7,418,180**	**$5,346,830**
REVENUE				
CHARGES FOR SERVICE	4,030,366	4,130,470	4,130,470	4,601,940
IMPACT FEES	182,294	182,360	182,360	209,710
INTEREST	44,537	23,050	23,050	33,310
TRANSFERS	3,749	5,000	5,000	5,000
OTHER	12,099	-	-	-
Total Revenue	**$4,273,045**	**$4,340,880**	**$4,340,880**	**$4,849,960**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,128,284	1,249,720	1,249,720	1,273,710
SUPPLIES	71,239	77,040	77,040	75,020
PURCHASED SERVICES	757,186	802,950	802,950	860,860
ADMINISTRATIVE OVERHEAD	-	131,000	131,000	168,060
TRANSFERS	373,730	400,000	1,500,000	405,940
CAPITAL	1,249,127	1,700,000	3,657,470	2,563,240
Total Expense	**$3,579,566**	**$4,360,710**	**$7,418,180**	**$5,346,830**
FTE	**14.60**	**14.60**	**14.60**	**14.60**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(24,330)	Decrease in personnel services for insurance benefit costs due to employee plan selection.
(4,710)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(3,700)	Decrease in supplies for parts based on historical experience.
(1,060)	Decrease in purchased services for general liability costs based on the Department's historical experience and forecasted liability costs.
33,010	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General fund based on the revenue estimates.
31,640	Increase in purchased services for projected fuel and maintenance costs.
(4,100)	Decrease in purchased services for repair and maintenance based on historical experience.
16,390	Increase in administrative overhead due to the addition of Information Technology costs.
(400,000)	Decrease in transfer to the capital Projects Fund for the Service Center expansion Project.
5,940	Increase in transfers to the Capital Projects Fund for the Enterprise's share of the telephone switch project.
400,000	Increase in transfer to the Solid Waste enterprise to repay the upfront payment for the Enterprise's share of the Service Center Project above the $400,000 contributed in 2013.
(190,000)	Decrease in capital for the replacement of street sweepers based on the replacement schedule.
1,053,240)	Increase in capital based on the capital program.

73,800	Core Changes	
	53,030	Personnel Services
	1,680	Supplies
	(1,580)	Purchased Services
	20,670	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

986,120 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Fleet Replacement

The Fleet Replacement Fund accrues funds for future replacement of vehicles and equipment. Annually, funds are set aside for future replacement of (currently) 41% of all City vehicles.

ACTIVITY	**DEPARTMENT**
Fleet Replacement	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Internal Service Fund				
FLEET REPLACEMENT	**$792,314**	**$1,672,000**	**$2,707,000**	**$1,303,000**
REVENUE				
CHARGES FOR SERVICE	1,008,676	1,018,170	1,018,170	1,237,480
INTEREST	83,885	103,010	103,010	83,040
INTERGOVERNMENTAL	171,932	-	-	-
OTHER	119,897	-	-	-
Total Revenue	**$1,384,390**	**$1,121,180**	**$1,121,180**	**$1,320,520**
EXPENSE BY CATEGORY				
SUPPLIES	30,387	-	-	-
PURCHASED SERVICES	14,172	-	-	-
TRANSFERS	-	600,000	1,635,000	157,000
CAPITAL	747,755	1,072,000	1,072,000	1,146,000
Total Expense	**$792,314**	**$1,672,000**	**$2,707,000**	**$1,303,000**
FTE	**-**	**-**	**-**	**-**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(600,000)	Decrease in transfers to the Capital Projects Fund for one-time cost of the construction of a new vehicle wash facility.
24,000	Increase in transfers to the Transit Fund for the local match to an FTA Capital Grant for bus replacement.
133,000	Increase in transfers to the Vehicle Maintenance Fund for capital repair and replacement and increased parts and supplies.
74,000	Increase in capital for replacement vehicles based on the replacement program.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(369,000) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Fleet Management

The Fleet Management Division performs preventive, scheduled and unscheduled maintenance on all City vehicles. The Division is responsible for all vehicle specifications and equipment recommendations. A standard parts inventory is maintained to provide all preventive maintenance parts and some specialized parts to reduce unscheduled downtime on essential equipment.

Complete fleet management services include: vehicle specifications, formal bidding and purchasing, outfitting, planning life cycles and preventive maintenance schedules, standardized equipment selection and amortizing replacement funding, and disposing of depreciated and obsolete vehicles and equipment. These services are provided to the following departments or divisions: Police, Facility Maintenance, Parks and Recreation, Streets, Engineering, Traffic, Transit, Building Inspection and Planning.

Maintenance and repair services are provided only to the following departments or divisions: Airport, Meter Readers, Water and Power, Warehouse, Technical Services, Golf, Transit, Storm Drainage, Street Sweeping, Solid Waste and Fire.

Fleet Management staff consists of two work shifts to provide repair and maintenance service to all vehicles from 7AM – 10PM five days a week. Emergency response is available 24 hours a day, seven days a week.

ACTIVITY	**DEPARTMENT**
Fleet Management	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Internal Service Fund				
FLEET MANAGEMENT				
General Operations	1,049,986	1,402,690	1,442,690	1,548,750
Fleet Parts	2,195,601	2,273,260	2,273,260	2,346,440
Pooled Fleet	68,536	110,000	130,000	185,000
Total Expense	**$3,314,123**	**$3,785,950**	**$3,845,950**	**$4,080,190**
REVENUE				
CHARGES FOR SERVICE	3,303,803	3,653,670	3,653,670	3,703,510
INTERGOVERNMENTAL	18,137	35,000	35,000	21,550
OTHER	3,480	-	-	-
TRANSFERS	-	-	35,000	133,000
Total Revenue	**$3,325,420**	**$3,688,670**	**$3,723,670**	**$3,858,060**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,028,524	1,214,020	1,214,020	1,176,560
SUPPLIES	2,035,936	2,150,900	2,169,900	2,218,320
PURCHASED SERVICES	249,664	268,740	249,740	356,940
ADMINISTRATIVE OVERHEAD	-	152,290	152,290	223,370
CAPITAL	-	-	60,000	105,000
Total Expense	**$3,314,124**	**$3,785,950**	**$3,845,950**	**$4,080,190**
FTE	**13.65**	**15.15**	**15.15**	**15.15**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

2,190	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
2,570	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(47,090)	Decrease in personnel services for insurance costs based on employee plan selection.
42,460	Increase in supplies for projected fuel costs.
10,050	Increase in supplies ($1,150) and purchased services ($9,900) for cost increases related to the addition of new positions in 2013, increased volume of title work and adding the AVL/GPS capability to additional vehicles in the fleet.
117,000	Increase in purchased services for rental pool maintenance and replacement cost.
(37,200)	Increase in purchased services for leases and rental associated with the fleet pool.
52,600	Increase in administrative overhead due to the addition of Information Technology costs.

23,800	Core Changes	
	10,010	Personnel Services
	(4,190)	Supplies
	(500)	Purchased Services
	18,480	Administrative Overhead

133,000	Funded Supplements	
	25,000	Increase in supplies for parts due to growth in the fleet.
	76,000	Increase in capital to add two access doors to the north side of the shop.
	32,000	Increase in capital for shop equipment that has reached the end of its useful life.

294,240 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Transit Fund

The City of Loveland Transit (COLT) operates 3 fixed routes, and 2 paratransit routes within the city limits and some portions of rural Larimer County. They strive to provide safe, reliable, and cost-effective service to as much of the population as possible with current resources and funding available. COLT is a partner with Fort Collins and Larimer County for the FLEX, a regional bus service, connecting Loveland and Fort Collins and Longmont.

ACTIVITY	**DEPARTMENT**
Transit	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
TRANSIT OPERATIONS	1,914,511	1,879,510	1,954,350	1,769,480
TRANSIT CAPITAL	-	-	-	144,000
TOTAL TRANSIT	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**
REVENUE				
INTERGOVERNMENTAL	1,735,193	859,710	917,580	620,000
CHARGES FOR SERVICES	105,353	106,000	106,000	116,000
OTHER	3,015	-	-	-
TRANSFERS	-	-	-	24,000
GENERAL FUND OPERATING SUBSIDY	70,950	913,800	930,770	1,153,480
Total Revenue	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	666,105	660,980	660,980	667,780
SUPPLIES	12,169	18,400	18,400	18,400
PURCHASED SERVICES	1,236,237	1,136,390	1,136,390	973,170
ADMINISTRATIVE OVERHEAD	-	63,740	63,740	110,130
CAPITAL	-	-	74,840	144,000
Total Expense	**$1,914,511**	**$1,879,510**	**$1,954,350**	**$1,913,480**
FTE	**11.13**	**11.00**	**11.57**	**11.57**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

4,010	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
1,830	Increase in personnel services for unemployment costs based on the allocation methodology.
(1,790)	Decrease in purchased services for general liability costs based on the Department's historical experience and forecasted liability costs.
(308,930)	Decrease in purchased services for the pass-through costs to Ft. Collins for the FLEX Route due to the end of the CMAQ grant that funded the pass-through.
1,580	Increase in purchased services for vehicle maintenance costs based on the fuel and maintenance projections.
(6,080)	Decrease in purchased services for vehicle replacement based on the amortization schedule.
26,300	Increase in administrative overhead for the addition of Information Technology costs.
144,000	Increase in capital for bus replacement.

21,050	Core Changes	
	960	Personnel Services
	20,090	Administrative Overhead

152,000	Funded Supplements	
	150,000	Increase in purchased services for payment to Fort Collins for the City's share of the FLEX route costs due to the end of the Congestion Management and Air Quality (CMAQ) grant that had provided the funding.
	2,000	Increase in purchased services for the Contribution to SAINT for due to increased mileage costs and increased ridership.

33,970	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements for this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Transportation Fund

The Transportation Fund includes all costs for maintaining the existing street infrastructure and the construction of new infrastructure.

ACTIVITY	**DEPARTMENT**
Transportation Maintenance and Construction	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
PROJECT ENGINEERING	729,892	787,580	867,580	924,760
STREET MAINTENANCE	2,520,056	2,904,020	2,904,020	2,883,820
TRAFFIC ENGINEERING	1,852,231	2,030,610	2,030,610	2,166,090
STREET REHABILITATION	3,441,311	4,294,250	4,541,840	5,420,000
TRANSPORTATION CONSTRUCTION	2,438,887	1,590,000	6,223,430	2,347,880
Total Special Revenue Fund	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**
REVENUE				
CHARGES FOR SERVICE	1,944,982	2,269,050	2,269,050	2,125,000
LICENSES AND PERMITS	19,905	46,340	46,340	66,940
INTERGOVERNMENTAL REVENUE	3,672,721	3,773,490	6,224,830	3,488,830
OTHER	45,961	1,000	1,000	1,000
TRANSFERS	2,186,208	1,432,720	3,862,400	3,367,880
GENERAL FUND SUBSIDY	3,112,600	4,083,860	4,163,860	4,692,900
Total Revenue	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,989,788	3,037,800	3,037,800	3,086,430
SUPPLIES	993,356	799,610	798,110	1,022,520
PURCHASED SERVICES	1,024,439	1,038,040	1,043,040	1,178,900
ADMINISTRATIVE OVERHEAD	-	488,640	488,640	627,820
TRANSFERS	8,854	-	20,000	35,000
CAPITAL	5,965,940	6,059,150	11,000,170	7,791,880
Total Expense	**$10,982,377**	**$11,606,460**	**$16,567,480**	**$13,742,550**
FTE	**38.18**	**37.68**	**37.68**	**37.68**

Project Engineering

The Project Engineering Division is involved with most aspects of street design, construction, safety and maintenance. This Division manages the design and construction of capital street and bridge projects. Updating and implementing the Long-Range Transportation Master Plan is one of the major responsibilities of this Division.

ACTIVITY	**DEPARTMENT**
Project Engineering	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
PROJECT ENGINEERING	**$729,892**	**$787,580**	**$867,580**	**$924,760**
REVENUE				
CHARGES FOR SERVICE	113,665	17,000	17,000	25,000
LICENSES AND PERMITS	16,205	42,640	42,640	62,640
INTERGOVERNMENTAL REVENUE	195,183	161,320	161,320	95,690
OTHER	39,062	-	-	-
GENERAL FUND SUBSIDY	365,777	566,620	646,620	741,430
Total Revenue	**$729,892**	**$787,580**	**$867,580**	**$924,760**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	646,991	696,440	696,440	656,350
SUPPLIES	17,082	14,350	13,350	14,350
PURCHASED SERVICES	85,759	85,090	85,090	99,560
ADMINISTRATIVE OVERHEAD	-	70,400	70,400	154,500
CAPITAL	-	-	80,000	-
Total Expense	**$729,892**	**$787,580**	**$867,580**	**$924,760**
FTE	**10.85**	**10.35**	**10.35**	**10.35**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,140) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

1,830 Increase in personnel services for unemployment insurance based on the allocation methodology.

36,490 Increase in insurance benefits due to employee plan selection.

(14,600) Decrease in the amount of labor projected to be capitalized in the Transportation Construction Program.

5,290 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

56,990 Increase in administrative overhead due to the addition of Information Technology costs.

52,320 Core Changes

- 19,320 Personnel Services
- 5,890 Purchased Services
- 27,110 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

137,180 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Street Maintenance

The Street Maintenance Division's activities include street patching and repair, minor asphalt overlays, asphalt milling, alley and road shoulder maintenance, roadside mowing and weed spraying. The Division provides major support for the annual Street Resurfacing Program - a citywide street reconstruction and resurfacing program planned and managed by the Projects Engineering Division. The Division is also responsible for winter roadway maintenance. Crews plow snow, apply de–icing and anti–icing chemicals, load and haul snow/ice from the downtown district and other confined areas, and clear designated sidewalks. Contractors are used for some routine sidewalk snow removal. For major storms, contractors are used to supplement City plowing efforts and assist with post–storm cleanup.

ACTIVITY	**DEPARTMENT**
Street Maintenance	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
STREET MAINTENANCE				
GENERAL OPERATIONS	2,271,099	2,644,020	2,644,020	2,623,820
SNOW REMOVAL	248,957	260,000	260,000	260,000
TOTAL EXPENSE	**$2,520,056**	**$2,904,020**	**$2,904,020**	**$2,883,820**
REVENUE				
LICENSES AND PERMITS	3,700	3,700	3,700	4,300
INTERGOVERNMENTAL REVENUE	715,710	598,700	598,700	372,180
GENERAL FUND SUBSIDY	1,800,646	$2,301,620	$2,301,620	2,507,340
Total Revenue	**$2,520,056**	**$2,904,020**	**$2,904,020**	**$2,883,820**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,309,755	1,341,700	1,341,700	1,358,000
SUPPLIES	389,597	417,470	417,470	417,470
PURCHASED SERVICES	747,768	791,870	791,870	840,850
ADMINISTRATIVE OVERHEAD	-	178,080	178,080	208,500
CAPITAL	72,936	174,900	174,900	59,000
Total Expense	**$2,520,056**	**$2,904,020**	**$2,904,020**	**$2,883,820**
FTE	**15.33**	**15.33**	**15.33**	**15.33**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(13,860) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(1,350) Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(27,150) Decrease in purchased services for vehicle maintenance based on the projected fuel and maintenance costs.

(10,000) Decrease in purchased services for one-time tree replacement costs.

25,000 Increase in purchased services for the repair and maintenance of the rotomill.

62,480 Increase in purchased services for vehicle amortization costs.

48,220 Increase in administrative overhead due to the addition of Information Technology costs.

37,980 Increase in administrative overhead due to the addition of City Attorney costs.

(64,600) Decrease in administrative overhead for facility maintenance costs based on the allocation methodology.

(140,900) Decrease in capital due to one-time equipment purchases.

38,980 Core Changes

- 30,160 Personnel Services
- 8,820 Administrative Overhead

25,000 Funded Supplements

- 25,000 Increase in capital to purchase an equipment trailer with emergency traffic control devices.

(20,200) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements for this division.

34,000 Equipment Replacement

- 23,000 Paver.
- 11,000 Sweepster broom.

- Capital Projects
  - There are no capital projects associated with this division.

Traffic Engineering

The Traffic Engineering Division is responsible for the construction, operation and maintenance of all traffic control devices in the public right-of-way within City Limits, including nearly all of US Highways 287 and 34 and all of Colorado Highway 402. Citywide programs of responsibility include neighborhood traffic calming, traffic studies, traffic data collection and the Intelligent Transportation System (ITS). Major components of ITS include: traffic signals, system computers, video traffic surveillance system, Roadway Weather Information System, variable message signs, and the traffic operations center (TOC). The Division informs the media and the public of construction projects and roadway conditions via the Loveland Cone Zone construction report, 1610 AM radio, three variable message signs, and www.cotrip.org.

The Division is also involved in the planning, engineering, and project management of various Transportation Capital projects. These projects are included in the Capital Chapter under the transportation program.

The safety of people using Loveland's surface transportation system is the primary mission of the Division. Federal and state grant application programs are used to improve the system and are managed by the Division. Various funds are acquired via these grant applications for the design and construction of projects. These funds have been used consistently for the past 16 years to enhance the performance on Loveland's roadways.

ACTIVITY	**DEPARTMENT**
Traffic Engineering	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
TRAFFIC ENGINEERING				
GENERAL OPERATIONS	1,471,481	1,649,860	1,649,860	1,711,890
STATE HIGHWAY MAINTENANCE	380,750	380,750	380,750	454,200
TOTAL EXPENSE	**$1,852,231**	**$2,030,610**	**$2,030,610**	**$2,166,090**
REVENUE				
OTHER	6,059	1,000	1,000	1,000
INTERGOVERNMENTAL REVENUE	899,995	813,990	813,990	720,960
GENERAL FUND SUBSIDY	946,077	1,215,620	1,215,620	1,444,130
Total Revenue	**$1,852,231**	**$2,030,610**	**$2,030,610**	**$2,166,090**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,040,696	1,064,950	1,064,950	1,072,080
SUPPLIES	578,601	515,950	515,950	590,700
PURCHASED SERVICES	211,274	209,550	209,550	238,490
ADMINISTRATIVE OVERHEAD	-	240,160	240,160	264,820
CAPITAL	21,660	-	-	-
Total Expense	**$1,852,231**	**$2,030,610**	**$2,030,610**	**$2,166,090**
FTE	**12.00**	**12.00**	**12.00**	**12.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,510	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(37,290)	Decrease in personnel services for insurance benefit costs due to employee plan selection.
73,450	Increase in supplies for signals and markings fund by an expanded contract with the State for state highway maintenance.
(550)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
23,620	Increase in purchased services for vehicle maintenance based on the projected fuel and maintenance costs.
7,170	Increase in purchased services for vehicle amortization costs.
96,440	Increase in administrative overhead for the addition of Information Technology costs.
(85,860)	Decrease in administrative overhead for facility management costs based on the allocation methodology.

56,990 Core Changes

42,910	Personnel Services
1,300	Supplies
(1,300)	Purchased Services
14,080	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

135,480 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Street Rehabilitation

This program includes the costs for street overlays and reconstruction, curb and gutter repair, and bridge repair.

ACTIVITY	**DEPARTMENT**
Street Rehabilitation	Public Works

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Special Revenue Fund				
STREET REHABILITATION	3,441,311	4,194,250	4,441,840	5,320,000
BRIDGE REPAIR	-	100,000	100,000	100,000
TOTAL	**$3,441,311**	**$4,294,250**	**$4,541,840**	**$5,420,000**
REVENUE				
CHARGES FOR SERVICES	1,831,317	2,252,050	2,252,050	2,100,000
INTERGOVERNMENTAL REVENUE	1,609,154	1,942,200	2,026,660	2,220,000
OTHER	840	-	-	-
TRANSFER FROM GENERAL FUND	-	100,000	263,130	1,100,000
Total Revenue	**$3,441,311**	**$4,294,250**	**$4,541,840**	**$5,420,000**
EXPENSE BY CATEGORY				
TRANSFERS	-	-	-	35,000
CAPITAL	3,441,311	4,294,250	4,541,840	5,385,000
Total Expense	**$3,441,311**	**$4,294,250**	**$4,541,840**	**$5,420,000**
FTE	**-**	**-**	**-**	**-**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

90,750 Increase in capital for the annual 3.5% increase to the program.

35,000 Increase in transfers to Art and public Places Fund based on the projected project costs.

- Core Changes

  There are no changes in this division.

1,000,000 Funded Supplements

  1,000,000 Increase in purchased services for one-time General Fund contribution to resurface arterials and new streets acquired through growth.

1,125,750 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Transportation Construction

The Transportation Construction program includes projects necessary to meet the 2030 Master Transportation Plan. This includes new street construction, right-of-way acquisition, traffic signalization, and developer oversizing reimbursements.

ACTIVITY	**DEPARTMENT**
Transportation Construction	Public Works

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Special Revenue Fund				
TRANSPORTATION CONSTRUCTION	**$2,438,887**	**$1,590,000**	**$6,223,430**	**$2,347,880**
REVENUE				
INTERGOVERNMENTAL REVENUE	252,679	257,280	2,624,160	80,000
TRANSFERS	2,186,208	1,332,720	3,599,270	2,267,880
Total Revenue	**$2,438,887**	**$1,590,000**	**$6,223,430**	**$2,148,000**
EXPENSE BY CATEGORY				
TRANSFERS	8,854	-	20,000	-
CAPITAL	2,430,033	1,590,000	6,203,430	2,347,880
Total Expense	**$2,430,033**	**$1,590,000**	**$6,223,430**	**$2,347,880**
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

558,000 Increase in capital based on Capital Expansion Fee revenue projections and project timing.

- Core Changes
  - There are no core changes in this division.

199,880 Funded Supplements

199,880 Increase in capital to advance the timing on Bike and Pedestrian projects.

757,880 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

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City of Loveland

WATER & POWER



Water & Power

Loveland Water & Power's mission is to add value while serving the community's utility needs for today and tomorrow by:

- Providing quality customer service.
- Providing reliable service.
- Planning for the future.
- Being environmentally sensitive.
- Offering safe and secure utilities at competitive rates.
- Being fiscally responsible.

Outcome	Performance Measure	2011 Actual	2012 Projected	2013 Projected
Provide quality customer service. (GP 18)				
Provide quality customer service. (Residential City Survey)	Rankings relative to other 13 City Services: ▪ Reliable Electric Service ▪ Drinking Water Quality ▪ Sewer Service	 2 6 8	 2 6 7	 1 5 7
	Average Rating "Loveland delivers reliable electricity."	92%	93%	94%
	Average Rating "Loveland provides quality drinking water."	90%	91%	92%
	Average Rating "Sewer system in Loveland works reliably."	90%	91%	92%
Please Note: No Surveys (NS) Conducted in 2008. Survey is conducted every other year.				
Provide reliable and quality utility products and services. (GP 11b, 11c, 11d)				
Provide reliable and quality utility products and services.	Average power outage duration [minutes]. (CAIDI = Customer Average Interruption Duration Index)	51.05	55.00	55.00
	Average # of power interruptions per customer. (SAIFI = System Average Interruption Frequency Index)	0.82	1.5	1.5
	Average # of momentary outages per customer per year. (MAIFI = Momentary Average Interruption Frequency Index)	0.57	0.38	0.38
	Average service availability. (ASAI = Average Service Availability Index)	99.992%	99.993%	99.993%
	# of hours spent responding to power quality complaints	215.5	430	430
	# of annual water quality complaints.	36	40	35
	# of annual minor water violations.	2	0	0
	# of annual major water violations.	0	1	0
	# of annual sewer backups.	5	5	5
	# of annual minor sewer violations.	2	0	0
	# of annual major sewer violations.	1	0	0

Outcome	Performance Measure	2011 Actual	2012 Projected	2013 Projected
Plan for the future. (GP 3, 11b, 11c, 11d)				
Plan for the future.	% of system capacity used to meet peak demand: ▪ Power ▪ Water ▪ Wastewater	 59.1% 92.8% 80.1%	 54.4% 95.3% 82.6%	 56.2% 97.8% 85.1%
Be environmentally responsible. (GP 5, 9)				
Be environmentally responsible.	# of annual residential power per capita usage. (kWh/person/year)	3,570	3,491	3,454
	# of annual residential peak day demand. (gallons/day/person)	238	248	245
	# of annual residential per capita usage. (gallons/person/year)	40,560	34,302	33,540
	# of Wastewater Treatment Plant Discharge Monitoring Report violations.	2	0	0
	# of annual department fleet miles.	334,359	381,276	389,224
	# of annual internal environmental self- audits performed.	0	4	7
Offer safe and secure utilities. (GP 8d)				
Offer safe and secure utilities.	# of community accidents involving utility infrastructure.	41	30	30
	# of reportable personnel and vehicular accidents.	19	3	0
	# of reported illegal contacts with key facilities.	2	2	0
Be fiscally responsible while offering competitive rates. (GP 11b, 11c, 11d)				
Be fiscally responsible while offering competitive rates.	% of unaccounted/unmetered for distribution losses: ▪ Power ▪ Water	 2.71% 15.8%	 2.81% 14.8%	 2.87% 13.8%
	O&M cost per 100 miles.	486,936	610,455	591,804
	% variance of actual O&M expenditures to budgeted expenditures. ( ) = Under Budget	0.7%	0.0%	0.0%
	% variance of actual capital expenditures to budgeted expenditures. ( ) = Under Budget	-32.6%	0.0%	0.0%
	Rate comparisons conducted with other utilities.	Yes	Yes	Yes
	# of rate classes available to customers.	13	13	13
Partner with the community. (GP 13, 18)				
Partner with the community.	# of key partnerships: ▪ Customer Relations ▪ Power ▪ Water ▪ Wastewater	 29 16 13 6	 29 15 13 6	 29 15 13 6

Water & Power Department Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
Enterprise Fund							
WATER	10,223,304	17,639,910	19,192,770	24,191,060	37.1%	41.73	43.51
RAW WATER	3,219,023	1,952,030	2,872,120	1,883,730	(3.5%)	-	-
WASTEWATER	8,104,330	11,583,180	13,444,690	10,594,960	(8.5%)	29.82	32.90
POWER	53,349,239	56,383,940	58,588,840	63,721,260	13.0%	42.95	44.09
Total Expense	**$74,895,896**	**$87,559,060**	**$94,098,420**	**$100,391,010**	**14.7%**	**114.50**	**120.50**
REVENUE							
UTILITY CHARGES	66,196,947	69,970,300	69,970,300	73,988,400	5.7%		
UTILITY OTHER	1,655,338	1,896,650	1,896,650	1,803,970	(4.9%)		
IMPACT FEES	5,270,911	3,802,290	3,802,290	5,328,020	40.1%		
CHARGES FOR SERVICE	705,721	582,120	582,120	645,950	11.0%		
INTEREST	834,731	1,269,700	1,269,700	772,020	(39.2%)		
BOND PROCEEDS	-	16,000,000	16,000,000	-	(100.0%)		
OTHER	320,436	282,060	330,860	316,800	12.3%		
TRANSFERS	700,787	545,000	545,000	1,620,000	197.2%		
Total Revenue	**$75,684,871**	**$94,348,120**	**$94,396,920**	**$84,475,160**	**(10.5%)**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	7,801,209	8,626,480	8,626,480	9,407,230	9.1%		
SUPPLIES	1,476,977	2,269,270	2,313,070	1,829,580	(19.4%)		
PURCHASED SERVICES	46,733,207	53,102,260	53,331,480	53,823,320	1.4%		
ADMINISTRATIVE OVERHEAD	-	3,280,200	3,280,200	3,097,790	(5.6%)		
DEBT SERVICE	842,908	1,826,930	1,826,930	2,287,830	25.2%		
TRANSFERS	4,001,426	674,770	674,770	1,259,100	86.6%		
CAPITAL	14,040,169	17,779,150	24,045,490	28,686,160	61.3%		
Total Expense	**$74,895,896**	**$87,559,060**	**$94,098,420**	**$100,391,010**	**14.7%**		

Water Utility

The Water Utilities Division consists of groups and programs responsible for the day–to–day operations, engineering, and management for the Department's two water–related utilities: Water and Wastewater. The Division also provides some support services to the Power Operations Division such as utility locates, inspection, and Geographical Information Systems (GIS).

The following sections comprise the Water Utilities Division:

- ***Construction and Inspection*** is responsible for locating water, wastewater, storm water and electric utilities and construction inspections for all water, wastewater and electric construction. This section also coordinates small construction projects.
- ***Engineering*** reviews all new development proposals with respect to water and wastewater design and construction. This section manages the capital projects for both water utilities.
- ***Information Technology*** operates the Department's computerized drafting and the GIS. The water, wastewater and electric system maps are all maintained and updated by this section. They also are responsible for the Department's information technology needs such as specialized software applications, databases, development and maintenance, survey fieldwork and computer networks.
- ***Maintenance and Operations*** is comprised of equipment operators who maintain the water transmission and distribution systems and the wastewater collection system. They repair water line leaks, clean treated water tanks, flush fire hydrants and inspect, wash and repair sewer lines and manholes. They manage the backflow prevention/cross-connection control program.
- ***Technical Services*** provides technicians who maintain and repair all water and wastewater treatment plant controls such as pumps, motors, valves, electrical systems, and electronic components. They also are responsible for all the wastewater lift stations and water pumping stations throughout the City, including the hydro facility.
- ***Treatment Operations*** provides water treatment and production, wastewater treatment and reclamation, and water quality laboratories, and industrial pretreatment program. Certified plant operators at both plants monitor treatment processes, perform process testing, and notify technicians when equipment needs to be repaired or replaced. Laboratory personnel perform various analyses of the water to insure proper treatment is accomplished.
- ***Water Resources*** is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day–to–day administration of water rights to long–range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.
- ***Water Metering*** is responsible for repairing and maintaining water meters, assisting contractors with new water taps, inspecting new lawn irrigation systems, testing meters and providing customer service.
- ***Customer Relations*** provides a single point of contact and responsible utility solutions to the key partners and commercial customers so they can grow and prosper in our dynamic community.
- ***Utility Accounting*** is responsible for the annual budget, monthly financial reports, year–end financial processing, daily process of source documents, payroll processing, and tracking projects costs for the Water and Power Utilities. In addition, the Division is responsible for providing accounting and long–range financial planning services for the Public Works and Police departments. This Division will have ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizens' Finance Advisory Committee.
- ***Warehouse*** responsibilities include storing and delivering inventory items used by all City departments, disposal of obsolete items, oversee non-inventory yard materials (i.e.; transformers), procurement of all overhead and underground utility materials, maintain recycle metal program, purchase and store Power Division specialty tools and conduct a rubber goods testing program to comply with safety requirements for electric line workers. This section will also coordinate fleet replacement and annual safety inspections for the Water and Power utility vehicles.

ACTIVITY	DEPARTMENT
Water Utility	Water & Power

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Water Fund				
ADMINISTRATION & GENERAL	2,036,727	3,391,210	3,391,210	4,648,210
CUSTOMER RELATIONS	62,928	192,940	192,940	238,900
SOURCE OF SUPPLY	1,223,005	2,079,600	2,156,600	1,876,150
TRANSMISSION & DIST.	3,193,746	5,059,610	5,915,840	4,946,310
TREATMENT	2,996,578	5,976,100	5,859,070	6,653,990
Total Water	**$9,512,984**	**$16,699,460**	**$17,515,660**	**$18,363,560**
Water SIF Fund				
ADMINISTRATION & GENERAL	-	-	-	52,500
TRANSMISSION & DIST.	706,289	191,250	920,940	75,000
TREATMENT	4,031	749,200	756,170	5,700,000
Total SIF Expense	**$710,320**	**$940,450**	**$1,677,110**	**$5,827,500**
Total Expense	**$10,223,304**	**$17,639,910**	**$19,192,770**	**$24,191,060**
REVENUE				
Water Fund				
UTILITY CHARGES	8,740,046	8,807,430	8,807,430	10,424,710
UTILITY OTHER	519,248	430,230	430,230	363,290
INTEREST	40,564	55,990	55,990	114,730
BOND PROCEEDS	-	16,000,000	16,000,000	-
OTHER	174,825	267,410	316,210	86,800
TRANSFERS	33,137	20,000	20,000	750,000
Total Water Fund	**$9,507,820**	**$25,581,060**	**$25,629,860**	**$11,739,530**
Water SIF Fund				
UTILITY OTHER	113,296	96,000	96,000	96,000
IMPACT FEES	1,717,662	1,155,500	1,155,500	1,518,150
INTEREST	93,450	137,110	137,110	77,300
TRANSFERS	-	-	-	20,000
Total Water SIF Fund	**$1,924,408**	**$1,388,610**	**$1,388,610**	**$1,711,450**
Total Revenue	**$11,432,228**	**$26,969,670**	**$27,018,470**	**$13,450,980**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,973,841	3,419,390	3,419,390	3,628,090
SUPPLIES	821,303	1,071,990	1,069,490	998,620
PURCHASED SERVICES	2,700,024	4,587,110	4,654,610	4,231,650
ADMINISTRATIVE OVERHEAD	-	936,210	936,210	886,060
DEBT	-	1,000,000	1,000,000	1,461,200
TRANSFERS	938,630	44,830	44,830	966,950
CAPITAL	2,789,506	6,580,380	8,068,240	12,018,490
Total Expense	**$10,223,304**	**$17,639,910**	**$19,192,770**	**$24,191,060**
FTE	**41.57**	**41.73**	**41.05**	**43.51**

Water Utility – Administration & General

Administration and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY	**DEPARTMENT**
Admin & General	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Water Fund				
ADMIN & GENERAL	**$2,036,727**	**$3,391,210**	**$3,391,210**	**$4,648,210**
Water SIF Fund				
ADMIN & GENERAL	**-**	**-**	**-**	**$52,500**
Total Expense	**$2,036,727**	**$3,391,210**	**$3,391,210**	**$4,700,710**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	303,348	343,670	343,670	332,850
SUPPLIES	33,968	285,530	285,530	129,800
PURCHASED SERVICES	760,781	780,970	780,970	923,850
ADMINISTRATIVE OVERHEAD	-	936,210	936,210	886,060
DEBT	-	1,000,000	1,000,000	1,461,200
TRANSFERS	938,630	44,830	44,830	966,950
Total Expense	**$2,036,727**	**$3,391,210**	**$3,391,210**	**$4,700,710**
FTE	**3.68**	**3.68**	**3.00**	**3.30**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,460)	Decrease in personnel services for workers' compensation based on the departments historical experience and forecasted liability costs.
(21,030)	Decrease in personnel services for unemployment insurance based on the departments historical experience and forecasted liability costs.
(31,640)	Decrease in personnel services for support services transferred to the Power Enterprise.
(24,870)	Decrease in supplies for computer supplies.
(133,490)	Decrease in supplies for tools and equipment due to one-time costs.
89,460	Increase in purchased services for the PILT payment based on the revenue projections.
(6,320)	Decrease in purchased services for general liability insurance based on the departments historical experience and forecasted liability costs.
(50,150)	Decrease in administrative overhead charges.
461,200	Increase in debt for principal and interest payments.
63,090	Increase in transfers to the Art in Public Places fund based on the Capital Program.
49,030	Increase in transfers to the Capital Projects Fund for the Water Enterprises share of the telephone switch replacement project.
810,000	Increase in transfer to the Power Enterprise for the principal and interest payment on the intra-fund loan.
42,580	Core Changes
	30,910 Personnel Services
	2,630 Supplies
	9,040 Purchased services
66,100	Funded Supplements
	15,400 Increase in personnel services for the addition of a Technical Specialist position.
	50,700 Increase in purchased services for repair and maintenance to harden the security to the entry way to the Service Center.
1,309,500	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Water Utility – Source of Supply

Source of Supply (also known as Water Resources) is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

ACTIVITY	**DEPARTMENT**
Source of Supply	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
SOURCE OF SUPPLY	**$1,223,005**	**$2,079,600**	**$2,156,600**	**$1,876,150**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	252,703	382,210	382,210	281,290
SUPPLIES	1,356	3,390	3,390	4,290
PURCHASED SERVICES	968,946	1,694,000	1,771,000	1,590,570
Total Expense	**$1,223,005**	**$2,079,600**	**$2,156,600**	**$1,876,150**
FTE	**2.00**	**2.00**	**2.00**	**2.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(11,980)	Decrease in personnel services for insurance based on employee plan selection.
92,060	Increase in purchased services for the Windy Gap assessment.
5,000	Increase in purchased services for the CBT contract expenses.
10,000	Increase in purchased services for environmental services.
(175,000)	Decrease in purchased services for legal and engineering services related to water rights.
5,000	Increase in purchased services for interconnect costs with other providers.
(110,000)	Decrease in purchased services for water court exchange cases.
70,000	Increase in purchased services for professional services related to contract rights in irrigation ditches.

(88,530) Core Changes

(88,940)	Personnel Services
900	Supplies
(490)	Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

(203,450) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Water Utility – Transmission Distribution

Transmission Distribution is comprised of equipment operators who maintain the water transmission and distribution systems. They repair water line leaks, clean treated water tanks, and flush fire hydrants. The Warehouse responsibilities include storing and delivering inventory items used by all City departments. Water Metering is responsible for repairing and maintaining water meters, assisting contractors with new taps, and testing meters. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's technology needs such as specialized software applications and maintenance. Technical Services is also part of this division, as well as the locating done for water.

ACTIVITY	**DEPARTMENT**
Transmission Distribution	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Water Fund				
TRANSMISSION DISTRIBUTION	**$3,193,746**	**$5,059,610**	**$5,915,840**	**$4,946,310**
Water SIF Fund				
TRANSMISSION DISTRIBUTION	**$706,289**	**$191,250**	**$920,940**	**$75,000**
Total Expense	**$3,900,035**	**$5,250,860**	**$6,836,780**	**$5,021,310**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,256,750	1,462,690	1,462,690	1,601,080
SUPPLIES	267,872	292,480	292,480	320,730
PURCHASED SERVICES	556,326	1,155,810	1,155,810	717,800
CAPITAL	1,819,087	2,339,880	3,925,800	2,381,700
Total Expense	**$3,900,035**	**$5,250,860**	**$6,836,780**	**$5,021,310**
FTE	**20.43**	**20.43**	**20.43**	**21.59**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(11,630)	Decrease in personnel services due to the elimination of two temporary Inspection/Locator positions.
(20,100)	Decrease in personnel services for insurance based on employee plan selection.
9,420	Increase in supplies for parts based on historical experience.
9,390	Increase in supplies for tools and equipment.
(78,750)	Decrease in purchased services for professional services.
36,930	Increase in purchased services for vehicle repair and maintenance based on the projected fuel and maintenance costs.
4,750	Increase in purchased services for street repairs related to water line repair.
(480,000)	Decrease in purchased services for the one-time painting costs of the 29th Street water storage tank.
(10,000)	Increase in purchased services for water modeling support.
50,000	Increase in purchased services for the water model upgrade.
11,600	Increase in purchased services for repair and maintenance costs.
20,000	Increase in purchased services for asset management.
(1,650)	Decrease in purchased services for utilities costs.
36,930	Increase in purchased services for vehicle maintenance an fuel based on projected costs.
54,000	Increase in capital for meter replacement costs.
(12,180)	Increase in capital based on the capital program.

30,480 Core Changes

48,860	Personnel Services
9,440	Supplies
(27,820)	Purchased Services

121,260 Funded Supplements

52,180	Increase in personnel services for the addition of a new Special Project Manager position.
24,760	Increase in personnel services for a new Inspection/locator position.
21,550	Increase in personnel services for the addition of a new Treatment Control Technician position.
22,770	Increase in personnel services for the addition of a new Treatment Specialist position.

(229,550) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Water Utility – Treatment

Treatment Operations provides water treatment and production, and water quality laboratories. Certified plant operators monitor treatment processes and testing. Laboratory personnel perform analyses of the water to insure proper treatment is accomplished. Engineering reviews all new development proposals with respect to water design and construction. Technical Services provides technicians who maintain and repair all water treatment plant controls and water pumping stations throughout the city.

ACTIVITY	**DEPARTMENT**
Treatment	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Water Fund				
TREATMENT	**$2,996,578**	**$5,976,100**	**$5,859,070**	**$6,653,990**
Water SIF Fund				
TREATMENT	**$4,031**	**$749,200**	**$756,170**	**$5,700,000**
Total Expense	**$3,000,609**	**$6,725,300**	**$6,615,240**	**$12,353,990**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,140,362	1,182,120	1,182,120	1,329,730
SUPPLIES	511,006	477,560	477,560	529,980
PURCHASED SERVICES	378,822	825,120	813,120	857,490
CAPITAL	970,419	4,240,500	4,142,440	9,636,790
Total Expense	**$3,000,609**	**$6,725,300**	**$6,615,240**	**$12,353,990**
FTE	**14.38**	**15.12**	**15.12**	**15.62**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(37,070)	Decrease in personnel services for temporary employees.
(15,370)	Decrease in personnel services for insurances based on employee plan selection.
30,000	Increase in supplies for projected chemical costs.
13,810	Increase in supplies for laboratory supplies.
(6,000)	Decrease in purchased services for utilities costs.
23,100	Increase in purchased services for repair and maintenance costs.
13,210	Increase in purchased services for vehicle maintenance and fuel costs.
5,396,290	Increase in capital based on the capital program.

132,900	Core Changes	
	122,230	Personnel Services
	8,610	Supplies
	2,060	Purchased Services

77,820	Funded Supplements	
	53,550	Increase in personnel services for the addition of a Maintenance Worker position.
	24,270	Increase in personnel services for Treatment Control Technician position.

5,628,690 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Water Utility – Customer Relations

Customer Relations supports the water division by providing value added services through sustainable programs and creative solutions in a responsive manner. Customer Relations provides individualized service, honest communications and respectful relationships with water customers. Customer Relations manages all Key Accounts projects for the water division. Customer Relations provides useful solutions that promote energy efficiency and water conservation. Customer Relations manages all of the commercial and residential water conservation programs. Customer Relations also provides media relations including press releases and marketing events for water division projects and programs. Customer Relations also coordinates business relationships and joint programs with several northern Colorado utility influences as well as marketing and branding the utility.

ACTIVITY	**DEPARTMENT**
Customer Relations	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Water Fund				
CUSTOMER RELATIONS	**$62,928**	**$192,940**	**$192,940**	**$238,900**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	20,678	48,700	48,700	83,140
SUPPLIES	7,101	13,030	10,530	13,820
PURCHASED SERVICES	35,149	131,210	133,710	141,940
Total Expense	**$62,928**	**$192,940**	**$192,940**	**$238,900**
FTE	**1.08**	**0.50**	**0.50**	**1.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

17,730	Increase in personnel services due salaries reallocated to the Power Enterprise.
7,800	Increase in personal services for temporary salaries.
(20,000)	Decrease in purchased services for projected energy efficiency rebate payments.
13,630	Increase in purchased services for professional services for programs.
17,500	Increase in purchased services for public relations costs.
(6,100)	Core Changes
(6,490)	Personnel Services
790	Supplies
(400)	Purchased Services
15,400	Funded Supplements
11,550	Increase in personnel services for the addition of a Customer Relations Coordinator position.
3,850	Increase in personnel services for the addition of a Technical Specialist position.
45,960	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Raw Water Utility

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs.

ACTIVITY	**DEPARTMENT**
Raw Water Utility	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
BUSINESS/FINANCE	826,955	826,930	826,930	826,630
WATER RESOURCES	2,392,068	1,125,100	2,045,190	1,057,100
Total Expense	**$3,219,023**	**$1,952,030**	**$2,872,120**	**$1,883,730**
REVENUE				
UTILITY CHARGES	620,710	709,060	709,060	839,990
UTILITY OTHER	95,905	65,800	65,800	67,000
IMPACT FEES	439,691	274,870	274,870	375,000
INTEREST	233,338	457,200	457,200	322,850
OTHER	15,953	-	-	-
TRANSFERS	447,623	485,000	485,000	-
Total Revenue	**$1,853,220**	**$1,991,930**	**$1,991,930**	**$1,604,840**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,044	7,100	7,100	7,100
DEBT SERVICE	826,955	826,930	826,930	826,630
TRANSFERS	-	-	-	-
CAPITAL	2,385,024	1,118,000	2,038,090	1,050,000
Total Expense	**$3,219,023**	**$1,952,030**	**$2,872,120**	**$1,883,730**
FTE	-	-	-	-

Raw Water Utility – Business/Finance

Business/Finance is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Commission. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY	**DEPARTMENT**
Admin & General	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
BUSINESS/FINANCE	**$826,955**	**$826,930**	**$826,930**	**$826,630**
EXPENSE BY CATEGORY				
DEBT SERVICE	826,955	826,930	826,930	826,630
Total Expenses	**$826,955**	**$826,930**	**$826,930**	**$826,630**
FTE	**-**	**-**	**-**	**-**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(300) Decrease in debt services based on the payment schedule.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(300) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Raw Water Utility – Water Resources

Water Resources is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

ACTIVITY	**DEPARTMENT**
Water Resources	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
WATER RESOURCES	**$2,392,068**	**$1,125,100**	**$2,045,190**	**$1,057,100**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,044	7,100	7,100	7,100
CAPITAL	2,385,024	1,118,000	2,038,090	1,050,000
Total Expense	**$2,392,068**	**$1,125,100**	**$2,045,190**	**$1,050,100**
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(68,000) Decrease in capital based on the capital program.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(68,000) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Wastewater Utility

The Wastewater Utility Division consists of all groups and programs responsible for the day–to–day operations, engineering, and management for the Department's two water–related utilities: Water and Wastewater. Groups within the Division also provide some support services to the Power Operations Division such as utility locates, inspection, and GIS.

The following sections comprise the Wastewater Utility Division:

- Construction and Inspection
- Technical Services
- Engineering
- Treatment Operations
- Information Technology
- Water Resources
- Maintenance and Operations
- Water Metering

ACTIVITY	DEPARTMENT
Wastewater Utility	Water & Power

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Wastewater Fund				
ADMINISTRATION & GENERAL	1,855,506	2,003,620	2,022,020	1,436,480
TREATMENT	3,086,614	5,983,230	6,194,650	5,365,720
COLLECTIONS	2,817,804	2,873,820	3,669,520	3,261,810
CUSTOMER RELATIONS	16,464	87,510	13,370	35,240
Total Wastewater	**$7,776,388**	**$10,948,180**	**$11,899,560**	**$10,099,250**
Wastewater SIF Fund				
ADMINISTRATION & GENERAL	2,799	-	-	8,130
TREATMENT	173,288	270,000	363,730	352,580
COLLECTIONS	151,855	365,000	1,181,400	135,000
Total SIF Expense	**$327,942**	**$635,000**	**$1,545,130**	**$495,710**
Total Expense	**$8,104,330**	**$11,583,180**	**$13,444,690**	**$10,594,960**
REVENUE				
Wastewater Fund				
UTILITY CHARGES	7,134,741	8,245,870	8,245,870	8,816,730
UTILITY OTHER	20,088	218,730	218,730	38,680
INTEREST	84,677	121,770	121,770	35,340
OTHER	(2,568)	(2,400)	(2,400)	-
TRANSFERS	18,221	10,000	10,000	-
Total Wastewater Fund	**$7,255,159**	**$8,593,970**	**$8,593,970**	**$8,890,750**
Wastewater SIF Fund				
UTILITY OTHER	104,112	100,000	100,000	85,000
IMPACT FEES	981,320	710,000	710,000	1,000,000
INTEREST	54,838	73,690	73,690	39,760
TRANSFERS	-	-	-	10,000
Total Wastewater SIF Fund	**$1,140,270**	**$883,690**	**$883,690**	**$1,134,760**
Total Revenue	**$8,395,429**	**$9,477,660**	**$9,477,660**	**$10,025,510**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,252,439	2,520,160	2,520,160	2,790,590
SUPPLIES	399,522	603,430	621,830	405,930
PURCHASED SERVICES	2,596,445	3,780,360	3,939,580	3,333,700
ADMINISTRATIVE OVERHEAD	-	497,660	497,660	372,090
DEBT SERVICE	15,953	-	-	-
TRANSFERS	1,013,871	511,970	511,970	58,650
CAPITAL	1,826,100	3,669,600	5,353,490	3,634,000
Total Expense	**$8,104,330**	**$11,583,180**	**$13,444,690**	**$10,594,960**
FTE	**30.59**	**29.82**	**29.82**	**32.90**

Wastewater Utility – Administration & General

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizens' Finance Advisory Commission. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY	**DEPARTMENT**
Admin & General	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Wastewater Fund				
ADMIN & GENERAL	**$1,855,506**	**$2,003,620**	**$2,022,020**	**$1,436,480**
Wastewater SIF Fund				
ADMIN & GENERAL	$2,799	-	-	8,130
Total SIF Expense	**$2,799**	**-**	**-**	**$8,130**
Total Expense	**$1,858,305**	**$2,003,620**	**$2,022,020**	**$1,444,610**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	190,395	205,500	205,500	217,700
SUPPLIES	20,903	150,730	169,130	61,170
PURCHASED SERVICES	617,183	637,760	637,760	735,000
ADMINISTRATIVE OVERHEAD	-	497,660	497,660	372,090
DEBT SERVICE	15,953	-	-	-
TRANSFERS	1,013,871	511,970	511,970	58,650
Total Expense	**$1,858,305**	**$2,003,620**	**$2,022,020**	**$1,444,610**
FTE	**1.98**	**0.89**	**0.89**	**1.90**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(3,190) Decrease in worker's compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(4,250) Decrease in unemployment due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(18,580) Decrease in personal services for support costs reallocated to the Power Enterprise.

(15,040) Decrease in supplies for computer supplies and equipment.

(76,050) Decrease in supplies for tools and equipment based on projected costs.

64,340 Increase in purchased services for the PILT payment based on projected revenues.

(4,530) Decrease in general liability based on the department's historical experience and forecasted liability costs.

(125,570) Decrease in administrative overhead based on the allocation methodology.

28,910 Increase in transfers to the Capital Projects fund for the Enterprise's share of the telephone switch replacement project approved in the Capital Program.

2,770 Increase in transfers for the transfer to Art in Public Places Fund based on the capital program.

(485,000) Decrease in transfers due to the completion of repayment of the intra-fund loan from the Water Enterprise.

31,880 Core Changes

- 22,820 Personnel Services
- 1,530 Supplies
- 7,530 Purchased Services

45,300 Funded Supplements

- 15,400 Increase in personnel services for the addition of a Technical Specialist position.
- 29,900 Increase in purchased services to harden the security entrance at the Service Center.

(559,010) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Wastewater Utility – Collection

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

ACTIVITY	**DEPARTMENT**
Collection	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Wastewater Fund				
COLLECTION	**$2,817,804**	**$2,873,820**	**$3,669,520**	**$3,261,810**
Wastewater SIF Fund				
COLLECTION	**$151,855**	**$365,000**	**$1,181,400**	**$135,000**
Total Expense	**$2,969,659**	**$3,238,820**	**$4,850,920**	**$3,396,810**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	872,529	934,490	970,020	1,114,440
SUPPLIES	116,397	240,590	240,590	123,840
PURCHASED SERVICES	667,736	1,018,740	1,189,620	933,530
CAPITAL	1,312,997	1,045,000	2,450,690	1,225,000
Total Expense	**$1,603,333**	**$3,238,820**	**$4,850,920**	**$3,396,810**
FTE	**14.11**	**11.43**	**11.43**	**12.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(9,520)	Decrease in personal services due to the elimination of two inspection/locator positions.
(130,000)	Decrease in supplies for anti-corrosion chemicals.
8,640	Increase in supplies for parts and supplies.
(200,000)	Decrease in purchased services for the one-time costs of cleaning the Namaqua Interceptor.
(13,000)	Decrease in purchased services for water modeling support.
(50,000)	Decrease in purchased services for the one-time cost of lift station evaluations.
50,000	Increase in purchased services for the Boyd Interceptor study.
71,750	Increase in purchased services for repairs and maintenance.
27,500	Increase in purchased services vehicle maintenance based on projected fuel and maintenance costs.
20,000	Increase in purchased services for asset management.
180,000	Increase in capital based on the capital plan.

87,500 Core Changes

74,350	Personnel Services
4,610	Supplies
8,540	Purchased Services

115,120 Funded Supplements

57,330	Increase in personnel services for a Special Projects Manager position.
17,380	Increase in personnel services for an Inspector/Locator position.
21,160	Increase in personnel services for a Treatment Control Technician position.
19,250	Increase in personnel services for a Technical Specialist position.

157,990 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Wastewater Utility – Treatment

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

ACTIVITY	**DEPARTMENT**
Treatment	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Wastewater Fund				
TREATMENT	**$3,086,614**	**$5,983,230**	**$6,194,650**	**$5,365,720**
Wastewater SIF Fund				
TREATMENT	**$173,288**	**$270,000**	**$363,730**	**$352,580**
Total Expense	**$3,259,902**	**$6,253,230**	**$6,558,380**	**$5,718,300**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,174,502	1,297,680	1,336,290	1,429,540
SUPPLIES	261,409	211,380	211,380	220,140
PURCHASED SERVICES	1,310,888	2,119,570	2,107,910	1,659,620
CAPITAL	513,103	2,624,600	2,902,800	2,409,000
Total Expense	**$3,259,902**	**$6,253,230**	**$6,558,380**	**$5,718,300**
FTE	**14.50**	**16.50**	**16.50**	**18.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

5,000	Increase in supplies for chemicals.
6,000	Increase in supplies for equipment parts.
(20,000)	Decrease in purchased services for sludge storage.
(12,200)	Decrease in purchased services for the one-time cost of the utility plan update.
(13,400)	Decrease in purchased services for one-time river monitoring costs.
(500,000)	Decrease in purchased services for the on-time costs of the inspection and interior coating of digestor roofs.
(114,600)	Decrease in purchased services to for the one-time cost to clean the digestor.
30,000	Increase in purchased services for sludge hauling costs.
16,350	Increase in purchased services for utilities costs.
(215,600)	Decrease in capital based on the capital program.

129,010	Core Changes	
	102,700	Personnel Services
	(2,240)	Supplies
	28,550	Purchased Services

154,510	Funded Supplements	
	20,680	Increase in personal services for a Treatment Control Technician position.
	8,480	Increase in personnel services for a temporary position.
	125,350	Increase in purchased services for the construction of chemical dosing stations.

(534,930) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Wastewater Utility – Customer Relations

Customer Relations supports the water division by providing value added services through sustainable programs and creative solutions in a responsive manner. Customer Relations provides individualized service, honest communications and respectful relationships with water customers. Customer Relations manages all Key Accounts projects for the water division. Customer Relations provides useful solutions that promote energy efficiency and water conservation. Customer Relations manages all of the commercial and residential water conservation programs. Customer Relations also provides media relations including press releases and marketing events for water division projects and programs. Customer Relations also coordinates business relationships and joint programs with several northern Colorado utility influences as well as marketing and branding the utility.

ACTIVITY				**DEPARTMENT**
Customer Relations				Water & Power
EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Wastewater Fund				
CUSTOMER RELATIONS	**$16,464**	**$87,510**	**$13,370**	**$35,240**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	15,013	82,490	8,350	28,910
SUPPLIES	813	730	730	780
PURCHASED SERVICES	638	4,290	4,290	5,550
Total Expense	**$16,464**	**$87,510**	**$13,370**	**$35,240**
FTE	**-**	**1.00**	**1.00**	**1.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(61,250)	Decrease in personnel services to salary reallocated to other Enterprises.
2,530	Increase in personnel services for support costs reallocated form the Power Enterprise.
1,560	Increase in personnel services for a temporary support position.
(2,500)	Decrease in purchased services for costs of efficiency rebates.
2,500	Increase in purchased services for public relations costs.

(6,660) Core Changes

(7,970)	Personnel Services
50	Supplies
1,260	Purchased Services

11,550 Funded Supplements

7,700	Increase in personnel services for the addition of a Customer Relations Coordinator position.
3,850	Increase in personnel services for the addition of a Technical Specialist position.

16,680 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Power Utility

The Power Operations Division maintains the City of Loveland's electric distribution system. In 2012, the average service availability for the system was 99.9920%. The City is a retail distributor of electricity to 33,716 customers in and around Loveland, as well as a wholesale distributor of electricity to Xcel Energy. Loveland residents pay the second lowest rates in the state for their electricity. Loveland owns and maintains the distribution system as well as a small hydroelectric generating plant in the Big Thompson Canyon.

Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). The municipalities of Estes Park, Fort Collins, Longmont and Loveland formed PRPA in 1973 to manage and operate the transmission and generation system. In 2012, the electricity consumed by the four cities was generated by the following sources; 72.4% coal, 19.4% hydroelectric, 3.5% Wind Power and Renewable Energy Certificates, 3.9% other, and 0.8% natural gas.

The Power Operations Division operates and maintains the electric utility system. The division plans, designs, and builds the system improvements needed to meet our customer's electrical needs at the lowest possible cost while providing a high level of reliability. In 2012, the Division designed and constructed approximately $5,400,000 in projects. In 2013, the Division anticipates designing and constructing over $5,000,000 in distribution system improvement and expansion projects.

ACTIVITY	DEPARTMENT
Power Utility	Water & Power

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Power Fund				
ADMINISTRATION & GENERAL	43,706,210	45,469,600	45,640,710	46,641,190
OPERATIONS	7,823,921	8,340,060	9,781,850	10,049,500
HYDRO	165,510	154,770	206,770	3,113,800
CUSTOMER RELATIONS	773,911	975,330	975,330	1,066,540
Total Operating Expense	**$52,469,552**	**$54,939,760**	**$56,604,660**	**$60,871,030**
Power PIF Fund				
ADMINISTRATION & GENERAL	151,101	-	-	299,500
OPERATIONS	728,586	1,444,180	1,984,180	2,550,730
Total PIF Expense	**$879,687**	**$1,444,180**	**$1,984,180**	**$2,850,230**
Total Power Expense	**$53,349,239**	**$56,383,940**	**$58,588,840**	**$63,721,260**
REVENUE				
Power Fund				
UTILITY CHARGES	49,701,450	52,207,940	52,207,940	53,906,970
UTILITY OTHER	802,689	985,890	985,890	1,154,000
CHARGES FOR SERVICE	705,721	582,120	582,120	645,950
INTEREST	239,515	286,360	286,360	159,120
OTHER	135,821	17,050	17,050	230,000
TRANSFERS	201,806	30,000	30,000	-
Total Power Fund	**$51,787,002**	**$54,109,360**	**$54,109,360**	**$56,096,040**
Power PIF Fund				
IMPACT FEES	2,132,238	1,661,920	1,661,920	2,434,870
INTEREST	88,349	137,580	137,580	22,920
OTHER	(3,595)	-	-	-
TRANSFERS	-	-	-	840,000
Total Power PIF Fund	**$2,216,992**	**$1,799,500**	**$1,799,500**	**$3,297,790**
Total Revenue	**$54,003,994**	**$55,908,860**	**$55,908,860**	**$59,393,830**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,574,929	2,686,930	2,686,930	2,988,550
SUPPLIES	256,152	593,850	621,750	425,030
PURCHASED SERVICES	41,429,694	44,727,690	44,730,190	46,250,870
ADMINISTRATIVE OVERHEAD	-	1,846,330	1,846,330	1,839,640
TRANSFERS	2,048,925	117,970	117,970	233,500
CAPITAL	7,039,539	6,411,170	8,585,670	11,983,670
Total Expense	**$53,349,239**	**$56,383,940**	**$58,588,840**	**$63,721,260**
FTE	**45.17**	**42.95**	**42.95**	**44.09**

Power Utility – Administration and General

Administration and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY	**DEPARTMENT**
Administration & General	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Power Fund				
ADMIN & GENERAL	**$43,706,210**	**$45,469,600**	**$45,640,710**	**$46,641,190**
Power PIF Fund				
ADMIN & GENERAL	**$151,101**	**-**	**-**	**$299,500**
Total Expense	**$43,857,311**	**$45,469,600**	**$45,640,710**	**$46,940,690**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	143,670	472,440	472,440	(1,160,270)
SUPPLIES	14,878	217,290	247,690	45,080
PURCHASED SERVICES	40,097,372	42,815,570	42,956,280	44,143,970
ADMINISTRATIVE OVERHEAD	-	1,846,330	1,846,330	1,839,640
TRANSFERS	2,048,925	117,970	117,970	233,500
CAPITAL	1,552,466	-	-	1,838,770
Total Expense	**$43,857,311**	**$45,469,600**	**$45,640,710**	**$46,940,690**
FTE	**5.94**	**5.94**	**5.94**	**5.94**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,668,740)	Decrease in personnel services for capitalized labor formerly recognized in the Operations Division.
(38,000)	Decrease in personnel services due to an increase in capitalized labor.
17,810	Increase in the personnel services for the allocation of a Technical Specialist, .15 to .40 FTE.
(9,340)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(10,960)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(161,240)	Decrease in supplies for non-capital tool and equipment replacement.
(25,000)	Decrease in purchased services for one-time funding of a rate study.
50,160	Increase in purchased services for security hardening of the Service Center entrance.
(74,840)	Decrease in purchased services for capitalized operating costs formerly recognized in the Operations Division.
(57,190)	Decrease in purchased services for increased capitalized operating costs.
1,309,460	Increase in purchased power costs.
121,180	Increase in purchased services for Payments in Lieu of Taxes (PILT).
2,760	Increase in transfers to the General Fund for economic development support.
47,770	Increase in transfers to the Capital Projects Fund for the Enterprise portion of funding for new Voice Over IP (VOIP) telephone switches.
65,000	Increase in transfers to the Arts in Public Places Fund based on capital expenditures.
1,838,770	Increase in capital for capitalized labor and operating expenses.
37,480	Core Changes
50,510	Personnel Services
(10,970)	Supplies
4,630	Purchased Services
(6,690)	Administrative Overhead
26,010	Funded Supplements
26,010	Increase in personnel services for a Temporary Office Support Specialist.
1,474,090	**Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

Power Utility – Distribution Operations & Maintenance

The Power Operations Division maintains the City of Loveland's electric distribution system. The City is a retail distributor of electricity in and around Loveland, as well as a wholesale distributor to Xcel Energy. Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). This division operates and maintains the electric utility system by planning, designing and building system improvements.

ACTIVITY	**DEPARTMENT**
Distribution Operations & Maintenance	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Power Fund				
OPERATIONS	**$7,823,921**	**$8,340,060**	**$9,781,850**	**$10,049,500**
Power PIF Fund				
OPERATIONS	**$728,586**	**$1,444,180**	**$1,984,180**	**$2,550,730**
Total Expense	**$8,552,507**	**$9,784,240**	**$11,766,030**	**$12,600,230**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,189,652	2,016,060	2,016,060	3,867,640
SUPPLIES	212,908	336,740	336,740	346,070
PURCHASED SERVICES	794,825	1,086,880	946,170	1,266,620
CAPITAL	5,355,122	6,344,560	8,467,060	7,119,900
Total Expense	**$8,552,507**	**$9,784,240**	**$11,766,030**	**$12,600,230**
FTE	**36.41**	**35.19**	**35.19**	**36.33**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,668,740	Increase in personnel services for capitalized labor now recognized in the Administration and General Division.
(25,850)	Decrease in personnel services for the allocation of a Technical Specialist, .85 to .50 FTE.
52,000	Increase in purchased services for vehicle fuel and maintenance costs.
60,000	Increase in purchased services for professional services for an interactive voice response (IVR) system.
74,840	Increase in purchased services for capitalized operating costs now recognized in the Administration-General Division.
(4,580)	Decrease in purchased services for utilities costs.
2,518,920	Increase in capital based on the approved capital program.
(1,743,580)	Decrease in capital for capitalized labor and operating expenses.

54,360 Core Changes

47,550	Personnel Services
9,330	Supplies
(2,520)	Purchased Services

161,140 Funded Supplements

101,660	Added 1 FTE Electrical Engineer.
25,750	Added 1 FTE Locator/Inspector.
33,730	Added temporary Electrical Engineer.

2,815,990 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Power Utility – Hydroelectric Generation

Hydroelectric Generation is currently under the Technical Services Section. The Hydro budget is used to fund the maintenance and repair of the Idlewilde Dam, a small hydroelectric generating plant in the Big Thompson Canyon. Technical Services also maintains the pipe line that feeds the Hydro Plant.

DIVISION	**DEPARTMENT**
Hydroelectric Generation	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
HYDRO	**$165,510**	**$154,770**	**$206,770**	**$3,113,800**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	18,567	15,300	15,300	15,520
SUPPLIES	8,311	14,220	14,220	14,220
PURCHASED SERVICES	6,681	58,640	58,640	59,060
CAPITAL	131,951	66,610	118,610	3,025,000
Total Expense	**$165,510**	**$154,770**	**$206,770**	**$3,113,800**
FTE	**1.32**	**0.32**	**0.32**	**0.32**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

420 Increase in purchased services for vehicle fuel and maintenance costs.

2,958,390 Increase in capital based on the approved capital program.

220 Core Changes

220 Personnel Services

- Funded Supplements
  - There are no funded supplements in this division.

2,959,030 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

3,025,000 Capital Projects

3,025,000 Licensing and reconstruction of the City's hydroelectric plant.

Power Utility – Customer Relations

Customer Relations supports the power division by providing value added services through sustainable programs and creative solutions in a responsive manner. Customer Relations provides individualized service, honest communication and respectful relationships with power customers. Customer Relations manages all Key Accounts projects for the power division. Customer Relations provides useful solutions that promote energy efficiency and water conservation. Customer Relations manages all of the commercial and residential energy efficiency and DSM programs. Customer Relations also provides media relations including press releases and marketing events for power division projects and programs. Customer Relations also coordinates business relationships and joint programs with several northern Colorado utility influences as well as marketing and branding the utility.

DIVISION	**DEPARTMENT**
Customer Relations	Water & Power

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
CUSTOMER RELATIONS	**$773,911**	**$975,330**	**$975,330**	**$1,066,540**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	223,040	183,130	183,130	265,660
SUPPLIES	20,055	25,600	23,100	19,660
PURCHASED SERVICES	530,816	766,600	769,100	781,220
Total Expense	**$773,911**	**$975,330**	**$975,330**	**$1,066,540**
FTE	**1.50**	**1.50**	**1.50**	**1.50**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

25,050	Net of allocation changes in several positions.
(6,400)	Decrease in supplies for parts and supplies for home energy audits, education programs, and residential conservation.
14,700	Increase in purchased services for printing for increased City News content.
(20,500)	Decrease in purchased services for energy efficiency rebates.
30,000	Increase in purchased services for public relations costs.
12,500	Increase in purchased services for the ClimateWise program.
(19,500)	Decrease in purchased services for postage for rebate, conservation, and energy audit programs.

7,500 Core Changes

9,620	Personnel
460	Supplies
(2,580)	Purchased Services

47,860 Funded Supplements

26,010	Added 1 temporary office support specialist (Partnering with Power).
21,850	Added 1 temporary office support specialist (Customer Relations).

91,210 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

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City of Loveland



OTHER

Other

This chapter includes those services that are spread throughout the City or are not a specific department's responsibility and is broken into two groups, Non-Departmental and Other Entities.

Non-Departmental includes General Fund costs that cannot be attributed to a specific department such as transfers between departments.

Other Entities include services that are not solely the City of Loveland's, such as the Fort Collins-Loveland Municipal Airport. Each is reported in a separate fund.

Non-Departmental

Non-Departmental costs in the General Fund are those which cannot be attributed to a specific department. Transfers to other funds are the largest contributor to this budget. The transfers are for the costs of capital improvements that are generally funded, and impact fee waivers. Also included in the Non-Departmental Section is the payment to the Loveland-Larimer Building Authority for the City's share of the facility maintenance costs for the Loveland-Larimer Police & Courts Building, payments to the School District for the School Crossing Guard Program, and the City's contributions to the Fort Collins-Loveland Municipal Airport and the Loveland Fire and Rescue Authority.

Non-Departmental Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
FUND ADMINISTRATION	**$12,062,357**	**$17,051,410**	**$18,946,420**	**$26,643,020**	**56.3%**	**-**	**-**
REVENUE							
TAXES	48,349,546	48,277,600	48,277,600	52,950,300	8.3%		
INTERGOVERNMENTAL	201,323	100,000	100,000	100,000	-		
CHARGES FOR SERVICE	253,349	266,500	266,800	300,100	12.5%		
INTEREST	378,918	340,160	340,160	332,980	(2.1%)		
PAYMENT IN LIEU OF TAXES	5,329,510	5,639,810	5,639,810	5,943,620	5.4%		
OTHER	134,641	-	-	-	-		
TRANSFERS	4,107,603	-	-	-	-		
Total Revenue	**$58,754,890**	**$54,624,070**	**$54,624,370**	**$59,627,000**	**7.9%**		
EXPENSE BY CATEGORY							
SUPPLIES	22,755	15,300	15,300	15,000	(2.0%)		
PURCHASED SERVICES	7,394,668	7,985,940	8,496,060	8,666,790	8.5%		
TRANSFERS	4,644,934	9,050,170	10,435,060	17,961,230	98.5%		
Total Expense	**$12,062,357**	**$17,051,410**	**$18,946,420**	**$26,643,020**	**56.3%**		

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(25,000)	Decrease in purchased services for fireworks purchases.
20,000	Increase in purchased services for printing based on historical experience.
(20,000)	Decrease in purchased services for consulting services related to the Cable Franchise Fee negotiations.
(26,100)	Decrease in purchased services for programs transferred to department budgets.
555,480	Increase in purchased services for the City's contribution to the Loveland Fire Rescue Authority.
92,500	Increase in the City's contribution to the Ft. Collins Loveland Municipal Airport due to the loss of commercial service.
91,750	Increase in the contribution to the Loveland Larimer Building Authority due to the beginning of the major building maintenance program.
4,694,420	Increase in transfers to the Capital Projects Fund based on the Capital Program.
27,380	Increase in transfers for the intra-fund loan payment to the Recreation CEF Fund based on the payment schedule.
(98,080)	Decrease in transfers for the intra-fund loan payment to the Fire CEF payment based on the payment schedule.
400,000	Increase in transfers for an early repayment of the intra-fund loan to the Recreation CEF Fund.
(400,000)	Decrease in transfers for the net difference an early partial repayment $1 million in 2013 and $600,000 programmed in 2014 of the intra-fund loan to the Fire CEF fund.
350,000	Increase in transfers to the new Economic Incentive Fund. This cost was previously budgeted in the economic Development Department.
1,000,000	Increase in transfers to the new Downtown Development Fund. These costs were previously budgeted in the transfers to the Capital Projects Fund.
239,680	Increase in transfers to the Transit Fund for operating subsidies.
609,040	Increase in transfers to the Transportation Fund for operating subsidies.
138,740	Increase in transfers to the Transportation Fund for capital projects based on the Capital Program.
1,000,000	Increase in transfers to the Transportation Fund for a one-time increase to the street Rehabilitation program.
199,880	Increase in transfers to the Transportation Fund for a one-time increase to advance Bicycle and Pedestrian Improvement projects.
750,000	Increase in transfers to the Water Enterprise for the first principal payment of the Water Enterprise loan for infrastructure.
(8,080)	Core Changes
(300)	Supplies
(7,780)	Purchased Services
-	Funded Supplements
-	There are no funded supplements in this division.
9,591,610	**Total Change**

Other Entities

The **Airport**, the **Loveland Larimer Building Authority Fund (LLBA)**, the **Loveland Fire Rescue Authority**, do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority.

The **General Improvement District #1**, the **Loveland Special Improvement District #1** and the **Loveland Urban Renewal Authority** are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

None of these funds are included in the City's Total Budget summary.

Airport

The Fort Collins–Loveland Municipal Airport's mission is to provide a safe and efficient air transportation facility for use by the aviation community and general public; to meet Federal Aviation Administration (FAA) safety standards; and to implement a plan for airport development that will continue to meet the needs of our communities.

The Fort Collins–Loveland Municipal Airport was developed by the two cities in the mid-1960s. The cities jointly oversee management of the airport. An Airport Director, who reports to both City Airport Liaisons, provides on–site management of the day–to–day operations. The Airport Steering Committee is responsible for guiding major decisions with the two City Councils, similar to other operations of the City. An intergovernmental agreement specifies that the City of Loveland will provide administrative support. Each city receives compensation for its services to ensure that costs are being shared.

Airport revenues cover operating costs and capital projects. Each city contributes equal funding of $85,000 for airport operating and capital costs. These contributions are included in airport revenues. Airport development and improvement funds are also received, for eligible projects, from the FAA and the Colorado Department of Transportation, Division of Aeronautics.

The Airport negotiates land leases for the construction of hangars. The leases provide land rent revenues and, because they attract more aircraft to the airport, increase fuel sales which financially benefit the airport. Ownership of the hangars reverts to the Airport at the end of the lease, providing the Airport with revenue-producing infrastructure.

Commercial service is provided by Allegiant Airlines, with round-trip service to Las Vegas, Nevada and Phoenix, Arizona.

Because Loveland provides support services for the Airport, the City adopts the Airport budget and includes it in this document. The Airport publishes no separate budget document.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Become self-sufficient by 2010.	% increase in fuel sales.	8%	5%	4%
	% increase in operating revenue.	2%	3%	3%
	% increase in ground rental income.	5%	4%	4%

ACTIVITY	DEPARTMENT
Airport	Other Entities

EXPENSE BY DIVISION/Program	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget
Airport	**$1,724,772**	**$2,208,600**	**$3,546,610**	**$2,298,710**
REVENUE				
AIRPORT REVENUE	1,151,972	930,800	455,130	580,380
INTERGOVERNMENTAL	1,146,036	1,575,000	3,010,920	1,769,960
INTEREST	11,930	10,710	10,710	10,710
Total Revenue	**$2,309,938**	**$2,516,510**	**$3,476,760**	**$2,361,050**
EXPENSE BY CATEGORY				
PERSONAL SERVICES	389,741	435,890	360,100	373,800
SUPPLIES	26,256	36,700	27,350	37,700
PURCHASED SERVICES	440,806	331,010	650,530	372,250
CAPITAL	867,969	1,405,000	2,508,630	1,514,960
Total Expense	**$1,724,772**	**$2,208,600**	**$3,546,610**	**$2,298,710**
FTE	**5.00**	**5.00**	**4.00**	**4.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,850) Decrease in personnel services for workers' compensation based on the Division's experience rating and forecasted liability costs.

(2,570) Decrease in personnel services for unemployment insurance based on the Division's experience rating and forecasted liability costs.

(46,730) Decrease in personnel services due to the elimination of one position mid-year in 2013.

24,230 Increase in utility costs based on historical experience.

6,000 Increase in purchased services for repair and maintenance to rebuild a parking kiosk.

3,680 Increase in repair and maintenance for improvements at the JetCenter funded by an increase in the contract payment.

5,730 Increase in purchased services for assessments on Airport owned terminals.

109,960 Increase in capital based on projected Federal Entitlement Grant and State matching funding.

(5,340) Core Changes

- (7,940) Personnel Services
- 1,000 Supplies
- 1,600 Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

90,110 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Loveland Fire & Rescue Authority

The Loveland Fire & Rescue Authority (LFRA) began operation January 1, 2012. This is a partnership effort combining the Loveland Rural Fire Protection District and the City of Loveland Fire & Rescue Department. Previously the Rural District paid the City for services on a contractual basis as a percentage of their revenue. Now both entities will contribute funding to the Authority and the budget is approved by Loveland Fire Rescue Authority Board (LFRA), the Rural District and the City of Loveland. The implementation of the 2012 Strategic Plan, adopted by the LFRA Board August 9, 2012, guides the budgetary requests and establishes a ten year financial plan. The initiatives are intended to deliver upon three primary goals:

- Deploy an effective emergency response to minimize damage and losses;
- Minimize and mitigate the risks of an emergency occurrence in the community; and
- Deliver cost effective services.

The Loveland Fire & Rescue Authority is a paid/volunteer combination department. The City of Loveland and the Loveland Rural Fire Protection District cooperatively provide service to 190 square miles. The Authority responds to over 6,500 emergency calls per year and operates out of five full-time staffed fire stations within the City. The Loveland Rural Fire District operates an additional three volunteer fire stations located in the Loveland Rural Fire Protection District.

The Authority is presented in this document with three divisions: Administration, Community Safety, and Fire Operations. Administration provides coordination of all Authority business needs including strategic planning, station management, budget, payroll, purchasing, and incident billing as well as planning, directing and managing all resources within the Authority. The Community Safety Division includes prevention, public education, code enforcement and emergency management. This Division administers the City's emergency plan, coordinates emergency preparedness, conducts disaster drills, and works within the community on education and preparedness initiative. Fire Operations represents several divisions responsible for emergency response to structural fires, EMS, aircraft, hazmat, motor vehicle accidents, rope rescues, confined space, wild land fires, dive rescue and all other related incidents that require technical expertise. Fire Operations also includes the Training Division, which is responsible for the Authority's training of all shift companies and firefighters.

The members of the Authority are committed professionals who enable the Authority to effectively meet the expectation of the community for fire and rescue related services. LFRA personnel are the most important resource. To assist with monitoring the Authority's success in 2012, the performance management model will continue to guide the initiatives within the Authority. This document will identify the primary goals and outcomes, and provides a method to measure our results against those identified goals. A more in depth review of goals and performance measures can be found in the 2012 Strategic Plan adopted by the LFRA Board August, 2012 and the 2012 Annual Report.

Outcome	Performance Measure	2012 Actual	2013 Revised	2014 Projected
Deploy an effective emergency response to minimize damage and losses				
Deploy appropriate incident specific resources	First arriving engine, fully staffed at 3 within 5 minutes 59 seconds	Avg 5:18	5:59	5:59
	Balance of 14 firefighters arriving on scene for structure fires within 9 minutes	N/A	9:00	9:00
Demonstrate effective deployment (info provided city and rural)	Fire loss per capita	$5.67	*	*
	Total Property Value Saved	$2,737,060	*	*
	% of time Fire contained to the room of origin	70%	90%	90%

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Minimize and mitigate the risks of an emergency occurrence in the community				
Adopt and reinforce fire codes that enhance safety in the built environment and assist with effective response in the case of an emergency.	Development inspections by CSD	465	453	476
	Business safety visits by an Engine Company	Not Started	180	180
	% of times business voluntary comply with safety corrections	Not Started	90%	90%
Deliver Cost Effective Services				
Ensure that the citizens receive consistent services for the tax dollar.	Cost per Capita (City and Rural)	$106.12	$111.79	$110.97 (base bud)
	Citizen Satisfaction Ration in Community Survey	90%	90%	90%

*These measures are based on actual values that cannot be provided until the incidents occur and the value the measure is the trend over time.

Loveland Fire Rescue Authority Summary

	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
Loveland Fire Authority							
ADMINISTRATION	1,096,722	1,198,260	1,210,260	1,393,000	16.3%	2.00	2.00
COMMUNITY SAFETY	751,836	727,070	851,930	926,420	27.4%	6.00	8.00
OPERATIONS	7,842,837	7,952,960	8,278,930	8,413,030	5.8%	65.00	71.00
Total Fire Authority	**$9,691,395**	**$9,878,290**	**$10,341,120**	**$10,732,450**	**8.6%**	**73.00**	**81.00**
REVENUE							
CHARGES FOR SERVICE	59,158	22,500	22,500	30,250	34.4%		
INTERGOVERNMENTAL	9,826,706	9,741,910	10,191,740	10,591,320	8.7%		
LICENSES & PERMITS	94,691	113,880	113,880	110,880	(2.6%)		
INTEREST	595	-	-	-	-		
OTHER	585	-	13,000	-	-		
Total Fire Authority	**$9,981,735**	**$9,878,290**	**$10,341,120**	**$10,732,450**	**8.6%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	6,923,738	7,542,890	7,672,210	8,104,970	7.5%		
SUPPLIES	1,171,681	363,860	435,750	456,190	25.4%		
PURCHASED SERVICES	774,687	921,020	952,670	1,022,860	11.1%		
ADMINISTRATIVE OVERHEAD	788,630	881,620	881,620	1,051,610	19.3%		
CAPITAL	32,659	168,900	398,870	96,820	(42.7%)		
Total Expense	**$9,691,395**	**$9,878,290**	**$10,341,120**	**$10,732,450**	**8.6%**		

Fire Administration

The Fire Administration Division includes the cost of the Fire Chief and the Public Safety Administrative Director as well as the administrative services provided by the City, including City Manager's Office, Information Technology, Facilities, Finance, City Attorney, Human Resources/Risk, and Dispatch.

ACTIVITY	**ENTITY**
Fire Administration	Loveland Fire Rescue Authority

EXPENSE BY Division/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Loveland Fire Rescue Authority				
ADMINISTRATION	**$1,096,722**	**$1,198,260**	**$1,210,260**	**$1,393,000**
REVENUE				
INTERGOVERNMENTAL	931,845	20,000	20,000	22,000
DISTRICT CONTRIBUTION	1,450,246	1,749,050	1,891,520	1,901,580
LOVELAND CONTRIBUTION	7,363,710	7,967,860	8,275,220	8,662,740
INTEREST	595	-	-	-
Total Revenue	**$9,746,396**	**$9,736,910**	**$10,186,740**	**$10,586,320**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	284,469	295,670	295,670	311,020
SUPPLIES	3,399	4,210	4,210	4,370
PURCHASED SERVICES	20,224	16,760	28,760	26,000
ADMINISTRATIVE OVERHEAD	788,630	881,620	881,620	1,051,610
Total Expense	**$1,096,722**	**$1,198,260**	**$1,210,260**	**$1,393,000**
FTE	**2.00**	**2.00**	**2.00**	**2.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

2,270 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

2,470 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

4,000 Increase in purchased services for travel and training for conferences.

1,700 Increase in purchased services for membership to the Colorado State Fire Chiefs.

14,680 Increase in administrative overhead for Executive Department costs based on the allocation methodology.

18,130 Increase in administrative overhead for Human Resources costs based on the allocation methodology.

50,960 Increase in administrative overhead for Facilities Management costs based on the allocation methodology.

41,300 Increase in administrative overhead for Information Technology costs based on the allocation methodology.

18,790 Increase in administrative overhead for City Attorney costs based on the allocation methodology.

40,440 Core Changes

13,080	Personnel Services
160	Supplies
1,070	Purchased Services
26,130	Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

194,740 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Community Safety

In 2010 the Fire Prevention and Emergency Management Division were combined to form the Community Safety Division. The focus is primarily to safeguard citizens' lives and property through inspection of buildings as part of code enforcement effort, and implementation of business occupancy risk reduction efforts. This is accomplished through the plan review processes, code compliance inspections, follow–up of citizen complaints, and the regulation of storage and handling of hazardous materials. The Division also initiates fire origin and cause investigations, and where arson is suspected, provides evidence to the District Attorney in prosecutions. Another primary responsibility is managing the Loveland Emergency Response Plan, training department directors and senior managers, developing and equipping the Emergency Operations Center (EOC), and providing training exercises that assess the emergency management capabilities of the City. This function includes developing plans for public notification capabilities and coordinating emergency management activities with county, state and federal agencies. A critical component of this effort is public education on disaster preparedness and resiliency.

Community Safety strives to provide high quality customer service and fire safety public education to the community through presentations and demonstrations of fire safety. The public education programs target all age groups in the community.

ACTIVITY	**ENTITY**
Community Safety	Loveland Fire Rescue Authority

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Loveland Fire Rescue Authority				
COMMUNITY SAFETY	**$751,836**	**$727,070**	**$851,930**	**$926,420**
REVENUE				
LICENSES & PERMITS	94,691	113,880	113,880	110,880
INTERGOVERNMENTAL	80,905	5,000	5,000	5,000
OTHER	585	-	-	-
Total Revenue	**$176,181**	**$118,880**	**$118,880**	**$115,880**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	596,811	637,340	749,560	824,280
SUPPLIES	65,610	23,270	36,060	27,040
PURCHASED SERVICES	89,415	66,460	66,310	75,100
Total Expense	**$751,836**	**$727,070**	**$851,930**	**$926,420**
FTE	**6.00**	**6.00**	**8.00**	**8.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

84,440 Increase in personnel services for 1 FTE Lieutenant added mid-year in 2013.
58,360 Increase in personnel services for 1 FTE Plans Reviewer added mid-year in 2013.
13,810 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
2,260 Increase in supplies for printer supplies.
3,290 Increase in purchased services for travel and training for rescue school training.
690 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

36,500 Core Changes
- 30,330 Personnel Services
- 1,510 Supplies
- 4,660 Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

199,350 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Fire Operations

Fire Operations provides emergency response to structural fires, emergency medical incidents, aircraft rescue/firefighting, hazardous materials, motor vehicle accidents, rope rescues, confined space, wild land fires, dive rescue and all other related incidents that require technical expertise.

The response time and on-scene capability are important measurements of service delivery. Loveland Fire & Rescue continually assesses the components of emergency response, as measured and compared to quantifiable national standards, in order to meet the community's overall expectations. Getting to the incident quickly is only half of the response time equation. Being able to execute the critical tasks to control and reduce the impact of an emergency is the other half of the response; this half focuses on performance. Confining fires to the room of origin, or extinguishing before flashover are both recognized measurements of performance. Together time and capability are monitored to measure total response capability of emergency responders. Operational decisions made in the department are intended to ensure the maintenance or improvement of response time, ensure the high level of on-scene performance, and protect the safety of the community as well as the responders.

ACTIVITY	**ENTITY**
Fire Operations	Loveland Fire Rescue Authority

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Loveland Fire Rescue Authority				
EQUIPMENT MAINT. & REPLACEMENT	1,463,573	742,090	1,100,450	864,360
STATION OPERATIONS	6,286,149	7,078,530	7,044,540	7,359,930
TECHNICAL RESPONSE & SYSTEMS	93,115	132,340	133,940	188,740
Total Expense	**$7,842,837**	**$7,952,960**	**$8,278,930**	**$8,413,030**
REVENUE				
CHARGES FOR SERVICE	59,158	22,500	22,500	30,250
OTHER	-	-	13,000	-
Total Revenue	**$59,158**	**$22,500**	**$35,500**	**$30,250**
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	6,042,458	6,609,880	6,626,980	6,969,670
SUPPLIES	1,102,672	336,380	395,480	424,780
PURCHASED SERVICES	665,048	837,800	857,600	921,760
CAPITAL	32,659	168,900	398,870	96,820
Total Expense	**$7,842,837**	**$7,952,960**	**$8,278,930**	**$8,413,030**
FTE	**59.00**	**65.00**	**65.00**	**71.00**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

11,900	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(930)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(11,000)	Decrease in supplies for office furniture.
(41,260)	Decrease in supplies for computer supplies.
(3,910)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
9,100	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
15,200	Increase in purchased services for amortization of vehicles based on the amortization schedule.
(110,000)	Decrease in capital from a one-time supplement for a Type 6 engine in 2013.
13,490	Increase in capital based on the equipment replacement program.

86,920	Core Changes	
	94,710	Personnel Services
	(3,320)	Supplies
	(4,470)	Purchased Services

490,560	Funded Supplements	
	334,110	Staffing for Station 2 heavy rescue, including 6 additional firefighter FTE (Personnel:$249,260; Supplies: $84,850).
	156,450	Increases in costs across several areas (Personnel: $4,850; Supplies: $83,560; Purchased Services: $68,040, Capital: $24,430).

460,070 Total Change

OTHER INFORMATION

93,040	Unfunded Supplements	
	80,200	1 FTE as a Training Firefighter.
	12,840	Inflationary increases in several areas.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

2,360,580	Capital Projects	
	901,970	Fire Station 2 completion
	1,458,610	Smeal ladder truck (Truck 6)

General Improvement District #1

This fund is managed by the Public Works Department. Revenues are provided by an ad valorem tax on all properties within the District's boundaries. The tax provides funding for the construction of parking and pedestrian improvements within the District. The mill levy for the District will remain unchanged at 2.684 mills.

ACTIVITY	**DEPARTMENT**
General Improvement District #1	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
GID #1	**$16,495**	**$24,500**	**$85,500**	**$24,500**
REVENUE				
Beginning Balance	**$66,013**	**$64,520**	**$86,150**	**$34,380**
TAXES	35,706	32,960	32,960	35,000
INTEREST ON INVESTMENTS	927	770	770	420
Total Revenue	**$36,633**	**$33,730**	**$33,730**	**$35,420**
Total Resources	**$102,646**	**$98,250**	**$119,880**	**$69,800**
EXPENSE BY CATEGORY				
SUPPLIES	-	2,000	2,000	2,000
PURCHASED SERVICES	16,495	22,500	22,500	22,500
CAPITAL	-	-	61,000	-
Total Expense	**$16,495**	**$24,500**	**$85,500**	**$24,500**
Ending Balance	**$86,151**	**$73,750**	**$34,380**	**$45,300**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- There are no changes in this division compared to the prior year's adopted budget.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

- **Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Loveland Larimer Building Authority

The Loveland Larimer Building Authority was created to construct and operate the new Police & Courts Building located at Monroe Avenue and 10th Street. This will be the eighth year the facility is in operation. The contribution from the City and the County is determined based on the square footage each entity occupies in the facility. The two FTEs include a Building Attendant and a Facilities Maintenance Technician, which are supervised through the Public Works Department, Facility Management Division. Operating costs include janitorial supplies, parts and supplies (other than janitorial), custodial costs, utilities, and repair and maintenance. The Parks and Recreation Department manages the grounds maintenance at the site.

ACTIVITY	**DEPARTMENT**
Loveland Larimer Building Authority	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
BUILDING OPERATIONS	447,947	454,900	454,900	569,000
GROUNDS MAINTENANCE	14,012	14,250	14,250	17,500
Total Expense	**$461,959**	**$469,150**	**$469,150**	**$586,500**
REVENUE				
LARIMER COUNTY CONTRIBUTION	101,594	93,830	93,830	119,430
TRANSFER FROM GENERAL FUND	360,365	375,320	375,320	467,070
Total Revenue	**$461,959**	**$469,150**	**$469,150**	**$586,500**
EXPENSE BY CATEGORY				
PERSONAL SERVICES	122,751	124,550	124,550	128,950
SUPPLIES	7,997	2,500	2,500	1,500
PURCHASED SERVICES	331,211	339,190	339,190	452,790
ADMINISTRATIVE OVERHEAD	-	2,910	2,910	3,260
Total Expense	**$461,959**	**$469,150**	**$469,150**	**$586,500**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,000) Decrease in supplies for lawn chemicals.

110,350 Increase in purchased services for major building maintenance including auto gate and carpet replacement and the installation of additional security on the auto gates.

3,250 Increase in purchased services for grounds equipment repair and maintenance.

4,750 Core Changes

- 4,400 Personnel Services
- 350 Administrative Overhead

- Funded Supplements
  - There are no funded supplements in this division.

117,350 Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Special Improvement District #1

The City serves as the sponsoring agency for the Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

ACTIVITY	**DEPARTMENT**
Special Improvement District #1	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
SID #1	**$949,273**	**$762,120**	**$762,120**	**$690,650**
REVENUE				
Beginning Balance	**$750,723**	**$667,130**	**$522,890**	**$477,170**
ASSESSMENTS	709,566	700,000	700,000	675,000
INTEREST	2,413	1,400	1,400	1,400
UNCLASSIFIED REVENUE	9,462	15,000	15,000	5,730
Total Revenue	**$721,441**	**$716,400**	**$716,400**	**$682,130**
Total Resources	**$1,472,164**	**$1,383,530**	**$1,239,290**	**$1,159,300**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	8,373	10,000	10,000	10,000
DEBT SERVICE	940,900	752,120	752,120	680,650
Total Expense	**$949,273**	**$762,120**	**$762,120**	**$690,650**
Ending Balance	**$522,891**	**$621,410**	**$477,170**	**$468,650**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(71,470) Decrease in debt service due to the repayment schedule.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(71,470) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Loveland Urban Renewal Authority

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and the Lincoln Place project area located on the old Walgreens block in the downtown area. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1. The following pages display the budgets for each project area.

ACTIVITY	**DEPARTMENT**
Loveland Urban Renewal Authority (LURA)	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
LURA				
Downtown	43,741	53,830	110,140	45,000
Finley Block	205,513	205,530	1,705,530	195,000
US 34 Crossroads	11,002,791	11,091,920	11,091,920	11,070,720
Façade Grant	11,130	-	12,700	-
Total Expense	**$11,263,175**	**$11,351,280**	**$12,920,290**	**$11,310,720**
REVENUE				
Beginning Balance	**$1,198,646**	**$1,117,920**	**$1,239,960**	**$1,195,950**
PROPERTY TAX INCREMENT	11,260,924	11,351,280	11,351,280	11,359,330
INTEREST	43,564	25,000	25,000	14,320
CITY LOAN	-	-	1,500,000	-
Total Revenue	**$11,304,488**	**$11,376,280**	**$12,876,280**	**$11,373,650**
Total Resources	**$12,503,134**	**$12,494,200**	**$14,116,240**	**$12,569,600**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	310,384	309,360	1,878,370	290,000
DEBT SERVICE	10,952,791	11,041,920	11,041,920	11,020,720
Total Expense	**$11,263,175**	**$11,351,280**	**$12,920,290**	**$11,310,720**
Ending Balance	**$1,239,959**	**$1,142,920**	**$1,195,950**	**$1,258,880**

Downtown Project Area

In 2002, Downtown was the first project area approved in Loveland. Revenue from the tax increment of both property taxes and sales taxes will be retained by Loveland Urban Renewal Area (LURA) to fund revitalization improvements within this project area.

LURA has developed a Downtown Façade Improvement Program to assist in improving the condition and appearance of downtown buildings. The program provides tax increment financing, in the form of annual grant installments, for façade improvements that increase the assessed value of an existing property.

The grant is intended to:

- Promote improvements to structures in the LURA and eliminate and prevent conditions that cause blight;
- Preserve the unique character of Downtown's historic buildings by providing leverage to private investment and historic preservation monies; and,
- Encourage aesthetic improvements to façade of non-historic buildings by providing leverage to private investment monies.

The grant program was capitalized in 2007 by a contribution from the Council Incentive Program budgeted within the General Fund. The first project using these resources was approved midyear in 2008.

ACTIVITY	**DEPARTMENT**
Downtown Project Area	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Downtown	**$43,741**	**$53,830**	**$110,140**	**$45,000**
REVENUE				
Beginning Balance	**$80,749**	**$31,150**	**$90,830**	**$34,520**
PROPERTY TAX INCREMENT	52,620	53,830	53,830	53,830
INTEREST	1,204	-	-	410
Total Revenue	**$53,824**	**$53,830**	**$53,830**	**$54,240**
Total Resources	**$134,573**	**$84,980**	**$144,660**	**$88,760**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	**$43,741**	**$53,830**	**$110,140**	**$45,000**
Ending Balance	**$90,832**	**$31,150**	**$34,520**	**$43,760**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(8,830) Decrease in developer reimbursements based on existing agreements.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(8,830) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Finley Block Project Area

The most recent project area established is also in downtown Loveland. Finley Block Project, also known as Lincoln Place, is a one-block area that was originally included in the first project area. Lincoln Place provides residential apartments and retail shopping on what is locally known as the "Walgreen's" block. Both sales tax and property increment financing will be used to fund the public improvements.

ACTIVITY	**DEPARTMENT**
Finley Block Project Area	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
Finley Block	**$205,513**	**$205,530**	**$1,705,530**	**$195,000**
REVENUE				
Beginning Balance	**$2,522**	**$3,160**	**$2,550**	**$2,550**
PROPERTY TAX INCREMENT	205,513	205,530	205,530	205,500
INTEREST	29	-	-	-
CITY LOAN	-	-	1,500,000	-
Total Revenue	**$205,542**	**$205,530**	**$1,705,530**	**$205,500**
Total Resources	**$208,064**	**$208,690**	**$1,708,080**	**$208,050**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	**$205,513**	**$205,530**	**$1,705,530**	**$195,000**
Ending Balance	**$2,551**	**$3,160**	**$2,550**	**$13,050**

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(10,530) Decrease in developer reimbursements based on existing agreements.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(10,530) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

US 34 Crossroads Project Area

In January, 2004 the LURA approved the second project area. The US 34/Crossroads Corridor Renewal Plan approves property tax increment financing for partial funding of specific public improvements within the Centerra development area and regional improvements adjacent to Centerra. The tax increment financing will remain in effect for 25 years or until the financing obligations are paid in full, whichever occurs first.

Public improvements within the renewal area include:

- Roadway and utility infrastructure.
- Railroad crossings.
- Irrigation ditch relocations.
- Natural area, open space and public recreational improvements.

Regional improvements include:

- County Road 5 and US 34 structure.
- County Road 3E and US 34 structure.
- Final I-25 and US 34 interchange improvements.
- I-25 and Crossroads Boulevard interchange improvements.
- Interim I-25 and US 34 interchange improvements.

ACTIVITY	**DEPARTMENT**
US 34 Crossroads Project Area	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
US 34 Crossroads	**$11,002,791**	**$11,091,920**	**$11,091,920**	**$11,070,720**
REVENUE				
Beginning Balance	**$1,091,597**	**$1,083,610**	**$1,133,880**	**$1,158,880**
PROPERTY TAX INCREMENT	11,002,791	11,091,920	11,091,920	11,100,000
INTEREST	42,279	25,000	25,000	13,910
Total Revenue	**$11,045,070**	**$11,116,920**	**$11,116,920**	**$11,113,910**
Total Resources	**$12,136,667**	**$12,200,530**	**$12,250,800**	**$12,272,790**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	50,000	50,000	50,000	50,000
DEBT SERVICE	10,952,791	11,041,920	11,041,920	11,020,720
Total Expense	**$11,002,791**	**$11,091,920**	**$11,091,920**	**$11,070,720**
Ending Balance	**$1,133,876**	**$1,108,610**	**$1,158,880**	**$1,202,070**

* The 2012 ending balance includes $1,112,150 reserved for the Thompson R2J School District.

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(21,200) Increase in debt service due to the repayment schedule.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

(21,200) Total Change

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

Façade Grant Program

In 2007, Council approved a facade improvement program for the downtown area. A transfer from the General fund was used to seed the program and it is anticipated that tax increment revenues will supplement the program in the future. The program is intended to promote improvements to structures in the Loveland Urban Renewal Area; preserve the unique character of downtown's historic buildings; and encourage aesthetic compatibility for improvements to facades of non-historic structures.

ACTIVITY	**DEPARTMENT**
Façade Grant Program	Other Entities

EXPENSE BY DIVISION/Program	**'12 Actual**	**'13 Adopted Budget**	**'13 Revised Budget as of June**	**'14 Budget**
FAÇADE GRANT	**$11,130**	**-**	**$12,700**	-
REVENUE				
Beginning Balance	**$23,778**	**-**	**$12,700**	-
INTEREST	52	-	-	-
Total Resources	**$23,830**	**-**	**$12,700**	**-**
EXPENSE BY CATEGORY				
PURCHASED SERVICES	**$11,130**	-	**$12,700**	-
Ending Balance	**$12,700**	**-**	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- There are no changes in this division compared to the prior year's adopted budget.

- Core Changes
  - There are no core changes in this division.

- Funded Supplements
  - There are no funded supplements in this division.

- **Total Change**

OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements in this division.

- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

- Capital Projects
  - There are no capital projects associated with this division.

APPENDIX



This section contains:

- a list of specialized words used within this document with their definitions known as the glossary; and,
- a collection of supplementary material used throughout this document.

Appendix

Glossary of Terms ---- 21-2
2014 Staffing ---- 21-9
Organization Notes ---- 21-21
Transfer Summary ---- 21-23
Oversizing Agreement Summary ---- 21-25
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TABOR Revenue ---- 21-30
General Fund Equipment Replacement ---- 21-32

Glossary of Terms

A

Accrual Basis of Accounting – The method of accounting under which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, revenue which was earned in December, but not collected until January, is recorded as revenue in December.

ADA – Americans with Disabilities Act.

Adjudication – The act or process of reaching settlement judicially.

Administrative Allocation – Internal charges assessed by City agencies that provide services directly to other City agencies. These charges are intended to provide a fuller picture of the cost of providing City services. Allocations include charges for financial services, administration, facilities services, groundskeeping, etc.

Amendment 1 (TABOR) – An amendment to the Colorado State Constitution that limits revenues and expenditures to the inflation rate, measured by the Denver–Boulder Consumer Price Index, Urban Area (CPI–U), and growth (defined as new construction) of the jurisdiction in the prior year. All new or increased taxes must be voted on by the public. Also, it establishes mandatory emergency reserves.

Appropriation – A legal authorization made by the City Council to make expenditures and incur obligations for specific purposes.

Appropriation Ordinance – An ordinance that gives appropriations legal effect. It is the method by which the expenditure side of the annual budget is enacted into law by the City Council.

Assessed Valuation – A valuation set upon real estate or other property by the county assessor to establish a basis for levying taxes. It is equal to 7.96% of market value for residential property and 29% for commercial and industrial property.

B

Bond – A form of borrowing money for major capital projects, such as buildings and streets. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

Budget – A financial plan of estimated expenditures and the means of financing them for a stated period of time. Upon approval by the City Council, the budget appropriation ordinance is the legal basis for expenditures in the budget year.

C

CAD – Computer Aided Dispatch.

Capital Outlay – An item that costs $5,000 or more and is expected to last one year or longer. Examples include vehicles, carpet and equipment.

Capital Expansion Fee (CEF) – An assessment on new development to contribute to providing new infrastructure necessitated by population growth.

Capital Program – An annually updated plan of capital expenditures for public facilities, infrastructure and major fixed assets with estimated costs, sources of funding and timing of projects over a five–year period.

Capital Improvements – Expenditures related to the acquisition, expansion or rehabilitation of an element of the city's physical structure, sometimes referred to as infrastructure. Examples include buildings, streets, bridges, parks and utility systems.

Capital Project – Expenditure for equipment, machinery, facilities, or infrastructure that will provide long–term service or other public benefits.

Carryover – Amount of money remaining at the end of the preceding year and available in the current budget year through an ordinance commonly called the rollover ordinance.

CAFR – Comprehensive Annual Financial Report.

CDBG – Community Development Block Grant.

CDOT – Colorado Department of Transportation.

CFAC – Citizens' Finance Advisory Commission.

CIRSA – Colorado Intergovernmental Risk Sharing Agency.

CEF – Capital Expansion Fee (see definition above).

CMC – Community Marketing Commission, a seven-member volunteer citizens' committee, advises the City Council on the promotion of tourism, conventions, and related activities as well as the City's use of funds received through the Lodging Tax.

CMP – Comprehensive Master Plan. The Master Plan is the official document that serves as the long range, comprehensive policy guide to the day-to-day decisions about the future development of the City of Loveland.

COLT – City of Loveland Transit.

Community Survey – Written or telephone survey performed annually to determine citizens' overall satisfaction with community services.

Contractual Services – Expenses that are usually incurred by entering into a formal agreement or contract with another party. Expenses included in this category can include insurance, repairs or professional services.

CPI – Consumer Price Index.

D

Debt Service – Principal and interest due on long–term debt such as loans, notes and bonds incurred by the City.

Defease – A provision that voids a bond or loan when the borrower sets aside cash or bonds sufficient enough to service the borrower's debt.

Department – Major unit of organization in the City.

Depreciation – Expiration in the service life of fixed assets because of wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Division – Sub–unit of a department.

DRT – Development Review Team.

E

EOC – Emergency Operations Center.

EMS – Emergency Medical Services.

Encumbrance – Obligations in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

Enterprise Funds – Funds that are self–supporting through user fees. Examples include water, golf, solid waste and power. By the TABOR amendment these funds cannot have more than 10% of their budget subsidized by taxes.

EPA – Environmental Protection Agency.

Expenditure – Payment for goods or services, including operating expenses that require the current or future use of net current assets, debt and capital outlays. Note that an encumbrance is not an expenditure, but reserves funds to be expended later.

Exempt – A classification indicating that an employee is not eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Non-exempt employees, conversely, are eligible for overtime pay.

F

FAA – Federal Aviation Administration.

FAB – Fire and Administration Building, located at 410 E. 5th Street.

FDIC – Federal Deposit Insurance Corporation.

FICA – An abbreviation for Federal Insurance Contributions Act, this is a compulsory payroll tax which funds Social Security and Medicare.

Fiduciary Fund – A fund used to account for activity of the City as a trustee over funds allotted to meet a current or future financial obligation, usually on an actuarially sound basis. Example: Pension funds.

Fiscal Year – The 12–month period to which the operating budget applies. This is January 1 to December 31 for the City of Loveland.

Fixed Assets – Assets of long–term character that are intended to continue to be held or used, such as land, buildings, machinery and other equipment.

FLSA – Fair Labor Standards Act.

FTE – Full–time equivalent. The hourly equivalent of a full–time employee. An FTE can be made up of either one full–time employee or two or more part–time employees whose total hours equal 40 per week.

Fund – Accounting entity with a self–balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives.

Fund Balance – On–hand available cash balances which are realized in prior fiscal years less current liabilities and are available for designation as a funding source for a future budget year.

G

GAAFR – Governmental Accounting, Auditing and Financial Reporting.

GASB – Governmental Accounting Standards Board.

General Fund – A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic municipal services, public safety and administrative activities of the City; financed mainly by sales tax and property tax.

GFOA – Government Finance Officers Association.

GID – General Improvement District.

GIS – Geographic Information System. GIS is a specialized information system for capturing, storing, querying, analyzing, and displaying geographic data. Geographic data describes both the location and the characteristics of features or objects on the earth's surface. That ability makes GIS more than just maps; they are smart maps that can do everything from environmental analysis to site location for a new video store.

GPS – Global Positioning System. A GPS is a navigational system which allows the individual to find where they are in the world.

Grant – A contribution made from either the private sector to the City or by one governmental unit to another. The contribution is usually made to support a specified program, function or project.

H

Home Rule – A limited grant of discretion from the State of Colorado to Loveland, concerning either the organization of functions or the raising of revenue. Loveland became a home rule city in May of 1996.

HRA – Health Reimbursement Arrangement, a City healthcare plan.

I

Intergovernmental Revenue – Amounts of money received from federal, state and other governmental bodies.

Internal Services Fund – Activities which provide support services to other City departments. Examples include insurance and vehicle maintenance.

Intra-City Charges – Items counted both as revenue and expense in two separate funds but with revenue received only once from an outside source. It usually occurs because one fund provides a service to another fund.

IT – Information Technology. IT provides innovative information technology and services that are reliable, accessible, and cost effective for the City of Loveland staff and citizens.

J - L

LETA – Larimer Emergency Telephone Authority.

Level of Service – Transportation Level of Service (LOS) is based on a ratio of current or anticipated volumes of traffic at peak hours and trip generation along the street divided by the capacity of the street. The City of Loveland has adopted Level A for local roads, Level B for Collectors and Level C for other areas with a few

exceptions. When service level falls below LOS C, movements become more restricted and delays may occur during peak periods.

Lease-Purchase Agreement – Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

LHPAC – Loveland High Plains Art Council.

LRFPD – Loveland Rural Fire Protection District.

LURA – Loveland Urban Renewal Authority.

M

Median Family Income – An annual income figure for which there are as many families with incomes below that level as there are above.

Mill Levy – Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent or $1.00 of tax for each $1,000 of assessed valuation.

Modified Accrual – Under Modified Accrual Accounting, revenues are recorded when they are measurable and available. Expenses are recorded when they are incurred. This differs from the full accrual method where revenues are recorded as soon as they are owed, and the cash method where revenue is recorded when received and expenses recorded when the expense is paid.

N

NCEDC – Northern Colorado Economic Development Corporation.

Net City Budget – Total City operating and capital budget net of transfers among funds, and internal service charges. This amount represents a close approximation of projected spending.

Non-exempt – A classification indicating that an employee is eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Exempt employees, conversely, are not eligible for overtime pay.

NPDES – National Pollutant Discharge Elimination System.

O

OAP – Open Access Plus, a City healthcare plan.

Open Door – A program administered by the Human Resources Department whereby employees can voice concerns and resolve issues regarding their employment or workplace. Managers at progressively higher levels within the City review decisions and the highest level of management makes a final determination.

Operating Budget – The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personnel services, supplies and materials.

P

Paratransit Service – Door to door transportation services for people who, due to health or disability, cannot use fixed route transportation services.

Per capita – An average per person.

Personnel Services – Salaries, wages, benefits and other related costs of employees.

PIF – Public Improvement Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

PIF – Plant Investment Fee. (See definition below.)

PILT – Payment In Lieu of Tax. An estimate of the amount of taxes that would be chargeable to a utility if owned privately.

Plant Investment Fee (PIF) – Charges made on new development to contribute to financing utility facilities to meet the needs of increased population. Applies to Loveland Water and Power. This fee is similar in nature to a Capital Expansion Fee.

Projection – Estimation of future revenues and expenditures based on past trends, current economic conditions and financial forecasts.

PRPA – Platte River Power Authority.

Property Tax – Annual charge to owners of real property, based on assessed valuation and the mill levy.

Q - R

Reserve – Funds set aside in the current and past years for the purpose of paying for capital needs, providing for obligations and liabilities, and meeting emergency needs.

Reserve Fund Balance – The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resources – Total amounts available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

Retire – In the financial sense, to pay off a debt.

Revenues – Funds that the government receives as income such as tax payments, user fees, charges, special assessments, fines, grants and interest income to support the services provided.

RMS – Records Management System.

ROW – Right of Way.

RSF – Retail Sales Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

S

SCADA – Supervisory Controlled and Data Acquisition System.

Self – Insurance – Establishment of a sum of money sufficient to pay anticipated claims. Used as a planning process to control costs and coverage in lieu of paying premiums to insurance companies.

SID – Special Improvement District. (See definition below).

SIF – System Impact Fee. (See definition below).

Service Center – A complex of buildings located at First Street and Wilson Avenue that house the City's electric and water utilities and provides warehousing, vehicle maintenance and other service facilities.

Services Rendered – Charges made to a fund for support services provided by another fund.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Improvement District (SID) – A district composed of property owners who have agreed to join together to complete and pay for the cost of public improvements.

Special Revenue Funds – A fund used to account for the proceeds of specific revenues that are legally restricted to be spent for specific purposes. Example: Capital Expansion Fees.

Stop-Loss Coverage – As a self-insurer, the City pays all costs associated with insurance claims. In order to prevent unexpectedly large claims from depleting available resources, the City takes out insurance that covers the costs of individual claims beyond a certain amount. Currently, the City's stop-loss insurance covers individual claims over $150,000.

System Impact Fee (SIF) – Impact fees on new development that contribute to financing utility facilities to meet the needs of increased population. Applies to the Water, Wastewater and Stormwater utilities.

T

TABOR (Taxpayers' Bill Of Rights) – Also known as Amendment 1. See definition above.

Transfers – Amounts distributed from one fund to finance activities in another fund. Transfers are shown as an expenditure in the originating fund and a revenue in the receiving fund.

U

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

URA – Urban Renewal Authority.

User Fees – Charge to the benefiting party for the direct receipt of a public service.

V

VAC – Visual Arts Commission. The Visual Arts Commission, a seven-member volunteer citizens' committee, oversees the city's art acquisitions/donations and site selection.

W - Z

WAPA – Western Area Power Authority.

Staffing

The following table outlines the budgeted staffing levels by department. Included are full-time and part-time benefitted positions and temporary non-benefitted positions.

Department	FTE
Executive & Legal	**12.80**
Full-time	10.50
Part-time	1.30
Non-benefitted	1.00
Airport	**4.00**
Full-time	4.00
Part-time	-
Non-benefitted	-
City Clerk & Court Administration	**7.13**
Full-time	6.00
Part-time	1.13
Non-benefitted	-
Cultural Services	**14.00**
Full-time	11.00
Part-time	2.00
Non-benefitted	1.00
Development Services	**26.48**
Full-time	21.50
Part-time	4.48
Non-benefitted	0.50
Economic Development	**8.75**
Full-time	7.00
Part-time	0.50
Non-benefitted	1.25
Finance	**44.90**
Full-time	41.00
Part-time	3.90
Non-benefitted	-
Fire & Rescue	**87.00**
Full-time	81.00
Part-time	-
Non-benefitted	6.00
Human Resources	**14.00**
Full-time	13.00
Part-time	-
Non-benefitted	1.00

Department	FTE
Information Technology	**20.50**
Full-time	20.50
Part-time	-
Non-benefitted	-
Library	**35.43**
Full-time	15.00
Part-time	15.93
Non-benefitted	4.50
Loveland/Larimer Building Authority	**2.00**
Full-time	2.00
Part-time	-
Non-benefitted	-
Parks & Recreation	**164.60**
Full-time	74.00
Part-time	4.26
Non-benefitted	86.34
Police	**140.00**
Full-time	140.00
Part-time	-
Non-benefitted	-
Public Works	**167.57**
Full-time	125.50
Part-time	10.07
Non-benefitted	32.00
Water & Power	**129.50**
Full-time	119.00
Part-time	1.50
Non-benefitted	9.00
Total All Departments	**878.66**
Full-time	691.00
Part-time	45.07
Non-benefitted	142.59

Staffing By Fund/Department

The following table outlines the budgeted staffing levels by fund and department. Only full-time and part-time benefitted positions with City agencies are included.

Staffing By Fund and Department

Department	'13 Adopted Budget	'14 Budget	'14 Budget / '13 Adopted Change	Notes
Executive & Legal	18.30	11.80	(6.50)	City Clerk and Court administrative staff moved into separate department in 2013 (-6.75 FTE). .25 FTE increase in existing Public Information Officer position.
City Clerk & Court Administration	-	7.13	7.13	Department newly created in 2013 (6.75 FTE). Increase of .63 FTE mid-year in 2013 for an Administrative Specialist, reduction of .25 FTE for another Administrative Specialist position.
Cultural Services	11.96	12.16	0.20	Reallocation of Director time from the Arts in Public Places Fund.
Development Services	23.58	25.18	1.60	Increase in 2013: 1 FTE as a Planner originally intended to become a contract position, .75 FTE Administrative Specialist added, -.2 FTE hours reduction, hours corrections of .05 FTE.
Economic Development	4.13	4.50	0.37	2013 increase and reclassification of a .63 FTE Economic Research Specialist to 1 FTE Administrative Specialist.
Finance	44.88	44.90	0.02	Minor rounding corrections for employee time allocations.
Fire & Rescue	73.00	81.00	8.00	2013 added 1 FTE Plans Reviewer and 1 FTE Fire Lieutenant in Community Safety. 2014 will add 6 FTE Firefighters for an additional squad at Station 2.
Human Resources	9.00	9.00	-	
Information Technology	20.50	20.50	-	
Library	30.75	30.93	0.18	Mid-2013 increase of .13 FTE for a Librarian 1 Sub. Minor rounding corrections for employee time allocations (.05 FTE).
Parks & Recreation	60.83	61.09	0.26	Increase of .25 FTE due to allocation of the Construction Manager to match construction projects. Minor rounding corrections for employee time allocations (.01 FTE).
Police	135.75	140.00	4.25	2014 additions include 1 FTE each for a Dispatcher, Police Officer, Detective, and Report Technician; and .25 FTE to make an existing Investigative Technician full time.
Public Works	27.95	28.95	1.00	2014 approved addition of 1 FTE as a Facilities Maintenance Technician with the new phase on the Service Center coming online.
Total General Fund	**460.63**	**477.14**	**16.51**	

Department	'13 Adopted Budget	'14 Budget	'14 Budget / '13 Adopted Change	Notes
Human Resources/Risk Management	4.00	4.00	-	
Public Works/Vehicle Maintenance	15.15	15.15	-	
Total Internal Service Funds	**19.15**	**19.15**	**-**	
Parks & Recreation/Golf	12.75	12.75	-	
Public Works/Solid Waste	27.62	27.62	-	
Public Works/Stormwater	14.60	14.60	-	
Water & Power	114.50	120.50	6.00	2014 increases of 1 FTE each for a Special Projects Manager, an Administrative Technician, a Locator Construction Inspector, a Maintenance Worker, a Treatment Plant Controls Tech, and an Electrical Engineer.
Total Enterprise Funds	**169.47**	**175.47**	**6.00**	
Parks & Recreation/Conservation Trust	0.92	0.92	-	
Community & Business Relations/CDBG	0.80	0.80	-	
Parks & Recreation/Open Space	3.75	3.50	(0.25)	Decrease of .25 FTE due to allocation of the Construction Manager to match construction projects.
Cultural Services/Art in Public Places	1.04	0.84	(0.20)	Reallocation of Director time to the General Fund.
Lodging Tax	1.50	3.00	1.50	Mid-2013 hiring of a Visitors Center Manager (1 FTE) and .5 FTE added in 2014 for a Business Services Coordinator.
Transportation	37.68	37.68	-	
Transit	11.00	11.57	0.57	2013 minor individual increases to meet transit route timing requirements (.03 to .08 FTE each, .57 FTE total).
Total Special Revenue Funds	**56.69**	**58.31**	**1.62**	
Total City Employees (FTE)	**705.94**	**730.07**	**24.13**	

Staffing By Position

The following table outlines the budgeted staffing levels by department and employee classification. Only full-time and part-time benefitted positions are included.

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Executive and Legal	**14.25**	**18.30**	**11.80**	**(6.50)**
Administrative Specialist	-	1.25	0.50	(0.75)
Administrative Technician	-	1.00	-	1.00
Assistant City Attorney	3.75	3.75	3.80	-
Assistant City Manager	0.75	0.50	0.50	(0.25)
City Attorney	1.00	1.00	1.00	-
City Clerk	-	1.00	-	1.00
City Manager	1.00	1.00	1.00	-
Court Administrator	1.00	1.00	-	-
Deputy City Attorney	1.00	1.00	1.00	-
Deputy City Clerk	-	1.00	-	1.00
Executive Assistant	1.00	1.00	1.00	-
Legal Assistant	1.00	1.00	1.00	-
Municipal Court Clerk	2.00	2.00	-	-
Municipal Judge	1.00	1.00	1.00	-
Public Information Officer	0.75	0.80	1.00	0.05
City Clerk and Court Administration	**-**	**-**	**7.13**	**7.13**
Administrative Specialist	-	-	1.13	1.13
Administrative Technician	-	-	1.00	1.00
City Clerk	-	-	1.00	1.00
Court Administrator	-	-	1.00	1.00
Deputy City Clerk	-	-	1.00	1.00
Municipal Court Clerk	-	-	2.00	2.00
Culture	**12.00**	**13.00**	**13.00**	**-**
Administrative Specialist	0.75	-	-	-
Box Office Coordinator	1.00	1.00	1.00	-
Cultural Services Director	1.00	1.00	1.00	-
Curator of Education	1.00	-	-	-
Desktop Publishing Specialist	0.75	0.75	0.75	-
Marketing Coordinator	1.00	1.00	1.00	-
Museum Curator	2.00	3.00	3.00	-
Museum Preparator	1.00	1.00	1.00	-
Office Support Specialist	-	0.75	0.75	-
Public Art/Business Service Manager	1.00	1.00	1.00	-
Scheduling Coordinator	-	1.00	1.00	-
Technical Assistant	0.50	0.50	0.50	-
Technical Coordinator	1.00	1.00	1.00	-
Theater Manager	1.00	1.00	1.00	-

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Development Services	**25.25**	**24.38**	**25.98**	**1.60**
Administrative Specialist	1.00	1.00	1.75	0.75
Administrative Technician	3.00	3.00	2.00	(1.00)
Assistant City Manager	0.50	0.50	0.50	-
Building Inspector	1.00	2.00	2.00	-
Business Services Coordinator	1.00	1.00	1.00	-
Chief Building Official	1.00	1.00	1.00	-
City Planner	2.00	1.00	2.80	1.80
City Planning Technician	1.50	2.00	1.00	(1.00)
Code Administrator	2.00	2.00	2.00	-
Community Partnership Administrator	1.00	1.00	1.00	-
Current Planning Manager	1.00	1.00	1.00	-
Director of Development Services	1.00	1.00	1.00	-
Executive Fiscal Advisor	1.00	1.00	1.00	-
GIS Specialist	0.50	0.50	0.50	-
GIS Technician	1.00	1.00	1.00	-
Office Support Specialist	1.00	0.75	0.75	-
Plans Reviewer	2.00	1.00	2.00	1.00
Principal City Planner	0.75	0.75	0.80	0.05
Senior Building Inspector	1.00	1.00	1.00	-
Senior City Planner	2.00	1.88	1.88	-
Economic Development	**4.63**	**5.63**	**7.50**	**1.87**
Administrative Technician	**-**	**-**	1.00	
Business Development Manager	1.00	-	-	-
Business Development Specialist	1.00	1.00	1.00	-
Business Services Coordinator	1.00	1.00	1.50	0.50
Director, Economic Development	-	1.00	1.00	-
Economic Development Manager	-	1.00	1.00	-
Economic Research Specialist	0.63	0.63	-	(0.63)
Senior City Planner	1.00	-	-	-
Visitor Center Manager	-	-	1.00	1.00
Visitor Services Coordinator	-	1.00	1.00	-
Finance	**51.40**	**44.88**	**44.90**	**0.02**
Accountant	2.00	2.00	3.00	1.00
Accounting Clerk	2.00	2.00	2.00	-
Accounting Technician	1.00	2.00	2.00	-
Administrative Specialist	2.75	-	-	-
Assistant City Manager	0.75	-	-	-
Budget Analyst	1.00	1.00	1.00	-
Budget Officer	1.00	1.00	1.00	-
Business Services Coordinator	1.00	1.00	1.00	-
Buyer	1.00	1.00	-	(1.00)
Cashier	2.00	2.00	2.00	-
City Clerk	1.00	-	-	-

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Finance (cont'd)				
Compliance and Payroll Manager	1.00	1.00	-	(1.00)
Crew Supervisor Meter Readers	1.00	1.00	1.00	-
Customer Service Supervisor	1.00	1.00	1.00	-
Deputy City Clerk	1.00	-	-	-
Environmental Compliance Administrator	1.00	-	-	-
Field Service Representative	1.00	1.00	1.00	-
Finance Director	-	1.00	1.00	-
Meter Reader	5.52	5.50	5.52	0.02
Payroll Administrator	1.00	1.00	1.00	-
Purchasing Manager	-	-	1.00	1.00
Revenue and Licensing Coordinator	1.00	1.00	1.00	-
Revenue Manager	1.00	1.00	1.00	-
Risk Manager	1.00	-	-	-
Safety Coordinator	1.00	-	-	-
Sales Tax Auditor	2.00	2.00	2.00	-
Sales Tax Manager	1.00	1.00	-	(1.00)
Senior Accountant	2.00	2.00	2.00	-
Senior Customer Service Representative	1.00	1.00	1.00	-
Senior Meter Reader	1.00	1.00	1.00	-
Senior Sales Tax Auditor	-	-	1.00	1.00
Senior Utility Billing Clerk	1.00	1.00	1.00	-
Utility Billing Clerk	10.38	10.38	10.38	-
Utility Billing Supervisor	1.00	1.00	1.00	-
Fire & Rescue Authority	**66.00**	**73.00**	**81.00**	**8.00**
Assistant Emergency Manager	1.00	1.00	1.00	-
Battalion Chief	4.00	4.00	4.00	-
Business Services Coordinator	1.00	1.00	1.00	-
Deputy Fire Marshal	2.00	2.00	2.00	-
Fire Captain	-	-	3.00	3.00
Fire Chief	1.00	1.00	1.00	-
Fire Division Chief	2.00	2.00	2.00	-
Fire Engineer	28.00	25.00	28.00	3.00
Fire Inspection Technician	2.00	2.00	2.00	-
Fire Lieutenant	15.00	15.00	19.00	4.00
Fire Shift Officer	3.00	3.00	-	(3.00)
Firefighter	6.00	15.00	15.00	-
Office Support Specialist	1.00	1.00	1.00	-
Plans Reviewer	-	-	1.00	1.00
Public Safety Administrative Director	-	1.00	1.00	-

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Human Resources	**9.00**	**13.00**	**13.00**	**-**
Administrative Specialist	-	1.00	1.00	-
Benefits Administrator	1.00	1.00	1.00	-
Compensation & Benefits Manager	1.00	1.00	-	(1.00)
Environmental Compliance Administrator	-	1.00	1.00	-
Human Resources Analyst	2.00	2.00	2.00	-
Human Resources Director	1.00	1.00	1.00	-
Human Resources Generalist	1.00	1.00	1.00	-
Human Resources Manager	1.00	-	1.00	1.00
Human Resources Technician	2.00	2.00	2.00	-
Risk Manager	-	1.00	1.00	-
Safety Coordinator	-	1.00	1.00	-
Senior Human Resources Generalist	-	1.00	1.00	-
Information Technology	**20.50**	**20.50**	**20.50**	**-**
Application Services Manger	1.00	1.00	1.00	-
Business Analyst	4.00	4.00	4.00	-
Business Analyst Group Leader	1.00	1.00	1.00	-
Computer Support Technician Group Lead	1.00	1.00	1.00	-
Computer Support Technician	2.00	2.00	2.00	-
GIS Specialist	0.50	0.50	0.50	-
Help Desk Technician	1.00	1.00	1.00	-
Information Technology Director	1.00	1.00	1.00	-
Infrastructure Services Manager	1.00	1.00	1.00	-
Network & Systems Administrator	5.00	5.00	5.00	-
Senior GIS Specialist	2.00	2.00	2.00	-
Telecom Specialist	1.00	1.00	1.00	-
Library	**30.04**	**30.75**	**30.93**	**0.18**
Administrative Technician	1.00	1.00	1.00	-
Librarian	21.77	21.50	21.91	0.41
Library Aide	6.27	6.25	6.02	(0.23)
Library Director	1.00	1.00	1.00	-
Library Technology Manager	-	1.00	1.00	-
Parks & Recreation	**77.26**	**78.25**	**78.26**	**0.01**
Administrative Business Manager	1.00	1.00	1.00	-
Administrative Specialist	2.00	2.00	2.00	-
Administrative Technician	1.00	1.00	1.00	-
Aquatics Supervisor	1.00	1.00	1.00	-
Assistant Golf Professional	1.00	1.00	1.00	-
Athletics Coordinator	3.00	3.00	3.00	-
Building Attendant	3.00	3.00	3.00	-
Building Supervisor	1.00	2.00	2.00	-
Business Services Coordinator	0.75	0.75	0.75	-
Childcare Supervisor	0.50	0.50	0.50	-

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Parks & Recreation (cont'd)				
Construction Coordinator	1.00	1.00	1.00	-
Crew Leader	-	-	1.00	1.00
Crew Supervisor	4.00	4.00	3.00	(1.00)
Desktop Publishing Specialist	1.00	1.00	1.00	-
Director of Parks And Recreation	1.00	1.00	1.00	-
Equipment Operator	-	1.00	-	(1.00)
Equipment Services Technician	3.00	1.00	1.00	-
Facility Coordinator	3.00	3.00	3.00	-
Golf Course Professional	1.00	1.00	2.00	1.00
Golf Operations Manager	1.00	1.00	1.00	-
Golf Services Superintendent	-	2.00	2.00	-
Grounds Technician	6.00	4.00	3.00	(1.00)
Irrigation Technician	-	3.00	3.00	-
Mechanic	6.00	3.00	3.00	-
Mechanical/Maintenance Technician	1.00	1.00	1.00	-
Natural Areas Coordinator	-	1.00	1.00	-
Natural Areas Manager	1.00	1.00	1.00	-
Natural Areas Technician	0.75	0.75	0.75	-
Office Support Specialist	5.76	5.75	5.76	0.01
Park Crew Leader	1.00	1.00	1.00	-
Parks Manager	1.00	1.00	1.00	-
Parks Planner	-	1.00	1.00	-
Parks Specialist	4.00	4.00	4.00	-
Parks Worker	10.00	10.00	11.00	1.00
Program Supervisor	2.00	2.00	2.00	-
Recreation Coordinator	5.50	5.50	5.50	-
Recreation Facility Manager	1.00	1.00	1.00	-
Recreation Manager	1.00	1.00	1.00	-
Senior Parks Planner	1.00	1.00	1.00	-
Vacant Recreation Position - Unclassed	1.00	-	-	-
Police	**134.00**	**135.75**	**140.00**	**4.25**
Administrative Analyst	1.00	1.00	1.00	-
Administrative Specialist	2.00	2.00	2.00	-
Administrative Technician	1.00	1.00	1.00	-
Business Services Coordinator	1.00	1.00	1.00	-
Chief of Police	1.00	1.00	1.00	-
Communications Specialist Leadworker	2.00	-	1.00	1.00
Communications Specialist Supervisor	2.00	3.00	3.00	-
Communications Specialist	14.00	16.00	16.00	-
Community Service Officer	4.00	4.00	4.00	-
Criminalist	1.00	1.00	1.00	-
Evidence Technician	1.00	2.00	1.00	(1.00)
Information Manager	1.00	1.00	1.00	-
Investigative Technician	1.00	0.75	1.00	0.25

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Police (cont'd)				
Latent Fingerprint Examiner	-	-	1.00	1.00
Lead Police Records Specialist	1.00	1.00	1.00	-
Police Captain	3.00	3.00	3.00	-
Police Communications Manager	1.00	1.00	1.00	-
Police Lieutenant	3.00	4.00	4.00	-
Police Officer	62.00	63.00	66.00	3.00
Police Records Specialist	7.00	7.00	7.00	-
Police Records Supervisor	1.00	1.00	1.00	-
Police Sergeant	16.00	16.00	16.00	-
Police Specialist	8.00	6.00	5.00	(1.00)
Police Report Technician	-	-	1.00	1.00
Public Works	**131.65**	**134.00**	**135.57**	**1.57**
Administrative Business Manager	-	1.00	-	(1.00)
Administrative Specialist	5.26	5.25	3.26	(1.99)
Administrative Technician	2.00	2.00	4.00	2.00
Associate Engineer	1.00	1.00	1.00	-
Building Attendant	6.00	6.50	6.50	-
Bus Driver	7.89	7.75	8.31	0.56
Business Services Coordinator	2.00	2.00	2.00	-
City Engineer	1.00	1.00	1.00	-
City Traffic Engineer	1.00	1.00	1.00	-
Civil Engineer	7.00	7.00	6.00	(1.00)
Crew Supervisor	7.00	7.00	7.00	-
Director of Public Works	1.00	1.00	1.00	-
Engineering Technician	-	1.00	1.00	-
Equipment Operator	27.00	27.00	27.00	-
Facilities Maintenance Technician Leadworker	1.00	1.00	1.00	-
Facilities Maintenance Technician	6.00	6.00	7.00	1.00
Facilities Management Planner	1.00	1.00	1.00	-
Facilities Operations Manager	1.00	1.00	1.00	-
Facilities Planning Specialist	1.00	1.00	1.00	-
Facility Coordinator	-	1.00	1.00	-
Facility Maintenance Superintendent	1.00	1.00	1.00	-
Field Engineering Coordinator	2.00	2.00	2.00	-
Field Engineering Supervisor	1.00	1.00	1.00	-
Financial / Rate Analyst	-	-	1.00	1.00
Fleet Parts Buyer	1.00	1.00	1.00	-
Fleet Services Manager	1.00	1.00	1.00	-
GIS Specialist	0.50	0.50	0.50	-
Heavy Equipment Operator	7.00	7.00	7.00	-
Lead Building Attendant	1.00	-	-	-
Lead Equipment Operator	4.00	3.00	3.00	-
Lead Mechanic	1.00	1.00	-	(1.00)
Mail Distribution Clerk	1.00	1.00	1.00	-

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Public Works (cont'd)				
Mechanic	10.00	10.00	10.00	-
Public Works Inspector	3.00	3.00	3.00	-
Recycling Center Equipment Operator	1.00	1.00	1.00	-
Senior Civil Engineer	3.00	3.00	3.00	-
Senior Fleet Technician	-	-	1.00	1.00
Solid Waste Management Superintendent	-	1.00	1.00	-
Staff Engineer	1.00	1.00	2.00	1.00
Stormwater Quality Specialist	1.00	1.00	1.00	-
Street Maintenance Superintendent	1.00	1.00	1.00	-
Streets & Solid Waste Manager	1.00	1.00	1.00	-
Superintendent	1.00	-	-	-
Support Services Superintendent	1.00	1.00	1.00	-
Traffic Marking Crew Leader	1.00	1.00	1.00	-
Traffic Operations Superintendent	1.00	1.00	1.00	-
Traffic Sign Crew Leader	-	1.00	1.00	-
Traffic Signal Technician	3.00	3.00	3.00	-
Traffic Technician	2.00	2.00	2.00	-
Transit Manager	1.00	1.00	1.00	-
Transit Operations Supervisor	1.00	1.00	1.00	-
Vehicle Service Writer	1.00	1.00	1.00	-
Water & Power	**114.50**	**114.50**	**120.50**	**6.00**
Accounting Technician	2.00	2.00	2.00	-
Administrative Specialist	2.00	2.00	1.00	(1.00)
Administrative Technician	1.00	1.00	2.00	1.00
Apprentice Lineworker	5.00	4.00	3.00	(1.00)
Business Services Coordinator	1.00	1.00	1.00	-
Buyer	1.00	1.00	1.00	-
Civil Engineer	3.00	3.00	3.00	-
Commercial Accounts Rep	1.00	1.00	-	(1.00)
Construction Coordinator	1.00	1.00	1.00	-
Crew Supervisor	1.00	1.00	1.00	-
Cross Connection Control Technician	-	1.00	1.00	-
Customer Relations Business Specialist	-	-	1.00	1.00
Customer Relations Manager	1.00	1.00	1.00	-
Customer Relations Specialist	1.00	1.00	1.00	-
Director of Water & Power	1.00	1.00	1.00	-
Electric Metering Supervisor	1.00	1.00	1.00	-
Electric Resources Efficiency Coordinator	1.00	-	-	-
Electrical Engineer	1.00	1.00	1.00	-
Equipment Operator	8.00	8.00	8.00	-
Field Engineer	4.00	4.00	4.00	-
Field Engineering Supervisor	1.00	1.00	1.00	-
GIS Specialist	1.00	-	-	-
Industrial Pretreatment Coordinator	1.00	1.00	1.00	-

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Water & Power (cont'd)				
Industrial Pretreatment Specialist	-	1.00	1.00	-
Journey Lineworker	7.00	7.00	7.00	-
Journey Meter Technician	2.00	2.00	2.00	-
Journey Substation Hydro Technician	1.00	-	-	-
Lead Equipment Operator	2.00	2.00	2.00	-
Lead Plant Operator	1.00	2.00	2.00	-
Line Crew Supervisor	5.00	5.00	5.00	-
Locator Construction Inspector	2.00	2.00	3.00	1.00
Maintenance Worker	-	2.00	3.00	1.00
Office Support Specialist	1.00	1.00	1.00	-
Plant Operator	13.00	13.00	13.00	-
Power Operations Manager	1.00	1.00	1.00	-
Power Operations Supervisor	1.00	1.00	1.00	-
Pre Apprentice Lineworker	-	-	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	-
Senior Civil Engineer	3.00	2.00	2.00	-
Senior Electrical Engineer	2.00	1.00	2.00	1.00
Senior GIS Specialist	1.00	2.00	2.00	-
Special Projects Manager	-	-	1.00	1.00
Staff Engineer	-	1.00	1.00	-
Technical Services Controls Specialist	3.00	3.00	3.00	-
Technical Services Superintendent	1.00	1.00	1.00	-
Technical Specialist	1.00	1.00	2.00	1.00
Treat Plant Controls Technician	7.00	5.00	6.00	1.00
Utility Accounting Manager	1.00	1.00	1.00	-
Utility Financial Rate Analyst	1.00	1.00	1.00	-
Utility Information Manager	-	1.00	1.00	-
Utility Systems Technician	1.75	1.75	1.75	-
Warehouse Operations Manager	1.00	1.00	1.00	-
Warehouse Worker	2.00	2.00	2.00	-
Wastewater Treatment Plant Manager	1.00	1.00	1.00	-
Water Meter Technician	5.00	5.00	5.00	-
Water Operations Supervisor	1.00	1.00	1.00	-
Water Quality Lab Coordinator	1.00	1.00	1.00	-
Water Quality Specialist	3.75	3.75	3.75	-
Water Treatment Manager	1.00	1.00	1.00	-
Water Utilities Manager	1.00	1.00	1.00	-
Total, All City Departments	**690.48**	**705.94**	**730.07**	**24.13**

Position	2012 FTE	2013 FTE	2014 FTE	2013/2014 Change
Other Agencies				
Airport	**5.00**	**5.00**	**4.00**	**(1.00)**
Administrative Technician	1.00	1.00	-	(1.00)
Airport Director	1.00	1.00	1.00	-
Airport Maintenance Worker	2.00	2.00	2.00	-
Airport Operations Maintenance Supervisor	1.00	1.00	1.00	-
LLBA	**2.00**	**2.00**	**2.00**	**-**
Building Attendant	1.00	1.00	1.00	-
Facilities Maintenance Technician	1.00	1.00	1.00	-
Total, Other Agencies	**7.00**	**7.00**	**6.00**	**(1.00)**
Grand Total, All Benefitted Employees	**697.48**	**712.94**	**736.07**	**23.13**

Organization Notes

Municipal Court Administration and City Clerk's Office

In 2014, the City's Municipal Court administrative staff was moved along with the City Clerk's Office into a new department. The table below shows the combined revenue and expenditures for the Clerk , Court Administration, and Municipal Court.

City Clerk & Municipal Court Summary							
	'12 Actual	'13 Adopted Budget	'13 Revised Budget as of June	'14 Budget	'14 Budget / '13 Adopted % Change	'13 FTE	'14 FTE
General Fund							
CITY CLERK	441,233	544,910	569,910	654,760	20.2%	3.75	4.13
COURT ADMINISTRATION	-	-	-	375,900	100.0%	3.00	3.00
MUNICIPAL COURT	355,556	428,540	428,540	225,520	(47.4%)	1.00	1.00
Total Expense	**$796,789**	**$973,450**	**$998,450**	**$1,256,180**	**29.0%**	**7.75**	**8.13**
REVENUE							
General Fund							
CHARGES FOR SERVICE	76,613	61,100	61,100	61,600	0.8%		
FINES	245,990	225,780	225,780	202,300	(10.4%)		
OTHER	80	-	-	-	100.0%		
ADMINISTRATIVE OVERHEAD	-	145,510	145,510	156,500	7.6%		
GENERAL FUND SUBSIDY	474,106	541,060	566,060	835,780	54.5%		
Total Revenue	**$796,789**	**$973,450**	**$998,450**	**$1,256,180**	**29.0%**		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	567,176	594,470	594,470	623,440	4.9%		
SUPPLIES	10,071	18,750	18,750	15,500	(17.3%)		
PURCHASED SERVICES	219,542	297,220	297,220	307,920	3.6%		
ADMINISTRATIVE OVERHEAD	-	63,010	63,010	309,320	390.9%		
CAPITAL	-	-	25,000	-	-		
Total Expense	**$796,789**	**$973,450**	**$998,450**	**$1,256,180**	**29.0%**		

Impacts of Cost Allocations

In 2013, the City began allocating the costs of General Fund internal services in order to better reflect the true costs of doing business. These costs are noted in the department chapters in this book as Administrative Overhead. Allocated costs are treated as an expenditure for those receiving services and as a revenue for those providing services.

Because of the introduction of these charges, costs appeared to increase significantly in most General Fund departments. In order to make actual expenditure growth clearer, the table below removes the Administrative Overhead from each General Fund department's total expenditures.

Department	2012 Actual	2013 Adopted	2013 Revised	2014 Budget	% Change
Legislative	$97	$138	$139	$135	(2.2%)
Executive/Legal	1,810	1,919	1,919	1,756	(8.5%)
City Clerk & Court	441	516	541	742	43.8%
Cultural Services	1,360	1,280	1,331	1,468	14.7%
Development Services	2,517	2,738	2,989	3,128	14.2%
Economic Dev.	1,276	951	2,011	909	(4.4%)
Finance	3,729	4,138	4,138	4,254	2.8%
Fire & Rescue	7,369	7,245	7,596	7,800	7.7%
Human Resources	860	975	972	1,021	4.7%
Information Tech.	3,126	3,452	3,691	3,500	1.4%
Library	2,409	2,423	2,458	2,501	3.2%
Parks & Rec.	8,209	8,491	8,544	8,922	5.1%
Police	16,175	16,411	16,589	17,245	5.1%
Public Works	4,619	4,708	4,700	4,946	5.1%
Non-Departmental	701	757	930	883	16.6%
Transfers	4,645	9,050	10,435	17,961	98.5%
Total	**$59,343**	**$65,192**	**$68,983**	**$77,171**	**18.4%**

Amounts are rounded to nearest $1,000.

Transfer Summary

Transfer To Revenue Account	Amount	Transfer From Expense Account	Amount	Purpose
Transfer From General Fund	517,500	Transfer To Capital Projects	517,500	Facility improvements
Transfer From General Fund	1,458,610	Transfer To Capital Projects	1,458,610	Fire apparatus
Transfer From General Fund	610,000	Transfer To Capital Projects	610,000	Barnes Park field lighting
Transfer From General Fund	3,000,000	Transfer To Capital Projects	3,000,000	Police records management system
Transfer From General Fund	1,000,000	Transfer To Capital Projects	1,000,000	Downtown projects
Transfer From General Fund	350,000	Transfer To Economic Incentives	350,000	Economic incentives
Transfer From General Fund	6,561,880	Transfer To Transportation	6,561,880	Transportation and Street Rehabilitation Programs and transportation operations
Transfer From General Fund	1,153,480	Transfer To Transit	1,153,480	Transit operations
Transfer From General Fund	810,240	Transfer To Recreation CEF	810,240	Interfund Loan Repayment
Transfer From General Fund	1,076,210	Transfer To Fire CEF	1,076,210	Interfund Loan Repayment
Transfer From General Fund	750,000	Transfer To Water	750,000	Water loan principal contribution
Transfer From Water	810,000	Transfer To Power	810,000	Water loan principal and interest payment
Transfer From General Fund	30,000	Transfer To Power PIF	30,000	Payment to Water & Power for Habitat build fee waivers
Transfer From General Fund	20,000	Transfer To Water SIF	20,000	Payment to Water & Power for Habitat build fee waivers
Transfer From General Fund	10,000	Transfer To Wastewater SIF	10,000	Payment to Water & Power for Habitat build fee waivers
Transfer From General Fund	5,000	Transfer To Stormwater SIF	5,000	Payment to Stormwater for Habitat build fee waivers
Transfer From General Fund	608,310	Transfer To Capital Projects	608,310	Funding for new VOIP phone system
Transfer From Water	49,030	Transfer To Capital Projects	49,030	Funding for new VOIP phone system
Transfer From Wastewater	28,910	Transfer To Capital Projects	28,910	Funding for new VOIP phone system
Transfer From Power	47,770	Transfer To Capital Projects	47,770	Funding for new VOIP phone system
Transfer From Golf	6,640	Transfer To Capital Projects	6,640	Funding for new VOIP phone system
Transfer From Stormwater	5,940	Transfer To Capital Projects	5,940	Funding for new VOIP phone system
Transfer From Solid Waste	3,400	Transfer To Capital Projects	3,400	Funding for new VOIP phone system
Transfer From Streets CEF	1,498,900	Transfer To Transportation	1,498,900	Transportation Program
Transfer From Fleet	24,000	Transfer To Transit	24,000	Grant match for bus replacement
Transfer From Fleet	133,000	Transfer To Fleet Management	133,000	Interfund Loan Repayment
Transfer From Stormwater	400,000	Transfer To Solid Waste	400,000	Vehicle wash construction
Transfer From Lodging Tax	25,000	Transfer To General Fund	25,000	Transfer to fund grants to Cultural Services
Transfer From Power	81,560	Transfer To General Fund	81,560	Support for Economic Development

Transfer To Revenue Account	Amount	Transfer From Expense Account	Amount	Purpose
Transfer From Water	55,420	Transfer To Art In Public Places	55,420	Contribution to 1% for the Arts Program
Transfer From Water SIF	52,500	Transfer To Art In Public Places	52,500	Contribution to 1% for the Arts Program
Transfer From Wastewater	21,610	Transfer To Art In Public Places	21,610	Contribution to 1% for the Arts Program
Transfer From Wastewater SIF	8,130	Transfer To Art In Public Places	8,130	Contribution to 1% for the Arts Program
Transfer From Power	78,940	Transfer To Art In Public Places	78,940	Contribution to 1% for the Arts Program
Transfer From Power PIF	25,230	Transfer To Art In Public Places	25,230	Contribution to 1% for the Arts Program
Transfer From Transportation	35,000	Transfer To Art In Public Places	35,000	Contribution to 1% for the Arts Program
Total Revenue	**$21,352,210**	**Total Expense**	**$21,352,210**	

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City of Loveland

Oversizing Agreement Summary

The City enters into contractual agreements with development companies to construct infrastructure in excess of the requirements for their particular project that are viewed as necessary for expected growth in the area. These agreements are known as "oversizing" agreements. The developers install needed infrastructure early to minimize the public inconvenience and construction costs. The developer agrees to construct the infrastructure at a larger capacity (i.e., a wider street or larger water pipe) and the City agrees to repay the cost of the oversizing required under the provisions of the agreement. There is no provision that defines a term of the agreement for transportation improvements. The value of the project is increased annually by an index established in code. In practice the City makes payments on the outstanding agreement and plans for the obligation to be paid in full by the time the infrastructure would have been constructed in the Capital Program. Some projects are eligible for interest, particularly water and sewer projects that are not repaid within the same year that the agreement was executed.

Project	Developer	Date Contract Executed	2012 Ending Balance
Transportation			
Waterford Place 2nd Subdivision *	Brisben Waterford Place Limited	12/13/2002	400,867
Kendall Brook Taft Ave (43rd St to 57th St)	Kendall Brook, LLC	9/7/2004	112,899
Blackbird Knolls 2nd Sub	Centex Homes	5/2/2005	307,337
Fairgrounds Ave.	Larimer County	8/7/2006	144,220
Taft & 14th St. SW Intersection *	WLG LLC	2/6/2007	358,706
Mountain Lion Dr. & US 34 Accel. Lane	VDW Properties, LLC	2/8/2007	117,392
Highway 34 &@ Sculptor	VDW Properties, LLC	4/13/2007	1,154,569
Sculptor South of US 34	VDW Properties, LLC	4/13/2007	431,271
Thompson 2nd Subdivision	M View Inc.	9/24/2007	313,874
Crossroads Blvd.– I25 to CR5 (old EN0313, EN0713) *	Eagle Crossing Development Inc.	11/6/2007	537,653
43rd Street West of Wilson	Buck 2nd, LLP	8/22/2008	664,529
Dakota Glen Sidewalk	Scott Bray	2/17/2012	9,088
Total Capital Reimbursement Oversizing			**$4,552,405**

**Interest applies to contract.*

Capital Reimbursement Oversizing Agreement – Current Agreements

The transportation agreements do not constitute debt as defined by Article X, Section 20 of the State Constitution, or by generally accepted accounting principles as defined by the Government Accounting Standards Board. The following pages report the projects under agreement with repayment schedules and future projects that may be eligible for these agreements, depending on the timing of future development.

Note: Annual payments will be established when a contract with a developer has been negotiated. Currently there is no development along these project segments.

2013 Expected	2014 Budget	2015 Budget	2016 Budget	2017 Budget	Ending Balance
-	-	-	-	-	400,867
-	-	-	-	-	112,899
-	-	-	-	-	307,337
100,000	100,000	50,000	-	50,000	(155,780)
-	-	-	-	-	358,706
-	-	-	-	-	117,392
-	-	-	-	-	1,154,569
-	-	-	-	-	431,271
-	-	-	-	-	313,874
-	100,000	50,000	50,000	50,000	287,653
-	50,000	-	50,000	50,000	514,529
					9,088
$100,000	**$250,000**	**$100,000**	**$100,000**	**$150,000**	**$3,843,317**

Inter-Fund Loan Schedules

The City Charter in Section 13-3(b) allows for loans from a utility account to another City account. The City currently has four inter-fund loans outstanding.

Fire and Recreation Capital Expansion Fees Loan for Land Purchase

In 2007, in Ordinance #5256, City Council approved an inter-fund loan from the Fire and Recreation Capital Expansion Fee funds to the General Fund for a land purchase. The General Fund made interest-only payments through 2012 and began payments on the principal in 2013.

	2013	2014	2015	2016	2017
Beginning Balance	**$4,850,000**	**$2,985,000**	**$2,063,000**	**$1,093,000**	**$77,000**
Principal	1,865,000	922,000	970,000	1,016,000	77,000
Interest	61,595	29,850	30,945	16,395	1,155
Total Payment	**$1,926,595**	**$951,850**	**$1,000,945**	**$1,032,395**	**$78,155**

Fire CEF	1,570,213	463,110	486,996	502,298	38,025
Recreation CEF	356,382	488,740	513,949	530,097	40,130
Total CEF Receipt	**$1,926,595**	**$951,850**	**$1,000,945**	**$1,032,395**	**$78,155**

Power Loan to Water for Infrastructure with Principal Repaid from the General Fund

In 2013, City Council approved an inter-fund loan of $6,000,000 from Power to Water to help fund the replacement of aging infrastructure (Ordinance #5791). The loan will be paid back in annual installments from 2014 to 2021. The interest rate will be the same as the City's annual return on its investment portfolio. $750,000 per year will come from the General Fund to the Water Fund to pay the principal portion of the loan.

Water Fund Payment Schedule				
	Beginning Balance	**Principal (General Fund)**	**Interest (Water Fund)**	**Total Payment**
2013	$6,000,000	$-	$-	**$-**
2014	6,000,000	750,000	60,000	**810,000**
2015	5,250,000	750,000	78,750	**828,750**
2016	4,500,000	750,000	67,500	**817,500**
2017	3,750,000	750,000	56,250	**806,250**
2018	3,000,000	750,000	45,000	**795,000**
2019	2,250,000	750,000	33,750	**783,750**
2020	1,500,000	750,000	22,500	**772,500**
2021	750,000	750,000	11,250	**761,250**
Total	**$-**	**$6,000,000**	**$375,000**	**$6,375,000**

Stormwater Loan from Refuse for Service Center Construction Contribution

In 2013, City Council approved an inter-fund loan of $1,600,000 from Refuse to Stormwater to help fund Stormwater's portion of the Service Center construction project. The loan will be paid back from 2014 to 2017. The interest rate will be the same as the City's annual return on its investment portfolio.

Stormwater Fund Payment Schedule				
	Beginning Balance	**Principal**	**Interest**	**Total Payment**
2013	$1,600,000	$-	$-	**$-**
2014	1,600,000	400,000	16,000	**416,000**
2015	1,200,000	400,000	18,000	**418,000**
2016	800,000	400,000	12,000	**412,000**
2017	400,000	400,000	6,000	**406,000**
Total	**$-**	**$1,600,000**	**$52,000**	**$1,652,000**

LURA Downtown Development Loan from Capital Expansion Fee Funds

In 2013, in Ordinance #5737, City Council approved an inter-fund loan of $1,500,000 from the CEF Fund to the Loveland Urban Renewal Authority to help fund a mixed-use building in the downtown area. The entire $1,500,000 was moved over to LURA in 2013, but interest will only be charged on the portion of funds given to the developer—$500,000 in 2013 and $1,000,000 in 2014.

LURA Payment Schedule				
	Beginning Balance	Principal	Accrued Interest	Total Payment
2013	1,500,000	-	5,077	**5,077**
2014	1,500,000	18,920	40,000	**58,920**
2015	1,481,080	108,488	44,432	**152,920**
2016	2,272,592	111,742	41,178	**152,920**
2017	2,160,850	185,444	64,826	**250,270**
2018	1,975,406	191,008	59,262	**250,270**
2019	1,784,398	196,738	53,532	**250,270**
2020	1,587,660	202,640	47,630	**250,270**
2021	1,385,020	208,719	41,551	**250,270**
2022	1,176,300	214,981	35,289	**250,270**
2023	961,319	221,430	28,840	**250,270**
2024	739,889	228,073	22,197	**250,270**
2025	511,815	234,916	15,354	**250,270**
2026	276,900	183,384	8,307	**191,691**
2027	93,516	93,516	2,805	**96,321**
Total	**$-**	**$1,438,681**	**$432,776**	**$1,871,457**

Recreation CEF Fund Payment Schedule				
	Beginning Balance	Principal	Accrued Interest	Total Payment
2013	350,000	-	1,185	**1,185**
2014	350,000	4,414.67	9,333	**13,748**
2015	345,585	25,313.77	10,368	**35,681**
2016	320,272	26,073.19	9,608	**35,681**
2017	294,198	26,855.38	8,826	**35,681**
2018	267,343	27,661.04	8,020	**35,681**
2019	239,682	28,490.87	7,190	**35,681**
2020	211,191	29,345.60	6,336	**35,681**
2021	181,845	30,225.97	5,455	**35,681**
2022	151,620	31,132.75	4,549	**35,681**
2023	120,487	32,066.73	3,615	**35,681**
2024	88,420	33,028.73	2,653	**35,681**
2025	55,391	34,019.59	1,662	**35,681**
2026	21,372	21,372.00	641	**22,013**
2027	-	-	-	**-**
Total	**$120,487**	**$229,513**	**$70,870**	**$300,383**

Library CEF Fund Payment Schedule				
	Beginning Balance	Principal	Accrued Interest	Total Payment
2013	250,000		846	**846**
2014	250,000	3,153.33	6,667	**9,820**
2015	246,847	18,081.27	7,405	**25,487**
2016	228,765	18,623.70	6,863	**25,487**
2017	210,142	19,182.42	6,304	**25,487**
2018	190,959	19,757.89	5,729	**25,487**
2019	171,201	20,350.62	5,136	**25,487**
2020	150,851	20,961.14	4,526	**25,487**
2021	129,890	21,589.98	3,897	**25,487**
2022	108,300	22,237.68	3,249	**25,487**
2023	86,062	22,904.81	2,582	**25,487**
2024	63,157	23,591.95	1,895	**25,487**
2025	39,565	24,299.71	1,187	**25,487**
2026	15,265	15,265.00	458	**15,723**
2027	-	-	-	**-**
Total	**$-**	**$250,000**	**$56,743**	**$306,742**

General Government CEF Fund Payment Schedule				
	Beginning Balance	Principal	Accrued Interest	Total Payment
2013	900,000		3,046	**3,046**
2014	900,000	11,352.00	24,000	**35,352**
2015	888,648	65,092.56	26,659	**91,752**
2016	823,555	67,045.34	24,707	**91,752**
2017	756,510	69,056.70	22,695	**91,752**
2018	687,453	71,128.40	20,624	**91,752**
2019	616,325	73,262.25	18,490	**91,752**
2020	543,063	75,460.12	16,292	**91,752**
2021	467,603	77,723.92	14,028	**91,752**
2022	389,879	80,055.64	11,696	**91,752**
2023	309,823	82,457.31	9,295	**91,752**
2024	227,366	84,931.03	6,821	**91,752**
2025	142,435	87,478.96	4,273	**91,752**
2026	54,956	54,956.00	1,649	**56,605**
2027	-	-	-	**-**
Total	**$-**	**$900,000**	**$204,275**	**$1,104,275**

Museum CEF Fund Payment Schedule for Land Purchase				
	Beginning Balance	**Principal**	**Accrued Interest**	**Total Payment**
2013	-	-	-	**-**
2014	-	-	-	**-**
2015	-	-	-	**-**
2016	900,000	-	-	**-**
2017	900,000	70,350.00	27,000	**97,350**
2018	829,650	72,460.50	24,890	**97,350**
2019	757,190	74,634.32	22,716	**97,350**
2020	682,555	76,873.34	20,477	**97,350**
2021	605,682	79,179.54	18,170	**97,350**
2022	526,502	81,554.93	15,795	**97,350**
2023	444,947	84,001.58	13,348	**97,350**
2024	360,946	86,521.63	10,828	**97,350**
2025	274,424	89,117.28	8,233	**97,350**
2026	185,307	91,790.79	5,559	**97,350**
2027	93,516	93,516.00	2,805	**96,321**
Total	**$-**	**$900,000**	**$169,822**	**$1,069,821**

Interest Rate Projections

The interest rate will be adjusted annually based on the performance of the City's portfolio for the previous 12 months (the same criteria as established in the City Charter Section 13.3(b) for inter-fund loans that involve utility funds).

Interest Rate Projections*

2013	2014	2015	2016	2017	2018
1.27%	1.00%	1.50%	1.50%	1.50%	1.50%

TABOR Revenue

In 1992, Colorado passed a State Constitutional Amendment, known as TABOR, which imposed tax and spending limitations on governmental entities. Since the passage of TABOR, Loveland citizens have approved three ballot issues allowing the City to keep and spend for certain purposes, thus waiving the limits of TABOR. The first in 1994 authorized the City to receive and expend all revenues generated from 1993 through 1997. In the 1999 election, the voters again authorized the City to receive and expend all revenues generated from 1998 through 2002. The 1999 ballot issue stipulated that these monies be spent on street construction and youth services.

In 2002, voters once again authorized the City to receive and expend all revenues generated from 2003 through 2012. This ballot issue stipulated that these monies be spent on Police and Fire, street maintenance and construction, and park maintenance and construction. On the following page are the revenues that qualify under the ballot issue and the projects that have been funded with these revenues. These revenues have provided the General Fund contribution to the 2030 Transportation Plan, allowed for increased maintenance of existing streets, provided a portion of the funding to construct the new Fairgrounds Park, and provided funds for the replacement of fire apparatus and other large equipment purchases. Strong revenue between 2004 and 2007 was the result of the strong growth experienced during this timeframe, with building permit revenues and building use tax revenues higher than average. With the slowdown in residential construction, a significant portion of the new retail in the Centerra development completed, and the decline in sales tax collections in general, there are no projected new revenues in the coming years, reducing the amount that will be available for projects from this source.

Projects Funded From Revenues Above TABOR Limit

Year:		Amount
2003 actual revenues above TABOR limit		1,307,281
2004 actual revenues above TABOR limit		4,370,851
2005 actual revenues above TABOR limit		6,841,751
2006 actual revenues above TABOR limit		6,198,790
2007 actual revenues above TABOR limit		7,208,222
2008 actual revenues above TABOR limit		1,719,794
2009 actual revenues above TABOR limit		472,394
2010 projected revenues above TABOR limit		-
2011 projected revenues above TABOR limit		-
2012 projected revenues above TABOR limit		-
2013 projected revenues above TABOR limit		-
2014 projected revenues above TABOR limit		2,961,484
Total	**$**	**31,080,567**

Projects:		Amount
Street Rehabilitation and Maintenance (2004 Budget)		975,180
Street Rehabilitation and Maintenance (2005 Budget)		2,691,914
Fairgrounds Renovation (2005 Budget)		100,000
Street Construction (2005 Budget)		620,226
In-house Street Construction Engineering (2005 Budget)		489,490
Street Construction (2006 Budget)		1,737,056
Street Rehabilitation and Maintenance (2006 Budget)		1,165,482
Fire Apparatus Replacement (2006 Budget)		263,250
Youth Sports Complex Operating Costs (2006 Budget)		384,000
Replace Street Paint Truck (2006 Budget)		240,000
Four New Firefighters and Volunteer Equipment (2006 Budget)		424,140
Four New Police Officers (2006 Budget)		365,730
Fairgrounds/Barnes Park Expansion (2006 Budget)		3,000,000
Winona Pool Bathhouse Renovation (2006 Budget)		112,500
Street Construction (2007 Budget)		1,737,056
Street Rehabilitation and Maintenance (2007 Budget)		1,374,670
Police Vehicle Upgrades (2007 Budget)		67,500
New Sign Service Truck (2007 Budget)		50,000
Replace 1986 Freightliner (2007 Budget)		105,000
Street Rehabilitation and Maintenance (2008 Budget)		949,305
Street Construction (2008 Budget)		936,402
Street Construction (2009 Budget)		1,598,710
Street Construction (2010 Budget)		595,890
Street Construction (2011 Budget)		634,828
Street Construction (2012 Budget)		788,720
Street Construction (2013 Budget)		430,360
Street Construction (2014 Budget)		569,100
Fire Apparatus Replacement (2014 Budget)		1,458,610
Barnes Park Field Lighting Replacement and Upgrade		610,000
Subtotal	**$**	**24,475,119.00**
Balance	**$**	**6,605,448**

General Fund Equipment Replacement

As a general policy, the City budgets to fund depreciation schedules to keep equipment current and reduce maintenance costs. These schedules include planned small equipment (unit costs below $250,000) replacement for General Fund agencies. Equipment that exceeds the $250,000 threshold is budgeted in the Capital Program.

CULTURAL SERVICES	2014	2015	2016	2017	2018
Museum					
Plotter	12,000	-	-	-	-
Scanner	-	-	-	-	2,500
Auditorium Tables/Chairs	-	34,230	-	-	-
Bistro Tables and Gallery Benches	6,600	-	-	-	-
Rialto					
Popcorn Machine	9,000	-	-	-	-
Ice Machine	-	-	6,000	-	-
Marley Floor	-	-	5,000	-	-
Loft Storage System	-	6,000	-	-	-
Telex System	-	-	-	-	8,000
LCD Projector	-	18,000	-	-	-
Light Board	12,000	-	-	-	-
Sound Console	-	-	-	30,000	-
Partial Theatrical Lights LED Conversion	-	-	-	-	20,000
Rialto Theater Center Sound Upgrades	-	-	-	5,000	-
Subtotal Cultural Services	**$39,600**	**$58,230**	**$11,000**	**$35,000**	**$30,500**

Finance	2014	2015	2016	2017	2018
Inserter/Folder	-	35,000	-	-	-
Scanner	-	-	13,000	-	-
Handheld Replacement	50,000	-	-	-	-
Endorser/Encoder	15,000	-	-	-	-
Subtotal Finance	**$65,000**	**$35,000**	**$13,000**	**-**	**-**

INFORMATION TECHNOLOGY	2014	2015	2016	2017	2018
Application Services					
GIS Global Positioning Unit	-	-	6,000	-	-
GIS Plotter	-	-	25,000	-	-
GIS Scanner/Copier	-	20,000	-	-	-
Infrastructure Services					
Server Replacement	61,070	63,210	65,420	67,710	70,080
Selectron IVR Upgrade	-	-	-	-	12,500
GIS Server Replacement	-	15,000	-	-	-
Storage Infrastructure Upgrade	20,700	21,430	22,190	22,970	23,780
Network Infrastructure Upgrade	25,000	25,000	116,310	25,880	25,880
Backup Device Replacement	-	-	35,640	-	-
PC Replacement Fund	189,000	202,000	193,000	162,000	189,000
Ruggedized PC Replacement	147,530	152,700	158,050	163,590	169,320
Microsoft Software Licensing	130,000	130,000	143,000	143,000	143,000
ERT Large Monitor Replacement	-	23,000	-	-	-
Copier/MFP Replacement Fund	84,870	56,770	76,940	111,690	111,880
Subtotal Information Technology	**$658,170**	**$709,110**	**$841,550**	**$696,840**	**$745,440**

LIBRARY	2014	2015	2016	2017	2018
Printers	-	7,000	6,790	-	6,100
Audio/Visual	-	-	14,500	-	-
ILS System	-	-	441,000	24,000	-
Staff Hardware	-	2,000	31,100	17,000	500
Patron Hardware	24,000	25,400	66,720	23,600	-
Subtotal Library	**$24,000**	**$34,400**	**$560,110**	**$64,600**	**$6,600**

PARKS & RECREATION	2014	2015	2016	2017	2018
Parks					
Parks Equipment	191,230	196,110	199,270	188,320	968,970
Playgrounds	165,000	113,510	284,090	144,840	187,350
Parks Irrigation	230,000	250,000	267,020	200,000	195,000
Parks Asphalt/Hardcourt Surfacing	182,970	113,450	580,920	109,340	44,230
Recreation					
Chilson Center Equipment	296,530	399,090	439,480	326,940	422,390
Recreation Equipment	65,190	54,910	24,715	17,970	156,800
Subtotal Parks & Recreation	**$1,130,920**	**$1,127,070**	**$1,795,495**	**$987,410**	**$1,974,740**

POLICE	2014	2015	2016	2017	2018
Printers	5,920	-	6,340	-	-
Gym equipment	-	5,000	5,000	-	-
Building security cameras	5,920	6,160	6,340	6,530	6,730
Intoxilizer	-	7,700	-	-	-
SWAT equipment	17,520	17,870	18,230	18,590	18,960
Hostage phone	-	7,700	-	-	-
Radar/Laser units	12,380	12,630	12,880	13,140	13,400
Bulletproof vests/ballistics PATROL	21,330	21,760	22,200	22,640	23,090
Bulletproof vests/ballistics SWAT	14,150	14,430	14,720	15,010	15,310
Cameras - PATROL	2,080	2,120	2,160	2,200	2,240
Taser /LLM equipment	10,400	10,610	10,820	11,040	11,260
Portable alarm	-	7,220	-	-	-
Hand/long guns	13,630	13,900	14,180	14,460	14,750
In-Car video cameras	-	47,000	-	-	-
Canine	7,500	-	-	-	-
Motorola handheld radios	51,850	52,890	53,950	55,030	56,130
Motorola mobile radios	51,850	52,890	53,950	55,030	56,130
Packset batteries	1,740	1,770	1,810	1,850	1,890
Magnetic card readers	-	-	10,610	10,820	-
Communications chairs	-	4,600	-	-	-
Video enhancement equip	-	-	14,280	-	-
Cameras - TSU	5,250	-	-	-	-
Data storage hard/software	37,000	65,000	66,300	67,630	68,980
Computer soft/hardware	28,410	28,980	29,560	30,150	30,750
ComVan/truck hardware	2,080	2,120	2,160	2,200	2,240
Subtotal Police	**$289,010**	**$382,350**	**$345,490**	**$326,320**	**$321,860**
Total General Fund	**$2,206,700**	**$2,346,160**	**$3,566,645**	**$2,110,170**	**$3,079,140**

CAPITAL PROGRAM



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Capital Program Overview

Introduction

The Loveland City Charter requires the City Manager to present, with the budget, a program of proposed capital projects for the ensuing year and four fiscal years thereafter. For planning purposes, staff has expanded this requirement and presents a 10-year program for all projects and equipment with a unit cost greater than $250,000. The 2014-2023 Capital Program is the funding plan for all infrastructure and major equipment replacement for both General Fund agencies and the Enterprise Funds. General Fund agency programs focus on transportation (both new construction and rehabilitation of existing streets), new amenities, maintenance of existing facilities, and replacement of major equipment. In the enterprise funds, the focus is on improving delivery systems through major maintenance or expansion of the delivery systems and treatment plants that provide and clean our water.

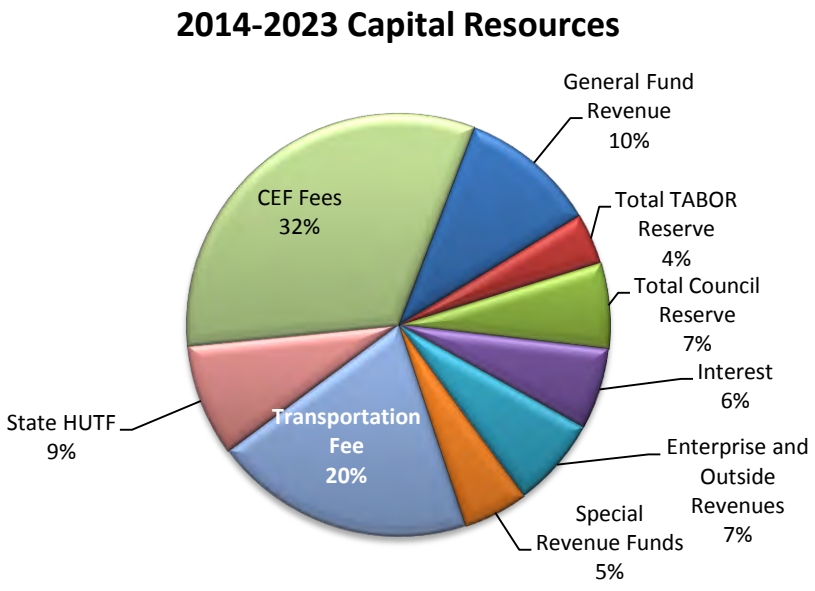
All projects included in the first year of the Capital Program are included in the 2014 Recommended Budget, which will be adopted in October. Projects included in the "out–years" (2015–2023) will be approved by Council in concept only. Approval of the Capital Program as a whole is approved by Council by Resolution, typically in July. The Program will be updated annually to address specific needs as they arise or as Council goals and policies change.

General Fund Agencies

The 2014-2023 Capital Program for General Fund agencies is a financial program for the City to maintain existing facilities and infrastructure and meet the needs for new facilities and infrastructure. These projects are funded through taxes, impact fees, or other special revenues. Capital projects for the purpose of the Capital Planning process are defined as projects or equipment that have a cost of $250,000 or greater. In some cases, such as the Facility Major Maintenance Program and the transportation construction and maintenance programs, individual projects may be less than this threshold, but the program as a whole meets the definition, and the program has a significant total cost to be included in the capital planning process. A majority of the funding for the Program is from dedicated resources. The City follows a "Pay–As–You–Go" philosophy. This requires funds to be accumulated in reserves until the total cost of a project has been received.

Revenues

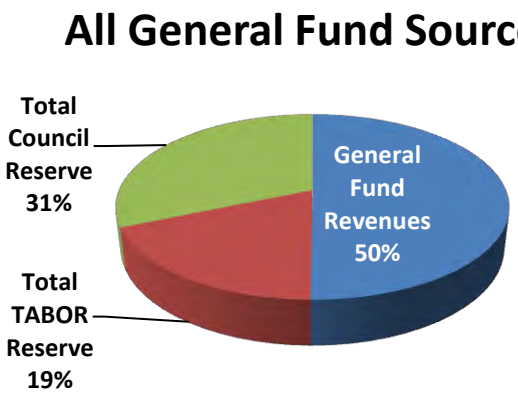
CEFs are a major funding component at 32% of the total program. These are fees on development paid to the City to fund the infrastructure required to maintain service levels in the City as it grows. The City has ten different CEF fees, with one for each major service area. These are a Cultural Services Fee, Fire Fee, General Government Fee, Library Fee, a Law Enforcement Fee, Parks Fee, Open Space Fee, Recreation Fee, Trails Fee, and Streets Fee. The Cultural Services, Library, Parks, Recreation, Open Space and Trails fees are charged to residential construction only. All other fees are charged to both residential and commercial development. Revenues from each fee are restricted to be used for new capital construction within the specific service category. As a result, most of the fee



categories will carry significant ending balances that are accumulated for future capital projects. The decline in building activity has significantly reduced CEF collections in the past three years, and, due to the recession, a recovery to the levels experienced in 2004-2007 is not expected in the near term.

The revenue assumptions for the CEF fees are based on projected building activity. An analysis of CEF collections compared to building permit inspections shows that most CEF fees from residential building are collected within the same year as the building permit revenue is received. However, for CEFs from non-residential projects there is a two-year lag between building permit collection and the CEF collections. In the City ordinance establishing the CEF fees, the fees are to be increased annually for inflation based on the construction index reported by the Engineering News and Report, for most fees, and a blended index created and reported by the Colorado Department of Transportation for the transportation fee.

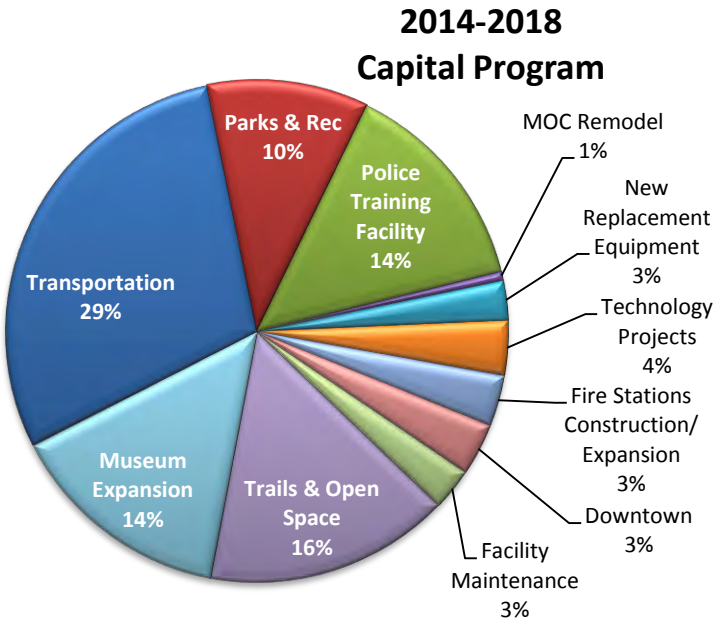
A major source of funding for the Capital Program, at 21%, is from General Fund resources, which include General Fund tax revenue or fund balance, the TABOR reserve, and the Council Capital reserve that dedicates 2.5% of tax revenue below the TABOR limitation for capital projects through 2021. The availability of General Fund resources is linked to the Financial Master Plan, which programs both capital and operating funding related to capital projects.



Within the Transportation Fund the most significant revenue is the Transportation Fee charged to all households and businesses. This fee is collected to partially fund the Street Rehabilitation Program, which includes pavement overlays, street reconstruction and curb and gutter repair. A portion of the State distribution of Highway User Tax Funds (HUTF) completes the funding for the program. For the Transportation Program that consists of new street construction or street widening projects Tabor Reserves from the General Fund are combined with impact fees to fund the program.

Expenses

The Capital Program Summary has three subgroups of capital expenses. The "Infrastructure" subgroup includes all vertical construction, land purchases, park development, and street construction and maintenance. The "Software and Technology Projects" subgroup includes all technology related software and hardware projects. The "New & Replacement Equipment" subgroup includes the purchase of new fire apparatus or heavy construction equipment, and the replacement of major equipment. For the purpose of Capital Program planning, equipment considered within the plan has a cost of $250,000 or greater. Equipment used within the General Fund agencies with a cost below $250,000 will be prioritized and budgeted within the operating budget process.



All Building Project costs in 2014 are in

current dollars. Park project costs are in current dollars throughout the plan. Changes in scope may need to occur to keep park projects within the cost estimates shown. Economic conditions and Council priorities will change over time and are difficult to forecast over a 10-year period. A 5-year period is manageable, although all costs are still projections or estimates. For this reason, the discussion will focus on the first five years of the plan.

The allocation of funding by project type over the first five years of the recommended program is shown in the pie chart on the previous page. It demonstrates the Council commitment to transportation with street construction and maintenance being nearly one-third of the total resources allocated in the program.

General Fund Agency Capital Projects Descriptions

The following is a summary of the major projects:

Bricks & Mortar

- **Flood Assistance:** – $1.0 million is allocated in 2014 for potential flood assistance programs for renovation and reconstruction due to flood damage to properties.
- **Downtown Improvements:**
  - **Downtown Infrastructure Improvements** – An average of $1.0 million is programmed annually in 2015-2017 for improvements to the infrastructure downtown. The funding source is General Fund revenues from the Council Capital Reserve.
- **Trail Construction** – $1.9 million is programmed over the next five years for construction of the bike/hike trail that will circle the City upon completion. The funding sources are Colorado Lottery Funds and Trail CEFs.
- **Open Land Acquisition** – $15.1 million is programmed over the next five years for the purchase of additional open space around the City. The funding sources are the Open Space Impact Fees and the County Open Space Sales Tax.
- **Facility Maintenance Projects** – Most of the City facilities are now over 20 years in age and will require an increased maintenance effort. This will include roof replacements, upgrades or replacement of heating and cooling systems, carpet replacement, and general repair. The City will invest nearly $2.9 million towards this effort over five years using General Fund revenues.
- **Transportation Program** – $8.2 million is programmed over the next five years for construction and renovation of the City streets, based on the 2030 Transportation Plan. The funding sources are the Streets CEFs and General Fund revenues.
- **Street Rehabilitation** – $23.9 million is programmed over the five-year period for rehabilitation of existing streets. The funding source is HUTF revenues and the Transportation Utility Fee.
- **Museum Expansion** – A 26,000 square foot expansion is planned at a projected cost of $15.5 million. The funding source is Cultural Services CEFs, General Government CEFs and $10 million in grants and private contributions.
- **Police Training Facility** – A new training facility is programmed in three phases. The first two phases, programmed in the five year program, include a shooting range and driving track.
- **Loveland Sports Park Phase II** – Development of the next phase of the Loveland Sports Park is scheduled for 2014-2015 at a cost of $3.3 million. The funding sources are Park CEFs and Recreation CEFs.
- **New Spray Park** – This project would include the addition of a spray/splash park in Loveland. There is a continued demand for outdoor aquatics amenities as Winona Pool is at capacity on many summer days

Software and Technology Projects

- **Police Records Management System -** $3.0 million is planned to replace the existing system that has aged to the point it will no longer be compatible with existing operating platforms.
- **Telephone Switch Replacement –** The existing system has aged to where maintaining h system has become an issue. The City will move to a new Voice Over Internet (VOIP) protocol for the telephone system.

New & Replacement Equipment

- **Fire Apparatus Replacement** – $2.7 million is programmed for the replacement of fire apparatus in the five-year period. As this equipment is replaced, it will be placed in the Fleet Fund, with future replacement costs amortized over the life of the equipment. The amortization will be charged to the Loveland Fire Rescue Authority operating budget. The funding source is General Fund revenues.

Enterprise Funds Agencies

The Enterprise Fund Capital Program is funded through revenues derived from rates on usage and impact fees called System Impact Fees (SIFs) or Plant Investment Fees (PIFs). Like the Capital Expansion Fees (CEFs) used in the General Fund Agency Capital Program, these are fees paid by development to offset the impact of new infrastructure from the new development on the system.

In 2014, the Water Enterprise is recommending a 9.0% increase in water rates to fund capital improvements for both the treatment plant and the distribution system over the next ten years. The distribution system is aging and failures have increased at a significant rate. The capital program focuses on replacing this infrastructure in the first five years of the plan, with most expansions occurring in the second five years. The treatment plant will have extensive projects to expand capacity since the City has been reaching its maximum output during the summer in the past two years.

Enterprise Fund Capital Projects Descriptions

The Water Enterprise Fund provides for the treatment and distribution of water to City residents and businesses. Major projects over the five year planning period include:

- $18.8 million is allocated for projects to improve and expand the treatment plant operations and improve reliability.
- $5.6 million is allocated over the planning period for water line replacements
- $3.1 million for 24” and 16” lines in the East Gravity Zone to maintain adequate pressure on the east side of the City.

The Raw Water Enterprise Fund provides for the acquisition of water and storage facilities to insure the City has an adequate water supply. Major projects include:

- $23.8 million for construction of a new reservoir in partnership with several Front Range cities. Loveland’s share of the project will add 7,000 acre-feet of storage for the City. This project is partially funded by an annual 1% increase in water rates.
- $2.2 million is allocated over the 5-year period for additional water purchases so the water supply will keep up with growth in the City.

The Wastewater Enterprise Fund collects and treats all water used by City residents and businesses, except for irrigation, and treats the water so it can be returned to the river for downstream users. Major projects include:

- $26.0 million for treatment plant expansion and improvements to meet new state and federal regulatory guidelines.
- $5.0 million is allocated in 2014-2015 for the new sewer line along the State Highway 402 corridor.
- $1.5 million is allocated for Boyd Lake interceptor projects to handle planned growth in the northwest part of the City.
- $1.1 million is planned for sewer line rehabilitation projects and corrosion control.
- $1.1 million for the East and West Channel Bar Screen Replacement to ensure trash and other detritus from entering the treatment plant.

The Power Enterprise Fund provides electricity to all City residents and businesses. The focus of the program is to maintain the high reliability ratings the City has achieved over many years. Major projects include:

- $6.4 million for upgrades to one hydro-electric generation plant the City owns.
- $5.9 million in system improvements.
- $5.5 million to construct the Highway 402 Feeder extension.
- $4.7 million for projected growth due to new construction. These projects are initiated and paid for by developers.
- $3.8 million for 200 Amp Cable Replacement Projects.
- $2.9 million for new components and a feeder extension at the Valley Substation.
- $2.8 million is allocated for a project to convert electric service in the Thompson Canyon to 12.47 KV voltage to add reliability in the Canyon.
- $2.4 million for underground conversion projects.
- $1.9 million is allocated for street light improvements and maintenance.
- $1.7 million is allocated for feeder line extensions.
- $1.5 million is allocated for power line relocations driven by new street construction projects.
- $1.3 million for new components and a feeder extension at the Horseshoe Substation.
- $1.0 million for new components and a feeder extension at the West Substation.

The Storm Water Enterprise Fund collects the runoff from City streets for return to the river, to minimize flooding and improve traffic safety. Major projects in the next five years include:

- $2.5 million is allocated for maintenance projects.
- $2.5 million for the replacement of street sweeping and maintenance equipment.
- $1.9 million is allocated for the South Loveland Outfall Phase III.
- $1.3 million is allocated for Airport Basin Master Plan improvements.
- $1.0 million is allocated for the Silver Lake drainage improvements.

The Golf Enterprise Capital Program is for improvements to the three City owned courses and their amenities, and the equipment needed to maintain the courses. Major projects in the next five years include:

- $2.4 million for equipment replacement.
- $1.1 million for renovations, repairs and infrastructure at the courses.
- $0.6 million for improvements to the Olde Course Clubhouse and Maintenance Buildings.

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City of Loveland

2014-2023 All Funds Recommended Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Capital Projects Fund	7,336,110	2,777,580	6,344,800	24,976,860	4,113,840	45,549,190
Golf Enterprise	988,390	962,840	949,990	764,610	559,030	4,224,860
Power Enterprise	11,976,670	11,369,350	8,234,450	9,351,710	8,151,390	49,083,570
Water Enterprise	11,871,700	11,623,880	828,780	1,521,680	4,375,000	30,221,040
Wastewater Enterprise	3,574,000	4,741,190	8,679,230	17,994,220	2,497,420	37,486,060
Raw Water Enterprise	1,050,000	1,132,280	22,687,080	566,500	590,570	26,026,430
Storm Water Enterprise	2,710,000	2,183,000	1,538,400	2,459,500	2,420,000	11,310,900
Parks CEF Fund	300,000	950,000	2,733,760	600,000	1,150,000	5,733,760
Recreation CEF Fund	50,000	250,000	3,000,000	-	-	3,300,000
Open Space CEF Fund	276,000	200,000	300,000	440,000	-	1,216,000
Recreation Trails CEF Fund	200,000	50,000	114,460	475,230	-	839,690
Fire CEF Fund	901,970	-	-	-	2,605,000	3,506,970
Conservation Trust Fund	100,330	211,730	616,910	113,280	-	1,042,250
Park Improvement Fund	205,000	200,000		300,000	-	705,000
Open Lands Tax Fund	2,095,000	4,468,100	2,780,000	3,183,100	1,290,377	13,816,577
Transportation Fund	7,767,960	6,587,680	5,973,170	6,083,670	6,162,290	32,574,770
Total Expense	**$ 51,403,130**	**$ 47,707,630**	**$ 64,781,030**	**$ 68,830,360**	**$ 33,914,917**	**$ 266,637,067**

2019	2020	2021	2022	2023	Ten Year Total
3,759,620	636,130	1,333,390	681,430	705,280	52,665,040
261,370	195,520	358,930	669,240	2,962,220	8,672,140
9,138,660	10,123,510	9,113,790	7,750,000	7,728,590	92,938,120
8,046,680	16,603,050	7,393,760	3,766,800	4,328,650	70,359,980
7,964,110	3,820,680	6,758,300	2,620,150	3,250,880	61,900,180
1,280,600	641,840	669,120	697,560	727,200	30,042,750
2,327,500	7,639,000	8,119,000	3,732,000	7,310,000	40,438,400
500,000	470,000	2,430,000	1,200,000	-	10,333,760
-	-	-	-	-	3,300,000
480,000	430,000	315,000	350,000	300,000	3,091,000
-	-	1,100,000	-	-	1,939,690
-	-	-	-	-	3,506,970
-	-	-	-	-	1,042,250
500,000	200,000	200,000	-	200,000	1,805,000
-	-	-	-	-	13,816,577
6,398,160	6,632,400	6,972,150	6,988,940	8,651,720	68,218,140
$ 40,656,700	**$ 47,392,130**	**$ 44,763,440**	**$ 28,456,120**	**$ 36,164,540**	**$ 464,069,997**

2014-2023 General Fund Agencies Recommended Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Revenue						
Beginning Balance	$ 40,024,750	$ 42,912,300	$ 44,007,220	$ 36,461,810	$ 24,848,830	$ 40,024,750
General Fund	5,424,690	1,877,580	1,306,660	1,170,760	2,375,690	**12,155,380**
TABOR	4,550,170	2,187,980	-	-	-	**6,738,150**
Council Reserve	122,700	194,240	237,810	905,490	1,460,170	**2,920,410**
Transportation Fee	3,024,060	3,114,780	3,208,220	3,304,470	3,403,600	**16,055,130**
CEF	5,625,510	5,764,300	5,900,410	5,579,700	5,222,680	**28,092,600**
Interest	566,830	822,540	989,650	847,250	727,130	**3,953,400**
HUTF Allocated to Street Rehabilitation	1,296,020	1,334,900	1,374,950	1,416,200	1,458,690	**6,880,760**
Conservation Trust	500,000	500,000	500,000	500,000	500,000	**2,500,000**
Open Lands Tax	1,515,400	1,545,710	1,576,630	1,608,160	1,640,320	**7,886,220**
Other Revenue Less Operations Expense	(553,490)	(572,860)	(592,910)	(584,460)	(604,920)	**(2,908,640)**
Park Improvement	52,650	52,700	52,760	52,810	52,870	**263,790**
Outside Revenue	222,690	200,000	-	10,000,000	1,042,000	**11,464,690**
Funding for Operating and Maintenance Reserve Annual Contribution (Open Lands)	(227,310)	(231,860)	(236,490)	(241,220)	(246,050)	**(1,182,930)**
Total Revenue	$ 62,144,670	$ 59,702,310	$ 58,324,910	$ 61,020,970	$ 41,881,010	$ 134,843,710
Expense						
Infrastucture						
Downtown Infrastructure	-	1,000,000	1,000,000	600,000	-	**2,600,000**
Flood Assistance Program	1,000,000	-	-	-	-	**1,000,000**
Fire Station 2 Completion	901,970	-	-	-	-	**901,970**
Recreation Trail	300,330	261,730	731,370	588,510	-	**1,881,940**
Open Lands Acquisition	2,371,000	4,668,100	3,080,000	3,623,100	1,290,377	**15,032,577**
Facility Maintenance Capital Projects	517,500	535,610	554,360	687,040	593,840	**2,888,350**
Transportation Program	2,347,880	2,038,000	1,290,000	1,263,000	1,300,000	**8,238,880**
Bridge Replacement Program	100,000	100,000	100,000	100,000	-	**400,000**
Street Rehabilitation	5,320,080	4,449,680	4,583,170	4,720,670	4,862,290	**23,935,890**
Park Improvements Projects	205,000	200,000	-	200,000	-	**605,000**
Fairgrounds Park/Barnes Softball Complex	610,000	-	-	-	550,000	**1,160,000**
New Neighborhood Parks	300,000	400,000	-	600,000	600,000	**1,900,000**
New Recreation Center	50,000	-	-	-	-	**50,000**
Spray Park	-	250,000	3,000,000	-	-	**3,250,000**
Loveland Sports Park	-	550,000	2,733,760	-	-	**3,283,760**
Cemetery Buildings	-	-	-	497,000	-	**497,000**
Maintenance Operations Center Remodel	-	635,730	-	-	-	**635,730**
Museum Expansion	-	-	2,328,140	13,192,820	-	**15,520,960**
Police Training Facility	-	-	1,810,000	10,000,000	3,145,000	**14,955,000**
Construct New Fire Station 10 for W Service	-	-	-	-	2,605,000	**2,605,000**
Junior Achievement Park	-	-	-	-	-	**-**
North Lake Park Improvements	-	-	-	-	375,000	**375,000**
Kroh Park	-	-	-	-	-	**-**
Subtotal Infrastructure	$ 14,023,760	$ 15,088,850	$ 21,210,800	$ 36,072,140	$ 15,321,507	$ 101,717,057
Software & Technology Projects						
Telephone Switch Replacement	750,000	-	-	-	-	**750,000**
Police Records Management System	3,000,000	-	-	-	-	**3,000,000**
Sub-Total Software & Technology	$ 3,750,000	-	-	-	-	$ 3,750,000
New & Replacement Equipment						
Replace Fire Apparatus	1,458,610	606,240	652,300	-	-	**2,717,150**
Public Works Heavy Equipment Replacement	-	-	-	-	-	**-**
North Lake Train Engine Replacment	-	-	-	100,000	-	**100,000**
Subtotal Equipment	$ 1,458,610	$ 606,240	$ 652,300	$ 100,000	$ -	$ 2,817,150
Total	$ 19,232,370	$ 15,695,090	$ 21,863,100	$ 36,172,140	$ 15,321,507	$ 108,284,207
	-	-	-	-	-	
Reserve for Future Capital Projects	$ 42,912,300	$ 44,007,220	$ 36,461,810	$ 24,848,830	$ 26,559,503	$ 26,559,503

Note: CEF funds are restricted to use, and while shown in the total bottom line, may not be able to appropriate for certain projects. The same is true for Special Revenue funds. The impact is there will be a larger reliance on general funding than there are funds available, while there will be significant ending balances in the restricted funds.

2019	2020	2021	2022	2023	Ten Year Total
$ 26,559,503	**$ 31,417,813**	**$ 37,409,063**	**$ 40,725,553**	**$ 47,276,453**	**$ 40,024,750**
3,359,620	636,130	1,333,390	681,430	1,135,716	**19,301,666**
-	-	-	-	-	**6,738,150**
1,534,100	1,611,810	1,693,470	1,779,290	1,869,500	**11,408,580**
3,505,710	3,610,880	3,719,210	3,830,780	3,945,700	**34,667,410**
5,353,290	5,487,300	5,622,100	5,760,360	5,899,390	**56,215,040**
916,950	1,150,180	1,397,250	1,524,720	1,777,200	**10,719,700**
1,502,450	1,547,520	1,593,940	1,641,760	1,691,020	**14,857,450**
500,000	500,000	500,000	500,000	500,000	**5,000,000**
-	-	-	-	-	**7,886,220**
(228,960)	(236,970)	(245,260)	-	-	**(3,619,830)**
52,930	52,930	52,930	52,930	52,930	**528,440**
-	-	-	-	600,000	**12,064,690**
-	-	-	-	-	**(1,182,930)**
$ 43,055,593	**$ 45,777,593**	**$ 53,076,093**	**$ 56,496,823**	**$ 64,747,909**	**$ 214,609,336**
-	-	-	-	-	**2,600,000**
-	-	-	-	-	**1,000,000**
-	-	-	-	-	**901,970**
-	-	1,100,000	-	-	**2,981,940**
480,000	430,000	315,000	350,000	300,000	**16,907,577**
614,620	636,130	658,390	681,430	705,280	**6,184,200**
1,390,000	1,474,000	1,659,000	1,516,400	3,015,000	**17,293,280**
-	-	-	-	-	**400,000**
5,008,160	5,158,400	5,313,150	5,472,540	5,636,720	**50,524,860**
-	-	200,000	-	200,000	**1,005,000**
250,000	-	-	-	-	**1,410,000**
-	200,000	700,000	1,200,000	-	**4,000,000**
-	-	-	-	-	**50,000**
-	-	-	-	-	**3,250,000**
-	-	-	-	-	**3,283,760**
-	-	-	-	-	**497,000**
-	-	-	-	-	**635,730**
-	-	-	-	-	**15,520,960**
3,145,000	-	-	-	-	**18,100,000**
-	-	-	-	-	**2,605,000**
750,000	-	-	-	-	**750,000**
-	-	-	-	-	**375,000**
-	470,000	1,730,000	-	-	**2,200,000**
$ 11,637,780	**$ 8,368,530**	**$ 11,675,540**	**$ 9,220,370**	**$ 9,857,000**	**$ 152,476,277**
-	-	-	-	-	**750,000**
-	-	-	-	-	**3,000,000**
-	**-**	**-**	**-**	**-**	**3,750,000**
-	-	-	-	-	**2,717,150**
-	-	675,000	-	-	**675,000**
-	-	-	-		**100,000**
$ -	**$ -**	**$ 675,000**	**$ -**	**$ -**	**$ 3,492,150**
$ 11,637,780	**$ 8,368,530**	**$ 12,350,540**	**$ 9,220,370**	**$ 9,857,000**	**$ 159,718,427**
-	-	-			
$ 31,417,813	**$ 37,409,063**	**$ 40,725,553**	**$ 47,276,453**	**$ 54,890,909**	**$ 54,890,909**

2014 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	6,281,674	3,959,370	-	1,841,238	2,604,115	3,603,681	335,761	690,875
Current Year	5,424,690	4,550,170	1,148,310	-	1,350,690	1,059,100	535,780	255,510	164,500
Interest on Beginning Balance	-	-	-	-	34,980	49,480	68,470	6,380	13,130
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,296,020	-	-	-	-	-
Transportation Fee	-	-	-	3,024,060	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,025,610)	-	-	-	410,240	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	**$ 5,424,690**	**$ 10,831,844**	**$ 4,082,070**	**$ 4,320,080**	**$ 3,226,908**	**$ 3,712,695**	**$ 4,618,171**	**$ 597,651**	**$ 868,505**
Project Requests 2014									
Flood Assistance Program	-	-	1,000,000	-	-	-	-	-	-
Replace Smeal Ladder Truck	-	1,458,610	-	-	-	-	-	-	-
Fire Station 2	-	-	-	-	-	-	-	-	-
Telephone Switch Replacement	607,310	-	-	-	-	-	-	-	-
Neighborhood Parks - Expansion and Renovation	-	-	-	-	-	300,000	-	-	-
Barnes Park Field Lighting	-	610,000	-	-	-	-	-	-	-
New Recreation Center Feasibility Study	-	-	-	-	-	-	50,000	-	-
Recreation Trail	-	-	-	-	-	-	-	-	200,000
Open Lands Acquisition	-	-	-	-	-	-	-	276,000	-
Park Restroom Renovations	-	-	-	-	-	-	-	-	-
Police RMS	3,000,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	517,500	-	-	-	-	-	-	-	-
Transportation Program	199,880	569,100	-	-	1,498,900	-	-	-	-
Bridge Replacement Program	100,000	-	-	-	-	-	-	-	-
Street Rehabilitation Program	1,000,000	-	-	4,320,080	-	-	-	-	-
Total 2014 Project Costs	**$ 5,424,690**	**$ 2,637,710**	**$ 1,000,000**	**$ 4,320,080**	**$ 1,498,900**	**$ 300,000**	**$ 50,000**	**$ 276,000**	**$ 200,000**
2014 Ending Balance	**$ -**	**$ 8,194,134**	**$ 3,082,070**	**$ -**	**$ 1,728,008**	**$ 3,412,695**	**$ 4,568,171**	**$ 321,651**	**$ 668,505**

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,470,936	133,193	4,589,514	184,109	2,461,750	1,503,629	1,959,218	8,405,687	-	40,024,750
367,910	289,240	328,210	214,750	173,370	500,000	52,650	1,515,400	222,690	18,152,970
27,950	3,460	87,200	3,500	46,770	28,570	37,230	159,710		566,830
-	-	-	-	-	-	-	-	-	1,296,020
-	-	-	-	-	-	-	-	-	3,024,060
-	-	-	-	-	(195,780)	-	(357,710)	-	(553,490)
-	476,210	-	-	-	-	-	-	-	(139,160)
-	-	-	-	-	-	-	(227,310)	-	(227,310)
$ 1,866,796	**$ 902,103**	**$ 5,004,924**	**$ 402,359**	**$ 2,681,890**	**$ 1,836,419**	**$ 2,049,098**	**$ 9,495,777**	**$ 222,690**	**$ 62,144,670**
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	1,458,610
-	901,970	-	-	-	-	-	-	-	901,970
-	-	-	-	-	-	-	-	142,690	750,000
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	-	-	-	-	610,000
-	-	-	-	-	-	-	-	-	50,000
-	-	-	-	-	100,330	-	-	-	300,330
-	-	-	-	-	-	-	2,095,000		2,371,000
-	-	-	-	-	-	205,000	-	-	205,000
-	-	-	-	-	-	-	-	-	3,000,000
-	-	-	-	-	-	-	-	-	517,500
-	-	-	-	-	-	-	-	80,000	2,347,880
-	-	-	-	-	-	-	-	-	100,000
-	-	-	-	-	-	-	-	-	5,320,080
$ -	**$ 901,970**	**$ -**	**$ -**	**$ -**	**$ 100,330**	**$ 205,000**	**$ 2,095,000**	**$ 222,690**	**$ 19,232,370**
$ 1,866,796	**$ 133**	**$ 5,004,924**	**$ 402,359**	**$ 2,681,890**	**$ 1,736,089**	**$ 1,844,098**	**$ 7,400,777**	**$ -**	**$ 42,912,300**

2015 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	8,194,134	3,082,070	-	1,728,008	3,412,695	4,568,171	321,651	668,505
Current Year	1,877,580	2,187,980	1,259,190	-	1,384,460	1,081,340	547,030	260,880	167,950
Interest on Beginning Balance	-	-	-	-	44,930	88,730	118,770	8,360	17,380
HUTF Revenue Allocated To Street Maintenance	-	-	-	1,334,900	-	-	-	-	-
Transportation Fee	-	-	-	3,114,780	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,064,950)	-	-	-	425,980	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	**$ 1,877,580**	**$ 10,382,114**	**$ 3,276,310**	**4,449,680**	**$ 3,157,398**	**$ 4,582,765**	**$ 5,659,951**	**$ 590,891**	**$ 853,835**
Project Requests 2015									
Downtown Projects	-	-	1,000,000	-	-	-	-	-	-
Replace 1995 General Telesquirt	606,240	-	-	-	-	-	-	-	-
Loveland Sports Park - Phase II Development On East Side - Planning - Year 1 of 2 Year Project	-	-	-	-	-	550,000	-	-	-
Neighborhood Parks				-		400,000		-	-
Recreation Trail	-	-	-	-	-	-	-	-	50,000
Open Lands Acquisition	-	-	-	-	-	-	-	200,000	-
Parks Improvement Projects	-	-	-	-	-	-	-	-	-
Spray Park/Pool				-			250,000	-	-
Maintenance Operations Center Remodel	635,730	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	535,610	-	-	-	-	-	-	-	-
Transportation Program		524,000	-	-	1,314,000	-	-	-	-
Bridge Replacement Program	100,000	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	4,449,680	-	-	-	-	-
Total 2015 Project Costs	**$ 1,877,580**	**$ 524,000**	**$ 1,000,000**	**$ 4,449,680**	**$ 1,314,000**	**$ 950,000**	**$ 250,000**	**$ 200,000**	**$ 50,000**
2015 Ending Balance	**$ -**	**$ 9,858,114**	**$ 2,276,310**	**$ -**	**$ 1,843,398**	**$ 3,632,765**	**$ 5,409,951**	**$ 390,891**	**$ 803,835**

2016 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	9,858,114	2,276,310	-	1,843,398	3,632,765	5,409,951	390,891	803,835
Current Year	1,306,660	-	1,322,880	-	1,425,990	1,104,050	558,520	266,360	171,480
Interest on Beginning Balance	-	-	-	-	57,150	112,620	167,710	12,120	24,920
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,374,950	-	-	-	-	-
Transportation Fee	-	-	-	3,208,220	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,085,070)	-	-	-	434,030	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	**$ 1,306,660**	**$ 9,858,114**	**$ 2,514,120**	**$ 4,583,170**	**$ 3,326,538**	**$ 4,849,435**	**$ 6,570,211**	**$ 669,371**	**$ 1,000,235**
Project Requests 2016									
Downtown Projects	-	-	1,000,000	-	-	-	-	-	-
Museum Expansion Design (Year 1 of 2 Year Project)	-	-	-	-	-	-	-	-	-
Replace Smeal Engine	652,300	-	-	-	-	-	-	-	-
Loveland Sports Park - Phase II Development On East Side - Construction - Year 2 of 2 Year Project	-	-	-	-	-	2,733,760	-	-	-
Spray Park	-	-	-	-	-	-	3,000,000	-	-
Recreation Trail	-	-	-	-	-	-	-	-	114,460
Open Lands Acquisition	-	-	-	-	-	-	-	300,000	-
Police Training Facility Design	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	469,360	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	85,000	-	-	-	-	-	-	-	-
Transportation Program	-	389,000	-	-	901,000	-	-	-	-
Bridge Replacement Program	100,000	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	4,583,170	-	-	-	-	-
Total 2016 Project Costs	**$ 1,306,660**	**$ 389,000**	**$ 1,000,000**	**$ 4,583,170**	**$ 901,000**	**$ 2,733,760**	**$ 3,000,000**	**$ 300,000**	**$ 114,460**
2016 Ending Balance	**$ -**	**$ 9,469,114**	**$ 1,514,120**	**$ -**	**$ 2,425,538**	**$ 2,115,675**	**$ 3,570,211**	**$ 369,371**	**$ 885,775**

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,866,796	133	5,004,924	402,359	2,681,890	1,736,089	1,844,098	7,400,777	-	42,912,300
377,110	296,470	336,420	219,260	177,010	500,000	52,700	1,545,710	200,000	12,471,090
48,540	-	130,130	10,460	69,730	45,140	47,950	192,420	-	822,540
-	-	-	-	-	-	-	-	-	1,334,900
-	-	-	-	-	-	-	-	-	3,114,780
-	-	-	-	-	(202,630)	-	(370,230)	-	(572,860)
-	490,390	-	-	-	-	-	-	-	(148,580)
-	-	-	-	-	-	-	(231,860)	-	(231,860)
$ 2,292,446	**$ 786,993**	**$ 5,471,474**	**$ 632,079**	**$ 2,928,630**	**$ 2,078,599**	**$ 1,944,748**	**$ 8,536,817**	**$ 200,000**	**$ 59,702,310**
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	606,240
-	-	-	-	-	-	-	-	-	550,000
-	-	-	-	-	-	-	-	-	400,000
-	-	-	-	-	211,730	-	-	-	261,730
-	-	-	-	-	-	-	4,468,100	-	4,668,100
-	-	-	-	-	-	200,000	-	-	200,000
-	-	-	-	-	-	-	-	-	250,000
-	-	-	-	-	-	-	-	-	635,730
-	-	-	-	-	-	-	-	-	535,610
-	-	-	-	-	-	-	-	200,000	2,038,000
-	-	-	-	-	-	-	-	-	100,000
-	-	-	-	-	-	-	-	-	4,449,680
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ 211,730**	**$ 200,000**	**$ 4,468,100**	**$ 200,000**	**$ 15,695,090**
$ 2,292,446	**$ 786,993**	**$ 5,471,474**	**$ 632,079**	**$ 2,928,630**	**$ 1,866,869**	**$ 1,744,748**	**$ 4,068,717**	**$ -**	**$ 44,007,220**

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,292,446	786,993	5,471,474	632,079	2,928,630	1,866,869	1,744,748	4,068,717	-	44,007,220
388,420	305,360	346,510	223,860	180,730	500,000	52,760	1,576,630	-	9,730,210
71,070	25,970	169,620	19,590	90,790	57,870	54,090	126,130	-	989,650
-	-	-	-	-	-	-	-	-	1,374,950
-	-	-	-	-	-	-	-	-	3,208,220
-	-	-	-	-	(209,720)	-	(383,190)	-	(592,910)
-	495,100	-	-	-	-	-	-	-	(155,940)
-	-	-	-	-	-	-	(236,490)	-	(236,490)
$ 2,751,936	**$ 1,613,423**	**$ 5,987,604**	**$ 875,529**	**$ 3,200,150**	**$ 2,215,019**	**$ 1,851,598**	**$ 5,151,797**	**$ -**	**$ 58,324,910**
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	2,328,140	-	-	-	-	2,328,140
-	-	-	-	-	-	-	-	-	652,300
-	-	-	-	-	-	-	-	-	2,733,760
-	-	-	-	-	-	-	-	-	3,000,000
-	-	-	-	-	616,910	-	-	-	731,370
-	-	-	-	-	-	-	1,280,000	-	1,580,000
-	-	1,810,000							1,810,000
-	-	-	-	-	-	-	-	-	469,360
-	-	-	-	-	-	-	-	-	85,000
-	-	-	-	-	-	-	-	-	**1,290,000**
-	-	-	-						**100,000**
-	-	-	-	-	-	-	-	-	**4,583,170**
$ -	**$ -**	**$ 1,810,000**	**$ -**	**$ 2,328,140**	**$ 616,910**	**$ -**	**$ 1,280,000**	**$ -**	**$ 20,363,100**
$ 2,751,936	**$ 1,613,423**	**$ 4,177,604**	**$ 875,529**	**$ 872,010**	**$ 1,598,109**	**$ 1,851,598**	**$ 3,871,797**	**$ -**	**$ 37,961,810**

2017 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	9,469,114	1,514,120	-	2,425,538	2,115,675	3,570,211	369,371	885,775
Current Year	**1,170,760**	-	**1,389,820**	-	1,468,770	1,126,130	569,690	271,690	174,910
Interest on Beginning Balance	-	-	-	-	80,040	69,820	117,820	12,190	29,230
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,416,200	-	-	-	-	-
Transportation Fee	-	-	-	3,304,470	-	-	-	-	-
Internal Loan Repayment	-	-	(484,330)	-	-	-	446,740	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	**$ 1,170,760**	**$ 9,469,114**	**$ 2,419,610**	**$ 4,720,670**	**$ 3,974,348**	**$ 3,311,625**	**$ 4,704,461**	**$ 653,251**	**$ 1,089,915**
Project Requests 2017									
Downtown Projects	-	-	600,000	-	-	-	-	-	-
Museum Expansion Construction (Year 2 of 2 Year Project)	-	-	-	-	-	-	-	-	-
Cemetery Buildings	497,000	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	440,000	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
North Lake Train Engine Replacement									
Recreation Trail	-	-	-	-	-	-	-	-	475,230
Neighborhood parks	-	-	-	-	-	600,000	-	-	-
Police Training Facility Construction Phase I	-	5,400,000	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	503,760	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	70,000	-	-	-	-	-	-	-	-
Transportation Program	-	363,600	-	-	899,400	-	-	-	-
Bridge Replacement Program	100,000	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	4,720,670	-	-	-	-	-
Total 2017 Project Costs	**$ 1,170,760**	**$ 5,763,600**	**$ 600,000**	**$ 4,720,670**	**$ 899,400**	**$ 600,000**	**$ -**	**$ 440,000**	**$ 475,230**
2017 Ending Balance	**$ -**	**$ 3,705,514**	**$ 1,819,610**	**$ -**	**$ 3,074,948**	**$ 2,711,625**	**$ 4,704,461**	**$ 213,251**	**$ 614,685**

2018 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	3,705,514	1,819,610	-	3,074,948	2,711,625	4,704,461	213,251	614,685
Current Year	2,375,690	-	1,460,170	-	1,512,830	1,148,650	581,080	277,120	178,410
Interest on Beginning Balance	-	-	-	-	113,770	100,330	174,070	7,890	22,740
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,458,690	-	-	-	-	-
Transportation Fee	-	-	-	3,403,600	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	**$ 2,375,690**	**$ 3,705,514**	**$ 3,279,780**	**$ 4,862,290**	**$ 4,701,548**	**$ 3,960,605**	**$ 5,459,611**	**$ 498,261**	**$ 815,835**
Project Requests 2018									
Construct New Fire Station 10 to Improve W Side Service	-	-	-	-	-	-	-	-	-
North Lake Park	375,000	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	-	
Neighborhood Parks	-	-	-	-	-	600,000	-	-	-
Fairgrounds Park	-		-	-	-	550,000	-	-	-
Police Training Facility Construction Phase II	1,406,850	1,338,150	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	513,840	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	80,000	-	-	-	-	-	-	-	-
Transportation Program	-	351,000	-	-	949,000	-	-	-	-
Bridge Replacement Program	-								
Street Maintenance	-	-	-	4,862,290	-	-	-	-	-
Total 2018 Project Costs	**$ 2,375,690**	**$ 1,689,150**	**$ -**	**$ 4,862,290**	**$ 949,000**	**$ 1,150,000**	**$ -**	**$ -**	**$ -**
2018 Ending Balance	**$ -**	**$ 2,016,364**	**$ 3,279,780**	**$ -**	**$ 3,752,548**	**$ 2,810,605**	**$ 5,459,611**	**$ 498,261**	**$ 815,835**

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,751,936	1,613,423	4,177,604	875,529	872,010	1,598,109	1,851,598	2,371,797	-	36,461,810
400,070	314,520	356,910	228,340	184,340	500,000	52,810	1,608,160	10,000,000	19,816,920
90,810	59,700	137,860	28,890	28,780	52,740	61,100	78,270		847,250
-	-	-	-	-	-	-	-	-	1,416,200
-	-	-	-	-	-	-	-	-	3,304,470
-	37,590	-	-	-	-	-	-	-	-
-	-	-	-	-	(217,060)	-	(367,400)	-	(584,460)
-	-	-	-	-	-	-	(241,220)	-	(241,220)
$ 3,242,816	**$ 2,025,233**	**$ 4,672,374**	**$ 1,132,759**	**$ 1,085,130**	**$ 1,933,789**	**$ 1,965,508**	**$ 3,449,607**	**$ 10,000,000**	**$ 61,020,970**
-	-	-	-	-	-	-	-	-	600,000
2,192,820	-	-	-	1,000,000	-	-	-	10,000,000	13,192,820
-	-	-	-	-	-	-	-	-	497,000
-	-	-	-	-	-	-	3,183,100	-	3,623,100
-	-	-	-	-	-	200,000	-	-	200,000
-	-	-	-	-	-	100,000	-	-	100,000
-	-	-	-	-	113,280	-	-	-	588,510
-	-	-	-	-	-	-	-	-	600,000
-	-	4,600,000	-	-	-	-	-	-	10,000,000
-	-	-	-	-	113,280	-	-	-	617,040
-	-	-	-	-	-	-	-	-	70,000
-	-	-	-	-	-	-	-	-	1,263,000
-	-	-	-	-	-	-	-	-	100,000
-	-	-	-	-	-	-	-	-	4,720,670
$ 2,192,820	**$ -**	**$ 4,600,000**	**$ -**	**$ 1,000,000**	**$ 226,560**	**$ 300,000**	**$ 3,183,100**	**$ 10,000,000**	**$ 36,172,140**
$ 1,049,996	**$ 2,025,233**	**$ 72,374**	**$ 1,132,759**	**$ 85,130**	**$ 1,707,229**	**$ 1,665,508**	**$ 266,507**	**$ -**	**$ 24,848,830**

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,049,996	2,025,233	72,374	1,132,759	85,130	1,707,229	1,665,508	266,507	-	24,848,830
412,070	323,960	367,620	232,910	188,030	500,000	52,870	1,640,320	1,042,000	12,293,730
38,850	87,090	2,680	41,910	3,150	63,170	61,620	9,860		727,130
-	-	-	-	-	-	-	-	-	1,458,690
-	-	-	-	-	-	-	-	-	3,403,600
-	-	-	-	-	(224,660)	-	(380,260)	-	(604,920)
-	-	-	-	-	-	-	(246,050)	-	(246,050)
$ 1,500,916	**$ 2,436,283**	**$ 442,674**	**$ 1,407,579**	**$ 276,310**	**$ 2,045,739**	**$ 1,779,998**	**$ 1,290,377**	**$ 1,042,000**	**$ 41,881,010**
-	1,563,000	-	-	-	-	-	-	1,042,000	2,605,000
-	-	-	-	-	-	-	-	-	375,000
-	-	-	-	-	-	-	1,290,377	-	1,290,377
-	-	-	-	-	-	-	-	-	600,000
-	-	-	-	-	-	-	-	-	550,000
-	-	400,000	-	-	-	-	-	-	3,145,000
-	-	-	-	-	-	-	-	-	513,840
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	-	1,300,000
-	-	-	-	-	-	-	-	-	4,862,290
$ -	**$ 1,563,000**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,290,377**	**$ 1,042,000**	**15,321,507**
$ 1,500,916	**$ 873,283**	**$ 42,674**	**$ 1,407,579**	**$ 276,310**	**$ 2,045,739**	**$ 1,779,998**	**$ -**	**$ -**	**$ 26,559,503**

2019 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	2,016,364	3,279,780	-	3,752,548	2,810,605	5,459,611	498,261	815,835
Current Year	3,359,620	-	1,534,100	-	1,558,210	1,171,620	592,700	282,660	181,980
Interest on Beginning Balance	-	-	-	-	161,360	120,860	234,760	21,430	35,080
HUTF Revenue Allocated to Street Maintenance	-		-	1,502,450	-	-	-	-	-
Transportation Fee	-	-	-	3,505,710	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Total Resources	**$ 3,359,620**	**$ 2,016,364**	**$ 4,813,880**	**$ 5,008,160**	**$ 5,472,118**	**$ 4,103,085**	**$ 6,287,071**	**$ 802,351**	**$ 1,032,895**
Project Requests 2019									
Open Lands	-	-	-	-	-	-	-	480,000	-
Fairgrounds Park	-	-	-	-	-	250,000	-	-	-
Junior Achievement Park	-	-	-	-	-	250,000	-	-	-
Police Training Facility Construction Phase II	2,745,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	534,620	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	80,000	-	-	-	-	-	-	-	-
Transportation Program	-	389,000	-	-	1,001,000	-	-	-	-
Bridge Replacement Program	-								
Street Maintenance	-	-	-	5,008,160	-	-	-	-	-
Total 2019 Project Costs	**$ 3,359,620**	**$ 389,000**	**$ -**	**$ 5,008,160**	**$ 1,001,000**	**$ 500,000**	**$ -**	**$ 480,000**	**$ -**
2019 Ending Balance	**$ -**	**$ 1,627,364**	**$ 4,813,880**	**$ -**	**$ 4,471,118**	**$ 3,603,085**	**$ 6,287,071**	**$ 322,351**	**$ 1,032,895**

2020 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	1,627,364	4,813,880	-	4,471,118	3,603,085	6,287,071	322,351	1,032,895
Current Year	636,130	-	1,611,810	-	1,604,960	1,195,050	604,550	288,310	185,620
Interest on Beginning Balance	-	-	-	-	205,670	165,740	289,210	14,830	47,510
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,547,520	-	-	-	-	-
Transportation Fee	-	-	-	3,610,880	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Total Resources	**$ 636,130**	**$ 1,627,364**	**$ 6,425,690**	**$ 5,158,400**	**$ 6,281,748**	**$ 4,963,875**	**$ 7,180,831**	**$ 625,491**	**$ 1,266,025**
Project Requests 2020									
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Kroh Park	-	-	-	-	-	470,000	-	-	-
Open Lands	-	-	-	-	-	-	-	430,000	-
Facility Maintenance Capital (Building Maintenance Projects)	411,130	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	225,000	-	-	-	-	-	-	-	-
Transportation Program	-	373,000	-	-	1,101,000	-	-	-	-
Bridge Replacement Program	-								
Street Maintenance	-	-	-	5,158,400	-	-	-	-	-
Total 2020 Project Costs	**$ 636,130**	**$ 373,000**	**$ -**	**$ 5,158,400**	**$ 1,101,000**	**$ 470,000**	**$ -**	**$ 430,000**	**$ -**
2020 Ending Balance	**$ -**	**$ 1,254,364**	**$ 6,425,690**	**$ -**	**$ 5,180,748**	**$ 4,493,875**	**$ 7,180,831**	**$ 195,491**	**$ 1,266,025**

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,500,916	873,283	42,674	1,407,579	276,310	2,045,739	1,779,998	-	-	26,559,503
424,430	333,680	378,650	237,570	191,790	500,000	52,930	-	-	10,799,940
64,540	40,170	1,830	60,530	11,880	87,970	76,540	-	-	916,950
-	-	-	-	-	-	-	-	-	1,502,450
-	-	-	-	-	-	-	-	-	3,505,710
-	-	-	-	-	(228,960)	-	-	-	(228,960)
$ 1,989,886	**$ 1,247,133**	**$ 423,154**	**$ 1,705,679**	**$ 479,980**	**$ 2,404,749**	**$ 1,909,468**	**$ -**	**$ -**	**$ 43,055,593**
-	-	-	-	-	-	-	-	-	480,000
-	-	-	-	-	-	-	-	-	250,000
-	-	-	-	-	-	500,000	-	-	750,000
-	-	400,000	-	-	-	-	-	-	3,145,000
-	-	-	-	-	-	-	-	-	534,620
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	-	1,390,000
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	5,008,160
$ -	**$ -**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ 11,637,780**
$ 1,989,886	**$ 1,247,133**	**$ 23,154**	**$ 1,705,679**	**$ 479,980**	**$ 2,404,749**	**$ 1,409,468**	**$ -**	**$ -**	**$ 31,417,813**

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,989,886	1,247,133	23,154	1,705,679	479,980	2,404,749	1,409,468	-	-	31,417,813
437,160	343,690	390,010	242,320	195,630	500,000	52,930	-	-	8,288,170
91,530	58,620	1,070	78,460	22,080	110,620	64,840	-	-	1,150,180
-	-	-	-	-	-	-	-	-	1,547,520
-	-	-	-	-	-	-	-	-	3,610,880
-	-	-	-	-	(236,970)	-	-	-	(236,970)
$ 2,518,576	**$ 1,649,443**	**$ 414,234**	**$ 2,026,459**	**$ 697,690**	**$ 2,778,399**	**$ 1,527,238**	**$ -**	**$ -**	**$ 45,777,593**
-	-	-	-	-	-	200,000	-	-	200,000
-	-	-	-	-	-	-	-	-	470,000
-	-	-	-	-	-	-	-	-	430,000
-	-	-	-	-	-	-	-	-	411,130
-	-	-	-	-	-	-	-	-	225,000
-	-	-	-	-	-	-	-	-	1,474,000
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	5,158,400
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ 8,368,530**
$ 2,518,576	**$ 1,649,443**	**$ 414,234**	**$ 2,026,459**	**$ 697,690**	**$ 2,778,399**	**$ 1,327,238**	**$ -**	**$ -**	**$ 37,409,063**

2021 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	1,254,364	6,425,690	-	5,180,748	4,493,875	7,180,831	195,491	1,266,025
Current Year	1,333,390	-	1,693,470	-	1,653,110	1,217,760	616,040	293,790	189,150
Interest on Beginning Balance	-	-	-	-	243,500	211,210	337,500	9,190	59,500
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,593,940	-	-	-	-	-
Transportation Fee	-	-	-	3,719,210	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Total Resources	**$ 1,333,390**	**$ 1,254,364**	**$ 8,119,160**	**$ 5,313,150**	**$ 7,077,358**	**$ 5,922,845**	**$ 8,134,371**	**$ 498,471**	**$ 1,514,675**
Project Requests 2021									
Rec Trail Underpass/Crossing	-	-	-	-	-	-	-	-	1,100,000
Neighborhood Parks	-	-	-	-	-	700,000	-	-	-
Kroh Park- Phase II	-	-	-	-	-	1,730,000	-	-	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	315,000	-
Facility Maintenance Capital (Building Maintenance Projects)	658,390	-	-	-	-	-	-	-	-
Transportation Program	-	412,800	-	-	1,246,200	-	-	-	-
Cold Planer Replacement	675,000	-	-	-	-	-	-	-	-
Bridge Replacement Program	-								
Street Maintenance	-	-	-	5,313,150	-	-	-	-	-
Total 2021 Project Costs	**$ 1,333,390**	**$ 412,800**	**$ -**	**$ 5,313,150**	**$ 1,246,200**	**$ 2,430,000**	**$ -**	**$ 315,000**	**$ 1,100,000**
2021 Ending Balance	**$ -**	**841,564**	**$ 8,119,160**	**$ -**	**$ 5,831,158**	**$ 3,492,845**	**$ 8,134,371**	**$ 183,471**	**$ 414,675**

2022 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	841,564	8,119,160	-	5,831,158	3,492,845	8,134,371	183,471	414,675
Current Year	681,430	-	1,779,290	-	1,702,700	1,240,900	627,740	299,370	192,740
Interest on Beginning Balance	-	-	-	-	279,900	167,660	390,450	8,810	19,900
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,641,760	-	-	-	-	-
Transportation Fee	-	-	-	3,830,780	-	-	-	-	-
Total Resources	**$ 681,430**	**$ 841,564**	**$ 9,898,450**	**$ 5,472,540**	**$ 7,813,758**	**$ 4,901,405**	**$ 9,152,561**	**$ 491,651**	**$ 627,315**
Project Requests 2022									
Neighborhood Parks	-	-	-	-	-	1,200,000	-	-	-
Open Lands	-	-	-	-	-	-	-	350,000	-
Facility Maintenance Capital (Building Maintenance Projects)	681,430	-	-	-	-	-	-	-	-
Transportation Program	-	488,500	-	-	1,027,900	-	-	-	-
Bridge Replacement Program	-								
Street Maintenance	-	-	-	5,472,540	-	-	-	-	-
Total 2022 Project Costs	**$ 681,430**	**$ 488,500**	**$ -**	**$ 5,472,540**	**$ 1,027,900**	**$ 1,200,000**	**$ -**	**$ 350,000**	**$ -**
2022 Ending Balance	**$ -**	**353,064**	**$ 9,898,450**	**$ -**	**$ 6,785,858**	**$ 3,701,405**	**$ 9,152,561**	**$ 141,651**	**$ 627,315**

2023 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	353,064	9,898,450	-	6,785,858	3,701,405	9,152,561	141,651	627,315
Current Year	1,135,716	-	1,869,500	-	1,753,780	1,263,240	639,040	304,760	196,210
Interest on Beginning Balance	-	-	-	-	325,720	177,670	439,320	6,800	30,110
HUTF Revenue Allocated to Street Maintenance	-	-	-	1,691,020	-	-	-	-	-
Transportation Fee	-	-	-	3,945,700	-	-	-	-	-
Total Resources	**$ 1,135,716**	**$ 353,064**	**$ 11,767,950**	**$ 5,636,720**	**$ 8,865,358**	**$ 5,142,315**	**$ 10,230,921**	**$ 453,211**	**$ 853,635**
Project Requests 2023									
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	300,000	-
Facility Maintenance Capital (Building Maintenance Projects)	705,280	-	-	-	-	-	-	-	-
Transportation Program	330,436	353,064	-	-	1,731,500	-	-	-	-
Bridge Replacement Program	-								
Street Maintenance	-	-	-	5,636,720	-	-	-	-	-
Total 2022 Project Costs	**$ 1,035,716**	**$ 353,064**	**$ -**	**$ 5,636,720**	**$ 1,731,500**	**$ -**	**$ -**	**$ 300,000**	**$ -**
2023 Ending Balance	**$ 100,000**	**-**	**$ 11,767,950**	**$ -**	**$ 7,133,858**	**$ 5,142,315**	**$ 10,230,921**	**$ 153,211**	**$ 853,635**
Total All Years Project Costs	**$ 19,201,666**	**$ 13,019,824**	**$ 3,600,000**	**$ 49,524,860**	**$ 11,669,900**	**$ 10,333,760**	**$ 3,300,000**	**$ 3,091,000**	**$ 1,939,690**

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,518,576	1,649,443	414,234	2,026,459	697,690	2,778,399	1,327,238	-	-	37,409,063
450,270	354,000	401,710	246,920	199,350	500,000	52,930	-	-	9,201,890
118,370	77,520	19,470	95,240	32,790	130,580	62,380	-	-	1,397,250
-	-	-	-	-	-	-	-	-	1,593,940
-	-	-	-	-	-	-	-	-	3,719,210
-	-	-	-	-	(245,260)	-	-	-	(245,260)
$ 3,087,216	**$ 2,080,963**	**$ 835,414**	**$ 2,368,619**	**$ 929,830**	**$ 3,163,719**	**$ 1,442,548**	**$ -**	**$ -**	**$ 53,076,093**
-	-	-	-	-	-	-	-	-	1,100,000
-	-	-	-	-	-	-	-	-	700,000
-	-	-	-	-	-	-	-	-	1,730,000
-	-	-	-	-	-	200,000	-	-	200,000
-	-	-	-	-	-	-	-	-	315,000
-	-	-	-	-	-	-	-	-	658,390
-	-	-	-	-	-	-	-	-	1,659,000
-	-	-	-	-	-	-	-	-	675,000
									-
-	-	-	-	-	-	-	-	-	5,313,150
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ 12,350,540**
$ 3,087,216	**$ 2,080,963**	**$ 835,414**	**$ 2,368,619**	**$ 929,830**	**$ 3,163,719**	**$ 1,242,548**	**$ -**	**$ -**	**$ 40,725,553**

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
3,087,216	2,080,963	835,414	2,368,619	929,830	3,163,719	1,242,548	-	-	40,725,553
463,780	364,620	413,760	251,610	203,140	500,000	52,930	-	-	8,774,010
148,190	99,890	40,100	113,690	44,630	151,860	59,640	-	-	1,524,720
-	-	-	-	-	-	-	-	-	1,641,760
-	-	-	-	-	-	-	-	-	3,830,780
$ 3,699,186	**$ 2,545,473**	**$ 1,289,274**	**$ 2,733,919**	**$ 1,177,600**	**$ 3,815,579**	**$ 1,355,118**	**$ -**	**$ -**	**$ 56,496,823**
-	-	-	-	-	-	-	-	-	1,200,000
-	-	-	-	-	-	-	-	-	350,000
-	-	-	-	-	-	-	-	-	681,430
-	-	-	-	-	-	-	-	-	1,516,400
									-
-	-	-	-	-	-	-	-	-	5,472,540
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 9,220,370**
$ 3,699,186	**$ 2,545,473**	**$ 1,289,274**	**$ 2,733,919**	**$ 1,177,600**	**$ 3,815,579**	**$ 1,355,118**	**$ -**	**$ -**	**$ 47,276,453**

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
3,699,186	2,545,473	1,289,274	2,733,919	1,177,600	3,815,579	1,355,118	-	-	47,276,453
477,690	375,560	426,170	256,140	206,800	500,000	52,930	-	600,000	10,057,536
177,560	122,180	61,890	131,230	56,520	183,150	65,050	-	-	1,777,200
-	-	-	-	-	-	-	-	-	1,691,020
-	-	-	-	-	-	-	-	-	3,945,700
$ 4,354,436	**$ 3,043,213**	**$ 1,777,334**	**$ 3,121,289**	**$ 1,440,920**	**$ 4,498,729**	**$ 1,473,098**	**$ -**	**$ 600,000**	**$ 64,747,909**
-	-	-	-	-	-	200,000	-	-	200,000
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	-	-	-	-	705,280
-	-	-	-	-	-	-	-	600,000	3,015,000
									-
-	-	-	-	-	-	-	-	-	5,636,720
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ 600,000**	**$ 9,857,000**
$ 4,354,436	**$ 3,043,213**	**$ 1,777,334**	**$ 3,121,289**	**$ 1,440,920**	**$ 4,498,729**	**$ 1,273,098**	**$ -**	**$ -**	**$ 54,890,909**
$ 2,192,820	**$ 2,464,970**	**$ 7,210,000**	**$ -**	**$ 3,328,140**	**$ 1,155,530**	**$ 1,805,000**	**$ 13,816,577**	**$ 12,064,690**	**$ 159,718,427**

2014-2023 Golf Enterprise Recommended Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Revenue						
Beginning Balance	**2,397,895**	**2,175,205**	**1,929,885**	**1,653,385**	**1,585,235**	**2,397,895**
Golf Revenue Available for Capital Projects	703,350	650,090	609,800	635,280	587,200	**3,185,720**
Interest	62,350	67,430	63,690	61,180	68,170	**322,820**
Total Revenue	**$ 3,163,595**	**$ 2,892,725**	**$ 2,603,375**	**$ 2,349,845**	**$ 2,240,605**	**$ 5,906,435**
						-
Expense						**-**
Olde Course						**-**
Equipment Replacement	123,120	143,340	466,920	178,410	199,880	**1,111,670**
Renovations/Repairs/Instrastructure	30,000	-	-	21,700	-	**51,700**
Maintenance Building and Club House	595,600	-	-	-	-	**595,600**
Subtotal Olde Course	**$ 748,720**	**$ 143,340**	**$ 466,920**	**$ 200,110**	**$ 199,880**	**$ 1,758,970**
Cattail Creek						**-**
Equipment Replacement	25,560	92,700	22,390	14,430	-	**155,080**
Renovations/Repairs/Instrastructure	35,000	586,480	-	85,500	-	**706,980**
Sub-Total Cattail creek	**$ 60,560**	**$ 679,180**	**$ 22,390**	**$ 99,930**	**$ -**	**$ 862,060**
						-
Mariana Butte						**-**
Equipment Replacement	154,110	116,320	460,680	192,100	209,150	**1,132,360**
Renovations/Repairs/Instrastructure	25,000	24,000	-	272,470	-	**321,470**
Water	-	-	-	-	150,000	**150,000**
Subtotal Equipment	**$ 179,110**	**$ 140,320**	**$ 460,680**	**$ 464,570**	**$ 359,150**	**$ 1,603,830**
						-
Total Expenditures	**$ 988,390**	**$ 962,840**	**$ 949,990**	**$ 764,610**	**$ 559,030**	**$ 4,224,860**
						-
Ending Balance	**$ 2,175,205**	**$ 1,929,885**	**$ 1,653,385**	**$ 1,585,235**	**$ 1,681,575**	**$ 1,681,575**
Required Operating Reserve	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Reserve for Capital Projects	**$ 975,205**	**$ 729,885**	**$ 453,385**	**$ 385,235**	**$ 481,575**	**$ 481,575**

2019	2020	2021	2022	2023	Ten Year Total
1,681,575	**2,007,475**	**2,474,425**	**2,720,205**	**2,666,780**	**2,397,895**
509,920	568,120	485,940	485,245	398,390	**5,633,335**
77,350	94,350	118,770	130,570	128,010	**871,870**
$ 2,268,845	**$ 2,669,945**	**$ 3,079,135**	**$ 3,336,020**	**$ 3,193,180**	**$ 8,903,100**
25,480	31,490	65,950	170,590	71,640	**1,476,820**
-	-	40,000	-	640,080	**731,780**
-	-	-	150,000	2,202,660	**2,948,260**
					-
$ 25,480	**$ 31,490**	**$ 105,950**	**$ 320,590**	**$ 2,914,380**	**$ 5,156,860**
16,540	7,390	-	-	33,310	**212,320**
-	-	-	-	-	**706,980**
					-
$ 16,540	**$ 7,390**	**$ -**	**$ -**	**$ 33,310**	**$ 919,300**
219,350	156,640	1,280	237,480	14,530	**1,761,640**
-	-	251,700	111,170	-	**684,340**
-	-	-	-	-	**150,000**
$ 219,350	**$ 156,640**	**$ 252,980**	**$ 348,650**	**$ 14,530**	**$ 2,595,980**
$ 261,370	**$ 195,520**	**$ 358,930**	**$ 669,240**	**$ 2,962,220**	**$ 8,672,140**
					-
$ 2,007,475	**$ 2,474,425**	**$ 2,720,205**	**$ 2,666,780**	**$ 230,960**	**$ 230,960**
1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
$ 807,475	**$ 1,274,425**	**$ 1,520,205**	**$ 1,466,780**	**$ (969,040)**	**$ (969,040)**

2014-2023 Power Utility Enterprise Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Revenue						
Beginning Balance	**$ 12,595,818**	**$ 8,006,398**	**$ 5,228,985**	**$ 6,344,524**	**$ 6,901,647**	**$ 12,595,818**
Operating Revenues Available for Capital	2,989,200	4,012,737	4,359,299	4,693,373	4,869,640	**20,924,249**
Aid to Construction	750,000	776,260	1,017,660	1,053,290	1,090,140	**4,687,350**
Customer deposits - Service Installations	190,000	196,650	203,530	210,660	218,040	**1,018,880**
Payback from Water	840,000	828,750	840,000	843,750	832,500	**4,185,000**
PIF Collections	2,437,100	2,577,450	2,725,930	2,879,870	3,042,460	**13,662,810**
Interest on Investments/Income	180,950	200,090	203,570	227,890	275,770	**1,088,270**
Total Revenue	**$ 19,983,068**	**$ 16,598,335**	**$ 14,578,974**	**$ 16,253,357**	**$ 17,230,197**	**$ 58,162,377**
Expense						
Infrastructure						
Hydro Generation	3,025,000	3,260,250	160,680	-	-	**6,445,930**
System Improvements	1,376,070	1,058,270	1,148,160	987,270	1,354,630	**5,924,400**
Customer Aid to Construction	750,000	776,260	1,017,660	1,053,290	1,090,140	**4,687,350**
Misc. Feeder Extensions	225,000	232,870	321,360	415,760	516,380	**1,711,370**
Smaller 200 Amp Projects	125,000	129,370	133,900	138,590	143,440	**670,300**
Misc. Electric Relocations Road Related Projects	210,000	619,700	214,240	221,740	229,500	**1,495,180**
Substation Security	200,000	207,000	214,250	221,740	-	**842,990**
Replace H1 Transformer at Horseshoe Substation	750,000	-	-	-	-	**750,000**
Replace W1 Transformer at West Substation	-	-	-	665,230	149,180	**814,410**
Replace E1 Transformer at East Substation	-	-	-	-	-	**-**
Callisto (vault 2716) East along E 5th North to Boyd	570,000	-	-	-	-	**570,000**
200 Amp Cable Replacement Projects	325,600	2,849,350	621,480	-	-	**3,796,430**
Canyon Conversion	-	20,700	267,800	891,690	1,650,140	**2,830,330**
Overhead to Underground Conversion Projects	900,000	238,730	358,860	22,180	860,640	**2,380,410**
Streetlight Projects	350,000	362,250	374,920	388,050	401,630	**1,876,850**
Hyw 402 Feeder Extension	-	-	2,142,450	3,326,150	-	**5,468,600**
Crossroads Substation-new trans and feeder ext.	1,150,000	517,500	-	-	-	**1,667,500**
Horseshoe Substation-install new components/feeder extension	1,300,000	-	-	-	-	**1,300,000**
Valley Substation purchase/install new components/feeder extension	-	672,750	642,730	-	1,606,530	**2,922,010**
East Substation-purchase/install new components	-	-	348,150	-	149,180	**497,330**
West Substation-purchase/install new components and feeder extension	-	-	-	1,020,020	-	**1,020,020**
New Substation-Southeast corner of service territory	300,000	-	-	-	-	**300,000**
Misc. General Plant Projects	420,000	155,250	-	-	-	**575,250**
Subtotal Infrastructure	**$ 11,976,670**	**$ 11,100,250**	**$ 7,966,640**	**$ 9,351,710**	**$ 8,151,390**	**$ 48,546,660**
New & Replacement Equipment						
	-	269,100	267,810	-	-	**536,910**
Subtotal Equipment	**$ -**	**$ 269,100**	**$ 267,810**	**$ -**	**$ -**	**$ 536,910**
Total	**$ 11,976,670**	**$ 11,369,350**	**$ 8,234,450**	**$ 9,351,710**	**$ 8,151,390**	**$ 49,083,570**
Reserve for Future Capital Projects	**$ 8,006,398**	**$ 5,228,985**	**$ 6,344,524**	**$ 6,901,647**	**$ 9,078,807**	**$ 9,078,807**

2019	2020	2021	2022	2023	Ten Year Total
$ 9,078,807	**$ 10,596,631**	**$ 11,809,367**	**$ 14,730,114**	**$ 18,708,528**	**$ 12,595,818**
4,935,044	5,343,916	5,712,157	5,800,594	6,211,346	**48,927,306**
1,128,300	1,167,800	1,208,670	1,250,970	1,294,750	**10,737,840**
225,660	233,560	241,730	250,190	258,950	**2,228,970**
817,500	802,500	780,000	-	-	**6,585,000**
3,214,150	3,395,430	3,583,230	3,781,200	3,986,040	**31,622,860**
335,830	393,040	508,750	645,460	835,290	**3,806,640**
$ 19,735,291	**$ 21,932,877**	**$ 23,843,904**	**$ 26,458,528**	**$ 31,294,904**	**$ 116,504,434**
-	-	-	-	-	**6,445,930**
1,402,020	1,451,100	1,501,880	1,554,430	1,608,860	**13,442,690**
1,128,300	1,167,800	1,208,670	1,250,970	1,294,750	**10,737,840**
564,150	614,620	627,100	724,240	783,660	**5,025,140**
148,460	153,660	159,030	164,600	170,360	**1,466,410**
237,540	245,850	254,460	263,360	913,480	**3,409,870**
-	-	-	-	-	**842,990**
-	-	-	-	-	**750,000**
-	-	-	-	-	**814,410**
-	860,480	-	-	-	**860,480**
-	-	-	-	-	**570,000**
59,380	1,843,890	1,921,140	1,751,350	2,684,910	**12,057,100**
2,213,910	-	-	-	-	**5,044,240**
878,890	663,800	1,482,210	-	-	**5,405,310**
237,530	245,850	254,450	263,360	272,570	**3,150,610**
-	-	-	-	-	**5,468,600**
-	-	-	-	-	**1,667,500**
-	-	-	-	-	**1,300,000**
-	-	-	-	-	**2,922,010**
-	-	-	-	-	**497,330**
676,980	1,229,260	-	-	-	**2,926,260**
1,591,500	1,647,200	1,704,850	1,777,690	-	**7,021,240**
-	-	-	-	-	**575,250**
$ 9,138,660	**$ 10,123,510**	**$ 9,113,790**	**$ 7,750,000**	**$ 7,728,590**	**$ 92,401,210**
-	-	-	-	-	**536,910**
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**536,910**
$ 9,138,660	**$ 10,123,510**	**$ 9,113,790**	**$ 7,750,000**	**$ 7,728,590**	**$ 92,938,120**
$ 10,596,631	**$ 11,809,367**	**$ 14,730,114**	**$ 18,708,528**	**$ 23,566,314**	**$ 23,566,314**

2014-2023 Storm Water Enterpise Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Revenue						
Beginning Balance	**$ 2,220,460**	**$ 1,178,620**	**$ 1,087,680**	**$ 5,172,560**	**$ 5,813,490**	**$ 2,220,460**
Operating Revenue Available for Capital	1,433,480	1,845,650	5,339,720	2,769,600	3,718,240	**15,106,690**
System Impact Feees	209,710	241,170	277,350	318,950	366,790	**1,413,970**
SIF Interest	24,970	5,240	6,210	11,880	-	**48,300**
Total Revenue	**$ 3,888,620**	**$ 3,270,680**	**$ 6,710,960**	**$ 8,272,990**	**$ 9,898,520**	**$ 32,041,770**
Expense						
Infrastucture						
Airport Basin Master Plan Improvments	1,300,000	-	-	-	-	**1,300,000**
South Loveland Outfall Phase III	300,000	85,000	-	1,060,000	465,000	**1,910,000**
Maintenance Projects	400,000	400,000	900,000	400,000	400,000	**2,500,000**
Survey and Geotechnical Services	75,000	75,000	75,000	75,000	75,000	**375,000**
Storm Water Quality Projects	75,000	75,000	75,000	75,000	75,000	**375,000**
Madison Avenue Outfall	-	600,000	-	-	-	**600,000**
Silver Lake Improvements	-	100,000	-	-	930,000	**1,030,000**
Boyd Lake Outlet Ditch	-	200,000	-	500,000	-	**700,000**
Garfield and Harrison Outfall	-	-	-	-	-	**-**
South Rist Benson Lake Outfall	-	-	-	-	-	**-**
16th Street Storm Sewer (Madison to Cheyenne)	-	-	-	-	-	**-**
Oversizing Projects	-	-	-	-	-	**-**
Wilson and Eisenhower Improvments	-	-	-	-	-	**-**
29th and Sheridan Improvments	-	-	-	-	-	**-**
Baretta Drive Improvments	-	-	-	-	-	**-**
Subtota lnfrastucture	**$ 2,150,000**	**$ 1,535,000**	**$ 1,050,000**	**$ 2,110,000**	**$ 1,945,000**	**$ 8,790,000**
New & Replacement Equipment						
Equipment Replacment	560,000	648,000	488,400	349,500	475,000	**2,520,900**
New Equipment	-	-	-	-	-	**-**
Subtotal Equipment	**$ 560,000**	**$ 648,000**	**$ 488,400**	**$ 349,500**	**$ 475,000**	**$ 2,520,900**
Total	**$ 2,710,000**	**$ 2,183,000**	**$ 1,538,400**	**$ 2,459,500**	**$ 2,420,000**	**$ 11,310,900**
Reserve for Future Capital Projects	**$ 1,178,620**	**$ 1,087,680**	**$ 5,172,560**	**$ 5,813,490**	**$ 7,478,520**	**$ 20,730,870**

2019	2020	2021	2022	2023	Ten Year Total
$ 7,478,520	**$ 9,951,180**	**$ 7,494,860**	**$ 5,254,540**	**$ 6,914,380**	**$ 2,220,460**
4,324,350	4,697,600	4,645,840	4,750,320	4,986,700	**38,511,500**
421,810	485,080	557,840	641,520	737,750	**4,257,970**
54,000	-	-	-	-	**102,300**
$ 12,278,680	**$ 15,133,860**	**$ 12,698,540**	**$ 10,646,380**	**$ 12,638,830**	**$ 45,092,230**
-	-	-	-	-	**1,300,000**
-	6,030,000	-	-	-	**7,940,000**
400,000	400,000	400,000	400,000	400,000	**4,500,000**
75,000	75,000	75,000	75,000	75,000	**750,000**
75,000	75,000	75,000	75,000	75,000	**750,000**
-	-	-	-	-	**600,000**
-	-	-	-	-	**1,030,000**
750,000	-	750,000	-	-	**2,200,000**
650,000	-	5,300,000	-	5,700,000	**11,650,000**
-	-	140,000	1,500,000	-	**1,640,000**
-	-	85,000	800,000	-	**885,000**
-	-	-	500,000	500,000	**1,000,000**
-	-	-	-	450,000	**450,000**
-	-	-	-	40,000	**40,000**
-	-	-	-	70,000	**70,000**
$ 1,950,000	**$ 6,580,000**	**$ 6,825,000**	**$ 3,350,000**	**$ 7,310,000**	**$ 34,805,000**
377,500	706,000	619,000	382,000	-	**4,605,400**
-	353,000	-	-	-	**353,000**
$ 377,500	**$ 1,059,000**	**$ 619,000**	**$ 382,000**	**$ -**	**$ 4,958,400**
$ 2,327,500	**$ 7,639,000**	**$ 7,444,000**	**$ 3,732,000**	**$ 7,310,000**	**$ 39,763,400**
$ 9,951,180	**$ 7,494,860**	**$ 5,254,540**	**$ 6,914,380**	**$ 5,328,830**	**$ 5,328,830**

2014-2023 Water Enterprise Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Revenue						
Beginning Balance	**$ 19,664,500**	**$ 9,949,141**	**$ 1,298,187**	**$ 4,481,842**	**$ 7,310,796**	**$ 19,664,500**
Operating Revenues	350,161	812,786	1,390,685	1,519,094	4,053,251	**8,125,977**
SIF Revenues	1,614,150	2,014,930	2,576,920	2,739,620	2,770,700	**11,716,320**
Interest on Investments	192,030	145,210	44,830	91,920	152,460	**626,450**
Total Revenue	**$ 21,820,841**	**$ 12,922,067**	**$ 5,310,622**	**$ 8,832,476**	**$ 14,287,207**	**$ 40,133,247**
Expense						
Infrastucture						
Water Line Replacements	2,121,700	1,980,750	489,060	509,850	531,520	**5,632,880**
Water Line Projects coordinated with Public Works	-	-	-	-	62,780	**62,780**
Extension and Oversizing Projects	75,000	78,190	81,510	84,970	88,590	**408,260**
Morning Dr. Alternate 30" Water Line	-	-	-	-	-	**-**
Morning Drive Pump Station	-	-	-	-	-	**-**
East Gravity Zone 24" and 16" Lines	-	-	-	380,120	2,704,830	**3,084,950**
29th Street 5.0 MG Storage Tank #2	-	-	-	-	480,280	**480,280**
New Water Lines 12" 10th St (RR Spur to Madison)	-	-	122,360	311,230	-	**433,590**
Southwest Booster Station	-	-	-	-	-	**-**
Misc. Transmission & Distribution Projects	175,000	130,310	135,850	141,620	147,640	**730,420**
2.0 MG Dakota Ridge Tank PZ2	-	-	-	-	-	**-**
16" in Granite (57th to 50th)	-	-	-	93,890	359,360	**453,250**
3.5 MG 43rd St Tank #2	-	-	-	-	-	**-**
Water Treatment Plan Projects	-	104,250	-	-	-	**104,250**
Water Treatment Plant Expansion	9,500,000	9,330,380	-	-	-	**18,830,380**
Subtotal Infrastructure	**$ 11,871,700**	**$ 11,623,880**	**$ 828,780**	**$ 1,521,680**	**$ 4,375,000**	**$ 30,221,040**
Reserve for Future Capital Projects	**$ 9,949,141**	**$ 1,298,187**	**$ 4,481,842**	**$ 7,310,796**	**$ 9,912,207**	**$ 9,912,207**

2014-2023 Raw Water Enterprise Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Revenue						
Beginning Balance	**$ 22,844,906**	**$ 23,399,856**	**$ 24,287,366**	**$ 3,863,666**	**$ 5,553,276**	**$ 22,844,906**
1% Transfer from Water Rates	839,990	1,118,800	1,325,740	1,556,800	-	**4,841,330**
Raw Water Devlpmt Fees/Cap Rec Srchg	349,000	444,950	455,070	441,920	451,020	**2,141,960**
Cash-in-Lieu	45,000	45,670	46,360	47,020	47,700	**231,750**
Hi-Use Surcharge	43,000	43,640	44,290	44,920	45,570	**221,420**
Native Raw Water Storage Fee Received	5,000	5,070	5,150	5,220	5,300	**25,740**
Sale of Water Rights - 402 Corridor (Johnstown)	-	-	-	-	-	**-**
Interest	322,960	361,660	386,770	160,230	164,310	**1,395,930**
Total Revenue	**$ 24,449,856**	**$ 25,419,646**	**$ 26,550,746**	**$ 6,119,776**	**$ 6,267,176**	**$ 31,703,036**
Expense						
Infrastructure						
Windy Gap Firming Project	750,000	767,400	22,279,530	-	-	**23,796,930**
Colorado Big Thompson Water Purchases	300,000	364,880	407,550	566,500	590,570	**2,229,500**
Trade of Water Rights - 402 Corridor	-	-	-	-	-	**-**
Subtotal Infrastructure	**$ 1,050,000**	**$ 1,132,280**	**$ 22,687,080**	**$ 566,500**	**$ 590,570**	**$ 26,026,430**
Total	**$ 1,050,000**	**$ 1,132,280**	**$ 22,687,080**	**$ 566,500**	**$ 590,570**	**$ 26,026,430**
Reserve for Future Capital Projects	**$ 23,399,856**	**$ 24,287,366**	**$ 3,863,666**	**$ 5,553,276**	**$ 5,676,606**	**$ 5,676,606**

2019	2020	2021	2022	2023	Ten Year Total
$ 9,912,207	**$ 9,749,356**	**$ 2,143,491**	**$ 4,745,165**	**$ 12,178,305**	**$ 19,664,500**
4,735,999	5,661,575	6,518,234	7,624,750	7,603,476	**40,270,011**
2,940,570	3,120,200	3,310,120	3,344,160	3,541,680	**27,973,050**
207,260	215,410	167,080	231,030	371,520	**1,818,750**
$ 17,796,036	**$ 18,746,541**	**$ 12,138,925**	**$ 15,945,105**	**$ 23,694,981**	**$ 89,726,311**
615,670	1,925,520	3,345,590	3,487,780	3,636,010	**18,643,450**
180,830	1,099,370	-	-	-	**1,342,980**
92,350	96,280	100,370	104,630	109,080	**910,970**
270,670	3,747,940	-	-	-	**4,018,610**
212,280	1,023,140	-	-	-	**1,235,420**
3,059,890	192,550	1,104,050	-	-	**7,441,440**
3,276,370	3,415,620	-	-	-	**7,172,270**
-	-	-	-	-	**433,590**
-	256,740	2,676,470	-	-	**2,933,210**
153,920	160,460	167,280	174,390	181,800	**1,568,270**
184,700	4,685,430	-	-	-	**4,870,130**
-	-	-	-	-	**453,250**
-	-	-	-	401,760	**401,760**
-	-	-	-	-	**104,250**
-	-	-	-	-	**18,830,380**
$ 8,046,680	**$ 16,603,050**	**$ 7,393,760**	**$ 3,766,800**	**$ 4,328,650**	**$ 70,359,980**
$ 9,749,356	**$ 2,143,491**	**$ 4,745,165**	**$ 12,178,305**	**$ 19,366,331**	**$ 19,366,331**

2019	2020	2021	2022	2023	Ten Year Total
$ 5,676,606	**$ 5,798,076**	**$ 5,917,246**	**$ 6,035,856**	**$ 6,166,986**	**$ 22,844,906**
-	-	-	-	-	**4,841,330**
460,120	469,220	455,070	463,160	446,980	**4,436,510**
48,390	49,100	49,780	50,480	51,150	**480,650**
46,230	46,900	47,550	48,220	48,860	**459,180**
5,380	5,460	5,540	5,620	5,690	**53,430**
664,930	-	-	-	-	**664,930**
177,020	190,330	229,790	261,210	294,660	**2,548,940**
$ 7,078,676	**$ 6,559,086**	**$ 6,704,976**	**$ 6,864,546**	**$ 7,014,326**	**$ 36,329,876**
-	-	-	-	-	**23,796,930**
615,670	641,840	669,120	697,560	727,200	**5,580,890**
664,930	-	-	-	-	**664,930**
$ 1,280,600	**$ 641,840**	**$ 669,120**	**$ 697,560**	**$ 727,200**	**$ 30,042,750**
$ 1,280,600	**$ 641,840**	**$ 669,120**	**$ 697,560**	**$ 727,200**	**$ 30,042,750**
$ 5,798,076	**$ 5,917,246**	**$ 6,035,856**	**$ 6,166,986**	**$ 6,287,126**	**$ 6,287,126**

2014-2023 Wastewater Enterprise Capital Program

	2014	2015	2016	2017	2018	Five Year Total
Revenue						
Beginning Balance	**$ 8,776,399**	**$ 8,501,830**	**$ 7,745,417**	**$ 4,233,785**	**$ (7,239,365)**	**$ 8,776,399**
Operating Revenues	2,124,501	2,444,607	3,202,178	3,940,840	5,146,862	**16,858,988**
SIF Revenues	1,085,000	1,420,760	1,832,460	1,949,210	1,973,530	**8,260,960**
Reimbursement from General Fund (402 Sewer line)	-	-	-	442,000	-	**442,000**
Development Reimbursements (402 Sewer line)	-	-	-	107,900	107,900	**215,800**
Interest on Investments/Income	89,930	119,410	132,960	81,120	-	**423,420**
Total Revenue	**$ 12,075,830**	**$ 12,486,607**	**$ 12,913,015**	**$ 10,754,855**	**$ (11,073)**	**$ 34,977,567**
Expense						
Infrastructure						
New Laboratory Building	-	-	-	-	-	**-**
Digestor Projects	397,700	1,258,920	-	-	-	**1,656,620**
Nutrient Treatment Facilities	-	548,250	1,916,040	3,891,500	-	**6,355,790**
Gas Conditioning at WWTP	1,000,000	-	-	-	-	**1,000,000**
Primary Clarifier	-	-	-	-	316,900	**316,900**
Trickling Filter Demolition	-	-	-	-	54,450	**54,450**
Digested Sludge Dewatering	-	-	-	-	-	**-**
Future Digestor	-	417,000	5,216,670	5,438,380	-	**11,072,050**
East and West Channel Bar Screen Replacement	-	594,230	489,060	-	-	**1,083,290**
Digestor Building Code Compliance	550,000	-	-	-	-	**550,000**
Organic Capacity Expansion WWTP	91,300	906,350	323,870	3,713,160	-	**5,034,680**
Misc. Oversizing and Extension Projects	75,000	78,190	81,510	84,970	88,590	**408,260**
Fairgrounds/Namaqua Interceptor Rehabilitation	650,000	-	-	-	-	**650,000**
Boyd Interceptor Projects	-	-	-	107,630	1,411,470	**1,519,100**
Misc. Sewer Line Rehabilitation Projects	200,000	208,500	217,360	226,600	236,230	**1,088,690**
Hwy 402 Wastewater Main Extension	-	-	434,720	4,531,980	-	**4,966,700**
North Horseshoe Lift Station Upgrades	-	-	-	-	141,740	**141,740**
South side Lift Station Force Main to WWTP	-	-	-	-	248,040	**248,040**
East side Discharge Trunk to WWTP	-	-	-	-	-	**-**
Collection System Corrosion Control	300,000	312,750	-	-	-	**612,750**
East side Lift Station Upgrades	-	-	-	-	-	**-**
Misc. Wastewater General Plant Projects	310,000	-	-	-	-	**310,000**
Subtotal Infrastructure	**$ 3,574,000**	**$ 4,324,190**	**$ 8,679,230**	**$ 17,994,220**	**$ 2,497,420**	**$ 37,069,060**
New & Replacement Equipment						
	-	417,000	-	-	-	**417,000**
Subtotal Equipment	**$ -**	**$ 417,000**	**$ -**	**$ -**	**$ -**	**$ 417,000**
Total	**$ 3,574,000**	**$ 4,741,190**	**$ 8,679,230**	**$ 17,994,220**	**$ 2,497,420**	**$ 37,486,060**
Reserve for Future Capital Projects	**$ 8,501,830**	**$ 7,745,417**	**$ 4,233,785**	**$ (7,239,365)**	**$ (2,508,493)**	**$ (2,508,493)**

2019	2020	2021	2022	2023	Ten Year Total
$ (2,508,493)	**$ (2,219,475)**	**$ 2,995,626**	**$ 6,414,636**	**$ 14,794,789**	**$ 8,776,399**
6,049,898	6,681,051	7,594,990	8,257,793	8,737,699	**54,180,419**
2,095,330	2,223,980	2,359,800	2,386,140	2,527,230	**19,853,440**
-	-	-	-	-	**442,000**
107,900	107,900	107,900	107,900	107,900	**755,300**
-	22,850	114,620	248,470	485,500	**1,294,860**
$ 5,744,635	**$ 6,816,306**	**$ 13,172,936**	**$ 17,414,939**	**$ 26,653,118**	**$ 85,302,418**
-	-	-	248,470	2,850,920	**3,099,390**
-	-	-	-	-	**1,656,620**
-	-	-	-	-	**6,355,790**
-	-	-	-	-	**1,000,000**
2,710,080	-	-	-	-	**3,026,980**
610,380	-	-	-	-	**664,830**
580,210	3,300,780	3,345,790	-	-	**7,226,780**
-	-	-	-	-	**11,072,050**
-	-	-	-	-	**1,083,290**
-	-	-	-	-	**550,000**
-	-	-	-	-	**5,034,680**
92,350	96,280	100,370	104,630	109,080	**910,970**
-	-	-	-	-	**650,000**
1,354,480	166,880	2,275,000	418,530	-	**5,733,990**
246,270	256,740	267,650	279,020	290,880	**2,429,250**
-	-	-	-	-	**4,966,700**
769,590	-	-	-	-	**911,330**
1,600,750	-	-	-	-	**1,848,790**
-	-	-	1,569,500	-	**1,569,500**
-	-	-	-	-	**612,750**
-	-	769,490	-	-	**769,490**
-	-	-	-	-	**310,000**
$ 7,964,110	**$ 3,820,680**	**$ 6,758,300**	**$ 2,620,150**	**$ 3,250,880**	**$ 61,483,180**
-	-	-	-	-	**417,000**
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ 417,000**
$ 7,964,110	**$ 3,820,680**	**$ 6,758,300**	**$ 2,620,150**	**$ 3,250,880**	**$ 61,900,180**
$ (2,219,475)	**$ 2,995,626**	**$ 6,414,636**	**$ 14,794,789**	**$ 23,402,238**	**$ 23,402,238**

Museum Expansion

****

Department:
Cultural Services / Public Works

Division:
Museum

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
Ken.Cooper@cityofloveland.org

Project Category:
TBD

Project Number:
TBD

Duration:
2016- 2017

****

Total Project Cost: $15,520,960

About the Project



Museum and Facilities Management staff have completed an assessment of exhibit, programming, and collection storage needs. The needs have increased substantially since the recent loss of the Home State Bank for collection storage and classes.

The proposed expansion to the south would approximately double the current space of 27,000 square feet, providing an architecturally and culturally significant venue for Loveland's historic core. The Museum has always been on its current site—integral to downtown and important to Loveland's historic identity and its reputation as an arts community.

Amenities would include: new history and art galleries; Age of Bronze exhibit; children's mini-museum; public plaza/sculpture garden; lobby/reception event space; auditorium; classrooms; pottery and print studios; Fire exhibit; research library; gift shop and rooftop event patio.

With an outside fundraising requirement of $10 million for the project, construction will not begin until the outside funding has been obtained.

Figures below assume: 10% for design; 70% for construction; 7% for furniture/fixtures/equipment; 3% for permits/fees; 10% for contingency

Funding Sources

Revenue	Gen. Gov. CEF	Cult. Svc. CEF	Outside Revenue	Total
2016	$0	$2,328,140	$0	$2,328,140
2017	$2,192,820	$1,000,000	$10,000,000	$13,192,820
Total	**$2,192,820**	**$3,328,140**	**$10,000,000**	**$15,520,960**

Project Cost Estimates by Year

Elements	Planning	Construction	Total
2016	$2,328,140	$0	$2,328,140
2017	$0	$13,192,820	$13,192,820
Total	**$2,328,140**	**$13,192,820**	**$15,520,960**

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Facilities	Total	FTE
2018	$351,000	$50,000	$30,000	$131,000	$562,000	6.35
Total	**$351,000**	**$50,000**	**$30,000**	**$131,000**	**$562,000**	**6.35**

Fire Station 2

****

Department:
Loveland Fire Rescue Authority

Division:
Suppression

Project Manager:

Phone Number:
962-2827

Email:
Randy.Mirwoski
@cityofloveland.org

Project Category:
Construction & Equipment

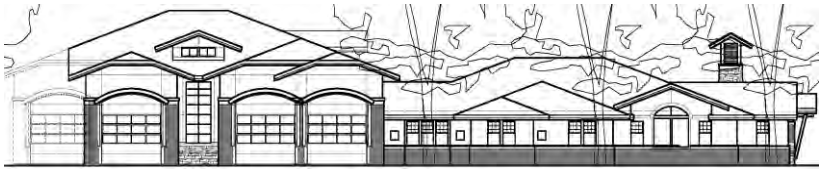
Project Number:
GF1204

Duration:
2013-2014

****

Total Project Cost: $4,568,260

About the Project



In 2013, the new station construction began for the northwest part of the City. The placement of the old station did not provide adequate service or response to the north and northwest part of the district. The best option for serving the community was to move Station 2 from Taft Avenue to Wilson Avenue and 29th Street and place a second heavy rescue truck company at the Station, increasing coverage to meet a growing service need. The land was purchased in 2012 for $99,790. The four bay station is expected to be 14,000 sq. ft. (up from 11,885 sq. ft.) with a total development cost is $3,801,970. The heavy rescue truck and related service equipment was purchased in 2013 for $666,500.

Total 2014 operations costs include personnel and equipment (uniforms, communications equipment, bunker gear, wild land gear, and self-contained breathing apparatus) for six new firefighters, the promotion of six engineers, and the promotion of three lieutenants for a half of a year, heavy rescue vehicle maintenance and amortization, and additional facilities cost.

Funding Sources		
Revenue	**Fire CEF**	**Total**
Prior Years	$3,666,290	$3,666,290
2014	901,970	901,970
Total	**$4,568,260**	**$4,568,260**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
Prior Years	$0	$3,666,290	$3,666,290
2014	$0	901,970	901,970
Total	**$0**	**$4,568,260**	**$4,568,260**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2014	$250,244	$77,126	$91,100	$418,470	6.0
Total	**$250,244**	**$77,126**	**$91,100**	**$418,470**	**6.0**

Apparatus Replacement

****

Department:
Loveland Fire Rescue Authority

Division:
Suppression

Project Manager:
Greg Ward

Phone Number:
970-962-2497

Email:
Greg.Ward@cityofloveland.org

Project Category:
Equipment

Project Number:
N/A

Duration:
2014 – 2016

****

Total Project Cost: $2,717,150

About the Project



Replacement of existing fire apparatus.

The replacements are as follows:

2014: 2000 Smeal Ladder Truck – Truck 6

2015: Refurbish the 2000 Smeal Ladder Truck for reserve status

2016: 2004 General Spartan Engine

Replacements starting in 2017 are the responsibility of the Loveland Fire Rescue Authority.

Funding Sources		
Revenue	**General Fund**	**Total**
2014	$1,458,610	$1,458,610
2015	606,240	606,240
2016	652,300	652,300
Total	**$2,717,150**	**$2,717,150**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2014	$0	$1,458,610	$1,458,610
2015	$0	606,240	606,240
2016	$0	652,300	652,300
Total	**$0**	**$2,717,150**	**$2,717,150**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2017*					
Total					

* Operations costs would be absorbed and are not considered to be substantially more than the equipment that is being replaced.

Construction of a New Fire Station 10 and Apparatus For West Coverage

****

Department:
Loveland Fire Rescue Authority

Division:
Suppression

Project Manager:
Randy Mirowski

Phone Number:
970.962.2827

Email:
Randy.Mirowski@cityofloveland.org

Project Category:
Construction & Equipment

Project Number:
TBD

Duration:
2018

****

Total Project Cost: $2,605,000

About the Project



There is need for a station on the west side of the service area to improve response times to meet the 5 minute 59 second standard. It is anticipated that this station would be as far west as Glade Road. The calls dispatched would lessen the impact on Station 3 and Station 2 allowing them to be more responsive to the urban response area.

The station is expected to be 9,000 square feet with $225 per square foot in construction costs and $580,000 in site development and other costs.

The staffing for this station would include six firefighters (three for the station assignment and three rovers system-wide), three Engineers and three Lieutenants. Since the Engineers and Lieutenants would be promotional positions, twelve Firefighters would be hired, six Engineers would be promoted (three for the station and three to backfill promotions to Lieutenants), and three Lieutenants would be promoted. Operations costs noted below include the costs of equipping firefighters and maintaining the new facility.

Funding Sources

Revenue	Fire CEF	Rural Contribution	Total
2018	$1,563,000	$1,042,000	$2,605,000
Total	**$1,563,000**	**$1,042,000**	**$2,605,000**

Project Cost Estimates by Year

Elements	Planning	Construction	Total
2018	$0	$2,605,000	$2,605,000
Total	**$0**	**$2,605,000**	**$2,605,000**

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Total	FTE
2019	$1,081,700	$183,210	$70,290	$1,335,200	12.0
Total	**$1,081,700**	**$183,210**	**$70,290**	**$1,335,200**	**12.0**

* Rural contribution shown is an estimate subject to future negotiation between the Loveland Fire Rescue Authority partners.

Telephone Switch Replacement

****

Department: Information Technology

Division: Telecommunications

Project Manager: Bill Westbrook

Phone Number: 962-2330

Email: Bill.Westbrook @cityofloveland.org

Project Category: Equipment

Project Number: TBD

Duration: *2014*

****

Total Project Cost: $750,000

About the Project

Replacement of all Rolm/Siemens TDM (time division multiplexing) telephone switches with VOIP (voice over internet protocol) replacements. Switches currently exist at the Civic Center, Fire Administration Building (FAB), Police/Courts, Airport, and Service Center facilities. Avaya VOIP switches presently exist at the Rialto Theater Center (RTC) and at the Civic Center (only to support the RTC). This project will replace all the TDM switches and possibly the existing small VOIP switches, depending on the solution selected. Two major features this technology provides for the City is "follow me call forwarding" and "unified messaging". The cost includes the equipment as well as installation and training.

The Rolm equipment was purchased in 1987 and has reached its end-of-life.

Funding Sources

Revenue	General Fund	Enterprise Funds	Total
2014	$607,310	$142,690	**$750,000**
Total	**$607,310**	**$142,690**	**$750,000**

Project Cost Estimates by Year

Elements	Planning	Capital	Total
2014	$150,000	$600,000	**$750,000**
Total	**$150,000**	**$600,000**	**$750,000**

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Total	FTE
2015*					
Total					

*Any impact to operations will be offset by cost savings from switch replacement.

Open Land Acquisition & Restoration

****

Department:
Parks & Recreation

Division:
Open Lands

Project Manager:
Rob Burdine

Phone Number:
970.962.2728

Email:
Rob.Burdine@
cityofloveland.org

Project Category:
Land

Project Number:
Annual Program

Duration:
2014-2023

****

Total Project Cost: $16,907,577

About the Project

Acquisition of properties to conserve natural sites, wildlife habitat, and open land in and around Loveland. Priorities are indicated in the Open Lands Master Plan.



Funding Sources			
Revenue	**Open Lands Sales Tax**	**Open Lands CEF**	**Total**
2014	$2,095,000	$276,000	**$2,371,000**
2015	$4,468,100	$200,000	**$4,668,100**
2016	$2,780,000	$300,000	**$3,080,000**
2017	$3,183,100	$440,000	**$3,623,100**
2018	$1,290,377	$0	**$1,290,377**
2019	$0	$480,000	**$480,000**
2020	$0	$430,000	**$430,000**
2021	$0	$315,000	**$315,000**
2022	$0	$350,000	**$350,000**
2023	$0	$300,000	**$300,000**
Total	**$13,816,577**	**$3,091,000**	**$16,907,577**

Project Cost Estimates by Year			
Elements	**Land/Planning**	**Construction**	**Total**
2014	$2,137,000	$234,000	**$2,371,000**
2015	$4,443,100	$225,000	**$4,668,100**
2016	$2,135,000	$945,000	**$3,080,000**
2017	$3,371,100	$252,000	**$3,623,100**
2018	$885,377	$405,000	**$1,290,377**
2019	$52,500	$427,500	**$480,000**
2020	$430,000	$0	**$430,000**
2021	$270,000	$45,000	**$315,000**
2022	$350,000	$0	**$350,000**
2023	$300,000	$0	**$300,000**
Total	**$14,374,077**	**$2,533,500**	**$16,907,577**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2023*					
Total					

*Dependent upon site development

Recreation Trail

****

Department:
Parks & Recreation

Division:
Trails

Project Manager:
Janet Meisel-Burns

Phone Number:
970.962.2451

Email:
Janet.Meisel-Burns@cityofloveland.org

Project Category:
Construction

Project Number:
Annual Program

Duration:
2014-2021

****

Total Project Cost: $2,981,940

About the Project

Complete the remaining 4 miles of the City's recreation trail loop. Trail connections are underway in the northern part of town with critical links remaining in the west and southwest parts of town. Also includes parts of State Trails segments in north Loveland.



Funding Sources			
Revenue	**Conservation Trust Fund**	**Trail CEF**	**Total**
2014	$100,330	$200,000	**$300,330**
2015	$211,730	$50,000	**$261,730**
2016	$616,910	$114,460	**$731,370**
2017	$113,280	$475,230	**$588,510**
2021	$0	$1,100,000	**$1,100,000**
Total	**$1,042,250**	**$1,939,690**	**$2,981,940**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$33,000	$267,330	**$300,330**
2015	$47,785	$213,945	**$261,730**
2016	$171,460	$559,910	**$731,370**
2017	$20,610	$567,900	**$588,510**
2021	$0	$1,100,000	**$1,100,000**
Total	**$272,855**	**$2,709,085**	**$2,981,940**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2022*					
Total					

*No additional operating funding expected at this time.

Golf Course Projects

****

Department:
Parks & Recreation

Division:
Golf

Project Manager:
Steve Southard

Phone Number:
970.962.2454

Email:
Steve.Southard@
cityofloveland.org

Project Category:
Improvements/Construction

Project Number:
TBD

Duration:
2014-2023

****

Total Project Cost: $8,672,140

About the Project



Planned projects at Loveland's golf courses, subject to cashflows, in the Golf Fund. Identified projects include replacement of equipment, golf course improvements, Mariana Butte Dry Creek, parking lots, bunker, tees, and putting green improvements,
Olde Course maintenance building and clubhouse.

Funding Sources		
Revenue	**Golf Fund**	**Total**
2014	$988,390	**$988,390**
2015	$962,840	**$962,840**
2016	$949,990	**$949,990**
2017	$764,610	**$764,610**
2018	$559,030	**$559,030**
2019	$261,370	**$261,370**
2020	$195,520	**$195,520**
2021	$358,930	**$358,930**
2022	$669,240	**$669,240**
2023	$2,962,220	**$2,962,220**
Total	**$8,672,140**	**$8,672,140**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$988,390	**$988,390**
2015	$0	$962,840	**$962,840**
2016	$0	$949,990	**$949,990**
2017	$0	$764,610	**$764,610**
2018	$0	$559,030	**$559,030**
2019	$0	$261,370	**$261,370**
2020	$0	$195,520	**$195,520**
2021	$150,000	$208,930	**$358,930**
2022	$0	$669,240	**$669,240**
2023	$0	$2,962,220	**$2,962,220**
Total	**$150,000**	**$8,522,140**	**$8,672,140**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact unknown at this time.

Fairgrounds Park Expansion

****

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
Gary.Havener@
cityofloveland.org

Project Category:
TBD

Project Number:
TBD

Duration:
2014-2019

****

Total Project Cost: $1,410,000

About the Project



Development of areas at Fairgrounds Park that were not completed with initial park construction in 2008. Scope of work to include ballfield lighting (replace lighting on Barnes Softball Complex Fields 1-4), site amenities and infrastructure to develop arena area.

An additional $5,000 per year is anticipated in arena event revenue.

Funding Sources			
Revenue	**General Fund**	**Parks CEF**	**Total**
2014	$610,000	$0	$610,000
2018	$0	$550,000	$550,000
2019	$0	$250,000	$250,000
Total	**$610,000**	**$800,000**	**$1,410,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction/Equipment**	**Total**
2014	$0	$610,000	$610,000
2018	$0	$550,000	$550,000
2019	$0	$250,000	$250,000
Total	**$0**	**$1,410,000**	**$1,410,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2019	$20,870	$5,660	$3,280	**$29,810**	
Total	**$20,870**	**$5,660**	**$3,280**	**$29,810**	

Loveland Sports Park

****

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
Gary.Havener@
cityofloveland.org

Project Category:
TBD

Project Number:
TBD

Duration:
2015-2016

****

Total Project Cost: $3,283,760

About the Project

Phase II development of the east side (21 acres) of the Loveland Sports Park to include additional multi-purpose sports fields, a restroom, shelters (2), parking areas, and site amenities.



An additional $21,000 in new revenues is anticipated from site reservations and additional tournaments and league play.

Funding Sources		
Revenue	**Parks CEF**	**Total**
2015	$550,000	**$550,000**
2016	$2,733,760	**$2,733,760**
Total	**$3,283,760**	**$3,283,760**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2015	$340,000	$210,000	**$550,000**
2016	$0	$2,733,760	**$2,733,760**
Total	**$340,000**	**$2,943,760**	**$3,283,760**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2017	$78,680	$21,360	$12,360	$112,400	1.61
Total	**$78,680**	**$21,360**	**$12,360**	**$112,400**	**1.61**

Park Renovations Projects

****

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
Gary.Havener@
cityofloveland.org

Project Category:
Construction

Project Number:
Annual Program

Duration:
2014-2023

****

Total Project Cost: $1,605,000

About the Project

Renovation of neighborhood parks to improve safety and address use issues. Projects include shelters and restroom renovations to the infrastructure of these facilities.



Funding Sources		
Revenue	**Parks Improvement Fund**	**Total**
2014	$205,000	**$205,000**
2015	$200,000	**$200,000**
2016	$200,000	**$200,000**
2017	$200,000	**$200,000**
2018	$200,000	**$200,000**
2020	$200,000	**$200,000**
2021	$200,000	**$200,000**
2023	$200,000	**$200,000**
Total	**$1,605,000**	**$1,605,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$22,000	$183,000	**$205,000**
2015	$20,000	$180,000	**$200,000**
2016	$20,000	$180,000	**$200,000**
2017	$20,000	$180,000	**$200,000**
2018	$20,000	$180,000	**$200,000**
2020	$20,000	$180,000	**$200,000**
2021	$20,000	$180,000	**$200,000**
2023	$20,000	$180,000	**$200,000**
Total	**$162,000**	**$1,443,000**	**$1,605,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible- any additional cost to be absorbed into existing operational budget

New Neighborhood Parks

****

Department:
Parks & Recreation

Division:
Park

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
Larry.Callihan@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2014-2018

****

Total Project Cost: $1,900,000

About the Project

New neighborhood park acquisition, land, and development in areas identified in the Master Plan that are currently not served with a park.



Funding Sources		
Revenue	**Parks CEF**	**Total**
2014	$300,000	**$300,000**
2015	$400,000	**$400,000**
2017	$600,000	**$600,000**
2018	$600,000	**$600,000**
Total	**$1,900,000**	**$1,900,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$150,000	$150,000	**$300,000**
2015		$400,000	**$400,000**
2017	$325,000	$275,000	**$600,000**
2018		$600,000	**$600,000**
Total	**$475,000**	**$1,425,000**	**1,900,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016	$10,000	$2,000	$500	$12,500	
2019	$20,000	$4,000	$1,000	$25,000	
Total	**$30,000**	**$6,000**	**$1,500**	**$37,500**	

Kroh Park

****

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
Larry.Callihan@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2020-2021

****

Total Project Cost: $2,200,000

About the Project



This project is a two phase expansion of Kroh Park.

This project will include the development of the lower portion (12 acres) of Kroh Park off of Monroe Avenue. Site development may include: multi-use fields, volleyball area, a picnic shelter, restroom, and off-street parking or other facilities and activities.

Funding Sources		
Revenue	**Parks CEF**	**Total**
2020	$470,000	**$470,000**
2021	$1,730,000	**$1,730,000**
Total	**$2,200,000**	**$2,200,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2020	$470,000	$0	**$470,000**
2021	$0	$1,730,000	**$1,730,000**
Total	**$470,000**	**$1,730,000**	**$2,200,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2022*	$18,000	$6,000	$6,000	$30,000	
Total	**$18,000**	**$6,000**	**$6,000**	**$30,000**	

*Operations impact unknown at this time.

Junior Achievement Park

****

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
Larry.Callihan@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2019

****

Total Project Cost: $750,000

About the Project

Project scope includes acquisition of land adjacient to the property (0.84 acres west of existing park) and expansion of the existing site (1.5 acres south of existing park) across the Arkins Branch. Potential improvements include demolition of the structures on the property, a new playground, basketball court, limited off-street parking, and renovation of the existing ball field.



Funding Sources			
Revenue	**Parks Improvement**	**Parks CEF**	**Total**
2019	$500,000	$250,000	**$750,000**
Total	**$500,000**	**$250,000**	**$750,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2019	$100,000	$650,000	**$750,000**
Total	**$100,000**	**$650,000**	**$750,000**

Estimated Initial Operations Impact						
	Personnel	**Supplies**	**Purchased Services**		**Total**	**FTE**
2020*						
Total						

*Operations impact unknown at this time.

North Lake Park

****

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
Larry.Callihan@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2018

****

Total Project Cost: $375,000

About the Project

Improvements to the maintenance facility at North Lake Park, additional picnic shelter, road improvements, 60 car parking spaces, and landscaping improvements.



An additional $3,000 in new revenue is anticipated from fees.

Funding Sources		
	General Fund	Total
2018	$375,000	**$375,000**
Total	**$375,000**	**$375,000**

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	$45,000	$330,000	**$375,000**
Total	**$45,000**	**$330,000**	**$375,000**

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2019*					
Total					

*Operations impact negligible-any additional cost to be absorbed into existing operational budget

Miniature Train Replacement at North Lake Park

****

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
Larry.Callihan@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2017

****

Total Project Cost: $100,000

About the Project

The project includes renovation of the train engine under-carriage (brakes, hydraulics, diesel engine with modern drive train) and replacement of the cars utilizing funds from fees collected by the Lions club & transferred to the City for the train lease agreement.



Funding Sources		
Revenue	**Parks Improvement**	**Total**
2017	$100,000	**$100,000**
Total	**$100,000**	**$100,000**

Project Cost Estimates by Year		
Elements	**Equipment**	**Total**
2017	$100,000	**$100,000**
Total	**$100,000**	**$100,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2018*					
Total					

*Operations impact negligible-any additional cost to be absorbed into existing operational budget

Cemetery Maintenance Shop

****

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
Larry.Callihan@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2017

****

Total Project Cost: $497,000

About the Project



The Cemetery Shop (1,893 SFt.) was constructed in 1968 and serves as an office area/public meeting place (sales and burial arrangements) and maintenance shop. The 45-year old structure is in need of significant upgrades/repairs to meet ADA requirements and to meet public office/maintenance shop needs. Plans include demolition and removal of the maintenance shop from the site and conversion of the building footprint to traditional burial lots for sale to the public. Construction of a new 2,200 SFT building will occur near the cul-de-sac west of the existing shop. Estimate includes state permits, mitigation, building demolition/disposal, site grade work, irrigation, and landscaping.

Funding Sources		
Revenue	**General Fund**	**Total**
2017	$497,000	**$497,000**
Total	**$497,000**	**$497,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2017	$57,000	$440,000	**$497,000**
Total	**$57,000**	**$440,000**	**$497,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2018*					
Total					

*Operations impact negligible-any additional cost to be absorbed into existing operational budget

Spray Park

****

Department:
Parks & Recreation

Division:
Recreation

Project Manager:
Keven Aggers

Phone Number:
970.962.2449

Email:
Keven.Aggers@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2016

****

Total Project Cost: $3,000,000

About the Project

This project would include the addition of a spray/splash park facility in Loveland. There is a continued demand for outdoor aquatics amenities as Winona Pool is at capacity on many summer days.



Funding Sources		
Revenue	**Recreation CEF**	**Total**
2016	$3,000,000	**$3,000,000**
Total	**$3,000,000**	**$3,000,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2016	$300,000	$2,700,000	**$3,000,000**
Total	**$300,000**	**$2,700,000**	**$3,000,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2017	$14,000	$1,500	$700	$16,200	
Total	**$14,000**	**$1,500**	**$700**	**$16,200**	

New Recreation Center

****

Department:
Parks & Recreation

Division:
Recreation

Project Manager:
Keven Aggers

Phone Number:
970.962.2449

Email:
Keven.Aggers@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2014-To be determined

****

Total Project Cost: $50,000

About the Project

Phase I includes a needs Feasibility study for a possible future recreation center. The Parks and Recreation Master Plan calls for a second recreation center to meet the current standard.

Funding Sources			
Revenue	**Recreation CEF**	**General Fund**	**Total**
2014	$50,000	$0	**$50,000**
Total	**$50,000**	**$0**	**$50,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$50,000	$0	**$50,000**
Total	**$50,000**	**$0**	**$50,000**

	Estimated Initial Operations Impact				
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
TBD*					
Total					

*No operations Impact results from the feasibility study. Operating impacts are expected to result from construction of a recreation center should one be built in the future.

Police Records Management System

****

Department:
Police

Division:
Information Services

Project Manager:
Bob Klinger

Phone Number:
970.962.2223

Email:
Bob.Klinger@cityofloveland.org

Project Category:
Information Technology

Project Number:
TBD

Duration:
2014

****

Total Project Cost: $3,000,000

About the Project



Replace the current Records Management System and Automated Field Reporting System (RMS/AFR). Project will include the design, implementation, data transfer, and training necessary.

The current RMS/AFR is 16 years old and is nearing its end of life cycle. All other RMS/AFR systems regionally have been replaced at least once if not more in that time frame.

Funding Sources		
Revenue	**General Fund**	**Total**
2014	$3,000,000	**$3,000,000**
Total	**$3,000,000**	**$3,000,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Systems/Consulting**	**Total**
2014	$0	$3,000,000	**$3,000,000**
Total	**$0**	**$3,000,000**	**$3,000,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2015*					
Total					

* No additional operating impacts are expected from this project.

Police Training Facility

****

Department:
Police

Division:
Administration

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
Ken.Cooper@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2016-2019

****

Total Project Cost: $18,100,000

About the Project



Construction of a police training facility to include a firing range, driving track, and classrooms. At final build-out, the facility will incorporate approximately 60,000 sq. ft.

The project is expected to be built in three phases with the firing range to be followed by the driving track and then the classroom space.

Funding Sources			
Revenue	**General Fund**	**Police CEF**	**Total**
2016	$0	$1,810,000	**$1,810,000**
2017	$5,400,000	$4,600,000	**$10,000,000**
2018	$2,745,000	$400,000	**$3,145,000**
2019	$2,745,000	$400,000	**$3,145,000**
Total	**$10,890,000**	**$7,210,000**	**$18,100,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2016	$1,810,000	$0	**$1,810,000**
2017	$0	$10,000,000	**$10,000,000**
2018	$0	$3,145,000	**$3,145,000**
2019	$0	$3,145,000	**$3,145,000**
Total	**$1,810,000**	**$16,290,000**	**$18,100,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2020*					
Total					

* Operations impact is unknown at this time

Flood Assistance Program

****

Department:
TBD

Division:
TBD

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
TBD

Project Number:
TBD

Duration:
2014

****

Total Project Cost: $1,000,000

About the Project

This is a placeholder for potential flood assistance programs for renovation and reconstruction of damaged properties. The numbers shown and the timing shown are subject to change as City Council completes their deliberation.



Funding Sources		
Revenue	**General Fund Council Reserves**	**Total**
2014	$1,000,000	**$1,000,000**
Total	**$1,000,000**	**$1,000,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2014	$0	$1,000,000	**$1,000,000**
Total	**$0**	**$1,000,000**	**$1,000,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2015*					
Total					

*Information not available.

Downtown Infrastructure

****

Department:
TBD

Division:
TBD

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Annual Program

Project Number:
TBD

Duration:
2014-2017

****

Total Project Cost: $2,600,000

About the Project

This is a placeholder for implementation of elements within an approved Downtown Master Plan. The numbers shown and the timing shown are subject to change as City Council completes their deliberation.



Funding Sources		
Revenue	**General Fund Council Reserves**	**Total**
2015	$1,000,000	**$1,000,000**
2016	$1,000,000	**$1,000,000**
2017	$600,000	**$600,000**
Total	**$2,600,000**	**$2,600,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2015	$0	$1,000,000	**$1,000,000**
2016	$0	$1,000,000	**$1,000,000**
2017	$0	$600,000	**$600,000**
Total	**$0**	**$2,600,000**	**$2,600,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2018*					
Total					

*Information not available.

Facilities Management Capital Projects

****

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
Ken.Cooper@cityofloveland.org

Project Category:
Annual Program

Project Number:
TBD

Duration:
2014-2023

****

Total Project Cost: $6,184,200

About the Project

An annual program to address major building maintenance needs. The Program includes replacement of major building systems, roof replacement, and carpet replacement. The annual funding begins at $500,000 in 2013 and grows with anticipated inflation. Projects are prioritized to remain within the allocation.



Funding Sources		
Revenue	**General Fund**	**Total**
2014	$517,500	**$517,500**
2015	$535,610	**$535,610**
2016	$554,360	**$554,360**
2017	$687,040	**$687,040**
2018	$593,840	**$593,840**
2019	$614,620	**$614,620**
2020	$636,130	**$636,130**
2021	$658,390	**$658,390**
2022	$681,430	**$681,430**
2023	$705,280	**$705,280**
Total	**$6,184,200**	**$6,184,200**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2014	$0	$517,500	**$517,500**
2015	$0	$535,610	**$535,610**
2016	$0	$554,360	**$554,360**
2017	$0	$687,040	**$687,040**
2018	$0	$593,840	**$593,840**
2019	$0	$614,620	**$614,620**
2020	$0	$636,130	**$636,130**
2021	$0	$658,390	**$658,390**
2022	$0	$681,430	**$681,430**
2023	$0	$705,280	**$705,280**
Total	**$0**	**$6,184,200**	**$6,184,200**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*No operations impact is expected as a result of this project.

Maintenance Operations Center Remodel

****

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
Ken.Cooper@
cityofloveland.org

Project Category:
TBD

Project Number:
TBD

Duration:
2015

****

Total Project Cost: $635,730

About the Project



When the Streets, Solid Waste, and Stormwater divisions move from the Maintenance Operations Center (MOC) to the completed Service Center Expansion in 2014, it will allow significant changes to the MOC to better service the Traffic and Facilities Management (FM) divisions. COLT will also move its operations from the FAB to the MOC. FM expects to program and design the space internally, so there will be limited design/architecture/engineering costs. One major change to the building that these project costs do not include is the creation of a full-scale Traffic Operations Center. Traffic worked with FM in 2011 on this project and the costs to create this TOC were kept separate from the specific remodel costs needed and shown below.

The figures below assume…

- 5% for design/architecture/engineering
- 75% for construction
- 7% for furniture/fixtures/equipment
- 3% for permits/fees
- 10% for contingency

Funding Sources		
Revenue	**General Fund**	**Total**
2015	$635,730	**$635,730**
Total	**$635,730**	**$635,730**

Project Cost Estimates by Year			
Elements	**Planning**	**Equipment**	**Total**
2015	$28,300	$607,430	**$635,730**
Total	**$28,300**	**$607,430**	**$635,730**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Information not available.

Street Rehabilitation

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@cityofloveland.org

Project Category:
Street Resurfacing

Project Number:
ENSR09

Duration:
2014-2023

****

Total Project Cost: $50,524,860

About the Project



The City budgets for annual street maintenance costs. Projects consist of street resurfacing, major reconstruction, concrete rehabilitation, and cul-de-sac repairs. Funding for the Program is from the Transportation Fee charged to residential and commercial buildings and General Fund resources. This Program significantly extends the life of City streets; improving the ride-ability and reducing the reconstruction costs of existing streets.

Funding Sources

Revenue	General Fund	HUTF	Transportation Fee	Total
2014	$1,000,000	$1,728,030	$2,592,050	**$5,320,080**
2015	-	$1,779,880	$2,669,800	**$4,449,680**
2016	-	$1,833,270	$2,749,900	**$4,583,170**
2017	-	$1,888,270	$2,832,400	**$4,720,670**
2018	-	$1,944,910	$2,917,380	**$4,862,290**
2019	-	$2,003,270	$3,004,890	**$5,008,160**
2020	-	$2,063,360	$3,095,040	**$5,158,400**
2021	-	$2,125,260	$3,187,890	**$5,313,150**
2022	-	$2,189,010	$3,283,530	**$5,472,540**
2023	-	$2,254,680	$3,382,040	**$5,636,720**
Total	**$1,000,000**	**$19,809,940**	**$29,714,920**	**$50,524,860**

Project Cost Estimates by Year

Elements	Planning	Capital	Total
2014	$40,000	$5,280,080	**$5,320,080**
2015	$20,000	$4,429,680	**$4,449,680**
2016	$45,000	$4,538,170	**$4,583,170**
2017	$20,000	$4,700,670	**$4,720,670**
2018	$50,000	$4,812,290	**$4,862,290**
2019	$20,000	$4,988,160	**$5,008,160**
2020	$40,000	$5,118,400	**$5,158,400**
2021	$20,000	$5,293,150	**$5,313,150**
2022	$45,000	$5,427,540	**$5,472,540**
2023	$20,000	$5,616,720	**$5,636,720**
Total	**$320,000**	**$49,204,780**	**$50,524,860**

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible

Street Rehabilitation:

Street Resurfacing

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@
cityofloveland.org

Project Category:
Street Resurfacing

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost:
$35,770,400

About the Project



Description: Provide planning and implementation for street surface repairs. Includes asphalt overlays, hot-in-place recycling of pavements, chip and seal projects, occasional spot repairs or safety improvements, support for Traffic Engineering for street maintenance projects, asphaltic concrete and crack sealing materials for use by Street Maintenance.

Funding Sources

Revenue	General Fund	HUTF	Transportation Fee	Total
2014	$1,000,000	$1,105,790	$1,658,690	**$3,764,480**
2015	-	$1,344,300	$2,016,440	**$3,360,740**
2016	-	$1,136,080	$1,704,120	**$2,840,200**
2017	-	$1,429,180	$2,143,770	**$3,572,950**
2018	-	$1,207,630	$1,811,450	**$3,019,080**
2019	-	$1,531,480	$2,297,210	**$3,828,690**
2020	-	$1,372,760	$2,059,130	**$3,431,890**
2021	-	$1,631,510	$2,447,270	**$4,078,780**
2022	-	$1,419,790	$2,129,690	**$3,549,480**
2023	-	$1,729,640	$2,594,470	**$4,324,110**
Total	**$1,000,000**	**$13,908,160**	**$20,862,240**	**$35,770,400**

Project Cost Estimates by Year

Elements	Planning	Capital	Total
2014	$20,000	$3,744,480	**$3,764,480**
2015	$20,000	$3,340,740	**$3,360,740**
2016	$20,000	$2,820,200	**$2,840,200**
2017	$20,000	$3,552,950	**$3,572,950**
2018	$20,000	$2,999,080	**$3,019,080**
2019	$20,000	$3,808,690	**$3,828,690**
2020	$20,000	$3,411,890	**$3,431,890**
2021	$20,000	$4,058,780	**$4,078,780**
2022	$20,000	$3,529,480	**$3,549,480**
2023	$20,000	$4,304,110	**$4,324,110**
Total	**$200,000**	**$34,570,400**	**$35,770,400**

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible

Street Rehabilitation:

Street Reconstruction

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@
cityofloveland.org

Project Category:
Heavy Street Maintenance

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost:
$3,000,000

About the Project

Description: Reconstruction of streets that have deteriorated to the point that routine street maintenance is not an economical alternative.



Funding Sources			
Revenue	**HUTF**	**Transportation Fee**	**Total**
2014	$200,000	$300,000	**$500,000**
2016	$260,000	$390,000	**$650,000**
2018	$280,000	$420,000	**$700,000**
2020	$200,000	$300,000	**$500,000**
2022	$260,000	$390,000	**$650,000**
Total	**$1,200,000**	**$1,800,000**	**$3,000,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2014	$20,000	$480,000	**$500,000**
2016	$25,000	$625,000	**$650,000**
2018	$30,000	$670,000	**$700,000**
2020	$20,000	$480,000	**$500,000**
2022	$25,000	$625,000	**$650,000**
Total	**$120,000**	**$2,880,000**	**$3,000,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible

Street Rehabilitation:

Concrete Rehabilitation

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@
cityofloveland.org

Project Category:
Concrete
Rehabilitation/Repairs

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost: $9,094,460

About the Project



Description: Concrete curb and gutter and attached sidewalk repairs in areas targeted for street pavement maintenance, repair of intersection cross-pan drains, sidewalk repair cost sharing with property owners, miscellaneous repair of curb and gutter and sidewalk city-wide, replacement of intersection ramps not currently meeting ADA requirements.

Funding Sources			
Revenue	**HUTF**	**Transportation Fee**	**Total**
2014	$318,240	$477,360	**$795,600**
2015	$327,580	$491,360	**$818,940**
2016	$337,190	$505,780	**$842,970**
2017	$347,090	$520,630	**$867,720**
2018	$357,280	$535,930	**$893,210**
2019	$367,790	$551,680	**$919,470**
2020	$378,600	$567,910	**$946,510**
2021	$389,750	$584,620	**$974,370**
2022	$401,220	$601,840	**$1,003,060**
2023	$413,040	$619,570	**$1,032,610**
Total	**$3,637,780**	**$5,456,680**	**$9,094,460**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2014	$0	$795,600	**$795,600**
2015	$0	$818,940	**$818,940**
2016	$0	$842,970	**$842,970**
2017	$0	$867,720	**$867,720**
2018	$0	$893,210	**$893,210**
2019	$0	$919,470	**$919,470**
2020	$0	$946,510	**$946,510**
2021	$0	$974,370	**$974,370**
2022	$0	$1,003,060	**$1,003,060**
2023	$0	$1,032,610	**$1,032,610**
Total	**$0**	**$9,094,460**	**$9,094,460**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible

Street Rehabilitation:

Cul-de-Sac Repair

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@
cityofloveland.org

Project Category:
Cul de Sac Pavement Maintenance

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost:
$2,660,000

About the Project

Description: Repair of cul-de-sacs at the terminus of streets scheduled for other pavement maintenance activities. Normal chip and seal or other surface maintenance operations are not durable in cul-de-sacs. A separate contract is used to upgrade these features. Based on repair of 14-16 cul-de-sacs, annually.

Funding Sources			
Revenue	**HUTF**	**Transportation Fee**	**Total**
2014	$104,000	$156,000	**$260,000**
2015	$108,000	$162,000	**$270,000**
2016	$100,000	$150,000	**$250,000**
2017	$112,000	$168,000	**$280,000**
2018	$100,000	$150,000	**$250,000**
2019	$104,000	$156,000	**$260,000**
2020	$112,000	$168,000	**$280,000**
2021	$104,000	$156,000	**$260,000**
2022	$108,000	$162,000	**$270,000**
2023	$112,000	$168,000	**$280,000**
Total	**$1,064,000**	**$1,596,000**	**$2,660,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Capital**	**Total**
2014	$0	$260,000	**$260,000**
2015	$0	$270,000	**$270,000**
2016	$0	$250,000	**$250,000**
2017	$0	$280,000	**$280,000**
2018	$0	$250,000	**$250,000**
2019	$0	$260,000	**$260,000**
2020	$0	$280,000	**$280,000**
2021	$0	$260,000	**$260,000**
2022	$0	$270,000	**$270,000**
2023	$0	$280,000	**$280,000**
Total	**$0**	**$2,660,000**	**$2,660,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible

South Loveland Outfall Phase 3

****

Department:
Public Works

Division:
Stormwater Engineering

Project Managers:
Kevin Gingery and Eric Lessard

Phone Number:
970.962.2771 & 2773

Email:
Kevin.Gingery@cityofloveland.org
Eric.Lessard@cityofloveland.org

Project Category:
Capital Program & SIF

Project Number:
SW0902

Duration:
2014 - 2020

****

Total Project Cost: $8,253,200

About the Project

Phase 3 of a 3 phase project to reduce flooding problems within the residential neighborhood located between 14th Street SW and 23rd Street SW, and from Colorado Avenue to Taft Avenue. This project includes the installation of an underground storm drainage system.

Funding Sources		
Revenue	**Enterprise**	**Total**
Prior Years	$313,200	**$313,200**
2014	$300,000	**$300,000**
2015	$85,000	**$85,000**
2017	$1,060,000	**$1,060,000**
2018	$465,000	**$465,000**
2020	$6,030,000	**$6,030,000**
Total	**$8,253,200**	**$8,253,200**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$313,200	$0	**$313,200**
2014	$300,000	$0	**$300,000**
2015	$85,000	$0	**$85,000**
2017	$0	$1,060,000	**$1,060,000**
2018	$465,000	$0	**$465,000**
2020	$0	$6,030,000	**$6,030,000**
Total	**$1,163,200**	**$7,090,000**	**$8,253,200**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2021*					
Total					

* Operations impact negligible.

Madison Ave. Outfall (Outlet Redirection)

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
Chris.Carlson@
cityofloveland.org

Project Category:
Capital Program

Project Number:
TBD

Duration:
2015

****

Total Project Cost: $600,000

About the Project

A project to replace a failing storm drainage outfall into the Big Thompson River. This project will include the installation of a new non-erosive outfall route into the Big Thompson River along with Stormwater quality treatment for the tributary basin.

Funding Sources		
Revenue	**Enterprise**	**Total**
2015	$600,000	**$600,000**
Total	**$600,000**	**$600,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2015	$0	$600,000	**$600,000**
Total	**$0**	**$600,000**	**$600,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

* Operations impact negligible.

Silver Lake Improvements

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2015 – 2018

****

Total Project Cost: $1,030,000

About the Project

A project to reduce flooding problems along Highway 287 and along 23rd Street. This project includes the installation of an underground storm drainage system.

Funding Sources		
Revenue	**Enterprise**	**Total**
2015	$100,000	**$100,000**
2018	$930,000	**$930,000**
Total	**$1,030,000**	**$1,030,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2015	$100,000	$0	**$100,000**
2018	$0	$930,000	**$930,000**
Total	**$100,000**	**$930,000**	**$1,030,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2019*					
Total					

* Operations impact negligible

Maintenance/ Asset Mgmt. Projects

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Eric Lessard

Phone Number:
970.962.2773

Email:
Eric.Lessard@
cityofloveland.org

Project Category:
Capital Program

Project Number:
N/A

Duration:
2014 - 2023

****

Total Project Cost: $5,750,000

About the Project

An annual program to address deteriorating storm drainage infrastructure within the City. This program includes the replacement of inlets, manholes, storm sewers, channel re-grading, detention pond retrofits, and Stormwater quality enhancements. The annual funding is set at $475,000 per year except in 2016 when it will be set at $975,000 for one year. Projects are prioritized to remain within the allocation.

An additional $75,000 per year is included for survey and geotechnical services.

Funding Sources		
Revenue	**Enterprise**	**Total**
2014	$525,000	**$525,000**
2015	$525,000	**$525,000**
2016	$1,025,000	**$1,025,000**
2017	$525,000	**$525,000**
2018	$525,000	**$525,000**
2019	$525,000	**$525,000**
2020	$525,000	**$525,000**
2021	$525,000	**$525,000**
2022	$525,000	**$525,000**
2023	$525,000	**$525,000**
Total	**$5,750,000**	**$5,750,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$525,000	**$525,000**
2015	$0	$525,000	**$525,000**
2016	$0	$1,025,000	**$1,025,000**
2017	$0	$525,000	**$525,000**
2018	$0	$525,000	**$525,000**
2019	$0	$525,000	**$525,000**
2020	$0	$525,000	**$525,000**
2021	$0	$525,000	**$525,000**
2022	$0	$525,000	**$525,000**
2023	$0	$525,000	**$525,000**
Total	**$0**	**$5,750,000**	**$5,750,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

* Operations impact negligible

Airport Basin Master Plan Improvements

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
Chris.Carlson@
cityofloveland.org

Project Category:
SIF

Project Number:
SW0808

Duration:
2014

****

Total Project Cost: $1,382,390

About the Project

A project to construct an underground storm drainage conduit for the regional detention pond outlet. The regional detention pond is located within the Fort Collins-Loveland Airport. The detention pond outlet conduit is being completed in accordance with the Airport Basin Drainage Master Plan.

Funding Sources		
Revenue	**Enterprise**	**Total**
Prior Years	$82,390	**$82,390**
2014	$1,300,000	**$1,300,000**
Total	**$1,382,390**	**$1,382,390**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$82,390	$0	**$82,390**
2014	$0	$1,300,000	**$1,300,000**
Total	**$82,390**	**$1,300,000**	**$1,382,390**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2015*					
Total					

* Operations impact negligible

Boyd Lake Outlet Ditch Improvements

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Kevin Gingery

Phone Number:
970.962.2771

Email:
Kevin.Gingery@
cityofloveland.org

Project Category:
SIF

Project Number:
SW0711

Duration:
2015 – 2021

****

Total Project Cost: $2,401,590

About the Project

A project to mitigate existing erosion problems within the Boyd Lake Outlet Ditch between Eisenhower Blvd. and 5th Street, directly east of Kohl's. We jointly utilize this irrigation return flow ditch to convey storm water runoff to the Big Thompson River. In accordance with the 1984 agreement between the City and the Greeley & Loveland Irrigation Company, we are required to make necessary improvements to the ditch in order to convey storm water to the river.

Funding Sources		
Revenue	**Enterprise**	**Total**
Prior Years	$201,590	**$201,590**
2015	$200,000	**$200,000**
2017	$500,000	**$500,000**
2019	$750,000	**$750,000**
2021	$750,000	**$750,000**
Total	**$2,401,590**	**$2,401,590**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior	$201,590	$0	**$201,590**
2015	$200,000	$0	**$200,000**
2017	$0	$500,000	**$500,000**
2019	$0	$750,000	**$750,000**
2021	$0	$750,000	**$750,000**
Total	**$401,590**	**$2,000,000**	**$2,401,590**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2022*					
Total					

* Operations impact negligible

New Equipment and Replacement

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Mick Mercer

Phone Number:
970.962.2530

Email:
Mick.Mercer@
cityofloveland.org

Project Category:
NA

Project Number:
NA

Duration:
2014 - 2022

****

Total Project Cost: $4,958,400

About the Project

Project provides funding to replace and acquire street sweepers, trucks and other equipment necessary for maintenance operations.

Funding Sources		
Revenue	**Enterprise**	**Total**
2014	$560,000	**$560,000**
2015	$648,000	**$648,000**
2016	$488,400	**$488,400**
2017	$349,500	**$349,500**
2018	$475,000	**$475,000**
2019	$377,500	**$377,500**
2020	$1,059,000	**$1,059,000**
2021	$619,000	**$619,000**
2022	$382,000	**$382,000**
Total	**$4,958,400**	**$4,958,400**

Project Cost Estimates by Year			
Elements	**Planning**	**Equipment**	**Total**
2014	$0	$560,000	**$560,000**
2015	$0	$648,000	**$648,000**
2016	$0	$488,400	**$488,400**
2017	$0	$349,500	**$349,500**
2018	$0	$475,000	**$475,000**
2019	$0	$377,500	**$377,500**
2020	$0	$1,059,000	**$1,059,000**
2021	$0	$619,000	**$619,000**
2022	$0	$382,000	**$382,000**
Total	**$0**	**$4,958,400**	**$4,958,400**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2017	$80,000	$1,000	$20,000	$101,000	1
2021	$92,000	$1,000	$20,000	$113,000	1
Total	**$172,000**	**$2,000**	**$40,000**	**$214,000**	**2**

Garfield & Harrison Outfall

****

Department:
Public Works

Division:
Stormwater Engineering

Project Managers:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2019 - 2023

****

Total Project Cost: $11,650,000

About the Project

A project to reduce flooding problems within the residential neighborhood located between Garfield Avenue, Taft Avenue, 1st Street, and Eisenhower Boulevard. This project includes the installation of an underground storm drainage system which will outlet into the Big Thompson River.

Funding Sources		
Revenue	**Enterprise**	**Total**
2019	$650,000	**$650,000**
2021	$5,300,000	**$5,300,000**
2023	$5,700,000	**$5,700,000**
Total	**$11,650,000**	**$11,650,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2019	$650,000	$0	**$650,000**
2021	$0	$5,300,000	**$5,300,000**
2023	$0	$5,700,000	**$5,700,000**
Total	**$650,000**	**$11,000,000**	**$11,650,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2021	$125,000	$1,000	$20,000	$146,000	1
Total	**$125,000**	**$1,000**	**$20,000**	**$146,000**	**1**

* Operations impact negligible

South Rist Benson Lake Outfall

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2021 - 2022

****

Total Project Cost: $1,640,000

About the Project

A project to reduce flooding problems within the residential neighborhood located between Eisenhower Boulevard, the Big Barnes Ditch, Wilson Avenue, and Namaqua Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Big Thompson River.

Funding Sources		
Revenue	**Enterprise**	**Total**
2021	$140,000	**$140,000**
2022	$1,500,000	**$1,500,000**
Total	**$1,640,000**	**$1,640,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2021	$140,000	$0	**$140,000**
2022	$0	$1,500,000	**$1,500,000**
Total	**$140,000**	**$1,500,000**	**$1,640,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2023*					
Total					

* Operations impact negligible

16th Street Storm Sewer System

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2021 – 2022

****

Total Project Cost: $885,000

About the Project

A project to reduce flooding problems within the residential neighborhood located between Eisenhower Boulevard, 16th Street, Boise Avenue, and Cheyenne Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Greeley & Loveland irrigation canal.

Funding Sources		
Revenue	**Enterprise**	**Total**
2021	$85,000	**$85,000**
2022	$800,000	**$800,000**
Total	**$885,000**	**$885,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2021	$85,000	$0	**$85,000**
2022	$0	$800,000	**$800,000**
Total	**$85,000**	**$800,000**	**$885,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2023*					
Total					

* Operations impact negligible

Wilson & Eisenhower Improvements

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2023 - TBD

****

Total Project Cost: $450,000

About the Project

A project to reduce flooding problems along Wilson Avenue between Eisenhower Boulevard and 17th Street. This project includes the installation of an underground storm drainage system which will outlet into the Big Thompson River.

Costs shown reflect project design only as construction is scheduled outside of the ten year capital program window.

Funding Sources		
Revenue	**Enterprise**	**Total**
2023	$450,000	**$450,000**
Total	**$450,000**	**$450,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2023	$450,000	$0	**$450,000**
Total	**$450,000**	**$0**	**$450,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
TBD*					
Total					

* Operations impact negligible

29th & Sheridan Improvements

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2023 - TBD

****

Total Project Cost: $40,000

About the Project

A project to reduce flooding problems at 29th Street and Sheridan Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Lake Loveland Outlet Channel.

Costs shown reflect project design only as construction is scheduled outside of the ten year capital program window.

Funding Sources		
Revenue	**Enterprise**	**Total**
2023	$40,000	**$40,000**
Total	**$40,000**	**$40,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2023	$40,000	$0	**$40,000**
Total	**$40,000**	**$0**	**$40,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
TBD*					
Total					

* Operations impact negligible

Baretta Drive Improvements

****

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2023 – TBD

****

Total Project Cost: $70,000

About the Project

A project to reduce flooding problems at Baretta Drive and Boxelder Drive. This project includes the installation of an underground storm drainage system which will outlet into Woodmere Park.

Costs shown reflect project design only as construction is scheduled outside of the ten year capital program window.

Funding Sources		
Revenue	**Enterprise**	**Total**
2023	$70,000	**$70,000**
Total	**$70,000**	**$70,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2023	$70,000	$0	**$70,000**
Total	**$70,000**	**$0**	**$70,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
TBD*					
Total					

* Operations impact negligible

2014- 2023 Transportation Program

The City of Loveland 2035 Transportation Plan (2035 Plan), adopted by City Council in December 2012, states that "a well-balanced, well-maintained transportation system is critical for sustaining Loveland's high quality of life." The purpose of the 2035 Plan is to "provide a document that guides transportation decision making toward a future desirable to the community of Loveland." The 2035 Plan looks at all modes of transportation – bike, pedestrian, transit and vehicular – and includes recommendations, policies and strategies related to that purpose.

The funding for the projects included in the City of Loveland 2035 Plan comes from five (5) primary sources:

1. Capital Expansion Fees for Streets (Street CEF's): The portion of the additional street infrastructure that can be attributed to growth within Loveland (new trips that have origins or destinations or both within Loveland).
2. Collector Street Equivalents: Development is required to fund up to the cost for a collector street equivalent for the portion of streets within and adjacent to their property.
3. Other: Primarily Federal and State Grants administered through the North Front Range MPO.
4. Centerra Metro District Funds: As part of the MFA, a portion of the street infrastructure included in the 2035 Plan will be constructed by the Centerra Metro Districts.
5. General Fund: The General Fund pays for portions of projects that will accommodate existing traffic, collector street equivalents for properties adjacent to City owned properties, and traffic that passes through Loveland (referred to as E to E or External to External Traffic). Basically, the General Fund covers costs that cannot be attributed to growth within Loveland (CEF's), the collector street equivalent, or funding from others, including Centerra.

Each project included in the 2035 Plan is evaluated to determine the appropriate proportion from each of the above funding sources. In order for a project to move forward (a project is defined as overall or a specific phase), each funding source has to be whole.

Project prioritization is based on the criteria included in the 2035 Plan. The basis for the prioritization is an objective analysis of seven categories, weighted for importance. Those categories are: System Continuity, Congestion Mitigation; Safety Enhancements; Multi-Modal Enhancement; Implement-ability (ability to construct); Environmental Impact; Cost/Benefit; and Regional Significance (does it help regionally). The prioritization is centered on current needs and is looked at bi-annually.

In some cases, portions of a large project have a higher prioritization rating than other portions or the overall project. Our experience has been that Project Phasing is the key to addressing this issue. In the past, larger portions of projects were completed at one time by both the City and Developers. The current Transportation CIP includes a revised approach of addressing projects in smaller, "bite-size" pieces. Historically, this approach has not been a requirement of Development Projects, resulting in large projects being constructed that do not rate highly when compared to other projects. The result has been the build-up of significant reimbursement obligations. Consideration should be given to providing this information during the development process in order to steer phasing.

The City of Loveland's Transportation Capital Program (TCP) is the programming of projects in order to implement the 2035 Plan. The development of the TCP includes consideration of three primary areas of projects:

1. Projects designed and constructed by the City.
2. Projects designed and constructed by Developers that are eligible for full or partial reimbursement as they were included in the 2035 Plan and necessary to meet the traffic needs of the specific development.

3. Planning projects for the future as well as opportunities to secure right-of-way or roadway corridors that avoid creating situations where properties have to be demolished for planned improvements, such as the Taft Avenue Project. (For example: Transportation Plan Updates; planning for future roadway corridors, including right-of-way acquisitions (A resent example is the Boyd Lake Extension from 5th Street to SH 60.)

Within the primary areas for projects are specific subareas or project groupings that are included in the overall TCP, and evaluated each year as part of the update of the 10 year TCP. These include:

1. Annual On-Going Projects: These projects include additional bike lane signing and striping, additional sidewalks and pedestrian facilities, unanticipated right-of-way opportunities (not associated with a project currently programmed), Traffic Signal System Interconnects, Upgrades to the City's Traffic Signal Control System, Transportation Plan Updates, School Zone Flasher additions, and Miscellaneous Bridge Repairs (as identified in the 2030 Plan).
2. Development Reimbursement Projects: Reimbursement to developers of their eligible costs for construction on certain projects (e.g. oversizing agreements).
3. Capital Projects with anticipated funding of less than $500,000 per each over the next 10 years.
4. Individual Projects with funding over $500,000 each over the next 10 years.
5. Capital Reserves: The Funding from specific sources that is either held in to cover an unanticipated shortfall in revenue (Street CEF's) or Funding that has been designated from a specific source but is not able to be utilized, as there is inadequate funding from other areas to keep the proportionate shares (General Fund).

Another part of the 2035 Plan and the City's overall transportation efforts is related to maintenance – taking care of the existing infrastructure investment. From an infrastructure perspective, protecting the existing investment is a very high priority, even higher than building additional infrastructure. As reported to City Council in 2008, the long-term funding needs for this program have identified a gap in the City's ability to keep up with the existing needs, even without adding anything new. A portion of that gap was addressed in the 2013 budget process. The detailed transportation maintenance plan (10 Year Street Rehabilitation Plan) is included in other parts of the CIP.

In the end, it is our opinion that it is more important to address maintenance than congestion but to not ignore the latter. It is anticipated that congestion levels will continue to grow as traffic growth outpaces revenue, but that specific congestion points (i.e. intersections) will be addressed with individual development projects. Until funding levels increase, specifically in the Street CEF area, this pattern will continue. As a result, we will see an increase in the amount of reimbursements owed developers until building permits, specifically commercial and office, increase. This is similar to the cycles we have seen in the past. However, focusing on phasing should help keep this from spiraling out of control, but only to a certain extent as developers' proposals significantly influence the true dynamic of this item.

Transportation Program

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.Klockeman@
cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

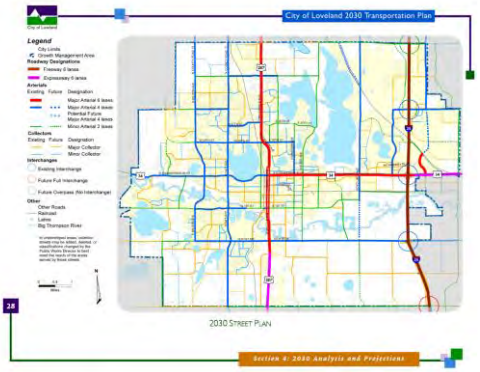
Duration:
2014-2023

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Total Project Cost: $17,293,280

About the Project

Annual On-Going Projects - $8,590,000
Reimbursement Projects - $3,188,400
Miscellaneous Projects - $809,880
Taft Avenue Phase II - $925,000
Boise Ave. (Mt. Columbia to 37th) - $2,620,000
Madison Ave. (Silverleaf to 29th) - $1,160,000



Funding Sources				
Revenue	General Fund	Streets CEF	Other	Total
2014	$768,980	$1,498,900	$80,000	**$2,347,880**
2015	$524,000	$1,314,000	$200,000	**$2,038,000**
2016	$389,000	$901,000	$0	**$1,290,000**
2017	$363,600	$899,400	$0	**$1,263,000**
2018	$351,000	$949,000	$0	**$1,300,000**
2019	$389,000	$1,001,000	$0	**$1,390,000**
2020	$373,000	$1,101,000	$0	**$1,474,000**
2021	$412,800	$1,246,200	$0	**$1,659,000**
2022	$488,500	$1,027,900	$0	**$1,516,400**
2023	$693,500	$1,721,500	$600,000	**$3,015,000**
Total	**$4,753,380**	**$11,659,900**	**$880,000**	**$17,293,280**

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2014	$301,600	$2,046,280	**$2,347,880**
2015	$210,000	$1,828,000	**$2,038,000**
2016	$85,000	$1,205,000	**$1,290,000**
2017	$82,600	$1,180,400	**$1,263,000**
2018	$65,000	$1,235,000	**$1,300,000**
2019	$251,000	$1,139,000	**$1,390,000**
2020	$281,000	$1,193,000	**$1,474,000**
2021	$384,800	$1,274,200	**$1,659,000**
2022	$145,000	$1,371,400	**$1,516,400**
2023	$250,000	$2,765,000	**$3,015,000**
Total	**$2,056,000**	**$15,237,280**	**$17,293,280**

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Transportation Program:

Annual On-Going Projects

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave.Klockeman@
cityofloveland.org

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost: $8,590,000

About the Project

Bike Route Signing and Striping - $290,000
Bike Lane/Sidewalk Construction - $1,000,000
Misc. Right-of-Way Acquisition - $1,250,000
Small Capital Projects - $1,650,000
Miscellaneous Repairs - $2,250,000
Transportation Master Plan Update - $50,000
Loveland ITS Upgrade (Traffic) - $500,000
Signal System Interconnect (Traffic) - $600,000
School Flasher Units (Traffic) - $200,000
Bridge Repairs - $800,000

Funding Sources

Revenue	General Fund	Streets CEF	Other	Total
2014	$376,000	$654,000	$0	**$1,030,000**
2015	$426,000	$754,000	$0	**$1,180,000**
2016	$261,000	$339,000	$0	**$600,000**
2017	$261,000	$339,000	$0	**$600,000**
2018	$261,000	$339,000	$0	**$600,000**
2019	$261,000	$339,000	$0	**$600,000**
2020	$261,000	$339,000	$0	**$600,000**
2021	$261,000	$339,000	$0	**$600,000**
2022	$368,500	$396,500	$0	**$765,000**
2023	$483,500	$931,500	$600,000	**$2,015,000**
Total	**$3,220,000**	**$4,770,000**	**$600,000**	**$8,590,000**

Project Cost Estimates by Year

Elements	Planning	Construction	Total
2014	$85,000	$945,000	**$1,030,000**
2015	$100,000	$1,080,000	**$1,180,000**
2016	$55,000	$545,000	**$600,000**
2017	$55,000	$545,000	**$600,000**
2018	$55,000	$545,000	**$600,000**
2019	$55,000	$545,000	**$600,000**
2020	$55,000	$545,000	**$600,000**
2021	$55,000	$545,000	**$600,000**
2022	$135,000	$630,000	**$765,000**
2023	$200,000	$1,815,000	**$2,015,000**
Total	**$850,000**	**$7,740,000**	**$8,590,000**

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Transportation Program:

Developer Reimbursement Projects

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.Klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost: $3,188,400

About the Project

N Taft Ave (43rd to 57th St) - $114,400
SH 402 (US 287 to St. Louis) - $300,000
Fairgrounds Ave (Crossroads to 71st) - $45,000
43rd St (Wilson to Cascade) - $450,000
Crossroads Blvd (I-25 to Centerra Pkwy) - $538,000
US 34/Sculptor Intersection - $600,000
Sculptor Dr (US 34 to Mtn. Lion) - $300,000
US 34/Mtn. Lion Intersection – $118,000
Taft/14th St SW Intersection - $409,000
US 34/Mtn. View Intersection - $314,000

Funding Sources

Revenue	General Fund	Streets CEF	Total
2014	$61,600	$296,400	**$358,000**
2015	$30,000	$288,000	**$318,000**
2016	$30,000	$170,000	**$200,000**
2017	$27,600	$260,400	**$288,000**
2018	$10,000	$290,000	**$300,000**
2019	$36,000	$294,000	**$330,000**
2020	$26,000	$418,000	**$444,000**
2021	$29,800	$419,200	**$449,000**
2022	$10,000	$191,400	**$201,400**
2023	$50,000	$250,000	**$300,000**
Total	**$311,000**	**$2,877,400**	**$3,188,400**

Project Cost Estimates by Year

Elements	Planning	Construction	Total
2014	$61,600	$296,400	**$358,000**
2015	$30,000	$288,000	**$318,000**
2016	$30,000	$170,000	**$200,000**
2017	$27,600	$260,400	**$288,000**
2018	$10,000	$290,000	**$300,000**
2019	$36,000	$294,000	**$330,000**
2020	$26,000	$418,000	**$444,000**
2021	$29,800	$419,200	**$449,000**
2022	$10,000	$191,400	**$201,400**
2023	$50,000	$250,000	**$300,000**
Total	**$311,000**	**$2,877,400**	**$3,188,400**

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Transportation Program:

Individual Capital Projects Under $500,000

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.Klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2014-2015

****

Total Project Cost: $809,880

About the Project

Garfield Ave. (1st St. to Railroad) - $110,000
Boyd Lake Ave. at GLIC Bridge - $400,000
14th St SW Slope Stability - $100,000
Bike and Pedestrian Projects - $199,880



Funding Sources				
Revenue	**General Fund**	**Streets CEF**	**Other**	**Total**
2014	$333,380	$146,500	$80,000	**$559,880**
2015	$10,000	$40,000	$200,000	**$250,000**
Total	**$343,380**	**$186,500**	**$280,000**	**$809,880**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$70,000	$489,880	**$559,880**
2015	$50,000	$200,000	**$250,000**
Total	**$120,000**	**$689,880**	**$809,880**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Operations impact negligible.

Transportation Program:

Taft Avenue Phase 2 – Gard Place to Westshore

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.Klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2014-2018

****

Total Project Cost: $925,000

About the Project



The overall Phase II improvements will consist of widening Taft Avenue to include left and right turn lanes as needed, bicycle lanes, curbs, gutters, medians and sidewalks. The bridge at the Big Barnes Ditch will also be widened. The Taft Avenue / Eisenhower Boulevard intersection will be reconstructed with concrete pavement to decrease maintenance costs. A new traffic signal at the Taft/Eisenhower intersection will be constructed with the project. Additionally, storm sewer improvements will be made along the project limits. Through 2022, the right-of-way acquisition will be completed and portions of the project constructed, including the bridge at the Big Barnes Ditch and removal of existing houses. The remainder of the project will be constructed in additional phases as funding becomes available.

Funding Sources			
Revenue	**General Fund**	**Streets CEF**	**Total**
2014	$10,000	$40,000	**$50,000**
2016	$80,000	$320,000	**$400,000**
2017	$15,000	$60,000	**$75,000**
2018	$80,000	$320,000	**$400,000**
Total	**$185,000**	**$740,000**	**$925,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$50,000	$0	**$50,000**
2016	$0	$400,000	**$400,000**
2017	$0	$75,000	**$75,000**
2018	$0	$400,000	**$400,000**
Total	**$50,000**	**$875,000**	**$925,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2019*					
Total					

*Operations impact negligible.

Transportation Program:

Boise Avenue – Mt. Columbia to 37th

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.Klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost:
$2,620,000

About the Project



The Boise Avenue – Mt. Columbia to 37th Street project includes the extension of Boise Avenue north from Mt. Columbia to connect to LCR 11C in the SE corner of Horseshoe Lake, including the construction of a roundabout at the Boise Avenue / 37th Street Intersection. The initial work includes completion the design and construction of portions of the roadway improvements. The remainder of the project will be constructed in additional phases as funding becomes available.

Funding Sources			
Revenue	**General Fund**	**Streets CEF**	**Total**
2014	$70,000	$280,000	**$350,000**
2015	$58,000	$232,000	**$290,000**
2016	$18,000	$72,000	**$90,000**
2017	$60,000	$240,000	**$300,000**
2019	$60,000	$240,000	**$300,000**
2020	$46,000	$184,000	**$230,000**
2021	$62,000	$248,000	**$310,000**
2022	$50,000	$200,000	**$250,000**
2023	$100,000	$400,000	**$500,000**
Total	**$524,000**	**$2,096,000**	**$2,620,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$35,000	$315,000	**$350,000**
2015	$30,000	$260,000	**$290,000**
2016	$0	$90,000	**$90,000**
2017	$0	$300,000	**$300,000**
2019	$0	$300,000	**$300,000**
2020	$0	$230,000	**$230,000**
2021	$0	$310,000	**$310,000**
2022	$0	$250,000	**$250,000**
2023	$0	$500,000	**$500,000**
Total	**$65,000**	**$2,555,000**	**$2,620,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible.

Transportation Program:

Madison Avenue Improvements – Silver Leaf to 29th Street

****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.Klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2019-2023

****

Total Project Cost: $1,160,000

About the Project



The Madison Avenue Improvements Project includes the widening of Madison Avenue from Silver Leaf to 29th and improvements to the Madison Avenue / 29th Street Intersection. The phases of the project are design, right-of-way acquisition, and construction. This route is a major feed from northwest Loveland to US 34, east to I-25 and other locations. The initial phase will be the completion of the design. The second phase will be ROW acquisition. Upon completion of the ROW acquisition, the project will be constructed in phases as funding becomes available.

Funding Sources			
Revenue	**General Fund**	**Streets CEF**	**Total**
2019	$32,000	$128,000	**$160,000**
2020	$40,000	$160,000	**$200,000**
2021	$60,000	$240,000	**$300,000**
2022	$60,000	$240,000	**$300,000**
2023	$60,000	$140,000	**$200,000**
Total	**$252,000**	**$908,000**	**$1,160,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2019	$160,000	$0	**$160,000**
2020	$200,000	$0	**$200,000**
2021	$300,000	$0	**$300,000**
2022	$0	$300,000	**$300,000**
2023	$0	$200,000	**$200,000**
Total	**$660,000**	**$500,000**	**$1,160,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible.

Hydro Generation

****

Department:
Water & Power

Division:
Power

Project Manager:
Larry Howard

Phone Number:
970.962-3703

Email:
Larry.Howard@
cityofloveland.org

Project Category:
Construction

Project Numbers:
PW900 & PW910

Duration:
2014-2016

****

Total Project Cost: $6,445,930

About the Project

These projects consist of a FERC Hydro relicensing process, costs to study the feasibility of either decommissioning or rebuilding the hydro plant and costs associated with the work required to either decommission or rebuild the plant.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	3,025,000	$0	**$3,025,000**
2015	3,260,250	$0	**$3,260,250**
2016	160,680	$0	**$160,680**
Total	**$6,445,930**	**$0**	**$6,445,930**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$150,000	$2,875,000	**$3,025,000**
2015	$155,250	$3,105,000	**$3,260,250**
2016	$160,680	$0	**$160,680**
Total	**$465,930**	**$5,980,000**	**$6,445,930**

System Improvements

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@
cityofloveland.org

Project Category:
Construction

Project Numbers:
PW901-PW909 &
PW913-PW913A

Duration:
2014-2023

****

Total Project Cost: $13,442,690

About the Project

These projects will be done to improve the reliability of the electric system in order to provide dependable service to City of Loveland customers.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$1,376,070	$0	**$1,376,070**
2015	$1,058,270	$0	**$1,058,270**
2016	$1,148,160	$0	**$1,148,160**
2017	$987,270	$0	**$987,270**
2018	$1,354,630	$0	**$1,354,630**
2019	$1,402,020	$0	**$1,402,020**
2020	$1,451,100	$0	**$1,451,100**
2021	$1,501,880	$0	**$1,501,880**
2022	$1,554,430	$0	**$1,554,430**
2023	$1,608,860	$0	**$1,608,860**
Total	**$13,442,690**	**$0**	**$13,442,690**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$68,800	$1,307,270	**$1,376,070**
2015	$52,910	$1,005,360	**$1,058,270**
2016	$57,410	$1,090,750	**$1,148,160**
2017	$49,360	$937,910	**$987,270**
2018	$67,730	$1,286,900	**$1,354,630**
2019	$70,100	$1,331,920	**$1,402,020**
2020	$72,560	$1,378,540	**$1,451,100**
2021	$75,090	$1,426,790	**$1,501,880**
2022	$77,720	$1,476,710	**$1,554,430**
2023	$80,440	$1,528,420	**$1,608,860**
Total	**$672,120**	**$12,770,570**	**$13,442,690**

Customer Aid-To-Construction

****

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@
cityofloveland.org

Project Category:
Construction

Project Number:
PW912-various work orders

Duration:
2014-2023

****

Total Project Cost: $10,737,840

About the Project

These projects are initiated by developer(s) for new construction, upgrades, relocating, removing, or undergrounding of existing electrical facilities.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$750,000	$0	**$750,000**
2015	$776,260	$0	**$776,260**
2016	$1,017,660	$0	**$1,017,660**
2017	$1,053,290	$0	**$1,053,290**
2018	$1,090,140	$0	**$1,090,140**
2019	$1,128,300	$0	**$1,128,300**
2020	$1,167,800	$0	**$1,167,800**
2021	$1,208,670	$0	**$1,208,670**
2022	$1,250,970	$0	**$1,250,970**
2023	$1,294,750	$0	**$1,294,750**
Total	**$10,737,840**	**$0**	**$10,737,840**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$37,500	$712,500	**$750,000**
2015	$38,810	$737,450	**$776,260**
2016	$50,880	$966,780	**$1,017,660**
2017	$52,660	$1,000,630	**$1,053,290**
2018	$54,510	$1,035,630	**$1,090,140**
2019	$56,410	$1,071,890	**$1,128,300**
2020	$58,390	$1,109,410	**$1,167,800**
2021	$60,430	$1,148,240	**$1,208,670**
2022	$62,550	$1,188,420	**$1,250,970**
2023	$64,740	$1,230,010	**$1,294,750**
Total	**$536,880**	**$10,200,960**	**$10,737,840**

Miscellaneous Feeder Extensions

****

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Construction

Project Numbers:
PW913A & PW921A

Duration:
2014-2023

****

Total Project Cost: $5,025,140

About the Project

These projects are 200 and 600 amp extensions of existing electrical facilities across property currently being developed.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$150,000	$75,000	**$225,000**
2015	$155,240	$77,630	**$232,870**
2016	$214,240	$107,120	**$321,360**
2017	$277,170	$138,590	**$415,760**
2018	$344,250	$172,130	**$516,380**
2019	$356,300	$207,850	**$564,150**
2020	$368,770	$245,850	**$614,620**
2021	$381,680	$245,420	**$627,100**
2022	$395,040	$329,200	**$724,240**
2023	$408,860	$374,800	**$783,660**
Total	**$3,051,550**	**$1,973,590**	**$5,025,140**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$11,250	$213,750	**$225,000**
2015	$11,640	$221,230	**$232,870**
2016	$16,070	$305,290	**$321,360**
2017	$20,790	$394,970	**$415,760**
2018	$25,820	$490,560	**$516,380**
2019	$28,210	$535,940	**$564,150**
2020	$30,730	$583,890	**$614,620**
2021	$31,350	$595,750	**$627,100**
2022	$36,210	$688,030	**$724,240**
2023	$39,180	$744,480	**$783,660**
Total	**$251,250**	**$4,773,890**	**$5,025,140**

Smaller 200 Amp Projects

****

Department:
Water & Power

Division:
Power

Project Manager:
Garth Silvernale

Phone Number:
970.962.3580

Email:
Garth.Silvernale@cityofloveland.org

Project Category:
Construction

Work Order Number:
PW913-various work orders

Duration:
2014-2023

****

Total Project Cost: $1,466,410

About the Project



These projects are related to minor upgrades to our overhead and underground distribution system where we have identified the need to change out utility poles, add or upgrade transformers, increase conductor/wire size, replace open wire pole to pole feeds and split electrical service loads to correct low voltage concerns and/or improve system reliability.

Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$125,000	$0	**$125,000**
2015	$129,370	$0	**$129,370**
2016	$133,900	$0	**$133,900**
2017	$138,590	$0	**$138,590**
2018	$143,440	$0	**$143,440**
2019	$148,460	$0	**$148,460**
2020	$153,660	$0	**$153,660**
2021	$159,030	$0	**$159,030**
2022	$164,600	$0	**$164,600**
2023	$170,360	$0	**$170,360**
Total	**$1,466,410**	**$0**	**$1,466,410**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$6,250	$118,750	**$125,000**
2015	$6,470	$122,900	**$129,370**
2016	$6,690	$127,210	**$133,900**
2017	$6,930	$131,660	**$138,590**
2018	$7,170	$136,270	**$143,440**
2019	$7,420	$141,040	**$148,460**
2020	$7,680	$145,980	**$153,660**
2021	$7,950	$151,080	**$159,030**
2022	$8,230	$156,370	**$164,600**
2023	$8,520	$161,840	**$170,360**
Total	**$73,310**	**$1,393,100**	**$1,466,410**

Miscellaneous Electric Relocations Road Related Projects

****

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@
cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2014-2023

****

Total Project Cost: $3,409,870

About the Project

These projects will be driven by the Streets Division. The budget will allow us to relocate or underground our electric facilities to accommodate those changes made by the Streets Division.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$210,000	$0	**$210,000**
2015	$619,700	$0	**$619,700**
2016	$214,240	$0	**$214,240**
2017	$221,740	$0	**$221,740**
2018	$229,500	$0	**$229,500**
2019	$237,540	$0	**$237,540**
2020	$245,850	$0	**$245,850**
2021	$254,460	$0	**$254,460**
2022	$263,360	$0	**$263,360**
2023	$913,480	$0	**$913,480**
Total	**$3,409,870**	**$0**	**$3,409,870**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$10,500	$199,500	**$210,000**
2015	$30,980	$588,720	**$619,700**
2016	$10,710	$203,530	**$214,240**
2017	$11,090	$210,650	**$221,740**
2018	$11,470	$218,030	**$229,500**
2019	$11,880	$225,660	**$237,540**
2020	$12,290	$233,560	**$245,850**
2021	$12,720	$241,740	**$254,460**
2022	$13,170	$250,190	**$263,360**
2023	$45,670	$867,810	**$913,480**
Total	**$170,480**	**$3,239,390**	**$3,409,870**

Substation Security

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW911

Duration:
2014-2017

****

Total Project Cost: $842,990

About the Project

These projects will replace the fencing around the City owned substations. The intent is to increase the security of the substations and enhance the look of the substations.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$200,000	$0	**$200,000**
2015	$207,000	$0	**$207,000**
2016	$214,250	$0	**$214,250**
2017	$221,740	$0	**$221,740**
Total	**$842,990**	**$0**	**$842,990**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$200,000	**$200,000**
2015	$0	$207,000	**$207,000**
2016	$0	$214,250	**$214,250**
2017	$0	$221,740	**$221,740**
Total	**$0**	**$842,990**	**$842,990**

Replace H1 Transformer at Horseshoe Substation

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@
cityofloveland.org

Project Category:
Construction

Work Order Number:
PW911

Duration:
2014

****

Total Project Cost: $750,000

About the Project

This project is for the purchase and installation of a new substation transformer to replace transformer H1 at Horseshoe Substation. This transformer is 33 years old and has reached the end of its useful life.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$750,000	$0	**$750,000**
Total	**$750,000**	**$0**	**$750,000**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$37,500	$712,500	**$750,000**
Total	**$37,500**	**$712,500**	**$750,000**

Replace W1 Transformer at West Substation

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW911

Duration:
2017-2018

****

Total Project Cost: $814,410

About the Project

This project is for the purchase and installation of a new substation transformer to replace transformer W1 at West Substation. This transformer is 44 years old and has reached the end of its useful life.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2017	$665,230	$0	**$665,230**
2018	$149,180	$0	**$149,180**
Total	**$814,410**	**$0**	**$814,410**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2017	$33,260	$631,970	**$665,230**
2018	$7,460	$141,720	**$149,180**
Total	**$40,720**	**$773,690**	**$814,410**

Replace E1 Transformer at East Substation

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@
cityofloveland.org

Project Category:
Construction

Project Number:
PW911

Duration:
2020

****

Total Project Cost: $860,480

About the Project

This project is for the purchase and installation of a new substation transformer to replace transformer E1 at East Substation. This transformer is 37 years old and has reached the end of its useful life.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2020	$860,480	$0	**$860,480**
Total	**$860,480**	**$0**	**$860,480**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2020	$43,020	$817,460	**$860,480**
Total	**$43,020**	**$817,460**	**$860,480**

Callisto (vault 2716) East along E. 5th, North on Boyd Lake to railroad crossing

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@
cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2014

****

Total Project Cost: $570,000

About the Project

This project includes the installation of conduit and 750 AL cable running north along County Road 3 and turning west on Crossroads Blvd. This project creates a loop for 600 amp radials on two circuits and increases reliability.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$570,000	$0	**$570,000**
Total	**$570,000**	**$0**	**$570,000**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$570,000	**$570,000**
Total	**$0**	**$570,000**	**$570,000**

200 Amp Cable Replacement Projects

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

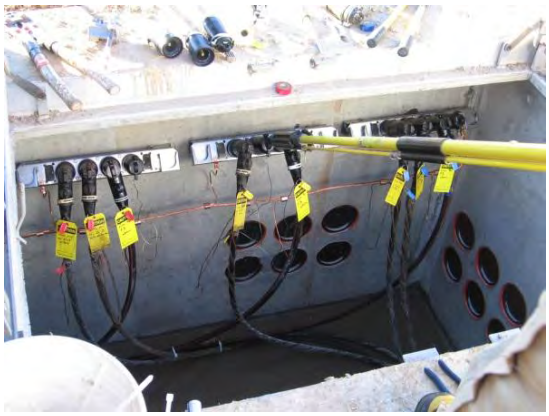
Duration:
2014-2023

****

Total Project Cost: $12,057,100

About the Project

These projects are at various locations in the City. This cable is older and often times direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues at these locations in the past due to the aging cable.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$325,600	$0	**$325,600**
2015	$2,849,350	$0	**$2,849,350**
2016	$621,480	$0	**$621,480**
2019	$59,380	$0	**$59,380**
2020	$1,843,890	$0	**$1,843,890**
2021	$1,921,140	$0	**$1,921,140**
2022	$1,751,350	$0	**$1,751,350**
2023	$2,684,910	$0	**$2,684,910**
Total	**$12,057,100**	**$0**	**$12,057,100**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$100,000	$225,600	**$325,600**
2015	$20,700	$2,828,650	**$2,849,350**
2016	$0	$621,480	**$621,480**
2019	$59,380	$0	**$59,380**
2020	$61,470	$1,782,420	**$1,843,890**
2021	$63,610	$1,857,530	**$1,921,140**
2022	$105,340	$1,646,010	**$1,751,350**
2023	$0	$2,684,910	**$2,684,910**
Total	**$410,500**	**$11,646,600**	**$12,057,100**

Canyon Conversion

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@
cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2015-2019

****

Total Project Cost: $5,044,240

About the Project

This project is to convert the Canyon to 12.47 KV voltage. This conversion will add reliability to the Canyon and help the Power Department reduce warehousing cost.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2015	$20,700	$0	**$20,700**
2016	$267,800	$0	**$267,800**
2017	$891,690	$0	**$891,690**
2018	$1,650,140	$0	**$1,650,140**
2019	$2,213,910	$0	**$2,213,910**
Total	**$5,044,240**	**$0**	**$5,044,240**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2015	$20,700	$0	**$20,700**
2016	$21,420	$246,380	**$267,800**
2017	$55,440	$836,250	**$891,690**
2018	$57,380	$1,592,760	**$1,650,140**
2019	$0	$2,213,910	**$2,213,910**
Total	**$154,940**	**$4,889,300**	**$5,044,240**

Overhead to Underground Conversion Projects

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW914

Duration:
2014-2021

****

Total Project Cost: $5,405,310

About the Project

These projects are at various locations around the City where there is existing overhead infrastructure which will be converted to underground infrastructure.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$900,000	$0	**$900,000**
2015	$238,730	$0	**$238,730**
2016	$358,860	$0	**$358,860**
2017	$22,180	$0	**$22,180**
2018	$860,640	$0	**$860,640**
2019	$878,890	$0	**$878,890**
2020	$663,800	$0	**$663,800**
2021	$1,482,210	$0	**$1,482,210**
Total	**$5,405,310**	**$0**	**$5,405,310**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$54,500	$845,500	**$900,000**
2015	$10,350	$228,380	**$238,730**
2016	$0	$358,860	**$358,860**
2017	$22,180	$0	**$22,180**
2018	$45,900	$814,740	**$860,640**
2019	$35,630	$843,260	**$878,890**
2020	$86,050	$577,750	**$663,800**
2021	$0	$1,482,210	**$1,482,210**
Total	**$254,610**	**$5,150,700**	**$5,405,310**

Streetlight Projects

****

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@
cityofloveland.org

Project Category:
Construction

Project Number:
PW915

Duration:
2014-2023

****

Total Project Cost: $3,150,610

About the Project

These projects will occur as customers either request individual street lights which are approved by the Power Department or new arterial or major collector streets required by new development.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$350,000	$0	**$350,000**
2015	$362,250	$0	**$362,250**
2016	$374,920	$0	**$374,920**
2017	$388,050	$0	**$388,050**
2018	$401,630	$0	**$401,630**
2019	$237,530	$0	**$237,530**
2020	$245,850	$0	**$245,850**
2021	$254,450	$0	**$254,450**
2022	$263,360	$0	**$263,360**
2023	$272,570	$0	**$272,570**
Total	**$3,150,610**	**$0**	**$3,150,610**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$17,500	$332,500	**$350,000**
2015	$18,110	$344,140	**$362,250**
2016	$18,750	$356,170	**$374,920**
2017	$19,400	$368,650	**$388,050**
2018	$20,080	$381,550	**$401,630**
2019	$11,880	$225,650	**$237,530**
2020	$12,290	$233,560	**$245,850**
2021	$12,720	$241,730	**$254,450**
2022	$13,170	$250,190	**$263,360**
2023	$13,630	$258,940	**$272,570**
Total	**$157,530**	**$2,993,080**	**$3,150,610**

Hwy 402 Feeder Extension

****

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@
cityofloveland.org

Project Category:
Construction

Project Number:
PW921

Duration:
2016-2017

****

Total Project Cost: $5,468,600

About the Project

This new feeder will begin at South Boise Avenue and State Highway 402 and extend east to the west side of I-25. Its purpose is to pick up and serve the annexations of Ehrlich Addition, the Olson First and also the Olson Second Addition as well as any other new annexations that have been added to the City.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2016	$0	$2,142,450	**$2,142,450**
2017	$0	$3,326,150	**$3,326,150**
Total	**$0**	**$5,468,600**	**$5,468,600**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2016	$107,120	$2,035,330	**$2,142,450**
2017	$166,310	$3,159,840	**$3,326,150**
Total	**$273,430**	**$5,195,170**	**$5,468,600**

Crossroads Substation – New Transformer and Feeder Extension

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW920 & PW921

Duration:
2014-2015

****

Total Project Cost: $1,667,500

About the Project

This project is for the purchase and installation of a new transformer and switchgear lineup for Crossroads Substation in 2014. Then in 2015 we will extend the new feeders into the system.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$0	$1,150,000	**$1,150,000**
2015	$0	$517,500	**$517,500**
Total	**$0**	**$1,667,500**	**$1,667,500**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$1,150,000	**$1,150,000**
2015	$25,870	$491,630	**$517,500**
Total	**$25,870**	**$1,641,630**	**$1,667,500**

Horseshoe Substation – Install New Components and Feeder Extension

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW920 & PW921

Duration:
2014

****

Total Project Cost: $1,300,000

About the Project

This project is for the installation of a new control house, switchgear and transformer at Horseshoe Substation. Once those are installed we will then extend the feeder from the substation into the system.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$0	$1,300,000	**$1,300,000**
Total	**$0**	**$1,300,000**	**$1,300,000**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$65,000	$1,235,000	**$1,300,000**
Total	**$65,000**	**$1,235,000**	**$1,300,000**

Valley Substation Purchase and Install New Components and Feeder Extension

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@
cityofloveland.org

Project Category:
Construction

Project Number:
PW920 & PW921

Duration:
2015-2018

****

Total Project Cost: $2,922,010

About the Project

This project is for the purchase and installation of a new transformer and switchgear at Valley Substation. Once those are installed we will then extend the feeder from the substation into the system.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2015	$0	$672,750	**$672,750**
2016	$0	$642,730	**$642,730**
2018	$0	$1,606,530	**$1,606,530**
Total	**$0**	**$2,922,010**	**$2,922,010**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2015	$33,640	$639,110	**$672,750**
2016	$32,140	$610,590	**$642,730**
2018	$80,330	$1,526,200	**$1,606,530**
Total	**$146,110**	**$2,775,900**	**$2,922,010**

East Substation - Purchase and Install New Components

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW920

Duration:
2016-2018

****

Total Project Cost: $497,330

About the Project

This project is for the purchase and installation of a new switchgear lineup for East Substation. The current switchgear lineup has old equipment that is no longer supported by the manufacturer.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2016	$0	$348,150	**$348,150**
2018	$0	$149,180	**$149,180**
Total	**$0**	**$497,330**	**$497,330**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2016	$17,410	$330,740	**$348,150**
2018	$7,460	$141,720	**$149,180**
Total	**$24,870**	**$472,460**	**$497,330**

West Substation - Purchase and Install New Components and Feeder Extension

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW920 & PW921

Duration:
2017-2020

****

Total Project Cost: $2,926,260

About the Project

This project is for the purchase and installation of a new transformer and switchgear lineup as well as new relays for W1 and W2 at West Substation. Once those are installed we will then extend the feeder from the substation into the system.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2017	$0	$1,020,020	**$1,020,020**
2019	$0	$676,980	**$676,980**
2020	$0	$1,229,260	**$1,229,260**
Total	**$0**	**$2,926,260**	**$2,926,260**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2017	$51,000	$969,020	**$1,020,020**
2019	$33,850	$643,130	**$676,980**
2020	$61,460	$1,167,800	**$1,229,260**
Total	**$146,310**	**$2,779,950**	**$2,926,260**

New Substation in Southeast Corner of Service Territory

****

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW920 & PW921

Duration:
2014-2022

****

Total Project Cost: $7,021,240

About the Project

We are planning for the addition of a substation in the southeast corner of our service territory in order to serve the load growth projected there. This will include the purchase of land and installation of the new substation.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$0	$300,000	**$300,000**
2019	$0	$1,591,500	**$1,591,500**
2020	$0	$1,647,200	**$1,647,200**
2021	$0	$1,704,850	**$1,704,850**
2022	$0	$1,777,690	**$1,777,690**
Total	**$0**	**$7,021,240**	**$7,021,240**

Project Cost Estimates By Year			
Elements	**Planning**	**Construction**	**Total**
2014	$300,000	$0	**$300,000**
2019	$79,570	$1,511,930	**$1,591,500**
2020	$82,360	$1,564,840	**$1,647,200**
2021	$85,240	$1,619,610	**$1,704,850**
2022	$88,880	$1,688,810	**$1,777,690**
Total	**$636,050**	**$6,385,190**	**$7,021,240**

Miscellaneous General Plant Projects

****

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
Bob.Miller@cityofloveland.org

Project Category:
Capital Equipment

Project Number:
PW930

Duration:
2014

****

Total Project Cost: $575,250

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to build, operate, and maintain the electric system. Such expenses might include vehicles, software, large tools, and equipment purchases.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2014	$420,000	$0	**$420,000**
2015	$155,250	$0	**$155,250**
Total	**$575,250**	**$0**	**$575,250**

Project Cost Estimates By Year			
Elements	**Planning**	**Equipment**	**Total**
2014	$0	$420,000	**$420,000**
2015	$0	$155,250	**$155,250**
Total	**$0**	**$575,250**	**$575,250**

Large Vehicle Replacements

****

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
Bob.Miller@cityofloveland.org

Project Category:
Capital Equipment

Project Number:
PW930

Duration:
2015-2016

****

Total Project Cost: $536,910

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to build, operate, and maintain the electric system. Such expenses include vehicles.



Funding Sources			
Revenue	**Power Fund**	**Plant Investment Fee**	**Total**
2015	$269,100	$0	**$269,100**
2016	$267,810	$0	**$267,810**
Total	**$536,910**	**$0**	**$536,910**

Project Cost Estimates By Year			
Elements	**Planning**	**Equipment**	**Total**
2015	$0	$269,100	**$269,100**
2016	$0	$267,810	**$267,810**
Total	**$0**	**$536,910**	**$536,910**

Windy Gap Firming Project

****

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
Larry.Howard@
cityofloveland.org

Project Category:
Planning

Project Numbers:
W038AA

Duration:
2014-2016

****

Total Project Cost: $25,974,530

About the Project



The Windy Gap Firming Project as currently envisioned will provide a total of 90,000 acre feet of storage to hold water developed in the original Windy Gap Project. It is anticipated the storage will be permitted in Chimney Hollow, the next valley immediately west of Carter Lake. Loveland's portion of the total is currently subscribed at 7,000 acre feet of storage. This storage will ensure that the City's 4,000 acre feet of yield from the original Windy Gap Project will be available to the City on a reliable, or firm, basis. Environmental permits are still pending.

Funding Sources			
Revenue	**Raw Water Fund**	**Water System Impact Fee**	**Total**
Prior Years	$2,177,600	$0	**$2,177,600**
2014	$750,000	$0	**$750,000**
2015	$767,400	$0	**$767,400**
2016	$22,279,530	$0	**$22,279,530**
Total	**$25,974,530**	**$0**	**$25,974,530**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$2,177,600	$0	**$2,177,600**
2014	$750,000	$0	**$750,000**
2015	$767,400	$0	**$767,400**
2016	$22,279,530	$0	**$22,279,530**
Total	**$25,974,530**	**$0**	**$25,974,530**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2017*					
Total					

*Operations impact negligible.

Colorado Big Thompson Water Purchases

****

Department:
Water & Power

Division:
Raw Water

Project Manager:
Greg Dewey

Phone Number:
970.962.3717

Email:
Greg.Dewey@
cityoflovleand.org

Project Category:
Planning

Project Numbers:
W1014A

Duration:
2014-2023

****

Total Project Cost: $5,580,890

About the Project



Colorado Big Thompson (CBT) Water Purchases are one of the identified ways in the City's Raw Water Master Plan to acquire additional water for the city. The city was successful in late 2011 and early 2012 in purchasing a relatively large amount of CBT at a reasonable price. This project is to plan for funds to allow flexibility and responsiveness to consider and execute purchases of CBT water should desirable opportunities occur.

Funding Sources			
Revenue	**Raw Water Fund**	**Water System Impact Fee**	**Total**
2014	$300,000	$0	**$300,000**
2015	$364,880	$0	**$364,880**
2016	$407,550	$0	**$407,550**
2017	$566,500	$0	**$566,500**
2018	$590,570	$0	**$590,570**
2019	$615,670	$0	**$615,670**
2020	$641,840	$0	**$641,840**
2021	$669,120	$0	**$669,120**
2022	$697,560	$0	**$697,560**
2023	$727,200	$0	**$727,200**
Total	**$5,580,890**	**$0**	**$5,580,890**

Project Cost Estimates by Year			
Elements	**Planning**	**Acquisition**	**Total**
2014	$0	$300,000	**$300,000**
2015	$0	$364,880	**$364,880**
2016	$0	$407,550	**$407,550**
2017	$0	$566,500	**$566,500**
2018	$0	$590,570	**$590,570**
2019	$0	$615,670	**$615,670**
2020	$0	$641,840	**$641,840**
2021	$0	$669,120	**$669,120**
2022	$0	$697,560	**$697,560**
2023	$0	$727,200	**$727,200**
Total	**$0**	**$5,580,890**	**$5,580,890**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible.

Trade of Water Rights – 402 Corridor

****

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
Larry.Howard@
cityofloveland.org

Project Category:
Planning

Project Numbers:
NA

Duration:
2019

****

Total Project Cost: $664,930

About the Project



The City (Raw Water Enterprise Fund) purchased water along Highway 402, formerly owned by Three "O" Partnership. The water is described as 27 shares of Home Supply Ditch. Water and Power staff has been considering ways for the City to use this water. One option is to trade the water to Johnstown. This water is the same type of water that Johnstown already makes use of; however, a change in Water Court would be required. Johnstown has other water carried in the Home Supply Ditch in which Johnstown gets a reduced yield. If and when a trade is accepted, the City (Raw Water Enterprise Fund) would dispose of this asset and the City (Raw Water Enterprise Fund) would acquire another asset (a different type of water right). Due to time involved in doing a Water Court transfer, the trade would not be expected until 2019.

Funding Sources			
Revenue	**Raw Water Fund**	**Water System Impact Fee**	**Total**
2019	$664,930	$0	**$664,930**
Total	**$664,930**	**$0**	**$664,930**

Project Cost Estimates by Year			
Elements	**Planning**	**Acquisition**	**Total**
2019	$0	$664,930	**$664,930**
Total	**$0**	**$664,930**	**$664,930**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2020*					
Total					

*Operations impact negligible.

New Laboratory Building

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2022-2023

****

Total Project Cost: $3,099,390

About the Project

This project consists of a new water quality lab building for water and wastewater regulatory and non-regulatory laboratory analysis.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2022	$198,780	$49,690	**$248,470**
2023	$2,280,740	$570,180	**$2,850,920**
Total	**$2,479,520**	**$619,870**	**$3,099,390**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2022	$248,470	$0	**$248,470**
2023	$259,030	$2,591,890	**$2,850,920**
Total	**$507,500**	**$2,591,890**	**$3,099,390**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible.

Digester Projects

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.2572

Email:
John.McGee@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
W1227H, W1228H, W1229G

Duration:
2014-2015

****

Total Project Cost: $2,970,220

About the Project

This project includes Flare Modifications, Mixing System design and construction and Digester Sludge Heating System design and construction.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
Prior Years	$1,073,600	$240,000	**$1,313,600**
2014	$318,160	$79,540	**$397,700**
2015	$1,007,140	$251,780	**$1,258,920**
Total	**$2,398,900**	**$571,320**	**$2,970,220**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$217,000	$1,096,600	**$1,313,600**
2014	$134,200	$263,500	**$397,700**
2015	$139,900	$1,119,020	**$1,258,920**
Total	**$491,100**	**$2,479,120**	**$2,970,220**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Operations impact negligible.

Nutrient Treatment Facilities

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.3760

Email:
Michael.MccCrary@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2015-2017

****

Total Project Cost: $6,355,790

About the Project



This project will provide additional treatment to remove nutrients and meet anticipated regulated nutrient criteria restrictions. Additional nutrient treatment facilities may need to be on line by 2016 to meet upcoming nutrient criteria for total nitrogen and total phosphorus. These criteria are mandated by the USEPA and are designed to lower algal bloom in all rivers in the nation in order to reduce oxygen demand from decomposing bio-matter.

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2015	$438,600	$109,650	**$548,250**
2016	$1,532,830	$383,210	**$1,916,040**
2017	$3,113,200	$778,300	**$3,891,500**
Total	**$5,084,630**	**$1,271,160**	**$6,355,790**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2015	$548,250	$0	**$548,250**
2016	$166,280	$1,749,760	**$1,916,040**
2017	$364,820	$3,526,680	**$3,891,500**
Total	**$1,079,350**	**$5,276,440**	**$6,355,790**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2018*					
Total					

*Operations impact negligible.

Gas Conditioning at WWTP

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
Michael.MccCrary@cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2014

****

Total Project Cost: $1,000,000

About the Project

In order to improve performance at the WWTP and to reduce BOD generation, the WWTP will receive equipment upgrades to better remove and treat bio-gas generated during the treatment process.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2014	$800,000	$200,000	**$1,000,000**
Total	**$800,000**	**$200,000**	**$1,000,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$1,000,000	**$1,000,000**
Total	**$0**	**$1,000,000**	**$1,000,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2015*					
Total					

*Operations impact negligible.

Primary Clarifier

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
Michael.MccCrary@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2018-2019

****

Total Project Cost: $3,026,980

About the Project

This project will provide a treatment capacity increase of the primary treatment system to a 12 MGD maximum per month design to provide additional plant capacity for City growth. The primary clarifier will be constructed in the area now occupied by the decommissioned trickling filters.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2018	$126,760	$190,140	**$316,900**
2019	$1,084,030	$1,626,050	**$2,710,080**
Total	**$1,210,790**	**$1,816,190**	**$3,026,980**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2018	$316,900	$0	**$316,900**
2019	$304,640	$2,405,440	**$2,710,080**
Total	**$621,540**	**$2,405,440**	**$3,026,980**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2020*					
Total					

*Operations impact negligible.

Trickling Filter Demolition

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.3760

Email:
Michael.MccCrary@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2018-2019

****

Total Project Cost: $664,830

About the Project

This project is for the demolition of the existing trickling filter basins to make room for the new primary clarifier. This project coincides with the Primary Clarifier project.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2018	$54,450	$0	**$54,450**
2019	$610,380	$0	**$610,380**
Total	**$664,830**	**$0**	**$664,830**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2018	$54,450	$0	**$54,450**
2019	$56,770	$553,610	**$610,380**
Total	**$111,220**	**$553,610**	**$664,830**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2020*					
Total					

*Operations impact negligible.

Digested Sludge Dewatering

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
Michael.MccCrary@cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2019-2021

****

Total Project Cost: $7,226,780

About the Project



This project is recommended based on the 2007 Solids Management Study and will provide onsite dewatering capability to reduce the volume of digested biosolids hauled off site and reduce dependence on liquid waste hauling. This project will be built in the area of the WAS thickening building and will incorporate centrifuges for dewatering and solids cake loading into biosolids hauling trucks

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2019	$464,170	$116,040	**$580,210**
2020	$2,640,620	$660,160	**$3,300,780**
2021	$2,676,630	$669,160	**$3,345,790**
Total	**$5,781,420**	**$1,445,360**	**$7,226,780**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2019	$580,210	$0	**$580,210**
2020	$348,130	$2,952,650	**$3,300,780**
2021	$267,650	$3,078,140	**$3,345,790**
Total	**$1,195,990**	**$6,030,790**	**$7,226,780**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2022*					
Total					

*Operations impact negligible.

Future Digester

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2015-2017

****

Total Project Cost: $11,072,050

About the Project

This project will add a third digester to the wastewater treatment plant to maintain current and anticipated solids treatment regulations. As loadings on the treatment plant increase, design and regulatory criteria will necessitate more digestion capacity.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2015	$312,750	$104,250	**$417,000**
2016	$3,912,500	$1,304,170	**$5,216,670**
2017	$4,078,780	$1,359,600	**$5,438,380**
Total	**$8,304,030**	**$2,768,020**	**$11,072,050**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2015	$417,000	$0	**$417,000**
2016	$326,040	$4,890,630	**$5,216,670**
2017	$339,900	$5,098,480	**$5,438,380**
Total	**$1,082,940**	**$9,989,110**	**$11,072,050**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2018*					
Total					

*Operations impact negligible.

East and West Channel Bar Screen Replacement

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2015-2016

****

Total Project Cost: $1,083,290

About the Project

Mechanical screening to remove rags, trash, and other detritus from the flow entering the wastewater treatment plant is the first treatment action taken by the plant. This step helps protect all downstream processes and equipment from clogs and equipment damage. This project will install a more robust screenings system to protect all plant processes.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2015	$445,670	$148,560	**$594,230**
2016	$366,790	$122,270	**$489,060**
Total	**$812,460**	**$270,830**	**$1,083,290**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2015	$72,980	$521,250	**$594,230**
2016	$54,340	$434,720	**$489,060**
Total	**$127,320**	**$955,970**	**$1,083,290**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2017*					
Total					

*Operations impact negligible.

Digester Building Code Compliance

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2014

****

Total Project Cost: $1,450,000

About the Project

The Digester Building was constructed in 1986. The relevant Fire and Electrical codes have been revised several times since then. Digester gas can be present in this building and special code compliance and safety measures are required. The safety of staff and plant neighbors necessitates that compliance with the updated codes be established.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
Prior Years	$900,000	$0	**$900,000**
2014	$550,000	$0	**$550,000**
Total	**$1,450,000**	**$0**	**$1,450,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$150,000	$750,000	**$900,000**
2014	$50,000	$500,000	**$550,000**
Total	**$200,000**	**$1,250,000**	**$1,450,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2015*					
Total					

*Operations impact negligible.

Organic Capacity Expansion WWTP

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2014-2017

****

Total Project Cost: $5,034,680

About the Project

Currently the WWTP is nearing its organic loading capacity. In order to meet current and future treatment needs and comply with increasingly stringent regulations, the WWTP will need additional capacity as it relates to organic loading.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2014	$18,260	$73,040	**$91,300**
2015	$181,270	$725,080	**$906,350**
2016	$64,770	$259,100	**$323,870**
2017	$742,630	$2,970,530	**$3,713,160**
Total	**$1,006,930**	**$4,027,750**	**$5,034,680**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$91,300	$0	**$91,300**
2015	$55,980	$850,370	**$906,350**
2016	$323,870	$0	**$323,870**
2017	$337,630	$3,375,530	**$3,713,160**
Total	**$808,780**	**$4,225,900**	**$5,034,680**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2018*					
Total					

*Operations impact negligible.

Miscellaneous Oversizing and Extension Projects

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Melissa Morin

Phone Number:
970.962.3709

Email:
Melissa.Morin@
cityofloveland.org

Project Category:
Construction

Project Numbers:
W1232H

Duration:
2014-2023

****

Total Project Cost: $910,970

About the Project



As development on the fringes of the City occurs, private developers design and install wastewater infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve wastewater needs beyond those related to the proposed development, the Utility may require a Developer to install a larger pipeline. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program.

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2014	$0	$75,000	**$75,000**
2015	$0	$78,190	**$78,190**
2016	$0	$81,510	**$81,510**
2017	$0	$84,970	**$84,970**
2018	$0	$88,590	**$88,590**
2019	$0	$92,350	**$92,350**
2020	$0	$96,280	**$96,280**
2021	$0	$100,370	**$100,370**
2022	$0	$104,630	**$104,630**
2023	$0	$109,080	**$109,080**
Total	**$0**	**$910,970**	**$910,970**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$75,000	**$75,000**
2015	$0	$78,190	**$78,190**
2016	$0	$81,510	**$81,510**
2017	$0	$84,970	**$84,970**
2018	$0	$88,590	**$88,590**
2019	$0	$92,350	**$92,350**
2020	$0	$96,280	**$96,280**
2021	$0	$100,370	**$100,370**
2022	$0	$104,630	**$104,630**
2023	$0	$109,080	**$109,080**
Total	**$0**	**$910,970**	**$910,970**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible.

Fairgrounds/ Namaqua Interceptor Rehabilitation

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@
cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2014

****

Total Project Cost: $650,000

About the Project



This project consists of rehabilitating approximately 2600 linear feet of 30-inch RCP for the portion of the interceptor located between S Lincoln and S Saint Louis Avenues which has experienced hydrogen sulfide corrosion. The rehabilitation of the Interceptor will consist of cleaning, videotaping, gasket and tree root cutting, pulling a Cured-In-Place-Pipe (CIPP) liner through the line, and reinstating active services. The project also includes the rehabilitation of manholes along the Interceptor line. Manhole restoration will depend on the corrosion level and may include removal and replacement or surface preparation and installation of a cured in places sulfide resistant lining.

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2014	$650,000	$0	**$650,000**
Total	**$650,000**	**$0**	**$650,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$650,000	**$650,000**
Total	**$0**	**$650,000**	**$650,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2015*					
Total					

*Operations impact negligible.

Boyd Interceptor Projects

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Melissa Morin

Phone Number:
970.962.3750

Email:
Melissa.Morin@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2017-2022

****

Total Project Cost: $5,733,990

About the Project

The Boyd Lake Interceptor projects include the installation of new parallel line segments in the north central part of the City. The parallel lines will add wastewater capacity for the north and northwestern parts of the City. Timing and need for these projects will be dictated primarily by growth in northwest Loveland.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2017	$0	$107,630	**$107,630**
2018	$708,690	$702,780	**$1,411,470**
2019	$0	$1,354,480	**$1,354,480**
2020	$0	$166,880	**$166,880**
2021	$0	$2,275,000	**$2,275,000**
2022	$418,530	$0	**$418,530**
Total	**$1,127,220**	**$4,606,770**	**$5,733,990**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2017	$107,630	$0	**$107,630**
2018	$230,320	$1,181,150	**$1,411,470**
2019	$123,130	$1,231,350	**$1,354,480**
2020	$166,880	$0	**$166,880**
2021	$133,820	$2,141,180	**$2,275,000**
2022	$0	$418,530	**$418,530**
Total	**$761,780**	**$4,972,210**	**$5,733,990**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2023*					
Total					

*Operations impact negligible.

Miscellaneous Sewer Line Rehabilitation Projects

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@
cityofloveland.org

Project Category:
Construction

Project Numbers:
NA

Duration:
2014-2023

****

Total Project Cost: $2,429,250

About the Project



After several decades pass, wastewater mains and manholes reach the end of their service life and require increased maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by rehabilitating the facilities. Typically, most communities face increasing rehabilitation costs as the age of installed infrastructure advances.

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2014	$200,000	$0	**$200,000**
2015	$208,500	$0	**$208,500**
2016	$217,360	$0	**$217,360**
2017	$226,600	$0	**$226,600**
2018	$236,230	$0	**$236,230**
2019	$246,270	$0	**$246,270**
2020	$256,740	$0	**$256,740**
2021	$267,650	$0	**$267,650**
2022	$279,020	$0	**$279,020**
2023	$290,880	$0	**$290,880**
Total	**$2,429,250**	**$0**	**$2,429,250**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$200,000	**$200,000**
2015	$0	$208,500	**$208,500**
2016	$0	$217,360	**$217,360**
2017	$0	$226,600	**$226,600**
2018	$0	$236,230	**$236,230**
2019	$0	$246,270	**$246,270**
2020	$0	$256,740	**$256,740**
2021	$0	$267,650	**$267,650**
2022	$0	$279,020	**$279,020**
2023	$0	$290,880	**$290,880**
Total	**$0**	**2,429,250**	**2,429,250**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operations impact negligible.

Hwy 402 Wastewater Main Extension

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2016-2017

****

Total Project Cost: $4,966,700

About the Project



This project includes the design and construction of a new wastewater main to provide for future development along the Highway 402 corridor as well as the southeast corner of the City's wastewater service area. The main will be designed to maximize gravity flow, but will need a regional lift station to collect wastewater. A condition of annexation was agreed upon for the Olson Annexation that the City would provide wastewater service to the Annexation upon development.

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2016	$0	$434,720	**$434,720**
2017	$0	$4,531,980	**$4,531,980**
Total	**$0**	**$4,966,700**	**$4,966,700**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2016	$434,720	$0	**$434,720**
2017	$0	$4,531,980	**$4,531,980**
Total	**$434,720**	**$4,531,980**	**$4,966,700**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2017*					
Total					

*Operations impact negligible.

North Horseshoe Lift Station Upgrades

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2018-2019

****

Total Project Cost: $911,330

About the Project

Upgrades to the existing lift station will increase pumping capacity to provide adequate sewer service to potential development and population growth in areas north of Horseshoe Reservoir. Design will include a condition assessment, adding a 3rd pump, and verifying whether to serve the existing Lago Vista Mobile Home Park.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2018	$141,740	$0	**$141,740**
2019	$769,590	$0	**$769,590**
Total	**$911,330**	**$0**	**$911,330**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2018	$141,740	$0	**$141,740**
2019	$92,350	$677,240	**$769,590**
Total	**$234,090**	**$677,240**	**$911,330**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2020*					
Total					

*Operations impact negligible.

South Side Lift Station Force Main to WWTP

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
NA

Duration:
2018-2019

****

Total Project Cost: $1,848,790

About the Project



The South Side Lift Station was constructed in 1983 in anticipation for significant growth in the southeast portion of the City. Due to growth occurring in other areas of town, the force main and lift station are currently oversized. The oversized facilities cause the pumps to only operate once every hour and much less frequently at night. The force main discharges directly to the wastewater treatment plant (WWTP). The large force main, infrequent pumping and proximity to the WWTP cause large surges which overwhelm and complicate the treatment process. The proposed project will add a smaller force main and pumps allowing discharges to the WWTP to be smaller and steadier resulting in less strain and improved efficiency at the plant.

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2018	$248,040	$0	**$248,040**
2019	$1,600,750	$0	**$1,600,750**
Total	**$1,848,790**	**$0**	**$1,848,790**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2018	$248,040	$0	**$248,040**
2019	$123,130	$1,477,620	**$1,600,750**
Total	**$371,170**	**$1,477,620**	**$1,848,790**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2020*					
Total					

*Operations impact negligible.

East Side Discharge Trunk to WWTP

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

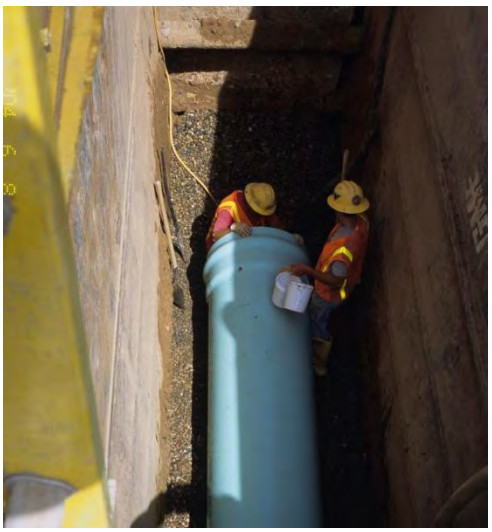
Duration:
2022

****

Total Project Cost: $1,569,500

About the Project

Growth and development on the east side of Loveland will drive the need for the East Side Discharge Trunk to the Wastewater Treatment Plant (WWTP) project. The proposed project will create additional wastewater capacity from the Eastside Lift Station discharge location to the WWTP.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2022	$0	$1,569,500	**$1,569,500**
Total	**$0**	**$1,569,500**	**$1,569,500**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2022	$174,390	$1,395,110	**$1,569,500**
Total	**$174,390**	**$1,395,110**	**$1,569,500**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2023*					
Total					

*Operations impact negligible.

Collection System Corrosion Control

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@
cityofloveland.org

Project Category:
Construction

Project Numbers:
NA

Duration:
2014-2015

****

Total Project Cost: $1,012,750

About the Project

The City's wastewater collection system has a significant corrosion problem resulting from the presence of hydrogen sulfide gas. One way to reduce the gas is to strategically place chemical injection sites throughout the City. The proposed project will greatly slow the degradation of concrete collection lines, manholes, and vaults.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
Prior Years	$320,000	$80,000	**$400,000**
2014	$240,000	$60,000	**$300,000**
2015	$250,200	$62,550	**$312,750**
Total	**$810,200**	**$202,550**	**$1,012,750**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$0	$400,000	**$400,000**
2014	$0	$300,000	**$300,000**
2015	$0	$312,750	**$312,750**
Total	**$0**	**$1,012,750**	**$1,012,750**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Operations impact negligible.

East Side Lift Station Upgrades

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@
cityofloveland.org

Project Category:
Construction

Project Numbers:
NA

Duration:
2021

****

Total Project Cost: $769,490

About the Project



As growth continues on the east side of Loveland, the need for additional capacity at the East Side Lift Station will occur. This proposed project will enlarge the lift station to handle the additional wastewater. The lift station upgrades must be coordinated with the East Side Discharge to WWTP project to ensure that downstream capacity is in place for the larger station.

Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2021	$0	$769,490	**$769,490**
Total	**$0**	**$769,490**	**$769,490**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2021	$100,370	$669,120	**$769,490**
Total	**$100,370**	**$669,120**	**$769,490**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2022*					
Total					

*Operations impact negligible.

Miscellaneous Wastewater General Plant Projects

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
Chris.Matkins@
cityofloveland.org

Project Category:
Equipment

Project Number:
NA

Duration:
2014

****

Total Project Cost: $310,000

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to operate and maintain the wastewater utility. Such expenses might include vehicles, software, large tool and equipment purchases.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2014	$310,000	$0	**$310,000**
Total	**$310,000**	**$0**	**$310,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Equipment**	**Total**
2014	$0	$310,000	**$310,000**
Total	**$0**	**$310,000**	**$310,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2015*					
Total					

*Operations impact negligible.

Large vehicle Replacements

****

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
Chris.Matkins@
cityofloveland.org

Project Category:
Vehicle Replacement

Project Number:
NA

Duration:
2015

****

Total Project Cost: $417,000

About the Project

Budgeted dollars are to cover the capital expenses for vehicles which are necessary to operate and maintain the wastewater utility.



Funding Sources			
Revenue	**Wastewater Fund**	**Wastewater Impact Fee**	**Total**
2015	$417,000	$0	**$417,000**
Total	**$417,000**	**$0**	**$417,000**

Project Cost Estimates by Year			
Elements	**Planning**	**Equipment**	**Total**
2015	$0	$417,000	**$417,000**
Total	**$0**	**$417,000**	**$417,000**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Operations impact negligible.

Water Line Replacements

****

Department:
Water & Power

Division:
Water

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2014- 2023

****

Total Project Cost: $18,643,450

About the Project

Replacing aging infrastructure is a growing need within the utility. After decades, water pipes, valves, and fire hydrants reach the end of their service life and require increasing maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by replacing the facilities. Typically, most communities face increasing replacement costs as the age of installed infrastructure advances.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2014	$2,121,700	$0	**$2,121,700**
2015	$1,980,750	$0	**$1,980,750**
2016	$489,060	$0	**$489,060**
2017	$509,850	$0	**$509,850**
2018	$531,520	$0	**$531,520**
2019	$615,670	$0	**$615,670**
2020	$1,925,520	$0	**$1,925,520**
2021	$3,345,590	$0	**$3,345,590**
2022	$3,487,780	$0	**$3,487,780**
2023	$3,636,010	$0	**$3,636,010**
Total	**$18,643,450**	**$0**	**$18,643,450**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$80,000	$2,041,700	**$2,121,700**
2015	$208,500	$1,772,250	**$1,980,750**
2016	$0	$489,060	**$489,060**
2017	$0	$509,850	**$509,850**
2018	$0	$531,520	**$531,520**
2019	$0	$615,670	**$615,670**
2020	$0	$1,925,520	**$1,925,520**
2021	$0	$3,345,590	**$3,345,590**
2022	$0	$3,487,780	**$3,487,780**
2023	$0	$3,636,010	**$3,636,010**
Total	**$288,500**	**$18,354,950**	**$18,643,450**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operating impact negligible.

Water Line Projects Coordinated with Public Works

****

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@
cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2018-2020

****

Total Project Cost: $1,342,980

About the Project

The Water Division plans for projects that align with major street or storm water improvements. The coordinated projects share costs between City Departments and they minimize disruption to the public. The two major waterline coordination projects are Taft Avenue Phase 2 and the Loveland Outfall Phase 3 (Sherri Mar).



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2018	$62,780	$0	**$62,780**
2019	$180,830	$0	**$180,830**
2020	$1,099,370	$0	**$1,099,370**
Total	**$1,342,980**	**$0**	**$1,342,980**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2018	$0	$62,780	**$62,780**
2019	$180,830	$0	**$180,830**
2020	$0	$1,099,370	**$1,099,370**
Total	**$180,830**	**$1,162,150**	**$1,342,980**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2021*					
Total					

*Operating impact negligible.

Extension and Oversizing Projects

****

Department:
Water & Power

Division:
Water

Project Manager:
Melissa Morin

Phone Number:
970.962.3709

Email:
Melissa.Morin@
cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost: $910,970

About the Project



As development on the fringes of the City occurs, private developers design and install water infrastructure to serve their specific project. When the City anticipates additional capacity is needed beyond that which is related to the proposed development, the Utility may require the Developer to install a larger water pipeline. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program.

Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2014	$0	$75,000	**$75,000**
2015	$0	$78,190	**$78,190**
2016	$0	$81,510	**$81,510**
2017	$0	$84,970	**$84,970**
2018	$0	$88,590	**$88,590**
2019	$0	$92,350	**$92,350**
2020	$0	$96,280	**$96,280**
2021	$0	$100,370	**$100,370**
2022	$0	$104,630	**$104,630**
2023	$0	$109,080	**$109,080**
Total	**$0**	**$910,970**	**$910,970**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$75,000	**$75,000**
2015	$0	$78,190	**$78,190**
2016	$0	$81,510	**$81,510**
2017	$0	$84,970	**$84,970**
2018	$0	$88,590	**$88,590**
2019	$0	$92,350	**$92,350**
2020	$0	$96,280	**$96,280**
2021	$0	$100,370	**$100,370**
2022	$0	$104,630	**$104,630**
2023	$0	$109,080	**$109,080**
Total	**$0**	**$910,970**	**$910,970**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operating impact negligible.

Morning Dr. Alternate 30" Water Line

****

Department:
Water & Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2012-2020

****

Total Project Cost: $4,620,250

About the Project



The northwest region of the City's water service area is currently supplied by a single 24-inch waterline installed in the 1960's. Increasing repair frequency and water demands as well as an increase in the number of water customers relying on this line necessitates a new, alternate waterline. This new waterline will ensure that City customers relying on this critical water delivery system have the supply and redundancy necessary to provide adequate service in the coming decades.

Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
Prior Years	$150,410	$451,230	**$601,640**
2019	$67,670	$203,000	**$270,670**
2020	$936,980	$2,810,960	**$3,747,940**
Total	**$1,155,060**	**$3,465,190**	**$4,620,250**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$446,640	$155,000	**$601,640**
2019	$270,670	$0	**$270,670**
2020	$282,170	$3,465,770	**$3,747,940**
Total	**$999,480**	**$3,620,770**	**$4,620,250**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2021*					
Total					

*Operating impact negligible.

Morning Drive Pump Station

****

Department:
Water & Power

Division:
Water

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2019-2020

****

Total Project Cost: $1,235,420

About the Project

The Morning Drive Pump Station was constructed in 1976. The station delivers water to the 29th Street storage tank, which serves over a quarter of the City's customers. The equipment is aging and the pump station will require an upgrade to re-size the facilities to meet the needs of the City's growing system.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2019	$53,070	$159,210	**$212,280**
2020	$255,780	$767,360	**$1,023,140**
Total	**$308,850**	**$926,570**	**$1,235,420**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2019	$212,280	$0	**$212,280**
2020	$120,370	$902,770	**$1,023,140**
Total	**$332,650**	**$902,770**	**$1,235,420**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2021*					
Total					

*Operating impact negligible.

East Gravity Zone – 24” and 16” Lines

****

Department:
Water & Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2017- 2021

****

Total Project Cost: $7,441,440

About the Project

These pipelines will provide additional discharge piping from the Mountain View Booster Pump Station and the improvements are planned during the reconstruction of the intersection at “Boyd Lake Avenue and Eisenhower”. These waterline improvements are important in ensuring that adequate system pressure can be maintained.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2017	$0	$380,120	**$380,120**
2018	$0	$2,704,830	**$2,704,830**
2019	$0	$3,059,890	**$3,059,890**
2020	$0	$192,550	**$192,550**
2021	$0	$1,104,050	**$1,104,050**
Total	**$0**	**$7,441,440**	**$7,441,440**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2017	$380,120	$0	**$380,120**
2018	$696,880	$2,007,950	**$2,704,830**
2019	$123,130	$2,936,760	**$3,059,890**
2020	$192,550	$0	**$192,550**
2021	$100,370	$1,003,680	**$1,104,050**
Total	**$1,493,050**	**$5,948,390**	**$7,441,440**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2022*					
Total					

*Operating impact negligible.

29th Street 5.0 MG Storage Tank #2

****

Department:
Water & Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2017- 2019

****

Total Project Cost: $7,172,270

About the Project



The 29th Street steel tank is one of the most utilized storage facilities supporting over a quarter of the City's water customers. The project will provide a second 5.0 million gallon storage tank at this critical location. The additional storage will offer redundancy and reliability for water customers in Northwest Loveland.

Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2018	$240,140	$240,140	**$480,280**
2019	$1,638,180	$1,638,190	**$3,276,370**
2020	$1,707,810	$1,707,810	**$3,415,620**
Total	**$3,586,130**	**$3,586,140**	**$7,172,270**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2018	$480,280	$0	**$480,280**
2019	$160,530	$3,115,840	**$3,276,370**
2020	$167,350	$3,248,270	**$3,415,620**
Total	**$808,160**	**$6,364,110**	**$7,172,270**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2020*					
Total					

*Operating impact negligible.

New Water Lines 12 Inch 10th St (RR Spur to Madison)

****

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Graig.Weinland@
cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2016-2017

****

Total Project Cost: $433,590

About the Project



The proposed 12-inch waterline connects an existing 12-inch waterline in 10th Street to another 12-inch line in Madison Avenue. Likewise, the proposed 16-inch waterline connects an existing 16-inch line in 50th Street to an existing 12-inch line in 57th Street. The connections will improve hydraulic capacity and will provide additional reliability for each respective area.

Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2016	$91,770	$30,590	**$122,360**
2017	$233,420	$77,810	**$311,230**
Total	**$325,190**	**$108,400**	**$433,590**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2016	$122,360	$0	**$122,360**
2017	$36,700	$274,530	**$311,230**
Total	**$159,060**	**$274,530**	**$433,590**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2018*					
Total					

*Operating impact negligible.

Southwest Booster Station

****

Department:
Water & Power

Division:
Water

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@
cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2020-2021

****

Total Project Cost: $2,933,210

About the Project

The proposed Southwest Booster station is needed in the future to fill the City's South Concrete Tank, located near the intersection of S Taft Ave and 42nd St SE. The tank supports the southern portion of the City. The timing and need for the pump station will depend on growth in the southern portion of the City.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2020	$128,370	$128,370	**$256,740**
2021	$1,338,230	$1,338,240	**$2,676,470**
Total	**$1,466,600**	**$1,466,610**	**$2,933,210**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2020	$256,740	$0	**$256,740**
2021	$0	$2,676,470	**$2,676,470**
Total	**$256,740**	**$2,676,470**	**$2,933,210**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2022*					
Total					

*Operating impact negligible.

Miscellaneous Transmission & Distribution Projects

****

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@
cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2014-2023

****

Total Project Cost: $1,568,270

About the Project

Projects include Water Meters and a Vulnerability Assessment



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2014	$175,000	$0	**$175,000**
2015	$130,310	$0	**$130,310**
2016	$135,850	$0	**$135,850**
2017	$141,620	$0	**$141,620**
2018	$147,640	$0	**$147,640**
2019	$153,920	$0	**$153,920**
2020	$160,460	$0	**$160,460**
2021	$167,280	$0	**$167,280**
2022	$174,390	$0	**$174,390**
2023	$181,800	$0	**$181,800**
Total	**$1,568,270**	**$0**	**$1,568,270**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2014	$0	$175,000	**$175,000**
2015	$0	$130,310	**$130,310**
2016	$0	$135,850	**$135,850**
2017	$0	$141,620	**$141,620**
2018	$0	$147,640	**$147,640**
2019	$0	$153,920	**$153,920**
2020	$0	$160,460	**$160,460**
2021	$0	$167,280	**$167,280**
2022	$0	$174,390	**$174,390**
2023	$0	$181,800	**$181,800**
Total	**$0**	**$1,568,270**	**$1,568,270**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operating impact negligible.

2.0 MG Dakota Ridge Tank PZ2

****

Department:
Water & Power

Division:
Water

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@
cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2019-2020

****

Total Project Cost: $4,870,130

About the Project

A 2.0 MG storage tank is needed to meet future demands in the P2 Zone. The timing of the tank is estimated based on the proposed development in the area. The storage will allow the proposed 29th Street pump station P2 expansion to operate more efficiently rather having existing pumps running continuously.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2019	$36,940	$147,760	**$184,700**
2020	$937,090	$3,748,340	**$4,685,430**
Total	**$974,030**	**$3,896,100**	**$4,870,130**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2019	$184,700	$0	**$184,700**
2020	$192,550	$4,492,880	**$4,685,430**
Total	**$377,250**	**$4,492,880**	**$4,870,130**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2021*					
Total					

*Operating impact negligible.

16” in Granite (57th to 50th)

****

Department:
Water and Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityofloveland.org

Project Category:
Construction

Project Number:

Duration:
2017-2018

****

Total Project Cost: $453,250

About the Project

The 16” waterline will provide a valuable link between the gravity pressure zone and P1. The waterline will ensure adequate pressure and flow to customers in North Loveland.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2017	$0	$93,890	**$93,890**
2018	$0	$359,360	**$359,360**
Total	**$0**	**$453,250**	**$453,250**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2017	$93,890	$0	**$93,890**
2018	$66,550	$292,810	**$359,360**
Total	**$160,440**	**$292,810**	**$453,250**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2019*					
Total					

*Operating impact negligible.

3.5 MG 43rd St Tank #2

****

Department:
Water and Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Construction

Project Number:

Duration:
2023

****

Total Project Cost: $401,760

About the Project

A tank will be designed and constructed to provide reliable water service and pressure to existing pressure zone 1.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
2023	$80,350	$321,410	**$401,760**
Total	**$80,350**	**$321,410**	**$401,760**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
2023	$401,760	$0	**$401,760**
Total	**$401,760**	**$0**	**$401,760**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2024*					
Total					

*Operating impact negligible.

Water Treatment Plant Projects

****

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2016

****

Total Project Cost: $1,029,050

About the Project

There are a variety of Water Treatment Plant projects planned to improve and expand for plant treatment operations and create higher system reliability and efficiency.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
Prior Years	$474,800	$450,000	**$924,800**
2014	$0	$0	**$0**
2015	$104,250	$0	**$104,250**
Total	**$579,050**	**$450,000**	**$1,029,050**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$24,800	$900,000	**$924,800**
2014	$0	$0	**$0**
2015	$0	$104,250	**$104,250**
Total	**$24,800**	**$1,004,250**	**$1,029,050**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Operating impact negligible.

Water Treatment Plant Expansion

****

Department:
Water & Power

Division:
Water

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
W1300D

Duration:
2013-2015

****

Total Project Cost: $19,428,780

About the Project

Beginning 2013, the 94 year old Filter Plant #1 building will be demolished and a new 8 MGD filter building will be constructed in its place. The project will expand the filtration capacity of the WTP to 8 MGD and will provide greater redundancy and level of service for the City customers.



Funding Sources			
Revenue	**Water Fund**	**System Impact Fee**	**Total**
Prior Years	$299,200	$299,200	**$598,400**
2014	$3,800,000	$5,700,000	**$9,500,000**
2015	$3,732,150	$5,598,230	**$9,330,380**
Total	**$7,831,350**	**$11,597,430**	**$19,428,780**

Project Cost Estimates by Year			
Elements	**Planning**	**Construction**	**Total**
Prior Years	$598,400	$0	**$598,400**
2014	$750,000	$8,750,000	**$9,500,000**
2015	$781,880	$8,548,500	**$9,330,380**
Total	**$2,130,280**	**$17,298,500**	**$19,428,780**

Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Operating impact negligible.

Water Treatment Plant Expansion

****

Department:
Water & Power

Division:
Water

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
W1300D

Duration:
2013-2015

****

Total Project Cost: $19,428,780

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Estimated Initial Operations Impact					
	Personnel	**Supplies**	**Purchased Services**	**Total**	**FTE**
2016*					
Total					

*Operating impact negligible.