

Annual Report  
2004  
to the Community



**Loveland Parks & Recreation Department**

# A Letter From The Director



*Gary Havener  
Director*

We welcome your feedback and questions.

Please contact us at:

Parks & Recreation Administration  
500 E. 3rd St.-Loveland, CO 80537  
(970)962-2727 Fax:(970)962-2903

Cover Photos:

Recreational Trail  
Meadow Brook Ridge Natural Area

*"The Mission of the Loveland Parks and Recreation Department is to provide effective, efficient and high quality leisure facilities, sites, services and programs for citizens of and visitors to the community."*

This annual report is presented to you to communicate the numerous events, projects, facilities and activities of the Parks and Recreation Department. Our goal is to meet the expectations of citizens and achieve consistent service levels as the Loveland community continues to grow. 2004 was a year of turning plans into a reality for the Loveland community. Several long awaited projects received funding and are now underway.

In July, renovation began on Centennial Park. This facility is the home to many Loveland Baseball Association games and hosts thousands of little league baseball and girls softball games each year. Centennial Park renovations are long overdue and will greatly enhance spectator and player experiences in 2005 and beyond.

Loveland's Sports Park is the second phase of these projects designed to enhance youth sports facilities. Planning of this 76-Acre sports park was completed in 2004 and construction started in August. This \$9,000,000 project will be the Department's largest capital undertaking and the first phase of this project will add 7 soccer fields, in-line and free skating areas, volleyball and basketball courts, playgrounds, picnic/public use areas and a spectacular water playground for kids. This park is scheduled for opening in spring of 2006 for public use.

Additional recreation trail was constructed in 2004, bringing the total mileage of the system to 15.5 miles. Recreation trail segments were completed off west Highway 34 to 22nd Street, and from 57th Street to 42nd Street through new residential areas.

Loveland's natural areas also increased in 2004 with the acquisition of four conservation easements in various areas of the community. Loveland now has preserved a total of 1,891 acres through its Natural Areas Program.

Participation in recreational programs and activities, and use of recreational services enhances the quality of life in Loveland. Many programs are filled to capacity and facilities busy with activity. The Chilson Recreation Center hosts some 1,060 visitors per day and the golf courses played 130,304 rounds of golf. As we see program and activity growth and the construction of many of the parks and recreation projects becoming a reality, we hope you will share our excitement and anticipation.

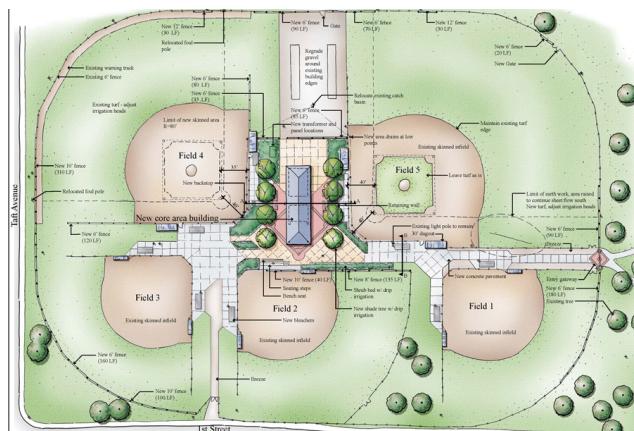
A handwritten signature in black ink that reads "Gary Havener". The signature is fluid and cursive, with a large, stylized "H" and "a" at the beginning.

*Gary Havener  
Loveland Parks and Recreation Director*



# Renovation of Centennial Park Ballfields

For many years the Department recognized the need for expanded sports facilities to provide additional baseball, soccer, football, softball, multi-use fields and skate amenities in the community. After completing a needs analysis, community discussions, budget planning and inventorying resources, the City determined it would be most feasible and cost effective to expand and enhance facilities and services in a three phased project approach. Centennial Park renovation is the first phase to address baseball and softball needs, the second phase being the Loveland Sports Park for soccer/multi-use fields skate amenities and community picnic areas, and the last phase being the expansion of softball/baseball fields at Barnes Park.



Centennial Park Renovation Master Plan

Renovation of Centennial Park is underway and progressing on schedule. The Loveland Baseball Association accommodated the construction schedule by starting games earlier in 2004, in order to finish all games by early July. Work crews began demolition and construction on the site during late summer. Included in this project is the renovation of ball fields 4 & 5, and repair of fencing and backstops on ball fields 1, 2 and 3 at Centennial Park. In addition to irrigation, dugout, and fencing improvements, a new Concession/restroom building, walkways, entryway and center plaza have been added. Renovated fields and facilities should be available for the 2005 summer baseball season. Funding for this project was made available through numerous resources including a \$160,000 GOCO grant.

## Centennial Park Renovation Project

Design: EDAW, Inc  
Contractor: Sinnott Builders Inc.  
Construction Timeline: July 2004-May 2005  
Project Budget: \$1,100,000  
Funding Source: Parks Improvement  
Fund & Tabor Over-Ride,  
GOCO Grant



*Centennial Park - Ballfield Renovation  
Ground-breaking Ceremony - July 2004*



*Centennial Park - Ballfield Renovation  
Core Building Construction - Nov. 2004*



## Loveland Sports Park



Loveland's Sports Park is the second phase of enhancing youth sports facilities for the community and entails the development of 76-acres of parkland south of Highway 34 at Boyd Lake Avenue. In July 2003, the City purchased the 76 acre site that provided good access from major arterials and is configured to accommodate multipurpose fields, in addition to functioning as a community park. Staff worked with multiple self-directed youth athletic organizations in town to get their input and to evaluate their current and future field needs. Staff also worked with other City departments to determine infrastructure requirements and costs, as well as water needs at this location. Interested skaters also worked with the design team to provide input on skate park components of the project.

This \$9,000,000 project is the Department's largest capital undertaking ever and Phase I (55 acres) of this project will add 7 soccer fields, skating areas, outdoor volleyball and basketball courts, playgrounds, water playground, concessions and picnic/public use areas. Design of the park was completed in June and construction began during the fall of 2004 with utility and earthwork. The park will be available in 2006 for public use.

### Loveland Sports Park (LSP)

Design: Design Concepts & DHM Design

Construction Manager/Contractor: ECI

Construction Timeline: 2004-December 2005

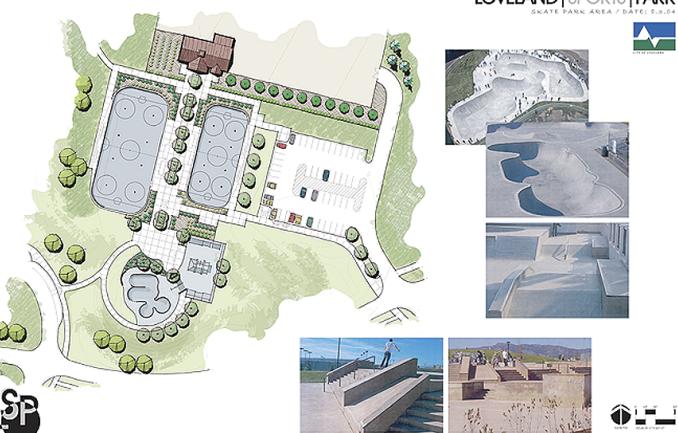
Land Costs: \$2,399,476

Construction Budget: \$6,500,000

Funding Source: Capital Expansion Fees, Council Reserve, Lottery \$



Loveland Sports Park - Master Plan



Loveland Sports Park - Skate Park Plan





## Barnes Park Softball Complex/Old Fairgrounds Re-Use

The last phase of enhancing sports facilities in Loveland will be the expansion of Barnes Park onto the Old Fairgrounds Site. When the Larimer County Fairgrounds operation moved to its new location off Interstate 25, the 37-acre fairground site reverted back to the City. In 2003 and 2004, the City invested in consultant studies to determine the best future uses for this site. Alternatives identified by the public were using the area for recreational facilities, open space and special event programming. City Council approved the proposal to designate 16 acres of the undeveloped land east of the river adjacent to Barnes Park for additional ball fields.

Additionally in 2004, staff presented City Council with a conceptual plan for the site including use of some existing structures, as well as a new building for community activities, special events, picnic, meeting rooms, open space and recreational amenities. After numerous discussions, the City Council is still committed to additional ball fields east of the river, but has postponed any decision regarding the use of the balance of the Fairgrounds property until a new flood plain study is complete in late 2005. There are many opportunities for this parcel of land with regards to parks, recreation, trails and open lands.

- Future ball fields will accommodate leagues, growth in girls high school softball programs and opportunities for additional local & regional tournaments. Barnes Park has developed a regional reputation for hosting softball tournaments for all age groups and was a very active park location in 2004. In addition to the 322 softball league teams, 700 softball tournament teams visited Barnes Park in 2004. Youth softball tournament teams grew from 336 to 504. As a result of an operational change, most tournaments were run by private or outside tournament groups to reduce City spending. This operational decision resulted in a 240% increase in outside rentals, with both budgeted expenditures and revenues also decreasing, keeping cost recovery at the targeted level.



Old Fairgrounds Buildings



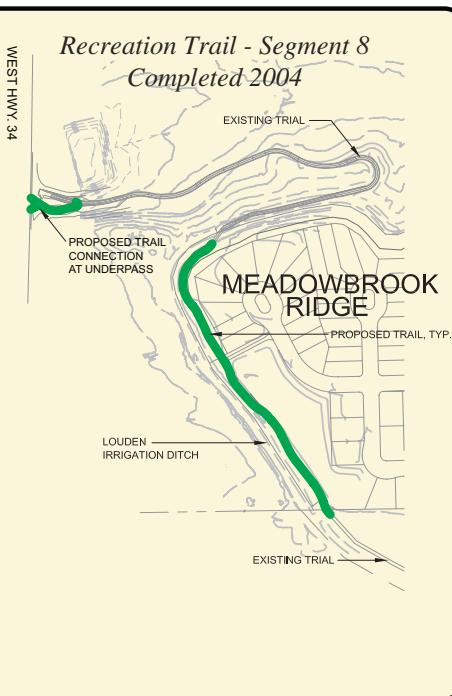
Draft/Conceptual Drawing of Fairground



Draft/Conceptual Drawing of Buildings Associated with Fairgrounds Re-Use



# Recreation Trail System



With regards to the recreation trail, a short segment was completed connecting the west Highway 34 underpass with 22nd Street, through the Meadowbrook Ridge subdivision. Additionally, a large section of trail was completed between 42nd and 57th Streets through new residential subdivisions. The Department continues to work with developers and individual landowners on a corridor for a north Highway 287 underpass and connecting recreational trail. Staff applied for a grant to assist with project costs and was awarded a \$160,000 grant for the project. Loveland's recreation trail now stretches 15.5



miles. Crews also removed and replaced 750 feet of existing recreation trail at Seven Lakes Park, removed and replaced trees, added new soft surface trail in 2 sections and placed new benches along the

trail. The Loveland Rotary Club donated and installed environmental interpretation kiosks off the trail along the Big Thompson River. Loveland's Trail System is funded & maintained from Loveland's share of the state Lottery proceeds, therefore, no City taxes are used to support this valuable community asset.

## Recreation Trail System 2004

Design: In-House  
Contractor: Thoutt Bros. Concrete  
Construction Timeline: Oct -December 2004  
Project Budget: \$194,000  
Funding Source: Lottery \$





# Natural Areas Acquisition of Conservation Easements

Since 1996, a total of 1,891 acres have been preserved by the City of Loveland's portion of the Larimer County Open Lands Sales Tax of 0.25%. During 2004, Loveland's Open Lands Program was able to secure four conservation easements, in addition to developing and implementing maintenance/management plans on previously preserved open land areas.

In August, the City acquired a conservation easement on 37 acres adjacent to the future Loveland Sports Park in east Loveland. This conservation easement protects valuable wetlands and agricultural areas, as well as scenic views of the foothills and Big Thompson River corridor. In the Fall, the Hopkins conservation easement was finalized, protecting 59 acres of land in southwest Loveland near Ryan's Gulch. Currently, the City has preserved 515 acres in the Ryan's Gulch area and, as a result, the Larimer County Commissioners nominated this area for a 2004 Environmental Stewardship Award.

During 2004, Larimer County requested the City of Loveland hold a conservation easement on 1,847\* acres of land for a regional park adjacent to the proposed Chimney Hollow Reservoir, west of Carter Lake. The project is a collaborative effort by the County, Northern Colorado Con-

servancy District and Great Outdoors Colorado (GOCO). The GOCO grant requires a conservation easement be held by a third party, which is the basis for Loveland's involvement. Larimer County will manage recreation on the property, including 10 miles of trails for hiking, equestrian use, mountain biking, and non-motorized boating and fishing on the reservoir.

Also during the fall, the Walden West Conservation Easement was finalized. Walden West is the donation of a conservation easement on 31 acres southwest of Donath Lake. The site contains a small 12-acre lake and excellent habitat for songbirds and waterfowl. There is no public access to this site but it is adjacent to a 51-acre conservation easement held by Larimer County.

Loveland's preservation of vital natural areas also includes on-going maintenance practices. Open Lands maintenance included debris removal, weed control, removal of Russian Olive Trees, installation of boundary posts and cleanup of Big Thompson River corridor in conjunction with the annual River Revival.

## Loveland Open Lands Acreage

	Fee Simple Ownership
Boyd Lake Area	56.37
CTM Place	1.25
Centennial	1.31
Cottonwood	4.50
Devil's Backbone	43.65
Wheat Farm	594.00
Emerald Glen	10.00
Heinrichy Lake	3.00
Hidden Valley	197.43
Jayhawker	30.00
Long View	79.80
Longs Park	8.04
Loomis	23.24
Macy	1.20
Morey	27.50
Namaqua	5.88
Rec Trail	61.57
RFJY Area	12.53
Von Kaenel	2.71
Windemere	1.14

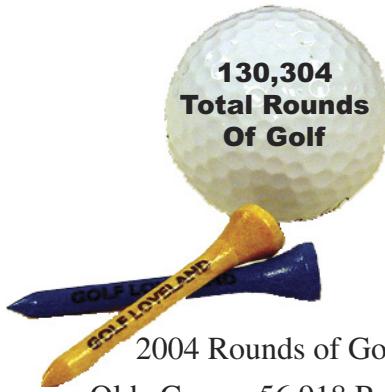
	Conservation Easements
Ryan's Gulch Area	377.66
Sylvan Dale	213.96
Waterford Place	10.30
Walden West	31.18
Sports Park	37.25

Total Acres Preserved 1,891.50

\*Larimer County Acreage



## Golf Operations and Projects



### 2004 Rounds of Golf

Olde Course 56,918 Rounds  
Mariana Butte 45,011 Rounds  
Cattail Creek 28,375 Rounds

Golf is funded by User Fees  
(No Tax Subsidy)



Mariana Butte Rock Landscape Project

Loveland operates three municipal golf courses (Olde Course at Loveland, Cattail Creek and Mariana Butte). All money collected from golf is retained in the Golf Fund and only used for golf purposes. No taxes or city government revenues are used to support Loveland's golf courses.

Based on surrounding courses play statistics, Loveland's golf courses play more rounds than any other municipal course in Northern Colorado. The popularity of the courses is evidenced by the 130,304 rounds played in spite of economic conditions, weather and increased number of area courses.

New technologies provided additional benefits to golfers in 2004. Golfers can now make their tee times, free of charge, through the internet at [www.golfloveland.com](http://www.golfloveland.com). This new service, combined with the existing phone tee time reservation system, give golfers increased flexibility and options in reserving times. In addition, when Loveland replaced its fleet of golf carts in 2004, Global Positioning Services (GPS) and safety features were added to the carts to enhance information on distances of each shot, safety and the



overall golf experience. The GPS allows golfers to see their distance from the greens and relative position to the hole they are playing. The system also allows for communications with the clubhouse if desired for emergencies.



*the love*  
OF  
GOLF

The early summer rainy weather allowed the courses to look their best throughout the summer months. There were no drought issues or water shortages in 2004. Several golf course improvements occurred including improvements to the Olde Course patio roofing, landscaping around new restrooms, and several other landscaping improvements at all three courses. These projects improved conditions for golfers not only today but for many years into the future.

### How Does Loveland Golf Compare? (5 Year Average of Northern Colorado Cities with (2) 18-Hole Golf Courses)

Loveland*	91,207	18-Hole Equivalent Rounds Played
Fort Collins	73,066	18-Hole Equivalent Rounds Played
Greeley	69,568	18-Hole Equivalent Rounds Played
Longmont	65,115	18-Hole Equivalent Rounds Played



## Parks Operations, Maintenance & Improvements

Loveland residents take pride in their park system. Maintenance practices and improvement projects provided quality facilities. In addition to daily maintenance of 27 parks and 16 public facilities and areas, park projects included the replacement of the North Lake Park Shelter, installation of new irrigation and handicapped soft surfacing adjacent to the shelter, construction of a new access ramp at the Civic Center playground, removal and replacement of ballfield fencing at Centennial Park and clean up of trees along the Big Thompson River improving recreation trail access. Unsafe and outdated parks equipment was replaced in select areas in the park system and crews completed several other related projects at Centennial Park.

Above normal precipitation, cooler temperatures and frequent rains resulted in an average 39.5% irrigation water reduction in use in 2004. Winter watering took place in January & February to increase the survival rate of plant materials at parks and public locations to provide added water for the landscape after two years of drought conditions. Park planter beds were downsized and new varieties of plant material were used to continue our commitment to conserve water and reduce maintenance costs.

Because of the associated ground maintenance functions, the Loveland Cemetery operation is managed

by the Parks and Recreation Department. There were 176 burials in 2004 at the cemetery. Based on current projections, there are still 8+ years of average sales and lots available for future burials. During 2004, the cemetery crew leveled, prepared and seeded a new area on the west side of the cemetery adding 350 additional new burial lots.



Loveland Cemetery



Eagleview Park

### Loveland's Park Performance Measures

Number of Parks:	27
Number of Playgrounds:	29
Number of Developed Acres:	287
Number of Undeveloped Acres:	160
Operating Expenditures:	\$1,930,835
Cost Per Developed Acre:	\$6,255
Number of Trees Planted:	94
Number of Park Shelter Reservations:	820
Cemetery Calls & Inquiries	2,096
Cemetery Burials	176
Cemetery Cost Recovery	72%

Source of Funding: City General Fund



## Recreation Programs, Activities and Facilities

### 2004 Attendance / Usage Figures at Loveland's Recreation Facilities

Athletic Organizations	64,000
Athletic Programs	255,906
Batting Cages	11,593
Cattail Creek Golf Course	28,375
Christmas Trees Recycled	4,500
Environmental Education	640
Hatfield Chilson Center	317,853
Lake Loveland Swim Beach	23,539
Loveland Cemetery Visitors	15,000
Mariana Butte Golf Course	45,011
North Lake Park Train Rides	21,496
The Olde Course at Loveland	56,918
Park Shelter Reservations	753
Park Visitors	1,200,000
Recreation Programs	38,097
Recreation Trail System	250,000
Round Mountain Trail	9,000
School District Athletics	16,000
Senior Programs	63,725
Special Events	310,000
Tennis Court Reservations	2,200
Viestenz-Smith Visitors	21,400
Winona Swimming Pool	30,254
Youth Golf Program	3,690

Loveland's parks and recreation programs and facilities are consistently rate among the top services provided on the City's Citizen's Survey. Despite fluctuating weather and economic conditions, attendance, participation and programming at recreational facilities remained consistent or greater than 2004 levels. Services provided by the Department include:

- Adult & Youth Athletic Programs
- Athletic Fields in Parks
- Barnes Park Batting Cages
- Chilson Recreation/Senior Center
- Environmental Education  
(Open Lands & Mountain Park)
- Golf Courses
- Lake Loveland Swim Beach
- Loveland Cemetery/Lakeside Burial Park
- Open Lands
- Recreation Programs
- Recreation Trail System
- Winona Swimming Pool

Staff found ways to accommodate a growing number of participants in light of facility limitations. Demand was high for ball fields, courts, fitness areas and classrooms. High use and participation reflect the success of the programs and facilities provided by the Department. Areas of program growth included personal fitness

training/fitness appraisals, youth softball tournaments, senior travel programs, day camp, tot programs, Winona pool swim lessons & rentals, outdoor recreation and youth athletics. A new "outsourced" youth program was implemented for youth in 2004 called Kids Night Out. The new program attracts about 150 youth each Saturday night at the Chilson Center for special activities.

The Chilson Recreation/Senior Center continued to be a focal point for much of Loveland's recreational activity. This facility, built in 1987, hosted an average of 1060 guests per day in 2004. The building was originally constructed to accommodate 750 visitors per day. Although it is a busy place, guest continually voice their satisfaction with the amenities and the cleanliness of the facility. Staff prides itself on on-going maintenance and repairs to keep the facility in excellent condition for users. 2004 improvements include new cardiovascular equipment, new trim paint, replaced building awnings, resurfaced wood floors, weigh equipment repairs, pool acid wash, repairs to pool slide, slide tower, hot tub & steam room, new UV filters on pool windows and installation of automated enzyme feeder to the indoor hot tub. Regular maintenance and repairs have led to satisfied Chilson users.

Customer service continued to be a top priority for the Department. Additional services were available to



## Customer Service & Special Events

citizens through technological advances including more internet information and capabilities. Chilson Recreation Center implemented a new electronic punch system for customer convenience. Automated phone and internet transactions also allowed citizens more convenience. Currently, about 40% of all recreation activity registrations and 82% of all golf tee times are being completed with automated phone and internet processes. The Leisure Times quarterly activity brochure is available on-line for citizens looking for a class or activity. Citizen feedback on these services has been very positive. Utilizing the power of the internet, the Parks and Recreation Department hosts

over 100 internet pages, including GIS maps and connections to the City's mapping database.

Visit our web site at: [www.cityoffloveland.org](http://www.cityoffloveland.org). and click the Parks and Recreation Department button.

The Department receives many



compliments on the cleanliness and safety of it's facilities. In 2004, there were 25 incidents of vandalism at facilities, but there were no major injuries or incidents at recreational facilities.

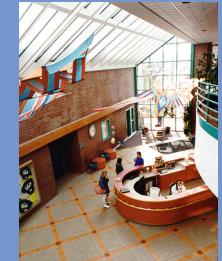
Loveland facilities played host to many community activities and events. Chilson Center and park shelters host weddings, receptions, birthdays, anniversaries, family reunions, conferences, school events, meetings, concerts and more. Special events included July 4th Festival, summer concerts, Arts & Crafts Festival, Sculpture Shows, Ski Swap, Golf Tournaments, fishing derbies, dances, car shows, veteran celebrations, athletic events, Fire Department community events, soccer and tennis tournaments, triathlon, Walk-A-Thons, River Revival, Field Days, religious services and environmental education. During 2004, the City also played host to the City Business Appreciation Luncheon, Kids Night Out Program, CARA State Tennis Tournament, and Special Olympic Floor Hockey Tournament.



### Loveland's Recreation Performance Measures

Number of Facilities:	4
Chilson Days of Operation:	360
Average Daily Chilson Visits:	1060
Winona Pool Days of Operation:	80
Swim Beach Days of Operation:	70
Batting Cage Days of Operation:	181
Number of Chilson Rentals:	135
Number of Winona Pool Rentals:	54
Chilson Cost Per Hour:	\$272
Personal Training/Appraisals:	917

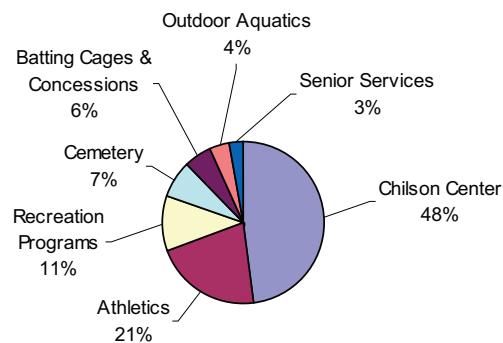
Source of Funding: User Fees & City General Fund



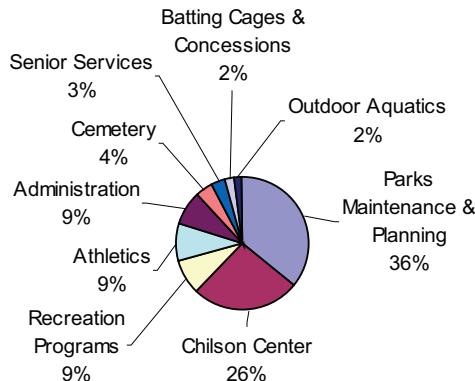
# Financial Overview

## General Fund 2004

### Revenues - \$2,291,404



### Expenditures - \$5,350,452



## 2004 Parks & Recreation Department Operating Funds

### Revenues:

Chilson Center.....	\$1,098,627
Athletics.....	\$486,798
Recreation Programs.....	\$256,556
Cemetery.....	\$168,178
Batting Cages/Concessions.....	\$127,288
Outdoor Aquatics.....	\$ 90,977
Senior Services.....	\$62,980
<b>TOTAL.....</b>	<b>\$2,291,404</b>

### Expenditures:

Parks Maintenance/Planning.....	\$1,930,835
Chilson Center.....	\$1,385,096
Recreation Programs.....	\$461,858
Athletics.....	\$482,116
Administration.....	\$458,617
Cemetery.....	\$232,131
Senior Services.....	\$169,606
Batting Cages/Concessions.....	\$124,284
Outdoor Aquatics.....	\$105,909
<b>TOTAL.....</b>	<b>\$5,350,452</b>

**Net GF Subsidy.....\$3,059,048**

The Parks & Recreation Department utilizes a variety of different budget resources. Budgets run on a calendar year beginning in January. The Department has numerous sources for capital dollars, but the majority of operating dollars are managed as part of the City's General Fund. A "user pay" philosophy is used to derive revenues and allows the Department to recover the majority of program & facility costs through user fees where feasible. All areas of the Department met City Council and Parks & Recreation Commission cost recovery goals. Many areas of the Department recover most or all costs through fees. Others, like Parks, recover no costs and are completely subsidized by the City's General Fund for the good of the community. Overall, the Department generated a 43% cost recovery for all General Fund budget areas resulting in a subsidy of \$3.06 million in tax dollars.

Employees are a very important part of the services provided to the community. During 2004, the Department employed 80 full-time employees, and 250 part-time/seasonal employees throughout our facilities and locations. There was a 5% turnover rate in full-time positions within the Parks & Recreation Department. 80% of the Parks & Recreation operational budgets are comprised of personnel related expenses. In order to best serve the community and communicate work expectations with employees, the City implemented a new performance management system in 2004 to evaluate employee contribution, productivity and performance. All Department employees were given feedback using this new performance system.



## General Fund & Cost Recovery

### Cost Recovery -

The Parks & Recreation Department operates on a user fee philosophy and generates revenues for services. Some programs and facilities pay for themselves while others are subsidized as a community service. Listed here are the established City Council, Department and Parks & Recreation Commission cost recovery policies and goals. Cost recovery is the calculation of determining the percentage of expenditures that are recovered through revenues for a given budget area. Cost recovery policies and goals drive operational decisions and help staff determine fees for services.

Cost Recovery 2004	Goal/Policy	Actual
Senior Services	40%	37%
Recreation Programs	50%	56%
Chilson Center	75%	79%
Youth Athletics	75%	81%
Outdoor Aquatics	80%	85%
Cemetery	70%	72%
BC/Concessions	100%	102%
Adult Athletics	100%	120%
Golf	100%	121%

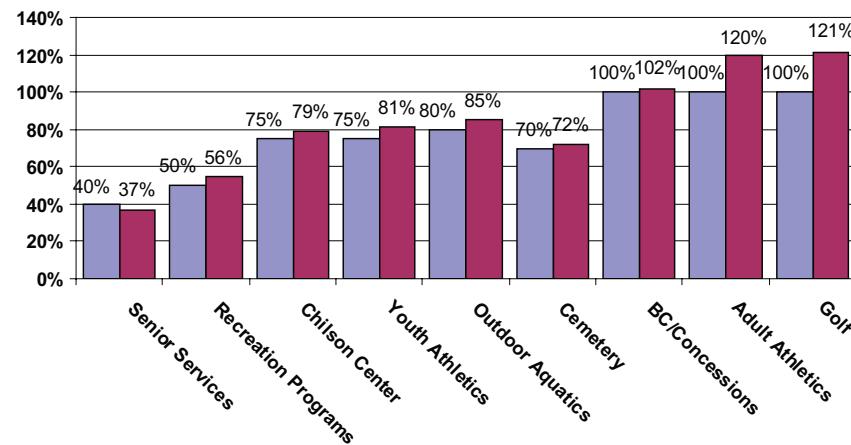
### What Recreational Services Paid For Themselves? (Through Fees & Charges)

- Adult Athletics
- Batting Cages/Concessions
- Golf
- Recreation Trail \*

\* Capital and maintenance funded with Colorado Lottery Proceeds

### 2004 Cost Recovery

■ Goal/Policy  
■ Actual



### Net Cost Per Capita for Services\*:

Recreation Services	\$ 9.86
(Chilson Center \$4.66)	
Parks & Project Planning	\$28.71
Golf:	\$ 0
Recreation Trails:	\$ 0
Open Lands:	\$11.54

\*Based on 2004 population of 61,400



# Capital Funds and Projects

**GREAT OUTDOORS COLORADO**

June 16, 2004

Mr. David Kasperek, Parks Planner  
City of Loveland  
500 East Third Street  
Loveland, CO 80537

VIA FACSIMILE - 970.962.2983

Re: Grant Request for Centennial Park Baseball Field Reservation, GOCO Log # 04439

Dear Mr. Kasperek:

Thank you for submitting a Local Parks and Outdoors Recreation grant request to the State Board of the Great Outdoors Colorado Trust Fund. GOCO's board was pleased by both the quality and quality of requests. We received 45 applications requesting more than \$5.3 million altogether. In all, the Board approved \$3,98,985 million for 28 projects.

I am pleased to inform you that on June 16, 2004, the Board approved your project at a grant amount up to \$200,000.00. Please note that an executed grant agreement signed by GOCO and the City of Loveland is required before work on the project may begin. Reinforcement options will be mailed within weeks, with the grant agreement to follow.

Thank you for participating in the Great Outdoors Colorado Local Government grant program. We look forward to working with you and your community. Please feel free to contact me at 303.226.6332, or Alison Vassallo, Program Coordinator, at 303.226.6323, with any questions or concerns you may have.

Sincerely,

*Wally Pizzino*  
Wally Pizzino  
Senior Program Manager

## GOCO Award Letter

**Colorado State Parks**

120 E. Highline Blvd. • Loveland • 80538 • Phone: 970.669.4500 • Fax: 970.669.4502 • [www.state.co.us/parks](http://www.state.co.us/parks)

April 27, 2004

Larry Callahan  
Park Manager  
City of Loveland, Parks and Recreation Department  
500 East Third Street  
Loveland, CO 80537

Dear Larry,

We are pleased to inform you that the following grant application for the State Trails Program has been approved for funding:

Project: Highway 297 - <http://www.state.co.us/parks/recreation/297.html>  
Grant Amount Awarded: \$100,000.00

I. FUNDING  
Colorado State Parks administered several sources of grant funds:

1) Colorado Parks: Lottery and Great Outdoors Colorado (LOC)  
2) Federal Funding: Recreational Trails Program (RTA) (Part II) and Land and Water Conservation Funds (LWCF).

Your grant will be funded with Land and Water Conservation Funds.

II. LWCF FUNDING INFORMATION  
LWCF funding is administered through the National Park Service. The National Park Service must first approve a separate project application.

In order to comply with the National Park Service requirements, please fill out the attached information and return it soon as possible to help increase the process review time.

1. LWCF Compliance Summary for Grants: This document is for information and use as a reference to track all LWCF project costs.

Ms. Diane Goss, Executive Director, Colorado State Parks, Colorado Department of Natural Resources, 2000 Blake Street, Suite 1000, Denver, CO 80201-3999. (303) 893-2100

## Colorado State Trails Grant Letter

Fund	Balance 1/1/03	Revenues	Expenditures	Net Change	Balance 12/31/03
<b>Capital Expansion Fund</b>	\$15,142,087	\$3,482,249	\$2,288,568	\$1,193,681	\$16,335,768
<b>Parks Improvement Fund</b>	\$1,053,643	\$191,229	\$26,934	\$164,295	\$1,217,938
<b>Conservation Trust Fund</b>	\$2,818,705	\$559,498	\$316,821	\$242,677	\$3,061,382
<b>Open Lands Tax Fund</b>	\$862,678	\$1,460,777	\$708,540	\$752,237	\$1,614,915
<b>Golf Fund</b>	\$1,641,889	\$3,279,253	\$3,357,588	-\$78,335	\$1,563,554
<b>Internal Services Fund</b>	\$0	\$338,859	\$338,859	\$0	\$0
<b>Perpetual Care Fund</b>	\$1,516,205	\$88,853	\$0	\$88,853	\$1,605,058

*Cash balances exclude maintenance reserve funding*

**Capital Expansion Fund-** Fees assessed on new development to assist in providing infrastructure necessitated by growth. Fees are collected for parks, recreation center, open lands and trails.

**Parks Improvement Fund-** Prior to the establishment of Capital Expansion Fees in 1984, a parks fee was collected on new residential dwellings. This fund is restricted for improvements and infrastructure at existing parks and park facilities. Revenues for this fund are generated from interest on the fund balance & park shelter reservation fees.

**Conservation Trust Fund-** Revenues derived from proceeds of the state Lottery and Lotto games. Funds are restricted for recreation sites, facilities or projects.

**Open Lands Tax Fund-** Fund to purchase and maintain open land areas in and around Loveland. Revenues are generated from Larimer County Open Lands Sales Tax.

**Golf Fund-** Government enterprise fund to account for the operations, maintenance and capital improvements of golf courses and facilities owned by the City of Loveland.

**Public Grounds Maintenance Internal Service Fund-** This internal services fund provides for grounds maintenance around City buildings, properties, and special public areas like the Civic Center.

**Perpetual Care Fund-** This fiduciary fund provides for the future operations, maintenance and capital requirements of the Loveland Cemetery once all lots are sold.



## Stretching Community Resources

To maximize budget resources, the Department uses a number of alternate resources to serve the community. These resources allow the Department to consistently meet established service level expectations without increasing direct costs to City taxpayers. The following resources enhanced the Parks and Recreation Department's services.

- Volunteers gave 21,000 hours of service to the community in the form of coaches, instructors, adaptive recreation buddies, clerical assistance and park labor at an estimated value of \$180,000.
- A \$200,000 grant was received from GOCO to assist with the renovation at Centennial Park.
- A \$160,000 grant was received from Colorado State Trails to assist with the Highway 287 underpass.
- The Loveland Parks and Recreation Foundation Scholarship Program allowed 340 youth and family members to participate in recreational activities at a community value of \$9,000.
- A \$1000 Group Publishing Community Service Award was received for the Youth Recreation Scholarship Program.
- Citizens donated some \$6000 for benches and trees at Loveland parks. Trees added to the City's forestry inventory and designation of Loveland as a *Tree City USA* for the 14th year. Many of the donations were the result of the Department's Memorial Donation Program.
- Received a \$500 Tree Grant from the Colorado Parks and Recreation Foundation for the tree planting at Eagleview Park, as well as a grant from
- Platte River Power Authority.
- *Golfers of Tomorrow* Golf Tournament raised \$7,000 to support the Junior Golf Program.
- Use of Larimer County "Community Work" programs for graffiti removal and numerous trail and park projects.
- Shared use of R2J School District and City facilities to maximize use of community facilities.
- Loveland's share of Colorado Lottery Dollars were used for recreation trail construction.
- *Challenger Baseball*, an adaptive recreation program, was sponsored by (4) local sponsors.
- The *High Plains Art Council* constructed new walkways at Benson Sculpture Garden.
- The Jack Donahue Memorial Garden and water feature was installed at the Olde Course, including a commemorative brick pathway.
- Hoyt Foundation \$500 grant for environmental education scholarships.
- Loveland Rotary Club donated and installed environmental education kiosks along the Big Thompson River.
- Loveland's Lion Club operated the miniature train at North Lake Park as a community service.
- Business sponsorships of Chilson Center Fall Points Program provided \$8000 in merchandise.
- USSSA and local businesses donated \$10,000 for a new fencing system at Barnes Park to use for youth and women's softball tournaments.
- A new veteran's sculpture was donated and placed at Dwayne Webster Veteran's Park.

## The Value of Volunteers

Volunteers play an important role in the Department's goal of providing community services while minimizing expenditures. A special thanks to the volunteers who make a difference in our community and the quality of life in Loveland by coaching, assisting with recreation programs, assisting special needs individuals, *Youth Golf Program*, boards & commissions, environmental education, workenders, fundraisers, scouts, *Adopt-A-Trail*, tree planting, and various other groups that assisted with projects.



**Estimated Value of Volunteer Hours:  
\$180,000**

## 2004 Citizen Boards & Commissions

### Parks & Recreation Commission

Gene Alvine  
Rick Brent  
Noreen Flood  
Josh Goetz  
John Keith  
Donald Merkel - Chair  
Leighton Millar  
Terry Stone  
Gregg Theander  
*Jan Brown - Council Liaison*

### Golf Advisory Board

Robert Drulard  
Cody Hart  
Don Lizotte  
Georgia Jenkins  
Forest Knox  
Sherry Koch  
Paul McQuade- Chair  
James Smith  
Jerry Weilzel  
*Glen Rousey - Council Liaison*

### Open Lands Commission

Wendy Anderson  
Karl Cordova  
Steve Fancher  
Kathy Hartman- Chair  
M. Stephan McMillan  
John Lewis  
Mary Pullen  
Janeen Simon  
William Zawacki  
*Jan Brown-Council Liaison*  
*Gene Pielin - Council Liaison*

## Awards & Recognition



For the fourteenth consecutive year, the City was recognized by the National Arbor Foundation as a "Tree City USA", for meeting National standards for tree planting and maintenance in the community. In addition to the Tree City Award, Loveland was recognized with the Growth Award for its efforts in education, community partnerships, planting and tree maintenance. Volunteers and community leaders celebrated Arbor Day with a tree planting at Eagleview Park.

During 2004, the crews planted or replaced 94 trees in the park system. Many of these trees were replacement trees as a result of vandalism. The wet summer weather helped trees recover from the drought of the last couple of years.



**TREE CITY USA**

### Youth Grant Program

*The Parks and Recreation Commission distributed the following funds to self-directed youth recreation organizations to help them provide programs.*

- Loveland Girls Hoops.....\$1,546
- Loveland Midget Athletic Association.....\$3,920
- Loveland Swim Club.....\$2,500
- Loveland Baseball Association.....\$2,000



The Parks & Recreation Department was awarded the **Golden Web Award** for the third year in a row by the *International Association of Web Masters and Designers* (I.A.W.M.D.). This award is given in recognition of the Department's outstanding ability to meet the highest standards of web site design and the ability to provide necessary information to the public through its web site. Each year the Department seeks to expand internet services to citizens.

### 2004 Employee of the Year - Steve Fotovich

Steve Fotovich was selected by Department employees as the Employee of the Year. Steve worked for the Department for 12 years as the Golf Services Technician. Steve was instrumental in working out the challenges associated with the new GPS carts at the golf courses.

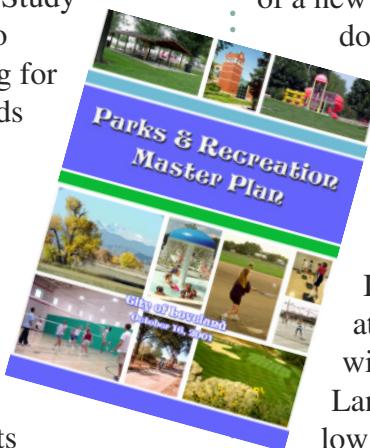




The Parks and Recreation Department has many exciting projects underway and on the horizon. Activities surrounding the planning of the three phases of the Youth Sports Facilities Project will continue to be the top capital priority. Plans and construction of new ball fields at Barnes Park will continue once the 2005 Flood Plain Study is completed. City Council will also determine potential uses and funding for the renovation of the Old Fairgrounds site.

After the youth sports projects are completed, Mehaffey Community Park is planned for construction in northwest Loveland. This 60-acre park will provide a much needed park in this area of town and serve existing and new developments in this area.

Other projects on the horizon include the continuation of the Recreation Trail System in north Loveland including a possible trail underpass at Highway 287 and connection of the trail from west Highway 34 back to the existing trailhead at Wilson Avenue. Community support for this project is high and citizens are anxious to have the off-road recreation trail loop encircle Loveland.



A sub-committee was formed to explore options for expansion of indoor recreation facilities. A report analyzing options will be presented to the Parks and Recreation Commission including possible expansion of the Chilson Recreation Center, renovation of the Winona Pool Bath House and possible future construction of a new Recreation Center. Although there are capital dollars available to pay for this project, operational dollars continue to be a challenge. Staff has been working with City Council to create better financial planning in order to adequately fund the many operational needs and desires of the community.

In late 2006, an update of the Parks and Recreation Master Plan is anticipated in conjunction with the update of the City's Comprehensive Land Use Plan. The Master Plan update will allow for policy review, new services and facilities, as well as an opportunity to re-forecast projections and service costs to meet current and revised standards.



Mehaffey Parkland



Chilson Center

This community report was written, designed, and produced by Parks & Recreation Department employees. Photographs were taken and incorporated to portray the events of 2004.

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*For Excellence in  
Park & Recreation Management*