



**PARKS AND RECREATION DEPARTMENT**  
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## **LOVELAND PARKS AND RECREATION COMMISSION**

Minutes ♦ June 13, 2013

**Present:** Jack Doyel, Deborah Manderscheid, Twyla Dennis, Gene Alvine, Sean Cronin, Hugh McKean (City Council Liaison)

**Staff:** Gary Havener, Keven Aggers, Larry Callihan, Marilyn Hilgenberg, Janet Meisel-Burns, Carol Wallace

**Absent:** Deb Huffsmith, Leighton Millar, Katie Davis

**Call to Order:** The meeting was called to order at 4:30 pm.

**Minutes:** Minutes of the May 9, 2013 were approved as written.

**Council Liaison Report:** None

### **2014 Budget & Capital Plans**

Staff discussed core budget for Parks & Recreation Department along with the 2014 Budget schedule. The 2014 supplemental operating and capital requests include additional funds for utility rate increases and overall utility costs, the care of additional downtown planter beds and projects at the Service Center, Sports Field lighting replacement at Barnes softball fields and a truck for Mehaffey maintenance operations. Fee increases will include Winona punch pass adjustments, elimination of LAA card fee (which is offset by a slight increase in athletic program fees, increase in shelter cancellation fees and higher alcohol permit fees. The cost allocation to departments for services from other City departments will cause a change in the cost recovery percent. The second Recreation Center on the 10 year capital plan has been removed by the City Manager.

### **Parks & Recreation Master Plan – Schedule, Elements & Commission Involvement**

The firm of MIG has been selected to complete the update of the Parks & Recreation Master Plan. This firm was selected because of their energetic approach and creativity. Meetings are planned with Parks & Recreation Commission, Golf Board & Open Lands Advisory Board in the next week to meet and discuss the Master Plan process. One on one interviews are planned with each Councilor and the City Manager. There will be outreach to the community to gather input July and August.

### **Mehaffey Park Project Update**

Bids requests have gone out for the Skate Park and infrastructure at Mehaffey Park. All bids will be due by the middle of July. There will be a symbolic ground breaking ceremony in the middle to late August prior to the start of construction.

### **Commission Discussion**

A concern was raised about the safety of the elevation post in the Big Thompson River at the Fairgrounds. Staff will address the safety concern. The department has a good supply of raw water for the season.

The Commission meeting in July will be held at the River's Edge Natural Area.

Meeting adjourned at 5:20 pm  
/s Jack Doyel, Chair