

2012



# Budget Biz

Quarter 3 (July-September), Issue 3

Welcome to the third issue of the quarterly budget report for the Loveland Fire Rescue Authority (LFRA). This report is intended to provide information related to fiscal accountability. It is available on the website and accessible to anyone that is interested. It is designed to assist the LFRA Board with monitoring the budget status for all resources that assist with delivering service to the citizens of the City of Loveland and the Loveland Rural Fire Protection District.

There are three sections of the report: LFRA Budget Status, Other Resources, and In the Works. The Budget Status section will highlight the budget status for revenues and expenditures for the Fire Authority Fund from year to date, January through September, 2012. The expenditures will be presented by program and account category at the department level. Each of these financial presentations includes variance explanations when the current percentage of the total budget is significantly different from the percentage of the year (i.e., third quarter is 75% of the year). There are resources outside of the Fire Authority Fund that are critical to our service delivery mission. The Other Resources section is devoted to highlighting the status of budgets that are outside of the Fire Authority Fund. The next section of the report will provide status information on the various processes used to develop long term and short term operational and capital planning. It is also intended to highlight significant financial transactions or strategies that the department is working on to advance the strategic plan and deliver cost effective services.

## Quarter 3 at 75% of 2012

- ◆ Revenues in the Fire Authority Fund are at 71.3% of the annual budget, compared to 88.2% last year. This year's revenue budget includes \$662,686 of federal grant money for radios that have not been purchased yet. Therefore, the reimbursement has not been received and the collection percentage appears low. If the grant was excluded from the budget, then revenue collected would be 73.6%.
- ◆ Expenditures in the Fire Authority Fund are at 71.3% of the annual budget, compared to 71.5% last year.
- ◆ LFRA has billed \$147,276 for wild land fire deployments.
- ◆ The Strategic Plan for operations and capital through 2020 has been presented to all partners and the Fire Authority Board has adopted it. The "course has been charted" for LFRA's future. All partners have agreed on the vision to be implemented over the next ten years.
- ◆ Positive Pressure Attack was implemented for use in fire response October 1, 2012. All training and preparation was completed in this quarter.

## Inside this Issue

LFRA Budget Status	2
Other Resources	6
In the Works	7

Through commitment, compassion and  
courage, the mission of the Loveland Fire  
Rescue Authority (LRA)  
2012

# LFRA Budget Status - Revenue

## Loveland Fire Rescue Authority

### Budget Revenue Report

Quarter Ending 09/30/2012, 75% of the Year

Segments/Accounts	Total Budget	MTD Rev	YTD Rev	Total Variance	Total % Uncollected	Total % Collected
<b>000 : Misc. Revenue</b>						
Interest On Investments (1)	0.00	40.11	478.06	-478.06	0.00	100.00
Gain/Loss On Investments	0.00	0.00	57.34	-57.34	0.00	100.00
<b>SubTotal 000: Misc. Revenue</b>	<b>\$0.00</b>	<b>\$40.11</b>	<b>\$535.40</b>	<b>-\$535.40</b>	<b>\$0.00</b>	<b>\$100.00</b>
<b>223 : Community Safety</b>						
Building	44,000.00	1,843.01	28,844.83	15,155.17	34.44	65.56
Contractor (2)	3,500.00	375.00	4,625.00	-1,125.00	-32.14	132.14
Fire Permit & Inspection	25,000.00	2,000.00	17,350.00	7,650.00	30.60	69.40
Firework Stand Review (3)	15,000.00	0.00	0.00	15,000.00	100.00	0.00
Special Events	35,000.00	740.00	20,070.00	14,930.00	42.66	57.34
Rural Fire Inspection Fee (2)	3,500.00	0.00	3,218.65	281.35	8.04	91.96
Miscellaneous	0.00	46.00	388.00	-388.00	0.00	100.00
<b>SubTotal 223: Community Safety</b>	<b>\$126,000.00</b>	<b>\$5,004.01</b>	<b>\$74,496.48</b>	<b>\$51,503.52</b>	<b>\$40.88</b>	<b>\$59.12</b>
<b>224 : Station Operations</b>						
Standby Reimbursements- Misc (4)	0.00	2,480.00	4,341.11	-4,341.11	0.00	100.00
Academy Training (5)	0.00	375.00	16,780.91	-16,780.91	0.00	100.00
<b>SubTotal 224: Station Operations</b>	<b>\$0.00</b>	<b>\$2,855.00</b>	<b>\$21,122.02</b>	<b>-\$21,122.02</b>	<b>\$0.00</b>	<b>\$100.00</b>
<b>225 : Technical Response and Systems</b>						
Hazmat Billing (6)	8,000.00	0.00	5,043.37	2,956.63	36.96	63.04
<b>SubTotal 225: Technical Response and Systems</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$5,043.37</b>	<b>\$2,956.63</b>	<b>\$36.96</b>	<b>\$63.04</b>
<b>227 : Administration</b>						
Federal Grants (7)	813,520.00	0.00	74,094.36	739,425.64	90.89	9.11
Rural Fire - Fire Pension (8)	21,940.00	0.00	0.00	21,940.00	100.00	0.00
Contribution - Rural Fire District	1,482,840.00	127,647.00	1,063,321.00	419,519.00	28.29	71.71
Other Agency Deployment (9)	30,000.00	11,686.57	24,072.46	5,927.54	19.76	80.24
Contribution - Loveland	7,219,220.00	548,671.00	5,390,734.00	1,828,486.00	25.33	74.67
<b>SubTotal 227 : Administration</b>	<b>\$9,567,520.00</b>	<b>\$688,004.57</b>	<b>\$6,552,221.82</b>	<b>\$3,015,298.18</b>	<b>31.52</b>	<b>68.48</b>
<b>Grand Total: (10)</b>	<b>\$9,701,520.00</b>	<b>\$695,903.69</b>	<b>\$6,653,419.09</b>	<b>\$3,048,100.91</b>	<b>31.42</b>	<b>68.58</b>

Revenue Variance Explanations



# LFRA Budget Status - Revenue

## Variance Explanations - Revenue

### **(1) Interest and Gains on Investments:**

Interest earned and gains on the sales of investments are allocated to the Fire Authority cash account based on balances as a percentage of the total portfolio. Both the City and the Rural District advanced one month of expenditures to cover cash balances until contributions could be made each month.

### **(2) Contractor Licenses and Rural Fire Inspection Fee**

The collections are a function of increased building activity.



### **(3) Fireworks Stand Review**

Firework stands were prohibited based on fire risk.

### **(4) Standby Reimbursements-Misc.**

Standbys were budgeted in the Other Agency Deployments but LFRA decided to record actual revenues associated with standbys requested by businesses separately so that Deployments represented strictly the responses outside of our boundaries.

### **(5) Academy Training**

This revenue was not budgeted because at the time that the 2012 budget was developed there was not a good method for estimating the revenue. The amount represents the cost recovery for rental of the training center expenditures. (i.e., Blue Card training participants from other agencies and other agency rentals on the training center.) In November there will be a supplemental appropriation to cover additional expenditures in the Blue Card program associated with participation greater than expected.

### **(6) Hazmat Billing**

This represents the first of four installments on a hazmat event that occurred in 2008.

### **(7) Federal Grants**

A majority of this budget is the radio grant. The purchases of the radios and therefore the reimbursement on those expenditures are expected in the last quarter of the year. The collections to date are the last of the reimbursements LFRA will receive for the part time firefighters funded by the SAFER grant.

### **(8) Rural Fire - Fire Pension**

This money will not be collected. It was the Rural District contribution to the Consolidated Volunteer Pension Fund and it was budgeted separately in error. The contribution is included in the Rural Fire District Contribution to the LFRA as a whole.

### **(9) Other Agency Deployment**

The reimbursements on two fires have been collected to date: Hewlett Gulch and Stuart Hole. An additional \$124,838.60 has been billed and is expected to be collected prior to year end for the High Park, Flagstaff, Pine Ridge, and Squirrel Creek fires. A supplemental appropriation of this revenue in excess of \$30,000 budgeted will be requested in November to cover the related overtime and vehicle maintenance.

### **(10) Total Revenue Collections**

88.17% of the revenue budget had been collected at this point last year.

# LFRA Budget Status - Expenditures

## Loveland Fire Rescue Authority

### Authorized Spending Report by Division and Program

Quarter Ending 09/30/2012, 75% of the Year

Segments/Accounts	Total Budget	YTD Exp	YTD Enc	Total Available	Total % Available	Total % Spent
<b>223 : Community Safety</b>						
0000 : Community Safety	\$745,780.00	\$484,110.98	\$0.00	\$261,669.02	35.09	64.91
<b>SubTotal 223 : Community Safety</b>	<b>\$745,780.00</b>	<b>\$484,110.98</b>	<b>\$0.00</b>	<b>\$261,669.02</b>	<b>35.09</b>	<b>64.91</b>
<b>224 : Station Operations</b>						
0000 : General Operations	6,099,985.00	4,204,268.84	0.00	1,895,716.16	31.08	68.92
1605 : Training	91,020.00	57,422.91	0.00	33,597.09	36.91	63.09
1631 : Station 1	26,400.00	16,860.66	0.00	9,539.34	36.13	63.87
1632 : Station 2	8,555.00	3,542.60	0.00	5,012.40	58.59	41.41
1633 : Station 3	8,870.00	4,247.85	0.00	4,622.15	52.11	47.89
1635 : Station 5	7,070.00	3,277.74	0.00	3,792.26	53.64	46.36
1636 : Station 6	9,560.00	4,340.97	0.00	5,219.03	54.59	45.41
<b>SubTotal 224 : Station Operations</b>	<b>\$6,251,460.00</b>	<b>\$4,293,961.57</b>	<b>\$0.00</b>	<b>\$1,957,498.43</b>	<b>31.31</b>	<b>68.69</b>
<b>225 : Technical Response and Systems</b>						
1603 : Special Operations	62,880.00	28,080.53	0.00	34,799.47	55.34	44.66
1604 : Wild Land	27,435.00	8,682.18	0.00	18,752.82	68.35	31.65
1607 : EMS	25,760.00	8,773.67	6,000.00	10,986.33	42.65	57.35
1608 : Fire SWAT (1)	4,000.00	3,770.73	0.00	229.27	5.73	94.27
1620 : ARFF	2,100.00	0.00	0.00	2,100.00	100.00	0.00
<b>SubTotal 225 : Technical Response and Systems</b>	<b>\$122,175.00</b>	<b>\$49,307.11</b>	<b>\$6,000.00</b>	<b>\$66,867.89</b>	<b>54.73</b>	<b>45.27</b>
<b>226 : Equipment Maint &amp; Replacement (2)</b>						
1641 : Communications/Telephone	1,029,900.00	73,483.01	839,698.94	116,718.05	11.33	88.67
1642 : Hoses	16,000.00	14,940.85	0.00	1,059.15	6.62	93.38
1643 : Ladders/Small Engine	8,500.00	5,654.76	0.00	2,845.24	33.47	66.53
1644 : SCBA	36,140.00	5,954.66	16,112.38	14,072.96	38.94	61.06
1645 : Thermal Imaging	13,000.00	12,062.29	0.00	937.71	7.21	92.79
1646 : Computer Equipment (3)	24,270.00	7,986.50	0.00	16,283.50	67.09	32.91
1647 : Vehicles and Apparatus (4)	345,570.00	306,536.34	0.00	39,033.66	11.30	88.71
<b>SubTotal 226 : Equipment Maint &amp; Replacement</b>	<b>\$1,473,380.00</b>	<b>\$426,618.41</b>	<b>\$855,811.32</b>	<b>\$190,950.27</b>	<b>12.96</b>	<b>87.04</b>
<b>227 : Administration</b>						
1601 : Administration (5)	1,108,725.00	797,638.88	0.00	311,086.12	28.06	71.94
<b>SubTotal 227 : Administration</b>	<b>\$1,108,725.00</b>	<b>\$797,638.88</b>	<b>\$0.00</b>	<b>\$311,086.12</b>	<b>28.06</b>	<b>71.94</b>
<b>Grand Total: (6)</b>	<b>\$9,701,520.00</b>	<b>\$6,051,636.95</b>	<b>\$861,811.32</b>	<b>\$2,788,071.73</b>	<b>28.74</b>	<b>71.26</b>

Expenditure Variance Explanations 

# LFRA Budget Status - Expenditures

## Variance Explanations - Expenditures

### (1) Fire SWAT

Gear and tools purchases don't occur evenly throughout the year. For example, uniforms, rope equipment, gear bags, tactical vests (soft body armor carrier).

### (2) Equipment Maintenance and Replacement

Equipment purchases don't occur evenly throughout the year. The radios to be purchased with grant money are encumbered (168 radios are on order). Hoses and Thermal Imaging purchases have been made for the

### (3) Computer Equipment

There will be a savings in this budget. Mobile Data Terminals to be replaced were funded by the City's Information Technology Department.

### (4) Vehicles and Apparatus

This budget is expected to come in \$36,000 to \$45,000 over budget by year end. The budget figures are provided to us by Vehicle Maintenance and include fuel, preventative maintenance, repairs, and amortization for the replacement of vehicles. We expected to cover this with an appropriation of the wildfire reimbursements since some of those dollars are requested based on the cost to operate equipment used in the deployments.

### (5) Administration

Administration costs include the City indirect expenditures for Legal, HR, Payroll, Accounts Payable, Accounting, Budgeting, IT, Dispatch, Facilities and the City Manager's Office. These costs were budgeted at \$788,626 and the monthly amount is expensed at 1/12th of that budget or \$65,719. The balance of the monthly charges are related to the Chief, Public Safety Administrative Director, and general office charges (i.e., Strategic Plan, Fire Rescue Advisory Commission support).

### (6) Total Budget

Last year 71.53% of the budget had been spent at this point in the year.



Presidential Visit Stand-by



911 Memorial Stair Climb



# Other Resources

## City Capital Replacement Fund

Engine Replacement:	
2012 Adopted Budget	\$515,000
Expenditures and Encumbrances to Date	484,532
<b>2012 Remaining Budget</b>	<b>\$30,468</b>

## Fire Capital Expansion Fee Fund:

Station 6 Expansion:	
2012 Revised Budget	\$929,970
Expenditures and Encumbrances to Date	341,114
<b>2012 Remaining Budget</b>	<b>\$588,856</b>

## City General Fund for SCBA and AED FEMA Assistance to Firefighters Grant:

March 2012 Appropriation:	\$554,570
Expenditures to Date:	
AED's	0
Repair and Mtn AED's	0
SCBA's	511,277
<b>2012 Remaining Budget</b>	<b>\$43,293</b>

## General Fund for Rollover Ordinance

	Itemized Budget	Rollover Appropriation Total	Itemized Difference Between Budget and Actual
May 2012 Rollover Appropriation		\$119,900	
Expenditures to Date:			
Exercise Equipment	3,000	3,000	0
Rope Rescue Equipment	5,000	4,882	118
Mobile Radio	4,000	3,406	594
Battalion Chief Blue Card Simulator	3,400	3,355	45
Positive Pressure Attack Training Prop	18,500	14,039	4,461
Dive Rescue Boat	10,000	9,995	5
Air Compressor	58,000	55,173	2,827
Telestaff Auction & Electronic Timesheet Modules	18,000	6,000	12,000
<b>2012 Remaining Budget</b>		<b>\$20,050</b>	<b>\$20,050</b>

# Authorized Spending Report

## Loveland Fire Rescue Authority

### Authorized Spending Report by Account Class

Quarter Ending Date: 09/30/2012, 75% of the Year

Segments	Total Budget	MTD Exp	YTD Exp	YTD Enc	Total Available	Total % Available	Total % Spent
Personal Services	\$6,858,540	\$524,159	\$4,712,474	\$0	\$2,146,066	31.29	68.71
Supplies	1,206,250.00	42,591.52	153,219.58	855,811.32	197,219.10	16.35	83.65
Purchased Services	1,569,680.00	136,565.67	1,159,903.22	6,000.00	403,776.78	25.72	74.28
Capital Outlay (1)	67,050.00	-14,619.93	26,040.39	0.00	41,009.61	61.16	38.84
<b>Grand Total:</b>	<b>\$9,701,520</b>	<b>\$688,696</b>	<b>\$6,051,637</b>	<b>\$861,811</b>	<b>\$2,788,072</b>	<b>28.74</b>	<b>71.26 (2)</b>

(1) The negative month to date (MTD) expenditure in Capital Outlay is a reclassification of previously expensed hoses. It was determined that while the unit cost of the 100 ft hose met the \$5,000/unit capital outlay threshold, it was a component of a fire truck previously capitalized.

(2) Last year 71.53% of the budget had been spent.

## In the Works



### Supplemental Appropriations:

- ◆ \$40,300 Prevention Grant (Federal share \$32,240, LFRA share \$8,060), LFRA share in existing budget. Authority Board approved and appropriated it on September 13, 2012. The Rural Board approved it October 2, 2012. The City will be considering it in November or December.
- ◆ An appropriation for Wildland Deployments and Academy reimbursements will be requested of all partners the last quarter of the year for the associated overtime, vehicle maintenance, and academy supplies.

### WILDLAND DEPLOYMENTS 2012

Fire Dates	Fire Name	Location	Billed	Date
5/17 - 5/19	Hewlett Gulch Fire	Larimer County	11,120.62	6/8/2012
6/4 - 6/6	Stuart Hole Fire	Livermore, CO	11,316.42	6/22/2012
6/9 - 6/26	High Park Fire	Ft. Collins, CO	81,975.81	7/27/2012
6/26 - 6/29	Flagstaff Fire	Boulder, CO	10,234.49	7/30/2012
6/29 - 7/3	Pine Ridge Fire	Pine Ridge, CO	20,891.54	7/30/2012
7/3 - 7/5	Squirrel Creek Fire	Laramie, WY	11,736.76	7/30/2012
			147,275.64	
Budget for Other Agency Deployments			-30,000.00	
Budget LFRA will not collect for Fireworks Stands			-15,000.00	
Additional Appropriation Request			<b>\$102,275.64</b>	

*Continued on next page (8)*

# In the Works Continued...



## Strategic Plan:

- ◆ The LFRA Strategic Plan has been adopted by the Authority Board. Presentations have been made to both the Rural Board and the City. The Rural Board approved the plan and the City Council is expected to take formal action to approve it in November.
- ◆ All stakeholders have received a personalized, printed copy of the document to demonstrate personal accountability for the implementation of the plan.



## Positive Pressure Attack

- ◆ Implementation of this technique for live fire response was approved by the Chief October 1, 2012.
- ◆ An effective plan for implementing the technique was implemented over the last 12 months, including training with auto and mutual aid response departments.
- ◆ All elected and appointed leaders have received presentations to assist them with answering any questions that citizens may have about the use of fans at the entry of the structure.



## Recruiting

- ◆ Turnover in the part time firefighter ranks made positions available and at this time those positions have been filled. There are 12 people that fill 6 FTE's.
- ◆ Turnover in the reserve ranks has also occurred. 7 candidates are currently in an academy, bringing the total in the volunteer ranks to 14.
- ◆ Hiring for the 6 firefighter positions approved in the 2013 budget will begin toward the end of October for January 1, 2013 start.

For more information regarding this report contact:

Renee Wheeler  
*Public Safety Administrative Director*  
at 970-962-2704 or  
[Renee.Wheeler@cityofloveland.org](mailto:Renee.Wheeler@cityofloveland.org)



## LFRA Budget Process

