



LOVELAND GOLF ADVISORY BOARD
Wednesday, March 27, 2013 – 5:15 p.m.
Parks and Recreation Conference Room

NOTICE OF MEETING POSTED

Call to Order at 5:15 p.m.

Citizen Comments (By Citizens present at meeting)

Approval of 02/27/13 Minutes

Discussion/Action

1. Budget Process 2014 Preliminary Discussions: M&O, Capital Expenses	Steve Southard
2. Update New Tees OCAL	Steve Southard

Non Action Items – Information

3. Review of Boards and Commission Summit	Julie Nelson/Jan Wall
4. 2013 Drought Response Water Plan	Steve Southard
5. USGA Slow Play Initiative	Steve Southard

Reports/Correspondence

6. Youth Golf Report	Jan Wall
7. Council Liaison Report	Daryle Klassen
8. Golf Manager Report	Steve Southard

Board Member Comments

Next Regular Meeting Date 04/24/2013 * Mariana Butte Maintenance Facility

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LOVELAND GOLF ADVISORY BOARD
MINUTES
02/27/2013
PARKS AND RECREATION CONFERENCE ROOM

PRESENT: Robert Walkowicz, Jim Corlett, Jerry Weitzel, Julie Nelson, Jon Krizman, Jim Thompson, Noel Mickelson, Jan Wall, Tom O'Gorman
ABSENT: Michael Ford
STAFF: Steve Southard
COUNCIL: Daryle Klassen

Notice of meeting posted.

Robert Walkowicz called the regular meeting of the Loveland Golf Advisory Board to order Wednesday, February 27, 2013 at 5:15 pm.

Citizen Comments None
Minutes The minutes for the 01/23/13 were approved as submitted.

NON ACTION ITEMS

2013 Pace of Play, Cart and Range Operations With fewer full time employees in the golf division, supervisory duties continue to evolve. Play and tee managers at Mariana Butte will report to Winston. Evening cart and range workers at The Olde Course now report to the assistant superintendent at Cattail Creek.

Review Of 2013 Denver Golf Expo Steve reported that overall attendance at the EXPO was down by about 7%. Organizers claim the dip in attendance was due to a new golf expo in Colorado Springs. However, sales of the Loveland golf special packages were up about 5% over 2012. A summary of 2012 revenues and expenses were presented.
2012 Year-End Financial Review Mariana Butte and Cattail Creek are financially performing in a manner where revenue exceeds operating expenses + capital equipment purchased + asset replacement. Asset replacement for the division is currently projected at \$590,000 per year.

Reports/Correspondence

Youth Golf Report Jan Wall reported that the fundraising tournament for Junior Golf will be moved from Mariana Butte to Cattail Creek
Council Liaison Report Mayor Pro-Tem Klassen compared the operation of the Golf Enterprise Fund to the recent the Water and Power Enterprise

Golf Operations Manager Report

Board Member Comments

Fund. The Golf Enterprise Fund has been able to finance all operational expenses and asset replacement with fees generated from operations. The board and staff have done an excellent job managing the fund.

In the upcoming months, we will review capital and asset replacement needs and review the 10-year plan. Following this review, fees will be discussed to assure the Golf Enterprise Fund remains healthy and self-supporting.

- Jan Wall: Discussed letter received from Kim Stiner, LPGA Professional. Expressed an “uncomfortable” feeling associated in The Olde Course clubhouse often felt as a result of unwelcoming customers
- Julie Nelson: Recently borrowed the SNAG equipment and taught preschooler between the ages of 4 and 5. It was Julie’s first time teaching with the SNAG equipment and the response from kids and parents was very positive
- Mayor Pro-Tem Klassen: Asked for an update and future plans on the framed artwork, located at OCAL, that was donated to the Men’s Club.
- Jim Thompson: Commented that staff has been helping maintain and repair the cart building.
- Robert Walkowicz: Commented on the discounting at area courses. At many courses, what was once considered a discount is now viewed as the new normal price.

There being no further business, the meeting was adjourned at 7:10 p.m.



AGENDA ITEM: 1

MEETING DATE: 03/27/2013

DESCRIPTION: Budget 2014: Preliminary Discussions: Expenses

SUMMARY:

2014 Expenditures:

- **Capital Improvements and Equipment Budget:**
 - 10-year Cash Flow Capital Plans:
 - From 2009 – 2011 funds for capital improvement projects were delayed and all equipment replacement was placed on “hold.” In 2012, limited funds were allocated for equipment replacement.
 - 2013 reflects equipment replacement amounts totaling \$462,350 with additional amounts earmarked for battery replacement for the rental golf cart fleet, and water acquisition.
 - *2013 Capital Outlay Budget - \$578,850*
 - 2014 – 2023 Capital Improvement: *Discussion and Board input regarding improvement projects for 2014 & forward will be taken into consideration with a 10-year plan presented at the May meeting as part of the total budget package for approval.*
 - **Line Item Maintenance and Operation Budgets**
 - Staff has not received official word on a city-wide operational budget increase percentage. Staff does not feel that an increase to any maintenance line items, except the possibility of personnel services and water, will be warranted for 2014. Operation budgets include 3% for PILT
 - *2013 Maintenance and Operations Budget - \$2,902,120*
 - *2014: Discussion regarding maintenance and operation expenses and possible changes for 2014.*

Discussion: Review information for discussion at meeting.



PARKS AND RECREATION DEPARTMENT

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AGENDA ITEM: 2

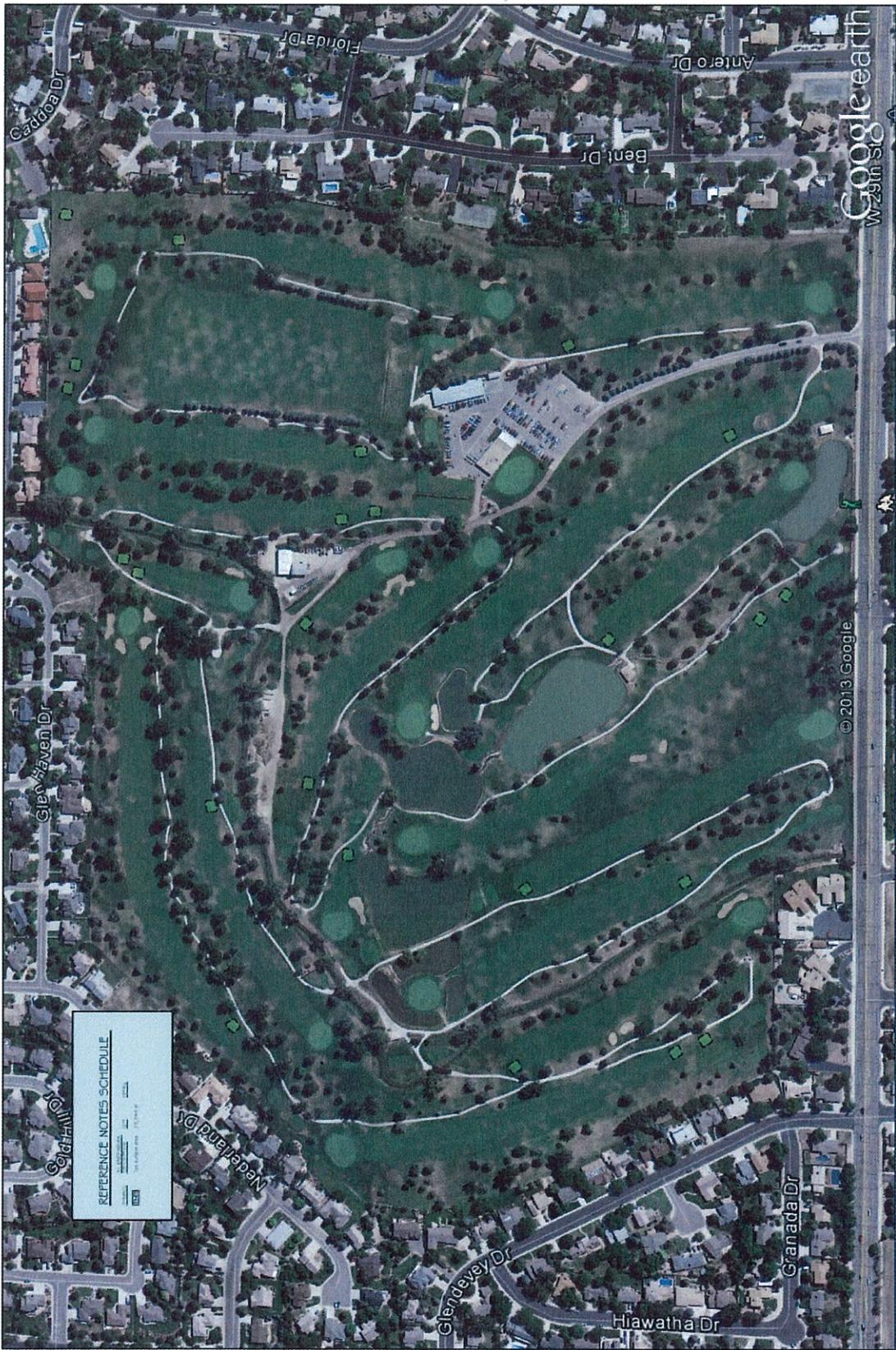
MEETING DATE: 03/27/2013

DESCRIPTION: The Olde Course at Loveland: New Tees

SUMMARY:

Staff met with golf course architects from the Phelps & Atkinson firm to discuss the options available for creating forward tees on The Olde Course at Loveland. Attached is a very preliminary drawing created by Phelps and Atkinson as a result of that meeting.

Discussion: Review information for discussion at meeting.



NOT TO SCALE



Omega Minors PROUD TO ANNOUNCE THE 10TH ANNIVERSARY OF THE
TELEVISION SERIES, FAMOUS FOR ITS
"NEW PERSPECTIVE ON CLASSICS"



AGENDA ITEM: 4

MEETING DATE: 03/27/2013

DESCRIPTION: 2013 Water: Drought Response Plan

SUMMARY:

According to a publication made available by the Water and Power department, “*Loveland and other communities along the Front Range are in a drought, a drought that could be potentially worse than the 2002 drought.*” To be prepared for a potentially worsening situation, the Loveland golf courses have an established Drought Response Plan and will implement phases, or tiers, of the plan as necessary or as directed.

The plan is specific to each course and takes into consideration water resources and availability. For example, The Olde Course at Loveland and Cattail Creek begin each year with a pseudo-drought response until the Louden Ditch runs and water is available to ramp up and widen usage of the irrigation systems; Mariana Butte has a larger available, ready resource in Buckingham Lake.

As phases, or tiers, of the Drought Response Plan are enacted, staff will communicate the information to the golfing public via email blasts, clubhouse postings, and other social media avenues.

Discussion: Further review of information at meeting.



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AGENDA ITEM: 5

MEETING DATE: 03/27/2013

DESCRIPTION: Slow Play: USGA Initiative

SUMMARY:

Steve Southard was recently invited by the USGA to be part of a round table/think tank discussion regarding slow play at USGA headquarters in Far Hills, New Jersey.

The USGA has recognized the need to wade into the discussion surrounding slow play and how it affects the industry as a whole. Steve, as a nationally recognized author and presenter on the subject, spent 7 hours on the USGA campus including a presentation to the task force on Pace of Play. Many of the improvements made at Mariana Butte were highlighted and discussed including; contractual control of the beverage carts, tree programs and natural area planning, customizing tee sheets to produce more consistent playing times, outing organization and negotiations, hosting stroke play tournaments, course set-up, design and training.

The USGA is considering a national certification program for course managers and innovative training for golfers.

Discussion: Informational.