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**CITY OF LOVELAND
PLANNING COMMISSION MINUTES
February 11, 2013**

A meeting of the City of Loveland Planning Commission was held in the City Council Chambers on February 11, 2013 at 6:30 p.m. Members present: Chairman Meyers; Vice Chairman Middleton; and Commissioners Molloy, Ray, Dowding, Crescibene, Krenning and Prior. City Staff present: Kerri Burchett, Current Planning; Noreen Smyth, Current Planning; Karl Barton, Community and Strategic Planning; Judy Schmidt, Deputy City Attorney.

These minutes are a general summary of the meeting. For more detailed information, audio and videotapes of the meeting are available for review in the Community Services office.

CITIZEN REPORTS

There were no citizen reports.

STAFF MATTERS

There were no staff matters.

APPROVAL OF THE MINUTES

Commissioner Meyers commented that he would abstain from voting on the January 14, 2013 minutes due to his absence.

Vice Chair Middleton made the following correction to the January 14, 2013 minutes, page 4 lines 3 and 4 as follows:

The amendment proposes to change the land use designation of the property west of I-25, east **north** of County Road 60, and **north** **east** of County Road 7.

The minutes were tabled.

Commissioner Molloy made a motion to approve the January 28, 2013 meeting minutes. Upon a second by Commissioner Ray the minutes were unanimously adopted (Chairman Meyers abstained).

Chairman Meyers reported staff requested Item 2. **2012 Accomplishments and Goals** be moved to Item 1, on the Regular Agenda.

1
2 **REGULAR AGENDA**

3
4 **2. 2012 Accomplishments / 2013 Goals.**

5
6 At the beginning of each year, the Planning Commission reviews its accomplishments from the
7 previous year and establishes goals for the new year. This effort is designed to ensure that
8 Commission agendas and related Commission activities reflect established priorities. This
9 matter is administrative.

10
11 **Vice Chair Middleton** stated he would like to table the item until Current Manager Robert
12 Paulsen was present. He made a motion to table the discussion to a future date.

13
14 **Commissioner Krenning** questioned if City Council needed this item finalized for its packet.

15
16 **Kerri Burchett, Current Planning**, stated Mr. Paulsen indicated the goals needed to be forward
17 to the Director of Development Services by the end of the week but was not aware if that was a
18 deadline needed for City Council. She reported she and Karl Barton, Community and Strategic
19 Planning were available to facilitate the discussion. **Mr. Barton** stated he was available to
20 discuss issues and goals related to the 402 Corridor Plan.

21
22 **Vice Chair Middleton** stated he was not aware of a deadline for completing the item.

23
24 **Deputy City Attorney, Judy Schmidt** commented the Planning Commission could discuss the
25 item and offer recommendations that could be discussed further and finalized at the next
26 meeting.

27
28 **Commissioner Molloy** supported going forward.

29
30 After a brief discussion about the amount of time involved in going through the accomplishments
31 and goals, **Mr. Barton, Community and Strategic Planning** explained that the initial
32 discussion regarding the 2011 Comprehensive Plan implementation and process was the timely
33 process they were referring to.

34
35 **Commissioner Krenning** stated he would support the motion to continue the item.

36
37 *The vote on the original motion was adopted 7-1. Yeas: Commissioners: Crescibene,*
38 *Dowding, Middleton, Meyers, Ray, Krenning and Prior. Nays: Commissioner Molloy.*

1 **1. Code Amendment.**

2
3 This is a public hearing for the review and consideration of amendments to the public notice
4 provisions of Title 16 (the subdivision code) and Title 18 (the zoning code). Working with the
5 City's Title 18 Committee, Planning staff has developed amendments adjusting and clarifying the
6 notification requirements concerning specified subdivision and zoning applications. As directed
7 by the Planning Commission at the October 22, 2012 study session, the amendments include
8 expanded notification distances for sites bordering lakes, parks and golf courses. Upon
9 conclusion of its review of this legislative matter, the Planning Commission must forward a
10 recommendation to the City Council for final action.
11

12 **Noreen Smyth, Current Planning**, gave a staff presentation on this item. She noted that the
13 proposed changes would impact both the subdivision and zoning codes. Ms. Smyth responded to
14 Commissioner comments and clarified that staff has emailed the proposed amendment to area
15 developers and development consultants as well as posting the amendment on the City's website.
16 She clarified the requirements would not impact mineral rights owners.
17

18 **Commissioner Dowding** commended staff for their ability to understand and capturing the
19 Planning Commissions thoughts and intentions on this amendment.
20

21 **Commissioner Crescibene** concurred with Commissioner Dowding's comments.
22

23 **Commissioner Molloy** supported the amendment commenting it was beneficial to everyone.
24

25 **Vice Chair Middleton** thanked staff and the Title 18 Committee for their work.
26

27 **Chairman Meyers** spoke in support of the amendment.
28

29 ***Vice Chairman Middleton recommended that the Planning Commission recommend approval***
30 ***of the proposed amendment to City Council. The vote was unanimous.***
31

32 **Commissioner Molloy** reported on the study session February 12, 2013 regarding oil and gas
33 regulations.
34

35 **Vice Chair Middleton** stated it was not his original intent to postpone the Goals and
36 Accomplishments and stressed his frustration that the City Council has not given the Planning
37 Commission clear direction on what they want or where they are going.
38

39 After further discussion **Chairman Meyers** stated that he would like to work more with other
40 Commissions and learn more about the 402 Corridor Plan. He asked the Commissioners to send

1 their suggestions to him regarding their goals and he would compile them without prioritizing
2 them.

3
4 **Commissioner Molloy** reported that the goals and objectives need to be completed prior to the
5 Boards and Commissions summit. After a brief discussion he stated he would also like to
6 interact with other boards and commissions.

7
8 **Commissioner Ray** stated a few of his goals would be to have more scheduled field trips
9 (Mehaffey Park), walking tour of downtown and more engagement with the City Council.

10
11 **ADJOURNMENT**

12
13 *Vice Chair Middleton made a motion to adjourn, the motion was unanimously adopted.*

14
15
16 _____
17 Buddy Meyers, Chair

18
19 _____
20 Vicki Mesa, Secretary
21