

## Narrative Report for November 2012

### Adult Services

The adult book group read the book, *The Immortal Life of Henrietta Lacks*, by Rebecca Skloot; 43 people attended the three sessions. The InterLibrary Loan librarians processed 554 requests, borrowing 322 items for our patrons out of 411 requests, and loaning 115 items to other libraries out of 143 requests. The program, Scrooge, Grinch, or Magi? with Nancy Patton from Public Service Credit had three people in attendance. We had displays featuring political books and on Native American month.

### Customer Service

- Lupe Attended the Hand on Training for the NeoGov's PE
- Here we go again, have to hire 2 new pages, Amber Rupp-Moody promoted to an Aide for Children's Dept. and Michelle Byrnes left us for medical reasons. And hope to start interview again after Dec 3<sup>rd</sup> when all yr. end evaluations are done
- This month we had 3 book displays done: Vera did one on "Veterans", Cindi H did one on "Lords and Ladies" and Kathleen did one on prize winning fiction.
- Lori attended a CPR class

### Technical Services

| Category        | This Month | Last Month | This Mo. Last Yr | YTD   |
|-----------------|------------|------------|------------------|-------|
| Items ordered   | 1492       | 1039       | 852              | 9334  |
| Items cataloged | 1931       | 1788       | 1645             | 17306 |
| Items mended    | 339        | 402        | 488              | 3159  |
| Items discarded | 856        | 787        | 662              | 5347  |
| Items released  | 1158       | 1202       | 1055             | 10913 |

The year-end push to purchase the fall new releases and to order before the end of the year has begun. Fortunately the new Librarian II in adult services has focused on selecting new media items so the tech services staff is busy ordering and cataloging DVDs, music CDs and books on CD.

### Administration –

Adult programs coordinated by Bobbie Benesh this month included a session on the 1940s Census (26 attendees), Noontime Nature (75), Great Ideas (18), NoCo Make Change (6), Make a Difference Day (3 days – 15), Author Presentation – "Fierce Blessing" (8), Fall Quilt Display, Sudoku classes (10), and Sudoku classes with Elderhaus (about 30-40 monthly).

Marcia Lewis and supervisors have been interviewing and filling positions including hiring Maribeth Buss for the substitute position.

Amber Rupp Moody, a senior at the University of Northern Colorado, developed and promoted the library survey that is available through November 8. Her report and results will be completed early in December.

The Friends of the Library completed two major events on the same weekend: a very successful book sale and the Loveland Loves to Read appearance of author Alexander McCall Smith. Around 50 people attended a reception for McCall Smith at the library and over 800 attended his presentation at the Roberta Price Auditorium at TVHS. Library staff submitted funding requests for 2013 to the Friends of the Library finance committee.

Marcia and 4 other staff attended the three-day Colorado Association of Libraries conference in Keystone.

Other administrative projects include working with the City Finance Department to develop new cash handling procedures based on recommendations from the external auditors. A grant application to the American Library Association for the Muslim Journeys book collection was submitted. The library will partner with the Museum if the grant is awarded. Cindy Sprague and Sue Baccari attended a workshop on disaster planning at CSU. Bobbi and a staff committee planned and organized a volunteer recognition tea for Nov. 7. New events for November include Author Presentation “Mariano’s Crossing” by local author David Jessup, Nov. 9, 4:30-6:00 p.m., Colorado Water 2012 Exhibit Nov. 12-30 with film “Are We Running Dry” Nov. 28, 12:00 noon – 1:00 p.m., Erion Room.

### **Teen Seen**

In November, we hosted 12 programs with 146 teens in attendance. There were several programs that the teens really enjoyed. On November 24, 2012, one of our very own teens taught us how to knit. Some teens picked up knitting really quickly while others left with directions just in case they forgot between the library and home. We agreed to bring in our projects next month and with guidance from our teacher we would learn how to finish off the project. Most of the teens decided to knit a scarf to give to someone special for Christmas. Michelle took a group to Artisan You to paint pottery. They always enjoy going to Artisan You and crafting. This program fills up quickly!

Michelle’s Historical Fiction Challenge pushed teens to read books from a different genre. She had a good response with this passive program. Teens were encouraged to read a historical fiction book and then turn in a “Time Travel” form with comments about the book. At the end of the month, Michelle selected one teen who participated in this challenge and they won an Anthology Gift Card.

Since the Presidential Election was in November, we asked teens to vote on their favorite Young Adult author. The winner was Suzanne Collins of the Hunger Games Trilogy. No other author even came close!

We held a departmental meeting in which we discussed upcoming programming for the Holiday Season, reviewed Michelle's evaluation, and provided an introduction to the Baker & Taylor ordering site. As we hire a new person for our department, I'm shifting some of Michelle's responsibilities over to the new person and sharing some of my tasks with her including the ordering of young adult Non-Fiction, Audio, and Media.

We're excited about hosting a Winter Reading Program for teens this holiday season. Since this is the first year that we've tried a WRP, we're keeping our expectations low and hoping to be blown away by the teen participation. The Eagles have really come through on their part with cool prizes that should encourage teens to register and complete this year's program. In addition to possibly winning tickets to a game, they are providing us with cool caps and playing cards. We kick-off the WRP with Slapshot, the Eagles Mascot, participating in a dance-off with some of our teens.

### **Children's Department**

No Report

### **Library Technology and Innovation**

No Report