

**POLICE CITIZEN ADVISORY BOARD  
MAY 14, 2012  
LPD TRAINING ROOM**

**Present:** Chair person Pat Kistler; Bev Cardarelli, John Tindall, Tree Ablao, Dennis Soucek, Swaine Skeen, Erin Frisch, and Tony Adams; Councilor Hugh McKean. **Absent PCAB members:** Ed Gassman and Dick Hunsaker. **Additional guests:** Renee Wheeler, Capt. Klinger, Capt. McDaniel, Capt. Miller and Det. Rob Pride.

The meeting was called to order by Chairperson Pat Kistler at 5:48 pm. Minutes were approved and seconded by Dennis Soucek and John Tindall respectively. All approved. Motion carried.

Chief Hecker presented a plaque to Teresa Ablao **thanking** her for her participation on PCAB for 2 ½ years. Teresa had to retire due to being hired by the City of Loveland in the City Attorney's Office.

Chief introduced the captains who were in attendance to answer any questions that pertained to the power point on the staffing study.

**UPDATE ON LONG RANGE STAFFING STUDY PRESENTED BY CHIEF HECKER**

Chief Hecker presented to the Board a power point snapshot of the Long Range Staffing Study and stressed to the Board that this is not a document that makes recommendations of future of LPD but rather a snapshot in time. This is the first of four stages of the study. This provides the opportunity and objective of staff to decide where LPD is today, where we ought to be in the future. The overview included:

- a) Project Methodology
- b) Agency Overview
- c) Standards for Performance
- d) Summary, and
- e) Next Step for Phase II

Upon completion of the power point the group submitted questions, concerns and ideas consisting of the following:

- 1) Councilor McKean was concerned as to why adult arrests were up by 51% over the last 10 years. Chief explained a) LPD has several DUI grants throughout the year and those arrests are reflected on the total; b) Increase in population and c) influx of gang activity

- 2) Could LPD have PBX operators to help with paperwork to alleviate the call load in dispatch?
- 3) Board member Tony Adams asked about the requirements and knowledge for the call center when seeking applicants. Is there something to compare our call center to what other agencies job requirements? **Capt. Klinger spoke in regards to the question stating that applicants are prescreened. We get some with dispatching experience and others without. Interviews are then conducted and a cut is made from there. We have had great applicants on both sides of the fence and some can handle the high intense work and others cannot. Training takes up to approximately 28 weeks.**
- 4) Renee Wheeler spoke indicating that LPD is stretched to the max and the workload has increased.
- 5) Board Member Bev Cardarelli was concerned as to why officers have to type their own reports. **Capt. Miller stated that there is not enough support staff to handle typing reports. Capt. Miller stated that in the past records clerks did type reports but they have become inundated with additional work. Question was asked whether or not LPD has used DRAGON SPEED which is a voice based command system. LPD has tried it but was unsuccessful.**
- 6) Board Member Tony Adams asked if we saw a \_ \_ \_ \_ in the summer season due to the additional traffic in Loveland? **Chief stated that yes due to DUI arrests, assaults, calls for service in progress and calls for disturbances.**
- 7) Councilor McKean asked what our formula was for gearing up for special events. **Capt. Miller stated that special events are assigned officers on a case by case basis and that sometimes it is difficult to staff special events as to number of officers requested. Chief also stated that specific to an event an operations plan is laid out before the event takes place or if the event has been granted in the past then a standing plan from that event is used.**

Final comments by Board were that the police department is stretched too far and the department will have to grow in all phases. **Chief concluded by asking the Board what their impression was of the statistics presented on the power point presentation.** Board members agreed that it was a great report and that they did not realize the Loveland Police Department was spread as thin as it was. Another concern was that our national accreditation could suffer and could go either proactive or become reactive. Board member John Tindall asked if it would be

appropriate be more proactive to City Council. **Chief stated that the best way to approach City Council would be by a motion.** Board Member Tony Adams felt that City Council needs to have a contingency plan in place for Loveland Police Department and the Fire Department because of this year being an election year. Councilor McKean also reiterated that a contingency plan is extremely important.

#### **OTHER ISSUES**

- 1) Chairperson Kistler reported that JUNE 20, 2012 is Community Night Out.
- 2) PCAB will resume on September 10<sup>th</sup>, due to September 3<sup>rd</sup> being Labor Day.

There being no further business a motion was made and seconded by John Tindall and Dennis Soucek respectively to adjourn the meeting. All approved. Meeting was adjourned at 7:45 pm.

**Minutes submitted by:**

**Elizabeth Markham**