

**LOVELAND CITY COUNCIL MEETING
LOVELAND URBAN RENEWAL AUTHORITY BOARD OF COMMISSIONERS
GENERAL IMPROVEMENT DISTRICT BOARD OF DIRECTORS
TUESDAY, OCTOBER 2, 2012
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO**

THE CITY OF LOVELAND DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY, RACE, CREED, COLOR, SEX, SEXUAL ORIENTATION, RELIGION, AGE, NATIONAL ORIGIN, OR ANCESTRY IN THE PROVISION OF SERVICES. FOR DISABLED PERSONS NEEDING REASONABLE ACCOMMODATION TO ATTEND OR PARTICIPATE IN A CITY SERVICE OR PROGRAM, CALL 962-2343 OR TDD # 962-2620 AS FAR IN ADVANCE AS POSSIBLE.

**5:30 P.M. DINNER - City Manager's Conference Room
6:30 P.M. REGULAR MEETING - City Council Chambers**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION – HISTORIC LANDMARK PLAQUE FOR HOUSEMAN HOUSE AT 534 HARRISON AVENUE

PROCLAMATION OF APPRECIATION TO JESS RODRIGUEZ FOR DONATION OF LAND TO LOVELAND HISTORICAL SOCIETY (MEDINA FAMILY CEMETERY)

PRESENTATION – HISTORIC LANDMARK PLAQUE FOR MEDINA FAMILY CEMETERY

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit your comments to no more than three minutes.

CONSENT AGENDA

1. **CITY CLERK**
APPROVAL OF COUNCIL MINUTES
Consideration of a motion approving Council minutes
 This is an administrative action to approve Council minutes from the September 18, 2012 regular meeting.

2. **AIRPORT**
SUPPLEMENTAL APPROPRIATION FOR RUNWAY WEATHER INFORMATION SYSTEM
Consideration on second reading of an ordinance enacting a supplemental budget and appropriation to the 2012 Fort Collins-Loveland Municipal Airport budget for the runway weather information system installation project
 This is an administrative action. The ordinance appropriates funding from a State grant for the additional funds necessary for the installation of a runway weather information system which will allow for better and more efficient removal of snow and ice from the airport runways in the future. City Council unanimously approved the first reading of the ordinance on September 18, 2012.

3. **DEVELOPMENT SERVICES**
MUNICIPAL CODE AMENDMENT – USE CREDIT FOR CAPITAL EXPANSION FEES
Consideration on second reading of an ordinance repealing and reenacting Section 16.38.030 of the Loveland Municipal Code regarding change in use credit for Capital Expansion Fees
 This is a legislative action to consider proposed amendments to the Loveland Municipal Code. The purpose of the Code amendment is to clarify how Capital Expansion Fee (CEF) credits are calculated and applied when a change to an existing use occurs. City Council unanimously approved the first reading of the ordinance on September 18, 2012. City Council unanimously approved the first reading of the ordinance on September 18, 2012.

4. **PUBLIC WORKS**
MUNICIPAL CODE AMENDMENT – STORMWATER QUALITY
Consideration on second reading of an ordinance amending the Loveland Municipal Code at Chapter 13.20 concerning stormwater quality
 This is a legislative item to adopt an ordinance amending Chapter 13.20 concerning stormwater quality. The amendments will bring the Loveland Municipal Code into compliance with the City's state permit and is responsive to a recent audit questionnaire distributed by the Colorado Department of Public Health and Environment. City Council unanimously approved the first reading of the ordinance on September 18, 2012.

5. **PUBLIC WORKS**
PUBLIC HEARING
MUNICIPAL CODE AMENDMENT – STORM DRAINAGE CRITERIA & STANDARDS
Consideration on first reading of an ordinance amending the Loveland Municipal Code at Sections 13.18.100, 16.24.014, and 16.24.015 concerning the City of Loveland Storm Drainage Criteria and the City of Loveland Storm Drainage Standards
 This is a legislative item to adopt an ordinance amending Sections 13.18.100, 16.24.014, and 16.24.015 of the Loveland Municipal Code concerning the City of Loveland Storm Drainage Criteria ("Criteria") and the City of Loveland Storm Drainage

Standards ("Standards"). These amendments will clean up and correct sections of the City Code where the references to Criteria and Standards were absent, or incorrect.

6. HUMAN RESOURCES

SPECIAL MEETING DATES FOR APPOINTED POSITION EVALUATIONS

Consideration of a motion calling special meetings for October 8 and October 10, 2012 to be located in the City Manager Conference Room, 500 E. Third St, Loveland, CO beginning at 6:00 p.m. for the purpose of reviewing performance and conducting evaluations with Council appointed staff.

This is an administrative action to consider a motion to set special meetings on the following dates:

- 10/08/12: Exec Session @ 6:00 pm to evaluate performance of Council appointed staff.
- 10/10/12: Exec Session @ 6:00 pm to conduct evaluation meetings with Council appointed staff.

END OF CONSENT AGENDA

CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

CITY COUNCIL

- a. **Citizens' Report** *Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.*
- b. **Business from Council** *This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.*
- c. **City Manager Report**
- d. **City Attorney Report**

PROCEDURAL INFORMATION

Anyone who wishes to address the Council on any item on this part of the agenda may do so when the Mayor calls for public comment. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

7. CITY CLERK

APPROVAL OF COUNCIL MINUTES

Consideration of a motion approving Council minutes

This is an administrative action to approve Council minutes from the September 11, 2012 study session. This item is on the regular agenda as not all Councilors were present at the meeting.

8. **FINANCE****PUBLIC HEARING****2013 CITY OF LOVELAND BUDGET**

- a) Consideration of Resolution #R-63-2012 adopting the 2013 Schedule of Rates, Charges and Fees for services provided by the City of Loveland, other than services provided by the Water and Power Department and Stormwater Enterprise, and superseding all prior Resolutions establishing such rates, charges and fees
- b) Consideration on first reading of Resolution #R-64-2012 adopting the 2013 Schedule of Rates, Charges and Fees for services provided by the Storm Water Enterprise of the City of Loveland, Colorado and superseding all prior resolutions establishing such rates, charges, and fees
- c) Consideration on first reading of Resolution #R-65-2012 adopting the 2013 Schedule of Rates, Charges and Fees for services provided by the Water & Power Department of the City of Loveland and superseding all prior resolutions establishing such rates, charges and fees
- d) Consideration on first reading of an ordinance adopting the 2012 mill levy for the General Fund of the City of Loveland, Colorado
- e) Consideration on first reading of an ordinance adopting a pay plan for city employees, and superseding all prior ordinances adopting such a pay plan
- f) Consideration on first reading of an ordinance adopting the 2013 budget for the City of Loveland, Colorado
- g) Consideration on first reading of an ordinance making an appropriation for the fiscal year beginning January 1, 2013 and ending December 31, 2013 for the City of Loveland, Colorado

This is an administrative action to adopt the fee resolutions and ordinances, except for the mill levy ordinance, to approve the 2013 Budget on First Reading. The adoption of the 2012 mill levy is a legislative action. Included are all the Fee Resolutions and Ordinances necessary to adopt and implement the 2013 Budget.

9. **FINANCE****PUBLIC HEARING****2013 BUDGET FOR THE LOVELAND SPECIAL IMPROVEMENT DISTRICT #1**

Consideration on first reading of an ordinance adopting the 2013 budget for the Loveland Special Improvement District #1

This is an administrative action. The City serves as the sponsoring agency for the Special Improvement District (SID) and the ex officio Board of Directors. The SID #1 was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the district. The City does not have any legal obligation towards this debt. By State law, all special districts with a connection to the City must adopt a budget. The City of Loveland serves as staff for the District.

ADJOURN AS CITY COUNCIL AND CONVENE AS THE BOARD OF COMMISSIONERS FOR THE LOVELAND URBAN RENEWAL AUTHORITY (LURA)

10. **FINANCE****PUBLIC HEARING****2013 BUDGET FOR THE LOVELAND URBAN RENEWAL AUTHORITY**

Consideration on first reading of an ordinance adopting the 2013 budget for the Loveland Urban Renewal Authority

This is an administrative action. City Council serves as the Board of Commissioners for the Loveland Urban Renewal Authority. By State budget law, the Board must approve an annual budget for the Authority. The City of Loveland serves as staff for the Authority. The Authority is funded by tax increment revenues from property and sales taxes.

ADJOURN AS THE BOARD OF COMMISSIONERS FOR THE LOVELAND URBAN RENEWAL AUTHORITY AND CONVENE AS THE BOARD OF DIRECTORS FOR THE LOVELAND GENERAL IMPROVEMENT DISTRICT #1 (GID)

11. FINANCE

PUBLIC HEARING

2013 BUDGET FOR THE GENERAL IMPROVEMENT DISTRICT #1

- a) **Consideration on first reading of an ordinance adopting the 2013 budget for the Loveland General Improvement District #1**
- b) **Consideration on first reading of an ordinance setting the 2012 mill levy for the Loveland General Improvement District #1**

The ordinance adopting the budget is an administrative action. The ordinance setting the mill levy is a legislative action. City Council serves as the ex-officio Board of Directors for the District. The Board must approve a budget and set the mill levy for the District. The City of Loveland serves as staff for the District.

ADJOURN AS THE BOARD OF DIRECTORS FOR THE LOVELAND GENERAL IMPROVEMENT DISTRICT #1 AND RECONVENE AS CITY COUNCIL

12. FINANCE

PUBLIC HEARING

2013 SCHEDULE OF RATES, CHARGES & FEES AND 2013 AIRPORT BUDGET

- a) **Consideration of Resolution #R-66-2-12 adopting the 2013 Schedule of Rates, Charges and Fees for the Fort Collins-Loveland Municipal Airport and superseding all prior Resolutions establishing such rates, charges and fees, effective January 1, 2013**
- b) **Consideration on first reading of an ordinance adopting the 2013 budget for the Fort Collins-Loveland Municipal Airport**

This is an administrative action. The City of Loveland provides staff support to the Airport through the Intergovernmental Agreement with the City of Ft. Collins. As a part of this function the City Council approves the Airport budget, which includes the City's share of the Airport budget.

13. FINANCE

2013 BUDGET FOR LOVELAND FIRE RESCUE AUTHORITY

Consideration of Resolution #R-67-2012 approving the Loveland Fire Rescue Authority 2013 Schedule of Rates, Charges, and Fees for services and 2013 budget

This is an administrative action. The resolution provides for Council approval of the Loveland Fire Rescue Authority Budget and fees schedule for 2013. Council approval of the budget is required for the Authority's budget to be in effect.

14. FINANCE**AUGUST 2012 FINANCIAL REPORT**

This is an information only item. The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue, health claims and cash reserves year to date, ending August 31, 2012.

15. CITY MANAGER'S OFFICE**INVESTMENT REPORT FOR AUGUST 2012**

This is an information only item. The budget estimate for investment earnings for 2012 is \$2,729,560. Through August 2012, the amount posted to the investment account is \$1,930,703 including realized gains. Actual year-to-date earnings are higher than the year-to-date projection by \$100,689. Based on the August monthly statement, the estimated annualized yield on the U.S. agencies and corporates edged down to 1.23%, well under the annual target rate of 1.7% for 2012. Reinvestment rates are still near record low levels, much lower than the budget projection.

16. CITY MANAGER

Proposed Executive Session for City Council to Consider Personnel Matter

ADJOURN



CITY COUNCIL

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www.cityofloveland.org

PROCLAMATION

WHEREAS, Jess Rodriguez owned the property where the Mariano Medina Family Cemetery is located; and

WHEREAS, The Mariano Medina legacy represents a significant period of time in Loveland's past, including the first settlement of the area; and

WHEREAS, Jess Rodriguez learned of the Loveland Historical Society's desire to preserve this legacy and create a Historical and Educational Park for local history and outdoor classrooms on the property; and

WHEREAS, Jess Rodriguez donated the parcel of land with the burial plots to the Loveland Historical Society; and

WHEREAS, This continues Jess Rodriguez's tradition of generosity to the community.

NOW, THEREFORE, we, the City Council of the City of Loveland, on behalf of a grateful community, do hereby extend our sincere thanks for this gift to the Loveland Historical Society for the benefit of the citizens of Loveland.

Signed this 2nd day of October, 2012

Cecil A. Gutierrez
Mayor



CALL TO ORDER

Mayor Gutierrez called the regular meeting of the Loveland City Council to order on the above date at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Roll was called and the following responded: Gutierrez, Farley, Klassen, Trenary, Fogle, McKean, Shaffer and Taylor.

PROCLAMATION

Councilor Shaffer read the proclamation and Jody Klein, Namaqua Chapter of Daughters of the American Revolution Regent and Sylvia Fiscus, Constitution Week Committee Chairman accepted.

PROCLAMATION

WHEREAS, September 17, 2012 marks the two hundred twenty-fifth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and
WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate the occasion; and
WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.
NOW, THEREFORE, we, the Loveland City Council of the City of Loveland, do hereby proclaim September 17 through 23, 2012 as

CONSTITUTION WEEK

in the City of Loveland, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Signed this 18th day of September, 2012
Cecil A. Gutierrez, Mayor

**PROCEDURAL
INFORMATION**

Mayor Gutierrez made the following procedural announcement: Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Council acts upon it. Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items. Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit your comments to no more than three minutes.

CONSENT AGENDA

Mayor Gutierrez asked if anyone in the audience, Council or staff wished to remove any of the items or public hearings listed on the Consent Agenda. Councilor Klassen asked for Item 4 to be removed from the Consent Agenda. Councilor Shaffer moved to approve the Consent Agenda, except for Item 4. The motion was seconded by Councilor Trenary and a roll call vote was taken with all councilors present voting in favor thereof.

1. CITY CLERK

Approval of Council Minutes

Motion

Administrative Action: The minutes from the August 28, 2012 study session and the September 4, 2012 regular meeting were approved.

2. WATER & POWER

Supplemental Appropriation for Water Utility Funds

Ordinance #5701

Administrative Action: "AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2012 CITY OF LOVELAND BUDGET FOR WATERFILTER PLANT IMPROVEMENTS AND EMERGENCY WATERLINE REPAIRS" was approved and ordered published on second reading.

3. WATER & POWER

Municipal Code Changes to Wastewater System Chapter 13.10

Ordinance #5702

Legislative Action: "AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT CHAPTER 13.10 CONCERNING PRETREATMENT" was approved and ordered published on second reading.

4. DEVELOPMENT SERVICES

Historic Designation for Mariano Medina Family Cemetery

Ordinance #5703

This item was removed from the Consent Agenda.

5. FINANCE

Setting Public Hearing Date for 2013 Recommended Budget

Resolution #R-61-2012

Administrative Action: A motion setting the date for the public hearing of the 2013 Recommended Budget as October 2, 2012 was approved.

RESOLUTION #R-61-2012

A RESOLUTION ESTABLISHING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING ON THE 2013 RECOMMENDED BUDGET FOR THE CITY OF LOVELAND, COLORADO

WHEREAS, pursuant to Section 11-2(b) of the Loveland City Charter, the City Manager is required to submit to the City Council, on or before the first Tuesday in October of each year, a proposed budget for the City for the next ensuing fiscal year; and

WHEREAS, on September 11, 2012, the City Manager submitted the 2013 Recommended Budget, including the 2013-2017 Recommended Capital Projects Program, to the City Council; and

WHEREAS, in accordance with Section 11-4(a) of the Loveland City Charter, the City Council desires to set a date, time, and place for a public hearing on the 2013 Recommended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That a public hearing is hereby scheduled to consider the adoption of the 2013 Recommended Budget for October 2, 2012 at 6:30 p.m., at which time objections of the electors of the City of Loveland shall be considered. Said hearing shall be held at the Loveland Municipal Complex, 500 East Third Street, Loveland, Colorado.

Section 2. That the City Clerk shall give notice of said hearing in the manner prescribed by Section 11-4(b) of the Loveland City Charter and § 29-1-106, C.R.S.

Section 3. That this Resolution shall be effective as of the date of its adoption.

ADOPTED this 18th day of September, 2012.

Cecil A. Gutierrez, Mayor

Attest: Teresa G. Andrews, City Clerk

6. AIRPORT

Grant Agreement and Supplemental Appropriation for Runway Weather Information System

a) Resolution #R-62-2012

Administrative Action: Resolution #R-62-2012 authorizing the City Manager to execute a grant agreement with the State of Colorado, Division of Aeronautics (CDAG #12-FNL-01, Amendment #2) for equipment improvements and funding pertaining to the Fort Collins-Loveland Municipal Airport was approved.

RESOLUTION # R-62-2012

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF COLORADO DIVISION OF AERONAUTICS (CDAG #12-FNL-01, AMENDMENT #2) FOR EQUIPMENT, IMPROVEMENTS AND FUNDING PERTAINING TO THE FORT COLLINS-LOVELAND MUNICIPAL AIRPORT

WHEREAS, the General Assembly of the State of Colorado has declared in Title 43 of the Colorado Revised Statutes, Article 10, 1991 in C.R.S. 43-10-101 ("the Act") that: "...there exists a need to promote the safe operation and accessibility of general aviation and intrastate commercial aviation in this state; that improvement of general aviation and intrastate commercial aviation transportation facilities will promote diversified economic development across the state; and that accessibility to airport facilities for residents of this state is crucial in the event of a medical or other type of emergency"; and

WHEREAS, the Act created the Colorado Aeronautical Board ("the Board") to establish policy and procedures for distribution of monies in the Aviation Fund and created the Division of Aeronautics ("the Division") to carry out the directives of the Board, including technical and planning assistance to airports and the administration of the state aviation system grant program. (See C.R.S. §43-10-103, C.R.S. §43-10-105, and C.R.S. §43-10-108.5 of the Act); and

WHEREAS, any entity operating a public-accessible airport in the state may file an application for and be a recipient of a grant to be used solely for aviation purposes (an "Application"); and

WHEREAS, The Division is authorized to assist such airports as request assistance by means of a Resolution passed by the applicant's duly-authorized governing body, which understands that all funds shall be used exclusively for aviation purposes and that it will comply with all grant procedures and requirements as defined in the Division's Grant program Project Management Manual, revised 1999 ("the Manual"); and

WHEREAS, the City of Fort Collins and the City of Loveland ("the Cities") own and operate in the State the Fort Collins-Loveland Municipal Airport ("the Airport"); and

WHEREAS, the Cities previously applied for and were awarded grants CDAG #12-FNL-01, CDAG #12-FNL-101 and CDAG #12-FNL-02 from the Division as part of a match funding grant with the Federal Aviation Administration to fund certain airport projects; and

WHEREAS, the Cities have applied for a grant (CDAG #12-FNL-02, Amendment #2) attached hereto as Exhibit A and incorporated by reference (the "Grant Agreement"), from the Division which provides additional funding for such Airport projects, but does not require any additional matching funds from the Cities.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO AS FOLLOWS:

Section 1. That the Council of the City of Loveland ("the Council"), as one of the duly authorized governing bodies of the grant applicant, hereby formally requests assistance from the Colorado Aeronautical Board and the Division of Aeronautics in the form of a state aviation system grant. The City of Loveland states that such grant shall be used solely for aviation purposes, as determined by the State, and as generally described in the Application.

Section 2. That the City of Loveland makes the commitment (a) to keep the Airport facility accessible to, and open to, the public during the entire useful life of the grant funded improvements/equipment; or (b) to reimburse the Division for any unexpired useful life of the improvements/equipment on a pro-rata basis. By signing the Grant Agreement, the City of Loveland further commits to keep open and accessible for public use all grant funded facilities, improvements and services for their useful life, as determined by the Division and stated in the Grant Agreement.

Section 3. That the Council hereby designates Jason Licon, Airport Director, as the Project Director, as described in the Manual, and authorizes the Project Director to act in all matters relating to the work project proposed in the Application in its behalf, and further authorizes the City Manager to execute the Grant Agreement with such modifications in form or

substance as the City Manager, in consultation with the City Attorney's Office, may deem necessary to effectuate the purposes of this resolution or to protect the interests of the City.

Section 4. That the City of Loveland has appropriated or will appropriate or otherwise make available in a timely manner its share of all funds that are required to be provided by the Cities under the terms and conditions of the Grant Agreement.

Section 5. That the City of Loveland, subject to the foregoing, hereby accepts all guidelines, procedures, standards, and requirements described in the Manual as applicable to the performance of the grant work and hereby approves the Grant Agreement submitted by the State, including all terms and conditions contained therein.

Section 6. That this Resolution shall be effective as of the date and time of its adoption.

ADOPTED this 18th day of September, 2012.

Cecil A. Gutierrez, Mayor

Attest: Teresa G. Andrews, City Clerk

Exhibit A is available in the City Clerk's Office

b) 1st Rdg Ord & P.H.

Administrative Action: A public hearing was held and "AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2012 FORT COLLINS-LOVELAND MUNICIPAL AIRPORT BUDGET FOR THE RUNWAY WEATHER INFORMATION SYSTEM INSTALLATION PROJECT" was approved and ordered published on first reading.

7. PUBLIC WORKS

Municipal Code Amendment – Stormwater Quality

1st Rdg Ord & P.H.

Legislative Action: A public hearing was held and "AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT CHAPTER 13.20 CONCERNING STORMWATER QUALITY" was approved and ordered published on first reading.

CITY CLERK READ TITLES OF ORDINANCES ON THE CONSENT AGENDA.

CITY COUNCIL

a) Citizens' Reports

Kathi Wright, Executive Director of the Loveland Boys & Girls Club spoke about a "Lights on Afterschool" celebration on October 18, 2012 from 3:00 to 5:00 p.m.

b) Business from Council

Taylor

Councilor Taylor attended the Habitat for Humanity 25th anniversary "Build-a-thon". Four homes were built over three days.

Farley

Councilor Farley commented on the many activities at the Friday Night on the Town event. He also highlighted the new map showing the locations of the painted transformer boxes. Councilor Farley attended the Youth Advisory Commission as the new Council liaison. The annual "Cravin' Cajun Boil" benefiting the Community Kitchen is Friday, September 21, 2012 from 6:00 - 10:00 p.m.

Shaffer

Councilor Shaffer attended an event at the Feed & Grain building as part of the Night on the Town activities. She also mentioned the Community Sustainability meeting hosted by Public Works. The Community Marketing Commission will be reviewing the Wayfinding Subcommittee recommendations for signage color and style and selecting one of the two options proposed. The North Front Range Metropolitan Planning Organization (MPO) is accepting applications for an executive director. The October 4, 2012 MPO meeting will be held in Loveland.

Trenary	Councilor Trenary mentioned the Patriot Day and picnic remembering the 9/11 victims. Councilor Trenary attended a 1982 Loveland class reunion. He enjoyed the Friday Night on the Town events especially the live music. Highlights from local news: the Medical Center of the Rockies is expanding, many road construction projects in particular the work at Taft Avenue and 37 th Street, and the Weld County Department of Public Health received a federal grant for testing of well water.
Fogle	Councilor Fogle congratulated Jerry Westbrook of the Loveland Rotary Club for organizing the non-profits groups in Loveland to participate in painting 10 homes in our community last weekend. He mentioned a joint meeting of the Loveland Historic Society, the Historic Preservation Commission and the Open Lands Advisory Commission to discuss the future of the Schwartz House.
Gutierrez	Mayor Gutierrez congratulated the Economic Development Department on two wonderful events: the business appreciation breakfast and the Rocky Mountain Center for Innovation & Technology event. He mentioned the dedication of the mural on the AIMS Community College building will be Friday, September 21 st at 10:00 am. He spoke at a meeting for the Action Club at Foothills Gateway which is affiliated with the Kiwanis Club. October 12th 2012 is the 23rd Annual "Bonanza Auction Dinner and Dance" benefitting the Foothills Gateway Foundation and kicks-off Foothills Gateway's 40th Anniversary celebration. Chris Castillian from Anadarko has offered to hold a tour of their facilities for Council and staff. On October 1-3, CSU is hosting an oil and gas symposium open to the public.
Klassen	Councilor Klassen announced the Northern Colorado Water Conservancy District (NCWCD) is celebrating their 75 th anniversary with an open house on Thursday, September 20. The celebration kicks off at 1 p.m. with an open house and tours of NCWCD's award-winning Conservation Gardens and an interpretive model of the Colorado-Big Thompson Project
c) <u>City Manager Report</u>	City Manager Bill Cahill invited Council to an event at the Civic Center on Monday, September 24 at 10:00 am to see the City's latest addition to the Shared Motor Pool – the all-electric Nissan Leaf. He also congratulated the members of Public Works and the Water & Power Department who worked to make this happen.
d) <u>City Attorney Report</u>	None

PROCEDURAL INFORMATION

Anyone who wishes to address the Council on any item on this part of the agenda may do so when the Mayor calls for public comment. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

4. DEVELOPMENT SERVICES

Historic Designation for Mariano Medina Family Cemetery

Ordinance #5703

Legislative Action: Development Services Director Greg George introduced this item to Council. Councilor Klassen recognized and expressed appreciation to the following member of the Loveland Historical Society: Bill Merirath, Pam Sheiller, Mike Perry (President of LHS) and Sharon Danhauer. They also acknowledged Jess Rodriguez who donated the property to the LHS. Councilor Shaffer move to approve and ordered published on second reading "AN ORDINANCE DESIGNATING AS A HISTORIC LANDMARK THE MARIANO MEDINA FAMILY CEMETERY LOCATED ADJACENT TO NAMAQUA AVENUE TO THE WEST AND NAMAQUA ELEMENTARY SCHOOL TO THE SOUTH IN LOVELAND, COLORADO". Councilor Klassen seconded the motion and a roll call vote was taken with all Councilors present voting in favor thereof.

8. DEVELOPMENT SERVICES

Municipal Code Amendment – Use Credit for Capital Expansion Fees

1st Rdg Ord & P.H.

Legislative Action: Development Services Director Greg George introduced this item. The purpose of the Code amendment is to clarify how Capital Expansion Fee (CEF) credits are calculated and applied when a change to an existing use occurs. The Mayor opened the public hearing at 7:28 p.m. and hearing no comments closed the hearing at 7:28 p.m. Councilor Shaffer made a motion to approve and ordered published on first reading "AN ORDINANCE REPEALING AND REENACTING SECTION 16.38.030 OF THE LOVELAND MUNICIPAL CODE REGARDING CHANGE IN USE CREDIT FOR CAPITAL EXPANSION FEES" with the removal of Paragraph G regarding the effective date. Councilor Farley seconded the motion and a roll call vote was held with all Councilors present voting in favor thereof.

9. CULTURAL SERVICES

Supplemental Appropriation – Museum Expansion Activities

1st Rdg Ord & P.H.

Administrative Action: Cultural Services Director Susan Ison introduced this item to Council. Economic Development Director Betsey Hale and Chris Ortman were also present. There are two parts to this administrative action. 1) 1. Appropriation of funds in the amount of \$36,830 from the Kroh Charitable Trust for the capital campaign. The amount requested is for the remainder of 2012. Continuation of the campaign in 2013 will be submitted as a supplemental request. 2) Appropriation of funds in the amount of \$30,000 from Cultural Services' Capital Expansion Fees (CEFs) to hire an architect to develop conceptual drawings of the proposed museum expansion. The drawings would be used for public input and for fundraising purposes. The Mayor opened the public hearing at 8:37 p.m. Roger Clark, 1220 W. 6th St spoke in support. Neil Spooner, 633 Harrison Ave spoke in opposition. Katie Dave, 484 Mesa Drive asked for clarification and posed several questions including "How can the general public oppose this decision?" Hearing no additional comments the Mayor closed the hearing at 8:46 p.m. Executive Fiscal Advisor Alan Krcmarik spoke about the new Market Tax Credit program. Ken Cooper, Facilities Manager spoke to costs. Councilor Shaffer made a motion to approve and ordered published on first reading "AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2012 CITY OF LOVELAND BUDGET FOR A FUND RAISING POSITION AND MATERIALS AND ARCHITECT FEES FOR A CONCEPTUAL DESIGN OF THE MUSEUM EXPANSION". Councilor Farley seconded the motion and a roll call vote was held with four Councilors present voting in favor thereof and Councilors Fogle, McKean, Klassen and Taylor voting against. The motion failed. Director of Cultural Services, Susan Ison announced the Loveland Museum has been reaccredited with the American Alliance of Museums. On

City Council Regular Meeting
September 18, 2012
Page 7 of 7

October 20, 2012 the Museum will host a family friendly celebration. A private celebration will be held on October 19, 2012.

ADJOURNMENT

Having no further business to come before Council, the September 18, 2012 Regular Meeting was adjourned at 10:06 p.m.

Respectfully Submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor

**CITY OF LOVELAND****POLICE DEPARTMENT**

810 East 10th Street • Loveland, Colorado 80537
(970) 667-2151 • FAX (970) 962-2917 • TDD (970) 962-2620

AGENDA ITEM: 2
MEETING DATE: 10/2/2012
TO: City Council
FROM: Keith Reester, Director, Public Works Department
PRESENTER: Jason Licon, Airport Director

TITLE:

Consideration on second reading of an ordinance enacting a supplemental budget and appropriation to the 2012 Fort Collins-Loveland Municipal Airport budget for the runway weather information system installation project

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on second reading.

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is an administrative action. The ordinance appropriates funding from a State grant to the airport for the additional funds necessary for the installation of a runway weather information system which will allow for better and more efficient removal of snow and ice from the airport runways in the future. City Council unanimously approved the first reading of the ordinance on September 18, 2012.

BUDGET IMPACT:

- ☒ Positive
☐ Negative
☐ Neutral or negligible
-

SUMMARY:

The State of Colorado department of Transportation-Aeronautics Division has offered the Fort Collins-Loveland Airport an additional grant of \$74,783.00. The grant will be used for runway weather information system improvements at the airport which will allow for better and more efficient removal of snow and ice from the airport runways in the future. This project was originally intended to be funded as part of a federal project in 2011, but this portion was left

unfunded. This additional grant funding from the State will be used as the remaining funds necessary to pay for the project as it has been bid.

REVIEWED BY CITY MANAGER: *William D. Cahill*

LIST OF ATTACHMENTS:

Ordinance

FIRST READING September 18, 2012SECOND READING October 2, 2012

ORDINANCE NO. _____

**AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND
APPROPRIATION TO THE 2012 FORT COLLINS-LOVELAND
MUNICIPAL AIRPORT BUDGET FOR THE RUNWAY WEATHER
INFORMATION SYSTEM INSTALLATION PROJECT**

WHEREAS, the Airport has received funds not anticipated or appropriated at the time of the adoption of the Airport budget for 2012; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the Airport budget for 2012, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That revenues in the amount of \$74,780 from a State of Colorado Grant in the Airport Fund 600 are available for appropriation. Revenues in the total amount of \$74,780 are hereby appropriated for the Runway Weather Information System Installation project and transferred to the funds as hereinafter set forth. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Airport Fund 600**

Revenues

600-00-0000-38617-AP1205	Contribution - State of Colorado	74,780
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Total Revenue		74,780
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Appropriations

600-23-290-0000-49360-AP1205	Construction	74,780
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Total Appropriations		74,780
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Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. That this Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

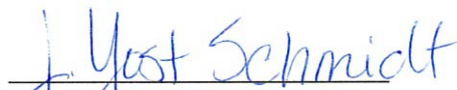
ADOPTED this 2nd day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney



CITY OF LOVELAND

DEVELOPMENT SERVICES DEPARTMENT

Civic Center • 500 East 3rd Street • Loveland, Colorado 80537
(970) 962-2346 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 3
MEETING DATE: 10/2/2012
TO: City Council
FROM: Greg George, Development Services Director
PRESENTER: Greg George

TITLE:

An ordinance repealing and reenacting Section 16.38.030 of the Loveland Municipal Code regarding change in use credit for capital expansion fees

RECOMMENDED CITY COUNCIL ACTION:

Adopt the ordinance on second reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adopt a motion continuing the item to a future Council meeting

DESCRIPTION:

This item is a legislative action to consider proposed amendments to the Loveland Municipal Code. The purpose of the Code amendment is to clarify how Capital Expansion Fee (CEF) credits are calculated and applied when a change to an existing use occurs.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

SUMMARY:

The ordinance clarifies the application of CEF credits for individual lots and for instances where multiple lots are part of a redevelopment plan approved by the City. Section 16.38.030, which has been in the Municipal Code since 1997, establishes a CEF credit for all existing uses in the City, regardless of whether CEFs were paid when the use was established. The creation of these credits is based on the principle that the impacts from existing uses have been mitigated by the existing infrastructure and levels of service currently provided by the City. The CEF program is intended to provide funding for City-wide capital projects necessary to mitigate impacts created from new development. With respect to the CEF program, new development occurs when a vacant property is developed or when the use of a developed property changes to a higher intensity use. The CEF credit program also creates an incentive for redevelopment.

The proposed amendments were presented to the Construction Advisory Board on August 22, 2012 and the Title 18 Committee on August 23, 2012. The Planning Commission considered the amendments on August 27, 2012 at a public hearing and recommends, by a vote of six to one, City Council approval the amendments as proposed by City staff in the attached ordinance. City Council adopted the ordinance of first reading on September 18, 2012 by a unanimous vote.

Subsequent to first reading by City Council, the definition of "Use" set forth in Section A.10 has been clarified by changing the reference to use as defined by the Institute of Transportation Engineers "with respect to capital expansion fees for streets" to "for application to the capital expansion fee for streets".

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

- A. Ordinance
- B. City staff Council Memorandum

FIRST READING September 18, 2012

SECOND READING October 2, 2012

ORDINANCE NO. _____

**AN ORDINANCE REPEALING AND REENACTING SECTION 16.38.030
OF THE LOVELAND MUNICIPAL CODE REGARDING CHANGE IN
USE CREDIT FOR CAPITAL EXPANSION FEES**

WHEREAS, Loveland Municipal Code Chapter 16.38 authorizes the City of Loveland to impose and collect capital expansion fees to fund growth-related costs incurred in providing for new and expanded capital facilities made necessary by new development; and

WHEREAS, Code Section 16.38.030 currently provides that under certain circumstances, credit can accrue to be applied to the payment of capital expansion fees whenever an existing use is changed; and

WHEREAS, the City Council desires to repeal and reenact Section 16.38.030 in order to clarify the application of the existing credit provisions to new uses established on the same or adjacent premises, including multiple lots, which are a part of a site being developed or redeveloped.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF LOVELAND, COLORADO:**

Section 1. That Section 16.38.030 of the Loveland Municipal Code is hereby repealed in its entirety and reenacted to read in full as follows:

16.38.030 Change in use credit.

- A. Definitions. As used in this Section 16.38.030, unless the context requires otherwise, the following terms shall have the meanings set forth below:
1. "Capital expansion fee" means the fees imposed upon every additional dwelling unit of residential development and every square foot of retail, non-retail, and industrial development pursuant to Section 16.38.020.
 2. "Certificate of occupancy" means any temporary or permanent certificate of occupancy issued under Code Chapter 15.08.
 3. "Credit" means the change in use credit for capital expansion fees determined in accordance with paragraph B. below.
 4. "Development" means any improvement of property, other than redevelopment, for which a full building permit is issued, any change in use of property, any use of property which has been vacant for a year or more, or any use of property subject to compliance with the City of Loveland Site Development Performance Standards and Guidelines.

5. "Letter of completion" means evidence issued by the city's building division that construction authorized by a building permit has been substantially completed where: (a) uses are not determined at time of building permit application and the building permit authorizes construction of core and shell only; or (b) the permit authorizes an expansion or remodel for an existing use, with no change in use.
 6. "Lot" means a portion of a subdivision intended as a unit for transfer or ownership or for development, which has access to a public right of way.
 7. "Redevelopment" means renovation, modification, or reconstruction of an existing residential structure or an existing retail, non-retail, commercial, or industrial structure.
 8. "Site" means two or more contiguous lots which are being developed or redeveloped pursuant to the same site plan.
 9. "Site plan" means a site development plan approved pursuant to Code Chapters 18.46 and 18.47, or if no site development plan is required under Chapters 18.46 and 18.47, a site plan submitted with an application for a building permit.
 10. "Use" means a land use authorized and approved pursuant to the applicable provisions of Title 18 of this code and as defined by the Institute of Transportation Engineers for application to the capital expansion fees for streets.
- B. Change in Use Credit. Whenever an existing use on a lot is changed, a credit for capital expansion fees shall be calculated and made available for application as provided in paragraphs C. and D. below for the payment of any capital expansion fee imposed by Section 16.38.020, in accordance with the following:
1. The amount of the credit shall be the amount of capital expansion fees that would be due for a discontinued use as calculated in accordance with the then current capital expansion fees schedule. If no use is then in existence, the credit shall be based on capital expansion fees that would be due for the last previous use for which a certificate of occupancy or letter of completion was issued by the city.
 2. The amount of the credit shall be established at the time capital expansion fees for a new use are due under Section 16.38.020.
 3. If a change in use occurs in only a portion of a structure that is physically separated and permitted for a single use, the credit shall be calculated only on that portion of the structure for which the use is changed. For example, if a lot includes a single structure of 20,000 square feet and the existing use being changed only pertains to a 5,000 square foot portion of the structure that is physically separated and permitted for a single use, the credit shall be determined based only on that 5,000 square feet.
- C. Application of Credit on Single Lot.
1. The credit shall be applied to capital expansion fees due for new uses established on the lot.
 2. If capital expansion fees for a new use on a lot are greater than the amount of the credit, the difference shall be due at the time set forth in Section 16.38.020.
 3. If capital expansion fees for a new use on a lot are less than the amount of the credit, no additional capital expansion fees shall be due for the new use on the lot.
 4. Any excess capital expansion fee credit after application to a new use established on the lot from which it arose may be applied thereafter to each additional new use or change in use on the lot on a first-come, first-served basis, based on the

date upon which a complete application for such development has been accepted by the City, except to the extent the credit has been previously used on other lots as provided in paragraph D. or E. below. Once an excess credit is established, the amount of that credit shall not be adjusted based on an increase in capital expansion fees, inflation or on any other basis.

- D. Application of Credit to Site with Multiple Lots. Any remaining excess credit after application to a new use established on the lot from which it arose may be applied to each additional new use or change in use on adjacent lots within a site on a first-come, first-served basis, based on the date upon which a complete application for development for each new use has been accepted by the city.
- E. Application of Credit Offsite. Any credit not used on a single lot or within a site may be used for capital expansion fees due for any new use established outside the lot or site only with buildings moved from the lot or site on a first-come, first-served basis, based on the date upon which a complete application for development has been accepted by the City.
- F. Nature of Credit. Any capital expansion fee credit established under this Section 16.38.030 shall not constitute a property right of any kind and shall not be owned by the property owner or transferable or assignable by the property owner to any third party. Except as provided in paragraphs D. and E. above, credit shall remain with the lot from which it arises.

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).


ADOPTED this 2nd day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney



DEVELOPMENT SERVICES ADMINISTRATION

500 East Third Street, Suite 210 • Loveland, CO 80537
(970) 962-2346 • Fax (970) 962-2903 • TDD (970) 962-2620
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To: Loveland City Council
From: Greg George, Development Services Director
Date: September 18, 2012
Re: Capital Expansion Fee Credits

A. Exhibits:

1. E-mail from Planning Commission member Chip Leadbetter
2. E-mail from Planning Commission member Troy Krenning
3. Letter from Planning Commission Chair Buddy Meyers

- B. Introduction:** Recently an application was approved by the City to redevelop property that included multiple contiguous lots with multiple buildings and Capital Expansion Fee (CEF) credits resulting from existing uses. As the redevelopment project proceeded questions came up regarding how the CEF credit resulting from the initial change in use of one of the existing buildings should be applied to the additional new uses within the proposed redevelopment site. Section 16.38.020, below, sets forth the current provisions for applying CEF credits.

16.38.030 Change in use credit.

Whenever an existing use is changed, there shall be a credit in the amount of the then current charges, for the type of use being discontinued, for the capital expansion fee imposed by Section 16.38.020. Such credit shall be applied, first, to the amounts due for such fees on account of any new use established on the same or adjacent premises which are a part of a site being developed or redeveloped, and second, to the amounts due for such fees on account of any new use established elsewhere with buildings moved from the original premises. (Ord. 4444 § 1 (part), 1999; Ord. 4298 § 1 (part), 1997)

- C. Interpretations:** City staff reviewed Section 16.38.030 and has made the following interpretations to clarify its application in the circumstances described above.

1. **Amount of Credit:** The amount of the credit is equal to the CEFs that would be due for the discontinued use at the time a new use is established. For example, if the new use is established by issuance of a Certificate of Occupancy on August 23, 2012, then the available credit is calculated based on the fee schedule in place on August 23, 2012. If

the existing building is vacant, then the CEF credit is calculated based on the last use for which the City issued a Certificate of Occupancy.

2. **Application to individual lots:** When the CEF credit is established based on a change in use on a single lot, that credit will be applied only to new uses on that lot. If, for example, the existing use on a lot establishes a CEF credit of \$80,000 and the CEFs due for the new use are \$30,000, then a CEF credit of \$50,000 remains. The remaining credit would be tracked by the City and could be applied to the reuse of the existing building, a building addition, and/or a new building on that lot. If the credit is insufficient to cover the CEFs due for a new use, building addition, and/or a new building then the balance due must be paid.

When the existing use on a lot contains individual tenant spaces, such as a retail commercial center, the CEF credit for a change in use would be calculated based on the square footage of the tenant spaces for which the change of use is proposed. For example, if the proposed change in use in a tenant space is from general retail to a fast food restaurant, the credit would be established based on the square footage of the existing general retail use. This credit would be applied to the CEFs due for the fast food restaurant. If a tenant space is occupied by a use in a certain use category and the new use also fits under that same use category, then there is no change in use.

3. **Application to multiple lots within a premise:** When CEF credits are established based on a proposal to redevelop existing uses on multiple contiguous lots the City must approve a Site Development Plan (SDP) to officially recognize the redevelopment site (the “same or adjacent premises”) on which CEF credits may be used. The CEF credit is then calculated based on the existing uses within the SDP. The SDP can include reuse of existing buildings, building additions, and/or new buildings. The credit is available to be applied to new uses within the SDP on a first come, first served basis, as those new uses are legally established by issuance of a Certificate of Occupancy. For example, if existing uses within a SDP create a combined CEF credit of \$90,000 and the CEFs for the first new use are \$50,000, then the remaining credit of \$40,000 would be applied to the second new use, and subsequent new uses, as those uses are officially established by issuance of a Certificate of Occupancy. If the remaining CEF credit is insufficient to cover the CEFs for a new use, then the balance due must be paid.
4. **Nature of CEF credits:** CEF credits are administered, tracked, and applied by the City to changes in use approved by the City. CEF credits do not constitute a property right of any kind and are not owned by the lot owner or transferrable or assignable by the lot owner to any third party.
5. **Relocation of existing building:** A CEF credit may also be applied to a new use established with a building moved from an individual lot or from within a SDP.

- D. Correspondence from Planning Commission:** City staff received correspondence from three Planning Commission members (Exhibits 1, 2 and 3) after the Planning Commission public hearing on August 27, 2012. At the August 24 meeting Alan Krcmarik presented a status report on the general topic of updating Loveland's CEF program. Several of the issues raised in the correspondence received from the three Planning Commission members pertain to the more general topic of the Loveland CEF program. The issues raised by the Planning Commission members relative to the CEF credit provisions currently in the Loveland Municipal Code are summarized below, with a clarifying response by City staff.

1. Chip Leadbetter:

- a) CEF transfers:** CEF credits do stay with individual lots, unless adjacent individual lots are included in a redevelopment Site Development Plan (SDP) approved by the City. A single individual may own all the lots when the SDP is approved or the lots may be owned by separate owners. In the case of separate ownerships, all owners of the individual lots must sign the application form and agree on all standards and special conditions applicable to the SDP. One such standard would be that CEF credits shall be calculated and applied to new uses within the SDP in accordance with the provisions of Section 16.38.030 of the Loveland Municipal Code. If property owners want to have CEF credits applied to only their individual property, they should not become part of a redevelopment SDP approved by the City.
- b) CEF credit accounting:** CEF credits are established when there is a change in use. Those credits are calculated as a dollar amount based on the CEF fee schedule in place when the change in use is approved by the City. If, after the change in use, there is a CEF credit remaining that dollar amount will not be recalculated anytime in the future. The initial CEF credits and any remaining credits are calculated only once, when there is a change in use. CEF credits remaining after a change in use will be tracked within the City's permit tracking system (Innoprise) and applied by the City as redevelopment occurs on the property in the future. Developers of the property in the future would be informed of any CEF credit at the Conceptual Review Team (CRT) meeting required prior to submittal of a development application.

2. Troy Krenning:

- a) CEFs should carry to the next use, but not beyond:** Based on the principle that the impacts from existing uses have been mitigated by the existing infrastructure and levels of service currently provided by the City, it would seem unfair to require an additional payment of CEFs in the scenario where a drive through coffee shop is changed to a two man professional office and then three years later a different drive through coffee shop wants to occupy the same building.

- b) **Basis for determining fees:** The issue regarding if CEFs should be based on a plan or on standards is being addressed as part of the work Alan Krcmarik is doing on updating the Loveland CEF program.

3. Buddy Meyers:

- a) **Where does the “cash” for this credit come from to cover the improvements that must be made as part of the redevelopment?** The answer is twofold. First, CEF credits do not have a cash value for purposes of providing any sort of a refund. CEF credits may only be applied to offset CEFs due for a change in use. CEF credits will not be refunded as cash at any time in the future. Second, CEFs are used by the City to fund capital projects throughout the City to mitigate impacts resulting from urban growth in general. CEFs are not available to a developer to fund improvements necessary for the project to comply with City development standards. For example, if a change in use requires that a right turn lane be constructed to meet City site access standards, then those improvements must be made by the developer, separate and apart for the payment of CEFs.
- b) **It is a flaw in the system for properties that never paid into the CEF program to receive the same credit as ones that have actually contributed to the CEF program:** From its original adopted in 1984, the CEF program has required the payment of CEFs for new development. As mentioned earlier, granting CEF credits to existing uses that never actually contributed to the CEF program was based on the principle that the impacts from uses existing prior to 1984 had been mitigated by the existing infrastructure and levels of service provided by the City prior to 1984.

If property containing an existing coffee shop prior to 1984 is purchased by a different business owner and redeveloped for the same use, there are no additional CEFs due. In this circumstance, the City is recognizing that the impacts from the existing use have been mitigated by existing City infrastructure and services and, therefore, there are no additional impacts to be mitigated.

If the coffee shop use existing prior to 1984 was first changed to a two person professional office and then five years later changed back to a coffee shop, again, there should be no additional impacts to be mitigated based on the recognition that the impacts from the original coffee shop use were mitigated by existing City infrastructure and services. The recognition that CEF credits may remain after a change in use to a lower intensity use is necessary to allow the changes in use under this scenario to occur.

- c) **CEF credits pose an opportunity for speculation:** The establishment by the City of CEF credits for existing uses should be recognized in all land sales transactions. The market value of “distressed properties” should include the value of any CEF credits.

Robert Paulsen

From: Leadbetter, Chip <CLeadbetter@CTLThompson.com>
Sent: Tuesday, August 28, 2012 8:03 AM
To: Vicki Mesa; Buddy; Carol Dowding; John Crescibene; Mike Ray; Ward IV - Ralph Trenary; Rich Middleton; Rob Molloy; Stephanie Fancher; Troy Krenning
Cc: Robert Paulsen
Subject: Thoughts on CEFs from last night

Follow Up Flag: Follow up
Flag Status: Flagged

Fellows,

I wish I had been able to piece together the thought fragments I had while in the Commission meeting, but it took me some time after the meeting to reflect on the information presented and develop a coherent understanding. I may still not have some of it right at this point, but I am pretty sure some of the concepts might be useful.

It seems to me that the primary disconnects on the CEF discussion were two-fold.

1. CEF Transfers

The idea of "stripping" CEFs from some properties to benefit another property. I believe this was pretty well resolved near the end when the explanation that all CEF credit calculations are based on a single lot. Collins Cashway had some buildings increasing use while others decreasing, but all were on the same property. The aggregate value of the property changes in CEFs was the goal. This makes sense, but what kept nagging at me was the concept that somehow CEF credits can be moved around when several properties which are included in a development plan. I admit that this still is fuzzy to me, but it was mentioned several times. It contradicts the idea that CEF credits stay on the lot and cannot be transferred to other lots. The only way I make sense of this is the "use value" of each lot being changed is identified, applied, and the summation of the changes is determined so as to identify what the developer is responsible to pay overall. Each lot retains its "use value" and no credits are actually transferred over lot lines. I am still not completely solid on this concept and hopefully someone has a better explanation. I know I could certainly use it.

2. CEF Credit Accounting

The issue with properties that decrease in "use value" and how to deal with excess CEF credit. As an example, a Starbucks that converts to a 2-man office and the resulting excess CEF value. What was presented was the property will retain whatever "maximum use value" it had at whatever time in the past. Therefore, a Starbucks that converts to a 2-man office will be retained with the property in the event the property is ever upgraded to a higher use again. Although this is an effort of absolute fairness, it can become an accounting nightmare, and probably the foundation of Buddy's argument or at least a big part of it. This may have something to do with terminology. I didn't fully gather if the CEF credit was measured in dollars that was recorded for that lot, which had to be adjusted for inflation if the credit was to be used at a future time. This seemed difficult for me as the basis for identifying the change in "use value" of a property was to occur at the time the use changed, so how would a dollar amount on a past CEF credit apply to what might be a different valuation system in the future? Or is it simply the "past maximum use value" on the order of some other measurement system that is recorded for a property (ie, a certain use level with a defined number of generated trips, not dollars), which is then used for future valuations and determination of CEF fees? Another issue is how are the various credits to be recorded and maintained, and who will be responsible?

All of this becomes incredibly complicated, or certainly appears so. The primary focus of the CEF credit system is to encourage redevelopment. As long as the "use value" of the property is increasing, the CEF calculation occurs at the time of the use change and no additional records are needed. Very simple and very

clean. It only gets complicated when a property reduces the "use value" (starbucks to 2-man office). From the discussion, I understand that the events where "use value" goes down is extremely rare. However, it must be accounted for in the code. It seems mighty nice to offer to keep track of past usage for evaluation of CEF credits, but it isn't very practical as it adds a huge amount of complexity to an otherwise very simple and fair system.

It may be more practical to always assign the "use value" of a property to be whatever the current use is at the time of a proposed change. There are no CEF payouts for excess value on a use change. To use an example... a Starbucks is to be converted to a small office. The use is lower, so the developer pays no CEFs to make the change as the new use is lower than the previous use. The difference in value is considered to be "gifted" to the City, figuratively only as nothing actually changes hands. Later, a new developer wants to turn the now office back into a Starbucks and has to pay the CEFs appropriate for the increased use. Each CEF calculation takes place at the time of use change and is exclusively based on the current use and the planned use, and nothing of historical use matters. There are no issues with inflation, book-keeping old credits or any other long term value, or de-value, considerations. You may say it isn't "fair", but in both cases, the developers know exactly what it takes to make the use change they want to make, it is in the code. You may say it would be contrary to the intent of encouraging redevelopment, and it may, but only on a very few properties as the downgrade of "use value" is reportedly very rare. Besides, very often, past use of the property and the "historical maximum use value" may not even be known to the future developer, so they won't be aware they are losing something. But of course they aren't actually losing anything because the code does not offer something that would be lost. That developer who is looking to put up a Starbucks will simply be looking at available property for what it currently is, and not what is also may be worth in credits on some City ledger. There may not be as strong an incentive to turn a historical Starbucks back into a Starbucks, but he will only be paying the difference or he can find another property of similar "use value" that will minimize his CEFs.

Fairness is optimal, but not at any cost. Creating an overly complex system that requires considerable attention in support of only a very few instances is not reasonable in my judgment. The operation of the record-keeping requires resources. Errors in that record-keeping and the application of value adjustment with time will always add risk to the City for what is likely not a considerable reward.

R.B. "Chip" Leadbetter, III, PE
Northern Colorado Division Manager

CTL|Thompson, Inc.

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Robert Paulsen

From: TROY KRENNING <troydklaw@msn.com>
Sent: Tuesday, August 28, 2012 2:58 PM
To: cleadbetter@ctlthompson.com; Vicki Mesa; bjmeyers04@aol.com; 2dowdings@skybeam.com; johncsremodel@msn.com; micray@tristategt.org; Ward IV - Ralph Trenary; richrdmidd@aol.com; rmmolloy@msn.com; ssfancher@live.com
Cc: Robert Paulsen
Subject: RE: Thoughts on CEFs from last night

Follow Up Flag: Follow up
Flag Status: Flagged

I agree with Chip. Going up in use, applicant required to make up difference in CEF's. Going down in use, good move on part of the developer, no CEF money due. Going back up in use, pay the CEF difference between existing downgraded use to new upgraded use. I would hate to see the City becoming caught up in the middle as bookkeeper for developers over CEF's and/or historians over prior building uses. Maybe a rule of CEF's carry to the next use, but not beyond.

I also thought a lot about the "standards" being employed by the departments, except streets. I think that each department who wishes to be included in the CEF moneypot should be required to follow the example of the street department and develop a "plan" instead of relying on "standards." I know the "standard" that we should have one police officer per 1,000 residents is no longer considered a reliable measurment, but it is easy to calculate. Instead of adjusting the price of a CEF, I'd prefer to see council zero in on the need for CEF's. The City banking a LOT of money from CEF's. Can we really measure the some of the costs that we collect for simply based on a "standard?"

I know that we passed a motion and it is headed for Council. Can our emails be included in the packet?

Troy D. Krenning, Esq

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Subject: Thoughts on CEFs from last night
Date: Tue, 28 Aug 2012 08:03:25 -0600
From: CLeadbetter@CTLThompson.com
To: Vicki.Mesa@cityofloveland.org; Bjmeyers04@aol.com; 2dowdings@skybeam.com; johncsremodel@msn.com; micray@tristategt.org; Ralph.Trenary@cityofloveland.org; richrdmidd@aol.com; rmmolloy@msn.com; ssfancher@live.com; troydklaw@msn.com
CC: Robert.Paulsen@cityofloveland.org

Fellows,

I wish I had been able to piece together the thought fragments I had while in the Commission meeting, but it took me some time after the meeting to reflect on the information presented and develop a coherent understanding. I may still not have some of it right at this point, but I am pretty sure some of the concepts might be useful.

It seems to me that the primary disconnects on the CEF discussion were two-fold.

1. CEF Transfers

The idea of “stripping” CEFs from some properties to benefit another property. I believe this was pretty well resolved near the end when the explanation that all CEF credit calculations are based on a single lot. Collins Cashway had some buildings increasing use while others decreasing, but all were on the same property. The aggregate value of the property changes in CEFs was the goal. This makes sense, but what kept nagging at me was the concept that somehow CEF credits can be moved around when several properties which are included in a development plan. I admit that this still is fuzzy to me, but it was mentioned several times. It contradicts the idea that CEF credits stay on the lot and cannot be transferred to other lots. The only way I make sense of this is the “use value” of each lot being changed is identified, applied, and the summation of the changes is determined so as to identify what the developer is responsible to pay overall. Each lot retains its “use value” and no credits are actually transferred over lot lines. I am still not completely solid on this concept and hopefully someone has a better explanation. I know I could certainly use it.

2. CEF Credit Accounting

The issue with properties that decrease in “use value” and how to deal with excess CEF credit. As an example, a Starbucks that converts to a 2-man office and the resulting excess CEF value. What was presented was the property will retain whatever “maximum use value” it had at whatever time in the past. Therefore, a Starbucks that converts to a 2-man office will be retained with the property in the event the property is ever upgraded to a higher use again. Although this is an effort of absolute fairness, it can become an accounting nightmare, and probably the foundation of Buddy's argument or at least a big part of it. This may have something to do with terminology. I didn't fully gather if the CEF credit was measured in dollars that was recorded for that lot, which had to be adjusted for inflation if the credit was to be used at a future time. This seemed difficult for me as the basis for identifying the change in “use value” of a property was to occur at the time the use changed, so how would a dollar amount on a past CEF credit apply to what might be a different valuation system in the future? Or is it simply the “past maximum use value” on the order of some other measurement system that is recorded for a property (ie, a certain use level with a defined number of generated trips, not dollars), which is then used for future valuations and determination of CEF fees? Another issue is how are the various credits to be recorded and maintained, and who will be responsible?

All of this becomes incredibly complicated, or certainly appears so. The primary focus of the CEF credit system is to encourage redevelopment. As long as the “use value” of the property is increasing, the CEF calculation occurs at the time of the use change and no additional records are needed. Very simple and very clean. It only gets complicated when a property reduces the “use value” (starbucks to 2-man office). From the discussion, I understand that the events where “use value” goes down is extremely rare. However, it must be accounted for in the code. It seems mighty nice to offer to keep track of past usage for evaluation of CEF credits, but it isn't very practical as it adds a huge amount of complexity to an otherwise very simple and fair system.

It may be more practical to always assign the “use value” of a property to be whatever the current use is at the time of a proposed change. There are no CEF payouts for excess value on a use change. To use an example... a Starbucks is to be converted to a small office. The use is lower, so the developer pays no CEFs to make the change as the new use is lower than the previous use. The difference in value is considered to be “gifted” to the City, figuratively only as nothing actually changes hands. Later, a new developer wants to turn the now office back into a Starbucks and has to pay the CEFs appropriate for the increased use. Each CEF calculation takes place at the time of use change and is exclusively based on the current use and the planned use, and nothing of historical use matters. There are no issues with inflation, book-keeping old credits or any other long term value, or de-value, considerations. You may say it isn't “fair”, but in both cases, the developers know exactly what it takes to make the use change they want to make, it is in the code. You may say it would be contrary to the intent of encouraging redevelopment, and it may, but only on a very few properties as the downgrade of “use value” is reportedly very rare. Besides, very often, past use of the property and the “historical maximum use value” may not even be known to the future developer, so they won't be aware they are losing something. But of course they aren't actually losing anything because the code does not offer something that would be lost. That developer who is looking to put up a Starbucks will simply be looking at available property for what it currently is, and not what is also may be worth in credits on some City ledger. There may not be as strong an incentive to turn a historical Starbucks back into a Starbucks, but he will only be paying the difference or he can find another property of similar “use value” that will minimize his CEFs.

Fairness is optimal, but not at any cost. Creating an overly complex system that requires considerable attention in support of only a very few instances is not reasonable in my judgment. The operation of the record-keeping requires resources. Errors in that record-keeping and the application of value adjustment with time will always add risk to the City for what is likely not a considerable reward.

R.B. "Chip" Leadbetter, III, PE

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4 September 2012

To The City Council of the City of Loveland Colorado,

I am writing this to you not as a position paper for the Planning Commission, but from my own perspective as one of the Commissioners, a private citizen and based upon knowledge gained during my tenure on the Planning Commission.

The topic of concern is in regard to the current city code and related methodologies for Capital Expansion Fees collected by the city or credited as allowed by the code today. This increased awareness was brought about as a result of an excellent job done by the city finance staff, Alan Krcmarik, Executive Fiscal Advisor, in educating the Planning Commission on the topic of Capital Expansion Fees, calculations, O&M issues relating to them and by recent code changes heard by the Planning Commission that have been referred onto the City Council.

So you might understand my position, comments and financial risk concerns comes from my private business background and part of my career spent as the Chief Financial Officer (CFO) of private and publicly held enterprises and in auditing.

The current code (16.38.020 and 16.38.030) as it is written has what I perceive is a very large financial risk and reporting issues for the city of Loveland. The code as written today has the city "crediting" 100% of current rates for CEFs on a redevelopment project. This has multiple financial risk related to it for the city as follows:

The property under re-development is gaining a large value from this CEF credit at current rates. Perhaps far beyond what it was initially or what it has paid over some period of time. This net value gained could be rather large for older properties and does not necessarily reflect true financial contributions of the property to the city over its life.

The current 100% of credit should be accounted somewhere on the city's balance sheet or operating statement to reflect the liability of this credit or a reflection of the expense to cover this credit. This should be reported for the entire city since it applies to all properties. This then begs to question where does the "cash" for this credit come from to cover the improvements that must be made as part of the redevelopment. Will this come from various city departmental budgets which would not have planned for this impact or from a tax or fee increases to the residents of the city?

Under the code, as written today, properties before the enactment of CEFs, which by code implies they did not pay in, receive this same credit as ones that have actually

contributed to the CEF program, which I believe is a flaw in the current approach. These properties are deriving net new value that the rational nexus used to justify the credit for properties post CEF enactment does not support. There is an argument that states while they paid for it at original assessment time, "so it must be there with some value".

However, in the accounting of assets world of General Accepted Accounting Practices (GAAP) and in Financial Standard Practices (FSP) a term depletion of assets comes into play. Assets are depleted over time, they are consumed and used and you cannot apply value at today's rates or values to them. If you were to do this then you have to record this, in the private sector as income, of some sort. This should not be confused with depreciated value, they are not the same. One is true use the other is a "book" value accounting practice. Under the current approach the city is not considering the depleted asset aspects of the items covered in the CEFs.

In a change of use scenario the impact maybe minimal if the initial development was done recently and no major changes to streets, wastewater, power, etc. are required. But in the case of the older heritage areas of Loveland the impact could be severe to the city. Especially in the case of where no use change is made and the re-development is for a use exactly as defined today, the city would be financially responsible for all the expenses to bring the streets up to standard, raise the power supply infrastructure to code and service levels, upgrade wastewater services, etc..

An example of this would be if a developer were to choose to redevelop, for the sake of argument let's use the area from St. Louis to Madison from 3rd Street to 5th Street. And the use(s) stay the same as it today, the city would be legally responsible to solely be bare all the expenses related to upgrading all the infrastructure cost related to the area, contributions to other funds that share in the CEFs and the developer would incur 0% of the expense. This is an example I believe of the worst case scenario.

From a accounting and financial management perspective the city should be reflecting the credit CEFs across all properties in the city at a specific point in time. This is a future financial liability, a debt if you will, that the city owes and should be reflected in its financial reports, if it is going to use this practice on-going. Then adjust that liability up or down as the use changes, new CEF rates for the existing use are made to properly reflect the now current liability. This is a huge undertaking and an even larger financial exposure for the city over time and is not being recognized in the financial reports. The exposure the city has as a result of this code and the related financial exposure could be catastrophic.

I would propose that the city change the code to stop giving a 100% credit on properties where uses have not changed since prior to 1984 or 1987. Older properties should not get an equal share of a CEF credit as a newer property, if you consider depletion of assets, the current state of the infrastructure required to support the current use and the state of the property. This is just not good financial management practice and stewardship of the city's finances.

The whole justification for CEF was that "growth" pay its way and if we are giving these credits at 100%, growth is not paying its way on older properties, the existing base will and is paying!

Or perhaps more a more reasonable approach is if the city is desiring to stimulate redevelopment use the CEF credit as a guiding principle, not a finite give away, and adjust the amount based upon when the original use was implemented, time since it was implemented and credit on a formula that derives a percentage value (%) value of today's value. This would significantly reduce the city's potential financial risk on paper, cash and O&M impacts for existing budgets in a fiscal year. It would make each redevelopment effort a case by case basis and require direct input and review by the finance function of the city to provide guidance to the city staff making the decisions on credit granting. Then this liability and impact could be properly reflected and paid for from existing budgets or reserves. It would also provide a control switch to assure the city does not get over committed on credit granting and related impacts as the current code facilitates this condition arising.

Currently I was advised that we do not have a good accounting of how CEFs this is handled. Also the various city departments are not prepared for these impacts at this time or even in some cases aware of the potential impact.

The current code and pending new amendments also pose an opportunity for speculation. An entity individual could buy up "distressed sites", hold them, let the CEFs accrue value and sell them by speculating on the CEF value as part of the "perceived" value of the site, having never spent any money or time redeveloping it initially. Part of the CEF rational nexus is that the current use is paying into the city by its operations on or with the site. But if they are not producing or conducting operations on the property it is a net loss to the city multiple times from lost tax and fee revenues and the "hit" with a CEF credit as it exist today.

We should also consider adjusting the CEF levy to reflect some amount of O&M coverage. Perhaps a portion of the first year should be factored in when determining the CEF charges. It seems that while we have CEFs planned well, we cannot cover O&M expenses related to the

capital improvement being constructed or made operational so we delay or do not execute. It's a classic Catch-22 scenario. Adding some factor for O&M, at least year one would seem to be prudent and responsible.

If the topic of CEFs is being looked at let's fix the broad issue and not just "tweak" it to accommodate individual projects or the "gotcha" de jour.

Thank you for your time.

Regards,

A handwritten signature in black ink, appearing to be "Buddy Meyers", written over a large, stylized circular mark.

Buddy Meyers
2429 Cameo Ct.
Loveland, Co 80538

CITY OF LOVELAND
PLANNING COMMISSION MINUTES
August 27, 2012

A meeting of the City of Loveland Planning Commission was held in the City Council Chambers on August 27, 2012 at 6:30 p.m. Members present: Chairman Meyers; Vice Chairman Middleton; and Commissioners Molloy, Dowding, Crescibene, Krenning and Leadbetter. Commissioners Absent: Fancher and Ray. City Staff present: Kerri Burchett, Current Planning; Alan Krcmarik, Executive Economic Advisor; Dave Klockeman, City Engineer; Robert Paulsen, Current Planning Manager; Judy Schmidt, Deputy City Attorney.

These minutes are a general summary of the meeting. For more detailed information, audio and videotapes of the meeting are available for review in the Community Services office.

COMMISSIONER COMMENTS

There were no comments.

STAFF MATTERS

Current Planning Manager Robert Paulsen commented that the Planning Commission has been invited to a joint study session with the City Council on October 9th to continue the discussion on oil and gas regulations. He stated there are items scheduled for the September 10th and September 24th Planning Commission meetings, and that staff will be scheduling a study session with the Planning Commission in October to review Title 16 and Title 18 code amendments.

CITIZEN REPORTS

There were no citizen reports.

COMMITTEE REPORTS

There were no committee reports.

REGULAR AGENDA

1. Zoning Board of Adjustment Findings, 2012.

This item was an informational report from the ZBA hearing officer on the 2012 variance decisions.

1 **Commissioner Crescibene**, who also serves as the Zoning Board of Adjustment Hearing
 2 Officer, gave a brief report on the four variance applications heard to date in 2012. He noted that
 3 all but one of the variances was approved.

4
 5 **Vice Chairman Middleton** inquired as the final outcome of the denial of Variance #12-01.

6
 7 **Commissioner Crescibene** reported that following denial of the variance, the carport structure
 8 was removed.

9
 10 **2. Development Permitting Process Flowcharts for Residential and Non-Residential**
 11 **Development**

12
 13 This item was an informational review of the recently developed process flowcharts that map the
 14 City's development permitting process from initial application to certificate of occupancy.

15
 16 **Kerri Burchett, Current Planning**, reported that staff is presenting the process flowcharts to
 17 the Planning Commission for informational purposes and that any direction or comments will be
 18 forwarded to the Title 18 Committee for consideration prior to the completion of code
 19 amendments to Chapter 16.40 of the subdivision code. Ms. Burchett also indicated that staff
 20 would initiate an outreach effort to inform development community members of the charts and
 21 associated code amendments.

22
 23 **Ms. Burchett** stated that the City's Development Review Team (DRT) went through a mapping
 24 process and then created flowcharts to provide to applicants to help them understand the various
 25 sequencing of the development review, site inspection and building permit process. Specifically,
 26 with the purpose of providing clear benchmarks for the timing of site improvements, financial
 27 securities, and building permit submittals. She stated that by going through this process the DRT
 28 was able to identify areas that could be more efficient, clarify responsibilities of each
 29 coordinating City division, and evaluate the financial security component to determine what
 30 items required financial security and when that security was truly needed by the City.

31
 32 She stated that the next step would be to draft a code amendment that would streamline the
 33 process and clarify the financial component for applicants. She commented that she would
 34 continue to work with the Title 18 Committee in this effort.

35
 36 **Chairman Meyers** complimented Ms. Burchett and the entire DRT for their work on
 37 documenting the process.

38
 39 **Mr. Paulsen** commented that the completion of the charts was of significant value because
 40 sequencing of the entire development permitting process had never been done before; he
 41 emphasized the need to eliminate uncertainty and to provide clarity for applicants.

3. Capital Expansion Fee Progress Report

This item is an informational report on the City's Capital Expansion Fee program and the update process that has been underway in 2012.

Alan Krcmarik, Economic Fiscal Advisor, gave a detailed presentation regarding the history and methods of the program, including a fee comparison over time, a fee comparison with other jurisdictions, an evaluation of levels of service, and the updated calculation of fees. He stated that three additional topics will be discussed at the City Council's August 28 study session:

1. Options to Adjust Multi-family Capital Expansion Fees
2. Options for the annual Adjustment for Inflation
3. Review possible fees to cover Operating and Maintenance costs

Commissioner Krenning commented on the customer satisfaction survey indicating that satisfaction was marginally reduced and he believed that the reason is due to the economy and that people are finally seeing that government has been stretched very thin and there isn't enough staff available to make immediate responses. He also expressed concern that Loveland's CEF level was fourth from the top of the list of surrounding cities.

Mr. Krcmarik clarified that within the market parameters they were given, Loveland did rank among the top four in CEF fees. He explained how the fees were calculated.

Commissioner Molloy asked if Mr. Klockeman was going to present the 2035 Transportation Plan to the Commission in 2012 and asked where collected and unused CEFs are kept.

Dave Klockeman, City Engineer, reported he would be presenting the 2035 Transportation Plan in 2012 and clarified that most CEFs are collected city-wide and not for specific projects. He clarified that if funds were collected for a specific project those funds remain in a specified account until needed. He clarified that projects are prioritized each year and the projects are funded accordingly.

Commissioner Dowding asked if plans to fund alternative transit had been identified in the 2035 Transportation Plan.

Mr. Klockeman clarified that transit funding and long-term funding for COLT would be presented under a separate plan.

Mr. Krcmarik explained the fee comparisons for various city services, noting the majority of CEFs collected are from residential construction. He stated fees for commercial and industrial were only different if the use was for streets.

1 **Vice Chair Middleton** questioned how commercial square footage was determined. **Mr.**
2 **Krcmarik** stated that Larimer County Tax Assessor information is used; the fees are based on
3 square footage.
4

5 **Chairman Meyers** stated he would prefer a flattened, standardized rate on unit sizes. He stated
6 Council suggested that new growth pay for the capital
7

8 **Vice Chairman Middleton** questioned how the years are determined when calculating O&M
9 projections. Mr. Krcmarik clarified there is no applied standard and that different departments
10 have different timeframes.
11

12 **Commissioner Krenning** asked if the City, by ordinance, could move CEFs into the General
13 Fund.
14

15 **Deputy City Attorney Judy Schmidt** stated that is not allowed and that there is a statutory
16 requirement regarding the use of the fees.
17

18 **Commissioner Krenning** stated that Police CEFs should be lowered if the crime rate has
19 declined.
20

21 **Ms. Schmidt** stated that eliminating or reducing an impact fee would be a policy decision to be
22 made by City Council.
23

24 **Commissioner Krenning** stated he did not believe that emergency services should be a part of
25 the CEF program; rather, he indicated that such services should be funded through the City's
26 General Fund.
27

28 **Ms. Schmidt** stated that there must be a nexus between new development/growth and the need
29 for expanded facilities funded by the fees.
30

31 **Commissioner Krenning** suggested certain elements of CEFs be reduced to keep fees down to
32 make Loveland more affordable. He reiterated that he does not support CEFs for emergency
33 services.
34

35 **Commissioner Molloy** indicated support for CEFs for emergency services and commented that
36 he did not feel that CEFs are being used for their intentions.
37

38 **Commissioner Krenning** questioned the reliability of standard based fees and how they are
39 established. He stated that the standard for law enforcement, which was originally established in
40 the late 1960's by the FBI, was 1 officer per 1,000 population. He stated that standard is no
41 longer supported.
42

1 There was a brief discussion regarding how benchmarks are determined and **Mr. Krcmarik**
 2 clarified the budget office makes recommendations to City Council which ultimately come from
 3 the City Manager.

4
 5 **Commissioner Krenning** complimented the staff for their presentation and generally
 6 acknowledged city employees for doing a good job.

7 8 **4. Capital Expansion Fee Credits** 9

10 This is a public hearing item to consider proposed code amendments that are designed to clarify
 11 the establishment of CEF credits when a change of use occurs. This item is a legislative matter
 12 requiring a recommendation by the Planning Commission to the City Council.
 13

14 **Robert Paulsen, Current Planning Manager**, gave a brief staff presentation on this item. He
 15 noted that the amendment has been reviewed by the Title 18 Committee and was presented to the
 16 Construction Advisory Board. He indicated that adjustments to the ordinance were made in
 17 response to issues raised by the Title 18 Committee.
 18

19 Mr. Paulsen stated that the amendment provides clarifications to the CEF provisions when a
 20 change in use occurs. He emphasized that the proposed code language was designed to clarify
 21 existing code provisions and to reflect the methodology used by staff in administering CEF
 22 credits. He indicated that the amendment did not represent a policy change. Mr. Paulsen
 23 explained that when a change in use occurs, the amount of CEF credit would be equal to the
 24 CEFs that would be due for the discontinued use at the time a new use is established, based on
 25 the current rate schedule. If the building were vacant, then the CEF credit would be calculated
 26 based on the last known use. The new use would be required to pay the difference between the
 27 credited amount and the amount calculated for the new use.
 28

29 Mr. Paulsen stated this arrangement establishes an incentive for someone to redevelop property
 30 and reduce their CEF payments using the existing credits.
 31

32 **Chairman Meyers** asked if there we no CEFs collected how a CEF would be calculated.
 33

34 **Mr. Krcmarik** stated that they would look at what is currently in place and use the terminology
 35 "then current use".
 36

37 **Ms. Schmidt** stated that this credit is not being created with the code change and it is currently
 38 in the code. The purpose of the change is to clarify how the credit is applied. Capital expansion
 39 fees as adopted are intended to pay for growth. She stated that at the time of redevelopment, the
 40 applicant would pay then current CEFs and the credit would be based on then-current CEF's for
 41 the discontinued used. The theory of providing the credit is to recognize that the discontinued
 42 use is already served by the existing public infrastructure and that CEFs would only be paid for
 43 any additional impacts created by the new use. She commented that overall, the CEFs due at the

1 time a use is changed would normally result in payment of additional fees, unless there is a
2 reduction in the intensity in the use.

3
4 **Chairman Meyers** stated that he can see where there would be a shortfall in the system and
5 stated that if it is being done anyway where is the incentive.

6
7 **Mr. Klockeman** used the example of the Jax store which replaced the vacant Shopko building
8 and the uses were the same so there were no additional CEFs required. He stated a Paint store
9 replaced a small hotel and the store received the credits from the hotel that previously occupied
10 the site and paid the difference because the intensity in use was greater.

11
12 **Ms. Schmidt** emphasized that this item is not to reconsider the policy decision which has been in
13 place for a long time, and the credit could only be used one time in the life of the development.

14
15 After a discussion on how credits are allocated on a development, **Mr. Klockeman** reported that
16 the credit is only for the portion of a development that is being changed and not the entire
17 development. He clarified that the fees, when they are applied for, would be valued at the then
18 current rate.

19
20 **Ms. Schmidt** reiterated that a change to the policy related to credits would need to be addressed
21 by City Council as the change in use credit being determined at the time it occurs is stated in the
22 existing Code.

23
24 **Chairman Meyers** expressed concerns about continuing the practice of applying the current fees
25 to the previous and proposed uses.

26
27 **Commissioner Krenning** stated that he sees this as amendment to the code to adapt to its
28 current policy and did not understand what the controversy was and felt the term credit should be
29 replaced with waiver.

30
31 **Mr. Paulsen** reiterated that the purpose was to clarify the existing Code language and reflect
32 current practices.

33
34 **Chairman Meyers** stated that he had concerns regarding how the CEFs would be tracked.

35
36 **Commissioner Krenning** stated that he felt this was a baseline and made sense.

37
38 **Chairman Meyers** stated that he was looking for the true intent and additional clarity and was
39 concerned about a potential funding gap being created.

40
41 **Commissioner Molloy** stated that the amendment is to help with redeveloping a particular site
42 which promotes new development.

1 **Vice Chairman Middleton** emphasized that the goal, as he saw it, was to promote
2 redevelopment.

3
4 **Chairman Meyers** stated there was too much ambiguity for him to make a decision.

5
6 **Commissioner Dowding** stated that the amendment to the Ordinance clarifying the existing
7 Code language was good and that it was not the purview of the Commission to change the
8 policy.

9
10 **Commissioner Crescibene** concurred with Commissioner Dowding. He also stated that he
11 supported the promotion of redevelopment.

12
13 **Vice Chairman Middleton** stated that he believed redevelopment was better than no
14 development.

15
16 **PUBLIC INPUT**

17
18 **Ed Klen, 6909 Shannon Court**, asked if all CEFs could be stripped from buildings and applies
19 to the main building and could the buildings remain standing or would they have to be removed.

20
21 **Ms. Schmidt** stated that such a transfer of credits would not be allowed under the proposed code
22 language.

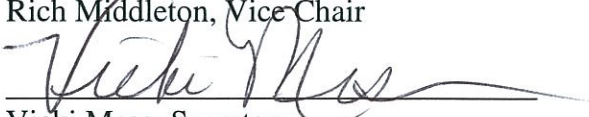
23
24 **Mr. Klockeman** explained how credits are applied noting only excess credits can be applied to a
25 different lot and that the base credit would stay with the original lot.

26
27 *Commissioner Krenning made a motion to recommend that City Council approve the*
28 *amendment to Chapter 16.38.030 as described in the August 27, 2012 staff memorandum to*
29 *the Planning Commission and as specified in the draft ordinance identified as Exhibit A to the*
30 *August 27, 2012 memorandum. Upon a second by Commissioner Molloy, the motion passed*
31 *6-1. The vote was as follows: Yeas: Commissioners Dowding, Leadbetter, Middleton,*
32 *Crescibene, Molloy and Krenning. Nays: Chair Meyers.*

33
34 **Adjournment**

35
36 *Commissioner Dowding made a motion to adjourn. Upon a second by Commissioner*
37 *Middleton the motion was unanimously adopted.*

38
39 
40 Rich Middleton, Vice Chair

41
42 
43 Vicki Mesa, Secretary



CITY OF LOVELAND
PUBLIC WORKS DEPARTMENT

Administration Offices • 410 East Fifth Street • Loveland, Colorado 80537
(970) 962-2555 • FAX (970) 962-2908 • TDD (970) 962-2620

AGENDA ITEM: 4
MEETING DATE: 10/2/2012
TO: City Council
FROM: Kevin Gingery, Public Works Department
PRESENTER: Kevin Gingery

TITLE:

Second Reading of an ordinance amending the Loveland Municipal Code at Chapter 13.20 concerning stormwater quality

RECOMMENDED CITY COUNCIL ACTION:

Adopt the ordinance as recommended.

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is a legislative action to adopt an ordinance amending Chapter 13.20 concerning stormwater quality. The amendments will bring the Loveland Municipal Code into compliance with the City's state permit and is responsive to a recent audit questionnaire distributed by the Colorado Department of Public Health and Environment ("CDPHE").

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible
-

SUMMARY:

The City of Loveland is obligated to fill out the CDPHE Water Quality Control Division's (Division) targeted permit questionnaire it received in April of this year and return it to them by October 15, 2012 after it is signed by the City Manager. The Division is using the questionnaire in lieu of performing a full blown audit. The changes made to Chapter 13.20 of the Loveland Municipal Code add clarity to the document and enable the City of Loveland to remain compliant with our Municipal Separate Storm Sewer System (MS4) Permit COR-090000. The ordinance

was presented to the Construction Advisory Board ("CAB") on August 22, 2012. The CAB unanimously approved the ordinance and recommended that the ordinance be forwarded to City Council for adoption. The City Council unanimously approved the ordinance on first reading on September 18, 2012.

REVIEWED BY CITY MANAGER: *William D. Cabell*

LIST OF ATTACHMENTS:

1. Ordinance

FIRST READING September 18, 2012

SECOND READING October 2, 2012

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT
CHAPTER 13.20 CONCERNING STORMWATER QUALITY**

WHEREAS, the City of Loveland operates a Stormwater Utility, which discharges stormwater into state waters in accordance with the City's Municipal Stormwater Discharge Permit; and

WHEREAS, the Department of Public Works, Stormwater Division recently reviewed the City's Municipal Stormwater Discharge Permit in conjunction with Loveland Municipal Code Chapter 13.20 concerning stormwater quality, and recommends that the City Council amend Chapter 13.20 in order to ensure the City's compliance with its Municipal Stormwater Discharge Permit; and

WHEREAS, on August 22, 2012, the City's Construction Advisory Board reviewed the proposed amendments and unanimously recommended that the City Council amend Chapter 13.20 as set forth herein; and

WHEREAS, the City Council desires to amend Chapter 13.20 as set forth herein to ensure the City's compliance with its Municipal Stormwater Discharge Permit and to protect the water quality of state waters.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF LOVELAND, COLORADO:**

Section 1. That Section 13.20.040 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.040 Definitions.

Unless the context specifically indicates otherwise, the following terms and phrases, as used in this chapter, shall have the following meanings:

"Acknowledgement Certificate" means a document an applicant signs certifying that they have received, read and fully understand the information within the City of Loveland's Stormwater Quality Enforcement Policy and agree to abide by the policies set forth therein.

"Applicant" means a landowner or agent of a landowner who has filed an application for a Stormwater Quality Permit.

"Best Management Practices (BMPs)" means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of "state waters". BMPs also include treatment requirements, operating procedures and

practices to control plant site runoff, spillage of leaks, sludge or waste disposal, or drainage from raw material storage.

“Builder” means a person undertakes construction activities.

“Business Owner” means a person who owns title to a commercial property.

“City Inspector” means the person or person(s) authorized by the City Manager to inspect a site for the purpose of determining compliance with the provisions of this chapter.

“Compliance Date” means the final deadline by which a user is required to correct a violation of a prohibition or limitation or to meet a pretreatment standard or requirement as specified in a compliance schedule, industrial discharge permit or federal, state or local regulation adopting an applicable pretreatment standard.

“Compliance Order” means an administrative order that directs a user to comply with the provisions of this chapter, or of a permit or administrative order issued hereunder, by a specific date. The order may include a compliance schedule involving specific actions to be completed within specific time periods.

“Compliance Schedule or Schedule of Compliance” means an enforceable schedule specifying a date or dates by which user must comply with a pretreatment standard, a pretreatment requirement or a prohibition or limitation and which may include increments of progress to achieve such compliance.

“Construction Activities” means clearing, grading, excavating, and other ground disturbance activities. Construction Activities does not include routine maintenance performed by public agencies, or their agents to maintain original line grade, hydraulic capacity, or original purpose of the facility.

“Construction Site Stormwater Management Plan (CSSMP)” means a Plan submitted to the City of Loveland that addresses erosion, sediment erosion control and water quality issues pertaining to a Site for which an application for a Stormwater Quality Permit is filed. A CSSMP shall contain such information as, site description, location and description of appropriate Temporary or Permanent BMPs, inspection and maintenance procedures and other matters necessary or appropriate to comply with a Stormwater Quality Permit.

“Developer” means a person who undertakes land disturbance activities.

“Development” means any activity, excavation or fill, alteration, subdivision, change in land use, or practice, undertaken by private or public entities that affect the discharge of stormwater runoff. The term “development” does not include the maintenance of stormwater runoff facilities.

“Disturbed Area” means that area of the land’s surface disturbed by any work activity upon the property by means including but not limited to grading; excavating; stockpiling soil, fill or other materials; clearing; vegetation removal; removal or deposit of any rock, soil, or other materials; or other activities which expose soil. Disturbed area does not include the tillage of land that is zoned agricultural or the tillage of a parcel zoned PUD (planned unit development) within the area identified for agricultural uses. It also does not include performance of emergency work necessary to prevent or ameliorate an immediate threat to life, property, or the environment. Any person(s) performing such emergency work shall immediately notify the Public Works Engineering Manager of the situation and the actions taken. The Public Works Engineering Manager may, however, require such person(s) to obtain a Stormwater Quality Permit to implement remedial measures to minimize erosion resulting from the emergency.

“Drainageway” means an open linear depression, whether constructed or natural, that functions for the collection and drainage of surface water.

“Illicit Discharge” means any discharge to a municipal separate storm sewer system that is not composed entirely of stormwater runoff, with some exceptions. These exceptions are discharges from National Pollutant Discharge Elimination System (NPDES) permitted industrial sources and those stated in Section 13.20.130.

“Jurisdictional Wetland” means an area that is inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.

“Land Disturbance Activity” means any activity, which changes the volume or peak flow discharge rate of rainfall runoff from the land surface. This may include the grading, digging, cutting, scraping, or excavating of soil, placement of fill materials, paving, construction, substantial removal of vegetation, or any activity which bares soil or rock or involves the diversion or piping of any natural or man-made drainageway.

“Landowner” means the legal or beneficial owner of land, including those holding the right to purchase or lease the land, or any other person holding proprietary rights in the land.

“Municipal Separate Storm Sewer System (MS4)” means a conveyance or system of conveyances (including: roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned or operated by a State, city, town, county, district, association, or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes designed or used for collecting or conveying stormwater that is not a combined sewer and that is not part of a POTW.

“Operator” means the entity that has day-to-day supervision and control of Construction Activities or Development occurring at a construction site. This can be the Landowner, the Developer, the general contractor or other agent of one of these parties, in some circumstances. It is anticipated that at different phases of Construction Activities or Development, different parties may satisfy the definition of “Operator,” and that the Stormwater Quality Permit may apply to all Construction Activities or Development on a site subject to a Stormwater Quality Permit by any such party.

“Performance Security” means an irrevocable letter of credit, or cash deposit submitted to the City to ensure the fulfillment of the erosion and sediment control plan.

“Permanent BMPs” means those permanent stormwater quality BMPs such as, but not limited to, grass buffers and swales, modular block porous pavement, porous pavement and landscape detention, sand filter and extended detention basins, constructed wetlands basins and channels, and proprietary (underground) BMPs to be properly installed and regularly maintained in order to treat stormwater runoff and ensure long term water quality enhancements.

“Permit” means a Stormwater Quality Permit issued pursuant to this Chapter 13.20.

“Permittee” means the holder of a Stormwater Quality Permit.

“Person” means any natural person or any firm, corporation, partnership, association, legal representative, trustee, estate, limited liability Company, or any other entity.

“Plan” means a document approved at the site design phase that outlines the measures and practices used to control stormwater runoff at a site.

“Publicly Owned Treatment Works” (POTW)” means a publicly owned domestic wastewater treatment facility. This includes any publicly owned devices and systems used in the storage, treatment, recycling or reclamation of municipal sewage or treatment of industrial

wastes of a liquid nature. It also includes sewers, pipes and other conveyances if they are publicly owned or if they convey wastewater to a POTW treatment plant.

“Receiving Waters” means any classified stream segment (including tributaries) in the State of Colorado into which stormwater related to construction activities discharges. This definition includes all water courses, even if they are usually dry, such as borrow ditches, arroyos, and other unnamed drainageways.

“Significant Storm Event” means any storm event, including but not limited to rain and snowmelt, which results in water and/or sediment being transported across the site.

“State Water” means any and all surface and subsurface waters which are contained in or flow in or through this State, but does not include waters in sewage systems, waters in treatment works or disposal systems, waters in potable water distribution systems, and all water withdrawn for use until use and treatment have been completed.

“Stop Work Order” means an order issued by the city which requires that all Construction Activity on a site be stopped.

“Stormwater” means precipitation-induced surface runoff.

“Stormwater Discharge Permit (SDP)” means a permit issued to a Developer by the Colorado Department of Public Health & Environment Water Quality Control Division to discharge stormwater runoff from Construction Activities.

“Stormwater Quality Enforcement Policy” means a policy adopted by the City Manager or his designee to administer the Stormwater Quality Ordinance.

“Stormwater Quality Permit” means a permit issued to developers pursuant to Section 13.20.060 by the City of Loveland Public Works Department Stormwater Utility Division to conduct certain land disturbance activity.

“Stormwater Runoff” means that part of snowfall, rainfall or other precipitation which is not absorbed, transpired, evaporated, or left in surface depressions, and which then flows controlled or uncontrolled into receiving waters.

“SWMP” means a Stormwater Management Plan.

“SWMP Administrator” means a specific individual(s), position or title designated by the Landowner or Developer who is responsible for developing, implementing, maintaining, and revising the SWMP. The activities and responsibilities of the SWMP Administrator shall address all aspects of the facility’s SWMP.

“Temporary BMPs” means temporary sediment and erosion control BMPs such as, but not limited to, silt fencing, wattles, vehicle tracking control pads, inlet filters, diversions, rundowns, sediment traps and ponds, dewatering structures, rip rap, and erosion control mats, and waste control BMPs, such as, but not limited to, concrete washouts, to be installed and regularly maintained to prevent erosion and keep sediment and waste from discharging off-site until the site is sufficiently stabilized.

“Vegetative Cover” means grasses, shrubs, bushes, trees, ground cover and other plants.

Section 2. That Section 13.20.050 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.050 Compliance with Storm Drainage Standards and Criteria.

All applications for Stormwater Quality Permits shall be reviewed for compliance with the City of Loveland’s Storm Drainage Standards, the Larimer County Urban Area Street Standards, and the City of Loveland Storm Drainage Criteria, as amended.

Section 3. That Section 13.20.070 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.070 Security Requirement.

As a condition for the issuance of a Stormwater Quality Permit, Applicants may be required to provide Performance Security in the form of an agreement for sediment/erosion control Best Management Practices (BMPs) cash deposit or an agreement for sediment/erosion control Best Management Practices (BMPs) irrevocable letter of credit, which agreement shall be approved as to the form and sufficiency by the City Attorney. The amount of the Performance Security shall be based upon the estimated cost of the work required to ensure compliance with the Permit's terms and conditions and requirements of this chapter. In determining the cost of work, a fifteen (15%) contingency shall be included.

Section 4. That Section 13.20.100 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.100 Establishment of Fees and Charges.

City council shall establish all fees and charges deemed necessary by the City to implement the requirements of this chapter.

Section 5. That Section 13.20.110 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.110 Maintenance Requirements.

Developers, Builders, Business Owners, and Landowners shall be responsible for ensuring that all BMPs identified in the Stormwater Quality Permit application are properly installed, maintained and are in good working order as hereafter provided.

A. Developers shall be responsible for ensuring that:

1. Any Temporary and/or Permanent BMPs are installed as call for in a CSSMP and are properly maintained and are in good working order.
2. The site is fully developed, stabilized, and acceptable vegetative cover has been established and maintained.
3. Any deficiencies noted by the City prior to the expiration of the two-year warranty period for public improvements have been corrected.
4. Individual lots have been sold to one or more Builders.
5. Stormwater runoff quality requirements of individual lots are shared with Builders at time of closing.

B. Builders shall be responsible for ensuring that:

1. Any Temporary and/or Permanent BMPs installed prior to lot purchase from Developer and/or Landowner as part of CSSMP are being properly maintained and are in good working order.
2. Acceptable vegetative cover has been established and maintained.
3. Any Temporary and/or Permanent BMPs called for in the CSSMP and/or necessary for the site(s) has been properly installed, maintained and remain in good working order until the property has been sold to a Business, Landowner.

4. Stormwater runoff quality requirements of individual site(s) are shared with purchasers at time of closing.
- C. Business Owners and Landowners shall be responsible for ensuring that:
 1. Any Temporary BMPs installed prior to lot purchase from Developer, Landowner, and/or Builder as part of CSSMP are properly maintained and remain in good working order until the lot is stabilized.
 2. Acceptable vegetative cover has been established and maintained.
 3. If not installed prior to individual lot purchase, Temporary and/or Permanent BMPs will be installed within ten (10) days from date of purchase at the base of all gutter downspouts and maintained until the property is sufficiently stabilized.
 4. If not installed prior to individual lot purchase, Temporary and/or Permanent BMPs will be installed within ten (10) days from date of purchase around the perimeter of the site where needed to prevent sediment from moving off-site.
 5. Business Owners and Landowners shall be responsible for the maintenance of all Temporary and Permanent BMPs constructed or installed on their property pursuant to this chapter.
 6. All Temporary BMPs shall be removed within fourteen (14) calendar days after work on the site has been completed and the measures are no longer needed.

Section 6. That Section 13.20.130 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.130 Illicit Discharges.

- A. It is unlawful and constitutes a nuisance for any person to discharge or cause to be discharged or spilled, or to maintain a condition upon any property that may result in the discharge of, any substance other than naturally occurring stormwater runoff into the City's storm drainage system (any of which shall constitute an "Illicit Discharge").
- B. The following shall not be considered an illicit discharge prohibited under subsection A. above (any of which shall constitute an "allowable non-stormwater discharge"):
 1. Landscape irrigation.
 2. Lawn watering.
 3. Diverted stream flows.
 4. Irrigation return flow.
 5. Rising ground waters.
 6. Uncontaminated ground water infiltration (defined at 40 C.F.R. 35.2005(20)).
 7. Uncontaminated pumped ground water.
 8. Springs.
 9. Flows from riparian habitats and wetlands.
 10. Water line flushing.
 11. Discharges from potable water sources.
 12. Foundation drains.
 13. Air conditioning condensation.
 14. Water from crawl space pumps.
 15. Footing drains.
 16. Individual residential car washing.
 17. Dechlorinated swimming pool discharges.

18. Water incidental to street sweeping (including associated sidewalks and medians) and that is not associated with construction.
 19. Discharges resulting from emergency firefighting activities.
 20. Discharges specifically authorized under a separate CDPS permit.
 21. Discharges addressed in the Colorado Department of Public Health and Environment, Water Quality Control Division's Low Risk Policy guidance documents.
 22. Other waters determined by the city to be non-contaminated and acceptable for return to the storm drainage system and receiving waters.
- C. Nothing contained in this section shall be construed to relieve any person discharging or causing to be discharged any substance into the storm drainage system from any liability for damage caused by the quantity, quality, or manner of discharge.

Section 7. That Section 13.20.140 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.140 Permanent BMPs.

- A. Permanent BMPs shall be required for all new or redevelopment projects that disturb greater than or equal to one (1) acre, including projects less than one (1) acre that are part of a larger common plan of development or sale.
- B. All Permanent BMPs shall be properly operated and maintained.

Section 8. That Section 13.20.150 of the Loveland Municipal Code is hereby amended to read as follows:

13.20.150 Remedies for Noncompliance.

- A. City inspector. If a City inspector determines that eroded soils are leaving a Disturbed Area, a Stormwater Quality Permit or SWMP has been violated, or any provision of this chapter has been violated, the City inspector may direct, in writing, the Business Owner, Landowner, Developer, Builder and/ or agents or representatives of such person on the site to repair, replace and/or install any Temporary or Permanent BMPs required under a Stormwater Quality Permit and/or a SWMP for the site, suggest that additional BMPs be installed if deemed necessary by the City inspector to minimize the identified condition or mitigate an illicit discharge, including the issuance of stop work orders and/or suspension or revocation of any Permit. It shall be unlawful for any Business Owner, Landowner, Developer, Builder or the agents or representatives of such persons to fail to take all necessary measures to comply with such written directive and take all measures necessary to prevent soil erosion from migrating off site, correct violation of a Stormwater Quality Permit and/or a SWMP, or eliminate and/or mitigate an illicit discharge, or remedy any other violation of the requirements of this chapter.
- B. Right of entry. In accordance with the terms of the signed Acknowledgement Certificate the City inspector may, where reasonable cause exists, with or without a warrant issued by a court of competent jurisdiction and where the City has given verbal notice to the Landowner(s), or such owner's agent(s) or representative(s) if such owner(s) or representative(s) is/are immediately accessible, enter upon any property or site for examination of the same to ascertain whether a violation of the requirements of this chapter exists, and shall be exempt from any legal action or liability on account thereof.

The City will verbally communicate a findings summary of such inspection at the conclusion of the inspection to the Landowner, or such owner's agent(s) or representative(s) if such owner(s) or representative(s) is/are immediately available. The City will mail a written summary of the findings of such inspection within thirty (30) days of such inspection to the legal address of the non-compliant site.

C. Remediation procedures.

1. Compliance orders.

- a. Whenever the City determines that any activity is occurring that is not in compliance with a Stormwater Quality Permit, SWMP, and/or the requirements of this chapter, the City may issue a written compliance order to the Operator or Landowner containing a compliance schedule. The schedule shall contain specific actions that must be completed, including dates for the completion of the actions. It shall be unlawful for any Operator or Landowner to fail to comply with any compliance order requirement.
- b. Should any person cause, permit, cause to be permitted, or maintain a condition on any property that may result in an Illicit Discharge, the City may issue a written compliance order setting forth the action required to mitigate the Illicit Discharge. It shall be unlawful for any person to fail to comply with a written compliance order for mitigation of an Illicit Discharge within twenty-four (24) hours after the date specified in the compliance order.
- c. Should any person cause responsible for the operation and maintenance of any Permanent or Temporary BMP, the City may issue a written compliance order setting forth the action required to operate and maintain the Permanent or Temporary BMP. It shall be unlawful for any person to fail to comply with a written compliance order for operation or maintenance of a Permanent or Temporary BMP within twenty-four (24) hours after the date specified in the compliance order.

2. Suspension and revocation of Permit.

The City may suspend or revoke a Stormwater Quality Permit for violation of any provision of this chapter, violation of the Permit or SWMP, and/or misrepresentations by the Permittee or the Permittee's agents, employees, or independent contractors.

D. Stop work orders. Whenever the City determines that any activity is occurring that is not in compliance with a Stormwater Quality Permit, a SWMP, and/or the requirements of this chapter, the City can order such activity stopped upon service of written notice upon the person responsible for or conducting such activity. Such person shall immediately stop all activity until authorized in writing by the City to proceed. If the appropriate person cannot be located, the notice to stop work shall be posted in a conspicuous place upon the area where the activity is occurring. The notice shall state the nature of the violation. The notice shall not be removed until the violation has been cured or authorization to remove the notice has been issued by the City. It shall be unlawful for any person to fail to comply with a stop work order.

E. Violations and penalties.

1. It shall be unlawful for any person to violate any provision of a Stormwater Quality Permit, a SWMP, and/or the requirements of this chapter.

2. Any person violating any provision of a Stormwater Quality Permit, a SWMP, or the requirements of this chapter shall be deemed guilty of a misdemeanor, and subject to the penalties as set forth in Section 1.12.010 of this Code.
3. In the event of an Illicit Discharge or failure to operate or maintain a Permanent or Temporary BMP, the City may, after written issuance of a compliance order for mitigation and the failure to perform such mitigation within twenty-four (24) hours after the date specified in the written compliance order (or such addition a time for mitigation as may be specified by the City), enter the affected property and perform or cause to be performed the mitigation work and assess the charge(s) for such work against the person, in accordance with the procedures set forth in Section 13.20.090. The remedy set forth in this subsection shall be in addition to the penalties that may be imposed pursuant to Section 1.12.010.

Section 9. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this 2nd day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


 Assistant City Attorney



CITY OF LOVELAND
PUBLIC WORKS DEPARTMENT

Administration Offices • 410 East Fifth Street • Loveland, Colorado 80537
(970) 962-2555 • FAX (970) 962-2908 • TDD (970) 962-2620

AGENDA ITEM: 5
MEETING DATE: 10/2/2012
TO: City Council
FROM: Kevin Gingery, Public Works Department
PRESENTER: Kevin Gingery

TITLE:

Public hearing and first reading of an ordinance amending the Loveland Municipal Code at Sections 13.18.100, 16.24.014, and 16.24.015 concerning the City of Loveland Storm Drainage Criteria and the City of Loveland Storm Drainage Standards

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and adopt the ordinance as recommended.

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is a legislative item to adopt an ordinance amending Sections 13.18.100, 16.24.014, and 16.24.015 of the Loveland Municipal Code concerning the City of Loveland Storm Drainage Criteria ("Criteria") and the City of Loveland Storm Drainage Standards ("Standards"). These amendments will clean up and correct sections of the City Code where the references to Criteria and Standards were absent, or incorrect.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible
-

SUMMARY:

The objective of the ordinance is to correct sections of the City Code where the references to the Criteria and Standards are absent, or incorrect. Originally the utility and street development criteria and standards were all contained within a single document. Over time the City Code

has been amended to instead reference newer, stand-alone documents like the Larimer County Urban Area Street Standards, the Water and Wastewater Development Standards, and the Requirements for Electric Service. The City's Stormwater Utility relies on two different regulatory manuals: the Criteria, and the Standards. Unfortunately, only the Criteria were referenced by name. The proposed ordinance will correct this oversight, and properly reference both the Criteria and the Standards as the regulatory manuals applicable to stormwater development.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Redlined Copy Of Ordinance
2. Ordinance

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT SECTIONS 13.18.100, 16.24.014, AND 16.24.015 CONCERNING THE CITY OF LOVELAND STORM DRAINAGE CRITERIA AND THE CITY OF LOVELAND STORM DRAINAGE STANDARDS

WHEREAS, the City of Loveland's Stormwater Utility utilizes two manuals for design and construction of stormwater improvements within the City of Loveland: the City of Loveland Storm Drainage Criteria, and the City of Loveland Storm Drainage Standards; and

WHEREAS, only the City of Loveland Storm Drainage Criteria was expressly referenced in the Loveland Municipal Code; and

WHEREAS, the City Council desires to amend Sections 13.18.100, 16.24.014, and 16.24.015 to reference both the City of Loveland Storm Drainage Criteria and the City of Loveland Storm Drainage Standards, and to eliminate unnecessary duplication between Titles 13 and 16 of the Loveland Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Section 13.18.100 of the Loveland Municipal Code is hereby amended to read as follows:

13.18.100 Storm Drainage Criteria ~~Manual~~ and Storm Drainage Standards.

~~The "City of Loveland Storm Drainage Criteria," consisting of (1) the Denver, Colorado Urban Drainage & Flood Control District's "Urban Storm Drainage Criteria Manual," Volume 1 (June 2001), Volume 2 (June 2001), and Volume 3, Best Management Practices (September 1999), and (2) the City of Loveland "Addendum to the Urban Storm Drainage Criteria Manuals Volumes 1, 2, and 3 (September 1, 2002)," is hereby adopted by reference as the "City of Loveland Storm Drainage Criteria.; All facilities for storm drainage, whether public or private, shall be designed and constructed in accordance with such criteria. Any and all amendments to the "City of Loveland Drainage Criteria," including amendments which adopt codes by reference, shall be reviewed by the Construction Advisory Board and either adopted or denied by resolution of the City Council. At least one copy of the "City of Loveland Drainage Criteria," which has been certified by the mayor and city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours. At least one copy of any codes adopted by reference within the "City of Loveland Drainage Criteria," which has been certified by the mayor and city clerk shall be on file in the office of the city clerk and may be inspected during regular business hours. All stormwater facilities that are to become part of or be~~

connected with the city's stormwater utility shall be designed, constructed, and connected in accordance with the "City of Loveland Storm Drainage Criteria" and the "City of Loveland Storm Drainage Standards," adopted in Section 16.24.014.

Section 2. That Section 16.24.014 of the Loveland Municipal Code is hereby amended to read as follows:

16.24.014 Storm Drainage Criteria and Storm Drainage Standards – Adopted.

- A. The "City of Loveland Storm Drainage Criteria," consisting of (1) the Denver, Colorado Urban Drainage & Flood Control District's "Urban Storm Drainage Criteria Manual," Volume 1 (June 2001), Volume 2 (June 2001), and Volume 3, Best Management Practices (September 1999), and (2) the City of Loveland "Addendum to the Urban Storm Drainage Criteria Manuals Volumes 1, 2, and 3 (September 1, 2002)," is hereby adopted by reference ~~as the "City of Loveland Storm Drainage Criteria."~~ All stormwater facilities ~~for storm drainage~~, whether public or private, shall be designed ~~and constructed~~ in accordance with such criteria. ~~Any and all amendments to the "City of Loveland Drainage Criteria," including amendments which adopt codes by reference, shall be reviewed by the Construction Advisory Board and either adopted or denied by resolution of the City Council.~~ At least one copy of the "City of Loveland Storm Drainage Criteria," which has been certified by the mayor and city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours. At least one copy of any codes adopted by reference within the "City of Loveland Storm Drainage Criteria," which ~~codes have~~ asve been certified by the mayor and city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours.
- B. The "City of Loveland Storm Drainage Standards" is hereby adopted by reference. All stormwater facilities, whether public or private, shall be constructed in accordance with such standards. At least one copy of the "City of Loveland Storm Drainage Standards," which has been certified by the mayor and the city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours. At least one copy of any codes adopted by reference within the "City of Loveland Storm Drainage Standards," which codes have been certified by the mayor and city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours.
- C. Any and all amendments to the "City of Loveland Storm Drainage Criteria" or the "City of Loveland Storm Drainage Standards," including amendments which adopt codes by reference, shall be made in accordance with the following process:
1. Policy amendments shall be adopted by city council by resolution. Policy amendments shall include major changes, changes in law, changes that cause significant increased cost or controversy, and changes that relate to the public use and convenience.
 2. Technical amendments may be approved by the public works department director, provided that the amendments: (i) are consistent with all existing policies relevant to the amendment; (ii) do not result in any significant additional cost to persons affected by the amendment; and (iii) are consistent with existing law. Technical amendments shall consist solely of such minor additions, revisions, and corrections as necessary, in the judgment of the public works department director, to be necessary to better conform to good engineering or construction standards and practice. The public

works department director shall place a notice of technical amendments on the city's web page where the applicable document is posted, and shall report the technical amendments to city council.

Section 3. That Section 16.24.015 of the Loveland Municipal Code is hereby amended to read as follows:

16.24.015 Development standards and guidelines.

Streets, street signs, highways, curb and gutters, traffic control devices, electric and water distribution system improvements, sewer collection improvements, storm water control facilities and other improvements as required to be constructed within all developments shall be in accordance with the latest edition of the "Larimer County Urban Area Street Standards," the "City of Loveland Storm Drainage Criteria-Manual," the "City of Loveland Storm Drainage Standards," the "Requirements for Electric Service," and the "City of Loveland Water and Wastewater Development Standards." These manuals shall be administered by the ~~P~~u~~bl~~i~~c~~ ~~W~~o~~r~~k~~s~~ ~~D~~e~~p~~a~~r~~t~~m~~e~~n~~t and the ~~W~~a~~t~~e~~r~~ and ~~P~~o~~w~~e~~r~~ ~~D~~e~~p~~a~~rt~~m~~e~~nt respectively. In addition to the specific requirements established in this chapter, all development shall be reviewed in accordance with the city's comprehensive master plan, as amended, and shall comply with the site development performance standards and guidelines, as amended. The design of the subdivision shall consider community design objectives that promote resource conserving practices and environmental goals such as xeriscaping, planting trees, landscaping, and incorporating solar energy use.~~~~

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this ____ day of _____, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT SECTIONS 13.18.100, 16.24.014, AND 16.24.015 CONCERNING THE CITY OF LOVELAND STORM DRAINAGE CRITERIA AND THE CITY OF LOVELAND STORM DRAINAGE STANDARDS

WHEREAS, the City of Loveland's Stormwater Utility utilizes two manuals for design and construction of stormwater improvements within the City of Loveland: the City of Loveland Storm Drainage Criteria, and the City of Loveland Storm Drainage Standards; and

WHEREAS, only the City of Loveland Storm Drainage Criteria was expressly referenced in the Loveland Municipal Code; and

WHEREAS, the City Council desires to amend Sections 13.18.100, 16.24.014, and 16.24.015 to reference both the City of Loveland Storm Drainage Criteria and the City of Loveland Storm Drainage Standards, and to eliminate unnecessary duplication between Titles 13 and 16 of the Loveland Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Section 13.18.100 of the Loveland Municipal Code is hereby amended to read as follows:

13.18.100 Storm Drainage Criteria and Storm Drainage Standards.

All stormwater facilities that are to become part of or be connected with the city's stormwater utility shall be designed, constructed, and connected in accordance with the "City of Loveland Storm Drainage Criteria" and the "City of Loveland Storm Drainage Standards," adopted in Section 16.24.014.

Section 2. That Section 16.24.014 of the Loveland Municipal Code is hereby amended to read as follows:

16.24.014 Storm Drainage Criteria and Storm Drainage Standards – Adopted.

- A. The "City of Loveland Storm Drainage Criteria," consisting of (1) the Denver, Colorado Urban Drainage & Flood Control District's "Urban Storm Drainage Criteria Manual," Volume 1 (June 2001), Volume 2 (June 2001), and Volume 3, Best Management Practices (September 1999), and (2) the City of Loveland "Addendum to the Urban Storm Drainage Criteria Manuals Volumes 1, 2, and 3 (September 1, 2002)," is hereby adopted by reference. All stormwater facilities, whether public or private, shall be

designed in accordance with such criteria. At least one copy of the “City of Loveland Storm Drainage Criteria” which has been certified by the mayor and city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours. At least one copy of any codes adopted by reference within the “City of Loveland Storm Drainage Criteria,” which codes have been certified by the mayor and city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours.

- B. The “City of Loveland Storm Drainage Standards” is hereby adopted by reference. All stormwater facilities, whether public or private, shall be constructed in accordance with such standards. At least one copy of the “City of Loveland Storm Drainage Standards,” which has been certified by the mayor and the city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours. At least one copy of any codes adopted by reference within the “City of Loveland Storm Drainage Standards,” which codes have been certified by the mayor and city clerk, shall be on file in the office of the city clerk and may be inspected during regular business hours.
- C. Any and all amendments to the “City of Loveland Storm Drainage Criteria” or the “City of Loveland Storm Drainage Standards,” including amendments which adopt codes by reference, shall be made in accordance with the following process:
 - 1. Policy amendments shall be adopted by city council by resolution. Policy amendments shall include major changes, changes in law, changes that cause significant increased cost or controversy, and changes that relate to the public use and convenience.
 - 2. Technical amendments may be approved by the public works department director, provided that the amendments: (i) are consistent with all existing policies relevant to the amendment; (ii) do not result in any significant additional cost to persons affected by the amendment; and (iii) are consistent with existing law. Technical amendments shall consist solely of such minor additions, revisions, and corrections as necessary, in the judgment of the public works department director, to be necessary to better conform to good engineering or construction standards and practice. The public works department director shall place a notice of technical amendments on the city’s web page where the applicable document is posted, and shall report the technical amendments to city council.

Section 3. That Section 16.24.015 of the Loveland Municipal Code is hereby amended to read as follows:

16.24.015 Development standards and guidelines.

Streets, street signs, highways, curb and gutters, traffic control devices, electric and water distribution system improvements, sewer collection improvements, storm water control facilities and other improvements as required to be constructed within all developments shall be in accordance with the latest edition of the “Larimer County Urban Area Street Standards,” the “City of Loveland Storm Drainage Criteria,” the “City of Loveland Storm Drainage Standards,” the “Requirements for Electric Service,” and the “City of Loveland Water and Wastewater Development Standards.” These manuals shall be administered by the public works department and the water and power department respectively. In addition to the specific requirements established in this chapter, all development shall be reviewed in accordance with the city’s comprehensive master plan, as amended, and shall comply with the site development

performance standards and guidelines, as amended. The design of the subdivision shall consider community design objectives that promote resource conserving practices and environmental goals such as xeriscaping, planting trees, landscaping, and incorporating solar energy use.

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this ____ day of _____, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

**CITY OF LOVELAND****HUMAN RESOURCES DEPARTMENT**

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2371 • FAX (970) 962-2919 • TDD (970) 962-2620

AGENDA ITEM: 6
MEETING DATE: 10/2/2012
TO: City Council
FROM: Julia Holland, Director of Human Resources
PRESENTER: Julia Holland

TITLE:

Setting Special Meeting Dates/Times for Appointed Position Evaluations

RECOMMENDED CITY COUNCIL ACTION:

Adopt action as recommended

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is an administrative action to consider a motion to set Special Meetings on the following dates:

- 10/08/12: Exec Session @ 6:00 pm to evaluate performance of Council appointed staff.
- 10/10/12: Exec Session @ 6:00 pm to conduct evaluation meetings with Council appointed Staff.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

Budget impact would only be possible merit(s) granted based on outcome of performance evaluations.

SUMMARY:

Consideration of a motion calling special meetings for October 8th and October 10th, to be located in the City Manager Conference Room, 500 E. Third St, Loveland, CO beginning at 6:00

p.m. for the purpose of reviewing performance and conducting evaluations with Council appointed Staff

REVIEWED BY CITY MANAGER: *William D. Cahill*

LIST OF ATTACHMENTS: None

City Council Study Session
 September 11, 2012
 Page 1 of 1

Mayor Gutierrez called the Study Session of the Loveland City Council to order at 6:30 p.m. on the above date. Councilors present: Gutierrez, Farley, Fogle, Trenary, Klassen, Shaffer and McKean. Councilor Taylor was absent. City Manager Bill Cahill was also present.

1. City Manager
 City Manager's Recommended Budget for 2013
 Budget Officer, John Hartman presented this item to Council providing background information on the City Manager's 2013 Recommended Budget, which includes the 2013 Recommended Capital Program. The discussion included a review of revenue projections and major changes to the budget. It was developed based on City Council financial sustainability principles and the goals established at the 2012 City Council Advance. Council directed staff to move forward with the budget process and consider the 2013 Budget at regular Council meetings on October 2 and October 18, 2012. Council thanked staff for their work on the budget.

2. Public Works
 Recyclebank Options for Solid Waste Program
 Streets, Solid Waste, Stormwater Manager Mick Mercer introduced this item to Council, for information and discussion only. Also present were Public Works Director Keith Reester and Tyler Bandemer, Solid Waste Superintendent. Also presenting were Lucie Poulicakos and Kevin Mabley from Recyclebank. The Public Works staff is considering Recyclebank for additional marketing and recycling opportunities that support continued waste diversion increases, economic development efforts, and education. On April 17, 2012, staff introduced the Recyclebank program to Council. After a thoughtful Q&A session, Councilors' questions and concerns centered around desire for more detailed information about the costs and benefits of partnering with Recyclebank. This discussion is intended to provide a more detailed analysis as requested. Council directed staff to proceed with a proposal and contract which will come back to Council for consideration at a regular meeting. Council agreed to Staff's recommended quarterly progress reports on the program. Council thanked staff for the presentation.

Having no further business to come before Council, the September 11, 2012 Study Session was adjourned at 9:24 p.m.

Respectfully Submitted,

Jeannie M. Weaver, Deputy City Clerk

Cecil A. Gutierrez, Mayor



CITY OF LOVELAND

BUDGET OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 8
MEETING DATE: 10/2/2012
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: John Hartman, Budget Officer

TITLE:

A Public Hearing and adoption of the ordinances and implementing items to approve and implement the 2013 Budget.

RECOMMENDED CITY COUNCIL ACTION:

1. Conduct a public hearing.
2. Approval of the Resolution setting the 2013 Schedule of Rates, Charges and Fees for the City of Loveland, other than those provided by the Water & Power Department.
3. Approval of the Resolution on first reading setting the 2013 Rates, Charges and Fees for the Storm Water Enterprise.
4. Approval of the Resolution on first reading setting the 2013 Rates, Charges and Fees for the Water & Power Department.
5. Approval on first reading of all of the ordinances.

OPTIONS:

1. Adopt the actions as recommended
2. Deny the actions
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adopt a motion continuing the item to a future Council meeting

DESCRIPTION:

This is an administrative action to adopt the fee resolutions and ordinances, except for the mill levy ordinance, to approve the 2013 Budget on First Reading. The adoption of the 2012 mill levy is a legislative action. Included are all the Fee Resolutions and Ordinances necessary to adopt and implement the 2013 Budget.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

These items establish the budget for the City of Loveland, Colorado in 2013 and implement fees and rates to meet the revenue projections in the budget.

SUMMARY:

The total Net City Budget for January 1 to December 31, 2013 of \$206.9 million is mildly expansive compared to the 2012 Net Adopted Budget of \$180.8 million, with a fourteen percent (14%) increase. While revenues have begun to recover from the lows of 2009, the Budget reflects an effort to maintain tight control of expenses. The General Fund budget for 2013 at \$65.2 million is an increase from the 2012 Adopted Budget of \$62.4 million by 4.5%.

The 2012 Revised Budget numbers in the material represent supplemental budget appropriations through June, 2012, and the percentage change is a comparison to the 2012 Adopted Budget. Staff believes this is the most accurate assessment of the change in the budget, since it is not affected by one-time grants that have occurred during the year or incomplete capital projects balances rolled forward.

Current Environment

The local economy has shown improvement, although growth continues to be slow. The number of jobs has increased over the same time as last year and the unemployment rate has come down, although still significantly higher than near term historical numbers. Sales tax collections through September have been stronger than expected. There are sign of the beginning of a recovery in residential building, but commercial construction remains severely constrained. The following statistics are indicators of the improvement:

- Sales tax collections through August are higher 6.0% higher than collections in 2011 through the same time period, and have recovered to be nearly equal to 2007 collections when inflation is taken into account;
- Building permit revenue is up 30% and Building Use Tax is up 34.7% from the same period last year, although as noted above the growth is due only to residential construction.
- The employment based on July figures has grown by 219 jobs from the same period the previous year.
- Property values are flat to 2011 values, after a reduction of 4.5% in the previous year.
- General Fund Revenues are above expenditures through August by \$9.2 million.

The current projections indicate the ten year financial plan is balanced, with operating revenue exceeding operating expense in all but one year in the plan. If all the proposals included in the 2013 Budget are accepted by Council for the General Fund, revenue available for operations and capital exceeds expenses, by \$3.6 million, but this amount decreases through 2016 which is slightly negative. It is important to continue to maintain fund balance reserves for the flexibility to respond to volatile economic conditions and invest in business opportunities that will create sustainable future revenue sources. To maintain those balances, strategic service level decisions will need to be made to continue to balance revenues and expenditures annually. If

further unforeseen shocks to the economic environment occur, this picture could change significantly.

Priorities for Developing the 2013 Budget

The 2013 budget was developed based on being mildly expansive due to the revenue growth we are currently experiencing. However the increases are done with caution and staff was not willing to appropriate all of the revenue increase to provide a cushion if the economy falters. The following paragraphs outline the changes that are included in the proposed budget.

Revenues

Revenue projections set the parameters for the budget and are based on the following assumptions:

- Property tax revenue is projected to be flat to 2012, and the preliminary certified values bear this out with growth in value of 0.5%.
- The base sales tax is projected to increase 4.0% over the projected 2012 collections.
- We are projecting continued growth in residential construction, with commercial and multifamily projects staying flat to 2012;
- Increase the transportation fee 11% to continue the policy of the fee generating 60% of the street rehabilitation program cost. This frees up General Fund revenue to be used for street maintenance operations.
- Water rate increase of 13.0%, 1% for the raw water reservoir project and 12.0% for treatment plant and distribution system capital improvements.
- Power rate increase of 4.13% to cover the increase in the wholesale rate from Platte River Power Authority.
- An increase of 15% in the Wastewater Enterprise for treatment plant and collection system improvements.
- Interest is calculated at 1.2% of the beginning fund balance.

Expenses

Details on the General Fund expenses increases are below.

- No base or core budget inflationary increases;
- The employee merit pool is set at 3.5%;
- Continue to manage health claims costs through the new employee health clinic. The opening of the clinic is projected to reduce the inflation in claims costs by more than the cost of the clinic by the third year of operation. This will provide savings to the City in the amount of the claims paid and savings to the employees in deductibles on office visits.
- \$446,150 – Operating costs for the addition of six new firefighters and the operational cost for the Station 6 expansion.
- \$131,280 – Addition of a Financial Manager position in Public Works.
- \$110,000 – Addition of a Type 6 Engine to the Fire Fleet.
- \$120,000 – Funding for Phase II of the Technology Transfer Program.

- \$76,220 – Addition of a Park Planner position. 50% of the funding is from the Open Space Fund.
- \$75,000 – Consulting services for the Parks Master Plan update. \$25,000 of the cost is budgeted in the General Fund.
- \$61,480 – Addition of a Dispatcher position.
- \$52,650 – Addition of an Evidence Technician position.
- \$43,480 – Increase in pay rate for part-time firefighters.
- \$22,500 – Addition of a half-time position in the Rialto Theater.
- \$20,800 – Implement live web streaming of City Council and Planning Commission meetings.
- \$17,180 – Addition of a half time Library Aide in the Teen Division.
- \$11,000 – Funding for a contribution to Alternatives to Violence.
- \$11,000 – Funding for a contribution to the Child Advocacy Center.
- \$10,400 – Funding for additional Microsoft remote access licenses.
- \$10,130 – Funding to expand Wi-Fi service to other City buildings.
- \$10,000 – Funding for the City's share of Larimer County Bomb unit equipment.
- \$8,900 – Funding for historic preservation education and outreach programs.

Major Capital Projects for General Fund Agencies in 2013 include:

- \$5.9 million for the expansion of the Service Center to house the street Maintenance, Storm Water and Solid Waste operations and equipment.
- \$3.6 million for the construction and relocation of Fire Station 2. The station will be expanded to house a second engine company;
- \$3.8 million in the Street Rehabilitation Program, which is increased by \$440,000 from 2012 amounts to meet the increased number of street miles to be maintained;
- \$3.3 million for Open Space acquisitions funded by Open Space sales tax revenue and Open Space CEF fees;
- \$1.6 million for the Transportation Program, funded by Street CEF fees and General Fund TABOR reserves;
- \$1.0 million for projects in the downtown area;
- \$0.8 million for Recreation Trail expansion funded by Lottery funds;
- \$0.5 million for major facility maintenance projects, funded by General Fund revenues;
- \$0.5 million for ball field lighting at Fairgrounds Park;
- \$0.4 million to renovate restrooms in public parks.

Mill Levy

The 2012 General Fund mill levy will remain at the same amount as 2011 at 9.564. The 2012 Mill Levy combined with the assessed property value determines the amount of property tax revenue. 2012 Property Taxes are due and payable in 2013 and are used to fund a portion of the 2013 General Fund budget.

Staff believes it is presenting a conservative budget that maintains the services currently provided, while also maintaining our financial stability. Reserves in the operating funds meet the adopted fund balance policy that would require 15% of operating fund expenditures for the purposes of meeting unforeseen contingencies that may occur and to provide the City with a bridge if economic conditions result in lower than projected revenues.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Total Budget and General Fund Summary pages.
2. General Fund Financial Master Plan.
3. Attachment 1- City of Loveland, Colorado; Proposed Fee Changes for 2013, by Department.
4. A Resolution adopting the 2013 Schedule of Rates, Charges and Fees for services provided by the City of Loveland, other than services provided by the Water and Power Department and Storm Water Enterprise, and superseding all prior Resolutions establishing such rates, charges and fees.
5. A Resolution on First Reading adopting the 2013 Schedule of Rates, Charges and Fees for services provided by the Storm Water Enterprise of the City of Loveland, Colorado and superseding all prior resolutions establishing such rates, charges, and fees.
6. Staff Report from the Water & Power Department on 2013 Schedule of Rates, Charges and Fees for the Water and Power Utilities
7. A Resolution on First Reading adopting the 2013 Schedule of Rates, Charges and Fees for services provided by the Water & Power Department of the City of Loveland and superseding all prior resolutions establishing such rates, charges and fees.
8. An Ordinance on First Reading adopting the 2012 mill levy for the General Fund of the City of Loveland, Colorado.
9. An Ordinance on First Reading adopting a 2013 pay plan for city employees, and superseding all prior ordinances adopting such a pay plan.
10. An Ordinance on First Reading adopting the 2013 budget for the City of Loveland, Colorado.
11. An Ordinance on First Reading making an appropriation for the fiscal year beginning January 1, 2013 and ending December 31, 2013 for the City of Loveland, Colorado.

Total City Budget

The 2013 budget is balanced in accordance with the City Charter, which requires appropriations to be within available resources or show surplus. This budget is in compliance with the provisions of Colorado's TABOR restrictions, and existing service levels are maintained.

The total City budget as shown below is the combined budgets of all parts of the organization except for the Fiduciary Funds and the Other Entities. The table below shows the gross City budget, as well as the net City budget, which excludes transfers, and represents projected actual expenditures.

Total Budget

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REVENUE					
Beginning Balance	\$175,637,508	\$133,753,730	\$179,291,060	\$139,656,620	
Taxes	46,701,584	46,331,520	46,331,520	49,287,600	6.4%
Intergovernmental	14,832,316	7,984,250	10,450,360	7,237,520	(9.4%)
Impact Fees	9,618,719	6,537,950	6,537,950	7,419,140	13.5%
Charges for Service	33,809,865	33,764,870	33,764,870	43,428,740	28.6%
Interest	5,169,850	2,605,910	2,605,910	2,659,140	2.0%
Other	8,776,092	751,350	1,943,170	1,222,710	62.7%
Utility Charges	64,885,597	65,899,790	65,899,790	74,085,980	12.4%
Utility Other	2,209,405	2,005,180	2,005,180	1,929,920	(3.8%)
Payment in Lieu of Taxes	4,258,945	5,041,470	5,041,470	5,639,810	11.9%
Bond Proceeds	-	-	-	16,000,000	100.0%
Less Administrative Charges	-	-	-	(3,284,550)	100.0%
Total Net Revenue	\$190,262,373	\$170,922,290	\$174,580,220	\$205,626,010	20.3%
Transfers	21,747,295	\$19,610,190	25,982,520	16,914,840	(13.7%)
Total Revenue	\$212,009,668	\$192,532,480	\$200,562,740	\$222,540,850	15.6%
Total Resources	\$387,647,176	\$324,286,210	\$379,853,800	\$362,197,470	
EXPENSE					
General Fund (net Expense)	63,080,978	62,391,870	66,957,970	65,192,070	4.5%
Enterprise Funds	92,362,539	81,314,580	105,021,010	104,567,740	28.6%
Internal Service Funds	15,939,645	17,439,420	17,608,860	18,725,610	7.4%
Special Revenue Funds	36,972,962	39,235,130	50,609,340	35,281,760	(10.1%)
Total Expense	\$208,356,124	\$200,381,000	\$240,197,180	\$223,767,280	11.7%
Less Transfers	21,747,295	19,610,190	25,982,520	16,914,840	(13.7%)
Total Net Expense	\$186,608,829	\$180,770,810	\$214,214,660	\$206,852,440	14.4%
Ending Balance	\$179,291,052	\$123,905,210	\$139,656,620	\$138,430,190	

Finance Master Plan - Recommended Budget -Format adjusted for new fund structure

	2011 Actual	2012 Adopted	2012 Revised	2013 Recommended	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Beginning Fund Balance	27,758,408	23,949,940	31,283,790	\$26,771,160	\$28,163,620	\$28,143,620	\$27,643,370	\$25,841,480	\$28,455,840	\$32,794,670	\$38,501,060	\$45,378,780	\$53,734,260
REVENUES													
Property Tax	7,787,891	7,428,900	7,428,900	7,439,950	7,737,550	8,047,050	8,513,780	9,007,580	9,530,020	10,082,760	10,667,560	11,286,280	11,940,880
Current Sales Tax Base	32,082,792	32,868,020	32,868,020	35,219,650	36,980,630	38,829,660	40,771,140	42,809,700	44,950,190	47,197,700	49,557,590	52,035,470	54,637,240
Use Tax	3,065,521	3,000,000	3,000,000	3,300,000	3,389,100	3,490,770	3,630,400	3,775,620	3,926,640	4,083,710	4,247,060	4,416,940	4,593,620
Other Taxes	3,254,792	2,484,600	2,484,600	2,628,000	2,706,840	2,788,050	2,871,690	2,957,840	3,046,580	3,137,980	3,232,120	3,329,080	3,428,950
Intergovernmental	5,751,622	356,320	883,570	324,080	332,180	340,480	348,990	357,710	366,650	375,820	385,220	394,850	404,720
Licenses & Permits	1,655,825	1,057,880	1,057,880	1,491,180	1,535,920	1,582,000	1,629,460	1,678,340	1,728,690	1,780,550	1,833,970	1,888,990	1,945,660
User Fees	3,436,764	3,409,100	3,460,600	3,885,840	4,021,840	4,162,600	4,308,290	4,459,080	4,615,150	4,776,680	4,943,860	5,116,900	5,295,990
Fines & Forfeits	936,370	1,005,280	1,005,280	1,068,280	1,073,620	1,078,990	1,084,380	1,089,800	1,095,250	1,100,730	1,106,230	1,111,760	1,117,320
Interest	793,913	405,050	405,050	340,160	422,450	562,870	691,080	775,240	995,950	1,311,790	1,732,550	2,178,180	2,579,240
Others	1,430,356	606,480	725,570	397,000	710,900	435,780	451,030	466,820	483,160	500,070	517,570	535,680	554,430
Internal Service Transfers General Fund				3,284,550	3,399,510	3,518,490	3,641,640	3,769,100	3,901,020	4,037,560	4,178,870	4,325,130	4,476,510
Internal Service Transfers Non- General Fund	2,127,571	2,062,020	4,084,400	4,721,780	4,887,040	5,058,090	5,235,120	5,418,350	5,607,990	5,804,270	6,007,420	6,217,680	6,435,300
PILT	4,253,945	5,041,470	5,041,470	5,639,810	5,464,370	5,593,070	5,731,560	5,879,920	6,038,690	6,207,000	6,385,830	6,574,840	6,772,080
Transfer from Power for Econ Development				78,800									
Transfer from Lodging Tax	3,000	-	-	50,000	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 66,580,362	\$ 59,725,120	\$ 62,445,340	\$ 69,869,080	\$ 72,661,950	\$ 75,487,900	\$ 78,908,560	\$ 82,445,100	\$ 86,285,980	\$ 90,396,620	\$ 94,795,850	\$ 99,411,780	\$ 104,181,940
TOTAL REVENUES & SOURCES	\$ 94,338,770	\$ 83,675,060	\$ 93,729,130	\$ 96,640,240	\$ 100,825,570	\$ 103,631,520	\$ 106,551,930	\$ 108,286,580	\$ 114,741,820	\$ 123,191,290	\$ 133,296,910	\$ 144,790,560	\$ 157,916,200
EXPENDITURES													
Legislative	101,076	126,200	126,200	137,710	137,710	137,710	137,710	137,710	137,710	137,710	137,710	137,710	137,710
Executive & Legal	2,262,316	2,371,480	2,393,890	2,560,740	2,650,370	2,743,130	2,839,140	2,938,510	3,041,360	3,147,810	3,257,980	3,372,010	3,490,030
Cultural Services	1,206,836	1,151,810	1,319,160	1,694,190	1,753,490	2,245,860	2,324,470	2,405,830	2,490,030	2,577,180	2,667,380	2,760,740	2,857,370
Development Services	3,112,191	2,637,310	2,857,050	2,994,520	3,099,330	3,207,810	3,320,080	3,436,280	3,556,550	3,681,030	3,809,870	3,943,220	4,081,230
Economic Development	564,005	715,720	1,511,960	810,110	706,610	731,340	756,940	783,430	810,850	839,230	868,600	899,000	930,470
Finance	3,607,144	3,929,070	3,948,570	4,303,450	4,454,070	4,609,960	4,771,310	4,938,310	5,111,150	5,290,040	5,475,190	5,666,820	5,865,160
Fire & Rescue	7,871,256	-	674,470	-	-	-	-	-	-	-	-	-	-
Human Resources	717,480	926,550	926,550	1,048,160	1,084,850	1,122,820	1,162,120	1,202,790	1,244,890	1,288,460	1,333,560	1,380,230	1,428,540
Information Technology	2,553,379	2,596,880	2,683,520	2,788,480	2,886,080	2,987,090	3,091,640	3,199,850	3,311,840	3,427,750	3,547,720	3,671,890	3,800,410
Library	2,306,449	2,330,860	2,366,490	2,832,310	2,931,440	3,034,040	3,140,230	3,250,140	3,363,890	3,481,630	3,603,490	3,729,610	3,860,150
Parks & Recreation	7,023,011	7,361,390	7,359,740	8,452,510	8,854,700	9,164,610	9,612,870	9,965,520	10,320,060	10,731,260	11,106,850	11,525,590	11,928,990
Police	16,190,558	15,665,020	15,813,600	16,782,040	17,369,410	17,977,340	18,606,550	19,257,780	19,931,800	20,629,410	21,351,440	22,098,740	22,872,200
Public Works	4,382,977	4,648,130	4,435,390	4,825,790	5,225,840	5,408,740	5,598,050	5,793,980	5,996,770	6,206,660	6,423,890	6,648,730	6,881,440
Non-Departmental	733,651	740,240	786,650	1,237,900	1,281,230	1,326,070	1,372,480	1,420,520	1,470,240	1,521,700	1,574,960	1,630,080	1,687,130
Transfers	266,446	199,850	1,702,280	65,000	67,280	69,630	72,070	74,590	77,200	79,900	82,700	85,590	88,590
Business Incentive Program	404,117	5,510	858,520	250,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
City Contribution to Fire Authority		6,108,500	6,455,470	6,763,340	7,000,060	7,984,450	8,263,910	8,553,150	8,852,510	10,142,780	10,497,780	10,865,200	11,245,480
Transit Operating Subsidy	598,055	455,900	489,530	913,800	945,780	978,880	1,013,140	1,048,600	1,085,300	1,123,290	1,162,610	1,203,300	1,245,420
Transportation Operating Subsidy	2,834,637	3,249,770	3,253,270	4,083,860	4,226,800	4,374,740	4,527,860	4,686,340	4,850,360	5,020,120	5,195,820	5,377,670	5,565,890
Supplemental Funds Available Inflated Out		-	-	-	-	-	-	-	-	-	-	-	-
Supplemental Funds Available		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 56,735,584	\$ 55,220,190	\$ 59,962,310	\$ 62,543,910	\$ 65,025,050	\$ 68,454,220	\$ 70,960,570	\$ 73,443,330	\$ 76,002,510	\$ 79,675,960	\$ 82,447,550	\$ 85,346,130	\$ 88,316,210
NET OPERATING REVENUES (LOSS)	\$ 9,844,778	\$ 4,504,930	\$ 2,483,030	\$ 7,325,170	\$ 7,636,900	\$ 7,033,680	\$ 7,947,990	\$ 9,001,770	\$ 10,283,470	\$ 10,720,660	\$ 12,348,300	\$ 14,065,650	\$ 15,865,730

Finance Master Plan - Recommended Budget -Format adjusted for new fund structure

	2011 Actual	2012 Adopted	2012 Revised	2013 Recommended	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
CAPITAL													
Net Capital Expense	2,748,483	4,226,650	3,594,550	1,600,000	4,264,250	4,113,770	4,361,040	2,863,940	2,689,640	2,336,870	2,975,640	3,171,150	2,574,000
Street Construction Projects	1,578,562	788,720	1,244,800	430,360	394,100	359,000	389,000	363,000	351,000	389,000	373,000	412,800	475,500
Olsen Annexation	-	-	-	-	-	-	442,000	-	-	-	-	-	-
Internal Loan Repayment (Recreation an Fire CEF)	97,485	97,000	97,000	957,150	1,025,610	1,064,950	1,085,070	1,116,850	-	-	-	-	-
Early Repay of Fire CEF Internal loan				1,000,000									
Equipment Replacement	1,894,869	2,059,310	2,059,310	1,945,200	1,972,940	1,996,210	3,472,770	2,043,620	2,904,000	2,288,400	2,121,940	2,126,220	2,146,930
Executive & Legal	-	-	-	-	5,000	5,000	5,180	5,360	5,550	5,740	5,940	6,150	6,370
Finance	-	-	-	-	-	35,000	13,000	5,000	13,000	5,000	13,000	5,000	13,000
Development Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Police	306,347	350,040	350,040	251,150	289,010	382,350	345,490	326,320	321,860	333,130	344,790	356,860	369,350
Fire & Rescue	85,818	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	635,265	624,990	624,990	747,550	598,810	626,750	804,220	696,900	696,900	696,900	696,900	696,900	696,900
Library	12,042	6,600	6,600	13,000	24,000	34,400	549,510	64,600	6,600	6,600	6,600	6,600	6,600
Parks & Recreation	766,027	1,057,680	1,057,680	931,500	1,044,120	904,710	1,755,370	945,440	1,860,090	1,241,030	1,054,710	1,054,710	1,054,710
Cultural Services	17,280	20,000	20,000	2,000	12,000	8,000	-	-	-	-	-	-	-
Public Works	72,090												
Non-Departmental	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES	\$ 6,319,399	\$ 7,171,680	\$ 6,995,660	\$ 5,932,710	\$ 7,656,900	\$ 7,533,930	\$ 9,749,880	\$ 6,387,410	\$ 5,944,640	\$ 5,014,270	\$ 5,470,580	\$ 5,710,170	\$ 5,196,430
NET CHANGE IN FUND BALANCE	\$ 3,525,379	\$ (2,666,750)	\$ (4,512,630)	\$ 1,392,460	\$ (20,000)	\$ (500,250)	\$ (1,801,890)	\$ 2,614,360	\$ 4,338,830	\$ 5,706,390	\$ 6,877,720	\$ 8,355,480	\$ 10,669,300
Ending Fund Balance	31,283,787	21,283,190	26,771,160	28,163,620	28,143,620	27,643,370	25,841,480	28,455,840	32,794,670	38,501,060	45,378,780	53,734,260	64,403,560
Required Balance	11,475,545	9,891,625	9,203,995	12,581,392	13,081,264	12,020,074	10,988,374	10,329,954	11,541,714	12,778,544	14,095,504	15,463,264	16,856,774
NET SURPLUS (DEFICIT)	\$ 19,808,242	\$ 11,391,565	\$ 17,567,165	\$ 15,582,228	\$ 15,062,356	\$ 15,623,296	\$ 14,853,106	\$ 18,125,886	\$ 21,252,956	\$ 25,722,516	\$ 31,283,276	\$ 38,270,996	\$ 47,546,786
Reserve Policy Requirement (15% of Oper. Expense)	\$ 9,458,250	\$ 9,358,780	\$ 10,043,700	\$ 10,271,490	\$ 10,902,290	\$ 11,398,220	\$ 12,106,570	\$ 11,974,610	\$ 12,292,070	\$ 12,703,530	\$ 13,187,720	\$ 13,658,450	\$ 14,026,900
Amount Above (Under) Policy	\$ 10,349,992	\$ 2,032,785	\$ 7,523,465	\$ 5,310,738	\$ 4,160,066	\$ 4,225,076	\$ 2,746,536	\$ 6,151,276	\$ 8,960,886	\$ 13,018,986	\$ 18,095,556	\$ 24,612,546	\$ 33,519,886
15% of operating reserve	9,458,250	9,358,780	10,043,700	10,271,490	10,902,290	11,398,220	12,106,570	11,974,610	12,292,070	12,703,530	13,187,720	13,658,450	14,026,900

Finance Master Plan - Recommended Budget -Format adjusted for new fund structure

CALCULATION OF REQUIRED BALANCE

	2011 Actual	2012 Adopted	2012 Revised	2013 Recommended	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
TABOR Excess Reserves Beginning Balance 2003-2012	5,534,006	3,955,444	3,955,444	2,710,644	2,280,284	1,886,184	1,527,184	1,138,184	775,184	424,184	35,184	-	-
Projected Tabor Annual Excess	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Construction	(1,578,562)	(788,720)	(1,244,800)	(430,360)	(394,100)	(359,000)	(389,000)	(363,000)	(351,000)	(389,000)	(35,184)	-	-
TABOR Excess Reserve Ending Balance 2003-2012	\$ 3,955,444	\$ 3,166,724	\$ 2,710,644	\$ 2,280,284	\$ 1,886,184	\$ 1,527,184	\$ 1,138,184	\$ 775,184	\$ 424,184	\$ 35,184	\$ -	\$ -	\$ -
TABOR Excess Reserves Beginning Balance 2013				-	4,625,737	6,416,029	6,416,029	6,416,029	6,416,029	6,416,029	6,416,029	6,078,213	5,665,413
Projected Tabor Annual Excess				4,625,737	1,790,291	-	-	-	-	-	-	-	-
Street Construction				-	-	-	-	-	-	-	(337,816)	(412,800)	(475,500)
TABOR Excess Reserve 2013	\$ -	\$ -	\$ -	\$ 4,625,737	\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,078,213	\$ 5,665,413	\$ 5,189,913
TABOR 3% Emergency	1,758,910	1,752,310	1,860,650	1,934,670	2,009,940	2,113,510	2,233,000	2,264,610	2,367,200	2,458,930	2,537,080	2,624,170	2,713,890
Council Contingency	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Unfunded Liability	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Equipment Replacement	-	70,000	70,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Fire Reserve for Third Year of SAFER Grant	46,100	92,200	138,300	-	-	-	-	-	-	-	-	-	-
Fire Grant Match Reserve	-	434,690	113,800	103,900	-	-	-	-	-	-	-	-	-
Library Reserve	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031
Police Communication Console Replacement	616,000	-	-	-	-	-	-	-	-	-	-	-	-
Required Reserves	\$ 2,846,041	\$ 2,774,231	\$ 2,607,781	\$ 2,713,601	\$ 2,684,971	\$ 2,788,541	\$ 2,908,031	\$ 2,939,641	\$ 3,042,231	\$ 3,133,961	\$ 3,212,111	\$ 3,299,201	\$ 3,388,921
Council Reserve Beginning Balance	4,730,850	4,065,250	4,674,060	3,885,570	2,961,770	2,094,080	1,288,320	526,130	199,100	1,659,270	3,193,370	4,805,180	6,498,650
Annual Council Set-Aside (5% Tax Revenue)	1,073,410	1,082,420	1,082,420	1,033,350	1,157,920	1,259,190	1,322,880	1,389,820	1,460,170	1,534,100	1,611,810	1,693,470	1,779,290
Downtown Infrastructure Improvements	(915,360)	(1,100,000)	(1,100,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(600,000)	-	-	-	-	-
3rd Street Project (Leslie Demolition & Remediation)			(187,000)										
Milner/Schwartz House Renovation	(42,700)	-	-	-	-	-	-	-	-	-	-	-	-
Juniper Place Fee Waivers	(59,790)	-	-	-	-	-	-	-	-	-	-	-	-
Putlack Fee Waivers	(14,860)	-	-	-	-	-	-	-	-	-	-	-	-
Art Space Pre-Construction	-	-	(475,000)	-	-	-	-	-	-	-	-	-	-
IHN Fee Waiver	-	-	(11,910)	-	-	-	-	-	-	-	-	-	-
Intra-Fund Loan Repayment on Land Purchase	(97,490)	(97,000)	(97,000)	(957,150)	(1,025,610)	(1,064,950)	(1,085,070)	(1,116,850)	-	-	-	-	-
Council Reserve Ending Balance	\$ 4,674,060	\$ 3,950,670	\$ 3,885,570	\$ 2,961,770	\$ 2,094,080	\$ 1,288,320	\$ 526,130	\$ 199,100	\$ 1,659,270	\$ 3,193,370	\$ 4,805,180	\$ 6,498,650	\$ 8,277,940
REQUIRED BALANCE	\$ 11,475,545	\$ 9,891,625	\$ 9,203,995	\$ 12,581,392	\$ 13,081,264	\$ 12,020,074	\$ 10,988,374	\$ 10,329,954	\$ 11,541,714	\$ 12,778,544	\$ 14,095,504	\$ 15,463,264	\$ 16,856,774

Calculation of Annual Amount of Structural Imbalance in the Plan

	2011 Actual	2012 Adopted Budget	2012 Projected Budget	2013 Projected	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Revenue													
Total General Fund Revenue	\$66,580,362	\$59,725,120	\$62,445,340	\$69,869,080	\$72,661,950	\$75,487,900	\$78,908,560	\$82,445,100	\$86,285,980	\$90,396,620	\$94,795,850	\$99,411,780	\$104,181,940
Council Capital Reserve Contribution	(\$1,073,410)	(\$1,082,420)	(\$1,082,420)	(\$1,033,350)	(\$1,157,920)	(\$1,259,190)	(\$1,322,880)	(\$1,389,820)	(\$1,460,170)	(\$1,534,100)	(\$1,611,810)	(\$1,693,470)	(\$1,779,290)
Tabor 3% Contribution	(\$20,820)	\$6,600	(\$101,740)	(\$74,020)	(\$75,270)	(\$103,570)	(\$119,490)	(\$31,610)	(\$102,590)	(\$91,730)	(\$78,150)	(\$87,090)	(\$89,720)
Net General Fund Revenue	\$65,486,132	\$58,649,300	\$61,261,180	\$68,761,710	\$71,428,760	\$74,125,140	\$77,466,190	\$81,023,670	\$84,723,220	\$88,770,790	\$93,105,890	\$97,631,220	\$102,312,930
Expenses													
Operating Expense	\$56,735,584	\$55,220,190	\$59,962,310	\$62,543,910	\$65,025,050	\$68,454,220	\$70,960,570	\$73,443,330	\$76,002,510	\$79,675,960	\$82,447,550	\$85,346,130	\$88,316,210
Total Capital	\$6,319,399	\$7,171,680	\$6,995,660	\$5,932,710	\$7,656,900	\$7,533,930	\$9,749,880	\$6,387,410	\$5,944,640	\$5,014,270	\$5,470,580	\$5,710,170	\$5,196,430
Less Capital Funded by TABOR Reserves	(\$1,578,562)	(\$788,720)	(\$1,244,800)	(\$430,360)	(\$394,100)	(\$359,000)	(\$389,000)	(\$363,000)	(\$351,000)	(\$389,000)	(\$373,000)	(\$412,800)	(\$475,500)
Less Capital Funded by Council Capital Reserves	(\$1,130,200)	(\$1,197,000)	(\$1,870,910)	(\$1,957,150)	(\$2,025,610)	(\$2,064,950)	(\$2,085,070)	(\$1,716,850)	\$0	\$0	\$0	\$0	\$0
Less Capital Funded by Other reserves			(\$716,920)	(\$1,000,000)									
Less Fund balance used to fund previously approved expenses in the Rollover Ordinance	(\$3,390,990)		(\$3,228,630)										
Net General Fund Expense	\$56,955,231	\$60,406,150	\$59,896,710	\$65,089,110	\$70,262,240	\$73,564,200	\$78,236,380	\$77,750,890	\$81,596,150	\$84,301,230	\$87,545,130	\$90,643,500	\$93,037,140
Net Revenue less Net Expense	\$8,530,901	(\$1,756,850)	\$1,364,470	\$3,672,600	\$1,166,520	\$560,940	(\$770,190)	\$3,272,780	\$3,127,070	\$4,469,560	\$5,560,760	\$6,987,720	\$9,275,790

Attachment 1

City of Loveland, Colorado

Proposed Fee Changes for 2013
By Department

CITY OF LOVELAND
CHANGES TO RATES, CHARGES AND FEES FOR 2013

DESCRIPTION	2012 RATE	2013 RATE	CHANGE
CULTURAL SERVICES			
LOVELAND MUSEUM/GALLERY			
<u>Museum membership:</u>			
Student	\$0.00	\$20.00	New
RIALTO THEATER			
Piano Keyboard Rental, per performance	\$30.00	\$0.00	Removed
Projection Equipment Rental, per performance	\$50.00	\$60.00	\$10.00
RIALTO THEATER CENTER			
<u>Devereaux Room:</u>			
<u>Nonprofit Rate:</u>			
Friday through Sunday, per day	\$600.00	\$500.00	-\$100.00
Over four hours, per hour	\$150.00	\$125.00	-\$25.00
<u>Building Tenant Rate:</u>			
Friday through Sunday, per day	\$740.00	\$640.00	-\$100.00
Over four hours, per hour	\$185.00	\$160.00	-\$25.00
<u>All Others Rate:</u>			
Friday through Sunday, per day	\$800.00	\$700.00	-\$100.00
Over four hours, per hour	\$200.00	\$175.00	-\$25.00
<u>Security Deposit:</u>			
Room Deposit, Nonrefundable	Equal to room rental rate	Half of room rental rate	-50%
DEVELOPMENT SERVICES			
<u>Planning Filing Fees:</u>			
Preliminary Design Review Application	\$0.00	\$500.00	New
Annexation & PUD Zoning	\$800.00	\$920.00	\$120.00
Plus, for up to 400 acres, per acre	\$35.00	\$40.25	\$5.25
Plus, above of 400 acres, per acre	\$3.00	\$3.45	\$0.45
Annexation & Zoning, other than PUD	\$800.00	\$920.00	\$120.00
Plus, for up to 400 acres, per acre	\$25.00	\$28.75	\$3.75
Plus, above 400 acres, per acre	\$2.00	\$2.30	\$0.30
Annexation Publication and Recording Fee	\$1,500.00	\$1,725.00	\$225.00
PUD General Development Plan	\$800.00	\$920.00	\$120.00
Plus, up to 1,200 acres, per acre	\$10.00	\$11.50	\$1.50
Plus, above 1,200 acres, per acre	\$3.00	\$3.45	\$0.45

CITY OF LOVELAND
CHANGES TO RATES, CHARGES AND FEES FOR 2013

DESCRIPTION	2012 RATE	2013 RATE	CHANGE
DEVELOPMENT SERVICES (cont'd)			
<u>Planning Filing Fees (cont'd):</u>			
PUD Preliminary Development plan	\$800.00	\$920.00	\$120.00
Plus, per dwelling unit or per acre	\$2.00	\$2.30	\$0.30
PUD Final Development Plan	\$800.00	\$920.00	\$120.00
Plus, per dwelling unit or per acre	\$2.00	\$2.30	\$0.30
Major Subdivision - Preliminary plat	\$600.00	\$690.00	\$90.00
Plus, per lot or per acre	\$5.00	\$5.75	\$0.75
Major Subdivision - Final plat	\$700.00	\$805.00	\$105.00
Plus, per lot or per acre	\$5.00	\$5.75	\$0.75
Minor Subdivision	\$300.00	\$345.00	\$45.00
Special Review	\$500.00	\$575.00	\$75.00
Special Review, minor modification	\$150.00	\$172.50	\$22.50
Rezoning	\$500.00	\$575.00	\$75.00
Vacation Request	\$200.00	\$230.00	\$30.00
Variance Request	\$150.00	\$172.50	\$22.50
Vested Rights Request	\$100.00	\$115.50	\$15.50
LOVELAND PUBLIC LIBRARY			
Maximum Fine Accrual Before Suspension	\$50.00	\$5.00	Correction
Zip-Lock Bags for Cassette Kits	\$0.30	\$0.00	Removed
Flash Drives	\$3.00	\$5.00	\$2.00
RFID Tag	\$0.25	\$0.50	\$0.25
Headphones, each	\$0.00	\$2.00	New
PARKS & RECREATION			
OUTDOOR AQUATICS			
<u>Daily Admission – Winona Pool:</u>			
Toddler (3-5)	\$1.75	\$2.00	\$0.25
Youth (6-17)	\$2.75	\$3.00	\$0.25
Adult (18+)	\$3.50	\$4.00	\$0.50
Senior (62+)	\$3.00	\$3.25	\$0.25
<u>Low Income Daily Admission - Winona Pool:</u>			
Toddler (3-5)	\$1.25	\$1.50	\$0.25
Youth (6-17)	\$1.75	\$2.00	\$0.25
Adult (18+)	\$2.75	\$3.00	\$0.25
Senior (62+)	\$2.25	\$2.50	\$0.25
YOUTH ATHLETICS			
Youth Athletics/Tennis/Field/Court Rental	\$12.00-\$120.00	\$12.00-\$160.00	\$0.00-\$40.00

CITY OF LOVELAND
CHANGES TO RATES, CHARGES AND FEES FOR 2013

DESCRIPTION	2012 RATE	2013 RATE	CHANGE
PARKS & RECREATION (cont'd)			
RECREATION PROGRAMS			
Recreation Program Fees	\$0.00-\$500.00	\$0.00-\$550.00	\$0.00-\$50.00
PARKS			
<u>Field Use & Prep:</u>			
Practice/Ball Field, per field, per hour	\$10.00-\$15.00	\$15.00	\$0.00-\$5.00
Game Field Prep & Use, per field	\$25.00-\$150.00	\$25.00-\$160.00	\$0.00-\$10.00
Field Rental, per day	\$100.00-\$150.00	\$100.00-\$160.00	\$0.00-\$10.00
Championship Field, per hour	\$30.00-\$45.00	\$45.00	\$0.00-\$15.00
Championship Field, per day	\$300.00-\$450.00	\$450.00	\$0.00-\$150.00
Lights, per hour	\$5.00-\$15.00	\$15.00	\$0.00-\$10.00
Field Supervisor, per hour	\$13.00-\$20.00	\$14.00-\$20.00	\$0.00-\$1.00
CEMETERY			
<u>Opening/Closing:</u>			
Regular	\$975.00	\$1,015.00	\$40.00
<u>Cremains:</u>			
with Vault	\$400.00	\$425.00	\$25.00
without Vault	\$400.00	\$600.00	\$200.00
<u>After Normal Hours:</u>			
Regular	\$400.00	\$500.00	\$100.00
Cremains	\$400.00	\$500.00	\$100.00
<u>Lot Sales:</u>			
Adult	\$675.00-\$950.00	\$1,025.00	\$75.00-\$350.00
	\$300.00-		\$505.00-
Disinterment	\$1,495.00	\$2,000.00	\$1700.00
<u>Credit Card Transactions:</u>			
Inspections/Finder's Fee	\$50.00	\$75.00	\$25.00
CEMETERY PERPETUAL CARE FUND			
Perpetual Care Cremains	\$300.00-\$600.00	\$350.00	-\$250.00-\$50.00
GOLF			
CATTAIL CREEK			
SNAG/Mini Golf Course	\$0.00	\$5.00	New
SNAG/Mini Golf Punch Card	\$0.00	\$40.00	New

CITY OF LOVELAND
CHANGES TO RATES, CHARGES AND FEES FOR 2013

DESCRIPTION	2012 RATE	2013 RATE	CHANGE
PUBLIC WORKS			
ENGINEERING			
<u>Street Maintenance Fee:</u>			
Residential, per dwelling unit	\$1.67	\$1.87	\$0.20
Industrial, per acre	\$18.54	\$20.71	\$2.17
High Traffic Retail, per acre	\$185.34	\$207.09	\$21.75
Retail, per acre	\$72.83	\$81.38	\$8.55
Miscellaneous Retail	\$47.35	\$52.91	\$5.56
Commercial, per acre	\$24.05	\$26.88	\$2.83
Institutional, per acre	\$24.05	\$26.88	\$2.83
FACILITIES MANAGEMENT			
<u>Pulliam Community Building:</u>			
<u>Community Room:</u>			
Use fee, nonprofit rate	\$30.00	\$40.00	\$10.00
Use fee, all others	\$45.00	\$70.00	\$25.00
<u>Meeting Rooms #1 or #2:</u>			
Use fee, nonprofit rate	\$25.00	\$30.00	\$5.00
Use fee, all others	\$40.00	\$45.00	\$5.00
<u>Auditorium:</u>			
<u>Use Fee:</u>			
2 hours, nonprofit	\$70.00	\$75.00	\$5.00
2 hours, all others	\$120.00	\$125.00	\$5.00
Over 2 hours, nonprofit	\$180.00	\$185.00	\$5.00
Over 2 hours, all others	\$230.00	\$235.00	\$5.00
<u>Gertrude B. Scott (Library Multipurpose) Room:</u>			
Use fee, nonprofit rate	\$25.00	\$30.00	\$5.00
Use fee, all others	\$40.00	\$45.00	\$5.00
<u>Erion Foundation Community Room:</u>			
Use fee, nonprofit rate	\$25.00	\$30.00	\$5.00
Use fee, all others	\$40.00	\$45.00	\$5.00
<u>Foot Lagoon Amphitheater (Civic Center Plaza):</u>			
Use fee, nonprofit rate	\$70.00	\$75.00	\$5.00
Use fee, all others	\$110.00	\$120.00	\$10.00

CITY OF LOVELAND
CHANGES TO RATES, CHARGES AND FEES FOR 2013

DESCRIPTION	2012 RATE	2013 RATE	CHANGE
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PUBLIC WORKS (cont'd)
SOLID WASTE
Other Services:

Cart Replacement Fee - 17 gallon	\$0.00	\$50.00	New
Cart Replacement Fee - 35 gallon	\$0.00	\$50.00	New
Cart Replacement Fee - 65 gallon	\$0.00	\$60.00	New
Cart Replacement Fee - 95 gallon	\$0.00	\$70.00	New
Cart Pick-Up/Washing [1-3 carts]	\$10.00	\$15.00	\$5.00

FIRST READING October 2, 2012

SECOND READING _____

RESOLUTION #R-63-2012

A RESOLUTION ADOPTING THE 2013 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES PROVIDED BY THE CITY OF LOVELAND, OTHER THAN SERVICES PROVIDED BY THE WATER AND POWER DEPARTMENT AND THE STORMWATER ENTERPRISE, AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES, AND FEES

WHEREAS, Section 3.04.025 of the Loveland Municipal Code provides that the City Council shall, by resolution, fix the rates, charges, and fees to be collected by the City for goods and services provided by the City; and

WHEREAS, the City Council last set the rates, charges, and fees for services provided by the City, other than services provided by the Water and Power Department and the Stormwater Enterprise, in Resolution #R-62-2011; and

WHEREAS, the City Council periodically adjusts the rates, charges, and fees said services to more accurately reflect the cost of providing said services to the customers; and

WHEREAS, City staff has presented to the City Council a revised “Schedule of Rates, Charges and Fees,” a copy of which is attached hereto as **Exhibit A** and incorporated herein by reference (“Schedule of Rates, Charges, and Fees”).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Schedule of Rates, Charges and Fees, attached hereto as **Exhibit A**, is hereby adopted for services provided by the City of Loveland, other than services provided by the Water and Power Department and the Stormwater Enterprise, and shall apply to all billings mailed on or after January 1, 2013.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council which set the rates, charges, and fees now being set, including those set in Resolution #R-62-2011, for all billings mailed on or after January 1, 2013.

Section 3. That notwithstanding the foregoing, the rates, charges, and fees set in Resolution #R-62-2011 shall continue in full force and effect from the date of this Resolution until they are superseded on January 1, 2013 as provided herein.

Section 4. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 2nd day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

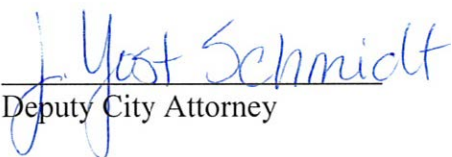

Deputy City Attorney

Exhibit A

City of Loveland, Colorado

**Schedule of Rates, Charges and Fees
By Department**

Effective January 1, 2013

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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CULTURAL SERVICES DEPARTMENT

LOVELAND MUSEUM/GALLERY

Facility use fees:

For-Profit, per hour	\$50.00
Non-Profit, per hour	\$30.00
Facility Attendant, per hour	\$25.00
Damage Deposit	\$100.00
Cancellation, less than 7 business days in advance	\$35.00
All-Facility Rental, first two hours (For-Profit rate)	\$500.00
All-Facility Rental, first two hours (Non-Profit rate)	\$350.00
Each hour thereafter, per hour (all renters)	\$75.00
Lone Tree School, per day	\$65.00

Museum membership:

Individual	\$30.00
Senior/Student	\$20.00
Individual plus one	\$45.00
Family	\$65.00
Contributor	\$250.00
Patron	\$500.00
Benefactor	\$1,000.00

Special Exhibit Admission:

Individual	\$5.00
Group, per person	\$2.00

* Admission fees may be waived during community events or based on group membership.

Workshops, Classes, & Lectures:

Workshop/Class/Lecture Fees/Special Programs, per event (vary by type, length, instructor cost)	\$20.00-\$250.00
Drop-in Workshop/Class Fees, per hour	\$10.00
Outreach Trunks, per use	\$10.00

Reproduction of Photographs

Digital Copy on CD	\$16.00
Digital Copy on CD, without scan	\$27.00
5x7, With Scan	\$19.00
5x7, Without Scan	\$30.00
8x10, With Scan	\$22.00
8x10, Without Scan	\$32.00
11x14, With Scan	\$30.00
11x14, Without Scan	\$41.00
16x20 With Scan	\$39.00
16x20, Without Scan	\$50.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
LOVELAND MUSEUM/GALLERY (cont'd)	
<u>Reproduction of Photographs (cont'd):</u>	
20x24, With Scan	\$51.00
20x24, Without Scan	\$63.00
30x40, With Scan	\$63.00
30x40, Without Scan	\$73.00
Larger sizes, additional per foot	\$17.00
RIALTO THEATER	
Seat Fee, per ticket sold	\$1.20
Box Office Phone Transaction Fee, per transaction	\$3.00
CIRSA's Insurance (when required), per attendee	\$0.30
Ticketing Fee – events held at Rialto, per ticket sold	\$0.18
Complimentary Ticket Fee, per ticket printed (first 30 are free)	\$0.18
Projection Equipment Rental, per performance	\$60.00
Marley Dance Floor Rental, per installation	\$50.00
Masonite Dance Floor Rental, per installation	\$50.00
Side of Stage Monitor Package Rental, per day	\$200.00
Internet Transaction Fee, per ticket	Varies
Technical Fee, per hour (when Rialto lights and sound system are used)	\$30.00
Merchandise Sales Fee, % of gross merchandise sold	15%
Ticket Exchange Fee, per ticket	\$2.00
Intelligent Lighting Rental, includes 1 hour programming, per performance	\$50.00
Additional Intelligent Lighting programming, per hour	\$25.00
Additional Covered 6' or 8' table, each (two provided free, with rental)	\$10.00
Yamaha C7 Grand Piano Rental, per day	\$75.00
Piano Tuning (if requested, by Rialto tuner), each	\$150.00
<u>Standard Ticketed Event Rental Rates (12 noon to 12 midnight):</u>	
Monday through Thursday, per day	\$300.00
Friday, Saturday & Sunday, per day	\$325.00
Rehearsal Rates, per hour (not to exceed maximum daily rental fee)	\$50.00
<u>Non-Profit Ticketed Event Rental Rates (12 noon to 12 midnight):</u>	
Monday through Thursday, per day	\$255.00
Friday, Saturday & Sunday, per day	\$280.00
Rehearsal Rates, per hour (not to exceed maximum daily rental rate)	\$35.00
<u>Meeting/Non-Ticketed Event Rates (up to four hours):</u>	
Monday through Thursday, per day	\$375.00
Friday, Saturday & Sunday, per day	\$425.00
<u>Meeting/Non-Ticketed Event Rates (over four hours):</u>	
Monday through Thursday, per day	\$600.00
Friday, Saturday & Sunday, per day	\$800.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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RIALTO THEATER (cont'd)Community Group Fee Rate:

20% of first \$5,000 in gross house receipts plus 5% of remaining gross house receipts or \$280 per performance day, whichever is greater. This includes rehearsal dates (limit of 5 for a one-weekend show and 7 for a two-weekend show, with additional dates available at regular rates) and blackout dates (limited to one week prior to opening). Seat fee, ticket fee and insurance fees (when required) apply. No additional technical charges apply.

Non-Refundable Rental Deposit:

Required to reserve date(s), equal to the applicable base rental fee for one day (dollar amount varies). To be applied toward rental cost, or used to offset Rialto administrative costs in the event of cancellation by tenant. Portion of deposit may be used as damage/cleaning fee, if needed, as per contract.

RIALTO THEATER CENTERDevereaux Room:Nonprofit Rate:

Monday through Thursday, 8:00 A.M. to 5:00 P.M., up to four hours	\$300.00
Over four hours, per hour	\$75.00
Monday through Thursday, 5:00 P.M. to 11:00 P.M., up to four hours	\$400.00
Over four hours, per hour	\$100.00
Friday through Sunday, per day	\$500.00
Over four hours, per hour	\$125.00

Building Tenant Rate:

Monday through Thursday, 8:00 A.M. to 5:00 P.M., up to four hours	\$340.00
Over four hours, per hour	\$85.00
Monday through Thursday, 5:00 P.M. to 11:00 P.M., up to four hours	\$440.00
Over four hours, per hour	\$110.00
Friday through Sunday, per day	\$640.00
Over four hours, per hour	\$160.00

All Others Rate:

Monday through Thursday, 8:00 A.M. to 5:00 P.M., up to four hours	\$400.00
Over four hours, per hour	\$100.00
Monday through Thursday, 5:00 P.M. to 11:00 P.M., up to four hours	\$500.00
Over four hours, per hour	\$125.00
Friday through Sunday, per day	\$700.00
Over four hours, per hour	\$175.00

Bruce and Muriel Hach RoomNonprofit Rate:

Monday through Thursday, 8:00 A.M. to 5:00 P.M., up to four hours	\$160.00
Over four hours, per hour	\$40.00
Monday through Thursday, 5:00 P.M. to 11:00 P.M., up to four hours	\$200.00
Over four hours, per hour	\$50.00
Friday through Sunday, per day	\$300.00
Over four hours, per hour	\$75.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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RIALTO THEATER CENTER (cont'd)

Bruce and Muriel Hach Room (cont'd):

Building Tenant Rate:

Monday through Thursday, 8:00 A.M. to 5:00 P.M., up to four hours	\$180.00
Over four hours, per hour	\$45.00
Monday through Thursday, 5:00 P.M. to 11:00 P.M., up to four hours	\$220.00
Over four hours, per hour	\$55.00
Friday through Sunday, per day	\$320.00
Over four hours, per hour	\$80.00

All Others Rate:

Monday through Thursday, 8:00 A.M. to 5:00 P.M., up to four hours	\$200.00
Over four hours, per hour	\$50.00
Monday through Thursday, 5:00 P.M. to 11:00 P.M., up to four hours	\$240.00
Over four hours, per hour	\$60.00
Friday through Sunday, per day	\$340.00
Over four hours, per hour	\$85.00

Room Rental (Community Room or Reception Area) Minimum and Discounted Rates:

Minimum four hour rental required for Community Room or Reception Area. Additional hours may be purchased at the hourly rate shown above.

Organizations or individuals renting the Rialto Theater Center for a ticketed event may take a 40% discount off the rental rates above when renting additional rooms on the same date(s).

Organizations or individuals renting the Rialto Theater Center for a non-ticketed event may take a 20% discount off the rental rates above when renting additional rooms on the same date(s).

Phyllis Walbye Conference Room:

Nonprofit Rate:

First use, per calendar quarter, up to two hours	Free
Use fee, up to two hours	\$75.00
Over two hours, per hour	\$25.00

Building Tenant Rate:

First use, per calendar month, up to two hours	Free
Use fee, up to two hours	\$85.00
Over two hours, per hour	\$30.00

All Others Rate:

Use fee, up to two hours	\$100.00
Over two hours, per hour	\$35.00

Equipment and Service Fees for Room Rentals:

Rental Equipment:

Flip Chart Package	\$15.00
Video Projector	\$50.00
Blue Ray Player	\$50.00
Portable Sound System	\$100.00
Staging Platform, per 4' x 8' section	\$25.00
Pipe and Drape, per 8' x 6' section	\$25.00
Risers, per section, per section	\$25.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
RIALTO THEATER CENTER (cont'd)	
<u>Equipment and Service Fees for Room Rentals (cont'd):</u>	
<u>Rental Equipment (cont'd):</u>	
Electronic Keyboard	\$30.00
Large Podium	\$25.00
Portable Light Trees (Pair)	\$100.00
<u>Linens:</u>	
Additional white tablecloths, each	\$6.00
<u>Coffee Service:</u>	
Coffee, service of 20 or 60 cups, per cup	\$1.00
Hot tea, service of 20 or 60 cups, per cup	\$0.50
<u>Food Service Cleaning Fees:</u>	
Pre-packaged snacks brought in by renter	\$25.00
Hors d' Oeuvre or Meal service - Up to 50 guests, includes prep room use	\$50.00
Hors d' Oeuvre or Meal Service - 51 to 150 guests, includes prep room use	\$75.00
Hors d' Oeuvre or Meal Service – 151 guests and up, includes prep room use	\$100.00
<u>Videoconference Service:</u>	
During normal operating hours, per hour	\$200.00
Outside of normal operating hours, per hour	\$300.00
<u>Security Deposit:</u>	
Room deposit, nonrefundable	Half of base room rental rate

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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DEVELOPMENT SERVICES DEPARTMENT

PLANNING

Planning Filing Fees:

Preliminary Design Review Application	\$500.00
Traffic Impact Study (TIS) Memorandum	\$150.00
Intermediate/Full TIS	\$360.00
Site Development Plan	\$100.00
Environmentally Sensitive Areas Report	\$200.00
Administrative Variations	\$60.00
Zoning Verification Letter	\$60.00
Major Amendment to GPD/PDP	\$750.00
PUD Minor Amendment	\$300.00
Appeal to Planning Commission	\$300.00
Appeal to City Council	\$180.00
Development and Annexation Agreements	\$300.00
Revisions development and annexation agreements	\$150.00
Planned Sign Program	\$300.00
Civil Improvement Construction Plans, per sheet	\$20.00
Revisions to approved Civil Improvement Construction Plans, per sheet	\$20.00
Annexation & PUD Zoning	\$920.00
Plus, for up to 400 acres, per acre	\$40.25
Plus, above of 400 acres, per acre	\$3.45
Annexation & Zoning, other than PUD	\$920.00
Plus, for up to 400 acres, per acre	\$28.75
Plus, above 400 acres, per acre	\$2.30
Annexation Publication and Recording Fee	\$1,725.00
PUD General Development Plan	\$920.00
Plus, up to 1,200 acres, per acre	\$11.50
Plus, above 1,200 acres, per acre	\$3.45
PUD Preliminary Development plan	\$920.00
Plus, per dwelling unit or per acre	\$2.30
PUD Final Development Plan	\$920.00
Plus, per dwelling unit or per acre	\$2.30
Major Subdivision - Preliminary plat	\$690.00
Plus, per lot or per acre	\$5.75
Major Subdivision - Final plat	\$805.00
Plus, per lot or per acre	\$5.75
Minor Subdivision	\$345.00
Special Review	\$575.00
Special Review, minor modification	\$172.50
Rezoning	\$575.00
Vacation Request	\$230.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
PLANNING (cont'd)	
<u>Planning Filing Fees (cont'd):</u>	
Variance Request	\$172.50
Vested Rights Request	\$115.50
Plan Submittal In Excess of 3 Rounds, percentage of original fee	50.0%
(These fees cover a project's initial submittal and two additional rounds of review. If a project needs more than a total of three rounds of review, the next submittal (or fourth round) and all subsequent resubmittals will require an application fee of 50% of the original fee with each resubmittal.)	
BUILDING	
<u>Building Permit Fees:</u>	
Valuation:**	
\$1 to \$500	\$23.50
\$501 to \$2,000, for first \$500	\$23.50
Plus, for each additional \$100 or fraction thereof	\$3.05
\$2,001 to \$25,000, for first \$2,000	\$69.25
Plus, for each additional \$1,000 or fraction thereof	\$14.00
\$25,001 to \$50,000, for first \$25,000	\$391.75
Plus, for each additional \$1,000 or fraction thereof	\$10.10
\$50,001 to \$100,000, for first \$50,000	\$643.75
Plus, for each additional \$1,000 or fraction thereof	\$7.00
\$100,001 to \$500,000, for first \$100,000	\$993.75
Plus, for each additional \$1,000 or fraction thereof	\$5.60
\$500,001 to \$1,000,000, for first \$500,000	\$3,233.75
Plus, for each additional \$1,000 or fraction thereof	\$4.75
\$1,000,001 and up, for first \$1,000,000	\$5,608.75
Plus, for each additional \$1,000 or fraction thereof	\$3.65
Residential Plan Review Fee, percentage of Building Permit Fee	65.0%
Commercial Plan Review Fee, percentage of Building Permit Fee	65.0%
City of Loveland Use Tax & Larimer County Tax, percentage on ½ of valuation	3.8%
Re-Inspection Fee, per hour*	\$47.00
Inspections, outside of normal business hours, per hour*	
(minimum charge, 2 hours)	\$47.00
Inspection, for which no fee is specifically indicated*	
(minimum charge, ½ hour)	\$47.00
Additional Plan Review required by changes, additions or revisions to approved plans*	
per hour, (minimum charge, 1 hour)	\$47.00
Site Plan Review (or Revision) for Residential Standard Plan Submittals, each	\$30.00
Review of Deferred Submittals (submitted after initial plan review), per hour, per submittal	\$47.00
Occupancy Permit (except single-family R-3 and their accessory uses), per building or "shell"	\$50.00
Additional for each non-residential improvement	\$50.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
BUILDING (cont'd)	
Temporary, Partial or Conditional Certificate of Occupancy	\$100.00
<u>Mechanical Permit Fees:</u>	
Valuation:**	(same as Building Permit Fees)
<u>Plumbing Permit Fees:</u>	
Valuation:**	(same as Building Permit Fees)
<u>Electrical Permit Fees:</u>	
Valuation:**	(same as Building Permit Fees)
<u>Contractor Licensing:</u>	
Class A, B and C	\$125.00
Mechanical and Other Licenses	\$125.00
Plumbing & Electrical	No Charge
<u>Water and Engineering Inspection Fees (Streets & Storm Drainage):</u>	
For fees related to Street Inspections, see the <u>Public Works Department</u> section	
For fees related to Storm Drainage Inspections, see the <u>Schedule of Rates, Charges and Fees for 2009 for the Storm Water Utility</u> , (a separate document).	
<u>Plat Conversion Service:</u>	
Preliminary Major Subdivision Plat Base Fee	\$40.00
Plus, per parcel	\$2.00
Final Major Subdivision Plat Base Fee	\$40.00
Plus, per parcel	\$2.00
Final Minor Subdivision Plat	\$20.00
Final Annexation Map	\$20.00
Boundary Line Adjustment Plat	\$20.00
Lot Merger Plat	\$20.00
<u>Grading Plan Review Fees:</u>	
50 Cubic Yards or Less	No Fee
51 to 100 Cubic Yards	\$23.50
101 to 1,000 Cubic Yards	\$37.00
1,001 to 10,000 Cubic Yards	\$49.25
10,001 to 100,000 Cubic Yards, for first 10,000	\$49.25
Plus, for each additional 10,000 or fraction thereof	\$24.50
100,001 to 200,000 Cubic Yards, for first 100,000	\$269.75
Plus, for each additional 10,000 or fraction thereof	\$13.25
200,001 Cubic Yards or More, for first 200,000	\$402.25
Plus, for each additional 10,000 or fraction thereof	\$7.25
Additional Plan Review, required to approve plans, per hour*	\$50.50
(Minimum charge, one-half hour)	
<u>Grading Permit Fees:</u>	
50 Cubic Yards or Less	\$23.50
51 to 100 Cubic Yards	\$37.00
101 to 1,000 Cubic Yards, for the first 100	\$37.00
Plus, for each additional 1,000 or fraction thereof	\$17.50

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
BUILDING (cont'd)	
<u>Grading Permit Fees (cont'd):</u>	
1,001 to 10,000 Cubic Yards, for first 1,000	\$194.50
Plus for each additional 1,000 or fraction thereof	\$14.50
10,001 to 100,000 Cubic Yards, for first 10,000	\$325.00
Plus, for each additional 10,000 or fraction thereof	\$66.00
100,001 Cubic Yards or More, for first 100,000	\$919.00
Plus, for each additional 10,000 or fraction thereof	\$36.50
Inspections, outside of normal business hours, per hour*	\$50.50
Re-Inspection Fees, assessed under provisions Section 108.8 of the International Building Code, per hour*	\$50.50
Inspections, for which no fee is specifically indicated, per hour*	\$50.50
<u>Sale of Maps:</u>	
<u>Plotted Maps:</u>	
City Limits, Subdivision, Zoning - 2000' scale	\$7.50
City Limits, Subdivision, Zoning - 1000' scale	\$30.00
City Features Map	\$30.00
<u>Other Maps:</u>	
2020 Transportation Street Plan Map	\$2.00
Current Development Activities Map	\$2.00
Mylar Copies	\$6.00
Aerials - Entire City	\$4.00
Aerials - 1/4 Section	\$5.00
Aerials - Full Section/Quad w/Topographic Lines	\$3.00
Benchmark Map	\$2.50
City Limits, Subdivision, Zoning – 2000' scale	\$2.50
City Limits, Subdivision, Zoning – 1000' scale	\$8.00
Flood Plain maps	\$2.50
<u>Reference Materials:</u>	
Alpha/Numeric Index for Subdivision Maps	\$8.00
Development Standards/Specifications for Public Improvements	\$20.00
Street Location Guide	\$5.00
<u>Digital Maps:</u>	
Base Street & Feature Layers	\$15.00
City Limit, Subdivision, Zoning, per feature layer	\$15.00
<u>Source Files for Mapping Products:</u>	
Parcel Files - 295 tiles	\$1,475.00
Planimetric Files - 204 tiles	\$1,020.00
Utility File	\$1,000.00

* Or total hourly cost to the City, whichever is greatest.

** Minimum square footage costs will be based upon the most recent version of Building Valuation Data as published in the Building Safety Journal by the International Code Council (ICC). Future adjustments to valuation will now occur in conjunction with this publication. A copy of the most current Building Valuation Data is available for viewing at the Building Division.

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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EXECUTIVE & LEGAL DEPARTMENTS

MUNICIPAL COURT

Jury Trial, per case	\$100.00
Trial to the Court, per case	\$25.00
Plea, per case	\$25.00
Court Summons Surcharge	\$10.00
Community Service/Useful Public Service, per case	\$25.00
Warrant Processing Fee, which fee the Municipal Court may waive, reduce or allow payment over time, all within the Court's discretion, per warrant	\$50.00
Stays of Execution (SOE), which fee the Municipal Court may waive, reduce or allow payment over time, all within the Court's discretion, on first SOE	\$10.00
Plus additional (second & subsequent) SOE payments, each	\$3.00
Request for Dismissal of No Proof of Insurance Fee, per request	\$15.00-\$20.00
Wedding Fee	\$75.00
Court Administration Fee	\$75.00

LEGAL DEPARTMENT

Metropolitan District Service Plan Review, per plan reviewed	\$5,000.00
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CITY CLERK

Liquor Occupational Tax:

"A" - Hotel/Restaurant/Brewpub	\$550.00
"B" - Tavern	\$670.00
"C" - Beer & Wine	\$300.00
"D" - Retail Store	\$670.00
"E" - Drug Store	\$670.00
"F" - Club	\$550.00
"G-1" - 3.2% On-Premises	\$300.00
"G-2" - 3.2% Off-Premises	\$550.00
"G-3" - 3.2% On/Off-Premises	\$550.00
"H" - Optional Premises	\$550.00

Administrative Fees:

Alarm System Permit Fee, per year	\$10.00
Motion Picture Shows, per screen, per year	\$50.00
Skating Rink, per year	\$50.00
Miniature Golf, per year	\$25.00
Bowling Alley, per alley	\$10.00
Shooting Gallery, per alley	\$10.00
Billiard Tables, per table	\$50.00
Electronic Games, per game	\$20.00
Short Check Fee, per check	\$20.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
CITY CLERK (cont'd)	
<u>Administrative Fees (cont'd):</u>	
Copies, per copy	\$0.15
Tree Trimmer License (new)	\$50.00
Tree Trimmer License (renewal)	\$25.00
Research Fee, per hour	\$35.00
CD, each	\$15.00
Reproduction of Published Materials	Actual Cost
Shipping	Actual Cost
Maps and Oversized Documents	Actual Cost
<u>Sexually-Oriented Business:</u>	
New Business Application	\$500.00
New Business License, per year	\$50.00
License Renewal, per year	\$50.00
Manager's License, per year	\$25.00
Employee Registration Fee, per employee	\$5.00
<u>Liquor Licenses:</u>	
<u>Application Fees:</u>	
Application, any new license	\$1,000.00
Application, transfer of ownership	\$750.00
Renewal fee (not including fee for particular license, listed below)	\$100.00
<u>License Type:</u>	
Arts License	\$41.25
Beer & Wine	\$48.75
Brew Pub	\$75.00
Club	\$41.25
Hotel & Restaurant (w/ or w/out optional premises)	\$75.00
Liquor Licensed Drugstore	\$22.50
Optional Premises	\$75.00
Race Track	\$75.00
Resort Complex	\$75.00
Retail Gaming Tavern	\$75.00
Retail Liquor Store	\$22.50
Tavern	\$75.00
Vintner's Restaurant	\$75.00
<u>Related Fees & Permits:</u>	
Art Gallery, Application Fee	\$100.00
Art Gallery, Permit Fee	\$3.75
Change of Location	\$750.00
Change of Trade Name / Corporate Name / LLC Change (per person)	\$100.00
(May also include fees for background investigation)	
Hotel / Tavern, Manager Registration	\$75.00
Late Renewal Fee	\$500.00
Bed & Breakfast Permit	\$25.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
CITY CLERK (cont'd)	
<u>Liquor Licenses (cont'd):</u>	
<u>Application Fees (cont'd):</u>	
<u>Related Fees & Permits (cont'd):</u>	
Mini Bar Permit (With Hotel license, No OAP Contribution)	\$325.00
Special Event Permit (Liquor or 3.2%)	\$100.00
Temporary Transfer Permit	\$100.00
Tasting Permit (new)	\$150.00
Tasting Permit (renewal)	\$25.00
Modification of Premises	\$150.00
<u>Pawnbroker Licenses:</u>	
<u>Application Fees (nonrefundable):</u>	
New License	\$400.00
Renewal	\$100.00
Criminal Investigation Process, separate payment	Actual Cost
Manager's Certificate, renewable every 3 years	\$100.00
Transfer License	\$400.00
Section 5.28.220 Business Relocation Application Fee	\$225.00
<u>License Fees:</u>	
Pawnshop License	\$100.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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FINANCE DEPARTMENT

REVENUE

Sales Tax License Application Fee	\$20.00
Sales Tax License Renewal, per year	\$20.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
<u>LOVELAND PUBLIC LIBRARY</u>	
Copy on Microfilm Machines	\$0.10
Photocopies, black and white, per page	\$0.10
Photocopies, color, per page	\$0.75
Processing Fee, per item	\$10.00
Deposit for Temporary Users, per item	\$20.00
Maximum Fine Accrual Before Suspension	\$5.00
Rebinding Damaged Books	\$14.95
Inside Spine Damaged & Mendable	\$2.00
Repairs to Cover Needing Bindery Tape	\$5.00
Torn or Marked Pages, per page	\$0.50
Pages Completely Out But Mendable, per page	\$1.00
Stitching Torn & Mendable	\$1.00
Replacement of Damaged Book Jacket, per book	\$2.00
Late Materials, per day	\$0.20
Replacement of Library Card, per card	\$2.00
Water-Damaged Books	
Per page, up to 4 pages	\$0.50
More than 4 pages	Book Replacement Cost
Barcode Replacement	\$0.15
Missing Liner Notes & Lyric Sheets	\$1.00
Replacement of Cassette Boxes	\$0.50
Replacement of Cassette Cases, Video Boxes, or Over-Sized Video Cases	\$5.00
<u>Replacement of DVD Cases:</u>	
Holds 7 or fewer DVDs	\$5.00
Holds 8-10 DVDs	\$7.00
<u>Replacement of Compact Disk Case:</u>	
Holds 5 or fewer CDs	\$3.00
Holds 6 or more CDs	\$10.00
Pouches, each	\$1.00
<u>Book on CD cases</u>	
Holds up to 12 CDs	\$7.00
Holds between 12 and 20 CDs	\$7.50
Holds more than 20 CDs	\$10.00
<u>Replacement of Lost Items:</u>	
Actual cost in database, or	
Periodicals	\$6.00
Paperbacks	\$8.00
City Council DVDs	\$10.00
All Other Items	\$30.00
Collection Agency Fee, per account submitted	\$20.00
Quick Reads Book Rental Fee, per title	\$1.00
Temporary Internet Use Library Card Fee	\$2.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
LOVELAND PUBLIC LIBRARY (cont'd)	
Book Club Kit Tags	\$1.00
Flash Drives	\$5.00
Headphones	\$2.00
RFID Tag	\$0.50
<u>Videoconferencing:</u>	
Normal operating hours, per hour	\$200.00
<u>Outside normal operating hours, per hour</u>	\$300.00
<u>iLearn Classroom Rental:</u>	
Commercial organizations, per hour	\$50.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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PARKS & RECREATION DEPARTMENT

OUTDOOR AQUATICS

Daily Admission – Winona Pool:

Toddler (3-5)	\$2.00
Youth (6-17)	\$3.00
Adult (18+)	\$4.00
Senior (62+)	\$3.25

Low Income Daily Admission - Winona Pool:

Toddler (3-5)	\$1.50
Youth (6-17)	\$2.00
Adult (18+)	\$3.00
Senior (62+)	\$2.50

Punch Passes (30 admissions) – Winona Pool:

Toddler (3-5)	\$45.00
Youth (6-17)	\$70.00
Adult (18+)	\$85.00
Senior (62+)	\$75.00

Winona Swimming Programs##	\$10.00-\$110.00
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Winona Pool Rental:**	\$90.00-\$275.00
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Fee calculation varies for each class based on type, length and instructor cost.

** The actual fee charged is based on group size and any special accommodations.

HATFIELD CHILSON RECREATION CENTER

Daily Ticket:

Toddler (3-5)	\$2.00
Youth/Senior Matinee	\$3.00
Adult	\$4.50
Senior (62+)	\$3.25
Senior Matinee	\$3.00

Punch Passes (10 admissions):

Toddler (3-5)	\$20.00
Youth/Senior Matinee	\$30.00
Adult	\$45.00
Senior (62+)	\$32.50
Senior Matinee	\$30.00

Low Income Daily:

Toddler (3-5)	\$1.50
Youth	\$2.00
Adult	\$3.25
Senior (62+)	\$2.50

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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HATFIELD CHILSON RECREATION CENTER (cont'd)

Resident Passes:

Extended Use Passes:

3-Month Extended Use Pass:

Youth	\$81.50
Adult	\$148.50
Senior	\$84.50
Family	\$214.50

6-Month Extended Use Pass:

Youth	\$140.00
Adult	\$265.00
Senior	\$157.00
Family	\$382.00

1 Year Extended Use Pass:

Youth	\$248.00
Adult	\$465.00
Senior	\$260.00
Family	\$683.00

Non-Resident Passes:

Extended Use Passes:

6-Month Extended Use Pass:

Youth	\$163.00
Adult	\$297.00
Senior	\$169.00
Family	\$429.00

1 Year Extended Use Pass:

Youth	\$278.00
Adult	\$520.00
Senior	\$291.00
Family	\$768.00

Chilson Classes##	\$10.00-\$400.00
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Facility Rentals (2 hours)**	\$20.00-\$375.00
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Additional Time##	\$20.00-\$150.00
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Daycare, per visit	\$1.75
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ADULT ATHLETICS

Adult Athletic Fees	\$10.00-\$600.00
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Annual Card Fee	\$20.00-\$25.00
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YOUTH ATHLETICS

Youth Athletics/Tennis/Field/Court Rental	\$12.00-\$160.00
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CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
BATTING CAGES	
Batting Cages (for 15-25 balls)	\$1.00-\$2.00
1 Hour Cage Rental	\$26.00-\$30.00
1 Hour Cage Rental Plus 1 Hour Field Rental	\$34.00
RECREATION PROGRAMS	
Recreation Program Fees	\$.00-\$550.00
Brochure Ads, based on advertisement size	\$.00-\$600.00
Program Cancellation Fee	\$5.00
SPECIAL RECREATION SERVICES	
Senior Program Fees##	\$.00-\$250.00
Adaptive Recreation Program Fees	\$.00-\$250.00
<i>## Fee calculation varies for each class based on type, length and instructor cost.</i>	
PARKS	
<u>Field Use & Prep:</u>	
Practice/Ball Field, per field, per hour	\$15.00
Game Field Prep & Use, per field	\$25.00-\$160.00
Field Rental, per day	\$100.00-\$160.00
Championship Field, per hour	\$45.00
Championship Field, per day	\$450.00
Lights, per hour	\$15.00
Field Supervisor, per hour	\$14.00-\$20.00
Facility Clean-Up Deposit	\$300.00
LSP Special Events/Rentals	\$50.00-\$1,000.00
Tennis Court Rentals, per hour, per court	\$3.50
Commercial Tennis Court Fee, per hour	\$12.00
Court Rentals (basketball & volleyball), per hour	\$10.00-\$15.00
In-Line Rink Rental, per hour	\$30.00-\$110.00
Site Impact/Set-Up Fee	\$25.00-\$500.00
Alcohol Beverage Permit	\$30.00
Cancellation/Transfer Fee	\$10.00-\$50.00
CEMETERY	
<u>Opening/Closing:</u>	
Regular	\$1,015.00
<u>Cremains:</u>	
with Vault	\$425.00
without Vault	\$600.00
Non-Resident Infant	\$400.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
CEMETERY (cont'd)	
<u>After Normal Hours:</u>	
Regular	\$500.00
Cremains	\$500.00
<u>Lot Sales:</u>	
Adult	\$1,025.00
Cremains	\$300.00-\$350.00
Foundations	\$125.00
Disinterment	\$2,000.00
Flat Markers, based on size of marker	\$150.00-\$175.00
Vase Setting	\$50.00
<u>Credit Card Transactions:</u>	
Recording Fee	\$50.00
Records Processing Fee	\$1.00-\$10.00
Inspections/Finder's Fee	\$75.00
Cemetery Perpetual Care Fund	
Perpetual Care Regular	\$650.00
Perpetual Care Cremains	\$350.00
Columbarium-Double -Loveland	\$1,950.00
Columbarium-Single-Lakeside	\$1,250.00
Columbarium-Double-Lakeside	\$1,950.00
PARK IMPROVEMENT	
City Park Shelter Fee**	\$50.00-\$500.00
Site Impact/Set-Up Fee**	\$25.00-\$500.00
Alcohol Beverage Permit	\$30.00
Cancellation/Transfer Fee	\$10.00
 <i>**The calculation varies by group size and any special accommodations.</i>	
GOLF	
OLDE COURSE AT LOVELAND	
<u>Green Fees:</u>	
9-Hole Green Fee	\$18.00
18-Hole Green Fee	\$32.00
Twilight 9 Hole Greens Fee	\$13.00
Twilight 18 hole Greens Fee	\$26.00
Punch Pass (20/9 or 10/18) – resident/non-resident	\$256.00
Winter Rate 9-Hole (November 15-March 15)	\$12.00-\$14.00
Winter Rate 18-Hole (November 15-March 15)	\$22.00-\$26.00
Visiting High School Fee, per 9 holes	\$5.00
Annual Pass User Fee, per 9 holes	\$3.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
OLDE COURSE AT LOVELAND (cont'd)	
<u>Green Fees (cont'd):</u>	
R2J School User Fee, per 9 holes	\$3.00
<u>Youth Play:</u>	
9-Hole Youth Play	\$9.00
18-Hole Youth Play	\$16.00
<u>Carts:</u>	
Private Cart Permit	\$300.00
9-Hole Private Cart Rental (w/o permit)	\$10.00
18-Hole Private Cart Rental (w/o permit)	\$15.00
9-Hole Cart Rental, Single rider	\$11.00
18-Hole Cart Rental, Single Rider	\$16.00
Cart Punch Pass - Monday - Friday Noon	\$112.00
Cart Punch Pass - Full Week	\$128.00
<u>Driving Range:</u>	
<u>Range Balls:</u>	
Small, per container	\$4.00
Large, per container	\$8.00
Jumbo, per container	\$12.00
Range Pass	\$64.00
Range Lesson	\$10.00
Special Promotions	\$38.00
Double-Double	\$90.00
Mini-Round	\$6.00
Executive Women's Golf Association (EWGA) 18Hole Golf	\$26.00
<u>Tournaments:</u>	
Saturday-Sunday	\$10.00
Monday-Friday	\$5.00
Pre-Reserved Start	\$5.00
<u>Employee & Visiting Affiliation Golf (M-F Only)</u>	
9 Hole Employee Golf	\$7.00
18 Hole Employee Golf	\$13.00
9 Hole Employee Cart	\$5.00
18 Hole Employee Cart	\$8.00
Range Balls	\$2.00
CATTAIL CREEK	
<u>Greens Fees:</u>	
Youth/Seniors Monday - Friday Green Fee	\$8.00
Youth/Senior Add-On	\$6.00
9-Hole Green Fee	\$11.00
Add-On Green Fee	\$8.00
Twilight (after 6 p.m.)	\$7.00
10 Punch Pass (Cattail Creek only)	\$88.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
CATTAIL CREEK (cont'd)	
Youth Play Day Punch Pass (10 Rounds)	\$56.00
Senior/Youth Punch Pass	\$64.00
Winter Rate 9-Hole (November 15 – March 15)	\$7.00-\$8.00
SNAG/Mini Golf Course	\$5.00
SNAG/Mini Golf Punch Card	\$40.00
<u>Carts:</u>	
9-Hole Cart Rental, Single Rider	\$8.00
9-Hole Cart Rental, 2 Riders	\$10.00
Cart Add-On, 2 Riders	\$8.00
Cart Punch Pass (10 round)	\$80.00
Annual Pass User Fee, per 9 holes	\$3.00
R2J User Fee, per 9 holes	\$3.00
Visiting High School Fee, per 9 holes	\$5.00
<u>Driving Range:</u>	
<u>Range Balls:</u>	
Small, per container	\$4.00
Large, per container	\$8.00
Jumbo, per container	\$12.00
Range Pass	\$64.00
Range Lesson/Open	\$10.00
Youth Group Range/R2J School District	\$4.00
Tournament/Pre-reserved	\$2.00
Youth Special	\$7.00
9 Hole Employee Golf	\$4.00
9 Hole Employee Cart	\$5.00
Employee Range Balls	\$2.00
MARIANA BUTTE	
<u>Greens Fees:</u>	
9-Hole Green Fee	\$22.00
18-Hole Green Fee	\$42.00
Punch Pass (20/9 or 10/18) – resident, non-resident	\$336.00
Twilight 9 Hole Greens Fee	\$17.00
Twilight 18 hole Greens Fee	\$34.00
Winter Rate 9-Hole (November 15-March 15)	\$16.00-\$18.00
Winter Rate 18-Hole (November 15-March 15)	\$28.00-\$34.00
Annual Pass User Fee, per 9 holes	\$3.00
Visiting High School, User Fee	\$5.00
Youth Play (M-F, Jr. Golf Program)	
9 Hole, Youth Play	\$11.00
18 Hole, Youth Play	\$21.00
<u>Carts:</u>	
Private per Use 9-Hole (w/o permit)	\$10.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
MARIANA BUTTE (cont'd)	
<u>Carts (cont'd):</u>	
Private per Use 18-Hole (w/o permit)	\$15.00
9-Hole Cart Rental, Single Rider	\$11.00
18-Hole Cart Rental, Single Rider	\$16.00
Cart Punch Pass Full Week	\$128.00
Private Cart Permit	\$750.00
<u>Driving Range:</u>	
<u>Range Balls:</u>	
Small, per container	\$4.00
Large, per container	\$8.00
Jumbo, per container	\$12.00
Range Pass	\$64.00
Open Range	\$3.00
<u>Tournaments:</u>	
Saturday-Sunday	\$10.00
Monday-Friday	\$5.00
Special Promotions	\$46.00
Double-Double	\$90.00
City Championship	\$46.00
Dept. Youth Charity	\$22.00
Pre-Reserved Start	\$5.00
<u>Employee & Visiting Affiliation Golf (M-Thur Only)</u>	
9 Hole Employee Golf	\$8.00
18 Hole Employee Golf	\$16.00
9 Hole Cart	\$5.00
18 Hole Cart	\$8.00
Range Balls	\$2.00
<u>Pro Shop:</u>	
Lessons/Clubfitting	\$30.00-\$180.00
Pull Cart/Club Rental	\$3.00-\$40.00
Handicap Service	\$3.00-\$7.00
<u>Tournaments:</u>	
Handling Fees	\$2.00-\$10.00
Pro Shop Merchandise Fee	\$5.00-\$10.00
Open Range	\$2.00-\$5.00
Vision Perfect Scorecard	\$3.00-\$5.00
Tournament Package	\$55.00-\$100.00
Pro Shop Merchandise Sales, Cost + %	10%-300%
MULTIPLE COURSES	
<u>2-Course Fees:</u>	
Olde Course/Cattail Creek, Full Week - Individual	\$550.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
MULTIPLE COURSES (cont'd)	
<u>2-Course Fees (cont'd):</u>	
Olde Course/Cattail Creek, Full Week - Youth	\$225.00
Olde Course/Cattail Creek, Monday - Friday Noon - Individual	\$410.00
Olde Course/Cattail Creek, Monday – Thursday (after 1pm) - Individual	\$150.00
Olde Course/Cattail Creek, Monday -- Thursday - Individual	\$275.00
<u>3-Course Fees:</u>	
Olde Course/Cattail Creek/Mariana Butte, Full Week - Individual	\$835.00
Olde Course/Cattail Creek/Mariana Butte, Full Week - Youth	\$300.00
Olde Course/Cattail Creek/Mariana Butte, Monday - Friday Noon - Individual	\$660.00
FACILITIES	
<u>Hammond Amphitheater (North Lake):</u>	
Deposit	\$50.00
Use Fee	\$75.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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POLICE DEPARTMENT

Police Records:

Copies of Reports & Calls for Service:

Twenty-first Page & Over, base charge	\$5.00
Plus Twenty-first Page & Over, per page	\$0.25
Certified Copy of Record, copy cost plus	\$2.00
Criminal History, per name checked	\$3.00
CD/DVD (photos, dispatch recordings, video)	\$10.00
Finger Printing Fee	\$25.00

Record Special Search Fee:

First Hour, copy cost plus	\$20.00
Each Additional half hour, copy cost plus	\$10.00

Special Events Fee:

Officers, per hour	\$43.00
Supervisor, per hour	\$48.00

Warrant Surcharge, each

\$60.00

Beer Keg ID Tags:

Removing a Beer Keg ID Tag	\$100.00
Damaging a Beer Keg ID Tag	\$50.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
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PUBLIC WORKS DEPARTMENT

ENGINEERING

Waste Hauler License Fee:

Annual Fee, per truck	\$100.00
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Street Cut:

Minor Right-of-Way Permit Fee (minimal traffic control, ex: residential driveway cuts, shoulder work). Work with minimal impact to traffic on public right of ways.	\$50.00
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Major Right-of-Way Permit Fee (major traffic control, ex: arterial lane closures and/or detours). This work or event may cause the need for street closures and/or detours.	\$300.00
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Failure to apply for a Right-of-Way permit will result in the fee being doubled. Failure to pay for an approved permit will result in a hold on all future permits until the balance has been paid.

Open Cut, streets older than 5 years, per sq ft	\$2.50
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Open Cut, streets newer than 5 years, per sq ft	\$7.50
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Fees for Inspection of Streets:

Single Family Unit	\$150.00
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Duplex Unit	\$50.00
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Multi-Family Unit	\$25.00
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All Other Buildings	\$150.00
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Plus charge per acre for lots over 2 acres	\$50.00
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Street Maintenance Utility Fee:

Residential, per dwelling unit	\$1.87
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Industrial, per acre	\$20.71
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High Traffic Retail, per acre	\$207.09
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Retail, per acre	\$81.38
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Miscellaneous Retail	\$52.91
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Commercial, per acre	\$26.88
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Institutional, per acre	\$26.88
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FACILITIES MANAGEMENT

Pulliam Community Building:

Community Room:

Deposit	\$300.00
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Use fee, nonprofit rate	\$40.00
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Use fee, all others	\$70.00
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Meeting Rooms #1 or #2:

Deposit	\$50.00
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Use fee, nonprofit rate	\$30.00
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Use fee, all others	\$45.00
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Auditorium:

Deposit	\$100.00
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CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
FACILITIES MANAGEMENT (cont'd)	
<u>Pulliam Community Building (cont'd):</u>	
<u>Auditorium (cont'd):</u>	
<u>Use Fee:</u>	
2 hours, nonprofit	\$75.00
2 hours, all others	\$125.00
Over 2 hours, nonprofit	\$185.00
Over 2 hours, all others	\$235.00
<u>Gertrude B. Scott (Library Multipurpose) Room:</u>	
Deposit	\$150.00
Use fee, nonprofit rate	\$30.00
Use fee, all others	\$45.00
<u>Erion Foundation Community Room:</u>	
Deposit	\$150.00
Use fee, nonprofit rate	\$30.00
Use fee, all others	\$45.00
<u>Foote Lagoon Amphitheater (Civic Center Plaza):</u>	
Deposit	\$150.00
Use fee, nonprofit rate	\$75.00
Use fee, all others	\$120.00
Concession-vending machines, % of net sales	15%
<i>Cancellations must be made in writing 7 days or more prior to the reservation date and will be subject to a \$10 cancellation fee with the remainder of the use fee returned, plus the deposit returned. If the cancellation is less than 7 days before the event, the City will keep 100% of the use fee, but, will return the deposit.</i>	
TRANSIT FARES	
<u>Fixed Route:</u>	
<u>Adult (19-59):</u>	
Single Ride	\$1.25
10 day Pass	\$12.50
20 day Pass	\$22.50
Monthly Pass	\$30.00
Annual Pass	\$180.00
<u>Youth (6-18):</u>	
Single Ride	\$0.50
Annual Pass	\$25.00
<u>Seniors and ADA:</u>	
Single Ride	\$0.60
Annual Pass	\$25.00
<u>Paratransit:</u>	
Single Ride	\$2.00
<u>Low Income Fixed Route Fares:</u>	
<u>Adult (19-59):</u>	
Single Ride	\$0.60

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
TRANSIT FARES (cont'd)	
<u>Low Income Paratransit Fares:</u>	
Single Ride	\$1.00
<u>Tokens: (An in-kind donation to United Way participating agencies)</u>	
25 Tokens, for any agency (full fare)	\$31.25
25 Tokens, for internal City groups	\$15.00
<u>Business Investment Pass:</u>	
Purchased in groups of 50, per pass	\$50.00
For businesses with less than 50 employees, per employee	\$50.00
 <i>NOTE: All annual passes shall be valid for one year from the date of purchase. Medicare card holders are eligible for half fare on the fixed route system by showing their card at the time of boarding; this does not apply to paratransit.</i>	
SOLID WASTE	
<u>Single Family Residential:</u>	
Mandatory Monthly Recycling Fee – single-family, duplex, triplex units, with yards	\$4.50
Mandatory Monthly Recycling Fee – town-home and mobile-home units, without yards	\$4.50
Single Family Monthly Yardwaste Fee	\$2.75
32-Gallon Trash Tags, each	\$1.50
17-Gallon Trash Carts, per month	\$2.75
32-Gallon Trash Carts, per month	\$5.50
64-Gallon Trash Carts, per month	\$11.00
96-Gallon Trash Carts, per month	\$16.50
96-Gallon Yard Debris Carts, per month	\$7.50
 <u>Multi-Family Residential:</u>	
Monthly Fee, if paid by tenant, per month	\$11.00
<u>Monthly Fee, if paid by landlord:</u>	
<u>@ 2-Yard:</u>	
One dumpster once/week	\$50.00
Each additional dumpster	\$25.00
One dumpster twice/week	\$70.00
Each additional dumpster	\$35.00
One dumpster three times/week	\$100.00
Each additional dumpster	\$50.00
One dumpster four times/week	\$130.00
Each additional dumpster	\$65.00
One dumpster five times/week	\$160.00
Each additional dumpster	\$80.00

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2013

Description	2013 Fee
SOLID WASTE (cont'd)	
<u>Monthly Fee, if paid by landlord (cont'd):</u>	
<u>@ 3-Yard:</u>	
One dumpster once/week	\$60.00
Each additional dumpster	\$30.00
One dumpster twice/week	\$90.00
Each additional dumpster	\$45.00
One dumpster three times/week	\$120.00
Each additional dumpster	\$60.00
One dumpster four times/week	\$150.00
Each additional dumpster	\$75.00
One dumpster five times/week	\$180.00
Each additional dumpster	\$90.00
Dumpster Overages/Excess, per cubic yard	\$15.00
<u>Other Services:</u>	
2-Yard Dumpster Rental, per empty	\$45.00
3-Yard Dumpster Rental, per empty	\$60.00
10-Yard Roll-Off Box Rental, per empty	\$160.00
20-Yard Roll-Off Box Rental, per empty	\$260.00
30-Yard Roll-Off Box Rental, per empty	\$310.00
Loose Refuse/Rubbish Curbside Collection Service, per cubic yard	\$24.00
Refuse Exemption Administrative Fee, per event	\$6.00
Mosquito Control Services, per month	\$0.80
Cart Replacement Fee - 17 gallon	\$50.00
Cart Replacement Fee - 35 gallon	\$50.00
Cart Replacement Fee - 65 gallon	\$60.00
Cart Replacement Fee - 95 gallon	\$70.00
Cart Pick-Up/Washing [1-3 carts]	\$15.00

FIRST READING October 2, 2012

SECOND READING _____

RESOLUTION #R- 64-2012

A RESOLUTION ADOPTING THE 2013 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES PROVIDED BY THE STORM WATER ENTERPRISE OF THE CITY OF LOVELAND, COLORADO AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES, AND FEES

WHEREAS, the Loveland Municipal Charter and Code provide that all utility rates, charges, and fees of the City shall be set by resolution upon two readings of the City Council; and

WHEREAS, the City Council last set the rates, charges, and fees for the services provided by the Storm Water Enterprise in Resolution #R-63-2011; and

WHEREAS, the City Council periodically adjusts the rates, charges, and fees for services provided by the Storm Water Enterprise to more accurately reflect the cost of providing such services to its customers; and

WHEREAS, City staff has presented to the City Council a revised “Schedule of Rates, Charges, and Fees,” a copy of which is attached hereto as Exhibit A and incorporated herein by reference (“Schedule of Rates, Charges, and Fees”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Schedule of Rates, Charges, and Fees, attached hereto as Exhibit A, is hereby adopted for services provided by the Storm Water Enterprise of the City of Loveland, Colorado and beginning with billings mailed on or after January 1, 2013.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council which set the rates, charges, and fees now being set, including those set in Resolution #R-63-2011, for all affected billings mailed on or after January 1, 2013.

Section 3. That notwithstanding the foregoing, the rates, charges, and fees as set in Resolution #R-63-2011 shall continue in full force and effect from the date of this Resolution until they are superseded on and after January 1, 2013 as provided herein.

Section 4. That this Resolution shall be effective as of the date of its adoption on second reading as provided in the Loveland Municipal Code.

ADOPTED this ____ day of _____, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

Exhibit A

City of Loveland, Colorado

Schedule of Rates, Charges and Fees for the Storm Water Utility

Effective January 1, 2013

STORM WATER UTILITY – Fund 43

“Monthly fee” means the fee imposed upon a customer for a utility billing cycle, whether or not such cycle is a calendar month.

“Unit” means a lot, tract, or parcel of land containing an impervious surface.

“Unit size” means the area of a unit as shown on the subdivision or annexation map creating the unit. In the case of two-family and multiple-family dwellings on a single unit, unit size shall be the lot, tract or parcel size divided by the number of dwellings. In the case of multiple industrial, institutional, and commercial uses on a single lot, tract or parcel, unit size shall be the lot, tract or parcel; unit size shall be the lot, tract or parcel size pro-rated among the multiple uses in the same proportions as their building floor areas and related outdoor impervious surfaces bear to each other. Outdoor impervious surfaces used in common by such multiple users shall be prorated in the same proportions as the building floor areas and related outdoor impervious surfaces bear to each other.

There shall be excluded from the unit size for all residential units over one acre that portion of any residential unit in excess of two times the total impervious surface.

“Commercial unit” means any unit devoted to any commercial purpose or any other purpose not included within the definitions of industrial unit, institutional unit or residential unit.

“Industrial unit” means any unit devoted primarily to manufacturing, processing, assembly or storage of tangible personal property, research facilities, experimental or testing laboratories, warehouses, distribution and wholesale uses, utility service facilities, aircraft hangars and repair facilities for aircraft, and caretaker's quarters and other accessory buildings reasonably required for maintenance or security of the uses set out in this section.

“Institutional unit” means any unit devoted primarily to schools, hospitals, churches, libraries, and similar public and quasi-public uses.

“Residential unit” means any unit devoted primarily to one-family, two-family or multiple-family dwellings, as such terms are defined in Chapter 18.04 of the Loveland Municipal Code.

STORM WATER UTILITY

Inspection of Storm Drainage Improvements:

Single Family Unit	\$75.00
Duplex Unit	\$50.00
Multi-Family Unit	\$25.00
All other Buildings	\$150.00
Plus \$50 per acre for lots over two (2) acres, per acre	\$50.00

Storm Water Fee:

<u>Residential Lot Size (square feet)</u>	
Less than 3999	\$4.61
4000-5999	\$5.75
6000-7999	\$8.30
8000-9999	\$10.39
Greater than 9999	\$11.53
<u>Non-Residential, per acre</u>	
Commercial	\$62.97
Industrial	\$52.66
Institutional	\$24.80

Adjustments to monthly fee: A non-residential customer may request an adjustment to the regular fee by one of the following methods, in order to allow for less impervious surface than the average for the class of use (Method A) or for on-site detention facilities (Method B). The two methods are not cumulative, and only the method resulting in the lower fee shall be used.

Method A: The fee shall be one-half of the regular fee, plus one-half of the regular fee multiplied by the percent of impervious area multiplied by the class factor. The Commercial class factor is 1.11, the Industrial class factor is 1.174, and the Institutional class factor is 2.49.

Method B: The fee shall be one-half of the regular fee, plus one-half of the regular fee multiplied by the ratio of the storm water runoff rate calculated to result after construction of detention facilities to the storm water runoff rate which would occur in the absence of detention facilities.

Administration: The City Manager or his designee shall implement the provisions of this resolution, and shall have full authority to consider and decide all adjustments to fees.

The fees imposed herein shall be billed in arrears.

Storm Water System Impact Fee:

High Density – more than 11 units per acre	\$3,000.00
Medium Density – more than 6 and up to 11 dwellings per acre	\$2,740.00
Low Density – more than 1 and up to 6 dwelling units per acre	\$2,480.00
Estate – up to 1 dwelling unit per acre	\$537.00
Commercial, per acre	\$4,920.00
Industrial, per acre	\$4,630.00
Institution, per acre	\$2,170.00



Department of Water and Power
 Service Center • 200 N. Wilson Avenue • Loveland, CO 80537
 (970) 962-3000 • (970) 962-3400 Fax • (970) 962-2620 TDD
www.cityofloveland.org

STAFF REPORT

MEETING DATE: October 2, 2012

SUBMITTED BY: Jim Lees, Utility Accounting Manager
 Steve Adams, Director, Water and Power

SUBJECT: 2013 Proposed Schedule of Rates, Charges and Fees for the Water and Power Utilities

Overview

An overall rate increase of 13.0% is proposed for the Water Utility for 2013. 1.0% of this increase is the ongoing annual request to generate funding for future needs of the Raw Water Program. The other 12.0% is to fund capital projects both at the Water Treatment Plant and for the distribution system to address aging infrastructure and improve reliability and redundancy. An overall rate increase of 15.0% is proposed for the Wastewater Utility to fund capital projects both at the Wastewater Treatment Plant and for the collection system to address aging infrastructure, regulatory compliance, and improve reliability and redundancy. A 4.13% rate increase is proposed for the Power Utility. Platte River Power Authority (PRPA) is planning on a 5.1% wholesale power rate increase, which, when passed through to customers, generates a 4.13% retail rate increase. Every other year, a comprehensive update of the fees, charges and deposits contained in the Water and Power Schedule of Rates, Charges and Fees is undertaken, and 2013 is the year to implement the next update. The System Impact Fees (SIF) for Water and Wastewater, and the Plant Investment Fee (PIF) for Power are recalculated annually, so the new SIFs and PIF are included with this update.

Water Rate Increase

At the August 28, 2012 City Council Study Session, Jason Mumm, President of StepWise Utility Advisors, presented three scenarios for funding the revenue requirements for the Water Utility:

- A) Pay-As-You-Go (PAYGO), with no debt, and the revenues being generated through a High Monthly Base Charge and a Low Volume Charge. This scenario would create the need for a 71% rate increase in 2013, 7% per year for 2014-2018, and 4% per year for 2019-2022.
- B) Using Short-Term Internal Borrowing of \$4 million in 2013, and the revenues being generated through a High Monthly Base Charge and a Low Volume Charge. This scenario would create the need for a 31% increase in 2013, a 36% increase in 2014, 11% in 2015, 8% per year in 2016-2018, and 3% per year in 2019-2022.

- C) Using Long-Term External Borrowing of \$16 million in 2013, and the revenues being generated through a High Monthly Base Charge and a Low Volume Charge. This scenario would create the need for a 13% increase in 2013, a 17% increase in 2014, an 18% increase per year in 2015-2018 and a 4% per year increase in 2019-2022.

For the purpose of reducing and leveling the rate increases in comparison to Scenarios A and B, and because of the opportunity to take advantage of historically low interest rates through external bonding to finance large dollar capital projects that are needed within a short timeframe, Staff recommended Scenario C. The Loveland Utilities Commission (LUC) voted unanimously in favor of Scenario C. The implementation of Scenario C would result in an overall 13% rate increase for 2013.

Within the 13% overall average increase, however, is some significant cost shifting between customer classes. The following table highlights some of the key proposed changes:

SUMMARY OF KEY CHANGES (all based on 3/4" meter size)		
WATER	2012	Proposed 2013
Single Family Residential:		
Base Charge (per month)	\$4.87	\$10.07
Consumption Charge (per 1,000 gallons)	\$1.83	\$1.75
Multi-Family Residential:		
Base Charge (per month)	\$9.99	\$14.83
Consumption Charge (per 1,000 gallons)	\$1.68	\$1.61
Commercial:		
Base Charge (per month)	\$4.87	\$10.07
Consumption Charge (per 1,000 gallons)	\$1.77	\$1.76
Irrigation:		
Base Charge (per month)	\$4.87	\$10.07
Consumption Charge (per 1,000 gallons)	\$2.17	\$2.15
Industrial:		
Base Charge (per month)	\$4.87	N/A
Consumption Charge (per 1,000 gallons)	\$1.80	N/A

These changes in the base and consumption charges would generate the following average increases by rate class:

RATE CLASS:	% Increase
Single Family Residential	23.16%
Multi-Family Residential	23.40%
Commercial	6.08%
Irrigation	22.56%

If approved, the 13% rate increase would result in an average monthly increase of \$4.56 for a typical Residential customer, \$4.46 for a typical Multi-Family customer, \$4.78 for a typical Commercial customer, and \$23.96 for a typical Irrigation customer. The Industrial class is being eliminated because we don't currently have any customers who meet the criteria to be considered an Industrial customer, and we didn't have any when we did the last cost-of-service rate study in 2007. If a customer comes along in the future who does meet the criteria, we will re-establish the rate.

At the August 28, 2012 City Council Study Session, the Council expressed reservations about pursuing external borrowing. They directed Staff to bring back scenarios that could potentially result in smaller rate increases than the ones generated in Scenario C, and to explore other internal borrowing scenarios. Near the end of the discussion, Chris Matkins requested Council's support to implement the 13% rate increase for 2013 that Staff and the LUC recommended in conjunction with Scenario C. Council indicated consensus agreement for the 13% increase. This was a critical piece to get direction on. The 2013 Budget and the 2013 Schedule of Rates, Charges and Fees has long been on track to be presented to Council for first reading on October 2, 2012. If the 2013 Water rate increase was left unresolved as of the end of August, there would not have been time between then and October 2, 2012 to have all of the pieces of the Budget and the Schedule completed. Staff will now turn their attention to developing alternative financing scenarios to bring back to City Council.

Wastewater Rate Increase

At the August 28, 2012 Study Session, Council was presented two scenarios for funding the revenue requirements for the Wastewater Utility:

- A) PAYGO, with no debt, and the revenues being generated through a High Monthly Base Charge and a Low Volume Charge. This scenario would create the need for an 11% rate increase per year for 2013-2018, and 7% per year for 2019-2022.
- B) Using Short-Term Internal Borrowing of \$4 million in 2016, and the revenues being generated through a High Monthly Base Charge and a Low Volume Charge. This scenario would create the need for a 9.9% rate increase per year for the ten years from 2013-2022.

For the purpose of reducing and leveling the rate increases in comparison to Scenario A, Staff recommended Scenario B. The LUC voted unanimously in favor of Scenario B. The implementation of Scenario B would result in an overall 9.9% rate increase for 2013. City Council indicated a preference for Scenario A, since the difference in a customer's bill between Scenario A and B was just a few cents, and Scenario A would avoid the need for any internal borrowing. So, Council accepted the general recommendations from the LUC with one exception: the study indicated that the Commercial class would need a 17.9% rate decrease in order to get to cost of service. Council was hesitant to implement a rate decrease, with the reasoning being that if the decrease is not implemented, it would allow Wastewater to build up some reserve funds and potentially reduce the magnitude of potential future rate increases. So, Council's preference for Scenario A as originally presented would have resulted in an 11.0% overall rate increase for 2013. But, taking into account Council's direction to leave the Commercial rates unchanged will mean the overall rate increase for 2013 will be 15.0%, since the 17.9% rate decrease for the Commercial class would not be implemented. The following table indicates how the 15.0% increase would be reflected in the 2013 proposed rates:

SUMMARY OF KEY CHANGES (all based on ¾" meter size)		
WASTEWATER		
	2012	Proposed 2013
Single Family Residential:		
Base Charge (per month)	\$5.63	\$8.22
Consumption Charge (per 1,000 gallons)	\$2.60	\$2.59
Multi-Family Residential:		
Base Charge (per month)	\$4.83	\$3.43
Consumption Charge (per 1,000 gallons)	\$2.60	\$2.59
Commercial:		
Base Charge (per month)	\$8.00	\$8.00
Consumption Charge (per 1,000 gallons)	\$3.21	\$3.21
Industrial:		
Base Charge (per month)	\$8.00	N/A
Consumption Charge (per 1,000 gallons)	\$3.36	N/A
Extra Strength Surcharge:		
Biochemical Oxygen Demand (BOD)	\$0.32	\$0.44
Charge per pound (in Excess of Domestic Load)		
Total Suspended Solids (TSS)	\$0.17	\$0.26
Charge per pound (in Excess of Domestic Load)		

These changes in the base and consumption charges would generate the following average changes by rate class:

WASTEWATER	
RATE CLASS:	% Change
Single Family Residential	15.65%
Multi-Family Residential	-11.32%
Commercial	0.00%
Extra Strength Surcharge - BOD	37.50%
Extra Strength Surcharge - TSS	52.90%

If approved, the 15.0% rate increase would result in an average monthly increase of \$2.55 for a typical Residential customer, a decrease of \$1.43 for a typical Multi-Family customer, and no change for a typical Commercial customer. There is a wide diversity of Extra Strength Surcharge customers, both in terms of the industry they are in and the way they utilize the wastewater system. One of the findings of the rate study is that the Extra Strength customers needed to shoulder a bigger proportion of the wastewater treatment costs than they currently

are. This will result in monthly increases in the bills of Extra Strength customers ranging from \$18 to \$575, depending on the industry and usage. The Industrial class is being eliminated because we don't currently have any customers who meet the criteria to be considered an Industrial customer, and we didn't have any when we did the last cost-of-service rate study in 2007. If a customer comes along in the future who does meet the criteria, we will re-establish the rate.

Power Rate Increase

Due to a wholesale power rate increase, a 4.13% rate increase is being proposed in 2013 for the Power Utility. The rate increase will be the same across all customer classes. PRPA, the City's wholesale power supplier, has proposed a 5.1% increase in its wholesale power rates for 2013. According to PRPA's Strategic Financial Plan, this is the sixth of seven consecutive years of proposed wholesale power rate increases, totaling 33.8% over the seven year period. PRPA cites the following factors as the primary driving forces behind the need for the rate increases:

- Declining surplus sales revenues – due to decreasing wholesale energy prices in the region and less surplus energy available to sell
- Increased fuel costs – primarily coal prices. Long-term coal contracts expiring in 2012
- Increased operating and maintenance costs – Craig generating plant now 32 years old, Rawhide generating plant now 28 years old, new natural gas units 10 years old

The following table highlights the impacts of the 4.13% rate increase on the seasonal rates:

SUMMARY OF KEY CHANGES		
POWER: SUMMER MONTHS	July - Sept. 2012	July - Sept. Proposed 2013
Residential:		
Base Charge (per month)	\$7.89	\$8.91
Consumption Charge (per kWh including PILT)	\$0.07498	\$0.07853
Small General Service:		
Base Charge (per month)	\$12.25	\$14.20
Consumption Charge (per kWh including PILT)	\$0.07302	\$0.07686
Large General Service:		
Base Charge (per month)	\$63.50	\$65.00
Consumption Charge (per kWh including PILT)	\$0.03820	\$0.03989
Demand Charge (per kW)	\$10.49	\$11.51
Primary Service (with Customer-owned Transformer):		
Base Charge (per month)	\$75.00	\$81.00
Consumption Charge (per kWh including PILT)	\$0.03732	\$0.03825
Demand Charge (per kW)	\$9.49	\$10.51

SUMMARY OF KEY CHANGES		
POWER: NON-SUMMER MONTHS	Jan. – June Oct. – Dec. 2012	Jan. – June Oct. – Dec. 2013 Proposed
Residential:		
Base Charge (per month)	\$7.89	\$8.91
Consumption Charge (per kWh including PILT)	\$0.07052	\$0.07193
Small General Service:		
Base Charge (per month)	\$12.25	\$14.20
Consumption Charge (per kWh including PILT)	\$0.07036	\$0.07194
Large General Service:		
Base Charge (per month)	\$63.50	\$65.00
Consumption Charge (per kWh including PILT)	\$0.03740	\$0.03816
Demand Charge (per kW)	\$9.99	\$10.49
Primary Service (with Customer-owned Transformer):		
Base Charge (per month)	\$75.00	\$81.00
Consumption Charge (per kWh including PILT)	\$0.03560	\$0.03660
Demand Charge (per kW)	\$8.99	\$9.49

The monthly base charges were adjusted to bring them closer in line with the results of the cost-of-service update that was completed in 2010. The increases in the energy and demand rates are higher in the summer months than in the non-summer months. This was done to be consistent with the price signal we are receiving from PRPA for wholesale power cost. Staff will be conducting a full cost-of-service rate study for the Power Utility in 2013.

If approved, the 4.13% rate increase would result in an average monthly increase of \$2.51 for a typical Residential customer, an average monthly increase of \$6.19 for a typical Small General (commercial) customer and an average monthly increase of \$154.78 for a typical Large General (large commercial or industrial) customer. For all three customer classes, the monthly increase will be higher than the average in the Summer months, and lower than the average in the non-Summer months because of the seasonal rate structure.

One other item of note for Power: the Primary Service with Transformer Over 4,000 kW Per Month (Schedule HP) class is being eliminated because we don't currently have any customers who meet the criteria to be on this rate, and we haven't had any in the last ten years.

Utility Impact Fees

Each year, for the Water, Wastewater and Power Utilities, the utility impact fees are recalculated based on changes in plant size, plant value and customer growth. The following paragraphs cover the proposed impact fees for all three utilities for 2012.

- **Power**

The Power Plant Investment Fee (PIF) is proposed to increase on average by 1.6%. The PIF is collected in two ways: for Residential, it is an up-front fee when a house is constructed, and for Non-Residential, it is collected monthly on a charge per kWh basis. The PIF for Residential 150-amp service installations would increase from \$1,250 to \$1,270, and the PIF for Residential service installations above 150-amps would increase from \$1,600 to \$1,630. A Small General (small commercial) customer with average consumption would see a monthly increase of \$0.14, while a Large General (large commercial) customer with average consumption would see a monthly increase of \$3.15.

The calculation for the PIF is based largely on current replacement costs for 600 amp feeders and substation plant. The methodology for updating the PIF involves using a utility cost index called the Handy-Whitman Index to bring original installed asset costs up to current replacement value. The most recent update of the Handy-Whitman Index was released in May of this year. It reflects costs as of the end of 2011, and shows increases ranging from 2.1% to 7.2% in 2011 in the key cost component areas impacting the PIF calculation. In addition, in 2011, there was a slight decrease in the amount of 600 amp feeders as a result of some lines being reclassified as reliability-driven and not growth-driven. There also was a small increase in the customer count. The combination of these factors yielded the proposed PIF increase of 1.6% for 2013.

- **Wastewater**

The Residential Wastewater System Impact Fee (SIF) is proposed to decrease 2.0%, from \$2,560 to \$2,510 for a single-family detached residential unit. The Engineering News Record (ENR) Construction Cost Index was utilized to bring original installed asset costs up to current replacement value. The Index for the end of 2011 showed a 2.5% increase in the cost component areas impacting the SIF calculation. There was a slight increase in the customer count. The combination of these factors yielded the proposed Residential SIF decrease of 2.0% for 2013. The Wastewater Commercial SIFs are proposed to increase between 4.3% and 5.6%, depending on the tap size. A key component of the Commercial SIF calculation is called the usage ratio. The usage ratio establishes the usage of a ¾" residential tap as the standard usage (a usage ratio of 1.0), then compares the consumption of all other tap sizes relative to the residential ¾" usage. For example, on average, a 1" commercial tap will have a lot more usage than a ¾" residential tap, so the usage ratio for a 1" commercial tap will be some multiple (e.g. 8.6) of the average residential usage. We are seeing an upward trend in these usage ratios that we need to recognize in our calculation.

- **Water**

The Residential Water System Impact Fee (SIF) is proposed to increase 2.4%, from \$4,560 to \$4,670 for a single-family detached residential unit. There were increases in the indices for water construction costs ranging from 2.5% to 5.2% in 2011 in the key cost component areas impacting the SIF calculation. In addition, in 2011, there was a \$1.8 million increase in the Water SIF fund balance. There was a 2.5% increase in the

customer count. These additions and the 2011 year-end indices are the drivers for the calculation of the 2013 proposed Residential SIF yielding the 2.4% increase. The Water Commercial and Irrigation SIFs are proposed to change between a range of a 3.0% decrease to a 6.2% increase, depending on the tap size. The upward trend in usage ratios discussed in the Wastewater paragraph applies to Water, as well.

After deliberation at their August 22, 2012 meeting, the Construction Advisory Board unanimously recommended to City Council approval of all of the proposed changes to the impact fees.

Other Significant Changes to The Schedule Of Rates, Charges And Fees

There are two new fees that have been added for 2013 that are related to an item that was brought to City Council for first reading on September 4, 2012. These new fees are associated with the compliance actions that are being taken in response to the EPA audit of W&P's Pretreatment Program in August of 2011. The two new fees are the Pretreatment Significant Industrial User (SIU) Laboratory Analysis (\$60) and the Pretreatment SIU Public Notice of Violation (\$82).

Attached for Council consideration is a strike-out version of the Water and Power Department Schedule of Rates, Charges and Fees, showing proposed changes for 2013. If approved, these changes would go into effect January 1, 2013.

CITY OF LOVELAND, COLORADO



Water and Power Department Schedule of Rates, Charges and Fees

Effective 1/1/12~~3~~
Revised 2/21/12

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City of Loveland, Colorado
Water and Power Department
~~2012-2013~~ Schedule of Rates, Charges and Fees
SUMMARY

SUMMARY

Electric Rates

Annexation Surcharge	5%	
Renewable Energy Premium per 100 kilowatt-hour (kWh)	\$ 2.20 <u>2.70</u>	
	Jan.-June, Oct.-Dec.	July-Sept.
Residential (Schedule R)		
Base Charge per Month	\$ 7.89 <u>8.91</u>	\$ 7.89 <u>8.91</u>
	\$ 0.0648 <u>0.0660</u>	\$ 0.0690 <u>0.072</u>
Energy Charge per kWh	<u>0</u>	<u>20</u>
	\$ 0.0057 <u>20.0059</u>	\$ 0.0059 <u>80.006</u>
PILT per kWh	<u>3</u>	<u>33</u>
Residential Demand (Schedule RD)		
Base Charge per Month	\$ 16.00 <u>18.00</u>	\$ 16.00 <u>18.00</u>
	\$ 0.0277 <u>0.0280</u>	\$ 0.0277 <u>0.028</u>
Energy Charge per kWh	<u>0</u>	<u>00</u>
	\$ 0.0044 <u>80.0046</u>	\$ 0.0047 <u>60.004</u>
PILT per kWh	<u>6</u>	<u>97</u>
Demand Charge per kW	\$ 7.75 <u>8.21</u>	\$ 8.25 <u>8.75</u>
Small General Service (Schedule SG)		
Base Charge per Month	\$ 12.25 <u>14.20</u>	\$ 12.25 <u>14.20</u>
	\$ 0.0650 <u>0.0664</u>	\$ 0.0675 <u>0.071</u>
Energy Charge per kWh	<u>0</u>	<u>00</u>
	\$ 0.0053 <u>60.0055</u>	\$ 0.0055 <u>20.005</u>
PILT per kWh	<u>4</u>	<u>86</u>
	\$ 0.0050 <u>70.0051</u>	\$ 0.0050 <u>70.005</u>
Plant Investment Fee per kWh	<u>4</u>	<u>14</u>
Large General Service (Schedule LG)		
Base Charge per Month	\$ 63.50 <u>65.00</u>	\$ 63.50 <u>65.00</u>
	\$ 0.0329 <u>0.0335</u>	\$ 0.0335 <u>0.034</u>
Energy Charge per kWh	<u>0</u>	<u>90</u>
	\$ 0.0045 <u>00.0046</u>	\$ 0.0047 <u>00.004</u>
PILT per kWh	<u>6</u>	<u>99</u>
	\$ 0.0050 <u>70.0051</u>	\$ 0.0050 <u>70.005</u>
Plant Investment Fee per kWh	<u>4</u>	<u>14</u>
Demand Charge per kW	\$ 9.99 <u>10.49</u>	\$ 10.49 <u>11.51</u>

City of Loveland, Colorado
 Water and Power Department
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Electric Rates Cont'd

Primary Service with Customer Owned Transformer (Schedule PT)

Base Charge per Month	\$75.00 <u>81.00</u>	\$75.00 <u>81.00</u>
	\$0.0319 <u>0.0327</u>	\$0.0334 <u>0.034</u>
Energy Charge per kWh	<u>6</u>	<u>13</u>
	\$0.0037 <u>0.0038</u>	\$0.0039 <u>0.004</u>
PILT per kWh	<u>4</u>	<u>12</u>
	\$0.0049 <u>0.0049</u>	\$0.0049 <u>0.004</u>
Plant Investment Fee per kWh	<u>9</u>	<u>99</u>
Demand Charge per kW	\$8.999 <u>.49</u>	\$9.49 <u>10.51</u>

Transmission Voltage by Contract (Schedule TS)

Area Lighting (Schedule AL)

	<u>Jan.-Dec.</u>
<u>Rate per watt of bulb</u>	<u>\$0.04717</u>
<u>PILT per watt of bulb</u>	<u>\$0.00353</u>

Flat Rates (Schedule FR)

	<u>Jan.-Dec.</u>
<u>Signal Amplifiers</u>	<u>\$27.80</u>
<u>PILT</u>	<u>\$2.08</u>
<u>Automatic Sprinkler Controls</u>	<u>\$4.13</u>
<u>PILT</u>	<u>\$0.31</u>
<u>Bus Shelters</u>	<u>\$17.09</u>
<u>PILT</u>	<u>\$1.28</u>

City of Loveland, Colorado
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~~Electric Rates Cont'd~~

	Jan. June, Oct. Dec.	July Sept.
Primary Service over 4,000 kW with Customer Equipment (Schedule HP)		
—— Base Charge per Month	\$75.00	\$75.00
—— Energy Charge per kWh	\$0.02850	\$0.02850
—— PILT per kWh	\$0.00370	\$0.00392
—— Plant Investment Fee per kWh	\$0.00492	\$0.00492
—— Demand Charge per kW	\$12.15	\$12.65
—— Transmission Voltage Service by Contract (Schedule TS)		
—— Area Lighting	Jan. Dec. \$0.045300.0471	
—— Rate per watt of bulb	7 \$0.003390.0035	
—— PILT per watt of bulb	3	
—— Flat Rates (Schedule FR)	Jan. Dec.	
—— Signal Amplifiers	\$26.7027.80	
—— PILT	\$2.002.08	
—— Automatic Sprinkler Controls	\$3.974.13	
—— PILT	\$0.300.31	
—— Bus Shelters	\$16.4117.09	
—— PILT	\$1.231.28	

City of Loveland, Colorado
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Wastewater Rates

<u>Monthly Flat Rate</u>	<u>Inside City</u>	<u>Outside City</u>
Single-family residential	\$17.67 <u>18.81</u>	\$26.51 <u>28.22</u>
Multi-family residential per unit	\$14.22 <u>11.22</u>	\$21.33 <u>16.83</u>
Non-residential property (Commercial or Industrial)	\$115.23 <u>125.87</u>	1 <u>188.8</u>
 <u>Metered Water Service</u>		
Monthly base charge – single-family residential	\$5.63 <u>8.22</u>	\$8.45 <u>12.33</u>
Monthly base charge – multi-family residential	\$4.83 <u>3.43</u>	\$7.24 <u>5.15</u>
Monthly base charge – commercial	\$8.00	\$12.00
Monthly base charge – industrial	\$8.00	\$12.00
 Volume charge per 1,000 gallons – single-family residential		
Volume charge per 1,000 gallons – multi-family residential	\$2.60 <u>2.59</u>	\$3.90 <u>3.89</u>
Volume charge per 1,000 gallons – commercial	\$3.21	\$4.81 <u>4.82</u>
Volume charge per 1,000 gallons – industrial	\$3.36	\$5.04
 <u>High Strength Surcharge</u>		
BOD charge per pound when discharge is greater than 246 <u>276</u> mg/l	\$0.32 <u>0.44</u>	\$0.48 <u>0.66</u>
TSS charge per pound when discharge is greater than 249 <u>207</u> mg/l	\$0.17 <u>0.26</u>	\$0.26 <u>0.39</u>

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Water Rates

Metered Rates

The monthly service charge shall be the sum of the base charge and the use fee per 1,000 gallons as set forth below:

Single-Family Residential Base Charge

<u>Tap Size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$4.87 <u>10.07</u>	\$7.31 <u>15.11</u>
1.00	\$5.74 <u>12.97</u>	\$8.61 <u>19.46</u>
1.50	\$6.61 <u>15.86</u>	\$9.92 <u>23.79</u>
2.00	\$9.00 <u>23.84</u>	\$13.50 <u>35.76</u>
3.00	\$26.56 <u>82.53</u>	\$39.84 <u>123.80</u>
4.00	\$33.06 <u>104.27</u>	\$49.59 <u>156.41</u>
6.00	\$48.24 <u>155.00</u>	\$72.36 <u>232.50</u>

Multi-Family Residential Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$9.99 <u>14.83</u>	\$14.97 <u>22.25</u>
1.00	\$10.84 <u>17.73</u>	\$16.27 <u>26.60</u>
1.25	\$11.29 <u>19.18</u>	N/A
1.50	\$11.72 <u>20.62</u>	\$17.56 <u>30.93</u>
2.00	\$14.10 <u>28.59</u>	\$21.15 <u>42.89</u>
3.00	\$31.66 <u>87.24</u>	\$47.49 <u>130.86</u>
4.00	\$38.17 <u>108.96</u>	\$57.25 <u>163.44</u>
6.00	\$53.34 <u>159.64</u>	\$80.00 <u>239.46</u>

Commercial Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$4.87 <u>10.07</u>	\$7.31 <u>15.11</u>
1.00	\$5.74 <u>12.97</u>	\$8.61 <u>19.46</u>
1.50	\$6.61 <u>15.86</u>	\$9.92 <u>23.79</u>
2.00	\$9.00 <u>23.84</u>	\$13.50 <u>35.76</u>
3.00	\$26.56 <u>82.53</u>	\$39.84 <u>123.80</u>
4.00	\$33.06 <u>104.27</u>	\$49.59 <u>156.41</u>
6.00	\$48.24 <u>155.00</u>	\$72.36 <u>232.50</u>

City of Loveland, Colorado
Water and Power Department
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SUMMARY

Water Rates Cont'd

Irrigation Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$4.87 <u>10.07</u>	\$7.31 <u>15.11</u>
1.00	\$5.74 <u>12.97</u>	\$8.61 <u>19.46</u>
1.50	\$6.61 <u>15.86</u>	\$9.92 <u>23.79</u>
2.00	\$9.00 <u>23.84</u>	\$13.50 <u>35.76</u>
3.00	\$26.56 <u>82.53</u>	\$39.84 <u>123.80</u>
4.00	\$33.06 <u>104.27</u>	\$49.59 <u>156.41</u>
6.00	\$48.24 <u>155.00</u>	\$72.36 <u>232.50</u>

~~Industrial Base Charge~~

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$4.87	\$7.31
1.00	\$5.74	\$8.61
1.50	\$6.61	\$9.92
2.00	\$9.00	\$13.50
3.00	\$26.56	\$39.84
4.00	\$33.06	\$49.59
6.00	\$48.24	\$72.36

Charges for larger taps will be set by City Council.

Use Fee per 1,000 gallons

	<u>Inside City</u>	<u>Outside City</u>
Single-Family Residential	\$1.83 <u>1.75</u>	\$2.75 <u>2.63</u>
Multi-Family Residential	\$1.68 <u>1.61</u>	\$2.52 <u>2.42</u>
Commercial	\$1.77 <u>1.76</u>	\$2.66 <u>2.64</u>
Irrigation	\$2.17 <u>2.15</u>	\$3.26 <u>3.23</u>
Industrial	\$1.80	\$2.70

~~Note regarding Industrial rate: Any water customer whose annual water consumption is greater than twenty million gallons, and whose highest month use, as determined by the daily average, is not more than one hundred thirty percent of the average monthly use in a calendar year period, shall qualify for the Industrial rate. Qualification for this rate is subject to annual review by the Water and Power Department and may be revoked if determined that the customer no longer qualifies for this rate.~~

Hidden Valley Monthly Base Charge for 0.75 inch tap ~~\$142.21~~160.70

Excess Water Use – Surcharge per 1,000 gallons \$0.75

City of Loveland, Colorado
Water and Power Department
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Water Rates Cont'd

Fire Hydrant Charge per month	
Residential	\$2,302.50
Commercial	\$5,806.20
Fire Protection Tap Service Fee per month	\$1,701.80
Tank and Hydrant Rate per 300 gallons	\$1.00

Plant Investment Fees - Electric

Residential Service	\$1,600.00 <u>1,630.00</u>
Residential over 150 amp service	<u>0</u>
Residential 150 amp service or less	\$1,250.00 <u>1,270.00</u>
Non-Residential per kWh	
Small General Service	\$0.005070 <u>0.00514</u>
Large General Service	\$0.005070 <u>0.00514</u>
Primary Service w/customer equipment	\$0.004920 <u>0.00499</u>
Primary Service over 4,000 kW w/customer equipment	\$0.00492

System Impact Fees – Wastewater

	<u>Inside City</u>	<u>Outside City</u>
Detached one-family dwelling	\$2,560.00 <u>2,510.00</u>	\$3,840.00 <u>3,770.00</u>
Attached one-family dwelling, per unit	\$2,180.00 <u>2,240.00</u>	\$3,270.00 <u>3,360.00</u>
Two-family dwelling, per unit	\$2,180.00 <u>2,240.00</u>	\$3,270.00 <u>3,360.00</u>
Multifamily dwelling containing 3-8 dwelling units, per unit	\$2,180.00 <u>2,240.00</u>	\$3,270.00 <u>3,360.00</u>
Multifamily dwelling containing 9 or more dwelling units, per unit	\$1,730.00 <u>1,620.00</u>	\$2,600.00 <u>2,430.00</u>
Nonresidential		
<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$5,160.00 <u>5,450.00</u>	\$7,740.00 <u>8,180.00</u>
1.00	\$17,090.00 <u>17,820.00</u>	\$25,640.00 <u>26,730.00</u>
1.50	\$30,060.00 <u>31,360.00</u>	\$45,090.00 <u>47,040.00</u>

City of Loveland, Colorado
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Nonresidential taps above 1.5-inch pays the capital recovery surcharge

Capital Recovery Surcharge – Wastewater

Inside City per 1,000 gallons of sewer billed	\$0.76 <u>\$0.745</u>
Outside City per 1,000 gallons of sewer billed	\$1.14 <u>\$1.118</u>

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Water and Power Department
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System Impact Fees – Water

	Inside City	Outside City
Detached one-family dwelling	\$4,560.00 <u>\$4,670.00</u>	\$6,840.00 <u>\$7,010.00</u>
Attached one-family dwelling, per unit	\$2,910.00 <u>\$2,810.00</u>	\$4,370.00 <u>\$4,220.00</u>
Two-family dwelling, per unit	\$2,910.00 <u>\$2,810.00</u>	\$4,370.00 <u>\$4,220.00</u>
Multifamily dwelling containing 3-8 dwelling units, per unit	\$2,910.00 <u>\$2,810.00</u>	\$4,370.00 <u>\$4,220.00</u>
Multifamily dwelling containing 9 or more dwelling units, per unit	\$1,940.00 <u>\$2,010.00</u>	\$2,910.00 <u>\$3,020.00</u>
Nonresidential		
<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$5,440.00 <u>\$5,480.00</u>	\$8,160.00 <u>\$8,220.00</u>
1.00	\$17,290.00 <u>\$17,350.00</u>	\$25,940.00 <u>\$26,030.00</u>
1.50	\$32,890.00 <u>\$31,890.00</u>	\$49,340.00 <u>\$47,840.00</u>
Irrigation		
<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$11,790.00 <u>\$11,930.00</u>	\$17,690.00 <u>\$17,900.00</u>
1.00	\$30,970.00 <u>\$32,760.00</u>	\$46,460.00 <u>\$49,140.00</u>
1.50	\$79,190.00 <u>\$84,120.00</u>	\$118,790.00 <u>\$126,180.00</u>
2.00	\$105,160.00 <u>\$105,940.00</u>	\$157,740.00 <u>\$158,910.00</u>
3.00	\$258,000.00 <u>\$271,720.00</u>	\$387,000.00 <u>\$407,580.00</u>

Tap sizes larger than 3-inch shall be established by City Council. The impact fee for taps larger than 1.5 inch applies only to irrigation meters. Nonresidential taps above 1.5 inch pay the capital recovery surcharge.

Hidden Valley Water Tap Activation Fee:

This fee applies to all water taps applied for on or after January 1, 2010 to serve lots authorized pursuant to Resolutions #R-35-2004 and #R-83-2005. Payment of this fee shall be due upon

City of Loveland, Colorado
Water and Power Department
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application for the water tap. The fee shall be calculated as follows: $A \times B \times C = \text{fee}$.

A = Number of months from July 1, 2005 to the activation fee due date

B = \$67.00 per month

C = *Engineering News Record* 20 Cities Construction Cost Index (used to inflate the construction costs to current dollars)

Capital Recovery Surcharge - Water

Inside City per 1,000 gallons of water	\$0.70 <u>\$0.721</u>
Outside City per 1,000 gallons of water	\$1.05 <u>\$1.082</u>

Fire Tap Plant Investment Fee

Fire Tap Plant Investment Fee (outside City only)	\$553.00
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Raw Water Development Fee

Detached One-Family Dwelling	\$1,000.00
Attached One-Family Dwelling, per unit	\$1,000.00
Multifamily dwelling containing 2-24 dwelling units, per unit	\$626.00
Multifamily dwelling containing 25 or more dwelling units, per unit	\$123.00
Nonresidential	
<u>Tap size (in inches)</u>	
0.75	\$1,000.00
1.00	\$1,700.00
1.50	\$3,300.00
2.00	\$5,300.00
3.00	\$10,000.00

Tap sizes larger than 3-inch shall be established by City Council. The impact fee for taps larger than 1.5 inch applies only to irrigation meters. Commercial taps above 1.5 inch pay the capital recovery surcharge.

Raw Water Capital Recovery Surcharge Per 1,000 Gallons

Raw Water Capital Recovery Surcharge Per 1,000 Gallons	\$0.15
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Electric Fees

Service Turn-On at the meter	\$35.00
Service Turn-On at the meter – After Hours	\$65.00
Service Turn-Off at the meter resulting from an	\$30.00

City of Loveland, Colorado
Water and Power Department
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unauthorized Service Turn-On

Disconnect/Reconnect Services	\$ 125.00 <u>155.00</u>
Disconnect/Reconnect Services with Upgrade <u>Engineering</u>	\$ 215.00 <u>255.00</u>
Permanent Service Connect (No Disconnect Needed)	\$ 125.00 <u>155.00</u>
Permanent Disconnect of Service	\$ 125.00 <u>155.00</u>

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Electric FeesCont'd

Charges When Access Denied

Appointment or Special Trip to Read the Meter	\$10.00 <u>15.00</u>
Appointment or Special Trip to Read the Meter After Hours	\$15.00 <u>25.00</u>
Appointment or Special Trip to Change the Meter	\$35.00 <u>55.00</u>
Appointment or Special Trip to Change Meter After Hours or Weekends	\$45.00 <u>70.00</u>
Service is disconnected at the junction box or the overhead pole	\$125.00 <u>155.00</u>
When access to the pole is denied, actual costs will be billed	

Residential Service Installations

Typical Underground with 1/0 CIC	\$535.00 <u>590.00</u>
Typical Underground with 4/0 CIC	\$720.00 <u>800.00</u>
Typical Overhead	\$290.00 <u>310.00</u>

Multiplex 3-6 Units

~~\$620.00~~700.00

Multiplex 7 or More Units (deposit, to be billed on actuals)

\$855.00

Field Engineering Deposits

Residential and duplex single phase installations, 1-2 lots	\$800.00
Single commercial buildings, transformer upgrades, raising, lowering, or removing existing power	\$1,200.00
Residential subdivision of 3-25 lots, commercial subdivision of 2-10 lots, raising, lowering, or removing existing power	\$1,600.00
Residential subdivision of more than 25 lots, commercial subdivision of more than 10 lots, malls, shopping centers, hospitals	\$3,000.00

Other Deposits – See Section Fees – Electric “Other Deposits”

Temporary Residential Connections	\$130.00 <u>170.00</u>
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Termination and energizing electric services to small devices	\$285.00
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Installation of Area Light	\$360.00 <u>325.00</u>
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City of Loveland, Colorado
Water and Power Department
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Wastewater Fees

Pretreatment Inspection Fee	\$70.00	
<u>Pretreatment Significant Industrial User (SIU) Laboratory</u>	<u>\$60.00</u>	
<u>Analysis</u>		
<u>Pretreatment SIU Public Notification of Violation</u>	<u>\$82.00</u>	<u>Inside City</u> <u>Outside City</u>
		<u>\$235.00</u>
Tapping Fees 4 inch or 6 inch Tap	\$210.00	<u>215.00</u>
4 inch Saddle and Stainless Strap	\$50.00	<u>60.00</u>
6 inch Saddle and Stainless Strap	\$75.00	<u>80.00</u>

Water Fees

Construction Water Fee	
<u>Tap size (in inches)</u>	
0.75	\$27.00 <u>34.00</u>
1.00	\$45.00 <u>56.00</u>
1.50	\$91.00 <u>113.00</u>
2.00	\$145.00 <u>180.00</u>
3.00	\$271.00 <u>336.00</u>
4.00	\$450.00 <u>559.00</u>

Above 4.00 inch tap will be negotiated with the Water and Power Department

Water Turn-on Fee – Regular Hours	\$35.00
Water Turn-on Fee – After Regular Hours	\$60.00
Water Turn-off Fee for Unauthorized Service Turn-on	\$30.00
Water Meter Appointment Fee – Regular Hours	\$20.00
Water Meter Appointment Fee – After Regular Hours	\$30.00
Raw Water Cash-in-lieu Fee per Acre-Foot (City Code Sec.19.04.040)	Set by Loveland Utilities Commission
Native Raw Water Storage Fee per Acre-Foot	
Barnes Ditch	\$5,750.00
Big Thompson Ditch & Manufacturing Co.	\$3,530.00
Buckingham Irrigation Co. (Geo. Rist Ditch)	\$7,400.00
Chubbuck Ditch	\$7,400.00
Louden Irrigating Canal and Reservoir Co.	\$6,850.00
South Side Ditch Company	\$6,770.00

City of Loveland, Colorado
Water and Power Department
~~2012-2013~~ Schedule of Rates, Charges and Fees
SUMMARY

Water Fees Cont'd

Construction Hydrant Meter Deposit	\$1,000.00
Hydrant Meter Rental	
Daily Rental	\$5.00
Install Fee	\$20.00 <u>\$25.00</u>
Remove Fee	\$20.00 <u>\$25.00</u>
Moving Meter Fee	\$20.00 <u>\$25.00</u>
Water Use	\$1.00/300 gallons
Meter Fees	
0.75 inch Meter and Readout	\$175.00 <u>\$180.00</u>
1.00 inch Meter and Readout	\$235.00 <u>\$255.00</u>
Install Meter and Inspection	
Meter inspect	\$45.00
Meter install	\$75.00
Water Tapping Fee	
0.75 inch	\$260.00 <u>\$285.00</u>
0.75 inch Corporation Stop	\$40.00
1.00 inch	\$260.00 <u>\$285.00</u>
1.00 inch Corporation Stop	\$55.00
1.50 inch	\$320.00 <u>\$325.00</u>
1.50 inch Corporation Stop	\$105.00
2.00 inch	\$320.00 <u>\$340.00</u>
2.00 inch Corporation Stop	\$175.00
Above 2.00 inch	\$320.00 <u>\$355.00</u>

Miscellaneous Fees

Late Payment Penalty	\$12.00
Field Collection Fee	\$18.00
New Account Fee	\$11.00
Reactivation Fee	\$10.00
New Account Meter Reading Fee	\$10.00
Interfering or Tampering with a Meter – electric or water	\$50.00
Return Check (Insufficient Funds) Charge	\$20.00 <u>\$25.00</u>
Filing Fee for Unpaid Bills	\$30.00 <u>\$35.00</u>

City of Loveland, Colorado
Water and Power Department
 201~~23~~ *Schedule of Rates, Charges and Fees*
RATES - ELECTRIC

I. Rates - Electric

Resale of Electric Current Prohibited

It is unlawful for any consumer who purchases electric service from the City to sell such service to others.

Surcharge

There is imposed a surcharge in the amount of five percent of base charges plus charges for energy, demand, payment-in-lieu-of-taxes (PILT) for the sale of electric power to services that come into existence in all areas annexed to the City after January 31, 1987, which areas were formerly a part of an exclusive service territory granted to a cooperative electric association by the Public Utilities Commission. Such surcharge shall expire ten years after the effective date of annexation of each such area.

Renewable Energy Premium

Availability

The renewable energy premium is available as an option to all residential, commercial, and industrial customers served under Schedules R, RD, SG, LG, PS, and ~~PT and HP~~. The renewable energy premium is not available to ~~Interruptible Transmission Voltage Service~~, Area Light or Flat Rate customers served under Schedules ~~IPTS~~, AL ~~and or~~ ~~FRFE~~.

Monthly Rate

Premium per each 100 kWh increment of energy\$~~2.20~~2.70

This charge is in addition to all other regular charges the customer incurs for electric service.

Monthly Minimum

The minimum bill shall be \$~~2.20~~2.70 for each 100 kWh increment requested by the customer in the service agreement, plus the minimum bill as identified in the principal rate schedule for the customer.

Conditions

Service Restrictions – The supply of renewable energy is limited to the resources made available to the department by its power supplier, Platte River Power Authority (PRPA), and is therefore subject to all terms and conditions identified in PRPA’s tariff for Renewable Energy Service.

Service Agreement

The renewable energy premium is an optional charge and requires the customer to sign a service agreement with Loveland Water and Power.

City of Loveland, Colorado
Water and Power Department
201~~2~~³ Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Service Agreement Period

The renewable energy premium for all eligible rate schedules shall be available for a minimum initial period of 12 consecutive months and then continuing month to month thereafter until terminated. After the minimum period, the obligation to purchase or provide renewable energy may be terminated upon 30 days notice by either party. Termination of the principal service shall also terminate the agreement unless the customer chooses to advance the agreement to the new service address.

Service Agreement Amount

Customer may request renewable energy in 100 kWh increments. The billable monthly renewable energy premium will be the number of 100 kWh increments requested by the customer in the service agreement. The actual kilowatt-hours used by the customer in any given month may be more or less than the average.

City of Loveland, Colorado
Water and Power Department
201~~23~~ Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Self-Generation Rate

Availability

The Self-Generation Rate is available as an option to all electric service customers who own, operate and maintain their own generation equipment.

Monthly Rate – System Size 1-50 kW

	Jan. – June, Oct. – Dec.	July – Sept.
Residential		
Base charge	\$7.89 <u>8.91</u>	\$7.89 <u>8.91</u>
Energy charge per kWh	\$0.0648 <u>0.0660</u>	\$0.0690 <u>0.0722</u>
Buyback charge per kWh	\$0.0387 <u>0.0379</u>	\$0.0420 <u>0.0407</u>
Monthly minimum bill	\$7.89 <u>8.91</u>	\$7.89 <u>8.91</u>
System size <u>range</u> limitation	<u>1-50 kW</u>	<u>1-50 kW</u>
PILT per kWh	\$0.0057 <u>0.0059</u>	\$0.0059 <u>0.0063</u>
Small General		
Base charge	\$12.25 <u>14.20</u>	\$12.25 <u>14.20</u>
Energy charge per kWh	\$0.0650 <u>0.0664</u>	\$0.0675 <u>0.0710</u>
Buyback charge per kWh	\$0.0387 <u>0.0379</u>	\$0.0420 <u>0.0407</u>
Monthly minimum bill	\$12.25 <u>14.20</u>	\$12.25 <u>14.20</u>
System size <u>range</u> limitation	<u>1-50 kW</u>	<u>1-50 kW</u>
PILT per kWh	\$0.0053 <u>0.0055</u>	\$0.0055 <u>0.0058</u>
Plant Investment Fee per kWh	\$0.0050 <u>0.0051</u>	\$0.0050 <u>0.0051</u>
Large General		
Base charge	\$63.50 <u>65.00</u>	\$63.50 <u>65.00</u>
Energy charge per kWh	\$0.0329 <u>0.0335</u>	\$0.0335 <u>0.0349</u>
Demand per kW	\$9.99 <u>10.49</u>	\$10.49 <u>11.51</u>
Buyback charge per kWh	\$0.0387 <u>0.0379</u>	\$0.0420 <u>0.0407</u>
Monthly minimum bill	\$63.50 <u>65.00</u>	\$63.50 <u>65.00</u>
System size <u>range</u> limitation	<u>1-50 kW</u>	<u>1-50 kW</u>
PILT per kWh	\$0.0045 <u>0.0046</u>	\$0.0047 <u>0.0050</u>
Plant Investment Fee per kWh	\$0.0050 <u>0.0051</u>	\$0.0050 <u>0.0051</u>

City of Loveland, Colorado
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RATES - ELECTRIC

Self-Generation Rate Cont'd
Conditions

The city will net meter all energy consumed by the customer and produced by the customer's generation system. Net metering shall be, for billing purposes, the net consumption as measured at the service meter on a monthly basis. Consumption will be measured monthly and in the event net metering is negative in a given month, such that the customer's generation system production is greater than the customer's consumption, there will not be a monthly cash credit for such production. All such excess energy, expressed in kilowatt-hours, shall be carried forward from month to month and credited against the customer's energy consumption, expressed in kilowatt-hours, in subsequent months. In the event that a negative net consumption balance remains after twelve consecutive months following the effective date of customer's commencing on the Self Generation Rate, or any annual anniversary thereafter, the City will pay the customer for such negative balances at the Self Generation Buyback Charge Rate.

Monthly Rate – System Size 51 – 400 kW

Large General Service	Jan. – Jun. Oct. – Dec.	July – Sept.
Base Energy	\$63.50 65.00	\$63.50 65.00
Energy Charge per kWh	\$0.0329 0.03350	\$0.0335 0.03490
PILT per kWh	\$0.0045 0.00466	\$0.0047 0.00500
Plant Investment Fee per kWh	\$0.0050 70.00514	\$0.0050 70.00514
Demand per kW	\$9.99 10.49	\$10.49 11.51
Buyback charge per kWh	\$0.0487 0.05290	\$0.0588 0.06220
Monthly Minimum Bill	\$63.50 65.00	\$63.50 65.00
System Size <u>Range</u> Limitation	51-400 kW	51-400 kW

The Self-Generating customer must be in compliance with the technical specifications and requirements contained in the Standard for Interconnecting Distributed Resources with the City of Loveland Electric Power System as found in the City's Municipal Code, Section 13.12.240 and must enter into a contract with the City.

City of Loveland, Colorado
Water and Power Department
201~~2~~³ *Schedule of Rates, Charges and Fees*
RATES - ELECTRIC

Residential Service ***Schedule R***

Availability

Residential Service is available for single-family dwelling units and individually metered multi-family dwelling units at any location within the area served by Loveland Water and Power. Single-family dwelling units and individually metered multi-family dwelling units shall mean those buildings or units used solely as residences and not used in part for any other purpose. This rate is applicable to existing and new residential customers. Service will be delivered through a single meter per dwelling unit, at one point of delivery.

Monthly Rate

The rate for Residential Service shall consist of the sum of the base charge, energy charge, and PILT in accordance with the following table:

Monthly Rate

The rate for Residential Service shall consist of the sum of the base charge, energy charge, and PILT in accordance with the following table:

	Jan. – June, Oct. – Dec.	July – Sept.
Base charge	<u>\$7.898.91</u>	<u>\$7.898.91</u>
Energy charge per kWh	<u>\$0.064800.06600</u>	<u>\$0.069000.07220</u>
PILT charge per kWh	<u>\$0.005720.00593</u>	<u>\$0.005980.00633</u>
Monthly minimum bill	<u>\$7.898.91</u>	<u>\$7.898.91</u>

City of Loveland, Colorado
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RATES - ELECTRIC

Residential Demand Service Schedule RD

Availability

Residential Demand Service is available for single-family dwelling units and individually metered multi-family dwelling units at any location within the area served by Loveland Water and Power. Single-family dwelling units and individually metered multi-family units shall mean those buildings or dwelling units used solely as residences and not used in part for any other purpose. Existing accounts may elect service under this schedule by making application to Loveland Water and Power. Service will be delivered through a single meter per dwelling unit, at one point of delivery.

Monthly Rate

The rate for Residential Demand Service shall consist of the sum of the base charge, energy charge, demand charge and PILT in accordance with the following table:

	Jan. – June, Oct. – Dec.	July – Sept.
Base charge	\$16.00 <u>18.00</u>	\$16.00 <u>18.00</u>
Energy charge per kWh	\$0.0277 <u>0.02800</u>	\$0.0277 <u>0.02800</u>
PILT charge per kWh	\$0.0044 <u>80.00466</u>	\$0.0047 <u>60.00497</u>
Demand charge per kW	\$7.75 <u>8.21</u>	\$8.25 <u>8.75</u>
Monthly minimum bill	\$16.00 <u>18.00</u>	\$16.00 <u>18.00</u>

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15 minute interval of the billing period.

Power Factor Charge

Power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

Small General Service **Schedule SG**

Availability

Small General Service is required for all non-residential customers with less than or equal to 50 kW demand per month in ten months of a consecutive 12-month period. This also includes temporary power for non-permanent non-residential customers (for example: firework stands and holiday lights).

Monthly Rate

The rate for Small General Service shall consist of the sum of the base charge, energy charge and PILT in accordance with the following table:

	Jan. – June, Oct. – Dec.	July – Sept.
Base charge	\$12.25 <u>14.20</u>	\$12.25 <u>14.20</u>
Energy charge per kWh	\$0.065000 <u>0.06640</u>	\$0.067500 <u>0.07100</u>
PILT charge per kWh	\$0.005360 <u>0.00554</u>	\$0.005520 <u>0.00586</u>
Plant Investment Fee per kWh	\$0.005070 <u>0.00514</u>	\$0.005070 <u>0.00514</u>
Monthly minimum bill	\$12.25 <u>14.20</u>	\$12.25 <u>14.20</u>

Conditions

- A. Whenever metered demand exceeds 50 kW in any three months out of a consecutive 12-month period, Loveland Water and Power will notify the customer and further service provided to such customer shall be furnished at the Large General Service Rate. The department may install such meters as it deems necessary in order to determine the metered demand.
- B. For single-phase, three-wire service, the customer's equipment shall be connected so that the current carried by the neutral conductor shall be not greater than 15 percent of the maximum current in either of the two conductors. For three-phase wye or delta service, the customer's equipment shall be connected so that the current carried by any one-phase conductor shall be no greater than 115 percent of the current in either of the two-phase conductors.

City of Loveland, Colorado
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RATES - ELECTRIC

Large General Service Schedule LG

Availability

Large General Service is required for all non-residential customers exceeding 50 kW demand in any three months out of a consecutive 12-month period.

Continuation for Certain Customers

Customers on the Large General Service rate on January 31, 1999, with less than three months of 50 kW demand in a consecutive 12-month period will be grandfathered into the LG rate.

Monthly Rate

The rate for Large General Service shall consist of the sum of the base charge, energy charge, demand charge and PILT in according with the following table:

	Jan. – June, Oct. – Dec.	July – Sept.
Base charge	\$63.50 <u>65.00</u>	\$63.50 <u>65.00</u>
Energy charge per kWh	\$0.0329 <u>0.03350</u>	\$0.0335 <u>0.03490</u>
PILT charge per kWh	\$0.0045 <u>0.00466</u>	\$0.0047 <u>0.00499</u>
Demand charge per kW	\$9.99 <u>10.49</u>	\$10.49 <u>11.51</u>
Plant Investment Fee per kWh	\$0.00507 <u>0.00514</u>	\$0.00507 <u>0.00514</u>
Monthly minimum bill	\$63.50 <u>65.00</u>	\$63.50 <u>65.00</u>

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15-minute interval of the billing period.

Power Factor Charge

Power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

City of Loveland, Colorado
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RATES - ELECTRIC

Primary Service with Transformer Schedule PT

Availability

Primary Service is available to all non-residential customers exceeding 50 kW demand in any three months within a 12-month period where service is delivered and metered at the available primary voltage and all serving facilities on the customer's side of the metering point are owned, operated and maintained by the customer.

Monthly Rate

The rate for Primary Service where the customer owns the transformers shall consist of the sum of the base charge, energy charge, demand charge and PILT in accordance with the following table:

	Jan. – June, Oct. – Dec.	July – Sept.
Base charge	\$75.00 <u>\$81.00</u>	\$75.00 <u>\$81.00</u>
Energy charge per kWh	\$0.0319 <u>\$0.03276</u>	\$0.0334 <u>\$0.03413</u>
PILT charge per kWh	\$0.0037 <u>\$0.00384</u>	\$0.0039 <u>\$0.00412</u>
Demand charge per kW	\$8.99 <u>\$9.49</u>	\$9.49 <u>\$10.51</u>
Plant Investment Fee per kWh	\$0.0049 <u>\$0.00499</u>	\$0.0049 <u>\$0.00499</u>
Monthly minimum bill	\$75.00 <u>\$81.00</u>	\$75.00 <u>\$81.00</u>

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15-minute interval of the billing period.

Power Factor Charge

A power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

Conditions

Transformer ownership and maintenance is the responsibility of the customer receiving service under this rate schedule. The customer requesting this rate schedule is solely responsible for all costs associated with the installation and maintenance of the primary metering equipment and facilities. See the Water and Power Department's *Contractor Construction Standards* for equipment specifications.

City of Loveland, Colorado
Water and Power Department
2012~~23~~ Schedule of Rates, Charges and Fees
RATES - ELECTRIC

~~Primary Service with Transformer Over 4,000 kW Per Month~~

~~Schedule HP~~

~~Availability~~

~~Primary Service over 4,000 kW per month is available to all non-residential customers exceeding 4,000 kW demand in any three months out of a consecutive 12-month period where service is delivered and metered at the available primary voltage and all serving facilities on the customer's side of the metering point are owned, operated and maintained by the customer.~~

~~Monthly Rate~~

~~The rate for Primary Service shall consist of the sum of the base charge, energy charge, demand charge and PILT in accordance with the following table:~~

	Jan. — June,	July — Sept.
	Oct. — Dec.	
Base charge	\$75.00	\$75.00
Energy charge per kWh	\$0.02850	\$0.02850
PILT charge per kWh	\$0.00370	\$0.00392
Demand charge per kW	\$12.15	\$12.65
Plant Investment Fee per kWh	\$0.00492	\$0.00492
Monthly minimum bill	\$75.00	\$75.00

~~Billing Demand~~

~~The demand shall be the highest rate of use in kilowatts during any 15-minute interval of the billing period. For billing purposes, the billing month starts on the first day of the month and ends on the last day of the month.~~

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

~~Power Factor Charge~~

~~A power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.~~

~~Conditions~~

~~Transformer ownership and maintenance is the responsibility of the customer receiving service under this rate schedule. The customer requesting this rate schedule is solely responsible for all costs associated with the installation and maintenance of the primary metering equipment and facilities. See the Water and Power Department's Contractor Construction Standards for equipment specifications.~~

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Water and Power Department
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RATES - ELECTRIC

Transmission Voltage Service Schedule TS

Eligibility Requirements

Transmission Voltage Service is available to any customer: (i) whose load is of sufficient magnitude or of an unusual nature such that it cannot be served from the distribution system; and (ii) whose premises are adjacent to transmission lines that are, or by contract can become, lines that supply wholesale power to the city's system; and (iii) who meets the criteria for large user service as set forth in Platte River Power Authority's Tariff 9, or applicable successor tariff.

Character of Service

The power furnished under Schedule TS shall be three phase alternating current and approximately 60 hertz, and delivered at approximately 115kV, or at other voltages subject to conditions as agreed upon, metered at each delivery point.

Charges for Service

The charges for service under Schedule TS shall be determined based on the unique load characteristics and service requirements of the customer. The rate for service delivered under Schedule TS shall at a minimum be sufficient to recover the city's cost of service, including, without limitation, wholesale rates and the city's projected operating and maintenance costs. In addition, the customer shall be responsible for all wholesale charges and fees incurred by the city in providing service under Schedule TS to the customer, including, without limitation, power factor charges.

Conditions of Service

In order to receive service under Schedule TS, the customer must meet the eligibility requirements set forth above and enter into an electric service agreement with the city. All such agreements must meet the requirements of this Schedule TS, protect the integrity of the City's electric system, protect against interference with other city electric customers, and shall address, at a minimum, the following material terms:

- term of the agreement, including initial date of service;
- charges for service, including rate adjustments;
- metering, including configuration, ownership, and maintenance;
- infrastructure, including ownership and maintenance;
- load factor, including any penalties for failure to comply;
- nature and frequency of interruptions (if service is provided on an interruptible basis), including any penalties for failure to comply;
- any other terms and conditions required to be addressed pursuant to Platte River Power Authority's Tariff 9, or applicable successor tariff.

In addition, the agreement must include a waiver of all liability for the city and Platte River Power Authority for actual and consequential damages resulting from interruptions in accordance with the agreement.

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

The city manager shall be authorized to negotiate all such agreements, in consultation with Platte River Power Authority, and to execute such agreements on behalf of the city.

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

Area Lighting
Schedule AL

Availability

Area lights will be furnished to customers who request this service for the purpose of lighting private property or alleys or other areas where City street lighting would normally not be installed. Decisions for location of the lights shall be in the discretion of the City. Applications for area lights should be made at the City of Loveland Water and Power Department.

Monthly Rate (Jan.-Dec.)

The rate per watt for area lights shall be

.....\$~~0.0453~~0.047

17

The PILT charge per watt for area lights shall be

.....\$~~0.0033~~0.003

53

Conditions

All area lights shall be high pressure sodium vapor units.

City of Loveland, Colorado
 Water and Power Department
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 RATES - ELECTRIC

**Flat Rate Service
 Schedule FE**

Availability

Small devices attached to the City's electric distribution system for the purpose of amplifying cable TV and telephone signals or operating automatic sprinkler controls in remote locations after June 1, 1992, will not require metering and will be billed on a flat monthly rate. Accounts existing prior to June 1, 1992, shall continue to be metered and billed at their present rate unless the customer requests conversion to the flat rate set forth in this schedule.

Monthly Rates (Jan.-Dec.)

Signal amplifiers	\$26.70 <u>\$27.80</u>
Signal amplifiers PILT charge	\$2.00 <u>\$2.08</u>
Automatic sprinkler controls.....	\$3.97 <u>\$4.13</u>
Automatic sprinkler controls PILT charge	\$0.30 <u>\$0.31</u>
Bus shelters	\$16.41 <u>\$17.09</u>
Bus shelters PILT charge	\$1.23 <u>\$1.28</u>

Conditions

- A. Signal amplifiers can be no greater than 5 amps per device.
- B. Automatic sprinkler controls can be no greater than 1.0 amp per device.
- C. The department may randomly install meters as it deems necessary in order to monitor the actual consumption.
- D. A customer with multiple device locations existing prior to June 1, 1992, requesting a conversion of said devices to the Flat Rate Schedule, must convert all devices existing prior to June 1, 1992, to the Flat Rate Schedule.

City of Loveland, Colorado
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2012-2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

II. Fees - Electric

Applications for Electric Service

Every person desiring a supply of electric current from the City, or an upgrade or other change in existing service, shall make application therefore to the City upon forms furnished for that purpose.

Plant Investment Fee

Plant Investment Fees provide for the additional electric transmission, substation and distribution facilities made necessary by the extension of electric service to new connections. The Plant Investment Fee provided herein shall be, in addition to, all of the rates and charges made in connection with the furnishing by the City of electric service, and shall be payable as provided for in this section.

- A. Schedule R – Residential Service and Schedule RD – Residential Demand Service.** At the time application is made for any dwelling unit to be built within the corporate boundaries of the City, or at the time of application for electric service for any dwelling unit to be built outside the corporate boundaries of the City, there shall be paid to the City a Plant Investment Fee in the amount of ~~\$1,600.00~~1,630.00 for each electric meter to be installed in connection with the dwelling unit with a service size of greater than 150 amps and ~~\$1,250.00~~1,270.00 for each electric meter to be installed in connection with the dwelling unit with a service size of 150 amps or less. (Each dwelling unit within a structure containing more than one dwelling unit shall be separately metered). No energization of a permanent connection to any dwelling unit served by the City shall occur unless and until the Plant Investment Fee is paid.

For the purpose of this section, “dwelling unit” means one or more rooms and a kitchen area designed for or occupied as a unit for living and cooking purposes, which is located within a single family, multiple family or mobile home, but excluding congregate care facilities, as those terms are defined in Municipal Code Chapter 18.04. A congregate care facility may receive service under Schedules R, RD, SG, LG, or PT ~~or~~ HP.

Upon application, the Water and Power Department may allow a single meter to serve a multiple family dwelling if such multiple family dwelling is a federally assisted and federally supervised project and the project sponsor is required by the federal agency having jurisdiction thereof to include the provision of electric service within the rent structure for the project. Such project may receive service under Schedules R, RD, SG, LG, or PT ~~or~~ HP. If any such projects should cease to be federally supervised, then the project shall revert to the requirement of individual metering, the Plant Investment Fee for residential service shall be paid and a credit shall be applied against such Plant Investment Fee in the amount of the Plant Investment Fees paid while receiving service under another class.

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~~2012-2013~~ Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Plant Investment Fee (cont'd)

- B. Schedule SG** – Small General Service. The Plant Investment Fee for accounts receiving small general service shall be collected in each billing period. The amount of the Plant Investment Fee to be billed in each period shall be equal to \$~~0.005070~~0.00514 per kWh used by the account during the billing period.

In establishing the Plant Investment Fees in 1979, customers served prior to May 1, 1979, are exempt from the Plant Investment Fee at the existing location only. Customers who have paid the five-year Plant Investment Fee for a particular location are exempt from the fee at the location covered.

- C. Schedule LG** – Large General Service. The amount of Plant Investment Fee to be billed in each billing period shall be equal to \$~~0.005070~~0.00514 per kWh used by the account during the billing period.
- D. Schedule ~~PT and HP~~** – Primary Service with Transformer ~~and Schedule HP – High Primary Service~~. The amount of Plant Investment Fee to be billed in each billing period shall be equal to \$~~0.004920~~0.00499 per kWh used by the account during the billing period.
- E. Discontinuance of Service.** In addition to all of the remedies available to the City, electric service may be discontinued for failure to pay the Plant Investment Fee provided for in this section, and such discontinuance shall be in accordance with the notice procedures set forth in Municipal Code Section 13.02.070.

Service Turn-On Fee at the Meter

During regularly scheduled work hours, there is imposed a fee in the amount of \$35.00 for each service turn-on where power is energized at the meter.

After regularly scheduled work hours, there is imposed a fee in the amount of \$65.00 for each service turn on where the power is energized at the meter.

After hours fees apply to all requests received after 4 p.m. Monday through Friday, anytime Saturday or Sunday, and all holidays observed by the City of Loveland.

Disconnect and Reconnect Services

Water and Power will perform a typical service disconnect/reconnect where power is energized or de-energized on the line side of the meter, on a flat fee basis.

There is imposed a fee in the amount of \$~~125.00~~155.00 for each typical service disconnect/reconnect and \$~~215.00~~255.00 for each typical service disconnect/reconnect with engineering.

A typical service disconnect/reconnect is defined as one where there is no increase in wire size or length.

All other service disconnect/reconnects will be billed at Water and Power's actual cost.

City of Loveland, Colorado
Water and Power Department
2012-2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Permanent Disconnect and Removal of Service

Where a request for permanent disconnection and removal of single-phase service has been requested, there is imposed a flat fee of ~~\$125.00~~155.00.

Where a request for permanent termination of three-phase service has been requested, charges will be billed at Water and Power's actual cost.

Charges When Access Denied

There is imposed a charge as set forth in this section, that shall be due and payable when billed, to cover the additional costs and expenses incurred by the City whenever clear access to the meter location is denied. Clear access shall be deemed to be denied whenever, because of locked gates, animals confined in the same space as the meter location, or for any other reason, and after making a reasonable attempt to locate a person upon the premises to gain access, an authorized representative of the City is unable to read the meter, change the meter, or perform such other function as such representative is lawfully authorized to perform. The amount of such charge shall be as follows:

- A. When clear access is denied for two successive meter readings, and an appointment is made with the consumer or a special trip is made for reading the meter, a charge of ~~\$10.00~~15.00 is imposed for such appointment or special trip occurring during regular business hours, and ~~\$15.00~~25.00 for such appointment occurring during off-duty hours and weekends.
- B. When clear access is denied and a special trip is made to change a meter on the department's regular maintenance program, a ~~\$35.00~~55.00 charge is imposed.
- C. When clear access is denied for the purpose of disconnecting service, and service is disconnected at the junction box or overhead pole, a charge of ~~\$125.00~~155.00 is imposed.
- D. When clear access is denied for the purpose of disconnecting service at the junction box or overhead pole, the actual costs will be billed.

Residential Service Installations and Upgrades for Single Family and Duplex Dwellings

- A. A typical new residential service installation will be performed by the Water and Power Department on a flat fee basis. A typical new underground service is defined as having a trench length of 100 feet or less; trenching to be performed in normal soil conditions.
 1. For a service using 1/0 triplex CIC with a panel size of 150 amps or less, the fee is ~~\$535.00~~590.00 and the Plant Investment Fee, as described in the Resolution Schedule of Rates, Charges and Fees as adopted by City Council, shall also be collected.
 2. For a service using 4/0 triplex CIC with a panel size of 200 amps, the fee is ~~\$720.00~~800.00 and the Plant Investment Fee, as described in the Resolution Schedule of Rates, Charges and Fees as adopted by City Council, shall also be collected.

A typical new overhead service is defined as a service length of 80 feet or less, does not require setting a pole or transformer, is #2 triplex with a panel size of 150 amps or less, or 1/0 triplex with panel size of 200 amps. The fee for such service is ~~\$290.00~~310.00.

City of Loveland, Colorado
Water and Power Department
2012-2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Residential Service Installations and Upgrades for Single Family and Duplex Dwellings (cont'd)

A service not meeting the above criteria shall be billed at the Water and Power Department's actual cost of installation.

Within the city limits of the City of Loveland, the fees shall be collected by the department issuing the building permit for the residence. If outside the city limits, the fee will be collected by the Water and Power Department before work can proceed.

- B. Residential service upgrades resulting in services larger than 150 amps and no larger than 200 amps shall require a deposit of \$300.00 for overhead, and \$800.00 for underground. This deposit will be applied to the actual costs billed by the Water and Power Department upon completion of work performed.

Residential Service Installations and Upgrades for Multiplex Service Installations

- A. For purposes of this Resolution, a "multiplex" is defined as a structure containing not less than three and not more than six dwellings.
- B. A "typical" multiplex electric service installation will be provided by and installed by the contractor per National Electric Code. It will be energized by the Water and Power Department on a flat fee basis.

A ~~typical 3-6 unit~~ multiplex service installation will be provided by the contractor in which an electrical secondary source is already in existence. The fee for installation of an electric service in a ~~typical 3-6 unit~~ multiplex project is ~~\$620.00~~**700.00** for the project and the Plant Investment Fee, as described in the current Schedule of Rates, Charges and Fees as adopted by the City Council, shall also be collected for each unit.

A 7 unit or more multiplex service termination and meter set service installation requires a deposit of \$855.00 to be made at the Water and Power Department. The contractor is to provide and install all materials. This deposit will be applied to the actual costs billed by the Water and Power Department upon completion of work performed.

Multiplexes requiring an underground service in an overhead service area will have an underground service provided by and installed by the contractor per National Electric Code. They will be billed the actual costs incurred by the Water and Power Department.

If there is no existing source for electric service and an extension of secondary power is necessary, the customer shall pay the actual costs incurred by the Water and Power Department to extend the secondary power source.

City of Loveland, Colorado
Water and Power Department
~~2012-2013~~ Schedule of Rates, Charges and Fees
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Requests for overhead multiplex service installations will be evaluated for feasibility by the Water and Power Department. If overhead service is deemed appropriate, it will be installed and billed at the actual cost incurred by the Water and Power Department.

City of Loveland, Colorado
 Water and Power Department
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Residential Service Installations and Upgrades for Multiplex Service Installations (cont'd)

All services to multiplexes will be installed as described in the National Electric Code pertaining to commercial services. NOTE: Duplexes will be billed as outlined in the “Residential Service Installations and Upgrades for Single and Duplex Dwellings” section in the current Schedule of Rates and Charges – Electric.

C. Buildings with greater than six dwelling units:

Any complex containing more than six dwelling units shall pay the actual costs incurred by the Water and Power Department to have a contractor-installed service energized.

Field Engineering Deposits

A customer requesting a new or modified electric service, relocation of facilities, or other work requiring engineering and construction, must make a deposit with the department. If the project is cancelled, the deposit will be applied to the actual charges incurred, any resulting credit or debit will be refunded or billed to the customer. Upon completion of engineering, the customer will deposit with the department the total deposit required.

ENGINEERING DEPOSITS

A.	Residential and duplex single phase installations, 1-2 lots	\$800.00
B.	Single commercial buildings, transformer upgrades, raising, lowering, or removing existing power.....	\$1,200.00
C.	Residential subdivision of 3-25 lots, commercial subdivision of 2-10 lots, raising, lowering, or removing existing power.....	\$1,600.00
D.	Residential subdivision of more than 25 lots, commercial subdivision of more than 10 lots, malls, shopping centers, hospitals	\$3,000.00

City of Loveland, Colorado
Water and Power Department
~~2012-2013~~ Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Other Deposits

The following jobs are standard in nature, and specific deposits have been established for them. In all cases actual costs will be tracked and any resulting credit or debit will be refunded or billed to the customer.

A. Install and terminate secondary riser up to 100 feet (no transformer required)	
Residential to 200 amps	
\$795.00 <u>\$1,155.00</u>	
Commercial (cable supplied and installed by customer)	\$705.00 <u>\$805.00</u>
B. Open transformer to pull in secondary and terminate cable up to 130'	\$520.00 <u>\$565.00</u>
C. Single phase padmount transformer upgrade (no other customers)	
Upgrade one transformer size	
.....	\$1,815.00 <u>\$1,965.00</u>
<u>5.00</u>	
Upgrade two transformer sizes	
.....	\$1,940.00 <u>\$2,510.00</u>
<u>0.00</u>	
Upgrade three transformer sizes	
.....	\$2,300.00 <u>\$3,050.00</u>
<u>5.00</u>	
D. Single phase padmount transformer upgrade (other customers)	
Upgrade one or two transformer sizes	
.....	\$1,940.00 <u>\$2,520.00</u>
<u>5.00</u>	
Upgrade two transformer sizes	<u>\$3,070.00</u>
Upgrade three transformer sizes	
.....	\$2,420.00 <u>\$3,330.00</u>
<u>5.00</u>	
E. Single phase overhead transformer upgrade (no other customers)	
Upgrade one or two transformer sizes	
\$1,290.00 <u>\$1,665.00</u>	
Upgrade two transformer sizes	<u>\$2,175.00</u>
F. Single phase overhead transformer upgrade (other customers)	
Upgrade one or two transformer sizes	
\$2,565.00 <u>\$2,225.00</u>	
Upgrade two transformer sizes	<u>\$2,735.00</u>

Note: Work tickets (not work orders) will be opened for these jobs and the actual costs will be billed. The cutoff for work tickets is \$1,000.00 except for transformer upgrades.

City of Loveland, Colorado
Water and Power Department
~~2012-2013~~ Schedule of Rates, Charges and Fees
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Temporary Extensions

The following requirements apply to all temporary extensions/connections necessary to serve customers such as transient shows, carnivals, fairs, circuses, concessions, residential construction work, or others of a temporary nature, excluding commercial development construction as defined in the *Contractor Construction Standards*.

- A. The customer shall pay a flat rate of \$~~130.00~~170.00 for the cost of installation and removal of the temporary extension as defined in the *Contractor Construction Standards*, under “Temporary Construction Service”. Customers with extensions not meeting these standards will be billed for the actual costs.
- B. The customer shall pay for electric consumption monthly under the applicable rate.
- C. No temporary service shall continue beyond the time of building occupancy, or eighteen months from connection of such temporary service, whichever occurs sooner, without the consent of the City.
- D. The City may refuse to connect additional customers to temporary extensions until the temporary extensions have become permanent.

Area Lighting

A 100-watt high pressure sodium vapor fixture will be furnished and installed by the City at a fixed one time charge. Any fixture other than a 100-watt fixture, poles, secondary conductor and other apparatus, if required, will be provided at an additional charge based on actual costs incurred by the Water and Power Department. Decisions for location of the lights shall be at the discretion of the City.

Applications for area lights should be made at the City of Loveland Water and Power Department. The fee for the installation of a 100-watt high pressure sodium vapor fixture is \$~~360.00~~325.00.

Energizing of Electric Service to Small Devices Qualifying for Flat Rate Service

There will be a flat fee for the energizing of electric service to small devices attached to the City’s electric distribution system for the purpose of amplifying cable TV and telephone signals or operating automatic sprinkler controls in remote locations. A fee of \$285.00 shall be charged to the customer for the actual installation of the service. No outlets will be permitted, nor shall there be lighting of any kind connected to this type of service. If there is no existing source and an extension of secondary power is necessary, the customer will pay for actual costs to energize the device

Pole Attachment Fee

Each attachment by a non-City utility to a City of Loveland power pole will be charged \$21.64 per year.

City of Loveland, Colorado
Water and Power Department
2012-2013 Schedule of Rates, Charges and Fees
FEES - MISCELLANEOUS

III.Fees - Miscellaneous

After Hours

After hours fees apply to all requests received after 4:00 p.m. Monday through Friday, anytime Saturday or Sunday, and all holidays observed by the City of Loveland.

Fire Hydrant and Fire Protection Tap

A charge of ~~\$2,302.50~~ per residence and ~~\$5,806.20~~ per business per month shall be paid by water users outside the city who are located within one thousand feet of a fire hydrant, measured along roads or streets, and ~~\$5,806.20~~ per month per tap for each fire protection tap serving premises outside the city. If fire protection tap service is the only city utility service received by the premises, an administrative fee of ~~\$1,701.80~~ per month shall also be paid.

Hydrant Meter Guidelines

General: Fire hydrants are installed for the main purpose of fire protection. Whenever a hydrant meter is placed on a hydrant, that hydrant is, for all practical purposes, out of service and the chances of causing damage to that hydrant are increased. For these reasons and the potential for problems involved with providing hydrant meters on a rental basis, it has become necessary to establish more clearly defined guidelines for the use of hydrant meters.

Intent: The use of fire hydrant meters is intended for only those situations when a large volume of water is needed in a short period of time. These meters shall not be used as a temporary substitute for a permanent water service connection or a permanent irrigation tap. Examples of acceptable and unacceptable uses are as follows:

Acceptable:

- Providing water for increasing moisture during earthmoving.
- Filling swimming pools.
- Filling tanks on water truck (No chemicals allowed in tank).

Unacceptable

- Masonry work
- Car washes
- Irrigation
- Water for concrete saws
- Washing streets or parking lots

City of Loveland, Colorado
Water and Power Department
~~2012-2013~~ *Schedule of Rates, Charges and Fees*
FEES - MISCELLANEOUS

Hydrant Meter Guidelines (cont'd)

Guidelines & Procedures: The following guidelines shall be used for regulating the use of fire hydrant meters:

1. Requests for hydrant meters must be received a minimum of 48 hours prior to the time needed. All requests should be made by contacting the Water and Power Department at 970-962-3701. The applicant must sign the Hydrant Meter Request Form at the Water and Power Department, 200 N. Wilson Avenue, and post a deposit of \$1,000.00 (money order or cashier's check) before the meter will be set. The deposit shall be held until all costs associated with the hydrant rental are paid in full and may be used to offset any such costs not paid within 30 days of issuance of the final invoice.
2. Each request will be reviewed to determine if the proposed use meets the intent of these guidelines. The use of the water from a hydrant meter for other than the stated purposes or misrepresentation of that use will result in the loss of the convenience of obtaining water in this manner.
3. The City will determine on a case-by-case basis whether or not a particular hydrant is acceptable for the installation of a meter. Not all hydrants are available for use with a meter. If the requested hydrant is not available, alternate hydrants will be suggested.
4. Water Utility personnel will install the meter, secure it to the hydrant, and operate the hydrant. Customer shall control flow of water with valve provided on meter assembly. Customer is responsible for securing this valve to prevent the unauthorized use of water by others. Removal of the handle or hand wheel from the control valve is not an acceptable method of securing the valve. ONLY trained City employees will be authorized to operate fire hydrants.
5. During the winter months, hydrant meters will be issued only on a day-to-day basis when outside temperatures are above freezing and are expected to remain above freezing for most of the day. Meters will be installed as soon after 8:00 a.m. as practical, and will be picked up at approximately 3:00 p.m. or earlier if outside temperatures drop below freezing, or if requested.
6. Meters will be issued with a male 2½" National Standard thread connection. No hoses or adapters will be provided.
7. Customer is responsible for all rental fees and other charges. A copy of the current fees is attached. These fees will include charges for all water use.
8. Customer is responsible for any and all damage to the meter and/or fire hydrant while meter is installed. If damage occurs, an invoice will be issued to cover all repair or replacement costs, and customer shall promptly pay the invoiced amount.
9. Number of hydrant meters is limited; therefore the meters are available on a first-come/first-served basis. A separate request form must be submitted for each location and/or time period requested.
10. In accordance with the City Code, it is unlawful to waste water. Every effort should be made to conserve this valuable resource. Wasteful uses will not be allowed.
11. Failure to comply with these guidelines, or illegally obtaining water from, or in any way tampering with a fire hydrant, is in violation of the City Code, and upon conviction is punishable by a fine or imprisonment.

Alternate Source of Water: For building construction projects, water is also available through permanent water taps at a construction billing rate. This source of water is handled by the Building Division, 500 E. 3rd Street, 962-2504, and typically issued along with a building permit.

City of Loveland, Colorado
Water and Power Department
~~2012-2013~~ *Schedule of Rates, Charges and Fees*
FEES - MISCELLANEOUS

Summary of Hydrant Meter Fees and Charges

Installation of meter	\$20.00 <u>\$25.00</u> *
Moving meter	\$20.00 <u>\$25.00</u> *
Removal of meter	\$20.00 <u>\$25.00</u> *
Meter rental	\$5.00/day
Water used	\$1.00/300 gallons

*After hour services (normal hours are Monday through Friday, 7:30 a.m. to 4:00 p.m.) will be charged for overtime labor rates in addition to the ~~\$15.00~~\$25.00 charge

New Account or Reactivation Fee and New Account Meter Reading Fee. Connection fees in the following amounts are hereby imposed, to be collected with the first utility bill rendered after utility service has been established or a customer account or utility service is reactivated following voluntary or involuntary termination:

Activation or establishment of a customer account for a service address	\$11.00
Meter reading charge for service address if read by Utility Billing Division.....	\$10.00
Reactivation of a customer account for a service address	\$10.00
Interfering or Tampering with a Meter	\$50.00

Automated Load Profile Metering Program (ALPS). No new ALPS customers will be accepted after 2009. Commercial and industrial customers will be given the option of utilizing specialized metering equipment that will allow them to monitor their utility consumption on a daily basis through a web-based program. The fees to participate in this program are according to the following schedule:

Monthly Fee Per Meter	
First 9 meters	\$67.50
Meters 10 through 19	\$54.00
Meters 20 and up	\$50.00

Customers that will be enrolling to use this service will need to provide their own telephone line, preferably a line dedicated solely for this purpose. The cost of the telephone line will be borne by the customer. If a customer signs up for the program, and then decides to leave the program in less than one year, the customer will be subject to a \$200 exit fee per meter.

FIRST READING October 2, 2012

SECOND READING _____

RESOLUTION #R-65-2012

A RESOLUTION ADOPTING THE 2013 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES PROVIDED BY THE WATER AND POWER DEPARTMENT OF THE CITY OF LOVELAND AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES, AND FEES

WHEREAS, the Loveland Municipal Charter and Code provide that all utility rates, charges, and fees of the City shall be set by resolution upon two readings of the City Council; and

WHEREAS, the City Council last set such rates, charges, and fees for the City's Water and Power Department in Resolution #R-64-2011, as amended by Resolution #R-9-2012; and

WHEREAS, the City Council periodically adjusts the fees for such utility services to more accurately reflect the cost of providing the services to its customers; and

WHEREAS, City staff has presented to the City Council a revised "Schedule of Rates, Charges, and Fees," a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference ("Schedule of Rates, Charges, and Fees").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Schedule of Rates, Charges, and Fees, attached hereto as Exhibit A, is hereby adopted for services provided by the Water and Power Department of the City of Loveland and beginning with billings mailed on or after January 1, 2013.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council which set the rates, charges, and fees now being set, including those set in Resolution #R-64-2011, as amended by Resolution #R-9-2012, for all affected billings mailed on or after January 1, 2013.

Section 3. That notwithstanding the foregoing, the rates, charges, and fees as set in Resolution #R-64-2011, as amended by Resolution #R-9-2012, shall continue in full force and effect from the date of this Resolution until they are superseded on and after January 1, 2013 as provided herein.

Section 4. That this Resolution shall be effective as of the date of its adoption on second reading as provided in the Loveland Municipal Code.

ADOPTED this ____ day of _____, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

Exhibit A

CITY OF LOVELAND,
COLORADO



Water and Power Department
Schedule of Rates, Charges and Fees

Effective 1/1/13

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City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
SUMMARY

SUMMARY

Electric Rates

Annexation Surcharge	5%	
Renewable Energy Premium per 100 kilowatt-hour (kWh)	\$2.70	
	<u>Jan.-June,</u>	<u>July-Sept.</u>
	<u>Oct.-Dec.</u>	
Residential (Schedule R)		
Base Charge per Month	\$8.91	\$8.91
Energy Charge per kWh	\$0.06600	\$0.07220
PILT per kWh	\$0.00593	\$0.00633
Residential Demand (Schedule RD)		
Base Charge per Month	\$18.00	\$18.00
Energy Charge per kWh	\$0.02800	\$0.02800
PILT per kWh	\$0.00466	\$0.00497
Demand Charge per kW	\$8.21	\$8.75
Small General Service (Schedule SG)		
Base Charge per Month	\$14.20	\$14.20
Energy Charge per kWh	\$0.06640	\$0.07100
PILT per kWh	\$0.00554	\$0.00586
Plant Investment Fee per kWh	\$0.00514	\$0.00514
Large General Service (Schedule LG)		
Base Charge per Month	\$65.00	\$65.00
Energy Charge per kWh	\$0.03350	\$0.03490
PILT per kWh	\$0.00466	\$0.00499
Plant Investment Fee per kWh	\$0.00514	\$0.00514
Demand Charge per kW	\$10.49	\$11.51

Electric Rates Cont'd

Primary Service with Customer Owned Transformer (Schedule PT)		
Base Charge per Month	\$81.00	\$81.00
Energy Charge per kWh	\$0.03276	\$0.03413
PILT per kWh	\$0.00384	\$0.00412
Plant Investment Fee per kWh	\$0.00499	\$0.00499
Demand Charge per kW	\$9.49	\$10.51

City of Loveland, Colorado
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2013 Schedule of Rates, Charges and Fees
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Transmission Voltage by Contract (Schedule TS)

Area Lighting (Schedule AL)	<u>Jan.-Dec.</u>
Rate per watt of bulb	\$0.04717
PILT per watt of bulb	\$0.00353

Flat Rates (Schedule FR)	<u>Jan.-Dec.</u>
Signal Amplifiers	\$27.80
PILT	\$2.08
Automatic Sprinkler Controls	\$4.13
PILT	\$0.31
Bus Shelters	\$17.09
PILT	\$1.28

City of Loveland, Colorado
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Wastewater Rates

<u>Monthly Flat Rate</u>	<u>Inside City</u>	<u>Outside City</u>
Single-family residential	\$18.81	\$28.22
Multi-family residential per unit	\$11.22	\$16.83
Non-residential property (Commercial or Industrial)	\$125.87	\$188.81
 <u>Metered Water Service</u>		
Monthly base charge – single-family residential	\$8.22	\$12.33
Monthly base charge – multi-family residential	\$3.43	\$5.15
Monthly base charge – commercial	\$8.00	\$12.00
Volume charge per 1,000 gallons – single-family residential	\$2.59	\$3.89
Volume charge per 1,000 gallons – multi-family residential	\$2.59	\$3.89
Volume charge per 1,000 gallons – commercial	\$3.21	\$4.82
 <u>High Strength Surcharge</u>		
BOD charge per pound when discharge is greater than 276 mg/l	\$0.44	\$0.66
TSS charge per pound when discharge is greater than 207 mg/l	\$0.26	\$0.39

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
SUMMARY

Water Rates

Metered Rates

The monthly service charge shall be the sum of the base charge and the use fee per 1,000 gallons as set forth below:

Single-Family Residential Base Charge

<u>Tap Size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$10.07	\$15.11
1.00	\$12.97	\$19.46
1.50	\$15.86	\$23.79
2.00	\$23.84	\$35.76
3.00	\$82.53	\$123.80
4.00	\$104.27	\$156.41
6.00	\$155.00	\$232.50

Multi-Family Residential Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$14.83	\$22.25
1.00	\$17.73	\$26.60
1.25	\$19.18	N/A
1.50	\$20.62	\$30.93
2.00	\$28.59	\$42.89
3.00	\$87.24	\$130.86
4.00	\$108.96	\$163.44
6.00	\$159.64	\$239.46

Commercial Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$10.07	\$15.11
1.00	\$12.97	\$19.46
1.50	\$15.86	\$23.79
2.00	\$23.84	\$35.76
3.00	\$82.53	\$123.80
4.00	\$104.27	\$156.41
6.00	\$155.00	\$232.50

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
SUMMARY

Water Rates Cont'd

Irrigation Base Charge

<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$10.07	\$15.11
1.00	\$12.97	\$19.46
1.50	\$15.86	\$23.79
2.00	\$23.84	\$35.76
3.00	\$82.53	\$123.80
4.00	\$104.27	\$156.41
6.00	\$155.00	\$232.50

Charges for larger taps will be set by City Council.

Use Fee per 1,000 gallons	<u>Inside City</u>	<u>Outside City</u>
Single-Family Residential	\$1.75	\$2.63
Multi-Family Residential	\$1.61	\$2.42
Commercial	\$1.76	\$2.64
Irrigation	\$2.15	\$3.23

Hidden Valley Monthly Base Charge for 0.75 inch tap	\$160.70
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Excess Water Use – Surcharge per 1,000 gallons	\$0.75
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City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
SUMMARY

Water Rates Cont'd

Fire Hydrant Charge per month	
Residential	\$2.50
Commercial	\$6.20
Fire Protection Tap Service Fee per month	\$1.80
Tank and Hydrant Rate per 300 gallons	\$1.00

Plant Investment Fees - Electric

Residential Service	
Residential over 150 amp service	\$1,630.00
Residential 150 amp service or less	\$1,270.00
Non-Residential per kWh	
Small General Service	\$0.00514
Large General Service	\$0.00514
Primary Service w/customer equipment	\$0.00499

System Impact Fees – Wastewater

	<u>Inside City</u>	<u>Outside City</u>
Detached one-family dwelling	\$2,510.00	\$3,770.00
Attached one-family dwelling, per unit	\$2,240.00	\$3,360.00
Two-family dwelling, per unit	\$2,240.00	\$3,360.00
Multifamily dwelling containing 3-8 dwelling units, per unit	\$2,240.00	\$3,360.00
Multifamily dwelling containing 9 or more dwelling units, per unit	\$1,620.00	\$2,430.00

Nonresidential		
<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$5,450.00	\$8,180.00
1.00	\$17,820.00	\$26,730.00
1.50	\$31,360.00	\$47,040.00

Nonresidential taps above 1.5-inch pays the capital recovery surcharge

Capital Recovery Surcharge – Wastewater

Inside City per 1,000 gallons of sewer billed	\$0.745
Outside City per 1,000 gallons of sewer billed	\$1.118

City of Loveland, Colorado
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System Impact Fees – Water

	<u>Inside City</u>	<u>Outside City</u>
Detached one-family dwelling	\$4,670.00	\$7,010.00
Attached one-family dwelling, per unit	\$2,810.00	\$4,220.00
Two-family dwelling, per unit	\$2,810.00	\$4,220.00
Multifamily dwelling containing 3-8 dwelling units, per unit	\$2,810.00	\$4,220.00
Multifamily dwelling containing 9 or more dwelling units, per unit	\$2,010.00	\$3,020.00
Nonresidential		
<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$5,480.00	\$8,220.00
1.00	\$17,350.00	\$26,030.00
1.50	\$31,890.00	\$47,840.00
Irrigation		
<u>Tap size (in inches)</u>	<u>Inside City</u>	<u>Outside City</u>
0.75	\$11,930.00	\$17,900.00
1.00	\$32,760.00	\$49,140.00
1.50	\$84,120.00	\$126,180.00
2.00	\$105,940.00	\$158,910.00
3.00	\$271,720.00	\$407,580.00

Tap sizes larger than 3-inch shall be established by City Council. The impact fee for taps larger than 1.5 inch applies only to irrigation meters. Nonresidential taps above 1.5 inch pay the capital recovery surcharge.

Hidden Valley Water Tap Activation Fee:

This fee applies to all water taps applied for on or after January 1, 2010 to serve lots authorized pursuant to Resolutions #R-35-2004 and #R-83-2005. Payment of this fee shall be due upon application for the water tap. The fee shall be calculated as follows: $A \times B \times C = \text{fee}$.

A = Number of months from July 1, 2005 to the activation fee due date

B = \$67.00 per month

C = *Engineering News Record* 20 Cities Construction Cost Index (used to inflate the construction costs to current dollars)

Capital Recovery Surcharge - Water

Inside City per 1,000 gallons of water	\$0.721
Outside City per 1,000 gallons of water	\$1.082

City of Loveland, Colorado
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Fire Tap Plant Investment Fee

Fire Tap Plant Investment Fee (outside City only)	\$553.00
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Raw Water Development Fee

Detached One-Family Dwelling	\$1,000.00
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Attached One-Family Dwelling, per unit	\$1,000.00
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Multifamily dwelling containing 2-24 dwelling units, per unit	\$626.00
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Multifamily dwelling containing 25 or more dwelling units, per unit	\$123.00
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NonresidentialTap size (in inches)

0.75	\$1,000.00
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1.00	\$1,700.00
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1.50	\$3,300.00
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2.00	\$5,300.00
------	------------

3.00	\$10,000.00
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Tap sizes larger than 3-inch shall be established by City Council. The impact fee for taps larger than 1.5 inch applies only to irrigation meters. Commercial taps above 1.5 inch pay the capital recovery surcharge.

Raw Water Capital Recovery Surcharge Per 1,000 Gallons

Raw Water Capital Recovery Surcharge Per 1,000 Gallons	\$0.15
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Electric Fees

Service Turn-On at the meter	\$35.00
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Service Turn-On at the meter – After Hours	\$65.00
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Service Turn-Off at the meter resulting from an unauthorized Service Turn-On	\$30.00
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Disconnect/Reconnect Services	\$155.00
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Disconnect/Reconnect Services with Engineering	\$255.00
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Permanent Service Connect (No Disconnect Needed)	\$155.00
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Permanent Disconnect of Service	\$155.00
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City of Loveland, Colorado
Water and Power Department
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SUMMARY

Electric FeesCont'd

Charges When Access Denied

Appointment or Special Trip to Read the Meter	\$15.00
Appointment or Special Trip to Read the Meter After Hours	\$25.00
Appointment or Special Trip to Change the Meter	\$55.00
Appointment or Special Trip to Change Meter After Hours or Weekends	\$70.00
Service is disconnected at the junction box or the overhead pole	\$155.00
When access to the pole is denied, actual costs will be billed	

Residential Service Installations

Typical Underground with 1/0 CIC	\$590.00
Typical Underground with 4/0 CIC	\$800.00
Typical Overhead	\$310.00

Multiplex 3-6 Units	\$700.00
Multiplex 7 or More Units (deposit, to be billed on actuals)	\$855.00

Field Engineering Deposits

Residential and duplex single phase installations, 1-2 lots	\$800.00
Single commercial buildings, transformer upgrades, raising, lowering, or removing existing power	\$1,200.00
Residential subdivision of 3-25 lots, commercial subdivision of 2-10 lots, raising, lowering, or removing existing power	\$1,600.00
Residential subdivision of more than 25 lots, commercial subdivision of more than 10 lots, malls, shopping centers, hospitals	\$3,000.00

Other Deposits – See Section Fees – Electric “Other Deposits”

Temporary Residential Connections	\$170.00
Termination and energizing electric services to small devices	\$285.00
Installation of Area Light	\$325.00

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
SUMMARY

Wastewater Fees

Pretreatment Inspection Fee	\$70.00
Pretreatment Significant Industrial User (SIU) Laboratory Analysis	<u>\$60.00</u>
Pretreatment SIU Public Notification of Violation	\$82.00
Tapping Fees 4 inch or 6 inch Tap	\$215.00
4 inch Saddle and Stainless Strap	\$60.00
6 inch Saddle and Stainless Strap	\$80.00

Water Fees

Construction Water Fee

Tap size (in inches)

0.75	\$34.00
1.00	\$56.00
1.50	\$113.00
2.00	\$180.00
3.00	\$336.00
4.00	\$559.00

Above 4.00 inch tap will be negotiated with the Water and Power Department

Water Turn-on Fee – Regular Hours	\$35.00
Water Turn-on Fee – After Regular Hours	\$60.00
Water Turn-off Fee for Unauthorized Service Turn-on	\$30.00
Water Meter Appointment Fee – Regular Hours	\$20.00
Water Meter Appointment Fee – After Regular Hours	\$30.00
Raw Water Cash-in-lieu Fee per Acre-Foot (City Code Sec.19.04.040)	Set by Loveland Utilities Commission
Native Raw Water Storage Fee per Acre-Foot	
Barnes Ditch	\$5,750.00
Big Thompson Ditch & Manufacturing Co.	\$3,530.00
Buckingham Irrigation Co. (Geo. Rist Ditch)	\$7,400.00
Chubbuck Ditch	\$7,400.00
Louden Irrigating Canal and Reservoir Co.	\$6,850.00
South Side Ditch Company	\$6,770.00

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
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Water Fees Cont'd

Construction Hydrant Meter Deposit	\$1,000.00
Hydrant Meter Rental	
Daily Rental	\$5.00
Install Fee	\$25.00
Remove Fee	\$25.00
Moving Meter Fee	\$25.00
Water Use	\$1.00/300 gallons
Meter Fees	
0.75 inch Meter and Readout	\$180.00
1.00 inch Meter and Readout	\$255.00
Install Meter and Inspection	
Meter inspect	\$45.00
Meter install	\$75.00
Water Tapping Fee	
0.75 inch	\$285.00
1.00 inch	\$285.00
1.50 inch	\$325.00
2.00 inch	\$340.00
Above 2.00 inch	\$355.00

Miscellaneous Fees

Late Payment Penalty	\$12.00
Field Collection Fee	\$18.00
New Account Fee	\$11.00
Reactivation Fee	\$10.00
New Account Meter Reading Fee	\$10.00
Interfering or Tampering with a Meter – electric or water	\$50.00
Return Check (Insufficient Funds) Charge	\$25.00
Filing Fee for Unpaid Bills	\$35.00

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

I. Rates - Electric

Resale of Electric Current Prohibited

It is unlawful for any consumer who purchases electric service from the City to sell such service to others.

Surcharge

There is imposed a surcharge in the amount of five percent of base charges plus charges for energy, demand, payment-in-lieu-of-taxes (PILT) for the sale of electric power to services that come into existence in all areas annexed to the City after January 31, 1987, which areas were formerly a part of an exclusive service territory granted to a cooperative electric association by the Public Utilities Commission. Such surcharge shall expire ten years after the effective date of annexation of each such area.

Renewable Energy Premium

Availability

The renewable energy premium is available as an option to all residential, commercial, and industrial customers served under Schedules R, RD, SG, LG, PS, and PT. The renewable energy premium is not available to Transmission Voltage Service, Area Light or Flat Rate customers served under Schedules TS, AL or FE.

Monthly Rate

Premium per each 100 kWh increment of energy\$2.70

This charge is in addition to all other regular charges the customer incurs for electric service.

Monthly Minimum

The minimum bill shall be \$2.70 for each 100 kWh increment requested by the customer in the service agreement, plus the minimum bill as identified in the principal rate schedule for the customer.

Conditions

Service Restrictions – The supply of renewable energy is limited to the resources made available to the department by its power supplier, Platte River Power Authority (PRPA), and is therefore subject to all terms and conditions identified in PRPA's tariff for Renewable Energy Service.

Service Agreement

The renewable energy premium is an optional charge and requires the customer to sign a service agreement with Loveland Water and Power.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Service Agreement Period

The renewable energy premium for all eligible rate schedules shall be available for a minimum initial period of 12 consecutive months and then continuing month to month thereafter until terminated. After the minimum period, the obligation to purchase or provide renewable energy may be terminated upon 30 days notice by either party. Termination of the principal service shall also terminate the agreement unless the customer chooses to advance the agreement to the new service address.

Service Agreement Amount

Customer may request renewable energy in 100 kWh increments. The billable monthly renewable energy premium will be the number of 100 kWh increments requested by the customer in the service agreement. The actual kilowatt-hours used by the customer in any given month may be more or less than the average.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Self-Generation Rate

Availability

The Self-Generation Rate is available as an option to all electric service customers who own, operate and maintain their own generation equipment.

Monthly Rate – System Size 1-50 kW

	<u>Jan. – June, Oct. – Dec.</u>	<u>July – Sept.</u>
Residential		
Base charge	\$8.91	\$8.91
Energy charge per kWh	\$0.06600	\$0.07220
Buyback charge per kWh	\$0.03798	\$0.04071
Monthly minimum bill	\$8.91	\$8.91
System size range limitation	1-50 kW	1-50 kW
PILT per kWh	\$0.00593	\$0.00633
Small General		
Base charge	\$14.20	\$14.20
Energy charge per kWh	\$0.06640	\$0.07100
Buyback charge per kWh	\$0.03798	\$0.04071
Monthly minimum bill	\$14.20	\$14.20
System size range limitation	1-50 kW	1-50 kW
PILT per kWh	\$0.00554	\$0.00586
Plant Investment Fee per kWh	\$0.00514	\$0.00514
Large General		
Base charge	\$65.00	\$65.00
Energy charge per kWh	\$0.03350	\$0.03490
Demand per kW	\$10.49	\$11.51
Buyback charge per kWh	\$0.03798	\$0.04071
Monthly minimum bill	\$65.00	\$65.00
System size range limitation	1-50 kW	1-50 kW
PILT per kWh	\$0.00466	\$0.00500
Plant Investment Fee per kWh	\$0.00514	\$0.00514

City of Loveland, Colorado
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RATES - ELECTRIC

Self-Generation Rate Cont'd
Conditions

The city will net meter all energy consumed by the customer and produced by the customer's generation system. Net metering shall be, for billing purposes, the net consumption as measured at the service meter on a monthly basis. Consumption will be measured monthly and in the event net metering is negative in a given month, such that the customer's generation system production is greater than the customer's consumption, there will not be a monthly cash credit for such production. All such excess energy, expressed in kilowatt-hours, shall be carried forward from month to month and credited against the customer's energy consumption, expressed in kilowatt-hours, in subsequent months. In the event that a negative net consumption balance remains after twelve consecutive months following the effective date of customer's commencing on the Self Generation Rate, or any annual anniversary thereafter, the City will pay the customer for such negative balances at the Self Generation Buyback Charge Rate.

Monthly Rate – System Size 51 – 400 kW

Large General Service	Jan. – Jun. Oct. – Dec.	July – Sept.
Base Energy	\$65.00	\$65.00
Energy Charge per kWh	\$0.03350	\$0.03490
PILT per kWh	\$0.00466	\$0.00500
Plant Investment Fee per kWh	\$0.00514	\$0.00514
Demand per kW	\$10.49	\$11.51
Buyback charge per kWh	\$0.05290	\$0.06220
Monthly Minimum Bill	\$65.00	\$65.00
System Size Range Limitation	51-400 kW	51-400 kW

The Self-Generating customer must be in compliance with the technical specifications and requirements contained in the Standard for Interconnecting Distributed Resources with the City of Loveland Electric Power System as found in the City's Municipal Code, Section 13.12.240 and must enter into a contract with the City.

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

Residential Service
Schedule R

Availability

Residential Service is available for single-family dwelling units and individually metered multi-family dwelling units at any location within the area served by Loveland Water and Power. Single-family dwelling units and individually metered multi-family dwelling units shall mean those buildings or units used solely as residences and not used in part for any other purpose. This rate is applicable to existing and new residential customers. Service will be delivered through a single meter per dwelling unit, at one point of delivery.

Monthly Rate

The rate for Residential Service shall consist of the sum of the base charge, energy charge, and PILT in accordance with the following table:

Monthly Rate

The rate for Residential Service shall consist of the sum of the base charge, energy charge, and PILT in accordance with the following table:

	Jan. – June, <u>Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$8.91	\$8.91
Energy charge per kWh	\$0.06600	\$0.07220
PILT charge per kWh	\$0.00593	\$0.00633
Monthly minimum bill	\$8.91	\$8.91

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

Residential Demand Service
Schedule RD

Availability

Residential Demand Service is available for single-family dwelling units and individually metered multi-family dwelling units at any location within the area served by Loveland Water and Power. Single-family dwelling units and individually metered multi-family units shall mean those buildings or dwelling units used solely as residences and not used in part for any other purpose. Existing accounts may elect service under this schedule by making application to Loveland Water and Power. Service will be delivered through a single meter per dwelling unit, at one point of delivery.

Monthly Rate

The rate for Residential Demand Service shall consist of the sum of the base charge, energy charge, demand charge and PILT in accordance with the following table:

	Jan. – June, <u>Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$18.00	\$18.00
Energy charge per kWh	\$0.02800	\$0.02800
PILT charge per kWh	\$0.00466	\$0.00497
Demand charge per kW	\$8.21	\$8.75
Monthly minimum bill	\$18.00	\$18.00

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15 minute interval of the billing period.

Power Factor Charge

Power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

City of Loveland, Colorado
Water and Power Department
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RATES - ELECTRIC

Small General Service
Schedule SG

Availability

Small General Service is required for all non-residential customers with less than or equal to 50 kW demand per month in ten months of a consecutive 12-month period. This also includes temporary power for non-permanent non-residential customers (for example: firework stands and holiday lights).

Monthly Rate

The rate for Small General Service shall consist of the sum of the base charge, energy charge and PILT in accordance with the following table:

	Jan. – June, <u>Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$14.20	\$14.20
Energy charge per kWh	\$0.06640	\$0.07100
PILT charge per kWh	\$0.00554	\$0.00586
Plant Investment Fee per kWh	\$0.00514	\$0.00514
Monthly minimum bill	\$14.20	\$14.20

Conditions

- A. Whenever metered demand exceeds 50 kW in any three months out of a consecutive 12-month period, Loveland Water and Power will notify the customer and further service provided to such customer shall be furnished at the Large General Service Rate. The department may install such meters as it deems necessary in order to determine the metered demand.
- B. For single-phase, three-wire service, the customer's equipment shall be connected so that the current carried by the neutral conductor shall be not greater than 15 percent of the maximum current in either of the two conductors. For three-phase wye or delta service, the customer's equipment shall be connected so that the current carried by any one-phase conductor shall be no greater than 115 percent of the current in either of the two-phase conductors.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Large General Service

Schedule LG

Availability

Large General Service is required for all non-residential customers exceeding 50 kW demand in any three months out of a consecutive 12-month period.

Continuation for Certain Customers

Customers on the Large General Service rate on January 31, 1999, with less than three months of 50 kW demand in a consecutive 12-month period will be grandfathered into the LG rate.

Monthly Rate

The rate for Large General Service shall consist of the sum of the base charge, energy charge, demand charge and PILT in according with the following table:

	Jan. – June, <u>Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$65.00	\$65.00
Energy charge per kWh	\$0.03350	\$0.03490
PILT charge per kWh	\$0.00466	\$0.00499
Demand charge per kW	\$10.49	\$11.51
Plant Investment Fee per kWh	\$0.00514	\$0.00514
Monthly minimum bill	\$65.00	\$65.00

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15-minute interval of the billing period.

Power Factor Charge

Power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

City of Loveland, Colorado
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RATES - ELECTRIC

Primary Service with Transformer Schedule PT

Availability

Primary Service is available to all non-residential customers exceeding 50 kW demand in any three months within a 12-month period where service is delivered and metered at the available primary voltage and all serving facilities on the customer's side of the metering point are owned, operated and maintained by the customer.

Monthly Rate

The rate for Primary Service where the customer owns the transformers shall consist of the sum of the base charge, energy charge, demand charge and PILT in accordance with the following table:

	Jan. – June, <u>Oct. – Dec.</u>	<u>July – Sept.</u>
Base charge	\$81.00	\$81.00
Energy charge per kWh	\$0.03276	\$0.03413
PILT charge per kWh	\$0.00384	\$0.00412
Demand charge per kW	\$9.49	\$10.51
Plant Investment Fee per kWh	\$0.00499	\$0.00499
Monthly minimum bill	\$81.00	\$81.00

Billing Demand

The demand shall be the highest rate of use in kilowatts during any 15-minute interval of the billing period.

Power Factor Charge

A power factor charge of one hundred percent of the power factor charge incurred by the City on account of and attributable to service to the customer may be billed to the customer.

Conditions

Transformer ownership and maintenance is the responsibility of the customer receiving service under this rate schedule. The customer requesting this rate schedule is solely responsible for all costs associated with the installation and maintenance of the primary metering equipment and facilities. See the Water and Power Department's *Contractor Construction Standards* for equipment specifications.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Transmission Voltage Service ***Schedule TS***

Eligibility Requirements

Transmission Voltage Service is available to any customer: (i) whose load is of sufficient magnitude or of an unusual nature such that it cannot be served from the distribution system; and (ii) whose premises are adjacent to transmission lines that are, or by contract can become, lines that supply wholesale power to the city's system; and (iii) who meets the criteria for large user service as set forth in Platte River Power Authority's Tariff 9, or applicable successor tariff.

Character of Service

The power furnished under Schedule TS shall be three phase alternating current and approximately 60 hertz, and delivered at approximately 115kV, or at other voltages subject to conditions as agreed upon, metered at each delivery point.

Charges for Service

The charges for service under Schedule TS shall be determined based on the unique load characteristics and service requirements of the customer. The rate for service delivered under Schedule TS shall at a minimum be sufficient to recover the city's cost of service, including, without limitation, wholesale rates and the city's projected operating and maintenance costs. In addition, the customer shall be responsible for all wholesale charges and fees incurred by the city in providing service under Schedule TS to the customer, including, without limitation, power factor charges.

Conditions of Service

In order to receive service under Schedule TS, the customer must meet the eligibility requirements set forth above and enter into an electric service agreement with the city. All such agreements must meet the requirements of this Schedule TS, protect the integrity of the City's electric system, protect against interference with other city electric customers, and shall address, at a minimum, the following material terms:

- term of the agreement, including initial date of service;
- charges for service, including rate adjustments;
- metering, including configuration, ownership, and maintenance;
- infrastructure, including ownership and maintenance;
- load factor, including any penalties for failure to comply;
- nature and frequency of interruptions (if service is provided on an interruptible basis), including any penalties for failure to comply;
- any other terms and conditions required to be addressed pursuant to Platte River Power Authority's Tariff 9, or applicable successor tariff.

In addition, the agreement must include a waiver of all liability for the city and Platte River Power Authority for actual and consequential damages resulting from interruptions in accordance with the agreement.

City of Loveland, Colorado
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2013 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

The city manager shall be authorized to negotiate all such agreements, in consultation with Platte River Power Authority, and to execute such agreements on behalf of the city.

City of Loveland, Colorado
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RATES - ELECTRIC

Area Lighting
Schedule AL

Availability

Area lights will be furnished to customers who request this service for the purpose of lighting private property or alleys or other areas where City street lighting would normally not be installed. Decisions for location of the lights shall be in the discretion of the City. Applications for area lights should be made at the City of Loveland Water and Power Department.

Monthly Rate (Jan.-Dec.)

The rate per watt for area lights shall be.....\$0.04717
The PILT charge per watt for area lights shall be.....\$0.00353

Conditions

All area lights shall be high pressure sodium vapor units.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
RATES - ELECTRIC

Flat Rate Service
Schedule FE

Availability

Small devices attached to the City's electric distribution system for the purpose of amplifying cable TV and telephone signals or operating automatic sprinkler controls in remote locations after June 1, 1992, will not require metering and will be billed on a flat monthly rate. Accounts existing prior to June 1, 1992, shall continue to be metered and billed at their present rate unless the customer requests conversion to the flat rate set forth in this schedule.

Monthly Rates (Jan.-Dec.)

Signal amplifiers	\$27.80
Signal amplifiers PILT charge	\$2.08
Automatic sprinkler controls.....	\$4.13
Automatic sprinkler controls PILT charge	\$0.31
Bus shelters	\$17.09
Bus shelters PILT charge	\$1.28

Conditions

- A. Signal amplifiers can be no greater than 5 amps per device.
- B. Automatic sprinkler controls can be no greater than 1.0 amp per device.
- C. The department may randomly install meters as it deems necessary in order to monitor the actual consumption.
- D. A customer with multiple device locations existing prior to June 1, 1992, requesting a conversion of said devices to the Flat Rate Schedule, must convert all devices existing prior to June 1, 1992, to the Flat Rate Schedule.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

II. Fees - Electric

Applications for Electric Service

Every person desiring a supply of electric current from the City, or an upgrade or other change in existing service, shall make application therefore to the City upon forms furnished for that purpose.

Plant Investment Fee

Plant Investment Fees provide for the additional electric transmission, substation and distribution facilities made necessary by the extension of electric service to new connections. The Plant Investment Fee provided herein shall be, in addition to, all of the rates and charges made in connection with the furnishing by the City of electric service, and shall be payable as provided for in this section.

- A. Schedule R – Residential Service and Schedule RD – Residential Demand Service.** At the time application is made for any dwelling unit to be built within the corporate boundaries of the City, or at the time of application for electric service for any dwelling unit to be built outside the corporate boundaries of the City, there shall be paid to the City a Plant Investment Fee in the amount of \$1,630.00 for each electric meter to be installed in connection with the dwelling unit with a service size of greater than 150 amps and \$1,270.00 for each electric meter to be installed in connection with the dwelling unit with a service size of 150 amps or less. (Each dwelling unit within a structure containing more than one dwelling unit shall be separately metered). No energization of a permanent connection to any dwelling unit served by the City shall occur unless and until the Plant Investment Fee is paid.

For the purpose of this section, “dwelling unit” means one or more rooms and a kitchen area designed for or occupied as a unit for living and cooking purposes, which is located within a single family, multiple family or mobile home, but excluding congregate care facilities, as those terms are defined in Municipal Code Chapter 18.04. A congregate care facility may receive service under Schedules R, RD, SG, LG, or PT.

Upon application, the Water and Power Department may allow a single meter to serve a multiple family dwelling if such multiple family dwelling is a federally assisted and federally supervised project and the project sponsor is required by the federal agency having jurisdiction thereof to include the provision of electric service within the rent structure for the project. Such project may receive service under Schedules R, RD, SG, LG, or PT. If any such projects should cease to be federally supervised, then the project shall revert to the requirement of individual metering, the Plant Investment Fee for residential service shall be paid and a credit shall be applied against such Plant Investment Fee in the amount of the Plant Investment Fees paid while receiving service under another class.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Plant Investment Fee (cont'd)

- B. Schedule SG** – Small General Service. The Plant Investment Fee for accounts receiving small general service shall be collected in each billing period. The amount of the Plant Investment Fee to be billed in each period shall be equal to \$0.00514 per kWh used by the account during the billing period.

In establishing the Plant Investment Fees in 1979, customers served prior to May 1, 1979, are exempt from the Plant Investment Fee at the existing location only. Customers who have paid the five-year Plant Investment Fee for a particular location are exempt from the fee at the location covered.

- C. Schedule LG** – Large General Service. The amount of Plant Investment Fee to be billed in each billing period shall be equal to \$0.00514 per kWh used by the account during the billing period.
- D. Schedule PT**– Primary Service with Transformer. The amount of Plant Investment Fee to be billed in each billing period shall be equal to \$0.00499 per kWh used by the account during the billing period.
- E. Discontinuance of Service.** In addition to all of the remedies available to the City, electric service may be discontinued for failure to pay the Plant Investment Fee provided for in this section, and such discontinuance shall be in accordance with the notice procedures set forth in Municipal Code Section 13.02.070.

Service Turn-On Fee at the Meter

During regularly scheduled work hours, there is imposed a fee in the amount of \$35.00 for each service turn-on where power is energized at the meter.

After regularly scheduled work hours, there is imposed a fee in the amount of \$65.00 for each service turn on where the power is energized at the meter.

After hours fees apply to all requests received after 4 p.m. Monday through Friday, anytime Saturday or Sunday, and all holidays observed by the City of Loveland.

Disconnect and Reconnect Services

Water and Power will perform a typical service disconnect/reconnect where power is energized or de-energized on the line side of the meter, on a flat fee basis.

There is imposed a fee in the amount of \$155.00 for each typical service disconnect/reconnect and \$255.00 for each typical service disconnect/reconnect with engineering.

A typical service disconnect/reconnect is defined as one where there is no increase in wire size or length.

All other service disconnect/reconnects will be billed at Water and Power's actual cost.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Permanent Disconnect and Removal of Service

Where a request for permanent disconnection and removal of single-phase service has been requested, there is imposed a flat fee of \$155.00.

Where a request for permanent termination of three-phase service has been requested, charges will be billed at Water and Power's actual cost.

Charges When Access Denied

There is imposed a charge as set forth in this section, that shall be due and payable when billed, to cover the additional costs and expenses incurred by the City whenever clear access to the meter location is denied. Clear access shall be deemed to be denied whenever, because of locked gates, animals confined in the same space as the meter location, or for any other reason, and after making a reasonable attempt to locate a person upon the premises to gain access, an authorized representative of the City is unable to read the meter, change the meter, or perform such other function as such representative is lawfully authorized to perform. The amount of such charge shall be as follows:

- A. When clear access is denied for two successive meter readings, and an appointment is made with the consumer or a special trip is made for reading the meter, a charge of \$15.00 is imposed for such appointment or special trip occurring during regular business hours, and \$25.00 for such appointment occurring during off-duty hours and weekends.
- B. When clear access is denied and a special trip is made to change a meter on the department's regular maintenance program, a \$55.00 charge is imposed.
- C. When clear access is denied for the purpose of disconnecting service, and service is disconnected at the junction box or overhead pole, a charge of \$155.00 is imposed.
- D. When clear access is denied for the purpose of disconnecting service at the junction box or overhead pole, the actual costs will be billed.

Residential Service Installations and Upgrades for Single Family and Duplex Dwellings

- A. A typical new residential service installation will be performed by the Water and Power Department on a flat fee basis. A typical new underground service is defined as having a trench length of 100 feet or less; trenching to be performed in normal soil conditions.
 - 1. For a service using 1/0 triplex CIC with a panel size of 150 amps or less, the fee is \$590.00 and the Plant Investment Fee, as described in the Resolution Schedule of Rates, Charges and Fees as adopted by City Council, shall also be collected.
 - 2. For a service using 4/0 triplex CIC with a panel size of 200 amps, the fee is \$800.00 and the Plant Investment Fee, as described in the Resolution Schedule of Rates, Charges and Fees as adopted by City Council, shall also be collected.

A typical new overhead service is defined as a service length of 80 feet or less, does not require setting a pole or transformer, is #2 triplex with a panel size of 150 amps or less, or 1/0 triplex with panel size of 200 amps. The fee for such service is \$310.00.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Residential Service Installations and Upgrades for Single Family and Duplex Dwellings (cont'd)

A service not meeting the above criteria shall be billed at the Water and Power Department's actual cost of installation.

Within the city limits of the City of Loveland, the fees shall be collected by the department issuing the building permit for the residence. If outside the city limits, the fee will be collected by the Water and Power Department before work can proceed.

- B. Residential service upgrades resulting in services larger than 150 amps and no larger than 200 amps shall require a deposit of \$300.00 for overhead, and \$800.00 for underground. This deposit will be applied to the actual costs billed by the Water and Power Department upon completion of work performed.

Residential Service Installations and Upgrades for Multiplex Service Installations

- A. For purposes of this Resolution, a "multiplex" is defined as a structure containing not less than three and not more than six dwellings.
- B. A "typical" multiplex electric service installation will be provided by and installed by the contractor per National Electric Code. It will be energized by the Water and Power Department on a flat fee basis.

A 3-6 unit multiplex service installation will be provided by the contractor in which an electrical secondary source is already in existence. The fee for installation of an electric service in a 3-6 unit multiplex project is \$700.00 for the project and the Plant Investment Fee, as described in the current Schedule of Rates, Charges and Fees as adopted by the City Council, shall also be collected for each unit.

A 7 unit or more multiplex service termination and meter set service installation requires a deposit of \$855.00 to be made at the Water and Power Department. The contractor is to provide and install all materials. This deposit will be applied to the actual costs billed by the Water and Power Department upon completion of work performed.

Multiplexes requiring an underground service in an overhead service area will have an underground service provided by and installed by the contractor per National Electric Code. They will be billed the actual costs incurred by the Water and Power Department.

If there is no existing source for electric service and an extension of secondary power is necessary, the customer shall pay the actual costs incurred by the Water and Power Department to extend the secondary power source.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Requests for overhead multiplex service installations will be evaluated for feasibility by the Water and Power Department. If overhead service is deemed appropriate, it will be installed and billed at the actual cost incurred by the Water and Power Department.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Residential Service Installations and Upgrades for Multiplex Service Installations (cont'd)

All services to multiplexes will be installed as described in the National Electric Code pertaining to commercial services. NOTE: Duplexes will be billed as outlined in the "Residential Service Installations and Upgrades for Single and Duplex Dwellings" section in the current Schedule of Rates and Charges – Electric.

C. Buildings with greater than six dwelling units:

Any complex containing more than six dwelling units shall pay the actual costs incurred by the Water and Power Department to have a contractor-installed service energized.

Field Engineering Deposits

A customer requesting a new or modified electric service, relocation of facilities, or other work requiring engineering and construction, must make a deposit with the department. If the project is cancelled, the deposit will be applied to the actual charges incurred, any resulting credit or debit will be refunded or billed to the customer. Upon completion of engineering, the customer will deposit with the department the total deposit required.

ENGINEERING DEPOSITS

A.	Residential and duplex single phase installations, 1-2 lots	\$800.00
B.	Single commercial buildings, transformer upgrades, raising, lowering, or removing existing power.....	\$1,200.00
C.	Residential subdivision of 3-25 lots, commercial subdivision of 2-10 lots, raising, lowering, or removing existing power.....	\$1,600.00
D.	Residential subdivision of more than 25 lots, commercial subdivision of more than 10 lots, malls, shopping centers, hospitals	\$3,000.00

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Other Deposits

The following jobs are standard in nature, and specific deposits have been established for them. In all cases actual costs will be tracked and any resulting credit or debit will be refunded or billed to the customer.

A. Install and terminate secondary riser up to 100 feet (no transformer required)	
Residential to 200 amps	\$1,155.00
Commercial (cable supplied and installed by customer)	\$805.00
B. Open transformer to pull in secondary and terminate cable up to 130'	
	\$565.00
C. Single phase padmount transformer upgrade (no other customers)	
Upgrade one transformer size	\$1,965.00
Upgrade two transformer sizes	\$2,510.00
Upgrade three transformer sizes	\$3,055.00
D. Single phase padmount transformer upgrade (other customers)	
Upgrade one transformer size	\$2,525.00
Upgrade two transformer sizes	\$3,070.00
Upgrade three transformer sizes	\$3,335.00
E. Single phase overhead transformer upgrade (no other customers)	
Upgrade one transformer size	\$1,665.00
Upgrade two transformer sizes	\$2,175.00
F. Single phase overhead transformer upgrade (other customers)	
Upgrade one transformer size	\$2,225.00
Upgrade two transformer sizes	\$2,735.00

Note: Work tickets (not work orders) will be opened for these jobs and the actual costs will be billed. The cutoff for work tickets is \$1,000.00 except for transformer upgrades.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - ELECTRIC

Temporary Extensions

The following requirements apply to all temporary extensions/connections necessary to serve customers such as transient shows, carnivals, fairs, circuses, concessions, residential construction work, or others of a temporary nature, excluding commercial development construction as defined in the *Contractor Construction Standards*.

- A. The customer shall pay a flat rate of \$170.00 for the cost of installation and removal of the temporary extension as defined in the *Contractor Construction Standards*, under “Temporary Construction Service”. Customers with extensions not meeting these standards will be billed for the actual costs.
- B. The customer shall pay for electric consumption monthly under the applicable rate.
- C. No temporary service shall continue beyond the time of building occupancy, or eighteen months from connection of such temporary service, whichever occurs sooner, without the consent of the City.
- D. The City may refuse to connect additional customers to temporary extensions until the temporary extensions have become permanent.

Area Lighting

A 100-watt high pressure sodium vapor fixture will be furnished and installed by the City at a fixed one time charge. Any fixture other than a 100-watt fixture, poles, secondary conductor and other apparatus, if required, will be provided at an additional charge based on actual costs incurred by the Water and Power Department. Decisions for location of the lights shall be at the discretion of the City. Applications for area lights should be made at the City of Loveland Water and Power Department. The fee for the installation of a 100-watt high pressure sodium vapor fixture is \$325.00.

Energizing of Electric Service to Small Devices Qualifying for Flat Rate Service

There will be a flat fee for the energizing of electric service to small devices attached to the City’s electric distribution system for the purpose of amplifying cable TV and telephone signals or operating automatic sprinkler controls in remote locations. A fee of \$285.00 shall be charged to the customer for the actual installation of the service. No outlets will be permitted, nor shall there be lighting of any kind connected to this type of service. If there is no existing source and an extension of secondary power is necessary, the customer will pay for actual costs to energize the device

Pole Attachment Fee

Each attachment by a non-City utility to a City of Loveland power pole will be charged \$21.64 per year.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - MISCELLANEOUS

III.Fees - Miscellaneous

After Hours

After hours fees apply to all requests received after 4:00 p.m. Monday through Friday, anytime Saturday or Sunday, and all holidays observed by the City of Loveland.

Fire Hydrant and Fire Protection Tap

A charge of \$2.50 per residence and \$6.20 per business per month shall be paid by water users outside the city who are located within one thousand feet of a fire hydrant, measured along roads or streets, and \$6.20 per month per tap for each fire protection tap serving premises outside the city. If fire protection tap service is the only city utility service received by the premises, an administrative fee of \$1.80 per month shall also be paid.

Hydrant Meter Guidelines

General: Fire hydrants are installed for the main purpose of fire protection. Whenever a hydrant meter is placed on a hydrant, that hydrant is, for all practical purposes, out of service and the chances of causing damage to that hydrant are increased. For these reasons and the potential for problems involved with providing hydrant meters on a rental basis, it has become necessary to establish more clearly defined guidelines for the use of hydrant meters.

Intent: The use of fire hydrant meters is intended for only those situations when a large volume of water is needed in a short period of time. These meters shall not be used as a temporary substitute for a permanent water service connection or a permanent irrigation tap. Examples of acceptable and unacceptable uses are as follows:

Acceptable:

- Providing water for increasing moisture during earthmoving.
- Filling swimming pools.
- Filling tanks on water truck (No chemicals allowed in tank).

Unacceptable

- Masonry work
- Car washes
- Irrigation
- Water for concrete saws
- Washing streets or parking lots

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - MISCELLANEOUS

Hydrant Meter Guidelines (cont'd)

Guidelines & Procedures: The following guidelines shall be used for regulating the use of fire hydrant meters:

1. Requests for hydrant meters must be received a minimum of 48 hours prior to the time needed. All requests should be made by contacting the Water and Power Department at 970-962-3701. The applicant must sign the Hydrant Meter Request Form at the Water and Power Department, 200 N. Wilson Avenue, and post a deposit of \$1,000.00 (money order or cashier's check) before the meter will be set. The deposit shall be held until all costs associated with the hydrant rental are paid in full and may be used to offset any such costs not paid within 30 days of issuance of the final invoice.
2. Each request will be reviewed to determine if the proposed use meets the intent of these guidelines. The use of the water from a hydrant meter for other than the stated purposes or misrepresentation of that use will result in the loss of the convenience of obtaining water in this manner.
3. The City will determine on a case-by-case basis whether or not a particular hydrant is acceptable for the installation of a meter. Not all hydrants are available for use with a meter. If the requested hydrant is not available, alternate hydrants will be suggested.
4. Water Utility personnel will install the meter, secure it to the hydrant, and operate the hydrant. Customer shall control flow of water with valve provided on meter assembly. Customer is responsible for securing this valve to prevent the unauthorized use of water by others. Removal of the handle or hand wheel from the control valve is not an acceptable method of securing the valve. ONLY trained City employees will be authorized to operate fire hydrants.
5. During the winter months, hydrant meters will be issued only on a day-to-day basis when outside temperatures are above freezing and are expected to remain above freezing for most of the day. Meters will be installed as soon after 8:00 a.m. as practical, and will be picked up at approximately 3:00 p.m. or earlier if outside temperatures drop below freezing, or if requested.
6. Meters will be issued with a male 2½" National Standard thread connection. No hoses or adapters will be provided.
7. Customer is responsible for all rental fees and other charges. A copy of the current fees is attached. These fees will include charges for all water use.
8. Customer is responsible for any and all damage to the meter and/or fire hydrant while meter is installed. If damage occurs, an invoice will be issued to cover all repair or replacement costs, and customer shall promptly pay the invoiced amount.
9. Number of hydrant meters is limited; therefore the meters are available on a first-come/first-served basis. A separate request form must be submitted for each location and/or time period requested.
10. In accordance with the City Code, it is unlawful to waste water. Every effort should be made to conserve this valuable resource. Wasteful uses will not be allowed.
11. Failure to comply with these guidelines, or illegally obtaining water from, or in any way tampering with a fire hydrant, is in violation of the City Code, and upon conviction is punishable by a fine or imprisonment.

Alternate Source of Water: For building construction projects, water is also available through permanent water taps at a construction billing rate. This source of water is handled by the Building Division, 500 E. 3rd Street, 962-2504, and typically issued along with a building permit.

City of Loveland, Colorado
Water and Power Department
2013 Schedule of Rates, Charges and Fees
FEES - MISCELLANEOUS

Summary of Hydrant Meter Fees and Charges

Installation of meter	\$25.00*
Moving meter	\$25.00*
Removal of meter	\$25.00*
Meter rental	\$5.00/day
Water used	\$1.00/300 gallons

*After hour services (normal hours are Monday through Friday, 7:30 a.m. to 4:00 p.m.) will be charged for overtime labor rates in addition to the \$25.00 charge

New Account or Reactivation Fee and New Account Meter Reading Fee. Connection fees in the following amounts are hereby imposed, to be collected with the first utility bill rendered after utility service has been established or a customer account or utility service is reactivated following voluntary or involuntary termination:

Activation or establishment of a customer account for a service address	\$11.00
Meter reading charge for service address if read by Utility Billing Division.....	\$10.00
Reactivation of a customer account for a service address	\$10.00
Interfering or Tampering with a Meter	\$50.00

Automated Load Profile Metering Program (ALPS). No new ALPS customers will be accepted after 2009. Commercial and industrial customers will be given the option of utilizing specialized metering equipment that will allow them to monitor their utility consumption on a daily basis through a web-based program. The fees to participate in this program are according to the following schedule:

Monthly Fee Per Meter	
First 9 meters	\$67.50
Meters 10 through 19	\$54.00
Meters 20 and up	\$50.00

Customers that will be enrolling to use this service will need to provide their own telephone line, preferably a line dedicated solely for this purpose. The cost of the telephone line will be borne by the customer. If a customer signs up for the program, and then decides to leave the program in less than one year, the customer will be subject to a \$200 exit fee per meter.

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2012 MILL LEVY FOR THE GENERAL FUND OF THE CITY OF LOVELAND, COLORADO

WHEREAS, the City Council desires, for 2012, to maintain the gross mill levy rate at the same level set for 2011, without any increase in the mill levy rate; and

WHEREAS, the 2012 mill levy rate impacts 2012 taxes, due and payable in 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the mill levy rate of 9.564 mills is hereby adopted as the tax rate to be levied upon every dollar of the assessed valuation of all taxable property within the City of Loveland, Colorado, for the year 2012.

Section 2. That the City Clerk of the City of Loveland be and is hereby authorized and directed to send a certified copy of this Ordinance to the Board of County Commissioners of Larimer County, Colorado.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 4. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

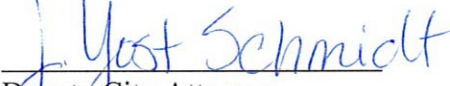
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO.**AN ORDINANCE ADOPTING A 2013 PAY PLAN FOR CITY EMPLOYEES, AND SUPERSEDING ALL PRIOR ORDINANCES ADOPTING SUCH A PAY PLAN**

WHEREAS, Chapter 2.68 of the Loveland Municipal Code provides that the City Council shall from time to time adopt, by ordinance, an employee pay plan setting forth pay grades and compensation ranges for city employees; and

WHEREAS, the City Council last adopted a pay plan by Ordinance No. 5637 for calendar year 2012; and

WHEREAS, City staff has presented to City Council a revised pay plan setting forth pay grades and compensation ranges for calendar year 2013, a copy of which is attached hereto as **Exhibit A** and incorporated herein by this reference (the "2013 Pay Plan").

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the pay grades and compensation ranges for employees of the City of Loveland for 2013 shall be as set forth in the 2013 Pay Plan attached hereto as **Exhibit A**, which shall take effect for the first pay period of 2013.

Section 2. That the City Manager shall maintain an administrative regulation regarding the use of employee performance bonuses.

Section 3. That eleven paid holidays for 2013 shall be designated by the City Manager.

Section 4. That this Ordinance shall supersede in all respects all previous ordinances of the City Council which adopt an employee pay plan, including Ordinance 5637, as of the first pay period of 2013.

Section 5. That notwithstanding the foregoing, the employee pay plan as set forth in Ordinance 5637 shall continue in full force and effect from the date of this Ordinance until it is superseded on or after January 1, 2013 as provided herein.

Section 6. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 7. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

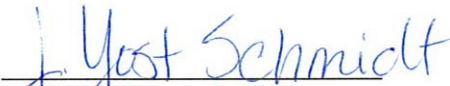
Adopted this ____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Deputy City Attorney

Exhibit A

**City of Loveland
2013 Pay Plan**



CITY OF LOVELAND

PROPOSED 2013 PAY PLAN

The goal of Loveland city government is to deliver cost efficient, high quality services to all citizens of the City of Loveland through dedicated public employees and progressive and innovative leadership.



2013 City of Loveland Pay Plan Development

As a public employer, the City strives to maintain a balanced pay plan offering competitive pay that is fair and reasonable to both employees and citizens, while supporting organizational goals and business objectives.

The compensation system for City of Loveland employees is a market based pay plan that strictly adheres to operational and budgetary constraints. This market based compensation system compares an employee's actual salary to other comparable positions found at both public and private employers in the region. Two main salary survey resources are utilized for this process: Mountain States Employers Council and the Colorado Municipal League. Our goal is to annually review and when necessary, adjust the pay plan according to market fluctuations.

The City's regular pay plan consists of approximately 250 job titles and 14 pay levels. Positions are placed within a pay grade level based upon the individual position's market salary. Examining actual pay ensures that the salaries paid to employees are competitive with salaries paid in the market.

City of Loveland employee's salaries are not automatically raised to reflect range movement. Employees may receive a merit increase at the end of each year when evaluated on work performance. Supervisors have the ability to reward good work performance through the City's performance management system within the following guidelines: actual employee performance plus the department budget must not exceed total dollars allowed for salaries and an employee must be paid a dollar amount within the range of their pay level classification. The performance management system is designed to better link employee performance with merit pay increases.

How Employees Currently Receive Salary Increases at the City of Loveland

All salary increases must be documented on the Merit Spreadsheet or on a Personnel Action Form that indicates the employee name, employee identification number, effective date, reason for change, signed appraisal (if applicable), department information and appropriate signatures.

New Hires

New employees are normally hired within the minimum to the midpoint of the pay level for their position. The hiring salary depends upon:

1. Experience and education
2. Market demand
3. Internal equity with others in the same position or pay level
4. Department budget and philosophy

End of Probation

Employees who successfully complete their initial 6-month probationary period (12 months for Police Officers) are eligible for a salary increase. This increase will depend on:

1. How well the employee is performing in the position
2. Internal equity with others in the same position
3. Department budget and philosophy

End of Year Evaluations

All employees may receive a year-end evaluation based on the City's performance management system (unless within their probationary period) with a salary increase that is based upon:

1. How well the employee met the performance expectations of the position
2. Range movement within the respective pay level for 2013
3. Internal equity with others in the same position
4. Department budget and philosophy

All year-end increases must have an evaluation attached and must be signed by the employee, supervisor and department director.

Memorandum



To: **City of Loveland Employees**
 From: **Karen Rees**
 Date: **09/20/2012**
 Re: **Proposed 2013 Holiday Schedule**

The Proposed City of Loveland Employee Holiday schedule for 2013 is:

Tuesday, January 1	New Year's Day
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, November 11	Veteran's Day
Thursday, November 28	Thanksgiving Day
Friday, November 29	Day after Thanksgiving
Wednesday, December 25	Christmas Day

The City will also provide 3 floating holidays in 2013

Please contact the Human Resources Department at extension 2371 if you have any questions

City of Loveland**PROPOSED 2013 Employee Pay Plan****Pay Level 14**

	Minimum	Midpoint	Maximum
Hourly	43.61	56.69	69.77
Annual	90,700	117,910	145,119

*Assistant City Manager	*Director of Public Works
*Chief of Police	*Director of Water and Power
*Director of Development Services	*Finance Director
*Director of Parks and Recreation	*Fire Chief

Pay Level 13

	Minimum	Midpoint	Maximum
Hourly	39.25	51.02	62.79
Annual	81,630	106,119	130,607

*Deputy City Attorney	*Police Captain
*Director of Economic Development	*Power Operations Manager
*Fire Division Chief	*Public Safety Administration Director
*Human Resources Director	*Water Utilities Manager
*Information Technology Director	

Pay Level 12

	Minimum	Midpoint	Maximum
Hourly	35.32	45.92	56.51
Fire Hourly	25.23	32.80	40.37
Annual	73,467	95,507	117,547

*Airport Director	*Executive Fiscal Advisor
*Application Services Manager	*Infrastructure Services Manager
*Assistant City Attorney II	*Library Director
*Battalion Chief	*Police Lieutenant
*Chief Building Official	*Power Operations Supervisor
*City Engineer	*Senior Civil Engineer
*City Traffic Engineer	*Senior Electrical Engineer
*Cultural Services Director	*Streets & Solid Waste Manager
*Current Planning Manager	

Pay Level 11

	Minimum	Midpoint	Maximum
Hourly	31.79	41.33	50.86
Annual	66,120	85,956	105,792

*Budget Officer	*Recreation Manager
*City Clerk	*Revenue Manager
*Customer Relations Manager	*Risk Manager
*Facilities Operations Manager	*Solid Waste Management Superintendent
*Fire Captain	*Street Maintenance Superintendent
*Golf Operations Manager	*Utility Accounting Manager
*Human Resources Manager	*Utility Information Manager
*Parks Manager	*Water Treatment Manager

*** Positions exempt from overtime provisions of the Fair Labor Standards Act.**

City of Loveland

PROPOSED 2013 Employee Pay Plan

Pay Level 10

	Minimum	Midpoint	Maximum
Hourly	28.61	37.19	45.78
Fire Hourly	20.44	26.57	32.70
Annual	59,508	77,360	95,213
*Administrative Business Manager		Fire Lieutenant	
Assistant Emergency Manager		*Fleet Services Manager	
*Assistant City Attorney I		*Natural Areas Manager	
Business Analyst Group Leader		*Police Communications Manager	
*Civil Engineer		*Police Information Manager	
*Compliance and Payroll Manager		Police Sergeant	
Deputy Fire Marshal		*Senior Parks Planner	
*Electrical Engineer		*Technical Services Superintendent	
*Environmental Compliance Administrator		*Wastewater Treatment Plant Manager	
*Field Engineering Supervisor		*Water Operations Supervisor	

Pay Level 9

	Minimum	Midpoint	Maximum
Hourly	26.78	33.47	40.17
Fire Hourly	19.13	23.91	28.69
Annual	55,700	69,624	83,549
Business Analyst		Natural Areas Coordinator	
*Construction Coordinator		Network & Systems Administrator	
Criminalist		*Principal City Planner	
*Economic Development Manager		*Recreation Facility Manager	
Electric Metering Supervisor		*Sales Tax Manager	
*Facility Maintenance Superintendent		*Senior Accountant	
Fire Engineer		Senior GIS Specialist	
Fire Inspection Technician		*Senior Human Resources Generalist	
*Golf Course Professional		*Support Services Superintendent	
*Golf Services Superintendent		*Traffic Operations Superintendent	
*Industrial Pretreatment Coordinator		*Transit Manager	
*Library Technology Manager		*Utility Financial/Rate Analyst	
Line Crew Supervisor		Water Quality Lab Coordinator	

Pay Level 8

	Minimum	Midpoint	Maximum
Hourly	24.10	30.13	36.15
Annual	50,130	62,662	75,194
*Airport Operations/Maintenance Supervisor		*Librarian III	
Associate Engineer		Plans Reviewer	
*Business Development Specialist		Police Officer	
Communications Specialist Supervisor		*Police Records Supervisor	
*Community Partnership Administrator		Police Specialist	
Computer Support Technician Group Leader		*Program Supervisor	
*Crew Supervisor		*Public Information Officer	
*Customer Relations Business Specialist		Safety Coordinator	
*Customer Relations Specialist		Senior Building Inspector	
*Facilities Management Planner		*Staff Engineer	
*Human Resources Generalist		*Stormwater Quality Specialist	
Journey Lineworker		*Theater Manager	
Journey Meter Technician		Utility Billing Supervisor	
Journey Substation/Hydro Technician		Warehouse Operations Manager	
Lead Plant Operator			

*** Positions exempt from overtime provisions of the Fair Labor Standards Act.**

City of Loveland

PROPOSED 2013 Employee Pay Plan

Pay Level 7

	Minimum	Midpoint	Maximum
Hourly	21.69	27.11	32.54
Fire Hourly	15.49	19.37	23.24
Annual	45,117	56,396	67,675
*Accountant II			Firefighter
Administrative Analyst			GIS Specialist
Apprentice Lineworker II			Golf Services Supervisor
Apprentice Meter Technician II			*Marketing Coordinator
Apprentice Substation/Hydro Technician II			Mechanical Maintenance/Technician
Building Inspector			*Museum Curator
*Budget Analyst			Plant Operator A
Computer Support Technician			*Sales Tax Auditor
Customer Service Supervisor			*Senior City Planner
Economic Development Research Specialist			Senior Fleet Technician
Facilities Maintenance Technician			Technical Services Control Specialist
Facilities Maintenance Tech-Leadworker			Technical Specialist (Water & Power)
Field Engineer			Telecom Specialist (IT)
Field Engineering Coordinator			Visitor Services Coordinator

Pay Level 6

	Minimum	Midpoint	Maximum
Hourly	19.52	24.40	29.28
Annual	40,605	50,756	60,907
Accounting Technician			GIS Technician
Apprentice Lineworker I			Grounds Tech II
Apprentice Meter Technician I			Lead Equipment Operator
Apprentice Substation Hydro Technician I			Legal Assistant
*Athletics Coordinator			Librarian II
*Benefits Administrator			Mechanic II
Buyer			Museum Preparator
Crew Leader Cemetery			Natural Areas Technician
City Planner I			Park Crew Leader
City Planner II			Payroll Administrator
Communications Specialist Leadworker			Pre-Apprentice/Apprentice Lineworker I
Community Service Officer			*Public Art/Business Services Manager
Court Administrator			Public Works Inspector
Deputy City Clerk			*Recreation Coordinator
Engineering Technician			Traffic Marking Crew Leader
Executive Assistant			Traffic Signal Technician II
*Facility Coordinator			*Transit Operations Supervisor
Field Service Representative			Treatment Plant Controls Tech I
Fleet Parts Buyer			Treatment Plant Controls Tech II

*** Positions exempt from overtime provisions of the Fair Labor Standards Act.**

City of Loveland

PROPOSED 2013 Employee Pay Plan

Pay Level 5

	Minimum	Midpoint	Maximum
Hourly	17.57	21.96	26.35
Annual	36,544	45,681	54,817
Assistant Golf Professional			Parks Specialist
Business Services Coordinator			Plant Operator B/C
City Planning Technician			Recycling Center Equipment Operator
Code Administrator			Revenue and Licensing Coordinator
Communications Specialist			Senior Customer Service Representative
Development Center Specialist			Senior Meter Reader
Groundworker			Senior Utility Billing Clerk
Heavy Equipment Operator			Technical Coordinator
Help Desk Technician			Traffic Sign Crew Leader
Human Resources Analyst			Utility Systems Technician
Investigative Technician			Warehouse Worker
Irrigation Technician			Water Meter Technician II
Librarian I			Water Quality Specialist I
Locator/Construction Inspector			Water Quality Specialist II
Mechanic I			

Pay Level 4

	Minimum	Midpoint	Maximum
Hourly	16.47	19.77	23.06
Annual	34,260	41,113	47,965
Accounting Clerk II			Human Resource Technician
Administrative Technician			Lead Police Records Specialist
Airport Maintenance Worker			Maintenance Worker
Bus Driver			Meter Reader
Bus Driver Sub			Parks Worker
Desktop Publishing Specialist			Plant Operator D
Equipment Operator			Technical Assistant
Equipment Services Technician			Traffic Technician
Evidence Technician			Utility Billing Clerk
Facilities Planning Specialist			Vehicle Service Writer
Grounds Technician I			Water Meter Technician I

Pay Level 3

	Minimum	Midpoint	Maximum
Hourly	14.82	17.79	20.75
Annual	30,834	37,001	43,168
Accounting Clerk I			Building Supervisor
Administrative Specialist			Library Aide
Aquatics Supervisor			Municipal Court Clerk
Box Office Coordinator			Police Records Specialist
Building Attendant			Vehicle Service Technician

*** Positions exempt from overtime provisions of the Fair Labor Standards Act.**


City of Loveland

PROPOSED 2013 Employee Pay Plan

Pay Level 2

	Minimum	Midpoint	Maximum
Hourly	13.34	16.01	18.68
Annual	27,751	33,301	38,851

Cashier II
 Childcare Supervisor
 Document Management Clerk
 Office Support Specialist
 Scheduling Coordinator

Pay Level 1

	Minimum	Midpoint	Maximum
Hourly	12.01	14.41	16.81
Annual	24,976	29,971	34,966

Cashier I
 Mail Distribution Clerk
 Office Assistant

*** Positions exempt from overtime provisions of the Fair Labor Standards Act.**

City of Loveland

PROPOSED 2013 Employee Pay Plan

PT1 Pay Level

	Minimum	Maximum
Hourly	17.80	35.00
Adult Athletics Official II		
Intern III		
Program Instructor IV		

PT2 Pay Level

	Minimum	Maximum
Hourly	11.00	17.80
Adult Athletics Official I		
Certified Youth Athletics Official		
Concession Manager		
Day Camp Director		
Environmental Education Coordinator		
Facility Supervisor		
Intern II		
Maintenance Technician		
Master Greens Keeper		
Pool/Beach Manager		
Program Instructor III		

PT3 Pay Level

	Minimum	Maximum
Hourly	9.00	13.50
Activity/Day Camp Leader		
Assistant Pool/Beach Manager		
Cultural Events Assistant		
Escort Van Driver		
Facility Attendant I		
Front House/Event Coordinator		
General Laborer II		
Maintenance Worker II		
Museum Registrar		
Play/Tee Manager II		
Program Instructor II		
Tournament Director		
Youth Athletics Coach		
Youth Athletics Official II		

PT4 Pay Level

	Minimum	Maximum
Hourly	7.64	11.25
Batting Cage Worker		
Cart Range Worker		
Childcare Attendant		
Clerk/Cashier		
Concession Worker		
Firefighter Apprentice		
Fitness Area Supervisor/Trainer		
General Laborer I		
Golf Pro-Shop Worker		
Intern I		
Library Page		
Lifeguard (Pool/Beach/Chilson)		
Maintenance Worker I		
Play/Tee Manager I		
Pool Technician		
Program Instructor I		
Recycling Site Attendant		
Recycling Site Helper		
Scorekeeper		
Swim Aide		
Water Safety Instructor		
Youth Athletics Official I		

Proposed 2013 Pay Plan					
Index of Positions					
Position	Pay Level	Page	Position	Pay Level	Page
Accountant II	7	3	Chief of Police	14	1
Accounting Clerk I	3	4	Childcare Attendant	PT4	6
Accounting Clerk II	4	4	Childcare Supervisor	2	5
Accounting Technician	6	3	City Clerk	11	1
Activity/Day Camp Leader	PT3	6	City Engineer	12	1
Administrative Analyst	7	3	City Planner I	6	3
Administrative Business Manager	10	2	City Planner II	6	3
Administrative Specialist	3	4	City Planning Technician	5	4
Administrative Technician	4	4	City Traffic Engineer	12	1
Adult Athletics Official I	PT2	6	Civil Engineer	10	2
Adult Athletics Official II	PT1	6	Clerk/Cashier	PT4	6
Airport Director	12	1	Code Administrator	5	4
Airport Maintenance Worker	4	4	Communications Specialist	5	4
Airport Operations/Maint.Supervisor	8	2	Communications Specialist Leadworker	6	3
Application Services Manager	12	1	Communications Specialist Supervisor	8	2
Apprentice Lineworker I	6	3	Community Partnership Administrator	8	2
Apprentice Lineworker II	7	3	Community Service Officer	6	3
Apprentice Meter Technician I	6	3	Compliance and Payroll Manager	10	2
Apprentice Meter Technician II	7	3	Computer Support Technician	7	3
Apprentice Substat./Hydro Tech. I	6	3	Computer Support Tech. Group Leader	8	2
Apprentice Substat./Hydro Tech. II	7	3	Concession Manager	PT2	6
Aquatics Supervisor	3	4	Concession Worker	PT4	6
Assistant City Attorney I	10	2	Construction Coordinator	9	2
Assistant City Attorney II	12	1	Court Administrator	6	3
Assistant City Manager	14	1	Crew Leader Cemetery	6	3
Assistant Emergency Manager	10	2	Crew Supervisor	8	2
Assistant Golf Professional	5	4	Criminalist	9	2
Assistant Pool/Beach Manager	PT3	6	Cultural Events Assistant	PT3	6
Associate Engineer	8	2	Cultural Services Director	12	1
Athletics Coordinator	6	3	Current Planning Manager	12	1
Battalion Chief	12	1	Customer Relations Business Specialist	8	2
Batting Cage Worker	PT4	6	Customer Relations Manager	11	1
Benefits Administrator	6	3	Customer Relations Specialist	8	2
Box Office Coordinator	3	4	Customer Service Supervisor	7	3
Budget Analyst	7	3	Day Camp Director	PT2	6
Budget Officer	11	1	Deputy City Attorney	13	1
Building Attendant	3	4	Deputy City Clerk	6	3
Building Inspector	7	3	Deputy Fire Marshal	10	2
Building Supervisor	3	4	Desktop Publishing Specialist	4	4
Bus Driver	4	4	Development Center Specialist	5	4
Bus Driver Sub	4	4	Director of Development Services	14	1
Business Analyst	9	2	Director of Economic Development	13	1
Business Analyst Group Leader	10	2	Director of Parks and Recreation	14	1
Business Development Specialist	8	2	Director of Public Works	14	1
Business Services Coordinator	5	4	Director of Water and Power	14	1
Buyer	6	3	Document Management Clerk	2	5
Cart Range Worker	PT4	6	Economic Development Manager	9	2
Cashier I	1	5	Economic Development Research Speclst	7	3
Cashier II	2	5	Electric Metering Supervisor	9	2
Certified Youth Athletics Official	PT2	6	Electrical Engineer	10	2
Chief Building Official	12	1	Engineering Technician	6	3

Position	Pay Level	Page	Position	Pay Level	Page
Environmental Compliance Administrator	10	2	Human Resources Technician	4	4
Environmental Education Coordinator	PT2	6	Industrial Pretreatment Coordinator	9	2
Equipment Operator	4	4	Information Technology Director	13	1
Equipment Services Technician	4	4	Infrastructure Services Manager	12	1
Escort Van Driver	PT3	6	Intern I	PT4	6
Evidence Technician	4	4	Intern II	PT2	6
Executive Assistant	6	3	Intern III	PT1	6
Executive Fiscal Advisor	12	1	Investigative Technician	5	4
Facilities Maintenance Technician	7	3	Irrigation Technician	5	4
Facilities Maintenance Tech. Leadwkr.	7	3	Journey Lineworker	8	2
Facilities Management Planner	8	2	Journey Meter Technician	8	2
Facilities Operations Manager	11	1	Journey Substation/Hydro Technician	8	2
Facilities Planning Specialist	4	4	Lead Equipment Operator	6	3
Facility Attendant I	PT3	6	Lead Plant Operator	8	2
Facility Coordinator	6	3	Lead Police Records Specialist	4	4
Facility Maintenance Superintendent	9	2	Legal Assistant	6	3
Facility Supervisor	PT2	6	Librarian I	5	4
Field Engineer	7	3	Librarian II	6	3
Field Engineering Coordinator	7	3	Librarian III	8	2
Field Engineering Supervisor	10	2	Library Aide	3	4
Field Service Representative	6	3	Library Director	12	1
Finance Director	14	1	Library Page	PT4	6
Fire Captain	11	1	Library Technology Manager	9	2
Fire Chief	14	1	Lifeguard (Pool/Beach/Chilson)	PT4	6
Fire Division Chief	13	1	Line Crew Supervisor	9	2
Fire Engineer	9	2	Locator/Construction Inspector	5	4
Fire Inspection Technician	9	2	Mail Distribution Clerk	1	5
Fire Lieutenant	10	2	Maintenance Technician	PT2	6
Firefighter	7	3	Maintenance Worker	4	4
Firefighter Apprentice	PT4	6	Maintenance Worker I	PT4	6
Fitness Area Supervisor/Trainer	PT4	6	Maintenance Worker II	PT3	6
Fleet Parts Buyer	6	3	Marketing Coordinator	7	3
Fleet Services Manager	10	2	Master Greens Keeper	PT2	6
Front House/Event Coordinator	PT3	6	Mechanic I	5	4
General Laborer I	PT4	6	Mechanic II	6	3
General Laborer II	PT3	6	Mechanical/Maintenance Technician	7	3
GIS Specialist	7	3	Meter Reader	4	4
GIS Technician	6	3	Municipal Court Clerk	3	4
Golf Course Professional	9	2	Museum Curator	7	3
Golf Operations Manager	11	1	Museum Preparator	6	3
Golf Pro-Shop Worker	PT4	6	Museum Registrar	PT3	6
Golf Services Superintendent	9	2	Natural Areas Coordinator	9	2
Golf Services Supervisor	7	3	Natural Areas Manager	10	2
Grounds Technician I	4	4	Natural Areas Technician	6	3
Grounds Technician II	6	3	Network & Systems Administrator	9	2
Groundworker	5	4	Office Assistant	1	5
Heavy Equipment Operator	5	4	Office Support Specialist	2	5
Help Desk Technician	5	4	Park Crew Leader	6	3
Human Resources Analyst	5	4	Parks Manager	11	1
Human Resources Director	13	1	Parks Specialist	5	4
Human Resources Generalist	8	2	Parks Worker	4	4
Human Resources Manager	11	1	Payroll Administrator	6	3

Position	Pay Level	Page	Position	Pay Level	Page
Plans Reviewer	8	2	Senior Human Resources Generalist	9	2
Plant Operator A	7	3	Senior Meter Reader	5	4
Plant Operator B/C	5	4	Senior Parks Planner	10	2
Plant Operator D	4	4	Senior Utility Billing Clerk	5	4
Play/Tee Manager I	PT4	6	Solid Waste Management Superintendent	11	1
Plat/Tee Manager II	PT3	6	Staff Engineer	8	2
Police Captain	13	1	Stormwater Quality Specialist	8	2
Police Communications Manager	10	2	Street Maintenance Superintendent	11	1
Police Information Manager	10	2	Streets & Solid Waste Manager	12	1
Police Lieutenant	12	1	Support Services Superintendent	9	2
Police Officer	8	2	Swim Aide	PT4	6
Police Records Specialist	3	4	Technical Assistant	4	4
Police Records Supervisor	8	2	Technical Coordinator	5	4
Police Sergeant	10	2	Technical Services Control Specialist	7	3
Police Specialist	8	2	Technical Services Superintendent	10	2
Pool Technician	PT4	6	Technical Specialist (W&P)	7	3
Pool/Beach Manager	PT2	6	Telecom Specialist (IT)	7	3
Power Operations Manager	13	1	Theater Manager	8	2
Power Operations Supervisor	12	1	Tournament Director	PT3	6
Pre-Apprentice/Apprentice Lineworker I	6	3	Traffic Marking Crew Leader	6	3
Principal City Planner	9	2	Traffic Operations Superintendent	9	2
Program Instructor I	PT4	6	Traffic Sign Crew Leader	5	4
Program Instructor II	PT3	6	Traffic Signal Technician II	6	3
Program Instructor III	PT2	6	Traffic Technician	4	4
Program Instructor IV	PT1	6	Transit Manager	9	2
Program Supervisor	8	2	Transit Operations Supervisor	6	3
Public Arts/Business Services Manager	6	3	Treatment Plant Controls Technician I	6	3
Public Information Officer	8	2	Treatment Plant Controls Technician II	6	3
Public Safety Administration Director	13	1	Utility Accounting Manager	11	1
Public Works Inspector	6	3	Utility Billing Clerk	4	4
Recreation Coordinator	6	3	Utility Billing Supervisor	8	2
Recreation Facility Manager	9	2	Utility Financial/Rate Analyst	9	2
Recreation Manager	11	1	Utility Information Manager	11	1
Recycling Center Equipment Operator	5	4	Utility Systems Technician	5	4
Recycling Site Attendant	PT4	6	Vehicle Service Technician	3	4
Recycling Site Helper	PT4	6	Vehicle Service Writer	4	4
Revenue and Licensing Coordinator	5	4	Visitor Services Coordinator	7	3
Revenue Manager	11	1	Warehouse Operations Manager	8	2
Risk Manager	11	1	Warehouse Worker	5	4
Safety Coordinator	8	2	Wastewater Treatment Plant Manager	10	2
Sales Tax Auditor	7	3	Water Meter Technician I	4	4
Sales Tax Manager	9	2	Water Meter Technician II	5	4
Scheduling Coordinator	2	5	Water Operations Supervisor	10	2
Scorekeeper	PT4	6	Water Quality Lab Coordinator	9	2
Senior Accountant	9	2	Water Quality Specialist I	5	4
Senior Building Inspector	8	2	Water Quality Specialist II	5	4
Senior City Planner	7	3	Water Safety Instructor	PT4	6
Senior Civil Engineer	12	1	Water Treatment Manager	11	1
Senior Customer Service Representative	5	4	Water Utilities Manager	13	1
Senior Electrical Engineer	12	1	Youth Athletics Coach	PT3	6
Senior Fleet Technician	7	3	Youth Athletics Official I	PT4	6
Senior GIS Specialist	9	2	Youth Athletics Official II	PT3	6

Proposed 2013 Exempt Vacation Leave Eligibility List		
Benefit Level	Position	Pay Plan Level
A	City Manager	
A	City Attorney	
A	Municipal Judge	
A	Assistant City Manager	14
A	Chief of Police	14
A	Director of Development Services	14
A	Director of Parks and Recreation	14
A	Director of Public Works	14
A	Director of Water and Power	14
A	Finance Director	14
A	Fire Chief	14
B	Deputy City Attorney	13
B	Director of Economic Development	13
B	Fire Division Chief	13
B	Human Resources Director	13
B	Information Technology Director	13
B	Police Captain	13
B	Power Operations Manager	13
B	Public Safety Administration Director	13
B	Water Utilities Manager	13
B	Airport Director	12
B	Application Services Manager	12
B	Assistant City Attorney II	12
B	Battalion Chief	12
B	Chief Building Official	12
B	City Engineer	12
B	City Traffic Engineer	12
B	Cultural Services Director	12
B	Current Planning Manager	12
B	Executive Fiscal Advisor	12
B	Infrastructure Services Manager	12
B	Library Director	12
B	Police Lieutenant	12
B	Power Operations Supervisor	12
B	Senior Civil Engineer	12
B	Senior Electrical Engineer	12
B	Streets & Solid Waste Manager	12
B	Budget Officer	11
B	City Clerk	11
B	Customer Relations Manager	11
B	Facilities Operations Manager	11
B	Fire Captain	11
B	Golf Operations Manager	11
B	Human Resources Manager	11
B	Parks Manager	11
B	Recreation Manager	11
B	Revenue Manager	11

Benefit Level	Position	Pay Plan Level
B	Risk Manager	11
B	Solid Waste Management Superintendent	11
B	Street Maintenance Superintendent	11
B	Utility Accounting Manager	11
B	Utility Information Manager	11
B	Water Treatment Manager	11
B	Administrative Business Manager	10
B	Assistant City Attorney I	10
B	Civil Engineer	10
B	Compliance and Payroll Manager	10
B	Electrical Engineer	10
B	Environmental Compliance Administrator	10
B	Field Engineering Supervisor	10
B	Fleet Services Manager	10
B	Natural Areas Manager	10
B	Police Communications Manager	10
B	Police Information Manager	10
B	Senior Parks Planner	10
B	Technical Services Superintendent	10
B	Wastewater Treatment Plant Manager	10
B	Water Operations Supervisor	10
C	Construction Coordinator	9
C	Economic Development Manager	9
C	Facility Maintenance Superintendent	9
C	Golf Course Professional	9
C	Golf Services Superintendent	9
C	Industrial Pretreatment Coordinator	9
C	Library Technology Manager	9
C	Principal City Planner	9
C	Recreation Facility Manager	9
C	Sales Tax Manager	9
C	Senior Accountant	9
C	Senior Human Resources Generalist	9
C	Support Services Superintendent	9
C	Traffic Operations Superintendent	9
C	Transit Manager	9
C	Utility Financial/Rate Analyst	9
C	Airport Operations/Maintenance Supervisor	8
C	Business Development Specialist	8
C	Community Partnership Administrator	8
C	Crew Supervisor	8
C	Customer Relations Business Specialist	8
C	Customer Relations Specialist	8
C	Facilities Management Planner	8
C	Human Resources Generalist	8
C	Librarian III	8
C	Police Records Supervisor	8
C	Program Supervisor	8
C	Public Information Officer	8

	Position	Pay Plan Level
C	Staff Engineer	8
C	Stormwater Quality Specialist	8
C	Theater Manager	8
C	Accountant II	7
C	Budget Analyst	7
C	Marketing Coordinator	7
C	Museum Curator	7
C	Sales Tax Auditor	7
C	Senior City Planner	7
C	Athletics Coordinator	6
C	Benefits Administrator	6
C	Facility Coordinator	6
C	Public Art/Business Services Manager	6
C	Recreation Coordinator	6
C	Transit Operations Supervisor	6

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE 2013 BUDGET FOR THE CITY OF
LOVELAND, COLORADO**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND,
COLORADO:**

Section 1. That the 2013 Budget, which has been filed with the City Clerk's Office, for all funds for the fiscal year beginning January 1, 2013 and ending December 31, 2013, with revenues and estimated fund balance in the total amount of \$362,197,470, and expenditures of \$223,767,280 for capital and departmental operations, is hereby adopted as the budget for all funds of the City of Loveland, Colorado for the year 2013.

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

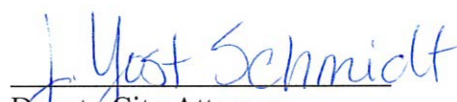
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Deputy City Attorney

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE MAKING AN APPROPRIATION FOR THE FISCAL
YEAR BEGINNING JANUARY 1, 2013 AND ENDING DECEMBER 31,
2013 FOR THE CITY OF LOVELAND, COLORADO**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND,
COLORADO:**

Section 1. That out of estimated revenues to be derived from all sources, as set forth in the 2013 Budget and to be received from the funds listed below, which together with estimated fund balance on January 1, 2013 make up the total of estimated resources listed below, there is hereby appropriated to each such fund for the fiscal year beginning January 1, 2013 the amounts listed below:

Fund Name	Estimated Revenue	Estimated Fund Balance	Total Resources	Appropriation	Fund Balance
General Fund	69,869,080	26,744,200	96,613,280	68,476,620	28,136,660
Art in Public Places	224,480	254,550	479,030	414,010	65,020
Capital Projects	7,717,540	1,150,710	8,868,250	7,717,540	1,150,710
Park Capital Expansion Fees	1,179,380	1,331,670	2,511,050	393,350	2,117,700
Recreation Capital Expansion Fees	934,520	3,287,610	4,222,130	470,000	3,752,130
Trails Capital Expansion Fees	170,910	1,020,150	1,191,060	610,000	581,060
Open Space Capital Expansion Fees	264,950	1,246,600	1,511,550	1,290,000	221,550
General Government Capital Expansion Fees	334,580	7,431,600	7,766,180	2,217,540	5,548,640
Fire Capital Expansion Fees	1,757,520	1,826,440	3,583,960	3,534,480	49,480
Police Capital Expansion Fees	182,290	4,078,390	4,260,680	-	4,260,680
Library Capital Expansion Fees	201,320	153,040	354,360	-	354,360
Cultural Services Capital Expansion Fees	202,370	1,997,990	2,200,360	-	2,200,360
Streets Capital Expansion Fees	850,310	1,408,610	2,258,920	902,360	1,356,560
Comm. Dev. Block Grant	288,240	-	288,240	288,240	-
Conservation Trust	540,370	3,364,330	3,904,700	436,570	3,468,130
Lodging Tax	718,860	775,770	1,494,630	610,000	884,630
Open Space	1,601,920	11,897,200	13,499,120	2,520,800	10,978,320
Parks Improvement	82,440	2,113,230	2,195,670	305,000	1,890,670
PEG Fee	73,540	211,400	284,940	86,000	198,940
Seizure & Forfeiture Fund	-	-	-	-	-
Transt Fund	1,879,510	-	1,879,510	1,879,510	-
Transportation Fund	11,606,460	-	11,606,460	11,606,460	-
Golf Course	3,592,100	1,462,180	5,054,280	3,508,420	1,545,860
Power	54,109,360	9,512,460	63,621,820	54,939,760	8,682,060
Power Plant Improvement Fee	1,799,500	6,475,310	8,274,810	1,444,180	6,830,630
Raw Water	2,016,090	11,703,520	13,719,610	1,952,030	11,767,580
Solid Waste	6,279,800	5,661,970	11,941,770	9,139,550	2,802,220
Storm Water	4,340,880	2,164,200	6,505,080	4,360,710	2,144,370
Wastewater	8,245,690	5,577,000	13,822,690	10,948,180	2,874,510
Wastewater System Improvement Fee	883,690	3,802,160	4,685,850	635,000	4,050,850
Water	25,923,660	232,090	26,155,750	16,699,460	9,456,290
Water System Improvement Fee	1,388,610	6,741,920	8,130,530	940,450	7,190,080
Employee Benefits Fund	9,201,780	3,624,910	12,826,690	10,229,300	2,597,390
Fleet Fund	1,121,180	8,240,590	9,361,770	1,672,000	7,689,770
Risk Management	2,553,800	3,606,310	6,160,110	3,038,360	3,121,750
Vehicle Maintenance	3,688,670	558,540	4,247,210	3,785,950	461,260
TOTAL	225,825,400	139,656,650	365,482,050	227,051,830	138,430,220

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon adoption, as provided in City Charter Section 11-5(d).

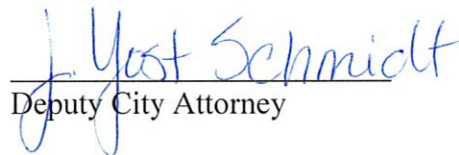
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney

2013 Recommended Budget

First Reading October 2, 2012

Colorado Trends

Colorado State Planning & Budgeting, in their *Colorado Economic Forecast, September 2012*, highlighted:

- Continued job growth, but at lower rates of increase: 2012 increase 1.7%, with 1.0% in 2013.
- Unemployment in 2012 at 8.0%, then a slow decrease to 7.8% in 2013.
- Retail spending is projected to continue modest growth with a 3.9% increase in 2013.
- Personal income will increase 4.3% in 2012, and growth will continue, but more slowly, at 4.0% in 2013.

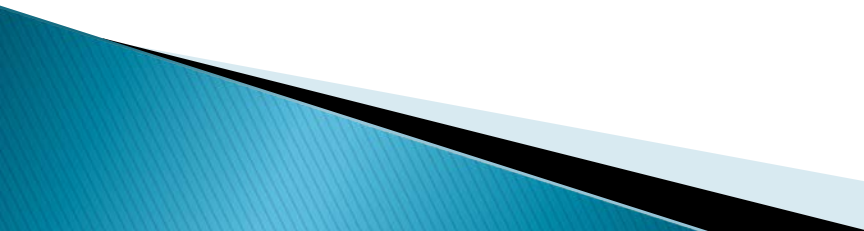
Loveland Trends

Colorado Department of Labor & Employment reports:

- Unemployment rate in Loveland was 7.1% in August 2012.
- Unemployment rate in Loveland was 7.9% in August 2011.

Total City Budget Overview

Key Concepts, Philosophy, and Building Blocks for Revenue Budget:

- Property tax flat to 2012 collections.
 - Sales tax base increases 4.0% over projected 2012 collections.
 - Auto use tax flat to projected historic average.
 - Building use tax and building permit revenues based on projected building activity.
 - Interest calculated at 1.2% of projected beginning balance.
 - Rate increases in the Water & Power Enterprise funds.
- 

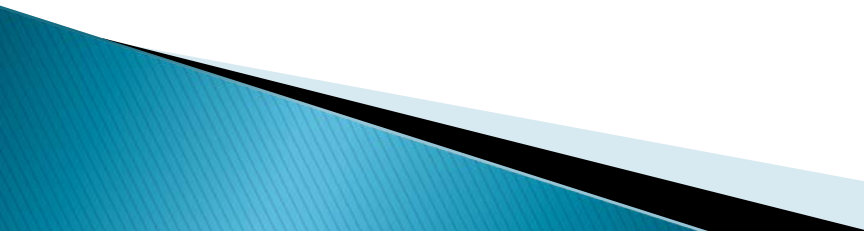
Total City Budget Overview

Key Concepts, Philosophy, and Building Blocks for Expense Budget:

- Recovery from recession continues to be slow.
- Sales tax has experienced modest growth.
- Commercial building projects remain severely constrained, but housing projects begin to recover.
- Minimal job growth with 443 more people employed through August compared to the same period last year⁽¹⁾.

⁽¹⁾ Larimer County Workforce Center August Report

2013 Budget Building Blocks

- Merit Pool set at 3.5% of current salaries.
 - Health claims budgeted at same amount as 2011 actual expenses.
 - Fuel estimated at a 23% increase from 2012 adopted budget.
 - All one-time items removed.
 - No across the board inflation, addressed on a case-by-case basis.
 - Major capital projects based on the Capital Program.
- 

Total Budget Expense Growth

<u>Budget Year</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Operations	128,230	137,813	144,394	160,555
Percent Change	-5.2%	7.5%	4.0%	12.6%
Capital	41,174	40,699	36,376	46,297
Percent Change	-7.9%	-1.2%	-14.6%	27.3%
Total Net Budget	169,404	178,512	180,770	206,852
Percent Change	-5.9%	5.4%	1.4%	14.4%

*All numbers in thousands.

Total Budget Revenues

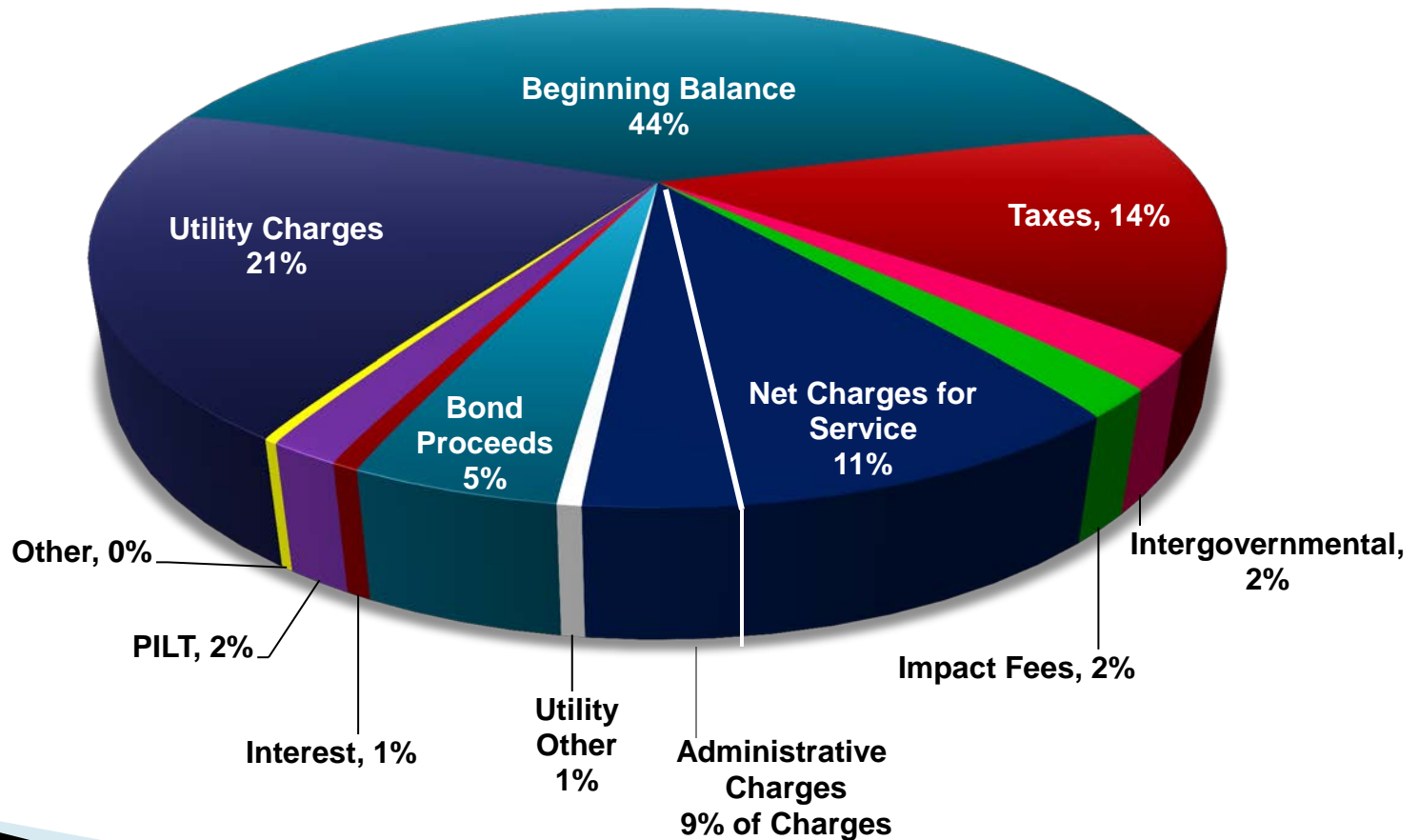
<u>REVENUE</u>	<u>2011</u> <u>Actual</u>	<u>2012</u> <u>Adopted</u>	<u>2012</u> <u>Revised</u>	<u>2013</u> <u>Budget</u>	<u>%</u> <u>Change</u>
Beginning Balance	175,638	133,754	179,291	139,657	
Taxes	46,702	46,332	46,332	49,288	6.4%
Intergovernmental	14,832	7,984	10,450	7,238	-9.3%
Impact Fees	9,619	6,538	6,538	7,419	13.5%
Charges for Service	33,810	33,765	33,765	43,429	28.6%
Interest	5,170	2,606	2,606	2,659	2.0%
Other	8,776	751	1,943	1,223	62.8%
Utility Charges	64,886	65,900	65,900	74,086	12.4%
Utility Other	2,209	2,005	2,005	1,930	-3.7%
Pilt	4,259	5,041	5,041	5,640	11.9%
Bond proceeds	-	-	-	16,000	100.0%
Less Administrative charges	-	-	-	(3,285)	100.0%
Total Net Revenue	190,262	170,922	174,580	205,626	20.3%
Transfers	21,747	19,610	25,983	16,915	-13.7%
Total Revenue	212,010	190,532	200,563	222,541	15.6%
Total Resources	387,647	324,286	379,854	362,197	

*All numbers in thousands.

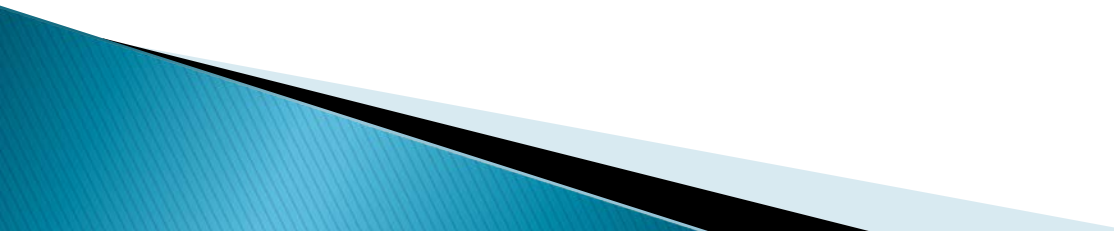
Total Budget Expenses

Appropriations	<u>2011</u> <u>Actual</u>	<u>2012</u> <u>Adopted</u>	<u>2012</u> <u>Revised</u>	<u>2013</u> <u>Budget</u>	<u>%</u> <u>Change</u>
General Fund (net expense)	63,081	62,392	66,958	65,192	4.5%
Enterprise Funds	92,363	81,315	105,021	104,568	28.6%
Internal Service Funds	15,940	17,439	17,609	18,726	7.4%
Special Revenue Funds	36,973	39,235	50,609	35,282	-10.1%
Total Expense	208,356	200,381	240,197	223,767	11.7%
Less Transfers	21,747	19,610	25,983	16,915	-13.7%
Total Net Expense	186,609	180,771	214,215	206,852	14.4%
Ending Balance	179,291	123,905	139,657	138,430	

Total Budget Source of Funds

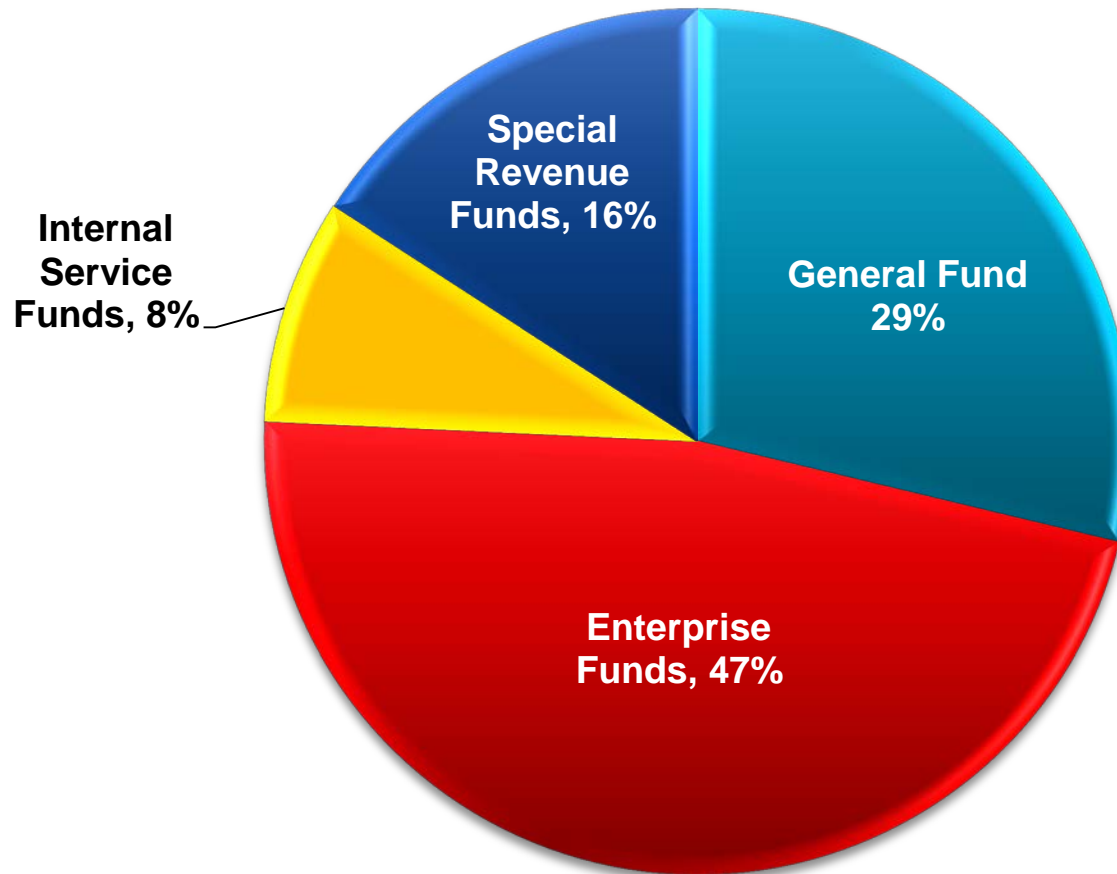


Significant Revenue Recommendations

- Continue 1% per year increase in water rates for new reservoir and another 12.0% for treatment plant and distribution system capital improvements;
 - Increase of 4.13% in Power rates to pass through a PRPA increase;
 - Increase Wastewater rates by 15% except for the commercial class, which is left at the same rate.
 - Increase the Transportation Fee 11% so that the fees continue to cover 60% of the Street Rehabilitation Budget.
- 

Total Fund Appropriations

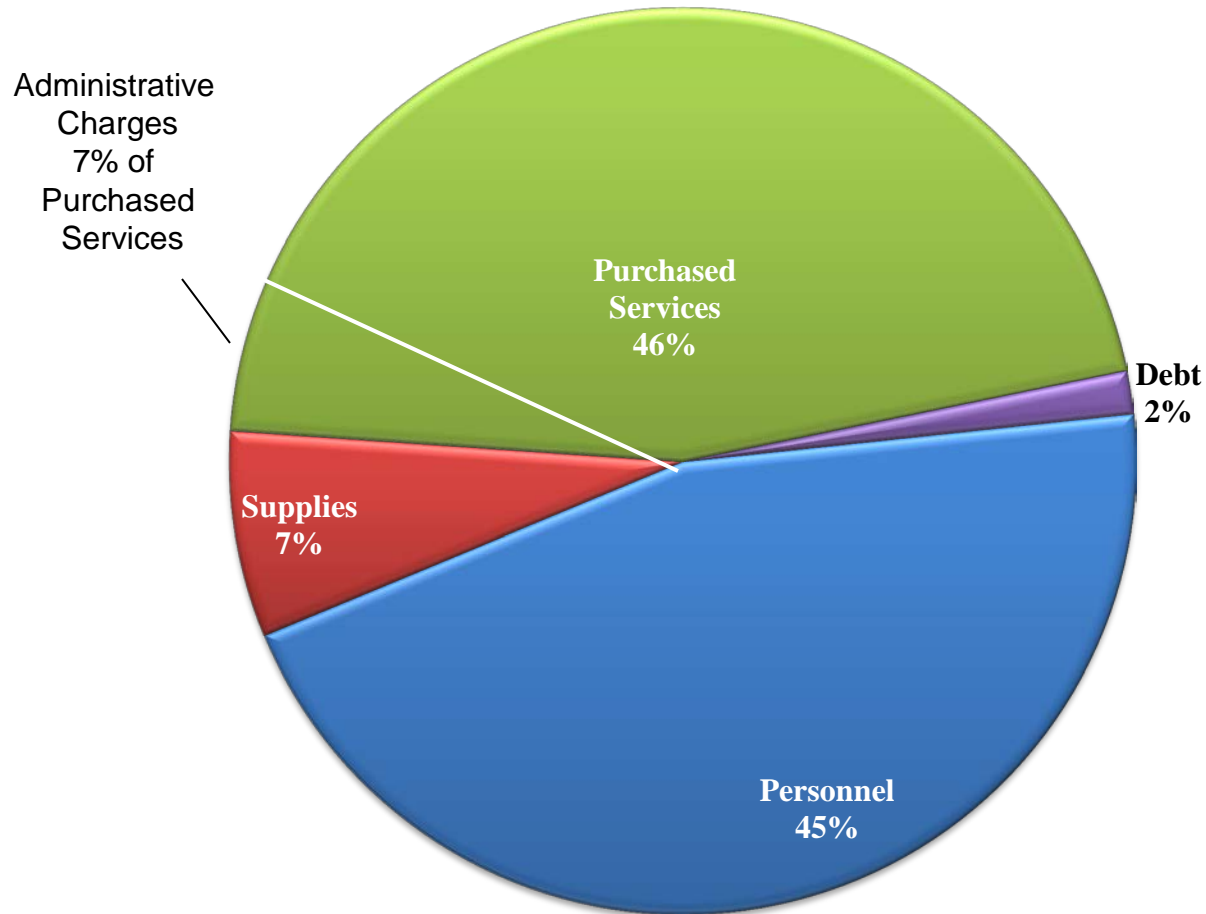
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Projected Ending Balances

Total Ending Balance	\$138,430,190
Restricted for Construction and Land Purchases	(77,894,130)
Restricted for Insurance Claims	(5,719,140)
Restricted for Equipment Replacement	(10,690,930)
Restricted for City Marketing	(751,940)
Restricted for Open Space Maintenance	(4,359,880)
Restricted for TABOR Revenues (revenue above cap)	(6,906,020)
Restricted by State Constitution (TABOR 3% Emergency)	(1,934,670)
Restricted for Council Designated Projects	(2,961,770)
Restricted for Library	(125,030)
Designated for Fire Authority Grant Match	(103,900)
Restricted for Fund Balance Policy (15% of Operating Expense) – All Funds	(23,951,240)
Total Unrestricted	\$3,031,540

Operating Expenses

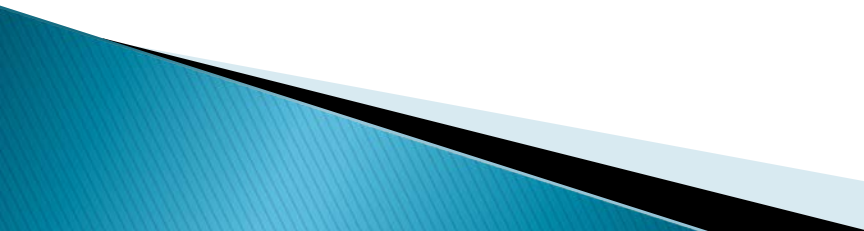


Purchased Power Expense, Capital Expense
and Transfers excluded

Citywide Benefited FTE Changes

- Total City increase of 15.39 Benefitted FTEs;
- Decrease of 11.36 FTEs in General Fund;
- Increase of 1.5 FTEs Internal Service Funds;
- Decrease of 25.65 FTEs in the Enterprise Funds; and,
- Increase of 50.9 FTEs in Special Revenue Funds.

Reorganizations account for the significant changes in the General Fund, Enterprise Funds and Special Revenue Funds.



General Fund Overview

General Fund Summary

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	2011	2012	2012	2013	%
General Fund	Actual	Adopted	Revised Budget	Budget	Change
Beginning Balance	\$27,114	\$23,950	\$31,284	\$26,744	11.7%
Revenue (Net)	67,251	59,725	62,445	66,585	11.5%
Appropriations (net)	63,081	62,392	66,958	65,192	4.5%
Ending Balance	\$31,284	\$21,283	\$26,771	\$28,137	32.2%

The 2011 and 2012 numbers have been adjusted from the 2012 Adopted Budget Book to account for the move of Transit and Transportation Services to new funds. This adjustment provides for a better year-to-year comparison.

*All numbers in thousands

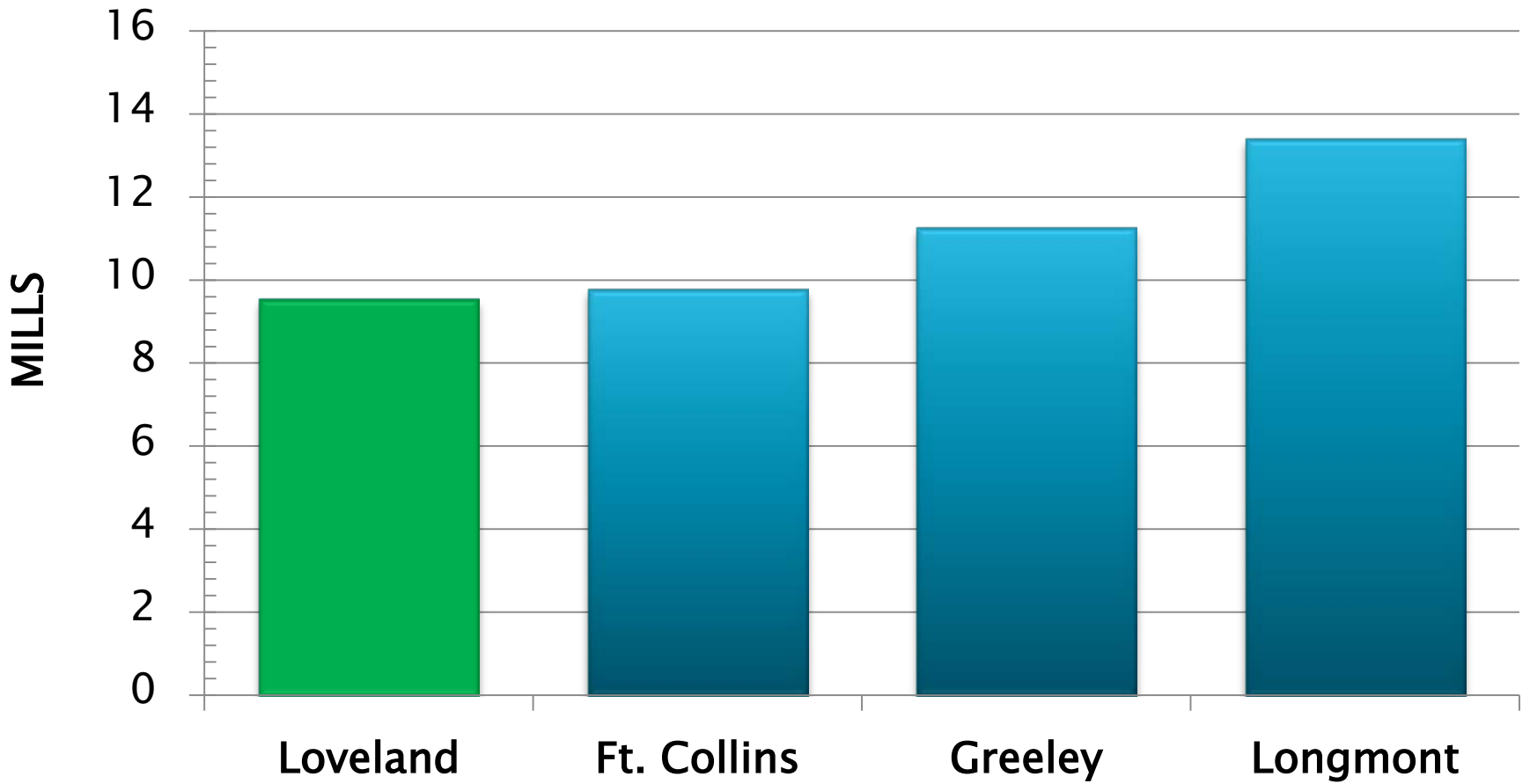
General Fund Revenue

<u>Revenue</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Revised</u>	<u>2013 Budget</u>	<u>% Change</u>
<i>Beginning Balance</i>	27,114	23,950	31,284	26,744	
Taxes	46,119	45,782	45,782	48,588	6.1%
Licenses & Permits	1,369	967	967	1,491	54.2%
Intergovernmental	6,749	408	836	324	(20.6%)
Chrgs. for Service	3,641	3,703	3,703	11,892	221.1%
Fines & Penalties	936	1,005	1,005	1,068	6.3%
Interest	786	405	405	340	(16.0%)
PILT	4,259	5,041	5,041	5,640	11.9%
Miscellaneous	1,261	419	595	397	(5.3%)
Transfers	2,131	2,026	4,084	129	(93.6%)
Total Revenue	67,251	59,756	62,418	69,869	16.9%
Admin. Charges	-	-	-	(3,285)	100.0%
Net Revenue	67,251	59,756	62,418	66,584	11.4%
Total Resources	94,365	83,706	93,702	93,328	

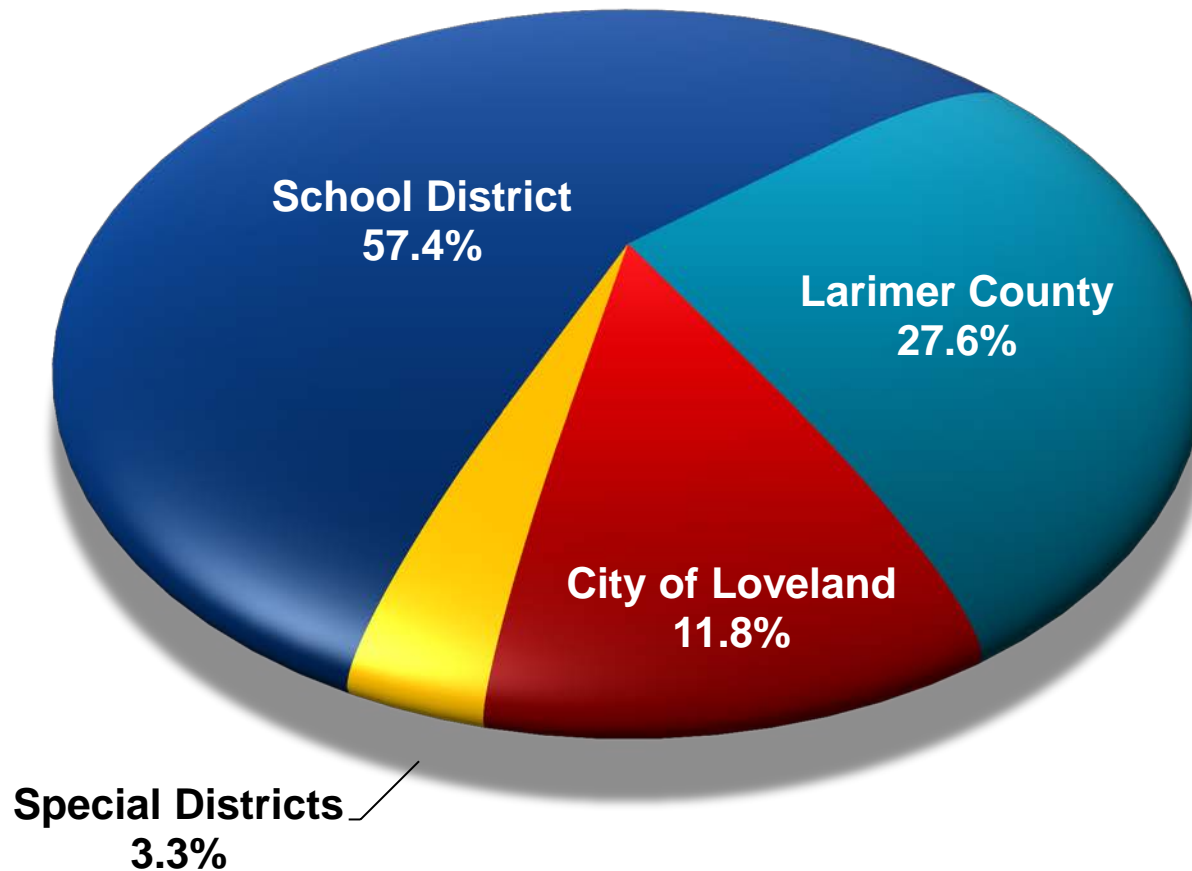
Property Tax Revenue



Mill Levy

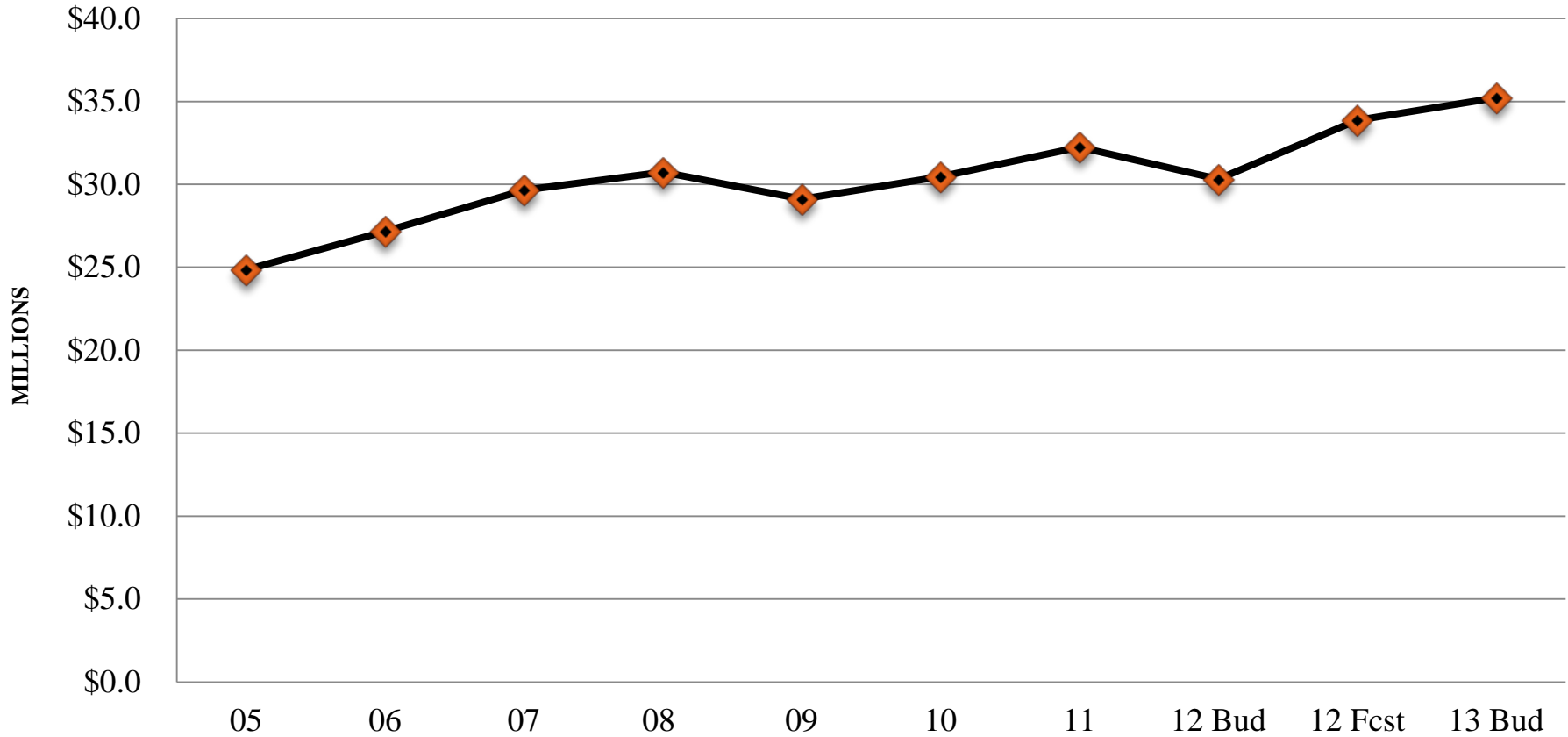


City Mill Levy Compared to Total Tax Bill

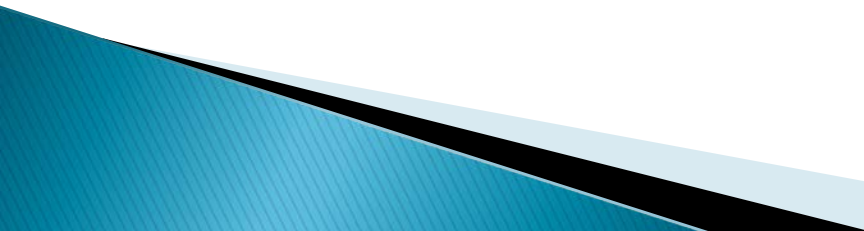


Sales Tax Revenue

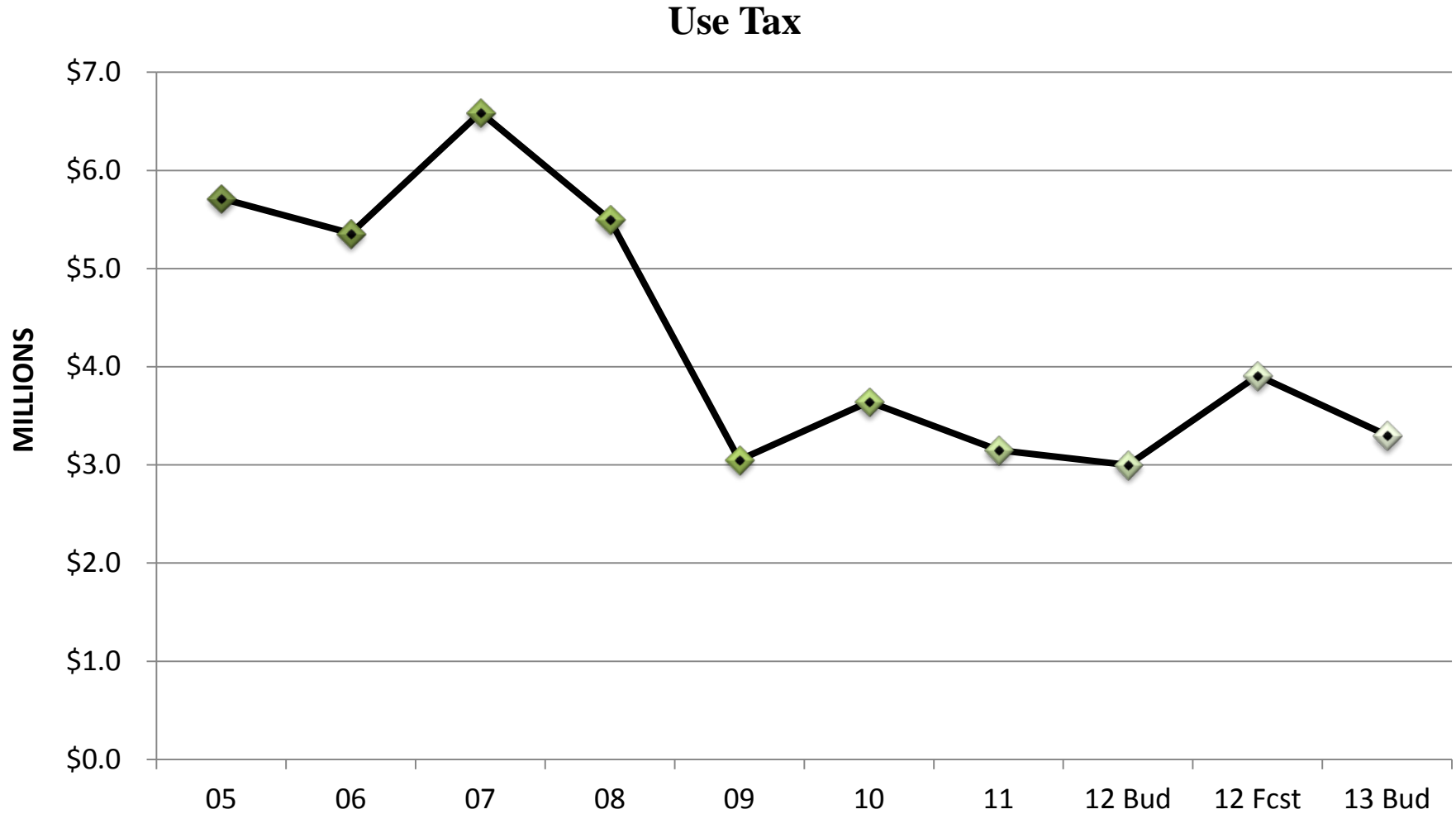
Sales Tax Collection



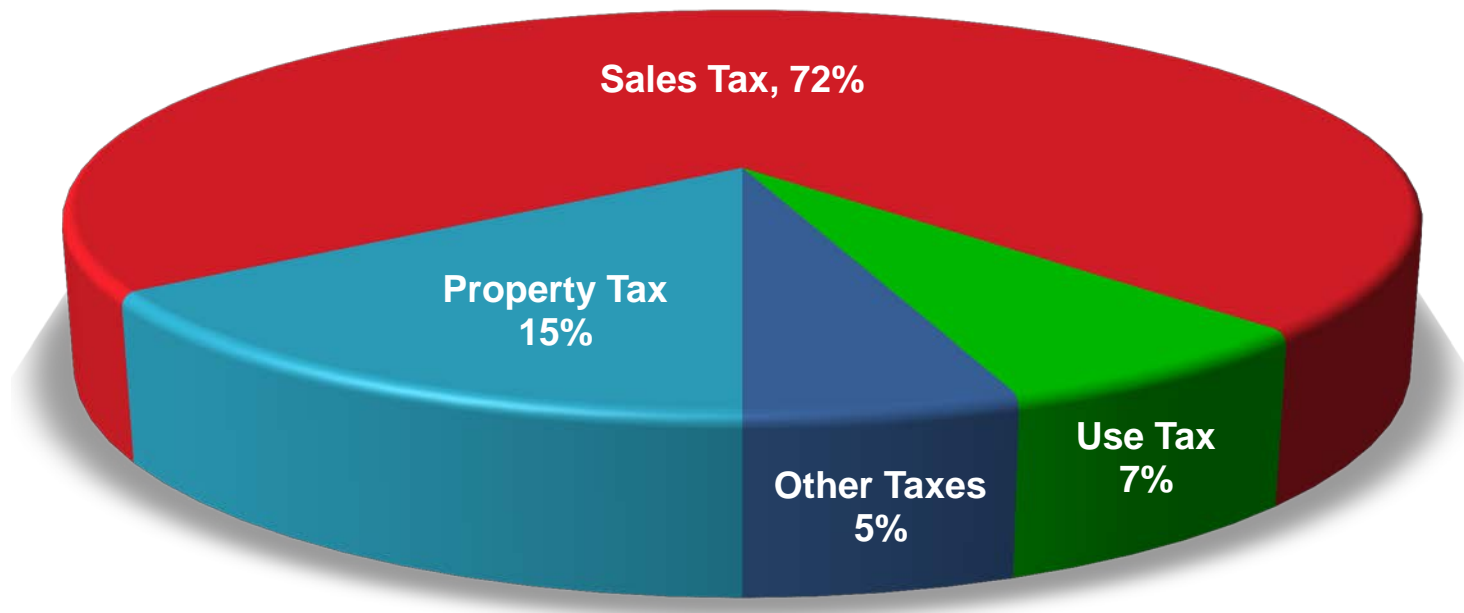
Factors for Sales Tax Development

- Retail Sales statewide are projected to increase 3.9% in 2013.
 - Personal Income in the State is projected to increase 4.0% in 2013.
 - Statewide population growth is estimated at 1.4%.
 - CPI projected to increase 3.1%.
 - Current 2012 City collections are 6.0% above 2011.
 - City collections estimated to grow 4.0% to the current 2012 forecast.
- 

Use Tax Revenue

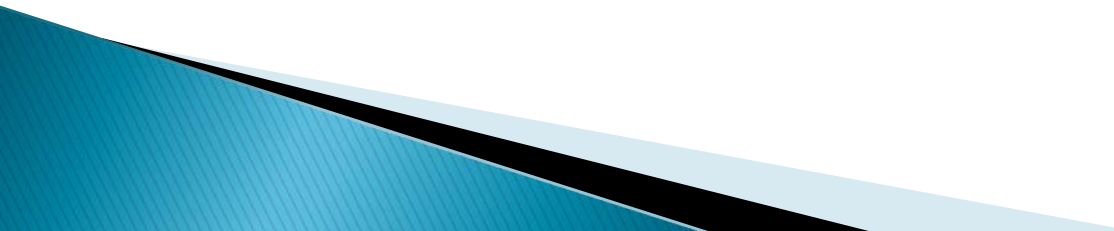


General Fund Taxes

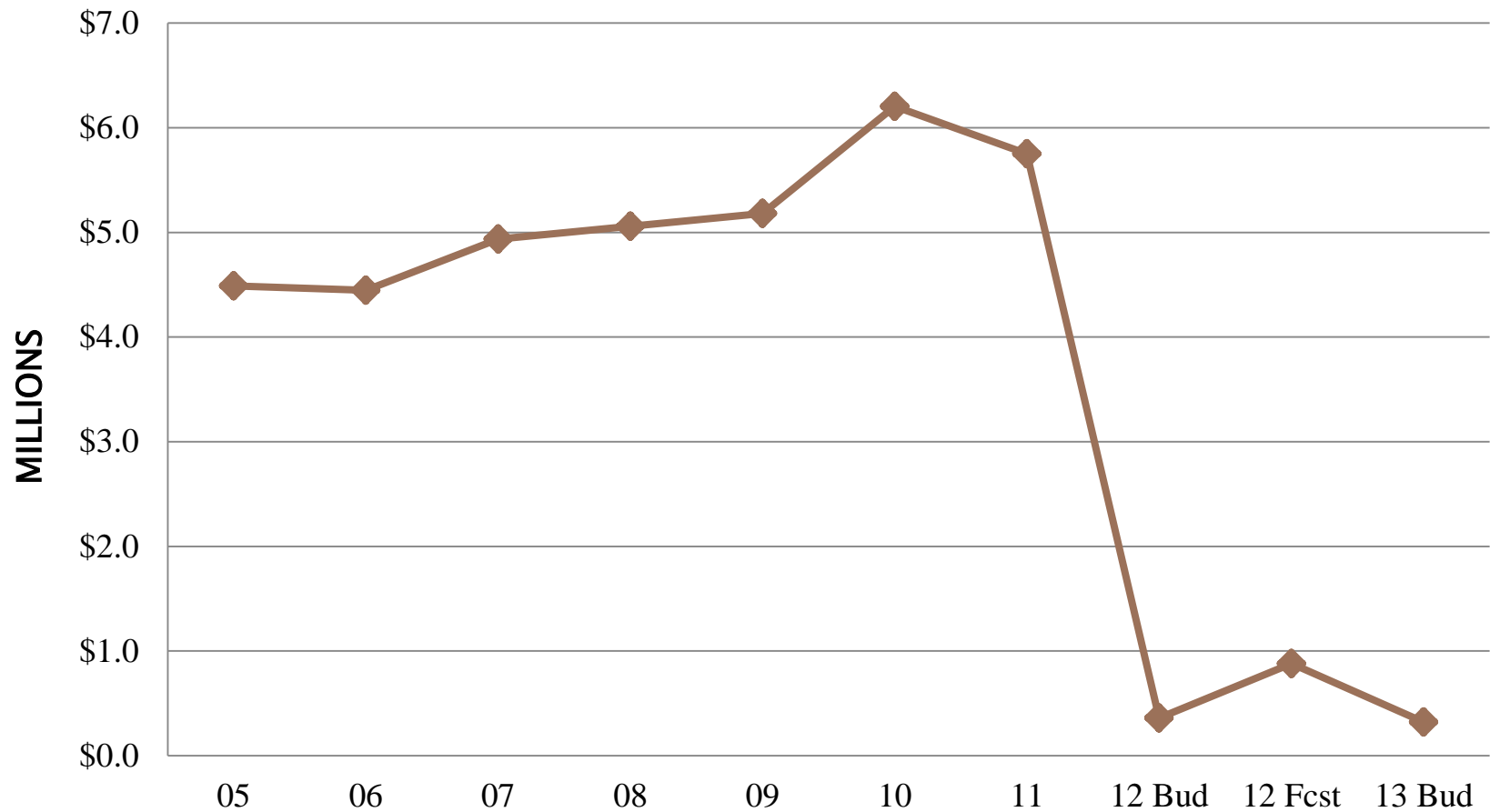


Intergovernmental Revenues

Thompson Valley EMS Dispatch	207,180
Severance Tax	100,000
Berthoud Fire Dispatch	16,900
Total	324,080



Intergovernmental Revenue



2013 General Fund Expenses

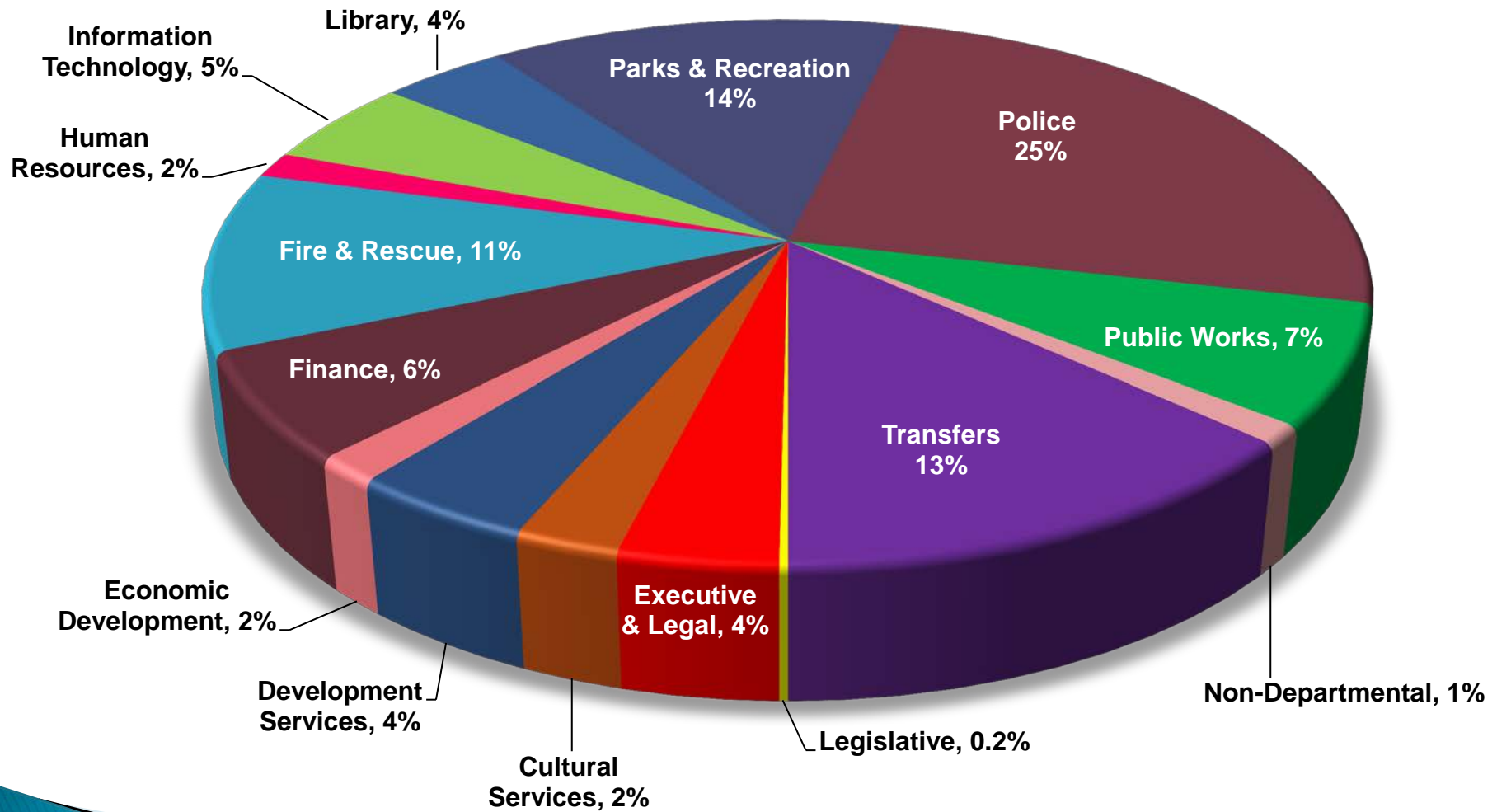
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	2011 Actual	2012 Adopted	2012 Revised	2013 Budget	% Change
Legislative	\$101	\$126	\$126	\$138	9.1%
Executive/Legal	2,262	2,372	2,393	2,561	8.0%
Cultural Services	1,224	1,172	1,339	1,695	44.7%
Development Services	3,112	2,637	2,857	2,995	13.5%
Economic Dev.	998	721	2,370	1,060	47.0%
Finance	3,607	3,929	3,949	4,303	9.5%
Fire & Rescue	7,957	6,109**	7,247	7,245**	18.6%
Human Resources	743	927	927	1,048	13.1%
Information Tech.	3,189	3,222	3,309	3,536	9.7%
Library	2,318	2,337	2,373	2,845	21.7%
Parks & Rec.	7,789	8,419	8,417	9,384	11.5%
Police	16,497	16,015	16,164	17,033	6.4%
Public Works	4,455	4,648	4,435	4,826	3.8%
Non-Departmental	734	740	670	756	16.8%
Transfers	8,124	9,018	10,381	9,050	0.4%
Less Admin. Expense	-	-	-	(3,285)	100.0%
Total	\$59,622	\$62,392	\$66,958	\$65,192	4.5%
Ending Balance	\$31,284	\$21,314	\$26,744	\$28,137	

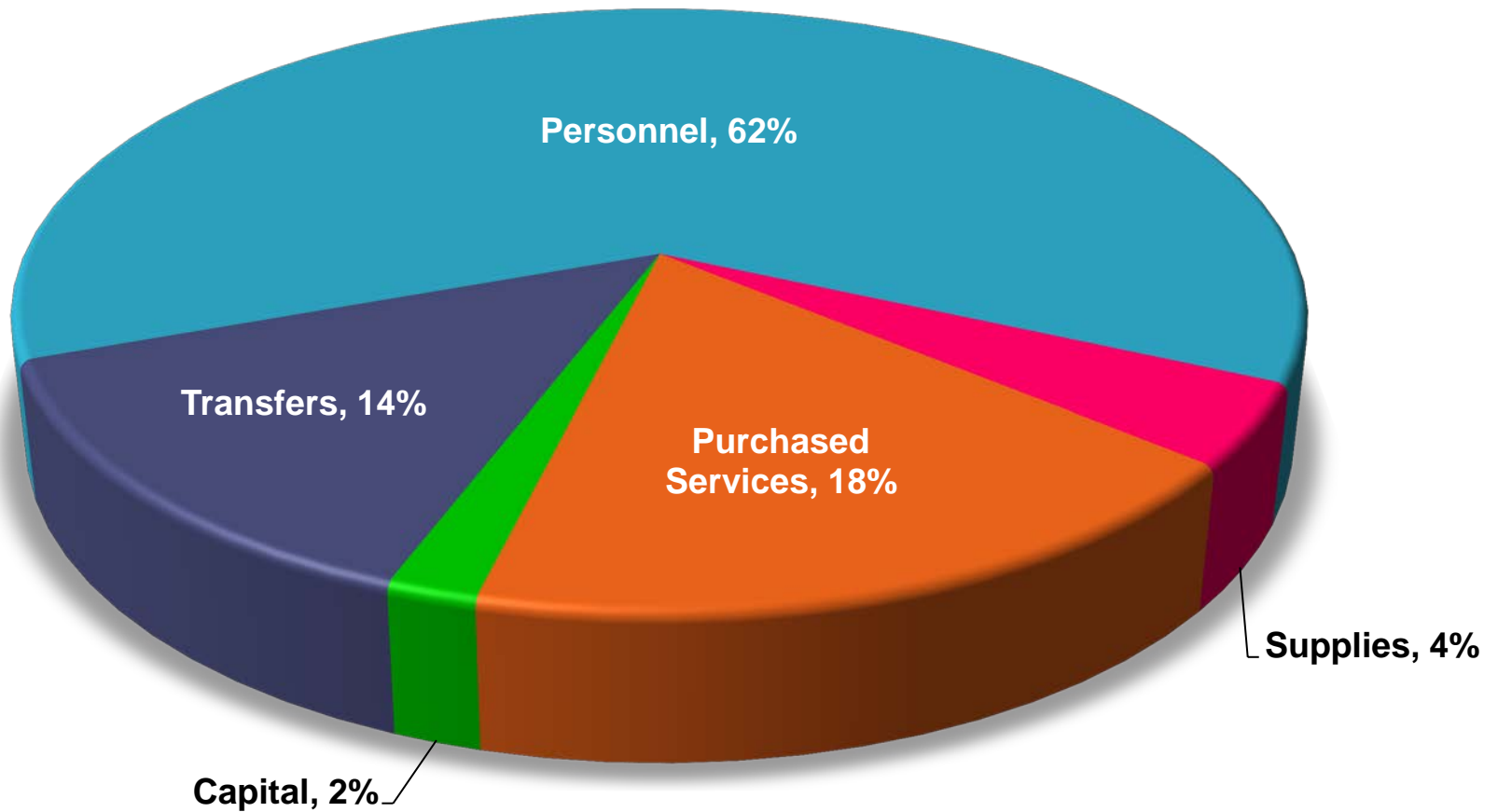
** This is the City Contribution to the Loveland Fire Rescue Authority. The 2012 Revised includes \$674,470 budgeted in the General Fund.

*All numbers in thousands.


General Fund Expense By Department



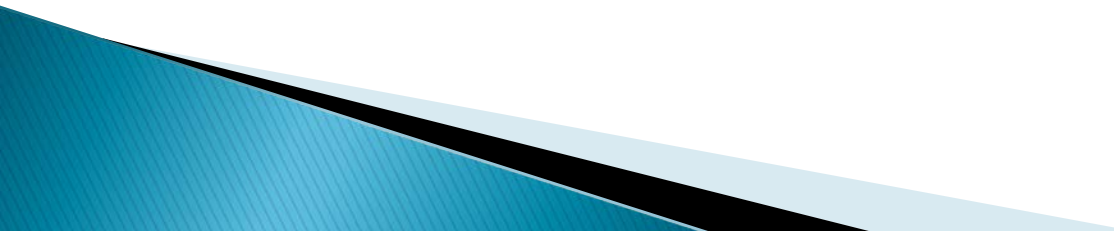
General Fund Expense



Significant Recommended Supplements – General Fund

- \$446,150 – Operating costs for the addition of six new firefighters and the operational cost for the Station 6 expansion.
 - \$131,280 – Addition of a Financial Manager position in Public Works.
 - \$110,000 – Addition of a Type 6 Engine to the Fire Fleet.
 - \$120,000 – Funding for Phase II of the Technology Transfer Program.
 - \$76,220 – Addition of a Park Planner position. 50% of the funding is from the Open Space Fund.
 - \$75,000 – Consulting services for the Parks Master Plan update. \$25,000 of the cost is budgeted in the General Fund.
- 

Significant Recommended Supplements – General Fund

- \$61,480 – Addition of a Dispatcher position.
 - \$52,650 – Addition of a Evidence Technician position.
 - \$43,480 – Increase in pay rate for part-time firefighters.
- 

Significant Recommended Supplements – Other Funds

- \$440,750 – Increased funding for the Street Rehabilitation Program.
 - \$305,000 – Renovation of three restrooms in City parks to meet ADA and City Code requirements.
 - \$144,850 – Addition of two part-time Open Lands Worker positions and required equipment.
 - \$100,000 – Funding for a new bridge repair program.
 - \$100,000 – Increase in funding for visitor services based on the CMC recommendation.
 - \$63,550 – Addition of a Mechanic position in Vehicle Maintenance.
- 

Enterprise Fund Expense Highlights ^{P. 269}

-Water

- \$1,000,000 – Funding for debt issuance costs on recommended bonding of \$16,000,000 for infrastructure replacement;
- \$400,000 – Increase in the Water Enterprise for painting the 29th Street Water Tank;
- \$249,600 – Increased funding to repair and maintain aging facilities.
- \$200,000 – Increased funding for Water Court exchange cases;
- \$118,000 for the Windy Gap assessment;
- \$100,000 – Funding for Professional Services related to contract rights in irrigation ditches;

Enterprise Fund Expense Highlights

P . 270

- Wastewater

- \$200,000– Funding for cleaning the Namaqua Interceptor;
- \$129,580 – Increase in anti-corrosion chemicals to expand the life of infrastructure;
- \$100,000 – Increase in the Wastewater Enterprise for augmentation plans for the ponds on the RMCIT campus;
- \$347,240 – Increase to repair and maintain aging facilities in the ground and at the Treatment Plant;
- \$500,000 – Funding for the inspection and interior coating of the digester roofs at the Treatment Plant;
- \$114,600 – Funding to clean the digester;

Enterprise Fund Expense Highlights

Power

- \$209,000 – Increase for the tree trimming program;
- \$4,917,480 – Increase for purchased power.

Solid Waste

- \$212,000 – Addition of a smaller trash truck to the fleet for use on streets vulnerable to damage.

Capital Program 2013

General Fund Agencies

<u>Project Title</u>	<u>Project Description</u>	<u>2013 (in millions)</u>
Fire Station 2	Construct and relocate; add an Engine Company	3.6
Street Maintenance	Treatment overlays, major reconstruction, & concrete repairs	3.8
Transportation Program	Variety of construction projects, road widening, signals, etc.	1.6
Open Lands Acquisition	Land purchases for open space	3.3
Downtown Infrastructure	Projects to be determined	1.0
Service Center Expansion Phase III	Construction Phase	5.9
Facility Maintenance Capital Projects	Annual program for the replacement of major building systems, roof replacements, and carpet replacements.	0.5
Park Improvement Projects	Renovation of neighborhood parks	0.4
Fairgrounds Park Consoles	Ball field Lighting	0.5
Trails System	Construction of the trail loop	0.8

	2013	2014	2015	2016	2017	Five Year Total
Capital Projects Fund	5,500,000	2,717,500	12,520,610	2,720,090	1,173,760	24,631,960
Power Enterprise	6,442,410	8,902,600	6,440,620	7,038,710	8,888,430	37,712,770
Water Enterprise	-	-	-	-	-	-
Wastewater Enterprise	3,669,600	3,639,450	4,309,730	9,769,590	5,465,380	26,853,750
Raw Water Enterprise	1,118,000	796,470	22,279,530	679,800	590,570	25,464,370
Storm Water Enterprise	1,790,000	2,160,800	952,000	738,400	1,352,500	6,993,700
Streets CEF Fund	902,360	893,900	899,000	901,000	899,400	4,495,660
Parks CEF Fund	350,000	550,000	2,733,760	250,000	-	3,883,760
Recreation CEF Fund	450,000	50,000	500,000	1,900,000	-	2,900,000
Open Space CEF Fund	1,290,000	-	831,250	-	-	2,121,250
Recreation Trails CEF Fund	600,000	200,000	-	475,230	-	1,275,230
General Government CEF Fund	2,217,540	-	2,692,820	-	-	4,910,360
Fire CEF Fund	3,534,500	-	-	-	-	3,534,500
Cultural Services CEF Fund	-	2,328,140	500,000	-	-	2,828,140
Conservation Trust Fund	283,770	366,330	331,730	616,910	-	1,598,740
Park Improvement Fund	305,000	205,000	-	-	235,000	745,000
Open Lands Tax Fund	1,975,000	949,050	4,390,200	4,450,000	1,400,000	13,164,250
Transportation Fund	4,881,890	4,794,180	5,008,680	4,972,170	5,083,670	24,740,590
Total Expense	30,428,180	23,759,240	59,381,250	29,539,730	20,005,040	163,113,440

Capital Program – 2013–2017

Capital Plan Operating Impacts

Operating Impacts from the Capital Plan

Revenue

Project	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Sale of Fire 2	-	300,000	-	-	-	-	-	-	-	-
Total	-	300,000	-	-	-	-	-	-	-	-

Expense

Project										
Mehaffey Park Operating	-	97,500	-	-	-	-	-	-	-	-
Service Center Expansion	-	231,150	-	-	-	-	-	-	-	-
Fire Station 2 additional engine	-		739,390	-	-	-	-	-	-	-
Fire Station 6	521,200	-	-	-	-	-	-	-	-	-
Fire Station 10	-	-	-	-	-	-	980,430	-	-	-
Museum Expansion -Culture cost	-	-	431,000	-	-	-	-	-	-	-
Museum Expansion -Utility cost	-	-	131,000	-	-	-	-	-	-	-
Loveland Sports Park	-	-	-	127,500	-	-	-	-	-	-
Fairgrounds Park	-	5,550	-	-	-	-	-	-	30,000	-
North Lake Tennis Courts	-	3,300	-	-	-	-	-	-	-	-
New Neighborhood Parks	-	-	-	-	-	-	50,000	-	-	-
Osborn Park	-	-	-	-	-	5,750	-	-	-	-
Spray Park	-	-	-	-	16,200	-	-	-	-	-
Total	521,200	337,500	1,301,390	127,500	16,200	5,750	1,030,430	-	30,000	-

2013 Recommended Budget



Questions

**CITY OF LOVELAND****BUDGET OFFICE**

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 9
MEETING DATE: 10/2/2012
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: John Hartman, Budget Officer

TITLE:

An ordinance adopting the 2013 Budget for the Loveland Special Improvement District #1.

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is an administrative action. The City serves as the sponsoring agency for the Special Improvement District (SID) and the ex officio Board of Directors. The SID #1 was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the district. The City does not have any legal obligation towards this debt. By State law, all special districts with a connection to the City must adopt a budget. The City of Loveland serves as staff for the District.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

This action adopts the budget and appropriates funds for the 2013 expenditures of the District.

SUMMARY:

The appropriation is for debt service on bonds issued by the district; supported by the special assessments to the property owners within the district.

The Special Improvement District #1 (SID) was established to allow for the collection of assessments from property owners in the district to back bonded debt used to construct infrastructure improvements located within the district. The District is in east Loveland north of Eisenhower Boulevard along Rocky Mountain Avenue, extending north above Houts Reservoir.

The City does not have any legal obligation for payment of this debt.

REVIEWED BY CITY MANAGER: *William D. Cahill*

LIST OF ATTACHMENTS:

An Ordinance Adopting the 2013 Budget for the Loveland Special Improvement District #1.

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE 2013 BUDGET FOR THE
LOVELAND SPECIAL IMPROVEMENT DISTRICT #1**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
LOVELAND, COLORADO, acting as the governing body of the Loveland Special
Improvement District #1:**

Section 1. That out of monies and revenues to be derived from all sources, as set forth in the 2013 budget, to be received into the Loveland Special Improvement District #1 during the year 2013 with anticipated revenues and estimated fund balance as of January 1, 2013 in the sum of \$1,383,530, there is hereby appropriated \$762,120 to the Loveland Special Improvement District #1.

Section 2. That the budget for the Loveland Special Improvement District #1 for the year 2013, which has been filed with the City Clerk's Office, setting forth expenditures of \$762,120 and providing revenues from assessments, which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 4. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

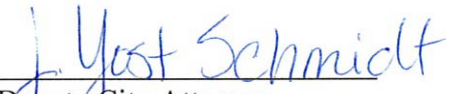
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney

**CITY OF LOVELAND****BUDGET OFFICE**

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 10
MEETING DATE: 10/2/2012
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: John Hartman, Budget Officer

TITLE:

An ordinance of the Board of Commissioners of the Loveland Urban Renewal Authority adopting the 2013 Budget for the Loveland Urban Renewal Authority.

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is an administrative action. City Council serves as the Board of Commissioners for the Loveland Urban Renewal Authority. By State budget law, the Board must approve an annual budget for the Authority. The City of Loveland serves as staff for the Authority. The Authority is funded by tax increment revenues from property and sales taxes.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

This action adopts the budget and appropriates funds for the 2013 expenditures of the Authority.

SUMMARY:

Currently there are three project areas within the Authority: the Downtown Project Area, the Finley Block Project Area, and the U.S. 34 Crossroads Project Area. Within the Downtown Project Area, \$53,830 is appropriated for developer reimbursements based on existing agreements. Within the Finley Block Project area \$205,530 is appropriated for the payment to

the developer for infrastructure based on the existing agreement. Within the U.S. 34/Crossroads Project area, \$50,000 is appropriated for City administrative costs, \$1,024,000 is appropriated to be paid to the school fund, and \$10,017,920 is appropriated for the transfer of revenue collected within the U.S. 34 Crossroads Project Area to the Centerra Metropolitan District #1 to meet contractual obligations between the Authority and the District under the Master Financing Agreement.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

An Ordinance of the Board of Commissioners of the Loveland Urban Renewal Authority Adopting the 2013 Budget for the Authority.

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE 2013 BUDGET FOR THE
LOVELAND URBAN RENEWAL**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND,
COLORADO, acting as the Commissioners of the Board of the Loveland Urban Renewal
Authority:**

Section 1. That out of monies and revenues to be derived from all sources, as set forth in the 2013 budget, to be received into the Loveland Urban Renewal Authority Fund 603 during the year 2013, with anticipated revenues and estimated fund balance as of January 1, 2013 in the sum of \$12,494,200, there is hereby appropriated \$11,351,280 to the Loveland Urban Renewal Authority Fund 603.

Section 2. That the budget for the Loveland Urban Renewal Authority for the year 2013, which has been filed with the City Clerk's Office, setting forth expenditures of \$11,351,280 and providing revenues from taxes, which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 4. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

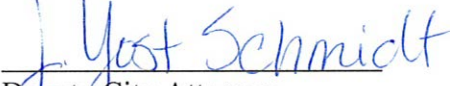
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney

**CITY OF LOVELAND****BUDGET OFFICE**

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 11
MEETING DATE: 10/2/2012
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: John Hartman, Budget Officer

TITLE:

1. An Ordinance Adopting the 2013 Budget for the Loveland General Improvement District #1 on First Reading; and
2. An Ordinance Setting the 2012 Mill Levy for the Loveland General Improvement District #1 on First Reading.

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

The ordinance adopting the budget is an administrative action. The ordinance setting the mill levy is a legislative action. City Council serves as the ex-officio Board of Directors for the District. The Board must approve a budget and set the mill levy for the District. The City of Loveland serves as staff for the District.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

These items establish a budget and appropriate funds for District expenses in 2013, and set the mill levy rate for the property tax collections.

SUMMARY:

The 2013 appropriation for the District is \$24,500. The funding is for parking lot repair and maintenance and landscaping maintenance within the District. The mill levy will be the same as in 2011. The District encompasses the downtown area with boundaries of 3rd Street on the south, 7th Street on the north, Railroad Avenue on the west and Jefferson Avenue to the east, except along 4th Street where Washington Avenue is the eastern boundary.

The 2012 mill levy applied to the 2012 Assessed Valuation determines the 2012 Property taxes. These taxes are due and payable in 2013, and the revenue funds the 2013 budget.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

- A. An Ordinance Adopting the 2013 Budget for the Loveland General Improvement District #1.
- B. An Ordinance setting the 2012 mill levy for the Loveland General Improvement District #1.

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE 2013 BUDGET FOR THE LOVELAND
GENERAL IMPROVEMENT DISTRICT #1**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
LOVELAND, COLORADO, acting as the ex officio Board of Directors of the Loveland
General Improvement District #1:**

Section 1. That out of monies and revenues to be derived from all sources, as set forth in the 2013 budget, to be received into the Loveland General Improvement District #1 Fund 602 during the year 2013, with anticipated revenues and estimated fund balance as of January 1, 2013 in the sum of \$98,250, there is hereby appropriated \$24,500 to the Loveland General Improvement District #1 Fund 602.

Section 2. That the budget for the Loveland General Improvement District #1 for the year 2013, which has been filed with the City Clerk's Office, setting forth expenditures of \$24,500 and providing revenues from taxes, which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 4. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

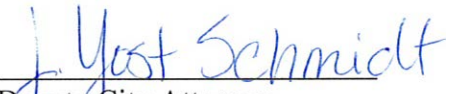
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE SETTING THE 2012 MILL LEVY FOR THE
LOVELAND GENERAL IMPROVEMENT DISTRICT #1**

WHEREAS, the City Council, acting as the ex-officio Board of Directors of the Loveland General Improvement District #1, desires to maintain the 2012 mill levy rate at the same level as 2011; and

WHEREAS, the 2012 mill levy rate impacts 2012 taxes, due and payable in 2013.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO, acting as the ex officio Board of Directors of the Loveland General Improvement District #1:

Section 1. That the mill levy rate of 2.684 mills is hereby adopted as the rate of levy upon every dollar of the valuation for assessment of taxable property within the Loveland General Improvement District #1, for the year 2012.

Section 2. That the City Clerk of the City of Loveland be and is hereby authorized and directed to send a certified copy of this ordinance to the Board of County Commissioners of Larimer County, Colorado.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 4. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

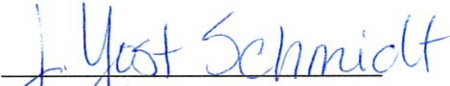
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney

**CITY OF LOVELAND****BUDGET OFFICE**

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 12
MEETING DATE: 10/2/2012
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: John Hartman, Budget Officer

TITLE:

1. A Resolution adopting the 2013 Schedule of Rates, Charges and Fees for the Fort Collins-Loveland Municipal Airport and superseding all prior Resolutions establishing such rates, charges and fees, effective January 1, 2013
2. An Ordinance Adopting the 2013 Budget for the Fort Collins-Loveland Municipal Airport on First Reading.

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the resolution and the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is an administrative action. The City of Loveland provides staff support to the Airport through the Intergovernmental Agreement with the City of Ft. Collins. As a part of this function the City Council approves the Airport budget, which includes the City's share of the Airport budget.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

These items set a schedule of fees, establish a budget and appropriate funds for Airport expenses in 2013.

SUMMARY:

The 2013 appropriation for the Ft. Collins-Loveland Municipal Airport is \$2,208,600. The funding is for the operations and capital improvement program at the Airport. Operations expenses of \$803,100 include funding for the Airport staff and day to day operating costs, funded through Airport revenues. The capital program with appropriations of \$1,405,000 to continue airport improvements is funded by a Federal Aviation Administration entitlement grant, a grant from the State of Colorado, and contributions from the two cities.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. A Resolution and Exhibit A adopting the 2013 Schedule of Rates, Charges and Fees for the Fort Collins-Loveland Municipal Airport and superseding all prior Resolutions establishing such rates, charges and fees, effective January 1, 2013.
2. An Ordinance adopting the 2013 budget for the Fort Collins-Loveland Municipal Airport.

RESOLUTION #R-66-2012

A RESOLUTION ADOPTING THE 2013 SCHEDULE OF RATES, CHARGES AND FEES FOR THE FORT COLLINS-LOVELAND MUNICIPAL AIRPORT AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES AND FEES, EFFECTIVE JANUARY 1, 2013

WHEREAS, the Intergovernmental Agreement (IGA) between the Cities of Loveland and Fort Collins related to ownership and operation of the Fort Collins-Loveland Municipal Airport (the "Airport") provides that the City of Loveland serves as the staff support for administrative services and the City has historically set the Airport rates, charges and fees; and

WHEREAS, the City Council last set rates, charges and fees for the Airport pursuant to Resolution #R-65-2011, for calendar year 2012;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF LOVELAND, COLORADO, that:**

Section 1. The 2013 Schedule of Rates, Charges and Fees for the Fort Collins-Loveland Municipal Airport is hereby adopted for services provided by the Airport on or after January 1, 2013.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the City Council setting the rates, charges and fees now being set, including those set in Resolution #R-65-2011, except with respect to any fee thereunder remaining due and owing on or after January 1, 2013.

Section 3. That notwithstanding the foregoing, the rates, charges and fees as set forth in Resolution #R-65-2011 shall continue in full force and effect from the date of this Resolution until they are superseded on January 1, 2013 as provided herein.

Section 4. This Resolution shall take effect as of the date of its adoption.

ADOPTED this 2nd day of October 2, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Deputy City Attorney

Exhibit A

City of Loveland, Colorado

**Schedule of Rates, Charges and Fees for the
Fort Collins-Loveland Municipal Airport**

Effective January 1, 2013

FORT COLLINS-LOVELAND MUNICIPAL AIRPORT

Airport Fees:

Passenger Facility Charges, per passenger	\$4.50
Fuel Flowage Fee, Off-Airport, whichever is greater:	
Percentage of actual cost, before taxes	10%
OR	
Per gallon	\$.08
Fuel Flowage Fee, On-Airport, whichever is greater:	
Percentage of actual cost, less taxes060%
OR	
Per gallon	\$.05
Land Lease, to be increased annually by CPI:	
Improved, per square foot	\$0.369
Unimproved, per square foot	\$0.257
T-Hangar Lease:	
“A”, per month.....	\$196.00
“B”, per month.....	\$228.00
“C”, per month.....	\$242.00
Hangar Waiting List Application Fee, per application	\$25.00
Terminal Lease, per square foot.....	\$15.00
Modular Building Use Fee, per use	\$50.00
Terminal Building Overnight Auto Parking, per night.....	\$5.00

Airline Charges:

Landing Fees, per 1,000 pounds of certified gross landing weight	\$0.58
<i>Applies to scheduled and unscheduled Air Carriers; and to</i>	
<i>Charter aircraft in excess of 90,000 pounds.</i>	
Terminal Building Use, per flight	\$50.00
<i>Applies to scheduled and unscheduled Air Carriers or Charter flights.</i>	
ARFF (Aircraft Rescue and Fire Fighting) Standby Fees:	
Index B, per flight	\$50.00
Index C, per flight	\$150.00
<i>Applies to scheduled and unscheduled Air Carriers.</i>	

FIRST READING October 2, 2012

SECOND READING _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE 2013 BUDGET FOR THE FORT
COLLINS-LOVELAND MUNICIPAL AIRPORT**

WHEREAS, the Intergovernmental Agreement (IGA) between the Cities of Loveland and Fort Collins related to ownership and operation of the Fort Collins-Loveland Municipal Airport (the "Airport") provides that the City of Loveland serves as the staff support for administrative services. Under the IGA, both cities budget for their share of the Airport Annual Operating Budget and Capital Budget (collectively, the "Airport Budget"), the Steering Committee approves the Airport Budget as whole, and the City of Loveland includes the Airport Budget in its City Budget Document for reference purposes; and

WHEREAS, the City of Loveland 2013 Budget appropriated Loveland's contribution to the 2013 Airport Budget of \$85,000 and includes the 2013 Airport Budget in the City's 2013 Budget Book (pages 19-5 through 19-7) for reference purposes; and

WHEREAS, for transparency to the Council and the public and for governance, management, and audit of the Airport Budget, and to provide a mechanism to track and approve changes to the Airport Budget, it is appropriate for the City of Loveland, as a part of its administrative duties under the IGA, to approve the 2013 Airport Budget as whole and any subsequent changes.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF LOVELAND, COLORADO:**

Section 1. That the 2013 Airport Budget as set forth on Exhibit A attached hereto and incorporated herein by this reference is hereby adopted and the City's share of the 2013 Airport Budget is hereby appropriated;

Section 2. That out of monies and revenues to be derived from all sources, as set forth in the 2013 Airport Budget, to be received into the Fort Collins-Loveland Municipal Airport during the year 2013, with anticipated revenues and estimated fund balance as of January 1, 2013 in the sum of \$3,409,070, there is hereby appropriated \$2,208,600 to the Fort Collins-Loveland Municipal Airport Fund 600.

Section 3. That the 2013 Airport Budget, which has been filed with the City Clerk's Office, setting forth expenditures of \$2,208,600 which together with all other sources of revenue available to it are adequate to meet the proposed expenditures, be and is hereby approved.

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 5. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

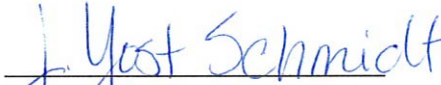
ADOPTED this _____ day of October, 2012.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Deputy City Attorney

**CITY OF LOVELAND****BUDGET OFFICE**

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 13
MEETING DATE: 10/2/2012
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: John Hartman, Budget Officer

TITLE:

A Resolution approving the Loveland Fire Rescue Authority 2013 Schedule of Rates, Charges, and Fees for services and 2013 budget

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution

OPTIONS:

1. Adopt the action as recommended
 2. Deny the action
 3. Adopt a modified action (specify in the motion)
 4. Refer back to staff for further development and consideration
 5. Adopt a motion continuing the item to a future Council meeting
-

DESCRIPTION:

This is an administrative action. The resolution provides for Council approval of the Loveland Fire Rescue Authority Budget and fees schedule for 2013. Council approval of the budget is required for the Authority's budget to be in effect.

BUDGET IMPACT:

- ☐ Positive
☐ Negative
☒ Neutral or negligible

The resolution provides approval of the budget and fees and charges included within the budget for 2013. The City's contribution is included in the City of Loveland 2013 Budget.

SUMMARY:

The Loveland Fire Rescue Authority was created through the Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity (IGA). The IGA authorizes the Authority to adopt a budget and to fix, maintain, and revise fees, rates and charges for functions, services, or facilities.

Both the budget and the schedule of rates, charges and fees become effective upon the approval of both the City of Loveland and the Loveland Rural Fire District.

The City's contribution to the Authority has been included in the City of Loveland 2013 Budget.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. A Resolution approving the Loveland Fire Rescue Authority 2013 Schedule of Rates, Charges, and Fees for Service and 2013 Budget, with Exhibits A and B.
2. Fire Authority Budget Executive Summary.
3. Fire Authority Resolution 008 approving the Schedule of Rates, Charges and fee for Service.
4. Fire Authority Resolution 009 Adopting the 2013 Budget.

RESOLUTION #R-67-2012

A RESOLUTION APPROVING THE LOVELAND FIRE RESCUE AUTHORITY 2013 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES AND 2013 BUDGET

WHEREAS, the Loveland Fire Rescue Authority (“Fire Authority”) is established pursuant to that certain Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 18, 2011 (the “Authority IGA”) between the City of Loveland, a Colorado home rule municipality (“City”) and the Loveland Rural Fire Protection District, a Colorado Special District (“District”); and

WHEREAS, the Fire Authority is authorized under Section 4.1 of the Authority IGA to adopt an annual budget for maintenance and operation costs, capital costs, costs of services, and personnel costs, which shall include costs related to the City’s employees assigned to the Fire Authority, to be effective upon the approval of the governing bodies of the City and the District; and

WHEREAS, the Fire Authority is authorized under Section 1.9(f) of the Authority IGA to fix, maintain, and revise fees, rates and charges for functions, services, or facilities provided by it, to be effective upon the approval of the governing bodies of the City and the District; and

WHEREAS, the Fire Authority, by adoption of Resolution #R-009, approved its 2013 Budget; and

WHEREAS, the Fire Authority, by adoption of Resolution #R-008, approved its 2013 Schedule of Rates, Charges and Fees for Services; and

WHEREAS, the Fire Authority Board of Directors has submitted the Fire Authority’s 2013 Schedule of Rates, Charges, and Fees for Services, which is attached hereto and **Exhibit A** and incorporated herein by reference, to the City and the district for approval as required by Section 1.9(f) of the Authority IGA; and

WHEREAS, the Fire Authority Board of Directors has also submitted the Fire Authority’s 2013 Budget, which is attached hereto as **Exhibit B** and incorporated herein by reference, to the City and the District for approval as required by Section 4.1 of the Authority IGA; and

WHEREAS, the City Council desires to approve the Fire Authority’s 2013 Schedule of Rates, Charges, and Fees for Services and 2013 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2013 Schedule of Rates, Fees, and Charges for Services provided by

the Loveland Fire Rescue Authority, attached hereto as **Exhibit A** and incorporated herein by reference, is hereby approved.

Section 2. That the 2013 Loveland Fire Rescue Authority Budget, attached hereto as **Exhibit B** and which has been filed with the Fire Authority Administrative Office in its entirety, for the fiscal year beginning January 1, 2013 and ending December 31, 2013, with revenues and estimated fund balance in the amount of \$9,701,520, and expenditures of \$9,701,520 for operations, is hereby approved.

Section 3. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 2nd day of October, 2012.

Cecil a. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

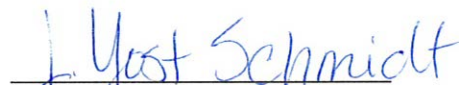

Deputy City Attorney

Exhibit A - 2013 LFRA Schedule of Rates, Charges and Fees

<u>Description</u>	<u>2012 Fee</u>	<u>2013 Fee</u>	<u>2013 Change</u> <u>Revenue</u> <u>Impact</u>
<u>Fire Permit Fees (Hazardous Processes, Conditions or Locations):</u>			
Bonfire Standby, per event	\$350.00 minimum	\$350.00 minimum	\$0.00
Record Retrieval (<i>one hour minimum</i>), per hour	\$35.00	\$35.00	\$0.00
Compressed Gas small single tank	\$50.00	\$0.00	(\$50.00)
Compressed Gas Facilities large bulk facilities	\$100.00	\$0.00	(\$100.00)
Compressed Gas Facilities, small single tank or bulk facilities	\$0.00	\$100.00	\$100.00
Explosive or Blasting Permit	\$100.00	\$100.00	\$0.00
Fireworks Retail & Wholesale Sales Permit	\$1,500.00	\$1,500.00	\$0.00
Fireworks Display Permit	\$200.00	\$200.00	\$0.00
Flammable or Combustible Liquid Tank Removal, per tank	\$100.00	\$100.00	\$0.00
Hazardous Materials Storage/Dispensing/Production	\$100.00	\$100.00	\$0.00
High-Piled Combustible Storage Permit	\$100.00	\$100.00	\$0.00
Hot-Work Operations and Cutting Permit	\$50.00	\$50.00	\$0.00
Open Burning Inspection	\$50.00	\$50.00	\$0.00
Open Burning Permit	N/C	N/C	\$0.00
Haunted House/Maze Permit	\$0.00	\$100.00	\$0.00
Special Event Fee - small	\$100.00	\$100.00	\$0.00
Special Event Fee - large	\$200.00	\$200.00	\$0.00
Standby Event Coverage, per hour, per person required	\$40.00	\$40.00	\$0.00
Report Fee	\$5-15.00	\$5-15.00	\$0.00
School Inspection Fee	\$125.00	\$125.00	\$0.00
School Building Plan Review	\$300.00	\$300.00	\$0.00
Tent & Canopy Permit	\$50.00	\$50.00	\$0.00
Cryogenic Fluid Facility	\$100.00	\$100.00	\$0.00
<u>Fire Inspection Fees:</u>			
<u>Sprinkler Installation Inspections:</u>			
<u>1-9 Heads:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>10-99 Heads:</u>			
Per Inspection	\$70.00	\$70.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>100 to 1000 Heads:</u>			
Per Inspection	\$95.00	\$95.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Additional Inspections for All Sprinkler Systems:</u>			
(i.e. 200 lb. test, 2" drain test and inspectors tests), per inspection	\$40.00	\$40.00	\$0.00
<u>Alarm & Detection Systems:</u>			
Per Inspection (up to 5 devices)	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
Per Inspections (6 - 30 devices)	\$70.00	\$70.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
Per Inspection (over 30 devices)	\$95.00	\$95.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Hood & Duct Extinguishing Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Paint Booth Extinguishing Systems:</u>			

Exhibit A - 2013 LFRA Schedule of Rates, Charges and Fees

<u>Description</u>	<u>2012 Fee</u>	<u>2013 Fee</u>	<u>2013 Change</u> <u>Revenue</u> <u>Impact</u>
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Paint Booth Using Combustible or Flammable Liquids:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Dip Tank Operations Using Combustible/Flammable Liquids Installation:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>LPG or Natural Gas Facilities Inspection:</u>			
Per Inspection	\$100.00	\$100.00	\$0.00
Per Re-Inspection	\$100.00	\$75.00	(\$25.00)
<u>Combustible Dust-Producing Operations Inspection:</u>			
Per Inspection	\$100.00	\$100.00	\$0.00
Per Re-Inspection	\$100.00	\$75.00	(\$25.00)
<u>Spray and Dipping Operations Inspection:</u>			
Per Inspection	\$100.00	\$100.00	\$0.00
Per Re-Inspection	\$100.00	\$75.00	(\$25.00)
<u>Other Special Extinguishing Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Standpipe Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Halon Extinguishing Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Fuel Dispensing Facilities & Transfer Equipment:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Flammable or Combustible Tank:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>After Hours Inspection (minimum 2 hours):</u>			
Per Inspection, per hour	\$75.00	\$75.00	\$0.00
Per Inspection (holiday or holiday weekend), per hour	\$150.00	\$150.00	\$0.00
<u>Special Events Fee:</u>			
Firefighter, per hour	\$40.00	\$40.00	\$0.00

2013 Loveland Fire Rescue Authority Budget

	City Fire Department		Fire Authority Fund			% of Total
	2010 Actual	2011 Actual	2012 Adopted Budget	2012 Revised Budget (August)	2013 Proposed w/Supp in CM Recommended	
Revenues:						
Taxes (General Fund Revenue)	\$6,472,129	\$6,319,937				
Charges for Services (Permits)	117,530	242,797	164,000	164,000	161,380	1.6%
Intergovernmental:						
City	0		6,755,180	7,219,220	7,967,860	80.7%
Rural District	1,050,439	1,073,313	1,504,780	1,504,780	1,749,050	17.7%
Other	148,281	321,027	130,830	813,520		
Total Revenues	\$7,788,379	\$7,957,074	\$8,554,790	\$9,701,520	\$9,878,290	100.0%
Expenditures by Account Class:						
Personnel (Salaries and Benefits)	6,541,076	6,768,519	6,600,640	6,838,710	7,542,890	76%
Supplies	382,242	302,259	201,200	734,670	363,860	4%
Services (starting 2012 Indirect City Adm Services included)	829,638	835,926	1,549,800	1,558,400	1,802,640	18%
Capital	35,423	50,370	203,150	569,740	168,900	2%
Total Expenditures	\$7,788,379	\$7,957,074	\$8,554,790	\$9,701,520	\$9,878,290	100%
% change		2.2%	7.5%	21.9%	15.5%	
Excess or Deficiency of Revenues Over or Under Expenditures	\$0	\$0	\$0	\$0	\$0	
Fund Balance (Beginning January 1)	N/A	N/A	0	0	\$0	
Fund Balance (Ending December 31)	N/A	N/A	0	0	\$0	
Expenditures Restated by Service Division:						
Fire Suppression	7,119,172	7,244,861	7,014,980	7,853,015	7,952,960	81%
Community Safety (Previously Prevention)	669,207	712,213	751,180	745,780	727,070	7%
Admin Division w/o City Admin			0	314,095	316,642	3%
Administrative Services Provided by the City			788,630	788,630	881,618	9%
Total Expenditures	\$7,788,379	\$7,957,074	\$8,554,790	\$9,701,520	\$9,878,290	100%
Full Time Equivalent Employees:						
Full Time Employees- Benefited	66.0	66.0	66.0	67.0	73.0	
Part Time Employees - Benefited	0.0	0.0	0.0	0.0	0.0	
Part time Employees - Non-Benefited	6.0	6.0	6.1	6.1	6.1	
Total	72.0	72.0	72.1	73.1	79.1	

Loveland Fire Rescue Authority 2013

Equipment Replacement: (incorporated in capital line of the operations budget)							
	2012	2013	2014	2015	2016	2017	2018
Special Operations	\$17,330	\$32,666	\$43,248	\$30,908	\$20,907	147,602	20,905
Training Area		28,350	6,505	14,470	9,602	26,164	3,350
Wildland		5,824	20,016	15,311	16,962	7,735	8,125
EMS Equipment	10,000						
Hose and Nozzles	15,000	5,989	17,360	20,579	7,783	0	0
SCBA	44,000	6,600	2,363	2,481	6,616	77,748	102,015
Small Equipment	35,000	5,000	5,356	5,738	6,146	6,584	7,053
Communications	50,000					265,608	274,904
Thermal Imaging Cameras	12,000	11,000	24,255	12,734	26,741	14,039	29,482
Mobile Data Terminals	9,560						
Telestaff Server and Hardware	8,060						
ETI Virtual Machines	2,200						
Computer/Copier/Printer		62,597	73,465	23,316	35,114	69,456	83,012
Scanner/Plotter							
Type 6 Engine		110,000					
Total Operational Equipment	\$203,150	\$268,026	\$192,568	\$125,537	\$129,871	\$614,936	\$528,846

Information Technology Replacement Budget for Fire Related Business Equipment:							
	2012	2013	2014	2015	2016	2017	2018
Copier Replacement		Incorporated in the LFRA Operational Equipment					
Computer Replacement	5,400						

Fire Apparatus Replacement (General Fund money transferred to Capital Projects):							
	2012	2013	2014	2015	2016	2017	2018
1998 ALF/General Engine	\$515,000						
Smeal Ladder Truck			\$1,200,000				
1995 General Telesquirt (Refurbishing Smeal Ladder Truck)				\$475,000			
Smeal Engine					\$530,000		

Station Construction (Capital Expansion Fee Fund):							
	2012	2013	2014	2015	2016	2017	2018
Station 6 Expansion	\$767,350						
Station 2 Relocation (including \$2.9M construction and a new NW Heavy Rescue Truck with related equipment for \$634,500)		\$3,534,500					
Station 10							\$2,299,000

\$79,700 SCBA Grant Match Reserve held in a General Fund Reserve- for use on the equipment needed on the Heavy Rescue Truck in 2013

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Prepared By: Renee Wheeler, Public Safety Administrative Director



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TITLE

Public Hearing and Adoption of the 2013 Budget

EXECUTIVE SUMMARY

A \$9.9 million operations budget is submitted for your consideration. It is consistent with the final version of the Basic Services Financial Model that has been reviewed by both the City of Loveland and the Loveland Rural Fire Protection District for the establishment of the Fire Authority, except that the Community Safety Division Lieutenant has been excluded and a Type 6 Engine has been included based on the City Manager's Recommendation to City Council. Staff also submitted a request for a Mitigation Specialist, not included in the Basic Services Financial model to respond to the oil and gas industry and other mitigation responsibilities for Emergency Management, which the City Manager will not recommend to the City Council for funding.

This is the second annual budget submitted to the Board for the Loveland Fire Rescue Authority. The base budget of \$9,296,040, to continue to provide the same level of service as is being provided in 2012, and supplemental requests of \$582,250, primarily to get three person crews on all apparatus and to buy a Type 6 Engine, sum to a total 2013 proposed budget of \$9,878,290. This is a 15.5% increase over the 2012 adopted budget of \$8,554,790. This budget is in compliance with all of the City of Loveland's financial sustainability principles and has been fully vetted through that development and approval process.

BACKGROUND

The \$9.9 million budget submitted is intended to continue the same level of service, as well as ensure there are three person crews on all existing apparatus by adding 6 firefighters, increase the rate of pay for part time firefighters, and purchase a Type 6 Engine. 73 full time employees (including 6 new firefighters), 12 part-time firefighters that equates in hours to 6 full time employees, and plan review assistance for 4 hours a week in Community Safety for .1 FTE's for a total of 79.1 full time equivalent employees.

This cover memorandum shall be considered the Budget Message for the Loveland Fire Rescue Authority. As such there are some items required by Colorado Revised Statute 29-1 "Local Government Budget Law of Colorado" that are will be included here.

While LFRA is required to adopt an annual budget, the budget is presented in its entirety in the Fire Authority Fund presentation of the City of Loveland, Colorado Budget and therefore a separate budget document is not required. Accounting and budgeting for this fund are on the modified accrual basis. Modified accrual basis means that "revenue and other financing sources are due and available and when obligations or liabilities are incurred for expenditures and other financing uses, except for certain stated items such as, but not limited to, prepaids, inventories of consumable goods, and interest payable in future fiscal years".

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All proposed LFRA revenues and expenditures are included in the budget; and LFRA is not a party to any lease purchase agreements. The Fire Authority Fund carries a zero fund balance because the partner contributions are based on the percentage contribution of the net expenditures. By the nature of the agreement, revenues are always equal to expenditures. However, during the year one month of partner contributions are held in the fund for cash flow management. This cash flow advance is netted out of the December contribution. Each partner organization is responsible for holding in their fund balance 15% of their contribution for the year in reserve.

A wide variety of services are provided by the Loveland Fire Rescue Authority. Fire Suppression in the budget summaries attached relate to three divisions including Station Operations and Training, Technical Response and Systems, and Equipment Maintenance and Replacement. These divisions perform all fire emergency response, life threatening medical emergency response, aircraft, hazmat, motor vehicle accidents, rope rescue, dive rescue, confined space rescue, and other related incidents that require technical expertise. Community Safety includes emergency management, disaster preparedness, public education and outreach, fire investigation, and fire code enforcement through plan review and inspections. The Administration coordinates all the business needs of the Authority including strategic planning, budget administration, financial planning, boards and commissions support, and managing the resources of the Authority.

Revenues

The Fire Authority is projected to generate \$161,380 through permitting/inspections, fireworks stand reviews, contractor licenses, and reimbursement for incident responses outside of our response area. This revenue is subtracted from the total expenditure budget. The City contributes 82% and the Rural District contributes 18% of the remaining expenditure budget.

Expenditures

Compensation and Benefits (76% of the total budget)

This category of accounts includes base salaries, merit increases equivalent to 3.5 of the salaries budget to distribute to employees based on performance, and overtime. It also includes:

- the cost of payroll taxes;
- worker's compensation (allocated to Fire by using a percentage of salaries to total salaries in the City plus an average of five years of workers compensation claims specific to the Fire personnel);
- premiums for medical, dental, and life insurance (allocated based five years of claims experience and the number of employees); and
- pension contributions (11% of salaries for firefighters and 5% for administrative staff).

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Supplies (4% of the total budget)

These accounts are used to account for supplies, equipment and furniture under \$5,000 per unit. It includes everything from office supplies to building repair supplies.

Services (18% of the total budget)

These accounts include all utilities, property and liability insurance, training, vehicle maintenance, and other minor repair and maintenance services. (\$921,022, 9.3% of the total budget)

It also includes the cost of Administrative Services provided by the City: Dispatch, Facilities, Information Technology, Human Resources, Finance, City Attorney and the City Manager's Office. Each allocation is based on a reasonable assumption for the dedication of resources to the Fire Service compared to the City as a whole. (\$881,618, 8.7% of the total budget)

Capital (2% of the total budget)

Equipment that costs \$5,000 or more per unit is included in this category of accounts. The dollars allocated for 2013 are dedicated to the replacement of basic operational equipment including: special operations equipment, training area equipment, wild land equipment, hoses, self-contained breathing apparatus, computer equipment, and a Type 6 engine (a supplemental request). This five year plan is attached.

Supplemental Requests

Service enhancements are submitted in the budget process as "supplemental requests". The figures above include supplemental requests approved by the City Manager for inclusion in his recommendation for consideration by City Council. The following supplemental requests were included for consideration.

Supplemental Request Priority Order Listing

CM's Recommendation

1	Six New Firefighters	\$446,190	Adjusted for a taxes calculation \$428,010
2	Part Time FireFighter Pay Increase	43,490	Approved as submitted
3	Community Safety Lt.	153,900	Not Approved
4	Mitigation Specialist	87,740	Not Approved
5	Type 6 Engine	110,750	Approved as submitted
	Total	<u>\$842,070</u>	<u>\$582,250</u>

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Prepared By: Renee Wheeler, Public Safety Administrative Director



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New Firefighters

The 2012 Loveland Fire Rescue Authority (LFRA) Strategic Plan, Phase I, includes the hiring of six additional firefighters. This expansion addresses minimum staffing levels of three firefighters per apparatus for Engine 6 and Truck 6. Currently, these two fire companies are operating at minimum staffing at two firefighters per apparatus. The addition of six firefighters, as outlined in Phase I, would bring all front line fire apparatus within LFRA to a minimum staffing level of three firefighters for each company and each shift.



Part Time Firefighter Pay Increase

Loveland Fire Rescue Authority recommends reclassifying the Apprentice (Part Time) Firefighter position from a PT4 grade to a PT3 grade and increasing the hourly rate from \$8.50 an hour to \$11.25 an hour. This reclassification and pay increase is requested to: align pay rates with the external market for similar positions, compensate in alignment with the required credentials, and retain quality personnel for cost effective three tier staffing model.

Community Safety Division Lieutenant

The Community Safety Division (CSD) is requesting a full time employee to oversee the business inspection program and provide assistance in the area of field inspections on fire alarms and sprinkler systems. There are over 6,000 businesses in our fire protection area, and of those, approximately 1,500 are considered "target hazards" as defined by the National Fire protection Association (NFPA). This position will also provide assistance in the area of field inspections of fire alarm and sprinkler systems. With the City's proactive approach for responding to business needs, shorter development review times are critical and this position will greatly enhance LFRA's ability to meet those demands.

Mitigation Specialist

The Community Safety Division (CSD) is requesting a full time employee as a Mitigation Specialist to develop a new program focused on the exploration and drilling as it relates to the oil & gas industry. This position will be essential in the development of several key areas associated to this industry. As an evolving industry in our community, this position will need to develop policy, plans and procedures in many of the following areas: community risk assessment, evaluation of current and projected environmental impact, response, training, recovery, provide regulatory guidance, act as a liaison to the state Oil & Gas Commission, and act as a liaison to the area community stakeholders and policy makers.

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Type 6 Engine

A Type 6 Engine can be described as a brush truck, or brush patrol unit, typically operating with four-wheel drive, a small pump (50 gallons per minute) and carries a minimum of 150 gallons of water. These engines are the proverbial "workhorse" in wildland firefighting operations. This would be for a mid- level quality of engine,



comparable to LFRA's other Type 6 Engines, on a Ford F-550 four-wheel drive chassis with a flat-bed mounted firefighting package. The Rural Fire Protection District owns all of the wildland firefighting apparatus within the LFRA fleet; including the two Type 6 Engines currently in service. The City of Loveland has a sizeable amount of fields, 5,109 acres of open space, and areas where a Type 6 would be the choice of tactical fire apparatus.

This is the first expansionary budget to implement Phase 1 of the Basic Services Model in the Strategic Plan adopted by the Board in August to deliver on a governance partnership between the City of Loveland and the Loveland Rural Fire Protection District.

Process

The 2013 proposed budget was submitted to the City Manager for consideration. On July 31, 2012 LFRA met with the City Manager and the rest of the City Budget Team to review the submittal. The City decisions were made in August about inclusions in the City Manager proposed budget to the City Council. Both the Loveland Rural Fire Protection District Board and the Loveland Fire Rescue Authority Board received preliminary presentations on the LFRA budget in August. A study session to acquaint the City Council and the public with the proposed budget will be held in September. This action requests approval of the budget from the LFRA Board in September. The Citizen's Finance Advisory Commission reviews the budget for reasonableness from the citizen's perspective in September. In October, the public has the opportunity ask questions about the City's budget at the public hearing scheduled to be conducted on October 2, 2012. The Rural Board will be asked to approve the Budget at their October 3rd meeting. Then the City's budget is scheduled for second reading and adoption on October 16, 2012.

The City's budget process also includes the appropriation capital improvements money in the General Fund and the Fire Capital Expansion Fee Fund. The City's Capital Improvement Plan has been completed. Station 10 was deferred two years. The following table highlights the request and the outcome of the process to date.

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Item Requested	Amount Requested	Year Requested	Process Outcome as of 7/18/12
Build New Station 2 and buy new Heavy Rescue Truck	\$2,900,000 \$ 634,500	2013	As submitted for capital expenditures, requires acceleration of inter-fund loan repayment and uses the balance of the General Fund Reserve for Fire Equipment used for Grant Matches. The operations expenditures were pushed out to 2015 with no increase for inflation.
Replace 2000 Smeal Ladder Truck	\$1,200,000	2014	As submitted
Refurbish the 2000 Smeal Ladder Truck for Reserve Status	\$475,000	2015	As submitted
Replace 2004 General Spartan	\$530,000	2016	As submitted
Build Station 10	\$2,299,000	2016	Moved out to 2018; operational dollars pushed out to 2019 with no inflationary increases.

The process for securing funding in 2013 and over next ten years is a complicated but achievable venture. The Rural District will be trying to secure additional property tax from a 2.9 increase in the mill levy November of 2012. The successful implementation of this partnership has been a vision of the LFRA Board and the hard work has begun.

STAFF RECOMMENDATION

Approve the budget as submitted.

FINANCIAL/ECONOMIC IMPACTS

Sets the budgetary authorization based on contributions from partner organizations enabling the Fire Chief to administer all programs and services provided by the Loveland Fire Rescue Authority.

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ASSOCIATED STRATEGIC GOALS

This budget is critical to delivering on the three primary goals outline in the Strategic Plan:

- Deploy an effective emergency response to minimize damage and losses;
- Minimize and mitigate the risks of an emergency occurrence in the community; and
- Deliver cost effective services.

LFRA would like to be recognized by the community of Loveland and those in the fire service community as a model of excellence in providing fire protection and emergency services in the most cost-effective manner.

ATTACHMENTS

Resolution to Adopt the 2013 Loveland Fire Rescue Authority Budget

Budget Summary

Equipment Replacement Schedule and other City resources dedicated to Fire

RESOLUTION #R- 008

**A RESOLUTION APPROVING THE 2013 SCHEDULE OF RATES,
CHARGES AND FEES FOR SERVICES PROVIDED BY
THE LOVELAND FIRE RESCUE AUTHORITY**

WHEREAS, the Loveland Fire Rescue Authority ("Fire Authority") is authorized to fix fees, rates and charges for functions, services and facilities provided by the Fire Authority by Section 1.9(f) the terms of the Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 19, 2011 ("Formation Agreement"); and

WHEREAS, the Fire Authority seeks to adopt a revised schedule of rates, fees and charges for providing services and functions performed by the Fire Authority in 2013; and

WHEREAS, Fire Authority staff has presented the Fire Authority Board with a schedule of proposed rates, charges and fees, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference ("2013 Schedule of Rates, Charges and Fees") ; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

Section 1. That the 2013 Schedule of Rates, Charges and Fees , attached hereto as Exhibit A, is hereby approved and adopted for services provided by the Loveland Fire Authority and shall apply to all services and functions provided by the Fire Authority on or after January 1, 2013.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the Fire Authority which set the rates , charges and fees now being set, for all services and functions provided by the Fire Authority on or after January 1, 2013.

Section 3. That notwithstanding the foregoing, the rates, charges and fees set in 2012 shall continue in full force and effect from the date of this Resolution until they are superseded on January 1, 2013 as provided for herein.

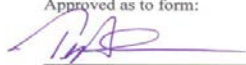
Section 4. That this Resolution shall take effect as of the date of its approval and adoption.

APPROVED AND ADOPTED this _____ day of September, 2012.

ATTEST:

Jeffrey M. Swanty, Chairperson

Secretary

Approved as to form:

Teresa Ablao
Assistant City Attorney

RESOLUTION #R- 009**A RESOLUTION ADOPTING
THE LOVELAND FIRE RESCUE AUTHORITY
2013 BUDGET**

WHEREAS, the Loveland Fire Rescue Authority ("Fire Authority") is authorized to adopt a budget to exercise its powers and carrying out its purposes consistent with the terms of that certain Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 19, 2011 ("Formation Agreement") and the Fire Authority's bylaws; and

WHEREAS, the Fire Authority seeks to adopt a budget to implement the Authority's 2012 strategic plan to properly address the future fire protection and emergency services needs of the community served by the Fire Authority; and

WHEREAS, the Fire Authority is required by Colorado Revised Statute 29-1-103(1) to adopt an annual budget; and

WHEREAS, the Fire Authority Board of Directors finds that it is in the best interests of the Fire Authority and necessary for the health, safety and welfare of the community it serves to adopt the 2013 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

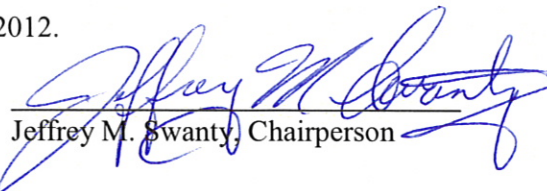
Section 1. That the 2013 Loveland Fire Authority Budget, attached hereto as Exhibit A and which has been filed with the Fire Authority Administrative Office in its entirety for the fiscal year beginning January 1, 2013 and ending December 31, 2013, with revenues and estimated fund balance in the amount of \$9,878,290, and expenditures of \$9,878,290 for operations, is hereby adopted.

ADOPTED this 13th day of September, 2012.

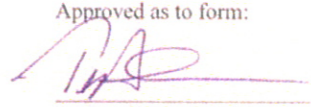
ATTEST:

Secretary




Jeffrey M. Swanty, Chairperson

Approved as to form:


Teresa Ablao
Assistant City Attorney

**CITY OF LOVELAND****FINANCE DEPARTMENT**

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2695 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 14
MEETING DATE: 10/2/2012
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Brent Worthington

TITLE:

August 2012 Financial Report

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No action is required.

DESCRIPTION:

The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue, health claims and cash reserves year to date, ending August 31, 2012.

BUDGET IMPACT:

- ☐ Positive
 - ☐ Negative
 - ☒ Neutral or negligible
-

SUMMARY:

The Snapshot Report is submitted for Council review and includes the reporting of the City's revenue and expenditures including detailed reports on tax revenue, health claims and cash reserves as of August 31, 2012. Citywide Revenue (excluding internal transfers) of \$146,787,574 is 104.3% of year to date (YTD) budget or \$6,009,670 over the budget. Sales Tax collections are 103.1% of the YTD budget or \$676,954 over budget. Building Material Use Tax is 145.3% of YTD budget, or \$292,098 over budget. Sales and Use Tax collections combined were 105.5% of YTD budget or \$1,312,899 over budget. When the combined sales and use tax for the current year are compared to 2011 for the same period last year, they are higher by 7.7% or \$1,809,830.

Citywide total expenditures of \$128,302,486 (excluding internal transfers) are 84.3% of the YTD budget or \$23,814,665 under the budget.

REVIEWED BY CITY MANAGER: *William D. Cahill*

LIST OF ATTACHMENTS:

Snapshot report for August 2012
Slide Presentation



SnapShot

Monthly Financial Report
August 2012

A Snapshot In Time

Financial Sustainability Strategies Can Be Found At:

CityofLoveland.org

- ⇒ Departments
- ⇒ Finance
- ⇒ Administration
- ⇒ Financial Reports
- ⇒ Financial Sustainability Strategies

- Citywide Revenue, excluding transfers between funds, \$146.8 million (4.3% above budget projections)
- Sales & Use Tax Collection, \$25.3 million (5.5% above budget projections)
- Citywide Expenditures, excluding transfers between funds, \$128.3 million (15.7% below budget projections)
- Citywide Year-To-Date Revenues exceed Year-To-Date Expenditures by \$18.5 million
- General Fund Revenue, excluding transfers between funds, \$48.6 million (9.1% above budget projections)
- General Fund Expenditures, excluding transfers between funds, \$38.4 million, (7.6% below budget projections)
- General Fund Revenues exceed Expenditures by \$9.2 million
- Cash & Reserves Year-To-Date Balance, \$209.5 million, \$145.2 million or 69.3% of these funds are restricted or reserved primarily for future capital projects

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The Sales Tax Basics

August 2012	Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined
Budget 2012	\$ 22,010,990	\$ 1,304,460	\$ 647,270	\$ 23,962,720
Actual 2012	\$ 22,687,944	\$ 1,647,498	\$ 940,178	\$ 25,275,620
% of Budget	103.1%	126.3%	145.3%	105.5%
Actual 2011	\$ 21,413,394	\$ 1,365,023	\$ 687,372	\$ 23,465,789
Change from prior year	6.0%	20.7%	36.8%	7.7%

Financial Sustainability

The City remains in a strong financial position because of a tradition of conservative fiscal management. To uphold this tradition, the City ensures that operations are paid for by current-year revenues, fund balances are positive and reserves are sufficient to overcome financial challenges, and debt is considered extraordinary and avoided in favor of a pay-as-we-go system. This sound fiscal policy allows the City to achieve Council goals and priorities and to meet challenges as they arise.

In 2011, the City embarked upon a community-wide financial sustainability effort to ensure that shortfalls projected in its General Fund 10-year financial plan were addressed using a balanced plan consisting of 81% expenditure cuts and 19% revenue increases. The Financial Sustainability Strategy, adopted by the City Council on June 7, 2011, includes both immediate actions reflected in the 2012 budget and ongoing processes designed to ensure that the City retains a healthy financial outlook.

Although sales and use tax revenue is greater in 2012 than in 2007, inflation adjustment of the revenue shows that collections in 2012 are still close to 2007 when inflation is taken into account. Since May, 2012 collections in real dollar terms have trended above 2007 collections, but only slightly, emphasizing the importance of continuing the strategy implementation.

Citywide Revenues & Expenditures

August 2012

Combined Statement of Revenues and Expenditures August 2012				
REVENUE	Current Month	YTD Actual	YTD Revised Budget	% of Budget
General Governmental				
1 General Fund	\$ 5,115,210	\$ 48,585,752	\$ 44,522,194	109.1%
2 Special Revenue	131,042	686,240	744,648	92.2%
3 Other Entities	1,016,097	18,930,507	20,713,200	91.4%
4 Internal Service	1,416,253	10,934,500	10,805,166	101.2%
5 <i>Subtotal General Govt Operations</i>	\$ 7,678,603	\$ 79,136,999	\$ 76,785,208	103.1%
6 Capital Projects	945,452	7,215,132	7,617,804	94.7%
Enterprise Fund				
7 Water & Power	8,208,062	50,379,249	46,400,800	108.6%
8 Stormwater	360,097	2,840,221	2,951,704	96.2%
9 Golf	562,323	3,018,643	2,906,220	103.9%
10 Solid Waste	532,988	4,197,331	4,116,167	102.0%
11 <i>Subtotal Enterprise</i>	\$ 9,663,470	\$ 60,435,442	\$ 56,374,891	107.2%
12 Total Revenue	\$ 18,287,525	\$146,787,574	\$ 140,777,903	104.3%
<i>Prior Year External Revenue</i>		134,656,250		
<i>Increase From Prior Year</i>		9.0%		
13 Internal Transfers	1,630,713	6,224,978	12,302,140	50.6%
14 Grand Total Revenues	\$ 19,918,238	\$153,012,552	\$ 153,080,043	100.0%
EXPENDITURES				
General Governmental				
15 General Fund	\$ 4,980,220	\$ 38,054,637	\$ 41,100,989	92.6%
16 Special Revenue	106,009	471,849	643,693	73.3%
17 Other Entities	924,356	17,984,490	18,758,133	95.9%
18 Internal Services	1,097,609	8,670,993	11,283,395	76.8%
19 <i>Subtotal General Gov't Operations</i>	\$ 7,108,194	\$ 65,181,970	\$ 71,786,210	90.8%
20 Capital	2,048,765	19,029,829	36,973,870	51.5%
Enterprise Fund				
21 Water & Power	5,843,767	38,189,231	36,628,070	104.3%
22 Stormwater	176,534	1,236,598	1,890,646	65.4%
23 Golf	301,678	1,777,721	1,850,398	96.1%
24 Solid Waste	393,295	2,887,137	2,987,957	96.6%
25 <i>Subtotal Enterprise</i>	\$ 6,715,274	\$ 44,090,687	\$ 43,357,071	101.7%
26 Total Expenditures	\$ 15,872,233	\$128,302,486	\$ 152,117,151	84.3%
<i>Prior Year External Expenditures</i>		131,074,666		
<i>Increase (-Decrease) From Prior Year</i>		-2.1%		
27 Internal Transfers	1,630,713	6,224,978	12,302,140	50.6%
28 Grand Total Expenditures	\$ 17,502,946	\$134,527,465	\$ 164,420,339	81.8%
** Based on seasonality of receipts and expenditures since 1995.				

Special Revenue Funds: Community Development Block Grant, Cemetery, Local Improvement District, Lodging Tax, Affordable Housing, Seizure & Forfeitures.

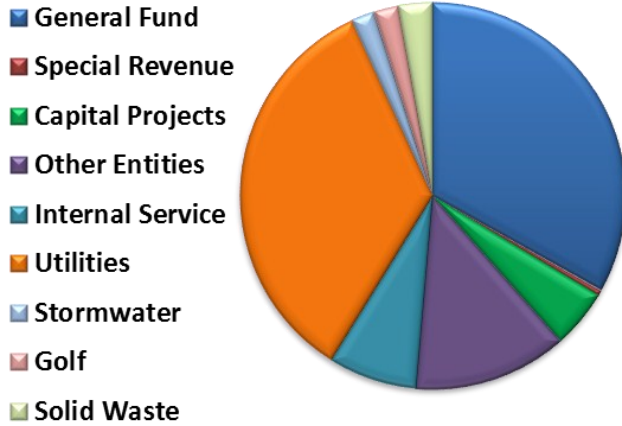
General Government Capital Projects Fund: Capital Expansion Fee Funds, Park Improvement, Conservation Trust, Open Space, Art In Public Places.

Other Entities Fund: Special Improvement District #1, Airport, General Improvement District #1, Loveland Urban Renewal Authority, Loveland/Larimer Building Authority, Loveland Fire and Rescue Authority.

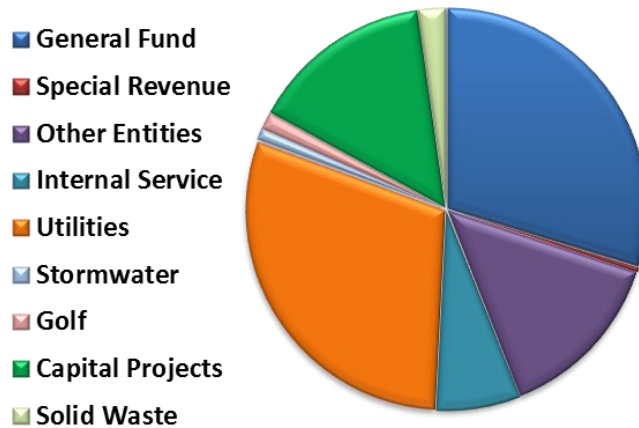
Internal Service Funds: Risk/Insurance, Fleet, Employee Benefits.

August 2012

YTD Operating Revenues of \$146.8 Million

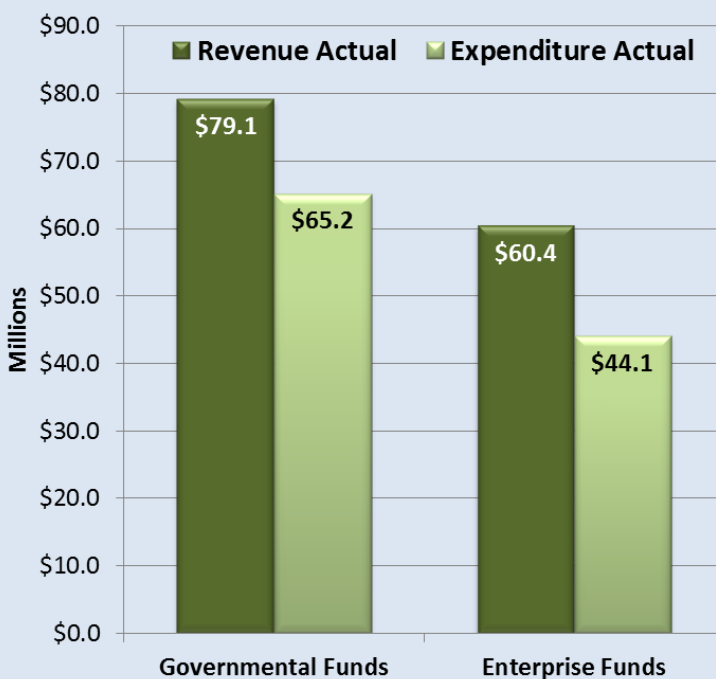


YTD Operating Expenditures of \$128.3 Million



- ⇒ Revenues exceed expenditures YTD by \$18,485,087 (line 14 less line 28)
- ⇒ General Fund revenue is above budget due to higher than projected sales, auto use, and building permit revenue (line 1)
- ⇒ Other Entities (line 3) revenue is below budget due to the timing of Federal grant expenditures at the Airport and Loveland Fire Rescue Authority
- ⇒ Water & Power revenues are above budget (line 7) due to higher than expected water and commercial power sales
- ⇒ Internal transfers (line 13 & 27) are under budget due to the timing of related expenditures
- ⇒ The General Fund (line 15) is under budget due to timing of payments to Fort Collins for the Flex route and lower than planned spending for economic incentives and snow/ice removal chemicals
- ⇒ Special Revenue funds (line 16) are below budget due to the timing of grant payments from the CDBG Fund
- ⇒ Internal services (line 18) is under budget due to lower than anticipated health claims and payments for workers compensation and unemployment events
- ⇒ Capital expenditures (line 20) are under budget due to the timing of capital projects throughout the City
- ⇒ Stormwater (line 22) is under budget due to lower than expected repair and maintenance costs

By Comparison, Excluding Transfers

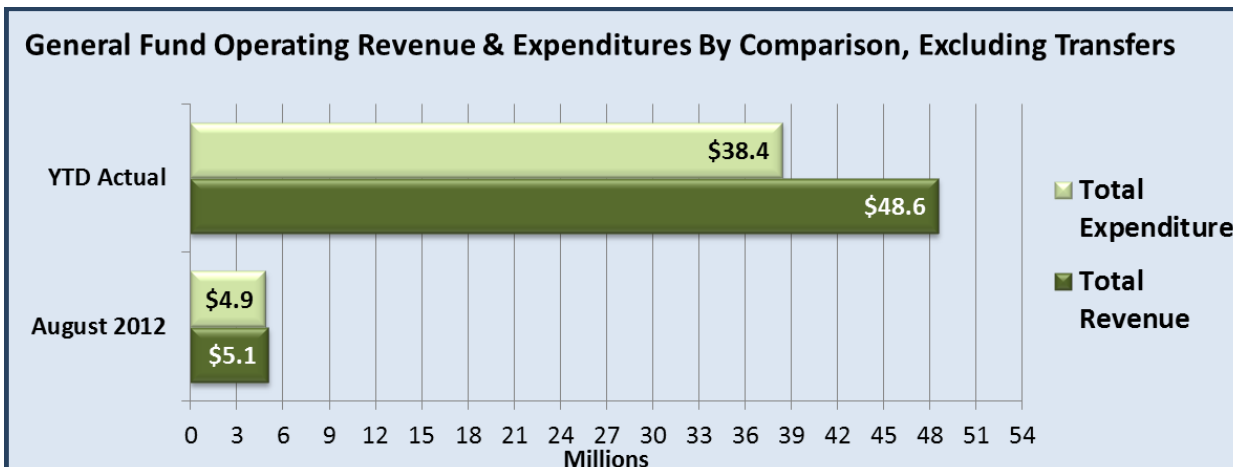


General Fund Revenues & Expenditures

August 2012

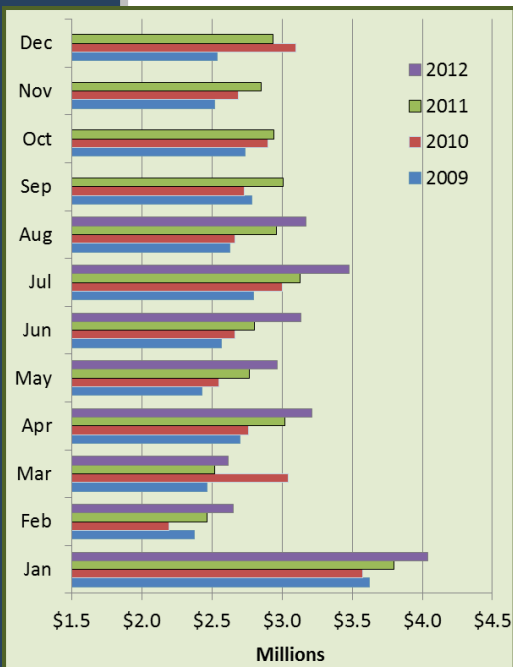
General Fund Revenue & Expenditures August 2012				
REVENUES	July 2012	YTD Actual	YTD Revised Budget	% of Budget
1 Taxes				
2 Property tax	\$ 83,670	\$ 7,250,289	\$ 7,063,970	102.6%
3 Sales tax	2,823,319	22,687,944	22,010,990	103.1%
4 Building use tax	127,261	940,178	647,270	145.3%
5 Auto use tax	220,475	1,647,498	1,304,460	126.3%
6 Other taxes	342,212	2,325,678	1,689,180	137.7%
7 Intergovernmental	234,792	4,284,583	3,730,189	114.9%
8 License & permits				
9 Building permits	124,066	1,031,126	528,880	195.0%
10 Other permits	34,627	257,709	185,960	138.6%
11 Charges for services	382,906	2,823,819	2,592,971	108.9%
12 Fines & forfeitures	74,563	689,219	670,184	102.8%
13 Interest income	46,843	305,404	270,050	113.1%
14 Miscellaneous	620,478	4,342,305	3,828,090	113.4%
15 Subtotal	\$ 5,115,210	\$ 48,585,752	\$ 44,522,194	109.1%
16 Interfund transfers	166,347	1,351,843	2,722,960	49.6%
17 Total Revenue	\$ 5,281,558	\$ 49,937,596	\$ 47,245,154	105.7%
EXPENDITURES				
Operating Expenditures				
18 Legislative	\$ 6,501	\$ 63,749	\$ 88,583	72.0%
19 Executive & Legal	165,379	1,398,711	1,593,599	87.8%
20 Economic Development	53,478	902,486	1,247,941	72.3%
21 Cultural Services	132,640	894,485	953,626	93.8%
22 Development Services	201,870	1,471,128	1,745,997	84.3%
23 Finance	279,871	2,247,602	2,597,283	86.5%
24 Fire & Rescue	14,539	617,484	526,150	117.4%
25 Human Resources	89,504	576,042	605,840	95.1%
26 Information Technology	184,919	2,131,427	2,443,783	87.2%
27 Library	161,012	1,492,418	1,558,515	95.8%
28 Parks & Recreation	696,590	4,750,315	4,937,365	96.2%
29 Police	1,230,483	9,873,441	10,624,130	92.9%
30 Public Works	1,123,152	7,430,098	7,747,108	95.9%
31 Non-Departmental	570,904	4,578,089	4,896,180	93.5%
32 Subtotal Operating	\$ 4,910,843	\$ 38,427,476	\$ 41,566,099	92.4%
33 Internal Transfers	1,362,976	2,355,841	3,710,170	63.5%
34 Total Expenditures	\$ 6,273,819	\$ 40,783,317	\$ 45,276,269	90.1%

- ⇒ Sales Tax revenue is above budgeted levels by 3.1%
- ⇒ Building use tax and permit revenue (lines 5, 9) exceed budget due to higher than expected building activity
- ⇒ Intergovernmental revenue (line 7) is above budget due to the timing of State FASTER and Federal grant receipts
- ⇒ Other permit revenue (line 10) is above budget due to the timing of revenue passed through to the school district
- ⇒ Charges for service (line 11) is above budget due to greater than planned recreation revenue and the timing of payments from the rural fire district
- ⇒ Interest Income revenues (line 13) are higher than expected due to differences between budgeted and actual 2012 beginning fund balance and higher than expected returns
- ⇒ Miscellaneous revenue is higher than expected due to donations to the library and higher than planned rental and sales tax application revenue
- ⇒ Internal transfers (lines 16 & 33) are under budget due to the timing of related expenditures
- ⇒ Council expenditures (line 18) are under budget due to lower than planned travel and meeting and food costs
- ⇒ Executive expenditures (line 19) are lower than projected due to lower printing costs with the transition to electronic Council packet delivery
- ⇒ Economic Development (line 20) is under budget due to lower than expected incentive payments
- ⇒ Cultural Services (line 21) is under budget due to the timing of expenditures from a Theater Guild donation for equipment
- ⇒ Development Services expenditures (line 22) are under budget due to the timing of human services grants
- ⇒ Finance is under budget due to lower than planned bank charges and lower than planned audit charges (line 23)
- ⇒ Information Technology (line 26) is under budget due to the timing of computer and service maintenance expenses
- ⇒ Revenues exceed expenditures by \$9,154,278 (line 17 less line 34)



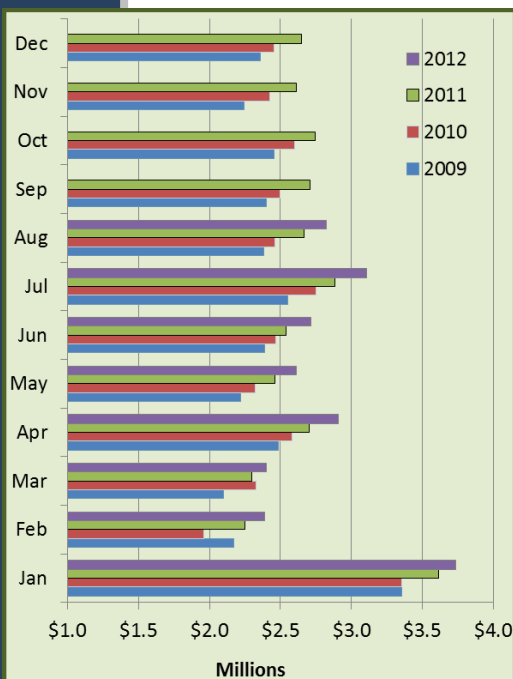
Tax Totals & Comparisons

Sales & Use Tax



	2009	2010	2011	2012	2012 Budget	+ / - Budget
Jan	\$ 3,622,251	\$ 3,573,972	\$ 3,799,760	\$ 4,039,678	\$ 3,863,500	4.6%
Feb	2,374,608	2,191,609	2,465,447	2,649,229	2,353,490	12.6%
Mar	2,468,095	3,041,068	2,517,162	2,618,053	2,834,880	-7.6%
Apr	2,701,737	2,759,556	3,022,770	3,215,437	3,043,630	5.6%
May	2,428,860	2,550,227	2,769,526	2,966,032	2,777,110	6.8%
Jun	2,569,125	2,665,632	2,800,184	3,136,013	2,904,600	8.0%
Jul	2,794,222	3,004,324	3,129,254	3,480,123	3,254,770	6.9%
Aug	2,628,842	2,662,932	2,961,686	3,171,055	2,930,740	8.2%
Sep	2,782,768	2,732,087	3,008,637		2,992,510	
Oct	2,733,964	2,897,370	2,944,433		3,116,480	
Nov	2,522,092	2,690,549	2,853,507		2,881,350	
Dec	2,537,802	3,096,111	2,933,523		2,914,960	
	\$32,164,365	\$33,865,435	\$35,205,889	\$25,275,620	\$35,868,020	
YTD	\$21,587,740	\$22,449,319	\$23,465,789	\$25,275,620	\$23,962,720	5.5%

Retail Sales Tax

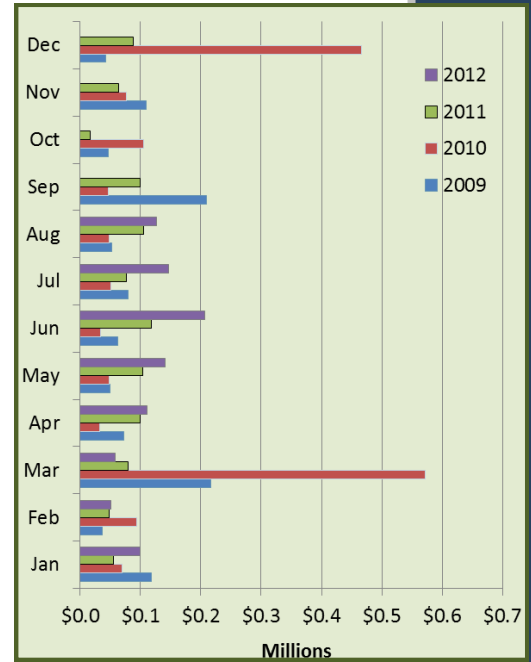


	2009	2010	2011	2012	2012 Budget	+ / - Budget
Jan	\$ 3,354,704	\$ 3,352,821	\$ 3,613,881	\$ 3,733,309	\$ 3,648,890	2.3%
Feb	2,170,562	1,959,729	2,249,749	2,390,409	2,132,780	12.1%
Mar	2,100,216	2,328,701	2,299,237	2,403,380	2,534,340	-5.2%
Apr	2,482,752	2,579,918	2,702,024	2,905,558	2,807,740	3.5%
May	2,218,482	2,324,395	2,462,213	2,614,500	2,529,650	3.4%
Jun	2,390,535	2,468,207	2,536,541	2,711,906	2,686,160	1.0%
Jul	2,552,195	2,752,870	2,882,075	3,105,564	2,995,960	3.7%
Aug	2,383,119	2,458,382	2,667,674	2,823,319	2,675,470	5.5%
Sep	2,401,596	2,495,338	2,710,738		2,715,690	
Oct	2,457,158	2,602,599	2,746,866		2,832,420	
Nov	2,245,659	2,422,352	2,611,127		2,636,260	
Dec	2,358,273	2,455,821	2,647,014		2,672,660	
	\$29,115,253	\$30,201,133	\$32,129,139	\$22,687,944	\$32,868,020	
YTD	\$19,652,566	\$20,225,023	\$21,413,394	\$22,687,944	\$22,010,990	3.1%

SnapShot

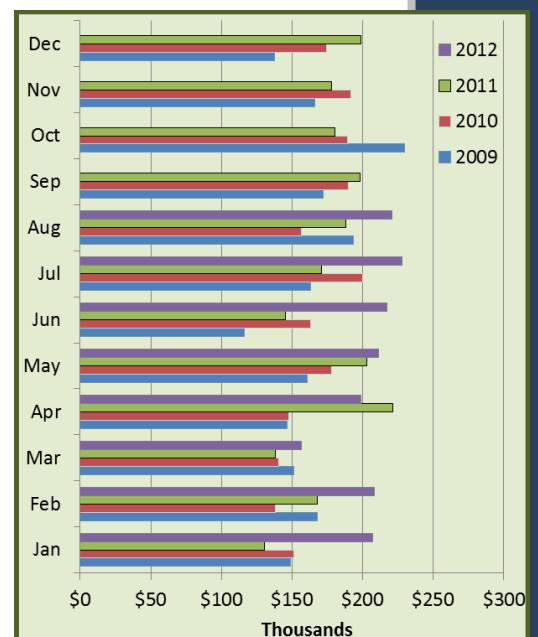
Building Materials Use Tax

	2009	2010	2011	2012	2012 Budget	+ / - Budget
Jan	\$ 118,719	\$ 70,117	\$ 55,542	\$ 99,108	\$ 67,230	47.4%
Feb	36,254	93,928	47,621	50,703	64,310	-21.2%
Mar	216,500	571,599	79,590	57,845	144,060	-59.8%
Apr	72,251	32,260	99,569	111,197	82,360	35.0%
May	49,434	48,145	104,373	140,470	75,760	85.4%
Jun	62,723	34,349	118,318	207,024	66,460	211.5%
Jul	79,061	51,657	76,488	146,570	76,580	91.4%
Aug	52,578	47,716	105,871	127,261	70,510	80.5%
Sep	209,338	46,646	99,544		93,610	
Oct	47,437	105,818	17,021		80,030	
Nov	110,207	76,444	64,211		78,900	
Dec	41,844	465,626	88,033		100,190	
	\$ 1,096,346	\$ 1,644,305	\$ 956,181	\$ 940,178	\$ 1,000,000	
YTD	\$ 687,520	\$ 949,771	\$ 687,372	\$ 940,178	\$ 647,270	45.3%



Motor Vehicle Use Tax

	2009	2010	2011	2012	2012 Budget	+ / - Budget
Jan	\$ 148,828	\$ 151,034	\$ 130,337	\$ 207,261	\$ 147,380	40.6%
Feb	167,793	137,951	168,077	208,117	156,400	33.1%
Mar	151,378	140,768	138,335	156,828	156,480	0.2%
Apr	146,734	147,378	221,177	198,682	153,530	29.4%
May	160,943	177,687	202,940	211,062	171,700	22.9%
Jun	115,867	163,076	145,325	217,084	151,980	42.8%
Jul	162,966	199,797	170,691	227,989	182,230	25.1%
Aug	193,144	156,834	188,141	220,475	184,760	19.3%
Sep	171,833	190,102	198,355		183,210	
Oct	229,369	188,953	180,546		204,030	
Nov	166,225	191,753	178,169		166,190	
Dec	137,685	174,664	198,476		142,110	
	\$1,952,766	\$2,019,997	\$2,120,569	\$1,647,498	\$2,000,000	
YTD	\$1,247,653	\$1,274,525	\$1,365,023	\$1,647,498	\$1,304,460	26.3%



2007 vs 2012 Tax Comparisons

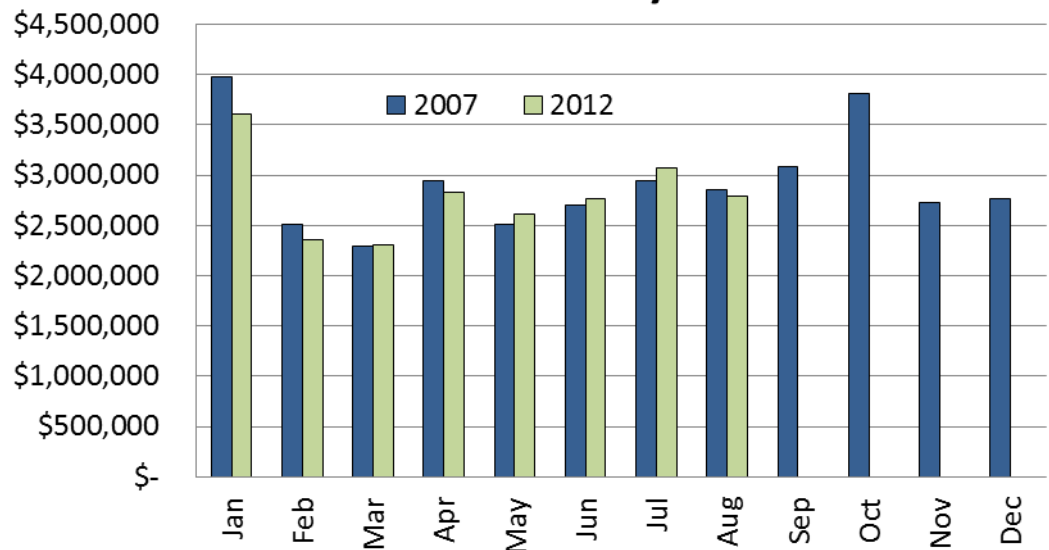
	2007	2012
Jan	\$3,972,513	\$4,039,678
Feb	2,520,486	2,649,229
Mar	2,319,579	2,618,053
Apr	3,003,780	3,215,437
May	2,581,830	2,966,032
Jun	2,781,786	3,136,014
Jul	3,022,815	3,480,123
Aug	2,931,667	3,171,054
Sep	3,176,883	
Oct	3,936,330	
Nov	2,835,420	
Dec	2,869,916	
	\$35,953,006	\$25,275,620

Sales & Use Tax 2007 v. 2012



	2007	2012
Jan	\$3,972,513	\$3,607,507
Feb	2,507,072	2,355,439
Mar	2,286,415	2,310,176
Apr	2,941,724	2,828,763
May	2,513,134	2,612,416
Jun	2,702,532	2,766,189
Jul	2,937,441	3,074,729
Aug	2,854,102	2,786,157
Sep	3,084,330	
Oct	3,813,494	
Nov	2,730,719	
Dec	2,765,797	
	\$35,109,275	\$22,341,374

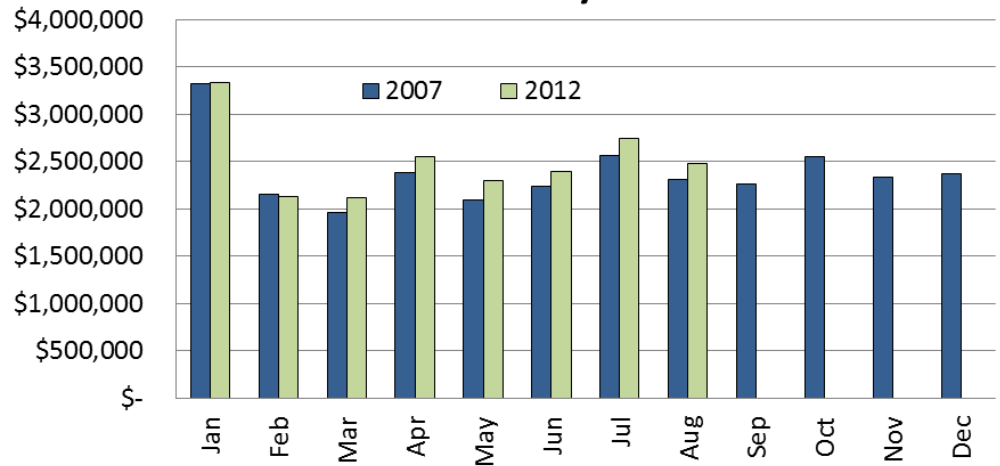
Sales & Use Tax 2007 v. 2012 in Constant January 2007 Dollars



2007 vs 2012 Tax Comparisons

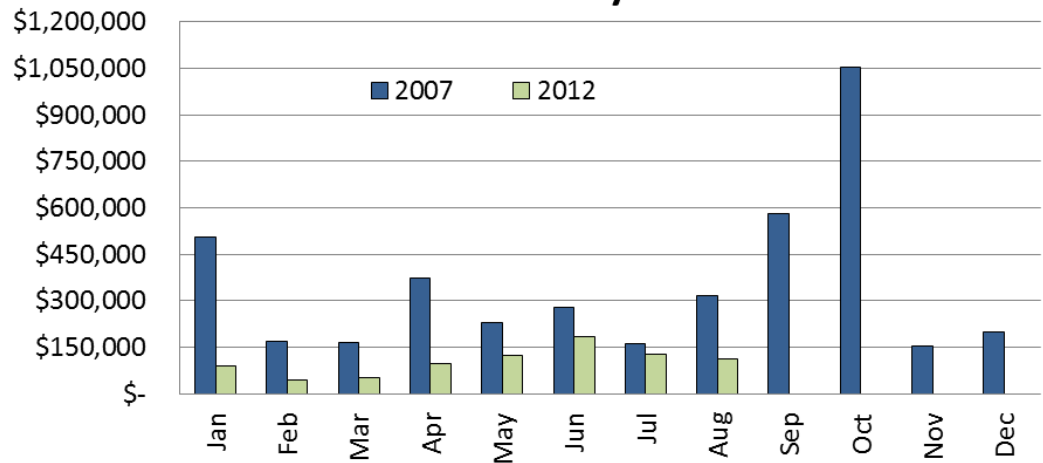
	2007	2012
Jan	\$3,324,067	\$3,333,913
Feb	2,156,336	2,125,321
Mar	1,966,117	2,120,748
Apr	2,387,591	2,556,148
May	2,089,567	2,302,794
Jun	2,234,990	2,392,095
Jul	2,565,655	2,743,801
Aug	2,313,656	2,480,629
Sep	2,264,880	
Oct	2,550,513	
Nov	2,329,725	
Dec	2,375,146	
	\$28,558,245	\$20,055,451

Retail Sales Tax 2007 v. 2012
in Constant January 2007 Dollars



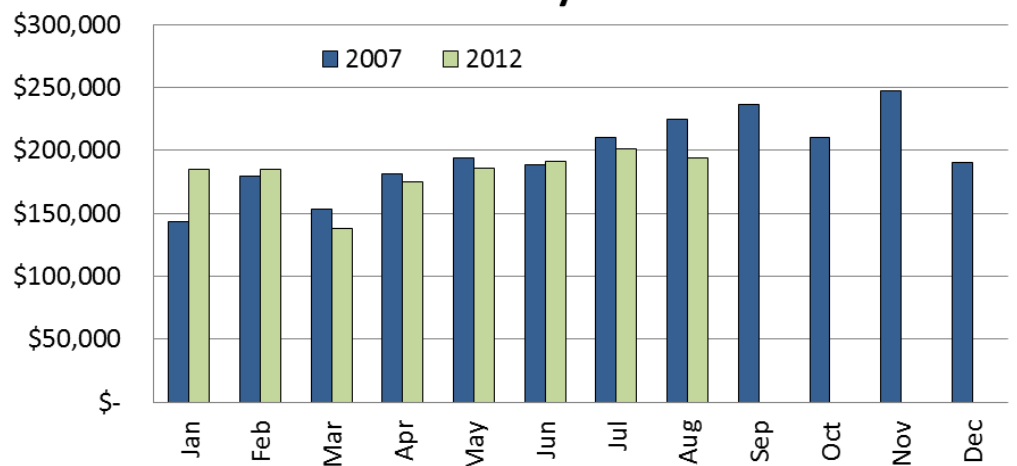
	2007	2012
Jan	\$505,441	\$88,505
Feb	170,921	45,080
Mar	167,154	51,043
Apr	372,429	97,825
May	229,857	123,723
Jun	279,115	182,610
Jul	161,745	129,496
Aug	315,549	111,814
Sep	583,204	
Oct	1,052,425	
Nov	153,497	
Dec	200,187	
	\$4,191,523	\$830,096

Building Material Use Tax 2007 v. 2012
in Constant January 2007 Dollars



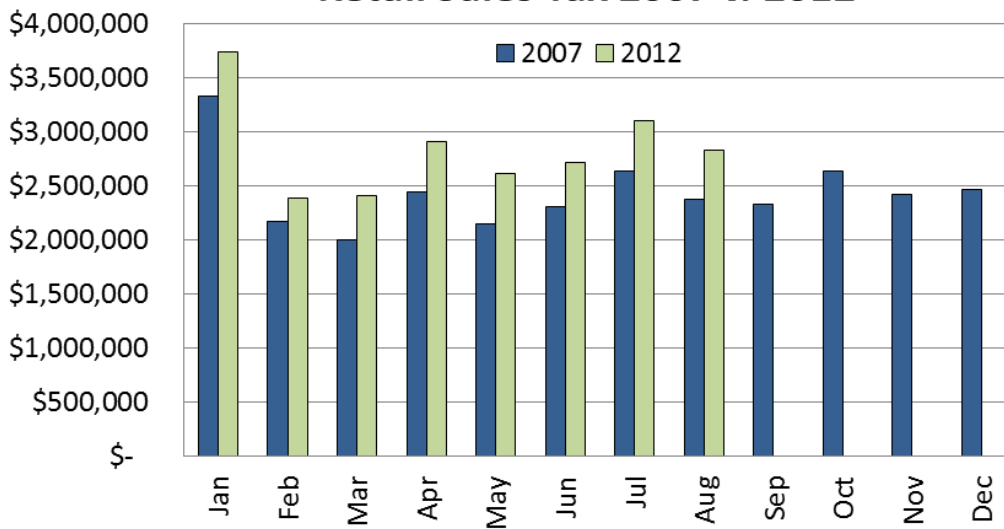
	2007	2012
Jan	\$143,005	\$185,088
Feb	179,816	185,038
Mar	153,144	138,385
Apr	181,704	174,789
May	193,710	185,899
Jun	188,427	191,484
Jul	210,041	201,431
Aug	224,896	193,714
Sep	236,246	
Oct	210,556	
Nov	247,497	
Dec	190,464	
	\$2,359,507	\$1,455,827

Motor Vehicle Use Tax 2007 v. 2012
in Constant January 2007 Dollars

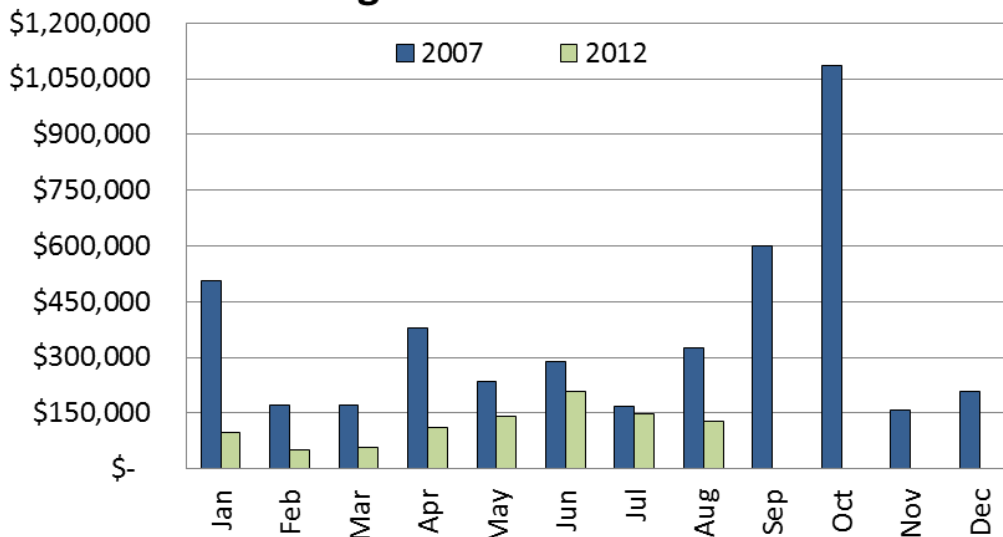


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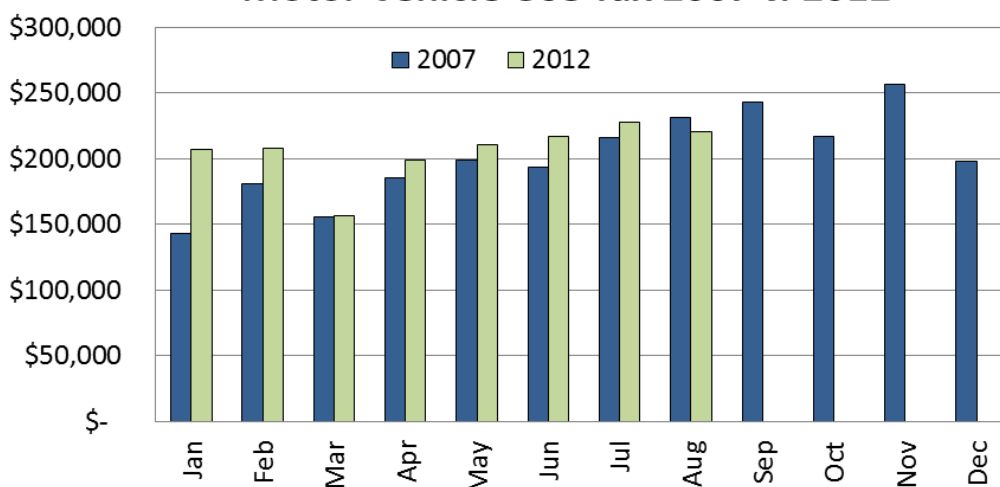
SnapShot

Retail Sales Tax 2007 v. 2012

	2007	2012
Jan	\$3,324,067	\$3,733,309
Feb	2,167,873	2,390,409
Mar	1,994,635	2,403,380
Apr	2,437,958	2,905,558
May	2,146,685	2,614,500
Jun	2,300,533	2,711,906
Jul	2,640,223	3,105,564
Aug	2,376,534	2,823,319
Sep	2,332,844	
Oct	2,632,667	
Nov	2,419,051	
Dec	2,464,559	
	\$29,237,629	\$22,687,945

Building Material Use Tax 2007 v. 2012

	2007	2012
Jan	\$505,441	\$99,108
Feb	171,835	50,703
Mar	169,579	57,845
Apr	380,285	111,197
May	236,140	140,470
Jun	287,300	207,024
Jul	166,446	146,570
Aug	324,125	127,261
Sep	600,704	
Oct	1,086,325	
Nov	159,382	
Dec	207,723	
	\$4,295,285	\$940,178

Motor Vehicle Use Tax 2007 v. 2012

	2007	2012
Jan	\$143,005	\$207,261
Feb	180,778	208,117
Mar	155,365	156,828
Apr	185,537	198,682
May	199,005	211,062
Jun	193,953	217,084
Jul	216,146	227,989
Aug	231,008	220,475
Sep	243,336	
Oct	217,338	
Nov	256,987	
Dec	197,634	
	\$2,420,092	\$1,647,498

Sales Tax Collections

August 2012

Description	YTD 2012	YTD 2011	\$ Change	% Change	% of Total	Total %
Department Stores & General Merchandise	\$5,132,685	\$4,937,565	\$195,120	4.0%	22.6%	22.6%
Restaurants & Bars	2,870,381	2,555,346	315,035	12.3	12.7	35.3
Grocery Stores & Specialty Foods	2,272,635	2,183,390	89,246	4.1	10.0	45.3
Clothing & Clothing Accessories Stores	1,639,590	1,549,831	89,760	5.8	7.2	52.5
Building Material & Lawn & Garden Supplies	1,545,233	1,426,223	119,009	8.3	6.8	59.3
Motor Vehicle Dealers, Auto Parts & Leasing	1,453,965	1,298,388	155,576	12.0	6.4	65.7
Utilities	1,200,557	1,177,944	22,613	1.9	5.3	71.0
Sporting Goods, Hobby, Book & Music Stores	1,109,595	1,035,432	74,164	7.2	4.9	75.9
Broadcasting & Telecommunications	892,713	889,581	3,132	0.4	3.9	79.9
Used Merchandise Stores	695,232	595,441	99,792	16.8	3.1	82.9
Beer, Wine & Liquor Stores	537,669	474,518	63,151	13.3	2.4	85.3
Hotels, Motels & Other Accommodations	495,389	451,368	44,021	9.8	2.2	87.5
Consumer Goods & Commercial Equipment Rental	402,701	336,572	66,130	19.6	1.8	89.2
Health & Personal Care Stores	388,590	373,579	15,012	4.0	1.7	91.0
Electronics & Appliance Stores	337,944	459,664	(121,719)	-26.5	1.5	92.4
Electronic Shopping & Mail-Order Houses	310,889	297,183	13,706	4.6	1.4	93.8
Furniture & Home Furnishing Stores	290,934	290,748	186	0.1	1.3	95.1
Office Supplies, Stationery & Gift Stores	211,566	224,784	(13,218)	-5.9	0.9	96.0
Gasoline Stations with Convenience Stores	174,359	159,012	15,347	9.7	0.8	96.8
All Other Categories	725,316	696,827	28,490	4.1	3.2	100.0
Total	\$22,687,945	\$21,413,394	\$1,274,551	6.0%	100.0%	

⇒ By business category, Consumer Goods & Commercial Equipment Rentals continue to report the highest percentage over last year at 19.6%. Used Merchandise Stores are showing sales over 2011 at 16.8%, continuing to show signs that the used merchandise market is slowing down as increases get smaller each month. Restaurants & Bars continue their consistently strong growth with a 12.3% increase and continue to lead all categories for total dollar increases from the same period last year. The "Beer, Wine & Liquor Stores" category, posted a 13.3% increase through August.

⇒ 2012 sales tax revenue is 6.0% above the 2011 level year-to-date. The North East Loveland area continues to show the strongest growth over last year with a 19.73% increase over this time last year. North East Loveland's performance through August is due to the strong performances by new and existing restaurants in the area. Three areas continue to trail their 2011 pace. In the last half of 2011, several stores closed in the Downtown area, which had a negative impact on Downtown sales reporting. However, 2012 has seen a number of

Geographical Area	YTD 2012	YTD 2011	Change
North West Loveland	\$2,593,910	\$2,478,686	4.6%
South West Loveland	742,729	716,294	3.7%
North East Loveland	1,670,826	1,395,437	19.7%
South East Loveland	5,649,292	5,249,407	7.6%
Orchards Shopping Center	1,422,793	1,364,840	4.2%
Columbine Shopping Center	438,888	403,471	8.8%
Downtown	666,813	691,623	-3.6%
Centerra	2,171,912	1,976,778	9.9%
Promenade Shops	1,538,757	1,590,098	-3.2%
Outlet Mall	894,329	847,062	5.6%
Thompson Valley Shopping Center	1,117,884	1,046,531	6.8%
The Ranch	428,228	439,530	-2.6%
Airport	268,339	249,932	7.4%
All Other Areas	3,083,245	2,963,702	4.0%
Total	\$22,687,945	\$21,413,394	6.0%

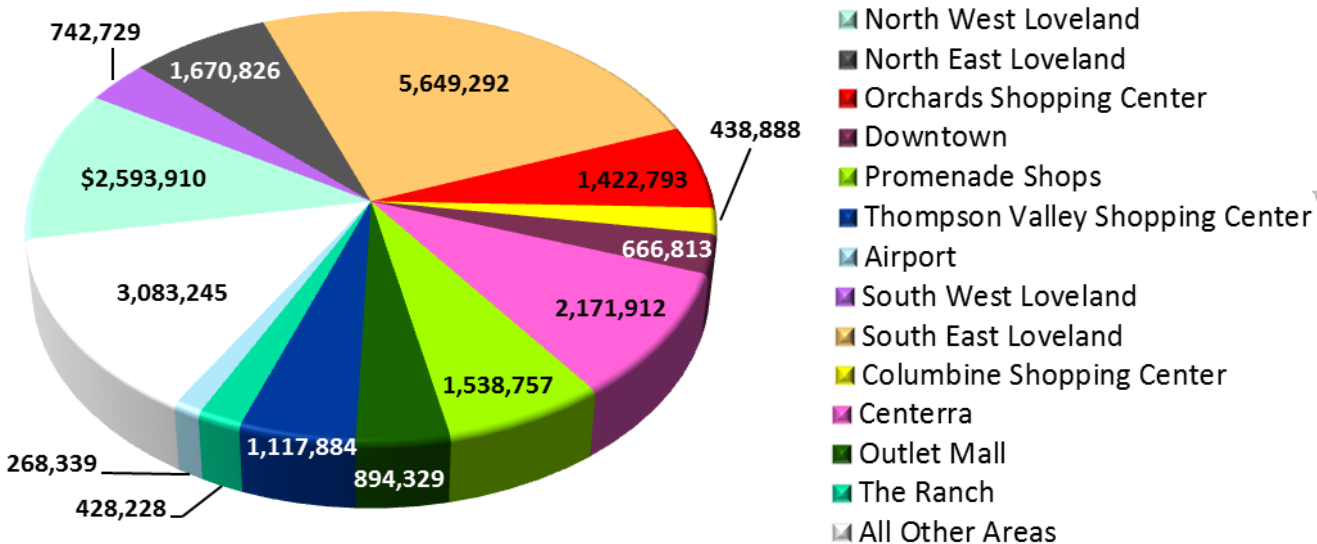
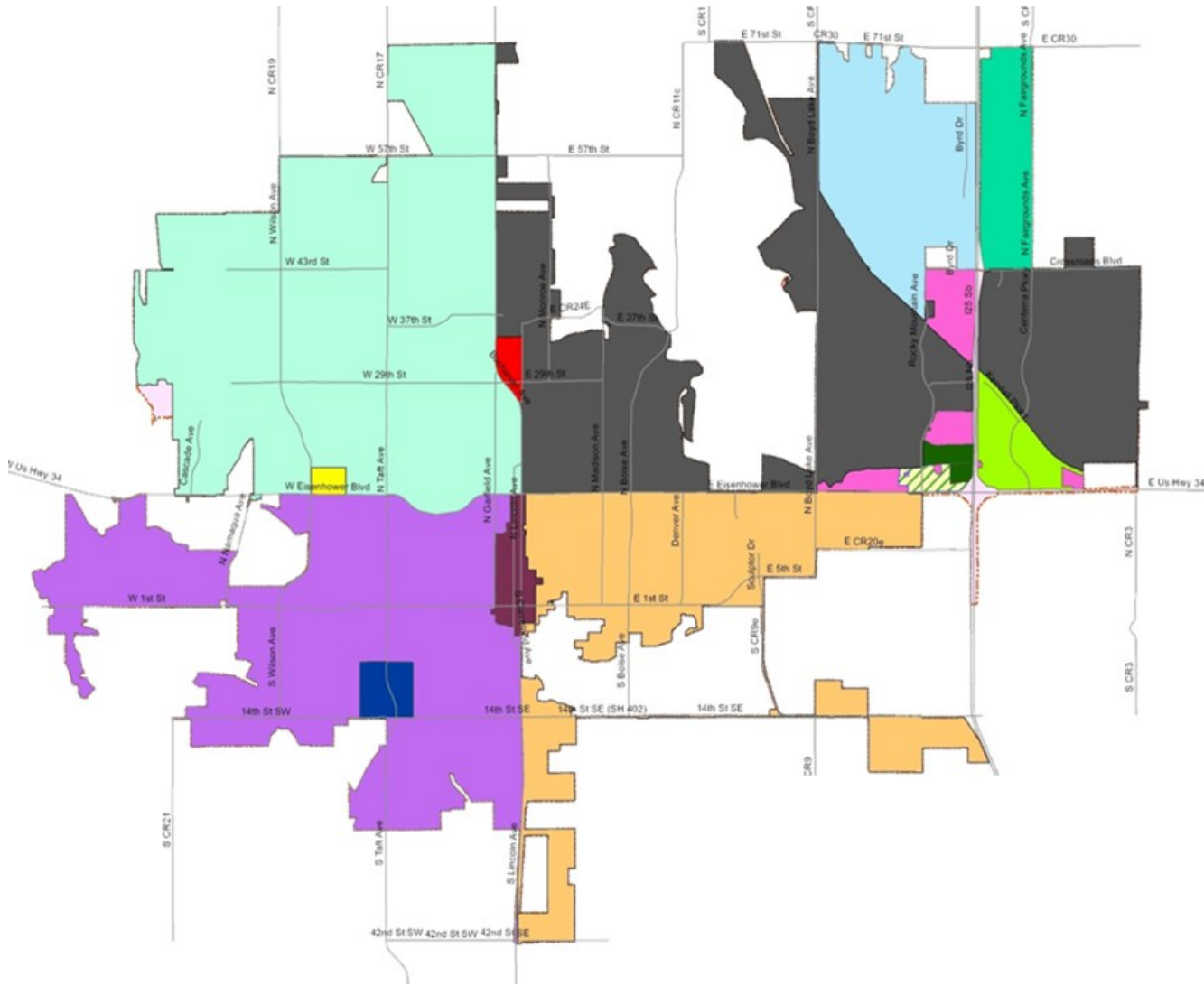
new Downtown businesses opening their doors, so sales performance in the area is steadily improving. Through audit, it was discovered that a major retailer in the Promenade Shops had been over-reporting sales. This error has been corrected; as a result, sales show a 3.23% negative trend. However, after adjusting for this reporting issue, the remaining Promenade Shops show a 3.5% positive trend so far in 2012. We will continue to track the adjusted sales trend throughout the year for the Promenade Shops.

Lodging Tax Revenue received in 2012 is at \$427,067 year-to-date.

Geographical Codes

August 2012

Monthly Financial Report

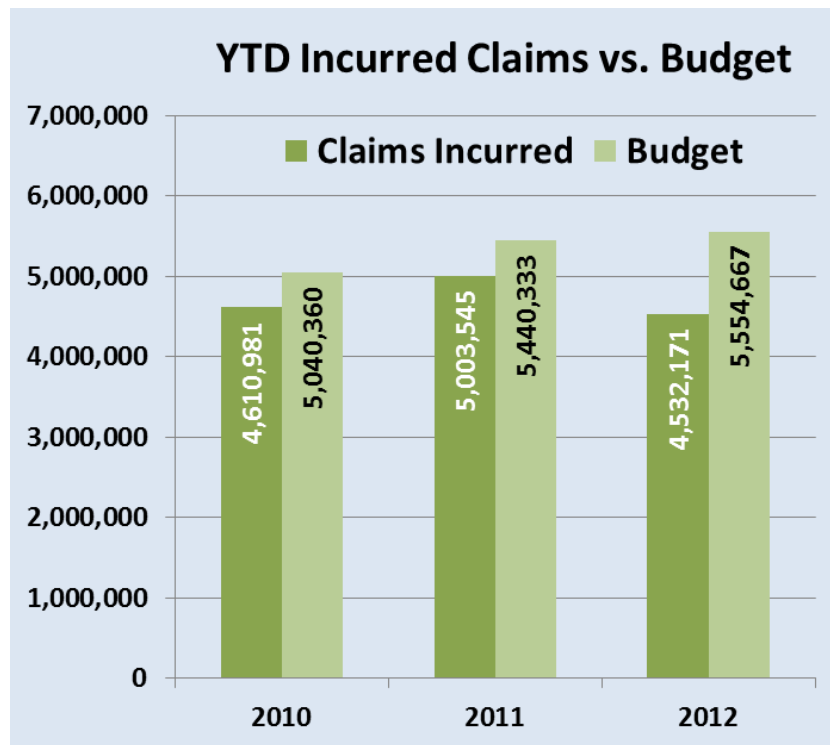


Health Care Claims

August 2012

Cash Basis of Claims Paid					\$ Over / (Under) Budget	% Over / (Under) Budget
		OAP	HRA	Total	Budget	
2012	August	464,711	191,160	655,871	694,333	(38,462) -5.5%
	YTD	3,556,277	975,894	4,532,171	5,554,667	(1,022,496) -18.4%
2011	August	388,293	132,192	520,485	680,042	(159,557) -23.5%
	YTD	4,164,138	839,407	5,003,545	5,440,333	(436,788) -8.0%
Change	August	76,418	58,968	135,386		
	% August	19.7%	44.6%	26.0%		
	YTD	(607,861)	136,487	(471,374)		
	% YTD	-14.6%	16.3%	-9.4%		

This chart represents claims paid by Cigna in the current month, but due to the timing of when Accounting receives the information, the claims do not get recorded as an expenditure until the following month. ⇒ OAP—Open Access Plan ⇒ HRA—Health Reimbursement Arrangement



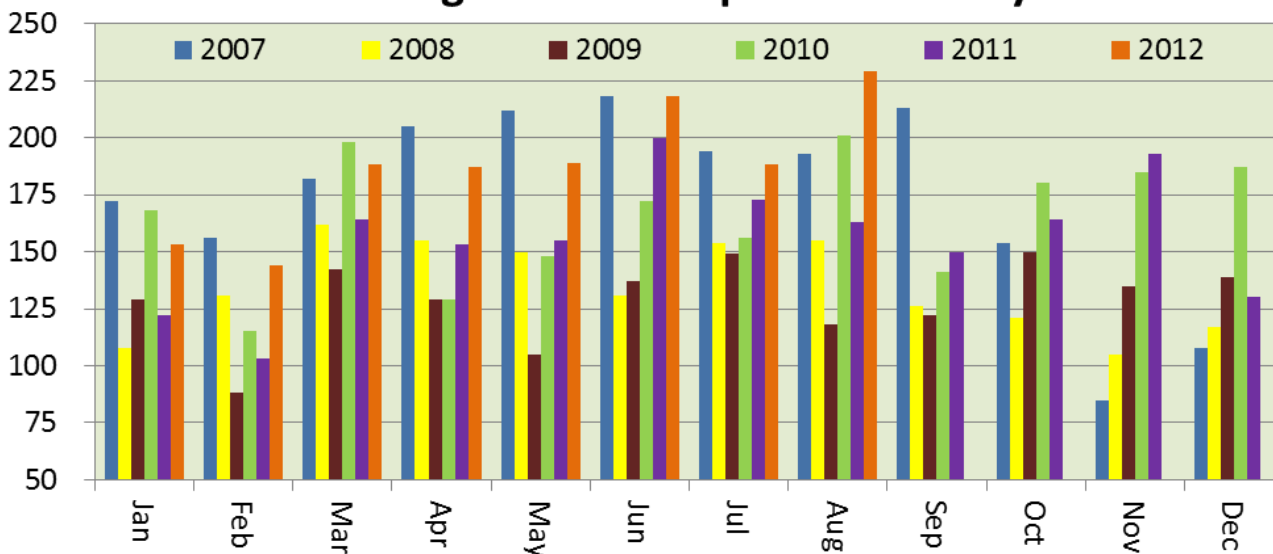
YTD Claims Over \$25k				
Comparison (2009-2012)				
August	2009	2010	2011	2012
# of claims	31	32	38	33
Cost of claims	\$1,701,536	\$2,647,133	\$1,977,901	\$1,852,068
2012 # of stoploss claims:	1			

Activity Measures

August 2012

Measures	August '10	August '11	August '12	2010 YTD	2011 YTD	2012 YTD
# of Building Permits	201	163	229	1,287	1,233	1,496
Building Permit Valuations	\$7,172,280	\$ 7,757,968	\$ 9,471,259	\$ 87,855,401	\$ 61,932,016	\$84,682,444
# of Certified Occupancies	13	21	44	123	160	223
Net # of Sales Tax Licenses	8	50	15	71	167	(115)
New Residential Electric Meter Sets	11	50	22	119	251	145
# of Utility Bills Sent	35,130	35,623	36,293	279,902	284,046	288,440
Rounds of Golf	19,071	18,333	20,102	87,669	90,611	94,972
Health Claim Costs/Emp.	\$ 764.42	\$ 823.55	\$ 1,013.71	\$ 7,482.53	\$ 7,985.68	\$ 7,119.44
# of Vacant Positions	11	20	31	73	99	264
# of Frozen Vacant Positions	12	9	9	101	101	72
# of Eliminated Positions	40	46	47	311	351	373
KWH Demand (kH)	130,814	136,134	135,370	843,935	858,993	891,386
KWH Purchased (kwh)	67,313,180	75,236,651	72,489,114	470,181,289	492,247,692	506,784,156
Gallons of Water Sold	543,161,190	583,915,550	640,037,833	2,174,001,516	2,289,721,765	2,852,384,210
# of Workers' Comp Claims	13	13	8	97	82	72
\$ of Workers' Comp Claims Paid	\$ 99,098	\$ 20,517	\$ 15,063	\$ 286,906	\$ 103,931	\$ 321,469.10
# of Open Claims Current Year	15	20	15	72	102	80
# of Total Open Claims	15	22	18	112	127	130
\$ of Total Open Claims	\$ 243,250	\$ 172,807	\$ 257,662	\$1,790,855	\$ 741,736	\$2,060,956.05
\$ of Lodging Tax Collected	\$ 1,117	\$ 1,117	\$ 1,117	\$ 7,819	\$ 8,936	\$ 8,936

Building Permit Comparison History



Monthly Financial Report

Cash & Reserves

August 2012

Total Cash & Reserves = \$209.5 million, of which \$145.2 million is restricted or reserved, or 69.3%, leaving \$64.3 million unrestricted.

Statement of Cash: August 2012			
	Beginning	YTD Activity	Ending
Restricted			
1 Capital Expansion Fees	\$ 33,634,541	\$ 1,168,719	\$ 34,803,259
2 Other Special Revenue Funds	22,151,685	777,293	22,928,978
3 Capital Projects	2,971,970	(1,699,179)	1,272,791
4 Water System Impact Fees	7,351,374	1,124,627	8,476,001
5 Windy Gap	4,289,590	(38,555)	4,251,036
6 Raw Water	8,073,160	(1,676,201)	16,396,959
7 Wastewater System Impact Fees	4,509,816	373,046	4,882,862
8 Stormwater System Impact Fees	1,344,721	136,636	1,481,357
9 Power Plant Investment Fees	6,866,635	928,023	7,794,658
10 Cemetery	2,531,442	73,425	2,604,867
11 Other Entities	4,088,292	1,421,473	5,509,765
12 Total Restricted	\$ 107,813,225	\$ 2,589,307	\$ 110,402,533
Committed/Assigned Balance Amounts			
13 General Fund			
14 Operating/Emergency	1,908,240	-	1,908,240
15 Council Capital Reserve	,674,060	-	4,674,060
16 Council Contingency Reserve	100,000	-	100,000
17 Liability	200,000	-	200,000
18 Fire Reserve for SAFER Grant 3rd Year	138,300	-	138,300
19 Fire Reserve for SCBA Replacement	434,690	(330,890)	103,800
20 Library Building Reserve	16,750	-	16,750
21 Library Reserve	125,031	1,703	126,734
22 Equipment Replacement	70,000	-	70,000
23 TABOR Excess	3,955,444	(1,271,067)	2,684,377
24 Water	664,824	(39,434)	625,389
25 Wastewater	813,697	(60,014)	753,683
26 Stormwater	327,015	78,072	405,086
27 Power	3,044,578	147,861	3,192,439
28 Golf	248,245	2,383	250,628
29 Insurance Reserves	5,008,647	139,310	5,147,957
30 Employee Benefits	6,260,863	865,496	7,126,359
31 Fleet Replacement	6,701,071	546,808	7,247,879
32 Total Committed/Assigned	\$ 34,691,455	\$ 80,226	\$ 34,771,682
33 Total Restricted/Committed/Assigned	\$ 142,504,681	\$ 2,669,534	\$ 145,174,214
Unassigned Balance Amounts			
34 Unassigned Balance Amounts			
35 General	17,142,212	8,204,507	25,346,719
36 Airport	897,343	(61,196)	836,147
37 Internal Service - Vehicle Maintenance	142,091	142,517	284,608
38 Golf	1,526,727	598,266	2,124,994
39 Water	3,767,336	(223,462)	3,543,874
40 Wastewater	7,323,273	(540,123)	6,783,149
41 Power	17,252,608	837,881	18,090,489
42 Stormwater	1,853,083	442,406	2,295,489
43 Solid Waste	4,704,941	345,200	5,050,141
44 Total Unassigned	\$ 54,609,615	\$ 9,745,994	\$ 64,355,609
Total Cash	\$ 197,114,296	\$ 12,415,528	\$ 209,529,824

Statement of Cash Line Detail

(Line 15) Council Capital Reserve Identified Activities

- ⇒1,100,000 Downtown infrastructure improvements
- ⇒187,000 Leslie the Cleaner Demolition and Remediation
- ⇒237,500 ArtSpace Pre-Construction
- ⇒11,910 IHN Fee Waiver
- ⇒97,000 Intra-Fund Loan Repayment

(Line 20) The market value of the Proctor & Gamble Stock as of December 31, 2011 is \$213,472. This value represents the original value of the stock when it was first donated.

(Line 24) Projects include I-25 Variable Msg Signage, Centerra area ITS, Taft & 14th St. SW, 37th St. from Monroe to Madison 14th St. SW Slope Stability, Garfield & US 34

Capital Projects \$500,000+

Project Title	2012 Budget	2012 Expenditures	Remaining 2012 Budget	% of 2012 Budget (Exp/Bud)
Water Capital				
Morning Dr Alt Waterline 30"	\$ 1,924,700	\$ 93,266	\$ 1,831,434	4.85%
Filter Plant 2 Improvements	533,860	581,721	(47,861)	108.97%
29th St Waterline Replacement	581,370	132,336	449,034	22.76%
Raw Water Capital				
Windy Gap Firming Project	1,205,060	81,780	1,123,280	6.79%
Purchase of Colorado-Big Thompson Project (CBT) Water	2,606,600	2,118,420	488,180	81.27%
Wastewater Utility Capital				
Carlisle Phase IV from Taft to Railroad	738,320	539,580	198,740	73.08%
South Horseshoe Lift Station	1,216,210	54,654	1,161,556	4.49%
Fairgrounds/Namaqua Interceptor	733,600	670,000	63,600	91.33%
Power Capital				
East Sub to Crossroads Sub on Railroad	1,894,640	55,636	1,839,004	2.94%
Horseshoe Sub along Hwy 287 to 29th St.	1,338,910	274	1,338,636	0.02%
Stormwater Capital				
Washington Ave Outfall Phase 4	1,247,578	330,045	917,533	26.45%
MeHaffey Park Regional Detention Pond	580,074	6,285	573,789	1.08%
Streets Transportation Program				
2012 Street Rehabilitation	3,644,900	2,242,790	1,402,110	61.53%
Fiber network to signals and other facilities	1,084,000	200	1,083,800	0.02%
US 287 - Garfield Traffic Signal	668,420	13,796	654,624	2.06%
All Other				
Fire Station 6 Remodel and Expansion	929,970	193,600	736,370	20.82%
Rialto Theater Center	1,114,000	926,649	187,351	83.18%
Library Expansion	857,520	686,814	170,706	80.09%
Police Dispatch Console Replacement	1,200,000	291,307	908,693	24.28%
Facilities Maintenance Capital Projects	655,440	238,052	417,388	36.32%
Mehaffey Park Development	8,550,000	867,270	7,682,730	10.14%
Open Lands Acquisition	3,036,170	219,149	2,817,021	7.22%
Leslie the Cleaner Demolition and Remediation	\$ 500,000	\$ 25,584	\$ 474,416	5.12%

August 2012 SnapShot

Monthly Financial Report

**City Of Loveland
500 East 3rd Street
Loveland, CO 80537**

For more information regarding this report contact:

Brent Worthington, Finance Director

970.962.2300 or brent.worthington@cityofloveland.org



August 2012 **Snapshot**

Presented:
October 2, 2012

Brent Worthington
Finance Director

August 2012 Snapshot

➤ Citywide Revenue

- \$146.8 million, excluding transfers
- 4.3% above budget projections

➤ Citywide Expenditures

- \$128.3 million, excluding transfers
- 15.7% below budget projections

- Citywide revenues exceed expenditures by \$18.5 million.

August 2012 Snapshot

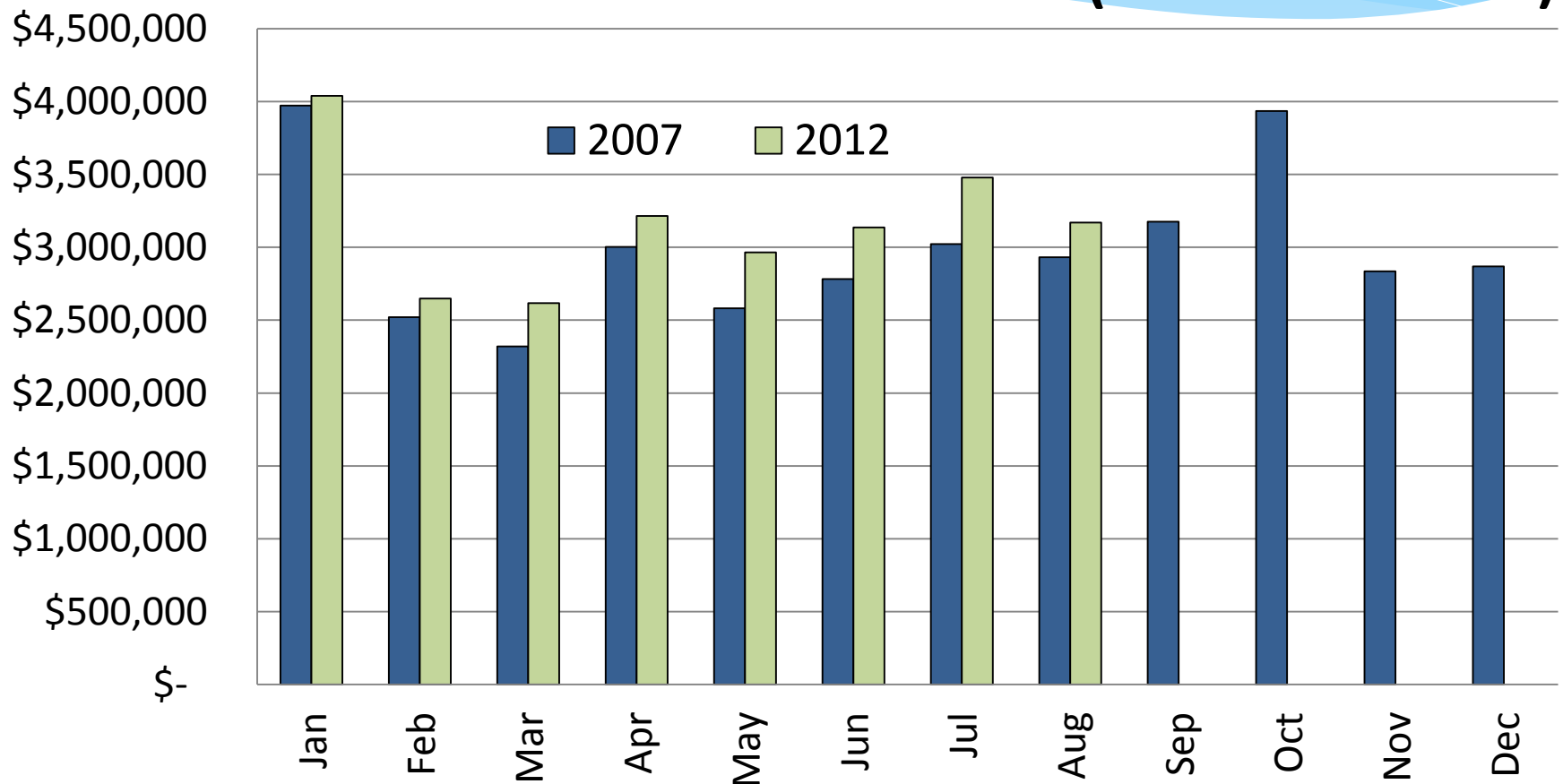
- General Fund Revenue: \$48.6 million YTD
 - 9.1% above 2012 YTD Budget
 - 6.6% above same period last year

- Sales and Use Tax Revenue: \$25.3 million
 - 5.5% above budget projections
 - 7.7% above same period as last year

- Sales Tax only: \$22.7 million YTD
 - 3.1% above the YTD Budget
 - 6.0% above same period last year

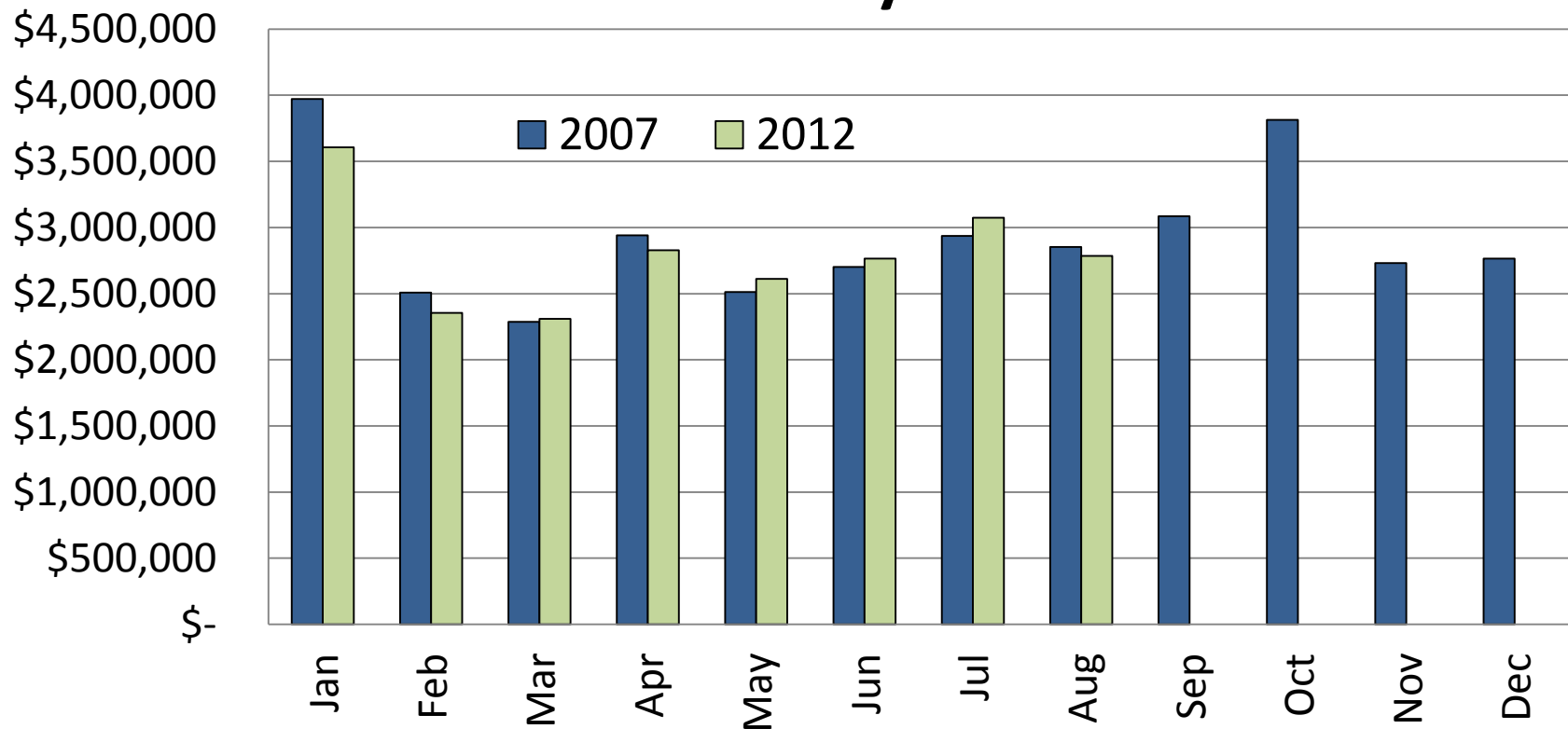
August 2012 Snapshot

Sales & Use Tax 2007 v. 2012 (nominal dollars)



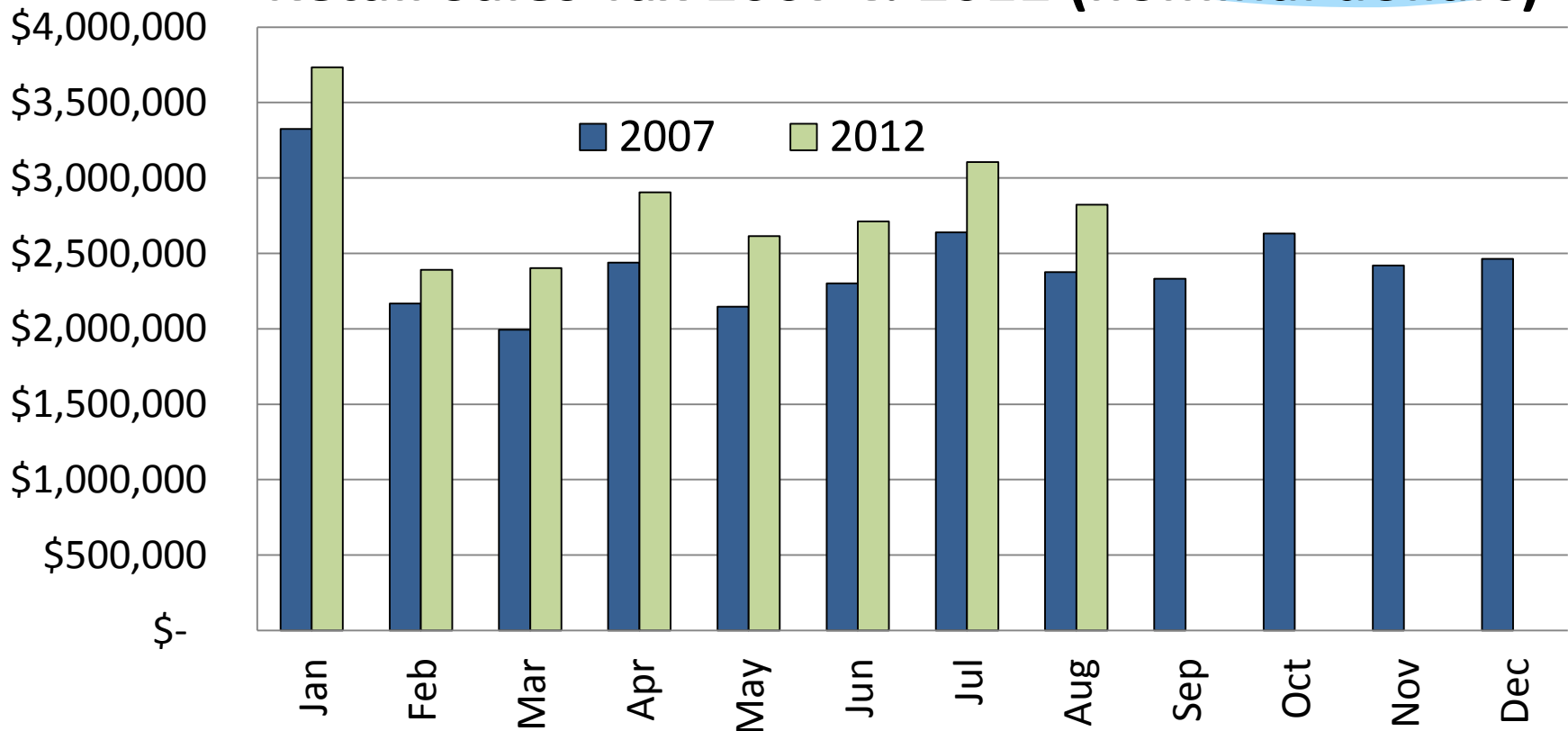
August 2012 Snapshot

Sales & Use Tax 2007 v. 2012 in Constant January 2007 Dollars



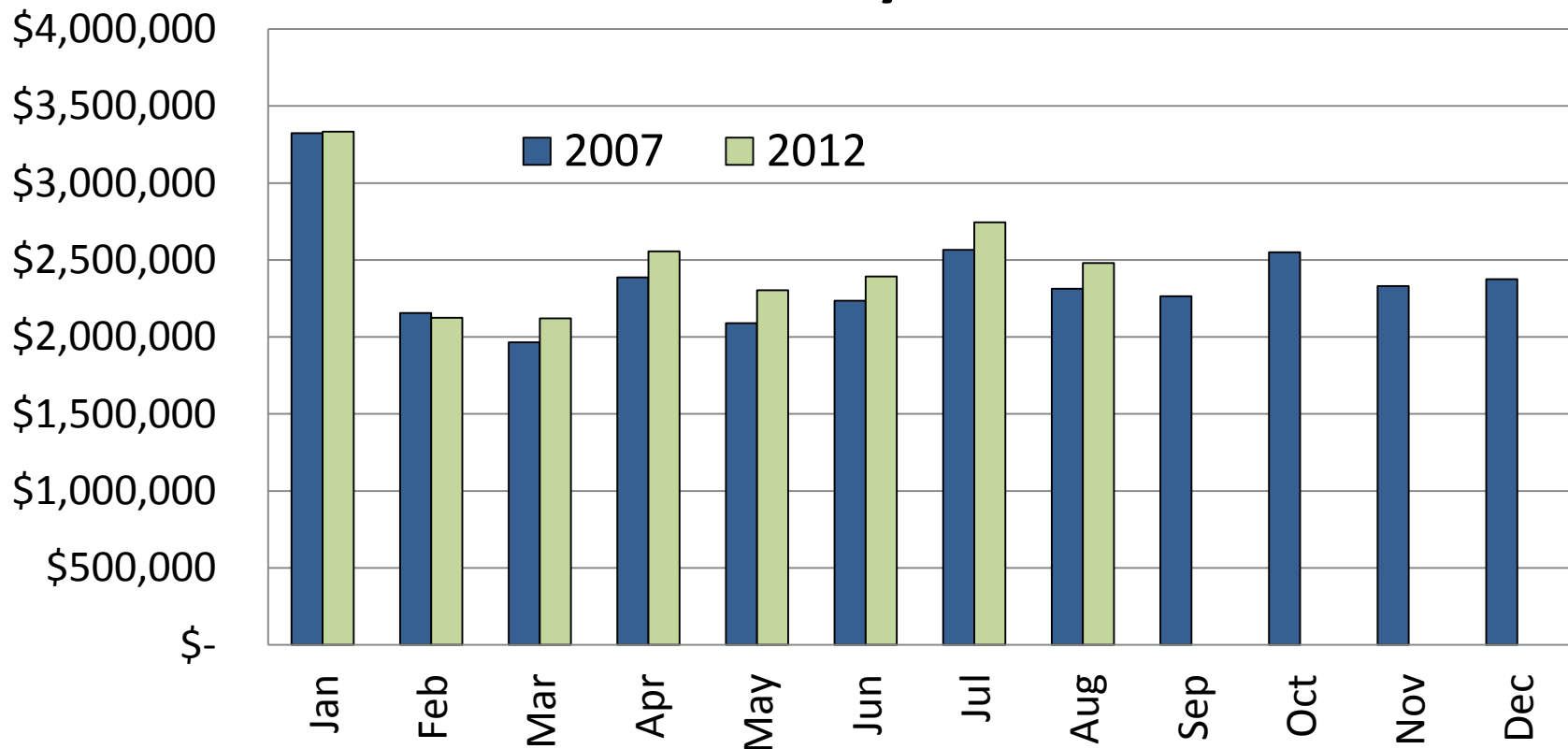
August 2012 Snapshot

Retail Sales Tax 2007 v. 2012 (nominal dollars)



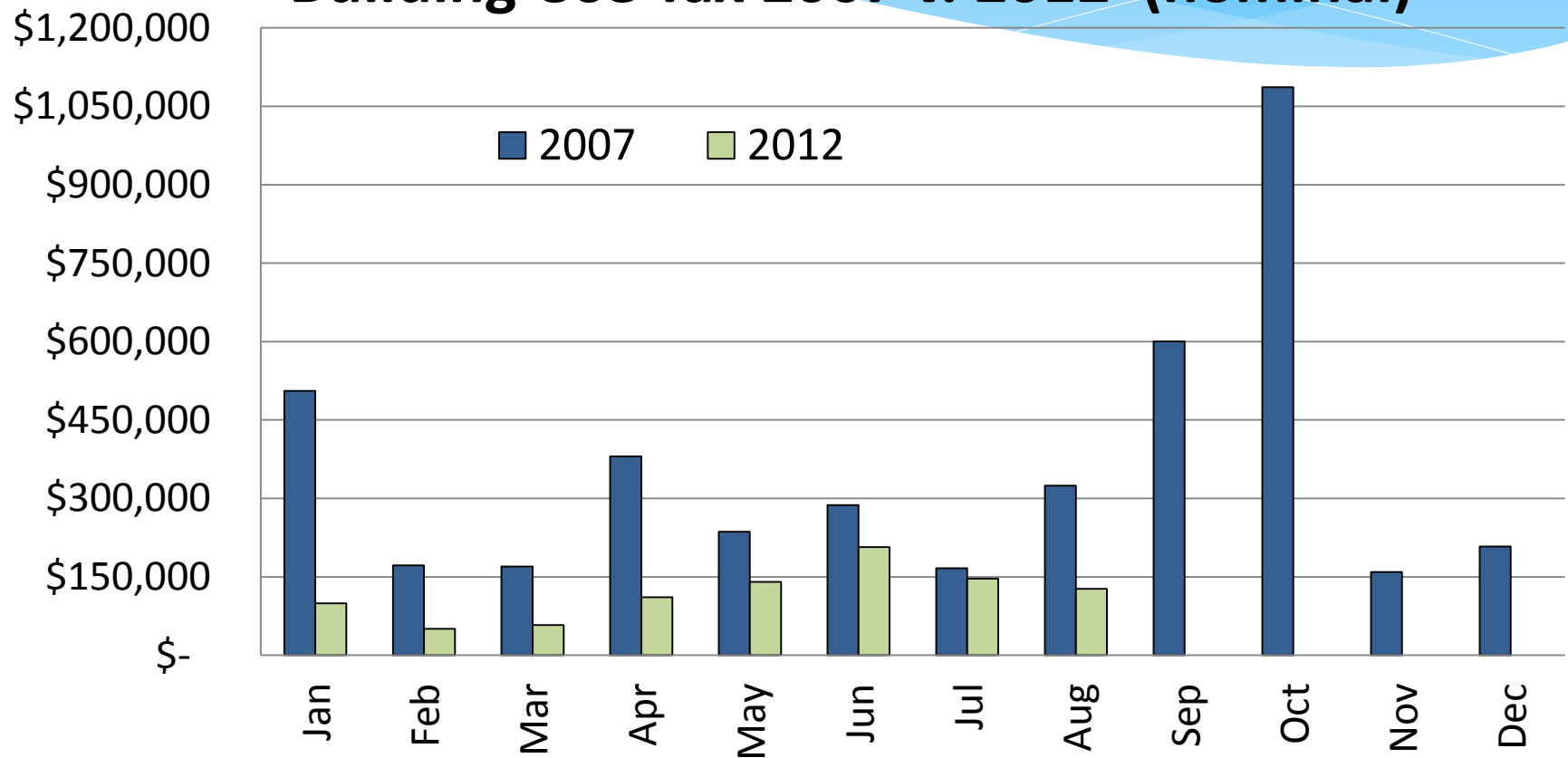
August 2012 Snapshot

Retail Sales Tax 2007 v. 2012 in Constant January 2007 Dollars



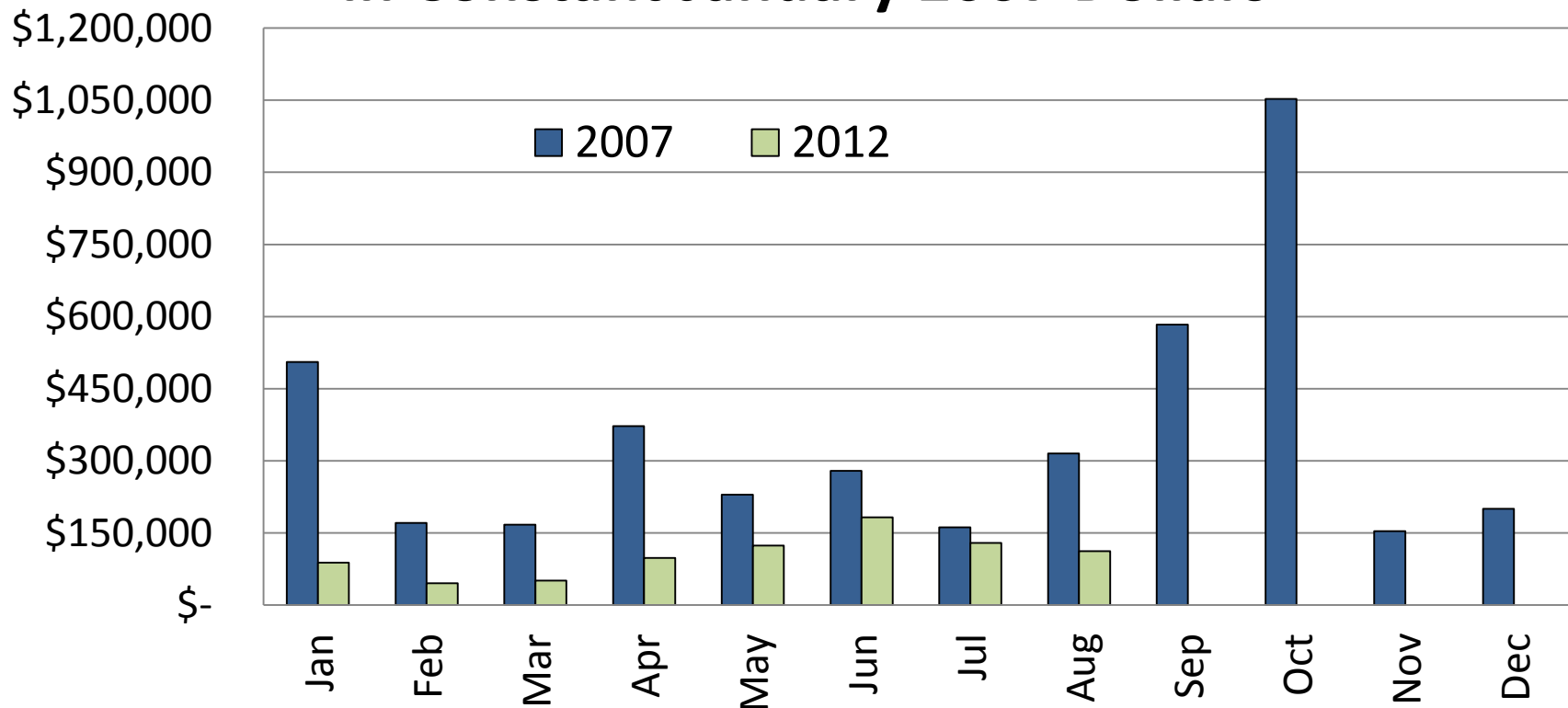
August 2012 Snapshot

Building Use Tax 2007 v. 2012 (nominal)



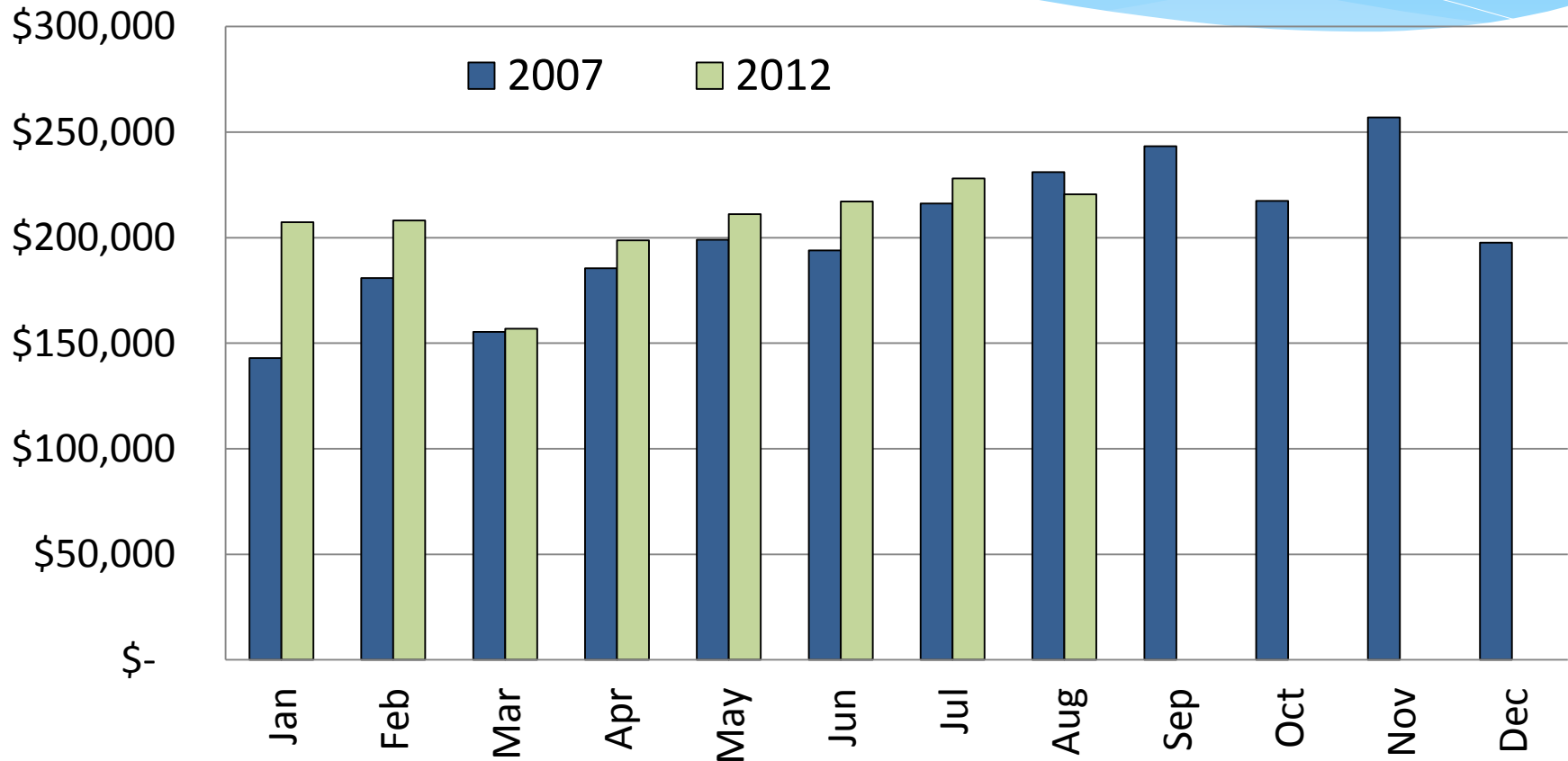
August 2012 Snapshot

Building Material Use Tax 2007 v. 2012 in Constant January 2007 Dollars



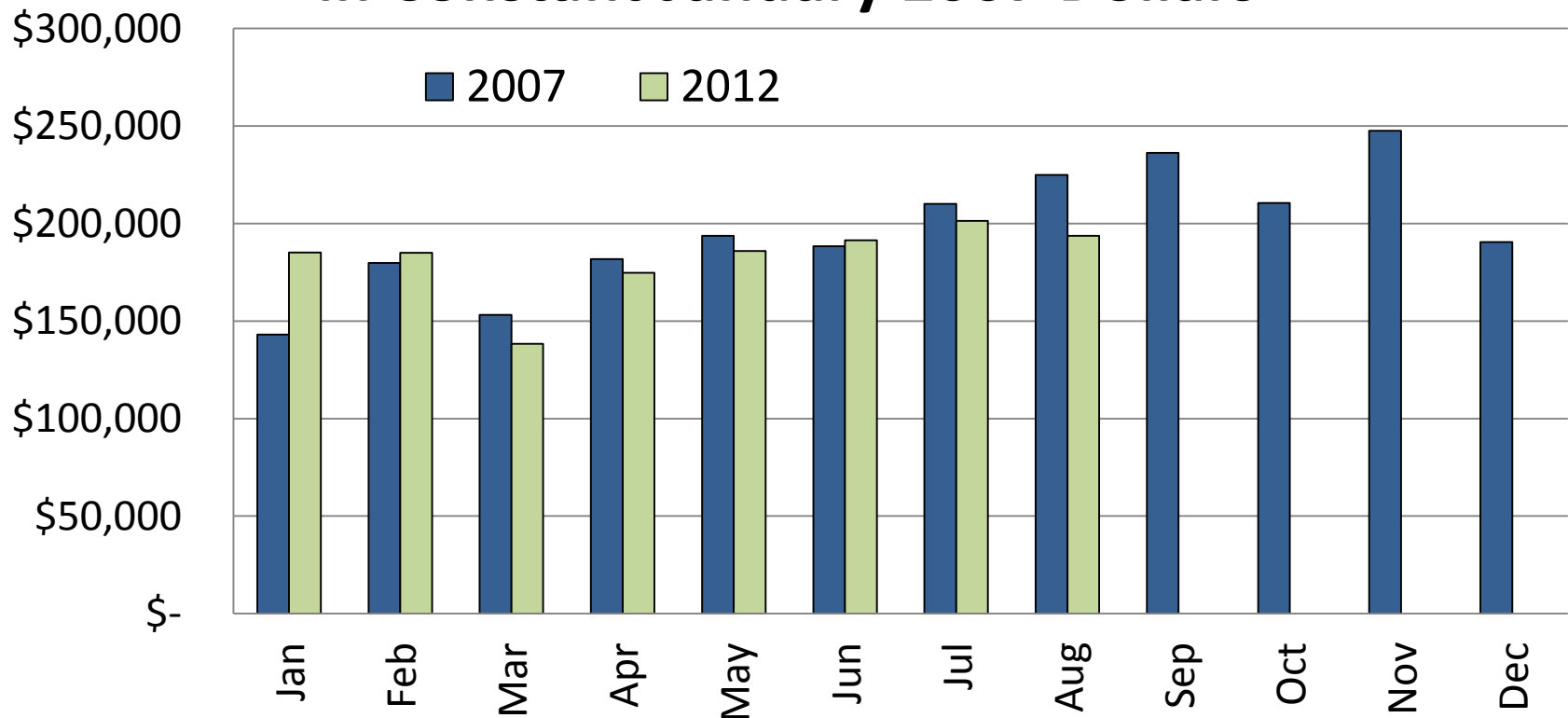
August 2012 Snapshot

Motor Vehicle Use Tax 2007 v. 2012



August 2012 Snapshot

Motor Vehicle Use Tax 2007 v. 2012 in Constant January 2007 Dollars



August 2012 Snapshot

➤ General Fund Expenditures

- \$38.4 million YTD, excluding transfers
- 7.6% below budget projections

➤ General Fund Revenues Exceed Expenditures by \$9.2 million

➤ Health Claims

- August Claims \$655,871
- 5.5% below August budget projections
- 2012 YTD decreased from \$5.0 million to \$4.5 million from same time as last year (9.4%)

August 2012 Snapshot

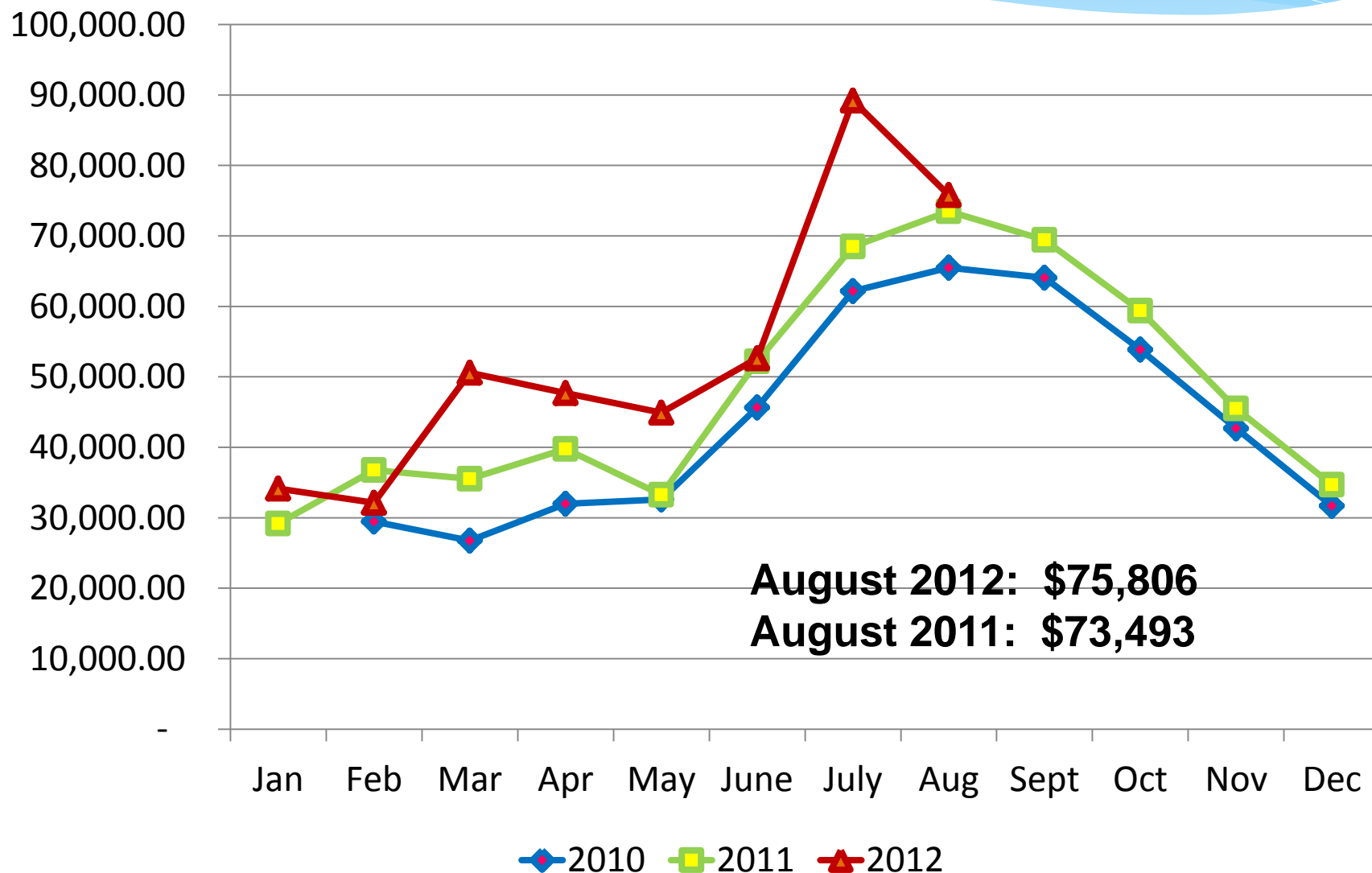
➤ Cash and Reserves

- \$209.5 million
- \$145.2 million (69.3%) reserved primarily for capital projects

Other highlights

- Lodging tax YTD is \$427,067 (15.8% higher than 2011 YTD).

Lodging Tax Comparison



Questions?

**CITY OF LOVELAND**
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 15
MEETING DATE: 10/2/2012
TO: City Council
FROM: Alan Krcmarik, Executive Fiscal Advisor
PRESENTER: Alan Krcmarik

TITLE: Investment Report for August 2012

RECOMMENDED CITY COUNCIL ACTION: This is an information only item. No Council action is required.

DESCRIPTION: The budget estimate for investment earnings for 2012 is \$2,729,560. Through August 2012, the amount posted to the investment account is \$1,930,703 including realized gains. Actual year-to-date earnings are *higher* than the year-to-date projection by \$100,689. Based on the August monthly statement, the estimated annualized yield on the U.S. agencies and corporates edged down to 1.23%, well under the annual target rate of 1.7% for 2012. Reinvestment rates are still near record low levels, much lower than the budget projection.

SUMMARY: At the end of August, the City's portfolio had an estimated market value of \$210.1 million, about \$1.6 million more than a month ago. Of this amount, USBank held (including accrued interest) \$185.8 million in trust accounts; other funds are held in local government investment pools, in operating accounts at WellsFargo Bank, and a few miscellaneous accounts. Interest rates have trended significantly lower over recent months and are projected to remain low for years. Investments are in US Treasury Notes, highly-rated US Agency Bonds, highly-rated corporate bonds, money market accounts, and local government investment pools. The City's investment strategy emphasizes safety of principal, then sufficient liquidity to meet cash needs, and finally, return on investment. Each percent of earnings on the portfolio equates to about \$2.1 million annually.

REVIEWED BY CITY MANAGER: *William D. Cabell*

LIST OF ATTACHMENTS: Investment Focus August 2012



Investment Focus

Monthly Investment Report

August 2012

What's in here?

Focal Points	1
Gain / Loss	
Rate Trends	2
Cash Statement	3
Portfolio size	4
Investment types	
Transactions /	5
Maturity	
Future Scan	6

Focal Points

- * **New 2012 targets for the City's portfolio: 1) the interest rate target is **1.7%**; 2) the earnings goal = **\$2,729,560**.**
- * **City investments are in high quality, low risk securities, in compliance with state law and the adopted investment policy.**
- * **Revenue posted to accounts = **\$1,930,703** – **5.5% over target**. This includes realized gains on security sales of **\$234,285**.**
- * **Each 1% of the total portfolio amounts to about \$2.1 million.**
- * **The month end market value shows the unrealized loss decreased slightly, down to **\$150,028** at the end of August.**

Weakening Corporate Profits

"The New York Times highlights weakening corporate profits in the U.S. in an article this morning.

Earnings are expected to fall in 3Q for the first time since 2009 as U.S. corporations face a number of headwinds (see Chart on page 2.).

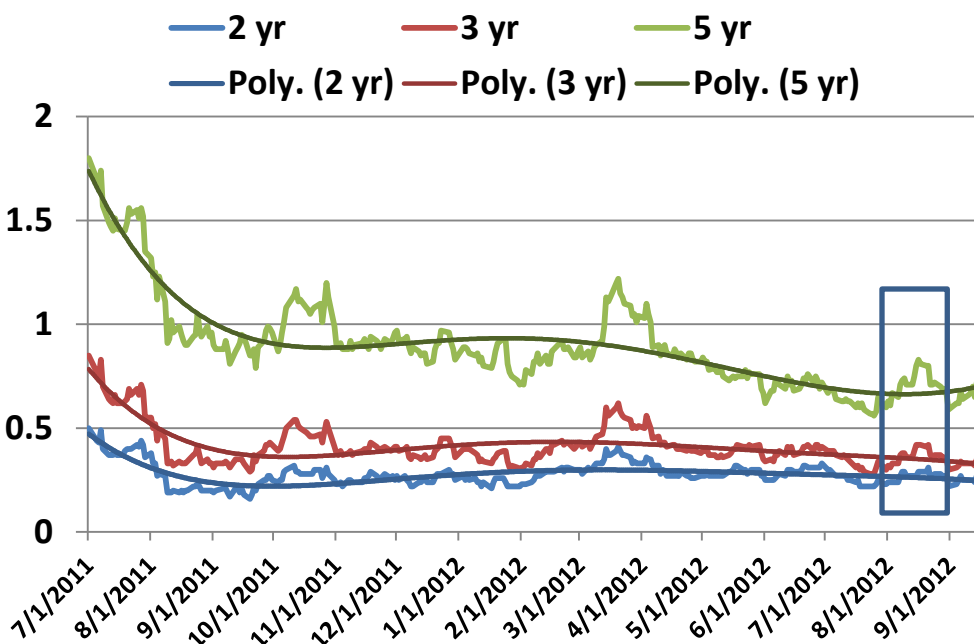
Activity around the globe is slowing, particularly with some of the biggest buyers of U.S. goods including Europe and China."

(Continue on page 2.)

Type of Investment	Purchase Price	Market Value	Unrealized Gain or Loss
Checking Accounts	\$ 8,689,332	\$8,689,332	--
Investment Pools	15,605,161	15,605,161	--
Money Markets	<u>21,154,283</u>	<u>21,154,283</u>	--
Subtotal	\$ 45,448,776	\$ 45,448,776	--
Notes and Bonds	<u>164,806,492</u>	<u>164,656,464</u>	\$ (150,028)
Total Portfolio	\$ 210,255,267	\$ 210,105,241	\$ (150,028)
Data Sources	(Morgan Stanley)	(US Bank)	

Due to rounding, column and row totals may not add exactly.

Treasury rate trends / Corporate earnings



Interest rates on US treasuries finished the month of August nearly flat when compared to July.

Based on the 2-year treasury, the August month-end rate was 1 basis point lower. The 3-year showed no change. The 5-year also finished 1 basis point lower.

With no shift in treasury rates, the portfolio market value was stable. Rates on new investments will be low for many months.

“Washington is having trouble getting its act together which has left some business paralyzed.

And higher energy and commodity costs are going to pressure profit margins at a time when there is not enough demand to give companies much pricing power. “

For the first time since the aftermath of the financial crisis, corporate earnings are expected to fall in the third quarter.



Source: *New York Times*,
September 17, 2012.

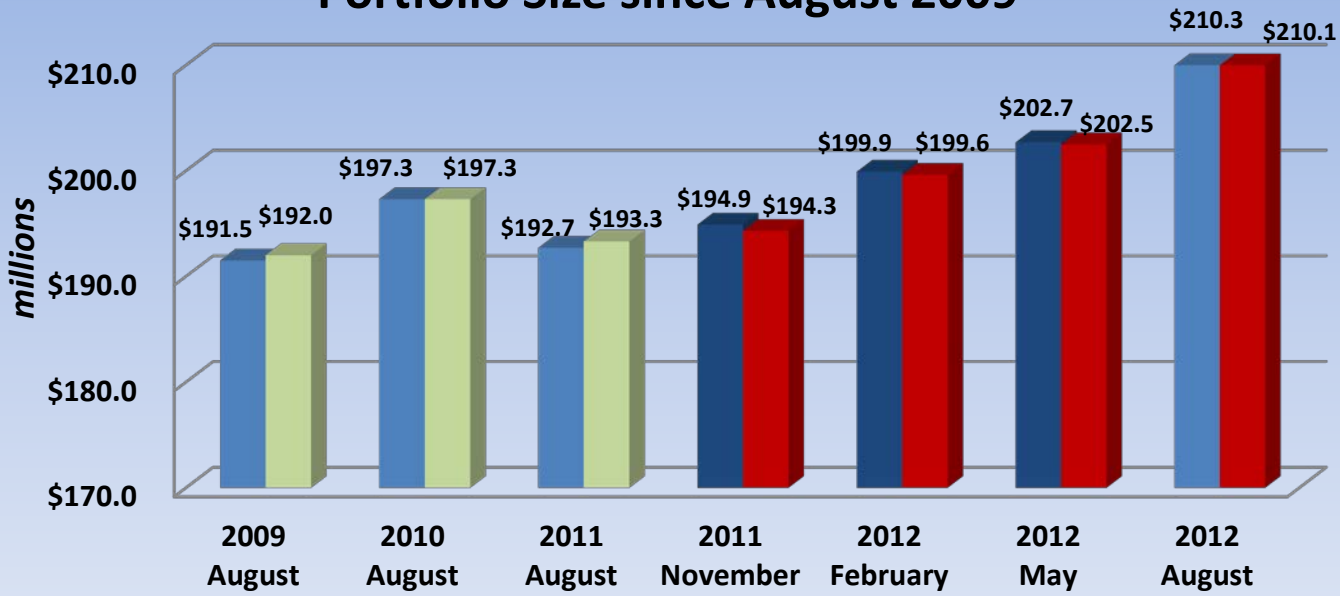
Cash Position Summary

Cash & Reserves (unaudited)

		2012 Beginning	YTD Activity	August Ending
	Restricted Reserves	Due to rounding, column and row totals may not add exactly.		
1	Capital Expansion Fees	\$ 33,634,541	\$ 1,168,719	\$ 34,803,259
2	Water System Impact Fees	7,351,374	1,124,627	8,476,021
3	Raw Water Revenue – Windy Gap	22,362,750	(1,714,756)	20,647,995
4	Wastewater System Imp. Fees	4,509,816	373,046	4,882,862
5	Storm Drain System Imp. Fees	1,344,721	136,636	1,481,357
6	Power Plant Investment Fees	6,866,635	928,023	7,794,658
7	Cemetery Perpetual Care	2,971,970	(1,699,179)	1,272,791
8	Other Restricted	28,771,419	2,272,191	31,043,610
9	Total Restricted	\$ 107,813,225	\$ 2,589,307	\$ 110,402,533
	Reserve Balance Amounts			
10	General Fund	\$ 11,622,515	\$ (1,600,254)	\$ 10,022,261
11	Enterprise Funds	5,098,358	128,868	5,227,226
12	Internal Service Funds	17,970,582	1,551,613	19,522,195
13	Total Reserves	\$ 34,691,455	\$ 80,226	\$ 34,771,682
14	Total Restricted and Reserved	\$ 142,504,680	\$ 2,669,534	\$ 145,174,214
	Unrestricted			
15	General Fund	\$ 17,142,212	\$ 8,204,507	\$ 25,364,719
16	Airport	897,343	(61,196)	836,147
17	Internal Service – Vehicle Maint	142,091	142,517	284,608
18	Enterprise Funds	36,427,968	1,460,167	37,888,135
19	Total Unrestricted	\$ 54,609,615	\$ 9,745,994	\$ 64,355,609
20	TOTAL CASH	\$ 197,114,296	\$ 12,415,528	\$ 209,529,824

Portfolio Size / Types of Investments

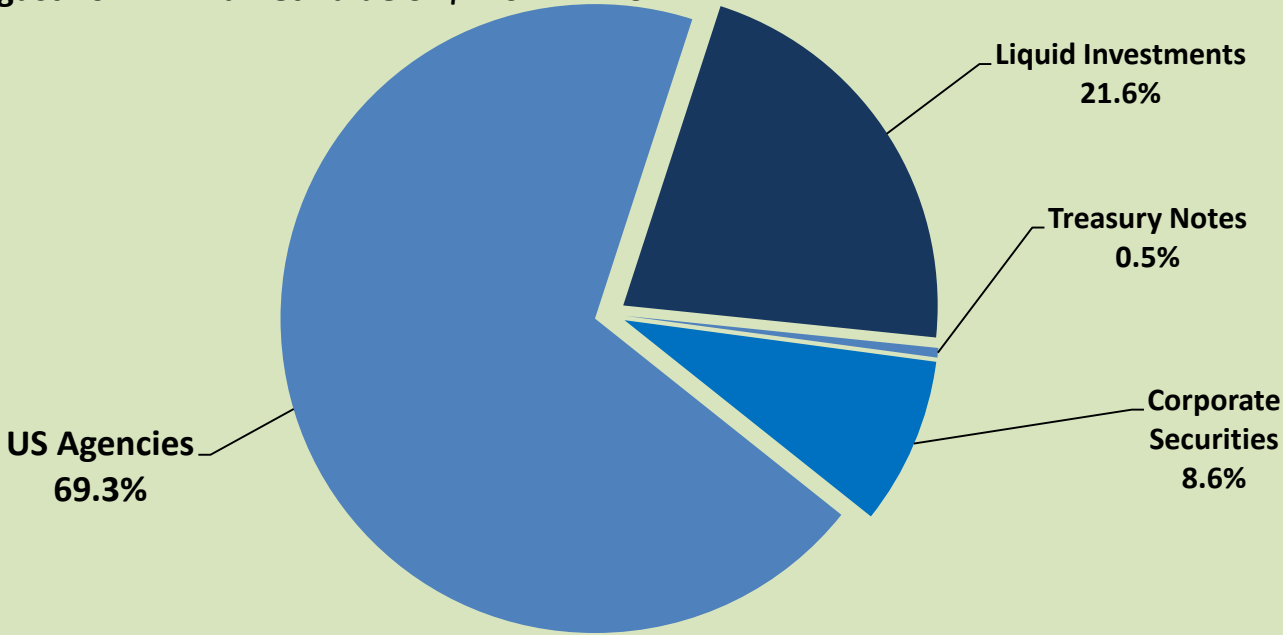
Portfolio Size since August 2009



Blue bars show Purchase value, red and green bars show market value, red = loss and green = gain

Portfolio by Type of Investment

August 2012 – Market Value of \$210.1 million



Transactions / Portfolio by Maturity

Maturity Date

Face Value

Purchase \$

Stated Rate

Purchases

Federal Farm Credit Bank	08/01/2017	\$ 5,000,000	\$ 5,000,000.00	0.800%
Federal Farm Credit Bank	08/07/2017	5,000,000	5,000,000.00	0.970%
Federal Home Loan Bank	08/16/2017	5,000,000	5,000,000.00	1.000%
Federal Home Loan Bank	08/21/2017	5,000,000	4,999,750.00	1.100%
Federal Home Loan Bank	08/21/2017	5,000,000	5,000,000.00	1.250%
Federal Nat'l Mort. Assn.	08/21/2017	<u>5,000,000</u>	<u>5,000,000.00</u>	1.000%
		\$ 30,000,000	\$ 29,999,750.00	

Matured

None this month

Called

Call Value \$

Federal Farm Credit Bank	05/02/2017	\$ 5,000,000	\$ 5,000,000.00	1.250%
Federal Nat'l Mort. Assn.	08/24/2016	5,000,000	5,000,000.00	1.000%
Federal Nat'l Mort. Assn.	08/01/2016	<u>5,000,000</u>	<u>5,000,000.00</u>	2.000%
		\$ 15,000,000	\$ 15,000,000.00	

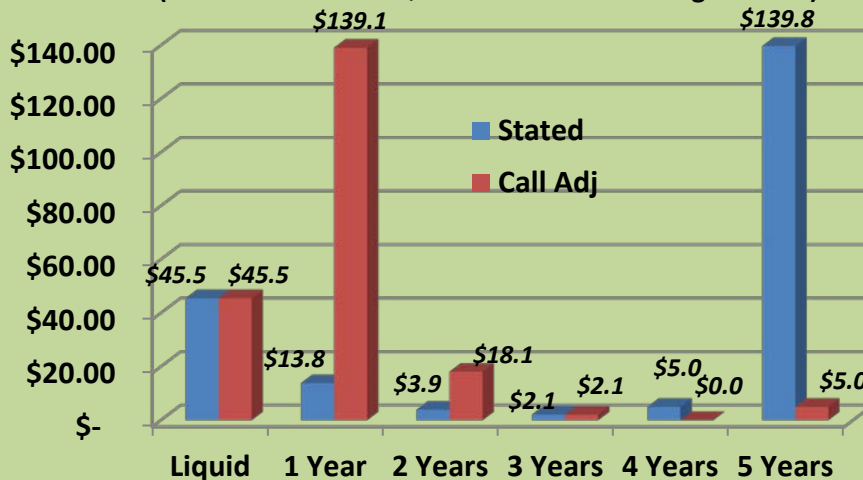
Sales

Gain \$

None this month

Portfolio by Estimated Maturity Term

(in millions - Total = \$210.1 at the end of August 2012)



The target rate for 2012 is 1.7%. Rates are now up slightly ahead of near record lows. Through August, the portfolio proceeds are still above the earnings target level for 2012.

To support earnings or to reposition the portfolio, bonds may be sold. Gains on sales total \$234,285 to date.

The blue bars show the stated term. Red bars show the calls. The five year bonds will be called early.



Future Scan: After much talk, Fed acts and the market moves

- ❖ The **Federal Open Market Committee** (“FOMC” or “Fed” or “Committee”) met on September 12th & 13th. After several months of hinting that serious action would be taken to lower interest rates, the Fed announced its new program. The Fed will buy \$40 billion of mortgage-backed securities every month until the job market improves. **“We want to see more jobs,”** said Chairman Ben Bernanke. The Fed has a dual mandate in trying to manage inflation and employment levels. Minutes from prior meetings indicated both Chairman Bernanke and Committee members were “frustrated by persistently high U.S. unemployment and the torpid recovery.” The stock market reacted with a strong move to higher levels. (Source: *The Wall Street Journal*, September 14, 2012.)
- ❖ **Morgan Stanley Smith Barney: “The Fed: Twist and Shout”**
 - “Without a doubt, the recently concluded September FOMC meeting had to be one of the more highly anticipated Fed gatherings in quite some time.”
 - . . . “in one fell swoop, the Fed will now employ a variety of easing measures. Specifically, at their just concluded September policy meeting, the voting members decided to maintain their existing Operation Twist (O/T), and add to it, a new version of QE3 (‘open-ended’ MBS buying) and adjusted their interest rate guidance.”
 - . . . **“future jobs reports will take on a heightened degree of importance** as each month the Fed will be gauging the results against their own projections. In our opinion, another round of LSAP and other attendant policy tools will not, in and of themselves, alter the jobs setting in a meaningful way, and in that regard, the Fed could be disappointed yet again.”
 - “A sluggish US growth setting is still envisioned for the remainder of the third quarter and the final three months of 2012. Morgan Stanley economists forecast 3Q 2012 real GDP at +1.8% and 4Q 2012 at +1.2%.”

(Source: *Basis Points Fixed Income Strategy*, Kevin Flanagan and John Mackay, September 13, 2012.)
- ❖ The August 2012 Colorado Employment Situation was released on August 21, 2012. Using non-seasonally adjusted employment data, **Colorado’s unemployment rate** for August was estimated to be 7.8% compared to the national unemployment rate of 8.2%. Larimer County fell to 6.1%. Boulder County was reported at 6.1% and Weld County at 8.3%. Data for cities showed some shifts lower. Loveland’s unemployment rate is estimated to be down to 7.1%, from 7.7% in July and down from 7.9% one year ago. Fort Collins was 6.0%, Boulder 5.6%, and Greeley 8.5%.
- ❖ **Recession Outlook:** The Congressional Budget Office (CBO) said the US would see growth drop by 2.9% in the first half of next year. “Fiscal tightening will lead to economic conditions in 2013 that will probably be considered a recession, with real GDP declining by 0.5% between the fourth quarter of 2012 and the fourth quarter of 2012.” (Source: Congressional Budget Office, August 22, 2012)

[For more information regarding this report, please contact:](#)

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Updated for Colorado Labor data for August

- ☐ Loveland's workforce **expanded** in **August**, up **419** jobs from July 2012.
- ☐ Compared to one year ago in July, there are 443 **more** jobs.

August Unemployment Rates

Data not adjusted for seasonality

