

**Library Staff Report**  
**August 2012**

**ADMINISTRATION**

The library hosted 3 Sudoku classes and Noontime Nature for a total attendance of 81.

Midyear the City changed its procedures for issuing years of service awards so they are now distributed monthly. We were pleased to award Lupe Saldana for 45 years of service. The library had the highest percentage of responses to a City Safety Survey so we were also treated to breakfast goodies from the Risk Management Division.

This month we interviewed and hired two new Librarian I Substitutes. One sub had been out on short term disability and was not able to return. The other accepted the Librarian I position in Customer Service. Our new subs, Kathryn Jordan and Carla Reardon, will be learning the procedures in all four public service divisions.

The City budget, divided by library divisions for the first time was submitted in July. Other City changes include job description revisions and a new performance evaluation system.

Marcia Lewis attended a SweetNight planning meeting, the City Management Team's mid-year review and a webinar on succession planning. She was also able to tour the newly renovated Old Town Library and the Poudre River Libraries administration building in downtown Fort Collins.

**ADULT SERVICES**

The adult book group read the book, *Dreamers of the Day*, by Mary Doria Russell; 34 people attended the three sessions. The group's annual picnic was also held this month with 26 people attending and discussing *The Reader*, by Bernhard Schlink. The InterLibrary Loan librarians processed 689 items, borrowing 392 items for our patrons out of 497 requests and loaning 158 items from our library out of 192 requests. Jolie Hogancamp attended a Colorado Association of Libraries Business Special Interest Group meeting at the Smoky Hill branch library in Centennial. We proctored 6 exams for the public.

**CHILDREN'S DEPARTMENT**

| Service Provided            | Sessions | Usage         |
|-----------------------------|----------|---------------|
| Toddler/Preschool Storytime | 32       | 1094 attended |
| Lap Babies Storytime        | 27       | 1349 attended |
| Raise-A-Reader/Outreach     | 0/2      | 0/46 attended |
| Programs                    | 2        | 55 attended   |
| Tours                       | 0        | 0 attended    |
| AWE Computers               | 1886     | 812 hours     |
| TumbleBooks                 | 478      | -----         |
| Mt. Meeker Study Room       | 8        | 12 hours      |
|                             |          |               |

Although the Summer Reading Program officially ended on July 31<sup>st</sup>, you'd never know it as we continued to hand out book prizes and raffle prizes for several days. We had lots of volunteers, some new sub action and two new pages to start training. At times, it felt just as hectic as June! Welcome to our new pages Therese Torpy and Krista Sorensen. We look forward to having them for a long, long time.

Along with the hellos, we said goodbye to Jessica Sherman, our elementary librarian. Hopefully, we will be filling her position in the near future and we wish her well in her new position in Adult Services.

This month we featured some Lincoln activities to go along with the ALA exhibit. Cindi put together a scavenger hunt that highlighted some truly fascinating information about the man. She also designed a photo booth that has been a big hit with families. Come get your picture taken as either Abe or Mary Todd. Thanks to Sabrina for filling in with the Abraham Lincoln masks – it was a very cute project.

Kris had a very successful monster truck craft for one of her story times this month. It was done as a request from one of her regulars. We always try to respond to patron requests and the kids loved this one. She also assisted a customer who does a story time in Bahrain. Her influence is spreading around the world!

One day, Sabrina noticed two boys who seemed to be looking for something. It turned out to be the library card Sabrina had just found. After high fives with both boys, one of them put up his fist and said, "Pound it." First bumps all around. It's very cool to be a librarian sometimes.

Cindi noticed a child struggling to read picture books to her mom. She explained about easy readers. Mom had no idea and was very happy to learn about this collection of books. Yes, sometimes this job can be very rewarding.

Book Displays and Dobby – Olympics, Lincoln

### **CUSTOMER SERVICE**

- Lupe-
  - Conducted interviews for three available page positions. One opening was in the Customer Service department and two positions were available in the Children's department.
  - Attended a workshop titled "Am I Ready For Retirement?".
- Michelle Byrnes is the new page in the Customer Service department. Therese Torpy and Krista Sorenson are the new pages in the Children's Department.
- Lori assisted with creating the Fall 2012 employee schedule while Lupe was on vacation.
- Darlene finished weeding the Westerns.
- A Customer Service staff meeting was held this month to discuss media issues in the Sorting Room.

### **LIBRARY IT**

I mentioned last month that we set an all-time high for patrons and hours using computers within the Library. Well, we broke the record again. August saw 7460 patrons use on library computers and x hours used. For August the iExplore Lab's year to date for Patron visits and hours used are currently up 24% 34% respectively. That is quite a leap. The stability of our Patron network and the number of stations offered are two of the reasons our usage is climbing. Now that school is in session we are likely to see a greater number of students needing computer access.

Classes offered-13

Money collected-\$873.80

### **TECHNICAL SERVICES**

| Category        | This Month | Last Month | This Mo. Last Yr | YTD   |
|-----------------|------------|------------|------------------|-------|
|                 |            |            |                  |       |
| Items ordered   | 670        | 812        | 763              | 5817  |
| Items cataloged | 1627       | 2048       | 1160             | 12293 |
| Items mended    | 235        | 343        | 236              | 2070  |
| Items discarded | 459        | 287        | 1651             | 2504  |
| Items released  | 1072       | 1068       | 963              | 7617  |

## **TEENSEEN**

In August, we hosted 9 programs with 100 teens in attendance. We completed the Summer Reading Program by drawing winners for the Raffle Prizes and started discussing changes for next summer's program. We're deciding whether to return to hours read or keep books read. Some teens read thicker more challenging titles and really had to push to get through the 20 required for the program. Teens have also given us suggestions on new raffle prizes to include in next year's drawing.

Since August is National Sandwich Month, Michelle hosted a Skittles Burger program where teens created burgers out of smashed skittles. The teens had a lot of fun creating these small burgers and really enjoyed eating them after they were made. Along with the rest of the library, we planned programming related to the traveling Lincoln Exhibit. Michelle researched trivia on President Lincoln and then held a multiple choice contest where the winner received the coolest Lincoln t-shirt ever! The shirt has Lincoln playing the drums. The teens loved the prize and were serious about competing for it.

School is back in session and the teenseen Room is getting geared up for fall programming! Michelle will continue with The Ripped Pages and two additional programs each month. We'll be adding a gaming afternoon each Friday only serving food on the last Friday of each month. I may hear some complaints about this. I'm still thinking about low cost options – what that would be and could we swing it on a weekly basis. Michelle is going to continue her World Tour program hosting a Jewish New Year in September. We've been recruiting teens to share their talents with other teens through a new program and we'll debut that program on September 29, 2012 with Sam Miller teaching participants the "Art of Improv." I'm impressed with the range of topics that the teens want to share!

We're continuing to provide excellent customer service. Michelle has been busy creating new booklists that will interest teens. Her latest is a Horror bookmark that appeals to both girls and boys. We've been busy answering questions about the Lincoln Exhibit and will continue to be busy with this until the end of September. We've met lots of new teens and are looking forward to building great relationships with them and expanding our attendance in the fall!!!