

Parks and



Recreation

P&R

# Parks & Recreation

The Parks and Recreation Department is responsible for public park and recreation areas including planning, development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, a mountain park, one 9-hole and two 18-hole public golf courses and 363 acres of park land. The citywide natural/open space areas, as well as 17.5 miles of recreational trail, are managed by the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, in-line hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2013, the Department has a goal of generating \$6.6 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 82% Recreation Division cost recovery with \$2.8 million in revenues. An additional \$3.6 million is projected from user fees from Golf activities. The Department operates on a modified "user pay" philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
<b>Quality Parks, Recreation Facilities, Trails and Programs (GP 5 &amp; 6)</b>				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	40	45	50
	Equipment replacement schedule adherence.	Yes	Yes	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	230	210	220
	Physical inspection of facilities.	Daily	Daily	Daily
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	90%	90%	90%
	Employee Safety Culture Self Appraisal.	92%	92%	92%
	# of certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc.)	82	90	90
<b>Sound and Efficient Financial Operations (GP6 and 11)</b>				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf \$ Recovery.	120%	121%	130%
	Recreation Division \$ recovery.	77%	83%	82%
	Chilson Center \$ recovery.	87%	97%	88%
	Cemetery \$ recovery.	70%	54%	70%
	\$ of volunteer hours donated.	\$260,000	\$267,000	\$267,000
Utilize benchmarking to establish financial standards.	Average \$ per round of golf.	\$26.50	\$26.50	\$26.50
	Maintenance \$/developed park acre.	\$5,590	\$5,410	\$5,520
	Maintenance \$/recreation trail mile.	\$8,410	\$8,580	\$8,600
	Net \$ per capita of recreation services.	\$9.06	\$9.36	\$9.64
Capital needs are identified and budgeted.	10-Year plans identify capital needs.	Yes	Yes	Yes
	Operational \$ for new/additional facilities.	Yes	Yes	Yes

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
<b>Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 &amp; 6)</b>				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held.	2,520/1,650	2,620/1,620	2,700/1,620
	# of field and court reservations.	7,800	7820	7850
	# of rounds of golf played (18 holes).	125,000	117,060	\$120,000
	# of miles of trails offered.	17.50	17.50	17.50
	# of parks offered.	29	29	29
	# of park acres provided.	363	363	363
	# of open land acres.	2,253	2,265	2,265
<b>Reliable Customer Service and Effective Communication (GP 18)</b>				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	80+%	85+%	88+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	49%	50%	55%
	# of users who utilize technology for golf information or tee times.	112,000	110,000	115,000

<b>Parks &amp; Recreation Department Summary</b>							
		'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
	'11 Actual						
<b>General Fund</b>							
ADMINISTRATION	456,964	556,140	554,490	612,960	10.2%	3.30	3.30
PARKS	3,726,884	4,051,790	4,051,790	4,432,890	9.4%	27.50	28.00
RECREATION	3,605,190	3,811,140	3,811,140	4,338,160	13.8%	29.53	29.53
<b>Total General Fund</b>	<b>\$7,789,038</b>	<b>\$8,419,070</b>	<b>\$8,417,420</b>	<b>\$9,384,010</b>	<b>11.5%</b>	<b>60.33</b>	<b>60.83</b>
<b>Enterprise Fund</b>							
GOLF	\$2,833,380	\$3,447,000	\$3,447,000	\$3,508,420	1.8%	13.75	12.75
<b>Special Revenue Fund</b>							
CONSERVATION TRUST	307,217	2,143,930	2,247,930	436,570	(79.6%)	0.92	0.92
OPEN SPACE	247,679	3,036,170	3,036,170	2,520,800	(17.0%)	2.15	3.75
PARK IMPROVEMENT	86,293	570,000	653,710	305,000	(46.5%)	-	-
<b>Total Special Rev Fund</b>	<b>\$641,189</b>	<b>\$5,750,100</b>	<b>\$5,937,810</b>	<b>\$3,262,370</b>	<b>(43.3%)</b>	<b>3.07</b>	<b>4.67</b>
<b>Total Expense</b>	<b>\$11,263,607</b>	<b>\$17,616,170</b>	<b>\$17,802,230</b>	<b>\$16,154,800</b>	<b>(8.3%)</b>	<b>77.15</b>	<b>78.25</b>
<b>REVENUE</b>							
<b>General Fund</b>							
CHARGES FOR SERVICE	2,887,596	2,978,460	2,978,460	3,048,490	2.4%		
ADMIN. ALLOCATIONS	163,430	156,950	156,950	159,490	1.6%		
DONATIONS	2,800	-	-	-	-		
OTHER	1,481	-	-	-	-		
GENERAL FUND SUBSIDY	4,733,731	5,283,660	5,282,010	6,176,030	16.9%		
<b>Total General Fund</b>	<b>\$7,789,038</b>	<b>\$8,419,070</b>	<b>\$8,417,420</b>	<b>\$9,384,010</b>	<b>11.5%</b>		
<b>Enterprise Fund</b>							
CHARGES FOR SERVICE	3,454,809	3,293,750	3,536,430	3,574,550	8.5%		
INTEREST	54,579	22,860	22,860	17,550	(23.2%)		
OTHER	355	242,680	-	-	(100.0%)		
<b>Total Revenue</b>	<b>\$3,509,743</b>	<b>\$3,559,290</b>	<b>\$3,559,290</b>	<b>\$3,592,100</b>	<b>0.9%</b>		
<b>Special Revenue Fund</b>							
CHARGES FOR SERVICE	56,000	51,080	51,080	56,730	11.1%		
INTERGOVERNMENTAL	2,186,164	1,957,840	1,957,840	1,957,000	(0.0%)		
INTEREST	545,465	299,870	299,870	208,500	(30.5%)		
OTHER	11,682	2,500	2,500	2,500	-		
<b>Total Special Revenue</b>	<b>\$2,799,311</b>	<b>\$2,311,290</b>	<b>\$2,311,290</b>	<b>\$2,224,730</b>	<b>(3.7%)</b>		
<b>Total Revenue</b>	<b>\$14,098,092</b>	<b>\$14,289,650</b>	<b>\$14,288,000</b>	<b>\$15,200,840</b>	<b>6.4%</b>		
<b>EXPENSE BY CATEGORY</b>							
PERSONNEL SERVICES	7,341,849	7,857,250	7,882,240	8,233,550	4.8%		
SUPPLIES	1,391,991	1,117,050	1,041,300	1,131,270	1.3%		
PURCHASED SERVICES	1,476,805	1,512,880	1,514,780	2,738,000	81.0%		
DEBT SERVICE	65,505	71,500	35,500	-	(100.0%)		
TRANSFERS	196,662	2,684,830	2,684,830	-	(100.0%)		
CAPITAL	790,795	4,372,660	4,643,580	4,051,980	(7.3%)		
<b>Total Expense</b>	<b>\$11,263,607</b>	<b>\$17,616,170</b>	<b>\$17,802,230</b>	<b>\$16,154,800</b>	<b>(8.3%)</b>		

# Administration

This Division is responsible for the overall management, operation and maintenance of the City's parks, natural areas and open spaces, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

<b>ACTIVITY</b>		<b>DEPARTMENT</b>		
Administration		Parks & Recreation		
<b>EXPENSE BY DIVISION/Program</b>	<b>'11 Actual</b>	<b>'12 Adopted Budget</b>	<b>'12 Revised Budget as of June</b>	<b>'13 Budget</b>
<b>General Fund</b>				
ADMINISTRATION	<b>\$456,964</b>	<b>\$556,140</b>	<b>\$554,490</b>	<b>\$612,960</b>
<b>REVENUE</b>				
GENERAL FUND SUBSIDY	<b>\$456,964</b>	<b>\$556,140</b>	<b>\$554,490</b>	<b>\$612,960</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	388,188	489,750	489,750	459,220
SUPPLIES	25,735	21,200	20,200	19,190
PURCHASED SERVICES	27,173	45,190	44,540	134,550
CAPITAL	15,868	-	-	-
<b>Total Expense</b>	<b>\$456,964</b>	<b>\$556,140</b>	<b>\$554,490</b>	<b>\$612,960</b>
<b>FTE</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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(48,750) Decrease in personnel services for allocated unemployment costs.  
4,830 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.  
(2,010) Decrease in supplies for miscellaneous supplies.  
49,060 Increase in purchased services for allocated administrative costs.  
4,190 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.  
1,350 Increase in purchased services for awards and recognition.  
12,600 Increase in purchased services for other services such as youth athletic grants and recreation scholarships, as well as other miscellaneous outside services.  
(2,840) Decrease in purchased services for postage.

**13,390 Core Changes**

13,390 Personnel Services

**25,000 Funded Supplements**

25,000 Increase in purchased services for consulting services to update the Parks Master Plan.

**56,820 Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# Parks

**Cemetery** – Manages and maintains the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.

**Mountain Park** – Performs resource management and maintenance functions at the 420-acre Viestenz-Smith Mountain Park, as well as Round Mountain Trail and the Idylwilde Dam site.

**Parks Maintenance** – Loveland maintains 29 developed parks, covering 363 acres. Site amenities include 22 ballfields, 39 multi-purpose fields, 24 playgrounds, 14 reservable picnic shelters, and 21 tennis courts. Maintenance of these parks is divided into the Operations, Grounds and Sports Turf sections for management purposes.

**Parks Planning** – Performs planning and construction management services for parks, recreation areas, and trails projects.

**Fleet Maintenance** – Performs in-house park repairs, maintenance and service on 600+ pieces of turf and construction equipment used in the parks system.

**Public Grounds** – Provides grounds maintenance around public buildings, fire stations and special use areas including McWhinney-Hahn Sculpture Park, the Civic Center Complex, Service Center, various detention ponds and public areas.

ACTIVITY	DEPARTMENT			
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
<b>General Fund</b>				
CEMETERY	221,956	222,090	222,090	214,190
GROUNDS	936,331	1,001,770	1,001,770	985,470
MOUNTAIN PARKS	142,342	146,000	146,000	149,020
OPERATIONS	871,409	998,000	967,510	1,272,080
PLANNING	177,640	178,720	209,210	222,500
PARKS FLEET	529,118	575,870	575,870	644,370
PUBLIC GROUNDS MAINTENANCE	338,338	369,180	369,180	373,440
SPORTS FIELD MAINTENANCE	509,750	560,160	560,160	571,820
<b>Total Expense</b>	<b>\$3,726,884</b>	<b>\$4,051,790</b>	<b>\$4,051,790</b>	<b>\$4,432,890</b>
<b>REVENUE</b>				
CHARGES FOR SERVICE	194,600	194,600	194,600	189,150
ADMIN. ALLOCATIONS	163,430	156,950	156,950	159,490
GENERAL FUND SUBSIDY	3,368,854	3,700,240	3,700,240	4,084,250
<b>Total Revenue</b>	<b>\$3,726,884</b>	<b>\$4,051,790</b>	<b>\$4,051,790</b>	<b>\$4,432,890</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	2,276,738	2,424,430	2,431,040	2,536,980
SUPPLIES	399,023	336,100	336,100	310,840
PURCHASED SERVICES	642,643	660,960	654,350	885,780
CAPITAL	408,480	630,300	630,300	699,290
<b>Total Expense</b>	<b>\$3,726,884</b>	<b>\$4,051,790</b>	<b>\$4,051,790</b>	<b>\$4,432,890</b>
<b>FTE</b>	<b>27.50</b>	<b>27.50</b>	<b>27.50</b>	<b>28.00</b>

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## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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5,270	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
7,970	Increase in cell phone allowance for the new cell phone program.
(300)	Decrease in supplies for computer hardware and software.
(26,110)	Decrease in supplies for tools and equipment based on the equipment replacement plan and the completed installation of security cameras in 2012.
203,070	Increase in purchased services for allocated administrative costs.
(1,070)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(700)	Decrease in purchased services for the cemetery lot buyback program.
950	Increase in purchased services for irrigation water.
(1,180)	Decrease in purchased services for miscellaneous outside services.
(5,260)	Decrease in purchased services for telephone services with the new cell phone program.
(640)	Decrease in purchased services for gas utility costs.
11,310	Increase in purchased services for projected costs of vehicle maintenance and fuel.
7,490	Increase in purchased services costs for amortization of vehicle replacements.
68,990	Increase in capital based on the equipment replacement schedule.

### 64,350 Core Changes

64,350 Personnel Services

### 46,960 Funded Supplements

5,550	Increase in purchased services for utilities for ball field lights.
3,300	Increase in purchased services for utilities and non-benefitted personnel services for additional tennis courts at North Lake Park.
38,110	Increase in personnel services, supplies, and purchased services for half of a new Park and Open Lands Planner.

### **381,100 Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements in this division.

### 699,290 Equipment Replacement

215,980	Parks Equipment
110,000	Playground Equipment
205,470	Parks Irrigation Equipment
167,840	Parks Asphalt/Hardcourt Surfacing

- Capital Projects

- There are no capital projects associated with this division.

# Recreation

**Adult Athletics** – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in-line hockey, soccer, and softball.

**Batting Cages/Concessions** – The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open daily during the summer months and during league and tournament play. Management of privately funded and operated food concession contract at Winona Pool, Kroh Park, Centennial Park, Loveland Sports Park and Barnes Park.

**Hatfield Chilson Recreation/Senior Center** – This multi-purpose facility is designed for all ages of guests for programmed instruction or drop-in use. The Recreation Center includes classrooms, party rooms, two gymnasiums, an indoor running track, an aerobics room, two weight training areas, a large cardio area, a spinning room, a 25-meter indoor pool, and a zero depth-entry leisure pool with a lazy river and two warm water spas.

**Outdoor Aquatics** – Outdoor Aquatics includes a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

**Recreation Programs** – A diverse selection of activities in crafts and cultural arts, dance, music, computers, day camp, tiny tots, preschool, cooking, martial arts and financial planning are offered as instructional programming. Outdoor recreation programs include horseback riding, canoeing, skiing, fishing, camping, and rock climbing for all ages.

**Special Recreation Services** – Provides social, educational, recreational, and health-related programs and services for residents with special needs and Loveland's senior population.

**Youth Athletics** – Offers year-round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in-line hockey, lacrosse and soccer.

<b>ACTIVITY</b>		<b>DEPARTMENT</b>		
Recreation		Parks & Recreation		
<b>EXPENSE BY DIVISION/Program</b>	<b>'11 Actual</b>	<b>'12 Adopted Budget</b>	<b>'12 Revised Budget as of June</b>	<b>'13 Budget</b>
<b>General Fund</b>				
ADULT ATHLETICS	325,758	333,620	333,620	339,060
CONCESSIONS/BATTING CAGES				
General Operations	43,611	-	-	-
Concessions	1,724	22,600	29,840	19,090
Batting Cages	2,504	47,440	41,700	31,230
CHILSON RECREATION CENTER	2,009,181	2,094,610	2,094,610	2,594,690
OUTDOOR AQUATICS				
General Operations	132,127	-	-	-
Winona Pool	7,111	187,280	187,080	183,610
NL Swim Beach	1,800	25,200	25,200	22,900
RECREATION PROGRAMS	502,267	493,160	493,160	518,580
SPECIAL RECREATION SERVICES	282,611	274,940	271,610	295,420
YOUTH ATHLETICS	296,496	332,290	334,320	333,580
<b>Total Expense</b>	<b>\$3,605,190</b>	<b>\$3,811,140</b>	<b>\$3,811,140</b>	<b>\$4,338,160</b>
<b>REVENUE</b>				
CHARGES FOR SERVICE	2,783,860	2,783,860	2,783,860	2,859,340
GENERAL FUND SUBSIDY	821,330	1,027,280	1,027,280	1,478,820
<b>Total Revenue</b>	<b>\$3,605,190</b>	<b>\$3,811,140</b>	<b>\$3,811,140</b>	<b>\$4,338,160</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	2,770,332	2,940,600	2,942,220	3,018,960
SUPPLIES	534,169	247,590	246,840	260,130
PURCHASED SERVICES	209,942	228,390	227,520	886,460
CAPITAL	90,747	394,560	394,560	172,610
<b>Total Expense</b>	<b>\$3,605,190</b>	<b>\$3,811,140</b>	<b>\$3,811,140</b>	<b>\$4,338,160</b>
<b>FTE</b>	<b>30.79</b>	<b>29.53</b>	<b>29.53</b>	<b>29.53</b>

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## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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(980) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

2,340 Increase in cell phone allowance for the new cell phone program.

(4,600) Decrease in supplies due to the equipment replacement program.

18,700 Increase in supplies for pool chemicals.

1,500 Increase in supplies for janitorial supplies.

(750) Decrease in supplies for recreation supplies.

(2,310) Decrease in supplies for program supplies.

639,760 Increase in purchased services for allocated administrative costs.

(3,180) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

3,240 Increase in purchased services for projected costs of vehicle maintenance and fuel.

1,580 Increase in purchased services costs for amortization of vehicle replacements.

7,350 Increase in purchased services for instructor payments.

(221,950) Decrease in capital based on the equipment replacement program.

69,660 Core Changes

69,660 Personnel Services

16,660 Funded Supplements

16,660 Increase in personnel services and purchased services for instructor payments due to increased class sizes.

**527,020 Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements in this division.

232,210 Equipment Replacement

172,890 Chilson Center Equipment

59,320 Recreation Equipment

- Capital Projects

- There are no capital projects associated with this division.

# Golf

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. New in 2012, the City added a 9-hole mini-course at Cattail Creek for golfers and non-golfers to enjoy a golfing experience. The Golf Fund accounts for the operation, maintenance and capital construction projects of all golf courses, and supervision of golf activities through contractual golf professionals or self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

ACTIVITY	DEPARTMENT			
Golf	Parks & Recreation			
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
<b>Enterprise Fund</b>				
ADMINISTRATION/SUPPORT	579,728	689,590	689,590	758,170
OLDE COURSE				
General Operations	4,095	-	-	-
Clubhouse	116,310	124,530	106,530	102,330
Maintenance	801,077	1,030,120	1,153,120	1,100,520
CATTAIL CREEK				
Clubhouse	55,446	56,500	56,500	56,500
MARIANA BUTTE				
General Operations	534	-	-	-
Clubhouse	438,503	484,750	436,880	467,180
Maintenance	733,439	957,740	900,610	916,610
PLAY/TEE MANAGEMENT	104,248	103,770	103,770	107,110
<b>Total Expense</b>	<b>\$2,833,380</b>	<b>\$3,447,000</b>	<b>\$3,447,000</b>	<b>\$3,508,420</b>
<b>REVENUE</b>				
CHARGES FOR SERVICE	3,454,809	3,536,430	3,536,430	3,574,550
INTEREST	54,579	22,860	22,860	17,550
OTHER	355	-	-	-
<b>Total Revenue</b>	<b>\$3,509,743</b>	<b>\$3,559,290</b>	<b>\$3,559,290</b>	<b>\$3,592,100</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	1,657,552	1,702,750	1,678,530	1,711,630
SUPPLIES	417,978	490,560	416,560	491,460
PURCHASED SERVICES	495,683	519,560	508,780	726,480
DEBT SERVICE	65,505	71,500	35,500	-
TRANSFERS	196,662	184,830	184,830	-
CAPITAL	-	477,800	622,800	578,850
<b>Total Expense</b>	<b>\$2,833,380</b>	<b>\$3,447,000</b>	<b>\$3,447,000</b>	<b>\$3,508,420</b>
<b>FTE</b>	<b>13.75</b>	<b>13.75</b>	<b>13.75</b>	<b>12.75</b>

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## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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(31,500) Decrease in personnel services for net savings from elimination of 1 FTE and reclassification of another to a higher pay rate.

(16,150) Decrease in personnel services for allocated unemployment costs.

4,630 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

3,960 Increase in personnel services for insurance costs based on employee elections.

1,180 Increase in cell phone allowance for the new cell phone program.

900 Increase in supplies for general office supplies.

183,520 Increase in purchased services for allocated administrative costs.

200 Increase in purchased services for tree maintenance.

(800) Decrease in purchased services for projected costs of vehicle maintenance and fuel.

24,000 Increase in purchased services for other services, such as fire prevention, security, lease payments, etc.

(184,830) Decrease in transfers as the City moves to a direct charging model for allocated administrative costs.

(71,500) Decrease in debt service for the completed GPS system lease.

1,050 Increase in capital based on the equipment replacement program.

100,000 Increase in capital for securing water rights.

46,760 Core Changes

46,760 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

**61,420 Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements in this division.

478,850 Equipment Replacement

478,850 Replacement of maintenance and concessions equipment.

- Capital Projects

- There are no capital projects associated with this division.

## Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. Revenues are used to fund land purchases and construction costs for the hike/bike trail that will circle the City upon completion, as well as connections to the Fort Collins and Berthoud trail systems. Recreation Trail System maintenance costs are also funded from the Conservation Trust Fund.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>			
Conservation Trust	Parks & Recreation			
<b>EXPENSE BY DIVISION/PROGRAM</b>	<b>'11 Actual</b>	<b>'12 Adopted Budget</b>	<b>'12 Revised Budget as of June</b>	<b>'13 Budget</b>
<b>Special Revenue Fund</b>				
CONSERVATION TRUST	<b>\$307,217</b>	<b>\$2,143,930</b>	<b>\$2,247,930</b>	<b>\$436,570</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	592,514	500,000	500,000	500,000
INTEREST	131,397	79,710	79,710	40,370
OTHER	300	-	-	-
<b>Total Revenue</b>	<b>\$724,211</b>	<b>\$579,710</b>	<b>\$579,710</b>	<b>\$540,370</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	81,189	113,610	113,740	111,990
SUPPLIES	11,036	12,900	12,900	12,900
PURCHASED SERVICES	25,585	17,420	17,290	27,910
TRANSFERS	189,407	2,000,000	2,000,000	-
CAPITAL	-	-	104,000	283,770
<b>Total Expense</b>	<b>\$307,217</b>	<b>\$2,143,930</b>	<b>\$2,247,930</b>	<b>\$436,570</b>
<b>FTE</b>	<b>0.92</b>	<b>0.92</b>	<b>0.92</b>	<b>0.92</b>

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## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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4,280	Increase in personnel services for allocated unemployment costs.
(6,200)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
400	Increase in cell phone allowance for the new cell phone program.
1,860	Increase in purchased services for allocated administrative costs.
(1,520)	Decrease in purchased services for equipment repair and maintenance.
8,300	Increase in purchased services for projected costs of vehicle maintenance and fuel.
1,480	Increase in purchased services costs for amortization of vehicle replacements.
370	Increase in purchased services for miscellaneous outside services.
(2,000,000)	Decrease in transfers for a completed transfer to help fund Mehaffey Park construction.
283,770	Increase in capital based on the capital program.

(100) Core Changes

(100) Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

**(1,707,360) Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

283,770 Capital Projects

53,770 Mehaffey Park trail connections.

230,000 Namaqua Road trail connections.

## Open Land

The Parks & Recreation Department administers and manages the Open Land Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of .25 cents, which was approved through 2018 and through capital expansion fees. There are currently 2,265 acres of open lands preserved through this funding source.

ACTIVITY	DEPARTMENT			
Open Land	Parks & Recreation			
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
<b>Special Revenue Fund</b>				
OPEN LAND	<b>\$247,679</b>	<b>\$3,036,170</b>	<b>\$3,036,170</b>	<b>\$2,520,800</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	1,593,055	1,456,560	1,456,560	1,456,650
INTEREST	339,557	176,730	176,730	142,770
OTHER	4,840	2,500	2,500	2,500
<b>Total Revenue</b>	<b>\$1,937,452</b>	<b>\$1,635,790</b>	<b>\$1,635,790</b>	<b>\$1,601,920</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	167,850	186,110	226,960	394,770
SUPPLIES	4,050	8,700	8,700	36,750
PURCHASED SERVICES	75,779	41,360	62,300	76,820
CAPITAL	-	2,800,000	2,738,210	2,012,460
<b>Total Expense</b>	<b>\$247,679</b>	<b>\$3,036,170</b>	<b>\$3,036,170</b>	<b>\$2,520,800</b>
<b>FTE</b>	<b>2.00</b>	<b>2.15</b>	<b>3.15</b>	<b>3.75</b>

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## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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100,150 Increase in personnel services for 1 FTE added mid-year.  
8,100 Increase in personnel services for .10 FTE allocated for open lands planning.  
4,230 Increase in personnel services for allocated unemployment costs.  
80 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.  
60 Increase in cell phone allowance for the new cell phone program.  
8,180 Increase in purchased services for allocated administrative costs.  
20 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.  
(3,900) Decrease in purchased services for equipment repair and maintenance.  
1,040 Increase in purchased services costs for miscellaneous services related to land acquisition and management.  
2,800 Increase in purchased services for professional services related to land acquisition.  
(825,000) Decrease in capital based on the capital program.

5,910 Core Changes

5,910 Personnel Services

182,960 Funded Supplements

144,850 Increase in personnel services, supplies, purchased services, and capital for additional non-benefitted personnel and equipment for maintenance.  
38,110 Increase in personnel services, supplies, and purchased services for half of a new Park and Open Lands Planner.

**(515,370) Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

1,975,000 Capital Projects

1,975,000 Open lands acquisition.

# Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure constructed prior to 1989 and/or projects using County UGA funds.

ACTIVITY	DEPARTMENT			
		Parks & Recreation		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
<b>Special Revenue Fund</b>				
PARK IMPROVEMENT	<b>\$86,293</b>	<b>\$570,000</b>	<b>\$653,710</b>	<b>\$305,000</b>
<b>REVENUE</b>				
CHARGES FOR SERVICE	56,000	51,080	51,080	56,730
INTERGOVERNMENTAL	595	1,280	1,280	350
INTEREST	74,511	43,430	43,430	25,360
OTHER	6,542	-	-	-
<b>Total Revenue</b>	<b>\$137,648</b>	<b>\$95,790</b>	<b>\$95,790</b>	<b>\$82,440</b>
<b>EXPENSE BY CATEGORY</b>				
TRANSFERS	-	500,000	500,000	-
CAPITAL	86,293	70,000	153,710	305,000
<b>Total Expense</b>	<b>\$86,293</b>	<b>\$570,000</b>	<b>\$653,710</b>	<b>\$305,000</b>
<b>FTE</b>	-	-	-	-
<b>CHANGES COMPARED TO PRIOR YEAR ADOPTED</b>				
(500,000) Decrease in transfers for completed transfer to fund construction at Mehaffey Park.				
235,000 Increase in capital based on the capital program.				
- <u>Core Changes</u>				
- There are no core changes in this division.				
- <u>Funded Supplements</u>				
- There are no funded supplements in this division.				
<b>(265,000) Total Change</b>				
<b>OTHER INFORMATION</b>				
- <u>Unfunded Supplements</u>				
- There are no unfunded supplements in this division.				
- <u>Equipment Replacement</u>				
- No equipment is scheduled for replacement in this division.				
<b>305,000 Capital Projects</b>				
305,000 Renovation of park restrooms.				