

2013



Annual Budget

City of Loveland

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CITY OF LOVELAND
CITY MANAGER'S OFFICE

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Budget Message from the City Manager

To the Honorable Mayor and Members of the City Council:

The budget for 2013 is respectfully submitted for your consideration, in accordance with the City's home rule charter. This budget outlines revenues and expenses for 2013, and begins to move the City in a recovery from the past constrained budgets necessary due to the prolonged recession.

Budget Overview

The total City Budget for January 1 to December 31, 2013 is an increase from 2012. Revenues have recovered from the lows of 2009, and provide the resources to begin increasing some services.

This budget can be characterized as "mildly expansive". While revenues have risen, we will continue to exercise caution about increasing service levels and expenses. We are particularly cautious about increases in continuing operational expenses. Likewise, diligence has been exercised to devote any increased resources first to the internal needs of the City organization, and secondly to any outside funding requests. The reason: the City's programs have been restrained considerably in recent years by economic conditions, and need augmentation.

When the budget is considered as a whole, expenses have increased more for planned one-time capital expenses than for continuing operational expenses.

Total City Budget (Net of Internal Transfers, in 1000's)

	2010 Budget	2011 Budget	2012 Budget	2013 Budget
Operations	128,230	137,577	142,175	160,556
Percent Change	-5.2 %	7.3 %	3.3 %	12.6 %
Capital	41,174	40,699	36,758	46,297
Percent Change	-7.9 %	-1.2 %	-9.7 %	27.3 %
Total Net Budget	169,405	178,276	179,007	206,852
Percent Change	-5.9 %	5.2 %	0.4 %	15.6 %

Of particular interest is the General Fund operating budget trend. This does not include capital projects, which can vary annually. The 2013 Budget proposes an increase of about \$1.2 million over 2012 levels, or about 1.9%. The rate of expansion in these areas is targeted to be less than the rate of revenue growth, and less than the rate of inflation.

Because of the City's increasing revenues and controlled rate of increase in expenses, the net result is to add a projected \$3.0 million to the General Fund ending balance by the end of 2013.

General Fund Operating Budgets (Net of Internal Transfers)

	2010 Budget	2011 Budget	2012 Budget*	2013 Net Recommended Budget
Operating Budget	57,135,320	59,711,650	62,391,870	65,192,070
		4.5 %	4.5 %	4.5 %
Ending Balance	21,237,600	21,570,950	25,107,410	28,136,660

**A reorganization that occurred shortly after the budget was adopted moved the Utility Billing, Customer Service and Meter Reading Divisions into the General Fund from the Water & Power Enterprise Funds in 2012. Included in the 2013 Budget is a change moving transit and the transportation maintenance and construction functions into new funds from the Public Works General Fund budget. The 2012 numbers above have been revised to match these reorganizations in order to present better comparisons for the year-to-year changes.*

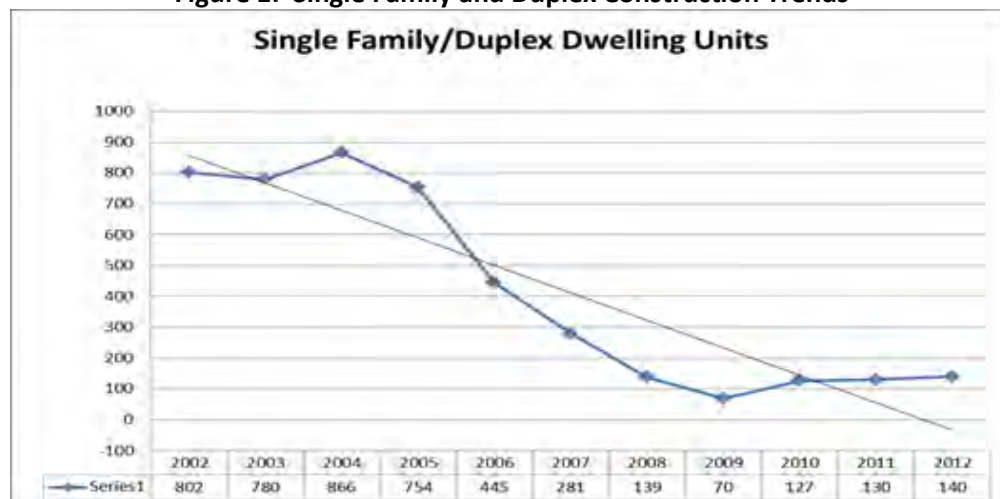
Economic Climate and the Revenue Picture

The northern Colorado regional economic picture is improving despite the signs of continued weakness in the national and global economies.

Loveland's unemployment rate remains just below both the national and Colorado average, and has been steady through 2012. Job creation in Loveland has recovered somewhat in 2012, though not enough to generate real optimism of continuance. Retail sales and use tax revenues for 2012 are exceeding 2011, but building use taxes (driven by construction activity) remain very low compared to historical amounts.

The growth forecast for Loveland is a foundational element of building the budget. Our expectations are for a slight resumption of construction in the single family home market (Figure 1), complemented by very slight growth in commercial and industrial construction, and flatness in multi-family construction. This not only drives use tax revenues, but provides a general backdrop for projection of other economic activity.

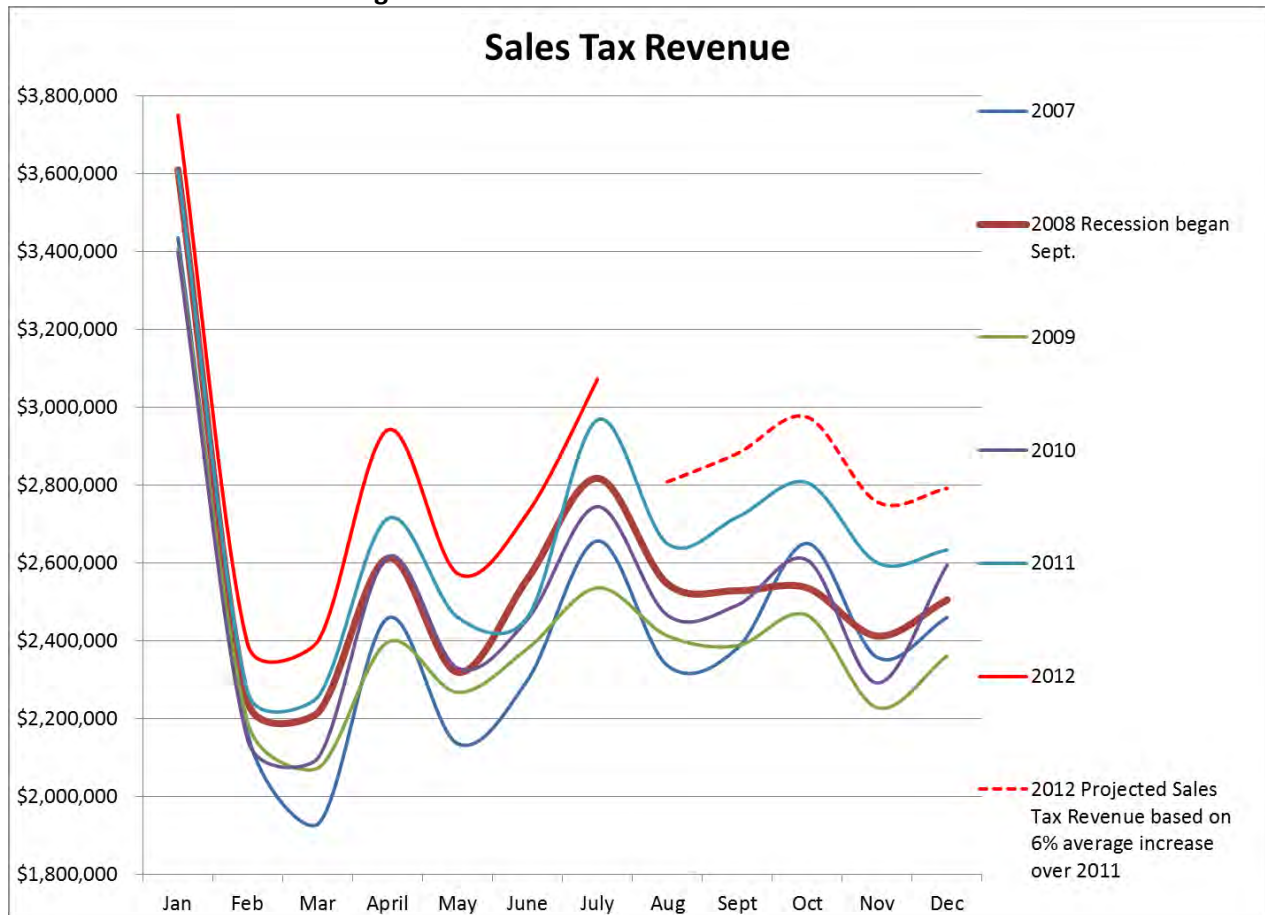
Figure 1: Single Family and Duplex Construction Trends



The forecasts are prepared by Development Services and are based on projection of trends, as well as projects "in the pipeline".

The other significant trend to watch is sales tax revenues, since these revenues account for 72% of General Fund taxes. Figure 2 shows net taxable sales since 2005. Loveland's net taxable sales in 2011 showed a very encouraging increase above the prior year, and the trend has continued in 2012.

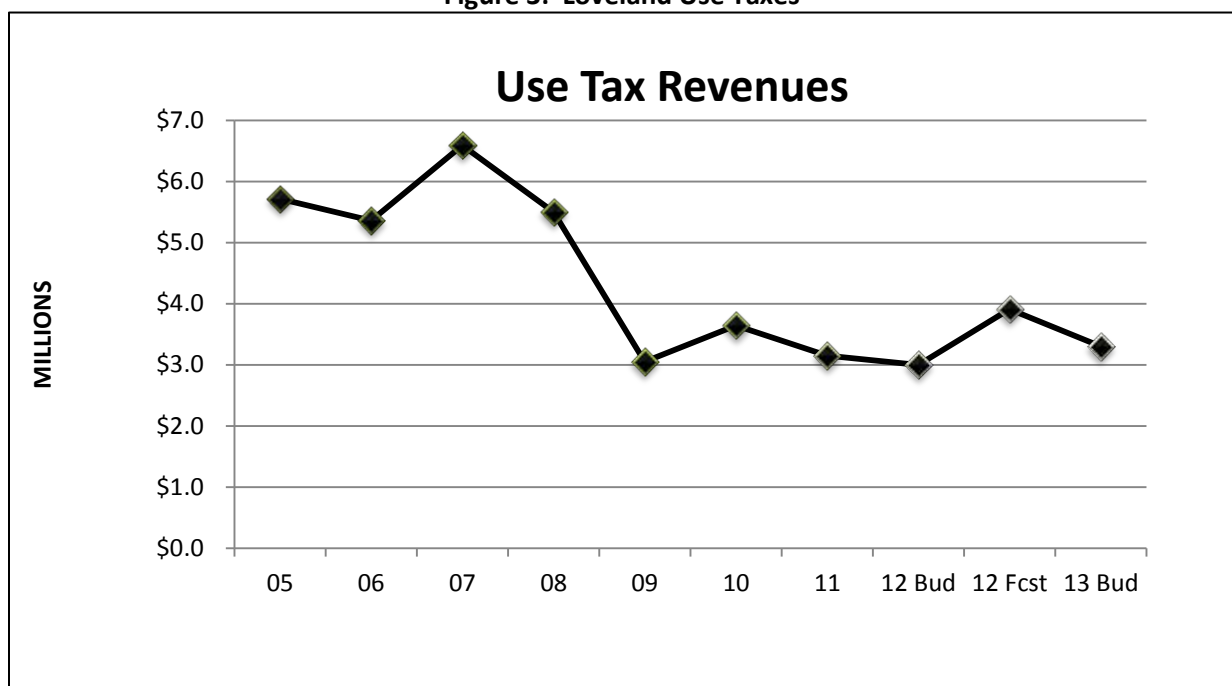
Figure 2: Trends in Loveland Net Taxable Sales



Property taxes, which account for 15% of General Fund taxes, are projected to remain flat.

Use taxes (7% of General Fund taxes), which are traditionally volatile, are projected to decline from the 2012 forecast. The volatility of this revenue source has led to an approach for budgeting these revenues which is described in “Changes” below.

Figure 3: Loveland Use Taxes



Achieving City Goals and Priorities

The policy purpose of a budget is to make goals and priorities real. At the City Council's annual advance in January 2012, three major goals areas were identified for 2012:

- Public Safety
- Economic Vitality
- Infrastructure

Each of these priorities is reflected in the 2013 budget through the allocation of resources.

Safety: By their nature, public safety departments are labor-intensive, with most expenses for staffing and a lesser emphasis on capital. Additional public safety positions have been added in both Fire and Police:

- 6 new firefighter positions due to the completion of Fire Station 6
- 1 new Police dispatch position
- 1 new Police evidence technician position

The additional Fire positions help carry out the "Model 1" long-range staffing plan being followed by the Loveland Fire Rescue Authority. One position called for in "Model 1" for 2013 has not yet been added in this Budget: a fire lieutenant in the prevention division. This position is not contained in the Budget, but may be added by later action pending the outcome of the Rural Fire District mill levy election.

The Police positions respond to the most critical immediate Department needs. The Department is currently completing a long-range staffing plan due in 2013, which will provide the outline for future staffing patterns.

Economic Vitality: The City's Economic Development Department, first formed in 2012, continues to develop ways to enhance Loveland's economic vitality. The Department's Technology Acceleration Program, begun in early 2012, will be continued in a new phase in 2013.

Otherwise, departmental operating staffing remains unchanged. Substantial fund reserves are carried forward in the Incentive Fund, which is used to respond to individual business opportunities as they arise; and also in the Lodging Tax Fund, which is used for visitor promotion and marketing activities.

Infrastructure: The City Council spent substantial time in 2012 in study sessions on infrastructure, charting a course for actions to be implemented in the 2013 Budget and beyond. As a result, water and wastewater rates are increased to provide a strong foundation for more intensive capital programs in both of these utilities. Follow-on actions will be required in both areas to carry out the specific capital plans.

Street maintenance has also been listed as a Council priority in both 2011 and 2012. Escalating maintenance needs are being met through funding provided by increased street maintenance fees and a larger share of Highway User Tax Funds (HUTF).

Changes in Budget Presentation and Development

Readers will notice some differences in budget presentation from previous years. Key changes:

- New Transit Fund: The Transit Division has been placed within its own fund, separate from the Public Works Department General Fund budget. This move will track Transit revenues and expenses better and better show the impact of declining federal operating grants.

- **New Streets Fund:** The operating and capital functions associated with all street maintenance and construction has been placed in a new fund to track these costs. Previously the operating portion was included in the Public Works Department General Fund budget, and the Street Rehabilitation program and Transportation construction program were shown within the Capital Projects Fund budget. This change will better show the City's full commitment to transportation and maintenance.
- **Improved Cost Accounting:** Costs of central administrative services and "internal services" have been allocated to client departments. This better reflects the full costs of providing the different City services budgeted within the General Fund. In previous years, internal or administrative support functions (such as City Manager, Finance, Human Resources, Facilities Management and others) were funded through allocations from the General Fund. Now, the departments receiving these internal services are "billed" for these services, which more fully accounts for the costs of delivering the various City programs. As a consequence, it is difficult to compare some budgetary lines for 2013 to the same items for 2012. In most departments, "purchased services" are up considerably simply because of this accounting change; and "General Fund subsidy" has grown in these same departments.
- Because use tax revenues are volatile, they are not counted upon for funding ongoing costs of operations and maintenance.

The Final Budget in Detail

The City's budget falls into two major categories: operations and capital. The City anticipates a fairly steady state of operations, with the exception of the purposefully planned enhancement of Fire service, and increased resources in the Open Lands program.

Operations

Total operational expenses for the City will be approximately \$160,555,840, compared to \$144,394,860 for 2012. General Fund expenses net of the allocated costs for 2013 are \$65,192,070, compared to \$62,391,870 for 2012.

Departments submit "core" budgets (based on previous year's baseline expenditures with adjustments for the recommended compensation policy and less one-time expenditures), and also may request "supplemental" budgets for new items. Departments were restrained in supplemental requests this year.

The recovery of revenues has allowed some expansion compared to 2012, adding some resources to nearly every department. Of particular note:

- The expansion of Station 6 for the Loveland Fire and Rescue Authority will begin operations in 2013. The expansion adds an engine company to enhance response on the east side of the city. The Authority will also add a "Type 6" engine to the fleet. This engine is necessary for response to open lands and rural area fires.
- Funding has been added to the Economic Development Department to continue the Phase II of the Technology Transfer program.
- Funding has been added to Development Services for historic preservation and outreach programs.

- Finance and Human Resources will begin the development and implementation of the Human Resources Information system module in the Innoprise financial system, converting the payroll, position control and employee data functions to the new system.
- The Information Technology Department will expand Wi-Fi services to many of the City buildings.
- Parks and Recreation will add planning and maintenance staffing for the Open Lands program.
- The largest deficiencies noted in Phase I of the Police staffing study are addressed by adding a Dispatch position and Evidence Technician position.
- Public Works will begin a tree replacement program for trees that have had to be removed in City right-of-ways.

Staffing Levels

Staffing levels have remained fairly steady with 15.39 additional benefited full time equivalent (FTE) positions in the 2013 Recommended Budget. In the General Fund, new positions include:

- 6.0 FTE for the Fire Authority for firefighters
- 2.0 FTE in Police for a dispatcher and an evidence technician
- 1.0 FTE in Public Works for a financial administrative position
- .5 FTE in Library for a Library Aide
- .5 FTE in the Rialto Theater for a planned facility operations position
- .5 FTE in Parks for a Parks/Open Space Planner (a full FTE is added but the other .5 FTE is placed in the Open Space Fund)

The total additions to the General Fund are 10.5 FTEs. However, due to creation of the new Transit and Transportation Funds and the transfer of existing personnel into those Funds, the General Fund has a net decrease of 11.36 FTEs.

Capital Program

Total capital projects in 2013 are budgeted at \$46,296,600. This represents a slight increase from the 2012 level of \$36,375,950, due to an increased effort in the Water and Wastewater Enterprise Funds to address the replacement of aging infrastructure, increases to the Street Rehabilitation Program and the first year of funding an annual bridge repair program.

Note that the Water capital projects are subject to additional City Council action and the Water capital plan may change substantially depending upon that action.

Key projects in 2013:

- The relocation of Fire Station 2 is needed to enhance services in the northwest part of the City. The project will expand the Station to house two engine companies and provide easier access to the major arterials for response.

- The construction of the next phase of the Service Center will allow for the relocation of the Street Maintenance, Solid Waste, Storm Water and Transportation Engineering personnel and equipment from the Maintenance Operation Center (MOC) and Fire and Administration Building (FAB) in the downtown area.
- Expansion of the Lake Loveland tennis courts by adding three courts. The project is a joint City/Thompson R2J School District project with each entity contributing 50% of the project construction costs.

In addition, the Mehaffey park project is carried forward from 2012, in which it was budgeted. The bulk of Mehaffey Park construction will actually occur in 2013.

Other large capital project expenses in the 2012 Budget are “allowance” amounts for projects which are customarily budgeted annually, with locations varying year-to-year. For example, open lands acquisition is based on an expected expense level, without identification of particular properties for acquisition, the Transportation Program has several projects included based on the 2030 Transportation Plan, and the Street Rehabilitation Program funds the resurfacing of streets throughout the City. \$1.1 million is included for potential downtown projects.

Conclusion

I would like to specially thank those in the Finance Department who were involved in the preparation of this budget. Special thanks are due to John Hartman, Budget Officer; Adam Dorritie, Budget Analyst; Chloe Romero, Business Services Coordinator; and Brent Worthington, Finance Director. Also, Bonnie Steele is to be specially recognized for her role as Acting Finance Director through the first half of 2012.

The City is in a strong financial position. Steps taken toward financial sustainability in 2011 have re-set a new course for the City’s projected financial future, so that the City has been placed on a path of self-sufficiency. This approach has been continued into the 2013 budget.

The conservative fiscal management which has been Loveland’s hallmark continues to pay dividends in the form of service stability. This allows us to respond to opportunities, and continue to pursue enhancing the quality of life in Loveland.

Distinguished Budget Presentation Award

The Government Finance Officers Association (GFOA) of the United States and Canada presented an award of Distinguished Presentation to the City of Loveland, Colorado for its annual budget for the fiscal year beginning January 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Loveland
Colorado**

For the Fiscal Year Beginning

January 1, 2012

Linda C. Danison Jeffrey R. Egan

President

Executive Director

Budget Guide

This section is a guide and summary of the information contained in each section of the budget document. There are seven main sections: **Introduction**, **Budget Overview**, **Financial Master Plan**, **Fund Summaries**, **Department Summaries**, **Appendix** and **Capital Program**.

As the previous **Table of Contents** demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

The **Introduction** provides background information on the City of Loveland and the environment in which the budget decisions take place. It includes demographic information, financial policies, and the budget calendar and process.

This section provides general information about the City. It includes:

- a City organizational chart;
- a list of the City officials;
- demographic and economic information;
- a summary of the budget process;
- the underlying policies and rules that guide and shape the budget; and,
- a brief description of each fund type.

The **Budget Overview** is the Executive Summary of the budget, followed by supplemental information about the City of Loveland, its organization finances, and budget. The Budget Overview provides analysis of revenues of and expenditures on a total budget basis, highlighting significant trends affecting the revenues and expenditures of the City.

The City's total proposed budget and summaries of each fund type are presented in this section. It shows a summary of the City's total proposed budget in both gross and net form, discusses the major revenues and expenses, describes major factors that will impact both revenues and expenses, and provides a debt service summary.

The **Financial Master Plan** chapter discusses the planning processes used to drive the budget, provides a 10-year outlook for the General Fund, and forecasts revenues and expenditures for the General Fund for the next five years, with discussion on the forecast assumptions and projected impacts.

Fund Summaries provide summaries of the four major accounting fund groups as well as complete fund summaries with ending balances for each City Fund. Formerly, this section included a list of full-time equivalent positions by department/division and the impact of Amendment 1 (TABOR) restrictions on the City's budget. These items are now noted in the Appendix with other supplementary information.

Department Summaries provide historical cost information by department and division. Revenues that are attributed to a department are also presented. Included in this section are concise explanations of changes that have occurred from the 2011 Adopted Budget. "**Changes compared to the prior year**" are increases or decreases to the base budget due to operational changes or other known factors. "**Core Changes**" represent the increase or decrease due to the pay plan, inflation factors, or transfers between categories (i.e. from supplies to purchased services). *Please note that all variances are comparisons between the Recommended Budget and the 2011 Adopted Budget.* "**Supplements**" are increases from the 2011 Adopted Budget which are required to maintain existing service levels (noted as workload), provide new services (noted as improvement), or as required by state or federal law (noted as mandated). "**Financial Sustainability Reductions**" are reductions

made during the Financial Sustainability process to ensure revenue is available and exceeds operating costs. The strategies for these reductions were approved by the City Council at the beginning of the budget process. The City of Loveland Budget provides City residents and the City Council with a funding plan for the year 2012. The Department Summaries Section is organized by function (e.g. Development Services) which mirrors the City's departmental organization chart and is further separated by divisions, which represent discrete activities within a department.

Included with the cost information is the department's mission statement, descriptions of the program objectives for the coming year, along with measures which show the effectiveness or "outcome" of the programs.

The Other section within the Department Summaries is for General Fund costs that cannot be associated with a specific department and separate governmental entities or special districts that are not a part of City operations but are budgeted for and accounted for by the City.

References are made in the Department Summaries to the **Capital Program**, which is included in the last section of this document. Appropriations in the Capital Program for 2012, with the exception of General Fund agencies, are included within a department's budget.

The **Appendix** contains a glossary of specialized words used within this document with their definitions, and a collection of supplementary material used throughout this document.

This section also includes:

- a table of planned inter-fund transfers;
- a schedule of supplemental budgets adopted by Council during 2012;
- oversizing agreements;
- schedules for inter-fund loans;
- explanations of full-time equivalent positions by department/division;
- the impact of Amendment 1 (TABOR) restrictions on the City's budget.

The **Capital Program** shows planned capital improvements with a cost of \$250,000 or more from all funding sources over the next 10-year period. All projects to be funded in 2012 are included the 2012 Adopted Budget. The future years are approved by the City Council in concept only. The Capital Program is updated annually based on Council priorities and goals.

For the answer to questions regarding the budget or for additional information, please call the Budget Division at (970) 962-2329.

Introduction



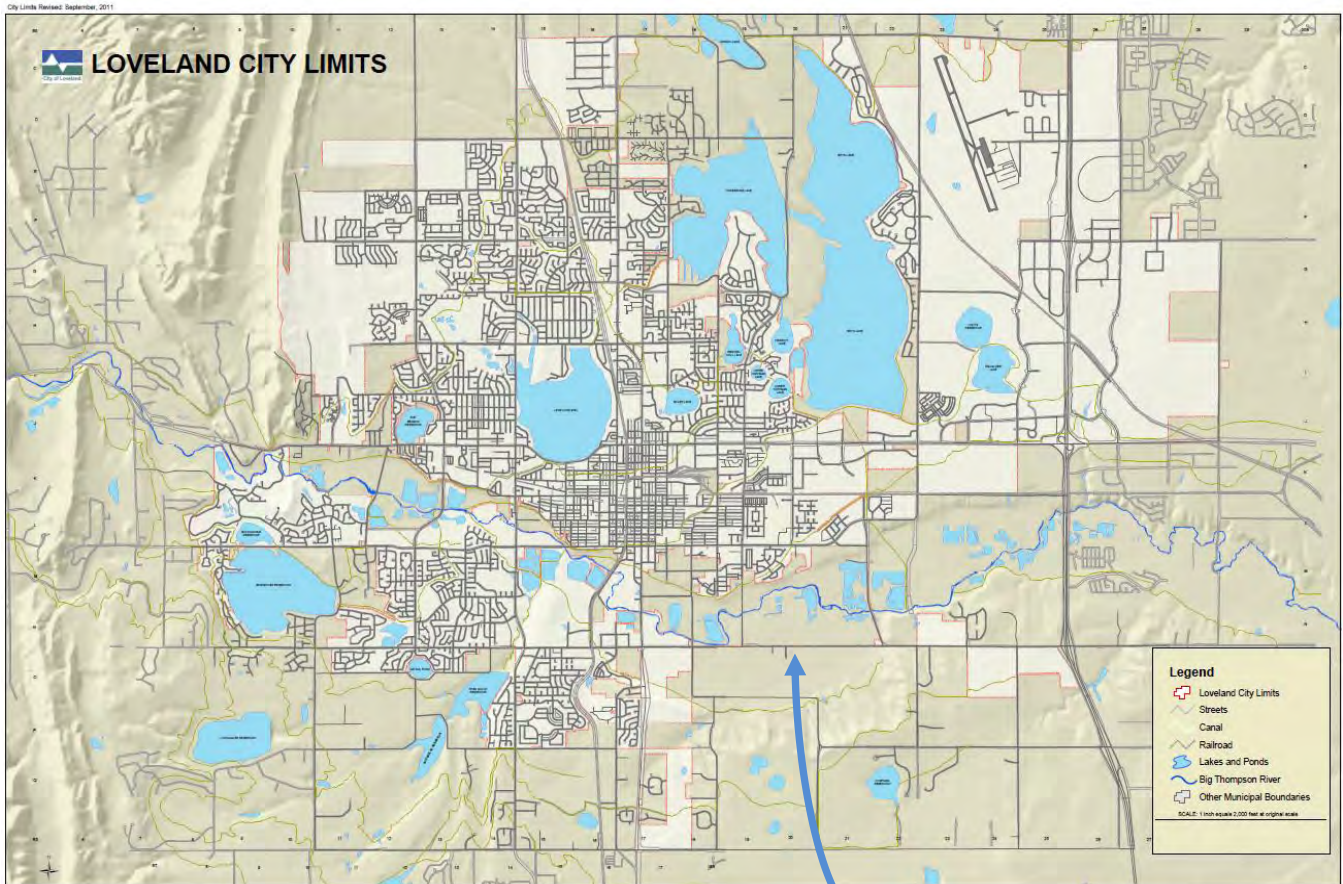
Introduction

This section provides general information about the City including:

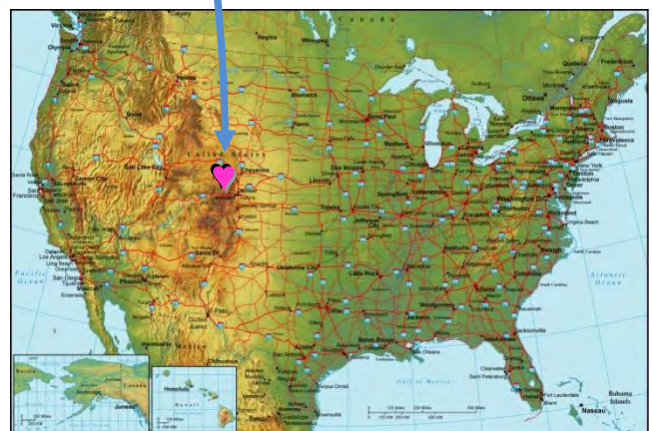
- a list of City officials;
- a City organization chart;
- a summary of the budget process;
- a brief description of each fund type;
- demographics and economic information; and
- the policies that guide budget development

City of Loveland, Colorado

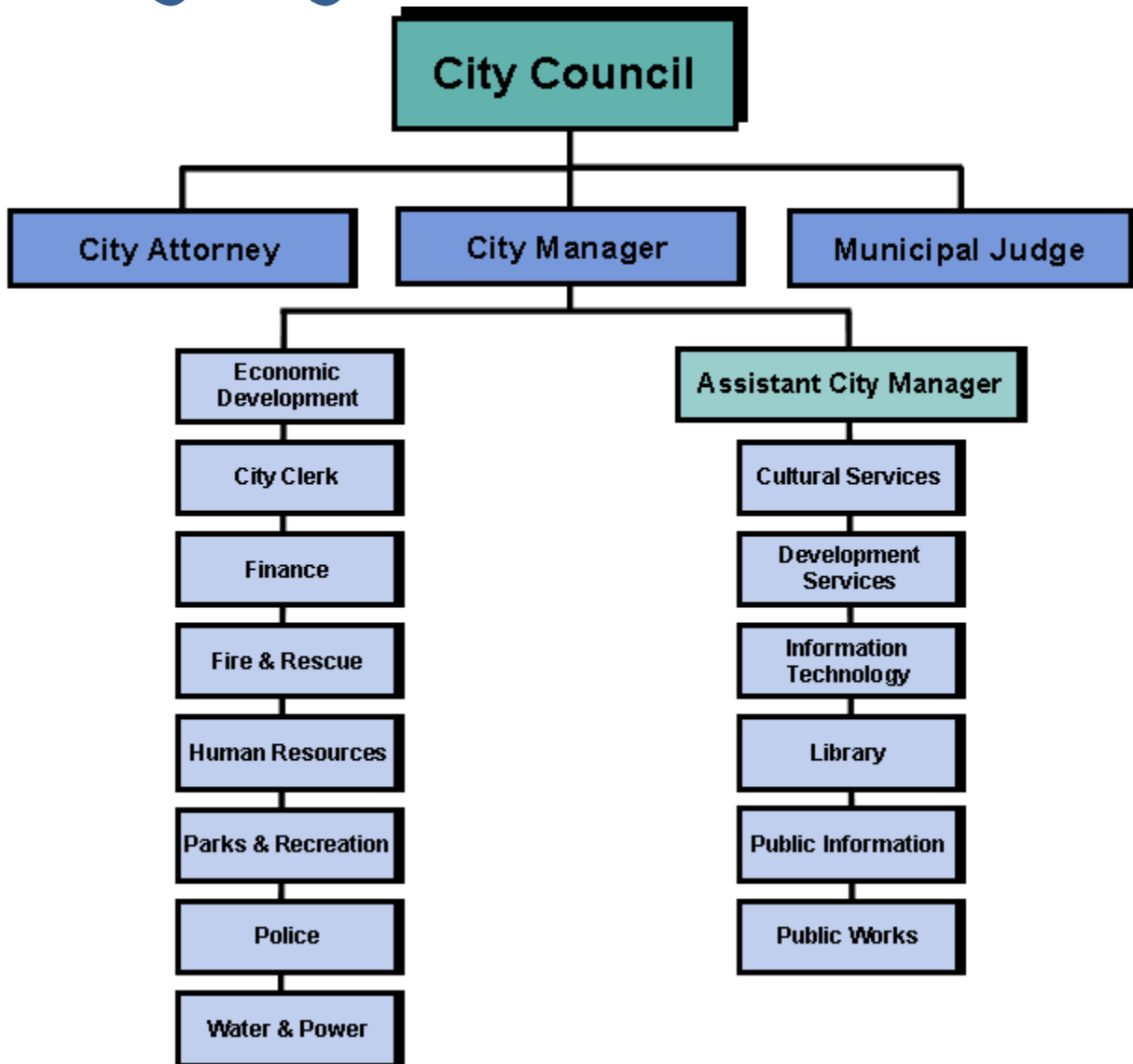
City Limits



Larger map can be found at
<http://logic.ci.loveland.co.us/Maps/CityLimits2000Scale.pdf>



City Organizational Structure



Citizens' Finance Advisory Commission

John Case, Chair
 Jennifer Travis, Vice Chair
 Jim Atkins
 Dave Clark
 Gerry Fleischer
 Julie Harden
 Jason Napolitano
 Bradley Pierson
 Jodi Radke

Youth Advisory Commission Representatives

Mary Askham
 Erik Ternary

City Council Liaison
 Ralph Trenary

Loveland's Boards & Commissions

Affordable Housing Commission
 Citizens' Finance Advisory Commission
 Community Marketing Commission
 Construction Advisory Board
 Creative Sector Development Advisory Commission
 Cultural Services Board
 Disabilities Advisory Commission
 Fire and Rescue Advisory Commission
 Golf Advisory Board
 Historic Preservation Commission
 Housing Authority

Human Services Commission
 Library Board
 Loveland Utilities Commission
 Open Lands Advisory Commission
 Parks and Recreation Commission
 Planning Commission
 Police Citizen Advisory Board
 Senior Advisory Board
 Transportation Advisory Board
 Visual Arts Commission
 Youth Advisory Commission

General Information

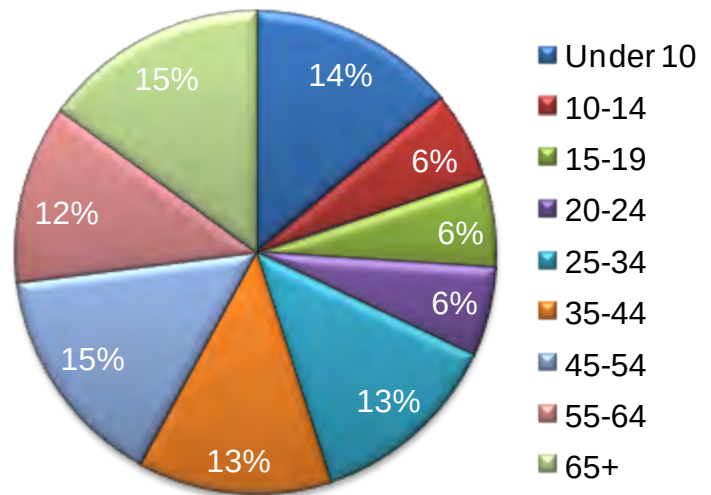
History and Location

The City of Loveland, Colorado, is located approximately 50 miles north of Denver, directly east of the Big Thompson River's emergence from the Front Range of the Rocky Mountains. Situated in southeastern Larimer County, the City limits encompass 35.21 square miles and a population of 66,859 in 2010. Loveland is the 14th largest city in the state of Colorado.

Demographics

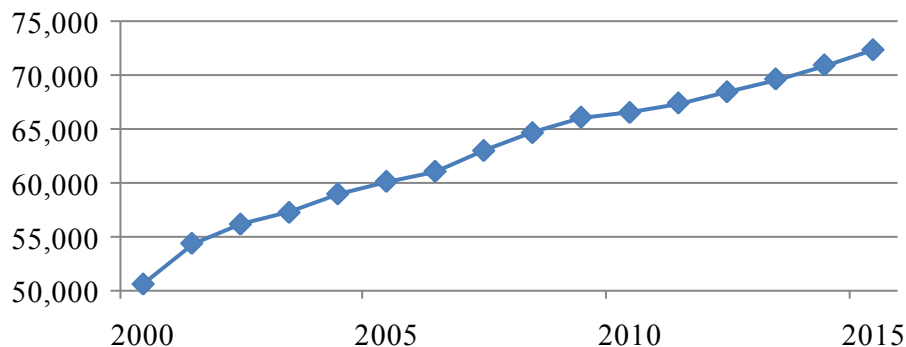
Loveland's population is older, with a median age of 38.7 in 2010, than Larimer County, the State, and the national averages at 35.5, 36.1, and 37.2 respectively. People 65 years of age or older represented 14.9% of Loveland's total population in 2010. By comparison, the percentage of persons 65 years or older in Larimer County, the State, and the nation were 11.9%, 10.9%, and 13.0% respectively. However, there is an indication that this trend may change. Persons under 18 years of age represented 23.9% of Loveland's total population in 2010. By comparison, the percentage of persons under 18 years of age in Larimer County, the State, and the nation were

Age Distribution



21.4%, 24.4%, and 24.0% respectively.

Population Growth



The City's population is 22.3% of Larimer County. The City is expected to see an annual population growth rate of between 1.9% and 2.1% through 2015. However, the number of persons per household has declined since 1990. In 2010, the average number of persons per household was 2.44, compared to 2.55 in 2000.

Major Employers in Loveland by Employee Range

Wal-Mart Stores	2,500-4,999
Lutheran Health Systems.....	2,500-4,999
Poudre Valley Health Care.....	2,500-4,999
Thompson School District.....	2,500-4,999
Hach Chemical Company.....	500-999
Evangelical Lutheran Good Sam Society	500-999

City of Loveland	712.92 (FTE)
L P R Construction.....	250-499
Agilent Technologies.....	250-499
Group Publishing	250-499
US Engineering.....	250-499

Unemployment Rate for April 2012 (Not seasonally adjusted) (Bureau of Labor Statistics)

Loveland	7.3%	Colorado	8.0%
Larimer County	6.4%	US	7.7%

Family Income (2010 Estimate from U.S. Dept. of Housing and Urban Development)

Median family income (includes all earners in household)	\$76,700

Larimer County Income (2010 Bureau of Labor Statistics)

Average annual wages (all occupations)	\$40,093

Housing Costs in Loveland

Average sale price for a detached single family home (2010 - <i>The Group, Inc</i>)	\$252,204
Average apartment rental rates (2011 - <i>Colorado Dept. of Local Affairs, Division of Housing</i>)	\$1,006.51/month

Commercial Vacancy Rates (2011 - Sperry Van Ness Group, Colorado Department of Local Affairs)

Industrial	18.0%	Office	10.0%
Retail	6.0%	Apartment	3.4%

Taxes

City property tax levy for 2010	9.564 mills	Larimer County sales tax levy	0.8%
City sales tax levy	3.0%	State of Colorado sales tax levy	2.9%

Governing Body

Loveland operates as a home rule city according to a city charter and ordinances, under a council-manager form of government.

Voters select members of the City Council in elections on the first Tuesday in November of odd-numbered years. The Council has a total of nine members. Each of four city wards elects two councilors to serve staggered four-year terms. The mayor is elected at large to serve a two-year term. The mayor pro-tem is chosen by the Council from its membership.



City Council

From left to right:
Back row: Ralph Trenary; John H. Fogle;
Mayor Cecil Gutierrez; Hugh McKean,
Front Row: Chauncey Taylor, Joan Shaffer,
Daryle Klassen; Mayor Pro Tem
Cathleen McEwen, and Phil Farley.

Scope of Services

Loveland is a full service municipality. The major services provided by the City include:

- Building
- Cemetery
- Community Planning
- Engineering
- Fire & Rescue
- Fort Collins–Loveland Municipal Airport
- Loveland Museum & Gallery
- Loveland Public Library
- Municipal Court
- Mosquito Control
- Parks & Recreation
- Police
- Power Utility
- Public Transportation
- Rialto Theater
- Solid Waste & Recycled Materials Collection
- Stormwater Utility
- Streets Maintenance
- Wastewater Utility
- Water Utility

Employees and Benefits

The City's 2013 Recommended Budget authorizes regular full-time and part-time positions total of 712.92 on a full-time equivalent basis. In addition, a varying number are employed on a temporary and seasonal basis as needed. Loveland neither recognizes nor bargains with any employee union.

The City determines employee compensation by performance within a market based pay plan. Using market pay established through an independent survey as the midpoint, the salary range for each level is set at 12.5%-20.0% above and below the midpoint.

Benefits include medical, dental, disability and life insurance, and a retirement plan for all full-time regular employees. Part-time employees who work at least 20 hours per week are eligible to participate in benefit plans under a prorated cost sharing arrangement.

Budget Process

Budget Administration

This budget has been structured and prepared using the guidelines of the Government Finance Officers Association (GFOA). Two publications, Governmental Accounting, Auditing and Financial Reporting (GAAFR) and the Governmental Accounting and Financial Reporting Standards as adopted by the Governmental Accounting Standards Board (GASB) guide the budget process. The City of Loveland prepares its budget on a calendar year basis as required by the City Charter. The budget must be balanced or show a revenue surplus.

Basis of Accounting

The budget parallels the City's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available. Expenditures are recorded when incurred. Records for the City's Enterprise Funds, Proprietary Funds, and non-expendable Trust and Pension funds are maintained on a full accrual basis. For budgetary purposes, depreciation, accrued liabilities for accumulated leave balances, and market value adjustments to City investments are not included in calculating fund balances. Building and equipment repair and maintenance are budgeted for annually. Payments for accrued leave are paid within the existing budget as employees leave. Investments are held to maturity so market value during the term of the investment is not an issue when allocating resources.

Citizens' Finance Advisory Commission

A Citizens' Finance Advisory Commission (CFAC) is appointed by City Council to participate in a review of the budget, evaluate all financial policies, and report its findings to the Council. The commission consists of nine members who serve staggered terms of three years each. Its members are involved in the budget process and provide input to the Council during the adoption process.

Budget Preparation Schedule

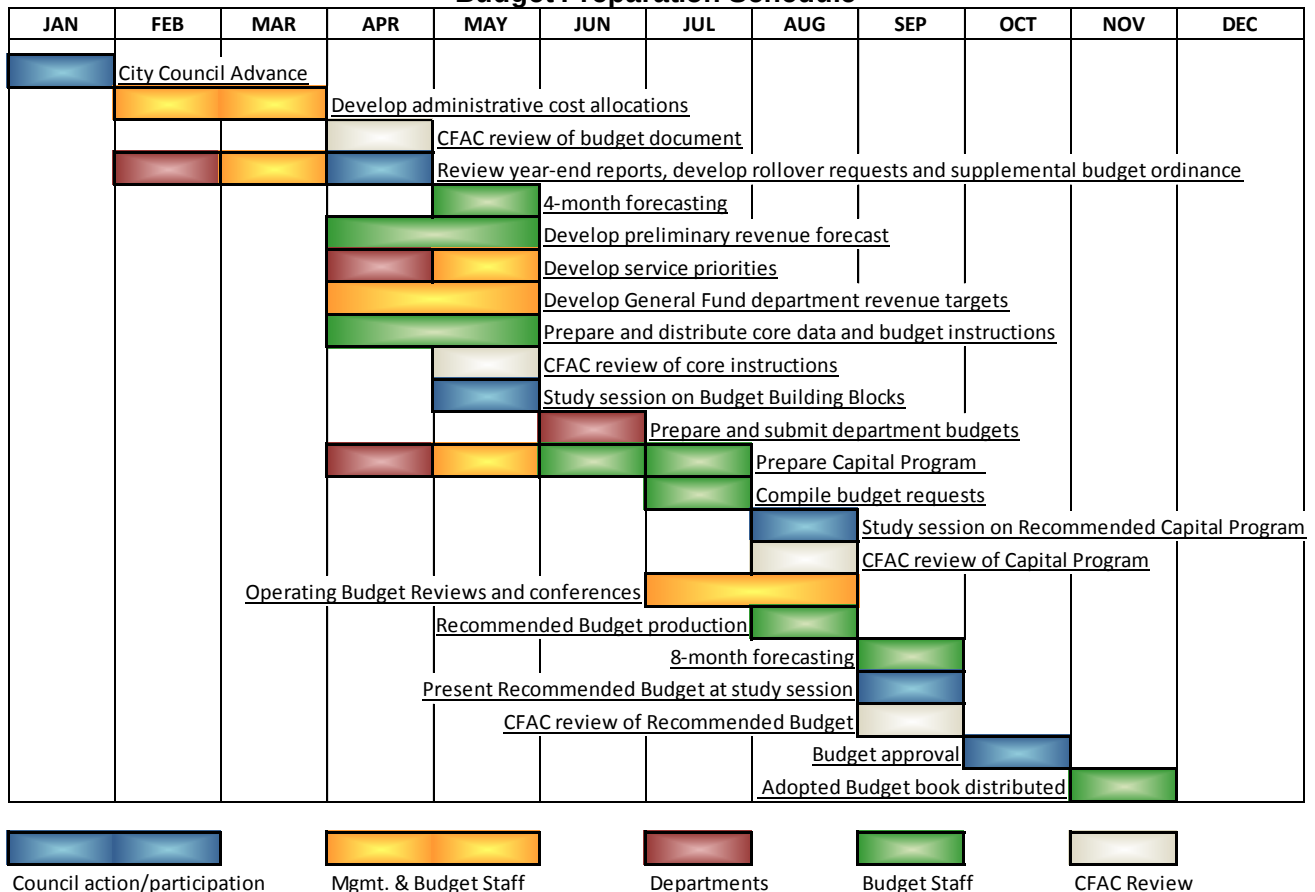
The budget process begins in January with the annual Council advance. At the advance, City Council establishes goals and objectives for the coming year and direction for future budgets.

In April, the capital planning process begins. Departments develop 10-year capital project lists. From these, the City Manager develops a 5 and 10 year Capital Program to present to Council in August for review. The Capital Program provides the basis for developing the budget for the next year.

Also in April, the Budget Division prepares core data, such as salary information, health insurance rates, rates for vehicle maintenance and rental, workers' compensation, and general liability. Along with this data, forecasts of current year revenue and preliminary revenue forecasts for the next year are completed. In late May, the core data is distributed to departments, along with budget instructions for the upcoming year.

Departments meet internally and with their respective advisory commissions to develop their budget requests. The requests are due back to the Budget Division the first week of July. The Budget Division compiles all the submissions in preparation for budget conferences with the City Manager and the departments. The conferences are held in late July, with final decisions on what will be included in the Recommended Budget completed by early August. Through August, the Budget Division prepares the Recommended Budget. The document is submitted to City Council in early September, with a study session on the Recommended Budget. The budget is submitted for approval on First Reading, after a public hearing, in early October, with a Second Reading and final approval occurring in late October or early November.

Budget Preparation Schedule



Budget Amendments

Because not all situations can be predicted during the budget process, an amendment process is necessary to keep current. The Adopted Budget can be amended during the year by presenting an ordinance to Council for approval after a public hearing, on both First and Second Reading. In general, budget amendments, or supplemental budgets, are used for one-time items such as grants for specific projects that are received during the year. Unless critical to service delivery in the current year, amendments that create on-going costs are discouraged, with the preference being deferral of these type of items to the annual budget process, to be prioritized among all requests, rather than presented as a single issue.

The most significant amendment occurs in the spring after the fiscal year has been closed, to reappropriate the remaining balances in the Capital Program. Most capital projects are multi-year in nature, and due to weather conditions and other factors related to construction, forecasting spending in the current year is difficult. The City follows a practice of appropriating the total cost of a project in the first year of the project, unless there are clearly definable phases. The unspent balance is re-appropriated each year until the project has been completed.

Financial Policies

The City of Loveland financial policies, compiled below, set forth the basic framework for the overall financial management of the City. These policies assist the City Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs. These policies are reviewed annually and presented to Council for approval.

General Policies

City of Loveland will:

- Annually prepare a budget, submit it to Council for approval, and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating, funding of depreciation, and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance, funded self-insurance, and cash reserves.
- Provide for recommended maintenance and replacement of facilities and equipment. Each department will prepare and annually update a maintenance and replacement plan.
- Follow the City of Loveland Charter when preparing the City's budget.
- View the budget as a dynamic rather than static plan which requires periodic adjustment as circumstances change. Approval of City Council is required for increases in total fund budgets and shifts in appropriations among departments in excess of \$25,000.
- Encourage citizen involvement in the budget process by having a Citizens' Finance Advisory Commission, public hearings, and informal meetings.

Operating Budget Policies

City of Loveland will:

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- Provide for the adequate funding of all pension plans.
- Update operating expenditure projections for the budget year plus four years. Projections will include increased operating costs associated with future capital improvements.
- Establish and monitor performance and productivity indicators associated with operating expenses.
- Maintain a positive cash balance in each operating fund at the end of each fiscal year.
- Attempt to maintain present service levels for all priority and essential services within existing Amendment 1 revenue limitations.

Capital Budget Policies

City of Loveland will:

- Update capital program projections for the budget year plus four years.
- Ensure the capital program is for projects and equipment with a cost equal to or greater than \$250,000.
- Evaluate the relative merit of each capital project according to Council's goals and priorities.
- Give priority to capital projects that are mandated by federal or state legislation.

Revenue Management Policies

City of Loveland will:

- Impose taxes, fees and rates at appropriate levels to fund their intended purposes. Maintain a balance to provide for a diversified and stable revenue system.
- Estimate annual revenues using an objective, analytical process.
- Update revenue projections for the budget year plus four years.
- Annually review costs of activities supported by taxes, rates, user fees, plant investment fees, and capital expansion fees.

- Set fees and user charges for each enterprise fund that maintains an enterprise status pursuant to TABOR.
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities.
- Allocate revenues from restricted funds in accordance with municipal code provisions.

Reserve Management Policies

City of Loveland will:

- Establish reserves from restricted cash accounts for growth-related development. The reserve balance will be equal to the unexpended balance of cash less current liabilities in each restricted account.
- Establish bond reserves based on requirements of individual bond ordinances.
- Establish capital reserves which accumulate funds for the planned construction or replacement of City infrastructure or for the acquisition of capital equipment not funded through growth-related fees. These amounts will be determined by five-year or longer capital programs.
- Establish other reserves related to special items as approved by City Council. This would include accumulating reserves to retire debt at an accelerated schedule.
- Maintain the General Fund unrestricted balance at no less than 6% of General Fund revenue.

Definitions of Reserve Terms

- **Operating** - Reserves to cover unanticipated expenditures of a nonrecurring nature or to meet unexpected small increases in service delivery costs. These also cover operating carryover balances associated with cash flow needs and the provision of an orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. Reserve amounts are based on a percentage of the operating budget within each appropriate fund.
- **Emergency** - Reserves to cover costs associated with natural disasters or other unforeseen and declared emergency situations. Reserve amounts are based on a percentage of the operating budget in the general fund. This reserve satisfies the requirements of Amendment 1.
- **Liability** - Reserves to cover accrued liabilities from items such as vacation, sick leave, or compensation time. Reserve amounts are based on a percentage of fund liabilities.
- **Equipment Replacement** - Provide for the replacement of fund assets such as office equipment and furniture, computers, vehicles, and tools and equipment used in operating programs. Items not included are City infrastructure, utility infrastructure, equipment covered under capital reserves, and the replacement of City buildings.
- **Designated** - Reserves for planned capital projects or services, which will be appropriated in future years based on the capital plan for operating needs or for known debt payments in the future.
- **Restricted** - Reserves for funds restricted by ordinance or law. An example is impact fee reserves, which may only be spent on capital projects that are the result of growth.

Transfers Policies

City of Loveland will:

- Classify the following City of Loveland activities as enterprises: *Golf, Power, Solid Waste, Stormwater, Wastewater, and Water.*
- Require that all City enterprises make payments to the City in lieu of taxes that are reasonable and proportionate to taxes paid to the City by private businesses unless the City Council grants exceptions. Transfer payments are based on percentage of certain revenues received by the fund. Specific transfers to the City from the affected funds are done on a monthly basis per the rates established as follows: Water, Wastewater, Stormwater, Power, and Solid Waste at 7% and Golf at 3%.
- Require that all departments furnish to other department such services, labor, and materials as needed by the director of such department. Any labor or material shall be charged to the using department according to accounting procedures established by the City Manager. These charges are direct reimbursements for services provided and shall be calculated annually using a cost of service analysis.

Investment Management Policies

City of Loveland will:

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) and approved for full collateralization by the public deposit protection act or other state statutes.
- Pool cash from all legally permitted funds for investment purposes.
- Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and yield.
- Place custody of the City's investment securities with a third-party financial institution for the purpose of safekeeping of securities.
- Provide monthly investment reports.

Debt Management Policies

City of Loveland will:

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues.
- Repay debt within the expected useful life of the project or sooner.
- Prohibit the use of long-term debt for operating expenses.
- Issue debt which is relative to payback ability. Borrowing must not overburden future taxpayers. When applicable, state law is the controlling policy.
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be a part of all recommended bond issues.

Accounting, Auditing, and Reporting Policies

City of Loveland will:

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA), or their equivalents.
- Present monthly and annual reports to the City Council summarizing financial activity delineated by fund.
- Present a quarterly report on the status of major capital projects.
- Maintain financial systems to monitor expenditures, revenues, and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report (CAFR).
- Comply with all reporting requirements related to bond issuance terms.

Financial Information

Fund Accounting

Fund accounting is used throughout the City, both for budgeting and accounting. Under this system, money is divided into separate accounts, rather than being held in one central account. The City has 36 funds and each fund has been established for a specific purpose which is financially independent of other governmental activities.

For funds established for operations, maintenance and other ongoing activities, revenues flowing into the fund are spent during the same year. Unless there is a change in service levels, spending is similar year to year.

In capital funds, revenues accumulate for periodic capital needs, such as construction of a new park or an electric substation. The balance in those funds grows until expenditures are made. Spending can vary greatly from year to year.

Appropriation and Expenditure

The total appropriation includes internal transfers, which are counted both as revenues and expenditures twice, and occasionally three times across the various funds. For these reasons the total appropriated amount in a fund can be significantly higher than actual spending. ***The net City budget excludes internal transfers. It represents a close approximation of projected spending.***

Fund Types:

The City classifies funds into several types: General Fund, Internal Service Funds, Enterprise Funds, Special Revenue Funds and Fiduciary Funds.

The **General Fund** includes the majority of City services. City Council, City Manager, City Attorney, City Clerk, Finance, Library, Municipal Court, Economic Development, Development Services, Human Resources, Information Technology, Police, Public Works, Parks and Recreation, and Cultural Services are included. General Fund revenues include sales tax, use tax, property tax, user fees, fines, permits, licenses, internal transfers and intergovernmental revenue.

Internal Service Funds provide support services to other City departments. They are financed by internal service charges included in the user agency operating budgets. They include City Fleet, Vehicle Maintenance, Risk & Insurance and Employee Benefits.

Enterprise Funds are self-supporting through user fees. They include Water, Wastewater, Stormwater, Power, Solid Waste and Golf.

Special Revenue Funds are established by federal/state law, or by municipal ordinance/resolution. Included are Capital Projects, Local Improvements, Capital Expansion Fees, Park Improvement, Conservation Trust, Open Space, Transit, Transportation, Community Development Block Grant, and Art in Public Places. Each has its own specific revenue source.

Fiduciary Funds are used to account for assets held by the City in a trustee capacity. Each fund is established by state law, municipal ordinance or resolution. They include Fire Pension and Cemetery Perpetual Care. ***These funds are not included in the City's Total Budget summary.***

The **Airport, Loveland Larimer Building Authority Fund (LLBA), Loveland Fire Rescue Authority, General Improvement District (GID) #1, Special Improvement District (SID) #1, and Loveland Urban Renewal Authority (LURA)** do not belong to any fund type, but are included in this document for informational purposes. The

Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Airport as part of its administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority. The GID #1, the Loveland SID #1 and the LURA are separate entities created for specific expenditures and are funded by separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities. ***None of these funds are included in the City's Total Budget summary.***

Transfers

Because money is budgeted and accounted for in separate funds rather than being pooled in one account, transfers occur among funds. Transfers serve two primary purposes: payments for services among departments and fund consolidation for capital projects. Some departments provide support services for other departments within the City. When these departments use money from different funds, transfers are necessary to move money from one fund to the other to reimburse departments for services provided. Transfers are also used when multiple funds provide resources for a single capital project (for example, the recent Library expansion). Moving all the money needed by a project into a single fund makes it easier to account for all project expenses and makes project costs more transparent to the Council and Public.



This section shows:

the City's total proposed budget summary, in both gross and net forms;

a discussion of the major revenues and expenses;

major factors that will impact both revenues and expenses; and,

a debt service summary.

Total City Budget

The 2013 budget is balanced in accordance with the City Charter, which requires appropriations to be within available resources or show surplus. This budget is in compliance with the provisions of Colorado's TABOR restrictions, and existing service levels are maintained.

The total City budget as shown below is the combined budgets of all parts of the organization except for the Fiduciary Funds and the Other Entities. The table below shows the gross City budget, as well as the net City budget, which excludes transfers, and represents projected actual expenditures.

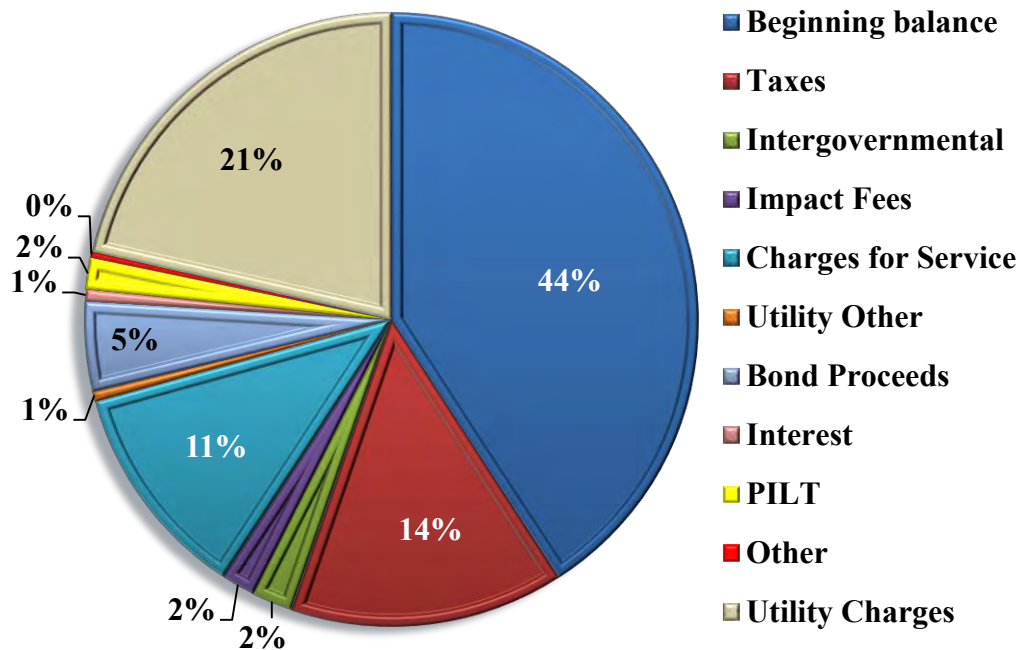
Total Budget

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REVENUE					
Beginning Balance	\$175,637,508	\$133,753,730	\$179,291,060	\$139,656,620	
Taxes	46,701,584	46,331,520	46,331,520	49,287,600	6.4%
Intergovernmental	14,832,316	7,984,250	10,450,360	7,237,520	(9.4%)
Impact Fees	9,618,719	6,537,950	6,537,950	7,419,140	13.5%
Charges for Service	33,809,865	33,764,870	33,764,870	43,428,740	28.6%
Interest	5,169,850	2,605,910	2,605,910	2,659,140	2.0%
Other	8,776,092	751,350	1,943,170	1,222,710	62.7%
Utility Charges	64,885,597	65,899,790	65,899,790	74,085,980	12.4%
Utility Other	2,209,405	2,005,180	2,005,180	1,929,920	(3.8%)
Payment in Lieu of Taxes	4,258,945	5,041,470	5,041,470	5,639,810	11.9%
Bond Proceeds	-	-	-	16,000,000	100.0%
Less Administrative Charges	-	-	-	(3,284,550)	100.0%
Total Net Revenue	\$190,262,373	\$170,922,290	\$174,580,220	\$205,626,010	20.3%
Transfers	21,747,295	\$19,610,190	25,982,520	16,914,840	(13.7%)
Total Revenue	\$212,009,668	\$192,532,480	\$200,562,740	\$222,540,850	15.6%
Total Resources	\$387,647,176	\$324,286,210	\$379,853,800	\$362,197,470	
EXPENSE					
General Fund (net Expense)	63,080,978	62,391,870	66,957,970	65,192,070	4.5%
Enterprise Funds	92,362,539	81,314,580	105,021,010	104,567,740	28.6%
Internal Service Funds	15,939,645	17,439,420	17,608,860	18,725,610	7.4%
Special Revenue Funds	36,972,962	39,235,130	50,609,340	35,281,760	(10.1%)
Total Expense	\$208,356,124	\$200,381,000	\$240,197,180	\$223,767,280	11.7%
Less Transfers	21,747,295	19,610,190	25,982,520	16,914,840	(13.7%)
Total Net Expense	\$186,608,829	\$180,770,810	\$214,214,660	\$206,852,440	14.4%
Ending Balance	\$179,291,052	\$123,905,210	\$139,656,620	\$138,430,190	

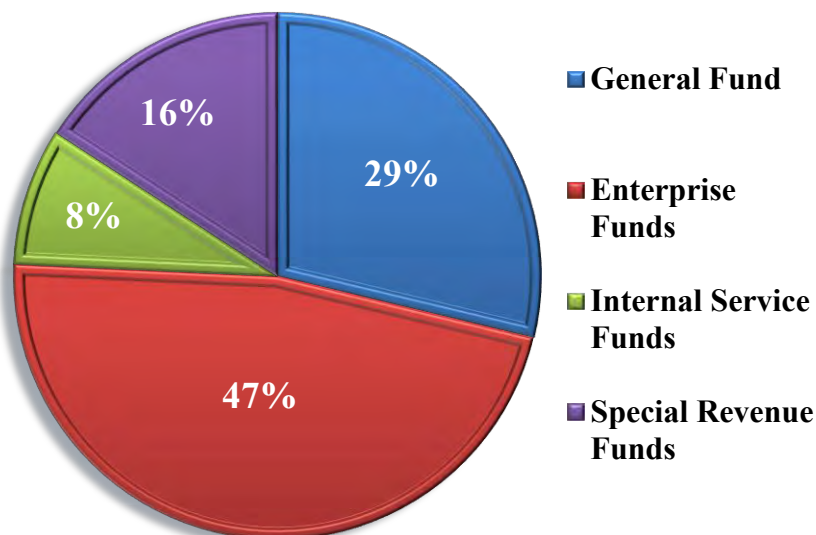
2013 Fund Information

The funding sources for the Total City Budget are shown in the graph to the right. Fund balance, while not a “true” revenue, is a source of funding for appropriation. The majority of the fund balance resides in Capital Funds and Enterprise Funds. The City uses a “pay as you go” philosophy for capital expenses, so impact fees and other revenues are saved until there is sufficient funding for the capital projects. Utility charges for Water, Wastewater, Stormwater and Power fees are the next major source of revenue. The Enterprise Funds are not subsidized by tax revenue and operate entirely on fees based on usage. Taxes are 16% of the Total Budget revenue stream and used primarily for General Fund agency services.

Total Source of Funds



Total Uses of Funds

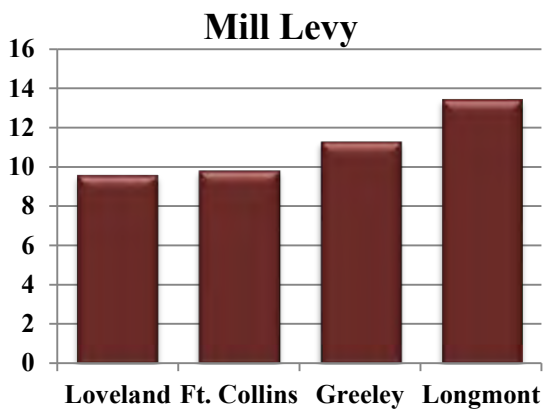


The distribution of expenses by fund type is shown at the left. Enterprise Funds make up 43% of the Total Budget and are not funded by tax revenues. General Fund expenses are the next largest use of funds. The General Fund is where most services funded by tax dollars reside. The Special Revenue Funds are primarily capital in nature and are the third biggest use of funding.

Revenue Overview

Property Tax

Loveland must comply with the TABOR limitation on property tax revenue (inflation plus local growth). In 1998, voters approved an allowance for the City to keep and spend all revenue over the TABOR limit for the years 1998–2002 for street construction and youth services. In 2001, voters approved an allowance for the City to keep and spend all revenue from 2003–2012 for police, fire, street construction and maintenance, and parks construction and maintenance. In the November 2012 election, voters approved an allowance for the City to continue to keep and spend all revenue from 2013–2024.



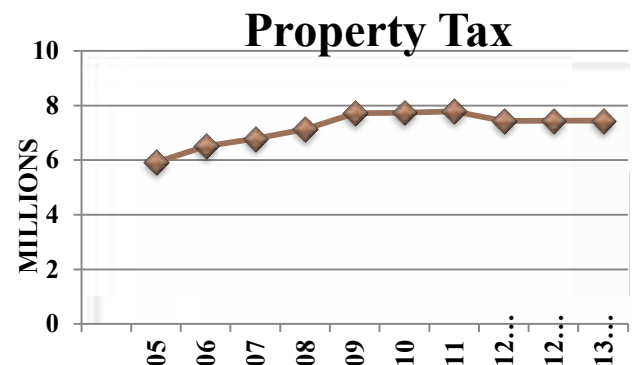
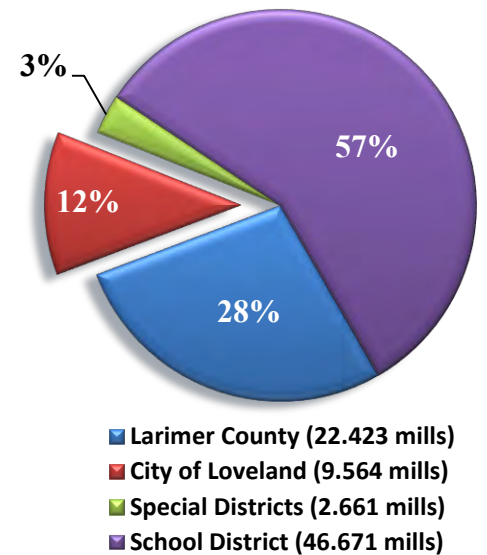
levies in northern Colorado. On average, the City collects 97.5% of the total value. In 2013, the tax is projected to generate \$7.4 million.

An amendment to the Colorado State Constitution requires that a constant relationship between residential and business property tax revenues be maintained on a statewide basis. Commercial and industrial properties are assessed at 29.0% and residential properties at 7.9% of their market value. The result is for properties of equal value, a business pays over three times as much property tax as a residence.

Property Tax Levy (General Fund)			
	Mill Levy	Valuation	Net Tax Revenue
2010	9.564	833,943,779	7,775,080
2011	9.564	796,673,174	7,816,320
2012	9.564	797,090,487	7,470,900
(98% of Total - County Collection fee is 2%)			

with Tax Increment revenues (TIF). Increased property values and the associated tax revenue from new growth stays within the URA. For the 2011 assessment, 10.9% of the City's total assessed value is included in the TIF

Property Tax Distribution



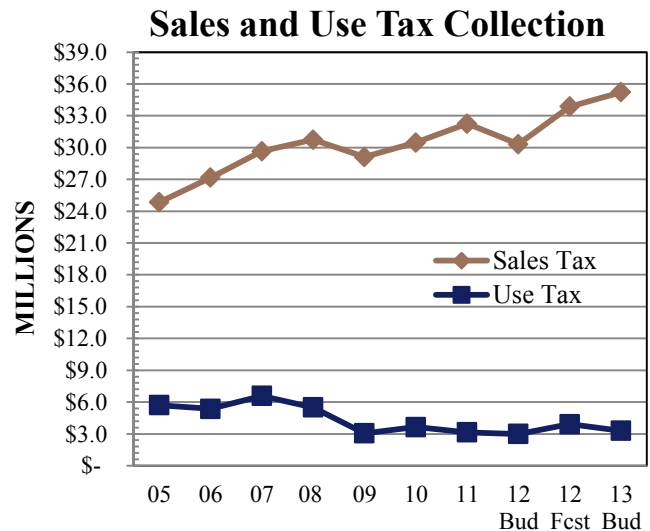
A number of special districts also overlap portions of the City's boundaries and affect some properties. Loveland's City government sets only the City mill levy and has no control over mill levies set by other entities. The City of Loveland receives less than 12.0% of a homeowner's property tax dollars as shown in the pie chart.

Beginning in 2007, the City's property tax revenue has begun to grow at slower rate, due to the creation of three Urban Renewal Authority (URA) project areas. The URA is funded

revenues for the URA. Since 2009, property tax revenue has flattened due to the recession and lower property values. In 2013 revenue is expected to remain at 2012 levels.

Sales & Use Tax

Sales tax is the largest revenue source in the taxes category. Beginning on January 1, 1998, the City began collecting its sales tax in-house instead of using the services provided by the State of Colorado. Loveland's current city sales tax rate is 3.0%. Through July 2012, sales tax collections were 6.0% higher than one year ago. The 2013 sales tax collections are projected to increase by 7.2% from the 2012 adopted budgeted revenue, but only 4.0% from the 2012 forecast amount, due to forecast 4.0% growth. The conservative projection is based on the current economy, where the housing market continues to drag on the amount of discretionary income available, and concerns about increased competition for retail dollars from the surrounding area are growing.



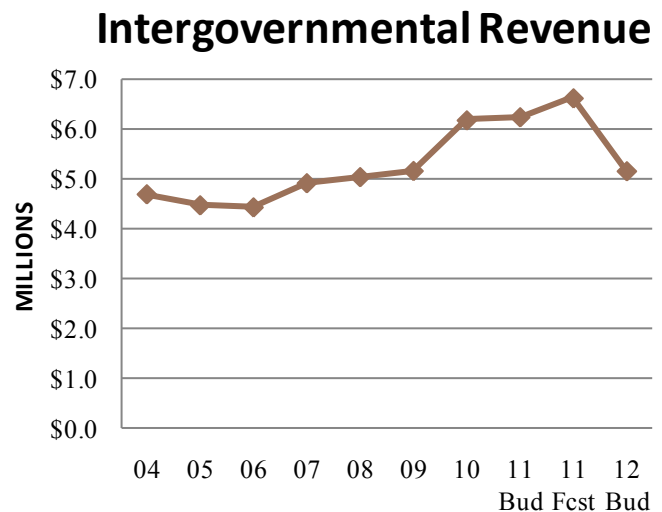
Use tax is also 3.0%, but only applies to building materials and motor vehicles. Use tax collections on building materials are projected to increase by \$300,000 from the 2012 Budget, as the construction industry begins to rebound. Collections on motor vehicles are projected to be flat compared to the 2012 Budget, as sales appear to be heading back toward historic average levels after a significantly higher than average year in 2012.

Other Taxes

- **Liquor Occupational Tax** – The projection is based on the number of businesses that sell liquor in the City; the revenues are very consistent from year to year.
- **Specific Ownership Tax** – A tax paid by owners of motor vehicles in lieu of personal property tax. For 2013, the revenues are projected to be flat compared to the 2012 Budget.
- **Cigarette Tax** – A tax levied on the wholesaling of cigarettes. This source of revenues varies to a small degree from year to year.
- **Gas Franchise Tax** – A tax levied on the Public Service Company in granting the company the privilege to construct, purchase and operate within the City. The current tax levy is 3.0% of gross gas revenue.
- **Cable Television Franchise Tax** – A franchise fee levied on cable service providers to operate within the City. The current fee is 5.0% of the company's annual gross revenue.
- **Telephone Occupation Tax** – A tax levied on telephone service providers that operate within the City. The levy is adjusted annually based on changes in the Consumer Price Index (CPI).

Intergovernmental

Intergovernmental revenues are revenue received from other governmental units. The City does not have control over these revenues. The two largest sources are State Highway revenue sharing and Federal Transit Authority (FTA) operating grants. These are important sources to the City since the State highway revenue sharing funds 40% of the Street Rehabilitation program and 36% of the operational costs for street maintenance, traffic signal maintenance and street engineering costs and FTA grants fund 50% of the Transit system's operating budget. In the Special revenue funds the City receives funding from a county

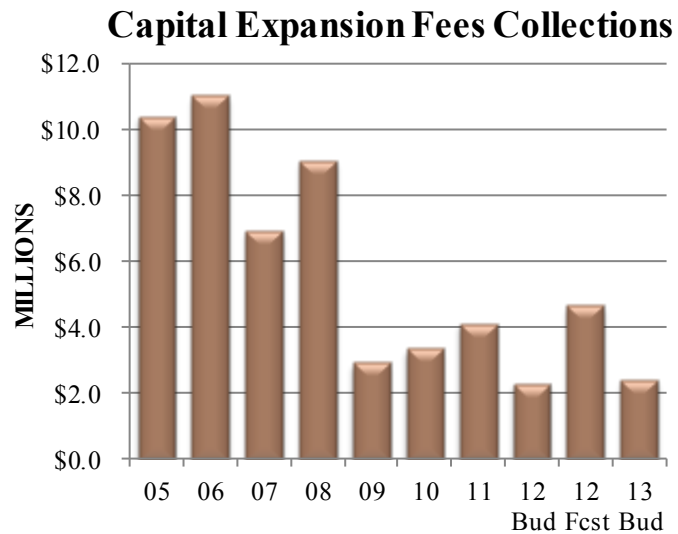


sales tax for the purchase and maintenance of Open Lands and funding from Colorado lottery proceeds, used to fund the construction and maintenance of the recreation trails. The County Open Space tax will sunset in 2018.

For 2013, intergovernmental revenues are down over 6.6% from the 2012 adopted budget due to a decrease in projected FTA operating grants.

Impact Fees

Capital Expansion Fees (CEFs) are imposed on every additional residential dwelling unit, square foot of retail, office, and institutional construction, as well as every acre of industrial development. These fees are intended to cover growth-related capital costs. The City also imposes System Impact Fees (SIFs) on customers who increase utility demands that require future facilities expansion, such as new water lines, additional treatment plant capacity, or a new substation. Because impact fees are paid at the time the Certificate of Occupancy is issued, there is a delayed effect on impact fee revenue collection. Revenue growth is forecast to decrease in the 2013 budget, due to the reduction in the construction sector of the economy as a result of the recession, especially in the commercial construction area.



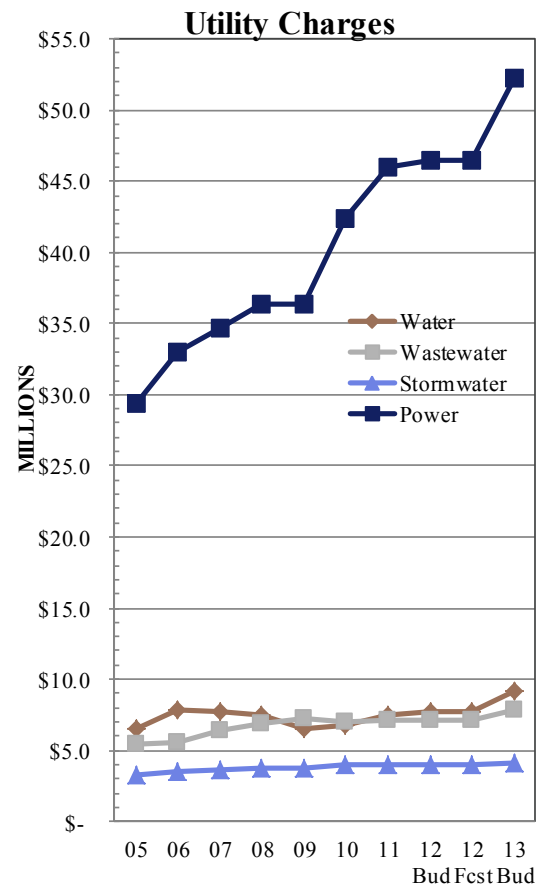
Charges for Service

This category includes charges to citizens to access services provided by the City and internal service charges, which are costs paid by one department to another for services rendered. Examples of these are charges for vehicle maintenance and from the Employee Benefit Fund for employee health care. One of the major sources of this revenue from citizens is fees for the use of the Hatfield Chilson Recreation Center. By charging for service, a substantial part of the cost of operating programs and facilities is borne by those who use them. There are modest fee increases for most Parks and Recreation fees. Other sources of this revenue include golf fees, solid waste fees, and the street maintenance fee. While golf fee revenues are dependent on weather for available playtime, solid waste fees and the transportation fee are more directly tied to population and commercial growth.

Utility Charges

These are revenues generated from the provision of basic utility services. The City provides four utility services: water, power, stormwater and wastewater.

- Water Utility Charges** –The 2006 revenue increase was due to a 1% annual fee increase that was approved in 2006 as part of a 30-year annual program to fund the construction of a new reservoir. The utility is proposing a 14% increase, with 1% as part of the program for the new



reservoir and 13% for treatment plant and distribution improvements.

- **Power Utility Charges** – Due to increased wholesale costs, a 4.4% average retail rate increase was included in the 2006 budget. A 5.3% increase was approved for the 2010 Budget to pass through wholesale cost increases from the Platte River Power Authority. In 2011, a 4.9% rate increase was approved to pass through wholesale cost increases, and an additional 0.7% approved fund half the cost of new energy conservation programs. In 2013 the utility is proposing a 4.13% rate increase to pass through wholesale costs.
- **Stormwater Utility Charges** – The stormwater revenues have been stable and no rate increases are proposed.
- **Wastewater Utility Charges** –To meet future operational needs and Capital Program requirements, an 8.0% increase was included in the 2006 Budget as the first of a three-year program, completed in 2008. For 2013 a 9.9% rate increase is included for infrastructure improvements.

Utility Other

These are revenues generated from sources other than regular utility charges. Some of the examples are Wheeling Power Fees, wholesale water sales and sale of water meters. These revenues are projected based on historical averages.

Interest

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the projected cash requirements of the funds. In 2013, the projected interest rate is 1.2%.

Payment in Lieu of Taxes

The largest revenue source is the Payment-In-Lieu-of-Taxes (PILT), which is charged to all Enterprise Funds based on a percentage of revenue received. As part of the 2012 Financial Sustainability effort in the General Fund, PILT for all enterprises other than the Golf Enterprise were increased 1% to a total of 7% of revenue. The Golf percentage remains at 3%.

Other

These are miscellaneous revenues that do not belong to any of the above revenue categories. This includes revenues such as donations, proceeds on the sale of assets, and rents are included here.

Transfers

Transfers occur between funds to pay for administrative services provided by other departments and to combine funds received from different revenue sources within one fund to budget for a capital project. Most transfers occur between capital funds so that the full cost of a project is shown in one fund only.

Fund Balance

The beginning fund balance, while not a true “revenue”, is a major source of funding for the 2013 Budget. Fund balance is created from monies saved in previous years for specific capital projects or operating contingencies, and revenue received above the amounts appropriated for expenditure. Fund balance will decrease in the 2013 Budget compared to the 2012 Budget due to the use of impact fee reserves and enterprise funds for the City’s Capital Program. The fund balance will continue to decline over the next five years as major capital projects, which are included in the Capital Program, are completed. See the Capital Program Section for details on the 5–Year Program.

The 2012 Revised Budget includes capital projects, which were budgeted in prior years but not completed before 2011 and assumes these, as well as new 2012 projects, will be completed by year end. After the year ends, a supplemental budget will be presented to City Council to re-appropriate the ending balances of capital projects remaining incomplete.

Expenditure Overview

Total Expenses

The City divides expenditures into account groups to describe how it is spending its funds. The account groups are Personnel Services, Supplies, Purchased Services, Debt Service, Transfers, and Capital. The Personnel Services group includes all salaries, the City's contribution towards FICA and retirement accounts, the City's share of insurance benefits, workers' compensation costs, and other costs related to compensation and benefit packages. The Supplies group includes all office supplies, parts and materials necessary to provide the services funded in the budget. The Purchased Services group includes all services provided to the City by outside sources or internal service funds. The Debt Service group includes principal and interest costs associated with any approved debt issues. The Transfers group is for any transfer between City funds. The Capital group is for the purchase of items that cost more than \$5,000 and have a useful life of more than one year and all infrastructure and vertical construction projects.

The percentage for each account group is shown above for the City's total budget of \$223.8 million.

Total Expenses (Excluding Transfers)

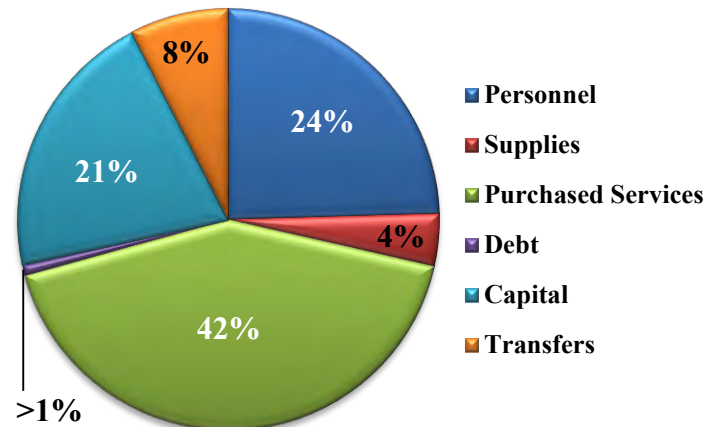
For the Total City Budget, the net budget is a more accurate indicator of actual City spending. The net budget does not include transfers between funds. This is necessary since using transfers double counts some revenues and expenses two or three times.

Of the Total Net City Budget of \$206.9 million, the percentage attributed to each account group is as shown.

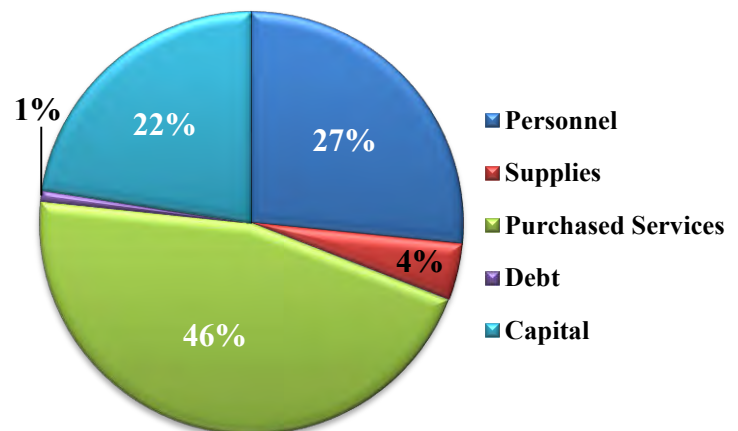
Total Expenses (Excluding Transfers & Purchased Power)

The Purchased Services percentage in the first chart, for analyzing operating costs controlled by the City, is high. The total Purchased Services cost includes the cost of purchased power of approximately \$38.9 million. This is the cost of electricity that is purchased from the Platte River Power Authority (PRPA) and then distributed and resold to the customers of the Power Utility. With purchased power excluded from the net City budget, the percentages attributed to each account group are as shown.

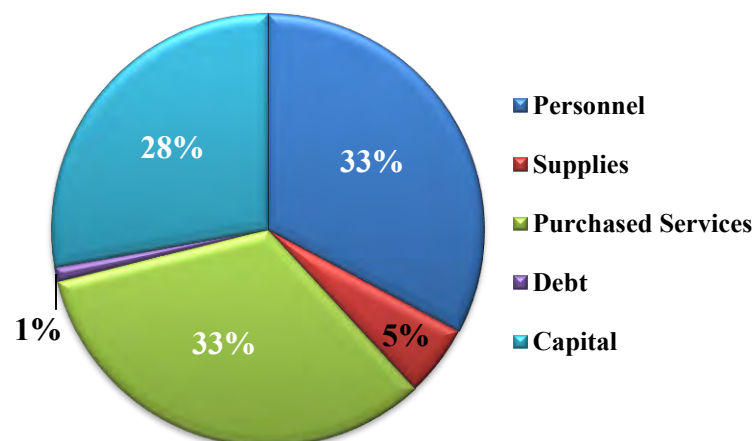
Total Expenses



Total Expenses (Excluding Transfers)



Total Expenses (Excluding Transfers & Purchased Power)



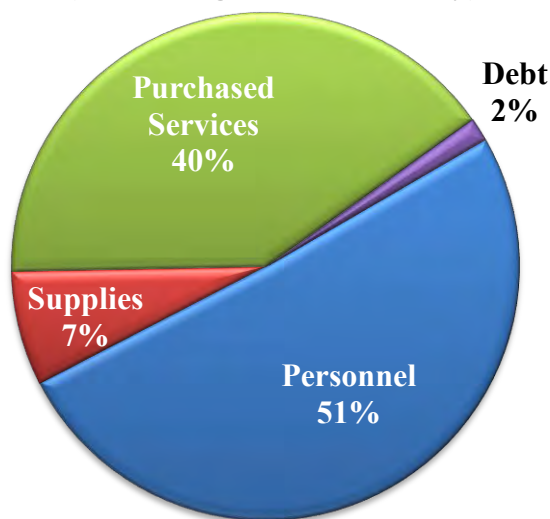
Operating Expenses

Operating costs make up 59% of the City's net budget and require on-going resources to fund these costs. The total operating costs are shown in the following chart. A discussion of each of the operating expense groups follows.

Personnel costs were a significantly higher percentage of the operating expense in prior years. With the formation of the Loveland Fire Rescue Authority, the City now pays a contribution to the Authority that is comprised of a percentage of the total Authority costs, including the salaries and benefits for personnel. This change shifts approximately \$7.5 million in costs from the personnel services category to the purchased services category.

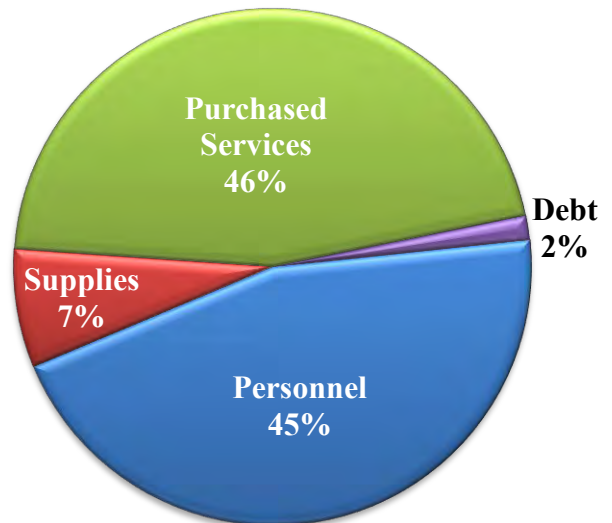
If the Fire Authority personnel costs are taken into account the chart for operating expense is as below:

Operating Expenses (Including Fire Authority)



constraints. The pay plan is based upon comparing City of Loveland salaries to other public and private employer salaries in the northern Colorado area, using data from the Mountain States Employers Council Northern Colorado Survey and Colorado Municipal League General and Executive Survey. Positions are grouped into pay levels based upon comparative factors of skill, effort, and responsibility. Each pay level has a pay range. The midpoint of each pay range is the average of all salaries paid in other organizations included in salary surveys completed each year. However, an employee's salary is not automatically raised to reflect range movement. The change in an employee's salary is determined by a merit evaluation of their work performance. As a guideline, employees

Operating Expenses



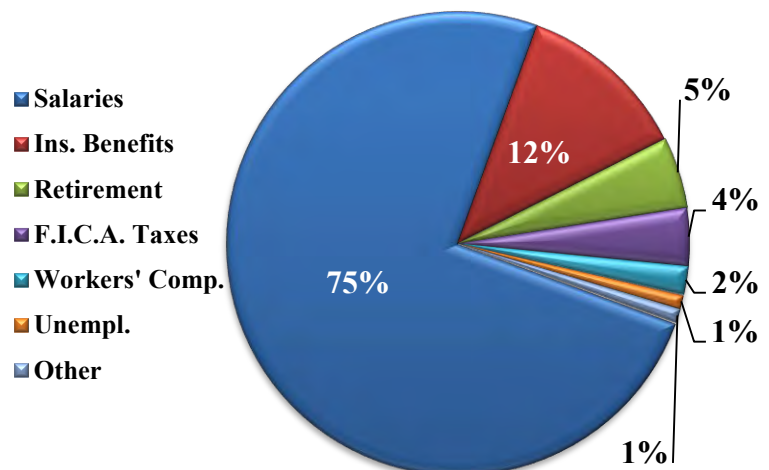
Personnel Services

As can be seen in the chart to left, Personnel Services are the largest expense for City operations. The City offers a comprehensive compensation package that includes salary, retirement contributions, and insurance benefits. Of these costs, salary is the largest component, at 75% of the total personnel services costs. Insurance benefit costs are 12% of the personnel service costs.

Salaries

The City's pay system can be described as a market-based pay plan with budgetary

Personnel Services



who are consistently meeting job standards would be paid a salary within the market level of performance. In 2013, 3.5% of salaries for merit costs were included. This results in a budgeted total of \$42.9 million for salaries of benefited employees and \$3.2 million for non-benefited (temporary and seasonal) employees.

Retirement

For general employees the City offers a pension plan based on the 401(a) provisions. The City contributes to an employee's plan on a graduated scale based on length of service. After six months of employment, the City contributes 5% of the employee's monthly base salary. This percentage is capped at 9% beginning with 21 years of service. The employee is required to contribute 3% of their base salary. An employee, after three years of service, will be vested in the City contribution. The City has separate pension plans for certified Fire employees and Police officers. In both plans, the City contributes 11% of the base monthly salary. In the Fire plan, the employee is required to contribute 9% and Police officers are required to contribute 7%. Fire employees vest in the City contribution after six years of service, and Police officers after five years of service. Employees are also offered a 457 Deferred Compensation Plan, to which they may contribute.

Insurance Benefits

The City has self-insured medical coverage with two medical plan options, an Open Access Plan (OAP), which is a form of a Preferred Provider Organization (PPO), and a Health Reimbursement Account (HRA) Plan. All employees working 20 hours or more per week are eligible for medical benefits. Full-time employees receive full coverage and part-time employees receive coverage pro-rated depending on the number of hours worked. The City will continue to contribute 80% of the cost for health care coverage and 60% of the cost of dental benefits to employees. Other benefit costs to the City include coverage for stop-loss insurance that places a cap on claims costs to the City, short-term and long-term disability, life insurance, and wellness costs.

Workers' Compensation

Workers' compensation premium costs and claims are managed by the Risk Management Division, and budgeted in the Risk and Insurance Internal Service Fund. Workers' compensation costs are then charged to each department based on the department's claims history and forecast liability costs. Based on projected claims costs, the total cost for the City is anticipated to increase 31% from 2012 due to increased premium costs.

Supplies

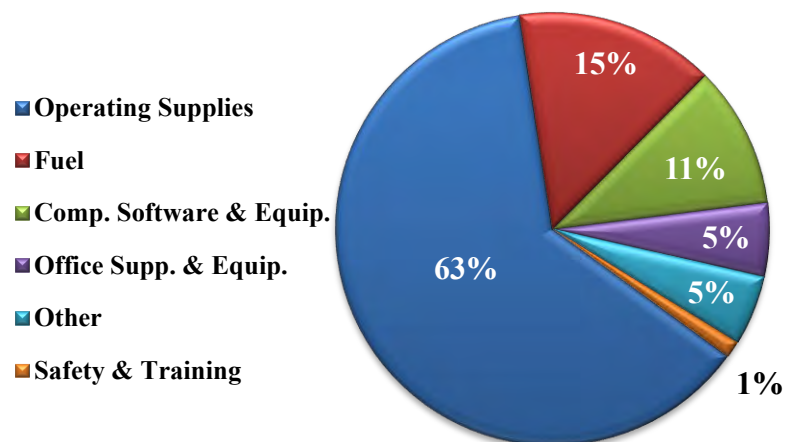
Supplies are 7% of the operating budget. Operating Supplies such as parts, tools, equipment, paint, and street materials are 68% of this cost. Fuel is 14% of the total cost, Computer Software & Equipment is 9%, Office Supplies & Equipment are 4%, with the remainder in Safety & Training, and other miscellaneous supplies.

The Public Works Department has been working with the user departments to develop policies and operational efficiencies to reduce fuel usage, such as reducing idle times on the job, eliminating or reducing cold-start warm-up time, and changes to operation procedures to reduce the number of miles driven.

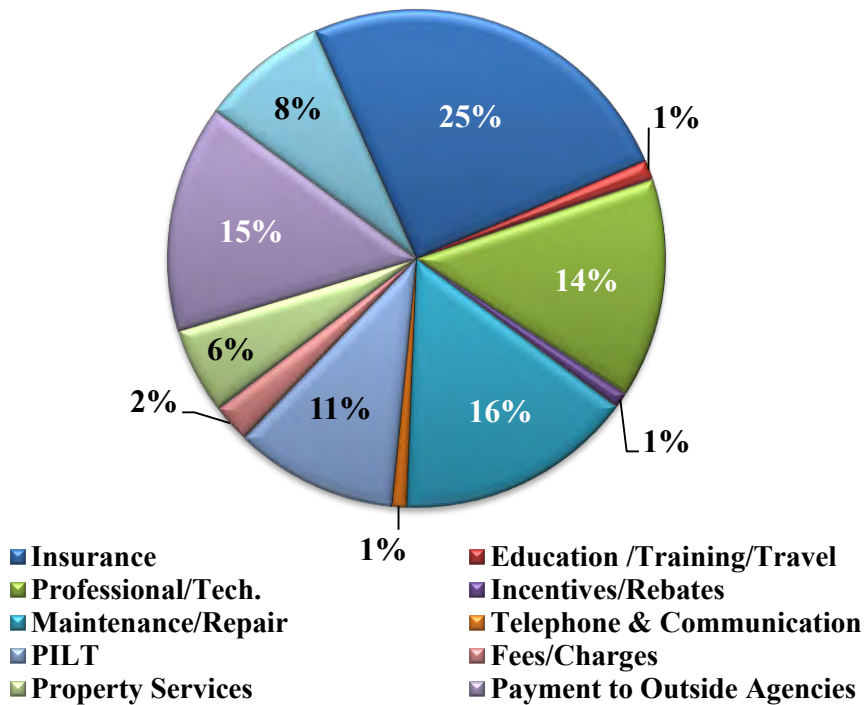
Purchased Services

This account group is for services provided by sources outside the City and internal services focused on operations support, such as insurance and vehicle acquisition and maintenance. Payment in Lieu of Taxes made by enterprises to the General Fund is also a part of this account group. Purchased services account for 44% of the operating budget.

Supplies



Purchased Services



The two largest categories within this account group are Insurance and Maintenance/Repair, which combine for 39% of total purchased services. Insurance covers both purchasing of insurance from outside providers and the City's own self-insurance funds. Professional/Technical Services include payments for custodial services, engineering services, attorney services, and other contractual services. Payments to outside agencies, at 14% of purchased services include the City's contribution to the Loveland/Larimer Building Authority and the newly-formed Loveland Fire and Rescue Authority. Other components of this account group are the fees and charges, property services Payment in Lieu of Taxes (PILT) from the enterprise funds, payments for utilities, telephone and communication services.

Debt Service

This account group is for repayment on all bonded debt or any lease–purchase agreements and is 1% of the operating budget.

In the Water Enterprise, the City's payment for the revenue bond debt to pay the raw water bonds for the Windy Gap Project is budgeted. These bonds are not City debt, but a debt of the Northern Colorado Water Conservancy District. The City incurred a liability for a share of the debt payments. If the enterprise were to not make the payments, the District could impose a mill levy on City residents to retire the debt. A reserve has been established in the full amount of the liability to defease this obligation. In 2013, \$16,000,000 in bonded debt is recommended to fund the replacement of aging infrastructure.

Not included in the operating budget discussion, but included in the debt category for the Other Entity Funds, are debt payments through the Special Improvement District #1 (SID), and the Loveland Urban Renewal Authority (LURA).

The payments in the SID are for bonded debt to fund infrastructure improvements within the District. Funding for the District is from special assessments on property in the District. The City is the sponsoring agency for the District, but does not have any legal obligation towards this debt.

The payments in the LURA are for bonded debt incurred by the Metropolitan Improvement District, created on the east side of the City, to fund public improvements and regional improvements within the District. LURA funds, from tax increment financing will partially fund these projects based on the agreement with the Metropolitan District.

Debt Service & Financial Obligations

Payments on all of the City of Loveland's long-term obligations are included in debt service. This includes revenue bonds and lease purchase agreements. Also included are the City's obligations for debt issued by other entities for the Windy Gap project.

Currently, the City's revenue bonds are rated as follows: *Moody's Investors Service, A1: Standard and Poor's, A+.*

The City also has a number of lease-purchase agreements for equipment or facilities. Payments are made as part of operating budgets. Because of our financial planning practices and because the amounts are small, they do not adversely affect other parts of the operating budgets.

Legal Debt Limit

The City of Loveland is a home rule city. The Colorado Revised Statutes provides that general obligation indebtedness for all purposes shall not at any time exceed 3% of actual value, as determined by the County Assessor, of the taxable property in the City. The exception is debt that may be incurred in supplying water. The City's debt is within the legal debt limit as demonstrated by the table.

2012 Actual Value	\$6,820,204,741
Debt Limit: 3% of Actual Value	\$204,606,142
Bonded Debt Applicable To Limit	\$0

Bond Issues

Bond Balances

Revenue Bonds:	Balance	— Payments Due —		Maturity Date
	12/31/11	2012	2013	
Raw Water ⁽¹⁾	826,266	826,236	826,930	2017
Golf Course ⁽²⁾	246,450			2010
Bond Total	\$1,072,716	\$826,236	\$826,930	

Notes:

⁽¹⁾The Municipal Subdistrict of the Northern Colorado Water Conservancy Dist. holds the debt for the Windy Gap project. Loveland's responsible for 1/12 of the payments & has established a reserve to fund them.

⁽²⁾The City of Loveland refunded the original Golf Course COPs with revenue bonds on Sept. 15, 1998.

Lease Purchases:	— Payments Due —			Total Max Payment Liability ⁽¹⁾	Maturity Date
	2011	2012	2013		
Golf GPS System	71,460	35,730	--	107,190	2012
Total	\$71,460	\$35,730	--	\$107,190	
Note: (1) This is the total payment liability from 2010 to the end of the payments					

Financial Master Plan



FINANCIAL MASTER PLAN

This section includes:

the Comprehensive Master Plan;

the Vision Statement;

the Guiding Principles; and,

the Capital Program Overview for all funds.

Financial Master Plan Summary

The City of Loveland Charter requires, as a part of the budget submission, the 5-Year Capital Program. The Capital Program is in a separate section of this document, which satisfies this requirement. As policy, staff has expanded this requirement to include operations expense and has developed the City of Loveland Financial Master Plan.

This Financial Master Plan is updated annually in conjunction with the budget process, or as needed during the year. The Plan is used for discussions with Council on policy priorities at the beginning of the budget process and provides a long-term planning tool for City departments for service development. It also forecasts the resources that will be available for service increases or improvements. The Plan is designed to insure that operating revenues for new services or new capital expansions will be available in future years to maintain new buildings or equipment or operate the expanded services after they have come online.

What is a Financial Master Plan?

- It is a multi-year planning instrument that enables the City to forecast the financial implications of emerging issues and trends and direct our resources to meet specific and achievable goals.
- It encompasses the policy direction and priorities of Council.
- It projects resources for the next five years and forecasts compliance with Amendment 1, also known as Taxpayers' Bill of Rights (TABOR), restrictions.
- It is a living document that enables management and Council to make funding decisions for service delivery and capital requests in a more predictable manner.
- It is a flexible guide to the future revenues and expenditures of the City.
- It is the basis for the development of future budgets.
- It notifies Council when projected revenues are insufficient to cover projected expenses for priority projects. In order to balance the budget, Council can make decisions based on a combination of the following options:
 - Cut projected operating or capital expenses by a critical review of departmental budgets;
 - Move projects or services funded in the plan to later years;
 - Increase revenue by increasing or enacting new fees or by proposing new taxes to voters;
 - Reduce the amount of required reserves; and/or,
 - Adjust the assumptions used in the forecast model.

The Special Revenue Funds are primarily capital in nature and have dedicated funding sources, as do the Enterprise Funds, so these fund groups are not included in the plan. The Internal Service Funds are funded through internal services charges. The General Fund portion is included within the operating budgets of the General Fund Departments. For these reasons, only the General Fund portion is discussed in this chapter.

The Plan may change significantly from year to year, due to changes in the local economy that impact the revenue stream, changes in Council policies or goals, or legislative changes at the state and federal level that impact service provision or available revenues.

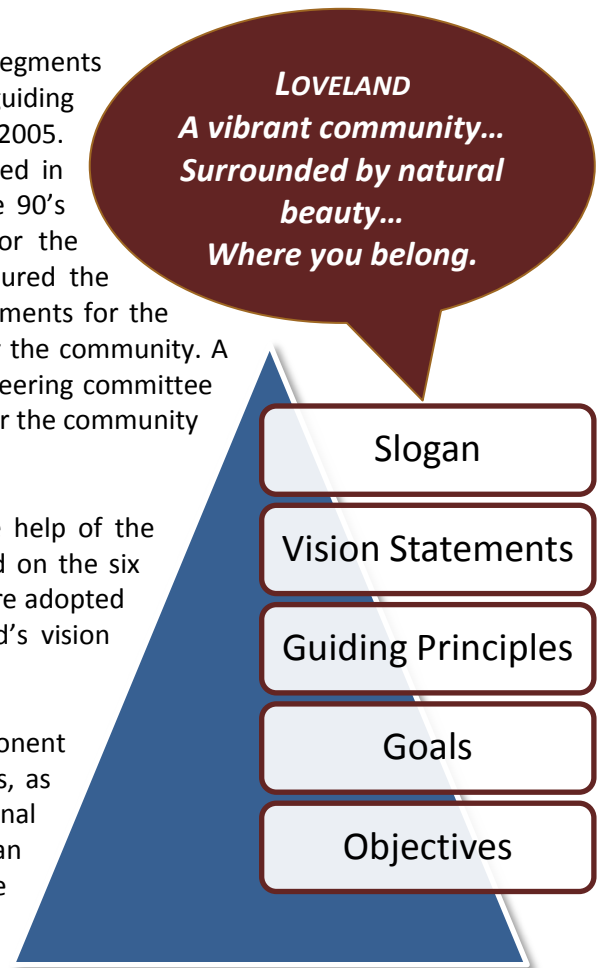
The City uses the Comprehensive Master Plan as its guiding document for both financial planning, and development of the City's Logic Model. The Logic Model is a strategic operations planning guide that incorporates outcome based performance measurement to provide the City a method of tracking progress towards the completion of the master plan goals. The vision statements and guiding principles of the Comprehensive Master Plan are shown below, followed by the Financial Master Plan for the General Fund.

City's Performance Measures and Logic Model

An extensive 15-month public process that incorporated all segments of the community amended vision statements and guiding principles of the Comprehensive Master Plan in 2004 and 2005. Those vision statements and guiding principles were founded in the work of a public process known as the Agenda for the 90's when the first slogan statement and vision statements for the community were developed. The 2004 public process captured the work that was applicable in the 90's and updated the statements for the change that had occurred to shape the 20-30 year vision for the community. A number of community volunteers driven by a 28 member steering committee and staff members invested 7,300 hours in setting the path for the community through 2030.

The City's performance measures were generated with the help of the logic model format and organized into six topic areas based on the six vision statements, as recommended to be amended, that were adopted previously by the City Council in 2002 along with Loveland's vision slogan.

Each topic area is further divided into functional or component areas most closely related to the adopted vision statements, as amended, and framed as guiding principles. These functional areas generally align with the elements outlined in the Plan Organizational Chart. The topic areas form the basis for the hierarchical organization (guiding principles, goals, objectives, etc.) incorporated into the general plan organizational framework.



Vision Statement 1: Loveland is a community that is characterized by welcoming neighborhoods with diverse housing opportunities that create a sense of individual belonging.

- *Guiding Principle 1:* Foster attractive development that enhances Loveland's built environment and encourage development that is sensitive to the distinctive character of Loveland.
- *Guiding Principle 2:* Encourage the development of a full range of housing types and a mix of housing densities throughout the city that are convenient to employment centers and quality public and private facilities and that meet the needs of all age and socio-economic groups.
- *Guiding Principle 3:* Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal, and/or more detailed planning analysis, such as the Downtown, districts, corridors, neighborhoods, community separators, and transit-oriented developments.

Vision Statement 2: Loveland is a community that embraces the heritage and natural beauty of the region and values its strategic location.

- *Guiding Principle 4:* Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage.
- *Guiding Principle 5:* Protect regional lands and lands within the Loveland GMA that have important natural resource, recreational, agricultural, and viewshed values from encroachment by the human-built environment.

Vision Statement 3: Loveland is a well-planned and environmentally-sensitive community where all citizens are safe, secure and have equal access to services and amenities, including recreational and cultural activities.

- *Guiding Principle 6:* Ensure that the City's recreation facilities and programs, parks, trail system, and golf facilities and programs remain an integral part of the community through an abundance of offerings, both structured and unstructured, that satisfy the community's leisure-time needs.

- *Guiding Principle 7:* Provide for the cultural needs of Loveland’s citizens and visitors through a variety of cultural, visual and performing arts facilities, programs, and activities.
- *Guiding Principle 8A:* Provide, establish, and sustain innovative community policing programs in accordance with nationally-recognized accreditation standards and maintain the necessary facilities to enable those programs.
- *Guiding Principle 8B:* Protect life and property through adequate and strategically-located fire and rescue facilities coupled with a wide range of emergency fire and rescue-related services and programs.
- *Guiding Principle 8C:* Provide the necessary facilities and programs to protect the citizens of the Thompson Valley Health Services District through Thompson Valley Emergency Medical Services (EMS).
- *Guiding Principle 8D:* Sustain the policies, programs, and procedures related to hazards risk assessment and mitigation and engage in emergency preparedness planning through the integration of the City’s adopted emergency management notification and response procedures.
- *Guiding Principle 9:* Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry.

Vision Statement 4: Loveland is a community with an integrated system of technology, utility and transportation networks that support a vital economy; and that coordinates with the plans of other regional governmental entities.

- *Guiding Principle 10A:* Recognize Loveland’s importance and impact as a major urban area within the northern Colorado region and support regional multi-modal transportation options and air quality maintenance efforts.
- *Guiding Principle 10B:* Plan a safe, efficient, continuous, coordinated, and convenient multi-modal transportation system that serves the current needs of the community and establishes the foundation for a transportation system that is sustainable for future generations.
- *Guiding Principle 10C:* Formulate appropriate strategies and policies that ensure that the Fort Collins-Loveland Municipal Airport is developed and operated in a manner compatible with its surrounding land uses and community goals.
- *Guiding Principle 11A:* Ensure that the general government facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11B:* Ensure that the community water facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11C:* Ensure that the community power facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11D:* Ensure that the community wastewater facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11E:* Ensure that the community stormwater utility facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11F:* Encourage community investment in the most advanced communications technologies available in an effort to stimulate economic development and meet the current and future needs of citizens, business, and government.
- *Guiding Principle 12:* Encourage a pattern of compact and contiguous development that directs growth to where infrastructure capacity is available, or committed to be available in the future, and take into account the adopted plans of, and agreements with, adjacent local governments to the extent that they reflect extra-jurisdictional interests.

Vision Statement 5: Loveland is a community that is a continuously developing partnership of citizens, business, health, and educational communities; with a stable and diverse economic base that offers ample employment and business opportunities to all.

- *Guiding Principle 13:* Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the northern Colorado region.
- *Guiding Principle 14:* Foster a system of education that meets the needs of the entire community.

- *Guiding Principle 14A:* Foster a system of elementary and secondary education that meets the needs of the entire community by teaching basic skills and creativity/critical thinking, by creating a sense of safety and belonging, and by facilitating the school-to-life transition.
- *Guiding Principle 14B:* Foster the development of post-secondary education opportunities that meet the academic, career technical, and lifelong education needs of the entire community.
- *Guiding Principle 14C:* Provide adequate library facilities and services that serve as the information center of the community, are accessible and active in outreach to people of all ages and backgrounds, and provide a diverse collection of resources and services that informs, educates, entertains, culturally enriches, bridges the past to the future, and connects one community resource with another.
- *Guiding Principle 15:* Recognize that all levels of government, along with the nonprofit and private sectors, play an important role in creating and implementing those policies and practices that support the responsible growth and development of the community.

Vision Statement 6: Loveland is a community that encourages active public involvement and is responsive to the health and human services needs of its citizens.

- *Guiding Principle 16:* Ensure that Loveland is a healthy community whose citizens live a healthy lifestyle, are well-informed about health issues, and have access to preventive, medical, and mental health programs and services.
- *Guiding Principle 17:* Provide the needed network of human services and outreach to ensure that all citizens, including special populations, can achieve their full potential and be self-sufficient.
- *Guiding Principle 18:* Engage, empower, inform, and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process.

Logic Models

Logic models are in a separate document. However, the logic model has been incorporated in the budget document by extracting the department and division end outcomes in the detail pages that follow the department tab. The guiding principles are cross referenced by using “GP - #, letter” to demonstrate the link between the strategic and operational planning.



General Fund Overview

The Finance Master Plan is General Fund specific and is very helpful with regard to planning for the financial position of this fund given a set of assumptions. The paragraphs below highlight the assumptions and are intended to assist the reader with understanding the basis for projecting the financial position of the General Fund over the next 10 years.

Forecast Assumptions

The forecast of the Consumer Price Index (CPI) and Local Growth Factor used for the TABOR limit are based on the historical average the City has experienced. Actual amounts are not known until the month of March following the end of an individual fiscal year. The forecasted growth rate for the CPI is 3.0% for all years in the plan. The Local Growth Factor is forecasted to be 2.0% in 2013, 3.2% in 2014, and 4.1% in the remaining years, representing the City's historical average.

Revenue Assumptions

- By State law, the Property Assessor is required to reassess all property values every two years to meet the requirements of the Gallagher Amendment to the State Constitution. Historically, the City has experienced growth in assessments of 5.8% in non-reassessment years and 13.6% in reassessment (Gallagher) years. The recession has resulted in lower than average changes in property values. For 2013, values are expected to remain at 2012 amounts. The property tax revenues assume the millage rate (property tax rate) will remain the same throughout the Plan and revenues will increase by the same amount as the property assessments. These are currently forecasted at 0.0% in 2013, 4.0% in 2014 and 2015, and 5.8% for the remaining years in the plan.
- The City's sales tax base for 2013 is projected to increase by 4.0% and by 5.0% in the remaining years of the Plan.
- Use taxes increase 2.0% in 2013 and grow to 4.0% by 2016.
- Revenue from all other taxes increases 3.0% in 2013-2016.
- Intergovernmental revenue increases at a rate of 2.5% annually.
- Charges for service increase by 3.5% each year of the Plan.
- PILT revenues increase in 2013, in part due to projected rate and service charge increases in the enterprise funds. Based on the forecasts in the ten-year plans for the enterprises, this revenue increases 2.3%-2.5% through 2016.
- Interest is calculated at 1.2% of the expected beginning balance in 2013 and grows to 3.5% by 2017.
- The TABOR excess projections are preliminary and will vary depending on the CPI and local growth percentage for each year and actual revenues.

Expense Assumptions

- The 2013 Budget is the City Manager's Recommended Budget for the departments and serves as the basis for projecting all the future years' expenditures.
- Department base budgets in each of the following years are increased 3.5% from the previous year's amount.
- The street construction General Fund portion is funded at the amount necessary to match the Capital Expansion Fee contribution. The source of the General Fund contribution is excess TABOR revenues the voters have allowed the City to retain.
- The operations impact of capital projects included in the Capital Program are introduced in the year when the impact is expected to begin and then escalated annually at the same percentage as the other departmental expenditures.

Required Reserve Assumptions

- The required balance includes the TABOR 3.0% Emergency Operating Reserve; a Council Contingency Reserve of \$100,000; an unfunded liability reserve of \$200,000; a Library Reserve of \$125,030; a reserve to provide matching funds for potential Fire Authority grants of \$103,900; projected revenues which are above the TABOR cap and not currently designated toward specific projects; and the amount of Council Capital Reserve not currently designated for specific projects. The ability to keep and spend TABOR excess revenue and use this revenue for police, fire, street construction and maintenance, and parks construction and maintenance was approved by the voters in the November 2011 election. This approval expires at the end of the 2024 budget year.
- The TABOR 3.0% Emergency Operating Reserve is a requirement of Article X, Section 20 of the State Constitution, which mandates government reserve 3.0% of the current year operating costs, excluding bonded debt, to be used for declared emergencies only.
- The Contingency Reserve is established to provide a funding source for small one-time projects, which could not have been anticipated during the development of the annual budget.
- The unfunded liability reserve provides resources in the event payouts for accrued leave or other unfunded liabilities exceed budgeted resources in any one year.
- The Library Reserve is for donations or endowments given to the Library that have not yet been appropriated.
- The Council Capital Reserve was established by ordinance in 2001. The ordinance requires setting aside 2.50% of all tax revenue under the TABOR revenue cap for capital projects.
- The City went under the TABOR limit beginning in 2010 and is expected to remain so in all but two years of the Plan. However, the projections are only under the limitation by a maximum of 3.0% in any one year. Changes in the economy or a small return to the building growth experienced in prior years will result in the City being over the limitation.

Analysis

The Plan, as presented, shows revenues exceed expenses in all but one year of the Plan. However there is a slim margin to the surplus in the near term. Some growth in expenses may be possible, but the scale of needs is significantly larger than the surpluses. The Fire Service operations impact of capital improvements are included for Station 6 in 2013 and Station 2 in 2014. Based on the projected ending balance, there will be difficult decisions staff and City Council will have to make in the near term. Policy issues outside of the Capital Program that are being discussed by staff are:

- Increasing Police Department staffing due to growth in the City;
- Adequately funding street rehabilitation due to the current increase in new streets from past development;
- Increasing transportation funding to meet projected growth;
- Increasing staffing in all departments to maintain current service levels due to growth in the community;
- Funding a building construction program to provide adequate space for City employees; and,
- The Fire Strategic Plan identifies other service and staffing enhancements for firefighter safety and adequate response that are not in the current Financial Master Plan. While the Financial Master Plan has sufficient revenues to include the entire Fire Strategic Plan, doing so would limit the expansion of other services provided by the General Fund. These are future year policy decisions that should be made deliberately within the organizational context.

There is not enough revenue in the Financial Master Plan to fully fund all of these policy objectives. The decisions to balance this diverse set of requests will need to be made within the available dollars shown in the Financial Master Plan to ensure the financial stability of the organization. As mentioned earlier, City Council and staff can change the scenario presented in this Plan by:

- Increasing revenue as compared to the current assumptions;
- Referring a ballot issue for new or increased taxes to the voters to cover the policy initiatives;
- Increasing the spacing between new capital projects to reduce new operating costs over the short term;
- A reduction in current programs; and/or,
- Reducing the scope of the Capital Program.

Finance Master Plan

	2011 Actual	2012 Adopted	2012 Revised	2013 Adopted
Beginning Fund Balance	27,758,408	23,949,940	31,283,790	\$26,744,200
REVENUES				
Property Tax	7,787,891	7,428,900	7,428,900	7,439,950
Current Sales Tax Base	32,082,792	32,868,020	32,868,020	35,219,650
Use Tax	3,065,521	3,000,000	3,000,000	3,300,000
Other Taxes	3,254,792	2,484,600	2,484,600	2,628,000
Intergovernmental	5,751,622	356,320	835,510	324,080
Licenses & Permits	1,655,825	1,057,880	967,460	1,491,180
User Fees	3,436,764	3,409,100	3,703,320	3,885,840
Fines & Forfeits	936,370	1,005,280	1,005,280	1,068,280
Interest	793,913	405,050	405,050	340,160
Others	1,430,356	606,480	594,370	397,000
Internal Service Transfers General Fund				3,284,550
Internal Service Transfers Non- General Fund	2,127,571	2,062,020	4,084,400	4,721,780
PILT	4,253,945	5,041,470	5,041,470	5,639,810
Transfer from Power for Econ Development				78,800
Transfer from Lodging Tax	3,000	-	-	50,000
TOTAL REVENUES	\$ 66,580,362	\$ 59,725,120	\$ 62,418,380	\$ 69,869,080
TOTAL REVENUES & SOURCES	\$ 94,338,770	\$ 83,675,060	\$ 93,702,170	\$ 96,613,280
EXPENDITURES				
Legislative	101,076	126,200	126,200	137,710
Executive & Legal	2,262,316	2,371,480	2,393,890	2,560,740
Cultural Services	1,206,836	1,151,810	1,319,160	1,694,190
Development Services	3,112,191	2,637,310	2,857,050	2,994,520
Economic Development	564,005	715,720	1,511,960	810,110
Finance	3,607,144	3,929,070	3,948,570	4,303,450
Fire & Rescue	7,871,256	-	674,470	-
Human Resources	717,480	926,550	926,550	1,048,160
Information Technology	2,553,379	2,596,880	2,683,520	2,788,480
Library	2,306,449	2,330,860	2,366,490	2,832,310
Parks & Recreation	7,023,011	7,361,390	7,359,740	8,452,510
Police	16,190,558	15,665,020	15,813,600	16,782,040
Public Works	4,382,977	4,648,130	4,435,390	4,825,790
Non-Departmental	733,651	740,240	786,650	1,237,900
Transfers	266,446	199,850	1,702,280	65,000
Business Incentive Program	404,117	5,510	858,520	250,000
City Contribution to Fire Authority		6,108,500	6,455,470	6,763,340
Transit Operating Subsidy	598,055	455,900	489,530	913,800
Transportation Operating Subsidy	2,834,637	3,249,770	3,253,270	4,083,860
Supplemental Funds Available Inflated Out		-	-	-
Supplemental Funds Available		-	-	-
TOTAL EXPENDITURES	\$ 56,735,584	\$ 55,220,190	\$ 59,962,310	\$ 62,543,910
NET OPERATING REVENUES (LOSS)	\$ 9,844,778	\$ 4,504,930	\$ 2,456,070	\$ 7,325,170
CAPITAL				
Net Capital Expense	2,748,483	4,226,650	3,594,550	1,600,000
Street Construction Projects	1,578,562	788,720	1,244,800	430,360
Olsen Annexation	-	-	-	-
Internal Loan Repayment (Recreation an Fire CEF)	97,485	97,000	97,000	957,150
Early Repay of Fire CEF Internal loan				1,000,000
Equipment Replacement	1,894,869	2,059,310	2,059,310	1,945,200
Executive & Legal	-	-	-	-
Finance	-	-	-	-
Development Services	-	-	-	-
Police	306,347	350,040	350,040	251,150
Fire & Rescue	85,818	-	-	-
Information Technology	635,265	624,990	624,990	747,550
Library	12,042	6,600	6,600	13,000
Parks & Recreation	766,027	1,057,680	1,057,680	931,500
Cultural Services	17,280	20,000	20,000	2,000
Public Works	72,090			
Non-Departmental	-	-	-	-
TOTAL CAPITAL EXPENDITURES	\$ 6,319,399	\$ 7,171,680	\$ 6,995,660	\$ 5,932,710
NET CHANGE IN FUND BALANCE	\$ 3,525,379	\$ (2,666,750)	\$ (4,539,590)	\$ 1,392,460
Ending Fund Balance	31,283,787	21,283,190	26,744,200	28,136,660
Required Balance	11,475,545	9,891,625	9,203,995	12,581,392
NET SURPLUS (DEFICIT)	\$ 19,808,242	\$ 11,391,565	\$ 17,540,205	\$ 15,555,268
Reserve Policy Requirement (15% of Oper. Expense)	\$ 9,458,250	\$ 9,358,780	\$ 10,043,700	\$ 10,271,490
Amount Above (Under) Policy	\$ 10,349,992	\$ 2,032,785	\$ 7,496,505	\$ 5,283,778

2014 Projected \$28,136,660	2015 Projected \$28,142,260	2016 Projected \$27,672,990	2017 Projected \$25,904,840	2018 Projected \$29,558,110	2019 Projected \$33,935,520	2020 Projected \$39,687,540	2021 Projected \$46,618,650	2022 Projected \$55,033,650
7,737,550	8,047,050	8,513,780	9,007,580	9,530,020	10,082,760	10,667,560	11,286,280	11,940,880
36,980,630	38,829,660	40,771,140	42,809,700	44,950,190	47,197,700	49,557,590	52,035,470	54,637,240
3,389,100	3,490,770	3,630,400	3,775,620	3,926,640	4,083,710	4,247,060	4,416,940	4,593,620
2,706,840	2,788,050	2,871,690	2,957,840	3,046,580	3,137,980	3,232,120	3,329,080	3,428,950
332,180	340,480	348,990	357,710	366,650	375,820	385,220	394,850	404,720
1,535,920	1,582,000	1,629,460	1,678,340	1,728,690	1,780,550	1,833,970	1,888,990	1,945,660
4,021,840	4,162,600	4,308,290	4,459,080	4,615,150	4,776,680	4,943,860	5,116,900	5,295,990
1,073,620	1,078,990	1,084,380	1,089,800	1,095,250	1,100,730	1,106,230	1,111,760	1,117,320
422,050	562,850	691,820	777,150	1,034,530	1,357,420	1,785,940	2,237,700	2,641,620
710,900	435,780	451,030	466,820	483,160	500,070	517,570	535,680	554,430
3,399,510	3,518,490	3,641,640	3,769,100	3,901,020	4,037,560	4,178,870	4,325,130	4,476,510
4,887,040	5,058,090	5,235,120	5,418,350	5,607,990	5,804,270	6,007,420	6,217,680	6,435,300
5,464,370	5,593,070	5,731,560	5,879,920	6,038,690	6,207,000	6,385,830	6,574,840	6,772,080
-	-	-	-	-	-	-	-	-
\$ 72,661,550	\$ 75,487,880	\$ 78,909,300	\$ 82,447,010	\$ 86,324,560	\$ 90,442,250	\$ 94,849,240	\$ 99,471,300	\$ 104,244,320
\$ 100,798,210	\$ 103,630,140	\$ 106,582,290	\$ 108,351,850	\$ 115,882,670	\$ 124,377,770	\$ 134,536,780	\$ 146,089,950	\$ 159,277,970

137,710	137,710	137,710	137,710	137,710	137,710	137,710	137,710	137,710
2,650,370	2,743,130	2,839,140	2,938,510	3,041,360	3,147,810	3,257,980	3,372,010	3,490,030
1,753,490	2,245,860	2,324,470	2,405,830	2,490,030	2,577,180	2,667,380	2,760,740	2,857,370
3,099,330	3,207,810	3,320,080	3,436,280	3,556,550	3,681,030	3,809,870	3,943,220	4,081,230
706,610	731,340	756,940	783,430	810,850	839,230	868,600	899,000	930,470
4,454,070	4,609,960	4,771,310	4,938,310	5,111,150	5,290,040	5,475,190	5,666,820	5,865,160
-	-	-	-	-	-	-	-	-
1,084,850	1,122,820	1,162,120	1,202,790	1,244,890	1,288,460	1,333,560	1,380,230	1,428,540
2,886,080	2,987,090	3,091,640	3,199,850	3,311,840	3,427,750	3,547,720	3,671,890	3,800,410
2,931,440	3,034,040	3,140,230	3,250,140	3,363,890	3,481,630	3,603,490	3,729,610	3,860,150
8,854,700	9,164,610	9,612,870	9,965,520	10,320,060	10,731,260	11,106,850	11,525,590	11,928,990
17,369,410	17,977,340	18,606,550	19,257,780	19,931,800	20,629,410	21,351,440	22,098,740	22,872,200
5,225,840	5,408,740	5,598,050	5,793,980	5,996,770	6,206,660	6,423,890	6,648,730	6,881,440
1,281,230	1,326,070	1,372,480	1,420,520	1,470,240	1,521,700	1,574,960	1,630,080	1,687,130
67,280	69,630	72,070	74,590	77,200	79,900	82,700	85,590	88,590
350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
7,000,060	7,984,450	8,263,910	8,553,150	8,852,510	10,142,780	10,497,780	10,865,200	11,245,480
945,780	978,880	1,013,140	1,048,600	1,085,300	1,123,290	1,162,610	1,203,300	1,245,420
4,226,800	4,374,740	4,527,860	4,686,340	4,850,360	5,020,120	5,195,820	5,377,670	5,565,890
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
\$ 65,025,050	\$ 68,454,220	\$ 70,960,570	\$ 73,443,330	\$ 76,002,510	\$ 79,675,960	\$ 82,447,550	\$ 85,346,130	\$ 88,316,210
\$ 7,636,500	\$ 7,033,660	\$ 7,948,730	\$ 9,003,680	\$ 10,322,050	\$ 10,766,290	\$ 12,401,690	\$ 14,125,170	\$ 15,928,110

4,264,250	4,113,770	4,361,040	2,863,940	2,689,640	2,336,870	2,975,640	3,171,150	2,574,000
394,100	359,000	389,000	363,000	351,000	389,000	373,000	412,800	475,500
-	-	442,000	-	-	-	-	-	-
999,610	1,033,950	1,052,070	79,850	-	-	-	-	-
1,972,940	1,996,210	3,472,770	2,043,620	2,904,000	2,288,400	2,121,940	2,126,220	2,146,930
5,000	5,000	5,180	5,360	5,550	5,740	5,940	6,150	6,370
-	35,000	13,000	5,000	13,000	5,000	13,000	5,000	13,000
-	-	-	-	-	-	-	-	-
289,010	382,350	345,490	326,320	321,860	333,130	344,790	356,860	369,350
-	-	-	-	-	-	-	-	-
598,810	626,750	804,220	696,900	696,900	696,900	696,900	696,900	696,900
24,000	34,400	549,510	64,600	6,600	6,600	6,600	6,600	6,600
1,044,120	904,710	1,755,370	945,440	1,860,090	1,241,030	1,054,710	1,054,710	1,054,710
12,000	8,000	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
\$ 7,630,900	\$ 7,502,930	\$ 9,716,880	\$ 5,350,410	\$ 5,944,640	\$ 5,014,270	\$ 5,470,580	\$ 5,710,170	\$ 5,196,430
\$ 5,600	\$ (469,270)	\$ (1,768,150)	\$ 3,653,270	\$ 4,377,410	\$ 5,752,020	\$ 6,931,110	\$ 8,415,000	\$ 10,731,680
28,142,260	27,672,990	25,904,840	29,558,110	33,935,520	39,687,540	46,618,650	55,033,650	65,765,330
13,107,264	12,077,074	11,078,374	11,456,954	12,668,714	13,905,544	15,222,504	16,590,264	17,983,774
\$ 15,034,996	\$ 15,595,916	\$ 14,826,466	\$ 18,101,156	\$ 21,266,806	\$ 25,781,996	\$ 31,396,146	\$ 38,443,386	\$ 47,781,556
\$ 10,898,390	\$ 11,393,570	\$ 12,101,620	\$ 11,819,060	\$ 12,292,070	\$ 12,703,530	\$ 13,187,720	\$ 13,658,450	\$ 14,026,900
\$ 4,136,606	\$ 4,202,346	\$ 2,724,846	\$ 6,282,096	\$ 8,974,736	\$ 13,078,466	\$ 18,208,426	\$ 24,784,936	\$ 33,754,656

Finance Master Plan

	2011 Actual	2012 Adopted	2012 Revised	2013 Adopted
CALCULATION OF REQUIRED BALANCE				6,906,021
TABOR Excess Reserves Beginning Balance 2003-2012	5,534,006	3,955,444	3,955,444	2,710,644
Projected Tabor Annual Excess	-	-	-	-
Street Construction	(1,578,562)	(788,720)	(1,244,800)	(430,360)
TABOR Excess Reserve Ending Balance 2003-2012	\$ 3,955,444	\$ 3,166,724	\$ 2,710,644	\$ 2,280,284
TABOR Excess Reserves Beginning Balance 2013				-
Projected Tabor Annual Excess				4,625,737
Street Construction				-
TABOR Excess Reserve 2013	\$ -	\$ -	\$ -	\$ 4,625,737
TABOR 3% Emergency	1,758,910	1,752,310	1,860,650	1,934,670
Council Contingency	100,000	100,000	100,000	100,000
Unfunded Liability	200,000	200,000	200,000	200,000
Equipment Replacement	-	70,000	70,000	250,000
Fire Reserve for Third Year of SAFER Grant	46,100	92,200	138,300	
Fire Grant Match Reserve	-	434,690	113,800	103,900
Library Reserve	125,031	125,031	125,031	125,031
Police Communication Console Replacement	616,000	-	-	-
Required Reserves	\$ 2,846,041	\$ 2,774,231	\$ 2,607,781	\$ 2,713,601
Council Reserve Beginning Balance	4,730,850	4,065,250	4,674,060	3,885,570
Annual Council Set-Aside (5% Tax Revenue)	1,073,410	1,082,420	1,082,420	1,033,350
Downtown Infrastructure Improvements	(915,360)	(1,100,000)	(1,100,000)	(1,000,000)
3rd Street Project (Leslie Demolition & Remediation)			(187,000)	
Milner/Schwartz House Renovation	(42,700)	-	-	-
Juniper Place Fee Waivers	(59,790)	-	-	-
Putlack Fee Waivers	(14,860)	-	-	-
Art Space Pre-Construction	-	-	(475,000)	-
IHN Fee Waiver	-	-	(11,910)	-
Intra-Fund Loan Repayment on Land Purchase	(97,490)	(97,000)	(97,000)	(957,150)
Council Reserve Ending Balance	\$ 4,674,060	\$ 3,950,670	\$ 3,885,570	\$ 2,961,770
REQUIRED BALANCE	\$ 11,475,545	\$ 9,891,625	\$ 9,203,995	\$ 12,581,392

2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
2,280,284	1,886,184	1,527,184	1,138,184	775,184	424,184	35,184	-	-
-	-	-	-	-	-	-	-	-
(394,100)	(359,000)	(389,000)	(363,000)	(351,000)	(389,000)	(35,184)	-	-
\$ 1,886,184	\$ 1,527,184	\$ 1,138,184	\$ 775,184	\$ 424,184	\$ 35,184	\$ -	\$ -	\$ -
4,625,737	6,416,029	6,416,029	6,416,029	6,416,029	6,416,029	6,416,029	6,078,213	5,665,413
1,790,291	-	-	-	-	-	-	-	-
-	-	-	-	-	-	(337,816)	(412,800)	(475,500)
\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,416,029	\$ 6,078,213	\$ 5,665,413	\$ 5,189,913
2,009,940	2,113,510	2,233,000	2,264,610	2,367,200	2,458,930	2,537,080	2,624,170	2,713,890
100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031	125,031
-	-	-	-	-	-	-	-	-
\$ 2,684,971	\$ 2,788,541	\$ 2,908,031	\$ 2,939,641	\$ 3,042,231	\$ 3,133,961	\$ 3,212,111	\$ 3,299,201	\$ 3,388,921
2,961,770	2,120,080	1,345,320	616,130	1,326,100	2,786,270	4,320,370	5,932,180	7,625,650
1,157,920	1,259,190	1,322,880	1,389,820	1,460,170	1,534,100	1,611,810	1,693,470	1,779,290
(1,000,000)	(1,000,000)	(1,000,000)	(600,000)	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
(999,610)	(1,033,950)	(1,052,070)	(79,850)	-	-	-	-	-
\$ 2,120,080	\$ 1,345,320	\$ 616,130	\$ 1,326,100	\$ 2,786,270	\$ 4,320,370	\$ 5,932,180	\$ 7,625,650	\$ 9,404,940
\$ 13,107,264	\$ 12,077,074	\$ 11,078,374	\$ 11,456,954	\$ 12,668,714	\$ 13,905,544	\$ 15,222,504	\$ 16,590,264	\$ 17,983,774

Financial Sustainability

For many years the City's Financial Plan forecast deficits in the last five years of the plan. With the recession, deficits began to appear in the first five years. It became apparent that the City was facing a structural deficit, where operating costs were exceeding available operating revenue. In response the City developed a Sustainability Plan that was adopted by City Council in 2012 and developed a new section of the Financial Plan to project the sustainability of operations over the next ten years. The Sustainability Model currently shows that operations will be within available revenue in all but one year (2016) of the plan.

Calculation of Annual Amount of Structural Imbalance in the Plan

	2011 Actual	2012 Adopted Budget	2012 Projected Budget	2013 Projected
Revenue				
Total General Fund Revenue	\$66,580,362	\$59,725,120	\$62,418,380	\$69,869,080
Council Capital Reserve Contribution	(\$1,073,410)	(\$1,082,420)	(\$1,082,420)	(\$1,033,350)
Tabor 3% Contribution	(\$20,820)	\$6,600	(\$101,740)	(\$74,020)
Net General Fund Revenue	\$ 65,486,132	\$ 58,649,300	\$ 61,234,220	\$ 68,761,710
Expenses				
Operating Expense	\$56,735,584	\$55,220,190	\$59,962,310	\$62,543,910
Total Capital	\$6,319,399	\$7,171,680	\$6,995,660	\$5,932,710
Less Capital Funded by TABOR Reserves	(\$1,578,562)	(\$788,720)	(\$1,244,800)	(\$430,360)
Less Capital Funded by Council Capital Reserves	(\$1,130,200)	(\$1,197,000)	(\$1,870,910)	(\$1,957,150)
Less Capital Funded by Other reserves			(\$716,920)	(\$1,000,000)
Less Fund balance used to fund previously approved expenses in the Rollover Ordinance	(\$3,390,990)		(\$3,228,630)	
Net General Fund Expense	\$ 56,955,231	\$ 60,406,150	\$ 59,896,710	\$ 65,089,110
Net Revenue less Net Expense	\$ 8,530,901	\$ (1,756,850)	\$ 1,337,510	\$ 3,672,600

In the context of the total General Fund budget, the 2016 deficit is small and may be reversed in future years if the local economy continues the growth currently being experienced. However the slim margin the City is either above or below available revenue demonstrates that continued monitoring of the Sustainability Plan adopted by Council is required to insure that the cost of services the City provides remains within available revenues.

2014 Projected 2015 Projected 2016 Projected 2017 Projected 2018 Projected 2019 Projected 2020 Projected 2021 Projected 2022 Projected

\$72,661,550	\$75,487,880	\$78,909,300	\$82,447,010	\$86,324,560	\$90,442,250	\$94,849,240	\$99,471,300	\$104,244,320
(\$1,157,920)	(\$1,259,190)	(\$1,322,880)	(\$1,389,820)	(\$1,460,170)	(\$1,534,100)	(\$1,611,810)	(\$1,693,470)	(\$1,779,290)
(\$75,270)	(\$103,570)	(\$119,490)	(\$31,610)	(\$102,590)	(\$91,730)	(\$78,150)	(\$87,090)	(\$89,720)
\$ 71,428,360	\$ 74,125,120	\$ 77,466,930	\$ 81,025,580	\$ 84,761,800	\$ 88,816,420	\$ 93,159,280	\$ 97,690,740	\$ 102,375,310

\$65,025,050	\$68,454,220	\$70,960,570	\$73,443,330	\$76,002,510	\$79,675,960	\$82,447,550	\$85,346,130	\$88,316,210
\$7,630,900	\$7,502,930	\$9,716,880	\$5,350,410	\$5,944,640	\$5,014,270	\$5,470,580	\$5,710,170	\$5,196,430
(\$394,100)	(\$359,000)	(\$389,000)	(\$363,000)	(\$351,000)	(\$389,000)	(\$373,000)	(\$412,800)	(\$475,500)
(\$1,999,610)	(\$2,033,950)	(\$2,052,070)	(\$679,850)	\$0	\$0	\$0	\$0	\$0

\$ 70,262,240	\$ 73,564,200	\$ 78,236,380	\$ 77,750,890	\$ 81,596,150	\$ 84,301,230	\$ 87,545,130	\$ 90,643,500	\$ 93,037,140

\$ 1,166,120	\$ 560,920	\$ (769,450)	\$ 3,274,690	\$ 3,165,650	\$ 4,515,190	\$ 5,614,150	\$ 7,047,240	\$ 9,338,170

Initial Capital Operating Impacts

The initial operating impacts of capital projects included in the Capital Program are shown below. The impacts are introduced in the year when they are expected to begin and then escalated annually in the Financial Master Plan at the same percentage as the other departmental expenditures.

Operating Impacts from the Capital Plan

Revenue

Project	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Chilson Expansion										
Sale of Fire 2	-	300,000	-	-	-	-	-	-	-	-
Rialto Bridge	-	-	-	-	-	-	-	-	-	-
Total	-	300,000	-	-	-	-	-	-	-	-

Expense

Project	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Library Expansion - Library Dept	-	-	-	-	-	-	-	-	-	-
Library Expansion - PW Dept	-	-	-	-	-	-	-	-	-	-
Mehaffey Park Operating	-	97,500	-	-	-	-	-	-	-	-
Service Center Expansion	-	231,150	-	-	-	-	-	-	-	-
Fire Station 2 additional engine	-	369,700	369,690	-	-	-	-	-	-	-
Fire Station 6	521,200	-	-	-	-	-	-	-	-	-
Fire Station 10	-	-	-	-	-	-	980,430	-	-	-
Museum Expansion -Culture cost	-	-	431,000	-	-	-	-	-	-	-
Museum Expansion -Utility cost	-	-	131,000	-	-	-	-	-	-	-
Loveland Sports Park	-	-	-	127,500	-	-	-	-	-	-
Youth Sports Park	-	-	-	-	-	-	-	-	-	-
Fairgrounds Park	-	5,550	-	-	-	-	-	-	30,000	-
North Lake Tennis Courts	-	3,300	-	-	-	-	-	-	-	-
New Neighborhood Parks	-	-	-	-	-	-	50,000	-	-	-
Osborn Park	-	-	-	-	-	5,750	-	-	-	-
Spray Park	-	-	-	-	16,200	-	-	-	-	-
Total	521,200	707,200	931,690	127,500	16,200	5,750	1,030,430	-	30,000	-



This section provides:

summaries of the City's Fund types, showing the primary services provided and the major sources of revenue;

a list of the full-time equivalent positions by department or division; and,
the impact of Amendment 1 (TABOR) restrictions on the City's budget

Fund Summaries

The following tables present revenue and expenditure summaries by fund for the four main fund types: the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds. These summaries are in gross budget form. Explanations for expenditure variances and detailed information regarding each department/division can be found in the fund manager's Department Summary sections.

The Fund Summary Schedule provides a view of the City finances across all funds included in the City's Total Budget. It is followed by four tables, one for each of the four major fund groups, along with additional detail of functions and services provide within the fund group.

The **General Fund** is where most services to the public provided by the City are budgeted. This includes police and fire services, parks, recreation and leisure services, economic development activities, services to the development community, public works functions that maintain the existing street system, and the information and administrative functions.

The **Internal Service Funds** provide services to City departments. These include fleet maintenance and replacement, employee insurance benefits, and City insurance costs for workers' compensation, unemployment and general liability costs.

Enterprise Funds, by law, must be self-supporting. Included in this group are the City utilities providing water, wastewater, stormwater and electric service; the solid waste and recycling operations; and three City-owned golf courses.

The **Special Revenue Fund** group is for programs that by Council policy have dedicated revenue sources to achieve specific purposes.

Fund Summary Schedule

Gross Budget	General Fund	Internal Service Funds	Enterprise Funds	Special Revenue Funds	Total City Budget	Other Entity Funds	Total All Funds
Beginning Balance	\$26,744,200	\$16,030,350	\$53,332,790	\$43,549,280	\$139,675,500	\$3,394,360	\$143,069,860
Revenues							
Taxes	48,587,600	-	-	700,000	49,287,600	12,084,240	61,371,840
Intergovernmental	324,080	35,000	-	6,878,440	7,237,520	11,786,060	19,023,580
Impact Fees	-	-	3,984,650	3,434,490	7,419,140	-	7,419,140
Charges for Service/ Permits/Fines	11,167,080	16,336,510	10,072,020	2,568,580	40,144,190	1,067,180	41,211,370
Interest	340,160	193,920	1,390,750	734,310	2,659,140	51,480	2,710,620
Payment in Lieu of Taxes	5,639,810	-	-	-	5,639,810	-	5,639,810
Bond Proceeds	-	-	16,000,000	-	16,000,000	-	16,000,000
Other	397,000	-	566,060	259,650	1,222,710	1,400	1,224,110
Utility Charges	-	-	74,085,980	-	74,085,980	-	74,085,980
Utility Other	-	-	1,929,920	-	1,929,920	-	1,929,920
Transfers	128,800	-	550,000	16,236,040	16,914,840	-	16,914,840
Total Revenue	\$66,584,530	\$16,565,430	\$108,579,380	\$30,811,510	\$222,540,850	\$24,990,360	\$247,531,210
Total Resources	\$93,328,730	\$32,595,780	\$161,912,170	\$74,360,790	\$362,216,350	\$28,384,720	\$390,601,070
Expense By Department							
Legislative	137,710	-	-	-	137,710	-	137,710
Executive/Legal	2,560,740	-	-	-	2,560,740	-	2,560,740
Cultural Services	1,696,190	-	-	414,010	2,110,200	-	2,110,200
Development Services	2,994,520	-	-	288,240	3,282,760	-	3,282,760
Economic Development	1,060,110	-	-	560,000	1,620,110	-	1,620,110
Finance	4,303,450	-	-	-	4,303,450	12,137,900	16,441,350
Fire & Rescue	-	-	-	3,534,480	3,534,480	9,878,290	13,412,770
Human Resources	1,048,160	13,267,660	-	-	14,315,820	-	14,315,820
Info. Technology	3,536,030	-	-	-	3,536,030	-	3,536,030
Library	2,845,310	-	-	86,000	2,931,310	-	2,931,310
Parks & Recreation	9,384,010	-	3,508,420	6,025,720	18,918,150	-	18,918,150
Police	17,033,190	-	-	-	17,033,190	-	17,033,190
Public Works	4,825,790	4,857,950	10,100,260	21,183,510	40,967,510	2,663,500	43,631,010
Water & Power	-	-	86,884,290	-	86,884,290	14,250	86,898,540
Non-Departmental	8,001,240	-	-	-	8,001,240	-	8,001,240
Internal Charges	(3,284,550)	-	-	-	(3,284,550)	-	(3,284,550)
Transfers	9,050,170	600,000	4,074,770	3,189,900	16,914,840	-	16,914,840
Total Expenses	\$65,192,070	\$18,725,610	104,567,740	\$35,281,860	\$223,767,280	\$24,693,940	\$248,461,220
Ending Balance	\$28,136,660	\$13,870,170	\$57,344,430	\$39,078,930	\$138,430,190	\$3,690,780	\$142,120,970

General Fund Summary

The General Fund is where most City services provided to the public are budgeted. These services include City administrative and legal services, police protection, parks, recreation, library services, cultural activities, development review and regulation, and the City contributions to the Loveland Fire Rescue Authority, street maintenance and repair, mass transportation. Funding is transferred to the Capital Projects Fund to provide vertical construction, major equipment purchases, information technology improvements and large building maintenance projects. Funding is transferred to the Transportation Fund for road projects, street rehabilitation and bridge repair.

Over 70% of the funding for these services is through taxes, primarily sales and use taxes. The other funding sources, charges for service, various licenses and permits, fines, payments from other governments for dispatch services, transfers from the Enterprise Funds for administrative services provided by General Fund agencies, and payments from all Enterprise Funds as payment-in-lieu-of-taxes (PILT) that would have been collected if these enterprises were private operations.

General Fund revenues are anticipated to increase by about 10% over the 2012 Adopted Budget. The increase is due to an increase of 4.0% in base sales tax collections and an increase in the percentage of revenue charged to Enterprise fund for the PILT payments and stronger building permit revenues. The 2013 projections for property taxes are flat to the 2012 forecast since this is not a reassessment year and new construction has been at low levels.

The services provided by the General Fund are labor-intensive. When transfers are excluded, personnel services account for 70% of General Fund expenditures. Another 21% is in purchased services, primarily for repair and maintenance of City buildings, equipment and grounds. The remaining expenses are for supplies, and equipment replacement.

Transfers account for 8% of the General Fund expenses. Ninety-four percent (94%) of the transfer expense is for capital projects with the remaining expenses for repayment of an intra-fund loan, fee waivers for Habitat for Humanity construction, and for payments to the Water and Power enterprises for the expense of billing the Street Maintenance Fee.

Within the projected ending balance are several reserves, some of which are restricted. The reserves include the Emergency Reserve required by the TABOR Amendment to the State Constitution, the balance of revenues which are over the TABOR revenue limitations, the Council Capital Reserve, a contingency reserve, an equipment replacement reserve, an unfunded liability reserve, a reserve for Library donations, and a reserve to fund the required match of the third year of the SAFER Grant in Fire & Rescue. The amount of each reserve is listed below. The remainder of the ending fund balance is unassigned, to be used for future operating costs and/or as a hedge against a sudden, unexpected decline in the economy and exceeds the fund balance policy of having the unrestricted balance equal 15% of operating expense, by over \$5.3 million.

TABOR Emergency Reserve	\$1,934,670
TABOR Revenue Over Revenue Cap	6,906,020
Council Capital Reserve	2,961,770
Council Contingency Reserve	100,000
Unfunded Liability Reserve	200,000
Equipment Replacement Reserve	250,000
Fire Grant Match Reserve	103,900
Library Reserve	125,030
15% of Operating Expense Policy Reserve	10,271,490
Unrestricted Balance	\$5,283,780

The TABOR Emergency Reserve is one of the requirements included in the TABOR Amendment to the State Constitution. Three percent (3%) of the total operating expenses must be reserved, and can only be appropriated by an ordinance declaring an emergency.

The TABOR Revenue Reserve is for revenues over the TABOR revenue limitations. The \$3,822,350 is the balance of revenues over the limitation that has not yet been appropriated by Council. The reserve is limited, by the ballot language, to Police and Fire, Street Construction and Maintenance, and Parks Construction and Maintenance.

The Council Capital Reserve, originally established by ordinance, required 10% of all tax revenue below the TABOR revenue limitations be set aside for capital projects. In 2005, Council passed an ordinance reestablishing the reserve for another five years, changing the set aside requirement to 5% of all tax revenue below the TABOR revenue limitations, and continuing the restriction requiring funds be used for capital projects. In 2009, Council passed an ordinance reestablishing the reserve for another five years, and broadening the uses to include operating programs and special programs in the first two years the ordinance is in effect. The enabling ordinance sunsets at the end of 2015. In 2011, Council amended the ordinance again to set aside 2.5% through 2015, in order to balance revenues and expenditures.

The Council Contingency Reserve is included each year for small projects that could not be foreseen in the budget development process. The Unfunded Liability Reserve is a contingency against a significant increase in staff turnover. As policy, employees are paid for vacation time and in some cases a portion of sick leave time that is unused at the time they leave City employment. The Library Reserve is for donations and endowments to the Library that are not yet appropriated. Funding initially set aside for grant match for a Fire equipment grant was not entirely used. The amount has been kept in reserve for future grant matches the Fire Authority may require.

General Fund

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REVENUE					
Beginning Balance	\$27,114,196	\$23,949,940	\$31,283,790	\$26,744,200	
TAXES	46,118,943	45,781,520	45,781,520	48,587,600	6.1%
LICENSES & PERMITS	1,368,849	967,460	967,460	1,491,180	54.1%
INTERGOVERNMENTAL	6,748,549	407,460	835,510	324,080	(20.5%)
CHARGES FOR SERVICE	3,641,536	3,703,320	3,703,320	11,892,170	221.1%
FINES & PENALTIES	936,370	1,005,280	1,005,280	1,068,280	6.3%
INTEREST	786,297	405,050	405,050	340,160	(16.0%)
PAYMENT IN LIEU OF TAXES	4,258,945	5,041,470	5,041,470	5,639,810	11.9%
OTHER	1,260,509	418,750	594,370	397,000	(5.2%)
TRANSFERS	2,130,571	2,026,020	4,084,400	128,800	(93.6%)
Total Revenue	\$67,250,569	\$59,756,330	\$62,418,380	\$69,869,080	16.9%
Less Administrative Charges	-	-	-	(3,284,550)	100.0%
Net Revenue	\$67,250,569	\$59,756,330	\$62,418,380	\$66,584,530	11.4%
Total Resources	\$94,364,765	\$83,706,270	\$93,702,170	\$93,328,730	
EXPENSES BY DEPARTMENT					
LEGISLATIVE	101,076	126,200	126,200	137,710	9.1%
EXECUTIVE & LEGAL	2,262,316	2,371,480	2,393,890	2,560,740	8.0%
CULTURAL SERVICES	1,224,116	1,171,810	1,339,160	1,696,190	44.7%
DEVELOPMENT SERVICES	3,112,191	2,637,310	2,857,050	2,994,520	13.5%
ECONOMIC DEVELOPMENT	968,122	721,230	2,370,480	1,060,110	47.0%
FINANCE	3,607,144	3,929,070	3,948,570	4,303,450	9.5%
FIRE & RESCUE	7,957,074	-	674,470	-	-
HUMAN RESOURCES	743,474	926,550	926,550	1,048,160	13.1%
INFORMATION TECHNOLOGY	3,188,644	3,221,870	3,308,510	3,536,030	9.8%
LIBRARY	2,318,491	2,337,460	2,373,090	2,845,310	21.7%
PARKS & RECREATION	7,789,038	8,419,070	8,417,420	9,384,010	11.5%
POLICE	16,496,905	16,015,060	16,163,640	17,033,190	6.4%
PUBLIC WORKS	4,455,067	4,648,130	4,435,390	4,825,790	3.8%
NON-DEPARTMENTAL	733,651	6,848,740	7,242,120	8,001,240	16.8%
TRANSFERS	8,123,668	9,017,890	10,381,430	9,050,170	0.4%
Total Expense	\$63,080,977	\$62,391,870	\$66,957,970	\$68,476,620	9.8%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	40,060,987	33,692,370	33,783,720	34,952,830	3.7%
SUPPLIES	3,253,284	2,543,880	3,261,440	2,565,390	0.8%
PURCHASED SERVICES	10,674,290	15,906,270	18,086,420	20,761,830	30.5%
TRANSFERS	8,123,668	9,017,890	10,381,430	9,050,170	0.4%
CAPITAL	968,749	1,231,460	1,444,960	1,146,400	(6.9%)
Total Expense	\$63,080,978	\$62,391,870	\$66,957,970	\$68,476,620	9.8%
Less Administrative Charges	-	-	-	(3,284,550)	100.0%
Net Expense	\$63,080,978	\$62,391,870	\$66,957,970	\$65,192,070	4.5%
Ending Balance	\$31,283,787	\$21,314,400	\$26,744,200	\$28,136,660	

Internal Service Funds Summary

The Internal Service Funds provide for services needed by City departments. Services include employee benefits, risk administration, and fleet maintenance and replacement. Revenue for these funds come from the General Fund and Enterprise Funds through internal service charges. Detailed expenses for the divisions in these funds are in the Department Summaries Chapter under the Finance, Human Resources and Public Works departments.

Internal Service Funds

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REVENUE					
Beginning Balance	\$16,321,244	\$14,308,220	\$17,472,260	\$16,030,350	
CHARGES FOR SERVICE	2,165,760	2,336,310	2,336,310	2,506,390	7.3%
INTERNAL SERVICE CHARGES	13,726,170	13,500,170	13,500,170	13,830,120	2.4%
INTERGOVERNMENTAL	159,743	35,000	38,890	35,000	-
INTEREST	501,996	291,580	291,580	193,920	(33.5%)
OTHER	249,177	-	-	-	-
TRANSFERS	287,812	-	-	-	-
Total Revenue	\$17,090,658	\$16,163,060	\$16,166,950	\$16,565,430	2.5%
Total Resources	\$33,411,902	\$30,471,280	\$33,639,210	\$32,595,780	
EXPENSES BY DEPARTMENT					
EMPLOYEE BENEFITS	9,679,163	11,126,500	11,126,500	10,229,300	(8.1%)
CITY FLEET	965,674	654,000	821,730	1,672,000	155.7%
FLEET MANAGEMENT	3,195,312	3,138,040	3,138,040	3,785,950	20.6%
RISK MANAGEMENT	2,099,496	2,520,880	2,522,590	3,038,360	20.5%
Total Expense	\$15,939,645	\$17,439,420	\$17,608,860	\$18,725,610	7.4%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,405,922	1,456,040	1,406,040	1,558,350	7.0%
SUPPLIES	2,055,938	1,964,100	1,940,700	2,256,360	14.9%
PURCHASED SERVICES	11,357,026	13,340,280	13,415,390	13,238,900	(0.8%)
TRANSFERS	137,306	-	-	600,000	100.0%
CAPITAL	983,453	679,000	846,730	1,072,000	57.9%
Total Expense	\$15,939,645	\$17,439,420	\$17,608,860	\$18,725,610	7.4%
Ending Balance	\$17,472,257	\$13,031,860	\$16,030,350	\$13,870,170	

The following pages provide fund summaries for each of the internal service funds.

Employee Benefits Fund

The Employee Benefits Fund is for management of the City's self-insured benefit program. Revenues for the Fund come from internal service charges in each department's budget. These service charges cover 80% of the health benefit cost, 60% of the dental benefit cost, life insurance, disability costs, and wellness program costs. Employees pay 20% of the health benefit costs and 40% of the dental benefit costs. Expenses are for medical and dental claims, purchased insurance for protection beyond a certain limit for individual cases and total claims, disability insurance costs, and benefits administration costs. The Employee Benefits Fund is managed by the Human Resources Department. Details on expenditures are in the Department Summary chapter in the Human Resources Section.

Employee Benefits Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
EMPLOYEE BENEFITS	9,664,260	10,715,800	10,715,800	9,808,000	(8.5%)
EMPLOYEE CLINIC	14,903	410,700	410,700	421,300	2.6%
Total Expense	\$9,679,163	\$11,126,500	\$11,126,500	\$10,229,300	(8.1%)
REVENUE					
Beginning Balance	\$5,524,984	\$3,747,220	\$5,392,800	\$3,624,910	
INTEREST	190,301	63,330	63,330	43,500	(31.3%)
CITY CONTRIBUTION – HEALTH INS.	6,495,520	6,491,760	6,491,760	6,491,760	-
CITY CONTRIBUTION – LIFE INS.	137,849	138,000	138,000	138,000	-
CITY CONTRIBUTION – DENTAL INS.	320,203	320,900	320,900	320,900	-
CITY CONTRIBUTION – DISABILITY INS.	189,159	188,900	188,900	188,900	-
CITY CONTRIBUTION – WELLNESS	213,078	212,820	212,820	212,820	-
EMP. CONTRIBUTION – HEALTH INS.	1,633,827	1,629,350	1,629,350	1,529,350	(6.1%)
EMP. CONTRIBUTION – DENTAL INS.	221,745	221,850	221,850	221,850	-
COBRA HEALTH INSURANCE	78,870	33,500	33,500	33,500	-
COBRA DENTAL INSURANCE	4,435	1,200	1,200	1,200	-
RETIREE CONTRIBUTION – HEALTH INS.	12,364	57,000	57,000	20,000	(64.9%)
MISCELLANEOUS	49,626	-	-	-	-
Total Revenue	\$9,546,977	\$9,358,610	\$9,358,610	\$9,201,780	(1.7%)
Total Resources	\$15,071,961	\$13,105,830	\$14,751,410	\$12,826,690	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	3,583	50,000	-	-	(100.0%)
SUPPLIES	95,474	77,000	77,000	99,600	29.4%
PURCHASED SERVICES	9,580,106	10,999,500	11,049,500	10,129,700	(7.9%)
Total Expense	\$9,679,163	\$11,126,500	\$11,126,500	\$10,229,300	(8.1%)
Ending Balance	\$5,392,798	\$1,979,330	\$3,624,910	\$2,597,390	

City Fleet Fund

The City Fleet Fund provides for the replacement of vehicles in the City fleet. Revenues for the Fund come from internal service charges in each department's budget based on the amortization of existing vehicles. Reserves are carried within the Fund for future vehicle replacement. The reserves are established to ensure the solvency of the Fund over a 10-year period. The City uses a revolving fund philosophy rather than a fully-funded replacement plan. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

City Fleet Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Fleet Replacement	\$965,674	\$654,000	\$821,730	\$1,672,000	155.7%
REVENUE					
Beginning Balance	\$7,287,550	\$7,500,830	\$7,913,940	\$8,240,590	
INTEREST	180,957	169,020	169,020	103,010	(39.1%)
INTERGOVERNMENTAL	92,207	-	-	-	-
INTERNAL SERVICE CHARGES	1,175,773	979,360	979,360	1,018,170	4.0%
OTHER	143,129	-	-	-	-
Total Revenue	\$1,592,066	\$1,148,380	\$1,148,380	\$1,121,180	(2.4%)
Total Resources	\$8,879,616	\$8,649,210	\$9,062,320	\$9,361,770	
EXPENSES BY CATEGORY					
TRANSFERS	-	-	-	600,000	100%
CAPITAL	965,674	654,000	821,730	1,072,000	63.9%
Total Expense	\$965,674	\$654,000	\$821,730	\$1,672,000	155.7%
Ending Balance	\$7,913,942	\$7,995,210	\$8,240,590	\$7,689,770	

Fleet Management Fund

The Fleet Management Fund provides for the maintenance of City vehicles, including parts inventory, service, and fuel. Revenues for the Fund come from internal service charges in each department's budget based on department vehicle assignments and allocated usage charges from the City's vehicle pool. Reserves are carried within the Fund for future maintenance requirements. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

Fleet Management Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Fleet Management	\$3,195,312	\$3,138,040	\$3,138,040	\$3,779,300	20.6%
REVENUE					
Beginning Balance	\$365,234	\$396,190	\$436,050	\$558,540	
INTERGOVERNMENTAL	67,536	35,000	35,000	35,000	-
INTERNAL SERVICE CHARGES	3,193,721	3,225,530	3,225,530	3,653,670	13.3%
OTHER	4,870	-	-	-	-
Total Revenue	\$3,266,127	\$3,260,530	\$3,260,530	\$3,688,670	13.1%
Total Resources	\$3,631,361	\$3,656,720	\$3,696,580	\$4,247,210	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,078,669	1,066,710	1,066,710	1,214,020	13.8%
SUPPLIES	1,958,432	1,882,650	1,857,650	2,150,900	14.2%
PURCHASED SERVICES	140,432	163,680	188,680	421,030	157.2%
CAPITAL	17,779	25,000	25,000	-	(100.0%)
Total Expense	\$3,195,312	\$3,138,040	\$3,138,040	\$3,785,950	20.6%
Ending Balance	\$436,049	\$518,680	\$558,540	\$461,260	

Risk Management Fund

The Risk and Insurance Fund is used by the City to self-insure for general liability, workers' compensation, and unemployment. Revenue for the Fund comes from internal service charges assessed to each City department. These charges are assessed based upon both the departments' claim history over the last five years and current potential liability. Money in the Fund is set aside to cover claims based upon a forecast of expected claim levels for the year. The Fund is managed by the Finance Department. Expenditure details can be found in the Finance chapter under Risk Management.

Risk Management Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Risk Management	\$2,099,496	\$2,520,880	\$2,522,590	\$3,038,360	20.5%
REVENUE					
Beginning Balance	\$3,143,476	\$2,663,980	\$3,729,470	\$3,606,310	
INTERNAL SERVICE CHARGES	2,165,760	2,336,310	2,336,310	2,506,390	7.3%
INTEREST	130,738	59,230	59,230	47,410	(20.0%)
INTERGOVERNMENTAL	-	-	3,890	-	-
TRANSFERS	287,812	-	-	-	-
OTHER	101,178	-	-	-	-
Total Revenue	\$2,685,488	\$2,395,540	\$2,399,430	\$2,553,800	6.6%
Total Resources	\$5,828,964	\$5,059,520	\$6,128,900	\$6,160,110	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	323,670	339,330	339,330	344,330	1.5%
SUPPLIES	2,032	4,450	6,050	5,860	31.7%
PURCHASED SERVICES	1,636,488	2,177,100	2,177,210	2,688,170	23.5%
TRANSFERS	137,306	-	-	-	-
Total Expense	\$2,099,496	\$2,520,880	\$2,522,590	\$3,038,360	20.5%
Ending Balance	\$3,729,468	\$2,538,640	\$3,606,310	\$3,121,750	

Enterprise Funds Summary

Enterprise Funds are required by law to be self-supporting. The TABOR Amendment limits the amount of tax subsidy to 10% of the total operating cost. The City of Loveland Enterprise Funds are not subsidized, and are funded entirely by user fees. Details of the operating costs for each fund are in the Department Chapter under the department in which the enterprise resides. The capital projects for each fund are included in the Capital Program book.

Enterprise Funds

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REVENUE					
Beginning Balance	\$75,917,137	\$48,823,020	\$74,146,900	\$53,332,790	
CHARGES FOR SERVICE	9,939,502	9,958,860	9,958,860	10,072,020	1.1%
UTILITY CHARGES	64,885,597	65,899,790	65,899,790	74,085,980	12.4%
UTILITY OTHER	2,209,405	2,005,180	2,005,180	1,929,920	(3.8%)
IMPACT FEES	5,538,974	4,282,500	4,282,500	3,984,650	(7.0%)
INTEREST	2,253,217	1,098,040	1,098,040	1,390,750	26.7%
BOND PROCEEDS	-	-	-	16,000,000	100.0%
OTHER	5,153,787	256,200	256,200	566,060	120.9%
TRANSFERS	611,823	694,420	706,330	550,000	(20.8%)
Total Revenue	\$90,592,305	\$84,194,990	\$84,206,900	\$108,579,380	29.0%
Total Resources	\$166,509,442	\$133,018,010	\$158,353,800	\$161,912,170	
EXPENSES BY DEPARTMENT					
GOLF	2,833,380	3,447,000	3,447,000	3,508,420	1.8%
POWER	44,901,335	49,162,310	56,387,250	54,939,760	11.8%
POWER PIF	1,090,988	50,000	2,083,780	1,444,180	2,788.4%
RAW WATER	14,608,461	1,654,180	8,562,360	1,952,030	18.0%
SOLID WASTE	4,480,614	4,997,270	5,605,900	9,139,550	82.9%
STORMWATER	5,541,846	4,655,400	5,641,740	4,360,710	(6.3%)
WASTEWATER	7,670,986	6,645,730	9,056,060	10,948,180	64.7%
WASTEWATER SIF	1,259,343	221,350	1,378,110	635,000	186.9%
WATER	9,639,446	9,425,360	10,908,730	16,699,460	77.2%
WATER SIF	336,140	1,055,980	1,950,080	940,450	(10.9%)
Total Expense	\$92,362,539	\$81,314,580	\$105,021,010	\$104,567,740	28.6%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	12,304,856	13,072,660	13,013,300	13,649,790	4.4%
SUPPLIES	2,093,024	2,365,790	2,289,090	2,972,950	25.7%
PURCHASED SERVICES	44,735,348	49,266,340	48,976,210	60,773,020	23.4%
DEBT SERVICE	1,048,473	898,460	862,460	1,826,930	103.3%
TRANSFERS	6,982,064	2,710,860	4,734,380	4,074,770	50.3%
CAPITAL	25,198,774	13,000,470	35,145,570	21,270,280	63.6%
Total Expense	\$92,362,539	\$81,314,580	\$105,021,010	\$104,567,740	28.6%
Ending Balance	\$74,146,903	\$51,703,430	\$53,332,790	\$57,344,430	

The following pages show the fund summary for each of the individual enterprise funds.

Golf Fund

The City's golf courses are funded through and provide the revenues for the Golf Enterprise Fund. The Fund's primary source of revenue is user fees paid by golf course patrons. These fees, set annually, ensure that all operating and capital costs are recovered from users. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department chapter under Golf.

Golf Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
ADMINISTRATION/SUPPORT	579,728	689,590	689,590	758,170	9.9%
OLDE COURSE					
General Operations	4,095	-	-	-	-
Clubhouse	116,310	124,530	106,530	102,330	(17.8%)
Maintenance	801,077	1,030,120	1,153,120	1,100,520	6.8%
CATTAIL CREEK					
Clubhouse	55,446	56,500	56,500	56,500	-
MARIANA BUTTE					
General Operations	534	-	-	-	-
Clubhouse	438,503	484,750	436,880	467,180	(3.6%)
Maintenance	733,439	957,740	900,610	916,610	(4.3%)
TEE/PLAY MANAGEMENT	104,248	103,770	103,770	107,110	3.2%
Total Expense	\$2,833,380	\$3,447,000	\$3,447,000	\$3,508,420	1.8%
REVENUE					
Beginning Balance	\$673,526	\$1,397,240	\$1,349,890	\$1,462,180	4.6%
CHARGES FOR SERVICE	3,454,809	3,536,430	3,536,430	3,574,550	1.1%
INTEREST	54,579	22,860	22,860	17,550	(23.2%)
OTHER	355	-	-	-	-
Total Revenue	\$3,509,743	\$3,559,290	\$3,559,290	\$3,592,100	0.9%
Total Resources	\$4,183,269	\$4,956,530	\$4,909,180	\$5,054,280	2.0%
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,657,552	1,702,750	1,678,530	1,711,630	0.5%
SUPPLIES	417,978	490,560	416,560	491,460	0.2%
PURCHASED SERVICES	495,683	519,560	508,780	726,480	39.8%
DEBT SERVICE	65,505	71,500	35,500	-	(100.0%)
TRANSFERS	196,662	184,830	184,830	-	(100.0%)
CAPITAL	-	477,800	622,800	578,850	21.1%
Total Expense	\$2,833,380	\$3,447,000	\$3,447,000	\$3,508,420	1.8%
Ending Balance	\$1,349,889	\$1,509,530	\$1,462,180	\$1,545,860	

Power Fund

The Power Enterprise Fund includes all costs, operating, purchased power, and capital associated with distributing electricity to City residents and businesses. Revenue for the Fund comes from ratepayers receiving power from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Power Utilities.

Power Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
POWER UTILITY	\$44,901,335	\$49,162,310	\$56,387,250	\$54,939,760	11.8%
REVENUE					
Beginning Balance	\$13,101,515	\$12,165,680	\$17,156,520	\$9,512,460	
UTILITY CHARGES	45,974,563	46,514,000	46,514,000	52,207,940	12.2%
UTILITY OTHER	1,416,364	1,242,610	1,242,610	985,890	(20.7%)
CHARGES FOR SERVICE	616,656	538,210	538,210	582,120	8.2%
INTEREST	570,585	155,920	155,920	286,360	83.7%
OTHER	230,423	35,000	35,000	17,050	(51.3%)
TRANSFERS	147,744	254,420	257,450	30,000	(88.2%)
Total Revenue	\$48,956,335	\$48,740,160	\$48,743,190	\$54,109,360	11.0%
Total Resources	\$62,057,850	\$60,905,840	\$65,899,710	\$63,621,820	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	2,331,272	2,781,940	2,746,800	2,690,650	(3.3%)
SUPPLIES	358,168	391,600	391,600	593,850	51.6%
PURCHASED SERVICES	37,591,625	39,286,040	39,549,040	46,574,020	18.6%
TRANSFERS	586,691	647,950	2,083,690	117,970	(81.8%)
Total Operating Expense	\$40,867,756	\$43,107,530	\$44,771,130	\$49,976,490	15.9%
CAPITAL	4,033,579	6,054,780	11,616,120	4,963,270	(18.0%)
Total Capital	\$4,033,579	\$6,054,780	\$11,616,120	\$4,963,270	(18.0%)
Total Expense	\$44,901,335	\$49,162,310	\$56,387,250	\$54,939,760	11.8%
Ending Balance	\$17,156,515	\$11,743,530	\$9,512,460	\$8,682,060	

Power PIF Fund

The Power PIF fund is used to account for power impact fees, known in the City as Plant Improvement Fees. These are fees on residential and commercial development and are restricted to expansion of the electrical distribution system. The fund is administered by the Water & Power Department.

Power PIF Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
POWER UTILITY	1,090,988	50,000	2,083,780	1,444,180	2,788.4%
Total Expense	\$1,090,988	\$50,000	\$2,083,780	\$1,444,180	2,788.4%
REVENUE					
Beginning Balance	\$5,624,382	-	\$6,766,420	\$6,475,310	
IMPACT FEES	2,101,583	1,700,000	1,700,000	1,661,920	(2.2%)
INTEREST	132,230	92,670	92,670	137,580	48.5%
TRANSFERS	2,320	-	-	-	-
OTHER	(3,110)	-	-	-	-
Total Revenue	\$2,233,023	\$1,792,670	\$1,792,670	\$1,799,500	0.4%
Total Resources	\$7,857,405	\$1,792,670	\$8,559,090	\$8,274,810	
EXPENSES BY CATEGORY					
CAPITAL	1,090,988	50,000	2,083,780	1,444,180	2,788.4%
Total Expense	\$1,090,988	\$50,000	\$2,083,780	\$1,444,180	2,788.4%
Ending Balance	\$6,766,417	\$1,742,670	\$6,475,310	\$6,830,630	

Solid Waste Fund

The Solid Waste Fund includes all costs, operating and capital, associated with the collection and disposal or recycling of the City's solid wastes, and the management of a contract for mosquito control services. Revenues for the Fund come from user fees assessed for solid waste services. Rates, set annually, ensure recovery of all operating and capital costs from users. The Fund is administered by the Public Works Department. Expenditure Details can be found in the Public Works chapter under Solid Waste.

Solid Waste Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REFUSE	2,047,281	2,444,530	3,028,850	4,487,530	83.6%
RECYCLING	1,130,178	1,217,020	1,241,830	2,450,710	101.4%
YARD WASTE	1,070,789	1,076,020	1,075,520	1,931,310	79.5%
MOSQUITO CONTROL	232,366	259,700	259,700	270,000	4.0%
Total Expense	\$4,480,614	\$4,997,270	\$5,605,900	\$9,139,550	82.9%
REVENUE					
Beginning Balance	\$3,220,196	\$3,844,360	\$5,060,750	\$5,661,970	
CHARGES FOR SERVICE	5,868,037	5,884,220	5,884,220	5,915,350	0.5%
INTEREST	100,286	110,900	110,900	80,450	(27.5%)
OTHER	352,845	212,000	212,000	284,000	34.0%
Total Revenue	\$6,321,168	\$6,207,120	\$6,207,120	\$6,279,800	1.2%
Total Resources	\$9,541,364	\$10,051,480	\$11,267,870	\$11,941,770	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,826,568	2,000,070	2,000,070	2,058,240	2.9%
SUPPLIES	143,219	165,360	165,360	135,180	(18.3%)
PURCHASED SERVICES	2,254,282	2,368,900	2,366,900	2,730,130	15.2%
TRANSFERS	212,488	222,740	222,740	3,000,000	1,246.9%
Total Operating Expense	\$4,436,557	\$4,757,070	\$4,755,070	\$7,923,550	66.6%
CAPITAL	44,057	240,200	850,830	1,216,000	406.2%
Total Capital	\$44,057	\$240,200	\$850,830	\$1,216,000	406.2%
Total Expense	\$4,480,614	\$4,997,270	\$5,605,900	\$9,139,550	82.9%
Ending Balance	\$5,060,750	\$5,054,210	\$5,661,970	\$2,802,220	

Stormwater Fund

The Stormwater Enterprise Fund includes all costs, operating, and capital, associated with treating the City's stormwater runoff and returning clean, usable water to downstream users. Revenues for this fund come from an assessment on utility ratepayers. The Fund is administered by the Public Works Department to more closely align the stormwater management with street construction and maintenance. Details of expenditures from the Fund can be found in the Public Works chapter in the Stormwater section.

Stormwater Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
ADMINISTRATION/ENGINEERING	4,574,121	3,565,890	4,552,230	3,289,310	(7.8%)
COLLECTIONS	472,182	497,480	497,480	504,950	1.5%
STREET SWEEPING	495,543	592,030	592,030	566,450	(4.3%)
Total Expense	\$5,541,846	\$4,655,400	\$5,641,740	\$4,360,710	(6.3%)
REVENUE					
Beginning Balance	\$4,628,734	\$2,199,550	\$3,390,960	\$2,164,200	
UTILITY CHARGES	3,973,498	4,000,460	4,000,460	4,100,470	2.5%
UTILITY OTHER	20,639	30,000	30,000	30,000	-
IMPACT FEES	173,577	369,000	369,000	182,360	(50.6%)
INTEREST	117,378	15,130	15,130	23,050	52.3%
TRANSFERS	3,786	-	390	5,000	100.0%
OTHER	15,194	-	-	-	-
Total Revenue	\$4,304,072	\$4,414,590	\$4,414,980	\$4,340,880	(1.7%)
Total Resources	\$8,932,806	\$6,614,140	\$7,805,940	\$6,505,080	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,167,119	1,259,370	1,259,370	1,249,720	(0.8%)
SUPPLIES	76,839	81,490	81,490	77,040	(5.5%)
PURCHASED SERVICES	683,458	760,230	760,030	933,950	22.9%
TRANSFERS	366,794	339,310	339,310	400,000	17.9%
Total Operating Expense	\$2,294,210	\$2,440,400	\$2,440,200	\$2,660,710	9.0%
CAPITAL	3,247,636	2,215,000	3,201,540	1,700,000	(23.3%)
Total Capital	\$3,247,636	\$2,215,000	\$3,201,540	\$1,700,000	(23.3%)
Total Expense	\$5,541,846	\$4,655,400	\$5,641,740	\$4,360,710	(6.3%)
Ending Balance	\$3,390,960	\$1,958,740	\$2,164,200	\$2,144,370	

Wastewater Fund

The Wastewater Enterprise Fund includes all costs, operating and capital, associated with treating the City's wastewater and returning clean usable water to downstream users. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Wastewater Utilities.

Wastewater Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
WASTEWATER UTILITY	\$7,670,986	\$6,645,730	\$9,056,060	\$10,948,180	64.7%
REVENUE					
Beginning Balance	\$7,743,940	\$5,138,750	\$7,409,230	\$5,577,000	
UTILITY CHARGES	7,060,162	7,152,170	7,152,170	7,897,590	10.4%
UTILITY OTHER	8,617	4,980	4,980	218,730	4,292.2%
INTEREST	256,428	66,190	66,190	121,770	84.0%
TRANSFERS	13,597	-	2,590	10,000	100.0%
OTHER	(2,525)	(2,100)	(2,100)	(2,400)	14.3%
Total Revenue	\$7,336,279	\$7,221,240	\$7,223,830	\$8,245,690	14.2%
Total Resources	\$15,080,219	\$12,359,990	\$14,633,060	\$13,822,690	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	2,220,853	2,243,260	2,243,260	2,520,160	12.3%
SUPPLIES	313,196	406,880	406,880	603,430	48.3%
PURCHASED SERVICES	2,213,255	2,543,900	2,543,900	4,278,020	68.2%
DEBT SERVICE	156,699	-	-	-	-
TRANSFERS	810,712	823,200	990,290	511,970	(37.8%)
Total Operating Expense	\$5,714,715	\$6,017,240	\$6,184,330	\$7,913,580	31.5%
CAPITAL	1,956,271	628,490	2,871,730	3,034,600	382.8%
Total Capital	\$1,956,271	\$628,490	\$2,871,730	\$3,034,600	382.8%
Total Expense	\$7,670,986	\$6,645,730	\$9,056,060	\$10,948,180	64.7%
Ending Balance	\$7,409,233	\$5,714,260	\$5,577,000	\$2,874,510	

Wastewater SIF Fund

The Wastewater SIF fund is used to account for wastewater impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Wastewater Treatment Plant and the collection system. The fund is administered by the Water & Power Department.

Wastewater SIF Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
ADMINISTRATION & GENERAL	10,567	-	1,140	-	-
TREATMENT	1,207,452	101,890	334,700	270,000	165.0%
COLLECTIONS	41,324	119,460	1,042,270	365,000	205.5%
Total Expense	\$1,259,343	\$221,350	\$1,378,110	635,000	186.9%
REVENUE					
Beginning Balance	\$4,258,451	-	\$4,325,830	\$3,802,160	
UTILITY OTHER	107,462	100,000	100,000	100,000	-
IMPACT FEES	1,121,686	710,000	710,000	710,000	-
INTEREST	92,397	44,440	44,440	73,690	65.8%
TRANSFERS	5,180	-	-	-	-
Total Revenue	\$1,326,725	\$854,440	\$854,440	\$883,690	3.4%
Total Resources	\$5,585,176	\$854,440	\$5,180,270	\$4,685,850	
EXPENSE BY CATEGORY					
TRANSFERS	10,567	-	1,140	-	-
CAPITAL	1,248,776	221,350	1,376,970	635,000	186.9%
Total Expense	\$1,259,343	\$221,350	\$1,378,110	\$635,000	189.9%
Ending Balance	\$4,325,833	\$633,090	\$3,802,160	\$4,050,850	

Water Fund

The Water Enterprise Fund includes all costs, operating and capital, associated with providing the City with an adequate supply of water. The City of Loveland has the third lowest rate of all providers in our surrounding region. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Water Utilities.

Water Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
WATER UTILITY	9,639,446	9,425,360	10,908,730	16,699,460	77.2%
Total Expense	\$9,639,446	\$9,425,360	\$10,908,730	\$16,699,460	77.2%
REVENUE					
Beginning Balance	\$4,489,302	\$7,971,420	\$2,938,930	\$232,090	
UTILITY CHARGES	7,437,516	7,687,250	7,687,250	9,146,760	19.0%
UTILITY OTHER	409,221	463,790	463,790	433,500	(6.5%)
BOND PROCEEDS	-	-	-	16,000,000	100.0%
INTEREST	151,372	34,650	34,650	55,990	61.6%
TRANSFERS	27,378	-	4,900	20,000	100.0%
OTHER	63,582	11,300	11,300	267,410	2,266.5%
Total Revenue	\$8,089,069	\$8,196,990	\$8,201,890	\$25,923,660	216.3%
Total Resources	\$12,578,371	\$16,168,410	\$11,140,820	\$26,155,750	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	3,101,492	3,085,270	3,085,270	3,419,390	10.8%
SUPPLIES	783,624	829,900	827,200	1,071,990	29.2%
PURCHASED SERVICES	1,490,001	3,780,610	3,240,460	5,523,320	46.1%
DEBT SERVICE	-	-	-	1,000,000	100.0%
TRANSFERS	512,243	492,830	912,380	44,830	(90.9%)
Total Operating Expense	\$5,887,360	\$8,188,610	\$8,065,310	\$11,059,530	35.1%
CAPITAL	3,752,086	1,236,750	2,843,420	5,639,930	356.0%
Total Capital	\$3,752,086	\$1,236,750	\$2,843,420	\$5,639,930	356.0%
Total Expense	\$9,639,446	\$9,425,360	\$10,908,730	\$16,699,460	77.2%
Ending Balance	\$2,938,925	\$6,743,050	\$232,090	\$9,456,290	

Water SIF Fund

The Water SIF fund is used to account for water impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Water Treatment Plant and the distribution system. The fund is administered by the Water & Power Department.

Water SIF Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
TREATMENT	-	12,650	12,650	749,200	5,822.5%
TRANSMISSION & DISTRIBUTION	336,140	1,043,330	1,937,430	191,250	(81.7%)
Total Expense	\$336,140	\$1,055,980	\$1,950,080	\$940,450	(10.9%)
REVENUE					
Beginning Balance	\$5,643,626	\$568,290	\$7,273,570	\$6,741,920	
UTILITY OTHER	174,461	80,000	80,000	96,000	20.0%
IMPACT FEES	1,649,528	1,232,880	1,232,880	1,155,500	(6.3%)
INTEREST	132,892	105,550	105,550	137,110	29.9%
TRANSFERS	9,200	-	-	-	-
Total Revenue	\$1,966,081	\$1,418,430	\$1,418,430	\$1,388,610	(2.1%)
Total Resources	\$7,609,707	\$1,986,720	\$8,692,000	\$8,130,530	
EXPENSE BY CATEGORY					
CAPITAL	336,140	1,055,980	1,950,080	\$940,450	(10.9%)
Total Expense	\$336,140	\$1,055,980	\$1,950,080	\$940,450	(10.9%)
Ending Balance	\$7,273,567	\$930,740	\$6,741,920	\$7,190,080	

Raw Water Fund

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Raw Water Utilities.

Raw Water Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Enterprise Fund					
WATER UTILITY	\$14,608,461	\$1,654,180	\$8,562,360	\$1,952,030	18.0%
REVENUE					
Beginning Balance	\$26,533,465	\$15,537,730	18,474,820	\$11,703,520	
UTILITY CHARGES	439,858	545,910	545,910	733,220	34.3%
UTILITY OTHER	72,641	83,800	83,800	65,800	(21.5%)
INTEREST	645,070	449,730	449,730	457,200	1.7%
IMPACT FEES	492,600	270,620	270,620	274,870	1.6%
TRANSFERS	402,618	440,000	441,000	485,000	10.2%
OTHER	4,497,023	-	-	-	-
Total Revenue	\$6,549,810	\$1,790,060	\$1,791,060	\$2,016,090	12.6%
Total Resources	\$33,083,275	\$17,327,790	\$20,265,880	\$13,719,610	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	7,044	7,100	7,100	7,100	-
DEBT SERVICE	826,269	826,960	826,960	826,930	(0.0%)
TRANSFERS	4,285,907	-	-	-	-
Total Expense	5,119,220	\$834,060	\$834,060	\$834,030	(0.0%)
CAPITAL	9,489,241	820,120	7,728,300	\$1,118,000	36.3%
Total Capital	\$9,489,241	\$820,120	\$7,728,300	\$1,118,000	36.3%
Total Expense	\$14,608,461	\$1,654,180	\$8,562,360	\$1,952,030	18.0%
Ending Balance	\$18,474,814	\$15,673,610	\$11,703,520	\$11,767,580	

Special Revenue Funds Summary

The Special Revenue Funds are for programs that, by Council policy, have dedicated revenue sources, and with the exception of the Community Development Block Grant (CDBG) Fund, are primarily capital in nature. For detail on the projects within these funds, see the Capital Program Chapter. The Department Summary Chapter contains detailed explanations of the expenses in the special revenue funds in the Department Section within which they reside.

Special Revenue Funds

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REVENUE					
Beginning Balance	\$56,284,931	\$46,672,550	\$56,388,110	\$43,549,280	
TAXES	582,641	550,000	550,000	700,000	27.3%
LICENSES AND PERMITS	24,640	15,300	15,300	16,340	6.8%
INTERGOVERNMENTAL	7,924,024	7,541,790	9,575,960	6,878,440	(8.8%)
IMPACT FEES	4,079,745	2,255,450	2,255,450	3,434,490	52.3%
CHARGES FOR SERVICE	2,007,038	2,278,170	2,278,170	2,552,240	12.0%
INTEREST	1,628,340	811,240	811,240	734,310	(9.5%)
PEG FEE	72,053	71,000	71,000	71,000	-
OTHER	2,040,566	5,400	1,021,600	188,650	3,393.5%
TRANSFERS	18,717,089	16,889,750	21,191,790	16,236,040	(3.9%)
Total Revenue	\$37,076,136	\$30,418,100	\$37,770,510	\$30,811,510	1.3%
Total Resources	\$93,361,067	\$77,090,650	\$94,158,620	\$74,360,790	
EXPENSE BY DEPARTMENT					
ART IN PUBLIC PLACES	329,925	531,350	547,550	414,010	(22.1%)
PARK CEFS	50,019	5,831,100	6,448,660	393,350	(93.3%)
RECREATION CEFS	29,876	250,000	250,000	470,000	88.0%
OPEN SPACE CEFS	889,000	-	-	1,290,000	100.0%
TRAILS CEFS	1,236	164,460	164,460	610,000	270.9%
GENERAL GOVT. CEFS	1,372,402	-	1,102,650	2,217,540	100.0%
POLICE CEFS	100	-	300,000	-	100.0%
FIRE CEFS	-	767,350	929,970	3,534,480	360.6%
LIBRARY CEFS	2,594,910	-	250,000	-	-
CULTURAL SERVICES CEFS	497,700	-	-	-	-
STREET CEFS	2,150,651	1,095,090	2,486,040	902,360	(17.6%)
CAPITAL PROJECTS	14,053,997	11,049,000	14,779,880	7,717,540	(30.2%)
COMMUNITY DEV. BLOCK GRANT	391,874	275,000	489,910	288,240	4.8%
CONSERVATION TRUST	307,217	2,143,930	2,247,930	436,570	(79.6%)
LODGING TAX	277,274	500,000	500,000	610,000	22.0%
OPEN SPACE	247,679	3,036,170	3,036,170	2,520,800	(17.0%)
PARK IMPROVEMENT	86,293	570,000	653,710	305,000	(46.5%)
PEG FEE	2,444	57,000	65,000	86,000	50.9%
SEIZURES & FORFEITURES FUND	50,153	-	2,310	-	-
TRANSIT	1,765,367	1,847,330	1,880,960	1,879,510	1.7%
TRANSPORTATION	11,874,845	11,117,350	14,474,140	11,606,460	4.4%
Total Expense	\$36,972,962	\$39,235,130	\$50,609,340	\$35,281,860	(10.1%)

Special Revenue Funds

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	4,130,949	4,236,490	4,279,780	4,482,740	5.8%
SUPPLIES	1,084,134	865,660	890,900	1,093,690	26.3%
PURCHASED SERVICES	3,058,837	3,022,870	3,236,850	3,707,610	22.7%
TRANSFERS	6,787,065	9,645,090	12,006,230	3,189,900	(66.9%)
CAPITAL	21,911,977	21,465,020	30,195,580	22,807,920	6.3%
Total Expense	\$36,972,962	\$39,235,130	\$50,609,340	\$35,281,860	(10.1%)
Ending Balance	\$56,388,105	\$37,855,520	\$43,549,280	\$39,078,930	

Art in Public Places Fund

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art. A construction project is defined as the construction, rehabilitation, renovation, remodeling, equipping, or improvement of any street, park, utility line, or other public improvement by or for the City

Art in Public Places Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget/'12 Adopted Change
Art in Public Places	\$329,925	\$531,350	\$547,550	\$414,010	(22.1%)
REVENUE					
Beginning Balance	\$653,832	\$291,170	\$537,940	\$254,550	
1% FOR THE ARTS	-	176,140	176,140	90,460	(48.6%)
TRANSFERS	196,987	59,520	59,520	130,970	120.0%
INTEREST	16,574	9,400	9,400	3,050	(67.6%)
OTHER	468	2,900	19,100	-	(100.0%)
Total Revenue	\$214,029	\$247,960	\$264,160	\$224,480	
Total Resources	\$867,861	\$539,130	\$802,100	\$479,030	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	53,347	106,770	106,770	113,510	6.3%
SUPPLIES	7,816	8,050	8,050	6,700	(16.8%)
PURCHASED SERVICES	82,012	127,850	127,850	128,280	0.3%
CAPITAL	186,750	288,680	304,880	165,520	(42.7%)
Total Expense	\$329,925	\$531,350	\$547,550	\$414,010	(22.1%)
Ending Balance	\$537,936	\$7,780	\$254,550	\$65,020	

Capital Expansion Fee Funds

The Capital Expansion Fee Funds contain all impact fee collections and projects associated with impact fees. Capital Expansion Fees, designed to address the need for capital facilities, are one-time charges assessed on new development. Fees are collected at the time a building permit is issued and no later than issuance of a Certificate of Occupancy. All building permits that create new dwelling units, new commercial or industrial facilities or a change in use are assessed a Capital Expansion Fee. The City has a separate fee for each service area and funds received are restricted to use within the service area. The following pages show the revenues and used for each fee service area.

Parks Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$50,019	\$5,831,100	\$6,448,660	\$393,350	(93.3%)
REVENUE					
Beginning Balance	\$6,260,867	\$6,111,400	\$7,225,680	\$1,331,670	
IMPACT FEES	829,677	456,900	456,900	968,780	112.0%
INTEREST	185,155	97,750	97,750	35,600	(63.6%)
OTHER	-	-	-	175,000	100.0%
Total Revenue	\$1,014,832	\$554,650	\$554,650	\$1,179,380	112.6%
Total Resources	\$7,275,699	\$6,666,050	\$7,780,330	\$2,511,050	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	18,047	31,100	31,100	23,350	(24.9%)
PURCHASED SERVICES	9,529	-	-	20,000	100.0%
TRANSFERS	-	5,800,000	5,800,000	-	(100.0%)
CAPITAL	22,443	-	617,560	350,000	100.0%
Total Expense	\$50,019	\$5,831,100	\$6,448,660	\$393,350	(93.3%)
Ending Balance	\$7,225,680	\$834,950	\$1,331,670	\$2,117,700	

Recreation Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$29,876	\$250,000	\$250,000	\$470,000	88.0%
REVENUE					
Beginning Balance	\$2,645,518	\$3,175,360	\$3,153,940	\$3,287,610	
IMPACT FEES	416,221	223,640	223,640	485,740	117.2%
INTEREST	84,578	83,330	83,330	65,920	(20.9%)
TRANSFERS	37,494	76,700	76,700	382,860	399.2%
Total Revenue	\$538,293	\$383,670	\$383,670	\$934,520	143.6%
Total Resources	\$3,183,811	\$3,559,030	\$3,537,610	\$4,222,130	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	29,876	-	-	-	-
PURCHASED SERVICES	-	-	-	20,000	100.0%
TRANSFERS	-	250,000	250,000	-	(100.0%)
CAPITAL	-	-	-	450,000	100.0%
Total Expense	\$29,876	\$250,000	\$250,000	\$470,000	88.0%
Ending Balance	\$3,153,935	\$3,309,030	\$3,287,610	\$3,752,130	

Open Space Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$889,000	-	-	\$1,290,000	100.0%
REVENUE					
Beginning Balance	\$1,751,278	\$656,650	\$1,109,880	\$1,246,600	
IMPACT FEES	204,907	110,300	110,300	239,080	116.8%
INTEREST	42,698	26,420	26,420	25,870	(2.1%)
Total Revenue	\$247,605	\$136,720	\$136,720	\$264,950	93.8%
Total Resources	\$1,998,883	\$793,370	\$1,246,600	\$1,511,550	
EXPENSE BY CATEGORY					
CAPITAL	889,000	-	-	1,290,000	100.0%
Total Expense	\$889,000	-	-	\$1,290,000	100.0%
Ending Balance	\$1,109,883	\$793,370	\$1,246,600	\$221,550	

Trails Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$1,236	\$164,460	\$164,460	\$610,000	270.9%
REVENUE					
Beginning Balance	\$943,391	\$1,020,550	\$1,097,930	\$1,020,150	
IMPACT FEES	129,796	70,370	70,370	151,390	115.1%
INTEREST	25,974	16,310	16,310	19,520	19.7%
Total Revenue	\$155,770	\$86,680	\$86,680	\$170,910	97.2%
Total Resources	\$1,099,161	\$1,107,230	\$1,184,610	\$1,191,060	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	1,236	-	-	10,000	100.0%
CAPITAL	-	164,460	164,460	600,000	264.8%
Total Expense	\$1,236	\$164,460	\$164,460	\$610,000	270.9%
Ending Balance	\$1,097,925	\$942,770	\$1,020,150	\$581,060	

General Government Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$1,372,402	-	\$1,102,650	\$2,217,540	100.0%
REVENUE					
Beginning Balance	\$9,067,776	\$5,322,720	\$8,261,260	\$7,431,600	
IMPACT FEES	294,358	176,860	176,860	177,860	0.6%
INTEREST	271,531	96,130	96,130	156,720	63.0%
Total Revenue	\$565,889	\$272,990	\$272,990	\$334,580	22.6%
Total Resources	\$9,633,665	\$5,595,710	\$8,534,250	\$7,766,180	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	403	-	-	-	-
TRANSFERS	1,288,104	-	720,190	2,217,540	100.0%
CAPITAL	83,895	-	382,460	-	-
Total Expense	\$1,372,402	-	\$1,102,650	\$2,217,540	100.0%
Ending Balance	\$8,261,263	\$5,595,710	\$7,431,600	\$5,548,640	

Fire Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	-	\$767,350	\$929,970	\$3,534,480	360.6%
REVENUE					
Beginning Balance	\$2,123,106	\$2,459,420	\$2,452,560	\$1,826,440	
IMPACT FEES	207,040	146,990	146,990	147,820	0.6%
INTEREST	62,425	41,810	41,810	35,410	(15.3%)
TRANSFERS	59,991	115,050	115,050	1,574,290	1268.4%
Total Revenue	\$329,456	\$303,850	\$303,850	\$1,757,520	478.4%
Total Resources	\$2,452,562	\$2,763,270	\$2,756,410	\$3,583,960	
EXPENSE BY CATEGORY					
CAPITAL	-	767,350	929,970	3,534,480	360.6%
Total Expense	-	\$767,350	\$929,970	\$3,534,480	360.6%
Ending Balance	\$2,452,562	\$1,995,920	\$1,826,440	\$49,480	

Police Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$100	-	\$300,000	-	-
REVENUE					
Beginning Balance	\$3,836,998	\$4,152,540	\$4,211,900	\$4,078,390	
IMPACT FEES	264,150	100,190	100,190	100,760	0.6%
INTEREST	110,851	66,300	66,300	81,530	23.0%
Total Revenue	\$375,001	\$166,490	\$166,490	\$182,290	9.5%
Total Resources	\$4,211,999	\$4,319,030	\$4,378,390	\$4,260,680	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	100	-	-	-	-
CAPITAL	-	-	300,000	-	-
Total Expense	\$100	-	\$300,000	-	-
Ending Balance	\$4,211,899	\$4,319,030	\$4,078,390	\$4,260,680	

Library Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$2,594,910	-	\$250,000	-	-
REVENUE					
Beginning Balance	\$2,681,266	\$257,430	\$306,840	\$153,040	
IMPACT FEES	168,101	92,260	92,260	196,510	113.0%
INTEREST	52,383	3,940	3,940	4,810	22.1%
Total Revenue	\$220,484	\$96,200	\$96,200	\$201,320	109.3%
Total Resources	\$2,901,750	\$353,630	\$403,040	\$354,360	
EXPENSE BY CATEGORY					
TRANSFERS	2,594,910	-	250,000	-	-
Total Expense	\$2,594,910	-	\$250,000	-	-
Ending Balance	\$306,840	\$353,630	\$153,040	\$354,360	

Cultural Services Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$497,700	-	-	-	-
REVENUE					
Beginning Balance	\$2,182,893	\$1,865,510	\$1,888,940	\$1,997,990	
IMPACT FEES	135,661	74,300	74,300	158,370	113.1%
INTEREST	68,090	34,750	34,750	44,000	26.6%
Total Revenue	\$203,751	\$109,050	\$109,050	\$202,370	85.6%
Total Resources	\$2,386,644	\$1,974,560	\$1,997,990	\$2,200,360	
EXPENSE BY CATEGORY					
TRANSFERS	497,700	-	-	-	-
Total Expense	\$497,700	-	-	-	-
Ending Balance	\$1,888,944	\$1,974,560	\$1,997,990	\$2,200,360	

Streets Capital Expansion Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Expansion Fees	\$2,150,651	\$1,095,090	\$2,486,040	\$902,360	(17.6%)
REVENUE					
Beginning Balance	\$3,656,059	\$2,042,360	\$3,063,080	\$1,408,610	
IMPACT FEES	1,429,834	803,640	803,640	808,180	0.6%
INTEREST	108,338	27,930	27,930	42,130	50.8%
OTHER	19,500	-	-	-	-
Total Revenue	\$1,557,672	\$831,570	\$831,570	\$850,310	2.3%
Total Resources	\$5,213,731	\$2,873,930	\$3,894,650	\$2,258,920	
EXPENSE BY CATEGORY					
TRANSFERS	2,150,651	1,095,090	2,486,040	902,360	(17.6%)
Total Expense	\$2,150,651	\$1,095,090	\$2,486,040	\$902,360	(17.6%)
Ending Balance	\$3,063,080	\$1,778,840	\$1,408,610	\$1,356,560	

Capital Projects Fund

The Capital Projects Fund is where all non–enterprise infrastructure other than the street system, major building maintenance projects, and major equipment purchases for General Fund agencies are budgeted. The funding sources for the fund are primarily transfers from the General Fund, and the CEF Funds. This allows for the full cost of a project to be budgeted when the funding for the project is from different sources.

See the Capital Program Chapter for details on Capital Projects.

Capital Projects Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Capital Projects	\$14,053,997	\$11,049,000	\$14,779,880	\$7,717,540	(30.2%)
REVENUE					
Beginning Balance	\$1,109,306	\$1,109,300	\$1,150,710	\$1,150,710	
INTERGOVERNMENTAL	830,099	-	313,000	-	-
CHARGES FOR SERVICE	-	-	-	-	-
INTEREST	32,412	-	-	-	-
OTHER	1,965,323	-	1,000,000	-	(100.0%)
TRANSFERS	11,267,563	11,049,000	13,466,880	7,717,540	(30.2%)
Total Revenue	\$14,095,397	\$11,049,000	\$14,779,880	\$7,717,540	(30.2%)
Total Resources	\$15,204,703	\$12,158,300	\$15,930,590	\$8,868,250	
EXPENSE BY CATEGORY					
TRANSFERS	45,362	-	-	-	-
CAPITAL	14,008,635	11,049,000	14,779,880	7,717,540	(30.2%)
Total Expense	\$14,053,997	\$11,049,000	\$14,779,880	\$7,717,540	(30.2%)
Ending Balance	\$1,150,706	\$1,109,300	\$1,150,710	\$1,150,710	

Community Development Block Grant Fund

The CDBG Fund is for federal funds the City receives from the U.S. Department of Housing and Urban Development. Loveland is an entitlement city, which allows the City to receive funds each year without reapplication. Currently, the funding is directed towards affordable housing needs in the community. The Community Development Block Grant Fund is managed by the Community Partnership Office in the Development Services Department. Details on the expenditures are in the Development Services chapter.

Community Development Block Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Community Dev. Block Grant	\$391,874	\$275,000	\$489,910	\$288,240	4.8%
REVENUE					
INTERGOVERNMENTAL	\$391,874	\$275,000	\$489,910	\$288,240	4.8%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	54,134	52,420	52,420	54,890	4.7%
SUPPLIES	62	500	500	500	-
PURCHASED SERVICES	337,678	222,080	436,990	232,850	4.8%
Total Expense	\$391,874	\$275,000	\$489,910	\$288,240	4.8%

Conservation Trust Fund

The Conservation Trust Fund receives a share of the proceeds of the Colorado Lottery. Current policy dedicates money in this fund to construction and maintenance of the City's recreation trails system. In the past, Lottery revenues have provided partial funding of the Chilson Recreation Center and the Youth Sports Complex. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Conservation Trust.

Conservation Trust Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Conservation Trust	\$307,217	\$2,143,930	\$2,247,930	\$436,570	(79.6%)
REVENUE					
Beginning Balance	\$4,615,554	\$4,545,510	\$5,032,550	\$3,364,330	
INTERGOVERNMENTAL	592,514	500,000	500,000	500,000	-
INTEREST	131,397	79,710	79,710	40,370	(49.4%)
OTHER	300	-	-	-	-
Total Revenue	\$724,211	\$579,710	\$579,710	\$540,370	(6.8%)
Total Resources	\$5,339,765	\$5,125,220	\$5,612,260	\$3,904,700	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	81,189	113,610	113,740	111,990	(1.4%)
SUPPLIES	11,036	12,900	12,900	12,900	-
PURCHASED SERVICES	25,585	17,420	17,290	27,910	60.2%
TRANSFERS	189,407	2,000,000	2,000,000	-	(100.0%)
CAPITAL	-	-	104,000	283,770	100.0%
Total Expense	\$307,217	\$2,143,930	\$2,247,930	\$436,570	(79.6%)
Ending Balance	\$5,032,548	\$2,981,290	\$3,364,330	\$3,468,130	

Lodging Tax Fund

The Lodging Tax Fund revenue is from the 3% tax on the lodging price approved by the voters in November of 2009. Money in the fund is to be used to promote tourism, conventions and related activities within the City by marketing the city and promoting community events. The fund is managed by the Economic Development Department. Details on the expenditures are in the Department Summary chapter in the Economic Development Department Section.

Lodging Tax Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget/'12 Adopted Change
Lodging Tax	\$277,274	\$500,000	\$500,000	\$610,000	22.0%
REVENUE					
Beginning Balance	\$399,260	\$429,730	\$718,470	\$775,770	
LODGING TAX	582,641	550,000	550,000	700,000	27.3%
INTEREST	13,839	7,300	7,300	8,710	19.3%
OTHER	-	-	-	10,150	100.0%
Total Revenue	\$596,480	\$557,300	\$557,300	\$718,860	29.0%
Total Resources	\$995,740	\$987,030	\$1,275,770	\$1,494,630	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	11,725	67,830	67,830	102,150	50.6%
SUPPLIES	14,204	10,500	37,240	44,670	325.4%
PURCHASED SERVICES	248,345	421,670	394,930	413,180	(2.0%)
TRANSFERS	3,000	-	-	50,000	100.0%
Total Expense	\$277,274	\$500,000	\$500,000	\$610,000	22.0%
Ending Balance	\$718,466	\$487,030	\$775,770	\$884,630	

Open Space Fund

The Open Space Fund receives a share of revenues from the Larimer County Open Space tax, a countywide one-quarter cent sales and use tax. The County tax expires in 2018. Use of money in this fund is restricted to the acquisition and management of open space, and it cannot be used for other general governmental purposes. Under City of Loveland policies, fifteen percent (15%) of Open Space revenue is reserved each year to continue operation and maintenance after the tax expires. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Open Space.

Open Space Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Open Space	\$247,679	\$3,036,170	\$3,036,170	\$2,520,800	(17.0%)
REVENUE					
Beginning Balance	\$11,607,809	\$10,535,820	\$13,297,580	\$11,897,200	
INTERGOVERNMENTAL	1,593,055	1,456,560	1,456,560	1,456,650	-
INTEREST	339,557	176,730	176,730	142,770	(19.2%)
OTHER	4,840	2,500	2,500	2,500	-
Total Revenue	\$1,937,452	\$1,635,790	\$1,635,790	\$1,601,920	(2.1%)
Total Resources	\$13,545,261	\$12,171,610	\$14,933,370	\$13,499,120	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	167,850	186,110	226,960	394,770	112.1%
SUPPLIES	4,050	8,700	8,700	36,750	322.4%
PURCHASED SERVICES	75,779	41,360	62,300	76,820	85.7%
CAPITAL	-	2,800,000	2,738,210	2,012,460	(28.1%)
Total Expense	\$247,679	\$3,036,170	\$3,036,170	\$2,520,800	(17.0%)
Ending Balance	\$13,297,582	\$9,135,440	\$11,897,200	\$10,978,320	

Open Space Fund Balance Allocation

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Total Fund Balance	\$13,297,582	\$9,135,440	\$11,897,200	\$10,978,320	
Unrestricted Fund Balance	9,620,368	5,153,684	7,915,444	6,618,444	28.4%
Maintenance Reserves*	3,677,214	3,981,756	3,981,756	4,359,876	9.5%

*City policy requires that 15% of annual expenditures be set aside to provide for operations and maintenance of Open Space after the countywide tax expires in 2018.

Park Improvement Fund

The Park Improvement Fund receives user fees for the use of park shelters, ball fields, and tennis courts, as well as a share of user fees paid for Larimer County parks within the Loveland Urban Growth Area. Current policy dedicates money in this fund to improving and renovating park facilities. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Park Improvement

Park Improvement Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Park Improvement	\$86,293	\$570,000	\$653,710	\$305,000	(46.5%)
REVENUE					
Beginning Balance	\$2,619,792	\$2,555,560	\$2,671,150	\$2,113,230	
INTERGOVERNMENTAL	595	1,280	1,280	350	(72.7%)
CHARGES FOR SERVICE	56,000	51,080	51,080	56,730	11.1%
INTEREST	74,511	43,430	43,430	25,360	(41.6%)
OTHER	6,542	-	-	-	-
Total Revenue	\$137,648	\$95,790	\$95,790	\$82,440	(13.9%)
Total Resources	\$2,757,440	\$2,651,350	\$2,766,940	\$2,195,670	
EXPENSE BY CATEGORY					
TRANSFERS	-	500,000	500,000	-	(100.0%)
CAPITAL	86,293	70,000	153,710	305,000	335.7%
Total Expense	\$86,293	\$570,000	\$653,710	\$305,000	(46.5%)
Ending Balance	\$2,671,147	\$2,081,350	\$2,113,230	\$1,890,670	

PEG Fee Fund

The PEG Fee is included in the Cable Franchise agreement, to provide funding to upgrade City equipment used to broadcast Council meeting and other Government programming on the Comcast cable service. The fee is restricted to capital equipment used for the broadcasts. The PEG Fee Fund is managed by the Library. Details on the expenditures are in the Department Summary chapter in the Library Section.

PEG Fee Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
PEG Fee	\$2,444	\$57,000	\$65,000	\$86,000	50.9%
REVENUE					
Beginning Balance	\$128,170	\$139,470	\$205,400	\$211,400	
PEG FEE	72,053	71,000	71,000	71,000	-
INTEREST	7,616	-	-	2,540	100.0%
Total Revenue	\$79,669	\$71,000	\$71,000	\$73,540	3.6%
Total Resources	\$207,839	\$210,470	\$276,400	\$284,940	
EXPENSE BY CATEGORY					
SUPPLIES	1,844	7,000	7,000	26,000	271.4%
PURCHASED SERVICES	600	-	-	-	-
CAPITAL	-	50,000	58,000	60,000	20.0%
Total Expense	\$2,444	\$57,000	\$65,000	\$86,000	50.9%
Ending Balance	\$205,395	\$153,470	\$211,400	\$198,940	

Seizure & Forfeiture Fund

The Seizure & Forfeiture Fund is used to account for proceeds received from assets seized or forfeited through Police felony arrests. The revenues must be used for overtime or equipment used for investigations.

Seizure & Forfeiture Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Seizure & Forfeiture	\$50,153	-	\$2,310	-	-
REVENUE					
Beginning Balance	\$2,056	\$2,050	\$2,310	-	
INTERGOVERNMENTAL	50,000	-	-	-	-
INTEREST	411	-	-	-	-
Total Revenue	\$50,411	-	-	-	-
Total Resources	\$52,467	\$2,050	\$2,310	-	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	50,000	-	2,310	-	-
PURCHASED SERVICES	153	-	-	-	-
Total Expense	\$50,153	-	\$2,310	-	-
Ending Balance	\$2,314	\$2,050	-	-	

Transit Fund

The Transit Fund is used to account for all revenues and costs to provide fixed route bus service and Paratransit services to City residents. The City is also a partner with the City of Fort Collins and City of Longmont to provide regional bus services connecting the three cities. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section. The funding sources are Federal Transit Administration (FTA) grants, farebox revenue, and a subsidy from General Fund resources.

Transit Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Transit	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510	1.7%
REVENUE					
Beginning Balance	-	-	-	-	
INTERGOVERNMENTAL	996,927	1,304,730	1,304,730	859,710	(34.1%)
CHARGES FOR SERVICE	170,403	86,700	86,700	106,000	22.3%
OTHER	(18)	-	-	-	-
GENERAL FUND SUBSIDY	598,055	455,900	489,530	913,800	100.4%
Total Revenue	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510	1.7%
Total Resources	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	665,299	640,850	640,850	660,980	3.1%
SUPPLIES	13,046	18,400	18,400	18,400	-
PURCHASED SERVICES	1,087,022	1,154,450	1,154,450	1,200,130	4.0%
CAPITAL	-	33,630	67,260	-	(100.0%)
Total Expense	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510	1.7%
Ending Balance	-	-	-	-	

Transportation Fund

The Transportation Fund is used to account for all revenues and costs to maintain the existing street infrastructure and the construction of new infrastructure. Details on the costs and revenues can be found in the Public Works chapter of the Department Summaries Section and in the Capital Program Section. The primary funding sources are Highway User Tax Funds (HUTF) and other state revenue sharing, the Larimer County Road and Bridge tax revenue sharing, the Transportation Utility Fee, Street Capital Expansion Fees and General Fund resources.

Transportation Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Transportation Maint. & Const.	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460	4.4%
REVENUE					
Beginning Balance	-	-	-	-	
LICENSES AND PERMITS	24,640	15,300	15,300	16,340	6.8%
INTERGOVERNMENTAL	3,468,960	4,004,220	5,510,480	3,773,490	(5.8%)
CHARGES FOR SERVICE	1,780,635	1,964,250	1,964,250	2,299,050	17.0%
OTHER	43,611	-	-	1,000	100.0%
TRANSFERS	3,722,362	1,883,810	3,730,840	1,432,720	(23.9%)
GENERAL FUND SUBSIDY	2,834,637	3,249,770	3,253,270	4,083,860	25.7%
Total Revenue	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460	4.4%
Total Resources	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	2,999,482	3,037,800	3,037,800	3,021,100	(0.5%)
SUPPLIES	1,032,076	799,610	798,110	947,770	18.5%
PURCHASED SERVICES	1,190,395	1,038,040	1,043,040	1,578,440	52.1%
TRANSFERS	17,931	-	-	20,000	100.0%
CAPITAL	6,634,961	6,241,900	9,595,190	6,039,150	(3.2%)
Total Expense	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460	4.4%
Ending Balance	-	-	-	-	

Other Entity Funds Summary

These are funds to account for the revenues and expenses of separate governmental units the City of Loveland either has a significant interest in or has created for special purposes. The spending for these funds is approved either by a joint relationship through an intergovernmental agreement, or by a separate resolution.

The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The Loveland/Larimer Building Authority (LLBA) was established by Larimer County and the City of Loveland to construct and operate the Police and Courts facility.

The Loveland Fire and Rescue Authority is a newly-created entity. The Authority is a partnership between the City of Loveland and the Loveland Rural Fire District, with each contributing to the Fire Authority budget.

The General Improvement District (GID) #1, the Loveland Special Improvement District (SID) #1 and the Loveland Urban Renewal Authority (LURA) are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

An ordinance adopting the budget will be presented to the governing body of each entity for approval.

None of these funds are included in the City's Total Budget summary.

Other Entity Funds

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
REVENUE					
Beginning Balance	\$3,043,718	\$4,219,420	\$3,472,030	\$3,394,360	
PROPERTY TAXES	11,041,102	10,922,260	10,922,260	11,384,240	4.2%
OTHER TAXES	886,082	676,750	676,750	700,000	3.4%
INTERGOVERNMENTAL	7,770,805	10,306,250	13,128,030	11,786,060	14.4%
CHARGES FOR SERVICE	1,157,231	1,062,900	1,062,900	1,067,180	0.4%
INTEREST	136,945	81,030	81,030	51,480	(36.5%)
OTHER	2,506	1,400	1,400	1,400	-
Total Revenue	\$20,994,671	\$23,050,590	\$25,872,370	\$24,990,360	8.4%
Total Resources	\$24,038,389	\$27,270,010	\$29,344,400	\$28,384,720	
EXPENSE BY DEPARTMENT					
AIRPORT	7,981,327	1,996,550	4,013,650	2,208,600	10.6%
LOVELAND FIRE RESCUE AUTHORITY	-	8,554,790	9,701,520	9,878,290	15.5%
LOVELAND GID #1	15,299	24,500	35,500	24,500	-
LOVELAND-LARIMER BLDG. AUTHORITY	473,440	461,960	461,960	469,150	1.6%
LOVELAND SID #1	1,080,177	776,190	776,190	762,120	(1.8%)
LOVELAND URBAN RENEWAL AUTHORITY	11,016,119	10,889,300	10,961,220	11,351,280	4.2%
Total Expense	\$20,566,362	\$22,703,290	\$25,950,040	\$24,693,940	8.8%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	521,528	7,128,040	7,366,110	8,103,330	13.7%
SUPPLIES	32,777	242,400	769,370	405,060	67.1%
PURCHASED SERVICES	907,361	2,500,740	3,078,360	2,817,610	12.7%
DEBT SERVICE	11,835,278	11,411,960	11,411,960	11,794,040	3.3%
CAPITAL	7,269,418	1,420,150	3,324,240	1,573,900	10.8%
Total Expense	\$20,566,362	\$22,703,290	\$25,950,040	\$24,693,940	8.8%
Ending Balance	\$3,472,027	\$4,566,720	\$3,394,360	\$3,690,780	

Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Airport	\$7,981,327	\$1,996,550	\$4,013,650	\$2,208,600	10.6%
REVENUE					
Beginning Balance	\$1,000,674	\$1,034,760	\$851,170	\$892,560	
AIRPORT REVENUE	1,002,935	932,400	932,400	930,800	(0.2%)
INTERGOVERNMENTAL	6,799,430	1,420,000	3,095,050	1,575,000	10.9%
INTEREST	29,454	27,590	27,590	10,710	(61.2%)
Total Revenue	\$7,831,819	\$2,379,990	\$4,055,040	\$2,516,510	5.7%
Total Resources	\$8,832,493	\$3,414,750	\$4,906,210	\$3,409,070	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	388,650	407,130	407,130	435,890	7.1%
SUPPLIES	29,539	36,700	36,700	36,700	-
PURCHASED SERVICES	293,720	335,720	830,820	331,010	(1.4%)
CAPITAL	7,269,418	1,217,000	2,739,000	1,405,000	15.4%
Total Expense	\$7,981,327	\$1,996,550	\$4,013,650	\$2,208,600	10.6%
Ending Balance	\$851,166	\$1,418,200	\$892,560	\$1,200,470	

Loveland Fire Authority Fund

The Loveland Fire Authority Fund receives revenue for operating and capital expenses primarily from contributions from the City and the Loveland Rural Fire District. Additional revenues are generated from fees charged for services provided by both the Suppression and Prevention Divisions. Expenditures from this fund are limited to the operations and capital needs of the Authority. The Fund is managed by the Fire Department. Details on the expenditures are in the Other Entities chapter. The Authority was created in 2012.

Loveland Fire Authority Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Loveland Fire Authority	-	\$8,554,790	\$9,701,520	\$9,878,290	15.5%
REVENUE					
FIRE ADMINISTRATION	-	190,770	873,460	20,000	(89.5%)
FIRE SUPPRESSION	-	-	-	22,500	100.0%
FIRE PREVENTION	-	126,000	126,000	118,880	(5.7%)
LOVELAND CONTRIBUTION	-	6,755,180	7,219,220	7,967,860	18.0%
DISTRICT CONTRIBUTION	-	1,482,840	1,482,840	1,749,050	18.0%
Total Revenue	-	\$8,554,790	\$9,701,520	\$9,878,290	15.5%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	-	6,600,640	6,838,710	7,542,890	14.3%
SUPPLIES	-	201,200	728,170	363,860	80.8%
PURCHASED SERVICES	-	1,549,800	1,560,400	1,802,640	16.3%
CAPITAL	-	203,150	574,240	168,900	(16.9%)
Total Expense	-	\$8,554,790	\$9,701,520	\$9,878,290	15.5%

Loveland General Improvement District #1 Fund

The Loveland General Improvement District #1 (GID) Fund revenues are provided by an ad valorem tax on all properties within the District's boundaries. The mill levy for the District is 2.684 mills. Fund revenues are restricted to construction of parking and pedestrian improvements within the District. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

General Improvement District #1 Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
GID #1	\$15,299	\$24,500	\$35,500	\$24,500	-
REVENUE					
Beginning Balance	\$45,274	\$74,110	\$66,500	\$64,520	
INTEREST	1,544	560	560	770	37.5%
TAXES	34,977	32,960	32,960	32,960	-
Total Revenue	\$36,521	\$33,520	\$33,52	\$33,730	0.6%
Total Resources	\$81,795	\$107,630	\$100,020	\$98,250	
EXPENSE BY CATEGORY					
SUPPLIES	898	2,000	2,000	2,000	-
PURCHASED SERVICES	14,401	22,500	22,500	22,500	-
CAPITAL	-	-	11,000	-	-
Total Expense	\$15,299	\$24,500	\$35,500	\$24,500	-
Ending Balance	\$66,496	\$83,130	\$64,520	\$73,750	

Loveland–Larimer Building Authority Fund

The Loveland–Larimer Building Authority Fund was established to provide operating funds for the Police & Courts Building located at Monroe Avenue and 10th Street. Fund revenues come from contributions from the City of Loveland and Larimer County and are based upon building square footage occupied by each entity. The Fund is managed by the Public Works Department and the Parks & Recreation Department. The Public Works Department provides facility maintenance services and the Parks & Recreation Department provides grounds maintenance services. Details on Fund expenditures can be found in the Other Entities chapter.

Loveland Larimer Building Authority Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
BUILDING OPERATIONS	459,839	447,710	447,710	454,900	1.6%
GROUNDS MAINTENANCE	13,601	14,250	14,250	14,250	-
Total Expense	\$473,440	\$461,960	\$461,960	\$469,150	1.6%
REVENUE					
LARIMER COUNTY CONTRIBUTIONS	101,594	92,390	92,390	93,830	1.6%
CITY OF LOVELAND CONTRIBUTIONS	371,846	369,570	369,570	375,320	1.6%
Total Revenue	\$473,440	\$461,960	\$461,960	\$469,150	1.6%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	132,878	120,270	120,270	124,550	3.6%
SUPPLIES	2,340	2,500	2,500	2,500	-
PURCHASED SERVICES	338,222	339,190	339,190	342,100	0.9%
Total Expense	\$473,440	\$461,960	\$461,960	\$469,150	1.6%

Loveland Special Improvement District #1 Fund

The City serves as the sponsoring agency for the Loveland Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

Loveland Special Improvement District #1 Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
Loveland SID #1	\$1,080,177	\$776,190	\$776,190	\$762,120	(1.8%)
REVENUE					
Beginning Balance	\$912,940	\$849,740	\$750,720	\$667,130	
TAXES	886,082	676,750	676,750	700,000	3.4%
INTEREST	29,372	14,450	14,450	15,000	3.8%
OTHER	2,506	1,400	1,400	1,400	-
Total Revenue	\$917,960	\$692,600	\$692,600	\$716,400	3.4%
Total Resources	\$1,830,900	\$1,542,340	\$1,443,320	\$1,383,530	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	8,214	10,000	10,000	10,000	-
DEBT SERVICE	1,071,963	766,190	766,190	752,120	(1.8%)
Total Expense	\$1,080,177	\$776,190	\$776,190	\$762,120	(1.8%)
Ending Balance	\$750,723	\$766,150	\$667,130	\$621,410	

Note: The bond ordinance for Loveland Special Improvement District #1 requires that a portion of the assessments received be placed in reserve accounts, so at the end of the year there will be a reserve balance. The reserve amounts are not excess funds. The reserves are to fund the upcoming interest payments to bondholders should annual assessments not be received on a timely basis. The fund balance remaining in the final year of the bonds (2029) will be applied to the final payment and assessments on property owners will be lowered.

Loveland Urban Renewal Authority Fund

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and the Lincoln Place project area located on the old Walgreens block in the downtown area. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1.

Loveland Urban Renewal Authority Fund Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted Change
DOWNTOWN	-	30,060	78,160	53,830	79.1%
FINLEY BLOCK	163,447	163,470	163,470	205,530	25.7%
US 34 CROSSROADS	10,813,315	10,695,770	10,695,770	11,091,920	3.7%
FAÇADE GRANT	39,357	-	23,820	-	-
Total Expense	\$11,016,119	\$10,889,300	\$10,961,220	\$11,351,280	4.2%
REVENUE					
Beginning Balance	\$1,084,830	\$2,260,810	\$1,151,410	\$1,117,920	
TAXES	11,006,125	10,889,300	10,889,300	11,351,280	4.2%
INTEREST	76,575	38,430	38,430	25,000	(34.9%)
Total Revenue	\$11,082,700	\$10,927,730	\$10,927,730	\$11,376,280	4.1%
Total Resources	\$12,167,530	\$13,188,540	\$12,079,140	\$12,494,200	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	252,804	243,530	315,450	309,360	27.0%
DEBT SERVICE	10,763,315	10,645,770	10,645,770	11,041,920	3.7%
Total Expense	\$11,016,119	\$10,889,300	\$10,961,220	\$11,351,280	4.2%
Ending Balance	\$1,151,411	\$2,299,240	\$1,117,920	\$1,142,920	

Fund Balance Summary

	2011 Actual Ending Balance	2012 Adopted Ending Balance	2012 Revised Ending Balance as of June	2013 Ending Balance
General Fund	\$31,283,787	\$21,314,400	\$26,744,200	\$28,136,660
INTERNAL SERVICES FUNDS				
EMPLOYEE BENEFITS	5,392,798	1,979,330	3,624,910	2,597,390
CITY FLEET	7,913,942	7,995,210	8,240,590	7,689,770
FLEET MANAGEMENT	436,049	518,680	558,540	461,260
RISK & INSURANCE	3,729,468	2,538,640	3,606,310	3,121,750
Total Internal Services Funds	\$17,472,257	\$13,031,860	\$16,030,350	\$13,870,170
ENTERPRISE FUNDS				
GOLF	1,349,889	1,509,530	1,462,180	1,545,860
POWER	17,156,515	11,743,530	9,512,460	8,682,060
POWER PIF	6,766,417	1,742,670	6,475,310	6,830,630
RAW WATER	18,474,814	15,673,610	11,703,520	11,767,580
SOLID WASTE	5,060,750	5,054,210	5,661,970	2,802,220
STORMWATER	3,390,960	1,958,740	2,164,200	2,144,370
WASTEWATER	7,409,233	5,714,260	5,577,000	2,874,510
WASTEWATER SIF	4,325,833	633,090	3,802,160	4,050,850
WATER	2,938,925	6,743,050	232,090	9,456,290
WATER SIF	7,273,567	930,740	6,741,920	7,190,080
Total Enterprise Funds	\$74,146,903	\$51,703,430	\$53,332,810	\$57,344,450
SPECIAL REVENUE FUNDS				
ART IN PUBLIC PLACES	537,936	7,780	254,550	65,020
PARK CAPITAL EXPANSION FEES	7,225,680	834,950	1,331,670	2,117,700
RECREATION CAPITAL EXPANSION FEES	3,153,935	3,309,030	3,287,610	3,752,130
TRAILS CAPITAL EXPANSION FEES	1,097,925	942,770	1,020,150	581,060
OPEN SPACE CAPITAL EXPANSION FEES	1,109,883	793,370	1,246,600	221,550
FIRE CAPITAL EXPANSION FEES	2,452,562	1,995,920	1,826,440	49,480
POLICE CAPITAL EXPANSION FEES	4,211,899	4,319,030	4,078,390	4,260,680
LIBRARY CAPITAL EXPANSION FEES	306,840	353,630	153,040	354,360
CULT. SVC. CAPITAL EXPANSION FEES	1,888,944	1,974,560	1,997,990	2,200,360
GEN. GOVT. CAPITAL EXPANSION FEES	8,261,263	5,595,710	7,431,600	5,548,640
STREETS CAPITAL EXPANSION FEES	3,063,080	1,778,840	1,408,610	1,356,560
CAPITAL PROJECTS	1,150,706	1,109,300	1,150,710	1,150,710
CONSERVATION TRUST	5,032,548	2,981,290	3,364,330	3,468,130
OPEN SPACE	13,297,582	9,135,440	11,897,200	10,978,320
PARKS IMPROVEMENT	2,671,147	2,081,350	2,113,230	1,890,670
LODGING TAX	718,466	487,030	775,770	884,630
PEG FEE	205,395	153,470	211,400	198,940
SEIZURE AND FORFEITURE	2,314	2,050	-	-
Total Special Revenue Funds	\$56,388,105	\$37,855,520	\$43,549,290	\$39,078,940
Total All City Funds	\$179,291,052	\$123,905,210	\$139,656,650	\$138,430,220

* Ending balances may differ slightly from fund summaries and the Total City Budget page due to rounding differences.

Department



Summaries

This section details revenues and operating expenditures for all departments, descriptions of each department with mission statements and goals, performance measurements, a summary of authorized positions, revenue attributable to the departments, and any significant changes in departmental budgets.

The department and division summaries provide historical cost information along with the current and recommended budget.

Department Summaries

Legislative (LEG)..... 6-1

The City of Loveland is a home rule, council-manager form of government. The City Council is a nine member policy-making board for the City of Loveland. The Council is led by the Mayor, who is elected for a two-year term by the community at large.

Executive & Legal (E&L)..... 7-1

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence. The Public Information Office is also within this Department.

Cultural Services (CS) 8-1

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events.

Development Services (DS) 9-1

The Development Services Department includes Planning, Building Inspections, Code Enforcement, Community Partnership Office, and Community and Strategic Planning (including Historic Preservation, Downtown Working Committee Support). The Department strives to enhance community livability by providing well-planned, sustainable, vital and safely built community environment through public involvement in the planning and development processes. The Community Partnership Office partners with several non-profit organizations in the community to deliver services to those in need through a grant administration process for awards of city money and Community Development Block Grant funding.

Economic Development (ED)..... 10-1

The Economic Development Department unifies all the primary economic development functions of the City of Loveland. These include primary employment attraction, retention and expansion; retail development and recruitment; small business development; creative sector development; tourism and visitor services; and downtown development. Departmental activities incorporate analysis and strategic planning; marketing; business assistance and liaison; and financial assistance and partnerships with business.

Finance (FIN)..... 11-1

The function of the Finance Department is to facilitate interaction between the City Council, City Manager, other City departments and the divisions within the Finance Department. This Department is responsible for all financial functions of the City, as well as many other support services, including Accounting and Purchasing, Budget, City Clerk, Revenue, Risk Management, and Utility Billing. Finance assists the public regarding utility bills, accounts payable, sales and use taxes and municipal bonds.

Human Resources (HR)..... 12-1

The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; Employee Recognition Program; and the Community Volunteer Program.

Information Technology (IT) 13-1

The Information Technology Department is made up of four divisions: Administration, Application Services, Infrastructure Services, and Telecommunications. IT is responsible for the information systems, applications and technologies that provide communication with and for the City of Loveland government.

Loveland Public Library (LIB) 14-1

The Library offers a variety of services to the community through its printed and electronic media. A wide variety of programming for ages 1 to 101 is offered to build knowledge and enjoyment, including an outreach minivan for those that cannot come to the library facility. The media services personnel in the Library also manage Channel 16 broadcasting.

Parks & Recreation (P&R) 15-1

The Parks and Recreation Department manages city parks, golf courses, recreational trails, natural areas, the Loveland Chilson Recreation/Senior Center, Barnes Park Batting Cages, Winona Swimming Pool, Lake Loveland Swim Beach, and cemeteries.

Police (POL) 16-1

The Police Department provides an enhanced level of safety in Loveland, protects the rights guaranteed to all people by the constitution, and improves the quality of life of each citizen. The Police Department is a nationally accredited organization that strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations.

Public Works (PW) 17-1

The Public Works Department provides planning, design, construction and maintenance services for the general public and the City of Loveland's internal operations.

Water & Power (W&P) 18-1

The Water & Power Department delivers water, wastewater and electric power to the Loveland community 24 hours a day, seven days a week. The City purchases, stores, and treats water to ensure that each tap in the community can access clean water. The Wastewater Division ensures that the waste is collected and treated. The Power Division ensures access to reliable electric power. All of these services are delivered at the most competitive rates in the State.

Other (OTH) 19-1

The Other Section includes detail sheets on non-departmental expenditures that apply generally to the operations of the General Fund, including contributions to outside agencies that support the community. It also includes budgets for entities that are governed by separate boards. The City Council serves as either the entire board (Loveland Urban Renewal Authority, Special Improvement District, and General Improvement District) or is represented on the board (Airport, Loveland/Larimer Building Authority, Loveland Fire Rescue Authority).

Legislative



Legislative

Loveland's Vision:

A vibrant community...

Surrounded by natural beauty...

Where you belong.

Legislative

The City Council is the legislative and policy-making body of the City government. The Mayor and the council members, working together as a single body, are entrusted with representing and interpreting the needs of Loveland citizens by balancing diverse public interests, establishing policies, and providing leadership and vision for the community. The Council appoints a City Manager to implement policies and manage the day-to-day operations of the Loveland municipal government. In addition, the Council appoints a City Attorney and a Municipal Judge. The Council also oversees the City's 21 citizen boards and commissions.

In elections, held the first Tuesday in November of odd-numbered years, voters select the Mayor and members of the City Council. The Council has a total of nine members. Each of four city wards elects two council members to serve staggered four-year terms. The Mayor, elected from the city at large, serves a two-year term. The Mayor Pro Tem is chosen by the affirmative vote of a majority of the entire Council. As compensation for their work on behalf of the citizens, council members are paid \$600 per month; the Mayor Pro Tem, \$800 per month; and the Mayor, \$1,000 per month.

Legislative Department Summary							
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
CITY COUNCIL	\$101,076	\$126,200	\$126,200	\$137,710	9.1%	-	-
REVENUE							
GENERAL FUND SUBSIDY	\$101,076	\$126,200	\$126,200	\$137,710	9.1%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	78,143	78,180	78,180	78,250	0.1%		
SUPPLIES	16,018	22,770	22,770	22,770	0.0%		
PURCHASED SERVICES	6,915	25,250	25,250	36,690	45.3%		
Total Expense	\$101,076	\$126,200	\$126,200	\$137,710	9.1%		

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 70 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 11,440 Increase in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

- Core Changes

- There are no core changes in this division.

- Funded Supplements

- There are no funded supplements in this division.

11,510 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Executive



and Legal

Executive & Legal

William Cahill has been the City Manager, the chief executive officer, at the City of Loveland since the end of 2010. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relations with many external organizations to achieve alignment with City Council priorities for the community and resources available.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence.

Executive & Legal Department Summary							
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
CITY MANAGER	442,282	451,510	451,510	476,540	5.5%	2.75	2.50
CITY ATTORNEY	889,490	895,620	915,010	950,260	6.1%	6.75	6.75
MUNICIPAL COURT	356,728	369,480	369,480	428,540	16.0%	4.00	4.00
CITY CLERK	438,062	507,000	510,020	544,910	7.5%	3.75	3.75
PUBLIC INFORMATION	135,754	147,870	147,870	160,490	8.5%	0.75	1.30
Total Expense	\$2,262,316	\$2,371,480	\$2,393,890	\$2,560,740	8.0%	18.00	18.30
REVENUE							
CHARGES FOR SERVICE	61,823	65,600	65,600	61,100	(6.9%)		
FINES	230,687	220,680	220,680	225,780	2.3%		
OTHER	143	-	11,280	-	-		
ADMIN. ALLOCATIONS	-	-	-	412,200	100.0%		
GENERAL FUND SUBSIDY	1,969,663	2,085,200	2,096,330	1,861,660	(10.7%)		
Total Revenue	\$2,262,316	\$2,371,480	\$2,393,890	\$2,560,740	8.0%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,946,247	1,938,490	1,949,770	1,990,180	2.7%		
SUPPLIES	190,274	26,700	27,070	27,450	2.8%		
PURCHASED SERVICES	125,795	406,290	417,050	543,110	33.7%		
Total Expense	\$2,262,316	\$2,371,480	\$2,393,890	\$2,560,740	8.0%		

City Manager

The City Manager is the chief executive officer of the City of Loveland. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relationships with many external organizations to achieve alignment with City Council priorities for the community. This alignment effort is communicated in the annual budget and the 10-Year Financial Plan.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence. A performance measurement system has been established to create a means of communication that will align expectations for service delivery and the actual service delivery using resources available. The elements of this system serve as a tool to assess the efficiency and effectiveness of resource allocation.

Many organizations external to the organization help to shape the community and set the path for the future. The City Manager is responsible for coordinating relationships with:

- other agencies, such as federal, state, county and other municipalities;
- other non-profit organizations;
- the City of Loveland's boards and commissions; and
- Businesses and other private agencies.

It is critical to manage those relationships in a way that the citizens receive the most benefit today and in the future. It must pave the way to an efficient, results oriented government, which partners with all segments of the community to face the challenges of the future.

ACTIVITY		DEPARTMENT		
City Manager		Executive & Legal		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
CITY MANAGER	\$442,282	\$451,510	\$451,510	\$476,540
REVENUE				
ADMIN. ALLOCATIONS	-	-	-	260,720
GENERAL FUND SUBSIDY	442,282	451,510	451,510	215,820
Total Revenue	\$442,282	\$451,510	\$451,510	\$476,540
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	427,515	430,440	430,440	418,440
SUPPLIES	13,985	3,650	3,650	3,650
PURCHASED SERVICES	782	17,420	17,420	54,450
Total Expense	\$442,282	\$451,510	\$451,510	\$476,540
FTE	2.75	2.75	2.50	2.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (40,480) Decrease in personnel services due to a reorganization transferring .25 FTE to the Finance Department.
- 19,950 Increase in personnel services for the addition mid-year of non-benefited 20 hour Intern position for eight months.
- 2,880 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 1,720 Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 2,760 Increase in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 34,740 Increase in purchased services for allocated administrative costs.

3,460 Core Changes

- 3,930 Personnel Services
- (470) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

25,030 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

City Attorney

The Loveland Home Rule Charter sets out the duties of the City Attorney as follows: “The City Attorney shall serve as the chief legal adviser for the City, shall advise the Council and other City officials in matters relating to their official powers and duties, and shall perform such other duties as may be designated by Council.”

The Loveland Municipal Code also requires the City Attorney to appear for the City in all actions or suits in which the City is a party and s/he is authorized to make any and all affidavits or instruments in writing for the proper conduct in any suit in which, in her/his opinion, the City’s interests so require. The City Attorney must attend all meetings of the Council and draft all ordinances, contracts and other instruments when requested by the Council to do so. The City Attorney may appoint assistants as necessary and as authorized in the budget to serve under the direction and control of the City Attorney.

The City Attorney’s Office handles all prosecution in the Loveland Municipal Court. When matters are appealed from the Loveland Municipal Court to the District Court, this office handles the appeals. A vital part of handling Municipal Court matters is consultation with defendants in Municipal Court on their particular cases, which includes an education effort about law enforcement in general.

The City Attorney’s Office handles most legal matters for the City. Occasionally, certain areas that require specialized expertise are handled by outside counsel. When lawsuits are filed against the City on matters for which the City has liability insurance coverage, the insurance company retains an attorney to represent the City at the insurance company’s expense. In these matters, the City Attorney assists the attorney retained by the insurance company with the defense of the lawsuits.

The City Attorney’s Office consults regularly with the City Manager’s Office and all other City departments regarding various matters which have legal implications for the City.

ACTIVITY		DEPARTMENT		
City Attorney		Executive & Legal		
EXPENSE BY DIVISION/Program	‘11 Actual	‘12 Adopted Budget	‘12 Revised Budget as of June	‘13 Budget
CITY ATTORNEY	\$889,490	\$895,620	\$915,010	\$950,260
REVENUE				
OTHER	-	-	11,280	-
GENERAL FUND SUBSIDY	889,490	\$895,620	903,730	950,260
TOTAL REVENUE	\$889,490	\$895,620	\$915,010	\$950,260
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	846,242	848,430	859,710	872,100
SUPPLIES	40,673	3,550	3,750	3,550
PURCHASED SERVICES	2,575	43,640	51,550	74,610
Total Expense	\$889,490	\$895,620	\$915,010	\$950,260
FTE	6.75	6.75	6.75	6.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

950	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
1,410	Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
580	Increase in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
1,560	Increase in purchased services for the Westlaw subscription costs.
8,110	Increase in purchased services for training costs approved mid-year in 2012.
1,500	Increase in purchased services for bar association dues for attorneys approved mid-year in 2012.
19,720	Increase in purchased services for allocated administrative costs.
20,810	<u>Core Changes</u>
21,310	Personnel Costs
(500)	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.

54,640 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Municipal Court

The Municipal Court's authority and responsibility is established by the Home Rule Charter and State Law. It functions to adjudicate and process Municipal Code and Charter violations.

The Court will process approximately 12,000 cases in 2013, with the following attendant responsibilities: maintain Traffic Violations Bureau for "decriminalized" traffic infractions; formal arraignment on all other charges with advisement of legal rights and procedures; provision of a trial by judge or jury for disputed violations; sentencing of convicted violators; keep records and report convictions as required; maintain administrative record keeping; issue and account for warrants for the arrest of non-compliant offenders; collect fines and costs; and set minimum fines and costs except as otherwise established by local or State law.

ACTIVITY				DEPARTMENT
Municipal Court				Executive & Legal
EXPENSE BY Division/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
MUNICIPAL COURT	\$356,728	\$369,480	\$369,480	\$428,540
REVENUE				
CHARGES FOR SERVICE	30,428	44,500	44,500	30,000
FINES	230,687	220,680	220,680	225,780
OTHER	143	-	-	-
GENERAL FUND SUBSIDY	95,470	104,300	104,300	172,760
Total Revenue	\$356,728	\$369,480	\$369,480	\$428,540
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	323,693	329,270	329,270	338,360
SUPPLIES	25,675	11,600	11,600	14,600
PURCHASED SERVICES	7,360	28,610	28,610	75,580
Total Expense	\$356,728	\$369,480	\$369,480	\$428,540
FTE	4.00	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 1,100 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 2,080 Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 1,800 Increase in supplies for the replacement of a printer in the Courtroom.
- 1,200 Increase in purchased services for the Westlaw subscription costs.
- 4,900 Increase in purchased services for general liability insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 8,200 Increase in purchased services for payments to Larimer County for housing City prisoners in the Larimer County Detention Center.
- 33,870 Increase in purchased services for allocated administrative costs.

5,910 Core Changes

5,910 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

\$59,060 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

City Clerk

The City Clerk Division:

- Maintains current files on all minutes, ordinances, resolutions, contracts, agreements, easements, titles and deeds for the City Council and management, as well as scanning public records into the imaging system for citizen and employee access. Maintains and updates Document Management and Retention Policies for the City of Loveland.
- Maintains and updates the Municipal Code.
- Administers the Food Sales Tax and Utility Rebate Program.
- Coordinates City Council Meeting Agendas.
- Conducts Municipal Elections and oversees Campaign Finance.
- Issues certain licenses and permits.
- Oversees public notice of Boards and Commission meetings.
- Coordinates document recording at the County Clerk and Recorder.

The City Clerk:

- Attends and records minutes of City Council meetings.
- Serves as Secretary to the Loveland Liquor License Authority.
- Is responsible for retaining e-mail documents sent to City Council deemed to be public record.
- Serves as the “Designated Election Official” in Municipal Elections, as resolved by City Council.
- Serves as official custodian of City records.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach (GP 17 & 18)				
Accessible policies and procedures.	% of respondents that indicate high quality with the site.	80%	85%	85%
Fiscal Responsibility (GP 15)				
Efficient use of resources in the City Clerk’s Office.	Meet or below budget projection.	Yes	Yes	Yes
Operational Efficiency (GP 11f & 17)				
Efficient operations in functions of City Clerk’s Office.	Liquor license applicant’s rate process 4-5 on survey.	90%	95%	95%
Sustainable Results (GP 15)				
Effective document retention.	# of requests met within 72 hrs.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
Customer Service expectation equal to above average excellent.	% of respondents that indicate satisfied or extremely satisfied.	90%	90%	90%

ACTIVITY	DEPARTMENT
City Clerk	Executive

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
CITY CLERK				
General Operations	289,655	367,000	370,020	404,910
Food Sales Tax Rebate	148,407	140,000	140,000	140,000
Total Expense	\$438,062	\$507,000	\$510,020	\$544,910
REVENUE				
CHARGES FOR SERVICE	31,395	21,100	21,100	31,100
ADMIN. ALLOCATIONS	-	-	-	151,480
GENERAL FUND SUBSIDY	406,667	485,900	488,920	362,330
Total Revenue	\$438,062	\$507,000	\$510,020	\$544,910
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	250,780	247,430	247,430	256,110
SUPPLIES	178,633	3,650	3,820	4,150
PURCHASED SERVICES	8,649	255,920	258,770	284,650
Total Expense	\$438,062	\$507,000	\$510,020	\$544,910
FTE	3.75	3.75	3.75	3.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

220	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
29,140	Increase in purchased services for allocated administrative costs.
8,550	<u>Core Changes</u>
8,460	Personnel Services
500	Supplies
(410)	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.

37,910 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Public Information

The Public Information Division provides the community and employees with accurate and timely information related to issues and activities of City government in a manner that facilitates participation.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Engage, empower, inform and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process (GP 18)				
Provide information to the Loveland community and beyond about City government programs, services, facilities and events.	# of <i>City Update</i> newsletters.	12	12	12
	# of "Loveland's Talking" TV shows.	11	9	10
	# of web site updates/additions.	100+	75+	75+
	# of RH Dateline: Loveland pages.	9	6	4
	# of tabletop displays.	6	6	6
	# of video presentations/online uploads.	6	8	8
	# of news releases, brochures.	30+	30+	30+
Provide effective information from the audience perspective.	% of survey respondents indicating they are " <i>well informed about City services.</i> "	76	75	75

ACTIVITY	DEPARTMENT
Public Information	Executive & Legal

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
PUBLIC INFORMATION	\$135,754	\$147,870	\$147,870	\$160,490
REVENUE				
GENERAL FUND SUBSIDY	\$135,754	\$147,870	\$147,870	\$160,490
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	98,017	82,920	82,920	105,170
SUPPLIES	36,813	4,250	4,250	1,500
PURCHASED SERVICES	924	60,700	60,700	53,820
Total Expense	\$135,754	\$147,870	\$147,870	\$160,490
FTE	0.75	0.75	0.80	1.30

CHANGES COMPARED TO PRIOR YEAR ADOPTED

16,940	Increase in purchased services for the addition of a half-time position that has been contracted for in previous years.
4,300	Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(2,750)	Decrease in supplies based on historical experience.
8,180	Increase in purchased services for allocated administrative costs.
(14,240)	Decrease in purchased services due to the addition of the new position.

190 Core Changes

1,010	Personnel Services
(820)	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

12,620 **Total Change**

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Cultural



Services

Cultural Services

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events. The Department includes the Loveland Museum/Gallery, the Rialto Theater and the Art in Public Places Program. The Museum/Gallery serves as a regional cultural center by collecting Loveland's history and by presenting art and history exhibits and events. The historic Rialto Theater presents live theater, dance, concerts, films, lectures and children's programs. The Art in Public Places Program commissions work for public spaces and buildings and cares for the 300+ interior and exterior pieces in the City's collection.

Three citizen advisory boards, the Youth Advisory Commission, the Cultural Services Board and the Visual Arts Commission, assist the Department.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Provide High Quality Cultural Opportunities (GP 7 & 18)				
Provide community-wide cultural events.	Attendance at summer outdoor concert events.	6,425	10,500	9,500
	Attendance at community-wide events.	10,640	8,000	8,500
Institute a docent program at the Museum/Gallery.	# of volunteers trained as docents.	22	35	35
Preserve Loveland's History (GP 4)				
Collect artifacts representing Loveland's history.	# of users for outreach trunks.	1,600	1,600	1,600
Offer Lone Tree School summer programs.	# of participants.	90	97	98
Integrate Art Into Everyday Lives of Lovelanders (GP 14b)				
Partner with the Thompson R2J School District.	Participation in residency programs.	2,394	2,200	2,500
Provide high-quality cultural opportunities at Museum/Gallery.	Attendance at Museum.	42,2980	41,000	41,000
Provide high-quality cultural opportunities at Rialto Theater.	Attendance at Rialto Theater.	39,644	48,000	54,000
Enhance the City with public art.	# of pieces of art in public spaces.	365	387	392
Further Develop Loveland's Identity As An Art Community (GP 18)				
Offer tours of the Museum/Gallery and Rialto Theater to visitors and residents.	# of participants in tours.	680	980	950
Promote Art in Public Places.	# of promotional materials distributed.	25,000	12,000	18,000
Providing Funding Stream to Meet City Council Sustainability Goals				
Increase financial sustainability of Cultural Facilities: Loveland Museum/Gallery, Lone Tree Schoolhouse and Rialto Theater.	Increase in memberships	-	300%	10%
	Increase in sponsorships	-	1.5%	5%
	Increase in donations	-	999.5%	5%
Increase number of Museum/Gallery and Lone Tree Schoolhouse Rentals.	# of Non-profit Rentals.	20	10	10
	# of For-Profit Rentals.	25	10	10
	# of Private Rentals.	25	3	5
	# of Complimentary Rentals.	39	46	40
Increase number of Rialto Theater Rentals.	# of Non-profit Rentals.	65	167	200
	# of For-Profit Rentals.	46	49	80
	# of Private Rentals.	n/a	18	50
	# of Complimentary Rentals.	18	22	45
Monetary donations received for the Rialto Theater Center		-	159,000	-

Cultural Services Department Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
MUSEUM/GALLERY	858,286	695,110	722,960	1,033,910	48.7%	6.64	6.82
RIALTO THEATER	365,830	476,700	616,200	662,280	38.9%	4.24	5.14
Total General Fund	\$1,224,116	\$1,171,810	\$1,339,160	\$1,696,190	44.7%	10.88	11.96
Special Revenue Fund							
ART IN PUBLIC PLACES	\$329,925	\$531,350	\$547,550	\$414,010	(22.1%)	1.12	1.04
Total Expense	\$1,554,041	\$1,703,160	\$1,886,710	\$2,110,200	23.9%	12.00	13.00
REVENUE							
DONATIONS	66,560	31,650	189,150	27,400	(13.4%)		
MUSEUM/GALLERY SALES	16,084	10,300	10,300	17,300	68.0%		
ADMISSION SALES	-	10,000	10,000	12,000	20.0%		
PROGRAMS	25,114	17,000	17,000	20,000	17.6%		
TICKET SALES	32,135	80,200	80,200	50,500	(37.0%)		
RESTORATION FEE	17,546	27,600	27,600	28,000	1.4%		
RENTAL	37,099	78,000	78,000	78,000	-		
CONCESSIONS	23,480	26,200	26,200	29,000	10.7%		
TRANSFERS	-	-	-	50,000	100.0%		
OTHER	14,659	40,000	40,000	22,000	(45.0%)		
GENERAL FUND SUBSIDY	991,439	850,860	860,710	1,361,990	60.1%		
Total General Fund	\$1,224,116	\$1,171,810	\$1,339,160	\$1,696,190	44.7%		
Special Revenue Fund							
1% FOR THE ARTS	196,987	235,660	235,660	221,430	(6.0%)		
INTEREST	16,574	9,400	9,400	3,050	(67.6%)		
OTHER	468	2,900	19,100	-	(100.0%)		
Total Special Revenue	\$214,029	\$247,960	\$264,160	\$224,480	(9.5%)		
Total Revenue	\$1,438,145	\$1,419,770	\$1,603,320	\$1,920,270	35.3%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	916,586	960,570	960,570	1,032,080	7.4%		
SUPPLIES	177,373	115,580	135,630	142,270	23.1%		
PURCHASED SERVICES	265,106	302,730	322,530	752,330	148.5%		
CAPITAL	194,976	324,280	467,980	183,520	(43.4%)		
Total Expense	\$1,554,041	\$1,703,160	\$1,886,710	\$2,110,200	23.9%		

Museum Administration

The mission of the Museum/Gallery is to promote and enrich quality of life by providing diverse cultural experiences through history, artistic expression and community celebration.

ACTIVITY				DEPARTMENT
Museum Administration				Cultural Services
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
MUSEUM ADMINISTRATION				
General Operations	766,180	636,110	649,410	944,220
Art Exhibits	74,270	42,000	37,000	63,400
Collections	1,848	3,500	-	-
History Exhibits	11,052	13,500	23,550	21,290
Special Events	-	-	-	-
Youth Classes	4,936	-	13,000	5,000
Total Expense	\$858,286	\$695,110	\$722,960	\$1,033,910
REVENUE				
DONATIONS	60,430	9,400	27,400	9,400
MUSEUM/GALLERY SALES	16,750	10,300	10,300	17,300
ADMISSION SALES	-	10,000	10,000	12,000
PROGRAMS	25,114	17,000	17,000	20,000
TRANSFERS	-	-	-	25,000
OTHER	26	-	-	-
GENERAL FUND SUBSIDY	755,966	648,410	658,260	950,210
Total Revenue	\$858,286	\$695,110	\$722,960	\$1,033,910
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	630,880	530,130	530,130	570,090
SUPPLIES	133,319	83,060	93,110	111,380
PURCHASED SERVICES	85,861	81,920	99,720	352,440
CAPITAL	8,226	-	-	-
Total Expense	\$858,286	\$695,110	\$722,960	\$1,033,910
FTE	7.9	6.64	6.64	6.82

CHANGES COMPARED TO PRIOR YEAR ADOPTED

8,600	Increase in personnel services due to a prior misstatement of salary for one part time benefitted employee.
6,810	Increase in personnel services for reallocation of .25 FTE from the Arts in Public Places Fund to the Museum.
8,110	Increase in personnel services for allocated unemployment costs.
280	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
18,500	Increase in supplies for exhibits, from a grant from the Lodging Tax Fund.
2,000	Increase in supplies to replace a scanner.
5,500	Increase in supplies for collections.
(180)	Decrease in supplies for tools and equipment.
266,300	Increase in purchased services for allocated administrative costs.
1,000	Increase in purchased services for preparator services.
400	Increase in purchased services for credit card fees.
(200)	Decrease in purchased services for anticipated insurance deductibles.
4,000	Increase in purchased services for other outside services.
(12,460)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(8,300)	Decrease in purchased services for historic preservation costs.
4,280	Increase in purchased services for printing.
16,160	<u>Core Changes</u>
16,160	Personnel Services
18,000	<u>Funded Supplements</u>
12,000	Increase in purchased services for advertising.
1,500	Increase in purchased services for printing the department newsletter.
2,500	Increase in supplies for graphic design software and equipment.
2,000	Increase in purchased services for conference attendance.

338,800 Total Change

OTHER INFORMATION

73,100	<u>Unfunded Supplements</u>
36,360	Reclassify a non-benefitted part-time position to a full time position (Museum Registrar).
18,740	Increase a Desktop Publishing position from 30 hours per week to full time status.
18,000	Funding for Foote Lagoon Concert Series.
2,000	<u>Equipment Replacement</u>
2,000	Scanner
-	<u>Capital Projects</u>
-	There are no capital projects associated with this division.

Rialto Theater

Since the renovation and reopening in February 1996, the historic theater has become a popular venue for theater, dance, concerts, movies, lectures, and children's programming. Rental use of the theater continues to grow as well, and several community performing arts groups have adopted the Rialto as their home theater.

ACTIVITY				DEPARTMENT
Rialto Theater				Cultural Services
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
RIALTO THEATER	\$365,830	\$476,700	\$616,200	\$662,280
REVENUE				
TICKET SALES	32,135	80,200	80,200	50,500
RESTORATION FEE	17,546	27,600	27,600	28,000
RENTAL	37,099	78,000	78,000	78,000
CONCESSIONS	23,480	26,200	26,200	29,000
DONATIONS	6,130	22,250	161,750	18,000
TRANSFERS	-	-	-	25,000
OTHER	13,967	40,000	40,000	22,000
GENERAL FUND SUBSIDY	235,473	202,450	202,450	411,780
Total Revenue	\$365,830	\$476,700	\$616,200	\$662,280
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	232,359	323,670	323,670	348,480
SUPPLIES	36,238	24,470	34,470	24,190
PURCHASED SERVICES	97,233	92,960	94,960	271,610
CAPITAL	-	35,600	163,100	18,000
Total Expense	\$365,830	\$476,700	\$616,200	\$662,280
FTE	3.5	4.24	4.64	5.14

CHANGES COMPARED TO PRIOR YEAR ADOPTED

22,500	Increase in personnel services for .5 FTE added in 2012, but incorrectly recorded as non-benefitted.
(22,500)	Decrease in personnel services for non-benefitted salaries to correct an error that recorded .5 benefitted FTE as temporary in 2012.
(11,000)	Decrease in personnel services for reallocation of .1 FTE from the Rialto to the Arts in Public Places Fund.
4,160	Increase in personnel services for allocated unemployment costs.
420	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(280)	Decrease in supplies for tools and equipment.
149,330	Increase in purchased services for allocated administrative costs.
25,000	Increase in purchased services for artist fees from a grant from the Lodging Tax Fund.
100	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
995	Increase in purchased services for membership fees and dues.
25	Increase in purchased services for subscriptions.
1,200	Increase in purchased services for telephone costs.
(1,000)	Decrease in purchased services for printing costs.
(1,000)	Decrease in purchased services for postage.
(2,000)	Decrease in purchased services for other outside services.
(17,600)	Decrease in capital based on equipment replacement needs.

8,730 Core Changes

8,730 Personnel Services

28,500 Funded Supplements

6,000 Increase in purchased services for conference attendance.

22,500 Increase in personnel services for .5 FTE added for scheduling and marketing in Rialto Theater Center.

185,580 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

18,000 Equipment Replacement

18,000 LCD Projector

- Capital Projects

- There are no capital projects associated with this division.

Art in Public Places

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art.

ACTIVITY				DEPARTMENT
Art in Public Places				Cultural Services

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
SPECIAL REVENUE FUND				
ART IN PUBLIC PLACES	\$329,925	\$531,350	\$547,550	\$414,010
REVENUE				
1% FOR THE ARTS	196,987	235,660	235,660	221,430
INTEREST	16,574	9,400	9,400	3,050
OTHER	468	2,900	19,100	-
Total Revenue	\$214,029	\$247,960	\$264,160	\$224,480
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	53,347	106,770	106,770	113,510
SUPPLIES	7,816	8,050	8,050	6,700
PURCHASED SERVICES	82,012	127,850	127,850	128,280
CAPITAL	186,750	288,680	304,880	165,520
Total Expense	\$329,925	\$531,350	\$547,550	\$414,010
FTE	0.85	1.12	1.12	1.04

CHANGES COMPARED TO PRIOR YEAR ADOPTED

11,000	Increase in personnel services for reallocation of .1 FTE from the Rialto to the Arts in Public Places Fund.
(6,810)	Decrease in personnel services for reallocation of .25 FTE from the Arts in Public Places Fund to the Museum.
(1,350)	Decrease in supplies for food expenses.
2,930	Increase in purchased services for allocated administrative costs.
(2,500)	Decrease in purchased services for travel and meetings.
(22,010)	Decrease in capital for commissions.
(101,150)	Decrease in capital for art purchases.

2,550 Core Changes

2,550 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(117,340) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Development



Services

Development Services

The Development Services Department enhances community livability by: providing a well-planned, sustainable, vital, and safe built community environment; protecting the heritage and natural beauty of the region; facilitating development, urban renewal and historic preservation; promoting attractive and diverse neighborhoods that provide a full range of housing opportunities; facilitating the development of properly located commercial, industrial, and institutional uses; while encouraging organizational transparency and public involvement in the planning and development process.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Foster attractive development. (GP 1)				
Include standards and guidelines in development codes to implement the Community Design Element of the Comprehensive Plan.	# of amendments to development codes incorporating community design standards developed and presented to City Council.	4	2	2
Ensure that development applications and building permits comply with the community design related standards and guidelines.	% of development applications and building permits that comply with design related standards and guidelines.	98%	100%	100%
Encourage the development of a full range of housing types and a mix of housing densities throughout the City. (GP 2)				
Inform developers of the incentives available for the development of affordable housing units.	# of senior and affordable housing units included in approved development projects.	60	0	60
	Annual # of housing units for which building permits are issued as senior and affordable housing.	17	25	25
Ensure that developers understand the housing needs within the Loveland community and include in development applications an appropriate mix of housing types and densities.	Annual # of housing units, other than single family detached for which building permits are issued.	27	128	90
Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal and/or more detailed planning analysis. (GP 3)				
Identify geographic areas in which there is a need for the development of special strategies and policies (special area plans) to promote redevelopment and urban renewal.	# of special area plans developed and presented to Council for adoption.	2	0	2
Remove regulatory barriers that make infill and building reuse difficult.	# of amendments to development codes eliminating unnecessary regulations that make infill and building reuse difficult.	2	4	4
Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage. (GP 4)				
Program implemented to communicate to property owners the value and benefits of designating historic properties on state, local or national registers.	# of properties designated to the national, state or local historic registers as landmarks or part of a historic district.	15	3	4
Financial incentives are communicated and utilized by property owners for preservation / rehabilitation of historic properties.	# of historic buildings rehabilitated using tax credits, State Historic Fund grants, or City of Loveland funding sources.	4	5	5

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Protect regional lands within the Loveland GMA (GP 5)				
Standards consistent with Comprehensive Plan policies are in place to protect environmentally sensitive areas.	% of development projects that comply with such standards.	100%	100%	100%
Standards, consistent with Comprehensive Plan policies, are in place to identify and protect important views and watersheds.	% of development projects complying with such standards.	100%	100%	100%
Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry. (GP 9)				
Development review process ensures the protection of public health, safety and order.	% of development plans that meet standards relative to public health, safety and order.	100%	100%	100%
Building permit review process ensures the protection of public health, safety and order.	% of buildings and structures that comply with International Building Code Series.	100%	100%	100%
	# of building inspections per FTE building inspector.	25	31	28
	% of citizen's complaints responded to within 24 hours.	100%	100%	100%
	% of citizen's complaints resolved without issuance of citation.	100%	99.9%	100%
Development application and building permit review processes promote resource conservation and establishment of a convenient land use pattern.	% of development projects that comply with standards for the protection of environmentally sensitive areas.	100%	100%	100%
	% of building permit plans that comply with Energy Conservation Code.	100%	100%	100%
	# of development projects that utilize new water efficient landscape/irrigation standards.	2	1	2
Encourage a pattern of compact and contiguous development. (GP 12)				
The development review process ensures compliance with Adequate Community Facilities standards.	% of development projects that comply with Adequate Community Facilities standards.	100%	100%	100%
Development projects are presented to decision makers that establish a pattern of compact development.	% of development projects that achieve greater than 75% of the maximum densities permit under the Comprehensive Plan.	75%	75%	75%
Promote the adequate provision of employment opportunities. (GP 13)				
Development projects strategic for sustaining Loveland's economic health are identified and given priority in the development review and building permit.	# of projects identified as strategic for sustaining Loveland's economic health and processed through the City's expedited review process.	4	5	4

Development Services Department Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
DEVELOPMENT SERVICES	309,906	342,490	340,590	396,310	15.7%	3.00	3.00
BLDG SVC & CODE ENF.	753,076	803,030	803,030	908,580	13.1%	9.00	9.00
COMM & STRAT PLANNING	760,329	245,670	310,620	322,280	31.2%	2.50	3.00
COMMUNITY PARTNERSHIP	586,136	536,380	693,070	577,800	7.7%	1.20	1.20
CURRENT PLANNING	702,744	709,740	709,740	789,550	11.2%	8.75	7.38
Total General Fund	\$3,112,191	\$2,637,310	\$2,857,050	\$2,994,520	13.5%	24.45	23.58
Special Revenue Fund							
COMM DEV BLOCK GRANT	\$391,874	\$275,000	\$489,910	\$288,240	4.8%	0.80	0.80
Total Expense	\$3,504,065	\$2,912,310	\$3,346,960	\$3,282,760	12.7%	25.25	24.38
REVENUE							
General Fund							
CHARGES FOR SERVICE	34,752	54,000	54,000	68,500	26.9%		
LICENSES & PERMITS	1,210,207	836,780	836,780	1,360,500	62.6%		
INTERGOVERNMENTAL	171,796	-	40,340	-	-		
OTHER	2,308	-	1,840	-	-		
GENERAL FUND SUBSIDY	1,693,128	1,746,530	1,924,090	1,565,520	(10.4%)		
Total General Fund	\$3,112,191	\$2,637,310	\$2,857,050	\$2,994,520	13.5%		
Special Revenue Fund							
INTERGOVERNMENTAL	\$391,874	\$275,000	\$489,910	\$288,240	4.8%		
Total Revenue	\$3,504,065	\$2,912,310	\$3,346,960	\$3,282,760	12.7%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	2,084,943	2,054,010	2,035,850	2,071,290	0.8%		
SUPPLIES	28,821	34,080	35,930	31,590	(7.3%)		
PURCHASED SERVICES	1,390,301	824,220	1,275,180	1,179,880	43.2%		
Total Expense	\$3,504,065	\$2,912,310	\$3,346,960	\$3,282,760	12.7%		

Development Services

The Development Services Program, through the Department Director, provides leadership and management, determines staffing and budgetary needs, and establishes program guidelines for the Department.

ACTIVITY				DEPARTMENT
Development Services				Development Services
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
DEVELOPMENT SERVICES	\$309,906	\$342,490	\$340,590	\$396,310
REVENUE				
GENERAL FUND SUBSIDY	\$309,906	\$342,490	\$340,590	\$396,310
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	299,373	328,760	328,760	356,790
SUPPLIES	4,904	4,050	5,900	4,050
PURCHASED SERVICES	5,629	9,680	5,930	35,470
Total Expense	\$309,906	\$342,490	\$340,590	\$396,310
FTE	2.50	3.00	3.00	3.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 18,160 Increase in personnel services for allocated unemployment costs.
- (420) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 25,470 Increase in purchased services for allocated administrative costs.
- (480) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- 800 Increase in purchased services for Volunteer recognition event.

10,290 Core Changes

10,290 Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

53,820 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Building Services & Code Enforcement

Building Services & Code Enforcement establishes and administers the International Building Codes to safeguard public health, safety and general welfare by ensuring adequacy of structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergent responders during emergency operations. Working in a multifaceted permitting process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, and provides staff support to the Construction Advisory Board (CAB) and City Council.

ACTIVITY		DEPARTMENT		
Building Services & Code Enforcement		Development Services		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
BUILDING SVC & CODE ENFORCE	\$753,076	\$803,030	\$803,030	\$908,580
REVENUE				
LICENSES & PERMITS	1,207,755	836,780	836,780	1,360,500
CHARGES FOR SERVICE	16,952	10,000	10,000	14,500
OTHER	3	-	-	-
GENERAL FUND SUBSIDY	(471,634)	(43,750)	(43,750)	(466,420)
Total Revenue	\$753,076	\$803,030	\$803,030	\$908,580
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	665,950	710,560	710,560	735,760
SUPPLIES	10,698	12,970	12,970	11,580
PURCHASED SERVICES	76,428	79,500	79,500	161,240
Total Expense	\$753,076	\$803,030	\$803,030	\$908,580
FTE	9.00	9.00	9.00	9.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 670 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (1,190) Decrease in supplies for computer hardware and software.
- (200) Decrease in supplies for miscellaneous supplies.
- 78,960 Increase in purchased services for allocated administrative costs.
- 240 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- 200 Increase in purchased services for tree maintenance.
- 3,150 Increase in purchased services for projected costs of vehicle maintenance and fuel.
- (810) Decrease in purchased services costs for amortization of vehicle replacements.

24,530 Core Changes

24,530 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

105,550 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Community & Strategic Planning

The Community & Strategic Planning Program manages a proactive community-wide planning program, which defines long-term strategies for maintaining and enhancing the quality of life in Loveland. The Community Vision is accomplished through the development of key planning documents and various City programs in collaboration with citizens, elected officials, and other City departments. Staff participates in regional planning projects involving multi-jurisdictions in northern Colorado to identify opportunities to jointly address land use and growth issues on a regional scale. The Program's goal is to provide the Community with services that balance existing resources with the public interest, encouraging quality planning for Loveland's future.

ACTIVITY		DEPARTMENT		
Community & Strategic Planning		Development Services		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
COMM & STRAT PLANNING	\$760,329	\$245,670	\$310,620	\$322,280
REVENUE				
INTERGOVERNMENTAL	128,201	-	40,340	-
OTHER	2,305	-	1,840	-
GENERAL FUND SUBSIDY	629,823	245,670	268,440	322,280
Total Revenue	\$760,329	\$245,670	\$310,620	\$322,280
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	328,227	222,020	223,860	254,780
SUPPLIES	2,647	3,210	3,210	3,210
PURCHASED SERVICES	429,455	20,440	83,550	64,290
Total Expense	\$760,329	\$245,670	\$310,620	\$322,280
FTE	3.50	2.50	3.00	3.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

22,280 Increase in personnel services resulting from a .5 FTE increase mid-year.
(1,360) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
36,270 Increase in purchased services for allocated administrative costs.
(1,320) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

11,840 Core Changes

11,840 Personnel Services

8,900 Funded Supplements

8,900 Funding for printing, advertising, postage, and professional services for the Historic Preservation Commission education and outreach programs.

76,610 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Community Partnership Office

The City of Loveland provides funds for human service needs in the community through the Human Services Grant and the Community Development Block Grant programs. The Human Services Commission prepares an annual recommendation for allocation of the grant funds for City Council. The grant funds are allocated to a variety of non-profit human service agencies in Loveland that meet the annual goals set by the Human Services Commission.

The City receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development. Congress limits these funds to be used primarily to address the needs of low and moderate income persons, to eliminate slum and blight, and meet urgent community needs. Each year, the Human Services Commission advises City Council on the allocation of funds for projects that meet goals established in the 5-Year Consolidated Plan that guides the way the City expends CDBG dollars. For the past several years, City Council has used the majority of CDBG funds to meet affordable housing and homeless needs in the community.

The Community Partnership Office administers the City's affordable housing policies by tracking affordable housing development and working on policy development with the Affordable Housing Commission.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach (GP 17 & 18)				
Community is informed about grant programs and processes.	# agencies applying for grant programs.	40	41	40
	# of new inquiries per year.	2	5	3
Community is aware of city's support of affordable housing.	# of affordable community housing units.	1,025	1,300	1,370
	# of persons on housing waiting list.	2,000	2,346	2,400
Utilize grant funds to address the 5-Year Consolidated Plan goals: ○ Provide services to homeless persons through shelter, case management and permanent housing; ○ Create and maintain housing opportunities for low income households; ○ Provide services that provide tools for self-sufficiency.	# of homeless families assisted annually through CDBG-funded programs.	100	210	220
	# of housing units created, purchased or rehabilitated annually through CDBG-funded projects.	150	153	170
	# of households with low income assisted with tools for self-sufficiency through CDBG-funded programs.	150	445	450
Fiscal Responsibility (GP 2)				
Compliance with federal regulations to maximize revenue.	# of areas for improved by HUD.	0	4	0
Grant funds are spent in a timely and effective manner.	% of grant recipients performing in an untimely manner.	1%	19%	7%
	\$ leveraged with grant funds with CDBG.	\$3.00 mil	9.8 mil	2.5 mil
	\$ leveraged with grant funds with CPO.	\$25.00 mil	31 mil	23.5 mil
Operational Efficiency (GP 11f & 17)				
Grant process is carried out efficiently and effectively to maximize productivity and community impact.	Cost per application.	\$200	\$128	\$135
Sustainable Results (GP 17)				
Loveland citizens have access to human services and housing.	% of population living at self-sufficiency.	65%	72%	72%
	# of homeless in community.	775	685	700
	# of persons accessing services.	15,000	18,700	18,750
Full range of housing types to meet needs of all socio-economic groups.	# of new housing that is affordable.	50	15	75
Superior Customer Service (GP 16 & 18)				
Grant applicants and commissioners are satisfied with process and management.	% of survey respondents "very satisfied" on agency survey.	96%	82%	95%

ACTIVITY	DEPARTMENT
Community Partnership/CDBG	Development Services

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
COMMUNITY PARTNERSHIP	\$586,136	\$536,380	\$693,070	\$577,800
Special Revenue Fund				
COMM DEV BLOCK GRANT	\$391,874	\$275,000	\$489,910	\$288,240
Total Expense	\$978,010	\$811,380	\$1,182,980	\$866,040
REVENUE				
General Fund				
INTERGOVERNMENTAL	43,595	-	-	-
GENERAL FUND SUBSIDY	542,541	536,380	693,070	577,800
Total General Fund	\$586,136	\$536,380	\$693,070	\$577,800
Special Revenue Fund				
INTERGOVERNMENTAL	\$391,874	\$275,000	\$489,910	\$288,240
Total Revenue	\$978,010	\$811,380	\$1,182,980	\$866,040
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	123,406	129,950	129,950	136,140
SUPPLIES	6,393	5,350	5,350	5,350
PURCHASED SERVICES	848,211	676,080	1,047,680	724,550
Total Expense	\$978,010	\$811,380	\$1,182,980	\$866,040
FTE	2.00	2.00	2.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (960) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 38,250 Increase in purchased services for allocated administrative costs.
- (910) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- 11,130 Increase in purchased services for grants based on expected CDBG grant amount.

7,150 Core Changes

7,150 Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

54,660 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Current Planning

The Current Planning Program coordinates the City's development review process. In facilitating this multifaceted process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, ensures outreach to interested citizens, and provides staff support to the Planning Commission and City Council. In sum, the Current Planning Program is responsible for managing procedures that implement City Council ordinances, policies and visions relating to land development.

ACTIVITY		DEPARTMENT		
Current Planning		Development Services		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
CURRENT PLANNING	\$702,744	\$709,740	\$709,740	\$789,550
REVENUE				
CHARGES FOR SERVICE	20,253	44,000	44,000	54,000
GENERAL FUND SUBSIDY	682,491	665,740	665,740	735,550
Total Revenue	\$702,744	\$709,740	\$709,740	\$789,550
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	667,987	662,720	642,720	587,820
SUPPLIES	4,179	8,500	8,500	7,400
PURCHASED SERVICES	30,578	38,520	58,520	194,330
Total Expense	\$702,744	\$709,740	\$709,740	\$789,550
FTE	8.75	8.75	8.38	7.38

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (17,120) Decrease in personnel services for a reduction of .37 FTE as a part of the Financial Sustainability Strategy.
- (71,000) Decrease of 1 FTE in a shift from in-house to contracted planning services.
- 1,020 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (600) Decrease in supplies for general office supplies.
- (500) Decrease in supplies for miscellaneous supplies.
- 78,280 Increase in purchased services for allocated administrative costs.
- 8,560 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- 71,000 Increase in purchased services for contracted planning services.
- (1,200) Decrease in purchased services costs for postage.
- (1,000) Decrease in purchased services costs for printing costs.
- 600 Increase in purchased services for telephone costs.
- 2,330 Increase in purchased services for projected costs of vehicle maintenance and fuel.
- (2,760) Decrease in purchased services costs for amortization of vehicle replacements.

12,200 Core Changes

12,200 Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

79,810 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Economic



Development

Economic Development

The City of Loveland Vision for economic development is: Loveland is a community with a growing and diverse economic base that offers ample employment and business opportunities to all.

The City's Economic Development Mission is to: Grow employment and business opportunities to sustain the economic health of Loveland and the Northern Colorado Region. We do this by taking actions to accomplish the community's economic development goals.

Goal #1: Make Loveland the heart of innovation and creativity in Colorado.

Goal #2: Make Loveland a destination which attracts businesses, visitors, and consumers.

Goal #3: Make the Right Investment Easy to Come, Stay and Grow.

Goal #4: Make the Right Connections.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the Northern Colorado region. (GP 13)				
Loveland has a reputation of being the heart of innovation in Colorado	Creative Sector and Technology Events	0	4	6
	Adoption of the Economic Development Strategy and Incentive Policy Updates.	0	2	0
	City Council Outreach Activities and Business Appreciation	5	5	5
	Business Assistance/Incentive Agreements proposed/approved	4	4	4
	Presentations to Community Groups.	10	10	10
	Rapid Response Conceptual Review Team/Site Tours.	10	15	15
Market Loveland.	Business Development Website.	1	1	1
	Living Loveland Tag (s) and OCSD Website	0	1	2
	Retail Recruitment/ICSC events and Downtown RFEI	0	1	3
	Destination Loveland and Everything You Loveland Brand and Trade Shows	0	3	5
Relationship management.	Loveland Business Assistance Network Meetings.	2	2	4
	City Council Economic Development Subcommittee Events.	4	4	4
	Letters of Understanding with Partners.	4	4	4
	Ombudsman Calls Addressed.	20	20	20
	Business Assistance Matrix.	1	1	1

Economic Development Department Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
BUSINESS DEVELOPMENT	966,634	621,230	2,270,480	957,170	54.1%	3.63	3.13
OFFICE OF CREATIVE SECTOR DEV.	1,488	100,000	100,000	102,940	2.9%	1.00	1.00
Total General Fund	\$968,122	\$721,230	\$2,370,480	\$1,060,110	47.0%	4.63	4.13
Special Revenue Fund							
LODGING TAX	\$277,274	\$500,000	\$500,000	\$610,000	22.0%	1.00	1.50
Total Expense	\$1,245,396	\$1,221,230	\$2,870,480	\$1,670,110	36.8%	5.63	5.63
REVENUE							
General Fund							
CONTRIBUTIONS	24,274	26,000	26,000	26,000	-		
OPERATING TRANSFERS	-	76,130	76,130	78,800	3.5%		
OTHER	912	-	-	-	-		
GENERAL FUND SUBSIDY	942,936	619,100	619,100	955,310	34.90%		
Total General Fund	\$968,122	\$721,230	\$721,230	\$1,060,110	47.0%		
Special Revenue Fund							
LODGING TAX	582,641	550,000	550,000	700,000	27.3%		
INTEREST	13,839	7,300	7,300	8,710	19.3%		
OTHER	-	-	-	10,150	100.0%		
Total Special Revenue	\$596,480	\$557,300	\$557,300	\$718,860	29.0%		
Total Revenue	\$1,564,602	\$1,278,530	\$1,278,530	\$1,778,970	39.1%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	223,071	489,340	489,340	513,200	4.9%		
SUPPLIES	55,392	54,780	106,820	88,640	61.8%		
PURCHASED SERVICES	963,933	677,110	2,274,320	1,018,270	50.4%		
TRANSFERS	3,000	-	-	50,000	100.0%		
Total Expense	\$1,245,396	\$1,221,230	\$2,870,480	\$1,670,110	36.8%		

Business Development

Business Development's mission is to assist citizens, community groups and economic development organizations with the creation and retention of sustainable employment which contributes to the long term economic diversity of our community.

ACTIVITY				DEPARTMENT
Business Development				Economic Development
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
BUSINESS DEVELOPMENT	\$966,634	\$621,230	\$2,270,480	\$957,170
REVENUE				
CONTRIBUTIONS	24,274	26,000	26,000	26,000
OPERATING TRANSFERS	-	76,130	76,130	78,800
OTHER	912	-	-	-
GENERAL FUND SUBSIDY	941,448	519,100	2,168,350	852,370
Total Revenue	\$966,634	\$621,230	\$2,270,480	\$957,170
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	211,346	421,510	421,510	322,750
SUPPLIES	41,188	44,280	69,580	43,770
PURCHASED SERVICES	715,588	255,440	1,879,390	590,650
Total Expense	\$966,634	\$621,230	\$2,270,480	\$957,170
FTE	3.63	3.63	3.13	3.13

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(29,730)	Decrease in personnel services for reallocation of .5 FTE to the Lodging Tax Fund mid-year.
4,300	Increase in personnel services for allocated unemployment costs.
1,920	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(400)	Decrease in supplies for computer supplies and equipment.
(110)	Decrease in supplies for books and periodicals.
108,500	Increase in purchased services for allocated administrative costs.
244,490	Increase in purchased services for economic incentives. This line was decreased in 2012 to cover anticipated carrying costs of the former Agilent property.
(130,100)	Decrease in purchased services for payments to the Loveland Center for Business Development. The agency will request funding when a contract is finalized with the City in early 2013.
1,800	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
2,370	Increase in purchased services for membership fees and dues.
2,400	Increase in purchased services for travel and meeting costs.
10,500	<u>Core Changes</u>
10,500	Personnel Services
120,000	<u>Funded Supplements</u>
120,000	Increase in purchased services for the Technology Acceleration program.
335,940	Total Change

OTHER INFORMATION

5,000	<u>Unfunded Supplements</u>
5,000	Increase in purchased services for membership in the Colorado Clean Energy Cluster.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
 - Capital Projects
 - There are no capital projects associated with this division.

Office of Creative Sector Development

The Office of Creative Sector Development is funded from Council incentive funding for 3 years (beginning in 2012). Its mission is to create a vital art-related economy in Loveland by facilitating the growth, development, and retention of the creative sector.

ACTIVITY	DEPARTMENT
Office of Creative Sector Development	Economic Development

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
OFFICE OF CREATIVE SECTOR DEV.	\$1,488	\$100,000	\$100,000	\$102,940
REVENUE				
GENERAL FUND SUBSIDY	\$1,488	\$100,000	\$100,000	\$102,940
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	85,750	85,750	88,300
SUPPLIES	39	-	-	200
PURCHASED SERVICES	1,449	14,250	14,250	14,440
Total Expense	\$1,488	\$100,000	\$100,000	\$102,940
FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 200 Increase in supplies for food for meetings.
- 100 Increase in purchased services for printing.
- 90 Increase in purchased services for travel and meeting costs.
- 2,550 Core Changes
 - 2,550 Personnel Services
- Funded Supplements
 - There are no funded supplements in this division.
- 2,940 Total Change**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Visitor Services

Visitor Services receives its funding from the City's Lodging Tax and is responsible for marketing Loveland as a destination for tourism, conventions, and business development. The Division also manages the Loveland Visitors Center.

ACTIVITY		DEPARTMENT		
Visitor Services		Economic Development		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
VISITOR SERVICES				
General Operations	3,867	95,000	95,000	115,000
Community Marketing	272,307	100,000	100,000	147,000
Conventions	-	-	-	30,000
Events	-	105,000	105,000	108,000
Product Improvement	-	50,000	50,000	50,000
Visitor/Reception Center	1,100	125,000	125,000	130,000
Website	-	25,000	25,000	30,000
Total Expense	\$277,274	\$500,000	\$500,000	\$610,000
REVENUE				
LODGING TAX	582,641	550,000	550,000	700,000
INTEREST	13,839	7,300	7,300	8,710
OTHER	-	-	-	10,150
Total Revenue	\$596,480	\$557,300	\$557,300	\$718,860
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	11,725	67,830	67,830	102,150
SUPPLIES	14,204	10,500	37,240	44,670
PURCHASED SERVICES	248,345	421,670	394,930	413,180
TRANSFERS	3,000	-	-	50,000
Total Expense	\$277,274	\$500,000	\$500,000	\$610,000
FTE	0.0	1.0	1.5	1.5

CHANGES COMPARED TO PRIOR YEAR ADOPTED

29,730 Increase in personnel services for reallocation of .5 FTE to the Lodging Tax Fund mid-year.
(4,500) Decrease in supplies for general operations.
18,630 Increase in purchased services for allocated administrative costs.
(9,820) Decrease in purchased services for outside services related to general operations.
(13,630) Decrease in purchased services for Visitors Center utilities and other maintenance services.

4,590 Core Changes

4,590 Personnel Services

85,000 Funded Supplements

47,000 Increase in purchased services for community marketing.

30,000 Increase in purchased services for convention attraction.

3,000 Increase in community events.

5,000 Increase in purchased services for website services.

110,000 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Finance



Finance

Finance

The Finance Department is comprised of the following divisions: Administration, Accounting & Purchasing, Budget, and Revenue. The former Utility Billing & Meter Reading Division has been moved from the Water and Power Enterprise into the Finance Department Revenue Division to align the division's budget with its current reporting structure.

The Department's primary functions include financial operations and reporting, purchasing, sales tax licensing, sales, use, and retail fee collection, meter reading and customer service and billing operations, accounts payable, financial policy and procedure development, internal and performance auditing, lease and debt financing, long-range financial planning, capital improvements planning, budgeting, government and enterprise accounting, rate and fee setting.

The Department produces the Comprehensive Annual Financial Report (CAFR), the Annual Budget, long-range financial plans, monthly financial reports, and quarterly summary reports. The CAFR is the official statement of the City's financial position containing detailed accounting of revenues, expenditures, and financial condition. The Department coordinates the development of the Capital Program, 10-Year Financial Master Plan and an annual budget.

Finance Department Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
ADMINISTRATION	307,730	282,210	276,710	290,810	3.0%	1.90	2.15
ACCTG & PURCHASING	799,727	817,170	842,170	996,620	22.0%	9.85	10.85
BUDGET	134,768	222,980	222,980	246,200	10.4%	2.00	2.00
REVENUE	2,364,919	2,606,710	2,606,710	2,769,820	6.3%	29.90	29.88
Total Expense	\$3,607,144	\$3,929,070	\$3,948,570	\$4,303,450	9.5%	43.65	44.88
REVENUE							
General Fund							
CHARGES FOR SERVICE	169,241	194,000	194,000	196,000	1.0%		
TAXES	550,184	309,800	309,800	310,000	0.1%		
OTHER	22,812	-	-	-	-		
ADMIN. ALLOCATIONS	2,440,187	2,509,030	2,509,030	2,915,790	16.2%		
GENERAL FUND SUBSIDY	424,720	916,240	935,740	881,660	(3.8%)		
Total Revenue	\$3,437,903	3,929,070	\$3,754,570	\$4,303,450	9.5%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	2,991,449	3,100,140	3,102,340	3,273,850	5.6%		
SUPPLIES	38,233	74,250	72,050	44,460	(40.1%)		
PURCHASED SERVICES	577,462	749,680	769,180	970,640	29.5%		
CAPITAL	-	5,000	5,000	14,500	190.0%		
Total Expense	\$3,607,144	\$3,929,070	\$3,948,570	\$4,303,450	9.5%		

Administration

The Finance Administration Division coordinates the financial support services provided by the Finance Department, and develops financial planning tools to guide resource allocation decisions.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach (GP 17 & 18)				
Information transparency.	% of reports posted on the website the same day they are released.	99%	99%	99%
	% policies and procedures posted within one day of approval.	100%	100%	100%
Fiscal Responsibility (GP 15)				
Ensure integrity of financial processes and systems to protect City assets, including City employees.	% of positive compliance audit results / findings.	90%	95%	95%
Operational Efficiency (GP 11f & 17)				
Reduce document production costs.	Cost to produce CAFR per book.	\$28	\$30	\$30
	Cost to produce Budget per book.	\$60	\$70	\$70
Sustainable Results (GP 15)				
Accurate, current, accessible employee policies and regulations.	% of employee respondents that indicate information easy to find.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
Compliance Audit findings deemed accurate and fair, recommendations deemed reasonable.	% of respondents rate findings and recommendations as reasonable.	100%	100%	100%

ACTIVITY	DEPARTMENT
Administration	Finance

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
ADMINISTRATION	\$307,730	\$282,210	\$276,710	\$290,810
REVENUE				
OPERATING TRANSFERS	135,915	126,730	126,730	-
ADMIN. ALLOCATION	-	-	-	921,900
GENERAL FUND SUBSIDY	171,815	155,480	149,980	(631,090)
Total Revenue	\$307,730	\$282,210	\$276,710	\$290,810
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	277,542	229,050	229,050	240,480
SUPPLIES	23,864	8,150	8,150	8,150
PURCHASED SERVICES	6,324	45,010	39,510	42,180
Total Expense	\$307,730	\$282,210	\$276,710	\$290,810
FTE	2.75	1.90	2.15	2.15

CHANGES COMPARED TO PRIOR YEAR ADOPTED

8,670	Increase in personnel services due to reallocation of .25 of an FTE into the Administration Division.
1,050	Increase in personnel services for allocated unemployment costs.
(2,170)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
10,630	Increase in purchased services for allocated administrative costs.
(13,460)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

3,880 Core Changes

3,880 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

8,600 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Accounting & Purchasing

Accounting is responsible for the disbursement of City funds and for providing accurate, timely and informative financial information to a variety of users. This Division prepares the Comprehensive Annual Financial Report (CAFR) and has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association every year since 1980.

Purchasing uses professional, effective, efficient, and flexible practices to manage the City's procurement of goods and services and ensure compliance with City and state laws.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach (GP 17 & 18)				
Winning GFOA award for Outstanding CAFR Report.	Received GFOA Award.	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Ensure that financial transactions are accurately recorded and reported.	Average length of time reconciling item remain on the cash reconciliations.	1 month	1 month	1 month
	Reduce adjustment entries (AJE) by 10%.	8.54%	5%	5%
Increase department utilization of bidding process to maximize savings.	Total % of savings.	n/a	100%	100%
Operational Efficiency (11f & 17)				
Reduce internal manual reporting by implementing new accounting software.	Productivity hours saved for Finance and customer departments.	5%	19%	n/a
Electronic media for more efficient accessibility and retrieval.	% of total accounts payable records scanned.	100%	100%	100%
	% of total timesheets scanned.	100%	100%	100%
	% of physical checks reduced to EFT/wires.	35%	1%	1%

ACTIVITY				DEPARTMENT
Accounting & Purchasing				Finance
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
ACCOUNTING & PURCHASING				
Accounting	714,282	746,655	771,655	917,500
Purchasing	85,445	70,515	70,515	79,120
Total Expense	\$799,727	\$817,170	\$842,170	\$996,620
REVENUE				
OPERATING TRANSFERS	326,770	306,430	306,430	-
GENERAL FUND SUBSIDY	472,957	510,740	535,740	996,620
Total Revenue	\$799,727	\$817,170	\$842,170	\$996,620
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	673,702	702,290	702,290	820,830
SUPPLIES	11,529	8,900	8,900	8,900
PURCHASED SERVICES	114,496	105,980	130,980	152,390
CAPITAL	-	-	-	14,500
Total Expense	\$799,727	\$817,170	\$842,170	\$996,620
FTE	10.00	9.85	9.85	10.85

CHANGES COMPARED TO PRIOR YEAR ADOPTED

7,550	Increase in personnel services due to return of .88 of an FTE to full-time status.
69,330	Increase in personnel services for 1 FTE added mid-2012.
11,650	Increase in personnel services for insurance benefits based on employee plan selection.
5,310	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
37,090	Increase in purchased services for allocated administrative costs.
4,720	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
2,100	Increase in purchased services for professional services necessary for the 2012 audit.
24,700	<u>Core Changes</u>
24,700	Personnel Services
17,000	<u>Funded Supplements</u>
17,000	Increase in capital and purchased services for CAFR preparation software.
179,450	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Budget

The Budget Division prepares and administers the City's annual operating budget and capital plan; forecasts and monitors the City's expenditures and revenues; forecasts the 5-year operating and capital plans; and provides financial data, support and analysis to other City departments. In addition, this Division participates in policy analysis and formation and ensures City compliance with federal and state legislation that affect the budget. The Division has received the "Distinguished Budget Presentation Award" from the Government Finance Officers Association every year since 1985.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach (GP 17 & 18)				
City priorities communicated to the public.	Received the GFOA Distinguished Budget Presentation Award.	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Council and public have confidence in budget projections.	Adopted budget revenue and expense within 5% of actual revenue and expense.	94.8%	95.0% / 95.0%	95.0% / 95.0%
Capital budget within available resources.	Impact fee reserves remain positive in near term.	Yes	Yes	Yes
Program and service growth within available resources.	Unrestricted reserves at least 6% of fund reserves.	31.6%	29.2%	29.2%
Sustainable Results (GP 15)				
Current year budget problems identified early and corrective action implemented proactively.	Expenditure forecasts for current year expenses on 4-month data within 5% of actual expenses.	97.3%	95%	95%

ACTIVITY	DEPARTMENT
Budget	Finance

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
BUDGET	\$134,768	\$222,980	\$222,980	\$246,200
REVENUE				
OPERATING TRANSFERS	57,367	53,490	53,490	-
GENERAL FUND SUBSIDY	77,401	169,490	169,490	246,200
Total Revenue	\$134,768	\$222,980	\$222,980	\$246,200
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	129,510	212,100	212,100	197,070
SUPPLIES	4,768	600	600	650
PURCHASED SERVICES	490	10,280	10,280	48,480
Total Expense	\$134,768	\$222,980	\$222,980	\$246,200
FTE	1.00	2.00	2.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (14,910) Decrease in personnel services for non-benefitted salaries.
- 50 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 50 Increase in supplies for tools and equipment.
- 35,800 Increase in purchased services for allocated administrative costs.
- 2,000 Increase in purchased services for printing for annual budget books and other materials.
- 400 Increase in purchased services for copier repairs and maintenance.

(170) Core Changes

(170) Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

23,220 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Revenue

The Revenue Division is comprised of five programs: 1) Revenue; handles Sales & Use Tax, Petty Cash and Deposits, and Treasury, which entails banking and investments of the city's operating fund reserve balances, and coordination of borrowing money for capital projects and equipment when necessary. 2) Fee Collections; handles the Centerra Fee Collection program based on the Collection Agreement with the Public Improvement and Retail Sales Fee boards. 3) Utility Billing – Billing; handles the processing of statements and payments of all utilities provided by the City. 4) Utility Billing – Customer Service; handles set-up and termination of all electric, water, wastewater, stormwater, solid waste, and street maintenance customers. Changes to active accounts, telephone payments and collections of past due accounts are performed by the Customer Service staff. 5) Meter Reading; handles the reading of all electric and water meters monthly, connecting and disconnecting services daily, maintaining the City's Free Porch Light system, as well as monitoring for the meter divisions of the City's Water and Power Department.

The Revenue Division's primary functions include sales tax licensing, collection and enforcing the City's sales tax ordinance for each retail business located inside the city of Loveland, as well as numerous businesses located outside of the city and the state that do business in the City. In the use tax area, the Division is responsible for enforcing building and auto use tax collections. Beginning January 1, 2010, the collection of the lodging tax was added. Currently, we have over 3,050 active sales tax accounts. In 2011, 22,790 sales tax and fee returns were processed.

The primary source of funding for daily governmental operations is sales and use tax, amounting to approximately \$32 million in 2011.

The Division accounts for the investment of cash reserves held in operating funds, approximately \$202.2 million as of the middle of 2012. An external manager provides investment advice. Two banks, one for day-to-day operations and the other for safekeeping and trustee services for the investment portfolio provide banking services.

The Division provides meter reading services, customer service and billing services for the Water and Power Department. Over 36,000 utility billings are processed each month, and in 2011, \$81,633,801 was billed for all utility services.

Revenue and Fee Collection

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach (GP 17 & 18)				
Citizens feel informed and that they understand City's cash and investments.	# of attendees at quarterly Sales Tax and Construction Use Tax seminars.	15	25	20
Fiscal Responsibility (GP 15)				
Maximize the availability of earned revenue.	# of Sales Tax Audits completed.	95	99	100
	# of Construction Use Tax Audits completed.	111	45	75
	Average % of delinquent Sales Tax accounts per month.	4.10%	4.25%	4.00%
	Audit assessments to collection on assessments.	64.71%	68.00%	70.00%
	Annual amount of audit revenue assessed.	\$550,184	\$600,000	600,000
Operational Efficiency (11f & 17)				
Maximize productivity through technology.	Productivity hours saved through technology innovations.	160	120	60
	# of audit hours per auditor.	1230	1122	1200
Encourage development of staff and customers	Training hours for employees.	255	160	175
	# of customers trained.	209	200	200

Customer Service, Billing and Meter Reading

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach (GP 17 & 18)				
Manage the utility bill assistance program, Help-A-Neighbor-In-Distress (HAND).	Qualified applying families receive assistance.	388	355	400
Fiscal Responsibility (GP 15)				
Maintain timely and accurate revenue flow to utilities.	\$ billed annually. (electric, water & sewer)	\$60,958,431	\$61,371,384	\$62,291,955
	# of bills mailed annually.	427,459	433,870	440,378
	\$ collected annually. (all services billed)	\$72,593,153	\$73,628,049	\$74,732,469
Operational Efficiency (GP 11f & 17)				
Implement cost effective solutions to save man-hour time and money.	Projects/hours.	1/25	1/30	NA
	% of total payments processed electronically.	27%	34%	41%
Superior Customer Service (GP 16 & 18)				
Provide quality customer service.	Positive customer survey results.	94%	92%	92%

ACTIVITY	DEPARTMENT
Revenue	Finance

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
REVENUE				
General Operations	238,023	499,400	499,400	510,970
Fee Collection	206,764	84,930	84,930	199,150
UB - Billing	724,433	645,340	779,200	784,750
UB - Customer Service	629,147	597,840	645,340	661,690
UB - Meter Reading	566,552	779,200	597,840	613,260
Total Expense	\$2,364,919	\$2,606,710	\$2,606,710	\$2,769,820
REVENUE				
CHARGES FOR SERVICE	169,241	194,000	194,000	196,000
TAXES	550,184	309,800	309,800	310,000
OTHER	22,812	-	-	-
ADMIN. ALLOCATIONS	1,920,135	2,022,380	2,022,380	1,998,260
GENERAL FUND SUBSIDY	(297,453)	80,530	80,530	265,560
Total Revenue	\$2,364,919	\$2,606,710	\$2,606,710	\$2,769,820
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,910,695	1,956,700	1,958,900	2,015,470
SUPPLIES	52,642	56,600	54,400	26,760
PURCHASED SERVICES	401,582	588,410	588,410	727,590
CAPITAL	-	5,000	5,000	-
Total Expense	\$2,364,919	\$2,606,710	\$2,606,710	\$2,769,820
FTE	29.90	29.90	29.88	29.88

CHANGES COMPARED TO PRIOR YEAR ADOPTED

7,000	Increase in personnel services for after-hours duty pay.
22,620	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(30,250)	Decrease in supplies costs for planned withdrawals of stored supplies from the warehouse.
2,610	Increase in supplies for office supplies.
77,360	Increase in purchased services for allocated administrative costs.
13,620	Increase in purchased services for credit card charges with the removal of payer fees.
26,140	Increase in purchased services for printing bills and notices.
12,350	Increase in purchased services for postage.
9,050	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
660	Increase in purchased services for telephone costs.
(5,000)	Reduction in capital for equipment replacement.

26,950 Core Changes

26,950 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

163,110 Total Change

OTHER INFORMATION

7,290 Unfunded Supplements

7,290 Increase in personnel services for .13 of an FTE in Utility Billing Customer Service.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Human



Resources

Human Resources

The Human Resources Department is responsible for providing the following services to the City, employees and volunteers: workforce planning and strategy; recruitment, selection and orientation; compensation plan development; benefits and wellness development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations as well as state and federal regulations, training and employee development; employee recognition programs; volunteer Program management.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Remain competitive in attracting and retaining a high quality, motivated, and committed workforce.	% offers rejected versus offers tendered.	NA	NA	2%
	# of involuntary separations during probationary period.	0	1	2
	% of employees retained beyond 6 months to 3 years of service.	NA	98%	98%
	% of employees retained beyond 3 to 5 years of service.	NA	96%	96%
	% of employees retained beyond 5 years or more.	NA	95%	95%
Limit employment liability in the work environment.	# of contested unemployment claims lost by the City.	0	1	1
	% participation in compliance trainings.	98%	98%	98%
Maintain and improve the accountability of the City's workforce.	% compliance with HR designated supervisor trainings.	NA	95%	95%
	% of involuntary separations. (excluding layoffs)	.7%	2%	2%
	% compliance with performance evaluation process and timelines.	96%	95%	95%

Human Resources Department Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
H.R. ADMINISTRATION	624,054	699,250	699,250	810,270	15.9%	8.00	8.00
COMPENSATION & BENEFITS	119,420	90,230	90,230	92,920	3.0%	1.00	1.00
PERFORMANCE MGMT.	-	69,960	69,960	144,970	107.2%	-	-
TALENT MGMT.	-	67,110	67,110	-	(100.0%)	-	-
Total General Fund	\$743,474	\$926,550	\$926,550	\$1,048,160	13.1%	9.00	9.00
Internal Service Fund							
EMPLOYEE BENEFITS	9,679,164	11,126,500	11,126,500	10,229,300	(8.1%)	-	-
RISK AND INSURANCE	2,099,496	2,520,880	2,522,590	3,038,360	20.5%	4.00	4.00
Total Int Svc Fund	\$11,778,660	\$13,647,380	\$13,649,090	\$13,267,660	(2.8%)	4.00	4.00
Total Expense	\$12,522,134	\$14,573,930	\$14,575,640	\$14,315,820	(1.8%)	13.00	13.00
REVENUE							
General Fund							
ADMIN. ALLOCATIONS	305,561	283,800	283,800	808,850	185.0%		
GENERAL FUND SUBSIDY	437,913	642,750	642,750	239,310	(62.8%)		
Total General Fund	\$743,474	\$926,550	\$926,550	\$1,048,160	13.1%		
Internal Service Fund							
CHARGES FOR SERVICE	11,522,406	11,941,590	11,941,590	11,673,260	(2.2%)		
INTEREST	321,038	122,560	122,560	90,910	(25.8%)		
FEDERAL GRANT	-	-	3,890	-	-		
MISCELLANEOUS	101,178	-	-	-	-		
TRANSFERS	287,812	-	-	-	-		
Total Internal Service	\$12,232,434	\$12,064,150	\$12,068,040	\$11,764,170	(2.5%)		
Total Revenue	\$12,975,908	\$12,990,700	\$12,994,590	\$12,812,330	(1.4%)		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	967,698	1,099,560	1,099,560	1,082,940	(1.5%)		
SUPPLIES	114,701	108,160	108,160	153,470	41.9%		
PURCHASED SERVICES	11,302,429	13,366,210	13,367,920	13,079,410	(2.1%)		
TRANSFERS	137,306	-	-	-	-		
Total Expense	\$12,522,134	\$14,573,930	\$14,575,640	\$14,315,820	(1.8%)		

Human Resources Administration

Human Resources Administration is responsible for the development and compliance of City-wide functions as well as the development of internal City-wide policies and programs to assist in the achievement of the City of Loveland's strategic goals.

ACTIVITY				DEPARTMENT
Human Resources Administration				Human Resources
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
H.R. ADMINISTRATION	\$624,054	\$699,250	\$699,250	\$810,270
REVENUE				
ADMIN. ALLOCATION	305,561	283,800	283,800	808,850
GENERAL FUND SUBSIDY	318,493	415,450	415,450	1,420
Total Revenue	\$624,054	\$699,250	\$699,250	\$810,270
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	521,025	628,800	628,800	652,190
SUPPLIES	17,194	16,610	16,610	22,710
PURCHASED SERVICES	85,835	53,840	53,840	135,370
Total Expense	\$624,054	\$699,250	\$699,250	\$810,270
FTE	8.75	8.00	8.00	8.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,440	Increase in personal services for unemployment insurance based on the allocation methodology.
6,100	Increase in supplies due to the reallocation of funding from the Talent Division which is being phased out.
1,500	Increase in purchased services for printing costs reallocated from the Compensation and Benefits Division.
(760)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
2,000	Increase in purchased services for memberships and dues reallocated from the Compensation and Benefits Division.
2,000	Increase in Other purchased services reallocated from the Compensation and Benefits Division.
3,600	Increase in purchased services for postage reallocated from the Compensation and Benefits Division.
73,190	Increase in purchased services for allocated administrative costs.

21,950	<u>Core Changes</u>

21,950	Personal Services

- Funded Supplements

- There are no funded supplements in this division.

111,020 Total Change

OTHER INFORMATION

10,000	<u>Unfunded Supplements</u>

10,000	Consulting services for development of Human Resources Information System within the Innoprise Financial application.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Employee Compensation & Benefits

Employee compensation and benefits is responsible for maintaining a balanced total compensation plan, offering competitive pay and benefits that are fair and reasonable to both employees and citizens, while supporting organizational goals and business objectives. The compensation system and benefit programs for City of Loveland employees are market based and strictly adhere to operational and budgetary constraints. These programs are designed to attract, retain and motivate qualified candidates and employees.

ACTIVITY				DEPARTMENT
Employee Compensation & Benefits				Human Resources
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
COMPENSATION AND BENEFITS	\$119,420	\$90,230	\$90,230	\$92,920
REVENUE				
GENERAL FUND SUBSIDY	\$119,420	\$90,230	\$90,230	\$92,920
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	119,420	81,430	\$81,430	86,420
SUPPLIES	-	500	500	-
PURCHASED SERVICES	-	8,300	8,300	6,500
Total Expense	\$119,420	\$90,230	\$90,230	\$92,920
FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (1,200) Decrease in other purchased services reallocated to the Administration Division.
- (1,500) Decrease in purchased services for printing costs reallocated to the Administration Division.
- (2,000) Decrease in purchased services for memberships and fees reallocated to the Administration Division.
- (3,600) Decrease in purchased services for postage costs reallocated to the Administration Division.

4,490 Core Changes

- 4,990 Personal Services
- (500) Supplies

6,500 Funded Supplements

- 6,500 Increase in purchased services for consulting services to review the compensation system and pay plan.

2,690 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Performance Management

Performance management is responsible for creating and sustaining a high performing workforce by aligning individual performance with organizational objectives. The City of Loveland is committed to hiring and retaining the most qualified people. Selection and hiring decisions are made based on individual qualifications, without regard to age, sex, race, color, religion, national origin, creed, ancestry, sexual orientation (including transgender status), mental or physical disability, genetic information, or marital status.

ACTIVITY	DEPARTMENT
Human Resources	Human Resources

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
PERFORMANCE MANAGEMENT	-	\$69,960	\$69,960	\$144,970
REVENUE				
GENERAL FUND SUBSIDY	-	\$69,960	\$69,960	\$144,970
EXPENSE BY CATEGORY				
SUPPLIES	-	3,500	3,500	25,300
PURCHASED SERVICES	-	66,460	66,460	119,670
Total Expense	-	\$69,960	\$69,960	\$144,970
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED	
2,890	Increase in purchased services for advertising transferred from the Talent Division which is being phased out.
57,320	Increase in purchased services for the volunteer program transferred from the Talent Division which is being phased out.
500	<u>Core Changes</u>
500	Supplies
14,300	<u>Funded Supplements</u>
11,800	Funding for supplies for computer software to implement the new Neogov Performance Management System.
2,500	Increase in purchased services for an enhanced Employee Recognition Program.
75,010	Total Change

OTHER INFORMATION
- <u>Unfunded Supplements</u>
- There are no unfunded supplements in this division.
- <u>Equipment Replacement</u>
- No equipment is scheduled for replacement in this division.
- <u>Capital Projects</u>
- There are no capital projects associated with this division.

Talent Management

Talent Management ceases to exist as a separate division in 2013. Its functions have been absorbed into the Performance Management division.

ACTIVITY			DEPARTMENT	
Talent Management			Human Resources	
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
TALENT MANAGEMENT	-	\$67,110	\$67,100	-
REVENUE				
GENERAL FUND SUBSIDY	-	\$67,110	\$67,100	-
EXPENSE BY CATEGORY				
SUPPLIES	-	6,100	6,100	-
PURCHASED SERVICES	-	61,010	61,010	-
Total Expense	-	\$67,110	\$67,100	-
FTE	-	-		
CHANGES COMPARED TO PRIOR YEAR ADOPTED				
(6,100)	Decrease in supplies transferred to the Administration Division.			
(800)	Decrease in other purchased services transferred to the Administration Division.			
(2,890)	Decrease in purchased services transferred to the Performance Management Division.			
(57,320)	Decrease in purchased services for advertising transferred to the Performance Management Division.			
-	<u>Core Changes</u>			
	- There are no core changes in this division.			
-	<u>Funded Supplements</u>			
	- There are no funded supplements in this division.			
(67,110)	Total Change			
OTHER INFORMATION				
-	<u>Unfunded Supplements</u>			
	- There are no unfunded supplements in this division.			
-	<u>Equipment Replacement</u>			
	- No equipment is scheduled for replacement in this division.			
-	<u>Capital Projects</u>			
	- There are no capital projects associated with this division.			

Employee Benefit Fund

The Human Resources Department is responsible for the administration of the Employee Benefit Fund. This Fund provides a competitive benefit package to employees. For medical and dental insurance, the City is self-insured, with external insurance protection beyond a certain limit for individual cases and total claims. The City subsidizes a portion of the medical and dental plan with cost-share responsibilities from employees.

The City's overall medical liability continues to increase slightly below industry trend, with prescription claims continuing to increase slightly above industry trend. Due to the volatility of the medical plan, we are committed to maintaining a healthy fund balance and revenues in order to stabilize premium increases and plan design changes that impact employees and the City.

The benefits focus for 2013 will continue to be on educating employees on consumer driven health care and utilization of the Employee Health Clinic to save on medical costs and emphasize wellness initiatives for preventive care. In 2011, the City received approval to implement the operation of a health clinic for employees participating in the City's medical benefit plan. The Clinic offers a variety of basic primary care services intended for minor illnesses, wellness, and disease management. The clinic will control the costs of office visits, lab work, and other primary healthcare expenses. Early projections indicate the clinic will cover its costs by reducing the amount of medical inflation the City will face, keeping claims cost lower than they would have otherwise been, saving both the City and employees on health care costs. In 2012, the City has experienced a lower than projected expenses in claims, which may, in part, be attributed to the Clinic. The City will continue to research and implement changes to the medical benefits plan in an effort ensure sustainable, quality programs that are competitive in the marketplace.

In 2009, the City added a Retiree Health Plan. To be eligible for the Plan, an employee must meet the "Rule of 80", a combination of age and years of service that add to 80, with the minimum age being 60. This will be a high deductible Plan, with the retiree paying the full premium cost. The Plan is designed to be a bridge to Medicare eligibility at age 65. Council has only authorized the City to accept participants for the next five years, after which the Plan will be closed unless it is reauthorized. As of 2012, there are four active participants in the Plan.

ACTIVITY

Employee Benefits

DEPARTMENT

Human Resources

EXPENSE BY Division/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Internal Service Fund				
COMPENSATION & BENEFITS				
General Operations	419,014	312,000	312,000	246,000
Health - OAP	6,312,324	7,515,000	7,515,000	6,740,000
Health - HRA	1,294,281	1,065,000	1,065,000	1,065,000
Health - Retiree	30,839	62,000	62,000	62,000
Health - Dental	534,113	655,000	655,000	655,000
Life	125,167	-	-	-
Disability	176,393	194,800	194,800	194,800
Employee Clinic	14,903	410,700	410,700	421,300
Stop Loss	749,793	902,000	902,000	838,000
COBRA Administration	-	10,000	10,000	7,200
Employee Retirement Admin	21,458	-	-	-
Fire Retirement Administration	878	-	-	-
Total Int Svc Fund	\$9,679,163	\$11,126,500	\$11,126,500	\$10,229,300
REVENUE				
INTEREST	190,301	63,330	63,330	43,500
CHARGES FOR SERVICE.	9,356,676	9,295,280	9,295,280	9,158,280
Total Revenue	\$9,546,977	\$9,358,610	\$9,358,610	\$9,201,780
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	3,583	50,000	-	-
SUPPLIES	95,474	77,000	77,000	99,600
PURCHASED SERVICES	9,580,106	10,999,500	11,049,500	10,129,700
Total Expense	\$9,679,163	\$11,126,500	\$11,126,500	\$10,229,300
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(50,000)	Decrease in personnel services that are transferred to purchased services due to a change in the provision of the wellness programs.
14,600	Increase in supplies for laboratory and medical supplies at the city clinic due to increased employee use of the clinic.
8,000	Increase in supplies for prescription medications at the City clinic due to increased employee use of the clinic.
(775,000)	Decrease in medical claims cost based on historical experience.
(64,000)	Decrease in stop loss premiums based on the current contract.
50,000	Increase in purchased services for wellness costs transferred from personnel services.
(80,000)	Decrease in purchased services for consulting costs based on historical experience.

(800) Core Changes

(800) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(897,200) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Risk Management

The Risk Management Division is responsible for protecting the operating effectiveness of the City by minimizing the costs associated with the City's property, liability, workers' compensation and environmental exposures. This is accomplished through identification and evaluation of the City's risks, implementation of appropriate safety, environmental and loss control programs, risk financing measures and claims management.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Public Outreach				
Departments view Risk as a resource to comply with laws / regulations and reduce losses due to accidents, fines, lawsuits, etc.	% of employees scoring safety as top priority.	n/a	49.7%	60%
	% of compliance with environmental audits.	74%	76%	80%
Fiscal Responsibility				
To provide cost effective insurance coverage.	Cost of workers' compensation premium as a % of payroll.	.77%	.75%	.75%
	Cost of liability premium as a % of payroll.	.72%	.75%	.77%
	Property rate per \$100 of insured value.	.025	.025.	.025
Cost effective pursuit financial recoveries of available to the City.	% of property damage recoveries amount available compared to amount received.	88%	85%	85%
Operational Efficiency				
Claims are managed efficiently.	% closed within 3 months of reporting to carrier.	87%	90%	90%
	% reported to carrier within 1 business day.	98%	95%	95%
Information is provided in a timely basis.	95% of contract insurance certificates reviewed within 1 business day.	97%	96%	96%
	95% of environmental audits completed in timely manner	15%	50%	70%
Sustainable Results				
Provide a safe work environment for employees reduce damage to City property and citizens' property.	Workers' compensation experience rating.	.87	.72	.75
	# of claims per FTE.	.17	.17	.16
	Average cost of claims.	3,336	3,400	3,200
Compliance with Environmental Regulations.	% of issues resolved at follow-up.	50%	70%	70%

ACTIVITY

Risk Management

DEPARTMENT

Human Resources

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Risk & Insurance Fund				
RISK MANAGEMENT	1,865,570	2,070,910	2,070,910	2,414,750
ENVIRONMENTAL	-	116,470	116,470	223,270
SAFETY	22,332	23,500	25,210	90,340
UNEMPLOYMENT	211,594	310,000	310,000	310,000
Total Expense	\$2,099,496	\$2,520,880	2,522,590	\$3,038,360
REVENUE				
CHARGES FOR SERVICE	2,165,760	2,336,310	2,336,310	2,514,980
INTEREST	130,738	59,230	59,230	47,410
OTHER	287,812	-	3,890	-
TRANSFERS	101,178	-	-	-
Total Revenue	\$2,685,488	\$2,395,540	\$2,399,430	\$2,562,390
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	323,670	339,330	339,330	344,330
SUPPLIES	2,032	4,450	6,050	5,860
PURCHASED SERVICES	1,636,488	2,177,100	2,177,210	2,688,170
TRANSFERS	137,306	-	-	-
Total Expense	\$2,099,496	\$2,520,880	\$2,522,590	\$3,038,360
FTE	4.00	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

5,000	Increase in personal services for the safety awards program begun mid-year in 2012.
305,000	Increase in purchased services for projected litigation and property claims not covered by insurance.
75,000	Increase in purchased services for property and liability premiums due to higher property values from building additions.
35,000	Increase in purchased services for forecasted property and liability deductible payments.
(31,420)	Decrease in purchased services for worker's compensation insurance premiums.
125,550	Increase in purchased services for projected worker's compensation deductible payments.

3,350 Core Changes

1,410 Supplies

1,940 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

517,480 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Information



Technology

Information Technology

The Information Technology (IT) Department is comprised of the divisions of Administration, Application Services, Infrastructure Services, and Telecommunications. The Department is responsible for organization-wide strategic and operational technical planning, providing customer service to City staff and citizens to enable efficient use of technical resources, and leading the effort of using the organization's technical resources, both equipment and personnel, in the most effective manner possible.

IT provides a technology training lab that is equipped and ready to provide training opportunities for City staff and City partners. The Lab is utilized almost 90% of the time during normal business hours.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Fiscal Responsibility				
Implement proven and cost effective technical solutions to service delivery challenges.	Percentage of discretionary project requests with ROI conducted.	93%	90%	90%
Accurate departmental budget planning	Percentage of unplanned expenses.	0%	0%	0%
Sustainable Results				
Plan for technology needs for today and tomorrow	Provide updated 5-year technology capital plan.	Yes	Yes	Yes
Integrate departmental technology project planning into the budget process	Percentage of projects identified at the time of budget development.	95%	97%	90%
Ensure sustainable, supportable technology infrastructure with IT Service Catalog and Centralized Documentation Repository	Percentage of documented services to total services.	95%	95%	95%
Superior Customer Service				
Maintain strong partnerships with customer departments.	Percentage of ticket follow up responses with satisfied or better rating.	98.78%	98.78%	95%
Timely and effective resolution of customer issues	High priority ticket Mean Time to Resolution (Hours)	.50	.77	8.0
	Standard priority ticket Mean Time to Resolution (Business Days)	4.88	4.17	3.0
Support Statistics				
Workload and Environment	Number Of Desktop PCs supported.	551	559	565
	Number of Laptop PCs Supported	88	88	88
	Number of iPads Supported	3	11	11
	Number of ruggedized PCs Supported for Public Safety, Building, W&P	106	106	106
	Number of Phones Supported	985	985	985
	Number of Physical Servers Supported	49	49	49
	Number of Virtual Servers Supported	53	53	55
	Number of Copiers (multi-function devices) as part of replacement plan.	34	34	34
	Number of Printers Supported	198	198	195

Information Technology Department Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
ADMINISTRATION	158,194	160,530	160,530	277,070	72.6%	1.00	1.00
APPLICATION SERVICES	1,120,146	1,128,020	1,200,290	1,130,090	0.2%	8.50	8.50
INFRASTRUCTURE	1,676,139	1,707,050	1,721,420	1,898,960	11.2%	10.00	10.00
TELECOMMUNICATIONS	234,165	226,270	226,270	229,910	1.6%	1.00	1.00
Total General Fund	\$3,188,644	\$3,221,870	\$3,308,510	\$3,536,030	9.8%	20.50	20.50
REVENUE							
ADMIN. ALLOCATIONS	652,778	619,010	619,010	631,430	2.0%		
GENERAL FUND SUBSIDY	2,535,866	2,602,860	2,689,500	2,904,600	11.6%		
Total Revenue	\$3,188,644	\$3,221,870	\$3,308,510	\$3,536,030	10.2%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,889,977	1,891,300	1,891,300	1,954,480	3.3%		
SUPPLIES	582,403	540,860	576,040	577,950	6.9%		
PURCHASED SERVICES	582,432	662,710	714,170	774,600	16.9%		
CAPITAL	133,832	127,000	127,000	229,000	80.3%		
Total Expense	\$3,188,644	\$3,221,870	\$3,308,510	\$3,536,030	9.8%		

Administration

The Administration Division, through the Department Director, provides leadership, determines budgetary needs including staffing, and establishes program guidelines for the Department. Administration guides the annual development of the IT work plan using strategic and procedural objectives and guidelines.

ACTIVITY	DEPARTMENT
Administration	Information Technology

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
ADMINISTRATION	\$158,194	\$160,530	\$160,530	\$277,070
REVENUE				
ADMIN. ALLOCATIONS	32,797	31,100	31,100	31,720
GENERAL FUND SUBSIDY	125,397	129,430	129,430	245,350
Total Revenue	\$158,194	\$160,530	\$160,530	\$277,070
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	134,091	137,260	137,260	156,900
SUPPLIES	20,319	17,540	17,540	17,540
PURCHASED SERVICES	3,784	5,730	5,730	102,630
Total Expense	\$158,194	\$160,530	\$160,530	\$277,070
FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 380 Increase in personnel services for allocated unemployment costs.
- 14,740 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 84,480 Increase in purchased services for allocated administrative costs.
- 12,420 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

4,520 Core Changes

4,520 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

116,540 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Application Services

Application Services is comprised of the Geographic Information Systems (GIS) and Business Analyst workgroups. GIS is responsible for maintaining the base map of the City and certain attributes to the information contained on the base map. They also are vital to the continued advancement of the Cityworks fixed asset management system and to providing easy access to the base map by Departments for their specific needs. The Business Analyst group is responsible for implementing the core business applications of the City: like finance, payroll, building permits, utility billing, and the like. BAs are expected to be knowledgeable of the software applications and Department's business needs to make sure that both are always in alignment.

ACTIVITY		DEPARTMENT		
Application Services		Information Technology		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
APPLICATION SERVICES	\$1,120,146	\$1,128,020	\$1,200,290	\$1,130,090
REVENUE				
ADMIN. ALLOCATIONS	230,441	218,520	218,520	222,900
GENERAL FUND SUBSIDY	889,705	909,500	981,770	907,190
Total Revenue	\$1,120,146	\$1,128,020	\$1,200,290	\$1,130,090
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	796,669	785,510	785,510	806,070
SUPPLIES	34,219	15,490	36,300	15,490
PURCHASED SERVICES	269,970	313,520	364,980	308,530
CAPITAL	19,288	13,500	13,500	-
Total Expense	\$1,120,146	\$1,128,020	\$1,200,290	\$1,130,090
FTE	8.50	8.50	8.50	8.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (5,520) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (4,990) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (13,500) Decrease in capital based on equipment replacement needs.

26,080 Core Changes

26,080 Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

2,070 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Infrastructure Services

Infrastructure Services is responsible for all hardware and networking tasks that come about. The workgroup continually enhances the PRPA provided fiber network infrastructure to better support data communication between all City facilities and to provide avenues for better backup and recovery alternatives. The Networking and Systems Administration group keeps all servers active and available, including business critical ones like finance, sales tax, and email; provides network security; does daily data backups; supports the complete data communications network; performs upgrade distribution to all City desktops and connected laptops; and programs and maintains the intranet. The Computer Support Technician workgroup is responsible for installing upgrades to all ruggedized Publics Safety and business unit laptops, replacing one-fourth of our computer fleet each year; and correcting problems with desktop or laptop hardware and answering software questions. The IT Help Desk handles around 6,000 internal service calls annually while also handling a multitude of vendor and associated external calls.

ACTIVITY		DEPARTMENT		
Infrastructure Services		Information Technology		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
INFRASTRUCTURE SERVICES	\$1,676,139	\$1,707,050	\$1,721,420	\$1,898,960
REVENUE				
ADMIN. ALLOCATIONS	343,214	325,460	325,460	332,000
GENERAL FUND SUBSIDY	1,332,925	1,381,590	1,395,960	1,566,960
Total Revenue	\$1,676,139	\$1,707,050	\$1,721,420	\$1,898,960
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	883,764	889,240	889,240	911,880
SUPPLIES	511,913	505,590	519,960	542,680
PURCHASED SERVICES	176,365	198,720	198,720	215,400
CAPITAL	104,097	113,500	113,500	229,000
Total Expense	\$1,676,139	\$1,707,050	\$1,721,420	\$1,898,960
FTE	10.00	10.00	10.00	10.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(5,970)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
20,560	Increase in supplies for computer supplies based on the Equipment Replacement Program.
(5,540)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
900	Increase in purchased services for Wi-Fi maintenance.
115,500	Increase in capital based on the Equipment Replacement Program.
28,610	<u>Core Changes</u>
28,610	Personnel Services
37,850	<u>Funded Supplements</u>
10,400	Increase in supplies for client access licenses.
4,800	Increase purchased services for web streaming of Council meetings.
10,130	Increase in supplies and purchased services to expand City wireless networks.
12,520	Increase in professional services for re-cabling of cameras.

191,910 Total Change

OTHER INFORMATION

20,000	<u>Unfunded Supplements</u>
20,000	Increase in supplies and professional services for mobile device management software.
747,550	<u>Equipment Replacement</u>
59,000	Server replacement (including GIS and Innoprise)
20,000	Storage infrastructure upgrade
150,000	Network infrastructure upgrade
162,780	PC replacement
142,540	Ruggedized PC replacement
119,030	Software licensing
94,200	Copier/multifunction printer replacement
-	<u>Capital Projects</u>
-	There are no capital projects associated with this division.

Telecommunications

Telecommunication supports mostly the City's voice and voice mail communications. The single person Division is responsible for all moves and changes, both physically and in the software, for connected switches at five separate sites, supporting over nine hundred and eighty-five (985) extensions and more than one thousand (1000) voice mail boxes.

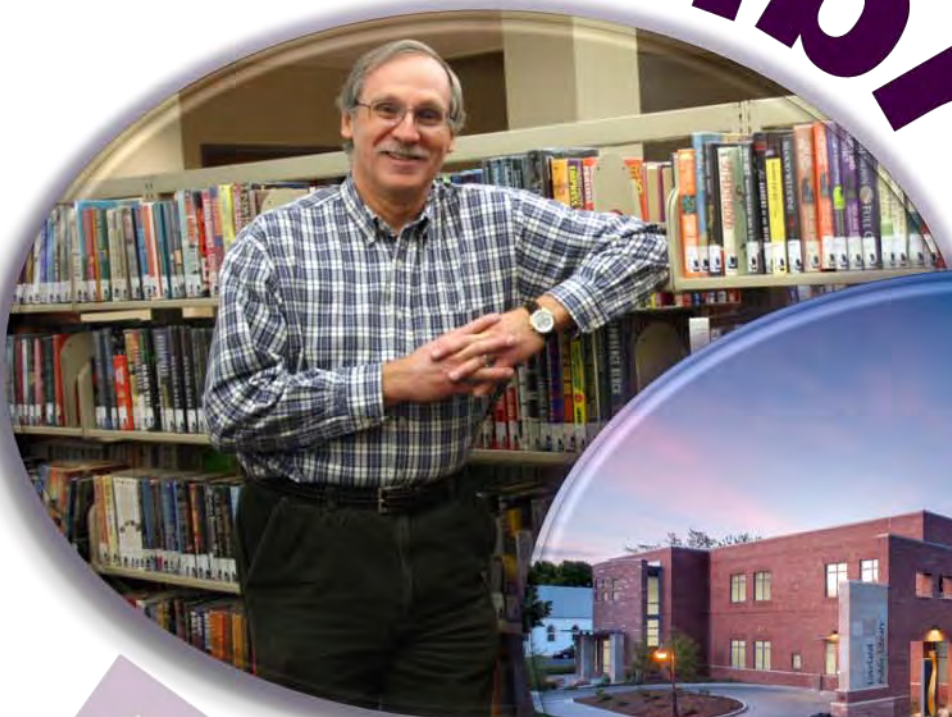
ACTIVITY	DEPARTMENT
Telecommunications	Information Technology

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
TELECOMMUNICATIONS	\$234,165	\$226,270	\$226,270	\$229,910
REVENUE				
ADMIN. ALLOCATIONS	46,326	43,930	43,930	44,810
GENERAL FUND SUBSIDY	187,839	182,340	182,340	185,100
Total Revenue	\$234,165	\$226,270	\$226,270	\$229,910
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	75,453	79,290	79,290	79,630
SUPPLIES	15,952	2,240	2,240	2,240
PURCHASED SERVICES	132,313	144,740	144,740	148,040
CAPITAL	10,447	-	-	-
Total Expense	\$234,165	\$226,270	\$226,270	\$229,910
FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED	
(940)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
3,850	Increase in purchased services for maintenance costs of City telephone switches.
(550)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
1,280	<u>Core Changes</u>
1,280	Personnel Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.
3,640	Total Change

OTHER INFORMATION
- <u>Unfunded Supplements</u>
- There are no unfunded supplements in this division.
- <u>Equipment Replacement</u>
- No equipment is scheduled for replacement in this division.
- <u>Capital Projects</u>
- There are no capital projects associated with this division.

Library



Library

Cleveland Public Library

The Library held Grand Re-opening celebrations of the renovated and expanded building in February 2012. Some of the furnishings and construction projects are still in progress and will be completed by the end of 2012. With significant staff changes including the retirement of the library director, providing quality customer service for the crowds and adjusting to change have continued to be key goals. Strategic planning for the future of this community center for lifelong learning, entertainment, information and enrichment will continue into 2013.

2013 is the first year that the Department is budgeting by Division.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Provide free access to the world of information through up-to-date technology and training. (GP 15)				
Quality technology services available.	# of people/hours using public access computers .	54,143/ 41380	80,000/ 60,000	81,000/ 62,000
Remote access to library catalog	# of user sessions	308,164	350,000	350,000
Variety of introductory technology trainings	# of classes and attendance	12/115	120/1200	130/1300
Provide children with opportunities to be exposed to quality literacy activities. (GP 15 & 18)				
Maintain number of outreach story times provided outside the Library.	# of story times outside Library/attendance.	199/5166	150/5300	150/5300
Increase attendance at in-house story times by varying themes and crafts.	# of sessions/participants.	580/ 22,801	600 /29,000	600/ 30,000
Continue to work with City and community to offer other quality programming for children.	# of programs/attendees.	75/8405	100/8800	100/9000
Provide a separate, safe, and inviting place for tweens and teens to read, listen to music, and to gather for fun and homework assistance. (GP 15 & 18)				
Design attractive and functional space for tweens/teens to congregate.	# of teens/tweens using age specific computers.	NA	2321	2500
Develop collection of materials attractive to tweens and teens.	# of circulation of teen materials.	34,082	38,000	40,000
Develop Library as a gathering spot for tweens and teens.	# of teen/tween programs & attendance.	84/1,238	140/ 2000	150/2200
Provide resources to support life-long learning. (GP 14)				
Provide non-fiction collections on wide variety of topics.	Turnover of inventory – Adult Non-Fiction.	1.47	1.5	1.5
Present variety of free adult programs on topics of interest (gardening, finance, nature, travel, health, etc.)	# of adult programs/attendance.	87/1,929	100/2350	110/2400
Maintain or increase the number of databases covering important topics available in the Library and online.	# of databases.	28	39	39
Continue and expand outreach to homebound.	Average # of people served monthly.	90	90	90
	# of items delivered.	6316	6500	6600

Library Department Summary							
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
ADMIN & TECH SERVICES	2,318,491	2,337,460	2,373,090	1,071,970	(54.1%)	30.04	7.75
ADULT SERVICES	-	-	-	586,450	100.0%	-	6.37
CHILDREN SERVICES	-	-	-	396,350	100.0%	-	5.38
CUSTOMER SERVICES	-	-	-	394,610	100.0%	-	5.00
TECHNOLOGY	-	-	-	255,540	100.0%	-	4.00
TEEN SERVICES	-	-	-	140,390	100.0%	-	2.25
Total General Fund	\$2,318,491	\$2,337,460	\$2,373,090	\$2,845,310	21.7%	30.04	30.75
Special Revenue Fund							
PEG FEE FUND	\$2,444	\$57,000	\$65,000	\$86,000	50.9%	-	-
Total Expense	\$2,320,935	\$2,394,460	\$2,438,090	\$2,931,310	22.4%	30.04	30.76
REVENUE							
General Fund							
CHARGES FOR SERVICE	10,629	11,000	11,000	7,000	(36.4%)		
FINES	69,137	72,600	72,600	70,500	(2.9%)		
DONATIONS	61,938	50,000	50,000	60,000	20.0%		
OTHER	8,077	-	-	-	-		
GENERAL FUND SUBSIDY	2,168,710	2,203,860	2,239,490	2,707,810	22.9%		
Total General Fund	\$2,318,491	\$2,337,460	\$2,373,090	\$2,845,310	21.7%		
Special Revenue Fund							
PEG FEE FUND	\$72,053	\$71,000	\$71,000	\$73,540	3.6%		
Total Revenue	\$2,398,160	\$2,408,460	\$2,444,090	\$2,918,850	21.2%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,931,729	1,951,940	1,951,940	2,020,560	3.5%		
SUPPLIES	204,100	219,020	253,700	238,910	9.1%		
PURCHASED SERVICES	173,093	173,500	174,450	598,840	245.2%		
CAPITAL	12,013	50,000	58,000	73,000	46.0%		
Total Expense	\$2,320,935	\$2,394,460	\$2,438,090	\$2,931,310	21.8%		

Administration & Technical Services

This division includes the library director and administrative staff and assists with volunteer coordination and adult programming as well as technical services. Technical services employees order, receive, catalog and process all new materials and repair or discard damaged or no longer needed items with assistance of several volunteers. They also maintain the library's automated catalog of holdings.

ACTIVITY				DEPARTMENT
Administration & Technical Services				Library
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
ADMIN & TECHNICAL SERVICES	\$2,318,491	\$2,337,460	\$2,373,090	\$1,071,970
REVENUE				
CHARGES FOR SERVICE	10,629	11,000	11,000	-
FINES	69,137	71,400	72,600	-
DONATIONS	61,938	50,000	50,000	60,000
OTHER	8,077	1,200	-	-
GENERAL FUND SUBSIDY	2,168,710	2,203,860	2,239,490	1,011,970
Total Revenue	\$2,318,491	\$2,337,460	\$2,373,090	\$1,071,970
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,931,729	1,951,940	1,951,940	540,280
SUPPLIES	172,493	212,020	246,700	16,660
PURCHASED SERVICES	202,256	173,500	174,450	515,030
CAPITAL	12,013	-	-	-
Total Expense	\$2,318,491	\$2,337,460	\$2,373,090	\$1,071,970
FTE	29.93	30.04	30.26	7.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

3,770	Increase in personnel services for worker's compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(1,429,120)	Decrease in personnel services due to the organizational change to budget on the Division basis. The funding is transferred to the divisions.
(189,260)	Decrease in supplies due to the organizational change to budget on the Division basis. The funding is transferred to the divisions.
(6,100)	Decrease in supplies for one-time equipment purchases.
(82,120)	Decrease in purchased services due to the organizational change to budget on the Division basis. The funding is transferred to the divisions.
422,390	Increase in purchased services for allocated administrative costs.
1,260	Increase in purchased services for general liability costs based on the Department's experience rating and forecasted liability costs.

13,690 Core Changes

13,690 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(1,265,490) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Adult Services

The Adult Services division of the library is responsible for answering reference questions from the public in person, by telephone and email. Over 25,000 questions are answered each year. This division is also responsible for the collection development and maintenance of all adult nonfiction circulating and reference print materials, ebooks, research databases and adult media.

The area includes a business center with business and investment resources and a local history/genealogy room with historical books and directories as well as microfilm reader-printers for the local newspaper on microfilm.

The division includes the library's InterLibrary Loan program and last year we processed 7,111 requests. We borrow materials for our patrons from other libraries as well as send our materials to other libraries for their patrons.

The outreach program is also in this division. A librarian and volunteers deliver materials to homebound individuals and to group living facilities. Approximately 5,500 items are delivered and picked up annually. The outreach department also stocks the 24 yellow shelves which are located around the city. Anyone may borrow a book from a yellow shelf and return it to any of the yellow shelf locations.

ACTIVITY				DEPARTMENT
Adult Services				Library
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
LIBRARY	-	-	-	\$586,450
REVENUE				
GENERAL FUND SUBSIDY	-	-	-	586,450
Total Revenue				\$577,800
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	442,010
SUPPLIES	-	-	-	79,240
PURCHASED SERVICES	-	-	-	65,200
Total Expense	-	-	-	\$586,450
FTE	-	-	-	6.37

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 431,280 Increase in personnel services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 70,590 Increase in supplies due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 65,200 Increase in purchased services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.

10,730 Core Changes

10,730 Personnel Services

8,650 Funded Supplements

8,650 Increase in supplies to fund the City's share of the consortium funding the Front Range Downloadable Library for the purchase of eBooks and downloadable media.

586,450 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Children Services

Programs for children range from birth to 10 years of age. Six weekly lapsit programs for babies-toddlers and 7 weekly story time programs for toddlers-preschoolers are provided. Librarians have also presented parenting classes aimed at parents of young children on a variety of topics. Enrichment programs for school age children are provided after school and on weekends. In 2011, the total attendance at programs in the Children's Division was over 35,000. As of July, for this year we are almost at 22,000 participants.

The Division also works with schools to provide programs, tours and family nights here at the library as well as similar programs at various school locations. Staff members also participate in the Thompson School District Read Aloud Day and Conrad Ball's Preschool Literacy Fair.

Staff members take part in special events such as Children's Day, Family Fun Fest and Loveland Lights. The past four years the library has hosted Battle of the Books in conjunction with the Thompson School District as an engaging way to promote reading.

The division provides outreach services to area home daycares in an effort to expose children and caregivers to quality story times and literature experiences. The outreach librarian also works with staff at Lago Vista and Maple Terrace to provide literacy services to elementary students outside of the regular school day. The program at Maple Terrace won the 2011 Community Partnership Award from the Colorado Association of Libraries for its success in bringing together entities to benefit children in the community.

Lastly, every summer the library provides a Summer Reading Program in an effort to keep children reading over the summer months. This year nearly 1700 children signed up and hundreds of free books and coupons from area businesses were given away to encourage reading. In addition to an array of in-house programs, a traveling storyteller presented an engaging story time at various parks throughout Loveland.

Use of books, CDs, DVDs and computers are important reasons people visit the library. The special AWE computers loaded with educational activities for the little ones have logged over 11,000 sessions lasting nearly 5000 total hours this year. Tumblebooks, an online eBook service for children, has registered almost 14,000 views so far this year. Of course, libraries are best known for book collections. Children's book circulation through July has increased 14% year-to-date over 2011 with over 171,000 items checked out.

ACTIVITY	DEPARTMENT
Children Services	Library

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
CHILDREN SERVICES	-	-	-	\$396,350
REVENUE				
GENERAL FUND SUBSIDY	-	-	-	396,350
Total Revenue	-	-	-	\$396,950
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	336,040
SUPPLIES	-	-	-	58,840
PURCHASED SERVICES	-	-	-	5,470
Total Expense	-	-	-	\$396,350
FTE	-	-	-	5.38

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 327,800 Increase in personnel services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 54,840 Increase in supplies due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 5,470 Increase in purchased services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.

8,240 Core Changes

8,240 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

396,350 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Customer Services

This division staff is responsible for processing library cards (in 2011 we processed 4, 911 new cards), collecting fees and fines on overdue/damaged materials, checking out and checking in library materials and returning them to the shelves. The library purchased 5 express check outs, 4 located at customer service desk and 1 in the children's division in the renovation /expansion of the library. Customers are always welcome to still go to a staff person to be checked out if they so desire. This year we introduced the staff and public to an automated book sorter for the check in process and also added a drive-up book return. This sorter automatically checks items in, puts security back on and pre-sorts by location into 9 bins. A customer service goal is to get items back on shelves within 24 hours.

Customer Service is also responsible for the development of the adult fiction collection. Staff plan and create monthly book displays to increase circulation. Fiction circulation averages approximately 60,000 items per month. Close to 1500 customers walk through the doors each day as counted by the new security gate tracker.

ACTIVITY				DEPARTMENT
Customer Services				Library
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
CUSTOMER SERVICES	-	-	-	\$394,610
REVENUE				
FINES	-	-	-	71,500
GENERAL FUND SUBSIDY	-	-	-	323,110
Total Revenue	-	-	-	\$394,610
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	344,500
SUPPLIES	-	-	-	41,240
PURCHASED SERVICES	-	-	-	8,870
Total Expense	-	-	-	\$394,610
FTE	-	-	-	5.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 336,520 Increase in personnel services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 41,240 Increase in supplies due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 8,870 Increase in purchased services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.

7,980 Core Changes

7,980 Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

394,610 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Technology

Our two main areas of responsibility are maintaining the Library's patron access network and the operation of City of Loveland's government station Channel 16.

Currently the Library has over 120 public access computers divided among Adult Services, Teen, Children's and the three computer labs: iLearn, iExplore, and iCreate. iLearn is a 15 person dedicated classroom. The Library offers a variety of free classes including but not limited to Internet basics, email, e-readers, resume building, Word, Excel and PowerPoint. Through additional partnerships with the Larimer County Workforce Center and ELTEC in Fort Collins we are able to provide more than 12 courses a month. iExplore has 48 computer stations open to the general public. Users look for jobs, write resumes, read email and generally surf the web. iCreate is a two station multimedia lab where patrons can create or edit documents, graphics, video or audio.

Channel 16 is the City's government channel on Comcast's channel line-up. Library staff broadcast live, record and store City Council and Planning Commission meetings. In addition we schedule and replay a number of programs throughout the year including Loveland's Talking, Crosscurrents, That Larimer County Show, Safety Hour, Programs of Interest, NASA programming, Candidate Forums and other topics. We also help other departments in the city with the Audio and Visual needs.

ACTIVITY				DEPARTMENT
Technology				Library
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
TECHNOLOGY	-	-	-	\$255,540
REVENUE				
CHARGES FOR SERVICE	-	-	-	7,000
GENERAL FUND SUBSIDY	-	-	-	248,540
Total Revenue	-	-	-	\$255,540
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	232,380
SUPPLIES	-	-	-	6,420
PURCHASED SERVICES	-	-	-	3,740
CAPITAL	-	-	-	13,000
Total Expense	-	-	-	\$255,540
FTE	-	-	-	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 226,190 Increase in personnel services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 6,420 Increase in supplies due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 3,740 Increase in purchased services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 13,000 Increase in capital based on the equipment replacement plan.

6,190 Core Changes

6,190 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

255,540 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

13,000 Equipment Replacement

13,000 Microfilm/microfiche and printers

- Capital Projects

- There are no capital projects associated with this division.

Teen Services

The Teen Division provides teens (middle school and high school aged youth) with a safe and inviting place to gather for fun, listening to music and reading. The Teenseen area in the renovated area was designed to be a welcoming place with books, media and technology of interest to this age group. Ongoing programming includes a writers' group, book discussions, game nights and craft projects. A teen advisory board called APPLE meets monthly to assist the staff in planning and providing activities.

ACTIVITY				DEPARTMENT
Teen Services				Library
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
TEEN SERVICES	-	-	-	\$140,390
REVENUE				
GENERAL FUND SUBSIDY	-	-	-	121,520
Total Revenue	-	-	-	\$140,390
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	125,350
SUPPLIES	-	-	-	14,510
PURCHASED SERVICES	-	-	-	530
Total Expense	-	-	-	\$140,390
FTE	-	-	-	2.25

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 103,630 Increase in personnel services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 14,510 Increase in supplies due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.
- 530 Increase in purchased services due to the organizational change to budget on a division basis. The funding is transferred from the Administration and Technical Services Division.

2,850 Core Changes

2,850 Personnel Services

18,870 Funded Supplements

18,870 Funding for a new .5 FTE Library Aide position to meet coverage requirements.

140,390 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

PEG Fee Fund

The City Council approved a new franchise agreement with Comcast in 2007. The franchise agreement indicates that Comcast will pass on to their customers a fifty cent per account monthly fee to contribute to capital equipment necessary to broadcast public, education and governmental programming, referred to as a PEG fee. The fee is expected to generate \$77,000 annually, based on the current number of subscribers.

ACTIVITY	DEPARTMENT
PEG Fee Fund	Library

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
PEG FEE	\$2,444	\$57,000	\$65,000	\$86,000
REVENUE				
PEG FEE	72,053	71,000	71,000	71,000
INTEREST	7,616	-	-	2,540
TOTAL REVENUE	\$79,669	\$71,000	\$71,000	\$73,540
EXPENSE BY CATEGORY				
SUPPLIES	1,844	7,000	7,000	26,000
PURCHASED SERVICES	600	-	-	-
CAPITAL	-	50,000	58,000	60,000
Total Expense	\$2,444	\$57,000	\$65,000	\$86,000
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 3,000 Increase in supplies to maintain the equipment for televising City meetings.
- 10,000 Increase in capital for equipment replacement related to televising City meetings.

- Core Changes

- There are no core changes in this division.

- 16,000 Funded Supplements

- 16,000 Equipment for streaming Council meetings.

29,000 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- 10,000 Equipment Replacement

- 10,000 Equipment replacement related to televising City meetings.

- Capital Projects

- There are no capital projects associated with this division.

Parks and Recreation



Parks & Recreation

The Parks and Recreation Department is responsible for public park and recreation areas including planning, development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, a mountain park, one 9–hole and two 18–hole public golf courses and 363 acres of park land. The citywide natural/open space areas, as well as 17.5 miles of recreational trail, are managed by the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, in-line hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2013, the Department has a goal of generating \$6.6 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 82% Recreation Division cost recovery with \$2.8 million in revenues. An additional \$3.6 million is projected from user fees from Golf activities. The Department operates on a modified “user pay” philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Quality Parks, Recreation Facilities, Trails and Programs (GP 5 & 6)				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	40	45	50
	Equipment replacement schedule adherence.	Yes	Yes	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	230	210	220
	Physical inspection of facilities.	Daily	Daily	Daily
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	90%	90%	90%
	Employee Safety Culture Self Appraisal.	92%	92%	92%
	# of certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc.)	82	90	90
Sound and Efficient Financial Operations (GP6 and 11)				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf \$ Recovery.	120%	121%	130%
	Recreation Division \$ recovery.	77%	83%	82%
	Chilson Center \$ recovery.	87%	97%	88%
	Cemetery \$ recovery.	70%	54%	70%
	\$ of volunteer hours donated.	\$260,000	\$267,000	\$267,000
Utilize benchmarking to establish financial standards.	Average \$ per round of golf.	\$26.50	\$26.50	\$26.50
	Maintenance \$/developed park acre.	\$5,590	\$5,410	\$5,520
	Maintenance \$/recreation trail mile.	\$8,410	\$8,580	\$8,600
	Net \$ per capita of recreation services.	\$9.06	\$9.36	\$9.64
Capital needs are identified and budgeted.	10-Year plans identify capital needs.	Yes	Yes	Yes
	Operational \$ for new/additional facilities.	Yes	Yes	Yes

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 & 6)				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held.	2,520/1,650	2,620/1,620	2,700/1,620
	# of field and court reservations.	7,800	7820	7850
	# of rounds of golf played (18 holes).	125,000	117,060	\$120,000
	# of miles of trails offered.	17.50	17.50	17.50
	# of parks offered.	29	29	29
	# of park acres provided.	363	363	363
	# of open land acres.	2,253	2,265	2,265
Reliable Customer Service and Effective Communication (GP 18)				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	80+%	85+%	88+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	49%	50%	55%
	# of users who utilize technology for golf information or tee times.	112,000	110,000	115,000

Parks & Recreation Department Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
ADMINISTRATION	456,964	556,140	554,490	612,960	10.2%	3.30	3.30
PARKS	3,726,884	4,051,790	4,051,790	4,432,890	9.4%	27.50	28.00
RECREATION	3,605,190	3,811,140	3,811,140	4,338,160	13.8%	29.53	29.53
Total General Fund	\$7,789,038	\$8,419,070	\$8,417,420	\$9,384,010	11.5%	60.33	60.83
Enterprise Fund							
GOLF	\$2,833,380	\$3,447,000	\$3,447,000	\$3,508,420	1.8%	13.75	12.75
Special Revenue Fund							
CONSERVATION TRUST	307,217	2,143,930	2,247,930	436,570	(79.6%)	0.92	0.92
OPEN SPACE	247,679	3,036,170	3,036,170	2,520,800	(17.0%)	2.15	3.75
PARK IMPROVEMENT	86,293	570,000	653,710	305,000	(46.5%)	-	-
Total Special Rev Fund	\$641,189	\$5,750,100	\$5,937,810	\$3,262,370	(43.3%)	3.07	4.67
Total Expense	\$11,263,607	\$17,616,170	\$17,802,230	\$16,154,800	(8.3%)	77.15	78.25
REVENUE							
General Fund							
CHARGES FOR SERVICE	2,887,596	2,978,460	2,978,460	3,048,490	2.4%		
ADMIN. ALLOCATIONS	163,430	156,950	156,950	159,490	1.6%		
DONATIONS	2,800	-	-	-	-		
OTHER	1,481	-	-	-	-		
GENERAL FUND SUBSIDY	4,733,731	5,283,660	5,282,010	6,176,030	16.9%		
Total General Fund	\$7,789,038	\$8,419,070	\$8,417,420	\$9,384,010	11.5%		
Enterprise Fund							
CHARGES FOR SERVICE	3,454,809	3,293,750	3,536,430	3,574,550	8.5%		
INTEREST	54,579	22,860	22,860	17,550	(23.2%)		
OTHER	355	242,680	-	-	(100.0%)		
Total Revenue	\$3,509,743	\$3,559,290	\$3,559,290	\$3,592,100	0.9%		
Special Revenue Fund							
CHARGES FOR SERVICE	56,000	51,080	51,080	56,730	11.1%		
INTERGOVERNMENTAL	2,186,164	1,957,840	1,957,840	1,957,000	(0.0%)		
INTEREST	545,465	299,870	299,870	208,500	(30.5%)		
OTHER	11,682	2,500	2,500	2,500	-		
Total Special Revenue	\$2,799,311	\$2,311,290	\$2,311,290	\$2,224,730	(3.7%)		
Total Revenue	\$14,098,092	\$14,289,650	\$14,288,000	\$15,200,840	6.4%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	7,341,849	7,857,250	7,882,240	8,233,550	4.8%		
SUPPLIES	1,391,991	1,117,050	1,041,300	1,131,270	1.3%		
PURCHASED SERVICES	1,476,805	1,512,880	1,514,780	2,738,000	81.0%		
DEBT SERVICE	65,505	71,500	35,500	-	(100.0%)		
TRANSFERS	196,662	2,684,830	2,684,830	-	(100.0%)		
CAPITAL	790,795	4,372,660	4,643,580	4,051,980	(7.3%)		
Total Expense	\$11,263,607	\$17,616,170	\$17,802,230	\$16,154,800	(8.3%)		

Administration

This Division is responsible for the overall management, operation and maintenance of the City's parks, natural areas and open spaces, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

ACTIVITY		DEPARTMENT		
Administration		Parks & Recreation		
EXPENSE BY Division/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
ADMINISTRATION	\$456,964	\$556,140	\$554,490	\$612,960
REVENUE				
GENERAL FUND SUBSIDY	\$456,964	\$556,140	\$554,490	\$612,960
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	388,188	489,750	489,750	459,220
SUPPLIES	25,735	21,200	20,200	19,190
PURCHASED SERVICES	27,173	45,190	44,540	134,550
CAPITAL	15,868	-	-	-
Total Expense	\$456,964	\$556,140	\$554,490	\$612,960
FTE	3.30	3.30	3.30	3.30

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(48,750)	Decrease in personnel services for allocated unemployment costs.
4,830	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(2,010)	Decrease in supplies for miscellaneous supplies.
49,060	Increase in purchased services for allocated administrative costs.
4,190	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
1,350	Increase in purchased services for awards and recognition.
12,600	Increase in purchased services for other services such as youth athletic grants and recreation scholarships, as well as other miscellaneous outside services.
(2,840)	Decrease in purchased services for postage.
13,390	<u>Core Changes</u>
13,390	Personnel Services
25,000	<u>Funded Supplements</u>
25,000	Increase in purchased services for consulting services to update the Parks Master Plan.
56,820	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Parks

Cemetery – Manages and maintains the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.

Mountain Park – Performs resource management and maintenance functions at the 420-acre Viestenz-Smith Mountain Park, as well as Round Mountain Trail and the Idylwilde Dam site.

Parks Maintenance – Loveland maintains 29 developed parks, covering 363 acres. Site amenities include 22 ballfields, 39 multi-purpose fields, 24 playgrounds, 14 reservable picnic shelters, and 21 tennis courts. Maintenance of these parks is divided into the Operations, Grounds and Sports Turf sections for management purposes.

Parks Planning – Performs planning and construction management services for parks, recreation areas, and trails projects.

Fleet Maintenance – Performs in-house park repairs, maintenance and service on 600+ pieces of turf and construction equipment used in the parks system.

Public Grounds – Provides grounds maintenance around public buildings, fire stations and special use areas including McWhinney-Hahn Sculpture Park, the Civic Center Complex, Service Center, various detention ponds and public areas.

ACTIVITY	DEPARTMENT
Parks	Parks & Recreation

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
CEMETERY	221,956	222,090	222,090	214,190
GROUND	936,331	1,001,770	1,001,770	985,470
MOUNTAIN PARKS	142,342	146,000	146,000	149,020
OPERATIONS	871,409	998,000	967,510	1,272,080
PLANNING	177,640	178,720	209,210	222,500
PARKS FLEET	529,118	575,870	575,870	644,370
PUBLIC GROUNDS MAINTENANCE	338,338	369,180	369,180	373,440
SPORTS FIELD MAINTENANCE	509,750	560,160	560,160	571,820
Total Expense	\$3,726,884	\$4,051,790	\$4,051,790	\$4,432,890
REVENUE				
CHARGES FOR SERVICE	194,600	194,600	194,600	189,150
ADMIN. ALLOCATIONS	163,430	156,950	156,950	159,490
GENERAL FUND SUBSIDY	3,368,854	3,700,240	3,700,240	4,084,250
Total Revenue	\$3,726,884	\$4,051,790	\$4,051,790	\$4,432,890
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,276,738	2,424,430	2,431,040	2,536,980
SUPPLIES	399,023	336,100	336,100	310,840
PURCHASED SERVICES	642,643	660,960	654,350	885,780
CAPITAL	408,480	630,300	630,300	699,290
Total Expense	\$3,726,884	\$4,051,790	\$4,051,790	\$4,432,890
FTE	27.50	27.50	27.50	28.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

5,270	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
7,970	Increase in cell phone allowance for the new cell phone program.
(300)	Decrease in supplies for computer hardware and software.
(26,110)	Decrease in supplies for tools and equipment based on the equipment replacement plan and the completed installation of security cameras in 2012.
203,070	Increase in purchased services for allocated administrative costs.
(1,070)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(700)	Decrease in purchased services for the cemetery lot buyback program.
950	Increase in purchased services for irrigation water.
(1,180)	Decrease in purchased services for miscellaneous outside services.
(5,260)	Decrease in purchased services for telephone services with the new cell phone program.
(640)	Decrease in purchased services for gas utility costs.
11,310	Increase in purchased services for projected costs of vehicle maintenance and fuel.
7,490	Increase in purchased services costs for amortization of vehicle replacements.
68,990	Increase in capital based on the equipment replacement schedule.
64,350	<u>Core Changes</u>
64,350	Personnel Services
46,960	<u>Funded Supplements</u>
5,550	Increase in purchased services for utilities for ball field lights.
3,300	Increase in purchased services for utilities and non-benefitted personnel services for additional tennis courts at North Lake Park.
38,110	Increase in personnel services, supplies, and purchased services for half of a new Park and Open Lands Planner.

381,100 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.

- 699,290 Equipment Replacement
 - 215,980 Parks Equipment
 - 110,000 Playground Equipment
 - 205,470 Parks Irrigation Equipment
 - 167,840 Parks Asphalt/Hardcourt Surfacing

- Capital Projects
 - There are no capital projects associated with this division.

Recreation

Adult Athletics – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in-line hockey, soccer, and softball.

Batting Cages/Concessions – The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open daily during the summer months and during league and tournament play. Management of privately funded and operated food concession contract at Winona Pool, Kroh Park, Centennial Park, Loveland Sports Park and Barnes Park.

Hatfield Chilson Recreation/Senior Center – This multi-purpose facility is designed for all ages of guests for programmed instruction or drop-in use. The Recreation Center includes classrooms, party rooms, two gymnasiums, an indoor running track, an aerobics room, two weight training areas, a large cardio area, a spinning room, a 25-meter indoor pool, and a zero depth-entry leisure pool with a lazy river and two warm water spas.

Outdoor Aquatics – Outdoor Aquatics includes a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

Recreation Programs – A diverse selection of activities in crafts and cultural arts, dance, music, computers, day camp, tiny tots, preschool, cooking, martial arts and financial planning are offered as instructional programming. Outdoor recreation programs include horseback riding, canoeing, skiing, fishing, camping, and rock climbing for all ages.

Special Recreation Services – Provides social, educational, recreational, and health-related programs and services for residents with special needs and Loveland's senior population.

Youth Athletics – Offers year-round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in-line hockey, lacrosse and soccer.

ACTIVITY	DEPARTMENT			
Recreation	Parks & Recreation			

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
ADULT ATHLETICS	325,758	333,620	333,620	339,060
CONCESSIONS/BATTING CAGES				
General Operations	43,611	-	-	-
Concessions	1,724	22,600	29,840	19,090
Batting Cages	2,504	47,440	41,700	31,230
CHILSON RECREATION CENTER	2,009,181	2,094,610	2,094,610	2,594,690
OUTDOOR AQUATICS				
General Operations	132,127	-	-	-
Winona Pool	7,111	187,280	187,080	183,610
NL Swim Beach	1,800	25,200	25,200	22,900
RECREATION PROGRAMS	502,267	493,160	493,160	518,580
SPECIAL RECREATION SERVICES	282,611	274,940	271,610	295,420
YOUTH ATHLETICS	296,496	332,290	334,320	333,580
Total Expense	\$3,605,190	\$3,811,140	\$3,811,140	\$4,338,160
REVENUE				
CHARGES FOR SERVICE	2,783,860	2,783,860	2,783,860	2,859,340
GENERAL FUND SUBSIDY	821,330	1,027,280	1,027,280	1,478,820
Total Revenue	\$3,605,190	\$3,811,140	\$3,811,140	\$4,338,160
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,770,332	2,940,600	2,942,220	3,018,960
SUPPLIES	534,169	247,590	246,840	260,130
PURCHASED SERVICES	209,942	228,390	227,520	886,460
CAPITAL	90,747	394,560	394,560	172,610
Total Expense	\$3,605,190	\$3,811,140	\$3,811,140	\$4,338,160
FTE	30.79	29.53	29.53	29.53

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(980)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
2,340	Increase in cell phone allowance for the new cell phone program.
(4,600)	Decrease in supplies due to the equipment replacement program.
18,700	Increase in supplies for pool chemicals.
1,500	Increase in supplies for janitorial supplies.
(750)	Decrease in supplies for recreation supplies.
(2,310)	Decrease in supplies for program supplies.
639,760	Increase in purchased services for allocated administrative costs.
(3,180)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
3,240	Increase in purchased services for projected costs of vehicle maintenance and fuel.
1,580	Increase in purchased services costs for amortization of vehicle replacements.
7,350	Increase in purchased services for instructor payments.
(221,950)	Decrease in capital based on the equipment replacement program.
69,660	<u>Core Changes</u>
69,660	Personnel Services
16,660	<u>Funded Supplements</u>
16,660	Increase in personnel services and purchased services for instructor payments due to increased class sizes.

527,020 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.

- 232,210 Equipment Replacement
 - 172,890 Chilson Center Equipment
 - 59,320 Recreation Equipment

- Capital Projects
 - There are no capital projects associated with this division.

Golf

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. New in 2012, the City added a 9-hole mini-course at Cattail Creek for golfers and non-golfers to enjoy a golfing experience. The Golf Fund accounts for the operation, maintenance and capital construction projects of all golf courses, and supervision of golf activities through contractual golf professionals or self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

ACTIVITY		DEPARTMENT		
Golf		Parks & Recreation		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Enterprise Fund				
ADMINISTRATION/SUPPORT	579,728	689,590	689,590	758,170
OLDE COURSE				
General Operations	4,095	-	-	-
Clubhouse	116,310	124,530	106,530	102,330
Maintenance	801,077	1,030,120	1,153,120	1,100,520
CATTAIL CREEK				
Clubhouse	55,446	56,500	56,500	56,500
MARIANA BUTTE				
General Operations	534	-	-	-
Clubhouse	438,503	484,750	436,880	467,180
Maintenance	733,439	957,740	900,610	916,610
PLAY/TEE MANAGEMENT	104,248	103,770	103,770	107,110
Total Expense	\$2,833,380	\$3,447,000	\$3,447,000	\$3,508,420
REVENUE				
CHARGES FOR SERVICE	3,454,809	3,536,430	3,536,430	3,574,550
INTEREST	54,579	22,860	22,860	17,550
OTHER	355	-	-	-
Total Revenue	\$3,509,743	\$3,559,290	\$3,559,290	\$3,592,100
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,657,552	1,702,750	1,678,530	1,711,630
SUPPLIES	417,978	490,560	416,560	491,460
PURCHASED SERVICES	495,683	519,560	508,780	726,480
DEBT SERVICE	65,505	71,500	35,500	-
TRANSFERS	196,662	184,830	184,830	-
CAPITAL	-	477,800	622,800	578,850
Total Expense	\$2,833,380	\$3,447,000	\$3,447,000	\$3,508,420
FTE	13.75	13.75	13.75	12.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(31,500)	Decrease in personnel services for net savings from elimination of 1 FTE and reclassification of another to a higher pay rate.
(16,150)	Decrease in personnel services for allocated unemployment costs.
4,630	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
3,960	Increase in personnel services for insurance costs based on employee elections.
1,180	Increase in cell phone allowance for the new cell phone program.
900	Increase in supplies for general office supplies.
183,520	Increase in purchased services for allocated administrative costs.
200	Increase in purchased services for tree maintenance.
(800)	Decrease in purchased services for projected costs of vehicle maintenance and fuel.
24,000	Increase in purchased services for other services, such as fire prevention, security, lease payments, etc.
(184,830)	Decrease in transfers as the City moves to a direct charging model for allocated administrative costs.
(71,500)	Decrease in debt service for the completed GPS system lease.
1,050	Increase in capital based on the equipment replacement program.
100,000	Increase in capital for securing water rights.
46,760	<u>Core Changes</u>
46,760	Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

61,420 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- 478,850 Equipment Replacement
 - 478,850 Replacement of maintenance and concessions equipment.
- Capital Projects
 - There are no capital projects associated with this division.

Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. Revenues are used to fund land purchases and construction costs for the hike/bike trail that will circle the City upon completion, as well as connections to the Fort Collins and Berthoud trail systems. Recreation Trail System maintenance costs are also funded from the Conservation Trust Fund.

ACTIVITY		DEPARTMENT		
Conservation Trust		Parks & Recreation		
EXPENSE BY DIVISION/PROGRAM	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
CONSERVATION TRUST	\$307,217	\$2,143,930	\$2,247,930	\$436,570
REVENUE				
INTERGOVERNMENTAL	592,514	500,000	500,000	500,000
INTEREST	131,397	79,710	79,710	40,370
OTHER	300	-	-	-
Total Revenue	\$724,211	\$579,710	\$579,710	\$540,370
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	81,189	113,610	113,740	111,990
SUPPLIES	11,036	12,900	12,900	12,900
PURCHASED SERVICES	25,585	17,420	17,290	27,910
TRANSFERS	189,407	2,000,000	2,000,000	-
CAPITAL	-	-	104,000	283,770
Total Expense	\$307,217	\$2,143,930	\$2,247,930	\$436,570
FTE	0.92	0.92	0.92	0.92

CHANGES COMPARED TO PRIOR YEAR ADOPTED

4,280	Increase in personnel services for allocated unemployment costs.
(6,200)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
400	Increase in cell phone allowance for the new cell phone program.
1,860	Increase in purchased services for allocated administrative costs.
(1,520)	Decrease in purchased services for equipment repair and maintenance.
8,300	Increase in purchased services for projected costs of vehicle maintenance and fuel.
1,480	Increase in purchased services costs for amortization of vehicle replacements.
370	Increase in purchased services for miscellaneous outside services.
(2,000,000)	Decrease in transfers for a completed transfer to help fund Mehaffey Park construction.
283,770	Increase in capital based on the capital program.

(100) Core Changes

(100) Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(1,707,360) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

283,770 Capital Projects

53,770 Mehaffey Park trail connections.

230,000 Namaqua Road trail connections.

Open Land

The Parks & Recreation Department administers and manages the Open Land Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of .25 cents, which was approved through 2018 and through capital expansion fees. There are currently 2,265 acres of open lands preserved through this funding source.

ACTIVITY				DEPARTMENT
Open Land				Parks & Recreation
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
OPEN LAND	\$247,679	\$3,036,170	\$3,036,170	\$2,520,800
REVENUE				
INTERGOVERNMENTAL	1,593,055	1,456,560	1,456,560	1,456,650
INTEREST	339,557	176,730	176,730	142,770
OTHER	4,840	2,500	2,500	2,500
Total Revenue	\$1,937,452	\$1,635,790	\$1,635,790	\$1,601,920
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	167,850	186,110	226,960	394,770
SUPPLIES	4,050	8,700	8,700	36,750
PURCHASED SERVICES	75,779	41,360	62,300	76,820
CAPITAL	-	2,800,000	2,738,210	2,012,460
Total Expense	\$247,679	\$3,036,170	\$3,036,170	\$2,520,800
FTE	2.00	2.15	3.15	3.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

100,150	Increase in personnel services for 1 FTE added mid-year.
8,100	Increase in personnel services for .10 FTE allocated for open lands planning.
4,230	Increase in personnel services for allocated unemployment costs.
80	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
60	Increase in cell phone allowance for the new cell phone program.
8,180	Increase in purchased services for allocated administrative costs.
20	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(3,900)	Decrease in purchased services for equipment repair and maintenance.
1,040	Increase in purchased services costs for miscellaneous services related to land acquisition and management.
2,800	Increase in purchased services for professional services related to land acquisition.
(825,000)	Decrease in capital based on the capital program.

5,910 Core Changes

5,910 Personnel Services

182,960 Funded Supplements

144,850 Increase in personnel services, supplies, purchased services, and capital for additional non-benefitted personnel and equipment for maintenance.

38,110 Increase in personnel services, supplies, and purchased services for half of a new Park and Open Lands Planner.

(515,370) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

1,975,000 Capital Projects

1,975,000 Open lands acquisition.

Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure constructed prior to 1989 and/or projects using County UGA funds.

ACTIVITY	DEPARTMENT
Park Improvement	Parks & Recreation

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
PARK IMPROVEMENT	\$86,293	\$570,000	\$653,710	\$305,000
REVENUE				
CHARGES FOR SERVICE	56,000	51,080	51,080	56,730
INTERGOVERNMENTAL	595	1,280	1,280	350
INTEREST	74,511	43,430	43,430	25,360
OTHER	6,542	-	-	-
Total Revenue	\$137,648	\$95,790	\$95,790	\$82,440
EXPENSE BY CATEGORY				
TRANSFERS	-	500,000	500,000	-
CAPITAL	86,293	70,000	153,710	305,000
Total Expense	\$86,293	\$570,000	\$653,710	\$305,000
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(500,000) Decrease in transfers for completed transfer to fund construction at Mehaffey Park.
 235,000 Increase in capital based on the capital program.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

(265,000) Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.

305,000 Capital Projects
 305,000 Renovation of park restrooms.

Police



Police

Police

The Police Department provides services for the citizens of Loveland by enforcement of state laws, local laws and Ordinances. In 2011, the Police Department responded to 78,637 calls for service, down slightly from the 76,436 calls for service the agency responded to in 2010. Calls for police service are expected to increase as Northern Colorado grows and local jurisdictions grow closer to one another. The Department strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations. In 1992, the Loveland Police Department achieved National Accreditation through the Commission of Accreditation for Law Enforcement Agencies. Since 1992 the agency has been successfully Re-Accredited six times. In 2012, the agency will seek its seventh consecutive successful Re-Accreditation.

Outcome	Performance Measure	2011 Actual	2012 Projected	2013 Projected
Protect those in harm's way. (GP 8a)				
Work as a team within our department, with the City organization and with other agencies.	% of cases assigned to the Criminal Investigations Unit for follow up that were successfully investigated and cleared.	68%	72%	72%
	% of total criminal cases which had latent print evidence submitted and analyzed.	3.4%	4%	4%
	% of total criminal cases which had DNA evidence submitted.	1.4%	4%	4%
Overall citywide NIMS compliance and coordination for effective emergency response.	Communications – 90%	100%	100%	100%
	Administration – 100%	100%	100%	100%
	All of our sworn personnel are NIMS compliant.	100%	100%	100%
Assist in the safe and free movement of people and traffic within the community. (GP 8a)				
Our participation is dependent on grant funding.	Participate in Click-It or Ticket campaign.	1	2	2
	Operate/participate in DUI checkpoints.	3	11	11
Identify community problems and intervene as problem solvers using available resources. (GP 8a)				
Train staff on SARA project procedures. Training for new sworn officers is part of their in-service training before they work on the streets.	All sworn officers are trained in SARA/POP projects.	100%	100%	100%
Factors across all IPO Categories. (GP 8a)				
Educate the community in their responsibilities as citizens and our role as police officers and build rapport with community.	Records – CCRN	62.5%	62.5%	62.5%
Ensure sworn and non-sworn staff is trained in a manner that enables professional, timely and safe delivery of police services.	Communications – EMD Certification	100%	100%	100%

Police Department Summary							
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
ADMINISTRATION	1,397,725	1,309,000	1,337,000	1,952,010	49.1%	5.00	5.00
INFORMATION SERVICES	2,999,095	2,980,510	3,054,150	3,041,990	2.1%	31.00	32.00
OPERATIONS	9,110,775	8,841,840	8,892,080	9,059,110	2.5%	71.00	71.00
SUPPORT SERVICES	2,989,310	2,883,710	2,880,410	2,980,080	3.3%	27.00	27.75
Total Expense	\$16,496,905	\$16,015,060	\$16,163,640	\$17,033,190	6.4%	134.00	135.75
REVENUE							
General Fund							
LICENSES & PERMITS	158,642	130,680	130,680	130,680	0.0%		
CHARGES FOR SERVICE	146,387	161,800	161,800	187,950	16.2%		
INTERGOVERNMENTAL	311,902	307,460	224,080	224,080	(27.1%)		
FINES	636,546	712,000	712,000	772,000	8.4%		
OTHER	58,931	21,800	26,800	26,800	22.9%		
GENERAL FUND SUBSIDY	15,184,497	14,681,320	14,908,280	15,691,680	6.9%		
Total Revenue	\$16,496,905	\$16,015,060	\$16,163,640	\$17,033,190	6.4%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	13,271,979	12,840,640	12,878,440	13,258,260	3.3%		
SUPPLIES	434,695	555,510	601,360	514,270	(7.4%)		
PURCHASED SERVICES	2,657,810	2,579,910	2,658,840	3,260,660	26.4%		
CAPITAL	132,421	39,000	25,000	-	(100.0%)		
Total Expense	\$16,496,905	\$16,015,060	\$16,163,640	\$17,033,190	6.4%		

Administration

This executive level unit includes the Office of the Chief of Police and the Office of Professional Standards. The Professional Standards section handles internal and citizen complaints against police employees, oversees the Department Training and Personnel Sergeant, and Accreditation. The unit is staffed by a police lieutenant and is responsible for investigation of serious complaints, as well as the tracking, assigning, and reporting on all complaints, investigations, and commendations received by the department. The Lieutenant also conducts annual staff inspections of department divisions and their units for policy and performance compliance. The unit administers the department pay plan and manages the training, accreditation, and personnel units. It also oversees the animal control services by contract. The Training Unit is responsible for managing, assigning, and reporting on all police employee training assignments and mandatory training classes and attendance. The section is staffed by a police sergeant who also serves as the supervisor of the Personnel Unit and shares the Department's Press information Officer responsibilities. The Personnel unit is responsible for handling all police employee recruitment, selection, and hiring, including background investigations on prospective employees. The section also assists with department policy reviews, personnel performance system audits, and recommends policy and procedure changes where required. Our Accreditation section is responsible for the administration and management of the Department's International Accreditation Program. The section is staffed by a police sergeant who maintains ongoing audits of department policy and procedures, modifies required directives to ensure compliance with Accreditation Standards, and shares in the Department's Press Information Officer responsibilities. The section is also the liaison to the Commission on Accreditation of Law Enforcement Agencies and manages tri-annual onsite audits by Commission assessors.

ACTIVITY				DEPARTMENT
Administration				Police
EXPENSE BY Division/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
ADMINISTRATION	\$1,397,725	\$1,309,000	\$1,337,000	\$1,952,010
REVENUE				
MISCELLANEOUS	5,644	5,000	5,000	5,000
GENERAL FUND SUBSIDY	1,392,081	1,304,000	1,332,000	1,947,010
Total Revenue	\$1,397,725	\$1,309,000	\$1,337,000	\$1,952,010
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	645,322	642,140	642,140	656,610
SUPPLIES	25,626	39,840	40,340	32,040
PURCHASED SERVICES	726,777	627,020	654,520	1,263,360
Total Expense	\$1,397,725	\$1,309,000	\$1,337,000	\$1,952,010
FTE	5.00	5.00	5.00	5.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

4,200	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(9,180)	Decrease in personnel services for unemployment due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(5,250)	Decrease in supplies for equipment replacement based on the five-year replacement plan.
(2,270)	Decrease in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
622,110	Increase in purchased services for allocated administrative costs.
11,400	<u>Core Changes</u>
19,450	Personnel Services
(2,550)	Supplies
(5,500)	Purchased Services
22,000	<u>Funded Supplements</u>
11,000	Funding for a contribution to Alternatives to Violence programs.
11,000	Funding for a contribution to the Child Advocacy Center programs.

643,010 Total Change

OTHER INFORMATION

82,080	<u>Unfunded Supplements</u>
65,080	Funding for the addition of a civilian Accreditation Manager position.
17,000	Funding for Telestaff shift scheduling software.
10,690	<u>Equipment Replacement</u>
5,000	Gym Equipment
5,690	Building Security Cameras
-	<u>Capital Projects</u>
-	There are no capital projects associated with this division.

Information Services

This division consists of the; Loveland Emergency Communications Center, Police Records, including the Crime Analyst and the Administrative Analyst. Loveland is the answering point for 911 calls in all of southern Larimer County, covering in excess of two hundred square miles and handling Loveland Police, Loveland Fire Protection District, Berthoud Fire Protection District and EMS calls. Our Records Section is responsible for typing police reports, recording summonses, and maintaining case reports; managing criminal history's; compiling statistical information; and acting as the receptionist and front desk report taker for the Police Department. Our Crime Analyst provides pertinent information relative to crime patterns and trend correlation to assist operational and administrative personnel in planning the deployment of resources for the prevention and suppression of criminal activities. The Administrative Analyst composes and manages the Police Department budget.

ACTIVITY				DEPARTMENT
Information Services				Police

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
INFORMATION SERVICES				
Administration	391,294	460,250	464,750	400,770
Communications	1,832,689	1,816,300	1,815,300	1,901,220
Records	775,112	703,960	774,100	740,000
Total Expense	\$2,999,095	\$2,980,510	\$3,054,150	\$3,041,990
REVENUE				
CHARGES FOR SERVICE	2,441	1,800	1,800	27,950
INTERGOVERNMENTAL	278,496	307,460	224,080	224,080
GENERAL FUND SUBSIDY	2,718,158	2,671,250	2,828,270	2,789,960
Total Revenue	\$2,999,095	\$2,980,510	\$3,054,150	\$3,041,990
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,226,811	2,269,440	2,272,240	2,379,720
SUPPLIES	169,961	256,720	260,220	192,370
PURCHASED SERVICES	497,745	454,350	521,690	469,900
CAPITAL	104,578	-	-	-
Total Expense	\$2,999,095	\$2,980,510	\$3,054,150	\$3,041,990
FTE	31.00	31.00	31.00	32.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(960)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(62,200)	Decrease in supplies for equipment replacement based on the five-year equipment replacement plan.
4,160	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
7,300	Increases in purchased services for professional services to acquire live routing, integrating GPS data into the dispatching of units to the scene.
6,900	Increase in purchased services for the annual Northrup Grumman contract increase.
39,820	<u>Core Changes</u>
44,780	Personnel Services
(2,150)	Supplies
(2,810)	Purchased Services
66,460	<u>Funded Supplements</u>
61,480	Increase in personnel services for the addition of one Dispatcher position.
4,980	Increase in personnel services to reclassify a position to a communications Supervisor.
61,480	Total Change

OTHER INFORMATION

45,200	<u>Unfunded Supplements</u>
45,200	Addition of an Office Support Specialist position in the Records Program.
143,260	<u>Equipment Replacement</u>
50,830	Motorola Handheld radios
50,830	Motorola Mobile radios
1,710	Packset Batteries
10,000	Magnetic Card Readers
27,850	Computer software/hardware
2,040	Communication truck/van hardware
-	<u>Capital Projects</u>
-	There are no capital projects associated with this division.

Operations

The Operations Division includes the Patrol Section, Traffic Unit and Street Crimes Unit. The police officers and community service officers (CSO) provide crime and traffic enforcement and education measures to keep our city safe. Problem-oriented policing strategies are used to focus on the root cause of reoccurring situations that affect the quality of life for the public. These methods often involve non-traditional policing. Several specialized and collateral work groups are also a part of the division. K-9 unit, Special Weapons and Tactics (SWAT), Mounted Patrol, Liquor Enforcement, Crime Scene Technicians and membership on the Larimer County Bomb Team all support the department's mission.

Officers and CSOs of the division work 4-10 hour days per week. The Patrol and Traffic personnel are assigned over the week during three work shifts that provide 24 hour per day police services. There is an overlap of afternoon and evening shifts in order to provide more staffing during peak call periods in the city. These management decisions are based upon call for service data that is analyzed internally. Customer service and officer safety help drive these staffing decisions.

All officers and CSOs are issued take home fully equipped police vehicles. This provides an increase in visibility and readiness of marked police units and enables them to take immediate enforcement actions and respond immediately to emergency calls after hours. The fleet plan is also designed to extend the life of the vehicles to between seven and ten years.

ACTIVITY				DEPARTMENT
Operations				Police
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
OPERATIONS				
Patrol	8,452,327	8,177,670	8,226,770	8,397,710
Traffic	658,448	664,170	665,310	661,400
Total Expense	\$9,110,775	\$8,841,840	\$8,892,080	\$9,059,110
REVENUE				
LICENSES & PERMITS	158,642	130,680	130,680	130,680
CHARGES FOR SERVICE	143,946	160,000	160,000	160,000
INTERGOVERNMENTAL	33,406	-	-	-
FINES	636,546	712,000	712,000	772,000
OTHER	53,237	21,800	21,800	21,800
GENERAL FUND SUBSIDY	8,084,998	7,817,360	7,867,600	7,974,630
Total Revenue	\$9,110,775	\$8,841,840	\$8,892,080	\$9,059,110
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	7,598,568	7,234,030	7,269,030	7,413,520
SUPPLIES	201,822	229,730	257,880	260,140
PURCHASED SERVICES	1,291,020	1,353,080	1,340,170	1,385,450
CAPITAL	19,365	25,000	25,000	-
Total Expense	\$9,110,775	\$8,841,840	\$8,892,080	\$9,059,110
FTE	69.00	71.00	69.00	71.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(68,900)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
79,500	Increase in personnel services for overtime based on historical use.
20,050	Increase in supplies for tools and equipment for motorcycle safety equipment and the accident investigation team.
(2,440)	Decrease in supplies for equipment replacement based on the five-year replacement plan.
20,260	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
43,230	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
(10,000)	Decrease in purchased services for outsourced vehicle maintenance costs.
(31,470)	Decrease in purchased services for amortization of vehicles based on the amortization schedule.
7,300	Increase in repair and maintenance for the telestaff system.
(25,000)	Decrease in capital for the one-time purchase of networked video equipment for the interrogation rooms.
174,740	<u>Core Changes</u>
168,890	Personnel Services
2,800	Supplies
3,050	Purchased Services
10,000	<u>Funded Supplements</u>
10,000	Increase in supplies for the City's contribution to the Larimer County Bomb Unit for the purchase of equipment.
217,270	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.

- 97,200 Equipment Replacement
 - 17,180 SWAT Equipment
 - 12,140 Radar/Laser Units
 - 20,910 Bulletproof Vests – Patrol
 - 13,870 Bulletproof vests – SWAT
 - 2,040 Cameras – Patrol
 - 10,200 Taser/LMM equipment
 - 13,360 Hand/Long Guns
 - 7,500 Canine

- Capital Projects
 - There are no capital projects associated with this division.

Support Services

This Division provides the Department support services through the following work groups: Criminal Investigations Unit, Special Investigations Unit, Community Resources Unit, and the Technical Support Unit. Our Criminal Investigations Unit handles major crimes and follow-up investigations in the areas of crimes against persons and property, juvenile investigations, sexual offenses, computer crimes, and check fraud. The Special Investigations Unit is part of the Northern Colorado Drug Task Force. The unit is consolidated with other law enforcement agencies in the region to better coordinate drug enforcement throughout each of our jurisdictions. The Community Resource Unit is comprised of School Resource Officers and a Crime Prevention Officer. The School Resource Officers provide mentoring to students, as well as crime suppression, within the schools. The Crime Prevention Officer is an important interface with the public by providing crime prevention education on a variety of subjects. The Technical Support Unit is responsible for collecting, transporting, storing, and processing property and evidence.

ACTIVITY				DEPARTMENT
Support Services				Police
EXPENSE BY Division/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
SUPPORT SERVICES				
Administration	218,552	209,020	209,020	213,840
Community Resources	755,777	713,910	713,910	738,220
Investigations	1,105,789	1,049,870	1,049,870	1,075,100
Special Investigations	580,144	575,930	576,130	584,370
Technical Support	329,048	334,980	331,480	368,550
Total Expense	\$2,989,310	\$2,883,710	\$2,880,410	\$2,980,080
REVENUE				
MISCELLANEOUS	50	-	-	-
GENERAL FUND SUBSIDY	2,989,260	2,883,710	2,880,410	2,980,080
	\$2,989,310	\$2,883,710	\$2,880,410	\$2,980,080
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,801,278	2,695,030	2,695,030	2,808,410
SUPPLIES	37,286	29,220	42,920	29,720
PURCHASED SERVICES	142,268	145,460	142,460	141,950
CAPITAL	8,478	14,000	-	-
Total Expense	\$2,989,310	\$2,883,710	\$2,880,410	\$2,980,080
FTE	29.00	27.00	28.75	27.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

6,160 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
2,690 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(14,000) Decrease in capital for the one-time purchase of video enhancement equipment.

48,870 Core Changes

54,570 Personnel Services
500 Supplies
(6,200) Purchased Services

52,650 Funded Supplements

52,650 Increase in personnel services for the addition of an Evidence Technician position.

96,370 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Public Works



Public Works

Public Works

The Department of Public Works provides planning, design, construction, and maintenance services for the general public and the City's internal operations. The use of City facilities for meetings and special events is coordinated and supported by Public Works. Management, maintenance, and administration and purchasing of all City vehicles and equipment are included in the department responsibilities.

The public services provided include: transportation system design; street construction management and inspection; pavement management; traffic engineering and installation, operations, and maintenance for all traffic signals, signs, and pavement markings; stormwater collection systems design and maintenance; street maintenance and repair; snow and ice removal; fixed route and paratransit bus service; solid waste management and recycling; and mosquito control.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Provide reliable and quality products and services.				
Solid Waste – Reduce the number of service complaints.	Complaint ratio of 2.88 per 10,000 collections.	2.02	2.50	2.88
Fleet Management – Maintain high level of fleet availability.	Fleet availability - 85% for solid waste/street sweepers and 90% for all other vehicles.	98%	97%	90%
Project Engineering – Keep the city's street inventory at a good or excellent level of quality.	75% of the city's street inventory is in the good to excellent category. <i>(Measured every 3 yrs)</i>	75%	75%	75%
Facilities Management – Complete customer requests in a timely manner.	Complete 90% of customer requests on time.	89%	85%	90%
Transit – On time fixed routes.	95% of fixed bus route trips are between zero minutes early and 5 minutes late.	95%	95%	95%
Transit – On time paratransit appointments.	Maintain a 30 minute window on all paratransit appointments.	95%	95%	95%
Provide a quality customer service experience.				
Increase level of customer service.	85% or higher satisfaction rating on customer/citizen surveys.	86%	85%	85%
Provide for the safety of our community and employees.				
Reduce amount paid out to claims.	Reduction in \$ paid for claims.	0	7,000	5,000
Reduce number of injuries.	Reduction in lost time due to accidents.	1	3	7
Be fiscally accountable.				
Construct major capital projects fiscally responsibly.	All major projects (over \$100K) are within +/- 5% of budget.	-3.91%	-3.0%	+ 2.0%
Be environmentally responsible.				
Reduce landfill disposal.	% of collected materials recycled.	60%	55%	55%

Public Works Department Summary							
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
ADMINISTRATION	128,553	169,810	174,120	298,290	75.7%	1.20	2.20
FACILITIES SERVICES	3,935,896	4,070,450	3,853,400	4,084,980	0.4%	21.25	21.75
TRANS. DEV. REVIEW	390,618	407,870	407,870	442,520	8.5%	4.00	4.00
Total General Fund	\$4,455,067	\$4,648,130	\$4,435,390	\$4,825,790	3.8%	26.45	27.95
Enterprise Fund							
SOLID WASTE	4,480,614	4,997,270	5,605,900	9,139,550	82.9%	27.62	27.62
STORMWATER	5,541,846	4,655,400	5,641,740	4,360,710	(6.3%)	14.60	14.60
Total Enterprise Fund	\$10,022,460	\$9,652,670	\$11,247,640	\$13,500,260	39.9%	42.22	42.22
Internal Service Fund							
CITY FLEET	965,674	654,000	821,730	1,672,000	155.7%	-	-
FLEET MANAGEMENT	3,195,312	3,138,040	3,138,040	3,785,950	20.6%	13.65	15.15
Total Int Service Fund	\$4,160,986	\$3,792,040	\$3,959,770	\$5,457,950	43.9%	13.65	15.15
Special Revenue Fund							
TRANSIT	1,765,367	1,847,330	1,880,960	1,879,510	1.7%	11.15	11.00
TRANSPORTATION	11,874,845	11,117,350	14,474,140	11,606,460	4.4%	38.18	37.68
Total Special Revenue	\$13,640,212	\$12,964,680	\$16,355,100	\$13,485,970	4.0%	49.33	48.68
Total Expense	\$32,278,725	\$31,055,320	\$35,997,900	\$37,269,970	20.0%	131.65	134.00
REVENUE							
General Fund							
CHARGES FOR SERVICE	179,765	101,500	101,500	50,000	(50.7%)		
INTERGOVERNMENTAL	145,117	-	27,440	-	-		
OTHER	9,801	-	-	-	-		
ADMIN. ALLOCATIONS	444,840	439,480	439,480	3,078,570	600.5%		
GENERAL FUND SUBSIDY	3,675,544	4,107,150	3,866,970	1,697,220	(58.7%)		
Total General Fund	\$4,455,067	\$4,648,130	\$4,435,390	\$4,825,790	3.8%		
Enterprise Fund							
CHARGES FOR SERVICE	9,862,174	9,914,680	9,914,680	10,045,820	1.3%		
IMPACT FEES	173,577	369,000	369,000	182,360	(50.6%)		
INTEREST	217,664	126,030	126,030	103,500	(17.9%)		
TRANSFERS	3,786	-	390	5,000	100.0%		
OTHER	368,039	212,000	212,000	284,000	34.0%		
Total Enterprise Fund	\$10,625,240	\$10,621,710	\$10,622,100	\$10,620,680	(0.0%)		
Internal Service Fund							
CHARGES FOR SERVICE	4,369,494	4,204,890	4,204,890	4,671,840	11.1%		
INTERGOVERNMENTAL	159,743	35,000	35,000	35,000	-		
INTEREST	180,957	169,020	169,020	103,010	(39.1%)		
OTHER	147,999	-	-	-	-		
Total Int Service Fund	\$4,858,193	\$4,408,910	\$4,408,910	\$4,809,850	9.1%		

Revenues Continued	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change
Special Revenue Funds					
TRANSIT FUND					
CHARGES FOR SERVICE	170,403	86,700	86,700	106,000	22.3%
INTERGOVERNMENTAL	996,927	1,304,730	1,304,730	859,710	(34.1%)
OTHER	-19	-	-	-	-
GENERAL FUND SUBSIDY	598,056	455,900	489,530	913,800	100.4%
TOTAL TRANSIT FUND	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510	1.7%
TRANSPORTATION FUND					
CHARGES FOR SERVICE	1,780,635	1,964,250	1,964,250	2,299,050	17.0%
LICENSES & PERMITS	24,640	15,300	15,300	16,340	6.8%
INTERGOVERNMENTAL	3,468,960	4,004,220	5,510,480	3,773,490	(5.8%)
OTHER	43,611	-	-	1,000	100.0%
TRANSFERS	3,722,362	1,883,810	3,730,840	1,432,720	(23.9%)
GENERAL FUND SUBSIDY	2,834,637	3,249,770	3,253,270	4,083,860	25.7%
TOTAL TRANSPORTATION	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460	4.4%
Total Special Revenue	\$13,640,212	\$12,964,680	\$16,355,100	\$13,485,970	4.0%
Total Revenue	\$33,578,712	\$32,643,430	\$35,821,500	\$33,742,290	3.4%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	9,738,984	10,054,570	10,054,570	10,841,320	7.8%
SUPPLIES	3,483,477	3,227,290	3,200,790	3,640,770	12.8%
PURCHASED SERVICES	7,432,152	7,801,680	7,618,940	9,162,030	17.4%
TRANSFERS	597,213	562,050	562,050	4,020,000	615.2%
CAPITAL	11,026,899	9,409,730	14,561,550	9,605,850	2.1%
Total Expense	\$32,278,725	\$31,055,320	\$35,997,900	\$37,269,970	20.0%

Administration

The Administration Division, through the Department Director, provides leadership and management, determines staffing and budgetary needs, coordinates a departmental public relations program, and directs project development and completion. The public relations program includes staff liaisons with the City Council, planning commission, citizen and various citizen advisory boards including the Transportation Advisory Board.

ACTIVITY				DEPARTMENT
Administration				Public Works
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
ADMINISTRATION	\$128,553	\$169,810	\$174,120	\$298,290
REVENUE				
DONATIONS	9,753	-	-	-
GENERAL FUND SUBSIDY	118,800	169,810	174,120	298,290
Total Revenue	\$128,553	\$169,810	\$174,120	\$298,290
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	110,908	148,650	148,650	238,850
SUPPLIES	4,449	6,060	6,060	17,760
PURCHASED SERVICES	13,196	15,100	19,410	41,680
Total Expense	\$128,553	\$169,810	\$174,120	\$298,290
FTE	1.20	1.20	1.20	2.20

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,380	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(22,800)	Decrease in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
1,190	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
25,390	Increase in purchased services for allocated administrative costs.
3,130	<u>Core Changes</u>
3,130	Personnel Services
120,190	<u>Funded Supplements</u>
120,190	Increase in personnel services (\$108,490) and supplies (\$11,700) for the addition of a financial manager position.
128,480	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Facilities Services

The Facilities Management Division (FM) manages the operation and construction of all the City's physical facilities. It schedules, coordinates, and supports meetings within City facilities, and provides full mail service to all City employees. Facilities Management also provides technical and specialized trade and construction support to City facilities.

ACTIVITY				DEPARTMENT
Facilities Management				Public Works
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
FACILITIES MANAGEMENT				
General Operations	567,291	715,100	715,100	878,830
Chilson Rec/Sr Center	393,079	412,740	412,740	349,810
Downtown Maintenance	-	7,800	7,800	7,800
Gen'l Bldg Maintenance	2,557,222	2,605,120	2,388,070	2,513,710
Golf Course Bldg. Maint.	87,005	98,100	98,100	98,100
Milner Schwartz House	116,792	-	-	-
Rentals	66,364	65,500	65,500	65,500
Service Center Bldg. Maint.	148,143	166,090	166,090	171,230
Total Expense	\$3,935,896	\$4,070,450	\$3,853,400	\$4,084,980
REVENUE				
INTERGOVERNMENTAL	145,117	-	27,440	-
CHARGES FOR SERVICE	179,765	101,500	101,500	50,000
MISCELLANEOUS	48	-	-	-
ADMINISTRATIVE ALLOCATIONS	444,840	439,480	439,480	3,078,570
GENERAL FUND SUBSIDY	3,166,126	3,529,470	3,284,980	956,410
Total Revenue	\$3,935,896	\$4,070,450	\$3,853,400	\$4,084,980
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,513,441	1,524,530	1,524,530	1,649,520
SUPPLIES	248,532	267,520	267,520	277,520
PURCHASED SERVICES	2,057,131	2,278,400	2,061,350	2,157,940
CAPITAL	116,792	-	-	-
Total Expense	\$3,935,896	\$4,070,450	\$3,853,400	\$4,084,980
FTE	21.25	21.25	21.75	21.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

45,130	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
5,000	Increase in supplies for computer supplies.
5,000	Increase in supplies for clothing allowance.
7,840	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
15,000	Increase in purchased services for travel and training costs.
(244,490)	Decrease in purchased services for four operating costs at the Agilent campus to carry the property until sold.
13,470	Increase in purchased services for vehicle maintenance based on the fuel and maintenance cost projections.
22,950	Increase in purchased services for repair and maintenance costs.
(48,100)	Decrease in purchased services for utilities based on the projected costs.
42,000	Increase in purchased services to support the Visitors Center.
70,870	Increase in purchased services for allocated administrative costs.

79,860 Core Changes

79,860 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

14,530 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Transportation Development Review

Development Engineering represents the community interests in the evaluation of anticipated traffic impacts from new land development projects. This Division updates and maintains the City's street design and construction standards, as well as the policies regarding acceptable levels of traffic congestion to ensure that adequate transportation infrastructure is provided by new developments. The Development Engineering staff advises the Planning Commission and City Council on transportation issues at public hearings, as well as providing technical information and process assistance to citizens, developers, realtors, attorneys, and consulting engineers.

ACTIVITY				DEPARTMENT
Transportation Development Review				Public Works
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
General Fund				
TRANSPORTATION DEV REVIEW	\$390,618	\$407,870	\$407,870	\$442,520
REVENUE				
GENERAL FUND SUBSIDY	\$390,618	\$407,870	\$407,870	\$442,520
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	377,498	376,590	376,590	389,090
SUPPLIES	6,882	6,200	6,200	6,200
PURCHASED SERVICES	6,238	25,080	25,080	47,230
Total Expense	\$390,618	\$407,870	\$407,870	\$442,520
FTE	4.00	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 350 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- 180 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- 21,970 Increase in purchased services for allocated administrative costs.

12,150 Core Changes

12,150 Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

34,650 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Solid Waste

The City of Loveland provides solid waste collection and curbside recycling service to nearly all single-family and to half of all multi-family dwellings within City limits. The Solid Waste Management Program is operated as an Enterprise Fund using full cost accounting principles with all direct and indirect costs covered by user fees. A 7% Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually.

By City ordinance, refuse collection operates under a volume-based rate system. For City-provided service, residents can choose among four different sizes of subscription-based refuse carts, thereby giving customers more choice and more control over their disposal costs. City rates compare quite favorably with private waste haulers' rates within Loveland and surrounding communities.

Mandatory monthly recycling fees fund the City's recycling, green waste composting, household hazardous waste collection, community large item disposal program, and solid waste planning programs. Over 50% of the community's residential wastes are recycled annually, which extends the life of the Larimer County Landfill.

Yard wastes – i.e. grass clippings, leaves, garden trimmings and tree branches – comprise nearly one-third of our community's annual residential waste stream. If properly separated for composting, these materials are easily converted into valuable soil amendments and landscape mulches. Compost derived from green wastes contains valuable nutrients and increases the water holding capacity and tilth of our area's heavy clay soils. The City of Loveland is partnered with A-1 Organics, a Northern Colorado company that manufactures and markets a variety of landscaping products.

2012 was the 26th year that Colorado Mosquito Control, Inc. (CMC), a private contractor, operated the seasonal mosquito management program for the City of Loveland. By contracting with one of the country's premier mosquito control consultants, municipal personnel have been freed up to perform other duties at a net cost savings to the City. Additionally, Loveland residents receive the finest in mosquito control strategies, expertise, mapping, equipment and materials.

The program is funded via a \$0.80 per month fee assessed to all Loveland dwelling units. The Streets and Solid Waste Manager administers this seasonal program.

ACTIVITY	DEPARTMENT
Solid Waste	Public Works

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Enterprise Fund				
MOSQUITO CONTROL	232,366	259,700	259,700	270,000
RECYCLING	1,130,178	1,217,020	1,241,830	2,450,710
REFUSE	2,047,281	2,444,530	3,028,850	4,487,530
YARD WASTE	1,070,789	1,076,020	1,075,520	1,931,310
Total Expense	\$4,480,614	\$4,997,270	\$5,605,900	\$9,139,550
REVENUE				
CHARGES FOR SERVICE	5,868,037	5,884,220	5,884,220	5,915,350
INTEREST	100,286	110,900	110,900	80,450
OTHER	352,845	212,000	212,000	284,000
Total Revenue	\$6,321,168	\$6,207,120	\$6,207,120	\$6,279,800
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,826,568	2,000,070	2,000,070	2,058,240
SUPPLIES	143,219	165,360	165,360	135,180
PURCHASED SERVICES	2,254,282	2,368,900	2,366,900	2,730,130
TRANSFERS	212,488	222,740	222,740	3,000,000
CAPITAL	44,057	240,200	850,830	1,216,000
Total Expense	\$4,480,614	\$4,997,270	\$5,605,900	\$9,139,550
FTE	27.62	27.62	27.62	27.62

CHANGES COMPARED TO PRIOR YEAR ADOPTED

27,360	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
1,280	Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(20,220)	Decrease in personal services for temporary salaries based on historical experience.
(28,280)	Decrease in supplies for the forecast amount of carts and bins to be replaced.
(9,120)	Decrease in purchased services for general liability costs based on the Department's historical experience and forecasted liability costs.
(10,240)	Decrease in purchased services for professional services for design services.
36,310	Increase in purchased services for projected fuel and maintenance costs.
13,150	Increase in purchased services for building rental costs.
61,550	Increase in purchased services for disposal of refuse and yard wastes.
214,400	Increase in purchased services for allocated administrative costs.
(222,740)	Decrease in transfers for allocated costs, due to an accounting change to charge these costs as purchased services.
3,000,000	Increase in transfers for the Enterprise's contribution to the Service Center Expansion Project.
775,800	Increase in capital for replacement of equipment.
43,030	<u>Core Changes</u>
49,750	Personnel Services
(1,900)	Supplies
(4,820)	Purchased Services
262,000	<u>Funded Supplements</u>
212,000	Increase in capital to add a smaller trash truck to the fleet for access on smaller private roads and for missed pickups.
50,000	Increase in purchased services for yard waste transportation costs.
4,144,280	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Stormwater

The Stormwater Utility is responsible for the design, construction, maintenance and repair of the Stormwater Collection Systems within the City. The Division is operated as an Enterprise Fund using full cost accounting principles, with all direct and indirect costs covered by monthly utility fees and a system impact fee. A Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually. In 2013, the percentage of revenue for this payment is 7%.

ACTIVITY		DEPARTMENT		
Stormwater		Public Works		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
ADMINISTRATION/ENGINEERING	1,301,243	1,350,890	1,350,690	1,589,310
CAPITAL PROGRAM	3,272,878	2,215,000	3,201,540	1,700,000
COLLECTIONS	472,182	497,480	497,480	504,950
STREET SWEEPING	495,543	592,030	592,030	566,450
Total Expense	\$5,541,846	\$4,655,400	\$5,641,740	\$4,360,710
REVENUE				
CHARGES FOR SERVICE	3,994,137	4,030,460	4,030,460	4,130,470
IMPACT FEES	173,577	369,000	369,000	182,360
INTEREST	117,378	15,130	15,130	23,050
TRANSFERS	3,786	-	390	5,000
OTHER	15,194	-	-	-
Total Revenue	\$4,304,072	\$4,414,590	\$4,414,980	\$4,340,880
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,167,119	1,259,370	1,259,370	1,249,720
SUPPLIES	76,839	81,490	81,490	77,040
PURCHASED SERVICES	683,458	760,230	760,030	933,950
TRANSFERS	366,794	339,310	339,310	400,000
CAPITAL	3,247,636	2,215,000	3,201,540	1,700,000
Total Expense	\$5,541,846	\$4,655,400	\$5,641,740	\$4,360,710
FTE	14.35	14.60	14.60	14.60

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,700)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
5,180	Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(47,790)	Decrease in personal services for temporary salaries based on historical experience.
(4,450)	Decrease in supplies based on historical experience.
220	Increase in purchased services for general liability costs based on the Department's historical experience and forecasted liability costs.
52,860	Increase in purchased services for the Payment in Lieu of Taxes (PILT) to the General fund based on the revenue estimates.
(11,600)	Decrease in purchased services for printing costs based on historical experience.
25,000	Increase in purchased services for professional services for tree trimming services.
18,590	Increase in purchased services for projected fuel and maintenance costs.
(10,400)	Decrease in purchased services for repair and maintenance based on historical experience.
(23,670)	Decrease in purchased services for other services based on historical experience.
131,000	Increase in purchased services for allocated administrative costs.
(339,310)	Decrease in transfers for allocated costs, due to an accounting change to charge these costs as purchased services.
400,000	Increase in transfers for the Enterprise's contribution to the Service Center Expansion Project.
210,000	Increase in capital for the replacement of a street sweeper.
(725,000)	Decrease in capital based on the capital program.
26,580	<u>Core Changes</u>
34,660	Personnel Services
(8,080)	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(294,490) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Fleet Replacement

The Fleet Replacement Fund accrues funds for future replacement of vehicles and equipment. Annually, funds are set aside for future replacement of (currently) 41% of all City vehicles.

ACTIVITY	DEPARTMENT
Fleet Replacement	Public Works

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Internal Service Fund				
FLEET REPLACEMENT	\$965,674	\$654,000	\$821,730	\$1,672,000
REVENUE				
CHARGES FOR SERVICE	1,175,773	979,360	979,360	1,018,170
INTEREST	180,957	169,020	169,020	103,010
INTERGOVERNMENTAL	92,207	-	-	-
OTHER	143,129	-	-	-
Total Revenue	\$1,592,066	\$1,148,380	\$1,148,380	\$1,121,180
EXPENSE BY CATEGORY				
TRANSFERS	-	-	-	600,000
CAPITAL	965,674	654,000	821,730	1,072,000
Total Expense	\$965,674	\$654,000	\$821,730	\$1,672,000
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

600,000 Increase in transfers to the Capital Projects Fund for the construction of a new vehicle wash facility.

418,000 Increase in capital for replacement vehicles based on the replacement program.

- Core Changes

- There are no core changes in this division.

- Funded Supplements

- There are no funded supplements in this division.

1,018,000 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Fleet Management

The Fleet Management Division performs preventive, scheduled and unscheduled maintenance on all City vehicles. The Division is responsible for all vehicle specifications and equipment recommendations. A standard parts inventory is maintained to provide all preventive maintenance parts and some specialized parts to reduce unscheduled downtime on essential equipment.

Complete fleet management services include: vehicle specifications, formal bidding and purchasing, outfitting, planning life cycles and preventive maintenance schedules, standardized equipment selection and amortizing replacement funding, and disposing of depreciated and obsolete vehicles and equipment. These services are provided to the following departments or divisions: Police, Facility Maintenance, Parks and Recreation, Streets, Engineering, Traffic, Transit, Building Inspection and Planning.

Maintenance and repair services are provided only to the following departments or divisions: Airport, Meter Readers, Water and Power, Warehouse, Technical Services, Golf, Transit, Storm Drainage, Street Sweeping, Solid Waste and Fire.

Fleet Management staff consists of two work shifts to provide repair and maintenance service to all vehicles from 7AM – 10PM five days a week. Emergency response is available 24 hours a day, seven days a week.

ACTIVITY		DEPARTMENT		
Fleet Management		Public Works		

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Internal Service Fund				
FLEET MANAGEMENT				
General Operations	1,117,810	1,125,160	1,120,160	1,402,690
Fleet Parts	2,077,502	2,012,880	1,962,880	2,273,260
Pooled Fleet	-	-	55,000	110,000
Total Expense	\$3,195,312	\$3,138,040	\$3,138,040	\$3,785,950
REVENUE				
CHARGES FOR SERVICE	3,193,721	3,225,530	3,225,530	3,653,670
INTERGOVERNMENTAL	67,536	35,000	35,000	35,000
OTHER	4,870	-	-	-
Total Revenue	\$3,266,127	\$3,260,530	\$3,260,530	\$3,688,670
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,078,669	1,066,710	1,066,710	1,214,020
SUPPLIES	1,958,432	1,882,650	1,857,650	2,150,900
PURCHASED SERVICES	140,432	163,680	188,680	421,030
CAPITAL	17,779	25,000	25,000	-
Total Expense	\$3,195,312	\$3,138,040	\$3,138,040	\$3,785,950
FTE	13.65	13.65	13.65	15.15

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,010	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
3,380	Increase in personnel services for unemployment insurance due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
261,250	Increase in supplies for projected fuel costs.
152,290	Increase in purchased services for allocated administrative costs.
105,200	Increase in purchased services for leases and rental associated with the fleet pool.
(25,000)	Decrease in capital due to one-time equipment purchases.

51,920 Core Changes

51,710 Personnel Services

350 Supplies

(140) Purchased Services

97,860 Funded Supplements

63,550 Increase in personnel services for the addition of a Mechanic position.

27,660 Increase in personnel services for the transfer of .5 FTE Administrative Assistant from the Project Engineering Division.

6,650 Increase in supplies for additional Fleet workstations.

647,910 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Transit Fund

The City of Loveland Transit (COLT) operates 3 fixed routes, and 2 paratransit routes within the city limits and some portions of rural Larimer County. They strive to provide safe, reliable, and cost-effective service to as much of the population as possible with current resources and funding available. COLT is a partner with Fort Collins and Larimer County for the FLEX, a regional bus service, connecting Loveland and Fort Collins and Longmont.

ACTIVITY				DEPARTMENT
Transit				Public Works
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
TRANSIT	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510
REVENUE				
INTERGOVERNMENTAL	996,927	1,304,730	1,304,730	859,710
CHARGES FOR SERVICES	170,403	86,700	86,700	106,000
OTHER	(18)	-	-	-
GENERAL FUND SUBSIDY	598,055	455,900	489,530	913,800
Total Revenue	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	665,299	640,850	640,850	660,980
SUPPLIES	13,046	18,400	18,400	18,400
PURCHASED SERVICES	1,087,022	1,154,450	1,154,450	1,200,130
CAPITAL	-	33,630	67,260	-
Total Expense	\$1,765,367	\$1,847,330	\$1,880,960	\$1,879,510
FTE	11.15	11.15	11.13	11.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,710	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(10,770)	Decrease in purchased services for general liability costs based on the Department's historical experience and forecasted liability costs.
(8,250)	Decrease in vehicle maintenance costs based on the fuel and maintenance projections.
63,740	Increase in purchased services for allocated administrative costs.
(33,630)	Decrease in capital for one-time capital expenses.

19,380 Core Changes

18,420	Personnel Services
960	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

32,180 Total Change

OTHER INFORMATION

32,550 Unfunded Supplements

32,550 Funding for a new .5 FTE grant administrator position.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Transportation Fund

The Transportation Fund includes all costs for maintaining the existing street infrastructure and the construction of new infrastructure.

ACTIVITY		DEPARTMENT		
Transportation Maintenance and Construction		Public Works		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
PROJECT ENGINEERING	749,832	795,880	794,880	787,580
STREET MAINTENANCE	2,743,776	2,551,980	2,550,980	2,904,020
TRAFFIC ENGINEERING	1,741,851	1,752,590	1,758,090	2,030,610
STREET REHABILITATION	2,914,063	3,644,900	3,644,900	4,294,250
TRANSPORTATION CONSTRUCTION	3,725,323	2,372,000	5,725,290	1,590,000
Total Special Revenue Fund	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460
REVENUE				
CHARGES FOR SERVICE	1,780,635	1,964,250	1,964,250	2,299,050
LICENSES AND PERMITS	24,640	15,300	15,300	16,340
INTERGOVERNMENTAL REVENUE	3,468,960	4,004,220	5,510,480	3,773,490
OTHER	43,611	-	-	1,000
TRANSFERS	3,722,362	1,883,810	3,730,840	1,432,720
GENERAL FUND SUBSIDY	2,834,637	3,249,770	3,253,270	4,083,860
Total Revenue	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,999,482	3,037,800	3,037,800	3,021,100
SUPPLIES	1,032,076	799,610	798,110	947,770
PURCHASED SERVICES	1,190,395	1,038,040	1,043,040	1,578,440
TRANSFERS	17,931	-	-	20,000
CAPITAL	6,634,961	6,241,900	9,595,190	6,039,150
Total Expense	\$11,874,845	\$11,117,350	\$14,474,140	\$11,606,460
FTE	38.43	38.18	38.18	37.68

Project Engineering

The Project Engineering Division is involved with most aspects of street design, construction, safety and maintenance. This Division manages the design and construction of capital street and bridge projects. Updating and implementing the Long-Range Transportation Master Plan is one of the major responsibilities of this Division.

ACTIVITY				DEPARTMENT
Project Engineering				Public Works
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
PROJECT ENGINEERING	\$749,834	\$795,880	\$794,880	\$787,580
REVENUE				
CHARGES FOR SERVICE	92,919	47,000	47,000	47,000
LICENSES AND PERMITS	21,040	12,000	12,000	12,640
INTERGOVERNMENTAL REVENUE	274,990	209,190	209,190	184,090
OTHER	33	-	-	-
GENERAL FUND SUBSIDY	360,850	527,690	526,690	543,850
Total Revenue	\$749,832	\$795,880	\$794,880	\$787,580
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	646,991	696,440	696,440	614,450
SUPPLIES	17,082	14,350	13,350	14,350
PURCHASED SERVICES	85,759	85,090	85,090	158,780
Total Expense	\$749,832	\$795,880	\$794,880	\$787,580
FTE	10.85	10.85	10.85	10.35

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 1,930 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- (27,660) Decrease in personnel services for the transfer of .5 FTE to the Vehicle Maintenance Division.
- (87,690) Decrease in the amount of labor projected to be capitalized in the Transportation Construction Program.
- 1,290 Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- 70,400 Increase in purchased services for administrative cost allocations.

33,430 Core Changes

- 31,430 Personnel Services
- 2,000 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

19,360 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Street Maintenance

The Street Maintenance Division's activities include street patching and repair, minor asphalt overlays, asphalt milling, alley and road shoulder maintenance, roadside mowing and weed spraying. The Division provides major support for the annual Street Resurfacing Program - a citywide street reconstruction and resurfacing program planned and managed by the Projects Engineering Division. The Division is also responsible for winter roadway maintenance. Crews plow snow, apply de-icing and anti-icing chemicals, load and haul snow/ice from the downtown district and other confined areas, and clear designated sidewalks. Contractors are used for some routine sidewalk snow removal. For major storms, contractors are used to supplement City plowing efforts and assist with post-storm cleanup.

ACTIVITY				DEPARTMENT
Street Maintenance				Public Works
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
STREET MAINTENANCE	\$2,743,776	\$2,551,980	\$2,550,980	\$2,904,020
REVENUE				
CHARGES FOR SERVICE	26,889	-	-	-
LICENSES AND PERMITS	3,600	3,300	3,300	3,700
INTERGOVERNMENTAL REVENUE	923,511	712,510	712,510	985,280
GENERAL FUND SUBSIDY	1,789,776	\$1,836,170	\$1,835,170	1,915,040
Total Revenue	\$2,743,776	\$2,551,980	\$2,550,980	\$2,904,020
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,393,744	1,310,910	1,310,910	1,341,700
SUPPLIES	488,214	417,350	417,350	417,470
PURCHASED SERVICES	861,818	747,120	746,120	969,950
CAPITAL	-	76,600	76,600	174,900
Total Expense	\$2,743,776	\$2,551,980	\$2,550,980	\$2,904,020
FTE	15.58	15.33	15.33	15.33

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(5,780)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
4,200	Increase in cell phone allowance for the new cell phone program.
2,240	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(4,000)	Decrease in purchased services for communications services due to the new cell phone policy.
7,510	Increase in purchased services for vehicle maintenance based on the projected fuel and maintenance costs.
24,450	Increase in purchased services for vehicle amortization costs.
6,000	Increase in purchased services for building rent to store chemicals.
178,080	Increase in purchased services for administrative cost allocations.
98,300	Increase in capital due to one-time equipment purchases.
27,240	<u>Core Changes</u>
32,370	Personnel Services
120	Supplies
(5,250)	Purchased Services
13,800	<u>Funded Supplements</u>
13,800	Increase in purchased services for a tree replacement program.

352,040 Total Change

OTHER INFORMATION

25,000	<u>Unfunded Supplements</u>
25,000	Funding for a tree inventory program on City property.
174,900	<u>Equipment Replacement</u>
6,600	Pickup plow
60,000	John Deere Tractor
35,000	Flail mowers
32,000	Anti-icer spreader
8,000	Self-Propelled Mower
33,300	Pre-wet spreader
-	<u>Capital Projects</u>
-	There are no capital projects associated with this division.

Traffic Engineering

The Traffic Engineering Division is responsible for the construction, operation and maintenance of all traffic control devices in the public right-of-way within City Limits, including nearly all of US Highways 287 and 34 and all of Colorado Highway 402. Citywide programs of responsibility include neighborhood traffic calming, traffic studies, traffic data collection and the Intelligent Transportation System (ITS). Major components of ITS include: traffic signals, system computers, video traffic surveillance system, Roadway Weather Information Systems, variable message signs, and the traffic operations center. The Division informs the media and the public of construction projects and roadway conditions via the Loveland Road Report, 1610 AM radio, three variable message signs, and www.cotrip.org.

The Division is also involved in the planning, engineering, and project management of various Transportation Capital projects. These projects are included in the Capital Chapter under the transportation program.

The safety of people using Loveland's surface transportation system is the primary mission of the Division. Federal and state grant application programs are used to improve the system and are managed by the Division. Various funds are acquired via these grant applications for the design and construction of projects. These funds have been used consistently for the past 15 years to enhance the performance on Loveland's roadways.

ACTIVITY				DEPARTMENT
Traffic Engineering				Public Works
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
TRAFFIC ENGINEERING	\$1,741,851	\$1,752,590	\$1,758,090	\$2,030,610
REVENUE				
OTHER	34,638	-	-	1,000
INTERGOVERNMENTAL REVENUE	1,023,202	866,680	866,680	404,640
GENERAL FUND SUBSIDY	684,011	885,910	891,410	1,624,970
Total Revenue	\$1,741,851	\$1,752,590	\$1,758,090	\$2,030,610
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	958,747	1,030,450	1,030,450	1,064,950
SUPPLIES	526,780	367,910	367,410	515,950
PURCHASED SERVICES	242,818	205,830	211,830	449,710
CAPITAL	13,506	148,400	148,400	-
Total Expense	\$1,741,851	\$1,752,590	\$1,758,090	\$2,030,610
FTE	12.00	12.00	12.00	12.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,590	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
38,790	Increase supplies for signs formerly budgeted in capital.
109,250	Increase supplies for signals formerly budgeted in capital.
10,220	Increase in purchased services for general liability due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
(5,710)	Decrease in purchased services for vehicle maintenance based on the projected fuel and maintenance costs.
(7,150)	Decrease in purchased services for vehicle amortization costs.
6,360	Increase in purchased services for utilities at the sign shop.
240,160	Increase in purchased services for administrative cost allocations.
(148,400)	Decrease in capital transferred to supplies.

32,910 Core Changes

32,910 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

278,020 Total Change

OTHER INFORMATION

107,620 Unfunded Supplements

107,620 Funding for an additional Traffic Signal Technician position.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Street Rehabilitation

This program includes the costs for street overlays and reconstruction, curb and gutter repair, and bridge repair.

ACTIVITY	DEPARTMENT
Street Rehabilitation	Public Works

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
STREET REHABILITATION	2,914,063	3,644,900	3,644,900	4,194,250
BRIDGE REPAIR	-	-	-	100,000
TOTAL	\$2,914,063	\$3,644,900	\$3,644,900	\$4,294,250
REVENUE				
CHARGES FOR SERVICES	1,660,827	1,917,250	1,917,250	2,252,050
INTERGOVERNMENTAL REVENUE	1,244,296	1,727,650	1,727,650	1,942,200
OTHER	8,940	-	-	-
TRANSFER FROM GENERAL FUND	-	-	-	100,000
Total Revenue	\$2,914,063	\$3,644,900	\$3,644,900	\$4,294,250
EXPENSE BY CATEGORY				
CAPITAL	2,914,063	3,644,900	3,644,900	4,294,250
Total Expense	\$2,914,063	\$3,644,900	\$3,644,900	\$4,294,250
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

109,350 Increase in capital for the annual 3.5% increase to the program.

- Core Changes

There are no changes in this division.

540,000 Funded Supplements

440,000 Increased funding for street rehabilitation due to the increase in lane miles of City streets.

100,000 Funding for new repair program for major City bridges.

649,350 **Total Change**

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Transportation Construction

The Transportation Construction program includes projects necessary to meet the 2030 Master Transportation Plan. This includes new street construction, right-of-way acquisition, traffic signalization, and developer oversizing reimbursements.

ACTIVITY	DEPARTMENT
Transportation Construction	Public Works

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Special Revenue Fund				
TRANSPORTATION CONSTRUCTION	\$3,725,323	\$2,372,000	\$5,725,290	\$1,590,000
REVENUE				
INTERGOVERNMENTAL REVENUE	2,961	488,190	1,994,450	257,280
TRANSFERS	3,722,362	1,883,810	3,730,840	1,332,720
Total Revenue	\$3,725,323	\$2,372,000	\$5,725,290	\$1,590,000
EXPENSE BY CATEGORY				
CAPITAL	3,725,323	2,372,000	5,725,290	1,590,000
Total Expense	\$3,725,323	\$2,372,000	\$5,725,290	\$1,590,000
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(782,000) Decrease in capital based on Capital Expansion Fee revenue projections and project timing.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

(782,000) Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Water



Power

Water & Power

Loveland Water & Power's mission is to add value while serving the community's utility needs for today and tomorrow by:

- Providing quality customer service.
- Providing reliable service.
- Planning for the future.
- Being environmentally sensitive.
- Offering safe and secure utilities at competitive rates.
- Being fiscally responsible.

Outcome	Performance Measure	2011 Actual	2012 Projected	2013 Projected
Provide quality customer service. (GP 18)				
Provide quality customer service. (Residential City Survey)	Rankings relative to other 13 City Services: ▪ Reliable Electric Service ▪ Drinking Water Quality ▪ Sewer Service	1 5 8	1 4 7	1 4 7
	Average Rating "Loveland delivers reliable electricity."	96%	97%	98%
	Average Rating "Loveland provides quality drinking water."	91%	92%	93%
	Average Rating "Sewer system in Loveland works reliably."	89%	90%	91%
<i>Please Note: No Surveys (NS) Conducted in 2008. Survey is conducted every other year.</i>				
Provide reliable and quality utility products and services. (GP 11b, 11c, 11d)				
Provide reliable and quality utility products and services.	Average power outage duration [minutes]. (CAIDI = Customer Average Interruption Duration Index)	68.53	70.26	75.25
	Average # of power interruptions per customer. (SAIFI = System Average Interruption Frequency Index)	0.042	0.067	0.040
	Average # of momentary outages per customer per year. (MAIFI = Momentary Average Interruption Frequency Index)	0.018	0.023	0.022
	Average service availability. (ASAI = Average Service Availability Index)	99.993%	99.991%	99.993%
	# of hours spent responding to power quality complaints	450	450	450
	# of annual water quality complaints.	32	32	30
	# of annual minor water violations.	0	0	0
	# of annual major water violations.	0	1	1
	% of Adequate Fire Flow- tested hydrant units [ISO standards].	100%	100%	100%
	# of annual sewer backups.	6	5	4
	# of annual minor sewer violations.	0	1	0
	# of annual major sewer violations.	0	0	0

Outcome	Performance Measure	2011 Actual	2012 Projected	2013 Projected
Plan for the future. (GP 3, 11b, 11c, 11d)				
Plan for the future.	% of system capacity used to meet peak demand:			
	▪ Power	55.4%	55.0%	55.0%
	▪ Water	83.0%	92.7%	92.7%
	▪ Wastewater	80.9%	81.0%	81.0%
Be environmentally responsible. (GP 5, 9)				
Be environmentally responsible.	# of annual residential power per capita usage. (kWh/person/year)	3,666	3,622	3,633
	# of annual residential peak day demand. (gallons/day/person)	245	288	286
	# of annual residential per capita usage. (gallons/person/year)	36,570	36,025	35,416
	# of Wastewater Treatment Plant Discharge Monitoring Report violations.	1	0	0
	# of annual department fleet miles.	279,698	282,206	286,727
	# of annual internal environmental self audits performed.	3	0	2
Offer safe and secure utilities. (GP 8d)				
Offer safe and secure utilities.	# of community accidents involving utility infrastructure.	66	60	37
	# of reportable personnel and vehicular accidents.	13	4	10
	# of reported illegal contacts with key facilities.	0	0	0
Be fiscally responsible while offering competitive rates. (GP 11b, 11c, 11d)				
Be fiscally responsible while offering competitive rates.	% of unaccounted/unmetered for distribution losses:			
	▪ Power	3.15%	3.25%	3.25%
	▪ Water	14.7%	14.05%	14.05%
	O&M cost per 100 miles.	\$464,553	\$525,544	\$610,466
	% variance of actual O&M expenditures to budgeted expenditures. () = Under Budget	0.5%	0.0%	0.0%
	% variance of actual capital expenditures to budgeted expenditures. () = Under Budget	42.7%	0.0%	0.0%
	Rate comparisons conducted with other utilities.	Yes	Yes	Yes
	# of rate classes available to customers.	14	14	14
Partner with the community. (GP 13, 18)				
Partner with the community.	# of key partnerships:			
	▪ Customer Relations	26	29	32
	▪ Power	15	15	15
	▪ Water	10	10	10
	▪ Wastewater	6	6	6

Water & Power Department Summary							
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
Enterprise Fund							
WATER	9,975,585	10,481,340	12,858,810	17,639,910	68.3%	40.99	41.73
RAW WATER	14,608,461	1,654,180	8,562,360	1,952,030	18.0%	-	-
WASTEWATER	8,930,329	6,867,080	10,434,170	11,583,180	68.7%	29.34	29.82
POWER	45,992,323	49,212,310	58,471,030	56,383,940	14.6%	44.17	42.95
Total Expense	\$79,506,698	\$68,214,910	\$90,326,370	\$87,559,060	28.4%	114.50	114.50
REVENUE							
UTILITY CHARGES	60,472,241	61,353,420	61,353,420	69,985,510	14.1%		
UTILITY OTHER	2,188,766	1,975,180	1,975,180	1,899,920	(3.8%)		
IMPACT FEES	5,805,255	4,459,410	4,459,410	3,802,290	(14.7%)		
CHARGES FOR SERVICE	616,656	538,210	538,210	582,120	8.2%		
INTEREST	1,980,974	949,150	949,150	1,269,700	33.1%		
BOND PROCEEDS	-	-	-	16,000,000	100.0%		
OTHER	4,785,393	44,200	44,200	282,060	538.1%		
TRANSFERS	608,037	694,420	705,940	545,000	(21.5%)		
Total Revenue	\$76,457,322	\$70,013,990	\$70,025,510	\$94,366,600	34.8%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	7,653,617	8,110,470	8,075,330	8,626,480	6.4%		
SUPPLIES	1,454,988	1,628,380	1,625,680	2,269,270	39.4%		
PURCHASED SERVICES	41,301,924	45,617,650	45,340,500	56,382,460	23.6%		
DEBT SERVICE	982,968	826,960	826,960	1,826,930	120.9%		
TRANSFERS	6,195,553	1,963,980	3,986,360	674,770	(65.6%)		
CAPITAL	21,917,648	10,067,470	30,471,540	17,779,150	76.6%		
Total Expense	\$79,506,698	\$68,214,910	\$90,326,370	\$87,559,060	28.4%		

Water Utility

The Water Utilities Division consists of groups and programs responsible for the day-to-day operations, engineering, and management for the Department's two water-related utilities: Water and Wastewater. The Division also provides some support services to the Power Operations Division such as utility locates, inspection, and Geographical Information Systems (GIS).

The following sections comprise the Water Utilities Division:

- **Construction and Inspection** is responsible for locating water, wastewater, storm water and electric utilities and construction inspections for all water, wastewater and electric construction. This section also coordinates small construction projects.
- **Engineering** reviews all new development proposals with respect to water and wastewater design and construction. This section manages the capital projects for both water utilities.
- **Information Technology** operates the Department's computerized drafting and the GIS. The water, wastewater and electric system maps are all maintained and updated by this section. They also are responsible for the Department's information technology needs such as specialized software applications, databases, development and maintenance, survey fieldwork and computer networks.
- **Maintenance and Operations** is comprised of equipment operators who maintain the water transmission and distribution systems and the wastewater collection system. They repair water line leaks, clean treated water tanks, flush fire hydrants and inspect, wash and repair sewer lines and manholes. They manage the backflow prevention/cross-connection control program.
- **Technical Services** provides technicians who maintain and repair all water and wastewater treatment plant controls such as pumps, motors, valves, electrical systems, and electronic components. They also are responsible for all the wastewater lift stations and water pumping stations throughout the City, including the hydro facility.
- **Treatment Operations** provides water treatment and production, wastewater treatment and reclamation, and water quality laboratories, and industrial pretreatment program. Certified plant operators at both plants monitor treatment processes, perform process testing, and notify technicians when equipment needs to be repaired or replaced. Laboratory personnel perform various analyses of the water to insure proper treatment is accomplished.
- **Water Resources** is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.
- **Water Metering** is responsible for repairing and maintaining water meters, assisting contractors with new water taps, inspecting new lawn irrigation systems, testing meters and providing customer service.
- **Customer Relations** provides a single point of contact and responsible utility solutions to the key partners and commercial customers so they can grow and prosper in our dynamic community.
- **Utility Accounting** is responsible for the annual budget, monthly financial reports, year-end financial processing, daily process of source documents, payroll processing, and tracking projects costs for the Water and Power Utilities. In addition, the Division is responsible for providing accounting and long-range financial planning services for the Public Works and Police departments. This Division will have ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizens' Finance Advisory Committee.
- **Warehouse** responsibilities include storing and delivering inventory items used by all City departments, disposal of obsolete items, oversee non-inventory yard materials (i.e.; transformers), procurement of all overhead and underground utility materials, maintain recycle metal program, purchase and store Power Division specialty tools and conduct a rubber goods testing program to comply with safety requirements for electric line workers. This section will also coordinate fleet replacement and annual safety inspections for the Water and Power utility vehicles.

ACTIVITY	DEPARTMENT			
Water Utility	Water & Power			

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Water Fund				
ADMINISTRATION & GENERAL	583,526	1,707,400	1,978,320	3,391,210
CUSTOMER RELATIONS	64,310	-	157,380	192,940
SOURCE OF SUPPLY	1,053,912	1,609,450	1,609,450	2,079,600
TRANSMISSION & DIST.	2,790,255	3,174,180	3,970,890	5,059,610
TREATMENT	5,147,442	2,934,330	3,192,690	5,976,100
Total Water	\$9,639,445	\$9,425,360	\$10,908,730	\$16,699,460
Water SIF Fund				
TREATMENT	-	12,650	12,650	749,200
TRANSMISSION & DIST.	336,140	1,043,330	1,937,430	191,250
Total SIF Expense	\$336,140	\$1,055,980	\$1,950,080	\$940,450
Total Expense	\$9,975,585	\$10,481,340	\$12,858,810	\$17,639,910
REVENUE				
Water Fund				
UTILITY CHARGES	7,437,516	7,687,250	7,687,250	9,146,760
UTILITY OTHER	409,221	463,790	463,790	433,500
INTEREST	151,372	34,650	34,650	55,990
BOND PROCEEDS	-	-	-	16,000,000
OTHER	63,582	11,300	11,300	267,410
TRANSFERS	27,378	-	4,900	20,000
Total Water Fund	\$8,089,069	\$8,196,990	\$8,201,890	\$25,923,660
Water SIF Fund				
UTILITY OTHER	174,461	80,000	80,000	96,000
IMPACT FEES	1,649,528	1,232,880	1,232,880	1,155,500
INTEREST	132,892	105,550	105,550	137,110
TRANSFERS	9,200	-	-	-
Total Water SIF Fund	\$1,966,081	\$1,418,430	\$1,418,430	\$1,388,610
Total Revenue	\$10,055,150	\$9,615,420	\$9,620,320	\$27,312,270
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	3,101,492	3,085,270	3,085,270	3,419,390
SUPPLIES	783,624	829,900	827,200	1,071,990
PURCHASED SERVICES	1,490,000	3,780,610	3,240,460	5,523,320
DEBT	-	-	-	1,000,000
TRANSFERS	512,243	492,830	912,380	44,830
CAPITAL	4,088,226	2,292,730	4,793,500	6,580,380
Total Expense	\$9,975,585	\$10,481,340	\$12,858,810	\$17,639,910
FTE	40.21	40.99	40.99	41.73

Water Utility – Administration & General

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY				DEPARTMENT
Admin & General				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
ADMIN & GENERAL	\$583,526	\$1,707,400	\$1,978,320	\$3,391,210
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	389,275	419,480	311,530	343,670
SUPPLIES	19,158	80,980	75,320	285,530
PURCHASED SERVICES	-337,150	714,110	679,090	1,717,180
DEBT	-	-	-	1,000,000
TRANSFERS	512,243	492,830	912,380	44,830
Total Expense	\$583,526	\$1,707,400	\$1,978,320	\$3,391,210
FTE	3.82	4.18	3.00	3.68

CHANGES COMPARED TO PRIOR YEAR ADOPTED

5,750	Increase in personnel services for workers' compensation based on the departments historical experience and forecasted liability costs.
14,800	Increase in personnel services for unemployment insurance based on the departments historical experience and forecasted liability costs.
(94,480)	Decrease in personnel services transferred mid-year to create the Customer Services Division.
38,970	Increase in supplies for computer supplies.
168,960	Increase in supplies for tools and equipment due to the centralization of costs from other programs.
102,160	Increase in purchased services for the PILT payment based on the revenue projections.
16,330	Increase in purchased services for general liability insurance based on the departments historical experience and forecasted liability costs.
(20,000)	Decrease in purchased services due to the on-time costs of a rate study.
936,210	Increase in purchased services for allocated administrative costs.
1,000,000	Increase in debt for bond issuance costs.
(448,000)	Decrease in transfers for allocated administrative costs.
(47,810)	<u>Core Changes</u>
(12,800)	Personnel Services
(3,380)	Supplies
(31,630)	Purchased services
10,920	<u>Funded Supplements</u>
10,920	Increase in purchased services for a temporary administrative clerk.

1,683,810 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Water Utility – Source of Supply

Source of Supply (also known as Water Resources) is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

ACTIVITY				DEPARTMENT
Source of Supply				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
SOURCE OF SUPPLY	\$1,053,912	\$1,609,450	\$1,609,450	\$2,079,600
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	222,634	201,770	201,770	382,210
SUPPLIES	1,717	2,490	2,490	3,390
PURCHASED SERVICES	829,561	1,405,190	1,405,190	1,694,000
Total Expense	\$1,053,912	\$1,609,450	\$1,609,450	\$2,079,600
FTE	1.76	1.90	2.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(18,120)	Decrease in personnel services due to a reduction in the amount of labor capitalized based on the capital plan.
45,780	Increase in personnel services for salaries reallocated from the Customer Relations Program.
118,000	Increase in purchased services for the Windy Gap assessment.
29,000	Increase in purchased services for the CBT contract expenses.
35,000	Increase in purchased services for ditch assessment costs.
8,000	Increase in purchased services for environmental services.
10,000	Increase in purchased services for Colorado Big Thompson assessment costs.
(75,000)	Decrease in purchased services for legal and engineering services related to water rights.
(58,900)	Decrease in purchased services for interconnect costs with other providers.
(60,000)	Decrease in purchased services for the one-time augmentation plan for the Agilent site.
75,000	Increase in purchased services for costs related to lawn irrigation return flows.
200,000	Increase in purchased services for water court exchange cases.
100,000	Increase in purchased services for professional services related to contract rights in irrigation ditches.
(100,000)	Decrease in purchased services due to the transfer of interconnect costs to the Treatment Program.
161,390	<u>Core Changes</u>
152,780	Personnel Services
900	Supplies
7,710	Purchased Services

- Funded Supplements
 - There are no funded supplements in this division.

470,150 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Water Utility – Transmission Distribution

Transmission Distribution is comprised of equipment operators who maintain the water transmission and distribution systems. They repair water line leaks, clean treated water tanks, and flush fire hydrants. The Warehouse responsibilities include storing and delivering inventory items used by all City departments. Water Metering is responsible for repairing and maintaining water meters, assisting contractors with new taps, and testing meters. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's technology needs such as specialized software applications and maintenance. Technical Services is also part of this division, as well as the locating done for water.

ACTIVITY				DEPARTMENT
Transmission Distribution				Water & Power
EXPENSE BY Division/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Water Fund				
TRANSMISSION DISTRIBUTION	\$2,790,255	\$3,174,180	\$3,970,890	\$5,059,610
Water SIF Fund				
TRANSMISSION DISTRIBUTION	\$336,140	\$1,043,330	\$1,937,430	\$191,250
Total Expense	\$3,126,395	\$4,217,510	\$5,908,320	\$5,250,860
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,318,126	1,354,210	1,354,210	1,462,690
SUPPLIES	286,162	266,600	266,600	292,480
PURCHASED SERVICES	527,790	1,156,790	627,290	1,155,810
CAPITAL	994,317	1,439,910	3,660,220	2,339,880
Total Expense	\$3,126,395	\$4,217,510	\$5,908,320	\$5,250,860
FTE	20.21	20.53	20.53	20.43

CHANGES COMPARED TO PRIOR YEAR ADOPTED

87,910	Increase in personnel services due to a decrease in the amount of labor to be capitalized.
(36,360)	Decrease in personnel services due to the elimination of two Inspection/Locator positions.
(9,640)	Decrease in personnel services due to the reduction in hours for Utility Systems Technician position.
13,270	Increase in supplies for computer supplies.
14,250	Increase in supplies for sand and gravel.
(100,000)	Decrease in purchased services for professional services.
17,670	Increase in purchased services for vehicle repair and maintenance based on the projected fuel and maintenance costs.
19,000	Increase in purchased services for street repairs related to water line repair.
80,000	Increase in purchased services for the painting costs of the 29 th Street water storage tank.
25,000	Increase in purchased services for relocations in the Right-of-Way.
25,000	Increase in purchased services for water modeling support.
(15,000)	Decrease in purchased services for the one-time costs of the Agilent site improvements.
11,600	Increase in purchased services for repair and maintenance costs.
(11,240)	Decrease in purchased services for utilities costs.
(54,000)	Decrease in purchased services for the one-time costs of the backflow prevention program.
(41,000)	Decrease in capital for meter replacement costs.
940,970	Increase in capital based on the capita program.
(19,110)	<u>Core Changes</u>
(18,460)	Personnel Services
(1,640)	Supplies
990	Purchased Services
85,030	<u>Funded Supplements</u>
73,400	Increase in personnel services for the addition of a new cross control specialist position.
11,630	Increase in personnel services for a new temporary Inspection/locator position.

1,033,350 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Water Utility – Treatment

Treatment Operations provides water treatment and production, and water quality laboratories. Certified plant operators monitor treatment processes and testing. Laboratory personnel perform analyses of the water to insure proper treatment is accomplished. Engineering reviews all new development proposals with respect to water design and construction. Technical Services provides technicians who maintain and repair all water treatment plant controls and water pumping stations throughout the city.

ACTIVITY				DEPARTMENT
Treatment				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Water Fund				
TREATMENT	\$5,147,442	\$2,934,330	\$3,192,690	\$5,976,100
Water SIF Fund				
TREATMENT	-	12,650	12,650	749,200
Total Expense	\$5,147,442	\$2,946,980	\$3,205,340	\$6,725,300
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,137,161	1,109,810	1,109,810	1,182,120
SUPPLIES	475,761	479,830	479,830	477,560
PURCHASED SERVICES	440,611	504,520	482,420	825,120
CAPITAL	3,093,909	852,820	1,133,280	4,240,500
Total Expense	\$5,147,442	\$2,946,980	\$3,205,340	\$6,725,300
FTE	14.42	14.38	14.38	15.12

CHANGES COMPARED TO PRIOR YEAR ADOPTED

25,820	Increase in personnel services due to a reduction of the amount of labor to be capitalized.
249,600	Increase in purchased services for repair and maintenance of aging facilities.
100,000	Increase in purchased services for interconnect costs transferred from the Source of Supply Program.
(12,200)	Decrease in purchased services for the one-time costs of the Capital Improvement Program update.
(23,400)	Decrease in purchased services for utilities costs.
3,387,680	Increase in capital based on the capital program.

(11,530) Core Changes

(15,860)	Personnel Services
(2,270)	Supplies
6,600	Purchased Services

62,350 Funded Supplements

15,240	Increase in personnel services for the addition of a Pre-Treatment Specialist position.
47,110	Increase in personnel services for two non-benefited maintenance Technician positions.

3,778,320 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Water Utility – Customer Relations

Treatment Operations provides water treatment and production, and water quality laboratories. Certified plant operators monitor treatment processes and testing. Laboratory personnel perform analyses of the water to insure proper treatment is accomplished. Engineering reviews all new development proposals with respect to water design and construction. Technical Services provides technicians who maintain and repair all water treatment plant controls and water pumping stations throughout the city.

ACTIVITY	DEPARTMENT
Customer Relations	Water & Power

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Water Fund				
CUSTOMER RELATIONS	\$64,310	-	\$157,380	\$192,940
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	34,296	-	107,950	48,700
SUPPLIES	826	-	2,960	13,030
PURCHASED SERVICES	29,188	-	46,470	131,210
Total Expense	\$64,310	-	\$157,380	\$192,940
FTE	1.0	0.0	1.08	0.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(45,780)	Decrease in personnel services due salaries reallocated to the Source of Supply Program.
94,480	Increase in personal services to annualize the program begun late in the 2011 year with a transfer from the Administration and General Division.
13,030	Increase in supplies to annualize the program begun late in the 2011 year.
35,200	Increase in purchased services to annualize the program begun late in the 2011 year.
(3,000)	Decrease in purchased services due to the completion of the water assessment grant.
(8,000)	Decrease in purchased services for the one-time costs of irrigation audits.
(6,200)	Decrease in purchased services for the one-time costs of the conservation plan.

- Core Changes

- There are no core changes in the division.

113,210 Funded Supplements

17,400	Increase in purchased services to fund residential programs.
7,300	Increase in purchased services to fund Education in Schools programs.
26,110	Increase in purchased serves to increase the division's base budget.
62,400	Increase in purchased services for several smaller customer programs.

192,940 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Raw Water Utility

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs.

ACTIVITY				DEPARTMENT
Raw Water Utility				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
BUSINESS/FINANCE	5,112,176	826,960	826,960	826,930
WATER RESOURCES	9,496,285	827,220	7,735,400	1,125,100
Total Expense	\$14,608,461	\$1,654,180	\$8,562,360	\$1,952,030
REVENUE				
UTILITY CHARGES	439,858	545,910	545,910	733,220
UTILITY OTHER	72,641	83,800	83,800	65,800
IMPACT FEES	492,600	270,620	270,620	274,870
INTEREST	645,070	449,730	449,730	457,200
OTHER	4,497,023	-	-	-
TRANSFERS	402,618	440,000	441,000	485,000
Total Revenue	\$6,549,810	\$1,790,060	\$1,791,060	\$2,016,090
EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,044	7,100	7,100	7,100
DEBT SERVICE	826,269	826,960	826,960	826,930
TRANSFERS	4,285,907	-	-	-
CAPITAL	9,489,241	820,120	7,728,300	1,118,000
Total Expense	\$14,608,461	\$1,654,180	\$8,562,360	\$1,952,030
FTE	-	-	-	-

Raw Water Utility – Business/Finance

Business/Finance is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Commission. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY	DEPARTMENT
Admin & General	Water & Power

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
BUSINESS/FINANCE	\$5,112,176	\$826,960	\$826,960	\$826,930
EXPENSE BY CATEGORY				
DEBT SERVICE	826,269	826,960	826,960	826,930
TRANSFERS	4,285,907	-	-	-
Total Expenses	\$5,112,176	\$826,960	\$826,960	826,930
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(30) Decrease in debt services based on the payment schedule.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

(30) **Total Change**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Raw Water Utility – Water Resources

Water Resources is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

ACTIVITY	DEPARTMENT
Water Resources	Water & Power

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
WATER RESOURCES	\$9,496,285	\$827,220	\$7,735,400	\$1,125,100
EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,044	7,100	7,100	7,100
CAPITAL	9,489,241	820,120	7,728,300	1,118,000
Total Expense	\$9,496,285	\$827,220	\$7,735,400	\$1,125,100
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

297,880 Increase in capital based on the capital program.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

297,880 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Wastewater Utility

The Wastewater Utility Division consists of all groups and programs responsible for the day-to-day operations, engineering, and management for the Department's two water-related utilities: Water and Wastewater. Groups within the Division also provide some support services to the Power Operations Division such as utility locates, inspection, and GIS.

The following sections comprise the Wastewater Utility Division:

- Construction and Inspection
- Technical Services
- Engineering
- Treatment Operations
- Information Technology
- Water Resources
- Maintenance and Operations
- Water Metering

ACTIVITY	DEPARTMENT
Wastewater Utility	Water & Power

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Wastewater Fund				
ADMINISTRATION & GENERAL	1,763,748	1,691,400	1,850,570	2,003,620
TREATMENT	4,340,027	3,071,470	3,642,840	5,983,230
COLLECTIONS	1,562,009	1,882,860	3,562,620	2,873,820
CUSTOMER RELATIONS	5,202	-	30	87,510
Total Wastewater	\$7,670,986	\$6,645,730	\$9,056,060	\$10,948,180
Wastewater SIF Fund				
ADMINISTRATION & GENERAL	10,567	-	1,140	-
TREATMENT	1,207,452	103,030	334,700	270,000
COLLECTIONS	41,324	118,320	1,042,270	365,000
Total SIF Expense	\$1,259,343	\$221,350	\$1,378,110	\$635,000
Total Expense	\$8,930,329	\$6,867,080	\$10,434,170	\$11,583,180
REVENUE				
Wastewater Fund				
UTILITY CHARGES	7,060,162	7,152,170	7,152,170	7,897,590
UTILITY OTHER	8,617	4,980	4,980	218,730
INTEREST	256,428	66,190	66,190	121,770
OTHER	(2,525)	(2,100)	(2,100)	(2,400)
TRANSFERS	13,597	-	2,590	10,000
Total Wastewater Fund	\$7,336,279	\$7,221,240	\$7,223,830	\$8,245,690
Wastewater SIF Fund				
UTILITY OTHER	107,462	100,000	100,000	100,000
IMPACT FEES	1,121,686	710,000	710,000	710,000
INTEREST	92,397	44,440	44,440	73,690
TRANSFERS	5,180	-	-	-
Total Wastewater SIF Fund	\$1,326,725	\$854,440	\$854,440	\$883,690
Total Revenue	\$8,663,004	\$8,075,680	\$8,078,270	\$9,119,380
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,220,853	2,243,260	2,243,260	2,520,160
SUPPLIES	313,196	406,880	406,880	603,430
PURCHASED SERVICES	2,213,255	2,543,900	2,543,900	4,278,020
DEBT SERVICE	156,699	-	-	-
TRANSFERS	810,712	823,200	990,290	511,970
CAPITAL	3,215,614	849,840	4,249,840	3,669,600
Total Expense	\$8,930,329	\$6,867,080	\$10,434,170	\$11,583,180
FTE	30.57	29.34	29.34	29.82

Wastewater Utility – Administration & General

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizens' Finance Advisory Commission. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY		DEPARTMENT		
Admin & General		Water & Power		
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Wastewater Fund				
ADMIN & GENERAL	\$1,763,748	\$1,691,400	\$1,850,570	\$2,003,620
Wastewater SIF Fund				
ADMIN & GENERAL	\$10,567	-	1,140	-
Total SIF Expense	\$10,567	-	\$1,140	-
Total Expense	\$1,774,315	\$1,691,400	\$1,851,710	\$2,003,620
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	131,422	201,820	201,820	205,500
SUPPLIES	11,094	58,710	58,710	150,730
PURCHASED SERVICES	664,388	599,670	600,890	1,135,420
DEBT SERVICE	156,699	-	-	-
TRANSFERS	810,712	823,200	990,290	511,970
CAPITAL	-	8,000	-	-
Total Expense	\$1,774,315	\$1,691,400	\$1,851,710	\$2,003,620
FTE	1.98	1.89	1.89	0.89

CHANGES COMPARED TO PRIOR YEAR ADOPTED

21,710	Increase in supplies for clothing costs.
73,520	Increase in supplies for tools and equipment to centralize costs in one program.
46,640	Increase in purchased services for the PILT payment.
9,010	Increase in general liability based on the department's historical experience and forecasted liability costs.
(20,000)	Decrease in purchased services due to the one-time costs of the rate study.
497,660	Increase in purchased services for allocated administrative costs. These were budgted in prior years as transfers.
(377,890)	Decrease in transfers for allocated administrative costs.
21,660	Increase in transfers for the transfer to Art in Public Places Fund based on the capital program.
45,000	Increase in transfers for the intra-fund loan from the Water Enterprise.
(11,490)	<u>Core Changes</u>
(2,720)	Personnel Services
(3,210)	Supplies
2,440	Purchased Services
(8,000)	Capital
6,400	<u>Funded Supplements</u>
6,400	Increase in purchased services for a temporary accounting clerk position.

312,220 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Wastewater Utility – Collection

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

ACTIVITY				DEPARTMENT
Collection				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Wastewater Fund				
COLLECTION	\$1,562,009	\$1,882,860	\$3,562,620	\$2,873,820
Wastewater SIF Fund				
COLLECTION	\$41,324	\$118,320	\$1,042,270	365,000
Total Expense	\$1,603,333	\$2,001,180	\$4,604,890	\$3,238,820
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	923,834	897,110	933,090	934,490
SUPPLIES	49,545	84,430	84,420	240,590
PURCHASED SERVICES	503,107	626,320	625,070	1,018,740
TRANSFERS	-	-	-	-
CAPITAL	126,847	393,320	2,962,310	1,045,000
Total Expense	\$1,603,333	\$2,001,180	\$4,604,890	\$3,238,820
FTE	14.11	12.95	12.95	11.43

CHANGES COMPARED TO PRIOR YEAR ADOPTED

20,910	Increase in personal services due to a reduction in the amount of labor to be capitalized.
(29,750)	Decrease in personal services due to the elimination of two inspection/locator positions.
129,580	Increase in supplies for anti-corrosion chemicals. Part of this cost is transferred from the Treatment Program.
20,380	Increase in supplies for parts and supplies.
200,000	Increase in purchased services for cleaning the Namaqua Interceptor.
25,000	Increase in purchased services for water modeling support.
50,000	Increase in purchased services for lift station evaluations.
25,000	Increase in purchased services for right-of-way relocates.
(15,000)	Decrease in purchased services for the one-time costs of the Agilent site improvements.
12,500	Increase in purchased services for utilities costs.
29,770	Increase in purchased services vehicle maintenance based on projected fuel and maintenance costs.
50,000	Increase in purchased services in repair and maintenance for lift station rehabilitation.
651,680	Increase in capital based on the capital plan.
58,050	<u>Core Changes</u>
36,700	Personnel Services
6,200	Supplies
15,150	Purchased Services
9,520	<u>Funded Supplements</u>
9,520	Increase in personnel services for a non-benefitted Inspection/Locator position.

1,237,640 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Wastewater Utility – Treatment

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

ACTIVITY				DEPARTMENT
Treatment				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Wastewater Fund				
TREATMENT	\$4,340,027	\$3,071,470	\$3,642,840	\$5,983,230
Wastewater SIF Fund				
TREATMENT	\$1,207,452	\$103,030	\$334,700	\$270,000
Total Expense	\$5,547,479	\$3,174,500	\$3,977,540	\$6,253,230
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,160,960	1,144,330	1,108,350	1,297,680
SUPPLIES	252,507	263,740	263,750	211,380
PURCHASED SERVICES	1,045,245	1,317,910	1,317,910	2,119,570
CAPITAL	3,088,767	448,520	1,287,530	2,624,600
Total Expense	\$5,547,479	\$3,174,500	\$3,977,540	\$6,253,230
FTE	14.48	14.50	14.50	16.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(22,840)	Decrease in personnel services due to the elimination of one seasonal position.
58,330	Increase in personnel services due to a reduction in the amount of labor to be capitalized.
16,500	Increase in supplies for chemicals.
(70,000)	Decrease in supplies for anti-corrosion chemicals transferred to the Collection Program.
(10,000)	Decrease in purchased services for lab testing services.
(36,000)	Decrease in purchased services for the start-up costs of the mercury sampling program.
(10,000)	Decrease in purchased services for pre-treatment lab evaluations.
(32,000)	Decrease in purchased services for the one-time costs for the digester equipment assessment.
(31,000)	Decrease in purchased services for odor study update.
(30,000)	Decrease in purchased services for the one-time costs of the digester gas conditioning study.
20,000	Increase in purchased services for sludge storage.
12,200	Increase in purchased services for the utility plan update.
13,400	Increase in purchased services for river monitoring.
500,000	Increase in purchased services for the inspection and interior coating of digester roofs.
114,600	Increase in purchased services to clean the digester.
217,660	Increase in repair and maintenance to rehabilitate aging facilities.
55,800	Increase in purchased services for sludge hauling costs.
17,000	Increase in purchased services for utilities costs.
2,176,080	Increase in capital based on the capital program.
(34,400)	<u>Core Changes</u>
(35,540)	Personnel Services
1,140	Supplies
153,400	<u>Funded Supplements</u>
57,130	Increase in personal services for a new Pre-Treatment Specialist position.
19,120	Increase in personnel services for two non-benefited Maintenance Technician positions.
77,150	Increase in personnel services for a new Plant Operator position.

3,078,730 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Wastewater Utility – Customer Relations

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

ACTIVITY	DEPARTMENT
Customer Relations	Water & Power

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Wastewater Fund				
CUSTOMER RELATIONS	\$5,202	-	\$30	\$87,510
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	4,637	-	-	82,490
SUPPLIES	50	-	-	730
PURCHASED SERVICES	515	-	30	4,290
Total Expense	\$5,202	-	\$30	\$87,510
FTE	-	-	-	1.0

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 82,490 Increase in personnel services to annualize of the program in 2013.
- 730 Increase in supplies to annualize the program in 2013.
- 4,290 Increase in purchased services to annualize the program in 2013.

- Core Changes

- There are no core changes in this division.

- Funded Supplements

- There are no supplements in this division.

87,510 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Power Utility

The Power Operations Division maintains the City of Loveland's electric distribution system. In 2011, the average service availability for the system was 99.9932%. The City is a retail distributor of electricity to 33,158 customers in and around Loveland, as well as a wholesale distributor of electricity to Xcel Energy. Loveland residents pay the second lowest rates in the state for their electricity. Loveland owns and maintains the distribution system as well as a small hydroelectric generating plant in the Big Thompson Canyon.

Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). The municipalities of Estes Park, Fort Collins, Longmont and Loveland formed PRPA in 1973 to manage and operate the transmission and generation system. In 2009, the electricity consumed by the four cities was generated by the following sources; 68% coal, 25.9% hydroelectric, 4.4% Wind Power and Renewable Energy Certificates, 1.3% other, and 0.4% natural gas.

The Power Operations Division operates and maintains the electric utility system. The division plans, designs, and builds the system improvements needed to meet our customer's electrical needs at the lowest possible cost while providing a high level of reliability. In 2011, the Division designed and constructed approximately \$2,600,000 in projects. In 2012, the Division anticipates designing and constructing over \$6,500,000 in distribution system improvement and expansion projects.

ACTIVITY	DEPARTMENT			
Power Utility	Water & Power			

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Power Fund				
ADMINISTRATION & GENERAL	39,063,112	39,690,200	40,075,000	45,469,600
OPERATIONS	5,597,665	8,863,950	14,518,890	8,340,060
HYDRO	161,572	608,160	669,660	154,770
CUSTOMER RELATIONS	78,986	-	1,123,700	975,330
Total Operating Expense	\$44,901,335	\$49,162,310	\$56,387,250	\$54,939,760
Power PIF Fund				
ADMINISTRATION & GENERAL	118,752	-	-	-
OPERATIONS	972,236	50,000	2,083,780	1,444,180
Total SIF Expense	\$1,090,988	\$50,000	\$2,083,780	\$1,444,180
Total Power Expense	\$45,992,323	\$49,212,310	\$58,471,030	\$56,383,940
REVENUE				
Power Fund				
UTILITY CHARGES	45,974,563	46,514,000	46,514,000	52,207,940
UTILITY OTHER	1,416,364	1,242,610	1,242,610	985,890
CHARGES FOR SERVICE	616,656	538,210	538,210	582,120
INTEREST	570,585	155,920	155,920	286,360
OTHER	230,423	35,000	35,000	17,050
TRANSFERS	147,744	254,420	257,450	30,000
Total Power Fund	\$48,956,335	\$48,740,160	\$48,743,190	\$54,109,360
Power PIF Fund				
IMPACT FEES	2,101,583	1,700,000	1,700,000	1,661,920
INTEREST	132,230	92,670	92,670	137,580
OTHER	(3,110)	-	-	-
TRANSFERS	2,320	-	-	-
Total Power PIF Fund	\$2,233,023	\$1,792,670	\$1,792,670	\$1,799,500
Total Revenue	\$51,189,358	\$50,532,830	\$50,535,860	\$55,908,860
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,331,272	2,781,940	2,746,800	2,686,930
SUPPLIES	358,168	391,600	391,600	593,850
PURCHASED SERVICES	37,591,625	39,286,040	39,549,040	46,574,020
TRANSFERS	586,691	647,950	2,083,690	117,970
CAPITAL	5,124,567	6,104,780	13,699,900	6,411,170
Total Expense	\$45,992,323	\$49,212,310	\$58,471,030	\$56,383,940
FTE	42.72	44.17	44.17	42.95

Power Utility – Administration and General

Administration and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY				DEPARTMENT
Administration & General				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Power Fund				
ADMIN & GENERAL	\$39,063,112	\$39,690,200	\$40,075,000	\$45,469,600
Power PIF Fund				
ADMIN & GENERAL	\$118,752	-	-	-
Total Expense	\$39,181,864	\$39,690,200	\$40,075,000	\$45,469,600
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	295,399	692,930	488,540	472,440
SUPPLIES	20,047	33,070	23,550	217,290
PURCHASED SERVICES	36,826,132	38,195,320	37,479,220	44,661,900
TRANSFERS	586,691	647,950	2,083,690	117,970
CAPITAL	1,453,595	120,930	-	-
Total Expense	\$39,181,864	\$39,690,200	\$40,075,000	\$45,469,600
FTE	7.05	7.44	5.94	5.94

CHANGES COMPARED TO PRIOR YEAR ADOPTED

38,610	Increase in personnel services for workers' compensation based on the department's experience rating and forecasted liability costs.
(2,190)	Decrease in personnel services for unemployment insurance based on the department's experience rating and forecasted liability costs.
(15,640)	Decrease in personal services due to a reallocation of salaries to the Operations program.
(183,130)	Decrease in personal services due to the transfer to the Customer Relations Division to implement the program.
159,790	Increase in supplies for tools and equipment due to centralizing costs from all divisions into Administration and General Division.
40,000	Increase in supplies for computer supplies.
30,000	Increase in purchased services for consulting services for a rate study.
(13,580)	Decrease in purchased services for general liability insurance based on the department's experience rating and forecasted liability costs.
(731,560)	Decrease in purchased services due to the transfer to the Customer Relations Division to implement the program.
4,917,480	Increase in purchased services for purchased power to be resold due to rate increases from PRPA and projected demand.
1,846,330	Increase in purchased services for allocated administrative costs including utility billing and meter reading allocated costs due to the move of these functions to the General Fund. These costs were budgeted as transfers in prior years.
396,680	Increase in purchased services for PILT payments based on the revenue projections.
(533,520)	Decrease in transfers for allocated administrative costs.
(120,930)	Decrease in capital based on the capital plan.
(59,640)	<u>Core Changes</u>
(68,840)	Personnel Services
(15,570)	Supplies
21,230	Purchased Services
3,540	Transfers
10,700	<u>Funded Supplements</u>
10,700	Increase in purchased services for the Power portion of the addition of a temporary account clerk.
5,779,400	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Power Utility – Distribution Operations & Maintenance

The Power Operations Division maintains the City of Loveland's electric distribution system. The City is a retail distributor of electricity in and around Loveland, as well as a wholesale distributor to Xcel Energy. Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). This division operates and maintains the electric utility system by planning, designing and building system improvements.

ACTIVITY				DEPARTMENT
Distribution Operations & Maintenance				Water & Power
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Power Fund				
OPERATIONS	\$5,597,665	\$8,863,950	\$14,518,890	\$8,340,060
Power PIF Fund				
OPERATIONS	\$972,236	\$50,000	\$2,083,780	\$1,444,180
Total Expense	\$6,569,901	\$8,913,950	\$16,602,670	\$9,784,240
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,948,836	2,005,500	2,005,500	2,016,060
SUPPLIES	333,577	344,230	344,230	336,740
PURCHASED SERVICES	739,498	1,028,820	1,091,440	1,086,880
CAPITAL	3,547,990	5,535,400	13,161,500	6,344,560
Total Expense	\$6,569,901	\$8,913,950	\$16,602,670	\$9,784,240
FTE	34.77	35.41	36.41	35.19

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(223,950)	Decrease in personnel services due to an increase in the amount of labor capitalized based on the capital program.
(44,070)	Decrease in personnel services due to the elimination of two inspection/locator positions.
15,640	Increase in personnel services due to a reallocation of salary from the Administration and General program.
7,500	Increase in purchased services for the Power Takeoff End User Program.
12,200	Increase in purchased services for repair and maintenance costs.
6,200	Increase in purchased services for tree trimming expenses.
(14,840)	Decrease in purchased services due to an increase in the amount to be capitalized based on the capital program.
39,990	Increase in purchased services for vehicle maintenance costs based on projected fuel and maintenance expenses.
805,440	Increase in capital based on the capital program.
252,080	<u>Core Changes</u>
252,560	Personnel Services
(7,490)	Supplies
7,010	Purchased Services
14,100	<u>Funded Supplements</u>
14,100	Increase in personnel services for the addition of a temporary Inspect/locator position.
870,290	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Power Utility – Hydroelectric Generation

Hydroelectric Generation is currently under the Technical Services Section. The Hydro budget is used to fund the maintenance and repair of the Idlewilde Dam, a small hydroelectric generating plant in the Big Thompson Canyon. Technical Services also maintains the pipe line that feeds the Hydro Plant.

DIVISION	DEPARTMENT
Hydroelectric Generation	Water & Power

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
HYDRO	\$161,572	\$608,160	\$669,660	\$154,770
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	27,613	85,310	55,060	15,300
SUPPLIES	3,945	14,300	14,300	14,220
PURCHASED SERVICES	7,032	61,900	61,900	58,640
CAPITAL	122,982	448,450	538,400	66,610
Total Expense	\$161,572	\$608,160	\$669,660	\$154,770
FTE	.90	1.32	1.32	0.32

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (70,560) Decrease in personnel services due to the elimination of one Technician position.
- 50,290 Increase in personnel services due less labor being capitalized based on the capital program.
- (381,840) Decrease in capital based on the capital program.
- (51,280) Core Changes
 - (47,940) Personnel Services
 - (80) Supplies
 - (3,260) Purchased Services
- Funded Supplements
 - There are no funded supplements in this division.

(453,390) Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Power Utility – Customer Relations

DIVISION	DEPARTMENT
Customer Relations	Water & Power

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
CUSTOMER RELATIONS	\$78,986	-	\$1,123,700	\$975,330
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	59,424	-	197,700	183,130
SUPPLIES	599	-	9,520	25,600
PURCHASED SERVICES	18,963	-	916,480	766,600
Total Expense	\$78,986	-	\$1,123,700	\$975,330
FTE	1.00	-	1.50	1.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 183,130 Increase in personal services to implement the program. The funding is transferred from the Administration and General Division.
- 19,620 Increase in supplies to implement several new customer programs.
- 120,300 Increase in purchased services for energy efficiency rebates.
- 611,260 Increase in purchased services to implement several new customer programs.

41,020 Core Changes

- 5,980 Supplies
- 35,040 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

975,330 **Total Change**

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Other



Other

Other

This chapter includes those services that are spread throughout the City or are not a specific department's responsibility and is broken into two groups, Non-Departmental and Other Entities.

Non-Departmental includes General Fund costs that cannot be attributed to a specific department such as transfers between departments.

Other Entities include services that are not solely the City of Loveland's, such as the Fort Collins-Loveland Municipal Airport. Each is reported in a separate fund.

Non-Departmental

Non-Departmental costs in the General Fund are those which cannot be attributed to a specific department. Transfers to other funds are the largest contributor to this budget. The transfers are for the costs of capital improvements that are generally funded, and impact fee waivers. Also included in the Non-Departmental Section is the payment to the Loveland-Larimer Building Authority for the City's share of the facility maintenance costs for the Loveland-Larimer Police & Courts Building, payments to the School District for the School Crossing Guard Program, and the City's contributions to the Fort Collins-Loveland Municipal Airport and the Loveland Fire and Rescue Authority.

Non-Departmental Summary						
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE '13 FTE
General Fund						
FUND ADMINISTRATION	\$5,424,627	\$12,160,960	\$13,917,880	\$17,051,410	40.2%	- -
REVENUE						
TAXES	45,568,759	45,471,720	45,471,720	48,277,600	6.2%	
INTERGOVERNMENTAL	168,147	100,000	100,000	100,000	-	
CHARGES FOR SERVICE	109,816	136,960	136,960	266,800	94.8%	
INTEREST	786,297	405,050	405,050	340,160	(16.0%)	
PAYMENT IN LIEU OF TAXES	4,258,945	5,041,470	5,041,470	5,639,810	11.9%	
OTHER	834,355	-	-	-	-	
TRANSFERS	2,130,571	2,026,020	4,084,400	78,800	(96.1%)	
Total Revenue	\$53,856,890	\$53,181,220	\$55,239,600	\$54,703,170	2.9%	
EXPENSE BY CATEGORY						
SUPPLIES	11,657	15,000	15,000	15,300	2.0%	
PURCHASED SERVICES	721,994	6,833,740	7,227,120	7,985,940	16.9%	
TRANSFERS	4,690,976	5,312,220	6,675,760	9,050,170	70.4%	
Total Expense	\$5,424,627	\$12,160,960	\$13,917,880	\$17,051,410	40.2%	

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(5,500)	Decrease in purchased services for dues since we are not participating in the ICMA Performance Management Center.
1,135,170	Increase in purchased services for the City's contribution to the Loveland Fire Rescue Authority.
10,000	Increase in purchased services for consulting services related to the Cable Franchise Fee negotiations.
10,000	Increase in purchased services for repair and maintenance based on historical experience.
(3,515,370)	Decrease in transfers to the Capital Projects Fund based on the Capital Program.
306,160	Increase in transfers for the intra-fund loan payment to the Recreation CEF Fund based on the payment schedule.
459,240	Increase in transfers for the intra-fund loan payment to the Fire CEF payment based on the payment schedule.
1,000,000	Increase in transfers for an early partial repayment of the intra-fund loan to the Fire CEF fund, so that the fund will stay solvent with the relocation and expansion of Fire Station 2 programed in 2013.
(75,100)	Decrease in transfers for due to the Utility Billing function moving into the General Fund in 2012.
4,614,220	Increase in transfers to the new Transportation Fund for operating subsidies and the General Fund share of the Transportation Capital Program.
913,800	Increase in transfers to the new Transit Fund for operating subsidies.
35,000	Increase in transfers to the Enterprises for Habitat fee waivers.
2,830	<u>Core Changes</u>
	300 Supplies
	2,530 Purchased Services
-	<u>Funded Supplements</u>
	- There are no funded supplements in this division.

4,890,450 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Other Entities

The Airport, the Loveland Larimer Building Authority Fund (LLBA), the Loveland Fire Rescue Authority, do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority.

The General Improvement District #1, the Loveland Special Improvement District #1 and the Loveland Urban Renewal Authority are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

None of these funds are included in the City's Total Budget summary.

Airport

The Fort Collins–Loveland Municipal Airport’s mission is to provide a safe and efficient air transportation facility for use by the aviation community and general public; to meet Federal Aviation Administration (FAA) safety standards; and to implement a plan for airport development that will continue to meet the needs of our communities.

The Fort Collins–Loveland Municipal Airport was developed by the two cities in the mid-1960s. The cities jointly oversee management of the airport. An Airport Director, who reports to both City Airport Liaisons, provides on-site management of the day-to-day operations. The Airport Steering Committee is responsible for guiding major decisions with the two City Councils, similar to other operations of the City. An intergovernmental agreement specifies that the City of Loveland will provide administrative support. Each city receives compensation for its services to ensure that costs are being shared.

Airport revenues cover operating costs and capital projects. Each city contributes equal funding of \$85,000 for airport operating and capital costs. These contributions are included in airport revenues. Airport development and improvement funds are also received, for eligible projects, from the FAA and the Colorado Department of Transportation, Division of Aeronautics.

The Airport negotiates land leases for the construction of hangars. The leases provide land rent revenues and, because they attract more aircraft to the airport, increase fuel sales which financially benefit the airport. Ownership of the hangars reverts to the Airport at the end of the lease, providing the Airport with revenue-producing infrastructure.

Commercial service is provided by Allegiant Airlines, with round-trip service to Las Vegas, Nevada and Phoenix, Arizona.

Because Loveland provides support services for the Airport, the City adopts the Airport budget and includes it in this document. The Airport publishes no separate budget document.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Become self-sufficient by 2010.	% increase in fuel sales.	8%	5%	4%
	% increase in operating revenue.	2%	3%	3%
	% increase in ground rental income.	5%	4%	4%

ACTIVITY	DEPARTMENT			
Airport	Other Entities			

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Airport	\$7,981,327	\$1,996,550	\$4,013,650	\$2,208,600
REVENUE				
AIRPORT REVENUE	1,002,935	932,400	932,400	930,800
INTERGOVERNMENTAL	6,799,430	1,420,000	3,095,050	1,575,000
INTEREST	29,454	27,590	27,590	10,710
Total Revenue	\$7,831,819	\$2,379,990	\$4,055,040	\$2,516,510
EXPENSE BY CATEGORY				
PERSONAL SERVICES	388,650	407,130	407,130	435,890
SUPPLIES	29,539	36,700	36,700	36,700
PURCHASED SERVICES	293,720	335,720	830,820	331,010
CAPITAL	7,269,418	1,217,000	2,739,000	1,405,000
Total Expense	\$7,981,327	\$1,996,550	\$4,013,650	\$2,208,600
FTE	5.00	5.00	5.00	5.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 310 Increase in personnel services for workers' compensation based on the Division's experience rating and forecasted liability costs.
- 4,020 Increase in personnel services for unemployment insurance based on the Division's experience rating and forecasted liability costs.
- 188,000 Increase in capital based on projected Federal Entitlement Grant and State matching funding.

- 19,720 Core Changes
 - 24,430 Personnel Services
 - (4,710) Purchased Services

- Funded Supplements
 - There are no funded supplements in this division.

212,050 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.

- Equipment Replacement
 - No equipment is scheduled for replacement in this division.

- Capital Projects
 - There are no capital projects associated with this division.

Loveland Fire & Rescue Authority

The Loveland Fire & Rescue Authority (LFRA) began operation January 1, 2012. This is a partnership effort combining the Loveland Rural Fire Protection District and the City of Loveland Fire & Rescue Department. Previously the Rural District paid the City for services on a contractual basis as a percentage of their revenue. Now both entities will contribute funding to the Authority and the budget is approved by Loveland Fire Rescue Authority Board (LFRA), the Rural District and the City of Loveland. The implementation of the 2012 Strategic Plan, adopted by the LFRA Board August 9, 2012, guides the budgetary requests and establishes a ten year financial plan. The initiatives are intended to deliver upon three primary goals:

- Deploy an effective emergency response to minimize damage and losses;
- Minimize and mitigate the risks of an emergency occurrence in the community; and
- Deliver cost effective services.

The Loveland Fire & Rescue Authority is a paid/volunteer combination department. The City of Loveland and the Loveland Rural Fire Protection District cooperatively provide service to 190 square miles. The Authority responds to over 6,500 emergency calls per year and operates out of five full-time staffed fire stations within the City. The Loveland Rural Fire District operates an additional three volunteer fire stations located in the Loveland Rural Fire Protection District.

The Authority is presented in this document with three divisions: Administration, Community Safety, and Fire Suppression. Administration provides coordination of all Authority business needs including strategic planning, station management, budget, payroll, purchasing, and incident billing as well as planning, directing and managing all resources within the Authority. The Community Safety Division includes prevention, public education, code enforcement and emergency management. This Division administers the City's emergency plan, coordinates emergency preparedness, conducts disaster drills, and works within the community on education and preparedness initiative. Fire Suppression represents several divisions responsible for emergency response to structural fires, EMS, aircraft, hazmat, motor vehicle accidents, rope rescues, confined space, wild land fires, dive rescue and all other related incidents that require technical expertise. Fire Suppression also includes the Training Division, which is responsible for the Authority's training of all shift companies and firefighters.

The members of the Authority are committed professionals who enable the Authority to effectively meet the expectation of the community for fire and rescue related services. LFRA personnel are the most important resource. To assist with monitoring the Authority's success in 2012, the performance management model will continue to guide the initiatives within the Authority. This document will identify the primary goals and outcomes, and provides a method to measure our results against those identified goals. A more in depth review of goals and performance measures can be found in the 2012 Strategic Plan adopted by the LFRA Board August, 2012.

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Deploy an effective emergency response to minimize damage and losses				
Deploy appropriate incident specific resources	First arriving engine, fully staffed at 3 within 5 minutes 59 seconds	90%	90%	90%
	Balance of 14 firefighters arriving on scene for structure fires within 9 minutes	90%	90%	90%
Demonstrate effective deployment (info provided city and rural)	Fire loss per capita	\$18	*	*
	Residential Property Value Saved	N/A	*	*
	Commercial Property Value Saved	N/A	*	*
	Total Property Value Saved	\$37M	*	*
	% of time Fire contained to the room of origin	90%	90%	90%

Outcome	Performance Measure	2011 Actual	2012 Revised	2013 Projected
Minimize and mitigate the risks of an emergency occurrence in the community				
Adopt and reinforce fire codes that enhance safety in the built environment and assist with effective response in the case of an emergency.	Development inspections by CSD	96	98	98
	Business safety visits by an Engine Company	N/A	N/A	180
	% of times business voluntary comply with safety corrections	N/A	N/A	90%
Deliver Cost Effective Services				
Ensure that the citizens receive consistent services for the tax dollar.	Cost per Capita	\$90.49	\$109.77	\$114.09
	Citizen Satisfaction Ration in Community Survey	89%	90%	90%

*These measures are based on actual values that cannot be provided until the incidents occur and the value the measure is the trend over time.

As of January 1, 2012, the responsibilities of the Fire & Rescue Department have moved into the newly-created Loveland Fire Rescue Authority. The 2012 Revised Budget includes expenditures in the General Fund for the repair, upgrade, or replacement of equipment owned by the City and assigned to the Authority. General Fund Fire & Rescue Department spending is listed below.

Fire & Rescue Department Summary – General Fund							
	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
General Fund							
FIRE SUPPRESSION	7,244,861	-	656,470	-	-	-	-
FIRE PREVENTION	712,213	-	18,000	-	-	-	-
Total General Fund	\$7,957,074	-	\$674,470	-	-	-	-
REVENUE							
FIRE SUPPRESSION	1,496,350	-	443,650	-	-		
FIRE PREVENTION	140,789	-	-	-	-		
GENERAL FUND SUBSIDY	6,319,935	-	230,820	-	-		
Total General Fund	\$7,957,074	-	\$674,470	-	-		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	6,768,519	-	-	-	-		
SUPPLIES	302,259	-	559,830	-	-		
PURCHASED SERVICES	835,926	-	14,640	-	-		
CAPITAL	50,370	-	100,000	-	-		
Total Expense	\$7,957,074	-	\$674,470	-	-		

Loveland Fire Rescue Authority Summary

	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget	'13 Budget / '12 Adopted % Change	'12 FTE	'13 FTE
Loveland Fire Authority							
ADMINISTRATION	712,214	788,630	1,102,725	1,198,260	51.9%	-	2.00
COMMUNITY SAFETY	-	-	745,780	727,070	100.0%	5.00	6.00
SUPPRESSION	7,244,864	7,014,980	7,853,015	7,952,960	13.4%	61.00	65.00
Total General Fund	\$7,957,078	\$8,554,790	\$9,701,520	\$9,878,290	15.5%	66.00	73.00
REVENUE							
CHARGES FOR SERVICE	154,296	130,500	130,500	136,380	4.5%		
INTERGOVERNMENTAL	497,935	186,270	868,960	25,000	(86.6%)		
LOVELAND CONTRIBUTION	6,319,939	6,755,180	7,219,220	7,967,860	18.0%		
DISTRICT CONTRIBUTION	984,908	1,482,840	1,482,840	1,749,050	18.0%		
Total Fire Authority	\$7,957,078	\$8,554,790	\$9,701,520	\$9,878,290	15.5%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	6,768,520	6,600,640	6,838,710	7,542,890	14.3%		
SUPPLIES	302,262	201,200	728,170	363,860	80.8%		
PURCHASED SERVICES	835,925	1,549,800	1,560,400	1,802,640	16.3%		
CAPITAL	50,371	203,150	574,240	168,900	(16.9%)		
Total Expense	\$7,957,078	\$8,554,790	\$9,701,520	\$9,878,290	15.5%		

Fire Administration

The Fire Administration Division includes the cost of the Fire Chief and the Public Safety Administrative Director as well as the administrative services provided by the City, including City Manager's Office, Information Technology, Facilities, Finance, City Attorney, Human Resources/Risk, and Dispatch.

ACTIVITY				ENTITY
Administration				Loveland Fire Rescue Authority
EXPENSE BY Division/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Loveland Fire Rescue Authority				
ADMINISTRATION	-	\$788,630	\$1,102,725	\$1,198,260
REVENUE				
CHARGES FOR SERVICE	483,925	8,000	8,000	-
INTERGOVERNMENTAL	483,925	182,770	865,460	20,000
LOVELAND CONTRIBUTION	6,319,939	6,755,180	7,219,220	7,967,860
DISTRICT CONTRIBUTION	984,908	1,482,840	1,482,840	1,749,050
Total Revenue	\$7,788,772	\$8,428,790	\$9,575,520	\$9,736,910
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	282,295	295,670
SUPPLIES	-	-	3,700	4,210
PURCHASED SERVICES	-	788,630	816,730	898,380
Total Expense	-	\$788,630	\$1,102,725	\$1,198,260
FTE	-	-	2.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

289,530	Increase in personnel services for the allocation of 2 FTE into the division. This includes 1 FTE added mid-year and 1 FTE reallocated from Operations.
4,200	Increase in personnel services for a vehicle allowance previously charged to Operations.
110	Increase in supplies for books and periodicals.
2,490	Increase in supplies for food reallocated from Operations.
1,610	Increase in supplies for general office and janitorial supplies.
92,990	Increase in purchased services for allocated administrative costs.
7,000	Increase in purchased services for awards and recognition.
210	Increase in purchased services for membership dues.
7,730	Increase in purchased services for other services such as grant assistance, and outside trainers.
1,040	Increase in purchased services for repair and maintenance of office equipment.
780	Increase in costs for document printing.

9,360 Core Changes

9,360 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

417,050 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Community Safety

In 2010 the Fire Prevention and Emergency Management Division were combined to form the Community Safety Division. The focus is primarily to safeguard citizens' lives and property through inspection of buildings as part of code enforcement effort, and implementation of business occupancy risk reduction efforts. This is accomplished through the plan review processes, code compliance inspections, follow-up of citizen complaints, and the regulation of storage and handling of hazardous materials. The Division also initiates fire origin and cause investigations, and where arson is suspected, provides evidence to the District Attorney in prosecutions. Another primary responsibility is managing the Loveland Emergency Response Plan, training department directors and senior managers, developing and equipping the Emergency Operations Center (EOC), and providing training exercises that assess the emergency management capabilities of the City. This function includes developing plans for public notification capabilities and coordinating emergency management activities with county, state and federal agencies. A critical component of this effort is public education on disaster preparedness and resiliency.

Community Safety strives to provide high quality customer service and fire safety public education to the community through presentations and demonstrations of fire safety. The public education programs target all age groups in the community.

ACTIVITY	ENTITY
Community Safety	Loveland Fire Rescue Authority

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Loveland Fire Rescue Authority				
COMMUNITY SAFETY	\$712,214	\$751,180	\$745,780	\$727,070
REVENUE				
CHARGES FOR SERVICE	126,779	122,500	122,500	113,880
INTERGOVERNMENTAL	14,010	3,500	3,500	5,000
Total Revenue	\$140,789	\$126,000	\$126,000	\$118,880
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	586,189	618,360	623,230	637,340
SUPPLIES	35,986	23,960	23,960	23,270
PURCHASED SERVICES	90,039	98,590	98,590	66,460
CAPITAL	-	10,270	-	-
Total Expense	\$712,214	\$751,180	\$745,780	\$727,070
FTE	5.00	6.00	6.00	6.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

830	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(5,000)	Decrease in personnel services for special events.
(690)	Decrease in supplies for miscellaneous supplies.
470	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(5,400)	Decrease in purchased services for equipment repair and maintenance.
(10,550)	Decrease in purchased services for projected costs of vehicle maintenance and fuel.
(17,650)	Decrease in purchased services costs for amortization of vehicle replacements.
(10,270)	Decrease in capital based on the equipment replacement schedule.

24,150	<u>Core Changes</u>

23,150	Personnel Services
1,000	Purchased Services

- Funded Supplements
 - There are no funded supplements in this division.

(24,110) Total Change

OTHER INFORMATION

241,620	<u>Unfunded Supplements</u>

153,890	Addition of a Lieutenant position, vehicle, and equipment for inspection and plans review.
87,730	Addition of a civilian risk management position.

- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Fire Suppression

Fire Suppression provides emergency response to structural fires, emergency medical incidents, aircraft rescue/firefighting, hazardous materials, motor vehicle accidents, rope rescues, confined space, wild land fires, dive rescue and all other related incidents that require technical expertise.

The response time and on-scene capability are important measurements of service delivery. Loveland Fire & Rescue continually assesses the components of emergency response, as measured and compared to quantifiable national standards, in order to meet the community's overall expectations. Getting to the incident quickly is only half of the response time equation. Being able to execute the critical tasks to control and reduce the impact of an emergency is the other half of the response; this half focuses on performance. Confining fires to the room of origin, or extinguishing before flashover are both recognized measurements of performance. Together time and capability are monitored to measure total response capability of emergency responders. Operational decisions made in the department are intended to ensure the maintenance or improvement of response time, ensure the high level of on-scene performance, and protect the safety of the community as well as the responders.

ACTIVITY	ENTITY
Fire Suppression	Loveland Fire Rescue Authority

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Loveland Fire Rescue Authority				
STATION OPERATIONS	7,244,864	7,014,980	6,273,690	7,078,530
EQUIPMENT MAINT. & REPLACEMENT	-	-	1,468,940	742,090
TECHNICAL RESPONSE & SYSTEMS	-	-	110,385	132,340
Total Expense	\$7,244,864	\$7,014,980	\$7,853,015	\$7,952,960

REVENUE				
CHARGES FOR SERVICE	\$27,517	-	-	\$22,500

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	6,182,331	5,982,280	5,933,185	6,609,880
SUPPLIES	266,276	177,240	700,510	336,380
PURCHASED SERVICES	745,886	662,580	645,080	837,800
CAPITAL	50,371	192,880	574,240	168,900
Total Expense	\$7,244,864	\$7,014,980	\$7,853,015	\$7,952,960

FTE	61.00	60.00	59.00	65.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED	
(162,530)	Decrease in personnel services resulting from a 1 FTE decrease for an FTE reallocated to the Administration Division.
(4,200)	Decrease in personnel services for a vehicle allowance previously charged to Operations.
101,440	Increase in personnel services for overtime based on Department experience.
24,780	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(1,450)	Decrease in personnel services for allocated unemployment costs.
99,130	Increase in supplies due to the equipment replacement program.
23,150	Increase in supplies for gear and uniforms.
16,950	Increase in supplies for safety supplies.

CHANGES COMPARED TO PRIOR YEAR ADOPTED (cont'd)

7,440	Increase in supplies for communications equipment formerly covered under purchased services.
(1,850)	Decrease in supplies for general office supplies.
(3,290)	Decrease in supplies for food.
(2,100)	Decrease in supplies for building and painting supplies.
2,450	Increase in supplies for janitorial supplies.
(7,440)	Decrease in purchased services for communications equipment now covered under supplies.
19,470	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
103,690	Increase in purchased services for projected costs of vehicle maintenance and fuel.
58,730	Increase in purchased services costs for amortization of vehicle replacements.
12,680	Increase in purchased services for travel and training.
(11,970)	Decrease in purchased services for miscellaneous services.
(17,390)	Decrease in purchased services for awards and recognition.
6,550	Increase in purchased services for outsourced vehicle repair and maintenance.
12,930	Increase in purchased services for equipment repair and maintenance.
(133,980)	Decrease in capital based on the equipment replacement program.

213,290 Core Changes

214,050	Personnel Services
1,270	Supplies
(2,030)	Purchased Services

581,500 Funded Supplements

428,010	Increase in personnel services and supplies for 6 additional firefighter positions.
43,490	Increase in personnel services to increase part-time firefighter pay.
110,000	Increase in capital for a Type 6 ("brush") engine.

937,980 Total Change**OTHER INFORMATION**

- Unfunded Supplements

- There are no unfunded supplements in this division.

158,030 Equipment Replacement

28,350	Training Area
6,050	Hazmat
16,170	Urban Rescue
10,450	Dive Rescue
5,820	Wildland
5,990	Hose
6,600	Self-Contained Breathing Apparatus
11,000	Thermal Imaging
62,600	Computer Replacement
5,000	General Operations

- Capital Projects

- There are no capital projects associated with this division.

General Improvement District #1

This fund is managed by the Public Works Department. Revenues are provided by an ad valorem tax on all properties within the District's boundaries. The tax provides funding for the construction of parking and pedestrian improvements within the District. The mill levy for the District will remain unchanged at 2.684 mills.

ACTIVITY	DEPARTMENT
General Improvement District #1	Other Entities

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
GID #1	\$15,299	\$24,500	\$35,500	\$24,500
REVENUE				
Beginning Balance	\$45,274	\$74,110	\$66,500	\$64,520
INTEREST ON INVESTMENTS	1,544	560	560	770
TAXES	34,977	32,960	32,960	32,960
Total Revenue	\$36,521	\$33,520	\$33,520	\$33,730
Total Resources	\$81,795	\$107,630	\$100,020	\$98,250
EXPENSE BY CATEGORY				
SUPPLIES	898	2,000	2,000	2,000
PURCHASED SERVICES	14,401	22,500	22,500	22,500
CAPITAL	-	-	11,000	-
Total Expense	\$15,299	\$24,500	\$35,500	\$24,500
Ending Balance	\$66,496	\$83,130	\$64,520	\$73,750

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- There are no changes in this division compared to the prior year's adopted budget.
- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.
- **Total Change**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Loveland Larimer Building Authority

The Loveland Larimer Building Authority was created to construct and operate the new Police & Courts Building located at Monroe Avenue and 10th Street. This will be the eighth year the facility is in operation. The contribution from the City and the County is determined based on the square footage each entity occupies in the facility. The two FTEs include a Building Attendant and a Facilities Maintenance Technician, which are supervised through the Public Works Department, Facility Management Division. Operating costs include janitorial supplies, parts and supplies (other than janitorial), custodial costs, utilities, and repair and maintenance. The Parks and Recreation Department manages the grounds maintenance at the site.

ACTIVITY	DEPARTMENT
Loveland Larimer Building Authority	Other Entities

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
BUILDING OPERATIONS	459,839	447,710	447,710	454,900
GROUNDS MAINTENANCE	13,601	14,250	14,250	14,250
Total Expense	\$473,440	\$461,960	\$461,960	\$469,150

REVENUE	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
LARIMER COUNTY CONTRIBUTION	101,594	92,390	92,390	93,830
TRANSFER FROM GENERAL FUND	371,846	369,570	369,570	375,320
Total Revenue	\$473,440	\$461,960	\$461,960	\$469,150

EXPENSE BY CATEGORY	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
PERSONAL SERVICES	132,878	120,270	120,270	124,550
SUPPLIES	2,340	2,500	2,500	2,500
PURCHASED SERVICES	338,222	339,190	339,190	342,100
Total Expense	\$473,440	\$461,960	\$461,960	\$469,150

CHANGES COMPARED TO PRIOR YEAR ADOPTED

2,910 Increase in purchased services for allocated administrative costs.

4,280 Core Changes

4,280 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

7,190 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Special Improvement District #1

The City serves as the sponsoring agency for the Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

ACTIVITY	DEPARTMENT
Special Improvement District #1	Other Entities

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
SID #1	\$1,080,177	\$776,190	\$776,190	\$762,120
REVENUE				
Beginning Balance	\$912,940	\$849,740	\$750,720	\$667,130
ASSESSMENTS	886,082	676,750	676,750	700,000
INTEREST	29,372	14,450	14,450	15,000
UNCLASSIFIED REVENUE	2,506	1,400	1,400	1,400
Total Revenue	\$917,960	\$692,600	\$692,600	\$716,400
Total Resources	\$1,830,900	\$1,542,340	\$1,443,320	\$1,383,530
EXPENSE BY CATEGORY				
PURCHASED SERVICES	8,214	10,000	10,000	10,000
DEBT SERVICE	1,071,963	766,190	766,190	752,120
Total Expense	\$1,080,177	\$776,190	\$776,190	\$762,120
Ending Balance	\$750,723	\$766,150	\$667,130	\$621,410

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(14,070) Decrease in debt service due to the repayment schedule.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

(14,070) Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Loveland Urban Renewal Authority

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and the Finley Block project area located on the old Walgreens block in the downtown area. Sufficient funding is not yet available for the Downtown project area for major projects. A Façade Grant Program has been established for funds that are available. The Finley Block area is contractually bound to reimburse the developer for infrastructure improvements in the project area. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1. The following pages display the budgets for each project area.

ACTIVITY				DEPARTMENT
Loveland Urban Renewal Authority (LURA)				Other Entities
EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
LURA				
Downtown	-	30,060	78,160	53,830
Finley Block	163,447	163,470	163,470	205,530
US 34 Crossroads	10,813,315	10,695,770	10,695,770	11,091,920
Façade Grant	39,357	-	23,820	-
Total Expense	\$11,016,119	\$10,889,300	\$10,961,220	\$11,351,280
REVENUE				
Beginning Balance	\$1,084,830	\$2,260,810	\$1,151,410	\$1,117,920
PROPERTY TAX INCREMENT	11,006,125	10,889,300	10,889,300	11,351,280
INTEREST	76,575	38,430	38,430	25,000
Total Revenue	\$11,082,700	\$10,927,730	\$10,927,730	\$11,376,280
Total Resources	\$12,167,530	\$13,188,540	\$12,079,140	\$12,494,200
EXPENSE BY CATEGORY				
PURCHASED SERVICES	252,804	243,530	315,450	309,360
DEBT SERVICE	10,763,315	10,645,770	10,645,770	11,041,920
Total Expense	\$11,016,119	\$10,889,300	\$10,961,220	\$11,351,280
Ending Balance	\$1,151,411	\$2,299,240	\$1,117,920	\$1,142,920

Downtown Project Area

In 2002, Downtown was the first project area approved in Loveland. Revenue from the tax increment of both property taxes and sales taxes will be retained by Loveland Urban Renewal Area (LURA) to fund revitalization improvements within this project area.

LURA has developed a Downtown Façade Improvement Program to assist in improving the condition and appearance of downtown buildings. The program provides tax increment financing, in the form of annual grant installments, for façade improvements that increase the assessed value of an existing property.

The grant is intended to:

- Promote improvements to structures in the LURA and eliminate and prevent conditions that cause blight;
- Preserve the unique character of Downtown's historic buildings by providing leverage to private investment and historic preservation monies; and,
- Encourage aesthetic improvements to façade of non-historic buildings by providing leverage to private investment monies.

The grant program was capitalized in 2007 by a contribution from the Council Incentive Program budgeted within the General Fund. The first project using these resources was approved midyear in 2008.

ACTIVITY	DEPARTMENT			
Downtown Project Area	Other Entities			

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Downtown	-	\$30,060	\$78,160	\$53,830
REVENUE				
Beginning Balance	\$48,123	\$48,120	\$79,250	\$31,150
PROPERTY TAX INCREMENT	29,363	30,060	30,060	53,830
INTEREST	1,766	-	-	-
Total Revenue	\$31,129	\$30,060	\$30,060	\$53,830
Total Resources	\$79,252	\$78,180	\$109,310	\$84,980
EXPENSE BY CATEGORY				
PURCHASED SERVICES	-	\$30,060	\$78,160	\$53,830
Ending Balance	\$79,252	\$48,120	\$31,150	\$31,150

CHANGES COMPARED TO PRIOR YEAR ADOPTED

23,770 Increase in developer reimbursements based on existing agreements.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

23,770 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Finley Block Project Area

The most recent project area established is also in downtown Loveland. The Finley Block Project, also known as Lincoln Place, is a one-block area that was originally included in the Downtown project area. Lincoln Place provides residential apartments and retail shopping on what is locally known as the "Walgreen's" block. Both sales tax and property increment financing will be used to fund the public improvements.

ACTIVITY	DEPARTMENT
Finley Block Project Area	Other Entities

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
Finley Block	\$163,447	\$163,470	\$163,470	\$205,530

REVENUE

Beginning Balance	\$3,088	\$3,090	\$3,160	\$3,160
PROPERTY TAX INCREMENT	163,447	163,470	163,470	205,530
INTEREST	69	-	-	-
Total Revenue	\$163,516	\$163,470	\$163,470	\$205,530
Total Resources	\$166,604	\$166,560	\$166,630	\$208,690

EXPENSE BY CATEGORY

PURCHASED SERVICES	\$163,447	\$163,470	\$163,470	\$205,530
Ending Balance	\$3,157	\$3,090	\$3,160	\$3,160

CHANGES COMPARED TO PRIOR YEAR ADOPTED

42,060 Increase in developer reimbursements based on existing agreements.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

42,060 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

US 34 Crossroads Project Area

In January, 2004 the LURA approved the second project area. The US 34/Crossroads Corridor Renewal Plan approves property tax increment financing for partial funding of specific public improvements within the Centerra development area and regional improvements adjacent to Centerra. The tax increment financing will remain in effect for 25 years or until the financing obligations are paid in full, whichever occurs first.

Public improvements within the renewal area include:

- Roadway and utility infrastructure.
- Railroad crossings.
- Irrigation ditch relocations.
- Natural area, open space and public recreational improvements.

Regional improvements include:

- County Road 5 and US 34 structure.
- County Road 3E and US 34 structure.
- Final I-25 and US 34 interchange improvements.
- I-25 and Crossroads Boulevard interchange improvements.
- Interim I-25 and US 34 interchange improvements.

ACTIVITY	DEPARTMENT			
US 34 Crossroads Project Area	Other Entities			

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
US 34 Crossroads	\$10,813,315	\$10,695,770	\$10,695,770	\$11,091,920
REVENUE				
Beginning Balance	\$971,875	\$2,207,780	\$1,045,180	\$1,083,610
PROPERTY TAX INCREMENT	10,813,315	10,695,770	10,695,770	11,091,920
INTEREST	73,308	38,430	38,430	25,000
Total Revenue	\$10,886,623	\$10,734,200	\$10,734,200	\$11,116,920
Total Resources	\$11,858,498	\$12,941,980	\$11,779,380	\$12,200,530
EXPENSE BY CATEGORY				
PURCHASED SERVICES	50,000	50,000	50,000	50,000
DEBT SERVICE	10,763,315	10,645,770	10,645,770	11,041,920
Total Expense	\$10,813,315	\$10,695,770	\$10,695,770	\$11,091,920
Ending Balance	\$1,045,183	\$2,246,210	\$1,083,610	\$1,108,610

* The 2011 ending balance includes \$899,760 reserved for the Thompson R2J School District.

CHANGES COMPARED TO PRIOR YEAR ADOPTED

396,150 Increase in debt service due to the repayment schedule.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

396,150 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Façade Grant Program

In 2007, Council approved a facade improvement program for the downtown area. A transfer from the General fund was used to seed the program and it is anticipated that tax increment revenues will supplement the program in the future. The program is intended to promote improvements to structures in the Loveland Urban Renewal Area; preserve the unique character of downtown's historic buildings; and encourage aesthetic compatibility for improvements to facades of non-historic structures.

ACTIVITY	DEPARTMENT			
Façade Grant Program	Other Entities			

EXPENSE BY DIVISION/Program	'11 Actual	'12 Adopted Budget	'12 Revised Budget as of June	'13 Budget
FAÇADE GRANT	\$39,357	-	\$23,820	-
REVENUE				
Beginning Balance	\$61,744	\$1,820	\$23,820	-
INTEREST	1,432	-	-	-
Total Resources	\$63,176	\$1,820	\$23,820	-
EXPENSE BY CATEGORY				
PURCHASED SERVICES	\$39,357	-	\$23,820	-
Ending Balance	\$23,819	\$1,820	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- There are no changes in this division compared to the prior year's adopted budget.
- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.
- **Total Change**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Appendix



APPENDIX

Appendix

This section contains:

a list of specialized words used within this document with their definitions known as the glossary; and,

a collection of supplementary material used throughout this document.

Appendix

Glossary of Terms-----	20-2
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Glossary of Terms

A

Accrual Basis of Accounting – The method of accounting under which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, revenue which was earned in December, but not collected until January, is recorded as revenue in December.

ADA – Americans with Disabilities Act.

Adjudication – The act or process of reaching settlement judicially.

Administrative Allocation – Internal charges assessed by City agencies that provide services directly to other City agencies. These charges are intended to provide a fuller picture of the cost of providing City services. Allocations include charges for financial services, administration, facilities services, groundskeeping, etc.

Amendment 1 (TABOR) – An amendment to the Colorado State Constitution that limits revenues and expenditures to the inflation rate, measured by the Denver–Boulder Consumer Price Index, Urban Area (CPI–U), and growth (defined as new construction) of the jurisdiction in the prior year. All new or increased taxes must be voted on by the public. Also, it establishes mandatory emergency reserves.

Appropriation – A legal authorization made by the City Council to make expenditures and incur obligations for specific purposes.

Appropriation Ordinance – An ordinance that gives appropriations legal effect. It is the method by which the expenditure side of the annual budget is enacted into law by the City Council.

Assessed Valuation – A valuation set upon real estate or other property by the county assessor to establish a basis for levying taxes. It is equal to 7.96% of market value for residential property and 29% for commercial and industrial property.

B

Bond – A form of borrowing money for major capital projects, such as buildings and streets. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

Budget – A financial plan of estimated expenditures and the means of financing them for a stated period of time. Upon approval by the City Council, the budget appropriation ordinance is the legal basis for expenditures in the budget year.

C

CAD – Computer Aided Dispatch.

Capital Outlay – An item that costs \$5,000 or more and is expected to last one year or longer. Examples include vehicles, carpet and equipment.

Capital Expansion Fee (CEF) – An assessment on new development to contribute to providing new infrastructure necessitated by population growth.

Capital Program – An annually updated plan of capital expenditures for public facilities, infrastructure and major fixed assets with estimated costs, sources of funding and timing of projects over a five-year period.

Capital Improvements – Expenditures related to the acquisition, expansion or rehabilitation of an element of the city's physical structure, sometimes referred to as infrastructure. Examples include buildings, streets, bridges, parks and utility systems.

Capital Project – Expenditure for equipment, machinery, facilities, or infrastructure that will provide long-term service or other public benefits.

Carryover – Amount of money remaining at the end of the preceding year and available in the current budget year through an ordinance commonly called the rollover ordinance.

CAFR – Comprehensive Annual Financial Report.

CDBG – Community Development Block Grant.

CDOT – Colorado Department of Transportation.

CFAC – Citizens' Finance Advisory Commission.

CIRSA – Colorado Intergovernmental Risk Sharing Agency.

CEF – Capital Expansion Fee (see definition above).

CMC – Community Marketing Commission, a seven-member volunteer citizens' committee, advises the City Council on the promotion of tourism, conventions, and related activities as well as the City's use of funds received through the Lodging Tax.

CMP – Comprehensive Master Plan. The Master Plan is the official document that serves as the long range, comprehensive policy guide to the day-to-day decisions about the future development of the City of Loveland.

COLT – City of Loveland Transit.

Community Survey – Written or telephone survey performed annually to determine citizens' overall satisfaction with community services.

Contractual Services – Expenses that are usually incurred by entering into a formal agreement or contract with another party. Expenses included in this category can include insurance, repairs or professional services.

CPI – Consumer Price Index.

D

Debt Service – Principal and interest due on long-term debt such as loans, notes and bonds incurred by the City.

Defeasement – A provision that voids a bond or loan when the borrower sets aside cash or bonds sufficient enough to service the borrower's debt.

Department – Major unit of organization in the City.

Depreciation – Expiration in the service life of fixed assets because of wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Division – Sub–unit of a department.

DRT – Development Review Team.

E

EOC – Emergency Operations Center.

EMS – Emergency Medical Services.

Encumbrance – Obligations in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

Enterprise Funds – Funds that are self–supporting through user fees. Examples include water, golf, solid waste and power. By the TABOR amendment these funds cannot have more than 10% of their budget subsidized by taxes.

EPA – Environmental Protection Agency.

Expenditure – Payment for goods or services, including operating expenses that require the current or future use of net current assets, debt and capital outlays. Note that an encumbrance is not an expenditure, but reserves funds to be expended later.

Exempt – A classification indicating that an employee is not eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Non-exempt employees, conversely, are eligible for overtime pay.

F

FAA – Federal Aviation Administration.

FAB – Fire and Administration Building, located at 410 E. 5th Street.

FDIC – Federal Deposit Insurance Corporation.

FICA – An abbreviation for Federal Insurance Contributions Act, this is a compulsory payroll tax which funds Social Security and Medicare.

Fiduciary Fund – A fund used to account for activity of the City as a trustee over funds allotted to meet a current or future financial obligation, usually on an actuarially sound basis. Example: Pension funds.

Fiscal Year – The 12–month period to which the operating budget applies. This is January 1 to December 31 for the City of Loveland.

Fixed Assets – Assets of long–term character that are intended to continue to be held or used, such as land, buildings, machinery and other equipment.

FLSA – Fair Labor Standards Act.

FTE – Full–time equivalent. The hourly equivalent of a full–time employee. An FTE can be made up of either one full–time employee or two or more part–time employees whose total hours equal 40 per week.

Fund – Accounting entity with a self-balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives.

Fund Balance – On-hand available cash balances which are realized in prior fiscal years less current liabilities and are available for designation as a funding source for a future budget year.

G

GAAFR – Governmental Accounting, Auditing and Financial Reporting.

GASB – Governmental Accounting Standards Board.

General Fund – A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic municipal services, public safety and administrative activities of the City; financed mainly by sales tax and property tax.

GFOA – Government Finance Officers Association.

GID – General Improvement District.

GIS – Geographic Information System. GIS is a specialized information system for capturing, storing, querying, analyzing, and displaying geographic data. Geographic data describes both the location and the characteristics of features or objects on the earth's surface. That ability makes GIS more than just maps; they are smart maps that can do everything from environmental analysis to site location for a new video store.

GPS – Global Positioning System. A GPS is a navigational system which allows the individual to find where they are in the world.

Grant – A contribution made from either the private sector to the City or by one governmental unit to another. The contribution is usually made to support a specified program, function or project.

H

Home Rule – A limited grant of discretion from the State of Colorado to Loveland, concerning either the organization of functions or the raising of revenue. Loveland became a home rule city in May of 1996.

HRA – Health Reimbursement Arrangement, a City healthcare plan.

I

Intergovernmental Revenue – Amounts of money received from federal, state and other governmental bodies.

Internal Services Fund – Activities which provide support services to other City departments. Examples include insurance and vehicle maintenance.

Intra-City Charges – Items counted both as revenue and expense in two separate funds but with revenue received only once from an outside source. It usually occurs because one fund provides a service to another fund.

IT – Information Technology. IT provides innovative information technology and services that are reliable, accessible, and cost effective for the City of Loveland staff and citizens.

J - L

LETA – Larimer Emergency Telephone Authority.

Level of Service – Transportation Level of Service (LOS) is based on a ratio of current or anticipated volumes of traffic at peak hours and trip generation along the street divided by the capacity of the street. The City of Loveland has adopted Level A for local roads, Level B for Collectors and Level C for other areas with a few exceptions. When service level falls below LOS C, movements become more restricted and delays may occur during peak periods.

Lease-Purchase Agreement – Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

LHPAC – Loveland High Plains Art Council.

LRFPD – Loveland Rural Fire Protection District.

LURA – Loveland Urban Renewal Authority.

M

Median Family Income – An annual income figure for which there are as many families with incomes below that level as there are above.

Mill Levy – Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent or \$1.00 of tax for each \$1,000 of assessed valuation.

Modified Accrual – Under Modified Accrual Accounting, revenues are recorded when they are measurable and available. Expenses are recorded when they are incurred. This differs from the full accrual method where revenues are recorded as soon as they are owed, and the cash method where revenue is recorded when received and expenses recorded when the expense is paid.

N

NCEDC – Northern Colorado Economic Development Corporation.

Net City Budget – Total City operating and capital budget net of transfers among funds, and internal service charges. This amount represents a close approximation of projected spending.

Non-exempt – A classification indicating that an employee is eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Exempt employees, conversely, are not eligible for overtime pay.

NPDES – National Pollutant Discharge Elimination System.

O

OAP – Open Access Plus, a City healthcare plan.

Open Door – A program administered by the Human Resources Department whereby employees can voice concerns and resolve issues regarding their employment or workplace. Managers at progressively higher levels within the City review decisions and the highest level of management makes a final determination.

Operating Budget – The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personnel services, supplies and materials.

P

Paratransit Service – Door to door transportation services for people who, due to health or disability, cannot use fixed route transportation services.

Per capita – An average per person.

Personnel Services – Salaries, wages, benefits and other related costs of employees.

PIF – Public Improvement Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

PIF – Plant Investment Fee. (See definition below.)

PILT – Payment In Lieu of Tax. An estimate of the amount of taxes that would be chargeable to a utility if owned privately.

Plant Investment Fee (PIF) – Charges made on new development to contribute to financing utility facilities to meet the needs of increased population. Applies to Loveland Water and Power. This fee is similar in nature to a Capital Expansion Fee.

Projection – Estimation of future revenues and expenditures based on past trends, current economic conditions and financial forecasts.

PRPA – Platte River Power Authority.

Property Tax – Annual charge to owners of real property, based on assessed valuation and the mill levy.

Q - R

Reserve – Funds set aside in the current and past years for the purpose of paying for capital needs, providing for obligations and liabilities, and meeting emergency needs.

Reserve Fund Balance – The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resources – Total amounts available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

Retire – In the financial sense, to pay off a debt.

Revenues – Funds that the government receives as income such as tax payments, user fees, charges, special assessments, fines, grants and interest income to support the services provided.

RMS – Records Management System.

ROW – Right of Way.

RSF – Retail Sales Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

S

SCADA – Supervisory Controlled and Data Acquisition System.

Self – Insurance – Establishment of a sum of money sufficient to pay anticipated claims. Used as a planning process to control costs and coverage in lieu of paying premiums to insurance companies.

SID – Special Improvement District. (See definition below).

SIF – System Impact Fee. (See definition below).

Service Center – A complex of buildings located at First Street and Wilson Avenue that house the City’s electric and water utilities and provides warehousing, vehicle maintenance and other service facilities.

Services Rendered – Charges made to a fund for support services provided by another fund.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Improvement District (SID) – A district composed of property owners who have agreed to join together to complete and pay for the cost of public improvements.

Special Revenue Funds – A fund used to account for the proceeds of specific revenues that are legally restricted to be spent for specific purposes. Example: Capital Expansion Fees.

Stop-Loss Coverage – As a self-insurer, the City pays all costs associated with insurance claims. In order to prevent unexpectedly large claims from depleting available resources, the City takes out insurance that covers the costs of individual claims beyond a certain amount. Currently, the City’s stop-loss insurance covers individual claims over \$150,000.

System Impact Fee (SIF) – Impact fees on new development that contribute to financing utility facilities to meet the needs of increased population. Applies to the Water, Wastewater and Stormwater utilities.

T

TABOR (Taxpayers’ Bill Of Rights) – Also known as Amendment 1. See definition above.

Transfers – Amounts distributed from one fund to finance activities in another fund. Transfers are shown as an expenditure in the originating fund and a revenue in the receiving fund.

U

Unreserved Fund Balance – The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

URA – Urban Renewal Authority.

User Fees – Charge to the benefiting party for the direct receipt of a public service.

V

VAC – Visual Arts Commission. The Visual Arts Commission, a seven-member volunteer citizens' committee, oversees the city's art acquisitions/donations and site selection.

W - Z

WAPA – Western Area Power Authority.

2013 Staffing

The following table outlines the budgeted staffing levels for 2013 by department. Included are full-time and part-time benefitted positions and temporary non-benefitted positions.

Department	FTE	Department	FTE
Executive & Legal	19.30	Information Technology	20.50
Full-time	15.50	Full-time	20.50
Part-time	2.80	Part-time	-
Non-benefitted	1.00	Non-benefitted	-
Airport	5.00	Library	35.25
Full-time	5.00	Full-time	14.00
Part-time	-	Part-time	16.75
Non-benefitted	-	Non-benefitted	4.50
Cultural Services	13.70	Loveland/Larimer Building Authority	2.00
Full-time	11.00	Full-time	2.00
Part-time	2.00	Part-time	-
Non-benefitted	0.70	Non-benefitted	-
Development Services	24.88	Parks & Recreation	163.80
Full-time	21.50	Full-time	74.00
Part-time	2.88	Part-time	4.25
Non-benefitted	0.50	Non-benefitted	85.55
Economic Development	5.63	Police	135.75
Full-time	5.00	Full-time	135.00
Part-time	0.63	Part-time	0.75
Non-benefitted	-	Non-benefitted	-
Finance	44.88	Public Works	161.00
Full-time	41.00	Full-time	124.50
Part-time	3.88	Part-time	9.50
Non-benefitted	-	Non-benefitted	27.00
Fire & Rescue	79.10	Water & Power	116.25
Full-time	73.00	Full-time	112.00
Part-time	-	Part-time	2.50
Non-benefitted	6.10	Non-benefitted	1.75
Human Resources	14.00	Total All Departments	841.02
Full-time	13.00	Full-time	667.00
Part-time	-	Part-time	45.92
Non-benefitted	1.00	Non-benefitted	128.10

2013 Staffing By Fund/Department

The following table outlines the budgeted staffing levels for 2013 by fund and department. Only full-time and part-time benefitted positions with City agencies are included.

Staffing By Fund and Department

Department	'12 Adopted Budget	'13 Budget	'13 Budget / '12 Adopted Change	Notes
Executive & Legal	14.30	18.30	4.00	City Clerk moved into Department in 2012
Cultural Services	10.88	11.96	1.08	
Development Services	24.45	23.58	(0.87)	
Economic Development	3.83	4.13	0.30	
Finance	22.50	44.87	22.37	Utility Billing FTEs moved from Water & Power Enterprise
Fire & Rescue	66.00	73.00	7.00	
Human Resources	9.75	9.00	(0.75)	
Information Technology	20.50	20.50	-	
Library	29.54	30.75	1.21	
Parks & Recreation	60.45	60.83	0.38	
Police	134.00	135.75	1.75	
Public Works	75.78	27.95	(47.83)	FTEs moved to Transportation & Transit Funds in 2013
Total General Fund	471.98	460.62	(11.36)	
Human Resources/Risk Management	4.00	4.00	-	
Public Works/Vehicle Maintenance	13.65	15.15	1.50	
Total Internal Service Funds	17.65	19.15	1.50	
Parks & Recreation/Golf	13.75	12.75	(1.00)	
Public Works/Solid Waste	27.62	27.62	-	
Public Works/Stormwater	14.35	14.60	0.25	
Water & Power	114.50	114.50	-	
Finance/Utility Billing & Meter Reading	24.90	-	(24.90)	Moved to Finance from Water & Power in 2012
Total Enterprise Funds	195.12	169.47	(25.65)	
Parks & Recreation/Conservation Trust	0.92	0.92	-	
Community & Business Relations/CDBG	0.80	0.80	-	
Parks & Recreation/Open Space	2.15	3.75	1.60	
Cultural Services/Art in Public Places	1.12	1.04	(0.08)	
Lodging Tax	0.80	1.50	0.70	
Transportation	-	37.68	37.68	Moved from General Fund in 2013
Transit	-	11.00	11.00	Moved from General Fund in 2013
Total Special Revenue Funds	5.79	56.69	50.90	
Total City Employees (FTE)	690.54	705.92	15.39	

2013 Staffing By Position

The following table outlines the budgeted staffing levels for 2013 by department and employee classification. Only full-time and part-time benefitted positions are included.

Position	2012 FTE	2013 FTE	Change
Executive and Legal	14.25	18.30	4.05
Administrative Specialist	-	1.25	1.25
Administrative Technician	-	1.00	1.00
Assistant City Attorney	3.75	3.75	-
Assistant City Manager	0.75	0.50	(0.25)
City Attorney	1.00	1.00	-
City Clerk	-	1.00	1.00
City Manager	1.00	1.00	-
Court Administrator	1.00	1.00	-
Deputy City Attorney	1.00	1.00	-
Deputy City Clerk	-	1.00	1.00
Executive Assistant	1.00	1.00	-
Legal Assistant	1.00	1.00	-
Municipal Court Clerk	2.00	2.00	-
Municipal Judge	1.00	1.00	-
Public Information Officer	0.75	0.80	0.05
Culture	12.00	13.00	1.00
Administrative Specialist	0.75	-	(0.75)
Box Office Coordinator	1.00	1.00	-
Cultural Services Director	1.00	1.00	-
Curator of Education	1.00	-	(1.00)
Desktop Publishing Specialist	0.75	0.75	(0.01)
Marketing Coordinator	1.00	1.00	-
Museum Curator	2.00	3.00	1.00
Museum Preparator	1.00	1.00	-
Office Support Specialist	-	0.75	0.75
Public Art/Business Service Manager	1.00	1.00	-
Scheduling Coordinator	-	1.00	1.00
Technical Assistant	0.50	0.50	-
Technical Coordinator	1.00	1.00	-
Theater Manager	1.00	1.00	-
Development Services	25.25	24.38	(0.88)
Administrative Specialist	1.00	1.00	-
Administrative Technician	3.00	3.00	-
Assistant City Manager	0.50	0.50	-
Building Inspector	1.00	2.00	1.00
Business Services Coordinator	1.00	1.00	-
Chief Building Official	1.00	1.00	-
City Planner	2.00	1.00	(1.00)

Development Services (cont'd)	2012 FTE	2013 FTE	Change
City Planning Technician	1.50	2.00	0.50
Code Administrator	2.00	2.00	-
Community Partnership Administrator	1.00	1.00	-
Current Planning Manager	1.00	1.00	-
Director of Development Services	1.00	1.00	-
Executive Fiscal Advisor	1.00	1.00	-
GIS Specialist	0.50	0.50	-
GIS Technician	1.00	1.00	-
Office Support Specialist	1.00	0.75	(0.25)
Plans Reviewer	2.00	1.00	(1.00)
Principal City Planner	0.75	0.75	-
Senior Building Inspector	1.00	1.00	-
Senior City Planner	2.00	1.88	(0.13)
Economic Development	4.63	5.63	1.00
Business Development Manager	1.00	-	(1.00)
Business Development Specialist	1.00	1.00	-
Business Services Coordinator	1.00	1.00	-
Director, Economic Development	-	1.00	1.00
Economic Development Manager	-	1.00	1.00
Economic Research Specialist	0.63	0.63	(0.01)
Senior City Planner	1.00	-	(1.00)
Visitor Services Coordinator	-	1.00	1.00
Finance	51.40	44.88	(6.53)
Accountant	2.00	2.00	-
Accounting Clerk	2.00	2.00	-
Accounting Technician	1.00	2.00	1.00
Administrative Specialist	2.75	-	(2.75)
Assistant City Manager	0.75	-	(0.75)
Budget Analyst	1.00	1.00	-
Budget Officer	1.00	1.00	-
Business Services Coordinator	1.00	1.00	-
Buyer	1.00	1.00	-
Cashier	2.00	2.00	-
City Clerk	1.00	-	(1.00)
Compliance and Payroll Manager	1.00	1.00	-
Crew Supervisor Meter Readers	1.00	1.00	-
Customer Service Supervisor	1.00	1.00	-
Deputy City Clerk	1.00	-	(1.00)
Environmental Compliance Administrator	1.00	-	(1.00)
Field Service Representative	1.00	1.00	-
Finance Director	-	1.00	1.00
Meter Reader	5.52	5.50	(0.02)
Payroll Administrator	1.00	1.00	-

Finance (cont'd)	2012 FTE	2013 FTE	Change
Revenue and Licensing Coordinator	1.00	1.00	-
Revenue Manager	1.00	1.00	-
Risk Manager	1.00	-	(1.00)
Safety Coordinator	1.00	-	(1.00)
Sales Tax Auditor	2.00	2.00	-
Sales Tax Manager	1.00	1.00	-
Senior Accountant	2.00	2.00	-
Senior Customer Service Representative	1.00	1.00	-
Senior Meter Reader	1.00	1.00	-
Senior Utility Billing Clerk	1.00	1.00	-
Utility Billing Clerk	10.38	10.38	(0.01)
Utility Billing Supervisor	1.00	1.00	-
Fire	66.00	73.00	7.00
Assistant Emergency Manager	1.00	1.00	-
Battalion Chief	4.00	4.00	-
Business Services Coordinator	1.00	1.00	-
Deputy Fire Marshal	2.00	2.00	-
Fire Chief	1.00	1.00	-
Fire Division Chief	2.00	2.00	-
Fire Engineer	28.00	25.00	(3.00)
Fire Inspection Technician	2.00	2.00	-
Fire Lieutenant	15.00	15.00	-
Fire Shift Officer	3.00	3.00	-
Firefighter	6.00	15.00	9.00
Office Support Specialist	1.00	1.00	-
Public Safety Administrator	-	1.00	1.00
Human Resources	9.00	13.00	4.00
Administrative Specialist	-	1.00	1.00
Benefits Administrator	1.00	1.00	-
Compensation & Benefits Manager	1.00	1.00	-
Environmental Compliance Administrator	-	1.00	1.00
HR Manager	1.00	-	(1.00)
Human Resources Analyst	2.00	2.00	-
Human Resources Director	1.00	1.00	-
Human Resources Generalist	1.00	1.00	-
Human Resources Technician	2.00	2.00	-
Risk Manager	-	1.00	1.00
Safety Coordinator	-	1.00	1.00
Senior Human Resources Generalist	-	1.00	1.00
Information Technology	20.50	20.50	-
Application Services Manager	1.00	1.00	-
Business Analyst	4.00	4.00	-

Information Technology (cont'd)	2012 FTE	2013 FTE	Change
Business Analyst Group Leader	1.00	1.00	-
Computer Support Technician Group Lead	1.00	1.00	-
Computer Support Technician	2.00	2.00	-
GIS Specialist	0.50	0.50	-
Help Desk Technician	1.00	1.00	-
Information Technology Director	1.00	1.00	-
Infrastructure Services Manager	1.00	1.00	-
Network & Systems Administrator	5.00	5.00	-
Senior GIS Specialist	2.00	2.00	-
Telecom Specialist	1.00	1.00	-
Library	30.04	30.75	0.71
Administrative Technician	1.00	1.00	-
Librarian	21.77	21.50	(0.27)
Library Aide	6.27	6.25	(0.02)
Library Director	1.00	1.00	-
Library Technology Manager	-	1.00	1.00
Parks & Recreation	77.26	78.25	0.99
Administrative Business Manager	1.00	1.00	-
Administrative Specialist	2.00	2.00	-
Administrative Technician	1.00	1.00	-
Aquatics Supervisor	1.00	1.00	-
Assistant Golf Professional	1.00	1.00	-
Athletics Coordinator	3.00	3.00	-
Building Attendant	3.00	3.00	-
Building Supervisor	1.00	2.00	1.00
Business Services Coordinator	0.75	0.75	-
Childcare Supervisor	0.50	0.50	-
Construction Coordinator	1.00	1.00	-
Crew Supervisor	4.00	4.00	-
Desktop Publishing Specialist	1.00	1.00	-
Director of Parks And Recreation	1.00	1.00	-
Equipment Operator	-	1.00	1.00
Equipment Services Technician	3.00	1.00	(2.00)
Facility Coordinator	3.00	3.00	-
Golf Course Professional	1.00	1.00	-
Golf Operations Manager	1.00	1.00	-
Golf Services Superintendent	-	2.00	2.00
Grounds Technician	6.00	4.00	(2.00)
Irrigation Technician	-	3.00	3.00
Mechanic	6.00	3.00	(3.00)
Mechanical/Maintenance Technician	1.00	1.00	-
Natural Areas Coordinator	-	1.00	1.00
Natural Areas Manager	1.00	1.00	-

Parks & Recreation (cont'd)	2012 FTE	2013 FTE	Change
Natural Areas Technician	0.75	0.75	-
Office Support Specialist	5.76	5.75	(0.01)
Park Crew Leader	1.00	1.00	-
Parks Manager	1.00	1.00	-
Parks Planner	-	1.00	1.00
Parks Specialist	4.00	4.00	-
Parks Worker	10.00	10.00	-
Program Supervisor	2.00	2.00	-
Recreation Coordinator	5.50	5.50	-
Recreation Facility Manager	1.00	1.00	-
Recreation Manager	1.00	1.00	-
Senior Parks Planner	1.00	1.00	-
Vacant Recreation Position - Unclassed	1.00	-	(1.00)
Police	134.00	135.75	1.75
Administrative Analyst	1.00	1.00	-
Administrative Specialist	2.00	2.00	-
Administrative Technician	1.00	1.00	-
Business Services Coordinator	1.00	1.00	-
Chief of Police	1.00	1.00	-
Communications Specialist Leadworker	2.00	-	(2.00)
Communications Specialist Supervisor	2.00	3.00	1.00
Communications Specialist	14.00	16.00	2.00
Community Service Officer	4.00	4.00	-
Criminalist	1.00	1.00	-
Evidence Technician	1.00	2.00	1.00
Investigative Technician	1.00	0.75	(0.25)
Lead Police Records Clerk	1.00	1	-
Police Captain	3.00	3	-
Police Communications Manager	1.00	1	-
Police Information Manager	1.00	1	-
Police Lieutenant	3.00	4	1.00
Police Officer	62.00	63	1.00
Police Records Specialist	7.00	7	-
Police Records Supervisor	1.00	1	-
Police Sergeant	16.00	16	-
Police Specialist	8.00	6	(2.00)
Public Works	131.65	134.00	2.35
Administrative Business Manager	-	1.00	1.00
Administrative Specialist	5.26	5.25	(0.01)
Administrative Technician	2.00	2.00	-
Associate Engineer	1.00	1.00	-
Building Attendant	6.00	6.50	0.50
Bus Driver	7.89	7.75	(0.14)

Public Works (cont'd)	2012 FTE	2013 FTE	Change
Business Services Coordinator	2.00	2.00	-
City Engineer	1.00	1.00	-
City Traffic Engineer	1.00	1.00	-
Civil Engineer	7.00	7.00	-
Crew Supervisor	7.00	7.00	-
Director of Public Works	1.00	1.00	-
Engineering Technician	-	1.00	1.00
Equipment Operator	27.00	27.00	-
Facilities Maintenance Technician Leadworker	1.00	1.00	-
Facilities Maintenance Technician	6.00	6.00	-
Facilities Management Planner	1.00	1.00	-
Facilities Operations Manager	1.00	1.00	-
Facilities Planning Specialist	1.00	1.00	-
Facility Coordinator	-	1.00	1.00
Facility Maintenance Superintendent	1.00	1.00	-
Field Engineering Coordinator	2.00	2.00	-
Field Engineering Supervisor	1.00	1.00	-
Fleet Parts Buyer	1.00	1.00	-
Fleet Services Manager	1.00	1.00	-
GIS Specialist	0.50	0.50	-
Heavy Equipment Operator	7.00	7.00	-
Lead Building Attendant	1.00	-	(1.00)
Lead Equipment Operator	4.00	3.00	(1.00)
Lead Mechanic	1.00	1.00	-
Mail Distribution Clerk	1.00	1.00	-
Mechanic	10.00	10.00	-
Public Works Inspector	3.00	3.00	-
Recycling Center Equipment Operator	1.00	1.00	-
Senior Civil Engineer	3.00	3.00	-
Solid Waste Management Superintendent	-	1.00	1.00
Staff Engineer	1.00	1.00	-
Stormwater Quality Specialist	1.00	1.00	-
Street Maintenance Superintendent	1.00	1.00	-
Streets & Solid Waste Manager	1.00	1.00	-
Superintendent	1.00	-	(1.00)
Support Services Superintendent	1.00	1.00	-
Traffic Marking Crew Leader	1.00	1.00	-
Traffic Operations Superintendent	1.00	1.00	-
Traffic Sign Specialist	-	1.00	1.00
Traffic Signal Technician	3.00	3.00	-
Traffic Technician	2.00	2.00	-
Transit Manager	1.00	1.00	-
Transit Operations Supervisor	1.00	1.00	-
Vehicle Service Writer	1.00	1.00	-

	2012	2013	
	FTE	FTE	Change
Water & Power	114.50	114.50	-
Accounting Technician	2.00	2.00	-
Administrative Specialist	2.00	2.00	-
Administrative Technician	1.00	1.00	-
Apprentice Lineworker	5.00	4.00	(1.00)
Business Services Coordinator	1.00	1.00	-
Buyer	1.00	1.00	-
Civil Engineer	3.00	3.00	-
Commercial Accounts Rep	1.00	1.00	-
Construction Coordinator	1.00	1.00	-
Crew Supervisor	1.00	1.00	-
Cross Connection Control Specialist	-	1.00	1.00
Customer Relations Manager	1.00	1.00	-
Customer Relations Specialist	1.00	1.00	-
Director of Water & Power	1.00	1.00	-
Electric Metering Supervisor	1.00	1.00	-
Electric Resources Efficiency Coordinator	1.00	-	(1.00)
Electrical Engineer	1.00	1.00	-
Equipment Operator	8.00	8.00	-
Field Engineer	4.00	4.00	-
Field Engineering Supervisor	1.00	1.00	-
GIS Specialist	1.00	-	(1.00)
Industrial Pretreatment Coordinator	1.00	1.00	-
Journey Lineworker	7.00	7.00	-
Journey Meter Technician	2.00	2.00	-
Journey Substation Hydro Technician	1.00	-	(1.00)
Lead Equipment Operator	2.00	2.00	-
Lead Plant Operator	1.00	2.00	1.00
Line Crew Supervisor	5.00	5.00	-
Locator/Constr Inspector	2.00	2.00	-
Maintenance Worker	-	2.00	2.00
Office Support Specialist	1.00	1.00	-
Plant Operator	13.00	13.00	-
Power Operations Manager	1.00	1.00	-
Power Operations Supervisor	1.00	1.00	-
Pretreatment Specialist	-	1.00	1.00
Public Works Inspector	1.00	1.00	-
Senior Civil Engineer	3.00	2.00	(1.00)
Senior Electrical Engineer	2.00	1.00	(1.00)
Senior GIS Specialist	1.00	2.00	1.00
Staff Engineer	-	1.00	1.00
Technical Services Controls Specialist	3.00	3.00	-
Technical Services Superintendent	1.00	1.00	-
Technical Specialist	1.00	1.00	-
Treat Plant Controls Technician	7.00	5.00	(2.00)

Water & Power (cont'd)	2012 FTE	2013 FTE	Change
Utility Accounting Manager	1.00	1.00	-
Utility Financial Rate Analyst	1.00	1.00	-
Utility Information Manager	-	1.00	
Utility Systems Technician	1.75	1.75	
Warehouse Operations Manager	1.00	1.00	-
Warehouse Worker	2.00	2.00	-
Warehouse Operations Mgr	1.00	1.00	-
Water Meter Technician	5.00	5.00	-
Water Operations Supervisor	1.00	1.00	-
Water Quality Lab Coordinator	1.00	1.00	-
Water Quality Specialist	3.75	3.75	-
Water Treatment Manager	1.00	1.00	-
Water Utilities Manager	1.00	1.00	-
Total, All City Departments	690.48	705.92	15.43
Other Agencies			
Airport	5.00	5.00	-
Administrative Technician	1.00	1.00	-
Airport Director	1.00	1.00	-
Airport Maintenance Worker	2.00	2.00	-
Airport Operations Maintenance Supervisor	1.00	1.00	-
LLBA	2.00	2.00	-
Building Attendant	1.00	1.00	-
Facilities Maintenance Technician	1.00	1.00	-
Total, Other Agencies	7.00	7.00	-
Grand Total, All Benefitted Employees	697.48	712.92	15.43

Transfer Summary

Transfer To Revenue Account	Amount	Transfer From Expense Account	Amount	Purpose
Transfers From General Fund	1,500,000	Transfer To Capital Projects	1,500,000	Transfer for facility improvements and downtown projects
Transfers From General Fund	4,614,220	Transfer to Transportation	4,614,220	Transfer for Transportation and Street Rehabilitation Programs and transportation operations
Transfer From General Fund	913,800	Transfer to Transit	913,800	Transfer for transit operations
Transfer From General Fund	382,860	Transfer To Recreation CEF	382,860	Transfer for Interfund Loan Repayment
Transfers From General Fund	1,574,290	Transfer To Fire CEF	1,574,290	Transfer for Interfund Loan Repayment
Transfer from Gen'l Gov't CEF	2,217,540	Transfer To Capital Projects	2,217,540	Transfer to fund Service Center Phase III Construction
Transfer from Stormwater	400,000	Transfer To Capital Projects	400,000	Transfer to fund Service Center Phase III Construction
Transfer from Solid Waste	3,000,000	Transfer To Capital Projects	3,000,000	Transfer to fund Service Center Phase III Construction
Transfers From Streets CEF	902,360	Transfer to Transportation	902,360	Transfer for Transportation Program
Transfers From Wastewater	485,000	Transfer to Raw Water	485,000	Transfer for Interfund Loan Repayment
Transfer from Fleet	600,000	Transfer To Capital Projects	600,000	Transfer to fund car wash construction
Transfer from Lodging Tax	50,000	Transfer To General Fund	50,000	Transfer to fund grants to Cultural Services
Transfers From Power	78,800	Transfer To General Fund	78,800	Support for Economic Development
Transfers From General Fund	30,000	Transfer To Power	30,000	Payment to Water & Power for habitat build fee waivers
Transfers From General Fund	20,000	Transfer to Water	20,000	Payment to Water & Power for habitat build fee waivers
Transfers From General Fund	10,000	Transfer to Wastewater	10,000	Payment to Water & Power for habitat build fee waivers
Transfers From General Fund	5,000	Transfer to Stormwater	5,000	Payment to Water & Power for habitat build fee waivers
Transfers From Water	44,830	Transfer To Art In Public Places	44,830	Contribution to 1% for the Arts Program
Transfers From Wastewater	26,970	Transfer To Art In Public Places	26,970	Contribution to 1% for the Arts Program
Transfers From Power	39,170	Transfer To Art In Public Places	39,170	Contribution to 1% for the Arts Program
Transfers from Transportation	20,000	Transfer To Art In Public Places	20,000	Contribution to 1% for the Arts Program
Total Revenue	\$16,914,840	Total Expense	\$16,914,840	

Oversizing Agreement Summary

The City enters into contractual agreements with development companies to construct infrastructure in excess of the requirements for their particular project that are viewed as necessary for expected growth in the area. These agreements are known as “oversizing” agreements. The developers install needed infrastructure early to minimize the public inconvenience and construction costs. The developer agrees to construct the infrastructure at a larger capacity (i.e., a wider street or larger water pipe) and the City agrees to repay the cost of the oversizing required under the provisions of the agreement. There is no provision that defines a term of the agreement for transportation improvements. The value of the project is increased annually by an index established in code. In practice the City makes payments on the outstanding agreement and plans for the obligation to be paid in full by the time the infrastructure would have been constructed in the Capital Program. Some projects are eligible for interest, particularly water and sewer projects that are not repaid within the same year that the agreement was executed.

Project	Developer	Date Contract Executed	2011 Ending Balance
Transportation			
Waterford Place 2 nd Subdivision *	Brisben Waterford Place Limited	12/13/2002	400,867
Kendall Brook Taft Ave (43 rd St to 57 th St)	Kendall Brook, LLC	9/7/2004	112,899
Blackbird Knolls 2 nd Sub	Centex Homes	5/2/2005	307,337
US 287 & 5 th Street Intersection	Wal-Mart Real Estate Business Trust	10/31/2005	168,292
Fairgrounds Ave.	Larimer County	8/7/2006	344,220
Taft & 14 th St. SW Intersection *	WLG LLC	2/6/2007	358,706
Mountain Lion Dr. & US 34 Accel. Lane	VDW Properties, LLC	2/8/2007	117,392
Highway 34 & @ Sculptor	VDW Properties, LLC	4/13/2007	1,154,569
Sculptor South of US 34	VDW Properties, LLC	4/13/2007	431,271
Thompson 2 nd Subdivision	M View Inc.	9/24/2007	313,874
Crossroads Blvd.– I25 to CR5 (old EN0313, EN0713) *	Eagle Crossing Development Inc.	11/6/2007	617,653
43 rd Street West of Wilson	Buck 2 nd , LLP	8/22/2008	664,529
Subtotal Transportation			\$4,991,609
Total Capital Reimbursement Oversizing			\$4,991,609

**Interest applies to contract.*

Capital Reimbursement Oversizing Agreement – Current Agreements

The transportation agreements do not constitute debt as defined by Article X, Section 20 of the State Constitution, or by generally accepted accounting principles as defined by the Government Accounting Standards Board. The following pages report the projects under agreement with repayment schedules and future projects that may be eligible for these agreements, depending on the timing of future development.

Note: Annual payments will be established when a contract with a developer has been negotiated. Currently there is no development along these project segments.

2012 Expected	2013 Budget	2014 Budget	2015 Budget	2016 Budget	Ending Balance
					400,867
113,000					(101)
					307,337
165,000					3,292
60,000		100,000	50,000		134,220
					358,706
					117,392
					1,154,569
					431,271
					313,874
60,000		100,000	50,000	50,000	357,653
		50,000		50,000	564,529
\$398,000	-	\$250,000	\$100,000	\$100,000	\$4,143,609
\$398,000	-	\$250,000	\$100,000	\$100,000	\$4,143,609

Inter - Fund Loan Schedules

The City Charter in Section 13-3(b) allows for loans from a utility account to another City account. The interest rate on such loans is to be adjusted annually to a rate equal to the average return of City investments for the preceding twelve months. The City currently has two inter-fund loans outstanding.

The Wastewater Utility borrowed \$1,500,000 in funding from the Water Utility beginning in 2004. The loan was approved by Council by adopting the 2004 budget. The loan provided advance funding for wastewater infrastructure on the east side of the City. Payments on the loan began in the 2009 Budget. Interest accumulated from 2004-2008 was rolled into the 2009 Beginning Balance.

	2012	2013	Total
Beginning Balance	\$844,059	\$420,012	
Principal	424,047	420,012	844,059
Interest	15,953	7,980	23,933
Total Payment	\$440,000	\$427,992	\$867,992

On November 6, 2007 in Ordinance #5256, Council approved an inter-fund loan from the Fire and Recreation Capital Expansion Fee accounts to the General Fund for a land purchase under the same terms and conditions outlined above. The General Fund made interest-only payments through 2012 and will begin payments on the principal in 2013.

	2012	2013	2014	2015	2016	2017
Beginning Balance	\$4,850,000	\$4,850,000	\$2,985,000	\$2,063,000	\$1,093,000	\$77,000
Principal	-	1,865,000	922,000	970,000	1,016,000	77,000
Interest	91,665	92,150	77,610	63,953	36,069	2,849
Total Payment	\$91,665	\$1,957,150	\$999,610	\$1,033,953	\$1,052,069	\$79,849

Fire CEF	56,409	1,574,290	599,766	620,372	631,241	47,909
Recreation CEF	35,256	382,860	399,844	413,581	420,828	31,940
Total CEF Receipt	\$91,665	\$1,957,150	\$999,610	\$1,033,953	\$1,052,069	\$79,849

The projected annual interest rates for both loans are shown below.

Interest Rate Projections*

2012	2013	2014	2015	2016	2017
1.89%	1.90%	2.60%	3.10%	3.30%	3.70%

*Interest rate will be adjusted annually based on the performance of the City's portfolio for the previous 12 months (same criteria as established in the City Charter Section 13.3(b) for inter-fund loans that involve utility funds)

TABOR Revenue

In 1992, Colorado passed a State Constitutional Amendment, known as TABOR, which imposed tax and spending limitations on governmental entities. Since the passage of TABOR, Loveland citizens have approved three ballot issues allowing the City to keep and spend for certain purposes, thus waiving the limits of TABOR. The first in 1994 authorized the City to receive and expend all revenues generated from 1993 through 1997. In the 1999 election, the voters again authorized the City to receive and expend all revenues generated from 1998 through 2002. The 1999 ballot issue stipulated that these monies be spent on street construction and youth services.

In 2002, voters once again authorized the City to receive and expend all revenues generated from 2003 through 2012. This ballot issue stipulated that these monies be spent on Police and Fire, street maintenance and construction, and park maintenance and construction. On the following page are the revenues that qualify under the ballot issue and the projects that have been funded with these revenues. These revenues have provided the General Fund contribution to the 2030 Transportation Plan, allowed for increased maintenance of existing streets, provided a portion of the funding to construct the new Fairgrounds Park, and provided funds for the replacement of fire apparatus and other large equipment purchases. Strong revenue between 2004 and 2007 was the result of the strong growth experienced during this timeframe, with building permit revenues and building use tax revenues higher than average. With the slowdown in residential construction, a significant portion of the new retail in the Centerra development completed, and the decline in sales tax collections in general, there are no projected new revenues in the coming years, reducing the amount that will be available for projects from this source.

Projects Funded From Revenues Above TABOR Limit

Year:		Amount
2003 actual revenues above TABOR limit		1,307,281
2004 actual revenues above TABOR limit		4,370,851
2005 actual revenues above TABOR limit		6,841,751
2006 actual revenues above TABOR limit		6,198,790
2007 actual revenues above TABOR limit		7,208,222
2008 actual revenues above TABOR limit		1,719,794
2009 actual revenues above TABOR limit		472,394
2010 projected revenues above TABOR limit		-
2011 projected revenues above TABOR limit		-
2012 projected revenues above TABOR limit		-
2013 projected revenues above TABOR limit		1,542,070
Total	\$	29,661,153

Projects:		Amount
Street Rehabilitation and Maintenance (2004 Budget)		975,180
Street Rehabilitation and Maintenance (2005 Budget)		2,691,914
Fairgrounds Renovation (2005 Budget)		100,000
Street Construction (2005 Budget)		620,226
In-house Street Construction Engineering (2005 Budget)		489,490
Street Construction (2006 Budget)		1,737,056
Street Rehabilitation and Maintenance (2006 Budget)		1,165,482
Fire Apparatus Replacement (2006 Budget)		263,250
Youth Sports Complex Operating Costs (2006 Budget)		384,000
Replace Street Paint Truck (2006 Budget)		240,000
Four New Firefighters and Volunteer Equipment (2006 Budget)		424,140
Four New Police Officers (2006 Budget)		365,730
Fairgrounds/Barnes Park Expansion (2006 Budget)		3,000,000
Winona Pool Bathhouse Renovation (2006 Budget)		112,500
Street Construction (2007 Budget)		1,737,056
Street Rehabilitation and Maintenance (2007 Budget)		1,374,670
Police Vehicle Upgrades (2007 Budget)		67,500
New Sign Service Truck (2007 Budget)		50,000
Replace 1986 Freightliner (2007 Budget)		105,000
Street Rehabilitation and Maintenance (2008 Budget)		1,449,305
Street Construction (2008 Budget)		1,436,402
Street Construction (2009 Budget)		2,598,710
Street Construction (2010 Budget)		1,595,890
Street Construction (2011 Budget)		749,780
Street Construction (2012 Budget)		788,720
Street Construction (2013 Budget)		430,360
Subtotal	\$	24,952,361
Balance	\$	4,708,792

General Fund Equipment Replacement

As a general policy, the City budgets to fund depreciation schedules to keep equipment current and reduce maintenance costs. These schedules include planned small equipment (unit costs below \$250,000) replacement for General Fund agencies. Equipment that exceeds the \$250,000 threshold is budgeted in the Capital Program.

CULTURAL SERVICES	2013	2014	2015	2016	2017
<u>Museum</u>					
Plotter	-	12,000	-	-	-
Scanner	2,000	-	-	-	-
<u>Rialto</u>					
Lighting	-	6,000	-	-	-
Popcorn Machine	-	-	12,000	-	-
Ice Machine	-	-	4,000	-	-
Telex System	-	-	5,000	-	-
LCD Projector	18,000	-	-	-	-
Light Board	-	10,000	-	-	-
Marley Dance Floor	-	-	4,000	-	-
Sound Console	-	-	-	30,000	-
Theater Center Flat Screens	-	-	-	-	3,000
Theater Center Sound	-	-	-	-	5,000
Green Room Furniture	-	-	-	-	2,000
Subtotal Cultural Services	\$26,000	\$28,000	\$25,000	\$30,000	\$10,000

Finance	2013	2014	2015	2016	2017
Insertor/Folder	-	-	35,000	-	-
Scanner	-	-	-	13,000	-
Endorser/Encoder	-	-	-	-	5,000
Subtotal Finance	\$0	\$0	\$35,000	\$13,000	\$5,000

INFORMATION TECHNOLOGY	2013	2014	2015	2016	2017
<u>Application Services</u>	-	-	-	-	-
GIS Global Positioning Unit	-	-	-	5,000	-
GIS Plotter	-	-	-	25,000	-
GIS Scanner/Copier	-	-	20,000	-	-
<u>Infrastructure Services</u>	-	-	-	-	-
Server Replacement	59,000	61,070	63,210	65,420	67,710
Storage Infrastructure Upgrade	20,000	20,700	21,430	22,180	22,950
Network Infrastructure Upgrade	150,000	-	-	166,310	-
Backup Device Replacement	-	-	-	-	35,640
PC Replacement Fund	162,780	168,480	174,380	180,490	186,810
Ruggedized PC Replacement	142,540	147,530	152,700	158,050	163,590
Microsoft Software Licensing	119,030	119,030	119,030	123,200	123,200
ERT Large Monitor Replacement	-	-	23,000	-	-
Copier/MFP Replacement Fund	94,200	82,000	53,000	58,570	97,000
Subtotal Information Technology	\$747,550	\$598,810	\$626,750	\$804,220	\$696,900

LIBRARY	2013	2014	2015	2016	2017
Printers	1,000	-	7,000	6,790	-
Audio/Visual	-	-	-	12,500	-
ILS System	-	-	-	441,000	24,000
Staff Hardware	-	-	2,000	31,100	17,000
Patron Hardware	12,000	24,000	25,400	58,120	23,600
Subtotal Library	\$13,000	\$24,000	\$34,400	\$549,510	\$64,600

Municipal Court	2013	2014	2015	2016	2017
Printers	3,250	-	-	-	-
Subtotal Municipal Court	\$3,250	\$0	\$0	\$0	\$0

PARKS & RECREATION	2013	2014	2015	2016	2017
<u>Parks</u>					
Parks Equipment	215,980	170,520	88,290	263,430	200,000
Playgrounds	110,000	165,000	75,000	284,090	144,840
Parks Irrigation	205,470	230,000	250,000	258,510	200,000
Parks Asphalt/Hardcourt Surfacing	167,840	121,780	64,720	565,920	94,340
<u>Recreation</u>					
Chilson Center Equipment	172,890	319,980	381,420	368,420	285,640
Recreation Equipment	59,320	36,840	45,280	15,000	20,620
Subtotal Parks & Recreation	\$931,500	\$1,044,120	\$904,710	\$1,755,370	\$945,440

POLICE	2013	2014	2015	2016	2017
Printers		5,920		6,340	
Gym equipment	5,000		5,000	5,000	
Building security cameras	5,690	5,920	6,160	6,340	6,530
Intoxilizer			7,700		
SWAT equipment	17,180	17,520	17,870	18,230	18,590
Hostage phone			7,700		
Radar/Laser units	12,140	12,380	12,630	12,880	13,140
Bulletproof vests/ballistics PATROL	20,910	21,330	21,760	22,200	22,640
Bulletproof vests/ballistics SWAT	13,870	14,150	14,430	14,720	15,010
Cameras - PATROL	2,040	2,080	2,120	2,160	2,200
Taser /LLM equipment	10,200	10,400	10,610	10,820	11,040
Portable alarm			7,220		
Hand/long guns	13,360	13,630	13,900	14,180	14,460
In-Car video cameras			47,000		
Canine	7,500	7,500			
Motorola handheld radios	50,830	51,850	52,890	53,950	55,030
Motorola mobile radios	50,830	51,850	52,890	53,950	55,030
Packset batteries	1,710	1,740	1,770	1,810	1,850
Magnetic card readers	10,000			10,610	10,820
Communications chairs			4,600		
Video enhancement equip				14,280	
Cameras - TSU		5,250			
Data storage hard/software		37,000	65,000	66,300	67,630
Computer soft/hardware	27,850	28,410	28,980	29,560	30,150
ComVan/truck hardware	2,040	2,080	2,120	2,160	2,200
Subtotal Police	\$251,150	\$289,010	\$382,350	\$345,490	\$326,320
Total General Fund	\$1,972,450	\$1,983,940	\$2,008,210	\$3,497,590	\$2,048,260

Capita/



Program

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Capital Program Overview

Introduction

The Loveland City Charter requires the City Manager to present, with the budget, a program of proposed capital projects for the ensuing year and four fiscal years thereafter. For planning purposes, staff has expanded this requirement and presents a 10-year program. The 2013-2022 Capital Program is the funding plan for all infrastructure and equipment replacement for both General Fund agencies and the Enterprise Funds. General Fund agency programs focus on transportation (both new construction and rehabilitation of existing streets), new amenities, maintenance of existing facilities, and replacement of major equipment. In the enterprise funds, the focus is on improving delivery systems through major maintenance or expansion of the delivery systems and treatment plants that provide and clean our water.

All projects included in the first year of the Capital Program are included in the 2013 Recommended Budget, which will be adopted in October. Projects included in the “out-years” (2014–2022) will be approved by Council in concept only. The Program will be updated annually to address specific needs as they arise or as Council goals and policies change.

General Fund Agencies

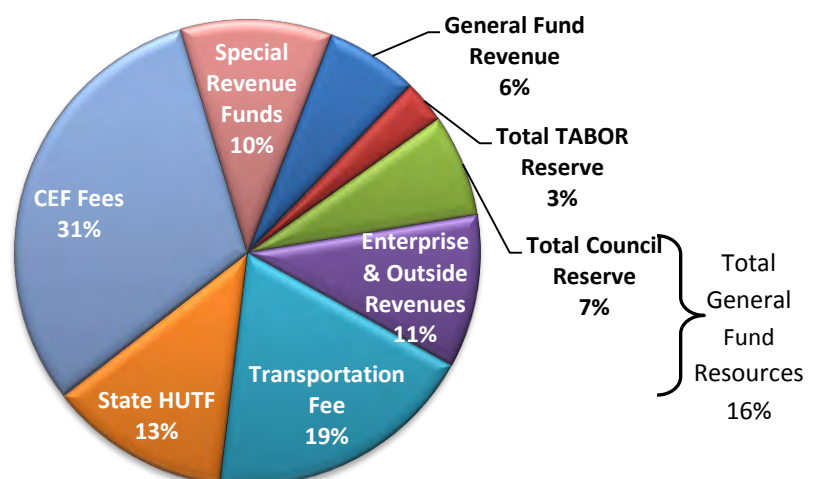
The 2013-2022 Capital Program for General Fund agencies is a financial program for the City to maintain existing facilities and infrastructure and meet the needs for new facilities and infrastructure. These projects are funded through taxes, impact fees, or other special revenues. Capital projects for the purpose of the Capital Planning process are defined as projects or equipment that have a cost of \$250,000 or greater. In some cases, such as the Facility Major Maintenance Program and the transportation construction and maintenance programs, individual projects may be less than this threshold, but the program as a whole meets the definition, and the program has a significant total cost to be included in the capital planning process. A significant portion of the funding for the Program is from dedicated resources. The City follows a “Pay-As-You-Go” philosophy. This requires funds to be accumulated in reserves until the total cost of a project has been received.

Revenues

A major source of funding for the Capital Program, at 30%, is from General Fund resources, which include Highway Users Tax Fund (HUTF) revenue, General Fund tax revenue, the TABOR reserve, and the Council Capital reserve that dedicates 2.5% of tax revenue below the TABOR limitation for capital projects through 2015 and 5% for the rest of the plan. The availability of General Fund tax resources is linked to the Financial Master Plan, which programs both capital and operating funding related to capital projects.

CEFs are a major funding component at 32% of the total program, although the share has been declining due to the recession. These are fees on development paid to the City to fund the infrastructure required to maintain service levels in the City as it grows. The City has ten different CEF fees, with one for each major service area. These are a Cultural Services Fee, Fire Fee, General Government

2013-2022 Capital Resources



Fee, Library Fee, a Law Enforcement Fee, Parks Fee, Open Space Fee, Recreation Fee, Trails Fee, and Streets Fee. The Cultural Services, Library, Parks, Recreation, Open Space and Trails fees are charged to residential construction only. All other fees are charged to both residential and commercial development. Revenues from each fee are restricted to be used for new capital construction within the specific service category. As a result, most of the fee categories will carry significant ending balances that are accumulated for future capital projects. The decline in building activity has significantly reduced CEF collections in the past three years, and, due to the recession, a recovery to the levels experienced in 2004-2007 is not expected in the near term.

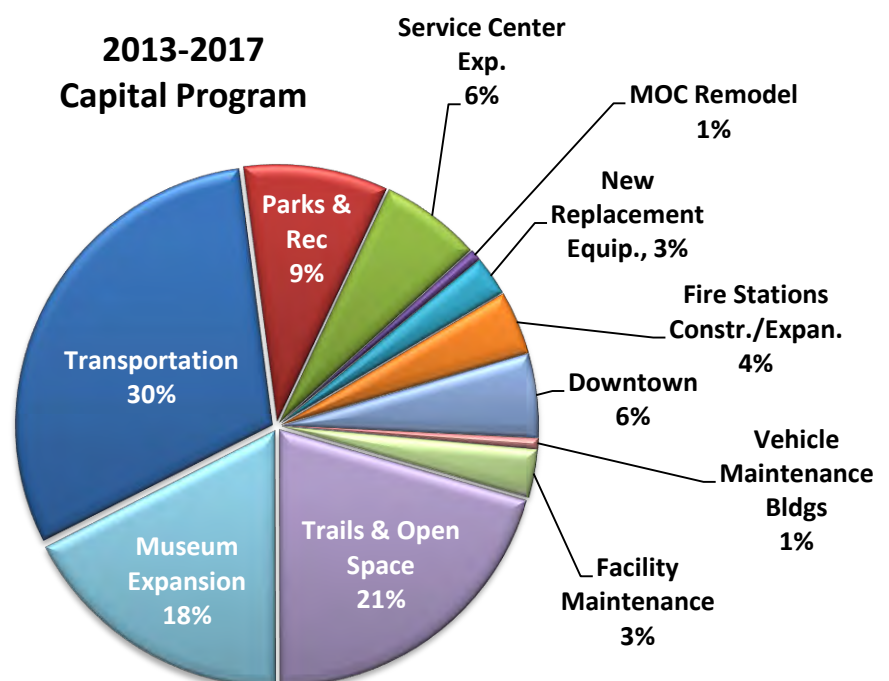
The revenue assumptions for the CEF fees are based on projected building activity. An analysis of CEF collections compared to building permit inspections shows that most CEF fees from residential building are collected within the same year as the building permit revenue is received. However, for CEFs from non-residential projects there is a two-year lag between building permit collection and the CEF collections. In the City ordinance establishing the CEF fees, the fees are to be increased annually for inflation based on the construction index reported by the Engineering News and Report, for most fees, and a blended index created and reported by the Colorado Department of Transportation for the transportation fee.

Expenses

The Capital Program Summary has two subgroups of capital expenses. The “Bricks & Mortar” subgroup includes all vertical construction, land purchases, park development, and street construction and maintenance. The “New & Replacement Equipment” subgroup includes the purchase of new fire apparatus or heavy construction equipment, and the replacement of major equipment. For the purpose of Capital Program planning, equipment considered within the plan has a cost of \$250,000 or greater. Equipment used within the General Fund agencies with a cost below \$250,000 will be prioritized and budgeted within the operating budget process.

Prior to 2008, all fire apparatus was excluded from the City’s Fleet Fund. Replacement of the apparatus was budgeted within the Capital Program depending on age and availability of funds. A team effort between the Public Works and the Finance departments developed a fleet plan that will place fire apparatus within the fund upon replacement and amortize the replacement cost over time. By staging the movement of fire apparatus into the Fleet Fund, the Fire & Rescue Department operating budget will increase over time, but will insure funding is available to replace the fire apparatus. The methodology will minimize operating impacts in the near term.

All Building Project costs in 2013 are in current dollars. Building costs in the out-years have been inflated by 4% annually based on the construction cost index reported in the Engineering News Report. Park project costs are in current dollars throughout the plan. Changes in scope may need to occur to keep park projects within the cost estimates shown. Economic conditions and Council priorities will change over time and are difficult to forecast over a 10-year period. A 5-year period is manageable, although all costs are still projections or estimates. For this reason, the discussion will focus on the first five years of the plan.



The allocation of funding by project type over the first five years of the recommended program is shown in the pie chart. It demonstrates the Council commitment to transportation with street construction and maintenance being nearly one-third of the total resources allocated in the program.

General Fund Capital Projects Descriptions

The following is a summary of the major projects:

Bricks & Mortar

- **Downtown Improvements:**
 - **Downtown Infrastructure Improvements** – An average of \$1.0 million is programmed annually in 2013-2017 for improvements to the infrastructure downtown. The funding source is General Fund revenues from the Council Capital Reserve.
- **Trail Construction** – \$2.8 million is programmed over the next five years for construction of the bike/hike trail that will circle the City upon completion. The funding sources are Colorado Lottery Funds and Trail CEFs.
- **Open Land Acquisition** – \$15.3 million is programmed over the next five years for the purchase of additional open space around the City. The funding sources are the Open Space Impact Fees and the County Open Space Sales Tax.
- **Facility Maintenance Projects** – Most of the City facilities are now over 20 years in age and will require an increased maintenance effort. This will include roof replacements, upgrades or replacement of heating and cooling systems, carpet replacement, and general repair. The City will invest nearly \$2.7 million towards this effort over five years using General Fund revenues.
- **Transportation Program** – \$7.0 million is programmed over the next five years for construction and renovation of the City streets, based on the 2030 Transportation Plan. The funding sources are the Streets CEFs and General Fund revenues.
- **Street Rehabilitation** – \$22.3 million is programmed over the five-year period for rehabilitation of existing streets. The funding source is HUTF revenues and the Transportation Utility Fee.
- **Museum Expansion** – A 26,000 square foot expansion is planned at a projected cost of \$15.5 million. The funding source is Cultural Services CEFs, General Government CEFs and \$10 million in grants and private contributions.
- **Loveland Sports Park Phase II** – Development of the next phase of the Loveland Sports Park is scheduled for 2014-2015 at a cost of \$3.2 million. The funding sources are Park CEFs and Recreation CEFs.
- **Service Center Phase III** – This phase will construct a facility to house the Project Engineering Division, Street Maintenance Division, the Storm Water Enterprise, and the Solid Waste Enterprise equipment and personnel. The design phase was programmed in 2011 with construction in 2013. The total cost of the project is \$5.6 million. The funding sources are General Government CEFs and Enterprise fund revenues.

New & Replacement Equipment

- **Fire Apparatus Replacement** – \$2.2 million is programmed for the replacement of fire apparatus in the five-year period. As this equipment is replaced, it will be placed in the Fleet Fund, with future replacement costs amortized over the life of the equipment. The amortization will be charged to the Loveland Fire Rescue Authority operating budget. The funding source is General Fund revenues.

Enterprise Funds Agencies

The Enterprise Fund Capital Program is funded through revenues derived from rates on usage and impact fees called System Impact Fees (SIFs) or Plant Investment Fees (PIFs). Like the Capital Expansion Fees (CEFs) used in the General Fund Agency Capital Program, these are fees paid by development to offset the impact of new infrastructure from the new development on the system.

In 2013, the Water Enterprise is recommending a 15.0% increase in water rates and bonding \$16.0 million to fund capital improvements for both the treatment plant and the distribution system over the next ten years. The

distribution system is aging and failures have increased at a significant rate. The capital program focuses on replacing this infrastructure in the first five years of the plan, with most expansions occurring in the second five years. The treatment plant will have extensive projects to expand capacity since the City has been reaching its maximum output during the summer in the past two years.

Enterprise Fund Capital Projects Descriptions

The Water Enterprise Fund provides for the treatment and distribution of water to City residents and businesses. Major projects over the ten year planning period include:

- \$1.6 million is allocated for projects to improve and expand the plant treatment operations and improve reliability.
- \$1.3 million for improvements at Filter Plant #2 to improve life expectancy of the filters and reduce backwash water consumption.
- \$4.6 million is planned for handling solids from the treatment plant to meet regulatory and operational needs.
- \$7.5 million for the demolition of the 94 year old Filter Plant #1 building and the construction of a new 8MGD building.
- \$10.3 million for improvements at the Chemical building to improve chemical feeds, storage capacity and system controls.
- \$1.1 million to improve motor control capacity and replace aging switch gear at the treatment plant.
- \$2.1 million for two storage lagoon projects to expand storage and drying capacity to meet Colorado Department of Public Health and Environment regulations.
- \$22.9 million is allocated over the planning period for water line replacements.
- \$4.8 million is included for the construction of a new 30" water line at Morning Drive.
- \$1.3 million is allocated for the replacement of the Morning Drive Pump Station.
- \$7.8 million for 24' and 16" lines in the East Gravity Zone to maintain adequate pressure on the east side of the City.
- \$7.2 million is allocated for a new 5-million gallon water tank beside the current tank on 29th Street.
- \$3.1 million is planned for a Southwest Booster station growth in the southern part of the city.

The Raw Water Enterprise Fund provides for the acquisition of water and storage facilities to insure the City has an adequate water supply. Major projects include:

- \$24.2 million for construction of a new reservoir in partnership with several Front Range cities. Loveland's share of the project will add 7,000 acre-feet of storage for the City. This project is partially funded by an annual 1% increase in water rates.
- \$10.6 million is allocated over the 10-year period for additional water purchases so the water supply will keep up with growth in the City.

The Wastewater Enterprise Fund collects and treats all water used by City residents and businesses, except for irrigation, and treats the water so it can be returned to the river for downstream users. Major projects include:

- \$2.9 million over 10 years for line replacements due to an aging collection system.
- \$2.4 million for a new laboratory building at the Wastewater Treatment Plant for regulatory and non-regulatory analysis.
- \$3.0 million for digester projects at the Wastewater Treatment plant.
- \$1.0 million in blower and aeration basin diffuser projects that will increase plant capacity.
- \$6.6 million for nutrient treatment facilities requiring the removal of nutrients to meet anticipated regulatory restrictions on total nitrogen and total phosphorus.
- \$4.3 million for a new aeration basin to increase the plant capacity and re-rate the plant to 12MGD and 28,500lbs/day BOD5 to coincide with the nutrient removal project.
- \$3.1 million for improvements to the primary clarifier as a component project to increase the capacity.

- \$7.5 million to provide on-site dewatering to reduce the volume for digested biosolids needing to be hauled from the plant.
- \$7.7 million for a third digester to increase capacity at the plant.
- \$6.0 million is allocated for Boyd Lake interceptor projects to handle planned growth in the northwest part of the City.
- \$3.8 million is planned for sewer line rehabilitation projects and corrosion control.
- \$5.0 million is allocated in 2014-2015 for the new sewer line along the State Highway 402 corridor.
- \$1.7 million for the East Side Discharge Truck line to the Wastewater Treatment Plant.

The Power Enterprise Fund provides electricity to all City residents and businesses. The focus of the program is to maintain the high reliability ratings the City has achieved over many years. Major projects include:

- \$1.4 million for a series of projects connected with the FERC Hydroelectric Plant relicensing process.
- \$15.8 million in system improvements.
- \$11.5 million is allocated for feeder line extensions.
- \$14.2 million is allocated for substation improvements and major maintenance.
- \$2.9 million is allocated for power line relocations driven by new street construction projects.
- \$2.8 million is allocated for street light improvements and maintenance.
- \$5.2 million is allocated for a project to convert electric service in the Thompson Canyon to 12.47 KV voltage to add reliability in the Canyon.
- \$5.5 million to construct the Highway 402 Feeder extension.
- \$7.6 million for projected growth due to new construction. These projects are initiated and paid for by developers.
- \$2.7 million is included for minor upgrades to correct low voltage concerns and/or improve system reliability.
- \$1.7 million is planned to replace the 200 amp electric service on the southwest corner of 1st Street and Taft Avenue due to reliability issues.
- \$1.2 million to replace the 200 amp system between 29th Street and 37th Street due to reliability issues.

The Storm Water Enterprise Fund collects the runoff from City streets for return to the river, to minimize flooding and improve traffic safety. Major projects include:

- \$1.0 million is allocated in 2013 for the 29th Street and Monroe Avenue Outfall.
- \$5.6 million is allocated for the South Loveland Outfall Phase III.
- \$2.5 million is allocated over the 10-year period for maintenance projects.
- \$1.1 million is allocated for Airport Basin Master Plan improvements.
- \$4.7 million for the replacement of street sweeping and maintenance equipment.

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2013-2022 All Funds Recommended Capital Program

	2013	2014	2015	2016	2017	Five Year Total
Capital Projects Fund	5,500,000	2,717,500	12,520,610	2,720,090	1,173,760	24,631,960
Power Enterprise	6,442,410	8,902,600	6,440,620	7,038,710	8,888,430	37,712,770
Water Enterprise	6,580,380	6,490,160	6,477,640	3,766,340	8,634,760	31,949,280
Wastewater Enterprise	3,669,600	3,639,450	4,309,730	9,769,590	5,465,380	26,853,750
Raw Water Enterprise	1,118,000	796,470	22,279,530	679,800	590,570	25,464,370
Storm Water Enterprise	1,790,000	2,160,800	952,000	738,400	1,352,500	6,993,700
Streets CEF Fund	902,360	893,900	899,000	901,000	899,400	4,495,660
Parks CEF Fund	350,000	550,000	2,733,760	250,000	-	3,883,760
Recreation CEF Fund	450,000	50,000	500,000	1,900,000	-	2,900,000
Open Space CEF Fund	1,290,000	-	831,250	-	-	2,121,250
Recreation Trails CEF Fund	600,000	200,000	-	475,230	-	1,275,230
General Government CEF Fund	2,217,540	-	2,692,820	-	-	4,910,360
Fire CEF Fund	3,534,500	-	-	-	-	3,534,500
Cultural Services CEF Fund	-	2,328,140	500,000	-	-	2,828,140
Conservation Trust Fund	283,770	366,330	331,730	616,910	-	1,598,740
Park Improvement Fund	305,000	205,000	-	-	235,000	745,000
Open Lands Tax Fund	1,975,000	949,050	4,390,200	4,450,000	1,400,000	13,164,250
Transportation Fund	4,881,890	4,794,180	5,008,680	4,972,170	5,083,670	24,740,590
Total Expense	37,008,560	30,249,400	65,858,890	33,306,070	28,639,800	195,062,720

2018	2019	2020	2021	2022	Ten Year Total
968,840	614,620	1,191,110	1,333,390	681,430	29,421,350
6,451,296	7,600,327	9,404,312	7,876,214	8,523,664	77,568,583
14,027,230	10,065,160	9,473,570	7,321,260	7,536,130	80,372,630
6,988,260	8,302,590	4,478,880	8,615,010	8,619,660	63,858,150
615,670	1,335,030	669,120	697,560	727,200	29,508,950
931,000	1,450,500	1,473,300	851,300	5,102,900	16,802,700
949,000	1,001,000	1,101,000	1,246,200	1,041,500	9,834,360
2,325,000	-	1,067,520	1,980,000	1,900,000	11,156,280
-	-	-	-	-	2,900,000
-	1,000,000	-	-	800,000	3,921,250
-	-	-	1,100,000	-	2,375,230
-	-	-	-	-	4,910,360
2,299,000	-	-	-	-	5,833,500
-	-	-	-	-	2,828,140
-	-	-	-	-	1,598,740
-	-	-	-	-	745,000
-	-	-	-	-	13,164,250
5,213,290	5,397,160	5,531,400	5,725,950	5,948,040	52,556,430
35,555,296	31,369,227	28,858,812	31,020,934	34,932,484	356,799,473

2013-2022 General Fund Agencies Recommended Capital Program

	2013	2014	2015	2016	2017	Five Year Total
Revenue						
Beginning Balance	\$ 46,771,800	\$ 42,625,698	\$ 44,950,222	\$ 37,952,672	\$ 35,246,742	\$ 46,771,800
1 General Fund	2,177,700	3,445,530	3,300,480	3,553,360	2,462,030	14,939,100
2 TABOR	1,639,178	2,443,864	-	-	-	4,083,042
3 Council Reserve	117,610	81,230	160,530	200,950	1,349,710	1,910,030
4 Intra-Fund Loan early Repayment	1,000,000	-	-	-	-	1,000,000
5 Transportation Fee	2,516,550	2,592,050	2,669,810	2,749,910	2,832,410	13,360,730
6 CEF	4,391,640	4,520,420	4,642,190	4,749,060	3,752,910	22,056,220
7 Interest	763,330	928,280	1,143,800	1,026,200	1,094,450	4,956,060
8 Conservation Trust	500,000	500,000	500,000	500,000	500,000	2,500,000
9 Open Lands Tax	1,485,690	1,515,400	1,545,710	1,576,630	1,608,160	7,731,590
10 Other Revenue Less Operations Expense	(534,770)	(553,490)	(572,860)	(592,910)	(584,460)	(2,838,490)
11 Park Improvement	52,600	52,650	52,700	52,760	52,810	263,520
12 Outside Revenue	4,257,280	80,000	10,200,000	-	-	14,537,280
13 Funding for Operating and Maintenance Reserve Annual Contribution (Open Lands)	(222,850)	(227,310)	(231,860)	(236,490)	(241,220)	(1,159,730)
Total Revenue	\$ 64,915,758	\$ 58,004,322	\$ 68,360,722	\$ 51,532,142	\$ 48,073,542	\$ 130,111,152
Expense						
Bricks & Mortar						
14 Downtown Infrastructure	1,000,000	1,000,000	1,000,000	1,000,000	600,000	4,600,000
15 Recreation Trail	883,770	566,330	331,730	1,092,140	-	2,873,970
16 Open Lands Acquisition	3,265,000	949,050	5,221,450	4,450,000	1,400,000	15,285,500
17 Facility Maintenance Capital Projects	500,000	517,500	535,610	554,360	573,760	2,681,230
18 Transportation Program	1,590,000	1,368,000	1,458,000	1,290,000	1,262,400	6,968,400
19 Street Rehabilitation	4,194,250	4,320,080	4,449,680	4,583,170	4,720,670	22,267,850
20 Park Improvements Projects	305,000	205,000	-	-	-	510,000
21 Construct New Fire Station 2 for NW Service	3,534,500	-	-	-	-	3,534,500
22 Construct New Fire Station 10 for W Service	-	-	-	-	-	-
23 Museum Expansion	-	2,328,140	13,192,820	-	-	15,520,960
24 VM - Car Wash	600,000	-	-	-	-	600,000
25 North Lake Tennis Courts Additions	350,000	-	-	-	-	350,000
26 Loveland Sports Park	-	550,000	2,733,760	-	-	3,283,760
27 Service Center Phase III Expansion	5,617,540	-	-	-	-	5,617,540
28 Maintenance Operations Center Remodel	-	-	-	635,730	-	635,730
29 Fairgrounds Park/Barnes Softball Complex	450,000	-	510,000	-	-	960,000
30 Kroh Park	-	-	-	-	-	-
31 New Neighborhood Parks	-	-	-	250,000	235,000	485,000
32 Osborn Park	-	-	-	-	-	-
33 North Lake Park Improvements	-	-	-	-	-	-
34 New Recreation Center Feasability and Land Purchase	-	50,000	500,000	-	-	550,000
35 Spray Park	-	-	-	1,900,000	-	1,900,000
Subtotal Bricks & Mortar	\$ 22,290,060	\$ 11,854,100	\$ 29,933,050	\$ 15,755,400	\$ 8,791,830	\$ 88,624,440
New & Replacement Equipment						
36 Replace Fire Apparatus	-	1,200,000	475,000	530,000	-	2,205,000
37 Public Works Heavy Equipment Replacement	-	-	-	-	-	-
Subtotal Equipment	\$ -	\$ 1,200,000	\$ 475,000	\$ 530,000	\$ -	\$ 2,205,000
Total	\$ 22,290,060	\$ 13,054,100	\$ 30,408,050	\$ 16,285,400	\$ 8,791,830	\$ 90,829,440
Reserve for Future Capital Projects	\$ 42,625,698	\$ 44,950,222	\$ 37,952,672	\$ 35,246,742	\$ 39,281,712	\$ 39,281,712

Note: CEF funds are restricted to use, and while shown in the total bottom line, may not be able to appropriate for certain projects. The same is true for Special Revenue funds. The impact is there will be a larger reliance on general funding than there are funds available, while there will be significant ending balances in the restricted funds.

	2018	2019	2020	2021	2022	Ten Year Total
\$	39,281,712	\$ 41,423,082	\$ 46,025,612	\$ 50,868,561	\$ 53,858,261	\$ 46,771,800
	2,913,760	2,617,880	3,254,470	3,458,650	2,870,440	30,054,300
	-	-	-	-	-	4,083,042
	1,416,640	1,486,880	1,560,730	1,638,310	1,719,850	9,732,440
	-	-	-	-	-	1,000,000
	2,917,380	3,004,900	3,095,050	3,187,900	3,283,530	28,849,490
	3,841,660	3,932,600	4,025,780	4,121,260	4,219,090	42,196,610
	1,464,840	1,629,340	1,829,480	2,043,840	2,128,530	14,052,090
	500,000	500,000	500,000	500,000	500,000	5,000,000
	1,640,320	-	-	-	-	9,371,910
	(604,920)	(609,220)	(584,461)	(627,650)	-	(5,264,741)
	52,870	52,930	52,930	52,930	52,930	528,110
	-	-	-	-	-	14,537,280
	(246,050)	-	-	-	-	(1,405,780)
\$	53,178,212	\$ 54,038,392	\$ 59,759,591	\$ 65,243,801	\$ 68,632,631	\$ 199,506,551
	-	-	-	-	-	4,600,000
	-	-	-	1,100,000	-	3,973,970
	-	1,000,000	-	-	800,000	17,085,500
	593,840	614,620	636,130	658,390	681,430	5,865,640
	1,300,000	1,390,000	1,474,000	1,659,000	1,517,000	14,308,400
	4,862,290	5,008,160	5,158,400	5,313,150	5,472,540	48,082,390
	-	-	-	-	-	510,000
	-	-	-	-	-	3,534,500
	2,299,000	-	-	-	-	2,299,000
	-	-	-	-	-	15,520,960
	-	-	-	-	-	600,000
	-	-	-	-	-	350,000
	-	-	-	-	-	3,283,760
	-	-	-	-	-	5,617,540
	-	-	-	-	-	635,730
	-	-	902,500	-	-	1,862,500
	-	-	470,000	1,730,000	-	2,200,000
	1,865,000	-	250,000	250,000	1,900,000	4,750,000
	460,000	-	-	-	-	460,000
	375,000	-	-	-	-	375,000
	-	-	-	-	-	550,000
	-	-	-	-	-	1,900,000
\$	11,755,130	\$ 8,012,780	\$ 8,891,030	\$ 10,710,540	\$ 10,370,970	\$ 138,364,890
	-	-	-	-	-	2,205,000
	-	-	-	675,000	-	675,000
\$	-	\$ -	\$ -	\$ 675,000	\$ -	\$ 2,880,000
\$	11,755,130	\$ 8,012,780	\$ 8,891,030	\$ 11,385,540	\$ 10,370,970	\$ 141,244,890
\$	41,423,082	\$ 46,025,612	\$ 50,868,561	\$ 53,858,261	\$ 58,261,661	\$ 58,261,661

2013 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	2,710,644	3,885,570	-	2,217,270	1,873,703	3,469,326	1,361,542	923,159
Current Year	500,000	1,639,178	1,074,760	-	808,180	968,780	485,740	239,080	151,390
Interest on Beginning Balance	-	-	-	-	42,130	35,600	65,920	25,870	17,540
HUTF Revenue Allocated to Street Maintenance	1,677,700	-	-	-	-	-	-	-	-
Intraa-Fund Loan Early Repayment									
Transportation Fee	-	-	-	2,516,550	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(957,150)	-	-	-	382,860	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,177,700	\$ 4,349,822	\$ 4,003,180	\$ 2,516,550	\$ 3,067,580	\$ 2,878,083	\$ 4,403,846	\$ 1,626,492	\$ 1,092,089
Project Requests 2013									
Downtown Projects	-	-	1,000,000	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	600,000
Open Lands Acquisition	-	-	-	-	-	-	-	1,290,000	-
Park Restroom Renovations	-	-	-	-	-	-	-	-	-
Construct New Fire Station 2 to Expand NW Service And Add New Engine	-	-	-	-	-	-	-	-	-
Service Center Phase III Expansion									
To House Solid Waste, Streets, and Stormwater - Construction (Year 2 of 2 Year Project)	-	-	-	-	-	-	-	-	-
Fairgrounds Park Field Lighting	-	-	-	-	-	-	450,000	-	-
NL Tennis Courts	-	-	-	-	-	350,000	-	-	-
VM Car Wash	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	380,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	120,000	-	-	-	-	-	-	-	-
Transportation Program		430,360	-	-	902,360	-	-	-	-
Street Maintenance	1,677,700	-	-	2,516,550	-	-	-	-	-
Total 2013 Project Costs	\$ 2,177,700	\$ 430,360	\$ 1,000,000	\$ 2,516,550	\$ 902,360	\$ 350,000	\$ 450,000	\$ 1,290,000	\$ 600,000
2013 Ending Balance	\$ -	\$ 3,919,462	\$ 3,003,180	\$ -	\$ 2,165,220	\$ 2,528,083	\$ 3,953,846	\$ 336,492	\$ 492,089

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
8,248,575	1,863,653	4,291,239	253,400	2,315,711	3,435,339	2,185,398	7,737,271	-	46,771,800
177,860	147,820	100,760	196,510	158,370	500,000	52,600	1,485,690	4,257,280	12,943,998
156,720	35,410	81,530	4,810	44,000	65,270	41,520	147,010		763,330
-	-	-	-	-	-	-	-	-	1,677,700
	1,000,000								1,000,000
-	-	-	-	-	-	-	-	-	2,516,550
-	-	-	-	-	(189,160)	-	(345,610)	-	(534,770)
-	574,290	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(222,850)	-	(222,850)
\$ 8,583,155	\$ 3,621,173	\$ 4,473,529	\$ 454,720	\$ 2,518,081	\$ 3,811,449	\$ 2,279,518	\$ 8,801,511	\$ 4,257,280	\$ 64,915,758
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	283,770	-	-	-	883,770
-	-	-	-	-	-	-	1,975,000	-	3,265,000
-	-	-	-	-	-	305,000	-	-	305,000
-	3,534,500	-	-	-	-	-	-	-	3,534,500
2,217,540	-	-	-	-	-	-	-	3,400,000	5,617,540
-	-	-	-	-	-	-	-	-	450,000
-	-	-	-	-	-	-	-	-	350,000
-	-	-	-	-	-	-	-	600,000	600,000
-	-	-	-	-	-	-	-	-	380,000
-	-	-	-	-	-	-	-	-	120,000
-	-	-	-	-	-	-	-	257,280	1,590,000
-	-	-	-	-	-	-	-	-	4,194,250
\$ 2,217,540	\$ 3,534,500	\$ -	\$ -	\$ -	\$ 283,770	\$ 305,000	\$ 1,975,000	\$ 4,257,280	\$ 22,290,060
\$ 6,365,615	\$ 86,673	\$ 4,473,529	\$ 454,720	\$ 2,518,081	\$ 3,527,679	\$ 1,974,518	\$ 6,826,511	\$ -	\$ 42,625,698

2014 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	3,919,462	3,003,180	-	2,165,220	2,528,083	3,953,846	336,492	492,089
Current Year	1,717,500	2,443,864	1,106,840	-	820,300	987,190	494,970	243,620	154,270
Interest on Beginning Balance	-	-	-	-	56,300	65,730	102,800	8,750	12,790
HUTF Revenue Allocated to Street Maintenance	1,728,030	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,592,050	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,025,610)	-	-	-	410,240	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,445,530	\$ 6,363,326	\$ 3,084,410	\$ 2,592,050	\$ 3,041,820	\$ 3,581,003	\$ 4,961,856	\$ 588,862	\$ 659,149

Project Requests 2014

Downtown Projects	-	-	1,000,000	-	-	-	-	-	-
Replace Smeal Ladder Truck	1,200,000	-	-	-	-	-	-	-	-
Museum Expansion Design (Year 1 of 2 Year Project)	-	-	-	-	-	-	-	-	-
Loveland Sports Park - Phase II Development On East Side - Planning - Year 1 of 2 Year Project	-	-	-	-	-	550,000	-	-	-
New Recreation Center Feasibility Study	-	-	-	-	-	-	50,000	-	-
Recreation Trail	-	-	-	-	-	-	-	-	200,000
Open Lands Acquisition	-	-	-	-	-	-	-	-	-
Park Restroom Renovations	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	517,500	-	-	-	-	-	-	-	-
Transportation Program	-	394,100	-	-	893,900	-	-	-	-
Street Maintenance	1,728,030	-	-	2,592,050	-	-	-	-	-
Total 2014 Project Costs	\$ 3,445,530	\$ 394,100	\$ 1,000,000	\$ 2,592,050	\$ 893,900	\$ 550,000	\$ 50,000	\$ -	\$ 200,000
2014 Ending Balance	\$ -	\$ 5,969,226	\$ 2,084,410	\$ -	\$ 2,147,920	\$ 3,031,003	\$ 4,911,856	\$ 588,862	\$ 459,149

2015 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	5,969,226	2,084,410	-	2,147,920	3,031,003	4,911,856	588,862	459,149
Current Year	1,520,610	-	1,225,480	-	844,910	1,006,930	504,870	248,490	157,360
Interest on Beginning Balance	-	-	-	-	66,590	93,960	152,270	18,250	14,230
HUTF Revenue Allocated To Street Maintenance	1,779,870	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,669,810	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,064,950)	-	-	-	425,980	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,300,480	\$ 5,969,226	\$ 2,244,940	2,669,810	\$ 3,059,420	\$ 4,131,893	\$ 5,994,976	\$ 855,602	\$ 630,739

Project Requests 2015

Downtown Projects	-	-	1,000,000	-	-	-	-	-	-
Replace 1995 General Telesquirt	475,000	-	-	-	-	-	-	-	-
Museum Expansion Construction (Year 2 of 2 Year Project)	-	-	-	-	-	-	-	-	-
Loveland Sports Park - Phase II Development On East Side - Construction - Year 2 of 2 Year Project	-	-	-	-	-	2,733,760	-	-	-
Barnes Park Field Lighting	510,000	-	-	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	-
Open Lands Acquisition	-	-	-	-	-	-	-	831,250	-
Facility Maintenance Capital (Building Maintenance Projects)	535,610	-	-	-	-	-	-	-	-
Recreation Center Land	-	-	-	-	-	-	500,000	-	-
Parks Improvement Projects	-	-	-	-	-	-	-	-	-
Transportation Program	-	359,000	-	-	899,000	-	-	-	-
Street Maintenance	1,779,870	-	-	2,669,810	-	-	-	-	-
Total 2015 Project Costs	\$ 3,300,480	\$ 359,000	\$ 1,000,000	\$ 2,669,810	\$ 899,000	\$ 2,733,760	\$ 500,000	\$ 831,250	\$ -
2015 Ending Balance	\$ -	\$ 5,610,226	\$ 1,244,940	\$ -	\$ 2,160,420	\$ 1,398,133	\$ 5,494,976	\$ 24,352	\$ 630,739

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
6,365,615	86,673	4,473,529	454,720	2,518,081	3,527,679	1,974,518	6,826,511	-	42,625,698
180,530	150,040	102,270	200,240	161,380	500,000	52,650	1,515,400	80,000	10,911,064
165,510	2,250	116,310	11,820	65,470	91,720	51,340	177,490		928,280
-	-	-	-	-	-	-	-	-	1,728,030
-	-	-	-	-	-	-	-	-	2,592,050
-	-	-	-	-	(195,780)	-	(357,710)	-	(553,490)
-	615,370	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(227,310)	-	(227,310)
\$ 6,711,655	\$ 854,333	\$ 4,692,109	\$ 666,780	\$ 2,744,931	\$ 3,923,619	\$ 2,078,508	\$ 7,934,381	\$ 80,000	\$ 58,004,322
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	1,200,000
-	-	-	-	2,328,140	-	-	-	-	2,328,140
-	-	-	-	-	-	-	-	-	550,000
-	-	-	-	-	-	-	-	-	50,000
-	-	-	-	-	366,330	-	-	-	566,330
-	-	-	-	-	-	-	949,050	-	949,050
-	-	-	-	-	-	205,000	-	-	205,000
-	-	-	-	-	-	-	-	-	517,500
-	-	-	-	-	-	-	-	80,000	1,368,000
-	-	-	-	-	-	-	-	-	4,320,080
\$ -	\$ -	\$ -	\$ -	\$ 2,328,140	\$ 366,330	\$ 205,000	\$ 949,050	\$ 80,000	\$ 13,054,100
\$ 6,711,655	\$ 854,333	\$ 4,692,109	\$ 666,780	\$ 416,791	\$ 3,557,289	\$ 1,873,508	\$ 6,985,331	\$ -	\$ 44,950,222
Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
6,711,655	854,333	4,692,109	666,780	416,791	3,557,289	1,873,508	6,985,331	-	44,950,222
185,950	154,540	105,340	204,240	164,610	500,000	52,700	1,545,710	10,200,000	18,621,740
208,060	26,480	145,460	20,670	12,920	110,280	58,080	216,550	-	1,143,800
-	-	-	-	-	-	-	-	-	1,779,870
-	-	-	-	-	-	-	-	-	2,669,810
-	-	-	-	-	(202,630)	-	(370,230)	-	(572,860)
-	638,970	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(231,860)	-	(231,860)
\$ 7,105,665	\$ 1,674,323	\$ 4,942,909	\$ 891,690	\$ 594,321	\$ 3,964,939	\$ 1,984,288	\$ 8,145,501	\$ 10,200,000	\$ 68,360,722
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	475,000
2,692,820				500,000	-	-	-	10,000,000	13,192,820
-	-	-	-	-	-	-	-	-	2,733,760
-	-	-	-	-	-	-	-	-	510,000
-	-	-	-	-	331,730	-	-	-	331,730
-	-	-	-	-	-	-	4,390,200	-	5,221,450
-	-	-	-	-	-	-	-	-	535,610
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	200,000	1,458,000
\$ 2,692,820	\$ -	\$ -	\$ -	\$ 500,000	\$ 331,730	\$ -	\$ 4,390,200	\$ 10,200,000	\$ 30,408,050
\$ 4,412,845	\$ 1,674,323	\$ 4,942,909	\$ 891,690	\$ 94,321	\$ 3,633,209	\$ 1,984,288	\$ 3,755,301	\$ -	\$ 37,952,672

2016 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	5,610,226	1,244,940	-	2,160,420	1,398,133	5,494,976	24,352	630,739
Current Year	1,720,090	-	1,286,020	-	870,260	1,028,080	515,470	253,710	160,660
Interest on Beginning Balance	-	-	-	-	71,290	46,140	181,330	800	20,810
HUTF Revenue Allocated to Street Maintenance	1,833,270	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,749,910	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,085,070)	-	-	-	434,030	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,553,360	\$ 5,610,226	\$ 1,445,890	\$ 2,749,910	\$ 3,101,970	\$ 2,472,353	\$ 6,625,806	\$ 278,862	\$ 812,209

Project Requests 2016

Downtown Projects	-	-	1,000,000	-	-	-	-	-	-
Replace Smeal Engine	530,000	-	-	-	-	-	-	-	-
Neighborhood Parks - Expansion and Renovation	-	-	-	-	-	250,000	-	-	-
Spray Park	-	-	-	-	-	-	1,900,000	-	-
Recreation Trail	-	-	-	-	-	-	-	-	475,230
Open Lands Acquisition	-	-	-	-	-	-	-	-	-
Maintenance Operations Center Remodel	635,730	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	469,360	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	85,000	-	-	-	-	-	-	-	-
Transportation Program	-	389,000	-	-	901,000	-	-	-	-
Street Maintenance	1,833,270	-	-	2,749,900	-	-	-	-	-
Total 2016 Project Costs	\$ 3,553,360	\$ 389,000	\$ 1,000,000	\$ 2,749,900	\$ 901,000	\$ 250,000	\$ 1,900,000	\$ -	\$ 475,230
2016 Ending Balance	\$ -	\$ 5,221,226	\$ 445,890	\$ 10	\$ 2,200,970	\$ 2,222,353	\$ 4,725,806	\$ 278,862	\$ 336,979

2017 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	5,221,226	445,890	-	2,200,970	2,222,353	4,725,806	278,862	336,979
Current Year	573,760	-	1,349,710	-	896,370	1,049,670	526,290	259,040	164,030
Interest on Beginning Balance	-	-	-	-	81,440	82,230	174,850	10,320	12,470
HUTF Revenue Allocated to Street Maintenance	1,888,270	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,832,410	-	-	-	-	-
Internal Loan Repayment	-	-	(1,116,850)	-	-	-	446,740	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,462,030	\$ 5,221,226	\$ 678,750	\$ 2,832,410	\$ 3,178,780	\$ 3,354,253	\$ 5,873,686	\$ 548,222	\$ 513,479

Project Requests 2017

Downtown Projects	-	-	600,000	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	-	-
Neighborhood Parks	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	503,760	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	70,000	-	-	-	-	-	-	-	-
Transportation Program	-	363,000	-	-	899,400	-	-	-	-
Street Maintenance	1,888,270	-	-	2,832,400	-	-	-	-	-
Total 2017 Project Costs	\$ 2,462,030	\$ 363,000	\$ 600,000	\$ 2,832,400	\$ 899,400	\$ -	\$ -	\$ -	\$ -
2017 Ending Balance	\$ -	\$ 4,858,226	\$ 78,750	\$ 10	\$ 2,279,380	\$ 3,354,253	\$ 5,873,686	\$ 548,222	\$ 513,479

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
4,412,845	1,674,323	4,942,909	891,690	94,321	3,633,209	1,984,288	3,755,301	-	37,952,672
191,530	159,180	108,500	208,530	168,070	500,000	52,760	1,576,630	-	8,799,490
145,620	55,250	163,120	29,430	3,110	119,900	65,480	123,920	-	1,026,200
-	-	-	-	-	-	-	-	-	1,833,270
-	-	-	-	-	-	-	-	-	2,749,910
-	-	-	-	-	(209,720)	-	(383,190)	-	(592,910)
-	651,040	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(236,490)	-	(236,490)
\$ 4,749,995	\$ 2,539,793	\$ 5,214,529	\$ 1,129,650	\$ 265,501	\$ 4,043,389	\$ 2,102,528	\$ 4,836,171	\$ -	\$ 51,532,142
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	530,000
-	-	-	-	-	-	-	-	-	250,000
-	-	-	-	-	-	-	-	-	1,900,000
-	-	-	-	-	616,910	-	-	-	1,092,140
-	-	-	-	-	-	-	4,450,000	-	4,450,000
-	-	-	-	-	-	-	-	-	635,730
-	-	-	-	-	-	-	-	-	469,360
-	-	-	-	-	-	-	-	-	85,000
-	-	-	-	-	-	-	-	-	1,290,000
-	-	-	-	-	-	-	-	-	4,583,170
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 616,910	\$ -	\$ 4,450,000	\$ -	\$ 16,285,400
\$ 4,749,995	\$ 2,539,793	\$ 5,214,529	\$ 1,129,650	\$ 265,501	\$ 3,426,479	\$ 2,102,528	\$ 386,171	\$ -	\$ 35,246,742
Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
4,749,995	2,539,793	5,214,529	1,129,650	265,501	3,426,479	2,102,528	386,171	-	35,246,732
197,280	163,960	111,760	212,910	171,600	500,000	52,810	1,608,160	-	7,837,350
175,750	93,970	192,940	41,800	9,820	126,780	77,790	14,290	-	1,094,450
-	-	-	-	-	-	-	-	-	1,888,270
-	-	-	-	-	-	-	-	-	2,832,410
-	670,110	-	-	-	-	-	-	-	-
-	-	-	-	-	(217,060)	-	(367,400)	-	(584,460)
-	-	-	-	-	-	-	(241,220)	-	(241,220)
\$ 5,123,025	\$ 3,467,833	\$ 5,519,229	\$ 1,384,360	\$ 446,921	\$ 3,836,199	\$ 2,233,128	\$ 1,400,001	\$ -	\$ 48,073,532
-	-	-	-	-	-	-	-	-	600,000
-	-	-	-	-	-	-	1,400,000	-	1,400,000
-	-	-	-	-	-	235,000	-	-	235,000
-	-	-	-	-	-	-	-	-	503,760
-	-	-	-	-	-	-	-	-	70,000
-	-	-	-	-	-	-	-	-	1,262,400
-	-	-	-	-	-	-	-	-	4,720,670
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,000	\$ 1,400,000	\$ -	\$ 8,791,830
\$ 5,123,025	\$ 3,467,833	\$ 5,519,229	\$ 1,384,360	\$ 446,921	\$ 3,836,199	\$ 1,998,128	\$ 1	\$ -	\$ 39,281,702

2018 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	4,858,226	78,750	10	2,279,380	3,354,253	5,873,686	548,222	513,479
Current Year	968,840	-	1,416,640	-	923,260	1,070,660	536,820	264,220	167,310
Interest on Beginning Balance	-	-	-	-	98,010	144,230	252,570	23,570	22,080
HUTF Revenue Allocated to Street Maintenance	1,944,920	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,917,380	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,913,760	\$ 4,858,226	\$ 1,495,390	\$ 2,917,390	\$ 3,300,650	\$ 4,569,143	\$ 6,663,076	\$ 836,012	\$ 702,869

Project Requests 2018

North Lake Park	375,000	-	-	-	-	-	-	-	-
Osborn Park	-	-	-	-	-	460,000	-	-	-
Neighborhood Parks	-	-	-	-	-	1,865,000	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	513,840	-	-	-	-	-	-	-	-
Construct New Fire Station 10 to Improve W Side Service	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	80,000	-	-	-	-	-	-	-	-
Transportation Program	-	351,000	-	-	949,000	-	-	-	-
Street Maintenance	1,944,920	-	-	2,917,370	-	-	-	-	-
Total 2018 Project Costs	\$ 2,913,760	\$ 351,000	\$ -	\$ 2,917,370	\$ 949,000	\$ 2,325,000	\$ -	\$ -	\$ -
2018 Ending Balance	\$ -	\$ 4,507,226	\$ 1,495,390	\$ 20	\$ 2,351,650	\$ 2,244,143	\$ 6,663,076	\$ 836,012	\$ 702,869

2019 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	4,507,226	1,495,390	20	2,351,650	2,244,143	6,663,076	836,012	702,869
Current Year	614,620	-	1,486,880	-	950,960	1,092,070	547,560	269,500	170,660
Interest on Beginning Balance	-	-	-	-	108,180	103,230	306,500	38,460	32,330
HUTF Revenue Allocated to Street Maintenance	2,003,260	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	3,004,900	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,617,880	\$ 4,507,226	\$ 2,982,270	\$ 3,004,920	\$ 3,410,790	\$ 3,439,443	\$ 7,517,136	\$ 1,143,972	\$ 905,859

Project Requests 2019

Facility Maintenance Capital (Building Maintenance Projects)	534,620	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	80,000	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	1,000,000	-
Transportation Program	-	389,000	-	-	1,001,000	-	-	-	-
Street Maintenance	2,003,260	-	-	3,004,900	-	-	-	-	-
Total 2019 Project Costs	\$ 2,617,880	\$ 389,000	\$ -	\$ 3,004,900	\$ 1,001,000	\$ -	\$ -	\$ 1,000,000	\$ -
2019 Ending Balance	\$ -	\$ 4,118,226	\$ 2,982,270	\$ 20	\$ 2,409,790	\$ 3,439,443	\$ 7,517,136	\$ 143,972	\$ 905,859

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
5,123,025	3,467,833	5,519,229	1,384,360	446,921	3,836,199	1,998,128	1	-	39,281,702
203,200	168,880	115,110	217,170	175,030	500,000	52,870	1,640,320	-	8,420,330
220,290	149,120	237,330	59,530	19,220	164,960	73,930	-	-	1,464,840
-	-	-	-	-	-	-	-	-	1,944,920
-	-	-	-	-	-	-	-	-	2,917,380
-	-	-	-	-	(224,660)	-	(380,260)	-	(604,920)
-	-	-	-	-	-	-	(246,050)	-	(246,050)
\$ 5,546,515	\$ 3,785,833	\$ 5,871,669	\$ 1,661,060	\$ 641,171	\$ 4,276,499	\$ 2,124,928	\$ 1,014,011	\$ -	\$ 53,178,202
-	-	-	-	-	-	-	-	-	375,000
-	-	-	-	-	-	-	-	-	460,000
-	-	-	-	-	-	-	-	-	1,865,000
-	-	-	-	-	-	-	-	-	513,840
-	2,299,000	-	-	-	-	-	-	-	2,299,000
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	-	1,300,000
-	-	-	-	-	-	-	-	-	4,862,290
\$ -	\$ 2,299,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,755,130
\$ 5,546,515	\$ 1,486,833	\$ 5,871,669	\$ 1,661,060	\$ 641,171	\$ 4,276,499	\$ 2,124,928	\$ 1,014,011	\$ -	\$ 41,423,072
Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
5,546,515	1,486,833	5,871,669	1,661,060	641,171	4,276,499	2,124,928	1,014,011	-	41,423,072
209,300	173,950	118,560	221,510	178,530	500,000	52,930	-	-	6,587,030
255,140	68,390	270,100	76,410	29,490	196,720	97,750	46,640	-	1,629,340
-	-	-	-	-	-	-	-	-	2,003,260
-	-	-	-	-	-	-	-	-	3,004,900
-	-	-	-	-	(228,960)	-	(380,260)	-	(609,220)
-	-	-	-	-	-	-	-	-	-
\$ 6,010,955	\$ 1,729,173	\$ 6,260,329	\$ 1,958,980	\$ 849,191	\$ 4,744,259	\$ 2,275,608	\$ 680,391	\$ -	\$ 54,038,382
-	-	-	-	-	-	-	-	-	534,620
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	1,390,000
-	-	-	-	-	-	-	-	-	5,008,160
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,012,780
\$ 6,010,955	\$ 1,729,173	\$ 6,260,329	\$ 1,958,980	\$ 849,191	\$ 4,744,259	\$ 2,275,608	\$ 680,391	\$ -	\$ 46,025,602

2020 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	4,118,226	2,982,270	-	2,409,790	3,439,443	7,517,136	143,972	905,859
Current Year	1,191,110	-	1,560,730	-	979,490	1,113,910	558,510	274,890	174,070
Interest on Beginning Balance	-	-	-	-	113,260	161,650	353,310	6,770	42,580
HUTF Revenue Allocated to Street Maintenance	2,063,360	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	3,095,050	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,254,470	\$ 4,118,226	\$ 4,543,000	\$ 3,095,050	\$ 3,502,540	\$ 4,715,003	\$ 8,428,956	\$ 425,632	\$ 1,122,509

Project Requests 2020

Facility Maintenance Capital (Building Maintenance Projects)	411,130	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	225,000	-	-	-	-	-	-	-	-
Transportation Program	-	373,000	-	-	1,101,000	-	-	-	-
Fairgrounds Park Phase II	554,980	-	-	-	-	347,520	-	-	-
Neighborhood Parks	-	-	-	-	-	250,000	-	-	-
Kroh Park	-	-	-	-	-	470,000	-	-	-
Street Maintenance	2,063,360	-	-	3,095,040	-	-	-	-	-
Total 2020 Project Costs	\$ 3,254,470	\$ 373,000	\$ -	\$ 3,095,040	\$ 1,101,000	\$ 1,067,520	\$ -	\$ -	\$ -
2020 Ending Balance	\$ -	\$ 3,745,226	\$ 4,543,000	\$ 10	\$ 2,401,540	\$ 3,647,483	\$ 8,428,956	\$ 425,632	\$ 1,122,509

2021 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	3,745,226	4,543,000	10	2,401,540	3,647,483	8,428,956	425,632	1,122,509
Current Year	1,333,390	-	1,638,310	-	1,008,870	1,136,190	569,680	280,390	177,550
Interest on Beginning Balance	-	-	-	-	115,270	175,080	404,590	20,430	53,880
HUTF Revenue Allocated to Street Maintenance	2,125,260	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	3,187,900	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,458,650	\$ 3,745,226	\$ 6,181,310	\$ 3,187,910	\$ 3,525,680	\$ 4,958,753	\$ 9,403,226	\$ 726,452	\$ 1,353,939

Project Requests 2021

Rec Trail Underpass/Crossing	-	-	-	-	-	-	-	-	1,100,000
Neighborhood Parks	-	-	-	-	-	250,000	-	-	-
Kroh Park- Phase II	-	-	-	-	-	1,730,000	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	658,390	-	-	-	-	-	-	-	-
Transportation Program	-	412,800	-	-	1,246,200	-	-	-	-
New Street Sweeper	-	-	-	-	-	-	-	-	-
Cold Planer Replacement	675,000	-	-	-	-	-	-	-	-
Street Maintenance	2,125,260	-	-	3,187,890	-	-	-	-	-
Total 2021 Project Costs	\$ 3,458,650	\$ 412,800	\$ -	\$ 3,187,890	\$ 1,246,200	\$ 1,980,000	\$ -	\$ -	\$ 1,100,000
2021 Ending Balance	\$ -	\$ 3,332,426	\$ 6,181,310	\$ 20	\$ 2,279,480	\$ 2,978,753	\$ 9,403,226	\$ 726,452	\$ 253,939

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
6,010,955	1,729,173	6,260,329	1,958,980	849,191	4,744,259	2,275,608	680,391	-	46,025,582
215,580	179,170	122,120	225,940	182,100	500,000	52,930	-	-	7,330,550
282,510	81,270	294,240	92,070	39,910	222,980	106,950	31,980	-	1,829,480
-	-	-	-	-	-	-	-	-	2,063,360
-	-	-	-	-	-	-	-	-	3,095,050
-	-	-	-	-	(236,970)	-	(347,491)	-	(584,461)
-	-	-	-	-	-	-	-	-	-
\$ 6,509,045	\$ 1,989,613	\$ 6,676,689	\$ 2,276,990	\$ 1,071,201	\$ 5,230,269	\$ 2,435,488	\$ 364,880	\$ -	\$ 59,759,561
-	-	-	-	-	-	-	-	-	411,130
-	-	-	-	-	-	-	-	-	225,000
-	-	-	-	-	-	-	-	-	1,474,000
-	-	-	-	-	-	-	-	-	902,500
-	-	-	-	-	-	-	-	-	250,000
-	-	-	-	-	-	-	-	-	470,000
-	-	-	-	-	-	-	-	-	5,158,400
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,891,030
\$ 6,509,045	\$ 1,989,613	\$ 6,676,689	\$ 2,276,990	\$ 1,071,201	\$ 5,230,269	\$ 2,435,488	\$ 364,880	\$ -	\$ 50,868,531
Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
6,509,045	1,989,613	6,676,689	2,276,990	1,071,201	5,230,269	2,435,488	364,880	-	50,868,531
222,050	184,550	125,780	230,460	185,740	500,000	52,930	-	-	7,645,890
312,430	95,500	320,480	109,300	51,420	251,050	116,900	17,510	-	2,043,840
-	-	-	-	-	-	-	-	-	2,125,260
-	-	-	-	-	-	-	-	-	3,187,900
-	-	-	-	-	(245,260)	-	(382,390)	-	(627,650)
-	-	-	-	-	-	-	-	-	-
\$ 7,043,525	\$ 2,269,663	\$ 7,122,949	\$ 2,616,750	\$ 1,308,361	\$ 5,736,059	\$ 2,605,318	\$ -	\$ -	\$ 65,243,771
-	-	-	-	-	-	-	-	-	1,100,000
-	-	-	-	-	-	-	-	-	250,000
-	-	-	-	-	-	-	-	-	1,730,000
-	-	-	-	-	-	-	-	-	658,390
-	-	-	-	-	-	-	-	-	1,659,000
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	675,000
-	-	-	-	-	-	-	-	-	5,313,150
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,385,540
\$ 7,043,525	\$ 2,269,663	\$ 7,122,949	\$ 2,616,750	\$ 1,308,361	\$ 5,736,059	\$ 2,605,318	\$ -	\$ -	\$ 53,858,231

2022 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	3,332,426	6,181,310	20	2,279,480	2,978,753	9,403,226	726,452	253,939
Current Year	681,430	-	1,719,850	-	1,039,140	1,158,910	581,070	286,000	181,100
Interest on Beginning Balance	-	-	-	-	109,420	142,980	451,350	34,870	12,190
HUTF Revenue Allocated to Street Maintenance	2,189,010	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	3,283,530	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve Annual Contribution	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,870,440	\$ 3,332,426	\$ 7,901,160	\$ 3,283,550	\$ 3,428,040	\$ 4,280,643	\$ 10,435,646	\$ 1,047,322	\$ 447,229
Project Requests 2022									
Neighborhood Parks	-	-	-	-	-	1,900,000	-	-	-
Open Lands	-	-	-	-	-	-	-	800,000	-
Facility Maintenance Capital (Building Maintenance Projects)	681,430	-	-	-	-	-	-	-	-
Transportation Program	-	475,500	-	-	1,041,500	-	-	-	-
Street Maintenance	2,189,010	-	-	3,283,530	-	-	-	-	-
Total 2022 Project Costs	\$ 2,870,440	\$ 475,500	\$ -	\$ 3,283,530	\$ 1,041,500	\$ 1,900,000	\$ -	\$ 800,000	\$ -
2022 Ending Balance	\$ -	2,856,926	\$ 7,901,160	\$ 20	\$ 2,386,540	\$ 2,380,643	\$ 10,435,646	\$ 247,322	\$ 447,229
Total All Years Project Costs	\$ 30,054,300	\$ 3,936,760	\$ 4,600,000	\$ 28,849,440	\$ 9,834,360	\$ 11,156,280	\$ 2,900,000	\$ 3,921,250	\$ 2,375,230

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
7,043,525	2,269,663	7,122,949	2,616,750	1,308,361	5,736,059	2,605,318	-	-	53,858,231
228,710	190,090	129,550	235,070	189,450	500,000	52,930	-	-	7,173,300
338,090	108,940	341,900	125,600	62,800	275,330	125,060	-	-	2,128,530
-	-	-	-	-	-	-	-	-	2,189,010
-	-	-	-	-	-	-	-	-	3,283,530
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
\$ 7,610,325	\$ 2,568,693	\$ 7,594,399	\$ 2,977,420	\$ 1,560,611	\$ 6,511,389	\$ 2,783,308	\$ -	\$ -	\$ 68,632,601
-	-	-	-	-	-	-	-	-	1,900,000
-	-	-	-	-	-	-	-	-	800,000
-	-	-	-	-	-	-	-	-	681,430
-	-	-	-	-	-	-	-	-	1,517,000
-	-	-	-	-	-	-	-	-	5,472,540
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,370,970
\$ 7,610,325	\$ 2,568,693	\$ 7,594,399	\$ 2,977,420	\$ 1,560,611	\$ 6,511,389	\$ 2,783,308	\$ -	\$ -	\$ 58,261,631
\$ 4,910,360	\$ 5,833,500	\$ -	\$ -	\$ 2,828,140	\$ 1,598,740	\$ 745,000	\$ 13,164,250	\$ 14,537,280	\$ 141,244,890

Power Enterprise
2013-2022 Capital Program

	2013	2014	2015	2016	2017	Five Year Total
Revenue						
Beginning Balance	15,229,517	14,177,768	11,512,763	11,417,523	10,737,203	15,229,517
Fee Revenue	3,728,741	4,494,975	4,515,500	4,436,680	4,408,070	21,583,966
PIF Revenue	1,661,920	1,742,620	1,829,880	1,921,710	2,016,900	9,173,030
Total Revenue	20,620,178	20,415,363	17,858,143	17,775,913	17,162,173	45,986,513
Expense						
Hydro Generation	66,610	939,960	25,550	13,220	-	1,045,340
System Improvements	968,330	1,235,690	1,129,160	592,110	1,318,730	5,244,020
Customer Aide To Construction	646,890	669,530	692,960	717,210	742,310	3,468,900
Miscellaneous Feeder Extensions	225,040	232,920	321,400	415,810	2,237,710	3,432,880
Partnering With Power	30,000	31,050	32,140	33,260	34,430	160,880
200 Amp Projects	125,210	129,590	187,690	249,690	315,810	1,007,990
Substation Security	200,000	207,000	214,250	221,740	-	842,990
Miscellaneous Substation Projects	1,372,900	1,190,250	1,167,640	665,230	2,799,960	7,195,980
Misc. Electric Relocations - Road Related Projects	196,530	203,410	210,520	217,890	225,520	1,053,870
Airport Sub to the Promenade Shops	683,260	-	-	-	-	683,260
Fifth Street and Boyd Lake Avenue	570,000	-	-	-	-	570,000
Feeder on Van Buren Avenue	670,250	-	-	-	-	670,250
First Street and Taft Avenue	-	1,724,100	-	-	-	1,724,100
Taft Avenue near the Olde Course	-	1,208,050	-	-	-	1,208,050
West of Cattail Pond	-	621,170	-	-	-	621,170
Canyon Conversion	-	-	-	277,180	888,470	1,165,650
Streetlight Projects	240,390	248,800	257,510	266,530	275,860	1,289,090
Highway 402 Feeder Extension	-	-	2,142,450	3,326,150	-	5,468,600
Misc. General Plant Projects	447,000	261,080	59,350	42,690	49,630	859,750
Total Expense	6,442,410	8,902,600	6,440,620	7,038,710	8,888,430	37,712,770
Reserve for Capital Projects	14,177,768	11,512,763	11,417,523	10,737,203	8,273,743	8,273,743

2018	2019	2020	2021	2022	Ten Year Total	Project Page #
8,273,743	8,163,307	6,850,079	3,581,793	1,584,628	15,229,517	
4,223,900	4,064,959	3,803,396	3,431,939	3,085,981	40,194,142	
2,116,960	2,222,140	2,332,630	2,447,110	2,567,400	20,859,270	
14,614,603	14,450,406	12,986,105	9,460,842	7,238,009	76,282,928	
-	-	-	312,740	-	1,358,080	22-73
497,890	515,320	3,077,890	3,179,030	3,297,130	15,811,280	22-74
768,300	795,190	823,020	851,820	881,640	7,588,870	22-75
2,226,960	614,670	1,899,430	724,290	2,623,630	11,521,860	22-76
35,630	36,880	38,170	39,500	40,890	351,950	22-77
326,860	338,300	350,140	362,400	375,080	2,760,770	22-78
-	-	-	-	-	842,990	22-79
308,800	2,347,880	2,595,450	1,764,520	-	14,212,630	22-80
233,410	241,580	250,040	258,790	908,750	2,946,440	22-81
-	-	-	-	-	683,260	22-82
-	-	-	-	-	570,000	22-83
-	-	-	-	-	670,250	22-84
-	-	-	-	-	1,724,100	22-85
-	-	-	-	-	1,208,050	22-86
-	-	-	-	-	621,170	22-87
1,707,890	2,352,860	-	-	-	5,226,400	22-88
285,510	295,500	305,850	316,550	327,640	2,820,140	22-89
-	-	-	-	-	5,468,600	22-90
60,046	62,147	64,322	66,574	68,904	1,181,743	22-91
6,451,296	7,600,327	9,404,312	7,876,214	8,523,664	77,568,583	
8,163,307	6,850,079	3,581,793	1,584,628	(1,285,655)	(1,285,655)	

**Storm Water Enterprise
2013-2022 Capital Program**

	2013	2014	2015	2016	2017	Five Year Total
Revenue						
Beginning Balance	2,272,353	1,962,423	1,110,113	1,478,033	2,090,833	2,272,353
Rate Revenue	1,297,700	1,121,560	1,128,320	1,154,810	1,102,980	5,805,370
SIF Revenue	182,370	186,930	191,600	196,390	201,300	958,590
Total Revenue	3,752,423	3,270,913	2,430,033	2,829,233	3,395,113	9,036,313
Expense						
South Loveland Outfall Phase III	-	-	-	-	-	-
29th & Monroe Outfall	1,000,000	-	-	-	-	1,000,000
Madison Avenue Outfall	-	500,000	-	-	-	500,000
Service Center Phase III Lon Hagler Basin Improvements	-	-	-	-	-	-
Maintenance Projects	250,000	250,000	250,000	250,000	250,000	1,250,000
Airport Basin Master Plan Improvements	-	1,100,000	-	-	-	1,100,000
Boyd Lake Outlet Ditch	-	-	135,000	-	787,500	922,500
Equipment Replacement	540,000	310,800	567,000	488,400	315,000	2,221,200
Total Expense	1,790,000	2,160,800	952,000	738,400	1,352,500	6,993,700
Reserve for Capital Projects	1,962,423	1,110,113	1,478,033	2,090,833	2,042,613	2,042,613

2018	2019	2020	2021	2022	Ten Year Total	Project Page #
2,042,613	2,842,793	3,160,633	3,143,033	4,039,613	2,272,353	
1,524,850	1,556,850	1,238,920	1,525,680	1,563,660	19,020,700	
206,330	211,490	216,780	222,200	227,760	2,043,150	
3,773,793	4,611,133	4,616,333	4,890,913	5,831,033	23,336,203	
-	68,000	870,300	349,300	4,470,900	5,758,500	22-57
-	-	-	-	-	1,000,000	22-56
-	-	-	-	-	500,000	22-58
25,000	275,000	-	-	-	300,000	22-59
250,000	250,000	250,000	250,000	250,000	2,500,000	22-60
-	-	-	-	-	1,100,000	22-61
-	-	-	-	-	922,500	22-62
656,000	857,500	353,000	252,000	382,000	4,721,700	22-63
931,000	1,450,500	1,473,300	851,300	5,102,900	16,802,700	
2,842,793	3,160,633	3,143,033	4,039,613	728,133	6,533,503	

**Water Enterprise
2013-2022 Capital Program**

	2013	2014	2015	2016	2017	Five Year Total
Revenue						
Beginning Balance	8,629,920	18,205,040	14,098,335	11,537,182	13,367,303	8,629,920
Fee Revenue	-	995,565	2,274,888	3,846,451	5,221,583	12,338,486
Bond Proceeds	15,000,000	-	-	-	-	15,000,000
PIF Revenue	1,155,500	1,387,890	1,641,600	1,750,010	1,815,130	7,750,130
Total Revenue	24,785,420	20,588,495	18,014,822	17,133,643	20,404,016	43,718,536
Expense						
Water General Plant Projects	620,500	124,770	106,620	74,100	45,210	971,200
Water Line Replacements	2,028,880	2,101,450	1,960,870	2,125,670	2,362,300	10,579,170
Extension and Oversizing Projects	75,000	78,190	81,510	84,970	88,590	408,260
Morning Dr. Alt. 30" Water Line	155,000	-	-	-	-	155,000
Morning Dr Pump Station	-	-	-	-	-	-
East Gravity Zone Discharge	-	-	-	-	396,280	396,280
29th St Storage Tank #2	-	-	-	-	480,280	480,280
New Water Lines	-	-	-	127,560	422,340	549,900
Southwest Booster Station	-	-	-	-	-	-
Transmission & Dist. Projects	81,000	136,580	88,030	91,770	95,680	493,060
Projects Coordinated with Public Works	-	-	-	-	-	-
Water Treatment Plant Projects	924,800	60,150	43,470	453,200	-	1,481,620
Filter Plant #2 Improvements	1,046,800	-	135,740	-	105,000	1,287,540
Solids Handling	-	-	-	-	-	-
Filter Plant Expansion	598,400	3,385,210	3,529,080	-	-	7,512,690
Chemical Building	-	-	-	809,070	4,639,080	5,448,150
Electrical Improvements	-	603,810	532,320	-	-	1,136,130
Lagoon 8	1,050,000	-	-	-	-	1,050,000
Lagoon 9	-	-	-	-	-	-
Total Expense	6,580,380	6,490,160	6,477,640	3,766,340	8,634,760	31,949,280
Reserve for Capital Projects	18,205,040	14,098,335	11,537,182	13,367,303	11,769,256	11,769,256

**Raw Water Enterprise
2013-2022 Capital Program**

	2013	2014	2015	2016	2017	Five Year Total
Revenue						
Beginning Balance	20,415,520	21,151,600	22,056,060	1,892,890	22,056,060	20,415,520
Fee Revenue	1,854,080	1,700,930	2,116,360	2,178,020	2,579,850	10,429,240
Total Revenue	22,269,600	22,852,530	24,172,420	4,070,910	24,635,910	30,844,760
Expense						
Court Transfer Actions	-	-	-	113,300	-	113,300
Windy Gap Firing Project	618,000	275,220	21,736,130	-	-	22,629,350
Colorado Big Thompson Water Purchases	500,000	521,250	543,400	566,500	590,570	2,721,720
Trade Water Rights- 402 Corridor	-	-	-	-	-	-
Total Expense	1,118,000	796,470	22,279,530	679,800	590,570	25,464,370
Reserve for Capital Projects	21,151,600	22,056,060	1,892,890	3,391,110	24,045,340	5,380,390

2018	2019	2020	2021	2022	Ten Year Total	Project Page #
11,769,256	7,811,681	7,986,596	9,117,260	12,702,458	8,629,920	
8,140,526	8,179,895	8,416,225	8,694,018	8,727,608	54,496,756	
-	-	-	-	-	15,000,000	
1,929,130	2,060,180	2,188,010	2,212,440	2,350,260	18,490,150	
21,838,911	18,051,756	18,590,830	20,023,718	23,780,326	96,616,826	

-	-	-	-	-	971,200	22-120
2,462,690	2,567,360	1,605,880	2,790,220	2,908,800	22,914,120	22-121
92,350	96,280	100,370	104,630	109,080	910,970	22-122
-	282,170	3,907,220	-	-	4,344,390	22-123
-	221,310	1,066,630	-	-	1,287,940	22-124
2,819,780	3,189,940	200,740	1,150,960	-	7,757,700	22-125
3,276,370	3,415,620	-	-	-	7,172,270	22-126
374,620	-	-	-	-	924,520	22-127
-	-	267,650	2,790,220	-	3,057,870	22-128
99,740	103,970	108,400	113,010	117,810	1,035,990	22-129
65,450	188,510	1,146,100	-	-	1,400,060	22-130
-	-	-	-	132,210	1,613,830	22-131
-	-	-	-	-	1,287,540	22-132
-	-	-	372,220	4,268,230	4,640,450	22-133
-	-	-	-	-	7,512,690	22-134
4,836,230	-	-	-	-	10,284,380	22-135
-	-	-	-	-	1,136,130	22-136
-	-	-	-	-	1,050,000	22-137
-	-	1,070,580	-	-	1,070,580	22-138
14,027,230	10,065,160	9,473,570	7,321,260	7,536,130	80,372,630	
7,811,681	7,986,596	9,117,260	12,702,458	16,244,196	16,244,196	

2018	2019	2020	2021	2022	Ten Year Total	Project Page #
3,391,110	6,137,620	8,646,700	12,329,470	16,541,840	20,415,520	
3,362,180	3,844,110	4,351,890	4,909,930	5,483,660	32,381,010	
6,753,290	9,981,730	12,998,590	17,239,400	22,025,500	52,796,530	
-	-	-	-	-	113,300	22-92
-	-	-	-	-	22,629,350	22-93
615,670	641,840	669,120	697,560	727,200	6,073,110	22-94
-	693,190	-	-	-	693,190	22-95
615,670	1,335,030	669,120	697,560	727,200	29,508,950	
6,137,620	8,646,700	12,329,470	16,541,840	21,298,300	23,287,580	

Wastewater Enterprise
2013-2022 Capital Program

	2013	2014	2015	2016	2017	Five Year Total
Revenue						
Beginning Balance	9,662,674	6,885,310	6,148,946	5,695,093	4,901,922	9,662,674
Fee Revenue	82,236	1,824,567	2,589,247	7,631,769	2,947,883	15,075,700
PIF Revenue	810,000	1,078,520	1,266,630	1,344,650	1,361,750	5,861,550
Total Revenue	10,554,910	9,788,396	10,004,823	14,671,512	9,211,554	30,599,924
Expense						
Misc. Treatment Plant Projects	150,000	1,042,500	-	-	38,980	1,231,480
New Laboratory Building	-	-	193,560	2,220,900	-	2,414,460
Digester Projects	1,313,600	414,600	1,312,430	-	-	3,040,630
Blower and Diffusers	-	95,180	944,870	-	-	1,040,050
Nutrient Treatment Facilities	-	-	571,550	1,997,470	4,056,890	6,625,910
Aeration Basin	-	-	-	-	351,980	351,980
Primary Clarifier	-	-	-	-	-	-
Trickling Filter Demolition	-	-	-	-	-	-
Sludge Dewatering	-	-	-	-	-	-
Future Digester	-	-	-	-	-	-
Channel Bar Screen Replacement	-	-	-	645,810	531,520	1,177,330
Digester Building Compliance	900,000	573,380	-	-	-	1,473,380
Projects	75,000	78,190	81,510	84,970	88,590	408,260
Fairgrounds/Namaqua Interceptor	-	677,630	-	-	-	677,630
Boyd Interceptor Projects	-	-	-	-	112,210	112,210
Projects	200,000	375,300	391,250	226,600	236,230	1,429,380
Hwy 402 Wastewater Main Extension	-	-	434,720	4,531,980	-	4,966,700
North Horseshoe Lift Station Upgrades	-	-	-	-	-	-
South Side Lift Station Force Main	-	-	-	-	-	-
East Side Discharge Trunk	-	-	-	-	-	-
Collection System Corrosion Control	400,000	312,750	326,040	-	-	1,038,790
East Side Lift Station Upgrades	-	-	-	-	-	-
Misc. Lift Station Projects	370,000	-	-	-	-	370,000
Misc. General Plant Projects	261,000	69,920	53,800	61,860	48,980	495,560
Total Expense	3,669,600	3,639,450	4,309,730	9,769,590	5,465,380	26,853,750
Reserve for Capital Projects	6,885,310	6,148,946	5,695,093	4,901,922	3,746,174	3,746,174

2018	2019	2020	2021	2022	Ten Year Total	Project Page #
3,746,174	2,169,986	29,234	2,603,615	2,421,693	9,662,674	
3,686,332	4,719,998	5,526,861	6,817,438	9,035,891	44,862,220	
1,725,740	1,441,840	1,526,400	1,615,650	1,632,620	1,728,680	
9,158,246	8,331,824	7,082,495	11,036,703	13,090,204	56,253,574	
349,210	-	495,820	-	-	2,076,510	22-96
-	-	-	-	-	2,414,460	22-97
-	-	-	-	-	3,040,630	22-98
-	-	-	-	-	1,040,050	22-99
-	-	-	-	-	6,625,910	22-100
4,035,490	-	-	-	-	4,387,470	22-101
330,370	2,825,250	-	-	-	3,155,620	22-102
56,770	636,320	-	-	-	693,090	22-103
-	604,870	3,441,070	3,487,980	-	7,533,920	22-104
-	-	-	-	7,783,380	7,783,380	22-105
-	-	-	-	-	1,177,330	22-106
-	-	-	-	-	1,473,380	22-107
92,350	96,280	100,370	104,630	109,080	910,970	22-108
-	-	-	-	-	677,630	22-109
1,471,460	1,412,050	173,970	2,371,690	436,320	5,977,700	22-110
246,270	256,740	267,650	279,020	290,880	2,769,940	22-111
-	-	-	-	-	4,966,700	22-112
147,760	802,300	-	-	-	950,060	22-113
258,580	1,668,780	-	-	-	1,927,360	22-114
-	-	-	1,569,500	-	1,569,500	22-115
-	-	-	-	-	1,038,790	22-116
-	-	-	802,190	-	802,190	22-117
-	-	-	-	-	370,000	22-118
-	-	-	-	-	495,560	22-119
6,988,260	8,302,590	4,478,880	8,615,010	8,619,660	63,858,150	
2,169,986	29,234	2,603,615	2,421,693	4,470,544	(7,604,576)	

Museum Expansion

Department:
Cultural Services / Public Works

Division:
Museum

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2014- 2015

Total Project Cost:
\$15,520,960

About the Project

In May 2007, the Home State Bank property was purchased as a site for future expansion of the Loveland Museum/Gallery. The building is currently being used to address pressing space needs for: youth and adults classes; storage of approximately 10,000 historic objects; and a Fire Exhibit. However, a development proposal for the site may require a relocation, currently proposed to the south of the existing Museum.

Museum and Facilities staff have completed an assessment of exhibit, programming, and collection storage needs. A draft space allocation plan has been completed. While much planning and public input still remain, suggestions have been received from citizens and some other City departments, such as Police and Fire. Strong interest has also been expressed in a children's "museum" component.

At a study session in December, 2011, direction was received from City Council to proceed with selection of an architect to develop conceptual plans and to hire a Development Administrator to begin a capital campaign.

The expansion project will approximately double the size of the Museum. Figures below assume:

- 10% for design/architecture/engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency



Funding Sources

Revenue	Gen. Gov. CEF	Cult. Svc. CEF	Outside Revenue	Total
2014	\$0	\$2,328,140	\$0	\$2,328,140
2015	\$2,692,820	\$500,000	\$10,000,000	\$13,192,820
Total	\$2,692,820	\$2,828,140	\$10,000,000	\$15,520,960

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$2,328,140	\$0	\$2,328,140
2015	\$0	\$13,192,820	\$13,192,820
Total	\$2,328,140	\$13,192,820	\$15,520,960

Estimated Initial Operations Impact

	Personnel	Supplies	Purchased Services	Facilities Management	Total	FTE
2016	\$351,000	\$50,000	\$30,000	\$131,000	\$562,000	6.35
Total	\$351,000	\$50,000	\$30,000	\$131,000	\$562,000	6.35

Fire Apparatus Replacement

Department:
Fire & Rescue

Division:
Suppression

Project Manager:
Greg Ward

Phone Number:
970-962-2497

Email:
wardg@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2014 – 2016

**Total Project
Cost:
\$2,205,000**

About the Project

Replacement of existing fire apparatus.

The replacements are as follows:

2014 – Smeal Ladder Truck – Truck 6

2015 – Refurbish the 2000 Smeal

Ladder Truck for reserve status

2016 – Smeal Engine



Funding Sources

Revenue	General Fund	Total
2014	\$1,200,000	\$1,200,000
2015	\$475,000	\$475,000
2016	\$530,000	\$530,000
Total	\$2,205,000	\$2,205,000

Project Cost Estimates By Year

Elements	Planning	Capital	Total
2014	\$0	\$1,200,000	\$1,200,000
2015	\$0	\$475,000	\$475,000
2016	\$0	\$530,000	\$530,000
Total	\$0	\$2,205,000	\$2,205,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2017*					
Total					

* Operations costs would be absorbed and are not considered to be substantially more than the equipment that is being replaced.

Construction of a New Fire Station 2 and Apparatus For North West Coverage

Department:
Fire & Rescue

Division:
Suppression

Project Manager:
Ned Sparks

Phone Number:
970.962.2488

Email:
sparkn@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$3,534,500**

About the Project

In 2013, the Department is looking at a new station in the northwest part of the city. The placement of the station using the current station location program places a majority of the station's service area covering open space or mutual/auto aid districts. The option best serving the community would be to move Station 2 from Taft Avenue to Wilson Avenue and 29th Street and place a second heavy rescue truck company in Station 2 to increase the coverage to meet a growing service need. The station is expected to be 11,885 sq ft @ \$191/sq ft for \$2,270,000. The general conditions costs are expected to be \$230,000 and the site costs are expected to be \$400,000, resulting in a total construction cost of \$2,900,000. This second heavy rescue truck company would also be able to cover Stations 3 and 5 when openings in the system occur. The revised estimate for the heavy rescue truck and the related service equipment is \$634,500. Total costs include personnel and equipment – six new firefighters, three lieutenants and three engineers, \$694,389, and the heavy rescue vehicle maintenance and amortization costs of \$45,000.



Funding Sources

Revenue	Fire CEF	General Fund	Total
2013	\$3,454,800	\$79,700	\$3,534,500
Total	\$3,454,800	\$79,700	\$3,534,500

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$3,534,500	\$3,534,500
Total	\$0	\$3,534,500	\$3,534,500

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2014	\$667,780	\$26,610	\$45,000	\$739,390	6
Total	\$667,780	\$26,610	\$45,000	\$739,390	6

Construction of a New Fire Station 10 and Apparatus For West Coverage

Department:
Fire & Rescue

Division:
Suppression

Project Manager:
Ned Sparks

Phone Number:
970.962.2488

Email:
sparkn@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2018

**Total Project
Cost:
\$2,299,000**

About the Project

There is need for a station on the west side of the service area to improve response times to meet the five minute standard. It is anticipated that this station would be as far west as Glade Road. The calls dispatched would lessen the impact on Station 3 and Station 2 allowing them to be more responsive to the urban response area.



It is anticipated to be a 9,000 square foot station for west coverage @ \$191/sq ft in construction costs or \$1,719,000, \$230,000 for general conditions and \$350,000 for site costs. Existing apparatus in the system would be reassigned this new station.

Funding Sources

Revenue	Fire CEF	Total
2018	\$2,299,000	\$2,299,000
Total	\$2,299,000	\$2,299,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2018	\$0	\$2,299,000	\$2,299,000
Total	\$0	\$2,299,000	\$2,299,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2019	\$937,670	\$42,760	\$0	\$980,430	9
Total	\$937,670	\$42,760	\$0	\$980,430	9

Open Land Acquisition & Restoration

Department:
Parks & Recreation

Division:
Open Lands

Project Manager:
Brian Hayes

Phone Number:
970.962.2726

Email:
hayesb@ci.loveland.co.us

Project Category:
Land

Project Number:
Annual Program

Duration:
2013-2022

**Total Project
Cost:
\$17,085,500**

About the Project

Acquisition of properties to conserve natural sites, wildlife habitat and open land in and around Loveland, funded with a Larimer County Open Space Tax that ends in 2018. Priorities are indicated in the Open Lands Master Plan. The number one priority for acquisition is properties along the Big Thompson River. Restoration and development priorities are for public access and habitat improvement.



Big Thompson River

Funding Sources

Revenue	Open Space CEF	Open Space Sales Tax	Total
2013	\$1,290,000	\$1,975,000	\$3,265,000
2014	\$0	\$949,050	\$949,050
2015	\$831,250	\$4,390,200	\$5,221,450
2016	\$0	\$4,450,000	\$4,450,000
2017	\$0	\$1,400,000	\$1,400,000
2018	\$0	\$0	\$0
2019	\$1,000,000	\$0	\$1,000,000
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$800,000	\$0	\$800,000
Total	\$3,921,250	\$13,164,250	\$17,085,500

Project Cost Estimates By Year

Elements	Land	Planning	Construction	Total
2013	\$3,115,000	\$0	\$150,000	\$3,265,000
2014	\$949,050	\$0	\$0	\$949,050
2015	\$4,321,450	\$0	\$900,000	\$5,221,450
2016	\$4,450,000	\$0	\$0	\$4,450,000
2017	\$900,000	\$0	\$500,000	\$1,400,000
2018	\$0	\$0	\$0	\$0
2019	\$1,000,000	\$0	\$0	\$1,000,000
2020	\$0	\$0	\$0	\$0
2021	\$0	\$0	\$0	\$0
2022	\$800,000	\$0	\$0	\$800,000
Total	\$15,535,500	\$0	\$1,550,000	\$17,085,500

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2023*						
Total						

*Dependent upon site development

Recreation Trail

Department:
Parks & Recreation

Division:
Trails

Project Manager:
Janet Meisel-Burns

Phone Number:
970.962.2451

Email:
[*meisej@ci.loveland.co.us*](mailto:meisej@ci.loveland.co.us)

Project Category:
Construction

Project Number:
Annual Program

Duration:
2013-2021

**Total Project
Cost:
\$3,973,970**

About the Project

Complete the remaining 4 miles of the City's recreation trail loop and start spur trails. Trail connections are underway in the northern part of town with critical links remaining in the west and southwest parts of town.



Funding Sources

Revenue	Conservation Trust	Trail CEF	Total
2013	\$283,770	\$600,000	\$883,770
2014	\$200,000	\$366,330	\$566,330
2015	\$331,730	\$0	\$331,730
2016	\$616,910	\$475,230	\$1,092,140
2021	\$0	\$1,100,000	\$1,100,000
Total	\$1,432,410	\$2,541,560	\$3,973,970

Project Cost Estimates By Year

Elements	Planning	Construction	Equipment	Total
2013	\$0	\$883,770	\$0	\$883,770
2014	\$0	\$566,330	\$0	\$566,330
2015	\$0	\$331,730	\$0	\$331,730
2016	\$0	\$1,092,140	\$0	\$1,092,140
2021	\$0	\$1,100,000	\$0	\$1,100,000
Total	\$0	\$3,973,970	\$0	\$3,973,970

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2022*						
Total						

*No additional operating funding requested at this time.

Fairgrounds Park Expansion

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2019-2020

**Total Project
Cost:
\$1,862,500**

About the Project

Development of areas at Fairgrounds Park that were not completed with initial park construction in 2008. Scope of work to include ballfield lighting, site amenities and infrastructure. Development of arena area and realignment of fields to connect the river corridor with downtown.



Ballfield at Fairgrounds Park

Funding Sources

Revenue	General Fund	Park CEF	Rec CEF	Total
2013	\$0	\$0	\$450,000	\$450,000
2015	\$510,000	\$0	\$0	\$510,000
2020	\$554,980	\$347,520	\$0	\$902,500
Total	\$1,064,980	\$347,520	\$450,000	\$1,862,500

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$450,000	\$450,000
2015	\$0	\$510,000	\$510,000
2020	\$0	\$902,500	\$902,500
Total	\$0	\$1,862,500	\$1,862,500

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2014	\$0	\$0	\$5,550	\$5,550	
2021	\$21,000	\$3,600	\$5,400	\$30,000	0.38
Total	\$21,000	\$3,600	\$10,950	\$35,550	0.38

An additional \$12,000 in new revenues is anticipated from site reservations and additional tournaments and league play. \$5,000 in revenues is anticipated from arena event revenue.

Loveland Sports Park

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2014 - 2015

**Total Project
Cost:
\$3,283,760**

About the Project

Phase II development of the east side (21 acres) of the Loveland Sports Park to include additional skate park features & lighting, additional multi-purpose sports fields, a restroom, shelters(2) building, parking areas, and site amenities.



An additional \$21,000 in new revenues is anticipated from site reservations and additional tournaments and league play.

Funding Sources

Revenue	Parks CEF	Total
2014	\$550,000	\$550,000
2015	\$2,733,760	\$2,733,760
Total	\$3,283,760	\$3,283,760

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$150,000	\$400,000	\$550,000
2015	\$275,000	\$2,458,760	\$2,733,760
Total	\$425,000	\$2,858,760	\$3,283,760

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2016	\$92,850	\$13,860	\$20,790	\$127,500	1.61
Total	\$92,850	\$13,860	\$20,790	\$127,500	

An additional \$21,000 in new revenue is anticipated from field rentals and special events.

Neighborhood Park Renovations Projects

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
Construction

Project Number:
Annual Program

Duration:
2014

**Total Project
Cost:
\$510,000**

About the Project

Renovation of neighborhood parks to improve safety and address use issues. Projects include shelters and restroom renovations.



Funding Sources

Revenue	Park Improvement Fund	Total
2013	\$305,000	\$305,000
2014	\$205,000	\$205,000
Total	\$510,000	\$510,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$305,000	\$305,000
2014	\$0	\$205,000	\$205,000
Total	\$0	\$510,000	\$510,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2015*						
Total						

*Operations Impact Negligible- Any additional cost to be absorbed into existing operational budget

New Neighborhood Parks

Department:
Parks & Recreation

Division:
Park

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2016-2022

**Total Project
Cost:
\$4,750,000**

About the Project

New neighborhood park acquisition, land and development in areas identified in the Master Plan that are currently not served with a park.



Funding Sources

Revenue	Parks CEF	Total
2016	\$250,000	\$250,000
2017	\$235,000	\$235,000
2018	\$1,865,000	\$1,865,000
2020	\$250,000	\$250,000
2021	\$250,000	\$250,000
2022	\$1,900,000	\$1,900,000
Total	\$4,750,000	\$4,750,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2016	\$250,000	\$0	\$250,000
2017	\$235,000	\$0	\$235,000
2018	\$0	\$1,865,000	\$1,865,000
2020	\$250,000	\$0	\$250,000
2021	\$250,000	\$0	\$250,000
2022	\$0	\$1,900,000	\$1,900,000
Total	\$985,000	\$3,765,000	\$4,750,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2019	\$30,000	\$10,000	\$10,000	\$50,000	.25
Total	\$30,000	\$10,000	\$10,000	\$50,000	.25

North Lake Park Tennis Courts

Department:
Parks & Recreation

Division:
Recreation

Project Manager:
Keven Aggers

Phone Number:
970.962.2449

Email:
aggerk@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$350,000**

About the Project

The addition of 3 tennis courts at North Lake Park to accommodate increasing demand for tennis facilities. Thompson School District R2-J will provide half of the capital funding for this project.



Funding Sources

Revenue	Park CEF	Outside Revenue	Total
2013	\$175,000	\$175,000	\$350,000
Total	\$175,000	\$175,000	\$350,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$50,000	\$300,000	\$350,000
Total	\$50,000	\$300,000	\$350,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2014	\$1,500	\$1,500	\$0	\$0	\$3,000	
Total	\$1,500	\$1,500	\$0	\$0	\$3,000	

Annual maintenance cost of \$1,000 @ 3 courts= \$3,000. Every 5 years, resurfacing costs of \$5,000.

Osborn Park

Department:
Parks & Recreation

Division:
Parks

Project Manager:

Phone Number:

Email:

Project Category:
Construction

Project Number:
TBD

Duration:
2018

**Total Project
Cost:
\$460,000**

About the Project

This project includes the addition of two tennis and/or pickleball courts adjacent to the existing tennis courts and an ADA accessible public park restroom.



Funding Sources

Revenue	Parks CEF	Total
2018	\$460,000	\$460,000
Total	\$460,000	\$460,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2018	\$20,000	\$440,000	\$460,000
Total	\$20,000	\$440,000	\$460,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2019	\$1,000	\$2,000	\$2,750	\$5,750	
Total	\$1,000	\$2,000	\$2,750	\$5,750	

North Lake Park

Department:
Parks & Recreation

Division:
Parks

Project Manager:

Phone Number:

Email:

Project Category:
Construction

Project Number:
TBD

Duration:
2018

**Total Project
Cost:
\$375,000**

About the Project

Improvements to maintenance facility at North Lake Park, additional picnic shelter, road improvements, 60 car parking spaces, and landscaping improvements.



Funding Sources

Revenue	General Fund	Total
2018	\$375,000	\$375,000
Total	\$375,000	\$375,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2018	\$50,000	\$325,000	\$375,000
Total	\$50,000	\$325,000	\$375,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2019*					
Total					

*Operations Impact Negligible- Any additional cost to be absorbed into existing operational budget

An additional \$3,000 in new revenue is anticipated from fees.

New Recreation Center

Department:
Parks & Recreation

Division:
Recreation

Project Manager:

Phone Number:

Email:

Project Category:
Construction

Project Number:
TBD

Duration:
2014-2022

**Total Project
Cost:
\$550,000**

About the Project

Perform a feasibility study and acquire land for a recreation center in the northwest section of the City.

Funding Sources

Revenue	Recreation CEF	Total
2014	\$50,000	\$50,000
2015	\$500,000	\$500,000
Total	\$550,000	\$550,000

Project Cost Estimates By Year

Elements	Planning	Land	Total
2014	\$50,000	\$0	\$50,000
2015	\$0	\$500,000	\$500,000
Total	\$50,000	\$500,000	\$550,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2016*					
Total					

*No operations Impact results from the study and land acquisition. Operating impacts are expected to result from construction of a recreation center in the future.

Spray Park

Department:
Parks & Recreation

Division:
Recreation

Project Manager:

Phone Number:

Email:

Project Category:
Construction

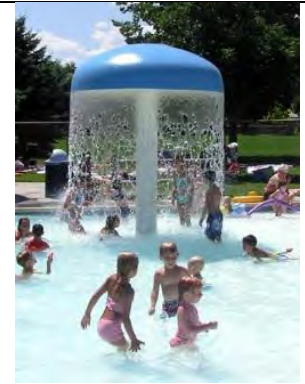
Project Number:
TBD

Duration:
2016

**Total Project
Cost:
\$1,900,000**

About the Project

Creation of a spray park at a location to be determined.



Funding Sources

Revenue	Recreation CEF	Total
2016	\$1,900,000	\$1,900,000
Total	\$1,900,000	\$1,900,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2016	\$0	\$1,900,000	\$1,900,000
Total	\$0	\$1,900,000	\$1,900,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2017	\$14,000	\$1,500	\$700	\$16,200	
Total	\$14,000	\$1,500	\$700	\$16,200	

Revenue of \$28,200 is expected per year.

Kroh Park

Department:
Parks & Recreation

Division:
Parks

Project Manager:

Phone Number:

Email:

Project Category:
Construction

Project Number:
TBD

Duration:
2020-2021

**Total Project
Cost:
\$2,200,000**

About the Project

This project is a two phase expansion of Kroh Park.



Funding Sources

Revenue	Parks CEF	Total
2020	\$470,000	\$470,000
2021	\$1,730,000	\$1,730,000
Total	\$2,200,000	\$2,200,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2020	\$0	\$470,000	\$470,000
2021	\$0	\$1,730,000	\$1,730,000
Total	\$0	\$2,200,000	\$2,200,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2022*					
Total					

*Operations impact unknown at this time.

Street Rehabilitation

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970.962.2510

Email:
debaed@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
ENSR09

Duration:
2013-2022

**Total Project
Cost:
\$48,082,390**

About the Project

The City budgets for annual street maintenance costs. Projects consist of treatment overlays, major reconstruction, and concrete repairs. Funding for the Program is from the Transportation Fee charged to residential and commercial buildings and General Fund resources. This Program significantly extends the life of City streets; improving the ride-ability and reducing the reconstruction costs of existing streets.



Funding Sources

Revenue	General Fund	Transportation Fee	Total
2013	\$1,677,700	\$2,516,550	\$4,194,250
2014	\$1,728,030	\$2,592,050	\$4,320,080
2015	\$1,779,870	\$2,669,810	\$4,449,680
2016	\$1,833,270	\$2,749,900	\$4,583,170
2017	\$1,888,270	\$2,832,400	\$4,720,670
2018	\$1,944,920	\$2,917,370	\$4,862,290
2019	\$2,003,260	\$3,004,900	\$5,008,160
2020	\$2,063,360	\$3,095,040	\$5,158,400
2021	\$2,125,260	\$3,187,890	\$5,313,150
2022	\$2,189,020	\$3,283,520	\$5,472,540
Total	\$19,232,960	\$28,849,430	\$48,082,390

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$4,194,250	\$4,194,250
2014	\$0	\$4,320,080	\$4,320,080
2015	\$0	\$4,449,680	\$4,449,680
2016	\$0	\$4,583,170	\$4,583,170
2017	\$0	\$4,720,670	\$4,720,670
2018	\$0	\$4,862,290	\$4,862,290
2019	\$0	\$5,008,160	\$5,008,160
2020	\$0	\$5,158,400	\$5,158,400
2021	\$0	\$5,313,150	\$5,313,150
2022	\$0	\$5,472,540	\$5,472,540
Total	\$0	\$48,082,390	\$48,082,390

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2023*					
Total					

*Information not available.

Downtown Infrastructure

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
TBD

Duration:
2013- 2017

**Total Project
Cost:
\$4,600,000**

About the Project

This is a placeholder implementation of elements within an approved Downtown Master Plan. The numbers shown and the timing shown are subject to change as City Council completes their deliberation.



Funding Sources

Revenue	General Fund Council Reserves	Total
2013	\$1,000,000	\$1,000,000
2014	\$1,000,000	\$1,000,000
2015	\$1,000,000	\$1,000,000
2016	\$1,000,000	\$1,000,000
2017	\$600,000	\$600,000
Total	\$4,600,000	\$4,600,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$1,000,000	\$1,000,000
2014	\$0	\$1,000,000	\$1,000,000
2015	\$0	\$1,000,000	\$1,000,000
2016	\$0	\$1,000,000	\$1,000,000
2017	\$0	\$600,000	\$600,000
Total	\$0	\$4,600,000	\$4,600,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2018*					
Total					

*Information not available.

Facilities Management Capital Projects

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
TBD

Duration:
2013- 2022

**Total Project
Cost:
\$5,865,640**

About the Project

An annual program to address major building maintenance needs. The Program includes replacement of major building systems, roof replacement and carpet replacement. The annual funding begins at \$500,000 in 2013 and grows with anticipated inflation. Projects are prioritized to remain within the allocation.

This program includes the Police & Courts Building beginning in 2015, for which shared operations and maintenance is provided through an Intergovernmental Agreement with Larimer County.



Funding Sources

Revenue	General Fund	Total
2013	\$500,000	\$500,000
2014	\$517,500	\$517,500
2015	\$535,610	\$535,610
2016	\$554,360	\$554,360
2017	\$573,760	\$573,760
2018	\$593,840	\$593,840
2019	\$614,620	\$614,620
2020	\$636,130	\$636,130
2021	\$658,390	\$658,390
2022	\$681,430	\$681,430
Total	\$5,865,640	\$5,865,640

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$500,000	\$500,000
2014	\$0	\$517,500	\$517,500
2015	\$0	\$535,610	\$535,610
2016	\$0	\$554,360	\$554,360
2017	\$0	\$573,760	\$573,760
2018	\$0	\$593,840	\$593,840
2019	\$0	\$614,620	\$614,620
2020	\$0	\$636,130	\$636,130
2021	\$0	\$658,390	\$658,390
2022	\$0	\$681,430	\$681,430
Total	\$0	\$5,865,640	\$5,865,640

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2023*					
Total					

*No operations impact is expected as a result of this project.

Heavy Equipment Replacement

Department:
Public Works

Division:
Street Maintenance

Project Manager:
Mick Mercer

Phone Number:
970.962.2530

Email:
mercem@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2021

**Total Project
Cost:
\$675,000**

About the Project

Replacement of a cold planer milling machine used by the Street Maintenance Division for repairing streets. The funding source is General Fund revenues.



Funding Sources

Revenue	General Fund	Total
2021	\$675,000	\$675,000
Total	\$675,000	\$675,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2021	\$0	\$675,000	\$675,000
Total	\$0	\$675,000	\$675,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2022*					
Total					

*Information not available.

Maintenance Operations Center Remodel

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2016

**Total Project
Cost:
\$635,730**

About the Project

When the Streets, Solid Waste, and Stormwater divisions move from the Maintenance Operations Center (MOC) to the completed Service Center Phase 3, it will allow significant changes to the MOC to better service the Traffic and Facilities Management (FM) divisions. Traffic will generally occupy the western half of the building, while FM will use the eastern half. FM expects to program and design the space internally, so there will be limited design/architecture/engineering costs. One major change to the building that these project costs do not include is the creation of a full-scale Traffic Operations Center. Traffic worked with FM in 2011 on this project and the costs to create this TOC were kept separate from the specific remodel costs needed and shown below.



The figures below assume...

- 5% for design/architecture/engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency

Funding Sources

Revenue	General Fund	Total
2016	\$635,730	\$635,730
Total	\$635,730	\$635,730

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2016	\$28,300	\$607,430	\$635,730
Total	\$28,300	\$607,430	\$635,730

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2017*					
Total					

*Information not available.

Vehicle Maintenance Fuel Tank Replacement

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$375,000**

About the Project

The fuel tanks at the Service Center are approaching the end of their 30 year lifespan and will require replacement to ensure safe and secure continued operations.



Funding Sources

Revenue	Fleet Replacement Fund	Total
2013	\$375,000	\$375,000
Total	\$375,000	\$375,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$375,000	\$375,000
Total	\$0	\$375,000	\$375,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2014*					
Total					

*No additional operations expenses are anticipated to result from this project.

Vehicle Maintenance Vehicle Wash Replacement

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2014

**Total Project
Cost:
\$400,000**

About the Project

The vehicle wash facility is aging. It is beginning to show structural deterioration and a longer wash lane is needed for many of the vehicles currently in use.



Funding Sources

Revenue	Fleet Replacement Fund	Total
2014	\$400,000	\$400,000
Total	\$400,000	\$400,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$0	\$400,000	\$400,000
Total	\$0	\$400,000	\$400,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2015*					
Total					

* No additional operations expenses are anticipated to result from this project.

Service Center Phase III Expansion

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2012-2013

**Total Project
Cost:
\$6,000,000**

About the Project

Since the Service Center construction was undertaken in the 1980s, plans included repairing the campus to support Public Works operations currently located at the MOC. This recent "Phase 3" plan is limited in scope and maximizes the old School District building located south of Vehicle Maintenance.



Funding Sources

Revenue	General Government CEF	Outside Revenue	Total
Prior Year	\$382,460	\$0	\$382,460
2013	\$2,617,540	\$3,000,000	\$5,617,540
Total	\$3,000,000	\$3,000,000	\$6,000,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Year	\$382,460	\$0	\$382,460
2013	\$0	\$5,617,540	\$5,617,540
Total	\$382,460	\$5,617,540	\$6,000,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2014	\$0	\$0	\$231,150	
Total	\$0	\$0	\$231,150	

29th & Monroe Outfall (Phase 2 – Dry Creek)

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
[*carlsc@ci.loveland.co.us*](mailto:carlsc@ci.loveland.co.us)

Project Category:
Capital Program

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$ 1,000,000**

About the Project

Phase 2 of a 2 phase project to reduce flooding problems on Monroe Avenue immediately north of 29th Street. Phase 2 work includes the installation of a culvert under 37th Street near Lincoln Avenue and the installation of a retaining wall along the southeast bend of Dry Creek adjacent to 37th Street at Lincoln Avenue in order to mitigate erosion problems within the creek.

Funding Sources

Revenue	Enterprise	Total
2013	\$1,000,000	\$1,000,000
Total	\$1,000,000	\$1,000,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$1,000,000	\$1,000,000
Total	\$0	\$1,000,000	\$1,000,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013*					
Total					

* Operation Impact Negligible.

South Loveland Outfall Phase 3

Department:
Public Works

Division:
Stormwater Engineering

Project Managers:
*Kevin Gingery and Eric
Lessard*

Phone Number:
970.962.2771 & 2773

Email:
gingek@ci.loveland.co.us
lessae@ci.loveland.co.us

Project Category:
Capital Program

Project Number:
SW0902

Duration:
2018 - 2022

**Total Project
Cost:
\$ 5,758,500**

About the Project

Phase 3 of a 3 phase project to reduce flooding problems within the residential neighborhood located between 14th Street SW and 23rd Street SW, and from Colorado Avenue to Taft Avenue. This project includes the installation of an underground storm drainage system.

Funding Sources

Revenue	Enterprise	Total
2019	\$68,000	\$68,000
2020	\$870,300	\$870,300
2021	\$349,300	\$349,300
2022	\$4,470,900	\$4,470,900
Total	\$5,758,500	\$5,758,500

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2019	\$68,000	\$0	\$68,000
2020	\$0	\$870,300	\$870,300
2021	\$349,300	\$0	\$349,300
2022	\$0	\$4,470,900	\$4,470,900
Total	\$417,300	\$5,341,200	\$5,758,500

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2023*					
Total					

* Operation Impact Negligible.

Madison Ave. Outfall (Outlet Redirection to Big Thompson River)

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
[*carlsc@ci.loveland.co.us*](mailto:carlsc@ci.loveland.co.us)

Project Category:
Capital Program

Project Number:
TBD

Duration:
2014

**Total Project
Cost:
\$ 500,000**

About the Project

A project to replace a failing storm drainage outfall into the Big Thompson River. This project will include the installation of a new non-erosive outfall route into the Big Thompson River along with stormwater quality treatment for the tributary basin.

Funding Sources

Revenue	Enterprise	Total
2014	\$500,000	\$500,000
Total	\$500,000	\$500,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$0	\$500,000	\$500,000
Total	\$0	\$500,000	\$500,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2015*					
Total					

* Operation Impact Negligible.

Service Center Phase 3 Lon Hagler Basin Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2018 - 2019

**Total Project
Cost:
\$ 300,000**

About the Project

A project to reduce flooding problems at the City of Loveland Service Center. An additional outlet (open channel) is needed to convey stormwater through the Service Center and into the Big Thompson River. Currently the existing box culvert beneath the Service Center is not large enough to convey runoff from major storm events safely through the Service Center.

Funding Sources

Revenue	Enterprise	Total
2018	\$25,000	\$25,000
2019	\$275,000	\$275,000
Total	\$300,000	\$300,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2018	\$25,000	\$0	\$25,000
2019	\$0	\$275,000	\$275,000
Total	\$25,000	\$0	\$25,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2020*					
Total					

* Operation Impact Negligible.

Maintenance Projects

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Eric Lessard

Phone Number:
970.962.2773

Email:
[*lessae@ci.loveland.co.us*](mailto:lessae@ci.loveland.co.us)

Project Category:
Capital Program

Project Number:
SW1101 & SW1102

Duration:
2013 - 2022

**Total Project
Cost:
\$2,500,000**

About the Project

An annual program to address deteriorating storm drainage infrastructure within the City. The program includes the replacement of inlets, manholes, storm sewers, channel re-grading, detention pond retrofits, and stormwater quality enhancements. The annual funding is set at \$250,000 and projects are prioritized to remain within the allocation.

Funding Sources

Revenue	Enterprise	Total
2013	\$250,000	\$250,000
2014	\$250,000	\$250,000
2015	\$250,000	\$250,000
2016	\$250,000	\$250,000
2017	\$250,000	\$250,000
2018	\$250,000	\$250,000
2019	\$250,000	\$250,000
2020	\$250,000	\$250,000
2021	\$250,000	\$250,000
2022	\$250,000	\$250,000
Total	\$2,500,000	\$2,500,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$250,000	\$250,000
2014	\$0	\$250,000	\$250,000
2015	\$0	\$250,000	\$250,000
2016	\$0	\$250,000	\$250,000
2017	\$0	\$250,000	\$250,000
2018	\$0	\$250,000	\$250,000
2019	\$0	\$250,000	\$250,000
2020	\$0	\$250,000	\$250,000
2021	\$0	\$250,000	\$250,000
2022	\$0	\$250,000	\$250,000
Total	\$0	\$2,500,000	\$2,500,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2023*					
Total					

* Operation Impact Negligible.

Airport Basin Master Plan Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
[*carlsc@ci.loveland.co.us*](mailto:carlsc@ci.loveland.co.us)

Project Category:
Oversizing SIF

Project Number:
SW0808

Duration:
2009 - 2014

**Total Project
Cost:
\$1,182,391**

About the Project

A project to provide an underground storm drainage conduit for a regional detention pond. The regional detention pond will be located within the Fort Collins-Loveland Airport. The detention pond outlet conduit is being completed in accordance with the Airport Basin Drainage Master Plan.

Funding Sources

Revenue	Enterprise	Total
Prior Years	\$82,391	\$82,391
2014	\$1,100,000	\$1,100,000
Total	\$1,182,391	\$1,182,391

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prev. Years	\$82,391	\$0	\$82,391
2014	\$0	\$1,100,000	\$1,100,000
Total	\$82,391	\$1,100,000	\$1,182,391

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2015*					
Total					

* Operation Impact Negligible.

Boyd Lake Outlet Ditch Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Kevin Gingery

Phone Number:
970.962.2771

Email:
[*gingek@ci.loveland.co.us*](mailto:gingek@ci.loveland.co.us)

Project Category:
SIF

Project Number:
SW0711

Duration:
2007 - TBD

**Total Project
Cost:
\$1,911,594**

About the Project

A project to mitigate existing erosion problems within the Boyd Lake Outlet Ditch between Eisenhower Blvd. and 5th Street, directly east of Kohl's. We jointly utilize the irrigation return flow ditch to convey storm water runoff to the Big Thompson River. In accordance with the 1984 agreement between the City and the Greeley & Loveland Irrigation Company, we are required to make necessary improvements to the ditch in order to convey storm water to the river.

Funding Sources

Revenue	Enterprise	Total
Prior	\$201,594	\$201,594
2015	\$135,000	\$135,000
2017	\$787,500	\$787,500
Unknown	\$787,500	\$787,500
Total	\$1,911,594	\$1,911,594

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$201,594	\$0	\$201,594
2015	\$135,000	\$0	\$135,000
2017	\$0	\$787,500	\$787,500
Unknown	\$0	\$787,500	\$787,500
Total	\$336,594	\$1,575,000	\$1,911,594

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
Unknown*					
Total					

* Operation Impact Negligible

New Equipment and Replacement

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Mick Mercer

Phone Number:
970.962.2530

Email:
[*mercem@ci.loveland.co.us*](mailto:mercem@ci.loveland.co.us)

Project Category:
NA

Project Number:
NA

Duration:
2013 - 2022

**Total Project
Cost:
\$5,076,200**

About the Project

Project provides funding to replace and acquire street sweepers, trucks and other equipment necessary for maintenance operations.

Funding Sources

Revenue	Enterprise	Total
2013	\$470,000	\$470,000
2014	\$590,800	\$590,800
2015	\$357,000	\$357,000
2016	\$488,400	\$488,400
2017	\$315,000	\$315,000
2018	\$656,000	\$656,000
2019	\$857,000	\$857,000
2020	\$708,000	\$708,000
2021	\$252,000	\$252,000
2022	\$382,000	\$382,000
Total	\$5,076,200	\$5,076,200

Project Cost Estimates By Year

Elements	Planning	Equipment	Total
2013	\$0	\$470,000	\$470,000
2014	\$0	\$590,800	\$590,800
2015	\$0	\$357,000	\$357,000
2016	\$0	\$488,400	\$488,400
2017	\$0	\$315,000	\$315,000
2018	\$0	\$656,000	\$656,000
2019	\$0	\$857,000	\$857,000
2020	\$0	\$708,000	\$708,000
2021	\$0	\$252,000	\$252,000
2022	\$0	\$382,000	\$382,000
Total	\$0	\$5,076,200	\$5,076,200

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2021	\$92,000	\$1,000	\$20,000	\$113,000	1
Total	\$92,000	\$1,000	\$20,000	\$113,000	1

2013- 2022 Transportation Program

The City of Loveland 2030 Transportation Plan (2030 Plan), adopted by City Council in April 2007, describes that “a well-balanced, well-maintained transportation system is critical for sustaining Loveland’s high quality of life”. The purpose of the 2030 Plan is to “provide a thorough yet easily understandable document that guides transportation decision making toward a future desirable to the community of Loveland”. The 2030 Plan looks at all modes of transportation – bike, pedestrian, transit and vehicular – and includes recommendations, policies and strategies related to that purpose.

The funding for the projects included in the City of Loveland 2030 Transportation Plan (2030 Plan) comes from five (5) primary sources:

1. Capital Expansion Fees for Streets (Street CEF’s): The portion of the additional street infrastructure that can be attributed to growth within Loveland (new trips that have origins or destinations or both within Loveland).
2. Collector Street Equivalents: Development is required to fund up to the cost for a collector street equivalent for the portion of streets within and adjacent to their property.
3. Other: Primarily Federal and State Grants administered through the North Front Range MPO.
4. Centerra Metro District Funds: As part of the MFA, a portion of the street infrastructure included in the 2030 Plan will be constructed by the Centerra Metro Districts.
5. General Fund: The General Fund pays for portions of projects that will accommodate existing traffic, collector street equivalents for properties adjacent to City owned properties, and traffic that passes through Loveland (referred to as E to E or External to External Traffic). Basically, the General Fund covers costs that cannot be attributed to growth within Loveland (CEF’s), the collector street equivalent, or funding from others, including Centerra.

Each project included in the 2030 Plan is evaluated to determine the appropriate proportion from each of the above funding sources. In order for a project to move forward (a project is defined as overall or a specific phase), each funding source has to be whole.

Project prioritization is based on the criteria included in the 2030 Plan. The basis for the prioritization is an objective analysis of seven categories, weighted for importance. Those categories are: System Continuity / Congestion Mitigation; Safety Enhancements; Multi-Modal Enhancement; Implement-ability (ability to construct); Environmental Impact; Cost/Benefit; and Regional Significance (does it help regionally). The prioritization is centered on current needs and is looked at bi-annually.

In some cases, portions of a large project have a higher prioritization rating than other portions or the overall project. Our experience has been that Project Phasing is the key to addressing this issue. In the past, larger portions of projects were completed at one time by both the City and Developers. The current Transportation CIP includes a revised approach of addressing projects in smaller, “bite-size” pieces. Historically, this approach has not been a requirement of Development Projects, resulting in large projects being constructed that do not rate highly when compared to other projects. The result has been the build-up of significant reimbursement obligations. Consideration should be given to providing this information during the development process in order to steer phasing. (As an example, the intersection improvements at the intersection of Fairgrounds (Centerra Parkway) with Crossroads were more important than additional widening of Crossroads between there and I-25, such as the double left turn lanes onto Clydesdale Parkway. The Clydesdale Parkway intersection overall improvements were necessary to off-set the project 1,500 peak hour trips estimated for the site.)

The City of Loveland’s Transportation Capital Program (TCP) is the programming of projects in order to implement the 2030 Plan. The development of the TCP includes consideration of three primary areas of projects:

1. Projects designed and constructed by the City.

2. Projects designed and constructed by Developers that are eligible for full or partial reimbursement as they were included in the 2030 Plan and necessary to meet the traffic needs of the specific development.
3. Planning projects for the future as well as opportunities to secure right-of-way or roadway corridors that avoid creating situations where properties have to be demolished for planned improvements, such as the Taft Avenue Project. (For example: Transportation Plan Updates; planning for future roadway corridors, including right-of-way acquisitions (Boyd Lake Extension from 5th Street to SH 60); Cascade Avenue from 22nd Street to 35th Street, etc.)

Within the primary areas for projects are specific subareas or project groupings that are included in the overall TCP, and evaluated each year as part of the update of the 10 year TCP. These include:

1. Annual On-Going Projects: These projects include additional bike lane signing and striping, additional sidewalks and pedestrian facilities, unanticipated right-of-way opportunities (not associated with a project currently programmed), Traffic Signal System Interconnects, Upgrades to the City's Traffic Signal Control System, Transportation Plan Updates, School Zone Flasher additions, and Miscellaneous Bridge Repairs (as identified in the 2030 Plan).
2. Development Reimbursement Projects: Reimbursement to developers of their eligible costs for construction on certain projects (e.g. oversizing agreements).
3. Capital Projects with anticipated funding of less than \$500,000 per each over the next 10 years.
4. Individual Projects with funding over \$500,000 each over the next 10 years.
5. Capital Reserves: The Funding from specific sources that is either held in to cover an unanticipated shortfall in revenue (Street CEF's) or Funding that has been designated from a specific source but is not able to be utilized, as there is inadequate funding from other areas to keep the proportionate shares (General Fund).

Another part of the 2030 Plan and the City's overall transportation efforts is related to maintenance – taking care of the existing infrastructure investment. From an infrastructure perspective, protecting the existing investment is a very high priority, even higher than building additional infrastructure. As reported to City Council in 2008, the long-term funding needs for this program have identified a gap in the City's ability to keep up with the existing needs, even without adding anything new.

In the end, it is our opinion that it is more important to address maintenance than congestion but to not ignore the latter. It is anticipated that congestion levels will continue to grow as traffic growth outpaces revenue, but that specific congestion points (i.e. intersections) will be addressed with individual development projects. Until funding levels increase, specifically in the Street CEF area, this pattern will continue. As a result, we will see an increase in the amount of reimbursements owed developers until building permits, specifically commercial and office, increase. This is similar to the cycles we have seen in the past. However, focusing on phasing should help keep this from spiraling out of control, but only to a certain extent as developers' proposals significantly influence the true dynamic of this item.

Transportation Program

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2013 - 2022

Total Project Cost:
\$14,308,400

About the Project

Annual On-Going Projects -

\$6,295,000

Reimbursement Projects - \$2,988,400

Miscellaneous Projects - \$860,000

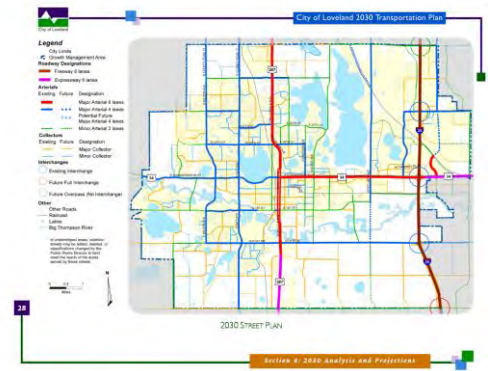
Taft Avenue Phase II - \$1,235,000

Boise Ave. (Mt. Columbia to 37th) -

\$1,970,000

Madison Ave. (Silverleaf to 29th) -

\$960,000



Funding Sources

Revenue	General Fund	Street CEF	Other	Total
2013	\$430,360	\$902,360	\$257,280	\$1,590,000
2014	\$394,100	\$893,900	\$80,000	\$1,368,000
2015	\$359,000	\$899,000	\$200,000	\$1,458,000
2016	\$389,000	\$901,000	\$0	\$1,290,000
2017	\$363,000	\$899,400	\$0	\$1,262,400
2018	\$351,000	\$949,000	\$0	\$1,300,000
2019	\$389,000	\$1,001,000	\$0	\$1,390,000
2020	\$373,000	\$1,101,000	\$0	\$1,474,000
2021	\$412,800	\$1,246,200	\$0	\$1,659,000
2022	\$475,500	\$1,041,500	\$0	\$1,517,000
Total	\$3,936,760	\$9,834,360	\$537,280	\$14,308,400

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$243,000	\$1,347,000	\$1,590,000
2014	\$297,000	\$1,071,000	\$1,368,000
2015	\$395,000	\$1,063,000	\$1,458,000
2016	\$135,000	\$1,155,000	\$1,290,000
2017	\$70,000	\$1,192,400	\$1,262,400
2018	\$135,000	\$1,165,000	\$1,300,000
2019	\$215,000	\$1,175,000	\$1,390,000
2020	\$255,000	\$1,219,000	\$1,474,000
2021	\$355,000	\$1,304,000	\$1,659,000
2022	\$135,000	\$1,382,000	\$1,517,000
Total	\$2,235,000	\$12,073,400	\$14,308,400

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2023*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program: Annual On-Going Projects

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2013 - 2022

**Total Project
Cost:
\$6,295,000**

About the Project

2013 - 2022 Annual Projects

Bike Route Signing and Striping - \$215,000

Bike Lane/Sidewalk Construction - \$550,000

Misc. Right-of-Way Acquisition - \$950,000

Small Capital Projects - \$1,000,000

Miscellaneous Repairs - \$2,050,000

Transportation Master Plan Update -
\$50,000

Loveland ITS Upgrade (Traffic) - \$500,000

Signal System Interconnect (Traffic) -
\$600,000

School Flasher Units (Traffic) - \$200,000

Miscellaneous Bridge Repairs - \$180,000



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2013	\$297,000	\$433,000	\$730,000
2014	\$261,000	\$339,000	\$600,000
2015	\$261,000	\$339,000	\$600,000
2016	\$261,000	\$339,000	\$600,000
2017	\$261,000	\$339,000	\$600,000
2018	\$261,000	\$339,000	\$600,000
2019	\$261,000	\$339,000	\$600,000
2020	\$261,000	\$339,000	\$600,000
2021	\$261,000	\$339,000	\$600,000
2022	\$368,500	\$396,500	\$765,000
Total	\$2,753,500	\$3,541,500	\$6,295,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$91,000	\$639,000	\$730,000
2014	\$55,000	\$545,000	\$600,000
2015	\$55,000	\$545,000	\$600,000
2016	\$55,000	\$545,000	\$600,000
2017	\$55,000	\$545,000	\$600,000
2018	\$55,000	\$545,000	\$600,000
2019	\$55,000	\$545,000	\$600,000
2020	\$55,000	\$545,000	\$600,000
2021	\$55,000	\$545,000	\$600,000
2022	\$135,000	\$630,000	\$765,000
Total	\$666,000	\$5,629,000	\$6,295,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2023*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

**Transportation
Program: Reimburse
Projects Constructed by
Development included in
2030 Transportation Plan

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2013 - 2022

**Total Project
Cost:
\$2,988,400**

About the Project

2012 - 2021 Reimbursement Project List
N Taft Ave. (43rd to 57th St). - \$114,400
SH 402 (US 287 to St. Louis)-\$250,000
Fairgrounds Ave (Crossroads to 71st) - \$145,000
43rd St. (Wilson to Cascade) - \$400,000
Crossroads Blvd. (I-25 toCenterra Pky.) - \$538,000
US 34/Sculptor Intersection - \$550,000
Sculptor Drive (US 34 to Mtn. Lion) - \$200,000
US 34/Mtn. Lion Intersection – \$118,000
Taft/14th Street SW Intersection - \$359,000
US 34/Mtn. View Intersection - \$314,000



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2013	\$20,000	\$80,000	\$100,000
2014	\$61,600	\$296,400	\$358,000
2015	\$30,000	\$288,000	\$318,000
2016	\$30,000	\$170,000	\$200,000
2017	\$27,600	\$260,400	\$288,000
2018	\$10,000	\$290,000	\$300,000
2019	\$36,000	\$294,000	\$330,000
2020	\$26,000	\$418,000	\$444,000
2021	\$29,800	\$419,200	\$449,000
2022	\$10,000	\$191,400	\$201,400
Total	\$281,000	\$2,707,400	\$2,988,400

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$100,000	\$100,000
2014	\$0	\$358,000	\$358,000
2015	\$0	\$318,000	\$318,000
2016	\$0	\$200,000	\$200,000
2017	\$0	\$288,000	\$288,000
2018	\$0	\$300,000	\$300,000
2019	\$0	\$330,000	\$330,000
2020	\$0	\$444,000	\$444,000
2021	\$0	\$449,000	\$449,000
2022	\$0	\$201,400	\$201,400
Total	\$0	\$2,988,400	\$2,988,400

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2023*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program

Individual Capital Projects Under 500,000

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2013 - 2015

**Total Project
Cost:
\$860,000**

About the Project

2013 - 2022 Individual Projects
Under \$500,000

Garfield Ave. (1st St. to Railroad) –
\$230,000

Boyd Lake Ave. at GLIC Bridge -
\$350,000

Madison Ave. at GLIC Bridge - \$280,000



Funding Sources

Revenue	GF/TABOR	Street CEF	Other	Total
2013	\$41,200	\$101,200	\$257,600	\$400,000
2014	\$31,500	\$98,500	\$80,000	\$210,000
2015	\$10,000	\$40,000	\$200,000	\$250,000
Total	\$82,700	\$239,700	\$537,600	\$860,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$80,000	\$320,000	\$400,000
2014	\$42,000	\$168,000	\$210,000
2015	\$50,000	\$200,000	\$250,000
Total	\$172,000	\$688,000	\$860,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2016*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program

Taft Avenue Phase 2 – Gard Place to Westshore Drive

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2013 - 2018

Total Project Cost:
\$1,235,000

About the Project

The overall Phase II improvements will consist of widening Taft Avenue to include left and right turn lanes as needed, bicycle lanes, curbs, gutters, medians and sidewalks. The bridge at the Big Barnes Ditch will also be widened. The Taft Avenue / Eisenhower Boulevard intersection will be reconstructed with concrete pavement to decrease maintenance costs. A new traffic signal at the Taft/Eisenhower intersection will be constructed with the project. Additionally, storm sewer improvements will be made along the project limits. Through 2022, the right-of-way acquisition will be completed and portions of the project constructed, including the bridge at the Big Barnes Ditch and removal of existing houses. The remainder of the project will be constructed in additional phases as funding becomes available.



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2013	\$72,000	\$288,000	\$360,000
2016	\$80,000	\$320,000	\$400,000
2017	\$15,000	\$60,000	\$75,000
2018	\$80,000	\$320,000	\$400,000
Total	\$247,000	\$988,000	\$1,235,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$360,000	\$360,000
2016	\$0	\$400,000	\$400,000
2017	\$0	\$75,000	\$75,000
2018	\$0	\$400,000	\$400,000
Total	\$0	\$1,235,000	\$1,235,000

Estimated Initial Operations Impact

Expenditures	Personal Services	Supplies	Purchased Services	FTEs
2019*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program

Boise Avenue – Mt. Columbia to 37th

Street*****

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2014 - 2022

**Total Project
Cost:
\$1,970,000**

About the Project

The Boise Avenue – Mt. Columbia to 37th Street project includes the extension of Boise Avenue north from Mt. Columbia to connect to LCR 11C in the SE corner of Horsehoe Lake, including the construction of a roundabout at the Boise Avenue / 37th Street Intersection. The initial work includes completion the design and construction of portions of the roadway improvements. The remainder of the project will be constructed in additional phases as funding becomes available.



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2014	\$40,000	\$160,000	\$200,000
2015	\$58,000	\$232,000	\$290,000
2016	\$18,000	\$72,000	\$90,000
2017	\$60,000	\$240,000	\$300,000
2019	\$60,000	\$240,000	\$300,000
2020	\$46,000	\$184,000	\$230,000
2021	\$62,000	\$248,000	\$310,000
2022	\$50,000	\$200,000	\$250,000
Total	\$394,000	\$1,576,000	\$1,970,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$200,000	\$0	\$200,000
2015	\$290,000	\$0	\$290,000
2016	\$0	\$90,000	\$90,000
2017	\$0	\$300,000	\$300,000
2019	\$0	\$300,000	\$300,000
2020	\$0	\$230,000	\$230,000
2021	\$0	\$310,000	\$310,000
2022	\$0	\$250,000	\$250,000
Total	\$490,000	\$1,480,000	\$1,970,000

Estimated Initial Operations Impact

Expenditures	Personal Services	Supplies	Purchased Services	FTEs
2023*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program: Madison Avenue Improvements – Silver Leaf to 29th Street

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2019 - 2022

Total Project Cost: \$960,000

About the Project

The Madison Avenue Improvements Project includes the widening of Madison Avenue from Silver Leaf to 29th and improvements to the Madison Avenue / 29th Street Intersection. The phases of the project are design, right-of-way acquisition and construction. This route is a major feed from northwest Loveland to US 34, east to I-25 and other locations. The initial phase will be the completion of the design. The second phase will be ROW acquisition. Upon completion of the ROW acquisition, the project will be constructed in phases as funding becomes available.



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2019	\$32,000	\$128,000	\$160,000
2020	\$40,000	\$160,000	\$200,000
2021	\$60,000	\$240,000	\$300,000
2022	\$60,000	\$240,000	\$300,000
Total	\$192,000	\$768,000	\$960,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2019	\$160,000	\$0	\$160,000
2020	\$200,000	\$0	\$200,000
2021	\$300,000	\$0	\$300,000
2022	\$0	\$300,000	\$300,000
Total	\$660,000	\$300,000	\$960,000

Estimated Initial Operations Impact

Expenditures	Personal Services	Supplies	Purchased Services	FTEs
2023*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Hydro Generation

Department:
Water & Power

Division:
Power

Project Manager:
*Larry Howard
Bruno Lopez*

Phone Number:
*970.962-3703
970.962.3560*

Email:
Larry.Howard@cityofloveland.org
Bruno.Lopez@cityofloveland.org

Project Category:
Construction

Project Numbers:
PW900 & PW910

Duration:
2013-2021

**Total Project
Cost:
\$1,358,080**

About the Project

These projects consist of a FERC Hydro relicensing process, turbine rebuilds and various equipment and structural improvements that are necessary for the the dam, flowline, penstock and the generation facility itself.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	66,610	\$0	\$66,610
2014	939,960	\$0	\$939,960
2015	25,550	\$0	\$25,550
2016	13,220	\$0	\$13,220
2017	0	\$0	\$0
2018	0	\$0	\$0
2019	0	\$0	\$0
2020	0	\$0	\$0
2021	312,740	\$0	\$312,740
2022	0	\$0	\$0
Total	\$1,358,080	\$0	\$1,358,080

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$66,610	\$0	\$66,610
2014	\$25,550	\$914,410	\$939,960
2015	\$25,550	\$0	\$25,550
2016	\$13,220	\$0	\$13,220
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$312,740	\$312,740
2022	\$0	\$0	\$0
Total	\$130,930	\$1,227,150	\$1,358,080

System Improvements

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Numbers:
*PW901-PW909 &
PW913-PW913A*

Duration:
2013-2022

**Total Project
Cost:
\$15,811,280**

About the Project

These projects will be done to improve the reliability of the electric system in order to provide dependable service to City of Loveland customers.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$968,330	\$0	\$968,330
2014	\$1,235,690	\$0	\$1,235,690
2015	\$1,129,160	\$0	\$1,129,160
2016	\$592,110	\$0	\$592,110
2017	\$1,318,730	\$0	\$1,318,730
2018	\$497,890	\$0	\$497,890
2019	\$515,320	\$0	\$515,320
2020	\$3,077,890	\$0	\$3,077,890
2021	\$3,179,030	\$0	\$3,179,030
2022	\$3,297,130	\$0	\$3,297,130
Total	\$15,811,280	\$0	\$15,811,280

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$968,330	\$968,330
2014	\$0	\$1,235,690	\$1,235,690
2015	\$0	\$1,129,160	\$1,129,160
2016	\$0	\$592,110	\$592,110
2017	\$0	\$1,318,730	\$1,318,730
2018	\$0	\$497,890	\$497,890
2019	\$0	\$515,320	\$515,320
2020	\$0	\$3,077,890	\$3,077,890
2021	\$0	\$3,179,030	\$3,179,030
2022	\$0	\$3,297,130	\$3,297,130
Total	\$0	\$15,811,280	\$15,811,280

Customer Aid- To-Construction

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Construction

Project Number:
PW912-various work orders

Duration:
2013-2022

**Total Project
Cost:
\$7,588,870**

About the Project

These projects are initiated by developer(s) for new construction, upgrades, relocating, removing or undergrounding of existing electrical facilities.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$646,890	\$0	\$646,890
2014	\$669,530	\$0	\$669,530
2015	\$692,960	\$0	\$692,960
2016	\$717,210	\$0	\$717,210
2017	\$742,310	\$0	\$742,310
2018	\$768,300	\$0	\$768,300
2019	\$795,190	\$0	\$795,190
2020	\$823,020	\$0	\$823,020
2021	\$851,820	\$0	\$851,820
2022	\$881,640	\$0	\$881,640
Total	\$7,588,870	\$0	\$7,588,870

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$646,890	\$646,890
2014	\$0	\$669,530	\$669,530
2015	\$0	\$692,960	\$692,960
2016	\$0	\$717,210	\$717,210
2017	\$0	\$742,310	\$742,310
2018	\$0	\$768,300	\$768,300
2019	\$0	\$795,190	\$795,190
2020	\$0	\$823,020	\$823,020
2021	\$0	\$851,820	\$851,820
2022	\$0	\$881,640	\$881,640
Total	\$0	\$7,588,870	\$7,588,870

Miscellaneous Feeder Extensions

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Construction

Project Numbers:
PW913A & PW921A

Duration:
2013-2022

**Total Project
Cost:
\$11,521,860**

About the Project

These projects are 200 and 600 amp extensions of existing electrical facilities across property currently being developed.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$150,040	\$75,000	\$225,040
2014	\$155,290	\$77,630	\$232,920
2015	\$214,280	\$107,120	\$321,400
2016	\$277,220	\$138,590	\$415,810
2017	\$344,300	\$1,893,410	\$2,237,710
2018	\$356,350	\$1,870,610	\$2,226,960
2019	\$368,820	\$245,850	\$614,670
2020	\$381,730	\$1,517,700	\$1,899,430
2021	\$395,090	\$329,200	\$724,290
2022	\$408,920	\$2,214,710	\$2,623,630
Total	\$3,052,040	\$8,469,820	\$11,521,860

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$225,040	\$225,040
2014	\$0	\$232,920	\$232,920
2015	\$0	\$321,400	\$321,400
2016	\$0	\$415,810	\$415,810
2017	\$0	\$2,237,710	\$2,237,710
2018	\$0	\$2,226,960	\$2,226,960
2019	\$0	\$614,670	\$614,670
2020	\$0	\$1,899,430	\$1,899,430
2021	\$0	\$724,290	\$724,290
2022	\$0	\$2,623,630	\$2,623,630
Total	\$0	\$11,521,860	\$11,521,860

Partnering With Power

Department:
Water & Power

Division:
Power

Project Manager:
Lindsey Bashline

Phone Number:
970.962.3727

Email:
Lindsey.Bashline@cityofloveland.org

Project Category:
Construction

Work Order Number:
WF0003703/001 & 002

Duration:
2006-2022

**Total Project
Cost:
\$1,558,438**

About the Project

This project, continuing in its 7th year, is an ongoing effort to reduce our demand on our peak during the summer months. It is estimated that each unit installed reduces our peak by 1.2 KW.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$1,206,488	\$0	\$1,206,488
2013	\$30,000	\$0	\$30,000
2014	\$31,050	\$0	\$31,050
2015	\$32,140	\$0	\$32,140
2016	\$33,260	\$0	\$33,260
2017	\$34,430	\$0	\$34,430
2018	\$35,630	\$0	\$35,630
2019	\$36,880	\$0	\$36,880
2020	\$38,170	\$0	\$38,170
2021	\$39,500	\$0	\$39,500
2022	\$40,890	\$0	\$40,890
Total	\$351,950	\$0	\$1,558,438

Project Cost Estimates By Year

Elements	Marketing	Installation	Total
Prior Years	\$0	\$1,206,488	\$1,206,488
2013	\$0	\$30,000	\$30,000
2014	\$0	\$31,050	\$31,050
2015	\$0	\$32,140	\$32,140
2016	\$0	\$33,260	\$33,260
2017	\$0	\$34,430	\$34,430
2018	\$0	\$35,630	\$35,630
2019	\$0	\$36,880	\$36,880
2020	\$0	\$38,170	\$38,170
2021	\$0	\$39,500	\$39,500
2022	\$0	\$40,890	\$40,890
Total	\$0	\$1,558,438	\$1,558,438

Smaller 200 amp projects

Department:
Water & Power

Division:
Power

Project Manager:
Garth Silvernale

Phone Number:
970.962.3580

Email:
Garth.Silvernale@cityofloveland.org

Project Category:
Construction

Work Order Number:
PW913-various work orders

Duration:
2013-2022

**Total Project
Cost:
\$2,760,770**

About the Project

These projects are related to minor upgrades to our overhead and underground distribution system where we have identified the need to change out utility poles, add or upgrade transformers, increase conductor/wire size, replace open wire pole to pole feeds and split electrical service loads to correct low voltage concerns and/or improve system reliability.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$125,210	\$0	\$125,210
2014	\$129,590	\$0	\$129,590
2015	\$187,690	\$0	\$187,690
2016	\$249,690	\$0	\$249,690
2017	\$315,810	\$0	\$315,810
2018	\$326,860	\$0	\$326,860
2019	\$338,300	\$0	\$338,300
2020	\$350,140	\$0	\$350,140
2021	\$362,400	\$0	\$362,400
2022	\$375,080	\$0	\$375,080
Total	\$2,760,770	\$0	\$2,760,770

Project Cost Estimates By Year

Elements	Marketing	Installation	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$125,210	\$125,210
2014	\$0	\$129,590	\$129,590
2015	\$0	\$187,690	\$187,690
2016	\$0	\$249,690	\$249,690
2017	\$0	\$315,810	\$315,810
2018	\$0	\$326,860	\$326,860
2019	\$0	\$338,300	\$338,300
2020	\$0	\$350,140	\$350,140
2021	\$0	\$362,400	\$362,400
2022	\$0	\$375,080	\$375,080
Total	\$0	\$2,760,770	\$2,760,770

Substation Security

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW911

Duration:
2013-2016

**Total Project
Cost:
\$842,990**

About the Project

These projects will replace the fencing around the City owned substations. The intention is to provide better security of the substations and enhance the look of the substation.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$200,000	\$0	\$200,000
2014	\$207,000	\$0	\$207,000
2015	\$214,250	\$0	\$214,250
2016	\$221,740	\$0	\$221,740
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$842,990	\$0	\$842,990

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$200,000	\$200,000
2014	\$0	\$207,000	\$207,000
2015	\$0	\$214,250	\$214,250
2016	\$0	\$221,740	\$221,740
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$842,990	\$842,990

Miscellaneous Substation Projects

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Work Order Number:
Various

Duration:
2013-2021

**Total Project
Cost:
\$4,212,630**

About the Project

These projects are related to needs that have been identified in the 10 year growth projection. The specific projects may change due to the changes in the growth in various areas of the City. These projects also address aging infrastructure that has exceeded its useful life for the City.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$1,372,900	\$1,372,900
2014	\$310,500	\$879,750	\$1,190,250
2015	\$889,120	\$278,520	\$1,167,640
2016	\$0	\$665,230	\$665,230
2017	\$688,510	\$2,111,450	\$2,799,960
2018	\$154,400	\$154,400	\$308,800
2019	\$0	\$2,347,880	\$2,347,880
2020	\$890,600	\$1,704,850	\$2,595,450
2021	\$0	\$1,764,520	\$1,764,520
2022	\$0	\$0	\$0
Total	\$2,933,130	\$11,279,500	\$14,212,630

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$1,372,900	\$1,372,900
2014	\$0	\$1,190,250	\$1,190,250
2015	\$0	\$1,167,640	\$1,167,640
2016	\$0	\$665,230	\$665,230
2017	\$0	\$2,799,960	\$2,799,960
2018	\$0	\$308,800	\$308,800
2019	\$0	\$2,347,880	\$2,347,880
2020	\$0	\$2,595,450	\$2,595,450
2021	\$0	\$1,764,520	\$1,764,520
2022	\$0	\$0	\$0
Total	\$0	\$14,212,630	\$14,212,630

Miscellaneous Electric Relocations Road Related Projects

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2013-2022

**Total Project
Cost:
\$2,946,440**

About the Project

These projects will be driven by the Streets Department. The budget will allow us to relocate or underground our electric facilities to accomodate those changes made by the Street Department.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$196,530	\$0	\$196,530
2014	\$203,410	\$0	\$203,410
2015	\$210,520	\$0	\$210,520
2016	\$217,890	\$0	\$217,890
2017	\$225,520	\$0	\$225,520
2018	\$233,410	\$0	\$233,410
2019	\$241,580	\$0	\$241,580
2020	\$250,040	\$0	\$250,040
2021	\$258,790	\$0	\$258,790
2022	\$908,750	\$0	\$908,750
Total	\$2,946,440	\$0	\$2,946,440

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$196,530	\$196,530
2014	\$0	\$203,410	\$203,410
2015	\$0	\$210,520	\$210,520
2016	\$0	\$217,890	\$217,890
2017	\$0	\$225,520	\$225,520
2018	\$0	\$233,410	\$233,410
2019	\$0	\$241,580	\$241,580
2020	\$0	\$250,040	\$250,040
2021	\$0	\$258,790	\$258,790
2022	\$0	\$908,750	\$908,750
Total	\$0	\$2,946,440	\$2,946,440

Airport Sub to the Promenade Shops

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2013

**Total Project
Cost:
\$683,260**

About the Project

This project is to extend a feeder from Airport Sub to the North side of the Promenade Shops at Centerra. This project increases the reliability in the area.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$683,260	\$0	\$683,260
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$683,260	\$0	\$683,260

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$683,260	\$683,260
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$683,260	\$683,260

East along 5th Street and North on Boyd Lake

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2013

**Total Project
Cost:
\$570,000**

About the Project

This project extends the feeder on 5th Street North on Boyd Lake Avenue. This project increases the reliability in the area.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$570,000	\$0	\$570,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$570,000	\$0	\$570,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$570,000	\$570,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$570,000	\$570,000

Install feeder North on Van Buren

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2013

**Total Project
Cost:
\$670,250**

About the Project

This project is to install a feeder North on Van Buren to 22nd Street. This project relieves stress on the system that is running along Taft Avenue.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$670,250	\$0	\$670,250
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$670,250	\$0	\$670,250

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$670,250	\$670,250
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$670,250	\$670,250

Carlisle to 1st Street between Taft and Dotsero

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2014

**Total Project
Cost:
\$1,724,100**

About the Project

This project is to replace the 200 amp electrical system on the SouthWest corner of 1st Street and Taft. This cable is older and direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues with this cable in the past.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$1,724,100	\$0	\$1,724,100
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,724,100	\$0	\$1,724,100

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$1,724,100	\$1,724,100
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$1,724,100	\$1,724,100

29th to 37th Street between Taft and Olde Golf Course

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2014

**Total Project
Cost:
\$1,208,050**

About the Project

This project is to replace the 200 amp system in the area to the East of the Olde Golf Course. This cable is older and direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues with this cable in the past.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$1,208,050	\$0	\$1,208,050
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,208,050	\$0	\$1,208,050

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$1,208,050	\$1,208,050
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$1,208,050	\$1,208,050

SW 14th St to SW 18th St from Wilson to Kate

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2014

**Total Project
Cost:
\$621,170**

About the Project

This project is to replace the 200 amp system in the area West of Cattail Pond. This cable is older and direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues with this cable in the past.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$621,170	\$0	\$621,170
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$621,170	\$0	\$621,170

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$621,170	\$621,170
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$621,170	\$621,170

Canyon Conversion

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
Russel.Jentges@cityofloveland.org

Project Category:
Construction

Project Number:
PW913

Duration:
2016-2019

**Total Project
Cost:
\$5,226,400**

About the Project

This project is to convert the Canyon to 12.47 KV voltage. This conversion will add reliability to the Canyon and help the Power Department reduce warehousing cost.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$277,180	\$0	\$277,180
2017	\$888,470	\$0	\$888,470
2018	\$1,707,890	\$0	\$1,707,890
2019	\$2,352,860	\$0	\$2,352,860
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$5,226,400	\$0	\$5,226,400

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$277,180	\$277,180
2017	\$0	\$888,470	\$888,470
2018	\$0	\$1,707,890	\$1,707,890
2019	\$0	\$2,352,860	\$2,352,860
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$5,226,400	\$5,226,400

Streetlight Projects

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Construction

Project Number:
PW915

Duration:
2013-2022

**Total Project
Cost:
\$2,820,140**

About the Project

These projects will occur as customers either request individual steel lights which are approved by the Power Department or new arterial or major collector streets required by new development.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$240,390	\$0	\$240,390
2014	\$248,800	\$0	\$248,800
2015	\$257,510	\$0	\$257,510
2016	\$266,530	\$0	\$266,530
2017	\$275,860	\$0	\$275,860
2018	\$285,510	\$0	\$285,510
2019	\$295,500	\$0	\$295,500
2020	\$305,850	\$0	\$305,850
2021	\$316,550	\$0	\$316,550
2022	\$327,640	\$0	\$327,640
Total	\$2,820,140	\$0	\$2,820,140

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$240,390	\$240,390
2014	\$0	\$248,800	\$248,800
2015	\$0	\$257,510	\$257,510
2016	\$0	\$266,530	\$266,530
2017	\$0	\$275,860	\$275,860
2018	\$0	\$285,510	\$285,510
2019	\$0	\$295,500	\$295,500
2020	\$0	\$305,850	\$305,850
2021	\$0	\$316,550	\$316,550
2022	\$0	\$327,640	\$327,640
Total	\$0	\$2,820,140	\$2,820,140

Hwy 402 Feeder Extension

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Construction

Project Number:
PW921

Duration:
2015-2016

**Total Project
Cost:
\$5,468,600**

About the Project

This new feeder will begin at South Boise Avenue and State Highway 402 and extend east to the west side of I-25. It's purpose is to pick up and serve the annexations of Ehrlich Addition, the Olson First and also the Olson Second Addition as well as any other new annexations that have been added to the City.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$2,142,450	\$2,142,450
2016	\$0	\$3,326,150	\$3,326,150
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$5,468,600	\$5,468,600

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$2,142,450	\$2,142,450
2016	\$0	\$3,326,150	\$3,326,150
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$5,468,600	\$5,468,600

Miscellaneous General Plant Projects

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
Bob.Miller@cityofloveland.org

Project Category:
Capital Equipment

Project Number:
PW930

Duration:
2013-2022

**Total Project
Cost:
\$1,181,743**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to build, operate and maintain the electric system. Such expenses might include vehicles, software, large tools and equipment purchases.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$0	\$0	\$0
2013	\$447,000	\$0	\$447,000
2014	\$261,080	\$0	\$261,080
2015	\$59,350	\$0	\$59,350
2016	\$42,690	\$0	\$42,690
2017	\$49,630	\$0	\$49,630
2018	\$60,046	\$0	\$60,046
2019	\$62,147	\$0	\$62,147
2020	\$64,322	\$0	\$64,322
2021	\$66,574	\$0	\$66,574
2022	\$68,904	\$0	\$68,904
Total	\$1,181,743	\$0	\$1,181,743

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$447,000	\$447,000
2014	\$0	\$261,080	\$261,080
2015	\$0	\$59,350	\$59,350
2016	\$0	\$42,690	\$42,690
2017	\$0	\$49,630	\$49,630
2018	\$0	\$60,046	\$60,046
2019	\$0	\$62,147	\$62,147
2020	\$0	\$64,322	\$64,322
2021	\$0	\$66,574	\$66,574
2022	\$0	\$68,904	\$68,904
Total	\$0	\$1,181,743	\$1,181,743

Raw Water Court Transfer Actions

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
[*howarl@ci.loveland.co.us*](mailto:howarl@ci.loveland.co.us)

Project Category:
Planning

Project Numbers:
NA

Duration:
2016

**Total Project
Cost:
\$113,300**

About the Project

Water that has been acquired as a condition of development in Loveland must be transferred for municipal use in State Water Court before the City can divert it for use at the water treatment plant. The City should make new applications to the Water Court on a reasonably regular basis as ditch shares are acquired. Costs for the future case are anticipated to be lower than the recent 2002CW392 case, since the City will use the 2002CW392 case as a template for the future cases.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$113,300	\$0	\$113,300
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$113,300	\$0	\$113,300

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$113,300	\$0	\$113,300
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$113,300	\$0	\$113,300

Windy Gap Firming Project

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
W038AA

Duration:
2013-2015

**Total Project
Cost:
\$24,188,947**

About the Project

The Windy Gap Firming Project as currently envisioned will provide a total of 90,000 acre-feet of storage to hold water developed in the original Windy Gap Project. It is anticipated the storage will be permitted in Chimney Hollow, the next valley immediately west of Carter Lake.

Loveland's portion of the total is currently subscribed at 7,000 acre-feet of storage. This storage will ensure that the City's 4,000 acre-feet of yield from the original Windy Gap Project will be available to the City on a reliable, or firm, basis. Environmental permits are still pending. Current projections have engineering design beginning in 2010, and construction could begin in 2012 or 2013, ending three to four years later depending on conditions experienced during construction.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior Years	\$1,559,597	\$0	\$1,559,597
2013	\$618,000	\$0	\$618,000
2014	\$275,220	\$0	\$275,220
2015	\$21,736,130	\$0	\$21,736,130
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$24,188,947	\$0	\$24,188,947

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$1,559,597	\$0	\$1,559,597
2013	\$618,000	\$0	\$618,000
2014	\$275,220	\$0	\$275,220
2015	\$21,736,130	\$0	\$21,736,130
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$24,188,947	\$0	\$24,188,947

Colorado Big Thompson Water Purchases

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
W1014A

Duration:
2011-2021

Total Project Cost:
\$10,573,510

About the Project

These funds will allow purchase of Colorado Big Thompson Project units should favorable opportunities become available. The water originates in the Colorado River Basin and is brought to the North Front Range through a system of tunnels, pipelines and turbines, where power is generated along the way. Having this flexible source of raw water available in addition to water diverted from the Big Thompson River provides redundancy in the City's raw water supplies and spreads the risk of water shortages due to drought out over a larger geographic area.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior Years	\$4,500,400	\$0	\$4,500,400
2013	\$500,000	\$0	\$500,000
2014	\$521,250	\$0	\$521,250
2015	\$543,400	\$0	\$543,400
2016	\$566,500	\$0	\$566,500
2017	\$590,570	\$0	\$590,570
2018	\$615,670	\$0	\$615,670
2019	\$641,840	\$0	\$641,840
2020	\$669,120	\$0	\$669,120
2021	\$697,560	\$0	\$697,560
2022	\$727,200	\$0	\$727,200
Total	\$10,573,510	\$0	\$10,573,510

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$4,500,400	\$0	\$4,500,400
2013	\$500,000	\$0	\$500,000
2014	\$521,250	\$0	\$521,250
2015	\$543,400	\$0	\$543,400
2016	\$566,500	\$0	\$566,500
2017	\$590,570	\$0	\$590,570
2018	\$615,670	\$0	\$615,670
2019	\$641,840	\$0	\$641,840
2020	\$669,120	\$0	\$669,120
2021	\$697,560	\$0	\$697,560
2022	\$727,200	\$0	\$727,200
Total	\$10,573,510	\$0	\$10,573,510

Trade of Water Rights – 402 Corridor

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
NA

Duration:
2019

**Total Project
Cost:
\$693,190**

About the Project

The City (Raw Water Enterprise Fund) purchased water along Highway 402, formerly owned by Three “O” Partnership. The water is described as 27 shares of Home Supply Ditch. Water and Power staff has been considering ways for the City to use this water. One option is to trade the water to Johnstown. This water is the same type of water that Johnstown already makes use of; however, a change in Water Court would be required. Johnstown has other water carried in the Home Supply Ditch in which Johnstown gets a reduced yield. If and when a trade is accepted, the City (Raw Water Enterprise Fund) would dispose of this asset and the City (Raw Water Enterprise Fund) would acquire another asset (a different type of water right). Due to time involved in doing a Water Court transfer, the trade would not be expected until 2019.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$693,190	\$0	\$693,190
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$693,190	\$0	\$693,190

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$693,190	\$0	\$693,190
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$693,190	\$0	\$693,190

Miscellaneous Wastewater Treatment Plant Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
Various

Duration:
2013-2022

**Total Project
Cost:
\$2,076,510**

About the Project

Miscellaneous Wastewater Treatment Plant projects include Automated Data Acquisition, heating, ventilation and lighting system installations and gas conditioning. These projects allow the City to maintain or increase Plant treatment capacity to provide high quality wastewater treatment to the City.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$120,000	\$30,000	\$150,000
2014	\$834,000	\$208,500	\$1,042,500
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$38,980	\$0	\$38,980
2018	\$349,210	\$0	\$349,210
2019	\$0	\$0	\$0
2020	\$247,910	\$247,910	\$495,820
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,590,100	\$486,410	\$2,076,510

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$150,000	\$0	\$150,000
2014	\$0	\$1,042,500	\$1,042,500
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$38,980	\$0	\$38,980
2018	\$40,630	\$308,580	\$349,210
2019	\$0	\$0	\$0
2020	\$82,440	\$413,380	\$495,820
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$312,050	\$1,764,460	\$2,076,510

New Laboratory Building

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$2,414,460**

About the Project

This project consists of a new water quality lab building for water and wastewater regulatory and non-regulatory laboratory analysis.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$154,848	\$38,712	\$193,560
2016	\$1,776,720	\$444,180	\$2,220,900
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,931,568	\$482,892	\$2,414,460

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$193,560	\$0	\$193,560
2016	\$201,790	\$2,019,110	\$2,220,900
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$395,350	\$2,019,110	\$2,414,460

Digester Projects at the WWTP

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.2572

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

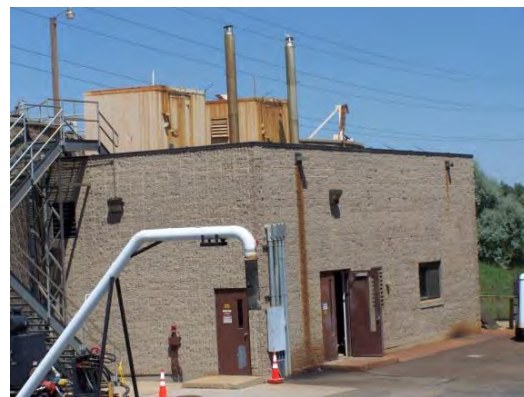
Project Numbers:
W1227H
W1228H
W1229G

Duration:
2013-2022

**Total Project
Cost:
\$3,040,630**

About the Project

This project includes Flare Modifications, Mixing System design and construction and Digester Sludge Heating System design and construction.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$1,073,600	\$240,000	\$1,313,600
2014	\$331,680	\$82,920	\$414,600
2015	\$1,049,944	\$262,486	\$1,312,430
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$2,455,224	\$585,406	\$3,040,630

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$217,000	\$1,096,600	\$1,313,600
2014	\$139,900	\$274,700	\$414,600
2015	\$145,850	\$1,166,580	\$1,312,430
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$502,750	\$2,537,880	\$3,040,630

Blower & Aeration Basin Diffusers at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
N/A

Duration:
2013-2022

Total Project Cost:
\$1,040,050

About the Project

This project provides capacity increase of secondary treatment system to increase current capacity above 80% design threshold. We are required to be designing improvements for increased capacity when plant capacity is at 80% of design capacity or (16,200 ppd of BOD5 or 8 mgd of influent flow) and under construction when plant is at 95% of design capacity (19,300 lb/day of BOD5 or 9.5 mgd of influent flow). This project may be assimilated into the Nutrient Removal process project if the current regulatory trajectory continues.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$76,144	\$19,036	\$95,180
2015	\$755,896	\$188,974	\$944,870
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$832,040	\$208,010	\$1,040,050

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$95,180	\$0	\$95,180
2015	\$58,360	\$886,510	\$944,870
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$153,540	\$886,510	\$1,040,050

Nutrient Treatment Facilities at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$6,625,910**

About the Project

This project will provide additional treatment to remove nutrients and meet anticipated regulated nutrient criteria restrictions. Additional nutrient treatment facilities may need to be on line by 2016 to meet upcoming nutrient criteria for total nitrogen and total phosphorus. The need for these criteria in Colorado and the rest of the nation is mandated by the USEPA and is designed to lower algal bloom in all rivers in the USA in order to reduce oxygen demand from decomposing biomatter.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$457,240	\$114,310	\$571,550
2016	\$1,597,976	\$399,494	\$1,997,470
2017	\$3,245,512	\$811,378	\$4,056,890
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$5,300,728	\$1,325,182	\$6,625,910

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$571,550	\$0	\$571,550
2016	\$173,350	\$1,824,120	\$1,997,470
2017	\$380,330	\$3,676,560	\$4,056,890
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,125,230	\$5,500,680	\$6,625,910

Aeration Basin at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$4,387,470**

About the Project

This project will provide BOD capacity increase of secondary treatment system to increase current capacity above 80% design threshold and re-rate the plant capacity to 12 mgd and 28,500 lbs / day BOD5. This coincides with the nutrient removal project.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$281,584	\$70,396	\$351,980
2018	\$3,228,392	\$807,098	\$4,035,490
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$3,509,976	\$877,494	\$4,387,470

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$351,980	\$0	\$351,980
2018	\$366,940	\$3,668,550	\$4,035,490
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$718,920	\$3,668,550	\$4,387,470

Primary Clarifier at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
N/A

Duration:
2013-2022

Total Project Cost:
\$3,155,620

About the Project

This project will provide a treatment capacity increase of the primary treatment system to 12 mgd max month design to provide additional plant capacity for City growth. The primary clarifier will be constructed in the area now occupied by the de-commissioned trickling filters.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$132,148	\$198,222	\$330,370
2019	\$1,130,100	\$1,695,150	\$2,825,250
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,262,248	\$1,893,372	\$3,155,620

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$330,370	\$0	\$330,370
2019	\$317,580	\$2,507,670	\$2,825,250
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$647,950	\$2,507,670	\$3,155,620

Demolition of Trickling Filters at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$693,090**

About the Project

This project is for the demolition of the existing trickling filter basins to make room for the new primary clarifier. This project coincides with the Project K Primary Clarifier project.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$56,770	\$0	\$56,770
2019	\$636,320	\$0	\$636,320
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$693,090	\$0	\$693,090

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$56,770	\$0	\$56,770
2019	\$59,180	\$577,140	\$636,320
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$115,950	\$577,140	\$693,090

Digested Sludge Dewatering at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$7,533,920**

About the Project

This project is recommended based on the 2007 Solids Management Study and will provide onsite dewatering capability to reduce the volume of digested biosolids hauled off site and reduce dependence on liquid waste hauling. This project will be built in the area of the WAS thickening building and will incorporate centrifuges for dewatering and solids cake loading into biosolids hauling trucks.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$483,896	\$120,974	\$604,870
2020	\$2,752,856	\$688,214	\$3,441,070
2021	\$2,790,384	\$697,596	\$3,487,980
2022	\$0	\$0	\$0
Total	\$6,027,136	\$1,506,784	\$7,533,920

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$604,870	\$0	\$604,870
2020	\$362,930	\$3,078,140	\$3,441,070
2021	\$279,020	\$3,208,960	\$3,487,980
2022	\$0	\$0	\$0
Total	\$1,246,820	\$6,287,100	\$7,533,920

Future Digester at the WWTP

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$7,783,380**

About the Project

This project will add a third digester to the wastewater treatment plant to maintain current and anticipated solids treatment regulations. As loadings on the treatment plant increase, design and regulatory criteria will necessitate more digestion capacity.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$3,891,690	\$3,891,690	\$7,783,380
Total	\$3,891,690	\$3,891,690	\$7,783,380

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$7,783,380	\$7,783,380
Total	\$0	\$7,783,380	\$7,783,380

East and West Channel Bar Screen Replacement

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$1,177,330**

About the Project

Mechanical screening to remove rags, trash, and other detritus from the flow entering the wastewater treatment plant is the first treatment action taken by the plant. This step helps protect all downstream processes and equipment from clogs and equipment damage. This project will install a more robust screenings system to protect all plant processes.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$484,358	\$161,453	\$645,810
2017	\$398,640	\$132,880	\$531,520
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$882,998	\$294,333	\$1,177,330

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$79,310	\$566,500	\$645,810
2017	\$59,060	\$472,460	\$531,520
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$138,370	\$1,038,960	\$1,177,330

Digester Building Code Compliance

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

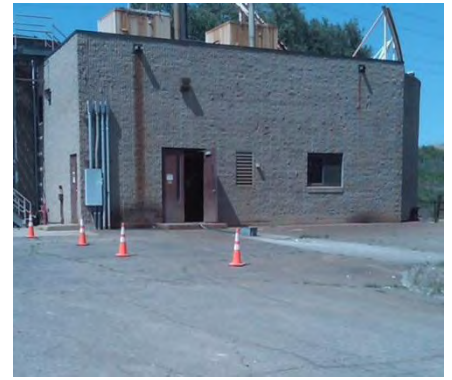
Project Number:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$1,473,380**

About the Project

The Digester Building was constructed in 1986. The relevant Fire and Electrical codes have been revised several times since then. Digester gas can be present in this building and special code compliance and safety measures are required. The safety of staff and plant neighbors necessitates that compliance with the updated codes be established.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$900,000	\$0	\$900,000
2014	\$573,380	\$0	\$573,380
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,473,380	\$0	\$1,473,380

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$150,000	\$750,000	\$900,000
2014	\$52,130	\$521,250	\$573,380
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$202,130	\$1,271,250	\$1,473,380

Miscellaneous Oversizing and Extension Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Melissa Morin

Phone Number:
970.962.3709

Email:
Melissa.Morin@cityofloveland.org

Project Category:
Construction

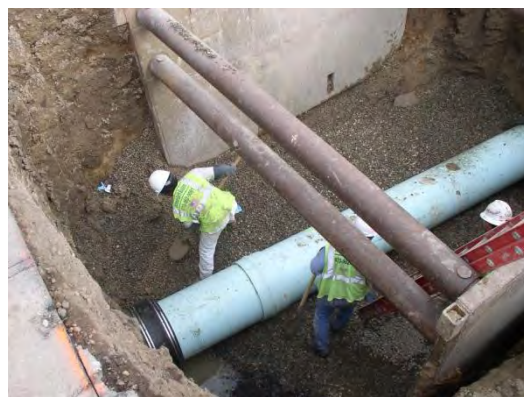
Project Number:
W1232H

Duration:
2013-2022

**Total Project
Cost:
\$910,970**

About the Project

As development on the fringes of the City occurs, private developers design and install wastewater infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve wastewater needs above and beyond that which is related to the proposed development, the Utility may require a larger pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program. Future anticipated wastewater main alignment and sizes have been planned for in the Water/Wastewater Master Plan.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$75,000	\$75,000
2014	\$0	\$78,190	\$78,190
2015	\$0	\$81,510	\$81,510
2016	\$0	\$84,970	\$84,970
2017	\$0	\$88,590	\$88,590
2018	\$0	\$92,350	\$92,350
2019	\$0	\$96,280	\$96,280
2020	\$0	\$100,370	\$100,370
2021	\$0	\$104,630	\$104,630
2022	\$0	\$109,080	\$109,080
Total	\$0	\$910,970	\$910,970

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$75,000	\$75,000
2014	\$0	\$78,190	\$78,190
2015	\$0	\$81,510	\$81,510
2016	\$0	\$84,970	\$84,970
2017	\$0	\$88,590	\$88,590
2018	\$0	\$92,350	\$92,350
2019	\$0	\$96,280	\$96,280
2020	\$0	\$100,370	\$100,370
2021	\$0	\$104,630	\$104,630
2022	\$0	\$109,080	\$109,080
Total	\$0	\$910,970	\$910,970

Fairgrounds/ Namaqua Interceptor rehab

Department:
Water & Power

Division:
Wastewater

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$677,630**

About the Project

This project consists of rehabilitating approximately 2600 linear feet of 30-inch RCP for the portion of the interceptor located between S Lincoln and S Saint Louis Avenues which has experienced hydrogen sulfide corrosion. The rehabilitation of the Interceptor will consist of cleaning, videotaping, gasket and tree root cutting, pulling a Cured-In-Place-Pipe (CIPP) liner



through the line, and reinstating active services. The project also includes the rehabilitation of manholes along the Interceptor line. Manhole restoration will depend on the corrosion level and may include removal and replacement or surface preparation and installation of a cured in places sulfide resistant lining.

Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$677,630	\$0	\$677,630
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$677,630	\$0	\$677,630

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$677,630	\$677,630
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$677,630	\$677,630

Boyd Interceptor Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Melissa Morin

Phone Number:
970.962.3750

Email:
Melissa.Morin@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$5,977,700

About the Project

The Boyd Lake Interceptor projects include the installation of new parallel line segments in the north central part of the City. The parallel lines will add wastewater capacity for the north and northwestern parts of the City. Timing and need for these projects will be dictated primarily by growth in northwest Loveland.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$112,210	\$112,210
2018	\$738,810	\$732,650	\$1,471,460
2019	\$0	\$1,412,050	\$1,412,050
2020	\$0	\$173,970	\$173,970
2021	\$0	\$2,371,690	\$2,371,690
2022	\$436,320	\$0	\$436,320
Total	\$1,175,130	\$4,802,570	\$5,977,700

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$112,210	\$0	\$112,210
2018	\$240,110	\$1,231,350	\$1,471,460
2019	\$128,370	\$1,283,680	\$1,412,050
2020	\$173,970	\$0	\$173,970
2021	\$139,510	\$2,232,180	\$2,371,690
2022	\$0	\$436,320	\$436,320
Total	\$794,170	\$5,183,530	\$5,977,700

Miscellaneous Sewer Line Rehabilitation Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$2,769,940

About the Project

Replacing aging infrastructure is a growing need within the utility. After several decades pass, wastewater mains and manholes reach the end of their service life and require increased maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by rehabilitating the facilities. Typically, most communities face increasing rehabilitation costs as the age of installed infrastructure advances.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$200,000	\$0	\$200,000
2014	\$375,300	\$0	\$375,300
2015	\$391,250	\$0	\$391,250
2016	\$226,600	\$0	\$226,600
2017	\$236,230	\$0	\$236,230
2018	\$246,270	\$0	\$246,270
2019	\$256,740	\$0	\$256,740
2020	\$267,650	\$0	\$267,650
2021	\$279,020	\$0	\$279,020
2022	\$290,880	\$0	\$290,880
Total	\$2,769,940	\$0	\$2,769,940

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$200,000	\$200,000
2014	\$0	\$375,300	\$375,300
2015	\$0	\$391,250	\$391,250
2016	\$0	\$226,600	\$226,600
2017	\$0	\$236,230	\$236,230
2018	\$0	\$246,270	\$246,270
2019	\$0	\$256,740	\$256,740
2020	\$0	\$267,650	\$267,650
2021	\$0	\$279,020	\$279,020
2022	\$0	\$290,880	\$290,880
Total	\$0	\$2,769,940	\$2,769,940

Hwy 402 Wastewater Main Extension

Department:
Water & Power

Division:
Wastewater

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
Rebecca.Norton@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$4,966,700

About the Project

This project includes the design and construction of a new wastewater main to provide for future development along the Highway 402 corridor as well as the southeast corner of the City's wastewater service area. The main will be designed to maximize gravity flow, but will need a regional lift station to collect wastewater. A condition



of annexation was agreed upon for the Olson Annexation that the City would provide wastewater service to the Annexation upon development.

Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$434,720	\$434,720
2016	\$0	\$4,531,980	\$4,531,980
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$4,966,700	\$4,966,700

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$434,720	\$0	\$434,720
2016	\$0	\$4,531,980	\$4,531,980
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$434,720	\$4,531,980	\$4,966,700

North Horseshoe Lift Station Upgrades

Department:
Water & Power

Division:
Wastewater

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
Rebecca.Norton@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$950,060

About the Project

Upgrades to the existing lift station will increase pumping capacity to provide adequate sewer service to potential development and population growth in areas north of Horseshoe Reservoir. Design will include a condition assessment, adding a 3rd pump, and verifying whether to serve the existing Lago Vista Mobile Home Park.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$147,760	\$0	\$147,760
2019	\$802,300	\$0	\$802,300
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$950,060	\$0	\$950,060

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$147,760	\$0	\$147,760
2019	\$96,280	\$706,020	\$802,300
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$244,040	\$706,020	\$950,060

South Side Lift Station Force Main to WWTP

Department:
Water & Power

Division:
Wastewater

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
Rebecca.Norton@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$1,927,360

About the Project

The South Side Lift Station was constructed in 1983 in anticipation for significant growth in the southeast portion of the City. Due to growth occurring in other areas of town, the force main and lift station are currently oversized. The oversized facilities cause the pumps to only operate once every hour and much less frequently at night. The force main discharges directly to the wastewater treatment plant (WWTP). The large force main, infrequent pumping and proximity to the WWTP cause large surges which overwhelm and complicate the treatment process. The proposed project will add a smaller force main and pumps allowing discharges to the WWTP to be smaller and more steady resulting in less strain and improved efficiency at the plant.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$258,580	\$0	\$258,580
2019	\$1,668,780	\$0	\$1,668,780
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,927,360	\$0	\$1,927,360

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$258,580	\$0	\$258,580
2019	\$128,370	\$1,540,410	\$1,668,780
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$386,950	\$1,540,410	\$1,927,360

East Side Discharge Trunk to WWTP

Department:
Water & Power

Division:
Wastewater

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
Rebecca.Norton@cityofloveland.org

Project Category:
Construction

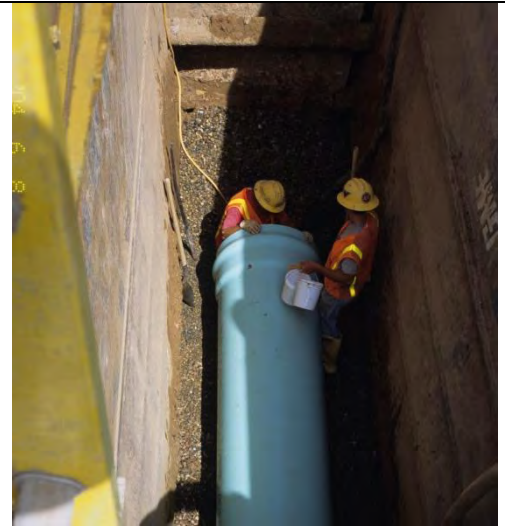
Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$1,569,500

About the Project

Growth and development on the east side of Loveland will drive the need for the East Side Discharge Trunk to the Wastewater Treatment Plant (WWTP) project. The proposed project will create additional wastewater capacity from the Eastside Lift Station discharge location to the WWTP.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$1,569,500	\$1,569,500
2022	\$0	\$0	\$0
Total	\$0	\$1,569,500	\$1,569,500

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$174,390	\$1,395,110	\$1,569,500
2022	\$0	\$0	\$0
Total	\$174,390	\$1,395,110	\$1,569,500

Collection System Corrosion Control

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@cityofloveland.org

Project Category:
Construction

Project Number:
W1225G

Duration:
2013-2022

**Total Project
Cost:
\$1,038,790**

About the Project

The City's wastewater collection system has a significant corrosion problem resulting from the presence of hydrogen sulfide gas. One way to reduce the gas is to strategically place chemical injection sites throughout the City. The proposed project will greatly slow the degradation of concrete collection lines, manholes and vaults.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$320,000	\$80,000	\$400,000
2014	\$250,200	\$62,550	\$312,750
2015	\$260,832	\$65,208	\$326,040
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$831,032	\$207,758	\$1,038,790

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$400,000	\$400,000
2014	\$0	\$312,750	\$312,750
2015	\$0	\$326,040	\$326,040
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$1,038,790	\$1,038,790

East Side Lift Station Upgrades

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$802,190**

About the Project

As growth continues on the east side of Loveland, the need for additional capacity at the East Side Lift Station will occur. This proposed project will enlarge the lift station to handle the additional wastewater. The lift station upgrades must be coordinated with the East Side Discharge to WWTP project to ensure that downstream capacity is in place for the larger station.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$802,190	\$802,190
2022	\$0	\$0	\$0
Total	\$0	\$802,190	\$802,190

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$104,630	\$697,560	\$802,190
2022	\$0	\$0	\$0
Total	\$104,630	\$697,560	\$802,190

Miscellaneous Lift Station Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@cityofloveland.org

Project Category:
Construction

Project Number:
N/A

Duration:
2013-2022

**Total Project
Cost:
\$370,000**

About the Project

The Miscellaneous Lift Station Projects include upgrades to the 29th Street Lift Station and the decommissioning of the Barberry Lift Station. The 29th Street Lift Station needs replacement equipment and the Barberry Lift Station has reached its capacity. Barberry can be replaced with a gravity line allowing for the facility to be decommissioned and saving operations and maintenance costs.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years			\$0
2013	\$160,000	\$210,000	\$370,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$160,000	\$210,000	\$370,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$120,000	\$250,000	\$370,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$120,000	\$250,000	\$370,000

Miscellaneous Wastewater General Plant Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
Chris.Matkins@cityofloveland.org

Project Category:
Construction

Project Number:
WW930

Duration:
2013-2022

**Total Project
Cost:
\$495,560**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to operate and maintain the wastewater utility. Such expenses might include vehicles, software, large tool and equipment purchases.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior Years	\$0	\$0	\$0
2013	\$261,000	\$0	\$261,000
2014	\$69,920	\$0	\$69,920
2015	\$53,800	\$0	\$53,800
2016	\$61,860	\$0	\$61,860
2017	\$48,980	\$0	\$48,980
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$495,560	\$0	\$495,560

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2013	\$0	\$261,000	\$261,000
2014	\$0	\$69,920	\$69,920
2015	\$0	\$53,800	\$53,800
2016	\$0	\$61,860	\$61,860
2017	\$0	\$48,980	\$48,980
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$495,560	\$495,560

Water General Plant Projects

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Construction

Project Number:
WA930

Duration:
2012-2021

**Total Project
Cost:
\$971,200**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to operate and maintain the water utility. Such expenses might include vehicles, software, large tool and equipment purchases.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$620,500	\$0	\$620,500
2014	\$124,770	\$0	\$124,770
2015	\$106,620	\$0	\$106,620
2016	\$74,100	\$0	\$74,100
2017	\$45,210	\$0	\$45,210
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$971,200	\$0	\$971,200

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$620,500	\$620,500
2014	\$0	\$124,770	\$124,770
2015	\$0	\$106,620	\$106,620
2016	\$0	\$74,100	\$74,100
2017	\$0	\$45,210	\$45,210
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$971,200	\$971,200

Water Line Replacements

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$22,914,120

About the Project

Replacing aging infrastructure is a growing need within the utility. After decades, water pipes, valves, and fire hydrants reach the end of their service life and require increasing maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by replacing the facilities. Typically, most communities face increasing replacement costs as the age of installed infrastructure advances.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$2,028,880	\$0	\$2,028,880
2014	\$2,101,450	\$0	\$2,101,450
2015	\$1,960,870	\$0	\$1,960,870
2016	\$2,125,670	\$0	\$2,125,670
2017	\$2,362,300	\$0	\$2,362,300
2018	\$2,462,690	\$0	\$2,462,690
2019	\$2,567,360	\$0	\$2,567,360
2020	\$1,605,880	\$0	\$1,605,880
2021	\$2,790,220	\$0	\$2,790,220
2022	\$2,908,800	\$0	\$2,908,800
Total	\$22,914,120	\$0	\$22,914,120

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$547,330	\$1,481,550	\$2,028,880
2014	\$85,960	\$2,015,490	\$2,101,450
2015	\$184,100	\$1,776,770	\$1,960,870
2016	\$0	\$2,125,670	\$2,125,670
2017	\$0	\$2,362,300	\$2,362,300
2018	\$0	\$2,462,690	\$2,462,690
2019	\$0	\$2,567,360	\$2,567,360
2020	\$0	\$1,605,880	\$1,605,880
2021	\$0	\$2,790,220	\$2,790,220
2022	\$0	\$2,908,800	\$2,908,800
Total	\$817,390	\$22,096,730	\$22,914,120

Extension and Oversizing Projects

Department:
Water & Power

Division:
Water

Project Manager:
Melissa Morin

Phone Number:
970.962.3709

Email:
Melissa.Morin@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$910,970

About the Project

As development on the fringes of the City occurs, private developers design and install water infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve water needs above and beyond that which is related to the proposed development, the Utility may require a larger water pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$75,000	\$75,000
2014	\$0	\$78,190	\$78,190
2015	\$0	\$81,510	\$81,510
2016	\$0	\$84,970	\$84,970
2017	\$0	\$88,590	\$88,590
2018	\$0	\$92,350	\$92,350
2019	\$0	\$96,280	\$96,280
2020	\$0	\$100,370	\$100,370
2021	\$0	\$104,630	\$104,630
2022	\$0	\$109,080	\$109,080
Total	\$0	\$910,970	\$910,970

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$75,000	\$75,000
2014	\$0	\$78,190	\$78,190
2015	\$0	\$81,510	\$81,510
2016	\$0	\$84,970	\$84,970
2017	\$0	\$88,590	\$88,590
2018	\$0	\$92,350	\$92,350
2019	\$0	\$96,280	\$96,280
2020	\$0	\$100,370	\$100,370
2021	\$0	\$104,630	\$104,630
2022	\$0	\$109,080	\$109,080
Total	\$0	\$910,970	\$910,970

Morning Dr. Alternate 30" Water Line

Department:
Water & Power

Division:
Water

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
Rebecca.Norton@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$4,791,034

About the Project

The northwest region of the City's water service area is currently supplied by a single 24-inch waterline installed in the 1960's. Increasing repair frequency and water demands as well as an increase in the number of water customers relying on this line necessitates a new, alternate waterline. This new waterline will ensure that City customers relying on this critical water delivery system have the supply and redundancy necessary to provide adequate service in the coming decades.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years	\$111,661	\$334,983	\$446,644
2013	\$38,750	\$116,250	\$155,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$70,542	\$211,628	\$282,170
2020	\$976,805	\$2,930,415	\$3,907,220
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,197,758	\$3,593,276	\$4,791,034

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$446,644	\$0	\$446,644
2013	\$0	\$155,000	\$155,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$282,170	\$0	\$282,170
2020	\$294,160	\$3,613,060	\$3,907,220
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,022,974	\$3,768,060	\$4,791,034

Morning Drive Pump Station

Department:
Water & Power

Division:
Water

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
Rebecca.Norton@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$1,287,940

About the Project

The Morning Drive Pump Station was constructed in 1976. The station delivers water to the 29th Street storage tank, which serves over a quarter of the City's customers. The equipment is aging and the pump station will require an upgrade to re-size the facilities to meet the needs of the City's growing system.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$55,327	\$165,983	\$221,310
2020	\$266,657	\$799,973	\$1,066,630
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$321,984	\$965,956	\$1,287,940

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$221,310	\$0	\$221,310
2020	\$125,490	\$941,140	\$1,066,630
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$346,800	\$941,140	\$1,287,940

East Gravity Zone – 24” and 16” Lines

Department:
Water & Power

Division:
Water

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
[*Rebecca.Norton@cityofloveland.org*](mailto:Rebecca.Norton@cityofloveland.org)

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$7,757,700

About the Project

The project consists of the installation of a parallel 16-inch line, connecting the discharge line of the new Mountain View booster station with a recently installed 24-inch waterline to the north. This project will also include provisions for a large-diameter bore and casing pipe under Highway 34. The proposed line is required to maintain adequate system pressure on the east side of the City.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$198,140	\$198,140	\$396,280
2018	\$1,409,890	\$1,409,890	\$2,819,780
2019	\$1,594,970	\$1,594,970	\$3,189,940
2020	\$100,370	\$100,370	\$200,740
2021	\$575,480	\$575,480	\$1,150,960
2022	\$0	\$0	\$0
Total	\$3,878,850	\$3,878,850	\$7,757,700

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$396,280	\$0	\$396,280
2018	\$726,490	\$2,093,290	\$2,819,780
2019	\$128,370	\$3,061,570	\$3,189,940
2020	\$200,740	\$0	\$200,740
2021	\$104,630	\$1,046,330	\$1,150,960
2022	\$0	\$0	\$0
Total	\$1,556,510	\$6,201,190	\$7,757,700

29th Street 5.0 MG Storage Tank #2

Department:
Water & Power

Division:
Water

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
[*Rebecca.Norton@cityofloveland.org*](mailto:Rebecca.Norton@cityofloveland.org)

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$7,172,270

About the Project

The 29th Street steel tank is one of the most utilized storage facilities supporting over a quarter of the City's water customers. The project will provide a second 5.0 million gallon storage tank at this critical location. The additional storage will offer redundancy and reliability for water customers in Northwest Loveland.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$240,140	\$240,140	\$480,280
2018	\$1,638,185	\$1,638,185	\$3,276,370
2019	\$1,707,810	\$1,707,810	\$3,415,620
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$3,586,135	\$3,586,135	\$7,172,270

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$480,280	\$0	\$480,280
2018	\$160,530	\$3,115,840	\$3,276,370
2019	\$167,350	\$3,248,270	\$3,415,620
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$808,160	\$6,364,110	\$7,172,270

New Water Lines -12 Inch 10th Street RR Spur to Madison -16 Inch in Granite (57th to 50th)

Department:
Water & Power

Division:
Water

Project Manager:
Melissa Morin

Phone Number:
970.962.3709

Email:
Melissa.Morin@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$924,520

About the Project

The proposed 12-inch waterline connects an existing 12-inch waterline in 10th Street to another 12-inch line in Madison Avenue. Likewise, the proposed 16-inch waterline connects an existing 16-inch line in 50th Street to an existing 12-inch line in 57th Street. The connections will improve hydraulic capacity and will provide additional reliability for each respective area.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$95,670	\$31,890	\$127,560
2017	\$316,755	\$105,585	\$422,340
2018	\$280,965	\$93,655	\$374,620
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$693,390	\$231,130	\$924,520

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$127,560	\$0	\$127,560
2017	\$136,140	\$286,200	\$422,340
2018	\$69,370	\$305,250	\$374,620
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$333,070	\$591,450	\$924,520

Southwest Booster Station

Department:
Water & Power

Division:
Water

Project Manager:
Rebecca Norton

Phone Number:
970.962.3715

Email:
[*Rebecca.Norton@cityofloveland.org*](mailto:Rebecca.Norton@cityofloveland.org)

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$3,057,870

About the Project

The proposed Southwest Booster station is needed in the future to fill the City's South Concrete Tank, located near the intersection of S Taft Ave and 42nd St SE. The tank supports the southern portion of the City. The timing and need for the pump station will depend on growth in the southern portion of the City.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$133,825	\$133,825	\$267,650
2021	\$1,395,110	\$1,395,110	\$2,790,220
2022	\$0	\$0	\$0
Total	\$1,528,935	\$1,528,935	\$3,057,870

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$267,650	\$0	\$267,650
2021	\$0	\$2,790,220	\$2,790,220
2022	\$0	\$0	\$0
Total	\$267,650	\$2,790,220	\$3,057,870

Miscellaneous Transmission & Distribution Projects

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$1,035,990

About the Project

Projects include Water Meters and a
Vulnerability Assessment



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$81,000	\$0	\$81,000
2014	\$136,580	\$0	\$136,580
2015	\$88,030	\$0	\$88,030
2016	\$91,770	\$0	\$91,770
2017	\$95,680	\$0	\$95,680
2018	\$99,740	\$0	\$99,740
2019	\$103,970	\$0	\$103,970
2020	\$108,400	\$0	\$108,400
2021	\$113,010	\$0	\$113,010
2022	\$117,810	\$0	\$117,810
Total	\$1,035,990	\$0	\$1,035,990

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$81,000	\$81,000
2014	\$0	\$136,580	\$136,580
2015	\$0	\$88,030	\$88,030
2016	\$0	\$91,770	\$91,770
2017	\$0	\$95,680	\$95,680
2018	\$0	\$99,740	\$99,740
2019	\$0	\$103,970	\$103,970
2020	\$0	\$108,400	\$108,400
2021	\$0	\$113,010	\$113,010
2022	\$0	\$117,810	\$117,810
Total	\$0	\$1,035,990	\$1,035,990

Water Line Projects Coordinated with Public Works

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
N/A

Duration:
2013-2022

Total Project Cost:
\$1,400,060

About the Project

The Water Division plans for projects that align with major street or stormwater improvements. The coordinated projects share costs between City Departments and they minimize disruption to the public. The two major waterline coordination projects are Taft Avenue Phase 2 and the Loveland Outfall Phase 3 (Sherri Mar).



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$65,450	\$0	\$65,450
2019	\$188,510	\$0	\$188,510
2020	\$1,146,100	\$0	\$1,146,100
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,400,060	\$0	\$1,400,060

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$65,450	\$65,450
2019	\$188,510	\$0	\$188,510
2020	\$0	\$1,146,100	\$1,146,100
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$188,510	\$1,211,550	\$1,400,060

Water Treatment Plant Projects

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

**Total Project
Cost:
\$1,613,830**

About the Project

Water Treatment Plant projects include a house demolition project, CT Compliance, SCADA Improvements, Floc/SED #1 and #2 Retrofit and a Cold Water Pumps project. These projects will improve and expand for plant treatment operations and create higher system reliability and efficiency.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$474,800	\$450,000	\$924,800
2014	\$60,150	\$0	\$60,150
2015	\$43,470	\$0	\$43,470
2016	\$453,200	\$0	\$453,200
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$132,210	\$0	\$132,210
Total	\$1,163,830	\$450,000	\$1,613,830

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$24,800	\$900,000	\$924,800
2014	\$7,090	\$53,060	\$60,150
2015	\$43,470	\$0	\$43,470
2016	\$0	\$453,200	\$453,200
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$30,690	\$101,520	\$132,210
Total	\$106,050	\$1,507,780	\$1,613,830

Filter Plant #2 Improvements at Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

**Total Project
Cost:
\$1,287,540**

About the Project

A series of phased projects for rehabilitation of 90 year old filters and building. Project began in 2010 for improving piping, valves, electrical, HVAC, and controls. Projects continued into 2011 and 2012 for the complete rehabilitation of 4 filters and will continue over the next 4 years for rehabilitation of 8 more filters and building elements. Projects will increase life expectancy of the filters and building up to 50 to 100 years and reduce backwash water consumption by 50% which reduces energy and saves water.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$1,046,800	\$0	\$1,046,800
2014	\$0	\$0	\$0
2015	\$135,740	\$0	\$135,740
2016	\$0	\$0	\$0
2017	\$105,000	\$0	\$105,000
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,287,540	\$0	\$1,287,540

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$1,046,800	\$1,046,800
2014	\$0	\$0	\$0
2015	\$0	\$135,740	\$135,740
2016	\$0	\$0	\$0
2017	\$0	\$105,000	\$105,000
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$0	\$1,287,540	\$1,287,540

Solids Dewatering and Handling

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

**Total Project
Cost:
\$4,640,450**

About the Project

A phased approach to handling and disposing current and future solids loadings that are created as material (solids) is removed from the raw water during treatment processes. The material is pumped to open/shallow ponds for settling, drying and disposal that eventually follow at the landfill. The solids have to dry out before they can be hauled to the landfill or land reclamation. Due to space and climatic conditions and increased solids loadings, the Water Treatment Plant will be required to enhance dewatering using mechanical/chemical means to meet regulatory and operational needs.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$186,110	\$186,110	\$372,220
2022	\$2,134,115	\$2,134,115	\$4,268,230
Total	\$2,320,225	\$2,320,225	\$4,640,450

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$372,220	\$0	\$372,220
2022	\$388,030	\$3,880,200	\$4,268,230
Total	\$760,250	\$3,880,200	\$4,640,450

Filter Plant #1 Demo and Expansion at the Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

**Total Project
Cost:
\$7,512,690**

About the Project

Beginning 2013, the 94 year old Filter Plant #1 building will be demolished and a new 8 MGD filter building will be constructed in its place. The project will expand the filtration capacity of the WTP to 8 MGD and will provide greater redundancy and level of service for the City customers.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$299,200	\$299,200	\$598,400
2014	\$1,692,605	\$1,692,605	\$3,385,210
2015	\$1,764,540	\$1,764,540	\$3,529,080
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$3,756,345	\$3,756,345	\$7,512,690

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$598,400	\$0	\$598,400
2014	\$277,410	\$3,107,800	\$3,385,210
2015	\$289,200	\$3,239,880	\$3,529,080
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,165,010	\$6,347,680	\$7,512,690

Chemical Building at Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

Total Project Cost:
\$10,284,380

About the Project

In 2011, a preliminary design and assessment was conducted by CH2M Hill to identify current chemical feed deficiencies and future chemical feed needs for the treatment processes at the Water Treatment Plant. The design report indicates that the Plant is currently deficient in chemical storage capacity, ventilation in existing chemical areas, system controls, and no room for expansion within existing chemical buildings. In addition, the current disinfection system uses chlorine gas which has been a target as a security and safety risk by Home Land Security. It is likely the Plant will be required to switch to disinfection systems that are less of a security and safety risk. It is proposed to construct a new chemical building for alum, polymer, fluoride, on-site generation of sodium hypochlorite and chlorine dioxide and storage to meet current and future water treatment requirements.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$606,803	\$202,267	\$809,070
2017	\$3,479,310	\$1,159,770	\$4,639,080
2018	\$3,627,173	\$1,209,057	\$4,836,230
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$7,713,286	\$2,571,094	\$10,284,380

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$809,070	\$0	\$809,070
2017	\$421,790	\$4,217,290	\$4,639,080
2018	\$439,710	\$4,396,520	\$4,836,230
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,670,570	\$8,613,810	\$10,284,380

Electrical Feed Improvements at Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

Total Project Cost:
\$1,136,130

About the Project

Secondary electrical improvements at the Water Treatment Plant will be required to replace aged and outdated switchgear and increase motor control capacity for future plant demands.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$301,905	\$301,905	\$603,810
2015	\$266,160	\$266,160	\$532,320
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$568,065	\$568,065	\$1,136,130

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$139,170	\$464,640	\$603,810
2015	\$47,930	\$484,390	\$532,320
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$187,100	\$949,030	\$1,136,130

Lagoon 8 Project

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

**Total Project
Cost:
\$1,050,000**

About the Project

Additional sludge storage and drying capacity is required at the WTP initiating the 8th sludge storage lagoon. Water plant residuals created from coagulation / settling and filter backwash have increased due to increased water production. Currently the WTP does not have enough capacity to adequately store, dry and haul the WTP residuals. The 8th pond will improve storage capacity, however, more storage will be required in a few short years. One large improvement the City accomplished was completing and approval of a permit to allow the disposal of WTP residuals for land reclamation. Previously the WTP residuals were hauled to the County landfill at 2 to 3 times the cost to use the residuals for reclamation. This saves the City up to \$25,000 per year.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$1,050,000	\$0	\$1,050,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$1,050,000	\$0	\$1,050,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$150,000	\$900,000	\$1,050,000
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$150,000	\$900,000	\$1,050,000

Lagoon 9 Project

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2021

Total Project Cost:
\$1,070,580

About the Project

Lagoon 9 is a phased project that will be constructed for increasing the storage and drying capacity for the WTP residuals. This is required and regulated by the Colorado Department of Public Health and Environment.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$535,290	\$535,290	\$1,070,580
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$535,290	\$535,290	\$1,070,580

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$133,820	\$936,760	\$1,070,580
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
Total	\$133,820	\$936,760	\$1,070,580