

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **April 16, 2012**

5 A meeting of the Loveland Historic Preservation Commission was held Monday, April 16, 2012 at 6:00 P.M. in
6 the City Council Chambers of the Civic Center at 500 East Third Street, Loveland, CO. Historic Preservation
7 Commissioners in attendance were: David Berglund, Jim Cox, Robin Ericson, Trudi Manuel, Laura McGinley,
8 Matt Newman, Cara Scohy. Staff members, Bethany Clark and Nikki Garshelis were also present. John Fogle,
9 City Council Liaison was absent.

10 **CALL TO ORDER**

11 *Commission Chair Cox called the meeting to order at 6:00 p.m.*

12 **APPROVAL OF AGENDA**

13 *Commission Chair Cox asked for approval of the agenda. Commissioner Newman motioned to approve the
14 agenda, Commissioner Berglund seconded and the motion passed unanimously.*

15 **APPROVAL OF MINUTES**

16 *Commissioner Berglund motioned for approval of the minutes. The motion was seconded by Commissioner
17 McGinley and the motion passed unanimously.*

18 **CITIZEN REPORTS**

19 *Commission Chair Cox introduced Ross and Barb Dohlan from North Carolina who own a property in Loveland.
20 They said they were at the meeting to get some information about their home located on West 5th Street.*

21 **CITY COUNCIL UPDATE**

22 *None*

23 **STAFF UPDATE**

24 *Bethany Clark directed the Commission's attention to the written staff update and asked if anyone had any
25 questions. She encouraged the commissioners to attend the Swartz Farmstead/Floodway Constraints meeting
26 on Monday April 23 at 4:00p.m. in the Large Parks & Rec Conference room at the City. There was a discussion
27 about the meeting and the use of the Milner House was also discussed. Commissioner Manuel expressed
28 concern that the Loveland Historical Society was gathering items for the interior but were unaware that they
29 were not allowed to utilize the interior due to floodway restrictions.*

30 **CONSIDERATION OF NEW BUSINESS**

31 **PUBLIC HEARING – NOMINATION OF 524 N. HARRISON AVE. APPLICANT IS BRUCE W. WILLARD.**

32 *At 6:12p.m. Commission Chair Cox opened the Public Hearing.*

33 *Bethany Clark provided an overview of the property as referenced in the staff report. The Commissioners
34 discussed the application and agreed the only concern they had was the shared garage. The garage is shared
35 with the house next door to the north.*

36 • **Public Comment:** Ross Dohlan said if there was a future squabble between the owners about the
37 garage it could end up in court. He suggested delaying the decision until the issue was resolved.

38 *After a discussion the Commissioners agreed to table the item until the end of the meeting to see if the owner
39 would attend. Bruce Willard, the property owner arrived at 6:45p.m. and took the podium to answer questions.
40 He confirmed that the garage was shared and said he did not see any way any other structure could be placed in*

51 the location due to the size of the two properties. He said there was no problem delaying the Commission's
52 recommendation until more information was obtained about the garage. The Commissioners agreed to delay
53 their recommendation until they could obtain a satisfactory resolution to the shared garage issue by first
54 consulting the City Attorney.

55
56 *Commissioner Ericson made a motion that the HPC is in favor of recommending the property to City Council as a*
57 *historic landmark on the Loveland Historic Register after the issue of the shared garage is deemed resolved by*
58 *the Commission. Commissioner Newman seconded the motion and it passed unanimously.*

59
60 At 6:38p.m. Commission Chair Cox closed the Public Hearing.

61 62 HPC MONTH PLANNING

63 Bethany Clark reported on the planning of Historic Preservation Month which includes:

64 • A flyer with the schedule of events and activities. Bethany asked the HPC to review it and let her know if
65 they have any changes. Commissioner Ericson volunteered to create a distribution list for the packets
66 and divide it into sections so each Commissioner can choose a delivery area. Bethany will notify the HPC
67 when the packets are ready.

68 • *Commissioner Ericson created the document of differences between the HPC and LHS and gave it to*
69 *Sharon Danhauer of LHS, she said.*

70 • *Commissioner Ericson has been working with the Reporter Herald to submit the ads for Historic*
71 *Preservation Month events. The Reporter Herald isn't providing sponsorship this year. The sponsors*
72 *that are confirmed will offset the cost of the advertising. Checks should be written directly to the*
73 *Reporter Herald and the difference will be paid by the HPC.*

74
75 *A motion was made by Commissioner Ericson to utilize a portion of the \$2,700 in HPC funds, not to*
76 *exceed \$1,200, for the mailing, printing of postcards and advertising. This amount will be*
77 *determined after the sponsorships offset the costs. The motion was seconded by Commissioner*
78 *Scohy and it passed unanimously.*

79
80 • The HPC event is scheduled for May 31 at 6:00pm in the Gertrude Scott Conference Room in the Library
81 and will feature *The Color People*, a company out of Denver who will present, "Painting Your Historic
82 Home."

83 • *Commissioner Manuel and Jennifer Cousino, Curator of History at the Museum are working on the library*
84 *display which will have an architectural theme. Panels will also be featured in the Odd Fellows building*
85 *windows.*

86 • The "May is Historic Preservation Month" proclamation will be read at the City Council meeting on May
87 1st. Commission Cox will accept. Three plaques will be presented by Home Depot and Commissioner
88 Ericson at the meeting to the property owners. Bethany will prepare the powerpoint.

89 Historic Sites Inventory/Demo Review Process

90 Bethany Clark reported that the City Council has requested that staff and HPC members notify property owners
91 on the inventory of the demolition review process as well as benefits of becoming a historic landmark. The
92 postcard or letter mailing was discussed and the Commissioners decided they would like to form a
93 subcommittee to plan for the mailing. Bethany also referred to the report of the average review time indicating
94 that the average number of days for reviewing a demolition permit request is 9.87 days. The HPC discussed
95 having an informational presentation at a City Council Study Session. Commissioners asked that it be scheduled
96 the end of June or July.

101

102 **NEXT MEETING AGENDA (MAY 21, 2012)**

103 • Public Hearing – Nomination of 524 N. Harrison Ave.

104 • City Council Study Session

105 • Postcard/Letter Mailing

106

107 **COMMISSIONER COMMENTS**

108 • *Commissioner Manuel* again expressed her concern over the Loveland Historical Society's activities on
109 the inside of the Milner Schwarz House. Commission Chair Cox suggested that she bring up the subject
110 at the Monday meeting regarding the floodway as the Farmhouse has a similar issue.

111

112 **Meeting adjourned at 7:35p.m.**