

**POLICE CITIZEN ADVISORY BOARD**

**4-2-12**

**POLICE INSTITUTE**

Present: Chairperson Pat Kistler; Bev Cardarelli, Erin Frisch, Dennis Soucek, Dick Hunsaker, Tony Adams, Teresa Ablao and Swaine Skeen. Chief Luke Hecker. Councilor Hugh McKean. Citizens George and Lynn Kral. Absent members: Ed Gassman and Joe Hertwig.

Chairperson Pat Kistler called the meeting to order at 5:49 pm. Minutes were approved and seconded by John Tindall and Erin Frisch respectively. All approved. Motion carried.

**POLICE LONG RANGE STAFFING/WORKLOAD STUDY – PHASE 1**

- ✓ Chief Hecker stated that the committees working on the workload study have completed their part for Phase 1. Eighty-nine (89) pages have been completed as of last week and a rough draft has been sent to City Manager Bill Cahill. Chief stated he, along with the captains, have a meeting scheduled with the City Manager on April 23 to review and get the final draft. Chief stated that the Board will be getting a copy for their May 7<sup>th</sup> meeting to review the content, reader validity, questions or comments as it relates to each work unit. These comments will then be added/revised before the final project goes to the city council study session.
- ✓ Next is when the committee members will be scheduling agency visits to compare with Loveland their staffing, work load studies, basic practices and bringing home additional information and recommendations as to what LPD should be doing in the next 10 years as it relates to revenue and staffing plans. Agencies to be included consist of Larimer County Sheriff's Office, Fort Collins Police Services, Broomfield Police Department, Longmont Police Department and Greeley Police Department.
- ✓ Time line: **Summer – Where ought we to be; Fall – How ought we get there.**
- ✓ **Fire Department will channel in with LPD.**
- ✓ End of year get with city council to get their input on direction and support; i.e. sales tax, public safety tax or other ways to get the money.

**Board Member Bev Cardarelli asked the Chief if the City Council was taking into consideration the population projection as well. Chief Hecker stated 'yes' and that Renee Wheeler has worked out demographics of Loveland as well as the site agencies.**

**ADDITIONAL UPDATES**

- ✓ Chief Hecker updated the Board on the funding support for ATV (Alternatives to Violence) He indicated an agreement between the City of Loveland and ATV has been signed and \$11,000 from the rollover budget of 2011 to 2012 will be given to ATV. LPD and the City are working together in partnership to obtain annual funding from the budget of \$32,000 which will pay for a full time person within ATV. It is hopeful that when the 2013 budget is prepared

LPD will seek an adjustment for the \$32,000 from the core budget. Councilor McKean also indicated that various non-profit organizations (which have included ATV) are also seeking monies from the Community Block Grant, which the city handles. Monies from this Block Grant are becoming less and less and Councilor McKean applauded the Chief and the Board for supporting ATV as well as finding funding to help. Chief also added that LPD gets direct benefits of ATV while working in partnership with them. **One of the PCAB members asked Councilor McKean if the additional \$32,000 could come out of discretionary funds that the city has. Councilor McKean said it could.**

- ✓ Chief reported that Teresa Ablao will be resigning from PCAB to take a position with the City Attorney's Office. Chief applauded Teresa for her support over the past years and wished her success in her new position with the city. Teresa begins her new position on April 23 and her last day with PCAB will be May 7<sup>th</sup>.

## **COUNCILOR'S REPORT**

- ✓ Councilor McKean stated ACE is officially 'no more'.
- ✓ Councilor McKean said City Council is working on CEF fees and how to recover costs of people using those services. Recalculations of CEFs will benefit both LPD and Fire Department, i.e. Public Safety. Chief stated that the City has \$4 million banked and these monies will be used for growth expansion. He also stated that CEFs could 'possibly' be used to help build the lab.

## **OTHER COMMENTS**

- ✓ PCAB member Cardarelli asked about Mehaffey Park. Councilor McKean stated it is a go and hopefully will be done yet this year.
- ✓ Citizen Lynn Kral asked for an explanation behind the upcoming charges for the Museum. Councilor McKean said that this was to help recover costs to help the general fund.
- ✓ PCAB member Soucek asked about the update on the crime lab. Chief indicated to PCAB that on April 26 City Council will be hosting a joint meeting with Ft Collins and Larimer County. One of the topics of discussion will be on the Northern Colorado Regional Lab Group. A representative from Weld County finance, as well as Ron Arndt, will be there to attend the meeting to make a presentation regarding the current status of NCRLG and discuss the revised operating and maintenance costs associated with the yet to be constructed lab. Costs have been reduced from \$70,000/year per agency to maximum of \$55,000/year per agency, which includes 5 agencies.

There being no further business a motion was made by Swaine Skeen and seconded by John Tindall to adjourn the meeting. Motion carried. Meeting adjourned at 6:34 pm.

Minutes submitted by

Elizabeth Markham